



**ADDENDUM
REGULAR MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION**

Maria Rizzo, Chair

Michael Del Grande, Vice Chair

Thursday, May 16, 2019

7:00 P.M.

	Pages
11. Delegations	
11.f Roseann Harris regarding A Day in the Life of 5th Block Students	1 - 2
11.g Isabella Sinclair, Yulia Tesfamariam regarding 5th Block at St. Angela Catholic School	3
11.h Kerri Forfar regarding Admission Policy	4
14. Matters recommended by Statutory Committees of the Board	
14.a Approved Minutes of the Special Education Advisory Committee Meeting Held April 23, 2019	5 - 18
SEAC's Recommendations to Board:	
From Sandra Mastronardi regarding 2019-2020 Special Education Budget:	
That more opportunities be provided for Special Education Needs (SEN) Students to participate in Science, Technology, Engineering, and Math (STEM) / Science, Technology, Engineering, Art and Math (STEAM) special programs and extra-curriculars with a focus on providing equity-based skill learning based on their particular needs;	

- 2) *That funding be allocated to hire a Board Certified Behaviour Analyst (BCBA) to provide consultative services to schools, and to train and supervise resource staff in data collection as part of the current services offered to classrooms to assist teachers;*
- 3) *That at the very least, the Board maintain the current level of support staff and provide funding for them to obtain Registered Behaviour Training (RBT) certification on, at least, a voluntary basis, including the 40 hours of training and the examinations. These support staff are to be supported by the BCBA;*
- 4) *That an Inclusion Coach position be created to further support our Mission Statement, and the hiring/promotion of eight persons to the Inclusion Coach Position, focused on accommodating special education students in classrooms;*

Annual Report on the Accessibility Standards Policy (A.35):

- 5) *That the Ontario Human Rights Commission Policy on Accessible Education for Students with Disabilities be added to the Cross reference section of the Accessibility Standards Policy (A.35);*
- 6) *That a representative from SEAC be included in the Members of Accessibility Working Group;*

Motion from Trustee Li Preti regarding Emergency Plan for accommodating Special Education Students and/or Students with a Physical Disability that may be excused from regular hours of School:

- 7) *That the existing resources be trained and utilized more effectively in preemptive de-escalation to prevent behavioral based exclusions;*
- 8) *That the school Board provide assistance for alternate arrangements instead of calling parents/caregivers; and*
- 9) *That accurate data be collected to better assess the current impact and create a plan to move forward.*

Recommendation to Board:

That the Toronto Catholic District School Board (TCDSB) Communications Team investigate the creation of a monthly summary of relevant matters that come before the Board of Trustees and the decisions that they made, as well as a listing of the upcoming TCDSB Policies that are scheduled for review.

- 14.c Approved Minutes of the Audit Committee Meeting Held March 26, 2019 31 - 37***



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

**PLEASE BE ADVISED THAT ALL STANDING
COMMITTEE MEETINGS ARE BEING RECORDED**

**For Board Use
Only**

Delegation No. _____

☐ Public Session
☐ Private Session
☐ Three (3)
 Minutes

Name	Roseann Harris	
Committee	Regular / Special Board	
Date of Presentation	5/16/2019	
Topic of Presentation	A Day in the Life of 5th Block Students	
Topic or Issue	The 5th Block Mentor Team wishes to provide the Board of Trustees and Senior Staff further information about the various components of the 5th Block Program.	
Details	The 5th Block Mentor Team (Roseann Harris, Marisa Liscio, Anna Pumo), would like to present a snapshot depicting a day in the life of 5th Block students, and the intensive learning that happens in a one hour 5th Block session.	
Action Requested	Please maintain funding for 5th Block at the current levels in order to continue supporting future struggling readers.	
I am here as a delegate to speak only on my own behalf	{ 1) I am here as a delegation to speak only on my own behalf }	
I am an official representative of the Catholic School Parent Committee (CSPC)		
I am an official representative of student government		
I am here as a spokesperson for another group or organization		
I have read, understand and agree to comply with the rules for Delegations as per the	I Agree	

TCDSB Delegations Policy T.14.	
Submittal Date	5/13/2019



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Name	Isabella Sinclair, Yulia Tesfamariam	
Committee	Regular / Special Board	
Date of Presentation	5/16/2019	
Topic of Presentation	5th Block at St. Angela	
Topic or Issue	We are grade one students at St. Angela Catholic School currently in the 5th Block Program. We love the 5th Block Program and we are sad that it may not continue next year.	
Details	This program has had many benefits for us and we would like to share them with you.	
Action Requested	Please keep 5th Block in all the current schools.	
I am here as a delegate to speak only on my own behalf	{ 1) I am here as a delegation to speak only on my own behalf }	
I am an official representative of the Catholic School Parent Committee (CSPC)		
I am an official representative of student government		
I am here as a spokesperson for another group or organization		
I have read, understand and agree to comply with the rules for Delegations as per the TCDSB Delegations Policy T.14.	I Agree	
Submittal Date	5/14/2019	



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Name	Kerri Forfar	
Committee	Regular / Special Board	
Date of Presentation	5/16/2019	
Topic of Presentation	Admission Policy	
Topic or Issue	Admission Policy	
Details	Priority lists for admissions into schools	
Action Requested	To address concerns of the priority sequence for admissions into schools.	
I am here as a delegate to speak only on my own behalf	{ 1) I am here as a delegation to speak only on my own behalf }	
I am an official representative of the Catholic School Parent Committee (CSPC)	No	
I am an official representative of student government		
I am here as a spokesperson for another group or organization		
I have read, understand and agree to comply with the rules for Delegations as per the TCDSB Delegations Policy T.14.	I Agree	
Submittal Date	5/15/2019	

