

STUDENT ACHIEVEMENT AND WELLBEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE REGULAR MEETING Public Session

**AGENDA
MAY 2, 2018**

Nancy Crawford, Chair
Trustee Ward 12

Angela Kennedy, Vice Chair
Trustee Ward 11

Ann Andrachuk
Trustee Ward 2

Patrizia Bottoni
Trustee Ward 4

Frank D'Amico
Trustee Ward 6

Jo-Ann Davis
Trustee Ward 9

Rhea Carlisle
Student Trustee

Michael Del Grande
Trustee Ward 7

Joseph Martino
Trustee Ward 1

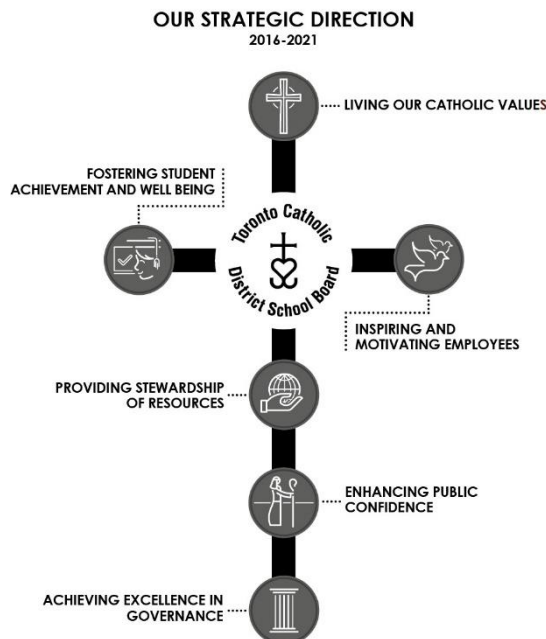
Sal Piccininni
Trustee Ward 3

Barbara Poplawski
Trustee Ward 10

Maria Rizzo
Trustee Ward 5

Garry Tanuan
Trustee Ward 8

Joel Ndongmi
Student Trustee



MISSION

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Acting Asst. Recording Secretary: Colin Johnston, 416-222-8282 Ext. 2659

Rory McGuckin
Director of Education

Barbara Poplawski
Chair of the Board



**TERMS OF REFERENCE FOR THE
STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND
HUMAN RESOURCES COMMITTEE
(APPROVED BY BOARD JUNE 5, 2012)**

The Student Achievement and Well-Being, Catholic Education and Human Resources Committee shall have the responsibility for considering matters pertaining to:

Terms of reference:

- (a) The Multi-Year Strategic Plan in relation to Student Achievement and Well-Being, Catholic Education and Human Resources particularly focusing on the goals of the following pillars of the Multi-Year Strategic Plan: Living Our Values, Student Achievement and Well-Being and Inspired and Motivated Employees
- (b) Plans for the improvement of Student Achievement (Board Learning and Improvement Plans, School Learning and Improvement Plans)
- (c) Program alignment with Catholic Graduate Expectations
- (d) Building Catholic School Communities and strong relationships between School, Home and Church
- (e) Building Safe Schools and programs to support positive school climate
- (f) Program alignment with 21st Century learning fluencies as determined by program staff
- (g) Plans for Nurturing Our Catholic Community and the achievement of the aims and objectives of the Board in the area of Catholic Education
- (h) Program Reviews
- (i) Safe Schools Data
- (j) Continuing Education and Adult Education
- (k) Alternative Education
- (l) International Languages Programs
- (m) School Effectiveness Framework and School Reviews
- (n) System review to ascertain alignment with the deployment of Board resources
- (o) Student Achievement data (EQAO, PISA, local assessments)
- (p) Instructional leadership and practices
- (q) Equity and Inclusion Strategies
- (r) Professional Learning practices
- (s) Succession Planning
- (t) Collective Bargaining and Employee Relations
- (u) Advocacy and political action
- (v) Policy development and revision in the areas of responsibility of the Student Achievement and Well-Being, Catholic Education and Human Resources Committee
- (w) Any matter referred to the Student Achievement and Well-Being, Catholic Education and Human Resources Committee by the Board
- (x) Ratification of Principals, Vice-Principals and Supervisory Officers placement and transfers.

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
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OUR VISION

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through witness, faith, innovation and action.*



AGENDA

THE REGULAR MEETING OF THE STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

PUBLIC SESSION

Nancy Crawford, Chair

Angela Kennedy, Vice-Chair

Wednesday, May 2, 2018

7:00 P.M.

	Pages
1. Call to Order	
2. Opening Prayer (Chair or designate)	
3. Singing of O Canada	
4. Roll Call & Apologies	
5. Approval of the Agenda	
6. Report from Private Session	
7. Declarations of Interest	
8. Approval & Signing of the Minutes of the Meeting held April 5, 2018 for Public Session	1 - 25
9. Delegations	
10. Presentations	
10.a Education Development Charges - Policy Review Public Meeting	26 - 28
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12. **Consent and Review**
13. **Unfinished Business**
14. **Matters referred or deferred**
15. **Staff Reports**
 - 15.a Update on Ontario Cannabis Stores (Information) 29 - 35
 - 15.b Report of the Governance and Policy Committee on Update to Conflict of Interest: Employees Policy (H.M.31) (Recommendation) 36 - 45
 - 15.c Report of the Governance and Policy Committee on Update to Advertising Policy (A.03) (Recommendation) 46 - 51
 - 15.d Report of the Governance and Policy Committee on Update to Prayer in Schools Policy (S.23) (Recommendation) 52 - 56
 - 15.e Report of the Governance and Policy Committee on Update to Student Trustee Policy (T.02) (Recommendation) 57 - 70
 - 15.f Ratification of Student Trustee Nominee 2018-2020 (Recommendation) 71 - 74
 - 15.g Focus on Youth Program Potential to Hire Additional Students 75 - 81
 - 15.h International Women's Day and the Sister Evanne Hunter Young Women in Leadership Award 82 - 89
16. **Listing of Communications**
 - 16.a Letter from Paulina Corpuz, President, Filipino-Canadian Parents Association in Catholic Education (FCPACE) regarding Request to Celebrate Annual Filipino Heritage Month (June) and Day (June 12) at the Toronto Catholic District School Board 90
 - 16.b Letter from the Consul General of the Republic of the Philippines regarding the 120th Anniversary of Philippine Independence and Filipino Heritage Month 91
17. **Inquiries and Miscellaneous**

18. Updating of Pending Lists

18.a Annual Calendar of Reports and Policy Metrics 92 - 93

18.b Monthly Pending List 94

19. Closing Prayer

20. Adjournment

**MINUTES OF THE REGULAR MEETING OF THE
STUDENT ACHIEVEMENT AND WELL BEING CATHOLIC
EDUCATION AND HUMAN RESOURCES COMMITTEE**

HELD THURSDAY, APRIL 5, 2018

PUBLIC SESSION

PRESENT:

Trustees:

N. Crawford, Chair
A. Kennedy, Vice Chair
A. Andrachuk
F. D’Amico – by teleconference
J. A. Davis
M. Del Grande – by teleconference
J. Martino
B. Poplawski
M. Rizzo
G. Tanuan

Student Trustees:

R. Carlisle
J. Ndongmi

Staff:

R. McGuckin
D. Koenig
M. Puccetti
L. Noronha
A. Della Mora
V. Burzotta
M. Caccamo
S. Camacho
S. Campbell
F. Cifelli

N. D'Avella
C. Fernandes
K. Malcolm
G. Iuliano Marrello
J. Shanahan
J. Volek
J. Wujek
D. Yack
J. Yan

A. Robertson, Parliamentarian

S. Harris, Recording Secretary
C. Johnston, Acting Assistant Recording Secretary

4. Roll Call and Apologies

Apologies were extended on behalf of Trustees Bottoni and Piccininni.

5. Approval of the Agenda

MOVED by Trustee Poplawski, seconded by Trustee Tanuan, that the Agenda, as amended to include the Addendum and Item 17a) Inquiry from Trustee Kennedy regarding French Teacher Resources, be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
Del Grande
Kennedy
Martino
Poplawski
Rizzo

Tanuan

The Motion was declared

CARRIED

6. Report from Private Session

There was no report at this time.

7. Declarations of Interest

Trustee Kennedy declared an interest in Item 15h) Removal of Masters Requirement for Principal and Vice-Principal Positions within Toronto Catholic District School Board as her family members are employees of this Board. Trustee Kennedy stated that she would neither vote nor participate in the discussion regarding this item.

8. Approval and Signing of the Minutes

MOVED by Trustee Kennedy, seconded by Trustee Martino, that the Minutes of the Regular Meeting held March 1, 2018 for PUBLIC Session be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
Del Grande
Kennedy
Martino
Poplawski

Rizzo
Tanuan

The Motion was declared

CARRIED

9. Delegations

MOVED by Trustee Kennedy, seconded by Trustee Poplawski, that Item 9a) be adopted as follows:

- 9a) Ashleigh Millar regarding Admissions for French Immersion at St. Brigid Catholic School received.**

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
Del Grande
Kennedy
Martino
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Rizzo, that Item 9b) be adopted as follows:

- 9b) Thomas Fitzsimmons regarding St. Brigid Catholic School French Immersion** received the following statement read by the Recording Secretary, as requested and on behalf of Mr. Fitzsimmons in his absence.

"I wanted to say thank you to the Board for the report on St. Brigid's enrollment. It was thorough, timely and helpful. Holy Name may be too far for our family, compared to St. Brigid which is walkable, but it's clear that the Board is doing its best to deal with a difficult situation and I appreciate its efforts".

Trustee D'Amico joined via teleconference at 7:37 pm.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Del Grande
Kennedy
Martino
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Davis joined the meeting at 7:52 pm.

10. Presentations

MOVED by Trustee Kennedy, seconded by Trustee Tanuan, that Item 10a) be adopted as follows:

- 10a) Frank Piddisi and Dr. Shelly Weiss, Hospital for Sick Children, regarding Childhood Narcolepsy** received and referred to staff for a report to see how we might be able to provide education in Childhood Narcolepsy to teachers and parents.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande
Kennedy
Martino
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

12. CONSENT AND REVIEW

The Chair reviewed the Order Paper and the following items were questioned:

- 15a) Trustees Kennedy
- 15d) Trustee Del Grande
- 15e) Trustee Poplawski
- 15f) Trustees Rizzo and Davis
- 15g) Trustee Rizzo
- 15h) Trustee Davis
- 15i) Trustee Kennedy

MOVED by Trustee Poplawski, seconded by Trustee Davis, that the Items not questioned be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
 Crawford
 D'Amico
 Davis
 Del Grande
 Kennedy
 Martino
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MATTERS AS CAPTURED IN THE ABOVE MOTION

- 15b) Proclamation: May 3, 2018 as Polish Heritage Day at Toronto Catholic District School Board (TCDSB)** that the Board's official proclamation designating May 3, 2018 as *Polish Heritage Day in the TCDSB* as outlined in Appendix B be approved.
- 15c) Non-Resident Student Visa Fees for September 2018** that the fees for Non-Resident Visa students as of September 2018 for TCDSB be increased by \$500 per student as follows:

<u>Panel</u>	<u>Yearly Fee</u>	<u>Pro-Rated Fee</u>
Elementary	\$13,000	or \$1,300 per month
Secondary (under 21)	\$14,5000	or \$1,450 per month
Secondary (over 21-Fraser)	\$14,500	or \$1,750 per additional course

15. Staff Reports

MOVED by Trustee Kennedy, seconded by Trustee Rizzo, that Item 15a) be adopted as follows:

15a) Accommodation Options – St. Brigid Catholic School

1. That French Immersion be implemented at Holy Name for September 2018;

2. That an SK/1 split class be implemented at St. Brigid for the English program for September 2018;
3. That, upon approval, the recommended communication strategy be implemented as soon as possible;
4. That, if approved, necessary FDK modifications be made to the Holy Name facility to accommodate implementation of the French Immersion program; and
5. Upon approval of implementation of a new French Immersion program at Holy Name, consultation will occur with the Holy Name community.

Trustee Martino left the horseshoe at 8:08 pm.

Trustee Martino returned to the horseshoe at 8:15 pm.

Trustee Rizzo requested that Item 2 be split from the Motion.

