

TORONTO CATHOLIC DISTRICT SCHOOL BOARD REGULAR MEETING Public Session

AGENDA September 19, 2019

Maria Rizzo, Chair
Trustee Ward 5

Michael Del Grande, Vice Chair
Trustee Ward 7

Nancy Crawford
Trustee Ward 12

Frank D'Amico
Trustee Ward 6

Markus de Domenico
Trustee Ward 2

Daniel Di Giorgio
Trustee Ward 10

Taylor Dallin
Student Trustee

Norman Di Pasquale
Trustee Ward 9

Angela Kennedy
Trustee Ward 11

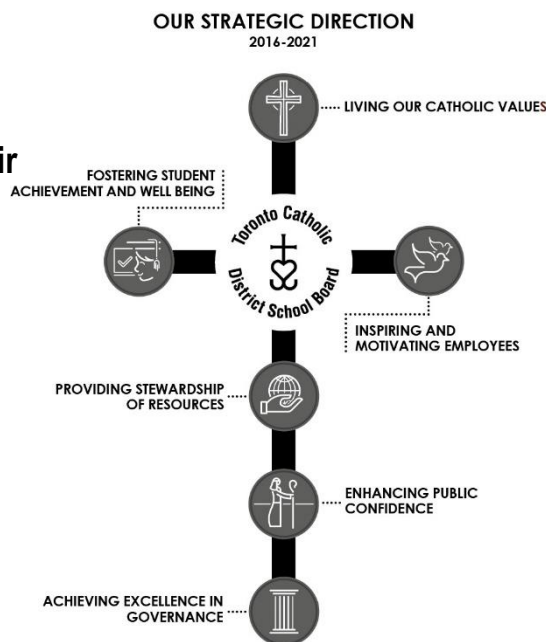
Ida Li Preti
Trustee Ward 3

Teresa Lubinski
Trustee Ward 4

Joseph Martino
Trustee Ward 1

Garry Tanuan
Trustee Ward 8

Kathy Nguyen
Student Trustee



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Assistant Recording Secretary: TBC, 416-222-8282 Ext. 2298

Rory McGuckin
Director of Education

Maria Rizzo
Chair of the Board



**AGENDA
REGULAR MEETING
OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION**

Maria Rizzo, Chair

Michael Del Grande, Vice Chair

Thursday, September 19, 2019

7:00 P.M.

Pages

1. Call to Order

2. Memorials and Opening Prayer

3. Singing of O Canada

School: Bishop Marrocco/Thomas Merton CSS

4. Roll Call & Apologies

5. Approval of the Agenda

6. Reports from Private Session

7. Notices of Motions

8. Declarations of Interest

9. Approval and Signing of Minutes of the Previous Meetings

**9.a Special Board (Student Achievement) Held August 22, 2019 (For
May 28, 2019 Meeting)**

1 - 4

9.b Regular Board Held August 22, 2019

5 - 29

10. **Presentations**
 - 10.a **From the Chair of the Board (To Be Distributed)**
 - 10.b **From the Director of Education** 30 - 31
 - 10.c **From the Student Trustees (To Be Distributed)**
 - 10.d **Share Life - Michael Penafiel, Coordinator, School and Employee Campaigns at Archdiocese of Toronto**
11. **Delegations**
12. **Consideration of Motions for which Previous Notice has been Given**
 - 12.a **From Trustee Del Grande regarding Long-Term Contracts** 32
 - 12.b **From Trustee Crawford regarding the October 3, 2019 Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting** 33 - 34
13. **Unfinished Business from Previous Meetings**
14. **Matters recommended by Statutory Committees of the Board**
 - 14.a **Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting Held June 12, 2019 - To Be Distributed**
 - 14.b **Approved Minutes of the Catholic Parent Involvement Committee (CPIC) - Nil**
15. **Matters referred/deferred from Committees/Board**
16. **Reports of Officials for the Information of the Board of Trustees**
17. **Reports of Officials Requiring Action of the Board of Trustees**
 - 17.a **From the Governance and Policy Committee: Update to Awards, Funds and Scholarships Policy F.F.01** 35 - 46
 - 17.b **From the Governance and Policy Committee: Update to the Special Education Advisory Committee Policy A.23** 47 - 62

- 17.c Capital Priorities 2019-2020 – Revised (All Wards) (To Be Distributed)
- 18. Reports from External Committees / Organizations
- 19. Listing of Communications
 - 19.a Ontario Catholic School Trustees 'Association (OCSTA) 2020 Annual General Meeting Resolutions 63 - 74
 - 19.b From Caroline Mulroney, Minister of Transportation, regarding School Bus Seatbelts 75 - 76
- 20. Inquiries and Miscellaneous
- 21. Updating of Pending Lists
 - 21.a Master Pending List and Rolling Calendar 77 - 79
 - 21.b Annual Calendar of Reports and Policy Metrics 80 - 84
- 22. Closing Prayer
- 23. Adjournment

OUR MISSION

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MINUTES OF THE SPECIAL MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD

HELD THURSDAY, AUGUST 22, 2019

AT REGULAR BOARD MEETING

**STUDENT ACHIEVEMENT
(May 28, 2019 Meeting)**

PRESENT:

Trustees:

M. Del Grande, Acting Chair
N. Crawford
F. D'Amico
D. Di Giorgio
N. Di Pasquale
A. Kennedy
I. Li Preti
T. Lubinski
J. Martino
G. Tanuan

Student Trustees:

T. Dallin
K. Nguyen

Staff:

R. McGuckin
D. Koenig
L. Noronha
P. Matthews
A. Della Mora
P. Aguiar
M. Caccamo

S. Camacho
 S. Campbell
 F. Cifelli
 N. D'Avella
 P. De Cock
 L. DiMarco
 C. Fernandes
 D. Friesen
 M. Loberto
 K. Malcolm
 L. Maselli-Jackman
 M. Meehan
 J. Shanahan
 S. Vlahos
 J. Wujek

S. Harris, Recording Secretary
 K. Paganelli, Acting Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

4. Roll Call and Apologies

Trustees de Domenico and Rizzo were absent.

7. Declarations of Interest

Trustees Del Grande and Kennedy had declared an Interest in Items 10c), 10f); 10i); 16d); 16e) and 17a) in PUBLIC Session at the May 28, 2019 meeting, as they have family members who are employees of the Board. Trustees Del Grande and Kennedy did not vote nor participate in any discussions regarding those Items.

The Items dealt with at the Student Achievement and Wellbeing, Catholic Education and Human Resources Committee Meeting in PRIVATE, and PUBLIC Sessions were deemed presented.

MOVED by Trustee Tanuan, seconded by Trustee D'Amico, that all matters discussed in PRIVATE and PUBLIC Sessions (except Items 10c); 10f); 10i); 16d); 16e) and 17a) be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Del Grande relinquished the Chair to Trustee Martino.

Trustee Del Grande and Kennedy left the horseshoe at 7:15 pm, due to a Declaration of Interest, as earlier indicated.

MOVED by Trustee Tanuan, seconded by Trustee Di Pasquale, that Items 10c); 10f); 10i); 16d); 16e) and 17a) from the PUBLIC Session be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Di Giorgio
Di Pasquale
Li Preti
Lubinski
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustees Del Grande and Kennedy returned to the horseshoe at 7: 16 pm.

**(PRIVATE Session Minutes Distributed at the May 28, 2019 Student
Achievement and Wellbeing, Catholic Education and Human Resources
Committee Meeting)**

SECRETARY

CHAIR

OUR MISSION

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OUR VISION

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through witness, faith, innovation and action.*



MINUTES OF THE REGULAR MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD PUBLIC SESSION

THURSDAY, AUGUST 22, 2019

Trustees:

- M. Del Grande, Acting Chair
- N. Crawford
- F. D'Amico
- D. Di Giorgio
- N. Di Pasquale
- A. Kennedy
- I. Li Preti
- T. Lubinski
- J. Martino
- G. Tanuan

Student Trustees:

- T. Dallin
- K. Nguyen

Staff:

- R. McGuckin
- D. Koenig
- L. Noronha
- P. Matthews
- A. Della Mora
- P. Aguiar
- M. Caccamo
- S. Camacho
- S. Campbell
- F. Cifelli
- N. D'Avella

P. De Cock
L. DiMarco
C. Fernandes
D. Friesen
M. Loberto
K. Malcolm
L. Maselli-Jackman
M. Meehan
J. Shanahan
S. Vlahos
J. Wujek

S. Harris, Recording Secretary
K. Paganelli, Acting Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

4. Roll Call and Apologies

Trustees de Domenico and Rizzo were absent.

5. Oath of New Student Trustee

Mr. Paul Matthews, Legal Counsel, administered the Declaration of Office and the Oath of Allegiance to Student Trustee Kathy Nguyen.

6. Approval of the Agenda

With the consent of the Board, Trustee Di Pasquale withdrew Item 16e) Inquiry regarding Menstrual Health.

MOVED by Trustee Martino, seconded by Trustee D’Amico, that the Agenda, as amended to include the removal of Item 16e), be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

7. Reports from Private Session

Trustee Del Grande relinquished the Chair to Trustee Martino.

Trustees Del Grande and Kennedy left the horseshoe at 7:24 pm due to a Declaration of Interest in Item 13c).

MOVED by Trustee D'Amico, seconded by Trustee Di Pasquale, that all matters dealt with in PRIVATE Session be approved:

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford

D'Amico

Di Giorgio
Di Pasquale
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

.

Trustees Del Grande and Kennedy returned to the horseshoe at 7:25 pm.

8. Notices of Motions

- 8a) From Trustee Del Grande regarding Long-Term Contracts** will be considered at the September 19, 2019 Regular Board meeting.

9. Declarations of Interest

Trustees Del Grande and Kennedy declared a conflict of interest in the following Items:

- 12a) Delegation: Julie Altomare-DiNunzio, representative of Toronto Elementary Catholic Schools (TECT), regarding Paid Parking for Staff;
- 10f) Minutes of Special Board Meeting held June 11, 2019;
- 10h) Minutes of Special Board Meeting held June 19, 2019;
- 16a) Cost Sharing of the Toronto School Crossing Guard Program – Trustee Kennedy; and

18b) Implementation of Paid Parking at the Toronto Catholic District School Board (TCDSB)

10. Approval and Signing of Minutes of the Previous Meetings

MOVED by Trustee Kennedy, seconded by Trustee Di Pasquale, that Items 10a) to 10e), 10g) and 10i) be adopted as follows:

- 10a) Trustee Services Ad Hoc held April 3, 2019** approved;
- 10b) Political Action Ad Hoc held April 3, 2019** approved;
- 10c) Student Achievement Committee Held May 28, 2019** approved;
- 10d) Special (Corporate Services) Held June 6, 2019** approved;
- 10e) Corporate Services Committee Held June 6, 2019** approved;
- 10g) Regular Board Held June 13, 2019** approved; and
- 10i) Special Board Held July 4, 2019** approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Trustee Del Grande relinquished the Chair to Trustee Martino.

Trustees Del Grande and Kennedy left the table at 7:36 pm due to a Declaration of Interest in Items 10f) Minutes of Special Board Meeting held June 11, 2019 and 10h) Minutes of Special Board Meeting held June 19, 2019, as earlier indicated.