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE REGULAR MEETING OF THE SPECIAL EDUCATION ADVISORY COMMITTEE PUBLIC SESSION

HELD TUESDAY, APRIL 23, 2019

PRESENT:

External

Members: Sandra Mastronardi, Acting Chair
Melanie Battaglia
Lori Mastrogiuseppe
Tyler Munro
Mary Pugh- via Teleconference
George Wedge

Trustee: N. Crawford

Staff: D. Koenig
L. Maselli-Jackman
A. Coke
M. J. Gendron
R. Macchia
J. Mirabella
D. Reid
P. Stachiw

S. Harris, Recording Secretary
S. Tomaz, Assistant Recording Secretary

External A. Robertson, Parliamentarian
Guest:

1. Roll Call & Apologies

Apologies were extended on behalf of Trustees Di Giorgio and Kennedy, Lori Ciccolini and Gizelle Paine.

2. Approval of the Agenda

MOVED by Trustee Crawford, seconded by Melanie Battaglia, that the Agenda, as amended to reorder Item 11a) Resignation of Ashleigh Molloy, Chair of SEAC as the next Item of Business for discussion followed by a discussion regarding filling the vacancy of Chair, and if necessary, Vice Chair; reorder Item 15e) Inquiry from Sandra Mastronardi regarding 2019-2020 Special Education Budget as Item 11e); and add a new Item 15f) Inquiry from Lori Mastrogiuseppe regarding Bill-44...

Trustee Crawford left the table. Quorum was lost.

The Chair declared a recess.

The meeting continued with Sandra Mastronardi in the Chair.

PRESENT (Following the Recess):

External

Members: Sandra Mastronardi, Acting Chair
 Melanie Battaglia
 Lori Mastrogiuseppe
 Tyler Munro
 Mary Pugh- via Teleconference
 Glenn Webster
 George Wedge

Trustee: N. Crawford

2. Approval of the Agenda (Continued)

.. add Items 15g) Inquiry from Tyler Munro regarding Special Needs Advanced Program and 15h) Inquiry from Tyler Munro regarding the gap in the Individualized Education Program process.

Sandra Mastronardi relinquished the Chair to Melanie Battaglia.

MOVED in AMENDMENT by Sandra Mastronardi, seconded by Tyler Munro, that Item 15i) Inquiry from Sandra Mastronardi regarding Student Transportation and Budget be added.

On the Vote taken, the Amendment was declared

CARRIED

On the Vote taken, the Motion, as amended, was declared

CARRIED

Sandra Mastronardi reassumed the Chair.

11. Communications

MOVED by Melanie Battaglia, seconded by Glenn Webster, that Item 11a) be adopted as follows:

11a) Resignation of Ashleigh Molloy, Chair of SEAC received.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Glenn Webster, seconded by Trustee Crawford, that the election of a new Chair, and Vice-Chair if necessary, be deferred to the May 15, 2019 SEAC meeting.

On the Vote taken, the Motion was declared

CARRIED

4. Declarations of Interest

There were none.

5. Approval & Signing of the Minutes of the Meeting

MOVED by Trustee Crawford, seconded by Glenn Webster, that the Minutes of the Regular Meeting held March 27, 2019 be approved.

On the Vote taken, the Motion was declared

CARRIED

7. Presentations

MOVED by George Wedge, seconded by Glenn Webster, that Item 7a) be adopted as follows:

- 7a) From Peter Stachiw, Chief of Autism, regarding Autism Awareness Day: Flag Raising and Mass / Autism Awareness: Asperger's Conference** received.

On the Vote taken, the Motion was declared

CARRIED

10. Consent and Review

The Chair reviewed the Order Paper and the following Items were held:

- 11d) Melanie Battaglia;
- 12a) Tyler Munro;
- 12b) Melanie Battaglia;
- 12c) George Wedge;
- 12d) Sandra Mastronardi;
- 12e) Tyler Munro;
- 12f) Sandra Mastronardi;
- 12g) Tyler Munro and Glenn Webster;
- 15a) Tyler Munro;
- 15b) Tyler Munro;
- 15c) Tyler Munro;
- 15d) Melanie Battaglia;
- 15e) Trustee Crawford;
- 15f) Lori Mastrogiuseppe;
- 15g) Tyler Munro;
- 15h) Tyler Munro; and
- 15i) Sandra Mastronardi

MOVED by Tyler Munro, seconded by Lori Mastrogiuseppe, that the Items not held be received.

On the Vote taken, the Motion was declared

CARRIED

ITEMS AS CAPTURED IN THE ABOVE MOTION

11b) SEAC Monthly Calendar Review;

11c) Special Education Superintendent Update; and

12h) Ministry of Children, Community and Social Services News Release:
Ontario Enhancing Support for Children with Autism, March 21, 2019

11. Communications

MOVED by Trustee Crawford, seconded by George Wedge, that Item 11d) be adopted as follows:

- 11d) Service Animal Protocol (Consultation Draft) and Draft Policy/Program Memorandum (PPM)** received pending further information about the Ministry's policy at a future meeting.

On the Vote taken, the Motion was declared

CARRIED

Sandra Mastronardi relinquished the Chair to Glenn Webster.