Time for business expired and the Chair called for the debate to be extended by 15 minutes, as per Article 12.6, approved by majority vote, as follows:

In Favour

Trustees Andrachuk
Crawford
D'Amico
Davis
Kennedy
Poplawski
Rizzo
Tanuan

Opposed

Del Grande
Martino

MOVED in AMENDMENT by Trustee Kennedy, seconded by Trustee Rizzo, that staff create a process whereby the waitlisted priority three students who applied in good faith to St. Brigid French Immersion program be given preferential treatment for admission to the Holy Name program.

Results of the Vote taken on the Amendment, as follows:

In Favour

Trustees Rizzo

Opposed

Andrachuk
Crawford
D'Amico
Davis
Del Grande
Kennedy
Martino
Poplawski
Tanuan

The Amendment was declared

LOST

MOVED by Trustee Kennedy, seconded by Trustee Rizzo, that a sixth recommendation be added as follows:

That policy S.A.01 and any other policy that governs the implementation of French Immersion programs be reviewed by the Governance and Policy Committee.

Results of the Vote taken on Part 2 of the Motion, as follows:

In Favour

Opposed

Trustees Andrachuk	Rizzo
Crawford	
D'Amico	
Davis	
Del Grande	
Kennedy	
Martino	
Poplawski	
Tanuan	

Part 2 of the Motion was declared

CARRIED

Results of the Vote taken on Parts 1, 3 4, 5 and 6 of the Motion, as follows:

In Favour

Opposed

Trustees Andrachuk	
Crawford	
D'Amico	
Davis	
Del Grande	
Kennedy	
Martino	
Poplawski	
Rizzo	
Tanuan	

Parts 1, 3, 4, 5, and 6 of the Motion were declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Kennedy, that Item 15d) be adopted as follows:

15d) Access and Review of Board Invoices that the recommended process for Trustees to access and review invoice documentation as outlined in this report be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande
Kennedy
Martino
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Davis, that Item 15e) be adopted as follows:

- 15e) Liquor Waiver Request for Cardinal Carter Academy of the Arts Event on April 21, 2018** that Regulation 6, of Appendix A of the Permits Policy B.R. 05, be waived in order to be able to serve alcohol at Cardinal Carter on Saturday April 21, 2018, for the closing night party for the TCDSB Staff Arts musical, Curtains.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande
Kennedy
Martino
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Davis, that Item 15f) be adopted as follows:

- 15f) Lunchroom Supervisors received.**

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande
Kennedy
Martino
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that Item 15g) be adopted as follows:

15g) Summer School Locations and Programs 2018 received and that the use of the Dante Alighieri Playfair campus be removed from the In Reserve list and be replaced with the Dante Alighieri Beatrice campus.

MOVED in AMENDMENT by Trustee Davis, seconded by Trustee Martino, that Pope Francis Catholic Elementary School be added to the Remedial Literacy/Numeracy site list.

Results of the Vote taken on the Amendment, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande
Kennedy
Martino
Poplawski
Rizzo
Tanuan

The Amendment was declared

CARRIED

Trustee Kennedy requested that the Question be split.

Results of the Vote taken on the Main Motion, as follows:

In Favour

Opposed

Trustees Andrachuk	Del Grande
Crawford	
D'Amico	
Davis	
Kennedy	
Martino	
Poplawski	
Rizzo	
Tanuan	

The Main Motion was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande
Kennedy
Martino
Poplawski
Rizzo
Tanuan

The Motion, as amended, was declared

CARRIED

The Chair declared a five-minute recess at 9:29 pm.

The meeting resumed at 9:42 pm. with Trustee Crawford in the Chair.

Trustee Kennedy left the horseshoe at 9:43 pm. due to a Declaration of Interest in Item 15h), as earlier indicated.

MOVED by Trustee Del Grande, seconded by Trustee Davis, that the Agenda be reopened.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk	Poplawski
Crawford	
D'Amico	
Davis	
Del Grande	
Martino	
Rizzo	
Tanuan	

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Davis, that an Inquiry from Trustee Del Grande regarding Working Conditions of Vice-Principals and Principals be added prior to Item 15h) Removal of Masters Requirement for Principal and Vice-Principal Positions within the Toronto Catholic District School Board.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk	Poplawski
Crawford	
D'Amico	
Davis	

Del Grande
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

17. Inquiries and Miscellaneous

MOVED by Trustee Del Grande, seconded by Trustee Tanuan, that Item 17b) be adopted as follows:

- 17b) Inquiry from Trustee Del Grande regarding Working Conditions of Principals and Vice-Principals** received and referred to staff to come back with a report at the May 31, 2018 Student Achievement and Wellbeing, Catholic Education and Human Resources Committee meeting.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande
Martino
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Del Grande declared an interest in Item 15h) Removal of Masters Requirement for Principal and Vice-Principal Positions within Toronto Catholic District School Board as his family member is an employee of this Board. Trustee Del Grande stated that he would neither vote nor participate in the discussion regarding this item.

Trustee Del Grande disconnected from the teleconference at 10:13 pm.

Trustee Del Grande rejoined via teleconference at 10:15 pm. but did not participate in the discussions on Item 15h).

15. Staff Reports

MOVED by Trustee Davis, seconded by Trustee Andrachuk, that Item 15h) be adopted as follows:

- 15h) Removal of Masters Requirement for Principal and Vice-Principal Positions within Toronto Catholic District School Board** that the requirement to commence Masters' degree studies for application to the position of Vice-Principal and the completion of the degree as a condition of appointment to the position of Principal be retained.

Trustee D'Amico disconnected from the teleconference at 10:18 pm.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
Davis
Martino
Poplawski

Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Kennedy returned to the horseshoe at 10:23 pm.

MOVED by Trustee Kennedy, seconded by Trustee Davis, that Item 15i) be adopted as follows:

15i) Ministry of Education Capital Priorities Funding Announcement received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
Davis
Del Grande
Kennedy
Martino

Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

The Director stated that TCDSB will not submit the St. Michael Catholic School into St. Paul Catholic School business case for capital priorities to the Ministry of Education

17. Inquiries and Miscellaneous

MOVED by Trustee Kennedy, seconded by Trustee Poplawski, that Item 17a) be adopted as follows:

17a) Inquiry from Trustee Kennedy regarding French Teacher Resources received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
Davis
Del Grande
Kennedy
Martino
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Martino left the horseshoe at 10:42 pm.

MOVED by Trustee Davis, seconded by Trustee Kennedy, that the meeting resolve into FULL BOARD to Rise and Report.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
Davis
Del Grande
Kennedy
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Kennedy left the horseshoe at 10:43 pm.

The meeting resumed with Trustee Crawford in the Chair.

PRESENT (After DOUBLE PRIVATE Session):

Trustees: N. Crawford, Chair
A. Kennedy, Vice Chair
A. Andrachuk
F. D’Amico – by teleconference
M. Del Grande – by teleconference
J. Martino
B. Poplawski
M. Rizzo
G. Tanuan

Staff: R. McGuckin

S. Harris, Recording Secretary

Trustees Kennedy and Martino returned to the horseshoe.

Trustee D’Amico reconnected via teleconference.

Trustee Davis left the meeting during DOUBLE PRIVATE Session.

MOVED by Trustee Kennedy, seconded by Trustee Tanuan, that the matter dealt with DOUBLE PRIVATE Session be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Del Grande
Kennedy
Martino
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

20. Adjournment

MOVED by Trustee Tanuan, seconded by Trustee Andrachuk, that the meeting adjourn.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Del Grande
Kennedy

Martino
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

The meeting adjourned at 11:55 pm.

SECRETARY

CHAIR



REVISED
EDUCATION DEVELOPMENT CHARGES – NOTICE OF PUBLIC MEETINGS

FIRST MEETING – POLICY REVIEW PUBLIC MEETING

WEDNESDAY MAY 2, 2018 @ 7:00 PM (NO CHANGE)

**Toronto Catholic District School Board
Catholic Education Centre – Board Room
80 Sheppard Avenue East, Toronto, Ontario**

TAKE NOTICE that on May 2, 2018, the Toronto Catholic District School Board (TCDSB) will hold a public meeting pursuant to Section 257.60 of the *Education Act* (“*Act*”). The purpose of the first meeting will be to review the current education development charge policies of the Board and to solicit public input. Any person who attends the meeting may make a representation to the Board in respect of the policies. The Board will also consider any written submissions.

A Policy Review Document is contained as an Appendix to the Board’s 2018 Education Development Charges Background Study report. The Policy Review document sets out the Board’s policies for the current education development charge by-law and will be available on April 17, 2018, at the Catholic Education Centre, during regular office hours or through the following website: www.tcdsb.org.

SECOND MEETING – POLICY REVIEW PUBLIC MEETING

THURSDAY MAY 31, 2018 @ 7:00 PM (NEW DATE AND TIME)

**Toronto Catholic District School Board
Catholic Education Centre – Board Room
80 Sheppard Avenue East, Toronto, Ontario**

Pursuant to Section 257.63 of the *Act*, the Board will hold a second joint public meeting to consider the continued imposition of education development charges as set out in Section 257.63 of the *Act*, and to inform the public generally about the education development

charge proposal. Any person who attends the meeting may make a representation to the Board in respect of the proposal. The Board will also consider any written submissions. All submissions received in writing and those expressed at the public meeting will be considered prior to the passage and enactment of an education development charge by-law

The education development charge background study required under Section 257.61 of the Act (including the proposed EDC by-law) and setting out the Board's education development charge proposal will be available (i.e. the EDC Background Study report and EDC Policy Review document) on April 17, 2018 at the Catholic Education Centre, during regular office hours or through the Board's website.

Finally, it is anticipated that the TCDSB will consider adoption of a successor by-law imposing education development charges in the City of Toronto on June 14, 2018.

**THIRD PUBLIC MEETING – IN CONSIDERATION OF BY-LAW ADOPTION –
THURSDAY JUNE 14, 2018 @ 7:00 PM (NO CHANGE)
Toronto Catholic District School Board
Catholic Education Centre – Board Room
80 Sheppard Avenue East, Toronto, Ontario**

The purpose of this meeting is to entertain the Board's approval to adopt a successor EDC by-law in the City of Toronto. Any person who attends the meeting may make representation in respect of this matter. Written submissions, filed in advance of the meeting, will also be considered. All interested parties are invited to attend the public meetings. The Board would appreciate receiving written submissions one week prior to the Public Meetings, so that they may be distributed to trustees prior to the meetings. Written submissions and any requests to address the Board as a delegation should be submitted to:

**Ms. Sophia Harris, Board Recording Secretary, (416) 222-8282 ext 2293 or e-mail at
sophia.harris@tcdsb.org**

In addition to the legislated public meetings indicated above, the Board has regularly scheduled Board meetings, at which the Board may receive information regarding education development charges. Regular Board meeting procedures will apply to these meetings. Any comments or requests for further information regarding this matter may be directed to Mr. Michael Loberto (ext. 2026) during regular office hours.



REPORT TO

STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

UPDATE ON ONTARIO CANNABIS STORES

*Lord, by such things people live; and my spirit finds life in them too. You restored me to health and let me live.
Isaiah 38:16*

Created, Draft	First Tabling	Review
April 24, 2018	May 2, 2018	Click here to enter a date.

D. Koenig, Associate Director, Academic Affairs

INFORMATION REPORT

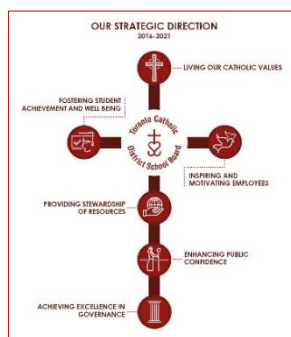
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

M. Puccetti
Associate Director
of Planning and Facilities

L. Noronha
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report provides an update on the process for determining retail sites for the legal sale of cannabis.

The cumulative staff time required to prepare this report was 3 hours

B. PURPOSE

1. At the April 19, 2018 Board meeting there was a Trustee inquiry related to information in the public regarding the selection of a retail site in the city of Toronto for the purpose of legally selling cannabis. The inquiry was received and referred to staff.

