

# STUDENT ACHIEVEMENT AND WELL-BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE REGULAR MEETING Public Session

**AGENDA**  
**March 5, 2020**

**Garry Tanuan, Chair**  
Trustee Ward 8

**Teresa Lubinski, Vice Chair**  
Trustee Ward 4

**Nancy Crawford**  
Trustee Ward 12

**Frank D'Amico**  
Trustee Ward 6

**Michael Del Grande**  
Trustee Ward 7

**Daniel Di Giorgio**  
Trustee Ward 10

**Taylor Dallin**  
Student Trustee

**Norman Di Pasquale**  
Trustee Ward 9

**Angela Kennedy**  
Trustee Ward 11

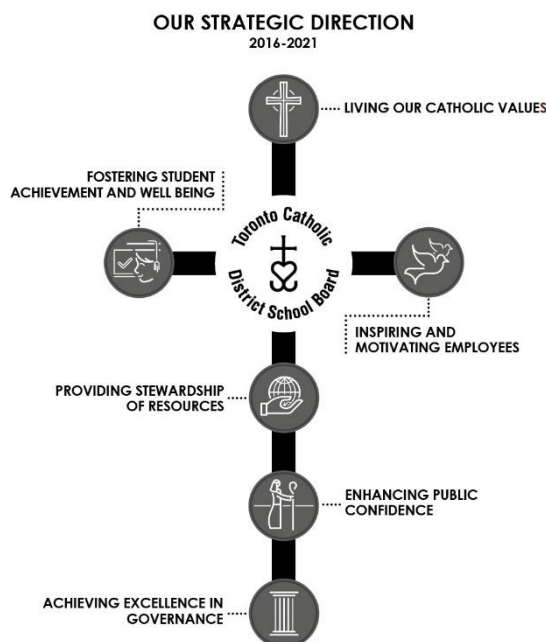
**Ida Li Preti**  
Trustee Ward 3

**Markus de Domenico**  
Trustee Ward 2

**Joseph Martino**  
Trustee Ward 1

**Maria Rizzo**  
Trustee Ward 5

**Kathy Nguyen**  
Student Trustee



## MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.  
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

## VISION

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293**  
**Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298**  
**Assistant Recording Secretary: Sarah Pellegrini, 416-222-8282 Ext. 2207**

**Rory McGuckin**  
Director of Education

**Joseph Martino**  
Chair of the Board

**TERMS OF REFERENCE FOR THE  
STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND  
HUMAN RESOURCES COMMITTEE  
(APPROVED BY BOARD JUNE 5, 2012)**

The Student Achievement and Well-Being, Catholic Education and Human Resources Committee shall have the responsibility for considering matters pertaining to:

**Terms of reference:**

- (a) The Multi-Year Strategic Plan in relation to Student Achievement and Well-Being, Catholic Education and Human Resources particularly focusing on the goals of the following pillars of the Multi-Year Strategic Plan: Living Our Values, Student Achievement and Well-Being and Inspired and Motivated Employees
- (b) Plans for the improvement of Student Achievement (Board Learning and Improvement Plans, School Learning and Improvement Plans)
- (c) Program alignment with Catholic Graduate Expectations
- (d) Building Catholic School Communities and strong relationships between School, Home and Church
- (e) Building Safe Schools and programs to support positive school climate
- (f) Program alignment with 21<sup>st</sup> Century learning fluencies as determined by program staff
- (g) Plans for Nurturing Our Catholic Community and the achievement of the aims and objectives of the Board in the area of Catholic Education
- (h) Program Reviews
- (i) Safe Schools Data
- (j) Continuing Education and Adult Education
- (k) Alternative Education
- (l) International Languages Programs
- (m) School Effectiveness Framework and School Reviews
- (n) System review to ascertain alignment with the deployment of Board resources
- (o) Student Achievement data (EQAO, PISA, local assessments)
- (p) Instructional leadership and practices
- (q) Equity and Inclusion Strategies
- (r) Professional Learning practices
- (s) Succession Planning
- (t) Collective Bargaining and Employee Relations
- (u) Advocacy and political action
- (v) Policy development and revision in the areas of responsibility of the Student Achievement and Well-Being, Catholic Education and Human Resources Committee
- (w) Any matter referred to the Student Achievement and Well-Being, Catholic Education and Human Resources Committee by the Board
- (x) Ratification of Principals, Vice-Principals and Supervisory Officers placement and transfers.

## **OUR MISSION**

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# **AGENDA THE REGULAR MEETING OF THE STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE**

## **PUBLIC SESSION**

**Garry Tanuan, Chair**

**Teresa Lubinski, Vice-Chair**

Thursday, March 5, 2020

7:00 P.M.

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Pages

1. Call to Order
2. Opening Prayer (Chair or designate)
3. Singing of O Canada
4. Roll Call & Apologies
5. Approval of the Agenda
6. Report from Private Session
7. Declarations of Interest
8. Approval and Signing of the Minutes of the Meeting held February 6, 2020  
for Public Session 1 - 22
9. Delegations
10. Presentations
11. Notices of Motion

11.a	From Trustee Del Grande regarding the Toronto Catholic District School Board (TCDSB) Code of Conduct	23
11.b	From Trustee Lubinski regarding Declaring May 3rd as Polish Heritage Day and May as Polish Heritage Month at the Toronto Catholic District School Board	24 - 25
<b>12.</b>	<b>Consideration of Motions for which previous notice has been given</b>	
12.a	From Trustee Angela Kennedy regarding Presentations from Ontario Catholic School Trustees' Association (OCSTA) on Code of Conduct, Integrity Commissioner and School Board Governance	26 - 74
<b>13.</b>	<b>Consent and Review</b>	
<b>14.</b>	<b>Unfinished Business</b>	
<b>15.</b>	<b>Matters referred or deferred</b>	
	<u>From the February 20, 2020 Regular Board Meeting</u>	
15.a	Approved Minutes of the Governance and Policy Committee Meeting Held January 7, 2020	75 - 85
	<u>Approved Recommendations to Board as Per Policy Approved at the January 23, 2020 Board Meeting:</u>	
	1. That the revised Catholic Parent Involvement Committee, Policy P.04 (Appendix A of the report) be adopted;	
	2. That the revised Catholic Parent Involvement Committee, Policy P.04 Appendices A and B (Appendices B and C of the report) to the policy be approved; and	
	3. Rescindment to Caretaker Deployment that the Caretaker Deployment Policy (H.S.03) be rescinded.	
	<u>From the February 6, 2020 Student Achievement And Well-Being Meeting</u>	
15.b	Proposed Toronto Catholic District School Board (TCDSB) Resolutions for Submission to the Ontario Catholic Schools Trustees' Association (OCSTA) Annual General Meeting 2020 Resolution #3 (Recommendation)	86 - 91

(NB. Resolution #1 was approved and Resolution #2 lost on a tie -  
February 6, 2020 meeting)

**16. Staff Reports**

16.a	Toronto Public Health (TPH) Health Check Report 2019 - Reference to the 2014 Toronto Public Health Student Survey (Information)	92 - 99
16.b	2020-2021 School Year Calendar (Recommendation)	100 - 105
16.c	Cents-Off Solution (Information)	106 - 110
16.d	Accessibility of Public Meeting Rooms for Deaf and Hard of Hearing Community (Information)	111 - 114
16.e	Possible Name Change For Jean Vanier Catholic Secondary School (Information)	115 - 122

**17. Listing of Communications**

17.a	Letter from Krzysztof Grzelczyk, Consul General, Consulate General of the Republic of Poland in Toronto regarding Polish Heritage Month in May and Polish Constitution Day on May 3	123
17.b	Letter from Fr. Wojciech Kurzydło, Pastor, St. Casimir's Church regarding May 3rd as Polish Heritage Day and May as Polish Heritage Month	124

**18. Inquiries and Miscellaneous**

**19. Updating of Pending List**

19.a	Annual Calendar of Reports and Policy Metrics	125 - 126
19.b	Monthly Pending List	127

**20. Resolve into FULL BOARD to Rise and Report**

**21. Closing Prayer**

**22. Adjournment**

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# **MINUTES OF THE REGULAR MEETING OF THE STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE**

## **PUBLIC SESSION**

**HELD THURSDAY, FEBRUARY 6, 2020**

### **PRESENT:**

#### **Trustees:**

G. Tanuan, Chair  
T. Lubinski, Vice-Chair  
N. Crawford  
F. D’Amico – via Teleconference  
M. de Domenico  
M. Del Grande  
D. Di Giorgio  
N. Di Pasquale  
A. Kennedy  
I. Li Preti  
J. Martino  
M. Rizzo

#### **Staff:**

R. McGuckin  
D. Koenig  
A. Della Mora  
L. Noronha  
P. Aguiar  
S. Camacho  
S. Campbell  
F. Cifelli  
M. Eldridge  
N. D’Avella  
C. Fernandes

G. Iuliano Marrello  
K. Malcolm  
L. Maselli-Jackman  
M. Meehan  
J. Shanahan  
S. Vlahos  
J. Wujek

S. Harris, Recording Secretary  
S. Pellegrini, Assistant Recording Secretary

**External Guest:** A. Robertson, Parliamentarian

**5. Approval of the Agenda**

MOVED by Trustee Di Pasquale, seconded by Trustee Lubinski, that the Agenda, as amended to include the Addendum, be approved.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Del Grande  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Tanuan

The Motion was declared

**CARRIED**

Trustee Del Grande left the horseshoe at 7:22 pm.

**6. Report from Private Session**

Trustee Lubinski reported that in PRIVATE Session the matters discussed were in relation to labour update, International Languages Elementary and Whistleblower Program.

Trustee Del Grande returned to the horseshoe at 7:23 pm.

**7. Declarations of Interest**

Trustees Del Grande and Kennedy declared an interest in a labour matter in PRIVATE Session and did not participate in that discussion nor vote.

There were none.

**8. Approval and Signing of the Minutes of the Meeting**

MOVED by Trustee Martino, seconded by Trustee Lubinski, that the Minutes of the Meeting held January 9, 2020 for PUBLIC Session be approved.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Del Grande  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Tanuan



The Motion was declared

CARRIED

Trustee Rizzo joined the horseshoe at 7:30 pm.

Trustee Di Giorgio joined the horseshoe at 7:33 pm.

**10. Presentations**

MOVED by Trustee Di Pasquale, seconded by Trustee Lubinski, that Item 10a) be adopted as follows:

Trustee Li Preti left the horseshoe at 7:40 pm and returned at 7:41 pm.

**10a) Catholic Parent Involvement Committee (CPIC) Annual Report - John Del Grande, Chair of CPIC - Refer Items 16a) and 16b) received.**

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Del Grande  
Di Pasquale  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanan

The Motion was declared

CARRIED

Trustee Di Pasquale left the horseshoe at 8:04 pm and returned at 8:05 pm.

## **11. Notices of Motion**

- 11a) From Trustee Angela Kennedy regarding Presentations from Ontario Catholic School Trustees' Association (OCSTA) on Code of Conduct, Integrity Commissioner and School Board Governance** will be considered at the March 5, 2020 Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting.

WHEREAS: The presentations (refer to Agenda) would be of interest to Staff and Trustees as we move towards improving our Governance Model at the Board;

WHEREAS: The Trustees from all over the Province did find the presentations informative and likely to enhance their Governance ability; and

WHEREAS: The presentations were available to the Trustees who did attend the Regional OCSTA meeting, however there were some Trustees who did not attend.

BE IT RESOLVED THAT: The Board of Trustees request a report from Staff regarding the feasibility of inviting the three presenters to have in-person workshops on the following topics: Code of Conduct for Trustees; School Board Governance; and Integrity Commissioner Office. The report would contain the cost, proposed time and any other details that would be of interest and importance to our decision-making.

## **13. Consent and Review**

The Chair reviewed the Order Paper and the following Items were held:

- 15a) Approved Motion from the Catholic Parent Involvement Committee (CPIC) Meeting Held January 20, 2020 - Trustee Di Pasquale;

- 16a) Catholic Parent Involvement Committee Annual Report, 2018-2019 – Trustee Li Preti;
- 16b) Report on Metrics for the Catholic School Parent Council (CSPC), Policy S.10 2018-2019 - Trustee Li Preti;
- 17a) Response to Delegation regarding International Languages Elementary (ILE) on January 9, 2020 -Trustee Rizzo;
- 17c) Electromagnetic Field (EMF) Assessment Plan for St Gregory Catholic School - Trustee de Domenico; and
- 17d) Proposed Toronto Catholic District School Board (TCDSB) Resolutions for Submission to the Ontario Catholic Schools Trustees' Association (OCSTA) Annual General Meeting 2020 – Trustees Di Pasquale and Kennedy

MOVED by Trustee Martino, seconded by Trustee Crawford, that all Items not held be received.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

## **ITEMS NOT HELD AS CAPTURED IN THE ABOVE MOTION**

- 17b) External Research Conducted in the Toronto Catholic District School Board (TCDSB) - Policy S.19 February 2020 Update;**
- 18a)) Ontario Catholic School Trustees' Association (OCSTA) Letter to the Chair of the Board of Trustees, Joseph Martino;**
- 20a) Annual Calendar of Reports and Policy Metrics; and**
- 20b) Monthly Pending List**

Trustee de Domenico left the horseshoe at 8:10 pm and returned at 8:10 pm.

