

SPECIAL EDUCATION ADVISORY COMMITTEE REGULAR MEETING

AGENDA December 4, 2019

Trustee Angela Kennedy

Sandra Mastronardi
Autism Ontario

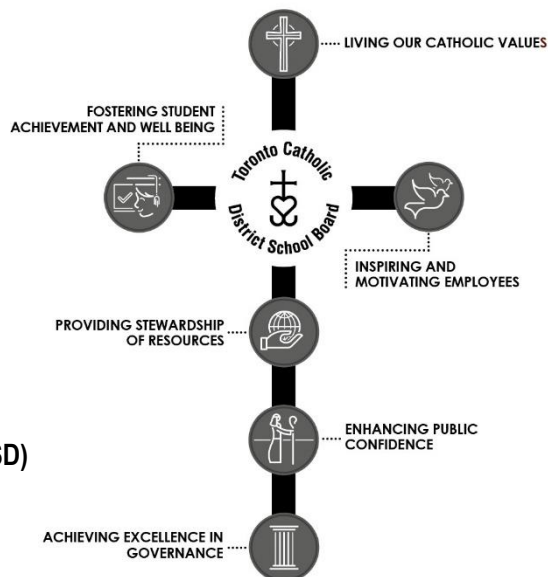
Melanie Battaglia
Community Representative

Lori Ciccolini
Community Representative

Lori Mastrogiuseppe
Fetal Alcohol Spectrum Disorder (FASD)

Tyler Munro
Integration Action for Inclusion
Representative

OUR STRATEGIC DIRECTION 2016-2021



Gizelle Paine
LD Toronto Chapter Representative

Mary Pugh
VOICE for Hearing Impaired

Glenn Webster
Ontario Assoc. of
Families of Children
with Communication
Disorders

George Wedge
Easter Seals

Trustee Members
Nancy Crawford
Daniel Di Giorgio

MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298

Rory McGuckin
Director of Education

Joseph Martino
Chair of the Board

Terms of Reference for the Special Education Advisory Committee (SEAC)

The Special Education Advisory Committee (SEAC) shall have responsibility for advising on matters pertaining to the following:

- (a) annual SEAC planning calendar;**
- (b) annual SEAC goals and committee evaluation;**
- (c) development and delivery of TCDSB Special Education programs and services;**
- (d) TCDSB Special Education Plan;**
- (e) Board Learning and Improvement Plan (BLIP) as it relates to Special Education programs, Services, and student achievement;**
- (f) TCDSB budget process as it relates to Special Education; and**
- (g) public access and consultation regarding matters related to Special Education programs and services.**

SEAC shall also make recommendations to Board pertaining to these matters, in order to improve the lives of students with Special Education Needs and their families.

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AGENDA THE REGULAR MEETING OF THE SPECIAL EDUCATION ADVISORY COMMITTEE

PUBLIC SESSION

Wednesday, December 4, 2019

7:00 P.M.

Pages

1. Celebration of the Eucharist by Fr. Obinna Ifeanyi
2. Secretary Calls the Meeting to Order
3. Roll Call & Apologies
4. Approval of the Agenda
5. Election of Chair
6. Election of Vice-Chair
7. Declarations of Interest
8. Approval & Signing of the Minutes of the Meeting held November 20, 2019 1 - 14
9. Delegations
10. Presentations
11. Unfinished Business
12. Notices of Matters and Trustee Matters: (for which seventy-two hours' notice has been given)

12.a	From Tyler Munro regarding Individual Education Plan Completion Rate - Report Request	15
13.	Consent and Review	
14.	Communications	
14.a	Special Education Advisory Committee Monthly Calendar Review	16 - 17
15.	Matters Referred/Deferred to the Committee by the Board and Other Committees	
	<u>From the November 20, 2019 Special Education Advisory Committee Meeting</u>	
15.a	Letters of Interest to Serve as Special Education Advisory Committee Members	
15.a.1	From Sandra Hughes	18 - 20
15.a.2	From Deborah Nightingale	21 - 23
15.b	Inquiry from Tyler Munro regarding Specialized Equipment Amount (SEA) Computer Repair, Loaner Process	
16.	Reports of Officials, and Special and Permanent Committees Requiring Action	
17.	Reports of Officials for Information	
18.	Inquiries and Miscellaneous	
19.	Association Reports	
20.	Update from Trustees on resolutions recommended to the Board by the Committee	
21.	Pending List	
21.a	Pending List as at December 4, 2019	24 - 28
22.	Adjournment for Advent Celebration	

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MINUTES OF THE REGULAR MEETING OF THE SPECIAL EDUCATION ADVISORY COMMITTEE PUBLIC SESSION

HELD WEDNESDAY, NOVEMBER 20, 2019

PRESENT:

Trustees: N. Crawford, Acting Chair
D. Di Giorgio
A. Kennedy, via Teleconference

External

Members: Melanie Battaglia
Lori Mastrogiuseppe
Tyler Munro
Mary Pugh – via Teleconference
Glenn Webster – via Teleconference

Staff: D. Koenig
L. Maselli-Jackman
V. Cocco
R. Macchia
J. Mirabella
D. Reid

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

2. Roll Call & Apologies

Apologies were extended on behalf of Sandra Mastronardi, Lori Ciccolini, and George Wedge.

