

TORONTO CATHOLIC DISTRICT SCHOOL BOARD REGULAR MEETING Public Session

AGENDA October 15, 2020

Joseph Martino, Chair
Trustee Ward 1

Angela Kennedy, Vice Chair
Trustee Ward 11

Nancy Crawford
Trustee Ward 12

Frank D'Amico
Trustee Ward 6

Markus de Domenico
Trustee Ward 2

Daniel Di Giorgio
Trustee Ward 10

Keith Baybayon
Student Trustee

Norman Di Pasquale
Trustee Ward 9

Michael Del Grande
Trustee Ward 7

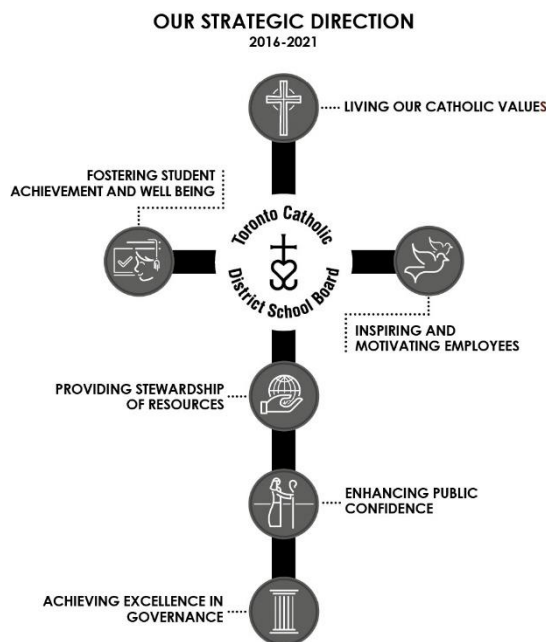
Ida Li Preti
Trustee Ward 3

Teresa Lubinski
Trustee Ward 4

Maria Rizzo
Trustee Ward 5

Garry Tanuan
Trustee Ward 8

Kathy Nguyen
Student Trustee



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293

Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298

Assistant Recording Secretary: Sarah Pellegrini, 416-222-8282 Ext. 2207

Dr. Brendan Browne
Director of Education

Joseph Martino
Chair of the Board



**REVISED AGENDA
REGULAR MEETING
OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION**

Joseph Martino, Chair

Angela Kennedy, Vice Chair

Thursday, October 15, 2020
7:00 P.M.

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1. Call to Order	
2. Memorials and Opening Prayer	
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17.b.	Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting Held September 16, 2020 (Refer to October 15, 2020 Addendum)	
17.c.	Approved Minutes of the Catholic Parent Involvement Committee (CPIC) - NIL	

- 17.d. **Catholic Parent Involvement Committee (CPIC) Annual Report 2019-2020** 80 - 91
18. **Matters referred/deferred from Committees/Board**
- From the September 17, 2020 Regular Board Meeting
- 18.a. **Approved Minutes of the Governance and Policy Committee Meeting Held March 02, 2020 (Held by Trustee Rizzo)** 92 - 106
- 18.b. **Approved Minutes of the Governance and Policy Committee Meeting Held August 25, 2020 (Held by Trustee Rizzo)** 107 - 120
- Recommendation to Board:**
- That the Parliamentarian attend all future meetings of the Governance and Policy Committee.**
- 18.c. **From the Governance and Policy Committee: Delegations and Public Participation T.14 (Recommendation) (Held by Trustee Rizzo)** 121 - 133
- From the August 20, 2020 Regular Board Meeting and September 17, 2020 Regular Board Meeting
- 18.d. **Inquiry from Trustee Di Pasquale regarding the implementation of Anti-Black and Indigenous Motion passed at the June 2020 Regular Board Meeting**
- From the July 16, 2020 Special Board Meeting, July 23, 2020 Special Board Meeting, August 20, 2020 Regular Board Meeting, September 3, 2020 Student Achievement Meeting & September 10, 2020 Corporate Services Meeting
- 18.e. **Communication From Abundant Life Centre - Loretto Sisters Project in Kenya (Refer to Video at the Meeting) (Held by Trustee Rizzo)**
- From the September 3, 2020 Student Achievement Meeting, September 10, 2020 Corporate Services Meeting & October 1, 2020 Student Achievement Meeting
- 18.f. **Safe Schools Report 2019-2020 (Information) (Held by Trustee Di Giorgio)** 134 - 183
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LAND ACKNOWLEDGEMENT

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories. The territories include the Wendat, the Anishinabek (a-ni-shna-bek) Nation, the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Mississaugas of the Credit First Nations. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit people in Ontario and the rest of Canada.

Nous tenons d'abord à souligner que toutes les écoles du conseil TCDSB se situent sur des territoires traditionnels. Ces territoires comprennent ceux des Wendats, de la Nation Anishinabek, de la Confédération de Haudenosaunee, des Mississaugas of the Credit First Nations. Nous voudrions également reconnaître la pérennité de la présence des peuples des Premières Nations, des Métis et des Inuits sur ces terres en Ontario et partout dans le Canada.



Ida Li Preti
Trustee Ward 3

E-mail: Ida.LiPreti@tcdsb.org

Voicemail: 416-512-3403

To: Regular Board Meeting , October 15, 2019

From: Ida Li Preti, Trustee Ward 3

Subject: Notice of Motion – Public Broadcasting of the Governance and Policy Meetings.

MOVED BY: Ida Li Preti, Toronto Catholic District School Board

WHEREAS: The TCDSB Board of Trustees play a vital role in setting policy and establishing good governance as the governing body of the TCDSB;

WHEREAS: In order to be fully transparent and accountable to our various stakeholders, and providing strategic direction of the Board, it would be prudent for the Board of Trustees to initiate public broadcasting of the Governance and Policy Meetings;

WHEREAS: The implementation of publicly-broadcasted Governance and Policy Meetings would improve the framework in place for: effective and transparent decision-making for our students, staff and stakeholders;

BE IT RESOLVED THAT: Staff investigate the costs and feasibility of initiating public broadcasting of the Governance and Policy meetings and report the findings to the Board of Trustees.

Ida Li Preti
Trustee, Ward 3

OUR MISSION

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through witness, faith, innovation and action.*



MINUTES OF THE SPECIAL VIRTUAL MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD

HELD THURSDAY, SEPTEMBER 3, 2020

STUDENT ACHIEVEMENT

PRESENT:

Trustees:

G. Tanuan, Chair, In Person
N. Crawford
F. D'Amico
D. Di Giorgio
N. Di Pasquale
A. Kennedy
I. Li Preti
J. Martino
M. Rizzo

Student Trustees:

K. Baybayon
T. Dallin

Staff:

B. Browne
D. Koenig
L. Noronha
A. Della Mora
A. Bria
M. Caccamo
S. Campbell
D. Chen
F. Cifelli
L. DiMarco
K. Dixon

C. Fernandes
D. Friesen
G. Iuliano Marrello
M. Loberto
P. Matthews
M. Meehan
S. Vlahos
J. Wujek

S. Harris, Recording Secretary
S. Pellegrini, Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

1. Declarations of Interest

Trustees Kennedy and Li Preti declared a conflict of interest in Item 16a) in PUBLIC Session, as follows:

Exemption of Collapse of Classes between 15-20 – Trustee Kennedy as she has family members who are employees of the Board; and

Suspension of Uniform Policy – Trustee Li Preti out of an abundance of caution as she has a personal relationship with the uniform company used by the Board.

Trustees Kennedy and Li Preti did not vote nor participate in discussions regarding those matters.

The Items dealt with at the Student Achievement and Wellbeing, Catholic Education and Human Resources Committee Meeting in PUBLIC Session were deemed presented.

MOVED by Trustee Tanuan, seconded by Trustee Di Giorgio, that all Items discussed in PUBLIC Session be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Kennedy, that the meeting resolve back into Student Achievement and Wellbeing, Catholic Education and Human Resources Committee.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Martino

Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR

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MINUTES OF THE SPECIAL VIRTUAL MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD

HELD THURSDAY, SEPTEMBER 10, 2020

Corporate Services

PRESENT:

Trustees:

N. Crawford, Acting Chair - In Person
F. D'Amico
N. Di Pasquale
A. Kennedy
I. Li Preti
J. Martino
M. Rizzo
G. Tanuan

Staff:

B. Browne
D. Koenig
L. Noronha
A. Della Mora
S. Camacho
M. Caccamo
S. Campbell
F. Cifelli
P. De Cock
L. Di Marco
K. Dixon
M. Farrell

C. Fernandes
D. Friesen
M. Loberto
P. Matthews
M. Meehan
S. Vlahos
J. Wujek

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

7. Declarations of Interest

In PRIVATE Session, there were none.

In PUBLIC Session, Trustee Kennedy declared an interest in Item 15g) Fair Practice in Hiring and Promotion Policy Metric 2019-2020 as she has family members who are employees of the Board.

Trustee Li Preti declared an interest in the following Items regarding uniforms out of an abundance of caution as she has a personal relationship with the uniform company used by the Board:

- 9b) Morris Vial regarding School Uniforms;
- 9c) Stephen Chiu regarding Uniform Policies;
- 9d) Stephen Mensah, representative of the Toronto Youth Cabinet
regarding Suspension of Uniform Policy;
- 9e) Teresa Visic regarding Enforcing School Uniforms;
- 9g) Ian and Lara regarding Uniforms;

- 9h) Luisa Polidoro, representative of the Chaminade College; Catholic School Parent Committee (CSPC) regarding Toronto Catholic District School Board Uniform;
- 9i) Malini Richards, representative of St John Paul II Catholic School Parent Committee (CSPC) regarding Keeping Uniform as is;
- 9j) Mary Heim, Chair of St Basil the Great Catholic School Parent Committee, regarding Uniforms;
- 10a) Reconsideration of Motion regarding Suspension of Uniform Policy; and
- 17d) Delegated Authority Summary - #34 - PPE Supplies for COVID-19 – for all staff from Superior Sany Solutions Flinn Scientific McCarthy's Uniform MCL

Trustees Kennedy and Li Preti did not vote nor participate in the discussions regarding those Items that were dealt with.

The Items dealt with at the Corporate Services, Strategic Planning and Property Committee Meeting in PRIVATE and PUBLIC Sessions were deemed presented.

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that the Items discussed in PRIVATE and PUBLIC Sessions be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Di Pasquale

Rizzo

Kennedy
Li Preti
Martino
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Tanuan, that the meeting resolve back into Corporate Services, Strategic Planning and Property Committee meeting.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR

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MINUTES OF THE REGULAR MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD PUBLIC SESSION

HELD THURSDAY, SEPTEMBER 17, 2020

Trustees:

J. Martino, Chair
N. Crawford
F. D’Amico – In Person & Via Zoom
M. de Domenico
M. Del Grande – Via Zoom
D. Di Giorgio
N. Di Pasquale
A. Kennedy
I. Li Preti
T. Lubinski
M. Rizzo - Via Zoom
G. Tanuan

Student Trustees:

K. Baybayon
K. Nguyen

Staff:

B. Browne
D. Koenig
L. Noronha
A. Della Mora
P. Aguiar
M. Caccamo
S. Camacho
S. Campbell
D. Chen

F. Cifelli
P. De Cock
L. DiMarco
K. Dixon
M. Farrell
C. Fernandes
D. Friesen
G. Iuliano Marrello
L. Latham
M. Loberto
P. Matthews
M. Meehan
S. Vlahos
J. Wujek

S. Harris, Recording Secretary

S. Hinds-Barnett, Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

5. Approval of the Agenda

MOVED by Trustee Lubinski, seconded by Trustee Li Preti, that the Agenda, as amended to include the Addendum, and to reorder Items 17d) Revised Consideration of Motion from Trustee Tanuan regarding Toronto Catholic District School Board (TCDSB) Proclamation of the Quincentennial Jubilee Celebration of Christianity in the Philippines after Item 11) Delegations; and 18a) Return to School Update before Item 15a) Approved Minutes of the Governance and Policy Committee Meeting Held March 02, 2020, be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

6. Reports from Private Session

Nil.

In PRIVATE and DOUBLE PRIVATE Sessions Minutes were approved.

8. Declarations of Interest

Trustee Li Preti declared a conflict of interest in the following Items regarding uniforms out of an abundance of caution as she has a personal relationship with the uniform company used by the Board:

10c) Presentation from the Student Trustee(s);

17k) Communication from John Del Grande, Chair of Catholic Parent Involvement Committee and Annalisa Crudo-Perri, Executive

Director of Ontario Association of Parents in Catholic Education
regarding Uniform Policy; and

- 17l) Communication from AnaPaula Elliott, Chair of the Michael Power/St Joseph Catholic Schools Parent Council (CSPC) regarding No Uniform Policy

Trustee Li Preti indicated that she would neither participate in discussions regarding those Items nor vote.

9. Approval and Signing of Minutes of the Previous Meetings

MOVED by Trustee de Domenico, seconded by Trustee Di Pasquale, that Items 9a), 9b) and 9c) be adopted as follows:

- 9a) Special Board Held August 13, 2020** approved;
- 9b) Special Board Held August 14, 2020** approved; and
- 9c) Regular Board Held August 20, 2020** approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tantuan

The Motion was declared

CARRIED

10. Presentations

MOVED by Trustee de Domenico, seconded by Trustee Crawford, that Items 10a), 10b) and 10c) be adopted as follows:

10a) From the Chair of the Board (Verbal) received;

10b) From the Director of Education received; and

10c) From the Student Trustee (s) received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

11. Delegations

MOVED by Trustee Lubinski, seconded by Trustee Kennedy, that Item 11a) be adopted as follows:

11a) From Greg Smith regarding Updates and Clarifications of School Re-opening Plan received and referred to Staff.

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Lubinski, that Staff bring a report to the October 1, 2020 Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting.

The Chair ruled the AMENDMENT out of order.

Trustee Rizzo challenged the Chair.

Results of the Vote taken regarding the Chair's Ruling, as follows:

In Favour

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Martino
Tanuan

Opposed

Lubinski
Rizzo

The Chair's Ruling was upheld.

Results of the Vote taken on the Main Motion, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Main Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Di Pasquale, seconded by Trustee de Domenico, that Item 11b) be adopted as follows:

- 11b) From Julie Altimare-DiNunzo, representative of Toronto Elementary Catholic Teachers (TECT), regarding Re-entry of Students in Elementary Schools received and referred to Staff.**

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Tanuan, seconded by Trustee Di Giorgio, that Item 11c) be adopted as follows:

- 11c) From Ben Corpuz, representative of Filipino Workers Network, regarding TCDSB Proclamation of the Quincentennial Jubilee Celebration of Christianity in the Philippines received and referred to Staff.**

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Tanuan, seconded by Trustee Lubinski, that Item 11d) be adopted as follows:

- 11d) From Paulina Corpuz, representative of the Filipino-Canadian Parents Association in Catholic Education, regarding TCDSB Proclamation of the Quincentennial Jubilee Celebration of Christianity in the Philippines received and referred to Staff.**

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Trustee Rizzo did not vote/respond.

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Di Pasquale, seconded by Trustee Kennedy, that Item 11e) be adopted as follows:

- 11e) From David Reycraft, representative of Dixon Hall Neighborhood Services, regarding Bond Place Hotel** received and referred to Staff.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Tanuan, seconded by Trustee Crawford, that Item 11f) be adopted as follows:

- 11f) From Orontes V. Castro, representative of the Philippine Consul General-Toronto regarding Proposed Proclamation** received and referred to Staff.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

17. Matters referred/deferred from Committees/Board

MOVED by Trustee Tanuan, seconded by Trustee Lubinski, that Item 17d) be adopted as follows:

17d) Revised Consideration of Motion from Trustee Tanuan regarding TCDSB Proclamation of the Quincentennial Jubilee Celebration of Christianity in the Philippines:

WHEREAS: The TCDSB proclaimed and celebrates June 12 as Filipino Heritage Day and June as Filipino Heritage Month in the TCDSB annually, with elementary and secondary schools encouraged to mark the auspicious

Filipino Heritage Day with their own in-school celebrations through various educational, cultural, and religious activities throughout the Board;

WHEREAS: The year 2021 marks a milestone in the history, cultural, and religious identity of the Filipino diaspora in Canada with the celebration of the 500th Anniversary of the Arrival of Christianity in the Philippines, as well as the 123rd Anniversary of the Proclamation of Philippine Independence in 1898, the proclamation of the month of June as Filipino Heritage Month by the Toronto City Council on November 8, 2017, and the proclamation of the month of June as Filipino Heritage Month across Canada by the Parliament of Canada, on October 30, 2018;

WHEREAS: The Philippines' rich cultural heritage and vibrant devoted passion for our Catholic faith greatly enhances the TCDSB's mission and vision which would encourage and engage our Catholic schools, especially those with plans to offer in-school events during the June Filipino Heritage Month and throughout the year;

WHEREAS: The Consul General of the Philippines in Toronto, Consul General Orontes V. Castro has requested on August 17, 2021 that the 500th Anniversary (Quincentennial Jubilee) of the Arrival of Christianity in the Philippines, be celebrated at the TCDSB which was received and approved by the Board on August 20, 2020;

WHEREAS: This will be a unique Once-in-a-Lifetime opportunity to highlight the importance of the commemoration and celebration of the Quincentenary Jubilee of Christianity in the Philippines during TCDSB's celebration of Filipino Heritage Day on June 12, 2021, and Filipino Heritage Month in June 2021; where milestone events and activities will be made to encourage the active participation of young Filipino-Canadians in the Greater Toronto Area (GTA).

(i) BE IT RESOLVED THAT: The TCDSB hereby proclaims to centrally and locally celebrate the 500th Anniversary of the Arrival of Christianity in the Philippines, alongside and highlighting its celebration of June 12 as Filipino Heritage Day and June as Filipino Heritage Month at the TCDSB in 2021, with all our elementary and secondary schools encouraged to mark the auspicious Quincentenary Jubilee of Christianity in the Philippines (QJCP) and Filipino Heritage Day/Month with their own in-school celebrations

through various educational, cultural, and religious activities throughout the Board;

(ii) BE IT FURTHER RESOLVED THAT: The TCDSB, hereby proclaims the celebration of the Quincentenary Jubilee of Christianity in the Philippines (QJCP) in close collaboration with the Philippine Consul General's office in Toronto, Archdiocese of Toronto, Toronto Organizing Committee - 500th Year of Christianity in the Philippines and Catholic community stakeholders for school year 2020-2021 commencing with the Quincentenary Jubilee Art Exhibit and Competition launch in October 2020 at the Catholic Education Centre, thence a historic 500th anniversary landmark event in March / April 2021; activities accentuating the celebration of the Filipino Heritage Day on June 12 and Filipino Heritage Month in June 2021; and culminating in an inclusive Catholic Community Jubilee Mass by His Eminence Thomas Cardinal Collins to highlight the Closing Celebration in August 2021; and

(iii) BE IT FURTHER RESOLVED THAT: TCDSB immediately establish a Quincentenary Jubilee of Christianity in the Philippines (QJCP) Task Force ending September 2021 to appropriately manage and coordinate the key events and activities marking the 500th Anniversary of Catholicity celebrations and to further nurture, embrace, and commemorate our shared Catholic Faith and devotion amongst the faithful in our diverse ethnic Catholic communities across the GTA. The TCDSB QJC Task Force will be composed of a Trustee, Director/designated senior Staff Superintendent, Lead Community Relations Coordinator, Student leaders, Filipino-Canadian Advisory Committee & Parents /Teachers /Faculty/Staff Association representatives, Philippine Consul General and/or representative, Toronto Archdiocese liaison, Parish & GTA School Board Trustees/ Representatives, and other prominent Filipino Catholic leaders of various Catholic communities.

Trustee Martino relinquished the Chair to Trustee Kennedy.

MOVED by Trustee Martino, seconded by Trustee Rizzo, that Part 3 of the Question be referred to Staff for a report on how it can be implemented.

Time for business expired.

The Chair called for a 15-minute extension, as per Article 12.6, that was approved by majority vote, as follows:

Results of the Vote taken, as follows:

In Favour

Trustees D'Amico
Di Pasquale
Kennedy
Lubinski
Martino
Rizzo
Tanuan

Opposed

Crawford
de Domenico
Del Grande
Di Giorgio
Li Preti

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Trustees de Domenico, Di Giorgio and Li Preti left the horseshoe at 9:08 pm.

Trustee Li Preti returned to the horseshoe at 9:10 pm.

Trustees de Domenico and Di Giorgio returned to the horseshoe at 9:12 pm.

Results of the Vote taken on Referral, as follows:

In Favour

Trustees Martino
Rizzo

Opposed

Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti

Lubinski
Tanuan

The Motion regarding Referral was declared

FAILED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Trustee Rizzo requested that the Question be split.

Results of the Vote taken on Part 1 of the Motion, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

Part 1 of the Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken on Part 2 of the Motion, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

Part 2 of the Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken on Part 3 of the Motion, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti

Martino
Rizzo

Lubinski
Tanuan

Part 3 of the Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Trustee Martino reassumed the Chair.

Trustees D'Amico and Li Preti left the horseshoe at 9:29 pm.

13. Consent and Review

The Chair reviewed the Order Page and the following Items were held:

- 14a) Trustee Code of Conduct Matters – Trustee Kennedy;
- 15a) Approved Minutes of the Governance and Policy Committee Meeting Held March 02, 2020 – Trustee Rizzo;
- 15b) Approved Minutes of the Governance and Policy Committee Meeting Held August 25, 2020 – Trustee Rizzo;
- 16c) Catholic Parent Involvement Committee (CPIC) Recommendations from the September 14, 2020 Meeting (Refer Item 19a) – Trustee Tanuan;
- 17b) Inquiry from Trustee Di Pasquale regarding the implementation of Anti-Black and Indigenous Motion passed at the June 2020 Regular Board Meeting;
- 17c) Consideration of Motion from Trustee Kennedy regarding Attendance Boundary Review for St Catherine's Catholic

Elementary School;

- 17e) Fair Practice in Hiring and Promotion Policy Metric 2019-2020 – Trustee Tanuan;
- 17f) Naming of Toronto Catholic District School Board (TCDSB) Virtual School 2020 – Trustee de Domenico;
- 18a) Return to School Update – Trustee di Pasquale;
- 19d) From the Governance and Policy Committee: Delegations and Public Participation T.14 – Trustee Rizzo; and
- 19e) The Establishment of a Race Relations Committee - Trustee Tanuan

MOVED by Trustee Kennedy, seconded by Trustee Crawford, that all Items not held be received and Staff recommendations be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

ITEMS NOT HELD AS CAPTURED IN ABOVE MOTION

16a) Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting Held June 10, 2020:

1. That the letter of interest application from Melanie Battaglia to serve as Representative of Autism Ontario – Toronto Chapter Association on SEAC be approved by the Board;
2. That the letter of interest application from Joy Alma to serve as a Community Member on SEAC be accepted by SEAC and approved by the Board; and
3. That the letter of interest application from Wendy Layton to serve as a Community Member on SEAC be accepted by SEAC and approved by the Board.

16b) Approved Minutes of the Catholic Parent Involvement Committee (CPIC) Held August 17, 2020;

17a) Consideration of Motion from Trustee Kennedy regarding the Provision of Bike Racks, Safe Storage Facilities and Bicycle Helmets, as required, at Each School Location:

WHEREAS: There are some students who may not be able to ride a bus to school as of September 8th 2020; and

WHEREAS: The option of riding a bicycle or scooter, or using roller blades, may be something that families would consider if there was a safe place to store equipment during school hours.

- (i) BE IT RESOLVED THAT: There would be a bike rack installed in every school; elementary and secondary, by September 8th 2020;
- ii) BE IT RESOLVED THAT: There be a space identified as safe storage for other student transportation items during school hours;

- iii) BE IT RESOLVED THAT: Staff would consider the use of equity funding to provide helmets for children and for families who would find it difficult to purchase helmets; and
 - iv) BE IT RESOLVED THAT: CSPC members be encouraged to assist families with plans for safe biking to school, for example designated bike stops, parent volunteers to safely shepherd the bike train, bike safety education sessions, bike routes marked with signs i.e. “This way to ----- School.”
-
- 17g) Communication from Ben Corpuz, Kit Galema and Paulina Corpuz regarding Support for the TCDSB Proclamation of the Quincentennial Jubilee of Christianity in the Philippines and ensuring the implementation of this year of celebration;**
 - 17h) Communication from Orontes Castro, Consul General, Consulate General of the Republic of the Philippines Toronto regarding Support for the TCDSB Proclamation of the Quincentennial Jubilee of Christianity in the Philippines;**
 - 17i) Communication from Tony San Juan, Chair of the Filipino Heritage Council of Canada regarding Support for the TCDSB Proclamation of the Quincentennial Jubilee Celebration of Christianity in the Philippines;**
 - 17j) Communication from Joe Cressy, Chair of the Toronto Board of Health regarding Update on the Toronto Public Health's COVID-19 School Protocol;**
 - 17k) Communication from John Del Grande, Chair of Catholic Parent Involvement Committee and Annalisa Crudo-Perri, Executive Director of Ontario Association of Parents in Catholic Education regarding Uniform Policy;**
 - 17l) Communication from AnaPaula Elliott, Chair of the Michael Power/St Joseph Catholic Schools Parent Council (CSPC) regarding No Uniform Policy;**

- 19a) From the Governance and Policy Committee: Update to Catholic Schools Parent Councils Policy S.10;**
- 19b) From the Governance and Policy Committee: Performance Appraisal: Director of Education H.C.06;**
- 19c) From the Governance and Policy Committee: Board Recognized Charitable Foundations A.09;**
- 21a) Communication from Joe Cressy, Chair of the Toronto Board of Health regarding Update on Potential Actions in Response to COVID-19 Resurgence;**
- 23a) Master Pending List and Rolling Calendar; and**
- 23b) Annual Report**

The Chair declared a 10-minute recess.

The meeting continued with Trustee Martino in the Chair.

The attendance list remained unchanged.

14. Unfinished Business

MOVED by Trustee Kennedy, seconded by Trustee Crawford, that Item 14a) be adopted as follows:

14a) Trustee Code of Conduct Matters:

WHEREAS: The TCDSB Board of Trustees has determined that Trustee Rizzo has contravened the Board's Code of Conduct by Contravening the Conflict of Interest Act June 2019.

WHEREAS: According to subsection 218.3 (3) of the Education Act the Board may impose the following sanction (2) "Barring the member from attending all or part of a meeting of the Board or a meeting of the Committee of the Board."

THEREFORE BE IT RESOLVED THAT: The following sanction be imposed by the TCDSB Board of Trustees, “ That Trustee Rizzo be barred from attending Regular Board Meetings and Standing Committee Meetings for six months from this date to November 17, 2020.”

MOVED by Trustee Kennedy, seconded by Trustee Lubinski, that the Item be tabled until the technical difficulties experienced by Trustee Rizzo have been resolved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D’Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Trustee D’Amico left the meeting at 10:27 pm.

18. Reports of Officials for the Information of the Board of Trustees

MOVED by Trustee Di Pasquale, seconded by Trustee Crawford, that Item 18a) be adopted as follows:

18a) Return to School Update received.

Trustee D'Amico rejoined the meeting via telephone at 10:50 pm.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee de Domenico that:

WHEREAS: COVID-19 cases are on the rise in Ontario;

WHEREAS: As of today, the Premier of Ontario has a reduced social gatherings indoors to 10 people;

WHEREAS: Parents, staff and Affiliation Partners in education are very concerned about large class sizes; and

WHEREAS: Large class numbers prevent proper physical distancing in classrooms;

THEREFORE BE IT RESOLVED THAT: The Board of Trustees write to the Minister of Education requesting funding to reduce all class sizes to below 20 students for the increased safety of all students and staff in the higher COVID count areas of Toronto, Ottawa and Peel and in particular at the TCDSB.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio

Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The AMENDMENT was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Time for business expired.

MOVED by Trustee Di Giorgio, seconded by Trustee Kennedy, that time be extended by 15 minutes, as per Article 12.6, to complete the debate on the Item.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino

Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED in AMENDMENT by Trustee de Domenico, seconded by Trustee Crawford, that:

WHEREAS: Since the opening of schools in Ontario, there have been 41 active cases of COVID-19 reported in publicly-funded schools;

WHEREAS: There are seven known active cases of COVID-19 (as of September 16, 2020) in the Toronto District School Board that are staff-related. Schools affected include: Don Mills MS; Bloordale MS; Charles G. Fraser JPS; Earl Haig SS; Brookhaven PS; York Mills CI;

WHEREAS: Cases have also presented in school Boards located in: Brampton, Markham, Mississauga, Oakville, and Pickering;

WHEREAS: School Boards could potentially be held liable if there were to be an outbreak and students were to contract COVID-19; and if we, as a school Board did not act in a reasonable and prudent manner;

WHEREAS: We have heard many reports of the “second wave” and we are currently seeing evidence of this in many European nations with cases surging in: Germany, Spain, and France;

- (i) BE IT RESOLVED THAT: Whilst time is still on our side, that the TCDSB start preparing for a potential outbreak by creating a Shutdown Task Force similar to our Re-entry Task Force;
- (ii) BE IT RESOLVED THAT: The Shutdown Task Force start preparing a Shutdown Plan similar to the Re-Entry Plan to include consultations with our key stakeholders: TPH, The Ministry of Education, our Union Partners, Parents and staff;

- (iii) BE IT FURTHER THAT: The TCDSB Communications Department prepare a Crisis Communication Plan that outlines all communications protocol so that we are not left scrambling in the last minute; and
- (iv) BE IT RESOLVED THAT: The TCDSB Staff have the Shut Down Task Force in place by October 1, 2020 with the first draft of the Shut Down Plan completed and ready for presentation at the October 15, 2020 Board Meeting.

With the consent of the Assembly, Trustee de Domenico withdrew his AMENDMENT.

MOVED by Trustee Di Giorgio, seconded by Trustee Kennedy, that time be extended by a further 15 minutes, as per Article 12.6, to complete the debate on the Item.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED in AMENDMENT by Trustee de Domenico, seconded by Trustee Rizzo, that;

WHEREAS: Since the reopening of Adult entertainment clubs and Karaoke Bars in Ontario began under Stage 3 of the Provincial Government's Re-opening Plan, the number of cases of COVID-19 has steadily risen;

WHEREAS: Further increases in the number of cases of COVID-19 jeopardize the health of children, teachers, and school staff; and

WHEREAS: Our first priority should be ensuring the safety of the TCDSB community.

- (1) BE IT RESOLVED THAT: The TCDSB request that the Provincial Government close all Adult entertainment clubs and Karaoke Bars within five (5) kilometers of a school; and
- (ii) BE IT FURTHER RESOLVED THAT: The TCDSB email all parents and guardians of students studying at TCDSB schools, notify them of its request to the province, and encourage them to contact their local Member of Provincial Parliament (MPP) to advocate for closing all Adult entertainment clubs and Karaoke Bars within five kilometers of a school.

Trustee Di Pasquale requested that the Question be split.

Results of the Vote taken on Part 1 of the AMENDMENT, as follows:

In Favour

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti

Opposed

Del Grande
Lubinski
Martino

Rizzo
Tanuan

Part 1 of the AMENDMENT was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken on Part 2 of the AMENDMENT, as follows:

In Favour

Trustees D'Amico
de Domenico
Kennedy
Tanuan
Rizzo

Opposed

Crawford
Del Grande
Di Giorgio
Di Pasquale
Li Preti
Lubinski
Martino

Part 2 of the AMENDMENT was declared

FAILED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Trustees de Domenico and Li Preti left the horseshoe at 11:28 pm.

Trustee de Domenico returned to the horseshoe at 11:29 pm.

Trustee Di Giorgio left the horseshoe at 11:29 pm and returned at 11:30 pm.

Trustee Di Giorgio left the horseshoe at 11:32 pm.

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Kennedy:

1. That class sizes by ward be provided for all elementary schools and provide actions to reduce class sizes;
2. That steps be taken regarding improved safety protocols where social distancing cannot be maintained, including windows being opened (more than 1), air purifiers; plexiglass;
3. That update on use of church/ community space be provided where socially distancing cannot be provided in overcrowded schools in classes more than 20; and
4. That a financial report be provided on funds that can be reallocated to support lower class sizes.

Trustee Di Giorgio returned to the horseshoe at 11:38 pm.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Martino
Rizzo
Tanuan

The AMENDMENT was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Martino
Rizzo
Tanuan

The Motion, as amended was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Trustee Di Giorgio left the horseshoe at 11:40 pm and returned at 11:41 pm.

14. Unfinished Business

MOVED by Trustee Kennedy, seconded by Trustee Crawford, that Item 14a) Trustee Code of Conduct Matters be lifted from the table.

Trustee Li Preti returned to the horseshoe at 11:42 pm.

Trustee Rizzo recused herself from the following votes.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

With the unanimous consent of the Assembly, Trustee Kennedy withdrew the following Motion:

WHEREAS: The TCDSB Board of Trustees has determined that Trustee Rizzo has contravened the Board's Code of Conduct by Contravening the Conflict of Interest Act June 2019

WHEREAS: According to subsection 218.3 (3) of the Education Act the Board may impose the following sanction (2) "Barring the member from attending all or part of a meeting of the Board or a meeting of the Committee of the Board."

THEREFORE BE IT RESOLVED THAT: The following sanction be imposed by the TCDSB Board of Trustees " That Trustee Rizzo be barred from attending Regular Board Meetings and Standing Committee Meetings for six months from this date to November 17, 2020."

MOVED by Trustee Kennedy, seconded by Trustee Li Preti, that Item 14a) be adopted as follows:

- 14a) Trustee Code of Conduct Matters** that Trustee Rizzo take a course through the Integrity Commissioner office to educate herself on the Municipal Conflict of Interest Act requirements. If by 30 days she has not completed the course, then a suspension from Board and Committee meetings will be imposed until such time as she completes the course.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti

Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Urgent Item(s)

The Director advised that Item17f) Naming of Toronto Catholic District School Board (TCDSB) Virtual School 2020 was considered urgent.

MOVED by Trustee Kennedy, seconded by Trustee Lubinski, that Item17f) Naming of Toronto Catholic District School Board (TCDSB) Virtual School 2020 be dealt with at this meeting.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

Rizzo

The Motion was declared

CARRIED

17. Matters referred/deferred from Committees/Board

MOVED by Trustee Rizzo, seconded by Trustee Li Preti, that Item 17f) be adopted as follows:

17f) Naming of TCDSB Virtual School 2020 received.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Del Grande, that the TCDSB's Virtual School be named St. Anne Academy of Virtual Learning.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

Rizzo

The AMENDMENT was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

Rizzo

The Motion, as amended, was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Kennedy, seconded by Trustee Lubinski, that the Items not discussed be deferred/referred to the next appropriate meeting.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

ITEMS NOT DISCUSSED AS CAPTURED IN ABOVE MOTION

- 15a) Approved Minutes of the Governance and Policy Committee Meeting Held March 02, 2020;
- 15b) Approved Minutes of the Governance and Policy Committee Meeting Held August 25, 2020;
- 16c) Catholic Parent Involvement Committee (CPIC) Recommendations from the September 14, 2020 Meeting (Refer Item 19a);
- 17b) Inquiry from Trustee Di Pasquale regarding the implementation of Anti-Black and Indigenous Motion passed at the June 2020 Regular Board Meeting;

- 17c) Consideration of Motion from Trustee Kennedy regarding Attendance Boundary Review for St Catherine's Catholic Elementary School;
- 17e) Fair Practice in Hiring and Promotion Policy Metric 2019-2020;
- 19d) From the Governance and Policy Committee: Delegations and Public Participation T.14; and
- 19e) The Establishment of a Race Relations Committee

25. Adjournment

MOVED by Trustee Del Grande, seconded by Trustee Lubinski, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR



Director's Monthly Report September - October 2020

September 18 - October 15

The beginning of this school year continues to be like no other. Students, staff, and parents are engaged in new routines and realities intended to support healthy and safe learning for all students. It has been and continues to be a significant challenge to fully operationalize our virtual school and staff have been working around the clock seven days a week to make sure students are connected with teachers and learning. I want to take the opportunity in this report to thank our outstanding staff for all they continue to do to go above and beyond, and to our students and families for their unwavering support, patience, and partnership. It is during times like this that our strength as a Catholic community is most obvious and required. We are blessed by so many who continue to serve in support of safe and healthy learning for all students.

Some highlights from the past month include:

- Recognizing October observances such as National Principals month, National Custodial Workers Day, World Teacher Day, Bus Drive Appreciation Day, and Early Childhood Educator and Child Care Worker Appreciation Day
- Attending the Ontario Catholic School Trustee (OCSTA) Leadership Fall Regional meeting with TCDSB OCSTA representatives focused on the theme: Nurturing Hope. Learning and sharing with school leaders from Catholic Boards across Southern Ontario is important for shared leadership and strengthening Catholic Education.
- Meeting regularly with the Deputy Minister of Education, Toronto Public Health, and the Ministry of Health in support of provincial and local initiatives to keep students, staff, and families safe and healthy during this current COVID pandemic.
- Participating on and contributing to provincial leadership committees with Directors of Education and Health officials from across the province in support of TCDSB staff, students, and families, and to influence public policy decisions in support of education and health care.
- Weekly collaboration with Catholic Directors from across the province in support of best practices, shared issues, solutions, and advocacy
- Continuing to meet with Trustees, Senior Staff and Parent Groups individually and at planned meetings to discuss our partnership and collective commitments for the immediate and the year ahead

- Recognizing Indigenous Education and CEC Orange Shirt Day with staff from across the TCDSB
- Connecting with the African Canadian Advisory Committee in support of shared commitments to disrupting anti-black racism and the removal of barriers for students throughout the TCDSB
- Participating in the Indigenous Education Advisory Committee's initial meeting for the new school year.
- Being blessed and commissioned on behalf of all new TCDSB employees, and then speaking with staff and students across the system as part of the board-wide livestream Thanksgiving Liturgy – in thanksgiving and gratitude for all who serve and are served in Catholic education as we recognize Gratitude as being the Virtue of the Month for October.
- Continuing to connect with school leaders, teachers, and students in communities through weekly school visits

October Student Trustee Board Report

Update from the Student Trustees:



- From September 21st to September 25th, Student Trustees assisted in the St. Anne's Catholic Academy online morning sessions
- On September 29th, Student Trustees hosted the monthly CSLIT General Assembly
- On September 30th, Student Trustees alongside CSLIT's AFL Director joined the AFL BoD Zoom Meeting
- On October 1st, Student Trustees filmed a Student Mental Wellness Video
- On October 7th, Student Trustee Baybayon met with OSTA-AECO's Catholic Board Council as the Faith Ambassador
- On October 9/10/11, Student Trustees hosted their second meeting with CSLIT Executive Council

CSLIT:

Elementary Affairs

The Directors of Elementary Affairs have accomplished all the necessary tasks and more for October. Both Directors have worked closely together to create and host the monthly general assembly. This comprises two online interactive activities, leadership discussions with a guest speaker, Greg Rogers, and a leadership challenge. Around 80 elementary students have attended, all who actively participated throughout the meeting in the chat box. On top of this, both directors facilitated online activities for three days during the second last week of September for the grade 7's-8's virtual school.

The Directors of Elementary of Affairs plan to have the elementary students vote in next month's meeting for this year's Elementary three pillars. Both directors aim to fulfill the action plans for these pillars and look forward to the upcoming months with the Elementary Catholic Student Leadership Impact Team.

Administrative Affairs

Since September 9th, the Director of Administrative Affairs has been working closely with the Student Trustees and the CSLIT Executive to ensure that the second monthly CSLIT General Assemblies can take place, through virtual platforms. In addition to this, the Director of Administrative Affairs has assisted

with the organization of the second ECSLIT General Assembly for the younger leaders in the TCDSB. Lastly, the Director of Administrative Affairs worked alongside the CSLIT Executive to finalize the Pillar Action Plan, a blueprint made to host events, motions, and webinars to address issues that students identify as the most pressing. The Director of Administrative Affairs will continue to assist the Student Trustees on all CSLIT matters during this time of COVID-19 physical distancing.

Social Affairs

Between the dates of September 17th to October 15th, the Director of Social Affairs continues to monitor COVID protocols and guidelines in order to adjust the planning process for potential events. Social Affairs is also proud to announce that applicants for the Social Affairs Subcommittees have been contacted. Through some discussion, the Director of Social Affairs plans to hold bi-weekly meetings on Mondays to discuss important information about CSLIT events. Social Affairs is in the process of devising new and innovative event ideas for CSLIT that follow social distancing guidelines and meet the rules of COVID protocols.

Social Justice

The Director of Social Justice helped with an interactive online activity during the week of live sessions for online St. Anne's Catholic Academy. The Director of Social Justice discussed and introduced their subcommittee and decided to introduce some items of focus that was found pressing to address; Indigenous rights & youth political advocacy. Specifically, these two areas seeing the grave injustice Indigenous people have faced within Canada for many years. Youth political advocacy is massive as well, as many individuals are reaching the age and level of understanding that civic engagement is important, especially as Gen-Z & Millennials have the most impact. The Director of Social Justice has set up the group chat for all those who were interesting in participating in the subcommittee. In addition, the Director of Social Justice created a video describing why individuals would want to join for further outreach on social media. The first meeting with everyone should be held shortly to discuss goals for this term realistically.

Public Relations

The Public Relations Coordinators have continued working closely with both CSLIT and ECSLIT execs in creating and advertising events for both teams. These events include both CSLIT and ECSLIT September's General Assembly Meetings, ECSLIT's monthly leadership challenge and answering any questions directly through the CSLIT Instagram page in regards to the school year or any upcoming leadership opportunities. The Coordinators will continue to announce, post, and live-tweet online events to make sure the student body is always updated with the latest CSLIT information. Please follow the following social media accounts so you can stay in the loop: @CSLIT_TCDSB on Instagram and Twitter, @catholicstudentleadership and @ECSLIT_TCDSB on Instagram!

Equity

From Sept 17th to Oct 6th, the process of planning the Anti-Black racism Townhall is still undergoing, The Director of Equity has created a Google Form for students to register and add their input on different topics they would like to see discussed in the Townhall. In the near future, a date and time will be established for students to come together virtually to get the opportunity to discuss their experience as a Black student and give in any input they would like to share. Throughout Sept 21st to Sept 25th, YouTube live streams were hosted to assist the online school. The Director of Equity made a few appearances throughout the week to assist in online activities, promote the Anti-Black racism townhall, and had discussions around Black Lives Matter and the POC community. During the CSLIT General Assembly for the month of September, The Directors of CSLIT had the chance to talk about their future plans as well as promote the QR code for students to sign up for their subcommittee. The Director of equity had their first online subcommittee meeting on October 6th, 2020. They went over introductions and different icebreakers for the members to get a chance to know each other. Next, they created a set of goals for them to complete this year and will be having their next meeting on October 13th, 2020.

Faith

The Faith Ambassador has fulfilled the duties of constructing and articulating monthly CSLIT and ECSLIT opening and closing prayers for the month of September. The CSLIT GA opening and closing prayers were based on gratitude, the virtue of the month of October. Additionally, these said prayers incorporated themes that reflected the seasonal times of the year (appreciation for

thanksgiving, renewal and hope for the start of a new month, etc). The Faith Ambassador has also participated in hosting events and saying prayers for the online broadcasts via YouTube live for the thousands of students attending St. Anne's Catholic Academy. Moreover, the Faith Ambassador has also participated in live zoom sessions to help coach the teachers of St. Anne's virtual academy on how to use live streaming platforms such as Streamyard to make learning virtually accessible to thousands of students learning online.

The Faith Ambassador for the 2020-2021 school year will continue to articulate and compose prayers that will be prayed aloud during broadcasts online. Throughout the course of the next couple of days, they will be finalizing their Faith Subcommittee and they will host their first Faith Subcommittee meeting that will aim to unite students from a vast expanse of different high schools across the TCDSB.

Angel Foundation for Learning

This September was quite eventful for the AFL Director and will be the beginning of the future contributions provided by him along with his sub-committee. The Google Form for the AFL sub-committee was created before the second CSLIT General Assembly providing a way for people to join. The AFL Director aided in the second CSLIT GA of the year, where promotion and information about the Angel Foundation for Learning along with the sub-committees were televised live via YouTube. A day after the CSLIT General Assembly, the AFL Director attended the first AFL Board Meeting of the 2020-2021 school year. He was introduced and briefed on the information concerning the Angel Foundation's current position along with its future goals and intentions.

