

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE REGULAR MEETING Public Session

AGENDA
October 8, 2020

Michael Del Grande, Chair
Trustee Ward 7

Nancy Crawford, Vice Chair
Trustee Ward 12

Frank D'Amico
Trustee Ward 6

Markus de Domenico
Trustee Ward 2

Norman Di Pasquale
Trustee Ward 9

Daniel Di Giorgio
Trustee Ward 10

Keith Baybayon
Student Trustee

Angela Kennedy
Trustee Ward 11

Ida Li Preti
Trustee Ward 3

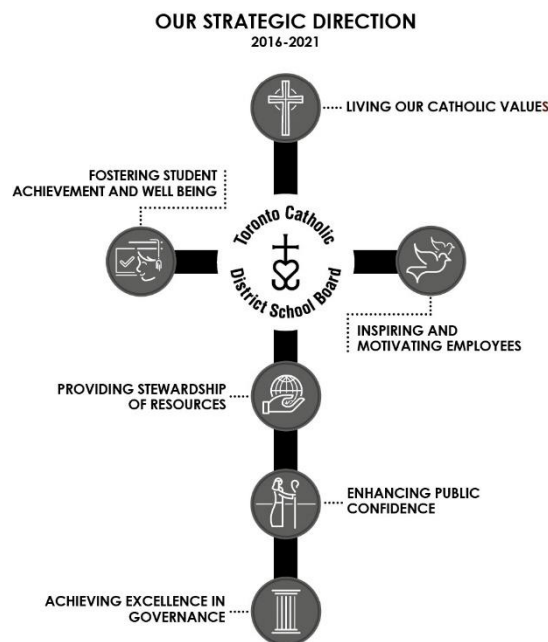
Teresa Lubinski
Trustee Ward 4

Joseph Martino
Trustee Ward 1

Maria Rizzo
Trustee Ward 5

Garry Tanuan
Trustee Ward 8

Kathy Nguyen
Student Trustee



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298
Assistant Recording Secretary: Sarah Pellegrini, 416-222-8282 Ext. 2207

Dr. Brendan Browne
Director of Education

Joseph Martino
Chair of the Board

TERMS OF REFERENCE FOR CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

The Corporate Services, Strategic Planning and Property Committee shall have responsibility for considering matters pertaining to:

- (a) Business services including procurement, pupil transportation risk management/insurance and quarterly financial reporting
- (b) Facilities (buildings and other), including capital planning, construction, custodial services, design, maintenance, naming of schools, enrolment projections and use permits
- (c) Information Technology including, computer and management information services
- (d) Financial matters within the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee including budget development
- (e) Policy development and revision in the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee
- (f) Policies relating to the effective stewardship of board resources in the specific areas of real estate and property planning, facilities renewal and development, financial planning and information technology
- (g) The annual operational and capital budgets along with the financial goals and objectives are aligned with the Board's multi-year strategic plan
- (h) Any matter referred to the Corporate Services, Strategic Planning and Property Committee by the Board
- (i) Intergovernmental affairs and relations with other outside organizations
- (j) Advocacy and political action
- (k) Partnership development and community relations
- (l) Annual strategic planning review and design

LAND ACKNOWLEDGEMENT

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories. The territories include the Wendat, the Anishinabek (a-ni-shna-bek) Nation, the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Mississaugas of the Credit First Nations. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit people in Ontario and the rest of Canada.

Nous tenons d'abord à souligner que toutes les écoles du conseil TCDSB se situent sur des territoires traditionnels. Ces territoires comprennent ceux des Wendats, de la Nation Anishinabek, de la Confédération de Haudenosaunee, des Mississaugas of the Credit First Nations. Nous voudrions également reconnaître la pérennité de la présence des peuples des Premières Nations, des Métis et des Inuits sur ces terres en Ontario et partout dans le Canada.

OUR MISSION

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OUR VISION

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AGENDA THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC SESSION

Michael Del Grande, Chair

Nancy Crawford, Vice-Chair

Thursday, October 8, 2020

7:00 P.M.

Pages

1. Call to Order
2. Opening Prayer (Chair or Designate)
3. Land Acknowledgement
4. Singing of O Canada
5. Roll Call and Apologies
6. Approval of the Agenda
7. Report from Private Session
8. Declarations of Interest
9. Approval and Signing of the Minutes of the Meeting Held September 10, 2020 for Public Session. 1 - 35
10. Delegations

11. Priority Staff Reports	
11.a Return to School Update (Information)	36 - 48
12. Presentation	
13. Notices of Motion	
14. Consent and Review	
15. Unfinished Business	
16. Matters referred or deferred	
<u>From the September 10, 2020 Corporate Services, Strategic Planning and Property Committee Meeting and September 17, 2020 Regular Board Meeting</u>	
16.a Consideration of Motion from Trustee Kennedy regarding Attendance Boundary Review for St Catherine's Catholic Elementary School (Held by Trustee Kennedy)	49 - 50
<u>From the September 10, 2020 Corporate Services, Strategic Planning and Property Committee Meeting</u>	
16.b Delegated Authority Summary (Information)	51 - 202
16.c 2019- 20 Third Quarter Financial Status Update (Information)	203 - 216
17. Staff Reports	
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17.b Student Transportation Services Extenuating Circumstances and Empty Seat Policy for 2020-2021 School Year (Recommendation)	270 - 274
17.c Capital Program Update (Information)	275 - 295
17.d Budget Report: Trustee Honorarium Fiscal 2020-21 (Information)	296 - 301
18. Listing of Communications	
19. Inquiries and Miscellaneous	

20. Updating of the Pending Lists

20.a Annual Calendar of Reports and Policy Metrics 302 - 303

20.b Monthly Pending List 304

21. Resolve into FULL BOARD to Rise and Report

22. Closing Prayer

23. Adjournment

OUR MISSION

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through witness, faith, innovation and action.*



MINUTES OF THE REGULAR VIRTUAL MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE PUBLIC SESSION

HELD THURSDAY, SEPTEMBER 10, 2020

PRESENT:

Trustees:

N. Crawford, Acting Chair – In Person
F. D’Amico
M. de Domenico
M. Del Grande
D. Di Giorgio
N. Di Pasquale
A. Kennedy
I. Li Preti
T. Lubinski
J. Martino
M. Rizzo
G. Tanuan

Student Trustees:

K. Baybayon
K. Nguyen

Staff:

B. Browne
D. Koenig
L. Noronha
A. Della Mora
S. Camacho

M. Caccamo
 S. Campbell
 F. Cifelli
 P. De Cock
 L. Di Marco
 K. Dixon
 M. Farrell
 C. Fernandes
 D. Friesen
 M. Loberto
 P. Matthews
 M. Meehan
 S. Vlahos
 J. Wujek

S. Harris, Recording Secretary

S. Hinds-Barnett, Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

5. Approval of the Agenda

MOVED by Trustee Li Preti, seconded by Trustee de Domenico, that the Agenda, as amended to include the Addendum and the reordering of Item 17c) Return to School Update after Item 10a) Reconsideration of Motion regarding Suspension of Uniform Policy and that Item 13) Consent and Review not be done, be approved.

The Chair declared a recess due to technical difficulties.

The meeting resumed with Trustee Crawford in the Chair.

The attendance list remained unchanged.

With the consent of the Assembly, Trustee Li Preti withdrew the section of the motion dealing with Consent and Review.

MOVED by Trustee Li Preti, seconded by Trustee de Domenico, that the Agenda, as amended to include the Addendum, the reordering of Item 17c) Return to School Update after Item 10a) Reconsideration of Motion regarding Suspension of Uniform Policy and the addition of Item 18g) Communication from AnaPaula Elliott, Chair of the Michael Power/St Joseph Catholic School Parent Council (CSPC) regarding No Uniform Policy, be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

6. **Report from Private Session**

MOVED by Trustee Del Grande, seconded by Trustee Kennedy, that the Item discussed in PRIVATE Session regarding a school admission request from a parent for her children be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

7. **Declarations of Interest**

In PRIVATE Session, there were none.

In PUBLIC Session, Trustee Kennedy declared an interest in Item 15g) Fair Practice in Hiring and Promotion Policy Metric 2019-2020 as she has family members who are employees of the Board.

Trustee Li Preti declared an interest in the following Items regarding uniforms out of an abundance of caution as she has a personal relationship with the uniform company used by the Board:

- 9b) Morris Vial regarding School Uniforms;
- 9c) Stephen Chiu regarding Uniform Policies;
- 9d) Stephen Mensah, representative of the Toronto Youth Cabinet regarding Suspension of Uniform Policy;
- 9e) Teresa Visic regarding Enforcing School Uniforms;
- 9g) Ian and Lara regarding Uniforms;
- 9h) Luisa Polidoro, representative of the Chaminade College; Catholic School Parent Committee (CSPC) regarding Toronto Catholic District School Board Uniform;
- 9i) Malini Richards, representative of St John Paul II Catholic School Parent Committee (CSPC) regarding Keeping Uniform as is;
- 9j) Mary Heim, Chair of St Basil the Great Catholic School Parent Committee, regarding Uniforms;
- 10a) Reconsideration of Motion regarding Suspension of Uniform Policy; and
- 17d) Delegated Authority Summary - #34 - PPE Supplies for COVID-19 – for all staff from Superior Sany Solutions Flinn Scientific McCarthy's Uniform MCL

Trustees Kennedy and Li Preti indicated that they would neither vote nor participate in the discussions regarding those Items.

8. Approval and Signing of the Minutes of the Previous Meeting

There were none.

9. Delegations

MOVED by Trustee Di Pasquale, seconded by Trustee de Domenico, that Item 9a) be adopted as follows:

- 9a) From Julie Altomare-DiNunzio, representative of Toronto Elementary Catholic Teachers (TECT) regarding Status of Schools and Worksites for September 2020** received and referred to Staff.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Trustee Li Preti recused herself due to a Declaration of Interest in the following Items, as earlier indicated.

MOVED by Trustee Del Grande, seconded by Trustee Kennedy, that Item 9b) be adopted as follows:

- 9b) From Morris Vial regarding School Uniforms** received and referred to Staff.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Di Pasquale, seconded by Trustee Tanuan, that Item 9c) be adopted as follows:

- 9c) From Stephen Chiu regarding Uniform Policies** received and referred to Staff.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Di Pasquale, seconded by Trustee Rizzo, that Item 9d) be adopted as follows:

- 9d) From Stephen Mensah, representative of the Toronto Youth Cabinet regarding Suspension of Uniform Policy** received and referred to Staff.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee de Domenico, seconded by Trustee Martino, that Item 9e) be adopted as follows:

- 9e) From Teresa Visic regarding Enforcing School Uniforms** received and referred to Staff.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Trustee Li Preti returned.

MOVED by Trustee Li Preti, seconded by Trustee Di Pasquale, that Item 9f) be adopted as follows:

- 9f) From Alice Casselman, representative of the Association for Canadian Educational Resources (ACER) regarding Update to Return to School** received and referred to Staff.

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Lubinski, that Staff come back with a report at the November 4, 2020 Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting on how we can implement more outdoor education.

Trustee Martino requested that the Question be divided.

Results of the Vote taken on the AMENDMENT, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Li Preti
Lubinski
Rizzo
Tanuan

Del Grande
Di Giorgio
Kennedy
Martino

The AMENDMENT was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken on the Main Motion, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Main Motion was declared

CARRIED

Trustee Li Preti recused herself due to a Declaration of Interest in the following Items, as earlier indicated.

MOVED by Trustee Martino, seconded by Trustee Lubinski, that Item 9g) be adopted as follows:

9g) From Ian and Lara regarding Uniforms received and referred to Staff.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Trustee Rizzo did not vote/respond.

MOVED by Trustee Di Giorgio, seconded by Trustee Del Grande, that Item 9h) be adopted as follows:

- 9h) From Luisa Polidoro, representative of the Chaminade College Catholic School Parent Committee (CSPC) regarding Toronto Catholic District School Board (TCDSB) Uniform (Read, as per delegate's request, by Director Browne), received.**

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Trustee Rizzo did not vote/respond.

- 9i) From Malini Richards, representative of St John Paul II Catholic School Parent Committee (CSPC), regarding Keeping Uniform as is absent.**

MOVED by Trustee Kennedy, seconded by Trustee Lubinski, that Item 9j) be adopted as follows:

- 9j) From Mary Heim, Chair of St Basil the Great Catholic School Parent Committee, regarding Uniforms (Read, as per delegate's request, by Director Browne), received.**

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Tanuan

The Motion was declared

CARRIED

Trustees Martino and Rizzo did not vote/respond.

Trustee Li Preti returned.

URGENT ITEMS

Director Browne identified the following Items as urgent:

- 10a) Reconsideration of Motion regarding Suspension of Uniform Policy;
- 17a) Monthly Procurement Approvals;
- 17b) St. Augustine of Canterbury Catholic School Phase 2 Project Budget Increase (Ward 3);
- 17c) Return to School Update; and
- 17f) Monthly Procurement Approvals - Addendum 1

MOVED by Trustee Kennedy, seconded by Trustee Martino, that Items 13a) Consideration of Motion from Trustee Kennedy regarding Attendance Boundary Review for St Catherine's Catholic Elementary School and 13b) Consideration of Motion from Trustee Tanuan regarding TCDSB Proclamation of the Quincentennial Jubilee Celebration of Christianity in the Philippines be referred to the September 17, 2020 Regular Board Meeting and that all the other Items be referred/deferred to the next available and appropriate meetings.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

**ITEMS FOR REFERRAL/DEFERRAL TO THE NEXT AVAILABLE
AND APPROPRIATE MEETINGS AS CAPTURED IN ABOVE
MOTION**

- 15a) Approved Minutes of the Catholic Parent Involvement Committee (CPIC) Meeting Held June 8, 2020 (Refer to Item 10a);
- 15b) Response to the Delegation Regarding Completion of Identification Placement and Review Committee (IPRC) Meetings and Assessments;
- 15c) Staff Response to Catholic Parent Involvement Committee (CPIC) Motions from July 23, 2020 Special Board Meeting;
- 15d) Response to May 2020 CPIC Motions;
- 15e) Communication From Abundant Life Centre - Loretto Sisters Project in Kenya;
- 15f) Consideration of Motion From Trustee Rizzo regarding Graduation Ceremonies for the Class of 2020;
- 15g) Fair Practice in Hiring and Promotion Policy Metric 2019-2020;
- 15h) Naming of TCDSB Virtual School 2020;
- 15i) Annual Parent/Guardian Voice Survey 2020;
- 15j) Safe Schools Report 2019-2020;
- 17d) Delegated Authority Summary;
- 17e) 2019- 20 Third Quarter Financial Status Update;
- 18a) Communication from Joe Cressy, Chair of the Toronto Board of Health regarding Update on the Toronto Public Health's COVID-19 School Protocol;
- 18b) Communication from John Del Grande, Chair of Catholic Parent Involvement Committee and Annalisa Crudo-Perri, Executive Director of

Ontario Association of Parents in Catholic Education regarding Uniform Policy;

- 18c) Communication from Ben Corpuz, Kit Galema and Paulina Corpuz regarding Support for the TCDSB Proclamation of the Quincentennial Jubilee of Christianity in the Philippines and ensuring the implementation of this year of celebration;
- 18d) Communication from Orontes Castro, Consul General, Consulate General of the Republic of the Philippines Toronto regarding Support for the TCDSB Proclamation of the Quincentennial Jubilee of Christianity in the Philippines;
- 18e) Communication from Tony San Juan, Chair of the Filipino Heritage Council of Canada regarding Support for the TCDSB Proclamation of the Quincentennial Jubilee Celebration of Christianity in the Philippines
Communication from Student Trustees regarding Catholic Student Leadership Impact Team (CSLIT) Presentation on Uniform Policy;
- 18f) Communication from Student Trustees regarding Catholic Student Leadership Impact Team (CSLIT) Presentation on Uniform Policy; and
- 18g) Communication from AnaPaula Elliott, Chair of the Michael Power/St Joseph Catholic School Parent Council (CSPC) regarding No Uniform Policy

Trustee Li Preti recused herself due to a Declaration of Interest in Item 10a), as earlier indicated.

10. Reconsideration of Motion

MOVED by Trustee Kennedy, seconded by Trustee Di Giorgio, that Item 10a) be adopted as follows:

- 10a) Regarding Suspension of Uniform Policy** that the decision made at the September 3, 2020 Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting regarding the local school uniform requirement of the Policy SS.07 be reconsidered.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Kennedy
Lubinski
Martino
Tanuan

Di Pasquale
Rizzo

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted against.

MOVED by Trustee Kennedy, seconded by Trustee Martino, that the motion *that the local school uniform requirement of the Policy SS.07 not be enforced during the period of time that Secondary Students are in a hybrid (part-time) learning model for the 2020 -2021 school year* be rescinded.

Results of the Vote taken, as follows:

<u>In favour</u>	<u>Opposed</u>
Trustees Crawford	Di Pasquale
D'Amico	Rizzo
de Domenico	
Del Grande	
Di Giorgio	
Kennedy	
Lubinski	
Martino	
Tanuan	

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted against.

Trustee Li Preti returned.

The Chair declared a 10-minute recess.

The meeting resumed with Trustee Crawford in the Chair.

The attendance list remained unchanged.

17. Staff Reports

MOVED by Trustee Li Preti, seconded by Trustee Martino, that Item 17c) be adopted as follows:

17c) Return to School Update received.

Time for business expired and was extended by 15 minutes, as per Article 12.6, to complete the debate on the Item based on majority consent as follows:

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Kennedy
Lubinski
Martino
Rizzo
Tanuan

Del Grande
Di Pasquale
Li Preti

The Motion was declared

CARRIED

Time for business expired.

The Chair called for a vote for a further 15-minute extension, as per Article 12.6, to complete the debate on the Item that was lost on a tie, as follows:

Results of the Vote taken, as follows:

<u>In favour</u>	<u>Opposed</u>
Trustees de Domenico	Crawford
Di Giorgio	D'Amico
Kennedy	Del Grande
Lubinski	Di Pasquale
Rizzo	Li Preti
Tanuan	Martino

MOVED by Trustee Del Grande, seconded by Trustee Li Preti, that the Question be called.

Results of the Vote taken, as follows:

<u>In favour</u>	<u>Opposed</u>
Trustees Crawford	Kennedy
D'Amico	Rizzo
de Domenico	
Del Grande	
Di Giorgio	
Di Pasquale	
Li Preti	
Lubinski	
Martino	
Tanuan	

The Motion was declared

CARRIED

Results of the Vote taken on the Main Motion, as follows:

In favour

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

Opposed

Di Giorgio
Rizzo

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Li Preti, that Items 17a) and 17f) be adopted as follows;

17a) Monthly Procurement Approvals; and

17f) Monthly Procurement Approvals - Addendum 1 received.

Trustee Rizzo requested that the Items in Appendix A and Addendum 1 be divided.

Results of the Vote taken regarding Services of an Integrity Commissioner RFP Award, as follows:

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken regarding Qualtrics Procurement Award, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande

Rizzo

Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken regarding OECM CSA for CDW to Purchase
Zoom Licenses, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken regarding Renewal of Microsoft Unified Support Agreement, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken regarding Renewal 2019 221 Neil McNeil High School Site Improvements Contractor Award, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio

Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken regarding Renewal 2020 001 St. Cecilia Catholic School Window Tint Installation Budget Approval and Contractor Award, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken regarding Renewal 2020 002 Immaculate Conception Catholic School Upgrades and Retrocommissioning of HVAC System Contractor Award, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken regarding Renewal 2020 003 St. Jane Frances Catholic School Upgrades and Retrocommissioning of HVAC System Contractor Award, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale

Kennedy
 Li Preti
 Lubinski
 Martino
 Rizzo
 Tanuan

The Motion was declared

CARRIED

Results of the Vote taken regarding Capital 2019 023 St. Barnabas Catholic School Child Care Addition Contractor Award, as follows:

In favour

Opposed

Trustees Crawford
 D'Amico
 de Domenico
 Del Grande
 Di Giorgio
 Di Pasquale
 Kennedy
 Li Preti
 Lubinski
 Martino
 Tanuan

Rizzo

The Motion was declared

CARRIED

Results of the Vote taken regarding Renewal of Read and Write and EQUATIO Licences, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken regarding FNMI Textbooks and Teacher Resources, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale

Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken regarding Joint Broadband Internet RFP Award, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken regarding Purchase of Dell Chromebooks through SEA Fall 2020, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Martino, seconded by Trustee Tanuan, that Item 17b) be adopted as follows;

17b) St. Augustine of Canterbury Catholic School Phase 2 Project Budget Increase (Ward 3):

1. That a final project budget of \$9,294,257.00 be approved for the close out of Phase 2 of the St. Augustine of Canterbury Catholic School addition and retrofit; and
2. That required additional funds in the amount of \$122,603.00 be made available from the carried-forward School Renewal Grant surplus.

Results of the Vote taken as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

Rizzo

The Motion was declared

CARRIED

Trustees de Domenico, Del Grande and Di Giorgio did not vote/respond.

20. Resolve into FULL BOARD to Rise and Report

MOVED by Trustee Kennedy, seconded by Trustee Tanuan, that the meeting resolve into FULL BOARD to Rise and Report.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Di Pasquale
Kennedy
Li Preti

Rizzo

Martino
Tanuan

The Motion was declared

CARRIED

Trustees de Domenico, Del Grande, Di Giorgio and Lubinski did not vote/respond.

21. Adjournment

MOVED by Trustee Martino, seconded by Trustee Li Preti, that the meeting be adjourned.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

RETURN TO SCHOOL UPDATE

*"The Lord gives sight to the blind, the Lord lifts up those who are bowed down, the Lord loves the righteous."
Psalm 146:8*

Created, Draft	First Tabling	Review
September 29, 2020	October 8, 2020	Click here to enter a date.
Barbara Loporati, Senior Coordinator, Planning Services Shawna Campbell, Superintendent of Schools, Area 3 & Early Years Programs John Wujek, Superintendent of Schools, Area 5 Corrado Maltese, Coordinator, Occupational Health and Safety Department Shazia Vlahos, Chief of Communications and Government Relations Martin Farrell, Superintendent, Environmental Support Services Deborah Friesen, Superintendent, Capital Assets and Renewal Michael Loberto, Superintendent, Planning and Development Services Lori DiMarco, Superintendent, ICT, Curriculum and Leadershi Adrian Della Morra, Executive Superintendent of Human Resources		
INFORMATION REPORT		

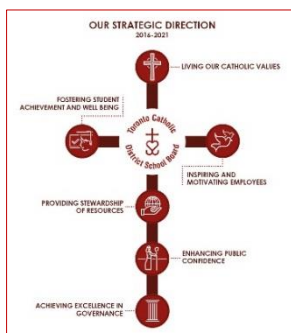
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

The last update to the Reopening Action Plan was submitted to the October 1, 2020 Student Achievement Committee meeting for information and consideration. The Plan is updated as necessary and is available on the TCDSB website. Key updates and strategies are provided for consideration.

The analysis of the operating budget for additional funding opportunities continues and will be presented at the Board meeting of October 15, 2020. Teaching and resource allocations have continuously fluctuated in relation to the implementation of St. Anne Catholic Academy. At the time of writing this report it was determined that hiring and transfers would settle as of October 2nd allowing for finalization of the operating budget analysis.

Trustees have requested an accounting of funding expended on various initiatives to mitigate risk at schools. This data is being compiled and will be presented at the October 15, 2020 meeting of the Board.

Enrolment transfers between virtual and in person students is currently being settled. It is therefore expected that staff will analyze the ward by ward class size models and provide information to Trustees regarding efforts towards class size reduction at the October 15, 2020 meeting of the Board. A summary reflecting current (as of Oct. 2) efforts to reduce class sizes is included in *Appendix 'A'*. In order to increase the number of classrooms that have 20 students or less, further investments in additional teaching staff, relocation of classes and increased transportation would be required. Relocation to larger spaces has been pursued. The requirement of face coverings for all students was also implemented by Toronto Public Health in recognition that social distancing may not always be possible. It should also be noted that even if funds became available for the purposes of reducing class sizes, the supply of certified teachers on the labour market may not be sufficient to fill these positions.

TCDSB schools continue to adjust to in person routines and safety measures following guidance from Toronto Public Health.

The cumulative staff time required to prepare this report was 40 hours

B. PURPOSE

To provide the Board with updates as they pertain to the TCDSB Reopening Action Plan.

C. BACKGROUND

1. *The TCDSB Reopening Action Plan continues to be updated to reflect recent changes.* Items from Board motions and Ministry updates that are confirmed have been included for parents to reference. The plan will continue to be updated as information changes moving toward a complete school reopening.

D. EVIDENCE/RESEARCH/ANALYSIS

Staffing and Recruitment

2. *The Human Resources (HR) Department is focusing its efforts on processing internal applications for all school-based positions and ensuring that external recruitment efforts are materializing.* These enhanced recruitment efforts respond to attrition and operational needs and address Trustee motions that approved additional support staffing.
3. *The Sick Leave & Disability Department continues to liaise closely with both Academic & Support Service departments to determine how to best manage cases involving personal and family status leaves for all employee groups.* TCDSB legal counsels are informing the board's position and we are seeking external opinions to solidify our interpretations during this difficult time.
4. *Senior TCDSB staff members maintain regular contact with our union partners to collaboratively address issues.* The fluid and unique parameters impacting our virtual school have required HR staff to dedicate a significant amount of time to recruitment and staffing needs. The flow of students between the virtual and face-to-face schools will continue to tax HR staff's time as we consider re-organization needs throughout the academic year.
5. *Elementary and secondary school Principals are ensuring that all teachers are proactively maintaining a robust online presence as a contingency strategy.* A Principal Leader Portal via our MMF platform will be used to address concerns, ensure consistency, and assess exigent needs. HR staff will

play a role on the Board's Contingency Planning Committee to ensure that staff and students can pivot if we must return to a completely virtual delivery model.

6. *Staff continues to be sensitive to maintain lower class caps in higher risk school communities within high COVID incidence areas.* Staff will begin analyzing enrolment data and will actively engage in re-organization planning in October.
7. *French Immersion and Extended French staffing needs have been met within our virtual and face to face schools. Given an increase in retirements, COVID-related leaves, and general concerns relating to COVID in our face to face schools, HR continues to fill some residual Core French positions.* The introduction of additional classes linked to Trustee motions has compounded the demand for Core French Teachers in our virtual school and staff is exploring options to address this serious shortage.
8. *In addition to the previously noted infusion of additional transitional staff, the Senior team continues to review and seek legal input into the roles of specific employee groups and how these roles will need to change given new challenges associated with operating our schools during a pandemic (i.e. assigning of additional supervision and screening tasks to ensure safety).*

St. Anne Virtual School

9. *St. Anne Catholic Academy has been created to support approximately 25,000 K-12 students who have selected an online learning option.* Beginning September 21st, elementary students began to connect with their teachers synchronously. *As the work continued to staff all of the elementary virtual classrooms throughout the week of September 28th – October 2nd, live stream lessons were delivered to students to maintain, check and connect.*
10. *There are approximately 1050 staff that will be setting up virtual classroom(s) using either Brightspace or Google Classroom as their primary tool for communicating for the purpose of teaching and learning.* The school website will continue to provide ongoing program updates and will be the main platform for sharing information with students and families.
11. *There are teachers on accommodations who are already approved to work from home (these teachers represent almost half of the St Anne staff working from home).*

12. *St. Anne administrative staff continue to ensure that all aspects of Policy / Program Memorandum 164 are implemented. School boards should support educators in accessing remote learning devices and tools to support remote and synchronous instruction.*

COVID-19 Reporting

13. *The Ministry requires Boards to post an advisory on the Board website with information related to confirmed COVID cases; as such, an [Advisory page](#) has been created and continues to be updated as information changes.*
14. *The Province has released guidance documents along with a [COVID-19 School Screening Tool](#) to assist families, school and child care staff, and essential visitors with screening for themselves or their children each day before going to school or child care. This tool will not replace Toronto Public Health direction that TCDSB has been following but is used as supplementary to our passport + checklist as a decision-making tool for families before they send their kids to school.*
15. *Abdominal pain or conjunctivitis (pink eye) have been removed from the COVID-19 symptoms list. The updated symptoms and language have been approved by the Office of the Chief Medical Officer of Health. Please note that these changes apply to students and children only.* Staff and essential visitors are to continue to use the existing screening criteria and/or make use of the Ministry of Health's COVID-19 self assessment tool.

Plexiglass

16. At least 2 plexiglass panels have been delivered to every school for use in the office space to mitigate the risk of spreading COVID-19. Staff are currently addressing requests for additional panels to satisfy individual school and staff needs.

Student Plexiglass

17. Plexiglass barriers are to be shipped directly to schools beginning Monday October 5th for Q5 and Q4 schools where classes exceed 15 students. Additional high density Q3 schools(7) will also be supplied with plexiglass barriers for student desks.
18. The distribution above will exhaust the initial \$800K allocated for installation of plexiglass barriers on student desks. There will be approximately 760

classes in Q3, Q2 and Q1 schools remaining that would fit the criteria of exceeding 15 students in a class. Outfitting these remaining schools would require an additional (currently unfunded) investment of \$720K to complete.

19. Staff also plan to maintain a stock of barriers in the event class sizes change following the November 1 and February 1 re-entry points, and also to replace any damaged barriers throughout the school year.

HEPA Filters

20. Delivery to schools without mechanical ventilation that rank Q5 and Q4 has been completed. Delivery will continue for remaining Q3-Q1 locations in the coming weeks. Additional units are being purchased for delivery to additional locations with partial mechanical systems and for other unique circumstances.

Outdoor Classrooms

21. ***Selection of schools for Phase 2 of the outdoor classroom tent pilot has been finalized.*** Tents will be installed at an additional eight (8) schools, following which each ward will have at least one tent installation. The following schools were selected based on analysis of TPH Quintile score, overall capacity to accommodate total enrolment, current in person enrolment and site configuration: Holy Angels, St. Ambrose, St. Nicholas of Bari, St. Nicholas, St. Jean de Brebeuf, St. Alphonsus, St. John XXIII and St. Barbara. Site visits to locate the tents, utility locates and preparation of building permit applications are underway. Installation is anticipated the week of October 12, but this is to be confirmed by the supplier.
22. ***Feedback is being collected from school principals for the first Phase of 10 tent installations.*** Initial feedback will be presented in an upcoming school reopening update report. Criteria will be considered for determining whether to expand the tent installation program to more schools and whether to increase or decrease the length of time for the rentals (possibly on a school-by-school basis).

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. ***FAQs continue to be gathered from parent feedback.*** The board continues to provide updates, frequently asked questions and answers on the board

website, social media channels, and shared with families via School Messenger.

2. ***Local planning considerations will continue in collaboration with school principals.*** Input gained through continued consultation with stakeholders will be considered during this process.

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.