Trustee Lubinski requested that Items 10f) and 10h) be split.

MOVED by Trustee Di Pasquale, seconded by Trustee Di Giorgio, that Item 10f) be adopted as follows:

10f) Special Board Held June 11, 2019 approved.

Results of the Vote taken on Item 10f), as follows:

In Favour

Trustees Crawford
D'Amico
Di Giorgio
Di Pasquale
Li Preti
Martino
Tanuan

Opposed

Lubinski

The Motion was declared

CARRIED

MOVED by Trustee Di Pasquale, seconded by Trustee Di Giorgio, that Item 10h) be adopted as follows:

10h) Special Board Held June 19, 2019 approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Di Giorgio
Di Pasquale
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Trustees Del Grande and Kennedy returned to the horseshoe at 7:38 pm.

Trustee Del Grande reassumed the Chair.

MOVED by Trustee Tanuan, seconded by Trustee D'Amico, that all matters discussed in PUBLIC and PRIVATE Sessions of the May 28, 2019 Student Achievement and Well Being, and Human Resources Committee Meeting be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

New Superintendent Maria Meehan, Area 2, Board Leadership Development and Staff Well Being was welcomed, and Superintendent Cristina Fernandez, Area 4, Policy Review, was welcomed back to the Board.

11. Presentations

MOVED by Trustee D'Amico, seconded by Trustee Tanuan, that Items 11a) and 11b) be adopted as follows:

11a) Monthly Report from the Chair received; and

11b) Monthly Report from the Director received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

11c) Monthly Report from the Student Trustees Nil.

Trustee Del Grande relinquished the Chair to Trustee Martino.

Trustees Del Grande and Kennedy left the horseshoe at 7:40 pm. due to a Declaration of Interest in Item 12a), as earlier indicated.

12. Delegations

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that Item 12a) be adopted as follows:

12a) Julie Altomare-DiNunzio, representative of the Toronto Elementary Catholic Schools (TECT) regarding Paid Parking for Staff received and referred to staff.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Di Giorgio
Di Pasquale
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Trustees Del Grande and Kennedy returned to the horseshoe at 7:47 pm.

Trustee Del Grande reassumed the Chair.

15. Matters recommended by Statutory Committees of the Board

**15a) Approved Minutes of the Special Education Advisory Board Meeting-
nil.**

MOVED by Trustee Tanuan, seconded by Trustee Lubinski, that Item 15b) be adopted as follows:

**15b) Approved Minutes of the Toronto Catholic Parent Involvement
Committee Meeting Held May 13, 2019 received.**

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

CONSENT AND REVIEW

The Chair reviewed the Order Pages and the following Items were held:

- 16b) Trustee Li Preti
- 16c) Trustee Kennedy

16. Matters Referred/Deferred from Committees/Board

Trustee Kennedy left the horseshoe at 7:52 pm due to a Declaration of Interest in Item 16a) as earlier indicated.

MOVED by Trustee Martino, seconded by Trustee Di Pasquale, that Item 16a) be adopted as follows:

- 16a) Cost Sharing of the Toronto School Crossing Guard Program** that the Director of Education be authorized to send a response to the City indicating

that the Board currently lacks the appropriate financial resources to enter into an immediate cost-sharing arrangement for new and enhanced school crossing guard, but that discussions may continue forward on potential efficiencies that could be created to provide funding in the future.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Trustee Kennedy returned to the horseshoe at 7:53 pm.

MOVED by Trustee Di Pasquale, seconded by Trustee Kennedy, that Item 16d) be adopted as follows:

16d) Proposed Legislation Protecting a Sustainable Public Sector for Future Generations Act, 2019 (June 5, 2019) received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

From the June 13, 2019 Regular Board Meeting

MOVED by Trustee Li Preti, seconded by Trustee D'Amico, that Item 16b) be adopted as follows:

16b) Proposed Plan to Increase the Number of Administrators Receiving Professional Development in Special Education that the following actions be implemented to promote an increase in the number of Administrators (Principals and Vice Principals) who have qualifications in Special Education:

1. Create opportunities for existing Principals without additional qualifications in Special Education to engage in professional development. Include the option to take one additional qualification course for which the Board might consider possible funding options to enable the subsidy of half of the fiscal cost of taking this one course in

Special Education. The approximate value of this half-cost subsidy would be \$25,000;

2. Provide the same opportunity for all Vice Principals(VPs) to obtain a professional qualification in Special Education for which the Board might consider possible funding options to enable the subsidy of half of the fiscal cost of taking this one course in Special Education. This would be at an approximate cost to the Board of \$40,000 (or less depending upon the number of VPs who currently hold additional qualifications in Special Education).

The maximum total cost to the Board if it were to consider a half-cost subsidy to Administrators for the obtainment of one additional professional qualification in Special Education would be \$65,000;

3. Mandate, as one of the requirements for application to the position of Principal, the completion of either the Special Education (Part 1) Additional Qualification course or equivalent CPCO Special Education Additional Qualification course for School Administrators (SEA AQ); and
4. Recommend the completion of the CPCO SEA AQ course as the optimal certification for any Administrators who are taking Special Education qualifications for the first time.

Results of the Vote taken, as follows:

In Favour

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski

Opposed

Martino
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Di Pasquale, that Item 16c) be adopted as follows:

- 16c) Staff Responses to Various Special Education Advisory Committee (SEAC) Recommendations Pertaining to Programming and Supports for Students with Special Education Needs** received and that the report be referred to the September 18, 2019 SEAC meeting.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Lubinski, seconded by Trustee Tanuan, that Item 16d) be adopted as follows:

16d) Proposed Legislation, Protecting a Sustainable Public Sector for Future Generations Act, 2019 (June 5, 2019) received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

16e) Inquiry from Trustee Di Pasquale regarding Menstrual Health with the consent of the Board, Trustee Di Pasquale withdrew his Inquiry.

CONSENT AND REVIEW

The Chair reviewed the Order Pages and the following Item was held:

17a) Trustee Tanuan

MOVED by Trustee Kennedy, seconded by Trustee D’Amico, that all Items not held be received and that the staff recommendations be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D’Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

ITEMS AS CAPTURED IN THE ABOVE MOTION

- 17b) Annual Report of the Conflict Resolution Department 2019** received.
- 17c) Employee and Family Assistance Program (EFAP) Effectiveness Review** received; and
- 17d) Parent Voice Survey Results 2019** received.

17. Reports of Officials for the Information of the Board of Trustees

MOVED by Trustee Tanuan, seconded by Trustee Crawford, that Item 17a) be adopted as follows:

17a) Electronic Participation of Trustees at Meetings of the Board or Committees 2018-2019 received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

CONSENT AND REVIEW

The Chair reviewed the Order Pages and the following Items were held:

- 18a) Trustee Di Giorgio
- 18b) Trustee Martino
- 18d)

18e)

18. Reports of Officials Requiring Action of the Board of Trustees

MOVED by Trustee Crawford, seconded by Trustee D’Amico, that Item 18a) be adopted as follows:

- 18a) Student-led Collaborative Inquiry – “Promoting Student Engagement”**
that the matrix below continue to be utilized in the identification of capital projects to be submitted to the Ministry of Education:

	Criteria	Points
1	Internal Rate of Return/Net Present Value	10
2	Portable Capacity as a percentage of total Capacity	10
3	Short Term Occupancy Agreement (Lease expiry)	20
4	2019-2020 Utilization Rate	8
5	Facility Condition Index	10
6	Lack of Nearby Capacity (For oversubscribed schools, lack of capacity within 2 km)	10
7	Previous Board Resolution to include project	15
8	Site Size	2

and that following the application of the approved matrix to all TCDSB schools, a further report be prepared for consideration at the September 12, 2019 Corporates Services, Strategic Planning and Property Committee meeting, identifying the 10 priority capital projects to be submitted to the Ministry for funding consideration.

Results of the Vote taken, as follows:

In Favour

Trustees Crawford
D’Amico
Del Grande
Di Giorgio

Opposed

Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Lubinski, seconded by Trustee Tanuan, that Item 18d) be adopted as follows:

- 18d) Liquor Waiver Request for St. Pius X Catholic School Family Fun Day Event, September 21 2019** that Regulation 6 of Appendix A of the Permits Policy B.R.OS be waived in order for alcohol to be served at St. Pius X Catholic School family fun day event on September 21, 2019.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Trustee Li Preti left the horseshoe at 8:13 pm.

MOVED by Trustee D'Amico, seconded by Trustee Lubinski, that Item 18e) be adopted as follows:

- 18e) Liquor Waiver Request for Dante Alighieri Academy Music and Culture Show Event, September 7, 2019** that Regulation 6 of Appendix A of the Permits Policy B.R.OS be waived in order for alcohol to be served at Dante Alighieri Academy Music and Culture Show event on September 7, 2019.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee D'Amico, that Item 18c) be adopted as follows:

- 18c) The Addition of Anne Marie D'Amico Square to Santa Chiara Parkette (Ward 6)** that the Board approve the renaming of the portion of Santa Chiara Parkette outside of the fence-line and fronting St. Clair Avenue West to Anne Marie D'Amico Square, and inform the City of Toronto of this decision.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Trustee Del Grande relinquished the Chair to Trustee Martino.

Trustees Del Grande and Kennedy left the horseshoe at 8:14 pm due to a Declaration of Interest in Item 18b), as earlier indicated.

MOVED by Trustee Di Pasquale, seconded by Trustee Tanuan, that Item 18b) be adopted as follows:

18b) Implementation of Paid Parking at the TCDSB:

WHEREAS, the budget deliberations introduced paid parking as a significant revenue item and staff are looking at a delay of six months and,

WHEREAS, this action puts us in a significant deficit position (\$3 million).

BE IT RESOLVED that staff provide an action plan to offset this shortfall by the of September 5, 2019 Student Achievement and Well Being and Human Resources Committee meeting, including considering budgeting for after hours parking.

Trustee Li Preti returned to the horseshoe at 8:17 pm.

Results of the Vote taken, as follows:

In Favour

Trustees Crawford
D'Amico
Di Pasquale
Li Preti
Martino
Tanuan

Opposed

Di Giorgio
Lubinski

The Motion was declared

CARRIED

Trustees Del Grande and Kennedy returned to the horseshoe at 8:19 pm.

Trustee Del Grande reassumed the Chair.

Trustee Li Preti left the horseshoe at 8:20 pm.

20. Listing of Communications

MOVED by Trustee Martino, seconded by Trustee D'Amico, that Items 20a) and 20b) be adopted as follows:

- 20a) From the Greater Toronto Airports Authority (GTAA) regarding the Air-Conditioning Pilot Program** received; and
- 20b) From the Catholic Parent Involvement Committee (CPIC) regarding its Revised Bylaws/Constitution** received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Trustee Li Preti returned to the horseshoe at 8:21 pm.

The meeting resolved into DOUBLE and TRIPLE PRIVATE Sessions.

