

ADDENDUM
REGULAR MEETING OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

PUBLIC SESSION

Joe Fiorante, Chair

Jennifer Di Francesco, Vice Chair

January 18, 2021

7:00 pm

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12. a. Communication Plan

We are looking to increase the awareness of what CPIC does and the roles of CPIC Reps.

What have we done so far?

Last year we started this campaign with a CPIC newsletter sent out to every parent in our school board.

Approved funds to purchase swag that included sweaters, backpacks, water bottles, pens and web camera covers.

Were going to continue communications with an electronic newsletter.

Were going to hold CPIC Conference in May.

1. Direct Communication:

Priority is in establishing contact with CSPC chairs to create an exchange of info – *an information conduit*, so we can have flow of information moving in both directions.

How can we do this?

The link between CSPC Chairs and CPIC Reps begins at our CPIC Election. Starting with elections in October 2020, CSPC Chairs cast a vote to elect their CPIC Rep.

Reaching out to them may be as easy as sending an email, however how to we encourage a response.

Some ideas (looking for more)

- Send out a swag pack to all CSPC Chairs with letter of introduction.
- Send out an introductory email and offer a prize for responses.
- Send out a short survey.
- Build a relationship with your trustee and have them introduce you to CSPC Chairs.
- Offer assistance in fundraising or event planning.

This will take time and different things will work for different reps.

2. Resources

Create resources to help parents navigate the school system.

3. Websites

Torontopic.ca

- Create a parent focused website where information is front and center and easy to navigate.

CPIC YouTube Channel

- Watch and listen to what we do. Parents watching parents being advocates is the best way to encourage more parent to join.

4. Events

Put on an event.

- Virtual event Spring 2021
- Face to Face event Spring 2022

By creating this communication infrastructure, it will give objective to the work we do. With effective communication our agenda items, resources we are creating and posting on the website and events we put on will be closely be tied to the exchange of information.

And as some of us move on from our role to be filled by newly inspired, confident parents they do not need to recreate the wheel, they can just get to communicating.

12. b. Toronto CPIC YouTube Channel

As a publicly funded council we have a requirement for our meetings to be available for the public to attend and view.

In the Toronto CPIC Bylaws, Article IX – Meetings,

9.1.3 Meetings shall be open to members of the public who may attend Committee Meetings as guests or visitors.

In Ontario Regulation 612/00, Section 40 Meetings,

(5) Meetings of a parent involvement committee shall be open to the public and shall be held,

- (a) in person, at a location that is accessible to the public;
- (b) by electronic or telephonic means; or
- (c) both in person, at a location described in clause (a), and by electronic or telephonic means. O. Reg. 674/20, s. 6.

History

- CPIC meetings have always been held at the CEC and open to anyone to attend.
- Our schedule of meetings along with Agendas and Addendums are posted on the TCDSB website along with all Board of Trustees and SEAC meetings.
- A conference line was available so the public along with CPIC reps could call into the meeting. The conference line did have drawbacks as it was not always clear and those on the phone would miss out on any visual presentations.
- The past Chair did begin to request that the Board stream CPIC meetings in the same fashion to the Board of Trustees and SEAC meeting were. The Board did not see this as a viable option.
- When Covic-19 occurred pivoting to a virtual meeting platform was necessary, as well as finding a method to broadcast meetings safely.
- The Toronto CPIC YouTube Channel was first used on August 17, 2020.
- YouTube channels are currently being used by the TCDSB including groups such as Nurturing our Catholic Community (NCC) and the Catholic Student Leadership Impact Team (CSLIT).

Purpose

- The main idea was to allow the public **watch and listen** to a CPIC meeting.
- Hope to create awareness of the work CPIC and its parent membership, along with Board Staff and Trustees does.
- By watching parents discuss issues that impact parent engagement and student achievement, hopefully inspire additional parents to join the many number of parent groups our Board has to offer.
- Create confidence in our stakeholders by showing parents have a voice to advocate for the needs of parent engagement and student achievement.
- Create an online record of meetings, as meeting minutes no longer contain verbatim, and discussions, reports and debates can be viewed.

If you are not comfortable,

- You can have your video off when streaming.
- Note that when the share screen is on, the viewer will see what is being shared along with a small window in the top right-hand corner of screen of only the person who is speaking.

