

**MINUTES OF THE VIRTUAL  
INAUGURAL MEETING OF THE  
CATHOLIC PARENT INVOLVEMENT COMMITTEE  
PUBLIC SESSION**

**HELD MONDAY NOVEMBER 9, 2020**

**1. Call to Order**

The Director Designate, John Wujek called the Meeting to Order at 7:11PM.

The Director Designate indicated that the Board has approved the support of a Recording Secretary to CPIC. Sarah Pellegrini was introduced as the new Recording Secretary for CPIC.

**2. Opening Prayer**

Opening Prayer and the Land Acknowledgment was led was the Director Designate.

**3. Roll Call & Apologies**

**Trustees:** Garry Tanuan(W8)  
Norm Di Pasquale (W9)

**Elementary Parent Members:**

Jennifer Di Francesco (W1)  
Tina DeMaria (W2)  
Joe Fiorante (W3)  
A.J. Hepburn (W4)  
Daniel Oliveira (W5/W)  
Gus Gikas (W6)  
Dan Kajioka (W7)  
Rose-Marie Fraser (W8/E)  
Charmaine von Vulte (W8/W)

Ivana Calabria-Pantaleo (W10)  
Isabel Starck (W11/S)  
Anthony Antonucci (W12)

**Secondary Parent Members:**

Milva Romano (West)  
Annalisa Crudo-Perri (Central)

**Community Members:**

Katie Piccininni (OAPCE – Toronto)  
Alison Canning (Let's Get Together)  
John Yan (The Angel Foundation for Learning)

**Staff:**

John Wujek (Director Designate)  
Manuela Sequeira (Parent Engagement Coordinator)  
Sarah Pellegrini (Recording Secretary)

**Guests:**

John Del Grande  
Natalia Marriott

Apologies were extended on behalf of Jennifer Traer (W9).

Santhosh Peter Valavi (W5/E) and Ben Xavier (W11/N) were absent.

Jessica Dalinda will be the Communications Representative effective March 2021.

All members in attendance introduced themselves.

**4. Declarations of Interest**

The following members declared a conflict of interest:

Ivana Calabria-Pantaleo – TCDSB Teacher  
Annalisa Crudo-Perri - TCDSB Occasional Teacher  
Charmaine von Vulte – TCDSB Occasional Secretary

**5. Approval of the Agenda**

MOVED by Gus Gikas, seconded by Isabel Starck that the Agenda, as amended to include the Addendum, be approved.

By Unanimous consent, the Motion was declared

CARRIED

**6. Presentations & Reports from Committee Officers**

MOVED by Annalisa Crudo-Perri, seconded by Gus Gikas, that Item 6a) be adopted as follows:

**6a) From Past Chair** received.

John Del Grande, Past Chair provided a summary of items that were completed over the last month.

Committee Members thanked John for his dedication and commitment as the Chair of CPIC.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Joe Fiorante, seconded by Isabel Starck, that Item 6b) be adopted as follows:

**6b) From Past-Treasurer - Financial Report as of September 30, 2020** received.

Gus Gikas, Past Treasurer provided a verbal update. A request to include the update in the minutes was made, refer to the document attached.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Joe Fiorante, seconded by Isabel Starck, that Item 6b) be adopted as follows:

**6c) From Past-Treasurer - Financial Report as of October 31, 2020** received.

Gus Gikas, Past Treasurer provided a verbal update. A request to include the update in the minutes was made, refer to the document attached.

By Unanimous consent, the Motion was declared

CARRIED

John Wujek requested that the Minutes reflect that the Committee recognized Geoffrey Feldman, as a Past Chair of CPIC. The Committee thanked Geoffrey for his contributions and role as Chair.

**7. Certification of Election Results**

MOVED by Daniel Oliveira, seconded by Gus Gikas, that Item 7a) be adopted as follows:

**7a) Elected Parent Members & Results of Election Meetings** received.

The Director Designate thanked all Parents for putting their names forward and for TCDSB Staff that facilitated election meetings. The following positions remain vacant for Even Ward - Parent Members: Elementary Representative – Ward 2, Ward 8 West. The following positions remain vacant for Ward Cluster – Parent Members: Secondary Representative – Ward East (7, 8, 11, 12). There are two (2) Community Representative positions that remain vacant.

By Unanimous consent, the Motion was declared

CARRIED

**8. Election of Chair and Vice-Chair****8b) Election of Chair**

The Director Designate called for nominations for CPIC Chair.