SECRETARY

CHAIR



Director's Monthly Report September 2019

Following are highlights for the period of September 1st to September 20th, 2019

September 3

- Had the pleasure of greeting students, parents and staff at St. Mary Catholic School and Bishop Macdonell Catholic School on the first day of school and came away overjoyed after welcoming parents and students, and seeing the 2 communities sharing the building

September 6

- Spoke to Central Resources and Special Education Teachers at St. Bonaventure Parish Hall at their PD Day, and witnessed their leadership and expertise in action

September 10

- Participated at both the Areas 5-6 and Areas 7-8 Elementary and Secondary Principals meeting focusing on Student Achievement and Well Being

September 12

- Participated at both the Areas 1-2 and Areas 3-4 Elementary and Secondary Principals meeting focusing on Student Achievement and Well Being

September 17

- Attended the Special Services Commencement and Professional Development Gathering hosted at St. Margaret CS-Fleming Campus
- Participated at the Secondary School Principals Association Meeting at Fraser Norfinch

September 18

- Attended the Moleben East Rite Celebration at Josyf Cardinal Slipyj Catholic School
- Attended the WE Day Toronto Evening of Inspiration at the Eglinton Grand

September 19

- Along with students and staff attended the WE Day Directors and Educators Breakfast Event at the Scotiabank Arena



*Mike Del Grande
Trustee Ward 7*

E-mail: Mike.DelGrande@tcdsb.org

Voicemail: 416-512-3407

To: Regular Board Meeting , September 19, 2019

From: Mike Del Grande, Trustee Ward 7

Subject: Consideration of Motion – Long Term Contracts

MOVED BY: Mike Del Grande, Toronto Catholic District School Board

WHEREAS: Trustees have been surprised about long-term contracts such as Employee Assistant Program agreements;

BE IT RESOLVED THAT: any contracts of more than one year in length be co-signed by the Chair of the Board and;

BE IT FURTHER RESOLVED THAT: a listing be provided of all long-term contracts presently in place and their expiry dates.

**Mike Del Grande
Trustee, Ward 7**



*Nancy Crawford
Trustee Ward 12*

E-mail: Nancy.Crawford@tcdsb.org

Voicemail: 416-512-3412

To: Regular Board Meeting , September 19, 2019

From: Nancy Crawford, Trustee Ward 12

Subject: Consideration of Motion – October 3, 2019 Student Achievement and Well Being Committee Meeting

MOVED BY: Nancy Crawford, Toronto Catholic District School Board

WHEREAS: A Federal Election in Canada has been called for Monday, October 21, 2019

WHEREAS: The Roman Catholic Archdiocese of Toronto will host a live-audience election debate at the Metro Toronto Convention Centre on Thursday, October 3, 2019, at 7:30 p.m.;

WHEREAS: Representatives from all major political parties are invited to speak at this event;

WHEREAS: Roman Catholics have many concerns about the implementation of the Church's Social Teachings in today's post-modern culture and seek to make a positive contribution to the electoral process in Canada;

WHEREAS: The Toronto Catholic District School Board respects, welcomes and supports the Archdiocese of Toronto's leadership in our Catholic Faith;

WHEREAS: The Student Achievement and Well Being, Catholic Education and Human Resources Standing Committee regular meeting is scheduled for October 3, 2019;

THEREFORE BE IT RESOLVED THAT: the Student Achievement and Well Being, Catholic Education and Human Resources Standing Committee regular meeting be rescheduled to Wednesday, October 2, or another suitable date, to make it possible for Trustees and Staff to register to attend this live election debate;

BE IT FURTHER RESOLVED THAT: this motion be debated at the Regular Board Meeting of September 19 2019.

Nancy Crawford
Trustee, Ward 12



REPORT TO

REGULAR BOARD

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE TO UPDATE AWARDS FUNDS AND SCHOLARSHIPS POLICY FF.01

“This is what the LORD says— your Redeemer, the Holy One of Israel: “I am the LORD your God, who teaches you what is best for you, who directs you in the way you should go”
Isaiah 48:17

Created, Draft	First Tabling	Review
September 3, 2019	September 10, 2019	September 19, 2019
P. De Cock, Comptroller of Business Services & Finance		
RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
 Director of Education

D. Koenig
 Associate Director
 of Academic Affairs

L. Noronha
 Associate Director of Facilities,
 Business and Community
 Development, and
 Chief Financial Officer

A. EXECUTIVE SUMMARY

The report recommends updating the current Awards Funds and Scholarships Policy FF.01 to reformat in the meta policy format and to create an Appendix listing current Awards, Funds and Scholarships.

The cumulative staff time required to prepare this report was 5 hours.

B. PURPOSE

1. This recommendation report is on the order paper of the Regular Board as it recommends a policy revision.

C. BACKGROUND

1. The Awards Funds and Scholarships Policy FF.01 was last revised in April 2015.
2. This report provides an Appendix listing current Awards, Funds & Scholarships (Appendix A) and proposes revisions to the TCDSB Policy for Awards Funds and Scholarships (Appendix B) in order to ensure consistency with the current meta policy format, and eliminate redundancies with related Board Policies.

D. EVIDENCE/RESEARCH/ANALYSIS

1. The effectiveness of this policy will be evaluated on an as needed basis and the Appendix updated as changes are processed to the list of Funds, Awards and Scholarships.
2. Further reports will be brought to the Board of Trustees in accordance with the policy review schedule.

E. STAFF RECOMMENDATION

That the Board of Trustees accept the recommendation of the Governance and Policy Committee and approve the Funds Awards and Scholarships Policy FF.01 as amended and proposed in Appendix B.

Listing of Awards, Funds & Scholarships

NAME OF TRUST FUND	AMOUNT	SCHOOL
Agnes & Thomas Archer	\$ 100.00	St. John Catholic School
Alana Lynn Celestial Memorial Trust	\$ 100.00	St. Brigid Catholic School
Anna Marie Nigro Memorial Award	\$ 250.00	Madonna C.S.S.
Bonnie Ho Memorial Scholarship	\$ 500.00	St. Joseph's Morrow Park C.S.S.
Brian Rumboldt	\$ 1,000.00	St. Mary's Catholic Academy
Cadie Feeley (awarded in October)	\$ 100.00	Cardinal Carter Academy for the Arts
Catherine Temple Mathematics Award	\$ 4,000.00	Board-wide; female students
Chris Campbell Award for Business & Computer Studies	\$ 1,000.00	Bishop Allen Academy
Chris Campbell Memorial Award for Community Service	\$ 500.00	Bishop Allen Academy
Christina Walters Endowment for the Arts	TBD	Canadian Martyrs C.S.
Christina Walters Visual Arts Award	\$ 100.00	Canadian Martyrs C.S.
Christina Walters Visual Arts Award	\$ 100.00	Canadian Martyrs C.S.
Danielle Moore Green Award	\$ 500.00	Francis Libermann C.S.
Domnic Melino Award	\$ 400.00	St. Michael's Choir School
Dr. Meivys Garcia-Erdeljan Awards: Award for Excellence	\$ 500.00	Msgr. Percy Johnson CHS
Dr. Meivys Garcia-Erdeljan Awards: Supplement to Governor General's Academic Medal	\$ 500.00	Msgr. Percy Johnson CHS
Elvira DeMonte Scholarship	\$ 250.00	Cardinal Carter Academy for the Arts
Elvira DeMonte Scholarship	\$ 250.00	St. Michael's Choir School
Father Andrew Cuschieri Award (Awards Night)	\$ 200.00	Board Wide
Fintan Kilbride Memorial Scholarship	\$ 500.00	Board Wide

NAME OF TRUST FUND	AMOUNT	SCHOOL
Francesco & Lucia Colle Memorial Award - Male	\$ 250.00	Selected schools (Blessed Sacrament, Blessed Trinity, D'Arcy McGee, Holy Redeemer, Holy Rosary, Our Lady of the Assumption, Regina Mundi, St. Agnes, St. Alphonsus, St. Antoine Daniel, St. Bonaventure, St. Charles, St. Clare, St. Cyril, St. Edward, St. Gabriel, St. Margaret, St. Monica, St. Paschal Baylon, St. Thomas Aquinas)
Francesco & Lucia Colle Memorial Award - Female	\$ 250.00	Selected schools (Blessed Sacrament, Blessed Trinity, D'Arcy McGee, Holy Redeemer, Holy Rosary, Our Lady of the Assumption, Regina Mundi, St. Agnes, St. Alphonsus, St. Antoine Daniel, St. Bonaventure, St. Charles, St. Clare, St. Cyril, St. Edward, St. Gabriel, St. Margaret, St. Monica, St. Paschal Baylon, St. Thomas Aquinas)
Halyna Kopach Memorial Mathematics Award	\$ 150.00	Mary Ward C.S.S.
Holly Jones Spirit Memorial Award	\$ 100.00	St. Luigi Catholic School
Holly Jones Spirit Memorial Award	\$ 100.00	St. Vincent de Paul C.S.
Joseph Martino Scholarship	\$ 200.00	Father Henry Carr C.S.S.
Joseph Martino Scholarship	\$ 200.00	Msgr. Percy Johnson C.S.S.
Lily Hynes Trust Award	\$ 125.00	Holy Name Catholic School

NAME OF TRUST FUND	AMOUNT	SCHOOL
Lily Hynes Trust Award	\$ 125.00	Holy Name Catholic School
Lucy Connolly Memorial Scholarship	\$ 1,500.00	Michael Power/St. Joseph High School
Lucy Connolly Memorial Scholarship	\$ 750.00	Msgr. Percy Johnson C.S.S.
Lucy Connolly Memorial Scholarship	\$ 750.00	Msgr. Percy Johnson C.S.S.
Mary Cicogna Trust Award	\$ 50.00	Blessed Margherita of Citta di Castello C.S.
Mary Cicogna Trust Award	\$ 50.00	Blessed Margherita of Citta di Castello C.S.
Mary Cicogna Trust Award	\$ 100.00	Our Lady of Assumption C.S.
Mary Cicogna Trust Award	\$ 100.00	St. Augustine Catholic School
Mary Cicogna Trust Award	\$ 100.00	St. Charles Garnier Catholic School
Mary Cicogna Trust Award	\$ 100.00	St. Conrad Catholic School
Mary Cicogna Trust Award	\$ 50.00	St. Francis de Sales Catholic School
Mary Cicogna Trust Award	\$ 50.00	St. Francis de Sales Catholic School
Mary Cicogna Trust Award	\$ 100.00	St. Jane Frances Catholic School
Mary Cicogna Trust Award	\$ 100.00	St. Jerome Catholic School
Mary Cicogna Trust Award	\$ 100.00	St. Raphael Catholic School
Mary Cicogna Trust Award	\$ 100.00	St. Wilfrid Catholic School
Northlea Arts Scholarship Award	\$ 500.00	Bishop Allen Academy
Northlea Arts Scholarship Award (University)	\$ 500.00	Bishop Allen Academy
Northlea-Carvaggio Endowment Award for College Mathematics	\$ 500.00	Michael Power/St. Joseph High School
Northlea-Carvaggio Endowment Award for University Mathematics	\$ 500.00	Michael Power/St. Joseph High School
Pay It Forward Award	\$ 150.00	Msgr. Fraser College Isabella Campus
Pay It Forward Award	\$ 150.00	Msgr. Fraser College Isabella Campus