### **15. Matters recommended by Statutory Committees of the Board**

MOVED by Trustee Di Pasquale, seconded by Trustee Di Giorgio, that Item 15a) be adopted as follows:

#### **15a) Approved Motion from the Catholic Parent Involvement Committee (CPIC) Meeting Held January 20, 2020:**

##### **CPIC Recommendations to the Board of Trustees:**

WHEREAS: There is potential for labour action from Teachers' Unions;

WHEREAS: Actions will adversely affect students, parents and families; and

WHEREAS: Parents need timely information in order to prepare and make appropriate arrangements.

##### **BE IT RESOLVED THAT:**

1. The Board ensure timely information to parents and guardians about possible and potential labour action and its impact;
2. In the event of a withdrawal of services, the Board advise parents of opportunities where they may be able to volunteer to continue to make some extra-curricular activities available; and

3. In the event of a strike, the Board make pre-arrangements, where feasible, with organizations that may be able to provide programs or childminding in schools during the school day with reduced permit fees.

Trustee Del Grande requested that the Question be split.

Results of the Vote taken regarding Part 1, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Tanuan

Rizzo

Part 1 of the Motion was declared

CARRIED

Student Trustees Dallin and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken regarding Part 2, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

Part 2 of the Motion was declared

LOST

Results of the Vote taken regarding Part 3, as follows:

**In Favour**

**Opposed**

Trustees Del Grande  
Li Preti

Crawford  
de Domenico  
Di Giorgio  
Di Pasquale  
Kennedy  
Lubinski  
Martino  
Rizzo  
Tanuan

Part 3 of the Motion was declared

LOST

**16. Matters Referred or Deferred**

MOVED by Trustee Li Preti, seconded by Trustee Di Pasquale, that Item 16a) be adopted as follows:

From the January 6, 2020 Student Achievement and Well Being Committee Meeting

**16a) Catholic Parent Involvement Committee Annual Report, 2018-2019**  
received.

Trustee Del Grande left the horseshoe at 8:24 pm and returned at 8:26 pm.

Trustee Di Giorgio left the horseshoe at 8:30 pm.

Trustee Rizzo challenged the Chair's Ruling not to allow supporting photograph from Trustee Li Preti to be displayed.

Trustee D'Amico joined via Teleconference at 8:33 pm.

Results of the Vote regarding the Chair's Ruling, as follows:

**In Favour**

Trustees Crawford  
Del Grande  
Kennedy  
Lubinski

**Opposed**

de Domenico  
Di Pasquale  
Li Preti  
Rizzo

Martino  
Tanuan

The Chair's Ruling was upheld.

Trustee D'Amico did not respond/vote via Teleconference.

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Di Pasquale, that Item 16a) be referred to staff.

Trustee Di Giorgio returned to the horseshoe at 8:36 pm.

Trustee Li Preti left the horseshoe at 8:38 pm.

Results of the Vote taken regarding the AMENDMENT, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
D'Amico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Lubinski  
Martino  
Rizzo  
Tanuan

The AMENDMENT was declared

CARRIED



Results of the Vote taken regarding the Motion, as amended, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
D'Amico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion, as amended, was declared

CARRIED

MOVED by Trustee Di Pasquale, seconded by Trustee Lubinski, that Item 16b) be adopted as follows:

- 16b) Report on Metrics for the Catholic School Parent Council, Policy S.10 2018-2019 received.**

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
D'Amico  
Del Grande

Di Giorgio  
Di Pasquale  
Kennedy  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Trustee Crawford left the horseshoe at 8:41 pm and returned at 8:41 pm.

Trustee de Domenico left the horseshoe at 8:41 pm and returned at 8:42 pm.

Trustees de Domenico and Martino left the horseshoe at 8:44 pm.

Trustee Martino returned to the horseshoe at 8:47 pm.

## **17. Staff Reports**

MOVED by Trustee Rizzo, seconded by Trustee Lubinski, that Item 17a) be adopted as follows:

- 17a) Response to Delegation Regarding International Languages Elementary (ILE) on January 9, 2020 received.**

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Trustee Li Preti returned to the horseshoe at 8:50 pm.

Trustee Di Giorgio left the meeting at 8:50 pm.

Trustee Martino left the horseshoe at 8:50 pm.

Trustees de Domenico and Martino returned to the horseshoe at 8:51 pm.

Trustee Rizzo left the horseshoe at 8:53 pm.

MOVED by Trustee Kennedy, seconded by Trustee Martino, that Item 17d), Resolution #1, be adopted as follows:

**17d) Proposed Toronto Catholic District School Board (TCDSB) Resolutions  
for Submission to the Ontario Catholic Schools Trustees' Association**

**(OCSTA) Annual General Meeting 2020:**

**Resolution #1 – Association Name Change (Appendix A of the Report):**

BE IT RESOLVED THAT: OCSTA conduct a full consultation and provide members with options for a name change reflecting the true purpose of the Association in time for the 2021 Annual General Meeting.

Results of the Vote taken regarding Resolution #1, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Tanuan

Resolution #1 was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Martino, that Resolution # 2, be adopted as follows:

**Resolution #2 – Essential Service Legislation (Appendix B of the Report):**

BE IT RESOLVED THAT: OCSTA petition the Ministry of Education to draft legislation to define all education workers as providers of essential services.

Trustee Rizzo returned to the horseshoe at 8:56 pm.

Trustee Li Preti left the horseshoe at 8:57 pm.

Results of the Vote taken regarding Resolution #2, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Kennedy  
Del Grande  
Lubinski  
Tanuan

D'Amico  
de Domenico  
Di Pasquale  
Martino  
Rizzo

Resolution #2 was declared

LOST ON A TIE

Student Trustees Dallin and Nguyen left the meeting at 9:03 pm.

MOVED by Trustee Rizzo, seconded by Trustee Del Grande, that  
Resolution #3 be adopted as follows:

**Resolution #3 – Maximizing the Effectiveness of the OCSTA (Appendix C of the Report)** that the following Resolution be deferred:

BE IT RESOLVED THAT:

- OCSTA commission a study conducted by an independent organization to research and recommend how the Association could achieve optimal effectiveness; and
- The report be delivered to the membership in time for the 2021 Annual

## General Meeting

Trustee Li Preti returned to the horseshoe at 9:04 pm.

Results of the Vote taken regarding Deferral of Resolution #3, as follows:

### **In Favour**

Trustees D'Amico  
Di Pasquale  
Del Grande  
Lubinski  
Rizzo  
Tanuan

### **Opposed**

Crawford  
de Domenico  
Kennedy  
Li Preti  
Martino

The Motion regarding Deferral of Resolution #3 was declared

CARRIED

MOVED by Trustee Di Pasquale, seconded by Trustee Crawford, that Resolution #4 be adopted as follows:

### **Resolution #4 – From Trustee Di Pasquale regarding Eco School Catholic Board Partnership:**

WHEREAS: Eco Schools is an environmental education and certification program for Grades K-12 that helps school communities develop both ecological literacy and environmental practices to become environmentally responsible citizens and reduce the ecological footprint of schools;

WHEREAS: Many municipalities in Ontario have declared a climate emergency;

WHEREAS: Some Ontario Catholic School Boards have achieved 100% Eco School certification, while other Boards are just getting started; and

WHEREAS: Boards with little experience with Eco Schools will benefit from learning from Boards that have had success getting their schools certified.

THEREFORE, BE IT RESOLVED THAT: Ontario Catholic School Boards collaborate and share best practices on getting schools Eco School certified; and

BE IT FURTHER RESOLVED THAT: This motion be referred to the OCSTA Catholic Education and Trustee Enrichment Committee for implementation.

Results of the Vote taken regarding Resolution #4, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

Resolution #4 was declared

CARRIED

MOVED by Trustee de Domenico, seconded by Trustee Martino, that Resolution #5 be adopted as follows:

**Resolution #5 – From Trustee de Domenico regarding Fee Structure:**

WHEREAS: The OCSTA provides Board of Trustees of the Catholic Boards with valuable supports and programs;

WHEREAS: OCSTA has an overly complex fee structure that determines the fee each Catholic Board will pay for membership;

WHEREAS: This fee structure is seen as excessively expensive for the larger Boards;

WHEREAS: The fee structure causes inequities and friction between the larger and smaller of the 29 Catholic Boards; and

WHEREAS: Unity and Solidarity of the Catholic Boards of Trustees is essential for stability, growth and the promotion of Catholic Education in Ontario.

THEREFORE BE IT RESOLVED THAT:

1. OCSTA commission a study to be conducted by an independent organization to research and recommend how OCSTA determines its membership fees with the view of bringing greater equity to the fees between all Boards; and
2. The report be delivered to the membership in time for the 2021 Annual General Meeting.



Results of the Vote taken regarding Resolution #5, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Pasquale  
Kennedy  
Lubinski  
Rizzo  
Tanuan

Li Preti  
Martino

Resolution #5 was declared

CARRIED

MOVED by Trustee de Domenico, seconded by Trustee Lubinski, that Item 17c) be adopted as follows:

**17c) Electromagnetic Field (EMF) Assessment Plan for St Gregory Catholic School received.**

Trustees Kennedy and Rizzo left the horseshoe at 9:38 pm.

Trustee Kennedy returned to the horseshoe at 9:40 pm.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Pasquale  
Kennedy

Li Preti  
Lubinski  
Martino  
Tanuan

The Motion was declared

CARRIED

**21. Resolve into FULL Board to Rise and Report**

MOVED by Trustee Kennedy, seconded by Trustee Lubinski, that the meeting resolve into FULL Board to Rise and Report.

Trustee Li Preti left the horseshoe at 9:41 pm.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Pasquale  
Kennedy  
Lubinski  
Martino  
Tanuan

The Motion was declared

CARRIED

Trustee Li Preti returned to the horseshoe at 9:46 pm.

## 23. Adjournment

MOVED by Trustee Crawford, seconded by Trustee Di Pasquale, that the meeting be adjourned.

Results of the Vote taken, as follows:

### **In Favour**

### **Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

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SECRETARY

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CHAIR



*Mike Del Grande  
Trustee Ward 7*

*E-mail: Mike.DelGrande@tcdsb.org*

*Voicemail: 416-512-3407*

**To:** Student Achievement and Well-Being Committee Meeting , March 5, 2020

**From:** Mike Del Grande, Trustee Ward 7

**Subject:** Notice of Motion – Code of Conduct

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**MOVED BY:** Mike Del Grande, Toronto Catholic District School Board

**WHEREAS:** The Board of Trustees modified the Toronto Catholic District School Board Code of Conduct on November 7, 2019.

**BE IT RESOLVED THAT:** Staff will notify the Board of any challenges using the New Code wording as an argument to advance a position that can be viewed contrary to Catholic Teaching as defined by the Teaching Magisterium as articulated by the Catholic Catechism.

**Mike Del Grande  
Trustee, Ward 7**



*Teresa Lubinski  
Trustee Ward 4*

*E-mail: Teresa.Lubinski@tcdsb.org*

*Voicemail: 416-512-3402*

**To:** Student Achievement and Well-Being Committee Meeting , March 5, 2020

**From:** Teresa Lubinski, Trustee Ward 4

**Subject: Declaring May 3<sup>rd</sup> as Polish Heritage Day and May as Polish Heritage Month at the Toronto Catholic District School Board**

**MOVED BY:** Teresa Lubinski, Toronto Catholic District School Board

**WHEREAS:** May 3<sup>rd</sup> is officially known as Constitution Day in Poland and annually celebrated as Poland's most important Civic Holiday;

**WHEREAS:** May 18, 2020 marks 100 years since the birth of St. John Paul II who was a vocal advocate for human rights. St. John Paul II often spoke out about suffering in the world and worked diligently for the good of the Catholic Youth and for the good of the World;

**WHEREAS:** The Polish Canadian community has contributed significantly to the growth and development of our country;

**WHEREAS:** There is a high number of students with Polish background in the Toronto Catholic District School Board (TCDSB) that have made significant contributions to our schools (through sharing their rich heritage and culture and language) and who form a part of the strong foundation of this Board; and

**WHEREAS:** There are over 1.1 million Canadians who claim full or partial Polish ancestry, of whom over 145,000 reside in the City of Toronto, with many attending our Catholic schools.

**BE IT RESOLVED THAT:** The Toronto Catholic District School Board hereby proclaim May 3<sup>rd</sup> as Polish Heritage Day and May as Polish Heritage Month at the TCDSB this year and every year thereafter in recognition of the substantial historic contributions made by the Polish community to the academic, social, cultural, and economic fabric of our Board.

