

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE (CPIC)

REGULAR MEETING

January 18, 2021



Elementary Parent Members

Jennifer Di Francesco

Ward 1

Vacant

Ward 2

Joe Fiorante

Ward 3

A.J. Hepburn

Ward 4

Santhosh Peter Valavi

Ward 5 East

Daniel Oliveira

Ward 5 West

Gus Gikas

Ward 6

Dan Kajioka

Ward 7

Rose-Marie Fraser

Ward 8 East

Charmaine von Vulte

Ward 8 West

Vacant

Ward 9

Ivana Calabria-Pantaleo

Ward 10

Ben Xavier

Ward 11 North

Isabel Starck

Ward 11 South

Anthony Antinucci

Ward 12

Community Members

Katie Piccininni

(1) OAPCE-Toronto

John Yan

(2) The Angel Foundation for Learning

Alison Canning

(3) Let's Get Together

Secondary Parent Members

Milva Romano

West - (Wards 1,2,3 & 4)

Annalisa Crudo-Perri

Central - (Wards 5,6,9 & 10)

VACANT

East - (Wards 7,8,11 & 12)

Trustee Representatives

Garry Tanuan

Norm Di Pasquale (Alternate)

Board Representatives

John Wujek

Director Designate

Manuela Sequeira

Parent Engagement Coordinator

Jessica Dalinda

Communications

PURPOSE

CPIC is the legislated parent voice at the Toronto Catholic District School Board for parents of students in TCDSB schools.

MISSION

To improve student academic achievement and the emotional, spiritual and physical well-being of students by supporting, encouraging and enhancing meaningful parent engagement.

Dr. Brendan Browne
Director of Education

Joseph Martino
Chair of The Board

ONTARIO EDUCATION ACT – REGULATION 612 (PART III)
PARENT INVOLVEMENT COMMITTEES

PURPOSE

- 27.** (1) The purpose of a parent involvement committee is to support, encourage and enhance parent engagement at the board level in order to improve student achievement and well-being. O. Reg. 330/10, s. 6.
- (2) A parent involvement committee of a Board shall achieve its purpose by,
- (a) providing information and advice on parent engagement to the board;
 - (b) communicating with and supporting school councils of schools of the board; and
 - (c) undertaking activities to help parents of pupils of the board support their children's learning at home and at school. O. Reg. 330/10, s. 6.
- 28.** A parent involvement committee of a board shall,
- (a) develop strategies and initiatives that the board and the board's director of education could use to effectively communicate with parents and to effectively engage parents in improving student achievement and well-being;
 - (b) advise the board and the board's director of education on ways to use the strategies and initiatives referred to in clause (a);
 - (c) communicate information from the Ministry to school councils of schools of the board and to parents of pupils of the board;
 - (d) work with school councils of schools of the board and, through the board's director of education, with employees of the board to,
 - (i) share effective practices to help engage parents, especially parents who may find engagement challenging, in their children's learning,
 - (ii) identify and reduce barriers to parent engagement,
 - (iii) help ensure that schools of the board create a welcoming environment for parents of its pupils, and
 - (iv) develop skills and acquire knowledge that will assist the parent involvement committee and school councils of the board with their work;
 - and
 - (e) determine, in consultation with the board's director of education and in keeping with the board's policies, how funding, if any, provided under the *Education Act* for parent involvement as described in section 27 and clauses (a) to (d), is to be used. O. Reg. 330/10, s. 6.

**REVISED AGENDA
REGULAR MEETING
OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE**

PUBLIC SESSION via E-MEETING

Joe Fiorante, Chair

Jennifer Di Francesco, Vice Chair

Public Webcast – YouTube Live

https://www.youtube.com/channel/UCVgBs31RMSjzWOaVvQAc_Pw

January 18, 2021

7:00 pm

	Pages
1. Call to Order	
2. Opening Prayer	
2.a. Land Acknowledgement	1
3. Roll Call & Apologies	
4. Approval of the Agenda	
5. Declarations of Interest	
6. Approval & Signing of the Minutes	
6.a. December 14, 2020 Regular Meeting	2 - 13
7. Presentations & Reports from Committee Officers	
7.a. Chair - Monthly Update	14
7.b. Treasurer - Financial Update as of December 31, 2020	15 - 16
8. Delegations	

