

TORONTO CATHOLIC DISTRICT SCHOOL BOARD REGULAR MEETING Public Session

AGENDA January 28, 2021

Joseph Martino, Chair
Trustee Ward 1

Nancy Crawford, Vice Chair
Trustee Ward 12

Frank D'Amico
Trustee Ward 6

Markus de Domenico
Trustee Ward 2

Daniel Di Giorgio
Trustee Ward 10

Normal Di Pasquale
Trustee Ward 9

Keith Baybayon
Student Trustee

Michael Del Grande
Trustee Ward 7

Angela Kennedy
Trustee Ward 11

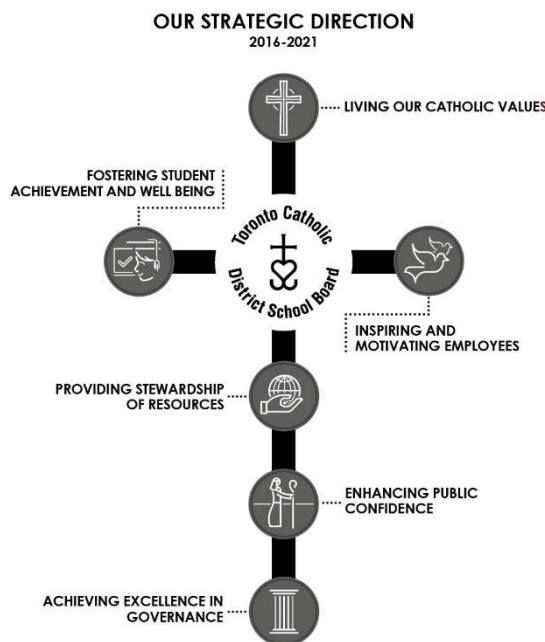
Ida Li Preti
Trustee Ward 3

Teresa Lubinski
Trustee Ward 4

Maria Rizzo
Trustee Ward 5

Garry Tanuan
Trustee Ward 8

Kathy Nguyen
Student Trustee



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293

Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298

Assistant Recording Secretary: Sarah Pellegrini, 416-222-8282 Ext. 2207

Dr. Brendan Browne
Director of Education

Joseph Martino
Chair of the Board

LAND ACKNOWLEDGEMENT

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit peoples in Ontario and the rest of Canada.

La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunee et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.



**AGENDA
REGULAR MEETING
OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION**

Joseph Martino, Chair

Nancy Crawford, Vice Chair

Thursday, January 28, 2021

7:00 P.M.

Pages

1. **Call to Order**
2. **Memorials and Opening Prayer**
3. **Land Acknowledgement**
4. **Singing of O Canada**
5. **Roll Call & Apologies**
6. **Approval of the Agenda**
7. **Reports from Private Session**
8. **Notices of Motions**
9. **Declarations of Interest**
10. **Approval and Signing of Minutes of the Previous Meetings**
 - 10.a. **Caucus Held November 26, 2020** 1 - 38
 - 10.b. **Special Board (Student Achievement) Held December 3, 2020** 39 - 46

10.c.	Special Board (Corporate Services) Held - NIL	
10.d.	Regular Board Held December 10, 2020	47 - 90
10.e.	Special Board Held December 16, 2020	91 - 98
11.	Presentations	
11.a.	From the Chair of the Board (Verbal)	
11.b.	From the Director of Education	99 - 100
11.c.	From the Student Trustee(s)	101 - 104
11.d.	Josh Fullan, Director of Maximum City regarding Covid Child and Youth Study	105 - 134
12.	Delegations	
13.	Consideration of Motions for which previous notice has been given	
14.	Consent and Review	
15.	Unfinished Business from Previous Meetings	
16.	Matters recommended by Standing Committees of the Board	
17.	Matters recommended by Statutory Committees of the Board	
18.	Matters referred/deferred from Committees/Board	
	<u>From the September 17, 2020 Regular Board, October 15, 2020 Regular Board, November 11, 2020 Special Board and December 10, 2020 Regular Board Meetings</u>	
18.a.	From the Governance and Policy Committee: Delegations and Public Participation T.14 (Recommendation) (Held by Trustee Rizzo)	135 - 147
	<u>From the December 10, 2020 Regular Board, November 19, 2020 Regular Board, November 11, 2020 Special Board and October 15, 2020 Regular Board Meetings</u>	
18.b.	Approved Minutes of the Governance and Policy Committee	148 - 161

Meeting Held September 8, 2020 (Held by Trustee Rizzo)

From the December 10, 2020 Regular Board and November 19, 2020 Regular Board Meetings

- 18.c. **From the Governance and Policy Committee: Update to Electronic Communication System - Acceptable Use A.29 (Recommendation) (Held by Trustee Rizzo)** 162 - 216
- 19. **Reports of Officials for the Information of the Board of Trustees**
 - 19.a. **Assessment of St. John XXIII Canadian Martyrs and St. Anselm for Potential New Safety Measures** 217 - 222
 - 19.b. **Information and Technology Strategic Plan Update** 223 - 229
 - 19.c. **Return to School Update** 230 - 239
- 20. **Reports of Officials Requiring Action of the Board of Trustees**
- 21. **Reports from External Committees / Organizations**
- 22. **Listing of Communications**
 - 22.a. **From the Governance and Policy Committee: Approved Minutes of Meeting Held November 10, 2020** 240 - 247
 - 22.b. **From the Audit Committee: Approved Minutes of Meeting Held November 17, 2020 (Refer January 28, 2021 Addendum)**
 - 22.c. **From the Special Education Advisory Committee (SEAC): Approved Minutes of Meeting Held December 2, 2020** 248 - 261
 - 22.d. **From the Catholic Parent Involvement Committee (CPIC): Approved Minutes of Meeting Held December 14, 2020** 262 - 273
- 23. **Inquiries and Miscellaneous**
- 24. **Updating of Pending Lists**
 - 24.a. **Master Pending List and Rolling Calendar** 274 - 277

24.b. Annual Report

278 - 282

25. Closing Prayer

26. Adjournment

OUR MISSION

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OUR VISION

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through witness, faith, innovation and action.*



THE CAUCUS MEETING

TORONTO CATHOLIC DISTRICT SCHOOL BOARD

HELD THURSDAY, NOVEMBER 26, 2020

The meeting was called to order by the Secretary, Dr. Brendan Browne.

4. Roll Call and Apologies

The Secretary called the Roll.

Trustees: N. Crawford
F. D'Amico
M. de Domenico
M. Del Grande – via Zoom
D. Di Giorgio
N. Di Pasquale
A. Kennedy
I. Li Preti
T. Lubinski
J. Martino
M. Rizzo – via Zoom
G. Tanuan

Student Trustees: K. Baybayon
K. Nguyen

Staff: B. Browne
D. Koenig
L. Noronha
A. Della Mora
A. Bria

M. Caccamo
S. Camacho
S. Campbell
F. Cifelli
C. Fernandes
G. Iuliano Marrello
M. Loberto
P. Matthews
S. Vlahos

Fr. M. Lehman

S. Harris, Recording Secretary
S. Pellegrini, Assistant Recording Secretary

5. Approval of Agenda

MOVED by Trustee de Domenico, seconded by Trustee Lubinski, that the Agenda be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
 D'Amico
 De Domenico
 Del Grande
 Di Giorgio
 Di Pasquale
 Kennedy
 Li Preti
 Lubinski
 Martino
 Rizzo
 Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

- 6a) Voting Procedures** The Chair cited By-law 3.12.3 which states” If there are two or more nominations for any position, the vote shall be conducted by secret ballot, provided that, with the agreement of a majority of Trustees, a recorded vote may be used pursuant to which the identity of both the Trustee voting and the name of the candidate are recorded and announced.”

