

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE REGULAR MEETING Public Session

AGENDA March 21, 2019

Nancy Crawford, Chair
Trustee Ward 12

Norman Di Pasquale, Vice Chair
Trustee Ward 9

Frank D'Amico
Trustee Ward 6

Markus de Domenico
Trustee Ward 2

Michael Del Grande
Trustee Ward 7

Daniel Di Giorgio
Trustee Ward 10

Taylor Dallin
Student Trustee

Angela Kennedy
Trustee Ward 11

Ida Li Preti
Trustee Ward 3

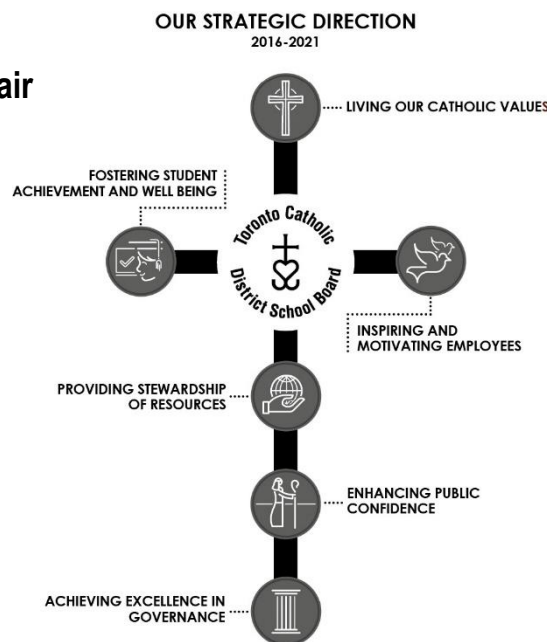
Teresa Lubinski
Trustee Ward 4

Joseph Martino
Trustee Ward 1

Maria Rizzo
Trustee Ward 5

Garry Tanuan
Trustee Ward 8

Joel Ndongmi
Student Trustee



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Assistant Recording Secretary: Sonia Tomaz, 416-222-8282 Ext. 2298

Rory McGuckin
Director of Education

Maria Rizzo
Chair of the Board

TERMS OF REFERENCE FOR CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

The Corporate Services, Strategic Planning and Property Committee shall have responsibility for considering matters pertaining to:

- (a) Business services including procurement, pupil transportation risk management/insurance and quarterly financial reporting
- (b) Facilities (buildings and other), including capital planning, construction, custodial services, design, maintenance, naming of schools, enrolment projections and use permits
- (c) Information Technology including, computer and management information services
- (d) Financial matters within the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee including budget development
- (e) Policy development and revision in the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee
- (f) Policies relating to the effective stewardship of board resources in the specific areas of real estate and property planning, facilities renewal and development, financial planning and information technology
- (g) The annual operational and capital budgets along with the financial goals and objectives are aligned with the Board's multi-year strategic plan
- (h) Any matter referred to the Corporate Services, Strategic Planning and Property Committee by the Board
- (i) Intergovernmental affairs and relations with other outside organizations
- (j) Advocacy and political action
- (k) Partnership development and community relations
- (l) Annual strategic planning review and design

OUR MISSION

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AGENDA THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC SESSION

Nancy Crawford, Chair

Norman Di Pasquale, Vice-Chair

Thursday, March 21, 2019

7:00 P.M.

Pages

1. Call to Order
2. Opening Prayer (Chair or Designate)
3. Singing of O Canada
4. Roll Call and Apologies
5. Approval of the Agenda
6. Report from Private Session
7. Declarations of Interest
8. Approval & Signing of the Minutes of the Meeting held February 14, 2019 for Public Session. 1 - 20
9. Delegations
10. Presentation
 - 10.a Presentation from Caroline Morgan Di Giovanni, former Chair of the Metropolitan Separate School Board (MSSB), regarding Rising to the Challenges of Catholic Leadership

11.	Notices of Motion	
12.	Consent and Review	
13.	Unfinished Business	
14.	Matters referred or deferred	
15.	Staff Reports	
15.a	2019-20 to 2020-21 Consensus Enrolment Projections (Recommendation)	21 - 46
15.b	2019-20 Budget Setting Plan and Consultation (Recommendation)	47 - 64
15.c	Liquor Waiver for Brebeuf College Event on May 10, 2019 (Recommendation)	65 - 66
15.d	Liquor Waiver Request for Francis Libermann Catholic High School Event on June 13, 2019 (Recommendation)	67 - 68
15.e	Appointment of a Trustee to Serve on the Toronto and Region Outdoor Education Task Force (Recommendation)	69 - 76
15.f	Municipal Conflict of Interest Act regarding Integrity Commissioner (Recommendation) (To Be Distributed)	
15.g	March 2019 School Cash Suite Progress Report (Information)	77 - 92
16.	Reports from External Committees/Organizations	
17.	Listing of Communications	
18.	Inquiries and Miscellaneous	
19.	Updating of the Pending Lists	
19.a	Annual Calendar of Reports and Policy Metrics	93 - 94
19.b	Monthly Pending List	95
20.	Resolve into FULL BOARD to Rise and Report	

21. Closing Prayer

22. Adjournment

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through witness, faith, innovation and action.*



MINUTES OF THE REGULAR MEETING OF THE CORPORATE AFFAIRS, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC SESSION

HELD FEBRUARY 14, 2019

Trustees: N. Crawford, Chair
N. Di Pasquale, Vice-Chair
F. D'Amico – via Teleconference
M. Del Grande – via Teleconference
D. Di Giorgio
A. Kennedy
I. Li Preti
T. Lubinski
J. Martino
M. Rizzo
G. Tanuan - via Teleconference

Student Trustees: T. Dallin
N. Ndongmi

Staff: R. McGuckin
D. Koenig
L. Noronha
P. Matthews
S. Camacho
S. Vlahos
P. De Cock
D. Friesen
J. Wujek

S. Harris, Recording Secretary
 S. Tomaz, Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

4. Roll Call and Apologies

An apology was extended on behalf of Trustee de Domenico.

5. Approval of the Agenda

MOVED by Trustee Di Pasquale, seconded by Trustee Kennedy, that the Agenda, as amended to include Item 17a) Inquiry from Trustee Rizzo regarding Libraries in Elementary Schools, be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
 Del Grande
 Di Giorgio
 Di Pasquale
 Kennedy
 Li Preti
 Lubinski
 Martino
 Rizzo
 Tanuan

The Motion was declared

CARRIED

6. Report from Private Session

MOVED by Trustee Di Pasquale, seconded by Trustee Kennedy, that the matters discussed in PRIVATE Session regarding an Education Development Charge and an Inquiry concerning property, be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tantuan

The Motion was declared

CARRIED

Student Trustees Dallin and Ndongmi wished to be recorded as voted in favour.

7. Declarations of Interest

There were none in PRIVATE, DOUBLE PRIVATE nor PUBLIC Session.

8. **Approval & Signing of the Minutes of the Meeting**

MOVED by Trustee Di Pasquale, seconded by Trustee Kennedy, that the Minutes of the Regular Meeting held January 17, 2019 for PUBLIC Session be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
 Del Grande
 Di Giorgio
 Di Pasquale
 Kennedy
 Li Preti
 Lubinski
 Martino
 Rizzo
 Tanuan

The Motion was declared

CARRIED

Trustee D'Amico joined the meeting via Teleconference at 7:17 pm.

12. **Consent and Review**

The Chair reviewed the Order Paper and the following Items were held:

- 14a) Trustee Rizzo;
- 14b) Trustee Di Pasquale;
- 14c) Trustee Del Grande;

- 15c) Trustee Rizzo; and
- 17a) Trustee Rizzo

MOVED by Trustee Rizzo, seconded by Trustee Di Pasquale, that the Items not held be received and that those with staff recommendations be received and approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

ITEMS AS CAPTURED IN THE ABOVE MOTION

15a) Dante Alighieri Academy Feasibility Study Update (Ward 5):

1. That staff proceed with issuing a Request For Proposal (RFP) for full architectural consulting services for development of the feasibility study's recommended option, which is the construction of a new Dante

Alighieri Academy on the site of Regina Mundi and relocation of Regina Mundi to the existing Dante Alighieri building;

2. That staff proceed with submitting a request to the Ministry of Education for an increase in the capital funding for the new Dante Alighieri to cover the short fall as a result of inflationary pressures; and
3. That staff proceed with submitting a request to the Ministry of Education for specific renewal funding to address the renovation of the existing Alighieri, which will house Regina Mundi Elementary School.

15b) Former St. Veronica Catholic School Ward 6 City of Toronto Shelter For Asylum Seekers; and

18a) Monthly Pending List

14. Matters Referred or Deferred

MOVED by Trustee Rizzo, seconded by Trustee Li Preti, that Item 14a) be adopted as follows:

From Regular Board Meeting Held January 24, 2019

14a) Revised Annual Calendar of Reports and Policy Metrics for 2019 received.

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Li Preti, that Trustees approve the revised Calendar of Annual Reports and Policy Metric Reports presented in Appendix B.

Results of the Vote taken on the Amendment, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Del Grande

Di Giorgio
 Di Pasquale
 Kennedy
 Li Preti
 Lubinski
 Martino
 Rizzo
 Tanuan

The Amendment was declared

CARRIED

Student Trustees Dallin and Ndongmi wished to be recorded as voted in favour.

Results of the Vote taken on the Motion, as amended, as follows:

In favour

Opposed

Trustees Crawford
 D'Amico
 Del Grande
 Di Giorgio
 Di Pasquale
 Kennedy
 Li Preti
 Lubinski
 Martino
 Rizzo
 Tanuan

The Motion, as amended, was declared

CARRIED

Student Trustees Dallin and Ndongmi wished to be recorded as voted in favour.

MOVED by Trustee Di Pasquale, seconded by Trustee Tanuan, that Item 14b) be adopted as follows:

From Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting Held February 7, 2019

14b) Parent Engagement Updated Report 2017-18 received.

Trustee Di Giorgio left the horseshoe at 7:36 pm and 7:38 pm.

MOVED IN AMENDMENT by Trustee Tanuan, seconded by Trustee Rizzo:

1. That Staff further investigate the reasons why schools have difficulty recruiting and retaining parents to be active members of their Catholic School Parent Council and report back to the May meeting of the Student Achievement Committee; and
2. That the Catholic Parent Involvement Committee(CPIC) be encouraged to financially support communication and event initiatives such as parent engagement forums, parent council mini-conferences, joint CPIC/Ontario Association of Parents in Catholic Education (OAPCE) Pro-Grant workshops, OAPCE Commissioning and Parent Volunteer awards and to financially support communication and event initiatives such as Faith in our Child information sessions, Lift Jesus Higher rallies, mental awareness workshops, as recommended in the report.

Time for business expired and the Chair called for the debate to be extended by 15 minutes, as per Article 12.6, which was approved by unanimous consent as follows:

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

Trustee Rizzo requested that Part 2 of the Motion be split as follows:

1. That CPIC be encouraged to financially support communication and event initiatives such as parent engagement forums, parent council mini-conferences, joint CPIC/OAPCE Pro-Grant workshops, OAPCE Commissioning and Parent Volunteer awards; and
2. That CPIC be encouraged to financially support communication and event initiatives such as Faith in our Child information sessions, Lift Jesus Higher rallies, mental awareness workshops, as recommended in the report.

Time for business expired and the Chair called for the debate to be extended by 15 minutes, as per Article 12.6, which was approved by majority consent, as follows:

Results of the Vote taken, as follows:

<u>In favour</u>	<u>Opposed</u>
Trustees Crawford	Martino
D'Amico	
Del Grande	
Di Giorgio	
Di Pasquale	
Kennedy	
Li Preti	
Lubinski	
Rizzo	
Tanuan	

Student Trustees Dallin and Ndongmi wished to be recorded as voted in favour.

MOVED by Trustee Di Giorgio, seconded by Trustee Di Pasquale, that the Question be called.

Results of the Vote taken, as follows:

<u>In favour</u>	<u>Opposed</u>
Trustees Crawford	Lubinski
D'Amico	Rizzo
Del Grande	Tanuan
Di Giorgio	
Di Pasquale	
Kennedy	
Li Preti	
Martino	

The Motion was declared

CARRIED

Student Trustees Dallin and Ndongmi wished to be recorded as voted in favour.

Results of Vote taken on Part 1 of the Amendment, as follows:

In Favour

Opposed

Trustees Crawford	Kennedy
D'Amico	
Del Grande	
Di Giorgio	
Di Pasquale	
Li Preti	
Lubinski	
Martino	
Rizzo	
Tanuan	

Part 1 of the Amendment was declared

CARRIED

Results of Vote taken on Part 2 of the Amendment, as follows:

In Favour

Opposed

Trustees Crawford	
D'Amico	
Del Grande	
Di Giorgio	
Di Pasquale	

Kennedy
 Li Preti
 Lubinski
 Martino
 Rizzo
 Tanuan

Part 2 of the Amendment was declared

CARRIED

Student Trustees Dallin and Ndongmi wished to be recorded as voted in favour.

Results of the Vote taken on Part 3 of the Amendment, as follows:

In Favour

Opposed

Trustees Crawford	D'Amico
Del Grande	Di Pasquale
Di Giorgio	Li Preti
Kennedy	Martino
Lubinski	Rizzo
Tanuan	

Part 3 of the Amendment was declared

CARRIED

Results of the Votes taken on the Motion, as amended, as follows:

<u>In Favour</u>	<u>Opposed</u>
Trustees Crawford	D'Amico
Del Grande	Di Giorgio
Kennedy	Di Pasquale
Lubinski	Li Preti
Tanuan	Martino
	Rizzo

The Motion, as amended, was declared

LOST

Trustee Kennedy left the horseshoe at 8:49 pm.

Trustee Di Giorgio left the horseshoe at 8:51 pm. and returned at 8:52 pm.

Trustee Kennedy returned to the horseshoe at 8:53 pm.

Trustee D'Amico disconnected via Teleconference at 8:58 pm.

MOVED by Trustee Del Grande, seconded by Trustee Rizzo, that Item 14c) be adopted as follows:

- 14c) Inquiry from Trustee Del Grande regarding Writing Programs in Schools** received and referred to staff for a report regarding the status of the application of teaching cursive writing in our Board.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford	Di Giorgio
Del Grande	
Di Pasquale	
Kennedy	
Li Preti	
Lubinski	
Martino	
Rizzo	
Tanuan	

The Motion was declared

CARRIED

Student Trustees Dallin and Ndongmi wished to be recorded as voted in favour.

- 14d) Inquiry from Trustee de Domenico regarding Snowplowing** with the consent of the Committee Trustee Di Pasquale withdrew the Inquiry on behalf of Trustee de Domenico.

15. Staff Reports

MOVED by Trustee Rizzo, seconded by Trustee Di Pasquale, that Item 15c) be adopted as follows:

- 15c) Rental of Surplus School Space Policy B.R.01 Annual Reporting Requirement** received.

Trustee Di Giorgio left the horseshoe at 9:06 pm.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Dallin and Ndongmi wished to be recorded as voted in favour.

MOVED by Trustee Kennedy, seconded by Trustee Rizzo, that Items 15d) and 15e) be adopted as follows:

- 15d) Liquor Waiver Request for Senator O'Connor Catholic Secondary School Event on March 7, 2019** that Regulation 6 of Appendix A of the Permits Policy B.R.05 be waived and that permission be granted to serve alcohol at the Senator O'Connor Catholic Secondary School Irish Dinner Event, between 6:00 pm and 10:30 pm on Thursday, March 7, 2019; and
- 15e) Liquor Waiver Request for Senator O'Connor Catholic Secondary School Event on June 6, 2019** that Regulation 6 of Appendix A of the Permits Policy B.R.05 be waived and that permission be granted to serve alcohol at the Senator O'Connor Catholic Secondary School Staff Retirement Party Event, between 5:00 pm and 11:00 pm on Thursday, June 6, 2019.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Di Giorgio returned to the horseshoe at 9:08 pm.

MOVED by Trustee Kennedy, seconded by Trustee Lubinski, that Item 15f) be adopted as follows:

- 15f) Liquor Waiver Request for Blessed Cardinal Newman Catholic High School Event on May 3, 2019** that Regulation 6 of Appendix A of the Permits Policy B.R. 05 be waived and that permission be granted to serve alcohol at the Blessed Cardinal Newman Catholic High School Retirement Event, between 6:00 pm and 9:00 pm on Friday, May 3, 2019.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
 Del Grande
 Di Giorgio
 Di Pasquale
 Kennedy
 Li Preti
 Lubinski
 Martino
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Di Giorgio, seconded by Trustee Martino, that Item 15g) be adopted as follows:

- 15g) Liquor Waiver Request for Immaculate Conception Catholic School Event on May 9, 2019** that Regulation 6 of Appendix A of the Permits Policy B.R.05 be waived and that permission be granted to serve alcohol at the Immaculate Conception Catholic School Art Exhibit Event, between 6:00 pm and 9:00 pm on Thursday, May 9, 2019.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
 Del Grande
 Di Giorgio
 Di Pasquale

Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Del Grande disconnected via Teleconference at 9:20 pm.

