

RACE RELATIONS PUBLIC COMMITTEE MEETING (Virtual)

AGENDA
October 26, 2020

Norman Di Pasquale

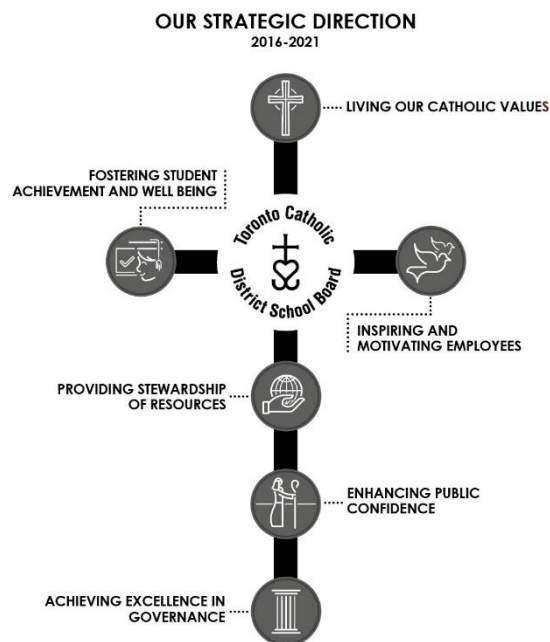
Teresa Lubinski

**Angela Kennedy
(Ex-Officio)**

**Joseph Martino
(Ex-Officio)**

Ida Li Preti

Garry Tanuan



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293

Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298

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**Dr. Brendan Browne
Director of Education**

**Joseph Martino
Chair of the Board**

LAND ACKNOWLEDGEMENT

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories. The territories include the Wendat, the Anishinabek (a-ni-shna-bek) Nation, the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Mississaugas of the Credit First Nations. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit people in Ontario and the rest of Canada.

Nous tenons d'abord à souligner que toutes les écoles du conseil TCDSB se situent sur des territoires traditionnels. Ces territoires comprennent ceux des Wendats, de la Nation Anishinabek, de la Confédération de Haudenosaunee, des Mississaugas of the Credit First Nations. Nous voudrions également reconnaître la pérennité de la présence des peuples des Premières Nations, des Métis et des Inuits sur ces terres en Ontario et partout dans le Canada.

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
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OUR VISION

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AGENDA THE REGULAR MEETING OF THE RACE RELATIONS COMMITTEE

PUBLIC SESSION

Monday, October 26, 2020

6:00 P.M.

Pages

1. Call to Order
2. Opening Prayer
3. Land Acknowledgement
4. Roll Call & Apologies
5. Election of Chair
6. Election of Vice-Chair
7. Approval of the Agenda
8. Declarations of Interest
9. Approval and Signing of the Minutes of the Meeting - NIL
10. Delegations
11. Presentation
12. Notices of Motion

- 13. Unfinished Business**
- 14. Matters referred or deferred from Committees/Board**
- 15. Reports of Officials for the Information of the Board of Trustees**
 - 15.a. Various Samples of Terms of Reference (Refer Item 16a) 1 - 10
- 16. Reports Requiring Action of the Board of Trustees**
 - 16.a. Committee's Terms of Reference (Refer Item 15a)
 - 16.b. Renaming of the Committee
- 17. Listing of Communications**
- 18. Inquiries and Miscellaneous**
- 19. Updating of Pending List**
- 20. Adjournment**

Terms of Reference

AFRICAN-CANADIAN COALITION ORGANIZATION

The African-Canadian Coalition of Community Organization (ACCO) is an umbrella organization representing, and open to, a number of groups within the African-Canadian community. Formed in 2012 to address the disproportionate killings and incarceration of African-Canadian youth, the ACCO has reached out to School Boards and the Ministry and to assist them in dealing with this crisis. The ACCO is convinced that the success of African-Canadian youth in the school system will have an extremely positive impact on the lives of black youth, and will enhance their ability to become productive citizens contributing to the growth of society.