Absent was Gizelle Paine.

3. Approval of the Agenda

MOVED by Tyler Munro, seconded by Lori Mastrogiuseppe, that the Agenda, as amended to reorder Items 12d) Policy on Guide Dogs, Service Dogs and Service Animals and 12e) Accountability Framework for Special Services 2019, after Item 8a) Notice of Motion from Tyler Munro regarding Individual Education Plan Completion Rate - Report Request; and defer Presentations, Items 7a) Special Education Advisory Committee By-Laws on Agenda Setting and 7b) Exclusion Process to the next earliest available meeting to facilitate Committee members not in attendance at today's meeting, be approved.

On the Vote taken, the Motion was declared

CARRIED

4. Declarations of Interest

There were none.

5. Approval & Signing of the Minutes of the Meeting

MOVED by Lori Mastrogiuseppe, seconded by Trustee Di Giorgio, that the Minutes of the Regular Meeting held October 16, 2019 be approved.

On the Vote taken, the Motion was declared

CARRIED

7. Presentations

7a) Special Education Advisory Committee By-Laws on Agenda Setting deferred to the next available earliest meeting.

7b) Exclusion Process deferred to the next available earliest meeting.

8. Notices of Motion

8a) From Tyler Munro regarding Individual Education Plan Completion Rate - Report Request will be considered at the December 4, 2019 Meeting.

12. Communications

Glenn Webster disconnected via Teleconference at 8:20 pm.

MOVED by Trustee Di Giorgio, seconded by Tyler Munro, that Item 12d) be adopted as follows:

12d) Policy on Guide Dogs, Service Dogs and Service Animals received and referred to staff.

Trustee Kennedy disconnected via Teleconference at 8:29 pm.

Quorum was lost and the Chair declared a five-minute recess.

The meeting resumed with Trustee Crawford in the Chair.

Trustee Kennedy and Glenn Webster reconnected via Teleconference at 8:30 pm.

The attendance list remained unchanged.

12d) Policy on Guide Dogs, Service Dogs and Service Animals (continued).

On the Vote taken, the Motion was declared

CARRIED

MOVED by Tyler Munro, seconded by Melanie Battaglia, that Item 12e) be adopted as follows:

- 12e) Accountability Framework for Special Services 2019-20** received and referred to staff.

Trustee Kennedy disconnected at 8:59 pm.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Glenn Webster, seconded by Melanie Battaglia, that Item 12f) be adopted as follows:

- 12f) Advent Dinner – Wednesday, December 4, 2019 at 8:00 pm** that the mass commence at 6 pm, the SEAC meeting at 7:00 pm and the advent dinner at 8:00 pm.

On the Vote taken, the Motion was declared

CARRIED

9. Unfinished Business

MOVED by Lori Mastrogiuseppe, seconded by Trustee Di Giorgio, that Item 9a) be adopted as follows:

- 9a) Proposed Timeline for Review of Special Education Plan during the 2019-2020 Academic Year** received.

On the Vote taken, the Motion was declared

CARRIED

10. Consent and Review

The Chair reviewed the Order Paper and the following Items were held:

- 11a) Tyler Munro;
- 11b) Tyler Munro;
- 11c) Tyler Munro;
- 11d) Tyler Munro;
- 11e) Tyler Munro;
- 11f) Tyler Munro;
- 11g) Melanie Battaglia;
- 11h)
- 12a) Tyler Munro;
- 16a.i) Melanie Battaglia;
- 16.a.ii) Melanie Battaglia;
- 16b) Tyler Munro;
- 16c) Tyler Munro; and
- 16d) Tyler Munro

MOVED by Melanie Battaglia, seconded by Lori Mastrogiuseppe, that the Items not held be received.

