OUR MISSION

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.

OUR VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

AGENDA ADDENDUM
THE REGULAR MEETING OF THE
CORPORATE SERVICES, STRATEGIC PLANNING
AND PROPERTY COMMITTEE

PUBLIC SESSION

Nancy Crawford, Chair **Norman Di Pasquale, Vice-Chair**

Thursday, October 10, 2019
7:00 P.M.

Pages

16. Staff Reports

16.b Monthly Procurement Approvals (Recommendation) *1 - 53*

REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

MONTHLY PROCUREMENT APPROVALS

"What you heard from me, keep as the pattern of sound teaching, with faith and love in Christ Jesus. Guard the good deposit that was entrusted to you-guard it with the help of the Holy Spirit who lives in us."

2 Timothy 1:13-14

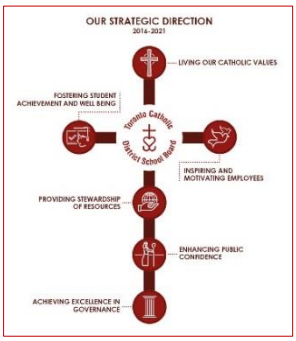
Created, Draft	First Tabling	Review
September 20, 2019	October 10, 2019	Click here to enter a date.

D. Reid, Sr. Coordinator of Material Management
J. Charles, Purchasing Manager
P. De Cock, Comptroller of Business Services & Finance

RECOMMENDATION REPORT

Vision:
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Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

As required by the TCDSB Purchasing Policy (FP.01), the Board of Trustees approve any procurement activity/awards in excess of $50,000. This report submits to the Board of Trustees all procurement activity/awards in excess of $50,000 subsequent to September 11, 2019 for review and approval, and further reports will be prepared on a monthly basis for the Corporate Services, Strategic Planning and Property Committee.

The cumulative staff time required to prepare this report was 2 hours.

B. PURPOSE

1. This report responds to a TCDSB Purchasing Policy regulation requiring Board of Trustees approval for any procurement activity/award equal to or greater than $50,000.

C. BACKGROUND

1. The Board Purchasing Policy FP01 provides delegation of authority to the Director of Education to approve the award of all contracts and expenditures not to exceed a threshold of $50,000 where the Board of Trustees has approved the budget, project or report.

2. In order to facilitate procurement activity and/or awards in excess of the $50,000 limit, this report recommends approval for the attached list of procurement requisitions and/or awards.

D. EVIDENCE/RESEARCH/ANALYSIS

1. A complete listing and description of procurement requisitions and/or awards appears in Appendix A.

E. CONCLUDING STATEMENT

That the Board of Trustees approve all procurement activities/awards listed in Appendix A.

Summary Table

Purchases over $50,000 Between September 11, 2019 to October 3, 2019				
No.	**Vendor**	**Type**	**Description**	**Amount**
1	HeNan Xin Ming Yang Education and Technology Co. Ltd.	Recruitment Services Contract	Commissions – for 130 new visa students for Canadabridge students plus summer camp	$368,540.00
2	EDF – Gas, Boardwide	OECM/ Contract	Gas Consumption – EDG is the Broker the Board utilizes, as part of a gas consortium with OECM ($161,981.98 invoice)	Estimated **$2,257,884** for the year 2019-2020.
3	Pearson Canada Inc.	Contract	(Sole Source Vendor) Gr. 5 Religion Program: Growing in Faith, Growing in Christ (texts and digital) for Teachers/Students Gr. 6 Religion Program (as above); Top up of Gr. 1-4 Texts for Bishop MacDonell The above was previously Board approved for the Gr. 1 – 8 Religion program	$563,147.25 $836,832.75

4	Mansfield Outdoor Centre	Contract	Overnight and one day outdoor Education Experiences/Excursions	$140,000
5	Teen Ranch	Contract	Overnight and one day outdoor Education Experiences/Excursions	$372,000
6	Toronto Region & Conservation Area	Contract	Overnight and one day outdoor Education Experiences/Excursions Requisitions are approved annually to create Framework PO's to pay for outdoor/education experience provided by the Vendors	$175,000
7	Doublethink Inc. a/o myBlueprint	Contract	myBlueprint for 2019-2020 academic school year	$130,515
8	Costi-Iias Immigrant Services	Contract	Student counselling fees for 2019-2020 year	$55,000
9	New Language Solution	Contract	eLearning (Tell ON) project partner	$202,000
10	Xerox Canada		Two Photocopy machines Nuvera 200 Black and white and one colour Varsant 180.	$185,360.00
11	Various		Student transportation services are provided for eligible students that are participating at schools and school purpose vehicles are the most appropriate and cost effective solution. Services are also provided for students that are in need of service and those approved through Board motion.	$35,317,682

12	Toronto Transit Commission (TTC)		Student transit tickets and tokens are provided for eligible students that are participating at schools or co-op placements and transit tickets are the most appropriate and cost effective solution. Schools will also draw down on this PO for school-based activities where transit tickets are required such as field trips.	$1,700,000
13	Various, See Appendix A		Cooling Centres Installation Project.	$100,607.00 Budget Increase. $1,555,366.51 (Include Net HST) Procurement Award
14	Cedargreen Landscape Contractors		Playground paving project at Our Lady of Peace Catholic School.	$ 76,017.14 Procurement Award $106,07.14 (Budget Increase)
15	Trane Building Services	Renewal	Air cool chiller for Father John Redmond.	$201,986.00 + HST Procurement Award $227,000 Budget Increase
16	Kohn Shnier Architects		Architectural services contract for the replacement St. Bruno / St. Raymond Catholic School.	$295,239.33.