C. BACKGROUND

1. The Government of Ontario introduced Bill 174, Cannabis, Smoke-Free Ontario and Road Safety Statute Law Amendment Act, 2017 on November 1, 2017.
2. Bill 174 received Royal Assent on December 12, 2017.
3. Schedule 1 of the Bill, which enacts the Cannabis Act, 2017, will be proclaimed into force when federal Bill C-45, The Cannabis Act, comes into force. Schedule 3 of the Bill, which enacts the Smoke-Free Ontario Act, 2017, will be proclaimed into force on a date named by the Lieutenant Governor in Council.
4. A memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA) identifies four locations for the Ontario Cannabis stores (Appendix A). One of the stores identified was located at 2480 Gerrard Street East in Toronto.
5. On April 18, 2018, OCSTA sent a letter to the Chief Executive Officer of the Ontario Cannabis Corporation requesting that the Corporation contact local Catholic district school boards in those communities considered by the province for establishing cannabis retail outlets prior to announcing potential store locations (Appendix B).

6. On Monday, April 23, 2018, the Director of Education contacted a Senior Policy Advisor, for the Ministry of Education, who indicated that no consultation had occurred about the selected location with the 4 district school boards operating in the city of Toronto.
7. The Ministry of Finance holds jurisdiction for the retail store component of this legislation and, to date, the government has only engaged municipalities, not school boards, across the province on the introduction of cannabis retail sites.
8. The TCDSB has 4 schools located within 1.0km of the potential 2480 Gerrard Street East store location:
 - a) St. Dunstan .7km
 - b) Notre Dame .9km
 - c) St. John 1.0km
 - d) Neil McNeil 1.0km
9. Going forward, the Ministry of Education understands the need to consult school districts about potential new cannabis store sites, and will work through the Directors of Education to engage school communities in future consultation processes.

D. CONCLUDING STATEMENT

This report is for the consideration of the Board and.



Ontario Catholic School
Trustees' Association

Box 2064, Suite 1804
20 Eglinton Avenue West
Toronto, Ontario M4R 1K8
T. 416.932.9460 F. 416.932.9459
ocsta@ocsta.on.ca www.ocsta.on.ca

Patrick Daly, *President*
Beverley Eckensweiler, *Vice President*
Nick Milanetti, *Executive Director*

April 17, 2018

MEMORANDUM

TO: Chairpersons and Directors of Education
- All Catholic District School Boards

FROM: Patrick J. Daly, President

SUBJECT: Cannabis Retail Outlet Siting in Local Communities

Further to our memo of December 4, 2017 regarding the siting of standalone cannabis retail outlets, the LCBO and the Ontario Cannabis Store announced on April 11, 2018 four stores that will open across Ontario sometime in the summer or fall of 2018. These include:

- 304 Stone Road West, Guelph
- 770 Gardiners Road, Kingston
- 2480 Gerrard Street East, Toronto
- 570 Harbour Expressway, Thunder Bay.

As you are aware, the province has committed to opening 40 stores in total in 2018 or as soon as the federal legislation is passed.

The siting of these stores in local communities is the responsibility of local municipalities within general guidelines set by the province. At the present time, the Ministry of Finance, the LCBO and municipalities have identified the following guidelines:

- Adhering to municipal zoning by-laws
- Proximity of sites to nearby schools
- Equitable access for consumers within municipalities
- Illegal storefront activity.

In terms of public engagement, proposed locations will be identified based on municipal input and real estate searches and a public notice identifying a potential location. The LCBO will also have a website: <https://lcbocannabisupdates.com> for further siting information and for feedback on proposed locations.

OCSTA is strongly encouraging boards to continue to contact your local municipalities and the LCBO to express your concerns about potential siting locations of these cannabis stores. (<https://lcbocannabisupdates.com/feedback>).

In OCSTA's submission to the Standing Committee on Justice Policy it was recommended that cannabis stores be at least 3km away from the nearest school. Attached is a Toronto Star article illustrating some of the challenges school boards have experienced ensuring cannabis store locations are located at sufficient distance from schools.

OCSTA will be writing a letter to the CEO of the Ontario Cannabis Corporation to ensure that Catholic school boards are consulted regarding cannabis store locations.

If you have any questions, please do not hesitate to contact me or Stephen Andrews at sandrews@ocsta.on.ca.

Attachment



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Patrick Daly, *President*
Beverley Eckensweiler, *Vice President*
Nick Milanetti, *Executive Director*

April 19, 2018

MEMORANDUM

TO: Chairpersons and Directors of Education
- All Catholic District School Boards

FROM: Patrick J. Daly, President

SUBJECT: Letter to Nancy Kennedy, CEO Ontario Cannabis Retail Corporation

Further to our memorandum of April 17 regarding the siting of cannabis retail outlets across Ontario and the consultation process of the Ontario Cannabis Retail Corporation and local municipalities, we have attached a letter sent to Nancy Kennedy, CEO of the Ontario Cannabis Retail Corporation on April 18th. In the letter, we ask Ms. Kennedy to consult with Catholic school boards in advance of announcing possible store locations to avoid any misunderstanding and to site these stores at the appropriate distance from our schools.

If you have any questions please contact me or Steve Andrews at sandrews@ocsta.on.ca.

Attachment



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Trustees' Association

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Patrick Daly, *President*
Beverley Eckensweiler, *Vice President*
Nick Milanetti, *Executive Director*

April 18, 2018

Ms. Nancy Kennedy
Chief Executive Officer
Ontario Cannabis Corporation
55 Lake Shore Blvd. E.
Toronto ON, M5E 1A4

Sent by Email: cannabisbusiness@lcbo.com

Dear Ms. Kennedy:

On behalf of the Ontario Catholic School Trustees' Association (OCSTA), I am writing to you in respect of the siting of cannabis retail stores in Ontario. We would respectfully request that the Ontario Cannabis Corporation contact local Catholic district school boards in those communities considering establishing cannabis retail outlets prior to announcing potential store locations. We have encouraged our Catholic school boards to contact their local municipalities in this regard as well.

OCSTA would also welcome involvement in any consultation process on siting cannabis store locations in Ontario. If you require any assistance in contacting our Catholic boards, please let us know.

If you have any questions or concerns, please contact me or Steve Andrews, Director of Legislative and Political Affairs at sandrews@ocsta.on.ca.

Yours Very Truly,

Patrick J. Daly
President



REPORT TO

STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON UPDATE TO CONFLICT OF INTEREST: EMPLOYEES POLICY (H.M.31)

*Now faith is the assurance of things hoped for, the conviction of things not seen.
Hebrews 11:1*

Created, Draft	First Tabling	Review
April 10, 2018	May 2, 2018	

Angela Kennedy, Chair, Governance and Policy Committee
Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

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Members of the Committee:

Angela Kennedy, Chair
Jo-Ann Davis, Vice Chair
Nancy Crawford, Trustee Ward 12
Ann Andrachuk, Trustee Ward 2
Barbara Poplawski, Ex-Officio
Maria Rizzo, Ex-Officio

A. EXECUTIVE SUMMARY

This report recommends updates to the current Conflict of Interest: Employees policy (H.M.31) in meta policy format including language specifically regarding supervisory responsibility and the hiring process.

The cumulative staff time required to prepare this report was 1 hour

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends a policy revision.

C. APPENDIX

APPENDIX A: Conflict of Interest: Employees Policy (H.M.31) with proposed amendments

D. COMMITTEE RECOMMENDATION

That the Board accept the recommendation of the Governance and Policy Committee and approve the Conflict of Interest: Employees Policy (H.M.31) as amended and proposed in Appendix A.



POLICY SECTION: HUMAN RESOURCES
 SUB-SECTION: MISCELLANEOUS
 POLICY NAME: CONFLICT OF INTEREST: EMPLOYEES
 POLICY NO: H.M. 31

Date Approved: November 14, 2002	Date of Next Review: April 2023	Dates of Amendments: April 19, 2018
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Cross References:

Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50

Conflict of Interest: Trustees policy (T. 01)

Purchasing policy (F.P.01)

Acceptance of Hospitality or Gifts policy (H.M.33)

Fair Practice in Hiring and Promotion (H.M.40)

Education Act, sections 217 and 286

Appendix

Purpose:

This policy establishes parameters and guidelines for employees regarding possible conflict of interest situations.

~~The Toronto Catholic District School Board gives pre-eminence to the tenets of Roman Catholicism with regard to matters under its jurisdiction, in a manner consistent with Gospel Values and its Mission and Vision Statements. The Board recognizes that all people are created in the image and likeness of God and, as such, deserve to be treated with dignity, respect and fairness.—~~

~~The Toronto Catholic District School Board also recognizes that a high standard is expected of a public body where the employment, contractual, and purchasing requirements may vary widely, and are spread throughout many departments and schools. It is essential that staff maintain, and are perceived to maintain, the highest standard of public trust and integrity.—~~



POLICY SECTION: HUMAN RESOURCES
 SUB-SECTION: MISCELLANEOUS
 POLICY NAME: CONFLICT OF INTEREST: EMPLOYEES
 POLICY NO: H.M. 31

~~Consequently, policy and administrative regulations governing ethics, codes of conduct and conflicts of interest are established demonstrating that all reasonable measures will be taken in the processes related to employment, contracts, and purchases of goods and services in a competitive and equitable manner which avoids any suspicion of irregularity, but with enough flexibility to permit sound educational and business practices. The establishment of a Conflict of Interest Policy is not meant to prevent or exclude individuals or companies from doing business with the Board; but rather to ensure that fairness and openness prevail in all our business dealings.~~

Scope and Responsibility:

This policy applies to all employees of the Toronto Catholic District School Board. The Director is responsible for this policy.

Alignment with MYSP:

Living Our Catholic Values

Strengthening Public Confidence

Inspiring and Motivating Employees

Policy:

Toronto Catholic District School Board expects, consistent with the **Roman Catholic faith** teachings of Jesus Christ, that employees will at all times conduct themselves with personal integrity, ethics, honesty and diligence in the performance of their duties. Employees are expected to support and act in the best interest of the Board. Employees are therefore expected either:

- to avoid, as far as practicable, placing themselves in situations in which their personal **or pecuniary** interests may actually or potentially conflict with the interest of the Board, ~~or~~ **and**



POLICY SECTION: HUMAN RESOURCES
SUB-SECTION: MISCELLANEOUS
POLICY NAME: CONFLICT OF INTEREST: EMPLOYEES
POLICY NO: H.M. 31

- at any and all times and places and regardless of whether engaged in or on or about Board business, to take all reasonable steps to avoid the exercise of any influence on Board decisions in which they have a personal interest.

Regulations:

1. In this Policy and Regulations:

1.1 the interest, direct or indirect, of the spouse of an employee, or of a parent, sibling or child of an employee or the spouse of any of them, shall, if known to the employee, be deemed to be also the interest of the employee;

1.2 an employee has an indirect pecuniary interest in any matter in which the Board is concerned, if

(a) the employee or his or her nominee,

- (i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,
- (ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or
- (iii) is a member of a body, that has a pecuniary interest in the matter; or

(b) the employee is a partner of ~~a person or is in the employment of~~ **employed by** a person or body that has a pecuniary interest in the matter;

1.3 “pecuniary interest” includes any interest in which there exists a possibility for gain of any kind by any person, including a corporate person;

1.4 “senior officer” means the chair or any vice-chair of the board of directors, the president, any vice-president, the secretary, the treasurer or the general manager of a corporation or any other person who performs functions for the



POLICY SECTION: HUMAN RESOURCES
 SUB-SECTION: MISCELLANEOUS
 POLICY NAME: CONFLICT OF INTEREST: EMPLOYEES
 POLICY NO: H.M. 31

corporation similar to those normally performed by a person occupying any such office. **Senior officers at the TCDSB also include the Director, Associate Directors and Superintendents.**

2. The provisions of this Policy are, and are to be considered as, supplemental to, not in substitution for, the obligation of employees:

2.1 to truly, faithfully, impartially and to the best of the employee's ability execute the duties of the office to which the employee has been appointed; and

2.2 to declare as required by Board policy and regulations whenever the employee has a pecuniary interest in any matter, and

2.3 to refrain from any attempt to influence a decision of the Board in respect of any matter in which the employee has a pecuniary interest.

3. Whenever an employee on his or her own behalf or while acting for, by, with or through another, has or acquires any personal **or interest**, pecuniary **interest** ~~or otherwise~~, direct or indirect, that does or may conflict with the interest of the Board, such employee shall:

3.1 disclose such interest at the earliest practical time to the Director of Education or designate (or, in the case of the ~~Director or a Deputy~~ Director of Education, to the Chair of the Board); and

3.2 refrain from taking part in or influencing any discussion or decision-making ~~in relation thereto~~, whether before, during or after any meeting or discussion, formal or informal, ~~in relation thereto~~.