In the future, the AFL Director will create short posts to attract more interest to the AFL sub-committee, a short informational video will also be made to send to PR as another mode of promotion. By next week a group chat will be created via Instagram with all the AFL sub-committee signees. Once a decided date is reached by the sub-committee, a video-conference will be taken place via Google Meets or Zoom. The meeting will be comprised of introductions and ice-breakers so everyone can get to know each other. This will proceed with a briefing of the functionality of AFL sub-committee. In conclusion, the Director of the Angel Foundation for Learning will continue to assist CSLIT, as well as additionally working alongside his sub-committee contributing to the Angel Foundation, benefiting it with fundraisers and additional work to the cause.



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

PLEASE BE ADVISED THAT ALL STANDING
COMMITTEE MEETINGS ARE BEING RECORDED

For Board Use Only

Delegation No. ____

- [] Public Session
[] Private Session
[] Three (3) Minutes

Name	Matthew Yorke Gambhir	
Committee	Regular / Special Board	
Date of Presentation	10/15/2020	
Topic of Presentation	Student Voice in the Toronto Catholic District School Board	
Topic or Issue	Concerns with a low amount of student influence in board decision making.	
Details	The board has many different committees for parents to influence decision making, but only CSLIT to represent students.	
Action Requested	The establishment of a student committee comprised of students from within the board in order to represent students	
I am here as a delegate to speak only on my own behalf	No	
I am an official representative of the Catholic School Parent Committee(CSPC)	No	
I am an official representative of student government	No	
I am here as a spokesperson for another group or organization	Yes TCDSB Student Voice	
I have read, understand and agree to comply with the rules for Delegations as per the TCDSB Delegations Policy T14	Yes	
Submittal Date	9/29/2020	

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE REGULAR VIRTUAL MEETING OF THE GOVERNANCE AND POLICY COMMITTEE PUBLIC SESSION

HELD TUESDAY, SEPTEMBER 8, 2020

PRESENT:

Trustees:

N. Crawford, Chair – In Person
M. Del Grande, Vice-Chair
N. Di Pasquale
A. Kennedy - Ex-Officio
T. Lubinski

Non-Voting Trustee:

I. Li Preti

Staff:

B. Browne
C. Fernandes
C. Caldwell
C. Onyia

S. Harris, Recording Secretary

S. Hinds-Barnett, Assistant Recording Secretary

1. Call to Order

Casey Caldwell introduced Cecilia Onyia, lawyer, who will providing support with policies in Ms.Caldwell's upcoming temporary absence.

4. Approval of the Agenda

MOVED by Trustee Di Pasquale, seconded by Trustee Kennedy, that the Agenda, as amended to include Item 15a) *Inquiry from Trustee Kennedy regarding the Process for Reconsideration of a Motion i.e. the Uniform Policy Carried at the September 3, 2020 Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting*, be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy

The Motion was declared

CARRIED

Trustee Lubinski did not vote/respond due to technical difficulties.

5. Declarations of Interest

There were none.

6. Approval and Signing of the Minutes

MOVED by Trustee Lubinski, seconded by Trustee Di Pasquale, that the Minutes of the Meeting held August 25, 2020 be approved with the following amendment:

Page 8 – replace *CSPCs* with *OAPCE*.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

13. Staff Reports

MOVED by Trustee Di Pasquale, seconded by Trustee Del Grande, that Item 13a) be adopted as follows:

- 13a) Delegations and Public Participation Policy T.14** that the Board accept the recommendation of the Governance and Policy Committee and that the revised policy on Delegations (T.14) provided in Appendix A of the report be adopted.

MOVED in AMENDMENT by Trustee Di Pasquale, seconded by Trustee Kennedy, that the Regulations be renumbered to accommodate a new Regulations 17 and 18 as follows:

- 17) If the Chair determines that the number of expected delegations far exceeds 10, he/she may recommend to the Director to call a Special Board meeting to hear all delegations; and
- 18) Delegates may also opt to delegate to the Board remotely, or via written delegation, to be read out by staff.

Results of the Vote taken on the AMENDMENT regarding Regulation 17, as follows:

In Favour

Opposed

Trustees Crawford
Di Pasquale
Kennedy

Del Grande
Lubinski

The AMENDMENT regarding Regulation 17 was declared

CARRIED

Results of the Vote taken on the AMENDMENT Regulation 18, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT regarding Regulation 18 was declared

CARRIED

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Kennedy, that the *Director of Education*, in consultation with the *Committee's Chair*, retain discretion to reasonably determine whether or not a delegate will be received be replaced with *The Board or Committee Chair* in consultation with the *Director ...*, page 20, Regulation 3.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT was declared

CARRIED

MOVED in AMENDMENT by Trustee Lubinski, seconded by Trustee Del Grande, that **the following be inserted into the Policy:**

- i) Delegates must provide a written copy of their intended delegation in full by 11am on the day of the meeting; and
- ii) Delegates are expected to present their remarks as approved and submitted through the application process.

MOVED in AMENDMENT to the AMENDMENT by Trustee Kennedy, seconded by Trustee Lubinski, that the following be inserted into the Policy:

- i) Delegates are *requested* to provide a written copy of their intended delegation in full by 11am on the day of the meeting; and
- ii) Delegates are expected to present their remarks as submitted through the application process.

Results of the Vote taken on the AMENDMENT to the AMENDMENT, as follows:

In Favour

Opposed

Trustees Di Pasquale
Kennedy
Lubinski

Crawford
Del Grande

The AMENDMENT to the AMENDMENT was declared

CARRIED

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT was declared

CARRIED

MOVED in AMENDMENT by Trustee Lubinski, seconded by Trustee Del Grande, that *completing and* be inserted before *submitting*, Regulation 7, Line 3, page 21.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT was declared

CARRIED

MOVED in AMENDMENT by Trustee Lubinski, seconded by Trustee Del Grande, that the following be added to Regulation 12, page 22:

When there are several delegates registered to speak on the same topic affecting the same school, and there are other delegates registered or wishing to register to speak to different topics on the agenda or of a time-sensitive nature, the Director and the Chair of the Committee may restrict the number of delegates on the same topic affecting the same school to three delegates.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT was declared

CARRIED

Staff was directed to be consistent throughout the policy with the usage of *delegate* and *deputation*.

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Kennedy, that permission of *the Director* in consultation with the *Committee's Chair* be replaced with permission of the *Committee's Chair* in consultation with *the Director* consistently throughout the policy.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion, as amended ,was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Di Pasquale, that Item 13b) be adopted as follows:

- 13b) Board Recognized Charitable Foundations A.09** that the revised Board Recognized Charitable Foundations A.09 provided in Report Appendix A be adopted.

Trustee Crawford relinquished the Chair to Trustee Del Grande.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Kennedy:

1. That *through recognition, financial collections and annual events* be added after *Learning, Policy*, page 31;
2. That *within the Archdiocese of Toronto's* be added after *community, , Share Life*, page 32;
3. That *these* be inserted before *charitable*, Evaluation and Metrics # 2, page 32; and

4. That *MYSP* be spelt out to read *Multi-Year Strategic Plan*, Evaluation and Metrics # 4, page 32.

Results of the Vote taken on Parts 2, 3 and 4 of the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

Parts 2, 3 and 4 of the AMENDMENT were declared

CARRIED

Results of the Vote taken on Part 1 of the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford	Del Grande
Lubinski	Di Pasquale
	Kennedy

Part 1 of the AMENDMENT was declared

FAILED

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion, as amended, was declared

CARRIED

Trustee Crawford reassumed the Chair.

15. Inquiries and Miscellaneous

MOVED by Trustee Kennedy, seconded by Trustee Lubinski, that Item 15a) be adopted as follows:

- 15a) From Trustee Kennedy regarding the Process for Reconsideration of a Motion i.e. the Uniform Policy Carried at the September 3, 2020 Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting received and Referred to Staff.**

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale

Kennedy
Lubinski

The Motion was declared

CARRIED

16. Updating of Pending List

MOVED by Trustee Del Grande, seconded by Trustee Kennedy, that Item 16a) be adopted as follows:

16a) Monthly Pending List received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

16b) Annual Policy Priority Schedule received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

17. Adjournment

MOVED by Trustee Del Grande, seconded by Trustee Di Pasquale, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

SECRETARY

CHAIR

OUR MISSION

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MINUTES OF THE SPECIAL VIRTUAL MEETING OF THE AUDIT COMMITTEE OPEN (PUBLIC) SESSION

HELD MONDAY, JUNE 22, 2020

Trustees: A. Kennedy, Chair
M. Del Grande

Non-Voting Trustees: I. Li Preti
M. Rizzo

External Members: N. Borges
R. Singh

Staff: R. McGuckin
L. Noronha
M. Eldridge
P. Matthews
S. Camacho
P. De Cock
A. Della Mora
D. Bilenduke
D. De Souza
C. Giambattista
G. Sequeira

S. Pellegrini, Acting Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Auditor: P. Hatt, Toronto and Area Regional Internal Audit Team

3. Roll Call & Apologies

Trustee Di Giorgio was absent.

4. Approval of the Agenda

MOVED by Trustee Del Grande, seconded by Ryan Singh, that the Agenda, as amended to include the Addendum, be approved.

On the Vote taken, the Motion was declared

CARRIED

5. Declarations of Interest

Trustee Kennedy declared an interest in Item 13e) 2020-21 Grants for Student Needs Announcement as she has family members who are employees of the Board.

Trustee Kennedy indicated that she would neither vote nor participate in that Item.

6. Approval & Signing of the Minutes of the Previous Meeting

MOVED by Trustee Del Grande, seconded by Nancy Borges, that the Minutes of the Meeting held January 29, 2020 be approved.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 8a) be adopted as follows:

8. Presentation

- 8a) Paula Hatt, representing the Toronto and Area Regional Internal Audit Team (RIAT) received.**

On the Vote taken, the Motion was declared

CARRIED

MOVED by Ryan Singh, seconded by Trustee Del Grande, that Item 8b) be adopted as follows:

- 8b) Paula Hatt, representing the Toronto and Area Regional Internal Audit Team (RIAT) received.**

On the Vote taken, the Motion was declared

CARRIED

MOVED by Ryan Singh, seconded by Trustee Del Grande, that Item 13a) be adopted as follows:

13. Staff Reports

- 13a) Paula Hatt, representing the Toronto and Area Regional Internal Audit Team, regarding the Regional Internal Audit Team Update:**

MOVED by Trustee Del Grande, seconded by Nancy Borges, that there be an external review by the Internal Audit Team of the current undertaking of issuing 9,000 devices out to the public domain, and to review whether the systems and procedures in place ensure that the assets are accounted for, and that they will be returned to the School Board within a timeline.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Ryan Singh, seconded by Trustee Del Grande, that Item 13b) be adopted as follows:

- 13b) Paula Hatt, representing the Toronto and Area Regional Internal Audit Team, regarding the Payroll/HR Follow-up Audit Report received.**

On the Vote taken, the Motion was declared

CARRIED

MOVED by Ryan Singh, seconded by Nancy Borges, that Item 13c) be adopted as follows:

- 13c) 2019-20 Second Quarter Financial Status Update received.**

On the Vote taken, the Motion was declared

CARRIED

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 13d) be adopted as follows:

- 13d) Toronto Catholic District School Board's (TCDSB) Response to the**

COVID-19 Pandemic received.

MOVED in AMENDMENT by Nancy Borges, seconded by Ryan Singh, that due to COVID-19 and there are no Audit Committee meetings held over the Summer, but plans need to be in place by September, that staff are asked to share the weekly briefing notes prepared by the Chief of Communications to Trustees, with the community members of the Audit Committee.

On the Vote taken, the AMENDMENT was declared

CARRIED

MOVED in AMENDMENT by Trustee Del Grande, seconded by Nancy Borges, that the Audit Committee recommend to the Board of Trustees that consideration be given to Trustees to be invited to sit on the COVID-19 Operations Committees.

With the consent of the Committee, Trustee Del Grande withdrew the Amendment.

MOVED in AMENDMENT by Trustee Del Grande, seconded by Nancy Borges, that the Audit Committee recommend to the Board of Trustees that an Ad Hoc Committee be established in September that provides meetings with Staff and Trustees to discuss issues at hand related to COVID-19 operations.

On the Vote taken, the AMENDMENT was declared

CARRIED

On the Vote taken, the Main Motion, as amended was declared

CARRIED

Trustee Kennedy relinquished the Chair to Trustee Del Grande, and left the virtual meeting room at 9:16 pm due to a Declaration of Interest in Item 13e), as earlier indicated.

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 13e) be adopted as follows:

13e) 2020-21 Grants for Student Needs Announcement received.

On the Vote taken, the Motion was declared

CARRIED

Trustee Kennedy returned to the virtual room at 9:26 pm and reassumed the Chair.

MOVED by Ryan Singh, seconded by Nancy Borges, that Item 13f) be adopted as follows:

13f) Audit Committee Meeting 2020 Annual Agenda/Check List received.

On the Vote taken, the Motion was declared

CARRIED

16. Updating of Pending List

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 16a) be adopted as follows:

16a) Pending List received.

On the Vote taken, the Motion was declared

CARRIED

18. Adjournment

MOVED by Ryan Singh, seconded by Nancy Borges, that the meeting resolve into Closed (PRIVATE) Session.

On the Vote taken, the Motion was declared

CARRIED

SECRETARY

CHAIR



CPIC

CATHOLIC
PARENT
INVOLVEMENT
COMMITTEE



CPIC ANNUAL REPORT 2019-2020

Toronto Catholic Parent Involvement Committee

Email: cpic.chair@tcdsb.org

Phone: 416-222-8282 x5360

Website: www.torontocpic.ca

Twitter: [@toronto_cpik](https://twitter.com/toronto_cpik)

YouTube Live Channel:

youtu.be/sFp9qYCRPOM

Catholic Education Centre
80 Sheppard Avenue East
North York, ON M2N 6E8

TO OUR STAKEHOLDERS

HOW A PARENT INVOLVEMENT COUNCIL FULFILLS ITS PURPOSE:

1. **providing boards with advice on parent engagement and how to communicate with parents**
2. **developing strategies and initiatives to help boards engage more parents in their children's learning at home and at school**
3. **sharing information with, and supporting the work of, school councils**

Strategic Highlights

Toronto Catholic Parent Involvement Committee (CPIC) has been focusing supporting our School Parent Councils (CSPCs) and parents-at-large by increasing lines of communications and conducting advocacy work through making thoughtful recommendations. CPIC has been communicating frequently with CSPCs, engaging with Trustees and taking a leadership role in the province on behalf of Parent Involvement Committees.

Financial Highlights

Expenses were in line with budget targets and plans are in place for a surplus reduction effort over the next 24-months to substantially increase the visibility of CPIC and host more parent events. A large event which planned to draw up to 500 attendees and use up a sizable portion of our surplus was put on hold due to the pandemic. CPIC Policies were also updated to ensure consistency in funding requests/activities.

Operating Highlights

Along with adoption of our new bylaws, we have remodeled the makeup of the Committee aligned to Trustee Wards (ensuring elementary & high school perspectives) and creating a greater link back to CSPC as their Board representatives. Like everyone else, we were forced into a full virtual meeting format - which we have found to still be effective in ensuring our continuity of meetings. We started broadcasting meetings live on YouTube in August.

Looking Ahead

CPIC will continue to shape its parent resource catalogue, building up a portfolio of both in-house and partner materials & webinars. We will continue to work with OAPCE-Toronto in joint ventures & reduce overlap of mandates. We look forward to eventually hosting an in-person parent conference with famous speakers & a wide-variety of timely workshops.



John Del Grande, Chair

CPIC STRUCTURE & MEMBERSHIP

Voting Members:

- 15 Elementary Parent Members: elected by Ward CSPC Chairs (two-year term)
- 3 Secondary Parent Members: elected by Ward Cluster CSPC Chairs (one-year term)
- 3 Community Representatives: appointed by the Committee (one-year term)

Non-Voting Members:

- Trustee representative(s)
- Director of Education or designate
- Liaison Officer to the TCDSB



ELEMENTARY PARENT MEMBERS		
WARD	NAME & SCHOOL	ATTENDANCE
1	Jennifer Di Francesco (St. Eugene)	9 / 9
2	Natalia Marriott (St. Maurice)	9 / 9
3	Joe Fiorante (St. Jane Frances)	9 / 9
4	A.J. Hepburn (St. Mark)	4 / 9
5 East	-Vacant-	-
5 West	Daniel Oliveira (St. Conrad)	8 / 9
6	Gus Gikas (St. Mary of the Angels)	9 / 9
7	Dan Kajioka (St. Victor)	4 / 9
8 East	Ruth Oliveros (Cardinal Leger)	3 / 9
8 West	Wendell Labrador (St. Barnabas) ¹	0 / 6
9	Jennifer Traer (St. Mary)	4 / 9
10	Annalisa Crudo-Perri (Chaminade)	8 / 9
11 North	Ben Xavier (St. Gerald)	4 / 9
11 South	Isabel Starck (St. Bonaventure)	9 / 9
12	John Del Grande (St. Agatha) ²	9 / 9
	Anthony Antonucci (St. Ursula)	7 / 9

(1) Resigned June 2020 (2) Transitional Ward Member

SECONDARY SCHOOL PARENT MEMBERS		
WARD CLUSTER	NAME & SCHOOL	ATTENDANCE
West (Wards 1,2,3 & 4)	Geoffrey Feldman (Father John Redmond)	7 / 9
Central (5,6, 9 & 10)	Kathleen McGinnis (St. Joseph's College School)	5 / 9
East (7,8,11 & 12)	Melanie Stoll (Mary Ward CSS)	2 / 9

COMMUNITY MEMBERS		
POSITION & ASSOCIATION	NAME & SCHOOL/LOCATION	ATTENDANCE
1 – OAPCE Toronto	Katie Piccininni (St. Clement)	7 / 9
2	-Vacant-	-
3	-Vacant-	-

TRUSTEE REPRESENTATIVES AND TCDSB STAFF		
POSITION	NAME & ROLE	ATTENDANCE
Trustee Rep	Garry Tanuan, Trustee, Ward 8	7 / 9
Trustee Alternative Rep	Norm Di Pasquale, Trustee, Ward 9	8 / 9
Communications Department	Emmy Szekeres Milne, Manager	6 / 9
Parent Engagement Office	Manuela Sequeira, Coordinator	8 / 9
Director of Education Designate	John Wujek, Superintendent	9 / 9

OFFICERS & MEETINGS

CPIC OFFICERS

POSITION	MEMBER	TERM ENDING
Chair	John Del Grande (Ward 12)	October 2020
Vice-Chair	Joe Fiorante (Ward 3)	October 2020
Secretary & Past Chair	Geoff Feldman (Secondary West)	October 2020
Treasurer	Gus Gikas (Ward 6)	October 2020
Events Coordinator	Isabel Starck (Ward 11 South)	October 2020
Digital Coordinator	Jennifer Di Francesco (Ward 1)	October 2020

MEETINGS

A parent involvement committee shall meet at least four times in each school year.

Toronto CPIC meets up to 8 times per school year - usually on the 3rd Monday of every month except March, July, and August. All meetings are open to the public. Any parent or guardian, at the Chair's discretion, may comment on the subject under discussion, but only members can vote. In- person CPIC meetings are held at the Catholic Education Centre, 80 Sheppard Ave East.

During the 2019-2020 CPIC Year the Committee met:

Meeting #	Date
1/Inaugural	Monday, November 11 th , 2019
2	Monday, December 16 th , 2019
3	Monday January 20 th , 2020
4	Monday, March 2 nd , 2020
5	Monday, April 20 th , 2020 (via E-Meeting)
6	Monday, May 11 th , 2020 (via E-Meeting)
7	Monday, June 8 th , 2020 (via E-Meeting)
Special	Monday, August 17 th , 2020 (via E-Meeting)
8	Monday, September 14 th , 2020 (via E-Meeting)



2019/20 CPIC Chair, John Del Grande & Vice-Chair, Joe Fiorante

SUBCOMMITTEES

A [PIC] may establish subcommittees to make recommendations to the parent involvement committee.

Much of the work of CPIC takes place with Members between scheduled meetings. Every CPIC Member is expected to serve on at least one subcommittee. The following subcommittees met and were formed during the year:

Executive Standing Subcommittee

Consists of all Executive Officers and meets to consider any strategic direction and urgent action required on behalf of the Committee between meetings.

Budget & Priority Standing Subcommittee

The committee recommends strategic priorities for the year & updates budget projections including surplus disbursement ideas.

Conference & Events Standing Subcommittee

Recommends & plans ward/central conference ideas and options to the committee. Countless hours went into planning the May conference, coordinating speakers, activities and hospitality - but unfortunately had to be postponed due to COVID-19.

Communications & Parent Resource Standing Subcommittee

The Committees mandate included reviewing the TCDSB-CPIC website for updates and working on collecting and creating parent & CSPC materials.

Making Your Voices Heard Special Subcommittee

The Committee continued work on creating summary materials and links for the Parent Involvement & Parent Advocacy triangles.

*First YouTube
Broadcasted
Zoom E-Meeting
(Aug 17, 2020)*



RECOMMENDATIONS PROVIDED

A board may solicit and take into consideration the advice of its parent involvement committee with regard to matters that relate to improving student achievement and well-being. [Ontario Regulation 612/00 s.47(1)]

CPIC discusses issues of concern from parents as it relates to school councils and overall parent engagement at our schools and from the Board overall. Periodically, in support of our mandate, official recommendation resolutions are made:

RECOMMENDATIONS MADE TO THE DIRECTOR OF EDUCATION

After hearing ongoing challenges from local Parent Councils, Members wanted to ensure that the new Cash Online system is maximized to support Council fundraising activities and simplify cash management.

The Director of Education review options in the TCDSB school cash online system configuration to allow:

- a. Options to specify a fundraiser/event when donating to a School CSPC.*
- b. Mandatory entry of a student name when external donations are being made to a school CSPC fundraiser or event.*
- c. Proper access for CSPC Chairs to pull reports for activities related to CSPC co-sponsored activities.*

■ Updated resource materials were made available to CSPCs.
The Board also committed to reviewing features & functionality with the system vendor.

RECOMMENDATIONS MADE TO THE BOARD OF TRUSTEES

Added to the challenges of this past school year was labour unrest between various unions and the Provincial Government:

- a. The Board ensure timely information to parents & guardians about possible & potential labour action and its impact.*
- b. In the event of a withdrawal of services, the Board advise parents opportunities where they may be able to volunteer to continue to make some extra-curricular activities available.*
- c. In the event of a strike - The Board make pre-arrangements where feasible with organizations that may be able to provide programs or child minding in schools, during the school day with reduced permit fees.*

■ Only (a) was adopted as Board staff expressed operational and timing concerns to implement (b) & (c).

To support the Parent Involvement Committee function, Members wanted to ensure that parent volunteer time is used to support parent advocacy over administrative activities.

- a. Agendas for CPIC be compiled & distributed through E-Scribe with the support of the TCDSB Recording Secretary.*
- b. The Chair/Vice-Chair of CPIC to approve the final agenda before distribution consistent with in-force CPIC Bylaws.*
- c. Recording Secretary support be provided for creation of minutes of CPIC starting September 2020.*

■ All were approved & in process of being implemented

For years, CSPCs have raised the concern of being able to communicate to parents within their school effectively, CPIC continues to advocate for better ways to conduct this activity ensuring consistency in practice.

- a. The TCDSB add appropriate checkbox(es) to the annually collected parent consent/information form & the online SOAR system to allow parents to consent to receiving communications via email directly from their CSPC & CPIC (using only the respective [cspcchair/cpicchair]@tcdsb.org accounts)*
- b. The TCDSB setup a working group made up of Board staff & parent representatives to: implement procedures & tools (both addressing short-term & long-term) using various systems for the purposes of allowing school councils to effectively & timely communicate with parents of their school community while respecting privacy & unsubscribe requests.*

■ A modified motion was approved for Board staff to work with CPIC on timely school communications for CSPCs and to evaluate tools being used at the TDSB

In order to provide transparency & accessibility to parents, we lobbied for an ability to web broadcast meetings - especially in light of e-meetings and guests unable to attend in person.

That the Board facilitate broadcasting of virtual meetings of CPIC in a similar fashion to the Board of Trustee meetings or other mutually agreeable publicly accessible format.

■ Approved & in process of being implemented

The Director of Education sets the operational tone within the school Board and sets expectations of staff and creating effective processes.

The Board of Trustees engage parents in the recruitment & selection of the next Director of Education for the TCDSB by seeking input into the Director of Education profile.

■ Approved. CPIC & OAPCE was consulted for feedback by the recruiting firm.

It was brought to CPICs attention of material made available to parents & students during pandemic lockdown, promoting screen time and activities for children that could morph into cyberbullying.

- a. As to how this inappropriate content made it to our website especially during the focus of mental health awareness wellness week.*
- b. That memes be incorporated into cyber bully teaching of the health curriculum and students are made aware how bad things start with a simple picture and comment*
- c. That the Mental Wellness Department re-evaluate the suggestion of using electronic devices as a mental break especially in a time in our society where the mental break required is from the electronic device.*

■ Approved, Staff reviewing external links more closely moving forward

CPIC heard from CSPCs and parents about the successes & challenges in the Distance Learn-At-Home that occurred between March-June. Many concerns were raised about inconsistency by schools, teachers and technology used.

A report be requested, documenting all metrics captured during distance learning:

- a. the tools, programs, techniques, synchronous, asynchronous teaching, etc used,*
- b. the percentage of educators using these techniques,*
- c. how all educators have been kept accountable during distance learning,*
- d. how equitable and consistent delivery of learning opportunities was provided by all our schools across the TCDSB.*

Using this report, as we prepare ourselves to do this again in the fall; better and more efficient and give all our educators all the necessary tools and protections so that our students can get the education they rightly deserve.

■ Approved, Board Staff provided metrics & go forward plan

CPIC had been advocating to ensure the new Parent Council policy was passed in time for the start of the 2020/2021 school year and to ensure fair elections.

That the Board of Trustees approve in conjunction with Policy S. 10:

- a. That the new mandated TCDSB Standard CSPC Bylaw Template (Appendix A) with local adaptations as defined in Regulation 10 (of Policy S. 10) be implemented no later than October 2021.*
- b. That the [Virtual] Election Process as defined by the Board's Parent & Community Relations Department be required to be followed for this upcoming CSPC election .*

That CPIC recommend to the Director of Education that the instructions & templates for CSPC elections be modified such that: Parents be informed of the public meeting dates & times of the AGM with Council Elections and a separate date or time for the CSPC Inaugural Meeting which would include the election of executive members

■ Approved & Implemented

CPIC SPONSORED EVENTS

Ward 8 Event: Faith in Our Child Speaker Series - 'The Catholic Understanding of the Human Person, Love and Sexuality'

Held on 2019 Nov. 22 at St. Barnabas Parish in Scarborough with over 275 in attendance. After the informative presentation and talk by Father Peter Turrone, Ph.D, Pastor and Executive Director of the Newman Centre, U. of Toronto, there were over 100 questions submitted.



OAPCE Annual Commissioning & Parent Roundtable on Parent Council Policy Updates



On December 3rd, 2019, CPIC partnered with OAPCE-Toronto to lead engaging discussions with roundtables of parents at the Boards central offices focused on proposed changes to the TCDSB Parent Council Policy. Considerable feedback and recommendations resulted.

Internet & Social Media Safety Presentation

Originally planned at a Scarborough high-school and simulcasting at other sites - moved entirely online and was opened to all parents in the TCDSB. 150 parents attended the session by Social Media Safety Expert Josh Ochs with focus on internet safety, creating a positive online profile for grades 5 to 9. Live interactive demonstrations and Q&A were conducted, Post event survey had a rating of 4.6/5.



Ward 1: Depression & Anxiety in Adolescence

125 parents attended the event at Msgr. Percy Johnson CSS on the evening of Friday February 21st - Keynote speaker was a Psychologist specializing in Teen Depression and Anxiety; Panel was a Priest; Parent, Retired Teacher/Social Worker and Psychologist.

Lift Jesus Higher Rally

Saturday March 7, 2020 CPIC sponsored 23 parents to attend the annual event at the Metro Toronto Convention Centre. Testimonies reveal, motivates and energizes parents to engage in their children's education, mind, body and soul.

CSPC Policy & Bylaw Webinar

Held Tuesday Sept 22nd- the session covered recently approved changes to the TCDSB CSPC policy. Over 100 CSPC Chairs/Principals attended with lots of Q&A.

ACTIVITIES & HIGHLIGHTS

❖ CPIC Logo Refresh

- With the support of the Board's Communications Department, a refreshed CPIC logo aligned with Board standards was adopted.

❖ 1st Printed Newsletter Distributed to Every TCDSB Parent

- A 4–page full colour 11x17 newsletter with a circulation of over 90,000 was printed and distributed through the TCDSB the first week of March.

❖ CPIC Policies

- In order to have consistent application in considering funding requests - CPIC Policy #7 External Event Funding was approved & updating Expense Policy #1

❖ TCDSB Staff Presentations:

- CPIC engaged with TCDSB Board Officials on topics such as School Equity, School Cash Online, Social Media Guidelines, Acceptable Use Policy, TCDSB Student Information System (SIS) Family Portal Project and the 2020/21 Budget.

❖ PRO Grant

- Ontario PICs were designated to make decisions on PRO Grant allocations to schools. We evaluated requests and balanced need and ability to execute.

❖ Partners

- Supported Parents Engaged in Education & continued joint-advocacy with OAPCE.

❖ Building PIC Relationships

- TCDSB CPIC held the first virtual Ontario PIC Chair electronic meeting and helped draft a joint recommendation to the Minister of Education.

❖ Playground Reserve

- Select CPIC Members participated on Ward playground reservation award panels.

❖ Ministry Consultation

- CPIC responded to the Ministry request for feedback to school return in September.

❖ CSPC Checkins

- We co-hosted a series of calls with CSPCs to collect feedback on Learn-At-Home during Covid lockdown in addition to ensuring continued CSPC function.

❖ Catholic School Parent Council (CSPC) Policy S.10:

- CPIC examined and contributed to substantial rewrite of the policy and working towards standard Bylaws to seek consistency in elections & base council function.

❖ Launched new website to better engage with parents: WWW.TORONTOCPIC.CA

FINANCIAL SUMMARY

The Province of Ontario through the Ministry of Education currently provides boards with \$5,000 annual base funding and 17 cents per student to fund its Parent Involvement Committee.

This year, we were provided a grant of \$21,381.00 and there was a carryover of \$44,167.50 from previous years.

CPIC has a policy where we allocate our yearly budget into two categories:

- 60% for Meeting & Operations: This supports the day-to-day work of the Committee through our meetings, including member expenses & supplies.
- 40% for Parent Engagement Projects: This goes towards events that benefit different constituencies of parents across the school Board including speakers, materials and refreshments for attendees.

2019/2020 Budget Summary: (from September 1, 2019 to August 31, 2020)

	Meetings/Operations	Events/Projects
Childcare	\$ 414.44	\$ 0.00
Member Mileage/Transportation	\$ 679.86	\$ 0.00
Printing & Supplies	\$ 4,245.28	\$ 0.00
Events Promotion	\$ 0.00	\$ 60.11
Refreshments	\$ 2,079.59	\$1,071.52
Speakers	\$ 0.00	\$4,585.00
Telecommunications	\$ 340.33	\$ 0.00
Consulting	\$ 0.00	\$ 0.00
TOTAL	\$ 7,759.50 (57.6%)	\$ 5,716.63 (42.4%)

Due to COVID-19, surplus budget reserves were not utilized due to meetings being moved online and planned events cancelled. Remaining carryforward budget to 2020/2021 is \$52,001.36

APPENDIX & THANKS

LEGISLATED PURPOSE

The purpose of a parent involvement committee is to support, encourage and enhance parent engagement at the board level in order to improve student achievement and well-being

WHY WE EXIST

The Toronto Catholic Parent Involvement Committee is the legislated parent voice at the Toronto Catholic District School Board for parents of students in TCDSB schools.

MISSION

To improve student academic achievement and the emotional, spiritual and physical well-being of students by supporting, encouraging and enhancing meaningful parent engagement.

CPIC focuses on system-level matters affecting more than one school.

On behalf of CPIC & TCDSB, I thank each of our Committee Members for the value, insight and time they provide.

Thanks to all the School Parent Councils, Parents, Community Organizations & TCDSB staff that supported CPIC throughout the year.

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE REGULAR MEETING OF THE GOVERNANCE AND POLICY COMMITTEE PUBLIC SESSION

HELD MONDAY, MARCH 2, 2020

PRESENT:

Trustees:

N. Crawford, Chair
M. Del Grande, Vice-Chair
N. Di Pasquale
A. Kennedy - Ex-Officio
T. Lubinski
J. Martino – Ex-Officio

Non-Voting Trustees: M. de Domenico – via Teleconference
D. Di Giorgio
I. Li Preti – via Teleconference
M. Rizzo – via Teleconference

Staff:

R. McGuckin
L. Di Marco
C. Fernandes
C. Caldwell
M. Sequeira (Item 12a)

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

4. Approval of the Agenda

MOVED by Trustee Di Pasquale, seconded by Trustee Martino, that the Agenda be approved.

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Lubinski, that Item 13b) Update to Delegations Policy T.14 be reordered prior to 13a) Update to Trustee Code of Conduct T.04.

Results of the Vote taken on the AMENDMENT as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski
Martino

The AMENDMENT was declared

CARRIED

Trustee Li Preti connected via Teleconference at 7:43 pm.

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande

Kennedy

Di Pasquale
Lubinski
Martino

The Motion, as amended, was declared

CARRIED

5. Declarations of Interest

There were none.

6. Approval and Signing of the Minutes

MOVED by Trustee Martino, seconded by Trustee Di Pasquale, that the Minutes of the Meeting held February 11, 2020 be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski
Martino

The Motion was declared

CARRIED

9. Consideration of Motions for Which Previous Notice Has Been Given

MOVED by Trustee Martino, seconded by Trustee Lubinski, that Item 9a) be adopted as follows:

- 9a) From Trustee de Domenico regarding Lunchtime Supervisors** that this item be removed from the Agenda and that Staff bring a report to the March 12, 2020 Corporate Services, Strategic Planning and Property Committee Meeting:

WHEREAS: There is an imminent need for lunchtime supervisors at many TCDSB Schools;

WHEREAS: Currently, lunchtime Supervisors require a Pastoral Letter in order to get hired for this position;

WHEREAS: A Pastoral Letter is difficult to obtain and takes time especially for those who are new to the community and have the availability to work immediately at an ad hoc basis;

BE IT RESOLVED THAT: that the Toronto Catholic District School Board allow potential Lunchtime Supervisor candidates who are baptized Catholic, to apply for the position without a Pastoral Letter.

Results of the Vote taken, as follows:

In Favour

Trustees Crawford
Del Grande
Di Pasquale
Lubinski
Martino

Opposed

Kennedy

The Motion was declared

CARRIED

12. Matters Referred or Deferred

MOVED by Trustee Di Pasquale, seconded by Trustee Martino, that Item 12a) be adopted as follows:

- 12a) Update to the International Languages Elementary (ILE) Policy S.P.05** that the revised International Languages Elementary (ILE) Policy, S.P.05, provided in Appendix A of the Report, and the accompanying Operating Procedures, provided in Appendix B of the report, be approved for consultation.

Trustee de Domenico disconnected via Teleconference at 7:43 pm.

Trustee Rizzo connected via Teleconference at 7:52 pm.

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Kennedy, that Regulation 3, Page 26, include staffing and financial implication considerations for viability of the existing program.

The Chair ruled the AMENDMENT out of order.

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Kennedy, that Policy, Page 25, include:

1. *Notwithstanding anything outlined in this policy and related appendices, all ILE classes are subject to Toronto Catholic District School Board (TCDSB) and Ministry approval, as well as consideration of financial implications* be inserted as the fourth sentence.

Trustee Martino requested that the Question be split.

Results of the Vote taken on Part 1 of the AMENDMENT, as follows:

In Favour

Trustees Crawford
Del Grande
Kennedy

Opposed

Di Pasquale
Lubinski

Martino

Part 1 of the AMENDMENT was declared

CARRIED

Results of the Vote taken on Part 2 of the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford	Di Pasquale
Del Grande	Lubinski
Kennedy	Martino

Part 2 of the AMENDMENT was declared

LOST ON A TIE

Trustee Kennedy left the table at 8:55 pm and returned at 8:56 pm.

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Martino, that Policy, Page 25, include that *the viability of all ILE programs is dependent upon staffing and financial implications*.

The Chair ruled the AMENDMENT out of order.

Time for business expired.

The Chair declared a 15-minute recess, as per Article 12.6, which was approved by majority votes as follows:

Results of the Vote taken, as follows:

<u>In Favour</u>	<u>Opposed</u>
Trustees Crawford Del Grande Di Pasquale Lubinski	Kennedy Martino

The Motion was declared

CARRIED

Trustee Crawford relinquished the Chair to Trustee Del Grande.

Trustee Crawford left the table at 9:00 pm and returned at 9:06 pm.

Trustee Kennedy left the table at 9:06 pm and returned at 9:06 pm.

Trustee Crawford reassumed the Chair.

Trustee Li Preti disconnected at 9:30 pm via Teleconference and reconnected at 9:32 pm.

Results of the Vote taken on the Motion, as amended, as follows:

<u>In Favour</u>	<u>Opposed</u>
Trustees Crawford Del Grande	Lubinski

Di Pasquale
Kennedy
Martino

The Motion, as amended, was declared

CARRIED

The Chair declared a recess.

PRESENT: (Following Recess)

Trustees: N. Crawford, Chair
M. Del Grande, Vice-Chair
N. Di Pasquale
A. Kennedy - Ex-Officio
T. Lubinski

Non-Voting Trustees: I. Li Preti – via Teleconference
M. Rizzo – via Teleconference

13. Staff Reports

MOVED by Trustee Del Grande, seconded by Trustee Di Pasquale, that Item 13b) be adopted as follows:

13b) Update to Delegations Policy T.14 received.

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Di Pasquale, that this policy be called *Delegations and Public Participation Policy* and that the rules of public attendance and conduct be outlined.

Trustee Li Preti disconnected at 10:49 pm.

MOVED in AMENDMENT to the AMENDMENT by Trustee Del Grande, seconded by Trustee Di Pasquale, that a new regulation be added to the policy, as follows:

No one may display signs or placards, applaud debating participants or engage in conversations or other behavior that may disrupt a meeting.

Results of the Vote taken on the AMENDMENT to the AMENDMENT as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Lubinski

Kennedy

The AMENDMENT to the AMENDMENT was declared

CARRIED

Results of the Vote taken on the AMENDMENT as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Lubinski

Kennedy

The AMENDMENT was declared

CARRIED

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Lubinski, that *A delegate who makes a public and misleading statement against a Trustee and refuses to apologize shall not be allowed to delegate until such time as a public apology is made* be added as a third sentence, Page 72, Regulation 28.

The Chair declared a recess.

PRESENT: (Following Recess)

Trustees: N. Crawford, Chair
M. Del Grande, Vice-Chair
A. Kennedy - Ex-Officio
T. Lubinski

Non-Voting Trustee: M. Rizzo – via Teleconference

13. Staff Reports

MOVED by Trustee Del Grande, seconded by Trustee Di Pasquale, that Item 13b) be adopted as follows:

13b) Update to Delegations Policy T.14 received (Continued)

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Lubinski, that *the Chair may request the delegate to apologize in the moment* be added as a third sentence, Page 72, Regulation 25.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Lubinski

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the AMENDMENT (prior to Recess), as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Lubinski

The AMENDMENT was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Del Grande, that the Governance and Policy Committee recommend to Board that the Staff recommendation regarding the Delegation Policy T.14, as amended, be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Lubinski

The Motion, as amended, was declared

CARRIED

MOVED by Trustee Lubinski, seconded by Trustee Del Grande, that Item 13a) be adopted as follows:

- 13a) Update to Trustee Code of Conduct T.04** that this be deferred to the April 14, 2020 Governance and Policy (GAP) Committee as the sole item on the Order Paper.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Del Grande	Crawford
Lubinski	Kennedy

The Motion was declared

LOST ON A TIE

MOVED by Trustee Kennedy, seconded by Trustee Lubinski, that the Policy be brought to the GAP Committee Meeting immediately following the possible in-service on the Code of Conduct for Trustees.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Lubinski

The Motion was declared

CARRIED

MOVED by Trustee Lubinski, seconded by Trustee Crawford that the Agenda be reopened.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Lubinski

The Motion was declared

LOST ON A TIE

MOVED by Trustee Lubinski, seconded by Trustee Del Grande, that the Item 12a) Update to International Languages Elementary (ILE) Policy S.P.05 be put on hold until after Collective Bargaining is concluded.
Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Del Grande
Lubinski

Crawford
Kennedy

The Motion was declared

LOST ON A TIE

16. Updating of Pending List

MOVED by Trustee Kennedy, seconded by Trustee Del Grande, that Items 16a) and 16b) be adopted as follows:

16a) Monthly Pending List received; and

16b) Annual Policy Priority Schedule received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Lubinski

The Motion was declared

CARRIED

17. Adjournment

MOVED by Trustee Del Grande, seconded by Trustee Lubinski, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Lubinski

The Motion was declared

CARRIED

SECRETARY

CHAIR

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE REGULAR VIRTUAL MEETING OF THE GOVERNANCE AND POLICY COMMITTEE PUBLIC SESSION

HELD TUESDAY, AUGUST 25, 2020

PRESENT:

Trustees:

N. Crawford, Chair – In Person
M. Del Grande, Vice-Chair
N. Di Pasquale
A. Kennedy - Ex-Officio
T. Lubinski

Non-Voting Trustees:

I. Li Preti
M. Rizzo

Staff:

D. Koenig
C. Fernandes
P. Matthews
J. Wujek
C. Caldwell
M. Sequeira

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

4. Approval of the Agenda

MOVED by Trustee Di Pasquale, seconded by Trustee Kennedy, that the Agenda, as amended to include the Addendum, be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

5. Declarations of Interest

There were none.

6. Approval and Signing of the Minutes

MOVED by Trustee Kennedy, seconded by Trustee Del Grande, that the Minutes of the Meeting held March 2, 2020 be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

13. Staff Reports

MOVED by Trustee Del Grande, seconded by Trustee Kennedy, that Item 13a) be adopted as follows:

13a) Update to Catholic Schools Parent Councils Policy S.10 received.

MOVED in AMENDMENT by Trustee Di Pasquale, seconded by Trustee Del Grande, that the Governance and Policy Committee recommend to Board:

1. That the revised Catholic School Parent Councils (S.10) Policy in Appendix A of the report be adopted; and
2. That Appendices B and C of this report to the policy be approved and any further changes to the appendices be created through collaboration with staff, CPIC and OAPCE – Toronto.

MOVED in AMENDMENT to the AMENDMENT by Trustee Di Pasquale, seconded by Trustee Kennedy, that Regulation 7, page 23, be retained (i.e. remove strike out).

Results of the Vote taken on the AMENDMENT to the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT to the AMENDMENT was declared

CARRIED

MOVED in AMENDMENT to the AMENDMENT by Trustee Di Pasquale, seconded by Trustee Del Grande, that */or* be removed from Regulation 14, page 25.

Results of the Vote taken on the AMENDMENT to the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT to the AMENDMENT was declared

CARRIED

MOVED in AMENDMENT to the AMENDMENT by Trustee Del Grande, seconded by Trustee Di Pasquale, that the following recommendations from the Catholic Parent Involvement Committee (CPIC) / Ontario Association of Parents in Catholic Education (OAPCE) be incorporated in the policy:

1. Regulation 7, page 23: *That the principal respond in a reasonable time back to CSPC if the matter cannot be addressed immediately* be added;
2. Regulation 10.2, page 24: *That Responsibilities of Chairs of any additional sub-committees, and if the Chairs are considered part of the Executive Members of CSPC* be added;
3. Effects of COVID-19 and other potential unforeseeable events: That the following new Regulation be added for clarity: *CSPC meetings including the Annual General Meeting (AGM) may be held virtually where access to school premises is not available or to increase participation of parents; and*
5. Bylaws, Page 30, Appointed Voting Members 5.2: *That Should be selected from examples: representative from a local business association/community group, City Councillor's office etc.)* be added.

Trustee Del Grande requested that the Question be split.