Appendix 'A'

Summary Ward Class Size Analysis

Ward	Class size < 20 Students	Class size > 20 Students
Ward 1	9	0
Ward 2	4	8
Ward 3	11	0
Ward 4	1	14
Ward 5	5	13
Ward 6	2	9
Ward 7	2	10
Ward 8	10	10
Ward 9	2	11
Ward 10	6	2
Ward 11	2	18
Ward 12	0	15
Total	54	110

Data as of October 2nd, 2020

Ward by Ward Class Size Analysis

Ward	Class size < 20 Students	Class size > 20 Students
Ward 1	Holy Child	
	Msgr. John Corrigan	
	St Andrew	
	St Angela	
	St Benedict	
	St Dorothy	
	St John Vianney	
	St Maurice	
	St Stephen	
Ward 2	Father Serra	All Saints
		Josyf Cardinal Slipyj
	St Eugene	Mother Cabrini
		Nativity of Our Lord
	St Marcellus	Our Lady of Peace
		St Clement
	Transfiguration	St Demetrius
		St Gregory
Ward 3	Blessed Margherita of Citta' di Castello	
	St Andre	
	St Augustine of Canterbury	
	St Charles Garnier	
	St Francis de Sales	
	St Jane Frances	
	St Jude	
	St Roch	
	St Simon	
	St Wilfrid	
	Venerable John Merlini	

Data as of October 2nd, 2020

Ward 4	Holy Family	Holy Angels
		James Culnan
		Our Lady of Sorrows
		St Ambrose
		St Cecilia
		St Josaphat
		St Leo
		St Louis
		St Mark
		St Pius X
		St Elizabeth
		St James
		St Vincent de Paul
		The Holy Trinity
Ward 5	St Jerome St Conrad St Martha St Norbert St Raphael	Blessed Sacrament
		Our Lady of the Assumption
		St Charles
		St Cyril
		St Edward
		St Gabriel
		St Margaret
		St Paschal Baylon
		Regina Mundi
		St Agnes
		St Antoine Daniel
		St Robert
		Sts Cosmas and Damian
Ward 6	St Luigi St Rita	St Anthony
		St Clare
		St Helen
		St John Bosco
		St Mary of the Angels
		St Nicholas of Bari
		St Paul VI
		St Sebastian
		Stella Maris

Data as of October 2nd, 2020

Ward 7	St Henry St Sylvester	Epiphany of Our Lord Catholic Academy
		Holy Spirit
		Our Lady of Wisdom
		Precious Blood
		St Aidan
		St Albert
		St Kevin
		St Lawrence
		St Nicholas
		St Victor
Ward 8	Blessed Pier Giorgio Frassati Our Lady of Grace St Elizabeth Seton St Florence St Gabriel Lalemant St Ignatius of Loyola St Jean de Brebeuf St Marguerite Bourgeoys The Divine Infant	St Rene Goupil
		Cardinal Leger
		Prince of Peace
		Sacred Heart
		St Barnabas
		St Bartholomew
		St Bede
		St Brendan
		St Columba
		St Dominic Savio
Ward 9	St Bruno-St Raymond St Francis of Assisi	St Malachy
		Holy Rosary
		Our Lady of Lourdes
		Our Lady of Perpetual Help
		St Thomas Aquinas
		St Mary
		St Paul
		Bishop Macdonell
		D'Arcy McGee
		Pope Francis
		St Alphonsus
		St Michael

Data as of October 2nd, 2020

Ward 10	Immaculate Conception	Our Lady of Victory St Matthew
	Santa Maria	
	St Bernard	
	St Francis Xavier	
	St John the Evangelist	
	St Fidelis	
Ward 11	Holy Name St Catherine	Canadian Martyrs
		Holy Cross
		St Bonaventure
		St Brigid
		St John
		St Monica
		St Anselm
		St Joseph
		Annunciation
		Blessed Trinity
		Our Lady of Guadalupe
		St Denis
		St Gerald
		St Isaac Jogues
		St John XXIII
		St Kateri Tekakwitha
		St Matthias
		St Timothy

Ward 12		Immaculate Heart of Mary
		Our Lady of Fatima
		St Agatha
		St Barbara
		St Boniface
		St Dunstan
		St Edmund Campion
		St Joachim
		St Maria Goretti
		St Martin De Porres
		St Richard
		St Rose of Lima
		St Theresa Shrine
		St Thomas More
		St Ursula



*Angela Kennedy
Trustee Ward 11*

E-mail: Angela.Kennedy@tcdsb.org

Voicemail: 416-512-3411

To: Corporate Services Committee Meeting, October 8, 2020

From: Angela Kennedy, Trustee Ward 11

**Subject: Consideration of Motion, Attendance Boundary Review Policy
SA.03, St. Catherine Catholic Elementary School**

MOVED BY: Angela Kennedy, Toronto Catholic District School Board

WHEREAS: St. Catherine CSPC has requested that an Attendance Boundary Review be undertaken as per Attendance Boundary Review Policy SA.03.

WHEREAS: St. Catherine Catholic Elementary School has excess capacity and therefore could increase their enrollment.

WHEREAS: Some consideration of adjustments, solutions to existing boundaries, may help to increase enrollment.

WHEREAS: Program offerings at St. Catherine Catholic Elementary School could be positively affected by increasing student enrollment.

WHEREAS: Bus routes for surrounding schools have been the determining factor on student enrollment.

WHEREAS: Some surrounding schools have excess enrollment and too little capacity.

BE IT RESOLVED THAT: The Board of Trustees approve an Attendance Boundary Review for St. Catherine Catholic Elementary School as per Policy SA.03, Elementary Admissions and Placement Policy.

BE IT RESOLVED THAT: The Director of Education bring a report to Board outlining the details of an Attendance Boundary Review for St. Catherine Catholic Elementary School.

Angela Kennedy
Trustee, Ward 11



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

DELEGATED AUTHORITY SUMMARY

“What you heard from me, keep as the pattern of sound teaching, with faith and love in Christ Jesus. Guard the good deposit that was entrusted to you—guard it with the help of the Holy Spirit who lives in us.”

2 Timothy 1:13-14

Created, Draft	First Tabling	Review
August 26, 2020	September 10, 2020	Click here to enter a date.
J. Charles, Coordinator, Materials Management P. De Cock, Comptroller of Business Services & Finance D. Friesen, Superintendent of Capital Development and Asset Renewal S. Camacho, Chief Information Officer M. Farrell, Superintendent of Environmental Support Services		
INFORMATION REPORT		

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Brendan Browne
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

As outlined in the June 11, 2020 report - Delegating of Authority for Approval of Summer Contract Awards 2020 (All Wards), the Board of Trustees approved the report and requested that a follow-up information report be provided in September 2020.

The cumulative staff time required to prepare this report was 8 hours.

B. PURPOSE

1. To provide a listing of all contract awards approved by Delegated Authority over the summer months.

C. BACKGROUND

1. The Board Purchasing Policy FP01 provides delegation of authority to the Director of Education to approve the award of all contracts and expenditures not to exceed a threshold of \$50,000 where the Board of Trustees has approved the budget, project or report.
2. In order to facilitate tender awards during the summer period when the Board and Committees do not meet, the Board has approved a further delegation to the Director and Chair/Vice-Chair for the Board of Trustees for any procurement activity in excess of the \$50,000 limit.

D. EVIDENCE/RESEARCH/ANALYSIS

1. A complete listing of procurement awards approved by Delegated Authority over the summer months appears in Appendix A.

E. CONCLUDING STATEMENT

This report is for the consideration of the Board of Trustees.

Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority

No.	Report Name	Vendor Name(s)	Type	Description	Amount
1	Mai 2019 005 Energy Monitoring System Installation at TCDSB Facilities Re-Award of Contract	VIP Energy Services Inc.	New Procurement Award	Connect sensors to Eyedro module connected to power outlet, and provide wireless internet connection.	\$130,125
2	Ope 2019 014 Uniforms for Custodial and Maintenance Staff Year 2 Contract Extension	3495019 Canada Inc.	Modification to existing award	Execute the optional extention for 1 year commencing on September 1, 2020 for Custodial and Maintenance uniforms	\$131,422
3	Ren 2019 129 Our Lady of Victory Catholic School HVAC and BAS Upgrades Contractor Award	Mapleridge Mechanical Contractor Inc	New Procurement Award	The replacement of a boiler and two chillers with BAS upgrade at Our Lady of Victory School	\$408,630
4	St. Thomas More Catholic School Windows and Doors Contractor Award	Windspec Incorporated.	New Procurement Award	Replacement of all exterior windows and doors at St. Thomas More Catholic School.	\$133,830

Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority

No.	Report Name	Vendor Name(s)	Type	Description	Amount
5	Award Report for P-037-20 TCDSB Data Cabling and Installation Services RFP	Bell Canada	New Procurement Award	A cabling vendor to install and maintain TCDSB WiFi and network cabling infrastructure services in classrooms, schools and departments to support students' learning environment, administrative work functions and building operations.	\$800,000
6	Renewal of Gartner IT Research Subscription	Gartner Canada	Modification to existing award	IT Research subscription.	\$187,000
7	Buyout of IBM Global Financing lease for Elementary School Classroom Devices	IBM Global Financing	Modification to existing award	To buyout the devices iPads and Laptops/Cloudbooks, from IBM Global Financing at the end of the lease.	\$718,112
8	Dell Chromebooks for Sept 2020	Dell	Modification to existing award	To use existing contract to purchase 1,500 Dell Chromebooks and licenses at cost of \$572,000 net taxes.	\$572,000
9	5 year software agreement for Online Employee Expense Reimbursement	SAP Concur	Modification to Existing Award	SAP Concur for Online Employee Expense Reimbursement software.	\$329,194

Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority

No.	Report Name	Vendor Name(s)	Type	Description	Amount
10	CS_June2020_School and CEC Telephone Systems Maintenance, Services & Equipment RFP Award Report	Smart IP	New Procurement	School and CEC Telephone Systems Maintenance, Services & Equipment	\$666,146
11	Ren 2019 130 Msgr. John Corrigan Catholic School HVAC and BAS Retrofit Contractor Award	Bomben Plumbing and Heating Company	New Procurement Award <hr/> Budget Increase	Replacement of boilers, installation of a new BAS and division of a classroom at Msgr. John Corrigan Catholic School <hr/> Budget be increased due to the expanded scope of work to add classroom ventilation and room division to the project.	\$386,000 <hr/> \$294,770
12	Ren 2019 133 St. Marguerite Bourgeoys Catholic School Exterior Door Project Contractor Award	Seaforth Building Group	New Procurement Award <hr/> Budget Increase	Replace all exterior doors at St Marguerite Bourgeoys Catholic School. <hr/> Budget be increased to cover expanded scope of work for replacement of all doors.	\$109,791 <hr/> \$91,386

Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority

No.	Report Name	Vendor Name(s)	Type	Description	Amount
13	Ren 2019 134 St. Martin de Porres Catholic School Exterior Door Project Contractor Award	Seaforth Building Group	New Procurement Award Budget Increase	Replace all exterior doors at St Martin de Porres. Budget be increased due to the poor condition of all the frame and doors.	\$ 79,827 \$69,048
14	Ren 2019 139 St. Cyril Catholic School Staircase Replacement Budget Increase and Contractor Award	R. Galati Construction	New Procurement Award Budget Increase	That a contract for interior stair replacement at St. Cyril Catholic School. Budget be increased to cover expanded scope.	\$186,731 \$58,678
15	Ren 2019 143 Notre Dame Catholic High School Stair Repair and Replacement Contractor Award	Martinway Contracting Limited	New Procurement Award Budget Increase	The replacement of interior stairs at Notre Dame Catholic High School. Budget be increased to cover expanded scope.	\$ 233,935 \$120,323
16	Ren 2019 146 Our Lady of Fatima Catholic School Stair Project Contractor Award	Frontier Group of Companies Inc.	New Procurement Award Budget Increase	Replacement of Interior Stairs "B and "C" at Our Lady of Fatima Catholic School. Budget be increased due to the expanded scope.	\$ 91,602 \$ 42,374

Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority

No.	Report Name	Vendor Name(s)	Type	Description	Amount
17	Ren 2019 102 St. Conrad Catholic School Playground Improvements and Waste Storage Area Contractor Award	Hank Deenen Landscaping Ltd	New Procurement Award Budget Increase	Contractual services for the site improvements at St. Conrad Catholic School. Budget be increased to cover expanded scope of work.	\$194,969 \$55,154
18	Ren 2019 140 St. Philip Neri Catholic School Full Roof Replacement Contractor Award	E – D Roofing Ltd.	New Procurement	Complete roof replacement at St. Philip Neri Catholic School.	\$273,789
19	Cloth Masks for COVID-19 – For all staff	Score Promotions	New Procurement	The purchase of cloth reusable washable masks for all staff.	\$106,500
20	Renewal of AirWatch MDM (Mobile Device Management) Cloud Subscription Service	Softchoice Inc.	Modification to existing award	The AirWatch MDM toolset is a cloud subscription service renewed annually	\$147,000
21	Ren 2019 144 St. Philip Neri Catholic School HVAC and BAS Retrofit Contractor Award	Pipe-All plumbing and Heating Ltd.	New Procurement	The replacement of boilers and to install a new BAS system at St. Philip Neri Catholic School.	\$212,288

Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority

No.	Report Name	Vendor Name(s)	Type	Description	Amount
22	Ren 2019 151 St. Andre Catholic School Dividing Wall Renovation Budget Increase and Contractor Award	Ross Clair Contractors	New Procurement Award <hr/> Budget Increase	Interior alterations to the Library to provide an additional classroom at St. Andre Catholic School. <hr/> Budget Increase due to increase scope.	\$59,968 <hr/> \$26,458
23	Ren 2019 154 St. Victor Catholic School Roofing Project Contractor Award	Eileen Roofing Inc	New Procurement Award <hr/> Budget Increase	Full roof replacement at St. Victor Catholic School. <hr/> There is a shortfall in the budget due to increased material and labour cost	\$ 396,381 <hr/> \$ 147,857
24	2020-2021 SharePoint Professional Services	R.D. Tempest & Company Ltd.	Modification to Existing Award	Ongoing staffing support to maintain the SharePoint environment of the TCDSB.	\$136,500
25	Ope 2019 017 Surgical Masks for Covid-19 for All Staff	Flexo Products Limited	Modification to Existing Award	Acquire 200,000 non-surgical face masks.	\$102,160

Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority

No.	Report Name	Vendor Name(s)	Type	Description	Amount
26	Ren 2019 157 St. Bonaventure Catholic School Site Improvements Contractor Award and Budget Increase	Mopal Construction Ltd.	New Procurement Award Budget Increase	Site drainage improvements at St. Bonaventure Catholic School. There is a shortfall in the budget due to increased material and labour cost.	\$101,649 \$40,353
27	Ren 2019 159 - St. Theresa Shrine Catholic School Roof Replacement Contractor Award	Eileen Roofing Inc.	New Procurement Award Budget Increase	Construction contract award for complete roof replacement at St. Teresa Shrine Catholic Elementary School. The total project budget be increased to account for the shortfall due to the delay in project execution.	\$355,517 \$178,495
28	Renewal of VMware license subscription and technical support services	Softchoice Inc.	Modification to Existing Award	The renewal of the VMware software maintenance and technical support subscription licenses.	\$91,399
29	Ren 2019 162 Our Lady of Perpetual Help Catholic School HVAC and BAS Retrofit Contractor Award	Maple Ridge Mechanical Contracting Ltd.	New Procurement Award	Replacement of boilers and radiators, and installation of a new Building Automation System (BAS) at Our Lady Of Perpetual Help Catholic School.	\$834,354

Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority

No.	Report Name	Vendor Name(s)	Type	Description	Amount
30	Ren 2019 163 St. John Vianney Catholic School HVAC and BAS Retrofit Contractor Award	Pipe-All Plumbing and Heating Ltd.	New Procurement Award	Replacements of boilers and installation of a new Building Automation System (BAS) with radiators in each classroom at St John Vianney School.	\$761,909
31	Ren 2019 173 Cardinal Carter Academy for the Arts Replace Fire Pump Contractor Award	Canadian Tech Air System	New Procurement Award	Replacement of the fire pump, associated equipment and accessories, piping and tie in to security panel at Cardinal Carter Academy. Includes testing and commissioning of the system.	\$78,590
32	Ren 2019 174 St. Charles Garnier Catholic School Emergency Exterior Walls Repair Contractor Award	Bowie Contracting Ltd.	New Procurement Award	Emergency Exterior Wall Repairs and Replacement at St Charles Garnier Catholic School.	\$276,282
33	Ren 2019 175 St. Kateri Tekakwitha Catholic School Interior Alterations MEDD Room Budget Increase and Contractor Award	Deciantis Construction Limited	New Procurement Award	Construction to do the Interior Alterations at St. Kateri Tekakwitha Catholic School.	\$96,030
			Budget Increase	Budget increased to perform the interior alterations to the MEDD Room	\$19,714

Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority

No.	Report Name	Vendor Name(s)	Type	Description	Amount
34	PPE Supplies for COVID-19 – For all staff	Superior Sany Solutions Flinn Scientific McCarthy's Uniform MCL	New Procurement Award	Due to the COVID-19 Pandemic, the PPE and COVID-19 Supplies Subcommittee is recommending to purchase Six (6) categories of items – 1) Disposable Mask, 2) Nitrile Gloves, 3) Disposable Gowns, 4) Reusable Face Shield, 5) Hand Sanitizer, 6) Marking Tapes and to provide all schools to prepare Reopening Schools for the 2020-2021 School Year.	\$598,003
35	Mai 2019 007 Catchbasin Cleaning and Inspection Program Contract Award	GFL Environmental	New Procurement Award	To clean 1,250 catch basins located on approximately 210 School Board sites.	\$455,002
36	Mai 2019 009 Replacement of Maintenance and Warehouse Vehicles Contract Award	Mercedes Benz Canada Inc	New Procurement Award	Purchase six(6) new vehicles to replace older and outdated Maintenance cargo vans and rotate higher mileage Warehouse Courier Vehicles (4) within the vehicle fleet. .	\$352,960
37	Ren 2019 164 Holy Family Catholic School HVAC and BAS Retrofit Contractor Award	Vanguard Mechanical Inc.	New Procurement Award	Replacement of boilers and heating and ventilation (HVAC) equipment and installation of a new Building Automation System (BAS) at Holy Family Catholic School.	\$822,388

Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority

No.	Report Name	Vendor Name(s)	Type	Description	Amount
38	Ren 2019 174 St. Ignatius of Loyola Catholic School Handwashing Station Replacement Contractor Award	R. Galati Contracting Ltd.	New Procurement Award	To replace the non-functional hand washing stations in a total of six bathrooms, boys & girls, at Josyf Cardinal Slipyj Catholic School prior to school start.	\$61,232
39	Ren 2019 214 St. Ignatius of Loyola Catholic School Boiler-Equipment-BAS Upgrade Contractor Award	Mapleridge Mechanical Contracting Inc	New Procurement Award	The replacement of boilers, pumps, allied piping, accessories, DHWH, modification of the VAV boxes, BAS upgrade, balancing and commissioning of the system at St. Ignatius of Loyola Catholic School.	\$523,905
40	Ren 2019 215 Neil McNeil Accessibility Entrance Ramp (AODA)	Bemocon Contracting Ltd.	New Procurement Award <hr/> New Budget Request	Neil McNeil Catholic Secondary School requires accessibility modifications compliant to AODA guidelines, to the entrance doors of the school site for a student. <hr/> New scope not included in previously approved budget.	\$51,256 <hr/> \$60,956

Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority

No.	Report Name	Vendor Name(s)	Type	Description	Amount
41	Ren 2019 221 St. John Vianney Catholic School HVAC Abatement Contractor Award	JCH Environmental	New Procurement Award	Type 3 asbestos abatement inside the boiler room at St John Vianney Catholic School, required for the boiler replacement project.	\$75,292
42	Ope 2019 019 Snow and Ice Control Program 2020-2022 Contract Award	Clintar – Grounds Keeping; D&G Property Maintenance; Urbangreen Construction Ltd; Mr. Mow It All Corp.; Ivy Property Services	New Procurement Award Budget Increase	Annual snow removal services for over 200 Board sites. This service includes plowing, salting and removal as required Budget increase due to increase scope and increase cost of service.	\$5,387,349 \$213,176
43	HPE Aruba OEMC Agreement	Access 2 Networks	New Procurement Award	To supply HPE Aruba products and services.	\$2,000,000
44	Renewal of Adobe Subscription Software Licenses	Softchoice Inc.	Modification to Existing Award	Adobe software subscription licenses.	\$180,000

Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority

No.	Report Name	Vendor Name(s)	Type	Description	Amount
45	Ren 2019 155 St. Mother Teresa Catholic Academy HVAC Retro-commissioning Budget Increase and Contractor Award	Mapleridge Mechanical Contracting Inc.	New Procurement Award <u>Budget Increase</u>	Employ energy conservation measures (retro-commissioning) involving installation of VFDs, refurbishment of VAVs, air and water balancing, and commissioning of the HVAC system at St. Mother Teresa Catholic Academy <u>Budget Increase to cover a project short fall.</u>	\$346,628 <u>\$200,521</u>
46	Ren 2019 206 Msgr. John Corrigan Catholic School Heating and BAS Upgrade Change to Contract Award	Bomben Plumbing and Heating Company	New Procurement Award	Heating system replacement and Building Automation System (BAS) installation at Msgr. John Corrigan Catholic School.	\$407,312
47	Ren 2019 218 Four Schools Exhaust System Replacement Contractor Award	Firenza Heating & Plumbing Inc	New Procurement Award	Replacement of exhaust systems at St. Bonaventure, Immaculate Heart of Mary, St. Boniface and Blessed Trinity Catholic Schools and commission the systems.	\$77,764

Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority

No.	Report Name	Vendor Name(s)	Type	Description	Amount
48	Ren 2019 219 St. Edmund Campion Catholic School Heating System Replacement and BAS Upgrade Contract Award	Mapleridge Mechanical Contracting Inc	New Procurement Award	The replacement of boilers, pumps, allied piping, accessories, radiators, Domestic Hot Water Heating (DHWH), air handling unit, Building Automation System (BAS) upgrade, balancing and commissioning of the system at St. Edmund Campion Catholic School.	\$919,338
49	Ren 2019 220 Francis Libermann Catholic Secondary School Retro-commissioning of the HVAC System Contract Award	Bomben Plumbing & Heating	New Procurement Award	Implementation of energy conservation measures (retro-commissioning) involving installation of VFDs, refurbishment of VAVs, replacement of Cafeteria AHU DX coil, air and water balancing, and commissioning of the HVAC system at Francis Libermann Catholic Secondary School.	\$213,719
			Budget Increase	Budget increase to cover expanded scope of work.	\$174,082



Procurement Award Report with Project Update

Report To	Corporate Services, Strategic Planning and Property Committee
Report Name	Mai 2019 005 Energy Monitoring System Installation at TCDSB Facilities Re-Award of Contract
Report #	Mai 2019 005
Division	Operations and Maintenance
SO/Executive	Martin Farrell, S/O Environmental Support Services
Initiator/Requestor	Khaled Elgharbawy/H. Bandara
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #		Value Incl. Net HST	\$130,125.28
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

In 138 TCDSB buildings;

1. Install Eyedro current sensors over each service entrance (live) line bus bar conductors in the main electrical disconnect switch inside the main electrical distribution board,
2. Connect sensors to Eyedro module connected to power outlet, and provide wireless internet connection
3. Map the devices in <http://tcdsb.eydro.com> website

Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	2
Name of Recommend Vendor/Bidder	VIP Energy Services Inc.
Winning Bid Value Incl. Net HST	\$130,125.28
Budget Source	Maintenance and Operation budget
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

1. That a budget in the amount of \$130,125.28 (including net HST) be approved.
2. That a contract to install internet-connected wireless Eyedro energy monitoring devices be awarded to VIP Energy Services Inc. in the amount of \$127,374.00, plus a net HST of \$2,751.28 for a total of \$130,125.28.
3. That a contingency allowance of \$15,000.00 be approved.
4. That funds are made available in the Maintenance and Operation Budget.



Procurement Award Report

Report Name	Ope 2019 014 Uniforms for Custodial and Maintenance Staff Year 2 Contract Extension
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	R. MacDonald, Manager
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #	RFQ-100-16	Value Incl. Net HST	\$131,422.41
Term Start Date	2020-09-01	Term End date	August 31, 2021

Description of Goods/Service or Change

<ol style="list-style-type: none"> 1. On March 9, 2016, Associate Directors' Council approved the award of a contract to 3495019 Canada Inc. (doing business as C2C Uniforms) for the supply of employee uniforms for a three (3)-year term with an option for additional two (2) one (1) year terms (Ope 2015 005). 2. According to the 1280 Collective Agreement article 20.01, "each employee, other than cleaners, shall be issued annually two pairs of pants and three shirts. Maintenance and truck driver employees shall be issued every two years one cap, one jacket and one winter coat. 3. The Board's contract with 3495019 Canada Inc for the supply of uniforms for custodial and maintenance staff concluded August 31, 2019. 4. The Board opted for a one-year extension on September 1, 2019 at no additional costs, ending August 31, 2020. 5. Board staff contacted 3495109 Canada Inc. to confirm pricing for the second optional year starting September 1, 2020. 3495109 Canada Inc. notified the Board in writing that there would be a price increase of 6% for additional one

year extension of the contract with same terms and conditions as provided in the original contract.

6. Board staff have indicated that the second one-year renewal option with the increased pricing of 6% is reasonable.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	One
Name of Recommended Vendor/Bidder	3495019 Canada Inc.
Winning Bid Value Incl. Net HST	\$131,422.41
Budget Source	Operations
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

1. That the option to extend the current contract for one further year with 3495019 Canada Inc. commencing on September 1, 2020 in the amount of \$128,643.71 plus net HST of \$2,778.70 for a total of \$131,422.41 be approved.
2. That funding is made available in the 2020-2021 Operations budget for Custodial and Maintenance uniforms.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

ALL TCDSB BUILDINGS - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$145,125.28
Project Construction	\$130,125.28	
Contingency Allowance	\$15,000.00	
Total Project Cost		\$145,125.28
Balance		\$0.00

Project Budget Change Needed?	\$145,125.28
Budget Change Amount	

Formal Budget Change Recommendation

<p>That a budget in the amount of \$145,125.28 (including net HST) be approved.</p>



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 129 Our Lady of Victory Catholic School HVAC and BAS Upgrades Contractor Award
Report #	Ren 2019 129
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent of Capital Development and Asset Renewal
Initiator/Requestor	L. Lobo, Renewal Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P-039-20	Value Incl. Net HST	\$ 408,629.78
Term Start Date	June 29, 2020	Term End date	May 20, 2021

Description of Goods/Service or Change

Replacement of boiler and two chillers with Building Automation System (BAS) upgrade at Our Lady of Victory Catholic School. The project also includes VFD (Variable Frequency Drive) replacement to improve energy efficiency, as part of the Energy Conservation and Demand Management Plan.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommend Vendor/Bidder	Mapleridge Mechanical Contractor Inc
Winning Bid Value Incl. Net HST	\$ 408,629.78
Budget Source	School Renewal Allocation
Budget Source approval (Report & Date)	Ren 2019-002 (2019-10-10)
Under/Over Budget	Budget Increase required

Formal Award Recommendation

That a contract be awarded to Maple Ridge Mechanical Inc. for the replacement of a boiler and two chillers with BAS upgrade at Our Lady of Victory School in the amount of \$399,990.00 plus net HST of \$8,639.78 for a total cost of \$408,629.78.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Our Lady of Victory - (All amounts include net HST)		
	Cost	Balance
Approved Chiller and Boiler Budget		\$400,000.00
Approved VFD Replacement Budget		\$61,250.00
Consulting Fees	\$12,259.29	
Technical Development Allowance	\$20,000.00	
Contingency Allowance	\$60,000.00	
Construction cost	\$408,629.78	
Total Project Cost		\$500,889.07
Balance		(\$39,639.07)

Project Budget Change Needed?	Yes
Budget Change Amount	\$39,639.07

Formal Budget Change Recommendation

<ol style="list-style-type: none"> 1. That the project budget for HVAC upgrades at Our Lady of Victory Catholic School be increased by \$39,639.07 for a total revised budget of \$500,889.07. 2. That a Technical Development Allowance of \$20,000.00 and a Project Contingency Allowance of \$60,000.00 to cover commissioning and unforeseen site conditions be included in the project budget. 3. That the funding for this project be made available from the School Renewal Allocation for 2019-2020.



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	St. Thomas More Catholic School Windows and Doors Contractor Award
Report #	Ren 2019 088
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent of Capital Development and Asset Renewal
Initiator/Requestor	F. Sangiuliano, Renewal Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P-024-20	Value Incl. Net HST	\$ 133,830.00
Term Start Date	June 19, 2020	Term End date	September 30, 2020

Description of Goods/Service or Change

Replacement of all exterior windows and doors at St. Thomas More Catholic School.

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	Windspec Incorporated.
Winning Bid Value Incl. Net HST	\$ 133,830.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018 154 June 6/2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

That a contract be awarded to Windspec Incorporated replacement of all exterior windows and doors at St. Thomas More Catholic School the amount of \$133,830.00 including net HST.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St Thomas More Catholic Elementary School- (All amounts include net HST)		
	Cost	Balance
Approved Window Budget		\$300,000.00
Construction Costs	\$133,830.00	
Consulting Fees	\$9,705.20	
Technical Development Allowance	\$15,000.00	
Contingency Allowance	\$80,000.00	
Total Project Cost		\$238,535.20
Balance		\$61,464.80

Project Budget Change Needed?	No
Budget Change Amount	None

Formal Budget Change Recommendation

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Procurement Award Report

Report Name	Award Report for P-037-20 TCDSB Data Cabling and Installation Services RFP
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	K. Chung, Senior Manager, IT Security/Network Infrastructure & Services J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations V. Artuso, Manager – Materials Management J. Charles, Acting Coordinator – Materials Management
Report Type	New procurment award

Tender/RFP Information

RFP/Tender #	P-037-20	Value + Net HST	\$800,000
Term Start Date	June 18, 2020	Term End date	June 17, 2025

Description of Goods/Service or Change

A cabling vendor is required to install and maintain TCDSB WiFi and network cabling infrastructure services in classrooms, schools and departments to support students' learning environment, administrative work functions and building operations.

The existing cabling vendor agreement is expiring June 10, 2020.

On May 5, 2020, ICT Services and Materials Department released RFP P-037-20 to solicit proposals. The RFP was posted on Bids & Tenders, an electronic tendering system. The RFP closed on May 26, 2020 with five (5) proposals received. The submission from Bell Canada was the only reasonable and satisfactory proposal that meets all the requirements.

This report recommends that RFP P-037-20 TCDSB Cabling and Installation Services be awarded to Bell Canada with an estimated total spend amount of \$800,000 over the initial 2-year term and three (3) optional 1-year extensions subject to satisfactory negotiated price, service and adjustments. Price increases will be limited to the Consumer Price Index (CPI).

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	5
Name of Recommend Vendor/Bidder	Bell Canada
Winning Bid Value + Net HST	\$800,000
Budget Source	ICT Services Division - Operations budgets
Budget Source approval (Report & Date)	2019- 2020 Budget Estimates – Overall Instructional Volumes 1, 2, 3, 4 2019- 2020 Budget Estimates – Non-Instructional Volumes 5, 6 June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends that RFP P-037-20 TCDSB Data Cabling and Installation Services be awarded to Bell Canada with an estimated total spend amount of \$800,000 over the initial 2-year term and three (3) optional 1-year extensions subject to satisfactory negotiated price, service and adjustments. Price increases will be limited to the Consumer Price Index (CPI).