MOVED by Trustee Di Pasquale, seconded by Trustee Di Giorgio, that public votes be held at this meeting pursuant to the identity of the names of the candidates being announced.

Results of the Vote taken, as follows:

In Favour

Trustees D’Amico
 De Domenico
 Di Giorgio
 Di Pasquale
 Kennedy
 Martino
 Rizzo

Opposed

Crawford
Del Grande
Li Preti
Lubinski
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Lubinski, seconded by Trustee Martino, that the Associate Director of Academic Affairs, Dan Koenig, and Associate Director of Facilities, Business and Community Development, and Chief Financial Officer, Lloyd Noronha, act as Scrutineers.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
 D'Amico
 De Domenico
 Del Grande
 Di Giorgio
 Di Pasquale
 Kennedy
 Li Preti
 Lubinski
 Martino
 Rizzo
 Tanuan

The Motion was declared

CARRIED

7. Election of:

7a) Chair of the Board for 2020-2021

The Secretary called for nominations.

MOVED by Trustee Di Giorgio, seconded by Trustee Lubinski, that the name of Trustee Martino be placed in nomination.

Trustee Martino accepted.

There were no further nominations.

Trustee Tanuan requested that nominations be closed.

By unanimous consent, nominations were closed.

Trustee Martino was acclaimed Chair of the Board for 2020-2021.

Trustee Martino assumed the Chair and declared a five-minute recess.

The meeting continued with Trustee Martino in the Chair.

The attendance list remained unchanged.

7b) Vice-Chair of the Board for 2020-2021

The Chair called for nominations.

MOVED by Trustee Di Giorgio, seconded by Trustee Li Preti, that the name of Trustee D'Amico be placed in nomination.

Trustee D'Amico accepted.

MOVED by Trustee Kennedy, seconded by Trustee Di Giorgio, that the name of Trustee Crawford be placed in nomination.

Trustee Crawford accepted.

MOVED by Trustee Di Pasquale, seconded by Trustee Di Giorgio, that the name of Trustee de Domenico be placed in nomination.

Trustee de Domenico accepted.

There were no further nominations.

MOVED by Trustee Rizzo, seconded by Trustee Di Giorgio, that nominations be closed.

Results of the Vote taken as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken for Vice-Chair of the Board, as follows:

In Favour of
Trustee Crawford

Trustees Crawford
Del Grande
Kennedy
Lubinski
Martino
Tanuan

In Favour of
Trustee D'Amico

D'Amico
Di Giorgio

In Favour of
Trustees de Domenico

de Domenico
Di Pasquale
Li Preti
Rizzo

Results of the Vote taken for Vice-Chair of the Board, as follows:

In Favour of
Trustee Crawford

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Kennedy
Lubinski
Martino
Tanuan

In Favour of
Trustee de Domenico

de Domenico
Di Pasquale
Li Preti
Rizzo

MOVED by Trustee de Domenico, seconded by Trustee Di Pasquale, that the votes be unanimous.

Results of the Vote taken as follows:

In Favour

Trustees Crawford
D'Amico
de Domenico
Del Grande

Opposed

Rizzo

Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

The Chair declared Trustee Crawford Vice-Chair of the Board for 2020-2021.

8. Appointments to Statutory Committees for 2020-2021

8a) Catholic Parent Involvement Committee (CPIC) (1 Trustee, 1 Alternate)

The Chair called for nominations.

MOVED by Trustee Li Preti, seconded by Trustee de Domenico, that the name of Trustee Di Pasquale be placed in nomination.

Trustee Di Pasquale accepted and requested to be the Alternate.

MOVED by Trustee Di Pasquale, seconded by Trustee Lubinski, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan accepted.

There were no further nominations.

MOVED by Trustee Lubinski, seconded by Trustee Kennedy, that nominations be closed.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

The Chair declared Trustee Tanuan as the appointed member of the CPIC, with Trustee Di Pasquale as the Alternate.

8b) Supervised Alternative Learning (SAL) (1 Trustee, 1 Alternate)

The Chair called for nominations.

MOVED by Trustee Crawford, seconded by Trustee Di Pasquale, that the name of Trustee Lubinski be placed in nomination.

Trustee Lubinski accepted.

MOVED by Trustee Rizzo, seconded by Trustee Li Preti, that the name of Trustee D'Amico be placed in nomination.

Trustee D'Amico accepted and requested to be the Alternate.

There were no further nominations.

The Chair declared Trustee Lubinski as the appointed member of SAL Committee, with Trustee D'Amico as the Alternate.

9. Election of Standing Committee Chairs for 2020-2021

9a) Chair of the Corporate Services, Strategic Planning and Property Committee (All Trustees)

The Chair called for nominations.

MOVED by Trustee Li Preti, seconded by Trustee Di Pasquale, that the name of Trustee D'Amico be placed in nomination.

Trustee D'Amico declined.

MOVED by Trustee Rizzo, seconded by Trustee Li Preti, that the name of Trustee de Domenico be placed in nomination.

Trustee de Domenico accepted.

MOVED by Trustee Crawford, seconded by Trustee Lubinski, that the name of Trustee Kennedy be placed in nomination.

Trustee Kennedy accepted.

MOVED by Trustee Rizzo, seconded by Trustee Di Giorgio, that nominations be closed.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken for Chair of the Corporate Services, Strategic Planning and Property Committee, as follows:

In Favour of
Trustee de Domenico

In Favour of
Trustee Kennedy

Trustees de Domenico
Di Giorgio
Di Pasquale
Li Preti
Rizzo

Crawford
D'Amico
Del Grande
Kennedy
Lubinski
Martino
Tanuan

The Chair declared Trustee Kennedy Chair of Corporate Services, Strategic Planning and Property Committee for 2020-2021.

9b) Chair of the Governance and Policy Committee (GAP) (4 Trustees, 2 Ex-Officios)

The Chair called for nominations.

MOVED by Trustee Li Preti, seconded by Trustee Crawford, that the name of Trustee D'Amico be placed in nomination.

Trustee D'Amico declined.

MOVED by Trustee de Domenico, seconded by Trustee Tanuan, that the name of Trustee Di Pasquale be placed in nomination.

Trustee Di Pasquale declined.

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that the name of Trustee de Domenico be placed in nomination.

Trustee de Domenico accepted.

MOVED by Trustee Del Grande, seconded by Trustee Crawford, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan declined.

MOVED by Trustee Del Grande, seconded by Trustee Crawford, that the name of Trustee Lubinski be placed in nomination.

Trustee Lubinski accepted.

There were no further nominations.

Results of the Vote taken for Chair of the GAP Committee, as follows:

In Favour of
Trustee de Domenico

Trustees Crawford
de Domenico
Di Giorgio
Di Pasquale
Li Preti
Martino
Rizzo

In Favour of
Trustee Lubinski

D'Amico
Del Grande
Kennedy
Lubinski
Tanuan

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The Chair declared Trustee de Domenico Chair of GAP for 2020-2021.