NAME OF TRUST FUND	AMOUNT	SCHOOL
Peter Balciunas Memorial Award	\$ 7,777.44	York University Classroom
Peter Galbraith Memorial Award	\$ 500.00	Michael Power/St. Joseph High School
Peter Pierce Memorial Trust Fund	\$ 250.00	Madonna C.S.S.
Raymond C. Raymond - Top Graduating Student	\$ 100.00	St. Nicholas C.S.
Raymond C. Raymond - Top Student in English	\$ 100.00	St. Nicholas C.S.
Raymond C. Raymond - Top Student in Math	\$ 100.00	St. Nicholas C.S.
Rev. L.D. Burns C.S.B. and the Burns Family Scholarship	\$ 1,000.00	Michael Power/St. Joseph High School
Robert J. Birgeneau Award	\$ 250.00	St. Helen Catholic School
Robert J. Birgeneau Award	\$ 250.00	St. Helen Catholic School
Rose Margaret Carlino Award	\$ 200.00	Msgr Fraser College Isabella Campus
Rt. Rev. J.H. Ingoldsby Trust Award	\$ 33.33	St. Catherine Catholic School
Rt. Rev. J.H. Ingoldsby Trust Award	\$ 33.33	St. Catherine Catholic School
Rt. Rev. J.H. Ingoldsby Trust Award	\$ 33.33	St. Catherine Catholic School
Rt. Rev. J.H. Ingoldsby Trust Award	\$ 100.00	St. Joseph Catholic School
Sister Mary Hamilton Award - Elementary (Awards Night)	\$ 450.00	
Sister Mary Hamilton Award - Secondary (Awards Night)	\$ 450.00	
Stephen Hnatiuk Memorial Award	\$ 1,500.00	James Cardinal McGuigan C.S.S.
Stephen Hnatiuk Memorial Award	\$ 1,500.00	Jean Vanier C.S.S.
The Lou DiNicolantonio (Mr. D)	\$ 500.00	Dante Alighieri Academy
Toronto Sesquicentennial	\$ 100.00	Blessed Sacrament C.S.
Wilfred & Elva Russell	\$ 100.00	St. Paul Catholic School
TOTAL	\$33,977.43	



POLICY SECTION: Finance
 SUB-SECTION: Funds and Foundations
 POLICY NAME: Awards, Funds and Scholarships
 POLICY NO: F. F. 01

Date Approved: April 23 rd , 2015	Date of Next Review: 2019	Dates of Amendments:
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Cross References

F.F. 25- **02** Donation and Sponsorship Policy *-(To be renumbered F.F. 2)*

H.M. 24 Catholic Equity and Inclusive Education Policy

~~To be consolidated and rescinded as separate policies in the TCDSB register:~~

- ~~A. 07— Alumni Awards~~
- ~~B. 30— Award of Merit~~
- ~~F.F. 02 Rt. Rev. J. H. Ingoldsby Award~~
- ~~F.F. 03— Father Andrew Cuschieri Award~~
- ~~F.F. 04— Sr. Mary Hamilton Award~~
- ~~F.F. 05— Mary Cicogna Trust Award~~
- ~~F.F. 06— Peter Pierce Memorial Trust Fund~~
- ~~F.F. 07— Rose Margaret Carlino Award~~
- ~~F.F. 08— Alana Lynn Celestial Memorial Trust~~
- ~~F.F. 09— Elvira DeMonte Scholarship~~
- ~~F.F. 10— Francesco & Lucia Colle Memorial Award~~
- ~~F.F. 11— Holly Spirit Memorial Award~~
- ~~F.F. 12— Chris Campbell Award for Business & Computer Studies~~
- ~~F.F. 13— Catherine Temple Mathematics Award~~
- ~~F.F. 15— Bonnie Ho Memorial Scholarship~~
- ~~F.F. 14— Joseph Martino Scholarship~~
- ~~F.F. 16— Christina Walters Endowment for the Arts~~
- ~~F.F. 18— Pay It Forward Award~~
- ~~F.F. 19— Student Trustee Award of Excellence in Academics, Leadership and Christian—Values~~
- ~~F.F. 21— Susan Shields Memorial Fund (to be eliminated; funds exhausted)~~
- ~~F.F. 22— Peter Balciunas Memorial Award~~
- ~~F.F. 23— Lucy Connolly Memorial Scholarship~~
- ~~F.F. 24— Fintan Kilbride memorial Scholarship~~



POLICY SECTION: Finance
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~~F.F. 27 Cadie Feeley~~
~~F.F. 28 Lily Hynes Trust Award~~
~~F.F. 29 Dominic Melino "A Man for Others"~~
~~F.F. 30 Establishment of Trust Funds~~
~~S.M. 11 Student Achievement Award~~
~~Agnes and Thomas Archer Award~~
~~Ashif Jaffer Award for Excellence in Special Education Support~~
~~Certificate of Appreciation~~
~~Dr. Mary Anne McCarty mayor Memorial Scholarship~~
~~Raymond C. Raymond Top Graduating Student~~
~~Raymond C. Raymond Top Graduating Student in English~~

~~Raymond C. Raymond Top Graduating Student in Math~~
~~Stephen Hnatiuk Memorial Award (James Cardinal McGuigan and Jean Vanier)~~
~~Toronto Sesquicentennial Award~~
~~Wilfred and Elva Russell Award~~

Appendix A – 1: Awards, Funds and Scholarships to be Consolidated

Purpose

This policy is ~~intended to present~~ **presents** an over-arching framework and guiding principles for the granting of all ~~these~~ awards, funds, scholarships and bursaries distributed on annual or semi-regular basis within the community of the Toronto Catholic District School Board. Such awards are granted to honour those individuals who have distinguished themselves by meeting certain articulated criteria, and in so doing bring recognition and pride to Catholic education.

Scope and Responsibility

This policy extends to all stakeholders of the Toronto Catholic District School Board who might be considered for any one of the Board's many Awards. The Director of Education is responsible for this policy.



POLICY SECTION: Finance
SUB-SECTION: Funds and Foundations
POLICY NAME: Awards, Funds and Scholarships
POLICY NO: F. F. 01

Alignment with MYSP

Strengthening Public Confidence

Living Our **Catholic** Values

Providing Stewardship of Resources

Student Achievement and Well-Being

Inspired **Inspiring** and Motivated **Motivating** Employees

Financial Impact:

~~There is no significant financial impact to the TCDSB, as most of the TCDSB awards, funds and scholarships have an outside funding source. That said, good judgement, objective criteria and reliable selection mechanisms do need to be employed to ensure the best and most valid distribution of allocated funds.~~

Legal Impact:

~~There is no significant legal impact to the TCDSB. Once again strong, objective and clearly articulated selection processes will ensure all award recipients are well received and celebrated.~~

Policy

All awards, funds, scholarships and bursaries (hereafter known as “award”) granted by the Toronto Catholic District School Board will be in harmony with our **Gospel Values**, the principles of fairness, equity and inclusion and our Ontario Catholic School Graduate Expectations, and will be granted to those individuals who will bring pride to Catholic education. ~~For each award, fund, scholarship or bursary~~ **Awards, funds, scholarships, bursaries will be** granted under the auspices of the TCDSB, **and** there will be a clearly articulated purpose, accompanied by transparent selection criteria.

Regulations

1. Each award granted within the Toronto Catholic District School Board community will have a clearly articulated goal and purpose explaining the type



POLICY SECTION: Finance

SUB-SECTION: Funds and Foundations

POLICY NAME: Awards, Funds and Scholarships

POLICY NO: F. F. 01

of **attributes of the** person the distinction is ~~intended~~ **intends** to celebrate. Award information shall be in an accessible format, such as large print or digital copies, if requested.

2. Prospective donors who wish to arrange for a ~~scholarship, bursary or~~ **an** award to be presented to TCDSB students will be asked to provide details through an application process administered by the Communications Department. The TCDSB Communications Department is responsible for preparing a report on behalf of the Director of Education regarding the establishment of a trust fund award.
3. Each award will indicate the form the distinction will take, be it a plaque, monetary award or public celebration.
4. Each award shall indicate the frequency with which the honour will be bestowed and the timing of the presentation of the award.
5. Each award will indicate who will be involved in the selection ~~and confirming~~ of the recipient.
6. Each award will indicate who is eligible as a candidate for the award and those who are excluded from consideration. Further, the award will indicate if there is a limit to the number of recipients at any given time.
7. Each award will have clearly articulated criteria that assist in the selection process ~~for~~ **of** the honoree.
8. All award information as ~~contained~~ **described** in regulations 1 to ~~6~~ **7** above, will be ~~housed~~ **located** on the TCDSB website under "Awards, Scholarships and Bursaries".
9. Trust funds and policies ~~for same~~ will be established for donations of \$2,000 or more. Donations of \$1,999 or less are to be directed to local schools. All donations will comply with TCDSB Donation **and Sponsorship** Policy F.F.**02**



POLICY SECTION: Finance

SUB-SECTION: Funds and Foundations

POLICY NAME: Awards, Funds and Scholarships

POLICY NO: F. F. 01

10. Trust Fund donations will be invested in accordance with the Board's Investment Policy (F.B.03). **Trust** Funds will ~~earn~~ **will be allocated** an average rate of interest ~~earned~~ by the trust fund.
11. ~~Donations will be received by TCDSB Accounting Department or through "Canada Helps". Separate fund accounts are set up with "Canada Helps" by the Board's Accounting Department. A link to "Canada Helps" is available on the Board's website.~~
12. ~~Receipts for Income Tax purposes will be issued by the Accounting Department for donations sent to the TCDSB of \$25.00 or more or by "Canada Helps" for on-line donations.~~
13. Awards will be drawn from principal and interest at a fixed amount and not from interest only.
14. Plaques, certificates, statues, etc. will be arranged for by the Communications Department, in consultation with the donor. Payment for same will be drawn from the trust fund or through alternate arrangements organized by the donor.
15. Each policy for each trust fund award shall include a provision stating that it is "incumbent upon the donor to maintain current contact information with the Toronto Catholic District School Board. In the event that the TCDSB loses contact with a donor, decisions regarding the administration of the award and the fund will be made by the Director of Education and Chief Financial Officer, in consultation with the Communications and Finance Department."
16. Every five (5) years, unless otherwise stated, the payout from the fund will be reviewed to ensure it is relevant and **sustainable** ~~consistent~~ with inflation and the original objective **of the fund**. Any award, fund, scholarship or bursary that is connected to a monetary award, and for which there **is little or no funds remaining** ~~are no more resources~~, shall be discontinued.



POLICY SECTION: Finance
SUB-SECTION: Funds and Foundations
POLICY NAME: Awards, Funds and Scholarships
POLICY NO: F. F. 01

Definitions

Award: A prize or other mark of recognition given in honour of an achievement

Bursary: A monetary award provided to students based on financial need and/or academic **or other criteria.** ~~(or other notable) performance~~

Fund: A sum of money saved or made available for a particular purpose, such as study

Scholarship: A grant or payment made to support a student's education, awarded on the basis of academic or other achievement

Metrics

1. All individuals who have been granted an award ~~within the TCDSB community~~ in any given year will be highlighted ~~in~~ **at** the annual TCDSB Awards night and/or on either the TCDSB webpage or the local school webpage, dependent upon the nature of the award, (i.e., Board or broader level recognition versus a school based recognition).



