



**ADDENDUM
REGULAR MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION**

Joseph Martino, Chair

Angela Kennedy, Vice Chair

Thursday, April 23, 2020

7:00 P.M.

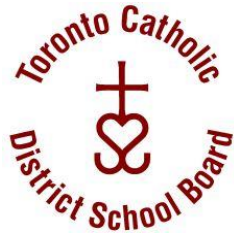
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11. Delegations	1 - 6
11.a From John Del Grande, Catholic Parent Involvement Committee (CPIC) Chair and Annalisa Crudo-Perri, Ontario Association of Parents in Catholic Education (OAPCE) Executive Director regarding Parent Voice	
16. Matters recommended by Statutory Committees of the Board	
16.a Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting Held February 19, 2020	7 - 16
Recommendations to Board:	
1. That staff provide information regarding the Protocol contained within the IEP cover letter provided annually in September to students and/or parents/guardians of students with an IPRC and/or receiving an IEP; and	
2. That staff include information regarding the Protocol in the cover letter including how to access the Protocol such as website links and where they can receive a hard copy of the Protocol encouraging students and parents/guardians to use the Protocol to facilitate collaboration with their privately retained community professionals to observe and/or work with the student and to provide additional	

supports and resources to teachers and other school staff, including ongoing consultation as necessary.

16.b *Approved Minutes of the Catholic Parent Involvement Committee (CPIC) Held March 2, 2020* 17 - 25

19. *Reports of Officials Requiring Action of the Board of Trustees*

19.c *Monthly Procurement Approvals Report Addendum 1 (Refer Item 19b)* 26 - 29



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

PLEASE BE ADVISED THAT ALL STANDING COMMITTEE MEETINGS ARE BEING RECORDED

For Board Use Only

Delegation No. _____

Public Session

Private Session

Three (3)

Minutes

Name	John Del Grande & Annalisa Crudo-Perri	
Committee	Regular / Special Board	
Date of Presentation	4/23/2020	
Topic of Presentation	Parent Voice	
Topic or Issue	Parent Engagement & Recommendations	
Details	.	
Action Requested	.	
I am here as a delegate to speak only on my own behalf		
I am an official representative of the Catholic School Parent Committee(CSPC)		
I am an official representative of student government		
I am here as a spokesperson for another group or organization	Yes CPIC & OAPCE	
I have read, understand and agree to comply with the rules for Delegations as per the TCDSB Delegations Policy T14	Yes	
Submittal Date	4/20/2020	



April 22, 2020

Dear TCDSB Board of Trustees,

On behalf of CPIC & OAPCE Toronto, we would like to once again recognize the continued efforts that the TCDSB Board and all Staff from schools have been doing during this unprecedented time. As parents we continue to support our children and are adapting to a different type of learning. We would like to present to you another update as to what we have been involved in as the two parent organizations at the TCDSB.

COVID-Communications

We appreciate having had the opportunity to connect with Board staff over the last number of weeks to provide feedback and advice. Communications staff have undertaken the work to update the FAQs with questions from parents. We would recommend that the fact these exist be communicated more often to all parents. It is still hard to navigate items on the website.

We have continued to stress that communications should provide parents with proper expectations or directions even when all the details or answers are not known. Without this we have worry, incorrect assumptions or a feeling nobody is listening.

Learn-At-Home

CPIC and OAPCE Toronto have been having meetings connecting with Catholic Parent Council Chairs, OAPCE Toronto representatives and

parents - two virtual roundtable sessions during the week of April 13-17, and two more coming up in the next week. The primary goals of these meetings are providing the parents with any updates we may have, allow them to address any concerns they have and be the conduit of their questions and issues with all of you. Parents were very appreciative for us to make that connection with them in these uncertain times, as quoted by one parent:

“Just wanted to quickly reach out and say thank you very much for having the OAPCE zoom meeting. That was a great meeting and is such a good feeling hearing all of the other parent representatives - we have not been able to speak to one another since school stopped. However, tonight's meeting was wonderful just to hear the similar challenges we are facing collectively as parents and going through something we, hopefully, will never experience again.”