Procurement Award Report

Report Name	Renewal of Gartner IT Research Subscription
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	\$187,000
Term Start Date	July 1, 2020	Term End date	June 30, 2021

Description of Goods/Service or Change

The ICT Services Division Management and Staff utilize technology industry knowledge sources in the development of information and technology strategic initiatives, projects, operational processes, governance and understanding new technology trends.

Gartner IT Research subscription enables the ICT Services Division with access to the latest information and technology research and Analyst perspectives to support more informed decision making on key strategic initiatives and technology investments. The online published research documents along with Analysts providing further insights includes topics on:

- Competitive market research on technologies and vendors
- Vendor Magic Quadrants and Critical Capabilities
- Case studies
- Emerging technologies, trends and adoption analysis
- Tactical guidelines and best practices for operational service and support processes
- Strategic planning and governance models
- Purchasing and contract negotiation insights on vendor technologies

The Gartner IT Research subscription has assisted to inform the 3-year I&T Strategic Plan, acquisition of new Student Information System, best practices and assessments of IT Service Management processes and informed various decision making efforts on technology acquisitions such as Data Centre storage equipment, cloud services, networking, cybersecurity tools, etc.

The resources available through the Gartner subscription include technical guidance and implementation and deployment best practices on various technologies including Microsoft products and cloud services within the TCDSB. These resources have been an assist to technical staff thereby reducing the need to acquire Microsoft expert support services to assist IT Services staff.

The Gartner subscription service has been used and renewed annually by the ICT Services Division since 2017.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - MGCS
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	Gartner Canada
Winning Bid Value + Net HST	\$187,000
Budget Source	ICT Services Division - Operating Budget
Budget Source approval (Report & Date)	2019- 2020 Budget Estimates – Overall Instructional Volumes 1, 2, 3, 4 2019- 2020 Budget Estimates – Non-Instructional Volumes 5, 6 June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends renewal of the Gartner IT Research subscription at the annual cost of \$187,000 including net taxes.



Procurement Award Report

Report Name	Buyout of IBM Global Financing lease for Elementary School Classroom Devices
Division	ICT Services Division
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #	RFT # P-073-17	Value + Net HST	\$718,112.06
Term Start Date	August 1, 2017	Term End date	July 31, 2020

Description of Goods/Service or Change

TCDSB signed a lease agreement starting August 1, 2017 with IBM Global Financing for 3780 iPads (Contract # 0141609FT, Supplement # 188753-1701) and 3675 Laptops/Cloudbooks (Contract # 0141612FT, Supplement # 188753-1702) for classroom use.

The equipment models included in the lease were part of the OECM End-User Computing Devices RFP which provided the best pricing on the equipment. The original lease agreement with IBM Global Financing was established through a tender (RFT # P-073-17). The lease of the equipment is expiring as of July 31, 2020 and has a buyout option for the equipment.

These iPads and Cloudbooks can still provide useful service in the classroom with a remaining equipment lifecycle of 1-2 years.

The COVID-19 pandemic has necessitated an increased need for devices. The recommendation is to buyout the lease and purchase this equipment for needed use in the classroom for the remaining useful life of the equipment.

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	IBM Global Financing
Winning Bid Value + Net HST	\$718,112.06
Budget Source	ICT Services Division – Operations budget
Budget Source approval (Report & Date)	2019- 2020 Budget Estimates – Overall Instructional Volumes 1, 2, 3, 4 2019- 2020 Budget Estimates – Non-Instructional Volumes 5, 6 June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends to buyout the devices, 3780 iPads and 3675 Laptops/Cloudbooks, from IBM Global Financing at the end of the lease. The cost to purchase the devices is \$718,112.06 including net HST.

Procurement Award Report

Report To	Board
Report Name	Dell Chromebooks for Sept 2020
Division	ICT Services
SO/Executive	Steve Camacho, Chief Information Officer
Initiator/Requestor	
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #	N/A	Value Incl. Net HST	\$572,000
Term Start Date	March 1 2017	Term End date	Nov 1, 2023

Description of Goods/Service or Change

Purchase of 1,500 Chromebooks and Google Chrome licenses. The Board is already under contact with Dell under and province-wide OECM contract. This purchase is simply additional spend under the existing contract.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	YES - OECM
# of Compliant Bidders/Respondents	N/A
Name of Recommended Vendor/Bidder	Del Canada
Winning Bid Value Incl. Net HST	\$572,000
Budget Source	Operating
Budget Source approval (Report & Date)	2019-2020 Operating Budget approved June 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

To use existing contract to purchase 1,500 Dell Chromebooks and licenses at cost of \$572,000 net taxes.



Procurement Award Report

Report Name	5 year software agreement for Online Employee Expense Reimbursement
Division	Business Services
SO/Executive	P. De Cock, Comptroller Business Services
Initiator/Requestor	D. Bilenduke; Sr. Coordinator, Finance A. Dippolito; Sr. Coordinator, Payroll M. Santucci; Sr. Coordinator, Student Systems & ICT S. Camacho; Chief Information Officer
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #	Joint RFP with TDSB	Value + Net HST	\$329,194
Term Start Date	September 1, 2020	Term End date	August 31, 2025

Description of Goods/Service or Change

The TCDSB Board of trustees approved a three-year contract priced at \$197,628 on May 7, 2020. The Board now has the opportunity to extend this contract by two additional years plus two optional years at current pricing. The revised five year contract being requested is valued at \$329,194.

Training and implementation costs are expected to be minimal and will be absorbed by the existing Business Services operating budget.

By participating in a joint RFP the TCDSB price was reduced by approximately 25%. These savings will be fixed for an additional two years by this contract extension.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - Joint TCDSB?TDSB
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	SAP Concur
Winning Bid Value + Net HST	\$329,194
Budget Source	Business Services Operating
Budget Source approval (Report & Date)	ADC 12-13-2018
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends that the TCDSB enter into a five-year agreement plus two option years with SAP Concur for Online Employee Expense Reimbursement software at a price of \$329,194 plus HST.



Procurement Award Report

Report Name	CS_June2020_School and CEC Telephone Systems Maintenance, Services & Equipment RFP Award Report
Division	ICT Services Division
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	I. Kearney, Senior Manager - IT Infrastructure & Operations J. Di Fonzo, Senior Coordinator – IT Infrastructure & Operations O. Malik, Senior Coordinator - IT Planning & Strategy V. Artuso, Manager – Materials Management J. Charles, Acting Coordinator – Materials Management
Report Type	New procurment award

Tender/RFP Information

RFP/Tender #	P-034-20	Value + Net HST	\$666,146.24
Term Start Date	August 1, 2020	Term End date	July 31, 2021

Description of Goods/Service or Change

<ol style="list-style-type: none"> 1. A Request for Proposal(RFP) was issued for School and CEC Telephone Systems Maintenance, Services & Equipment requesting a contract term of one (1) year with two (2) optional one (1) year extensions. 2. The RFP was posted on Bids & Tenders on March 19, 2020 and closed on May 4, 2020. Five (5) companies submitted complaint bids, received from the following bidders Unity Connected Solutions, Combat Networks, Smart IP, Connex Telecommunications Inc, TA Networks. 3. Bids submissions were evaluated by a team composed by the Staffs from ICT Services Division and Materials Management Department, in two (2) steps based on the following criteria in the RFP. 	
Evaluation Factor	Score/Weighted Percentage
Step 1 – Review of Mandatory Requirements	Pass/Fail
Step 2 – Weighted Criteria for Evaluation as below	100 Total Points
1. Executive Summary	2

2. Company Background and History	3
3. Experience, References, Customer Services, Support, SLA, Installation Requirements	65
4. Pricing	30
Total Points	100

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	5
Name of Recommend Vendor/Bidder	Smart IP
Winning Bid Value + Net HST	\$ 666,146.24
Budget Source	2019/20 Operating Budget
Budget Source approval (Report & Date)	2019- 2020 Budget Estimates – Overall Instructional Volumes 1, 2, 3, 4 2019- 2020 Budget Estimates – Non-Instructional Volumes 5, 6 June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

<p>This report recommends that the award for the School and CEC Telephone Systems Maintenance, Services & Equipment RFP be made to the highest scoring Proponent best meeting Board requirements which is Smart IP. The contract is for one (1) year with two (2) optional one (1) year extensions at a total overall contract cost of \$666,146.24 including net taxes.</p>
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Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 130 Msgr. John Corrigan Catholic School HVAC and BAS Retrofit Contractor Award
Report #	Ren 2019 130
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent of Capital Development and Renewal Asset
Initiator/Requestor	L. Lobo, Project Supervisor, Renewal
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P-039-20	Value Incl. Net HST	\$394,337.60
Term Start Date	July 3, 2020	Term End date	October 22, 2020

Description of Goods/Service or Change

Replacement of boilers, installation of new Building Automation System (BAS) complete with additional return air fans in classrooms to meet Ashrae ventilation requirements, and construction of a new wall for the division of a classroom in the kindergarten area at Msgr. John Corrigan Catholic School.

The scope has been expanded from the original budget to include the classroom division and ventilation, requiring additional project budget approval.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommended Vendor/Bidder	Bomben Plumbing and Heating Company
Winning Bid Value Incl. Net HST	\$394,337.60
Budget Source	School Renewal Program
Budget Source approval (Report & Date)	Ren 2019-096 (2020-05-15)
Under/Over Budget	Budget Increase required

Formal Award Recommendation

That a contract be awarded to Bomben Plumbing and Heating Company in the amount of \$386,000.00, plus a net HST of \$8,337.60, for a total amount of \$394.337.60, for replacement of boilers, installation of a new BAS and division of a classroom at Msgr. John Corrigan Catholic School.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Msgr. John Corrigan - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget A		\$200,000.00
Consulting Fees	\$20,432.00	
Technical Development Allowance	\$10,000.00	
Additional Contingency Allowance	\$70,000.00	
Total Construction Cost	\$394,337.60	
Total Project Cost		\$494,769.60
Balance		(\$294,769.60)

Project Budget Change Needed?	Yes
Budget Change Amount	\$294,769.60

Formal Budget Change Recommendation

1.	That the project budget be increased by \$294,769.60 due to the expanded scope of work to add classroom ventilation and room division to the project.
2.	That the project budget include a contingency allowance of \$70,000.00 and a Technical Development allowance of \$10,000.
3.	That funds be made available from School Renewal Program.



Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 133 St. Marguerite Bourgeoys Catholic School Exterior Door Project Contractor Award
Report #	Ren 2019 133
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent of Capital Development and Renewal Asset
Initiator/Requestor	F. Sangiuliano, Renewal Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P-032-20	Value Incl. Net HST	\$109,791.35
Term Start Date	July 3, 2020	Term End date	September 30, 2020

Description of Goods/Service or Change

<p>Replacement of all exterior doors at St. Marguerite Bourgeoys Catholic School.</p> <p>The original project budget was part of the 2018 Renewal Plan and included only localized repairs and replacement. Upon further review of existing site conditions at time of design, it was determined that all doors require replacement as they are at the end of their service life. Costs also include localized structural repairs at some door locations prior to installation of new doors. A budget increase is required for this expanded scope.</p>

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	9
Name of Recommended Vendor/Bidder	Seaforth Building Group
Winning Bid Value Incl. Net HST	\$109,791.35
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018 155 June 6, 2019
Under/Over Budget	Budget Increase required

Formal Award Recommendation

That a contract be awarded to Seaforth Building Group to replace all exterior doors at St Marguerite Bourgeoys Catholic School, in the amount of \$109,791.35 including net HST.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St. Marguerite Bourgeoys - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$35,006.00
Construction Cost	\$109,791.35	
Consulting Fees	\$4,954.76	
Technical Development Allowance	\$1,750.30	
Contingency Allowance	\$10,000.00	
Total Project Cost		\$126,496.41
Balance		(\$91,490.41)

Project Budget Change Needed?	Yes
Budget Change Amount	\$91,490.41

Formal Budget Change Recommendation

1.	That the project budget be increased to \$126,391.65 to cover a shortfall of \$91,385.65 due to the expanded scope of work for replacement of all doors.
2.	That a contingency allowance of \$10,000 and a Technical Development allowance of \$1,750.30 be included in the project budget.
3.	That funds be made available from the School Condition Improvement Grant.



Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 134 St. Martin de Porres Catholic School Exterior Door Project Contractor Award
Report #	Ren 2018 155
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent of Capital Development and Asset Renewal.
Initiator/Requestor	F. Sangiuliano, Renewal Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P-033-20	Value Incl. Net HST	\$79,826.80
Term Start Date	July 3, 2020	Term End date	September 30, 2020

Description of Goods/Service or Change

<p>Replacement of all Exterior doors at St Martin de Porres Catholic School.</p> <p>The original project budget was estimated in 2018 and included for isolated door replacement, upon further review in 2020 full door replacement was recommended to address existing door conditions.</p>
--

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommended Vendor/Bidder	Seaforth Building Group
Winning Bid Value Incl. Net HST	\$ 79,826.80
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	2018 155 June 6/2019
Under/Over Budget	Budget Increase required

Formal Award Recommendation

That a contract be awarded to Seaforth Building Group to replace all exterior doors at St Martin de Porres, in the amount of \$ 79,826.80 including net HST.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

[St Martin de Porres] - (All amounts include net HST)		
	Cost	Balance
Approved Door Project		\$28,642.00
Construction Costs	\$79,826.80	
Consulting Fees	\$5,363.40	
Technical Development Allowance	\$2,500.00	
Contingency Allowance	\$10,000.00	
Total Project Cost		\$97,690.20
Balance		(\$69,048.20)

Project Budget Change Needed?	Yes
Budget Change Amount	\$ 69,048.20

Formal Budget Change Recommendation

That the project budget be increased to \$97,690.20 including net HST to cover a shortfall of \$69,048.20 due to the poor condition of all the frame and doors.



Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 139 St. Cyril Catholic School Staircase Replacement Budget Increase and Contractor Award
Report #	Ren 2019 139
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent
Initiator/Requestor	A. Ruscetta
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #		Value Incl. Net HST	\$186,730.91
Term Start Date	July 3, 2020	Term End date	September 4, 2020

Description of Goods/Service or Change

<p>Complete replacement of interior stairwells A and B at St. Cyril Catholic School.</p> <p>Project ID 3878.0022</p>
--

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	5
Name of Recommended Vendor/Bidder	R. Galati Construction
Winning Bid Value Incl. Net HST	\$186,730.91
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2017 032 – Dec 13, 2017
Under/Over Budget	Budget Increase required

Formal Award Recommendation

That a contract for interior stair replacement at St. Cyril Catholic School be awarded to R. Galati Construction in the amount of \$186,730.91 including net HST.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St. Cyril Catholic School - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$150,000.00
Construction Costs	\$186,730.91	
Consulting Fees	\$6,946.88	
Technical Development Allowance	\$0.00	
Contingency Allowance	\$15,000.00	
Total Project Cost		\$208,677.79
Balance		(\$58,677.79)

Project Budget Change Needed?	yes
Budget Change Amount	\$58,677.79

Formal Budget Change Recommendation

1. That the project budget be increased in the amount \$58,677.79 to an overall budget of \$208,677.79. to replace staircases A and B at St. Cyril Catholic School.
2. That a contingency allowance of \$15,000.00 be included in the project budget.



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 143 Notre Dame Catholic High School Stair Repair and Replacement Contractor Award
Report #	Ren 2019 143
Division	Capital Development And Asset Renewal
SO/Executive	D. Friesen, Superintendent of Capital Development And Asset Renewal.
Initiator/Requestor	F. Sangiuliano, Renewal Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P-042-20	Value Incl. Net HST	\$ 233,935.16
Term Start Date	July 3, 2020	Term End date	August 28, 2020

Description of Goods/Service or Change

Replacement of all interior stairs at Notre Dame Catholic High School.
--

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommended Vendor/Bidder	Martinway Contracting Limited
Winning Bid Value Incl. Net HST	\$ 233,935.16
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018-057 (2018-12-12)
Under/Over Budget	Budget Increase required

Formal Award Recommendation

That a contract be awarded to Martinway Contracting Limited for the replacement of interior stairs at Notre Dame Catholic High School, in the amount of \$ 233,935.16 including net HST.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Notre Dame Catholic High School] - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$150,000.00
Construction Cost	\$233,935.16	
Consulting Fees	\$6,185.79	
Technical Development Allowance	\$6,733.90	
Contingency Allowance	\$23,467.80	
Total Project Cost		\$270,322.65
Balance		(\$120,322.65)

Project Budget Change	Yes
Budget Change Amount	\$120,322.65

Formal Budget Change Recommendation

<ol style="list-style-type: none"> 1. That the project budget be increased to \$270,322.65 to cover a shortfall of \$120,322.65. 2. That the project budget include a contingency allowance of \$23,467.80 and a Technical Development allowance of \$6,733.90. 3. That the funds for this project be available from the School Renewal Program, School Condition Improvement grant.



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 146 Our Lady of Fatima Catholic School Stair Project Contractor Award
Report #	Ren 2019 146
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent of Capital Development and Asset Renewal.
Initiator/Requestor	F. Sangiuliano, Renewal Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P-028-20	Value Incl. Net HST	\$ 91,602.31
Term Start Date	July 8, 2020	Term End date	August 28, 2020

Description of Goods/Service or Change

Replacement of Interior Stairs “B and “C” at Our Lady of Fatima Catholic School.
--

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	8
Name of Recommended Vendor/Bidder	Frontier Group of Companies Inc.
Winning Bid Value Incl. Net HST	\$ 91,602.31
Budget Source	School Renewal Program
Budget Source approval (Report & Date)	2018-057 (2018-12-12)
Under/Over Budget	Budget Increase required

Formal Award Recommendation

That a contract be awarded to Frontier Group of Companies Incorporated for the replacement of the Interior Stairs “B” and “C” at Our Lady of Fatima Catholic School, for the amount of \$ 91,602.31 including net HST.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Our Lady of Fatima Catholic School - All amounts include net HST		
	Cost	Balance
Approved Project Budget A		\$ 67,626.00
Construction Budget	\$ 91,602.31	
Consulting Fees	\$ 4,541.01	
Technical Development Allowance	\$ 2,856.68	
Contingency Allowance	\$ 11,000.00	
Total Project Cost		\$ 110,000.00
Balance		\$ (42,374.00)

Project Budget Change Needed?	Yes
Budget Change Amount	\$ 42,374.00

Formal Budget Change Recommendation

1.	That the budget be increased to \$110,000.00 to cover a shortfall of \$42,374.00.
2.	That the project budget include a contingency allowance of \$ 11,000.00 and a technical development allowance of \$2,856.68.
3.	That the funds for this project be made available from the School Renewal Program.



Procurement Award Report

with Project Update

Report To	Corporate Services, Strategic Planning and Property Committee
Report Name	Ren 2019 102 St. Conrad Catholic School Playground Improvements and Waste Storage Area Contractor Award
Report #	Ren 2019 102
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent of Capital Development and Asset Renewal
Initiator/Requestor	S. Pavan, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P-041-20	Value Incl. Net HST	\$194,969.30
Term Start Date	July 9, 2020	Term End date	August 31, 2020

Description of Goods/Service or Change

Contractual services for the site improvements at St. Conrad Catholic School including the redesign and expansion of the waste storage area, repair existing landscape deficiencies and installation of new play equipment.

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommend Vendor/Bidder	Hank Deenen Landscaping Ltd
Winning Bid Value Incl. Net HST	\$194,969.30
Budget Source	Renewal and Section 37
Budget Source approval (Report & Date)	Ren 2019 002 Oct. 10, 2019
Under/Over Budget	Budget Increase required

Formal Award Recommendation

1. That a contract be awarded to Hank Deenen Landscaping Ltd. for the complete contractual services for site improvements at St. Conrad Catholic School in the amount of \$194,969.30, including net HST.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St. Conrad Catholic School - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget (Renewal 2018/2019)		\$50,000.00
Approved Project Budget (Renewal 2019/2020)		\$75,000.00
Approved Project Budget (Secion 37)		\$50,000.00
Consulting Fees (Playground)	\$11,748.40	
Consulting Fees (Waste Storage Area)	\$8,436.37	
Technical Development Allowance	\$5,000.00	
Contingency Allowance	\$10,000.00	
Construction Cost	\$194,969.30	
Total Project Cost		\$230,154.07
Balance		(\$55,154.07)

Project Budget Change Needed?	Yes
Budget Change Amount	\$55,154.07

Formal Budget Change Recommendation

1.	That the project budget be increased in the amount of \$55,154.07 to account for the shortfall.
2.	That the project budget include a technical development allowance of \$5,000 and a contingency allowance of \$10,000.
3.	That funds be made available from the School Renewal Allocation grant.



Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 140 St. Philip Neri Catholic School Full Roof Replacement Contractor Award
Report #	Ren 2019 140
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent of Capital Development and Asset Renewal
Initiator/Requestor	A. Ruschetta, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P – 051 -20	Value Incl. Net HST	\$273,788.80
Term Start Date	July 8, 2020	Term End date	September 30, 2020

Description of Goods/Service or Change

Complete roof replacement at St. Philip Neri Catholic School.

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	11
Name of Recommended Vendor/Bidder	E – D Roofing Ltd.
Winning Bid Value Incl. Net HST	\$273,788.80
Budget Source	School Renewal Allocation
Budget Source approval (Report & Date)	Ren 2019 – 002 (2019-10-10)
Under/Over Budget	Within approved budget

Formal Award Recommendation

That a contract for complete roof replacement at St. Philip Neri Catholic School be awarded to E-D Roofing Ltd. in the amount of \$273,788.80 including net HST.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St. Philip Neri Catholic School - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget A		\$543,000.00
Construction costs	\$273,788.80	
Consulting Fees	\$10,961.77	
Technical Development Allowance	\$5,000.00	
Contingency Allowance	\$100,000.00	
Total Project Cost		\$389,750.57
Balance		\$153,249.43

Project Budget Change	No
Budget Change Amount	

Formal Budget Change Recommendation



Procurement Award Report

with Project Update

Report Name	Cloth Masks for COVID-19 – For all staff
Report #	
Division	Maintenance and Operations
SO/Executive	M. Farrell, S/O Environmental Support Services
Initiator/Requestor	M. Radic, Occupational Health and Safety Manager, on behalf of COVID-19 PPE and Supplies Subcommittee of the Return to School Operations Committee
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	OECM	Value + Net HST	\$106,500 + HST
Term Start Date	July 15, 2020	Term End date	December 31, 2020

Description of Goods/Service or Change

Due to the COVID-19 Pandemic, Toronto Public Health, the Ministry of Health and Health Canada have all advised that cloth masks be worn by the general public in situations where physical distancing is difficult.

Although cloth masks are not considered “personal protective equipment” as they do not provide reliable protection for the wearer, current scientific evidence indicates that their use has significant benefits from a “source control” perspective, and thus reduces the risk of virus spread to others.

The PPE and COVID-19 Supplies Subcommittee is recommending the purchase of two (2) reusable, washable cloth masks for each TCDSB employee (one to wash and one to wear). The use of cloth masks will be considered a supplement to and not a replacement for disposable surgical masks that are required for staff whose tasks involve close physical contact with others, as outlined in the

Ministry of Education's "Approach to Reopening Schools for the 2020-2021 School Year" which was issued in June, 2020.

A Request for Proposal was issued for the supply and delivery of 30,000 washable, reusable cloth masks, to be delivered to the East Warehouse by August 14th, 2020 for subsequent internal distribution to all staff at schools and administrative offices, upon the commencement of the 2020-2021 school year.

Four (4) bids were received from the following bidders: Mark's Commercial, Staples Business Advantage Canada, McCarthy Uniforms and Score Promotions.

Bid submissions were evaluated by a team composed of staff from the Occupational Health and Safety Department and Materials Management Department, based on the following criteria in the RFP. Samples were requested with Bidders to evaluate quality of masks. Quality of masks were evaluated based on comfort, breathability, adjustability and fit, vision impairment, stretch, physical durability and integrity after hot water machine washing and dryer use.

Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	Score Promotions
Winning Bid Value + Net HST	\$106,500 + HST
Budget Source	Maintenance and Operations Special Funds reserved for COVID-19 response 1698/1. Cost Centre # 852126
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends that the award for the purchase of cloth reusable washable masks be made to **Score Promotions**, the highest scoring proponent best meeting Board requirements for a total of \$106,500 + HST.



Procurement Award Report

Report Name	Renewal of AirWatch MDM (Mobile Device Management) Cloud Subscription Service
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	\$147,000
Term Start Date	July 14, 2020	Term End date	July 13, 2021

Description of Goods/Service or Change

The ICT Services Division utilize the AirWatch mobile device management (MDM) toolset for remote administration, device setup and configuration, application deployment and updates and inventory management of Apple iOS devices. This includes the over 13,000 existing iPads in school classrooms along with iPhones for administrative use and the 4,000 iPads for student use added this school year.

The AirWatch MDM toolset is a cloud subscription service renewed annually.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Softchoice Inc.
Winning Bid Value + Net HST	\$147,000
Budget Source	ICT Services Division - Operating Budget
Budget Source approval (Report & Date)	2019- 2020 Budget Estimates – Overall Instructional Volumes 1, 2, 3, 4 2019- 2020 Budget Estimates – Non-Instructional Volumes 5, 6 June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends renewal of the AirWatch MDM cloud subscription services at the annual cost of \$147,000 including net taxes.



Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 144 St. Philip Neri Catholic School HVAC and BAS Retrofit Contractor Award
Report #	Ren 2019 144
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent of Capital Development and Asset Renewal
Initiator/Requestor	L. Lobo, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-058-20	Value Incl. Net HST	\$212,288.48
Term Start Date	July 21, 2020	Term End date	October 21, 2020

Description of Goods/Service or Change

Replacement of boilers with new high efficiency boilers and new Building Automation System (BAS) at St. Philip Neri Catholic School.
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Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommended Vendor/Bidder	Pipe-All plumbing and Heating Ltd.
Winning Bid Value Incl. Net HST	\$212,288.48
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2019-002 (Oct 10, 2019)
Under/Over Budget	Within approved budget

Formal Award Recommendation

1.	That a contract be awarded to Pipe-All Plumbing and Heating Ltd., at St. Philip Neri Catholic School for the replacement of boilers and to install a new BAS system, in the amount of \$207,800.00 plus a net HST of \$4,488.48 for a total amount of \$212,288.48.
2.	That the funds be made available from School Condition Improvement Grant in the SchoolRenewal Program.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St Philip Neri School (All amount incl net HST)		
	Cost	Balance
Approved Project Budget A		\$493,000.00
Consulting Fees	\$20,329.84	
Technical Development Allowance	\$60,000.00	
Contingency Allowance	\$100,000.00	
Construction Cost	\$212,288.48	
Total Project Cost		\$392,618.32
Remaing Balance		\$100,381.68

Project Budget Change Needed?	No
Budget Change Amount	N/A

Formal Budget Change Recommendation



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 151 St. Andre Catholic School Dividing Wall Renovation Budget Increase and Contractor Award
Report #	Ren 2019 151
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent of Capital Development and Asset Renewal
Initiator/Requestor	J. Lester, Renewal Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P-044-20	Value Incl. Net HST	\$59,967.92
Term Start Date	July 13, 2020	Term End date	December 31, 2020

Description of Goods/Service or Change

<p>Project I.D. TCDSB 14797.0006.2020</p> <p>Interior alterations to the Library to provide an additional classroom at St. Andre Catholic School.</p>

Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	9
Name of Recommended Vendor/Bidder	Ross Clair Contractors
Winning Bid Value Incl. Net HST	\$59,967.92
Budget Source	School Renewal Allocation
Budget Source approval (Report & Date)	Ren 2019 002 (October 10, 2019)
Under/Over Budget	Budget Increase required

Formal Award Recommendation

That a contract be awarded to Ross Clair Contractors for interior alterations to construct a dividing wall in the library at St. Andre Catholic School, in the amount of \$59,000.00, plus net HST of \$967.92, for a total of \$59,967.92.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St. Andre - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget A		\$50,000.00
Construction Costs	\$59,967.92	
Consulting Fees	\$8,990.08	
Technical Development Allowance	\$2,500.00	
Contingency Allowance	\$5,000.00	
Total Project Cost		\$76,458.00
Balance		(\$26,458.00)

Project Budget Change Needed?	Yes
Budget Change Amount	\$26,458.00

Formal Budget Change Recommendation

That the project budget be increased by \$26,458.00 for a revised budget of \$76,458.00 in order to divide the Library to create a new classroom.
That a contingency allowance of \$5,000.00 and a technical development allowance of \$2,500.00 be included in the project budget.
That funds be made available in the School Renewal Allocation.



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 154 St. Victor Catholic School Roofing Project Contractor Award
Report #	Ren 2019 154
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development and Asset Renewal
Initiator/Requestor	F. Sangiuliano, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P-056-20	Value Incl. Net HST	\$ 396,380.80
Term Start Date	July 16, 2020	Term End date	August 31, 2020

Description of Goods/Service or Change

<p>Full roof replacement at St. Victor Catholic School.</p> <p>There is a shortfall in the budget due to increased material and labour cost, as the budget was estimated two years ago as a part of the 2018 Renewal Plan, and the timing of the tender due to COVID-19 delays.</p>

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	8
Name of Recommended Vendor/Bidder	Eileen Roofing Inc
Winning Bid Value Incl. Net HST	\$ 396,380.80
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018-057 (2018-12-12)
Under/Over Budget	Budget Increase required

Formal Award Recommendation

That a contract be awarded to Eileen Roofing Inc. for the replacement of the roof at St Victor Catholic School, in the amount of \$ 396,380.80, including net HST.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St Victor Catholic School - (All amounts include net HST)		
	Cost	Balance
Approved Roof Budget		\$295,004.00
Construction Budget	\$ 396,380.80	
Consulting Fees	\$ 7,958.26	
Technical Development Allowance	\$ 12,840.75	
Contingency Allowance	\$ 25,681.50	
Total Project Cost		\$ 442,861.31
Balance		(\$147,857.31)

Project Budget Change Needed?	Yes
Budget Change Amount	\$ 147,857.31

Formal Budget Change Recommendation

That the project budget for the roof replacement at St. Victor Catholic School be increased to \$442,861.31 to cover a shortfall of \$147,857.31.

That a technical development allowance of \$12,840.75 and a contingency allowance of \$25,681.50 be included in the project budget.

That funds be made available from the School Condition Improvement Grant.



Procurement Award Report

Report Name	2020-2021 SharePoint Professional Services
Division	ICT Services Division
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	M. Santucci, Senior Coordinator J. Di Fonzo, Senior Coordinator
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #	Sole Source	Value + Net HST	\$139,448.40
Term Start Date	September 1, 2020	Term End date	August 31, 2021

Description of Goods/Service or Change

Ongoing staffing support to maintain the SharePoint environment of the TCDSB. SharePoint is the technology platform that runs the Intranet (Employee Portal), the public website and a range of internal applications.

The platforms requiring support include various versions of SharePoint in use on premise at the TCDSB e.g. SharePoint 2010, and on the Office 365 cloud install of the Intranet and SharePoint online and other supporting technologies contained within these platforms.