REPORT TO

GOVERNANCE AND POLICY
COMMITTEE

UPDATES TO SEAC POLICY A.23 FROM
GOVERNANCE AND POLICY AND SEAC
COMMITTEES

"So now, you Israelites, all of you, give your advice and counsel here." (Judges 20:7)

Created, Draft	First Tabling	Review
June 12, 2019	September 10, 2019	Click here to enter a date.
Linda Maselli-Jackman, Superintendent of Education, Special Services Paul Matthews, General Legal Counsel Nick D'Avella, Superintendent of Equity, Diversity, Indigenous Education, and Community Relations Cristina Fernandes, Superintendent of Student Achievement and Wellbeing and Governance and Policy Development.		

RECOMMENDATION REPORT

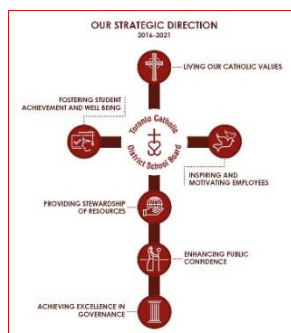
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report recommends updating the current SEAC Policy A.23 to conform to current practice and policies.

The cumulative staff time required to prepare this report was 12 hours

B. PURPOSE

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends policy revision.

C. BACKGROUND

1. The Special Education Advisory Committee (SEAC) A.23 Policy was approved in March 2014 and revised most recently in January 2016.
2. Updates to this policy reflect current legislation and committee protocols through the lens of equity and inclusion and special education.
3. This policy has been updated to include input received from GAP at the 4 June 2019 meeting, SEAC at the June 12, 2019 meeting, and Legal Services in July 2019.

D. EVIDENCE/RESEARCH/ANALYSIS

This policy has been revised in consultation with the Equity, Diversity, Indigenous Education and Community Relations Department, Legal Services, and Special Services.

E. METRICS AND ACCOUNTABILITY

1. Recommendations in this report will be monitored by policy development staff.

Further reports will be brought to Board in accordance with the policy review schedule.

F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

The updated policy, as approved, will be posted on the TCDSB policy register.

G. STAFF RECOMMENDATION

It is recommended that the revised policy on the Special Education Advisory Committee A.23 be adopted.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: SPECIAL EDUCATION ADVISORY COMMITTEE

POLICY NO: A. 23

Date Approved: March 27, 2014 September 2019	Date of Next Review: January 2019 January 2024	Dates of Amendments: January 20, 2016 September 2019
Cross References: <i>Education Act, Section 57.1(1)</i> <i>Ontario Regulation 464/97, Special Education Advisory Committees TCDSB</i> <i>Special Education Plan (current)</i> Provincial Parent Associations Advisory Committee (PAAC) on SEAC		

Purpose:

This policy describes the process for the appointment of members to the Special Education Advisory Committee (SEAC) and, its composition, **and its terms of reference.**

Scope and Responsibility:

~~This Policy extends **applies** to Toronto Catholic District School Board (TCDSB) School Trustees and all external institutions, organizations and individuals seeking to represent **advise the Board on** the achievement and well-being of students with Special Education needs in the TCDSB. The Director of Education is responsible for this Policy.~~

This policy applies to SEAC, an advisory committee legislated by the Ontario Ministry of Education and established by the TCDSB. Its responsibility is to make purposeful and effective advisory decisions that promote the enhancement of TCDSB Special Education Programs and Services for exceptional pupils of the Board. Such decisions shall pertain to the achievement and well-being of students with Special Education needs.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: SPECIAL EDUCATION ADVISORY COMMITTEE

POLICY NO: A. 23

Alignment with MYSP:

Living Our Catholic Values

Strengthening **Enhancing** Public
Confidence

Fostering Student Achievement and Well-Being
Achieving Excellence in Governance

Policy:

The Toronto Catholic District School Board (TCDSB) shall establish a Special Education Advisory Committee (SEAC) at the Inaugural Meeting of the Board during the year that it is elected. The selection and composition of SEAC members shall adhere to the regulations, **parameters, and scope** outlined in this policy **in order to make purposeful and effective advisory decisions that promote the enhancement of TCDSB Special Education Programs and Services. The TCDSB will strive to ensure that committee membership is, to every extent possible, representative of the diverse community it serves; and in accordance with Regulation 464/97.**

Regulations:

1. Local Association Memberships:

- a. Appointments shall hold office during the term of office of the members of the Board and until a new Board is elected and organized.
- b. Appointments from local associations shall not exceed 12 members representing these five broad categories of exceptionalities as defined by the Ontario Ministry of Education:
 - i. Behaviour
 - ii. Communication



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: SPECIAL EDUCATION ADVISORY COMMITTEE

POLICY NO: A. 23

- iii. Intellectual
- iv. Multiple Exceptionalities
- v. Physical
- c. All nominations shall be made in writing by the executive of the local chapter to the Director of Education no later than October 31 in the year of the Board's election.
- d. The Superintendent of Special Services shall present the names of all nominees and the associations they represent to the Student Achievement and Well Being, Catholic Education and Human Resources Committee along with an appointments recommendation.
- e. The appointment of members will be made at the Inaugural Meeting of the Board.
- f. In the event a member is unable to complete the full term **(4 years)**, the association represented will be requested to nominate a replacement within two months.
- g. If requests for membership occur during the term of office, then a recommendation will be made to the Board through SEAC.
- h. A local association may not be represented by more than one member.
- i. **A SEAC "member vacates his/her seat if he or she:**
 - (a) is convicted of an indictable offence;**
 - (b) absents himself or herself without being authorized by resolution entered in the minutes from three consecutive regular meetings of the committee; or**



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: SPECIAL EDUCATION ADVISORY COMMITTEE

POLICY NO: A. 23

(c) ceases to hold the qualifications to be appointed to the committee.” 464/97 7 (1).

2. First Nations Representative:

~~Regulation 464/97 Section 2 (3) and Section 4 requires that boards appoint one or two representatives for “Indian pupils” if the school board or school authority has a Trustee representing “Indian pupils.” The regulation also says that the representative shall be nominated by the councils of the bands with which the board has agreements. First nations representatives are voting members of SEAC and do not fill one of the 12 local association SEAC memberships.~~

2. TCDSB Trustee Membership:

- a. The Board will appoint three Trustees who shall serve during the term of office of the members of the Board at its Inaugural Meeting.

3. TCDSB (Community) Members-at-Large:

- a. The Board shall appoint a minimum of 4 and/or up to a maximum calculated as 50 percent of the total number of sitting Local Association Members according to its own discretion on the advice of SEAC and in accordance with O. Reg. 464/97-(2)(5). **2 (5).**
- b. Recommendations for (community) membership will be made to the Board through SEAC and satisfy the requirements of the definition for Members at Large included with this policy, Definitions (2). **2.**

4. SEAC Alternate Members:

- a. **The Board shall appoint alternate members for SEAC members who are local association representatives, Trustees and First Nations**



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: SPECIAL EDUCATION ADVISORY COMMITTEE

POLICY NO: A. 23

~~representatives.~~ Alternate members can ensure that a voting member is available in the absence of the SEAC member, and can assist the SEAC member in preparing for meetings and connecting with the local association and provincial parent association; and

b. Will receive agendas.

- ~~5. SEAC will be regularly allotted time on the order paper of the Regular Board meeting to address the board and provide information and advice on special education programs and improving student achievement and well-being. The Board will inform SEAC of its response to the advice given.~~
5. Information, recommendations, and advice to the Board will be **augmented through recorded in** the minutes of SEAC ~~received at the~~ **and placed on the Order Paper of** the Regular Board meeting.
6. The Board will annually determine the meeting dates for SEAC (minimum of 10), as per the process for its Standing and Statutory committees, at its regular meeting in December. All regular Committee meetings will take place at the TCDSB's Catholic Education Centre and are open for the public to attend. The Board shall ensure ~~all members are able to participate fully in committee meetings by electronic means~~ **that all meetings meet mandated AODA accessibility compliance standards.**
7. The Board will ensure that SEAC agendas and associated backup materials are distributed to members, trustees and associations at least 72 hours prior to SEAC's meeting and minutes of the meetings are recorded.
8. That the Chair and Vice-Chair of the Committee shall be a member of the committee.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: SPECIAL EDUCATION ADVISORY COMMITTEE

POLICY NO: A. 23

6. ~~That the associations be advised that they could appoint an alternate and that the alternates are provided with the same materials.~~
9. That SEAC be governed by the current edition of Robert's Rules of Order – Newly Revised, and the approved **operating** By-laws of the TCDSB; and that **all SEAC members shall attend an orientation and training pertaining to a variety of areas including: purpose and scope, roles and responsibilities, legislation, regulations, policy, budget, school board obligations, and Special Education** ~~an appropriate in-service be provided to SEAC on an annual basis.~~
10. **That the term of the Chair and Vice Chair be for one year and an election of the Chair and Vice Chair be conducted annually, at the December SEAC meeting.**

Definitions:

1. The five broad categories of exceptionalities as defined by the Ontario Ministry of Education **are the following:**

A. Behaviour - A learning disorder characterized by specific behaviour problems over such a period of time, and to such a marked degree and of such a nature, as to adversely affect educational performance, and that may be accompanied by one or more of the following:

- a. an inability to build or to maintain interpersonal relationships;
- b. excessive fears or anxieties;
- c. a tendency to compulsive reaction;
- d. an inability to learn that cannot be traced to intellectual,



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sensory, or other health factors;

e. or any combination thereof.

B. Communication

a. ~~Autism~~ **Autism**: A severe learning disorder that is characterized by disturbances in:

- i. rate of educational development;
- ii. ability to relate to the environment;
- iii. mobility;
- iv. perception, speech, and language; and
- v. lack of the representational, symbolic behavior that precedes language.

b. **Deaf and Hard-of-Hearing**: An impairment characterized by deficits in language and speech development because of a diminished or non-existent auditory response to sound.

c. **Language Impairment**: A Learning disorder characterized by an impairment in comprehension and/or the use of verbal communication or the written or other symbol system of communication, which may be associated with neurological, psychological, physical, or sensory factors, and which may:

- i. involve one or more of the form, content, and function of language in communication; and
- ii. include one or more of:
 - a. language delay;
 - b. dysfluency;



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COMMITTEE**

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- c. voice and articulation development, which may or may not be organically or functionally based.
- d. **Speech Impairment:** A disorder in language formulation that may be associated with neurological, psychological, physical, or sensory factors; that involves perceptual motor aspects of transmitting oral messages; and that may be characterized by impairment in articulation, rhythm, and stress.
- e. ~~Learning disability~~ **Learning Disability**- A learning disorder evident in both academic and social situations that involves one or more of the processes necessary for the proper use of spoken language or the symbols of communication, and that is characterized by a condition that:
 - i. Is not primarily the result of:
 - 1) impairment of vision;
 - 2) impairment of hearing;
 - 3) physical disability;
 - 4) developmental disability;
 - 5) primary emotional disturbance; or
 - 6) cultural difference.
 - ii. Results in a significant discrepancy between



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academic achievement and assessed intellectual ability, with deficits in one or more of the following:

- 1) **receptive language (listening, reading);**
- 2) **language processing (thinking, conceptualizing, integrating);**
- 3) **expressive language (talking, spelling, writing); or**

4) mathematical computations.

iii. And may be associated with one or more conditions diagnosed as:

- 1) a perceptual handicap;
- 2) a brain injury/organic brain injury;
- 3) minimal brain dysfunction;
- 4) dyslexia; or
- 5) developmental aphasia.