The primary concern heard from parents were equity, special education & technology issues the Board continues to address -- the following feedback and recommendations we would urge the Trustees to look at:

- Platforms – Parents are still seeing inconsistency of platforms being used by Educators. Google Classroom was expected and seems to be used generally with some classes, but other platforms are being used and other 3rd party learning sites being referenced. Parents are concerned about the security of these platforms (have they been vetted & approved?) especially with personal information uploaded from students (videos, pictures) etc. One parent was juggling between lessons from her three children on D2L, Google Classroom, different apps, email etc.
- Parents are asking for live teacher directive learning wherever possible. There is a wide discrepancy between school Boards in this province, schools & teachers – and if not live, why not pre-recorded videos or audio?
- Utilizing best practices, some school administrators have “continued” morning announcements and prayer by way of daily videos intended to

start the day off for students with a routine. Why not offer a morning email to students/parents or even weekly.

- Understanding of key assessment expectations are disconnected again between schools and from what the Minister of Education has communicated to parents. Parents are seeing: Quizzes at set times, assignments (some come daily, some are assigned for the week) and specific hard due dates for work to be returned. As we know the school day is not common across all families (some parents work during the day, others work in critical sectors/essential services and have to leave the house). A concern from a parent was an assignment posted at 8:00 am and due at 12:00 pm. That same day.
- A minimum expectation is not consistent with the Ministry guidelines in some cases. While some families and students can only achieve the minimum time (either due to instructional time with parents, access to technology of other reasons) where others would welcome additional bonus materials to be provided to keep children busy.
- Parents are seeing expectations of needing to print learning materials and worksheets. Not all families have a printer these days and supplies can burn through fast in a multi-child household. There should no expectation of printing access.
- Consistent platforms and all assignments in one place, some teachers are emailing parents directly with work, others using different platforms than their “homeroom” teacher. This makes it difficult to catalogue and have a full inventory of what work is being assigned and expected to complete. This was more prevalent in elementary where parents were receiving different classrooms from different teachers. Expectation of parents to have to curate content and materials from different teachers back to their child adds undue pressure.

Parent Involvement & Parent Councils



We are pleased to see communications authorizing that CSPC meetings are to take place and a common platform will be utilized by principals using established best and secure practices.

We would like to point out that we have had a month of dealing with different school's turmoil causing friction between some CSPCs and principals about how, when, and if they could meet.

We would also like to ensure that the direction is that CSPC meetings should be taking place now if scheduled and feasible as there has been an incorrect assumption only meetings during May and June were permitted.

Current policies, for example in the case of budget allocations being spent by year's end need to accept – many CSPC's have spent the year fundraising for year-end activities which may not take place now – there needs to be provisions in the policy that allow CSPC's to carry over their funds until next year.

CPIC and OAPCE continue our parent outreach and have been providing a suggested list of relevant topics and discussion items to ensure continued student achievement advocacy and ability to make decisions to wind down CSPC activities for year-end. We are also exploring additional virtual parent learning opportunities in conjunction with CSPCs.

Governance & School Maintenance

We are pleased that the Board of Trustees reached a compromise to continue holding a minimum of two full Board meetings a month during the COVID-19 lockdown period.

The Board budget is extremely important and that once again a virtual townhall meeting has taken place with continued input of stakeholders being solicited.



We continue to urge that important policy work for the Board continue as we cannot afford to have everything on hold until the new school year. On the assumption that the new school year has some semblance of “back to normal” we don’t want to be in a position where another school year is lost because some policies require implementation from the start.

Examples of this are:

- Refresh of the Catholic School Parent Council Policy S.10
- Age Appropriate Placement - Curriculum and Program Supports
- Director of Education Assessment & Succession Planning

At some point, consideration needs to take place on how students will retrieve remaining items left in desks & lockers and that emptying of lockers and desks for food takes place to reduce risk of vermin and infestation. We have also heard from parents that with schools being empty, the hope is that areas of the school will be thoroughly cleaned that do not often get cleaned. (vents, light fixtures, tops of shelves that collect dust)

Once again we thank everyone for their contributions over the last month and truly appreciate the hard work that Staff has accomplished. We hope that everyone & their family continues to be safe during these times and we will continue to offer supports to parents & Parent Council functions.