MOVED by Gus Gikas, seconded by Jennifer Di Francesco, that the name of Joe Fiorante be placed in nomination.

Joe Fiorante accepted the nomination.

No other nominations were made.

Joe Fiorante was acclaimed Chair of CPIC.

**8c) Election of Vice-Chair**

The Director Designate called for nominations for CPIC Vice-Chair.

MOVED by Annalisa Crudo-Perri, seconded by Gus Gikas, that the name of Jennifer Di Francesco be placed in nomination.

Jennifer Di Francesco accepted the nomination.

No other nominations were made.

Jennifer Di Francesco was acclaimed Vice-Chair of CPIC.

**9. Election of New Executive Officers****9a) Treasurer**

MOVED by Daniel Oliveira, seconded by Joe Fiorante, that the name of Gus Gikas be placed in nomination.

Gus Gikas accepted the nomination.

No other nominations were made.

Gus Gikas was acclaimed Treasurer of CPIC.

**9b) Secretary**

MOVED by Annalisa Crudo-Perri, seconded by Gus Gikas, that the name of Daniel Oliveira be placed in nomination.

Daniel Oliveira accepted the nomination.

No other nominations were made.

Daniel Oliveira was acclaimed Secretary of CPIC.

**9c) Digital Coordinator**

MOVED by Gus Gikas, seconded by Isabel Starck, that the name of Dan Kajioka be placed in nomination.

Dan Kajioka declined the nomination.

No other nominations were made.

The position Digital Coordinator of CPIC will remain open.

**9d) Events Coordinator**

MOVED by Gus Gikas, seconded by Jennifer Di Francesco, that the name of Isabel Starck be placed in nomination.

Isabel Starck accepted the nomination.

No other nominations were made.

Isabel Starck was acclaimed Events Coordinator of CPIC.

**9e) Past Chair**

This item will be discussed at a future meeting.

**10. Appointment of Any Parent Representatives to Fill Any Vacancies**

The following Elementary Parent Member positions were acclaimed:

Ward 2 – Tine DeMaria, Our Lady of Peace

Ward 8 West – Charmaine von Vulte, St. Bartholemew

The following position will stay open and will remain vacant:

Secondary Parent Member – Ward East

**9c) Digital Coordinator**

Dan Kajioka reconsidered the nomination for Digital Coordinator and accepted.

Dan Kajioka accepted the nomination.

No other nominations were made.

Dan Kajioka was acclaimed Digital Coordinator of CPIC.

**11. Appointment of Community Representatives**

**11a) Eligibility Criteria**

The Director Designate read the eligibility criteria for appointment as a Community Representative from CPIC Bylaw 4.3

**11b) Appointment of Community Representative #1 – OAPCE Toronto**

Annalisa Crudo-Perri as OAPCE-Toronto President requested that Katie Piccinnini, be appointed to represent OAPCE-Toronto.

By Unanimous consent, the Motion was declared

CARRIED

**11c) Appointment or Solicitation of Additional Community Representatives**

MOVED by Jennifer Di Francesco, seconded by Annalisa Crudo-Perri, that John Yan, Executive Director, The Angel Foundation For Learning be placed in nomination.

John Yan accepted the nomination.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Gus Gikas, seconded by Dan Kajioka, that Alison Canning, Executive Director of Let's Get Together be placed in nomination.

Alison Canning accepted the nomination.

By Unanimous consent, the Motion was declared

CARRIED

Rose-Marie Fraser moved that Lisa Landriault, President, Parents Engaged in Education be nominated but later withdrew the nomination.

The Director Designate relinquished the Chair and Joe Fiorante continued the meeting as Chair.

**12. Assignment of Members to Standing Committees**

The Chair referred to the CPIC Bylaws that each Member must be on at least one subcommittee.

**12a) Budget & Priorities Setting Subcommittee**



The Chair called for volunteers.

Isabel Starck, Annalisa Crudo-Perri and Daniel Oliveira were appointed as additional Members on the Budget & Priorities Setting Subcommittee.

### **12b) Conference & Events Subcommittee**

The Chair called for volunteers.

Alison Canning, Charmaine von Vulte, Milva Romano, John Yan, Anthony Antinucci and A.J. Hepburn were appointed as additional Members on the Conference & Events Subcommittee.

### **12c) Communications & Parent Resource Subcommittee**

It was noted that there was an error on the agenda, the description for this item should read “CPIC Chair, Secretary, Digital Coordinator and any other Members of the CPIC who wish to serve.”

The Chair called for volunteers.