Item	Amount
Daily Rate	\$525.00
# Days	(52 x 5) 260
Base Total	\$136,500
Net HST (2.16%)	\$2,948.40
Total	\$139,448.40

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	R.D. Tempest & Company Ltd.
Winning Bid Value + Net HST	
Budget Source	ICT Services Division - Operations budgets
Budget Source approval (Report & Date)	2010- 2021 Budget Approved July 2020
Under/Over Budget	Within approved budget

Formal Award Recommendation

That SharePoint Professional Services, to support the SharePoint environment from September 1, 2020 to August 31, 2021 in the amount of \$139,448.40 to R.D. Tempest & Company Ltd be approved.



Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ope 2019 017 Non-Surgical Masks for Covid-19 for All Staff
Report #	Ope 2019 017
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	R. MacDonald, Manager, Central Services
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #		Value Incl. Net HST	\$100,000 + HST
Term Start Date	July 14, 2020	Term End date	August 31, 2020

Description of Goods/Service or Change

Goods for COVID 19 emergency response for non-surgical masks in relation to the Toronto Public Health, the Ministry of Health and Health Canada have advised that facial masks must be worn by the general public when entering a public building.

The materials are required immediately to supply all school locations and administrative offices.

This report recommends awarding a contract Flexo Products Limited who is currently the Board's provider for custodial supplies and is able to provide the materials in an immediate and timely fashion.

Ministry of Education's "Approach to Reopening Schools for the 2020-2021 School Year issued in June, 2020.

Purchasing of 200,000 non-surgical facemasks was recommended through the PPE and COVID-19 Supplies Subcommittee to ensure that supplies were available for school opening in September 2020 and to meet the Ministry deadline requirement of August 14, 2020.

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1
Name of Recommended Vendor/Bidder	Flexo Products
Winning Bid Value Incl. Net HST	\$100,000 + HST
Budget Source	Maintenance & Operations Special Funds Reserved for COVID-19 response 1698/1 Cost Centre 852126
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends awarding a contract to acquire 200,000 non-surgical face masks to Flexo Products Limited in the amount of \$100,000.00 inclusive of net HST for a total amount of \$102,160.00 inclusive of net HST.



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 157 St. Bonaventure Catholic School Site Improvements Contractor Award and Budget Increase
Report #	Ren 2019 157
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development and Asset Renewal
Initiator/Requestor	P. Nynkowski, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P-041-20	Value Incl. Net HST	\$101,649.20
Term Start Date	July 27, 2020	Term End date	September 4, 2020

Description of Goods/Service or Change

Site drainage improvements at St. Bonaventure Catholic School, including removal and disposal of asphalt, limestone and mulch surfaces, grading, new asphalt paving, concrete curb & ramp, relocation of armourstone, replanting of trees, and sodding.

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommended Vendor/Bidder	Mopal Construction Ltd.
Winning Bid Value Incl. Net HST	\$101,649.20
Budget Source	School Renewal Allocation
Budget Source approval (Report & Date)	Ren 2019 036 - Nov. 28, 2019
Under/Over Budget	Budget Increase required

Formal Award Recommendation

1. That a contract be awarded to Mopal Construction Ltd. for construction services (landscaping and site drainage improvements) in the playground at St. Bonaventure Catholic School in the amount of \$99,500 plus net HST of \$2,149.20 for a total of \$101,649.20 (including net HST).
2. That the project budget include a Technical development of \$1,500.00 and a contingency allowance of \$6,132.54.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St. Bonaventure - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$ 76,565.00
Construction Project Budget	\$ 101,649.20	
Consulting Fees	\$ 7,636.46	
Technical Development Allowance	\$ 1,500.00	
Contingency Allowance	\$ 6,132.54	
Total Project Cost		\$ 116,918.20
Balance		\$ (40,353.20)

Project Budget Change Needed?	yes
Budget Change Amount	\$40,353.20

Formal Budget Change Recommendation

1. That the project budget for site drainage improvements and landscaping at St. Bonaventure Catholic School be increased by \$40,353.20, to a total revised project budget of \$116,918.20.
2. That funding be made available from the School Renewal Allocation, 2019-2020 School Renewal Plan, Unplanned Contingency Allowance.



Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 159 - St. Theresa Shrine Catholic School Roof Replacement Contractor Award
Report #	Ren 2019 159
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development and Asset Renewal
Initiator/Requestor	J. Mauro, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P-052-20	Value Incl. Net HST	\$355,516.80
Term Start Date	July 31, 2020	Term End date	October 16, 2020

Description of Goods/Service or Change

Construction contract award for complete roof replacement at St. Teresa Shrine Catholic Elementary School.

This project was initially scheduled to occur as a part of the 2018-2019 Renewal Plan. A budget increase is required to account for cost escalation due to the delay in implementation.

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	9
Name of Recommended Vendor/Bidder	Eileen Roofing Inc.
Winning Bid Value Incl. Net HST	\$355,516.80
Budget Source	School Condition Improvement
Budget Source approval (Report & Date)	Ren 2018-057 (2018-12-12)
Under/Over Budget	Budget Increase required

Formal Award Recommendation

That a construction contract for complete roof replacement at St. Teresa Shrine Catholic Elementary School be awarded to Eileen Roofing Inc. in the amount of \$355,516.80 including net HST.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St. Theresa Shrine - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget A		\$217,744.00
Construction Cost	\$355,516.80	
Consulting Fees	\$8,060.42	
Technical Development Allowance	\$10,887.20	
Contingency Allowance	\$21,774.40	
Total Project Cost		\$396,238.82
Balance		(\$178,494.82)

Project Budget Change Needed?	Yes
Budget Change Amount	\$178,494.82

Formal Budget Change Recommendation

<ol style="list-style-type: none"> 1. That the total project budget be increased by \$178,494.82, to account for the shortfall due to the delay in project execution for a revised project budget of \$396,238.82. 2. That the project budget include a technical development allowance of \$10,887.20 and a contingency allowance of \$21,774.40. 3. That funding be made available from the School Condition Improvement Grant.
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Procurement Award Report

Report Name	Renewal of VMware license subscription and technical support services
Division	ICT Services Division
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	K. Xiong, Senior Manager, Data Centre and Computing System Infrastructure & Services J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #	RFP #2018-318	Value + Net HST	\$91,398.75
Term Start Date	September 1, 2020	Term End date	August 31, 2021

Description of Goods/Service or Change

The TCDSB on premise server infrastructure is based on VMware virtualization software. The computing environment includes 21 VMware ESX servers that host over 400+ virtual servers. The VMware software licenses are maintained and updated through an annual software maintenance and technical support subscription license.

The OECM Software License Products and Related Services, RFP #2018-318 includes VMware software licenses through the vendor Softchoice Inc.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Softchoice Inc.
Winning Bid Value + Net HST	\$91,398.75
Budget Source	ICT Services Division – Operations Budget
Budget Source approval (Report & Date)	2019- 2020 Budget Estimates – Overall Instructional Volumes 1, 2, 3, 4 2019- 2020 Budget Estimates – Non-Instructional Volumes 5, 6 June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends renewal of the VMware software maintenance and technical support subscription licenses at the annual cost of \$91,398.75 including net taxes.



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 162 Our Lady of Perpetual Help Catholic School HVAC and BAS Retrofit Contractor Award
Report #	Ren 2019 162 Our Lady of Perpetual Help HVAC-BAS Retrofit Contractor Award
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development & Asset Renewal
Initiator/Requestor	L. Lobo, Project Supervisor, Renewal - Mechanical
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	C-010-19	Value Incl. Net HST	\$834,354.01
Term Start Date	July 30, 2020	Term End date	November 2, 2021

Description of Goods/Service or Change

Replacement of boilers and radiators, and installation of a new Building Automation System (BAS) at Our Lady Of Perpetual Help Catholic School.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommended Vendor/Bidder	Maple Ridge Mechanical Contracting Ltd.
Winning Bid Value Incl. Net HST	\$834,354.01
Budget Source	School Renewal Allocation
Budget Source approval (Report & Date)	Ren 2019-002 (2019-10-10)
Under/Over Budget	Within approved budget

Formal Award Recommendation

1. That a contract be awarded to Maple Ridge Mechanical Contracting Ltd., in the amount of \$816,713.00, plus a net HST of \$17,641.01, for a total of \$834,354.01, to replace the boilers and radiators and install a new BAS at Our Lady Of Perpetual Help Catholic School.
2. That a Technical Development allowance of \$125,000.00, and a contingency allowance of \$350,000.00, be included in the project budget.
3. That the funding for this project be made available from the School Renewal Allocation for 2019-2020.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Our lady Of Preputial Help School- All Amounts incl net HST		
	Cost	Balance
Approved Project Budget A		\$1,414,000.00
Consulting Fees	\$30,494.76	
Technical Development Allowance	\$125,000.00	
Contingency Allowance	\$350,000.00	
Construction Cost	\$834,354.01	
Total Project Cost		\$1,339,848.77
Balance		\$74,151.23

Project Budget Change Needed?	No
Budget Change Amount	No

Formal Budget Change Recommendation



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 163 St. John Vianney Catholic School HVAC and BAS Retrofit Contractor Award
Report #	Ren 2019 163
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development & Asset Renewal
Initiator/Requestor	L. Lobo, Project Supervisor, Renewal - Mechanical
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	C-010-19	Value Incl. Net HST	\$761,909.28
Term Start Date	August 6, 2020	Term End date	October 27, 2020

Description of Goods/Service or Change

Replacements of boilers and installation of a new Building Automation System (BAS) with radiators in each classroom at St John Vianney School.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommended Vendor/Bidder	Pipe-All Plumbing and Heating Ltd.
Winning Bid Value Incl. Net HST	\$761,909.28
Budget Source	School Renewal Allocation
Budget Source approval (Report & Date)	Ren 2018-057 (2018-12-12)
Under/Over Budget	Within approved budget

Formal Award Recommendation

1.	That a contract be awarded to Pipe-All Plumbing and Heating Ltd., for installation of new boilers, radiators, and a new BAS at St. John Vianney Catholic School, in the amount of \$745,800.00 plus a net HST of \$16,109.28, for a total of \$761,909.28.
2.	That a Technical Allowance in the amount of \$60,000.00, and a contingency allowance of \$140,000.00 to cover commissioning and abatement issues be included in the project budget.
3.	That the funding for this project be made available from the school Renewal Allocation for 2019-2020.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St John Vianney School,All amounts incl net HST		
	Cost	Balance
Approved Project Budget A		\$1,000,000.00
Consulting Fees	\$25,437.84	
Technical Development Allowance	\$60,000.00	
Contingency Allowance	\$140,000.00	
Construction Cost	\$761,909.28	
Total Project Cost		\$987,347.12
Balance		\$12,652.88

Project Budget Change Needed?	No
Budget Change Amount	No

Formal Budget Change Recommendation



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 173 Cardinal Carter Academy for the Arts Replace Fire Pump Contractor Award
Report #	Ren 2019 173
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development & Asset Renewal
Initiator/Requestor	H. Akhlaq, Project Supervisor of Mechanical
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-065-20	Value Incl. Net HST	\$78,589.64
Term Start Date	July 25, 2020	Term End date	August 31, 2020

Description of Goods/Service or Change

<p>Replacement of the fire pump, associated equipment and accessories, piping and tie in to security panel at Cardinal Carter Academy. Includes testing and commissioning of the system.</p>
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Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommended Vendor/Bidder	Canadian Tech Air System
Winning Bid Value Incl. Net HST	\$78,589.64
Budget Source	School Renewal Allocation
Budget Source approval (Report & Date)	Ren 2019 002 (Oct. 20, 2019)
Under/Over Budget	Within approved budget

Formal Award Recommendation

1.	That a contract be awarded to Canadian Tech Air System for the replacement of fire pump, associated equipment and accessories, piping, tie in to security panel, testing and commissioning at Cardinal Carter Academy in the amount of \$76,928.00 plus net HST of \$1,661.64 for a total cost of \$78,589.64.
2.	That a Technical Development allowance of \$12,000.00 and a contingency allowance of \$47,910.36 be included in the project budget.
3.	That the funding for this project be made available from the School Renewal Allocation for 2019-2020.

Project Funding Update

Funding Statement

Cardinal Carter Academy - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$143,556.92
Construction Cost	\$78,589.64	
Consulting Fees (Fixed)	\$5,056.92	
Technical Development Allowance	\$12,000.00	
Contingency Allowance	\$47,910.36	
Total Project Cost		\$143,556.92
Balance		\$0.00

Project Budget Change Needed?	No
Budget Change Amount	N/A

Formal Budget Change Recommendation



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 174 St. Charles Garnier Catholic School Emergency Exterior Walls Repair Contractor Award
Report #	Ren 2019 174
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development & Asset Renewal
Initiator/Requestor	J. Lester, Project Supervisor, Building Sciences
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-062-20	Value Incl. Net HST	\$276,281.50
Term Start Date	August 3, 2020	Term End date	December 31, 2020

Description of Goods/Service or Change

Emergency Exterior Wall Repairs and Replacement at St Charles Garnier Catholic School.
--

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommended Vendor/Bidder	Bowie Contracting Ltd.
Winning Bid Value Incl. Net HST	\$276,281.50
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2019 002 Renewal Plan and Three Year Forecast October 10, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

That a construction contract be awarded to Bowie Contracting Ltd. to remove and replace deteriorated brick at St Charles Garnier Catholic School in the amount of \$276,282.50 including net HST.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St. Charles Garnier - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget A		\$ 420,000.00
Construction Costs	\$ 276,281.50	
Consulting Fees	\$ 10,083.19	
Technical Development Allowance	\$ 10,000.00	
Contingency Allowance	\$ 58,269.00	
Total Project Cost		\$ 354,633.69
Balance		\$ 65,366.31

Project Budget Change Needed?	No
Budget Change Amount	

Formal Budget Change Recommendation



Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 175 St. Kateri Tekakwitha Catholic School Interior Alterations MEDD Room Budget Increase and Contractor Award
Report #	Ren 2019 175
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development & Asset Renewal
Initiator/Requestor	J. Lester, Project Supervisor, Building Sciences
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-063-20	Value Incl. Net HST	\$96,030.40
Term Start Date	August 3, 2020	Term End date	December 31, 2020

Description of Goods/Service or Change

Interior Alterations for MEDD Room at St. Kateri Tekakwitha Catholic School.
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Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	13
Name of Recommended Vendor/Bidder	Deciantis Construction Limited
Winning Bid Value Incl. Net HST	\$96,030.40
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2019 002 Renewal Plan and Three Year Forecast October 10, 2019
Under/Over Budget	Budget Increase required

Formal Award Recommendation

That a construction contract be awarded to Deciantis Construction Limited. to do the Interior Alterations at St. Kateri Tekakwitha Catholic School in the amount of \$96,030.40 including net HST.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St. Kateri Tekakwitha - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget A		\$100,000.00
Construction Costs	\$96,030.40	
Consulting Fees	\$8,683.60	
Technical Development Allowance	\$5,000.00	
Contingency Allowance	\$10,000.00	
Total Project Cost		\$119,714.00
Balance		(\$19,714.00)

Project Budget Change Needed?	Yes
Budget Change Amount	\$19,714.00

Formal Budget Change Recommendation

That the project budget be increased in the amount of \$19,714.00 to an overall budget of \$119,714.00 as to perform the interior alterations to the MEDD Room.



Procurement Award Report

with Project Update

Report Name	PPE Supplies for COVID-19 – For all staff
Report #	
Division	Maintenance and Operations
SO/Executive	M. Farrell, S/O Environmental Support Services
Initiator/Requestor	M. Radic, Occupational Health and Safety Manager, on behalf of COVID-19 PPE and Supplies Subcommittee of the Return to School Operations Committee
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	OECM Quick Quote	Value + Net HST	\$598,003.38 + Net HST
Term Start Date	July 30, 2020	Term End date	December 31, 2020

Description of Goods/Service or Change

Due to the COVID-19 Pandemic, the PPE and COVID-19 Supplies Subcommittee is recommending to purchase Six (6) categories of items – 1) Disposable Mask, 2) Nitrile Gloves, 3) Disposable Gowns, 4) Reusable Face Shield, 5) Hand Sanitizer, 6) Marking Tapes and to provide all schools to prepare Reopening Schools for the 2020-2021 School Year.

A Request for Quick Quote was issued for the supply and delivery of all PPE items to be delivered to the East Warehouse by August 14th, 2020 for subsequent internal distribution to all staff at schools and administrative offices, upon the commencement of the 2020-2021 school year.

Fourteen (14) submissions received – Superior Sany Solution Ltd, Accent Environments/Astley Gilbert/Avantor Sciences_Boreal Science/Flex

Products/Flinn Scientific/ Marks Commercial/McCarthy Uniform/MCL/Score Promotion/Staples/Westlab/Wintergreen/Grand and Toy
Two (2) Declined – Fisher Scientific, Henry Schein

Bid submissions were evaluated by a team composed of staff from the Occupational Health and Safety Department and Materials Management Department, based on the following criteria in the following; 1) Specification to meet Safety / TCDSB Health Standard, 2) Product availability to arrive by August 14, 3) Pricing within budget

Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	16
Name of Recommend Vendor/Bidder	Superior Sany Solutions, Flinn Scientific, McCarthy's Uniform, MCL
Winning Bid Value + Net HST	\$598,003.38 + HST
Budget Source	Maintenance and Operations Special Funds reserved for COVID-19 response 1698/1. Cost Centre # 852126
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends that the award for the purchase of PPE Supplies to be made to the highest scoring proponents best meeting Board requirements as follows:

Categories	Recommended Supplier	Total Spend
Disposable Masks	Superior Sany Solutions	\$163,224.00 + HST
Nitrile Gloves	Flinn Scientific	\$200,348.40 +HST
Disposable Gowns	Flinn Scientific	\$25,740.00 + HST
Reusable Face Shield	McCarthy's Uniform	\$8,537.70 + HST
Hand Sanitizer	Superior Sany Solutions	\$194,807.16 + HST
Marking Tapes	MCL	\$5,346.12 + HST
Grand Total		\$598,003.38 + HST



Procurement Award Report

Report To	Monthly Procurement
Report Name	Mai 2019 007 Catchbasin Cleaning and Inspection Program Contract Award
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent Environmental Support Services
Initiator/Requestor	K. Elgharbawy, Sr. Coordinator, Innovation & Service Delivery
Report Type	New procurment award

Tender/RFP Information

RFP/Tender #	P-038-20	Value Incl. Net HST	\$455,002.26
Term Start Date	August 15, 2020	Term End date	August 31, 2022

Description of Goods/Service or Change

To clean approximately 1,250 catch basins located on approximately 210 school board sites in the City of Toronto.

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommended Vendor/Bidder	GFL Environmental
Winning Bid Value Incl. Net HST	\$455,002.26
Budget Source	Maintenance 2019/2020 Budget
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

1. That a two-year contract with a one-year renewal, be awarded to GFL Environmental for the cleaning of 1,250 catch basins located at 210 TCDSB sites in the amount of \$220,691.00 plus net HST in the amount of \$4,810.13 per each of the two years in the contract for a total of \$455,002.26.
2. That funds for this contract are made available from the 2019-20 Maintenance Budget.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Our lady Of Preputial Help School- All Amounts incl net HST		
	Cost	Balance
Approved Project Budget A		\$1,414,000.00
Consulting Fees	\$30,494.76	
Technical Development Allowance	\$125,000.00	
Contingency Allowance	\$350,000.00	
Construction Cost	\$834,354.01	
Total Project Cost		\$1,339,848.77
Balance		\$74,151.23

Project Budget Change Needed?	No
Budget Change Amount	No



Procurement Award Report

Report To	Monthly Procurement
Report Name	Mai 2019 009 Replacement of Maintenance and Warehouse Vehicles Contract Award
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent Environmental Support Services
Initiator/Requestor	K. Elgharbawy, Sr Coordinator, Innovation & Service Delivery
Report Type	New procurment award

Tender/RFP Information

RFP/Tender #	Q-003-20	Value Incl. Net HST	\$352,959.53
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

Purchase six(6) new vehicles to replace older and outdated Maintenance cargo vans and rotate higher mileage Warehouse Courier Vehicles (4) within the vehicle fleet.

Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1
Name of Recommended Vendor/Bidder	Mercedes Benz Canada Inc
Winning Bid Value Incl. Net HST	\$352,959.53
Budget Source	Maintenance & Operations Budget
Budget Source approval (Report & Date)	Mai 2019 008_200625_Replacement of Maintenance and Warehouse Vehicles Budget Approval
Under/Over Budget	Within approved budget

Formal Award Recommendation

Award to the low priced ,compliant bidder for vans six (6) 2020 Mercedes Benz Sprinter diesel trucks being Mercedes Benz Canada Inc., in the amount of \$345,496.80 plus net HST of \$7,462.73 for a grand total of \$352,959.53.

Funds for this expenditure are available from the 2019-20 Maintenance and Operations Budget.



Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 164 Holy Family Catholic School HVAC and BAS Retrofit Contractor Award
Report #	Ren 2019 164
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent
Initiator/Requestor	L. Lobo, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-066-20	Value Incl. Net HST	\$822,388.00
Term Start Date	August 13, 2020	Term End date	October 27, 2021

Description of Goods/Service or Change

Replacement of boilers and heating and ventilation (HVAC) equipment and installation of a new Building Automation System (BAS) at Holy Family Catholic School.
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Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	5
Name of Recommended Vendor/Bidder	Vanguard Mechanical Inc.
Winning Bid Value Incl. Net HST	\$822,388.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2019 002 (Oct 10, 2019)
Under/Over Budget	Within approved budget

Formal Award Recommendation

1. That the award of a contract to Vanguard Mechanical Inc. for the replacement of the boilers and installation of new HVAC equipment and new BAS at Holy Family Catholic School in the amount of \$805,000.00 plus net HST of \$17,388.00 for a total cost of \$822,388.00 be approved.
2. That a Technical Allowance of \$200,000.00, and a Contingency Allowance of \$350,000.00 be included in the project budget for technical and abatement issues.
3. That funds be made available from School Condition Improvement Grant in the School Renewal Program.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Holy Family Catholic School - All Amounts incl. net HST		
	Cost	Balance
Approved Project Budget A		\$1,688,750.00
Consulting Fees	\$30,545.84	
Technical Development Allowance	\$200,000.00	
Contingency Allowance	\$350,000.00	
Construction Cost	\$822,388.00	
Total Project Cost		\$1,402,933.84
Remaining Balance		\$285,816.16

Project Budget Change Needed?	No
Budget Change Amount	N/A



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 213 Josyf Cardinal Slipyj Boys and Girls Handwashing Station Replacement Contractor Award
Report #	Ren 2019 213
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent Capital Development & Asset Renewal
Initiator/Requestor	J. Directo, Supervisor, Capital Projects
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-083-20	Value Incl. Net HST	\$61,232.15
Term Start Date	2020-08-12	Term End date	September 30, 2020

Description of Goods/Service or Change

<p>To replace the non-functional hand washing stations in a total of six bathrooms, boys & girls, at Josyf Cardinal Slipyj Catholic School prior to school start.</p>

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	9
Name of Recommended Vendor/Bidder	R. Galati Contracting Ltd.
Winning Bid Value Incl. Net HST	\$61,232.15
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2019 158
Under/Over Budget	Within approved budget

Formal Award Recommendation

1. That a contract be awarded to R. Galati Contracting Ltd., to replace the non-functional hand washing stations in the boys & girls bathrooms at Josyf Cardinal Slipyj Catholic School in the amount of \$59,937.50 plus net HST of \$1,294.65, for a total cost of \$61,232.15.
2. That the project budget include a Technical Development Allowance of \$5,000.00 and a project Contingency Allowance of \$12,000.00.
3. That funding be made available from the 2019-2020 School Condition Improvement Grant.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Josyf Cardinal Slipyj - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$106,250.00
Construction Cost	\$61,232.15	
Consulting Fees	\$6,430.97	
Technical Development Allowance	\$5,000.00	
Contingency Allowance	\$12,000.00	
Total Project Cost		\$84,663.12
Balance		\$21,586.88

Project Budget Change Needed?	No
Budget Change Amount	NA

Formal Budget Change Recommendation

NA



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 214 St. Ignatius of Loyola Catholic School Boiler-Equipment-BAS Upgrade Contractor Award
Report #	Ren 2019 214
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent Capital Development & Asset Renewal
Initiator/Requestor	H. Akhlaq, Supervisor of Mechanical
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-072-20	Value Incl. Net HST	\$523,905.08
Term Start Date	August 15, 2020	Term End date	October 20, 2020

Description of Goods/Service or Change

The replacement of boilers, pumps, allied piping, accessories, DHWH, modification of the VAV boxes, BAS upgrade, balancing and commissioning of the system at St. Ignatius of Loyola Catholic School.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	9
Name of Recommended Vendor/Bidder	Mapleridge Mechanical Contracting Inc
Winning Bid Value Incl. Net HST	\$523,905.08
Budget Source	School Renewal Allocation
Budget Source approval (Report & Date)	Ren 2019 002 (Oct. 20, 2019)
Under/Over Budget	Within approved budget

Formal Award Recommendation

1. That a contract be awarded to Mapleridge Mechanical Contracting Inc. for the replacement of boilers, pumps, allied piping, accessories, DHWH, modification of the VAV boxes, BAS upgrade, balancing and commissioning at St. Ignatius of Loyola in the amount of \$512,828.00 plus net HST of \$11,077.08 for a total cost of \$523,905.08
2. That a Technical Development Allowance of \$21,000.00 and a Contingency Allowance of \$140,240.96 be included in the project budget.
3. That the funding for this project be made available from the School Renewal Allocation for 2019-2020.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St. Ignatius of Loyola - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$718,623.57
Construction Cost	\$523,905.08	
Consulting Fees (@6.39%)	\$33,477.53	
Technical Development Allowance	\$21,000.00	
Contingency Allowance	\$140,240.96	
Total Project Cost		\$718,623.57
Balance		\$0.00

Project Budget Change Needed?	No
Budget Change Amount	N/A



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 215 Neil McNeil Accessibility Entrance Ramp (AODA)
Report #	Ren 2019 215
Division	Capital Development, Asset Management and Renewal Environmental Support Services
SO/Executive	D. Friesen, Superintendent Capital Development & Asset Renewal M. Farrell, Superintendent, Superintendent Environmental Support Services
Initiator/Requestor	F. Macieri, Manager, Operations, East Area
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	N/A	Value Incl. Net HST	\$51,256.29
Term Start Date	July 30, 2020	Term End date	September 4, 2020

Description of Goods/Service or Change

In March 2020, the School Superintendent of Neil McNeil Catholic Secondary School was informed that a student would be attending the site this upcoming scholastic year 2020/2021 that required accessibility modifications to the entrance doors of the school site.

Due to the urgency of this project, a consultant was retained to provide a study and reach out to three potential contractors to install a ramp on the exterior entrance of the Neil McNeil site that is compliant to AODA guidelines.

That this project is implemented and supervised by the Operations Department and funded from the Accessibility allowance in the 2019-2020 Renewal Plan.

Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	2
Name of Recommended Vendor/Bidder	Bemocon Contracting Ltd.
Winning Bid Value Incl. Net HST	\$51,256.29
Budget Source	School Renewal Program
Budget Source approval (Report & Date)	REN 2019-002 (2019-10-10)
Under/Over Budget	Budget Increase required

Formal Award Recommendation

1. That a contract for the construction of an exterior ramp at Neil McNeil Catholic Secondary School be awarded to Bemocon Contracting Ltd. in the amount of \$51,256.29 including net HST.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Neil McNeil - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$0.00
Construction Costs	\$51,256.29	
Consulting Fees	\$4,700.00	
Contingency Allowance	\$5,000.00	
Total Project Cost		\$60,956.29
Balance		(\$60,956.29)

Project Budget Change Needed?	Yes
Budget Change Amount	\$60,956.29

Formal Budget Change Recommendation

<p>1. That a project budget of \$60,956.29, including a contingency allowance of \$5,000 for an exterior ramp at Neil McNeil Secondary School be approved from the Accessibility Upgrades Allowance of the System-Wide Initiatives in the 2019-2020 Renewal Plan.</p>



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 221 St. John Vianney Catholic School HVAC Abatement Contractor Award
Report #	Ren 2019 221
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development and Asset Renewal
Initiator/Requestor	L. Lobo, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	C-010-19	Value Incl. Net HST	\$75,291.92
Term Start Date	August 13, 2020	Term End date	August 18, 2020

Description of Goods/Service or Change

<p>Type 3 asbestos abatement inside the boiler room at St John Vianney Catholic School, required for the boiler replacement project.</p>
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Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommended Vendor/Bidder	JCH Environmental
Winning Bid Value Incl. Net HST	\$75,291.92
Budget Source	School Renewal Allocation
Budget Source approval (Report & Date)	Ren 2018-057-2018-12-12
Under/Over Budget	Within approved budget

Formal Award Recommendation

1. That a contract be awarded to JCH Environmental to execute asbestos abatement work in conjunction with the boiler replacement project at St John Vianney School in the amount of \$73,700.00 plus a net HST of \$1,591.92 for a total amount of \$75,291.92.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St John Vianney School- (All amonts incl net HST)		
	Cost	Balance
Approved Project Budget A		\$1,000,000.00
Consulting Fees	\$25,437.84	
Technical Development Allowance	\$60,000.00	
Contingency Allowance	\$77,360.96	
Construction cost	\$761,909.28	
Abatement fees	\$75,291.92	
Total Project Cost		\$1,000,000.00
Balance		\$0.00

Project Budget Change Needed?	No
Budget Change Amount	No

Formal Budget Change Recommendation

[illegible]



Procurement Award Report

Report To	Monthly Procurement
Report Name	Ope 2019 019 Snow and Ice Control Program 2020-2022 Contract Award
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent
Initiator/Requestor	Frank Ferrante, Operations Manager
Report Type	New procurment award

Tender/RFP Information

RFP/Tender #	T-068-20	Value Incl. Net HST	\$5,387,349.00
Term Start Date	11/02/2020	Term End date	May 31, 2022

Description of Goods/Service or Change

<ol style="list-style-type: none"> 1. The Operations Department oversees the annual snow removal services for over 200 Board sites. This service includes plowing, salting and removal as required. 2. The current contract has expired. On July 23, 2020, a tender for snow and ice control for a two-year term was issued to all prequalified bidders. 3. The work was tendered based on Board's performance specifications. Prices are all-inclusive of work to be performed including de-icing and sanding. 4. On August 13, 2020, bids were received from six (6) contractors who had been prequalified in advance of the tender. The following are the recommended awards:
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	Awarded to:	Amount	
	Clintar Downtown	\$449,911.32	
	D&G Property Maintenance	\$555,700.00	
	Urbangreen Construction Ltd.	\$388,000.00	
	Mr. Mow It All Corp.	\$391,710.00	
	Ivy Property Services	\$851,400.00	
			\$2,636,721.32
	Net HST		\$56,953.18
	Total Annual		\$2,693,674.50

5. Bid prices received represent a cost increase of approximately \$213,176.08 more than the original 2020/2021 budget estimate of \$2,423,555.40. This increase will be reflected in the Revised Budget Estimates in December. The bids received are reflective of market conditions. The 2020/2021 snow removal service has been improved with the introduction of a prequalification process in which contractors were assessed on their capacity, capability and reliability to provide the services required before being invited to tender.