**Teresa Lubinski**  
**Trustee, Ward 4**



*Angela Kennedy  
Trustee Ward 11*

*E-mail: Angela.Kennedy@tcdsb.org*

*Voicemail: 416-512-3411*

**To:** Student Achievement and Well-Being Committee Meeting , March 5, 2020

**From:** Angela Kennedy, Trustee Ward 11

**Subject:** Consideration of Motion – Presentations from OCSTA on Code of Conduct, Integrity Commissioner and School Board Governance

---

**MOVED BY:** **Angela Kennedy**, Toronto Catholic District School Board

**WHEREAS:** The attached presentations would be of interest to Staff and Trustees as we move towards improving our Governance Model at the Board.

**WHEREAS:** The Trustees from all over the Province did find the presentations informative and likely to enhance their Governance ability.

**WHEREAS:** The presentations were available to the Trustees who did attend the Regional OCSTA meeting, however there were some Trustees who did not attend.

**BE IT RESOLVED THAT:** The Board of Trustees request a report from Staff regarding the feasibility of inviting the three presenters to have in-person workshops on the following topics: Code of Conduct for Trustees; School Board Governance; Integrity Commissioner Office. The report would contain the cost, the proposed time, and any other details that would be of interest and would be of importance to our decision making.

**Angela Kennedy**  
**Trustee, Ward 11**

---

# *Office of the Integrity Commissioner*

OCSTA

January 17, 2020



# *What are the Commissioner's Main Duties?*

- ▶ All Board Trustees are subject to their school board's member Code of Conduct.
- ▶ IC mandate is to ensure the code of behaviour and ethics governing the Trustees is objectively applied
- ▶ Duties include:
  - ▶ Conduct inquiries into requests made by a member of the public, staff of the Board or a Member of the Board about the Code of Conduct.
  - ▶ Upon consent of the parties, the Integrity Commissioner may also participate in the role of mediator of issues relating to an informal complaint.

# *Can the Integrity Commissioner Investigate Complaints about the Staff, Superintendents, Teachers, Principals?*

- ▶ The IC does not have authority over the board administration, employees, including Board Staff.
- ▶ The activities of the IC relate only to the actions and behaviours of Board Trustees in relation to the rules of the Code of Conduct

# *Term of Office*

- ▶ The Integrity Commissioner can be appointed for a five year non-renewable term of office.

# *Duties of the Integrity Commissioner*

- ▶ Usually there is an accountability framework embedded in the board bylaws outlining the responsibilities of the Integrity Commissioner, that include:
  - ▶ (a) to provide advice to trustees on the application of the Trustee Code of Conduct, Board policies, procedures, the Trustee Code of Conduct Complaint Protocol, and general information with respect to a trustee's obligations under the Municipal Conflict of Interest Act;
  - ▶ (b) to make inquiries as directed by the Board of Trustees and in accordance with the Complaint Protocol into whether a trustee has contravened the Trustee Code of Conduct;
  - ▶ (c) to provide opinions on policy matters and make other reports to the Board of Trustees as requested on issues of ethics and integrity;
  - ▶ (d) to provide educational programs to trustees on issues of ethics and integrity;
  - ▶ (e) to maintain custody and control of their complaint and inquiry files
  - ▶ and on completion of the term of office, transfer open files relating to ongoing matters to the incoming Integrity Commissioner appointed by the Board of Trustees; and
  - ▶ (f) to provide such other duties respecting ethical matters as assigned by the Board.

# What is the extent of the Integrity Commissioner's Authority

- ▶ The Board generally adopts a Complaint Protocol for the Board Member Code of Conduct (the “Complaint Protocol”), that sets out the scope of the IC’s authority over matters addressed by the Code of Conduct.
- ▶ The Protocol sets out the process for two types of complaints: formal and informal.
- ▶ Complaints must be made within 6 months of the alleged violation
- ▶ *Remember: allegations involving the Criminal Code of Canada is a police matter, and would not be investigated by the IC.*
- ▶ *The IC would not investigate a complaint of an alleged conflict of interest involving a Trustee, as a remedy is provided under the Municipal Conflict of Interest Act.*
- ▶ You can always contact the IC to determine if the matter is governed by the Code of Conduct.

# Reporting

- ▶ Following an investigation, the IC reports to the Board with findings, and an analysis and recommendations on Code violations
- ▶ Where it deems appropriate, the Board is required to impose sanctions
- ▶ A Trustee may be warned or required to undertake professional development or further training
- ▶ IC can make interim reports to the Board where there are instances of interference, obstruction or retaliation encountered during an investigation
- ▶ Reporting to the Board of Trustees, annually

# *Outside & Inside IC Jurisdiction*

- ▶ Inside:
  - ▶ Advice & Recommendations
  - ▶ Complaints
  - ▶ Guidance on Code Conduct/Rules
  - ▶ Overrides the MFIPPA
- ▶ Outside:
  - ▶ MCOIA
  - ▶ Municipal Elections Act
  - ▶ Human Rights Act, OHSA, Whistle-Blowing (staff/administration)

## *How is the Public Informed of the Commissioner's Activities?*

- ▶ The Commissioner publishes an annual report regarding its activities and costs incurred, and it is posted on the school board website.



# Code of Conduct for Trustees

January 17, 2020

*Sheila M. MacKinnon*

**Shibley Righton LLP  
Barristers and Solicitors**

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# Legislative History

- Bill 177, the *Student Achievement and School Board Governance Act, 2009* became law on **December 15, 2009**

## As a result

- School Boards may adopt a code of conduct that applies to trustees (s. 218.2)
- The Minister of Education may make regulations *requiring* a School Board to adopt a code of conduct and stipulating matters to be included in the code of conduct
- As of **May 15, 2019** Ontario Reg. 246/18 *requires* school boards to adopt a Code of Conduct and review it on or before May 15 in every fourth year thereafter – a motion should be passed confirming the Code as is or any changes if needed

## Legislative History

- Included enforcement of code of conduct (s. 218.3)
- Trustees have a duty to comply with a Code of Conduct (s. 218.1(8))
- **June 8, 2010** the Minister of the day indicated that a regulation was being contemplated and sought input from various stakeholders on a consultation paper regarding the proposed provincial provisions for a Trustee code of conduct
- It was contemplated that the provincial provisions would be *minimum requirements* for every trustee code of conduct and
- School Boards could add their own local provisions
- Codes of Conduct that I recommend include those minimum requirements even though the regulation was never passed

# Purpose of the Code of Conduct

- Codes of Conduct contribute to confidence in education and respect for the integrity of the trustees in the community
- A Trustee position is an elected position which carries with it the understanding that the electorate will decide at election time its support for the effectiveness of a Trustee
- At the same time, it is important to recognize the public trust and responsibility the collective body carries and that this trust and responsibility is honoured through determining and enforcing norms of acceptable behaviour
- Code of Conduct deals with acceptable and respectful behaviours
- Most boards have always had these types of policies in place (Codes of Conduct or Ethics) that demonstrate what is acceptable, what is not and how to deal with breaches

# Suggested Minimum Provisions

- Ministry of Education's consultation document regarding Code of Conduct included the following six principles:
  1. Integrity and dignity of office
  2. Avoidance of personal advantage and conflict of interest
  3. Compliance with legislation
  4. Civil behaviour
  5. Respect for confidentiality
  6. Upholding decisions
- Each principle was followed by examples of related trustee responsibilities

# Integrity and Dignity of Office

- Discharge one's duties loyally, faithfully, impartially and in a manner that will inspire public confidence in the abilities and integrity of the Board
- Recognize that the expenditure of school board funds is a public trust and endeavour to see that the funds are expended efficiently, in the best interests of the students

# Avoidance of Personal Advantage and Conflict of Interests

- Refrain from accepting a gift from any person or entity that has dealings with the Board if a reasonable person might conclude that the gift could influence the member when performing his or her duties to the Board
- Refrain from using the office to advance the member's interests or the interests of any family member or person or organization with whom or with which the member is associated
- Refrain from using the office to obtain employment with the Board for the member or a family member

# Compliance with Legislation

- Discharge duties in accordance with the *Education Act* and comply with the *Municipal Conflict of Interest Act*
- I don't recommend including comply with the *Municipal Conflict of Interest Act* because a breach of that Act already has its own enforcement provisions and an investigation of a breach could prejudice the trustee in a subsequent application under that Act
- A trustee can be warned by the Chair and other trustees that they may be have a conflict but it is up to the individual trustee to declare a conflict
- Uphold the letter and spirit of the code of conduct



# Civil Behaviour

- Refrain from engaging in conduct during meetings of the Board and at all other times that would discredit or compromise the integrity of the Board
- Refrain from advancing allegations of misconduct that are frivolous, vexatious or vindictive in nature against another member of the Board

# Respect for Confidentiality

- Keep confidential any information disclosed or discussed at a meeting of the Board, or part of a meeting of the Board, that was closed to the public, unless required to divulge such information by law
- Refrain from using confidential information for either personal gain or to the detriment of the Board

# Upholding Decisions

- Accept that authority rests with the Board and that a trustee has no individual authority other than that delegated by the Board
- Uphold the implementation of any Board resolution after it is passed by the Board
- Comply with Board policies and procedures
- Refrain from speaking on behalf of the Board unless authorized to do so

# Enforcement of Code of Conduct

- A member of a board - *no one else*
  - Who has *reasonable* grounds to believe
  - That a member of the board – *not a member of another board*
  - Has breached the Board's Code of Conduct
  - May bring the alleged breach to the attention of the board
- Need a process for how this is done

# Enforcement of Code of Conduct (*cont'd*)

- The Board shall make inquiries into the matter
  - *Need a process to do this in order to ensure procedural fairness for the accused member*
- Based on the results of the inquiry, the Board determines whether the member has breached the code
- The *SPPA* does not apply
- The vote by trustees as to whether or not a member breached the code must be done at a public meeting
- The accused member cannot vote

## Enforcement of the Code of Conduct (cont'd)

- *Education Act* does not mandate a process for the inquiry
- Boards develop their own process for inquiring into a breach of their Code
- Suggestion is to have an Informal Process and a Formal Process

## Informal Process

- The concept is not to *weaponize* the Code
- Meant to be remedial and correct behaviour
- Breaches may occur that are trivial; inadvertent; or an error of judgment made in good faith
- Purpose is to bring the breach to the attention of the Trustee alleged to have breached the Code and to assist them in understanding their role and therefore their obligations under the Code

## Informal Process (cont'd)

- Chair on own initiative or at the request of another member have an informal discussion with the trustee
- Only if the matter cannot be resolved should it progress to a Formal Investigation



## Formal Process

- Concept of Procedural Fairness informs the investigation process
- Basic steps:
  - form of complaint
  - Providing complaint to accused Trustee with opportunity to respond in writing
  - Decide who investigates – recommend external independent third party
  - Threshold issues – out of time; trivial; frivolous; vexatious; bad faith; no grounds

## Formal Process (cont'd)

- Timeliness of investigation
- Final Report of findings of fact and a recommendation as to whether a breach or not
- Decision of the Board given to accused trustee in writing together with written reasons and the sanction, if any
- If finding of breach of Code then also advise accused trustee of right to reconsideration

# Enforcement of Code of Conduct (*cont'd*)

## Sanctions for Breach of the Code

- Censure the member
- Bar the member from attending all or part of a meeting of the Board or committee of the Board
- Bar the member from sitting on one or more committees of the Board, for the period of time specified by the Board
- Board cannot cause seat to be vacated
- If the member is barred from attending all or part of a meeting of the Board or committee of the Board, he or she is not entitled to receive any materials that relate to that meeting that are not available to members of the public
- If barred from a meeting, the member is deemed to be authorized to be absent from the meeting
- The vote to impose the sanction must be done at a public meeting and the accused cannot vote

# Enforcement of Code of Conduct (*cont'd*)

**Upon the Board determining that a member has breached the code and any sanction to be imposed,**

- The Board to give the member written notice of determination and sanction
- Provide the member with at least 14 days to make written submissions to the Board regarding either the determination or sanction
- After considering the submissions, the Board shall confirm or revoke a determination within 14 days of receiving the submissions
- If the determination is revoked, the sanction is revoked
- If the determination is confirmed, the Board shall confirm, vary or revoke the sanction

## Enforcement of Code of Conduct (*cont'd*)

- A vote of the Board to confirm or revoke a determination must be held in the public and the accused member may not vote
  - Consideration of the matter before the vote may be done *in camera* when the breach or alleged breach involves any of the matters to which a Committee of the Board is permitted to hold a meeting *in camera* (see s. 207 (2)(a) to (e))
- A vote to confirm, vary or revoke a sanction must be held in the public and the accused member cannot vote



# **What's up with School Board Governance?**

**OCSTA Catholic Trustees Conference  
January 2020**

**Marion Thomson Howell**

# Why is today important?





# Why else?

As an elected trustee you have a legal (and moral) obligation to do your job well and to fulfill your role as a fiduciary

Legislation



'Amateur hour behaviour': School trustee selection

process needs review **Censured school-board trustee speaks out against board's alleged lack of transparency**

Inside the nasty, bizarre, contemptible, gawdawd-up school board squabbling by Waterloo Region District School Board trustees cost taxpayers \$67,000

**School board trustee says should be abolished**

**Do We Still Need The Catholic School System in Brampton and Ontario?**

**Ontario study recommends merging Catholic and public school systems**

School Trustee Misbehaviour: What's the Source of the Dysfunction?