- 9. Unfinished Business & Matters Rising Out of Minutes
 - 9.a. In-Class and Virtual Transfers - Joint Letter to the Director of Education and Chair of the Board from CPIC and OAPCE (Information) 17 - 18
- 10. Notices of Motion
- 11. Communications Received
- 12. Program/Consultation (Committee of the Whole)
 - 12.a. Communication Plan (Discussion) (Refer to January 18, 2021 Addendum)
 - 12.b. Toronto CPIC YouTube Channel (Refer to January 18, 2021 Addendum)
- 13. Subcommittee & Special Committee Reports
 - 13.a. Catholic School Parent Council (CSPC) Workshops 19 - 20
 - 13.b. Parent Reaching Out (PRO) Grants (Refer to January 18, 2021 Addendum)
 - 13.c. Age Appropriate Placement (Refer to January 18, 2021 Addendum)
 - 13.d. International Languages Elementary (Refer to January 18, 2021 Addendum)
- 14. Matters Referred to the Committee by the Board of Trustees and Other Committees of the Board
- 15. Reports from TCDSB Board Officials
 - 15.a. Director-Designate for CPIC - John Wujek - Monthly Update (Verbal)
- 16. Reports from Trustee or Trustee Alternate
 - 16.a. Verbal Update - Garry Tanuan, Trustee and Norm Di Pasquale, Trustee Alternate

17. Parent Member & Community Member Reports
18. Update from the Board on Prior CPIC Resolutions Recommended
19. Pending List
20. Adjournment

Land Acknowledgement

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit people in Ontario and the rest of Canada.

La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunee et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.

**MINUTES OF THE REGULAR MEETING OF THE
CATHOLIC PARENT INVOLVEMENT COMMITTEE**

PUBLIC SESSION

E-MEETING VIA ZOOM

HELD MONDAY DECEMBER 14, 2020

1. Call to Order

The Chair called the Meeting to Order at 7:14PM.

YouTube live feed was activated on the Toronto CPIC channel.

Minutes are being captured by the Recording Secretary.

2. Opening Prayer

Opening prayer was led by Chair Joe Fiorante and the Land
Acknowledgement was led by Trustee Di Pasquale.

3. Roll Call & Apologies

Trustees: Garry Tanuan (W8)
Norm Di Pasquale (W9)

Elementary Parent Members:

Joe Fiorante (W3), Chair
Jennifer Di Francesco (W1)
A.J. Hepburn (W4)
Santhosh Peter Valavi (W5/E)
Gus Gikas (W6)
Dan Kajioka (W7)
Rose-Marie Fraser (W8/E)
Charmaine von Vulte (W8/W)

Ivana Calabria-Pantaleo (W10)
Isabel Starck (W11/S)
Anthony Antonucci (W12)

Secondary Parent Members:

Milva Romano (West)
Annalisa Crudo-Perri (Central)

Community Members:

Katie Piccininni (OAPCE – Toronto)
Alison Canning (Let's Get Together)
Emmy Milne (The Angel Foundation for Learning)

Staff: John Wujek (Director Designate)
Manuela Sequeira (Parent Engagement Coordinator)
Sarah Pellegrini (Recording Secretary)

Guests: Derek Chen, Superintendent of Equity, Indigenous Education
and Community Relations
Lavinia Latham, Human Rights and Equity Advisor

Daniel Oliveira (W5) sent his regrets.

Jennifer Traer (W9) and Ben Xavier (W11/N) were absent.

4. Approval of the Agenda

MOVED by Annalisa Crudo-Perri, seconded by Jennifer Di Francesco, that the Agenda, as amended to include the Addendum and the addition of Item 17b) YouTube live feed on the Toronto CPIC channel, be approved.

MOVED in AMENDMENT by Jennifer Di Francesco, seconded by Katie Piccininni, that Item 12g) In-Class and Virtual Transfers be reordered to after Item 12b) Presentation: Overview of Toronto Catholic District School

Board (TCDSB) Human Rights and Equity Advisor (HREA) Office and Equity Initiatives – Derek Chen and Lavinia Latham.

By Unanimous consent, the AMENDMENT was declared

CARRIED

By Unanimous consent, the Motion as amended was declared

CARRIED

5. Declarations of Interest

None declared by Members present.

