



**ADDENDUM
REGULAR MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION**

Maria Rizzo, Chair

Michael Del Grande, Vice Chair

Thursday, September 19, 2019

7:00 P.M.

	Pages
7. Notices of Motions	
7.a From Trustee Di Pasquale regarding Trustee Services and Expenditure Policy T.17 Revision	1
10. Presentations	
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11. Delegations	
11.a Basilio Nucara regarding the Support of Buttonwood Project	4
11.b George Labrakos regarding the Request for his Son to be placed in Grade One	5
14. Matters recommended by Statutory Committees of the Board	
14.a Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting Held June 12, 2019	6 - 15
SEAC Recommendation to Board:	
1. Special Education Checklist (Verbal) that a process be laid out for	

a module-by-module consultation of the Special Education plan with SEAC, beginning at the start of the new 2019-20 school year and leading up to the completion of the checklist in 2020.

14.b *Approved Minutes and Annual Report of the Catholic Parent Involvement Committee (CPIC)*

14.b.1 *Meeting Held on August 12, 2019* 16 - 17

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17. *Reports of Officials Requiring Action of the Board of Trustees*

17.c *Capital Priorities 2019-2020 - REVISED (All Wards)* 34 - 66

17.d *Monthly Procurement Approvals* 67 - 69

19. *Listing of Communications*

19.c *From Renu Mandhane, Ontario Human Rights Chief Commissioner, regarding Including Gender Identity, Gender Expression, Family Status and Marital Status in the Toronto Catholic District School Board's Code of Conduct Policy* 70 - 71

20. *Inquiries and Miscellaneous*

20.a *Trustee Di Pasquale regarding Toronto Catholic District School Board's Stance on the Climate Strike*



Norm Di Pasquale
Trustee Ward 9

E-mail: Norm.DiPasquale@tcdsb.org

Voicemail: 416-512-3402

To: Regular Board Meeting , September 19, 2019

From: Norm Di Pasquale, Trustee Ward 9

Subject: Notice of Motion – Trustee Services and Expenditure Policy
T.17 Revision

MOVED BY: Norm Di Pasquale, Toronto Catholic District School Board

WHEREAS: The Trustee Services and Expenditures policy lists specific events that Trustees may be reimbursed for attending;

WHEREAS: As the TCDSB's official Charity, the Angel Foundation hosts several events throughout the calendar year;

BE IT RESOLVED THAT: Under section D.1 of the Trustee Services and Expenditures policy, "Angel Foundation Gala," be amended to read "Angel Foundation events."

Norm Di Pasquale
Trustee, Ward 9

Chair's Report:

August 25 to September 19, 2019

Trustee Del Grande attended Director's Annual Meeting

Trustee Crawford attended the Cardinal's Mass

Trustees Del Grande and LiPrete interviewed support staff

Trustee Del Grande attended the transportation consortium meeting

Teleconference with President of Ontario Catholic School Trustee Association with Director of Education to identify TCDSB issues.

Trustee Crawford participated in OCSTA Bargaining update teleconference

Attended North York Community House Annual meeting

Attended John Stefanini's book launch of 'More Than We Bargained For' at Columbus Centre with Trustee LiPrete and former Trustee Patrizia Bottoni. The story of an Italian immigrant and the labour movement in Toronto.

September Student Trustee Board Report

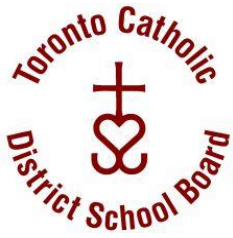
CSLIT General Assembly:

On September 24, the Student Trustees will host the first CSLIT General Assembly of the school year. The featured keynote speakers include Tanika Riley and Matthew Jones. General Assembly meetings give students the opportunity to network with like-minded peers while learning about ways they can foster change in their communities. These meetings amplify student voice and equip students with tools for their leadership toolbox that they can bring back to their schools.



Camp Olympia CSLIT Weekend:

From August 31 to September 2, approximately 40 student leaders from across the TCDSB participated in the CSLIT Weekend leadership retreat at Camp Olympia. They spent the last few days of the summer engaging in teambuilding activities, learning about leadership opportunities, and planning possible ideas for how change can be made during the upcoming year. In addition, students provided input regarding the CSLIT pillars for the 2019-2020 year. These pillars will be unveiled in the Voices That Challenge report.



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

PLEASE BE ADVISED THAT ALL STANDING
COMMITTEE MEETINGS ARE BEING RECORDED

For Board Use Only

Delegation No. _____

☐ Public Session
☐ Private Session
☐ Three (3) Minutes

Name	Basilio Nucara
Committee	Regular / Special Board
Date of Presentation	9/19/2019
Topic of Presentation	Capital Priorities
Topic or Issue	Support of Buttonwood project
Details	Buttonwood scores very high in key criteria relative to other projects. Scope of potential impact (e.g. in reduction of oversubscription in surrounding schools) exceeds all other priority projects.
Action Requested	Elevate Buttonwood to #1 priority
I am here as a delegate to speak only on my own behalf	{ 1) I am here as a delegation to speak only on my own behalf }
I am an official representative of the Catholic School Parent Committee (CSPC)	{ 2) I am an official representative of the Catholic School Parent Committee (CSPC) }
I am an official representative of student government	
I am here as a spokesperson for another group or organization	
I have read, understand and agree to comply with the rules for Delegations as per the TCDSB Delegations Policy T.14.	I Agree
Submittal Date	9/16/2019



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Delegation No. ____

☐ Public Session

☐ Private Session

☐ Three (3) Minutes

Name	George Labrakos		
Committee	Regular / Special Board		
Date of Presentation	9/19/2019		
Topic of Presentation	Request for son to be placed in Grade 1		
Topic or Issue	Exception to birth year placement of children. My son was born January 7, 2014		
Details	My son has already completed SK at a very challenging private school. As his father, I know that he is sufficiently mature both emotionally and socially for grade 1. Repeating SK or forcing him to fail would be very harsh. Since doing extremely well in SK and graduating from SK last June he has been super excited about going to grade 1 and he has been telling everyone.		
Action Requested	A Trustee Vote in Favor of Placement in Grade 1. .		
I am here as a delegate to speak only on my own behalf			
I am an official representative of the Catholic School Parent Committee (CSPC)	{2} I am an official representative of the Catholic School Parent Committee (CSPC)}		
I am an official representative of student government			
I am here as a spokesperson for another group or organization			
I have read, understand and agree to comply with the rules for Delegations as per the TCDSB Delegations Policy T.14.	I Agree		
Submittal Date	9/19/2019		

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE REGULAR MEETING OF THE SPECIAL EDUCATION ADVISORY COMMITTEE PUBLIC SESSION

HELD WEDNESDAY, JUNE 12, 2019

PRESENT:

Trustees: N. Crawford, Acting Chair
D. Di Giorgio

External

Members: Sandra Mastronardi, Vice-Chair
Melanie Battaglia
Lori Ciccolini
Lori Mastrogiuseppe
Tyler Munro
Mary Pugh – via Teleconference
George Wedge

Staff: D. Koenig
L. Maselli-Jackman
P. De Cock (for Item 6a)
V. Cocco
A. Coke
M. J. Gendron
M. Hanlon
R. Macchia
J. Mirabella
D. Reid
P. Stachiw

S. Harris, Recording Secretary
S. Tomaz, Assistant Recording Secretary

External A. Robertson, Parliamentarian

The meeting commenced with Sandra Mastronardi in the Chair.

Sandra Mastronardi relinquished the Chair to Trustee Crawford.

1. Roll Call & Apologies

Apologies were extended on behalf of Trustee Kennedy, Gizelle Paine and Glenn Webster.

2. Approval of the Agenda

MOVED by Sandra Mastronardi, seconded by George Wedge, that the Agenda, as amended to include Inquiries: Items 13a) From Sandra Mastronardi regarding Courtesy Seating in Transportation; 13b) From Tyler Munro regarding Graduation Rates for Secondary Special Education Students; and 13c) From George Wedge regarding Temporary Accessibility Device and Process to Convert it to a Permanent Fixture, and to reorder Items 10c) Inquiry from Melanie Battaglia regarding Ministry Enrollment Register on Exclusion 2018-2019; and 10g) Parent Voice Survey regarding Students Receiving Special Education Programs and Services prior to Item 10a) Inquiry from Tyler Munro regarding Special Equipment Amount (SEA) Claims, be approved.

On the Vote taken, the Motion was declared

CARRIED

3. Declarations of Interest

There were none.

4. Approval & Signing of the Minutes of the Meeting

MOVED by Melanie Battaglia, seconded by Lori Mastrogiuseppe, that the Minutes of the Regular Meeting held May 15, 2019 be approved.

Mary Pugh disconnected via Teleconference at 7:21 pm.

On the Vote taken, the Motion was declared

CARRIED

Mary Pugh reconnected via Teleconference at 7:22 pm.

6. Presentations

MOVED by George Wedge, seconded by Lori Mastrogiuseppe, that Item 6a) be adopted as follows:

6a) 2019-20 Budget Estimates received.

Trustee Di Giorgio left the table at 7:35 pm and returned at 7:37 pm.

Trustee Di Giorgio left the table at 7:56 pm and returned at 7:57 pm.

Time for business expired and was extended by 15 minutes by unanimous consent, as per Article 12.6.

George Wedge left the table at 8:15 pm and returned at 8:17 pm.

Time for business expired and was extended by an additional 15 minutes by unanimous consent, as per Article 12.6.

On the Vote taken, the Motion of Receipt was declared

CARRIED

MOVED by George Wedge, seconded by Tyler Munro, that Item 6b) be adopted as follows:

6b) Mental Health Strategy received.

Time for business expired and was extended by 15 minutes by unanimous consent, as per Article 12.6.

Mary Pugh disconnected from the meeting via Teleconference at 9:06 pm.

On the Vote taken, the Motion of Receipt was declared

CARRIED

The Chair declared a 10-minute recess.

The meeting continued with Trustee Crawford in the Chair.

The attendance list remained unchanged.

Consent and Review

The Chair reviewed the Order Paper and the following Items were held:

- 9f) Sandra Mastronardi;
- 9g) Sandra Mastronardi;
- 9h) Tyler Munro;
- 9i) Melanie Battaglia;
- 10c) Melanie Battaglia;
- 10g) Sandra Mastronardi;
- 10a) Tyler Munro;
- 10b) Tyler Munro;
- 10d) Tyler Munro;
- 10e) Tyler Munro;
- 10f) Tyler Munro;
- 13a) Sandra Mastronardi;
- 13b) Tyler Munro;
- 13c) George Wedge; and
- 14a) Tyler Munro

MOVED by Tyler Munro, seconded by George Wedge, that the Items not held be received.

On the Vote taken, the Motion was declared

CARRIED

ITEMS AS CAPTURED IN THE ABOVE MOTION

- 9a) SEAC Monthly Calendar Review;
- 9b) Special Education Superintendent Update;
- 9c) District School Board Ontario North East Letter to Minister Lisa Thompson on Autism Funding Model;
- 9d) Peel District School Board Letter to Minister Lisa Thompson on Special Education Funding; and
- 9e) Durham Catholic School Board Letter to Minister Lisa Thompson on Special Education Funding

9. Communications

MOVED by Tyler Munro, seconded by George Wedge, that Item 9f) be adopted as follows:

- 9f) Award Presentation to Marilyn Taylor at Year-End Mass, June 26, 2019 at 11:00 am (Verbal) received.**

On the Vote taken, the Motion was declared

CARRIED

MOVED by Sandra Mastronardi, seconded by Tyler Munro, that Item 9g) be adopted as follows:

- 9g) Special Education Checklist (Verbal)** that SEAC recommend to Board that a process be laid out for a module-by-module consultation of the Special Education plan with SEAC, beginning at the start of the new 2019-20 school year and leading up to the completion of the checklist in 2020.