Results of the Vote taken on Part 1 of the AMENDMENT to the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale

Kennedy
Lubinski

Part 1 of the AMENDMENT to the AMENDMENT was declared

CARRIED

Results of the Vote taken on Part 2 of the AMENDMENT to the
AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

Part 2 of the AMENDMENT to the AMENDMENT was declared

CARRIED

Results of the Vote taken on Part 3 of the AMENDMENT to the
AMENDMENT, as follows:

In Favour

Opposed

Trustees Del Grande	Crawford
Di Pasquale	Kennedy
Lubinski	

Part 3 of the AMENDMENT to the AMENDMENT was declared

CARRIED

Results of the Vote taken on Part 5 of the AMENDMENT to the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

Part 5 of the AMENDMENT to the AMENDMENT was declared

CARRIED

MOVED in AMENDMENT to the AMENDMENT by Trustee Kennedy, seconded by Trustee Del Grande, that CPIC's/OAPCE's Recommendation 4 to add *Supporting selection of photographers for student photos and school ceremonies*, Bylaws, Role and Responsibility of the Principal, Article 5.5, page 32, be revised as follows:

School Principals shall consult with the CSPCs in the selection of any photographer for student photographs and school ceremonies.

Results of the Vote taken on the AMENDMENT to the AMENDMENT regarding Recommendation 4, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy

The AMENDMENT to the AMENDMENT regarding Recommendation 4, was declared

CARRIED

Trustee Lubinski abstained due to prior technical difficulties.

MOVED in AMENDMENT to the AMENDMENT by Trustee Kennedy, seconded by Trustee Del Grande, that Part 2 of the Staff Recommendations be revised as follows: That Appendices B and C of this report to the policy *and CPIC recommendations*, as amended, be approved and any further changes to the appendices be created through collaboration with staff, CPIC, OAPCE – Toronto and CSPCs.

Results of the Vote taken on the AMENDMENT to the AMENDMENT regarding Part 2 of the Staff Recommendations, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale

Kennedy
Lubinski

The AMENDMENT to the AMENDMENT regarding Part 2 of the Staff Recommendations was declared

CARRIED

Results of the Vote taken on the AMENDMENT regarding Part 1 of the Staff Recommendations, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT regarding Part 1 of the Staff Recommendations was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion, as amended was declared

CARRIED

13. Staff Reports

MOVED by Trustee Di Pasquale, seconded by Trustee Del Grande, that Item 13b) be adopted as follows:

- 13b) Performance Appraisal: Director of Education H.C.06** that the revised Policy on Performance Appraisal: Director of Education H.C.06 and Guiding Principles provided in Report Appendix A be adopted.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

MOVED by Trustee Di Pasquale, seconded by Trustee Del Grande, that Item 13c) be adopted as follows:

- 13c) Update to Trustee Code of Conduct T.04** that this policy be deferred until such time as it is updated with language from the Integrity Commissioner and legal staff.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Di Pasquale, that Item 13d) be adopted as follows:

- 13d) Updates to Policy Priority Schedule** that the International Languages (Elementary) Policy and Permits Policy be deferred to November 2020.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

16. Updating of Pending List

MOVED by Trustee Di Pasquale, seconded by Trustee Kennedy, that Item 16a) be adopted as follows:

16a) Monthly Pending List received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

16b) Annual Policy Priority Schedule refer Item 13d).

MOVED by Trustee Kennedy, seconded by Trustee Lubinski, that the Governance and Policy Committee recommend to Board that the Parliamentarian attend all future meetings of the Governance and Policy Committee.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

17. Adjournment

MOVED by Trustee Del Grande, seconded by Trustee Kennedy, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

SECRETARY

CHAIR



REPORT TO

GOVERNANCE AND POLICY
COMMITTEE

DELEGATIONS AND PUBLIC PARTICIPATION
POLICY T.14

So the Lord gave Solomon wisdom, as he promised him. There was peace between Hiram and Solomon; and the two of them made a treaty. – 1 King 5:12

Created, Draft	First Tabling	Review
January 2, 2020	March 2, 2020	Click here to enter a date.

C. Caldwell, Legal Counsel
P. Matthews, General Legal Counsel
C. Fernandes, Superintendent of Education, Area 4 and Policy Development

RECOMMENDATION REPORT

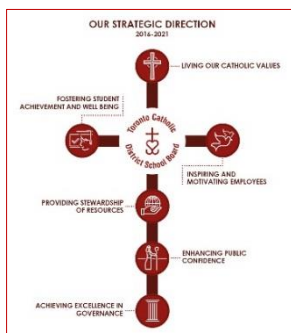
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

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We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report provides an update to the Delegation Policy (T.14).

The cumulative staff time required to prepare this report was 5 hours

B. PURPOSE

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as per request of Regular Board on December 12, 2019.

The revisions to the Delegation policy have been updated to reflect a Trustee motion requesting that “a review of the policies and their implementation should be conducted at the Governance and Policy meeting.”

C. BACKGROUND

1. The policy on Delegations T.14 was first approved on November 10, 2010 and was last amended in August 2016.
2. Changes to this policy reflect the request made by a trustee motion on December 12, 2019 to address delegates who may breach the delegation policy.
3. The policy was reviewed at the January 2020 Governance meeting and has been updated with recommendations of the committee.
4. The policy was reviewed at the March 2nd and September 8th Governance and Policy meetings and has been updated to reflect recommendations.

D. EVIDENCE/RESEARCH/ANALYSIS

This policy has been amended in consultation with staff from the Field Superintendents and Legal Services.

E. METRICS AND ACCOUNTABILITY

1. Recommendations in this report will be monitored by policy development staff.

2. Further reports will be brought to Board in accordance with the policy review schedule.

F. IMPLEMENTATION

1. The updated policy as approved will be posted on the TCDSB policy register, and will be communicated to parents and the general communities via the TCDSB website.
2. The Communications Department will provide messaging to principals for the purpose of placing the information about the Delegations Policy in school newsletters.

G. COMMITTEE RECOMMENDATION

That Board accept the recommendation of the Governance and Policy Committee and that the revised policy on Delegations and Public Participation (T.14) provided in **Appendix A** be adopted.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: DELEGATIONS AND PUBLIC PARTICIPATION

POLICY NO: T.14

Date Approved: November 10, 2010- Board	Date of Next Review: August 2021 January 2025	Dates of Amendments: November 24, 2011- Board December 13, 2012- Board August 25, 2016- Board
Cross References: TCDSB Code of Conduct Policy, S.S.09 TCDSB Operating By-Law Number 175		
Appendix: Delegation Registration Form		

Purpose:

This Policy affirms and promotes the process by which students, parents and community members can present their views and concerns to the Trustees of the Toronto Catholic District School Board.

Scope and Responsibility:

The policy extends to students, parents and community members making deputations to the Board or its committees, **including public Statutory Committees, Standing Committees, Ad-Hoc Committees and Sub-Committees (“Committee(s)”) in accordance with the TCDSB By-Laws.** The Director of Education, with the assistance of the Recording Secretary, is responsible for this policy.

Alignment with MYSP:

Living Our Catholic Values

Strengthening **Enhancing** Public Confidence

Achieving Excellence in Governance



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: DELEGATIONS AND PUBLIC PARTICIPATION

POLICY NO: T.14

Policy:

The TCDSB is committed to advocacy for students, parents, and communities. In recognition of the need to hear the concerns of the TCDSB community and of individuals to have a voice in the decision-making process, **delegations delegates** may be heard at **any** meetings of the Board of Trustees or **Standing** Committees, as stipulated in, and limited by, the regulations outlined below. **This Policy is subject to and will be interpreted in accordance with TCDSB By-Law Number 175, as amended from time to time.**

Regulations:

*Appropriate Forums for **Delegates***

1. Given the current division of work between **the** Board meetings and Committee meetings, **delegations delegates** will be accepted at the discretion of the Director and Chair of the Board at **public** regular Board **meetings** only if:
 - a) ~~A new item/report or new information has been placed on the agenda that has not been dealt with at a Standing committees.~~
 - a) **in exceptional circumstances; or**
 - b) **if** the matter is deemed to be time sensitive.

~~Delegations will **may** be heard at **public** Standing Committees of the Board concerning matters within its terms of reference. The topic of the deputation will determine at which Standing Committee the delegation will be heard.~~
The Director of Education, in consultation with the Committee's Chair, retains discretion to reasonably determine whether or not a delegate will be received.



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2. **Delegations Delegates** may be heard at **public** Special Board meetings at the discretion of the Director and Chair of the Board.
3. **Delegations Delegates** will **may** be heard at **public** Standing Committees of the Board concerning matters within **it's the Committee's** terms of reference. The topic of the deputation will determine at which Standing Committee the **delegation delegate** will be heard. **The Board or Committee Chair, in consultation with the Director, retains discretion to reasonably determine whether or not a delegate will be received.**

~~Given the current division of work between the Board meetings and Committee meetings, delegations will be accepted at the discretion of the Director and Chair of the Board at **public** regular Board **meetings and** only if:~~

- ~~a) A new item/report or new information has been placed on the agenda that has not been dealt with at a Standing committees.~~
- ~~c) **in exceptional circumstances; or**~~
- ~~d) **if** the matter is deemed to be time sensitive.~~

~~Delegations heard at regular Board meetings may be the subject only of a motion for receipt, or a motion of referral to the appropriate Committee or to Staff, or a motion of both receipt and referral to the appropriate Committee or to Staff. (By-Laws Section 10.9.11)~~

4. **Delegations Delegates** heard at regular Board meetings may be the subject only of a motion for receipt, or a motion of referral to the appropriate Committee or to Staff, or a motion of both receipt and referral to the appropriate Committee or to Staff. (By-Laws Section 10.9.11)



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5. Delegates may not be received from employees on matters over which their union or association has jurisdiction (see Regulation 26).

Procedure for Making a Deputation

6. Those wishing to make a deputation can ~~receive~~ **obtain** further information and details on the delegation protocol by contacting the Recording Secretary at 416-222-8282 ext. 2293, or by visiting the TCDSB portal site at www.tcdsb.org.
7. ~~Delegations~~ **Delegates** are to register with the Recording Secretary of the Board no later than 11:00 a.m. on the day of the ~~Standing~~ Committee meeting by **completing and** submitting the Delegation Registration Form to the Recording Secretary and the local Trustee will be notified immediately, **if the matter is Ward specific.**
8. **Delegates are requested to provide a written copy of their intended delegation in full by 11am on the day of the meeting.**
9. **Delegates are expected to present their remarks as submitted through the application process.**
10. Where the Board has initiated community engagement with respect to any matter, ~~delegations~~ **delegates** will be referred to that consultation process and may not be registered to appear before a ~~Standing~~ Committee meeting.
11. A Delegate may only speak once at a particular meeting.
12. There may be up to a maximum of ten (10) deputations per meeting.
13. ~~Delegations~~ **Delegates** will be listed on the agenda of the meeting or in an



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addendum, and their topic and point of view, **subject to the following**, shall be included in the documentation.

a. **Any visual or written presentation or materials a delegate intends to provide or project on screen during the deputation must be provided 72 hours in advance of the meeting to the Recording Secretary of the Board. The Board reserves the right to accept, reject or modify such materials, with notice of same provided to the delegate at least 24 hours before the meeting. Personal or private information included in the delegate's materials will be removed.**

b. **When there are several delegates registered to speak on the same topic affecting the same school, and there are other delegates registered or wishing to register to speak to different topics on the agenda or of a time-sensitive nature, the Director and the Chair of the Committee may restrict the number of delegates on the same topic affecting the same school to three delegates.**

14. First priority will be given to **delegations delegates** speaking to a specific item on the meeting's agenda and those who have not yet spoken to the issue. Next priority will be given to **delegations delegates** speaking to time-sensitive topics. **A delegate who has already made a deputation on a specific matter or topic may not be permitted to delegate again on the same matter, without the permission of the Committee's Chair in consultation with the Director.**

~~10. Delegates who want to show their deputation on the screen in the Boardroom must provide an electronic copy before the meeting.~~

13. ~~Delegations~~ **Delegates who are from** TCDSB employees shall verbally disclose this information at the time of registration and at the beginning of



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their deputation.

Time Parameters

14. ~~Delegations~~ **Delegates** who have registered by the ~~specified time~~ **deadline** may speak for a maximum of three (3) minutes.

~~15. Delegations who have not registered by the specified time may speak for a maximum of three (3) minutes if approved by 2/3 votes of the members~~

~~of the Board or Standing Committee. The chair shall put the question at the conclusion of the registered delegate. The question will be put immediately without any debate.~~

Up to two delegates who have not registered by the deadline may speak in special circumstances for a maximum of three minutes if approved by 2/3 of all members of the Board or Committee. The delegate must also complete the Registration Form.

16. **The deputation** ~~Delegations~~ period shall be limited to a maximum of 60 minutes ~~at the discretion of the Chair~~. The maximum time limit may be amended by 2/3 ~~majority present and eligible to vote~~ of all members of the Board or Committee.

17. If the Chair determines that the number of expected **delegates** ~~delegations~~ far exceeds ten, he/she may recommend to the Director to call a Special Board meeting to hear all **delegates** ~~delegations~~.

18. Delegates may also opt to depute ~~delegate~~ to the Board remotely, or via written **deputation** ~~delegation~~, to be read out by staff.

19. ~~Each~~ Trustees may ask questions of the ~~delegation~~ **delegate**. ~~for a maximum~~ **A**



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total of not more than 3 minutes will be allocated to address both the Trustee's questions and the delegate's answers to same.

20. Questions asked by Trustees are limited to clarifying questions only. No questions of staff shall be permitted.

Format & Content of Deputations

21. ~~Delegations~~ Delegates will are requested to:

- a) present concerns in a positive and constructive manner;
- b) maintain a level of decorum which will allow meetings to proceed effectively; and
- c) refrain from the use of abusive or derogatory language.

22. During a deputation in public session of a regular or special Board meeting, ~~or Standing Committee meeting~~, should the delegate use the name/title/position of any person in a negative, critical or derogatory fashion, directly or indirectly, the Chair of the meeting shall advise the ~~delegation delegate~~ to limit comments to non-personal references. Should personal references continue to be made, the Chair has the authority to stop the ~~delegation delegate~~ from proceeding.

23. The Board may decide to move a public deputation to a private session.

During a deputation in a private session of a regular or special Board meeting, ~~or Standing Committee meeting~~, should a situation arise where a delegate intends to refer to someone in a negative way then the following will apply:

- a) ~~Delegations~~ Delegates intending to use the name/title/position of any person in a negative, ~~or~~ critical ~~or derogatory~~ fashion must indicate this intention at the time of registration, and, prior to presenting, the ~~delegate~~ will be requested to address the ~~Standing Committee~~ ~~or~~ Board in private session.



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b) The Board shall inform staff if a **delegation delegate** intends to speak of them at a ~~Standing~~ Committee **or Board** meeting, in a negative, **or** critical ~~or derogatory~~ fashion. The staff member has the right to be present during the deputation and be represented by the agent of their choice.

24. The Chair of the meeting may expel or exclude **a delegate** from ~~any the~~ meeting **should they engage in** ~~any person who engages in~~ conduct contrary to the TCDSB Code of Conduct, ~~or~~ Respectful Workplace Guidelines, **or fail to comply with this Policy.**

25. No one may display signs or placards, applaud debating participants or engage in conversations or other behaviour that may disrupt a meeting.

26. If a gross misrepresentation on a factual issue is made by a delegate during their deputation, the Chair of the Committee or Chair of the Board, as applicable, may correct the record from a factual perspective at the meeting where the misrepresentation is made. If the Chair is absent when the gross misrepresentation is made or should the Chair be the subject of the gross misrepresentation, then the Vice-Chair of the Committee or the Vice-Chair of the Board may correct the record, as per above. **The Chair or Vice-Chair may request the delegate to apologize in the moment.**

27. If it is not readily apparent to the Chair or Vice-Chair, as the case may be, whether or not a comment is a gross misrepresentation of the facts, the Chair or Vice-Chair and the Director of Education will determine whether an investigation should be conducted. If an investigation is conducted and the investigation determines that a gross misrepresentation was made, the Chair or Vice-Chair may correct the record from a factual perspective at the next meeting. **A delegate who**



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makes a public and misleading statement against a Trustee and refuses to apologize shall not be allowed to delegate until such time as a public apology is made.

28. In respect of TCDSB employees delegating **deputing** to ~~a~~ the Standing Committee where the topic:

- a) is personal to the speaker, the restrictions are the same as any **delegation delegate**.
- b) is or may be dealt with under a Collective Agreement to which the Board is a party, such submission shall be dealt with in accordance with the provisions of such Collective Agreement.

29. The public session of ~~Standing Committee~~, Board and Special Board meetings are recorded and broadcast live. The recording is retained as a public record of the proceedings. **Other Committees may be recorded. Delegations Delegates** that are part of the recorded proceedings are so advised and consent to being recorded.

30. At the conclusion of the deputation the Chair will advise the delegate as to how the matter will be processed.

31. Where an item has been referred to staff, staff will communicate follow-up actions to the **delegations delegate**.

Definitions:

Delegation

A ~~delegation~~ may include: (1) an individual speaking on his or her own behalf;

(2) an official representative of a TCDSB committee; (3) an official representative



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of student government; or (4) a spokesperson for another group or organization.

Deputation

A formal talk made to the whole Board or **Standing** Committee or in a private session of the Board or **Standing** Committee relating to a specific issue or concern.

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

1. Trustees and the Director shall review the process of delegation every three (3) years to ensure that it was fair, equitable and supported the goals of the TCDSB the Multi Year Strategic Plan
- ~~2. Staff will develop an assessment tool to determine the efficacy of the policy and administer it after the first year of policy implementation to evaluate the policy.~~



REPORT TO

**STUDENT ACHIEVEMENT AND
WELL BEING, CATHOLIC
EDUCATION AND HUMAN
RESOURCES COMMITTEE**

SAFE SCHOOLS REPORT 2019-2020

*Then the land will yield its fruit, and you will eat your fill and live there in safety.
Leviticus 25:19*

Created, Draft	First Tabling	Review
July 20, 2020	September 3, 2020	Click here to enter a date.
Michael Caccamo, Superintendent of Nurturing our Catholic Community, Safe Schools, and Continuing Education Nadia Adragna, Principal of St. Martin School and Safe Schools Department Todd Visinski, Vice Principal of St. Martin School and Safe Schools Department		

INFORMATION REPORT

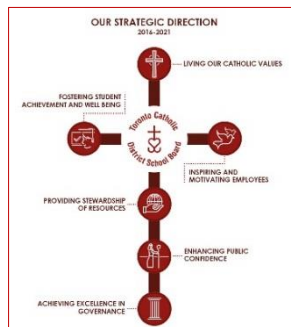
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Dr. B. Browne
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

Safe and caring learning environments supported by positive Catholic school climates continues to be a key goal for the Toronto Catholic District School Board. In our annual Safe Schools Report, we examine metrics which promote continued growth in safe, caring and accepting school practices.

While this has been an exceptional year given school closures due to COVID-19, both qualitative and quantitative perceptual data for 2019-2020 confirm a continued positive trend toward safe and welcoming school climates in the TCDSB. These data indicate that, prior to distance learning, an overwhelming number of students (93% in secondary) believe their schools are safe places to interact and learn. During the COVID-19 school closures, both elementary and secondary students (97%) indicate that they feel very safe or safe online while working on distance learning activities.

The behavioural data is presented for each year and, where possible, are summarized using three-year rolling averages (or moving averages). Three-year rolling averages are calculated by creating a series of averages over three years. This statistic uses averages to describe trends over time.

An analysis of the rolling average over the last five years shows an overall downward trend in various areas. Elementary school data indicates improvement in many areas including a decrease in the number of suspensions issued, a decrease in the number of students suspended, a decrease in the number of suspensions pending possible expulsion issued and a decrease in the number of expulsions issued (both school and board expulsions). Although positive results can be identified in the secondary panel, there was an increase in total number of school expulsions issued to male students; however, this increase can be attributed to a few serious incidents, with each involving multiple students. The Safe Schools Department has identified a number of action items for 2020-21 to address the data collected for secondary schools.

Informed by the local Safe and Accepting Schools Teams, all schools will review both their local 2019-2020 Safe Schools metrics, as well as the perceptual data learned from the annual *Safe Schools Survey* (secondary) and this year's *Student Voice: Learning During the COVID-19 Pandemic* survey (elementary and secondary). Based on this information, each school will make adjustments, as needed, to their 2020-2021 Safe Schools Plan. The components of the plan will

include action items for: Bullying Awareness, Prevention and Intervention, Progressive Discipline, and Positive School Climate.

The cumulative staff time required to prepare this report was 110 hours.

B. PURPOSE

1. The Safe Schools Report for 2019-2020 includes quantitative and qualitative data related to Safe Schools metrics, procedures, programs and other activities designed to create safe, accepting learning environments, and strengthen public confidence in the TCDSB. In an effort to gain further insights into the data, the 2019-2020 Report also includes embedded gender and identity-based analyses.
2. The following areas will be addressed in this report, along with actions undertaken to address evidence-informed needs:
 - 1) Suspension and Expulsion Data
 - 2) Safe Schools Climate Surveys
 - 3) Alternative Safe Schools Programs for Students
 - 4) Professional Learning to Build Capacity within the System
 - 5) Student Voice on how to increase the level of safety in schools
 - 6) Proposed Actionable Items for 2020-2021
3. The evidence will highlight those areas of strength and success, as well as areas for growth, resulting in prioritized actions for the 2020-2021 school year.

C. BACKGROUND

1. The Annual Safe Schools Report to board has evolved from focusing on suspension and expulsion data ten years ago, to a comprehensive review and analysis of established metrics and subsequent action plans for the new school year.

D. EVIDENCE/RESEARCH/ANALYSIS

Sources of Evidence for this report include, but are not limited to:

1. Suspension and Expulsion data;
2. Safe Schools Climate Surveys;
3. Safe Schools alternative programs to support student achievement and well-being;
4. Participation rates of TCDSB staff in professional learning opportunities, workshops and in-services;
5. Student Voice: Learning During the COVID-19 Pandemic survey (elementary and secondary)

SECTION 1: Suspension and Expulsion Data (Appendix A)

As indicated in Appendix A, an analysis of the rolling average over the last five years shows an overall downward trend in various areas including: number of students suspended, notices of suspension issued, number of instructional days lost, number of students with an IEP suspended, number of suspensions pending expulsion issued and board expulsions. Students and parents working through a suspension and/or suspension pending possible expulsion are often supported with this process by various outside groups including TAIBU, Justice for Children and Youth, and Catholic Children's Aid Society.

During school closures due to COVID-19, nine (9) suspensions and zero (0) suspensions pending possible expulsions were issued. The 9 suspensions were the result of infractions related to inappropriate use of technology.

ELEMENTARY SCHOOLS [Comparison with 2018-2019 data]

At the Elementary level, the data indicate that *less students received suspension as a progressive discipline consequence (-624)*.

Some comparisons with the previous year (2018-2019) indicate:

- decrease in the number of Suspension Notices issued to males (-478) and decrease to females (-146)
- decrease in the number of Instructional Days lost to Suspension for males (-825)
- decrease in the number of Instructional Days lost to Suspension for females (-206)
- decrease in the number of males with an Individual Education Plan (IEP) who were suspended (-117)

- decrease in the number of females with an Individual Education Plan (IEP) who were suspended (-23)
- decrease in the number of males suspended 2 or more times (-236)
- decrease the number of females suspended 2 or more times (-52)

The above data would indicate that recidivism at the elementary level has shown a decrease in comparison to 2018-2019.

Further comparisons with the previous year (2018-2019) indicate:

- the number of males Suspended Pending Possible Expulsion under Section 310 of the Education Act has decreased (-13)
- decrease in the number of females Suspended Pending Possible Expulsion under Section 310 of the Education Act (-1)
- decrease in School Expulsions (-1) for males and no School Expulsions for females
- decrease in Board Expulsions for males (-4) and females (-1)
- Total number of TCDSB students with an IEP is 16,925. Total TCDSB elementary students with an IEP is 10,650. Total TCDSB elementary students with an IEP who were board expelled is 0, and school expelled is 1.

Consistent with 2018–2019 data, there has been ***no significant change in the more serious infractions of expulsion (-14)***. From the total number of Suspension Pending Possible Expulsion processes initiated (20), very few resulted in expulsions (1). This would suggest principals are using all available sources of information and considering Mitigating and Other factors during their investigations. Although the Fresh Start process is not disciplinary in nature, 15 students were transitioned at the elementary level for concerns related to safety. This is an increase of 3 students.

The Ministry of Education is eliminating discretionary suspensions (subsection 306(1) of the Education Act) for students in Kindergarten to Grade 3, starting in the 2020-21 school year. Alternative measures to discretionary suspensions must be used to address student behaviour in this student group. In 2019-2020, the total number of suspensions issued to K-3 students in the TCDSB was 218. An action item has been developed for 2020-2021 to respond to this data.

SECONDARY SCHOOLS [Comparison with 2018-2019 data]

The data indicate ***a constant downward trend***. This past year saw a decrease (-244) in the number of suspension notices board wide.

Some comparisons with the previous year (2018-2019) indicate:

- decrease in the number of Suspension Notices issued for males (-216)
- decrease in the number of Suspension Notices issued for females (-28)
- decrease in the number of Instructional Days Lost to Suspension for males (-619)
- decrease in the number of Instructional Days Lost to Suspension for females (-22)
- decrease in the number of males suspended 2 or more times (-111)
- decrease in the number of females suspended 2 or more times (-15)

The above data would indicate ***that overall recidivism for both males and females has decreased this year.*** This suggests that mitigating factors and intervention strategies appear to correct inappropriate student behaviour.

Further comparisons with the previous year (2018-2019) indicate:

- decrease in the number of males with an Individual Education Plan (IEP) who were suspended (-34)
- increase in the number of females with an Individual Education Plan (IEP) who were suspended (+17)
- increase in the number of males Suspended Pending Possible Expulsion under Section 310 of the Education Act (+2)
- decrease in the number of females Suspended Pending Possible Expulsion under Section 310 of the Education Act (-6)
- increase in School Expulsions for males (+14)
- decrease in School Expulsions for females (-4)
- increase for males in Board Expulsions (+3)
- increase for females in Board Expulsions (+3)
- Total number of TCDSB students with an IEP is 16,925. Total TCDSB secondary students with an IEP is 6,275. Total TCDSB secondary students with an IEP who were board expelled is 7 (+6), and school expelled is 17 (+1).

As indicated in Appendix A, the rolling average over the last 5 years indicates ***an ongoing downward trend in suspensions issued.*** This positive Safe Schools trend is further supported by the decrease in serious student incidents resulting in suspension pending possible expulsion (-4). This year's data indicates an increase in suspensions issued to females with an IEP, school expulsions for males and board expulsions for both males and females; these increases will be addressed in the 2020-21 priorities for the Safe Schools Department. In addition, there have

been a few serious incidents this year, with each involving multiple students, which lead to school expulsion. Although the Fresh Start process is not disciplinary in nature, 36 students were transitioned in secondary for concerns related to safety. This is a decrease of 21 students from the previous year.

SECTION 2: Student Perceptual Data

During the 2019-2020 school year, secondary students in Grades 9-12 participated in the annual *Safe Schools Survey* held in the Fall. Secondary students were given opportunity to complete this survey during designated class time.

Elementary students in Grades 6 and 8, however, did not participate in the annual *Safe and Caring Catholic School Climate Survey* administered each Spring, as schools were closed due to the COVID-19 pandemic.

This Spring, a *Student Voice: Learning During the COVID-19 Pandemic Survey* was completed by elementary students in Grades 6 and 8, as well as secondary students in Grades 10 and 12. Students were given ample opportunity to complete this surveys online, with multiple reminders to complete them through regular communication with staff, students and parents. The focus of the survey was to learn about students' learning and well-being while doing their school work at home (distance learning) during this time, and included a few questions regarding online safety while participating in distance learning activities.

Data gathered from all these surveys are reported for individual schools and for the Board. At the Board level, general trends can be identified and serve as a focus for collective inquiry and action. At the school level, the data will be reviewed by the Safe and Accepting Schools Team to gain greater insights into students' perceptions of school safety and school climate, to advise the principal about enhanced safety procedures and programs, and to review and update the local Safe Schools Plan.

OVERALL BOARD LEVEL RESULTS

(i) Safe Schools Survey (Secondary)

In November 2019, 5,464 students in Grades 9 through 12 from all TCDSB secondary schools participated in the *Safe Schools Survey*. Overall, secondary students' perceptions of school safety were positive and have remained so over the past 3 years, with about 93% of students reporting feeling *very safe* or *safe* in school.

Some highlights on safety (See Appendix B1):

When comparing secondary data for the three-year period, from 2017-2018 to 2019-2020, results are consistently positive (with little to no change evident) in all areas of feeling safe in and around school.

Over the past three years, secondary students' feelings of safety were very positive:

- over 90% of secondary students felt *safe* or *very safe* in the classroom, at sports/after school events, in school, at dismissal time, on the stairs/in stairwells, in the cafeteria/lunch time and in the hallways;
- over 80% felt *safe* or *very safe* travelling to and from school, in the washrooms, and in the parking lot.

Positive results can also be seen in secondary students' reports about bullying:

- 87% of secondary students indicated that they have *never* been bullied;
- 74% of secondary students indicated that bullying is *a small problem* or *not a problem* in their school; an increase of 6% since 2017-18.

Areas for continued dialogue:

- Of the secondary students who *experienced* bullying at school (13%), more than half (53%) told another person about being bullied (a 4% improvement from 2018-19).
- Of the secondary students who *witnessed* bullying at school (31%), 43% indicated they told someone about the bullying they witnessed. This is an increase of 24% from the previous year.
- For those who had been bullied (13%) or had witnessed bullying (31%), the most common forms of bullying were verbal or social.

(ii) *Student Voice: Learning During the COVID-19 Pandemic Survey*

Elementary and Secondary Schools

In May/June 2020, 7,531 students in Grades 6 and 8 in all TCDSB elementary schools participated in the *Student Voice: Learning During the COVID-19 Pandemic Survey*. In the same period of time, 4,839 students in Grades 10 and 12 in all TCDSB secondary schools also participated.

Overall, elementary and secondary students' perceptions of online safety are very positive, with the large majority (97%) of students indicating they feel *very safe* or *safe* while working on distance learning activities.

Some further highlights on safety (See Appendix B3):

- 89% of elementary students and 90% of secondary students indicated that bullying during distance learning has not been a problem
- 2% of students in both panels reported they were bullied

Area for continued dialogue:

- The reporting of bullying remains an area for growth.

PERCEPTIONS BY GENDER

(i) *Gender Breakdown: Safe Schools Survey (Secondary)*

Findings comparing male and female students are consistent with those of previous years (See Appendix B2). While generally there are little or no differences in feelings of safety, gender differences are evident in the forms of bullying that males and females experienced or witnessed: more males indicated experiencing or witnessing physical bullying; more females experienced or witnessed social or cyber bullying.

(ii) *Gender Breakdown: Student Voice: Learning During the COVID-19 Pandemic Survey*

There are little or no differences between genders in their feelings of online safety while working on distance learning activities, as well as, indicating they have been bullied, in both the elementary and secondary panel.

While few have reported bullying to be a problem during distance learning, more females than males indicate bullying to be a problem.

PERCEPTIONS BY RACIAL IDENTIFICATION

In the Fall of 2019, 5464 secondary students completed the *Safe School Survey*; in the Spring of 2020, 7531 elementary students and 4839 secondary students completed the *Learning During the COVID-19 Pandemic Survey*. Both surveys included questions pertaining to safety, and on both surveys, students were asked to indicate with which racial group(s) they identified; Ministry of Education recommended racial categories were used. A preliminary analysis was conducted to examine the perceptions of safety among students identifying in the various racial categories. (See Appendix C.)

Results were generally positive for all groups; however, the pattern of perceptions in the areas of safety and bullying is slightly less favourable for some groups (e.g., secondary students who identify as Indigenous and Middle Eastern on the *Safe Schools Survey*).

The results of this preliminary analysis based on the voice of students will be reviewed and will inform dialogue between the departments of Safe Schools, Equity, Diversity, Indigenous Education and Community Relations, and Educational Research. Action items will be developed to address future data collection and the implementation of plans for continuous improvement in the areas of safety and well-being for all students.

SECTION 3: Student Voice: How to Increase the Level of Safety in Schools

On both the annual *Safe and Caring Catholic School Climate* (SCCSC) survey and the *Secondary Safe Schools Survey*, students are asked: *How do you think we can make our schools safer?* This year, the *Safe and Caring Catholic School Climate* survey was not administered; these data are not available for elementary schools. Below is a summary of responses from secondary schools.

Student Voice: Secondary Schools

On the *Secondary Safe Schools Survey*, students were asked: *How do you think we can make our schools safer?* Responses of students were collated and results

summarized. Many secondary students indicated the schools are already safe. Top responses by students on how to increase school safety were:

- the promotion of anti-bullying initiatives
- increased police, School Engagement Team (SET) officers, or security guard presence
- more supervision outside the classroom (monitors or teachers in the hall)
- adding more security cameras
- staff being more approachable to create trusting and caring relationships
- renovations to maintain a clean, safe and healthy school environment
- no vaping
- being kind and creating a caring school community
- stricter rules and enforcement of rules
- listening to students' concerns

SECTION 4: Safe Schools Alternative Programs

The TCDSB operates programs through the Safe Schools Department. These alternative programs at St Martin and Our Lady of Lourdes support students who have received a board expulsion as a result of a safe school incident.

1. The Expulsion Program

The Expulsion Program is a short term support program for students who have been expelled from all schools of the TCDSB. The program serves elementary students grade 6-8, and secondary school students, grades 9-12. Program staff work in a multidisciplinary team to address student strengths, needs and triggers, with an aim to provide individualized academic programming and individual support at school. Once students have transitioned from their home school, the goal for all students is to successfully complete the demission requirements and return to a different TCDSB school. While in the program, some students are able to meet graduation requirements and proceed to post-secondary education, while others look to access community programs or the world of work upon program completion.

In 2019-2020, there were 2 students in the elementary program.

In the secondary program 26 students (20 Board Expulsion and 6 Voluntary Intervention Program) were served at different points during the school year. Program staff work diligently to develop community partnerships across the GTA so that students and their families can access local community support and resources.

2. TIPSS (Transitional Intervention Program for Suspended Students)

The long-term suspension program offers programming to students serving a suspension of 6-20 days in length. For students receiving a suspension between 6-10 days, academic programming is provided. For students serving a suspension of 11-20 days, social work assistance is provided in addition to the academic programming. Parents are not obligated to accept TIPPS support although participation is strongly encouraged.

In 2019-2020, 70.4% of eligible suspended students were served by TIPSS teachers at sessions in Toronto Public Library sites. In situations where adult students/parents have chosen not to attend TIPSS, the school provided the student/family with work packages. In all cases, students were afforded the opportunity to continue with their learning while on long-term suspension.

SECTION 5: Professional Learning for TCDSB Stakeholders

In 2019-2020, the Safe Schools Department offered a diverse menu of professional learning on safe schools topics to students, parents, TCDSB staff members and community partners.

2019-2020 Activities are listed in Action Items found in section E.

In addition, the Safe Schools Department worked collaboratively with various TCDSB departments, including Mental Health and Curriculum Leadership and Innovation and ICT, to develop various resources to support students, parents, and staff with distance learning. These resources include:

- Classroom Management Strategies for Online Learning: Tools for Classroom Teachers and Support Staff
- Tips for Parents: Supporting Student Safety in a Virtual Environment (Appendix D)

- Tips for Students: Supporting Student Safety in a Virtual Environment (Appendix E)
- Progressive Discipline Interventions and Alternatives to Suspension during Distance Learning (for Principals/Vice Principals)

E. METRICS AND ACCOUNTABILITY

2019-2020 Metrics	Evidence/Deliverables (2019-20 Metrics)
<p>1. Expand the <i>Safe Schools Professional Learning Modules Series</i> to include new modules:</p> <ul style="list-style-type: none"> • “Supporting Elementary Students with Autism Spectrum Disorder using Applied Behaviour Analysis (ABA) Strategies and Techniques” • “Self-Compassion and Kindness” 	<p><i>Due to labour disruption and COVID-19, the number of modules offered was significantly reduced.</i></p> <ul style="list-style-type: none"> • 19 different topics delivered in 2019-2020 Professional Learning Modules Series: <ul style="list-style-type: none"> ○ 163 participants (social workers, CYW, educational assistants, teachers, psychologists, administrators, support staff) <p><i>Due to labour disruption and COVID-19, the number of Interdisciplinary professional learning opportunities offered for various TCDSB stakeholders was significantly reduced.</i></p> <ul style="list-style-type: none"> • Interdisciplinary professional learning opportunities with various TCDSB stakeholders: <ul style="list-style-type: none"> ○ Administrative Professional Development – 628 principals/vice principals/superintendents ○ Safe Schools Student Ambassador Symposiums including Bullying Awareness and Prevention Month Launch – 340 elementary/secondary students, staff, trustees, community partners ○ Resolution Conference and Mediation Circles: 36 participants (social workers, CYW, educational assistants, teachers, police officers) ○ Threat Assessment Training and Related Workshops: 23 participants (social workers, CYW, educational assistants, teachers, psychologists, administrators, support staff, police officers)

	<ul style="list-style-type: none"> ○ Training to Toronto Police Service – 35 police officers ○ SEAC Presentation – 20 members ○ Osgoode School Conference – 145 participants ○ School Presentations – 75 staff, students and parents ○ I-Lite Presentation – 57 elementary students
<p>2.</p> <p>Safe Schools/St. Martin School staff will continue to produce training videos on various topics related to Safe Schools and Promoting Positive Catholic School Climate. School communities will be able to access these videos to share with staff, students and parents.</p>	<p>During the 2019-2020 school year, the Safe Schools Department developed 3 professional learning videos on the following topics:</p> <ul style="list-style-type: none"> ● Bullying Awareness, Prevention and Intervention, Part 1 ● Bullying Awareness, Prevention and Intervention, Part 2 Scenario ● Overview of Threat Assessment <p>These videos are available on the Safe Schools Portal Page.</p>
<p>3.</p> <p>As a result of the increase in the number of suspensions issued to elementary students during 2018-2019 school year, the Safe Schools Department will attend K-8 principal meetings to encourage principals to share effective strategies that promote students engaging in positive and pro-social behaviours. In addition, the Safe Schools Department will review</p>	<p>On November 12th and November 14th, the Safe Schools Department presented at K-12 Principal meetings.</p>

with principals resources and materials to support a positive school climate.	
<p>4.</p> <p>As a result of the increase in the number of suspensions and expulsions issued to students with IEPs during the 2018-19 school year, the Safe Schools Department will attend K-12 principal meetings to review the province of Ontario's resource <i>Caring and Safe Schools in Ontario: Supporting Students with Special Education Needs through Progressive Discipline, Kindergarten to Grade 12</i>.</p>	<p>On October 8th and October 10th, the Safe Schools Department presented at K-12 Principal meetings.</p> <p>On October 30th, the Safe Schools Department presented to Elementary Vice-Principals.</p> <p>On January 30th, the Safe Schools Department presented to Secondary School Vice-Principals.</p>
<p>5.</p> <p>Based on student feedback from the 2018-2019 <i>Safe and Caring Catholic School Climate</i> survey and secondary <i>Safe Schools Survey</i>, the Safe Schools Department will focus on the themes of Kindness and Bullying Prevention during the elementary and secondary</p>	<p>During the 2019-2020 school year, the Safe Schools Department hosted 2 Student Ambassador Symposiums attended by students, staff mentors, parents, senior staff, trustees and community partners including TPS. Themes addressed in the course of the symposiums included: bullying prevention, healthy relationships, kindness, resiliency and the importance of empathy and inclusion.</p> <p>The role of the Safe Schools Student Ambassador Team is to collaborate with school stakeholders to develop and implement initiatives that promote a safe, caring and accepting Catholic school climate.</p>

Student Ambassador Symposiums.	<p>Secondary – October 22, 2019 Elementary – November 19, 2019</p> <p>Due to COVID-19, the April 21, 2019 Safe Schools Ambassador Symposium (Secondary) was cancelled.</p>
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F. ACTIONABLE ITEMS FOR 2020-2021

1. Expand the *Safe Schools Professional Learning Modules Series* to include new modules: “Introduction to Autism and Applied Behaviour Analysis Strategies in Secondary Schools”, “Informal Restorative Processes” and “What You Need to Know about Cannabis and Vaping for Students from Grades 6 – 12”.
2. Safe Schools/St. Martin School staff will continue to produce training videos on various topics related to Safe Schools and Promoting Positive Catholic School Climate. School communities will be able to access these videos to share with staff, students and parents.
3. The Safe Schools Department will provide further training on the topic of Mitigating and Other Factors with principals to ensure that these factors continue to be considered in determining decisions and plans that support student achievement and well-being. The Safe Schools Department will also collaborate with the Equity Action Team to review with principals the application of Mitigating and Other Factors through an approach that considers varying sociological factors, including factors that may impact students from various racial groups.
4. The Safe Schools Department will meet with secondary school principals to facilitate the sharing of effective strategies that promote students engaging in positive and pro-social behaviours, and to further support nurturing a positive rapport between staff and students within an overall positive school climate.
5. The Safe Schools Department will review data included in this report with the Equity, Diversity, Indigenous Education and Community Relations Department, and with the Research Department, to explore appropriate

recommendations; specifically, perceptual data related to bullying in various racial groups will be a focus of discussion and action.

6. The Safe Schools Department will meet with elementary principals to address the Ministry of Education's recent mandate to eliminate suspensions issued to K-3 students and to explore alternative measures to address student behaviour in this student group.
7. Based on the feedback from the 2019-2020 *Safe Schools Survey*, the Safe Schools Department will continue to support Safe Schools Student Ambassador Teams and offer symposiums during the 2020-2021 school year. The theme of kindness and compassion will continue to be an area of focus.

G. CONCLUDING STATEMENT

This report is for the consideration of the Board.

