



**ADDENDUM**  
**REGULAR MEETING OF THE MEETING OF THE**  
**TORONTO CATHOLIC DISTRICT SCHOOL BOARD**  
**PUBLIC SESSION**

**Barbara Poplawski, Chair**

**Maria Rizzo, Vice-Chair**

Thursday, October 18, 2018

7:00 P.M.

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	Pages
<b>11. Delegations</b>	
<b>11.a Annalisa Crudo-Perri, President - OAPCE Toronto, regarding The Potential Loss of The Parent Reaching Out Grants (PRO Grants)</b>	<b>1</b>
<b>14. Matters recommended by Statutory Committees of the Board</b>	
<b>14.c Minutes of the Toronto Catholic Parent Involvement Committee (CPIC) Meeting held September 17, 2018</b>	<b>2 - 25</b>
<b>Two (2) Recommendations from CPIC to Board:</b>	
<b>1. Motion 18/09-13 - That Toronto CPIC refer the triangle diagram to TCDSB Staff to look at other ways of presenting this idea to TCDSB Parents. This presentation should be reviewed by this Committee prior to being formalized by the Board of Trustees; and</b>	
<b>2. Motion 18/09-05 - That the Toronto CPIC recommend to the Board of Trustees to enact uniform school-based signage that conveys amongst other things:</b>	
a. name and contact information for the school principal;	
b. name and contact information for the school vice-principal;	
c. name of the school secretary and contact information for the school;	

- d. name of the CSPC Chair and TCDSB contact information;
- e. name and contact information for the school superintendent;
- f. name and contact information for the ward trustee; and
- g. school board main information line and website

***Additionally, staff should consider a low-cost implementation and execution method such as a mounted 8.5x11 sheet attached to the inside of a school door window to allow for frequent changeover & updating of the information sheet.***

**19. Inquiries and Miscellaneous**

***19.a From Trustees Davis regarding the Recent Announcement concerning PRO Grants***



# **TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

## **DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES**

**PLEASE BE ADVISED THAT ALL STANDING  
COMMITTEE MEETINGS ARE BEING RECORDED**

For Board Use  
Only

Delegation No. \_\_\_\_\_

☐ Public Session  
☐ Private Session  
☐ Three (3)  
 Minutes

Name	Annalisa Crudo-Perri	
Committee	Regular / Special Board	
Date of Presentation	10/11/2018	
Topic of Presentation	PRO Grants	
Topic or Issue	OAPCE Toronto would like to delegate about the potential loss of the Parent Reaching Out Grants (PRO Grants).	
Details	This potential loss will have a huge impact on Parent Engagement at the local, regional and Provincial level.	
Action Requested	Refer to Trustees to seek guidance and support.	
I am here as a delegate to speak only on my own behalf	{ 1) I am here as a delegation to speak only on my own behalf }	
I am an official representative of the Catholic School Parent Committee (CSP )		
I am an official representative of student government		
I am here as a spokesperson for another group or organization	Yes OAPCE Toronto	
I have read, understand and agree to comply with the rules for Delegations as per the TCDSB Delegations Policy T.14.	I Agree	
Submittal Date	10/18/2018	



# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE


## Minutes of a Meeting of the Toronto CPIC

**Monday Sep 17, 2018**

~ Catholic Education Centre ~

**7:00 P.M.**

Meeting Time & Location:	7:00 PM to 10:00 PM	CEC – Catholic Teachers Centre
Chair:	Geoffrey Feldman	
Secretary (note-taker):	NTC Reporting & Transcription Inc.	

<b>Parent &amp; Community Members Present (voting Members):</b>	W1 – <b>Alison Canning</b> W2 – <b>Geoffrey Feldman – Chair</b> W3 – <b>OPEN</b> W4 – <b>Annalisa Crudo-Perri</b> W5 – W6 – W7 – W8 – <b>Ruth Oliveros</b> W9 – <b>OPEN</b> W10 – W11 – <b>Ben Xavier</b> W12 – <hr/> PMAL 1 – PMAL 3 – <hr/> Com Rep 1 – <b>Natalia Marriott</b> Com Rep 3 –	W1 – W2 – W3 – <b>OPEN</b> W4 – <b>Joe Fiorante – Treasurer</b> W5 – W6 – <b>Gus Gikas</b> W7 – W8 – W9 – <b>OPEN</b> W10 – <b>OPEN</b> W11 – <b>Desmond Alvares - Communications</b> W12 – <b>John Del Grande – Vice Chair</b> <hr/> PMAL 2 – PMAL 4 – <hr/> Com Rep 2 –  Telephone Symbol
<b>Other Members In Attendance (ex officio and non-voting):</b>	TCDSB Director of Education or Designate – <b>John Wujek</b> TCDSB Trustee Representative or Designate – <b>Garry Tanuan</b> TCDSB Parent Engagement & Toronto CPIC Liaison – <b>Manuela Sequeira</b> TCDSB Communications – <b>Emmy Szekeres-Milne</b> TCDSB Staff Support:	
<b>Apologies for Absence:</b>	Mark de Domenico (W1), Paulina Corpuz (W12), David Rodriguez (CR2)	
<b>Absent:</b>	Sandra Mastronardi (W2), Nilo Ang (W5), Paul Matos (W6), Joyel Augustine (W7), Yvonne Yeung (W8), Kana Muthiah (W10), Dennis Hastings (CR3), Karla Coto (PMAL1)	

<b>Guests and Public in Attendance:</b>	A Robertson (Board Parliamentarian), Melinda Hackett  <i>No other guests present</i>
<b>Next Meeting:</b>	<b>Monday October 15, 2018</b> <b>Location: CEC @ 7:00 PM</b>

AGENDA ITEMS	DISCUSSION & DECISIONS
<b>1 Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer</b>	The Chair welcomed everyone, called the meeting to order and led the roll call at <b>07:12 PM</b> . After a determination of Members present, the Chair declared that as quorum was confirmed, the meeting was duly convened and legally constituted. <b>G. Feldman</b> led the opening prayer.
<b>2 Adoption of Proposed Agenda</b>	After those present had an opportunity to read and review the proposed Agenda, and a call for additions and changes was made, the following motion was proposed: <b>Motion 18/09-01 MOVED THAT the proposed Agenda, including additions and changes, be formally adopted as the Meeting Agenda.</b> Mover: <i>R. Oliveros W8</i> Seconded: <i>A. Canning W1</i> <b>Carried By Consent</b>
<b>3 Review, Approval &amp; Confirmation of</b>	The Minutes of the Meeting of Monday, June 18, 2018 were distributed. After those present had an opportunity to review the Minutes, the following was proposed:

**APPROVED MONDAY OCTOBER 15, 2018 MOTION: 18/10s-02**





# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

**Monday Sep 17, 2018**

~ Catholic Education Centre ~

**7:00 P.M.**

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p>municipal election new ward boundaries. This may change if Ontario Bill 31 receives royal ascent.</p> <ul style="list-style-type: none"> <li>On October 20, 2018 TCDSB will host the annual "CSPC Welcome" on Saturday, October 20 at 9:00 to 11:30. This will only be a general overview and Staff will get into the roles via the planned mini in-service sessions.</li> <li>On August 16, 2018 TCDSB will have a two-day Head Start Symposium for newly shortlisted and placed TCDSB administrators and we will speak about parent engagement, CSPC elections, email sign -in, safe school plans, et cetera for the new principals.</li> <li>K to 12 principals meeting will be held this Friday, September 21, 2018. Parent engagement is a standing topic on the K to 12 meeting agenda. A member suggested for the K to 12 principals meeting that Staff mention Screenagers.</li> <li>Two board reports will be presented at the TCDSB Student Achievement committee meeting on October 4, 2018               <ul style="list-style-type: none"> <li>Presentation of the Annual CPIC Report which will include what the Chair will be presenting this evening.</li> <li>Will also present the new CSPC metric report. Board Policy S10 requires Staff to evaluate how effective our local CSPCs are.</li> </ul> </li> </ul> <p>Manuela Sequeira mentioned that a Special Board meeting was held on July 12, 2018 to discuss the International Languages Program. A survey to gather more information on the value parents see with this program</p>
<p><b>7 Financial Report from the Treasurer</b></p>	<p><b>CPIC Treasurer reported.</b></p> <p>An overview of spending (attached as Appendix "A") as reported by the TCDSB for August 31, 2018 was provided and discussed by the members along with the requested detail of Speaker Expenses.</p> <p><b>Motion # 18/09-03</b>      MOVED THAT the Financial Report as presented be accepted.  <b>Mover: G. Gikas W6</b>      <b>Seconded: J. Del Grande W12</b>  <b>Carried By Consent</b></p>
<p><b>8 Unfinished (Old) Business and Matters Arising Minutes of Prior Meetings</b></p>	<p><b><u>Unfinished Business/Items Deferred from Prior Meeting</u></b></p> <p><b><u>8.1 Ward Information/Promo Kits:</u></b></p> <p>The CPIC Information/Promo kits used by our Ward 1 representatives was successful. This will help achieve our goal to raise awareness of CPIC and the work that we do to hand out at any CPIC, CSPC and/or Community events that members attend.</p> <p>The kit used by Ward 1 includes:</p> <ul style="list-style-type: none"> <li>TCDSB's CSPC &amp; Pro-Grant brochures.</li> <li>OAPCE information sheet.</li> <li>4 CPIC handouts for parent councils with ideas to foster parent engagement and involvement.</li> <li>Screenager's parent handout.</li> <li>Ministry of Education parent engagement policy.</li> <li>Desk Top Signage (welcome, literature identification, name tags).</li> <li>Boxes of Pens</li> <li>Roll of double raffle tickets</li> </ul> <p><b>Motion # 18/09-04</b>      MOVED THAT Toronto CPIC strike a subcommittee to design the CPIC Information/Promo kits and to work with staff to create a handout for Staff to handout to CSPCs.  <b>Mover: A. Canning W1</b>      <b>Seconded: J. Del Grande W12</b></p>

**APPROVED MONDAY OCTOBER 15, 2018 MOTION: 18/10s-02**



# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

Monday Sep 17, 2018

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p><b>Carried By Consent</b></p> <p><b><u>8.2 Proposed Motion - School Signage:</u></b> A recommendation to be made to the Board of Trustees:</p> <p><b>WHEREAS:</b> The TCDSB seeks to encourage parent &amp; community engagement <b>WHEREAS:</b> Many parents, guardians &amp; visitors may not know the key school personnel/responsible persons and their associated contact methods. <b>WHEREAS:</b> Our schools should appear to be open &amp; transparent.</p> <p><b>Motion # 18/09-05</b>      <b>Moved that</b> the Toronto Catholic PIC recommends to the Board of Trustees to enact uniform school-based signage that conveys amongst other things:</p> <ul style="list-style-type: none"><li>a. name and contact information for the school principal</li><li>b. name and contact information for the school vice-principal</li><li>c. name of the school secretary and contact information for the school</li><li>d. name of the CSPC Chair and TCDSB contact information</li><li>e. name and contact information for the school superintendent</li><li>f. name and contact information for the ward trustee</li><li>g. school board main information line and website</li></ul> <p>Additionally, staff should consider a low-cost implementation and execution method such as a mounted 8.5x11 sheet attached to the inside of a school door window to allow for frequent changeover &amp; updating of the information sheet.</p> <p><b>Mover:</b> J. Del Grande W12      <b>Seconded:</b> J. Fiorante W4</p> <p><b>Carried By Consent</b></p> <p><b><u>8.3 Proposed Meeting Dates CY2019</u></b></p> <p>Proposed meeting dates to be incorporated into the TCDSB Calendar.</p> <p><b>Motion # 18/09-06</b>      <b>MOVED THAT</b> Toronto CPIC members agree with the following dates for the CPIC meetings to be held during the 2019 calendar year.</p> <ul style="list-style-type: none"><li>Meeting #3 Monday, January 21, 2019</li><li>Meeting #4 Monday, February 11, 2019</li><li>Meeting #5 Monday, April 8, 2019</li><li>Meeting #6 Monday, May 13, 2019</li><li>Meeting #7 Monday, June 17, 2019</li><li>Meeting #8 Monday, September 16, 2019</li></ul> <p><b><u>Elections 2019:</u></b> Odd Ward Elections, Monday Oct 7, 2019 Even Ward By-Election, Wednesday Oct 9, 2019 Meeting #0 (Inaugural) Monday, Oct 21, 2019</p> <p><b><u>CPIC Fiscal Year 2019/2020:</u></b> Meeting #1 Monday, November 18, 2019 Meeting #2 Monday, December 9, 2019</p> <p><b>Mover:</b> B. Xavier W11      <b>Seconded:</b> N. Marriott CR1</p> <p><b>Carried By Consent</b></p> <p><b><u>8.4 RFF for OAPCE All Candidate Meeting \$1,000</u></b></p> <p><b>Motion # 18/09-07</b>      <b>MOVED THAT</b> Toronto CPIC contribute up to \$1,000 towards this OAPCE-Toronto event to be held on Oct 1, 2018 for food, promotions and printing. OAPCE Toronto have agreed to recognize Toronto CPIC's contribution at this event.</p> <p><b>Mover:</b> A. Crudo-Perri W4      <b>Seconded:</b> J. Fiorante W4</p>

**APPROVED MONDAY OCTOBER 15, 2018 MOTION: 18/10s-02**



# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

Monday Sep 17, 2018

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p><b>Carried By Consent</b></p> <p>Chair requested that as many CPIC members as possible attend this event to help promote CPIC.</p> <p><u><b>8.5 RFF for OAPCE Commissioning \$1,000</b></u></p> <p><b>Motion # 18/09-08</b>      <b>MOVED THAT</b> Toronto CPIC contribute up to \$1,000 towards this OAPCE-Toronto event to be held on Nov 6, 2018 for food, awards, promotions, frames and printing. OAPCE Toronto have agreed to recognize Toronto CPIC's contribution at this event.  Mover: J. Del Grande W12      Seconded: J. Fiorante W4</p> <p><b>Carried By Consent</b></p> <p>Chair requested that as many CPIC members as possible attend this event to help promote CPIC.</p> <p><u><b>8.6 Limit on attendance by Teleconference</b></u></p> <p>Toronto CPIC under Motion 18/05-04 referred to the Governance and Procedures Subcommittee the following question "can a limit be placed, like that used by the Board of Trustees, on the number of times that a member can attend by phone? And, if so, what is recommended?"</p> <p><b>Motion # 18/09-09</b>      <b>MOVED THAT</b> Toronto CPIC amend the Constitution and Bylaw wording of paragraph 3.7 "Meeting" to read as follows  "Meeting" means an official assembly of the Members of the Toronto Catholic Parent Involvement Committee or one of the Subcommittees thereof – including Members in attendance by interactive audio or video conference who shall be deemed to be present, such deemed presence not to exceed three (3) assemblies of the Members each fiscal year – during which there is no separation of the Members except for a recess, and which continues until adjournment, where the Committee or Subcommittee, as the case may be, assembles to discuss, determine or decide matters under its purview.</p> <p>Mover: Governance &amp; Procedure Subcommittee      Seconded: Not Required</p> <p>Discussion followed.</p> <p><b>Motion Failed: Yea 2; Nay 6 and referred to the Governance &amp; Procedure subcommittee to review the new TCDSB Policy related to Attendance by Teleconference by Committee Members.</b></p> <p><u><b>8.7 Amendments to Community Representative section</b></u></p> <p>Toronto CPIC under Motion 17/09-05 changed the requirement to have reserve a place as a Community Representative to a person designated as the OAPCE Toronto Community Representative and referred to the Governance and Procedures Subcommittee the last sentence of Article 4.4 related to who can be a Community Representative on this Committee.</p> <p>Toronto CPIC under Motion 18/02-20 referred to the Governance and Procedures Subcommittee if a Community Representative can be a CPIC the Treasurer, Secretary, Communications Director or and Assistant to one of these Positions.</p> <p><b>Motion # 18/09-10</b>      <b>MOVED THAT</b> Toronto CPIC amend the Constitution and Bylaw wording of paragraph 4.4 "Community Representatives" to read as follows:  "Community Representatives" [Per Ontario Regulation 612/00 Section 33 (1), 33 (6) and 38(3)] A maximum of three (3) persons appointed by the other Members of the Committee. Employees of the Board are ineligible to serve as a Community Representative. Nothing in this Constitution shall be construed to exclude a Community Representative from serving in an Executive Office, or any other position, except the offices of Chair and Vice Chair.</p> <p>Discussion followed.</p>



# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

Monday Sep 17, 2018

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS														
	<p>Mover: Governance &amp; Procedure Subcommittee      Seconded: Not Required</p> <p><b>No Vote was taken as the Amending Motion referred this item back to the Governance &amp; Procedure Subcommittee.</b></p> <p><b>Motion # 18/09-11      MOVED THAT</b> Toronto CPIC refer to the Governance and Procedures Subcommittee to review the Constitution and Bylaw wording of paragraph 4.4 "Community Representatives" with consideration to the following:</p> <ol style="list-style-type: none"> <li>To revert to the original wording with respect to the OAPCE Toronto Community Representative position.</li> <li>That Community Representatives should not be part of the Executive committee, but this does not prevent them from being a chair of a subcommittee.</li> <li>To outline the criteria for the selection of Community Representative Members and what Community Representative Members are meant to bring forward to this Committee.</li> </ol> <p>Mover: J. Del Grande W12      Seconded: A. Canning W1</p> <p><b>Carried By Consent</b></p>														
9 Subcommittee Reports & Recommendations	<p><b><u>STANDING (PERMANENT) SUBCOMMITTEES</u></b></p> <p><b><u>9.1 Budget &amp; Priority Setting Subcommittee</u></b></p> <p>This subcommittee in the New Fiscal Year needs to create a policy around annual budgeting.</p> <p><b>Motion # 18/09-12      MOVED THAT</b> Toronto CPIC allocate the annual GSN budget on 60/40 basis.</p> <ul style="list-style-type: none"> <li>60 percent for Committee expenses; that is whatever is necessary to make committee function based on the historical norms.</li> <li>40 percent towards parent engagement, resources, activities, and events.</li> </ul> <p>Adjustments to be made as necessary from year to year.</p> <p>Mover: Budget &amp; Priority Setting Subcommittee      Seconded: Not Required</p> <p><b>Carried By Consent</b></p> <p><b><u>9.2 Governance &amp; Procedure Subcommittee</u></b></p> <p>No report presented.</p> <p><b><u>9.3 Nominating &amp; Election Subcommittee</u></b></p> <p>The Secretary presented the following report on absences as per Article 10.8 <b>Attendance &amp; Missed Committee Meetings.</b></p> <table border="1"> <tbody> <tr> <td>20-Nov-17</td><td>Annalisa Crudo-Perri (W4), Yvonne Yeung (W8)</td></tr> <tr> <td>11-Dec-17</td><td>S. Brooke Hunter (W9)</td></tr> <tr> <td>15-Jan-18</td><td>Nilo Ng (W5), Yvonne Yeung (W8)</td></tr> <tr> <td>12-Feb-18</td><td>Sandra Mastronardi (W2), Paul Matos (W6), Karla Coto (PMAL1)</td></tr> <tr> <td>16-Apr-18</td><td>Paulina Corpuz (W12), Yvonne Yeung (W8)</td></tr> <tr> <td>14-May-18</td><td>Sandra Mastronardi (W2), Paul Matos (W6), Yvonne Yeung (W8)</td></tr> <tr> <td>18-Jun-18</td><td>Yvonne Yeung W8, Sandra Mastronardi W2, Paul Matos W6, Joyel Augustine W7</td></tr> </tbody> </table> <ul style="list-style-type: none"> <li>All Parent Members: Ward Representatives for even wards are up for re-election.</li> <li>No Parent Members: Ward Representatives for odd ward have missed three consecutive meetings without providing their regrets or have been absent for four meetings in the last fiscal year. We have had one member resign in Ward 1, 5, &amp; 9. To summarize, we have vacancy for one member in Ward 1, and two members in Ward 5, 7, and 9.</li> </ul> <p>Members are requested to continue to consider the two-hour election meeting &amp; suggest ideas.</p>	20-Nov-17	Annalisa Crudo-Perri (W4), Yvonne Yeung (W8)	11-Dec-17	S. Brooke Hunter (W9)	15-Jan-18	Nilo Ng (W5), Yvonne Yeung (W8)	12-Feb-18	Sandra Mastronardi (W2), Paul Matos (W6), Karla Coto (PMAL1)	16-Apr-18	Paulina Corpuz (W12), Yvonne Yeung (W8)	14-May-18	Sandra Mastronardi (W2), Paul Matos (W6), Yvonne Yeung (W8)	18-Jun-18	Yvonne Yeung W8, Sandra Mastronardi W2, Paul Matos W6, Joyel Augustine W7
20-Nov-17	Annalisa Crudo-Perri (W4), Yvonne Yeung (W8)														
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# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

Monday Sep 17, 2018

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p>The Executive met with staff to propose that this year the Elections should follow the New Ward Structure (see appendix "C") to follow Ontario Bill 5. The in Ward 1 the current one member is willing to work with the new Ward 1 boundaries. Similarly, in Ward 11 both members were willing to commit to another year on our Committee working with the new Ward 11 boundaries. To avoid confusion a presentation was made by the Chair and Staff to Board of Trustees which was accepted.</p> <p><b><u>9.4 Conference Planning Subcommittee</u></b>  Screenagers was presented at two other locations:</p> <ul style="list-style-type: none"> <li>May 28 - Chaminade College (W3)</li> <li>May 30 - Msgr. Percy Johnston (W1).</li> </ul> <p>A Report Back for the PRO-Grant 2017-18 has not yet been presented to the Ministry of Education as we are awaiting the final numbers from TCDSB Accounting.</p> <hr/> <p><b><u>SPECIAL (TEMPORARY / AD HOC) SUBCOMMITTEES</u></b></p> <p><b><u>9.5 Making Your Voices Heard</u></b>  This subcommittee should be continued in the New Fiscal Year but do require assistance from TCDSB Communications.</p> <p><b>Motion # 18/09-13</b>      <b>MOVED THAT</b> Toronto CPIC refer the triangle diagram to TCDSB Staff to look at other ways of presenting this idea to TCDSB Parents. This presentation should be reviewed by this Committee prior to being formalized by the Board of Trustees.</p> <p><b>Mover:</b> Making Your Voices Heard Subcommittee      <b>Seconded:</b> Not Required  <b>Carried By Consent</b></p> <p><b><u>9.6 Communications and Dissemination Planning Subcommittee</u></b>  We need to have more banners prepared and other items such as the recommended rotating pens to promote the work of this Committee. Motion #16/04-09 provided for 3 new banners and to date only one banner has been ordered.</p>
<b>10 Reports from Parent Members: Ward Representatives</b>	<p>Ward 1: Year End Report presented and attached as Appendix "D".</p> <p><i>Regular ward year end reports are something to be consider and mandated. It would hold CPIC Members to be more accountable. It is suggested that this will be presented to the Members new and old at the Inaugural Meeting.</i></p> <p>Ward 8: R. Oliveros reported that she has been invited to St. Bartholomew and will introduce CPIC to the attending Parents. It is suggested that Staff should ask Principals to invite CPIC reps to any events held at their school. Volunteers are being requested to assist with CPIC promotions at the event "Engage Malvern" a planning meeting will be held the Sept. 25<sup>th</sup>, 2018.</p>
<b>11 New Business and Motions Arising Therefrom</b>	<p><b><u>11.1 CPIC 2017-18 Annual Report:</u></b>  Chair presented the Annual Report, including suggestions for next year (see Appendix "E"). This Annual Report will be provided to Superintendent Wujek to present to the Board of Trustees and a copy will be sent to all CSPC Chairs OWA email system.</p> <p><b><u>11.2 New TCDSB Wards aligned to comply with Ontario Bill 5</u></b>  Discussions were held under Agenda Item 9.3 and the new Ward Boundary map is attached as Appendix "C".</p>
<b>12 Announcements &amp; Date, Time &amp;</b>	<p>The chair has received a formal resignation from N. Ang (W5).</p> <p>The formal meetings held in the CPIC FY 2018/18 were on:</p>