On the Vote taken, the Motion was declared

CARRIED

MOVED by George Wedge, seconded by Sandra Mastronardi, that Item 9h) be adopted as follows:

9h) Special Education Plan (Verbal) received.

On the Vote taken, the Motion was declared

CARRIED

MOVED by George Wedge, seconded by Lori Mastrogiuseppe, that Item 9i) be adopted as follows:

9i) Update to the SEAC Policy A.23 from the GAP Committee received with the following amendments:

Page 180, Regulation 6, 2nd line: add a space between *process* and *for*;

Page 179, Add Regulation 4b): *that Alternate Members will receive Agendas*;

Page 181, Regulation 11: add *and Vice-Chair* after *Chair* and add at the end: *at the December SEAC meeting*;

Page 183, iii, 2: add */organic brain injury*; and

Page 185, Physical, add c) *Deaf and Hard of Hearing*.

On the Vote taken, the Motion was declared

CARRIED

Sandra Mastronardi left the table at 10:42 pm and returned at 10:45 pm.

10. Matters Referred/Deferred to the Committee by the Board and Other Committees

From the May 15, 2019 SEAC Meeting

MOVED by Melanie Battaglia, seconded by Tyler Munro, that Item 10c) be adopted as follows:

10c) Inquiry From Melanie Battaglia regarding Ministry Enrollment Register on Exclusion 2018-2019 received.

On the Vote taken, the Motion was declared

CARRIED

MOVED by George Wedge, seconded by Sandra Mastronardi, that Item 10g) be adopted as follows:

10g) Parent Voice Survey regarding Students Receiving Special Education Programs and Services that the recommendation from Board to form a working Committee for the Parent Voice Survey regarding Special Education Programs and Services be adopted, and that the Committee be struck at the September 18, 2019 SEAC meeting.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Sandra Mastronardi, seconded by Tyler Munro, that the following Items be deferred to the September 18, 2019 meeting:

- 10b) Inquiry from Tyler Munro regarding Classroom Windows;
- 10f) Responses to Concerns Raised by Delegations to the March 19, 2019 Special Board Meeting on Special Education;
- 13c) Inquiry from George Wedge regarding Temporary Accessibility Device and Process to Convert it to a Permanent Fixture; and
- 14a) Learning Disabilities Association of Ontario (LDAO) June Circular

With the consent of the Committee, the following Items were withdrawn:

- 10a) Inquiry from Tyler Munro regarding Special Equipment Amount (SEA) Claims;
- 10d) Inquiry from Tyler Munro regarding Special Needs Advanced Program;
- 10e) Inquiry from Tyler Munro regarding the gap in the IEP Process;
- 13a) Inquiry From Sandra Mastronardi regarding Courtesy Seating in Transportation; and
- 13b) Inquiry from Tyler Munro regarding Graduation Rates for Secondary Special Education Students

17. Adjournment

MOVED by Tyler Munro, seconded by Trustee Di Giorgio, that the meeting be adjourned.

On the Vote taken, the Motion was declared

CARRIED

SECRETARY

CHAIR



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Special Meeting of the Toronto CPIC

Monday August 12, 2019

~ E- Meeting ~

6:30 P.M.

Meeting Time & Location:	6:30 PM to 7:40 PM	Global Meet Web/Teleconference
Chair:	John Del Grande	
Secretary:	John Del Grande	

Parent & Community Members Present (voting Members):	W1 – OPEN W2 – Geoffrey Feldman – Secretary W3 – W4 – OPEN W5 – W6 – W7 – W8 – Ruth Oliveros - Assistant Treasurer W9 – W10 – W11 – W12 – John Del Grande - Chair PMAL 1 – PMAL 3 – Com Rep 1 – Com Rep 3 – OPEN	W1 – W2 – W3 – OPEN W4 – OPEN W5 – OPEN W6 – OPEN W7 – OPEN W8 – W9 – OPEN W10 – OPEN W11 – W12 – Anthony Antonucci PMAL 2 – PMAL 4 – Com Rep 2 – Telephone Symbol
Other Members In Attendance (ex officio and non-voting):	TCDSB Director of Education or Designate: Dan Koenig TCDSB Trustee Representative or Designate: Norm Di Pasquale	
Apologies for Absence:	Joe Fiorante (W3), Patricia Bozzo (COM1)	
Absent:	Raul Tellez Rios (W1), Natalia Marriott (W2), Melinda Hackett (W5), Gus Gikas (W6), Randy Bucar (W7), Wendell Labrador (W8), Annalisa Crudo-Perri (W10), Ben Xavier (W11), Desmond Alvares (W11), Mary Laframboise (COM2), Isabel Starck (PMAL1), Karla Coto (PMAL2)	

Guests in Attendance:	<i>No guests present</i>
Next Meeting:	Monday September 16, 2019 Location: CEC @ 7:00 PM

AGENDA ITEMS	DISCUSSION & DECISIONS
1 Welcome, Call to Order, Roll Call	The Chair welcomed everyone, called the meeting to order at 06:40 PM .
2 Adoption of Proposed Agenda	After those present had an opportunity to read and review the proposed Agenda, and a call for additions and changes was made, the following motion was proposed: Motion 19/08-01 MOVED THAT the proposed Agenda be formally adopted as the Meeting Agenda. Mover: <i>R. Oliveros W8</i> Seconded: <i>A. Antonucci (W12)</i> Carried

APPROVED MONDAY SEPTEMBER 16, 2019 MOTION: #19/09-02



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday June 17, 2019

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
Meetings	<p>and strategies in parenting.</p> <p>Whereas: Over the years the Board, Trustees, CPIC have provided resource books to CSPCs and/or schools for parent use.</p> <p>Whereas: There is a wide inconsistency from feedback received from schools as to the location of books, access to materials and inventory.</p> <p>Whereas: CPIC could look at recommending a consistent way to facilitate parent sharing of materials in addition to possible funding sources.</p> <p>Motion # 19/06-06 MOVED THAT Staff Report Back to the members of Toronto CPIC on the current implementation of "Parent Resource Libraries" across the system and any recommendations to increase parent access and awareness to the Parent Resource Libraries. Mover: I. Starck PMAL1 Seconded: R. Oliveros W8 Carried</p> <p><u>8.2 Report Back – OAPCE Conference Sponsorship:</u> The report back prepared by A. Crudo-Perri, OAPCE President was read to the members.</p> <p><u>8.3 Report Back – Ward 11 Event held on May 9, 2019:</u> The report back prepared by I. Starck was read to the members.</p> <p><u>Motions for Which a Notice of Motion Was Provided</u> No Notices of Motions to be discussed</p> <p><u>Matters Arising from the Minutes of Prior Meetings</u> No Matters arose at our Prior Meeting</p>
9 Subcommittee Reports & Recommendations	<p><u>STANDING (PERMANENT) SUBCOMMITTEES</u></p> <p><u>9.1 Budget & Priority Setting Subcommittee</u> No report presented.</p> <p><u>9.2 Governance & Procedure Subcommittee</u> Minutes from May 22, 2019 & June 5, 2019 were presented to the members. The recommended revisions to the Constitution Articles VI, VII, IX, XVI was presented and discussed.</p> <p>Motion # 19/06-07 MOVED THAT the revisions to the CPIC Constitution and Bylaw as presented are approved in principle. Mover: I. Starck PMAL1 Seconded: R. Oliveros W8 Carried</p> <p><u>9.3 Nominating & Election Subcommittee</u> No report presented.</p> <p><u>9.4 Conference Planning Subcommittee</u> No report presented.</p> <hr/> <p><u>SPECIAL (TEMPORARY / AD HOC) SUBCOMMITTEES</u></p> <p><u>9.5 Making Your Voices Heard</u> Discussions resulted with the links assigned to members to summarize and report back.</p> <p><u>9.6 Communications and Dissemination Planning Subcommittee</u> No report presented.</p>

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday June 17, 2019

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
10 Reports from Parent Members: Ward Representatives	<p>10.1 Ward 1 Receive Report form Ward 1</p> <p>Motion # 19/06-08 MOVED THAT the members receive the report presented by the R. Tellez Rios, Ward 1 Parent Representative. Mover: N. Marriott W2 Seconded: G. Gikas W6 Carried</p>
11 New Business and Motions Arising Therefrom	<p>11.1 Newsletter The following motion was presented and discussed by the members</p> <p>Whereas: The Budget & Priorities Subcommittee March Report recommended a CPIC newsletter as part of a 2-year plan to draw down on surplus & increase exposure/visibility of CPIC</p> <p>Whereas: A quote has been provided from the Board's vendor of record who has previously produced Trustee Newsletters</p> <p>Whereas: A CPIC newsletter can highlight committee purpose, events, recommendations and representatives</p> <p>Motion # 19/06-09 MOVED THAT Toronto Catholic PIC members approve:</p> <ul style="list-style-type: none"> a) An allocation of \$3620.00 for creation of a 4-page full colour 11x17 CPIC newsletter in the Fall of 2019 for distribution to all TCDSB families; and, b) That an ad-hoc special committee be formed over the summer through to September to collect & curate content. <p>Mover: A. Antonucci W12 Seconded: R. Tellez-Rios W1 Carried</p> <p>11.2 CPIC Logo Discussion on the current CPIC Logo was held and the following motion presented.</p> <p>Motion # 19/06-10 MOVED THAT the members will review the current Toronto CPIC Logo over the next few months and present ideas at our September 16, 2019 meeting. Mover: R. Tellez-Rios W1 Seconded: M. Hackett W5 Carried</p>
12 Announcements & Date, Time & Location of Next Meeting	<p>The formal meetings to be held in the CPIC FY 2018/19 are on:</p> <p style="padding-left: 40px;"><i>Inaugural Meeting Monday October 15, 2018</i> <i>Meeting #1 - Monday, November 19, 2018</i> <i>Meeting #2 Monday, December 10, 2018</i> <i>Meeting #3 Monday, January 21, 2019</i> <i>Meeting #4 Monday, February 11, 2019</i> <i>Meeting #5 Monday, April 08, 2019</i> <i>Meeting #6 Monday, May 13, 2019</i> <i>Meeting #7 Monday, June 17, 2019</i> <i>Meeting #8 Monday, September 16, 2019</i></p> <p>The formal meetings to be held in the CPIC FY 2019/20 will be on:</p> <p><u>Elections 2019:</u> Elections for Odd Wards TBD By-Elections for Even Wards TBD Elections for Secondary School Parent Representatives TBD Cancelled 2018/19 Inaugural Meeting Monday Oct 21, 2019 2018/19 Meeting 1 Monday Nov 18, 2019</p>



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE
Minutes of a Meeting of the Toronto CPIC

Monday June 17, 2019

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	2018/19 Meeting 2 Monday Dec 09, 2019 There will be subcommittee and Executive meetings as needed. All at the: Catholic Education Centre, 80 Sheppard Avenue East. Room to be announced.
13 Adjournment	Motion # 19/06-09 MOVED THAT the meeting stand adjourned. Mover: R. Oliveros W8 Seconded: N. Marriott W2 Carried The Chair declared the meeting adjourned and Members rose at 10:40 PM