# Who are we?

## trust·ee

/trə'stē/ 

noun LAW

an individual person or member of a board given control or powers of administration of property in trust with a legal obligation to administer it solely for the purposes specified.

synonyms: [administrator](#), [agent](#); [More](#)

School board trustees are the members of the district school board. They are locally-elected representatives of the public, and they are the community's advocate for public education. They are required to carry out their responsibilities in a manner that assists the board in fulfilling its duties under the *Education Act*.



Ontario Catholic School  
Trustees' Association

# What are the complicating issues?

Trustees are elected

They see themselves as  
representing a  
constituency

Politicizes everything

Gaps in skills matrix

# True North: Governance is best when ...

Know who they are

Know and accept their role

Work together for the system as a whole


Engage in on-going development & self-evaluation

## Know who they are

Fiduciary: someone who holds a position of trust.

- **Duty of care:** when directors act, they exercise care, diligence and skill in reaching decisions that a reasonably prudent person would exercise in similar circumstances

# A typical decision you might have to make could be ...



*One of your committees brings forward a recommendation to the board. You are not a member of the committee but know that extensive work was done to justify the committee's recommendation. You also trust and respect the trustees who are on the committee. They have your confidence.*

**Do you support the motion?**

# Would it provide greater confidence if you knew ...

Why is this issue important?

How does the issue tie to / align with our strategic priorities?

What research / consultation was conducted?

What options were considered?

What resources will need to be committed? Have they been accounted for / are they available?

Who is impacted by the decision, and how?

What are the key benefits of the recommendation?

## Know who they are

Fiduciary: someone who holds a position of trust.

Relates to your:

- Duty of care
- **Duty of loyalty**
- **Duty of obedience**



## Know and accept their role

· Education Act, R.S.O. 1990, c. E.2 ¶

This dramatically shifted with Bill 177. Focus shifted to student achievement and school board governance

1. Set direction
2. Ensure resources are in place
3. Monitor performance and hold the DOE accountable
4. Bring forward concerns of constituents

**Everything else is the responsibility of the DOE**

**Work together for  
the welfare of the  
system as a whole**

Trustees have no individual authority

Bring concerns of stakeholders to the attention of the board

Distinguish between owner/stakeholder and client voices

Uphold the decisions made by the board

## **Engage in on-going development and self-evaluation**

Boards should expect the same level of excellence from themselves as they do of the system

# If this is who we are what do we do?

Provide direction

Monitor and evaluate

Operate as a high functioning board

# What are the complicating issues?

Time spent on issues that are not tied to strategy or student achievement

Direct staff to deal with individual issues of concern

*A lot of 'I don't care. I want this dealt with'*

We don't really monitor. We accept reports that are informational, not progress or outcomes

Operational reports lead to operational discussions

Code of conduct is used as a weapon

# **True North: Governance is best when ...**

Boards operate at 10,000 feet

Monitoring is board driven

Staff only act on direction from the board as a whole

Roles and responsibilities are defined by policy and are honored

# The final word

## **AN EFFECTIVE SCHOOL BOARD:**

- knows why it exists, what difference it aims to make in the community and develops a plan for this purpose;
- maintains a focus on student achievement and well-being;
- functions as a team;
- serves as a role model for the education system and the community;
- makes informed decisions;
- strives for excellent communications with its partners and constituents;
- has a clear sense of the difference between its role and that of senior management;
- understands the distinction between policy development and implementation;
- is accountable for its performance;
- holds the director of education accountable for effectively implementing the policies of the board;
- monitors the effectiveness of policies and implementation plans; and
- ensures that local provincial and federal politicians understand local issues and needs, and encourages them to make education a high priority.

## **OUR MISSION**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.  
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

## **OUR VISION**

*At Toronto Catholic we transform the world  
through witness, faith, innovation and action.*



# **MINUTES OF THE REGULAR MEETING OF THE GOVERNANCE AND POLICY COMMITTEE PUBLIC SESSION**

**HELD TUESDAY, JANUARY 7, 2020**

## **PRESENT:**

### **Trustees:**

N. Crawford, Chair  
M. Del Grande, Vice-Chair  
A. Kennedy  
N. Di Pasquale

### **Non-Voting Trustees:**

M. de Domenico – via Teleconference  
I. Li Preti – via Teleconference

### **Staff:**

R. McGuckin  
C. Fernandes  
J. Wujek  
C. Caldwell

S. Harris, Recording Secretary  
S. Hinds-Barnett, Assistant Recording Secretary

## **3. Roll Call and Apologies**

Apologies were extended on behalf of Trustees Lubinski and Martino.

## **4. Approval of the Agenda**

MOVED by Trustee Di Pasquale, seconded by Trustee Kennedy, that the Agenda, as amended to reorder Item 13b) Rescindment to Caretaker Deployment H.S.03 to Item 13a) and to include the Addendum, be approved.



Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Del Grande  
Di Pasquale  
Kennedy

The Motion was declared

CARRIED

**5. Declarations of Interest**

There were none.

**6. Approval and Signing of the Minutes**

MOVED by Trustee Kennedy, seconded by Trustee Di Pasquale, that the Minutes of the Meeting held December 2, 2019 be approved.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Del Grande  
Di Pasquale  
Kennedy

The Motion was declared

CARRIED

**7. Delegations**

MOVED by Trustee Del Grande, seconded by Trustee Kennedy, that the Agenda be reopened to defer Item 7a) Gillian Vivona, representative of the Toronto Secondary Unit regarding Trustees Code of Conduct until the Delegate arrives, and that Item 13d) Update to Trustee Code of Conduct T.04 be deferred to the February 11, 2020 meeting.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Del Grande  
Di Pasquale  
Kennedy

The Motion was declared

CARRIED

**13. Staff Reports**

MOVED by Trustee Kennedy, seconded by Trustee Del Grande, that Item 13b) be adopted as follows:

- 13b) Rescindment to Caretaker Deployment** that the Caretaker Deployment Policy (H.S.03) be rescinded.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Del Grande  
Di Pasquale  
Kennedy

The Motion was declared

CARRIED

**12. Matters Referred or Deferred**

MOVED by Trustee Del Grande, seconded by Trustee Di Pasquale, that Item 12a) be adopted as follows:

**12a) Consideration of Motion from Trustee Del Grande regarding Review of Delegation Policy that the motion be rescinded.**

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Del Grande	Crawford
Di Pasquale	
Kennedy	

The Motion was declared

CARRIED

### **13. Staff Reports**

MOVED by Trustee Di Pasquale, seconded by Trustee Kennedy, that Item 13a) be adopted as follows:

#### **13a) Catholic Parent Involvement Committee, Policy P. 04, Review Report:**

1. That the revised Catholic Parent Involvement Committee, Policy P.04 (Appendix A of the report) be adopted; and
2. That Appendices A and B (Appendices B and C of the report) to the policy be approved.

MOVED in AMENDMENT by Trustee Kennedy, seconded by Trustee Del Grande, that staff include a link of the Municipal Conflict of Interest Act as well as include it in the Cross References.

Trustee Crawford relinquished the Chair to Trustee Del Grande.

Results of the Vote taken on the AMENDMENT, as follows:

#### **In Favour**

#### **Opposed**

Trustees Crawford  
Del Grande  
Di Pasquale  
Kennedy

The AMENDMENT was declared

**CARRIED**

Results of the Vote taken on the Motion, as amended, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Del Grande  
Di Pasquale  
Kennedy

The Motion, as amended, was declared

CARRIED

Trustee Crawford reassumed the Chair.

MOVED by Trustee Kennedy, seconded by Trustee Di Pasquale, that Item 13c) be adopted as follows:

Trustee de Domenico connected via Teleconference at 9:00 pm.

**13c) Update to Delegations Policy T.14** received and that staff consider the following amendments:

Regulation 9a), Page 93:

1. That *five (5) days* be replaced with *72 hours*;
  - b. That *advance notice* be replaced with *within 24 hours notice before the meeting*; and
  - c. That *Private information shall not be included* be replaced with *Personal or private information will be removed*;
2. That Regulation 13, first sentence, Page 93, be revised as follows:

*Up to two delegations who have not registered by the deadline may speak in special circumstances for a maximum of three minutes if*

approved by 2/3 of all the members of the Board *or Committee*, and *that they complete a registration form*;

Regulation 14, Page 94:

3. That *at the discretion of the Chair* be removed; and
4. That *majority present and eligible to vote* be replaced with *of all members of the Board or Committee*;

Trustee de Domenico disconnected via Teleconference at 9:13 pm.

5. That Regulation 16, Page 94, be revised to read:  
Questions asked by Trustees are limited to clarifying questions *to the delegate only. No questions to Staff shall be permitted*;

Regulation 17, Page 94:

6. That *delegation* be replaced with *delegate*, and where applicable throughout the Policy;
7. That *will* be inserted before *present*, Regulation 17a);
8. That *must* be inserted before *maintain*, Regulation 17b);
9. That *shall* be inserted before *refrain*, Regulation 17c); and
10. That Staff come back with a response at the February 11, 2020 meeting regarding the addition of Regulation 17d) as follows:  
*Shall refrain from the usage of hate speech.*

Regulations 19 a) and b):

11. That an introductory clause be included with words to the effect that *from time to time the Board may decide to move a PUBLIC delegation to PRIVATE Session*; and
12. That *or derogatory* be removed;

13. That Regulation 20, Page 95, be reworded as follows:

*The Chair of the Meeting may expel or exclude a delegate from the meeting should they engage in conduct contrary to the TCDSB Code of Conduct or Respectful Workplace Guidelines, or fail to comply with this Policy;*

14. That Staff review and consider adding additional information regarding the expectations whether or not a misrepresentation of facts is confirmed, Regulations 21 and 22, Page 95;

Trustee Crawford relinquished the Chair to Trustee Del Grande.

15. That *receive be* replaced with *obtain*, Regulation 5 Page 92:
16. That *if the matter is ward-specific* be added at the end of the sentence, Regulation 6, Page 92,:
17. That the two sentences in Regulation 8, Page 92 be separated, with the second sentence being Regulation 9;
18. That *its* be replaced with *the Committees*, Regulation 1, 2nd Line, Page 91;
19. That the following Regulations, Page 91, be reordered accordingly:
- a. Regulation 1 to 3;
  - b. Regulation 3 to 1;
  - c. The paragraph starting with Delegations heard.....to Regulation 4; and
  - d. Regulation 4 to 5

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Del Grande  
Di Pasquale  
Kennedy

The Motion was declared

CARRIED

Trustee Crawford reassumed the Chair.

**16. Updating of Pending List**

MOVED by Trustee Di Pasquale, seconded by Trustee Del Grande, that Item 16a) be adopted as follows:

- 16a) Monthly Pending List** received and that Item 3, *Staff to look at options to improve efficiencies for Trustees, Staff and the public to gain greater Order Paper, Report and back-up material*, be removed.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Del Grande  
Di Pasquale  
Kennedy



The Motion was declared

CARRIED

MOVED by Trustee Di Pasquale, seconded by Trustee Del Grande, that Item 16b) be adopted as follows:

**16b) Annual Policy Priority Schedule** received.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Del Grande  
Di Pasquale  
Kennedy

The Motion was declared

CARRIED

**17. Adjournment**

MOVED by Trustee Di Pasquale, seconded by Trustee Del Grande, that the meeting be adjourned.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Del Grande  
Di Pasquale  
Kennedy

The Motion was declared

CARRIED

**ITEM NOT DEALT WITH**

- 7a) **Gillian Vivona, representative of the Toronto Secondary Unit regarding Trustees Code of Conduct** not dealt with as Item 13d) Update to Trustee Code of Conduct T.04 was deferred to the February 11, 2020 meeting.

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SECRETARY

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CHAIR



REPORT TO

**STUDENT ACHIEVEMENT AND  
WELL BEING, CATHOLIC  
EDUCATION AND HUMAN  
RESOURCES COMMITTEE**

**PROPOSED TCDSB RESOLUTIONS FOR  
SUBMISSION TO THE ONTARIO CATHOLIC  
SCHOOLS TRUSTEES' ASSOCIATION AGM 2020**

*For I resolved to live according to wisdom, and I was zealous for the good, and I shall never be disappointed.*  
Sirach 51:18

Created, Draft	First Tabling	Review
February 5, 2020	February 6, 2020	<a href="#">Click here to enter a date.</a>

R. McGuckin, Director of Education

**RECOMMENDATION REPORT**

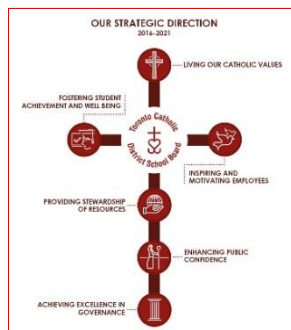
**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

L. Noronha  
Associate Director of Facilities,  
Business and Community  
Development, and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

During the year, the Ontario Catholic School Trustee's Association (OCSTA) invited Catholic School Boards across the province of Ontario to submit resolutions regarding important issues of a provincial nature that effect Trustees for consideration at the OCSTA Annual General Meeting (AGM).