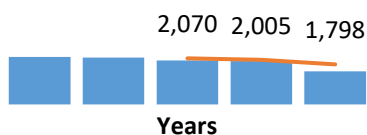
Number of Students Suspended, Education Act §.306

Appendix A

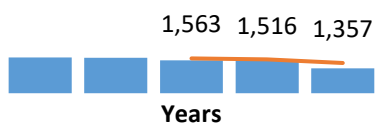
TCDSB	All Students	Secondary Students	Elementary Students
2015-2016	90,333	30,149	60,184
2016-2017	91,144	30,109	61,035
2017-2018	91,107	29,673	61,434
2018-2019	91,818	29,225	62,593
2019-2020	91,324	28,612	62,712

#St Suspended	Rolling Avg #St Susp	#Male St Suspended	Rolling Avg #Male St Susp	TCDSB #Female St Suspended	Rolling Avg #Female St Susp
2,132	#N/A	1,608	#N/A	524	#N/A
2,107	#N/A	1,597	#N/A	510	#N/A
1,970	2,070	1,483	1,563	487	507
1,939	2,005	1,467	1,516	472	490
1,485	1,798	1,120	1,357	365	441

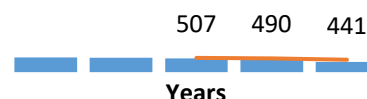
Number of Students Suspended



Number of Male Students Suspended

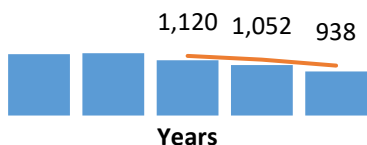


Number of Female Students Suspended

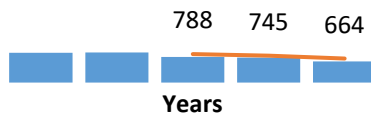


TCDSB	Sec #St Suspended	Rolling Avg Sec #St Susp	Sec #Male St Suspended	Rolling Avg Sec #Male St Susp	Sec #Female St Suspended	Rolling Avg Sec #Female St Susp	Elem #St Suspended	Rolling Avg Elem #St Susp	Elem #Male St Suspended	Rolling Avg Elem #Male St Susp	Elem #Female St Suspended	Rolling Avg Elem #Female St Susp
2015-2016	1,151	#N/A	823	#N/A	328	#N/A	981	#N/A	785	#N/A	196	#N/A
2016-2017	1,172	#N/A	830	#N/A	342	#N/A	935	#N/A	767	#N/A	168	#N/A
2017-2018	1,038	1,120	710	788	328	333	932	949	773	775	159	174
2018-2019	947	1,052	694	745	253	308	992	953	773	771	219	182
2019-2020	829	938	589	664	240	274	656	860	531	692	125	168

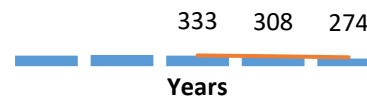
Number of Secondary Students Suspended



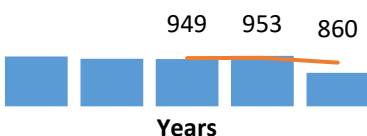
Number of Secondary Male Students Suspended



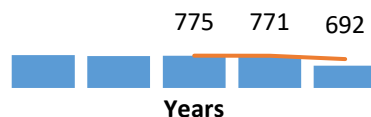
Number of Secondary Female Students Suspended



Number of Elementary Students Suspended



Number of Elementary Male Students Suspended

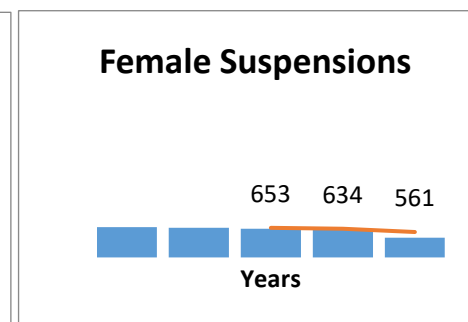
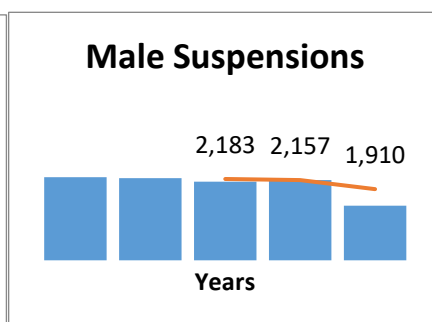
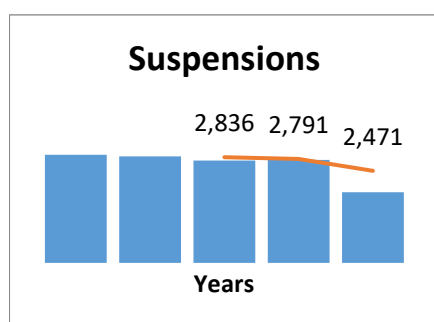


Number of Elementary Female Students Suspended

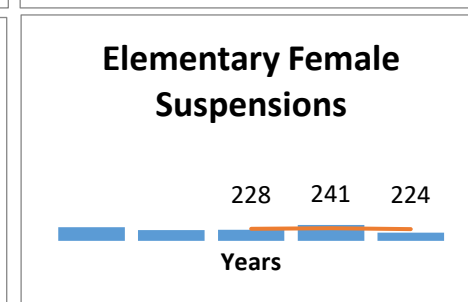
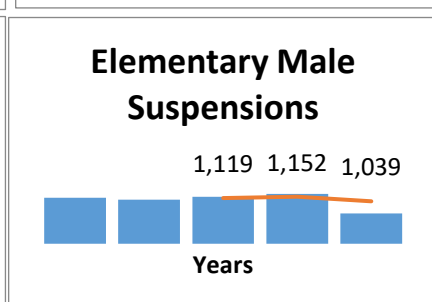
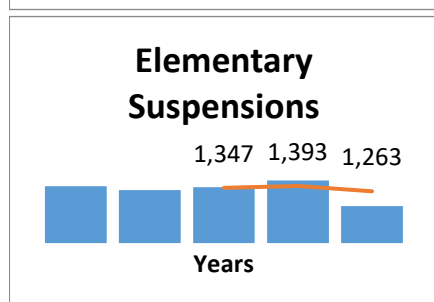
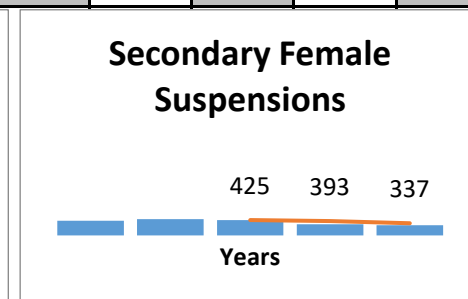
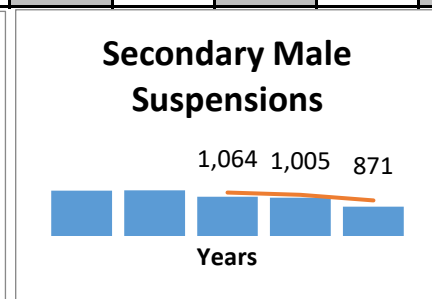
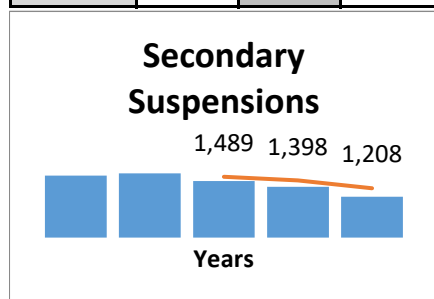


Notice of Suspension, Education Act §.306 (number of suspensions)

TCDSB	306 Suspension	Rolling Avg Susp	306 Male Suspension	Rolling Avg Male Susp	306 Female Suspension	Rolling Avg Female Susp
2015-2016	2,900	#N/A	2,234	#N/A	666	#N/A
2016-2017	2,861	#N/A	2,204	#N/A	657	#N/A
2017-2018	2,746	2,836	2,110	2,183	636	653
2018-2019	2,767	2,791	2,157	2,157	610	634
2019-2020	1,899	2,471	1,463	1,910	436	561



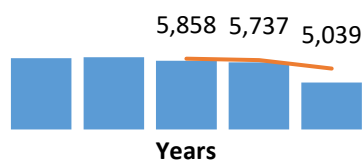
TCDSB	Sec 306 Suspension	Rolling Avg Sec Susp	Sec 306 Male Suspension	Rolling Avg Sec Male Susp	Sec 306 Female Suspension	Rolling Avg Sec Female Susp	Elem 306 Suspension	Rolling Avg Elem Susp	Elem 306 Male Suspension	Rolling Avg Elem Male Susp	Elem 306 Female Suspension	Rolling Avg Elem Female Susp
2015-2016	1,515	#N/A	1,111	#N/A	404	#N/A	1,385	#N/A	1,123	#N/A	262	#N/A
2016-2017	1,571	#N/A	1,122	#N/A	449	#N/A	1,290	#N/A	1,082	#N/A	208	#N/A
2017-2018	1,381	1,489	959	1,064	422	425	1,365	1,347	1,151	1,119	214	228
2018-2019	1,243	1,398	935	1,005	308	393	1,524	1,393	1,222	1,152	302	241
2019-2020	999	1,208	719	871	280	337	900	1,263	744	1,039	156	224



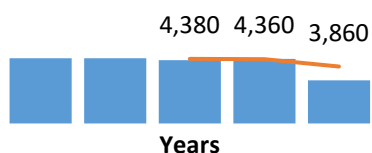
Number of instructional days lost to §.306 Suspension

TCDSB	Days Lost	Rolling Avg Days Lost	Days Lost Male	Rolling Avg Days Lost Male	Days Lost Female	Rolling Avg Days Lost Female
2015-2016	5,909	#N/A	4,431	#N/A	1,478	#N/A
2016-2017	5,970	#N/A	4,425	#N/A	1,545	#N/A
2017-2018	5,694	5,858	4,285	4,380	1,409	1,477
2018-2019	5,547	5,737	4,369	4,360	1,178	1,377
2019-2020	3,875	5,039	2,925	3,860	950	1,179

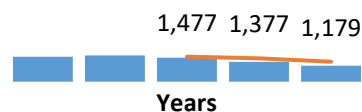
Days Lost



Days Lost - Male

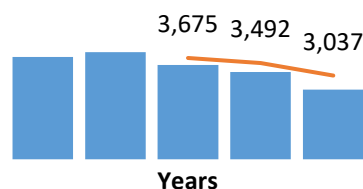


Days Lost - Female

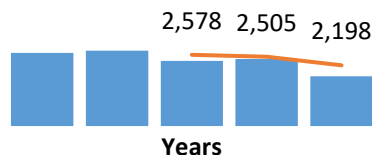


TCDSB	Sec Days Lost	Sec Rolling Avg Days Lost	Sec Days Lost Male	Sec Rolling Avg Days Lost Male	Sec Days Lost Female	Sec Rolling Avg Days Lost Female	Elem Days Lost	Elem Rolling Avg Days Lost	Elem Days Lost Male	Elem Rolling Avg Days Lost Male	Elem Days Lost Female	Elem Rolling Avg Days Lost Female
2015-2016	3,711	#N/A	2,644	#N/A	1,067	#N/A	2,198	#N/A	1,787	#N/A	411	#N/A
2016-2017	3,889	#N/A	2,729	#N/A	1,160	#N/A	2,081	#N/A	1,696	#N/A	385	#N/A
2017-2018	3,424	3,675	2,362	2,578	1,062	1,096	2,270	2,183	1,923	1,802	347	381
2018-2019	3,164	3,492	2,425	2,505	739	987	2,383	2,245	1,944	1,854	439	390
2019-2020	2,523	3,037	1,806	2,198	717	839	1,352	2,002	1,119	1,662	233	340

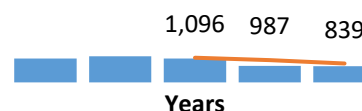
Secondary Days Lost



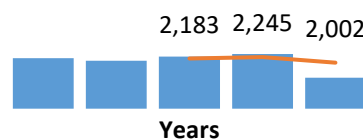
Secondary Days Lost - Male



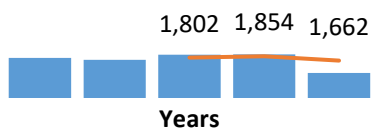
Secondary Days Lost - Female



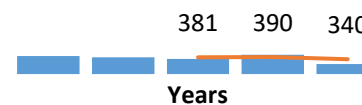
Elementary Days Lost



Elementary Days Lost - Male



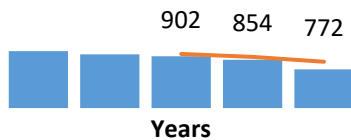
Elementary Days Lost - Female



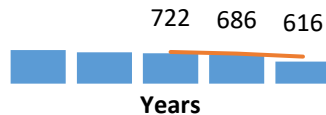
Number of Students with an IEP Suspended (§.306)

TCDSB	#St IEP Susp	Rolling Avg #St IEP Susp	#Stu IEP Male Susp	Rolling Avg #St IEP Male Susp	#St IEP Female Susp	Rolling Avg #St IEP Female Susp
2015-2016	947	#N/A	763	#N/A	184	#N/A
2016-2017	894	#N/A	713	#N/A	181	#N/A
2017-2018	864	902	689	722	175	180
2018-2019	804	854	655	686	149	168
2019-2020	647	772	504	616	143	156

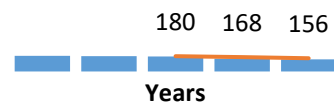
Number of Students with an IEP Suspended



Number of Male Students with an IEP Suspended

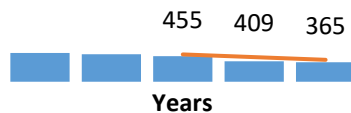


Number of Female Students with an IEP Suspended

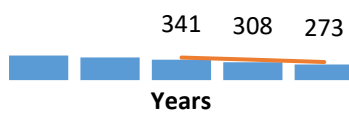


TCDSB	Sec #St IEP Susp	Rolling Avg #St IEP Susp	Sec #St IEP Male Susp	Rolling Avg Sec #St IEP Male Susp	Sec #St IEP Female Susp	Rolling Avg Sec #St IEP Female Susp	Elem #St IEP Susp	Rolling Avg Elem #St IEP Susp	Elem #St IEP Male Susp	Rolling Avg Elem #St IEP Male Susp	Elem #St IEP Female Susp	Rolling Avg Elem #St IEP Female Susp
2015-2016	480	#N/A	371	#N/A	109	#N/A	467	#N/A	392	#N/A	75	#N/A
2016-2017	459	#N/A	342	#N/A	117	#N/A	435	#N/A	371	#N/A	64	#N/A
2017-2018	426	455	310	341	116	114	438	447	379	381	59	66
2018-2019	343	409	272	308	71	101	461	445	383	378	78	67
2019-2020	326	365	238	273	88	92	321	407	266	343	55	64

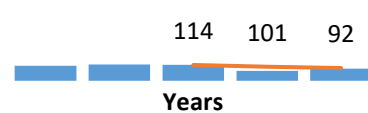
Number of Secondary Students with an IEP Suspended



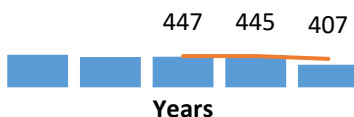
Number of Secondary Male Students with an IEP Suspended



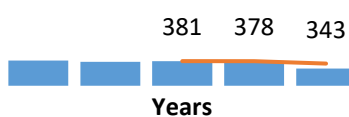
Number of Secondary Female Students with an IEP Suspended



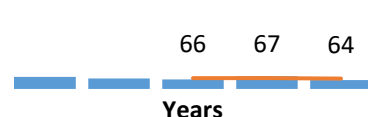
Number of Elementary Students with an IEP Suspended



Number of Elementary Male Students with an IEP Suspended



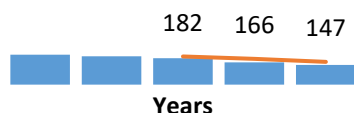
Number of Elementary Female Students with an IEP Suspended



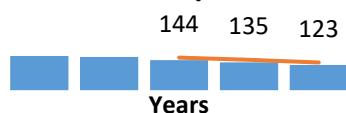
Number of §.310 Suspensions Pending Possible Expulsion (SPX) Issued

TCDSB	310 SPX	Rolling Avg 310 SPX	310 SPX Male	Rolling Avg 310 SPX Male	310 SPX Female	Rolling Avg 310 SPX Female
2015-2016	194	#N/A	152	#N/A	42	#N/A
2016-2017	183	#N/A	148	#N/A	35	#N/A
2017-2018	170	182	133	144	37	38
2018-2019	145	166	123	135	22	31
2019-2020	127	147	112	123	15	25

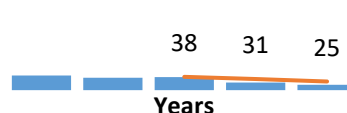
Number of Suspensions Pending Possible Expulsion



Number of Male Suspensions Pending Possible Expulsion

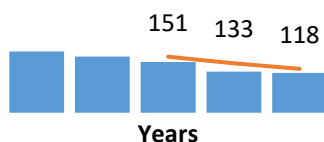


Number of Female Suspensions Pending Possible Expulsion

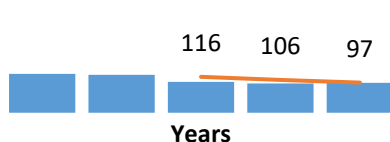


TCDSB	Sec 310 SPX	Rolling Avg Sec 310 SPX	Sec 310 SPX Male	Rolling Avg Sec 310 SPX Male	Sec 310 SPX Female	Rolling Avg Sec 310 SPX Female	Elem 310 SPX	Rolling Avg Elem 310 SPX	Elem 310 SPX Male	Rolling Avg Elem 310 SPX Male	Elem 310 SPX Female	Rolling Avg Elem 310 SPX Female
2015-2016	165	#N/A	126	#N/A	39	#N/A	29	#N/A	26	#N/A	3	#N/A
2016-2017	151	#N/A	122	#N/A	29	#N/A	32	#N/A	26	#N/A	6	#N/A
2017-2018	137	151	100	116	37	35	33	31	33	28	0	3
2018-2019	111	133	95	106	16	27	34	33	28	29	6	4
2019-2020	107	118	97	97	10	21	20	29	15	25	5	4

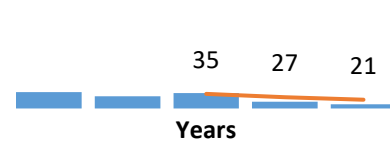
Number of Secondary Suspensions Pending Possible Expulsion...



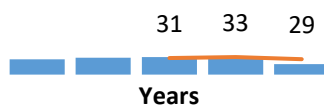
Number of Secondary Male Suspensions Pending Possible Expulsion



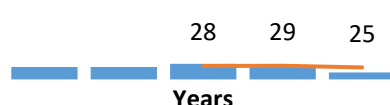
Number of Secondary Female Suspensions Pending Possible Expulsion



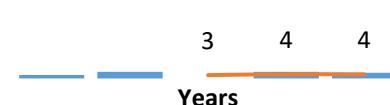
Number of Elementary Suspensions Pending Possible Expulsion



Number of Elementary Male Suspensions Pending Possible Expulsion



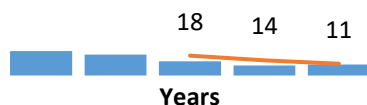
Number of Elementary Female Suspensions Pending Possible Expulsion



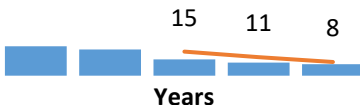
Education Act §.310 Board Expulsions (Number of Board expulsions)

TCDSB	Board Expul-sion	Rolling Avg Board Expul	Board Expul-sion Male	Rolling Avg Board Expul Male	Board Expul-sion Female	Rolling Avg Board Expul Female
2015-2016	22	#N/A	18	#N/A	4	#N/A
2016-2017	19	#N/A	16	#N/A	3	#N/A
2017-2018	13	18	10	15	3	3
2018-2019	9	14	8	11	1	2
2019-2020	10	11	7	8	3	2

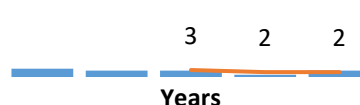
Number of Board Expulsions



Number of Board Expulsions: Male

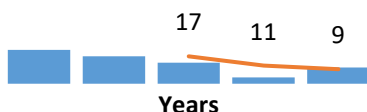


Number of Board Expulsions: Female

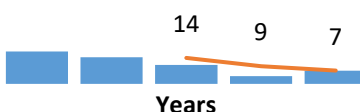


TCDSB	Sec Board Expulsion	Rolling Avg Sec Board Expul	Sec Board Expul-sion Male	Rolling Avg Sec Board Expul Male	Sec Board Expul-sion Female	Rolling Avg Sec Board Expul Female	Elem Board Expul-sion	Rolling Avg Elem Board Expul	Elem Board Expul-sion Male	Rolling Avg Elem Board Expul Male	Elem Board Expul-sion Female	Rolling Avg Elem Board Expul Female
2015-2016	21	#N/A	17	#N/A	4	#N/A	1	#N/A	1	#N/A	0	#N/A
2016-2017	17	#N/A	14	#N/A	3	#N/A	2	#N/A	2	#N/A	0	#N/A
2017-2018	13	17	10	14	3	3	0	1	0	1	0	0
2018-2019	4	11	4	9	0	2	5	2	4	2	1	0
2019-2020	10	9	7	7	3	2	0	2	0	1	0	0

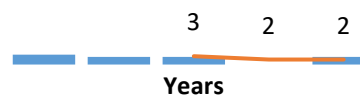
Number of Secondary Board Expulsions



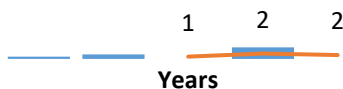
Number of Secondary Board Expulsions: Male



Number of Secondary Board Expulsions: Female



Number of Elementary Board Expulsions



Number of Elementary Board Expulsions: Male



Number of Elementary Board Expulsions: Female

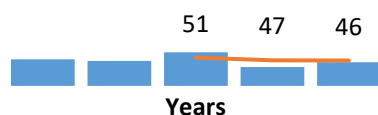


Education Act §.310 School Expulsions

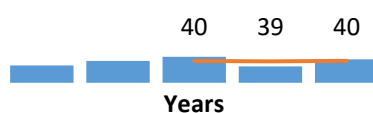
(Number of School expulsions)

TCDSB	School Expulsion	Rolling Avg School Expul	School Expul Male	Rolling Avg School Expul Male	School Expul Female	Rolling Avg School Expul Female
2015-2016	48	#N/A	32	#N/A	16	#N/A
2016-2017	45	#N/A	40	#N/A	5	#N/A
2017-2018	61	51	48	40	13	11
2018-2019	34	47	30	39	4	7
2019-2020	43	46	43	40	0	6

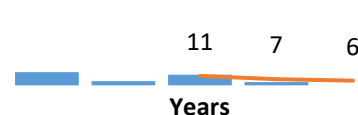
Number of School Expulsions



Number of School Expulsions: Male

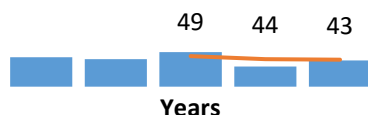


Number of School Expulsions: Female

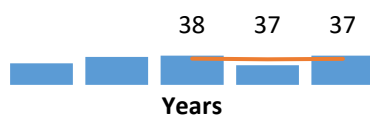


TCDSB	Sec School Expulsion	Rolling Avg Sec School Expul	Sec School Expul Male	Rolling Avg Sec School Expul Male	Sec School Expul Female	Rolling Avg Sec School Expul Female	Elem School Expulsion	Rolling Avg Elem School Expul	Elem School Expul Male	Rolling Avg Elem School Expul Male	Elem School Expul Female	Rolling Avg Elem School Expul Female
2015-2016	47	#N/A	31	#N/A	16	#N/A	1	#N/A	1	#N/A	0	#N/A
2016-2017	44	#N/A	40	#N/A	4	#N/A	1	#N/A	0	#N/A	1	#N/A
2017-2018	55	49	42	38	13	11	6	3	6	2	0	0
2018-2019	32	44	28	37	4	7	2	3	2	3	0	0
2019-2020	42	43	42	37	0	6	1	3	1	3	0	0

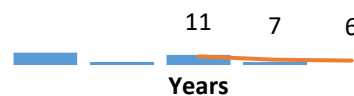
Number of Secondary School Expulsions



Number of Secondary School Expulsions: Male



Number of Secondary School Expulsions: Female



Number of Elementary School Expulsions



Number of Elementary School Expulsions: Male



Number of Elementary School Expulsions: Female



Number of §.310 Board Expulsions (IEP)

TCDSB	Total TCDSB Students	Total Board Expulsion	Total TCDSB IEP Students	Total IEP Board Expulsion
2018-2019	91,818	9	17,480	6
2019-2020	91,324	10	16,925	7

TCDSB	All TCDSB Secondary	Total Board Expulsion	Total TCDSB IEP Students	Total IEP Board Expulsion
2018-2019	29,225	4	6,436	1
2019-2020	28,612	10	6,275	7

TCDSB	All TCDSB Elementary	Total Board Expulsion	Total TCDSB IEP Students	Total IEP Board Expulsion
2018-2019	62,593	5	11,044	5
2019-2020	62,712	0	10,650	0

Number of §.310 School Expulsions (IEP)

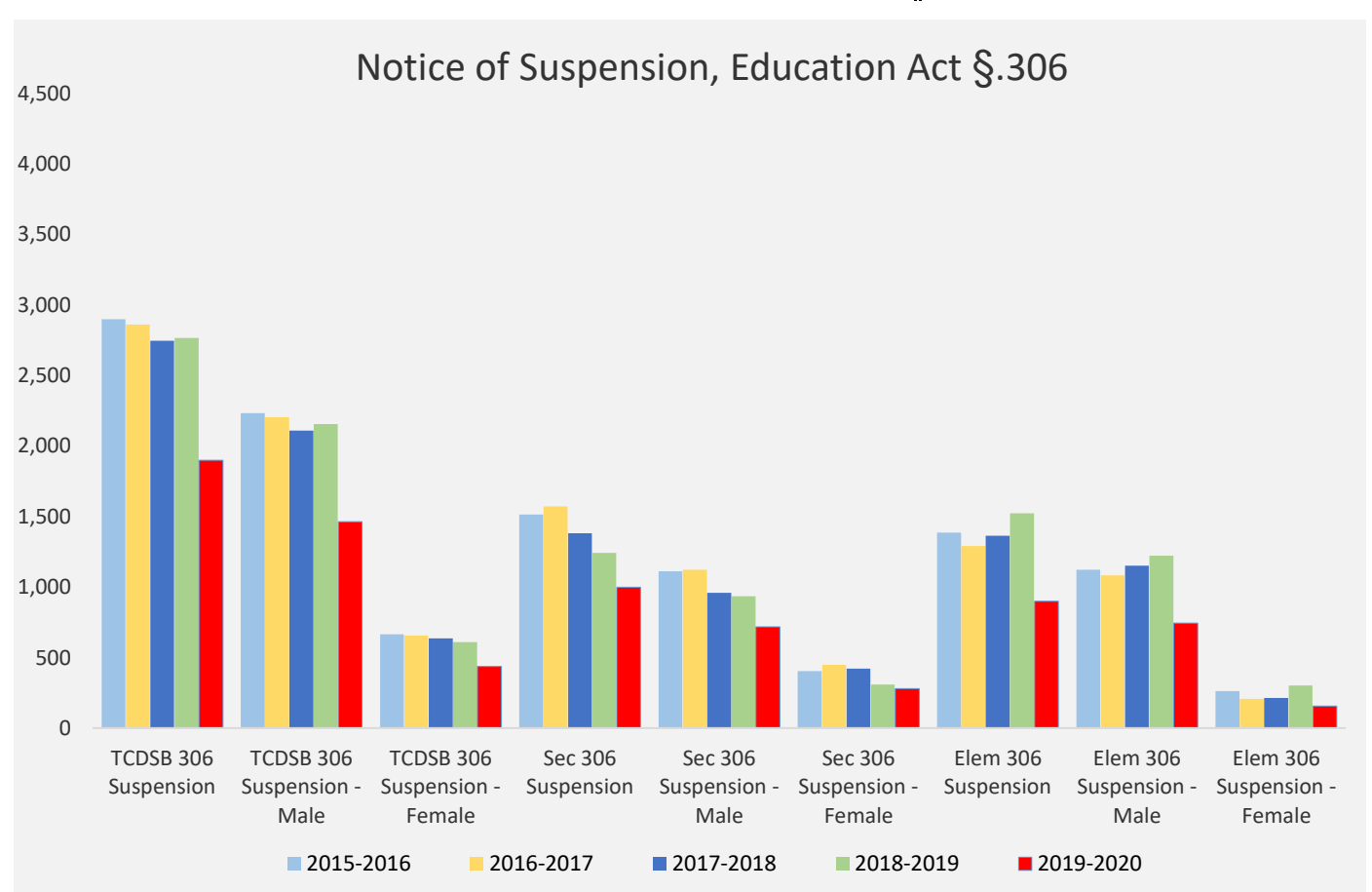
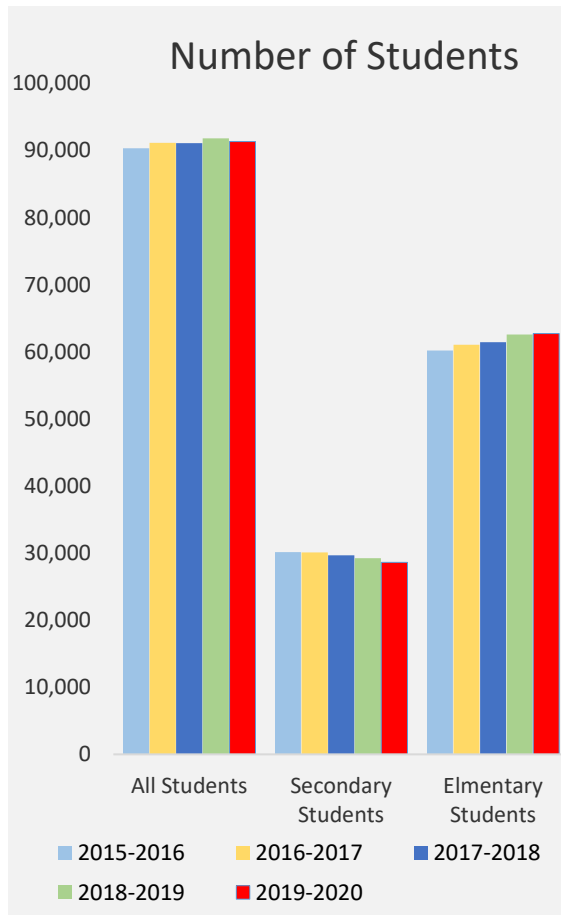
TCDSB	Total TCDSB Students	Total School Expulsion	Total TCDSB IEP Students	Total IEP School Expulsion
2018-2019	91818	34	17480	16
2019-2020	91324	43	16925	18

TCDSB	All TCDSB Secondary	Total School Expulsion	Total TCDSB IEP Students	Total IEP School Expulsion
2018-2019	29225	32	6436	16
2019-2020	28612	42	6275	17

TCDSB	All TCDSB Elementary	Total School Expulsion	Total TCDSB IEP Students	Total IEP School Expulsion
2018-2019	62593	2	11044	0
2019-2020	62712	1	10650	1

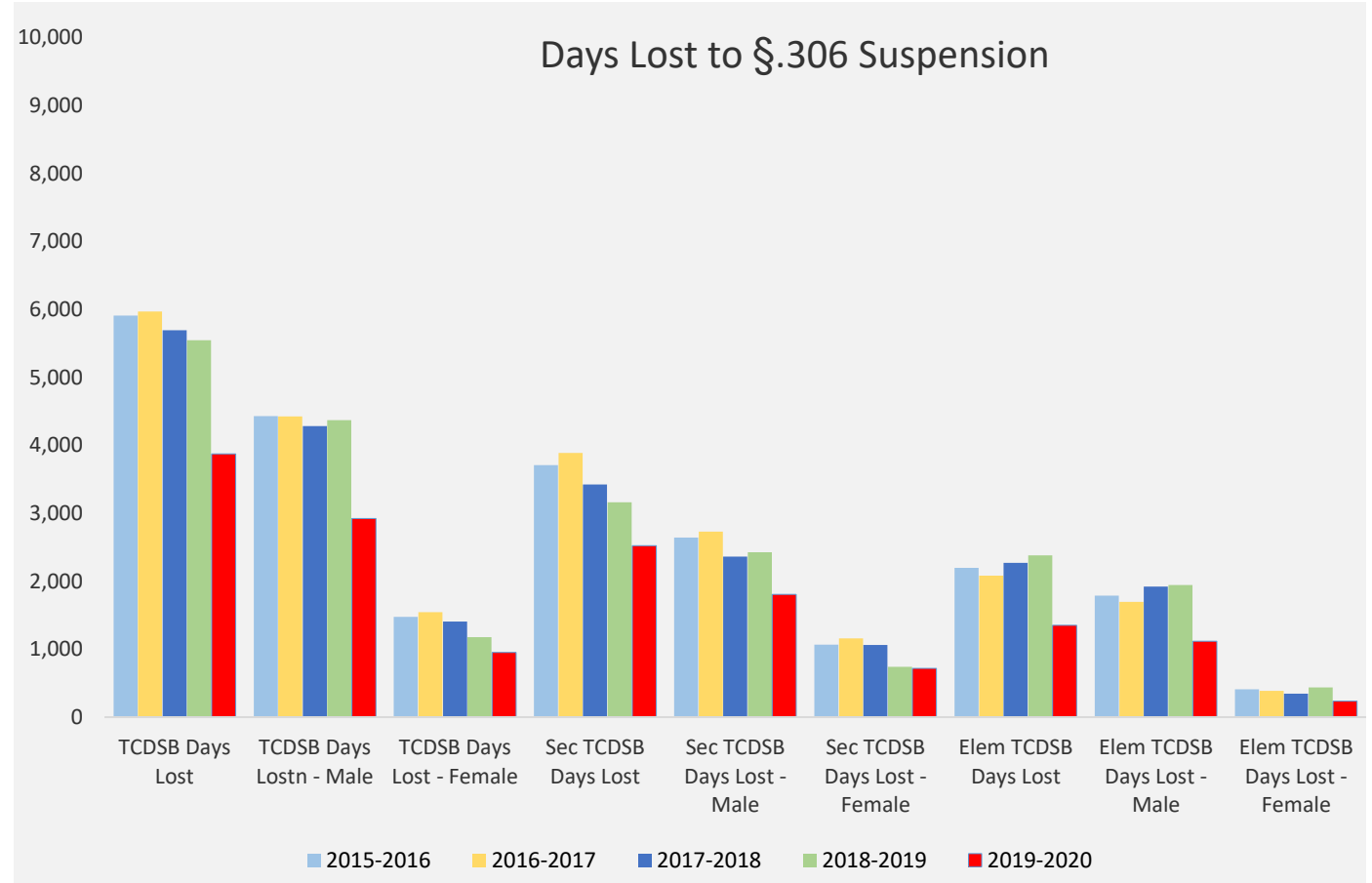
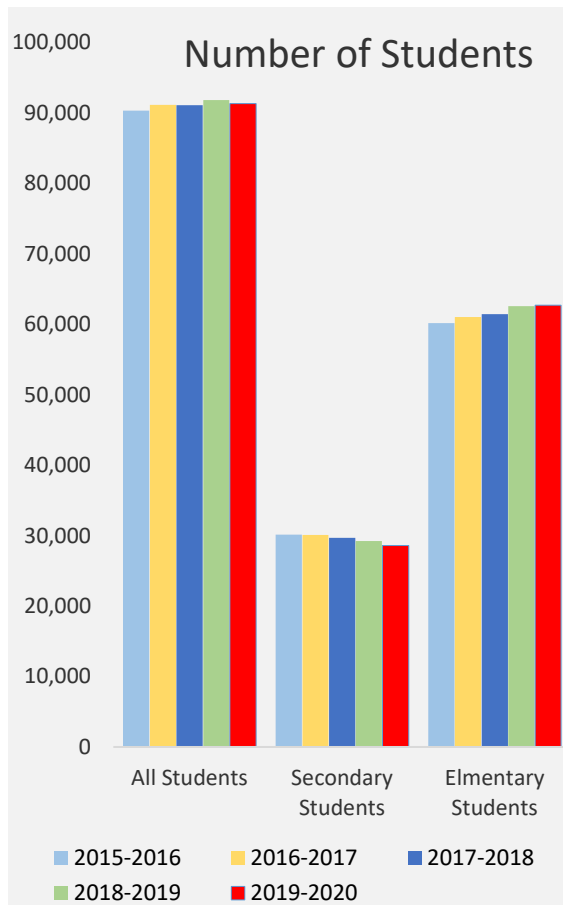
Notice of Suspension, Education Act §.306

TCDSB	All Students	Secondary Students	Elementary Students	TCDSB 306 Suspension	TCDSB 306 Suspension - Male	TCDSB 306 Suspension - Female	Sec 306 Suspension	Sec 306 Suspension - Male	Sec 306 Suspension - Female	Elem 306 Suspension	Elem 306 Suspension - Male	Elem 306 Suspension - Female
2015-2016	90,333	30,149	60,184	2,900	2,234	666	1,515	1,111	404	1,385	1,123	262
2016-2017	91,144	30,109	61,035	2,861	2,204	657	1,571	1,122	449	1,290	1,082	208
2017-2018	91,107	29,673	61,434	2,746	2,110	636	1,381	959	422	1,365	1,151	214
2018-2019	91,818	29,225	62,593	2,767	2,157	610	1,243	935	308	1,524	1,222	302
2019-2020	91,324	28,612	62,712	1,899	1,463	436	999	719	280	900	744	156



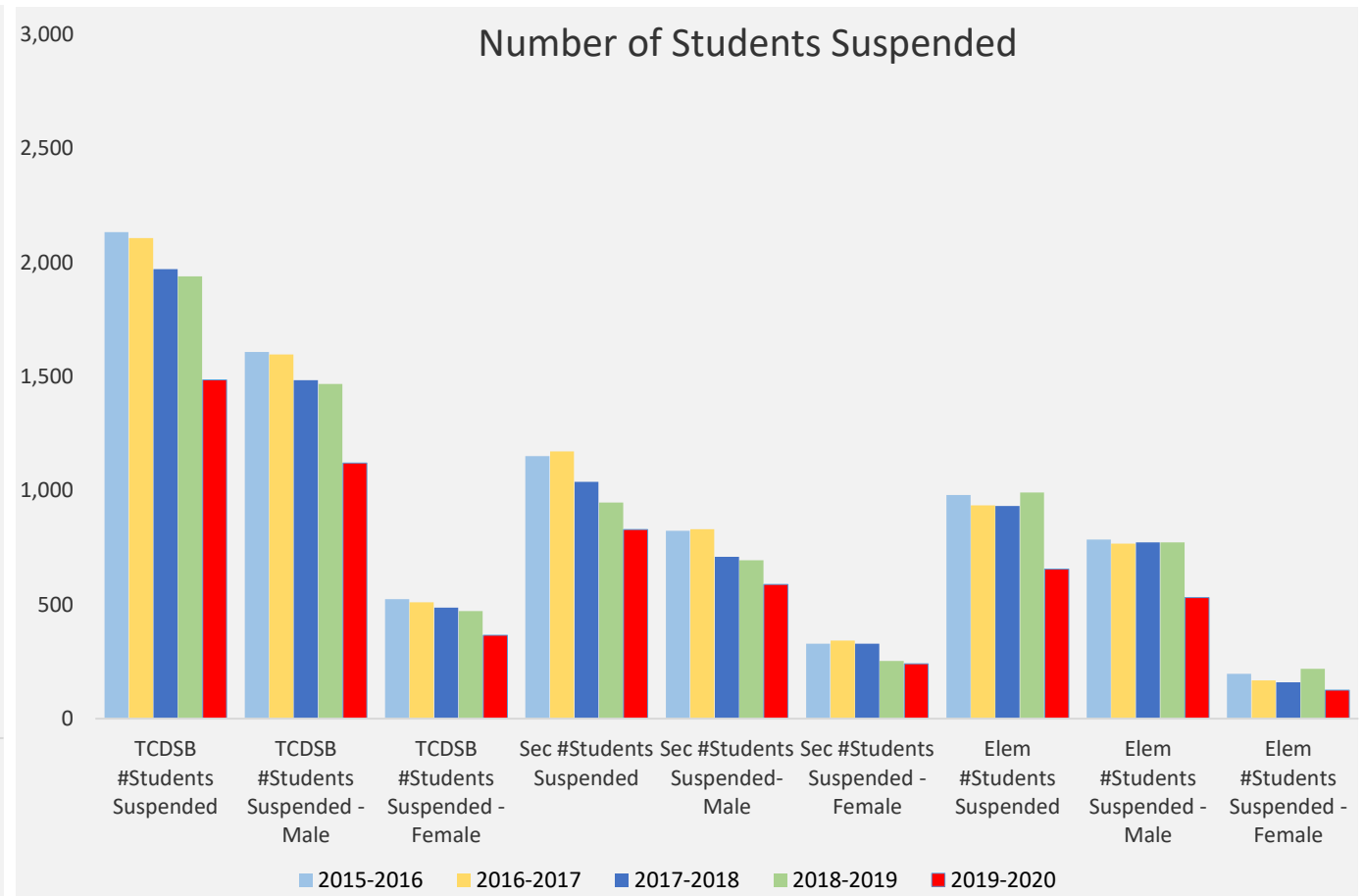
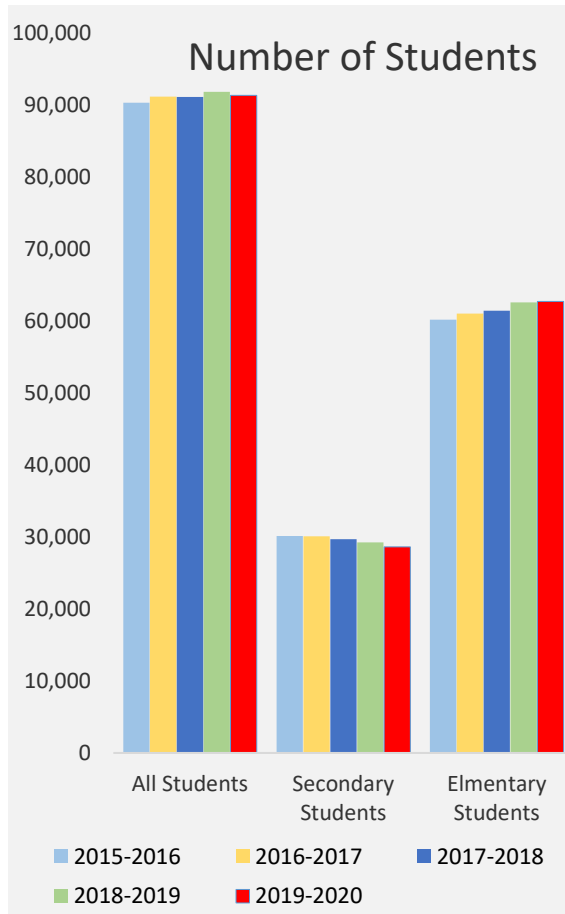
Days Lost to §.306 Suspension

TCDSB	All Students	Secondary Students	Elementary Students	TCDSB Days Lost	TCDSB Days Lostn - Male	TCDSB Days Lost - Female	Sec TCDSB Days Lost	Sec TCDSB Days Lost - Male	Sec TCDSB Days Lost - Female	Elem TCDSB Days Lost	Elem TCDSB Days Lost - Male	Elem TCDSB Days Lost - Female
2015-2016	90,333	30,149	60,184	5,909	4,431	1,478	3,711	2,644	1,067	2,198	1,787	411
2016-2017	91,144	30,109	61,035	5,970	4,425	1,545	3,889	2,729	1,160	2,081	1,696	385
2017-2018	91,107	29,673	61,434	5,694	4,285	1,409	3,424	2,362	1,062	2,270	1,923	347
2018-2019	91,818	29,225	62,593	5,547	4,369	1,178	3,164	2,425	739	2,383	1,944	439
2019-2020	91,324	28,612	62,712	3,875	2,925	950	2,523	1,806	717	1,352	1,119	233



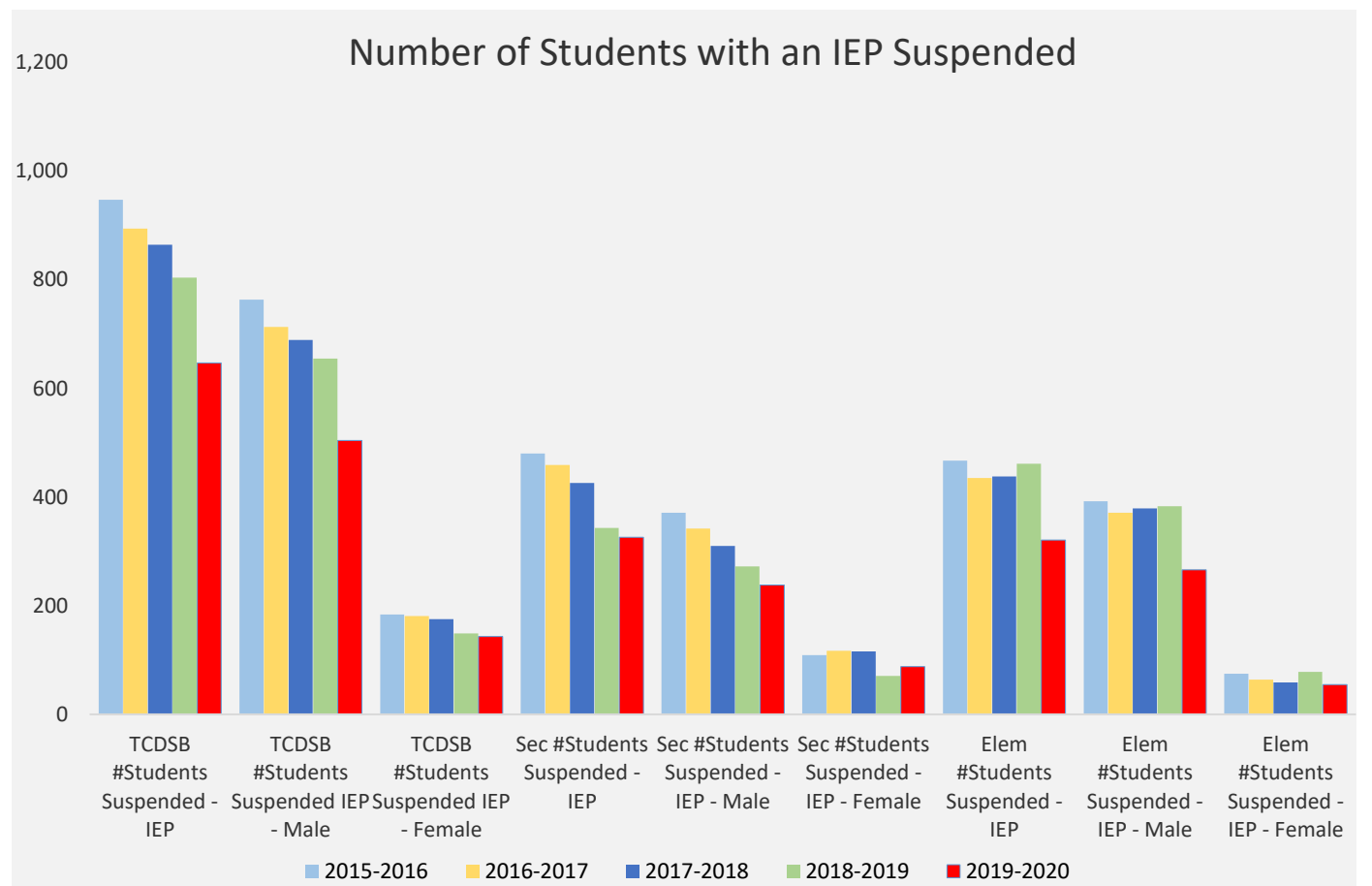
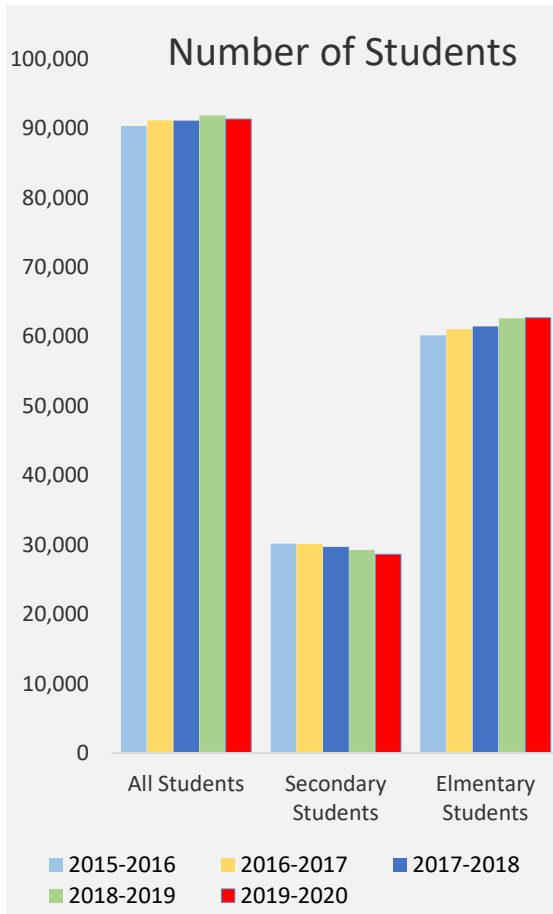
Number of Students Suspended