17	Nielsen Consulting Inc.		A project has been initiated to determine requirements, review available telephone and unified communications technologies, develop the solution architecture and design, propose solution options with associated costs and benefits, procure the recommended solution and oversee the project implementation and migration to the new solution.	$259,231.00 (inclusive of net taxes).
18	Softchoice	Contract	The renewal of the 3rd year of the 3-year Microsoft licensing agreement. The Microsoft EES agreement is a subscription license to various Microsoft software products for computers and servers.	$984,342.28
19	Bunzl Cleaning and Hygiene, Flexo Products Ltd., Superior Solutions Ltd. and Swish Maintenance Ltd.	Contract	Extension of the current Custodial Equipment Unit Price contract for the first one (1) year option, to the vendors meeting Board Specifications.	$153.240.00

Procurement Award Report

Report Name	HeNan Xin Ming Yang Education and Technology Co. Ltd
Division	International Education
SO/Executive	P. Aguiar, Superintendent Education
Initiator/Requestor	A. Mazzucco, International and Continuing Education
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	$368,540.00
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

Recruitment Services Contract

Commissions – for 130 new visa students for Canadabridge students plus summer camp,

Procurement Process

Procurement Type	Choose an item.
Consortium/Group Purchase	Choose an item.
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	HeNan Xin Ming Yang Education and Technology CO Ltd.
Winning Bid Value + Net HST	$386,540.00
Budget Source	Visa Student Commission Budget
Budget Source approval (Report & Date)	June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the amount be approved for payment of $386,540 to HeNan Xin Ming Yang Education and Technology CO Ltd.

Procurement Award Report

Report Name	EDF – Gas Boardwide
Division	Facilities
SO/Executive	D. Friesen, (Acting) Superintendent of Capital Development and Asset Renewal M. Farrel, (Acting) Superintendent of Environmental Support Services
Initiator/Requestor	
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	$2,257,884.00
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

Gas Consumption – EDG is the Broker the Board utilizes, as part of a gas consortium with OECM ($161,981.98 invoice)

Procurement Process

Procurement Type	Multiple Award/VOR
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	n/a
Name of Recommend Vendor/Bidder	EDF
Winning Bid Value + Net HST	$2,257,884.00
Budget Source	Utilities
Budget Source approval (Report & Date)	June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the following amount be approved to support payment to EDF Gas in the amount of $2,257,884 for the school year (September 1, 2019 to August 31, 2020).

Procurement Award Report

Report Name	Curriculum2019_01
Division	Curriculum / Religious Education
SO/Executive	L. DiMarco, Superintendent, Curriculum Leadership & Innovation; ICT M. Caccamo, Superintendent - Nurturing our Catholic Community, Safe Schools, and Continuing Education
Initiator/Requestor	
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	$1,399,980
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

(Sole Source Vendor)
Gr. 5 Religion Program: Growing in Faith, Growing in Christ (texts and digital) for Teachers/Students $563,147.25

Gr. 6 Religion Program - (Growing in Faith, Growing in Christ (texts and digital) for Teachers/Students; $836,832.75
Top up of Gr. 1-4 Texts for Bishop MacDonell

The above was previously Board approved for the Gr. 1 – 8 Religion program

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	PEARSON CANADA INC.
Winning Bid Value + Net HST	$1,399,980
Budget Source	Central Funds
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the following be approved for purchase from Pearson Canada Inc. for religious books in the amount of $1,399,980 for grade 5, 6 and top up books for grade 1 – 4.

Procurement Award Report

Report Name	Curriculum2019_02
Division	Curriculum / Religious Education
SO/Executive	L. DiMarco, Superintendent, Curriculum Leadership & Innovation; ICT M. Caccamo, Superintendent - Nurturing our Catholic Community, Safe Schools, and Continuing Education
Initiator/Requestor	
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	$687,000
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

Overnight and one day outdoor Education Experiences/Excursions. Requisitions are approved annually to create Framework PO's to pay for outdoor/education experience provided by the following vendors:

Mansfield Outdoor Centre - $140,000
Teen Ranch - $ $372,000
Toronto Region & Conservation Area - $175,000

Procurement Process

Procurement Type	Multiple Award/VOR
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Mansfield Outdoor Centre, Teen Ranch, Toronto Region & Conservation Area
Winning Bid Value + Net HST	
Budget Source	**Outdoor Education Grant Funds**
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the following be approved for the purchase order for the following:
Mansfield Outdoor Centre - $140,000
Teen Ranch - $ $372,000
Toronto Region & Conservation Area - $175,000.