The study and processing of resolutions is one of the fundamental responsibilities of OCSTA. The resolution process provides member boards with the opportunity to shape the work of the Association by bringing important issues, which have provincial implications to the attention of all trustees in the province. Delegates will consider and vote on all resolutions received from OCSTA members.

Trustees have provided proposed resolutions for the consideration of the Board. All approved resolutions will be communicated to OCSTA.

*The cumulative staff time required to prepare this report was 3 hours*

## **B. PURPOSE**

1. The purpose of this report is for the Board to approve the following resolutions put forth by individual Trustees:
  - i. that OCSTA conduct a full consultation and provide members with options for a name change reflecting the true purpose of the Association in time for the 2021 Annual General Meeting. (Appendix A)
  - ii. that OCSTA petition the Ministry of Education to draft legislation to define all education workers as providers of essential services. (Appendix B)
  - iii. That OCSTA commission a study conducted by an independent organization to research and recommend how the Association could achieve optimal effectiveness; and that the report be delivered to the membership in time for the 2021 Annual General Meeting. (Appendix C)

## **C. BACKGROUND**

1. It is a requirement of OCSTA that the submitting Catholic district school board must approve resolutions submitted to OCSTA.

2. OCSTA's Resolutions Committee will review all resolutions, and a Committee Recommendation will be added to each Resolution for consideration at the AGM.
3. OCSTA requires submission of TCDSB resolutions no later than February 10, 2020.
4. The current procedure for voting at the Annual General Meeting only permits one vote per board, regardless of the size of the particular Board.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

The following resolutions are proposed for the TCDSB:

### **1. Resolution #1 – Association Name Change (Appendix A)**

*Be it Resolved that:*

OCSTA conduct a full consultation and provide members with options for a name change reflecting the true purpose of the Association in time for the 2021 Annual General Meeting

### **2. Resolution #2 – Essential Service Legislation (Appendix B)**

*Be it Resolved that:*

OCSTA petition the Ministry of Education to draft legislation to define all education workers as providers of essential services.

### **3. Resolution #3 – Maximizing the Effectiveness of the Ontario Catholic School Trustees' Association (Appendix C)**

*Be it Resolved that:*

- OCSTA commission a study conducted by an independent organization to research and recommend how the Association could achieve optimal effectiveness; and
- the report be delivered to the membership in time for the 2021 Annual General Meeting

## **E. STAFF RECOMMENDATION**

That the Board consider approving these resolutions for submission to OCSTA no later than February 10, 2020.

## **Resolution #1**

To be submitted to the TCDSB for approval and to submit to OCSTA AGM April 2020

Moved by: Angela Kennedy

**Toronto Catholic DSB**

Seconded by: \_\_\_\_\_

Topic : **Association Name Change**

**Whereas:** the coterminous School Board association is called School Board association not Trustee association; and

**Whereas:** the Board of Directors of the Ontario Catholic School Trustees' Association (OCSTA) is composed of Trustee representatives of their School Board and the representatives report to their Board of Trustees, not to individual Trustees; and

**Whereas:** OCSTA's seat at the Education Labour Negotiating Table is as representative of the Catholic School Boards not of the Trustees; and

**Whereas:** the primary mandate of the Association is to enhance and protect Catholic Education in the Province of Ontario, not to enhance the status of a Trustee; and

**Whereas:** the Association provides professional development for Trustees to ensure better governance of the School Boards; and

**Whereas:** for clarity purposes it is important that the name of any association reflect with accuracy the entity who they are named for, and who they represent; and

**Therefore be it Resolved that:**

OCSTA conduct a full consultation and provide members with options for a name change reflecting the true purpose of the Association in time for the 2021 Annual General Meeting.

## **Resolution #2**

To be submitted to the TCDSB for approval and to submit to OCSTA AGM April 2020

Moved by: Angela Kennedy

**Toronto Catholic DSB**

Seconded by: \_\_\_\_\_

Topic: **Essential Service Legislation**

**Whereas:** labour disruption does not contribute in a positive way to student achievement and wellbeing; and

**Whereas:** labour disruption can cause hardship to parents, students and education workers impacting student learning and physical and mental health; and

**Whereas:** labour disruption can impact the economy, and parent and teachers' financial security and stability; and

**Whereas:** labour rights, employee rights, working conditions, safety considerations, and salary and benefits can still be negotiated

**Therefore be it Resolved that:**

OCSTA petition the Ministry of Education to draft legislation to define all education workers as providers of essential services.

### **Resolution #3**

To be submitted to the TCDSB for approval and to submit to OCSTA AGM April 2020

Moved by: Angela Kennedy

**Toronto Catholic DSB**

Seconded by: \_\_\_\_\_

Topic: **Maximizing the Effectiveness of the Ontario Catholic School Trustees' Association (OCSTA)**

**Whereas:** OCSTA provides the Boards of Trustees of the Catholic School Boards in Ontario with valuable supports and programs and much more; and

**Whereas:** OCSTA is the official bargaining agent for all Catholic Boards in Ontario at the Education Labour Negotiating Tables; and

**Whereas:** There are perceived differences and perceived inequities between the twenty-nine Catholic Boards due to differences in student populations and differences in the numbers of Catholic electors represented by each Board; and

**Whereas:** The security and satisfaction of all members builds strength in the Association; and

**Whereas:** Unity and solidarity of the Catholic Boards and the Catholic Boards of Trustees is essential for the stability and growth of Catholic Education in Ontario; and

**Therefore be it Resolved that:**

1. OCSTA commission a study conducted by an independent organization to research and recommend how the Association could achieve optimal effectiveness; and
2. The report be delivered to the membership in time for the 2021 Annual General Meeting.





REPORT TO

**STUDENT ACHIEVEMENT AND  
WELL BEING, CATHOLIC  
EDUCATION AND HUMAN  
RESOURCES COMMITTEE**

**TORONTO PUBLIC HEALTH (TPH) HEALTH CHECK  
REPORT 2019 - REFERENCE TO THE 2014 TORONTO  
PUBLIC HEALTH STUDENT SURVEY**

*"O Lord, by these things people live, and in all these is the life of my spirit. Oh, restore me to health and make me live!" (Isaiah 38:16)*

Created, Draft	First Tabling	Review
February 24, 2020	March 5, 2020	<a href="#">Click here to enter a date.</a>

Linda Maselli-Jackman, Superintendent of Education, Special Services  
Lori DiMarco, Superintendent of Curriculum, Leadership and Innovation; Academic ICT  
Marina Vanayan, Senior Co-ordinator, Education Research

**INFORMATION REPORT**

**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

L. Noronha  
Associate Director of Facilities,  
Business and Community  
Development, and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

Toronto Public Health (TPH) conducted surveys in 2014 at all four Toronto-area school boards. This report addresses the question regarding Toronto Catholic District School Board's (TCDSB) participation in this initiative. There was strong participation from TCDSB students (1,742 in total).

Following extensive dialogue within TCDSB and with TPH some content was revised in the TCDSB-version of the TPH survey. The Grades 7-8 version of the TPH survey contained 112 items (the TCDSB-version contained 109); and the Grade 9-12 version of the TPH survey contained 120 items (the TCDSB-version contained 109). Items not included in the TCDSB version related to two topics: suicide ideation and self-harm as well as sexual activity and gender identity.

*The cumulative staff time required to prepare this report was 15 hours*

## **B. PURPOSE**

1. On January 9, 2020, Dr. Eileen de Villa, Medical Officer of Health for the City of Toronto, shared the Toronto Public Health (TPH) Presentation and Health Check 2019 Report at the Student Achievement and Well-Being Committee meeting. In their presentation, TPH made reference to the 2014 Toronto Public Health Student Survey. A Trustee raised a concern that TCDSB did not participate in this survey (based on a few of the slides) and a motion was passed that the report be received and referred to Staff to address the question as to why we were not part of the student survey.
2. At the January 9, 2020 Student Achievement and Wellbeing Committee, The Toronto Health Check Report by Dr. Eileen de Villa, Medical Health Officer for Toronto was received and referred to staff for a report as soon as possible.

## **C. BACKGROUND**

1. Toronto Public Health (TPH), in their T.O. Health Check 2019 Report, referenced the *2014 Toronto Public Health Student Survey*.

2. TCDSB was among the four Toronto Area Boards that participated in the 2014 TPH Student Survey:
  - a. Toronto District School Board (TDSB)
  - b. Toronto Catholic District School Board (TCDSB)
  - c. Conseil scolaire Viamonde
  - d. Conseil scolaire de district catholique Centre-Sud (whose name has since been changed to CSC Mon Avenir).
3. Students from Grades 7-12 were included in the study. There were two (2) versions of the survey (Grades 7-8 and Grades 9-12).
4. In the overall Toronto sample there were 6,053 students. From 165 schools in the TCDSB, there was participation from 1,742 students which constituted 28.8% of the overall sample. TCDSB students were from 26 elementary schools and 21 secondary schools.
5. As described below there were a few items that were not included in the TCDSB version of the surveys: a decision that was guided by our shared values. The study also involved two additional components: direct physical measures of weight and height completed by Toronto Public Health Nurses, and oral health completed by Dental Hygienists.
6. The purpose of the 2014 Student Survey was to describe the health of Toronto students in Grades 7 – 12, identify factors related to good health among youth, and understand how the social determinants of health affect youth.
7. The 2014 Student Survey was extensive including topics on: well-being and mental health; bullying and violence; physical activity; eating behaviours and healthy weights; tobacco, alcohol and other drugs; sexual health; injury prevention; sun exposure; and dental and oral health.
8. Following a review and consultation (e.g., with TCDSB staff in the Curriculum, Health, Religion and Special Services departments) along with collaboration with TPH, a revised TCDSB version was developed excluding some items based on the following:
  - a. Consistency with “living our Catholic values”.
  - b. Participants were anonymous; therefore there was concern about any questions/responses related to suicidal ideation and/or self-harm. At the

- time, the provincial, school-based Mental Health (MH) Strategy was in its seminal stage.
- c. Questions on sexual identity, sexual practices, and safe sex practices were also omitted (see Appendix A).
9. A Recommendation Report was presented to the Student Achievement and Well Being, Catholic Education and Human Resources Committee on May 30, 2013. The report was entitled *Toronto Public Health Survey* and included the TCDSB versions of the survey as appendices. The Staff Recommendation was “Taking into consideration our past practice regarding municipal and provincial large scale initiatives, it is recommended that TCDSB participate in this TPH initiative”. This Report was approved.
10. Upon study completion and analysis, TPH shared the following reports which were disseminated to key staff within TCDSB:
- d. In a memo dated February 23, 2015 from the Medical Officer of Health, the overall Toronto report and results, entitled *Healthy Futures 2014: Toronto Public Health Student Survey* were shared. In these documents, it outlines that all four Toronto-area boards participated.
  - e. Board-specific reports were prepared and shared by TPH:
    - i. Toronto Public Health Student Survey: Toronto Catholic District School Board-Specific Reports:
      - 1. *Volume 1 – Mental Health and Well-Being* (May 2015, revised October 2015)
      - 2. *Volume 2 – Physical Activity, Eating Behaviours, Body Mass and Sexual Health Resources* (September 2015, revised October 2015)
      - 3. *Volume 3 – Tobacco, Alcohol and Other Drugs* (February 2016)

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. The 2014 TPH Student Survey had two versions: one suitable for Grades 7-8 and the other for Grades 9-12.
  - a. The chart below outlines the topics and number of questions included for each in the TPH Student Survey. Within each question, there were a number of items:

<b>Topic</b>	<b>Questions</b>
About You	Q1-11
Well-Being and Mental Health	Q12-15
Physical Activity and Body Size	Q16-24
Eating	Q25-30
Tobacco	Q31-39
Alcohol and Other Drugs	Q40-50
Violence and Bullying	Q51-58
Injury Prevention	Q59-61
Dental and Oral Health	Q62-64
Sun Exposure	Q65-66
Sexual Health	Q67-68 (Grades 7-8) Q67-76 (Grade 9-12)

- b. TPH Survey for Grades 7-8: In the full version of the TPH Student Survey, there were 68 questions (some with subsections and 112 items in total). In the TCDSB version (109 items), one of these subsections (consisting of 3 items) related to suicide and self-harm was not included.
  - c. TPH Survey for Grade 9-12: In the full version of the TPH Student Survey, there were 76 questions (some with subsections and 120 items in total). In the TCDSB version (109 items), there were the same 68 questions as the elementary version. The one subsection (3 items) that related to suicide and self-harm was not included. Additionally, eight questions related to sexual activity and identity were not included. The section entitled “Sexual Health” was retitled to “Understanding Sexuality” in the TCDSB version.
  - d. **Appendix A** identifies the items that were not included in the TCDSB versions of the 2014 TPH Student Survey.
2. There was a period of dialogue between TPH and TCDSB staff regarding the questions on the survey. In considering and reviewing the survey proposed by TPH, input was requested from TCDSB staff in the areas of Special Services (e.g., Psychology and Social Work), Curriculum (e.g., Health and Physical Education, and Religion) and Research (as per Policy S.19 *External Research*

*Conducted in the TCDSB*). Two areas of concern were identified, as described below:

- a. **Suicide and Self-harm** questions: There was concern that, for some students, the ‘act’ of completing a survey might make them feel that they have actually ‘reported’ about their distressed state, and, therefore, might not follow up further to seek help. As the surveys were anonymous, there were concerns that one would not be able to identify or support these students. Specific statements in the documents support this:
  - “It will not be possible to identify you from your responses on the survey. This means that we cannot contact you to offer any individual support.”
  - “Please do not write your comments or concerns on the survey as we will not be able to know who you are.”
- b. **Sexual Activity and Gender Identity** questions: A set of eight questions on the full version of the TPH Student Survey for Secondary Students (Grades 9-12) focused on sexual activity, gender identity and sexual orientation. These questions were omitted in the TCDSB version to be consistent with our Catholic values. Furthermore, the title of this section was changed from “Sexual Health” to “Understanding Sexuality” on the TCDSB version.