**MINUTES
AD-HOC PARENT REACHING OUT (PRO) GRANTS SUBCOMMITTEE
OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE**

Held Tuesday January 12, 2021

Attendees

Elementary Parent Members:

Jennifer Di Francesco (W1)
Joe Fiorante (W3)
Gus Gikas (W6)
Rose-Marie Fraser (W8E)
Charmaine von Vulte (W8W)
Ivana Calabria-Pantaleo (W10)

To achieve maximum utilization of the PRO-Grant funding for the 2020/2021 school year we decided to divide funds into two parts.

The first part of funds will be for a board wide Parent Engagement Event. Seeing that not all school councils may have the possibility to organize an event, a virtual board wide event will offer the opportunity for all to participate. All we will ask from schools to do is promote the event. With equity and inclusion in mind and working with as many partners as we can (OAPCE, St. Anne, Equity, SEAC, etc) we will create an event that will try to fit the needs of many.

The second group of funds will be used to supplement PIC funds of schools who are willing to put on event on their own or in collaboration with schools near them to fulfill a local need. There will be an application process to receive this funding.

APPLICATION

Dear CSPC,

As we have received a lesser amount in PRO-Grant funding than in years past, the

emphasis of this year's PRO-Grant funding request will be to supplement a school's existing PIC funds to support a Parent Engagement event at the local school.

For schools who are not comfortable or unable to put on a virtual event, CPIC is looking for your help. We will along with our partners at the Board level put on a virtual event for the entire Board. All we are asking from you is that you help us promote it within your school community.

If you would like to continue with the application process, please fill out the following Google Form. Deadline for application will be Thursday February 11, 2020.

Application Form (to be created in google form)

School Name:

Event Name:

Brief Description:

Amount (max amount to apply for is \$500):

Which Ministry Initiative does your event support (select all that apply)

1. Aboriginal Education Strategy/First Nation, Metis and Inuit Education Policy
2. Character Development
3. Early Learning
4. English Language Learners
5. Healthy Schools
6. Inclusive Schools
7. Literacy
8. Numeracy
9. Other: _____
10. Safe Schools

11.Special Education

12.Student Success/Learning to 18

Principal:

CSPC Chair/Co-Chairs:

Date:

Deadline: Thursday February 11, 2021

Note: Preference will be given to those schools with lesser PIC funds available.

After Event Report will be required.

**MINUTES
AD-HOC AGE-APPROPRIATE PLACEMENT SUBCOMMITTEE
OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE**

Held Wednesday January 13, 2021

Attendees

Elementary Parent Members:

Joe Fiorante (W3)

Ivana Calabria-Pantaleo (W10)

Anthony Antinucci (W12)

Purpose (see p. 1-2 of the Draft policy)

-Rationale

Please explain further:

a) Is it clear and understandable? (Any areas of ambiguity)

No

b) What is missing? (Information or process)

Some cross references are dated.

Note to reader that DI and UDL are defined later in document.

Under Regulations point 3 should go ahead of point 2

Under point 2 of Regulation describing operational procedures, there are no timelines for actions.

Definitions (see p. 3-5 of the Draft Policy)

- Clarity of the 12 definitions

- Any missing terms

Please explain further:

a) Are they clear and understandable? (Any areas of ambiguity)

Yes

b) What is missing? (Information or process) **Nothing**

Evaluations and Metrics (see p. 5-6 of the Draft Policy) - Data gathering - Policy review

a) Are they clear and understandable? (Any areas of ambiguity)

No Please explain further:

b) What is missing? (Information or process)

Where does the data go, what is done with it, who is accountable to make sure this process is working especially since this policy deals with some of our more vulnerable students.

**MINUTES
AD-HOC INTERNATIONAL LANGUAGES ELEMENTARY
SUBCOMMITTEE
OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE**

Held Thursday January 14, 2021

Attendees

Elementary Parent Members:

Joe Fiorante (W3)

Santhosh Peter Valavi (W5E)

Ivana Calabria-Pantaleo (W10)

Policy S.P.05

a. Purpose

Clarity **yes**

Missing items **no**

b. Regulations

i. ILE Integrated Day Program

Clarity **yes**

Missing items **no**

ii. ILE After-Hours Program

Clarity **yes**

Missing items **No**

c. Definitions

Clarity **yes**

Missing items **no**

d. Evaluation and Metrics

Clarity **no**

Missing items **Who is accountable to see program is running in accordance with the policy? Why aren't there separate reports seeing the two programs run under different formats?**

Operating Procedure that support Policy S.P.05

A. Fair and Equitable **yes**

B. Fair and Equitable **yes, note on date of review goes from Nov 1 to Jan 30**

C. Fair and Equitable **yes**

D. Fair and Equitable **yes**