17. Inquiries and Miscellaneous

MOVED by Trustee Rizzo, seconded by Trustee Li Preti, that Item 17a) adopted as follows:

- 17a) From Trustee Rizzo regarding libraries in Elementary Schools**
received and referred to staff for a report to come back to the April 4, 2019 Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting that investigates the possibility of assisting with educational programs to certify library technicians, and that further investigates the number of teacher librarians available to be librarians in our elementary schools.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino

Rizzo
Tanuan

The Motion was declared

CARRIED

19. Resolve into FULL BOARD to Rise and Report

MOVED by Trustee Kennedy, seconded by Trustee Martino, that the meeting resolve into FULL BOARD to Rise and Report.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

21. Adjournment

MOVED by Trustee Martino, seconded by Trustee Di Pasquale, that the meeting be adjourned.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

2019-20 TO 2021-22 CONSENSUS ENROLMENT PROJECTIONS

"For there are three that testify: the Spirit and the water and the blood; and these three agree." 1John5:7-8

Created, Draft	First Tabling	Review
February 26, 2019	March 21, 2019	Click here to enter a date.

Adam Brutto, Supervisor/Demographer, Planning Services
Barbara Leporati, Senior Coordinator, Planning Services
Michael Loberto, Superintendent, Planning & Development Services

RECOMMENDATION REPORT

Vision:

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Mission:

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Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report provides consensus enrolment projections for the 2019-20, 2020-21 and 2021-22 school years for approval of the Board. Enrolment projections are submitted to the Ministry of Education and form the basis for projecting 2019-20 budget and staffing levels.

TCDSB Current & Projected Enrolment (ADE)				
Year	2018 (Current)	2019	2020	2021
Elem.	62,758	63,199	64,002	64,697
Sec.	29,101	28,763	28,922	29,335
Total	91,859	91,962	92,924	94,032
Annual Change	-	103	962	1,108

The projected enrolment for 2019-2020 indicates an overall increase of 0.82% in the Elementary panel and an overall decrease of -0.87% in the Secondary panel when compared to actual enrolment for the 2018-19 school year. It is anticipated that over the next 5 to 10 year horizon, the strong growth trends exhibited in the elementary panel will eventually translate into growth in the secondary panel and slight overall growth as a Board.

The cumulative staff time required to prepare this report was 500 hours.

B. PURPOSE

Consensus enrolment projections for all TCDSB elementary and secondary schools are used for Accommodation Planning, Budgetary and Human Resources purposes as required by the Ministry of Education.

C. BACKGROUND

1. *Consensus enrolment projections for the 2019-20 to 2021-22 school years have been prepared.* Enrolment projections are based on October 31, 2018 pupil counts projected forward applying a number of key projection variables including but not limited to; residential development data, census data, and

student retention rates. A specialized software application gives staff the ability to develop a comprehensive projection model.

2. ***Residential development is a key driver of new enrolment growth at the TCDSB.*** The TCDSB is a receiving agency for all development applications submitted to the City of Toronto. Planning staff utilize pupil yield factors to calculate the anticipated number of eligible catholic students realized from new residential development. Within the City of Toronto, student yield factors vary by unit type, and are largely based on historical patterns/experience from similar developments in the area. Pupil yield factors used in the projection process were developed as part of the Education Development Charges Background Study completed by Quadrant Advisory Group in 2018.
3. ***In December of each year, the Director of Education imposes a Grade 9 enrolment cap for each secondary school in the system.*** The Grade 9 enrolment caps are fully reflected in the projection model and include all specialty programs. This cap is principally designed to balance enrolment across the secondary panel and to ensure school capacity is maintained.
4. ***VISA student admission adheres to a cap per school.*** International student projections are developed by the International Education Department and admissions of students adhere to a cap per school as approved by the Director. VISA students have been factored into the secondary enrolment projections and each school has been informed of their individual school caps.

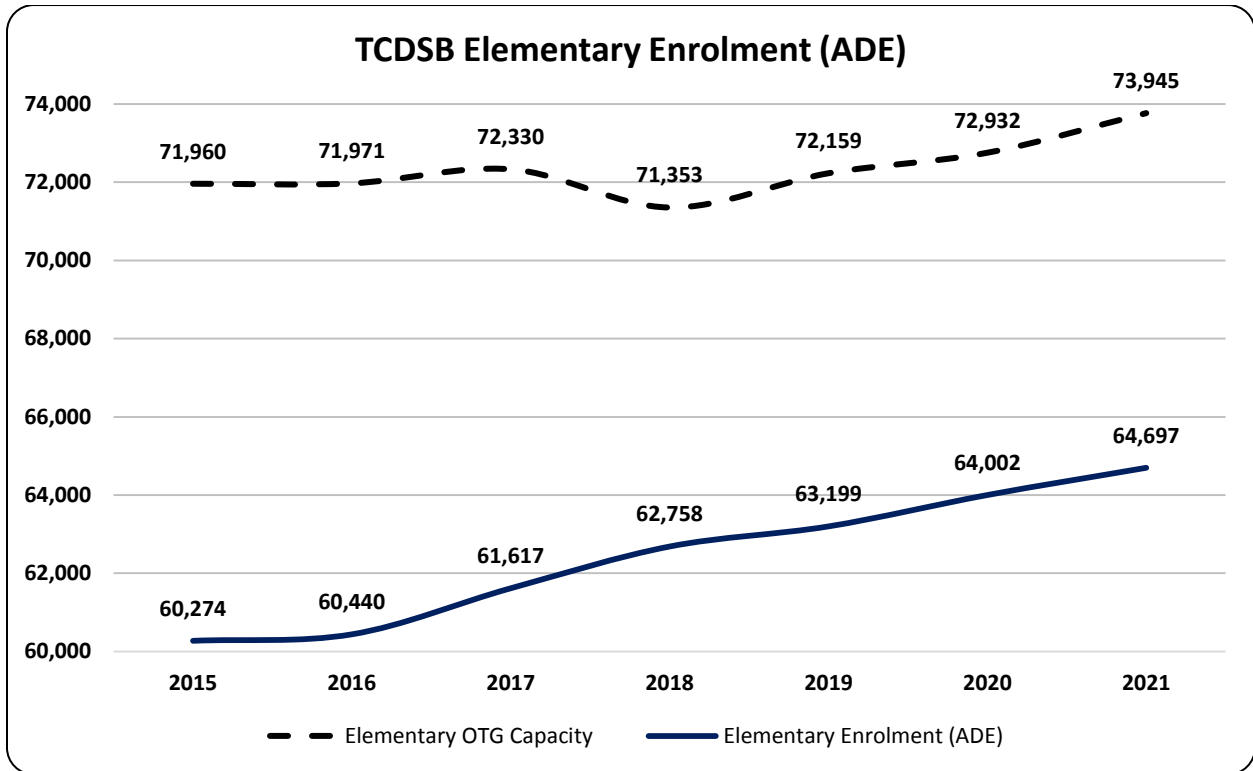
D. EVIDENCE/RESEARCH/ANALYSIS

1. ***Preliminary projections were reviewed and validated by all Area Superintendents and school Principals to form the Consensus Enrolment Projections.*** Suggested modifications to the projections gathered through email, phone and in-person conversations during January and February were fully considered and openly discussed. Where appropriate, changes have been incorporated into the projection model resulting in a consensus enrolment projection.
2. ***Elementary enrolment is projected to be 63,199 students (ADE) for the 2019-20 school year (Appendix 'A').*** This represents a forecasted growth of

approximately 514 students or 0.82%. This increase is attributable to forecasted residential intensification in key parts of the City. The steady arrival of Catholic refugees from Africa contributed to a spike in elementary enrolment in certain areas of the city for the 2018-19 school year. Staff continue to engage with various immigration agencies to monitor anticipated newcomers in these areas. The increase experienced in 2018-19 has been incorporated within the short-term projection model with a measured increase due to the uncertainty of further immigration.

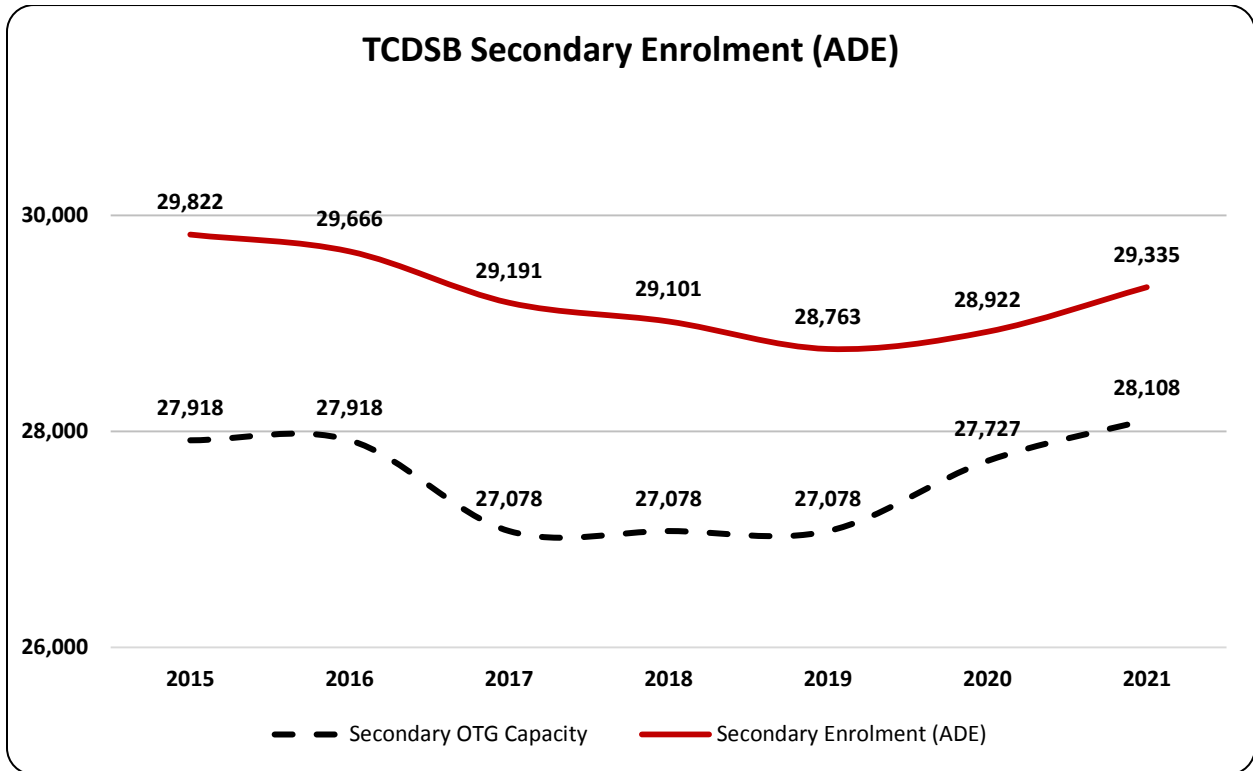
3. ***Secondary enrolment is projected to be 28,763 students (ADE) for the 2019-20 school year (Appendix 'B').*** This represents a forecasted decline of approximately 255 students or -0.88%. Secondary panel enrolment is expected to rebound in the coming years due to the continued strong growth exhibited in the elementary panel as shown in the trend charts below.
4. ***Figures 1 and 2 on the following pages illustrate historic and projected enrolment by panel.*** Enrolment projection totals have been summarized by trustee ward and panel.

Figure 1



Trustee Ward	Projected Elementary ADE by Year		
	2019	2020	2021
Ward 1 - Martino	3,813	3,801	3,805
Ward 2 - de Domenico	6,080	6,155	6,215
Ward 3 - Li Preti	5,862	5,892	5,908
Ward 4 - Lubinski	6,007	6,143	6,320
Ward 5 - Rizzo	8,273	8,458	8,584
Ward 6 - D'Amico	3,389	3,361	3,338
Ward 7 - Del Grande	4,045	4,075	4,087
Ward 8 - Tanuan	4,508	4,497	4,497
Ward 9 - Di Pasquale	3,810	3,933	4,041
Ward 10 - Di Giorgio	4,272	4,355	4,408
Ward 11 - Kennedy	7,159	7,301	7,425
Ward 12 - Crawford	5,981	6,031	6,069
Elementary Total	63,199	64,002	64,697

Figure 2



Trustee Ward	Projected Secondary ADE by Year		
	2019	2020	2021
Ward 1 - Martino	1,881	1,915	1,956
Ward 2 - de Domenico	3,118	3,182	3,208
Ward 3 - Li Preti	2,194	2,240	2,338
Ward 4 - Lubinski	3,175	3,282	3,300
Ward 5 - Rizzo	5,116	5,081	5,212
Ward 6 - D'Amico	1,185	1,232	1,262
Ward 7 - Del Grande	2,378	2,398	2,462
Ward 8 - Tanuan	1,299	1,298	1,311
Ward 9 - Di Pasquale	850	809	830
Ward 10 - Di Giorgio	1,548	1,519	1,508
Ward 11 - Kennedy	2,831	2,839	2,808
Ward 12 - Crawford	3,188	3,127	3,139
Secondary Total	28,763	28,922	29,335

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. *Upon Board approval, the consensus projections for 2019-20 will be operationalized.* Staffing models will be driven by these projections through collaboration between the Human Resources, Information Technology and Planning departments along with the Academic side of the organization.

F. STAFF RECOMMENDATION

That the consensus enrolment projections, as summarized below, for the 2019-20 to 2021-2022 school years be approved for staffing, budgetary purposes Ministry of Education reporting requirements.

TCDSB Current & Projected Enrolment (ADE)				
Year	2018 (Current)	2019	2020	2021
Elem.	62,758	63,199	64,002	64,697
Sec.	29,101	28,763	28,922	29,335
Total	91,859	91,962	92,924	94,032
Annual Change	-	103	962	1,108

2019-20 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA						
Trustee	Superintendent	School	OTG	Port.	Total ADE	Projected Utilization ¹
Ward 1 - Martino	Area 1 - Cifelli	HOLY CHILD	489	0	320	65.4%
		MONSIGNOR JOHN CORRIGAN	306	0	247	80.8%
		ST ANDREW	633	9	705	111.3%
		ST ANGELA	619	0	515	83.2%
		ST BENEDICT	540	4	634	117.4%
		ST DOROTHY	671	0	344	51.3%
		ST JOHN VIANNEY	478	0	359	75.1%
		ST MAURICE	392	0	273	69.6%
		ST STEPHEN	656	0	416	63.4%
Ward 1 - Martino Subtotal			4,784	13	3,813	79.7%

2019-20 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA						
Trustee	Superintendent	School	OTG	Port.	Total ADE	Projected Utilization ¹
Ward 2 - de Domenico	Area 2 - Keyes	ALL SAINTS	691	6	821	118.8%
	Area 1 - Cifelli	FATHER SERRA	536	1	555	103.5%
		JOSYF CARDINAL SLIPYJ	562	5	575	102.3%
		MOTHER CABRINI	219	1	194	88.5%
		NATIVITY OF OUR LORD	541	0	444	82.0%
	Area 2 - Yack	OUR LADY OF PEACE	596	2	640	107.4%
		ST CLEMENT	493	0	478	96.9%
		ST DEMETRIUS	245	0	280	114.3%
	Area 1 - Cifelli	ST EUGENE	487	0	485	99.7%
		ST GREGORY	580	3	752	129.7%
		ST MARCELLUS	407	2	441	108.3%
		TRANSFIGURATION	350	0	416	118.8%
Ward 2 - de Domenico Subtotal			5,707	20	6,080	106.5%

2019-20 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA						
Trustee	Superintendent	School	OTG	Port.	Total ADE	Projected Utilization ¹
Ward 3 - Li Preti	Area 3 - Caccamo	BLESSED MARGHERITA	332	0	331	99.7%
		ST ANDRE	564	0	645	114.4%
		ST AUGUSTINE OF CANTERBURY	550	3	574	104.4%
		ST CHARLES GARNIER	571	0	485	84.9%
		ST FRANCIS DE SALES	490	0	493	100.6%
		ST JANE FRANCES	715	1	685	95.8%
	Area 1 - Cifelli	ST JUDE	723	0	766	105.9%
		ST ROCH	427	1	356	83.4%
	Area 3 - Caccamo	ST SIMON	545	0	555	101.8%
		ST WILFRID	706	1	690	97.7%
	Area 1 - Cifelli	VENERABLE JOHN MERLINI	337	0	282	83.7%
Ward 3 - Li Preti Subtotal			5,960	6	5,862	98.4%

