

# CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE REGULAR MEETING Public Session

## AGENDA December 12, 2018

**Nancy Crawford, Chair**  
Trustee Ward 12

**Norman Di Pasquale, Vice Chair**  
Trustee Ward 9

**Frank D'Amico**  
Trustee Ward 6

**Markus de Domenico**  
Trustee Ward 2

**Michael Del Grande**  
Trustee Ward 7

**Daniel Di Giorgio**  
Trustee Ward 10

**Taylor Dallin**  
Student Trustee

**Angela Kennedy**  
Trustee Ward 11

**Ida Li Preti**  
Trustee Ward 3

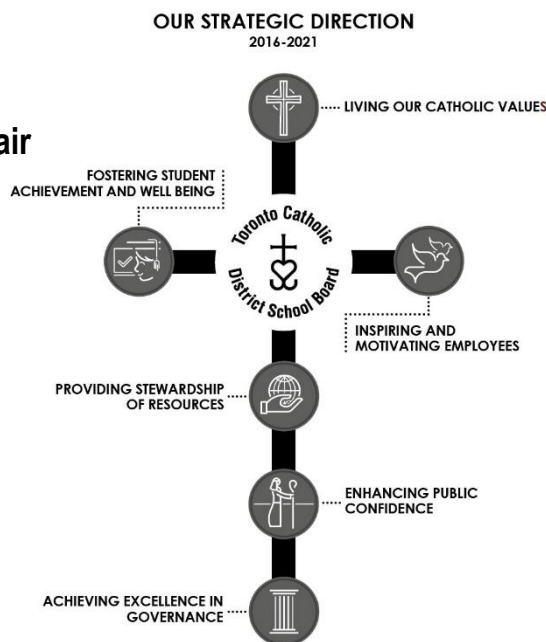
**Teresa Lubinski**  
Trustee Ward 4

**Joseph Martino**  
Trustee Ward 1

**Maria Rizzo**  
Trustee Ward 5

**Garry Tanuan**  
Trustee Ward 8

**Joel Ndongmi**  
Student Trustee



### MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.  
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

### VISION

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293**  
**Assistant Recording Secretary: Sonia Tomaz, 416-222-8282 Ext. 2298**

**Rory McGuckin**  
Director of Education

**Maria Rizzo**  
Chair of the Board

## **TERMS OF REFERENCE FOR CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE**

The Corporate Services, Strategic Planning and Property Committee shall have responsibility for considering matters pertaining to:

- (a) Business services including procurement, pupil transportation risk management/insurance and quarterly financial reporting
- (b) Facilities (buildings and other), including capital planning, construction, custodial services, design, maintenance, naming of schools, enrolment projections and use permits
- (c) Information Technology including, computer and management information services
- (d) Financial matters within the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee including budget development
- (e) Policy development and revision in the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee
- (f) Policies relating to the effective stewardship of board resources in the specific areas of real estate and property planning, facilities renewal and development, financial planning and information technology
- (g) The annual operational and capital budgets along with the financial goals and objectives are aligned with the Board's multi-year strategic plan
- (h) Any matter referred to the Corporate Services, Strategic Planning and Property Committee by the Board
- (i) Intergovernmental affairs and relations with other outside organizations
- (j) Advocacy and political action
- (k) Partnership development and community relations
- (l) Annual strategic planning review and design

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# **AGENDA THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE**

## **PUBLIC SESSION**

**Nancy Crawford, Chair**

**Norman Di Pasquale, Vice-Chair**

Wednesday, December 12, 2018

7:00 P.M.

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Pages

1. Call to Order
2. Opening Prayer (Chair or Designate)
3. Singing of O Canada
4. Roll Call and Apologies
5. Approval of the Agenda
6. Report from Private Session
7. Declarations of Interest
8. Approval & Signing of the Minutes of the Meeting held November 13, 2018 for Public Session. 1 - 14
9. Delegations
10. Presentation
11. Notices of Motion
12. Consent and Review

<b>13.</b>	<b>Unfinished Business</b>	
<b>14.</b>	<b>Matters referred or deferred</b>	
<b>15.</b>	<b>Consideration of Motion</b>	
<b>16.</b>	<b>Staff Reports</b>	
16.a	Liquor Waiver Request for Neil McNeil Catholic Secondary School Big Brother Student Leadership Program Event, February 8, 2019 (Recommendation)	15 - 16
16.b	2018-19 Revised Budget Estimates - Instructional (Recommendation)	17 - 40
16.c	2018-19 Revised Budget Estimates - Non- Instructional (Recommendation)	41 - 59
16.d	2018-19 Renewal Plan (Recommendation)	60 - 103
16.e	St. Paschal Baylon Catholic School Addition and Renovation Project Budget Increase (Ward 5) (Recommendation)	104 - 107
16.f	St. Matthias Catholic School Capital Project Budget Approval and Consultant Award (Ward 11) (Recommendation)	108 - 120
16.g	Holy Angels Catholic School Capital Project Consultant Appointment and Budget Approval (Ward 4) (Recommendation)	121 - 133
16.h	Toronto Hydro Vault Access Charges (Recommendation)	134 - 139
16.i	Investment Report 2017-18 (Information)	140 - 144
<b>17.</b>	<b>Listing of Communications</b>	
<b>18.</b>	<b>Inquiries and Miscellaneous</b>	
<b>19.</b>	<b>Updating of the Pending Lists</b>	
19.a	Monthly Pending List	145
19.b	Annual Calendar of Reports and Policy Metrics	146 - 147

20. **Resolve into FULL BOARD to Rise and Report**
21. **Closing Prayer**
22. **Adjournment**

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# **MINUTES OF THE REGULAR MEETING OF THE CORPORATE AFFAIRS, STRATEGIC PLANNING AND PROPERTY COMMITTEE**

**HELD THURSDAY, NOVEMBER 13, 2018**

## **PUBLIC SESSION**

### **PRESENT:**

**Trustees:** J. A. Davis, Chair  
G. Tanuan, Vice-Chair  
A. Andrachuk  
N. Crawford  
F. D'Amico  
M. Del Grande  
J. Martino  
B. Poplawski  
M. Rizzo

**Student Trustees:** T. Dallin  
J. Ndongmi

**Staff:** R. McGuckin  
L. Noronha  
T. Robins  
P. Matthews  
A. Della Mora  
S. Camacho  
M. Loberto  
P. De Cock  
E. Szekeres Milne

S. Harris, Recording Secretary  
S. Tomaz, Assistant Recording Secretary

**External Guest:** A. Robertson, Parliamentarian

**4. Roll Call and Apologies**

Apologies were extended on behalf of Trustees Kennedy and Piccininni, who were unable to attend the meeting.

**5. Approval of the Agenda**

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that the Agenda, as amended to include the Addendum, add Item 9a) Delegation Domenico Paglia, President of CUPE 3155 International Languages, regarding the International Language Survey, Items 17a) Inquiry from Trustee Del Grande regarding Celebrating Christmas in our Schools; 17b) and 17c) Inquiries from Trustee Rizzo regarding Parent Councils in All Schools and International Languages; and 17d) Inquiry from Trustee Davis regarding Timelines relating to the Director Performance Appraisal, be approved

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
D'Amico  
Davis  
Del Grande  
Martino  
Poplawski  
Rizzo  
Tanuan

The Motion was declared

**CARRIED**

## 6. **Report from Private Session**

Trustee Tanuan reported that in PRIVATE Session there were discussions regarding the latest update and approval of funding contribution concerning St. Michael's Choir Catholic School, Annual Report of the Audit Committee and Inquiries regarding Bishop Marrocco/Thomas Merton Catholic Secondary School and a Human Resources matter.

## 7. **Declarations of Interest**

There were none.

## 8. **Approval & Signing of the Minutes of the Meetings Held:**

MOVED by Trustee Poplawski, seconded by Trustee Tanuan, that the Minutes of the Regular Meeting held October 11, 2018 for PUBLIC Session be approved.

Results of the Vote taken, as follows:

### **In favour**

### **Opposed**

Trustees Andrachuk  
D'Amico  
Davis  
Del Grande  
Martino  
Poplawski  
Rizzo  
Tanuan

The Motion was declared

**CARRIED**



## 9. Delegations

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that Item 9a) be adopted as follows:

- 9a) **Domenico Paglia, President of CUPE 3155 International Languages, regarding IL Survey** received and referred to staff for a report regarding whether the Survey is compromised as a result of staff speaking to children.

Results of the Vote taken, as follows:

### In favour

### Opposed

Trustees Andrachuk  
D'Amico  
Davis  
Del Grande  
Martino  
Poplawski  
Rizzo  
Tanuan

The Motion was declared

CARRIED

## 11. Notices of Motion

- 11a) **From Trustee Kennedy regarding Property Tax and Catholic School Support** will be considered at the December 12, 2018 Corporate Services Committee Meeting.

## 15. Staff Reports

MOVED by Trustee Poplawski, seconded by Trustee Tanuan, that Items 15a) and 15f) be adopted, as follows:

**15a) 2017-18 Draft Audited Financial Statements; and**

**15f) 2017-18 Draft Audited Financial Statements Appendix A** that the Board of Trustees approve the 2017/18 Draft Audited Financial Statements and the recommended appropriation of the accumulated surplus appearing in Section E.5.

Trustee Crawford joined the meeting at 7:40 pm.

Results of the Vote taken, as follows:

### **In favour**

### **Opposed**

Trustees Andrachuk  
Crawford  
D'Amico  
Davis  
Del Grande  
Martino  
Poplawski  
Rizzo  
Tanuan

The Motion was declared

**CARRIED**

MOVED by Trustee Tanuan, seconded by Trustee Andrachuk, that Item 15b) be adopted as follows:

**15b) Public Meeting Room Audio Visual Upgrades – Funding:**

1. That the funding plan for the Public Meeting Room Audio-Visual Upgrades project be approved in the total amount of \$1.13M, with an allocation of \$0.94M from the IT Infrastructure Reserve and the remaining amount funded through the existing project budget reserved from the 2017-18 Operating Budget; and
2. That staff return for final approval of the project once the RFP results are finalized.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
D'Amico  
Davis  
Del Grande  
Martino  
Poplawski  
Rizzo  
Tanuan

The Motion was declared

**CARRIED**

MOVED by Trustee Andrachuk, seconded by Trustee D’Amico, that Item 15c) be adopted as follows:

**15c) Legal Fees** received.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
D’Amico  
Davis  
Del Grande  
Martino  
Poplawski  
Rizzo  
Tanan

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Martino, that Item 15d) be adopted as follows:

**15d) School Cash Suite Progress Report** received.

MOVED in AMENDMENT by Trustee Martino, seconded by Trustee Andrachuk, that staff come back with additional school-specific information.

Results of the Vote taken on the Amendment, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
D'Amico  
Davis  
Del Grande  
Martino  
Poplawski  
Rizzo  
Tanuan

The Amendment was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
D'Amico  
Davis  
Del Grande  
Martino  
Poplawski  
Rizzo  
Tanuan

The Motion, as amended, was declared

CARRIED

MOVED by Trustee D'Amico, seconded by Trustee Poplawski, that Item 15e) be adopted as follows:

- 15e) St. John the Evangelist Catholic School Status Update (Ward 6)** that Facilities shall continue to monitor the schedule and will make every effort to achieve Partial Occupancy of the building in May 2019, so that, pending school decision, it can be used for Kindergarten and Grade 8 graduations in June 2019.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
D'Amico  
Davis  
Del Grande  
Martino  
Poplawski  
Rizzo  
Tanuan

The Motion was declared

CARRIED

**17. Inquiries and Miscellaneous**

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that Item 17a) be adopted as follows:

- 17a) From Trustee Del Grande regarding Celebrating Christmas in Schools** received.

Trustee D'Amico left the meeting at 8:26 pm.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Davis  
Del Grande  
Martino  
Poplawski  
Rizzo  
Tanuan

The Motion was declared

**CARRIED**

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that Item 17b) be adopted as follows:

- 17b) From Trustee Rizzo regarding Parent Councils in all Schools** received and referred to staff to come back with a report at the December 6, 2018

Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting PRIVATE Session, regarding strategies on dealing with barriers to creating and adopting School Parent Councils.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Davis  
Del Grande  
Martino  
Poplawski  
Rizzo  
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Poplawski, that Item 17c) be adopted as follows:

**17c) From Trustee Rizzo regarding International Languages received.**

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk



Crawford  
Davis  
Del Grande  
Martino  
Poplawski  
Rizzo  
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Tanuan, that Item 17d) be adopted as follows:

**17d) From Trustee Davis concerning Timelines regarding the Director Performance Appraisal** received.

Trustee Martino left the meeting at 8:41 pm.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Davis  
Del Grande  
Poplawski  
Rizzo  
Tanuan

The Motion was declared

CARRIED

**19. Resolve into FULL BOARD to Rise and Report**

MOVED by Trustee Poplawski, seconded by Trustee Tanuan, that the meeting resolve into FULL BOARD to Rise and Report.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Davis  
Del Grande  
Poplawski  
Rizzo  
Tanuan

The Motion was declared

CARRIED

**21. Adjournment**

MOVED by Trustee Poplawski, seconded by Trustee Crawford, that the meeting be adjourned.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Davis  
Del Grande  
Poplawski  
Rizzo  
Tanuan

The Motion was declared

CARRIED

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SECRETARY

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CHAIR



REPORT TO

**CORPORATE SERVICES, STRATEGIC  
PLANNING AND PROPERTY  
COMMITTEE**

**LIQUOR WAIVER FOR NEIL MCNEIL**

*Proverbs 31:6-7 Give strong drink to the one who is perishing, and wine to those in bitter distress; let them drink and forget their poverty and remember their misery no more.*

Created, Draft	First Tabling	Review
November 21, 2018	December 12, 2018	<a href="#">Click here to enter a review date</a>

Nancy Crawford, Trustee Ward 12

**RECOMMENDATION REPORT**

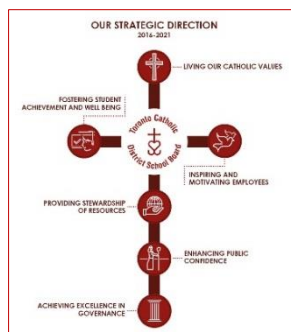
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R. McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

T. Robins  
Acting Associate Director of  
Planning and Facilities

L. Noronha  
Executive Superintendent of  
Business Services and Chief  
Financial Officer

**A. EXECUTIVE SUMMARY**

Notification was received from Trustee Nancy Crawford that the principal of Neil McNeil, Brian Hunt is planning an event at Neil McNeil Catholic Secondary School on Friday, February 8, 2019

**B. PURPOSE**

A request was received from Neil McNeil to serve alcohol at the Big Brother Student Leadership Program event, from 6:00pm to 11:00pm on Friday, February 8, 2019

**C. BACKGROUND**

Notification was received from **Nancy Crawford** to waive Regulation 6, of Appendix A of the Permits Policy B.R. 05, in order to be able to serve alcohol at Neil McNeil on FRIDAY, FEBRUARY 8, 2019, for the Big Brother Student Leadership Program event.

**D. STAFF RECOMMENDATION**

Staff recommends that this report be presented for the action of the Board.



REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### 2018-19 REVISED BUDGET ESTIMATES - INSTRUCTIONAL

*"I can do all things through Him who strengthens me."*  
**Philippians 4:13**

Created, Draft	First Tabling	Review
November 26, 2018	December 12, 2018	<a href="#">Click here to enter a date</a>

D. De Souza, Coordinator of Revenue, Grants and Ministry Reporting  
G. Sequeira, Coordinator of Budget Services  
P. De Cock, Comptroller of Business Services & Finance

### RECOMMENDATION REPORT

#### Vision:

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Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

T. Robins  
Acting Associate Director  
of Planning and Facilities

L. Noronha  
Executive Superintendent  
of Business Services and  
Chief Financial Officer

## A. EXECUTIVE SUMMARY

*As per the requirements set out in the Education Act, TCDSB's revised budget estimates are required to be balanced.* The 2018-19 Instructional budget expenditure revised estimates appearing in this report is prepared based on updated enrolment and staffing projections, and calculated Grants for Student Needs (GSN) and Education Programs - Other (EPO) funding projections.

*The total change from Budget Estimates to Revised Budget Estimates is an increase of \$11.3M.* Total Revenues in the Revised Budget Estimates is \$1.149B and the Expenditures is \$1.154B which will result in a net deficit of (\$5.0M). The deficit is a result of the additional costs associated with the International Languages (IL) program moving from an extended day to the regular instructional day and the associated loss of funding from the Ministry for this program.

*These additional costs will result in a \$3.5M deficit in the Instructional budget.* The additional \$1.5M of deficit related to the IL Program is within the Non-Instructional Budget, specifically for transportation related impacts. As per the recommendations of the 2017-18 Year End Financial Report, the Accumulated Surplus will fund these costs on a one-time basis for 2018-19; pending approval by the Board of Trustees.

Two budget related reports have been submitted to facilitate Trustees with conflicts of interest on instructional related funding, at their own discretion, the opportunity to participate in non-instructional related discussions.

*The cumulative staff time required to prepare this report was 20 hours*

## B. PURPOSE

1. This report has been prepared for the Board of Trustees in order to approve the 2018-19 Revised Budget Estimates for Instructional Expenditure Categories.

## C. BACKGROUND

1. ***Revision of Budget Estimates is primarily driven by enrolment changes.*** The Budget Estimates were due to the Ministry by June 30, 2018 based on projected enrolment data for October 2018 and March 2019.

Revised Budget Estimates are due by December 15<sup>th</sup>, 2018 based on the actual enrolment data as of October 31, 2018 and projected enrolment data for March 31, 2019.

Subsequent changes in enrolment will be submitted throughout the year and any increases/decreases in enrolment will be used in the final Grant for Student Needs calculations at year-end with a corresponding increase/decrease in revenues.

2. ***The 2018-19 Budget Estimates have already been approved; this report speaks to minor revisions in comparison to the overall budget.*** The Board of Trustees approved the 2018-19 Budget Estimates at the Regular Board meeting held on June 6, 2018. The 2018-19 Operating Budget Estimates totalled \$1.140B, and projected an in-year surplus of \$0.1M.

The Audit Committee reviewed and recommended to the Board of Trustees the approval of the 2017-18 year-end audited financial statements on November 6, 2018. The financial statements reported an in-year surplus of \$25.3M, which was then allocated to both funding an estimated in-year deficit for 2018-19, and to Reserves based on the Reserve Strategy approved by the Board in June 2018.

3. ***The Education Act prescribes the conditions under which an in-year deficit is permitted.*** Based on the Education Act, the Board is allowed to carry the proposed in-year deficit of \$5.0M, which is not greater than 1% of the TCDSB's operating revenues.

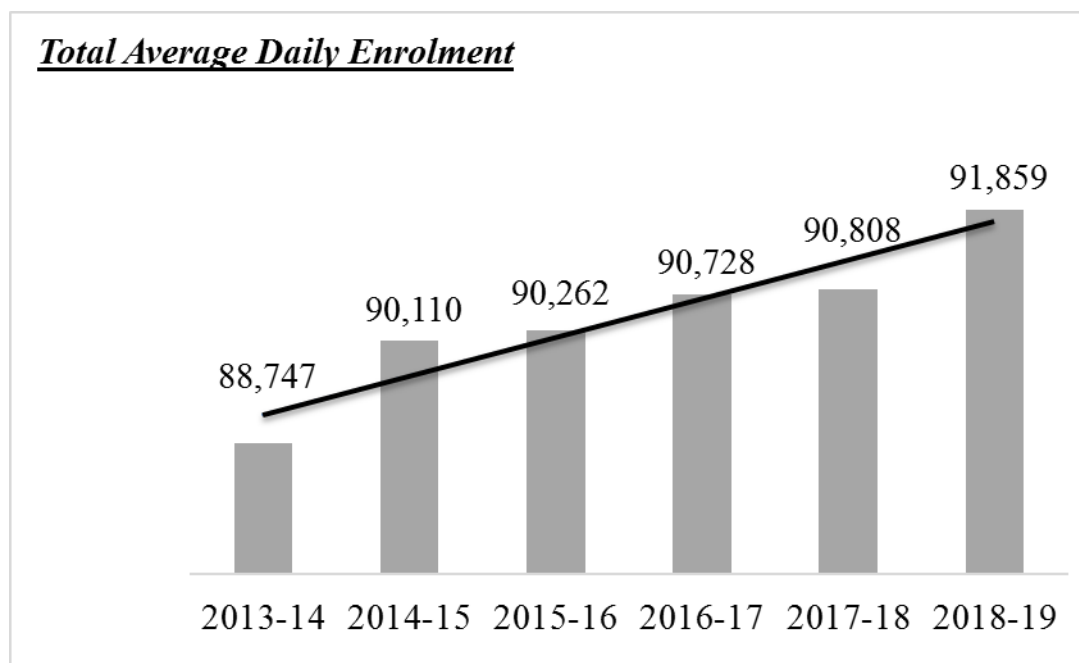
## D. EVIDENCE/RESEARCH/ANALYSIS

1. ***The key component to the development of the Revised Budget Estimates is updated enrolment forecasts for 2018-19.*** In order to recalculate the Average Daily Enrolment (ADE), updated enrolment projections use the actual October 31, 2018 enrolment counts. The March 31, 2019 enrolment



projections use a 100% retention rate for the elementary panel and a 97.76% retention rate for the secondary panel based on historical trends.

2. ***Overall, enrolment has increased.*** In comparison to the original 2018-19 estimated ADE, the 2018-19 revised estimated elementary ADE has increased by 744, while the secondary ADE has decreased by 100 for an overall increase in enrolment by 644 ADE.



A comparative enrolment analysis is included in the following table:

Panel	Type	2018-19 ADE Budget Estimates	2018-19 ADE Revised Estimates	Change +/( -)
Elementary	Regular	61,960	62,662	702
	VISA Students	54	96	42
	<b>Sub Total</b>	62,014	62,758	744
Secondary	Regular	26,819	26,919	100
	VISA Students	1,267	1,208	(59)
	Msgr. Fraser	1,115	974	(141)
	<b>Sub Total</b>	29,201	29,101	(100)
<b>Total ADE</b>		<b>91,215</b>	<b>91,859</b>	<b>644</b>

3. ***The overall Grants for Student Needs are projected to increase.*** TCDSB is projected to derive 92.8% of its operational revenues from the Provincial Grants for Student Needs (GSNs). The remaining funds are received in the form of Education Programs - Other (EPOs) grants and other government agencies. Total funding is expected to increase by approximately \$8.6M. 2018-19 Revised Budget Estimates for Revenue projections are as follows:

<i>Funding Source</i>	<i>2018-19 Budget Estimates (\$M)</i>	<i>2018-19 Revised Budget Estimates (\$M)</i>	<i>Change (\$M)</i>
GSNs	1,058	1,061	3
EPOs	82	88	6
<b>Total</b>	<b>1,140</b>	<b>1,149</b>	<b>9</b>

4. ***Budgeted Revenues increased by \$8.6M due to the following:***

- Pupil Accommodation grants increased by \$3.9M due to enrolment.
- Special Education grant increased by \$1.3M for more classroom support.
- Continuing Education grants decreased by (\$5.9M) because the International Languages program has become part of the regular instructional day.
- Other Grants and Revenues increased by \$5.9M due to the one time increase of \$3.6M for the International Languages “transition” program from the Ministry, increased Rental fees of \$1.0M, and additional funding for various projects of \$1.3M.
- Increase to the Teacher Qualification and Experience grant of \$3.4M due to higher qualified teachers and increased staffing numbers.

**5. Budgeted Expenditures increased by \$11.3M due to the following:**

<i>Instructional Expenditure Categories</i>	<i>2018-19 Budget Estimates (\$M)</i>	<i>2018-19 Revised Budget Estimates (\$M)</i>	<i>Change (\$M)</i>
Classroom Teachers	631.6	641.0	9.4
Professionals & Paraprofessionals	53.8	53.8	0.0
In School Administration	68.8	68.7	(0.1)
Textbooks & School Computers	35.9	36.0	0.1
Education Assistants	54.4	54.3	(0.1)
Continuing Education	23.8	23.2	(0.6)
Resource Teachers	5.5	5.5	0.0
Occasional Teachers	29.4	32.7	3.3
Early Childhood Educators	27.2	27.1	(0.1)
Staff Development	2.9	2.9	(0.0)
<b>Sub Total</b>	<b>933.1</b>	<b>945.2</b>	<b>12.1</b>
Other Non-Operating	41.9	41.1	(0.8)
<b>Total</b>	<b>975.0</b>	<b>986.3</b>	<b>11.3</b>

- Classroom Teacher costs have increased by \$9.4M due to enrolment (\$5.9M) and the additional cost to deliver the IL program during the regular instructional day (\$3.5M).
- Occasional Teacher costs of \$3.3M continue to rise as the annual average sick days for short-term disability has increased for 2018-19 fiscal year.
- Continuing Education costs have dropped by (\$0.6M) as there has been a decrease in summer school projections.
- Other Operating Expenditures grants have decreased by (\$0.8M) due to decreased funding for various projects.
- Appendix A provides more detail by functional area.

6. ***The resulting In-Year Operating Deficit for the Instructional Category is (\$3.5M).*** On November 6, 2018 the Board approved a reservation strategy from the 2017-18 In-Year Surplus that allocated \$5.2M to cover the deficit amount related to the funding shortfall for the IL Program; as permitted by the Education Act. Appendix A provides revised detail sheets that should replace those in the current version of the 2018-19 “Budget Book”, which was published in June 2018.
7. ***Funding in-year deficits from previous year’s surpluses is not a sustainable practice.*** During the 2019-20 budget process, the Board will need to address the funding shortfall in the IL Program in order to avoid ongoing in-year deficits. This will need to be accomplished by securing additional funding for the program, through program redesign or reductions or any combination thereof.

## **E. STAFF RECOMMENDATION**

1. That the Board of Trustees approve a Revised Instructional Budget Estimate including a deficit of (\$3.5M), with such deficit to be funded by the previously approved reservation of funds from the 2017-18 in-year surplus.