POLICY SECTION: HUMAN RESOURCES
 SUB-SECTION: MISCELLANEOUS
 POLICY NAME: CONFLICT OF INTEREST: EMPLOYEES
 POLICY NO: H.M. 31

4. In addition to the requirements of paragraph 3 an employee

4.1 whose duties include the authority to make:

- (a) either a decision authorizing the expenditure of Board funds,
- (b) or a recommendation to another employee leading to a decision of the latter authorizing expenditure of Board funds, (including but not limited to principals, vice-principals and other non-union staff)

4.2 and such employee has or has ever had

- (a) a personal relationship, or
- (b) a business relationship outside of the performance of the employee's duties,

with the person, firm or corporation to whom the funds in such expenditure will be paid or payable, the employee shall disclose such relationship at the earliest practical time to the Director of Education or designate.

5. Where employees are family members or business associates and one employee has or may have a supervisory responsibility in respect to the other, each shall report this conflict, in writing, to their superintendent of education or manager who will then consult with Human Resources to determine if any action is required.

6. As per the [Fair Practice in Hiring and Promotion policy \(H.M.40\)](#), any TCDSB employee charged with responsibilities for interviewing, hiring, placement or promotion of applicants must declare a conflict of interest, where applicable, prior to fulfilling their duties and may be excluded from the decision-making process.



POLICY SECTION: HUMAN RESOURCES

SUB-SECTION: MISCELLANEOUS

POLICY NAME: CONFLICT OF INTEREST: EMPLOYEES

POLICY NO: H.M. 31

5. ~~7.~~ As often as required by the Director of Education, each employee shall complete, sign and deliver to the Director of Education or designate, "Employee's Acknowledgement and Compliance Statement" in a form determined by the Director of Education from time to time. **The Director of Education will require relevant departments to issue conflict of interest reports concerning matters such as hiring and procurement.**

6. ~~8.~~ Employees are expected to be scrupulous in their compliance with the requirements of law and this policy.

9. Failure of an employee to comply with the requirements of this policy may result in employee discipline up to and including termination of employment.



POLICY SECTION: HUMAN RESOURCES
SUB-SECTION: MISCELLANEOUS
POLICY NAME: CONFLICT OF INTEREST: EMPLOYEES
POLICY NO: H.M. 31

Definitions:

Conflict of Interest includes:

- 1. A situation in which an employee, whether for himself/herself or for some other person(s) attempts to promote a personal interest which results or could appear to result in:**
 - (i) an interference with the mission, vision and beliefs of the Board;**
or
 - (ii) a gain or an advantage by virtue of his/her position in the Toronto Catholic District School Board**
- 2. Situations in which the personal interests of an employee (or the employee's family or business associates) conflict with the interests of the Board or when there is a reasonable basis for the perception of such conflict.**
- 3. A situation in which access to, or quality of service rendered by, an employee is affected by any form of privilege, favouritism or special arrangement between an employee and another party.**

Employee

For the purposes of this policy, an employee is an individual employed by the Board in a casual, temporary or permanent position.

Nominee

Entity named or appointed by another (the nominator) to act on its behalf in a limited capacity or in a specific matter.



POLICY SECTION: HUMAN RESOURCES
SUB-SECTION: MISCELLANEOUS
POLICY NAME: CONFLICT OF INTEREST: EMPLOYEES
POLICY NO: H.M. 31

Personal Interest

Personal interests are non-financial interests that may influence or be influenced by personal or family relationships. Personal interests may result in favouritism towards a person or group of people as a result of one's personal connections or relationships.

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

The Director will keep a record of all conflict of interest reports and actions taken in response.



REPORT TO

STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON UPDATE TO ADVERTISING POLICY (A.03)

*You are the God who works wonders; you have displayed your might among the peoples.
Psalm 77:14*

Created, Draft	First Tabling	Review
April 10, 2018	May 2, 2018	

Angela Kennedy, Chair, Governance and Policy Committee
Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development

RECOMMENDATION REPORT

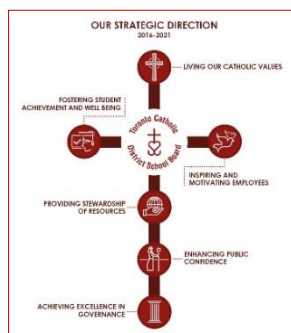
Vision:

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Members of the Committee:

Angela Kennedy, Chair
Jo-Ann Davis, Vice Chair
Nancy Crawford, Trustee Ward 12
Ann Andrachuk, Trustee Ward 2
Barbara Poplawski, Ex-Officio
Maria Rizzo, Ex-Officio

A. EXECUTIVE SUMMARY

This report recommends updates to the current Advertising Policy (A.03) in meta policy format adding current board practices and including a regulation highlighting legislative requirements.

The cumulative staff time required to prepare this report was 1 hour

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends a policy revision.

C. APPENDIX

APPENDIX A: Advertising Policy (A.03) with proposed amendments

D. COMMITTEE RECOMMENDATION

That the Board accept the recommendation of the Governance and Policy Committee and approve the Advertising Policy (A.03) as amended and proposed in Appendix A.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ADVERTISING

POLICY NO: A.03

Date Approved:

March 28, 2007

Date of Next Review:

April 2023

Dates of Amendments:

April 19, 2018

Cross References:

Communication (A.37)

Logo Use (T.16)

Donation and Sponsorship (F.F.02)

Purchasing Policy (F.P.01)

Offering of Hospitality or Gifts (F.M.07)

Fund Raising in Schools (S.M.04)

Access to Students in Schools (S.S.04)

*Ontario Regulation 298, s. 24 under the Education Act***Appendix****Purpose:**

This policy identifies parameters and acceptable best practices for advertising in schools.

Scope and Responsibility:

This policy applies to all schools and worksites of the TCDSB and third-parties wishing to partner with the TCDSB in advertising. The Director is responsible for this policy with the support of the Partnership Development Department.

Alignment with MYSP:

Living Our Catholic Values

Strengthening Public Confidence

Fostering Student Achievement and Well-Being



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ADVERTISING

POLICY NO: A.03

Providing Stewardship of Resources

Policy:

It is the policy of the Toronto Catholic District School Board that advertising ~~should~~ **must** be **consistent with Catholic Values as reflected in the Board's Multi-Year Strategic Plan and** for the purposes of informing and educating the public, as well as creating awareness of education programs, services, events and community activities of specific interest or benefit to students, parents/guardians, staff, **trustees**, Catholic School Supporters and stakeholders.

Advertising is permitted for the on-going business functions of the Board in accordance with purchasing and procurement policies and procedures.

Regulations:

1. **Advertising for the benefit of the** Board ~~wide advertising~~ shall be paid for from the approved Board's annual budget.
2. **Advertising for the benefit of the** Board ~~wide advertising~~ shall be done in a cost effective manner and in accordance with the Board's purchasing policy.
3. Advertising by the Board will present objective, factual and explanatory information based on verifiable facts.
4. TCDSB will not engage in advertising where the sole objective of the advertisement is to encourage students of a coterminous board to register as a TCDSB student.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ADVERTISING

POLICY NO: A.03

5. In accordance with *Ontario Regulation 298*, s. 24, no advertisement or announcement shall be placed in a school or on school property or distributed or announced to the pupils on school property without the consent of the TCDSB, with the exception of announcements of school-related activities.
6. External individuals or organizations with school-based advertising requests may approach the principal with advertising requests. All school-based requests by external individuals or organizations are to be vetted by the principal and area Superintendent.
7. External individuals and organizations with advertising requests on a board-wide basis are to be referred to the Partnership Development Department for consideration prior to seeking approval from the Board of Trustees.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ADVERTISING

POLICY NO: A.03

Definitions:

Advertising

The activity or profession of producing information for promoting the sale of products or services, and bringing attention to a product (or service).

Advertisement

Paid, non-personal, public communication about causes, goods and services, ideas, organizations, people, and places.

School Property

TCDSB schools and other TCDSB owned buildings and land.

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

The Partnership Development Department tracks advertising agreements throughout the TCDSB.



REPORT TO

STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON UPDATE TO PRAYER IN SCHOOLS POLICY (S.23)

*Then Hannah prayed and said: "My heart rejoices in the Lord;
in the Lord my horn is lifted high."
(1 Samuel 2:1)*

Created, Draft	First Tabling	Review
April 10, 2018	May 2, 2018	
Angela Kennedy, Chair, Governance and Policy Committee Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development		
RECOMMENDATION REPORT		

Vision:

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**Members of the Committee:**

Angela Kennedy, Chair
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Nancy Crawford, Trustee Ward 12
Ann Andrachuk, Trustee Ward 2
Barbara Poplawski, Ex-Officio
Maria Rizzo, Ex-Officio

A. EXECUTIVE SUMMARY

This report recommends updating the current Prayer in Schools Policy (S.23) to align with current practice and highlight the Board's commitment to align with the Living our Catholic Values component of the Multi-Year Strategic Plan.

The cumulative staff time required to prepare this report was 1 hour

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends a policy revision.

C. APPENDIX

APPENDIX A: Prayer in Schools Policy (S.23) with proposed amendments

D. COMMITTEE RECOMMENDATION

That the Board accept the recommendation of the Governance and Policy Committee and approve the Prayer in Schools Policy (S.P.01) as amended and proposed in Appendix A.



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: PRAYER IN SCHOOLS

POLICY NO: S.23

Date Approved: Dec. 17, 1992	Date of Next Review: April 2023	Dates of Amendments: Sep. 1998; 18 Feb. 2003; April 19, 2018
Cross References:		
Appendix		

Purpose:

This policy provides regulations regarding daily prayer in all TCDSB schools.

Scope and Responsibility:

This policy applies to all elementary and secondary schools in the Toronto Catholic Secondary School Board. The Director is Responsible for this policy with the support of the Nurturing Our Catholic Communities Department.

Alignment with MYSP:

Living Our Catholic Values

Strengthening Public Confidence

Fostering Student Achievement and Well-Being

Policy:

It is the policy of the Toronto Catholic District School Board that public prayer, involving students and staff, shall take place on a daily basis in all TCDSB schools.



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: PRAYER IN SCHOOLS

POLICY NO: S.23

Regulations:

1. The opening exercises of each school day (and closing exercises, where these are held) shall include public prayer which begins **and closes** with the Sign of the Cross and ~~shall~~ **may** include either the Lord's Prayer or the Hail Mary **or the Glory Be to the Father**.
2. Both staff and students shall be encouraged and invited to take part in each school's daily public prayer, by
 - a. reading/proclaiming/**responding to** the prayer or sections of it;
 - b. helping compose the prayer or sections of it;
 - c. providing musical accompaniment and/or singing, when appropriate.
3. Public prayer in TCDSB schools may be taken from either published formulas and formats or original compositions produced by staff and/or students. Prayers taken from published formulas will ~~usually~~ incorporate the Our Father and Hail Mary; however, other traditional common prayers of the church such as the Creeds, Glory Be, Memorare, et cetera, may be used as appropriate. All public prayer shall begin **and end** with the Sign of the Cross and **may also** conclude with a blessing appropriate to the theme, occasion or season.
4. School Principals shall also encourage classroom teachers to pray publicly with their students at times such as after recess or a period change, or at other appropriate times during the school day.
5. **Prayers should be aligned with the liturgical calendar, feasts of saints or virtue of the month, where possible.**



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: PRAYER IN SCHOOLS

POLICY NO: S.23

Evaluation and Metrics:

The local school principals and area superintendents will ensure prayer in all TCDSB schools will be a daily routine.



REPORT TO

STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON UPDATE TO STUDENT TRUSTEE POLICY (T.02)

*Whatever your task, put yourselves into it, as done for the Lord and not for your masters.
Colossians 3:23*

Created, Draft	First Tabling	Review
April 10, 2018	May 2, 2018	

Angela Kennedy, Chair, Governance and Policy Committee
Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development

RECOMMENDATION REPORT

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Nancy Crawford, Trustee Ward 12
Ann Andrachuk, Trustee Ward 2
Barbara Poplawski, Ex-Officio
Maria Rizzo, Ex-Officio

A. EXECUTIVE SUMMARY

This report recommends updates to the current Student Trustee policy (T.02) to better align with legislative requirements as set out under the *Education Act*. Amendments have also been made to the timing of the election.

The cumulative staff time required to prepare this report was 1 hour

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends a policy revision.