TCDSB	All Students	Secondary Students	Elementary Students	TCDSB #Students Suspended	TCDSB #Students Suspended - Male	TCDSB #Students Suspended - Female	Sec #Students Suspended	Sec #Students Suspended - Male	Sec #Students Suspended - Female	Elem #Students Suspended	Elem #Students Suspended - Male	Elem #Students Suspended - Female
2015-2016	90,333	30,149	60,184	2,132	1,608	524	1,151	823	328	981	785	196
2016-2017	91,144	30,109	61,035	2,107	1,597	510	1,172	830	342	935	767	168
2017-2018	91,107	29,673	61,434	1,970	1,483	487	1,038	710	328	932	773	159
2018-2019	91,818	29,225	62,593	1,939	1,467	472	947	694	253	992	773	219
2019-2020	91,324	28,612	62,712	1,485	1,120	365	829	589	240	656	531	125



Number of Students with an IEP Suspended

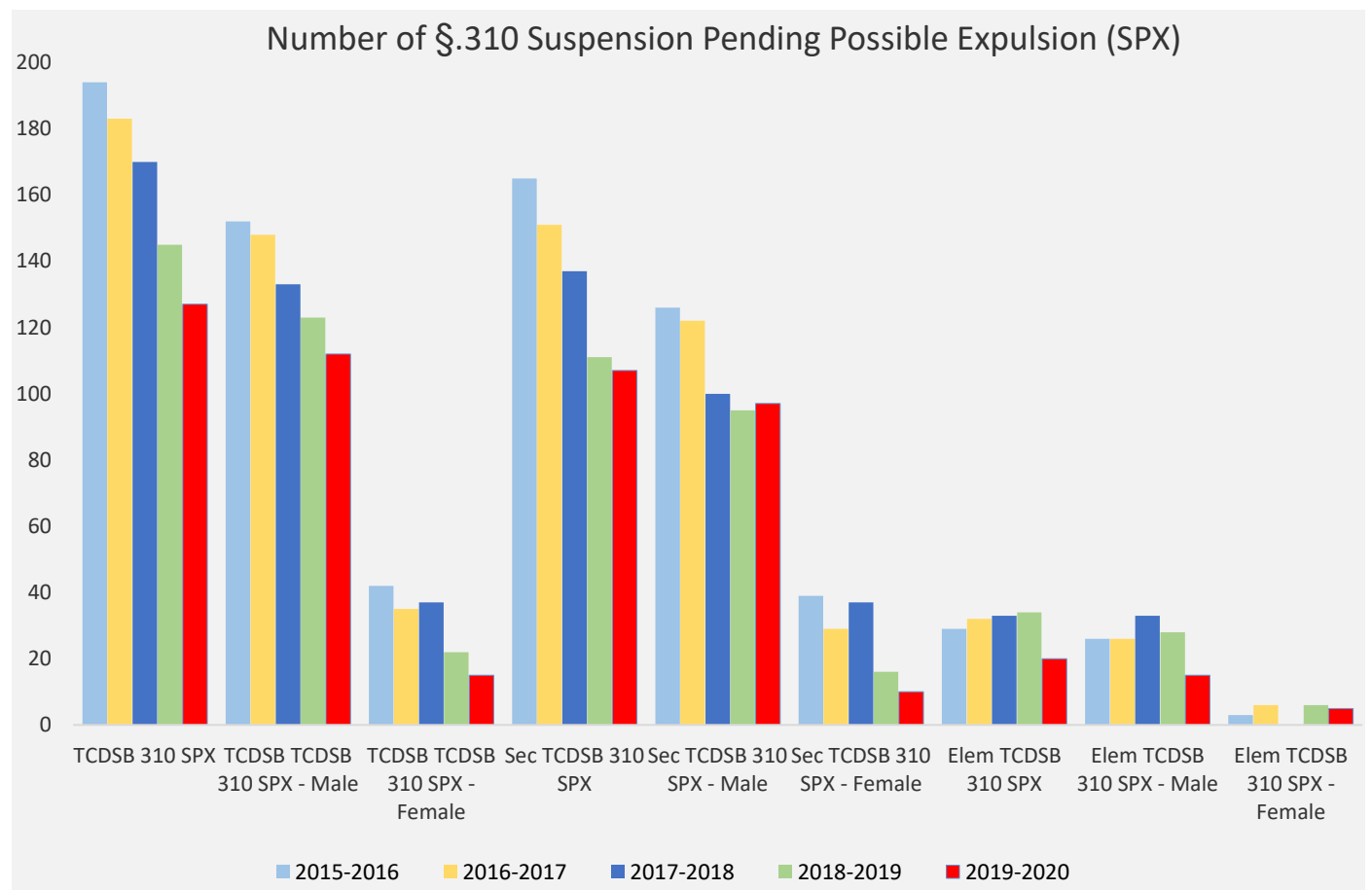
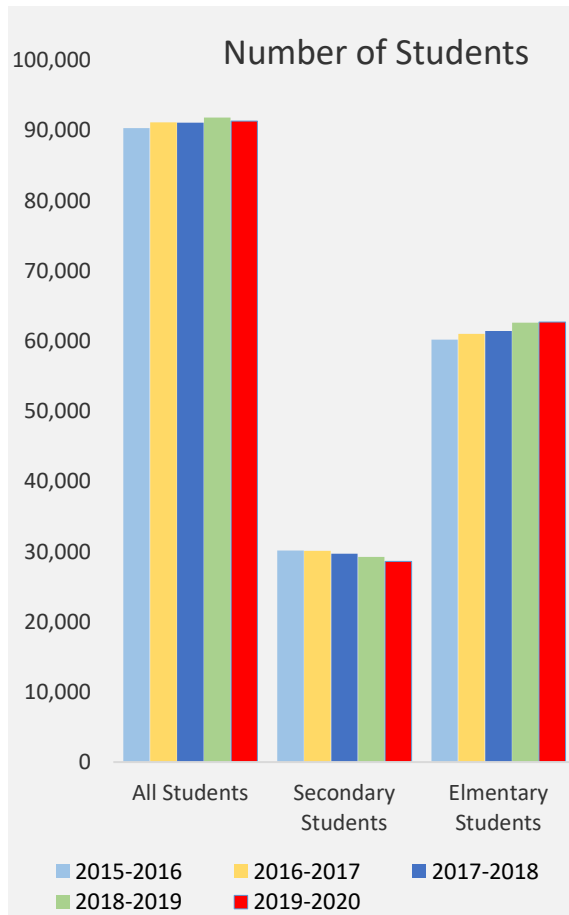
TCDSB	All Students	Secondary Students	Elementary Students	TCDSB #Students Suspended - IEP	TCDSB #Students Suspended - IEP - Male	TCDSB #Students Suspended - IEP - Female	Sec #Students Suspended - IEP	Sec #Students Suspended - IEP - Male	Sec #Students Suspended - IEP - Female	Elem #Students Suspended - IEP	Elem #Students Suspended - IEP - Male	Elem #Students Suspended - IEP - Female
2015-2016	90,333	30,149	60,184	947	763	184	480	371	109	467	392	75
2016-2017	91,144	30,109	61,035	894	713	181	459	342	117	435	371	64
2017-2018	91,107	29,673	61,434	864	689	175	426	310	116	438	379	59
2018-2019	91,818	29,225	62,593	804	655	149	343	272	71	461	383	78
2019-2020	91,324	28,612	62,712	647	504	143	326	238	88	321	266	55



Number of §.310 Suspension Pending Possible Expulsion (SPX) Issued

TCDSB	All Students	Secondary Students	Elementary Students
2015-2016	90,333	30,149	60,184
2016-2017	91,144	30,109	61,035
2017-2018	91,107	29,673	61,434
2018-2019	91,818	29,225	62,593
2019-2020	91,324	28,612	62,712

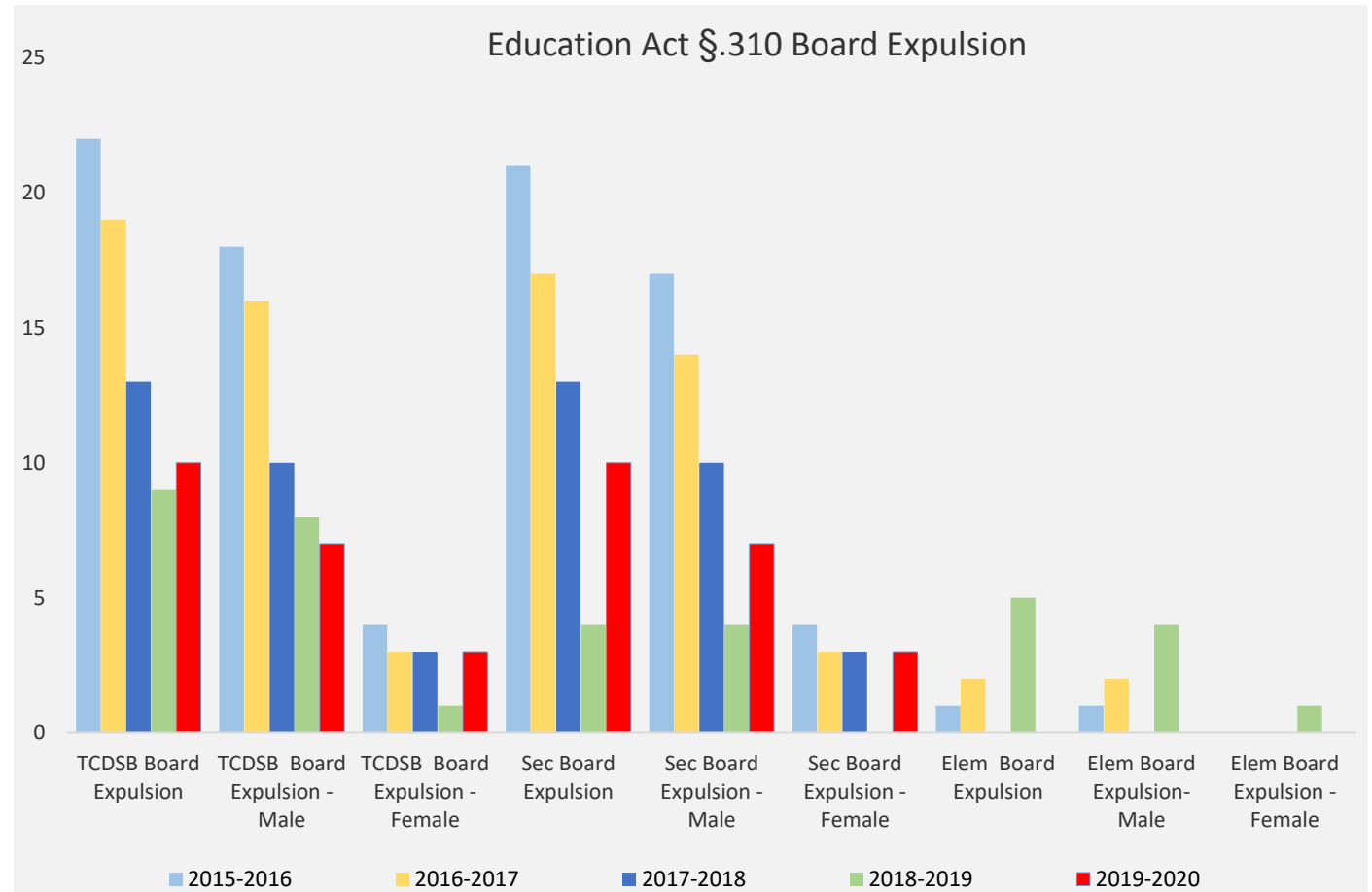
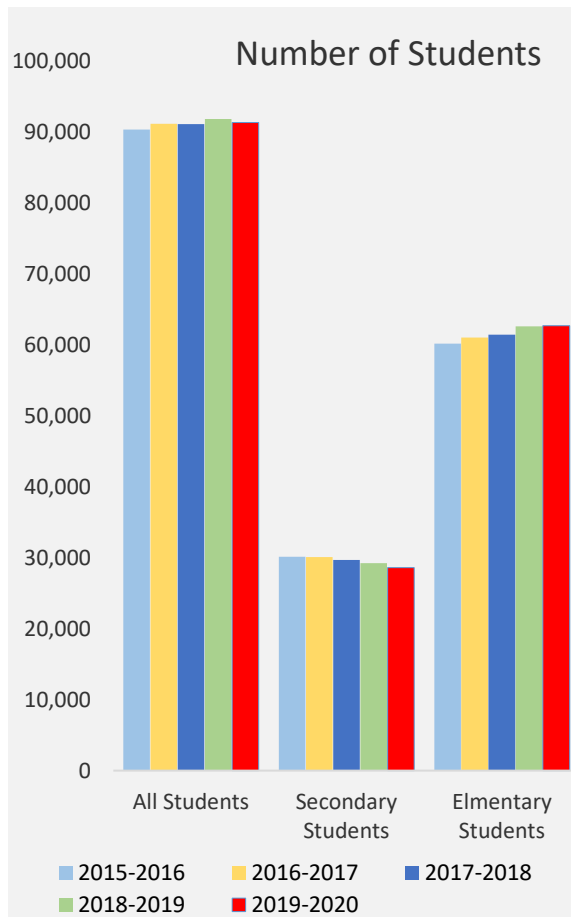
TCDSB 310 SPX	TCDSB TCDSB 310 SPX - Male	TCDSB TCDSB 310 SPX - Female	Sec TCDSB 310 SPX	Sec TCDSB 310 SPX - Male	Sec TCDSB 310 SPX - Female	Elem TCDSB 310 SPX	Elem TCDSB 310 SPX - Male	Elem TCDSB 310 SPX - Female
194	152	42	165	126	39	29	26	3
183	148	35	151	122	29	32	26	6
170	133	37	137	100	37	33	33	0
145	123	22	111	95	16	34	28	6
127	112	15	107	97	10	20	15	5



Education Act §.310 Board Expulsions

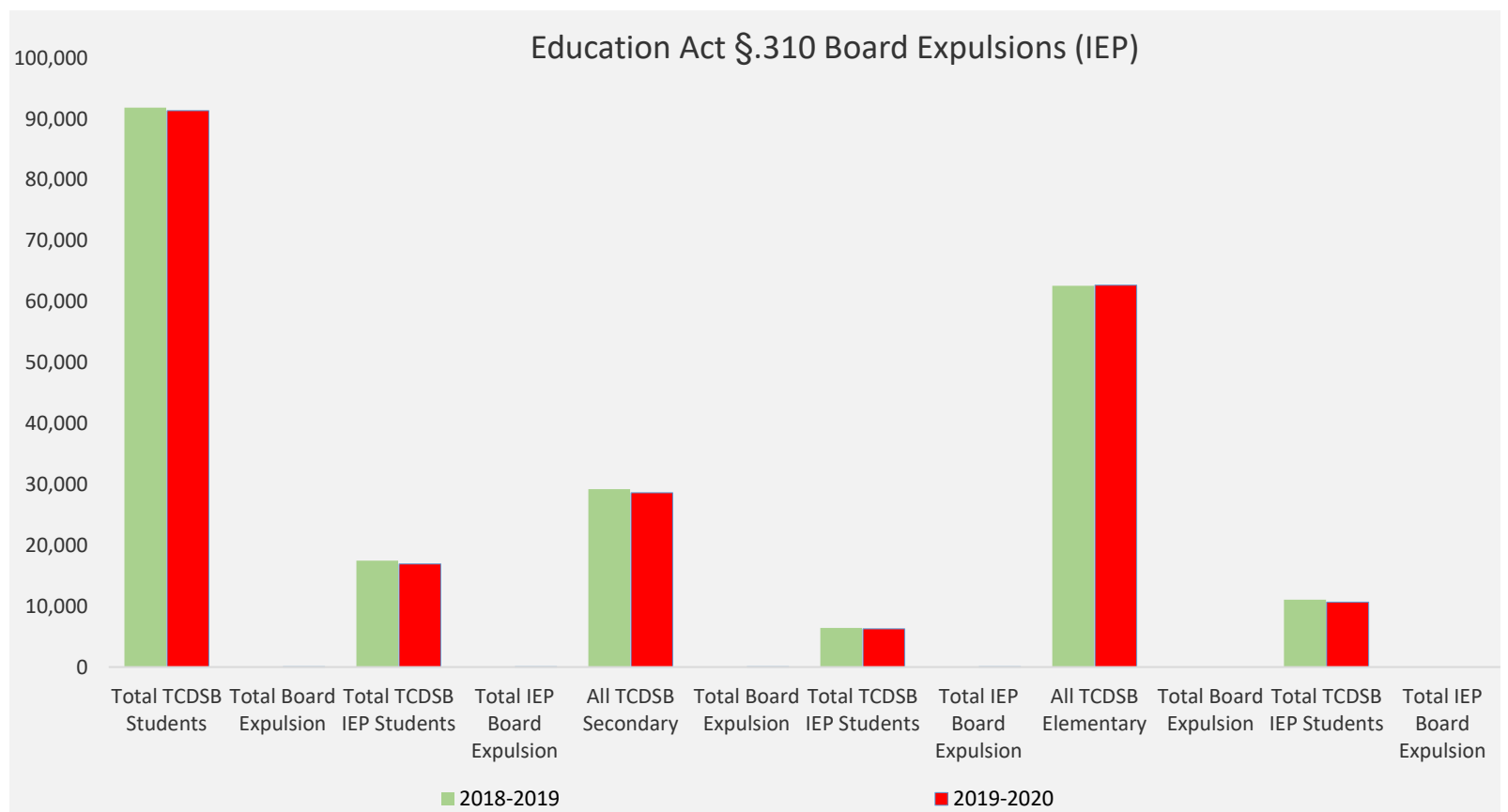
TCDSB	All Students	Secondary Students	Elementary Students
2015-2016	90,333	30,149	60,184
2016-2017	91,144	30,109	61,035
2017-2018	91,107	29,673	61,434
2018-2019	91,818	29,225	62,593
2019-2020	91,324	28,612	62,712

TCDSB Board Expulsion	TCDSB Board Expulsion - Male	TCDSB Board Expulsion - Female	Sec Board Expulsion	Sec Board Expulsion - Male	Sec Board Expulsion - Female	Elem Board Expulsion	Elem Board Expulsion- Male	Elem Board Expulsion - Female
22	18	4	21	17	4	1	1	0
19	16	3	17	14	3	2	2	0
13	10	3	13	10	3	0	0	0
9	8	1	4	4	0	5	4	1
10	7	3	10	7	3	0	0	0



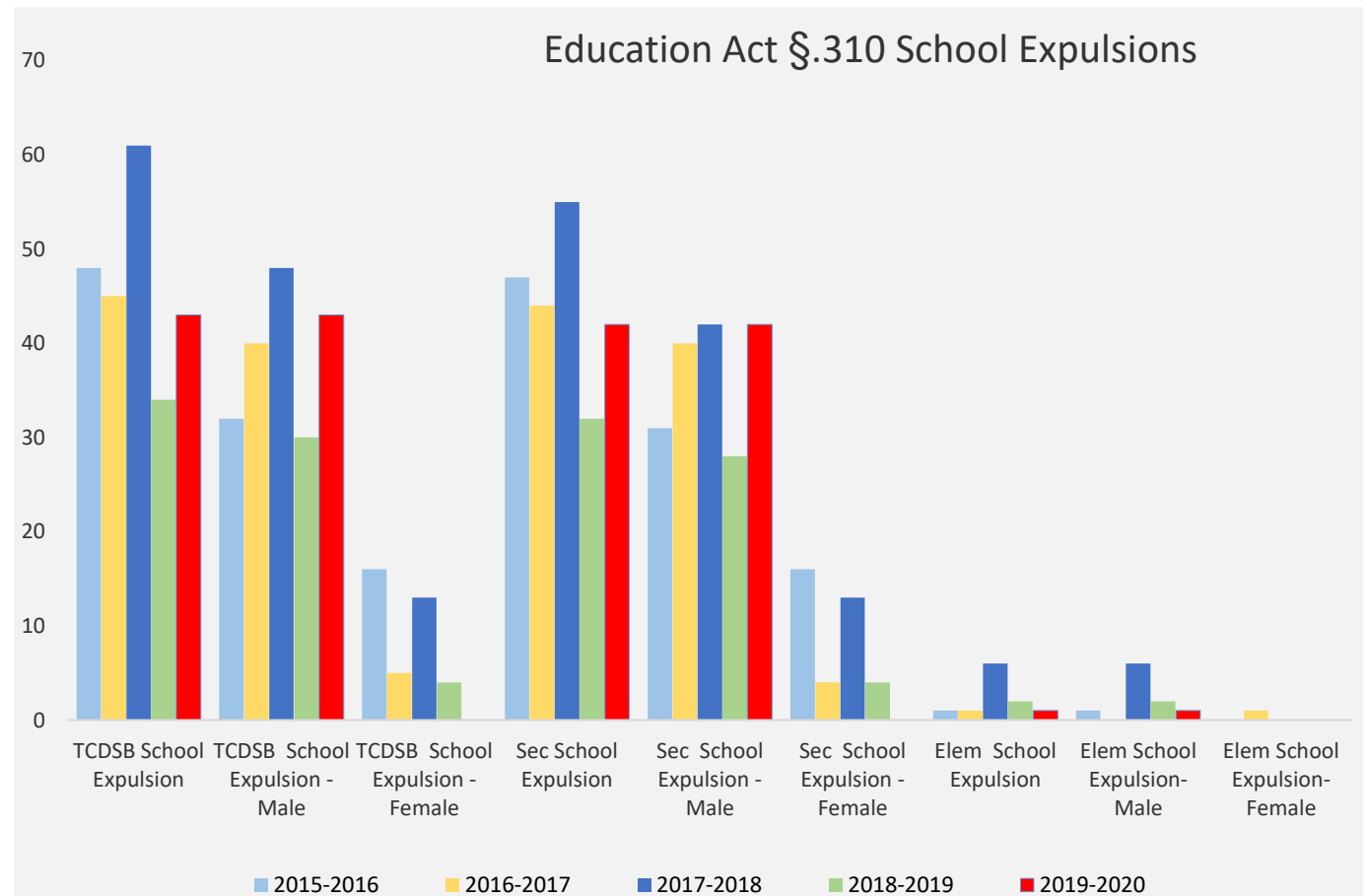
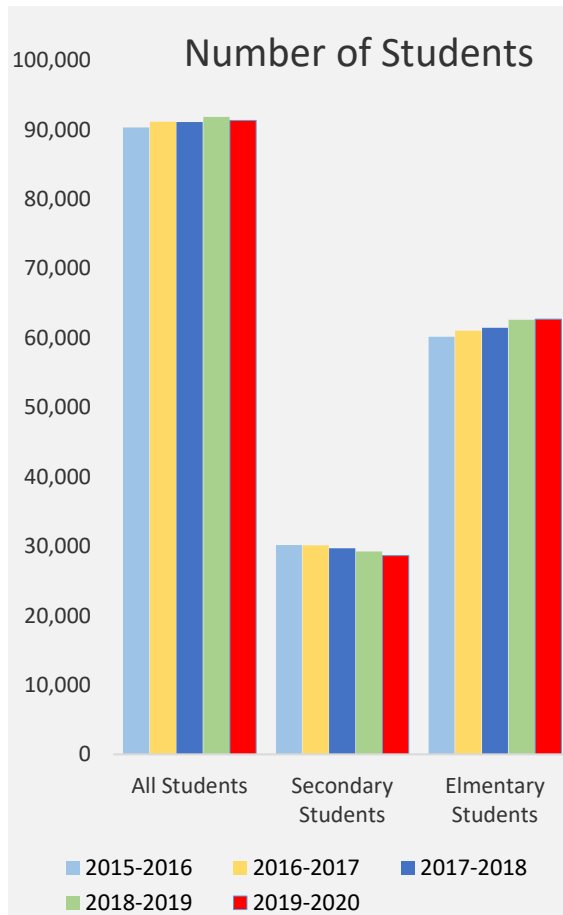
Education Act §.310 Board Expulsions (IEP)

TCDSB	All Students	Secondary Students	Elementary Students	Total TCDSB Students	Total Board Expulsion	Total TCDSB IEP Students	Total IEP Board Expulsion	All TCDSB Secondary	Total Board Expulsion	Total TCDSB IEP Students	Total IEP Board Expulsion	All TCDSB Elementary	Total Board Expulsion	Total TCDSB IEP Students	Total IEP Board Expulsion
2018-2019	91,818	29,225	62,593	91,818	9	17,480	6	29,225	4	6,436	1	62,593	5	11,044	5
2019-2020	91,324	28,612	62,712	91,324	10	16,925	7	28,612	10	6,275	7	62,712	0	10,650	0



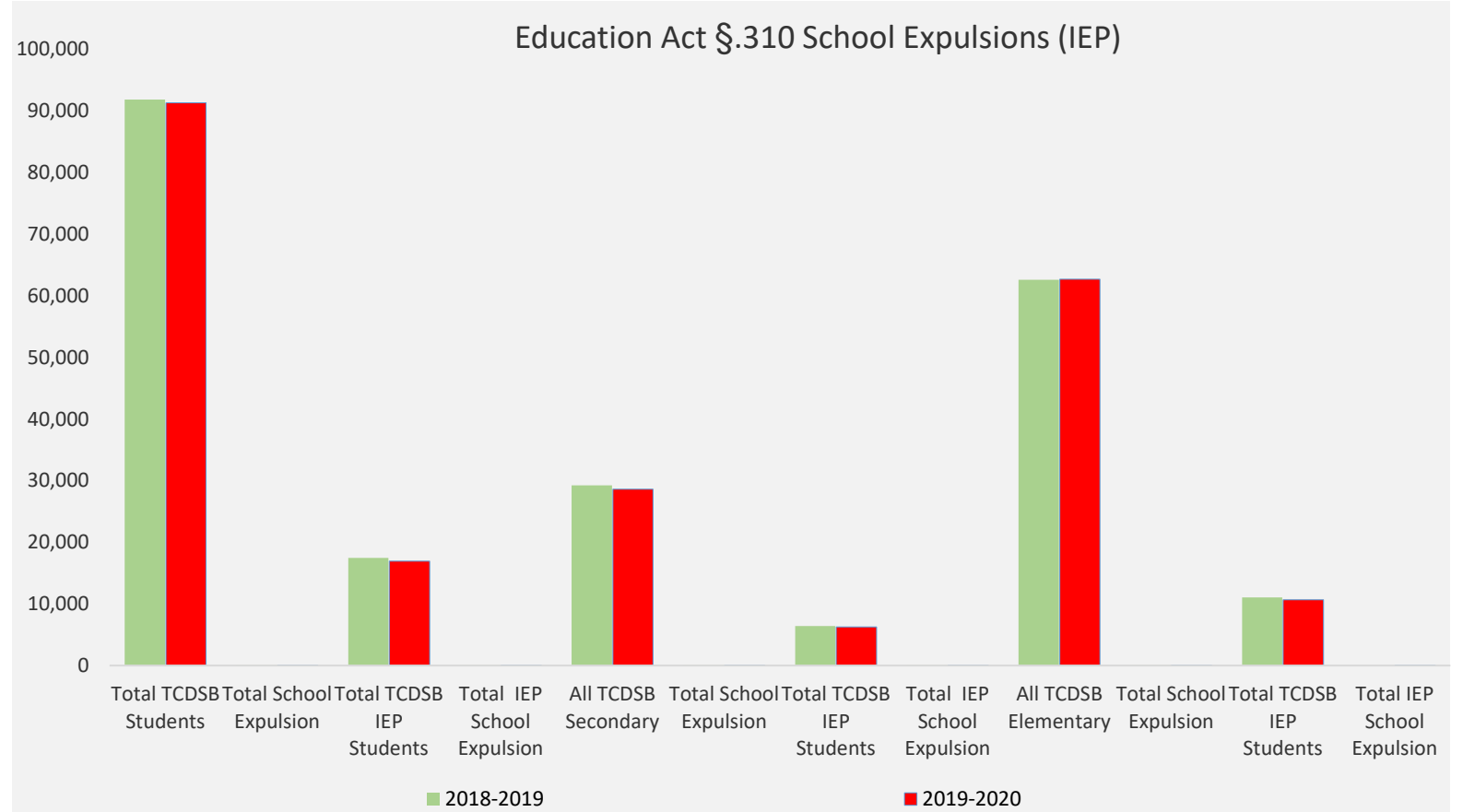
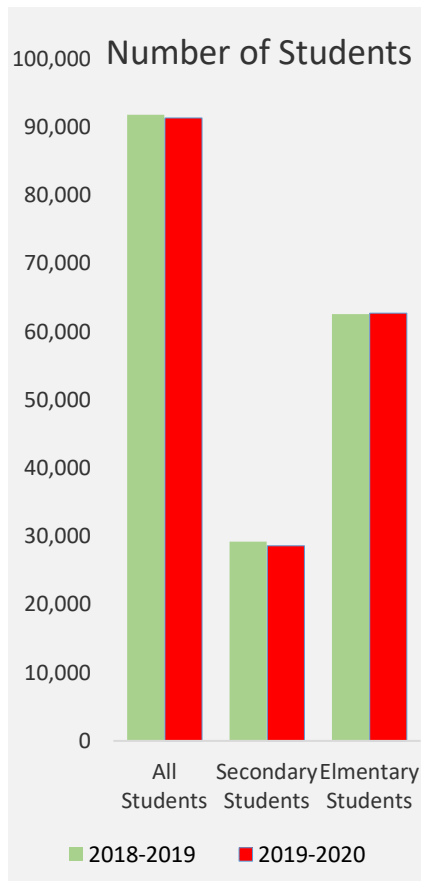
Education Act §.310 School Expulsions

TCDSB	All Students	Secondary Students	Elementary Students	TCDSB School Expulsion	TCDSB School Expulsion - Male	TCDSB School Expulsion - Female	Sec School Expulsion	Sec School Expulsion - Male	Sec School Expulsion - Female	Elem School Expulsion	Elem School Expulsion - Male	Elem School Expulsion - Female
2015-2016	90,333	30,149	60,184	48	32	16	47	31	16	1	1	0
2016-2017	91,144	30,109	61,035	45	40	5	44	40	4	1	0	1
2017-2018	91,107	29,673	61,434	61	48	13	55	42	13	6	6	0
2018-2019	91,818	29,225	62,593	34	30	4	32	28	4	2	2	0
2019-2020	91,324	28,612	62,712	43	43	0	42	42	0	1	1	0



Education Act §.310 School Expulsions (IEP)

TCDSB	All Students	Secondary Students	Elementary Students	Total TCDSB Students	Total School Expulsion	Total TCDSB IEP Students	Total IEP School Expulsion	All TCDSB Secondary	Total School Expulsion	Total TCDSB IEP Students	Total IEP School Expulsion	All TCDSB Elementary	Total School Expulsion	Total TCDSB IEP Students	Total IEP School Expulsion
2018-2019	91,818	29,225	62,593	91,818	34	17,480	16	29,225	32	6,436	16	62,593	2	11,044	0
2019-2020	91,324	28,612	62,712	91,324	43	16,925	18	28,612	42	6,275	17	62,712	1	10,650	1





Safe Schools and Educational Research Departments
Safe Schools Survey
Secondary Comparative Review 2017-2018 to 2019-2020

Appendix B1

	2019-2020	2018-2019	2017-2018
Number of respondents	5,464	5,072	5,144

A. SCHOOL SAFETY

<i>Feel Very Safe or Safe</i>	2019-2020	2018-2019	2017-2018
in school	93%	93%	92%
in the classroom	96%	95%	95%
in the cafeteria/lunch time	91%	91%	90%
in the hallways	90%	90%	90%
in the washrooms	83%	85%	86%
at sports/after school events	95%	94%	93%
on the stairs/in stairwells	91%	91%	90%
travelling to and from school	86%	85%	86%
at dismissal time	91%	91%	91%
in the parking lot	82%	81%	80%

B. BULLYING

	Year	Never	1-3 times	4-6 times
Since September, how often have you been bullied?	2019-20	87%	9%	1%
	2018-19	86%	10%	1%
	2017-18	84%	11%	2%

*The percentages reported in the next two questions are for a subset of students – **only those students who experienced being bullied at school** (n=700 or 13% in 2019-20).*

Since September, what form(s) of bullying have you experienced? <i>You may choose more than one.</i>	2019-2020	2018-2019	2017-2018
Verbal (e.g., name calling, constant unwanted teasing/joking)	85%	86%	83%
Physical	25%	23%	26%
Social (e.g., being excluded, gossip)	54%	50%	50%
Cyber (e.g., social media)	34%	29%	30%
Sexual (e.g., inappropriate touching or comments)	17%	17%	15%

	Year	Yes
Since September, have you told another person about being bullied?*	2019-20	53%
	2018-19	49%
	2017-18	20%

*Note: in 2017-18, the question was: “Since September, did you report any form of bullying you *experienced*?”

Since September, have you ever <i>witnessed</i> another student being bullied at school?	Year	Yes
	2019-20	31%
	2018-19	33%
	2017-18	34%

*The percentages reported in the next two questions are for a subset of students – **only those students who witnessed bullying at school** (n=1714 or 31% in 2019-2020).*

Since September, what form(s) of bullying have you <i>witnessed</i> ? You may choose more than one.	2019-2020	2018-2019	2017-2018
Verbal (e.g., name calling, constant unwanted teasing/joking)	88%	88%	88%
Physical	42%	40%	43%
Social (e.g., being excluded, gossip)	58%	57%	58%
Cyber (e.g., social media)	41%	37%	39%
Sexual (e.g., inappropriate touching or comments)	18%	18%	18%

Since September, did you tell anyone about the bullying you <i>witnessed</i> ?*	Year	Yes
	2019-20	43%
	2018-19	19%
	2017-18	16%

*Note: in 2017-18 and 2018-19, the question was: “Since September, did you report any form of bullying you *witnessed*?”

How much of a problem do you think bullying is in your school?	Year	A Large Problem	A Medium Problem	A Small problem or Not a Problem
	2019-20	9%	16%	74%
	2018-19	9%	18%	72%
	2017-18	10%	16%	68%



**Safe Schools Department & Educational Research
2019-2020 Safe School Survey
Secondary Gender Breakdown**

Appendix B2

	Female	Male
Number of respondents	2,860	2,586

A. SCHOOL SAFETY

<i>Feel Very Safe or Safe</i>	Female	Male
in school	93%	92%
in the classroom	97%	95%
in the cafeteria/lunch time	90%	91%
in the hallways	90%	91%
in the washrooms	87%	78%
at sports/after school events	95%	95%
on the stairs/in stairwells	91%	92%
travelling to and from school	84%	89%
at dismissal time	91%	92%
in the parking lot	81%	83%

B. BULLYING

Since September, how often have you been bullied?		Never	1-3 times	4-6 times
	Female	87%	10%	1%
	Male	87%	8%	2%

*The percentages reported in the next two questions are for a subset of students – **only those students who experienced being bullied at school** (female n = 374 or 13%; male n = 326 or 13% in 2019-2020).*

Since September, what form(s) of bullying have you experienced? Choose all that apply.	Female	Male
Verbal (e.g., name calling, constant unwanted teasing/joking)	85%	85%
Physical	17%	34%
Social (e.g., being excluded, gossip)	63%	44%
Cyber (e.g., social media)	35%	32%
Sexual (e.g., inappropriate touching or comments)	14%	21%

Since September, have you told another person about being bullied?*		Yes
	Female	58%
	Male	47%

*Note: in 2017-18, the question was: "Since September, did you report any form of bullying you experienced?"

Since September, have you ever <i>witnessed</i> another student being bullied at school?		Yes
	Female	31%
	Male	31%

*The percentages reported in the next two questions are for a subset of students – **only those students who witnessed bullying at school** (female n = 898 or 31%; male n = 809 or 31% in 2019-2020).*

Since September, what form(s) of bullying have you <i>witnessed</i> ? You may choose more than one.	Female	Male
Verbal (e.g., name calling, constant unwanted teasing/joking)	90%	86%
Physical	36%	48%
Social (e.g., being excluded, gossip)	68%	48%
Cyber (e.g., social media)	47%	35%
Sexual (e.g., inappropriate touching or comments)	17%	19%

Since September, did you tell anyone about the bullying you <i>witnessed</i> ?*		Yes
	Female	45%
	Male	41%

*Note: in 2017-18 and 2018-19, the question was: “Since September, did you report any form of bullying you *witnessed*?”

How much of a problem do you think bullying is in your school?		A Large problem	A Medium problem	A Small problem or Not a problem
	Female	9%	18%	73%
	Male	10%	15%	75%

Safe Schools and Educational Research Departments Appendix B3
Student Voice: Learning During the COVID-19 Pandemic Survey

Elementary

Number of Respondents: 7,531

A. SAFETY

Feel <i>Very Safe</i> or <i>Safe</i>	
Online while working on distance learning activities	97%

B. BULLYING

How much of a problem has bullying been during distance learning?	A Large or a medium problem	A Small problem	Not a problem
	4%	7%	89%

Have you been bullied while participating in distance learning activities?	Yes
	2%

*The percentage reported in the next question is for a subset of students – **only those students who have been bullied** (n = 180 or 2%).*

Did you report the bullying?	Yes
	35%

Secondary

Number of respondents: 4,839

A. SAFETY

Feel <i>Very Safe</i> or <i>Safe</i>	
Online while working on distance learning activities	97 %

B. BULLYING

How much of a problem has bullying been during distance learning?	A Large or a medium problem	A Small problem	Not a problem
	3%	5%	90%

Have you been bullied while participating in distance learning activities?	Yes
	2%

*The percentage reported in the next question is for a subset of students – **only those students who have been bullied** (n = 96 or 2%).*

Did you report the bullying?	Yes
	28%

GENDER BREAKDOWN

ELEMENTARY

	Female	Male
Number of respondents	3,944	3,333

A. SAFETY

Feel <i>Very Safe</i> or <i>Safe</i>	Female	Male
Online while working on distance learning activities	98%	97%

B. BULLYING

How much of a problem has bullying been during distance learning?

	A Large or a medium problem	A Small problem	Not a problem
Female	4%	9%	86%
Male	3%	6%	91%

Have you been bullied while participating in distance learning activities?	Female	Male
Yes	3%	2%

Note: Gender difference for the question “Did you report the bullying?” are not included due to low number of responses.

SECONDARY

	Female	Male
Number of respondents	2,782	1,803

A. SAFETY

Feel <i>Very Safe</i> or <i>Safe</i>	Female	Male
Online while working on distance learning activities	97%	97%

B. BULLYING

How much of a problem has bullying been during distance learning?

	A Large or a medium problem	A Small problem	Not a problem
Female	4%	6%	90%
Male	2%	4%	94%

Have you been bullied while participating in distance learning activities?	Female	Male
Yes	2%	2%

Note: Gender difference for the question “Did you report the bullying?” are not included due to low number of responses.

Safe Schools and Educational Research Departments
Student Voice
Perceptions of Safety for Identified Racial Groups

Appendix C

FALL 2019: Safe Schools Survey – Secondary Schools

Number of respondents	N	Percent
All students	5464	
Black	825	15%
East Asian (e.g., Chinese, Japanese, Korean)	536	10%
Indigenous (e.g., First Nation, Métis, Inuit)	164	3%
Latinx (Latin American)	636	12%
Middle Eastern (e.g., Arab, West Asian descent – Afghan, Iranian, etc.)	258	5%
South Asian (e.g., East Indian, Pakistani, Sri Lankan, etc.)	318	6%
Southeast Asian (e.g., Cambodian, Filipino, Laotian, Malaysian, Vietnamese, etc.)	1604	29%
White	2081	38%

A. SCHOOL SAFETY

Students Who Feel *Very Safe* or *Safe* in School

Black	East Asian	Indigenous	Latinx	Middle Eastern
88%	81%	74%	88%	72%

South Asian	Southeast Asian	White
88%	93%	92%

B. BULLYING

1. Since September, how often have you been bullied?

	Never	1-3 times	4-6 times
Black	82%	10%	3%
East Asian	78%	9%	2%
Indigenous	68%	9%	4%
Latinx	83%	10%	2%
Middle Eastern	72%	8%	3%
South Asian	82%	9%	1%
Southeast Asian	87%	9%	1%
White	88%	8%	1%

2. Since September, have you ever *witnessed* another student being bullied at school?

Yes	Black	East Asian	Indigenous	Latinx
	37%	33%	48%	35%

Yes	Middle Eastern	South Asian	Southeast Asian	White
	49%	41%	32%	33%

3. How much of a problem do you think bullying is in your school?

	A Large problem	A Medium problem	A Small problem or Not a problem
Black	12%	19%	69%
East Asian	20%	15%	65%
Indigenous	29%	18%	50%
Latinx	10%	16%	73%
Middle Eastern	21%	17%	62%
South Asian	13%	15%	72%
Southeast Asian	14%	17%	69%
White	5%	15%	80%

SPRING 2020: Student Voice - Learning During the COVID-19 Pandemic Survey

Elementary Schools

Which most closely describes your racial background?

Number of respondents	N	Percent
All students	7531	
Black (e.g., African, Afro-Caribbean descent/Afro-Canadian)	1262	17%
East Asian (e.g., Chinese, Japanese, Korean)	541	7%
Indigenous (i.e., First Nation, Métis, Inuit)	57*	1%
Latinx (e.g., Latin American or Hispanic descent)	785	10%
Middle Eastern (e.g., Arab, Persian, or West Asian descent – Afghan, Egyptian, Iranian, Lebanese, Turkish, Kurdish, etc.)	337	5%
South Asian (Indian Subcontinent descent, e.g., East Indian, Pakistani, Bangladeshi, Sri Lankan, Indo-Caribbean, etc.)	479	6%
Southeast Asian (e.g., Cambodian, Filipino, Indonesian, Vietnamese, etc.)	1920	26%
White (e.g., European, North American, etc.)	2731	36%

*The number is small (n=57). Results must be interpreted with caution.

A. SAFETY

Students Who Feel *Very Safe* or *Safe* Online While Working on Distance Learning Activities

Black	East Asian	Indigenous	Latinx	Middle Eastern	South Asian	Southeast Asian	White
96%	94%	88%	96%	96%	97%	98%	97%

B. BULLYING

1. How much of a problem has bullying been during distance learning?

	A Large or a medium problem	A Small problem	Not a problem
Black	5%	6%	89%
East Asian	4%	9%	86%
Indigenous	19%	5%	77%
Latinx	4%	7%	88%
Middle Eastern	6%	10%	84%
South Asian	3%	6%	91%
Southeast Asian	4%	10%	86%
White	3%	6%	91%

2. Have you been bullied while participating in distance learning activities?

Yes	Black	East Asian	Indigenous	Latinx
	3%	4%	14%	4%

Yes	Middle Eastern	South Asian	Southeast Asian	White
	4%	4%	2%	2%

Secondary Schools

Which most closely describes your racial background?