9c) Chair of the Student Achievement and Well-Being, Catholic Education and Human Resources Committee (All Trustees)

The Chair called for nominations.

MOVED by Trustee Crawford, seconded by Trustee Lubinski, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan accepted.

MOVED by Trustee Di Pasquale, seconded by Trustee de Domenico, that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti accepted.

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that nominations be closed.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Results of the Votes taken for Chair of the Student Achievement and Wellbeing, Catholic Education and Human Resources Committee, as follows:

In Favour of Trustee Li Preti

In Favour of Trustee Tanuan

Trustees de Domenico
Di Pasquale
Li Preti
Martino
Rizzo

Crawford
D'Amico
Del Grande
Di Giorgio
Kennedy
Lubinski
Tanuan

The Chair declared Trustee Tanuan Chair of Student Achievement and Well-Being, Catholic Education and Human Resources Committee for 2020-2021.

10. Election of Standing Committee Vice-Chairs for 2020-2021

10a) Corporate Services, Strategic Planning and Property Committee (All Trustees)

The Chair called for nominations.

MOVED by Trustee Lubinski, seconded by Trustee Crawford, that the name of Trustee D'Amico placed in nomination.

Trustee D'Amico accepted.

MOVED by Trustee de Domenico, seconded by Trustee D'Amico, that the name of Trustee Di Giorgio be placed in nomination.

Trustee Di Giorgio accepted.

MOVED by Trustee Tanuan seconded by Trustee Kennedy, that nominations be closed.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino

Rizzo
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken for Vice-Chair of Corporate Services, Strategic Planning and Property Committee, as follows:

In Favour of Trustee D’Amico

Trustees Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Rizzo

In Favour of Trustee Di Giorgio

Crawford
D’Amico
de Domenico
Martino
Tanuan

The Chair declared Trustee D’Amico Vice-Chair of the Corporate Services, Strategic Planning and Property Committee for 2020-2021.

10b) Governance and Policy Committee (4 Trustees, 2 Ex-Officios)

MOVED by Trustee Crawford, seconded by Trustee de Domenico, that the name of Trustee Di Pasquale be placed in nomination.

Trustee Di Pasquale accepted.

There were no further nominations.

MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that nominations be closed.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

The Chair declared Trustee Di Pasquale Vice-Chair of GAP Committee for 2020-2021.

MOVED by Trustee de Domenico, seconded by Trustee D'Amico, that that the name of Trustee Li Preti be placed in nomination for membership.

Trustee Li Preti accepted.

MOVED by Trustee Crawford, seconded by Trustee Di Pasquale, that the name of Trustee Lubinski be placed in nomination for membership Trustee

Trustee Lubinski accepted.

MOVED by Trustee Li Preti, seconded by Trustee de Domenico, that the name of Trustee Rizzo be placed in nomination for membership.

Trustee Rizzo accepted.

MOVED by Trustee Crawford, seconded by Trustee D'Amico, that the name of Trustee Tanuan be placed in nomination for membership.

Trustee Tanuan accepted.

MOVED by Trustee Crawford, seconded by Trustee de Domenico, that nominations be closed.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken for Trustees Li Preti, Lubinski, Rizzo and Tanuan for Membership on the GAP Committee, as follows:

In Favour of Trustee Li Preti

Trustees Crawford
de Domenico
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo

In Favour of Trustee Lubinski

Crawford
D'Amico
Del Grande
Di Giorgio
Kennedy
Lubinski
Tanuan

In Favour of Trustee Rizzo

Trustees de Domenico
Di Pasquale
Li Preti
Martino
Rizzo

In Favour of Trustee Tanuan

D'Amico
Del Grande
Di Giorgio
Lubinski
Tanuan

The Chair declared Trustees Li Preti and Lubinski as the appointed members of the GAP Committee for 2020-2021.

10c) Student Achievement and Well-Being, Catholic Education and Human Resources Committee (All Trustees)

The Chair called for nominations

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that the name of Trustee Lubinski be placed in nomination.

Trustee Lubinski accepted.

MOVED by Trustee Di Pasquale, seconded by Trustee de Domenico, that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti accepted.

MOVED by Trustee Di Pasquale, seconded by Trustee Di Giorgio, that nominations be closed.

There was unanimous consent.

Results of the Vote taken for Vice-Chair of Student Achievement and Well-Being, Catholic Education and Human Resources Committee, as follows:

In Favour of Trustee Lubinski

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Kennedy
Lubinski
Tanuan

In Favour of Trustee Li Preti

de Domenico
Di Pasquale
Li Preti
Martino
Rizzo

The Chair declared Trustee Lubinski Vice-Chair of the Student Achievement and Well-Being, Catholic Education and Human Resources Committee for 2020-2021.

11. Reconstitution and Constitution of Ad-Hoc Committees for 2020-2021

11a) By-Law Review Committee (5 Trustees)

MOVED by Trustee Crawford, seconded by Trustee Kennedy, that the By-Law Review Committee be reconstituted.

Results of the Vote taken on Reconstitution of the By-Law Review Committee for 2020-2021, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

The Chair called for nominations.

There were no nominations.

Trustees Di Pasquale, Kennedy, Rizzo and Tanuan volunteered.

The Chair declared the By-Law Review Committee reconstituted for 2020-2021 with Trustees Di Pasquale, Kennedy, Rizzo and Tanuan as the appointed members, along with Trustees Martino and Crawford as Ex-Officios.

11b) Director's Performance Appraisal Committee (4 Trustees)

MOVED by Trustee Kennedy, seconded by Trustee Crawford, that the Director's Performance Appraisal Committee be reconstituted.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

The Chair called for nominations.

MOVED by Trustee D'Amico, seconded by Trustee Tanuan, that the name of Trustee Rizzo be placed in nomination.

Trustee Rizzo accepted.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

There were no further nominations.

The Chair declared the Director's Performance Appraisal Committee reconstituted for 2020-2021 with Trustee Rizzo as the appointed member, along with the Chairs of Governance and Policy, Trustee de Domenico, Corporate Service, Strategic Planning and Property, Trustee Kennedy, and Student Achievement and Well-Being, Catholic Education and Human Resources Committees, Trustee Tanuan.

11c) Executive Compensation Committee (4 Trustees)

MOVED by Trustee Crawford, seconded by Trustee D'Amico, that the Executive Compensation Committee be reconstituted.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

The Chair called for nominations or volunteers.

Trustee Rizzo volunteered.

MOVED by Trustee Di Giorgio that the name of Trustee de Domenico be placed in nomination.

Trustee de Domenico declined.

Trustee Rizzo requested that the name of Trustee Di Pasquale be placed in nomination.

Trustee Di Pasquale accepted.

Trustee Rizzo requested that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti accepted.

Trustee Rizzo requested that the name of Trustee D'Amico be placed in nomination.

Trustee D'Amico accepted.

The Chair declared the Executive Compensation Committee for 2020-2021 reconstituted with Trustees D'Amico, Di Pasquale, Li Preti and Rizzo as the appointed members.

11d) Labour Relations Committee (3 Trustees)

MOVED by Trustee Kennedy, seconded by Trustee Crawford, that the Labour Relations Committee be reconstituted.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

The Chair called for nominations.

Trustees D'Amico and de Domenico volunteered.