Respectfully submitted to the Members of Toronto CPIC,

John Del Grande, Chair

Geoffrey Feldman, Secretary

By resolution of the assembly (19/09-02) on
Monday September 16, 2019

APPENDIX "A" – Financial Report

CPIC Grant & Expenditure Summary

As at May 31, 2019

	CPIC 2018-19	PRO Grant 2018-19
	FR 1452	FR 1563
APPROVED FUNDING	21,262.00	-
CARRYOVER FROM PREVIOUS YEAR	52,695.41	3,278.82
TOTAL FUNDING	73,957.41	3,278.82
EXPENSES:		
Childcare	480.00	-
Election-Parent Recruitment Expenses	-	-
Media Advertising	-	-
Transcriptions	-	-
Mileage	1,092.99	-
Parent Resources	-	-
Printing & Supplies	1,588.80	-
Promotional Materials	12,711.52	-
Refreshments - Events	791.94	-
Refreshments - Meeting	1,086.61	-
Speaker Expenses	2,043.20	-
Telecommunication	3,524.02	-
Translation Services		
TTC Tokens - Buses		
TOTAL EXPENDITURES	23,319.08	-
CARRYOVER TO NEW YEAR	50,638.33	3,278.82



TORONTO CPIC ANNUAL REPORT 2018-2019

Toronto Catholic Parent Involvement Committee

Email: cpic.chair@tcdsb.org

Website: www.tcdsb.org/cpic

Twitter: [@toronto_cpic](https://twitter.com/toronto_cpic)

CEC

80 Sheppard Avenue East

North York, ON M2N 6E8



TO OUR STAKEHOLDERS

Strategic Highlights

CPIC has provided renewed focus on fostering discussion and bringing forward relevant value to Parents across the TCDSB ensuring to bring forward recommendations that can be implemented. We have also had a significant changeover in membership which has brought forward new ideas and energy, and our existing members have embraced positive change.

Financial Highlights

Expenses were in line with budget targets and plans are in place for a surplus reduction effort over the next 24-months to substantially increase the visibility of CPIC and host more parent events. Policies will be updated to ensure consistency in funding requests/activities.

Operating Highlights

Despite some positions remaining vacant, this past year saw membership stabilize and increased interaction and respect between members. Discussions are focused on improving parent engagement at local schools and at the Board overall. We continue to solicit feedback from local CSPCs on both successes and challenges.

HOW A PARENT INVOLVEMENT COUNCIL FULFILLS ITS PURPOSE:

- providing boards with advice on parent engagement and how to communicate with parents
- developing strategies and initiatives to help boards engage more parents in their children's learning at home and at school
- sharing information with, and supporting the work of, school councils within the boards

Looking Ahead

Our current bylaws were written in 2011, and CPIC structure & function has mainly remained unchanged since that time. This next year, with revised Bylaws, we will see a substantial change in not only the makeup of the Committee, but its interaction within the Board and overall relevancy in moving parent engagement forward in the TCDSB.



John Del Grande, Chair

CPIC STRUCTURE & MEMBERSHIP

Voting Members:

- 24 Parent Ward Members: elected by parents (two-year term)
- 4 Parent Members (at large) –
elected by Parent Ward Members (one-year term)
- 3 Community Representatives –
appointed by the committee (one-year term)

Non-Voting Members:

- Trustee representative
- Director of Education or designate
- Liaison Officer to the TCDSB



ELECTED PARENT MEMBERS

Ward	REPRESENTATIVE 1	REPRESENTATIVE 2
1	Allision Canning (x-Father Serra) ⁽¹⁾	Raul Tellez Rios (St. Angela)
2	Geoff Feldman (Father John Redmond)	Natalia Marriott (Michael Power)
3	Joe Fiorante (St. Jane Frances)	-Vacant-
4	-Vacant-	-Vacant-
5	Melinda Hackett (Cardinal Carter)	Elizabeth Evans (St. Edward) ⁽²⁾
6	Gus Gikas (St. Mary of the Angels)	-Vacant-
7	Randy Bucuo (Senator O'Connor)	-Vacant-
8	Ruth Oliveros (Cardinal Leger)	Wendell Labrador (St. Barnabas)
9	Jenny Romero (St. Thomas Aquinas)	-Vacant-
10	Annalisa Crudo-Perri (Chaminade)	-Vacant-
11	Ben Xavier (St. Gerald)	Desmond Alvares (x-Senator O'Connor)
12	John Del Grande (St. Agatha)	Anthony Antonucci (St. Ursula)

(1) RESIGNED FEBRUARY 2019 (2) RESIGNED JUNE 2019

ELECTED PARENT AND COMMUNITY MEMBERS

POSITION	NAME & ASSOCIATION
Parent-At-Large 1	Isabel Starck (St. Bonaventure)
Parent-At-Large 2	Karla Coto (St. Angela)
Parent-At-Large 3	-Vacant-
Parent-At-Large 4	-Vacant -
Community 1	Patricia Bozzo (St. Conrad -OPACE Toronto)
Community 2	Mary Laframboise (Faith in Our Child)
Community 3	-Vacant-

TRUSTEE REPRESENTATIVES AND TCDSB STAFF

POSITION	NAME & ROLE
Trustee Rep	Garry Tanuan, Trustee, Ward 8
Trustee Alternative Rep	Norm Di Pasquale, Trustee, Ward 9
Communications Department	Emmy Szekeres Milne, Manager
Parent Engagement Office	Manuela Sequeira, Coordinator
Director of Education Designate	John Wujek, Superintendent

OFFICERS & MEETINGS

CPIC OFFICERS

POSITION	MEMBER	TERM ENDING
Chair	John Del Grande (Ward 12)	October 2020
Vice-Chair	Joe Fiorante (Ward 3)	September 2019
Secretary & Past Chair	Geoff Feldman (Ward 2)	September 2019
Treasurer	Gus Gikas (Ward 6)	September 2019
Communications Director	Desmond Alvares (Ward 11)	September 2019
Assistant Secretary	-Vacant-	-
Assistant Treasurer	Ruth Oliveros (Ward 8)	September 2019
Assistant Communications Director	-Vacant-	-

MEETINGS

A parent involvement committee must meet at least four times in each school year.

Toronto CPIC meets up to 8 times per school year - usually on the 3rd Monday of every month except March, July, and August. All meetings are open to the public. Any parent or guardian, at the Chair's discretion, may comment on the subject under discussion, but only members can vote. CPIC meetings are held at the Catholic Education Centre, 80 Sheppard Ave East.

During the 2018-2019 CPIC Year the Committee met:

Meeting #	Date
Inaugural	Monday, October 15th, 2018
1	Monday, November 19th, 2018
2	Monday, December 10th, 2018
3	Monday January 21st, 2019
4	Monday, February 11th, 2019
5	Monday, April 8th, 2019
6	Monday, May 13th, 2019
7	Monday, June 17th, 2019
Special	Monday, August 12th, 2019
8	Monday, September 16th, 2019



Highlights from the Ward 11 Event at Senator O'Connor (May 2019)

SUBCOMMITTEES

Much of the work of CPIC takes place with Members between meetings. The following subcommittees were struck during the year:

Budget & Priority Setting Subcommittee

The committee updated CPIC policy #5: Expense Policy based on a referral from the Committee in September, simplifying the rules, aligning amounts with Board policy and proving clarity to members going forward.

Governance & Procedure Subcommittee

This subcommittee was the most active during the year, taking on the work of recommending simplification changes and re-evaluating all aspects of CPIC's function and membership. Members met on average every two weeks between April and July.

Nomination & Election Subcommittee

This subcommittee suspended most of its work given the subcommittee's work efforts in revising CPIC election & membership rules.

Conference Planning Subcommittee

Recommending ward/central conference ideas and options to the committee. With the large OAPCE conference occurring in Toronto, members recommended conducting one mid-size event per ward.

Making Your Voices Heard Subcommittee

Reviewing Board staff feedback and layout suggestions and producing a final draft version for approval by Committee in late 2019.

Communications & Dissemination Subcommittee

Subcommittee members reviewed the CPC website for improvements; also considered creation of Ward Representative kits to support CSPCs and CPICs function.

RECOMMENDATIONS PROVIDED

CPIC discusses issues of concern from parents as it relates to school councils and overall parent engagement at our schools and from the Board overall. Periodically, in support of our mandate, official recommendation resolutions are made:

RECOMMENDATIONS MADE TO THE DIRECTOR OF EDUCATION

Members raised the issue, that in support of creating a welcoming environment and that new or prospective parents to schools may not easily be able to find key information:

That the school Board enact uniform school-based signage that conveys: a). name and contact information for the school principal; b) name and contact information for the school vice-principal; c) name of the school secretary and contact information for the school; d) name of the CSPC Chair and TCDSB contact information; e) name and contact information for the school superintendent; f) name and contact information for the ward trustee; g). school board main information line and website

Members also wanted to ensure both local Parent Councils & CPIC are properly supported to post timely and pertinent information for their parent community:

a) TCDSB staff review the processes to provide for timely updates to be posted to local school CSPC & central CPIC sites; b) CPIC Chair be provided administrative access to the internal CPIC/CSPC site for posting of documents & resources for the committee and parent councils; c) Schools through the principal be encouraged to regularly post CSPC agendas, minutes and other artifacts to the local TCDSB school sites.

RECOMMENDATIONS MADE TO THE BOARD OF TRUSTEES

1. *That the Communications team investigate creation of a monthly summary of relevant matters and decisions that have come before the board of trustees and upcoming board policies scheduled for review.*
2. *That a review of regular communications from the board be undertaken that currently include distributions to CSPCs to ensure they have a parent lens and provide added value that contribute to the facilitation of parent engagement & student achievement*

CPIC SPONSORED EVENTS

Ward 8 Event: Faith in Our Child Speaker Series - How to Effectively Parent Adolescent Children

Tuesday December 11th, 2018 at St. Barnabas Catholic School.

The McKernans, both personable and humourous, drew heavily on their professional formation and experience in child and adolescent counselling, their family experience with their 10 children, and their Catholic faith.

Lift Jesus Higher Toronto Rally

Saturday March 2nd, 2019 at the Metro Convention Centre.

CPIC was represented with a vendor table and provided tickets for 34 parents to attend.



Ontario Association of Parents in Catholic Education - 80th Annual Conference

Saturday April 6th, 2019 at Madonna Catholic Secondary School.

Conference/Dinner tickets were provided for CPIC Members along with 91 parents from various TCDSB wards. Delegates attended sessions, discussed education topics and engaged with parents from across the province. CPIC distributed parent resource materials.



Ward 11 Event: Anxiety in Children

Thursday May 9th, 2019 at Senator O'Connor Secondary School.

Our key speaker, Alyson Schafer, delivered a fantastic presentation complete with props, demonstrations and a unique, hands on exercise. As a family therapist, counsellor and well known Canadian parenting expert: her insights, basic tips, and longtime wisdom from her 15+ years in practice helped the audience feel they are not alone on this journey.



Filipino Heritage Month Gala with Cardinal Thomas Collins

Wednesday June 12, 2019 at the TCDSB Board Office.

His Eminence gave remarks about the relationship of Church and schools in a modern world focusing on challenges and how parents play a role in strengthening this relationship

ACTIVITIES & HIGHLIGHTS



❖ Increased Transparency:

- Meeting Agenda packages including all items for discussion and all backup reports are being compiled before monthly Monday meetings and posted online. Subcommittee agenda and minutes are also being consistency maintained.