Number of respondents	N	Percent
All students	4839	
Black (e.g., African, Afro-Caribbean descent/Afro-Canadian)	760	16%
East Asian (e.g., Chinese, Japanese, Korean)	459	10%
Indigenous (i.e., First Nation, Métis, Inuit)	37*	1%
Latinx (e.g., Latin American or Hispanic descent)	533	11%
Middle Eastern (e.g., Arab, Persian, or West Asian descent – Afghan, Egyptian, Iranian, Lebanese, Turkish, Kurdish, etc.)	217	5%
South Asian (Indian Subcontinent descent, e.g., East Indian, Pakistani, Bangladeshi, Sri Lankan, Indo-Caribbean, etc.)	391	8%
Southeast Asian (e.g., Cambodian, Filipino, Indonesian, Vietnamese, etc.)	1363	28%
White	1629	34%

*n = The number is small (n=37). Results must be interpreted with caution.

A. SAFETY

Students Who Feel *Very Safe* or *Safe* Online While Working on Distance Learning Activities

Black	East Asian	Indigenous	Latinx	Middle Eastern	South Asian	Southeast Asian	White
95%	97%	87%	96%	96%	98%	97%	98%

B. BULLYING

1. How much of a problem has bullying been during distance learning?

	A Large or a medium problem	A Small problem	Not a problem
Black	3%	6%	91%
East Asian	6%	9%	85%
Indigenous	16%	8%	76%
Latinx	2%	5%	93%
Middle Eastern	5%	3%	93%
South Asian	3%	3%	94%
Southeast Asian	5%	7%	88%
White	2%	4%	94%

2. Have you been bullied while participating in distance learning activities? (Yes)

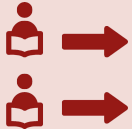
Black	East Asian	Indigenous	Latinx	Middle Eastern	South Asian	Southeast Asian	White
3%	3%	14%	3%	4%	1%	2%	2%



Supporting Student Safety in a Virtual Environment Using Video to Nurture a Sense of Belonging Tips for Parents

Types of Video and Benefits

1. Prerecorded Video or Audio:



- [asynchronous](#) communication of a presentation or demonstration
- not interactive in real time with presenter
- allows for self-directed and self-paced viewing

2. Video Conferencing:



- [synchronous](#) communication that support two-way interaction in real time
- users meet via video or audio without having to be at a single location
- allows for feedback and questions to be addressed in real time

Keep in Mind when Engaging in Video Conferencing



- **Secure a quiet space** with minimal interruptions.
- **Prepare your child** prior to the conference. Have them prepare questions for the teacher in writing. Remind them to ask for clarification until they fully understand.
- **Ensure your child is comfortable** with their image being visible on the screen. If you or your child do not wish their image to be visible to others, you can choose to turn off the video feature.
- **If your child is shy or uncomfortable** participating in a video conference, discuss options with the teacher to problem-solve.





Supporting Student Safety in a Virtual Environment Using Video to Nurture a Sense of Belonging Tips for Parents

Good Judgment While Using Video

It is everyone's responsibility to foster a caring, safe, inclusive and accepting learning environment, including when online.

Parents/Guardians and students are invited to review the following documents:



- [Catholic Graduate Expectations](#)
- Signed Student Internet Agreements ([K-Gr 3](#), [Gr 4-8](#), [Gr 9-12](#)) as part of the [TCDSB Acceptable Use Policy A.29](#)
- [TCDSB Code of Conduct](#) and local school codes of conduct

Report incidents of inappropriate behaviour occurring online to the classroom teacher, vice-principal or principal.

Inappropriate student behaviour will be addressed by the school and may be subject to progressive discipline.

Resources

CAMH: Youth, Family Interactive Online Brochure

Psychology Foundation of Canada: Managing Screen Time





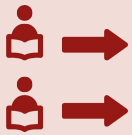
Supporting Student Safety in a Virtual Environment

Stay Safely Connected While Learning Online

Tips for Students

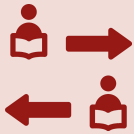
How is video used when learning online?

1. Prerecorded Video or Audio:



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Inappropriate student behaviour will be addressed by the school and may be subject to progressive discipline.



Supporting Student Safety in a Virtual Environment

Stay Safely Connected While Learning Online

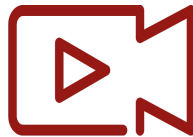
Tips for Students

Expectations when learning online

- Come prepared to participate
- Behave appropriately
- Treat others with respect
- Join the meeting on time
- Follow your teacher's instructions
- Keep your password(s) private
- Recording the meeting is not permitted
- Submit your own work only

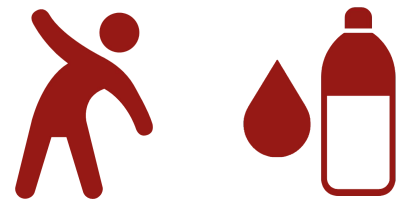
When engaging in video conferencing

- Find a quiet space
- Ensure no one else is on camera
- Keep meeting links private to the classroom
- Wear clothing appropriate to school
- If you are feeling shy or uncomfortable participating in a video conference, discuss options with your teacher



Remember self-care

- Take a 5 minute movement break every hour
- Try to take breaks away from the screen regularly
- Make sure you stay hydrated



If you receive hurtful information, report it to a parent / guardian, teacher or other trusted adult. **You can also access [KidsHelpPhone.ca](https://www.kidshelpphone.ca)**



REPORT TO

REGULAR BOARD

H.M.33 ACCEPTANCE OF HOSPITALITY AND GIFTS POLICY METRIC 2019-2020

Out of the gifts to you, you shall set apart every offering due to the Lord; the best of all of them is the part to be consecrated. Numbers 18:29

Created, Draft	First Tabling	Review
October 15, 2020	October 15, 2020	Click here to enter a date.
L. Noronha, Associate Director of Facilities, Business and Community Development, and Chief Financial Officer		
INFORMATION REPORT		

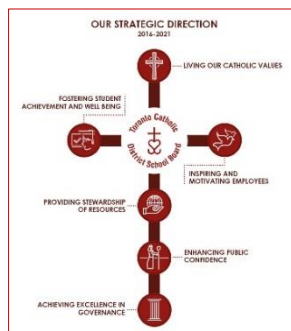
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

TCDSB policy H.M.33 Acceptance of Hospitality or Gifts, requires the Director to annually report to the Board about hospitality and/or gifts of considerable value which contribute to student achievement, that were received and accepted on behalf of the TCDSB in the 2019-2020 school year.

Information was gathered from executives to ascertain whether any gifts of considerable value, which contributed to student achievement, were received during the 2019-2020 school year. The policy defines “considerable value” to mean *any gift, benefit or hospitality whose value exceeds \$100.00*.

Materials donated to the Board were not considered in this assessment as these items are dealt with in a separate policy, F.F.02 Donations and Sponsorship.

Based on the evidence received, no gifts of considerable value, which contribute to student achievement, were received and accepted on behalf of the TCDSB during the 2019-2020 school year.

The cumulative staff time required to prepare this report was 6 hours

B. PURPOSE

1. This report fulfils the policy metric for A.33 Acceptance of Hospitality or Gifts, which states:

The effectiveness of the policy will be determined by measuring the following:

All gifts of considerable value which contribute to student achievement received and accepted on behalf of the TCDSB will be reported by the Director to the Board of Trustees in an annual report.

C. BACKGROUND

1. **October 6, 2020** – TCDSB executives and leadership staff were surveyed about receipt of any hospitality or gift in excess of \$100.
2. **October 19, 2017** – at Regular Board, Trustees approved the revised policy A.33 Acceptance of Hospitality or Gifts, which included the requirement to annually report to the Board on the receipt of gifts of considerable value.

D. EVIDENCE/RESEARCH/ANALYSIS

1. All designated executives (Associate Directors, Executive Superintendents, Superintendents, Legal Counsel, Chief Information Officer), as well as Principals and the Partnership Development staff were surveyed about the receipt and acceptance of any gifts of considerable value which would contribute to student achievement.
2. It was determined that *no gifts of considerable value, which contribute to student achievement, were received and accepted on behalf of the TCDSB during the 2019-2020 school year.*

E. METRICS AND ACCOUNTABILITY

1. Receipt of gifts of considerable value in support of student achievement are informed by the Partnership Development office, and monitored through the Corporate Office.

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.



POLICY SECTION: HUMAN RESOURCES
SUB-SECTION: MISCELLANEOUS
POLICY NAME: ACCEPTANCE OF HOSPITALITY OR GIFTS
POLICY NO: H.M. 33

Date Approved:	Date of Next Review:	Dates of Amendments:
March 28, 2007	October 2022	October 19, 2017
Cross References: Conflict of Interest: Employees (H.M.31) Conflict of Interest: Trustees (T.01) Code of Conduct Policy (S.S.09) Art Collection (A.22) Donation and Sponsorship Policy (F.F.02)		
Appendix		

Purpose:

This policy clarifies that the Toronto Catholic District School Board, its Trustees and employees will not accept gifts, hospitality or other benefits that may have a real, apparent or potential influence on carrying out duties or that place them under obligation to the gifter. Contributions to student achievement may be accepted in accordance with the regulations of this policy. Board employees in school communities may accept a small token of appreciation from families in the community.

Scope and Responsibility:

This policy applies to all elected officials and employees. The Director is responsible for this policy.

Alignment with MYSP:

Living Our Catholic values

Strengthening Public Confidence



POLICY SECTION: HUMAN RESOURCES
SUB-SECTION: MISCELLANEOUS
POLICY NAME: ACCEPTANCE OF HOSPITALITY OR GIFTS
POLICY NO: H.M. 33

Achieving Excellence in Governance
Providing Stewardship of Resources
Inspiring and Motivating Employees

Policy:

It is the policy of the Toronto Catholic District School Board that elected officials and employees may only accept and retain gifts of low intrinsic value or business hospitality of less than \$100.00 per person and will not accept gifts, hospitality or other benefits that may have a real, apparent or potential influence on carrying out duties or that place them under obligation to the gifter. If in the circumstances that hospitality or a gift of considerable value is received, notification as set out in the regulations is required.

The Board acknowledges that the offering of gifts or hospitality of limited value from suppliers, partners or other business contacts is a common business practice which may be appropriate under certain circumstances.

Elected officials and employees may accept a gift provided it does not create a sense of obligation, expectation or indebtedness or a real, or the appearance of, a conflict of interest that may be seen to be likely to affect the objectivity of those officials and employees in the performance of their duties.

Philanthropic gifts made by individuals, corporations, foundations or legal entities to assist the Board in the pursuit of its mission may be accepted at the discretion of the Director of Education or Board of Trustees.



POLICY SECTION: HUMAN RESOURCES
SUB-SECTION: MISCELLANEOUS
POLICY NAME: ACCEPTANCE OF HOSPITALITY OR GIFTS
POLICY NO: H.M. 33

Regulations:

1. The acceptance of gifts, hospitality and other benefits is permissible provided that:
 - a. they are infrequent and of minimal value (low-cost promotional objects, simple meals, souvenirs with no cash value) and are within the normal standards of business practice; and
 - b. they do not obligate or compromise the integrity of the recipient or the Board.
2. Gifts and benefits to an immediate family member or close associate of an elected official or employee, which can be reasonably attributed to the employee's official duties or association with the Board are prohibited.
3. An elected official or employee may accept moderate hospitality during the normal course of business that would not significantly exceed what the Board would likely approve on an individual's expense account form.
4. **Gifts of Considerable Value:** Where it would be inappropriate to refuse a gift of obvious value, the gift may be accepted on behalf of the TCDSB. The Director of Education will ensure that such a gift is retained as property of the TCDSB. All gifts of considerable value received and accepted on behalf of the TCDSB which contribute to student achievement will be reported by the Director to the Board of Trustees in an annual report.
5. **Charity Events:** Where the hospitality/gift offered to an elected official or employee is for attending a charity event with an ongoing relationship to the Board, the employee may accept if it contributes to student achievement.



POLICY SECTION: HUMAN RESOURCES
SUB-SECTION: MISCELLANEOUS
POLICY NAME: ACCEPTANCE OF HOSPITALITY OR GIFTS
POLICY NO: H.M. 33

6. Non-Charity Events: No elected official or employee shall accept hospitality/gifts to non-charity events such as sporting or cultural events from any individual or organization doing business with the Board.

7. Solicitation of Gifts or Sponsorship

- a. Elected officials or employees shall not solicit hospitality, gifts, benefits or sponsorships for their personal benefit from any individual, company or organization that has an existing or potential business relationship with the Board.
 - b. For special Board functions, the Director of Education may approve the solicitation of gifts, prizes or donations from companies or organizations with whom the Board is not currently involved in a competitive acquisition process and provided that the donation or gift is legal and does not place the Board under any obligation or in a conflict of interest.
8. Exceptions to this policy and resolution of any dispute arising shall be at the discretion of the Director for staff and the Board in the case of trustees in private session.



POLICY SECTION:	HUMAN RESOURCES
SUB-SECTION:	MISCELLANEOUS
POLICY NAME:	ACCEPTANCE OF HOSPITALITY OR GIFTS
POLICY NO:	H.M. 33

Definitions:

Gift or Benefit

Considered to be anything of value received as the result of a business relationship for which the recipient does not pay fair market value. Gifts or benefit refers to items both tangible and intangible such as hard goods, entertainment, trips, financial instruments and services other than hospitality offered directly or indirectly to an elected official or employee of the Board.

Gifts of Considerable Value

Any gift, benefit or hospitality whose value exceeds \$100.00.

Hospitality

The offering of meals, refreshments, entertainment, and transportation.

Donation

A voluntary transfer of property without any benefit received by the donor. Generally, a donation is made if the transfer is voluntary and made without expectation of return, and there is no benefit of any kind that may be provided to the donor or to anyone designated by the donor.

Contributions to Student Achievement

Items directly gifted or funds provided in the form of a gift card or gift certificate to improve and/or enhance the classroom or school environment. Examples include books and classroom supplies.



POLICY SECTION: HUMAN RESOURCES
SUB-SECTION: MISCELLANEOUS
POLICY NAME: ACCEPTANCE OF HOSPITALITY OR GIFTS
POLICY NO: H.M. 33

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

All gifts of considerable value which contribute to student achievement received and accepted on behalf of the TCDSB will be reported by the Director to the Board of Trustees in an annual report.



REPORT TO

REGULAR BOARD

RETURN TO SCHOOL UPDATE

*"The Lord gives sight to the blind, the Lord lifts up those who are bowed down, the Lord loves the righteous."
Psalm 146:8*

Created, Draft	First Tabling	Review
October 7, 2020	October 15, 2020	Click here to enter a date.
Barbara Loporati, Senior Coordinator, Planning Services Shawna Campbell, Superintendent of Schools, Area 3 & Early Years Programs John Wujek, Superintendent of Schools, Area 5 Corrado Maltese, Coordinator, Occupational Health and Safety Department Shazia Vlahos, Chief of Communications and Government Relations Martin Farrell, Superintendent, Environmental Support Services Deborah Friesen, Superintendent, Capital Assets and Renewal Michael Loberto, Superintendent, Planning and Development Services Lori DiMarco, Superintendent, ICT, Curriculum and Leadership Adrian Della Morra, Executive Superintendent of Human Resources		
INFORMATION REPORT		

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We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

The last update to the Reopening Action Plan was submitted to the October 8, 2020 Corporate Services, Strategic Planning and Property Committee meeting for information and consideration. The Plan is updated as necessary and is available on the TCDSB website. Key updates and strategies are provided for consideration.

TCDSB continues to address safety concerns in schools through the addition of precautionary measures such as students plexiglass barriers and air purifiers. Class size reduction continues to be considered although further investments and the supply of certified teachers remains as a barrier to achieving further reductions.

As Toronto Public Health investigates and confirms case of COVID-19 in several schools, classes and in one case an entire school have been following a Transition to Distance Learning plan to ensure continuity of student learning and engagement through periods of isolation.

TCDSB schools continue to adjust to in person routines and safety measures following guidance from Toronto Public Health.

The cumulative staff time required to prepare this report was 40 hours

B. PURPOSE

To provide the Board with updates as they pertain to the TCDSB Reopening Action Plan.

C. BACKGROUND

1. *The TCDSB Reopening Action Plan continues to be updated to reflect recent changes.* Items from Board motions and Ministry updates that are confirmed have been included for parents to reference. The plan will continue to be updated as information changes moving toward a complete school reopening.

D. EVIDENCE/RESEARCH/ANALYSIS

Staffing and Recruitment

2. *The Human Resources (HR) Department continues to focus its efforts on processing internal applications for all school-based positions and ensuring that external recruitment efforts are materializing.* These enhanced recruitment efforts respond to attrition and operational needs.
3. *The Sick Leave & Disability Department continues to liaise closely with both Academic & Support Service departments to determine how to best manage cases involving personal and family status leaves for all employee groups.* Significant caseloads are being reviewed daily and granting employees the ability to work virtually, where feasible, is being considered.
4. *Senior TCDSB staff members maintain regular contact with our union partners to collaboratively address issues.* The fluid and unique parameters impacting our virtual school have required HR staff to dedicate a significant amount of time to considering ways to efficiently deploy staff. The flow of students between the virtual and face-to-face schools will continue to tax HR staff's time as we consider re-organization needs throughout the academic year.
5. *Elementary and secondary school Principals are ensuring that all teachers are proactively maintaining a robust online presence as a contingency strategy. Additional administrative support is being allocated to St. Anne Catholic Academy to enhance administrative oversight and communication.* HR staff is committed to playing a key role on the Board's Contingency Planning Committee to ensure that staff and students can pivot if we must return to a completely virtual delivery model.
6. *Staff continues to be sensitive to maintain lower class caps in higher risk school communities within high COVID incidence areas.* Staff will begin analyzing enrolment data and is currently engaged in re-organization planning.
7. *French Immersion and Extended French staffing needs have been met within our virtual and face to face schools. Given an increase in retirements, COVID-related leaves, and general concerns relating to COVID in our face to face schools, HR continues to fill some residual Core French positions.*

The ability to provide core French at St. Anne Catholic Academy remains a challenge. HR and Curriculum Department staff are exploring virtual experiential program that are aligned with MOE curriculum expectations and can act as a suitable supplemental French resource for virtual school students. We are also exploring options on how to best utilize French teacher time within the brick and mortar buildings to help address this important need.

8. *In addition to the previously noted infusion of additional transitional staff, the Senior team continues to review and seek legal input into the roles of specific employee groups and how these roles will need to change given new challenges associated with operating our schools during a pandemic (i.e. assigning of additional supervision and screening tasks to ensure safety).*

Communications – Learning Models

9. *We are providing families with an opportunity to switch learning modes.* In our elementary schools, families may switch from in-person to distance learning or from distance learning back to in-person learning. In our secondary schools, families may switch from in-person/adaptive (partial online) to distance learning (fully online) or from distance learning to in-person/adaptive learning.
10. *A request to switch learning models must be made through the child's home school.* Each home school is now able to record your request in a central database for processing. The deadline for response is Monday, October 19, 2020 at 12 noon. If we don't hear from a family by that date, a child will remain with their current learning model.
11. *After the deadline, the TCDSB will review the responses to determine how many families wish to switch.* The child's school will confirm selection by November 2, 2020. *Please note that switches to learning modes, means the child will be assigned a new teacher and begin in the new learning model on Monday, November 16.* The next opportunity to switch learning models will be in January to February timeframe.

Class Sizes

12. *Enrolment transfers between virtual and in person students continues to occur. As requested by motion, a summary reflecting current (as of Oct. 2) efforts to reduce class sizes is included in Appendix 'A'.* Also included is the in person class size by school.

13. *In order to increase the number of classrooms that have 20 students or less, further investments in additional teaching staff, relocation of classes and increased transportation would be required.*
14. *Relocation to larger spaces has been implemented at the school level with the use of gyms, libraries and assembly areas for class instruction.* The requirement of face coverings for all students was also approved by Board and by Toronto Public Health in recognition that social distancing may not always be possible.
15. *It should also be noted that even if funds became available for the purposes of reducing class sizes, the supply of certified teachers on the labour market may not be sufficient to fill these positions.*

Transition to Distance Learning

16. *As an extension to the Reopening Action Plan, the Transition to Distance Learning Plan (Appendix 'B') recognizes that during the COVID-19 pandemic schools need to be prepared to seamlessly transition to distance learning in response to health and safety issues.* This has the potential to impact specific classes, schools, or the entire system for undetermined periods of time.
17. *The plan specifically focuses on the process of transitioning from in person learning to distance learning and does not relate to the operation of the already established virtual school.* The plan outlines roles and responsibilities of all stakeholders to ensure a smooth transition and provide a clear plan that students, parents and staff can understand and support. The health and safety of students and staff remain our primary focus. TCDSB continues to follow the guidance of Toronto Public Health.
18. *The TCDSB Transition to Distance Learning Plan focuses on three key components:*
- PREPARING – What tasks and actions need to be completed before there is a need to transition to distance learning.
 - INITIATING – What steps will be taken to ensure a structured and systematic process during transition.
 - REVIEWING – Following a return from distance learning, how we will review and reflect on the experience in order to improve our practices.

COVID-19 Reporting

19. *The Ministry requires Boards to post an advisory on the Board website with information related to confirmed COVID cases; as such, an [Advisory page](#) has been created and continues to be updated as information changes.*
20. *TCDSB maintains a dashboard of [confirmed cases of COVID-19](#) to assist families, school and child care staff, to stay up to date and informed of ongoing cases in TCDSB schools.*

Distribution of Resources

21. *As referenced in the Executive Summary, the Board has motioned the deployment of various resources to schools as additional health and safety measures to mitigate the spread of COVID-19. A detailed listing of the distribution of resources (Appendix 'C') actioned through various Board motions throughout the Return to School period has been prepared.*

Water bottle Filling Stations

22. *Water fountains have been out of use in schools since the beginning of the school year as recommended by Toronto Public Health. A project has been established to replace water fountains with water bottle filling stations to ensure each school has two (2) filling stations. Implementation will follow the established regional approach addressing schools in high transmission areas and then extended to other schools throughout the Board. Schools admin will be consulted to determine the proper place and number of units required. A budget of \$1M has been identified in the 2020-2021 Renewal Plan to fund this initiative. The Renewal Plan is expected to come to the Board for approval in November, however staff will be proceeding with the installations immediately utilizing planned contingency funds from the Ministry approved 2020-2021 Renewal allocation.*

Outdoor Classrooms

23. *Site investigations for Phase 2 of the outdoor classroom tent pilot have been completed. Installation of the eight additional tents should be complete by the end of the week of October 12 or early the next week. The first ten tent installations have received some positive media attention. A few additional schools have requested tents. Feedback from the pilot and security/maintenance issues will be evaluated over the next couple of weeks to determine whether expansion is recommended. A competitive procurement is recommended if large scale expansion is to be pursued.*

24. *Initial feedback from the first ten tent installation indicates that they have been well-received and well-used by the schools.* School principals have reported that they are using them for gym classes, but would like to have mats or tree stumps for seating. As of the date of publication of the Board agenda, there have been two reported incidents of vandalism in which the wall panels were slashed. Another school reported that the wall panels that were left open at the end of the school day have been found to be closed in the morning. Staff are investigating options for securing the panels in the open position. Facilities staff are maintaining an incident log which will inform decisions on continuing or expanding the pilot.

25. *Facilities staff have been pursuing a number of avenues to obtain tree stumps and/or logs for outdoor classroom seating.* The City of Toronto was contacted and responded with a number of questions, which staff have answered. We are awaiting the outcome of an internal City meeting. Staff also contacted private tree removal companies but to date have not received any response. Preparation of an RFQ for unit prices for both logs and stumps is underway. If these cannot be obtained by donation, the Board may consider purchasing them for a number of schools that don't currently have outdoor classroom seating.

Cycling to School

26. *Capital and Renewal teams are working together to expedite site reviews to locate bike racks at 89 schools, prioritizing COVID hotspots.* The City of Toronto bike grant program will be rolled out simultaneously and includes increasing the number of bike racks at larger schools that already have them. Preparation of a unit rate RFQ for supply and installation of the bike racks, as well as concrete pads where required, is underway.

Indoor Air Quality

27. *Installation of CO2 sensors at three schools is anticipated during the week of October 12.* The sample schools are:

- Mother Cabrini – large awning windows, mechanical ventilation
- St. Jane Frances – vertical sliding windows, mechanical ventilation
- St. Raphael – vertical sliding windows, no mechanical ventilation

28. *Sensors will remain in place for a minimum of one month, after which Pinchin Ltd. will provide a report that will consider the following:*

- Overall was there adequate ventilation in the functional areas tested?

- Were there were exceedances were there any identifiable factors that contributed to the exceedance?
- Did having windows open in the classrooms lead to improved ventilation?
- Was there indication that awning style or vertical sliding windows resulted in superior ventilation outcomes?
- Did the size of the window openings impact ventilation rates based on the number of open windows and CO2 concentrations in the classes?
- Was the building effectively flushed via the HVAC system or natural ventilation in the vacant period between school days, over the weekend?
- Were there classroom occupant densities that lead to better controlled carbon dioxide concentrations?

As well, Pinchin's building science group will provide comment on how larger window openings might be achieved safely in classrooms with vertical sliding windows.

Technology

29.A total of 1,399 devices have been ordered for Student Needs to date since the start of this school year. Devices include a mix of Chrome books and iPads. Of the above total, 149 of the devices will also be enabled with Internet access through a Rogers Internet cellular data plan.

30.Devices have started shipping to the schools as of October 5th. The school principal will arrange with parents/students to pick-up the devices from their home school. Additional orders in response to student needs are coming in weekly and being fulfilled as needed.

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. ***FAQs continue to be gathered from parent feedback.*** The board continues to provide updates, frequently asked questions and answers on the board website, social media channels, and shared with families via School Messenger.
2. ***Local planning considerations will continue in collaboration with school principals.*** Input gained through continued consultation with stakeholders will be considered during this process.

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.

Appendix 'A'

Summary Ward Class Size Analysis

Ward	Class size < 20 Students	Class size > 20 Students
Ward 1	9	0
Ward 2	4	8
Ward 3	11	0
Ward 4	1	14
Ward 5	5	13
Ward 6	2	9
Ward 7	2	10
Ward 8	10	10
Ward 9	2	11
Ward 10	6	2
Ward 11	2	18
Ward 12	0	15
Total	54	110

Data as of October 10th, 2020

Ward Class Size Summary

Ward	School Count	Average class size	≤ 15 Per class	≥ 27 Per Class	Total Classes
Ward 1	9	16	52	0	145
Ward 2	12	20	31	21	246
Ward 3	11	16	89	0	224
Ward 4	15	20	37	21	241
Ward 5	18	20	49	26	290
Ward 6	11	20	19	7	137
Ward 7	12	20	17	13	128
Ward 8	20	16	88	26	180
Ward 9	13	18	45	6	154
Ward 10	8	16	83	3	180
Ward 11	20	19	71	10	296
Ward 12	15	18	70	8	231

Data as of October 10th, 2020

Ward by Ward Class Size Analysis

Ward	Class size < 20 Students	Class size > 20 Students
Ward 1	Holy Child	
	Msgr. John Corrigan	
	St Andrew	
	St Angela	
	St Benedict	
	St Dorothy	
	St John Vianney	
	St Maurice	
	St Stephen	
Ward 2	Father Serra St Eugene St Marcellus Transfiguration	All Saints
		Josyf Cardinal Slipyj
		Mother Cabrini
		Nativity of Our Lord
		Our Lady of Peace
		St Clement
		St Demetrius
		St Gregory
Ward 3	Blessed Margherita of Citta' di Castello	
	St Andre	
	St Augustine of Canterbury	
	St Charles Garnier	
	St Francis de Sales	
	St Jane Frances	
	St Jude	
	St Roch	
	St Simon	
	St Wilfrid	
	Venerable John Merlini	

Data as of October 10th, 2020

Ward 4	Holy Family	Holy Angels
		James Culnan
		Our Lady of Sorrows
		St Ambrose
		St Cecilia
		St Josaphat
		St Leo
		St Louis
		St Mark
		St Pius X
		St Elizabeth
		St James
		St Vincent de Paul
		The Holy Trinity
Ward 5	St Jerome St Conrad St Martha St Norbert St Raphael	Blessed Sacrament
		Our Lady of the Assumption
		St Charles
		St Cyril
		St Edward
		St Gabriel
		St Margaret
		St Paschal Baylon
		Regina Mundi
		St Agnes
		St Antoine Daniel
		St Robert
		Sts Cosmas and Damian
Ward 6	St Luigi St Rita	St Anthony
		St Clare
		St Helen
		St John Bosco
		St Mary of the Angels
		St Nicholas of Bari
		St Paul VI
		St Sebastian
		Stella Maris

Data as of October 10th, 2020

Ward 7	St Henry St Sylvester	Epiphany of Our Lord Catholic Academy
		Holy Spirit
		Our Lady of Wisdom
		Precious Blood
		St Aidan
		St Albert
		St Kevin
		St Lawrence
		St Nicholas
		St Victor
Ward 8	Blessed Pier Giorgio Frassati Our Lady of Grace St Elizabeth Seton St Florence St Gabriel Lalemant St Ignatius of Loyola St Jean de Brebeuf St Marguerite Bourgeoys The Divine Infant	St Rene Goupil
		Cardinal Leger
		Prince of Peace
		Sacred Heart
		St Barnabas
		St Bartholomew
		St Bede
		St Brendan
		St Columba
		St Dominic Savio
Ward 9	St Bruno-St Raymond St Francis of Assisi	St Malachy
		Holy Rosary
		Our Lady of Lourdes
		Our Lady of Perpetual Help
		St Thomas Aquinas
		St Mary
		St Paul
		Bishop Macdonell
		D'Arcy McGee
		Pope Francis
		St Alphonsus
		St Michael

Data as of October 10th, 2020

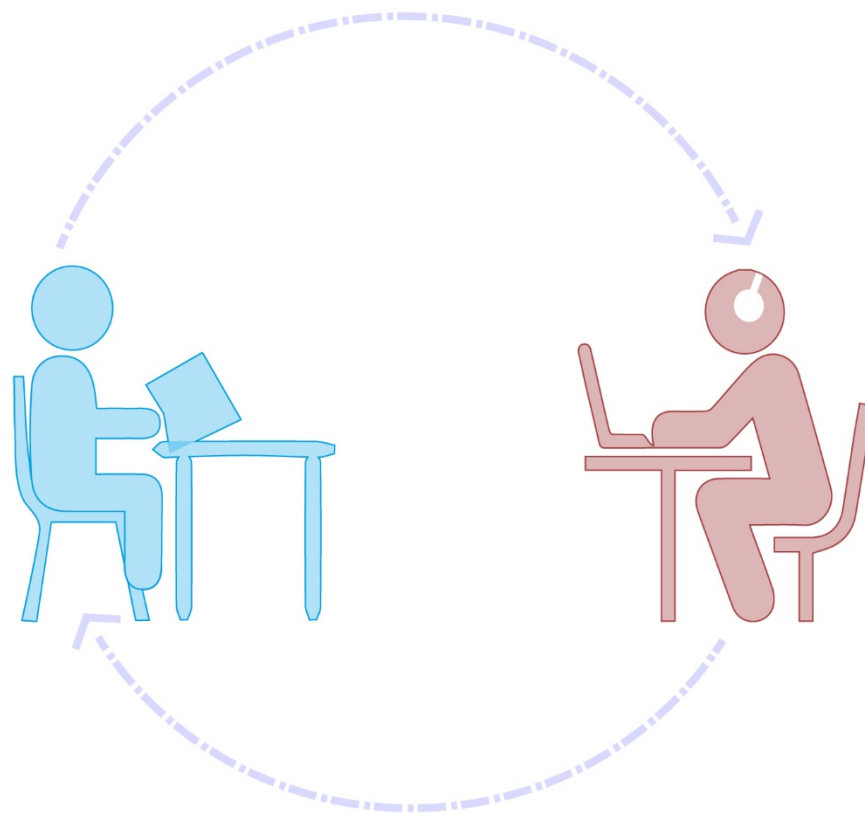
Ward 10	Immaculate Conception	Our Lady of Victory St Matthew
	Santa Maria	
	St Bernard	
	St Francis Xavier	
	St John the Evangelist	
	St Fidelis	
Ward 11	Holy Name St Catherine	Canadian Martyrs
		Holy Cross
		St Bonaventure
		St Brigid
		St John
		St Monica
		St Anselm
		St Joseph
		Annunciation
		Blessed Trinity
		Our Lady of Guadalupe
		St Denis
		St Gerald
		St Isaac Jogues
		St John XXIII
		St Kateri Tekakwitha
		St Matthias
		St Timothy

Ward 12		Immaculate Heart of Mary
		Our Lady of Fatima
		St Agatha
		St Barbara
		St Boniface
		St Dunstan
		St Edmund Campion
		St Joachim
		St Maria Goretti
		St Martin De Porres
		St Richard
		St Rose of Lima
		St Theresa Shrine
		St Thomas More
		St Ursula

TORONTO CATHOLIC DISTRICT SCHOOL BOARD

TRANSITION TO DISTANCE LEARNING PLAN

Transforming the world through witness, faith, innovation & action.



OCTOBER 2020

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11 REVIEWING THE TRANSITION TO DISTANCE LEARNING PROCESS

INTRODUCTION

TCDSB recognizes that during the COVID-19 pandemic the schools need to be prepared to seamlessly transition to distance learning in response to health and safety issues. This has the potential to impact specific classes, schools, or the entire system for undetermined periods of time.

This plan specifically focuses on the process of transitioning from in person learning to distance learning and does not relate to the operation of the already established virtual school. The plan outlines roles and responsibilities of all stakeholders to ensure a smooth transition and provide a clear plan that students, parents and staff can understand and support. The health and safety of students and staff remain our primary focus. TCDSB continues to follow the guidance of Toronto Public Health.

The TCDSB Transition to Distance Learning Plan focuses on three key components:

PREPARING – What tasks and actions need to be completed before there is a need to transition to distance learning.

INITIATING – What steps will be taken to ensure a structured and systematic process during transition.

REVIEWING – Following a return from distance learning, how we will review and reflect on the experience in order to improve our practices.

PREPARING FOR DISTANCE LEARNING

Preparedness is the most important part of an effective transition from in-person to distance learning. Several steps will be taken by local and central staff to ensure a seamless transition to distance learning regardless of the scope and context of the closure.

School Principals will:

- ✓ Ensure all teachers have Brightspace or Google Classrooms setup
- ✓ Collect a list of all Brightspace and Google classroom codes/names
- ✓ Elementary Form [link](#)
- ✓ Secondary Form found [link](#). (Note: Form can be used by whole school or a school department)
- ✓ Review PPM 164 guidelines with staff to outline the expectations of virtual learning requirements [PPM 164](#)
- ✓ Ensure teachers are updating online classrooms regularly
- ✓ Encourage the practice and use of Brightspace and Google regularly during face-to-face learning
- ✓ Ensure teachers can reset student passwords using Roster Manager <https://rostermanager.tcdsb.org/>
- ✓ Ensure an inventory of school computers/devices is up to date
- ✓ Ensure access for staff and administrators of prevalent medical condition forms

Administrative Staff/Office Staff will:

- ✓ Prepare electronic contact lists for each classroom's folder
- ✓ Confirm appropriate staff have access to the necessary platforms from home (School Messenger, SEMS and SAP)
- ✓ Ensure a virtual ready workplace is available at home to perform the duties associated with your role

Teachers and Designated Early Child Educators (DECE) will:

- ✓ Continue professional development on Brightspace or Google, as a follow up to the PD offered during the first week of September [link](#). For more professional learning on Google, Brightspace, Google Meet please click on the link provided [link](#)
- ✓ All teachers responsible for curriculum and in class student support are expected to engage in ongoing learning and support for students virtually (this includes itinerant, special education and clinical staff)
- ✓ Timetables will remain intact throughout the virtual learning period to allow for synchronous delivery of itinerant subjects (coordinated between home room and itinerant teachers)
- ✓ Engage in practice sessions on Zoom and/or Google meet with students following the proper protocols [link](#)
- ✓ Consider how each lesson can be delivered following PPM 164 guidelines [PPM 164](#)
- ✓ Ensure that students can complete a homework assignment using Brightspace or Google from home as practice
- ✓ Canvas the students in the class to understand and determine technological needs/capacity of each family/home to transition to virtual learning and review any identified issues with the school Principal.
- ✓ Have a copy of lesson plans and/or other learning materials/resources at home to ensure continuity of lessons
- ✓ Ensure internet, personal computer, and software are working at home
- ✓ Provide access to “virtual classroom” (Brightspace or Google) to; all itinerant staff with teaching responsibilities, a grade level colleague and Principal
- ✓ Be able to reset student passwords with [Roster Manager](#)
- ✓ Provide the school Principal with an electronic version of an emergency supply folder containing all required information in order to ensure an Occasional Teacher can seamlessly cover the assignment in event of an absence. Post class assignments, reference material, announcements and other class work at least weekly on the virtual classroom during the in-person model of instruction to promote continuity of learning
- ✓ Engage parents and support their ability to login and review updates, resources, and classwork
- ✓ Include daily opening exercise routines such as welcome, prayer, Land Acknowledgement, O Canada, and attendance

Students and Parents should:

- ✓ Ensure access to a working device and internet at home (contact school if support required)
- ✓ Login to Brightspace or Google classroom regularly
- ✓ Develop contingency plans for childcare and supervision at home

- ✓ Update contact information, including email, at the school
- ✓ Ensure you know the teacher's name and contact information
- ✓ Ensure you are receiving communication (email, School Messenger) from the TCDSB
- ✓ Login to [School Messenger](#) to verify your contact information. If you require assistance updating, please email your school for assistance

ICT Services will:

- ✓ Deploy extra technicians to schools to support the distribution of devices when transitioning multiple classes or a whole school to distance learning
- ✓ Ensure disinfection of devices before distribution
- ✓ Support school principals to update school device inventory records
- ✓ Prepare a small inventory of Chromebooks and LTE enabled iPads for students where there is insufficient inventory at the local school
- ✓ Have an inventory tracking process and distribution process for student devices that can be used by the school
- ✓ Ensure all students are provisioned with student accounts
- ✓ Ensure automatic integrations are working between the Student Systems, Google, and Brightspace
- ✓ In the event of full system wide closure, develop a student device request and order fulfillment process

Toronto School Transportation Group (TSTG) will:

- ✓ Advise bus operators and TDSB (if applicable) of positive case affecting bus routes
- ✓ Provide, if required, seating charts for previous 3 days with confirmation of student attendance on each day
- ✓ Provide driver name and contact information for each bus route on each day
- ✓ Support school bus operators to ensure bus(es) undergo deep cleaning and alternate drivers (if necessary) are found to deliver the service
- ✓ Communicate with impacted school communities where appropriate

The Special Education Department will:

- ✓ Ensure all students requiring special education support are included in all aspects of distance learning plans
- ✓ Ensure that Special Education Resource teachers are prepared to provide ongoing support to special education students via their Brightspace or Google Platform
- ✓ School based support team members will be prepared to continue their support of staff and students through a virtual platform

- ✓ Special education programming and support will be prepared to continue virtually using appropriate learning platform
- ✓ IPRC and Assessment protocols will be adapted where feasible, with consideration for the integrity of the process. Meeting agendas will be revised as required
- ✓ Individual Education Plans (IEP) will include appropriate accommodations to reflect a potential return to distance learning
- ✓ Preparations to liaise with outside agencies supporting special needs students to review/adapt/cancel provision of services as appropriate
- ✓ Ensure relevant Special Equipment Amount (SEA) equipment to support distance learning is prepared to go home with students
- ✓ Special Services staff will support teachers with adapting learning platforms to support Deaf and Hard of Hearing (DHH) and Blind and Low Vision (BLV) students.
- ✓ SEA funded Assistive Technology staff will continue to support classroom teachers and support staff in the adaptation to distance learning
- ✓ ECPP teaching and support staff will work with agency and hospital treatment partner staff to ensure a fluid continuation of service to students in these programs
- ✓ Provide families with ongoing supports and resources to address issues emerging from the transition to distance learning
- ✓ Will continue to support families through ongoing assessments, communications and support of the school
- ✓ Promote a mentally healthy return to distance learning mental health resources will be prepared to be shared with parents through school messenger
- ✓ Clinical staff will be prepared to continue to support families through ongoing assessments, communications and support of the school through a virtual platform

The Communications Department will:

- ✓ Continue to remind parents/guardians to update contact information via weekly wrap up, weekly updates via school messenger and social media
- ✓ Keep FAQs updated on the TCDSB website as needed with information related to Transition to Distance Learning Plan.
- ✓ Develop template letters that include information about why the move is happening, timeframe, and flag for parents/guardians some key items such devices, internet, childcare, etc. The letters will be used in the event of:
 - A class/cohort being moved to online learning
 - An entire school being moved to online learning
- ✓ Share templates with school administrators and senior staff
- ✓ The [COVID-19 Advisory page](#) on the TCDSB website is updated as soon as Toronto Public Health provides confirmation of a new case

INITIATING DISTANCE LEARNING

The following is a step-by-step process to transition a class, school or all schools to distance learning. This process assumes all the above preparation tasks are completed.

Step 1: Reporting a Case of COVID-19

The process to initiate a transition to distance learning starts when a school first learns about a **confirmed** case of COVID-19 affecting a school staff member or student registered at the school.

To ensure cases are tracked effectively and the exposure and risk to the community is well understood, the following will be completed by various groups.

The Principal will:

- ✓ Notify TCDSB OHS Department and Area Superintendent
- ✓ Notify Toronto Public Health
- ✓ Notify the Ministry of Education using online COVID Reporting Tool

The TCDSB Occupational Health and Safety (OHS) Department will:

- ✓ Inform Director's Council and Communications about the positive case
- ✓ Work with the Principal, Area Superintendent, and Toronto Public Health to pinpoint the exposure and risk to the school community.
- ✓ Notify TSTG, if the student uses school bus transportation

Toronto Public Health (TPH) will investigate the confirmed case and make the final determination on which staff and students are required to self-isolate.

The Communications Department will post the relevant information on the COVID-19 Advisory section on the TCDSB website and support the school principal in sending relevant communications to the school community.

A detailed step-by-step report protocol for schools can be found online [link](#)

Step 2: Transitioning to Distance Learning

Once the Principal has reported a positive case and Toronto Public Health (TPH) has determined a class will be required to self-isolate, steps must be taken to move classes to online learning for the duration of the TPH determined isolation period.

Under the following conditions the transition to Distance Learning will be initiated:

SCENARIO 1 – *INDIVIDUAL COHORTS*

A student or staff member tests positive for COVID-19 and TPH directs that some/all students and staff associated with that cohort self-isolate for a predetermined amount of time.

SCENARIO 2 – *MULTIPLE COHORTS/TPH CLOSURE*

TPH determines that multiple cohorts at one site are required to self-isolate. TPH will determine next steps and guide the TCDSB response.

SCENARIO 3 – *SCHOOL OR SYSTEM-WIDE CLOSURE (OTHER REASONS)*

Where local conditions warrant a response, all decisions will be made with student and staff safety as the top priority. The decision to close schools will be made by the Director of Education, Toronto Public Health, or the Ministry of Education. Considerations will include, but not be limited to, enrolment, staffing, and other available resources.

The process and Director's authority of Emergency School Closure is described under TCDSB Policy A. 16. [link](#)

Step 3: Communication

The TCDSB is committed to providing stakeholders with timely communication about the transition to distance learning. Throughout the transition, communication will be primarily managed by the Principal and the Area Superintendent.