C. Intellectual

- a. ~~Giftedness~~ **Giftedness** - An unusually advanced degree of general intellectual ability that requires differentiated learning experiences of a depth and breadth beyond those normally provided in the regular school program to satisfy the level of educational potential indicated.
- b. ~~Mild intellectual disability~~ **Mild Intellectual Disability** - A learning disorder characterized by:
 - i. an ability to profit educationally within a regular



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class with the aid of considerable curriculum modification and supportive service;

- ii. an inability to profit educationally within a regular class because of slow intellectual development; or
- iii. a potential for academic learning, independent social adjustment, and economic self-support.

c. ~~Developmental disability~~ **Developmental Disability** - A severe learning disorder characterized by:

- i. an inability to profit from a special education program for students with mild intellectual disabilities because of slow intellectual development;
- ii. an ability to profit from a special education program that is designed to accommodate slow intellectual development; or
- iii. a limited potential for academic learning, independent social adjustment, and economic self-support.

D. Multiple eExceptionalities - A combination of learning or other disorders, impairments or physical disabilities that is of such a nature as to require, for educational achievement, the services of one or more teachers holding qualifications in special education and the provision of support services appropriate for such disorders, impairments or disabilities.



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E. Physical

- a. ~~Physical disability~~ **Physical Disability** - A condition of such severe physical limitation or deficiency as to require special assistance in learning situations to provide the opportunity for educational achievement equivalent to that of pupils without exceptionalities who are of the same age or development level.
- b. ~~Blind and low vision~~ **Blind and Low Vision** - A condition of partial or total impairment of sight or vision that even with correction affects educational performance adversely.

2. Local Associations - In Regulation 464/97, Section (1) a “local association” is defined as: “an association or organization of parents that operates locally within the area of jurisdiction of a board and that is affiliated with an association or organization that is not an association or organization of professional educators but that is incorporated and operates throughout Ontario to further the interests and well-being of one or more groups of exceptional children or adults.”

3. ~~Members at Large~~ Members-at-Large – Members drawn from the TCDSB

community who demonstrate to the satisfaction of the Board, through SEAC, an interest and background in sSpecial eEducation and/or one or more of the categories of exceptionality.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

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Evaluation and Metrics:

- ~~1. The annual Special Education Plan will serve as an assessment of the committee's work to support students with special education needs at the~~
- 1. The effectiveness of this policy will be determined by outcomes related to the advice of SEAC that is intended to enhance the delivery of Special Education programs and services, and is in keeping with the Toronto Catholic District School Board Multi-Year Strategic Plan.**
2. Advice provided to the Board of Trustees and the Director of Education, and any action arising out of this advice, will be monitored, assessed and reported back to SEAC in a timely fashion.

Terms of Reference for the Special Education Advisory Committee (SEAC)

The Special Education Advisory Committee (SEAC) shall have responsibility for advising on matters pertaining to the following:

- (a) annual SEAC planning calendar;**
- (b) annual SEAC goals and committee evaluation;**
- (c) development and delivery of TCDSB Special Education programs and services;**
- (d) TCDSB Special Education Plan;**
- (e) Board Learning and Improvement Plan (BLIP) as it relates to Special Education programs, Services, and student achievement;**
- (f) TCDSB budget process as it relates to Special Education; and**
- (g) public access and consultation regarding matters related to Special Education programs and services.**

SEAC shall also make recommendations to Board pertaining to these matters, in order to improve the lives of students with Special Education Needs and their families.



Ontario Catholic School
Trustees' Association

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20 Eglinton Avenue West
Toronto, Ontario M4R 1K8
T. 416.932.9460 F. 416.932.9459
ocsta@ocsta.on.ca www.ocsta.on.ca

Beverley Eckensweiler, *President*
Michelle Griepsma, *Vice President*
Nick Milanetti, *Executive Director*

May 6, 2019

MEMORANDUM

TO: Chairpersons and Directors of Education
- All Catholic District School Boards

FROM: Nick Milanetti, Executive Director

SUBJECT: 2020 AGM Resolutions

PLEASE REVIEW THIS INFORMATION AT A MEETING OF YOUR BOARD

The study and processing of resolutions is one of the fundamental responsibilities of OCSTA. The resolution process provides member boards with the opportunity to shape the work of the Association by bringing important issues which have provincial implications to the attention of all trustees in the province. Delegates will consider and vote on all resolutions received from OCSTA members.

During the year, important issues of a provincial nature that arise at the board level may be used to develop resolutions for OCSTA. Resolutions may be submitted at any time up until the deadline of *January 31, 2020*.

Attachments

- *Guidelines*
- *Template*
- *Explanation of Committee Recommendations & Resolution Procedures*
- *OCSTA Mission, Vision, Strategic Priorities*
- *Chart of 2019 Resolutions with AGM Decisions*
- *Related By-Law Section 5.9 (Resolutions)*



Ontario Catholic School
Trustees' Association

Guidelines for Preparing Resolutions

To improve the effectiveness of the resolution process, we ask boards to review the following guidelines.

Resolutions are your opportunity to shape the work of the Association by addressing problems, solutions or concerns, which affect Catholic education in Ontario. **A resolution approved by the membership at the Annual General Meeting calls for priority action by OCSTA and the commitment of OCSTA resources to address the particular issue outlined in the resolution.**

- A. **All Resolutions will be reviewed by the Resolutions Committee and a Committee Recommendation will be added to each Resolution. Committee Recommendations will be guided by the following criteria.**

The resolution:

- a. Is in keeping with the Mission, Vision and Strategic Priorities of the Association.
- b. Is of a provincial nature and addresses an area of concern for the province's Catholic school boards is a matter that requires attention or action.
- c. Is written in language appropriate for province-wide consideration (language contained in resolutions is often incorporated into subsequent communications to the government or other relevant parties).
- d. Is accompanied by substantiated rationale.
- e. Does not deal with education funding issues.
 - OCSTA addresses education funding issues in the Annual Finance Brief to the Minister and submission to the yearly Pre-Budget Consultation. Boards are encouraged to submit education funding issues requiring Association action and advocacy **by the middle of October.**

B. **Steps in Preparing a Resolution**

1. Review the Mission, Vision and Strategic Priorities of OCSTA.
2. Identify the concern. Be sure the concern is a matter of **province-wide** scope.
3. Research and gather sufficient supporting background materials to substantiate the resolution. If the concern has been presented/dealt with in a previous resolution, review the outcome of that process to assess what changes in approach/additional information might be useful.
4. Write the resolution in the following proposed format taking care to ensure that:
 - a. Each "*Whereas*" is accompanied by adequate background material.
 - b. The "*Therefore be it Resolved*" directs OCSTA to take specific action.

C. **Writing A Resolution**

Structure

The resolution should be assigned a succinct title that identifies the problem or issue (or its proposed solution). There should be two parts to the resolution: a preamble followed by a resolving clause (or clauses).

1. Preamble

The preamble is a brief statement of background or rationale coming before the resolving clause(s). The purpose of the preamble is to provide information without which the point or the merits of a resolution are likely to be poorly understood.

Each clause in a preamble is written as a separate paragraph, beginning with the word “WHEREAS”.

2. Resolving Clauses

A resolving clause indicates what action(s) is to be taken given the “WHEREAS” clause(s) in the preamble. If more than one action is being recommended, the “Therefore be It Resolved” portion should be divided into a), b), c), etc.

3. Submission Statement

Please include the following information in the submission statement.

[Mover’s Name]
[Seconder’s Name]
[Board Name]
[Topic]

D. Submission Deadline Date

The **final** deadline date for receipt of resolutions in the OCSTA office is **12:00 p.m. EST, January 31, 2020**. We encourage boards to submit their resolutions at any time from May to January by email to Connie Araujo-De Melo at cdemelo@ocsta.on.ca.

E. Regulations

Please see the attached current regulations regarding submission and presentation of resolutions at the AGM.

These guidelines, the enclosed template and the resolution session procedures are provided as a reference that we hope you will find useful in preparing effective resolutions for your Association and Catholic education in Ontario.

Template

Please **do not use** tables, text boxes or any type of graphic or letterhead. The type of font to be used in this document is **Times New Roman 12pt**.

The following example is taken from a Resolution dealt with at a previous AGM and is provided for your reference.

Moved by: [Mover's Name] [Board Name]

Seconded by: [Seconder's Name]

Topic: [e.g. Vacancies on School Boards]

Whereas: from time to time a vacancy occurs in the office of a member of the board;
and

Whereas: according to Section 221(1) of the *Education Act*, the vacancy must be filled by either a by-election or by appointment; and

Whereas: boards choosing to appoint a new trustee will, most commonly, engage in an open and fair process of selection; and

Whereas: the *Education Act* requires that the process be fully completed within 60 days of the office becoming vacant; and

Whereas: the 60 day time period may encompass a part of the year (e.g. Christmas, summer months, March Break) when board operations and processes are reduced, thus making the timelines very tight and, potentially, unmanageable;

Therefore be it Resolved that:

OCSTA petition the Ministry of Education to review the section of the *Education Act* which relates to trustee vacancies with a view to extending the timeline by either increasing the number of days or altering the requirement that the process be completed within a designated number of regular school days.

If you have any questions regarding this template please contact Connie Araujo-De Melo either by telephone at 416-932-9460 ext. 226 or by e-mail at cdemelo@ocsta.on.ca.

Explanation of Committee Recommendations & Resolution Session Procedures

Resolution sessions will be conducted using “**Robert’s Rules of Order**” and the provisions of the OCSTA Constitution. The chairperson of the session will ensure compliance with their rules.

Explanation of Committee Recommendations

The **Resolutions** Committee will study the resolutions and offer recommendations on the best way to meet their intent. The recommendations and their implications are:

- i. **Approve**
The direction given in the “therefore be it resolved” section of the resolution will be carried out.
- ii. **Approve and refer to the committee for appropriate implementation.**
The resolution will be forwarded to the designated committee for implementation.
- iii. **Receive and refer to the committee for study.**
The resolution will be forwarded to the designated committee for study. Following the study and receipt of the committee’s recommendation, the Board of Directors will determine whether or not the resolution will be implemented.
- iv. **Not approve**
No action will be taken.
- v. **No recommendation**
The committee is not making any recommendation with respect to the resolution.
- vi. **No action required**
The intent of the resolution has been met. No further action will be taken.

Resolution Session Procedures

Delegates wishing to speak to a resolution must go to one of the floor microphones and state their name and the name of the board they represent.

The mover of a resolution will have the opportunity to be the first and last to speak to that resolution. Other trustees may speak **once** to a resolution.