2019-20 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA						
Trustee	Superintendent	School	OTG	Port.	Total ADE	Projected Utilization ¹
Ward 4 - Lubinski	Area 2 - Yack	HOLY ANGELS	375	9	585	156.0%
	Area 5 - Wujek	HOLY FAMILY	711	0	242	34.0%
		JAMES CULNAN	645	0	579	89.8%
	Area 2 - Yack	OUR LADY OF SORROWS	580	8	727	125.3%
		ST AMBROSE	438	0	428	97.8%
	Area 5 - Wujek	ST CECILIA	628	0	628	100.0%
	Area 2 - Yack	ST ELIZABETH	153	4	232	151.6%
	Area 5 - Wujek	ST JAMES	328	0	176	53.7%
	Area 2 - Yack	ST JOSAPHAT	291	0	157	54.0%
	Area 2 - Yack	ST LEO	459	0	381	83.0%
		ST LOUIS	358	0	228	63.7%
		ST MARK	266	0	221	83.1%
	Area 5 - Wujek	ST PIUS X	449	0	525	116.9%
		ST VINCENT DE PAUL	547	0	330	60.3%
	Area 2 - Yack	THE HOLY TRINITY	536	0	568	106.0%
Ward 4 - Lubinski Subtotal			6,764	21	6,007	88.8%

2019-20 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA						
Trustee	Superintendent	School	OTG	Port.	Total ADE	Projected Utilization ¹
Ward 5 - Rizzo	Area 3 - Caccamo	BLESSED SACRAMENT	446	0	569	127.6%
	Area 4 - Aguiar	CARDINAL CARTER (Elem.)	92	0	124	134.8%
	Area 3 - Caccamo	OUR LADY OF THE ASSUMPTION	225	10	376	167.3%
		REGINA MUNDI	340	3	371	109.1%
	Area 4 - Aguiar	ST AGNES	236	4	318	134.7%
		ST ANTOINE DANIEL	216	8	404	187.0%
	Area 3 - Caccamo	ST CHARLES	369	0	271	73.4%
		ST CONRAD	628	0	638	101.6%
	Area 4 - Aguiar	ST CYRIL <i>(Single Track French Immersion)</i>	280	3	361	128.8%
		ST EDWARD	458	2	482	105.2%
		ST GABRIEL	452	1	296	65.5%
	Area 3 - Caccamo	ST JEROME	444	4	593	133.6%
		ST MARGARET	355	2	637	179.4%
		ST MARTHA	263	0	239	90.9%
		ST NORBERT	354	2	350	99.0%
	Area 4 - Aguiar	ST PASCHAL BAYLON	740	0	736	99.5%
	Area 3 - Caccamo	ST RAPHAEL	392	5	503	128.3%
		ST ROBERT	501	3	620	123.8%
		STS COSMAS and DAMIAN	413	2	385	93.2%
Ward 5 - Rizzo Subtotal			7,204	49	8,273	114.8%

2019-20 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA						
Trustee	Superintendent	School	OTG	Port.	Total ADE	Projected Utilization ¹
Ward 6 - D'Amico	Area 5 - Wujek	ST ANTHONY	530	0	344	64.9%
		ST CLARE	586	0	424	72.3%
		ST HELEN	867	0	384	44.3%
		ST JOHN BOSCO	381	0	311	81.6%
		ST LUIGI	245	0	128	52.2%
		ST MARY OF THE ANGELS	536	0	266	49.6%
		ST NICHOLAS OF BARI	656	0	601	91.6%
		ST PAUL VI	400	0	312	78.0%
		ST RITA	348	0	80	23.0%
		ST SEBASTIAN	550	0	214	38.9%
		STELLA MARIS	656	0	326	49.6%
Ward 6 - D'Amico Subtotal			5,916	0	3,389	57.3%

2019-20 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA						
Trustee	Superintendent	School	OTG	Port.	Total ADE	Projected Utilization ¹
Ward 7 - Del Grande	Area 4 - Aguiar	EPIPHANY OF OUR LORD ACADEMY	233	0	177	76.0%
	Area 7 - Malcolm	HOLY SPIRIT	469	4	472	100.6%
	Area 4 - Aguiar	OUR LADY OF WISDOM (Single Track French Immersion)	409	2	380	92.9%
		PRECIOUS BLOOD	486	0	479	98.5%
	Area 7 - Malcolm	ST AIDAN	406	0	294	72.3%
		ST ALBERT	631	0	415	65.8%
	Area 4 - Aguiar	ST HENRY	386	0	257	66.5%
		ST KEVIN	268	1	236	88.0%
	Area 7 - Malcolm	ST LAWRENCE	406	3	445	109.5%
		ST NICHOLAS	472	0	383	81.1%
		ST SYLVESTER	164	2	182	111.0%
		ST VICTOR	488	0	326	66.8%
Ward 7 - Del Grande Subtotal			4,818	12	4,045	84.0%

2019-20 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA						
Trustee	Superintendent	School	OTG	Port.	Total ADE	Projected Utilization ¹
Ward 8 - Tanuan	Area 7 - Malcolm	BLESSED PIER GIORGIO FRASSATI	472	0	367	77.8%
	Area 8 - Campbell	CARDINAL LEGER	459	0	342	74.4%
	Area 7 - Malcolm	OUR LADY OF GRACE	282	2	236	83.7%
		PRINCE OF PEACE	323	0	284	87.9%
		SACRED HEART	364	0	264	72.5%
		ST BARNABAS	441	0	292	66.2%
		ST BARTHOLOMEW	150	0	88	58.6%
		ST BEDE	429	0	138	32.2%
		Area 8 - Campbell	ST BRENDAN	450	2	551
	ST COLUMBA		326	0	239	73.2%
	ST DOMINIC SAVIO		360	0	248	69.0%
	Area 7 - Malcolm	ST ELIZABETH SETON	260	0	136	52.3%
		ST FLORENCE	242	0	177	73.1%
		ST GABRIEL LALEMANT	219	3	143	65.3%
		ST IGNATIUS LOYOLA	194	0	115	59.2%
	Area 8 - Campbell	ST JEAN DE BREBEUF	222	1	205	92.3%
		ST MALACHY	467	0	295	63.3%
	Area 7 - Malcolm	ST MARGUERITE BOURGEOYS	205	0	95	46.3%
		ST RENE GOUPIL	242	0	189	78.1%
		THE DIVINE INFANT	306	0	105	34.3%
Ward 8 - Tanuan Subtotal			6,413	8	4,508	70.3%

2019-20 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA						
Trustee	Superintendent	School	OTG	Port.	Total ADE	Projected Utilization ¹
Ward 9 - Di Pasquale	Area 6 - Shanahan	BISHOP MACDONELL	550	0	88	16.0%
	Area 5 - Wujek	D'ARCY MCGEE	746	0	273	36.6%
	Area 6 - Shanahan	HOLY ROSARY	320	0	297	92.8%
		OUR LADY OF LOURDES	692	0	605	87.4%
		OUR LADY OF PERPETUAL HELP	315	0	361	114.6%
	Area 5 - Wujek	POPE FRANCIS	525	0	254	48.4%
		ST ALPHONSUS	479	0	252	52.6%
		ST BRUNO/ST RAYMOND	380	0	190	49.9%
	Area 6 - Shanahan	ST FRANCIS OF ASSISI	357	0	149	41.7%
		ST MARY	520	0	258	49.6%
		ST MICHAEL	90	0	186	206.3%
		ST MICHAEL-CHOIR JR	299	0	168	56.2%
		ST PAUL	450	0	222	49.3%
	Area 5 - Wujek	ST THOMAS AQUINAS	631	0	508	80.4%
	Ward 9 - Di Pasquale Subtotal		6,354	0	3,810	60.0%

2019-20 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA						
Trustee	Superintendent	School	OTG	Port.	Total ADE	Projected Utilization ¹
Ward 10 - Di Giorgio	Area 2 - Yack	IMMACULATE CONCEPTION	510	0	518	101.6%
		OUR LADY OF VICTORY	670	0	679	101.3%
		SANTA MARIA	280	0	222	79.3%
		ST BERNARD	681	0	684	100.4%
		ST FIDELIS	381	6	630	165.4%
		ST FRANCIS XAVIER	525	4	555	105.7%
		ST JOHN EVANGELIST	358	9	450	125.7%
		ST MATTHEW	504	2	535	106.1%
Ward 10 - Di Giorgio Subtotal			3,909	21	4,272	109.3%

2019-20 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA						
Trustee	Superintendent	School	OTG	Port.	Total ADE	Projected Utilization ¹
Ward 11 - Kennedy	Area 4 - Aguiar	ANNUNCIATION	333	0	345	103.6%
		BLESSED TRINITY	429	0	237	55.2%
	Area 6 - Shanahan	CANADIAN MARTYRS	415	0	367	88.4%
		HOLY CROSS	493	0	356	72.3%
		HOLY NAME	538	0	340	63.1%
	Area 4 - Aguiar	OUR LADY OF GUADALUPE	167	2	175	104.8%
	Area 6 - Shanahan	ST ANSELM	360	0	341	94.6%
	Area 4 - Aguiar	ST BONAVENTURE	536	3	615	114.7%
	Area 6 - Shanahan	ST BRIGID	669	0	668	99.9%
		ST CATHERINE	141	0	108	76.2%
		ST DENIS	294	0	300	102.0%
	Area 4 - Aguiar	ST GERALD	386	0	304	78.7%
		ST ISAAC JOGUES	352	0	356	101.2%
	Area 6 - Shanahan	ST JOHN TORONTO	709	0	441	62.1%
		ST JOHN XXIII	538	0	467	86.8%
		ST JOSEPH	351	0	231	65.8%
	Area 4 - Aguiar	ST KATERI TEKAKWITHA	194	2	273	140.7%
		ST MATTHIAS	222	4	296	133.3%
		ST MONICA	288	0	335	116.4%
		ST TIMOTHY	556	2	606	109.0%
Ward 11 - Kennedy Subtotal			7,971	13	7,159	89.8%

2019-20 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA						
Trustee	Superintendent	School	OTG	Port.	Total ADE	Projected Utilization ¹
Ward 12 - Crawford	Area 8 - Campbell	IMMACULATE HEART OF MARY	305	0	176	57.8%
		OUR LADY OF FATIMA	725	4	765	105.5%
		ST AGATHA	487	2	449	92.2%
		ST BARBARA	341	1	310	90.9%
		ST BONIFACE	300	3	324	108.0%
		ST DUNSTAN	364	0	289	79.4%
		ST EDMUND CAMPION	236	2	271	114.7%
		ST JOACHIM	392	0	300	76.6%
		ST MARIA GORETTI	807	7	967	119.8%
		ST MARTIN DE PORRES	300	4	434	144.7%
		ST RICHARD	412	0	409	99.2%
		ST ROSE OF LIMA	487	4	472	96.9%
		ST THERESA SHRINE	429	0	218	50.9%
		ST THOMAS MORE	492	0	323	65.7%
		ST URSULA	282	2	273	96.9%
Ward 12 - Crawford Subtotal			6,359	29	5,981	94.1%
2019-20 TCDSB ELEMENTARY TOTAL			72,159	192	63,199	87.6%

1. Utilization Rate is Based on Permanent Capacity (OTG) and is Projected for October 31st, 2019

2019-20 TCDSB SECONDARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA

2019-20 TCDSB SECONDARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA											
Trustee	Superintendent	School	OTG	Port.	Projection	Grade 9	Grade 10	Grade 11	Grade 12	Total ADE	Projected Utilization ¹
Ward 1 - Martino	Area 1 - Cifelli	FATHER HENRY CARR	834	0	Regular Track	208	222	214	247	896	107.4%
					VISA	1	2	0	2		
					Total	209	224	214	249		
		MONSIGNOR PERCY JOHNSON	909	0	Regular Track	233	246	226	275	985	108.3%
					VISA	1	0	2	3		
					Total	234	246	228	278		
Ward 1 - Martino Subtotal			1,743	0	Regular Track	441	468	437	524	1,881	107.9%
			VISA	2	2	5	2				
			Total	443	470	442	526				
Ward 2 - de Domenico	Area 1 - Cifelli	FATHER JOHN REDMOND	999	0	Regular Track	268	283	279	295	1,196	119.8%
					VISA	0	12	24	36		
					Total	268	295	303	331		
		MICHAEL POWER/ST. JOSEPH	1,644	6	Regular Track	491	441	434	430	1,921	116.9%
					VISA	8	23	51	43		
					Total	499	464	485	473		
Ward 2 - de Domenico Subtotal			2,643	6	Regular Track	759	724	709	729	3,118	118.0%
			VISA	8	35	79	75				
			Total	767	759	788	804				

2019-20 TCDSB SECONDARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA

Trustee	Superintendent	School	OTG	Port.	Projection	Grade 9	Grade 10	Grade 11	Grade 12	Total ADE	Projected Utilization ¹
Ward 3 - Li Preti	Area 3 - Caccamo	JAMES CARDINAL McGUIGAN	987	0	Regular Track	199	238	197	257	899	91.1%
					VISA	1	2	3	3		
					Total	200	240	200	260		
	Area 1 - Cifelli	ST BASIL THE GREAT	984	0	Regular Track	300	314	312	343	1,295	131.6%
					VISA	4	7	9	7		
					Total	304	321	321	350		
Ward 3 - Li Preti Subtotal			1,971	0	Regular Track	499	551	510	597	2,194	111.3%
VISA	5	9	10	12							
Total	504	560	520	609							
Ward 4 - Lubinski	Area 2 - Yack	BISHOP ALLEN	717	24	Regular Track	357	345	393	366	1,575	219.6%
					VISA	7	14	41	52		
					Total	364	359	434	418		
	Area 5 - Wujek	BISHOP MARROCCO/THOMAS MERTON	1,158	0	Regular Track	132	154	164	175	661	57.1%
					VISA	6	5	8	17		
					Total	138	159	172	192		
	SSI - Burzotta	MONSIGNOR FRASER COLLEGE	1,956	14	Regular Track	0	22	53	861	940	48.1%
					VISA	0	0	0	5		
					Total	0	22	53	866		
Ward 4 - Lubinski Subtotal			3,831	38	Regular Track	488	520	585	1,427	3,175	82.9%
VISA	13	19	74	49							
Total	501	539	659	1,476							

2019-20 TCDSB SECONDARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA

Trustee	Superintendent	School	OTG	Port.	Projection	Grade 9	Grade 10	Grade 11	Grade 12	Total ADE	Projected Utilization ¹
Ward 5 - Rizzo	Area 4 - Aguiar	BREBEUF	1,008	0	Regular Track	178	171	229	226	874	86.7%
					VISA	6	14	20	30		
					Total	184	185	249	256		
		CARDINAL CARTER	456	0	Regular Track	185	180	166	157	692	151.7%
					VISA	0	1	2	1		
					Total	185	181	168	158		
	Area 3 - Caccamo	DANTE ALIGHIERI	651	20	Regular Track	197	216	152	271	849	130.4%
					VISA	2	2	2	7		
					Total	199	218	154	278		
	Area 4 - Aguiar	LORETTO ABBEY	480	0	Regular Track	223	205	225	201	907	189.0%
					VISA	0	13	18	22		
					Total	223	218	243	223		
	Area 3 - Caccamo	MADONNA	690	0	Regular Track	154	164	157	192	677	98.2%
					VISA	0	0	2	7		
					Total	154	164	159	199		
		MARSHALL McLUHAN	969	0	Regular Track	276	265	230	296	1,116	115.2%
					VISA	3	8	18	20		
					Total	279	273	248	316		
Ward 5 - Rizzo Subtotal			4,254	20	Regular Track	1,213	1,202	1,135	1,369	5,116	120.3%
					VISA	11	38	87	62		
					Total	1,224	1,240	1,222	1,431		

2019-20 TCDSB SECONDARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA

2019-20 TCDSB SECONDARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA											
Trustee	Superintendent	School	OTG	Port.	Projection	Grade 9	Grade 10	Grade 11	Grade 12	Total ADE	Projected Utilization ¹
Ward 6 - D'Amico	Area 5 - Wujek	LORETTO COLLEGE	567	0	Regular Track	97	108	128	107	443	78.1%
					VISA	0	2	1	1		
					Total	97	110	129	108		
		ST MARY CATHOLIC ACADEMY	714	0	Regular Track	182	174	168	171	742	103.9%
					VISA	7	10	11	18		
					Total	189	184	179	189		
Ward 6 - D'Amico Subtotal			1,281	0	Regular Track	279	282	290	285	1,185	92.5%
			VISA	7	12	19	12				
			Total	286	294	309	297				
Ward 7 - Del Grande	Area 7 - Malcolm	JEAN VANIER	909	3	Regular Track	178	189	208	263	853	93.8%
					VISA	1	3	6	5		
					Total	179	192	214	268		
		MARY WARD	861	0	Regular Track	265	267	236	226	1,041	121.0%
					VISA	3	8	20	18		
					Total	268	275	256	244		
	Area 4 - Aguiar	ST JOSEPH MORROW PARK	543	0	Regular Track	115	113	94	115	484	89.1%
					VISA	10	12	16	10		
					Total	125	125	110	125		
Ward 7 - Del Grande Subtotal			2,313	3	Regular Track	557	568	546	595	2,378	102.8%
			VISA	14	23	33	42				
			Total	571	591	579	637				