The Principal will:

- ✓ Communicate to local staff the decision of Toronto Public Health to transition to distance learning
- ✓ Send the TPH communication of isolation details via email and phone call to all affected parents via School messenger
- ✓ Update the school's voicemail where appropriate
- ✓ Inform TSTG (Transportation Group) of class or school closures
- ✓ Inform Environmental Support Services about class or school closures
- ✓ Inform ICT Services about class or school closures

The Area Superintendent will:

- ✓ Inform Director's Council/EOC of any classes that need to transition to distance learning
- ✓ Inform Special Services as needed
- ✓ Inform the Communications department about class or school closures
- ✓ Update the local Trustee of decisions and plans

The Communication department will:

- ✓ Review communications from TPH prior to release to the TCDSB and/or school community
- ✓ Provide on-going communication support to the Principal and area Superintendent to ensure communication remains timely, clear, and targets the correct stakeholders.
- ✓ In the event of a system-wide closure, communication to parents would come from the TCDSB Communications Department

Step 4: Continuity of Learning

To ensure continuity of learning and an effective transition, the following will take place within the first few days of distance learning:

Teachers will:

- ✓ Ensure all students can login to the learning management platform and provide new passwords to students who cannot
- ✓ Coordinate virtual timetable with itinerant, special education and clinical staff connected to their classes
- ✓ Hold first synchronous learning session and ensure students have the required resources to continue
- ✓ Call any students who are not able to connect and determine their needs
- ✓ Inform Principals of any students who may need a device and are not able source one on their own
- ✓ Inform Principals of any other concerns with individual students such as mental health, family situations, and other relevant matters that can significantly affect the student's ability to participate in distance learning
- ✓ Upon notification of an isolation period, teacher will conduct a check and connect with every family to ensure that the learning platform is operational

Principals will:

- ✓ Ensure all teachers have started online synchronous learning lessons and support any teachers as needed
- ✓ Work with ICT Services to prepare school computers for distribution to families
- ✓ Review students needing technology and inform them of how and when technology will be made available to them
- ✓ Inform Special Services /Clinical staff of any students who may need support
- ✓ Ensure office staff are online and able to support school operations
- ✓ Visit classes virtually through Zoom, Google Meet and participate in lessons to maintain a connection to the school community

Area Superintendents will:

- ✓ Support staff and families through transition process, responding to concerns and needs that arise
- ✓ Problem solve issues in collaboration with appropriate TCDSB departments or other senior staff where necessary
- ✓ Provide ongoing updates to local Trustee

In the event of an extended system-wide closure, ICT Services will also initiate a process to order additional student devices, where feasible, to help bolster device inventories at the local school. Under this scenario, devices will continue to be distributed by school staff to students but tracked in central database.

Step 5: Preparing for Return

In preparation for the safe return of students and staff to the physical school, the following tasks will be complete:

Environmental Support Services will:

- ✓ Perform enhanced cleaning and disinfection of all affected area, high-touch surfaces, and classrooms
- ✓ Review and restock PPE and sanitizer
- ✓ Review and restock custodial cleaning supplies

The Principal will:

- ✓ Provide an update to parents and students at least once during the closure on preparedness of the school for return
- ✓ Work with ICT Services to plan for the return of loaned computers to school

Toronto School Transportation Group will:

- ✓ Work with school bus operators to ensure bus(es) undergo deep cleaning and alternate drivers (if necessary) are found to resume services
- ✓ Communicate with school bus user about any changes and plans to resume services
- ✓ Review safety procedures with bus operators to determine if any improvements should be made to improve staff and student safety

Step 6: Return to In-Person learning

At the end of the prescribed isolation period, the class or school will return to in person learning. To ensure a smooth transition, the following should be completed.

The Principal will:

- ✓ Ensure staff, students, and parents are informed of return date prior to the scheduled return to in-person learning
- ✓ Update school voicemail
- ✓ Inform TSTG of return date
- ✓ Review and update the Area Superintendent of any issues arising from the return to in person learning.

The Area Superintendent will:

- ✓ Inform Director's Council/EOC of any challenges with the reopening
- ✓ Inform the Communications department of the return to school
- ✓ Update the local Trustee of decisions and plans

REVIEWING THE TRANSITION TO DISTANCE LEARNING PROCESS

The TCDSB will engage in a review process following the transition of a class and or school to and from distance learning to provide insight and feedback as to how the process was successful and where improvements could be considered.

The feedback should be documented and reviewed with relevant staff to ensure that protocols can be improved and that the Transition to Distance Learning plan can be updated.

Following the transition of a cohort back to in person learning, the Area Superintendent will meet with the school Principal to review. During the meeting the following items may be discussed and noted:

- Issues or concerns with preparation of the school, staff, or virtual classroom
- Concerns raised by students, staff, or parents
- The effectiveness and timing of communications to students, parents and staff
- Communication and processes with other stakeholders such as TPH
- Other major issues encountered and how they were handled
- Suggested process improvements should be discussed

The information above should be noted by the area Superintendent and reported to Education Council where appropriate. Common themes and issues among area Superintendents may be reviewed at Director's Council/EOC in order to adapt the process and/or make improvements to the plan.

Transforming the world through witness, faith, innovation & action.

TORONTO CATHOLIC DISTRICT SCHOOL BOARD

80 Sheppard Avenue East
Toronto, ON M2N 6E8
Telephone: 416-222-8282
www.tcdsb.org

OCTOBER 2020

SUMMARY OF COVID-19 RESOURCES DEPLOYED TO SCHOOLS																				
	Data from:	Larry Silva			Stefan Martens			Alem Birhane		Lyn Northey		Marty Farrell		Marty Farrell		Marty Farrell		Marty Farrell		
	Resource:	Portable Handwash Unit (based on floors with no washrooms)			Portable HEPA Filter			MERV 13 Filters		Outdoor Classroom Tent		Administrative Plexiglass Barriers		Student Desk Barriers		Disinfectant Sprayers		Additional Custodians		TOTAL PER SCHOOL
	Unit Rate: (incl. net HST)	\$2,043			\$695			\$121		\$6,145		\$101		Box of 25	\$921.99	Backpack & Handheld	\$2,145 \$980			
	TPH Quintile Q5 = 55 Q4 = 45	Identified Deficiency	Qty	Cost	Mechanical Ventilation	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Total	Qty	Cost	
School Name																				
Ward 1:																				
FATHER HENRY CARR	Q5				Yes			1	\$121			4	\$402			2	\$4,291	1	\$56,945	\$61,759
HOLY CHILD	Q5				Yes							2	\$201	4	\$3,688	-	\$0	n/a		\$3,889
MONSIGNOR JOHN CORRIGAN	Q5				Partial			1	\$121			2	\$201	4	\$3,688	1	\$980	0.5	\$28,472	\$33,462
MSGR. PERCY JOHNSON	Q5				Yes			1	\$121			2	\$201			2	\$4,291	1	\$56,945	\$61,558
ST.ANDREW	Q5				Partial	40	\$27,787	1	\$121			4	\$402	9	\$8,298	1	\$980	0.5	\$28,472	\$66,060
ST.ANGELA	Q5				Partial							2	\$201	8	\$7,376	1	\$980	0.5	\$28,472	\$37,029
ST.BENEDICT	Q5	Yes	2	\$4,086	No	34	\$23,619					2	\$201	18	\$16,596	1	\$980	0.5	\$28,472	\$73,954
ST.DOROTHY	Q5				Partial			1	\$121			3	\$302	5	\$4,610	1	\$980	0.5	\$28,472	\$34,485
ST.JOHN VIANNEY	Q5				No	21	\$14,588	3	\$364	1	\$6,145	2	\$201	7	\$6,454	1	\$980	0.5	\$28,472	\$57,204
ST.MAURICE	Q5				Partial							2	\$201	5	\$4,610	1	\$980	0.5	\$28,472	\$34,263
ST.STEPHEN	Q5				Partial			1	\$121			2	\$201	10	\$9,220	1	\$980	0.5	\$28,472	\$38,994
Total Ward 1			2	\$4,086		95	\$65,994	9	\$1,092	1	\$6,145	27	\$2,714	70	\$64,539	12	\$16,419	6	\$341,668	502,658
Ward 1 - Q5 and Q4 totals	11		2	\$4,086		95	\$65,994	9	\$1,092	1	\$6,145	27	\$2,714	70	\$64,539	12	\$16,419	6	\$341,668	502,658
Ward 2:																				
ALL SAINTS	Q4				Yes			1	\$121			3	\$302	25	\$23,050	1	\$980	0.5	\$28,472	\$52,925
FATHER SERRA	Q5				Partial			1	\$121	1	\$6,145	2	\$201	20	\$18,440	1	\$980	0.5	\$28,472	\$54,359
JOSYF CARDINAL SLIPYJ	Q3				Partial							3	\$302	21	\$19,362	1	\$980	0.5	\$28,472	\$49,115
MICHAEL POWER/ST JOSEPH	Q3				Yes			1	\$121			2	\$201			2	\$4,291	1	\$56,945	\$61,558
MOTHER CABRINI	Q3	Yes	2	\$4,086	Partial							3	\$302			1	\$980	0.5	\$28,472	\$33,840
NATIVITY OF OUR LORD	Q3	Yes	1	\$2,043	Partial							2	\$201			1	\$980	0.5	\$28,472	\$31,696
OUR LADY OF PEACE	Q3				Partial			1	\$121			2	\$201	18	\$16,596	1	\$980	0.5	\$28,472	\$46,370
ST.CLEMENT	Q1				Partial							2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.DEMETRIUS	Q4				Yes			1	\$121			2	\$201	14	\$12,908	1	\$980	0.5	\$28,472	\$42,682
ST.EUGENE	Q5				Partial			1	\$121	1	\$6,145	2	\$201	15	\$13,830	1	\$980	0.5	\$28,472	\$49,749
ST.GREGORY	Q1				Partial							2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.MARCELLUS	Q5	Yes	2	\$4,086	Partial							3	\$302	6	\$5,532	1	\$980	0.5	\$28,472	\$39,372
TRANSFIGURATION	Q5	Yes	1	\$2,043	Partial			1	\$121			2	\$201	9	\$8,298	1	\$980	0.5	\$28,472	\$40,116
Total Ward 2			6	\$12,259		0	\$0	7	\$849	2	\$12,290	30	\$3,016	128	\$118,015	14	\$16,047	7	\$398,613	\$561,089

	Resource:	Portable Handwash Unit (based on floors with no washrooms)			Portable HEPA Filter			MERV 13 Filters		Outdoor Classroom Tent		Administrative Plexiglass Barriers		Student Desk Barriers		Disinfectant Sprayers		Additional Custodians		TOTAL PER SCHOOL
	Unit Rate: (incl. net HST)	\$2,043			\$695			\$121		\$6,145		\$101		Box of 25	\$921.99	Backpack & Handheld	\$2,145 \$980			
School Name	TPH Quintile Q5 = 55 Q4 = 45	Identified Deficiency	Qty	Cost	Mechanical Ventilation	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Total	Qty	Cost	
Ward 2 - Q5 and Q4 totals	6		3	\$6,130		-	-	5	607	2	12,290	14	1,407	89	82,057	6	5,878	3	170,834	\$279,203

	Resource:	Portable Handwash Unit (based on floors with no washrooms)			Portable HEPA Filter			MERV 13 Filters		Outdoor Classroom Tent		Administrative Plexiglass Barriers		Student Desk Barriers		Disinfectant Sprayers		Additional Custodians		TOTAL PER SCHOOL
	Unit Rate: (incl. net HST)	\$2,043			\$695			\$121		\$6,145		\$101		Box of 25	\$921.99	Backpack & Handheld	\$2,145 \$980			
	TPH Quintile Q5 = 55 Q4 = 45	Identified Deficiency	Qty	Cost	Mechanical Ventilation	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Total	Qty	Cost	
School Name																				
Ward 3:																				
BLESSED MARGHERITA CITTA	Q5				No	23	\$15,978			1	\$6,145	2	\$201	7	\$6,454	1	\$980	0.5	\$28,472	\$58,230
FACILITIES WEST - Reserve Stock	n/a											4	\$402			18	\$31,059	0	\$0	\$31,461
JAMES CARDINAL McGUIGAN	Q5				Yes			1	\$121			2	\$201			2	\$4,291	1	\$56,945	\$61,558
MSGR. FRASER - Norfinch Campus	Q5				Yes							4	\$402			1	\$980	0.5	\$28,472	\$29,854
ST.ANDRE	Q5				Yes			1	\$121			4	\$402	16	\$14,752	1	\$980	0.5	\$28,472	\$44,727
ST.AUGUSTINE of Canterbury	Q5				Partial							4	\$402	9	\$8,298	1	\$980	0.5	\$28,472	\$38,152
ST.BASIL-THE-GREAT COLLEGE	Q5				Yes			1	\$121				\$0			2	\$4,291	1	\$56,945	\$61,357
ST.CHARLES GARNIER	Q5				Partial	28	\$19,451					4	\$402	8	\$7,376	1	\$980	0.5	\$28,472	\$56,681
ST.FRANCIS DE SALES	Q5				Partial							4	\$402	7	\$6,454	1	\$980	0.5	\$28,472	\$36,308
ST.JANE FRANCES	Q5				Yes							6	\$603	8	\$7,376	1	\$980	0.5	\$28,472	\$37,431
ST.JUDE	Q5				Partial			1	\$121			2	\$201	11	\$10,142	1	\$980	0.5	\$28,472	\$39,916
ST.ROCH	Q5				Partial			1	\$121			2	\$201	8	\$7,376	1	\$980	0.5	\$28,472	\$37,150
ST.SIMON	Q5				Yes			1	\$121	1	\$6,145	2	\$201	14	\$12,908	1	\$980	0.5	\$28,472	\$48,827
ST.WILFRID	Q5	Yes	1	\$2,043	No							2	\$201	11	\$10,142	1	\$980	0.5	\$28,472	\$41,838
VEN. JOHN MERLINI	Q5				Partial	25	\$17,367	1	\$121			2	\$201	4	\$3,688	1	\$980	0.5	\$28,472	\$50,829
Total Ward 3			1	\$2,043		76	\$52,796	7	\$849	2	\$12,290	44	\$4,423	103	\$94,965	34	\$51,397	8	\$455,557	\$674,320
Ward 3 - Q5 and Q4 totals	14		1	\$2,043		76	52,796	7	849	2	12,290	40	4,021	103	94,965	16	20,338	8	455,557	\$642,859

	Resource:	Portable Handwash Unit (based on floors with no washrooms)	Portable HEPA Filter			MERV 13 Filters		Outdoor Classroom Tent		Administrative Plexiglass Barriers		Student Desk Barriers		Disinfectant Sprayers		Additional Custodians		TOTAL PER SCHOOL
	Unit Rate: (incl. net HST)	\$2,043	\$695			\$121		\$6,145		\$101		Box of 25	\$921.99	Backpack & Handheld	\$2,145 \$980			
School Name	TPH Quintile Q5 = 55 Q4 = 45	Identified Deficiency	Qty	Cost	Mechanical Ventilation	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Total	Qty	Cost	
Ward 4:																		
BISHOP ALLEN ACADEMY	Q3				Yes			1	\$121			4	\$402	2	\$4,291	1	\$56,945	\$61,759
BISHOP MARROCCO/THOMAS MERTON	Q1				Yes					2	\$201			2	\$4,291	1	\$56,945	\$61,436
FATHER JOHN REDMOND	Q4				Yes			1	\$121			5	\$503	2	\$4,291	1	\$56,945	\$61,859
HOLY ANGELS	Q3				Partial			1	\$121	1	\$6,145	4	\$402	18	\$16,596	0.5	\$28,472	\$52,716
HOLY FAMILY	Q2				Partial					2	\$201			1	\$980	0.5	\$28,472	\$29,653
JAMES CULNAN	Q1				Partial			1	\$121			2	\$201		\$980	0.5	\$28,472	\$29,774
OUR LADY OF SORROWS	Q1	Yes	2	\$4,086	Yes			1	\$121			3	\$302		\$980	0.5	\$28,472	\$33,961
ST.AMBROSE	Q2	Yes	1	\$2,043	Yes					1	\$6,145	2	\$201	15	\$13,830	0.5	\$28,472	\$51,671
ST.CECILIA	Q1	Yes	2	\$4,086	No	29	\$20,146			1	\$101			1	\$980	0.5	\$28,472	\$53,785
ST.ELIZABETH	Q3	Yes	1	\$2,043	Partial	11	\$7,641			2	\$201			1	\$980	0.5	\$28,472	\$39,338
ST.JAMES	Q1	Yes	2	\$4,086	No	14	\$9,725			2	\$201			1	\$980	0.5	\$28,472	\$43,465
ST.JOSAPHAT	Q4				No	19	\$13,199			2	\$201	6	\$5,532	1	\$980	0.5	\$28,472	\$48,384
ST.LEO	Q3				Partial			1	\$121			2	\$201	1	\$980	0.5	\$28,472	\$29,774
ST.LOUIS	Q3				No			1	\$121			2	\$201	1	\$980	0.5	\$28,472	\$29,774
ST.MARK	Q3				Partial			1	\$121			2	\$201	1	\$980	0.5	\$28,472	\$29,774
ST.PIUS X	Q1				Partial	22	\$15,283	1	\$121	3	\$302			1	\$980	0.5	\$28,472	\$45,158
ST.VINCENT DE PAUL	Q1	Yes	4	\$8,173	No	25	\$17,367			2	\$201			1	\$980	0.5	\$28,472	\$55,193
THE HOLY TRINITY	Q4				Yes			1	\$121			3	\$302	17	\$15,674	0.5	\$28,472	\$45,549
Total Ward 4			12	\$24,518		120	\$83,361	10	\$1,213	2	\$12,290	45	\$4,524	56	\$51,631	21	\$597,919	\$803,025
Ward 4 - Q5 and Q4 totals	3		-			19	\$13,199	2	\$243	0	0	10	\$1,005	23	\$21,206	4	\$113,889	\$155,792

	Resource:	Portable Handwash Unit (based on floors with no washrooms)			Portable HEPA Filter			MERV 13 Filters		Outdoor Classroom Tent		Administrative Plexiglass Barriers		Student Desk Barriers		Disinfectant Sprayers		Additional Custodians		TOTAL PER SCHOOL
	Unit Rate: (incl. net HST)	\$2,043			\$695			\$121		\$6,145		\$101		Box of 25	\$921.99	Backpack & Handheld	\$2,145 \$980			
	TPH Quintile Q5 = 55 Q4 = 45	Identified Deficiency	Qty	Cost	Mechanical Ventilation	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Total	Qty	Cost	
School Name																				
Ward 5:																				
BLESSED SACRAMENT	Q1	Yes	3	\$6,130	Partial							2	\$201			1	\$980	0.5	\$28,472	\$35,783
BREBEUF COLLEGE	Q2				Yes							4	\$402			2	\$4,291	1	\$56,945	\$61,637
CARDINAL CARTER ACADEMY	Q2				Yes							2	\$201			2	\$4,291	1	\$56,945	\$61,436
CATHOLIC EDUCATION CENTRE	n/a				Yes							25	\$2,513			2	\$3,451	0	\$0	\$5,964
DANTE ALIGHIERI ACADEMY	Q4				Partial							5	\$503			2	\$4,291	1	\$56,945	\$61,738
LORETTO ABBEY	Q3				No	44	\$30,566					4	\$402			2	\$4,291	1	\$56,945	\$92,203
MADONNA H.S.	Q5				Partial							4	\$402			2	\$4,291	1	\$56,945	\$61,637
MARSHALL McLUHAN	Q1				Yes							9	\$905			2	\$4,291	1	\$56,945	\$62,140
OUR LADY OF THE ASSUMPTION	Q4				Partial			1	\$121			2	\$201	9	\$8,298	1	\$980	0.5	\$28,472	\$38,072
REGINA MUNDI	Q4				Partial							2	\$201	10	\$9,220	1	\$980	0.5	\$28,472	\$38,873
ST.AGNES	Q2	Yes	1	\$2,043	Partial							2	\$201			1	\$980	0.5	\$28,472	\$31,696
ST.ANTOINE DANIEL	Q4	Yes	1	\$2,043	Partial							2	\$201			1	\$980	0.5	\$28,472	\$31,696
ST.CHARLES	Q4	Yes	1	\$2,043	No	17	\$11,810					2	\$201	7	\$6,454	1	\$980	0.5	\$28,472	\$49,960
ST.CONRAD	Q5				Yes					1	\$6,145	4	\$402	18	\$16,596	1	\$980	0.5	\$28,472	\$52,595
ST.CYRIL	Q3	Yes	1	\$2,043	No	13	\$9,031					2	\$201	17	\$15,674	1	\$980	0.5	\$28,472	\$56,401
ST.EDWARD	Q3				Yes							2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.GABRIEL	Q2				No	20	\$13,894					2	\$201			1	\$980	0.5	\$28,472	\$43,547
ST.JEROME	Q5	Yes	1	\$2,043	No	31	\$21,535			1	\$6,145	2	\$201	9	\$8,298	1	\$980	0.5	\$28,472	\$67,674
ST.MARGARET	Q3	Yes	1	\$2,043	No							3	\$302			1	\$980	0.5	\$28,472	\$31,797
ST.MARGARET ANNEX (50 Ameer)	Q3				Partial							2	\$201			2	\$4,291	0	\$0	\$4,492
ST.MARTHA	Q5				Partial							4	\$402	3	\$2,766	1	\$980	0.5	\$28,472	\$32,620
ST.NORBERT	Q5	Yes	1	\$2,043	Partial	19	\$13,199					4	\$402	6	\$5,532	1	\$980	0.5	\$28,472	\$50,628
ST.PASCHAL BAYLON	Q4				Partial							2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.RAPHAEL	Q5	Yes	1	\$2,043	No	26	\$18,062					2	\$201	9	\$8,298	1	\$980	0.5	\$28,472	\$58,056
ST.ROBERT	Q3				Yes							2	\$201			1	\$980	0.5	\$28,472	\$29,653
STS.COSMAS & DAMIAN	Q4				Partial							2	\$201	11	\$10,142	1	\$980	0.5	\$28,472	\$39,795
Total Ward 5			11	\$22,475		170	\$118,095	1	\$121	2	\$12,290	98	\$9,851	99	\$91,277	34	\$51,121	15	\$854,170	\$1,159,401
Ward 5 - Q5 and Q4 totals	13		5	\$10,216		93	\$64,605	1	\$121	2	\$12,290	37	\$3,719	82	\$75,603	15	\$19,358	7.5	\$427,085	\$612,998

	Resource:	Portable Handwash Unit (based on floors with no washrooms)	Portable HEPA Filter			MERV 13 Filters		Outdoor Classroom Tent		Administrative Plexiglass Barriers		Student Desk Barriers		Disinfectant Sprayers		Additional Custodians		TOTAL PER SCHOOL
	Unit Rate: (incl. net HST)	\$2,043	\$695			\$121		\$6,145		\$101		Box of 25	\$921.99	Backpack & Handheld	\$2,145 \$980			
School Name	TPH Quintile Q5 = 55 Q4 = 45	Identified Deficiency	Qty	Cost	Mechanical Ventilation	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Total	Qty	Cost	
Ward 6:																		
LORETTO COLLEGE	Q3				Yes					6	\$603			2	\$4,291	1	\$56,945	\$61,839
ST.ANTHONY	Q3				Yes					2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.CLARE	Q3	Yes	2	\$4,086	No	29	\$20,146			2	\$201			1	\$980	0.5	\$28,472	\$53,885
ST.HELEN	Q4				Yes					3	\$302	11	\$10,142	1	\$980	0.5	\$28,472	\$39,896
ST.JOHN BOSCO	Q2	Yes	1	\$2,043	No	17	\$11,810			2	\$201			1	\$980	0.5	\$28,472	\$43,506
ST.LUIGI	Q3				No					2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.MARY CATHOLIC ACADEMY	Q4	Yes	1	\$2,043	Yes					5	\$503			2	\$4,291	1	\$56,945	\$63,781
ST.MARY OF THE ANGELS	Q3	Yes	2	\$4,086	No	30	\$20,840			2	\$201			1	\$980	0.5	\$28,472	\$54,580
ST.NICHOLAS OF BARI	Q2				Partial			1	\$6,145	2	\$201			1	\$980	0.5	\$28,472	\$35,798
ST.PAUL VI	Q5				Partial	22	\$15,283			2	\$201	9	\$8,298	1	\$980	0.5	\$28,472	\$53,234
ST.RITA	Q3	Yes	1	\$2,043	No					2	\$201			1	\$980	0.5	\$28,472	\$31,696
ST.SEBASTIAN	Q3				Partial					4	\$402			1	\$980	0.5	\$28,472	\$29,854
STELLA MARIS	Q3				Partial					2	\$201			1	\$980	0.5	\$28,472	\$29,653
Total Ward 6			7	\$14,302		98	\$68,078	0	\$0	1	\$6,145	36	\$3,619	20	\$18,440	15	\$19,358	\$557,028
Ward 6 - Q5 and Q4 totals	3		1	\$2,043		22	\$15,283	0	\$0	0	\$0	10	\$1,005	20	\$18,440	4	\$6,250	\$156,911

	Resource:	Portable Handwash Unit (based on floors with no washrooms)	Portable HEPA Filter			MERV 13 Filters		Outdoor Classroom Tent		Administrative Plexiglass Barriers		Student Desk Barriers		Disinfectant Sprayers		Additional Custodians		TOTAL PER SCHOOL
	Unit Rate: (incl. net HST)	\$2,043	\$695			\$121		\$6,145		\$101		Box of 25	\$921.99	Backpack & Handheld	\$2,145 \$980			
School Name	TPH Quintile Q5 = 55 Q4 = 45	Identified Deficiency	Qty	Cost	Mechanical Ventilation	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Total	Qty	Cost	
Ward 7:																		
EPIPHANY OF OUR LORD	Q2				No					2	\$201			1	\$980	0.5	\$28,472	\$29,653
HOLY SPIRIT	Q4				Partial					2	\$201	11	\$10,142	1	\$980	0.5	\$28,472	\$39,795
MARY WARD	Q4				Yes					5	\$503			2	\$4,291	1	\$56,945	\$61,738
Mary Ward Linc (was ST.JOHN FISHER closed)	n/a	Yes	1	\$2,043	Partial					2	\$201			1	\$980	0	\$0	\$3,224
MSGR. FRASER - MIDLAND	Q2				Partial					4	\$402			-	\$0	0	\$0	\$402
OUR LADY OF WISDOM	Q3				Partial					3	\$302			1	\$980	0.5	\$28,472	\$29,754
PRECIOUS BLOOD	Q3	Yes	1	\$2,043	Partial					3	\$302	14	\$12,908	1	\$980	0.5	\$28,472	\$44,705
ST.AIDAN	Q2				Partial					2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.ALBERT	Q3				Partial					2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.HENRY	Q4				Partial					2	\$201	5	\$4,610	1	\$980	0.5	\$28,472	\$34,263
ST.JOAN OF ARC CATHOLIC ACADEMY (was Jean	Q5	Yes	1	\$2,043	Yes					4	\$402			2	\$4,291	1	\$56,945	\$63,681
ST.KEVIN	Q3	Yes	1	\$2,043	Partial	12	\$8,336			2	\$201			1	\$980	0.5	\$28,472	\$40,032
ST.LAWRENCE	Q4	Yes	2	\$4,086	No	12	\$8,336			2	\$201			1	\$980	0.5	\$28,472	\$42,076
ST.MAXIMILIAN KOLBE housing SIS Dept	n/a									2	\$201			1	\$980	0	\$0	\$1,181
ST.NICHOLAS	Q5				Yes			1	\$6,145	2	\$201	8	\$7,376	1	\$980	0.5	\$28,472	\$43,174
ST.SYLVESTER	Q2				Partial					2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.VICTOR	Q3				Partial					6	\$603			1	\$980	0.5	\$28,472	\$30,055
Total Ward 7			6	\$12,259		24	\$16,672	-	\$0	1	\$6,145	47	\$4,725	38	\$35,036	18	\$22,297	\$455,557
Ward 7 - Q5 and Q4 totals	6		3	\$6,130		12	\$8,336	-	\$0	1	\$6,145	17	\$1,709	24	\$22,128	8	\$12,500	\$227,779
																		\$284,726

	Resource:	Portable Handwash Unit (based on floors with no washrooms)			Portable HEPA Filter			MERV 13 Filters		Outdoor Classroom Tent		Administrative Plexiglass Barriers		Student Desk Barriers		Disinfectant Sprayers		Additional Custodians		TOTAL PER SCHOOL
	Unit Rate: (incl. net HST)	\$2,043			\$695			\$121		\$6,145		\$101		Box of 25	\$921.99	Backpack & Handheld	\$2,145 \$980			
	TPH Quintile Q5 = 55 Q4 = 45	Identified Deficiency	Qty	Cost	Mechanical Ventilation	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Total	Qty	Cost	
School Name																				
Ward 8:																				
BLESSED PIER GIORGIO FRASSATI	Q4				Yes							2	\$201	5	\$4,610	1	\$980	0.5	\$28,472	\$34,263
CARDINAL LEGER	Q5				Partial							2	\$201	7	\$6,454	1	\$980	0.5	\$28,472	\$36,107
FRANCIS LIBERMANN	Q4				Yes							4	\$402			2	\$4,291	1	\$56,945	\$61,637
OUR LADY OF GRACE	Q4				Partial							2	\$201	2	\$1,844	1	\$980	0.5	\$28,472	\$31,497
PRINCE OF PEACE	Q4				Yes							2	\$201	4	\$3,688	1	\$980	0.5	\$28,472	\$33,341
SACRED HEART	Q5				Yes			1	\$121			3	\$302	4	\$3,688	1	\$980	0.5	\$28,472	\$33,563
ST.BARNABAS	Q5				Partial							3	\$302	5	\$4,610	1	\$980	0.5	\$28,472	\$34,364
ST.BARTHOLOMEW	Q2	Yes	1	\$2,043	Partial							2	\$201			1	\$980	0.5	\$28,472	\$31,696
ST.BEDE	Q4				Partial							2	\$201	5	\$4,610	1	\$980	0.5	\$28,472	\$34,263
ST.BRENDAN	Q3				Partial							4	\$402			1	\$980	0.5	\$28,472	\$29,854
ST.COLUMBA	Q5				Partial							3	\$302	8	\$7,376	1	\$980	0.5	\$28,472	\$37,130
ST.DOMINIC SAVIO	Q4				Yes							2	\$201	6	\$5,532	1	\$980	0.5	\$28,472	\$35,185
ST.ELIZABETH SETON	Q2				Yes	12	\$8,336					2	\$201			1	\$980	0.5	\$28,472	\$37,989
ST.FLORENCE	Q5				Partial							2	\$201	4	\$3,688	1	\$980	0.5	\$28,472	\$33,341
ST.GABRIEL LALEMANT	Q5				Yes							2	\$201	2	\$1,844	1	\$980	0.5	\$28,472	\$31,497
ST.IGNATIUS OF LOYOLA	Q4				Yes							2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.JEAN DE BREBEUF	Q4				Yes					1	\$6,145	2	\$201	4	\$3,688	1	\$980	0.5	\$28,472	\$39,486
ST.MALACHY	Q4				Partial							2	\$201	7	\$6,454	1	\$980	0.5	\$28,472	\$36,107
ST.MARGUERITE BOURGEOYS	Q4				Partial							2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.MOTHER TERESA CATHOLIC ACADEMY	Q5	Yes	1	\$2,043	Yes							4	\$402			2	\$4,291	1	\$56,945	\$63,681
ST.RENE GOUPIL	Q4				Yes							5	\$503			1	\$980	0.5	\$28,472	\$29,955
THE DIVINE INFANT	Q4				Partial							2	\$201			1	\$980	0.5	\$28,472	\$29,653
Total Ward 8			2	\$4,086		12	\$8,336	1	\$121	1	\$6,145	56	\$5,629	63	\$58,085	24	\$28,176	12	\$683,336	\$793,915
Ward 8 - Q5 and Q4 totals	19		1	\$2,043		0	\$0	1	\$121	1	\$6,145	48	\$4,825	63	\$58,085	21	\$25,237	10.5	\$597,919	\$694,376

	Resource:	Portable Handwash Unit (based on floors with no washrooms)	Portable HEPA Filter			MERV 13 Filters		Outdoor Classroom Tent		Administrative Plexiglass Barriers		Student Desk Barriers		Disinfectant Sprayers		Additional Custodians		TOTAL PER SCHOOL
	Unit Rate: (incl. net HST)	\$2,043	\$695			\$121		\$6,145		\$101		Box of 25	\$921.99	Backpack & Handheld	\$2,145 \$980			
School Name	TPH Quintile Q5 = 55 Q4 = 45	Identified Deficiency	Qty	Cost	Mechanical Ventilation	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Total	Qty	Cost	
Ward 9:																		
BISHOP MACDONNELL	Q3				Yes					2	\$201			-	\$0	n/a		\$201
D'ARCY MCGEE	Q3				Partial					2	\$201			1	\$980	0.5	\$28,472	\$29,653
HOLY ROSARY	Q1	Yes	2	\$4,086	Partial					1	\$101			1	\$980	0.5	\$28,472	\$33,639
MSGR. FRASER - ANNEX & ORIENTATION (was S	Q2				No					4	\$402			1	\$980	0.5	\$28,472	\$29,854
MSGR. FRASER - ISABELLA	Q4	Yes	1	\$2,043	Partial					4	\$402			1	\$980	0	\$0	\$3,425
MSGR. FRASER - ISABELLA NORTH Campus 25 L	n/a				Partial					0	\$0			-	\$0	0.5	\$28,472	\$28,472
MSGR. FRASER - ST. MARTIN CAMPUS APPLE - S	Q2	Yes	1	\$2,043	Partial					4	\$402			1	\$980	0	\$0	\$3,425
OUR LADY OF LOURDES	Q2				Yes					2	\$201			1	\$980	0.5	\$28,472	\$29,653
OUR LADY OF PERPETUAL HELP	Q2	Yes	1	\$2,043	No	15	\$10,420			3	\$302			1	\$980	0.5	\$28,472	\$42,217
POPE FRANCIS	Q1				Partial	30	\$20,840			2	\$201			1	\$980	0.5	\$28,472	\$50,493
ST.ALPHONSUS	Q3				No			1	\$6,145	2	\$201			1	\$980	0.5	\$28,472	\$35,798
ST.BRUNO-ST RAYMOND	Q3	Yes	1	\$2,043	Partial	22	\$15,283			2	\$201			1	\$980	0.5	\$28,472	\$46,979
ST.FRANCIS OF ASSISI	Q2				Partial					1	\$101			1	\$980	0.5	\$28,472	\$29,553
ST.JOSEPH'S COLLEGE	Q2	Yes	1	\$2,043	Yes					2	\$201			2	\$4,291	1	\$56,945	\$63,480
ST.MARY	Q2				No	20	\$13,894			2	\$201			1	\$980	0.5	\$28,472	\$43,547
ST.MICHAEL	Q3				Yes					2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.MICHAEL CHOIR SR.	Q3	Yes	2	\$4,086	Partial			1	\$6,145	4	\$402			2	\$4,291	1	\$56,945	\$71,869
ST.PAUL	Q4	Yes	1	\$2,043	No	20	\$13,894			3	\$302			1	\$980	0.5	\$28,472	\$45,690
ST.THOMAS AQUINAS	Q3	Yes	1	\$2,043	No	31	\$21,535			2	\$201			1	\$980	0.5	\$28,472	\$53,231
Total Ward 9			11	\$22,475		138	\$95,866	-	\$0	2	\$12,290	44	\$4,423	-	\$0	19	\$23,277	\$670,833
Ward 9 - Q5 and Q4 totals	2		2	\$4,086		20	\$13,894	-	\$0	0	\$0	7	\$704	-	\$0	2	\$1,959	\$49,115

	Resource:	Portable Handwash Unit (based on floors with no washrooms)			Portable HEPA Filter			MERV 13 Filters		Outdoor Classroom Tent		Administrative Plexiglass Barriers		Student Desk Barriers		Disinfectant Sprayers		Additional Custodians		TOTAL PER SCHOOL
	Unit Rate: (incl. net HST)	\$2,043			\$695			\$121		\$6,145		\$101		Box of 25	\$921.99	Backpack & Handheld	\$2,145 \$980			
	TPH Quintile Q5 = 55 Q4 = 45	Identified Deficiency	Qty	Cost	Mechanical Ventilation	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Total	Qty	Cost	
School Name																				
Ward 10:																				
CHAMINADE COLLEGE	Q5	Yes	1	\$2,043	Yes							7	\$704			2	\$4,291	1	\$56,945	\$63,982
IMMACULATE CONCEPTION	Q5				Partial					1	\$6,145	2	\$201	8	\$7,376	1	\$980	0.5	\$28,472	\$43,174
OUR LADY OF VICTORY	Q5				Yes							2	\$201	12	\$11,064	1	\$980	0.5	\$28,472	\$40,717
SANTA MARIA	Q5				Partial			1	\$121			2	\$201	4	\$3,688	1	\$980	0.5	\$28,472	\$33,462
ST.BERNARD	Q5				Partial								\$0	11	\$10,142	1	\$980	0.5	\$28,472	\$39,594
ST.FIDELIS	Q5				No					1	\$6,145	6	\$603	12	\$11,064	1	\$980	0.5	\$28,472	\$47,264
ST.FRANCIS XAVIER	Q5	Yes	1	\$2,043	No							2	\$201	7	\$6,454	1	\$980	0.5	\$28,472	\$38,150
ST.JOHN THE EVANGELIST	Q5				Yes							4	\$402	8	\$7,376	1	\$980	0.5	\$28,472	\$37,230
ST.MATTHEW	Q4	Yes	1	\$2,043	Partial	26	\$18,062					2	\$201	15	\$13,830	1	\$980	0.5	\$28,472	\$63,588
ST.OSCAR ROMERO	Q5				Yes							4	\$402			2	\$4,291	1	\$56,945	\$61,637
Total Ward 10			3	\$6,130		26	\$18,062	1	\$121	2	\$12,290	31	\$3,116	77	\$70,993	12	\$16,419	6	\$341,668	\$468,799
Ward 10 - Q5 and Q4 totals	10		3	\$6,130		26	\$18,062	1	\$121	2	\$12,290	31	\$3,116	77	\$70,993	12	\$16,419	6	\$341,668	\$468,799

	Resource:	Portable Handwash Unit (based on floors with no washrooms)	Portable HEPA Filter			MERV 13 Filters		Outdoor Classroom Tent		Administrative Plexiglass Barriers		Student Desk Barriers		Disinfectant Sprayers		Additional Custodians		TOTAL PER SCHOOL
	Unit Rate: (incl. net HST)	\$2,043	\$695			\$121		\$6,145		\$101		Box of 25	\$921.99	Backpack & Handheld	\$2,145 \$980			
School Name	TPH Quintile Q5 = 55 Q4 = 45	Identified Deficiency	Qty	Cost	Mechanical Ventilation	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Total	Qty	Cost	
Ward 11:																		
ANNUNCIATION	Q2	Yes	1	\$2,043	No	15	\$10,420			2	\$201			1	\$980	0.5	\$28,472	\$42,116
BLESSED TRINITY	Q2	Yes	1	\$2,043	No	18	\$12,504			2	\$201			1	\$980	0.5	\$28,472	\$44,200
CANADIAN MARTYRS	Q1				Partial					2	\$201			1	\$980	0.5	\$28,472	\$29,653
FACILITIES EAST	n/a									6	\$603			16	\$27,608	0	\$0	\$28,211
FACILITIES EAST (WAREHOUSE) - Reserve Stock	n/a									197	\$19,804	99	\$91,277	-	\$0	0	\$0	\$111,081
HOLY CROSS	Q1				Partial					2	\$201			1	\$980	0.5	\$28,472	\$29,653
HOLY NAME	Q1	Yes	1	\$2,043	Partial					2	\$201			1	\$980	0.5	\$28,472	\$31,696
MSGR. FRASER - OLO MOUNT CARMEL CAMPUS	n/a									2	\$201			1	\$980	0.5	\$28,472	\$29,653
NOTRE DAME HIGH SCHOOL	Q1	Yes	1	\$2,043	No						\$0			2	\$4,291	1	\$56,945	\$63,279
OUR LADY OF GUADALUPE	Q3	Yes	1	\$2,043	Partial					2	\$201			1	\$980	0.5	\$28,472	\$31,696
SENATOR O'CONNOR	Q2				Yes					6	\$603			2	\$4,291	1	\$56,945	\$61,839
ST.ANSELM	Q1				Partial					2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.BONAVENTURE	Q1	Yes	1	\$2,043	Partial	26	\$18,062			2	\$201			1	\$980	0.5	\$28,472	\$49,758
ST.BRIGID	Q1	Yes	4	\$8,173	Partial					2	\$201			1	\$980	0.5	\$28,472	\$37,826
ST.CATHERINE	Q2	Yes	1	\$2,043	No	7	\$4,863			2	\$201			1	\$980	0.5	\$28,472	\$36,559
ST.DENIS	Q1	Yes	1	\$2,043	Partial	13	\$9,031			1	\$101			1	\$980	0.5	\$28,472	\$40,627
ST.GERALD	Q3	Yes	1	\$2,043	No	18	\$12,504			3	\$302			1	\$980	0.5	\$28,472	\$44,301
ST.ISAAC JOGUES	Q2	Yes	1	\$2,043	Partial					2	\$201			1	\$980	0.5	\$28,472	\$31,696
ST.JOHN (TORONTO)	Q1				No					2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.JOHN XXIII	Q5				Partial			1	\$6,145	2	\$201	11	\$10,142	1	\$980	0.5	\$28,472	\$45,940
ST.JOSEPH	Q1	Yes	3	\$6,130	No	14	\$9,725			2	\$201			1	\$980	0.5	\$28,472	\$45,508
ST.JOSEPH'S MORROW PARK	Q2	Yes	1	\$2,043	Yes					4	\$402			2	\$4,291	1	\$56,945	\$63,681
ST.KATERI TEKAKWITHA	Q3				Partial					2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.MATTHIAS	Q3	Yes	1	\$2,043	Partial					2	\$201			1	\$980	0.5	\$28,472	\$31,696
ST.MONICA	Q2	Yes	2	\$4,086	Partial					2	\$201			1	\$980	0.5	\$28,472	\$33,739
ST.PATRICK CSS	Q3				Yes					3	\$302			2	\$4,291	1	\$56,945	\$61,537
ST.TIMOTHY	Q3				Yes					2	\$201			1	\$980	0.5	\$28,472	\$29,653
Total Ward 11			21	\$42,907		111	\$77,109	-	\$0	1	\$6,145	258	\$25,936	110	\$101,419	45	\$65,345	\$1,144,558
Ward 11 - Q5 and Q4 totals	1		-	\$0		0	\$0	-	\$0	1	\$6,145	2	\$201	11	\$10,142	1	\$980	\$45,940

	Resource:	Portable Handwash Unit (based on floors with no washrooms)			Portable HEPA Filter			MERV 13 Filters		Outdoor Classroom Tent		Administrative Plexiglass Barriers		Student Desk Barriers		Disinfectant Sprayers		Additional Custodians		TOTAL PER SCHOOL
	Unit Rate: (incl. net HST)	\$2,043			\$695			\$121		\$6,145		\$101		Box of 25	\$921.99	Backpack & Handheld	\$2,145 \$980			
	TPH Quintile Q5 = 55 Q4 = 45	Identified Deficiency	Qty	Cost	Mechanical Ventilation	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Total	Qty	Cost	
School Name																				
Ward 12:																				
IMMACULATE HEART OF MARY	Q2	Yes	1	\$2,043	No	13	\$9,031					2	\$201			1	\$980	0.5	\$28,472	\$40,727
NEIL McNEIL	Q2				Partial							4	\$402			2	\$4,291	1	\$56,945	\$61,637
OUR LADY OF FATIMA	Q4				Yes							2	\$201	24	\$22,128	1	\$980	0.5	\$28,472	\$51,781
ST.AGATHA	Q2				Partial							2	\$201			1	\$980	0.5	\$28,472	\$29,653
ST.BARBARA	Q4	Yes	1	\$2,043	Partial			1	\$6,145	2	\$201	7	\$6,454	1	\$980	1	\$980	0.5	\$28,472	\$44,295
ST.BONIFACE	Q4				Partial					2	\$201					1	\$980	0.5	\$28,472	\$29,653
ST.DUNSTAN	Q4				No	19	\$13,199			2	\$201	7	\$6,454			1	\$980	0.5	\$28,472	\$49,306
ST.EDMUND CAMPION	Q4	Yes	1	\$2,043	No	10	\$6,947			2	\$201					1	\$980	0.5	\$28,472	\$38,643
ST.JOACHIM	Q4				Yes					2	\$201	7	\$6,454			1	\$980	0.5	\$28,472	\$36,107
ST.JOHN HENRY NEWMAN	Q2				Yes					4	\$402					2	\$4,291	1	\$56,945	\$61,637
ST.JOHN PAUL II	Q4				Yes					5	\$503					2	\$4,291	1	\$56,945	\$61,738
ST.MARIA GORETTI	Q4				Yes					2	\$201	20	\$18,440			1	\$980	1	\$56,945	\$76,565
ST.MARTIN DE PORRES	Q4	Yes	1	\$2,043	No	15	\$10,420			2	\$201	12	\$11,064			1	\$980	0.5	\$28,472	\$53,180
ST.RICHARD	Q4				Partial	22	\$15,283			3	\$302	7	\$6,454			1	\$980	0.5	\$28,472	\$51,490
ST.ROSE OF LIMA	Q4	Yes	1	\$2,043	Partial					2	\$201	10	\$9,220			1	\$980	0.5	\$28,472	\$40,916
ST.THERESA SHRINE	Q2	Yes	1	\$2,043	Partial					2	\$201					1	\$980	0.5	\$28,472	\$31,696
ST.THOMAS MORE	Q4				Partial					2	\$201	7	\$6,454			1	\$980	0.5	\$28,472	\$36,107
ST.URSULA	Q2	Yes	1	\$2,043	Partial	13	\$9,031			3	\$302					1	\$980	0.5	\$28,472	\$40,828
Total Ward 12			7	\$14,302		92	\$63,910	-	\$0	1	\$6,145	45	\$4,524	101	\$93,121	21	\$27,568	11	\$626,391	\$835,961
Ward 12 - Q5 and Q4 totals	12		4	\$8,173		66	\$45,849	-	\$0	1	\$6,145	28	\$2,815	101	\$93,121	13	\$15,068	7	\$398,613	\$569,782
GRAND TOTAL ALL WARDS			89	\$181,845		962	\$668,280	36	\$4,368	18	\$110,610	761	\$76,500	865	\$797,521	269	\$364,991	114.5	\$6,520,164	\$8,724,279
Grand Total Q5 and Q4	100		25	\$51,080		429	\$298,017	26	\$3,154	13	\$79,885	271	\$27,242	663	\$611,279	114	\$146,656	57	\$3,245,846	\$4,463,160

LINC leased sites: Plexiglass Shields also at:	
Lakeshore LINC Centre	2 201
Victoria Park LINC Centre	2 201
Finch@Warden Adult Education Centre	2 201
COSTI Corvetti Education Centre	2 201
Eglinton LINC & ESL Centre	3 302



REPORT TO

REGULAR BOARD

VOICES THAT CHALLENGE 2020 CSLIT – INSPIRING ACTIVE CITIZENSHIP IN CATHOLIC EDUCATION

So let a man think of us as Christ's servants, and stewards of God's mysteries. Here, moreover, it is required of stewards, that they be found faithful. (1 Corinthians 4:1-2)

Created, Draft	First Tabling	Review
September 21, 2020	October 15, 2020	Click here to enter a date.