MOVED by Trustee Crawford, seconded by Trustee Lubinski, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan accepted.

The Chair declared the Labour Relations Committee for 2020-2021 reconstituted with Trustees D'Amico, de Domenico and Tanuan as the appointed members.

11e) Political Advisory Committee (4 Trustees)

MOVED by Trustee Di Pasquale, seconded by Trustee Li Preti, that the Political Advisory Committee not be reconstituted.

Results of the Vote, as follows:

In Favour

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski

Opposed

Del Grande

Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

The Chair declared the Political Advisory Committee dissolved.

12. Appointments or Re-Appointments to External/Internal Committees for 2020-2021

External Committees

12a) Community/Police Liaison Committee (Etobicoke) (1 Trustee)

Currently inactive.

12b) The Angel Foundation for Learning (2 Trustees)

The Chair called for nominations.

MOVED by Trustee Li Preti, seconded by Trustee de Domenico, that the name of Trustee Di Pasquale be placed in nomination.

Trustee Di Pasquale accepted.

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that the name of Trustee D'Amico be placed in nomination.

Trustee D'Amico declined.

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that the name of Trustee de Domenico be placed in nomination.

Trustee de Domenico accepted.

MOVED by Trustee Lubinski, seconded by Trustee Crawford, that the name of Trustee Di Giorgio be placed in nomination.

Trustee Di Giorgio accepted

There were no further nominations.

Results of the Vote taken, as follows:

<u>In Favour of</u> <u>Trustee de Domenico</u>	<u>In Favour of</u> <u>Trustee Di Giorgio</u>	<u>In Favour of</u> <u>Trustee Di Pasquale</u>
Trustees Crawford	Crawford	D'Amico
De Domenico	D'Amico	de Domenico
Di Pasquale	Del Grande	Del Grande
Kennedy	Di Giorgio	Di Giorgio
Li Preti	Lubinski	Di Pasquale
Martino	Martino	Kennedy
Rizzo	Tanuan	Li Preti
Tanuan		Lubinski
		Rizzo

The Motion was declared

CARRIED

The Chair declared Trustees de Domenico and Di Pasquale as the appointed members of the Angel Foundation for Learning Committee for 2020-2021.

12c) Toronto Student Transportation Group (1 Trustee)

No appointment required at this time.

12d) Canadian National Exhibition Association (1 Trustee)

The Chair called for nominations.

MOVED by Trustee Del Grande, seconded by Trustee Crawford, that the name of Trustee D'Amico be placed in nominations.

Trustee D'Amico accepted.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

The Chair declared Trustee D'Amico as the appointed member of the Canadian National Exhibition Association Committee for 2020-2021.

12e) Ontario Catholic School Trustees' Association (OCSTA) (2 Trustees)

No appointment required at this time.

12f) City - School Boards Task Force (2 Trustees)

Currently inactive.

12g) City of Toronto Board Health: School Health Committee

No appointment required at this time.

13. Appointments or Reappointments to Internal Committees for 2020-2021

Internal Committees

13a) Advisory Committee for the African Canadian Community (1 Trustee)

MOVED by Trustee de Domenico, seconded by Trustee Tanuan, that the name of Trustee Di Pasquale be placed in nomination.

Trustee Di Pasquale accepted.

MOVED by Trustee Kennedy, seconded by Trustee Crawford, that nominations be closed.

There was unanimous consent.

The Chair declared Trustee Di Pasquale as the appointed member of the Advisory Committee for the African Canadian Community for 2020-2021.

13b) Advisory Committee for Filipino-Speaking Communities

No appointment required at this time.

13c) Advisory Committee for Portuguese-Speaking Communities (1 Trustee)

No appointment required at this time.

13d) Advisory Committee for Spanish-Speaking Communities (1 Trustee)

No appointment required at this time.

13e) Catholic Social Justice Community Advisory Committee (1 Trustee, 1 Alternate)

The Chair called for nominations.

MOVED by Trustee de Domenico, seconded by Trustee Tanuan, that the name of Trustee Di Pasquale be placed in nomination.

Trustee Di Pasquale accepted.

There were no further nominations.

MOVED by Trustee de Domenico, seconded by Trustee Di Pasquale, that Trustee Rizzo be appointed as the Alternate.

Trustee Rizzo accepted.

MOVED by Trustee de Domenico, seconded by Trustee D'Amico, that nominations be closed.

There was unanimous consent.

The Chair declared Trustee Di Pasquale as the appointed member of the Catholic Social Justice Community Advisory Committee for 2020-2021, with Trustee Rizzo as the Alternate.

13f) Mental Health Advisory Council (1 Trustee, 1 Alternate)

The Chair called for nominations.

MOVED by Trustee Rizzo, seconded by Trustee Di Giorgio, that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti declined.

MOVED by Trustee Crawford, seconded by Trustee Di Pasquale, that the name of Trustee Lubinski be placed in nomination.

Trustee Lubinski accepted.

MOVED by Trustee Tanuan, seconded by Trustee de Domenico, that the name of Trustee Kennedy be placed in nomination.

Trustee Kennedy accepted.

There were no further nominations.

The Chair declared Trustees Kennedy and Lubinski as the appointed members of the Mental Health Advisory Council Committee for 2020-2021.

13g) Safe Schools Advisory Committee (1 Trustee)

The Chair called for nominations.

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that the name of Trustee D'Amico be placed in nomination.

Trustee D'Amico accepted.

There were no further nominations.

Trustee Di Pasquale volunteered to be the Alternate.

The Chair declared Trustee D'Amico as the appointed member of the Safe Schools Advisory Committee for 2020-2021, with Trustee Di Pasquale as the Alternate.

13h) Sweatshop Free Committee (2 Trustees)

The Chair called for nominations.

Trustee Rizzo volunteered.

MOVED by Trustee Li Preti, seconded by Trustee Crawford, that the name of Trustee Kennedy be placed in nomination.

There was unanimous consent.

Trustee Kennedy accepted.

The Chair declared Trustees Kennedy and Rizzo as the appointed members of the Sweatshop Free Committee for 2020-2021.

13i) Indigenous Education Advisory Committee (1 Trustee)

The Chair called for nominations.

MOVED by Trustee Di Pasquale, seconded by Trustee Lubinski, that the name of Trustee Tanuan be placed in nomination.

There was unanimous consent.

Trustee Tanuan accepted.

There were no further nominations.

The Chair declared Trustee Tanuan as the appointed member of the Indigenous Education Advisory Committee for 2021-2022.

13j) Advisory Committee for the Ukrainian Canadian Community (1 Trustee)

The Chair called for nominations.

Trustee Rizzo nominated Trustee Martino.

Trustee Martino declined.

MOVED by Trustee Rizzo, seconded by Trustee Li Preti, that the name of Trustee de Domenico be placed in nomination.

Trustee de Domenico accepted.

MOVED by Trustee Tanuan, seconded by Trustee Crawford, that the name of Trustee Lubinski be placed in nomination.

Trustee Lubinski accepted.

There were no further nominations.

MOVED by Trustee Rizzo, seconded by Trustee Li Preti, that two Trustees be appointed to the Advisory Committee for the Ukrainian Canadian Community.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski

Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

The Chair declared Trustees de Domenico and Lubinski as the appointed members of Advisory Committee for the Ukrainian Canadian Community for 2020-2021.

