

# TORONTO CATHOLIC DISTRICT SCHOOL BOARD REGULAR MEETING Public Session

**AGENDA**  
**May 7, 2020**

**Joseph Martino, Chair**  
Trustee Ward 1

**Angela Kennedy, Vice Chair**  
Trustee Ward 11

**Nancy Crawford**  
Trustee Ward 12

**Frank D'Amico**  
Trustee Ward 6

**Markus de Domenico**  
Trustee Ward 2

**Daniel Di Giorgio**  
Trustee Ward 10

**Taylor Dallin**  
Student Trustee

**Norman Di Pasquale**  
Trustee Ward 9

**Michael Del Grande**  
Trustee Ward 7

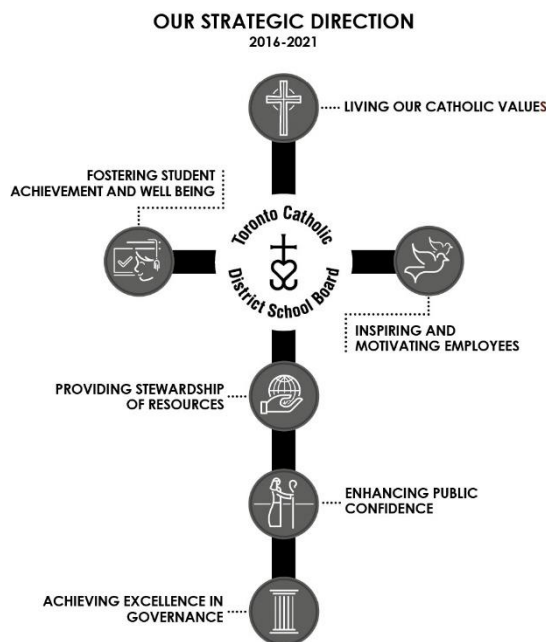
**Ida Li Preti**  
Trustee Ward 3

**Teresa Lubinski**  
Trustee Ward 4

**Maria Rizzo**  
Trustee Ward 5

**Garry Tanuan**  
Trustee Ward 8

**Kathy Nguyen**  
Student Trustee



## MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.  
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

## VISION

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293**

**Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298**

**Assistant Recording Secretary: Sarah Pellegrini, 416-222-8282 Ext. 2207**

**Rory McGuckin**  
Director of Education

**Joseph Martino**  
Chair of the Board



**AGENDA  
REGULAR MEETING  
OF THE  
TORONTO CATHOLIC DISTRICT SCHOOL BOARD  
PUBLIC SESSION**

**Joseph Martino, Chair**

**Angela Kennedy, Vice Chair**

Thursday, May 7, 2020

7:00 P.M.

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Pages

1. Call to Order
2. Memorials and Opening Prayer
3. Singing of O Canada
4. Roll Call & Apologies
5. Approval of the Agenda
6. Reports from Private Session
7. Notices of Motions
8. Declarations of Interest
9. Approval and Signing of Minutes of the Previous Meetings
  - 9.a Special Board (Student Achievement) Held April 2, 2020
  - 9.b Special Board (Corporate Services) - NIL
  - 9.c Student Achievement and Well-Being, Catholic Education and

1 - 4

5 - 24

## **Human Resources Committee Held April 2, 2020**

### **9.d Regular Board - NIL**

### **10. Presentations**

#### **10.a From the Chair of the Board**

#### **10.b From the Director of Education**

#### **10.c From the Student Trustee(s)**

### **11. Delegations**

### **12. Consideration of Motions for which previous notice has been given**

### **13. Consent and Review**

### **14. Unfinished Business from Previous Meetings**

### **15. Matters recommended by Standing Committees of the Board**

### **16. Matters recommended by Statutory Committees of the Board**

#### **16.a Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting Held April 22, 2020 (To Be Distributed)**

#### **16.b Approved Minutes of the Catholic Parent Involvement Committee (CPIC) - NIL**

### **17. Matters referred/deferred from Committees/Board**

### **18. Reports of Officials for the Information of the Board of Trustees**

#### **18.a COVID-19 Update Report (To Be Distributed)**

#### **18.b Capital and Renewal Program Updates - COVID-19 Impact**

25 - 68

### **19. Reports of Officials Requiring Action of the Board of Trustees**

#### **19.a Monthly Procurement Approvals**

69 - 86

- 20. Reports from External Committees / Organizations
  - 20.a Board of Health - Verbal, Trustee Li Preti
- 21. Listing of Communications
  - 21.a From Councillor Joe Cressy, Chair, Toronto Board of Health regarding Toronto Public Health COVID-19 Response - New Phase of Work 87 - 89
- 22. Inquiries and Miscellaneous
- 23. Updating of Pending Lists
  - 23.a Master Pending List and Rolling Calendar
  - 23.b Annual Report
- 24. Closing Prayer
- 25. Adjournment

### OUR MISSION

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## **MINUTES OF THE SPECIAL VIRTUAL MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

**HELD THURSDAY, APRIL 2, 2020**

### **STUDENT ACHIEVEMENT**

#### **PRESENT:**

##### **Trustees:**

G. Tanuan, Chair – In Person  
T. Lubinski, Vice-Chair  
N. Crawford  
F. D’Amico  
M. de Domenico  
M. Del Grande  
D. Di Giorgio  
N. Di Pasquale  
A. Kennedy  
I. Li Preti  
J. Martino  
M. Rizzo

##### **Student Trustees:**

T. Dallin  
K. Nguyen

##### **Staff:**

R. McGuckin  
D. Koenig  
L. Noronha  
A. Della Mora  
P. Aguiar  
S. Camacho  
P. De Cock

M. Eldridge  
C. Fernandes  
S. Vlahos

S. Harris, Recording Secretary  
S. Pellegrini, Assistant Recording Secretary

**External Guest:** A. Robertson, Parliamentarian

## **1. Declarations of Interest**

Trustees Del Grande, Kennedy and Rizzo declared an interest in the Ratification of Central Collective Agreement for Ontario English Catholic Teachers' Association (OECTA), Toronto Secondary Unit (TSU) and Toronto Elementary Catholic Teachers (TECT) in PRIVATE Session as they have family members who are employees of the Board.

Trustees Del Grande, Kennedy and Rizzo did not participate in the discussions nor vote on that Item.

There were none in PUBLIC Session.

The Items dealt with at the Student Achievement and Wellbeing, Catholic Education and Human Resources Committee Meeting in PUBLIC and PRIVATE Sessions were deemed presented.

MOVED by Trustee Martino, seconded by Trustee Tanuan, that all Items discussed in PUBLIC and PRIVATE Sessions be approved.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that the meeting resolve back into Student Achievement and Wellbeing, Catholic Education and Human Resources Committee.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Di Pasquale

Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

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SECRETARY

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CHAIR



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# **MINUTES OF THE REGULAR VIRTUAL MEETING OF THE STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE PUBLIC SESSION**

**HELD THURSDAY, APRIL 2, 2020**

## **PRESENT:**

### **Trustees:**

G. Tanuan, Chair, In Person  
T. Lubinski, Vice-Chair  
N. Crawford  
F. D'Amico  
M. de Domenico  
M. Del Grande  
D. Di Giorgio  
N. Di Pasquale  
A. Kennedy  
I. Li Preti  
J. Martino  
M. Rizzo

### **Student Trustees:**

T. Dallin  
K. Nguyen

### **Staff:**

R. McGuckin  
D. Koenig  
L. Noronha  
A. Della Mora  
P. Aguiar  
S. Camacho  
P. De Cock  
M. Eldridge

C. Fernandes  
S. Vlahos

S. Harris, Recording Secretary  
S. Pellegrini, Assistant Recording Secretary

**External Guest:** A. Robertson, Parliamentarian

## **5. Approval of the Agenda**

MOVED by Trustee Di Pasquale, seconded by Trustee Lubinski, that the Agenda, as amended to include the Addendum and Items 16b) Verbal Update from the Director regarding COVID-19 and its Impact on the Board; 17c); 17d) and 17e) letters from Father Joseph Morawski, Pastor of Christ the King Church; Mr. and Mrs. Bembenek; and Dr. Anna Lukowski respectively regarding Polish Heritage Day and Polish Heritage Month in the Toronto Catholic District School Board (TCDSB); 18a) Inquiry from Trustee Kennedy, regarding Questions from the Special Education Advisory Committee (SEAC); 18b) Inquiry from Trustee Rizzo regarding Pending Communication from the Chair and Director to Parent Councils; and 18c) Inquiry from Trustee Del Grande regarding Parents' and Students' Limited/No Access to Technology and the Protocol and Method for Teachers to Contact Students, be approved.

Results of the Vote taken, as follows:

### **In Favour**

### **Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski

Li Preti  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Dallin and Nguyen wished to be recorded in favour of the Motion.

**6. Report from Private Session**

MOVED by Trustee Lubinski, seconded by Trustee Di Pasquale, that in PRIVATE Session the Ratification of Central Collective Agreement for Ontario English Catholic Teachers' Association (OECTA), Toronto Secondary Unit (TSU) and Toronto Elementary Catholic Teachers (TECT) was approved.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski

Martino  
Tanuan

The Motion was declared

CARRIED

Trustee Rizzo abstained from voting due to a Declaration of Interest in the Item.

**7. Declarations of Interest**

In PRIVATE Session, Trustees Del Grande, Kennedy and Rizzo declared an interest.

There were none.

**8. Approval and Signing of the Minutes of the Meeting**

MOVED by Trustee Di Pasquale, seconded by Trustee Lubinski, that the Minutes of the Meeting held March 5, 2020 for PUBLIC Session be approved.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Giorgio  
Del Grande  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski

Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

**9. Delegations**

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that Item 9a) be adopted as follows:

- 9a) John Del Grande, Chair, Catholic Parent Involvement Committee (CPIC) and Annalisa Crudo-Perri, Executive Director, Ontario Association of Parents in Catholic Education (OAPCE) regarding Board Governance and Parent Involvement during School Shutdown** (written submission read by Director McGuckin) received.

MOVED in AMENDMENT by Trustee Di Pasquale, seconded by Trustee Rizzo, that the submission be referred to staff for a report on how TCDSB Staff can enable Catholic School Parents Councils (CSPCs) to continue holding regular meetings during school closure that include parents and the school principal.

Results of the Vote taken on the AMENDMENT, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Giorgio

Del Grande  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Giorgio  
Del Grande  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion, as amended, was declared

CARRIED

**12. Consideration of Motion for which Previous Notice Has Been**

MOVED by Trustee Lubinski, seconded by Trustee Crawford, that Item 12a) be adopted as follows:

**12a) From Trustee Lubinski regarding Declaring May 3 as Polish Heritage Day and May as Polish Heritage Month at the Toronto Catholic District School Board (TCDSB):**

WHEREAS: May 3 is officially known as Constitution Day in Poland and annually celebrated as Poland's most important Civic Holiday;

WHEREAS: May 18, 2020 marks 100 years since the birth of St. John Paul II who was a vocal advocate for human rights. St. John Paul II often spoke out about suffering in the world and worked diligently for the good of the Catholic Youth and for the good of the World;

WHEREAS: The Polish Canadian community has contributed significantly to the growth and development of our country;

WHEREAS: There is a high number of students with Polish background in the TCDSB that have made significant contributions to our schools (through sharing their rich heritage and culture and language) and who form a part of the strong foundation of this Board; and

WHEREAS: There are over 1.1 million Canadians who claim full or partial Polish ancestry, of whom over 145,000 reside in the City of Toronto, with many attending our Catholic schools.