15. Inquiries and Miscellaneous

MOVED by Sandra Mastronardi, seconded by George Wedge, that Item 15e) be adopted as follows:

- 15e) From Sandra Mastronardi regarding 2019-2020 Special Education Budget** that SEAC recommend to the Board that more opportunities be provided for Special Education Needs (SEN) Students to participate in Science, Technology, Engineering, and Math (STEM) / Science, Technology, Engineering, Art and Math (STEAM) special programs and extra-curriculars with a focus on providing equity-based skill learning based on their particular needs.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Sandra Mastronardi, seconded by Tyler Munro, that funding be allocated to hire a Board Certified Behaviour Analyst (BCBA) to provide consultative services to schools, and to train and supervise resource staff in data collection as part of the current services offered to classrooms to assist teachers.

On the Vote taken, the Motion was declared

CARRIED

Mary Pugh disconnected via Teleconference.

Trustee Crawford left the table. Quorum was lost.

The Chair declared a recess.

The meeting continued with Glenn Webster in the Chair.

The attendance list remained unchanged.

15e) From Sandra Mastronardi regarding 2019-2020 Special Education Budget (Continued)

MOVED by Melanie Battaglia, seconded by Sandra Mastronardi, that at the very least, the Board maintain the current level of support staff and provide funding for them to obtain Registered Behaviour Training (RBT) certification on, at least, a voluntary basis, including the 40 hours of training and the examinations. These support staff are to be supported by the BCBA.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Tyler Munro, seconded by George Wedge, that an Inclusion Coach position be created to further support our Mission Statement, and the hiring/promotion of eight persons to the Inclusion Coach Position, focused on accommodating special education students in classrooms.

On the Vote taken, the Motion was declared

CARRIED

Trustee Crawford, Lori Mastrogiuseppe and Glenn Webster voted against the Motion.

Sandra Mastronardi reassumed the Chair.

12. Matters Referred/Deferred

From the March 27, 2019 Special Education Advisory Committee (SEAC) Meeting

MOVED by Tyler Munro, seconded by Trustee Crawford, that Item 12a) be adopted as follows:

- 12a) Annual Report on the Accessibility Standards Policy (A.35)** received and that SEAC recommend to Board that the Ontario Human Rights Commission Policy on Accessible Education for Students with Disabilities be added to the Cross reference section of the Accessibility Standards Policy (A.35).

Sandra Mastronardi relinquished the Chair to Trustee Crawford.

MOVED in AMENDMENT by Sandra Mastronardi, seconded by Lori Mastrogioseppe, that a representative from SEAC be included in Section 5, Members of Accessibility Working Group, page 72.

On the Vote taken, the Amendment was declared

CARRIED

On the Vote taken, the Motion, as amended, was declared

CARRIED

Sandra Mastronardi reassumed the Chair.

MOVED by George Wedge, seconded by Tyler Munro, that Item 15b) be adopted as follows:

15b) Motion from Trustee Li Preti regarding Emergency Plan for accommodating Special Education Students and/or Students with a Physical Disability that may be excused from regular hours of School:

WHEREAS families with children who have special need children with intellectual and/or developmental disabilities are being asked to pick up children early, start their school day later or keep children at home for indefinite periods of time; and

WHEREAS families with special need children may not have the flexibility or the financial means to leave their employment and pick up children from school - sometimes on a daily basis; and

WHEREAS asking parents to alter regular school hours for special need students is a further obstacle to many families and causes undue hardship for the child and the family; and

WHEREAS it is recognized that some students may present challenges and one of the common causes of excusing students from school may be due in part to behavioural issues; and

WHEREAS TCDSB school personnel may not have the resources available to them to resolve issues regarding classroom management; and

WHEREAS it is not in the best interest of the school community if a student poses a safety concern; and

WHEREAS the practice of excusing special need students may deny some students inclusive educational opportunities; and

WHEREAS TCDSB does not formally track soft exclusions at the present time; and

WHEREAS the provision in the Education Act to exclude children from school is outdated and may violate the rights of children to an inclusive education; and

WHEREAS it is recognized that some students may present challenges, alternatives to exclusion should be available to students and families first; and

Therefore, be it resolved that the TCDSB create an emergency plan for accommodating special education students and/ or students with a physical disability that may be excused from regular hours of school; and

Further be it resolved than a central on call service be available to principals on an emergency basis when the parent(s) are not available to pick up their child; and

Further be it resolved that staff prepare a report on the implementation of an Emergency Plan for Special Education Disability Accommodation Needs and projected costs; and

Further be it resolved that staff bring this motion to the next SEAC meeting for discussion, review and further recommendation (s); and

Further be it resolved that staff review deploying existing staff on an on call basis and investigate other possible contract/part time resources to accommodate an Emergency Plan for Special Education Disability Accommodation Needs; and

Further be it resolved that funding for Emergency Special Education Disability Accommodation Needs be added to the budget and considered during budget deliberations; and

Further be it resolved that the Ministry of Education be requested to fund the Emergency Special Education Disability Accommodation Needs;

Be it further resolved that this motion take effect immediately

That SEAC recommend to Board:

1. That the existing resources be trained and utilized more effectively in preemptive de-escalation to prevent behavioral based exclusions;
2. That the school Board provide assistance for alternate arrangements instead of calling parents/caregivers; and
3. That accurate data be collected to better assess the current impact and create a plan to move forward.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Tyler Munro, seconded by George Wedge, that all the Items not discussed be deferred to the May 15, 2019 SEAC Meeting.