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## CLASSROOM INSTRUCTION

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Instructional Day School	\$ 760,845,698	\$ 773,448,846	\$ 12,603,147	1.7%
School Office	68,628,717	68,506,273	\$ (122,444)	-0.2%
Student Support Services	44,722,416	44,782,435	\$ 60,019	0.1%
Curriculum & Accountability	6,809,974	6,821,545	\$ 11,571	0.2%
Staff Development	970,427	1,084,010	\$ 113,583	11.7%
Student Success	2,836,861	2,837,773	\$ 912	0.0%
Special Education Departments	4,276,289	4,300,061	\$ 23,772	0.6%
Safe School Team	201,500	201,500	\$ -	0.0%
Continuing Education	23,827,952	23,213,357	\$ (614,595)	-2.6%
Computer Services & Information Technology	23,483,890	23,505,064	\$ 21,173	0.1%
Other Non-Operating Expenditures	41,901,155	41,096,626	\$ (804,529)	-1.9%
Budgets Transferred from Administration & Governance to Classroom Instruct	(3,435,884)	(3,451,433)		
<b>TOTAL</b>	<b>\$ 975,068,996</b>	<b>\$ 986,346,056</b>	<b>\$ 11,277,060</b>	<b>1.2%</b>



## 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Instructional Day School

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
<b>CLASSROOM TEACHERS - ELEMENTARY</b>				
Classroom Teachers - Salaries	\$ 348,224,667	\$ 353,931,524	\$ 5,706,857	1.6%
Classroom Teachers - Benefits	51,482,686	51,630,044	\$ 147,358	0.3%
Librarian Teachers & Technicians - Salaries	4,240,485	4,241,620	\$ 1,135	0.0%
Librarian Teachers & Technicians - Benefits	1,105,201	1,102,350	\$ (2,850)	-0.3%
Guidance Teachers - Salaries	1,806,580	1,810,240	\$ 3,661	0.2%
Guidance Teachers - Benefits	267,915	264,295	\$ (3,620)	-1.4%
Mileage Provision	405,000	406,000	\$ 1,000	0.2%
<b>CLASSROOM TEACHERS - SECONDARY</b>				
Classroom Teachers - Salaries	185,977,061	189,379,375	\$ 3,402,314	1.8%
Classroom Teachers - Benefits	27,251,450	27,212,934	\$ (38,516)	-0.1%
Librarian Teachers - Salaries	2,512,721	2,548,698	\$ 35,977	1.4%
Librarian Teachers - Benefits	372,637	372,110	\$ (527)	-0.1%
Guidance Teachers - Salaries	6,735,361	6,831,797	\$ 96,436	1.4%
Guidance Teachers - Benefits	998,854	997,442	\$ (1,412)	-0.1%
Mileage Provision	205,000	271,000	\$ 66,000	32.2%
<b>TOTAL CLASSROOM TEACHERS</b>	<b>631,585,618</b>	<b>640,999,429</b>	<b>9,413,811</b>	<b>1.5%</b>
<b>OCCASIONAL TEACHERS</b>				
Elementary - Salaries	17,085,493	18,140,182	\$ 1,054,689	6.2%
Elementary - Benefits	3,791,502	3,679,493	\$ (112,009)	-3.0%
Secondary - Salaries	6,823,998	8,968,801	\$ 2,144,803	31.4%
Secondary - Benefits	1,663,940	1,856,858	\$ 192,918	11.6%
<b>TOTAL OCCASIONAL TEACHERS</b>	<b>29,364,933</b>	<b>32,645,334</b>	<b>3,280,401</b>	<b>11.2%</b>



## 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Instructional Day School

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
<b>EDUCATIONAL ASSISTANTS</b>				
Elementary - Salaries	29,469,991	29,469,991	\$ -	0.0%
Elementary - Benefits	10,143,571	10,090,525	\$ (53,046)	-0.5%
Secondary - Salaries	10,969,811	10,969,811	\$ -	0.0%
Secondary - Benefits	3,775,809	3,756,063	\$ (19,746)	-0.5%
<b>TOTAL EDUCATIONAL ASSISTANTS</b>	<b>54,359,182</b>	<b>54,286,390</b>	<b>(72,792)</b>	<b>-0.1%</b>
<b>DESIGNATED EARLY CHILDHOOD EDUCATORS</b>				
Elementary - Salaries	21,245,579	21,212,503	\$ (33,076)	-0.2%
Elementary - Benefits	5,978,506	5,932,077	\$ (46,429)	-0.8%
<b>TOTAL DESIGNATED EARLY CHILDHOOD EDUCATORS</b>	<b>27,224,085</b>	<b>27,144,580</b>	<b>(79,505)</b>	<b>-0.3%</b>
<b>TEXTBOOKS &amp; CLASSROOM SUPPLIES</b>				
Elementary School Block Allocation	4,883,495	4,947,458	\$ 63,964	1.3%
Secondary School Block Allocation	3,572,046	3,563,711	\$ (8,335)	-0.2%
Secondary High Cost Course Allocation	337,900	337,900	\$ -	0.0%
International Baccalaureate Programme - Michael Power & St. Joseph's	75,000	75,000	\$ -	0.0%
International Baccalaureate Programme - Pope John Paul II	58,943	58,943	\$ -	0.0%
International Baccalaureate Programme - St Mary CSS	50,000	50,000	\$ -	0.0%
International Baccalaureate Programme - TBD	100,000	100,000	\$ -	0.0%
French Immersion - Support	121,600	121,600	\$ -	0.0%
Religious Program Resources	1,500,000	1,500,000	\$ -	0.0%
Regional Arts Programs	40,000	40,000	\$ -	0.0%
Alternative Program & Placement for Limited Expulsion (A.P.P.L.E.)	18,000	18,000	\$ -	0.0%
Arrowsmith Programme (4 Sites Licenses and Supplies)	46,920	46,920	\$ -	0.0%



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Instructional Day School

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Outdoor Education	768,980	774,583	\$ 5,603	0.7%
Classroom Needs Provision	100,000	100,000	\$ -	0.0%
Invest 100k in each of the next 5 years in Elementary Music	152,000	152,000	\$ -	0.0%
Superintendents Special Project Funds	26,950	26,950	\$ -	0.0%
School Nutrition Programs - Angel Foundation for Learning	100,000	100,000	\$ -	0.0%
Student Council	16,000	16,000	\$ -	0.0%
Elementary CSLIT Student Leadership Fund	10,000	10,000	\$ -	0.0%
International Languages & Other Programs Learning Resources	93,000	93,000	\$ -	0.0%
School Projects	50,000	50,000	\$ -	0.0%
Mini Olympics	20,000	20,000	\$ -	0.0%
Pediculosis Program	45,000	45,000	\$ -	0.0%
Religious Retreats & Chaplains	50,000	50,000	\$ -	0.0%
Urban & Priority High School Grants - Msgr. Fraser	296,003	296,003	\$ -	0.0%
Urban & Priority High School Grants - J.C. McGuigan CSS	285,857	285,857	\$ -	0.0%
Urban & Priority High School Grants - St. Patrick's CSS	266,696	266,696	\$ -	0.0%
Urban & Priority High School Grants - Father Henry Carr	271,085	271,085	\$ -	0.0%
Commission, Health Insurance and School Budget Transfer for VISA Student	4,008,953	4,008,953	\$ -	0.0%
FNMI - Native Studies & Aboriginal Amount	947,453	947,453	\$ -	0.0%
<b>TOTAL TEXTBOOKS &amp; CLASSROOM SUPPLIES</b>	<b>18,311,881</b>	<b>18,373,113</b>	<b>61,231</b>	<b>0.3%</b>
<b>TOTAL</b>	<b>\$ 760,845,698</b>	<b>\$ 773,448,846</b>	<b>12,603,147</b>	<b>1.7%</b>





## 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## School Office

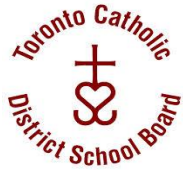
Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
<b>ELEMENTARY</b>				
Elementary Principal Salaries	\$ 21,396,458	\$ 21,396,458	\$ -	0.0%
Elementary Principal Benefits	2,802,747	2,777,566	\$ (25,181)	-0.9%
Elementary Vice Principal Salaries	5,684,801	5,684,801	\$ -	0.0%
Elementary Vice Principal Benefits	727,655	721,117	\$ (6,538)	-0.9%
Elementary Professional Development Provision	431,308	431,308	\$ -	0.0%
<b>SECONDARY</b>				
Secondary Principal Salaries	4,647,054	4,647,054	\$ -	0.0%
Secondary Principal Benefits	594,823	589,479	\$ (5,344)	-0.9%
Secondary Vice Principal Salaries	6,383,253	6,383,253	\$ -	0.0%
Secondary Vice Principal Benefits	817,056	809,716	\$ (7,341)	-0.9%
Secondary Professional Development Provision	107,242	107,242	\$ -	0.0%
<b>SECRETARIES</b>				
School Secretary Salaries	16,537,461	16,537,461	\$ -	0.0%
School Secretary Benefits	5,643,811	5,565,770	\$ (78,041)	-1.4%
Supply Secretary Costs	1,239,129	1,239,129	\$ -	0.0%
<b>OFFICE EXPENSES</b>				
Principals & Vice Principal Expenses	37,420	37,420	\$ -	0.0%
Principals & Vice Principal Mileage Expenses	130,000	130,000	\$ -	0.0%
School Office Supplies allocation	100,000	100,000	\$ -	0.0%
School Office Furniture, Equipment and Computers	90,000	90,000	\$ -	0.0%
Orientation Centre, Program Ads	40,000	40,000	\$ -	0.0%
Course Reimbursement	20,000	20,000	\$ -	0.0%
School Telephones	1,198,500	1,198,500	\$ -	0.0%
<b>TOTAL</b>	<b>\$ 68,628,717</b>	<b>\$ 68,506,273</b>	<b>\$ (122,444)</b>	<b>-0.2%</b>



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Student Support Services

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Student Support Salaries	\$ 6,025,579	\$ 6,025,579	\$ -	0.0%
Student Support Benefits	1,752,415	1,765,812	\$ 13,397	0.8%
Child Youth Worker Salaries	9,170,467	9,170,467	\$ -	0.0%
Child Youth Worker Benefits	2,673,696	2,690,585	\$ 16,889	0.6%
Psychologist Salary	5,057,825	5,057,825	\$ -	0.0%
Psychologist Benefits	1,500,136	1,509,423	\$ 9,287	0.6%
Social Worker Salaries	5,736,572	5,736,572	\$ -	0.0%
Social Worker Benefits	1,672,526	1,683,091	\$ 10,565	0.6%
Speech & Language Salaries	3,741,856	3,741,856	\$ -	0.0%
Speech & Language Benefits	1,090,957	1,097,849	\$ 6,892	0.6%
Elementary Lunchtime Student Supervisors	1,364,569	1,364,569	\$ -	0.0%
Translators & Interpreter Services	100,000	100,000	\$ -	0.0%
EAP Costing - Shepell	650,000	650,000	\$ -	0.0%
Ontario Focused Intervention Partnership (OFIP) Tutoring	376,154	378,913	\$ 2,759	0.7%
Car Allowance	32,928	32,928	\$ -	0.0%
Student Information Services Supplies	60,000	60,000	\$ -	0.0%
Mileage & Cellular Phone Provision	814,096	814,096	\$ -	0.0%
Specialist High Skills Major (SHSM)	514,829	514,829	\$ -	0.0%
TDSB Vision Services	424,852	424,852	\$ -	0.0%
Secondary Student Supervisors	1,696,537	1,696,537	\$ -	0.0%
Contracted Child Support Workers	200,000	200,000	\$ -	0.0%

**2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION****Student Support Services**

<b>Expenditures</b>	<b>2018/2019 Estimates</b>	<b>2018/2019 Revised Estimates</b>	<b>Difference</b>	
			<b>\$</b>	<b>%</b>
MISA - Managing Information for Student Achievement	66,421	66,651	\$ 230	0.3%
<b>TOTAL</b>	<b>\$ 44,722,416</b>	<b>\$ 44,782,435</b>	<b>\$ 60,019</b>	<b>0.1%</b>



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Curriculum & Accountability

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Coordinators & Resource Teachers Salaries	\$ 4,955,822	\$ 4,955,822	\$ -	0.0%
Coordinators & Resource Teachers Benefits	828,792	840,363	11,571	1.4%
Mobile Phone Provision	4,365	4,365	-	0.0%
Mileage Expenses	10,000	10,000	-	0.0%
<b>Supplies &amp; Resources</b>				
Religion	56,485	56,485	-	0.0%
Physical Education	122,384	122,384	-	0.0%
Dramatic Arts	20,540	20,540	-	0.0%
Social Studies	16,261	16,261	-	0.0%
Math	28,242	28,242	-	0.0%
Language Arts	64,187	64,187	-	0.0%
Music	80,448	80,448	-	0.0%
French	39,368	39,368	-	0.0%
Visual Arts	32,521	32,521	-	0.0%
Co-operative Education	12,837	12,837	-	0.0%
Ontario Youth Apprenticeship Program	50,000	50,000	-	0.0%
Science & Family Studies	65,043	65,043	-	0.0%
Technological Studies	8,558	8,558	-	0.0%
Business Studies	6,746	6,746	-	0.0%
Curriculum & Accountability	133,780	133,780	-	0.0%
Library	38,512	38,512	-	0.0%
Early Learning Program	10,000	10,000	-	0.0%
Research	145,491	145,491	-	0.0%
Guidance	34,233	34,233	-	0.0%
English as a Second Language	8,558	8,558	-	0.0%

**2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION****Curriculum & Accountability**

<b>Expenditures</b>	<b>2018/2019 Estimates</b>	<b>2018/2019 Revised Estimates</b>	<b>Difference</b>	
			<b>\$</b>	<b>%</b>
Academic Technology & Computer Studies	36,800	36,800	-	0.0%
<b>TOTAL</b>	<b>\$ 6,809,974</b>	<b>\$ 6,821,545</b>	<b>\$ 11,571</b>	<b>0.2%</b>

**2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION****Staff Development**

<b>Expenditures</b>	<b>2018/2019 Estimates</b>	<b>2018/2019 Revised Estimates</b>	<b>Difference</b>	
			<b>\$</b>	<b>%</b>
Occasional Teacher Salaries & Benefits	\$ 150,000	\$ 300,000	\$ 150,000	100.0%
New Teacher Induction Program (NTIP)	576,850	540,433	(36,417)	-6.3%
Professional Development Expenditures	243,577	243,577	-	0.0%
<b>TOTAL</b>	<b>\$ 970,427</b>	<b>\$ 1,084,010</b>	<b>\$ 113,583</b>	<b>11.70%</b>



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Student Success

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
<b>Literacy</b>				
Resource Materials	\$ 40,000	\$ 40,000	\$ -	0.0%
Meeting Expenses	59,000	59,000	-	0.0%
Professional Development - Occasional Teachers	225,000	225,000	-	0.0%
Professional Development - Student Success Learning Network	170,000	170,000	-	0.0%
Ontario Secondary School Literacy Test - 200 Days	30,000	30,000	-	0.0%
Conferences (Reading for the Love of it)	35,000	35,000	-	0.0%
<b>Numeracy</b>				
Resource Materials	95,000	95,000	-	0.0%
Meeting Expenses	40,000	40,000	-	0.0%
Professional Development - Occasional Teachers	190,000	190,000	-	0.0%
Professional Development - Student Success Learning Network	190,000	190,000	-	0.0%
<b>Pathways</b>				
Resource Materials	35,000	35,000	-	0.0%
Meeting Expenses	20,000	20,000	-	0.0%
Professional Development - Occasional Teachers	140,000	140,000	-	0.0%
Professional Development - Student Success Learning Network	150,000	150,000	-	0.0%
Special Initiatives	155,619	155,619	-	0.0%
Communications & Marketing	40,000	40,000	-	0.0%
<b>Catholic Community Culture &amp; Caring</b>				
Resource Materials	40,000	40,000	-	0.0%
Meeting Expenses	50,000	50,000	-	0.0%
Professional Development - Occasional Teachers	330,000	330,000	-	0.0%
Special Initiatives	200,000	200,000	-	0.0%
Conferences	100,000	100,000	-	0.0%



## 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

### Student Success

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
<b>Student Success Teams (SSTs)</b>				
Resource Materials	20,000	20,912	912	4.6%
Meeting Expenses	40,000	40,000	-	0.0%
Professional Development - Occasional Teachers	187,000	187,000	-	0.0%
Supervisory Officer - Approved Days	140,000	140,000	-	0.0%
School Support	15,000	15,000	-	0.0%
Honorariums	10,000	10,000	-	0.0%
Supervisory Officer - Support	10,000	10,000	-	0.0%
Transportation	80,242	80,242	-	0.0%
<b>TOTAL</b>	<b>\$ 2,836,861</b>	<b>\$ 2,837,773</b>	<b>\$ 912</b>	<b>0.0%</b>





# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Special Education Departments

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
<b>SPECIAL SERVICES DEPARTMENT</b>				
Special Equipment Amount (SEA)	\$ 3,463,013	\$ 3,486,785	\$ 23,772	0.7%
Special Services Department	199,368	199,368	-	0.0%
Fees & Services	100,040	100,040	-	0.0%
School Budget Allocations	165,686	165,686	-	0.0%
<b>CURRICULUM SUPPORT UNITS</b>				
North York	6,744	6,744	-	0.0%
Etobicoke	6,744	6,744	-	0.0%
Toronto	6,744	6,744	-	0.0%
Scarborough	6,744	6,744	-	0.0%
Social Worker Services	20,566	20,566	-	0.0%
Deaf & Hard Of Hearing	12,584	12,584	-	0.0%
Care & Treatment & Correctional Facilities (Section 23)	62,214	62,214	-	0.0%
Speech & Language	26,950	26,950	-	0.0%
Gifted Programs	51,744	51,744	-	0.0%
Autism Services	81,258	81,258	-	0.0%
Psychology Services	65,890	65,890	-	0.0%
<b>TOTAL</b>	<b>\$ 4,276,289</b>	<b>\$ 4,300,061</b>	<b>23,772</b>	<b>0.6%</b>



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Safe School Team

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
<b>Office</b>				
Mobile Phones & Parking	\$ 20,500	\$ 20,500	-	0.0%
Supplies, Photocopying, Printing Costs	44,500	44,500	-	0.0%
<b>Resource Support</b>				
Safe Schools Action Team, Symposium, Programs	25,000	25,000	-	0.0%
SRO Support	10,000	10,000	-	0.0%
Psychiatric Consultation (APPLE)	31,000	31,000	-	0.0%
<b>Professional Development</b>				
Safe Schools Certification Modules & Workshops	11,500	11,500	-	0.0%
Canadian Safe School Network Conferences	12,000	12,000	-	0.0%
Safe School Staff Conferences & Professional Development	10,000	10,000	-	0.0%
Shadow Box Learning Styles	17,000	17,000	-	0.0%
Safe Schools Joint Professional Development (OECTA)	20,000	20,000	-	0.0%
<b>TOTAL</b>	<b>\$ 201,500</b>	<b>\$ 201,500</b>	<b>-</b>	<b>0.0%</b>



## 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Continuing Education

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
<b>Adult Credit Diploma (Day/Night)</b>				
Salaries	\$ 2,399,655	\$ 2,285,060	(114,595)	-4.8%
Benefits	159,000	159,000	-	0.0%
Other Expenses	103,000	103,000	-	0.0%
<b>Adult Credit Diploma-Msgr Fraser</b>				
Salaries	555,000	555,000	-	0.0%
Benefits	85,000	85,000	-	0.0%
<b>Summer School</b>				
Salaries	6,410,000	5,910,000	(500,000)	-7.8%
Benefits	450,000	450,000	-	0.0%
Other Expenses	290,000	290,000	-	0.0%
<b>Adult English as a Second Language (ESL) &amp; Citizenship</b>				
Salaries	2,150,000	2,150,000	-	0.0%
Benefits	350,000	350,000	-	0.0%
Other Expenses	644,190	644,190	-	0.0%
<b>International Languages</b>				
Salaries	4,735,000	4,735,000	-	0.0%
Benefits	1,165,000	1,165,000	-	0.0%
Other Expenses	45,228	45,228	-	0.0%



## 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

### Continuing Education

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
<b>Language Instruction for Newcomers to Canada (LINC) / Ministry of Training, Colleges &amp; University (MTCU)</b>				
Salaries	2,207,519	2,207,519	-	0.0%
Benefits	550,000	550,000	-	0.0%
Other Expenses	1,529,360	1,529,360	-	0.0%
<b>TOTAL</b>	<b>\$ 23,827,952</b>	<b>\$ 23,213,357</b>	<b>(614,595)</b>	<b>-2.6%</b>



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Computer Services & Information Technology

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Salaries	\$ 6,834,232	\$ 6,834,232	-	0.0%
Benefits	1,933,917	1,955,090	21,173	1.1%
<b>Hardware</b>				
End-User Computing and AV	4,258,068	4,258,068	-	0.0%
Hosting and Infrastructure-as-a-Service	84,440	84,440	-	0.0%
IT Infrastructure	2,135,337	2,135,337	-	0.0%
<b>Software Fees &amp; Licenses</b>				
Perpetual Software Licenses	45,000	45,000	-	0.0%
Software Maintenance & Support	2,210,680	2,210,680	-	0.0%
Software Subscriptions and Software-as-a-Service	2,343,170	2,343,170	-	0.0%
<b>IT Services</b>				
Connectivity and Communication Services	2,236,000	2,236,000	-	0.0%
Professional, Advisory, and Training Services	785,000	785,000	-	0.0%
Staffing Services	100,000	100,000	-	0.0%
Other Services	184,000	184,000	-	0.0%
<b>Other</b>				
Car Allowance	24,696	24,696	-	0.0%
Office Supplies & Printing	83,009	83,009	-	0.0%
Other Expenses	6,550	6,550	-	0.0%
Training & Professional Development	155,000	155,000	-	0.0%
Qlik Initiative	64,791	64,791	-	0.0%
<b>TOTAL</b>	<b>\$ 23,483,890</b>	<b>\$ 23,505,064</b>	<b>21,173</b>	<b>0.1%</b>



REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### 2018-19 REVISED BUDGET ESTIMATES - NON INSTRUCTIONAL

*"I can do all things through him who strengthens me."*

**PHILIPPIANS 4:13**

Created, Draft	First Tabling	Review
November 26, 2018	December 12, 2018	<a href="#">Click here to enter a date.</a>

D. De Souza, Coordinator of Revenue, Grants and Ministry Reporting

G. Sequeira, Coordinator of Budget Services

P. De Cock, Comptroller of Business Services & Finance

### RECOMMENDATION REPORT

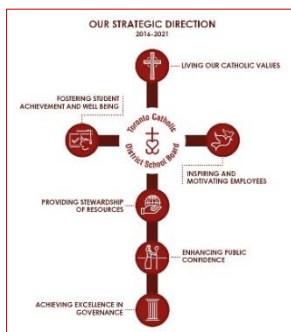
**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



**Rory McGuckin**  
Director of Education

**D. Koenig**  
Associate Director  
of Academic Affairs

**T. Robins**  
Acting Associate Director  
of Planning and Facilities

**L. Noronha**  
Executive Superintendent  
of Business Services and  
Chief Financial Officer

## A. EXECUTIVE SUMMARY

*As per the requirements set out in the Education Act, TCDSB's revised budget estimates are required to be balanced.* The 2018-19 Non-Instructional budget expenditure revised estimates appearing in this report is prepared based on updated enrolment and staffing projections, and calculated Grants for Student Needs (GSN) and Education Programs - Other (EPO) funding projections.

*The total change from Budget Estimates to Revised Budget Estimates is an increase of \$11.3M.* Total Revenues in the Revised Budget Estimates is \$1.149B and the Expenditures is \$1.154B which will result in a net deficit of (\$5.0M). The deficit is a result of the additional costs associated with the International Languages (IL) program moving from an extended day to the regular instructional day and the associated loss of funding from the Ministry for this program.

*These additional costs will result in a \$1.5M deficit in the Non-Instructional budget.* These additional costs are related specifically to Transportation required to accommodate students moving from an extended day program to the regular instructional day. As per the recommendations of the 2017-18 Year End Financial Report, the Accumulated Surplus will fund these costs on a one-time basis for 2018-19; pending approval by the Board of Trustees.

Two budget related reports have been submitted to facilitate Trustees with conflicts of interest on instructional related funding, at their own discretion, the opportunity to participate in non-instructional related discussions.

*The cumulative staff time required to prepare this report was 20 hours.*

## B. PURPOSE

1. This report has been prepared for the Board of Trustees in order to approve the 2018-19 Revised Budget Estimates for Non-Instructional Expenditure Categories.

## C. BACKGROUND

1. ***Revision of Budget Estimates is primarily driven by enrolment changes.***

The Budget Estimates were due to the Ministry by June 30, 2018 based on projected enrolment data for October 2018 and March 2019.

Revised Budget Estimates are due by December 15<sup>th</sup>, 2018 based on the actual enrolment data as of October 31, 2018 and projected enrolment data for March 31, 2019.

Subsequent changes in enrolment will be submitted throughout the year and any increases/decreases in enrolment will be used in the final Grant for Student Needs calculations at year-end with a corresponding increase/decrease in revenues.

2. ***The 2018-19 Budget Estimates have already been approved; this report speaks to minor revisions in comparison to the overall budget.*** The Board of Trustees approved the 2018-19 Budget Estimates at the Regular Board meeting held on June 6, 2018. The 2018-19 Operating Budget Estimates totalled \$1.140B, and projected an in-year surplus of \$0.1M.

The Audit Committee reviewed and recommended to the Board of Trustees the approval of the 2017-18 year-end audited financial statements on November 6, 2018. The financial statements reported an in-year surplus of \$25.3M, which was then allocated to both funding an estimated in-year deficit for 2018-19, and to Reserves based on the Reserve Strategy approved by the Board in June 2018.

3. ***The Education Act prescribes the conditions under which an in-year deficit is permitted.*** Based on the Education Act, the Board is allowed to carry the proposed in-year deficit of \$5.0M, which is not greater than 1% of the TCDSB's operating revenues.



## D. EVIDENCE/RESEARCH/ANALYSIS

1. The projected expenditure changes in the Non-Instructional expenditure category appear in the table below:

<i>Non-Instructional Expenditure Categories</i>	<i>2018-19 Budget Estimates (\$M)</i>	<i>2018-19 Revised Budget Estimates (\$M)</i>	<i>Change (\$M)</i>
School Operations & Maintenance	98.1	98.0	(0.1)
Administration & Governance	28.5	29.0	0.5
Transportation	35.7	37.2	1.5
Other–Temporary Accommodations	3.3	3.9	0.6
<b>Total</b>	<b>165.6</b>	<b>168.1</b>	<b>2.5</b>

2. *Budgeted Expenditures increased by \$2.5M due to the following:*

- **ADMINISTRATION AND GOVERNANCE:** Increase in Salary and benefit costs for Executive Compensation of \$0.5M, these costs were not included in the Budget Estimates due to the late announcement by the Ministry of Education (EDU) to fund these increases. These costs have been frozen until a review has been completed by the Province, which is expected to be complete by June 2019.
- **TRANSPORTATION:** Transportation costs increased by \$1.5M because IL students finish at the same time as regular students, and more buses are required to transport a larger volume students at the same time. In the past, the bussing services were staggered at different times. These additional costs cannot be absorbed into the Board's current allocation of GSNs for transportation given that the Board is already underfunded for its transportation needs.

- **OTHER TEMPORARY ACCOMMODATIONS:** Temporary Accommodations costs have increased by \$0.6M due to construction delays. The revenues from the capital grants will cover these costs.
3. ***The resulting In-Year Operating Deficit for the Non-Instructional Category is (\$1.5M).*** Funding for Administration and Governance as well as Temporary Accommodation increases will be funded by increased GSNs and Capital Grants, respectively. This leaves the Transportation shortfall related to the new IL Program format as the contributing item to the in-year deficit from the non-instructional category. On November 6, 2018, the Board approved a reservation strategy from the 2017-18 In-Year Surplus that allocated \$5.2M to cover the deficit amount related to the funding shortfall for the IL Program; as permitted by the Education Act. Appendix A provides detail sheets that replace those in the 2018-19 “Budget Book”, which was published in June 2018.
  4. ***Funding in-year deficits from previous year’s surpluses is not a sustainable practice.*** During the 2019-20 budget process, the Board will need to address the funding shortfall in the IL Program in order to avoid ongoing in-year deficits. This will need to be accomplished by securing additional funding for the program, through program redesign or reductions or any combination thereof.