The African-Canadian Advisory Committee shall have the responsibility for advising the Board of Trustees and Senior Staff of the Toronto Catholic District School Board on matters pertaining to the following:

- a) Advancing best practices to foster equitable education and greater student achievement for students of African-Canadian heritage;
- b) To advocate for commitment, resources and support to improve student success in the African-Canadian community;
- c) To ask for a critical analysis and evaluation of the effectiveness of initiatives taken to improve the academic success of students of African-Canadian heritage;
- d) Provide educational programming and advocacy that positively and proactively links African Canadian families to the education system;
- e) To further support and enhance African Canadian heritage culture and arts within the many different ethno-cultural groups represented within TCDSB; and
- f) To work in partnership with all African-Canadian groups and other ethno-cultural organizations in supporting equity and diversity within Catholic social teachings.

Composition of Advisory Committee

The African-Canadian Coalition Organization (ACCO) Advisory Committee shall be comprised of appointed members from the Board of Trustees, staff of the Toronto Catholic District School Board (one member being from the Religion Department) and a maximum of seven appointed community members from the African-Canadian community as recommended by the Director and approved by the Trustees.

All positions are voluntary and the committee shall be comprised of the following:

- One parent of a child in TCDSB of African Canadian heritage;
- One secondary student of African Canadian heritage selected from the Catholic Student Leadership Impact Team (CSLIT); and
- Five members from the African Canadian community that represent various areas of expertise. The five members will be selected from the following organizations:
 - African-Canadian Parents Association in Catholic Education;

- African Canadian Teachers' Association;
- A current post-graduate student of African Canadian heritage who has previously graduated from the TCDSB;
- African Canadian Chamber of Commerce; and
- African Canadian Centre of Toronto.

Leadership and Guidance

The African Canadian Advisory Committee shall have a TCDSB Chairperson and a TCDSB staff liaison/coordinator (from the Community Relations Department) as well as a Co-Chair chosen from the committee, to ensure due process, leadership and effective functioning of the committee.

Terms of Service

The Co-Chair and Advisory Committee shall have a maximum appointment of two terms for two years each. In the appointment of members, the committee shall consider the ability of individuals to carry out the role effectively and to make the time commitment involved. Members who miss more than 2 meetings may be removed from the committee.

Frequency of Meetings

The Committee shall meet four times per year or more frequently at the discretion of the Chair. Quorum for committee meetings will be 50% plus one of the committee members. The Advisory Committee community members and the TCDSB liaison coordinator shall have ad hoc meetings to follow up on the action items and coordinate future efforts

Reporting Responsibilities

The African Canadian Advisory Committee shall be accountable to the TCDSB for the effective performance of their roles and responsibilities. The Committee shall develop an annual work plan that shall be presented to the TCDSB for approval. The Committee shall communicate openly with TCDSB to ascertain the progress in achieving the work plan and make revisions as needed.

Appointment Process

The Committee seeks to reflect the diversity within the African Canadian community. All positions are voluntary and candidates must be of African Canadian heritage. The appointment process shall follow the guidelines laid out in "Selection Process for Parent Membership on TCDSB staff, Steering, Advisory or Ad Hoc Committees."

Appendix B

Terms of Reference:

Catholic Social Justice Committee

Mandate: to advise the Board on Policies, Programs and Services which close the learning opportunity gaps for school communities through the *lens of Catholic Social Justice Teaching of the Church*.

Report to: TCDSB Student Achievement, Religious Affairs and Human Resources Committee.

Liaison: TCDSB Nurturing Catholic Community Committee and Staff Equity and Inclusive Education Committee, Catholic Student Leadership Impact Team

Frequency : To meet quarterly.

Action:

1. Support the implementation of evidence based strategies grounded in Catholic Social Teaching that close the learning opportunity gap for school communities.
2. Create links with external partners to support the mandate and understand the alternative means by which the learning opportunity gap may be closed
3. To listen, understand and act upon student voice and community concerns.
4. Develop and/or promote learning opportunities for school communities through the lens of the social teachings of the Church
5. Develop and/or promote professional development opportunities for staff through the lens of the social teachings of the Church.

Note: It is understood that this terms of reference has been reviewed by the *Catholic Social Justice Committee* at their first meeting.. Any recommended substantive changes to the terms of reference will be brought back to the Board for approval.

Composition of the Committee:

- Student Representative and alternative selected by CSLIT
- Trustee and alternate: Trustee Jo-Ann Davis, Trustee Maria Rizzo (alternate)
- Parent Rep chosen from parent organization as per TCDSB protocol for choosing parents..
- Superintendent of Education
- School Administrator
- Archdiocese Rep
- TCDSB Social Work
- TCDSB Research
- TCDSB Community Relations

At the initial October 16 meeting it was agreed to bring forward to Board five community based organizations as members on the committee. That group included the following:

- Catholic Charities
- St Vincent De Paul
- Angel Foundation for Learning
- Office of Catholic Youth
- St Michael's College (U of T)

The organizations were approved October 24 , 2013 at Board and an invitation has been proffered.