On the Vote taken, the Motion was declared

CARRIED

ITEMS AS CAPTURED IN ABOVE MOTION

- 12c) Inquiry from George Wedge regarding Educational Assistants (EAs) and Child and Youth Workers (CYWs);
- 12d) Inquiry from Sandra Mastronardi regarding Accessibility at a TCDSB School;
- 12e) Ministry of Education (MOE) 2019: SB01 Update: Special Education Funding in 2018-19;

- 12f) MOE 2019: B07 Supporting Students with Autism Spectrum Disorder;
- 12g) MOE 2019: B08 New Vision for Education;
- 15a) Inquiry from Tyler Munro regarding Special Equipment Amount (SEA) Claims;
- 15b) Inquiry from Tyler Munro regarding Expulsion Rates;
- 15c) Inquiry from Tyler Munro regarding Classroom Widows;
- 15d) Inquiry from Melanie Battaglia regarding Ministry Enrollment Register on Exclusion 2018-2019;
- 15f) Inquiry from Lori Mastrogiuseppe regarding Bill 44;
- 15g) Inquiry from Tyler Munro regarding Special Needs Advanced Program;
- 15h) Inquiry from Tyler Munro regarding the Gap in the Individualized Education Program (IEP) Process; AND
- 15i) Inquiry from Sandra Mastronardi regarding Student Transportation and Budget

17. Adjournment

MOVED by George Wedge, seconded by Tyler Munro, that the meeting be adjourned.

On the Vote taken, the Motion was declared

CARRIED

SECRETARY

CHAIR

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday April 08, 2019

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p>reports, financial reports.</p> <ul style="list-style-type: none"> Also introduced the Parent Involvement policy consultation to ask the Principals to encourage the CSPC members to complete. OAPCE conference was excellent and an example of Catholic parent engagement.
7 Financial Report from the Treasurer	<p>CPIC Treasurer reported:</p> <p>An overview of spending (attached as Appendix "A") as reported by the TCDSB for March 31, 2019 was provided and discussed by the members.</p> <p>Motion # 19/04-04 MOVED THAT the Financial Report as presented be accepted. Mover: R. Tellez-Rios W1 Secounded: P. Bozzo CR1 Carried</p>
8 Unfinished (Old) Business and Matters Arising Minutes of Prior Meetings	<p style="text-align: center;"><u>Unfinished Business/Items Deferred from Prior Meeting:</u></p> <p><u>8.1 CSPC Feedback/Situational Awareness Mechanism:</u> Completed</p> <p><u>8.2 Communication from the Board:</u> Vice-Chair presided over the meeting.</p> <p>Whereas: CPIC has mandate to recommend to the Director of Education and/or the Board of Trustees matters that affect parent engagement Whereas: The Board has a communication vehicle to engage parents via CSPC Chair email boxes Whereas: Key impacts to communities and schools are typically items that affect policy, student achievement and other matters before the Board of Trustees</p> <p>Motion # 19/04-05 MOVED THAT the Toronto Catholic PIC members suggest to the Board of Trustees THAT:</p> <ol style="list-style-type: none"> The TCDSB Communications Team investigate the creation of a Monthly summary of relevant matters that come before the Board of Trustees and the decisions that they made as well as a listing of the upcoming TCDSB Policies that are scheduled for review; and, A review of the regular communications currently distributed to a CSPC's by the TCDSB be undertaken to ensure that they are prepared from a Parents viewpoint, that all abbreviations used are fully explained, that it reaches the CSPC, and that it provides added value that contributes to the facilitation of Parent Engagement and Student Achievement. <p>Mover: J. Del Grande W12 Secounded: R. Tellez-Rios W1 Discussion Followed</p> <p>Motion # 19/04-06 MOVED THAT the Toronto Catholic PIC members separate the two parts of Motion 19/04-05. Mover: G. Feldman W2 Secounded: J. Del Grande W12 Amendment is Carried</p> <p>Motion # 19/04-05a Part 1 of Motion19/04-05 to be referred to the Board of Trustees - Carried: 12 Yea 0 Nay Motion # 19/04-05b Part 2 of Motion 19/04-05 to be referred to the Director of Education Carried: 13 Yea 0 Nay</p>