❖ Trade Show Kit:

- The Committee approved creation of two CPIC trade show kits including banners, tablecloths and a full suite of parent hand-outs,

❖ CPSC Workshop series:

- Supported the efforts of the TCDSB Parent Engagement department in their series of CSPC workshops for members and specifics for Chairs, Secretaries and Treasurers. Member Officers of CPIC acted as speakers for these events.

❖ Commentary on Board Policies under Review:

- CPIC examined and commented on policies being considered by the Board of Trustees including CSPC and Addressing Parent Concerns.

❖ TCDSB Staff Presentations:

- CPIC heard from TCDSB Board Officials on such items as the 2019/20 Budget, Faith Formation and highlights from the IT Strategic Plan.

❖ Parent Engagement Materials:

- CPIC developed and continues work on 'Parent Engagement & Parent Involvement Triangle' that highlights easy steps with links to other resources.

❖ Parent & Student Charter Handouts:

- CPIC printed post cards with the TCDSB Parent & Student Charter (bill of rights) as a resource for parents and students.

❖ Allocation for Ward Events:

- CPIC provided budgets to support a parent engagement event in each Ward where Members and a host school were interested to bringing a speaker in on relevant topics of interest.

❖ Introduction of Web Conferencing:

- Added feature to support increased member & public engagement in future meetings. As a trial, all Governance & Policy meetings were conducted remotely.

❖ Parent Resource Libraries

- Requested a report on current state of parent resource locations in schools.

FINANCIAL SUMMARY

The Province of Ontario through the Ministry of Education currently provides boards with \$5,000 annual base funding and 17 cents per student to fund its Parent Involvement Committee.

This year, we were provided a budget of \$21,262 and there was a carryover of \$52,695 from previous years.

CPIC enacted a policy where we allocate our yearly budget into two categories:

- 60% for Meeting & Operations: This supports the day-to-day work of the Committee through our meetings, including member expenses & supplies.
- 40% for Parent Engagement Projects: This goes towards events that benefit different constituencies of parents across the school Board including speakers, materials and refreshments for attendees.

2018/2019 Budget Summary: (from September 1, 2018 to August 31, 2019)

	Meetings	Events/Projects
Childcare	\$735.00	\$120.00
Mileage/Transportation	\$1,348.89	\$0.00
Printing & Supplies	\$813.92	\$802.08
Events Promotion & Attendance Fees	\$0.00	\$12,711.52
Refreshments	\$2,891.91	\$1,606.50
Speakers	\$0.00	\$3,264.80
Telecommunications	\$3,883.62	\$0.00
Consulting	\$1,500.00	\$0.00
	\$9,887.93	\$19,790.31

Remaining carryforward budget to 2019/2020 is \$44,279.17

APPENDIX & THANKS

LEGISLATED PURPOSE

The purpose of a parent involvement committee is to support, encourage and enhance parent engagement at the board level in order to improve student achievement and well-being

WHY WE EXIST

The Toronto Catholic Parent Involvement Committee is the legislated parent voice at the Toronto Catholic District School Board for parents of students in TCDSB schools.

MISSION

To improve student academic achievement and the emotional, spiritual and physical well-being of students by supporting, encouraging and enhancing meaningful parent engagement. CPIC focuses on system-level matters affecting more than one school.

On behalf of CPIC & TCDSB, I thank each of our Committee Members for the value, insight and time they provide.

Thanks to all the School Parent Councils, Parents, Community Organizations & TCDSB staff that supported CPIC throughout the year.



REPORT TO

REGULAR BOARD

CAPITAL PRIORITIES 2019-2020 - REVISED (ALL WARDS)

“For which of you, desiring to build a tower, does not first sit down and count the cost, whether he has enough to complete it?” Luke 14:28

Created, Draft	First Tabling	Review
August 28, 2019	September 19, 2019	Click here to enter a date.
J. Howley, Sr. Manager, Planning & Accountability B. Leporati, Sr. Coordinator, Planning Services M. Loberto, Superintendent, Planning and Development Services D. Friesen, (Acting) Superintendent, Capital Development and Asset Renewal		
RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

On July 22, 2019, the Ministry of Education announced the 2019-2020 Capital Priorities Program (CPP).

On August 22, 2019, the Board approved a set of ranking criteria to determine capital priority projects which had an erroneous discrepancy with one category of assessment. This report recommends that the Board approve the revised criteria matrix presented in this report, which replaces Internal Rate of Return/Net Present Value (IRR/NPV) as a criteria with Confirmed Partnership Opportunities, which has an identical score weighting.

In between Capital Priority Submission cycles staff continuously review and update the assessment model to optimize for potential Ministry acceptance/approval of future projects. At the conclusion of the 2017 cycle, staff updated the model to include Confirmed Partnership Opportunity as a criteria. This replaced IRR/NPV in the evaluation matrix given that IRR/NPV calculations are heavily correlated with Facility Condition Index (FCI) ratings. Staff believe that Confirmed Partnership Opportunities reflect Ministry initiatives encouraging joint projects and improve the Board's opportunities to secure capital funding. All TCDSB schools have been evaluated using this criteria. Omitting this change in the original August report was an oversight on the part of staff.

On September 12, 2019, the Corporate Services Committee approved a request for additional information regarding Capital Priorities scoring, which is provided in this report.

This report recommends that business cases for the following ten Capital Priorities be submitted to the Ministry of Education for funding consideration (E = Elementary, S = Secondary):

Rank	Project	Description
1	ST MONICA (E)	Replacement School
2	"BUTTONWOOD" SITE (E/S)	New Elementary/Secondary School
3	LORETTO ABBEY (S)	Addition/Retrofit
4	OUR LADY OF THE ASSUMPTION (E)	Replacement School
5	NOTRE DAME (S)	Replacement School
6	ST MICHAEL / ST PAUL (E)	Replacement School

7	CHAMINADE (S)	Replacement School
8	ST CYRIL (E)	Replacement School
9	BISHOP ALLEN (S)	Replacement School
10	ST RAPHAEL (E)	Replacement School

The submission deadline for business cases for the top ten capital priorities is **September 30, 2019**.

The cumulative staff time required to prepare this report was 14 hours.

B. PURPOSE

This report seeks approval of a revised criteria matrix to rank TCDSB capital priorities, and the priority ranked list of schools identified for the Capital Priorities Program Funding request. Business cases supporting the capital needs of each project will be submitted to the Ministry of Education prior to the deadline of **September 30, 2019**.

C. BACKGROUND

1. *On July 22, 2019, Ministry of Education Memorandum 2019: B17 was released, which announced the launch of 2019-20 Capital Priorities Program, including Child Care Capital Funding (Appendix 'A').* Similar to previous iterations of the Capital Priorities Program (CPP), funding for Capital Priorities projects will be allocated on a business case basis for new schools, retrofits, and additions to be completed by the 2023-2024 school year.
2. *The Ministry memorandum identifies four key eligibility criteria for projects considered for CPP funding.* Projects eligible for funding consideration as part of the CPP must meet one or more of the following category descriptions

Accommodation Pressure	Assessments will be based on capacity, historical and projected enrolment trends, and geographic distribution of students, as well as the amount of portables.
School Consolidations and	Assessments will be based on the projected operating and renewal savings and the removal of renewal backlog relative to the project cost. These projects may also provide benefits such as improved program offerings, accessibility or energy. Projects will be considered if the

Facility Condition.	renewal needs exceed the cost of constructing a new facility of a similar size.
French-language Accommodation	Assessments will be based on demographics demonstrating the need for French-language facilities not already serviced by the existing French-language school Board's facilities.

D. EVIDENCE/RESEARCH/ANALYSIS

1. *At the August 22, 2019, Board Meeting, the Board approved 'Capital Priorities Criteria 2019-2020' report, which had an erroneous discrepancy with one category of assessment.* In between Capital Priority Submission cycles staff continuously review and update the assessment model to optimize for potential Ministry acceptance/approval of future projects. At the conclusion of the 2017 cycle, staff update the model to include Confirmed Partnership Opportunity as a criteria. This replaced IRR/NPV in the evaluation matrix given that IRR/NPV calculations are heavily correlated with Facility Condition Index (FCI) ratings. Staff believe that Confirmed Partnership Opportunities reflect Ministry initiatives encouraging joint projects and improve the Board's opportunities to secure capital funding. All TCDSB schools have been evaluated using this criteria.

This report recommends that the Board approve the revised matrix outlined below.

	Criteria	Points
1	<i>Confirmed Partnership Opportunities</i>	<i>10</i>
1	<i>Internal Rate of Return/Net Present Value</i>	<i>10</i>
2	Portable Capacity as a percentage of total Capacity	10
3	Short Term Occupancy Agreement (Lease expiry)	20
4	2019-2020 Utilization Rate	8
5	Facility Condition Index	10
6	Lack of Nearby Capacity (For oversubscribed schools, lack of capacity within ES - 2 km, SS – 5km)	10
7	Previous Board Resolution to include project	15
8	Site Size	2

2. *At the September 12, 2019, meeting of the Corporate Services Committee, the report 'Capital Priorities 2019-2020' was considered.* The following motion was approved by the Board;

“15b) Capital Priorities 2019-2020 (All Wards) (Recommendation)

WHEREAS the scoring in all of the approved criteria for each of the respective capital priorities is not contained in this report.

BE IT RESOLVED that the report be revised to include all matrix results for the top 10 capital priorities to ensure informed decision making and that this report be presented for consideration at the September 19 Regular Board meeting CARRIED”

As requested by the Board, scoring results for the top 10 projects identified for submission to the Ministry of Education are included in *Appendix ‘B’*. In instances where there is a tie in scoring following application of the matrix to all TCDSB schools, the utilization rate is used as the determining factor to resolve the statistical tie.

3. ***All schools have been assessed and ranked applying the revised criteria presented in this report.*** Application of the matrix results in the following top ten capital priorities:

Rank	Project
1	ST MONICA (E)
2	“BUTTONWOOD” SITE (E/S)
3	LORETTO ABBEY (S)
4	OUR LADY OF THE ASSUMPTION (E)
5	NOTRE DAME (S)
6	ST MICHAEL / ST PAUL (E)
7	CHAMINADE (S)
8	ST CYRIL (E)
9	BISHOP ALLEN (S)
10	ST RAPHAEL (E)

4. ***Business cases, for the top ten capital priorities, must be submitted by September 30, 2019.*** Business cases are comprised of relevant facility and enrolment data, a detailed description of the proposed scope of work, interest in participating in a pilot for modular construction, as well as potential joint-use school project considerations.

A condensed version of the information that will be provided in each of the business cases appears in the Capital Priority School Profiles (*Appendix 'C'*).

E. STAFF RECOMMENDATIONS

1. That the Board approve the revised matrix used to assess all schools to determine capital priority needs projects.

	Criteria	Points
1	Confirmed Partnership Opportunities	10
2	Portable Capacity as a percentage of total Capacity	10
3	Short Term Occupancy Agreement (Lease expiry)	20
4	2019-2020 Utilization Rate	8
5	Facility Condition Index	10
6	Lack of Nearby Capacity (For oversubscribed schools, lack of capacity within ES - 2 km, SS – 5km)	10
7	Previous Board Resolution to include project	15
8	Site Size	2

2. It is recommended that business cases for the following ten capital priorities be submitted to the Ministry of Education for funding consideration by **September 30, 2019**.