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommended Vendor/Bidders	Clintar – Grounds Keeping D&G Property Maintenance Urbangreen Construction Ltd. Mr. Mow It All Corp. Ivy Property Services
Winning Bid Value Incl. Net HST	\$5,387,349.00
Budget Source	Maintenance & Operations Budget
Budget Source approval (Report & Date)	Operations Snow and Ice Control Program 2020-2022
Under/Over Budget	Budget Increase required

Project Budget Change Needed?	Yes
Budget Change Amount	\$213,176.08

Recommendation

That the contract(s) for the Snow and Ice Control Program for fiscal years 2020/21 and 2021/22 with an option to renew for two (2) one-year extensions be awarded to the bidders meeting Board specifications, in the annual amount of \$2,693,674.50 including net HST. The total contract value is \$5,387,349.00 including net HST for the two-year period.



Procurement Award Report

Report Name	HPE Aruba OECM Agreement
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	K. Chung, Senior Manager, IT Security/Network Infrastructure & Services J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations
Report Type	New procurment award

Tender/RFP Information

RFP/Tender #	OECM-2019-340-01	Value + Net HST	\$2,000,000
Term Start Date	June 15, 2020	Term End date	June 14, 2025

Description of Goods/Service or Change

HPE Aruba is the wireless technology deployed at TCDSB. The current agreement expired June 10, 2020, a new supplier is required to continue the purchases of HPE Aruba products and services. OECM released RFP 2019-340-01 on December 16, 2019. Four (4) suppliers were awarded to supply HPE Aruba products and services. On August 12, 2020, TCDSB conducted a second stage process to acquire quotes from the four suppliers. The results are indicated below.

Product Description/ Specification	Quantity/Term	Minimum % Discount off Canadian List Prices	Minimum % Discount off Canadian List Prices	Minimum % Discount off Canadian List Prices	Minimum % Discount off Canadian List Prices
	Supplier	Access 2 Networks	Bell Canada	Combat Networks	Compugen
Access Points Products	1-99/All	62.00%	no quote	47.00%	60%
Access Points Products	100-999/All	68.00%		47.00%	60%
Access Points Products	1000+/All	73.00%		47.00%	60%
Aruba Central Subscription	All/All	70.80%		43.00%	60%

The report recommends Access 2 Networks be awarded to supply HPE Aruba products and services as per RFP OECM-2019-310-01 and execute OECM Agreement #2010-310-01. The initial term of the OECM Master Agreement is from June 15, 2020 to June 14, 2023 with the option to extend one additional period of up to two years. The spend for the term is estimated at \$2,000,000.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	Access 2 Networks
Winning Bid Value + Net HST	\$2,000,000
Budget Source	Facilities and ICT Services Division - Operations budgets
Budget Source approval (Report & Date)	2019- 2020 Budget Estimates – Overall Instructional Volumes 1, 2, 3, 4 2019- 2020 Budget Estimates – Non- Instructional Volumes 5, 6 June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

The report recommends Access 2 Networks be awarded to supply HPE Aruba products and services as per RFP OECM-2019-310-01 and execute OECM Agreement #2010-310-01. The initial term of the OECM Master Agreement is from June 15, 2020 to June 14, 2023 with the option to extend one additional period of up to two years. The spend for the term is estimated at \$2,000,000.



Procurement Award Report

Report Name	Renewal of Adobe Subscription Software Licenses
Division	ICT Services
SO/Executive	Steve Camacho, Chief Information Officer
Initiator/Requestor	J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	\$180,000
Term Start Date	July 30, 2020	Term End date	July 29, 2021

Description of Goods/Service or Change

Adobe Creative Cloud is a set of software tools for desktop and web publishing, and photo, graphics and video editing installed on classroom computers in Secondary Schools for use in Communications Technology, Visual Arts, Technological Studies and Media curriculum and a smaller number of installations in the Elementary Schools and administrative departments

Adobe Acrobat Pro Document Cloud (DC) is a tool for creating, editing, converting and searching PDF files installed on department and school administrative computers for staff use.

The Adobe software is a subscription software license renewed annually.

The OEM Software License Products and Related Services, RFP #2018-318 includes Adobe subscription software licenses through the vendor Softchoice Inc.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Softchoice Inc.
Winning Bid Value + Net HST	\$180,000
Budget Source	ICT Services Division - Operating Budget
Budget Source approval (Report & Date)	2019- 2020 Budget Estimates – Overall Instructional Volumes 1, 2, 3, 4 2019- 2020 Budget Estimates – Non-Instructional Volumes 5, 6 June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends renewal of the Adobe software subscription licenses at the annual renewal cost of \$180,000 including net taxes.



Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 155 St. Mother Teresa Catholic Academy HVAC Retro-commissioning Budget Increase and Contractor Award
Report #	Ren 2019 155
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	H. Akhlaq, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-073-20	Value Incl. Net HST	\$346,627.85
Term Start Date	August 28, 2020	Term End date	October 15, 2020

Description of Goods/Service or Change

<p>Energy conservation measures (retro-commissioning) involving installation of Variable Frequency Drives (VFD), refurbishment of Variable Air Volume (VAV) terminals, air and water balancing, and commissioning of the HVAC system at St. Mother Teresa Catholic Academy.</p> <p>A project budget increase is required.</p>

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommended Vendor/Bidder	Mapleridge Mechanical Contracting Inc.
Winning Bid Value Incl. Net HST	\$346,627.85
Budget Source	School Renewal Program
Budget Source approval (Report & Date)	Ren 2019 002 (Oct 10, 2019)
Under/Over Budget	Budget Increase required

Formal Award Recommendation

4. That a contract be awarded to Mapleridge Mechanical Contracting Inc. to employ energy conservation measures (retro-commissioning) involving installation of VFDs, refurbishment of VAVs, air and water balancing, and commissioning of the HVAC system at St. Mother Teresa Catholic Academy in the amount of \$339,299.00 plus net HST of \$7,328.85 for a total cost of \$346,627.85
5. That a Technical Development Allowance of \$15,000.00 and a Contingency Allowance of \$90,000.00 be included in the project budget.
6. That the funding for this project be made available from the School Renewal Allocation for 2019-2020.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St. Mother Teresa CS - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$268,750.00
Construction Cost	\$346,627.85	
Consulting Fees (@5.09%)	\$17,643.35	
Technical Development Allowance	\$15,000.00	
Contingency Allowance	\$90,000.00	
Total Project Cost		\$469,271.20
Balance		(\$200,521.20)

Project Budget Change Needed?	Yes
Budget Change Amount	\$200,521.20

Formal Budget Change Recommendation

That the project budget of \$268,750.00 approved in the Renewal Plan be increased to \$469,271.20 to cover a project short fall of \$200,521.20 to complete the energy conservation project at St. Mother Teresa.



Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 206 Msgr. John Corrigan Catholic School Heating and BAS Upgrade Change to Contract Award
Report #	Ren 2019 206
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	L. Lobo, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P-040-20	Value Incl. Net HST	\$407,311.92
Term Start Date	July 13, 2020	Term End date	October 15, 2020

Description of Goods/Service or Change

Heating system replacement and Building Automation System (BAS) installation at Msgr. John Corrigan Catholic School.

The contract award approved July 2, 2020 in the amount of \$394,337.60, including net HST, contained a mathematical error. Approval is required for a revised contract amount with an increase of \$12,974.32 to correct the error.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommended Vendor/Bidder	Bomben Plumbing and Heating Company
Winning Bid Value Incl. Net HST	\$407,311.92
Budget Source	School Renewal Program
Budget Source approval (Report & Date)	Ren 2019-016 (2020-05-15)
Under/Over Budget	Within approved budget

Formal Award Recommendation

1.	That the contract award to Bomben Plumbing and Heating for heating system replacement and BAS installation at Monsignor John Corrigan Catholic School, previously approved July 2, 2020, be revised to a contract value of \$398,700.00 plus net HST of \$8,611.92 for a total amount of \$407,311.92.
2.	That the funds be made available from the School Renewal Program.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Msgr John Corrigan - All Amounts incl net HST		
	Cost	Balance
Approved Project (Ren 2019 130)		\$494,769.60
Consulting Fees	\$20,432.00	
Technical Development Allowance	\$10,000.00	
Contingency Allowance	\$57,025.68	
Total Construction Cost	\$407,311.92	
Total Project Cost		\$494,769.60
Balance		\$0.00

Project Budget Change Needed?	No
Budget Change Amount	NA

Formal Budget Change Recommendation

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Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 218 Four Schools Exhaust System Replacement Contractor Award
Report #	Ren 2019 218
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	H. Akhlaq, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-071-20	Value Incl. Net HST	\$77,764.19
Term Start Date	August 17, 2020	Term End date	September 30, 2020

Description of Goods/Service or Change

<p>Replacement of exhaust systems at St. Bonaventure, Immaculate Heart of Mary, St. Boniface and Blessed Trinity Catholic Schools and commission the systems.</p>

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	8
Name of Recommended Vendor/Bidder	Firenza Heating & Plumbing Inc
Winning Bid Value Incl. Net HST	\$77,764.19
Budget Source	School Renewal Program
Budget Source approval (Report & Date)	Ren 2019 002 (Oct 10, 2019)
Under/Over Budget	Within approved budget

Formal Award Recommendation

<p>7. That a contract be awarded to Firenza Heating and Plumbing Inc. to replace the exhaust systems at four schools for a total cost of \$77,764.19 including net HST, per following breakdown:</p> <p>St. Bonaventure - for the amount of \$16,013.58 incl. net HST. Immaculate Heart of Mary - for the amount of \$16,013.58 incl. net HST. St. Boniface - for the amount of \$16,013.58 incl. net HST. Blessed Trinity - for the amount of \$16,013.58 incl. net HST.</p> <p>8. That a Technical Development Allowance of \$28,000.00 (based on \$7,000.00 per school) and a Contingency Allowance of \$70,191.55 (based on \$17,547.80 per school) be included in the project budget.</p> <p>9. That the consulting fee be adjusted once the construction is completed based upon 6.3% of the final construction cost.</p> <p>10. That the funding for this project be made available from the School Renewal Allocation for 2019-2020.</p>
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Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St. Bonaventure, Immaculate HoM, St. Bonafice, Blessed Trinity - (All amts include net		
	Cost	Balance
Approved Project Budget		\$180,854.87
A. St. Bonaventure Construction Cost	\$16,013.58	
B. Immaculate HoM Construction	\$16,340.49	
C. St. Boniface Construction Cost	\$13,914.19	
D. Blessed Trinity Construction Cost	\$31,495.93	
Consulting Fee - A (6.3%)	\$1,008.85	
Consulting Fee - B (6.3%)	\$1,029.45	
Consulting Fee - C (6.3%)	\$876.59	
Consulting Fee - D (6.3%)	\$1,984.24	
Tech Dev Allowance	\$28,000.00	
Contingency Allowance	\$70,191.55	
Total Project Cost		\$180,854.87
Balance		\$0.00

Project Budget Change Needed?	No
Budget Change Amount	N/A



Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 219 St. Edmund Campion Catholic School Heating System Replacement and BAS Upgrade Contract Award
Report #	Ren 2019 219
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent
Initiator/Requestor	H. Akhlaq, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-075-20	Value Incl. Net HST	\$919,337.84
Term Start Date	August 20, 2020	Term End date	August 31, 2021

Description of Goods/Service or Change

The replacement of boilers, pumps, allied piping, accessories, radiators, Domestic Hot Water Heating (DHWH), air handling unit, Building Automation System (BAS) upgrade, balancing and commissioning of the system at St. Edmund Campion Catholic School.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommended Vendor/Bidder	Mapleridge Mechanical Contracting Inc
Winning Bid Value Incl. Net HST	\$919,337.84
Budget Source	School Renewal Allocation
Budget Source approval (Report & Date)	Ren 2019 002 (Oct. 20, 2019)
Under/Over Budget	Within approved budget

Formal Award Recommendation

11. That a contract be awarded to Mapleridge Mechanical Contracting Inc. for the replacement of boilers, radiators, air handling unit, pumps, allied piping, accessories, DHWH, modification of the VAV boxes, BAS upgrade, balancing and commissioning at St. Edmund Campion Catholic School in the amount of \$899,900.00, plus net HST of \$19,437.84, for a total cost of \$919,337.84.
12. That the consultant fee be revised to \$31,257.48, including net HST (based upon 3.40% of the construction cost), and later adjusted once the project is complete and the actual construction costs are finalized.
13. That a Technical Development Allowance of \$20,000.00 and a Contingency Allowance of \$115,137.38 be included in the project budget.
14. That the funding for this project be made available from the School Renewal Allocation for 2019-2020.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

St. Edmund Campion CS - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$1,086,427.85
Construction Cost	\$919,337.84	
Consulting Fees (@ 3.40%)	\$31,257.48	
Technical Development Allowance	\$20,000.00	
Contingency Allowance	\$115,832.53	
Total Project Cost		\$1,086,427.85
Balance		\$0.00

Project Budget Change Needed?	No
Budget Change Amount	N/A



Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 220 Francis Libermann Catholic Secondary School Retro-commissioning of the HVAC System Contract Award
Report #	Ren 2019 220
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent
Initiator/Requestor	H. Akhlaq, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-070-20	Value Incl. Net HST	\$213,718.72
Term Start Date	August 20, 2020	Term End date	October 9, 2020

Description of Goods/Service or Change

<p>Implementation of energy conservation measures (retro-commissioning) involving installation of VFDs, refurbishment of VAVs, replacement of Cafeteria AHU DX coil, air and water balancing, and commissioning of the HVAC system at Francis Libermann Catholic Secondary School.</p> <p>A project budget increase is required in order to achieve the desired energy savings. Refer to Project History/Background for details.</p>
--

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommended Vendor/Bidder	Bomben Plumbing & Heating
Winning Bid Value Incl. Net HST	\$213,718.72
Budget Source	School Renewal Program
Budget Source approval (Report & Date)	Ren 2019 002 (Oct 10, 2019)
Under/Over Budget	Budget Increase required

Formal Award Recommendation

15. That a contract be awarded to Bomben Plumbing & Heating to employ energy conservation measures (retro-commissioning) involving installation of VFDs, refurbishment of VAVs, replacement of Cafeteria AHU, air and water balancing, and commissioning of the HVAC system at Francis Libermann in the amount of \$209,200.00 plus net HST of \$4,518.72 for a total cost of \$213,718.72.
16. That the consultant fee be revised to \$31,801.34, including net HST (based upon 14.88% of the construction cost), and later adjusted once the project is complete and the actual construction costs are finalized.
17. That a Technical Development Allowance of \$22,000.00 and a Contingency Allowance of \$120,000.00 be included in the project budget.
18. That the funding for this project be made available from the School Renewal Allocation for 2019-2020.

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Francis Libermann CS - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$213,437.99
Construction Cost	\$213,718.72	
Consulting Fees	\$31,801.34	
Technical Development Allowance	\$22,000.00	
Contingency Allowance	\$120,000.00	
Total Project Cost		\$387,520.06
Balance		(\$174,082.07)

Project Budget Change Needed?	Yes
Budget Change Amount	\$174,082.07

Formal Budget Change Recommendation

That the current project budget of \$213,437.99 be increased to \$387,520.06 to cover a short fall of \$174,082.07 for an expanded scope of work to complete the energy conservation project at Francis Libermann Catholic Secondary School.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

2019-20 THIRD QUARTER FINANCIAL STATUS UPDATE

"Whatsoever thy hand findeth to do, do it with all thy might."

Ecclesiastes 9:10

Created, Draft	First Tabling	Review
September 1, 2020	September 10, 2020	
L. LePera, Sr. Financial Analyst D. Bilenduke, Senior Coordinator of Finance P. De Cock, Comptroller of Business Services & Finance		
INFORMATION REPORT		

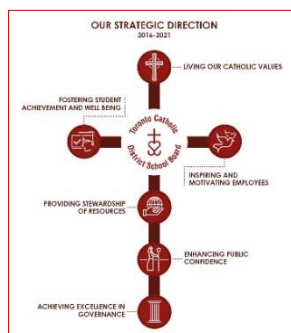
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This Financial Update Report as at May 31st 2020 provides a year-to-date look at significant financial activities at the Board.

This is the third update for fiscal 2019-20 using the Revised Estimates approved by the Board of Trustees in December 2019. The Board was on track to generate an in-year deficit this year as per the approved 2019-20 Revised Estimates, however, COVID-19 closures will result in significant savings to create a surplus. Appendix A provides a more detailed variance summary.

Financial projections to year-end anticipate an in-year surplus of \$5.0 – 10.0M subject to some variations due to the ongoing release of ASO Benefit surpluses by the Ministry of Education and Covid-19 expenses associated with planning towards reopening schools in September 2020.

The cumulative staff time required to prepare this report was 20 hours.

B. PURPOSE

The Financial Update report is required to keep Trustees informed on the Board's financial performance through the year and illustrate any variance in expected outcomes. The report will provide a systematic analytical review of Operating and Capital Budgets, in the following order:

- High Level Review and Risk Assessments of Operating Revised Estimates
- Staff Absenteeism
- High Level Review of School Renewal and Capital Projects

C. BACKGROUND

1. *This report is recognized as a best practice in the province.* The Ministry of Education and the District School Board Reporting Workgroup have both identified regular periodic financial reporting as a best practice in managing the Board's financial outcomes.

2. ***Year to year teaching days are comparable.*** When comparing the percentage spent to this period last year, it is important to note that YTD May 2019 had 174 teaching days compared to the actual YTD May 2020 of 170 teaching days. The 170 teaching days for YTD May 2020 accounts for four job action days by OECTA. Had there been no job action by OECTA, the YTD May 2020 teaching days would have totalled 174.

D. EVIDENCE/RESEARCH/ANALYSIS

HIGH LEVEL REVIEW AND RISK ASSESSMENTS OF OPERATING REVISED ESTIMATES

1. ***COVID-19 school closures, effective as of March 13, 2020, will result in a Net Savings of approximately \$3.3M.*** Costs related specifically to school closures will result in savings of \$11.6M. This is offset by costs of \$5.9M related to additional technology required for online learning and a reduction of \$2.4M in Revenues. The forecast below is not inclusive of the ongoing release of ASO Benefits Surpluses by the Ministry of Education.

Estimated Additional Costs and Savings due to COVID-19

<u>Expenditure Savings</u>	<u>\$M</u>
Occasional Staff Costs	4.40
Transportation	2.00
Utilities	2.10
Other Savings	<u>3.10</u>
Total Expenditure Savings	11.60
 <u>Additional Costs</u>	 <u>\$M</u>
Investment in Student Technology	4.00
Supplies	1.70
Security	<u>0.20</u>
Total Additional Costs	5.90
 <u>Revenue Loss</u>	 <u>\$M</u>
Loss of Revenue Sources	2.40
 <u>Net Savings</u>	 3.30

2. ***Salary and Benefit expenditures are expected to finish below target for this academic year.*** Overall, in the Salary and Benefits area, Figure 1 below illustrates the current trend. This expenditure category is the most closely monitored risk as it comprises the largest portion of the revised operating expenditure estimates. Due to COVID-19 school closures, these expenditures are expected to come in below budget.

Figure 1: Salary and Benefits Variance / Risk Analysis

	<i>Actual to Revised Estimates</i>		<i>Actual to Previous Year</i>		<i>Risk Assessment</i>
<i>Instructional Salaries</i>	↓	5.2%	↓	3.1%	●
<i>Instructional Benefits</i>	↓	0.2%	↓	2.3%	●
<i>Non-Instructional Salaries</i>	↓	1.0%	↓	2.8%	●
<i>Non-Instructional Benefits</i>	↓	3.6%	↓	2.7%	●

● = Low: On Track ◆ = Medium: Monitor ◆ = High: Action Required

Salaries and Benefits for both Instructional and Non-Instructional categories are projected to finish below budget due to the COVID-19 school closures. This will result in an estimated reduction of Occasional Staff Costs totalling \$4.4M

3. ***Job action*** by OECTA resulted in a total of 4 job action days and the job action by ETFO resulted in a total of 6 strike days in the months of January and February 2020. The reduction to Salary and Benefit expenses, as a result of this job action, has been reflected in this report, \$12.6M. There is an equal and offsetting reduction to Ministry Grant revenue and therefore no impact on the projected surplus.

4. *At an aggregate level, the total of other expenditure categories (besides salary and benefits) are expected to finish below target* due to COVID-19 school closures. Overall, in the Non-Salary area, Figure 2 below illustrates the current trend.

Figure 2: Non-Salary Variance / Risk Analysis

	<i>Actual to Revised Estimate</i>		<i>Actual to Previous Year</i>		<i>Risk Assessment</i>
<i>Instructional Expense</i>	↓	26.1%	↓	9.9%	●
<i>Transportation Expense</i>	↓	5.7%	↑	7.8%	●
<i>Operations & Maintenance</i>	↓	12.2%	↓	0.7%	●
<i>Other Administrative</i>	↑	21.7%	↑	59.4%	●

As a result of COVID-19 school closures, Textbooks/Supplies are expected to finish a net \$1.4M below budget, Transportation \$1.2M (+\$0.8M offset by Revenue reduction) below budget and Utilities \$2.1M below budget. Computer and Technology expenses are estimated to finish \$4.0M above budget given the purchases of iPads and Chromebooks to facilitate distance learning.

5. *Permit Revenues (Community Use of Schools)*
- i. Due to the CUPE job action and Teachers strikes in Q2, permits were cancelled. As a result, TCDSB experienced a decrease in permit revenue compared to budget.
 - ii. Projections forward into Q4 indicate permits will be further reduced as all permits have been cancelled during the shutdown of

schools due to the COVID -19 virus. At this time, it is estimated the Board will lose approximately \$.26M from COVID closures. Permit expenses will also be reduced resulting in some savings.

6. ***Rental Revenues (Day cares)***

- i. CUPE and OECTA job actions in Q2 affected Day Care Operators by school closures. As a result, Day Care Providers will likely experience a decrease in their revenues. The TCDSB will also see a small decrease in these revenues compared to budget as TCDSB closed the day cares.
- ii. Projections in Q4 will be further reduced, as all day cares have been closed during the shutdown due to the COVID-19 Pandemic. At this time, it is estimated the TCDSB will lose \$.58M from day care closures due to the COVID-19 Pandemic.

7. ***COVID-19 related reductions to Other Revenues (-\$1.52M) as a result of school closures.*** The Transportation Revenue claw-back announced June 19, 2020 for the fuel funding reduction is estimated to be \$795K. This financial status report includes a further reduction in After Hours Parking of \$364K and all other revenue reductions of \$373K.

8. ***GSN Grant Revenue Strike Savings GSN claw back (-\$12.6M).*** As a result of the OECTA Teachers and ETFO (DECE's) strike in Q2 and Q3, the TCDSB will have to send back GSN funding in the amount of \$12.6M (net of strike expenses). The \$12.6M is the Salary savings from not paying Teachers and DECE's and are also reflected in the reduction of expenses.

9. ***The latest estimate of Secondary Enrolment is projected to decrease, affecting the 2019-2020 Revenue Budget Estimates by -430 ADE or \$4.0M in GSN funding.***

- i. ONSIS enrolment submission to the Ministry have a deadline of May 31, 2020; however, due to the COVID -19 virus, ONSIS reporting will be delayed, as schools have been closed.
- ii. As such, Business Services staff believe it would be appropriate to provide notice on the preliminary secondary enrolment decrease that is projected for ONSIS secondary school reporting purposes.

10. ***ESL Enrolment +\$2.4M GSN*** - An additional +588, mainly secondary students, over the 2019-20 Revised Budget Estimates arriving from non-English speaking countries within the last 4 years generated an additional +\$2.4M in GSN funding.
11. ***Additional Revenue reductions include*** VISA Student Tuition \$1.5M, Other EDU Grants \$1.4M and Attrition \$2.3M below budget.

STAFF ABSENTEEISM

12. ***Staff Absenteeism Rates and Occasional Fill Rates have decreased.*** Recent statistics provide evidence that overall staff absenteeism rates experienced a decrease of 45,262 days over the same period, from the prior year. The average absence days per FTE are 13.8 compared to 18.5 in the prior year's YTD third quarter. This large decrease in staff absenteeism is a direct result of the COVID-19 work-from-home orders effective as of March 13, 2020 and the trend is not expected to continue once schools and the CEC re-open.

** Absence days are Category A&B and are inclusive of: Personal/Family Illness Days, Urgent Personal Business Days, Bereavement, Compassionate Leave, Health & Safety Inspections, In Lieu of Planning, Jury Duty/Subpoenaed as Witness, Recoverable, Special Circumstances, Special Permission, Suspension and Teachers' Earned Leave Plan – Partial Paid Days. **
13. ***Staff absenteeism continues to be an area of concern for the Board.*** Despite the Occasional Teacher costs shown in Figure 5a trending downwards and expecting to end below budget this year, the reduction is considered temporary and due to COVID-19 school closures. Figure 5b illustrates the 13-month trend in Occasional Teachers salary. This graph highlights any trends in absenteeism by month, year over year.

Figure 5a: YTD Occasional Teachers Salary (\$M's)

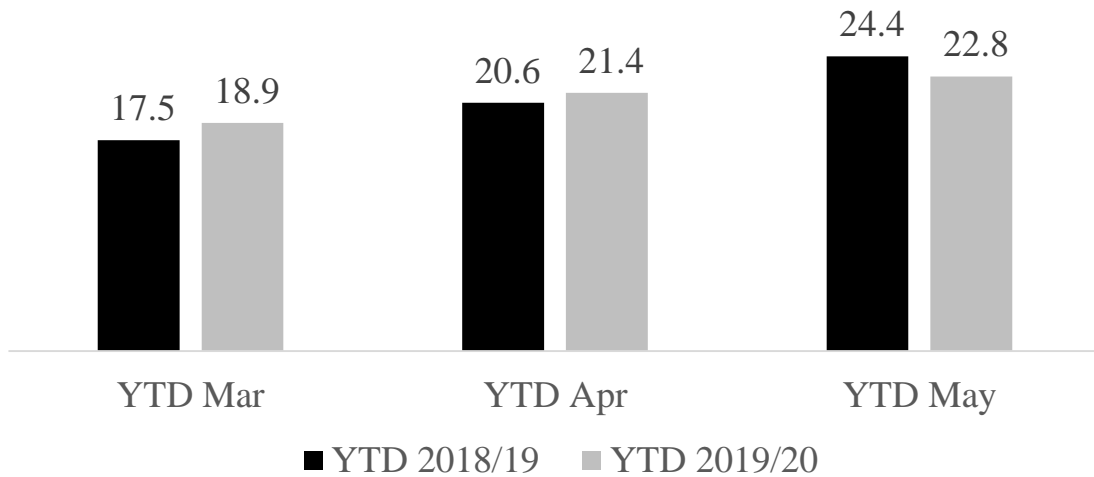
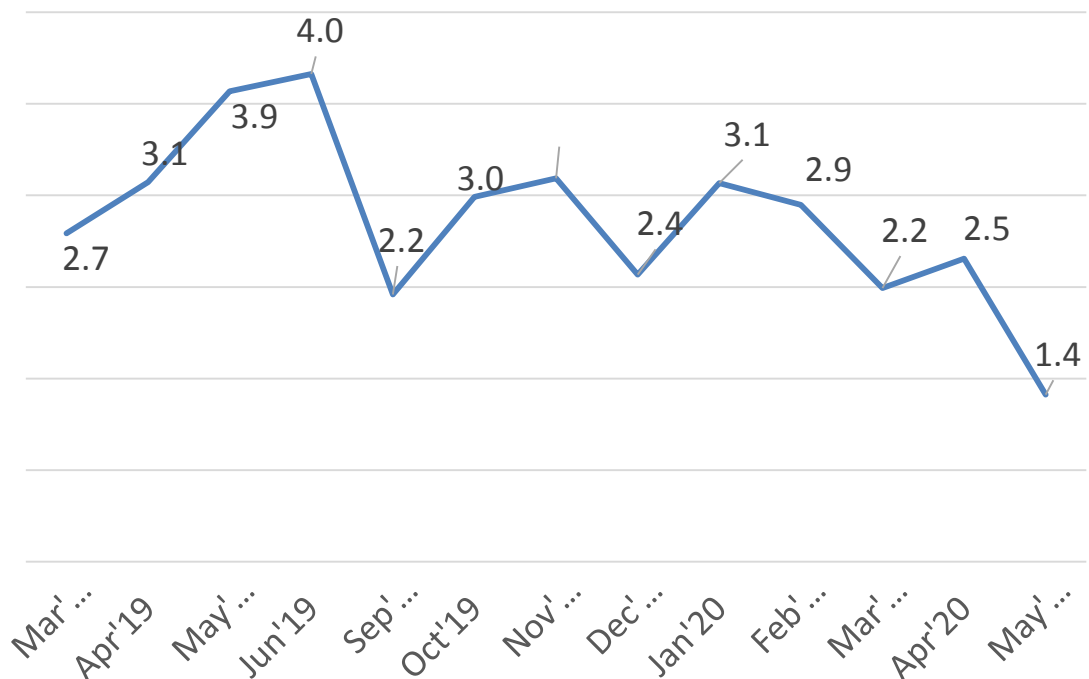
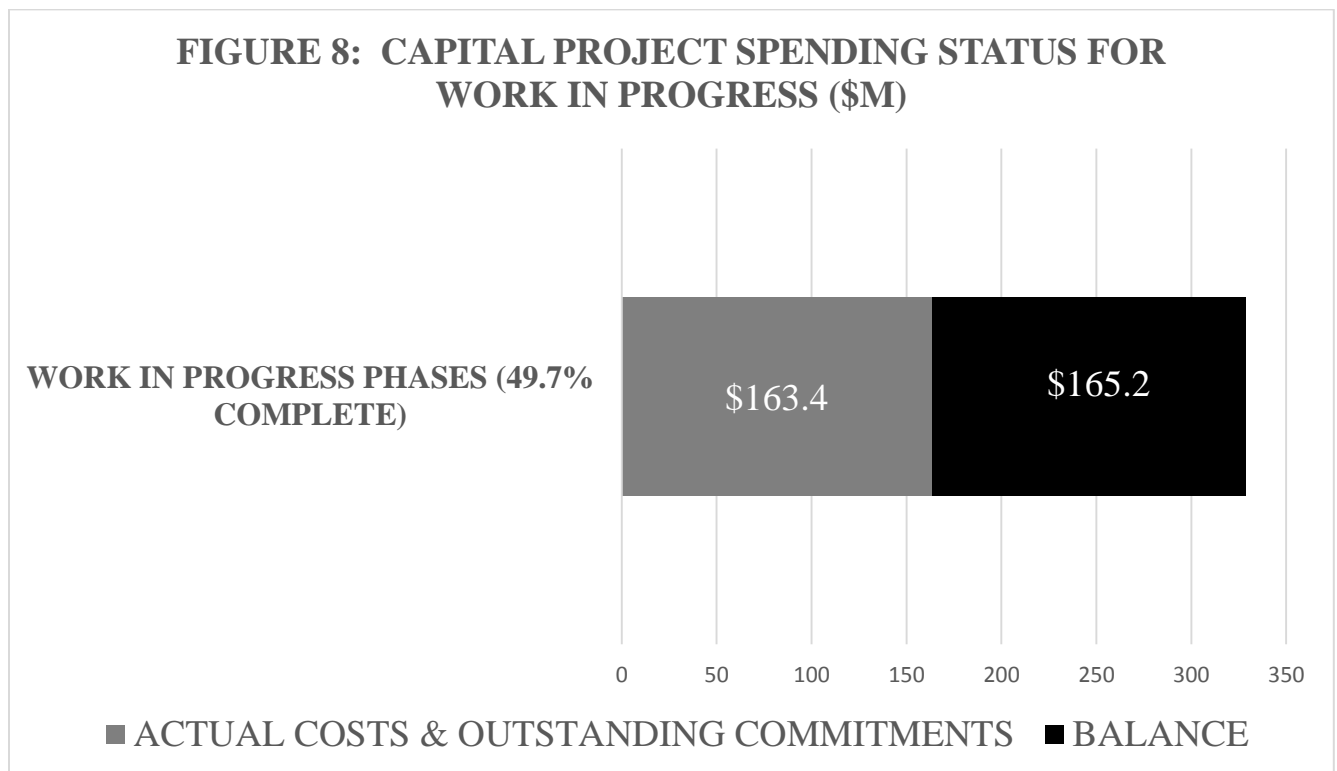


Figure 5b: Occasional Teachers Salary (\$M's)
13 Month Trend



HIGH LEVEL REVIEW OF SCHOOL RENEWAL AND CAPITAL PROJECTS

14. ***The Capital program totals \$326 million.*** The Board received Capital Project funding for many new schools, additions and childcare spaces. The capital program funding includes Childcare funding and Full Day Kindergarten funding for projects where applicable. Figure 8 illustrates the Ministry approved capital budgets, the amount spent and/or committed, the balance remaining and the percentage completed by each Phase. **Appendix B** provides more detail regarding the Capital Projects Phases 1 to 8.