Procurement Award Report

Report Name	Doublethink Inc. a/o myBlueprint
Division	Curriculum Leadership & Innovation
SO/Executive	G. Marrello, Superintendent Success for All
Initiator/Requestor	S. Campisi, Resource Teacher
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	$130,515
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

Contact renewal (year 3 of 5) for myBlueprint which includes the following applications:

- Education Planner grade 7-12,
- Data Integration (Trillium)/ Course Selection Module for online course registration
- All About Me Portfolio K-6 - child-friendly portfolio and career exploration
- Live training and resources

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	Choose an item.
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Doublethink Inc. a/o myBlueprint
Winning Bid Value + Net HST	$130,515
Budget Source	Student Success
Budget Source approval (Report & Date)	June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the contract renewal be approved for 2019-2020 school year with Doublethink Inc. for myBlueprint.

Procurement Award Report

Report Name	Costi-Ilias Immigrant Services
Division	Adult Education
SO/Executive	P. Aguiar, Superintendent of Education
Initiator/Requestor	L. Hu-DiNoto, Administrator
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	$55,000
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

Vendor: Costi-Ilias Immigrant Services

Type: Contract

Student counselling fees for 2019-2020 year

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	Choose an item.
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Costi-Iias Immigrant Services)
Winning Bid Value + Net HST	$55,000
Budget Source	I/O 3000680 Government of Canada Grant
Budget Source approval (Report & Date)	June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the purchase order is approved for Costi-Iias Immigrant Services in the amount of $55,000.

Procurement Award Report

Report Name	New Language Solution
Division	Adult Education
SO/Executive	P. Aguiar, Superintendent of Education
Initiator/Requestor	L. Hu-DiNoto, Administrator
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	$202,000
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

Vendor: New Language Solution

Type: Contract

eLearning (Tell ON) project partner (Tax code R2) $170,000

eLearning (Tell ON) project partner (Tax code P0) - $32,000

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	Choose an item.
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	New Language Solution
Winning Bid Value + Net HST	$202,000
Budget Source	I/O 3000056 Ministry Grant PPF
Budget Source approval (Report & Date)	June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the following purchase order be approved for New Language Solution in the amount of $202,000.

Procurement Award Report

Report Name	Award for Print Shop Copiers
Division	Printing, Mail Shipping Services
SO/Executive	P. DeCock, Comptroller for Business Services & Finance
Initiator/Requestor	Z. Roberto, Supervisor, Printing, Mail, Shiping/Receiving
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	$185,360.00
Term Start Date	May 4, 2018	Term End date	May 4, 2023

Description of Goods/Service or Change

Two Photocopy machines Nuvera 200 Black and white and one colour Varsant 180.

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	One
Name of Recommend Vendor/Bidder	Xerox Canada
Winning Bid Value + Net HST	$185,360.00
Budget Source	824124 (recovery costs)
Budget Source approval (Report & Date)	May 2, 2018
Under/Over Budget	Within approved budget

Formal Award Recommendation

Report recommended awarding Xerox Canada, five year term with quarterly payments of $43,840.00 which totals $175,360.00 plus $10,000.00 for overage impressions, for a grand total of $185,360.00anually exclusive of taxes.
Funded on cost recovery basis which schools and departments are charged back for printing services.

Procurement Award Report

Report Name	School Bus Purchase Order
Division	Student Transportation
SO/Executive	M. Loberto, Superintendent of Planning & Development
Initiator/Requestor	K. Hodgkinson, General Manager
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #	DS16-024P	Value + Net HST	$35,317,682
Term Start Date	September 1, 2019	Term End date	August 31, 2020

Description of Goods/Service or Change

Student transportation services are provided for eligible students that are participating at schools and school purpose vehicles are the most appropriate and cost effective solution. Services are also provided for students that are in need of service and those approved through Board motion. The following line items identify the specific carriers and contract values for the current school year.

Company	**Total for PO**
Attridge	$5,945,992.06
FS Toronto	$4,414,534.29
FS Ajax	$816,359.93
McCluskey	$2,642,328.34
Stock Scarborough	$3,505,179.83
Stock North	$3,074,954.44
Stock Rexdale	$3,013,717.48
Sharp	$3,773,145.62
Switzer-Carty	$4,598,637.26
WAT	$3,532,832.30

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - Joint TCDSB/TDSB
# of Compliant Bidders/Respondents	8
Name of Recommend Vendor/Bidder	See Above
Winning Bid Value + Net HST	
Budget Source	Transportation
Budget Source approval (Report & Date)	February 9th, 2016
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the following be approved to support payments of invoices:

Company	**Total for PO**
Attridge	$5,945,992.06
FS Toronto	$4,414,534.29
FS Ajax	$816,359.93
McCluskey	$2,642,328.34
Stock Scarborough	$3,505,179.83
Stock North	$3,074,954.44
Stock Rexdale	$3,013,717.48
Sharp	$3,773,145.62
Switzer-Carty	$4,598,637.26
WAT	$3,532,832.30

Procurement Award Report

Report Name	TTC Purchase Order
Division	Student Transportation
SO/Executive	M. Loberto, Superintendent of Planning & Development
Initiator/Requestor	K. Hodgkinson, General Manager
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	$1,700,000
Term Start Date	September 1, 2019	Term End date	August 31, 2020

Description of Goods/Service or Change

Student transit tickets and tokens are provided for eligible students that are participating at schools or co-op placements and transit tickets are the most appropriate and cost effective solution. The following line items identify the specific areas that are funded through the student transportation budget. Schools will also draw down on this PO for school-based activities where transit tickets are required such as field trips.