APPROVED MONDAY MAY 13, 2019 MOTION: #19/05-02

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday April 08, 2019

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p style="text-align: center;"><u>Matters for Which Notice Was Provided:</u></p> <p><u>8.3 Toronto Catholic PIC Website & SharePoint:</u></p> <p>Whereas: Toronto CPIC has been mandated to communicate with and support school councils of schools of the board [R612, 27(2)b]</p> <p>Whereas: The TCDSB SharePoint sites are used for public and internal communications as well as file sharing</p> <p>Whereas: The TCDSB needs appropriate oversight of materials that are publicly posted</p> <p>Whereas: Some PICs in the province and CSPCs in the TCDSB already use external websites and communication tools.</p> <p>Whereas: Toronto Catholic PIC & Toronto CSPCs need timely ways to share information with their parent community.</p> <p>Motion # 19/04-07 MOVED THAT the Toronto Catholic PIC members recommends to the Director of Education THAT:</p> <ol style="list-style-type: none"> 1. TCDSB Staff review the process used to provide timely updates currently posted to CSPC local sites as well as Toronto Catholic PIC centralized sites. 2. The Toronto Catholic PIC chair be provided Administrative access to the TCDSB CPIC/CSPC site for posting of documents and other resources on behalf of the Committee for use by the local CSPCs. 3. TCDSB Schools, through the Principal, be encouraged to regularly post CSPC Agendas, Minutes and other articles to the local TCDSB School Sites. <p>Mover: J. Del Grande W12 Seconded: I. Starck PMAL-1</p> <p>Discussion Followed</p> <p>Carried: 13 Yea 0 Nay</p> <p>Chair presiding over the meeting.</p> <p style="text-align: center;"><u>Matters Arising from the Minutes of Prior Meetings:</u></p> <p><u>8.4 Lift Jesus Higher Report Back:</u></p> <p>CPIC Sponsorship of Lift Jesus Higher Rally held March 2, 2019.</p> <p>Approved Budget of \$1,250 under Motion 19/02-06. 39 of 50 on consignment tickets were distributed to TCDSB Parents at \$25 per ticket this equals \$850 was due to the Lift Jesus Higher Rally. The Eventbrite created 293-page views from interested people. The schools represented at the Rally were:</p> <ul style="list-style-type: none"> • St. Barnabas • Cardinal Leger • St. John Paul II CSS • Senator O'Connor CSS • St. Malachy • St. Bonaventure • Bishop Allen CSS • Neil McNeil CSS • Cardinal Leger • St. Richard • Blessed Pier Giorgio Frassati • St. Brendan • Mary Ward CSS

APPROVED MONDAY MAY 13, 2019 MOTION: #19/05-02



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday April 08, 2019

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<ul style="list-style-type: none"> Devine Infant <p>A request was made to provide the quantity of email addresses collected at the Toronto Catholic PIC table.</p> <p>Motion # 19/04-08 MOVED THAT the Toronto Catholic PIC members receive the report as presented with the provision that the number of email addresses collected be disclosed to the Committee.</p> <p>Mover: B. Xavier W11 Seconded: R. Tellez-Rios W1</p> <p>Carried Unanimously</p> <p><u>8.5 OAPCE Report Back:</u></p> <p>OAPCE 80th Annual Parent Conference CPIC Sponsorship Report. The AGM Dinner was held on Friday April 5th, 2019 and the Workshops on Saturday April 6th, 2019.</p> <p>Motion 19/01-07 approved arms-length CPIC member attendance up to \$100 per CPIC attendee.</p> <p>Motion 19/02-10 amended Motion 19/01-08 to subsidize TCDSB parent attendance based upon actual number of attendees, up to a maximum amount of \$10,000.</p> <p>CPIC Eventbrite Registration Breakdown:</p> <ul style="list-style-type: none"> Ten Toronto Catholic PIC Members were Registered through Eventbrite For the AGM Dinner and Conference. Ninety-One TCDSB Parents were Registered through Eventbrite For the AGM Dinner and Conference. <p>Parents from ALL 12 Wards were represented.</p> <p>Ward Breakdown Parents Registered</p> <ul style="list-style-type: none"> Ward 1 – 1 parent Ward 2 – 8 parents Ward 3 – 6 parents Ward 4 – 13 parents Ward 5 – 10 parents Ward 6 – 3 parents Ward 7 – 3 parents Ward 8 – 8 parents Ward 9 – 9 parents Ward 10 – 10 parents Ward 11 – 11 parents Ward 12 – 9 parents <p>For a Total of 91 TCDSB Parents that registered</p> <p>Whereas OAPCE has Invoiced CPIC for \$9,999 with the understanding that this amount is subject to adjustment after the report on the actual number of TCDSB Parents that attended has been submitted as required by Motion 19/01-08 and Motion 19/02-10.</p> <p>Motion # 19/04-09 MOVED THAT the Toronto Catholic PIC members receive the report as presented with the provision that the number of TCDSB Parents that attended the AGM dinner and that attended the Workshops be disclosed to the Committee.</p> <p>Mover: R. Tellez Rios W1 Seconded: G. Feldman W2</p> <p>Carried Unanimously</p>
9 Subcommittee Reports &	<p style="text-align: center;"><u>STANDING (PERMANENT) SUBCOMMITTEES</u></p> <p><u>9.1 Budget & Priority Setting Subcommittee</u></p>