## **E. STAFF RECOMMENDATION**

1. That the Board of Trustees approve a Revised Non-Instructional Budget Estimate including a deficit of (\$1.5M), with such deficit to be funded by the previously approved reservation of funds from the 2017-18 in-year surplus



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## NON-CLASSROOM

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Director's Office	6,005,181	6,331,705	\$ 326,524	5.4%
Communications	622,178	625,214	\$ 3,036	0.5%
Human Resources	6,283,453	6,388,685	\$ 105,232	1.7%
Business Administration	4,816,324	4,842,396	\$ 26,072	0.5%
Legal Fees	1,000,000	1,000,000	\$ -	0.0%
Corporate Services	1,091,996	1,097,062	\$ 5,066	0.5%
Employee Relations	827,766	832,033	\$ 4,267	0.5%
Facilities Services & Planning Services	1,679,234	1,688,221	\$ 8,987	0.5%
Catholic Education Centre	2,586,256	2,589,082	\$ 2,827	0.1%
Transportation	35,732,608	37,221,839	\$ 1,489,231	4.2%
Operations & Maintenance	98,102,743	98,023,896	\$ (78,847)	-0.1%
Other Expenditures	125,262	124,374	\$ (888)	-0.7%
Temporary Accomodation	3,335,243	3,951,482	\$ 616,239	18.5%
Budgets Transferred to Classroom Instruction from Administration and Govern	3,435,884	3,451,433		
<b>TOTAL</b>	<b>\$ 165,644,129</b>	<b>\$ 168,167,423</b>	<b>\$ 2,523,294</b>	<b>1.5%</b>



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Director's Office

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Director/Supervisory Officers Salaries	\$ 2,957,605	\$ 3,260,373	302,768	10.2%
Director/Supervisory Officers Benefits	878,113	895,951	17,838	2.0%
Director & Supervisory Officers Professional Development	42,500	42,500	-	0.0%
Director & Supervisory Officers Other Expenses	43,680	43,680	-	0.0%
Office Support Staff Salaries	850,226	850,226	-	0.0%
Office Support Staff Benefits	218,168	224,086	5,918	2.7%
Trustees & Student Trustees Honorariums	272,052	271,823	(229)	-0.1%
Trustees & Student Trustees Other Expenses	373,077	373,306	229	0.1%
OCSTA Annual Membership Fee	210,978	210,978	-	0.0%
OCSCOA Membership Fees	32,895	32,895	-	0.0%
Director's Office				
Printing	15,000	15,000	-	0.0%
Telephone	2,500	2,500	-	0.0%
Supplies	98,388	98,388	-	0.0%
Contractual Services	10,000	10,000	-	0.0%
<b>TOTAL</b>	<b>\$ 6,005,181</b>	<b>\$ 6,331,705</b>	<b>326,524</b>	<b>5.4%</b>



## 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

### Communications

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Salaries	\$ 436,193	\$ 436,193	-	0.0%
Benefits	111,927	114,963	3,036	2.7%
<b>Supplies &amp; Services</b>				
Car Allowance	8,232	8,232	-	0.0%
Printing	7,500	7,500	-	0.0%
Telephone	4,000	4,000	-	0.0%
Supplies	54,326	54,326	-	0.0%
<b>TOTAL</b>	<b>\$ 622,178</b>	<b>\$ 625,214</b>	<b>3,036</b>	<b>0.5%</b>



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Human Resources

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Salaries	\$ 4,253,986	\$ 4,313,372	59,386	1.4%
Benefits	1,091,587	1,137,433	45,846	4.2%
Central Temporary Staffing	85,000	85,000	-	0.0%
Summer Help (Temporary Staffing)	85,000	85,000	-	0.0%
Negotiation Costs	125,719	125,719	-	0.0%
New Teacher Induction Program NTIP Provision	50,000	50,000	-	0.0%
Workplace Safety Team Professional Development Fund	50,000	50,000	-	0.0%
Whistle Blower Security	75,000	75,000	-	0.0%
Central Bargaining - OCSTA	43,017	43,017	-	0.0%
Car Allowance	24,696	24,696	-	0.0%
Professional Development	15,000	15,000	-	0.0%
Printing	8,000	8,000	-	0.0%
Telephone	11,406	11,406	-	0.0%
Supplies	97,250	97,250	-	0.0%
Recruitment of Staff	80,000	80,000	-	0.0%
Professional Services	117,811	117,811	-	0.0%
Software Fees & Licensing Fees	69,982	69,982	-	0.0%
<b>TOTAL</b>	<b>\$ 6,283,453</b>	<b>\$ 6,388,685</b>	<b>105,232</b>	<b>1.7%</b>



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Business Administration

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Salaries	\$ 3,745,698	\$ 3,745,698	-	0.0%
Benefits	961,146	987,218	26,072	2.7%
<b>Supplies &amp; Services</b>				
Materials Management	9,116	9,116	-	0.0%
Payroll Services	28,920	28,920	-	0.0%
Business Services	46,444	46,444	-	0.0%
Printing Services	(100,000)	(100,000)	-	0.0%
Bank Charges & Other Fees	25,000	25,000	-	0.0%
Audit Fees	100,000	100,000	-	0.0%
<b>TOTAL</b>	<b>\$ 4,816,324</b>	<b>\$ 4,842,396</b>	<b>26,072</b>	<b>0.5%</b>

**2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION****Legal Fees**

<b>Expenditures</b>	<b>2018/2019 Estimates</b>	<b>2018/2019 Revised Estimates</b>	<b>Difference</b>	
			<b>\$</b>	<b>%</b>
Legal Fees & Services - General Corporate & Safe Schools	\$ 150,000	\$ 150,000	-	0.0%
Legal Fees & Services - Employee Relations	500,000	500,000	-	0.0%
Legal Fees & Services - Planning & Facilities	350,000	350,000	-	0.0%
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>-</b>	<b>0.0%</b>





# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Corporate Services

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Salaries	\$ 727,782	\$ 727,782	-	0.0%
Benefits	186,749	191,815	5,066	2.7%
Professional Development	82,700	82,700	-	0.0%
Printing	1,200	1,200	-	0.0%
Telephone	2,000	2,000	-	0.0%
Supplies	26,088	26,088	-	0.0%
Contractual Services	57,861	57,861	-	0.0%
Software Fees & Licensing Fees	3,500	3,500	-	0.0%
Car Allowance	4,116	4,116	-	0.0%
<b>TOTAL</b>	<b>\$ 1,091,996</b>	<b>\$ 1,097,062</b>	<b>5,066</b>	<b>0.5%</b>



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Employee Relations

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Salaries	\$ 613,029	\$ 613,029	-	0.0%
Benefits	157,303	161,570	4,267	2.7%
Professional Development	7,500	7,500	-	0.0%
Printing	10,000	10,000	-	0.0%
Telephone	3,000	3,000	-	0.0%
Supplies	13,770	13,770	-	0.0%
Professional Services	19,048	19,048	-	0.0%
Car Allowance	4,116	4,116	-	0.0%
<b>TOTAL</b>	<b>\$ 827,766</b>	<b>\$ 832,033</b>	<b>4,267</b>	<b>0.5%</b>



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Facilities Services & Planning Services

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Salaries	\$ 1,291,087	\$ 1,291,087	-	0.0%
Benefits	331,293	340,280	8,987	2.7%
<b>Supplies &amp; Resources</b>				
Facilities Services Department	12,243	12,243	-	0.0%
Capital Development Department	3,500	3,500	-	0.0%
Planning Department	18,000	18,000	-	0.0%
Development Services	7,111	7,111	-	0.0%
Admissions Department	1,000	1,000	-	0.0%
Facilities Legal Services Department	10,000	10,000	-	0.0%
Capital Planning Capacity Program	5,000	5,000	-	0.0%
<b>TOTAL</b>	<b>\$ 1,679,234</b>	<b>\$ 1,688,221</b>	<b>8,987</b>	<b>0.5%</b>



## 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

### Catholic Education Centre

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Custodial Salaries	\$ 406,126	\$ 406,126	-	0.0%
Custodial Benefits	104,212	107,039	2,827	2.7%
CEC Facility Utilities & Maintenance	600,000	600,000	-	0.0%
CEC Amortization of Previous Building Improvements	1,475,917	1,475,917	-	0.0%
<b>TOTAL</b>	<b>\$ 2,586,256</b>	<b>\$ 2,589,082</b>	<b>2,827</b>	<b>0.1%</b>



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Transportation

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Administrative Salaries	\$ 963,558	\$ 1,009,290	45,732	4.7%
Administrative Benefits	237,421	248,689	11,268	4.7%
Temporary Assistance	57,000	50,000	(7,000)	-12.3%
Office Supplies & Services	132,400	132,400	-	0.0%
<b>TRANSPORTATION - REGULAR INSTRUCTION</b>				
Music	37,303	31,846	(5,456)	-14.6%
Outdoor Education	12,348	13,292	944	7.6%
Excursions for Handicapped Students	37,870	14,111	(23,759)	-62.7%
Ontario Schools Deaf & Blind	38,188	44,519	6,331	16.6%
Regular Home to School	14,325,276	16,146,421	1,821,145	12.7%
Student Safety	94,769	63,106	(31,663)	-33.4%
Safe Schools	10,821	13,309	2,488	23.0%
Remedial Language	135,909	105,224	(30,685)	-22.6%
Regular Transit Fares for Scholars & Children	50,740	29,995	(20,745)	-40.9%
Safe Schools Transit Fares (Scholars)	14,588	13,309	(1,279)	-8.8%
Transit Fares for Adults	1,970	-	(1,970)	-100.0%
Summer School	420,698	446,602	25,905	6.2%
Bilingual Program Transit Fares (Scholars & Children)	75,822	26,942	(48,880)	-64.5%
Exceptional Circumstances (Tickets)	505,983	429,714	(76,269)	-15.1%
Fuel Escalation Charge Provision	150,000	160,000	10,000	6.7%
Software Fees & Licenses	180,926	180,926	-	0.0%
Physical Transportation	2,417	-	(2,417)	-100.0%
Transportation Consortium	382,500	103,041	(279,459)	-73.1%



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Transportation

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
<b>TRANSPORTATION - SPECIAL EDUCATION</b>				
Vision, Hearing & Speech	2,311,049	2,209,047	(102,002)	-4.4%
Medical & Handicapped	8,357,927	8,578,675	220,748	2.6%
Special Education Transit Fares for Adults	12,473	4,044	(8,429)	-67.6%
Developmentally Disabled Transit Fares for Scholars	8,061	6,932	(1,129)	-14.0%
Special Transit Fares for Scholars & Children	118,786	213,345	94,560	79.6%
Developmentally Disabled	604,275	571,122	(33,152)	-5.5%
Section 23 Programs	812,604	1,059,173	246,569	30.3%
Special Education	3,999,348	4,110,227	110,878	2.8%
Co-operative Education (Special Education & W/C) & Transit Tickets	987,179	777,366	(209,813)	-21.3%
<b>ONE-TIME TRANSPORTATION SERVICES</b>				
One-time Transportation Services due to New School Construction	\$ 652,399	\$ 429,171	(223,228)	-34.2%
<b>TOTAL</b>	<b>\$ 35,732,608</b>	<b>\$ 37,221,839</b>	<b>1,489,231</b>	<b>4.2%</b>



# 2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

## Operations & Maintenance

Expenditures	2018/2019 Estimates	2018/2019 Revised Estimates	Difference	
			\$	%
Salaries	\$ 47,230,180	\$ 47,230,180	-	0.0%
Benefits	14,702,722	14,702,722	-	0.0%
Utilities	19,068,893	19,068,893	-	0.0%
Insurance	2,350,000	2,350,000	-	0.0%
Professional Development Provision	126,751	126,751	-	0.0%
Printing and Photocopying	8,258	8,258	-	0.0%
Plant Operations Supplies	1,289,520	1,289,520	-	0.0%
Automobile Reimbursement	60,709	60,709	-	0.0%
Travel Expense Allowance	110,166	110,166	-	0.0%
Vehicle Fuel	130,000	130,000	-	0.0%
Repairs-Custodial Equipment	150,000	150,000	-	0.0%
Telephone Expense	128,096	128,096	-	0.0%
Office Supplies and Services	41,275	41,275	-	0.0%
Maintenance Supplies and Services	4,201,000	4,122,153	(78,847)	-1.9%
Vehicle Maintenance and Supplies	236,921	236,921	-	0.0%
Replacement Furniture & Equipment	256,151	256,151	-	0.0%
Additional Equipment - Vehicles	180,000	180,000	-	0.0%
Rental Lease Vehicles	75,000	75,000	-	0.0%
Other Professional Fees (Health & Safety)	169,585	169,585	-	0.0%
Other Contractual Services	7,587,516	7,587,516	-	0.0%
<b>TOTAL</b>	<b>\$ 98,102,743</b>	<b>\$ 98,023,896</b>	<b>(78,847)</b>	<b>-0.1%</b>

**2018-19 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION****Other Expenditures**

<b>Expenditures</b>	<b>2018/2019 Estimates</b>	<b>2018/2019 Revised Estimates</b>	<b>Difference</b>	
			<b>\$</b>	<b>%</b>
Parental Involvement Funding	123,262	122,374	(888)	-0.7%
Partnership Development Department - Office Supplies & Services	2,000	2,000	-	0.0%
<b>TOTAL</b>	<b>\$ 125,262</b>	<b>\$ 124,374</b>	<b>(888)</b>	<b>-0.7%</b>





## REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### 2018-2019 RENEWAL PLAN

*"I can do all things through Him who strengthens me."  
Philippians 4:13 (NRSVCE)*

Created, Draft	First Tabling	Review
December 4, 2018	December 12, 2018	
M. Iafrate, Senior Coordinator, Renewal M. Farrell, Coordinator, Materials Management P. de Cock, Comptroller, Business Services F. Cifelli, P. Keyes, J. Shanahan, J. Wujek, K. Malcolm, M. Caccamo, P. Aguiar, S. Campbell Superintendents of Learning, Student Achievement and Well-Being D. Friesen, (Acting) Executive Superintendent of Facilities Services		
<b>RECOMMENDATION REPORT</b>		

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**L. Noronha**  
Executive Superintendent  
of Business Services and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

This report recommends approval of the 2018-2019 School Renewal Plan as detailed in Appendix A and B, funded through the School Renewal Grant (SRG), School Condition Improvement Grant (SCI) and the School Renewal Allocation Grant (SRA), for a total budget of **\$51,187,967.00**.

The 2018-2019 School Renewal Plan is intended to address critical facility upgrades and undertake renovations related to school program and accommodation requirements.

Annual School Renewal funding is determined by student enrolment, supplemented by funding based on the Facility Condition Index of the Board's portfolio of schools. Facility Condition Index is a ratio of the five-year deferred maintenance backlog to the benchmark replacement cost of facilities.

*The cumulative staff time required to prepare this report was 60 hours*

## **B. PURPOSE**

1. The purpose of this report is to recommend a one-year program to undertake critical facility repairs, as well as program and accommodation renovations under the 2018-2019 Renewal Program.
2. It is of benefit to the Board to maintain and repair its buildings, to ensure the value of the Capital assets and provide a safe and healthy teaching environment for student and staff.
3. The 2018-2019 School Renewal Program requires Board approval as the overall renewal budget is over \$1M.

## **C. BACKGROUND**

### FUNDING

1. Funds to address the various school facility needs across Ontario are provided by the Ministry of Education. For the 2018-19 school year, the TCDSB has received approval of the following funding:

School Renewal Grant through Pupil Accommodation (SRG )	\$16,379,759
School Condition Improvement Grant (SCI)	\$34,103,500
School Renewal Allocation (SRA)	\$704,708
<b>Total</b>	<b>\$51,187,967</b>

### MINISTRY CRITERIA ON RENEWAL EXPENDITURES

- The School Renewal Grant (SRG) addresses the costs of repairing existing schools and is based on benchmark renewal costs associated with a standard floor area for each elementary and secondary pupil.
- The School Condition Improvement (SCI) grant is intended to assist boards to replace building components that have exceeded their useful lifecycle. The majority of these components are identified in the Ministry's School Condition Assessment Program. School boards will be accountable to report these expenditures in VFA Facility (The Ministry's building condition database), and the SCI expenditures must comply to the following conditions:

<b>SCI Expenditure Categories by Component</b>	<b>Restricted Renewal 70%</b>	<b>Unrestricted Renewal 30%</b>
A. Substructure (e.g. foundations, basement walls)	Yes	Yes
B. Shell/Superstructure (e.g. roofs, exterior walls, windows and doors)	Yes	Yes
C. Interiors (e.g. stairs, floor finishes, ceilings, etc.)	No	Yes
D. Services (e.g. plumbing, HVAC, fire protection, electrical)	Yes	Yes
E. Equipment and Furnishings (fixed items only)	No	Yes
F. Special Construction and Demolition	No	Yes
G. Building Site work (e.g. parking lots, site paving, lighting)	No	Yes

Note: Unspent funds can be carried forward.

- The School Renewal Allocation (SRA) program is slightly different than SCI. This program allows boards to address the replacement of aged components

and building systems, undertake Capital improvements such as new building automation, invest in new systems such as air conditioning for cooling centres and accessibility enhancements, to name a few. It also allows boards to address operational/maintenance items such as painting, floor repairs, asphalt patching and minor fence repairs. The rules on how this funding can be spent are as follows:

- 40% of the SRA Allocation – Eligible for maintenance type expenditures (e.g. painting, ceiling tiles, localized flooring repairs)
- 60% of the SRA allocation – Eligible for expenditures that are capital in nature (e.g. new roofs, building automation, etc.)
- Any unspent funds may be carried forward.

#### RENEWAL BUDGET BREAKDOWN

5. An overview of how Renewal funding will be utilized is shown in Appendix A. Funding earmarked for system-wide initiatives include significant expenditures such as Phase 1 of the cooling centre rollout, portable allowances and a contingency for unplanned critical repairs. The remaining funding is then allocated to major Renewal categories such as Building Envelope, Mechanical & Electrical, Interior Renovations and Site Work. The funding proportion in each of these categories follows the funding ratios typically seen in building Renewal costing.

#### PROJECT SELECTION

6. The process for selecting Renewal projects in individual schools for execution in 2018-2019 and balancing the Renewal Plan with the available funding was as follows:
  - a) The recommended Renewal projects listed in Appendix B were primarily compiled by filtering out high and urgent work noted in the ministry's VFA facility database. Projects were further scrutinized, giving priority to work that was recommended to be undertaken within a short timeframe following Ministry inspections. Further prioritization was accomplished by cross-referencing the proposed Renewal work with the number of associated maintenance work orders, as well as information provided by Operations, Maintenance, Renewal and Capital staff;

- b) Budget increases for projects carried in the 2016-2018 Renewal Plan that were not completed due to insufficient funding or scope changes are included in the 2018-2019 Renewal Plan;
- c) Projects requested by school communities through the Operations Department are included in the Renewal plan;
- d) The projects listed in Appendix B were then circulated to Capital, Renewal, Maintenance and Operation for further vetting and adjustments made as required based on this departmental input.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

- 1. The Renewal Plan is primarily based on information provided by the Ministry of Education's School Condition Assessment Program, school community requests, and various stakeholders such as Health & Safety, Operations and Maintenance staff, and building inspections conducted by Facilities staff.
- 2. Assessments are completed on all school facilities by the Ministry of Education's School Condition Assessment Program on a five-year cycle (40 TCDSB schools assessed per year). Information about the TCDSB's inventory of facility assets are stored in VFA Facility Asset Management Software. The software leverages that information to create Capital funding forecasts.
- 3. Refer to Appendix C for further information about the Ministry's Condition Assessment Program and the TCDSB's deferred maintenance update. The Board's current deferred maintenance backlog is \$559 M.
- 4. Facilities staff continue to engage with school staff, CSPC groups and school communities to address facility issues and concerns.

## **E. METRICS AND ACCOUNTABILITY**

- 1. For the current 2018-2019 School Renewal cycle, the goal is to substantially complete projects listed in Appendix B prior to the start of the 2019 school year within the defined budgets. Staff will present a new Multiyear School Renewal Plan in the fall of 2019, which will be reconciled with available funding on an annual basis.

2. Funding earmarked for system-wide initiatives include school yard greening, digital signage for secondary schools, field remediation, Phase 1 of cooling centre roll-out, allowance for portable work, implementation of the SAP planning and project management modules through the Board's existing enterprise system, and a contingency for unplanned critical repairs (refer to Appendix A).
3. The Renewal Plan includes a \$2.25M budget for the first phase of cooling centres to be added to non-air conditioned schools, as noted in the report Status Update Regarding Collection of Air Temperatures in Non-Air Conditioned Schools, presented at Corporate Services, Strategic Planning and Property, December 13, 2017. This program will cost \$9M, intended to be phased over four years and can be funded from School Renewal. Continuation of the cooling centre program into year 2 and beyond is subject to future funding availability from the Ministry.
4. Work undertaken in the 2018-2019 Renewal Plan must follow the Board's Purchasing Policy, under the Broader Public Sector (BPS) Procurement Directive, in terms of acquiring goods and services, including receiving competitive bids for engineering and design services as well as construction contracts. The Procurement process is to be open, transparent and competitive.
5. Work is issued to pre-qualified vendors in an open and competitive bidding environment, as detailed in the Board's Purchasing Policy. Contract awards will be approved by Associate Directors Council.
6. The Ministry's facility database must be updated twice a year to align with the Board's financial accountability submissions as overseen by the Board's Finance department. This is critical to the release of funding for the next cycle of projects.
7. Consultant and contractor evaluation forms will be completed by staff at the end of each project and reviewed by Purchasing/Materials Evaluation and Approval Committee (PMEAC) to determine future eligibility on the Board's list of approved vendors. Principals will also have the opportunity to complete the evaluation forms as well.

## **F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN**

1. Upon approval of the 2018-2019 School Renewal Plan, school principals, child care operators and permit groups will be informed by email of the work planned for their building as detailed in Appendix B and will be provided with a link to the Board's Facilities page on the TCDSB website where the Plan will be posted.
2. Following approval, the Renewal Plan will be sent to Superintendents (sorted by Superintendent Area) and Trustees (sorted by Trustee Ward). A bi-annual update will be provided, as projects may be added to address critical needs that arise during the year and some projects may be deferred for various reasons. A contingency allowance is included to address unanticipated projects.
3. Requests for Quotations (RFQs) for architectural, landscape or engineering services will be issued to pre-qualified vendors, as per the Board's Purchasing Policy. The consultant for each project, along with a TCDSB project supervisor will meet with each school principal to review the scope and timeline for the project.
4. School community consultation will occur for applicable projects (for example site improvement projects). Project status will be available through the Board's website.
5. A "Good Neighbour" letter, as per Board policy, will be mailed to neighbours adjacent to our schools where major exterior projects are undertaken, including portable classroom installations.

## **G. STAFF RECOMMENDATION**

That the 2018-2019 School Renewal Plan, for a total budget of \$51,187,967, as detailed in Appendix A and B, be approved.

**APPENDIX A**
**2018-2019 BUDGET BREAKDOWN**

REVENUE		2018-2019 Total
Pupil Accommodation Grant School Renewal		\$16,379,759
School Condition Improvement Grant		\$34,503,100
School Renewal Allocation		\$704,708
<b>REVENUE TOTAL</b>		<b>\$51,587,567</b>

EXPENDITURE: SYSTEM-WIDE INITIATIVES		2018-2019
Technical Support Staff		\$1,220,000
School Yard Greening Initiatives		\$300,000
Field Remediation		\$230,000
Cooling Centre Installation - Phase 1 (38 Schools)		\$2,250,000
Portables -Refurbishment & Relocation		\$1,400,000
Contingency (unplanned critical repairs)		\$2,341,191
Digital Signage (Secondary)		\$250,000
Signage (Elementary)		\$100,000
Accessibility upgrades		\$500,000
Safe surfaces for outdoor play environments		\$200,000

**\$8,791,191**
**BALANCE: 42,796,376**

SCHOOL RENEWAL		2018-2019
Building Envelope	<b>28%</b>	
Bldg Env-Doors_Wind	23%	\$4,259,094
Bldg Env-Ext Walls	3%	\$896,461
Bldg Env-Roof	72%	\$6,407,714
Bldg Env-Structure	3%	\$247,210
	100%	\$11,810,479
<b>Mechanical &amp; Electrical</b>	<b>42%</b>	
Electrical-Lights	11%	\$2,865,240
Electrical-Power	3%	\$700,067
LSRC-Emergency Fire	0%	\$350,523
LSRC-PA_Clock_Scrty	17%	\$3,860,168
Mech-Htg_Cooling_BAS	28%	\$3,659,135
Mech-Plumbing	0%	\$10,710
Mech-Plumbing (Domestic Water Equipment)	1%	\$223,398
Mech-Plumbing (Washroom Renovations)	8%	\$2,202,453
Mech-elevators	2%	\$541,323
Mechanical & Electrical-Other	29%	\$3,739,418
	100.00%	\$18,152,435
<b>Interior Renovations</b>	<b>16%</b>	
Renovation-Program/Accessibility/General	2.81%	\$180,000
Renovation-Stairs	14.03%	\$1,010,027
Renovation-Floors	42.21%	\$2,941,642
Interior Renovations-Other	40.95%	\$2,826,094
	100.00%	\$6,957,763
<b>Site Work</b>	<b>14%</b>	
Site Improvements	100.00%	\$5,875,699
	100.00%	\$5,875,699
<b>TOTALS:</b>	<b>100.0%</b>	<b>42,796,376</b>
Balance:		0



**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
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<b>Building Envelope - Total</b>	<b>\$</b>	<b>11,810,479</b>
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549	Bishop Allen Academy (Lease from TDSB - Bill30)	Bldg Env-Doors_Wind	B2030 Exterior Doors - Metal Framed Glass Double Door Renewal	4
549	Bishop Allen Academy (Lease from TDSB - Bill30)	Bldg Env-Doors_Wind	Exterior Windows - (1975) Renewal	4
538	Blessed Mother Teresa Catholic SS	Bldg Env-Doors_Wind	Exterior Windows Renewal	8
419	Cardinal Leger C S	Bldg Env-Doors_Wind	Replace windows	8
282	Holy Spirit CS	Bldg Env-Doors_Wind	Original windows have surpassed EUL.	7
272	Immaculate Heart of Mary CS	Bldg Env-Doors_Wind	Exterior Doors - Entire Building Renewal	12
272	Immaculate Heart of Mary CS	Bldg Env-Doors_Wind	Code-related Event [Exterior Doors - Entire Building] Code-related - Install B/F Automatic Door Opener - Main Entrances	12
502	Neil McNeil CHS	Bldg Env-Doors_Wind	Exterior Windows - John Candy Wing Renewal	12
274	St Barbara C S	Bldg Env-Doors_Wind	Replace windows 2nd floor north facing	12

# APPENDIX B

# 2018-2019 RECOMMENDED RENEWAL WORK

School Code	School	Type of Work	Project Description (Currently VFA Requirement Name)	Trustee Ward
277	St Boniface CS	Bldg Env-Doors_Wind	Budget increase to replace the exterior doors (\$50,000 in REN 2015 155 B1 16-17 and an Additional \$25,000 in the 2019 Renewal Plan)	12
394	St Jean de Brebeuf	Bldg Env-Doors_Wind	Exterior Windows Renewal	8
294	St Jerome CS	Bldg Env-Doors_Wind	Replace exterior windows. Project should be completed in conjunction with exterior building sealant replacement and brick tuck-pointing from REN 2017 032 171213.	5
336	St Malachy S	Bldg Env-Doors_Wind	Exterior Windows Renewal	8
381	St Marguerite Bourgeoys CS	Bldg Env-Doors_Wind	Exterior Doors - Hardware Renewal	8
381	St Marguerite Bourgeoys CS	Bldg Env-Doors_Wind	Exterior Doors Renewal	8
344	St Martha S	Bldg Env-Doors_Wind	Exterior Doors Renewal	5
286	St Martin De Porres CS	Bldg Env-Doors_Wind	Exterior Doors and Hardware Renewal	8
286	St Martin De Porres CS	Bldg Env-Doors_Wind	Code-related Event [Exterior Doors] Code-related - Install B/F Automatic Door Opener - Main Entrances	8
546	St Patrick Catholic CSS (Leased frm TDSB - Bill30)	Bldg Env-Doors_Wind	Exterior Doors - 1975 Construction Renewal	11
546	St Patrick Catholic CSS (Leased frm TDSB - Bill30)	Bldg Env-Doors_Wind	Exterior Doors - 1993 Construction Renewal	11
546	St Patrick Catholic CSS (Leased frm TDSB - Bill30)	Bldg Env-Doors_Wind	IGU failure.	11

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
248	St Theresa Shrine CS	Bldg Env-Doors_Wind	Exterior Windows Renewal	12
322	St Thomas More CS	Bldg Env-Doors_Wind	Windows old building	12
306	St Ursula CS	Bldg Env-Doors_Wind	Exterior Doors and Hardware Renewal	12
Bldg Env-Doors_Wind - Total			\$ 4,259,094	

289	Blessed Trinity CS	Bldg Env-Ext Walls	Major Repair B2010 Exterior Walls - Entire Building - General Repairs	11
521	Father Henry Carr	Bldg Env-Ext Walls	Exterior Walls - Original Building - Masonry Repairs Renewal	1
329	Holy Angels CS	Bldg Env-Ext Walls	B201011 Exterior Walls - Joint Sealant Renewal	4
272	Immaculate Heart of Mary CS	Bldg Env-Ext Walls	East facing wall in gym water penetration	12
526	Msgr Fraser College West Regina Pacis Catholic	Bldg Env-Ext Walls	Study B2010 Exterior Walls - Entire Building	9
526	Msgr Fraser College West Regina Pacis Catholic	Bldg Env-Ext Walls	Major Repair B2010 Exterior Walls - Entire Building	9
502	Neil McNeil CHS	Bldg Env-Ext Walls	Chimney restoration John Candy wing	12

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
501	Notre Dame CHS	Bldg Env-Ext Walls	(O'conor bldg) Repair soffits at exterior entrance/exits	11
361	St Angela CS	Bldg Env-Ext Walls	Major Repair B2010 Exterior Walls - General Repairs	1
274	St Barbara C S	Bldg Env-Ext Walls	Major Repair - B2010 Exterior Walls - Masonry Repairs	12
376	St Bruno CS	Bldg Env-Ext Walls	B201011 Exterior Walls - Joint Sealant Renewal	9
376	St Bruno CS	Bldg Env-Ext Walls	B201014 Exterior Walls - Masonry Re-pointing - Corbels Renewal	9
376	St Bruno CS	Bldg Env-Ext Walls	B201014 Exterior Walls - Masonry Re-pointing Renewal	9
341	St Dorothy CS	Bldg Env-Ext Walls	Major Repair B2010 Exterior Walls - General Repairs	1
262	St Gregory CS	Bldg Env-Ext Walls	Major Repair B2010 Exterior Walls - Stucco Assembly	2
332	St Mark CS	Bldg Env-Ext Walls	Major Repair [Exterior Walls - (Brick Face Cavity Wall)] Repair	4
355	St Nicholas of Bari CS	Bldg Env-Ext Walls	Major Repair - [Exterior Walls - Original Building - Masonry Repairs]	6
398	Sts Cosmas and Damian	Bldg Env-Ext Walls	Exterior Walls - Original Building - Fascia and Soffits Renewal	5
<b>Bldg Env-Ext Walls - Total</b>			<b>\$</b>	<b>896,461</b>

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
299	Annunciation CS	Bldg Env-Roof	B3010 Roof Coverings - SBS Renewal	11
289	Blessed Trinity CS	Bldg Env-Roof	Roof Coverings - Entire Building Renewal	11
556	Cardinal Carter Academy for the Arts (Sec)	Bldg Env-Roof	B3010 Roof Coverings - SBS Renewal	5
540	Father John Redmond CSS	Bldg Env-Roof	Roof Coverings Renewal	4
391	Father Serra CS	Bldg Env-Roof	Roof Coverings - [1] Original Building Renewal	2
225	Holy Rosary CS	Bldg Env-Roof	B3010 Roof Coverings - BUR Renewal	9
282	Holy Spirit CS	Bldg Env-Roof	Roof Coverings Renewal	7
413	Josyf Cardinal Slipyj CS (Leased from TDSB)	Bldg Env-Roof	Roof Coverings - 1963 Original Building Renewal	2
222	Msgr. Fraser College - St Martin	Bldg Env-Roof	Roof Coverings - Section 1.1 and 2.0 Renewal	9
533	Msgr. Fraser Isabella North	Bldg Env-Roof	Roof Coverings - Original Building Renewal	9
253	Our Lady of Peace CS	Bldg Env-Roof	B3010 Roof Coverings - EPDM Ballasted- Section 3.2 Renewal	2