**APPROVED MONDAY OCTOBER 15, 2018 MOTION: 18/10s-02**



# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

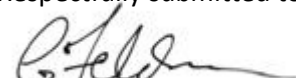
Monday Sep 17, 2018

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
<b>Location of Next Meeting</b>	<p><i>Inaugural Meeting Monday October 15, 2017</i> <i>Meeting #1 - Monday, November 20, 2017</i> <i>Meeting #2 Monday, December 11, 2017</i> <i>Meeting #3 Monday, January 15, 2018</i> <i>Meeting #4 Monday, February 12, 2018</i> <i>Meeting #5 Monday, April 16, 2018</i> <i>Meeting #6 Monday, May 14, 2018</i> <i>Meeting #7 Monday, June 18, 2018</i> <i>Meeting #8 Monday, September 17, 2018</i></p> <p>The formal meetings to be held in the CPIC FY 2018/19 will be on: <u>Elections 2018:</u> Elections for Even Wards Tuesday Oct 2, 2018 By-Elections for Odd Wards Wednesday Oct 3, 2018 <b>2018/19 Inaugural Meeting Monday Oct 15, 2018</b> 2018/19 Meeting 1 Monday Nov 19, 2018 2018/19 Meeting 2 Monday Dec 10, 2018</p> <p>There will be subcommittee and Executive meetings as needed.</p> <p>All at the: Catholic Education Centre, 80 Sheppard Avenue East. Room to be announced.</p>
<b>13 Adjournment</b>	<p><b>Motion # 18/09-14</b>      <b>MOVED THAT the meeting stand adjourned.</b></p> <p>Mover: J. Fiorante W4      Seconded: R. Oliveros W8</p> <p><b>Carried</b></p> <p>The Chair declared the meeting adjourned and Members rose at <b>10:20 PM</b></p>

Respectfully submitted to the Members of Toronto CPIC,

  
Geoffrey Feldman, Chair

By resolution of the assembly (**18/10s-02**)  
on Monday, October 15, 2018

# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

Monday Sep 17, 2018

~ Catholic Education Centre ~

7:00 P.M.

### APPENDIX "A" – Financial Report

CPIC Grant & Expenditure Summary	CPIC 2017-18	PRO GRANT 2017-18
As at August 31, 2018	FR 1394	FR 1417
APPROVED FUNDING	20,106.00	10,000.00
CARRYOVER FROM PREVIOUS YEAR	46,133.49	5,724.51
TOTAL FUNDING	66,239.49	15,724.51
EXPENSES:		
Childcare & Supplies	1,724.25	1,091.35
Election-Parent Recruitment Expenses		
Media Advertising		
Transcriptions		
Mileage	1,041.80	
Parent Resources		
Printing & Supplies	1,021.21	
Promotional Materials	3,056.70	1,679.51
Refreshments - Events		4,442.84
Refreshments - Meeting	2,347.88	
Speaker Expenses	1,467.28	5,123.14
Telecommunication	2,884.96	108.85
Translation Services		
TTC Tokens - Buses		
TOTAL EXPENDITURES	13,544.08	12,445.69
Balance	52,695.41	3,278.82

### Breakdown of Speaker Expenses

SPEAKER EXPENSES to Aug 31, 2018	Payee	Amount	Date	GSN	ProGrant
*EVENT NOTION FOR "FATIH IN OUR CHILD"*	BEN XAVIER	711.70	2017-11-02		711.70
*SCREENAGERS*	DESMOND ALVARES	427.27	2017-11-20		427.27
*REMAINDER OF PAYMENT SCREENAGERS VIEWING FEE*	MYDOC PRODUCTIONS DBA SCREENAGERS	1138.86	2018-01-24		1,138.86
*EXPENSE FOR PRESENTATION OF SCREENAGERS*	MARK DE DOMENICO	129.39	2018-05-24		129.39
*WORKSHOP AT CPIC, OAPCE SUMMIT ON MAY5/18*	JULIE K. LONDON	204.32	2018-05-22		204.32
*CHILDREN'S WORKSHOPS AT CPIC OAPCE SUMMIT*	SCIENTISTS IN SCHOOL	640	2018-05-23		640.00
*YOUTHSPEAK WORKSHOP AT CPIC OAPCE SUMMIT*	YOUTH SPEAK PERFORMANCE CHARITY	350	2018-05-23		350.00
*JUMP MATH WORKSHOP AT CPIC-OAPCE SUMMIT*	Jump Math	500	2018-05-23		500.00
*KEYNOTE SPEAKER FOR CPIC OAPCE SUMMIT*	PDEXCO LTD	1021.6	2018-07-05		1,021.60
*GSN - SPEAKER EXPENSE*	PDEXCO LTD.	817.28	2017-12-15	817.28	
*SPEAKER FEE FOR YOUTH SPEAK PRESENTATION*	YOUTHSPEAK PERFORMANCE	650	2018-02-16	650.00	
				1467.28	5,123.14

**APPROVED MONDAY OCTOBER 15, 2018 MOTION: 18/10s-02**



## TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

### Minutes of a Meeting of the Toronto CPIC

Monday Sep 17, 2018

~ Catholic Education Centre ~

7:00 P.M.

#### Appendix "B"

#### CPIC Suggested

**WHEREAS:** The TCDSB seeks to encourage parent & community engagement

**WHEREAS:** Many parents, guardians & visitors may not know the key school personnel/responsible persons and their associated contact methods.

**WHEREAS:** Our schools should appear to be open & transparent.

**Motion # 18/09-05**      **Moved that** the Toronto Catholic PIC recommends to the Board of Trustees to enact uniform school-based signage that conveys amongst other things:

- a. name and contact information for the school principal
- b. name and contact information for the school vice-principal
- c. name of the school secretary and contact information for the school
- d. name of the CSPC Chair and TCDSB contact information
- e. name and contact information for the school superintendent
- f. name and contact information for the ward trustee
- g. school board main information line and website

Additionally, staff should consider a low-cost implementation and execution method such as a mounted 8.5x11 sheet attached to the inside of a school door window to allow for frequent changeover & updating of the information sheet.

Mover: J. Del Grande W12

Seconded: J. Fiorante W4

Carried By Consent



# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

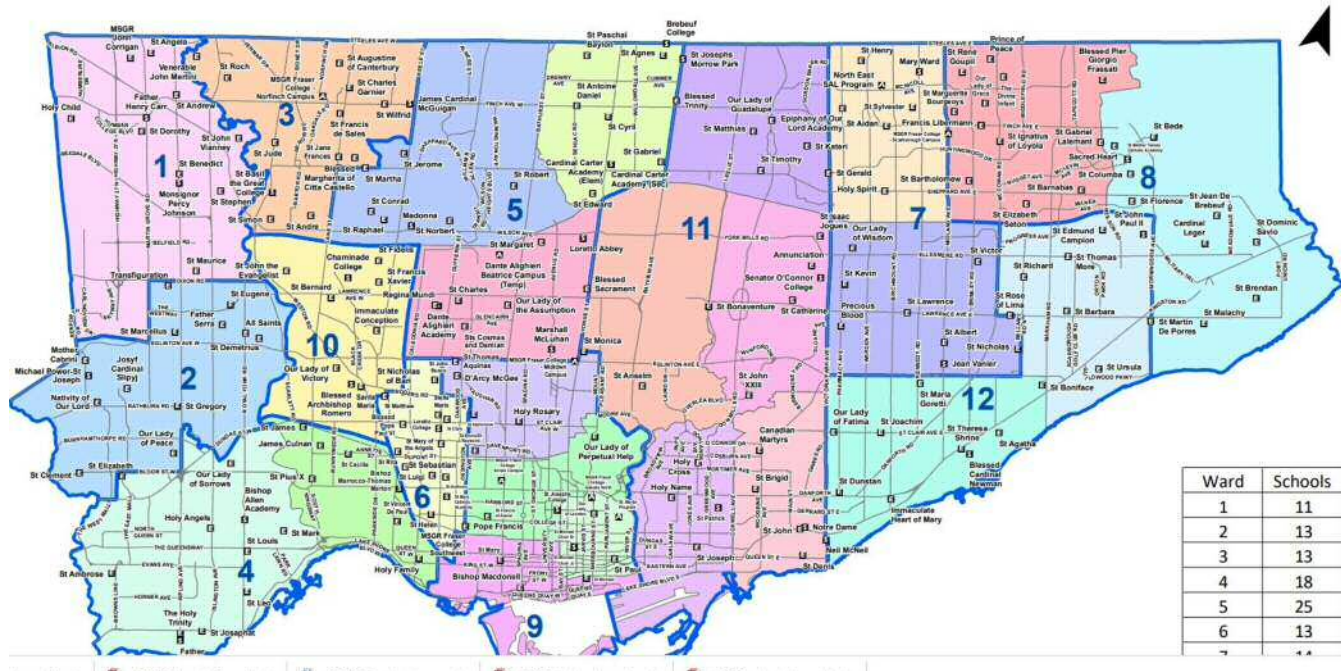
Monday Sep 17, 2018

~ Catholic Education Centre ~

7:00 P.M.