CO-OPERATIVE EDUCATION TRANSIT TICKETS
SPECIAL EDUCATION TRANSIT FARES (ADULTS)
DEVELOPMENTALLY DISABLED TRANSIT FARES (SCHOLARS)
TRANSIT FARES (ADULTS)
REGULAR TRANSIT FARES (SCHOLARS)
BILLINGUAL PROGRAM TRANSIT FARES (SCHOLARS)
EXCEPTIONAL CIRCUMSTANCE TRANSPORTATION (TICKETS)
SPECIAL TRANSIT FARES (SCHOLARS)
SUMMER SCHOOL (SCHOLARS)
SAFE SCHOOLS TRANSIT FARES (SCHOLARS)

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	Choose an item.
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Toronto Transit Commission (TTC)
Winning Bid Value + Net HST	$1,700,000
Budget Source	Transportation & School Block
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the following be approved to support payment to Toronto Transit Commission in the amount of $1,700,000.

Procurement Award Report

with Project Update

Report Name	Various Schools Cooling Centres Phase 1.1 Contractor Award
Report #	Ren 2019 007
Division	Renewal
SO/Executive	D. Friesen, Acting E ecutive Superintendent of acilities
Initiator/Requestor	J. Directo, Supervisor, apital ro ects
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	**P-076-19**	Value + Net HST	$1,726,074.79
Term Start Date	October 14, 2019	Term End date	December 31, 2019

Description of Goods/Service or Change

1. Phase 1 cooling centre installations consist of 37 schools. Phase 1 has been broken down into three sub-phases 1.0, 1.1, 1.2. The three sub-phases allow for the cooling centre work to be executed alongside competing work at the schools, and to ensure bidder availability. Phase 1.0 which consisted of 9 schools has been completed, with 28 schools remaining to be tendered. Phase 1.1 consists of 14 schools, and Phase 1.2 consists of 13 schools.
2. This report is to award the successful contractors for the 14 schools of Phase 1.1.
3. Design-build submissions for Cooling Centre installation services were evaluated by a committee of the project management team and Board Capital Renewal staff, based on the following criteria in the RFP. The evaluation Criteria was updated from Phase 1.0 to provide greater weight on the lowest bid.

Evaluation Criteria	Points
Experience with Design-Build Projects	10
Responsiveness of the Bidder – clear understanding of scope	10
Schedule – Ability to complete project on time	15
Bid Price	60
Absence of Conflict of interest or perceived conflicts of interest	5
Grand total	100

. The recommended bidders are based on the highest scores achieved from the evaluation criteria.

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommend Vendor/Bidder	Various, See ecommendations
Winning Bid Value + Net HST	arious, See ecommendations
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018 057 – Dec 12, 2018
Under/Over Budget	Budget Increase required

Formal Award Recommendation

1. That contracts for cooling centre installations for the following 14 schools of Phase 1.1 Cooling Centre Program be awarded as follows:
   a. Black Creek Mechanical at 8 schools as detailed in the Recommended Bidders summary and Appendix A, for a total amount of $906,750.00, plus a net HST of $19,585.80, for a total of $926,335.80.
   b. Bomben Heating and Plumbing at 2 schools as detailed in the Recommended Bidders summary and Appendix A, for a total amount of $216,800.00, plus a net HST of $4,682.88, for a total of $221,482.88.
   c. Canadian Tech Air Systems at 2 schools as detailed in the Recommended Bidders summary and Appendix A, for a total amount of $231,600.00, plus a net HST of $5,002, for a total of $236,602.56.
   d. MSB Mechanical Systems at 2 schools as detailed in the Recommended Bidders summary and Appendix A, for a total amount of $170,270.00, plus a net HST of $3,677.83, for a total of $173,947.83.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Cooling Centres Phase 1.1 - 14 schools - (All amounts include net HST)		
	Cost	**Balance**
Approved Project Budget		$2,775,000.00
Total Construction Cost - Phase 1.0	$1,149,532.54	
Total Construction Cost - Phase 1.1	$1,726,074.79	
Total Project Cost		$2,875,607.33
Balance		($100,607.33)

Project Budget Change Needed?	Required
Budget Change Amount	$100,607.00

Formal Budget Change Recommendation

1. That the project budget be increased to $2,875,607.33, including net HST to cover the shortfall of $100,607.33.
2. That funds be made available from School Renewal Allocation Grant.

Procurement Award Report

with Project Update

Report Name	Our Lady of Peace Playground Paving Change Order and Budget Increase
Report #	Ren 2019 013
Division	Asset Renewal
SO/Executive	D. Friesen (Acting) Superintendent of apital evelopment and Asset ene al
Initiator/Requestor	S. Pavan, ro ect Supervisor, andscape Site Specialist
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #	**P-054-19**	Value incl Net HST	$484,248.62
Term Start Date	July 15, 2019	Term End date	December 31, 2019

Description of Goods/Service or Change

A Change Order is required to cover the cost for subgrade remediation due to the discovery of unsuitable, organic material during re-paving of the school yard at Our Lady of Peace Catholic School. The approved contingency allowance has been exhausted due to a previous change to phase the paving work, as all work could not be completed during the summer.