APPROVED MONDAY MAY 13, 2019 MOTION: #19/05-02

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday April 08, 2019

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7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
Recommendations	<p>Overview of meeting held March 4, 2019 was provided by the Vice Chair. The Budget & Priority Setting subcommittee meeting minutes were presented.</p> <p>Motion # 19/04-10 MOVED THAT the Toronto Catholic PIC members receive the report from the Budget & Priority Setting subcommittee.</p> <p>Mover: I. Starck PMAL-1 Seconded: J. Romero W9</p> <p>Carried by Consent</p> <p><u>9.2 Governance & Procedure Subcommittee</u></p> <p>Overview of meeting held March 20, 2019 was provided by G. Feldman. The Governance & Procedure Subcommittee minutes were presented. The next meeting is planned for April 10, 2019 to discuss structure and membership we are open to suggestions from all members.</p> <p>Motion # 19/04-11 MOVED THAT the Toronto Catholic PIC members receive the report from the Governance & Procedure subcommittee.</p> <p>Mover: R. Tellez-Rios W1 Seconded: N. Marriott W2</p> <p>Carried by Consent</p> <p><u>9.3 Nominating & Election Subcommittee</u></p> <p>No report presented.</p> <p><u>9.4 Conference Planning Subcommittee</u></p> <p>No report presented.</p> <p><u>9.5 Executive Subcommittee</u></p> <p>An overview of the meeting held March 18, 2019 was provided by J. Del Grande (see Appendix 'F'. A Request from the Ward 11 members to increase their allocation for their Ward event to pay for the speaker. The Executive Subcommittee approved a \$1,000 increase for a total allocation of \$2,000, as permitted under Motion 16/01-16 and Article 8.6 of the Toronto Catholic PIC Constitution.</p> <p>Motion # 19/04-12 MOVED THAT the Toronto Catholic PIC members receive the report from the Executive subcommittee.</p> <p>Mover: J. Romero W9 Seconded: R. Tellez-Rios W1</p> <p>Carried by Consent</p> <p>Whereas Ward 11 is hosting a parent event entitled an 'Evening with Alyson Schafer' on May 9, 2019. Ward 11 parent members D. Alvares, B. Xavier, and I. Starck are requesting that members approve a budget of \$2,200 for this event which is an additional \$200 from that approved to date. The extra amount would be used to cover the budgeted amount for child minding. Trustee A. Kennedy has indicated that she would provide an amount of \$500 to cover the budgeted refreshments.</p> <p>Motion # 19/04-13 MOVED THAT the Toronto Catholic PIC members accept the request for funds from Ward 11 members to host the event in the total amount of \$2,200 proposed providing that the event is open to all TCDSB Wards.</p> <p>Mover: I. Starck PMAL-1 Seconded: D. Alvares W11</p> <p>Carried Unanimously</p>

APPROVED MONDAY MAY 13, 2019 MOTION: #19/05-02

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday April 08, 2019

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p style="text-align: center;"><u>SPECIAL (TEMPORARY / AD HOC) SUBCOMMITTEES</u></p> <p><u>9.6 Making Your Voices Heard</u> An overview of the new and additional content was presented by N. Marriott. The link below to the Making Your Voices Heard draft page is available to all members. Please provide your input for the links: https://www.tcdsb.org/schools/A1School/ParentEngagementTest/Pages/default.aspx</p> <p>Motion # 19/04-14 MOVED THAT the Toronto Catholic PIC members receive the report from the Making Your Voices Heard subcommittee.</p> <p>Mover: R. Tellez-Rios W1 Seconded: G. Feldman W2 Carried by Consent</p> <p><u>9.6 Communications and Dissemination Planning Subcommittee</u> Deferred.</p> <p style="text-align: center;"><u>Reports from 'EXTERNAL' Committees</u></p> <p><u>9.7 CPIC/OAPCE/TCDSB Visioning</u> Deferred</p> <p><u>9.8 Nurturing Our Catholic Community (NCC)</u> An overview of the TCDSB steering committee "Nurturing Our Catholic Community (NCC)" meeting held on February 24, 2019 was presented by J. Fiorante. Toronto Catholic PIC now is a member of the NCC, along with the OAPCE Representative, Trustee Representative(s), Archdiocese of Toronto Representative(s), Teacher Representative(s), Principal Representative(s), and Student Leaders Representative(s).</p> <p>It was stressed that the TCDSB has a lot of tools that we as parents don't take advantage such as Christian Meditation, Faith Formation etc. The Archdiocese of Toronto Representative Gary White mentioned that the pastors of all church in the Archdiocese of Toronto have recently received a document that helps them work with the schools to build the faith relationship. It is suggested that Members reach out to their pastor to find out more information.</p>
10 Reports from Parent Members: Ward Representatives	<p><u>10.1 Ward 11 Event:</u> (see 9.5)</p> <p><u>10.2 Board PAC: International Languages:</u> Seven Trustees were in attendance. Parents need to select a date to have a day of action at Queens Park to demonstrate the importance of this program</p>
11 New Business and Motions Arising Therefrom	<p style="text-align: center;"><u>New Business & Discussion items</u></p> <p><u>11.1 TCDSB Audit Report - CSPC:</u> A summary of findings from the TCDSB Audit Committee were reviewed that required attention of staff or CSPCs. Members are encouraged to review and comment as necessary.</p> <p><u>11.2 PIC/PIF Funds Clarification:</u> There are numerous misconceptions around a School's historic Parent Involvement Funds, which Staff have addressed. Members should approach Finance/Business Services with any questions or comments.</p> <p><u>11.3 PEIE Malvern Event:</u> Within the TCDSB we have some struggling areas in terms of parent engagement and student achievement scores and the "Engage Malvern" Project is a pilot attempt to improve student well-</p>