Terms of Reference

The Indigenous Education Advisory Committee was established in 2017 in accordance with the Ministry of Education's Ontario First Nations, Métis and Inuit Education Policy Framework and Implementation Plan.

1. The Committee collaborated and provided input and feedback for all TCDSB's Indigenous Education programming and initiatives, with a specific focus on the development of the annual Board Action Plan for Indigenous Education.
2. The Committee also collaborated and provided input on efforts directed towards addressing self-identification in order to develop programming and provide specific resources to support student achievement and well-being among Indigenous students.
3. In response to a Federal Government funding opportunity the Committee was also consulted on the development of a funding proposal called "The Red Balloon Project" designed to bring together Indigenous education and Catholic education through the promotion of reconciliation with First Nations, Métis and Inuit Peoples.

The Advisory Committee For Indigenous Communities shall have the responsibility for advising the Board of Trustees and staff of the Toronto Catholic District School Board on matters pertaining to the following:

1. The continuity of the plan and recommendations accepted by the Board at its meeting of May 22, 2012.
2. The consultation with and the engagement of the Indigenous communities in regards to student achievement.
3. The assessment of the effectiveness of steps taken to improve the academic success and wellbeing of students of Indigenous background.
4. The recommendations for programs, services and advocacy.
5. Recommend the identification and allocation of funds for the implementation of identified strategies and programs.
6. Provide a review of the impact of the implementation of recommendations (items 4-5).
7. The sharing of best practices across the Toronto Catholic District School Board.
8. To meet a minimum of four times per year as an advisory committee with TCDSB staff and the two trustees appointed by the board.
9. Sharing and circulation of information, resources, tools, statistics, and support available.

Composition of Advisory Committee

8 to 10 representatives of the community to include:

- 2 TCDSB parents
- 3 community organization representatives
- 1 TCDSB Principal
- 1 Elder and/or Knowledge Keeper
- 1 Indigenous Central Resource Teacher
- 1 Superintendent of Indigenous Education

Qualifications of members

- All positions are voluntary;
- Various expertise represented; and
- Gender parity and diversity represented.

Terms of Service

The term will be 3 years. Maximum 2 consecutive terms of 3 years. The committee will review membership and may consider the removal upon missing two consecutive meetings.

Nomination and Selection Process

As per Board policy, public notice of the positions and process for selection of Indigenous Advisory community members be advertised in CPIC bulletins and TCDSB newsletters

Community members will recommend the nominated candidates for Board approval. Application forms will be brought to the committee members for review.

IAC Membership application:

<https://www.tcdsb.org/ProgramsServices/SchoolProgramsK12/FirstNationsMetisAndInuit/Pages/IndigenousAdvisoryCommittee.aspx>

Responsibilities

Aside from those responsibilities outlined in the Terms of Reference, committee members shall attend no less than 50% of the community Advisory Committee meetings.



Selection Process for Parent Membership on TCDSB Staff, Steering, Advisory or Ad Hoc Committees

OPERATIONAL PROCEDURES

The following selection processes are recommended for parents serving on Staff, Steering, Advisory or Ad Hoc Committees:

1. Identify or confirm the need for parent representation on the committee.
2. Staff will develop the terms of reference of the committee, including length of term and composition. Check any legislative requirements specifying the number of parents required, and/or qualifying conditions (i.e. parent / member of School Council / parent member of another committee such as SEAC / member of a PIC).
3. Staff will provide recommendation of the composition of the committee, including terms of reference, to the Board of Trustees.
4. Staff will provide a list of all eligible and recommended parent appointees to the Board of Trustees.
5. Board of Trustees will discuss committee appointments in private and make a public resolution confirming the appointment.

SELECTION PROCESS

Notification about committee:

- Terms of Reference and General Information about the committee is placed on TCDSB Portal home page and communicated to the public by the Communications Department using all available tools and modalities, including social media (Twitter)
- The Archdiocese of Toronto will be notified about committees.