Procurement Process

Procurement Type	Choose an item.
Consortium/Group Purchase	Choose an item.
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Cedargreen Landscape Contractors
Winning Bid Value + Net HST	
Budget Source	School Renewal Grant
Budget Source approval (Report & Date)	Ren 2018 057 Renewal Plan 2018-2019, December 12, 2018
Under/Over Budget	Budget Increase required

Formal Award Recommendation

That a Change Order in the amount of $74,409.89, plus net HST $1,607.25 for a total of $76,017.14, to the construction contract with Cedargreen Landscape Contractors Ltd., for the playground paving project at Our Lady of Peace Catholic School, be approved.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Our Lady of Peace - (All amounts include net HST)		
	Cost	**Balance**
Approved Project (Renewal)		$490,846.68
Approved Project (CSPC)		$68,958.00
Consulting Fees	$30,556.06	
Technical Development Allowance	$5,000.00	
Original Contingency Allowance	$40,000.00	
Construction Cost	$484,248.62	
Additional Contingency Allowance	$30,000.00	
Change Order Cost	$76,017.14	
Total Project Cost		$665,821.82
Balance		($106,017.14)

Project Budget Change Needed?	Yes
Budget Change Amount	$106,017.14

Formal Budget Change Recommendation

1. That an additional project contingency in the amount of $30,000.00 be approved to address any further unforeseen site conditions.

2. That the project budget be increased to $665,821.82 to account for the shortfall of $106,017.14.

Project History/Background

1. The original contingency allowance was utilized to phase the project to ensure that there would be a portion of the yard available for use at the start of school.

2. The subgrade soils at Our Lady of Peace in Phase 1 required remediation to meet specified requirements for new base material and subsequent paving.

3. The extent of the required remediation caused Phase 1 to be reduced in size to allow for a paved area to be completed prior to the start of school.

4. The subgrade soils in much of the remaining area (Phase 2) also require remediation which exceeds the funds available.

Procurement Award Report

with Project Update

Report Name	FATHER JOHN REDMOND CATHOLIC SECONDARY SCHOOL AND REGIONAL ARTS CENTRE CHILLER REPLACEMENT (WARD 4)
Report #	Mai 2019 001
Division	Maintenance/Asset Renewal
SO/Executive	M. Farrell, (Acting) Superintendent of Environmental Support Services D. Friesen, (Acting) Superintendent of apital evelopment and Asset ene al
Initiator/Requestor	
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	**N/A**	Value + Net HST	$201,986.00
Term Start Date	October 10, 2019	Term End date	March 31, 2020

Description of Goods/Service or Change

Award of a contract to Trane Building Services, in the amount of $201,986.00 plus net HST of $4,362.89 for a total of $206,348.90, for the replacement of the air-cooled chiller at Father John Redmond Catholic Secondary School.

Note that due to the specialized nature of repair, this is a single-source procurement. See item 6 in Project History/Background at the end of this report.

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No

# of Compliant Bidders/Respondents	1
Name of Recommend Vendor/Bidder	Trane Building Services
Winning Bid Value + Net HST	$201,986.00
Budget Source	Renewal (unplanned contingency)
Budget Source approval (Report & Date)	This report
Under/Over Budget	Budget Increase required

Formal Award Recommendation

1. That a project budget in the amount of $227,000.00 (including net HST) be approved for the replacement of the air-cooled chiller at Father John Redmond Catholic Secondary School.

2. That a contract to purchase a new air cool chiller for Father John Redmond be awarded to Trane Building Services in the amount of $201,986.00, plus a net HST of $4,362.89 for a total of $206,348.90.

3. That a project contingency in the amount of $20,651.10, including net HST be approved.

4. Funds are available from the unplanned contingency portion of the School Renewal program.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Father John Redmond Catholic Secondary School - (All amounts include net HST)		
	Cost	**Balance**
Proposed Project Budget A		$227,000.00
Consulting Fees	$0.00	
Construction Award	$206,348.90	
Technical Development Allowance	$0.00	
Contingency Allowance	$20,651.10	
Total Project Cost		$227,000.00
Balance		$0.00

Project History/Background

1. Father John Redmond is equipped with a 270-ton air cooled chiller that was installed in 2018.
2. During Start-up on June 4, 2019 of the Chiller, the Manufacturer contacted the Board, advising of a serious situation related to the work that had been completed by a contractor whom had been contracted to convert the system to glycol. Due to an apparent oversight, that is presently under investigation by the Board's and Contractor's insurance companies it was found that the evaporator and the compressors components of the Chiller suffered severe internal damage that was beyond fixing and needs to be replaced.
3. At this point, it was necessary to provide emergency cooling to the school as this site was scheduled for summer school and still had to provide cooling for the remainder of the school year and make sure that cooling would available for the new school year.
4. The cost for the chiller rental to provide temporary AC to the school will be $37,132.00 /month plus HST $802.05 for delivery and setup then $16,014.00 plus HST $345.90 per month after that.
5. Due to the high cost and the lengthy lead-time, the staff recommend replacing the entire chiller with one of similar capacity.
6. Due to the emergency nature of this project, the staff requested a direct quote from Trane, the same manufacturer that is to be replaced. By doing this, the Board is able to minimize costs, as there will be no modifications to the base of the unit, electrical and piping etc.
7. The Board staff recommend the award of a contract to purchase a new air cool chiller for Father John Redmond to Trane Building Services in the amount of $201,986.00 plus net HST of $4,362.89 for a total of $206,348.90
8. Funds are available from the unplanned contingency portion of the School Renewal program.