BE IT RESOLVED THAT: The TCDSB hereby proclaim May 3 as Polish Heritage Day and May as Polish Heritage Month at the TCDSB this year and every year thereafter in recognition of the substantial historic contributions

made by the Polish community to the academic, social, cultural, and economic fabric of our Board.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Giorgio  
Del Grande  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Martino, that Item 12b) be adopted as follows:

**12b) From Trustee Rizzo regarding Board and Committee Meetings:**

WHEREAS: Schools are closed and will remain closed into the foreseeable future;

WHEREAS: TCDSB Board and Committee meetings have been scheduled;



WHEREAS: Other Boards have cancelled or rescheduled Committee/Board meetings during this pandemic;

WHEREAS: TCDSB By-laws allow for the Director and Chair to call Board meetings, if necessary;

WHEREAS: This is a challenging time in every sector including Education and nothing is business as usual;

WHEREAS: As a community, TCDSB continues to pursue social/physical distancing and encourages work from home when possible to avoid the spread of COVID-19; and

WHEREAS: To further limit the risk of transmission and exposure although the Province of Ontario has amended the Education Act to allow for virtual meetings but this still puts many employees and some Board members at risk.

BE IT RESOLVED THAT: The TCDSB cancel all regularly scheduled Committee meetings;

BE IT FURTHER RESOLVED THAT: TCDSB continue holding regular Board meetings to deal with urgent matters only;

BE IT FURTHER RESOLVED THAT: Leave be granted to introduce this motion; and

BE IT FURTHER RESOLVED THAT: Debate on this motion be held at the next Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting on April 2, 2020.

MOVED in AMENDMENT by Trustee D'Amico, seconded by Trustee de Domenico, that:

BE IT FURTHER RESOLVED THAT: The meeting changes take place until June 1, 2020.

Results of the Vote taken on the AMENDMENT, as follows:

**In Favour**

**Opposed**

Trustees D'Amico	Crawford
de Domenico	Del Grande
Di Giorgio	Kennedy
Di Pasquale	Li Preti
Martino	Lubinski
Rizzo	Tanuan

The AMENDMENT was declared

LOST ON A TIE

Time for business expired.

MOVED by Trustee Crawford, seconded by Trustee Lubinski, that time be extended by 15 minutes, as per Article 12.6, to complete the debate on the Item.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford	Del Grande
D'Amico	
de Domenico	
Di Giorgio	
Di Pasquale	
Kennedy	
Li Preti	
Lubinski	
Martino	

Rizzo  
Tanuan

The Motion was declared

CARRIED

MOVED in AMENDMENT by Trustee Li Preti, seconded by Trustee Di Giorgio, that Board meetings take place twice per month for urgent items.

Results of the Vote taken on the AMENDMENT, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Giorgio  
Del Grande  
Di Pasquale  
Kennedy  
Li Preti  
Rizzo  
Tanuan

Lubinski  
Martino

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Giorgio  
Del Grande  
Di Pasquale  
Kennedy  
Li Preti  
Martino  
Rizzo  
Tanuan

Lubinski

The Motion, as amended, was declared

CARRIED

**13. Consent and Review**

The Chair reviewed the Order Paper and the following Items were held:

- 16a) Update to Recommendations Made in International Student - Teacher Survey Report – Trustee Di Giorgio;
- 16b) Verbal Update from the Director regarding COVID-19 and its Impact on the Board – Trustee Kennedy;
- 18a) Inquiry from Trustee Kennedy regarding Questions from the Special Education Advisory Committee (SEAC) – Trustee Kennedy;
- 18b) Inquiry from Trustee Rizzo regarding Pending Communication from the Chair and Director to Parent Councils – Trustee Rizzo; and

- 18c) Inquiry from Trustee Del Grande regarding Parents' and Students' Limited/No Access to Technology and the Protocol and Method for Teachers to Contact Students – Trustee Del Grande

MOVED by Trustee Lubinski, seconded by Trustee Di Pasquale, that all Items not held be received.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

**ITEMS NOT HELD AS CAPTURED IN THE ABOVE MOTION**

- 17a) Letter from Przemyslaw Pawluk, Chair of Parents Council, Polish School at Consulate General of Poland, regarding Declaring May 3 as Polish Heritage Day and May as Polish Heritage Month in the TCDSB;

- 17b) Letter from John J. Tomczak, President, Canadian Polish Congress, regarding Recognizing Polish Heritage Day and May as Polish Heritage Month;
- 17c) Letter from Father Joseph Morawski Pastor of Christ the King Church, regarding Polish Heritage Day and Polish Heritage Month;
- 17d) Letter from Mr. and Mrs. Bembenek regarding May 3 as Polish Heritage Day and May as Polish Heritage Month in the TCDSB;
- 17e) Letter from Dr. Anna Lukowski regarding May 3 as Polish Heritage Day and May as Polish Heritage Month in the TCDSB;
- 19a) Annual Calendar of Reports and Policy Metrics; and
- 19b) Monthly Pending List

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

## **16. Staff Reports**

MOVED by Trustee Di Giorgio, seconded by Trustee Rizzo, that Item 16a) be adopted as follows:

### **16a) Update to Recommendations Made in International Student - Teacher Survey Report received.**

Results of the Vote taken, as follows:

#### **In Favour**

#### **Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Giorgio  
Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Trustee Del Grande did not vote/respond.

MOVED by Trustee Lubinski, seconded by Trustee Crawford, that Item 16b) be adopted as follows:

- 16b) Verbal Update from the Director regarding COVID-19 and its Impact on the Board** that the TCDSB move to institute an advanced online learning program to achieve synchronous learning such as live interactive streaming sessions, and to accelerate online teaching capabilities for our staff, for example the more advanced online teachers could mentor their colleagues at the respective schools.

Time for business expired.

The Chair declared a 15-minute extension, as per Article 12.6, that was unanimously approved as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

Time for business expired.

The Chair declared a further 15-minute extension, as per Article 12.6, that was unanimously approved as follows:



**In Favour****Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Lubinski, that staff bring an Information report to Board on how the advanced online learning program is being operationalized.

Results of the Vote taken on the AMENDMENT, as follows:

**In Favour****Opposed**

Trustees Lubinski  
Rizzo  
Tanuan

Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Martino

The AMENDMENT was declared

LOST

Results of the Vote taken on the Main Motion, as follows:

**In Favour**

Trustees Lubinski  
Tanuan

**Opposed**

Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Rizzo

The Main Motion was declared

LOST

**18. Inquiries and Miscellaneous**

**18a) From Trustee Kennedy regarding Questions from the Special Education Advisory Committee (SEAC) noted.**

**18b) From Trustee Rizzo regarding Pending Communication from the Chair and Director to Parent Councils noted.**

**18c) From Trustee Del Grande regarding Parents' and Students' Limited/No Access to Technology and Protocol and Method for Teachers to Contact Students** with the consent of the Committee, Trustee Del Grande withdrew his Inquiry as it was addressed in Item 16b).

**20. Resolve into FULL Board to Rise and Report**

MOVED by Trustee Kennedy, seconded by Trustee Lubinski, that the meeting resolve into FULL Board to Rise and Report.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Di Pasquale, seconded by Trustee Lubinski, that the meeting resolve into TRIPLE PRIVATE Session.

MOVED by Trustee Rizzo, seconded by Trustee Martino, that the meeting be adjourned.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees	D'Amico	Crawford
	de Domenico	Del Grande
	Di Pasquale	Di Giorgio
	Li Preti	Kennedy

Martino  
Rizzo

Lubinski  
Tanuan

The Motion was declared

LOST ON A TIE

Results of the Vote taken regarding Resolving into TRIPLE PRIVATE  
Session, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Del Grande  
Di Giorgio  
Kennedy  
Lubinski  
Tanuan

D'Amico  
de Domenico  
Di Pasquale  
Li Preti  
Martino  
Rizzo

The Motion was declared

LOST ON A TIE

The meeting ended.

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SECRETARY

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CHAIR



REPORT TO

REGULAR BOARD

## CAPITAL AND RENEWAL PROGRAM UPDATES – COVID-19 IMPACT

*"I can do all things through HIM who strengthens me."  
Philippians 4:13 (NRSVCE)*

Created, Draft	First Tabling	Review
April 28, 2020	May 7, 2020	

L. Northey, Senior Manager, Capital Development  
M. Iafrate, Senior Coordinator, Asset Renewal  
D. Friesen, Superintendent, Capital Development and Asset Renewal

### INFORMATION REPORT

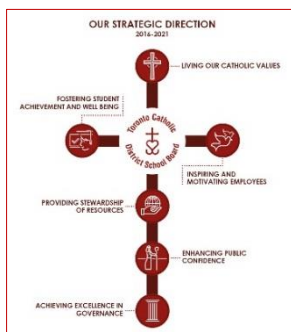
#### Vision:

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#### Mission:

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

L. Noronha  
Associate Director of Facilities,  
Business and Community  
Development, and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

This report provides an update to the Board on the impact of COVID-19 emergency measures and restrictions on the current Capital and Renewal programs.

Since the closure of the school buildings on March 23, only work that is critical to health, safety and security has been permitted in our schools. Further, the Government of Ontario issued a revised list on April 4 that did not identify school construction sites as an essential workplaces. With the exception of a handful of critical repairs, all Capital and Renewal construction work has been halted until these restrictions can be lifted. Depending on the length of the closures, work planned for summer 2020 may be delayed.

The Capital program is further impacted by the closure of the City of Toronto Planning and Building Departments. Although design work by consultants is continuing through the use of online communication, delays in Site Plan Approval applications, Building Permits and Notices of Approval Conditions will have an impact on overall project schedules.

Details of the impacts on individual projects are outlined in Appendices A and B. As more information is available, further updates on the Capital and Renewal programs will be provided to the Board.

*The cumulative staff time required to prepare this report was 14 hours.*

## **B. PURPOSE**

1. The report provides a detailed update to the Board on the impact of COVID-19 emergency measures and restrictions on the current Capital and Renewal programs.

## **C. BACKGROUND**

1. *Following the closure of schools and the CEC on March 12, Renewal and Capital work proceeded as planned for the week of March Break with social distancing practices in place.* Capital deficiency work was completed at St. John the Evangelist, St. Clement and St Edward. Critical Renewal work was started and/or completed at Madonna, Chaminade, St. Patrick, St. Marguerite

Bourgeoys, St. Martin de Porres, Our Lady of Perpetual Help, St. Jerome, D'Arcy McGee, Our Lady of Peace, along with the continuation of system wide initiatives such as cooling centre and access control installations.