On the Vote taken, the Motion was declared

CARRIED

ITEMS NOT HELD AS CAPTURED IN THE ABOVE MOTION

- 12b) Special Education Superintendent Update;
- 12c) Conseil Scolaire Catholique Providence Letters to the Minister of Education regarding Fetal-Alcohol Syndrome Disorder (FASD), Class Size Changes, Funding Cuts to Students with Autism Spectrum Disorder (ASD) and Teacher/Student Ratio;
- 14a) Progress Report on Auditor General of Ontario Recommendations; and
- 19a) Pending List as at November 20, 2019

11. Considerations of Motions

MOVED by Tyler Munro, seconded by Glenn Webster, that Item 11a) be adopted as follows:

11a) From Tyler Munro regarding Special Needs Children's Participation in Advanced Programs:

WHEREAS: The mission of the Toronto Catholic District School Board (TCDSB) is to be an inclusive learning community uniting home, parish and school and rooted in the love of Christ;

WHEREAS: The Ontario Human Rights Commission's (OHRC) policy on accessible education for students with disabilities prohibits systemic discrimination; and

WHEREAS: The Ministry of Education's data indicates a disproportionately high number of gifted students are in some advanced programs, and a disproportionately low number of students with other identification are not in advanced programs (St. Michaels Choir and Cardinal Carter Academy for the Arts, Appendix A of the report);

BE IT RESOLVED THAT: SEAC recommend to the Board that a report be prepared for the end of the 2018/19 school year, and subsequent school years, with the total enrolment in each type of advanced program, the number of Individualized Education Program (IEP) students enrolled and the percentage of students with IEPs in those programs which include, and are not limited to, Arts programs, Advanced programs, Cardinal Carter, French Immersion, French Extended, International Baccalaureate, International Language, Geography, English, Mathematics and Science (GEMS), Specialist High School Major (SHSM) programs, St. Michael's Choir and Science, Technology, Engineering, Art and Mathematics (STEAM), and similar programs to determine if the programs have a reasonably proportional mix of students who are gifted and have other exceptionalities to demonstrate the TCDSB practices are compliant with OHRC policy and the TCDSB's Mission Statement.

On the Vote taken, the Motion was declared

LOST

Melanie Battaglia, Trustee Di Giorgio, Lori Mastrogiuseppe and Mary Pugh voted in opposition of the Motion.

MOVED by Tyler Munro, seconded by Melanie Battaglia, that Item 11b) be adopted as follows:

11b) From Tyler Munro regarding Special Equipment Amount (SEA)

Processing Time:

WHEREAS: The mission of the TCDSB is to be an inclusive learning community uniting home, parish and school and rooted in the love of Christ;

WHEREAS: The Provincial Auditor, the OHRC and other organizations have reported concerns about significant delays in SEA claims at some Boards;

WHEREAS: The sooner a SEA claim is processed and the equipment is being used in the classroom, the smaller the education gap is for the special needs student and the easier it is for a teacher to maintain an inclusive classroom;

WHEREAS: A large majority of SEA claims are technology related and can be processed in a few days to a week; and

WHEREAS: SEAC is getting inconsistent reports on delivery of SEA computers from parents and staff;

BE IT RESOLVED THAT: SEAC recommend to the Board that a report be created for the 2018/19 school year and presented to SEAC and the Board annually; thereafter, a list of the number of SEA claims by type (Computer and other) and the average days to process all completed claims by each type of claim using the following points in time:

1. School identifies need for a claim;
2. SEA desk receives claim;
3. SEA equipment shipped to school;
4. Date student training is completed and they are actively using equipment in the classroom and following the sample report laid out below:

Year 2018/19 Claim Type	No. of Claims Completed	Average Days from Need Identified to Claim Accepted	Average days from accepted to shipped to school	Avg. days from shipped to school to actively in use.	Total Days*
Computer	1223	17	23	20	60
Other	35	19	35	5	59

Where “Number of claims completed” is the total completed claims during the school year.

The “Average days from need identified to claim accepted” is the total days between point two less point one for all claims of that type divided by the number of that type of claim completed.

The “Average days from accepted to ship to school” is the total days between point three less point two for all claims of that type divided by the number of that type of claim completed.

The “Average days from ship to school to actively in use” is the total days between point four less point three for all claims of that type divided by the number of that type of claim completed.

The “Total days” is the total days between point four less point one for all claims of that type divided by the number of that type of claim completed.

Lori Mastroguseppe left the table.

Quorum was lost and the Chair declared a five-minute recess.

The meeting resumed with Trustee Crawford in the Chair.

Lori Mastroguseppe returned to the table.

The attendance list remained unchanged.

On the Vote taken, the Motion was declared

LOST

Trustees Crawford and Di Giorgio, Melanie Battaglia, Lori Mastrogiuseppe and Glenn Webster voted in opposition of the Motion.

MOVED by Tyler Munro, seconded by Melanie Battaglia, that Item 11c) be adopted as follows:

- 11c) From Tyler Munro regarding Gap in Individual Education Plan (IEP) Process** that SEAC recommend to the Board that an IEP completion date be added to the Case Conference or School Based Support Learning Team (SBSLT) form.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Tyler Munro, seconded by Melanie Battaglia, that Item 11d) be adopted as follows:

- 11d) From Tyler Munro regarding Special Education Graduation Rate:**

WHEREAS: The mission of the TCDSB is to be an inclusive learning community uniting home, parish and school and rooted in the love of Christ;

WHEREAS: Completing high school successfully is a critical component for a full and productive life beyond high school;

WHEREAS: The Ministry of Education has reported a high incidence of students with IEP not completing high school across the province; and

WHEREAS: The OHRC has raised concerns about the high level of people with disabilities who did not complete high school in the correctional system.