Procurement Award Report

with Project Update

Report Name	ST. BRUNO/ST. RAYMOND CATHOLIC SCHOOL CAPITAL PROJECT ADDITIONAL CONSULTANT FEES (WARD 9)
Report #	Cap 2019 003
Division	Planning and Facilities
SO/Executive	D. Friesen (Acting) Superintendent, Capital Development and Asset Renewal
Initiator/Requestor	Lyn Northey, Senior Manager, Capital Development
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #	**P-028-017**	Value incl Net HST	$747,918.47
Term Start Date	April 19, 2017	Term End date	December 31, 2022

Description of Goods/Service or Change

An increase to the consulting services contract with Kohn Shnier Architects for the replacement St. Bruno / St. Raymond Catholic School is required in the amount of $295,239.33, including net HST.

The increase to the consultant contract amount reflects an overall increase in the complexity of the project from the time of the original fee agreement, as well as significant additional work done by the consultant to address extensive concerns raised by residents in the neighbourhood and to obtain the support of City Planning for the project.

. In order to resolve neighbours' concerns and advance towards site plan agreement with the City of Toronto, the consultants have undertaken additional design work beyond what was reasonably assumed from the request for proposal. This design work included repositioning the building on the site and subsequent revisions to site grading, storm water management, service connections and AODA compliant walkways; relocation of mechanical air-intake, transformer and site lighting to accommodate requested changes to parking space layout; and upgrading of street elements on adjacent laneways.

. Over and above the additional work related to neighbours' concerns, the consultants have undertaken an increased scope of work related to unique site conditions. Since the date of the original consultant fee agreement, the project's construction budget has increased significantly to reflect greater complexities in design and construction related to unique site conditions. Please refer to Appendix A for an outline of unique site conditions.

Procurement Process

Procurement Type	Choose an item.
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Kohn Shnier Architects
Winning Bid Value + Net HST	
Budget Source	EDU - School Consolidation Capital, FDK Funding, Unique Site Costs
Budget Source approval (Report & Date)	Cap 2017 018 – St. Bruno and St. Raymond School Capital Project Demolition Tender Award and Revised Project Budget – May 10, 2018
Under/Over Budget	Within approved budget

Formal Award Recommendation

That an increase to the architectural services contract with Kohn Shnier Architects for the new St. Bruno/Raymond Catholic School be approved in the amount of $288,997.00, plus net HST of $6,242.33, for a total cost of $295,239.33.

Project Funding Update

Funding Statement

St. Bruno/St. Raymond Additional Consulting Fees - Project Budget (All costs include net HST)					18-Sep-19
	Potential Funding Breakdown				Total Estimated Costs
	In Benchmark		Not in Benchmark		
	Capital Priorities + FDK	Child Care (B11)	Site Prep/ Demolition	Unique Building Premiums	
A. Consulting Fees/ Expenses	$611,521	$58,256	$141,817	$295,240	$1,089,875
B. Total Other Soft Costs	$454,251	$68,139	$21,706	$0	$544,096
C. Demolition/Abatement	$0	$0	$1,537,322	$0	$1,537,322
D. Total Estimated Construction Cost	$6,486,073	$1,362,601	$505,010	$2,213,866	$10,712,790
E. Contingency Allowance	$385,416	$68,000	$0	$0	$453,416
TOTAL PROJECT COST	$7,937,261	$1,556,995	$2,205,855	$2,509,106	$14,209,217
APPROVED FUNDING	$7,937,261	$1,556,995	$2,038,777	TBD	$11,533,033

Project Budget Change Needed?	Not at this time.
Budget Change Amount	

Formal Budget Change Recommendation

A

Project History/Background

1. Ministry of Education (EDU) funding was approved May 18, 2016. School Consolidation Capital and FDK Funding in the amount of $9,494,256.00 was provided for the construction of a 350 pupil place new elementary school to consolidate the student populations of St. Raymond and St. Bruno Catholic Schools.

2. On April 19, 2017, the Board approved the appointment of Kohn Shnier Architects as the lead consultant for the project. The approved consultant fees for the new elementary school at the site of St. Raymond Catholic School were $732,105.00 plus net HST of $15,813.47 for a total cost of $747,918.47.

3. In 2018, EDU approved additional funding and the Board approved a revised project budget related to the demolition of the existing St. Raymond School. In December 2017 and April 2018, EDU approved additional funding totalling $1,573,027.00 for the demolition of the existing St. Raymond school, based on tendered demolition costs. On May 10, 2018, the Board approved a revised project budget of $14,068,541.00, including demolition and subject to approval by EDU of additional funding for anticipated unique site costs.

4. The project has received an extremely high level of scrutiny and concern from neighbourhood residents that was not anticipated at the onset. St. Raymond Heights Home Association retained Bousfields Inc. to provide planning and urban design advice in respect of the Site Plan Application of the proposed new school building. On November 30, 2018, Bousfields issued to Community Planning at City of Toronto an opinion memorandum articulating the concerns of the Home Association. Additional concerns were related directly by neighbourhood residents at public meetings and through direct communication with the Trustee, staff and the consultants.