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AGENDA ITEMS	DISCUSSION & DECISIONS
	<p>being and achievement results. The Project leaders have requested an endorsement and/or allocation of materials or funds to assist with this pilot program. It is referred to the Executive Subcommittee for consideration. The full 24-page comprehensive slide deck is available for member review.</p> <p>Motion # 19/04-15 MOVED THAT the Toronto Catholic PIC members refer the Engage Malvern Project to the Executive subcommittee for consideration.</p> <p>Mover: R. Tellez-Rios W1 Seconded: J. Romero W9</p> <p>Carried by Consent</p> <p><u>11.4 Parent Resource Library:</u> Deferred</p> <p style="text-align: center;">Matters Referred from the Board of Trustees or Director of Education</p> <p><u>11.5 Policy Refresh Consultation - S.10 [Parent Councils]:</u> Combined with 11.6 and 11.7</p> <p><u>11.6 Policy Refresh Consultation - A.33 [Addressing Issues]:</u> Combined with 11.5 and 11.7</p> <p><u>11.7 Policy Refresh Consultation - P.04 [CPIC]:</u> Combined with 11.5 and 11.6</p> <p>Three important policies that affect volunteer parents are being reviewed. CSPC policy S.10, A.33, and P.04 Catholic Parent Involvement Committee. With regards to S.10 and guideline A33, Staff have created some surveys for member and parent input using Google forms.</p> <p>Staff will also be holding a Town Hall consultation around these policies</p> <p>The target for approval by the Board of Trustees is that A.33 will be present in June 2019, and other two in September 2019.</p> <p>The Town Hall is planned for May 13, 2019 - 5:00 p.m. to 6:00 p.m. and 7:00 p.m. to 8:00 p.m.</p>
12 Announcements & Date, Time & Location of Next Meeting	<p>The formal meetings to held in the CPIC FY 2018/19 are:</p> <p><i>Inaugural Meeting Monday October 15, 2018</i> <i>Meeting #1 - Monday, November 19, 2018</i> <i>Meeting #2 Monday, December 10, 2018</i> <i>Meeting #3 Monday, January 21, 2019</i> <i>Meeting #4 Monday, February 11, 2019</i> <i>Meeting #5 Monday, April 08, 2019</i> <i>Meeting #6 Monday, May 13, 2019</i> <i>Meeting #7 Monday, June 17, 2019</i> <i>Meeting #8 Monday, September 16, 2019</i></p> <p>The formal meetings to be held in the CPIC FY 2019/20 will be on:</p> <p><u>Elections 2019:</u> Elections for Even Wards Monday Oct 7, 2019 By-Elections for Odd Wards Wednesday Oct 9, 2019 2018/19 Inaugural Meeting Monday Oct 21, 2019 2018/19 Meeting 1 Monday Nov 18, 2019 2018/19 Meeting 2 Monday Dec 09, 2019</p>

APPROVED MONDAY MAY 13, 2019 MOTION: #19/05-02



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE
Minutes of a Meeting of the Toronto CPIC

Monday April 08, 2019

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	There will be subcommittee and Executive meetings as needed. All at the: Catholic Education Centre, 80 Sheppard Avenue East. Room to be announced.
13 Adjournment	Motion # 19/04-16 MOVED THAT the meeting stand adjourned. Mover: N. Marriott W2 Seconded: B. Xavier W11 Carried The Chair declared the meeting adjourned and Members rose at 10:00 PM

Respectfully submitted to the Members of Toronto CPIC,

John Del Grande, Chair

Geoffrey Feldman, Secretary

By resolution of the assembly (19/05-02) on
Monday May 13, 2019

APPROVED MONDAY MAY 13, 2019 MOTION: #19/05-02

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday April 08, 2019

~ Catholic Education Centre ~

7:00 P.M.

APPENDIX "A" – Financial Report

CPIC Grant & Expenditure Summary

As at March 31, 2019

	CPIC 2018-19	PRO Grant 2018-19
	FR 1452	FR 1563
APPROVED FUNDING	21,262.00	-
CARRYOVER FROM PREVIOUS YEAR	52,695.41	3,278.82
TOTAL FUNDING	73,957.41	3,278.82
EXPENSES:		
Childcare	330.00	-
Election-Parent Recruitment Expenses	-	-
Media Advertising	-	-
Transcriptions	-	-
Mileage	634.82	-
Parent Resources	-	-
Printing & Supplies	1,304.72	-
Promotional Materials	2,015.52	-
Refreshments - Events	498.47	-
Refreshments - Meeting	994.81	-
Speaker Expenses	-	-
Telecommunication	1,833.33	-
Translation Services	-	-
TTC Tokens - Buses	-	-
TOTAL EXPENDITURES	7,611.67	-
CARRYOVER TO NEW YEAR	66,345.74	3,278.82

APPROVED MONDAY MAY 13, 2019 MOTION: #19/05-02



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday April 08, 2019

~ Catholic Education Centre ~

7:00 P.M.

Appendix "B"

CPIC Recommendation to Board of Trustees

Whereas: CPIC has mandate to recommend to the Director of Education and/or the Board of Trustees matters that affect parent engagement

Whereas: The Board has a communication vehicle to engage parents via CSPP Chair email boxes

Whereas: Key impacts to communities and schools are typically items that affect policy, student achievement and other matters before the Board of Trustees

Motion # 19/04-05a **MOVED THAT the Toronto Catholic PIC members suggest to the Board of Trustees THAT the TCDSB Communications Team investigate the creation of a Monthly summary of relevant matters that come before the Board of Trustees and the decisions that they made as well as a listing of the upcoming TCDSB Policies that are scheduled for review.**

APPROVED MONDAY MAY 13, 2019 MOTION: #19/05-02



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday April 08, 2019

~ Catholic Education Centre ~

7:00 P.M.

Appendix "C"

CPIC Recommendation to Director of Education

Whereas: CPIC has mandate to recommend to the Director of Education and/or the Board of Trustees matters that affect parent engagement

Whereas: The Board has a communication vehicle to engage parents via CSPC Chair email boxes

Whereas: Key impacts to communities and schools are typically items that affect policy, student achievement and other matters before the Board of Trustees.