BE IT RESOLVED: That SEAC recommend to the Board that an annual “Special Education Needs Students (SENS) Graduation report” be prepared for the Board and SEAC on Special Needs students starting with the 2018-19 year Grade 12 students with an IEP excluding gifted with the following:

1. Total number of students who enrolled and attended;
2. Number of students who graduated with an Ontario Secondary School Diploma (OSSD);
3. Number of students who graduated with an Ontario Secondary School Certificate (OSSC);
4. Number of students who graduated with a Certificate of Attendance;
5. Number of students who enrolled in the next school year. (fifth year, sixth year, seventh year);
6. Number of students who did not return due to aging restrictions and did not graduate with an OSSD, OSSC or Certificate of Attendance;
7. Number of students who did not graduate and did not return for other reasons than above but completed the school year; and
8. Number of students who did not complete the school year.

We ask that the report be prepared annually and include the five most recent years of accumulated history listed by school year going forward. (i.e. in the first years, report will only have 2018-19 results, the second year will have 2018-19 and 2019-20, etc...) and Board-wide results for all students and, if possible, Provincial comparable.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Tyler Munro, seconded by Melanie Battaglia, that Item 11e) be adopted as follows:

11e) From Tyler Munro regarding New Member Recruitment for SEAC (Community and Association Reps):

WHEREAS: Education Act Regulations 464/97 “Special Education Advisory Committees” (SEAC) allow the TCDSB to have 19 members composed of three Trustees, 12 association representatives and four community representatives;

WHEREAS: TCDSB’s current SEAC, as of the September 18, 2019 meeting, has 12 members composed of three Trustees, seven association representative and two community representatives; and

WHEREAS: There are currently vacancies for five association representatives and two community representatives on the TCDSB’s SEAC;

BE IT RESOLVED: That SEAC recommend to the Board that the posting below go out in all Board-wide email blasts for the month of January and we request that it be included in all the January 2020 monthly school newsletters to parents and placed prominently on the Board’s website with appropriate links to volunteer forms.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Glenn Webster, seconded by Tyler Munro, that all Items not discussed be deferred to the December 4, 2019 meeting and/or the January

22, 2020 meeting, as determined by the Chair and the Superintendent of Special Services.

On the Vote taken, the Motion was declared

CARRIED

ITEMS NOT DISCUSSED AS CAPTURED IN ABOVE MOTION

- 11f) Consideration of Motion from Tyler Munro regarding New Member Recruitment for SEAC (Association Reps);
- 11g) Consideration of Motion from Melanie Battaglia regarding Third Party Protocol;
- 11h) Consideration of Motion from Sandra Mastronardi regarding Applied Behavioural Analysis (ABA) and Accessibility;
- 12a) Special Education Advisory Committee Annual Calendar;
- 16a) Letters of Interest to Serve as Special Education Advisory Committee Members:
 - 16a.1) From Sandra Hughes; and
 - 16.a.2) From Deborah Nightingale;
- 16b) Inquiry from Tyler Munro regarding Special Education Advisory Computer Repair, Loaner Process;
- 16c) Inquiry From Tyler Munro regarding Special Education Fair; and
- 16d) Inquiry From Tyler Munro regarding Email Blasts

20. Adjournment

MOVED by Tyler Munro, seconded by Melanie Battaglia, that the meeting be adjourned.

On the Vote taken, the Motion was declared

CARRIED

SECRETARY

CHAIR

Consideration of Motion: IEPs Completion Rate - Report request

To: SEAC

December 4, 2019

Moved By: Tyler Munro, SEAC Representative for Integrated Action for Inclusion.

Seconded by:

Whereas the mission of the TCDSB is to be an inclusive learning community uniting home, parish and school and rooted in the love of Christ;

Whereas special needs students without an IEP detailing their needed accommodations will not meet their potential at school, may become disruptive at school and become alienated.

Whereas the Auditor General of Ontario in their 2008 report raised concerns about IEP not being completed in a timely manner. (Section 4.14. Recommendation 9, page 392)

Whereas the Ministry of Education's IEP Resource Guide states:

"The thirty-day requirement for completion of an IEP applies to the IEPs of all students, including those who have not been formally identified as exceptional but who receive a special education program and/or service." (pg. 42)

Whereas the TCDSB does not provide a public report to SEAC or the Board on how many IEPs are to be created within 30 school days or the beginning of the school year or term/semester and the number and percent of IEPs completed within the 30-school day requirement.