A handwritten signature in black ink, appearing to read 'John Del Grande'.

John Del Grande
CPIC Chair

A handwritten signature in blue ink, appearing to read 'Annalisa Crudo-Perri'.

Annalisa Crudo-Perri
OAPCE Executive Director

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE REGULAR MEETING OF THE SPECIAL EDUCATION ADVISORY COMMITTEE PUBLIC SESSION

HELD WEDNESDAY, FEBRUARY 19, 2020

PRESENT:

Trustees: N. Crawford, Chair
A. Kennedy

External George Wedge, Vice Chair

Members: Melanie Battaglia
Sandra Mastronardi – via Teleconference
Tyler Munro
Deborah Nightingale

Staff: D. Koenig
F. Cifelli
L. Maselli-Jackman
V. Cocco
A. Coke
M. Gendron
R. Macchia
J. Mirabella
D. Reid
G. Sequeira
P. Stachiw

S. Hinds-Barnett, Acting Recording Secretary
S. Pellegrini, Assistant Recording Secretary

Sandra Mastronardi connected via Teleconference at 7:06 pm.

Trustee Kennedy connected via Teleconference at 7:15 pm.

2. Roll Call & Apologies

Apologies were extended on behalf of Lori Ciccolini, Lori Mastrogiuseppe and Mary Pugh.

Trustee Di Giorgio and Glenn Webster were absent.

3. Approval of the Agenda

MOVED by George Wedge, seconded by Melanie Battaglia, that the Agenda, as amended to reorder Item 7a) How to Set-up your Toronto Catholic District School Board Email Account on your Personal Device? - Frank Costa, Enterprise Infrastructure Architect to Item 4a) under revised category 4 - Presentations; create a new category 10 for Consideration of Motions; and reorder Items 12j) Consideration of Motion from Melanie Battaglia regarding Third Party Protocol; 12k) Consideration of Motion from Sandra Mastronardi regarding Applied Behavioural Analysis (ABA) and Accessibility; and 12n) Consideration of Motion from Tyler Munro regarding Individual Education Plan Completion Rate - Report Request to Items 10a), 10b) and 10c) respectively, be approved.

On the Vote being taken, the Motion was declared

CARRIED

5. Declarations of Interest

Trustee Kennedy declared an interest in Item 10b) (previously Item 12K)
Consideration of Motion from Sandra Mastronardi regarding Applied

Behavioural Analysis (ABA) and Accessibility as she has family members who are employees of this Board.

Trustee Kennedy indicated that she would neither participate in discussion regarding that Item nor vote.

4) Presentations

MOVED by George Wedge, seconded by Deborah Nightingale, that Item 4a) (previously Item 7a) be adopted as follows:

- 4a) How to Set-up your Toronto Catholic District School Board (TCDSB) Email Account on your Personal Device? - Frank Costa, Enterprise Infrastructure Architect** received.

On the Vote being taken, the Motion was declared

CARRIED

MOVED by George Wedge, seconded by Tyler Munro, that the Agenda be reopened to approve the Addendum and reorder Items 12a) and 11a) to Items 8a) and 8b) respectively.

On the Vote being taken, the Motion was declared

CARRIED

8. Unfinished Business

MOVED by Deborah Nightingale, seconded by George Wedge, that Item 8a) (previously Item 12a) be adopted as follows:

From the January 22, 2020 SEAC Meeting

8a) Annual Report on the Accessibility Standards Policy (A.35) received.

Trustee Kennedy disconnected via Teleconference and joined the table at 8:46 p.m.

On the Vote being taken, the Motion was declared

CARRIED

MOVED by George Wedge, seconded by Melanie Battaglia, that Item 8b) (previously Item 11a) be adopted as follows:

8b) SEAC Monthly Calendar Review received and that the Presentation on Budget Setting from Gerard Sequeira be received.

On the Vote being taken, the Motion was declared

CARRIED

Sandra Mastronardi disconnected via Teleconference at 9:06 p.m.