C. APPENDIX

APPENDIX A: Student Trustee Policy (T.02) with proposed amendments

D. COMMITTEE RECOMMENDATION

That the Board accept the recommendation of the Governance and Policy Committee and approve the Student Trustee Policy (T.02) as amended and proposed in Appendix A.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: STUDENT TRUSTEE

POLICY NO: T. 02

Date Approved: April 18, 2007	Date of Next Review: April 2023	Dates of Amendments: January 26, 2012 – Board; February 23, 2012 – Board; January 24, 2013; February 19, 2015; April 19, 2018
Cross References: Education Act, S. 55, Student Trustees, O. Reg. 07/07 Trustee Services and Expenditures T.17 Ministry of Education “Student Trustees: Attendance and conflict of Interest Guidelines” (April 13, 2007)		
Appendix A - Rights and Responsibilities of a Student Trustee Appendix B – Process for Election of the Student Trustee		

Purpose

This Policy provides **for the direct representation of the interests of students on the Board in accordance with the provisions of the Education Act, Ontario Regulation 07/07 and any guidelines issued by the Minister of Education under paragraph 3.5 of subsection 8(1) of the Education Act.** ~~direction on terms of reference and rules of engagement for two Student Trustees at TCDSB.~~

Scope and Responsibility

The policy ~~extends~~ **applies** to the election of two Student Trustees and their terms of reference, as well as rules of engagement while participating at Board and Committee meetings. The Director of Education, with the assistance of the Superintendent of Education for Curriculum and Accountability, is responsible for this policy.



POLICY SECTION: TRUSTEES
 SUB-SECTION:
 POLICY NAME: STUDENT TRUSTEE
 POLICY NO: T. 02

Alignment with MYSP:

Strengthening Public Confidence

Excellence in Governance

Fostering Student Achievement and Well-Being

Financial Impact

~~Honoraria will be paid to Student Trustees, as well as reimbursement for approved expenses, as per the Education Act.~~

Legal Impact

~~Generally, there is no significant liability associated with having Student Trustees participate at Committee or Regular Board meetings.~~

Policy

In accordance with the provisions of the Education Act, the Toronto Catholic District School Board will establish and maintain two, full-year Student Trustee positions on its Board of Trustees.

Regulations

1. The Toronto Catholic District School Board shall establish two Student Trustee positions to represent the interests of all students, ~~and candidates for the position will be in the last two years of the intermediate division and~~ **Student Trustees must be enrolled** in the senior division of the Board.
2. The Student Trustees may participate in TCDSB Board and Committee meetings, both in public and private session. A Student Trustee is not entitled to be present at a meeting that is closed to the public if the subject matter under consideration involves the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee of the board or a pupil or his/her parent or guardian. **Student**



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: STUDENT TRUSTEE

POLICY NO: T. 02

Trustees are not considered elected members of the Board and are therefore not entitled to exercise a binding vote, not eligible to move or second motions but are entitled to suggest a motion and are entitled to require that a vote be recorded and have their vote recorded.

3. The student trustees will serve two successive one-year terms beginning on August 1 of the year **in which he or she is elected and end on July 31 of the following year** of election, following a transition period from May until July 31, in the first year of election.
4. Only one trustee will be elected each year. Each student trustee will be elected in ~~March~~ **April** of their second year of secondary school, thus commencing their two year term **to begin August 1**. ~~(The 2015 Student Trustee election will require two trustees to be elected, one currently in their second year of secondary school and the second in their third year of secondary school.)~~
5. The student trustee elected may not be from the same secondary school as the **incumbent** student trustee ~~who is currently mid-term~~.
6. The Student Trustees will serve as the Co-Chairs of the Catholic Student Leadership Impact Team (CSLIT). The CSLIT will hold at least one meeting per month during the school year.
7. **A student trustee must resign from their position if they are absent from three (3) consecutive regular meetings of the board without being authorized by a resolution of the board. Authorizations by resolution must be provided to student trustees in the same manner as they are to board members and must be recorded in the meeting minutes. Student**



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: STUDENT TRUSTEE

POLICY NO: T. 02

trustees are considered present at a meeting in which they participate through teleconferencing, videoconferencing or other electronic means.

8. ~~In the event that a Student Trustee is unable to continue in the role, the second Student Trustee will continue with his/her duties, and the vacancy will be filled by the Director of Administrative Affairs of CSLIT until such time as a by-election is held and a new Student Trustee is elected.~~

Where a vacancy occurs with one Student Trustee, the second Student Trustee will continue with his/her duties and the Director of Administrative Affairs of CSLIT shall fulfill the duties of a Student Trustee for the balance of the Student Trustee's term or until such time as a by-election is held and a new Student Trustee is elected.

9. Each secondary school will be entitled to put forward one candidate for election to one of the positions of Student Trustee in any given year.
10. Each candidate for the position of Student Trustee shall meet the following qualification criteria:
- (i) be a Roman Catholic student enrolled at a Toronto Catholic District School Board secondary school, and during his or her term of office must be a full-time student **or is an exceptional pupil in a special education program for whom the board has reduced the length of the instructional program on each school day under subsection 3(3) of Regulation 298 of the Revised Regulations of Ontario, 1990 (Operation of Schools—General) made under the Act, so long as the pupil would be a full-time pupil if the program had not been reduced;**
 - (ii) be elected by the local student body;



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: STUDENT TRUSTEE

POLICY NO: T. 02

- (iii) receive the written approval of his/her parent(s)/guardian(s), unless 18 years of age, to stand for election and also present a letter of reference from a teacher, guidance counsellor or Principal; **and**
- (iv) maintain a grade average that will contribute to his/her successful graduation at the time of becoming a candidate for the position; **and**
- (v) ~~meet the eligibility requirements within the Education Act related to Catholic District School Board Trustees, excluding those related to age and residence.~~

11.The Superintendent of Education, Curriculum and Accountability Department or designate, shall establish procedures and include suitable orientation to assist the Student Trustees in fulfilling their roles and responsibilities.

12.The Student Trustees will provide a verbal report and/or written report at each regular Board meeting.

13.A Student Trustee may be disqualified from holding office for one or more of the following reasons:

- (i) serious violation of the TCDSB Trustees' Code of Conduct;
- (ii) disclosure of intimate, personal or financial information in respect of a Trustee or committee, an employee of the TCDSB or a student or his/her parent or guardian;
- (iii) commission of a serious breach of his/her school's code of conduct;
- (iv) demonstrated behaviour that is deemed to be incompatible with the role and responsibilities of the Student Trustee.

14.Student Trustees shall be entitled to reimbursement of out-of-pocket expenses as if they were members of the Board.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: STUDENT TRUSTEE

POLICY NO: T. 02

15. Student Trustees shall be paid an honorarium **of \$2,500 for a complete term of office**, consistent with the provisions of the Education Act, which shall be prorated if the Student Trustee holds office for less than a full term.
16. Student Trustees have the same status as a Board member with respect to access to Board resources and opportunities for training.
17. The successful candidates elected/appointed to the position of Student Trustee will have prescribed rights and responsibilities. ([*hyperlink to Appendix A: Rights and Responsibilities of the Student Trustee*](#))
18. The procedure for election of Student Trustees is determined by the Board. ([*hyperlink to Appendix B: Election of the Student Trustee*](#))
19. Student Trustees shall be required to wear their school uniform or business attire when **attending Board or Committee meetings**, representing the Board at either internal or external board-related business meetings, or when meeting with other students in the Board in the capacity of student trustee.
20. The opportunity to earn a secondary school credit towards the Ontario Secondary School Diploma in the area of Co-operative Education, consistent with Ministry of Education policies and procedures, will be offered to the Student Trustees.
21. **The board shall provide the Ministry with the names of the student trustees elected, not later than 30 days after the date of the election or by-election.**



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: STUDENT TRUSTEE

POLICY NO: T. 02

Evaluation & Metrics

~~Leadership of the Catholic Student Leadership Impact Team (CSLIT)~~
~~through student feedback.~~

The “Ratification of Student Trustee Nominees” report will be brought to the Student Achievement Committee in May of each year.

RIGHTS AND RESPONSIBILITIES OF THE STUDENT TRUSTEE

Student Trustees' Rights

1. To receive public session materials for all Board and Standing Committee meetings; attend and participate in all public session meetings of the Board and Standing Committees;
2. To receive private session materials for all Board and Standing Committee meetings and to attend and participate in private session meeting. Student Trustees are not entitled to be present at a meeting that is closed to the public if the subject matter under consideration involves the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee **or prospective employee** of the board or a pupil or his/her parent or guardian;
3. Student Trustees are entitled to require that a matter before the board or one of its committees on which the Student Trustees sit be put to a recorded vote, and in that case there shall be,
 - a. a recorded non-binding vote that includes the student trustees' vote; and
 - b. a recorded binding vote that does not include the student trustees' vote.
4. Student Trustees are not entitled to move a motion, but are entitled to suggest a motion on any matter at a meeting of the board or of one of its committees on which the Student Trustees sit, and if no member of the board or committee, as the case may be, moves the suggested motion, the record shall show the suggested motion.
5. Student Trustees and Student Trustee Elects are entitled to attend the Ontario Student Trustee Association Annual General Meeting.

Student Trustees' Responsibilities

1. To promote a voice for all students in the Toronto Catholic District School Board.
2. To inform the student body at large through liaison with and seeking advice from TCDSB Student Councils;
3. Attend public and permitted private session meetings of the Board and its Standing committees;
4. Demonstrate confidentiality and discretion where required and act in accordance with the Board's Policies, By-laws, and Rules-of-Order;
5. Uphold and promote the Board's Mission and Vision in performance of his/her duties;
6. Once sworn in by the Board, the Student Trustees shall be the Co-Chairs of the Catholic Student Leadership Impact Team. The CSLIT will hold at least one meeting per month.
7. The Student Trustees will report regularly to the Board of Trustees and to the CSLIT on their respective activities. At the end of their terms, the Student Trustees will provide a report regarding issues of concern to students.
8. The Student Trustees will participate in Catholic student leadership development activities associated with the fulfillment of the roles and responsibilities of the student trustee including the organization of the "Voices That Challenge" Student Trustee conference.
9. The Student Trustees will hold membership in the English Catholic Board Council of the Ontario Student Trustees' Association.

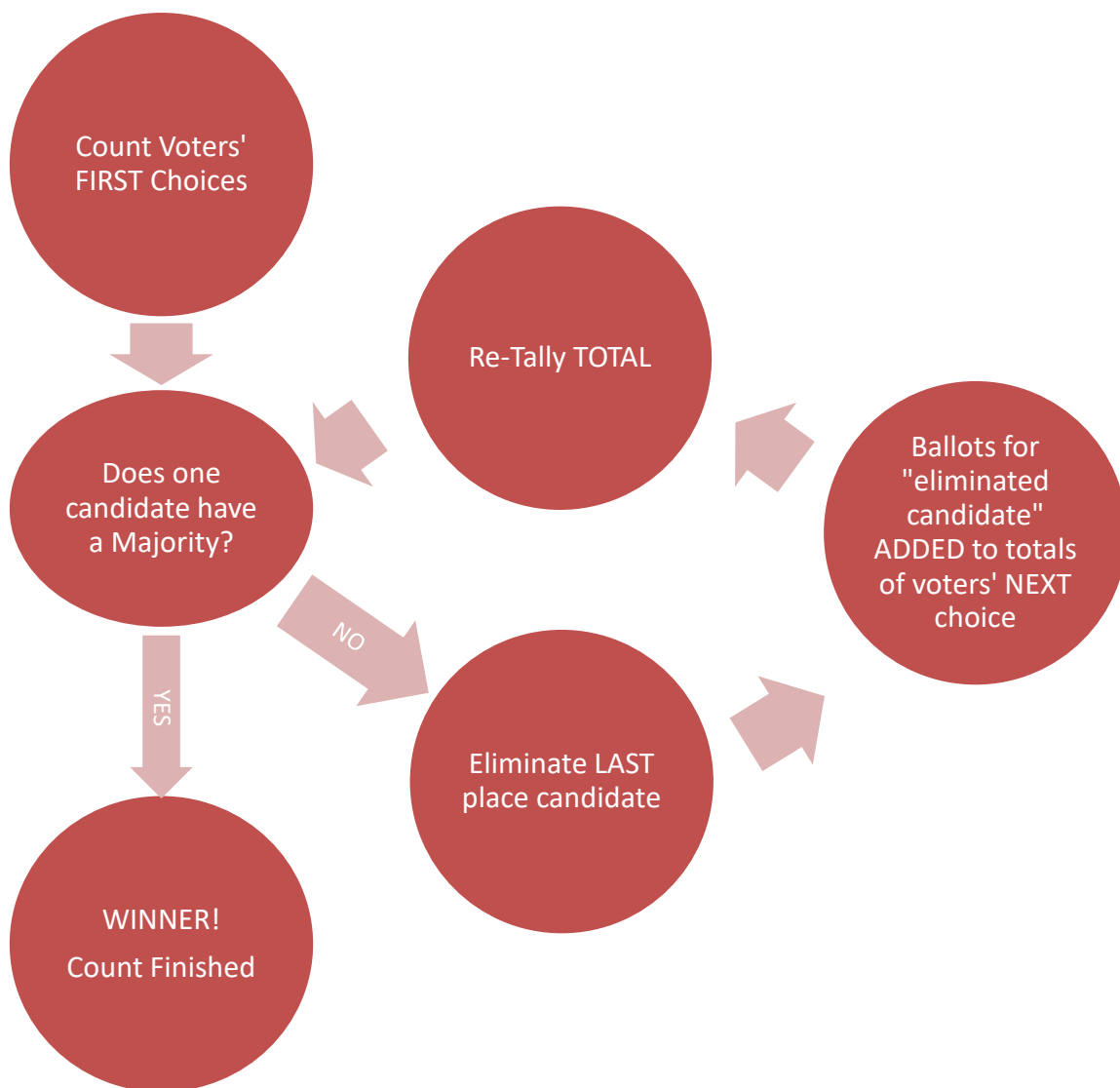
OPERATIONAL PROCEDURES – ELECTION OF STUDENT TRUSTEES