### Appendix "C"

#### New Ward Boundaries



# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

Monday Sep 17, 2018

~ Catholic Education Centre ~

7:00 P.M.

### Appendix "D"

#### Ward 1 Annual Report

#### Ward 1 Report – 2017/18 Year

Ward Reps: Markus de Dominico and Alison Canning

Our accomplishments in 2017/18 year:

- Represented CPIC at 11 parent council meetings and met with administrative staff in 13 schools
- Distributed extra copies of Roberts Order of Rules Handbook, Ministry Parent Council Guide and/or School, Family and Community partnership Guides to 6 schools in the community
- Hosted **two community ward-wide events**
  - The screening of Screenagers at *Father Serra* in March. We had approximately 100 people attend including special guests MPP Yvan Baker, Councillor John Campbell, CPIC Chair Geoff Feldman, Superintendent Flora Cifelli. Ms Cifelli and Mr. Baker were part of the panel discussion after the movie. Community partners included Telus. A survey was conducted and the report was an A+!
  - The screening of Screenagers at *Monsignor Percy Johnson CHS* in May. We had approximately 80 (35 families) people attend. There were more youth at this event since it was held at a high school. We didn't not have any special guest, but our panel discussion were led by Toronto Public Health Nurse, Sheila Singh, and 3 students from MPJ Safe School Committee. Community partners included Telus, Guelph/Humber University, MPJ Safe School Committee, MPJ Robotics team bake sale, Toronto Public Health and an info table courtesy of OAPCE and CPIC. We also received a donation of the Money and Youth Financial literacy guide from Investor Groups for door raffle. Child care was available and volunteer support was provided by MPJ students.
- Hosted **our first online Roundtable Discussion**. The purpose is to foster connection, collaboration and planning among school communities. Although we just had 4 school represented and 7 register, those who attended agreed it was a worthwhile event and would like to continue. Engagement between schools continued after the talk.
- Created a **CPIC Ward Kit** for ward and parent council reps to use at any community or school event. The kit currently includes
  - TCDSB's CSPP and PRO Grant brochures,
  - OAPCE info sheet,
  - copies of OAPCE's PRO grant presentation,
  - 4 CPIC hand out for parent council with ideas to foster parent engagement and involvement
  - Screenagers parent handout,
  - copies of the Ministry's parent engagement policy
  - 4 desk top signage (welcome, literature courtesy of OAPCE & CPIC, name tags)
  - Three boxes of pens
  - Roll of double raffle tickets
- Sent **4-5 e-communications** to all 15 schools council reps and administration with updates
- Created a current list of ward 1 schools with administrative and parent council contact info that can be updated annually
- Attended the "Right to Know" Parent Conference
- Networked with MPP's, City Councillors, City of Toronto NAP tables and other community partners
- Connected with 2 Church Parishes
- Promote upcoming CPIC Parent Rep elections, events and consultations/surveys where possible

Plans for 2018/19 year:

- Host a Ward 1 CSPP and parents mini conference or meet up.
- Explore use of bus transportation to increase parent involvement at our events
- Expand CPIC Ward Promo/Info Kit content to include a banner, table cloth, CPIC/CSPP business cards, additional parent engagement literature from CPIC and OAPCE, and other swag that can be shared by schools. If it's used, may need to invest in a second ward kit.
- Connect with each school to ensure they are aware of the 2018/19 PRO Grant and have applied for it
- Continue sending regular e-communications on a monthly basis
- Continue with the online Roundtable Discussion monthly or bi-monthly to foster connection and collaboration
- Conduct a ward-wide survey of the parent council needs and ideas in November



**TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE**  
**Minutes of a Meeting of the Toronto CPIC**

**Monday Sep 17, 2018**

**~ Catholic Education Centre ~**

**7:00 P.M.**

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**Appendix "E"**

**Toronto Catholic PIC 2017-18 Annual Report**

**9 Pages follow**





## **OPENING STATEMENT**

Dear Director of Education, Chair of Trustees, TCDSB Parents and members of the Toronto Community:

The Toronto Catholic Parent Involvement Committee “Toronto Catholic PIC” had a very busy, cooperative and engaging year. Parents are welcome to attend any of our meetings or events. Meetings are normally held on the third Monday of each month other than March, July and August. To be certain of the exact dates and times Toronto Catholic PIC meetings are posted on the TCDSB website.

<https://www.tcdsb.org/Board/TrusteesoftheBoard/boardmeeting/Pages/BoardMeeting.aspx>

As you are may be aware, the purpose of your Committee is to promote, support, encourage and enhance parent engagement and parent involvement in our child's or children's education to help improve their academic achievement and well-being.

We are first and foremost a parent-centric body. Our primary means of achieving our purpose and objectives is by providing information and advice on parent engagement and parent involvement to the TCDSB through the Director of Education and the chair of the Board of Trustees.

In addition, we work co-operatively with and support our school councils--CSPCs--through the principals of TCDSB schools and/or the chairs and members of each CSPC to help the members develop skills and acquire knowledge to help them engage parents at the school level.

Finally, we directly undertake activities to help parents of students in TCDSB schools support their children's learning-whether at home or at school. We work to:

- share effective practices to help engage parents in their children's learning, especially parents who may find engagement challenging;
- identify and reduce barriers to parent engagement;
- help ensure that TCDSB schools create a welcoming environment for parents of their students.

- host events for parents that assist parents to develop or enhance skills and provide resources that will improve academic achievement and well-being.

***All our meetings are open to the public to encourage communication from parents and other members of the Toronto Community.***

We wish to acknowledge the challenging work, dedication and commitment of the many individuals who volunteer their time to contribute to the success of the Committee over the past year. Special thanks are due to the exemplarily efforts of the following Members of the 2017-18 Committee:

- The CPIC Executive Parent Members: J. Del Grande, (Vice-Chair and Ward12 Parent Rep), J. Fiorante (Treasurer and Ward4 Parent Rep), D. Alvares (Communications and Ward11 Parent Rep), for the extra meetings, phone calls, text messages, emails etc. that permitted between meeting decisions including the urgent requests for CPIC funding as well as other priorities.
- J. Del Grande, Vice-Chair for chairing the Budget and Priority Setting Subcommittee, his technical advice during our formal CPIC Meetings, his assistance in ensuring the clarity of the Minutes and Agendas, his speedy answers to text messages, and lending an ear to ideas and concerns.
- J. Fiorante, Treasurer for maintaining the financial records of this Committee.
- D. Hastings (Community Rep 3) for chairing the Nominations and Elections Subcommittee and his attendance and reporting on the Board of Trustee Meetings.
- D. Alvares (Ward11) for contracting and managing the Screenagers Movie “Growing Up In The Digital Age” which was shown in Ward11, Ward1, Ward3 with the assistance of CPIC Representatives: A. Canning (Ward1), M. De Domenico (Ward1), A. Crudo-Perri (Ward4), J. Fiorante (Ward4). In Ward1, a Food Bank collection was also undertaken as part of the screenagers event.
- A. Crudo-Perri (Ward4) and J. Fiorante (Ward4) for quickly accepting the co-chairing of the Conference Subcommittee with little time to prepare for the successful CPIC-OAPCE Summit Event held during May 2018. Thanks also go out to the parents that worked on their team subcommittee.
- R. Oliveros (Ward8), N. Ang (Ward5), B. Xavier (Ward11) for working hard on the “Faith-In-Our-Child” events as well as looking after the CPIC Information and Parent Resource table at the “Lift Jesus Higher Rally”.
- A. Canning (Ward1) and M. De Domenico (Ward1); A. Crudo-Perri (Ward4) and J. Fiorante (Ward4); R. Oliveros (Ward8), N. Ang (Ward5), D. Alvares (Ward11) for their excellent job of attending CSPC meetings in their Wards to follow and promote the mission of Toronto Catholic PIC.
- K. Muthiah (Ward10) for reminding me again why we volunteer our time on this wonderful parent led Committee.