The Chair declared a five minutes recess.

Sandra Mastronardi reconnected via Teleconference at 9:07 p.m.

The meeting resumed with Trustee Crawford in the Chair.

Attendance list remained unchanged.

6. Approval and Signing of the Minutes of the Meeting

MOVED by Tyler Munro, seconded by George Wedge, that the Minutes of the Regular Meeting held January 22, 2020 be approved.

On the Vote being taken, the Motion was declared

CARRIED

9. Notices of Motion

9a) From Trustee Angela Kennedy regarding Operational Procedures and Protocol for Appealing Student Exclusions as clearly outlined in the Education Act will be considered at the March 25, 2020 Special Education Advisory Committee (SEAC) Meeting.

10) Consideration of Motions

MOVED by Melanie Battaglia, seconded by Sandra Mastronardi, that Item 10a) (previously Item 12j) be adopted as follows:

From the November 20, 2019 SEAC Meeting

10a) Consideration of Motion from Melanie Battaglia regarding Third Party Protocol

WHEREAS: The mission of the TCDSB is to be an inclusive learning community uniting home, parish and school and rooted in the love of Christ;

WHEREAS: The TCDSB's Multi-Year Strategic Plan 2016-2021 pillar of Fostering Student Achievement and Well-Being supports and promotes the use of evidence-based teaching and learning strategies, and the use of

differentiated instruction to ensure that individual learning needs are accommodated and to engage students fully in their learning;

WHEREAS: The purpose of the Protocol is to clarify the relationship between the school and the community health professional/private therapist where parents/guardians have retained such community professionals to support their child and/or staff from another agency and/or ministry request to observe and/or work with a student at school;

WHEREAS: This Protocol recognizes that parents/guardians, community health professionals and the school share a common goal to pursue, within defined roles, the best interest of the child; and

WHEREAS: Implementation of the Protocol requires increasing awareness and distribution of the Protocol to parents/guardians and students to foster communication and collaboration with the school staff to appropriately accommodate students receiving special education programs and services.

THEREFORE, BE IT RESOLVED THAT: SEAC recommend to Board that staff provide information regarding the Protocol contained within the Individual Education Plan (IEP) cover letter provided annually in September to students and/or parents/guardians of students with an Identification, Placement and Review Committee (IPRC) and/or receiving an IEP; and

BE IT FURTHER RESOLVED THAT: SEAC recommend to Board that staff include information regarding the Protocol in the cover letter including how to access the Protocol, such as website links and where they can receive a hard copy of the Protocol, encouraging students and parents/guardians to use the Protocol to facilitate collaboration with their privately retained community professionals to observe and/or work with the student and to provide additional supports and resources to teachers and other school staff, including ongoing consultation as necessary.

On the Vote being taken, the Motion was declared

CARRIED

Trustee Kennedy declared an Interest in Item 10b) (previously Item 12k) **Consideration of Motion from Sandra Mastronardi regarding Applied Behavioural Analysis (ABA) and Accessibility** and left the table at 10:00 p.m. Trustee Kennedy indicated that she would neither vote nor participate in discussions regarding that Item.

MOVED by Sandra Mastronardi, seconded by Melanie Battaglia, that Item 10b) (previously Item 12k) be adopted as follows:

From the November 20, 2019 SEAC Meeting

- 10b) Consideration of Motion from Sandra Mastronardi regarding Applied Behavioural Analysis (ABA) and Accessibility** deferred to the March 25, 2020 SEAC Meeting.