PROCESS FOR ELECTION OF THE STUDENT TRUSTEES

1. The Student Trustee will be elected by representatives of each secondary school at a Catholic Student Leadership Impact Team meeting during the first week of ~~March~~ **April** in each school year. For the election to be valid, there must be at least seventeen (17) secondary schools present at the meeting where the Student Trustees are elected. A vote by the school representatives will be conducted under the supervision and guidance of TCDSB staff.
2. **Votes will be counted using a ranked ballot system. Each school will rank the candidates 1, 2, 3....and so forth. If no candidate is the first choice of more than half of the schools voting, then all votes cast for the candidate with the lowest number of first choices are redistributed to the remaining candidates based on who is ranked next on each ballot. If this does not result in any candidate receiving a majority, further rounds of redistribution will occur. [See diagram below]**
3. Each secondary school is entitled to nominate one representative to run for the position of Student Trustee. Should the nominee be successfully elected to the position of Student Trustee, he/she will not be permitted to run for president or chair of his/her school's Student Council.
4. Each secondary school is allowed to have one vote in the election of each Student Trustee, but must be represented at the election meeting. The voting delegate must be selected by the school principal in September and must regularly attend Catholic Student Leadership Impact Team meetings throughout the school year as a student council or student leadership delegate.
5. Notice seeking the nomination of one candidate for one of the positions of Student Trustee from each TCDSB Catholic secondary school is sent to each school principal and Student Councils for posting and communication to students in November of each school year.
6. The student trustee elected may not be from the same secondary school as the **incumbent** student trustee ~~who is currently mid-term.~~

7. Each secondary school, via the Principal and Student Council, must appoint either the President of the Student Council or his/her designate to sit on a Student Trustees Selection Committee for the purpose of reviewing applications for the positions of Student Trustees and nominating candidates. If a secondary school is nominating a candidate for the position of Student Trustee, it is the responsibility of the Principal to ensure that the process is fair and equitable.
8. Applications will first be received and pre-screened by staff assigned by the Office the Director of Education to ensure each applicant is eligible under the requirements of the TCDSB policy, the Education Act and Regulations.
9. An all-candidates/election meeting will be held ~~in February~~ **before April 1st** of each school year at which time a presentation will be made by the nominees for Student Trustees.
10. A student is not permitted to serve as both a Student Council president or chair in the same year he/she holds the position of Student Trustee.
11. Where a vacancy occurs with one Student Trustee, the second Student Trustee will continue with his/her duties and the Director of Administrative Affairs of CSLIT shall fulfill the duties of a Student Trustee for the balance of the Student Trustee's term or until such time as a by-election is held and a new Student Trustee is elected.

DIAGRAM OF RANKED BALLOT SYSTEM





REPORT TO

STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

RATIFICATION OF STUDENT TRUSTEE NOMINEE 2018-2020

"Let no one despise your youth, but set the believers an example in speech and conduct, in love, in faith, in purity."
1 TIMOTHY 4:12

Created, Draft	First Tabling	Review
April 25, 2018	May 2, 2018	Click here to enter a date.

M. Consul, Catholic Student Leadership

L. DiMarco, Superintendent of Curriculum Leadership & Innovation; Academic ICT

RECOMMENDATION REPORT

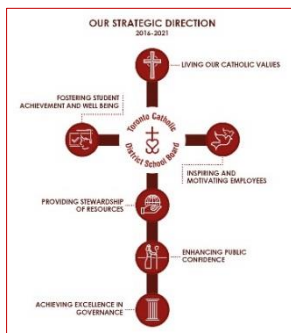
Vision:

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Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

T.B.D.
Associate Director
of Planning and Facilities

L. Noronha
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

As per Board policy T.02, there is an annual election process for the selection of a new Student Trustee. Policy T.02 was revised and approved by the Board of Trustees on February 19, 2015. Invitations for nominations for the position of Student Trustee were sent to all TCDSB secondary schools. Student trustees will serve two successive one-year terms.

The cumulative staff time required to prepare this report was 3 hours

B. PURPOSE

Approval of the Student Trustee appointment required under Board policy T.02, Student Trustee.

C. BACKGROUND

1. A notice was sent to all secondary school Principals and Vice Principals on March 26, 2018 outlining the election process for Student Trustee.
 - a. Included in the notice was an explanation of the rights and responsibilities associated with the role of a Student Trustee.
 - b. The administration team also received an application form for a second year secondary student as per the policy.
2. The Student Trustee election process was outlined with Catholic Student Leadership Impact Team (CSLIT) members at the February 27, 2018 monthly general assembly meeting and the March 27, 2018 meeting.
3. CSLIT hosted a “Meet the Candidates’ night on March 27, 2018.
4. A reminder e-mail was sent to all secondary school Principals and Vice-Principals outlining the voting process and included a list of candidates for the position.
5. The term for the current Student Trustee Rhea Carlise ends July 31, 2018.

D. EVIDENCE/RESEARCH/ANALYSIS

1. The applicant names that appeared on the ballot were:

Name	School	Grade
Akua Yeboah	Madonna	10
Chloe Panganiban	Blessed Cardinal Newman	10
Simon Tewodros	Chaminade	10
Funmi Oyapero	Father Henry Carr	10
Natacia Guioguo	St. John Paul II	10
Nelson Vasquez	Monsignor Percy Johnson	10
Taylor Dallin	Cardinal Carter	10

2. The delegates of Student Councils representing 21 TCDSB secondary schools met on April 24, 2018 at the Catholic Education Centre.
- Following the welcome and an opening address by the CSLIT executive, each candidate gave a verbal presentation on their qualifications, experience and goals related to the position of student trustee.
 - Individual candidates participated in a question and answer session with the CSLIT membership.
 - Each candidate was permitted to give a 3 minute speech.
 - The question period and the prepared speech were completed with the absence of their fellow candidates.
 - The voting was conducted using an alternative voting process outlined prior to the vote.
3. The counting of the votes was conducted by current Student Trustees Rhea Carlise and Joel Ndongmi and witnessed by Michael Consul.
4. If the Board of Trustees ratifies the appointment of the Student Trustee elect:
- they will be officially notified by letter

- appropriate announcements will be made within the TCDSB,
- notifications will be sent to all Student Council representatives, the Ontario Catholic Student Council Federation, and the Ontario Catholic School Trustees' Association.
- letters of appreciation will be sent to those Student Trustee candidates who put their name forward.
- prior to the start of their term on August 1, 2018, briefing sessions and arrangements for equipping the new Student Trustees will occur
- they will have the opportunity to attend several Board Standing Committee meetings and regular Board meetings, prior to officially taking office as Student Trustee
- this appointment will allow for a transition period from May 2018 to July 31, 2018.

E. STAFF RECOMMENDATION

That the Board of Trustees appoint **Taylor Dallin from Cardinal Carter Academy of the Arts Catholic Secondary School** as Student Trustee for the term August 1, 2018 through to July 31, 2020.



REPORT TO

STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

FOCUS ON YOUTH PROGRAM POTENTIAL TO HIRE ADDITIONAL STUDENTS

Make sure that nobody pays back wrong for wrong, but always try to be kind to each other and to everyone else" 1 Thessalonians 5:15

Created, Draft	First Tabling	Review
April 24, 2018	May 2, 2018	Click here to enter a date.

M. Loberto, Sr. Coordinator of Development Services
A. DiMondo, Sr. Manager Community Use of Schools
A. Fullerton, Manager Outreach-Community Use of Schools

INFORMATION REPORT

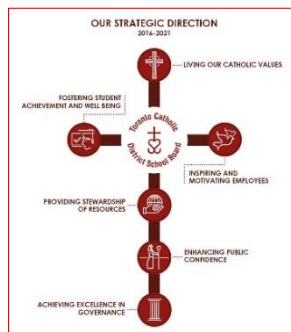
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Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

M. Puccetti
Acting Associate Director
of Planning and Facilities

L. Noronha
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report is provided in response to a Board motion regarding the possibility of hiring additional students for the Focus on Youth program as part of the TCDSB hiring of summer students.

The funding allocation from the Ministry of Education has not been increased since 2010, and is insufficient to meet the demand for summer employment arising from the program. Furthermore, the increase in the hourly minimum wage has also had a direct impact on the number of students who can be hired for through the program.

Given the funding constraints, it is not possible to hire additional students through the Focus on Youth program.

The cumulative staff time required to prepare this report was 8 hours

B. BACKGROUND

1. Arising from a presentation at the September 21, 2017 Board meeting about the Focus on Youth summer employment program, the Board approved the following motion:

Received and that a letter be sent signed by the Chair to the Ministry of Education advocating on behalf of the Focus on Youth Summer Program for additional funding;

That this be referred back to staff with a report regarding whether it is possible to hire more students in the Focus on Youth Summer Program when hiring students in the summer.

2. On May 30, 2007, the Ministry of Education considered a joint proposal submitted by the Toronto Catholic District School Board (TCDSB) and the Toronto District School Board (TDSB) to support recreational and learning opportunities for children and youth in several of the Neighbourhood Improvement area of Toronto during July and August 2007. This program was titled the Focus on Youth Toronto (FOYT) Program. The Ministry of Education allocated a total of \$4 million to support this program, of which \$3 million was allocated to the TDSB and \$1 million to the TCDSB.

3. The overall objective of FOYT was to enhance high quality summer program opportunities for children and youth in the City of Toronto Neighbourhood Improvement areas by offering subsidized use of school space for organized community-based programs, and by providing employment and leadership opportunities for the youth within these communities. The TCDSB and TDSB determined that this program would promote learning through play, healthy lifestyle and positive self-image for children and youth of these communities, and that the program would have a positive impact on student achievement and well-being during the school year.
4. In order to be eligible for employment, the applicants must be current TCDSB students between 16 and 18 years of age, with priority given to students who reside in one of the designated Neighbourhood Improvement areas.
5. The Focus on Youth program has been very successful. Not-for-profit organizations and other community groups access more than 70 TCDSB schools during the summer months. Students have been hired to work with community agencies, including the Boys and Girls clubs, YMCA, the ROM and other organizations. Students have also been hired to perform operations-related tasks as determined by the Facilities/Operations Departments at TCDSB. In addition, students are hired to complete administrative tasks within the Catholic Education Centre when permanent staff are on vacation.

C. EVIDENCE/RESEARCH/ANALYSIS

1. The \$1,167,000 funding allocation provided by the Ministry of Education for the Focus on Youth program has not increased since the 2010-2011 academic year. The funding is insufficient to meet the needs of TCDSB students, as evidenced by the overwhelming number of applications received for minimal position. For example, in 2017, 867 applications were received for 320 positions.

Furthermore, the funding does not address the increase in minimum wage to \$14 per hour which came into effect in January 2018.