Rank	Project	Description
1	ST MONICA (E)	Replacement School
2	“BUTTONWOOD” SITE (E/S)	New Elementary/Secondary School
3	LORETTO ABBEY (S)	Addition/Retrofit
4	OUR LADY OF THE ASSUMPTION (E)	Replacement School
5	NOTRE DAME (S)	Replacement School
6	ST MICHAEL / ST PAUL (E)	Replacement School
7	CHAMINADE (S)	Replacement School
8	ST CYRIL (E)	Replacement School
9	BISHOP ALLEN (S)	Replacement School
10	ST RAPHAEL (E)	Replacement School

Ministry of Education

Office of the Assistant Deputy Minister
Capital and Business Support Division

15th Floor
315 Front St West
Toronto ON M7A 0B8
Tel.: 416 212-9675
Fax.: 416 325-4024
TTY: 1-800-268-7095

Ministère de l'Éducation

Bureau du sous-ministre adjoint
Division du soutien aux immobilisations et aux affaires

15^e étage
315, rue Front ouest
Toronto ON M7A 0B8
Tél. : 416 212-9675
Télééc. : 416 325-4024
ATS : 1-800-268-7095

2019: B17

MEMORANDUM TO: Directors of Education
Children's Service Leads, Consolidated Municipal Service
Managers (CMSMs) and District Social Services
Administration Boards (DSSABs)
Secretary/Treasurers of School Authorities

FROM: Joshua Paul
Assistant Deputy Minister
Capital and Business Support Division

DATE: July 22, 2019

SUBJECT: **Announcement of launch of 2019-20 Capital Priorities
Program, including Child Care Capital Funding and
review of School Construction Standards**

This memorandum provides details of the launch of the 2019-20 Capital Priorities Program, including requests for child care capital. Additionally, the ministry will initiate a review of its School Construction Standards.

The Capital Priorities Program (CPP) provides school boards with an opportunity to identify and address their most urgent pupil accommodation needs, including:

- accommodation pressures;
- replacing schools in poor condition;
- supporting past consolidation decisions;
- providing facilities for French-language rights holders in under-served areas; and
- creating child care spaces in schools.

APPENDIX 'A'

Summary of the 2019-20 Capital Priorities Program

- The submission deadline for all capital funding requests is **September 30, 2019**.
- The 2019-20 Capital Priorities projects are expected to be completed and open no later than the 2023-24 school year.
- School boards have an opportunity to request child care capital funding for Capital Priorities projects, if the local Consolidated Municipal Service Manager (CMSM) or District Social Services Administration Board (DSSAB) support the need and confirm the proposed new space will not result in an operating pressure for the CMSM or DSSAB.
- School boards are encouraged to standardize the design of new school construction. The ministry will be exploring ways to leverage this opportunity going forward.
- School boards are encouraged to identify opportunities to use modular construction methods for any one of their project submissions. The ministry will work with those boards to further develop those opportunities as appropriate.
- School boards are encouraged to identify opportunities to work together on joint-use school project submissions.
- School boards are required to seek ministry approval during key project milestones. The ministry is developing options to increase school board compliance to the existing capital approval process.
- All public announcements regarding capital investments in the publicly funded education system, including those previously funded, are joint communications opportunities for the provincial government, the school board, the CMSM or DSSAB, and/or community partners.

APPENDIX 'A'

Design Standardization and Benchmark Review

School boards are encouraged to standardize and repeat the design of new school construction. Going forward, the ministry will explore opportunities to drive efficiencies in the design and procurement of new school construction.

This work will recognize the need to review the existing cost and space benchmarks, building on the work first developed by the Expert Panel on Capital Standards in 2009-10.

School boards are encouraged to look at creative and lower-cost solutions (e.g., locating a school within a podium instead of purchasing acres of land) when developing business cases for consideration that also address accessibility in the design and meet requirements of the Accessibility for Ontarians with Disability Act (AODA).

Project Submissions

As with previous rounds of the Capital Priorities Program, funding for Capital Priorities projects will be allocated on a business case basis for new schools, retrofits, and additions that need to be completed by the 2023-24 school year. School boards are invited to identify up to their 10 most urgent Capital Priorities and submit the associated business cases through the School Facilities Inventory System (SFIS) in order to be considered for funding approval.

New for the 2019-20 Capital Priorities Program, there are **two template reports** that are required to be submitted per submission:

1) Business Case - Part A (Enrolment and School Capacity Data)

Boards are required to provide an overview of current and projected accommodation needs for the proposed capital project, including schools within the local proximity of the selected project site.

2) Business Case - Part B (Written Report)

Boards are required to provide a written description of the project, including detailed information on the rationale, proposed scope of work and demonstrate why alternate options have not been pursued.

For information regarding the eligibility and evaluation criteria for project submissions, please see Appendix A.

APPENDIX 'A'

Child Care Space in Schools

With support from their local CMSM or DSSAB, school boards have an opportunity to request capital funding for the creation of new child care space as part of their Capital Priorities submission.

For all child care project requests through Capital Priorities, school boards and their local CMSM or DSSAB partner must complete and submit a *Joint Submission - Capital Funding for Child Care* form with their Capital Priorities business case.

For information regarding the child care project submissions, please see Appendix B.

Other Considerations for Project Submissions

Pilot of Modular Construction Methods

The ministry continues to seek opportunities to identify efficiencies related to the provision of pupil accommodation. For this round of the Capital Priorities Program, the ministry will run a pilot program to assess the merits of modular construction. As such, the ministry will be considering for selection projects to be constructed using modular methods.

As part of their written submission, school boards are asked to identify whether they are interested having a project participate in the pilot program. Proposals should illustrate the benefits of the using modular construction over traditional construction to address their pupil accommodation needs.

Joint-Use Capital Projects

The ministry encourages all school boards to consider collaborative capital project arrangements between school boards. This includes maximizing the opportunities of co-location, particularly in rural, northern or smaller communities.

The ministry will be reviewing all capital proposals submitted by boards for ministry funding to ensure joint-use opportunities between boards have been explored before funding is granted.

School boards seeking Capital Priorities funding approval must:

- Document efforts made to explore joint-use opportunities for each capital project funding request as part of the business case submissions; and
- Demonstrate a willingness to participate with co-terminus school boards in joint-use school opportunities.

APPENDIX 'A'

For joint-use school proposals, all participating boards must:

- Include the project as part of their Capital Priorities submission; and
- Explain the role of the joint-use nature of the project on expected improvements to student programming and operational efficiency.

Submission Requirements Summary

The 2019-20 Capital Priorities submission requirements include the following documents:

- 1) **Business Case - Part A (Enrolment and School Capacity Data)**
- 2) **Business Case - Part B (Written Report)**
- 3) **Joint Submission - Capital Funding for Child Care Form (If Applicable)**

School boards will be able to access Capital Priorities submission templates and *Joint Submission - Capital Funding for Child Care* form through SFIS.

School boards are required to submit their completed submissions through SFIS no later than September 30, 2019. The ministry will not accept submissions after this date.

Capital Priorities Program – Project Accountability Framework

The ministry has established a series of measures and guidelines regarding the development and construction of major capital projects. As part of the ministry's capital approval process, boards are required to seek ministry approval during key project milestones. Please see Appendix C: Capital Approval Process Chart for further details.

In recent years, there has been an increase in the frequency of projects proceeding without following the Project Accountability Framework. As a result, ministry staff are developing options to increase school board compliance to the existing capital approval process.

Communications Protocol

School boards are reminded to follow the ministry's communications protocol requirements for all ministry funded major capital construction projects as outlined in Appendix D.

Should you have any questions related to the communication requirements, please contact Dylan Franks, Senior Information Officer, Communications Branch at 437-225-7712 or Dylan.Franks@ontario.ca.

APPENDIX 'A'

Ministry Contact

Capital Priorities Program

If you have any Capital Priorities Program questions, or require additional information, please contact the Capital Analyst assigned to your school board or:

Patrizia Del Riccio, Manager, Capital Program Branch at 416-885-2950 or
Patrizia.DelRiccio@ontario.ca or

Paul Bloye, Director, Capital Program Branch at 416-325-8589 or at
Paul.Bloye@ontario.ca

Child Care Program

If you have any child care program questions, or require additional information, please contact Jeff O'Grady, Manager, Capital Policy Branch at 416-918-1879 or at
Jeff.OGrady@ontario.ca.

We look forward to working with you to identify and develop your capital projects.

Original signed by:

Joshua Paul
Assistant Deputy Minister
Capital and Business Support Division

Appendices:

Appendix A: Eligibility and Evaluation Criteria
Appendix B: Child Care Capital Project Submission Requirements
Appendix C: Capital Approval Process Chart
Appendix D: Communications Protocol Requirements

C: Senior Business Officials
Superintendents and Managers of Facilities
Managers of Planning
Early Years Leads
CAOs of Consolidated Municipal Service Managers
CAOs of District Social Services Administration Boards
Debra Cormier, Director, Field Services Branch, Ministry of Education

APPENDIX 'A'

Appendix A: Eligibility and Evaluation Criteria

Eligible Project Categories

Projects eligible for funding consideration for this round of the Capital Priorities Program must meet one or more of the following category descriptions:

- 1) Accommodation Pressure: Projects will accommodate pupils where enrolment presently is or is projected to persistently exceed capacity at a school or within a group of schools, and students are currently housed in non-permanent space (e.g., portables).
- 2) School Consolidations: Projects that support the reduction of excess capacity in order to decrease operating and renewal costs and address renewal need backlogs. These projects may also provide other benefits such as improved program offerings, accessibility or energy efficiency. Projects associated with consolidations and/or closures that require a Pupil Accommodation Review will not be eligible for funding purposes.
- 3) Facility Condition: Projects will replace schools that have higher renewal needs than the cost of constructing a new facility of approximately the same size.
- 4) French-language Accommodation: Projects will provide access to French-language facilities where demographics warrant. Such projects will only be considered eligible if the school board can demonstrate that there is enough French-language population not being served by an existing French-language school facility.

Projects matching the following descriptions will not be considered for Capital Priorities funding purposes:

- Projects addressing an accommodation pressure as a result of a specialized or alternative program such as French Immersion;
- Projects for additional child care space that is not associated with a priority school project (i.e., stand-alone child care project);
- Projects associated with consolidations and/or closures where a Pupil Accommodation Review has not been completed;
- Requests for Land Priorities funding;
- Projects that have been previously funded by either the ministry or the school board;
- Projects that should be funded through renewal funding; and
- Projects addressing school board administrative space.

If school boards are considering resubmitting previously submitted projects that did not receive Capital Priorities funding approval, they are encouraged to review ministry

APPENDIX 'A'

comments in funding decision letters. Please contact your Capital Analyst for further clarification.

Project Evaluation

The ministry will assess all proposed projects using project-specific quantitative and qualitative measures depending upon the category of the project.

For Accommodation Pressures and French-Language Accommodation projects:

- Assessments will be based on school-level capacity of impacted schools, including those in close proximity, historical enrolment trends, enrolment forecasts, and geographic distribution of students; and
- Priority consideration will be given to projects that are addressing accommodation pressures with a utilization greater than 100%, including consideration of available capacity in nearby schools, within the next five to nine years.

For Facility Condition and past School Consolidation projects:

- Assessments will be based on the projected operating and renewal savings and the removal of renewal backlog needs relative to the project cost; and
- Priority will be given to projects with the highest expected Internal Rate of Return. This will be calculated using the expected cost of the project compared to the expected savings resulting from the project.

For child care projects:

- Assessments will also be based on an evaluation of the project's cost-effectiveness, including any anticipated site costs or costs related to the displacement of school space, and how the project addresses community needs and service gaps; and
- Priority will be given to projects in new schools.