On the Vote being taken, the Motion was declared

CARRIED

MOVED by Tyler Munro, seconded by Melanie Battaglia, that Item 10c) (previously Item 12n) be adopted as follows:

From the December 4, 2019 SEAC Meeting

- 10c) Consideration of Motion from Tyler Munro regarding Individual Education Plan Completion Rate - Report Request**

WHEREAS: The mission of the TCDSB is to be an inclusive learning community uniting home, parish and school and rooted in the love of Christ;

WHEREAS: Special needs students without an Individual Education Plan (IEP) detailing their needed accommodations will not meet their potential at school, may become disruptive at school and become alienated;

WHEREAS: The Auditor General of Ontario in their 2008 report raised concerns about IEP not being completed in a timely manner. (Section 4.14. Recommendation 9, page 392);

WHEREAS: The Ministry of Education's IEP Resource Guide states: "The 30 day requirement for completion of an IEP applies to the IEPs of all students, including those who have not been formally identified as exceptional but who receive a special education program and/or service." (page 42); and

WHEREAS: The TCDSB does not provide a public report to SEAC or the Board on how many IEPs are to be created within 30 school days or the beginning of the school year or term/semester and the number and percent of IEPs completed within the 30-school day requirement.

THEREFORE BE IT RESOLVED THAT: SEAC recommend to the Board that a report be prepared for counting the number of IEPs due at the beginning of a school year or term/semester, and the number and percent of completed IEPs that were sent to parents on or before the 30-school day period has passed;

The report to include IEPs due no earlier than the beginning of the 2019/20 school year;

The report to accumulate new reporting periods as the 30-school day period expires;

The report should not include more than the previous five school years of reporting;

The report to separate Elementary and Secondary results with a board-wide cumulative result;

The report to be sent to SEAC within 90 days of the beginning of a school year, term/semester on a semi-annual basis; and

The report to be sent to the Board on an annual or semi-annual basis at their discretion.

Sandra Mastronardi disconnected via Teleconference at 10:33 p.m.

The Chair declared a five minutes recess.

The Meeting ended as quorum was lost.

ITEM UNFINISHED

- 10c) Consideration of Motion from Tyler Munro regarding Individual Education Plan Completion Rate - Report Request.

ITEMS NOT DISCUSSED

- 11b) Special Education Plan Review
- a. Roles and Responsibilities
 - b. Categories and Definitions of Exceptionalities
 - c. Provincial and Demonstration Schools in Ontario
- 11c) Special Education Superintendent Update
- 12b) Parent Reaching Out (PRO) Regional Grant 2019-2020
- 12c) Communication from Windsor-Essex Catholic District School Board
- 12d) Set SEAC Goals for this year (from the Draft Annual Calendar)
- 12e) Special Plan Review (from the Draft Annual Calendar)
- 12f) New Policy on Age-Appropriate Placement - Curriculum and Program Supports (previously listed as Draft Acceleration/Retention Policy)
- 12g) Review of Policy: Special Education Programs and Services (S.P.01)

- 12h) Inquiry from Sandra Mastronardi regarding Student Trustee Report
- 12i) Association Reports - George Wedge (Verbal)
- 12l) Inquiry from Tyler Munro regarding Special Education Fair
- 12m) Inquiry from Tyler Munro regarding Email Blasts
- 14a) SEAC Email Requirements and Member Contact Information
- 15a) Letter of Interest to Serve as Special Education Advisory Committee Member from Joy Alma
- 16a) *Autism Ontario 2020 Pre-Budget Consultation Submission*

SECRETARY

CHAIR

**APPROVED MINUTES OF THE REGULAR MEETING OF
THE
CATHOLIC PARENT INVOLVEMENT COMMITTEE
PUBLIC SESSION**

HELD MONDAY MARCH 2, 2020

1. Call to Order

The Chair called the Meeting to Order at 7:07PM and opened the teleconferencing bridge.

The Chair indicated that the Board is still pending appointing a Recording Secretary to CPIC. Minutes are being captured by the Chair.

2. Opening Prayer

Opening prayer was led by Trustee Tanuan.

3. Roll Call & Apologies

Trustees: G. Tanuan (W8)

Elementary Parent Members:

John Del Grande (W12), Chair
Joe Fiorante (W3), Vice-Chair
Jennifer Di Francesco (W1)
Natalia Marriott (W2)
Daniel Oliveira (W5/W)
Gus Gikas (W6)
Ruth Oliveros (W8/E) – Via Teleconference
Annalisa Crudo-Perri (W10) – Via Teleconference
Ben Xavier (W11/N) – Via Teleconference
Isabel Starck (W11/S)
Anthony Antinucci (W12)

Secondary Parent Members:

Geoffrey Feldman (West)

Community Members:

Katie Piccinnini (OAPCE-Toronto) – Via Teleconference

Staff: J. Wujek (Director Designate)
M. Sequeira (Parent Engagement Coordinator)

Apologies were extended on behalf of Wendell Labrador (W8/W), Melanie Stoll (East) and Trustee N. Di Pasquale (W9).