2. In response to the Board motion, a letter was sent to the Ministry of Education on October 16, 2017 in order to highlight the direct impact of the lack of funding on TCDSB students. (*Appendix A*)

3. In response to this letter, the Minister of Education wrote to the Chair of the Board advising that no additional funds would be available for 2017-2018 Focus on Youth program. (*Appendix B*)
4. Previous funding sources from the Canada Summer Jobs Program allowed the TCDSB to hire additional students for summer employment. In 2017, however, the federal government changed the application process, now requiring school boards to sign an attestation statement in which elements could not be affirmed by Catholic and other denominational organizations. School boards applying to the Canada Summer Job program submitted applications with a modified attestation statement in alignment with our faith.
5. To date, the federal government has refused to accept the TCDSB application, which will result in a loss of approximately 20 summer positions.
6. As a result of the combination of limited funding, the increase in minimum wage, and the lack of funding from the Canada Summer Jobs Program, TCDSB anticipates hiring only 250 students as part of the 2018 Focus on Youth program.
7. Given the funding constraints, it is not possible to hire additional students through the Focus on Youth program.

D. CONCLUDING STATEMENT

This report is for the consideration of the Board.



Office of the Chair of the Board

October 16, 2017

Honourable Mitzie Hunter, M.P.P.
Minister of Education
900 Bay Street, 22nd Floor
Toronto, ON M7A 1L2

Dear Minister Hunter:

Re: Toronto Catholic District School Board

We would like to take this opportunity to thank you for your ongoing commitment to students at the Toronto Catholic District School Board through the critical funding provided under the Ministry's Focus on Youth (FOY) Summer Program. Established in 2007, the program has become a cornerstone of our Board's plan to promote learning through play, healthy lifestyle and positive self-image for children and youth, while also supporting student achievement and wellbeing during the school year.

By offering our young people summer job experience and activities for children, the program extends learning beyond the classroom in safe and supportive environments that are essential to life-long learning and social skills development. The program has become even more important to student success since the Ministry extended the FOY program as part of the Priority Schools Initiative (PSI) in 2010. Targeting funding to PSI-identified communities based on socioeconomic data has enabled the TCDSB to optimize its programming in order to reach at-risk families and students living in our inner city and urban neighbourhoods.

The FOY program is a perfect community partnership where 75 non-profit community organizations are actively engaged with the TCDSB in delivering this essential public service to high needs neighbourhoods during the summer months. These are not just summer jobs, but much needed leadership training for youth. For our students this is a unique, life-changing opportunity to act as community leaders, advocates, mentors, positive role models and change agents as they fulfill the program's motto that "The Journey Never Ends." Most of our students go on to assume significant leadership positions during their post-secondary education and subsequent work careers.

Despite these successful outcomes, we know we can and must do more. Our Board greatly appreciates the modest 5 percent increase in funding last year. However, as one of the school boards in the largest, most diverse city in Ontario, the \$1,167,000 received is not enough to meet the burgeoning and exponential growth in demand to serve our most vulnerable school

communities. In 2017, we received 867 applicants for 304 positions. Next summer, we anticipate that more than 1,000 students will apply for the limited number of FOY summer jobs.

We believe the goals of the FOY program truly reflect our values as a society. Your Ministry's continued support of the program exemplifies Ontario's commitment to providing opportunities and advantages for our young people to develop their talents and skills. It is for these reasons that I respectfully request, on behalf of the TCDSB Board of Trustees, that the Ministry of Education increase the funding directed to the Focus on Youth program.

Increased investment by the Ministry in the FOY program would be a tangible demonstration of this government's compassion and belief that the future of this great province lies in the hands of the next generation of leaders who currently learn, work and play in our school communities. The TCDSB hopes it can count on you to help us continue this mission, as we empower our students to transform the world through witness, faith, innovation and action.

Sincerely,



Angela Kennedy
Chair of the Board

Cc: TCDSB Board of Trustees
R. McGuckin, Director of Education
Education Council

Ministry of Education

Minister

Mowat Block
Queen's Park
Toronto ON M7A 1L2

Ministère de l'Éducation

Ministre

Édifice Mowat
Queen's Park
Toronto ON M7A 1L2



JAN 15 2018

Ms. Angela Kennedy
Chair
Toronto Catholic District School Board
80 Sheppard Avenue East
Toronto ON M2N 6E8

Dear Ms. Kennedy,

Thank you for your letter requesting an increase in funding for the Focus on Youth (FOY) program. I appreciate the opportunity to respond.

Please let me begin by stating how much the Ministry of Education appreciates the knowledge, passion and dedication of the Toronto Catholic District School Board (TCDSB) to the well-being and success of young people and their families.

The ministry recognizes that since the program's inception, TCDSB has successfully supported thousands of young people through the FOY program. The partnerships that your school board has forged with non-profit community organizations demonstrate the importance of school and community partnerships in helping students succeed in school and in their community.

The ministry acknowledges the value of providing recreational experiences and employment opportunities for young people, as the TCDSB has done. We also recognize that disadvantaged students and their families may need more supports than others. This is why the ministry has increased funding to the FOY program since 2007 with an annual investment now reaching \$8 million.

My staff will be in contact with TCDSB program staff in response to your funding request to set up a meeting. Thank you for your ongoing commitment to achieving our shared vision for education.

Sincerely,



Mitzie Hunter, MBA
Minister



REPORT TO

STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

INTERNATIONAL WOMEN'S DAY AND THE SISTER EVANNE HUNTER YOUNG WOMEN IN LEADERSHIP AWARD

"Women should and can provide something more than the ordinary" Mary Ward 1585-1645

Created, Draft	First Tabling	Review
April 23, 2018	May 3, 2018	Click here to enter a date.
Lori DiMarco, Superintendent, Curriculum Leadership & Innovation; and Academic ICT John Yan, Senior Coordinator, Communications		

INFORMATION REPORT

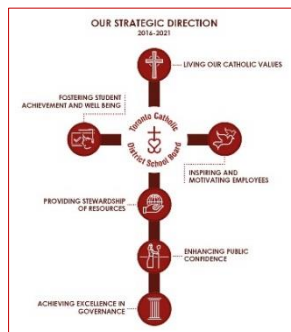
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Director of Education

D. Koenig
Associate Director
of Academic Affairs

M. Puccetti
Associate Director
of Planning and Facilities

L. Noronha
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report outlines:

- plans for establishing the Sister Evanne Hunter Young Women in Leadership Award,
- criteria for the award,
- the process for determining the award recipient, and
- recommendations with regard to raising awareness about International Women's Day

The cumulative staff time required to prepare this report was 20 hours

B. PURPOSE

1. This report is on the agenda in response to a motion at the March 8, 2018 Corporate Services, Strategic Planning and Property Committee for staff to bring back reports on the following:
 - a. The establishment of the Sister Evanne Hunter "Young Women in Leadership Award" to be recognized on International Women's Day on or about March 8; and
 - b. The implementation of International Women's Day in our Board and school communities and recommend any changes

C. BACKGROUND

1. With regard to the establishment of the Sister Evanne Hunter Young Women in Leadership Award:
 - Sister Evanne Hunter was contacted by staff and indicated that she was humbled and honoured to be recognized. Her input was requested with regard to creation of the criteria for this award
 - Award criteria has been created as outlined in Appendix A of this report.
2. With regard to the implementation of International Women's Day in the Board and school communities and to recommend any changes:
 - a. International Women's Day has been recognized annually in various ways within the TCDSB

- b. A survey was conducted of all school Principals requesting how International Women's Day was commemorated in 2018 and in the past and can be found in Appendix B
- c. Various staff were surveyed to suggest ways to recognize International Women's Day in the TCDSB. Using the submissions from surveys, a list of suggestions for future use was created and will be circulated in future years
- d. Recommended changes:
 - i. Principals be reminded annually, prior to March 8, regarding planning ahead to commemorate International Women's Day.

D. METRICS AND ACCOUNTABILITY

1. Sister Evanne Hunter Young Women in Leadership Award:
 - an email will be sent by the Superintendent of Curriculum Leadership & Innovation to Secondary Principals at the beginning of November of each school year advising them of the Sr Evanne Hunter Young Women in Leadership Award, and the process for nominating one female from their graduating class (elementary and secondary)
 - the award will be funded through existing Student Leadership and Curriculum Leadership & Innovation funds (annual keeper plaque for the student, perpetual plaque to be kept at the Catholic Education Centre, \$250 for the elementary recipient, \$500 for the secondary recipient)
 - at the Board or Committee meeting closest and prior to March 8th each year, the recipient of the award will be announced
 - at the TCDSB Awards Night in May each year, the award will be formally presented to the recipient
2. International Women's Day:
 - each year, an email will be sent, by the Superintendent of Curriculum Leadership & Innovation to all Principals, upon return from the Christmas break, encouraging each school to formally recognize International Women's Day in their school communities on March 8 and the email will include:
 - background about the importance of promoting gender equality and some suggested resources

- a list of examples of ways schools can commemorate International Women's Day will be shared with all Principals (Appendix B)
 - a reminder to invite their school Trustee and Superintendent to events held in honour of International Women's Day
 - a reminder to share pictures or summaries of how they commemorated International Women's Day through school newsletters and social media
- On a yearly basis, the Communications Department will send an email to the system from the Chair of the Board and the Director of Education, prior to March 8, acknowledging International Women's Day. The email will announce the recipients of the Sister Evanne Hunter Young Women in Leadership Award and the importance of ensuring that all continue to support initiatives, causes and actions related to promoting equality for women.
- On a yearly basis, the TCDSB website will highlight initiatives that take place in the system in commemoration of International Women's Day

E. CONCLUDING STATEMENT

This report is for the consideration of the Board.

TCDSB Sister Evanne Hunter Young Women in Leadership Award

“Women should and can provide something more than ordinary” (Mary Ward)



Sr. Evanne Hunter is a Loretto Sister with the Institute of the Blessed Virgin Mary (IBVM). She has worked at Loretto Abbey Catholic Secondary School, as a Teacher (1966-1969), Vice Principal (1972-1973) and as a Principal (1973-1985), in the Metropolitan Separate School Board (MSSB, later TCDSB).

Sr. Evanne was the Provincial Leader of the IBVM in Canada from 2006 until 2012 (with an office at Loretto Abbey in the TCDSB) and prior to that spent 3 years in New York establishing the IBVM presence as a non-governmental organization (NGO) with Associative Status with the Department of Public Information at the United Nations. Since 1988 she has been working with SalvAide, an Ottawa based NGO, as coordinator of the Loretto/La Bermuda Project, a twinned relationship with a rural re-population in El Salvador.

Sr. Evanne was awarded the TCDSB Award of Merit in 2012 for outstanding contributions to the TCDSB and Catholic education. Sr. Evanne remains a strong supporter of the TCDSB and an advocate for publicly funded Catholic Education. She was instrumental in ensuring that Loretto Abbey remain part of the MSSB when full funding was introduced for Catholic schools and part of the TCDSB when the IBVM sold the property. She established the Loretto Fund, supported by donations from schools, through the Angel Foundation for Learning, to support newcomers to Canada. Sr. Evanne remains involved in many aspects of education for justice, promoting learning experiences for students with the Sisters of Loretto in India, at the UN in New York and at the Mary Ward Centre in Toronto.

Evanne’s leadership, embodies the core values of the IBVM, the vision of the TCDSB and Pope Francis’ call to action in pursuit of social justice. Evanne is a modest, humble, fair, thoughtful, articulate, and respected role model for all women leaders.

Foundational Principles for this award:

- Leadership traits of Sr Evanne Hunter: modest, humble, thoughtful, excellent communicator, respected role model, social justice focused
- Core values of the IBVM: respect, justice, sincerity, courage and compassion.
- The TCDSB vision of witness, faith, innovation and action.
- Pope Francis’ call to action in pursuit of social justice (September 2015).

Mary Ward, the founder of the IBVM and the Congregation of Jesus, said, “Do not bury your talents which God lent you to be spent in his service.” The recipient of this award will be a graduating female TCDSB student who shares her talents and demonstrates the foundational principles for this award in working toward achieving the Ontario Schools Catholic Graduate Expectations.