2019-20 TCDSB SECONDARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA

Trustee	Superintendent	School	OTG	Port.	Projection	Grade 9	Grade 10	Grade 11	Grade 12	Total ADE	Projected Utilization ¹
Ward 8 - Tanuan	Area 7 - Malcolm	FRANCIS LIBERMANN	648	8	Regular Track	212	223	210	225	922	142.2%
					VISA	7	9	16	19		
					Total	219	232	226	244		
	Area 8 - Campbell	T MOTHER TERESA CATHOLIC ACADEMY	984	0	Regular Track	65	91	94	124	378	38.4%
					VISA	1	1	2	1		
					Total	66	92	96	125		
Ward 8 - Tanuan Subtotal			1,632	8	Regular Track	277	314	302	351	1,299	79.6%
			VISA	8	10	20	18				
			Total	285	324	322	369				
Ward 9 - Di Pasquale	Area 6 - Shanahan	ST JOSEPH COLLEGE	714	0	Regular Track	143	172	132	181	758	106.1%
					VISA	16	22	42	48		
					Total	159	194	174	229		
		ST MICHAEL CHOIR Sr.	114	0	Regular Track	23	23	20	27	93	81.3%
					VISA	-	-	-	-		
					Total	23	23	20	27		
Ward 9 - Di Pasquale Subtotal			828	0	Regular Track	166	195	146	214	850	102.7%
			VISA	16	22	48	42				
			Total	182	217	194	256				

2019-20 TCDSB SECONDARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA

Trustee	Superintendent	School	OTG	Port.	Projection	Grade 9	Grade 10	Grade 11	Grade 12	Total ADE	Projected Utilization ¹
Ward 10 - Di Giorgio	Area 2 - Yack	CHAMINADE	531	5	Regular Track	214	231	235	238	923	173.9%
					VISA	1	0	2	4		
					Total	215	231	237	242		
		ST OSCAR ROMERO	945	0	Regular Track	158	137	151	159	625	66.2%
					VISA	1	2	8	10		
					Total	159	139	159	169		
Ward 10 - Di Giorgio Subtotal			1,476	5	Regular Track	371	367	381	400	1,548	104.9%
			VISA	2	2	14	10				
			Total	373	369	395	410				
Ward 11 - Kennedy	Area 6 - Shanahan	NOTRE DAME	441	0	Regular Track	177	171	171	172	712	161.5%
					VISA	2	4	9	8		
					Total	179	175	180	180		
	Area 4 - Aguiar	SENATOR O'CONNOR	1,062	12	Regular Track	283	291	324	352	1,316	123.9%
					VISA	4	13	24	25		
					Total	287	304	348	377		
	Area 6 - Shanahan	ST PATRICK	1,152	0	Regular Track	213	161	198	148	802	69.6%
					VISA	6	18	31	26		
					Total	219	179	229	174		
Ward 11 - Kennedy Subtotal			2,655	12	Regular Track	673	623	697	667	2,831	106.6%
			VISA	12	35	59	64				
			Total	685	658	756	731				

2019-20 TCDSB SECONDARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA

Trustee	Superintendent	School	OTG	Port.	Projection	Grade 9	Grade 10	Grade 11	Grade 12	Total ADE	Projected Utilization ¹
Ward 12 - Crawford	Area 8 - Campbell	BLESSED CARDINAL NEWMAN	729	20	Regular Track	236	246	190	271	1,011	138.7%
					VISA	3	3	27	34		
					Total	239	249	217	305		
		NEIL McNEIL	648	6	Regular Track	205	217	201	189	845	130.4%
					VISA	2	6	7	19		
					Total	207	223	208	208		
		ST JOHN PAUL II	1,074	13	Regular Track	342	294	332	341	1,333	124.1%
					VISA	3	6	7	9		
					Total	345	300	339	350		
Ward 12 - Crawford Subtotal			2,451	39	Regular Track	783	757	701	822	3,189	130.1%
					VISA	8	15	62	41		
					Total	791	772	763	863		
2019-20 TCDSB SECONDARY TOTAL			27,078	131	Regular Track	6,506	6,571	6,520	7,898	28,763	106.2%
					VISA	106	222	429	510		
					Total	6,612	6,793	6,949	8,408		

1. Utilization Rate is Based on Permanent Capacity (OTG) and is Projected for October 31st, 2019



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

2019-20 BUDGET SETTING PLAN & CONSULTATION

"A generous man will himself be blessed, for he shares his food with the poor."

Proverbs 22:9

Created, Draft	First Tabling	Review
March 5, 2019	March 21, 2019	Click here to enter a date.
D. De Souza, Coordinator of Grant & Ministry Reporting G. Sequeira, Coordinator of Budget Services P. De Cock, Comptroller of Business Services & Finance S. Vlahos, Chief of Communications & Government Relations		
RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

- 1) ***This report provides a framework to Trustees and the School Community for a proposed approach to developing the next budget.*** This report provides an overview on:
 - a) Preliminary discussion on budget setting approaches for the 2019-20 fiscal year and beyond;
 - b) Pre-identified fiscal risks in the 2019-20 school year; and
 - c) The community engagement process for the upcoming budget.
- 2) ***This is one in a series of reports that provides budgetary information for consultation and discussion, ending in an approval of next year's budget estimates.*** The information provided in this report is based on preliminary estimates at this point in time. The 2019-20 Grants for Student Needs (GSN) announcement from the Ministry of Education (EDU) is expected at the end of March or early April 2019 and will have an impact on the 2019-20 fiscal year. The following reports are expected in the series, culminating in establishing an approved fiscal year budget:
 - a) Student Enrolment Report (March 2019)
 - b) Staffing Allocation Report (March 2019)
 - c) Budget Planning and Consultation Report (March 2019)
 - d) GSN Update Report (April 2019)
 - e) Preliminary Budget Estimates for Consultation (May 2019)
 - f) Budget Estimates for Approval (June 2019)
 - g) Revised Budget Estimates for Approval (December 2019)

The cumulative staff time required to prepare this report was 20 hours

B. PURPOSE

1. ***This report introduces the 2019-20 budget process.*** This report seeks to inform Trustees and the School Community on the proposed financial planning framework for this year's budget process. It provides an early indication of potential fiscal pressures that may arise within the development of the budget. Finally, it seeks Board approval of the Community Consultation plan.

C. BACKGROUND

1. ***Budget setting for a School Board is a legislated process, but has strategic importance.*** Under the Education Act (Section 232), the Board is required before the beginning of each fiscal year to prepare and adopt estimates of its revenues and expenses for the fiscal year and must submit this information to the Ministry by end of June each year. The Budget process is an important planning tool for the development of an effective and balanced budget in order to provide a range of necessary resources, supports and programs to the Board's students.
2. ***The Multi-Year Strategic Plan (MYSP) provides the overarching strategic direction and principles that should drive the budget process.*** Students are always the Board's primary focus and are represented in all six strategic directions found within the MYSP. TCDSB is committed to offering programs and services which challenge all students to achieve their personal best. TCDSB also strives to make effective, efficient, and innovative use of resources, based on sound planning, and the best available information. Inherent in the budget process is the allocation of available resources to address student needs.
3. ***The previous few budget years have experienced significant fiscal constraints.*** The following list of fiscal challenges have exerted considerable influence on the Board's last few budget processes and have necessitated very difficult decisions regarding a wide array of program and staffing service levels. In the past, changes to the GSN Model have resulted in reductions to TCDSB's operating funds in certain areas. The changes included changes to the School Foundation Grant, Differentiated Special Education Needs Amount (DSENA), Administration and Governance, School Operations and Declining Enrolment Adjustment grants. These reductions along with pressures in the areas of Special Education, Transportation, and Occasional Teachers contributed to the TCDSB being in a deficit position and engaging in a four-year Multi-Year Recovery Plan (MYRP) since 2015-16.
4. ***TCDSB has ended its MYRP and is projecting an accumulated surplus at the end of this 2018-19 fiscal year.*** The 2018-19 Revised Estimates project a year-end accumulated surplus of \$31.6M.

5. ***The Ministry has provided an early signal that fiscal constraint will be present in the budget setting process.*** On February 28, 2019, the Ministry released B06: Memorandum advising boards to defer the annual process of filling vacancies for retirements and other leaves related to teachers and other staff (refer to Appendix A). The Ministry of Education further indicated that the Ontario government had implemented a hiring freeze in June 2018 and that School Boards may wish to institute similar measures. In addition, the memorandum referred to existing public consultations regarding class sizes and hiring practices.

D. EVIDENCE/RESEARCH/ANALYSIS

This section is broken down further into the following two sub-sections:

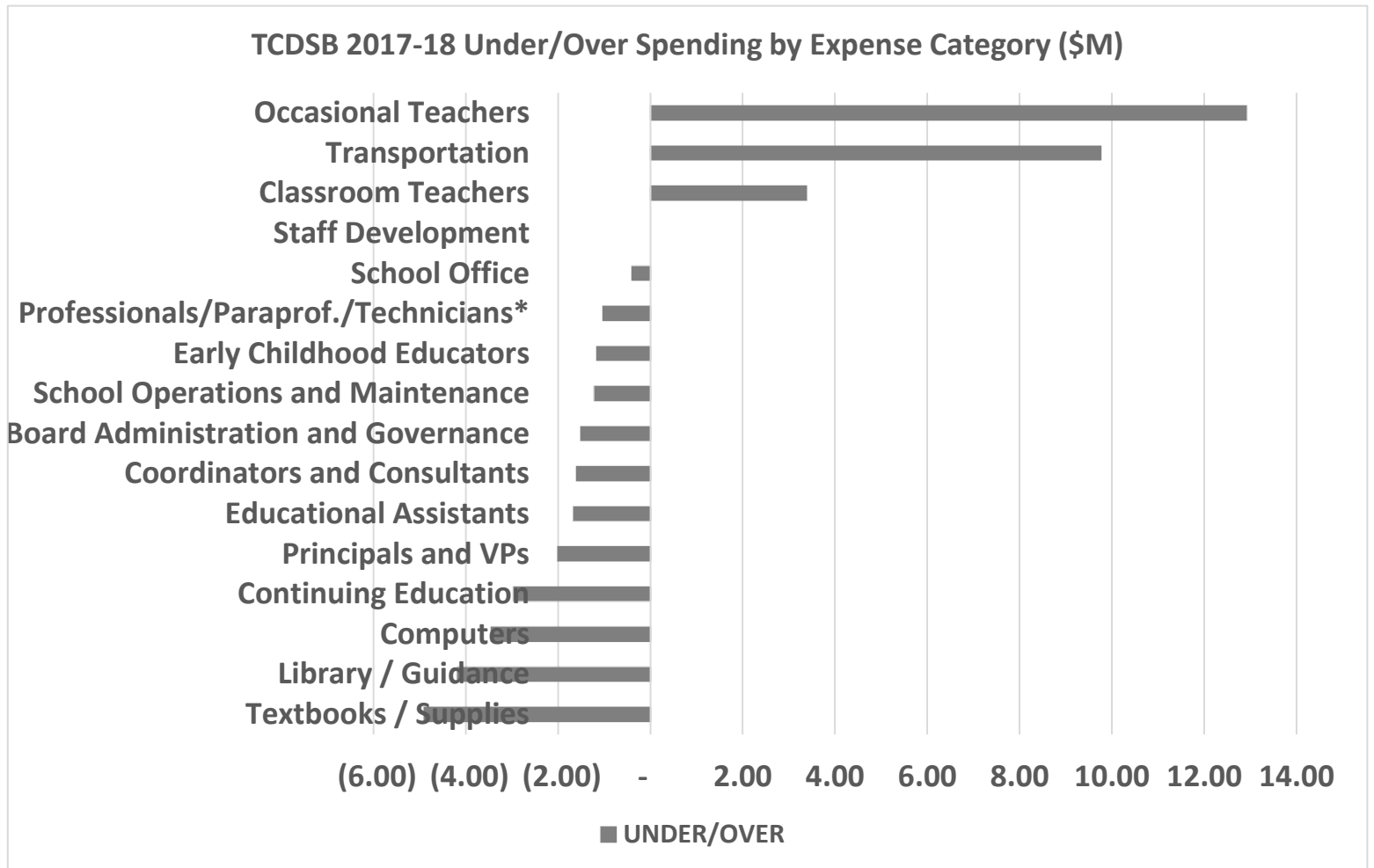
- a) Financial Planning Framework
- b) Budget Risks and Uncertainties

(a) FINANCIAL PLANNING FRAMEWORK

- 1) ***The standard internal budget process began in January.*** For the 2019-20 budget year, TCDSB staff commenced its budget development process in January 2019 with the development of timelines and preliminary projection assumptions. A summary of the 2019-20 Budget process and timelines is provided in the report.
- 2) ***The budget is the Board's fiscal plan that supports the delivery of educational programs and services.*** The fiscal plan should be driven in large part by the Board's MYSP. It also provides the authority for administration to spend funds on a variety of programs and services. It is important that the budget be developed in a thoughtful manner and that the decisions respecting the expenditure of funds carefully weigh the impacts and benefit to stakeholders across the near and long-term horizons.
- 3) ***The Board's historic budget decisions have led to the current mix of under and over spending that define the Board's current service levels.*** The Board continues to monitor its programs and staffing allocations to ensure that it is providing services to its students while complying with Ministry requirements and pursuing the system priority of student achievement and well-being. Figure 1 provides the current areas in which the Board has chosen to under and over spend in order to provide the student wellness and achievement progress it seeks while maintaining a balanced budget. The provincial average of under/over

spending is also provided for illustrative purposes. The budget process is the opportunity to revisit whether this mix of service levels is the most optimal to achieving the MYSP and most importantly, ultimately beneficial to students.

Figure 1: Under and Over Spending Vs. Provincial Funding



- 4) *The current year's financial planning begins with understanding projected student enrolment and staffing.* The projected student enrolment and staffing projection reports align with each other and will be submitted for approval in March. Once these levels are determined, TCDSB programs and services will continue to be reviewed for equitable, effective and efficient measures to improve delivery of services to all students. Figures 2, 3 and 4 provide very early

estimates of revenue/expense, student enrolment and accumulated surplus/deficit for 2019-20 along with historical comparisons. These estimates will change as better data is obtained related to student enrolment, staffing projections, GSN formula changes and more information becomes available regarding other identified risks. Growing student enrolment projections show an increase of 259 Average Daily Enrolment (ADE) students. These early estimates show a balanced budget, based on known Education Program –Other EPO reductions of \$812K and the loss of the 2-year guarantee of **Local Priorities Amount** of \$11.1M GSN funding, and further assuming expenditure budget cuts of a similar nature are made. However, as stated earlier many factors still need to be considered before arriving at a preliminary budget for consideration by the Board.