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
239	Our Lady of Perpetual Help CS	Bldg Env-Roof	B3010 Roof Coverings - BUR Renewal	9
273	Our Lady of Wisdom C S	Bldg Env-Roof	B3010 Roof Coverings - BUR Renewal	7
345	St Agnes CS	Bldg Env-Roof	B3010 Roof Coverings - BUR Renewal	5
263	St Bonaventure CS	Bldg Env-Roof	B3010 Roof Coverings - BUR Renewal	11
385	St Florence CS	Bldg Env-Roof	Roof Coverings Renewal	8
315	St Isaac Jogues CS	Bldg Env-Roof	B3010 Roof Coverings - BUR Renewal	11
220	St John CS	Bldg Env-Roof	Roof Coverings - Entire Building Renewal	11
373	St Sylvester CS	Bldg Env-Roof	Roof Coverings Renewal	7
248	St Theresa Shrine CS	Bldg Env-Roof	Roof Coverings Renewal	12
338	St Victor CS	Bldg Env-Roof	Roof Coverings Renewal	7
Bldg Env-Roof - Total			\$ 6,407,714	

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
540	Father John Redmond CSS	Bldg Env-Structure	Study B101001 Structural Frame - 2006 Construction	4
540	Father John Redmond CSS	Bldg Env-Structure	Major Repair B101001 Structural Frame - 2006 Construction	4
561	Marshall McLuhan CSS	Bldg Env-Structure	Major Repair [Standard Foundations - 2000 Construction]	5
<b>Bldg Env-Structure - Total</b>			<b>\$ 247,210</b>	

<b>Mechanical &amp; Electrical - Total</b>	<b>\$ 18,152,435</b>
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545	Bishop F Marrocco/T Merton CSS (Lea fr TDSB - B30)	Electrical-Lights	Garage Lighting	4
545	Bishop F Marrocco/T Merton CSS (Lea fr TDSB - B30)	Electrical-Lights	Redesign and upgrade lighting in Specialized classrooms	4
508	Brebeuf College	Electrical-Lights	Lighting Equipment - Original Building Renewal	5
419	Cardinal Leger C S	Electrical-Lights	Interior Lighting & Controls	8
509	Chaminade College S	Electrical-Lights	Increase scope of the gym lighting upgrade (\$58,000 in Master Renewal Budget 2012-14) to include the entire school (Additional \$117,502 in 2019 Renewal Plan)	10

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
212	Holy Family CS	Electrical-Lights	D502003 Lighting and Branch Wiring - Interior Lighting Renewal	4
413	Josyf Cardinal Slipyj CS (Leased from TDSB)	Electrical-Lights	Lighting Equipment - Exterior Renewal	2
413	Josyf Cardinal Slipyj CS (Leased from TDSB)	Electrical-Lights	Lighting Equipment - Interior Renewal	2
510	Loretto Abbey CSS	Electrical-Lights	Site Lighting for new extended parking	5
529	Michael Power/St Joseph CSS (Lea frTDSB - Bill30)	Electrical-Lights	Auditorium, Cafeteria, Library Ligthng Upgrade	2
502	Neil McNeil CHS	Electrical-Lights	Lighting Equipment - Original Building Renewal	12
502	Neil McNeil CHS	Electrical-Lights	Lighting Equipment - 1968 Original - Exterior Lighting Renewal	12
253	Our Lady of Peace CS	Electrical-Lights	Interior Lighting & Controls	2
335	St Albert CS	Electrical-Lights	Interior and Exterior Lighting Upgrade	7
348	St John XXIII C S	Electrical-Lights	D502003 Lighting and Branch Wiring - Interior Lighting Renewal	11
279	St Jude CS	Electrical-Lights	Lighting Equipment - Entire Building except 1981 Addition Renewal	3
393	St Kateri Tekakwitha C S	Electrical-Lights	Exterior Lighting Upgrade	11



# APPENDIX B

# 2018-2019 RECOMMENDED RENEWAL WORK

School Code	School	Type of Work	Project Description (Currently VFA Requirement Name)	Trustee Ward
286	St Martin De Porres CS	Electrical-Lights	Lighting Equipment Renewal	8
236	St Thomas Aquinas CS	Electrical-Lights	Lighting Equipment Renewal	9
338	St Victor CS	Electrical-Lights	Lighting Equipment Renewal	7
Electrical-Lights - Total			\$ 2,665,240	

254	St. John the Evangelist (holding)(former St. Philip	Electrical-Lights	Lighting Upgrade T12 to T8 or LED	10
407	Catholic Education Centre	Electrical-Power	EV charging station	
318	D'Arcy McGee CS	Electrical-Power	D501003 Electrical Service and Distribution - Main Switchboard Renewal	9
318	D'Arcy McGee CS	Electrical-Power	D501005 Electrical Service and Distribution - Panel Renewal	9
318	D'Arcy McGee CS	Electrical-Power	D502001 Lighting and Branch Wiring - Branch Wiring - Cabling, Raceways & Bus Ducts Medium Density Renewal	9
343	Msgr. Fraser College Annex Campus (former St. Peter)	Electrical-Power	Study [Branch Wiring]	9
248	St Theresa Shrine CS	Electrical-Power	Branch Wiring Renewal	12

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
Electrical-Power - Total			\$ 900,067	

222	Msgr. Fraser College - St Martin	LSRC-Emergency_Fire	Fire Alarm Systems - Entire Building Renewal	9
376	St Bruno CS	LSRC-Emergency_Fire	D503001 Communication and Security - Fire Alarm Renewal	9
LSRC-Emergency_Fire - Total			\$ 350,523	

538	Blessed Mother Teresa Catholic SS	LSRC-PA_Clock_Scrty	Public Address Systems Renewal	8
419	Cardinal Leger C S	LSRC-PA_Clock_Scrty	PA System Upgrade	8
215	Holy Name CS	LSRC-PA_Clock_Scrty	Increase scope of the gym lighting upgrade (\$65,000 in Master Renewal Budget 2012-14) to include the entire school (Additional \$115,000 in 2019 Renewal Plan)	11
272	Immaculate Heart of Mary CS	LSRC-PA_Clock_Scrty	Other Communications & Alarm Systems - Original Building Renewal	12
554	Jean Vanier Catholic CSS (Lease from TDSB - Bill30)	LSRC-PA_Clock_Scrty	Security Systems - Entire Building Renewal	7
413	Josyf Cardinal Slipyj CS (Leased from TDSB)	LSRC-PA_Clock_Scrty	Replace clocks. Obsolete parts are failing and difficult to source.	2

# APPENDIX B

# 2018-2019 RECOMMENDED RENEWAL WORK

School Code	School	Type of Work	Project Description (Currently VFA Requirement Name)	Trustee Ward
544	Mary Ward Catholic SS	LSRC-PA_Clock_Scrt	Public Address Systems Renewal	7
302	St Agatha CS	LSRC-PA_Clock_Scrt	Public Address Systems - PA, TV Cable, Teleph. Amplif Renewal	12
210	St Anthony	LSRC-PA_Clock_Scrt	Other Communications & Alarm Systems - Original Building Renewal	6
425	St Bede Catholic S	LSRC-PA_Clock_Scrt	Program/Upgrade [Other Communications & Alarm Systems]Replacement	8
261	St Bernard CS	LSRC-PA_Clock_Scrt	PA System Upgrade	10
266	St Josaphat (old St Teresa CS)	LSRC-PA_Clock_Scrt	Public Address Systems Renewal	4
266	St Josaphat (old St Teresa CS)	LSRC-PA_Clock_Scrt	Security Systems Renewal	4
381	St Marguerite Bourgeoys CS	LSRC-PA_Clock_Scrt	Public Address Systems Renewal	8
240	St Matthew CS	LSRC-PA_Clock_Scrt	D503008 Communication and Security - Security Renewal	10
546	St Patrick Catholic CSS (Leased frm TDSB - Bill30)	LSRC-PA_Clock_Scrt	Public Address Systems Renewal	11
322	St Thomas More CS	LSRC-PA_Clock_Scrt	Budget increase to replace the PA system (\$30,000 in REN 2015 155 B1 16-17 and \$150,000 in 2019 Renewal Plan)	12
(blank)	System Wide	LSRC-PA_Clock_Scrt	System Wide Access Control Upgrade Phase Four	

# APPENDIX B

# 2018-2019 RECOMMENDED RENEWAL WORK

School Code	School	Type of Work	Project Description (Currently VFA Requirement Name)	Trustee Ward
414	The Divine Infant	LSRC-PA_Clock_Scrt	Increase scope of the security system replacement (\$40,000 in Master Renewal Budget 2012-14) to include access card readers (Additional \$10,629 in 2019 Renewal Plan)	8
LSRC-PA_Clock_Scrt - Total			\$	3,860,168

299	Annunciation CS	Mechanical & Electrical-Other	D304007 Distribution Systems - Exhaust Systems Renewal	11
289	Blessed Trinity CS	Mechanical & Electrical-Other	Exhaust Systems - Entire Building Renewal	11
391	Father Serra CS	Mechanical & Electrical-Other	Exhaust Systems - 1963 Original Renewal	2
225	Holy Rosary CS	Mechanical & Electrical-Other	D304007 Distribution Systems - Exhaust Systems Renewal	9
282	Holy Spirit CS	Mechanical & Electrical-Other	Exhaust Systems Renewal	7
272	Immaculate Heart of Mary CS	Mechanical & Electrical-Other	Exhaust Systems - Original Building Renewal	12
222	Msgr. Fraser College - St Martin	Mechanical & Electrical-Other	Exhaust Systems - Entire Building Renewal	9
222	Msgr. Fraser College - St Martin	Mechanical & Electrical-Other	Terminal & Package Units - Entire Building Renewal	9
533	Msgr. Fraser Isabella North	Mechanical & Electrical-Other	D304007 Distribution Systems - Exhaust Systems Renewal	9

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
533	Msgr. Fraser Isabella North	Mechanical & Electrical-Other	D305004 Fin Tube Radiation Units Renewal	9
253	Our Lady of Peace CS	Mechanical & Electrical-Other	D304007 Distribution Systems - Exhaust Systems Renewal	2
273	Our Lady of Wisdom C S	Mechanical & Electrical-Other	D304007 Distribution Systems - Exhaust Systems Renewal	7
345	St Agnes CS	Mechanical & Electrical-Other	D304007 Distribution Systems - Exhaust Systems - Centrifugal Renewal	5
263	St Bonaventure CS	Mechanical & Electrical-Other	D304007 Distribution Systems - Exhaust Systems - Centrifugal Renewal	11
277	St Boniface CS	Mechanical & Electrical-Other	Exhaust Systems - 1963 Original and 1961 Addition Renewal	12
385	St Florence CS	Mechanical & Electrical-Other	Exhaust Systems Renewal	8
315	St Isaac Jogues CS	Mechanical & Electrical-Other	D304007 Distribution Systems - Exhaust Systems Renewal	11
220	St John CS	Mechanical & Electrical-Other	D304007 Distribution Systems - Exhaust Systems Renewal	11
392	St John Vianney	Mechanical & Electrical-Other	Terminal & Package Units - Entire Building Renewal	1
266	St Josaphat (old St Teresa CS)	Mechanical & Electrical-Other	Terminal & Package Units - Entire Building Renewal	4
344	St Martha S	Mechanical & Electrical-Other	Exhaust Systems Renewal	5

# APPENDIX B

# 2018-2019 RECOMMENDED RENEWAL WORK

School Code	School	Type of Work	Project Description (Currently VFA Requirement Name)	Trustee Ward
344	St Martha S	Mechanical & Electrical-Other	Air Handling Units Renewal	5
286	St Martin De Porres CS	Mechanical & Electrical-Other	Exhaust Systems - Entire Building Renewal	8
309	St Norbert CS	Mechanical & Electrical-Other	Telecommunications Systems Renewal	5
546	St Patrick Catholic CSS (Leased frm TDSB - Bill30)	Mechanical & Electrical-Other	Reinsulate/reinstate pipe insulation (sweating is damaging ceiling tiles, currently going through 70 bundles of ceiling tile).	11
248	St Theresa Shrine CS	Mechanical & Electrical-Other	Exhaust Systems - 1966 Addition Renewal	12
248	St Theresa Shrine CS	Mechanical & Electrical-Other	Terminal & Package Units - 1966 Addition Renewal	12
338	St Victor CS	Mechanical & Electrical-Other	Exhaust Systems Renewal	7
227	St Vincent de Paul CS	Mechanical & Electrical-Other	D305004 Fin Tube Radiation Units Renewal	4
276	Transfiguration CS	Mechanical & Electrical-Other	Terminal & Package Units - Entire Building Renewal	2
Mechanical & Electrical-Other - Total			\$ 3,739,418	

289	Blessed Trinity CS	Mech-elevators	Elevators & Lifts Renewal	11
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# APPENDIX B

# 2018-2019 RECOMMENDED RENEWAL WORK

School Code	School	Type of Work	Project Description (Currently VFA Requirement Name)	Trustee Ward
419	Cardinal Leger C S	Mech-elevators	Elevators & Lifts - Lifts on Stage Renewal	8
529	Michael Power/St Joseph CSS (Lea frTDSB - Bill30)	Mech-elevators	D101012 Elevators and Lifts - Passenger - Hydraulic Renewal	2
361	St Angela CS	Mech-elevators	Elevators & Lifts Renewal	1
271	St Francis Xavier CS	Mech-elevators	D101012 Elevators and Lifts - Passenger - Hydraulic Renewal	10
300	St Kevin CS	Mech-elevators	D101012 Elevators and Lifts - Passenger Renewal	7
336	St Malachy S	Mech-elevators	Elevators & Lifts Renewal	8
260	St Maria Goretti CS	Mech-elevators	Replace elevator	12
Mech-elevators - Total			\$ 541,323	

407	Catholic Education Centre	Mech-Htg_Cooling_BAS	Controls & Sensors	
407	Catholic Education Centre	Mech-Htg_Cooling_BAS	HVAC / Building automation systems	
212	Holy Family CS	Mech-Htg_Cooling_BAS	Budget Increase to complete BAS upgrade (\$200,000 in Master Renewal Budget 2014-16 and \$100,000 in 2019 Renewal Plan)	4

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
222	Msgr. Fraser College - St Martin	Mech-Htg_Cooling_BAS	Hot Water Boilers - BLR02 Renewal	9
222	Msgr. Fraser College - St Martin	Mech-Htg_Cooling_BAS	Hot Water Boilers - BLR01 Renewal	9
533	Msgr. Fraser Isabella North	Mech-Htg_Cooling_BAS	D302002 Heat Generating - Hot Water Boilers Renewal	9
208	St Helen CS	Mech-Htg_Cooling_BAS	Building Automation System - Replace Old Siemens System	6
392	St John Vianney	Mech-Htg_Cooling_BAS	Hot Water Boilers - B-1 Renewal	1
392	St John Vianney	Mech-Htg_Cooling_BAS	Hot Water Boilers - B-2 Renewal	1
392	St John Vianney	Mech-Htg_Cooling_BAS	Hot Water Boilers - [3] Original Building Renewal	1
266	St Josaphat (old St Teresa CS)	Mech-Htg_Cooling_BAS	Hot Water Boilers - BLR02 Renewal	4
266	St Josaphat (old St Teresa CS)	Mech-Htg_Cooling_BAS	Hot Water Boilers - BLR01 Renewal	4
260	St Maria Goretti CS	Mech-Htg_Cooling_BAS	Controls & Instrumentation - BAS: Johnson Controls (Metasys) Renewal	12
344	St Martha S	Mech-Htg_Cooling_BAS	Controls & Instrumentation - Johnson Controls (DSC 9500) Renewal	5
248	St Theresa Shrine CS	Mech-Htg_Cooling_BAS	Controls & Instrumentation Renewal	12



# APPENDIX B

# 2018-2019 RECOMMENDED RENEWAL WORK

School Code	School	Type of Work	Project Description (Currently VFA Requirement Name)	Trustee Ward
248	St Theresa Shrine CS	Mech-Htg_Cooling_BAS	Building Automation System - TAC (WEBCTLR) Renewal	12
248	St Theresa Shrine CS	Mech-Htg_Cooling_BAS	Auxiliary Equipment Renewal	12
248	St Theresa Shrine CS	Mech-Htg_Cooling_BAS	Replace Boiler# 1	12
227	St Vincent de Paul CS	Mech-Htg_Cooling_BAS	D302002 Heat Generating - Hot Water Boilers Renewal	4
227	St Vincent de Paul CS	Mech-Htg_Cooling_BAS	D302051 Auxiliary Equipment - Expansion Tanks Renewal	4
227	St Vincent de Paul CS	Mech-Htg_Cooling_BAS	D302054 Auxiliary Equipment - HVAC Pumps Renewal	4
Mech-Htg_Cooling_BAS - Total			\$ 3,659,135	

343	Msgr. Fraser College Annex Campus (former St. Peter)	Mech-Plumbing	Study [Domestic Water Distribution - Plumbing Piping Systems]	9
Mech-Plumbing - Total			\$ 10,710	

509	Chaminade College S	Mech-Plumbing (Domestic Water Equipment)	DRINKING FOUNTIANS AND WATER FILLING STATIONS TO REPLACE TROUGHS AND OLD STYLE DRINKING FOUNTIANS 1st, 2nd, AND 3rd. FLOORS AS PER PRINCIPALS	10
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# APPENDIX B

# 2018-2019 RECOMMENDED RENEWAL WORK

School Code	School	Type of Work	Project Description (Currently VFA Requirement Name)	Trustee Ward
529	Michael Power/St Joseph CSS (Lea frTDSB - Bill30)	Mech-Plumbing (Domestic Water Equipment)	D201006 Domestic Water Distribution - Drinking Fountains and Coolers Renewal	2
266	St Josaphat (old St Teresa CS)	Mech-Plumbing (Domestic Water Equipment)	Domestic Water Distribution - Domestic Water Heaters Renewal	4
227	St Vincent de Paul CS	Mech-Plumbing (Domestic Water Equipment)	D201006 Drinking Fountains and Coolers - Water Coolers Renewal	4
227	St Vincent de Paul CS	Mech-Plumbing (Domestic Water Equipment)	D202031 Domestic Water Distribution - Electric Hot Water Heaters Renewal	4
Mech-Plumbing (Domestic Water Equipment) - Total			\$ 223,398	

419	Cardinal Leger C S	Mech-Plumbing (Washroom Renovations)	Renovate 2 sets of student washrooms	8
529	Michael Power/St Joseph CSS (Lea frTDSB - Bill30)	Mech-Plumbing (Washroom Renovations)	D201002 Plumbing Fixtures - Urinals Renewal	2
529	Michael Power/St Joseph CSS (Lea frTDSB - Bill30)	Mech-Plumbing (Washroom Renovations)	D201003 Plumbing Fixtures - Lavatories Renewal	2
529	Michael Power/St Joseph CSS (Lea frTDSB - Bill30)	Mech-Plumbing (Washroom Renovations)	D201001 Plumbing Fixtures - Water Closets Renewal	2
326	St Alphonsus CS	Mech-Plumbing (Washroom Renovations)	D201002 Plumbing Fixtures - Urinals Renewal	9
326	St Alphonsus CS	Mech-Plumbing (Washroom Renovations)	D201001 Plumbing Fixtures - Water Closets Renewal	9

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
326	St Alphonsus CS	Mech-Plumbing (Washroom Renovations)	D2010 Plumbing Fixtures - Bradley Basin Renewal	9
326	St Alphonsus CS	Mech-Plumbing (Washroom Renovations)	C103001 Fittings - Washroom Partitions -Fair Renewal	9
326	St Alphonsus CS	Mech-Plumbing (Washroom Renovations)	C103001 Fittings - Washroom Partitions - Good Renewal	9
359	St Brendan CS	Mech-Plumbing (Washroom Renovations)	Fittings - Washroom Partitions Renewal	8
359	St Brendan CS	Mech-Plumbing (Washroom Renovations)	Plumbing Fixtures - 1973 Original Renewal	8
316	St Catherine CS	Mech-Plumbing (Washroom Renovations)	Fittings & Equipment - Entire Building - Washroom Partitions Renewal	11
316	St Catherine CS	Mech-Plumbing (Washroom Renovations)	Plumbing Fixtures - 1967 Original Renewal	11
307	St Clement CS	Mech-Plumbing (Washroom Renovations)	C103001 Fittings - Washroom Partitions Renewal	2
241	St Dunstan CS	Mech-Plumbing (Washroom Renovations)	Budget Increase to Renovate Student Washrooms (\$50,000 in Master Renewal Budget 2014-16 and approx. \$80,000 of requirements in 2019 Renewal Plan)	12
531	St John Paul II CSS	Mech-Plumbing (Washroom Renovations)	Fittings - Washroom Accessories Renewal	12
531	St John Paul II CSS	Mech-Plumbing (Washroom Renovations)	Plumbing Fixtures Renewal	12
546	St Patrick Catholic CSS (Leased frm TDSB - Bill30)	Mech-Plumbing (Washroom Renovations)	Plumbing Fixtures Renewal	11

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
546	St Patrick Catholic CSS (Leased frm TDSB - Bill30)	Mech-Plumbing (Washroom Renovations)	Fittings - Entire Building - Washroom Partitions Renewal	11
285	St Raphael CS	Mech-Plumbing (Washroom Renovations)	Fittings - Entire Building - Washroom Partitions Renewal	5
285	St Raphael CS	Mech-Plumbing (Washroom Renovations)	Plumbing Fixtures - Entire Building Renewal	5
306	St Ursula CS	Mech-Plumbing (Washroom Renovations)	Renovate students washrooms	12
<b>Mech-Plumbing (Washroom Renovations) - Total</b>			<b>\$ 2,202,453</b>	

<b>Interior Renovations - Total</b>	<b>\$ 6,957,763</b>
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509	Chaminade College S	Interior Renovations-Other	Ceiling Finishes - Suspended Acoustic Panel Ceiling Renewal	10
509	Chaminade College S	Interior Renovations-Other	Fittings - Lockers & Other Equipment Renewal	10
521	Father Henry Carr	Interior Renovations-Other	Replacement of bleachers.	1
282	Holy Spirit CS	Interior Renovations-Other	Code-related Event [Partitions - B/F Staff Room] - B/F Staff Room	7

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
282	Holy Spirit CS	Interior Renovations-Other	Partitions Renewal	7
413	Josyf Cardinal Slipyj CS (Leased from TDSB)	Interior Renovations-Other	Fittings & Equipment Renewal	2
502	Neil McNeil CHS	Interior Renovations-Other	Interior Doors - Original Building - Hardware Renewal	12
502	Neil McNeil CHS	Interior Renovations-Other	Interior Doors - Original Building Renewal	12
277	St Boniface CS	Interior Renovations-Other	Ceiling Finishes - Entire Building - Acoustic Tile Ceiling Renewal	12
277	St Boniface CS	Interior Renovations-Other	Ceiling Finishes - Entire Building - Suspended Acoustical Panel Ceiling Renewal	12
531	St John Paul II CSS	Interior Renovations-Other	Replace Original 1983 Lockers	12
546	St Patrick Catholic CSS (Leased frm TDSB - Bill30)	Interior Renovations-Other	Fittings - Lockers Renewal	11
285	St Raphael CS	Interior Renovations-Other	Code-related Event [Partitions - B/F Staff Room] - B/F Staff Room	5
320	St Roch CS	Interior Renovations-Other	Staff Room upgrades/Refresh	3
269	St Rose of Lima CS	Interior Renovations-Other	Ceiling Finishes - Entire Building - Acoustic Tiles Renewal	12
248	St Theresa Shrine CS	Interior Renovations-Other	Interior Doors and Hardware - Entire Building Renewal	12

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
Interior Renovations-Other - Total			\$	2,826,094

538	Blessed Mother Teresa Catholic SS	Renovation-Floors	Floor Finishes - Vinyl Floor Tiles Renewal	8
538	Blessed Mother Teresa Catholic SS	Renovation-Floors	Floor Finishes - Hardwood Flooring Renewal	8
215	Holy Name CS	Renovation-Floors	C302004 Floor Finishes - Vinyl Tile Renewal	11
282	Holy Spirit CS	Renovation-Floors	Floor Finishes - Vinyl Floor Tiles Renewal	7
506	Madonna Catholic SS	Renovation-Floors	Wood Flooring Renewal	5
544	Mary Ward Catholic SS	Renovation-Floors	Refinish Hardwood Floors (Sand and Stripe) in GYM 1, 2, and 3	7
210	St Anthony	Renovation-Floors	Floor Finishes - Original Building - Painted Concrete Renewal	6
351	St Barnabas CS	Renovation-Floors	Floor Finishes - Original Building - Vinyl Floor Tiles Renewal	8
359	St Brendan CS	Renovation-Floors	Install VCT tile Office area	8
307	St Clement CS	Renovation-Floors	Floor Finishes - Vinyl Floor Tiles- VCT and VAT Renewal	2

# APPENDIX B

# 2018-2019 RECOMMENDED RENEWAL WORK

School Code	School	Type of Work	Project Description (Currently VFA Requirement Name)	Trustee Ward
292	St Joachim CS	Renovation-Floors	Replace VCT tile in gym	12
531	St John Paul II CSS	Renovation-Floors	Floor Finishes Renewal	12
336	St Malachy S	Renovation-Floors	Floor Finishes - Vinyl Floor Tiles Renewal	8
546	St Patrick Catholic CSS (Leased frm TDSB - Bill30)	Renovation-Floors	Floor Finishes - 1975 Original Building - Vinyl Floor Tiles Renewal	11
236	St Thomas Aquinas CS	Renovation-Floors	Floor Finishes - Vinyl Floor Tiles - Entire Building Renewal	9
322	St Thomas More CS	Renovation-Floors	Floor Finishes - Vinyl Floor Tiles - Original 1969 Building Renewal	12
306	St Ursula CS	Renovation-Floors	Floor Finishes - Vinyl Floor Tiles Renewal	12
338	St Victor CS	Renovation-Floors	Floor Finishes - Vinyl Floor Tiles Renewal	7
Renovation-Floors - Total			\$ 2,941,642	

501	Notre Dame CHS	Renovation- Program/Accessibility/Gener	(O'conor bldg) painting corridors	11
410	St Andre	Renovation- Program/Accessibility/Gener	INTERNAL RENNOVATIONS AROUND CREATION OF ADDITIONAL CLASSROOMS	3

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
393	St Kateri Tekakwitha C S	Renovation-Program/Accessibility/Gener	INTERNAL RENNOVATIONS AROUND ME/DD REQUIREMENTS	11
Renovation-Program/Accessibility/General - Total			\$ 180,000	

509	Chaminade College S	Renovation-Stairs	Interior Stair Construction Renewal	10
509	Chaminade College S	Renovation-Stairs	Major Repair [Interior Stair Construction]	10
340	Mother Cabrini CS	Renovation-Stairs	Interior Stair Construction Renewal	2
340	Mother Cabrini CS	Renovation-Stairs	C2020 Stair Finishes - Anti-skid tape - Anti rust Renewal	2
501	Notre Dame CHS	Renovation-Stairs	Interior Stair Construction - Entire Building Renewal	11
252	Our Lady of Fatima	Renovation-Stairs	Major Repair - C201001 Interior Stair Construction - Stair B and C	12
531	St John Paul II CSS	Renovation-Stairs	Major Repair - C201001 Interior Stair Construction	12
266	St Josaphat (old St Teresa CS)	Renovation-Stairs	Budget Increase to replace interior stairs (\$230,000 in Master Renewal Budget 2014-16 and an Additional \$95,000 in the 2019 Renewal Plan)	4
379	St Maurice CS	Renovation-Stairs	Major Repair [Interior Stair Construction]	1



**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
285	St Raphael CS	Renovation-Stairs	Assess the interior stairs; especially the center/main set. - Construction	5
285	St Raphael CS	Renovation-Stairs	Assess the interior stairs; especially the center/main set. - Finishes	5
227	St Vincent de Paul CS	Renovation-Stairs	Interior Stair Construction Renewal	4
Renovation-Stairs - Total			\$ 1,010,027	

<b>Site Work - Total</b>	<b>\$ 5,795,699</b>
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409	Blessed Margherita of Citta Castello CS	Site Improvements	Playing Fields - Original Building- Paved Renewal	3
374	Blessed Pope Paul VI C S	Site Improvements	Playground	6
509	Chaminade College S	Site Improvements	Playing Fields - Unpaved Sports & Recreational Spaces Renewal	10
212	Holy Family CS	Site Improvements	Playing Fields - Paved Renewal	4
554	Jean Vanier Catholic CSS (Lease from TDSB - Bill30)	Site Improvements	Retaining Walls - Site Renewal	7