13k) Nurturing Our Catholic Community Steering Committee (3 Trustees)

The Chair called for nominations.

Trustees Di Pasquale, Rizzo and Tanuan volunteered.

There was unanimous consent.

There were no nominations nor further volunteers.

The Chair declared Di Pasquale, Rizzo and Tanuan as the appointed members of the Nurturing Our Catholic Community Steering Committee for 2020-2021.

13l. Race Relations Ad Hoc Committee (4 Trustees)

The Chair called for nominations.

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that the name of Trustee Kennedy be placed in nomination.

Trustee Kennedy accepted.

MOVED by Trustee Crawford, seconded by Trustee Di Pasquale, that the name of Trustee Rizzo be placed in nomination.

Trustee Rizzo accepted.

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that the name of Trustee Di Pasquale be placed in nomination.

Trustee Di Pasquale accepted.

MOVED by Trustee Kennedy, seconded by Trustee de Domenico, that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti accepted.

MOVED by Trustee Lubinski, seconded by Trustee Di Giorgio, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan accepted.

MOVED by Trustee Tanuan, seconded by Trustee Di Giorgio, that the name of Trustee Lubinski be placed in nomination.

Trustee Lubinski accepted.

With the consent of the assembly, Trustees Kennedy, Li Preti and Rizzo withdrew their acceptance.

MOVED by Trustee de Domenico, seconded by Trustee Di Pasquale, that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti accepted.

The Chair declared that Trustees Di Pasquale, Li Preti, Lubinski, and Tanuan as the appointed members of the Race Relations Ad Hoc Committee for 2020-2021.

Trustee Li Preti left the meeting at 9:41 pm.

13m. Award Nomination Committee (Chair of the Board)

The Chair of the Board, Trustee Martino, will continue to be member of the Award Nomination Committee for 2020-2021.

14. Other Urgent Business

Trustee Di Giorgi's verbal resignation from the Audit Committee was unanimously accepted.

MOVED by Trustee Kennedy, seconded by Trustee Di Giorgio, that Trustee de Domenico be appointed to the Audit Committee.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee de Domenico accepted.

15. Adjournment

MOVED by Trustee Di Pasquale, seconded by Trustee Di Giorgio, that the meeting adjourn.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE SPECIAL REGULAR MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD

HELD THURSDAY, DECEMBER 3, 2020

STUDENT ACHIEVEMENT

PRESENT:

Trustees:

G. Tanuan, Chair
T. Lubinski, Vice-Chair
N. Crawford
F. D'Amico
M. de Domenico
D. Di Giorgio
N. Di Pasquale
A. Kennedy
I. Li Preti
J. Martino
M. Rizzo – Via Zoom

Staff:

B. Browne
D. Koenig
L. Noronha
A. Della Mora
P. Aguiar
A. Bria
M. Caccamo
S. Camacho
S. Campbell
D. Chen
F. Cifelli
L. DiMarco

K. Dixon
C. Fernandes
M. Loberto
P. Matthews
M. Meehan
S. Vlahos
J. Wujek

S. Harris, Recording Secretary
S. Pellegrini, Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

5. Roll Call and Apologies

An apology was extended on behalf of Trustee Del Grande.

8. Declarations of Interest

There were none.

The Items dealt with at the Student Achievement and Well-Being, Catholic Education and Human Resources Committee Meeting in PUBLIC and PRIVATE Sessions were deemed presented.

MOVED by Trustee Tanuan, seconded by Trustee Lubinski, that all Items discussed in PUBLIC and PRIVATE Sessions be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Tanuan, seconded by Trustee Lubinski, that the meeting resolve back into Student Achievement and Well-Being, Catholic Education and Human Resources Committee.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino

Rizzo
Tanuan

The Motion was declared

CARRIED

PRESENT: (Following PUBLIC Session)

Trustees:	G. Tanuan, Chair
	T. Lubinski, Vice-Chair
	N. Crawford
	F. D'Amico
	N. Di Pasquale
	A. Kennedy
	I. Li Preti
	J. Martino
	M. Rizzo

The Item dealt with at the Student Achievement and Well-Being, Catholic Education and Human Resources Committee Meeting in PUBLIC Session was deemed presented.

MOVED by Trustee Tanuan, seconded by Trustee Lubinski, that the Item discussed in PUBLIC Session be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Di Pasquale
Kennedy

Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Tanuan, seconded by Trustee Lubinski, that the meeting resolve back into Student Achievement and Well-Being, Catholic Education and Human Resources Committee.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

PRESENT: (Following DOUBLE PRIVATE Session)

Trustees: G. Tanuan, Chair
T. Lubinski, Vice-Chair
N. Crawford
M. de Domenico
N. Di Pasquale
A. Kennedy
I. Li Preti
J. Martino
M. Rizzo –via Zoom

8. Declarations of Interest

Trustees Rizzo declared an interest in DOUBLE PRIVATE Session and did not vote on the Item.

The Item dealt with at the Student Achievement and Well-Being, Catholic Education and Human Resources Committee Meeting in DOUBLE PRIVATE Session was deemed presented.

Trustee Rizzo recused herself from voting due to a Declaration of Interest, as earlier indicated.

MOVED by Trustee Martino, seconded by Trustee Lubinski, that the Item discussed in DOUBLE PRIVATE Session be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Di Pasquale
Kennedy

Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Lubinski, that the meeting resolve back into Student Achievement and Wellbeing, Catholic Education and Human Resources Committee.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Trustee Rizzo did not vote/respond.

SECRETARY

CHAIR

OUR MISSION

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MINUTES OF THE REGULAR MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD PUBLIC SESSION

HELD THURSDAY, DECEMBER 10, 2020

Trustees:

J. Martino, Chair
N. Crawford, Vice-Chair
F. D'Amico – In Person and Via Zoom
M. de Domenico
D. Di Giorgio
N. Di Pasquale
A. Kennedy
I. Li Preti
T. Lubinski
M. Rizzo - Via Zoom
G. Tanuan

Student Trustees:

K. Baybayon
K. Nguyen

Staff:

B. Browne
D. Koenig
L. Noronha
A. Della Mora
P. Aguiar
A. Bria
M. Caccamo
S. Camacho
S. Campbell
D. Chen

F. Cifelli
P. De Cock
L. DiMarco
K. Dixon
M. Farrell
C. Fernandes
D. Friesen
M. Loberto
K. Malcolm
O. Malik
P. Matthews
M. Meehan
S. Vlahos
J. Wujek

S. Harris, Recording Secretary
S. Pellegrini, Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

5. Roll Call and Apologies

Trustee Del Grande was absent.

6. Approval of the Agenda

MOVED by Trustee Lubinski, seconded by Trustee Di Pasquale, that the Agenda, as amended, to include the Addendum and to reorder Item 18q) Return to School Update (from the December 3, 2020 Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting) to 18a).

MOVED in AMENDMENT by Trustee Li Preti, seconded by Trustee Di Pasquale, that Item 18p) Youth Association For Academics, Athletics and

Character Education (Y.A.A.A.C.E.) be reordered to 18b), and that Items 19b) Return to School Update; and 19d) Implications of February Transfer Date Between Virtual and In-Person Schools be dealt with after Item 18q) Return to School Update (from the December 3, 2020 Student Achievement, and Well Being Catholic Education and Human Resources Committee Meeting).