Award details:

- Each secondary school can nominate one female student in their graduating year (Gr 8 or 12)
- In November each year, nominations are submitted to the office of the Area Superintendent using a standard nomination form that will be shared with all Secondary Principals
- By the last Friday prior to Christmas each year, schools will submit the nomination form
- In January each year, Area Superintendents will each form a committee composed of 2 Elementary Principals and 2 Secondary Principals to review nominations and to select 1 student from each panel to move forward to the final round of consideration
- In February of each year, a committee composed of Sr Evanne or an IBVM representative (if available) and at least 2 Superintendents (central and/or business) will review nominations that reach the final round of consideration and select 1 award recipient per panel
- At the TCDSB Board or Committee meeting closest and prior to International Women’s Day (March 8) each year, the names of the award recipient will be announced and shared with the system through a communication from the Chair of the Board and the Director of Education.
- After March break each year, the award recipient will receive a letter notifying them of the award, with a certificate signed by the Chair of the Board and the Director of Education
- A standard award “keeper” plaque will be established and presented to the student, by Sr Evanne at the Annual TCDSB Awards Night in May. If Sr Evanne is unavailable, a representative of the IBVM will be invited to present the award.
- A financial award of \$250 for the elementary school recipient, and \$500 for the secondary school recipient will be issued at the award ceremony
- A standard award “perpetual” plaque will be kept at the TCDSB Catholic Education Centre, with recipients names added annually.

Award recipient:

- is a female student in their graduating year (Gr 8 or 12)
- with all things being equal, is to be given to a student whose financial need is greater
- demonstrates the foundational principles of this award, as outlined above
- builds Christian Community through example, involvement and leadership
- shows effort and commitment to academic achievement and is an active leader in the school community
- demonstrates a passion for giving back to the school by supporting organized events aimed at improving the school or society
- shows initiative, creativity and perseverance in creating positive change in the school or community
- shows resilience in facing difficulties and challenges and has learned from seeming failure and was willing to try again
- is a successful leader who has initiated, planned and fostered teamwork and collaboration to steer a school-based project to completion for the betterment of the school or greater community
- articulates ideas persuasively both verbally and in writing
- shows promise of the ability to play a strong leadership role in society in the future

Examples: Ways for schools to commemorate International Women’s Day

- Annual Women’s Day excursion for all girls in specific grades
- All females dress as heroes/role models
- Announcements related to International Women’s Day
- Morning prayer and reflection with focus on International Women’s Day
- Inclusion of International Women’s Day in the school calendar, staff newsletter and parent newsletter prior to March 8th to inform community of events
- Inclusion of International Women’s Day in parent newsletter after March 8th describing and depicting events that occurred
- Principal encourages each classroom to participate by creating their own celebration or having activities/lessons focused on IWD that raise awareness for both boys and girls
- Student created announcements outlining the history and traditions of the day
- Student created announcements about the importance of the women in their lives
- Student Leadership workshops for girls
- Train Student Female Leaders to run workshops for girls in local elementary schools
- Gender Justice Week - entire week dedicated to women and gender issues (issues change every year)
- Each member of the school community creates an action card and commits to the action by signing the card
- Fundraising activities for charity that supports women (sell buttons, bake sale, civvies day, etc)
- Poster campaigns - student created posters on display for month of March
- School exterior signage and internal notice boards updated with messages related to IWD
- Mother Daughter Wellness Tea
- Prayer service / liturgy organized by female students
- Guest speaker for an assembly - motivational women (local women CEOs, parents, etc)
- Female students attended a special event within the TCDSB (eg. Power to Girls Conference, possible CSLIT sponsored event, etc)
- Used internet searches to get ideas about how to commemorate IWD
- Read aloud for each classroom with focus on strong female main characters and role models in history
- Women guest speakers discussing their career
- Include quotes from famous women in the announcements throughout March
- Attendance at local International Women’s Day events (eg. Old Mill breakfast, etc)
- Create a student committee to plan for IWD
- CSPC can apply for a PRO grant to plan related events for IWD
- Older students create presentations to share with younger students on IWD - ensure that the presentations are culturally sensitive to the community

- Inform students of groups or organizations they can join/support in their local area/parish and in the greater community
- Highlight non-traditional careers for women
- Boys attend workshops about gender issues,
- Boys run workshops related to IWD and related issues
- Invite a graduate of the school to speak about their work or career as it relates to IWD
- Showcase female authors
- Highlight female saints
- Spoken word projects related to gender issues, equality, women in leadership, etc
- Special mass for IWD focus on Mary
- Create coffee table books focused on women, gender issues, female role models, female saints, etc
- Review reading lists used in the school to ensure equal representation of women as main characters
- Nominate a graduating student for the TCDSB Sr Evanne Hunter Young Women in Leadership Award
- Create a school award for a female student leader who will be honoured at a school event
- Attend conferences/workshops/presentations offered throughout the year (WENTT- Women Entering Non-Traditional Trades Conference, college events, women in tech, etc)
- School video contest (99 second videos) to raise awareness about IWD and related issues



FILIPINO-CANADIAN PARENTS ASSOCIATION IN CATHOLIC EDUCATION (FCPACE)

April 25, 2018

Mr. Rory McGuckin

Director

Toronto Catholic District School Board
Catholic Education Centre
80 Sheppard Avenue East, North York
Toronto, Ontario

Dear Mr. R. McGuckin,

November 8, 2017 was a historic day for the Filipino community particularly in the City of Toronto. On this day, the City of Toronto council passed the motion declaring the month of June as a Filipino Heritage Month annually. It is the first in Canada. It is time to recognize and acknowledge the many contributions that Filipinos have contributed to the fabric of Canada

On behalf of the Filipino-Canadian Parents Association in Catholic Education (FCPACE), I write to you to support the call to also declare the month of June as Filipino Heritage Month in the Toronto Catholic District School Board (TCDSB). Specifically, we request that TCDSB celebrate June 12 of every year (or the Monday following if June 12 falls on a week-end).

You probably know that a great majority of the TCDSB student population is of Filipino origin. The Philippines is the only Christian country in Asia and more than 80% are Roman Catholic. The Philippines is also the top source of temporary foreign workers by Canada. The Filipino community is the fourth largest diverse group in Canada and in Toronto (considering that Filipinos come from one country as opposed to the other diverse groups). There are about 160,000 people of Filipino origin in Toronto.

In this light, the Filipino-Canadian Parents Association in Catholic Education (FCPACE) requests that TCDSB declare June as a Filipino Heritage Month and June 12 be designated as a special day for the students of Filipino origin. June 12 is especially significant for the Filipino community because it is the Independence Day of the Philippines.

Congratulations as well. I am happy that the TCDSB has implemented the PASSOC project. Celebrating the Filipino Heritage in the TDCSB would greatly improve the continuing efforts to engage and inspire the parents and students of Filipino origin in identifying and understanding their roots, culture and heritage.

If you have questions or need more information, please contact me at 6474778722 (home) or 4163208703 (mobile).

Mabuhay and God bless,

Paulina Corpuz

President, Filipino-Canadian Parents Association in Catholic Education (FCPACE)

cc:

Board Trustee Chair Barbara Poplawski; Trustee Garry Tanuan, Philippine Consulate General Rosalita S. Prospero

*Formed in October 2013, the **Filipino-Canadian Parents Association in Catholic Education (FCPACE)** is a community based organization of parents, guardians and supporters whose aims are to organize and engage parents to support Catholic Education and improve student achievement and success.*



**CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
TORONTO**

RSP-LTR-103-2018

26 April 2018

Dear Director McGuckin,


This year marks a milestone in the history and cultural identity of the Filipino diaspora in Canada with the celebration of the 120th Anniversary of the proclamation of Philippine Independence and the proclamation of the month of June as Filipino Heritage Month by the Toronto City Council last November 8, 2017. This year also holds a special meaning for the Philippine Consulate General as it will celebrate its 40th year of establishment as a Consulate General in the City of Toronto.

According to the latest data from Statistics Canada, Toronto is home to 274,670 Filipinos while 322,415 individuals surveyed in the province of Ontario identified themselves as of Filipino descent. Indeed, Filipinos have contributed in enriching the diversity and social fabric not only of Toronto, but also other areas where there is a huge Filipino population. Moreover, as you may be aware, a vast majority of Filipino children attend the Toronto Catholic District School Board.

We commend the initiatives of the Filipino community, as spearheaded by the Filipino Heritage Month Council (FHMC) and the Filipino-Canadian Parents Association in Catholic Education (FCPACE), to celebrate June as Filipino Heritage month across all sectors of society, including public education. It is in this light that we would like to express our strong support for their request addressed to the Toronto Catholic District School Board to declare June 12 as Filipino Heritage Day and/or the month of June as Filipino Heritage Month.

We look forward to your most favorable consideration.

Very truly yours,


ROSALITA S. PROSPERO
Consul General

Mr. Rory McGuckin
Director for Education
Toronto Catholic District School Board
80 Sheppard Avenue East
Toronto, ON
Via email: rory.mcguickin@tcdsb.org

CC: Ms. Barbara Poplawski
Board Trustee Chair
Toronto Catholic District School Board
Via email: barbara.poplawski@tcdsb.org

REVISED ANNUAL REPORTS & POLICY METRICS STUDENT ACHIEVEMENT

A = Annual Report

P = Policy Metric Report

Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (A)	Student Achievement	Mental Health Report	Associate Director Academic Services
2	January (P)	Student Achievement	<u>A.35 Accessibility Standards</u> Policy Metric	Associate Director Academic Services
3	February (P)	Student Achievement	<u>S. 19 External Research</u> Policy Metric	Associate Director Academic Services
4	April (A)	Student Achievement	Non-Resident VISA Student Fees	Associate Director Academic Services
5	May (A)	Student Achievement	Staffing Status Report for Next School Year	Executive SO Business Services
6	May (A)	Student Achievement	Ratification of Student Trustee Nominees	Associate Director Academic Services
7	June (P)	Student Achievement	<u>B.B.04 Smoke & Vapour Free</u> Policy Metric	Associate Director Academic Services
8	September (A/P)	Student Achievement	Annual Safe Schools Report <u>S.S.12 Fresh Start</u> Policy Metric	Associate Director Academic Services
9	September (A)	Student Achievement	Community Advisory Committees Report	Associate Director Academic Services
10	September (P)	Student Achievement	<u>H.M. 40 Fair Practice in Hiring and Promotion</u> Policy Metric	Associate Director Academic Services
11	September (P)	Student Achievement	<u>T.07 Community Engagement</u> Policy Report <u>A.37 Communications</u> Policy Metric	Director of Education
12	October (A)	Student Achievement	Student Trustees: Voices that Challenge	Associate Director Academic Services
13	October (A)	Student Achievement	ECLIST Report - Elementary Leaders	Associate Director Academic Services

**REVISED ANNUAL REPORTS & POLICY METRICS
STUDENT ACHIEVEMENT**

14	October (P)	Student Achievement	<u>S.10 Catholic School Parent Council Policy Metric</u>	Associate Director Academic Services
15	October (A)	Student Achievement	CPIC Annual Report including Financial Report	Associate Director Academic Services
16	October (A)	Student Achievement	International Languages Program Report	Associate Director Academic Services
17	October (A)	Student Achievement	Primary and Junior Division Assessments Of Reading, Writing and Mathematics (EQAO) · Grade 9 Assessment of Mathematics and OSSLT Assessment (EQAO)	Associate Director Academic Services
18	November (A)	Student Achievement	Board Learning Improvement Plan (BLIP)	Associate Director Academic Services
19	November (A)	Student Achievement	K-12 Professional Development Plan for Student Achievement and Well-Being	Associate Director Academic Services
20	November (P)	Student Achievement	<u>S.22 Religious Accommodation Policy Report</u> <u>S.S.02 Opening or Closing Exercises Policy Report</u>	Associate Director Academic Services
21	November (P)	Student Achievement	<u>S.24 Combined (Split) Grade Classes for Elementary Schools Policy Report</u>	Associate Director Academic Services
22	December (A/P)	Student Achievement	Accountability Framework for Special Education and <u>S.P.01 Special Education Programs and Services Policy Metric</u>	Associate Director Academic Services

STUDENT ACHIEVEMENT AND WELL BEING PENDING LIST TO MAY 2, 2018

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Nov-17 Student Achievement	TBD	Regular Board	Report from the Governance and Policy Committee on the updated Anaphylaxis policy together with the response to the delegation and a copy of the presentation at the same time (Review of Anaphylaxis Policy, Protocol and Guidelines)	Associate Director Academic Affairs
2	Apr-18 Student Achievement	TBD	Regular Board	Report regarding how we might be able to provide education regarding Childhood Narcolepsy to teachers and parents (Presentation: Frank Piddisi and Dr. Shelly Weiss, Hospital for Sick Children, regarding Childhood Narcolepsy)	Associate Director Academic Affairs