4. Approval of the Agenda

MOVED by Gus Gikas, seconded by Natalia Marriott, that the draft Agenda & Addendum be approved.

By Unanimous consent, the Motion was declared

CARRIED

5. Declarations of Interest

None declared by Members present

6. Approval & Signing of the Minutes of the Regular Meeting Held January 20, 2020 for Public Session

MOVED by Daniel Oliveira, seconded by Gus Gikas, that the minutes of the meeting held January 20, 2020 be approved

By Unanimous consent, the Motion was declared

CARRIED

7. Presentations & Reports from Committee Officials

7a) Chair Report & Appendices

The Chair provided a printed copy of the CPIC 2020 Newsletter to all attending members.

MOVED by Gus Gikas, seconded by Isabel Starck that the Report from the Chair for the period of January 21 to February 26 be received.

By Unanimous consent, the Motion was declared

CARRIED

7b) Treasurer Report

MOVED by Jennifer DiFrancesco, seconded by Joe Fiorante that the Report from the Treasurer as of February 29, 2020 be received.

By Unanimous consent, the Motion was declared

CARRIED

8. Delegations

No delegations were registered or appeared before the Committee.

9. Unfinished Business & Matters Arising Out of Minutes

9a) CSPC Annual Report (2018-2019) Comments Review

Moved by Joe Fiorante, seconded by Gus Gikas that item 9a be deferred to next meeting pending a review by the Communications & Parent Resource Subcommittee to prioritize the identified list of the CSPC support needs.

By Unanimous consent, the Motion was declared

CARRIED

9b) CSPC Central Workshop & Training Options

The Committee agreed that an online live & recorded webinar would be preferred to deliver CSPC training after CSPC S.10 policy changes are approved by the Board of Trustees.

9c) TCDSB PRO Grant 2020 Distribution & School Submission

MOVED by Joe Fiorante, seconded by Gus Gikas to table the item until the Parent Engagement Coordinator returns back to the meeting.

By Unanimous consent, the Motion was declared

CARRIED

10. Notice of Motion**10a) From Anthony Antinucci – PIC Event Catalogue**

MOVED by Anthony Antinucci, seconded by Jennifer DiFrancesco that the motion:

CPIC recommend the existing brochure be augmented with successful use of PIC Grants by other schools with references to materials and/or approved speakers/vendors/services that could be used be referred to the Communications & Parent Resource Standing Subcommittee.

By Unanimous consent, the Motion was declared

CARRIED

Joe Fiorante assumed the Chair

10b[i)] From John Del Grande – Parent Engagement School Index

MOVED by John Del Grande, seconded by Jennifer DiFrancesco that the motion:

That a parent engagement continuum/index be created where schools can identify where they rate themselves based on a series of questions or considerations and key initiatives that could be used to move up to the next level.

This index be part of the School Learning Improvement Plan (SLIP) and provided to the Board so as to gauge parent engagement across the system at a given time and track improvements to it be referred to the Communications & Parent Resource Standing Subcommittee to recommend a draft back to CPIC .

By Unanimous consent, the Motion was declared

CARRIED

10b[ii]) From John Del Grande – Update to CPIC Policy #1 Appendix A

MOVED by John Del Grande, seconded by Geof Feldman that CPIC Policy #1 Appendix A mileage rate for 2020 be increased to 59 cents and a new category for Dependent Care – Special Needs be created at a maximum of \$20/hour.

By Unanimous consent, the Motion was declared

CARRIED

The meeting continued with John Del Grande in the Chair

10c) From Trustee Tanuan – Parent Sponsorship for Life Jesus Higher Rally

The Chair indicated that all 3rd party events for CPIC sponsorship must be compliant with CPIC Policy #7: CPIC Funding or Support of External Events & Functions.