K. Baybayon, Student Trustee, CSLIT Co-Chair
K. Nguyen, Student Trustee, CSLIT Co-Chair
M. Consul, Catholic Student Leadership Resource Teacher
M. Caccamo, Superintendent of Nurturing our Catholic Community, Safe Schools, and Continuing Education

INFORMATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report shares student perspectives on how positive change can be made within the Toronto Catholic District School Board (TCDSB) community and beyond. It identifies five key pillars that students have deemed important to take action. This report provides a vision for what the Student Trustees, the Catholic Student Leadership Impact Team (CSLIT) Executive, and the CSLIT General Assembly plan to work on during the upcoming academic year. It includes ideas and examples which address the recommendations brought forward by the outgoing CSLIT Executive Council and Student Trustee. In addition, it includes valuable student input pertaining to the implementation of social justice initiatives relevant to the selected pillars.

The cumulative staff time required to prepare this report was 40 hours.

B. PURPOSE

1. This report complies with the requirement of an annual report to the Board of Trustees normally based on CSLIT's "*Voices that Challenge*" conference which was unable to occur due to COVID-19 school closures.
2. The issues raised within the five pillars represent the collective voice of the students. The opportunity to present these concerns at the board level allows for direct involvement and needed dialogue regarding relevant issues that impact TCDSB students. During the first CSLIT online meeting of the year, held on Wednesday, September 9, 2020, participants were given the opportunity to provide input on last year's 5 pillars. The current student trustees will be seeking further clarification on these recommendations at the next general assembly virtual meeting on Tuesday, September 29, 2020. This strategy will better allow them to prioritize and clarify the recommendations in order to select what specific initiatives to focus on during their term.

C. BACKGROUND

1. Due to COVID-19, schools March break until the end of June, 2020, with Distance Learning in effect. This prevented the occurrence of CSLIT's annual *Voices that Challenge* conference. Normally, participants are able to provide input in regards to the current needs and priorities that students are

most passionate about. Unfortunately, due to school closures, this conference was not able to take place.

2. In addition, due to COVID-19, leaders from across the school board were unable to gather at Olympia Sports Camp this summer. Over the last 12 years, CSLIT has organized *Catholic Leadership Camp* at the end of August where students from every TCDSB high school are able to interact, collaborate, and share. It is also an opportunity for newly appointed CSLIT executives to further discuss what pillars should be focused on for the upcoming school year.
3. Rather than a retreat at Olympia Sports Camp, on Wednesday, September 2, 2020, our newly appointed 2020-2021 CSLIT Executive got together to review last year's pillars and action plans. Since many of the action plans were not able to be fully completed due to school closures, CSLIT Executive members agreed to continue focusing on the same pillars but to create new action plans that are more conducive to this year's educational climate.
4. On Wednesday, September 9, 2020, CSLIT held its first virtual online general assembly meeting of the year. This gave the student body an opportunity to provide input on this year's renewed pillars of focus.
5. The Student Trustees plan to present these recommendations to the entire CSLIT General Assembly at their next virtual meeting on Tuesday, September 29, 2020, so that a wider poll can be administered. This will be extremely useful in ensuring that the opinions brought forward during the 2019 "*Voices that Challenge*" conference are still relevant. After the opinions of the wider General Assembly are compiled, CSLIT Executive members will review the student ideas collected and prioritize various action items attributed to each pillar.
6. Pillars of focus and the action items associated with each pillar will be assigned to appropriate CSLIT Executive members and subcommittees so that action can be taken to make those visions a reality.
7. The practice of recommending initiatives from the "*Voices that Challenge*" conference through the outgoing Student Trustee and the previous CSLIT Executive Council to the incoming CSLIT Executive Council has become the adopted standard. This allows for the current Student Trustees and

CSLIT to build upon the success of last year's Council while working on any new priorities they feel are most relevant.

8. The current recommendations put forth by the 2020-2021 CSLIT Executive will be more successful with the assistance of different departments and appropriate staff.

D. EVIDENCE/RESEARCH/ANALYSIS

1. The COVID-19 pandemic had a significant impact on CSLIT's 2019-2020 recommended actions. The following is a brief summary of some of the work in which CSLIT was able to engage, as well as any cancellations that resulted:

Growing in Faith

- CSLIT Christmas Party collection of canned goods donated to the Good Shepherd
- CSLIT and ECSLIT (Elementary Catholic Student Leadership Impact Team) meeting donation collections scheduled for March and April were unfortunately cancelled due to school closures
- ECSLIT digital posters made to thank and support frontline workers
- Faith Camp cancelled due to school closures but were replaced with "Let's Talk Faith" webinars; 5 webinars were held from April to June, with a total of 1,132 student participants

Environmental Stewardship

- Meat free pizzas at all ECSLIT and CSLIT meetings (September to February) as well as at 4 iLITE (Intermediate Leaders in Training Event) elementary conferences
- Meatless Fridays - unable to execute due to school closures
- Continued promoting bottle-water free zones in all schools
- Stewardship action items highlighted at CSLIT President's Council
- CSLIT held a livestream Earth Day broadcast, celebrating the 50th anniversary of Earth Day on April 22, 2020, with 1,133 viewers,

Mental Health and Well Being

- Guest speakers at iLITE conferences, with approximately 2200 students in attendance
- Guest speakers invited for ECSLIT and CSLIT meetings

- Unable to host De-Stress Night which was scheduled for June before exam period

Multiculturalism and Indigenous Education

- CSLIT played a major role in organizing and hosting TCDSB's Newcomer Conference
- Anti-black Racism conference was cancelled due to school closures
- Indigenous Leadership program was cancelled due to school closures

Respecting Differences

- Inclusion and Belonging event scheduled for April was cancelled due to school closures
- Survey to determine if schools had a Respecting Differences club was not conducted
- Request for greater visible support for LGBTQ+ added to this year's action plan

2. On Wednesday, September 9, 2020, the CSLIT Executive Council agreed to develop specific action items related to selected student recommendations. The following is an action plan outlining the intended pillars of focus for the action plan "*CSLIT: Inspiring Active Citizenship in Catholic Education*." Note: the items listed are not necessarily in order of importance; CSLIT recognizes that the different action items listed below become a priority at different points in the school year.

CSLIT 2020-2021 Recommended Actions

1. Rooted in Christ - Growing in Faith

John 20:29 - "Then Jesus told him, 'Because you have seen me, you have believed; blessed are those who have not seen and yet have believed.'"

As Catholic student leaders, our faith needs to be at the forefront of everything we do. As leaders, we want to create opportunities for students to strengthen their connection with God, as well as grow in their Catholic faith.

As we enter the third year of the TCDSB's pastoral plan, we all strive to *become* more like Jesus and *become* one with Christ. Being a *discerning believer* is one of the important *Ontario Catholic Graduate Expectations*. Despite all of the hardships we have faced over the last year, we continue to stay *Rooted In Christ*, with the faith that we will all be cared for and supported by our Heavenly Father.

Since March, our CSLIT Faith subcommittee has been meeting on a bi-weekly basis to plan faith enriched online initiatives for TCDSB students. Building on last year's success, CSLIT will continue to host *Let's Talk Faith*, a monthly student lead spiritual reflection broadcasted on YouTube live. This allows for interaction, discussion, and prayer with Catholic student leaders and staff across the TCDSB. Supported by the TCDSB's Nurturing our Catholic Community Team, students will be exploring topics that deepen their faith and strengthen their relationships with God.

The Call to Family, Community and Participation is an important Catholic Social Teaching. As *Discerning Believers*, it is important not just to live in faith but to grow in faith. Last year, CSLIT wanted to expand *Faith Camp* from a one-day event to a 3-day program, but due to Covid-19, we were unable to host the event. This year, with the support of the Nurturing our Catholic Community Team, our CSLIT Executive Faith Representative would like to create a virtual Faith Camp experience. This initiative will allow participants to learn, ask questions, share, celebrate, and live out what it means to be Catholic.

Another way CSLIT plans on continuing to grow as discerning believers is through community outreach. Student leaders do not want to just talk about faith, they also want opportunities to put our faith into action. Outreach initiatives that assist those struggling and/or less fortunate (e.g. elderly, homeless, and individuals struggling with mental health) is where we will focus our attention. Outreach is proposed to happen once every 2 months over the course of the 2020-2021 school year. Initiatives can happen virtually or in-person (if permitted).

2. Mental Health and Well-Being

1 Peter 3, 15 - "In an age which seems more fearful of the future, we are directed to give an account of the hope that is within us."

Mental health and well-being refers to much more than the absence of mental illness, and plays a key role in a student's life. Mental health issues can occur at a very young age and affects a student's physical health, school success, and personal relationships.

As a Catholic school board, we must ensure that we prioritize the spiritual needs of a student's soul. The goal of being a *reflective, creative, and holistic thinker*, is difficult to achieve when one struggles with mental health. If we make our

community more aware of the difference between mental illness and mental health, then we can promote the idea of mental wealth.

We want to ensure that the needs of students with mental health struggles are heard. With the support of the TCDSB's Mental Health Services Department, the Mental Health and Well-Being subcommittee will create initiatives to address and educate other students about the stigmas that exist while publicizing available support.

CSLIT encourages the board to recognize September as Suicide Prevention Awareness Month. This is an important action plan, as it gives time for everyone to share resources and stories in order to shed light on this highly stigmatized topic.

Due to COVID-19, the Stop the Stigma conferences will more than likely not take place this school year. CSLIT would like to assist the Mental Health Services Department in the creation of a virtual version of this event.

CSLIT hopes to create a fundraiser which will benefit the Centre for Addiction and Mental Health. Since the Angel Foundation for Learning collaborates with CAMH, there is an opportunity to create an initiative to help support both organizations.

3. Multiculturalism and Diversity Advocacy

Colossians 1:16-17 - "For by him all things were created, in heaven and on earth, visible and invisible, whether thrones or dominions or rulers or authorities—all things were created through him and for him. And he is before all things, and in him all things hold together."

God has created each individual person in His likeness and image. We are called to celebrate our differences and live in harmony. As collaborative contributors, we need to ensure that we create environments that respect the rights of all students so that everyone feels a sense of dignity through the acceptance of self and others.

The immense diversity within the TCDSB makes our Board special and unique. Despite all of our racial and cultural differences, all students should feel proud of their heritage and feel comfortable sharing who they are and from where they come.

Students need the opportunity to celebrate their heritage as well as learn about other cultures. This needs to come from dialogue and education.

CSLIT wants to ensure that BIPOC (Black, Indigenous, People of Colour) staff and students feel supported and represented. Our Board passed a motion regarding Anti-Black and Anti-Indigenous Racism and it is imperative that the Board follows through with all of the recommendations.

CSLIT encourages the Board to continue to promote and support the various heritage months throughout the school year and host monthly celebration events to embrace our various cultures. CSLIT would like to continue playing a big role in the Newcomer Student Leadership Conference hosted by the Equity and Diversity Department as well as the Anti-Black Racism Conference which had to be cancelled last year.

CSLIT wishes to hold a “Culture shock event” which would allow students to come together to celebrate their culture and heritage. Supported by the Equity and Diversity Department, the event would focus on learning about the history of other cultures and students will be encouraged to wear traditional clothing.

4. Indigenous Education

Isaiah 1:17 - “Learn to do good; seek justice, correct oppression; bring justice to the fatherless, plead the widow's cause.”

The history of the Indigenous peoples in Canada is rich and diverse. Students need to be educated on Indigenous history, so that they may truly understand their immense contribution to our great nation. The culture and history of the FNMI (First Nations, Metis, and Inuit) is an integral part of Canadian history, and students need more opportunities to learn about this important part of being Canadian.

In order to follow the Ontario Catholic School Graduate Expectation of being *an effective communicator*, we must first seek to understand. Awareness is the first step to restoring dignity to Canada’s FNMI community. Students need more opportunities to get educated about the mistreatment of our Indigenous people.

We ask the TCDSB to better emphasize the importance behind Orange Shirt Day, and to truly dig deep on the meaning behind this event. We need to go

beyond just wearing an orange shirt and delve deeper into “why” this day has been designated. Doing so will give students better understanding why they are participating.

Many students are unaware that June is Indigenous Heritage Month. Schools may need to greater emphasize celebrating the Indigenous culture during this month. In collaboration with the appropriate staff, such as with the Equity and Diversity Department, CSLIT would like to help develop a “turn key” resource that schools can use to implement a rich and engaging month of fun and educational activities.

Due to COVID-19, the annual Indigenous Leadership Program which runs in May is in jeopardy of running again this year. In order to continue to provide this rich Indigenous education, CSLIT and ESCLIT meetings will invite guests that can educate our students about Indigenous culture.

5. Respecting Differences, Inclusion and Belonging for our LGBTQ+ Community

Mark 12:31 - “The second is this: ‘You shall love your neighbour as yourself.’ There is no other commandment greater than these.”

In order to foster a safe and inclusive space within our community, it is important to respect the differences of others. We are all beautiful in the eyes of God, and we should love one another for who we are.

The Ontario Catholic School Graduate Expectation of being a *caring family member* encourages us to be loving and welcoming to everyone, despite the differences in sexual attraction and gender identification. It calls on teachers, students, and parents to respect one another, so that a safe and inclusive environment is present. Catholic schools should continue to nurture a discrimination-free climate that allows students to be in a space where they can genuinely express themselves without being afraid.

We want students to know that they are not alone. With the support of the Equity and Diversity Department, and the Nurturing our Catholic Community Team, one way to achieve this is to invite a Catholic keynote speaker to dialogue with TCDSB students, one who has experience working with youth and who understands the hardships and struggles that are faced when it comes to accepting oneself. This may help students release their fears and feel more comfortable about expressing their genuine selves.

CSLIT invites the TCDSB to explore the development of safe and inclusive forums where students can share their perspective with respect to LGBTQ+ topics without fear of ridicule or reprisal. Moderated by staff, information gathered and analysed will help inform future practice and decision making based on student voice.

The TCDSB is also invited to develop a communication strategy to ensure students are aware of protocols around voicing local concerns, so that they can be addressed in a timely fashion by the appropriate staff.

Finally, CSLIT encourages the TCDSB to follow suit with other Catholic boards that have proactively found ways to visibly show the acceptance of LGBTQ+ students within the Catholic community. Not all LGBTQ+ students feel accepted within the Catholic community. If the Board's goal is to create safe and inclusive schools, we need to acknowledge that more needs to be done to support our LGBTQ+ community.

Additional Board Support

1. The goal is to have every TCDSB secondary school represented at our CSLIT monthly meetings (virtual or face to face). We ask that each area superintendent takes the initiative to reach out to each of their secondary schools to ensure their area is properly represented.
2. The goal is to have a minimum of 8 new schools join ECSLIT. We ask that each area superintendent takes the initiative to reach out to each of their elementary schools to invite them to participate in ECSLIT events.

E. METRICS AND ACCOUNTABILITY

1. Students should be motivated to create positive change in the world and not ignore any form of injustice. Students feel a calling to live out their faith; as such, involvement in social justice actions allows them to make their faith more visible. The current Student Trustees will be engaging the CSLIT Executive and relevant subcommittees so that they can work with various staff members to address their specific recommendations. Students feel that

Board policies must include student voice and perspective when addressing current and relevant local and global issues.

2. The Student Trustees and CSLIT will report annually to the Board on the impact of their initiatives.

F. STAFF RECOMMENDATION

This report is for the consideration of the Board.



REPORT TO

REGULAR BOARD

MONTHLY PROCUREMENT APPROVALS

“What you heard from me, keep as the pattern of sound teaching, with faith and love in Christ Jesus. Guard the good deposit that was entrusted to you—guard it with the help of the Holy Spirit who lives in us.”

2 Timothy 1:13-14

Created, Draft	First Tabling	Review
October 7, 2020	October 15, 2020	Click here to enter a date

J. Charles, (Acting) Coordinator of Material Management

V. Artuso, (Acting) Purchasing Manager

P. De Cock, Comptroller of Business Services & Finance

RECOMMENDATION REPORT

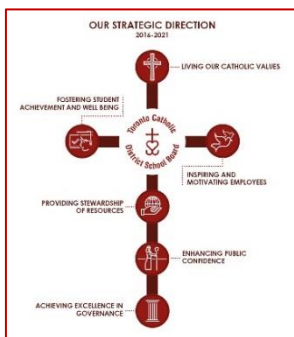
Vision:

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Mission:

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We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

As required by the TCDSB Purchasing Policy (FP.01), the Board of Trustees approve any procurement activity/awards in excess of \$50,000. This report submits to the Board of Trustees all procurement activity/awards in excess of \$50,000 subsequent to **October 7, 2020** for review and approval, and further reports will be prepared on a monthly basis for the Corporate Services, Strategic Planning and Property Committee.

The cumulative staff time required to prepare this report was 10 hours.

B. PURPOSE

1. This report responds to a TCDSB Purchasing Policy regulation requiring Board of Trustees approval for any procurement activity/award equal to or greater than \$50,000.

C. BACKGROUND

1. The Board Purchasing Policy FP01 provides delegation of authority to the Director of Education to approve the award of all contracts and expenditures not to exceed a threshold of \$50,000 where the Board of Trustees has approved the budget, project or report.
2. In order to facilitate procurement activity and/or awards in excess of the \$50,000 limit, this report recommends approval for the attached list of procurement requisitions and/or awards.

D. EVIDENCE/RESEARCH/ANALYSIS

1. A complete listing and description of procurement requisitions and/or awards appears in **Appendix A**.

E. CONCLUDING STATEMENT

That the Board of Trustees approve all procurement activities/awards listed in Appendix A.

Appendix A

No.	Report Name	Vendor Name(s)	Type	Description	Amount
1	Furniture for St. Joseph Morrow Park Catholic Secondary School RFP Award	a)Harkel Office Furniture Limited b)Alumni Classroom Furniture c) Schoolhouse Products Inc.	New Procurement Award	The supply, delivery and installation of Office, Classroom, Cafeteria and Learning Commons Furniture for St. Joseph Morrow Park Catholic Secondary School	\$172,655.05
2	Mai 2020 008 Catch Basin Cleaning Contract Amendment	R. Galati Contracting Ltd.	Modification to existing award	Catchbasin Cleaning for all School Board Sites (2 years)	\$234,089.42



Procurement Award Report

Report Name	Furniture for St. Joseph Morrow Park Catholic Secondary School RFP Award
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	T. Li, Senior Buyer, Materials Management P. Nynkowski, Capital Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	P-030-20	Value + Net HST	\$ 172,655.05 plus Net HST
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

Description of Goods/Service or Change

<p>1. A Request for Proposal (RFP) issued for the supply, delivery and installation of Office, Classroom, Cafeteria and Learning Commons Furniture for St. Joseph Morrow Park Catholic Secondary School was posted on Bids & Tenders on March 09, 2020 and closed on May 15, 2020 following Open Competitive procurement process. The RFP is composed of Four (4) Categories as follows:</p> <ul style="list-style-type: none"> 1) Main Office, Staff Room, Guidance Office 2) Cafeteria 3) Learning Commons, Hall 4) 21st Century Classroom <p>2. Proponents were invited to bid on one or more categories, and submit one or two proposals (Proposal A/B). Total Nine (9) companies submitted their proposals:</p> <ul style="list-style-type: none"> a) Alumni Classroom Furniture bid on category 2 and 4. b) Davidson Furniture Specialties Ltd. bid on category 2.
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- c) Harkel Office Furniture Limited bid on category 1.
- d) Alpha-Vico Inc. bid on category 2 and 4.
- e) Ven-Rez Products Ltd. bid on category 1 through 4.
- f) Schoolhouse Products Inc. bid on category 1 through 4.
- g) Mayhew Inc. bid on category 1 through 4.
- h) Office Central Inc. bid on category 1, 2 and 4.
- i) HNI Canada bid on category 1,2 and 4.

3. Compliant bid submissions were evaluated by a team composed of staff at St. Joseph Morrow Park Catholic Secondary School, based on the following criteria in the RFP:

Weighted Criteria for Evaluation:

It is the Board's intention to select the highest ranked Proponent. The Board used weighted criteria factor for evaluation as per below:

Evaluation Factor	Score/Weighted Percentage
A: Agreement to Abide	Pass/Fail
B: Compliance to General Terms	Pass/Fail
C: Design	50
D: Price	40
E: Proponent Profile	5
F: References	5
Total Points	100

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	9
Name of Recommend Vendor/Bidder	Category#1 Main Office, Staff Room, Guidance Office: Harkel Office Furniture Limited Category#2 Cafeteria: Alumni Classroom Furniture Category#3 Learning Commons, Hall: Schoolhouse Products Inc

	Category#4 21 Century Classroom: Schoolhouse Products Inc.
Winning Bid Value + Net HST	Category#1 Main Office, Staff Room, Guidance Office: Harkel Office Furniture Limited, \$ 75,571.00 + Net HST. Category#2 Cafeteria: Alumni Classroom Furniture, \$ 20,235.40 + Net HST. Category#3 Learning Commons, Hall: Schoolhouse Products Inc, \$ 47,618.00 + Net HST. Category#4 21 Century Classroom: Schoolhouse Products Inc, \$ 29,230.65 + Net HST.
Budget Source	IO – 8326516 GL 55100
Budget Source approval (Report & Date)	St. Joseph Morrow Park Catholic Secondary School Furniture & Equipment Allocation Capital Development and Asset Renewal - December 11, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends awards be approved for the furniture for St. Joseph Morrow Park Catholic Secondary School at a total cost of \$172,655.05 plus net HST, to the highest scoring Proponents best meeting Board requirements as follows:

- Harkel Office Furniture Limited in the amount of \$75,571.00 + Net HST
- Alumni Classroom Furniture in the amount of \$20,235.40 + Net HST
- Schoolhouse Products Inc. in the amount of \$76,848.65 + Net HST



Procurement Award Report

Report To	Monthly Procurement
Report Name	Mai 2020 008 Catch Basin Cleaning Contract Amendment
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent Environmental Support Services
Initiator/Requestor	K. Elgharbawy, Sr. Coordinator, Innovation & Service Delivery
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #	P-038-20	Value Incl. Net HST	\$234,089.42
Term Start Date	September 1, 2020	Term End date	August 31, 2022

Description of Goods/Service or Change

<ol style="list-style-type: none"> 1. The contract for the Catch Basin cleaning contract for two (2) years was initially awarded to GFL Environmental Inc. in the amount of \$222,691.00 plus net HST. 2. GFL has requested additional charges for dumping the wastewater in the amount of \$27,000 for two years. This is contrary to the contract terms, which specified that the contractor is responsible for all dumping charges. 3. GFL is unwilling to fulfill the contractual obligations at the price bid and in turn, has declined the contract. 4. The second low bidder was R. Galati Contracting Ltd who provided a bid in the amount of \$229,140.00 plus net HST. 5. Staff recommend that the contract be awarded to the second-lowest bidder R. Galati Contracting Ltd.
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Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommended Vendor/Bidder	R. Galati Contracting Ltd.
Winning Bid Value Incl. Net HST	\$234,089.42
Budget Source	Maintenance 2020/2021 Budget
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

Formal Award Recommendation

1.	Award of the Catchbasin Cleaning contract to R. Galati Contracting Ltd. for a two year term in the amount of \$229,140.00 plus net HST in the amount of \$4,949.42 for a total amount of \$234,089.42.
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REPORT TO

GOVERNANCE AND POLICY
COMMITTEE

META POLICY M.01

Therefore we do not lose heart. Though outwardly we are wasting away, yet inwardly we are being renewed day by day. 2 Corinthians 4:16

Created, Draft

October 5, 2020

First Tabling

2020-10-06

Review

[Click here to enter a date.](#)

[Click here to enter name and position of Lead Author.](#)

RECOMMENDATION REPORT

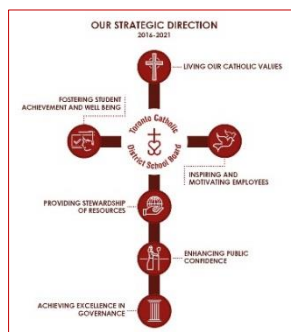
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Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report recommends updating the current Meta Policy M.01 to conform to current practice and policies.

The cumulative staff time required to prepare this report was 3 hours.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends policy revision

C. BACKGROUND

1. The Policy on Policy was first approved in February 1983 and revised in February 2020 and has not been amended since.

D. EVIDENCE/RESEARCH/ANALYSIS

This policy has been amended in consultation with staff from Legal Services.

E. METRICS AND ACCOUNTABILITY

1. Recommendations in this report will be monitored by policy development staff
2. Further reports will be brought to Board in accordance with the policy review schedule.

F. IMPLEMENTATION

The updated policy as approved will be posted on the TCDSB policy register.

G. COMMITTEE RECOMMENDATION

The Governance and Policy Committee recommends that the revised Meta Policy M.01 provided in Report Appendix A be adopted.



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

Date Approved:

February 17, 1983

Date of Next Review:~~February 2020~~**January 2023****Dates of Amendments:**

February 24, 2016- Board

March 20, 2012-Board

January 26, 2012- Board

Cross References:**Purpose:**

The purpose of this ~~p~~**P**olicy is to guide the development, review, revision and implementation of all policies, guidelines and procedures of the Toronto Catholic District School Board.

Scope and Responsibility:

This ~~p~~**P**olicy applies to all policies, guidelines and procedures of the Toronto Catholic District School Board. The Board of Trustees is responsible for development of policy and the Director of Education is responsible for the implementation of policy.

Alignment with MYSP Multi Year Strategic Plan:

Living Our Catholic Values

~~Strengthening~~ **Enhancing** Public Confidence

Fostering Student Achievement and Well-Being

Achieving Excellence in Governance

Providing Stewardship of Resources

Inspiring and Motivating Employees



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

Policy:

The Toronto Catholic District School Board shall adopt a process of policy development, implementation, reporting and review which will provide for thoroughness and consistency in approach, formulation and format.

Resultant policies **will**:

1. reflect the **aims mission and vision** of the Toronto Catholic District School Board;
2. **reflect and promote Catholic values**
3. **align with the Multi-Year Strategic Plan**
4. **are clear with regard to purpose and specific objectives;**
5. **be are** broad enough to admit discretionary action in meeting day-to-day situations yet be specific enough to provide clear guidance, **and**
6. include provision for **monitoring, the purpose of the policy, scope and responsibility, alignment with the Multi-Year Strategic Plan, policy statement, regulations, definitions, and evaluation and metrics, review, reporting and communication.**
7. **be legally compliant; and**
8. **be compliant with the principles of equity**

Regulations:

1. Identification of policy issues / Potential New Policy

Policy issues may be initiated or identified by the following:

- a) Ontario Ministry of Education,
- b) **Toronto Catholic District School Board** trustees,
- c) Toronto Catholic District School Board students,



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

- d) Toronto Catholic District School Board **supporters ratepayers**,
- e) Toronto Catholic District School Board employees,
- f) municipal authorities,
- g) organizations and associations,
- h) **legislative changes**,
- i) Catholic institutions, or
- j) as a result of regular risk and opportunity environmental scans completed by staff by submitting policy concerns to the office of the Director of Education and Secretary or the Board of Trustees directly.

The Director of Education shall submit a ~~Report~~ for those policy issues brought to the attention of the Director to the appropriate Board committee(s) with the rationale and recommendation(s) concerning the plan to develop a policy in the area of concern.

The Director ~~shall~~ **will** ensure that the initiator of the issue and the Board are informed of the process **as appropriate. used, status of policy request, rationale, timelines, and outline of possible future action within thirty days of receipt, where practicable.**

2. Policy Consultation

Where required, a draft policy may be subject to consultation from relevant stakeholders for the purpose of obtaining their perspective on the policy as written, or to consider suggestions about how the policy might be revised.

3. Policy Development Process

Upon the approval of the Board to develop a new policy, the Director shall formulate a policy recommendation report for Board approval.



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

The following are **suggested** report elements for consideration:

- 1) scope
- 2) rationale for policy development
- 3) research and feasibility studies, including practices and policies in other jurisdictions.
- 4) critical impacts (e.g. other policies impacted, operational, cost, legal,)
- 5) policy precedents
- 6) policy alternatives
- 7) recommended Policy
- 8) recommended engagement and communication
- 9) reference to which Multi Year Strategic Plan or other goals are being supported
- 10) plan for implementation
- 11) Policy owner
- 12) timelines for implementation completion

The recommended draft policy and associated regulations shall:

- 1) reflect **the Board aims mission and vision,**
- 2) **reflect and promote catholic values**
- 3) outline policy objectives,
- 4) **outline any allowable discretionary action,**
- 5) outline policy evaluation procedures and metrics to be reported on to determine level of effectiveness, and
- 6) outline ongoing policy review and Board reporting timelines.

4. Policy Refinement and Approval

The ~~appropriate Board committee(s)~~ **Governance and Policy Committee** may provide input regarding the draft policy.



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

The ~~appropriate Board committee(s)~~ **Governance and Policy Committee** shall submit the policy, with or without modification, with a recommendation for Board approval or rescinding.

If adopted by the Board of Trustees, with or without modification, the policy shall be the official policy of the Toronto Catholic District School Board.

5. Implementation of Approved Policy

Subsequent to Board approval, the Director shall:

- a) code the policy and distribute it for inclusion in all copies of the Policy Register in circulation;
- b) notify all constituent groups of the policy **including publishing policy on the Board website** ~~(as indicated in communication standards)~~;
- c) deal with the specifics of implementation at the suitable organizational level(s), including making sure that there is organizational capacity and capability
- d) confirm who is responsible for implementation, and related timelines.
- e) confirm the proposed metrics to be reported to the Board of Trustees in order to demonstrate that the policy is being implemented, and its level of effectiveness in advancing the Multi Year Strategic Plan and/or other priority goals identified in the policy objective(s), for subsequent approval by the Board.

6. Ongoing Policy Review and Reporting

- a) Minimum review timelines for each policy are to be identified (and included in the policy document itself), and staff are to ensure that policies are brought forward for review by the **Governance and Policy relevant** Committee in a timely fashion. **The Board will aim to review** ~~At least 10 percent of Board policies should be reviewed~~ annually.



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

b) **The review of a policy should generally occur every five years (or less if needed) to reflect legislative and organizational changes**

c) The date of the last Committee review is to be captured in the policy.

d) The date of the last staff Report to Board on policy implementation and effectiveness metrics is to be captured in the policy. A link to the Report will be provided on the TCDSB website. Metrics for measuring the effectiveness of each policy should be reported on at least annually if no other timeline is indicated.

e) Each policy is to be linked to a Multi Year Strategic Plan or other priority goal in order to support the prioritization of policy reviews, as needed.

f) Each reviewed policy shall be submitted to the **Governance and Policy Committee** ~~appropriate Board committee(s)~~, in approved format and suitably rewritten or revised, if required, for its consideration.

POLICY NO: M.01

f) The **Governance and Policy Committee** ~~appropriate Board committee(s)~~ shall submit the policy, with or without modification, with a recommendation for Board approval or rescinding.

g) The approved policy shall be implemented in accordance with regulation 4 of this policy.

Definitions:

Cross References

Includes any direct linkages to statutory and regulatory legislation and by-laws of the Federal, Provincial, and Municipal Governments and their associated bodies;



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

Ministry of Education documents; and **as well as** any related Board policies and procedures.

Definitions

Specific meanings for any terms within the policy that require further explanation or represent professional terms which would not normally be used by stakeholders.

Global Definitions

'May' is used as an enabling term to describe a discretionary action.

'Should' is used to describe a recommendation that is encouraged, but not mandated.

'Must/Will/Shall' is used to describe a requirement, a mandatory action.

Meta Policy

The overarching and foundational framework that shall govern the development of all Board policies, guidelines and procedures.

Policy

A position approved and adopted by the Board that provides the framework for the development of a course of action.

Policy Guideline

A general recommended action, **approved and adopted by the Board, that will be taken in a given situation. or a** framework for the development of operational policy procedures, if required.

Policy Purpose

Explains the reason for the existence of the policy.

Policy Regulations

A specific or prescribed course of action, emanating from Board policy, that must be taken by staff in a given situation and be standard operational practice.



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

A standard operational practice or set of practices developed by Staff, approved by the Director of Education, to support the implementation of a policy.

Policy Statement

States the 'intent' of the policy.

Evaluation and Metrics

Outlines how Tthe effectiveness of the policy will be **measured. determined by measuring the following:**

The Governance and Policy standing Committee of the Board will manage and monitor policy development and report to the Board as necessary in order to sure this policy is complied with.

MASTER PENDING LIST AND ROLLING CALENDAR TO OCTOBER 15, 2020

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Jan-2020 Corporate Services	TBC	Corporate Services	That all options be explored for Loretto Abbey and Dante Alighieri and that a report on relocation come back at the February 13, 2020 Corporate Services Committee meeting or February 20, 2020 Board meeting, and a report on Dante Alighieri comes back at the March 12, 2020 or April 16, 2020 Corporate Services Committee meeting; (2020-2021 School Relocations Plan)	Associate Director of Facilities, Business & Comm. Dev & CFO
2	Sept – 2020 Corporate Services	Nov - 2020	Student Achievement	That staff come back with a report at the November 4, 2020 Student Achievement and Well-Being Meeting on how we can implement more outdoor education. (Delegation from Alice Casselman, representative of the Association for Canadian Educational Resources (ACER) regarding Update to Return to School)	Associate Director of Facilities, Business & Comm. Dev & CFO
3	June-2020 Special Board	TBC	Regular Board	Report outlining strategies to make hiring more racially representative (both locally and centrally) which acknowledge how important it is for students to be able to see themselves reflected in different fields and positions of leadership (Consideration of Motion from Student Trustee Dallin regarding Anti-Black and Anti-Indigenous Racism in Schools)	Director of Education & Associate Director of Education, Academic Services & Associate Director of Facilities, Business & Comm.

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
					Dev & CFO
4	June-2020 Special Board	Nov-2020	Regular Board	Report regarding how Toronto Catholic District School Board (TCDSB) can work with TAIBU Community Health Centre (Delegation from From Philip Johnson, representative of TAIBU Community Health Centre, regarding Addressing Anti-Black Racism)	Associate Director of Education, Academic Services
5	Aug-2020 Regular Board	Nov-2020	Regular Board	Received and referred to staff for a report on: 1. Partnership development with YAAACE at the September or October Board meeting; and 2. Assisting with the programing as outlined in the delegation. (From Devon Jones, representative of Youth Association for Academics Athletics and Character Education (YAAACE) regarding the YAAACE Community Hub)	Director Of Education
6	Sept -2020 Regular Board	TBC	Regular Board	That a financial report be provided on funds that can be re allocated to support lower class sizes (<i>Return to School Update</i>)	Director of Education & Associate Director of Education, Academic Services & Associate Director of Facilities, Business &

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
					Comm. Dev & CFO
7	Mar-2020 Student Achievement	Nov-2020	Student Achievement	Report regarding the feasibility of inviting the three presenters to have in-person workshops on the following topics: Code of Conduct for Trustees; School Board Governance; Integrity Commissioner Office. The report would contain the cost, the proposed time, and any other details that would be of interest and would be of importance to our decision making (Consideration of Motion From Trustee Kennedy regarding Presentations from Ontario Catholic School Trustees' Association (OCSTA) on Code of Conduct, Integrity Commissioner and School Board Governance)	Director Of Education
8	Sep-20 Student Achievement	Nov-2020	Student Achievement	Received and referred to staff for a report on the establishment of a Bilingual Student Resources Committee (Delegation from Logan Liut, regarding the Establishment of Bilingual Student Resources)	Associate Director of Education, Academic Services
9	June-2020 Special Board	Dec-2020	Student Achievement	That future device programs such as formal bring-your-own-device (BYOD) and low income family device loan program be explored and presented to the Board of Trustees at the end of the COVID-19 pandemic (Computers for Students in Need)	Associate Director of Facilities, Business & Comm. Dev & CFO

2020 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

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A = Annual Report

P = Policy Metric Report

Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (P)	Corporate Services	<u>B.R.01 Rental of Surplus School Space & Properties</u> Policy Metric	A.D. Facilities, Business, Community Development
2	February (Q)	Corporate Services	Financial Status Update Report #1	A.D. Facilities, Business, Community Development
3	March (A)	Corporate Services	Budget Series Report: Financial Planning and Consultation Review	A.D. Facilities, Business, Community Development
4	March (A)	Corporate Services	Consensus Student Enrolment Projection	A.D. Facilities, Business, Community Development
5	March (A/P)	Corporate Services	Transportation Annual Report and <u>S.T.01 Transportation</u> Policy Metric	A.D. Facilities, Business, Community Development
6	April (A)	Corporate Services	Budget Series Report: Grants for Student Needs Update	A.D. Facilities, Business, Community Development
7	April (A)	Corporate Services	Annual Portable Plan and Other Accommodations Needs	A.D. Facilities, Business, Community Development
8	April (A)	Corporate Services	Annual Energy Conservation and Demand Management Plan Progress Update	A.D. Facilities, Business, Community Development
9	May (P)	Corporate Services	<u>A.18 Development Proposals, Amendments and Official Plans and Bylaws</u> Policy Metric	A.D. Facilities, Business, Community Development
10	May (Q)	Corporate Services	Financial Status Update Report #2	A.D. Facilities, Business, Community Development
11	May (A)	Corporate Services	Budget Series Report: Preliminary Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
12	June (A)	Corporate Services	Budget Series Report: Recommended Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development

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13	June (A)	Corporate Services	Delegated Authority Report	A.D. Facilities, Business, Community Development
14	September (Q)	Corporate Services	Financial Status Update Report #3	A.D. Facilities, Business, Community Development
15	September (A)	Corporate Services	Capital Program Update	A.D. Facilities, Business, Community Development
16	September (A)	Corporate Services	Delegated Authority Update Report	A.D. Facilities, Business, Community Development
17	October (A)	Corporate Services	Trustee Honorarium Report	A.D. Facilities, Business, Community Development
18	October (A)	Corporate Services	Annual Asset Renewal Plan	A.D. Facilities, Business, Community Development
19	October (A)	Corporate Services	Preliminary Enrolment Report for Elementary and Secondary Schools and S.A.01 <u>Elementary Admission and Placement</u> Policy Metric	A.D. Facilities, Business, Community Development
20	November (A)	Corporate Services	Legal Fees Report	A.D. Facilities, Business, Community Development
21	November (A/Q)	Corporate Services	Audited Financial Statement and Financial Status Update #4	A.D. Facilities, Business, Community Development
22	December (A)	Corporate Services	Budget Series Report: Revised Budget Estimates for the Current Fiscal Year	A.D. Facilities, Business, Community Development
23	December (A)	Corporate Services	Annual Investment Report	A.D. Facilities, Business, Community Development
24	February (A)	Regular Board	School Year Calendar	Associate Director Academic Services
25	March (A)	Regular Board	Staffing Projections Report	Associate Director Academic Services

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26	August (P)	Regular Board	<u>T.19 Electronic Participation in Meetings of the Board, Committees of the Board, and Committee of the Whole Board Metric</u>	Director of Education
27	August (P)	Regular Board	<u>H.M. 19 Conflict Resolution Department</u>	Associate Director Academic Services
28	October (P)	Regular Board	<u>H.M.33 Acceptance of Hospitality or Gifts Policy Metric</u>	Director of Education
29	October (A)	Regular Board	Student Exit and Entry Survey Results	A.D. Facilities, Business, Community Development
30	November (A)	Regular Board	Annual Report on the Multi Year Strategic Plan	Director of Education
31	November (A)	Regular Board	Annual Calendar of Meetings	Director of Education
32	December (A)	Regular Board	Director's Annual Report	Director of Education
33	October (A)	Special Board	Director's Performance Appraisal (over 3 consecutive Special Board Meetings)	Director of Education
34	January (A)	Student Achievement	Mental Health Report	Associate Director Academic Services
35	January (A)	Student Achievement	CPIC Annual Report including Financial Report	Associate Director Academic Services
36	January (P)	Student Achievement	<u>A.35 Accessibility Standards Policy Metric</u>	Associate Director Academic Services
37	February (P)	Student Achievement	<u>S. 19 External Research Policy Metric</u>	Associate Director Academic Services
38	April (A)	Student Achievement	Non-Resident VISA Student Fees	Associate Director Academic Services
39	May (A)	Student Achievement	Staffing Status Report for Next School Year	A.D. Facilities, Business, Community Development

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40	May (A)	Student Achievement	Ratification of Student Trustee Nominees	Associate Director Academic Services
41	June (P)	Student Achievement	<u>B.B.04 Smoke & Vapour Free Policy Metric</u>	Associate Director Academic Services
42	September (A/P)	Student Achievement	Annual Safe Schools Report and <u>S.S.12 Fresh Start Policy Metric</u>	Associate Director Academic Services
43	September (P)	Student Achievement	<u>H.M. 40 Fair Practice in Hiring and Promotion Policy Metric</u>	Associate Director Academic Services
44	September (P)	Student Achievement	<u>T.07 Community Engagement Policy Report and A.37 Communications Policy Metric and Community Advisory Committees Report</u>	Director of Education
45	October (A)	Student Achievement	Board Learning Improvement Plan Report	Associate Director Academic Services
46	October (A)	Student Achievement	Student Trustees: Voices that Challenge- CSLIT	Associate Director Academic Services
47	October (A)	Student Achievement	International Languages Program Report	Associate Director Academic Services
48	October (A)	Student Achievement	Primary and Junior Division Assessments Of Reading, Writing and Mathematics (EQAO); the Grade 9 Assessment of Mathematics; and the OSSLT Assessment (EQAO)	Associate Director Academic Services
49	October (A)	Student Achievement	<u>S.22 Religious Accommodation Policy Report and S.S.02 Opening or Closing Exercises Policy Report</u>	Associate Director Academic Services
50	November (A)	Student Achievement	K-12 Professional Development Plan for Student Achievement and Well-Being	Associate Director Academic Services

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51	November (A)	Student Achievement	CPIC Annual Report including Financial Report	Associate Director Academic Services
52	November (P)	Student Achievement	Elementary Catholic School Leadership Impact Team Report	Associate Director Academic Services
53	November (P)	Student Achievement	<u>S.24 Combined (Split) Grade Classes for Elementary Schools</u> Policy Report	Associate Director Academic Services
54	December (A/P)	Student Achievement	Accountability Framework for Special Education and <u>S.P.01 Special Education Programs and Services</u> Policy Metric	Associate Director Academic Services
55	December (P)	Student Achievement	<u>S.10 Catholic School Parent Council</u> Policy Metric	Associate Director Academic Services