Phase I - 16 School Additions (*Projects Completed*)

Phase II - 6 New Elementary Schools (*Projects Completed*)

Phase III - 5 New Elementary Schools, 1 Secondary School (*Work In Progress*)

Phase IV - 2 New Elementary Schools & 9 School Additions (*Work In Progress*)

Phase V – Full Day Kindergarten Program (*Project Completed*)

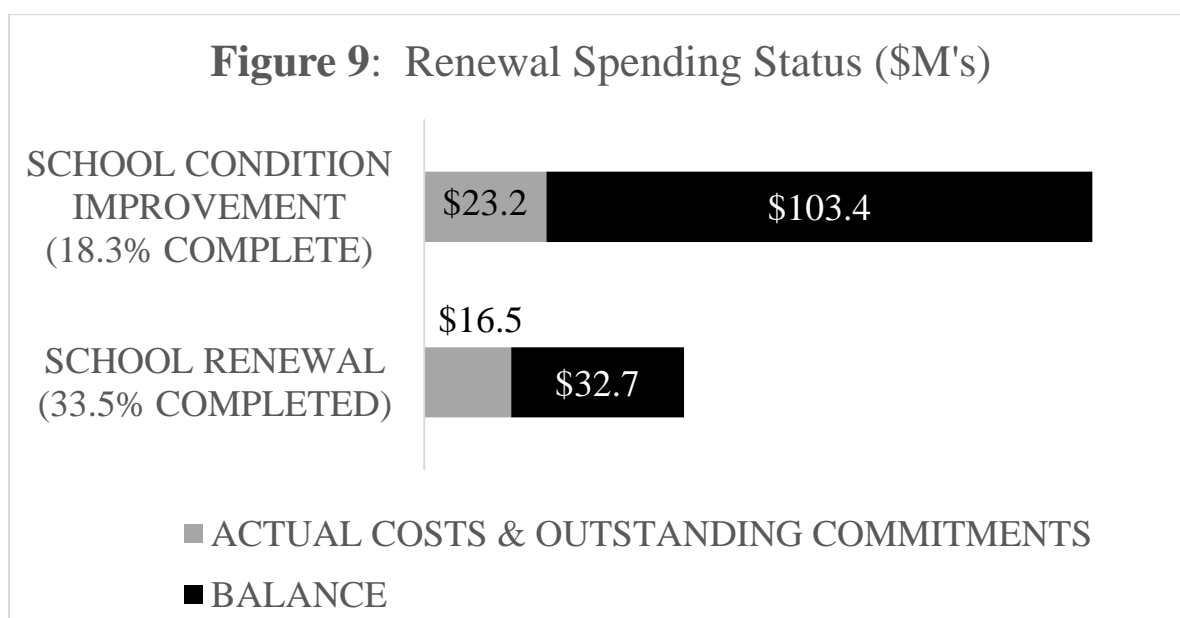
Phase VI – Railway/Bishop MacDonnell consolidated into **Phase VII** (*Projects Completed*)

Phase VII - 6 New Elementary Schools, 1 New Secondary School (*Work In Progress*)

Phase VIII – 1 New Elementary School & 6 expanded Gyms and Childcares
(Work In Progress)

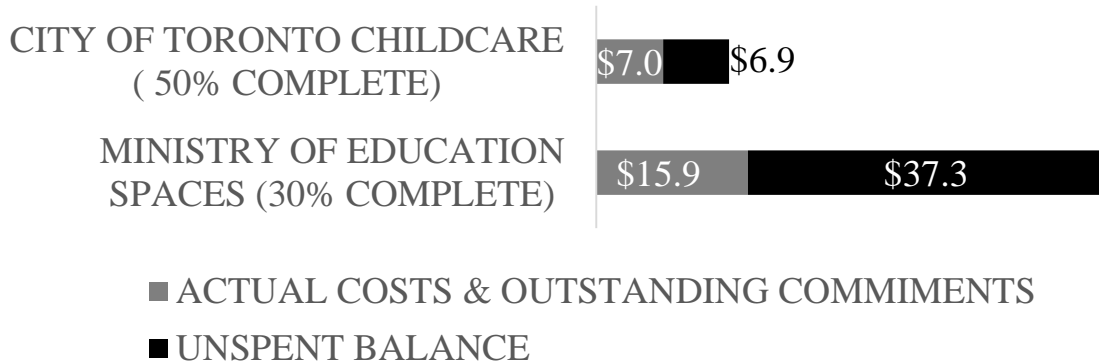
15. ***The Renewal Program consists of major building component replacements and site improvements for a total available at September 1, 2019 of \$175.8M with funding of approximately \$136.1M remaining.*** The Regular School Renewal Grant, School Improvement Grant and several other grants provide the funding for the School Renewal Program.

Figure 9 provides a high-level view of the Ministry Approved funding, and Appendix C provides the detailed Actual & Committed Amounts spent and the balance remaining for School Renewal and School Renewal Capital Projects to date:



16. ***The childcare program consists of childcare additions, childcares as part of new school construction and retrofit of existing childcares.*** Childcare capital funding is received from the Ministry of Education and the City of Toronto for purposes of building childcare space at specific schools. Figure 10 presents the status of progress to date including the percentage complete, actual and committed costs, as well as the balance remaining for both the Ministry and City of Toronto funded childcares.

**FIGURE 10: CHILDCARE CAPITAL PROGRAM
SPENDING STATUS (\$M)**



E. METRICS AND ACCOUNTABILITY

1. *The actual revenues and expenditures are tracking to the Revised Estimates at the end of the third quarter as detailed in this report:* The Board is estimated to have a small in-year surplus at year end primarily due to COVID operating savings.

F. CONCLUDING STATEMENT

This report is for the consideration of the Corporate Services, Strategic Planning and Property Committee.

OPERATING EXPENDITURES

@ May 31, 2020

'000's	Total Revised Estimate	YTD Revised Estimate	YTD Actual	Variance '000's	Variance %	2019/20 YTD % Spent	2018/19 YTD % Spent
Salaries							
Teachers	542,405	486,487	470,616	15,871	3.3%	86.8%	89.0%
Occasional Teachers	27,011	24,310	22,878	1,432	5.9%	84.7%	87.2%
Educational Assistants & ECE's	61,761	55,585	50,382	5,202	9.4%	81.6%	87.4%
Principal & VP	38,328	34,495	34,719	(224)	-0.7%	90.6%	89.6%
School Office	17,792	16,013	13,940	2,073	12.9%	78.4%	82.4%
Continuing Education	17,050	15,345	9,150	6,195	40.4%	53.7%	57.8%
Other Instructional	61,819	55,637	48,221	7,417	13.3%	78.0%	87.8%
Sub Total Instruction	766,166	687,872	649,906	37,966	5.5%	84.8%	87.9%
Administration	17,819	13,364	14,469	(1,105)	-8.3%	81.2%	72.8%
Transportation	1,073	805	677	128	15.9%	63.1%	72.5%
Operations & Maintenance	47,058	35,293	34,953	341	1.0%	74.3%	78.1%
Other	8,591	6,443	5,089	1,354	21.0%	59.2%	79.0%
Sub Total Non Instruction	74,541	55,906	55,188	718	1.3%	74.0%	76.8%
Total Salaries	840,707	743,778	705,094	38,684	5.2%	83.9%	86.9%
Benefits							
Teachers	79,940	59,955	59,863	92	0.2%	74.9%	74.2%
Occasional Teachers	5,719	4,289	3,998	291	6.8%	69.9%	89.2%
Educational Assistants & ECE's	19,830	14,873	15,283	(410)	-2.8%	77.1%	82.9%
Principal & VP	4,991	3,743	3,972	(229)	-6.1%	79.6%	81.1%
School Office	5,630	4,223	4,066	157	3.7%	72.2%	79.2%
Continuing Education	2,564	1,923	1,877	46	2.4%	73.2%	80.9%
Other Instructional	13,413	10,060	9,750	309	3.1%	72.7%	78.4%
Sub Total Instruction	132,088	99,066	98,810	256	0.3%	74.8%	77.1%
Administration	5,137	3,853	4,164	(311)	-8.1%	81.1%	66.9%
Transportation	240	180	176	4	2.5%	73.2%	71.8%
Operations & Maintenance	14,501	10,876	10,199	677	6.2%	70.3%	77.9%
Other	1,409	1,057	666	390	36.9%	47.3%	70.2%
Sub Total Non Instruction	21,288	15,966	15,205	761	4.8%	71.4%	74.1%
Total Benefits	153,375	115,031	114,015	1,017	0.9%	74.3%	76.7%
Operating Expense							
Instructional Expense	42,435	38,192	27,125	11,067	29.0%	63.9%	73.8%
Transportation Expense	37,383	33,645	31,532	2,113	6.3%	84.4%	76.6%
Operations & Maintenance Expense	36,613	27,460	23,000	4,460	16.2%	62.8%	63.5%
Other Non Instructional Expense	5,240	3,930	5,064	(1,134)	-28.9%	96.7%	37.2%
Total Expense	121,671	103,226	86,721	16,505	16.0%	71.3%	67.4%
Grand Total	1,115,754	962,035	905,830	56,205	5.8%	81.2%	83.3%

Instruction %	9/10	90.0%
Non-Instruction %	9/12	75.0%

CAPITAL PROJECT PHASES 1 TO 7

APPENDIX B

FINANCIAL UPDATE MAY 31, 2020

	COMPLETED PROJECT STATUS		WORK IN PROGRESS			% Complete
	MINISTRY APPROVED BUDGET	Costs to Date	Outstanding Purchase Order	Costs & Outstanding Purchase Orders $\textcircled{2} + \textcircled{3}$	Balance $\textcircled{1} - \textcircled{4}$	
	$\textcircled{1}$	$\textcircled{2}$	$\textcircled{3}$	$\textcircled{4}$		
Phase III	113,294,407	71,339,729	9,227,425	80,567,155	32,727,252	71%
Phase IV	88,937,869	70,672,802	838,634	71,511,435	17,426,434	80%
Phase VII	107,856,852	4,617,647	4,793,721	9,411,368	98,445,484	9%
Phase VIII	18,510,735	248,295	1,620,262	1,868,557	16,642,178	10%
	328,599,863	146,878,472	16,480,042	163,358,514	165,241,349	50%

Phase I - 16 School Additions (*Projects Completed*)

Phase II - 6 New Elementary Schools (*Projects Completed*)

Phase III- 5 New Elementary Schools, 1 Secondary School (*Work in Progress*)

Phase IV - 2 New Elementary Schools & 9 School Additions (*Work in Progress*)

Phase V – Full Day Kindergarten Program (*Projects completed*)

Phase VI – Railway/Bishop MacDonnell consolidated into Phase VII (*Project Completed*)

Phase VII - 6 New Elementary & 1 New Secondary School (s) (*Work in Progress*)

Phase VIII - 1New Elementary & 6 Expanded Gyms and Childcare (*Work in Progress*)

SCHOOL RENEWAL AND SCHOOL CONDITION IMPROVEMENT GRANT BALANCE

Appendix C

FUNDS REMAINING

Financial Update at May 31, 2020

SRG Renewal	SRA Renewal	SCI 70% Restricted	SCI 30% Unrestricted	TOTAL
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70% 30%

FUNDING AVAILABLE

Balance Forward - August 31, 2019 EFIS	27,327,151	2,467,383	37,005,932	39,254,671	106,055,137
Grant - 2019-2020 (Estimates & B16:2019)	17,108,301	0	30,124,891	12,910,668	60,143,860

Page 219 of 304

Total Grant Available for 2019/2020

Add: Accruals (Deducted from EFIS Bal Fwd)

Balance Available September 1, 2019

①

EXPENDITURES & WORK IN PROGRESS (September 1, 2019 - May 31, 2020)

Actuals - Completed Work	8,405,784	199,124	10,601,430	4,501	19,210,840
Open Purchase Orders - Work in Progress	7,415,635	481,283	12,460,260	103,771	20,460,948

EXPENDITURES AND OPEN PURCHASE ORDERS

②

15,821,419	680,407	23,061,690	108,272	39,671,788
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BALANCE AT MAY 31, 2020

①-②

30,918,814	1,786,976	51,302,810	52,057,067	136,065,667
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REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

MONTHLY PROCUREMENT APPROVALS

“What you heard from me, keep as the pattern of sound teaching, with faith and love in Christ Jesus. Guard the good deposit that was entrusted to you—guard it with the help of the Holy Spirit who lives in us.”

2 Timothy 1:13-14

Created, Draft	First Tabling	Review
September 22, 2020	October 8, 2020	Click here to enter a date
J. Charles, (Acting) Coordinator of Material Management V. Artuso, (Acting) Purchasing Manager P. De Cock, Comptroller of Business Services & Finance		

RECOMMENDATION REPORT

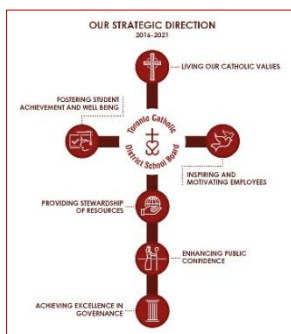
Vision:

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Mission:

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We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

As required by the TCDSB Purchasing Policy (FP.01), the Board of Trustees approve any procurement activity/awards in excess of \$50,000. This report submits to the Board of Trustees all procurement activity/awards in excess of \$50,000 subsequent to **September 8, 2020** for review and approval, and further reports will be prepared on a monthly basis for the Corporate Services, Strategic Planning and Property Committee.

The cumulative staff time required to prepare this report was 20 hours.

B. PURPOSE

1. This report responds to a TCDSB Purchasing Policy regulation requiring Board of Trustees approval for any procurement activity/award equal to or greater than \$50,000.

C. BACKGROUND

1. The Board Purchasing Policy FP01 provides delegation of authority to the Director of Education to approve the award of all contracts and expenditures not to exceed a threshold of \$50,000 where the Board of Trustees has approved the budget, project or report.
2. In order to facilitate procurement activity and/or awards in excess of the \$50,000 limit, this report recommends approval for the attached list of procurement requisitions and/or awards.

D. EVIDENCE/RESEARCH/ANALYSIS

1. A complete listing and description of procurement requisitions and/or awards appears in **Appendix A and Appendix B (Emergency Covid-19 Reports)**.

E. STAFF RECOMMENDATION

That the Board of Trustees approve all procurement activities/awards listed in Appendix A.

Appendix A

No.	Report Name	Vendor Name(s)	Type	Description	Amount
1	My BluePrint Board Wide Licenses 2020-2021	My BluePrint	New procurement award	Board wide licenses for My Blueprint digital software	\$117,484.00
2	Procurement of Knowledgehook Software	Knowledgehook	New procurement award	Two-year cost for Knowledgehook digital software	\$240,076.00
3	Mai 2020 003 Infrared Testing for Electrical Panels Two-Year Contract Award	Electrobauer Systems Limited	New procurment award	To conduct infrared testing/thermal imaging for electrical hot spot in electrical panels at approximately 210 school board sites	\$97,767.00
4	Mai 2020 004 Kitchen Exhaust Hoods Two Year Contract Award	Pressure Kleen Services Co.	New procurement award	To provide cleaning services on all TCDSB buildings equipped with Kitchen Exhaust Systems	\$96,688.07
5	2020-2021 Power School Trillium License and Subscription Fees	PowerSchool Group LLC	Modification to existing award	2020-2021 Annual License and Subscription Fees for the Trillium application from PowerSchool Group LLC	\$304,357.00
6	Mai 2020 002 Grease Trap Cleaning Two-Year Contract Award	10341541 Canada Inc.	New procurement award	Clean all grease traps in cafeteria (28 sites)	\$112,376.00

Appendix A

No.	Report Name	Vendor Name(s)	Type	Description	Amount
7	Mai 2020 005 Sawdust Collectors Two Year Contract Award	Promain Air Systems	New procurement award	To provide cleaning services for all sawdust collectors	\$58,094.90
8	Procurement of Clockwork Fox Inc. - Zorbits Math Adventure Two Year License	Clockwork Fox Inc.	New procurement award	Two (2) year license for Zorbits Math Adventure for all TCDSB K-3 students	\$300,000.00
9	Physical Education Supplies Co-Op Tender Award	T. Litzen Sport Ltd.; and Marchant's School Sport Ltd.	New procurement award	Co-operative (joint) Request for Tender (RFT) with the Dufferin-Peel Catholic District School Board (DPCDSB) for the supply and delivery of Physical Education Supplies	\$581,560.00
10	Ren 2019 216 Michael Power/St. Joseph Catholic Secondary School Site Improvements Contractor Award	Mopal Construction Limited	New procurement award <hr/> New Budget	Site improvements in the track and field area at Michael Power/St. Joseph Catholic Secondary School	<hr/> \$259,300.00 \$316,808.36

Appendix A

No.	Report Name	Vendor Name(s)	Type	Description	Amount
11	Ren 2019 217 Bishop Marrocco/Thomas Merton Auditorium Renovations Contractor Award	Seaforth Building Group 1992 Ltd.	New procurement award	Auditorium Renovations at Bishop Marrocco/Thomas Merton Catholic Secondary School	\$317,818.00
12	Renewal of Microsoft EES (Enrolment for Education Solutions) Agreement	Softchoice	Modification to existing award	Purchase of Microsoft Academic Volume Licensing Enrolment for Education Solutions (Microsoft EES) agreement	\$3,750,000.00



Procurement Award Report

Report Name	My BluePrint Board Wide Licenses 2020-2021
Division	Student Success
SO/Executive	G. Iuliano Marrello, Superintendent – Student Success
Initiator/Requestor	M. Diamanti, Officer – Student Success
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #		Value + Net HST	\$ 117, 484.00
Term Start Date	September 1, 2020	Term End date	August 31, 2021

Description of Goods/Service or Change

The yearly costs of the Board wide licenses for My Blueprint digital software. My BluePrint is a comprehensive education and career/life planning program with the tools students need to make the most informed decisions about their future.

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	My BluePrint
Winning Bid Value + Net HST	\$117,484.00
Budget Source	740110
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the Board approve the purchase of Board wide licenses for the 2020-2021 school year from My BluePrint in the amount of \$115,500 plus net HST.



Procurement Award Report

Report Name	Procurement of Knowledgehook Software
Division	Student Success
SO/Executive	G. Iuliano Marrello, Superintendent – Student Success
Initiator/Requestor	M. Diamanti, Officer – Student Success
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	\$446,500.00
Term Start Date	September 1, 2020	Term End date	August 31, 2022

Description of Goods/Service or Change

The two-year cost for Knowledgehook digital software is \$446,500 plus net HST. The installment cost per year is \$223,250.00 plus net HST for a total cost of \$240,076.00 each. Funds have been redirected from the Math TPA; the Ministry of Education approved redirection of funds on July 14th, 2020.

Knowledgehook is an Instructional Guidance System (IGS) platform for all the Board's math teachers, Principals, district math teams and Superintendents. The Board was unable to find another technology platform that connects classroom level data to the evidence based processes trying to be implemented. The Board is currently using a version of this product for all math teachers; the new purchase will align the work of Principals, Area Superintendents at the district level.

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Knowledgehook
Winning Bid Value + Net HST	\$446,500.00
Budget Source	740110
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the Board approve the purchase of a two-year Board wide license for the 2020-2021 school year from Knowledgehook in the amount of \$223,250 plus net HST and for the 2021-2022 school year in the amount of \$223,250 plus net HST for a total of \$446,500.00 plus net HST.



Procurement Award Report

Report To	Monthly Procurement
Report Name	Mai 2020 003 Infrared Testing For Electrical Panels Two-Year Contract Award
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	K. Elgharbawy, Sr. Coordinator, Innovation & Service Delivery
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T – 080 - 20	Value Incl. Net HST	\$97,767.12
Term Start Date	September 1, 2020	Term End date	August 31, 2022

Description of Goods/Service or Change

<p>To conduct infrared testing/thermal imaging for electrical hot spot in electrical panels at approximately 210 school board sites as follows:</p> <ol style="list-style-type: none"> 1. Perform infrared inspections on various electrical equipment in order to locate potential “hot” electrical components and connections utilizing an infrared scanning system. 2. Provide both visual and thermographic reference images of measured detected temperature findings. 3. Provide an estimation of the probable cause of the detected finding with suggestions for corrective action.

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	8
Name of Recommended Vendor/Bidder	Electrobauer Systems Limited
Winning Bid Value Incl. Net HST	\$97,767.12
Budget Source	Maintenance 2020/2021 Budget
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

1. That the two (2)-year contract be awarded to Electrobauer Systems Limited for the Testing of the Infrared located at 210 TCDSB sites in the amount of \$47,850 plus net HST per year for a total of \$95,700.00 plus net HST in the amount of \$2,067.12 for a total of \$97,767.12.
2. That the funds for this contract are made available from the 2020-2021 Maintenance Budget.



Procurement Award Report

Report To	Monthly Procurement
Report Name	Mai 2020 004 Kitchen Exhaust Hoods Two Year Contract Award
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	K. Elgharbawy, Sr. Coordinator, Innovation & Service Delivery
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-081-20	Value Incl. Net HST	\$96,688.07
Term Start Date	September 1, 2020	Term End date	August 31, 2022

Description of Goods/Service or Change

To provide cleaning services on all TCDSB buildings equipped with Kitchen Exhaust Systems.

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	2
Name of Recommended Vendor/Bidder	Pressure Kleen Services Co.
Winning Bid Value Incl. Net HST	\$96,688.07
Budget Source	Maintenance 2020/2021
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

1. That the two-year contract be awarded to Pressure Kleen to provide cleaning services on all TCDSB buildings equipped with kitchen exhaust systems, in the amount of \$47,350.00 plus HST per year, for a total of \$94,700.00 00 plus net HST in the amount of \$ 1,988.07 for a total of \$96,688.07.
2. That the funds for this contract are made available from the 2020-2021 Maintenance Budget.



Procurement Award Report

Report Name	2020-2021 Power School Trillium License and Subscription Fees
Division	ICT Services Division
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	M. Santucci, Senior Coordinator, Enterprise Systems
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	\$304,357.11
Term Start Date	September 1, 2020	Term End date	August 31, 2021

Description of Goods/Service or Change

2020-2021 Annual License and Subscription Fees for the Trillium application from PowerSchool Group LLC.

The renewal includes Core Trillium Maintenance & Support, Secondary Gradebook Interface Maintenance & Support, Synervoice Maintenance & Support, CTCC Care Treatment Maintenance and Support, Trillium Video Core, Authentication & Authorization Web Service – TAAWS and PS-SIS-S-EST: PowerSchool Trillium SIS Escrow – Subscription.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	PowerSchool Group LLC
Winning Bid Value + Net HST	\$304,357.11
Budget Source	
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the payment to PowerSchool Group LLC in the amount of \$304,357.11, which is the 2020-2021 Annual License and Subscription Fees for the Trillium Application, be approved.



Procurement Award Report

Report To	Monthly Procurement
Report Name	Mai 2020 002 Grease Trap Cleaning Two-Year Contract Award
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	K. Elgharbawy, Sr. Coordinator, Innovation & Service Delivery
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-079-20	Value Incl. Net HST	\$112,376.00
Term Start Date	September 1, 2020	Term End date	August 31, 2022

Description of Goods/Service or Change

The contractor shall provide and furnish all labour, material, equipment and service necessary for the complete and proper execution to clean all grease traps.

The scope of work for this project includes, but is not limited, to the following.

- Pump out all grease traps and add appropriate water treatment
- Scrape and clean baffles
- Inspect the integrity of the gasket seals
- Report any repair required
- Frequency of service every 3 months.
- Approximately 28 schools

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	Two
Name of Recommended Vendor/Bidder	10341541 Canada Inc.
Winning Bid Value Incl. Net HST	\$112,376.00
Budget Source	Maintenance Services
Budget Source approval (Report & Date)	Budget 2020-2021
Under/Over Budget	Within approved budget

Formal Award Recommendation

1.	That the two (2)-year grease trap cleaning contract be awarded to 10341541 Canada Inc. for the quoted amount of \$55,000.00 plus net HST per year for a total of \$110,000.00 plus net HST in the amount of \$2,376.00 for a total amount of \$112,376.00
2.	That the funds for this contract are made available from the 2020-2021 Maintenance Budget.



Procurement Award Report

Report To	Monthly Procurement
Report Name	Mai 2020 005 Sawdust Collectors Two Year Contract Award
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	K. Elgharbawy, Sr. Coordinator, Innovation & Service Delivery
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-082-20	Value Incl. Net HST	\$58,094.90
Term Start Date	September 1, 2020	Term End date	August 31, 2022

Description of Goods/Service or Change

To provide cleaning services for all sawdust collectors.
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Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1
Name of Recommended Vendor/Bidder	Promain Air Systems
Winning Bid Value Incl. Net HST	\$58,094.90
Budget Source	Maintenance 2020/2021 Budget
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

1. That the two (2)-year contract cleaning servicing all sawdust collectors be awarded to Promain Air systems in the amount of \$28,450.00 plus net HST per year, for a total of \$56,900.00 plus net HST in the amount of \$1,194.90 for a total of \$58,094.90.
2. The funds for this contract are made available from the 2020-21 Maintenance Budget.



Procurement Award Report

Report Name	Procurement of Clockwork Fox Inc. - Zorbits Math Adventure Two Year License
Division	Curriculum Leadership & Innovation, AICT & Virtual School
SO/Executive	Lori DiMarco, Superintendent – Curriculum Leadership & Innovation AICT & Virtual School
Initiator/Requestor	T. Iannarilli, Officer, Curriculum Leadership & Innovation
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #		Value + Net HST	\$300,000
Term Start Date	July 1, 2020	Term End date	June 30, 2022

Description of Goods/Service or Change

The cost for a two (2) year license for Zorbits Math Adventure (an Ontario Together approved Tool) for all TCDSB K-3 students. The total cost for the two years is \$300,000 + HST payable by September 30, 2020. Funds have been redirected from the Math TPA; the Ministry of Education approved redirection of funds on June 25, 2020.

- Zorbit's allows primary teachers to monitor student achievement and identify learning gaps by delivering curriculum-aligned student performance data in real time.
- Zorbit's lesson planning tools support intervention strategies by recommending resources that target emerging gaps.
- The Zorbit's Teaching Activities library allows teachers to dig deeper into specific concepts and target learning gaps with individual, small group or even whole class lessons.
- An independent study conducted by researchers from Kent State University in Ohio concludes that Zorbit's has a significant impact on student development compared to a control group. After 8 weeks, students demonstrated development equivalent to that of 12 month's worth of natural growth.

- Zorbit's tracks student performance trends across primary classrooms within a school and across the entire primary division.
- The Zorbit's team will also work with the Central Board Math Department to provide teachers with professional development opportunities focusing on effective use of the platform, responding to students' math-learning needs, and staying connected when teaching remotely.
- Zorbit's built-in monitoring tools allow each teacher to monitor progress and identify learning gaps from their Teacher Dashboard.
- Through the bank of teacher lessons within the platform – teachers can then go deeper with the identified concepts and target the learning gaps with individual, small group or even whole class lessons.
- Administrator tools will allow principals and district stakeholders to monitor performance trends across their respective jurisdictions. This data is also helpful in developing professional development plans for the primary division.

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Clockwork Fox Inc.
Winning Bid Value + Net HST	\$300,000.00
Budget Source	614300
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the Board approve the purchase of a two (2) year license from Clockwork Fox Inc. for *Zorbis Math Adventure* (an *Ontario Together* approved Tool) for all TCDSB K-3 students. The total cost for the two years is \$300,000, plus net HST, payable by September 30, 2020. Funds have been redirected from the Math TPA; the Ministry of Education approved redirection of funds on June 25, 2020.



Procurement Award Report

with Project Update

Report Name	Physical Education Supplies Co-Op Tender Award
Report #	
Division	Business Services & Finance - Materials Management
SO/Executive	P. De Cock, Comptroller of Business Services & Finance
Initiator/Requestor	H. Chung, Senior Buyer V. Artuso, (Acting) Manager - Materials Management J. Charles, (Acting) Coordinator, Materials Management
Report Type	New procurement award

RFP Information

RFP/Tender #	T-2020-52	Value excluding Net HST	\$581,559.93
Term Start Date	August 1, 2020	Term End date	August 31, 2023

Description of Goods/Service or Change

<ol style="list-style-type: none"> 1. A Co-operative (joint) Request for Tender (RFT) was issued with the Dufferin-Peel Catholic District School Board (DPCDSB) and Toronto Catholic District School Board (TCDSB) for the supply and delivery of Physical Education Supplies and was posted on Bids & Tenders closing on July 13, 2020. Seven (7) Bids were received from the following Bidders: Kahunaverse Sports Group, School Specialty Canada, T. Litzen Sports Ltd, Marchant's School Sport Ltd., Sports Equipment of Toronto Ltd, Accent Environments, MA.S.T. Distribution Inc. / Canadian Education Warehouse. 2. The RFT indicated a preference to award the contract to one (1) or more vendors, up to a maximum of two (2) vendors. The intent was to provide a high level of service to schools and departments, simplified ordering and a streamlined payment process for low value purchases.