Jennifer Di Francesco, Katie Piccininni, Annalisa Crudo-Perri and Tina DeMaria were appointed as additional Members on the Communications & Parent Resource Subcommittee.

## **13. Creation or Continuation of Special Subcommittees**

### **13b) New Proposed Subcommittee Creation**

MOVED by Annalisa Crudo-Perri, seconded by Gus Gikas, that a By-Law Committee be created.

Results of the Vote taken, as follows:

#### **In Favour**

A. Antinucci  
I. Calabria-Pantaleo  
A. Crudo-Perri

#### **Opposed**

M. Romano

T. De Maria  
J. Di Francesco  
J. Fiorante  
R. Fraser  
G. Gikas  
A. Hepburn  
D. Kajioka  
D. Oliveira  
K. Piccininni  
I. Starck  
C. von Vulte  
J. Yan

The Motion was declared

CARRIED

The Chair called for volunteers for appointment to the By-Law Committee. Annalisa Crudo-Perri, Jennifer Di Francesco, Rose-Marie Fraser and Katie Piccinnini were appointed as additional Members on the By-Law Committee.

**13a) Renewal of Subcommittees with Outstanding Work**

MOVED by Annalisa Crudo-Perri, seconded by Katie Piccininni, that the Making Your Voices Heard Brochure and the accompanying brochure for Policy A.33 be added to the Communications and Parent Resource Subcommittee.

By Unanimous consent, the Motion was declared

CARRIED

**14. Confirmation of Calendar & Schedule of Committee Meetings**

MOVED by Isabel Starck, seconded by Gus Gikas, that Item 14a) be adopted as follows:

**14a) Regular Committee Meeting Dates for 2020-2021** received and recommended to Board.

Presentation of the CPIC meeting calendar for 2020-2021 is subject to approval by the Board of Trustees.

By Unanimous consent, the Motion was declared

CARRIED

**15. Urgent Matters**

MOVED by Annalisa Crudo-Perri, seconded by Isabel Starck, that Item 15a) be adopted as follows:

**15a) Approval of Minutes from September 14, 2020 Regular Meeting** received.

By Unanimous consent, the Motion was declared

CARRIED

**16. Communications or Announcements**

**16a) Member Orientation**

The Director Designate led the Member Orientation prior to the public meeting at 7:00PM.

**17. Adjournment**

MOVED by A.J. Hepburn, seconded by Annalisa Crudo-Perri that the meeting be adjourned.

By Unanimous consent, the Motion was declared

CARRIED

The Meeting adjourned at 10:21PM





CPIC  
torontopic.ca

**Toronto CPIC - Treasurer's Financial Report - Monday November 9th, 2020**

This year, Toronto CPIC was provided with a grant of \$19,771.00 and there was a carryover of \$52,001.36 from previous years, giving us a total funding of \$71,772.36 for the 2020/2021 year.

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Due to COVID-19, our surplus budget reserved was not utilized due to meetings being moved online and planned events cancelled.

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**Some information about the Grant:**

The Province of Ontario through the Ministry of Education currently provides boards with a \$5,000.00 annual base funding plus \$0.17c per student to fund its Parent Involvement Committee.

This year, there was a slight decrease in our grant by 7.5% due to the slight decrease in student enrollment.

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In September 2020, we had 2 expenses against our account for a total of \$924.68

\$462.92 - ZOOM Webinar Package which was facilitated by OAPCE Toronto to host a Return to School Webinar for Parents on August 12th, 2020.

\$461.76 - CPIC's new 3 year Web Hosting Package and Domains for our new website, torontocpic.ca.

There are two outstanding expenses which will go against our account in the future:

One is for an approximate total of \$156.03 - this was the ProRated amount when 3 of our zoom accounts for the Chair, Vice Chair and Events Coordinator were upgraded, prior to the consolidation of all TCDSB zoom accounts with the Board.

The second is the approved budget for purchasing CPIC marketing items such as Water Bottles, Webcam Covers, Pens, Sweaters, and Backups for an approximate cost of \$10,000.

Other Items of note:

- The Budget & Priority Standing Subcommittee met a total of 3 times in 2019 / 2020.

What is the Role of the Committee?

- the committee recommends strategic priorities for the year and updates budget projections including surplus disbursement ideas.

CPIC has a policy where we allocate our yearly budget into two categories:

60% for Meeting and Operations: this supports the day-to-day work of the Committee through our meetings, including member expenses and supplies

40% for Parent Engagement Projects: this goes towards events that benefit different constituencies of parents across the school board including speakers, materials and refreshments for attendees.