## **E. METRICS AND ACCOUNTABILITY**

1. The review and approval of this survey involved extensive dialogue and feedback which took several years:
  - a. Phase 1 – Pilot Survey, Dialogue and Feedback: A pilot was conducted in TCDSB to review the process for implementation and finalize the content.
  - b. Phase 2 – Report to Board: A Report to Board was presented on May 30, 2013, for information and approval of the study.
  - c. Phase 3 – Implementation: The TCDSB-specific versions of the TPH Student Survey were implemented in paper version in 2014.

2. Reports were received from TPH. There were three TCDSB-Specific Reports, as well as the overall Toronto Report. These were disseminated to Staff within TCDSB.

## **F. CONCLUDING STATEMENT**

This report is for the consideration of the Board.

## Questions Not Included on the TCDSB Versions of the TPH Report

1. Questions on **suicide/self-harm** (15b, 15c, 15d):
  - 15a. In the last 12 months, did you ever seriously consider attempting suicide?
  - 15b. In the last 12 months, did you actually attempt suicide?
  - 15c. In the last 12 months, have you ever hurt yourself on purpose or done anything you knew might have harmed you (e.g., self-cutting or burning)?
  
2. Questions on **sexual activity, gender identity and sexual orientation** (Grades 9-12):
  - Q69 – have you ever had sex?
  - Q70 – was a condom or other barrier used the last time you had sex?
  - Q71 – during the past 12 months, with how many people have you had sex?
  - Q72 – have you ever gone to a clinic or doctor for sexually transmitted infection (STI) testing (e.g., Chlamydia, gonorrhea, HIV)?
  - Q73 – how confident are you in your ability to use protection against sexually transmitted infections with your partner (e.g., use a condom or other barrier)?
  - Q74 – how confident are you that you would be able to refuse sexual activity you're not comfortable with?
  - Q75 – what is your gender identity? – Options: man/boy; woman/girl; trans; other gender identify (*specify*); not sure
  - Q76 - What is your sexual orientation? – Options: heterosexual (*straight*); lesbian; gay; bisexual; other sexual orientation (*specify*); not sure

**\* Notes:**

1. The Grades 7-8 full version did not include Questions 69-76
2. The title of this section was “Sexual Health” on the full version, but was renamed to “Understanding Sexuality” on the TCDSB versions





REPORT TO

**STUDENT ACHIEVEMENT AND  
WELL BEING, CATHOLIC  
EDUCATION AND HUMAN  
RESOURCES COMMITTEE**

**2020-2021 SCHOOL YEAR CALENDAR**

*To the sensible person education is like a golden ornament, and like a bracelet on the right arm.  
Sirach 21:21*

Created, Draft	First Tabling	Review
February 10, 2020	March 5, 2020	<a href="#">Click here to enter a date.</a>
Lori DiMarco, Superintendent of Curriculum Leadership & Innovation; Academic ICT		
<b>RECOMMENDATION REPORT</b>		

**Vision:**

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*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

L. Noronha  
Associate Director of Facilities,  
Business and Community  
Development, and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

The school year calendar is prepared and submitted annually to the Ministry of Education, in accordance with the Education Act and Ont. Regulation 304, School Year Calendar, Professional Activity Days. The 2020-2021 school year calendar must be submitted to the MOE by May 1, 2020. This report recommends that trustees adopt the attached school year calendar in **Appendix A** for the 2020-2021 school year, and that this information be communicated as outlined in Section E of this report. The calendar aligns with that of the Toronto District School Board and the alignment will minimize additional transportation costs for both boards.

In the 2020-2021 school year, there are a possible 192 of the required school days from September 8, 2020 (day after Labour Day) to June 30, 2021.

The Education Act defines the school year as occurring between September 1 and June 30. In order to meet the requirement of 194 school days for the 2020-2021 school year, 2 days for TCDSB staff must occur prior to Labour Day. These days will be designated as PA days and no students will need to attend school before Labour Day. The first day of classes for students will be September 8, 2020.

Secondary schools, in consultation with their Local School Staffing Advisory Committee (LSSAC), may schedule a Professional Activity Day to align with the day following one of the Parent-Teacher Interview nights.

*The cumulative staff time required to prepare this report was 20 hours.*

## **B. PURPOSE**

1. To provide information on what governs the development of the school year calendar.
2. To outline a communication plan that encompasses the TCDSB community.
3. To present the 2020-2021 school year calendar as agreed to, through a consensus process, by the Academic/Business Advisory Committee (AcBac) members.

## **C. BACKGROUND**

1. Annually the Board establishes the school year calendar in accordance with the Education Act and Ont. Regulation 304.
2. The TCDSB must approve a school year calendar that includes a minimum of 194 school days, of which no more than seven (7) will be professional activity (PA) days and at least 187 will be instructional days. Three (3) of the seven PA Days must be devoted to provincial education priorities as set out by the Ministry of Education. In the case of secondary schools, no more than ten (10) instructional days can be designated as exam days.
3. In the 2020-2021 school year, there are a possible 192 of the required school days from September 8, 2020 (day after Labour Day) to June 30, 2021.
4. The Education Act defines the school year as occurring between September 1 and June 30. In order to meet the requirement of 194 school days for the 2020-2021 school year, 2 school days must occur prior to Labour Day. These days will be designated as PA days.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

### **Elementary Schools:**

1. For the purposes of the 2020-2021 school year calendar, please note the following for **elementary schools**:
  - Two PA days are to be used for parent-teacher conferences, as per the Collective Agreement.
  - Two PA days are to be used for assessment and completion of report cards, as per the Collective Agreement.
  - Three PA days are to be used for Provincial Education Priorities of which one half day will be devoted to Faith Development.

### **Secondary Schools:**

2. For the purposes of the 2020-2021 school year calendar, please note the following for **secondary schools**:

- Three PA days devoted to Provincial Education Priorities and supporting Article 19 (Joint Professional Development Committee) of the Collective Agreement
  - One PA day devoted to Faith Development.
  - One PA day devoted to numeracy across the curriculum.
  - The remaining two PA days will be devoted to system priorities, annual learning plans and local goals articulated in the School Learning Improvement Plan.
3. The remaining school days shall be instructional days, which for secondary schools will include ten (10) exam days.
  4. Each school year calendar must be accompanied by a general outline of the activities to be conducted on PA days, as per Ministry Policy/Program Memorandum 151, *“Professional Activity Days Devoted to Provincial Education Priorities”* (PPM151).
  5. The selection of the PA days for 2020-2021 school year has been in consultation with our Academic/Business Advisory Committee (AcBac) Committee members.
  6. The AcBac Committee consists of members of Senior Staff and representatives from each union, association and various board departments (including Transportation, Payroll, Communications and Human Resources).
  7. PA days have been aligned with the TDSB to minimize any additional transportation costs.

## **E. COMMUNICATIONS**

### **Communication Plan:**

To bring awareness to the TCDSB community and its stakeholders, the school year calendar for the 2020-2021 school year will be communicated in the following ways:

1. Information letter for distribution to parents, students and staff

2. Insert for school newsletters
3. TCDSB website
4. Email to principals, copy to CSPC chairs and CPIC reps, Education Council and Trustees
5. School Websites
6. News release will be issued to announce Board's school year calendar for 2019-2020
7. Twitter
8. E-News subscribers
9. Director's Bulletin announcement
10. Trustee Newsletters
11. The calendar anomaly of requiring 2 days to occur outside of the days between Labour Day and June 30, was previously communicated to all staff. An update including the approved dates will be shared through the appropriate communication channels to all staff and other stakeholders.

**Audiences:**

**Primary Audiences:** TCDSB students, staff and parents; CSPC Chairs/CPIC Representatives; OAPCE Representatives, SEAC Members, TCDSB Staff.

**Secondary Audiences:** Parishes, Other GTA Boards, Archdiocese of Toronto, Catholic Supporters and Media.

**F. STAFF RECOMMENDATION**

That the Board of Trustees approve:

1. The school year calendar for the 2020-2021 school year in Appendix A.
2. The communication plan outlined in this report; and that Principals share the 2020-2021 school year calendar and the plans for professional activity days with their CSPC members and their school communities.

<b>TCDSB SCHOOL YEAR CALENDAR 2020-2021</b>	
Number of school day	194
Number of Professional Activity Day	7
Number of Exam Days (Secondary Only)	10
First Two Days of the School Year (Staff Only)	September 2 and 3, 2020
Labour Day	September 7, 2020
First Day of Classes for Students	September 8, 2020
Thanksgiving Day	October 12, 2020
Christmas Break	December 21, 2020–January 1, 2021
Start of Second Semester for Secondary Schools	February 1, 2021
Family Day	February 15, 2021
Mid-Winter Break	March 15-19, 2021
Good Friday	April 2, 2021
Easter Monday	April 5, 2021
Victoria Day	May 24, 2021
Last Day of Classes for Elementary Students	June 29, 2021
Last Day of School Year (Staff Only)	June 30, 2021

**Seven (7) Professional Activity (PA) Days for ELEMENTARY schools:**

September 2, 2020	Provincial Education Priorities
September 3, 2020	Provincial Education Priorities / Faith Development
November 20, 2020	Parent-Teacher Conferences
January 15, 2021	Assessment, Evaluation and Reporting
February 12, 2021	Parent-Teacher Conferences
June 4, 2021	Assessment, Evaluation and Reporting
June 30, 2021	Provincial Education Priorities

**\*Seven (7) Professional Activity (PA) Days for SECONDARY schools:**

September 2 and 3, 2020  
 November 20, 2020  
 February 12, 2021  
 June 28, 29 and 30, 2021

- Three PA days devoted to Provincial Education Priorities and supporting Article 19 of the Collective Agreement.
- One PA day devoted to Faith Development.
- One PA day devoted to numeracy across the curriculum.
- The remaining two PA days will be devoted to system priorities, annual learning plans and local goals articulated in the School Learning Improvement Plans.

Note: Secondary schools, in consultation with their Local School Staffing Advisory Committee, may schedule a Professional Activity Day to align with the day following one of the Parent-Teacher Interview nights.



## REPORT TO

# STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

## CENTS-OFF SOLUTION

*“For I am convinced that neither death, nor life, nor angels, nor rulers, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord.”*

**Romans 8:38-39**

Created, Draft	First Tabling	Review
February 21, 2020	March 5, 2020	<a href="#">Click here to enter a date.</a>

P. De Cock, Comptroller of Business Services & Finance

## INFORMATION REPORT

### Vision:

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### Mission:

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



**Rory McGuckin**  
Director of Education

**D. Koenig**  
Associate Director  
of Academic Affairs

**L. Noronha**  
Associate Director of Facilities,  
Business and Community  
Development, and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

This report will provide information to the Board of Trustees regarding the Angel Foundation for Learning's Cents-Off Program, a fundraising initiative of the Foundation with employees of the TCDSB. The Report will outline efforts already in place to promote the Cents-Off campaign, as well as other solutions to further promote and preserve the donor base of the Program.

*The cumulative staff time required to prepare this report was 6 hours.*

## **B. PURPOSE**

1. This report is on the Order Paper for the Student Achievement Committee due to Board motion to address operational issues identified during the Angel Foundation's Executive Director's 2019 Annual Update Report to the Toronto Catholic District School Board.
2. The issue of variations over the course of the school year(s) with the Cents-Off donor base is the key concern identified by the Executive Director. This report provides a solution to this issue of concern.