3. Bids were evaluated by Staff from DPCDSB and TCDSB, based on tender requirements and costing structure.

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	Yes - Other
# of Compliant Bidders/Respondents	7
Name of Recommend Vendor/Bidder	T. Litzen Sport Ltd.; and Marchant's School Sport Ltd.
Winning Bid Value + Net HST	T. Litzen Sport Ltd \$93,208.68 + NetHST; \$100,644.63 + Net HST for Marchant's School Sport Ltd. annually
Budget Source	Funds for the purchase of Physical Education Supplies are available from school budgets as required.
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

- This report recommends that the award for Physical Education Supplies be made to the lowest cost vendor that meet or exceed Board requirements to **T. Litzen Sports Ltd at a value of \$93,208.68 + Net HST annually and Marchant's School Sport Ltd. at a value of \$100,644.63 + Net HST annually.**
- That the award for the supply and delivery of Physical Education Supplies are made for a One (1) year period to commence August 1, 2020 until August 31, 2021, with an option to extend for an additional Two (2), One (1) year period at the Board's discretion.



Procurement Award Report with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 216 Michael Power/St. Joseph Catholic Secondary School Site Improvements Contractor Award
Report #	Ren 2019 216
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	T. Conforti, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-064-20	Value excluding Net HST	\$259,300.00
Term Start Date	October 8, 2020	Term End date	August 20, 2021

Description of Goods/Service or Change

Site improvements within the new artificial field and track at Michael Power/St. Joseph Catholic Secondary School. Contractor to supply and install physical educational components such as long jump pit, sand volleyball courts and shot put zone.

In addition, contractor is to address the site grade at the school's property line between the field and the neighbours' backyards as well as to supply and plant trees within the same area for the reinstatement of residences' privacy.

Upon receiving a letter of contract award, contractor will request the site locates and will commence the work ASAP.

A new project budget from the approved Renewal Plan contingency is required.

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommended Vendor/Bidder	Mopal Construction Limited
Winning Bid Value excluding Net HST	\$259,300.00
Budget Source	SRG Contingency
Budget Source approval (Report & Date)	School Renewal Plan - Contingency
Under/Over Budget	Budget Increase required

Formal Award Recommendation

That a contract award in the amount of \$259,300.00 excluding net HST to Mopal Construction Limited for site improvements in the track and field area at Michael Power/St. Joseph Catholic Secondary School be approved.

Project Funding Update

Funding Statement

Michael Power/St. Joseph Catholic Secondary School - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$ -
Construction Costs	\$ 264,900.88	
Consulting Fees	\$ 16,907.48	
Technical Development Allowance	\$ 10,000.00	
Contingency Allowance	\$ 25,000.00	
Total Project Cost		\$ 316,808.36
Balance		-\$ 316,808.36

Project Budget Change Needed	Yes
Budget Change Amount	\$316,808.36

Formal Budget Change Recommendation

1. That a project budget in the amount of \$316,808.36 for the site improvements in the track and field area at Michael Power/St. Joseph Catholic Secondary School be approved.
2. That a Technical Development Allowance of \$10,000.00 and a Contingency Allowance of \$25,000.00 be included in the project budget.
3. That funds be made available from the contingency portion of the School Renewal Plan – under SRA funding.



Procurement Award Report

with Project Update

Report To	Monthly Procurement
Report Name	Ren 2019 217 Bishop Marrocco/Thomas Merton Catholic Secondary School Auditorium Renovations Contractor Award
Report #	Ren 2019 217
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	T. Conforti, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	T-074-20	Value excluding Net HST	\$317,818.00
Term Start Date	October 8, 2020	Term End date	August 20, 2021

Description of Goods/Service or Change

Auditorium Renovations at Bishop Marrocco/Thomas Merton Catholic Secondary School.

Upgrades to include seating replacement and re-upholstering, floor replacement, plaster and drywall ceiling repairs, wall refinishing and repainting, door repainting, electrical modifications, lighting replacement and mechanical and waterproofing repairs.

Contractor site mobilization should occur within 2 (two) weeks from the date the letter of contract award is issued.

Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	12
Name of Recommended Vendor/Bidder	Seaforth Building Group 1992 Ltd.
Winning Bid Value excluding Net HST	\$317,818.00
Budget Source	School Renewal Grant 2016-2018
Budget Source approval (Report & Date)	Ren 2017 127_180515 – Bishop Marrocco/Thomas Merton Catholic Secondary School – Auditorium Budget Increase Approved – May 15, 2018
Under/Over Budget	Within approved budget

Formal Award Recommendation

<ol style="list-style-type: none">1. That a contract award in the amount of \$324,682.87, including net HST to Seaforth Building Group for auditorium renovations at Bishop Marrocco/Thomas Merton Catholic Secondary School be approved.2. That a Technical Development Allowance of \$17,500.00 and a Contingency Allowance in the amount of \$110,315.63 of \$177,833.17 be included in the project budget.3. That funds be made available from the School Renewal Grant as per the approved 2016-2018 School Renewal Plan.
--

Project Funding Update

Note: Complete this for any purchasing awards need that have impact on a project budgets

Funding Statement

Bishop Marrocco/Thomas Merton Catholic Secondary School - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$ 776,324.12
Construction Costs	\$ 324,682.87	
Consulting Fees	\$ 17,878.00	
Additional Consulting Fees	\$ 12,105.96	
Technical Development Allowance	\$ 10,000.00	
Additional Technical Development Allowance	\$ 7,500.00	
Contingency Allowance	\$ 67,517.54	
Additional Contingency Allowance	\$ 110,315.63	
Total Project Cost		\$ 550,000.00
Surplus		\$ 226,324.12

Project Budget Change Needed?	No
Budget Change Amount	N/A



Procurement Award Report

Report Name	Renewal of Microsoft EES (Enrolment for Education Solutions) Agreement
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #		Value + Net HST	\$3,750,000
Term Start Date	October 1, 2020	Term End date	September 30, 2023

Description of Goods/Service or Change

The Microsoft Academic Volume Licensing Enrolment for Education Solutions (Microsoft EES) agreement is a subscription license program that permits licensing all TCDSB owned computers (Windows and Mac computers) and servers to run various Microsoft software products, including operating systems, databases, email, file shares, portal, office tools and cloud services.

The ECNO (Educational Computing Network of Ontario) consortium of Ontario school boards negotiated a new 3-year master Microsoft EES agreement. Through this cooperative buying power, Ontario school boards will be able to renew and enter into a new 3-year Microsoft EES agreement at level “D” which is the highest discount level.

Softchoice, the selected Microsoft LSP through a Client Supplier Agreement (CSA) with OECM will process the Microsoft EES agreement renewals for ECNO school boards.

As a member of ECNO, TCDSB will take advantage of a higher discount level for this renewal of the 3-year Microsoft EES agreement.

This report recommends renewal of the 3-year Microsoft EES agreement. The first year of the 3-year agreement commencing November 1, 2020 is in the amount of \$1,250,000 including net taxes. The estimated total 3-year cost of this agreement is \$3,750,000 including net taxes.

Procurement Process

Procurement Type	Choose an item.
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	n/a
Name of Recommend Vendor/Bidder	Softchoice
Winning Bid Value + Net HST	\$3,750,000
Budget Source	ICT Services Division - Operating Budget
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the 3-year Microsoft EES agreement be renewed through Softchoice at a first year cost of \$1,250,000 including net taxes. The estimated total 3-year cost of this agreement is \$3,750,000 including net taxes.

Appendix B – Emergency Purchases due COVID 19

No.	Report Name	Vendor Name(s)	Type	Description	Amount
1	Hand Wash Stations	United Rentals of Canada	New Procurement Award	Purchase of Hand Wash Stations	\$178,000.00
2	Flinn disposable PE Isolation Gowns	Flinn Scientific Canada	Modification to Existing Award	Purchase of 600 disposable PE Isolation Gowns	\$280,800.00
3	Fac 2020 002 Tent Rental for Outdoor Classrooms for 18 Schools – COVID-19 Emergency	Advanced Tent Rental	New Procurement Award	Contract for 4-month rental of classroom-sized tents for 18 schools, including utility locates, Building Permit applications and installation	\$99,470.00
4	Mai 2020 006 Filter Supply and Installation Contract	QAIR Environmental Control	Modification to existing award	Upgrade current contract to supply and install MERV 13 filters in lieu of MERV 10 filters.	\$156,279.00
5	Ope 2020 004 Student Desk Barriers Various Schools Covid-19 Emergency Contract Award	Schoolhouse Products Inc.	New Procurement Award	Purchase of Microshield Portable Barrier for desks in classrooms	\$782,825.00

Appendix B – Emergency Purchases due COVID 19

No.	Report Name	Vendor Name(s)	Type	Description	Amount
6	Ope 2020 001 Hydrostatic Disinfectant Sprayers	Home Depot	New Procurement Award	Purchase of Hand Held and Backpack Disinfectant Sprayers	\$336,425.14
7	Ope 2020 002 HEPA Portable Filtration Units Various Schools Covid-19 Emergency Contract Award	Austin Air	New Procurement Award	Purchase of 2050 mobile HEPA filters for classrooms	\$1,424,089.46
8	Ope 2020 003 Plexiglass Shields Various Schools Emergency Covid- 19 Purchase Contract Award	Twilight Signs	New Procurement Award	Plexiglass shields for distribution to schools for administrative areas in high traffic areas	\$77,606.64



Procurement Award Report

Emergency Purchase due to COVID 19

Report To	Monthly Procurement
Report Name	Fac 2020 001 Hand Wash Stations for Various Schools Emergency Covid-19 Purchase
Division	Capital Development, Asset Management and Renewal/Environmental Support Services
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	L. Silva, Project Supervisor
Report Type	New procurment award

Tender/RFP Information

RFP/Tender #	N/A	Value Incl. Net HST	\$181,844.80
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

Due to COVID-19 emergency response, a recommendation to provide portable hand wash stations at schools with floors that have no, or very few, student washrooms and/or classroom sinks was raised.

All TCDSB schools were assessed for this criteria and a list was developed and finalized by Planning, Capital and Operations/Maintenance departments. It was determined that eighty-four (84) hand wash stations were required at various schools. It was later determined that an additional five (5) hand wash stations were required, a total of eighty-nine (89) hand wash stations.

Staff researched rental and purchase options from over ten (10) vendors. It was recommended that purchasing units was the preferred option due to availability, prompt delivery and long-term cost-effectiveness.

United Rentals provided the most suitable unit and reasonable unit cost in the amount of \$2,043.20 (incl. net HST) per unit, a total of \$181,844.80, including \$3,844.80 net HST for eighty-nine (89) Mr. Sink 2910 hand wash stations.

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1
Name of Recommended Vendor/Bidder	United Rentals
Winning Bid Value Incl. Net HST	\$181,844.80
Budget Source	COVID-19 emergency response
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the Board ratify staff action to approve the purchase, on an emergency basis, of eighty-nine (89) *Mr. Sink 2910* portable hand wash stations from United Rentals, in the amount of \$181,844.80, including \$3,844.80 net HST.



Procurement Award Report

with Project Update

Emergency Purchase due to COVID 19

Report Name	Flinn disposable PE Isolation Gowns
Report #	
Division	Maintenance and Operations
SO/Executive	M. Farrell, S/O Environmental Support Services
Initiator/Requestor	M. Radic, Occupational Health and Safety Manager, on behalf of COVID-19 PPE and Supplies Subcommittee of the Return to School Operations Committee
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #	OECM Quick Quote	Value + Net HST	\$280,800.00
Term Start Date	July 30, 2020	Term End date	December 31, 2020

Description of Goods/Service or Change

Due to the COVID-19 Pandemic, the PPE and COVID-19 Supplies Subcommittee is recommending to purchase additional Disposable Gowns to provide MEDD Program to prepare Reopening Schools for the 2020-2021 School Year.

A Request for Quick Quote was issued for the supply and delivery of all PPE items to be delivered to the East Warehouse by August 14th, 2020 for subsequent internal distribution to all staff at schools and administrative offices, upon the commencement of the 2020-2021 school year.

Nine (9) submissions received for Disposable Gowns – McCarthy Uniform / Flinn Scientific / Staples Advantages / Westlab / MCL / Marks Commercial/ Accent Environments / Grand and Toy / Score Promotion/ Superior Sany Solution Ltd

Bid submissions were evaluated by a team composed of staff from the Occupational Health and Safety Department and Materials Management Department, based on the following criteria in the following; 1) Specification to meet Safety / TCDSB Health Standard, 2) Product availability to arrive by August 14, 3) Pricing within budget

Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	9
Name of Recommend Vendor/Bidder	Flinn Scientific
Winning Bid Value + Net HST	\$280,800.00 + HST
Budget Source	Maintenance and Operations Special Funds reserved for COVID-19 response 1698/1. Cost Centre # 852126
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends that the award for the purchase of additional Disposable Gowns for MEDD Program to be made to the highest scoring proponents best meeting Board requirements as follows:

1) Disposable Gowns

- Flinn Scientific – Additional 600 Cases at \$468/Case, at a total of \$280,800.00 + HST.



Procurement Award Report

Emergency Purchase due to COVID 19

Report To	Monthly Procurement – Corporate Services
Report Name	Fac 2020 002 Tent Rental for Outdoor Classrooms for 18 Schools – COVID-19 Emergency
Division	Capital Development, Asset Management and Renewal/Environmental Support Services
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	L. Kahssay, Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	N/A	Value excluding Net HST	\$99,470.00
Term Start Date	September 14, 2020	Term End date	December 29, 2020

Description of Goods/Service or Change

Contract for 4-month rental of classroom-sized tents for 18 schools, including utility locates, Building Permit applications and installation.

Due to COVID-19 emergency response, a recommendation for a pilot project for tent installations to help with social distancing requirements at schools with limited interior spaces was raised. All TCDSB schools were assessed for this criteria and a list was developed and finalized. It was determined that eighteen (18) tents were required for this pilot project at the following schools: Blessed Margherita of Citta de Castello, Father Serra, Immaculate Conception, St. Conrad, St. Eugene, St. Fidelis, St. Jerome, St. John Vianney, St. Michael's Choir, St. Simon, Holy Angels, St Ambrose, St Nicholas of Bari, St Nicholas, St Jean de Brebeuf, St Alphonsus, St John XXIII and St Barbara.

Staff researched rental and purchase options from four (4) vendors. It was recommended that renting units was the preferred option due to cost, availability, prompt delivery, and maintenance and liability issues.

Advanced Tent Rental provided the most suitable tents and reasonable rental cost in the amount of \$99,470.00 plus net HST of \$2,228.13 for a total of \$101,698.13 for a four (4) month rental period as detailed in Table 1.

After the first month, the rental for any or all tents can be terminated at any time with one-week notice if the Board determines that the tent use at any of the schools is not successful.

Table 1 (all amounts include net HST)

ITEM	1 UNIT	18 UNITS
1st month rent per unit	\$ 1,532.40	\$ 27,583.20
2nd month rent per unit	\$ 1,123.76	\$ 20,227.68
3rd month rent per unit	\$ 1,123.76	\$ 20,227.68
4th month rent per unit	\$ 1,123.76	\$ 20,227.68
Engineering, locates, and delivery (lump sum)		\$ 12,410.40
Total		\$ 101,698.13

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1
Name of Recommended Vendor/Bidder	Advanced Tent Rental
Winning Bid Value Incl. Net HST	\$99,470.00
Budget Source	COVID-19 emergency response
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the Board ratify staff action to approve the rental, on an emergency basis, of eighteen (18) tents roughly sized 6m x 12m, for a period of four (4) months, from Advanced Tent Rental, in the amount of \$101,698.13 including net HST.



Procurement Award Report

Emergency Purchase due to COVID 19

Report To	Monthly Procurement
Report Name	Mai 2020 006 Filter Supply and Installation Contract Change Order
Division	Maintenance and Operations
SO/Executive	M. Farrell, Superintendent Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #	P-133-18	Value excluding Net HST	\$156,279.00
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

The Ministry of Education provided additional funding for improvements to air quality in the schools. The current filters in HVAC equipment in Board facilities are being upgraded from MERV10 to MERV 13 to provide the increased level of Indoor Air Quality.

Maintenance staff contacted the current vendor providing filter changes and received pricing for installing MERV 13 filters in Board HVAC equipment. The number of filter changes was also increased to four(4) times annually.

The original contract award was in the amount of \$166,803.00, plus net HST, \$3,602.94 for a total of \$170,405.94 per year. New pricing represent increase to the contract in the amount of \$323,082.20 plus net HST, 6,978.58, for a total of \$330,060.78 per year

Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	6
Name of Recommended Vendor/Bidder	QAir Environmental Control
Winning Bid Value Incl. Net HST	\$156,279.00
Budget Source	COVID-19 emergency response
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

1.	That the Board ratify staff action to approve the increase to the contract in the amount of \$156,279.00 plus net HST. The total contract value is \$323,082.20 plus net HST, 6,978.58, for a total of \$330,060.78 per year.
2.	The Ministry of Education has provided additional funding for improvements to air quality in the schools.



Procurement Award Report

Emergency Purchase due to COVID 19

Report To	Monthly Procurement
Report Name	Ope 2020 004 Student Desk Barriers Various Schools Covid-19 Emergency Contract Award
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	OECM Quick Quote	Value excludes Net HST	\$782,825.00
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

Due to COVID-19 emergency response, a Request for Quick Quote was issued for the supply and delivery of student desk shields.

A total of six (6) bids were received. Schoolhouse Products provided the most suitable unit, meeting Board specifications needs at a unit price of \$33.95 plus net HST. This will provide 21,625 barriers for students in the amount of \$782,825.00 plus net HST \$16,909.02, for a total of \$799,734.02.

Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	6
Name of Recommended Vendor/Bidder	Schoolhouse Products
Winning Bid Value excluding Net HST	\$782,825.00
Budget Source	COVID-19 Reserve Fund
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the Board ratify staff action to approve the purchase, on an emergency basis, of student desk barriers, in the amount of \$782,825.00 plus net HST, \$16,909.02, for a total of \$799,734.02.



Procurement Award Report

Emergency Purchase due to COVID 19

Report To	Monthly Procurement
Report Name	Ope 2020 001 Hydrostatic Disinfectant Sprayers
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	OECM Quick Quote	Value excluding Net HST	\$336,425.14
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

Due to COVID-19 emergency response, a need was identified to provide enhanced cleaning equipment within schools. A Request for Quotation was issued for the supply and delivery of portable disinfectant sprayers.

Only one supplier was able to provide the number of units required units within the timeline for deployment prior to the start of the school year. Home Depot was able to provide a sufficient number of units on a one-per-school basis.

Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	16
Name of Recommended Vendor/Bidder	Home Depot
Winning Bid Value excluding Net HST	\$329,312.00
Budget Source	COVID-19 Fund Reserve
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the Board ratify staff action to approve the purchase of portable hydrostatic disinfectant sprayers, in the amount of \$329,312.00 plus net HST of \$7,113.14, for a total of \$336,425.14.



Procurement Award Report

Emergency Purchase due to COVID 19

Report To	Monthly Procurement
Report Name	Ope 2020 002 HEPA Portable Filtration Units Various Schools Covid-19 Emergency Contract Award
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	Joint Tender	Value Incl. Net HST	\$1,424,089.46
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

The Ministry of Education has provided additional funding for improvements to air quality in schools particularly for schools with high transmission rates, schools with no mechanical ventilation and other unique circumstances. HEPA portable purifiers are being introduced to help alleviate these circumstances.

A Request for Quote was jointly issued with another GTA school board for the supply and delivery of two thousand and fifty (2,050) portable HEPA filtration units to be delivered directly to schools.

Austin Air Systems provided the most suitable unit, meeting Board specifications and needs at a unit price of \$679.99, plus net HST, in the amount of \$1,393,979.50 plus net HST of \$30,109.96 for a total of \$1,424,089.46

Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - Other
# of Compliant Bidders/Respondents	16
Name of Recommended Vendor/Bidder	Austin Air Systems
Winning Bid Value Incl. Net HST	\$1,424,089.46
Budget Source	COVID-19 Reserve Fund
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the Board ratify staff action for the purchase of two thousand and fifty (2,050) portable HEPA filtration units, in the amount of \$1,393,979.50 plus net HST of \$30,109.96 for a total of \$1,424,089.46.



Procurement Award Report

Emergency Purchase due to COVID 19

Report To	Monthly Procurement
Report Name	Ope 2020 003 Plexiglass Shields Various Schools Emergency Covid-19 Purchase Contract Award
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	OECM Quick Quote	Value Incl. Net HST	\$77,605.64.
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

Due to COVID-19 emergency response, a Request for Quote was issued for the supply and delivery of Plexiglass shields for distribution to schools for administrative areas in high traffic areas. Additional units will be ordered in order to accommodate additional requirements.

A total of nine (9) responses were received. Twilight Signs provided the most suitable unit meeting Board specifications in the amount of \$75,964.80 plus net HST of \$1,640.84, for a total of \$77,605.64.

Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	9
Name of Recommended Vendor/Bidder	Twilight Signs
Winning Bid Value Incl. Net HST	\$77,605.64
Budget Source	COVID-19 Reserve Fund
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

That the Board ratify staff action to approve the purchase, on an emergency basis, of seven hundred and seventy units (770) Plexiglass shields, in the amount of \$77,605.64, including \$1,640.84 net HST, with additional units being purchased from the vendor as required.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

STUDENT TRANSPORTATION SERVICES EXTENUATING CIRCUMSTANCES AND EMPTY SEAT POLICY FOR 2020-2021 SCHOOL YEAR

"Wealth gained hastily will dwindle, but whoever gathers little by little will increase it....Proverbs 13:11

Created, Draft

September 29, 2020

First Tabling

October 8, 2020

Review

[Click here to enter a date.](#)

M. Loberto, Superintendent, Planning and Development Services

RECOMMENDATION REPORT

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At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report recommends that the Board approve a hybrid approach to accommodating extenuating circumstances and empty seat requests for student transportation services for the 2020-2021 school year. Currently, only eligible students are receiving student transportation, as all ineligible riders who previously received approved service were removed on bus routes in advance of the start of the school year. This was done in order to support greater physical distancing on school buses, and facilitate enhanced COVID-19 cleaning and disinfecting protocols.

Currently, there are 2,371 combined extenuating circumstances and empty seat requests for access to TCDSB student transportation services. Given the importance of student transportation access to the system, the report advises that the Board proceed with a hybrid approach, developed in consultation with the Toronto Student Transportation Group (TSTG), which will accommodate potentially up to 70% of these requests on TCDSB bus routes subject to not exceeding the threshold of one student per seat on a school bus. It is likely that this capacity will be reduced when taking into account the geographic location of bus routes and school specific needs.

This approach provides service to a significant number of students currently not receiving transportation while balancing physical distancing and health and safety requirements. If approved, students can begin to be accommodated by mid-October.

The cumulative staff time required to prepare this report was 8 hours.

B. BACKGROUND

1. *During the phased start-up of student transportation for the 2020-2021 school year, only TCDSB students who were eligible to receive service were placed on bus routes.* All students with special education needs were provided with transportation beginning on September 14, 2020. Eligible JK to Grade 8 students based on transportation policy, including those that met the distance criteria of residing more than 1.5km from the school, hazard criteria, or fell within Board approved transportation areas, began to receive service on September 21, 2020.

2. ***In order to implement COVID-19 protocols, all ineligible students who previously had approved access did not receive student transportation services, including those who had been accommodated under the Extenuating Circumstances policy and Empty Seat procedure.*** A decision on accommodating extenuating circumstances and empty seat requests was deferred in order to allow for greater physical distancing on school buses, and assist the TSTG and bus operators to effectively plan bus routes and assigned seating arrangements in light of the enhanced COVID-19 health and safety protocols.
3. ***Extenuating Circumstances requests are typically approved once, with the student continuing to receive student transportation services.*** As outlined in TCDSB Transportation Policy S.T.01, students who are not eligible for transportation under the distance policy can petition the school principal for approval of transportation for exceptional reasons, which include but are not limited to personal hardship, family circumstances, and where adequate parental supervision cannot be provided while on route to or from school.
4. ***Empty Seat requests are required to be submitted on an annual basis, with students being added to buses in October if space is available on existing bus routes.*** The TCDSB revised its empty seat procedure in June 2019, requiring the parent of students not eligible to receive transportation service to apply for an empty seat on an existing bus route at the beginning of the school year. There is no guarantee of service, as it is dependent on the availability of space on the bus.
5. ***Prior to the start of the school year, the Toronto District School Board (TDSB) the TCDSB's partner in the TSTG, suspended the provision of empty seat transportation service for 2020-2021.***
6. ***As of October 2, 2020, there are 2,371 combined extenuating circumstances and empty seat requests for access to TCDSB student transportation services.*** This includes 1,061 extenuating circumstances requests and 1,310 empty seat requests.

C. EVIDENCE/RESEARCH/ANALYSIS

1. *The provision of student transportation is an important consideration in ensuring accessibility to TCDSB schools for families.* There are typically several TDSB schools located in the same geographic area as one TCDSB school, and as such, TCDSB students have a much greater distance to travel than those attending TDSB schools. As result of the fewer number of Catholic schools and the distance between them, parents rely heavily on student transportation.
2. *There are three potential options for consideration to accommodate extenuating circumstances and empty seat requests for the 2020-2021 school year.*
 - **Suspending the accommodation of these requests for the duration of the school year, consistent with the TDSB;**
 - **Seeking to accommodate all requests as in previous years,** which in addition to creating significant safety concerns with respect to reduced physical distancing on buses and multiple students per seat, would require modifications to bus route planning, potentially impacting the quality of service delivery for TCDSB students. Furthermore, it would also entail re-assigning seats being held for eligible students currently enrolled at St. Anne Catholic Academy, who have the option to return to in-person learning on November 1; and
 - **A hybrid approach, developed in consultation with the TSTG, which allows for the accommodation of as many of extenuating circumstance and empty seat requests as possible subject to not exceeding the threshold of one student per seat on a school bus.** These students would only be accommodated on TCDSB bus routes, and maintaining the ratio of one student per seat supports public health physical distancing and safety guidelines. The empty seat applications would be accommodated based on date and time stamp priority, whereas the TSTG would work with school administrators on a reprioritization of extenuating circumstance requests.

3. *The hybrid approach, as outlined above, can potentially accommodate up to 70% of students, however this capacity is likely to be reduced based on bus route location and local needs.* There are currently 174 TCDSB bus runs which are operating at less than one student per seat. As such, TSTG could potentially provide transportation service to up to 1,665 additional students, however the geographic location of the requests and school specific numbers will reduce the number of students which can be accommodated.

TSTG is continuing to review the available capacity to safely accommodate additional students within the established cap of one student per seat.

4. *Should the Board approve proceeding with the hybrid approach to accommodate extenuating circumstances and empty seat requests for the 2020-2021 school year, TSTG anticipates that service could begin by mid-October.*
5. *A TSTG communication advising families of the Board direction on this matter will be jointly developed with TCDSB staff.*

D. STAFF RECOMMENDATION

That the Board approve the hybrid approach to accommodating student transportation services for extenuating circumstances and empty seat requests for the 2020-2021 school year as outlined in the body of this report.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

CAPITAL PROGRAM UPDATE 2020

*"I can do all things through HIM who strengthens me."
Philippians 4:13 (NRSVCE)*

Created, Draft	First Tabling	Review
September 29, 2020	October 8, 2020	

L. Northey, Sr. Coordinator, Capital Development and Sustainability
D. Friesen, Superintendent, Capital Development, Asset Management and Renewal

INFORMATION REPORT

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Associate Director of Facilities,
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Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report updates the Board on the status of the Capital Program that currently consists of 16 active elementary and secondary school projects and 23 child care additions / retrofits in various stages of development. Projects are funded largely by the Provincial Government through various Capital grants that have been awarded over the past 10 years.

Capital projects at St. John the Evangelist, St. Augustine and Bishop Macdonell were completed and occupied in the last year. The new St. Joseph Morrow Park is in final construction and is slated to open in January 2021.

Capital Priority Funding was granted this year by the Ministry for one project, a new elementary school at the Buttonwood Site in Ward 2.

COVID-19 measures and restrictions have had an impact on the Capital Program, particularly with respect to site investigations, construction schedules and the Municipal Approvals timelines.

The cumulative staff time required to prepare this report was 8 hours.

B. PURPOSE

1. This report provides an update on the status of the Capital program, including a summary of project budget approvals by the Ministry of Education.

C. BACKGROUND

1. *Capital projects from earlier funding years that are complete are not included in this update of the Capital Program.* The value of this Capital work completed since 2010 is \$218M and includes 6 replacement elementary schools, 21 classroom additions and a number of child care and FDK retrofits and additions.
2. *The project approval, design and construction process for a Ministry funded Capital Project typically proceeds through the steps listed below.* Typical timelines are also noted.
 - Capital Approval – Board receives project approval and funding from Ministry (8-12 months from Capital Priority submission);

- Design – Ministry approves project scope based on space template and Ministry benchmarks and Board hires architect and consultants to design based on this approved scope (8-12 months to SPA submission)
 - Municipal Approval Process – Application for Site Plan Approval and Building Permits are submitted to the City of Toronto for review process and approval; (12-14 months from SPA submission)
 - Approval to Proceed (ATP) Request – Board requests an ATP to tender based on third-party confirmed estimated project costs; Ministry either approves request or requires redesign to reduce costs; (6-12 months from ATP submission)
 - Procurement – Board tenders project competitively and accepts tender if bid meets approved funding (2-3 months);
 - Construction – Board and Ministry monitor project progress to ensure adherence to funding and timelines (18-30 months depending on project size);
 - Opening – Construction complete and occupancy has been approved by Municipal Officials (best case scenario 48 months from funding award)
3. ***In addition to funding grants, the Ministry will provide additional funding for some site specific costs upon review of a detailed cost estimate.*** The Ministry recognizes that there are site specific costs that are not included in the construction standard outlined in the Report from the Expert Panel on Capital Standards on which the benchmark funding is based. Unique site costs can include storm water management, removal of hazardous materials, costs related to infrastructure upgrades, poor soils, difficult site grading, third-storey premium for small sites, Toronto Green Standard. This additional funding must be approved prior to requesting Approval to Proceed (ATP).
 4. ***In growth areas of the City, Education Development Charges (EDCs) are also available to cover site preparation costs.*** These can include storm water management, removal of hazardous materials, infrastructure upgrades and costs related to poor soils. Whereas on previous projects, EDCs were available as required, caps are now in place that limit the amount of EDCs that are available to a specific project.
 5. ***The Board has Proceeds of Disposition (POD) that are available to cover additional project costs, capital initiatives or funding shortages.*** All allocations of POD for new construction must be reviewed and approved by the Minister. At this time, the Board has allocated POD to the new school to be located on Baycrest Avenue, to gymnasium additions at six schools and to cover funding shortages for St. Raymond, St. Leo and St. Michael Choir

School. The Minister has approved the Baycrest Avenue allocation and the Board is awaiting approval of the others.