Therefore be it resolved that

SEAC recommends to the board a report be prepared for the counting the number of IEPs due at the beginning of a school year or term/semester and the number and percent of completed IEPs that were sent to parents on or before the 30-school day period has passed.

The report to Include IEPs due no earlier than the beginning of the 2019/20 school year.

The report to accumulate new reporting periods as the 30-school day period expires.

The report should not include more than the previous 5 school years of reporting.

The report to separate Elementary and Secondary results with a board wide cumulative result.

The report to be sent to SEAC within 90 days of the beginning of a school year, term/semester on a semi-annual basis.

The report to be sent to the Board on annual or semi-annual basis at their discretion.

SEAC Annual Calendar

Month	Annual Activities/Topics	Board Events/Deadlines
January	<ul style="list-style-type: none"> - Review of Draft SEAC Calendar - S.O. Updates - Set SEAC goals for the year - Annual Accessibility Report 2019 - Policy review of Special Education Programs (S.P.01) - Multi-year Accessibility Plan/AODA-Updates - Mental Health Annual Report 2017-18 - Auditor Report – Ministry Funding and Oversight of School Boards - Priority Budget Setting Discussion (effective January 2020) - Special Education Plan Review 	<ul style="list-style-type: none"> - Grade 9 EQAO Testing takes place in Secondary Schools - Long Term Accommodation Program Plan (ongoing)
February	<ul style="list-style-type: none"> - Review of SEAC Calendar - S.O. Updates - Special Education Plan: Review Program Specific Resources for Parents - TCDSB Equity Plan Presentation - Auditor Report – School Board's Management of Financial and Human Resources - Special Education Plan Review 	<ul style="list-style-type: none"> - Multi-Year Strategic Plan (MYSP) - New term begins in Secondary Schools that operate on semesters - Report Cards are distributed (Elementary and Secondary) - Parent-Teacher Conferences
March	<ul style="list-style-type: none"> - Review of SEAC Calendar - S.O. Updates - Continue consultation on Special Education Programs and Services - Safe Schools Committee Update - Mental Health Committee Update - Budget Approval Updates - Special Education Plan Review 	Ontario Secondary School Literacy Test (OSSLT) takes place
April	<ul style="list-style-type: none"> - Review of SEAC Calendar - S.O. Updates - Financial Report as at January, 2019 - GSNs - March 31st Special Education student count - Update to Special Education Programs for 2019-20 - Budget Approval Updates - Special Education Plan Review 	<p>ONSIS report on identified students</p> <p>Autism Awareness Month</p>
May	<ul style="list-style-type: none"> - Review of SEAC Calendar - S.O. Updates - Student Grants 2019-2020 - Pro Grants Application Update - Budget Approval Updates - Special Education Plan Review 	<p>Budget Consultation continues</p> <p>EQAO Assessment</p>

SEAC Annual Calendar

June	<ul style="list-style-type: none"> - Review of SEAC Calendar - S.O. Updates - Budget approval update - Status of PRO Grant application - Special Education Plan Review 	EQAO Grade 3 and 6 Testing
July		<ul style="list-style-type: none"> - School Board Submits balanced Budget for the following year to the Ministry - Special Education Report Checklist submitted to the Ministry of Education
August		
September	<ul style="list-style-type: none"> - Review of SEAC Calendar - S.O. Updates - Review TCDSB Accessibility Plan (September 2022) - Develop or review SEAC annual Agenda/Goals - Association Reports (if any) - Special Education Plan Review - Annual Safe Schools Report 	
October	<ul style="list-style-type: none"> - Review of SEAC Calendar - S.O. Updates - Special Education Plan Review 	<ul style="list-style-type: none"> - EQAO Preliminary Results for Gr. 3 and 6 and OSSLT - Reports on Student Numbers of Elementary and Secondary School Students to be submitted the Ministry of Education - Engagement and Governance Supports Discussion Guide
November	<ul style="list-style-type: none"> - Review of SEAC Calendar - S.O. Updates - AFSE Report: Exceptionality Frameworks-Goals & Outcomes, EQAO Student Achievement Data (for various exceptionalities as appropriate) - Continue to Review elements of the Special Education Plan - Engagement and Governance Supports Discussion - Professional Learning Plan - Mental Health Annual Report - Special Education Fair - Special Education Plan Review 	<ul style="list-style-type: none"> - EQAO Results for Gr. 3, 6, 9 (math), and Gr. 10 (OSSLT) - Engagement and Governance Supports Discussion Guide - ONSIS report on identified students - Year End for School Board Financial Statements
December	<ul style="list-style-type: none"> - Review of SEAC Calendar - S.O. Updates - SEAC Elections (Inaugural) - SEAC Mass and Social 	Independent review of assessment and reporting



Special Education Advisory Committee (SEAC) Membership Application

Individuals must complete the following application form for consideration to be a member of TCDSB Special Education Advisory Committee (SEAC).