In addition to project specific assessments, the following school board performance measures will also be considered for all Capital Priorities project categories:

- School board's demonstrated willingness to participate with co-terminus school boards in joint-use school opportunities;
- School board's ability to build to ministry benchmark costs as evidenced by past projects;
- School board's ability to deliver projects within target timeframes as evidenced by past projects;
- School board's history of meeting the ministry's capital accountability measures;
- Enrolment and utilization trends for projects of the school board which have previously been funded; and
- Number of projects the school board currently has underway and the status of these projects in relation to approved funding and opening dates.

APPENDIX 'A'

The ministry will expect that school boards will explore various options before submitting their business cases for a specific option. School boards must be able to identify the cost differentiation and considerations of various options within its submitted business case.

APPENDIX 'A'

Appendix B: Child Care Capital Project Submission Requirements

Child Care Eligibility

The ministry will consider funding child care capital projects as part of new school and larger school construction projects under Capital Priorities, where there is a need for new child care construction and/or renovations to existing child care spaces for children 0 to 3.8 years of age. School boards will need to have the support of the corresponding Consolidated Municipal Service Manager (CMSM) or District Social Services Administration Board (DSSAB) regarding the eligibility and viability requirements to build or renovate child care rooms in the identified school.

When selecting a school for child care, school boards, CMSMs and DSSABs should consider available operating funding, school capacity, location, long-term viability, cost effectiveness, age groups, accommodation pressures/service gaps, demand, local child care plan, etc. prior to signing the child care joint submission. When considering long-term school viability, school board planners, CMSMs and DSSABs must consider at least the next five years and use population projections as well as other local data to inform submission decisions including an assessment of:

- Existing empty space within the school.
- Whether or not the school is in an accommodation review, and could potentially close, consolidate or remain open.
- Whether or not the child care could potentially be part of a joint use capital project, especially in rural, northern, and small communities.
- Whether the school has existing child care space.
- The average daily enrollment and the on-the-ground capacity of the school.
- Current utilization rates, and historical/forward trend analysis.
- Number of existing empty classrooms.

Ministry Prioritization of Eligible Child Care Capital Projects

The ministry will use the following factors to prioritize child care capital projects under this policy should the number of eligible submissions surpass available funding:

- whether the child care space is part of a new school (projects in new school are a priority);
- cost effectiveness of project;
- community need/service gaps;
- child care replacement due to school closure/accommodation review; and
- equitable geographic disbursement of new child care spaces.

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Child Care Operational and Accountability Requirements

Approved new construction of child care rooms must meet the following operational and accountability requirements:

- The child care rooms will not result in an operating pressure for the CMSM or DSSAB.
- The physical space will be owned by the school board and leased to the child care operator, CMSM or DSSAB. School boards are not to charge operators beyond a cost-recovery level.
- School boards will operate on a cost-recovery basis and recover their accommodation costs (e.g., rent, heating, lighting, cleaning, maintenance, and repair costs) directly from child care operators and/or CMSMs and/or DSSABs as per the school board's usual leasing process. School boards are not expected to take on additional costs to support facility partnerships, although school boards will continue to use their discretion in supporting partnerships based on their student achievement strategy.
- School boards are required to follow the capital construction approval process for the new construction and/or renovations of child care rooms. As per the ministry's Capital Accountability Requirements, school boards will be required to submit a space template before designing the project, where applicable. School boards will require an approval to proceed (ATP) before the project can be tendered.
- School boards, CMSMs and DSSABs should contact their child care licensing representative as soon as possible as all child care capital projects require a floor plan approval letter issued by the Ministry of Education's Child Care Quality Assurance and Licensing Branch prior to receiving an ATP or starting construction. In order to streamline the floor plan approval process, school boards, CMSMs and DSSABs should note to their child care licensing representative if the child care floor plan has been used in the past (i.e., a repeat child care floor plan design) or if the child care floor plan will be used for multiple child care sites in the near future.
- Child care space will not count as loaded space for the purposes of the facility space template. The facility space template should provide details of the child care space under the section "Community Use Rooms."
- School boards will be held accountable for implementing appropriate measures to ensure that the cost and scope of approved child care capital projects are within the approved project funding and do not exceed the ministry's benchmarks.
- Rooms must be built in accordance with the *Child Care and Early Years Act, 2014* (CCEYA).

APPENDIX 'A'

- It is expected that all new child care rooms funded under this policy will be built to accommodate a maximum group size for each age grouping for children 0 to 3.8 years (e.g., 10 infant spaces, 15 toddler spaces, 24 preschool spaces, and 15 family age grouping spaces), and that child care rooms will be for exclusive use during the core school day. Although unobstructed space requirements are per child, infant and toddler group sizes require additional space for separate sleep areas, change area, etc. These should be considered when developing child care floor plans. Considerations should also include the long-term use of the room, including the ability to convert to other child care age groups or for classroom use.
- It is important that school boards, CMSMs and DSSABs are taking into consideration licensed child care operator viability, and flexibility where appropriate, when determining appropriate mix of age groupings. Programs created will support continuity of services for children and families in order to accommodate children as they age out of programs. For example, if a toddler room is included in the child care capital project proposal a preschool room should also be available, unless a family age grouping room is in place.
- For the purpose of this policy, an eligible child care operator:
 - is a third-party operator or municipal operator; and
 - is expected to continue operating in the location for at least five years; and
 - has a purchase of service agreement with the CMSM or DSSAB; or
 - is a licensed child care centre that is eligible to receive fee subsidy payments from the CMSM or DSSAB.
- Capital funding for child care cannot be used to address other school board capital needs. Funding will not be provided for school-age child care spaces as the ministry will not fund exclusive space for before and after school child care programs.

Child Care Capital Funding Calculation and Eligible Expenses

The construction of child care rooms will be funded using the current elementary school construction benchmarks (for both elementary and secondary schools under this policy), including the site-specific geographic adjustment factor (GAF). For this policy, the loading factor used to calculate the capital funding will be 26 pupil places per room regardless of age groupings (e.g., infant, toddler, preschool, and family age grouping rooms will all be funded based on 26 pupil places per room). This approach allows school boards to build child care rooms at maximum group size and allow flexibility to address potential changes under the CCEYA. This funding formula will apply to all new construction of child care, including the replacement of existing child care due to school closure or accommodation review.

APPENDIX 'A'

$$\begin{array}{ccccccccc} \text{Capital Funding for} & & & & \text{Elementary} & & & & \\ \text{New Construction of} & = & 26 & & \text{Construction} & & \text{Elementary} & & \text{Site} \\ \text{Child Care Rooms} & & \text{Pupil} & \times & \text{Cost} & \times & \text{Area} & \times & \text{Specific} \\ & & \text{Places} & & \text{Benchmark} & & \text{Benchmark} & & \text{GAF} \end{array}$$

Note: The capital funding for renovation projects for child care will be a maximum of 50 per cent of the capital funding for new construction projects.

Eligible expenses include:

- first-time equipping; and
- expenses incurred to meet CCEYA and Building Code standards, which qualify under the Tangible Capital Assets Guideline (TCA), revised April 2015.

Application Process – Child Care Joint Submission

The Child Care Joint Submission includes project details and confirms that the child care program meets all eligibility and viability requirements.

In order to be considered for funding for the construction of new child care rooms, school boards must work with their CMSM or DSSAB to submit a jointly signed Child Care Joint Submission. School boards must submit a Child Care Joint Submission signed by both the CMSM or DSSAB Manager of Child Care and Early Years System, the school board Early Years Lead, Capital Lead, and Director of Education.

The Child Care Joint Submission is to be downloaded, completed, and uploaded into the School Facility Information System (SFIS) as well as submitted to school board's Ministry Early Years Regional Staff and Capital Analyst.

Early Years Joint Submissions must be received by the ministry by **September 30, 2019**.

The ministry may request supporting documentation following a review of the Child Care Joint Submission.

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Appendix C: Capital Approval Process Chart

Capital Construction Approval Process Updated Spring 2019		New Schools*		All Additions* (incl. Early Years)		All Major Retrofits* (incl. Early Years)		Small Early Years* (Child Care, Child & Family)
		Repeat Design	New Design	>50% or >\$3.0M	<50% and <\$3.0M	>50% or >\$3.0M	<50% and <\$3.0M	Individual Projects <\$250K
Pre-Design	Facility Space Template	Complete template with most recent adaptation (<5 years)	Board to submit template before hiring architect	Board to submit template before hiring architect	Not Required	Board to submit template before hiring architect	Not Required	Not Required
	Project Manager	Board to appoint a Project Manager (either internal staff or external resource). Board to notify Ministry of name and contact info.						
	Ministry Approval	Ministry must approve scope of project based upon submitted Space Template	Ministry must approve scope of project based upon submitted Space Template	Ministry must approve scope of project based upon submitted Space Template	Not Required	Ministry must approve scope of project based upon submitted Space Template	Not Required	Not Required
	GOAL	Board to retain an architect.						
Pre-Tender	Independent Cost Consultant Report	Board to submit final cost of recent adaptation (<5 years)	Board to submit an Independent Cost Consultant Report before issuing tender	Board to submit an Independent Cost Consultant Report before issuing tender	Not Required	Board to submit an Independent Cost Consultant Report before issuing tender	Not Required	Not Required
	Approval to Proceed (ATP) Request	Board's senior business official to submit the ATP Request Form confirming total estimated project costs does not exceed board's identified funding, including a floor plan approval letter for the child care component.						
	Capital Analysis & Planning Tool (CAPT)	Board to confirm that data entered in the CAPT for the requested project is in line with the data provided through the ATP Request Form.						
	Ministry Approval	Ministry's approval required before proceeding to tender. Approval based on identification of sufficient funding.						
Post-Tender	GOAL	Board to proceed to tender.						
	Tender exceeds approved funding	Board to either identify additional funding available or make design changes to reduce the project cost. In either case, the board must demonstrate to the Ministry that sufficient funding is available to complete the project.						
Notes:	Tender meets approved funding	Board to accept tender bid. Important to ensure all project costs are identified and considered.						
		<ul style="list-style-type: none"> Ministry approvals are not required for retrofits that are 100% funded through School Condition Improvement and Early Years Funding less than \$250K. Consultant to review the design, provide costing analysis and advice, and report on options to ensure cost containment. To be based on drawings that are at least 80% complete. 50% determined by the following: (Estimated project cost / Latest construction benchmark value of the existing OTG (pre-construction) of the facility). <p>* If a child care component is included as part of the project, a floor plan approval letter issued by the Child Care Quality Assurance and Licensing Branch of the Ministry of Education must be submitted as part of the ATP request.</p>						
Definitions:		<p>Addition: Expansion of the gross floor area of a facility, including child care and child and family program rooms.</p> <p>Major Retrofit: Major structural renovation or reconstruction of the existing building envelop, including child care and child and family program rooms. It does not include expansion of the existing gross floor area. Any project that does expand the gross floor area, but is funded with Ministry funds or >\$1M in Accumulated Surplus is treated as a Major Retrofit.</p>						

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Appendix D: Communications Protocol

Public Communications, Events and Signage

All public announcements regarding capital investments in the publicly funded education system are **joint** communications opportunities for the provincial government, the school board, the CMSM/DSSAB, and/or community partners.

Acknowledgement of Support

Acknowledge the support of the Government of Ontario in your proactive media-focused communications of any kind, written or oral, relating to the agreement or the project. This could include but is not limited to:

- Reports
- Announcements
- Speeches
- Advertisements, publicity
- Promotional materials including, brochures, audio-visual materials, web communications or any other public communications.