Figure 2: Revenue vs Expense

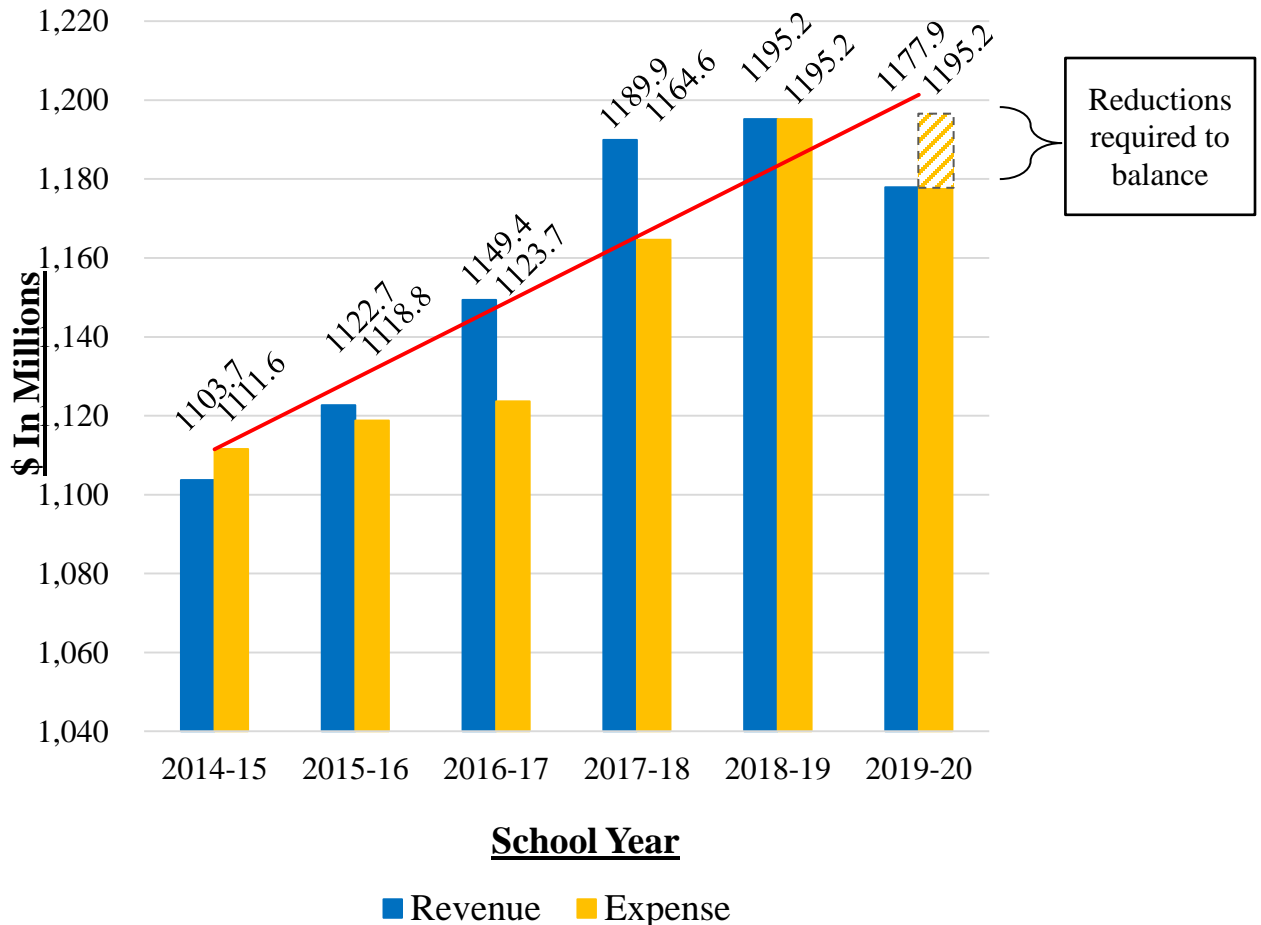


Figure 3: Total Average Daily Enrolment

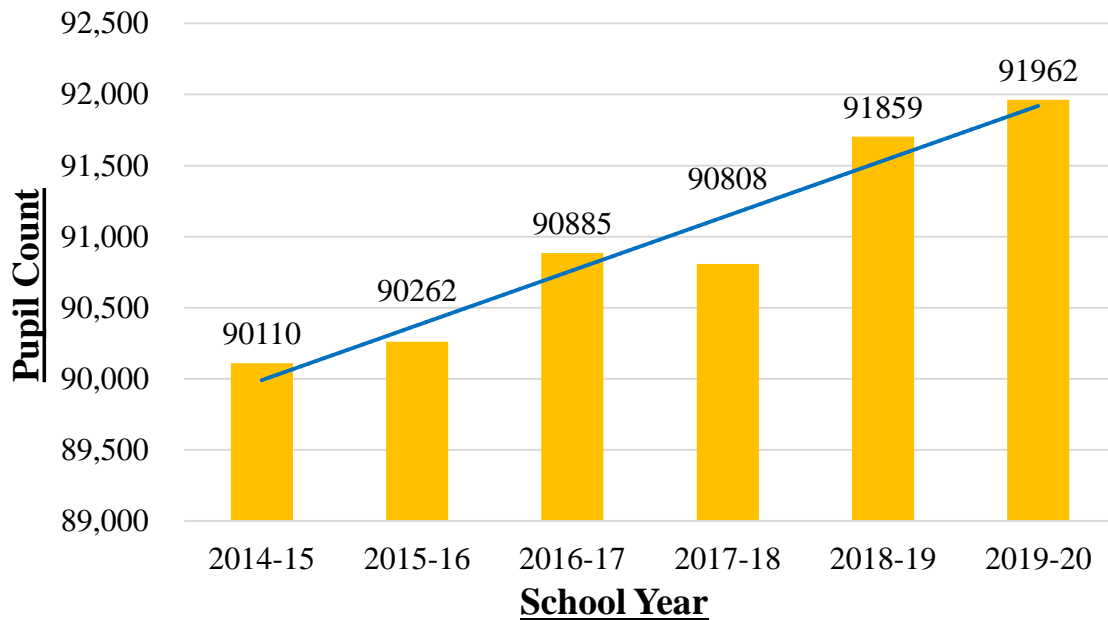
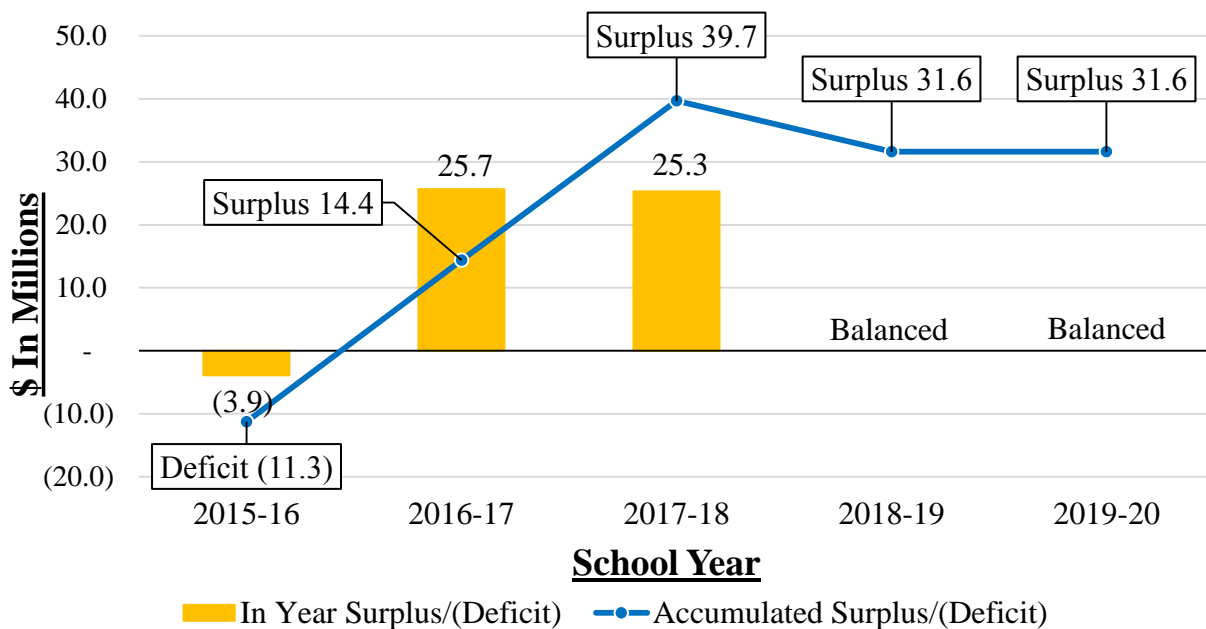


Figure 4: Accumulated Surpluses / (Deficits)



Note: 2018-19 Accumulated Surplus will be reduced by funding the one-time budgetary pressures approved by the Board of Trustees, i.e. the International Languages program of \$5.2M, School Block Budget of \$2.0M, Human Resource funding of \$0.3M, Lunchtime supervisors of \$0.3M and Priority Schools Funding (EPO reduced) of \$0.3M for a total of \$8.1M.

(b) BUDGET RISKS & UNCERTAINTIES

1) ***Certain fiscal risks will unfold over the proceeding couple of months that will impact the budget process.*** These risks will need to be monitored closely as the budget development process progresses. Staff will report on these risks as part of the Preliminary and Budget Estimate presentations. Depending on the magnitude of the impacts, the Board may be faced with service level reduction decisions later in the process. A list of these risks ranked by likelihood and impact is provided below.

i. ***The Provincial Government has signalled fiscal balancing as a primary part of their mandate.*** The newly formed Provincial Government commissioned a line-by-line fiscal study of the Province's financials. Contained within that study was messaging that the Province intends to reduce the net budget by at least approximately 4%. This principle is the basis by which staff are preparing for the 2019-20 budget estimates.

ii. ***Education Program – Other (EPO) grants reductions to date equal \$0.812M.*** The recently announced reductions to Education Program Other Grants can be categorized into the following:

Category	Reduction
At Risk Youth	(\$83,476)
Community	(\$538,549)
Indigenous	(\$15,000)
Leadership	(\$47,312)
Physical Activity	(\$77,120)
Post-Secondary Students	(\$35,000)
Special Ed	(\$15,990)
Grand Total	(\$812,447)

iii. ***The “Local Priorities Amount” is likely an area to be eliminated by the Province.*** The Local Priorities Amount was an amount provided by the last Government to School Boards for employee contract extensions for the period 2017-2019. It was intended for programs such as more special education staffing to support children in need, “at-risk” students, adult education and job reduction mitigation strategies related to declining enrolment and other exceptions. This fund was identified by the Auditor General as not being utilized for its intended purposes at several School

Boards and it was limited to a two-year duration by the last Government. Given this context, it is reasonable to conclude that a reduction in the upcoming GSNs is forthcoming during the spring 2019 announcements. TCDSB currently receives \$11.1M for Local Priorities and it equates to 119 Full-Time Equivalent (FTE) positions that spans almost all employee groups. Appendix B contains the listing of positions that this amount currently funds.

- iv. ***The continuance of the International Language (IL) Program has been signalled as a primary focus for this Board.*** While the value of the IL program has been confirmed by both Trustees as well as through parent surveys, based on current labour arbitration settlements as well as certain legislative prescriptions, the TCDSB may see the IL program lose all funding for the 2019-20 school year. If this were the case, the TCDSB would need to find approximately \$8.8 million in savings elsewhere to continue the program in 2019-20. This obviously has the potential to be offset, should the current Provincial Government agree to fund all or part of the program.
- v. ***Occasional Teacher Costs continue to rise.*** For the current 2018-19 fiscal year, Occasional Teacher costs are trending close to budget at this point in time. The risk is that these costs could increase this year assuming a full Occasional Teacher roster, and/or staff absenteeism rates continue to increase.
- vi. ***Inflation Assumptions could be higher than expected.*** Utility costs continue to trend higher and the budget estimates are based on historical costs and projected increases. If costs increase higher than anticipated, this could create a cost pressure in this area. The current trend is that utility costs are trending at 6% well above the EDU funded increase for inflationary costs of 2%.
- vii. ***Benefit Trusts producing higher costs than expected.*** The various employee groups have moved to their respective Benefit Trusts. The remaining supply staff within CUPE and OECTA remain with TCDSB's existing benefits providers and will not be transitioned to the trusts for the time being. Consequently, the TCDSB may experience higher premiums due to the reduced number of employees remaining in the TCDSB Group Benefits Pool due to the smaller numbers of staff. This could increase benefit costs for TCDSB.

- viii. ***Enrolment projections to actuals could be lesser than expected.*** Any variances to planned consensus enrolment projections may impact final calculated GSN revenues.
- ix. ***School Block motion to return to 2014-15 level.*** At the June 6, 2018 Board meeting a motion was passed for the permanent restoration of school block budget to the 2014-15 budget allocation levels as part of the 2019-20 budget estimates planning and consultation process the costs to restore to the 2014-15 levels would be \$1.7M.
- x. ***Funding of Lunch Room Supervisors.*** At the December 12, 2018 Board meeting a motion was passed to reallocate funds to maximize the money provided by the Province for lunchroom supervisors. On January 17, 2019 at the Corporate Services Board meeting a motion was passed to fund the cost of \$0.3M for the lunchroom supervisors from the Accumulated Surplus for the 2018-19 fiscal year.

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. Based on the information being considered for the 2019-2020 Budget, engagement of community stakeholders will be conducted at the level of “**Consult**” – which may be used for regular annual budget consultations. The “Consult” level as defined in the policy is:

“To obtain input from community members and the general public on proposed Board directions and decisions.”

The continuum comprises of six levels of engagement that may be sought with community members including: Inform, Consult, Involve, Collaborate, Consensus, and Empower.

2. The consultation plan complies with Community Engagement Policy T.07, and reflects the desire expressed by the Board of Trustees to ensure that the community engagement process and communications plan includes invitations to **all** TCDSB community stakeholders to participate.

3. Input and feedback received during this process will be presented at the May 9, 2019 Board meeting to inform Trustees as they finalize the budget for the 2019-2020 fiscal year for submission to the Ministry of Education by the June 30, 2019 deadline.
4. To optimize stakeholder input, the parameters for public consultation and communication is guided by these key factors:
 - a) Empower local communities to encourage participation in the pre-budget consultation process. A section of the TCDSB website will be transformed into a “mini-website” dedicated as a community resource to provide information about the 2019-2020 budget consultation process. The website will feature a video explaining the budget consultation process, how people can provide input, a Frequently Asked Questions (FAQs) information sheet, and an online budget feedback tool used previously for the Multi-Year Recovery Plan and 2018-2019 budget process.
 - b) To facilitate the need to be inclusive by overcoming language, cultural and socio-economic access barriers, a customized TRANSLATE tool has been developed to take advantage of GOOGLE Translator so that TCDSB stakeholders can access all budget information on the budget website in the language of their choice.
 - c) Enhance face-to-face opportunities by aligning consultation process with dates for pre-scheduled Standing Board/Committee meetings (see chart below) parent engagement committees (CPIC, OAPCE-Toronto), Board advisory committees (e.g. SEAC), and Student leadership meetings (ESCLIT, CSLIT).
 - d) With the launch of a resource based website, set the expectation that each CSPC submit a survey on behalf of their members utilizing their April meeting.

5. The Communications Plan will also be aligned to support the budget engagement process through:

- Director's Bulletin Board
- Weekly Wrap Up, web (TCDSB's external and internal portal)
- E-news
- Social media (i.e. Twitter, instagram)
- Trustee newsletters and traditional school newsletters
- Email blast announcing launch of consultations to CPIC, SEAC, OAPCE, CSPC, employee unions and associations, schools and staff
- Collaboration with the Archdiocese to publish information for inclusion in individual parish bulletins and parish website links
- Letter to parents with information about key dates and opportunities for participation—to be distributed throughout our schools

Who will be invited to participate:

- Parents/Guardians
- Student Leaders (CSLIT and ECSLIT)
- Community Leaders and Members (CSPCs, CPIC, OAPCE-Toronto etc.)
- All Employees and employee groups (Teachers/Support Staff including the federations TECT, CUPE and TSU)
- Special Education Advisory Committee (SEAC)
- Principals/Vice Principals
- Parishioners and Catholic Stakeholders (via Archdiocese)
- General Public (via PSAs, Community newspaper calendars, Twitter, TCDSB website)

2011-2018 Consultation Summary:

In previous years, the board has explored a number of different engagement tools including regional sessions, delegations to board, online surveys and virtual town halls with varying levels of participation. Below for your reference is a summary of past consultation processes and applicable responses.

Budget Year	Consultation Process	Survey Respondents	Attendance
2011-2012	Regional in person sessions: Brebeuf, St. Thomas More, Our Lady of Lourdes, St. Robert Online surveys and hard copy surveys distributed	225	Some sessions had between 0-1 in attendance while one session had ~30
2012-2013	Online surveys and hard copy surveys distributed	482	N/A
2013-2014	Online surveys with distribution	238	N/A
2014-2015	Virtual Town Hall requesting minimum of 1 response per school	87	~24 questions submitted
2015-2016	Multi-year recovery plan consults included virtual town hall, online survey, targeted in-person engagements	N/A	~12 questions submitted
2016-2017	Online survey, delegations to board, targeted in-person engagements	1139	N/A
2017-2018	Online survey, delegations to board, targeted in-person engagements *Proposal to charge for parking at all school sites was under consideration	4360	N/A
2018-2019	Online survey, delegations to board, targeted in-person engagements	435	N/A

For Consideration:

1. Launch web portal with toolkit to empower local school/community engagement along with survey dissemination.
2. Hold Regional Meetings covering East/West /Central areas with Trustees and staff support along with web portal launch and survey dissemination.