MOVED by Geoffrey Feldman, seconded by Isabel Starck to sponsor up to 25 parents to attend the Lift Jesus Higher Event on Saturday March 7th, 2020.

Results of the Vote taken, as follows:

In Favour

Ruth Oliveros
Ben Xavier
Geoffrey Feldman
Anthony Antinucci
Natalia Marriott
Isabel Starck

Opposed

Jennifer Di Francesco
Daniel Oliveria
Joe Fiorante
Gus Gikas
John Del Grande

CARRIED

11. Communications Received

11a) From Parents Engaged in Education – School Councils

MOVED by Geof Feldman, seconded by Natalia Marriott that CPIC partner with Parents Engaged in Education to promote their School Councils Expanding Inclusivity Event on March 31st, 2020.

By Unanimous consent, the Motion was declared

CARRIED

The Chair declared a 10 minute recess at 8:40 PM

The meeting resumed with John Del Grande in the Chair.

13. Subcommittee & Special Committee Reports

13a) Budget & Priorities Standing Committee

MOVED by Joe Fiorante, seconded by Gus Gikas that the report & recommendations of the Budget & Priorities Committee be approved as follows:

1. Surplus Reserve Draw Down Plan
2. 2020 Spring Parent Conference Budget

By Unanimous consent, the Motion was declared

CARRIED

13b) Conference & Events Standing Committee

MOVED by Isabel Starck, seconded by Natalia Marriott that the report & recommendations of the Conference & Events Committee be approved as follows:

1. 2020 Parent Conference Schedule & Plan as presented

2. Authorization for Executive Members to execute required contracts with vendors & speakers in line with budget
3. Book the workshops selected by the Committee.

By Unanimous consent, the Motion was declared

CARRIED

13c) Making Your Voices Heard Special Subcommittee

The Chair of the Subcommittee requested Members to connect with her to ensure completion of the required work.

17) Parent Member & Community Member Reports

17a) Ward 1 Completed Event: Depression & Anxiety in Adolescence

MOVED by Geoffrey Feldman, seconded by Joe Fiorante that the final event report be received with thanks to all the volunteers.

By Unanimous consent, the Motion was declared

CARRIED

17b) Ward 12 Planned Event: Internet & Social Media Safety

The Chair advised that registration has opened and at least one other school in Ward 11 is interested in running a simultaneous session.

18. Update from the Board of prior CPIC resolutions recommended

The Chair provided the minutes from the Trustee meeting in which CPIC's recommendations on Labour Relations was discussed. Two of the recommendations were not accepted due to potential liability & labour relations negotiation impacts.

MOVED by Joe Fiorante, seconded by Gus Gikas that item 10c be considered that Board staff are available to answer questions.

By Unanimous consent, the Motion was declared

CARRIED

The Chair identified that M. Sequeira (Parent Engagement Coordinator) returned to the meeting, so item 9c could be dealt with before adjournment.

9c) TCDSB PRO Grant 2020 Distribution & School Submissions

Members of the Committee reviewed requests from schools by Ward and considered applications based on EPAN designation, outstanding balance of accumulated PIC funds and an actionable plan to execute on the PRO grant event.

MOVED by Isabel Starck, seconded by Joe Fiorante that the allocation of 2019/2020 PRO GRANT be approved as follows:

PART A) Communications be immediately made to each school based on the following:

[i] Ward 1: Grant all 4 EPAN school requests @ \$850 each

[ii] Ward 2: Grant all 3 school requests @ \$1000 each

[iii] Ward 3: Grant all 3 EPAN school requests, and provide \$275 to the other two schools.

[iv] Ward 4: Grant all both EPAN school requests, and provide \$450 to the elementary non EPAN schools.

[v] Ward 5: Grant requests from Madonna SS, Brebeuf College & St. Martha.

[vi] Ward 6: Grant both EPAN school requests, and provide \$360 to the other three schools.

[vii] Ward 7: Grant both EPAN school requests at \$1000 each, and provide \$700 to the other two schools.