## **C. BACKGROUND**

1. The donations received through all of the Angel Foundation for Learning's (AFL) fund-raising activities sustains all of their charitable works for students at the Toronto Catholic District School Board (TCDSB).
2. The *Cents-Off Program*, which is available to all TCDSB employees, has the potential to become the AFL's largest sources of revenue.
3. TCDSB employees are invited to take part in the *Cents-Off Program*, whereby the cents from each pay-cheque is automatically donated to the Angel Foundation for Learning. Participants receive a tax receipt for the donation amount, which will be reflected on the employee's annual TCDSB T4 slip. (Employees can also choose to increase their donation to a set amount each pay-cheque, which ranges from \$1.00 to \$35.00 each pay.)



4. The TCDSB has approximately 14,000 full and part-time employees; all are eligible to participate in the program. The average bi-weekly donation is .47 cents, for those employees that are only donating the “cents”. This is an average total of \$12.22 yearly. Current enrolment in the *Cents-Off Program*, as of February 14<sup>th</sup> 2020, is 1,801 employees.
5. *Cents-Off Program* data based on annualized Payroll run data for the past 4 years appear in the table below:

School Year	Number of Participants	Total Donation
2015-16	1,843	\$37,422
2016-17	1,717	\$36,108
2017-18	1,731	\$37,232
2018-19	1,989	\$36,150

#### **D. EVIDENCE/RESEARCH/ANALYSIS**

1. There are many variables which impact upon the number of participants and donation amounts generated month-to-month and year-to-year including the following:
  - a) Employee turnover changes, from active status to unpaid status, such as retirements, resignations and unpaid leaves of absences impacts the number of participants and donations
  - b) Employees may change the donation amount from cents-off to a fixed amount deduction and vice-versa
  - c) Cents-off amount will vary from pay-to-pay due to non-paid periods such as March Break, Christmas Break and Summer Break.
  - d) Employees’ salary amount may vary due to changes in employment status, i.e. part-time to permanent and vice-versa, changes in position

type and responsibility allowances, Full Time Equivalency (FTE) percentage, as well as changes to annual allowances.

- e) Employees may change their donor status between work assignments due to personal and financial circumstances, i.e. a long-term occasional assignment for 4 months ends and a second long-term occasional assignment begins 2 weeks later results in an active employee rendered inactive and 2 weeks later reactivated as an active employee with a new work assignment.
- 2. During the period of June 2019 through January 2020, 78 employees dropped off the *Cents-Off Program* listing due to various reasons such as retirements, leaves of absence and transfers. Of the 78 employees, only 6 of those employees were reactivated on the same date without the Cents-Off contributor status reactivated. Those six employees were reactivated as Cents-Off contributors.
  - 3. Human Resources and Payroll Services will be implementing the following courses of action:
    - a) Payroll Services will generate an exception report each payroll run that will identify if an employee was a *Cents-Off* contributor on the previous payroll run, but not on the current payroll run. If that is the case and the employee is still active, Payroll Services will re-assign the employee as a *Cents-Off* contributor on the active employee file.
    - b) Human Resources and Payroll Services will meet with the AFL to update their *Cents-Off* deduction authorization form that the employee completes, to indicate that the deduction will remain on their employee/payroll record as long as they remain actively employed with the TCDSB and only ends when the employee contacts Payroll Services to terminate their contributor status. This will protect the TCDSB in those cases where the employee was placed on a leave of absence or their terminated status is re-activated at a later date.
    - c) Payroll Services will also remove the delimiting of the *Cents-Off* item from those employees that transfer, go on leave, or terminate/rehire into another position.

## **E. METRICS AND ACCOUNTABILITY**

1. The AFL's Annual Report to the TCDSB provides the success and growth statistics of the *Cents-Off Program*.

## **F. CONCLUDING STATEMENT**

This report is for the consideration of the Board of Trustees.



REPORT TO

**STUDENT ACHIEVEMENT AND  
WELL BEING, CATHOLIC  
EDUCATION AND HUMAN  
RESOURCES COMMITTEE**

**ACCESSIBILITY OF PUBLIC MEETING ROOMS FOR  
DEAF AND HARD OF HEARING COMMUNITY**

“The Lord is not slow about his promise, as some think of slowness, but is patient with you, not wanting any to perish, but all to come to repentance.”

2 Peter 3:9

Created, Draft	First Tabling	Review
January 17, 2020	March 5, 2020	<a href="#">Click here to enter a date.</a>

J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations  
S. Camacho, Chief Information Officer

**INFORMATION REPORT**

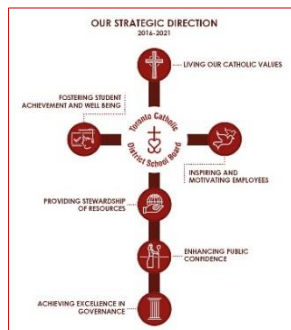
**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

L. Noronha  
Associate Director of Facilities,  
Business and Community  
Development, and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

An Audio/Visual (A/V) Design specialist and Architect were retained for the current project to update the A/V technology and millwork in the public meeting rooms (i.e., Main Boardroom, Large Committee Room, Michael Cornacchia Meeting Room, and Catholic Teachers Centre). The design work and final specifications for these meeting rooms incorporates enhancements for hearing assistance technology for those that are Hearing Impaired.

There is continued work to enhance the live and recorded webcasts of the Board meetings with Closed Captioning. Testing of the Closed Captioning functionality is underway in advance of the upgrades to the sound system in the Main Boardroom. Upon successful testing and pilot in the Main Boardroom, the webcasts of the Board meetings will be provided with Closed Captioning. The additional annual subscription cost for this service is \$10,000 plus net taxes.

As per the motion from the Board on November 21, 2019, a process can be established that upon request, sign language interpreters would be present at a Board meeting to the sign the content and proceedings of the meeting for attendees from the Deaf and Hard of Hearing community. The estimated cost to provide sign language interpretation services a Board meeting is between \$600-\$960 plus net taxes.

The upcoming project to refresh the TCDSB public website will address the Ontario accessibility requirements for content posted on the website including videos. The estimated timeline to launch the new public website is Fall 2020.

*The cumulative staff time required to prepare this report was 25 hours*

## **B. PURPOSE**

1. This report addresses a motion from the Board on November 21, 2019 to address accessibility of the public Board meetings and the online video webcasts of the meetings along with other Board videos to accommodate the Deaf and Hard of Hearing community.

## **C. BACKGROUND**

1. The current project underway to update the public meeting rooms (i.e., Main Boardroom, Large Committee Room, Michael Cornacchia Meeting Room, and Catholic Teachers Centre) with upgraded Audio/Visual (A/V) technology and millwork replacement for the Main Boardroom has incorporated accessibility as part of the design. The new design includes assistive technology for the hearing impaired. Sixteen (16) hearing assistance devices will be available for Trustees and the public.
2. For the Hearing Impaired, Closed Captioning (CC) is a process that transcribes the auditory components of a video into a textual representation. The captions appear at the bottom of the display and there is a toggle control to turn the Closed Captioning on or off.
3. The current webcasting subscription included with the TCDSB meeting management software (eScribe) has additional functionality available to provide Closed Captioning of the live and recorded video of the Board meetings.
4. For the Visually Impaired, Described Video (DV) is a narrated audio description of the main environmental and visual images that are present in a video.
5. The Accessibility for Ontarians with Disabilities Act, 2005 (AODA) is the law that develops and enforces accessibility standards. The Ontario Integrated Accessibility Standards Regulation (IASR) is a grouping of five standards that AODA developed and includes standards for addressing accessibility of Information and Communications.
6. WCAG 2.0 (Web Content Accessibility Guidelines 2.0) is an intentionally accepted standard for web accessibility developed by the World Wide Web Consortium (W3C). The guideline has three levels of accessibility: A, AA and AAA. The Ontario IASR specifies that beginning January 1, 2021 all public websites and web content must meet WCAG 2.0 Level AA. The standard does not pertain to live video.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. A pilot of the Closed Captioning functionality within eScribe for live and recorded board meetings will be fully conducted after the A/V technology and sound systems upgrades are completed in the Main Boardroom. The upgrades

to the Main Boardroom are expected to be completed by the second week of April.

2. If the pilot were successful, the eScribe software subscription would be enhanced to add the closed captioning functionality at an annual subscription cost of \$10,000 plus net taxes.
3. The project to refresh the TCDSB public website will address the requirement that content posted on the website including videos be compliant with the Ontario Accessibility for Ontarians with Disabilities Act, 2005 (AODA).
4. In the motion, Described Video for the recorded videos of the Board meetings was included, however, Described Video is for the visual impaired who cannot see the video and need the video described to them in audio format. Described Video is not for the hearing impaired as described by the motion. As such, the recorded videos of the Board meetings will only be enabled with Closed Captioning and not Described Video.
5. As per the request in the motion, a process can be established to have a sign language interpreter attend the Board meetings upon request to enable access to the content and proceedings of the meeting for attendees from the Deaf and Hard of Hearing community.
6. A sign language interpreter can only sign for 20 minutes at a time. Due to the length of Board meetings, such a request would require having two (2) sign language interpreters present at the meeting and alternate signing. The rate for a sign language interpreter is \$75-\$120 per hour. The cost to provide sign language interpretation for an average four (4) hour Board meeting is estimated between \$600-\$960 plus net taxes.
7. In general, there is a province wide shortage of sign language interpreters. In order to accommodate a request to provide sign language interpretation for a Board meeting, the request would need to be sent to the Recording Secretary at least ten (10) business days in advance in order to make the necessary arrangements. Staff will develop a request process for this service in the coming weeks.

## **E. CONCLUDING STATEMENT**

This report is for the consideration of the Board.



REPORT TO

## STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

### POSSIBLE NAME CHANGE FOR JEAN VANIER CATHOLIC SECONDARY SCHOOL

*But now thus says the Lord he who created you, O Jacob, he who formed you, O Israel:  
Do not fear, for I have redeemed you; I have called you by name, you are mine (Isaiah 43)*

Created, Draft	First Tabling	Review
March 2, 2020	March 5, 2020	<a href="#">Click here to enter a date.</a>

Peter Aguiar – Superintendent of Student Achievement and Wellbeing-Area 7

Shazia Vlahos – Chief of Communications and Government Relations

### INFORMATION REPORT

#### Vision:

*At Toronto Catholic we transform the world through  
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*The Toronto Catholic District School Board is an inclusive  
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Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

L. Noronha  
Associate Director of Facilities,  
Business and Community  
Development, and  
Chief Financial Officer



## **A. EXECUTIVE SUMMARY**

This information report outlines the process that will be taken to determine if a new name for Jean Vanier Catholic Secondary School is required, and if so, the consultation process to determine a new school name.

*The cumulative staff time required to prepare this report was 3 hours*

## **B. PURPOSE**

In light of the recent findings of the L'Arche International Independent Inquiry regarding the late Jean Vanier, founder of L'Arche, the Director of Education has determined that there are extenuating circumstances which require community consultation on a possible name change for Jean Vanier Catholic Secondary School.

## **C. BACKGROUND**

- 1) The naming of TCDSB schools is governed by School Names Policy S.07 (Appendix A)
- 2) Section C3 of the School Names Policy S.07 (Appendix A), states that “where the Director determines that there are extenuating circumstances, the Director may require that the [CSPC] of the school consider a name change”.
- 3) In addition to the CSPC, the broader Jean Vanier CSS community shall also be consulted including students, staff, the pastor of St. Maria Catholic Parish, the local Superintendent and the local Trustee.
- 4) Following consultation, if a name change is deemed necessary, the steps outlined in Section A of the policy will be followed to determine a new name.
- 5) The policy Section 2 mandates that a Catholic School will be given the name of one of the following:
  - a. our Lord
  - b. a Saint
  - c. a Catholic tradition
  - d. a local parish church
  - e. a closed school

- f. an exemplary Catholic person of local, national, international or historic significance
- 6) In choosing a new name for the school input will be gathered from the following members of the Jean Vanier community:
  - a. Students
  - b. Staff
  - c. The pastor at St. Maria Goretti Parish
  - d. The Catholic School Parent Council
  - e. The local Superintendent
  - f. The local Trustee
- 7) A list of proposed names that meet the criteria as outlined in #5 will be compiled as well as a rationale for each of the names.
- 8) A community meeting will be held to discuss the proposed names and gather additional input.
- 9) As a result of this consultation, the local Superintendent of Education will submit proposed names to the Director of Education.
- 10) The Archbishop of Toronto will be consulted as to the suitability of the names submitted.
- 11) A report outlining the proposed names and their rationale, and any additional name suggested by the Director of Education, shall be presented at the Corporate Services Committee of the Board for a review and a final decision.

## **D. CONCLUDING STATEMENT**

This report is for the consideration of the Board.

# TCDSB Policy Register

## School Names S.07

<b>Date Approved:</b> 11 Oct. 06	<b>Date of Review:</b>	<b>Dates of Amendment:</b>
<b>Cross Reference:</b>		

### Policy:

1. TCDSB schools shall be designated as either “Catholic Elementary or Catholic Secondary School in their official school name, unless otherwise approved by the Board.
2. A TCDSB Catholic school shall be given the name of Our Lord, Our Lady, a Saint, a Catholic tradition, a local parish church, a closed school, or an exemplary Catholic person of local, national, international, or historic significance.