Position applying for: ☒ Community Member OR ☐ Local Associations Membership

Surname:	Hughes	First Name:	Sandra
Main Contact Number:		Alternate Contact Number:	
E-mail address:			
Child(ren)'s School(s):			
Organization Name:	New Haven Learning Centre		
Organization Address:	301 Lanor Avenue, Toronto, ON, M8W 2R1		
Main Contact Person:	Sandra Hughes, Executive Director		
Main Contact Number:			
1. To which other TCDSB parent organizations do you presently belong: <input type="checkbox"/> CSAC <input type="checkbox"/> CPIC <input type="checkbox"/> TAPCE x <input type="checkbox"/> None			
2. List the community organizations/groups in which you are currently a member and provide a brief outline of your role within each of these organizations: Board member of Special Olympics Ontario, Community member of Canadian Autism Alliance Association, Community Member of Autism Ontario, member of ONTABA, ABAI.			
3. Briefly outline the reasons why you are interested in being a member of this committee: I believe as a non-profit charitable organization in the GTA, I can contribute to a better understanding of ABA and its application in and outside of the school system. I also believe I can add my over 20 years of supporting both intensive and transitional services for individuals with autism and related disorders to the discussion at these meetings, respectfully listening and sharing in the belief that all students have the potential to reach fulfilling lives.			
4. Please identify and explain any related personal and/or professional experiences which you have that would assist you in the role of a committee member: As the Executive Director of New Haven Learning Centre, a private school and charitable non-profit, I believe I have a wealth of both direct and indirect experience in the sector of special education that I am happy to share with the community membership.			
5. Would your personal and/or professional experiences place you in a Conflict of Interest in regards to being a member of this Committee: x <input type="checkbox"/> NO			



Special Education Advisory Committee (SEAC) Membership Application

<input type="checkbox"/> YES Please explain:	
6. Have you been selected to be part of another TCDSB Committee within the past 12 months? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES Please specify the Committee:	
7. Do you support the Catholic Mission/Vision of TCDSB? I am in support of both the mission and vision of the TCDSB and welcome the opportunity to increase my knowledge of how to support their objectives.	
8. Provide any additional comments to be considered in regards to your participation on this committee: I welcome the opportunity to both participate and provide input as a community member dedicated to the betterment of others.	
<i>Completed membership application form and request for nomination letter submitted by Sandra Hughes (Applicant to enter full name in the gray shaded box) to the attention of the Director of Education and SEAC Chair via email to:</i> rory.mcguickin@tcdsb.org & angela.kennedy@tcdsb.org	
Date:	October 7 th , 2019

Important

- All nominations shall be made in writing by the executive of the local chapter to the Director of Education/Secretary of the board no later than October 31st in the year of the Board's election.
- The appointment of members will be made at the Inaugural Meeting of the Board.

For further details on the Policy for the Special Education Advisory Committee, please refer to Policy No. A23 on the TCDSB website at:

<https://www.tcdsb.org/Board/Policies/Documents/A23.pdf>

Royal Patron
Her Royal Highness
The Countess of Wessex

September 24th, 2019

Chair
John Turner

Dear Ms. Kennedy, Ms. Maselli-Jackman, Mr. Rory McGuckin
and current members of the SEAC committee,

Board Members

Ross Ames
John Crean
Mike Harris
Mike Harrison
Dennis Koren
Jackie Martin
Robert Armstrong

It is with great interest that I wish to submit my letter of interest to the TCDSB SEAC decision making committee for consideration to be added to the committee membership in the 2019-2020 school year. This can come, in part, through an email exchange with Melanie Battaglia early in September of this year.

Executive Director

Sandra Hughes, M.Ed., BCBA

Clinical Director

Jennifer Hieminga, M.Ed., BCBA

T 416-259-4445

F 416-259-2023

info@newhavencentre.com

301 Lanor Avenue

Toronto, Ontario

M8W 2R1

My name is Sandra Hughes, and I have worked in the field of special education, treatment and therapeutic intervention for individuals with autism and related disorders over 22 years. I hold a Bachelor's degree from McGill University and a Master's degree in Education from Trinity College Dublin, Ireland. I am also a Board certified Behaviour Analyst, practicing in both provincial and international levels focusing on services to those 2- 30 years of age.

Charitable Registration Number
87888 6662 RR00001

I believe I can contribute to both the discussion and possible dissemination of information both in the focus on inclusivity and specialized services, when needed. I have worked in private sector, government sector management positions and am now the Executive Director of New Haven Learning Centre since

2016. I believe fundamentally in individualized services when needed with a priority on meeting the needs of many. I am an ongoing members of ONTABA, CASDA, ABAI and advocate frequently for evidence-based educational programs at all levels of ability.