F. ACTION PLAN

DATE	PUBLIC CONSULTATION ACTIVITY
1) Wednesday, April 3, 2019 Community Consultation Launch (Subject to Board of Trustees Approval at March 21, 2019, Corporate Services meeting)	<ul style="list-style-type: none"> • GO LIVE with online HTML web-based 2019–2020 Budget consultation pages on website, video and toolkit. • Invitation letter from Chair and Director to Parents, Principals and chairs of CSPC, CPIC, OAPCE (Toronto), SEAC, CSLIT/ECSLIT, to participate in public consultations. • Communication sent to Archdiocese (via Communications Dept.) for distribution to individual parishes to encourage Catholic community/ stakeholder involvement
2) April 3 – May 3, 2019 Online Budget Feedback Tool	<ul style="list-style-type: none"> • Anonymous online input tool to inform Trustee deliberations on budget
3) Thursday, April 4, 2019 Student Achievement Committee	<ul style="list-style-type: none"> • Opportunity for public deputations regarding budget
4) Thursday, April 11, 2019 Corporate Services Committee Meeting	<ul style="list-style-type: none"> • GSN and Budget update for 2019-20 • Opportunity for public deputations regarding budget
5) Tuesday, April 23, 2019 Special Education Advisory Committee (SEAC) Meeting	<ul style="list-style-type: none"> • Budget discussions with SEAC members for input and recommendations.

DATE	PUBLIC CONSULTATION ACTIVITY
6) Wednesday, April 24, 2019 Regular Board Meeting	<ul style="list-style-type: none"> • Budget consultation update for Trustees. • Opportunity for public deputations regarding budget
7) Tuesday, April 2019 (TBD) OAPCE-Toronto Meeting	<ul style="list-style-type: none"> • Budget discussions with OAPCE-Toronto members for feedback
8) Wednesday, April, 2019 (TBD) ESCLIT/CSLIT	<ul style="list-style-type: none"> • Budget information and options discussed with student leaders
9) May, 2019 (Date TBD) Meeting with Union Partners	<ul style="list-style-type: none"> • Consultation and discussion of budget.
10) Thursday May 2, 2019 Student Achievement Committee Meeting	<ul style="list-style-type: none"> • Opportunity for public deputations regarding budget
11) Thursday, May 9, 2019 Corporate Services Committee Meeting	<ul style="list-style-type: none"> • Presentation of results from Budget Consultation process • Opportunity for public deputations regarding budget options.
12) Monday, May 13, 2019 CPIC Meeting	<ul style="list-style-type: none"> • Budget discussions with CPIC members for feedback
13) Thursday, June 6, 2019 Corporate Services Committee meeting	<ul style="list-style-type: none"> • Final opportunity for delegations. • Final vote on approval of 2019-2020 Budget for submission to the Ministry of Education by June 30, 2019.

G. STAFF RECOMMENDATION

1. That the budget setting framework and community consultation plan for 2019-20 budget be approved; and
2. That staff present the finalized budget estimates for 2019-20, which will be reflective of the Community Consultation and feedback received at various Corporate Services Committee meetings, and finally to the Board of Trustees at the Board meeting scheduled for June 13th 2019

Ministry of Education

Deputy Minister

Mowat Block
Queen's Park
Toronto ON M7A 1L2**Ministère de l'Éducation**

Sous-ministre

Édifice Mowat
Queen's Park
Toronto (Ontario) M7A 1L2**2019: B06**

MEMORANDUM TO: Directors of Education
Secretary/Treasurers of School Authorities

FROM: Nancy Naylor
Deputy Minister

DATE: February 28, 2019

SUBJECT: Budget Planning Information for 2019–20

The ministry recognizes that school boards are beginning to prepare for the 2019-20 school year.

I am writing to you today to recommend that school boards exercise prudence in making hiring decisions in light of the upcoming Ontario Budget and the recent consultation on class size and hiring practices.

The government will be carefully reviewing the feedback received in the coming weeks and will continue to engage boards and labour partners on any plans and next steps.

School boards are advised to defer the annual processes of filling vacancies for retirements and other leaves related to teachers and other staff until the Minister of Education provides an update to the sector on or before March 15th.

As you are aware, in June 2018 the Ontario government implemented a hiring freeze. School boards may wish to institute similar measures.

The Ministry looks forward to working closely with you to facilitate planning for the next school year once further details are available.

Original signed by

Nancy Naylor
Deputy Minister

c: Chairs of Ontario District School Boards and Isolate Boards
School business officials

TCDSB's Local Priorities Amount by Employee Group

Local Priorities Amount by Employee Group	\$ Impact	FTE	Comments
			Ministry of Education's (EDU) Memorandum of Understanding (MOU) Extension Agreement committed funding for 2 years ending August 31 st 2019
OECTA – TECT	\$2.4	24.0	5 th Block Teachers
OECTA – TECT	\$1.4	14.2	Regular Classroom Teachers
OECTA – TSU	\$1.3	12.5	ESL/ELL Teachers
OECTA – TSU	\$0.6	6.0	Special Education Teachers
CUPE	\$1.7	30.5	Ed. Assistants, Child & Youth Workers
CUPE	\$0.1	2.2	Library Technicians
CUPE	\$0.4	6.7	School Secretaries
CUPE	\$0.8	10.9	Custodians, Trades & Maintenance Staff
CUPE	\$0.1	1.5	Bd. Admin. Clerical & Technical Staff
CUPE	\$0.3	3.3	ESL & Nursery Instructors
CUPE	\$0.2	3.6	Programmers, Sec. Student Supervisors, Life Guards, Sign Language Interpreters
EWAO	\$0.2	2.0	Professional Student Services Personnel
Principals & VPs	\$0.2	1.5	Principals & Vice Principals
All Employee Groups	\$1.1		Salary Increases & PD Amounts
Total	\$11.1M	119.0	



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

LIQUOR WAIVER FOR BREBEUF COLLEGE

Ephesians 5:18 - And be not drunk with wine, wherein is excess; but be filled with the Spirit;

Created, Draft

Click or tap to enter a date.

Choose an item.

First Tabling

March 21, 2019

Review

Click here to enter a review date

RECOMMENDATION REPORT

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Mission:

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We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



R. McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and Chief
Financial Officer

A. EXECUTIVE SUMMARY

Notification was received from Trustee Maria Rizzo that the Brebeuf Alumni Association are planning an event at Brebeuf College on Friday, May 10, 2019

B. PURPOSE

A request was received from Brebeuf College to serve alcohol at Alumni Pub Night, from 5 p.m. to 11 p.m. on May 10, 2019.

C. BACKGROUND

Notification was received from Trustee Maria Rizzo to waive Regulation 6, of Appendix A of the Permits Policy B.R. 05, in order to be able to serve alcohol at Brebeuf College on May 10, 2019 for the Alumni Pub Night.

D. STAFF RECOMMENDATION

Staff recommends that this report be presented for the action of the Board.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

LIQUOR WAIVER FOR FRANCIS LIBERMANN CATHOLIC HIGH SCHOOL

Ephesians 5:18 - And be not drunk with wine, wherein is excess; but be filled with the Spirit;

Created, Draft

Click or tap to enter a date.

Choose an item.

First Tabling

March 21, 2019

Review

Click here to enter a review date

RECOMMENDATION REPORT

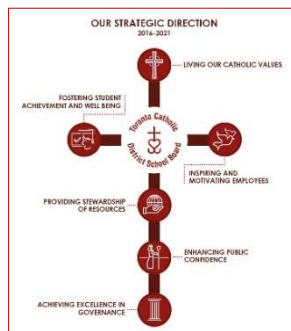
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R. McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and Chief
Financial Officer

A. EXECUTIVE SUMMARY

Notification was received from Trustee Garry Tanuan that Francis Libermann Catholic High School staff are planning an event at Francis Libermann on Thursday, June 13, 2019

B. PURPOSE

A request was received from Francis Libermann to serve alcohol at their Staff Retirement Party, from 4 p.m. to 9 p.m. on June 13, 2019.

C. BACKGROUND

Notification was received from Trustee Garry Tanuan to waive Regulation 6, of Appendix A of the Permits Policy B.R. 05, in order to be able to serve alcohol at Francis Libermann Catholic High School on June 13, 2019 for the Staff Retirement Party.

D. STAFF RECOMMENDATION

Staff recommends that this report be presented for the action of the Board.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

APPOINTMENT OF A TRUSTEE TO SERVE ON THE TORONTO AND REGION OUTDOOR EDUCATION TASK FORCE

And they grow stronger from this common nurture and daily companionship, and from both general education and our discipline in the law of God.

4 Maccabees 13:22

Created, Draft	First Tabling	Review
March 15, 2019	March 21, 2019	Click here to enter a date.

R. McGuckin, Director of Education

RECOMMENDATION REPORT

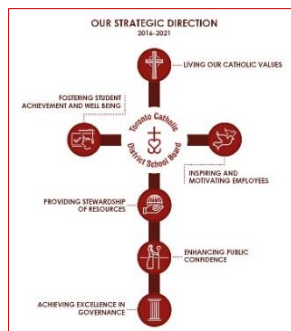
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Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

The Chair of the Toronto Catholic District School Board received a request from Jennifer Innis, Chair of the Toronto and Region Conservation Authority (TRCA), to invite a TCDSB Trustee to participate on the Toronto and Region Outdoor Education Task Force.

The Task Force is expected to be operational for an 18-month period once approval is granted by the TRCA Board of Directors, expected near the end of May, 2019.

The cumulative staff time required to prepare this report was 2 hours

B. PURPOSE

1. This report recommends the Board appoint one Trustee to serve on the Toronto and Region Outdoor Education Task Force.

C. BACKGROUND

1. **February 20, 2019** – The Chair of the Toronto and Region Conservation Authority contacted the Chair of the TCDSB inviting Trustee involvement on the recently created Toronto and Region Outdoor Education Task Force. (Appendix A)

D. EVIDENCE/RESEARCH/ANALYSIS

1. The Toronto and Region Conservation Authority has a legislated mandate to oversee the conservation, restoration and management of natural resources in the City of Toronto, and portions of York, Peel and Durham Regions, and other municipalities.
2. The Outdoor Education Task Force will serve as an Advisory Committee of the TRCA Board of Directors, and will be comprised of elected officials from the ten area district school boards.
3. It is expected that, upon approval by the TRCA Board of Directors near the end of May, 2019, the task force will meet six (6) times over an 18-month period.

4. The Terms of Reference for the Outdoor Education Task Force are found in **Appendix B**.
5. It is recommended that the TCDSB appoint one Trustee to serve on the Toronto and Region Outdoor Education Task Force.

E. COMMUNICATIONS PLAN

1. Upon the appointment of one Trustee to serve on the Toronto and Region Outdoor Education Task Force, this information will be communicated to TRCA staff using the Letter of Acceptance-Member of the Outdoor Education Task Force form, found in **Appendix C**.

F. STAFF RECOMMENDATION

6. That the Board appoint one Trustee to serve on the Toronto and Region Outdoor Education Task Force.

APPENDIX A



February 20, 2019

Maria Rizzo
Chair, Toronto Catholic District School Board

VIA EMAIL

Dear Chair Maria Rizzo,

Toronto and Region Conservation Authority (TRCA) would like to invite a Member of the Board of Trustees from Toronto Catholic District School Board to participate on the Toronto and Region Outdoor Education Task Force (the Task Force) for an eighteen (18) month term.

Governed by the *Conservation Authorities Act*, TRCA is one of 36 conservation authorities in Ontario with a mandate to conserve, restore and manage the natural resources within the nine watersheds and Lake Ontario Waterfront of the Toronto region (including City of Toronto and portions of York, Peel and Durham Regions and the municipalities of Adjala-Tosorontio and Mono).

Conservation authorities are named in Section 197 of the *Education Act* as agencies which school boards may enter in to agreements with for the provision of out-of-class learning. Currently TRCA owns over 16,000 hectares (40,000 acres) of greenspace within the Toronto region and provides outdoor education programs for more than 150,000 students from thirteen school boards annually at five outdoor education centres and seven conservation areas, along with providing student access to natural spaces through land leases for six school board operated outdoor education centres.

Approved at Authority Meeting #16/2018, the Outdoor Education Task Force, as an Advisory Committee of the TRCA Board of Directors, is a multi-stakeholder body comprised of elected officials from the ten area school boards and TRCA's five member municipalities in the Toronto region. and is being convened to develop and make recommendations on how best to respond to future needs and trends within the education system that enhance student learning in the out of doors. (see attached Terms of Reference).

Membership is subject to approval by TRCA Board of Directors on May 24, 2019 and will be for an eighteen (18) month period beginning in September 2019. It is anticipated that the Task Force will meet six times, either in person or via teleconference, over this period and provide a report to participating school boards, municipalities and the Province of Ontario in February 2021. TRCA will provide staff support and secretariat function for the Task Force.

To confirm Trustee participation in the Task Force, please complete the attached Letter of Acceptance and email it to Darryl Gray, Director of Education, Training and Outreach at dgray@trca.on.ca by April 17, 2019, or you may call Darryl at (416) 791-0327 if you require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Innis".

Jennifer Innis
Chair, Toronto and Region Conservation Authority

Attachments (3)

APPENDIX B

Appendix – Toronto and Region Outdoor Education Task Force Terms of Reference

1. Context

- 1.1. Establishment of a multi-stakeholder task force to develop and recommend strategic future directions related to out-of-class learning in the Toronto region.
- 1.2. Meet the future needs of the student population in the Toronto region as it relates to outdoor education, and ensure equity of access to programs and services.

2. Objectives

- 2.1. Develop and identify strategic priorities and make recommendations related to the long-term provision of out-of-class learning experiences that meet the needs of student populations in the Toronto region to the year 2040.
- 2.2. Provide recommendations to strengthen and enable partnerships and collaboration between public sector agencies that maximize the use and value of public assets and infrastructure.
- 2.3. Provide expertise and recommendations on strengthening experiential connections between the urban and natural environments, with consideration for the impact of urban intensity on student access to greenspace and natural systems.
- 2.4. Provide recommendations related to long-term financial sustainability, including, but not limited to:
 - 2.4.1. Government funding programs;
 - 2.4.2. Private grants, fundraising and endowments;
 - 2.4.3. Alternative business models (co-operatives, social enterprises, etc.);
 - 2.4.4. Other funding models.

3. Authority and Boundaries

- 3.1. To study and make recommendations to the TRCA Board of Directors on improvements and future needs related to outdoor education in the Toronto region.
- 3.2. The minutes of the Task Force will be received by the Board of Directors.
- 3.3. The work of the Task Force is to meet needs located wholly or partially within the school boards of TRCA's municipalities.

4. Composition and Elections

- 4.1. Membership to consist of:
 - 4.1.1 School Board Trustee from each of the area school boards (11);
 - 4.1.2 Board Member representing each participating municipality (five).
- 4.2. Term of appointment is 18 months.
- 4.3. The Chair and Vice-Chair will be elected from amongst its Members for the term of the Task Force. The Board of Directors may appoint an interim Chair until such time as an election can take place. The voting procedures used will be that outlined in the Board of Directors Administration By-law.
- 4.4. Establish subcommittees/working groups or standing committees as needed.

5. Resources and support

- 5.1** TRCA staff to act as Clerk, arranging meeting logistics, preparing the agenda, maintaining meeting minutes, tracking and delegating action items, with support from the Clerk's Office.
- 5.2** Director, Education, Training and Outreach to provide general support in regards to the activities and actions of the Task Force.
- 5.3** At regular Task Force meetings, Members will be eligible for travel expenses and any other expenses approved in advance by TRCA's Director, Education, Training and Outreach, according to TRCA policy, where these are not covered by their agency or other source. Members shall not receive a per diem or honorarium for attendance at meetings and functions.

6. Expectations of each member

- 6.1** Work collaboratively with Task Force Members to study and develop recommendations related to the mandate.
- 6.2** Represent their school board;
- 6.3** Board Members to represent the interest of TRCA and/or those of their participating municipality;
- 6.4** Attend meetings to be held bi-monthly, or more frequently as required;
- 6.5** Act as a resource to TRCA, TRCA's municipal partners and Toronto and Region Conservation Foundation by providing advice on matters of community interest;
- 6.6** Collaborate with other conservation authorities and lower tier municipalities on opportunities that transcend TRCA jurisdictional boundaries;
- 6.7** Maximize the collective impact of the Task Force through resource and data sharing, measuring, and reporting on regional priorities;
- 6.8** Report to the Board of Directors on a regular basis.

7. Roles of specific members

- 7.1** The Chair will have the following additional responsibilities:
 - 7.1.1** Presiding over Task Force meetings, setting the agenda and generally ensuring the effectiveness of meetings;
 - 7.2.1** In the absence of the Chair, the Vice-Chair will perform the above functions.

8. Governance

- 8.1** Chair to set agenda for meetings.