6. Approval & Signing of the Minutes

MOVED by Jennifer Di Francesco, seconded by Ivana Calabria-Pantaleo, that the November 9, 2020 Inaugural Meeting Minutes, be approved with the following amendments:

Jessica Dalinda be noted as the Communications Representative upon her return in March 2021, and to correct a typo on page 3 (OAPCE).

By Unanimous consent, the Motion was declared

CARRIED

7. Presentations and Reports from Committee Officials

MOVED by Gus Gikas, seconded by A.J. Hepburn, that Item 7a) be adopted as follows:

7a) Chair – Monthly Report received.

The Chair shared activity & advocacy conducted on behalf of CPIC, including an additional A.33 meeting that was held and not listed in the report.

At the next CPIC meeting, the topic of CPIC communication and awareness will be discussed.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Isabel Starck, that Item 7b) be adopted as follows:

7b) Treasurer – Financial Report as of November 30, 2020 received.

The Treasurer reviewed the report and noted that John Del Grande purchased a Zoom account on behalf of CPIC prior to the TCDSB providing access.

By Unanimous consent, the Motion was declared

CARRIED

9. Unfinished Business and Matters Rising Out of Minutes

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 9a) be adopted as follows:

9a) CPIC Sub-Committee Membership List received.

An overview of the current sub-committees was provided. If any member is interested in joining any of the sub-committees, they are to contact Joe Fiorante.

John Yan and Emmy Milne will alternate as The Angel Foundation for Learning member representative.

By Unanimous consent, the Motion was declared

CARRIED

12. Program/Consultation (Committee of the Whole)

MOVED by Isabel Starck, seconded by Rose-Marie Fraser, that Item 12a) be adopted as follows:

12a) Presentation: Overview of Toronto Catholic District School Board (TCDSB) Human Rights and Equity Advisor (HREA) Office and Equity Initiatives – Derek Chen and Lavinia Latham received.

Derek Chen and Lavinia Latham presented on the TCDSB Equity Action Plan, which included their roles, what is currently being completed by the TCDSB and different equity event involvement opportunities.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Katie Piccininni, seconded by Jennifer Di Francesco, that Item 12g) be adopted as follows:

12g) In-Class and Virtual Transfers that a joint letter be written on behalf of Ontario Association of Parents in Catholic Education (OAPCE) and CPIC to

the Board of Trustees regarding the lack of parent consultation and the decision made regarding in-class and virtual transfers.

Trustees Tanuan and Di Pasquale provided an update on the In-Class and Virtual Transfers at TCDSB. Decisions made by the Board were based on the safety of students and staff and continuity of learning. CPIC members voiced their concern that there should have been a survey or parental input included in any decisions being made.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Santhosh Peter Valavi, that Item 12b) be adopted as follows:

12b) CSPC Fundraising in Response to COVID-19 Enhancements received.

Superintendent Wujek reviewed the policy regarding fundraising and how funds can be spent.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Rose-Marie Fraser, that Item 12c) be adopted as follows:

12c) Toronto Catholic District School Board Catholic School Parent Council By-Law Template Update received.

Superintendent Wujek presented the draft document with members.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Annalisa Crudo-Perri, that Item 12d) be adopted as follows:

- 12d) Dates and Topics of Parent In-Services** that an ad-hoc sub-committee regarding workshops be created.

Katie Piccininni, Rose-Marie Fraser, Jennifer Di Francesco, Isabel Starck and Santhosh Peter Valavi self-nominated to be members of the ad-hoc sub-committee.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Santhosh Peter Valavi, seconded by Ivana Calabria-Pantaleo, that Item 12e) be adopted as follows:

- 12e) Policy S.P.03 – Age Appropriate Placement: Curriculum and Program Supports** that an ad-hoc sub-committee regarding curriculum and program supports be created.

Ivana Calabria-Pantaleo, Milva Romano and Anthony Antinucci self-nominated to be members of the ad-hoc sub-committee.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Isabel Starck, seconded by Ivana Calabra-Pantaleo, that Item 12f) be adopted as follows:

- 12f) Policy S.P.05 – International Languages Elementary (ILE) – Draft Policy** that an ad-hoc sub-committee regarding International Languages Elementary be created.