It would be my pleasure to speak in more depth as to the interest and focus on the committee at this time and see if I can be a valued contributor within the Catholic educational system. Please note I will have email access only for the coming days as I will be at the ABA International conference presenting on pre-vocational training for young adults.

Best regards,



Sandra Hughes, M.Ed., BCBA
Executive Director
New Haven Learning Centre



Treatment and education for individuals with autism



Special Education Advisory Committee (SEAC) Membership Application

Individuals must complete the following application form for consideration to be a member of TCDSB Special Education Advisory Committee (SEAC).

Position applying for: ☐ Community Member OR x ☒ Local Associations Membership

Surname:	Nightingale	First Name:	Deborah
Main Contact Number:	██████████	Alternate Contact Number:	██████████
E-mail address:	████████████████████		
Child(ren)'s School(s):	St. Cyril, St. Bonaventure		
Organization Name:	Association for Bright Children (ABC)		
Organization Address:			
Main Contact Person:	Melissa Rosen, President		
Main Contact Number:	President@abcontario.ca		
<p>1. To which other TCDSB parent organizations do you presently belong:</p> <p style="text-align: center;"> <input type="checkbox"/> CSAC <input type="checkbox"/> CPIC <input type="checkbox"/> TAPCE x None </p>			
<p>2. List the community organizations/groups in which you are currently a member and provide a brief outline of your role within each of these organizations:</p> <p>ABC – parent member</p> <p>Canadian Parents for French – parent member</p> <p>Catholic Women's League - member</p>			
<p>3. Briefly outline the reasons why you are interested in being a member of this committee:</p> <p>As a parent of 5 including 3 gifted children, I am eager to support children of all abilities to thrive and succeed in the Catholic education system.</p>			
<p>4. Please identify and explain any related personal and/or professional experiences which you have that would assist you in the role of a committee member:</p> <p>Formerly a lawyer, I am trained as a psychotherapist. I have experience in the public and private sectors.</p>			
<p>5. Would your personal and/or professional experiences place you in a Conflict of Interest in regards to being a member of this Committee:</p> <p>x <input type="checkbox"/> NO</p> <p><input type="checkbox"/> YES Please explain:</p>			
<p>6. Have you been selected to be part of another TCDSB Committee within the past 12 months?</p> <p>x <input type="checkbox"/> NO</p> <p><input type="checkbox"/> YES Please specify the Committee:</p>			



Special Education Advisory Committee (SEAC) Membership Application

7. Do you support the Catholic Mission/Vision of TCDSB? Yes. I am committed to bringing Christian values into practise in daily life at home and at school.	
8. Provide any additional comments to be considered in regards to your participation on this committee:	
<p><i>Completed membership application form and request for nomination letter submitted by Deborah Nightingale to the attention of the Director of Education and SEAC Chair via email to:</i></p> <p style="text-align: center;">rory.mcguickin@tcdsb.org & angela.kennedy@tcdsb.org</p>	
Date:	October 17, 2019

Important

- All nominations shall be made in writing by the executive of the local chapter to the Director of Education/Secretary of the board no later than October 31st in the year of the Board's election.
- The appointment of members will be made at the Inaugural Meeting of the Board.

For further details on the Policy for the Special Education Advisory Committee, please refer to Policy No. A23 on the TCDSB website at:

<https://www.tcdsb.org/Board/Policies/Documents/A23.pdf>



ASSOCIATION FOR BRIGHT CHILDREN OF ONTARIO
SOCIÉTÉ POUR ENFANTS DOUÉS ET SURDOUÉS DE L'ONTARIO

c/o 4 Simpson Rd.
Bolton, ON L7E 1G9

abcinfo@abcontario.ca

October 16, 2019

Ms. Angela Kennedy
Chair, SEAC
Toronto Catholic District School Board
Catholic Education Centre
80 Sheppard Avenue East
Toronto, Ontario M2N 6E8

Dear Ms. Kennedy,

I am writing to nominate Deborah Nightingale for the position of S.E.A.C. Representative for the Association for Bright Children of Ontario on the Special Education Advisory Committee of the Toronto Catholic District School Board. This nomination is for the remainder of the 2018-2022 term.

Ms. Nightingale has the qualifications required under the Ontario Education Act:

- Canadian citizen
- resident of the board's jurisdiction
- not an employee of the Board

Ms. Nightingale is a member in good standing of the Association for Bright Children of Ontario. The Association for Bright Children of Ontario is a Provincial Association as described in Regulation 464/97 and represents the Gifted Exceptionality.