8.2 Quorum to consist of one-half of the Members. If there is no quorum within one half hour after the time appointed for the meeting, the Chair for the meeting shall declare the meeting adjourned due to a lack of a quorum, or shall recess until quorum arrives, and the Clerk shall record the names of the Members present and absent. If during a meeting a quorum is lost, then the Chair shall declare that the meeting shall stand recessed or adjourned, until the date of the next regular meeting or other meeting called in accordance with the provisions of the Board of Directors Administrative By-law. Agenda items may be covered and presented and issues discussed, but no formal recommendation may be made by the remaining Members which do not constitute a quorum.

8.3 Task Force is an advisory board of the Board of Directors and as such does not have decision-making power, but shall make recommendations to the Board of Directors.

9. Communication

9.1 The Task Force makes recommendations to the Board of Directors.

9.2 Each member reports back to their appointing agency as required.

Letter of Acceptance

Member of the Outdoor Education Task Force

I, _____ from **Toronto Catholic District School Board**, agree to participate on the Outdoor Education Task Force.

Term of Office

- The term of the Outdoor Education Task Force shall commence from date of appointment by Toronto and Region Conservation Authority Board of Directors and be for a period of eighteen (18) months.

Lead Member Information

Name: _____

Title: _____

Address: _____

City/Town: _____

Postal Code: _____ Phone: _____

Email: _____

Signature

Date

Thank you for your agreement to join the Outdoor Education Task Force. We welcome your involvement and expertise and look forward to a fruitful collaboration.

Please send this completed form to Sabrina Pariselli at Toronto and Region Conservation Authority spariselli@trca.on.ca by April 17, 2019.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

MARCH 2019 SCHOOL CASH SUITE PROGRESS REPORT

"Be truly glad. There is wonderful joy ahead!"

I Peter 1:6

Created, Draft	First Tabling	Review
March 5, 2019	March 21, 2019	

L. LePera, Senior Financial Analyst

D. Bilenduke, Senior Coordinator of Finance

P. De Cock, Comptroller of Business Services & Finance

INFORMATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

School Cash Suite provides Schools and Catholic School Parent Councils (CSPCs) with an integrated portal for processing school activity fees online and seamlessly interfaces with both TCDSB and School level banking and accounting systems. The primary objectives with this system include the generation of administrative efficiencies and mitigation of risks associated with cash handling tasks. This report is a snapshot at February 28, 2019.

The current overall adoption rate by the TCDSB community is 33.4%. The balance of school banking activity continues in the traditional cash-handling manner. This is a 12.4 percentage point increase over the previous report presented as of September 30, 2018. Secondary schools have embraced the system for collecting grade 9 registration fees. The Board is investigating ways to have children registered during the Kindergarten enrolment process. In addition, the online school banking system remains a voluntary method of payment for parents and guardians as approved by the Board of Trustees.

The Business Services and Computer Services teams continue to provide in-services and promote the advantages of online banking. In collaboration with Communications and Academic teams, it is expected that the overall adoption rate will continue to rise over the next year as parents are exposed to the new software and gain confidence in its use.

The cumulative staff time required to prepare this report was 6 hours.

B. PURPOSE

1. This report responds to a Board of Trustees' motion asking for regular updates on the KEV School Banking system starting in May 2018. At the November 15, 2018 Board meeting, Trustees requested more individual school statistics and results for the next report.

C. BACKGROUND

1. ***There is a growing movement towards reducing cash handling from schools across Ontario.*** Given the technology available to the Education Sector many School Boards are choosing to reduce the risks associated with handling cash at schools by implementing cost effective online software.

2. ***TCDSB made a strategic decision to move toward “cashless” schools.*** In the spring of 2017, the TCDSB undertook an extensive commitment to train and install School Cash Suite also known as “KEV Software” in all of its schools.
3. ***Consultation was held with Unions and Stakeholder Groups.*** The TCDSB consulted all Board union groups throughout the implementation process, and met with the Ontario Association of Parents in Catholic Education (OAPCE) in December 2017 to review their concerns and demonstrate the system’s potential.
4. ***Extensive training opportunities were provided to staff.*** TCDSB staff invited all School Principals, Vice-Principals and School Secretaries to a two-day training session on using and implementing School Cash Suite. Furthermore, Principals and School Secretaries had the opportunity on a regular basis to participate on webinars outlining marketing and implementation strategies.
5. ***Full implementation of the software is now complete.*** Training and installation were complete in February 2018; however, full adoption of the software will require additional time for each school in each implementation phase to create community awareness, and to develop the required staffing capacities.
6. ***Training, consultation and education are ongoing.*** Secondary head secretaries were invited to the Board over the summer for a user group session to discuss their successes and challenges with the system. Sessions were held before the start of the new school year for new secretaries, principals and vice principals. Refresher courses are scheduled frequently in PAL over the entire school year. Regular announcements are shared via the Weekly Wrap Up and direct emails to Principals and Secretaries about ongoing support, upcoming training, user tips and tricks, and promotional opportunities to increase registration.

D. EVIDENCE/RESEARCH/ANALYSIS

The decision to purchase KEV School Cash Online was predicated on the following:

- It would pay for itself.
- It would decrease administrative effort in the long run.
- It would reduce the amount of cash handled at the school.
- It would provide an increased convenience for parents.
- It may provide new revenue and marketing opportunities.

1. ***Schools have submitted for their second HST refund for 2018 expenditures.***
The Board now has an automated system through KEV to recover HST rebates on school purchases. As of February 28, 2019, schools received \$429,535 in HST rebates. The table below is an estimation of the Net HST rebate currently owing to the schools (\$124,140) in addition to the \$429,535 returned to them earlier in the year:

Gross HST School Rebate	\$403,094
Less: 1% KEV Fee (CSPC's included)*	(232,074)
Less: Online Transaction Fees	(24,973)
Subtotal	\$146,047
Less: 15% for Technology Infrastructure	(21,907)
Add: 1% Previously Deducted by Schools	-
Net HST School Rebate Owing (est.)	\$124,140
Add: Previous Distribution of HST Rebates	\$429,535
Total Estimated HST Rebates To Date	\$553,675

* The CSPC share of fees has been included in this total. Their share will be deducted from the CSPC HST refund when it is calculated.

2. ***Missed HST recovery opportunities continue to exist.*** The Board is only able to calculate HST rebates from the KEV accounting software. Many CSPC's insist on using their own software and are missing these rebate opportunities. The Board can recover these rebates on their behalf, but it is a labour intensive process. The Business Services staff will continue to provide technical assistance and training where required. Staff time incurred to provide this assistance will be funded entirely from the recoveries.
3. ***The Board is making strategic contributions for Technology Infrastructure.*** When approving the report to implement School Cash Suite, the Board of Trustees passed a motion to contribute 15% from the schools' and CSPCs' HST recovery to a reserve. This cumulative reserve, totalling \$90,678, will be used to address information technology infrastructure requirements for

schools and information computer technology requirements required by TCDSB administration to support schools.

4. ***Schools received donations online of \$128,698 from September to December 2018.*** There is a donation button on the KEV screen, which allows a donation for a School Nutrition Program (SNP) or the CSPC account without the 1% recovery charge. All donations to the TCDSB generate a charitable donation tax receipt and the funds are redirected to the intended School's Operating, SNP or CSPC. Funds are returned to the schools on a monthly basis and the donors will receive a charitable receipt from KEV via email at the time a donation is made. Many parents are opting for the donation option in lieu of fundraising.
5. ***CSPCs can obtain direct access to post items for purchase and run report queries.*** The Board has purchased School Cash Express, which allows CSPCs and TCDSB staff direct access to create their own sales and fundraising events and run their own reports. Many schools and CSPCs have been using the system exclusively for their events and programs. Fifty-eight schools have an adoption rate of 40% or higher with 33 of those schools attaining a rate greater than 70%. Business Services will continue to provide information sessions at CSPC events at every opportunity on an ongoing basis.
6. ***Parents are purchasing between \$40,000 and \$100,000 per day of goods and services on-line during the month of February 2019.*** This is a significant volume when analysing Administrative effort. There are many intangible benefits when looking at these savings such as spreadsheet maintenance and cash collection by teachers and CSPC volunteers, cash deposits by school secretaries and reduced letters and reminders home.

E. METRICS AND ACCOUNTABILITY

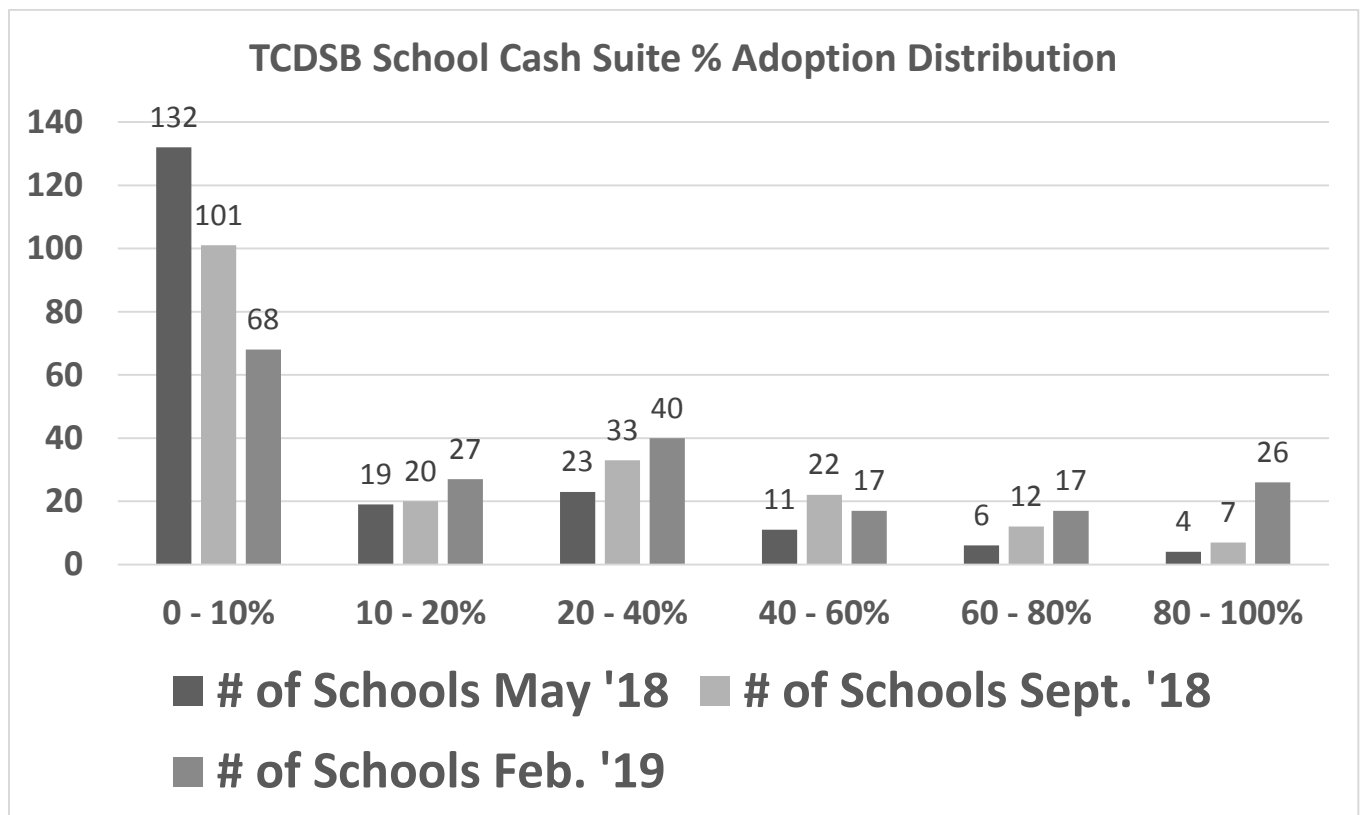
1. ***Trustees and Trustee Services staff will have access to a dashboard and ward reports.*** TCDSB's IT department has developed an easy to use dashboard so Superintendents may monitor adoption rates, Non-Sufficient Funds (NSF) cheques and bank reconciliation status at a glance. All Superintendents have received access and training for the tool. Access and training will now be given to Trustees and their assistants. A detailed list of School Adoption rates by School and Trustee Ward is attached as Appendix A.

2. ***The Board continually solicits input from users.*** Business Services and Computer Services teams have made a concerted effort to make themselves available for principal, CSPC (through Community Relations workshops) and school secretary meetings.

Parent adoption rates are slowly increasing. As of February 28, 2019 the total Parent Adoption Rate for the TCDSB board-wide was 33.4% compared to the last report as of September, 2018 at 21%. Figure 1 provides the adoption rates for TCDSB comparing September and May 2018 to February 2019.

Based on benchmarks from other GTA Boards, staff have learned that the majority of programs begin with low adoption rates and then reach the 60% to 90% adoption rate levels after the fourth year of implementation. While some results vary across Boards, it is reasonable to assume that TCDSB is moving along the same path of adoption as many of its counter parts.

Figure 1: Adoption Rates since May 2018



3. ***Parent usage rates are not keeping up to adoption rates.*** With 33.4% of parents registered for online payments only 14.3% of payments are made online. The Board will make a concerted effort to have schools and CSPC's make more items available for purchase online.

F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. ***On-going Training will be provided.*** Training and refresher courses are available through the PAL Portal for school banking, throughout the school year and summer months. User guides and tip sheets are also available on KEV's online Resource Centre.
2. ***Help Website available.*** TCDSB staff have created an intranet HELP website for staff and have dedicated two staff to train and answer requests. In addition, TCDSB staff will be scheduling ongoing training and refresher courses for new Principals, Vice-Principals and School Secretaries.
3. ***Additional stakeholder engagement efforts.*** Business Services and Computer Services teams continue to engage all Community Partners in order to increase awareness and promote the advantages of online school banking.
4. ***The marketing effort to increase staff, parent and guardians' engagement and adoption will continue.*** The steps and strategies shared in previous webcasts for communicating the benefits of online purchases, increasing parent adoption rates and creating a school's event catalogue are available on KEV's online Resource Centre. Additional marketing and registration opportunities will be developed on the Student Online Admissions and Registration platform in order to engage parents and guardians at the time of student registration.
5. ***Online media strategies will be utilized to engage parents and guardians.*** The Communications Department has developed a communication plan that focuses on engaging, promoting and educating parents in using cash online. The plan will use every electronic media at our disposal to create and disseminate hands on and interactive training resources experiences for parents, guardians and volunteers. This includes use of the Board's social media and website to regularly promote School Cash Online registration, as well as the benefits and tips for using this convenient online tool.

6. ***The adoption of this system is a process and must take into consideration the varying cultures and dynamics in each school community.*** Some communities will embrace the system more quickly than other school communities will. Providing low adoption rate schools with opportunities for mentoring by high adoption rate schools will be explored as the implementation continues. Business Services and Computer Services teams will continue to provide ongoing support, professional development and training opportunities.

G. CONCLUDING STATEMENT

This report is for the consideration of the Board.