[viii] Ward 8: Grant both EPAN school requests, \$1000.00 to St. Rene Goupil and \$400 to Francis Libermann.

[ix] Ward 9: Grant both EPAN school requests, \$820 to St. Bruno/St. Raymond and \$580 to St. Joseph College.

[x] Ward 10: Grant both EPAN school requests and \$809 each to the other two schools.

[xi] Ward 11: Grant St. Joseph Morrow Park \$2000, St. Bonaventure \$500, Holy Name \$960 and St. Gerald \$793.

[xii] Ward 12: Grant the combined 7 school submission request \$2400.

PART B) Board Parent Engagement Office staff and CPIC Executive Committee will address any other changes or redistributions that arise based on school feedback.

By Unanimous consent, the Motion was declared

CARRIED

20. Adjournment

MOVED by Natalia Marriott, seconded by Isabel Starck that the meeting be adjourned.

By Unanimous consent, the Motion was declared

CARRIED

The Meeting adjourned at 10:20PM



CPIC SECRETARY



CPIC CHAIR



Procurement Award Report – Addendum 1

The following shall be **added** to the April 23, 2020, Regular Board Meeting, Agenda item **19.b Monthly Procurement Approvals** (Recommendation), Appendix A:

Appendix A

No.	Report Name	Vendor Name(s)	Type	Description	Amount
10.	Hewlett Packard Aruba WiFi Maintenance Agreement Renewal	Access 2 Networks Inc	Update to Existing Procurement	Hewlett Packard Aruba WiFi Maintenance Agreement be renewed through the reseller Access 2 Networks Inc. at a cost of \$612,934.59.	\$612,934.59



Procurement Award Report

Report Name	Hewlett Packard Aruba WiFi Maintenance Agreement Renewal
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	K. Chung, Senior Manager, IT Security/Network Infrastructure & Services
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #	P-141-14	Value + Net HST	\$612,934.59
Term Start Date	June 11, 2015	Term End date	June 10, 2020

Description of Goods/Service or Change

The TCDSB's WiFi network infrastructure is comprised of over 5,300 Hewlett Packard (HP) Aruba WiFi access points and central management software to deliver WiFi connectivity at over 185 sites. HP Aruba WiFi was awarded in 2015 to provide WiFi connectivity to the TCDSB. All of this equipment and central software is under a technical support and maintenance agreement with HP Aruba through the reseller Access2Network. The existing agreement provides TCDSB with the latest software upgrades, hardware replacement and technical support.

This equipment continues to meet the needs of the TCDSB to provide WiFi connectivity in the classroom, schools and departments. The agreement with HP Aruba needs to be renewed to continue to have technical support and maintenance on this equipment and the software.

The central software (Aruba Airwave) that manages this WiFi network infrastructure is being migrated from an on premise installation to a subscription cloud-based Software as a Service (SaaS) solution. The cloud-based solution offers the greater benefit of disaster recovery, business continuity, on demand computing and storage capacity growth.

The table below shows the term options and associated renewal cost.

Term	Estimated Annual Cost before Taxes	Estimated Total Cost before Taxes	Estimated % Savings over 1-Year Term
1-Year	\$260,867.00	\$260,867.00	
3-Year	\$179,282.06	\$537,846.20	31%
5-Year	\$119,995.02	\$599,975.12	54%

The 5-year renewal option represents the greatest benefit and savings for the TCDSB. When compared to the 1-year term the savings amounts to \$140,871.98 annually and would total a savings of \$704,359.90 over 5 years.

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	16
Name of Recommend Vendor/Bidder	Access 2 Networks Inc.
Winning Bid Value + Net HST	\$612,934.59
Budget Source	ICT Services Division - Operations budgets
Budget Source approval (Report & Date)	2019- 2020 Budget Estimates – Overall Instructional Volumes 1, 2, 3, 4 2019- 2020 Budget Estimates – Non-Instructional Volumes 5, 6 June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends that the Hewlett Packard Aruba WiFi Maintenance Agreement be renewed through the reseller Access 2 Networks Inc. at a cost of \$612,934.59 inclusive of net taxes for a 5-year term.