Isabel Starck, A.J. Hepburn, Santhosh Peter Valavi and Alison Canning self-nominated to be members of the ad-hoc sub-committee.

By Unanimous consent, the Motion was declared

CARRIED

15. Reports from TCDSB Board Officials

MOVED by Ivana Calabria-Pantaleo, seconded by Gus Gikas, that Item 15a) be adopted as follows:

- 15a) Director-Designate for CPIC – John Wujek – Monthly Update** received.

Superintendent Wujek thanked Trustees Tanuan and Di Pasquale for their continued support, as they will remain the CPIC Board Representatives. He also reviewed the details of the CPIC elections and results.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Ivana Calabria-Pantaleo, seconded by Jennifer Di Francesco, that Item 15b) be adopted as follows:

15b) Metrics Report on the Catholic School Parent Council, Policy S.10, 2019-2020 received.

Superintendent Wujek presented this report at the December Student Achievement meeting. Parent Reaching Out (PRO) Grants were not all used due to COVID-19.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Rose-Marie Fraser, that Item 15c) be adopted as follows:

15c) Parent Reaching Out (PRO) Grants that an ad-hoc sub-committee be created to collaborate with Staff and present any recommendations by the January 2021 CPIC meeting.

Superintendent Wujek addressed that next steps and any additional guidance would likely be provided by the January meeting. Joe Fiorante researched what other Parent Involvement Committees (PICs) are doing for PRO Grants.

Charmaine von Vulte, Rose-Marie Fraser and Jennifer Di Francesco self-nominated to be members of the ad-hoc sub-committee.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Alison Canning, seconded by Ivana Calabria-Pantaleo, that Item 15d) be adopted as follows:

15d) Policy Review A.33 – Concerns from Parents Update received.

Superintendent Wujek thanked all sub-committee members for their work. They are currently working with Derek Chen and Lavinia Latham on an equity component.

By Unanimous consent, the Motion was declared

CARRIED

16. Reports from Trustee or Trustee Alternate

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 16a) be adopted as follows:

16a) Verbal Update – Garry Tanuan, Trustee and Norm Di Pasquale, Trustee Alternate received.

Trustee Tanuan thanked the Chair and all members for their continued support, work and consultation. He informed the committee that the Policy S.10 was presented to the Board of Trustees, but has not yet been dealt with.

By Unanimous consent, the Motion was declared

CARRIED

17. Parent Member and Community Member Reports

MOVED by Annalisa Crudo-Perri, seconded by Gus Gikas, that Item 17a) be adopted as follows:

17a) Report from Ontario Association of Parents in Catholic Education (OAPCE) received.

Katie Piccininni addressed the committee to update them on the OAPCE Commissioning and Awards Night and that Annalisa Crudo-Perri and Jana Seymour presented the OAPCE Annual Report to the Board of Trustees at the December 2020 meeting.

By Unanimous consent, the Motion was declared

CARRIED

20. Adjournment

MOVED by Annalisa Crudo-Perri, seconded by Isabel Starck that the meeting be adjourned.

By Unanimous consent, the Motion was declared

CARRIED

The Meeting adjourned at 10:41 PM

ITEMS NOT DEALT WITH

17b) YouTube live feed on the Toronto CPIC channel

CPIC SECRETARY

CPIC CHAIR



Chair Report

From December 15, 2020 to January 14, 2021

- Wrote and emailed joint letter to Director of Education and Chair of Board of Trustees with OAPCE regarding removal of February switch date
- Discussions with CPIC Executive Members
- Received resignation of ward 9 rep Jennifer Traer
- Reviewed TCDSB Board Agendas on behalf of the Committee
- Monitored Social Media and engaged when appropriate
- Discussions with Director Designate & Parent Engagement Coordinator
- Reviewed December draft Minutes
- Prepared items for December Agenda
- Emails with Trustees
- Emails with CPIC members
- Chaired CSPC Workshops, Pro Grants, Age-Appropriate Placement and International Languages Elementary Ad-Hoc Subcommittees