The chairperson may declare a motion out of order giving the reasons for doing so. The chairperson’s decision may be challenged by a majority vote of those voting delegates at the session when the vote is called.

Voting will be by a show of hands. Delegates carrying proxies must have and show proper identification - i.e. proxy badge. Ballots will be provided in the event that a vote by ballot is called for.

Note Re Quorum: *Quorum for the transaction of business at any meeting of the Members shall require the presence in person or by proxy of not less than a total of forty (40) current Members.*

Grouped Resolutions

- a. the chair of the session will ask for a mover and seconder to approve the **grouping** of various related resolutions.
- b. the chair of the session will ask for movers and seconders for the committee recommendation for each group.
- c. delegates will vote on the committee recommendation for each group.

Delegates may request that any resolution(s) be removed from a “group” to be handled individually. These will be addressed when the group from which they have been removed has been dealt with.

Resolutions Handled Individually

These will include resolutions removed from the groups, resolutions for which the committee has not made any recommendation and resolutions from the floor.

A. Resolutions with committee recommendations

1. The chair of the session will announce the resolution number and the name of the sponsoring board:
 - ☐ the chair will call for the sponsoring board to move and second **the committee recommendation;**
 - ☐ delegates will speak to the committee recommendation;
 - ☐ delegates will vote on the committee recommendation.
2. If the sponsoring board does not move the committee recommendation from the floor:
 - ☐ the chair will call for the sponsoring board to move their **original resolution;**
 - ☐ delegates will speak to the resolution;
 - ☐ delegates will vote on the resolution.
3. If the original resolution is not moved by the sponsoring board, the resolution will be withdrawn.

B. Resolutions without committee recommendations

1. These resolutions will be handled as follows:
 - ☐ the chair will call for the sponsoring board to move their **original resolution;**
 - ☐ delegates will speak to the resolution;
 - ☐ delegates will vote on the resolution.
2. If the original resolution is not moved by the sponsoring board, the resolution will be withdrawn.

C. Amendments from the Floor

Amendments made on the floor relate to the “therefore be it resolved” section of the resolution and **must be written out** and handed to the chairperson. The chairperson will consider the amendment and, if necessary, discuss it with the parliamentarian or others to ensure that it is clearly understood.

- ☐ the chair will **read** the amendment;
- ☐ delegates will speak to the amendment;
- ☐ delegates will vote on the amendment;
- ☐ delegates will vote on the resolution as amended.

If the amendment is defeated:

- ☐ delegates will be asked to speak to the original resolution;
- ☐ delegates will vote on the original resolution.

D. Members’ Discussion Rights

Under Article 5.11 (*Members Discussion Rights*), a Member may raise a matter for discussion at the Annual General Meeting. Subject to the provisions in Articles 5.10.1 to 5.10.5, and 5.11, the item may be addressed, and may be referred to a committee of OCSTA for further consideration, but it shall not be put to a vote at the meeting at which it has been raised.

If the Member continues such discussion for three minutes or more, the Chair of the meeting may interrupt the Member and permit others to speak and/or make any subsidiary motion related thereto.

Revised May 1, 2019



Ontario Catholic School Trustees' Association

Our Mission

Inspired by the Gospel, the Ontario Catholic School Trustees' Association provides the provincial voice, leadership and service for elected Catholic school trustees to promote and protect publicly funded Catholic education in Ontario.

Our Vision

Ontario is enriched by a publicly funded Catholic education system governed by locally elected Catholic school trustees who serve with faith, commitment and compassion.

The Association's **Strategic Priorities** are as follows:

1. Enhance Political Advocacy for Catholic Education

- a. Strengthen current advocacy platform by building positive new relationships and reinforcing existing ones with groups like OAPCE, OCSOA, CWL, etc.
- b. Communicate and promote current messages about the value of Catholic education to our key target audiences: parents, students, politicians, teachers, alumni, parishioners, etc.

2. Engage Trustees in an Enriched Development Program

- a. Assess the current needs and interests of members to guide development of appropriate programming.
- b. Ensure OCSTA programing provides timely and relevant content to support trustees in their roles as advocates and spokespersons for Catholic education.

3. Manage Human and Fiscal Resources to Effectively meet Changing Needs

- a. Align the work of committees, staff and fiscal resources behind structures and initiatives that support the association's three key priorities.
- b. Ensure OCSTA is structurally aligned to successfully fulfill its role as the legislated Employer Bargaining Agent for all of Ontario's English Catholic District School Boards.



2019 OCSTA Resolutions with AGM Decisions

	Board	Topic	AGM Decision
A-19	OCSTA Board	Amendment to the <i>"Amended and Restated By-law Number 2016-1, A By-law Relating Generally to the Conduct of Its Affairs"</i> ("OCSTA By-Law")	Approve
1.	Hamilton-Wentworth	Accuracy of Municipal Voter Lists	Approve
2.	Simcoe Muskoka	Property Tax – School Board Support	Approve
3.	Waterloo	Parent Reaching out Grants	Approve
4.	Dufferin-Peel	Funding for Retrofitting/Renovating Schools	Approve
5.	Dufferin-Peel	Funding for Students with Diverse Learning Needs, Including Special Education	Approve
6.	Simcoe Muskoka	Special Education	Approve
7.	Dufferin-Peel	Student Transportation Funding	Approve
8.	Dufferin-Peel	School Bus Driver Retention Concerns	Approve
9.	Ottawa	Equity Regarding System/Department Principals	Approve and refer to Labour Relations Committee
10.	Dufferin-Peel	Occasional Teacher Costs	Approve and refer to Labour Relations Committee
11.	Peterborough VNC	Cybersecurity in School Boards	Approve and refer to Political Advocacy Committee
12.	Simcoe Muskoka	Economic Realities with Capital Projects	Approve and refer to Political Advocacy Committee
13.	Dufferin-Peel	Parent Reaching Out (PRO) Grants	Approve and refer to Political Advocacy Committee
14.	Ottawa	Perceived threat to Security	Approve and refer to CETE
15.	Dufferin-Peel	Daily Occasional Teacher Roster Caps <i>Same resolution was considered at 2018 AGM. It was received and referred to Labour Relations Committee.</i>	Receive and refer to Labour Relations Committee
16.	Dufferin-Peel	Hard Caps in Kindergarten Classes	Receive and refer to Labour Relations Committee
17.	Northwest	Regulation 274 Fair Hiring Practice	Receive and refer to Labour Relations Committee
18.	Dufferin-Peel	Ontario Regulation 274/12 Hiring Practices	Receive and refer to Labour Relations Committee
19.	Dufferin-Peel	Qualified French Teacher Recruitment & Retention	Receive and refer to Labour Relations Committee
20.	Dufferin-Peel	Support Staff Recruitment and Retention	Receive and refer to Labour Relations Committee
21.	Simcoe Muskoka	Chronic Shortage of Occasional Staff for Teachers, Early Childhood Educators and Educational Assistants, and Its Impact on Learning	Receive and refer to Labour Relations Committee
22.	Waterloo	Capital Priorities Program	Receive and refer to Political Advocacy Committee
23.	Dufferin-Peel	Air Conditioning in all Schools	Receive and refer to Political Advocacy Committee
24.	Waterloo	Renewal Funding for Administrative Buildings	Receive and refer to Political Advocacy Committee
25.	Waterloo	Green Investments	Receive and refer to Political Advocacy Committee
26.	Dufferin-Peel	Funding for Mathematics Courses	Receive and refer to Political



2019 OCSTA Resolutions with AGM Decisions

			Advocacy Committee
	Board	Topic	AGM Decision
27.	Dufferin-Peel	50 Day Limit Re-employment for Retired School Administrators	Receive and refer to Political Advocacy Committee
28.	Ottawa	Seat Belts on School Buses	Receive and refer to Political Advocacy Committee
29.	Simcoe Muskoka	Trustee Honorarium and Benefits	Receive and refer to Political Advocacy Committee
30.	Waterloo	Trustee Honoraria	Receive and refer to Political Advocacy Committee
31.	Simcoe Muskoka	Home, School, Church	Receive and refer to CETE
32.	Simcoe Muskoka	Global Warming – Climate Change	Receive and refer to CETE
33.	Ottawa	Use of word “Indian”	Receive and refer to CETE
34.	Toronto	Legal Defence Fund and Insurance for Individual Catholic School Trustees	1. Receive and refer to Budget & Human Resources Committee 2. Receive and refer to Political Advocacy Committee TIMELINE: Jan. 2020 Catholic Trustees Seminar
35.	Dufferin-Peel	Investigation of a new method of vote allocation at the Annual General Meeting of the Ontario Catholic School Trustees' Association (OCSTA)	Not Approve
36.	Toronto	Weighted Voting for the Annual General Meeting of the Ontario Catholic School Trustees' Association (OCSTA)	Not Approve

**Excerpt from
Ontario Catholic School Trustees' Association
General Working By-law 2019-01**

5. MEETINGS OF MEMBERS

5.9 Resolutions from CDSB's

Any CDSB may submit a Resolution for consideration at an Annual Meeting to address any challenge or opportunity which affects Catholic education in Ontario, subject to the following:

- 5.9.1 each such Resolution shall have been received at the Head Office of the Corporation not less than sixty (60) days prior to the date of the Annual Meeting;
- 5.9.2 each such Resolution shall have been considered and reported upon by a Committee of the Board, or by the Board of Directors;
- 5.9.3 each such Resolution shall be circulated among all CDSB's not less than thirty (30) days prior to the Annual Meeting;
- 5.9.4 each such Resolution shall be included in the notice of the Annual Meeting; and
- 5.9.5 no such resolution shall be acted upon unless approved by a majority of the votes cast at an Annual Meeting.

Template

Please **do not use** tables, text boxes or any type of graphic or letterhead. The type of font to be used in this document is **Times New Roman 12pt**.

The following example is taken from a Resolution dealt with at a previous AGM and is provided for your reference.

Moved by: [Mover's Name] [Board Name]

Seconded by: [Seconder's Name]

Topic: [e.g. Vacancies on School Boards]

Whereas: from time to time a vacancy occurs in the office of a member of the board;
and

Whereas: according to Section 221(1) of the *Education Act*, the vacancy must be filled by either a by-election or by appointment; and

Whereas: boards choosing to appoint a new trustee will, most commonly, engage in an open and fair process of selection; and

Whereas: the *Education Act* requires that the process be fully completed within 60 days of the office becoming vacant; and

Whereas: the 60 day time period may encompass a part of the year (e.g. Christmas, summer months, March Break) when board operations and processes are reduced, thus making the timelines very tight and, potentially, unmanageable;

Therefore be it Resolved that:

OCSTA petition the Ministry of Education to review the section of the *Education Act* which relates to trustee vacancies with a view to extending the timeline by either increasing the number of days or altering the requirement that the process be completed within a designated number of regular school days.

If you have any questions regarding this template please contact Connie Araujo-De Melo either by telephone at 416-932-9460 ext. 226 or by e-mail at cdemelo@ocsta.on.ca.