Ms. Nightingale may be contacted at [REDACTED]
[REDACTED]

Please feel free to contact me if you would like any additional information. Thank you,

Regards,

Melissa Rosen

President,
The Association for Bright Children of Ontario

Cc: Deborah Nightingale

**SPECIAL EDUCATION ADVISORY COMMITTEE
PENDING LIST TO December 4, 2019**

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	February 20, 2019 SEAC	November 2019 TBC	Student Achievement	Physically Disabled Students Identified in the Accountability Framework that SEAC recommend to Board that the number of students with physical disability either as their primary or secondary exceptionality be identified. <i>Motion carried at February 20, 2019 SEAC meeting; approved at March 28, 2019 Board Meeting</i>	Associate Director- Academic Affairs
2	March 27, 2019 SEAC	TBC	Regular Board	That the Board direct staff to provide a report with respect to the following Items and report back to Board: *Whether the exclusions listed were documented as "safety" exclusions or "disciplinary" exclusions, in light of page 5 of the Report, excerpted below: <i>"The Annual Safe School Report is directly linked to Safe School Legislation. However, Safety Exclusions under 265 (1)m of the Education Act are not tracked by the Safe School department as they are not associated with Safe Schools legislation; nor is there any</i>	Superintendent of Special Services

SPECIAL EDUCATION ADVISORY COMMITTEE
PENDING LIST TO December 4, 2019

			<p><i>requirement for the Board to report those to the Ministry of Education. Safety exclusions are not considered disciplinary and also include Police exclusions which school Principals are mandated to adhere to until an active police investigation is complete. In any event, there is an expectation that the student will return to a school of the TCDSB. Exclusions are thus not a metric that is linked to the Safe Schools Annual Report. Instead, Safety Exclusions deal with programming alternatives that support a successful academic and social-emotional transition back to a school." (p. 5);</i></p> <p>*Whether the students with the listed exclusions had a history of discipline issues prior to the exclusion, including but not limited to warnings, suspensions and expulsions;</p> <p>*The subcategory of students listed as excluded from December 2013 to and including February 2016 as follows: (i) students not in receipt of Special Education services; (ii) students with an Individualized Education Program (IEP); (iii) by exceptionality (using the Ministry's</p>	
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**SPECIAL EDUCATION ADVISORY COMMITTEE
PENDING LIST TO December 4, 2019**

				<p>14 categories of exceptionalities); and (iv) whether the exclusion was due to police direction/court order or the principal's discretion;</p> <p>*Whether the parents/guardians of the students listed as excluded were provided with a Written Appeal Hearing Policy and/or procedure (the "Policy") regarding the Appeal Hearing Information identified in the chart, and if so (i) to provide a copy of the Policy to SEAC; and (ii) to advise whether the Policy is publicly available on the school Board's website and, if so, to provide a copy of the web page;</p> <p>*The number of students excluded from March 2016 up to and including December 2018, subcategorized as follows: (i) students not in receipt of Special Education services; (ii) students with an IEP; (iii) by exceptionality (using the Ministry's 14 categories of exceptionalities); (iv) whether the exclusion was due to police direction/court order or the principal's discretion; and (v) whether the excluded students had a history of discipline issues prior to the exclusion, including but not</p>	
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**SPECIAL EDUCATION ADVISORY COMMITTEE
PENDING LIST TO December 4, 2019**

			<p>limited to warnings, suspensions and expulsions;</p> <p>*Whether the TCDSB has a written policy and/or procedure on when and for how long the Board and/or principal may exclude a student under Section 265(1)(m) of the Education Act, and, if so, (i) to provide a copy of the Policy to SEAC; and (ii) to advise whether the Policy is publicly available on the school Board's website and, if so, to provide a copy of the web page;</p> <p>*How a teacher marks a student absent for attendance when the student has been excluded from school for all or part of a school day; and</p> <p>*Where and with what service provider(s) an excluded student continues to receive access to their education and uninterrupted learning during the period of exclusion and for how long, i.e. how many hours of academic instruction per day.</p> <p><i>Motion carried at March 27, 2019 SEAC meeting; approved at April 24, 2019 Board meeting.</i></p>	
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**SPECIAL EDUCATION ADVISORY COMMITTEE
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3	October 18, 2019	March 2020	Regular Board	<p>That staff provide SEAC with a written outline of what supports/accommodations are available to help provide an inclusive landscape for SEN students in joining STEM/STEAM extracurricular activities and what role and responsibilities befall on both Principal and teaching staff in this process (Staff Responses to Various SEAC Recommendations Pertaining to Programming and Supports for Students with Special Education Needs);</p> <p><i>Motion carried at September 18, 2019 SEAC meeting; approved at October 16, 2019 Board meeting.</i></p>	<p>The SO of student success and curriculum will create a report that outlines the supports/accommodations/modifications for exceptional students engaging in STEAM extracurricular activities in our schools.</p>
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