Toronto CPIC - Treasurer's Financial Report - Monday January 18th, 2021

CPIC Grant & Expenditure Summary	
As at December 31, 2020	
	CPIC 2020-21
APPROVED FUNDING	19,771.00
CARRYOVER FROM PREVIOUS YEAR	52,001.36
TOTAL FUNDING	71,772.36
EXPENSES:	
Childcare & Supplies	-
Election-Parent Recruitment Expenses	-
Media Advertising	-
Transcriptions	-
Mileage	-
Parent Resources	-
Printing & Supplies	-
Promotional Materials	10,817.21
Refreshments - Events	-
Refreshments - Meeting	-
Speaker & Recognition Expenses	-
Telecommunication	1,065.75
Translation Services	-
TTC Tokens - Buses	-
TOTAL EXPENDITURES	11,882.96
CARRYOVER TO NEW YEAR	59,889.40

Date	Description	Payee	Amount
2020-12-22	CPIC PROMOTIONAL MATERIAL FOR MEMBERS & PARENTS	NEW KENSINGTON TRADING	10,817.21
	TOTAL		10,817.21



December 17, 2020

Dear Chair Martino and Director Browne:

On behalf of both our organizations, we are writing to you both regarding the motion passed at the Board of Trustees meeting on Thursday, December 10, 2020 rescinding the next switch date in February.

This school year parents have been trying to decide how to balance their children's health, mental wellness, finances, and education. Before the school year even began parents were dealing with incomplete information. Now with the ever-changing information from the board, these decisions become even more challenging and over-whelming to many.

The way the communication is presented has left a lack of clarity with many parents and families. Seemingly, instead of giving parents the opportunity to choose the learning model for their child, movements will be dealt with on a case-by-case basis and **only** under the condition that such a transfer will not disrupt the current staffing allocations. Once again, it seems to many of the TCDSB parents and families that **the children have not been made the priority.**

We realize this school year has been very fluid and unprecedented. We understand that the Board was looking for a solution that was both fair and equitable to all our parents without creating the disruption to schools that was felt in November; however, with the solution arrived at, no other information accompanied it. All the finer or nuanced details about the 'how' are unknown. It is the unknown that parents fear most, how can a parent make a decision without all the details? It also mitigates the various socio-economic circumstances for our parents and families, which are increasingly and glaringly impacting their experiences.



Further, if our parents or stakeholders were given all the information and an opportunity for consultation, they may have come to the decision the Board did. Parental engagement begins with collaborative communication. Having parents involved in the decision maker process for their children shows that the Board respects their stakeholders and is putting children first!

With inefficient communication, no consultation and lack of consistency or transparency, we are losing the confidence of our parents in our Board. During this time of flux with the pandemic, the Board should be building confidence in their stakeholders and not continually leaving them grasping for answers and reactive to further induced stress, which could have been prevented. We will always remain compassionate; however, this is about courtesy.

Please review this decision and consider this very well supported stakeholder perspective.

Thank you and God Bless,

Joe Fiorante
CPIC Chair

Annalisa Crudo-Perri
OAPCE Executive Director

**MINUTES
AD-HOC CSPC WORKSHOPS SUBCOMMITTEE
OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE**

Held Monday January 11, 2021

Attendees

Elementary Parent Members:

Jennifer Di Francesco (W1)
Joe Fiorante (W3)
Santhosh Peter Valavi (W5E)
Gus Gikas (W6)
Rose-Marie Fraser (W8E)

Secondary Parent Members:

Milva Romano (West)

Community Members:

Katie Piccininni (OASPCE – Toronto)

Staff:

John Wujek (Director Designate)
Manuela Sequeira (Parent Engagement Coordinator)

Parent In-Services

Topics being covered are:

1. Policy s.10/CSPC By-Laws
2. Role of the Chair
3. Role of the Treasurer

Workshops will be offered to both Administrators and CSPC members. To reach out to as many as people as possible each topic will have 4 workshops to be delivered at 2 different times, two workshops at 4 pm and two workshops at 7 pm.

Workshops will consist of a 45-minute presentation and 30 minutes of question and answer.

An FAQ will be compiled of all question asked during workshops.

Dates of workshops.

Policy/CSPC By-Laws

- Jan 26 and Feb 2 at 4 pm
- Jan 25 and Feb 3 at 7 pm

Role of the Chair

- Feb 23 and Mar 2 at 4 pm
- Feb 24 and Mar 3 at 7 pm

Role of the Treasurer

- Apr 20 and 29 at 4 pm
- Apr 21 and 26 at 7 pm