2. ***Since March 23, only Capital and Renewal work that has been determined to be critical to health, safety and security has been permitted at school sites.*** Each individual request for school access is evaluated and only where determined to be critical have arrangements been made for work to be carried out on site. Prior to commencement of any work, contractors are required to submit COVID-19 protocols for review and for monitoring.
3. ***On March 21, the Government of Ontario required the closure of all non-essential work places.*** With very few exceptions, contractors, architects, engineers, surveyors and planners have moved to home office set-ups and online communication tools to continue pre-construction and design work. At present, the continuing closure of school sites to technical investigations (Designated Substances Surveys, topographical surveying, building systems review, etc.) poses a risk to meeting project milestone dates.
4. ***On March 21 the City of Toronto Planning and Building departments were closed and formal submission and review of site plan approval applications, building permit applications and other Municipal submissions were stopped.*** Through the City of Toronto Site Plan Coordinator, contact with relevant City staff was established to allow some projects to continue to progress through City approvals. On April 20, the City provided a new protocol for site plan approval resubmissions (second and subsequent submissions in response to City comments to previously submitted Site Plan applications). However, at this time, new submission are not being accepted.
5. ***On April 4, the Government of Ontario issued a revised List of Essential Workplaces that did not identify school construction sites as essential workplaces (see Appendix C).*** A subsequent memo from the Ministry of Education (see Appendix D) and an outside legal opinion confirmed that school construction sites should not be considered essential. All ongoing construction and related activities were halted and the sites secured. TCDSB has subsequently obtained a legal opinion that some critical urgent Renewal deficiency work can proceed.

## **D. EVIDENCE / RESEARCH / ANALYSIS**

1. Challenges to the ongoing Renewal and Capital programs from COVID-19 measures and the response to these challenges have been identified as below:

<b>COVID-19 MEASURE</b>	<b>IMPACTS</b>	<b>RESPONSE</b>
<b>Social Distancing</b>	No in-person consultant or contractor meetings	Meeting held through online applications
	Unable to have community consultation or LDC meetings	Meeting held through online applications
	Unable to have bidders' site meetings	No new construction tenders issued by TCDSB – fair procurement cannot be assured
<b>Closure of All Non-Essential Work Places</b>	Board staff working from home.	All staff equipped with laptops. Regular online team meetings and communication.
	Architectural and engineering consultants working from home.	Regular online team meetings and communication.
<b>Closure Of City of Toronto Building And Planning Departments</b>	No on site building inspections	Professional consultants are permitted to carry out site review and reports



<b>Closure Of City of Toronto Building And Planning Departments</b> (continued)	Building permit applications not being accepted or reviewed	Permit applications being held.
	New SPA applications not being accepted	Working through Site Planning Coordinator to submit informally with additional documentation
	City planning and building staff not provided with equipment to work from home.	Working through Site Planning Coordinator to establish informal communication with project planners to continue to progress projects.
<b>Only work critical to health, safety and security permitted at school sites.</b>	All potential site work assessed as to whether legally permitted.	All potential site work has been identified and prioritized to determine impact and future risk.
	Unable to complete on site investigations (DSS, surveys, etc.)	SPA application work on hold until restrictions lifted. Tender documents for some Renewal projects on hold.
	Unable to conduct on site meetings, deficiency walk-throughs and construction reviews.	Meetings held through online applications where possible. Other site access on hold until restrictions lifted.
<b>Declaration Of School Construction As Non-Essential Workplaces</b>	No capital or renewal construction work permitted on school sites	All construction related work stopped. Construction sites closed pending Provincial announcement.

## D2 CAPITAL PROJECT IMPACTS

1. ***Appendix A provides a detailed list by school of known and potential impacts of COVID-19 measures on Capital projects.***
2. ***The new St. Joseph Morrow Park construction site was closed April 4 per the Province's revised list of essential workplaces.*** SJMP is the only Capital project currently in the construction phase and the new school is scheduled to open for September 2020. Should the current construction site closure extend beyond June 5<sup>th</sup>, the opening of the new school will be delayed. If construction restrictions are lifted sooner, the September opening will still be in jeopardy due to potential unavailability of materials and labour and backlog of demand for inspections. Arrangements are being made to extend the current lease with Tyndale College to accommodate the students into the fall as necessary.
3. ***Summer 2020 construction start dates may be affected if work cannot be tendered or building permits secured as scheduled.*** New tenders cannot be issue at this time and the City Building department is not currently accepting new building permit applications. Construction documentation is currently being completed for the new schools at St Leo and St. Raymond, the childcare addition at St Barnabas, the retrofits for Regina Mundi, as well as a number of other childcare retrofits. All of these projects are scheduled to go to tender within the next four to eight weeks and begin construction this summer or fall. Any significant delay in tendering may impact construction start dates. Student relocation plans are being reviewed to respond to these changing circumstances.
4. ***Where school community review and approvals have been required, online communication tools are being used successfully.*** Local Design Committee (LDC) meetings for St. Fidelis and St. Michael's Choir School have been held and required sign-offs received. LDC meetings are scheduled for St. John Vianney, Holy Angels and St. John Henry Newman. Consultation with wider communities, such as Good Neighbour meetings prior to construction start, have been put on hold as these meeting do not impact critical timelines and are not practical to carry out online.
5. ***The Site Plan Approval (SPA) submission and review process has been significantly impacted by the closure of the City Planning Department.*** SPA application dates will be delayed. Currently, consultants are not able to complete site investigations (surveying, geotechnical, designated substances,

etc.) that are required for SPA applications and City Planning is not accepting new applications at this time. St Antoine Daniel, St. Fidelis, Holy Angels, and St. John Henry Newman are all scheduled to be submitted for SPA in the coming weeks.

Additionally, it is assumed that there will be a significant backlog of SPA applications at the City once applications re-open. This may extend the typical timeline for Notice of Approval Conditions (NOAC) from 12 months to +18 months with implications to the overall project schedule and school opening dates.

6. ***Submissions and review for approvals by the Ministry of Education (EDU) are ongoing and there is no indication that these approval timelines are affected by COVID-19 measures.*** Outstanding EDU approvals include Dante Alighieri space plan template, St. Margaret gym addition, St Raymond Approval to Proceed (ATP) to tender. Communication with EDU staff is ongoing via telephone and email.

### D3 RENEWAL PROGRAM IMPACTS

1. ***Appendix B provides a detailed list by school of known and potential impacts of COVID-19 measures on currently active Renewal projects.*** The list is sorted by Trustee Ward and provides a detailed description of work, along with the current project status, required completion date, as well as known and potential impacts of COVID-19 measures have had/will have on the completion of the Renewal work over the next few months and summer period.
2. ***The Heating Upgrade project schedule for Loretto Abbey has been significantly impacted by the closure of non-essential workplaces.*** The Project is currently in the design phase, with a significant amount of field verification work yet to be completed, including the Designated Substance Survey. As a result, this has delayed the construction tender as well as potentially impacted the availability and delivery times of equipment and contractors to complete this critical work. As a result, staff have recommended a construction start date of May 2021 and have developed a contingency plan to provide heating should the existing Loretto Abbey heating plant fail in the winter of 2020-2021.

3. *System Wide programs, such as the Cooling Centre Installations have been impacted by the closure of non-essential workplaces.* Completion of the Phase 1 Cooling Centre work was scheduled for May 2020. As a result of the closure of non-essential workplaces, a number of Phase 1 cooling centres installations have yet to be completed. This has also delayed the start of Phase 2 work, with the bulk of the installation planned to be completed in the summer months.

## **E. METRICS AND ACCOUNTABILITY**

1. Projected capital project timelines will be revised to take into account potential delays as the long-term impact of COVID-19 measures become clearer. The revised Capital Project Timelines will be circulated by June 30, 2020.
2. The status of Renewal projects listed in Appendix B will be updated as the impacts around the COVID-19 measures are determined. Staff will communicate delays with the school communities and through the Board Website.
3. The annual Capital and Renewal Update Reports will be submitted to Corporate Services in September and October respectively as scheduled.

## **F. CONCLUDING STATEMENT**

This report is for the consideration of the Board.

## **APPENDIX A – COVID-19 IMPACTS ON CAPITAL PROGRAM**

<b>School</b>	<b>Known Impacts</b>	<b>Potential Impacts</b>	<b>Immediate Timeline Impact</b>
<b>Construction</b>			
St. Joseph Morrow Park CSS	<ol style="list-style-type: none"> <li>1. Construction work halted by Provincial order.</li> <li>2. June 30 occupancy will not be achieved.</li> <li>3. Discussion with Tyndale College regarding lease extension.</li> <li>4. Building officials not carrying out site inspections.</li> </ol>	<ol style="list-style-type: none"> <li>1. Extension of Provincial restriction on School construct work continuing beyond June 5; new school will not open for September.</li> <li>2. Material supply lines and labour conditions may affect construction restart and program.</li> </ol>	Delay to school occupancy date.
<b>Construction Start</b>			
St. Bartholomew Child Care Addition	<ol style="list-style-type: none"> <li>1. City Council not sitting to approve additional funding request – 90 day bid hold has expired and project to be retendered.</li> <li>2. TCDSB unable to issue new tenders. Pre-tender walk-thru</li> </ol>	<ol style="list-style-type: none"> <li>1. Unknown market conditions may have unsupportable effect on tender prices.</li> <li>2. Extension of Provincial restriction on School construction work.</li> <li>3. Material supply lines and labour conditions may affect</li> </ol>	Delay in construction start

	<p>of sites with Bidders cannot take place.</p> <p>3. Good Neighbour meetings prior to construction have been cancelled.</p>	construction schedule and completion date.	
St. Roch Child Care Addition	<p>1. City Council not sitting to approve additional funding request – 120 day bid hold may expire.</p> <p>2. Good Neighbour meetings prior to construction have been cancelled.</p>	<p>1. Extension of Provincial restriction on School construction work.</p> <p>2. Material supply lines and labour conditions may affect construction schedule and completion date.</p>	Delay in construction start
<b>Tender</b>			
St. Barnabas Child Care Addition	<p>1. TCDSB unable to issue new tenders. Pre-tender walk-thru of sites with Bidders cannot take place.</p>	<p>1. Unknown market conditions may have unsupportable effect on tender prices.</p> <p>2. Extension of Provincial restriction on School construction work.</p> <p>3. Material supply lines and labour conditions may affect construction schedule and completion date.</p>	Delay in construction start

<b>Notice of Approval Conditions / Ministry Approval to Proceed to Tender</b>			
St Raymond CS	<ol style="list-style-type: none"> <li>1. Delay in receipt of review comments and NOAC from City</li> <li>2. Ministry approval to proceed not received.</li> </ol>	<ol style="list-style-type: none"> <li>1. City not accepting building permit applications</li> <li>2. Tenders are not being issued by TCDSB</li> </ol>	Delay in submission of Building Permit application
St Leo CS	<ol style="list-style-type: none"> <li>1. Unable to complete on-site structural investigation of heritage building</li> <li>2. Delay in receipt of review comments and NOAC from City</li> <li>3. Delay in response from TDSB on shared site agreement.</li> </ol>	<ol style="list-style-type: none"> <li>1. City not accepting building permit applications</li> <li>2. Tenders are not being issued by TCDSB</li> </ol>	Delay in submission of Building Permit application
<b>Building Permit Application</b>			
Regina Mundi CS Retrofit	<ol style="list-style-type: none"> <li>1. Unable to access schools and complete site investigations for Construction Documentation</li> <li>2. City is not accepting new Building Permit applications</li> <li>3. Consultations on Dante Aligheri relocations put on hold.</li> </ol>	<ol style="list-style-type: none"> <li>1. Tenders are not being issued by TCDSB</li> <li>2. Unknown market conditions may have unsupportable effect on tender prices.</li> <li>3. Extension of Provincial restriction on School construction work.</li> </ol>	Final determination of Dante Aligheri relocation plans required to finalize retrofit construction documentation.