List Related Reports

Report Name	Date of Review
Cap 2016 031 St. Bruno and St. Raymond Catholic Schools Consolidation Consultant Appointment and Project Budge Approval	April 19, 2017
Cap 2017 018 – St. Bruno and St. Raymond School Capital Project Demolition Tender Award and Revised Project Budget	May 10, 2018
Cap 2018 015 – St. Bruno and St. Raymond Catholic School Contract Award for Chimney Swift Habitat	May 7, 2019

Appendix A –Unique Site Conditions

Site Preparation Issues	Lane widening for service access and parking to maximize student space on small site
	Undocumented sub-soil conditions
	Extraordinary Grading / Retaining Walls / Ramps to address site sloping.
	Excavation of Temporary Fill from Demolition Stage
	Relocation of Transformer / Electrical Duct Bank
	Relocation of Water Service Including Valve Chamber
	Relocation of Sanitary Service
	Addition of underground tank to mitigate insufficient water supply for fire fighting
	Revisions to Storm Water Management System
	Accommodation of New Fibre Optic Service
City of Toronto Planning Requests	Reduction in building height to preserve laneway housing light and views
	Relocation of building to accommodate new vehicle access strategy, additional parking and preservation of trees
	Procurement of Pedestrian Safety Study for surrounding laneways
	Revisions of site plan to improve pedestrian safety and eliminate curb cuts from street frontage.
	Addition of raised sidewalks and curbs along laneways and subsequent Hydro pole relocations
	Relocation of mechanical air-intake and subsequent redesign of ductwork

Procurement Award Report

Report Name	RFP Award of Telephone and Unified Communications Professional Services
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	J. Di Fonzo, Senior Coordinator, Technical Services
Report Type	New procurment award

Tender/RFP Information

RFP/Tender #	P-061-19	Value + Net HST	$259,231.00
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

The telephone, voice mail and related telephone systems in the schools and departments are over 20 years old and beyond their expected lifecycle.

A project has been initiated to determine requirements, review available telephone and unified communications technologies, develop the solution architecture and design, propose solution options with associated costs and benefits, procure the recommended solution and oversee the project implementation and migration to the new solution.

Professional services with expertise in business and process analysis, technical skills in telephone communication systems and unified communications technologies and project management skills are required for this project.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	Nielsen Consulting Inc.
Winning Bid Value + Net HST	$259,231.00
Budget Source	IT Infrastructure Reserve
Budget Source approval (Report & Date)	2017-18 Revised Budget Estimates December 13, 2017 Funds Restriction – 2017-18 ICT Budgets September 25, 2018
Under/Over Budget	Within approved budget

Formal Award Recommendation

That RFP (P-061-10) for telephone and unified communication professional services be awarded to Nielsen Consulting Inc. at a costs inclusive of net taxes of $259,231.00 and that the project be funded from the IT Infrastructure Reserve.

Procurement Award Report

Report Name	Renewal of Microsoft EES (Enrolment for Education Solutions) Agreement
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	J. Di Fonzo, Senior Coordinator, Technical Services
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	$984,342.28
Term Start Date	November 1, 2019	Term End date	October 31, 2020

Description of Goods/Service or Change

This the renewal of the 3rd year of the 3-year Microsoft licensing agreement. The Microsoft EES agreement is a subscription license to various Microsoft software products for computers and servers.

Procurement Process

Procurement Type	Choose an item.
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	n/a
Name of Recommend Vendor/Bidder	Softchoice
Winning Bid Value + Net HST	$984,342.28
Budget Source	ICT Services Division - Operations budgets
Budget Source approval (Report & Date)	2019- 2020 Budget Estimates – Overall Instructional Volumes 1, 2, 3, 4 2019- 2020 Budget Estimates – Non-Instructional Volumes 5, 6 June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the 3rd year of the 3-year Microsoft EES agreement be renewed through Softchoice at a cost of $984,342.28 inclusive of net taxes.

Procurement Award Report

Report Name	Ope 2019 003 Custodial Equipment Unit-Price Contract Extension
Division	Environmental Support Services
SO/Executive	M. Farrell, (Acting) Superintendent of Environmental Support Services
Initiator/Requestor	S. Martens, fficer Environmental Services
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #	P-030-17	Value + Net HST	$153.240.00
Term Start Date	September 12, 2019	Term End date	September 13, 2020

Description of Goods/Service or Change

This report recommends the extension of the current Custodial Equipment Unit Price contract for the first one (1) year option, to the vendors meeting Board specifications as evaluated under Tender P-030-17 being; Bunzl Cleaning and Hygiene (formerly Apex Sanitation Product Ltd.), Flexo Products Ltd., Superior Solutions Ltd. and Swish Maintenance Ltd.

There are no immediate financial implications, as funds are not encumbered until a purchase order is placed.

Funding is provided through the Facilities Operation Budget based on the availability of funds. Annual expenditures for these items is approximately $150,000.00 plus net HST per year.

. The Board maintains a catalogue of custodial equipment, which provides unit pricing and approved vendors for a range of items used in custodial operations at board locations.

. The Board tenders for cleaning equipment used in custodial operations. The items catalogued include vacuums; floor scrubbers; fans; pressure washers; weed trimmers; salt spreaders and snow blowers. Supervisory staff on an "as required" basis purchase this equipment subject to budget availability.

. On September 6, 2017, the Board awarded Tender P-030-17 *(Ope 2016 018).* The term of the contract was fixed for a two (2)-year period with options for two (2) additional one (1)-year extensions at the Board's discretion. The first two (2) years of the contract expires on September 11, 2019.