# APPENDIX B

# 2018-2019 RECOMMENDED RENEWAL WORK

School Code	School	Type of Work	Project Description (Currently VFA Requirement Name)	Trustee Ward
413	Josyf Cardinal Slipyj CS (Leased from TDSB)	Site Improvements	Budget increase to replace the concrete walkway (\$12,000 in Master Renewal Budget 2012-14 and \$8,811 in 2019 Renewal Plan)	2
364	Msgr. Fraser -- Scarborough Campus (Formerly Our Lady	Site Improvements	Parking Lots Renewal	9
343	Msgr. Fraser College Annex Campus (former St. Peter)	Site Improvements	Site Improvement (FoodShare Toronto). Still requires director level approval.	9
343	Msgr. Fraser College Annex Campus (former St. Peter)	Site Improvements	Parking Lots - Asphalt Renewal	9
288	Nativity of Our Lord CS	Site Improvements	Remove play structure	2
372	Our Lady of Grace CS	Site Improvements	Parking Lots Renewal	8
372	Our Lady of Grace CS	Site Improvements	Pedestrian Paving Renewal	8
253	Our Lady of Peace CS	Site Improvements	Budget increase to replace the parking and site asphalt. Work to be coordinated with CSPC Fundraising for play elements (\$75k - deposited to Board) (\$150,000 in REN 2015 155 B2 17-18 and	2
295	St Andrew CS	Site Improvements	Budget Increase to Redevelop parking, loading area, and field (Option C) (\$400,000 for "Replace asphalt in school yard and front parking area, undertake foundation repairs" and \$22,600 for "add fencing -	1
243	St Anselm CS	Site Improvements	Playing Fields - Asphalt Renewal - Supplemental to the CSPC funding for playground project	11
267	St Benedict CS	Site Improvements	Asphalt parking replacement.	1
270	St Cyril CS	Site Improvements	Playing Fields - Asphalt Renewal - Supplemental to the Section 37 funding for the playground work	5

**APPENDIX B****2018-2019 RECOMMENDED RENEWAL WORK**

<b>School Code</b>	<b>School</b>	<b>Type of Work</b>	<b>Project Description (Currently VFA Requirement Name)</b>	<b>Trustee Ward</b>
467	St Dominic Savio S	Site Improvements	Playing Fields Renewal	8
341	St Dorothy CS	Site Improvements	Parking Lots - Asphalt Renewal	1
341	St Dorothy CS	Site Improvements	Pedestrian Paving Renewal	1
341	St Dorothy CS	Site Improvements	Fencing & Gates Renewal	1
341	St Dorothy CS	Site Improvements	Major Repair G2020 Parking Lots - Asphalt	1
377	St Gabriel Lalemant CS	Site Improvements	Parking Lots Renewal	8
377	St Gabriel Lalemant CS	Site Improvements	Pedestrian Paving Renewal	8
377	St Gabriel Lalemant CS	Site Improvements	Playing Fields Renewal	8
377	St Gabriel Lalemant CS	Site Improvements	Fencing & Gates Renewal	8
275	St James CS	Site Improvements	G204072 Playing Fields - Asphalt School Playground Renewal	4
275	St James CS	Site Improvements	G203003 Pedestrian Paving - Concrete Paved Walkway Renewal	4
305	St John Bosco CS	Site Improvements	RETAINING WALL AT REAR OF SCHOOL SHIFTING AS PER MAINTENANCE DEPT.	6

# APPENDIX B

# 2018-2019 RECOMMENDED RENEWAL WORK

School Code	School	Type of Work	Project Description (Currently VFA Requirement Name)	Trustee Ward
220	St John CS	Site Improvements	Site Development (Playground, Parking, and Bus Route) - Design	11
370	St Luigi (shared, leased from TDSB)	Site Improvements	Site Improvement (Joint Use Agreement). Still requires director level approval.	6
381	St Marguerite Bourgeoys CS	Site Improvements	Asphalt pavement in the playground and kindergarten yard need to be replaced. Tree roots have lifted areas causing tripping hazards. Exterior doors are in disrepair.	8
260	St Maria Goretti CS	Site Improvements	Front entrance concrete replacement	12
344	St Martha S	Site Improvements	Parking Lots Renewal	5
344	St Martha S	Site Improvements	Roadways Renewal	5
528	St Mary's SS	Site Improvements	G202003 Parking Lots - Paved - North Parking Areas Renewal	6
528	St Mary's SS	Site Improvements	G204072 - Site Development - Asphalt Play Area Renewal	6
309	St Norbert CS	Site Improvements	Site improvement (incl. improving the school play area, reconfiguring the parking, and investigation of the storm water management system)	5
283	St Paschal Baylon CS	Site Improvements	Replacement/reinstatement of asphalt track and restoration of the main play field	5
283	St Paschal Baylon CS	Site Improvements	Rubberized asphalt play surface	5
285	St Raphael CS	Site Improvements	Retaining wall (gabion) has shifted near the parking lot.	5

# APPENDIX B

# 2018-2019 RECOMMENDED RENEWAL WORK

School Code	School	Type of Work	Project Description (Currently VFA Requirement Name)	Trustee Ward
301	St Richard CS	Site Improvements	Pedestrian Paving Renewal	12
269	St Rose of Lima CS	Site Improvements	Budget increase to replace the asphalt in the school yard (\$169,500 in Master Renewal Budget 2014-16, \$169,500 in REN 2015 155 B2 17-18, and \$61,000 in 2019 Renewal Plan)	12
269	St Rose of Lima CS	Site Improvements	Site Renewal (Parking Lots and Playing Fields)	12
373	St Sylvester CS	Site Improvements	Replacement - G2030 Pedestrian Paving	7
248	St Theresa Shrine CS	Site Improvements	Playing Fields - Asphalt Paved Renewal	12
236	St Thomas Aquinas CS	Site Improvements	Patch asphalt at the rear (large pot holes). Full reconstruction should be deferred beyond 2022 after the completion of the child care addition.	9
236	St Thomas Aquinas CS	Site Improvements	Renewal of main entrance stairs (leading edge crack and rebar is exposed) AND concrete walkway paving	9
313	St Wilfrid CS	Site Improvements	Budget increase to replace the asphalt plved playing field (\$35,000 in Master Renewal Budget 2012-14, \$6,200 in Master Renewal Budget 2014-16, and \$77,822 in 2019 Renewal Plan)	3
371	Stella Maris (shared, leased from TDSB)	Site Improvements	Budget increase to complete site Improvement (Joint Use Agreement). Still requires director level approval. (\$271,750 in REN 2015 155 B1 16-17 and \$503,250 in 2019 Renewal Plan)	6
Site Improvements - Total			\$ 5,875,699	

## **DEFERRED MAINTENANCE UPDATE (2018-2019)**

### **MINISTRY INSPECTION PROGRAM**

1. The Ministry of Education's Condition Assessment Program for Education Facilities in Ontario inspects each school throughout the province every five years. The Ministry of Education inspection program is currently underway, and forty TCDSB schools are inspected every year from 2015-2020.
2. The data from the inspections are used to assess renewal needs and renewal investment plans, as well as, assists in determining the current deferred maintenance. Deferred maintenance represents the total dollar amount of existing maintenance repairs and required replacements not yet accomplished, or not funded in the current year.
3. Assessments include the entire building and all childcare spaces, except for portables and are intended to address building components, structures and systems critical to the integrity and function of the building. The functionality of the space to meet program needs is not included.

### **FACILITY CONDITION INDEX**

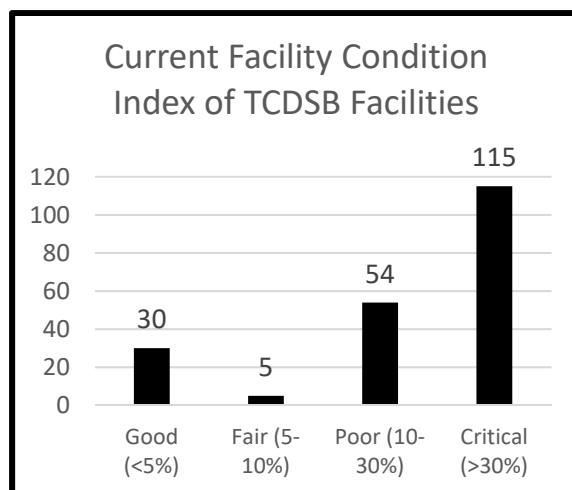
4. The Facility Condition Index (FCI) is a measure used by building professionals to measure condition. It is calculated by the Ministry of Education by dividing the total Deferred Maintenance (DM) backlog by the building replacement costs (using EDU construction cost benchmarks).

$$\begin{array}{l} \text{Facility} \\ \text{Condition} \\ \text{Index (5 year)} \end{array} = \frac{\begin{array}{l} \text{Renewal Requirement} \\ \text{(Deferred Maintenance)} \\ \text{Replacement Cost of a} \\ \text{School} \end{array}}{\quad} \times 100 = X\%$$

5. The following table illustrates the building condition as defined by FCI, as based on building industry standards:

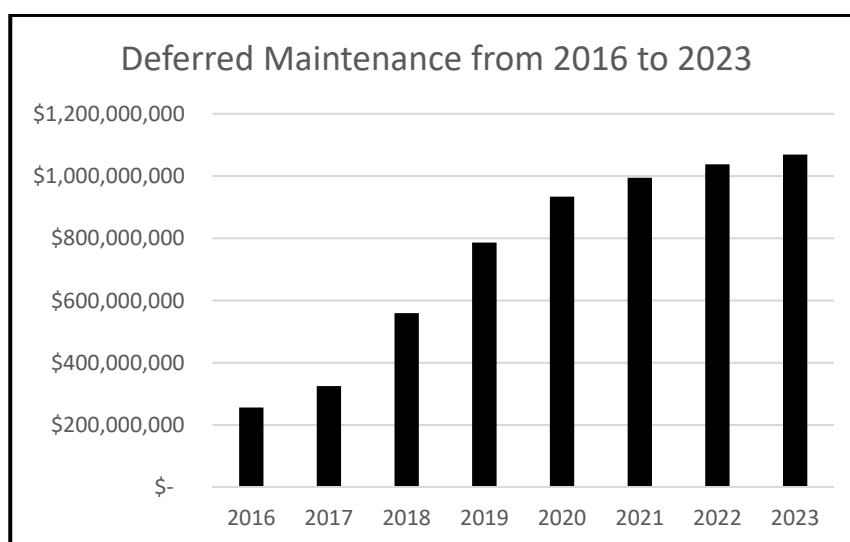
Good	< 5%
Fair	5% - 10%
Poor	10% - 30%
Critical	>30%

6. The graph on the following page represents the number of schools in the good, fair and critical condition according to industry standards:

**DEFERRED MAINTENANCE UPDATE (2018-2019)**

According to industry standards, over 115 TCDSB facilities are in Critical condition in 2018.

7. Maintenance of publicly funded schools in the last five years was underfunded by \$5.8 Billion. The current TCDSB's deferred maintenance backlog is \$559 Million and is expected to increase to \$1.07 Billion by the end of 2023, as demonstrated in the graph on the following page.



Note: The projected deferred maintenance above does not account for the renewal work planned beyond 2018.

8. The growing deferred maintenance backlog as a result of our ageing facilities will continue to be mitigated by the Board's Annual Renewal Plan which focuses on using our limited funding to target high and urgent work to create the best learning environment for our school community. For more detail on the deferred maintenance and FCI for each TCDSB facility, refer to Table I.

TABLE I - FCI AND DEFERRED MAINTENANCE FOR ALL TCDSB FACILITIES

School Name	Comparable FCI %	Projected 2023 FCI %	Assessment Year	*Replacement Value	2016	2017	2018	2019	2020	2021	2022	2023	Grand Total
All Saints	2.3	8.6	2015	\$13,202,110	\$228,900	\$57,177			\$647,023		\$200,586		\$1,133,686
Annunciation	39.1	39.9	2011	\$7,788,255	\$64,921		\$1,211,416	\$798,867	\$1,034,335				\$3,109,539
Bishop Allen Academy	82.6	87.7	2012	\$20,558,719		\$68,716	\$247,607	\$9,486,630	\$3,321,244	\$4,210,708	\$657,747	\$29,698	\$18,022,350
Bishop F Marrocco/Thomas Merton	83.6	94.0	2012	\$32,011,940		\$80,434	\$135,932	\$18,062,163	\$4,729,169	\$4,386,932	\$2,554,219	\$129,805	\$30,078,654
Blessed Archbishop Romero	58.9	71.5	2012	\$25,498,570		\$11,006	\$228,201	\$11,473,833	\$1,296,986	\$1,326,245	\$3,843,782	\$47,736	\$18,227,789
Blessed Cardinal Newman	69.7	79.8	2013	\$21,353,966	\$10,064,754	\$1,037,159	\$2,853,802	\$334,481	\$2,545,265	\$135,586	\$74,340		\$17,045,387
Blessed Margherita of Citta Castello	43.2	49.5	2012	\$7,806,219			\$231,712	\$1,641,933	\$1,212,573	\$363,430	\$376,608	\$35,700	\$3,861,956
Blessed Mother Teresa Catholic	25.6	41.4	2014	\$26,550,890	\$727,464	\$2,837,986	\$3,778,943	\$1,488,050	\$136,725		\$1,024,919	\$990,463	\$10,984,550
Blessed Pier Giorgio Frassati (new school)	Not Applicable	Not Applicable	Not Yet Assessed	Not Applicable								\$11,875	\$11,875
Blessed Pope Paul VI	41.6	45.1	2012	\$8,975,514			\$33,415	\$2,532,554	\$891,713	\$366,736	\$224,212		\$4,048,630
Blessed Sacrament	39.2	37.1	2011	\$10,962,050			\$2,024,339	\$1,101,765	\$939,212				\$4,065,316
Blessed Trinity	56.1	79.4	2014	\$8,060,320	\$2,698,884	\$161,676	\$389,613	\$3,147,744					\$6,397,917
Brebeuf College	2.9	15.6	2014	\$27,457,090	\$448,174	\$215,650	\$324,615	\$1,199,555	\$1,275,669	\$114,881	\$379,827	\$338,219	\$4,296,590
Canadian Martyrs	31.9	32.4	2011	\$10,908,423			\$2,096,045	\$1,211,971	\$101,966		\$120,045		\$3,530,027
Cardinal Carter Academy for the Arts	50.3	51.4	2011	\$11,844,822	\$10,924		\$2,501,324	\$2,404,720	\$1,167,013				\$6,083,981
Cardinal Leger	13.6	18.4	2014	\$11,109,040	\$424,328	\$266,683	\$480,823	\$692,564		\$22,239	\$44,651	\$117,297	\$2,048,585
Catholic Education Centre	23.9	64.3	2015	\$33,577,310	\$1,975,817	\$409,284	\$1,702,924	\$1,872,739	\$11,529,803		\$4,047,610	\$62,873	\$21,601,050
Chaminade College	21.1	63.6	2013	\$16,590,262	\$2,840,429	\$498,216	\$3,891,874	\$47,292	\$2,645,011	\$390,372	\$86,052	\$147,385	\$10,546,631
Christ the King	Not Applicable	Not Applicable	Not Yet Assessed	Not Applicable	\$3,234,734	\$496,368					\$140,186		\$3,871,288
Dante Alighieri Academy	29.2	39.6	2015	\$17,816,220	\$2,637,497	\$1,731,182	\$436,682	\$520,157	\$1,524,621	\$64,311	\$16,014	\$120,651	\$7,051,115
D'Arcy McGee	62.1	70.3	2012	\$18,067,277		\$12,229	\$834,120	\$7,743,071	\$1,279,966	\$1,591,970	\$284,774	\$958,285	\$12,704,415
Don BoscoS	36.0	62.1	2013	\$23,329,910	\$8,040,027	\$838,508	\$2,498,580		\$1,074,921	\$1,870,661		\$168,908	\$14,491,605
Epiphany of Our Lord Academy	29.2	47.1	2013	\$6,562,722	\$603,538	\$449,512	\$1,321,828	\$108,085	\$390,353	\$201,715	\$15,450		\$3,090,481
Father Henry Carr	7.0	26.4	2013	\$24,448,563	\$660,060	\$1,136,092	\$2,034,721		\$1,422,968		\$1,039,332	\$166,190	\$6,459,363
Father John Redmond	2.4	8.0	2015	\$26,955,630	\$242,597	\$526,981			\$245,033	\$1,060,408	\$68,939		\$2,143,958
Father Serra	19.7	35.2	2013	\$11,315,224	\$1,780,882	\$249,832	\$1,864,223		\$9,639		\$81,345		\$3,985,921
Francis Libermann Catholic	12.4	31.1	2014	\$18,414,760	\$887,033	\$654,737	\$703,329	\$1,705,836	\$257,330	\$768,563	\$105,711	\$651,376	\$5,733,915
Holy Angels	48.1	50.7	2012	\$8,161,833			\$22,226	\$1,984,456	\$1,709,362	\$323,505	\$96,970		\$4,136,519
Holy Cross	24.4	29.7	2011	\$10,273,782	\$15,606	\$149,738	\$1,495,776	\$648,747	\$84,427	\$554,886		\$97,901	\$3,047,081
Holy Family	43.2	47.0	2012	\$14,864,510		\$18,862	\$502,487	\$3,815,220	\$663,404	\$1,558,086	\$424,398		\$6,982,457
Holy Name	37.8	51.2	2011	\$13,027,804		\$112,811	\$3,499,939	\$186,785	\$1,135,907	\$1,512,942	\$221,351		\$6,669,735
Holy Redeemer	46.6	47.5	2011	\$6,421,680	\$186,211		\$1,838,466	\$886,005	\$142,354				\$3,053,036
Holy Rosary	37.3	39.5	2011	\$7,643,880	\$431,361		\$1,154,414	\$1,164,643	\$156,426		\$113,908		\$3,020,752
Holy Spirit	48.7	36.2	2013	\$11,096,215	\$2,081,402	\$326,706	\$1,143,188	\$77,665	\$354,415	\$31,369			\$4,014,745
Immaculate Conception	2.4	15.3	2014	\$11,082,940	\$118,112	\$238,039	\$21,667	\$115,167	\$667,309	\$317,796		\$220,358	\$1,698,448
Immaculate Heart of Mary	28.1	34.4	2013	\$7,314,109	\$1,181,958	\$492,271	\$842,309						\$2,516,538
James Cardinal McGuigan	3.6	27.8	2014	\$26,589,630	\$1,195,160	\$422,700	\$270,504	\$3,711,582	\$215,594		\$99,378	\$1,482,350	\$7,397,268
James Culnan	52.3	59.1	2012	\$13,161,996	\$158,165	\$523,618	\$4,413,392	\$389,238	\$1,564,023	\$135,330	\$560,304	\$33,834	\$7,777,904
Jean Vanier CatholicS	15.8	34.2	2013	\$26,358,428	\$2,795,647	\$1,591,332	\$3,802,747		\$580,073		\$184,353	\$66,830	\$9,020,982
Josyf Cardinal Slipyj	36.9	47.7	2015	\$11,091,680	\$2,193,910	\$94,065	\$1,440,877	\$93,636	\$1,436,863			\$26,263	\$5,285,614
Loretto AbbeyS	84.4	89.5	2011	\$14,425,157			\$7,999,771	\$1,661,340	\$2,665,878		\$588,763		\$12,915,752
Loretto College	1.6	9.6	2015	\$16,859,790	\$64,260	\$21,416	\$192,755		\$1,025,775		\$16,445	\$302,768	\$1,623,419
Madonna Catholic	22.2	41.6	2013	\$19,976,736	\$1,766,145	\$1,100,332	\$5,061,015		\$69,591	\$178,621	\$140,083		\$8,315,787
Marshall McLuhan	4.0	15.2	2015	\$26,787,190	\$956,490				\$1,796,842		\$1,149,086	\$175,563	\$4,077,981
Mary Ward Catholic	31.5	68.8	2014	\$23,581,800	\$3,857,245	\$854,359	\$2,832,167	\$5,799,730	\$2,855,703	\$23,750			\$16,222,954
Michael Power/St Joseph	41.6	42.1	2012	\$43,152,682	\$14,257	\$672,868	\$47,942	\$11,955,922	\$2,418,831	\$2,219,562	\$347,937	\$499,980	\$18,177,299
Mother Cabrini	68.5	73.0	2012	\$5,890,083		\$11,037	\$198,628	\$2,116,602	\$1,055,495	\$757,057	\$159,656		\$4,298,475
Msgr Fraser College - Midtown	Not Applicable	Not Applicable	Not Yet Assessed	Not Applicable					\$115,770				\$115,770
Msgr Fraser College (Toronto Campus)	66.7	65.8	2011	\$5,796,333	\$215,425	\$25,576	\$2,399,474	\$329,288	\$666,306	\$144,363	\$31,976		\$3,812,408

\*Note: Calculated by Ministry of Education Benchmark costs.



TABLE I - FCI AND DEFERRED MAINTENANCE FOR ALL TCDSB FACILITIES

School Name	Comparable FCI %	Projected 2023 FCI %	Assessment Year	*Replacement Value	2016	2017	2018	2019	2020	2021	2022	2023	Grand Total
Msgr Fraser College West Regina Pacis	25.2	35.0	2014	\$19,399,580	\$4,117,195	\$299,340		\$1,940,763	\$198,613	\$142,951	\$27,540	\$64,450	\$6,790,852
Msgr John Corrigan	12.8	49.5	2014	\$7,082,770	\$688,909	\$16,238	\$162,302	\$2,202,875	\$146,875	\$29,580	\$258,928		\$3,505,707
Msgr Percy Johnson	1.7	10.9	2015	\$24,838,160		\$426,544			\$687,903		\$433,039	\$1,150,848	\$2,698,334
Msgr. Fraser -- Scarborough Campus	22.0	25.0	2013	\$11,142,469	\$798,680	\$840,360	\$682,122			\$466,814			\$2,787,976
Msgr. Fraser College - St Martin	87.8	117.4	2015	\$6,307,090	\$4,525,079	\$599,722	\$530,122		\$1,559,063	\$166,658		\$26,866	\$7,407,510
Msgr. Fraser College Annex Campus	36.0	51.5	2015	\$12,509,070	\$2,821,114	\$1,021,940	\$310,570	\$336,055	\$1,655,541		\$150,857	\$152,317	\$6,448,394
Msgr. Fraser Isabella North	64.5	66.6	Not Yet Assessed	\$4,272,913	\$114,991		\$1,861,967	\$830,776	\$18,207		\$20,400		\$2,846,341
Nativity of Our Lord	26.7	37.1	2015	\$10,899,880	\$1,722,048	\$422,080	\$499,422		\$1,265,215		\$75,910	\$54,262	\$4,038,937
Neil McNeil CHS	34.0	40.9	2013	\$18,878,383	\$4,930,311	\$839,732	\$1,473,396	\$181,872		\$118,758	\$179,938		\$7,724,007
Notre Dame CHS	65.2	59.0	2011	\$14,369,994		\$1,653,730	\$4,216,398	\$669,176	\$1,553,379	\$113,840	\$270,813		\$8,477,336
Our Lady of Fatima	3.3	13.8	2015	\$14,123,940	\$93,636	\$374,619	\$10,425		\$828,932	\$366,213	\$22,976	\$247,607	\$1,944,408
Our Lady of Grace	15.1	36.2	2014	\$6,212,220	\$426,851	\$330,050	\$85,925	\$1,257,394		\$68,334		\$79,575	\$2,248,129
Our Lady of Guadalupe	45.3	47.0	2011	\$5,751,590			\$1,476,913	\$656,443	\$520,479	\$15,300		\$34,471	\$2,703,606
Our Lady of Lourdes	3.0	13.7	2015	\$13,834,870	\$171,360	\$224,923	\$21,416		\$1,178,448	\$72,388		\$224,126	\$1,892,661
Our Lady of Peace	29.2	31.1	2012	\$12,371,620			\$55,214	\$1,262,366	\$1,524,507	\$851,909	\$117,746	\$32,026	\$3,843,768
Our Lady of Perpetual Help	55.7	56.9	2011	\$6,647,254		\$360,748	\$1,895,665	\$1,330,901	\$192,731				\$3,780,045
Our Lady of Sorrows	5.4	18.3	2015	\$10,909,410	\$353,385	\$61,586	\$132,571	\$21,216	\$454,797	\$88,510	\$882,571		\$1,994,636
Our Lady of the Assumption	27.8	32.3	2012	\$5,904,642			\$10,436	\$1,119,216	\$496,140	\$58,567	\$162,820	\$61,690	\$1,908,869
Our Lady of Victory	2.6	13.2	2014	\$13,445,860	\$310,559	\$32,490	\$16,202	\$612,620	\$523,752		\$279,949		\$1,775,572
Our Lady of Wisdom	31.9	33.5	2011	\$8,798,493			\$1,369,807	\$1,093,964	\$361,637		\$63,704	\$56,641	\$2,945,753
Precious Blood	37.0	38.9	2011	\$10,207,186			\$1,905,866	\$1,015,273	\$925,551		\$122,189		\$3,968,879
Prince of Peace	33.1	50.7	2014	\$7,147,070	\$315,832	\$946,422	\$767,566	\$1,473,684	\$27,575			\$95,873	\$3,626,952
Regina Mundi	37.5	74.8	2015	\$7,516,570	\$2,073,108	\$803,845			\$1,631,883	\$517,834	\$44,470	\$548,340	\$5,619,480
Sacred Heart	24.0	43.7	2014	\$8,164,740	\$48,686	\$343,711	\$616,602	\$648,649	\$65,324	\$15,073	\$610,452	\$1,216,010	\$3,564,507
Santa Maria	47.9	55.4	2012	\$6,457,333		\$27,591	\$330,006	\$1,441,380	\$648,774	\$658,827	\$12,845	\$455,234	\$3,574,657
Senator O'Connor College	1.6	13.7	2015	\$28,564,710	\$421,362	\$31,212		\$510,000	\$1,229,430	\$1,230,562	\$76,587	\$421,569	\$3,920,722
Senhor Santo Cristo	17.4	44.3	2012	\$11,976,730	\$1,923,211	\$2,298,443	\$326,853			\$156,794		\$595,095	\$5,300,396
St Agatha	19.3	25.9	2015	\$9,821,460	\$1,554,818	\$379,409			\$532,057			\$81,051	\$2,547,335
St Agnes	41.2	41.9	2011	\$6,121,130			\$1,411,355	\$878,886	\$211,729		\$61,283		\$2,563,253
St Aidan	34.4	50.0	2014	\$8,426,620	\$1,905,267	\$10,801	\$615,083	\$961,439	\$150,533	\$488,316		\$82,240	\$4,213,679
St Albert	14.1	18.3	2015	\$12,804,860	\$1,265,816	\$393,866	\$182,119		\$335,107			\$168,425	\$2,345,333
St Alphonsus	56.2	47.9	2012	\$10,138,306				\$2,228,136	\$1,248,035	\$1,319,408	\$39,997	\$23,833	\$4,859,409
St Ambrose	Not Applicable	Not Applicable	Not Yet Assessed	Not Applicable								\$62,345	\$62,345
St Andrew	22.6	57.4	2013	\$13,703,163	\$1,868,733	\$764,757	\$3,629,884	\$107,579	\$619,037	\$509,777	\$109,507	\$249,663	\$7,858,937
St Angela	26.5	57.5	2014	\$12,289,430	\$1,569,596	\$65,280	\$1,363,349	\$3,644,522		\$390,051		\$35,136	\$7,067,934
St Anselm	46.8	47.7	2011	\$8,104,087	\$298,365		\$1,544,925	\$1,224,141	\$796,474				\$3,863,905
St Anthony	3.3	12.5	2014	\$10,917,480	\$167,073	\$200,506		\$5,938	\$592,112	\$172,362	\$32,179	\$193,004	\$1,363,174
St Antoine Daniel	60.0	60.7	2011	\$5,884,272		\$176,379	\$1,902,422	\$697,893	\$793,233				\$3,569,927
St Augustine of Canterbury	34.1	45.5	2013	\$11,656,527	\$2,240,242	\$198,393	\$2,106,069	\$696,445	\$51,875			\$12,730	\$5,305,754
St Barbara	38.3	71.0	2013	\$7,978,830	\$2,290,107	\$526,059	\$2,483,813		\$78,857		\$289,082		\$5,667,918
St Barnabas	14.2	34.5	2013	\$9,465,653	\$986,342	\$238,093	\$1,943,476		\$7,675	\$76,658	\$14,381		\$3,266,625
St Bartholomew	72.0	96.7	2013	\$4,327,131	\$1,450,968	\$673,088	\$1,901,923	\$13,685	\$121,609		\$24,957		\$4,186,230
St Basil the Great College	4.4	35.0	2015	\$26,550,890	\$1,007,148		\$187,275		\$4,539,165	\$201,764		\$3,348,722	\$9,284,074
St Bede Catholic	11.1	32.0	2014	\$9,700,470	\$259,738		\$461,000	\$1,479,498	\$82,639		\$746,142	\$72,983	\$3,102,000
St Benedict	49.6	81.0	2013	\$11,354,741	\$2,517,569	\$1,103,657	\$5,121,406	\$143,260	\$174,776	\$127,711		\$12,730	\$9,201,109
St Bernadette	Not Applicable	Not Applicable	Not Yet Assessed	Not Applicable	\$2,208,605					\$413,743		\$70,797	\$2,693,145
St Bernard	22.9	37.6	2015	\$13,240,070	\$2,342,574	\$706,363			\$1,426,743	\$243,528	\$133,838	\$125,471	\$4,978,517
St Bonaventure	34.2	34.9	2011	\$11,093,366			\$2,474,769	\$1,331,897	\$16,542			\$48,461	\$3,871,669
St Boniface	37.4	48.0	2013	\$8,343,116	\$2,291,066	\$156,900	\$1,527,834					\$25,798	\$4,001,598

\*Note: Calculated by Ministry of Education Benchmark costs.