This is not required for:

- Minor interactions on social media, including social media such as Twitter where content is restricted
- Reactive communications, such as media calls.

Issuing a Media Release

When issuing a media release or other media-focused communication, school boards, CMSMs/DSSABs, and or community partners must:

- Recognize the Ministry of Education's role in funding the project
- Contact the Ministry of Education to receive additional content for public communications, such as a quote from the minister.

You can **send your public communications to Dylan.Franks@ontario.ca** to obtain a quote or other information for your public product.

Note: The ministry may also choose to issue its own news release about various project milestones. If the ministry chooses to do so, school boards, CMSMs/DSSABs, and/or community partners will be contacted in advance.

Invitations to the Minister of Education

The Minister of Education must be invited to all public events relating to ministry-funded capital projects. This includes:

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- Openings of new schools
- Openings of additions and major renovations including those with new child care spaces, child and family programs, or community hubs.
- Sod turnings and ground breakings
- Ribbon cuttings
- Official blessings

To invite the minister to your event:

- Send an email invitation **at least six weeks in advance of your event** to minister.edu@ontario.ca
- Where appropriate please copy the ministry's regional manager in the Field Services Branch, for your area
- Inform the ministry via the email address above if the date of your event changes.

Note: If the minister is unable to attend, your invitation may be shared with another government representative. Their office will contact you directly to coordinate details. Announcements do not need to be delayed to accommodate the minister. The goal is to make sure that the minister is aware of the opportunity.

Signage

The government is currently reviewing its approach to signage on capital projects, you will be notified of changes, if appropriate.

Contact

Should you have any questions related to this communications protocol, please contact Dylan Franks at 437-225-7712 or via email at dylan.franks@ontario.ca.

Note: This communications protocol does not replace school boards' existing partnership with the Ministry of Education's regional offices. Regional offices should still be regarded as school boards' primary point of contact for events and should be given updates in accordance to existing processes.

APPENDIX 'B'

2019 Rank	School	Portable Capacity as a Percentage of Total Capacity 1% to 9% (2) 10% to 19% (4) 20% to 29% (6) 30% to 39% (8) > 40% (10)	Short Term Occupancy Agreement (Lease Expiry) (20)	2019-20 Utilization Rate >150% (2) >175% (5) >200% (8)	Facility Condition Index >50% (8) >65% (10)	Lack of Nearby Available Capacity OS ES=2km, OS SS=5km, 2019 (10)	Previous Board Resolution to Proceed with Project (15)	Confirmed Partnership Opportunity (10)	Site Size (ha) <2 ha (1) <1 ha (2)	Final Score*
1	ST MONICA				8	10		10	2	30
2	BUTTONWOOD				10	10		10		30
3	LORETTO ABBEY			5	10	10				25
4	OUR LADY OF THE ASSUMPTION	10		2		10			1	23
5	NOTRE DAME			2	8	10			2	22
6	ST MICHAEL / ST PAUL			5			15		1	21
7	CHAMINADE	8		2		10				20
8	ST CYRIL	8				10			2	20
9	BISHOP ALLEN	10		8						18
10	ST RAPHAEL	8			8				2	18

* Note: In instances where there is a tie in scoring following application of the matrix to all TCDSB schools, the utilization rate is used as the determining factor to resolve the statistical tie.

APPENDIX 'C'



ST MONICA CAPITAL PRIORITY SCHOOL PROFILE



St Monica Sept S (E)
120 Broadview Ave, Markham, Ontario

School Details

Trustee Ward: 11
Trustee: Angela Kennedy
Portables: 0
EDC Review Area:
CE08 Year Built: 1923
Projected FCI (%): 52.32



Current Utilization (%)



Current Enrolment / OTG Capacity

317/288

Based on Pupil Count (all JK/SE/1, 2) Trilium Board, October 31st 2019
OTG is based on 2018-2019 capacities

Rationale for St Monica Replacement School

Significant residential intensification in the Yonge Eglinton area is creating enrolment pressures.

Surrounding schools do not have sufficient space to accommodate overflow from this area.

Potential joint venture opportunity.

Current building condition is in a poor state of repair at an anticipated 52% FCI by 2024

Site size of 1.2 acres cannot accommodate portable classrooms and has limited playspace for the growing student population.

APPENDIX 'C'

FORMER BUTTONWOOD CAPITAL PRIORITY SCHOOL PROFILE

Buttonwood School
100 Allenhurst Dr, M9A4K4, Etobicoke

School Details

Trustee Ward: 2

Trustee: Markus de Domenico

EDC Review Area: CE01

Projected FCI (%): 66.06



Rationale for Buttonwood (New Elementary/Secondary School)

Significant growth in both elementary and secondary panels in the Central Etobicoke area.

Existing right-sized TCDSB schools are oversubscribed and projected to remain so into the future.

Current building condition is in a poor state of repair at an anticipated 66% FCI by 2024.

The current capacity (380 pupil places) of the existing facility is not sufficient to accommodate oversubscription in the surrounding area schools.

APPENDIX 'C'



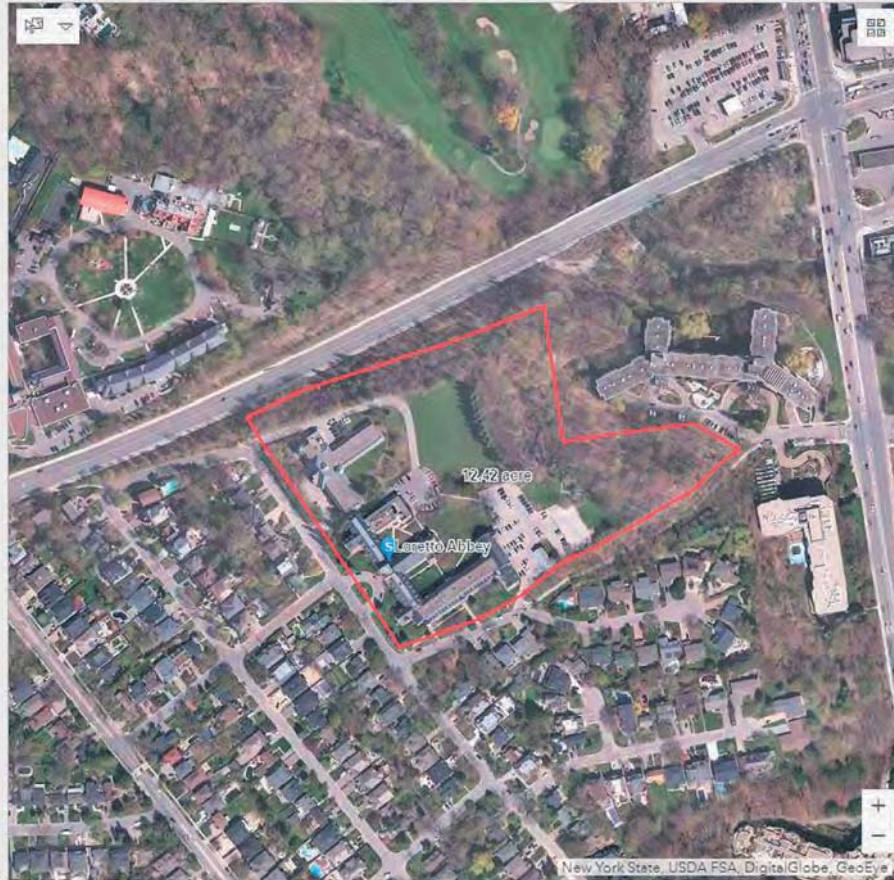
LORETTO ABBEY CAPITAL PRIORITY SCHOOL PROFILE



Loretto Abbey CSS (S)
101 Mason Blvd, MSM52, North York

School Details

Trustee Ward: 5
Trustee: Maria Rizzo
Portables: 0
EDC Review Area: CS02
Year Built: 1950
Projected FCI (%): 90.09



Current Utilization (%)



Current Enrolment / OTG Capacity

935/480

Based on Pupil Count (all JK/SK/Gr 1-6) Tillium Street: October 31st 2019
OTG is based on 2018-2019 capacities

Rationale for Loretto Abbey Addition and Retrofit

School building is oversubscribed and operating at 195% with no excess capacity in the surrounding area.

Facility condition index projected to be 90% by 2024.

Heritage elements of the building make renewal and/or replacement very costly.

The current classroom configuration is below standard for a secondary facility.

Infirmary section of the building is not suitable for classroom use. A feasibility study has shown that a revised building configuration involving an addition and retrofit of existing spaces is more cost efficient than a replacement facility.

APPENDIX 'C'



OUR LADY OF THE ASSUMPTION CAPITAL PRIORITY SCHOOL PROFILE



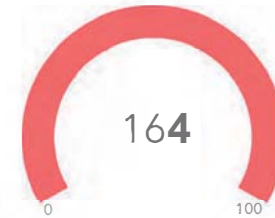
Our Lady of the Assumption CS (E)
125 Glenmount Ave, M6B3C2, North York

School Details

Trustee Ward: 5
Trustee: Maria Rizzo
Portables: 10
EDC Review Area: CE08
Year Built: 1956
Projected FCI (%): 37.51



Current Utilization (%)



Current Enrolment / OTG Capacity

368/225

Based on Reg. Count 10/10/2019, OTG Based on 2018-2019 response

Rationale for Our Lady of the Assumption Replacement School

Severely over utilized facility operating at 164% utilization.

There are 10 portables on site to accommodate eligible students.

Site size of 2.7 acres has limited playspace for the growing student population.

Anticipated growth in the Lawrence Allen area will result in continued enrolment pressures.

APPENDIX 'C'

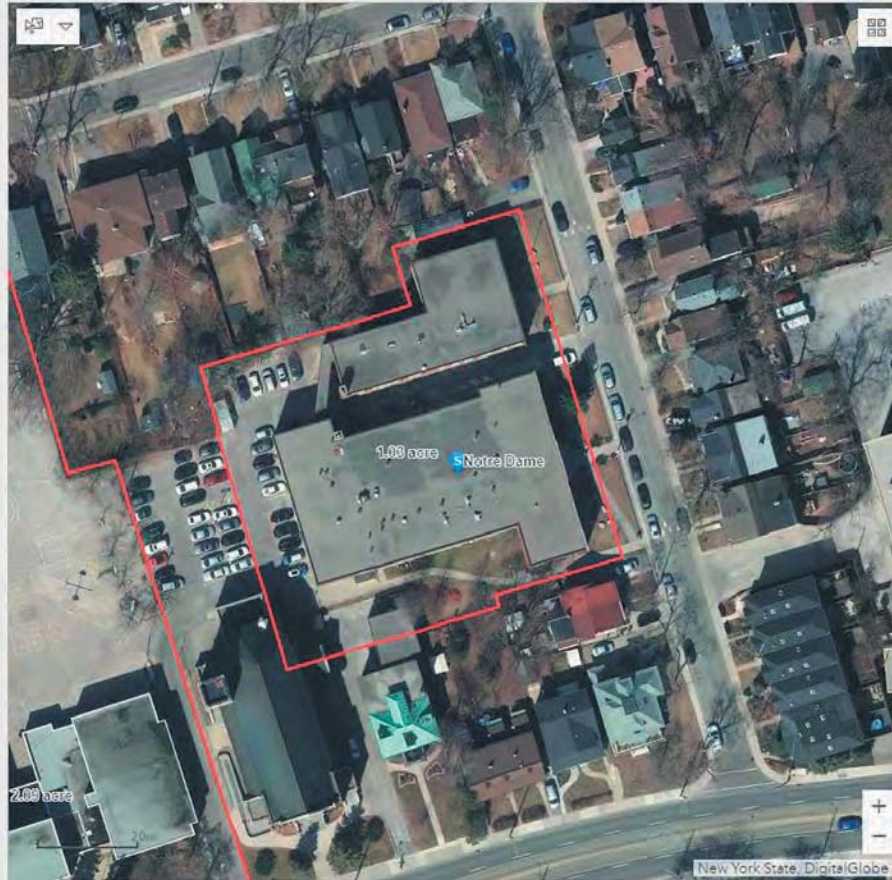
NOTRE DAME CAPITAL PRIORITY SCHOOL PROFILE



Notre Dame CHS(S)
12 Malvern Ave. M6E5B1, Toronto

School Details

Trustee Ward: 11
Trustee: Angela Kennedy
Portables: 0
EDC Review Area: CS02
Year Built: 1949
Projected FCI (%): 63.19



Current Utilization (%)



Current Enrolment / OTG Capacity

671/441

Based on Pupil Count (all JK/SK/Gr 1-2) Trillium District, October 31st 2019
OTG is based on 2018-2019 capacities

Rationale for Notre Dame Replacement School

Severely over utilized facility operating at 152% with overflow being accommodated on the 3rd floor of neighbouring St. John Catholic Elementary School.