6. ***On October 31, 2019, the Board received a commitment from the City of Toronto to provide multi-year operating funding for 19 child care projects.*** These projects had been put on hold in April 2019 following the receipt of EDU Memo 2019: EYCC3 that required this commitment from the Consolidated Municipal Service Managers before these projects could proceed. Work on these projects resumed in November 2019 and they are generally proceeding towards tender.
7. ***On July 23, 2020 the Ministry of Education publicly announced approved Capital Funding from the 2019-2020 Capital Priorities Program.*** Included in the funding announcement is a new elementary school on the Buttonwood Site in Ward 2. The Space Plan Template is currently being developed and will be submitted for Ministry approval in October 2020. Preparation of a Request for Proposal for architectural services is underway as well. Prior to this announcement, the last Capital Priorities funding was granted in March 2018.
8. ***COVID-19 emergency measures and restrictions put in place in Spring 2020 continue to impact the Capital Program.*** A report was brought to the Board on May 7, 2020 outlining the impacts of COVID-19 on the Capital Program. Appendix A provides an updated list by school of known and potential impacts of COVID-19 measures on Capital projects

D. EVIDENCE/RESEARCH/ANALYSIS

1. ***The value of current active (in progress) Capital projects is \$446M.*** Refer to Appendix B for a financial breakdown for all projects.
2. ***The Board's current Capital Program consists of 16 elementary and secondary school projects in various development stages and funded from Ministry grants, Board Proceeds of Disposition (POD) and Development levies and contributions as follows:***

School	Ward	Funding Received	Project Type	Status
St. Augustine – Phase 2	3	2015 Enrolment Pressures (EP)	Elementary School Addition/	School occupied September 2019

			Child Care retrofit	Final deficiencies / remedial work being completed
St. John the Evangelist	10	2011 Capital Priorities Grant (CPG) City of Toronto funded Child Care	Replacement Elementary School	School occupied September 2019 Final deficiencies / remedial work being completed
Bishop Macdonell / Railway Lands	9	Development Levies	New Elementary School	School occupied January 2020
St. Joseph Morrow Park	11	2011 CPG	Replacement Secondary School	Final construction delayed by COVID-19 Occupancy for January 2021
St. Bruno / St. Raymond	9	2016 School Consolidation Capital (SCC) / Child Care POD	Replacement Elementary School	Tender / Building Permit Documentation Site Plan Approval Process
St. Leo / St. Louis	4	2016 SCC / Child Care POD	Replacement Elementary School	Tender / Building Permit Documentation Site Plan Approval Process
St. Antoine Daniel	5	2016 CPG / Child Care	Replacement Elementary School	Construction Documentation Site Plan Approval Process

New School on Baycrest Avenue	5	2014 POD (originally for St. Margaret)	New Elementary School	In Design
Holy Angels	4	2018 CPG / Child Care	Replacement Elementary School	In Design
St. Fidelis	10	2014 CPG / Child Care	Replacement Elementary School	Construction Documentation Site Plan Approval in Process
St. Matthias	11	2018 CPG / Child Care	Replacement Elementary School	Construction Documentation Site Plan Approval Process
St. John Henry Newman	12	2015 CPG	Replacement Secondary School	Construction Documentation Site Plan Approval Process
Dante Aligheri Academy	5	2011 CPG	Replacement Secondary School	In Design Committee of Adjustment Application
Regina Mundi	5	2016 Child Care	Retrofit for Elementary School	Construction Documentation Building Permit Application
St. Michael Choir School	9	2018 CPG Archdiocese Commitment	Replacement School	In Design
New Buttonwood School	2	2020 Capital Priorities Program	New Elementary School	Development of Space Plan Template RFP for Architect Selection

3. *The Board's current Capital Program also consists of 23 child care projects in various development stages and funded from Ministry grants and by the City of Toronto as follows:*

School	Ward	Funding Received	Project Type	Status
St. Barnabas	8	City Funded	Child Care Addition	Tendered City Council approval of additional funding required
St. Bartholomew	8	City Funded	Child Care Addition	Tendered City Council approval of additional funding required
St. Roch	3	City Funded	Child Care Addition	Tendered City Council approval of additional funding required
St. Margaret (Carmichael)	5	2018 CPG Child Care Proceeds of Disposition (POD)	Child Care Addition (potential gym addition)	Business case for gym addition submitted to EDU for approval
Father Serra	2	2018 Early Years Capital Program (EYCP) POD	Child Care Addition (potential gym addition)	Business case for gym addition submitted to EDU for approval
Holy Family	4	2018 EYCP	Child Care Retrofit	Construction Documentation

Nativity of Our Lord	2	2018 EYCP	Child care Addition	In Design Site Plan Application
Pope Francis	9	2018 EYCP	Child Care Retrofit	Construction Documentation
Santa Maria	12	2018 EYCP	Child Care Addition	Construction Documentation
St. Albert	7	2018 EYCP POD	Child Care Addition (potential gym addition)	Business case for gym addition submitted to EDU for approval
St. Andre	3	2018 EYCP	Child Care Addition	In Design
St. Barbara	12	2018 EYCP	Child Care Addition	Construction Documentation
St. Bernard	10	2018 EYCP POD	Child Care Addition (potential gym addition)	Business case for gym addition submitted to EDU for approval
St. Dominic Savio	8	2018 EYCP	Child Care Addition	Construction Documentation
St. Edmund Campion	12	2018 EYCP POD	Child Care Addition (potential gym addition)	Business case for gym addition submitted to EDU for approval
St. Gerald	11	2018 EYCP	Child Care Addition	Construction Documentation
St. Jean Brebeuf	8	2018 EYCP	Child Care Addition	Construction Documentation
St. Jude	3	2018 EYCP	Child Care Addition	In Design

St. John Vianney	1	2018 EYCP	Child Care Retrofit	In Design
St. Kevin	7	2018 EYCP POD	Child Care Addition (potential gym addition)	Business case for gym addition submitted to EDU for approval
St. Nicholas of Bari	6	2018 EYCP	Child Care Addition	In Design
St. Paul VI	6	2018 EYCP	Child Care Retrofit	Construction Documentation
St. Thomas Aquinas	9	2018 EYCP	Child Care Addition	In Design Site Plan Application

4. ***Project timelines and anticipated school occupancy dates are being tracked and updated based on receipt of approvals by the Ministry and other Authorities with Jurisdiction.*** Current project timelines are summarized in the attached Appendix C: Capital Project Timelines.
5. ***The following additional projects are being undertaken by the Capital Development and Sustainability Department:***
 - St. Eugene Drop-off Loop
 - Josyf Cardinal Slipyj Traffic Study
 - St. Patrick Secondary School Program Needs Feasibility Study
 - Playground Reserve Projects
 - Updated Secondary School 21st Century Design Manual
 - Updated Building Design Standards Toward Net Zero
 - Outdoor Classroom Tent Pilot Project (COVID-19 response)
 - Installation of portable handwashing stations (COVID-19 response)
 - Installation of bicycle racks (COVID-19 response)

E. METRICS AND ACCOUNTABILITY

1. Capital project budgets are monitored through the Board's financial systems and audit processes and financial status is reported to the Ministry of Education twice a year through the Capital Asset Project Template.

2. All Capital Project Supervisor salaries are charged to the Capital project budgets on which they work, with the cost ranging from 0.8% to 3% of the project budget, depending on the size and complexity of the project.
3. Other costs such as site acquisition and site preparation that fall outside of the Capital funding benchmark are charged to Education Development Charges, if eligible, or submitted to the Ministry as unique site-related costs.
4. Capital Project Status Updates are prepared quarterly for each project. These updates are posted on the school websites and are distributed to Trustees, Superintendents, Principals and Senior Staff. Principals are asked to distribute the Capital Project Update to their school communities.

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.

APPENDIX A – COVID-19 IMPACTS ON CAPITAL PROGRAM- UPDATE

School	Known Impacts	Potential Impacts	Immediate Timeline Impact
Construction			
St. Joseph Morrow Park CSS	<ol style="list-style-type: none"> 1. Construction work halted by Provincial order for 4 weeks. 2. June 30 occupancy not achieved. Occupancy now scheduled for Oct 5. 3. Extension of lease with Tyndale College 		School opening delayed from Sept 2020 to January 2021.
Construction Start			
St. Bartholomew Child Care Addition	<ol style="list-style-type: none"> 1. Delay in City Council approval of additional funding request – bid hold has expired and project to be retendered. 	<ol style="list-style-type: none"> 1. Unknown market conditions may have unsupportable effect on new tender prices. 2. Material supply lines and labour conditions may affect construction schedule and completion date. 	Delay in construction start
St. Roch Child Care Addition	<ol style="list-style-type: none"> 1. Delay in City Council approval of additional funding request – Council 	<ol style="list-style-type: none"> 1. Material supply lines and labour conditions may affect 	Delay in construction start. Construction start

	<p>approval now expected Sept 30.</p> <p>2. Additional costs related to winter construction.</p> <p>3. Means of conducting Good Neighbour meetings to be determined with City.</p>	construction schedule and completion date.	date to be confirmed on award of tender.
St. Barnabas Child Care Addition	<p>1. Delay in City Council approval of additional funding request – Council approval now expected Sept 30.</p> <p>2. Additional costs related to winter construction.</p> <p>3. Means of conducting Good Neighbour meetings to be determined with City.</p>	1. Material supply lines and labour conditions may affect construction schedule and completion date.	Delay in construction start. Construction start date to be confirmed on award of tender.
Notice of Approval Conditions / Ministry Approval to Proceed to Tender			
St Raymond CS	<p>1. Closure of Planning offices delayed receipt of review comments and NOAC from City</p>	<p>1. Backlog of Building Permit applications at City may increase review time.</p> <p>2. Back-to-school priorities may extend timeline for EDU/Minister review of ATP applications.</p>	<p>Receipt of NOAC delayed until November.</p> <p>Building Permit application was delayed to August.</p>

St Leo CS	<ol style="list-style-type: none"> 1. Unable to complete on-site structural investigation of heritage building delayed final design documents. 2. Delay in receipt of review comments and NOAC from City 3. Delay in response from TDSB on shared site agreement. 	<ol style="list-style-type: none"> 1. Backlog of Building Permit applications at City may increase review time. 2. Back-to-school priorities may extend timeline for EDU/Minister review of ATP applications. 	<p>Shared site agreement with TDSB required for NOAC</p> <p>Delay in submission of Building Permit application.</p>
Building Permit Application			
Regina Mundi CS Retrofit	<ol style="list-style-type: none"> 1. Unable to access schools and complete site investigations for Construction Documentation March 16 to May 14. 2. Consultations on Dante Aligheri relocations put on hold. 3. Design meetings and LDC approval meetings held online. 	<ol style="list-style-type: none"> 1. Backlog of Building Permit applications at City may increase review time. 2. Unknown market conditions may have unsupportable effect on tender prices. 3. Material supply lines and labour conditions may affect construction schedule and completion date. 	<p>Final determination of Dante Aligheri relocation plans required to finalize retrofit construction documentation and tender of work.</p>
Site Plan Approval Submission			

St Matthias CS	<ol style="list-style-type: none"> 1. Extended timeline for receipt of first round SPA comments from City. 2. SPA review meetings with City Planning held online. 	1. Backlog of SPA applications at City may extend 1-year approval timeline	Delay in receipt of SPA comments from City.
St. Antoine Daniel CS	<ol style="list-style-type: none"> 1. Delay in receipt of Zoning Certificate / preliminary planning comments from City. 2. Unable to access schools to complete site investigations for SPA documentation. March 16 – May 14 	1. Backlog of SPA applications at City may extend 1-year approval timeline	Submission of SPA application was delayed to August 15.
Holy Angels CS	<ol style="list-style-type: none"> 1. LDC approval meetings held online. 2. Delay in receipt of preliminary planning comments from City. 3. Unable to access schools and complete site investigations for SPA documentation March 16 to May 14. 	1. Backlog of SPA applications at City may extend 1-year approval timeline	Delay in submission of SPA application. Submission scheduled for beginning of October.
St. Fidelis CS	<ol style="list-style-type: none"> 1. LDC approval meetings held online. 2. Unable to access schools and complete site investigations 	1. Backlog of SPA applications at City may extend 1-year approval timeline	Submission of SPA application was delayed to September 10.

	for SPA documentation March 16 to May 14.		
St. John Henry Newman CSS	<ol style="list-style-type: none"> 1. Design development and LDC approval meetings held online. 2. Cancellation of design review meeting with City Councillor. 3. Delay in receipt of SPA comments from City Planning. 	1. Backlog of SPA applications at City may extend 1-year approval timeline.	Submission of SPA application on May 8.
Conceptual Design			
St. Michael's Choir School	1. Design and consultation meetings being conducted online.	1. Backlog of SPA applications at City may extend 1-year approval timeline.	Early design timelines not significantly impacted
Baycrest Ave New School	1. Design and consultation meetings being conducted online.	1. Backlog of SPA applications at City may extend 1-year approval timeline	Early design timelines not significantly impacted
St Eugene Bus Loop	<ol style="list-style-type: none"> 1. Unable to access schools to complete site investigations March to May 14. 2. Reduced student numbers do not accurately show extent of pick up and drop off issues. 		Delay in project start until conditions are closer to normal.

Josyf Cardinal Slipjy Traffic Study	1. Reduced student numbers and an overall reduction in community traffic do not allow for an accurate traffic study.	2.	Delay in issue of RFP for traffic study until conditions are closer to normal.
Ministry Approvals			
Dante Alighieri CSS	1. Community consultation on relocation put on hold and Report to Board on relocation delayed. 2. Design development and LDC approval meetings held online. 3. Due to return school priorities, internal resources not available for consultation 4. Delay in receipt of Zoning Certificate / Preliminary Planning Review from City. 5. Unable to access schools and complete site investigations	1. Backlog of Committee of Adjustment applications may delay scheduling of hearing date. 2. Backlog of SPA applications at City may extend 1-year approval timeline.	Delay to start of retrofit for Regina Mundi Internal consultations to resume in October
St Margaret Child Care and Gym Addition	1. Awaiting EDU funding approval	2. Back-to-school priorities may extend timeline for EDU/Minister review and approval.	Project not currently impacted by COVID-19

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CHILD CARE PROJECTS

School	Known Impacts	Immediate Timeline Impact
<ul style="list-style-type: none"> • St Paul VI Retrofit • St. Gerald Addition • St. Jean de Brebeuf Addition • Holy Family Retrofit • Pope Francis Retrofit 	<ol style="list-style-type: none"> 1. Submission to EDU for approval to proceed to tender not prioritized. 2. Back-to-school priorities may extend timeline for EDU/Minister review and approval. 	Construction starts delayed to Spring 2021
<ul style="list-style-type: none"> • St. John Vianney Retrofit • St. Jude Addition • Santa Maria Addition • St. Nicholas of Bari Addition • St. Barbara Addition • St. Dominic Savio Addition 	<ol style="list-style-type: none"> 1. Design and consultation meetings being conducted online. 2. Delay in receipt and evaluation of costing information 3. Unable to access schools to complete site investigations March 16 to May 14. 	
<ul style="list-style-type: none"> • St. Andre Addition • Nativity of our Lord Addition • St Thomas Aquinas Addition 	<ol style="list-style-type: none"> 1. Design and consultation meetings being conducted online. 2. Delay in receipt and evaluation of costing information 	Delay in submission of SPA applications

	3. Delay in receipt of Zoning Certificate / Preliminary Planning Review from City. 4. Unable to access schools and complete site investigations. 5. Backlog of SPA applications at City may extend 1-year approval timeline	
<ul style="list-style-type: none"> • St. Edmund Campion Addition and Gym • St. Kevin Addition and Gym • St. Bernard Addition and Gym • Father Serra Addition and Gym • St. Albert Addition and Gym 	1. Business case submission to EDU delayed due to other priorities. 2. Back-to-school priorities may extend timeline for EDU/Minister review and approval.	Submission to EDU for approval of gym addition made June 2, 2020

APPENDIX B CAPITAL PROGRAM SUMMARY - OCTOBER 2020

School/Project Name	Project Type	% Complete	Current Project Budget/Cost	EDU FUNDING		OTHER (NON-EDU) FUNDING			Total Project Funding	Funding Surplus/ (Shortfall)
				Total EDU Funding	Pending Funding For Unique Site Costs	EDC Funded Costs	Other (City, Develop't Levies, Archdi etc.)	POD Actuals and Commitments		
Baycrest Avenue	New School - Elementary	5% Design	\$14,178,482	\$3,139,978	\$423,685	\$1,064,235		\$9,199,709	\$13,827,607	(\$350,875)
Bishop Macdonell/Railway Lands	New School - Elementary	99% construction	\$19,624,176	\$0		\$0	\$19,624,176	\$0	\$19,624,176	\$0
Dante Aligheri	New School - Secondary	10% Design	\$38,863,091	\$32,818,951		\$3,372,533			\$36,191,484	(\$2,671,607)
Holy Angels	New School - Elementary	50% Design	\$17,819,660	\$15,225,086	\$1,721,250	\$890,487			\$17,836,823	\$17,163
Regina Mundi	Retrofit - Elementary	90% Design	\$10,509,540	\$4,087,510	\$536,340				\$4,623,850	(\$5,885,690)
St John Henry Newman	New School - Secondary	50% Design	\$38,846,968	\$30,576,050	\$6,205,386	\$3,129,300			\$39,910,736	\$1,063,768
St. Bruno/St. Raymond	New School - Elementary	95% Design	\$16,710,792	\$11,533,033	\$3,759,110	\$0		\$624,765	\$15,916,908	(\$793,884)
St. Antoine Daniel	New School - Elementary	50% Design	\$16,221,706	\$13,220,104	\$775,476				\$13,995,580	(\$2,226,126)
St. Augustine - Phase 2	Addition	99% construction	\$9,294,257	\$9,294,257					\$9,294,257	\$0
St. Fidelis	New School - Elementary	50% Design	\$15,173,413	\$13,726,750	\$325,404	\$2,284,123			\$16,336,277	\$1,162,864
St. John the Evangelist	New School - Elementary	99% Construction	\$20,698,700	\$12,299,165		\$6,575,517	\$2,598,152		\$21,472,834	\$774,134
St. Joseph Morrow Park	New School - Secondary	90% Construction	\$32,114,713	\$22,543,937		\$9,570,776			\$32,114,713	\$0
St. Leo/ St. Louis	New School - Elementary	95% Design	\$20,011,923	\$12,876,302	\$3,475,808	\$1,110,346		\$628,560	\$18,091,016	(\$1,920,907)
St. Margaret @ Carmichael	Addition	5% Design	\$5,788,773	\$2,487,644			\$596,314	\$1,507,212	\$4,591,170	(\$1,197,603)
St. Matthias	New School - Elementary	50% Design	\$15,478,275	\$13,785,309	\$1,692,966				\$15,478,275	\$0
St. Michael Choir	New School	25% Design	\$35,039,576	\$11,155,222			\$19,084,354	\$4,800,000	\$35,039,576	\$0
Father Serra CS	Child Care	10% Design	\$7,391,873	\$1,675,762	\$460,180			\$3,900,000	\$6,035,942	(\$1,355,931)
Holy Family	Child Care	75% Design	\$1,666,837	\$927,068	\$610,726				\$1,537,794	(\$129,043)
Nativity of Our Lord	Child Care	10% Design	\$2,571,267	\$2,571,267					\$2,571,267	\$0
Pope Francis	Child Care	75% Design	\$2,175,069	\$794,069	\$624,000				\$1,418,069	(\$757,000)
Santa Maria	Child Care	50% Design	\$1,412,258	\$1,173,508					\$1,173,508	(\$238,750)
St. Albert	Child Care	10% Design	\$5,800,000	\$2,724,267	\$182,355			\$3,000,000	\$5,906,622	\$106,622
St. Andre	Child Care	25% Design	\$1,638,262	\$1,542,762					\$1,542,762	(\$95,500)
St. Barbara	Child Care	75% Design	\$3,342,047	\$1,687,762					\$1,687,762	(\$1,654,285)
St. Barnabas	Child Care	100% Design	\$3,477,378	\$102,745			\$2,600,000		\$2,702,745	(\$774,633)
St. Bartholomew	Child Care	100% Design	\$4,090,625	\$654,820			\$3,000,000		\$3,654,820	(\$435,805)
St. Bernard	Child Care	10% Design	\$4,508,535	\$1,695,762	\$107,397			\$2,600,000	\$4,403,159	(\$105,376)
St. Dominic Savio	Child Care	75% Design	\$3,115,101	\$1,687,762					\$1,687,762	(\$1,427,339)
St. Edmund Campion	Child Care	10% Design	\$5,758,407	\$1,695,762	\$185,000			\$3,300,000	\$5,180,762	(\$577,645)
St. Gerald	Child Care	75% Design	\$3,859,260	\$1,820,762	\$1,654,160				\$3,474,922	(\$384,338)
St. Jean de Brebeuf	Child Care	75% Design	\$2,930,014	\$1,820,762	\$1,038,481				\$2,859,243	(\$70,771)
St. John Vianney	Child Care	25% Design	\$771,380	\$904,380					\$904,380	\$133,000
St. Jude	Child Care	10% Design	\$514,254	\$514,762					\$514,762	\$508

APPENDIX B CAPITAL PROGRAM SUMMARY - OCTOBER 2020

				EDU FUNDING		OTHER (NON-EDU) FUNDING				
School/Project Name	Project Type	% Complete	Current Project Budget/Cost	Total EDU Funding	Pending Funding For Unique Site Costs	EDC Funded Costs	Other (City, Develop't Levies, Archdi etc.)	POD Actuals and Commitments	Total Project Funding	Funding Surplus/ (Shortfall)
St. Kevin	Child Care	10% Design	\$5,475,494	\$1,695,762	\$61,143			\$1,900,000	\$3,656,905	(\$1,818,589)
St. Nicholas of Bari	Child Care	50% Design	\$3,713,078	\$1,687,762					\$1,687,762	(\$2,025,316)
St. Paul VI	Child Care	75% Design	\$604,379	\$662,379					\$662,379	\$58,000
St. Roch	Child Care	100% Design	\$4,040,000	\$85,000			\$3,955,000		\$4,040,000	\$0
St. Thomas Aquinas	Child Care	25% Design	\$2,571,267	\$2,571,267					\$2,571,267	\$0
Total Capital Program Budgets/ Costs			\$445,908,471	\$262,948,924		\$28,913,935	\$55,865,640	\$50,766,568	\$422,848,188	(\$23,060,283)

September 28, 2020

Note: The term "Occupancy" is as defined by the City of Toronto- the building is ready for its intended use.



REPORT TO

**CORPORATE SERVICES, STRATEGIC
PLANNING AND PROPERTY
COMMITTEE**

**BUDGET REPORT: TRUSTEE HONORARIUM FISCAL
2020-21**

***“EDUCATING IS AN ACT OF LOVE; IT IS LIKE GIVING LIFE.” -
POPE FRANCIS***

Created, Draft	First Tabling	Review
September 25, 2020	October 8, 2020	Click here to enter a date.

P. De Cock, Comptroller of Business Services & Finance
G. Sequeira, Coordinator of Budget Services

INFORMATION REPORT

Vision:

*At Toronto Catholic we transform the world through
witness, faith, innovation and action.*

Mission:

*The Toronto Catholic District School Board is an inclusive
learning community uniting home, parish and school and
rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to
lead lives of faith, hope and charity.*



Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

Ontario Law requires that the amount of Trustee Honorarium for the period of December 1st, 2020 to November 30th, 2021 be established based on the prescribed formula in Ontario Regulation 357/06.

Based on the formula prescribed by law, the Trustee Honorarium for the year December 1st, 2020 to November 30th, 2021 will be as follows:

	Base	Enrolment	Total
Chair	\$10,900.00	\$17,718.66	\$28,618.66
Vice-Chair	\$8,400.00	\$15,456.68	\$23,856.68
Trustee	\$5,900.00	\$13,194.71	\$19,094.71

The enrolment amount (90,478 ADE) is based on what was reported in the 2019-2020 Estimates in accordance with Section 9 of Ontario Regulation 357/06.

The cumulative staff time required to prepare this report was 2__ hours

B. PURPOSE

As per TCDSB Trustee Honorarium Policy T.05 (Appendix A), the Board shall pay the maximum amount of the annual honorarium for trustees as prescribed by Ontario Regulation 357/06.

C. BACKGROUND

1. On July 22, 2006 *Ontario Regulation 357/06, Honoraria for Board Members* was passed into law.
2. Ontario Law requires that the amount of Trustee Honorarium for the period December 1st 2020 to November 30th, 2021 be established based on the prescribed formula in Ontario Regulation 357/06.
3. The Ministry of Education amended O. Reg. 357/06 by regulation (O.Reg.190/14), which establishes the base amount limit of honoraria that the board may pay for the 2018-2022 term of office be maintained to the current

\$5,900 as prescribed in O.Reg.357/06 without any adjustment to reflect the Ontario Consumer Price Index.

D. EVIDENCE/RESEARCH/ANALYSIS

1. Based on the formula prescribed by law, the Trustee Honorarium for the year December 1st, 2020 to November 30th, 2021 will be as follows:

	Base	Enrolment	Total
Chair	\$10,900.00	\$17,718.66	\$28,618.66
Vice-Chair	\$8,400.00	\$15,456.68	\$23,856.68
Trustee	\$5,900.00	\$13,194.71	\$19,094.71

The enrolment amount (90,478 ADE) is based on what was reported in the 2019-2020 Estimates in accordance with Section 9 of O. Reg. 357/06.

2. The Trustee Honorarium for the year December 1st, 2019 to November 30th, 2020 was:

	Base	Enrolment	Total
Chair	\$10,900.00	\$17,580.86	\$28,480.86
Vice-Chair	\$8,400.00	\$15,336.47	\$23,736.47
Trustee	\$5,900.00	\$13,092.09	\$18,992.09

3. The annual honorarium for trustees, pursuant to Ontario Regulation 357/06 and Board Policy T.05 Trustee Honorarium for the year commencing December 1st, 2020 shall be comprised of:

- (i) a base amount of \$5,900.
- (ii) a percentage of 100% of the amount calculated annually as the Board's day school average enrolment, as determined for the purposes of the regulation made under section 234 of the *Act* multiplied by \$1.75 divided by 12.
- (iii) an attendance amount of \$50 per meeting for attending any meeting of a committee of the Board that is required to be established by an *Act* or a regulation made under an *Act*.

- (iv) that the Chair of the Board receive an additional base amount of \$5,000 annually.
- (v) that the Vice-Chair of the Board receive an additional base amount of \$2,500 annually.
- (vi) that the Chair of the Board receive an additional enrolment amount calculated as the lesser amount of:
 - (a) the Board's day school average enrolment as described above multiplied by 5 cents; and
 - (b) \$5,000
- (vii) that the Vice-Chair of the Board receive an additional enrolment amount calculated as the lesser amount of:
 - (a) the Board's day school average enrolment as described above by 2.5 cents; and
 - (b) \$2,500

E. CONCLUDING STATEMENT

This report is for the consideration of the Board.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: TRUSTEE HONORARIUM

POLICY NO: T. 05

Date Approved: November 8, 2012 - Board	Date of Review:	Dates of Amendment: November 24, 2011 - Board September 29, 2010 – Board
Cross Reference:		

Purpose:

A Board Policy is required to establish the rules and regulations regarding the payment of trustee honorariums in compliance with the Education Statutes and Regulations of Ontario.

Scope and Responsibility:

The policy governs the manner in which the Toronto Catholic District School Board shall pay trustees, not including the student trustee, an honorarium as prescribed by the Education Act and Regulations of Ontario.

Alignment with MYSP:

Strengthening Public Confidence
Excellence in Governance

Financial Impact:

The cost of providing honorarium components as prescribed by Ontario Regulation 357/06 is fully funded by the Ministry of Education, and currently, the payment of the maximum honorarium entitlement is the current practice at the Toronto Catholic District School Board.

Legal Impact:

The Board Policy complies with the Education Act and Ontario Regulation 357/06.

Policy

The Toronto Catholic District School Board will pay an honorarium to its trustees in accordance with the provisions of the *Education Act* and associated regulations.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: TRUSTEE HONORARIUM

POLICY NO: T. 05

Regulations:

1. The Board shall pay the maximum amount of the following components of an annual honorarium for trustees, other than a student trustee, whose term of office commences December 1st, as prescribed by Ontario Regulation 357/06
 - a. The base amount for the year.
 - b. The enrolment amount for the year.
 - c. The attendance amounts payable to the member for the year.
 - d. The distance amounts payable to the member for the year.
2. The defined honorarium components to be paid to trustees be recalculated annually and reported to the Board.

Definitions:

Not of significance in this policy

Evaluation and Metrics:

Not of significance in this policy

2020 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (P)	Corporate Services	<u>B.R.01 Rental of Surplus School Space & Properties</u> Policy Metric	A.D. Facilities, Business, Community Development
2	February (Q)	Corporate Services	Financial Status Update Report #1	A.D. Facilities, Business, Community Development
3	March (A)	Corporate Services	Budget Series Report: Financial Planning and Consultation Review	A.D. Facilities, Business, Community Development
4	March (A)	Corporate Services	Consensus Student Enrolment Projection	A.D. Facilities, Business, Community Development
5	March (A/P)	Corporate Services	Transportation Annual Report and <u>S.T.01 Transportation</u> Policy Metric	A.D. Facilities, Business, Community Development
6	April (A)	Corporate Services	Budget Series Report: Grants for Student Needs Update	A.D. Facilities, Business, Community Development
7	May (P)	Corporate Services	<u>A.18 Development Proposals, Amendments and Official Plans and Bylaws</u> Policy Metric	A.D. Facilities, Business, Community Development
8	May (Q)	Corporate Services	Financial Status Update Report #2	A.D. Facilities, Business, Community Development
9	May (A)	Corporate Services	Budget Series Report: Preliminary Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
10	June (A)	Corporate Services	Budget Series Report: Recommended Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
11	June (A)	Corporate Services	Delegated Authority Report	A.D. Facilities, Business, Community Development
12	September (Q)	Corporate Services	Financial Status Update Report #3	A.D. Facilities, Business, Community Development

2020 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

13	September (A)	Corporate Services	Preliminary Enrolment Report for Elementary and Secondary Schools and S.A.01 <u>Elementary Admission and Placement</u> Policy Metric	A.D. Facilities, Business, Community Development
14	September (A)	Corporate Services	Capital Program Update	A.D. Facilities, Business, Community Development
15	September (A)	Corporate Services	Delegated Authority Update Report	A.D. Facilities, Business, Community Development
16	October (A)	Corporate Services	Trustee Honorarium Report	A.D. Facilities, Business, Community Development
17	November (A)	Corporate Services	Legal Fees Report	A.D. Facilities, Business, Community Development
18	November (A/Q)	Corporate Services	Audited Financial Statement and Financial Status Update #4	A.D. Facilities, Business, Community Development
19	December (A)	Corporate Services	Budget Series Report: Revised Budget Estimates for the Current Fiscal Year	A.D. Facilities, Business, Community Development
20	December (A)	Corporate Services	Annual Investment Report	A.D. Facilities, Business, Community Development

**CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY
PENDING LIST TO OCTOBER 8, 2020**

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Jan-16 Corporate Services	TBD	Corporate Services	That all options be explored for Loretto Abbey and Dante Alighieri and that a report on relocation come back at the February 13, 2020 Corporate Services Committee meeting or February 20, 2020 Board meeting, and a report on Dante Alighieri comes back at the March 12, 2020 or April 16, 2020 Corporate Services Committee meeting; (2020-2021 School Relocations Plan)	Associate Director of Facilities, Business & Comm. Dev & CFO