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanan

The AMENDMENT was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED in AMENDMENT by Trustee Di Pasquale, seconded by Trustee de Domenico, that Item 20c) New Terms of Reference for the African Canadian Advisory Committee be dealt with after 18p) Youth Association For Academics, Athletics and Character Education (Y.A.A.A.C.E.).

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The AMENDMENT was declared

CARRIED

MOVED in AMENDMENT by Trustee Di Giorgio, seconded by Trustee de Domenico, that Items 20a) 2020-21 Revised Budget Estimates Overall and Instructional; and 20b) 2020-21 Revised Budget Estimates Non-Instructional be dealt with after the Return to School Update reports, Items 18q) and 19b).

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti

Lubinski
Martino
Rizzo
Tanuan

The AMENDMENT was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken on the Agenda, as amended, to include the Addendum, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

7. Reports from Private Session

There were no reports at this point due to a prior motion to resolve back into PRIVATE Session.

9. Declarations of Interest

Trustees Kennedy, Li Preti and Rizzo declared a conflict of interest in the following Items, as follows:

20a) 2020-21 Revised Budget Estimates Overall and Instructional - Trustees Kennedy, Li Preti and Rizzo as they have family members who are employees of the Board; and

20b) 2020-21 Revised Budget Estimates Non-Instructional – Trustee Kennedy

Trustee Kennedy indicated that she would neither participate in discussions nor vote on the Items, while Trustees Li Preti and Rizzo indicated that they would participate in discussions but would not vote.

10. Approval and Signing of Minutes of the Previous Meetings

MOVED by Trustee Rizzo, seconded by Trustee Di Giorgio, that Items 10a), 10b), 10c) and 10d) be adopted as follows:

10a) Special Board (Student Achievement) Held November 4, 2020 approved;

10b) Special Board (Corporate Services) Held November 12, 2020 approved;

10c) Special Board Held November 11, 2020 approved; and

10d) Regular Board Held November 19, 2020 approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

11. Presentations

MOVED by Trustee Kennedy, seconded by Trustee Crawford, that Item 11b) be adopted as follows:

11b) From the Director of Education received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that Item 11c) be adopted as follows:

11c) From the Student Trustee(s) received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico

Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Trustee D'Amico left the horseshoe at 7:52 pm and returned at 8:00 pm.

MOVED by Trustee de Domenico seconded by Trustee Kennedy, that Item 11d) be adopted as follows:

- 11d) Ontario Association of Parents in Catholic Education (OAPCE) Annual Report - Annalisa Crudo-Perri, Executive Director and Jana Seymour, Vice President received.**

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy

Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Trustee de Domenico left the horseshoe at 8:10 pm and returned at 8:19 pm.

Trustee Di Giorgio left the horseshoe at 8:19 pm and returned at 8:20 pm.

MOVED by Trustee Di Pasquale seconded by Trustee Tanuan, that Item 11e) be adopted as follows:

11e) African Canadian Advisory Committee (ACAC) Terms of Reference – Kirk Mark and Ken Jeffers, ACAC Members received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski

Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

12. Delegations

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that Item 12a) be adopted as follows:

- 12a) Josh Fullan regarding COVID-19 Child and Youth Study** received and referred to Staff.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee de Domenico, seconded by Trustee Crawford, that Item 12b) be adopted as follows:

- 12b) Bree Ranieri and Adrienne Molnar, Co-Chairs, Catholic School Parent Committee (CSPC), St. Clement, regarding Classroom Learning and COVID Resources received and referred to Staff.**

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Di Giorgio, seconded by Trustee Tanuan, that Item 12c) be adopted as follows:

- 12c) Jennifer Di Francesco, Catholic Parent Involvement Committee (CPIC), Ward 1 Representative regarding Re-Entry in February** received and referred to Staff.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Trustee Li Preti left the horseshoe at 9:08 pm.

MOVED by Trustee D’Amico, seconded by Trustee Di Giorgio, that Item 12d) be adopted as follows:

12d) Francisco Peralta regarding Motion for Return to School received.

Trustee Li Preti returned to the horseshoe at 9:11 pm.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D’Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Crawford, seconded by Trustee Di Giorgio, that Item 12e) be adopted as follows:

- 12e) Kevin Donleavy and Linda Collins-Donleavy regarding Motion to Amend February Transfer Option Virtual/In Person** received and referred to Staff.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

The Chair declared a 10-minute recess.

The meeting resumed with Trustee Martino in the Chair.

Attendance list remained unchanged. Trustee D'Amico's participation was via Zoom.

14. Consent and Review

The Chair reviewed the Order Page and the following Items were held:

- 18a) From the Governance and Policy Committee: Delegations and Public Participation T.14 - Trustee Rizzo;
- 18c) H.M.33 Acceptance of Hospitality of Gifts Policy Metric 2019-2020 - Trustee Rizzo;
- 18d) Renewal Plan 2020-2021 and Three-Year Forecast (All Wards) - Trustee Rizzo;
- 18h) Approved Minutes of the Governance and Policy Committee Meeting Held September 8, 2020 (Recommendation) – Trustee Rizzo;
- 18k) From the Governance and Policy Committee: Update to the Electronic Communication System – Acceptable Use A.29 (Recommendation) – Trustee Rizzo;
- 18l) Communication From Abundant Life Centre - Loretto Sisters Project in Kenya (Refer to Video at the Meeting) – Trustee Rizzo;
- 18m) Inquiry from Trustee Di Pasquale regarding the implementation of Anti-Black and Indigenous Motion passed at the June 2020 Regular Board Meeting – Trustee Di Pasquale;
- 18n) Toronto Catholic District School Board (TCDSB) Outdoor Education – Trustee Rizzo;
- 18q) Return to School Update;
- 19b) Return to School Update - Trustee Crawford;
- 19d) Implications of February Transfer Date Between Virtual and In-Person Schools - Trustee Crawford;
- 20a) 2020-21 Revised Budget Estimates Overall and Instructional - Trustee Di Giorgio;

- 20b) 2020-21 Revised Budget Estimates Non-Instructional - Trustee Rizzo;
- 20d) Monthly Procurement Approvals – Trustee Rizzo; and
- 20e) Procurement Award Reward Report – Addendum 1 (Refer to Item 20d) - Trustee Rizzo

MOVED by Trustee de Domenico, by Trustee Kennedy, that the Items not held be received and Staff Recommendations be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

ITEMS NOT HELD AS CAPTURED IN ABOVE MOTION

17a) Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting Held November 18, 2020:

- i) That SEAC recommend to Board that the letter of interest from Lisa McMahon to serve as SEAC member be accepted; and
- (ii) That SEAC recommend to Board that the Identification Placement and Review Committee (IPRC) Form include additional services available to students as per their identification.

17b) Approved Minutes of the Catholic Parent Involvement Committee (CPIC) Held September 14, 2020;

18b) From the Governance and Policy Committee: Meta Policy M.01 that the Governance and Policy Committee recommend to Board that the revised Meta Policy M.01 provided in Report Appendix A be adopted;

18e) Approved Minutes of the Governance and Policy Committee Meeting Held March 02, 2020;

18f) Approved Minutes of the Governance and Policy Committee Meeting Held August 25, 2020 that the Governance and Policy Committee recommend to Board that the Parliamentarian attend all future meetings of the Governance and Policy Committee.