		4. Material supply lines and labour conditions may affect construction schedule and completion date.	
<b>Site Plan Approval Submission</b>			
St Matthias CS	1. Extended timeline for receipt of first round SPA comments from City	1. Backlog of SPA applications at City may extend 1-year approval timeline	Delay in receipt of SPA comments from City.
St. Antoine Daniel CS	1. Delay in receipt of Zoning Certificate / preliminary planning comments from City. 2. Unable to access schools and complete site investigations for SPA documentation.	1. City is not accepting new SPA applications. 2. Backlog of SPA applications at City may extend 1-year approval timeline	Delay in submission of SPA application.
Holy Angels CS	1. LDC approval meetings held online. 2. Delay in receipt of preliminary planning comments from City. 3. Unable to access schools and complete site investigations for SPA documentation.	1. City is not accepting new SPA applications 2. Backlog of SPA applications at City may extend 1-year approval timeline	Delay in submission of SPA application



St. Fidelis CS	<ol style="list-style-type: none"> <li>1. LDC approval meeting held online.</li> <li>2. Unable to access schools and complete site investigations for SPA documentation.</li> </ol>	<ol style="list-style-type: none"> <li>1. City is not accepting new SPA applications</li> <li>2. Backlog of SPA applications at City may extend 1-year approval timeline</li> </ol>	Delay in submission of SPA application
St. John Henry Newman CSS	<ol style="list-style-type: none"> <li>1. LDC approval meetings held online.</li> <li>2. Cancellation of design review meeting with City Councillor.</li> <li>3. City not accepting new SPA applications</li> </ol>	<ol style="list-style-type: none"> <li>1. Backlog of SPA applications at City may extend 1-year approval timeline.</li> </ol>	Delay in submission of SPA application
<b>Conceptual Design</b>			
St. Michael's Choir School	<ol style="list-style-type: none"> <li>1. Design and consultation meetings being conducted online.</li> </ol>	<ol style="list-style-type: none"> <li>1. Backlog of SPA applications at City may extend 1-year approval timeline</li> </ol>	Early project design has not been impacted by COVID-19
Baycrest Ave New School	<ol style="list-style-type: none"> <li>1. Design and consultation meetings being conducted online.</li> </ol>	<ol style="list-style-type: none"> <li>1. Backlog of SPA applications at City may extend 1-year approval timeline</li> </ol>	Early project design has not been impacted by COVID-19
<b>Ministry Approvals</b>			
Dante Aligheri CSS	<ol style="list-style-type: none"> <li>1. Community consultation on relocation put on hold</li> </ol>	<ol style="list-style-type: none"> <li>1. Delay in receipt of Zoning Certificate / Preliminary Planning Review from City.</li> </ol>	Delay to start of retrofit for Regina Mundi

	2. Report to Board on relocation delayed until after the COVID-19 crisis is over.	2. Unable to access schools and complete site investigations for SPA documentation. 3. Backlog of SPA applications at City may extend 1-year approval timeline	
St Margaret Child Care and Gym Addition	1. Awaiting EDU funding approval	1. Design and school community consultation meetings held online.	Project not currently impacted by COVID-19

## CHILD CARE PROJECTS

School	Known Impacts	Immediate Timeline Impact
St Paul VI Retrofit	1. Submission to EDU for approval to proceed to tender not prioritized. 2. City is not accepting new Building Permit applications	Delay to construction start

<ul style="list-style-type: none"> <li>• Holy Family Retrofit</li> <li>• Pope Francis Retrofit</li> <li>• St. John Vianney Retrofit</li> <li>• St. Jude Addition</li> <li>• Santa Maria Addition</li> <li>• St. Nicholas of Bari Addition</li> <li>• St. Barbara Addition</li> <li>• St. Dominic Savio Addition</li> </ul>	<ol style="list-style-type: none"> <li>1. Design and consultation meetings being conducted online.</li> <li>2. Delay in receipt and evaluation of costing information</li> <li>3. Unable to access schools and complete site investigations.</li> </ol>	Progress of project design and costing has not been impacted by COVID-19
<ul style="list-style-type: none"> <li>• St. Gerald Addition</li> <li>• St. Jean de Brebeuf Addition</li> <li>• St. Andre Addition</li> <li>• Nativity of our Lord Addition</li> <li>• St Thomas Aquinas Addition</li> </ul>	<ol style="list-style-type: none"> <li>1. Design and consultation meetings being conducted online.</li> <li>2. Delay in receipt and evaluation of costing information</li> <li>3. Delay in receipt of Zoning Certificate / Preliminary Planning Review from City.</li> <li>4. Unable to access schools and complete site investigations.</li> <li>5. Backlog of SPA applications at City may extend 1-year approval timeline</li> </ol>	Delay in submission of SPA application
<ul style="list-style-type: none"> <li>• St. Edmund Campion Addition and Gym</li> <li>• St. Kevin Addition and Gym</li> <li>• St. Bernard Addition and Gym</li> <li>• Father Serra Addition and Gym</li> <li>• St. Albert Addition and Gym</li> </ul>	<ol style="list-style-type: none"> <li>1. Submission to EDU for approval to proceed to tender not prioritized.</li> </ol>	Delay in submission to EDU for approval of gym addition

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
1	St Angela	Boiler/BAS upgrade	Final Review	Deficiencies initially could not be addressed. Work can now proceed based on Legal opinion	No heat for fall of 2020
1	St Maurice	Interior Stairs site investigation and measure up	Design	Delay in design completion and construction tender	Stair replacement will not be completed for September
1	St. Benedict	Parking lot paving	Construction	No impact	Additional costs to complete work in time
1	St. Dorothy	Fire Alarm, emergency, Exterior Lights	Final Review	No impact	No impact
1	St. John Vianney	Main Switchboard	Final Review	No impact	No impact
1	St. John Vianney	Boiler Replacement	Design	Delay in construction tender	Construction deferred to summer 2021
2	Christ the King (For relocation of St. Leo students for construction of new school)	<ul style="list-style-type: none"> <li>• Electrical services upgrade for new portables</li> <li>• Lighting upgrades and painting of corridors</li> <li>• Washroom upgrades</li> <li>• Drinking Fountains</li> <li>• PA system upgrade</li> <li>• Foundation repair and water proofing along west side of building (urgent)</li> <li>• Localized window repairs</li> <li>• Localized Exterior Door repairs</li> </ul>	Planning	Delay in design and tendering	Potential delay to relocation of St. Leo Students. Legal opinion to be obtained as to whether work constitutes essential repairs

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
2	Michael Power St Joseph	Site Improvements - Berm Grading/Tree Planting/Athletic Multi- Sports Surfaces	Design	Delay in tendering/Community consultation agreement	Delay costs
2	Michael Power St Joseph	Field Washroom	Construction	No impact	No impact
2	Michael Power St Joseph	Building Envelop Remediation & Roof Drains Installations	Design	Project in design. Delay in construction tender	Work may have to be deferred to 2021
2	Mother Cabrini	Stair replacement at all locations	Construction	Schedule. Material delivery	Stair replacement will not be completed for Sept
2	Mother Cabrini	Window Replacement	Construction	Material delivery impacts	Delays in materials, construction and increased project costs
2	Nativity of Our Lord	Cooling centre equipment installation	Construction	Not completed for Spring 2020	Delay costs
2	Our Lady of Peace	Power Distribution Panels	Construction	No impact	Increased project costs due to storage of materials and potential price increases.
2	Our Lady of Peace	Streetbond coating in school yard	Construction	No impact	cost increases
2	St Gregory	Student Accommodation - Accessibility Study	Design	Delay in tender	Work not completed for September
2	St. Eugene	Exterior Lighting Upgrade	Construction	No impact	Material delays/cost increases

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
3	St Wilfred	Student Accommodation - Accessibility Study	Design	Delay in tender	Work not completed for September
3	St. Augustine	OPAL Shed - Relocation	Construction	No impact	Costs incurred for storage of material
3	St. Augustine	Cooling centre equipment installation	Construction	Not completed for Spring 2020	Delay costs of material
3	St. Charles Garnier	FDK Upgrades, removal of existing play equipment, addition of retaining logs, new pavement	Construction	Further deterioration of area, Health & Safety Concerns	Work not completed for September
3	St. Francis De Sales	Video Surveillance System	Final Review	No impact	No impact
3	St. Francis de Sales	FDK Playground Upgrades	Design	Design is delayed due to social distancing restrictions on site review and testing	Work not completed for September
3	St. Jane Frances	VFD Installation	Design	Delay in tender	Work not completed for September
3	St. Phillip Neri	Boiler Replacement	Design	Delay in tender	Work not completed for September
3	St. Phillip Neri	Roof Replacement	Design	Delay in tender	Work not completed for September. Further damage to school interior

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
3	St. Simon	Installation of locally funded funnel ball, basketball nets, and shade umbrella	Construction	Construction delays	Increased project costs due to storage of materials and potential price increases.
3	St. Wilfrid	Removal and replacement of asphalt track, FDK upgrades to address unsafe conditions	Design	Delays in geotechnical testing and bidders walkthrough	Work not completed for September
3	Venerable John Merlini	FDK Upgrades	Design	Delay in tender due to restrictions on site review and testing - under legal review, work may be allowed due to safety concern	Work not completed for September- large portion of the yard would not be usable
4	Bishop Allen Academy	PA System, Master clock and Gym Sound System	Final Review	Delay in project closeout	No impact
4	Bishop Allen Academy	Interior Lighting & Controls Upgrades	Final Review	Delay in project closeout	No impact
4	Bishop Marrocco	Catwalk design underway, structural repairs required to address health and safety concerns regarding stability of the structure	Design	Construction not started	Catwalk out of bounds
4	Bishop Marrocco	Auditorium design underway, ongoing moisture ingress and continued damage to interior finishes including furnishings	Design	Delay in tendering, further deterioration due to water infiltration	increased costs
4	Father John Redmond	Chiller Replacement	Construction	No air conditioning in school	Increased costs

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
4	Holy Family	Paving School Yard including removal of existing curbs to create accessible yard	Design	Delay in design/Tender due to inability to hold bidders' site meeting	Work not completed for September
4	Holy Family	BAS, Boiler, and AHU Replacement	Design	Delay in design/Tender	Work may not be completed for heating season
4	James Culnan	Site Revitalization	Complete	No impact	No impact
4	Our Lady of Sorrows	Site work, waterproofing and brick repair	Construction	Delay in repairs	Further damage, increased costs
4	St. Josaphat	Stair replacement at all locations	Construction	No impact	Work will not be completed for September. Possible increases in project costs.
4	St. Vincent de Paul	Fire Alarm System, Intrusion, Access Control, PA Upgrade	Final Review	No impact	No impact
4	St. Vincent De Paul	Stair replacement at all locations/entrances	Construction	No impact	Work will not be completed for September. Possible increases in project costs.
4	St. Vincent De Paul	Phase 2 radiator installation	Construction	No impact	Work will not be completed in time for heating season. Increased costs
5	Blessed Sacrament	Exterior Lighting Upgrade	Construction	No impact	Work will not be completed for September



## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
5	Brebeuf College	Critical Repairs of site to address health and safety concerns	Design	Design delays/tendering due to restrictions on site investigations and bidders' site meeting	Delay in work completion
5	Cardinal Carter	Fire pump replacement	Design	Delay in tendering. Work will likely proceed based on H&S	Increase costs. Contractor availability
5	Loretto Abbey	Heating Plant Upgrade	Design	Design completion/delay in tendering	Equipment delivery issues. Contractor availability. Rental boiler maybe needed in winter 2020
5	Madonna	Wood flooring replacement - Main Gymnasium and Stage	Design	Delay in repairs	
5	Madonna	Interior Lighting & Controls Upgrades	Construction	Project delays	Work will not be completed for September
5	Madonna	Student Accommodation - Accessibility Study	Design	Delay in study results	Work completion delayed
5	Madonna	MEDD - installation of perimeter heating and cooling	Construction	No impact	Work will not be completed in time for heating season. Increased costs
5	St Agnes	Rads/BAS/RTU	Final Review	Delay in addressing deficiencies	Once heating is turned off, deficiencies cannot be addressed until the fall of 2020

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
5	St Gabriel	Boiler/BAS upgrade - Deficiencies to be completed before heating system is turned off	Final Review	No impact. Work has been approved to proceed.	Once heating is turned off, deficiencies cannot be addressed until the fall of 2020
5	St Gabriel	Site work & Drainage / Paving / AODA ramps / Track	Construction	Project delays	Work will not be completed for September
5	St. Charles	Consulting for FDK Upgrades: Site Review, Survey, Geotechnical Testing, DSS	Design	Delay in design completion and construction tender	Work not completed for September
5	St. Conrad	Playground Improvements, Waste Area Reconfiguration	Design	Delay in tendering due to inability to hold bidders' site meeting	Work will not be completed for September
5	St. Cyril	Public Address System Upgrade	Construction	No impact	No impact
5	St. Cyril	Stair replacement at all locations	Construction	No impact	Work will not be completed for September. On going H&S issues

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
5	St. Jerome	Critical asphalt repairs using unit rate Contractor	Design	Delay in tendering	Continued deterioration of asphalt. H&S
5	St. Jerome	Window Replacement	Construction	No Impact	Potential delay in completion. Increased project costs
5	St. Margaret	Lighting upgrade	Construction	No impact	Work will not be completed for September. Indreased project costs
5	St. Paschal Baylon	Asphalt Track Paving and Field Resodding	Construction	Currently no impact. Work must commence early summer	Use of field will be deferred further another year
5	St. Raphael	Interior Stair replacement and Chairlift Remediation	Design	Delay in tendering	Safety Hazard - Potential Student Injury

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
6	Loretto College	Site Improvement of S/E Corner - Masterplan with City	Design	Meeting with City Staff to determine direction for s/w corner of lot	Further delays around consultation, permits, etc.
6	St Helen	Parapet/Building Envelope Remediation, leakage investigation required to determine sources of moisture	Design	Delay in tendering	Further deterioration. H&S
6	St Helen	Emergency Power Generator room	Construction	No impact	No impact
6	St. Mary Academy	Roof Replacement	Construction	No impact	Potential cost increases, Ongoing H&S concerns
6	St Sebastian	Roof Replacement - Joint Project With TDSB, leak at former exhaust fan location on third floor	Warranty	Initial delays in addressing deficiencies. Work has now been approved to proceed	Increased damage. Mold
6	St. Anthony	Security System & Exterior Lighting Upgrade	Final Review	No impact	No impact
6	St. Clare	Investigate and address faults with boiler and domestic hot water tanks	Warranty	Delay in addressing deficiencies resulting in further damage	Repairs cannot be addressed until fall of 2020
6	St. Clare	Building Envelope Remediation & Interior Painting	Construction	No impact	Work will not be completed for September. Increased project costs

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
6	St. Mary Academy	Removal and replacement of asphalt paving in parking area, removal and replacement of paving in recreational area at front of school	Design	Delay in tendering due to restrictions on site investigations and bidders' site meeting	Further deterioration. H&S. Increased project costs
6	Stella Maris	Artificial Turf Field installation and Asphalt replacement	Construction	Project delays	Work will not be completed for September
6	Stella Maris	AHU replacement	Construction	Construction delayed	Work not completed for September. No airflow in school
7	Holy Spirit	Exterior Window and Doors	Construction	No impact	Work will not be completed for September. Increased project costs
7	Mary Ward	VFD Installation	Design	Delay in tender	Work not completed for September
7	Precious Blood	Public Address System Upgrade	Construction	Project delays. Existing PA not properly functioning	Work will not be completed for September

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
7	St Aidan	Boiler/BAS upgrade	Final Review	Delay in addressing deficiencies	Once heating is turned off, deficiencies cannot be addressed until the fall of 2020
7	St. Sylvester	FDK Upgrades	Design	Delay in tender	work not completed for September. Increased costs
7	St. Victor	Roof Replacement	Design	Delay in tender	work not completed for September. Increased costs
8	Cardinal Leger	Interior Washroom Renewal	Design	Delay in tender	work not completed for September. Increased costs
8	Cardinal Leger	Windows and Doors	Design	Delay in tender	work not completed for September. Increased costs
8	Francis Libermann	VFD Installation	Design	Delay in tender	Work not completed for September
8	Our Lady of Grace	FDK Upgrades, pedestrian paving and drainage at front of school, accessibility upgrades in parking lot for Principal	Design	Delay in tender	work not completed for September. Increased costs
8	St. Barnabas	FDK Upgrades	Design	Delay in design/Tender	Work not completed for September
8	St. Columba	Cooling centre equipment installation	Construction	Not completed for Spring 2020	Delay costs

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
8	St. Columba	FDK Upgrades	Design	Delay in design/Tender	Work not completed for September
8	St. Columba	Sanitary trunk repairs	Construction	Project delays. H&S concerns	Delay costs. School disruption
8	St. Dominic Savio	Addition of infiltration trench and subdrainage to ponding and manage runoff.	Design	Delay in tender due to inability to hold bidders site meeting	work not completed for September. Increased costs
8	St. Gabriel Lalemont	Site improvements	Design	Delay in design/tendering	Work not completed fro September
8	St. Ignatius of Loyola	Boiler Replacement	Design	Delay in design/Tender	Work may not be completed for heating season
8	St. Jean de Brebeuf	Window Replacement	Design	Delay in tender	work not completed for September. Increased costs
8	St. Malachy	Flooring replacement	Construction	No impact	Work will not be completed for September. Increased project costs
8	St. Malachy	Window Replacement	Design	Delay in tender	work not completed for September. Increased costs

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
8	St. Margurite Bourgeoys	Public Address System Upgrade	Construction	Project delays. Existing PA not properly functioning	Work will not be completed for September
8	St. Margurite Bourgeoys	Exterior Doors	Design	Delay in tender	work not completed for September. Increased costs
8	St. Mother Teresa Academy	Exterior Window and Doors	Construction	No impact	Work will not be completed for September. Increased project costs
8	St. Mother Teresa Academy	VFD Installation	Design	Delay in tender	Work not completed for September
9	D'Arcy McGee	Consulting for FDK Upgrades: Site Review, Survey, Geotechnical Testing, DSS	Design	Delay in tender	Work not completed for September
9	D'Arcy McGee CS	Electrical Service and Distribution - Main Switchboard Renewal (Replace the main switchboard, main disconnect and original distribution panel )	Construction	No impact	Increased project costs due to storage of materials and potential price increases.



## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
9	D'Arcy McGee CS	Electrical Service and Distribution - Panel Renewal, Lighting and Branch Wiring - Branch Wiring	Construction	Project delays	Increased project costs due to storage of materials and potential price increases.
9	Our Lady of Lourdes	FDK Upgrades	Design	Delay in tender	Work not completed for September
9	Our Lady of Perpetual Help	Stair replacement at all locations	Design	Delay in tender	Work not completed for September
9	Our Lady of Perpetual Help	Boiler Replacement	Design	Delay in design/Tender	Work may not be completed for heating season
9	St. Thomas Aquinas	Boiler Replacement	Final Review	No impact	No impact
10	Chaminade College	Cooling centre equipment installation	Construction	Not completed for Spring 2020	Delay costs of material
10	Chaminade College	Stair replacement at all locations/entrances	Construction	No impact	Increased project costs due to storage of materials and potential price increases.

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
10	Chaminade College	Locker replacement	Construction	No impact	Increased project costs due to storage of materials and potential price increases.
10	Immaculate Conception	VFD Installation	Design	Delay in tender	Work not completed for September
10	Our Lady of Victory	Boiler and chiller Replacement	Design	Delay in design/Tender	Work may not be completed for heating season
10	St Francis Xavier	Building Envelope Remediation	Construction	No impact	Work will not be completed for September
10	St Oscar Romero	Corridor and Exterior Lighting Upgrade	Final Review	No impact	No impact
10	St Oscar Romero	Roof Replacement	Construction	Delay in repairs	Ongoing TSU H&S reports. Possible MOL citation
11	Annunciation	Site improvements - Asphalt Parking lot, Play surface and Underground Utilities	Design	Delay in design	Further deferral of work
11	Blessed Trinity	Boiler/BAS upgrade	Final Review	Delay in addressing deficiencies	Once heating is turned off, deficiencies cannot be addressed until the fall of 2020
11	Blessed Trinity	Exterior Wall Repairs	Design	Delay in tender	work not completed for September. Increased costs

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
11	Blessed Trinity	Exhaust System Replacement	Design	Delay in design/Tender	Work may not be completed for heating season
11	Holy Name	Cooling centre equipment installation	Construction	Not completed for Spring 2020	Delay costs of material
11	Holy Name	Flooring and ceiling replacement	Design	Delay in tender	work not completed for September. Increased costs
11	Notre Dame	Video Surveillance System	Final Review	No impact	No impact
11	Notre Dame	Stair replacement at all locations	Design	Delay in tender	work not completed for September. Increased costs
11	Notre Dame	Exterior Wall Repairs	Design	Delay in tender	work not completed for September. Increased costs
11	St Anselm	Warranty call, basketball rim damaged	Complete	delay in repair	No impact
11	St. Bonaventure	Exhaust System Replacement	Design	Delay in design/Tender	Work may not be completed for heating season
11	St. Brigid	Investigate and address faults with boiler and domestic hot water tanks	Warranty	mutual delay in addressing deficiencies. Work now approved to proceed	Repairs cannot be addressed until fall of 2020
12	Immaculate Heart of Mary	Exhaust System Replacement	Design	Delay in design/Tender	Work may not be completed for heating season

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
12	Neil McNeil	Window Replacement	Design	Delay in tender	work not completed for September. Increased costs
12	Our Lady of Fatima	Exterior Lighting Upgrade	Construction	No impact	No Impact
12	Our Lady of Fatima	Stair replacement at all locations	Design	Delay in tender	work not completed for September. Increased costs
12	Our Lady of Fatima	Chiller replacement	Design	Delay in design/Tender	Work may not be completed for heating season
12	St. Barbara	Window Replacement	Design	Delay in tender	work not completed for September. Increased costs
12	St. Barbara	Exterior Wall Repairs	Design	Delay in tender	work not completed for September. Increased costs
12	St. Boniface	Cooling centre equipment installation	Construction	Not completed for Spring 2020	Delay costs of material
12	St. Boniface	Ceiling Replacement	Construction	No impact	Increased consulting costs
12	St. Boniface	Exhaust System Replacement	Design	Delay in design/Tender	Work may not be completed for heating season
12	St. Edmund Campion	Boiler Replacement	Design	Delay in design/Tender	Work may not be completed for heating season