## **COMMITTEE MEMBERS**

Parents, the Toronto Catholic PIC is your Committee with 28 positions to be filled by parents/guardians of students enrolled at a TCDSB school. In odd number years, we hold elections for 12 Parent Members: Ward Representatives open to parents/guardians that either live in or their student attends a TCDSB School in an odd-numbered ward. In even number years, we hold elections for 12 Parent Member: Ward Representatives open to parents/guardians that either live in or their student attends a TCDSB School in an even-numbered ward. Parent Members: Ward Representatives commit to a two-year term or if appointed or elected at a by-election for the period remaining in the term. The remaining 4 Parent Member: At-Large positions are open to all parents/guardians throughout the TCDSB system. These



## **TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE ANNUAL REPORT**

For the Academic Year Ending August 2018

parents/guardians commit to a one-year term or if after October of each year for the term remaining.  
Parent Member: At-Large positions are elected/appointed by your Committee during one of its meetings.

To locate the Ward, you live in or the Ward that your child or children attend go to the TCDSB website:  
[TCDSB New Wards](#)

An election for the Parent Member: Ward Representatives for Odd Numbered Wards was held on Monday October 2, 2017 and By-Elections for unrepresented Even Numbered Wards was held on Wednesday October 4, 2017.

The following parents are the Toronto Catholic PIC Team for the FY2017-18:

Parent Members: Ward Representatives who were elected in each Ward or appointed by your Committee:

Ms. A. Canning (W1), Mr. M. De Domenico (W1), Ms. S. Mastronardi (W2), Mr. G. Feldman (Chair) (W2), Ms. A. Crudo-Perri (W4), Mr. J. Fiorante (Treasurer) (W4), Mr. N. Ang (W5), Mr. P. Matos (W6), Mr. G. Gikas (W6), Mr. J. Augustine (W7), Ms. R. Oliveros (W8), Ms. Y. Yeung (W8), Mr. K. Muthiah (W10), Mr. D. Alvares (Communications) (W11), Mr. B. Xavier (W11), Ms. P. Corpuz (W12), Mr. J. Del Grande (Vice-Chair) (W12).

Parent Members: At-Large that were appointed by the Parent Member: Ward Representatives are:  
Ms. K Coto (PMAL1).

Community Representative(s) that were appointed by your Committee  
Ms. N. Marriot (CR1), Mr. D. Rodriguez (CR2), Mr. D. Hastings (CR3).

### **COMMITTEE MEETINGS**

The Committee met nine times during the fiscal year.

Meetings were held on the following dates:

Inaugural Meeting Monday October 15, 2017  
Meeting #1 - Monday, November 20, 2017  
Meeting #2 Monday, December 11, 2017  
Meeting #3 Monday, January 15, 2018  
Meeting #4 Monday, February 12, 2018  
Meeting #5 Monday, April 16, 2018  
Meeting #6 Monday, May 14, 2018  
Meeting #7 Monday, June 18, 2018  
Meeting #8 Monday, September 17, 2018

Minutes of meetings held, and financial records are available for public inspection at the TCDSB's offices at 80 Sheppard Avenue East in Toronto. In addition, Minutes are posted on the TCDSB website.

### **SUBCOMMITTEES & PROJECTS**

Major accomplishments of the Committee in FY2017-18 included the following:

- Motions Presented to the Board of Trustees:
  - November 16, 2017 PARS submission to "Suspend The School Closure Process"
  - Motion #17/11-04 that parent engagement strategies and best practices be a standing item at every superintendent/principal meeting(s)
  - Motion #17/11-16 that staff send a letter with CSPC email information addressed to each CSPC Chair by courier. The letter should include the benefits and value of using the TCDSB



assigned email address, as well as how to obtain access and how to forward to their personal email address if desired. A copy of this letter should also be sent to all Principals with a strong header to remind the Principals of the importance of CSPC Chairs using the TCDSB assigned email address.

- Motion 17/11-16 that staff remind Principals that the Safe School Committee at the school level should include the mandated parent representative(s).
- Motion #17/12-03 that the Board of Trustees review the secondary school level policy on parent-teacher interviews to confirm that the option of one or two evening is available to parents; and, that staff ensures that parent(s) are informed about their options and rights to connect with teachers and principals outside of designated interview days.
- Motion #18/02-17 that a new process & IT protocol be developed to achieve the following:
  1. Consistent with the Toronto Catholic PIC recommendation Motion 17/11-16 made on November 20, 2017 and to be acted on by staff every new school year and, the School Board send out via the school principal a personalized letter that informs & instructs the newly elected or returning CSPC chair about the existence, benefits and login information to the CSPC email account.
  2. In recognizing that CSPC chairs are not school board employees, they should not be subject to BYOD policies, the school board needs to provide straightforward instructions on the various means to access their CSPC email account and how to set it up as an additional mailbox on the parent's existing: email accounts (examples by way of ActiveSync, etc.), web service, and mobile connect methods and/or on how to forward or proxy, to their personal email.
  3. These instructions should be easily accessible using modern social media methodology like YouTube, Facebook, Video on Parent webpage, et al.
- Your Committee Funded these TCDSB recognized Parent Engagement Events:
  - OAPCE Toronto "2017 Commissioning Ceremony, Parent Volunteer & Principal of Excellence Awards" in the amount of \$700 held at the CEC on November 6, 2017. To recognize all the parents who are nominated from their communities for the contributions to Catholic Education in the TCDSB and to provide attending parents with Parent Resource Material.
  - Ward4 Event "Social Networking and Online Safety with Paul Davis" on Monday December 4, 2017 at Madonna CHS up to \$1,000. To educate parents on social media apps and how to navigate them safely with their children.
  - Faith In Our Child Symposium up to \$1,000 for each Ward event.
  - Filipino Heritage Day event at CEC up to \$800. To encourage parents to be more involved at home, at school, or at the Board. This celebration also highlighted the success of the recently launched Philippine Arts and Social Sciences in the Ontario Curriculum (PASSOC) Project in Toronto Catholic Schools. The PASSOC project is a collaboration between the Toronto Catholic District School Board and York University.
  - OAPCE's Trustee Candidate Meet and Greet at the CEC on October 1, 2018 up to \$1,000. To encourage Parents in round table discussions within their wards to ask one on one questions with the Trustee candidates.
  - OAPCE Toronto's "2018 Commissioning Ceremony, Parent Volunteer & Principal of Excellence Awards" up to \$1,000 to be held at the CEC on Tuesday November 6, 2018. To recognize the TCDSB parents for their contributions to TCDSB Catholic Education and to provide Parent Resource Information.
- Administrative Matters handled:

- Provided Toronto Catholic PIC Feedback to the Director of Leadership, Collaboration and Governance, Ministry of Education by November 30, 2017
- Selection of CSDC Members to attend PIC Symposium on April 20-21, 2018.
- Attendance, Presented and/or Disseminated CPIC or Parent Engagement resource information.
  - TCDSB Parent Engagement Forum - September 13, 2017
  - TCDSB CSDC Roles and Workshops – October 23, 2017
  - OAPCE Toronto parent volunteer and principal of excellence awards - November 6, 2017
  - TCDSB PARS Meeting at CEC on November 30, 2017
  - Ward4 Paul Davis “Social Network & On-line Safety” led by CPIC Reps A. Crudo-Perri (Ward4) & J. Fiorante (Ward4) on December 4, 2017 at Madonna CSS.
  - Ward11 “Mental Awareness - Youth Speak” led by CPIC Rep D. Alvares (Ward11) on Feb 21, 2018 at Senator O’Connor College School.
  - Introduction Seminar to the Faith In Our Child Series “Our Parish, Our Spiritual Goal” in Ward8, 5 and 11. Led by CPIC Reps R. Oliveros (Ward8), D. Alvares (Ward11), B. Xavier (Ward11) & N. Ang (Ward5) on February 13, 26 and 27, 2018.
  - “Lift Jesus Higher Event” led by CPIC Rep R. Oliveros (Ward8) on March 3, 2018 at the Toronto Convention Centre.
  - Ward11 “Screenagers Movie Screening” Led by CPIC Rep D. Alvares (Ward11) on January 10, 2018 at Senator O’Connor College School.
  - Ward1 South “Screenagers Movie Screening” Led by CPIC Reps M. de Domenico (Ward1) and A. Canning (Ward1) on March 6, 2018 at Father Serra CES.
  - PIC Symposium April 20<sup>th</sup>, and 21<sup>st</sup>, 2018 attended by G. Feldman, Chair (Ward2), J. Fiorante, Treasurer, (Ward4) and up to 5 TCDSB CSDC Members.
  - Ward1 North “Screenagers Movie Screening” Led by CPIC Rep A. Canning (Ward1) and M. de Domenico (Ward1)
  - Toronto Catholic PIC - PRO-Grant Events led by CPIC Rep A. Crudo-Perri on May 5, 2018 at the CEC.
  - Ward3 & 4 “Screenagers Movie Screening” Led by CPIC Reps A. Crudo-Perri (Ward4) and J. Fiorante (Ward4) on May 28, 2018 at Chaminade College School.
  - Filipino Heritage Day Event on June 12, 2018 at the CEC.
- Presentations by TCDSB staff and others
  - Federation of North American Explorers by Mr. Ho and his two children on January 15, 2018.
  - “Dream Big” Event by Ms. T. Pastore, Executive Director of Parents Engaged In Education (PEIE) on January 15, 2018.
  - TCDSB Equity & Inclusive Team informed Toronto Catholic PIC about the TCDSB Policy on May 14, 2018
  - TCDSB Technical Service on OWA email system and cellphone activation on May 14, 2018

The following Subcommittees were established by the Committee:

**Budget & Priority Setting Subcommittee.** The Chair of this Subcommittee is part of the responsibility of the Toronto Catholic PIC Vice-Chair who was Mr. J. Del Grande. The members of this subcommittee were Mr. J. Fiorante, Ms. A. Crudo-Perri and Ms. N. Marriott.

**Governance & Procedure Subcommittee.** The Chair of this Subcommittee Mr. D. Rodriguez who was appointed on Monday October 15, 2017. Members of this Subcommittee were Mr. D. Hastings, Mr. K. Muthiah, Mr. N. Ang and Mr. D. Alvares.

**Nominating & Elections Subcommittee.** The Chair of this Subcommittee Mr. D. Hastings was appointed on Monday October 15, 2017. The members of the Nominating and Elections

Subcommittee were: Ms. K. Kota and Mr. N. Ang. The Nominating and Elections Subcommittee was responsible for recruiting Parents for vacant Parent Member roles on Toronto Catholic PIC. Working with staff on the screening of potential Parent Members. To review other ideas to attract and recruit members for the 2018 Elections.

**Conference Planning Subcommittee.** The coChairs of this Subcommittee Ms. A. Crudo-Perri and Mr. J. Fiorante were appointed on Monday February 12, 2018. This Subcommittee was responsible for the assignment, budgetary control and reporting of the 2016-17 PRO-Grant approved Ward Events. Members were Mr. D. Alvares and Mr. G. Gikas.

The following Ad-hoc Subcommittees were established by your Committee

**Communications & Dissemination Subcommittee** formed Monday October 16, 2017 under the leadership of Mr. D. Alvares. This ad-hoc Subcommittee was tasked with the role of developing Toronto Catholic PIC communication pamphlets, Event Photographs and Video Recording, Parent Handouts, Banners, etc.

**Screenagers Movie Subcommittee** formed at a Special Committee Meeting held on Monday October 16, 2017 under the leadership of Mr. D. Alvares. This ad-hoc Subcommittee was responsible for negotiating a contract with the movie producers to permit screening in 4 or 5 schools within the TCDSB and to ensure that the events followed the format required for a successful showing of the movie to students and then to parents.

**Making Your Voice Heard Subcommittee** formed on Monday October 16, 2017 under the leadership of Mr. J. del Grande. The Subcommittee meetings were handled as breakouts during the formal CPIC meetings so that all members could contribute.

## **FINANCIAL REPORT**

We attach the Financial Report dated August 31, 2018 for your further information

## **SUMMARY/OTHER**

Finally, we would like to wish the best of luck to all Parent candidates who will stand in the Parent Member: Ward Representative's elections to be held on Tuesday October 2, 2018 for Even Ward Candidates and our by-elections on Wednesday October 3, 2018 for the vacant position Odd Ward Candidates. To locate the Ward, you live in or the Ward that your child or children attend go to the TCDSB website: [TCDSB New Wards](https://www.tcdsb.org/parents/parents-home.aspx).

Issues that we foresee as being important matters for the consideration of the new Committee following the October 2018 elections include:

- We need to concentrate on Elementary school awareness of CPIC to get longevity.
  - Marketing and Awareness; CPIC members need meet to CSPC chairs twice/year.
  - Is process effective - Elections vs Referral;
  - Motivation to Join;
  - Referral of members, nominations.
- Visit parents at a CSPC meetings as well as visit parents before and after school
- CPIC information on a page that can be provided to parent councils and individuals of
  - What CPIC does,
  - Why a parent would be interested to be part of CPIC,
  - CPIC objectives,
  - CPIC priorities, and
  - Things CPIC has done;



## **TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE ANNUAL REPORT**

For the Academic Year Ending August 2018

- Continue the work of the “Making Your Voice Heard” Subcommittee on finalizing the triangles into a pamphlet.

The Toronto Catholic Parent Involvement Committee (Toronto CPIC) is a parent-led, Ministry of Education-funded, parent volunteer organization within the TCDSB. Its purpose is to improve student academic achievement and well-being by supporting, encouraging and enhancing meaningful parent engagement. Toronto CPIC partners with TCDSB staff and Trustees and communicates with and supports Toronto Catholic School Parent Councils to achieve its objectives and focuses on matters that affect more than one school.

Sincerely yours,

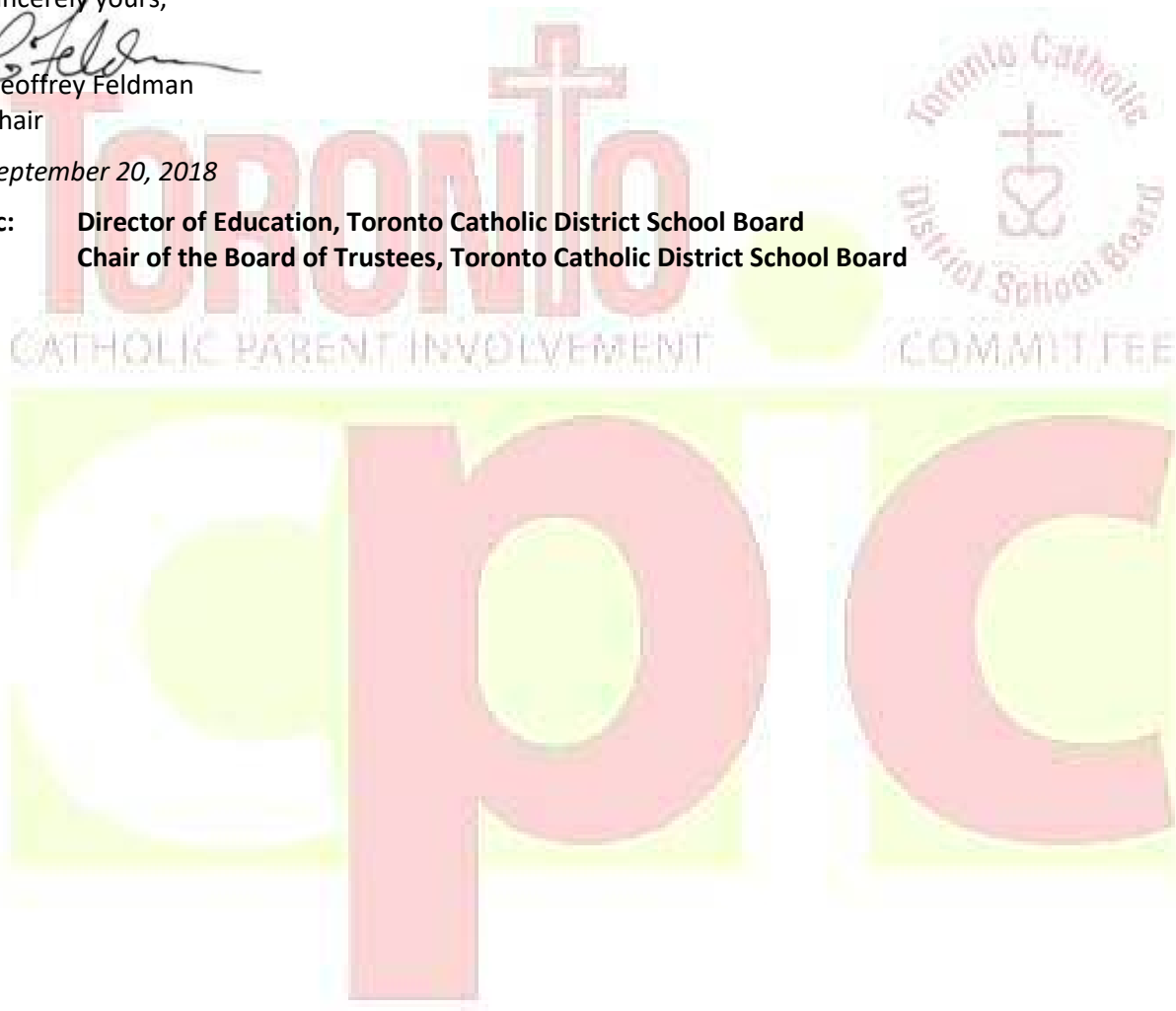
A handwritten signature in black ink, appearing to read "Geoffrey Feldman".