Ministry of
Transportation

Office of the Minister

777 Bay Street, 5th Floor
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transportation

Ministère des
Transports

Bureau de la ministre

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AUG 15 2019

107-2019-2458

Ms. Maria Rizzo
Chair of the Board
Toronto Catholic District School Board
80 Sheppard Avenue East
Toronto ON M2N 6E8

Dear Ms. Rizzo:

Thank you for your letter regarding school bus seatbelts. I appreciate the opportunity to respond.

The safety of occupants in all vehicle types is a priority for me and my ministry—especially the safety of our children travelling on school buses. Our research shows that riding on a school bus is 16 times safer than travelling in a family car, largely due to the vehicle's design. A combination of how far apart seats are spaced as well as the materials that seat backs are made from gives passengers of different ages and sizes maximum protection in the event of a collision. However, as part of our commitment to improve road safety and compliance, my ministry regularly reviews its policies and practices to see if they are in keeping with current research findings and best practices worldwide.

The federal and provincial governments share the responsibility of regulating school bus safety. While the province is responsible for maintaining on-road regulations for vehicle safety, new school buses sold in Canada are regulated by Transport Canada and they determine which vehicles are required to be equipped with seatbelts.

The federal government has committed to reviewing occupant protection in school buses by establishing a task force on school bus safety. This task force is responsible for engaging with government partners, safety advocates and other stakeholders to identify and assess ways to improve school bus safety in Canada. Ontario continues to work with our national partners on this important issue. For more information on the task force, please contact Transport Canada at:

330 Sparks Street
Ottawa ON K1A 0N5
Telephone: 1-800-333-0371
Email: Questions@tc.gc.ca

.../2

Thank you again for writing and sharing your concerns.

Sincerely,

A handwritten signature in black ink that reads "Caroline Mulroney". The script is cursive and fluid, with the first name and last name clearly distinguishable.

Caroline Mulroney
Minister of Transportation

MASTER PENDING LIST AND ROLLING CALENDAR TO SEPTEMBER 19, 2019

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
2	Mar-19 Corporate Services	Oct-19	Corporate Services	Report regarding further analysis to see how priority neighbourhoods could be assisted with bank fees (March 2019 School Cash Suite Progress Report)	Associate Director of Facilities, Business & Comm. Dev & CFO
3	Apr-19 Corporate Services	TBC	Corporate Services	Report on meeting with staff, Trustee (s) and key members of the O'Connor Heritage House Committee to determine what kind of partnership would be feasible going forward (Senator O'Connor College School Estate Building (Ward 11))	Associate Director of Facilities, Business & Comm. Dev & CFO
4	May-19 Corporate Services	Oct-19	Corporate Services	Report regarding Playground Forms (Inquiry from Trustee Rizzo)	Associate Director of Facilities, Business & Comm. Dev & CFO
5	Aug-18 Regular Board	Oct-19	Regular Board	Report on a community market or similar 'services-in-kind' approach as an enhancement for fundraising and donations in an attempt to close the wide gap that currently exists between our schools related to learning enhancements available for our students (Consultation Survey Results: Proposed Sharing of School Fundraising Revenue)	Director of Education

6	Jan-19 Regular Board	TBC	Regular Board	Report regarding Website Protocols (Delegation: Teresa de Stefano regarding TCDSB Website Protocols)	Associate Director of Facilities, Business & Comm. Dev & CFO
7	May-19 Regular Board	TBC	Regular Board	Report regarding 2019-2020 Budget – Support for Playgrounds/Outdoor Revitalization Investment (Delegations: Jo-Ann Davis, Chair of the CSPC for St. Vincent de Paul Catholic School; Francesco Martire, spokesperson for the Catholic School Parent Council Outdoor Sub-Committee for St. Vincent de Paul Catholic School)	Associate Director of Facilities, Business & Comm. Dev & CFO
8	May-19 Regular Board	Oct-19	Regular Board	Report following the October 8, 2019 Governance and Policy Committee meeting, (Delegation: Lisa Valent regarding Board Policy regarding French Immersion Admissions Criteria)	Superintendent of Education, Area 4
9	May-19 Regular Board	TBC	Student Achievement	Report from the Catholic Education and Living Our Catholic Values Sub-Committee regarding Improving Inclusiveness for the Toronto Catholic District School Board's (TCDSB) Lesbian, Gay, Bisexual and Transgender (LGBT) Students (Delegation: Paolo De Buono)	Associate Director, Academic Affairs
10	May-19 Regular Board	TBC	Student Achievement	Report from the Catholic Education and Living Our Catholic Values Sub-Committee regarding Code of Conduct wording on Respect; adding Gender Identity, Gender Expression, Marital Status and Family Status to the list of prohibited grounds of discrimination in Code of Conduct; and Changes to the Code of Conduct Policy	Associate Director, Academic Affairs

				(Delegations: Emily De Decker; Iola Fortino; Ina Rocha; and Elio Freitas)	
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2019 REVISED CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (P)	Corporate Services	<u>B.R.01 Rental of Surplus School Space & Properties</u> Policy Metric	A.D. Facilities, Business, Community Development
2	February (Q)	Corporate Services	Financial Status Update Report #1	A.D. Facilities, Business, Community Development
3	March (A)	Corporate Services	Budget Series Report: Financial Planning and Consultation Review	A.D. Facilities, Business, Community Development
4	March (A)	Corporate Services	Consensus Student Enrolment Projection	A.D. Facilities, Business, Community Development
5	March (A/P)	Corporate Services	Transportation Annual Report and <u>S.T.01 Transportation</u> Policy Metric	A.D. Facilities, Business, Community Development
6	April (A)	Corporate Services	Budget Series Report: Grants for Student Needs Update	A.D. Facilities, Business, Community Development
7	May (P)	Corporate Services	<u>A.18 Development Proposals, Amendments and Official Plans and Bylaws</u> Policy Metric	A.D. Facilities, Business, Community Development
8	May (Q)	Corporate Services	Financial Status Update Report #2	A.D. Facilities, Business, Community Development
9	May (A)	Corporate Services	Budget Series Report: Preliminary Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
10	June (A)	Corporate Services	Budget Series Report: Recommended Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
11	June (A)	Corporate Services	Delegated Authority Report	A.D. Facilities, Business, Community Development
12	September (Q)	Corporate Services	Financial Status Update Report #3	A.D. Facilities, Business, Community Development

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13	September (A)	Corporate Services	Preliminary Enrolment Report for Elementary and Secondary Schools and S.A.01 <u>Elementary Admission and Placement</u> Policy Metric	A.D. Facilities, Business, Community Development
14	September (A)	Corporate Services	Capital Program Update	A.D. Facilities, Business, Community Development
15	September (A)	Corporate Services	Delegated Authority Update Report	A.D. Facilities, Business, Community Development
16	October (A)	Corporate Services	Trustee Honorarium Report	A.D. Facilities, Business, Community Development
17	November (A)	Corporate Services	Legal Fees Report	A.D. Facilities, Business, Community Development
18	November (A/Q)	Corporate Services	Audited Financial Statement and Financial Status Update #4	A.D. Facilities, Business, Community Development
19	December (A)	Corporate Services	Budget Series Report: Revised Budget Estimates for the Current Fiscal Year	A.D. Facilities, Business, Community Development
20	December (A)	Corporate Services	Annual Investment Report	A.D. Facilities, Business, Community Development
21	February (A)	Regular Board	School Year Calendar	Associate Director Academic Services
22	March (A)	Regular Board	Staffing Projections Report	Associate Director Academic Services
23	April (A)	Regular Board	Education Development Charges Policy Review	A.D. Facilities, Business, Community Development
24	August (P)	Regular Board	<u>T.19 Electronic Participation in Meetings of the Board, Committees of the Board, and Committee of the Whole Board</u> Metric	Director of Education
25	August (P)	Regular Board	<u>H.M. 19</u> Conflict Resolution Department	Associate Director Academic Services

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26	October (P)	Regular Board	<u>H.M.33 Acceptance of Hospitality or Gifts Policy Metric</u>	Director of Education
27	October (A)	Regular Board	Ongoing Exit and Entry Surveys for all students either changing schools within the Board or entering or exiting the Board	A.D. Facilities, Business, Community Development
28	November (A)	Regular Board	Annual Report on the Multi Year Strategic Plan	Director of Education
29	November (A)	Regular Board	Annual Calendar of Meetings	Director of Education
30	December (A)	Regular Board	Director's Annual Report	Director of Education
31	October (A)	Special Board	Director's Performance Appraisal (over 3 consecutive Special Board Meetings)	Director of Education
32	January (A)	Student Achievement	Mental Health Report	Associate Director Academic Services
33	January (P)	Student Achievement	<u>A.35 Accessibility Standards Policy Metric</u>	Associate Director Academic Services
34	February (P)	Student Achievement	<u>S. 19 External Research Policy Metric</u>	Associate Director Academic Services
35	April (A)	Student Achievement	Non-Resident VISA Student Fees	Associate Director Academic Services
36	May (A)	Student Achievement	Staffing Status Report for Next School Year	A.D. Facilities, Business, Community Development
37	May (A)	Student Achievement	Ratification of Student Trustee Nominees	Associate Director Academic Services
38	June (P)	Student Achievement	<u>B.B.04 Smoke & Vapour Free Policy Metric</u>	Associate Director Academic Services
39	September (A/P)	Student Achievement	Annual Safe Schools Report and <u>S.S.12 Fresh Start Policy Metric</u>	Associate Director Academic Services
40	September (A)	Student Achievement	Community Advisory Committees Report	Associate Director Academic Services

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41	September (P)	Student Achievement	<u>H.M. 40 Fair Practice in Hiring and Promotion</u> Policy Metric	Associate Director Academic Services
42	September (P)	Student Achievement	<u>T.07 Community Engagement</u> Policy Report and <u>A.37 Communications</u> Policy Metric	Director of Education
43	October (A)	Student Achievement	Board Learning Improvement Plan Report	Associate Director Academic Services
44	October (A)	Student Achievement	Student Trustees: Voices that Challenge- CSLIT	Associate Director Academic Services
45	October (A)	Student Achievement	International Languages Program Report	Associate Director Academic Services
46	October (A)	Student Achievement	Primary and Junior Division Assessments Of Reading, Writing and Mathematics (EQAO); the Grade 9 Assessment of Mathematics; and the OSSLT Assessment (EQAO)	Associate Director Academic Services
47	October (A)	Student Achievement	<u>S.22 Religious Accommodation</u> Policy Report and <u>S.S.02 Opening or Closing Exercises</u> Policy Report	Associate Director Academic Services
48	November (A)	Student Achievement	K-12 Professional Development Plan for Student Achievement and Well-Being	Associate Director Academic Services
49	November (P)	Student Achievement	Elementary Catholic School Leadership Impact Team Report	Associate Director Academic Services
50	November (P)	Student Achievement	<u>S.24 Combined (Split) Grade Classes for Elementary Schools</u> Policy Report	Associate Director Academic Services

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51	December (A/P)	Student Achievement	Accountability Framework for Special Education and <u>S.P.01 Special Education Programs and Services Policy Metric</u>	Associate Director Academic Services
52	December (P)	Student Achievement	<u>S.10 Catholic School Parent Council Policy Metric</u>	Associate Director Academic Services
53	December (A)	Student Achievement	CPIC Annual Report including Financial Report	Associate Director Academic Services