18g) Approved Minutes of the Governance and Policy Committee Meeting Held October 6, 2020;

18i) From the Governance and Policy Committee: Rescindment of Release of Holdbacks F.M.04 that the Governance and Policy Committee recommend to Board that the Release of Holdback Policy F.M.04 (Appendix A of the Report) be rescinded.

18j) From the Governance and Policy Committee: Rescindment of Border Brokers Policy F.P.03 that the Governance and Policy Committee recommend to Board that the Border Brokers Policy F.P.03 (Appendix A of the Report) be rescinded effective immediately.

- 18o) TCDSB Partnership with TAIBU Community Health Center;**
- 18p) Youth Association For Academics, Athletics and Character Education (Y.A.A.A.C.E.);**
- 19a) 2019-2020 Director's Annual Report;**
- 19c) Annual Investment Report 2019-20;**
- 20c) New Terms of Reference for the African Canadian Advisory Committee**
that the revised Terms of Reference for the African Canadian Advisory Committee (Appendix A of the Report) be approved;
- 24a) Master Pending List and Rolling Calendar; and**
- 24b) Annual Report**

Urgent Items

The following Items were deemed urgent by Staff.

- 20a) 2020-21 Revised Budget Estimates Overall and Instructional;
- 20b) 2020-21 Revised Budget Estimates Non-Instructional;
- 20d) Monthly Procurement Approvals; and
- 20e) Procurement Award Reward Report – Addendum 1 (Refer to Item 20d)

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that the Agenda be reopened.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Li Preti
Martino
Rizzo

Di Giorgio
Kennedy
Lubinski
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that Items 20a) 2020-21 Revised Budget Estimates Overall and Instructional; 20b) 2020-21 Revised Budget Estimates Non-Instructional; 20d) Monthly Procurement Approvals; and 20e) Procurement Award Reward Report - Addendum 1 be dealt with after Items 18q) Return to School Update; 19b) Return to School Update; and 19d) Implications of February Transfer Date Between Virtual and In-Person Schools.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti

Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee de Domenico, seconded by Trustee Rizzo, that Item 19d) Implications of February Transfer Date between Virtual and In-Person Schools be dealt with before Item 18q) Return to School Update.

Results of the Vote taken, as follows:

In Favour

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo
Tanuan

Opposed

Lubinski

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Di Giorgio, seconded by Trustee Crawford, that the Agenda, as amended, be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

19. Reports of Officials for the Information of the Board of Trustees

MOVED by Trustee Crawford, seconded by Trustee Kennedy, that Item 19d) be adopted as follows:

19d) Implications of February Transfer Date Between Virtual and In-Person Schools received.

MOVED in AMENDMENT by Trustee Markus de Domenico, seconded by Trustee Di Pasquale, that:

WHEREAS: Parents were told that they would have an opportunity to move students in February from one model to another as long as staff could accommodate them;

WHEREAS: The reorganization in November of 2020 caused enormous stress and anxiety with students necessarily being moved from their classrooms due to new staffing models;

WHEREAS: The Board has an obligation to maintain the trust of their stakeholders by standing by policies even in a pandemic;

WHEREAS: The COVID-19 pandemic continues to put enormous pressure on our Board due to the uncertainty inherent in the progress of the virus in our schools and communities; and

WHEREAS: Students need stability now more than ever in their lives, and another reorganization of classrooms would be detrimental to their mental health.

BE IT RESOLVED THAT: Parents be permitted to apply to move their child starting in February 2021 from St. Anne's Academy to their home school, or from their home school to St. Anne's only under the following condition that Board Staff review and confirm that the requested move will not disrupt the current classroom staffing allocation by the addition of the requested transfer.

MOVED in AMENDMENT to the AMENDMENT by Trustee Lubinski,
seconded by Trustee Crawford:

BE IT RESOLVED THAT: The TCDSB Staff refrain from further re-organization due to the request to move from face to face to virtual learning at St. Anne's Academy, or from St. Anne's Academy back to face to face schooling for the remaining of 2020-21 school year except for medical or family exceptional circumstances.

The Chair ruled the AMENDMENT to the AMENDMENT out of order.

MOVED in AMENDMENT to the AMENDMENT by Trustee Kennedy,
seconded by Trustee Rizzo, that stability being our priority, Staff will always act with compassion for students and families.

Results of the Vote taken on the AMENDMENT to the AMENDMENT, as follows:

In Favour

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanan

Opposed

Di Giorgio

The AMENDMENT to the AMENDMENT was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED in AMENDMENT to the AMENDMENT by Trustee Rizzo, seconded by Trustee Di Giorgio:

WHEREAS: The Board of Trustees have had one week to consult with school communities about moves in February as promised by TCDSB;

WHEREAS: There has not been enough time to adequately consult with school communities; and

WHEREAS: Parents want an opportunity to express their views on this issue.

THEREFORE BE IT RESOLVED THAT: A survey of families be conducted regarding choice of moving in February from face-to-face to virtual or vice-versa;

AND FURTHER THAT: The survey include possible consequences of possible reorganization including change in teachers, larger class sizes etc.

Time for business expired.

The Chair called for a vote to extend the time, as per Article 12.6, by 15 minutes, that was approved, as per the results as follows:

In Favour

Trustees Crawford
D'Amico
Di Giorgio
Di Pasquale
Lubinski
Martino
Rizzo
Tanuan

Opposed

de Domenico
Kennedy
Li Preti

Student Trustees Baybayon and Nguyen wished to be recorded as voted in opposition.

MOVED by Trustee Li Preti, seconded by Trustee Kennedy, that the Question be called.

Results of the Vote taken on Calling the Question, as follows:

In Favour

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo

Opposed

Di Giorgio
Lubinski
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Rizzo, seconded by Trustee Di Giorgio, that the AMENDMENT to the AMENDMENT be referred to Staff to conduct a survey.

Results of the Vote taken on Referral, as follows:

In Favour

Trustees D'Amico
Di Giorgio
Li Preti
Rizzo

Opposed

Crawford
de Domenico
Di Pasquale
Kennedy
Lubinski
Martino
Tanuan

The Motion of Referral was declared

LOST

Student Trustees Baybayon and Nguyen wished to be recorded as voted in opposition.

Time for business expired.

The Chair called for a vote to extend the time, as per Article 12.6, by a further 15 minutes, that was not approved, as follows:

In Favour

Trustees D'Amico
Lubinski
Martino
Tanuan

Opposed

Crawford
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Rizzo

Student Trustees Baybayon and Nguyen wished to be recorded as voted in opposition.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Di Pasquale
Kennedy
Li Preti
Rizzo

D'Amico
Di Giorgio
Lubinski
Martino
Tanuan

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Kennedy
Li Preti
Rizzo

Di Giorgio
Lubinski
Martino
Tanuan

The Motion, as amended, was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Kennedy, seconded by Trustee Di Pasquale, that Item 19b) be adopted as follows:

19b) Return to School Update received; and

WHEREAS: There are three schools in Ward 11 Canadian Martyrs, St. Anselm, St. John XX111 where students from the Thorncliffe Park area are part of each of these school communities. St. John XX111 school is 700 meters from Marc Garneau and 1.6 and 1.7 km away from the other two schools;

WHEREAS: There are three schools in Thorncliffe Park that are closed due to COVID-19 positive cases –Fraser Mustard Thorncliffe Park with 7 cases, Marc Garneau Secondary with 14 cases and Thorncliffe Park has 29 cases;

WHEREAS: We as a Board should be responsive to new information on a regular basis during this pandemic; and

WHEREAS: We have an obligation to protect our students and ensure their safety. We also have an obligation to prevent the spread of COVID-19.