Geoffrey Feldman

Chair

*September 20, 2018*

cc: **Director of Education, Toronto Catholic District School Board**  
**Chair of the Board of Trustees, Toronto Catholic District School Board**

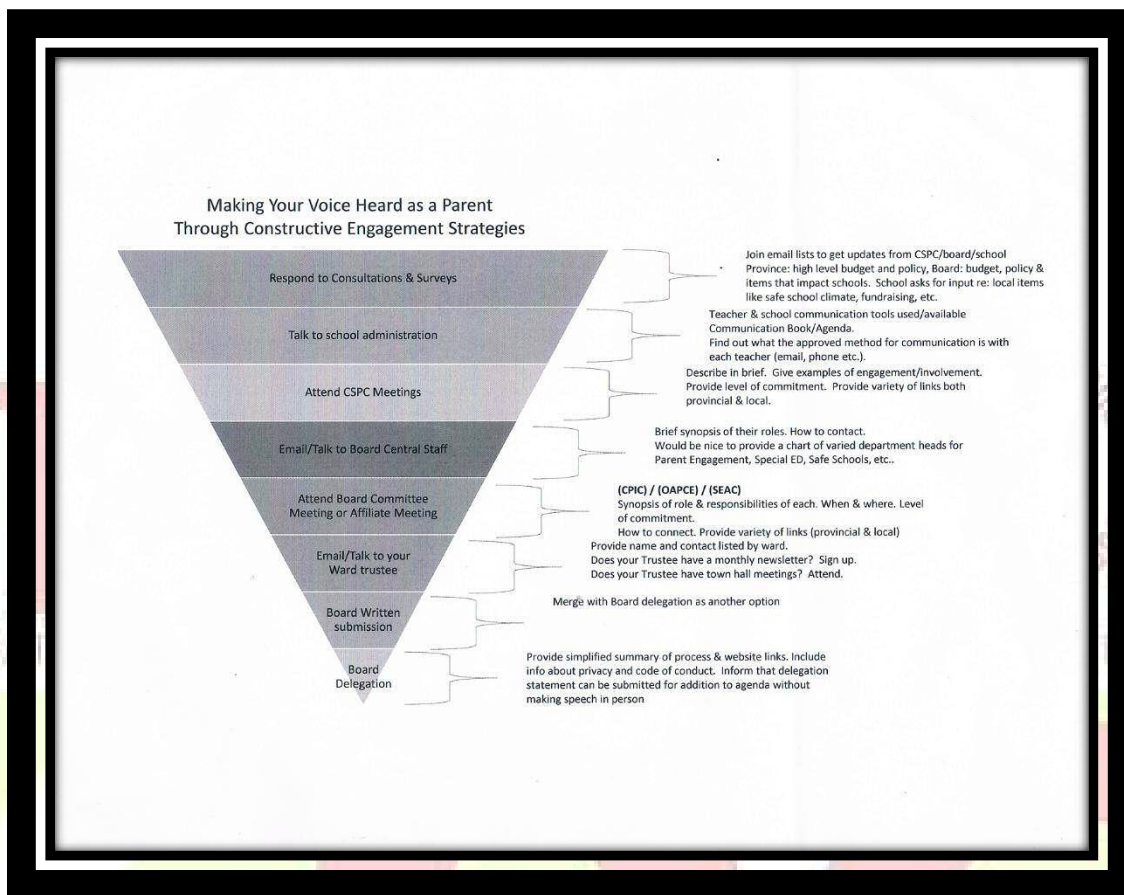


**Year-End Financial Report of the Toronto Catholic Parent Involvement Committee**

<b>CPIC Grant &amp; Expenditure Summary</b>	<b>CPIC 2017-18</b>	<b>PRO GRANT 2017-18</b>
<b>As at August 31, 2018</b>	<b>FR 1394</b>	<b>FR 1417</b>
<b>APPROVED FUNDING</b>	<b>20,106.00</b>	<b>10,000.00</b>
<b>CARRYOVER FROM PREVIOUS YEAR</b>	<b>46,133.49</b>	<b>5,724.51</b>
<b>TOTAL FUNDING</b>	<b>66,239.49</b>	<b>15,724.51</b>
<b>EXPENSES:</b>		
Childcare & Supplies	1,724.25	1,091.35
Election-Parent Recruitment Expenses		
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Parent Resources		
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Speaker Expenses	1,467.28	5,123.14
Telecommunication	2,884.96	108.85
Translation Services		
TTC Tokens - Buses		
<b>TOTAL EXPENDITURES</b>	<b>13,544.08</b>	<b>12,445.69</b>
<b>Balance</b>	<b>52,695.41</b>	<b>3,278.82</b>



## Making Your Voice Hear – In Progress



# Toronto Catholic PIC

## Highlighted Motions for Board of Trustee

### Minutes Dated: September 17 2018

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**Motion # 18/09-13**      **MOVED THAT** Toronto CPIC refer the triangle diagram to TCDSB Staff to look at other ways of presenting this idea to TCDSB Parents. This presentation should be reviewed by this Committee prior to being formalized by the Board of Trustees.

Mover: Making Your Voices Heard Subcommittee

Seconded: Not Required

**Carried By Consent**



# **Toronto Catholic PIC**

## **Highlighted Motions for Board of Trustee**

### **Minutes Dated: September 17 2018**

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**WHEREAS:** The TCDSB seeks to encourage parent & community engagement

**WHEREAS:** Many parents, guardians & visitors may not know the key school personnel/responsible persons and their associated contact methods.

**WHEREAS:** Our schools should appear to be open & transparent.

**Motion # 18/09-05**      **Moved that** the Toronto Catholic PIC recommends to the Board of Trustees to enact uniform school-based signage that conveys amongst other things:

- a. name and contact information for the school principal
- b. name and contact information for the school vice-principal
- c. name of the school secretary and contact information for the school
- d. name of the CSPC Chair and TCDSB contact information
- e. name and contact information for the school superintendent
- f. name and contact information for the ward trustee
- g. school board main information line and website

Additionally, staff should consider a low-cost implementation and execution method such as a mounted 8.5x11 sheet attached to the inside of a school door window to allow for frequent changeover & updating of the information sheet.

**Mover:**      J. Del Grande W12

**Seconded:** J. Fiorante W4

**Carried By Consent**