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
12	St. John Paul II	Boiler Replacement site measurement and confirmation for construction	Construction	No impact	Potential cost increases to complete work in time for heating season
12	St. John Paul II	Locker replacement	Construction	No impact	Potential costs increase for material storage. Scheduling impact with stair project
12	St. John Paul II	Stair replacement at all locations/entrances	Construction	No impact	Consulting and construction costs would increase, health and safety issues will persist (ie. Possible tripping hazards)
12	St. John Paul II	Flooring replacement	Construction	No impact	Consulting and construction costs would increase, health and safety issues will persist (ie. Possible tripping hazards)
12	St. Maria Goretti	BAS Upgrades	Design	Delay in design/Tender	Work may not be completed for heating season
12	St. Martin De Porres	Exterior Doors	Design	Delay in tender	work not completed for September
12	St. Rose of Lima	Ceiling Replacement	Construction	Project delays	Increased consulting costs

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
12	St. Rose of Lima	Remove and replace asphalt paving in parking lot and playground, eliminate ponding at existing portables, create accessible front entry, add fencing to create safe pedestrian route from main road through to school yard.	Design	Delay in tendering due to restrictions on site investigations and bidders' site meeting	work not completed for September. Increased project costs
12	St. Theresa Shrine	Window Replacement	Design	Delay in tender	work not completed for September. Increased costs
12	St. Thomas Moore	Flooring replacement	Design	Delay in tender	work not completed for September.
12	St. Thomas Moore	Exterior Window and Doors	Construction	No impact	work not completed for September. Increased project costs
	Board Wide - Cooling Centres (Phase 1.2 & Phase 2)	cooling centres	Construction	Not completed for Spring 2020	Delay costs of material
	Board Wide - Cooling Centres (Phase 1.2 & Phase 2)	cooling centres	Construction	Not completed for Spring 2020	Delay costs of material
	Board Wide - Security & Access Control (Phase 5)	security and access control	Construction	Project delays in schedule.	Work will not be completed for September. Increase in project costs
	Board Wide - Security & Access Control (Phase 5)	security and access control	Construction	Project delays in schedule.	Work will not be completed for September

## APPENDIX B - COVID-19 IMPACTS ON RENEWAL WORK

Ward	School Name	Description of Work	Current Status	Known Impacts of COVID-19	Potential Impacts of COVID-19
	Monsignor Fraser - Norfinch Campus	Chiller replacement pending report approval	Construction	Project delay resulting no cooling late spring/early summer	No cooling for the school. Increased costs

COVID-19: Get the [latest updates](#) or take a [self-assessment](#).



ServiceOntario

## List of essential workplaces

Read the list of essential workplaces in response to COVID-19 (2019 novel coronavirus). If you have questions about what will be open or impacts to your business or employment, [read the frequently asked questions \(https://www.ontario.ca/page/frequently-asked-questions-about-essential-businesses\)](https://www.ontario.ca/page/frequently-asked-questions-about-essential-businesses) or call the Stop the Spread Business Information Line at 1-888-444-3659.

Following advice from Ontario's Chief Medical Officer of Health, on April 3, 2020, Ontario updated the list of essential businesses that can remain open. The restrictions are aimed at further reducing contact between people and stopping the spread of COVID-19.

By 11:59 p.m. Saturday, April 4, 2020, businesses that are not identified on this list must close their physical locations.

For the purposes of this order, businesses include any for-profit, non-profit or other entity providing the goods and services described herein.

This does not preclude the provision of work and services by entities not on this list either online, by telephone or by mail/delivery. This also does not preclude the operation or delivery of services of any publicly funded agency or organization that delivers or supports government operations and services, including operations and services of the health care sector.

Teleworking and online commerce are permitted at all times for all businesses.

[Read the full regulation. \(https://www.ontario.ca/laws/regulation/200082\)](https://www.ontario.ca/laws/regulation/200082)



## Supply chains

1. Businesses that supply other essential businesses or essential services within Ontario, or that supply businesses or services that have been declared essential in a jurisdiction outside of Ontario, with the support, products, supplies, systems, or services, including processing, packaging, warehousing, distribution, delivery, and maintenance necessary to operate.

## Food

2. Businesses that primarily sell food, beverages and consumer products necessary to maintain households and businesses including:
  - i. Supermarkets and grocery stores.
  - ii. Convenience stores.
  - iii. Discount and big box retailers selling groceries.
  - iv. Restaurants (take-out, drive-through and delivery service only).
  - v. Beer and wine and liquor stores.

## Services

3. Pharmacies.
4. Gas stations and other fuel suppliers.
5. Laundromats and drycleaners.
6. Security services for residences, businesses and other properties.
7. Vehicle and equipment repair and essential maintenance and vehicle and equipment rental services.
8. Courier, postal, shipping, moving and delivery services.
9. Funeral and related services.
10. Staffing services including providing temporary help.
11. Veterinary services (urgent care only) and other businesses that provide for the health and welfare of animals, including farms, boarding kennels, stables, animal shelters, zoos, aquariums and research facilities.
12. Home child care services of up to six children as permitted under the *Child Care and Early Years Act, 2014*, and child care centres for essential workers authorized to operate in accordance with *Ontario Regulation 51/20* (Order Under Subsection 7.0.2 (4) of the Act - Closure of Establishments) made under the Act.
13. Hotels, motels, other shared rental accommodation including student residences, except for any pools, fitness centres, meeting rooms and other recreational facilities that may be part of the operations of these businesses.
13.
  1. Seasonal campgrounds that are in compliance with the [seasonal campground requirements](https://www.ontario.ca/laws/regulation/200082) (section 3.1 of Schedule 3 [of the regulation \(https://www.ontario.ca/laws/regulation/200082\)](https://www.ontario.ca/laws/regulation/200082)).
14. Cheque cashing services.

## **Services to the public that are restricted to alternative methods of sale**

15. Stores that sell any of the following items and provide them to the customer only through an alternative method of sale such as curb side pick-up or delivery, except in exceptional circumstances:
  - i. Hardware products.
  - ii. Vehicle parts and supplies.
  - iii. Pet and animal supplies.
  - iv. Office supplies and computer products including computer repair.
  - v. Safety supplies.

## **Financial services**

16. Businesses that provide the following financial services:
  - i. Capital markets and related securities trading and advisory services.
  - ii. Banking/credit union activities including credit intermediation.
  - iii. Insurance.
  - iv. Land registration services.
  - v. Real estate agent services.
  - vi. Pension and benefits payment services.
  - vii. Financial services including payroll and payment processing and accounting and tax services.

## **Telecommunications and IT infrastructure/service providers**

17. Information Technology (IT) services, including online services, software products and the facilities necessary for their operation and delivery.
18. Telecommunications providers and services (phone, internet, radio, cell phones etc.) and facilities necessary for their operation and delivery.
19. Newspapers, radio and television broadcasting.

## **Maintenance**

20. Maintenance, repair and property management services strictly necessary to manage and maintain the safety, security, sanitation and essential operation of institutional, commercial, industrial and residential properties and buildings.

## **Transportation services**

21. Businesses and facilities that provide transportation services, including,
  - i. transportation services provided by air, water, road, and rail, including taxis and other private transportation providers, and
  - ii. support services for transportation services, including,

- A. logistical support, distribution services, warehousing and storage, truck stops and tow operators,
  - B. services that support the operations and safety of transportation systems including maintenance and repairs, and
  - C. marinas, but only to the extent that the marina is necessary to enable individuals to access their primary place of residence.
- 22. Businesses that provide and support online retail, including by providing warehousing, storage and distribution of goods that are ordered online.

## **Manufacturing**

- 23. Businesses that extract, manufacture, process and distribute goods, products, equipment and materials, including businesses that manufacture inputs to other manufacturers, (e.g. primary metal/ steel, blow molding, component manufacturers, chemicals, etc. that feed the end-product manufacturer), regardless of whether those other manufacturers are inside or outside of Ontario, together with businesses that support and facilitate the movement of goods within integrated North American and global supply chains.

## **Agriculture and food production**

- 24. Businesses that produce food and beverages, and agricultural products including plants, including by farming, harvesting, aquaculture, hunting and fishing.
- 25. Businesses that process, manufacture or distribute food, beverages, crops, agricultural products, animal products and by-products.
- 26. Businesses that support the food or agricultural products supply chains and the health and safety of food, animals and plants.

## **Construction**

- 27. Construction projects and services associated with the healthcare sector, including new facilities, expansions, renovations and conversion of spaces that could be repurposed for health care space.
- 28. Construction projects and services required to ensure safe and reliable operations of, or to provide new capacity in, critical provincial infrastructure, including transit, transportation, energy and justice sectors beyond the day-to-day maintenance.
- 29. Critical industrial construction activities required for,
  - i. the maintenance and operations of petrochemical plants and refineries,
  - ii. significant industrial petrochemical projects where preliminary work has already commenced,
  - iii. industrial construction and modifications to existing industrial structures limited solely to work necessary for the production, maintenance, and/or enhancement of Personal Protective Equipment, medical devices (such as ventilators), and other identified products directly related to combatting the COVID-19 pandemic.
- 29.

1. Construction projects that are due to be completed before October 4, 2020 and that would provide additional capacity in the production, processing, manufacturing or distribution of food, beverages or agricultural products.
30. Residential construction projects where,
  - i. a footing permit has been granted for single family, semi-detached and townhomes
  - ii. an above grade structural permit has been granted for condominiums, mixed use and other buildings, or
  - iii. the project involves renovations to residential properties and construction work was started before April 4, 2020.
31. Construction and maintenance activities necessary to temporarily close construction sites that have paused or are not active and to ensure ongoing public safety.

## **Resources and energy**

32. Businesses that provide and ensure the domestic and global continuity of supply of resources, including mining, forestry, aggregates, petroleum, petroleum by-products and chemicals.
33. Electricity generation, transmission, distribution and storage and natural gas distribution, transmission and storage.

## **Community services**

34. Businesses that deliver or support the delivery of services including:
  - i. Sewage treatment and disposal.
  - ii. Collecting, transporting, storing, processing, disposing or recycling of any type of waste.
  - iii. Potable drinking water.
  - iv. Critical infrastructure repair and maintenance including roads, dams, bridges etc.
  - v. Environmental rehabilitation, management and monitoring, and spill clean up and response.
  - vi. Administrative authorities that regulate and inspect businesses.
  - vii. Professional and social services that support the legal and justice system.
  - viii. Government services including but not limited to policing and law enforcement, fire and emergency services, paramedics, coroner and pathology services, corrections and court services, licences and permits.

## **Research**

35. Businesses and organizations that maintain research facilities and engage in research, including medical research and other research and development activities.

## **Health care and social services**

36. Organizations and providers that deliver home care services or personal support services to seniors and persons with disabilities.
37. Businesses that sell, rent or repair assistive/mobility/medical devices, aids and/or supplies.
38. Regulated health professionals (urgent care only) including dentists, optometrists, chiropractic services, ophthalmologists, physical and occupational therapists and podiatrists.