TORONTO CATHOLIC DISTRICT SCHOOL BOARD
School Cash Suite Usage Report

Trustee Ward #	SchoolName	Registered Students	Total Students	Adoption Rate	HST Rebate received YTD
1	Father Henry Carr	8	909	0.88	\$ 4,535.11
1	Holy Child	111	320	34.69	\$ 945.65
1	Monsignor John Corrigan	3	231	1.3	\$ 1,876.30
1	Monsignor Percy Johnson	107	974	10.99	\$ -
1	St. Andrew	-	713	0	\$ 751.38
1	St. Angela	16	525	3.05	\$ 1,219.26
1	St. Benedict	68	638	10.66	\$ 450.38
1	St. Dorothy	-	339	0	\$ 205.33
1	St. John Vianney	11	372	2.96	\$ 9,803.46
1	St. Maurice	51	283	18.02	\$ -
1	St. Stephen	13	412	3.16	\$ 1,283.13
2	All Saints	778	865	89.94	\$ 2,383.69
2	Father Serra	455	541	84.1	\$ 1,662.61
2	Josyf Cardinal Slipyj Catholic School	92	578	15.92	\$ 3,105.81
2	Michael Power - St. Joseph High School	1,447	1,887	76.68	\$ 30,287.01
2	Mother Cabrini Catholic School	155	182	85.16	\$ 934.19
2	Nativity of Our Lord Catholic School	48	446	10.76	\$ 3,052.57
2	Our Lady of Peace Catholic School	561	646	86.84	\$ 5,491.94
2	St. Clement Catholic School	354	474	74.68	\$ 1,643.81
2	St. Demetrius Catholic School	52	274	18.98	\$ -
2	St. Eugene	371	439	84.51	\$ -
2	St. Gregory Catholic School	504	738	68.29	\$ -
2	St. Marcellus Catholic School	78	423	18.44	\$ -
2	Transfiguration	283	432	65.51	\$ -
3	Blessed Margherita	8	345	2.32	\$ 140.70
3	James Cardinal McGuigan Catholic High School	27	868	3.11	\$ 6,235.55

TORONTO CATHOLIC DISTRICT SCHOOL BOARD
School Cash Suite Usage Report

Trustee Ward #	SchoolName	Registered Students	Total Students	Adoption Rate	HST Rebate received YTD
3	St. Andre	18	599	3.01	\$ 1,362.10
3	St. Augustine	6	577	1.04	\$ 1,358.76
3	St. Basil-The-Great	194	1,297	14.96	\$ 5,065.81
3	St. Charles Garnier	1	476	0.21	\$ 203.08
3	St. Francis de Sales	10	479	2.09	\$ 2,836.62
3	St. Jane Frances	26	697	3.73	\$ 2,609.45
3	St. Jude	26	757	3.43	\$ -
3	St. Roch	5	357	1.4	\$ 1,805.41
3	St. Simon	510	557	91.56	\$ 932.80
3	St. Wilfrid	116	678	17.11	\$ 937.53
3	Venerable John Merlini	9	285	3.16	\$ -
4	Bishop Allen Academy	1,314	1,584	82.95	\$ 17,781.38
4	Bishop Marrocco/Thomas Merton	83	760	10.92	\$ 7,901.02
4	Father John Redmond Catholic Secondary School and R	397	1,217	32.62	\$ 20,467.32
4	Holy Angels Catholic School	553	568	97.36	\$ 1,355.84
4	Holy Family	13	239	5.44	\$ 22.51
4	James Culnan	210	555	37.84	\$ 451.16
4	Our Lady of Sorrows Catholic School	210	739	28.42	\$ 6,977.73
4	St. Ambrose Catholic School	184	410	44.88	\$ 1,002.81
4	St. Cecilia	252	651	38.71	\$ 562.52
4	St. Elizabeth Catholic School	27	231	11.69	\$ 1,181.16
4	St. James	2	182	1.1	\$ 319.85
4	St. Josaphat Catholic School	39	162	24.07	\$ 948.28
4	St. Leo Catholic School	237	355	66.76	\$ 2,539.13
4	St. Louis Catholic School	113	217	52.07	\$ -
4	St. Mark Catholic School	97	220	44.09	\$ 1,743.71

TORONTO CATHOLIC DISTRICT SCHOOL BOARD
School Cash Suite Usage Report

Trustee Ward #	SchoolName	Registered Students	Total Students	Adoption Rate	HST Rebate received YTD
4	St. Pius X	49	522	9.39	\$ -
4	St. Vincent de Paul	199	337	59.05	\$ 128.65
4	The Holy Trinity	514	552	93.12	\$ 4,272.59
5	Blessed Sacrament	558	559	99.82	\$ 1,455.37
5	Brebeuf College School	61	902	6.76	\$ 8,621.31
5	Cardinal Carter Academy for the Arts	256	786	32.57	\$ 7,780.90
5	Dante Alighieri Academy Catholic Secondary School	236	843	28	\$ 9,035.47
5	Loretto Abbey Catholic Secondary School	451	923	48.86	\$ 8,442.36
5	Madonna Catholic Secondary School	143	679	21.06	\$ 10,608.79
5	Marshall McLuhan Catholic Secondary School	116	1,071	10.83	\$ 13,117.54
5	Our Lady of the Assumption	60	373	16.09	\$ 208.51
5	Regina Mundi	343	377	90.98	\$ 1,514.44
5	St. Agnes	101	327	30.89	\$ 2,279.73
5	St. Antoine Daniel	12	415	2.89	\$ 61.14
5	St. Charles	78	266	29.32	\$ 804.08
5	St. Conrad	502	613	81.89	\$ 3,485.57
5	St. Cyril	275	349	78.8	\$ 903.21
5	St. Edward	469	483	97.1	\$ -
5	St. Gabriel	17	304	5.59	\$ 1,119.56
5	St. Jerome	47	541	8.69	\$ -
5	St. Margaret	421	643	65.47	\$ 1,676.34
5	St. Martha	65	238	27.31	\$ -
5	St. Norbert	48	344	13.95	\$ 2,478.18
5	St. Paschal Baylon	15	744	2.02	\$ 1,722.24
5	St. Raphael	160	517	30.95	\$ 3,811.98
5	St. Robert	180	619	29.08	\$ 3,221.94

TORONTO CATHOLIC DISTRICT SCHOOL BOARD
School Cash Suite Usage Report

Trustee Ward #	SchoolName	Registered Students	Total Students	Adoption Rate	HST Rebate received YTD
5	Sts. Cosmas and Damian	135	375	36	\$ 1,482.95
6	Loretto College	24	439	5.47	\$ 2,806.37
6	St. Anthony	192	338	56.8	\$ 0.72
6	St. Clare	59	430	13.72	\$ 95.75
6	St. Helen	191	407	46.93	\$ 849.20
6	St. John Bosco	84	317	26.5	\$ 348.54
6	St. Luigi	5	128	3.91	\$ 509.76
6	St. Mary Catholic Academy	59	702	8.4	\$ -
6	St. Mary of the Angels	9	250	3.6	\$ 885.58
6	St. Nicholas of Bari	28	605	4.63	\$ 4,338.76
6	St. Paul VI Catholic School	21	312	6.73	\$ -
6	St. Rita	38	86	44.19	\$ 539.18
6	St. Sebastian	50	222	22.52	\$ 1,830.83
6	Stella Maris	17	345	4.93	\$ -
7	Epiphany of Our Lord	9	174	5.17	\$ 621.11
7	Holy Spirit	24	450	5.33	\$ 1,065.97
7	Jean Vanier	693	882	78.57	\$ -
7	Mary Ward	362	1,033	35.04	\$ 5,281.72
7	Our Lady of Wisdom	302	373	80.97	\$ 1,318.27
7	Precious Blood	10	482	2.07	\$ 415.73
7	St. Aidan	7	296	2.36	\$ 1,292.69
7	St. Albert	21	431	4.87	\$ 820.11
7	St. Henry	168	278	60.43	\$ 3,406.28
7	St. Kevin	79	238	33.19	\$ 1,707.66
7	St. Lawrence	31	446	6.95	\$ 80.32
7	St. Nicholas	82	381	21.52	\$ -

TORONTO CATHOLIC DISTRICT SCHOOL BOARD
School Cash Suite Usage Report

Trustee Ward #	SchoolName	Registered Students	Total Students	Adoption Rate	HST Rebate received YTD
7	St. Sylvester	60	189	31.75	\$ 1,518.06
7	St. Victor	246	322	76.4	\$ 1,800.75
8	Blessed Pier Giorgio Frassati	9	339	2.65	\$ 938.57
8	Cardinal Leger	217	334	64.97	\$ 916.55
8	Francis Libermann	277	911	30.41	\$ 7,041.45
8	Our Lady of Grace	20	254	7.87	\$ 275.80
8	Prince of Peace	73	284	25.7	\$ -
8	Sacred Heart	8	252	3.17	\$ -
8	St. Barnabas	7	294	2.38	\$ 476.79
8	St. Bartholomew	11	98	11.22	\$ 548.87
8	St. Bede	43	148	29.05	\$ 658.26
8	St. Brendan	512	554	92.42	\$ 2,979.81
8	St. Columba	14	234	5.98	\$ 787.56
8	St. Dominic Savio	8	259	3.09	\$ -
8	St. Elizabeth Seton	7	150	4.67	\$ 664.77
8	St. Florence	13	187	6.95	\$ 1,305.23
8	St. Gabriel Lalemant	3	144	2.08	\$ 1,039.95
8	St. Ignatius of Loyola	66	120	55	\$ 5,342.55
8	St. Jean De Brebeuf	7	211	3.32	\$ 996.41
8	St. Malachy	13	296	4.39	\$ -
8	St. Marguerite Bourgeoys	18	96	18.75	\$ 214.78
8	St. Mother Teresa	11	427	2.58	\$ -
8	St. Rene Goupil	3	168	1.79	\$ -
8	The Divine Infant	6	109	5.5	\$ -
9	D'Arcy McGee	12	287	4.18	\$ -
9	Holy Rosary Catholic School	247	295	83.73	\$ 298.49

TORONTO CATHOLIC DISTRICT SCHOOL BOARD
School Cash Suite Usage Report

Trustee Ward #	SchoolName	Registered Students	Total Students	Adoption Rate	HST Rebate received YTD
9	Monsignor Fraser College	25	1,153	2.17	\$ -
9	Our Lady of Lourdes Catholic School	5	575	0.87	\$ -
9	Our Lady of Perpetual Help Catholic School	363	370	98.11	\$ 666.86
9	Pope Francis	91	251	36.25	\$ 1,377.74
9	St. Alphonsus	16	241	6.64	\$ 564.78
9	St. Bruno/St. Raymond	51	205	24.88	\$ 1,045.85
9	St. Francis of Assisi Catholic School	5	160	3.13	\$ 416.37
9	St. Joseph College	419	784	53.44	\$ 11,661.08
9	St. Mary Catholic School	92	341	26.98	\$ -
9	St. Michael Catholic School	19	181	10.5	\$ 37.46
9	St. Michael's Choir School	230	257	89.49	\$ 8,890.72
9	St. Paul Catholic School	6	198	3.03	\$ 49.13
9	St. Thomas Aquinas	17	527	3.23	\$ 168.38
10	Chaminade College School	211	916	23.03	\$ 20,027.19
10	Immaculate Conception	66	515	12.82	\$ -
10	Our Lady of Victory Catholic School	132	678	19.47	\$ 3,976.02
10	Santa Maria Catholic School	69	226	30.53	\$ 1,000.41
10	St. Bernard	542	682	79.47	\$ 1,020.98
10	St. Fidelis	358	629	56.92	\$ 1,239.39
10	St. Francis Xavier	100	545	18.35	\$ 875.69
10	St. John The Evangelist	10	459	2.18	\$ -
10	St. Matthew	15	530	2.83	\$ 1,244.85
10	St. Oscar Romero Catholic Secondary School	21	704	2.98	\$ 3,584.69
11	Annunciation Catholic School	289	345	83.77	\$ 922.93
11	Blessed Trinity	77	211	36.49	\$ 729.26
11	Canadian Martyrs Catholic School	189	347	54.47	\$ 711.82

TORONTO CATHOLIC DISTRICT SCHOOL BOARD
School Cash Suite Usage Report

Trustee Ward #	SchoolName	Registered Students	Total Students	Adoption Rate	HST Rebate received YTD
11	Holy Cross Catholic School	146	369	39.57	\$ -
11	Holy Name Catholic School	302	327	92.35	\$ -
11	Notre Dame High School	252	671	37.56	\$ 14,052.17
11	Our Lady of Guadalupe	11	170	6.47	\$ 292.19
11	Senator O'Connor College School	245	1,368	17.91	\$ -
11	St. Anselm Catholic School	310	359	86.35	\$ -
11	St. Bonaventure	435	593	73.36	\$ 1,592.76
11	St. Brigid Catholic School	346	649	53.31	\$ 3,110.76
11	St. Catherine Catholic School	72	109	66.06	\$ 857.96
11	St. Denis Catholic School	285	290	98.28	\$ 4,082.48
11	St. Gerald	138	302	45.7	\$ 2,083.05
11	St. Isaac Jogues Catholic School	303	363	83.47	\$ 54.12
11	St. John (Toronto) Catholic School	273	444	61.49	\$ -
11	St. John XXIII Catholic School	67	439	15.26	\$ 557.44
11	St. Joseph Catholic School	143	230	62.17	\$ 1,315.41
11	St. Joseph Morrow Park Catholic Secondary School	119	477	24.95	\$ 2,346.68
11	St. Kateri Tekakwitha	93	273	34.07	\$ -
11	St. Matthias	106	283	37.46	\$ 950.43
11	St. Monica	11	319	3.45	\$ 395.78
11	St. Patrick Catholic Secondary School	125	795	15.72	\$ 15,937.18
11	St. Timothy	225	617	36.47	\$ 5,046.58
12	Blessed Cardinal Newman	269	1,011	26.61	\$ -
12	Immaculate Heart of Mary	95	175	54.29	\$ 1,232.49
12	Neil McNeil	254	842	30.17	\$ 5,670.65
12	O L of Fatima	25	764	3.27	\$ 1,438.20
12	St. Agatha	251	434	57.83	\$ 1,222.86

TORONTO CATHOLIC DISTRICT SCHOOL BOARD
School Cash Suite Usage Report

Trustee Ward #	SchoolName	Registered Students	Total Students	Adoption Rate	HST Rebate received YTD
12	St. Barbara	23	331	6.95	\$ -
12	St. Boniface	35	332	10.54	\$ 1,159.18
12	St. Dunstan	209	288	72.57	\$ 75.34
12	St. Edmund Campion	49	268	18.28	\$ 140.56
12	St. Joachim	68	302	22.52	\$ 667.99
12	St. John Paul II	410	1,308	31.35	\$ 1,701.95
12	St. Maria Goretti	529	966	54.76	\$ 1,592.40
12	St. Martin de Porres	41	405	10.12	\$ -
12	St. Richard	338	409	82.64	\$ 747.39
12	St. Rose Of Lima	17	477	3.56	\$ 319.88
12	St. Theresa Shrine	218	221	98.64	\$ 53.54
12	St. Thomas More	8	324	2.47	\$ -
12	St. Ursula	222	260	85.38	\$ -
Board Wide Total		30,726	92,006	33.40	429,534.94

2019 REVISED CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (P)	Corporate Services	<u>B.R.01 Rental of Surplus School Space & Properties</u> Policy Metric	A.D. Facilities, Business, Community Development
2	February (Q)	Corporate Services	Financial Status Update Report #1	A.D. Facilities, Business, Community Development
3	March (A)	Corporate Services	Budget Series Report: Financial Planning and Consultation Review	A.D. Facilities, Business, Community Development
4	March (A)	Corporate Services	Consensus Student Enrolment Projection	A.D. Facilities, Business, Community Development
5	March (A/P)	Corporate Services	Transportation Annual Report and <u>S.T.01 Transportation</u> Policy Metric	A.D. Facilities, Business, Community Development
6	April (A)	Corporate Services	Budget Series Report: Grants for Student Needs Update	A.D. Facilities, Business, Community Development
7	May (P)	Corporate Services	<u>A.18 Development Proposals, Amendments and Official Plans and Bylaws</u> Policy Metric	A.D. Facilities, Business, Community Development
8	May (Q)	Corporate Services	Financial Status Update Report #2	A.D. Facilities, Business, Community Development
9	May (A)	Corporate Services	Budget Series Report: Preliminary Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
10	June (A)	Corporate Services	Budget Series Report: Recommended Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
11	June (A)	Corporate Services	Delegated Authority Report	A.D. Facilities, Business, Community Development
12	September (Q)	Corporate Services	Financial Status Update Report #3	A.D. Facilities, Business, Community Development

2019 REVISED CALENDAR OF ANNUAL REPORTS & POLICY METRICS

13	September (A)	Corporate Services	Preliminary Enrolment Report for Elementary and Secondary Schools and S.A.01 <u>Elementary Admission and Placement</u> Policy Metric	A.D. Facilities, Business, Community Development
14	September (A)	Corporate Services	Capital Program Update	A.D. Facilities, Business, Community Development
15	September (A)	Corporate Services	Delegated Authority Update Report	A.D. Facilities, Business, Community Development
16	October (A)	Corporate Services	Trustee Honorarium Report	A.D. Facilities, Business, Community Development
17	November (A)	Corporate Services	Legal Fees Report	A.D. Facilities, Business, Community Development
18	November (A/Q)	Corporate Services	Audited Financial Statement and Financial Status Update #4	A.D. Facilities, Business, Community Development
19	December (A)	Corporate Services	Budget Series Report: Revised Budget Estimates for the Current Fiscal Year	A.D. Facilities, Business, Community Development
20	December (A)	Corporate Services	Annual Investment Report	A.D. Facilities, Business, Community Development

**CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY
PENDING LIST TO MARCH 21, 2019**

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Nov-18 Corporate Services	TBD	Corporate Services	Report regarding whether the IL Survey is compromised as a result of staff speaking to children (Domenico Paglia, President of CUPE 3155 International Languages, regarding IL Survey)	Associate Director, Academic Affairs
2	Nov-18 Corporate Services	Apr-19	Corporate Services	That staff return for final approval of the project once the RFP results are finalized (Public Meeting Room Audio Visual Upgrades –Funding)	Associate Director of Facilities, Business and Community Development
3	Feb-19 Corporate Services	Apr-19	Corporate Services	Report regarding the status of the application of teaching cursive writing in our Board (Inquiry from Trustee Del Grande regarding Writing Programs in Schools)	Associate Director, Academic Affairs