Site size is extremely small at 1 acre.

Facility condition index is projected to be 63% by 2024.

School is historically oversubscribed with no excess capacity in the surrounding area and is projected to remain so into the future.

APPENDIX 'C'

ST MICHAEL / ST PAUL CAPITAL PRIORITY SCHOOL PROFILE

School Details

Trustee Ward: 9
Trustee: Norm Di Pasquale
Portables: 0
EDC Review Area: CE07



Rationale for St Michael / St Paul Replacement school

A Pupil Accommodation Review (PAR) concluded in February 2017 with a Board approved recommendation to consolidate St. Michael and St. Paul into a new school to be constructed on the former Duke of York Site pending the Ministry approval of funding.

St. Michael is operating in two buildings with a low Ministry rated capacity due to four classrooms that are below standard size and configuration.

St. Paul has space to accommodate students however maintenance, upkeep and improvement to the building is limited due to extreme site conditions.

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CHAMINADE COLLEGE CAPITAL PRIORITY SCHOOL PROFILE



Chaminade College S (S)
450 Queens Cr. M6L1M8, North York

School Details

Trustee Ward: 10

Trustee: Daniel Di Giorgio

Portables: 5

EDC Review Area: CS02

Year Built: 1964

Projected FCI (%): 45.57



Current Utilization (%)



Current Enrolment / OTG
Capacity

926/531

Based on Roll Count for J05Ker1.01 Trillion Street, October 31st 2018
OTG is based on 2018-2019 enrollment

Rationale for Chaminade College (Replacement School)

Severely over utilized facility at 174% with a capacity of 531 pupil places.

Enrolment is projected to remain at or above this level in the near future.

The site size (3.12 acres) is significantly smaller than is required for the amenities and play space associated with a secondary school facility.

APPENDIX 'C'



ST CYRIL CAPITAL PRIORITY SCHOOL PROFILE



St Cyril CS (E)

18 Kempford Blvd, M2H2B9, North York

School Details

Trustee Ward: 5

Trustee: Maria Rizzo

Portables: 3

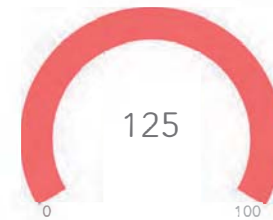
EDC Review Area: CE13

Year Built: 1958

Projected FCI (%): 46.45



Current Utilization (%)



Current Enrolment / OTG Capacity

351/280

Based on Pupil Count (all JK/SK at 1.0) Tillium Extract: October 31st 2018
OTG is based on 2018-2019 capacities

Rationale for St Cyril Replacement School in the Yonge Corridor

Oversubscription in the Yonge Corridor has triggered oversubscription in the area schools.

Enrolment projections indicate an increase in enrolment to 400 students by 2023 in spite of recent capital construction to address enrolment pressures in neighbouring school communities.

APPENDIX 'C'



BISHOP ALLEN ACADEMY CAPITAL PRIORITY SCHOOL PROFILE



Bishop Allen Academy (S)
721 Royal York Rd. M3Y2T3, Etobicoke

School Details

Trustee Ward: 4
Trustee: Teresa Lubinski
Portables: 24
EDC Review Area: CS01
Year Built: 1962
Projected FCI (%): 49.84



Current Utilization (%)



Current Enrolment / OTG Capacity

1592/717

Based on Pupil Count (all JK/SEs 1-6) Trillium School: October 31st 2019
OTG is based on 2018-2019 capacities

Rationale for Bishop Allen Replacement School

School is oversubscribed at 222% utilization and with a capacity of 717 pupil places, the facility is not sufficient to accommodate current student population of 1,592.

Projections indicate enrolment rising even further to approximately 1,800 students by 2023.

There a TCDSB high of 24 portables on site.

APPENDIX 'C'

ST RAPHAEL CAPITAL PRIORITY SCHOOL PROFILE



St Raphael CS (E)
3 Gade Dr, M3M2K2, North York

School Details

Trustee Ward: 5
Trustee: Maria Rizzo
Portables: 5

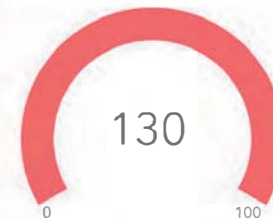
EDC Review Area: CE06

Year Built: 1962

Projected FCI (%): 51.57



Current Utilization (%)



Current Enrolment / OTG Capacity

510/392

Based on Pupil Count (all JK/SE at 1.0) Tillam Street, October 31st 2019
OTG is based on 2018-2019 capacities

Rationale for St Raphael Replacement School

Future Downsview Park development will require more capacity in the surrounding area to accommodate projected student growth.

The school is operating at 130% utilization with 5 portables on site.

Site size is 2.39 acres



REPORT TO

REGULAR BOARD

MONTHLY PROCUREMENT APPROVALS

“What you heard from me, keep as the pattern of sound teaching, with faith and love in Christ Jesus. Guard the good deposit that was entrusted to you—guard it with the help of the Holy Spirit who lives in us.”

2 Timothy 1:13-14

Created, Draft	First Tabling	Review
September 4, 2019	September 19, 2019	Click here to enter a date
D. Reid, Sr. Coordinator of Material Management J. Charles, Purchasing Manager P. De Cock, Comptroller of Business Services & Finance		
RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

As required by the TCDSB Purchasing Policy (FP.01), the Board of Trustees approve any procurement activity/awards in excess of \$50,000. This report submits to the Board of Trustees all procurement activity/awards in excess of \$50,000 subsequent to September 12th for review and approval, and further reports will be prepared on a monthly basis for the Corporate Services, Strategic Planning and Property Committee. These two approvals are urgent in nature and hence could not wait to be included on the October Corporate Services agenda. Every effort will be made going forward to limit procurement approvals to a monthly basis.

The cumulative staff time required to prepare this report was 2 hours.

B. PURPOSE

1. This report responds to a TCDSB Purchasing Policy regulation requiring Board of Trustees approval for any procurement activity/award equal to or greater than \$50,000.

C. BACKGROUND

1. The Board Purchasing Policy FP01 provides delegation of authority to the Director of Education to approve the award of all contracts and expenditures not to exceed a threshold of \$50,000 where the Board of Trustees has approved the budget, project or report.
2. In order to facilitate procurement activity and/or awards in excess of the \$50,000 limit, this report recommends approval for the attached list of procurement requisitions and/or awards.

D. EVIDENCE/RESEARCH/ANALYSIS

1. A complete listing and description of procurement requisitions and/or awards appears in Appendix A.

E. STAFF RECOMMENDATION

That the Board of Trustees approve all procurement activities/awards listed in Appendix A.

<u>LIST OF PURCHASE ORDER OVER \$50,000</u>			
Between September 12, 2019 to September 19, 2019			
<u>Vendor</u>	<u>Type</u>	<u>Description</u>	<u>Amount</u>
The Angel Foundation for Learning	Funds Transfer	Funding Assistance for the TCDSB's official charity, The Angel Foundation for Learning, to set up and maintain Breakfast, Snack and Lunch Programs for students in the TCDSB's schools.	\$100,000
Texthelp	Contract	12 months' renewal:	
		- Read & Write Software License Renewal.	\$133,430
		- Purchase of Equatio Education.	\$69,495



Office of the Chief Commissioner

Bureau du Commissaire en Chef

180 Dundas Street West, Suite 900
Toronto ON M7A 2G5

180, rue Dundas ouest, bureau 900
Toronto (Ontario) M7A 2G5

Tel.: (416) 314-4537
Fax: (416) 314-7752

Tél. : (416) 314-4537
Téléc. : (416) 314-7752

BY EMAIL

September 17, 2019

Maria Rizzo
Chair
Toronto Catholic District School Board
Catholic Education Centre
80 Sheppard Avenue East
North York, ON M2N 6E8
maria.rizzo@tcdsb.org

Dear Chair Rizzo:

Re: Including gender identity, gender expression, family status and marital status in the TCDSB's Code of Conduct

The OHRC is aware that the Toronto Catholic District School Board (TCDSB) is considering amending its Code of Conduct to specifically include gender identity, gender expression, family status and marital status as grounds upon which members of the TCDSB community cannot be treated unfairly. Our understanding is that this issue is being specifically considered by the Catholic Education and Living our Catholic Values Sub-committee on September 25, 2019.

Addressing gender identity, gender expression, family status and marital status in the Code of Conduct is necessary for the TCDSB to meet its obligations under the [Education Act](#), the Ministry of Education's [Policy/Program Memorandum No. 128: The Provincial Code of Conduct and School Board Codes of Conduct](#), and Ontario's [Human Rights Code](#).

All schools in Ontario have a legal duty to ensure a school environment free from harassment and other forms of discrimination on the basis of *Human Rights Code*. Gender identity, gender expression, marital status and family status are all prohibited grounds of discrimination under the *Human Rights Code*, and their inclusion in the TCDSB's Code of Conduct is essential to ensuring that all members of the school community are able to fully participate without discrimination.

Expressly referencing gender identity and gender expression in the TCDSB's Code of Conduct is particularly important given the extreme vulnerability of transgender students. Research shows that transgender children and youth are extremely

marginalized; have high rates of depression and suicide; and experience isolation, harassment, and bullying in school environments. Given this, it is important that school codes of conduct – which set out standards of behaviour for all members of the school community – clearly state that transgender people must be treated fairly and with respect.

Conversely, excluding particular protected grounds would send a harmful and troubling message, and would set a lower standard of treatment for particular members of the TCDSB community.

Accordingly, the OHRC calls on the TCDSB to amend its Code of Conduct to specifically include gender identity, gender expression, family status and marital status as grounds upon which members of the TCDSB community must refrain from treating others differently – bringing it in line with the *Human Rights Code* and the requirements mandated by the Ministry of Education noted above.

Following the September 25, 2019 meeting at which the amendment is being considered, we ask that you provide us with an update and a copy of any updated version of the TCDSB's Code of Conduct being recommended to the Board.

Thank you for your attention to this matter, and if there is any further information we can provide that would assist, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink, appearing to read 'Renu Mandhane', with a stylized, cursive script.

Renu Mandhane, B.A., J.D., LL.M.
Chief Commissioner

cc. Catholic Education and Living our Catholic Values Subcommittee, c/o Michael
Caccamo, Superintendent