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School Name	Comparable FCI %	Projected 2023 FCI %	Assessment Year	*Replacement Value	2016	2017	2018	2019	2020	2021	2022	2023	Grand Total
St Brendan	29.8	59.9	2014	\$9,189,920	\$611,667	\$703,304	\$943,742	\$2,203,604		\$301,212	\$700,803	\$38,189	\$5,502,521
St Brigid	48.6	44.6	2011	\$14,885,416	\$87,715	\$545,298	\$4,619,173	\$373,002	\$472,951	\$149,088	\$386,401		\$6,633,628
St Bruno	55.4	61.0	2012	\$9,175,763		\$21,924	\$155,523	\$3,207,977	\$853,481	\$957,576	\$397,473		\$5,593,954
St Catherine	78.7	78.7	2015	\$3,832,900	\$1,695,862	\$116,572	\$73,071	\$83,232	\$1,046,969				\$3,015,706
St Cecilia	33.2	45.7	2012	\$13,247,909			\$3,457,027	\$493,347	\$599,262	\$68,021	\$183,942	\$1,249,805	\$6,051,404
St Charles	52.1	56.8	2012	\$8,148,681		\$78,366	\$126,213	\$2,794,734	\$647,357	\$695,176	\$248,805	\$38,760	\$4,629,411
St Charles Garnier	12.4	32.0	2014	\$11,358,830	\$702,487	\$674,995		\$1,994,138	\$98,689		\$164,050		\$3,634,359
St Clare	51.3	42.3	2012	\$13,623,161		\$42,086	\$21,298	\$3,539,643	\$628,002	\$1,029,678	\$95,672	\$407,743	\$5,764,122
St Clement	43.5	47.4	2012	\$7,401,504		\$21,298	\$102,535	\$1,707,061	\$1,051,017	\$415,335	\$208,723		\$3,505,969
St Columba Catholic	35.7	60.2	2014	\$8,507,680	\$1,611,943	\$441,322	\$1,038,790	\$932,500	\$113,833	\$542,779	\$422,352	\$21,540	\$5,125,059
St Conrad	Not Applicable	Not Applicable	Not Yet Assessed	Not Applicable							\$2,055,148		\$2,055,148
St Cyril	63.3	78.6	2013	\$6,586,473	\$2,571,229	\$818,057	\$912,528		\$750,468		\$97,379	\$27,330	\$5,176,991
St Demetrius	26.0	62.3	2015	\$5,906,130	\$662,376	\$52,000	\$443,949		\$1,008,960		\$842,767	\$670,352	\$3,680,404
St Denis	35.8	46.9	2011	\$6,905,563	\$245,556	\$416,512	\$636,559	\$556,110	\$699,040	\$687,560			\$3,241,337
St Dominic Savio	8.2	18.5	2014	\$7,832,250	\$142,588	\$137,976	\$328,228	\$521,138	\$102,726	\$136,479		\$81,047	\$1,450,182
St Dorothy	18.8	40.2	2014	\$13,137,710	\$1,643,360	\$299,060	\$378,706	\$2,732,597		\$230,052			\$5,283,775
St Dunstan	50.8	58.5	2011	\$8,119,910	\$11,647	\$259,396	\$2,326,490	\$351,320	\$921,017	\$77,211	\$804,480		\$4,751,561
St Edmund Campion	36.0	70.3	2013	\$6,243,548	\$1,261,016	\$401,964	\$1,775,830	\$197,064		\$92,994	\$37,009	\$626,288	\$4,392,165
St Edward (new)	Not Applicable	Not Applicable	Not Yet Assessed	Not Applicable								\$68,282	\$68,282
St Elizabeth	40.7	41.7	2012	\$5,674,818			\$121,348	\$1,321,942	\$616,658	\$304,229			\$2,364,177
St Elizabeth Seton	22.1	49.6	2014	\$6,130,140	\$728,332	\$459,096	\$256,269	\$634,931	\$67,837	\$618,638	\$34,680	\$240,901	\$3,040,684
St Eugene	50.5	26.7	2013	\$10,422,614	\$1,120,321	\$276,746	\$1,017,448		\$53,674	\$289,419		\$21,620	\$2,779,228
St Fidelis	47.8	55.1	2012	\$8,920,164		\$19,168	\$99,905	\$2,422,707	\$1,203,299	\$625,792	\$545,334		\$4,916,205
St Florence	33.5	55.3	2014	\$5,900,210	\$1,081,902	\$133,405	\$524,965	\$1,071,375	\$22,032			\$427,484	\$3,261,163
St Francis de Sales	9.8	47.5	2014	\$9,843,540	\$795,459		\$162,302	\$3,354,673	\$129,789	\$80,160	\$38,639	\$111,860	\$4,672,882
St Francis of Assisi	30.3	36.2	2012	\$8,332,871			\$140,098	\$1,521,753	\$513,460	\$421,103	\$368,060	\$54,259	\$3,018,733
St Francis Xavier	45.1	49.3	2012	\$10,994,165		\$88,293	\$65,776	\$3,155,916	\$866,835	\$888,564	\$194,137	\$165,797	\$5,425,318
St Gabriel	37.6	31.6	2011	\$10,604,560			\$2,144,094	\$734,444	\$469,604				\$3,348,142
St Gabriel Lalemant	19.8	42.6	2014	\$5,661,360	\$270,499	\$207,908	\$664,443	\$936,192				\$334,086	\$2,413,128
St Gerald	49.0	48.9	2011	\$8,410,988	\$433,837		\$2,336,304	\$826,010	\$520,343				\$4,116,494
St Gregory	8.0	38.1	2015	\$11,446,930	\$428,645	\$367,789	\$16,320	\$84,445	\$2,729,659	\$738,280			\$4,365,138
St Helen	12.1	42.5	2014	\$17,068,090	\$1,738,705	\$240,354		\$3,759,278		\$81,559		\$1,428,768	\$7,248,664
St Henry	8.8	27.5	2014	\$8,084,370	\$160,163	\$391,377	\$207,998	\$1,164,904	\$136,126	\$159,569			\$2,220,137
St Ignatius of Loyola	51.2	81.7	2014	\$5,273,630	\$1,985,359	\$432,841	\$339,008	\$1,529,155				\$20,679	\$4,307,042
St Isaac Jogues	36.3	37.0	2011	\$7,873,753			\$1,547,128	\$1,144,990	\$218,484				\$2,910,602
St James	31.0	33.0	2012	\$7,800,553		\$608,058	\$1,407,150	\$77,867	\$409,149	\$27,867		\$44,554	\$2,574,645
St Jane Frances	3.7	22.2	2014	\$14,041,230	\$411,131	\$48,960	\$272,901	\$402,363	\$63,107	\$476,994	\$792,838	\$649,194	\$3,117,488
St Jean de Brebeuf	34.4	50.2	2014	\$5,669,290	\$426,369	\$717,297	\$807,741	\$631,127	\$77,781	\$150,607		\$33,109	\$2,844,031
St Jerome	50.3	41.4	2012	\$10,308,568		\$21,298	\$117,184	\$2,570,109	\$775,032	\$561,334	\$174,929	\$46,920	\$4,266,806
St Joachim	23.0	28.9	2015	\$8,136,050	\$1,410,479	\$301,718	\$307,790		\$186,465		\$112,494	\$28,642	\$2,347,588
St John Bosco	48.5	63.4	2012	\$8,405,910		\$48,399	\$80,987	\$2,445,757	\$652,607	\$938,097	\$1,115,494	\$44,662	\$5,326,003
St John	48.5	51.5	2011	\$15,911,219	\$87,715	\$149,324	\$6,628,904	\$322,644	\$621,916	\$363,713	\$21,581		\$8,195,797
St John Paul IIS	20.9	45.6	2014	\$28,933,400	\$2,806,508	\$1,860,487	\$1,517,466	\$3,906,034	\$2,402,997		\$639,626	\$70,059	\$13,203,177
St John Vianney	40.8	47.0	2013	\$10,329,416	\$3,284,967	\$216,381	\$1,354,731						\$4,856,079
St John XXIII	29.3	24.2	2011	\$12,141,327			\$1,227,232	\$1,413,939	\$303,075				\$2,944,246
St Joseph	57.1	57.5	2011	\$9,155,801	\$52,754	\$170,194	\$2,708,012	\$393,377	\$898,491	\$539,490	\$502,111		\$5,264,429
St Josephs College	58.7	51.2	2011	\$21,123,887			\$8,373,817	\$426,104	\$1,923,870	\$101,032			\$10,824,823
St Josephs Morrow Park	Not Applicable	Not Applicable	Not Yet Assessed	Not Applicable	\$12,121,082	\$49,808			\$538,441		\$866,816		\$13,576,147
St Jude	33.2	35.7	2013	\$16,026,253	\$3,594,877	\$173,092	\$1,146,682	\$287,371				\$523,242	\$5,725,264

\*Note: Calculated by Ministry of Education Benchmark costs.

TABLE I - FCI AND DEFERRED MAINTENANCE FOR ALL TCDSB FACILITIES

School Name	Comparable FCI %	Projected 2023 FCI %	Assessment Year	*Replacement Value	2016	2017	2018	2019	2020	2021	2022	2023	Grand Total
St Kateri Tekakwitha	38.3	42.6	2011	\$6,000,948			\$1,181,084	\$52,874	\$1,106,034	\$217,464			\$2,557,456
St Kevin	35.6	36.9	2011	\$6,410,108			\$1,575,599	\$647,613	\$103,454			\$35,904	\$2,362,570
St Lawrence	41.5	50.4	2013	\$8,942,404	\$2,532,044	\$438,435	\$913,510					\$621,163	\$4,505,152
St Leo	47.9	69.5	2012	\$9,761,791	\$3,659,583	\$2,263,971	\$301,350	\$477,544	\$78,489				\$6,780,937
St Louis	50.8	64.2	2012	\$8,095,564		\$149,034	\$467,378	\$1,982,097	\$1,055,229	\$566,465	\$810,684	\$169,015	\$5,199,902
St Luke	37.4	39.9	2012	\$12,848,630		\$55,056	\$150,775	\$2,580,709	\$644,574	\$1,479,616	\$207,425	\$12,087	\$5,130,242
St Malachy	34.1	46.0	2013	\$8,274,106	\$1,290,096	\$427,502	\$1,744,271	\$13,239	\$310,772		\$24,148		\$3,810,028
St Marcellus	29.7	58.3	2014	\$8,439,400	\$1,785,720	\$43,257	\$112,975	\$1,748,263	\$1,147,600		\$64,849	\$20,623	\$4,923,287
St Margaret	58.3	56.7	2011	\$8,085,633	\$687,414		\$2,667,004	\$819,647	\$407,090				\$4,581,155
St Marguerite Bourgeoys	14.5	43.0	2013	\$5,781,571	\$453,874	\$339,198	\$969,229		\$300,669		\$196,757	\$228,500	\$2,488,227
St Maria Goretti	5.0	20.6	2015	\$15,752,790	\$426,611	\$111,384	\$10,608	\$260,082	\$2,409,156	\$25,459			\$3,243,300
St Mark	20.3	28.7	2012	\$7,428,746			\$15,487	\$505,469	\$423,312	\$604,322	\$106,529	\$475,041	\$2,130,160
St Martha	55.4	78.3	2013	\$6,514,781	\$2,128,150	\$565,976	\$903,916	\$559,360	\$106,058	\$55,653	\$342,420	\$113,870	\$4,775,403
St Martin De Porres	40.0	50.5	2013	\$8,343,116	\$1,713,445	\$254,653	\$1,446,077		\$799,987				\$4,214,162
St Mary	72.8	75.3	2012	\$10,794,420		\$17,539	\$34,026	\$5,035,445	\$1,470,664	\$1,469,703	\$76,378	\$27,883	\$8,131,638
St Mary of the Angels	41.9	45.1	2012	\$11,419,642		\$22,277	\$544,230	\$2,263,581	\$1,174,589	\$892,960	\$104,129	\$146,969	\$5,148,735
St Mary's	65.4	55.9	2012	\$21,123,887	\$53,550	\$93,095	\$8,672,918	\$1,657,849	\$1,049,895	\$17,201	\$262,360		\$11,806,868
St Matthew	43.2	46.0	2012	\$10,585,230		\$63,192	\$131,628	\$2,751,913	\$1,011,101	\$733,527	\$109,790	\$64,938	\$4,866,089
St Matthias	54.0	54.5	2011	\$5,898,341	\$465,048		\$1,737,189	\$933,128	\$81,383				\$3,216,748
St Maurice	23.2	25.3	2014	\$8,540,410	\$1,067,243	\$31,137		\$811,227		\$14,931	\$235,253		\$2,159,791
St Michael	47.6	84.4	2011	\$2,518,490	\$2,001,274				\$18,344		\$11,161	\$94,158	\$2,124,937
St Michael's Choir S (Elem)	25.5	89.6	2011	\$6,659,800	\$5,877,495	\$18,299	\$12,477		\$57,386				\$5,965,657
St Michael's Choir S (Sec)	220.8	215.1	2011	\$3,994,490	\$7,689,475	\$261,711	\$195,680	\$12,874	\$17,620		\$392,806	\$22,531	\$8,592,697
St Monica Sept	49.0	49.9	2011	\$7,408,871	\$644,181		\$2,169,460	\$721,888	\$164,951				\$3,700,480
St Nicholas	Not Applicable	Not Applicable	Not Yet Assessed	Not Applicable								\$68,282	\$68,282
St Nicholas of Bari	34.6	36.3	2012	\$13,336,182			\$132,401	\$1,845,193	\$897,027	\$1,827,953	\$62,344	\$70,716	\$4,835,634
St Norbert	28.6	24.7	2013	\$8,238,832	\$1,235,073	\$345,807	\$283,401		\$8,945			\$159,116	\$2,032,342
St Paschal Baylon	39.5	67.6	2011	\$7,179,266	\$3,605,178	\$95,472	\$60,156	\$232,459	\$763,536	\$79,314		\$16,320	\$4,852,435
St Patrick Catholic	23.2	34.8	2011	\$31,744,650	\$7,853,281	\$642,853	\$45,610	\$281,254	\$1,341,673		\$729,106	\$163,236	\$11,057,013
St Paul	37.5	40.5	2011	\$11,430,557	\$70,466	\$445,753	\$2,487,825	\$214,892	\$625,470	\$269,533	\$270,364	\$245,127	\$4,629,430
St Pius X	17.2	36.3	2015	\$9,448,250	\$1,032,484	\$303,234	\$439,624		\$1,395,167	\$67,276	\$40,763	\$154,629	\$3,433,177
St Raphael	41.5	55.5	2013	\$8,634,046	\$2,896,466	\$508,563	\$735,835		\$40,569	\$537,419		\$76,409	\$4,795,261
St Raymond	66.5	82.7	2012	\$12,752,871	\$7,937,060	\$2,439,268			\$7,783			\$163,567	\$10,547,678
St Rene Goupil	20.0	48.6	2014	\$5,917,940	\$800,682	\$238,171	\$286,458	\$1,383,718	\$16,320		\$148,104		\$2,873,453
St Richard	37.9	60.8	2013	\$8,997,437	\$1,139,802	\$1,534,676	\$2,597,193	\$39,775		\$17,586	\$144,003		\$5,473,035
St Rita	59.1	64.4	2012	\$8,086,275		\$140,144	\$32,180	\$2,943,294	\$423,083	\$1,356,831	\$309,068		\$5,204,600
St Robert	5.4	29.0	2015	\$10,143,070	\$218,500	\$78,004	\$581,812		\$262,463	\$243,628		\$1,561,191	\$2,945,598
St Roch	30.5	40.0	2013	\$9,858,433	\$1,571,517	\$276,869	\$1,929,425			\$55,961		\$105,510	\$3,939,282
St Rose of Lima	58.1	49.8	2013	\$11,471,691	\$4,521,019	\$468,152	\$253,214		\$38,737	\$35,481		\$399,665	\$5,716,268
St Simon	Not Applicable	Not Applicable	Not Yet Assessed	Not Applicable	\$2,174,314		\$313,670	\$303,651	\$37,840			\$326,612	\$3,156,087
St Stephen	25.9	43.8	2015	\$14,123,940	\$2,248,032	\$1,695,531		\$10,425	\$2,212,117		\$8,048	\$18,360	\$6,192,513
St Sylvester	21.7	62.6	2013	\$5,780,073	\$248,791	\$431,307	\$2,010,003	\$45,958	\$64,376		\$467,715	\$350,329	\$3,618,479
St Teresa	70.7	114.7	2015	\$6,433,300	\$3,318,618	\$283,237	\$899,988		\$2,716,338		\$130,062	\$29,806	\$7,378,049
St Theresa Shrine	28.5	54.0	2013	\$9,359,768	\$1,848,282	\$416,584	\$2,329,448		\$100,457	\$334,173		\$28,812	\$5,057,756
St Thomas Aquinas	39.3	79.6	2013	\$13,163,234	\$4,016,233	\$259,650	\$5,341,446	\$179,087	\$371,436		\$130,799	\$173,225	\$10,471,876
St Thomas More	17.4	35.0	2014	\$9,864,440	\$983,875	\$795,048	\$118,993	\$1,368,400	\$14,131		\$171,210		\$3,451,657
St Timothy	2.5	12.3	2015	\$11,038,640	\$228,880	\$51,957			\$443,832	\$362,679	\$66,613	\$200,965	\$1,354,926
St Ursula	39.3	32.7	2013	\$6,592,463	\$1,532,417	\$54,101	\$395,922	\$26,213		\$86,027	\$48,715	\$9,604	\$2,152,999
St Victor	45.4	37.9	2013	\$9,997,929	\$836,952	\$890,040	\$1,931,892	\$12,094	\$80,767		\$35,408		\$3,787,153
St Vincent de Paul	48.5	60.4	2012	\$11,734,372			\$4,925,565	\$58,477	\$835,634	\$958,997	\$303,075		\$7,081,748

\*Note: Calculated by Ministry of Education Benchmark costs.

**TABLE I - FCI AND DEFERRED MAINTENANCE FOR ALL TCDSB FACILITIES**

School Name	Comparable FCI %	Projected 2023 FCI %	Assessment Year	*Replacement Value	2016	2017	2018	2019	2020	2021	2022	2023	Grand Total
St Wilfrid	38.4	62.7	2013	\$14,683,751	\$4,136,715	\$1,038,665	\$3,080,946		\$191,286	\$404,079		\$351,475	\$9,203,166
St. John the Evangelist (holding)	Not Applicable	Not Applicable	Not Yet Assessed	Not Applicable	\$4,876,477	\$15,606	\$215,974	\$75,901		\$58,120		\$17,228	\$5,259,306
Stella Maris	49.5	58.7	2015	\$21,337,350	\$7,136,522	\$794,082	\$1,109,770	\$85,794	\$3,319,237	\$8,164	\$81,598		\$12,535,167
Sts Cosmas and Damian	13.1	25.3	2015	\$8,490,970	\$684,512	\$530,556	\$34,359		\$551,013		\$341,665	\$10,174	\$2,152,279
The Divine Infant	22.2	53.8	2014	\$7,082,770	\$383,733	\$286,973	\$284,606	\$1,082,630	\$106,295	\$1,444,356		\$224,853	\$3,813,446
Transfiguration	40.0	74.4	2013	\$8,021,987	\$2,359,655	\$238,101	\$3,204,135	\$81,844				\$81,641	\$5,965,376
Venerable John Merlini	52.4	53.6	2013	\$8,486,875	\$2,566,767	\$634,563	\$837,357		\$489,609	\$20,035			\$4,548,331
<b>Grand Total</b>				<b>\$2,280,163,199</b>	<b>\$256,006,717</b>	<b>\$69,044,841</b>	<b>\$234,410,024</b>	<b>\$226,860,713</b>	<b>\$147,219,841</b>	<b>\$60,708,775</b>	<b>\$43,271,149</b>	<b>\$31,527,403</b>	<b>\$1,069,049,463</b>

\*Note: Calculated by Ministry of Education Benchmark costs.



## REPORT TO

# CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

## ST. PASCHAL BAYLON CATHOLIC SCHOOL ADDITION AND RENOVATION PROJECT BUDGET INCREASE (WARD 5)

*"I can do all things through Him who strengthens me."  
Philippians 4:13 (NRSVCE)*

Created, Draft	First Tabling	Review
December 4, 2018	December 12, 2018	

M. Zlomislic, (Acting) Senior Coordinator, Capital Development  
M. Farrell, Coordinator, Materials Management  
P. de Cock, Comptroller, Business Services  
P. Aguiar, Superintendent of Learning, Student Achievement and Well-Being  
D. Friesen, (Acting) Executive Superintendent of Facilities Service

### RECOMMENDATION REPORT

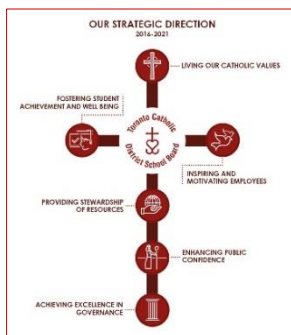
**Vision:**

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**Mission:**

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*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

T. Robins  
Acting Associate Director  
of Planning and Facilities

L. Noronha  
Executive Superintendent  
of Business Services and  
Chief Financial Officer



## **A. EXECUTIVE SUMMARY**

This report recommends approval of a revised project budget of **\$14,412,653.00** for the addition and renovations to St. Paschal Baylon Catholic School, including an increase of **\$621,142.00** for additional work, due mainly to unforeseen site conditions and to meet municipal requirements for occupancy, subject to Ministry of Education (EDU) approval of additional funding.

A request has been submitted to the Ministry of Education for additional Unique Site Costs (USC) funding and permission to use additional Proceeds of Disposition (POD) and School Renewal Grant (SRG) funding to cover the project shortfall, as identified in Table 1, subject to Ministry of Education approval.

*The cumulative staff time required to prepare this report was 39 hours.*

## **B. BACKGROUND**

1. **On May 12, 2016**, the Corporate Services, Strategic Planning and Property Committee approved the award of a construction contract for the addition and renovations to St. Paschal Baylon Catholic School to Percon Construction Inc., at a total cost of \$11,311,155.20, including net HST, and also approved a project budget of \$12,946,050.00, funded mainly by Proceeds of Disposition (POD), supplemented by Ministry of Education (EDU) funding for Unique Site Costs (USC).
2. **On June 8, 2017**, the Corporate Services, Strategic Planning and Property Committee approved a revised project budget of **\$13,791,511.00** with the increase of \$845,461.00 provided by the EDU for unique site costs encountered during construction. This included removal of contaminated soil, replacement of sanitary and storm sewers, installation of sprinklers in the existing school to mitigate the size of the on-site fire-fighting water reservoir and associated additional consulting fees.
3. In order to complete the project, an increase of \$508,889 is required for anticipated Change Orders that staff have been made aware of, plus \$112,253.00 to fund other TCDSB internal project costs and a small contingency, for a total project budget increase of **\$621,142.00**, as shown in Table 1. Funding for this project budget increase is allocated to POD, USC

(for unique site costs) and School Renewal Grant (for existing building/site upgrades) as noted in Table 1, subject to Ministry of Education approval.

4. A request was submitted to the Ministry of Education on November 29, 2018 for additional USC funding and approval to use additional School Renewal Grant (SRG) funding and POD to cover the project shortfall, allocated as follows:

○ POD	\$43,418.00
○ USC	\$418,546.00
○ <u>SRG</u>	<u>\$159,178.00</u>
<b>Total</b>	<b>\$621,142.00</b>

5. The Ministry of Education has confirmed that they are in the process of reviewing the request for additional funding and has committed to responding as quickly as possible.

## C. METRICS AND ACCOUNTABILITY

1. The revised project budget, with increases in POD, USC and SRG funding, subject to EDU approval, is outlined in Table 1 below:

<b>St. Paschal Baylon Addition</b>	<b>Funding Source</b>				<i>Dec 12 2018</i>
<b>Project Budget</b>	<b>Total</b>	<b>USC</b>	<b>USC</b>	<b>Renewal</b>	<b>Total</b>
<i>Cost include net HST where applicable</i>	<b>POD</b>	<b>TGS/Demo</b>	<b>Building</b>		<b>Cost</b>
<b>Total Construction Cost</b>	<b>\$10,288,264</b>	<b>\$429,463</b>	<b>\$1,762,039</b>	<b>\$57,623</b>	<b>\$12,537,388</b>
<b>Total Consulting Cost</b>	<b>\$883,749</b>	<b>\$24,654</b>	<b>\$141,240</b>	<b>\$1,035</b>	<b>\$1,050,678</b>
<b>Total Other Soft Costs</b>	<b>\$278,251</b>	<b>\$0</b>	<b>\$6,134</b>	<b>\$13,281</b>	<b>\$297,666</b>
Remaining Contingency Allowance	\$18,032	\$0	\$0	\$0	\$18,032
Anticipated Change Orders	\$209,425		\$212,225	\$87,239	\$508,889
<b>TOTAL PROJECT COST</b>	<b>\$11,677,720</b>	<b>\$454,117</b>	<b>\$2,121,638</b>	<b>\$159,178</b>	<b>\$14,412,653</b>
<b>Approved Funding</b>	<b>\$11,634,302</b>	<b>\$454,117</b>	<b>\$1,703,092</b>	<b>\$0</b>	<b>\$13,791,511</b>
Surplus/ (Deficit)	(\$43,418)	\$0	(\$418,546)	(\$159,178)	(\$621,142)

## **D. STAFF RECOMMENDATION**

1. That a revised project budget of **\$14,412,653.00** for the addition and renovations to St. Paschal Baylon Catholic School be approved.
2. That funding for the project budget increase be made available from Proceeds of Disposition, Unique Site Cost and School Renewal Grant funding, as detailed in Table 1, subject to Ministry of Education approval.





## REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### ST. MATTHIAS CATHOLIC SCHOOL CAPITAL PROJECT BUDGET APPROVAL AND CONSULTANT AWARD (WARD 11)

*"I can do all things through Him who strengthens me."  
Philippians 4:13 (NRSVCE)*

Created, Draft	First Tabling	Review
December 4, 2018	December 12, 2018	
M. Zlomislic, (Acting) Senior Coordinator, Capital Development M. Farrell, Coordinator, Materials Management P. de Cock, Comptroller, Business Services P. Aguiar, Superintendent of Learning, Student Achievement and Well-Being D. Friesen, (Acting) Executive Superintendent of Facilities Services		
<b>RECOMMENDATION REPORT</b>		

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Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

T. Robins  
Acting Associate Director  
of Planning and Facilities

L. Noronha  
Executive Superintendent  
of Business Services and  
Chief Financial Officer

## A. EXECUTIVE SUMMARY

This report recommends that a contract be awarded to Snyder Architects Inc. to provide consulting services for the new elementary school to be constructed on the site of the existing St. Matthias Catholic School for total fees and expenses of **\$1,014,013.00**, (including net HST), funded as detailed in Table 1 and subject to Ministry of Education approval of the Space Plan Template.

This report also recommends approval of a project budget of **\$13,785,309.00**, as detailed in Table 1, as per Ministry approved funding for Capital Priorities, FDK and Child Care; and approval of a further **\$1,692,966.00** budget for unique site costs, subject to Ministry of Education approval of additional funding, for a total project budget of **\$15,478,275.00**.

Following approval of the consultant appointment and within four (4) weeks of the project start-up meeting, a school community meeting will be scheduled to introduce the architect, who will conduct a project ‘Visioning Session’. This will be an opportunity for the school community and Trustee to provide preliminary input that may be incorporated into the design of the new school.

The new school will have an On-the-Ground (OTG) capacity of 525 pupil places and a Child Care centre for 88 children and will consolidate the student populations from Holy Redeemer, Our Lady of Guadalupe and St. Matthias.

*The cumulative staff time required to prepare this report was 26 hours.*

## B. PURPOSE

1. On September 17, 2015, the Board approved in part the following:  
*That the Director of Education submit a detailed budget for Board approval for each Capital project prior to tendering.*
2. The Board’s Purchasing Policy requires that contracts for new schools and major additions be approved by the Board of Trustees.