39. Organizations that provide health care including retirement homes, hospitals, clinics, long-term care facilities, independent health facilities and mental health and addictions counselling supports.
40. Laboratories and specimen collection centres.
41. Manufacturers, wholesalers, distributors and retailers of pharmaceutical products and medical supplies, including medications, medical isotopes, vaccines and antivirals, medical devices and medical supplies.
42. Manufacturers, distributors and businesses that provide logistical support of or for products and/or services that support the delivery of health care in all locations.
43. Not-for-profit organizations that provide critical personal support services in home or residential services for individuals with physical disabilities.
44. Not-for profit organizations that support the provision of food, shelter, safety or protection, and/or social services and other necessities of life to economically disadvantaged and other vulnerable individuals.

## **Requirements that apply to businesses**

### **Compliance**

1.
  - (1) Businesses that continue to operate must do so in accordance with all applicable laws, including the *Occupational Health and Safety Act* and the regulations made under it.
  - (2) Businesses that continue to operate must do so in compliance with the advice, recommendations and instructions of public health officials, including any advice, recommendations or instructions on physical distancing, cleaning or disinfecting.

### **Restricting access to businesses and providing alternative methods of sale**

2.
  - (1) Businesses that continue to operate and that engage in retail sales to the public must restrict public access by providing alternative methods of sale, such as curbside pick-up or delivery. This does not apply to pharmacies and businesses that primarily sell food and beverages at retail.
  - (2) Businesses described in [item 15 on this list](#) must restrict public access and provide all items to the public using an alternative method of sale, such as curbside pick-up or delivery, except in exceptional circumstances.

### **Short term rentals**

3.
  - (1) Short term rentals in rental accommodations booked after April 4, 2020 must only be provided to individuals who are in need of housing during the emergency period.
  - (2) This does not apply to hotels, motels and student residences.

### **Seasonal campground requirements**

3.
  1. Seasonal campgrounds must ensure that,

- a. campsites are provided only to individuals who do not have another residence in Canada and are in need of housing during the emergency period;
- b. only campsites with electricity, water service and facilities for sewage disposal are provided for use;
- c. campsites are made available only for trailers and recreational vehicles; and
- d. all recreational facilities in the campground, and all other shared facilities in the campground such as bathrooms, are closed.

## Open houses prohibited

- 4.
  - 1. Businesses that provides real estate agent services must not host, provide or support any open house events.

[Read the full regulation. \(https://www.ontario.ca/laws/regulation/200082\)](https://www.ontario.ca/laws/regulation/200082)

## Frequently asked questions

[Next](#)

Updated: April 24, 2020

Published: March 23, 2020

## Footnotes

**Memorandum to:** Directors of Education  
School Business Officials  
Secretary/Treasurers of School Authorities

**From:** Nancy Naylor  
Deputy Minister of Education

**Subject** Construction Activity During COVID-19

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As part of the government's ongoing efforts to stop the spread of COVID-19, on April 3, 2020, the Province updated the list of essential businesses that can remain open. This measure is necessary to protect the health of the people of Ontario, while ensuring that necessary goods and services remain available. The updated essential businesses list can be found [here](#). The sector should be reviewing the list with the government's stated purpose in mind.

The Ministry of Education ("the ministry") received several inquiries from the education sector with respect to the applicability and impact of the new list on school board capital construction and renewal projects. The ministry's position is that school construction projects currently underway would generally constitute non-essential services and therefore must be paused, unless the construction activity satisfies one of the following criteria allowed under the current order:

- Construction and maintenance activity necessary to temporarily close construction sites and to ensure ongoing public safety; and
- Maintenance and repair activity strictly necessary to manage and maintain the safety, security and sanitation of school facilities.

Given the extraordinary circumstances facing us all, the ministry is taking the step of offering its position on whether school construction projects constitute "critical provincial infrastructure" so as to fall within the class of essential businesses that are generally permitted to continue at this time. The ministry is not providing boards with legal advice, and boards are encouraged to consult with their legal counsel. Please note that the ministry's view is not determinative of the law as only the courts can authoritatively interpret the law.

As school boards are best situated to understand their own local and particular circumstances, the ministry is asking that school boards consider whether their construction projects are able to continue in light of the Emergency Order. As noted above, this may mean that boards will need to consult with their own legal counsel, as appropriate, to determine how the Emergency Order applies to each specific school construction project currently underway. We understand the Council of Ontario Directors of Education (CODE) is seeking a legal opinion to ensure a consistent approach is adopted across the province.

To the extent that the current Emergency Order may cause delays in projected completion of projects, we ask that you prepare contingency plans in the circumstances that school, child care and EarlyON projects are paused and not completed as planned, especially for more urgent projects that are anticipated to be completed within the next year.

For capital work that will proceed under the allowable provisions of the list, the government is also advising essential workplaces to put the necessary measures in place to protect the health and well-being of their employees and the public, including physical distancing and hand-washing. Please refer to the following link for the updated list of Essential Workplaces and other supporting information for COVID-

19: <https://www.ontario.ca/page/stopping-spread-covid-19>. Visit Ontario's [website](#) to learn more about how the province continues to protect Ontarians from COVID-19.

If you have any questions or require additional information, please contact: Didem Proulx, ADM, Capital and Business Supports Division (416) 885-2946, Paul Bloye, Director Capital Program Branch (416) 325-8589 or Andrea Dutton, Director Capital Policy Branch (416) 325-1705.

Thank you for your ongoing cooperation.

Sincerely,

Nancy Naylor  
Deputy Minister

- c: Chief Administrative Officers, Consolidated Municipal Service Managers (CMSMs) and District Social Services Administration Boards (DSSABs)  
Directors and/or General Managers, CMSMs and DSSABs  
Tony Pontes, Council of Ontario Directors of Education (CODE)





REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### MONTHLY PROCUREMENT APPROVALS

*“What you heard from me, keep as the pattern of sound teaching, with faith and love in Christ Jesus. Guard the good deposit that was entrusted to you—guard it with the help of the Holy Spirit who lives in us.”*

**2 Timothy 1:13-14**

Created, Draft	First Tabling	Review
April 27, 2020	May 7, 2020	<a href="#">Click here to enter a date</a>

J. Charles, (Acting) Coordinator of Material Management

V. Artuso, (Acting) Purchasing Manager

P. De Cock, Comptroller of Business Services & Finance

### RECOMMENDATION REPORT

#### Vision:

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

#### Mission:

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

L. Noronha  
Associate Director of Facilities,  
Business and Community  
Development, and  
Chief Financial Officer

## A. EXECUTIVE SUMMARY

As required by the TCDSB Purchasing Policy (FP.01), the Board of Trustees approve any procurement activity/awards in excess of \$50,000. This report submits to the Board of Trustees all procurement activity/awards in excess of \$50,000 subsequent to **April 1, 2020** for review and approval, and further reports will be prepared on a monthly basis for the Corporate Services, Strategic Planning and Property Committee. **This report also includes emergency purchases made in excess of \$50,000, due to COVID-19 (Appendix B).**

*The cumulative staff time required to prepare this report was 30 hours.*

## B. PURPOSE

1. This report responds to a TCDSB Purchasing Policy regulation requiring Board of Trustees approval for any procurement activity/award equal to or greater than \$50,000 (Appendix A).
2. This report notifies the Board of all emergency purchases made in excess of \$50,000, due to COVID-19 (Appendix B).

## C. BACKGROUND

1. The Board Purchasing Policy FP01 provides delegation of authority to the Director of Education to approve the award of all contracts and expenditures not to exceed a threshold of \$50,000 where the Board of Trustees has approved the budget, project or report.
2. In order to facilitate procurement activity and/or awards in excess of the \$50,000 limit, this report recommends approval for the attached list of procurement requisitions and/or awards.

## D. EVIDENCE/RESEARCH/ANALYSIS

1. A complete listing and description of procurement requisitions and/or awards appears in Appendix A, and **all emergency purchases made due to COVID-19 appears in Appendix B.**

## **E. CONCLUDING STATEMENT**

That the Board of Trustees approve all procurement activities/awards listed in Appendix A.

### Appendix A – Monthly Procurement Report

No.	Report Name	Vendor Name(s)	Type	Description	Amount
1	3 year software agreement for Online Employee Expense Reimbursement	SAP Concur	New Procurement	Purchase of an Online Employee Expense Reimbursement software.	\$197,628.00



## Procurement Award Report

Report Name	3 year software agreement for Online Employee Expense Reimbursement
Division	Business Services
SO/Executive	P. De Cock, Comptroller Business Services
Initiator/Requestor	D. Bilenduke; Sr. Coordinator, Finance A. Dippolito; Sr. Coordinator, Payroll M. Santucci; Sr. Coordinator, Student Systems & ICT S. Camacho; Chief Information Officer
Report Type	New procurment award

### Tender/RFP Information

RFP/Tender #	Joint RFP with TDSB & CSCM	Value + Net HST	\$197,628
Term Start Date	September 1, 2020	Term End date	August 31, 2023

### Description of Goods/Service or Change

The TCDSB began looking at software in 2018 that would reduce paper and staff handling of Employee Expenses. An opportunity arose in 2019 that allowed the TCDSB to participate in a joint RFP for these services with the Toronto District School Board (TDSB) and Conseil Scolaire Catholique MonAvenir (CSCM). All three Boards have the SAP platform in common.

The RFP was hosted by TDSB and the four respondents were Chrome River Technologies, CS Solutions Inc., IBM and SAP Concur. After independent evaluations by the three Boards, the consensus winner was SAP Concur based on scores against a predetermined scoring matrix. All three Boards scored unanimously in favour of the winning bid. Training and implementation costs are expected to be minimal and will be absorbed by the existing Business Services operating budget.

By participating in a joint RFP the TCDSB price was reduced by approximately 25%. This software will bring the expense reimbursement process at TCDSB into the 21<sup>st</sup> century with no paper storage, reduced staff handling, remote & handheld access, streamlined approval and 100% electronic funds transfer.

## Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - Joint TCDSB?TDSB
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	SAP Concur
Winning Bid Value + Net HST	\$197,628
Budget Source	Business Services Operating
Budget Source approval (Report & Date)	ADC 12-13-2018
Under/Over Budget	Within approved budget

## Formal Award Recommendation

This report recommends that the TCDSB enter into a three-year agreement with SAP Concur for Online Employee Expense Reimbursement software at a price of \$197,628 plus HST.

### Appendix B – Emergency Purchases due COVID 19

No.	Report Name	Vendor Name(s)	Type	Description	Amount
1	HP Chromebooks	Compugen	Information on existing	Purchase of 4,688 HP Chromebooks, licenses and delivery logisitcs + Delievery of 1,000 Dell Chromebooks	\$1,436,788.24
2	Dell Chromebooks	Dell	Information on existing	Purchase of 1,000 Dell Chromebooks and licenses	\$355,516.80
3	Leased iPads	Apple	Information on existing	6-month lease of 4,000 iPads with LTE	\$976,646.60
4	IT Delivery and Logisitcs	Compugen	Information on existing	Delievery, configuration, and logisitcs for 4,000 + 600 ipad Blueooth Keyboard	\$121,312.68
5	Emergency Purchase – Hand Sanitizers	Mister Chemical Limited	Information on existing	940 cases Hand Sanitizer(400ml x24)	\$178,224.00





## Procurement Award Report

### Emergency Purchase due to COVID 19

Report To	Board
Report Name	HP Chromebooks
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	
Report Type	Information on existing award

#### Tender/RFP Information

RFP/Tender #	<b>OECM-2017-261-03</b>	Value Incl. Net HST	\$1,436,788.24
Term Start Date	Feb 7, 2020	Term End date	Nov 1, 2023

#### Description of Goods/Service or Change

Purchase of 4,688 Chromebooks, Google Chrome licenses, and delivery logistics. The Board is already under contract with Compugen under and province-wide OECM contract. This purchase is simply additional spend under the existing contract.

## Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	YES - OECM
# of Compliant Bidders/Respondents	N/A
Name of Recommended Vendor/Bidder	Compugen
Winning Bid Value Incl. Net HST	
Budget Source	Operating
Budget Source approval (Report & Date)	2019-2020 Operating Budget approved June 2019
Under/Over Budget	Within approved budget

## Formal Award Recommendation

To use existing contract to purchase 4,688 HP Chromebooks and licenses at cost of \$1,436,788.24 net taxes.



## Procurement Award Report

### Emergency Purchase due to COVID 19

Report To	Board
Report Name	Dell Chromebooks
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	
Report Type	Information on existing award

#### Tender/RFP Information

RFP/Tender #	<b>OECM-2017-261-03</b>	Value Incl. Net HST	\$355,516.80
Term Start Date	March 1, 2017	Term End date	Nov 1, 2023

#### Description of Goods/Service or Change

Purchase of 1,000 Chromebooks and Google Chrome licenses. The Board is already under contract with Dell under and province-wide OECM contract. This purchase is simply additional spend under the existing contract.

## Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	YES - OECM
# of Compliant Bidders/Respondents	N/A
Name of Recommended Vendor/Bidder	Dell
Winning Bid Value Incl. Net HST	
Budget Source	Operating
Budget Source approval (Report & Date)	2019-2020 Operating Budget approved June 2019
Under/Over Budget	Within approved budget

## Formal Award Recommendation

To use existing contract to purchase 1,000 Dell Chromebooks and licenses at cost of \$355,516.80 net taxes.

## Emergency Purchase due to COVID 19

Report To	Board
Report Name	Lease Apple iPads
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	
Report Type	Modification to existing award

### Tender/RFP Information

RFP/Tender #	N/A	Value Incl. Net HST	\$976,646.60
Term Start Date	April 6, 2020	Term End date	April 5, 2021

### Description of Goods/Service or Change

6-month lease of 4,000 iPads. This is a 12 month lease contact with a 6-month out clause. Costs above are for 6-months. The Board is already under contact with Apple to supply iPads.

## Procurement Process

Procurement Type	Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	N/A
Name of Recommended Vendor/Bidder	Apple
Winning Bid Value Incl. Net HST	\$976,646.60
Budget Source	Operating
Budget Source approval (Report & Date)	2019-2020 Operating Budget approved June 2019
Under/Over Budget	Within approved budget

## Formal Award Recommendation

To sign a 12-month lease of 4,000 iPads. This is a 12 month lease contact with a 6-month out clause at a cost of \$976,646.60 for 6-months.



## Procurement Award Report

### Emergency Purchase due to COVID 19

Report To	Board
Report Name	IT Configuration and Delivery Logistics
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	
Report Type	Information on existing award

#### Tender/RFP Information

RFP/Tender #	<b>OECM-2017-261-03</b>	Value Incl. Net HST	\$121,312.68
Term Start Date	Feb 7, 2020	Term End date	Nov 1, 2023

#### Description of Goods/Service or Change

Delievery, configuration, and logisitics for 4,000 + 600 ipad Blueooth Keyboard + 1000 Dell Chromebooks.The Board is already under contact with Compugen under and province-wide OECM contract. This purchase is simply additional spend under the existing contract.

## Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	YES - OECM
# of Compliant Bidders/Respondents	N/A
Name of Recommended Vendor/Bidder	Compugen
Winning Bid Value Incl. Net HST	
Budget Source	Operating
Budget Source approval (Report & Date)	2019-2020 Operating Budget approved June 2019
Under/Over Budget	Within approved budget

## Formal Award Recommendation

To use existing contract with Compugen to purchase Delievery, configuration, and logisitics for 4,000 + 600 ipad Bluetooth Keyboard + 1000 Dell Chromebooks at cost of \$121,312.68 net taxes.





## Procurement Award Report

### Emergency Purchase due to COVID 19

Report To	Monthly Procurement
Report Name	COVID 19 Emergency Purchases
Report #	CS_May2020_Ope 2019 013 –
Division	Facilities Operations
SO/Executive	M. Farrell, Superintendent of Environmental Support Services
Initiator/Requestor	R. MacDonald, Manager Central Services
Report Type	New procurement award

#### Tender/RFP Information

RFP/Tender #		Value Incl. Net HST	\$182,073.64
Term Start Date	March 15, 2020	Term End date	August 31, 2020

#### Description of Goods/Service or Change

Goods for COVID 19 emergency response. Hand sanitizer for distribution to all school and Board locations. Due to general product unavailability, quotations were sought from other suppliers to provide the materials in an immediate and timely fashion.

**Procurement Process**

Procurement Type	RFQ
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	2
Name of Recommended Vendor/Bidder	Mister Chemical Limited.
Winning Bid Value Incl. Net HST	\$182,073.64
Budget Source	Maintenance and Operations
Budget Source approval (Report & Date)	N/A
Under/Over Budget	Within Budget

**Formal Award Recommendation**

Approval for purchase of emergency supplies of hand sanitizer to Mister Chemical Limited in the amount of \$182,073.64 inclusive of net HST.

Toronto Board of Health Members,

**Re: Toronto Public Health COVID-19 Response – New Phase of Work**

Less than three months ago, a time when we were still referring to "the novel coronavirus," the first case of travel-related COVID-19 was detected in Toronto. Our local response, led by Toronto Public Health and our Medical Officer of Health, Dr. Eileen de Villa, and supported by the full City of Toronto public service, has been swift, persistent, and effective.

The first phase of the COVID-19 response was containment. Toronto Public Health, along with our partners in public health agencies here in Ontario and across the country, should be recognized for their tireless case and contact tracing work. By following up with every known contact who may have been exposed to the virus, local transmission was greatly delayed and slowed. This provided more time for our healthcare system to prepare, and helped to avoid the tragic circumstances experienced in other jurisdictions like Italy and New York City.

In mid-March, just over one month ago, Toronto moved into the second phase of the COVID-19 response: mitigation. On the advice of our public health experts, all governments implemented measures to slow and stop the community spread of the virus. Toronto Public Health's case and contract tracing work has continued, supplemented by unprecedented physical distancing measures. All but essential workers have been asked to stay home, and even Toronto Public Health staff are working remotely whenever possible. It has been a tremendously challenging time for everyone, perhaps most of all for our front-line workers who continue to go out every day to keep us safe and healthy, to keep trucks and buses moving, and to run grocery stores and pharmacies.

Earlier this week, Dr. de Villa shared an update on where we are in this journey. Based on the latest modelling analysed by Toronto Public Health, we are seeing two different pandemics emerge in our city, which are on different trajectories. For the general population, physical distancing efforts have been largely successful at flattening the curve. The data indicates we are near the peak rate of increase and can hope to reach a point shortly where we see fewer new cases each day.

The pandemic trend in congregate living sites, however, is different. Transmission has surged in areas where physical distancing is difficult, or nearly impossible, and these sites have become ground zero for the fight against COVID-19. Staff and residents in long term care and retirement homes, shelters, group homes, and supportive housing buildings are at high risk of infection, and fatalities – particularly in long term care homes – continue to rise. The sites are also home to some of our most vulnerable: the frail and elderly, people with cognitive and developmental disabilities, people experiencing homelessness, and mental health or addiction challenges. Increasingly, we are seeing that COVID-19 preys on poverty. Vulnerability of infection depends greatly on income, housing, and access to supports.

In order to continue to mitigate transmission in the general community, and to help contain outbreaks in congregate living sites, we must continue with the physical distancing measures in place for the time being.

Case totals will continue to increase for some time, and the numbers for hospitalizations and cases requiring intensive care will lag somewhat behind. Overwhelming our healthcare system would still be disastrous.

**However, based on the modelling analysis, it is time to begin preparing for the third phase of our COVID-19 response, which is recovery.** How much of normal life can be safely resumed, and how soon? When we have the first wave of COVID-19 cases under control, most of our population will still have no immunity to the virus. We will continue to be at high risk for future outbreaks. Preparing for the recovery phase means, first and foremost, looking at the challenge through a public health lens.

A new separate recovery planning team has been established within Toronto Public Health. **Dr. David Mowat, one of Canada's leading public health professionals, has joined Toronto Public Health on an interim full-time basis to oversee this recovery planning team by providing public health guidance and direction to inform our recovery.** Over the course of his career, Dr. Mowat has served as the Chief Medical Officer of Health for Ontario, the Deputy Chief Public Health Officer of Canada, and the Medical Officer of Health for Peel Region. Our Medical Officer of Health, Dr. Eileen de Villa will continue to oversee all aspects of Toronto Public Health's response, along with Chief Matthew Pegg who is responsible for the City of Toronto's operational response.

Dr. Mowat's leadership will directly inform the recovery of the entire City of Toronto. The City's recovery team, operating within the City Manager's office, will be led by Saad Rafi. Mr. Rafi was previously the CEO of the Toronto 2015 Pan Am Parapan Am Games, and has served for 24 years in the Ontario Public Service, including as Deputy Minister of Health and Long Term Care, Deputy Minister of Community Safety, and Deputy Minister of Transportation, Energy and Infrastructure. Based on public health advice from Dr. Mowat, Mr. Rafi's team will determine when and how to resume city operations, while leading engagement with external stakeholders across sectors.

Preparing for the recovery phase will include fundamental matters such as how to know when we have the current outbreak under control, and ensuring robust systems and processes are in place to detect and contain any new transmission. The recovery planning team will have to closely consider what the "new normal" needs to be in every aspect of what we do in order to maintain control over the virus and protect our health. Some remote work will surely continue where it has been just as effective as old practices, or where it is unavoidable. What needs to change in our libraries, or on the TTC, in order to provide important services safely? How do we ensure that Toronto's most vulnerable, especially our seniors and the homeless, have the protection and housing they need? We will need to determine what activities can be permitted and amenities re-opened in our parks. And we need to re-think the balance of how we allocate space on our streets, and how we redesign them, in the recovery phase.

Our next regularly scheduled Board of Health meeting is in three weeks, on May 11. **I believe it is important for us to meet sooner to discuss the COVID-19 response and have your input into the recovery planning.** The City Clerk is finalizing arrangements to hold virtual meetings in accordance with recent legislative changes from the Province, and will be in touch with you individually to canvas your availability and to begin orientation with the new technology systems.

Thank you for your ongoing support, your kind words for the entire Toronto Public Health team, and the credible information that you are providing to your communities to keep them informed about our work and the actions they must take to help stop the spread of this virus.

Sincerely,

Joe

A handwritten signature in black ink, appearing to read 'Joe Cressy', with a long, sweeping underline.

Councillor Joe Cressy  
Chair, Toronto Board of Health  
Ward 10, Spadina-Fort York  
416 392 4044  
councillor\_cressy@toronto.ca