4. Materials Management contacted the various vendors to obtain pricing for the first option year of the contract. The pricing obtained contained decreases and increases which ranged from -12% to 28%. The overall increase is averaged at 1%. A summary of the equipment, unit prices, and vendors recommended is included in the table "Pricing Summary for Ope 2019 003".

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommend Vendor/Bidder	Various
Winning Bid Value + Net HST	Various
Budget Source	Facilities Operations
Budget Source approval (Report & Date)	Ope 2016 018, September 6, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

1. That the current custodial equipment contract be extended for an additional one (1) year under Tender P-030-17 with the following vendors; Bunzl Cleaning and Hygiene, Flexo Products Ltd., Superior Solutions Ltd. and Swish Maintenance Ltd based on the pricing summary included.

Appendix A

Pricing Summary for Ope 2019 003

ITEM	VENDOR	MANUFACTURE	MODEL	PRICE	INCREASE	NEW PRICE
COMMERCIAL WET/DRY VACUUM - 5-7 GALLONS	no compliant					
COMMERCIAL WET/DRY VACUUM - 8-10 GALLONS	no compliant					
COMMERCIAL WET/DRY VACUUM - 10-15 GALLONS	no compliant					
HEAVY DUTY -COMMERCIAL UPRIGHT VACUUM 14"	Superior	PROTEAM	PROFORCE 1500XP	$ 423.17	**0%**	**$ 423.17**
LIGHT DUTY -COMMERCIAL UPRIGHT VACUUM 14"	Superior	PROTEAM	PROGEN 15	$ 400.86	**0%**	**$ 400.86**
COMMERCIAL CARPET EXTRACTOR 15"	Superior	NACECARE	AVB9X	$ 2,024.25	**28%**	**$ 2,600.00**
Accessory -Upholstry cleaning tool with a minimum 10 ft hose.	Superior	NACECARE		$ 354.44	**0%**	**$ 354.44**
AUTOMATIC FLOOR SCRUBBER - 20" Electric	Apex	VIPER	AS430CSCRU-CSAPKG	$ 1,380.95	**0%**	**$ 1,380.95**
AUTOMATIC RIDE-ON FLOOR SCRUBBER - 28"	Superior	NACECARE	TGB 2128	$ 10,765.38	**0%**	**$ 10,765.38**
AUTOMATIC FLOOR SCRUBBER - 20" (alternate unit being offered)	Flexo	VIPER	AS5160T	$ 5,090.91	**-12%**	**$ 4,550.00**
AUTOMATIC FLOOR SCRUBBER - 26" (alternate unit being offered)	Flexo	VIPER	FANG 26T	$ 7,266.67	**-11%**	**$ 6,495.00**
AUTOMATIC FLOOR SCRUBBER - 28"	Apex	ADVANCE/NILFISK	ST750 28D W242 OBC PH	$ 8,813.49	**0%**	**$ 8,813.49**
STAND UP/ON FLOOR SCRUBBER – 20”	Apex	ADVANCE/NILFISK	SC1500 20D ECOFLEX	$ 7,174.02	**0%**	**$ 7,174.02**
STAND UP FLOOR SCRUBBER 26”	Apex	ADVANCE/NILFISK	SC3000	$ 11,773.57	**0%**	**$ 11,773.57**
2-SPEED FLOOR MACHINE - 20" with Splash Guard	Superior	CENTAR	RABBIT 3F 2 SPEED	$ 1,853.27	**0%**	**$ 1,853.27**
Accessory to 2- speed floor machine – carpet cleaning poly brush – solution tank for carpet cleaning.		CENTAR	WATER TANK - 2A88920	$ 438.56	**0%**	**$ 438.56**
Accessory to 2- speed floor machine – Baseboard cleaning system with drive block for above floor scrubber		CENTAR	SCRUB JAY #3	$ 270.39	**0%**	**$ 270.39**
2-SPEED FLOOR MACHINE - 20" without Splash Guard or accessories	Flexo	VIPER	VN20DS	$ 854.55	**0%**	**$ 854.55**
SWEEPER 27" (WALK BEHIND) (alternate unit being offered)	Flexo	VIPER	AD50000504	$ 472.73	**3%**	**$ 486.95**
FLOOR DRYING FAN (alternate unit being offered)	Flexo	JOHNNY VAC	ZJV3004W	$ 181.82	**3%**	**$ 187.27**
COLD WATER PRESSURE WASHER, ELECTRIC	Swish	KARCHER	1.520-916.0	$ 829.88	**2%**	**$ 846.48**
COMMERCIAL 8-GALLON (DRY) PUSH BROADCAST SPREADER	Swish	ADVANTAGE	8404621	$ 149.05	**2%**	**$ 152.03**
TILT TRUCK 1/2 CU YD	Superior	TECHSTAR	420EC TECHTRUCK	$ 437.40	**0%**	**$ 437.40**
CUBE TRUCK 8 CU FT	Swish	TECHSTAR	111ECS	$ 154.86	**2%**	**$ 157.96**
PLATFORM TRUCK	Swish	CONTINENTAL	5860C	$ 382.94	**2%**	**$ 390.00**
				averaged overall increase	**1%**	