## C. BACKGROUND

1. Following a Pupil Accommodation Review involving Holy Redeemer, Our Lady of Guadalupe and St. Matthias, at the February 23, 2017 meeting of the Board, a consolidation of the three schools into one newly constructed St. Matthias was approved for implementation in phases. Holy Redeemer was closed and the students consolidated into St. Matthias in September of 2017. Our Lady of Guadalupe will be consolidated with St. Matthias following completion of a new facility on the site of St. Matthias Catholic School.
2. On March 13, 2018, the Ministry of Education (EDU) approved Capital Priorities Grant (CPG) funding in the amount of \$13,785,309.00 for the construction of a 525-pupil-place replacement elementary school and child care at the site of St. Matthias Catholic School on the basis of the consolidation of the school populations of St. Matthias, Holy Redeemer and Our Lady of Guadalupe Catholic Schools (see Appendix A).
3. The EDU funding approval letter notes that the Ministry has funding available to address costs that are not included in the Ministry's Capital funding benchmark, such as demolition, soil remediation and extraordinary municipal requirements. Additional funding will be requested for these unique site costs following development and costing of a preliminary design.
4. On November 12, 2018, the Space Plan Template (SPT) for a new 525-pupil-place school and 88-space child care for the St. Matthias site was submitted to EDU for approval. Approval of the SPT is required prior to retaining the architect for the project.
5. A "Stage 1" *Request for Qualifications* was issued on January 26, 2017, to all interested architects in Ontario, through the *Biddingo* bidding service, in order to prequalify architects for upcoming Capital projects in four categories as follows:
  - (i) *Secondary replacement schools and major additions to \$40M;*
  - (ii) *Elementary replacement schools and major additions to \$16M;*
  - (iii) *Child care additions to \$5M;*
  - (iv) *School and child care retrofits to \$2M.*
6. Submissions were received from 24 architectural firms for Category 2: *Elementary replacement schools and major additions to \$16M*. Following evaluation by a committee of Board Capital staff, 11 firms were prequalified

for this category of projects, based on the following criteria stipulated in the RFQ:

Evaluation Criteria Schedule	Points Available
<b>A) Firm Profile 25 points</b>	
1. Firm stability: Years in business, number of staff	5
2. Overall experience: Appropriate project types and scale	10
3. Qualifications of Key Staff	10
<b>B) Project Experience 35 points</b>	
1. Number of Similar Projects	5
2. Recent Completed Example(s)	5
3. Suitable Project Sizes	5
4. Demonstrated Cost Control	5
5. Demonstrated Energy/Greenhouse Gas Reduction	5
6. Design Quality – Aesthetics and Functionality	5
7. References	5
<b>C) Project Approach (Question Responses) 40 points</b>	
1. Design Approach	8
2. Energy/Greenhouse Gas Reduction Approach	8
3. Cost Control Approach	8
4. Municipal Approvals Approach	8
5. Contract Administration/Construction Field Review Approach	8
<b>Total</b>	<b>100</b>

## D. ACTION PLAN

1. “Stage 2” RFP P-015-19 was issued on October 18, 2018 to the 11 firms prequalified for elementary replacement schools for full consulting services for the design and construction of the replacement of St. Matthias Catholic School.
2. On November 8, 2018, three (3) proposals were received from prequalified architectural firms in response to RFP P-015-19. A list of the respondents and their sub-consultant teams is included as Appendix B. The proposals were evaluated by a committee from the Board’s Capital staff according to the following criteria stipulated in the RFP:

	<b>Evaluation Criteria</b>	<b>Points Available</b>
A	Score from Stage 1 Prequalification prorated to 25%	25
B	Qualifications of proposed sub-consultant team	15
C	Understanding of Scope of Work – Completeness of Work Plan Deliverables	15
D	Suitability of Proponent Team's proposed consultant / sub-consultant services and timelines as outlined in the Work Plan	15
E	Proposed Fixed Fee	30
	<b>Sub-total to Determine Shortlist for Interviews</b>	<b>100</b>
F	Interview and Separate Price (Shortlisted Proponents)	25
	<b>Grand Total</b>	<b>125</b>

3. The first part of the evaluation utilized criteria A-E to determine a short list of the highest scoring firms to be further evaluated in an interview on November 22, 2018. Based on the preliminary scoring, the following two firms were interviewed:
  - Snyder Architects
  - Susan Friedrich Architect
4. The highest scoring firm at the conclusion of the interviews, Snyder Architects Inc., is recommended to be appointed to provide full consulting services for the project.

## **E. METRICS AND ACCOUNTABILITY**

1. The preliminary project budget is outlined in Table 1 below:

Table 1 - St. Matthias - Replacement School Project Budget					
	OTG	525	(All costs include net HST)		12-Dec-18
	Funding Breakdown				Total Estimated Costs
	In Benchmark		Not in Benchmark		
	Capital Priorities + FDK	Child Care (B11)	Land Unique Site Costs	Building Unique Site Costs	
A.Total Pre-Design Costs			\$11,646		\$11,646
B. Total Consultant Fee/Expenses	\$754,730	\$113,733	\$145,549	\$0	\$1,014,012
C. T total Municipal Fees	\$152,050	\$24,885	\$78,120	\$0	\$255,055
D. T total TCDSB Allowances	\$282,356	\$125,713	\$21,375	\$4,500	\$433,944
E. Total Construction Budget	\$9,526,677	\$2,231,940	\$1,120,000	\$235,000	\$13,113,617
F. Contingency Allowance	\$498,225	\$75,000	\$56,000	\$20,775	\$650,000
TOTAL PROJECT COST	\$11,214,039	\$2,571,270	\$1,432,691	\$260,275	\$15,478,275
APPROVED FUNDING	\$11,214,039	\$2,571,270	TBD	TBD	\$13,785,309
Estimated Funding Deficit (Request for Unique Site Costs)			(\$1,432,691)	(\$260,275)	(\$1,692,966)

- EDU has in the past provided additional funding to address unique site costs upon submission of a detailed estimate of these costs. This request for additional funding will be submitted to the EDU upon completion of a detailed schematic design costing by a certified Quantity Surveyor.
- EDU “Approval to Proceed”, based on submission of a pre-tender cost estimate, is required in order to tender the project.
- Following tendering, the project budget will be revised to reflect the actual tender price and approved EDU funding, and a report will be submitted for Board approval of the tender award and, if required, a revised project budget.
- The project budget will be monitored through the Board’s financial systems and audit processes and financial status will be reported to the EDU annually through the Capital Asset Project Template (CAPT) system.

## **F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN**

- Following approval of the consultant appointment and within four (4) weeks of the project start-up meeting, a school community meeting will be

scheduled to introduce the architect, who will conduct a project ‘Visioning Session’. This will be an opportunity for the school community and Trustee to provide preliminary input that may be incorporated into the design of the new school.

2. The architects will consult throughout the entire design process with Facilities and Early Learning staff, and the school’s Local Design Committee (LDC) comprising the principal, superintendent, trustee, parish priest, teachers and parents, as well as the City of Toronto’s child care projects representative (in an advisory role).
3. The **earliest** date for the occupancy of the new school is anticipated to be September 2022. However, time required for Municipal and Ministry approvals and/or delays in construction due to unforeseen conditions could extend the project completion and occupancy beyond this date.
4. Facilities staff will communicate directly with the principal, caretakers, and the area Service Quality Supervisor (SQS) to coordinate construction activities, including project schedule, hours of work, site access, and health and safety issues, and to provide support to the school’s principal and superintendent for communication with school communities.
5. Staff will provide status updates to the school community at milestones or when there is new information, which will be posted on the Board website.

## **G. STAFF RECOMMENDATION**

1. That a professional services contract be awarded to Snyder Architects Inc. to provide consulting services for a replacement school on the site of the current St. Matthias Catholic School in the amount of \$992,572.44, plus net HST of \$21,439.56, for a total cost of **\$1,014,013.00**, funded as detailed in Table 1 and subject to EDU approval of the Space Plan Template.
2. That a project budget of **\$13,785,309.00** for the construction of a replacement school on the site of the existing St. Matthias Catholic School be approved, as detailed in Table 1, as per Ministry approved funding for Capital Priorities, FDK and Child Care; and approval of a further **\$1,692,966.00** budget for unique site costs, subject to Ministry of Education approval of additional funding, for a total project budget of **\$15,478,275.00**.



## Cap 2018 006 St. Matthias Budget & Consult Award - Appendix A

### Ministry of Education

#### Office of the ADM

Capital and Business Support Division  
900 Bay Street  
20th Floor, Mowat Block  
Toronto ON M7A 1L2

### Ministère de l'Éducation

#### Bureau du sous-ministre adjoint

Division du soutien aux immobilisations et  
aux affaires  
900, rue Bay  
20<sup>e</sup> étage, Édifice Mowat  
Toronto ON M7A 1L2



March 13, 2018

Rory McGuckin

Director of Education

Toronto Catholic District School Board

80 Sheppard Avenue East

Toronto ON M2N 6E8

Dear Mr. McGuckin,

I am writing to inform you that the Ministry of Education has completed its detailed review of the business case(s) your school board submitted for consideration under the 2017-18 Capital Priorities Grant funding program. As outlined in **Memorandum 2017:B7 – Request for Capital Priorities Project Funding Submissions**, business cases could have included requests for school capital funding, including funding for joint-use schools and community hub space, as well as capital funding to support the creation of new or renovated licensed child care spaces and EarlyON (child and family program) centres in schools as part of the larger school capital project.

Demand for funding through the 2017-18 Capital Priorities Program was significant. Altogether, 55 school boards submitted over 250 requests for funding consideration for school capital projects valued at approximately \$3.3 billion. In addition, 45 school boards submitted 180 requests for early years capital funding for the creation of 407 new or renovated child care rooms and 102 EarlyON centres.

I am pleased to inform you that the ministry has approved funding to support the following project(s) for your school board, as outlined in the table below:

Funding Allocation					
Project	Capital Priorities	Full Day Kindergarten	Child Care	EarlyON	Total
St. Margaret CS			\$1,542,762		\$1,542,762
St. Michael's Choir School	\$11,155,222				\$11,155,222
Holy Angels CS	\$12,653,816		\$2,571,270		\$15,225,086
St. Matthias CS	\$10,164,962	\$1,049,077	\$2,571,270		\$13,785,309
<b>Total</b>	<b>\$33,974,000</b>	<b>\$1,049,077</b>	<b>\$6,685,302</b>		<b>\$41,708,379</b>



## Cap 2018 006 St. Matthias Budget & Consult Award - Appendix A

Please note that for the project(s) listed in the table above, the ministry has increased its funding benchmarks by two percent to recognize rising construction costs. This increase does not apply to any previously approved projects. Also, this benchmark increase does not apply to child care or EarlyON portions of the projects. The ministry's Expert Panel on Early Years Capital Standards is currently reviewing the benchmarks for child care and EarlyON space with recommendations expected to the ministry in spring 2018. If there are cost pressures associated with the Early Years component of a capital project, please contact your Capital Analyst.

Your funding approval is conditional upon amendments to the 2017-18 Grants for Student Needs (GSN) regulation by the Lieutenant Governor in Council.

Please see Appendix A for a complete list of the Capital Priorities project(s) submitted by your board along with the ministry's decision(s). Although the ministry recognizes that each project has unique circumstances, we have attempted to summarize our rationale for each decision through a high-level description. Your ministry Capital Analyst will contact board staff in the coming weeks to review the ministry's rationale and address any questions you may have.

Appendix B provides a table showing how funding was determined for the approved project(s).

### **Accountability Measures for Approved Projects**

The funding approved for your board through the 2017-18 Capital Priorities Program represents a significant investment in school infrastructure by the Government of Ontario. Your board is responsible and will be held accountable for measures to ensure that the cost and scope of any approved projects are within the approved funding amounts.

As noted in **Memorandum 2018:B3: Capital Priorities – New Reporting and Accountability Requirements**, the ministry is also introducing new high-level reporting and accountability requirements for school boards, including the School Board Capital Attestation Form (see Appendix C) and quarterly project reports. Your board is required to complete the School Board Attestation Form and email it to your ministry Capital Analyst by April 27, 2018. The ministry will communicate additional information about the quarterly project reports in the near future.

The child care and EarlyON funding allocation you have received can only be used to address capital costs related to the creation of a child care and/or EarlyON room(s). As a reminder, prior to requesting an approval to proceed, school boards and the Consolidated Municipal Service Manager (CMSM) or District Social Services Administration Board (DSSAB) are required to provide the Ministry of Education's Child Care Quality Assurance and Licensing Branch with a floor plan of any child care space. Once the space has been approved, a floor plan approval letter will be issued to your school board. This letter is required to be sent to the Capital Analyst when requesting the approval to proceed. If you require further information about the floor plan approval letter process, please contact the Ministry's Child Care Quality Assurance and

Licensing Branch at 1-877-510-5333 or email [childcare\\_ontario@ontario.ca](mailto:childcare_ontario@ontario.ca). All child care rooms must be built in accordance with the Child Care and Early Years Act, 2014 (CCEYA).

**Site Acquisition, Demolition and Unique Site Costs**

The ministry has funding available to address costs related to site acquisition and preparation for project construction costs that are not included in the Ministry's Capital funding benchmark. Additional funding will be provided to boards based upon submission of a detailed estimates with supporting engineering reports. Eligible costs include, but are not limited to the following:

- the acquisition of a site for new school construction;
- the acquisition of lots adjacent to existing schools for school expansion, including child care centres and community hubs;
- site improvements to make the sites suitable for construction, such as soil remediation, additional fill or demolition of existing structures, and
- addressing extraordinary municipal requirements.

**Payment**

The Capital Priorities Grant, Full Day Kindergarten, Community Hubs Replacement Space, and all associated child care and EarlyON funding will operate on a modified grant payment process, where cash flow is based on school board spending. There are two annual reporting periods for these programs:

- For the period of September 1<sup>st</sup> to March 31<sup>st</sup>, all related expenditures are recorded in the board's March Report; and,
- For the period of April 1<sup>st</sup> to August 31<sup>st</sup>, all related expenditures are recorded in the board's financial statements.

School boards will also be funded for the short-term interest costs related to these capital programs reflecting that cash flows will occur on a semi-annual basis. The short-term interest payments will be calculated in a manner similar to how they have been calculated for other eligible capital programs.

School boards who have not expended their Schools First Child Care Capital Retrofit Policy (SFCCCRP) funding, are expected to utilize their uncommitted allocation towards approved child care capital projects supporting additions and renovations that have been approved for capital funding consideration under the 2017-18 Capital Priorities Program.

**Change in Project Scope**

If your board chooses to amend the project scope approved through the 2017-18 Capital Priorities Program at a later date, you will be required to inform your Capital Analyst prior to engaging your architect regarding the new scope. If your project requires additional ministry funding, the board may be required to forfeit its project approval and re-submit a revised Capital Priorities business case with the alternative project scope.

In addition, any changes to approved child care or EarlyON capital components of the project will require the approval of your CMSM or DSSAB.

**Projects Not Approved for Funding**

I understand that your school board may have questions about any project(s) submitted and not approved through the 2017-18 Capital Priorities Program. Your ministry Capital Analyst will contact board staff in the coming weeks to review the ministry's rationale and consider potential next steps.

Ministry staff are committed to working collaboratively with your school board to provide guidance and respond to questions as your board considers the development of future capital plans, including requests for Capital Priorities funding.

Should you have any Capital Priorities questions, please contact your Capital Analyst, Matthew Anderson at 416-325-9796 or via email at [Matthew.Anderson@ontario.ca](mailto:Matthew.Anderson@ontario.ca).

For any questions related to the child care and/or EarlyON capital requests, please contact your regional representative from the Early Years and Child Care Programs and Service Integrated Branch.

Please refer to the Appendix D - Communications Protocol, for detailed requirements regarding public communications, events and signage related to the project. Should you have any communications-related questions, please contact Dylan Franks at 416-325-2947 or via email at [Dylan.Franks@ontario.ca](mailto:Dylan.Franks@ontario.ca).

We would like to take this opportunity to thank you and your staff for your assistance and support throughout this process, and look forward to continuing to work with your board.

Sincerely,

*Original signed by:*

Joshua Paul  
Assistant Deputy Minister  
Capital and Business Support Division

## Cap 2018 006 St. Matthias Budget & Consult Award - Appendix A

Attached:

Appendix A – Complete List of Submissions

Appendix B – Details of Approved Projects

Appendix C – School Board Attestation Form

Appendix D – Communication Protocol Requirements: Public Communications and Events

cc: Paul Bloye, Director, Capital Program Branch  
Colleen Hogan, Director, Capital Policy Branch  
Shannon Fuller, Assistant Deputy Minister, Early Years and Child Care Division  
Julia Danos, Director, Early Years and Child Care Programs and Service Integration Branch  
Holly Moran, Director, Child Care Quality Assurance and Licensing Branch  
Lloyd Noronha, Executive Superintendent of Business Services and CFO, Toronto CDSB  
Kevin Malcolm, Early Years Lead, Toronto CDSB  
Isilda Kucherenko, Early Years Advisor, Early Years and Child Care Programs and Service Integration Branch  
Elaine Baxter-Trahair, Children's Services General Manager, City of Toronto

**Cap 2018 006 St. Matthias Budget & Consult Award - Appendix B**

<b>PRIME CONSULTANT</b>	<b>SUB CONSULTANTS</b>									
	<b>Mechanical &amp; Electrical Engineer</b>	<b>Structural Engineer</b>	<b>Civil Engineer</b>	<b>Landscape Architect</b>	<b>Planning/ Building Code/ CCEYA</b>	<b>Traffic Consultant</b>	<b>Quantity Surveyor</b>	<b>M&amp;E Commissioning</b>	<b>Building Envelope Consulting and/or Commissioning</b>	<b>Hardware/ Hardware Commissioning</b>
<b>Hossack &amp; Associates</b>	Ellard Wilson	Stephen- son	MGM	Fleisher Ridout		GHD	RLB			
<b>Snyder &amp; Associates Inc</b>	Ellard Wilson	Kalos	Flora	Fleisher Ridout Partnership Inc	Snyder	WSP	Turner & Townsend	CFMS	Pinnacle	Allegion
<b>Susan Friedrich Architect Inc.</b>	Ellard Wilson	LEA	Masong- song	Serdika		GHD	Hooker	CFMS	Pretium Engineer- ing	CDH



## REPORT TO

# CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

## HOLY ANGELS CATHOLIC SCHOOL CAPITAL PROJECT CONSULTANT APPOINTMENT AND BUDGET APPROVAL (WARD 4)

*"I can do all things through Him who strengthens me."  
Philippians 4:13 (NRSVCE)*

Created, Draft	First Tabling	Review
December 4, 2018	December 12, 2018	
M. Zlomislic, (Acting) Senior Coordinator, Capital Development M. Farrell, Coordinator, Materials Management P. de Cock, Comptroller, Business Services P. Keyes, Superintendent of Learning, Student Achievement and Well-Being D. Friesen, (Acting) Executive Superintendent of Facilities Services		

### RECOMMENDATION REPORT

**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

T. Robins  
Acting Associate Director  
of Planning and Facilities

L. Noronha  
Executive Superintendent  
of Business Services and  
Chief Financial Officer

## A. EXECUTIVE SUMMARY

This report recommends that a contract be awarded to CS&P Architects Inc. to provide consulting services for the new elementary school to be constructed on the site of the existing Holy Angels Catholic School, at a total fees and expenses of **\$993,506.00** (including net HST), funded as detailed in Table 1, and subject to Ministry of Education approval of the Space Plan Template.

This report also recommends approval of a project budget of **\$17,358,410.00**, as detailed in Table 1, as per Ministry approved Capital Priorities, FDK and Child Care funding and including eligible funding from Educational Development Charges; and approval of a further **\$461,250.00** budget for unique site costs, subject to Ministry of Education approval of additional funding, for a total project budget of **\$17,819,660.00**.

Following approval of the consultant appointment and within four (4) weeks of the project start-up meeting, a school community meeting will be scheduled to introduce the architect, who will conduct a project 'Visioning Session'. This will be an opportunity for the school community and Trustee to provide preliminary input that may be incorporated into the design of the new school.

The new school will have an On-the-Ground (OTG) capacity of 600 pupil places and a child care centre for 88 children.

*The cumulative staff time required to prepare this report was 21 hours.*

## B. PURPOSE

1. On September 17, 2015, the Board approved in part the following:  
*That the Director of Education submit a detailed budget for Board approval for each Capital project prior to tendering.*
2. The Board's Purchasing Policy requires that contracts for new schools and major additions be approved by the Board of Trustees.

## C. BACKGROUND

1. On March 13, 2018, the Ministry of Education (EDU) approved Capital Priorities funding in the amount of \$15,225,086.00 for the construction of a

600-pupil-place replacement elementary school and five-room child care centre at the site of Holy Angels Catholic School (Refer to Appendix A).

2. Education Development Charges revenue for demolition and site preparation is available for this site. The EDU funding letter notes that the Ministry has additional funding available to address other costs that are not included in the Ministry Capital funding benchmark, such as extraordinary municipal requirements. Additional funding will be requested for these unique site costs following development and costing of a preliminary design.
3. The site of Holy Angels Catholic School has been expanded by two land purchases south of the existing site. The first, smaller site, was a residential property, which the Board has taken over and currently is occupied by portables. The second parcel is occupied by the Kerr's Candy factory. The factory is still operating, however, the tenant has been given notice to vacate the premises by **June 30, 2020**, following which the building will be demolished.
4. On November 13, 2018, the Space Plan Template (SPT) was submitted for approved to EDU for the new 600-pupil-place school and 88-space child care. Approval of the SPT is required prior to retaining the architect for the project.
5. A "Stage 1" *Request for Qualifications* was issued on January 26, 2017, to all interested architects in Ontario, through the *Biddingo* bidding service, in order to prequalify architects for upcoming Capital projects in four categories as follows:
  - (i) *Secondary replacement schools and major additions to \$40M;*
  - (ii) *Elementary replacement schools and major additions to \$16M;*
  - (iii) *Child care additions to \$5M;*
  - (iv) *School and child care retrofits to \$2M.*
6. Submissions were received from 24 architectural firms for Category 2: *Elementary replacement schools and major additions to \$16M*. Following evaluation by a committee of Board Capital staff, 11 firms were prequalified for this category of projects, based on the following criteria stipulated in the RFQ:



Evaluation Criteria Schedule	Points Available
<b>A) Firm Profile 25 points</b>	
1. Firm stability: Years in business, number of staff	5
2. Overall experience: Appropriate project types and scale	10
3. Qualifications of Key Staff	10
<b>B) Project Experience 35 points</b>	
1. Number of Similar Projects	5
2. Recent Completed Example(s)	5
3. Suitable Project Sizes	5
4. Demonstrated Cost Control	5
5. Demonstrated Energy/Greenhouse Gas Reduction	5
6. Design Quality – Aesthetics and Functionality	5
7. References	5
<b>C) Project Approach (Question Responses) 40 points</b>	
1. Design Approach	8
2. Energy/Greenhouse Gas Reduction Approach	8
3. Cost Control Approach	8
4. Municipal Approvals Approach	8
5. Contract Administration/Construction Field Review Approach	8
<b>Total</b>	<b>100</b>

## D. ACTION PLAN

1. “Stage 2” RFP P-019-19 was issued on October 26, 2018 to the 11 firms prequalified for elementary schools, for full consulting services for the demolition, design and construction of Holy Angels Catholic Replacement School.
2. On November 13, 2018, six (6) proposals were received from architectural firms in response to RFP P-019-19. A list of the respondents and their sub-consultant teams is included as Appendix B. The proposals were evaluated by a committee from the Board’s Capital staff according to the following criteria stipulated in the RFP:

	<b>Evaluation Criteria</b>	<b>Total Points</b>
A	Score from Stage 1 Prequalification prorated to 25%	25
B	Qualifications of proposed sub-consultant team	15
C	Understanding of Scope of Work – Completeness of Work Plan Deliverables	15
D	Suitability of Proponent Team's proposed consultant / sub-consultant services and timelines as outlined in the Work Plan	15
E	Proposed Fixed Fee	30
	<b>Sub-total to Determine Shortlist for Interviews</b>	<b>100</b>
F	Interview and Separate Price (Shortlisted Proponents)	25
	<b>Grand Total</b>	<b>125</b>

3. The first part of the evaluation utilized criteria A-E to determine a short list of the highest scoring firms to be further evaluated in an interview, which took place on November 27, 2018. The top three firms interviewed were:
  - CS&P Architects Inc.
  - LGA Architectural Partners
  - Snyder Architects Inc.
4. Staff recommend that a full services consulting contract be awarded to CS&P Architects Inc., based on the highest scoring combination of interview and pre-interview scoring.

## **E. METRICS AND ACCOUNTABILITY**

1. The site of Holy Angels Catholic School is eligible for Educational Development Charges (EDC) to cover the cost of site preparation. The preliminary project budget is outlined in Table 1 below :

Table 1: Holy Angels Replacement School - Project Budget					
	OTG	600	(All costs include net HST)		Dec. 12, 2018
	Funding Breakdown				Total Estimated Costs
	In Benchmark		Not in Benchmark		
	Capital Priorities + FDK	Child Care (B11)	Site Prep/ Demolition (EDC)	TGS/ Unique Site Costs	
A. Total Pre-Design			\$16,264		\$16,264
B. Total Consultant Fee/Expences	\$726,170	\$99,597	\$167,739	\$0	\$993,506
C. Total Municipal Fees	\$176,170	\$24,885	\$83,843	\$0	\$284,898
D. Total TCDSB Allowances	\$296,754	\$125,713	\$6,977	\$4,500	\$433,944
E. Total Construction Budget	\$10,909,891	\$2,205,022	\$1,770,000	\$435,000	\$15,319,913
F. Contingency Allowance (5% construction)	\$544,831	\$116,054	\$88,500	\$21,750	\$771,135
TOTAL PROJECT COST	\$12,653,816	\$2,571,270	\$2,133,324	\$461,250	\$17,819,660
APPROVED FUNDING	\$12,653,816	\$2,571,270	\$2,133,324	TBD	\$17,358,410
Estimated Funding Deficit (Request for Unique Site Costs and EDC funding)			\$0	(\$461,250)	(\$461,250)

2. EDU has in the past provided additional funding to address unique site costs upon submission of a detailed estimate of these costs. This request for additional funding will be submitted to the EDU upon completion of a detailed schematic design costing by a certified Quantity Surveyor.
3. EDU “Approval to Proceed,” based on submission of a pre-tender cost estimate, is required in order to tender the project.
4. Following tendering, the project budget will be revised to reflect the actual tender price and EDU approval and a report submitted for Board approval of the tender award and, if required, a revised project budget.
5. The project budget will be monitored through the Board’s financial systems and audit processes and financial status will be reported to the EDU annually through the Capital Asset Project Template (CAPT) system.

## **F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN**

1. Following approval of the consultant appointment and within four (4) weeks of the project start-up meeting, a school community meeting will be scheduled to introduce the architect, who will conduct a project ‘Visioning Session’. This will be an opportunity for the school community and Trustee to provide preliminary input that may be incorporated into the design of the

new school.

2. The architects will consult during the entire design process with Facilities and Early Learning staff, and the school's Local Design Committee (LDC) comprising the principal, superintendent, trustee, parish priest, teachers and parents, as well as the City of Toronto's child care projects representative (in an advisory role).
3. The **earliest** date for the occupancy of the new school is anticipated to be September 2022. However, time required for Municipal and Ministry approvals and/or delays in construction due to unforeseen conditions could extend the project completion and occupancy beyond this date.
4. Facilities staff will communicate directly with the principal, caretakers, and the area Service Quality Supervisor (SQS) to coordinate construction activities, including project schedule, hours of work, site access, and health and safety issues, and to provide support to the school's principal and superintendent for communication with school communities.
5. Staff will provide status updates to the school community at milestones or when there is new information, which will be posted on the Board website.

## **G. STAFF RECOMMENDATION**

1. That a contract be awarded to CS&P Architects Inc. to provide professional consulting services for the replacement elementary school to be constructed on the site of the existing Holy Angels Catholic School, for a total cost of **\$993,506.00** (including net HST) funded as detailed in Table 1, subject to Ministry of Education approval of the Space Plan Template.
2. That a project budget of **\$17,358,410.00**, as detailed in Table 1, as per Ministry approved Capital Priorities, FDK and Child Care funding and including eligible funding from Educational Development Charges; and approval of a further **\$461,250.00** budget for unique site costs, subject to Ministry of Education approval of additional funding, for a total project budget of **\$17,819,660.00**.

# CAP 2018 008 Holy Angels - APPENDIX 'A'

## Ministry of Education

### Office of the ADM

Capital and Business Support Division  
900 Bay Street  
20th Floor, Mowat Block  
Toronto ON M7A 1L2

## Ministère de l'Éducation

### Bureau du sous-ministre adjoint

Division du soutien aux immobilisations et  
aux affaires  
900, rue Bay  
20<sup>e</sup> étage, Édifice Mowat  
Toronto ON M7A 1L2



March 13, 2018

Rory McGuckin

Director of Education

Toronto Catholic District School Board

80 Sheppard Avenue East

Toronto ON M2N 6E8

Dear Mr. McGuckin,

I am writing to inform you that the Ministry of Education has completed its detailed review of the business case(s) your school board submitted for consideration under the 2017-18 Capital Priorities Grant funding program. As outlined in **Memorandum 2017:B7 – Request for Capital Priorities Project Funding Submissions**, business cases could have included requests for school capital funding, including funding for joint-use schools and community hub space, as well as capital funding to support the creation of new or renovated licensed child care spaces and EarlyON (child and family program) centres in schools as part of the larger school capital project.

Demand for funding through the 2017-18 Capital Priorities Program was significant. Altogether, 55 school boards submitted over 250 requests for funding consideration for school capital projects valued at approximately \$3.3 billion. In addition, 45 school boards submitted 180 requests for early years capital funding for the creation of 407 new or renovated child care rooms and 102 EarlyON centres.