### Regulations:

#### (A) NEW SCHOOLS:

1. In the naming of a new school each of the following shall be requested by the local School Superintendent to submit to the Director of Education a proposed name:
  - (a) The pastor in the name of his parish where the school will be located,
  - (b) The Catholic School Advisory Council, or where there is no Catholic School Advisory Council the parents of the future students of the new school.
  - (c) The Superintendent of Education for the area where the new school is located.
  - (d) The local trustee representing the TCDSB ward where the new school is located.

2. The Archbishop of the Toronto Diocese will be consulted as to the suitability of the names submitted.

3. Subsequent to 1 and 2 the Board shall select the name through the usual reporting procedure. The report outlining the proposed names and their rationale, shall be presented to the Administrative and Corporate Services Committee of the Board for review and a decision on the name. The report shall include the recommendation of the Director of Education, who after reviewing the names submitted under Regulations (A) 1. (a)-(d), may also add a name to the list and the rationale.

Consideration of the school name will be in accordance with numbers one and two of the policy.

4. The exterior signage on schools will contain the TCDSB logo and the name assigned to the school.

5. The school principal shall ensure that a suitable plaque/scroll, outlining the significance of the school name, is arranged for and displayed appropriately in the school.

**(B) CLOSED/CONSOLIDATED SCHOOLS:**

1. Consolidated schools include the following conditions:

(a) Two or more existing schools are closed and the students are moved to one new consolidated location, or

(b) One or more existing schools are closed and the students are relocated to fill available space in one or more existing school.

2. Where two or more schools are closed and consolidated into one new school and students are moved to a new consolidated facility (the facility may be a newly constructed or renovated school for the purpose of consolidation); a name change shall be considered by the newly established CSAC for the school (or where there is no CSAC the parents of the future students of the school) to reflect the consolidated school communities using the process outlined in regulation (B) 5.

Consideration of the school name will be in accordance with numbers one and two of the policy.

3. Where one or more schools close and the students are re-located to fill available space in one or more other existing receiving school(s), and the relocated students from any one school will form no more than 33% of the total school population after consolidation (based on the September 30 enrolment summary), no name change is required for the primary receiving school. The names of closed schools are mothballed for possible future use.

4. Where one or more schools close and the students are re-located to available space in one or more other existing receiving school(s), and the transferred students from any one school will form greater than 33% of the total receiving school population after consolidation (based on the September 30 enrolment summary), a name change shall be considered upon recommendation of the newly established CSAC for the school to reflect the consolidated school communities as outlined in the following regulation (B) 5.

Consideration of the school name will be in accordance with numbers one and two of the policy.

5. In the naming of any school consolidated from two or more schools communities, each of the following will be requested by the local School Superintendent to submit to the Director of Education a proposed name.

(a) The pastor in the name of his parish where the consolidated school is located.

(b) The new Catholic School Advisory Council for the consolidated school.

(c) The Superintendent of Education for the area where the new school is located.

(d) The local trustee representing the TCDSB ward(s) where each of the schools which have been consolidated are located.

6. The key consideration in the school name shall be the Parish name in which the primary receiving school is located. The Archbishop of the Toronto Diocese will be consulted as to the suitability of the names submitted.

7. After all names have been submitted the Director of Education shall submit a report to the Administrative and Corporate Services Committee of the Board for

review outlines all names proposed and their rationale, and recommend that the Board select a name, and inform the consolidated school communities of the decision. The report shall include the recommendation of the Director of Education who, also after reviewing all of the names submitted under Regulations (B) 5. (a)-(d), may also add a name to the list and rationale.

Notwithstanding regulations B2, B3 and B4 where the Director of Education determines that there are extenuating circumstances, he/she may require that the CSAC of the closed/consolidated school shall consider a name change and that in such circumstances the process outlined in B5, B6, B7 shall be followed.

8. That the names of closed schools be considered for wings, libraries etc. in the receiving or consolidated schools.

#### (C) Relocated School

1. If an existing school facility is closed and the pupils are relocated to a new school facility, the name of the closed school facility shall become the name of the new school facility, unless the Catholic School Advisory Council (CSAC) requests in writing to the Director that a name change be considered for the school due to:

- (a) Its location in a new Parish
- (b) Its location in an area served by two or more Parishes
- (c) Another reason precipitated by the location change (to be outlined in the request to the Director of Education)

2. Following a request by the CSAC in such circumstances, the Director will request that the local school Superintendent for the area of the new school location implement the process outlined in Regulation A (1-5).

3. Notwithstanding regulations C1 and C2, where the Director of Education determines that there are extenuating circumstances, he/she may require that the CSAC of the relocated school shall consider a name change and that in such circumstances the process outlined in (A)1-(A)5 shall be followed.

#### (D) Closed School Names:

1. If a TCDSB school is closed by the Board due to consolidation of schools or relocation as outlined in the Regulations (B) and (C), and the name of the closed school is not used for a consolidated or relocated school; the name shall be recorded and such record maintained by the Director of Education (or designate) for possible future use of the Board, as the name of a school, part of a school, library or a building. That the names for the closed schools be considered for wings, libraries etc. in the receiving schools.

## **(E) RENAMING EXISTING SCHOOLS**

### **1. Non Program Needs**

a) Where the title of the individual for whom the school has been named is changed by the Catholic Church, the local superintendent shall consult with the school CSAC and shall draft a report to the Board recommending renaming the school to incorporate the new title.

b) Notwithstanding (a) , where the Director determines that there are extenuating circumstances, the Director may require that the CSAC of the school consider a name change and that in such circumstances, the procedures in A (1-5) be followed.

### **2. PROGRAM NEEDS**

a) In the event that there is a significant change to the program offering at an existing school and a change of name is contemplated, the Catholic School Advisory Council shall be consulted. The school name may only be altered by the addition (or deletion) of an extension to the existing name. If the CSAC endorses the proposed name change, the CSAC must request in writing to the Director that a name change be considered.

b) Following the request by the CSAC in such circumstances, the Director will request that the local school Superintendent implement the process outlined in regulation A (1-5).





Consulate General  
of the Republic of Poland  
in Toronto

Toronto, 26<sup>th</sup> of February 2020

Mr. Rory McGuckin  
Director of Education  
Toronto Catholic District School Board

*Dear Director McGuckin,*

I would like to kindly request that the Toronto Catholic District School Board consider celebrating the **Polish Heritage Month in May 2020** with its tens of thousands of Polish students in our elementary and secondary schools. Specifically, we would like to request the declaration and meaningful celebration of **Polish Constitution Day on May 3<sup>rd</sup>**. In addition we would like to ask TCDSB for the same celebration every year thereafter.

To promote the **Polish Heritage Month we would like to propose** various educational and cultural activities within identified high ratio of Polish heritage students and staff at elementary and secondary schools. **Polish Heritage Month** is going to be supported by Polish organizations and associations together with Consulate General and members of our large Polish community. There are over **1.1 million Canadians who claim full or partial Polish ancestry**, of whom over 145,000 reside in the City of Toronto, with many attending Catholic schools. The Toronto Catholic District School Board has benefited from the participation and celebration of Polish traditions and culture, through student, parent, staff and Parish engagements in a number of our schools.

I am confident that the Polish rich cultural heritage and passion for our Catholic faith would greatly enhance TCDSB's Mission and Vision. In addition, officially **2020 is St. John Paul II year in Poland** (May 18, 2020 marks 100 years since the birth of St. John Paul II), thus we would like to entrust our youth to his safekeeping. Our great compatriot is guiding light to all of us and we are determine to promote his legacy.

I will certainly much appreciate your favorable consideration of our request.

*Most sincerely,*

Krzysztof Grzelczyk  
Consul General

CC:

1. Joseph Martino, Chair of the TCDSB Board
2. Teresa Lubinski, Trustee Ward 4





# ST. CASIMIR'S CHURCH

156 RONCESVALLES AVENUE  
TORONTO, ON M6R 2L4  
TEL. (416) 532-2822  
FAX. (416) 532-7598  
[HTTP://WWW.KAZIMIERZ.ORG](http://www.kazimierz.org)  
E-MAIL:  
[PARAFIA@KAZIMIERZ.ORG](mailto:PARAFIA@KAZIMIERZ.ORG)

Toronto, February 21, 2020

Teresa Lubinski  
Trustee, Toronto Catholic District School Board

RE: May 3rd as Polish Heritage Day and May as Polish Heritage Month

On behalf of St. Casimir's Roman Catholic Parish community in Toronto I am writing to you as the Toronto Catholic School Trustee for the area.

As you are aware, the Polish community has been actively participating in our Catholic schools and Church events and they form a solid part of the TCDSB population. Aside from that, Polish people are a central role in building Canada for over 100 years.

This year we celebrate 100 years since St. John Paul II was born. Given the rich Polish history, culture and heritage the community requests to consider May 3rd as Polish Heritage Day and May as Polish Heritage Month every year throughout the Toronto Catholic District School Board. It is a great opportunity to highlight the memory of our beloved St. John Paul II.

I sincerely hope that the Toronto Catholic School Board will declare May 3<sup>rd</sup> as Polish Heritage Day and May as Polish Heritage Month and that these celebrations will repeat every year.

Thank you.

Fr. Wojciech Kurzydło

Pastor

Cc: Polish-Canadian Congress



MISSIONARY OBLATES OF MARY IMMACULATE

## 2020 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (A)	Student Achievement	Mental Health Report	Associate Director Academic Services
2	January (A)	Student Achievement	CPIC Annual Report including Financial Report	Associate Director Academic Services
3	January (P)	Student Achievement	<u>A.35 Accessibility Standards</u> Policy Metric	Associate Director Academic Services
4	February (P)	Student Achievement	<u>S. 19 External Research</u> Policy Metric	Associate Director Academic Services
5	April (A)	Student Achievement	Non-Resident VISA Student Fees	Associate Director Academic Services
6	May (A)	Student Achievement	Staffing Status Report for Next School Year	A.D. Facilities, Business, Community Development
7	May (A)	Student Achievement	Ratification of Student Trustee Nominees	Associate Director Academic Services
8	June (P)	Student Achievement	<u>B.B.04 Smoke &amp; Vapour Free</u> Policy Metric	Associate Director Academic Services
9	September (A/P)	Student Achievement	Annual Safe Schools Report and <u>S.S.12 Fresh Start</u> Policy Metric	Associate Director Academic Services
10	September (P)	Student Achievement	<u>H.M. 40 Fair Practice in Hiring and Promotion</u> Policy Metric	Associate Director Academic Services
11	September (P)	Student Achievement	<u>T.07 Community Engagement</u> Policy Report and <u>A.37 Communications</u> Policy Metric and Community Advisory Committees Report	Director of Education
12	October (A)	Student Achievement	Board Learning Improvement Plan Report	Associate Director Academic Services

## 2020 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

<b>13</b>	October (A)	Student Achievement	Student Trustees: Voices that Challenge-CSLIT	Associate Director Academic Services
<b>14</b>	October (A)	Student Achievement	International Languages Program Report	Associate Director Academic Services
<b>15</b>	October (A)	Student Achievement	Primary and Junior Division Assessments Of Reading, Writing and Mathematics (EQAO); the Grade 9 Assessment of Mathematics; and the OSSLT Assessment (EQAO)	Associate Director Academic Services
<b>16</b>	October (A)	Student Achievement	<u>S.22 Religious Accommodation Policy Report and S.S.02 Opening or Closing Exercises Policy Report</u>	Associate Director Academic Services
<b>17</b>	November (A)	Student Achievement	K-12 Professional Development Plan for Student Achievement and Well-Being	Associate Director Academic Services
<b>18</b>	November (A)	Student Achievement	CPIC Annual Report including Financial Report	Associate Director Academic Services
<b>19</b>	November (P)	Student Achievement	Elementary Catholic School Leadership Impact Team Report	Associate Director Academic Services
<b>20</b>	November (P)	Student Achievement	<u>S.24 Combined (Split) Grade Classes for Elementary Schools Policy Report</u>	Associate Director Academic Services
<b>21</b>	December (A/P)	Student Achievement	Accountability Framework for Special Education and <u>S.P.01 Special Education Programs and Services Policy Metric</u>	Associate Director Academic Services
<b>22</b>	December (P)	Student Achievement	<u>S.10 Catholic School Parent Council Policy Metric</u>	Associate Director Academic Services

**STUDENT ACHIEVEMENT AND WELL BEING  
PENDING LIST TO MARCH 5, 2020**

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Sep-19 Student Achievement	May 20	Student Achievement	Report regarding how a case log of legal opinions given to the TCDSB, with respect to our Catholic denominational rights, can be put together and report back to Student Achievement Committee by October 2019 at the earliest ( <b>Recommendation from Catholic Education and Living our Catholic Values Sub-Committee: Build a Repository of Cases, Research and Rulings for Precedents and References on Issues relating to our Catholic Faith and Morals Teaching, Doctrines and Pastoral Care (Approved March 1, 2018)</b> )	Associate Director of Academic Affairs