Motion # 19/04-05b **MOVED THAT the Toronto Catholic PIC members suggest to the Director of Education THAT** a review of the regular communications currently distributed to a CSCP's by the TCDSB be undertaken to ensure that they are prepared from a Parents viewpoint, that all abbreviations used are fully explained, that it reaches the CSCP, and that it provides added value that contributes to the facilitation of Parent Engagement and Student Achievement.

Whereas: Toronto CPIC has been mandated to communicate with and support school councils of schools of the board [R612, 27(2)b]

Whereas: The TCDSB SharePoint sites are used for public and internal communications as well as file sharing

Whereas: The TCDSB needs appropriate oversight of materials that are publicly posted

Whereas: Some PICs in the province and CSPCs in the TCDSB already use external websites and communication tools.

Whereas: Toronto Catholic PIC & Toronto CSPCs need timely ways to share information with their parent community.

Motion # 19/04-07 **MOVED THAT the Toronto Catholic PIC members recommends to the Director of Education THAT:**

1. TCDSB Staff review the process used to provide timely updates currently posted to CSCP local sites as well as Toronto Catholic PIC centralized sites.
2. The Toronto Catholic PIC chair be provided Administrative access to the TCDSB CPIC/CSPC site for posting of documents and other resources on behalf of the Committee for use by the local CSPCs.
3. TCDSB Schools, through the Principal, be encouraged to regularly post CSCP Agendas, Minutes and other articles to the local TCDSB School Sites.

APPROVED MONDAY MAY 13, 2019 MOTION: #19/05-02

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE REGULAR MEETING OF THE AUDIT COMMITTEE OPEN (PUBLIC) SESSION

HELD TUESDAY, MARCH 26, 2019

Trustees: A. Kennedy, Chair
M. Del Grande
D. Di Giorgio
M. Rizzo

External Members: R. Singh
N. Borges

Staff: R. McGuckin
D. Koenig
L. Noronha
M. Eldridge
P. De Cock
D. Bilenduke
D. DeSouza
C. Giambattista

S. Harris, Recording Secretary

External Auditor: P. Hatt – Toronto Regional Internal Audit Team

6. Approval of the Agenda

MOVED by Ryan Singh, seconded by Trustee Di Giorgio, that the Agenda be approved.

Trustee Rizzo wished for it to be recorded that she would not be voting on any Item in the PUBLIC Session until the matter on the PRIVATE Addendum has been addressed.

The Motion was declared

CARRIED

7. Declarations of Interest

There were none.

MOVED by Ryan Singh, seconded by Trustee Di Giorgio, that Item 6 be adopted as follows:

6. Approval & Signing of the Minutes of the Meeting held January 30, 2019 for Public Session approved.

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Ryan Singh, that Items 8a) and 13a) be adopted as follows:

8. Presentation

8a) Paula Hatt, representing the Toronto & Area Regional Internal Audit Team (RIAT) – Refer Item 13a) received; and

13. Staff Reports

- 13a) Paula Hatt, representing the Toronto and Area RIAT regarding the RIAT Update – Refer Item 8a) received.**

The Motion was declared

CARRIED

MOVED by Trustee Di Giorgio, seconded by Nancy Borges, that the meeting resolve into PRIVATE Session and resolve back into PUBLIC Session.

The Motion was declared

CARRIED

The meeting continued with Trustee Kennedy as Chair.

The Attendance list remained unchanged.

12. Matters Referred/Deferred

MOVED by Trustee Del Grande, seconded by Ryan Singh, that Items 12a) and 13f) be adopted as follows:

From the Audit Committee Meeting Held January 30, 2019

- 12a) Summary of School and Catholic School Parent Council (CSPC) Audit Findings (Refer Item 13f) *that staff come back with a more comprehensive and detailed analysis regarding the hospitality issue; and***

13. Staff Reports

- 13f) Summary of School and CSPC Audit Findings – Ministry and Toronto Catholic District School Board Procedures and Policies Pertaining to Hospitality received.**

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Ryan Singh, that the Agenda be reopened.

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Ryan Singh, that the approval and signing of the Minutes of the January 30, 2019 Audit Committee Meeting be reconsidered for approval by the newly-reconstituted Audit Committee.

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Di Giorgio, that the Minutes of the January 30, 2019 Audit Committee Meeting be approved by the newly-constituted Audit Committee.

The Motion was declared

CARRIED

13. Staff Reports

MOVED by Trustee Del Grande, seconded by Ryan Singh, that Item 13b) be adopted as follows:

- 13b) Ministry of Education Enrolment Audits of Alternative Programs** received.

The Motion was declared

CARRIED

MOVED by Ryan Singh, seconded by Nancy Borges, that Item 13c) be adopted as follows:

- 13c) 2018-19 Second Quarter Financial Status Update** received.

The Motion was declared

CARRIED

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 13d) be adopted as follows:

13d) 2019-20 Budget Setting Plan and Consultation received.

The Motion was declared

CARRIED

MOVED by Trustee Di Giorgio, seconded by Nancy Borges, that Item 13e) be adopted as follows

13e) Audit Committee Annual Agenda/Checklist received.

The Motion was declared

CARRIED

15. Inquiries and Miscellaneous**15a) Next Scheduled Meeting: Tuesday, May 14, 2019**

MOVED by Trustee Del Grande, seconded by Trustee Di Giorgio, that the meeting resolve back into PRIVATE Session.

The Motion was declared

CARRIED

SECRETARY

CHAIR