I am pleased to inform you that the ministry has approved funding to support the following project(s) for your school board, as outlined in the table below:

Funding Allocation					
Project	Capital Priorities	Full Day Kindergarten	Child Care	EarlyON	Total
St. Margaret CS			\$1,542,762		\$1,542,762
St. Michael's Choir School	\$11,155,222				\$11,155,222
Holy Angels CS	\$12,653,816		\$2,571,270		\$15,225,086
St. Matthias CS	\$10,164,962	\$1,049,077	\$2,571,270		\$13,785,309
<b>Total</b>	<b>\$33,974,000</b>	<b>\$1,049,077</b>	<b>\$6,685,302</b>		<b>\$41,708,379</b>

# CAP 2018 008 Holy Angels - APPENDIX 'A'

Please note that for the project(s) listed in the table above, the ministry has increased its funding benchmarks by two percent to recognize rising construction costs. This increase does not apply to any previously approved projects. Also, this benchmark increase does not apply to child care or EarlyON portions of the projects. The ministry's Expert Panel on Early Years Capital Standards is currently reviewing the benchmarks for child care and EarlyON space with recommendations expected to the ministry in spring 2018. If there are cost pressures associated with the Early Years component of a capital project, please contact your Capital Analyst.

Your funding approval is conditional upon amendments to the 2017-18 Grants for Student Needs (GSN) regulation by the Lieutenant Governor in Council.

Please see Appendix A for a complete list of the Capital Priorities project(s) submitted by your board along with the ministry's decision(s). Although the ministry recognizes that each project has unique circumstances, we have attempted to summarize our rationale for each decision through a high-level description. Your ministry Capital Analyst will contact board staff in the coming weeks to review the ministry's rationale and address any questions you may have.

Appendix B provides a table showing how funding was determined for the approved project(s).

## **Accountability Measures for Approved Projects**

The funding approved for your board through the 2017-18 Capital Priorities Program represents a significant investment in school infrastructure by the Government of Ontario. Your board is responsible and will be held accountable for measures to ensure that the cost and scope of any approved projects are within the approved funding amounts.

As noted in **Memorandum 2018:B3: Capital Priorities – New Reporting and Accountability Requirements**, the ministry is also introducing new high-level reporting and accountability requirements for school boards, including the School Board Capital Attestation Form (see Appendix C) and quarterly project reports. Your board is required to complete the School Board Attestation Form and email it to your ministry Capital Analyst by April 27, 2018. The ministry will communicate additional information about the quarterly project reports in the near future.

The child care and EarlyON funding allocation you have received can only be used to address capital costs related to the creation of a child care and/or EarlyON room(s). As a reminder, prior to requesting an approval to proceed, school boards and the Consolidated Municipal Service Manager (CMSM) or District Social Services Administration Board (DSSAB) are required to provide the Ministry of Education's Child Care Quality Assurance and Licensing Branch with a floor plan of any child care space. Once the space has been approved, a floor plan approval letter will be issued to your school board. This letter is required to be sent to the Capital Analyst when requesting the approval to proceed. If you require further information about the floor plan approval letter process, please contact the Ministry's Child Care Quality Assurance and

# CAP 2018 008 Holy Angels - APPENDIX 'A'

Licensing Branch at 1-877-510-5333 or email [childcare\\_ontario@ontario.ca](mailto:childcare_ontario@ontario.ca). All child care rooms must be built in accordance with the Child Care and Early Years Act, 2014 (CCEYA).

## **Site Acquisition, Demolition and Unique Site Costs**

The ministry has funding available to address costs related to site acquisition and preparation for project construction costs that are not included in the Ministry's Capital funding benchmark. Additional funding will be provided to boards based upon submission of a detailed estimates with supporting engineering reports. Eligible costs include, but are not limited to the following:

- the acquisition of a site for new school construction;
- the acquisition of lots adjacent to existing schools for school expansion, including child care centres and community hubs;
- site improvements to make the sites suitable for construction, such as soil remediation, additional fill or demolition of existing structures, and
- addressing extraordinary municipal requirements.

## **Payment**

The Capital Priorities Grant, Full Day Kindergarten, Community Hubs Replacement Space, and all associated child care and EarlyON funding will operate on a modified grant payment process, where cash flow is based on school board spending. There are two annual reporting periods for these programs:

- For the period of September 1<sup>st</sup> to March 31<sup>st</sup>, all related expenditures are recorded in the board's March Report; and,
- For the period of April 1<sup>st</sup> to August 31<sup>st</sup>, all related expenditures are recorded in the board's financial statements.

School boards will also be funded for the short-term interest costs related to these capital programs reflecting that cash flows will occur on a semi-annual basis. The short-term interest payments will be calculated in a manner similar to how they have been calculated for other eligible capital programs.

School boards who have not expended their Schools First Child Care Capital Retrofit Policy (SFCCCRP) funding, are expected to utilize their uncommitted allocation towards approved child care capital projects supporting additions and renovations that have been approved for capital funding consideration under the 2017-18 Capital Priorities Program.

# CAP 2018 008 Holy Angels - APPENDIX 'A'

## **Change in Project Scope**

If your board chooses to amend the project scope approved through the 2017-18 Capital Priorities Program at a later date, you will be required to inform your Capital Analyst prior to engaging your architect regarding the new scope. If your project requires additional ministry funding, the board may be required to forfeit its project approval and re-submit a revised Capital Priorities business case with the alternative project scope.

In addition, any changes to approved child care or EarlyON capital components of the project will require the approval of your CMSM or DSSAB.

## **Projects Not Approved for Funding**

I understand that your school board may have questions about any project(s) submitted and not approved through the 2017-18 Capital Priorities Program. Your ministry Capital Analyst will contact board staff in the coming weeks to review the ministry's rationale and consider potential next steps.

Ministry staff are committed to working collaboratively with your school board to provide guidance and respond to questions as your board considers the development of future capital plans, including requests for Capital Priorities funding.

Should you have any Capital Priorities questions, please contact your Capital Analyst, Matthew Anderson at 416-325-9796 or via email at [Matthew.Anderson@ontario.ca](mailto:Matthew.Anderson@ontario.ca).

For any questions related to the child care and/or EarlyON capital requests, please contact your regional representative from the Early Years and Child Care Programs and Service Integrated Branch.

Please refer to the Appendix D - Communications Protocol, for detailed requirements regarding public communications, events and signage related to the project. Should you have any communications-related questions, please contact Dylan Franks at 416-325-2947 or via email at [Dylan.Franks@ontario.ca](mailto:Dylan.Franks@ontario.ca).

We would like to take this opportunity to thank you and your staff for your assistance and support throughout this process, and look forward to continuing to work with your board.

Sincerely,

*Original signed by:*

Joshua Paul  
Assistant Deputy Minister  
Capital and Business Support Division



# CAP 2018 008 Holy Angels - APPENDIX 'A'

Attached:

Appendix A – Complete List of Submissions

Appendix B – Details of Approved Projects

Appendix C – School Board Attestation Form

Appendix D – Communication Protocol Requirements: Public Communications and Events

cc: Paul Bloye, Director, Capital Program Branch  
Colleen Hogan, Director, Capital Policy Branch  
Shannon Fuller, Assistant Deputy Minister, Early Years and Child Care Division  
Julia Danos, Director, Early Years and Child Care Programs and Service Integration Branch  
Holly Moran, Director, Child Care Quality Assurance and Licensing Branch  
Lloyd Noronha, Executive Superintendent of Business Services and CFO, Toronto CDSB  
Kevin Malcolm, Early Years Lead, Toronto CDSB  
Isilda Kucherenko, Early Years Advisor, Early Years and Child Care Programs and Service Integration Branch  
Elaine Baxter-Trahair, Children's Services General Manager, City of Toronto

# CAP 2018 008 Holy Angels - APPENDIX 'B'

PRIME CONSULTANT	SUB CONSULTANTS									
	Mechanical/Electrical Engineer	Structural Engineer	Civil Engineer	Landscape Architect	Planning/ Building Code/ CCEYA	Traffic Consultant	Quantity Surveyor	M&E Commissioning	Building Envelope Consulting and/or Commissioning	Hardware/ Hardware Commissioning
Hossack & Associates	DEI Consult.	Kalos Eng	MGM	Fleisher Ridout		GHD	RLB			
Snyder & Associates Inc	Ellard Wilson	Kalos Eng	Flora	Fleisher Ridout	Snyder	WSP	Turner & Townsend	CFMS	Pinnacle	Allegion
Susan Friedrich Architect Inc.	Quasar Conslut.	LEA	Masongsong	Serdika		GHD	Hanscomb	CFMS	Pretium Engineering	CDH
CS & P Architects	Crossey Eng	Stephenson	SCS Consulting	Martin Wade land.	CS&P	BA Group	Turner & Townsend	Crossey Eng	CS&P	Dormaka ba
LGA Arch. Partners	Crossey Eng	Engineering Link	MGM	Aboud & Assoc	tbd/David Hine Eng/tbd	Trans-Plan Transportation inc.	Rider Levett Bucknall	Crossey Eng	LGA/Pretium	tbd
Kohn Shnier Architects	Crossey Eng	Black-well Eng	LEA Consult.	JSW + Assoc	Ksa/tbd/ Playspace Insp. & Consult.	LEA Consult.	Turner & Townsend	CFMS	tbd	Allegion



REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### TORONTO HYDRO VAULT ACCESS CHARGES (ALL WARDS)

*"I can do all things through Him who strengthens me."  
Philippians 4:13 (NRSVCE)*

Created, Draft	First Tabling	Review
December 4, 2018	December 12, 2018	
K. Elgharbawy, Senior Coordinator, Maintenance and Energy Management P. de Cock, Comptroller, Business Services D. Friesen, (Acting) Executive Superintendent of Facilities Services		
<b>RECOMMENDATION REPORT</b>		

**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

T. Robins  
Acting Associate Director  
of Planning and Facilities

L. Noronha  
Executive Superintendent  
of Business Services and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

A notice was received from Toronto Hydro that effective January 1, 2019 a PIA (Person in Attendance) charge will be applied to all required hydro vault access appointments, resulting in an estimated **\$100,000.00** increase in the Board's annual maintenance budget. This report recommends that the Chair of the Board of Trustees send a letter to the Board of Directors of Toronto Hydro, with copies to the Minister of Education and the Premier's Office, to request that Toronto Hydro maintain the practice of providing one annual hydro vault access free-of-charge to school boards.

*The cumulative staff time required to prepare this report was 3 hours.*

## **B. PURPOSE**

Action by the Chair of the Board of Trustees is requested to protest an unfair increase in Toronto Hydro charges that will have an unforeseen significant impact on the Board's Operating budget.

## **C. BACKGROUND**

1. Toronto Catholic District School Board (TCDSB) owns and maintains 71 hydro vaults board-wide. Each hydro vault is equipped with a heat detector that the Board is obliged to test as part of requirements to obtain current fire certificates and remain in good standing with Toronto Fire. Hydro vaults may also contain floor drains and sump pumps, which the Maintenance department is responsible for maintaining. Additional vault care includes ensuring the structural integrity of the vault is sound, accessibility is not restricted, grading surfaces do not pose hazards, and fire alarm devices are in good working order.
2. Although the hydro vaults are owned by the TCDSB, access to enter the vaults is controlled by Toronto Hydro. The current arrangement allows for one free access appointment per vault each year. If any further access is required, TCDSB is charged an hourly rate to provide access.
3. On November 9, 2018, TCDSB received notice from Toronto Hydro that effective January 1, 2019 a PIA (Person in Attendance) charge will be applied

to all required access appointments (refer to Appendix A). There will no longer be one annual access appointment provided free-of-charge.

#### **D. EVIDENCE/RESEARCH/ANALYSIS**

1. In order to reduce hydro vault access costs, staff currently schedule vault repairs to take place simultaneously with the testing of the fire devices. Taking advantage of the annual free access, staff are typically able to complete repairs and test the fire devices without incurring any additional costs.
2. Based on an average hourly rate of \$400.00 dollars per hour, the change to Toronto Hydro's vault access charges will result in a minimum additional annual cost of over **\$100,000.00** for TCDSB Maintenance Department.
3. Due to the short notice provided by Toronto Hydro of the new hydro vault access charges, this is an unforeseen cost to the 2018-2019 Operations and Maintenance budget. This additional cost will detract from the other important services under the Maintenance umbrella. This will negatively impact the condition of the Board's facilities and the comfort, health and safety of students and staff.

#### **E. ACTION PLAN**

1. Staff have sent a letter to the Toronto Hydro Municipal, Academic, Social and Health Care Account Representative outlining the Board's concerns with the new charges and requesting an exemption for school boards (refer to Appendix B.)

#### **F. STAFF RECOMMENDATION**

That the Chair of the Board of Trustees send a letter to the Board of Directors of Toronto Hydro, with copies to the Minister of Education and the Premier's Office, to request that one annual hydro vault access remain free-of-charge for school boards.



Dear Valued Customer,

Effective January 1, 2019, Toronto Hydro customers will be charged the cost of a Person in Attendance (PIA) when accessing customer-owned vaults. A PIA is a Toronto Hydro-qualified person who is on-site to ensure the protection of Toronto Hydro equipment located within a customer-owned vault. This update to the Conditions of Service ensures that those customers using Toronto Hydro resources pay their share of the cost.

All vault access appointments occurring on or after January 1, 2019 will be charged the cost of a PIA. The cost of the PIA's attendance will depend on the nature of the work being performed. In order to request a quote and/or schedule your vault access, please email us at [scheduler@torontohydro.com](mailto:scheduler@torontohydro.com).

Customers who own a vault located on their property are responsible for inspecting, maintaining and repairing their vault. Proper vault care includes regular maintenance to help ensure that the condition of the vault is acceptable to house Toronto Hydro's high voltage equipment. Ensuring that the structural integrity of the vault is sound, accessibility is not restricted, and surface grading is such that it does not pose any hazards to the public, are just a few examples of what's expected of vault owners to ensure that the vault and its surrounding area are safe while also decreasing the potential for outages and grid interruptions.

Safety is our top priority, which is why we lock all customer-owned vaults that contain high voltage electrical equipment. Coming into contact with any electrical equipment can be extremely hazardous and potentially fatal, which is why only qualified Toronto Hydro personnel are allowed to provide access to these vaults. Customers are not responsible for the repair of Toronto Hydro-owned equipment/assets within the vault, such as transformers and high-voltage primary cables.

We appreciate your cooperation and understanding. For more information or to schedule vault access, please contact us at [scheduler@torontohydro.com](mailto:scheduler@torontohydro.com) or 416-542-8000.

Sincerely,

Toronto Hydro



**DID YOU KNOW:** Toronto Hydro now accepts payment by Electronic Funds Transfer (EFT) and Online payment? With the click of a button, you can pay for services like vault access. Turn over to see how to use our new payment options.



## Instructions for Payment by Cheque

Please mail cheques to Toronto Hydro's office to the attention of Miscellaneous Accounts Receivable, 500 Commissioners St., Toronto, ON, M4M 3N7, or deliver in person from 8:00 a.m. to 4:30 p.m. (excluding weekends and statutory holidays).

Please make cheques payable to **Toronto Hydro-Electric System Limited** and write the job quotation or project address or project number in the memo field and attach a copy of the signed Job quotation/Short or Long Offer to Connect to help ensure timely posting of the payment.

## Instructions for Payment by Wire Transfer/Electronic Funds Transfer (EFT)

Please use the following banking information for making a payment to Toronto Hydro-Electric System Limited via wire transfer:

Payee Name: Toronto Hydro-Electric System Limited  
Address: 500 Commissioners Street, Toronto, ON, M4M 3N7  
Bank Name: Royal Bank of Canada  
Bank Address: 200 Bay Street, Toronto, Ontario, M5J 2L5  
Bank Number: 003  
Transit Number: 00002  
Bank Account Number: 1550573

## Instructions for Online Payment

Please use "Toronto Hydro Projects" as the payee and your Customer Account# (found on the invoice or job quotation) as the payee account#.

## General Instructions for EFT and Online Payments

Please e-mail the payment details to Toronto Hydro at [projectpayments@torontohydro.com](mailto:projectpayments@torontohydro.com) within 24 hours of completing wire transfer/EFT or online payment. This will help ensure accurate and timely processing of your payment.

Payment details to be provided via attaching signed Job quotation/Short or Long Offer to Connect or by providing the following itemized details:

Name of the Customer:  
Address of the work location (where service is to be performed):  
Customer telephone number:  
Payment Amount:  
Name of contact at Toronto Hydro:  
Job quotation or Project#:

**DO NOT USE THE ABOVE BANKING INFORMATION TO PAY YOUR TORONTO HYDRO ELECTRICITY BILLS.**

Wire transfer or online payments made as instructed above will not be posted to your electricity account. Where a copy of the signed document or the itemized details above are not provided, Toronto Hydro will return the payment. Toronto Hydro is not responsible for any delays that may be caused by payments made in error or by incorrect, incomplete or missing payment information.





December 7, 2018

Via Email: [danderson@torontohydro.com](mailto:danderson@torontohydro.com)

(hard copy to follow by mail)

Toronto Hydro  
P.O. Box 125  
Suite 2700, 777 Bay Street  
Toronto, Ontario  
M5G 2C8

Attention: Dean Anderson. Lead  
CDM Business Development

Dear Mr. Anderson:

**RE: New Hydro Vault Access Charges**

On November 9, 2018, Toronto Catholic District School Board (TCDSB) received a notice from Toronto Hydro that effective January 1, 2019 a PIA (Person in Attendance) charge will be applied to all required hydro vault access appointments. Previously, one annual hydro vault access was provided free-of-charge.

The school board requires access to all hydro vaults located within its facilities a minimum of once a year in order to test fire devices as part of our annual fire alarm system certification. Based on an average hourly rate of \$400.00 dollars per hour, the change to Toronto Hydro's vault access charges will result in a minimum additional annual cost of over \$100,000.00 for TCDSB. Funding for school board maintenance and operations costs is fixed annually on a per-pupil basis and the budget for the 2018-2019 school/fiscal year, based on the Grant for Student Needs, was finalized in June 2018. The short notice of the new charge does not allow for any additional funding from the Ministry to account for the additional cost.

The imposition of this additional cost at this time will require diversion of funds required for the maintenance of our schools. This will negatively impact the condition of the Board's facilities and the comfort, health and safety of students and staff.

We request that Toronto Hydro provide an exemption to this change in hydro vault access charges for publicly funded school boards. At the very least, we request that the implementation of this additional charge be deferred until January 2020 for school boards, so that the Ministry of Education can address this additional cost in the operating grants provided to school boards.

Sincerely,

Deborah Friesen

Acting Executive Superintendent of Facilities Services

cc: R. McGuckin, Director of Education, TCDSB  
T. Robins, Associate Director of Planning, Facilities and Stewardship, TCDSB  
K. Elgharbawy, Senior Coordinator of Maintenance, TCDSB  
L. Hart, CDM Key Account Consultant, Toronto Hydro  
S. Shaw, Executive Officer, Facilities and Planning, Toronto District School Board





REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### INVESTMENT REPORT 2017-18

*"I will give you peace and quietness."*  
I Chronicles 16:11

Created, Draft	First Tabling	Review
November 27, 2018	December 12, 2018	
D. Bilenduke; Senior Coordinator, Finance P. De Cock; Comptroller, Business Services & Finance		
<b>INFORMATION REPORT</b>		

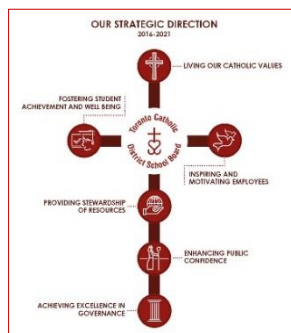
**Vision:**

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*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



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Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

T. Robins  
Acting Associate Director  
of Planning and Facilities

L. Noronha  
Executive Superintendent  
of Business Services and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

The following report updates Trustees on the Board's investment activities during fiscal year 2017/18 as required by Ontario Regulation 41/10 section 14 (1) and TCDSB Policy F.M. 08 (Effective Financial Management and Control of Operations). The Treasurer of the Board confirms that all TCDSB borrowing and investment activity for fiscal 2017/18 conforms to both the Regulations and Board Policy.

*The cumulative staff time required to prepare this report was 6 hours*

## **B. PURPOSE**

The Ministry of Education mandates that the Treasurer of the Board reports on investing and commodity hedging activity (e.g. gas contracts) once annually.

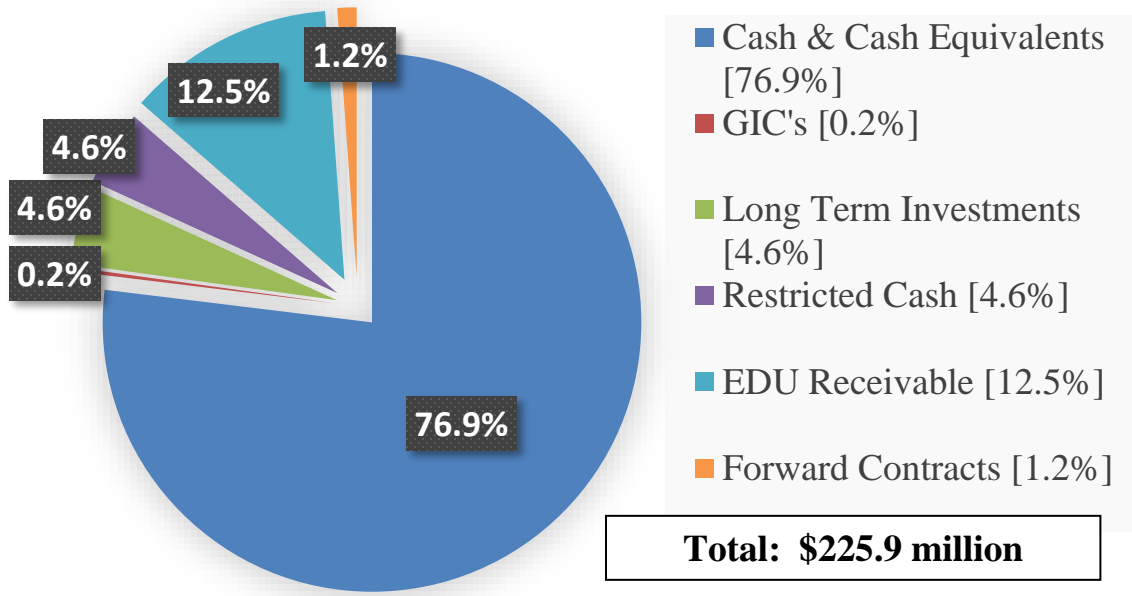
## **C. BACKGROUND**

1. ***This report fulfils a legislative requirement.*** Ontario Regulation 41/10 Board Borrowing, Investing and Other Financial Matters and TCDSB Policy F.M. 08 (Effective Financial Management and Control of Operations) requires the Treasurer of the Board to present an annual investment report confirming all investment activity is within the criteria specified by the Regulation. It also requires full disclosure of any commodity price hedging agreements in respect of energy prices.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. ***The Board controls a diversified portfolio relative to the legislative restrictions and its cash needs.*** As at August 31, 2018 the audited financial statements of the Board listed \$173.8 million of Cash and Cash Equivalents and \$21.2 million of Investments & Restricted Cash. The Board also has forward gas contracts and a capital receivable from the Ministry of Education (EDU). Figure 1 illustrates the high level breakdown of the Boards investment portfolio as at August 31, 2018.

**Figure 1: Portfolio by Type of Investment**



2. ***The Board's largest holding is in interest bearing cash investments.*** Cash and Cash Equivalents are temporary short-term cashable Guaranteed Investment Certificates (GIC) investments that earned an average of 1.60% over the year.
3. ***The Board's Trust Funds have been safeguarded, while maximizing interest revenue.*** The Trust Funds of the Board have been invested in longer term GIC's in order to earn a higher rate of interest. The weighted average rate of return is approximately 1.8%. Figure 2 provides details of these investments.

**Figure 2: Trust Fund Yields and Maturities**

<b>Amount</b>	<b>Rate</b>	<b>Year of Maturity</b>
<b>\$60,722</b>	1.20%	2018
<b>\$60,842</b>	1.40%	2019
<b>\$50,000</b>	2.10%	2019
<b>\$51,412</b>	1.40%	2019
<b>\$50,000</b>	1.75%	2020
<b>\$60,000</b>	1.40%	2020
<b>\$55,000</b>	2.45%	2020
<b>\$65,000</b>	2.73%	2021
<b>\$60,000</b>	1.55%	2021
<b>\$512,976</b>	1.76%	

4. ***The Board holds several special investments.*** As of August 31<sup>st</sup> 2018, Special Investments include a \$10.5 million long term investment to secure an escrow agreement on a property purchase, \$10.3 million of Restricted Cash held in trust for a joint school construction project, a capital revenue receivable with the Ministry of Education totalling \$28.2 million and forward contracts to purchase natural gas for its schools totalling \$2.6 million. Figure 3 summarizes these holdings.

**Figure 3: Summary of Special Investments**

<b>Amount (\$M)</b>	<b>Rate</b>	<b>Description</b>	<b>Purpose</b>
<b>\$10.5</b>	2.05%	Long Term Investment	Escrow agreement, real estate
<b>\$10.3</b>	Variable	Restricted cash, in trust.	Railway lands school construction
<b>\$28.2</b>	1.00%	Short term EDU receivable	New school construction
<b>\$2.6</b>	Variable	Forward gas contracts	Mitigate variable natural gas rates

## **E. METRICS AND ACCOUNTABILITY**

1. ***Business Services staff continue to optimize the investment portfolio on behalf of the Board.*** In the 2017-18 fiscal year, TCDSB earned interest revenues totalling \$3.13 million or an average return of 1.60%, most of which is earned on capital funds held by the Board, (i.e. Proceeds of Disposition, and Education Development Charges). Interest rates are expected to rise slowly during 2018/19 and the Board will capitalize on these increases on its short-term investments. At the time of preparation of this report, the Board has already seen an increase to average return to 2.15% for the current fiscal year.
2. ***All investments are in accordance with legislation and policy.*** As required under O. Reg. 41/10 the Treasurer of the Board confirms that all TCDSB borrowing and investment activity for 2017-18 fiscal year is consistent with Ontario Regulation 41/10 and made in accordance with the investment policies and goals of the Board.

## **F. CONCLUDING STATEMENT**

This report is for the consideration of the Board.

**CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY  
PENDING LIST TO DECEMBER 12, 2018**

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Nov-18 Corporate Services	TBD	Corporate Services	Report regarding whether the IL Survey is compromised as a result of staff speaking to children ( <b>Domenico Paglia, President of CUPE 3155 International Languages, regarding IL Survey</b> )	Associate Director, Academic Affairs
2	Nov-18 Corporate Services	TBD	Corporate Services	That staff return for final approval of the project once the RFP results are finalized ( <b>Public Meeting Room Audio Visual Upgrades –Funding</b> )	Executive Superintendent of Business Services and CFO
3	Nov-18 Corporate Services	TBD	Corporate Services	Received and referred to staff for additional school- specific information ( <b>School Cash Suite Progress Report</b> )	Executive Superintendent of Business Services and CFO

# REVISED ANNUAL REPORTS & POLICY METRICS CORPORATE SERVICES

A = Annual Report

P = Policy Metric Report

Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (Q)	Corporate Services	Financial Status Update Report #1	Executive SO Business Services
2	January (P)	Corporate Services	<u>B.R.01 Rental of Surplus School Space &amp; Properties</u> Policy Metric	Associate Director Planning & Facilities
3	February (A)	Corporate Services	Annual Investment Report	Executive SO Business Services
4	March (A)	Corporate Services	Budget Report: Financial Planning and Consultation Review	Executive SO Business Services
5	March (A)	Corporate Services	Planning Enrolment Projection	Associate Director of Planning and Facilities
6	March (A/P)	Corporate Services	Transportation Annual Report and <u>S.T.01 Transportation</u> Policy Metric	Associate Director Planning & Facilities
7	April (Q)	Corporate Services	Financial Status Update Report #2	Executive SO Business Services
8	May (P)	Corporate Services	<u>A.18 Development Proposals, Amendments and Official Plans and Bylaws</u> Policy Metric	Associate Director Planning & Facilities
9	June (Q)	Corporate Services	Financial Status Update Report #3	Executive SO Business Services
10	June (A)	Corporate Services	Report: Annual Budget Estimates	Executive SO Business Services
11	October (A/P)	Corporate Services	Preliminary Enrolment Reports Elementary and Secondary Schools and <u>S.A.01 Elementary Admission and Placement</u> Policy Metric	Associate Director Planning & Facilities
12	October (A)	Corporate Services	Trustee Honorarium Report	Executive SO Business Services
13	November (A)	Corporate Services	Legal Fees Report	Executive SO Business Services

**REVISED ANNUAL REPORTS & POLICY METRICS  
CORPORATE SERVICES**

<b>14</b>	November (Q)	Corporate Services	Financial Status Update #4 and Audited Financial Statements	Executive SO Business Services
<b>15</b>	December (A)	Corporate Services	Budget Report: Revised Budget Annual Estimate	Executive SO Business Services