Communication with Principals to include information about the need for a parent to serve on a board-level committee:

- on School Portal page;
- in monthly Newsletter;
- via e-mail blast;
- Syner-Voice message to parents (secondary)
- using the school's sign or street-level electronic messaging board (for school's with this capacity)

Communication with CSAC Chairs, TAPCE, SEAC AND CPIC

- at a CSAC meeting
- through other means of parent communication

Application Process:

- interested parents to download and complete an objective application card
- identify any skills/experiences germane to the mandate of the committee
- submit application to the Committee Chair: e-mail; board courier; through the principal of the school



Selection Process for Parent Membership on TCDSB Staff, Steering, Advisory or Ad Hoc Committees

Selection Criteria:

Chair and/or staff on the selection committee to consider the following factors in selecting the parent(s) at the next available meeting:

- Panel (Elementary/Secondary/Alternative Ed.)
- Availability
- Geographic considerations
- Level/type of experience/expertise relative to the work of the committee
- Current/past involvement on board committees
- Other, as required

Candidate Selection:

- Candidates are ranked in order of preference based on selection criteria
- Top candidate is offered membership on the committee
- Candidate accepts → other applicants are informed of the decision and asked if they wish to remain on the Priority List in the event that the selected applicant cannot begin/continue with the commitment.
- Candidate declines → next candidate is offered membership on the committee, and other applicants are informed of the decision and asked if they wish to remain on the Priority List in the event that the selected applicant cannot begin/continue with the commitment.

METRICS AND ACCOUNTABILITY

1. Process for selecting parent(s) to participate on Staff, Steering, Advisory or Ad Hoc Committees will be assessed by the Chair and staff of the specific Committee.
2. Tracking the number of applicants per committee call-out for parental involvement will be gathered to support ongoing and proactive review for the purpose of improving the effectiveness of communications and parental engagement activities.
3. Tracking the parent(s) selected for each committee to ensure fairness and equity of opportunity.

Terms of Reference

Introduction to the Special Education Advisory Committee (SEAC)

Ontario Regulation 464/97 of the Education Act directs that each Board of Education establish a Special Education Advisory Committee, or SEAC. The Committee may make recommendations to the Board in respect of any matter affecting the establishment and development of special education programs and services for exceptional pupils of the Board.

SEAC membership includes three Elected Officials of the Board, up to twelve Members of Local Associations and one or more additional members from the community. The Superintendent of Special Education serves as the Secretary to SEAC and is supported by Program Principal Coordinators and Chiefs of the Board. SEAC meets monthly throughout the school year and its meetings are open to the public. SEAC meetings start at 7:00 p.m. at the Catholic Education Centre, 80 Sheppard Avenue East in Toronto. The members of SEAC have a strong interest and commitment in assisting other parents who have children with special needs or abilities.

Resources

- [I Have Something to Say Project](#)
- [Ontario Ministry of Education Website on Special Education](#)
- [Ontario Special Needs Strategy website](#)

The Safe Schools Advisory Committee meets 5 times per school year to provide advice about TCDSB safe schools policies, procedures and initiatives. The various employee and stakeholder group representatives can bring forth information related to safe schools for consideration on a system level.

Meetings occur on Wednesdays, 5:00pm-7:00pm

As school boards continue to develop and implement policies and programs to meet Ministry requirements in support of the provincial safe schools strategy, it is expected they will consult with different stakeholders.

The Safe Schools Advisory Committee is an Advisory Committee of the Board providing input and advice on Ministry of Education legislation and policy/Program Memoranda, TCDSB Safe Schools policies, as well as resources, procedures and protocols utilized at TCDSB. The committee also reviews metrics for monitoring, reviewing and evaluating the effectiveness of board policies and procedures. The committee will consult as a whole with a system focus and not engage in local Safe School issues where other mechanisms for their resolution exist.

Safe School Advisory meetings may be considered public but may revert to private sessions where circumstances require confidentiality. Attendees of the meetings who are not delegated as members may attend as observers not participants.

Presently, representatives from the following groups comprise the committee:

Association of Professional Student Services Personnel (APSSP)
Catholic Student Leadership Impact Team (CSLIT)
CUPE 1280
CUPE 1328
Elementary Principals Association (TCVPA)
Elementary Vice Principals Association (TCPVA)
Parent
Secondary Principals Association (SSPA)
Secondary Vice Principals Association (SSVPA)
Toronto Elementary Catholic Teachers-OECTA
Toronto Secondary Unit-OECTA
Trustee
Ad Hoc members as per an identified need