1. BE IT RESOLVED THAT: These three schools be assessed for what new safety measures can be put in place immediately;
2. BE IT RESOLVED THAT: The Board advocate with Toronto Public Health (TPH) for asymptomatic testing of St. John XX111, Canadian Martyrs, and St. Anselm; and
3. ALSO BE IT RESOLVED THAT: St. John XX111 be assessed for reduction in class sizes with special attention to the Grade 7 and Grade 8 classes which are at 22 and 27 students.

MOVED in AMENDMENT by Trustee Di Giorgio, seconded by Trustee Lubinski, that Staff present the results of the assessment to Trustees before any decisions are made.

Trustee Li Preti left the horseshoe at 11:25 pm and returned at 11:28 pm.

Trustee de Domenico left the horseshoe at 11:28 pm.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Trustees D'Amico
Di Giorgio
Li Preti
Lubinski
Rizzo
Tanuan

Opposed

Crawford
Di Pasquale
Kennedy
Martino

The AMENDMENT was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in opposition.

Trustee de Domenico returned to the horseshoe at 11:53 pm.

MOVED in AMENDMENT by Trustee Lubinski, seconded by Trustee Tanuan, that the Board advocate with TPH to review and identify as hotspot the following schools: Holy Family, James Culnan and St. Ambrose.

The Chair ruled the AMENDMENT in order.

Trustee Rizzo challenged the Chair.

Results of the Vote taken on the Chair's Ruling, as follows:

In Favour

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Tanuan

Opposed

Di Pasquale
Rizzo

The Chair's Ruling was upheld.

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Trustees Crawford
D'Amico
Kennedy
Lubinski
Tanuan

Opposed

de Domenico
Di Giorgio
Di Pasquale
Li Preti
Martino
Rizzo

The AMENDMENT was declared

LOST

Student Trustees Baybayon and Nguyen wished to be recorded as voted in opposition.

Trustee Crawford requested that the Question be split.

Results of the Vote taken on Part 1 of the Resolution, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Kennedy
Li Preti
Lubinski
Rizzo
Tanuan

Di Giorgio
Martino

Part 1 of the Resolution was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken on Part 2 of the Resolution, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Kennedy
Li Preti
Lubinski

Di Giorgio
Martino

Rizzo
Tanuan

Part 2 of the Resolution was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken on Part 3 of the Resolution, as follows:

In Favour

Opposed

Trustees D'Amico
Di Pasquale
Kennedy
Li Preti
Lubinski
Rizzo
Tanuan

Crawford
de Domenico
Di Giorgio
Martino

Part 3 of the Resolution was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico

Martino

Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Rizzo
Tanuan

The Motion, as amended, was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

The Chair declared a five-minute recess.

PRESENT: (Following Recess)

Trustees:	J. Martino, Chair
	N. Crawford, Vice-Chair
	F. D’Amico – Via Zoom
	M. de Domenico
	D. Di Giorgio
	A. Kennedy
	I. Li Preti
	T. Lubinski
	M. Rizzo - Via Zoom
	G. Tanuan

20. Reports of Officials Requiring Action of the Board of Trustees

MOVED by Trustee Tanuan, seconded by Trustee Crawford, that Item 20a) be adopted as follows:

20a) 2020-21 Revised Budget Estimates Overall and Instructional received.

Trustee Kennedy left the meeting at 12:40 am due to a Declaration of Interest, as earlier indicated.

Trustee Lubinski left the meeting at 12:43 am.

MOVED in AMENDMENT by Trustee Di Giorgio, seconded by Trustee de Domenico:

WHEREAS: Many schools heavily rely upon their equity allocation to supplement their block budgets.

1. BE IT RESOLVED THAT: The school block budget increase be reinstated for the 2020-21 school year utilizing funds from the student equity reserve;
2. BE IT RESOLVED THAT: Equity allocations be increased for the 2020-2021 school year by 10% to fund the purchase additional devices to alleviate some of the pressure created on devices at the local level due to online learning; and
3. BE IT RESOLVED THAT: The Board revisit making the additional 10% allocation reoccurring during the 2021-2022 Budget cycle to address a potential underinvestment in technology at the TCDSB.

The Chair requested for the Question to be split.

Results of the Vote taken on Part 1 of the Resolution, as follows:

In Favour

Opposed

Trustees D'Amico
de Domenico
Di Giorgio
Li Preti
Martino
Rizzo
Tanuan

Crawford

Part 1 of the Resolution was declared

CARRIED

Results of the Vote taken on Part 2 of the Resolution as follows:

In Favour

Opposed

Trustees D'Amico
de Domenico
Di Giorgio
Li Preti
Tanuan

Crawford
Martino
Rizzo

Part 2 of the Resolution was declared

CARRIED

Results of the Vote taken on Part 3 of the Resolution, as follows:

In Favour

Opposed

Trustees D'Amico
De Domenico
Di Giorgio
Li Preti
Rizzo
Tanuan

Crawford
Martino

Part 3 of the Resolution was declared

CARRIED

Trustees Li Preti and Rizzo left the horseshoe and recused herself respectively from Zoom due to a Declaration of Interest, as earlier indicated.

MOVED in AMENDMENT by Trustee Di Giorgio, seconded by Trustee de Domenico, that the Board of Trustees approve a 2020-21 Revised Overall Budget Estimate including a deficit of (\$39.7M), with such deficit to be funded from the Accumulated Operating Contingency reserve and the submission of a modified In-Year Deficit Recovery Plan for Minister of Education approval (Appendix C of the Report).

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio

Martino
Tanuan

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Martino
Tanuan

The Motion, as amended, was declared

CARRIED

Trustees Li Preti and Rizzo returned to the horseshoe and Zoom respectively at 1:03 am.

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that Item 20b) be adopted as follows:

- 20b) 2020-21 Revised Budget Estimates Non-Instructional** that the Board of Trustees approve a revised 2020-21 Non-Instructional Budget Estimates including a deficit of (\$9.3M), with such deficit to be funded by the Accumulated Operating Contingency Reserve.

MOVED in AMENDMENT by Trustee Di Giorgio, seconded by Trustee de Domenico, that the Board of Trustees authorize staff to modify the in-year deficit elimination plan by \$2.2M.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Li Preti
Martino
Rizzo
Tanuan

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Motion, as amended, follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Li Preti
Martino
Rizzo
Tanuan

The Motion, as amended, was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that Item 20d) be adopted as follows:

- 20d) Monthly Procurement Approvals** that the Board of Trustees approve all procurement activities/awards listed in Appendix A.

Results of the Vote as, follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Li Preti
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Di Giorgio, that Item 20e) be adopted as follows:

- 20e) Procurement Award Report - Addendum 1 (Refer to Item 20d)** received.

Results of the Vote as, follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Li Preti
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee de Domenico left the horseshoe at 1:08 am.

MOVED by Trustee Crawford, seconded by Trustee Di Giorgio, that the Agenda be reopened.

Results of the Vote as, follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Di Giorgio
Martino

Li Preti
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee de Domenico returned to the horseshoe at 1:15 am.

MOVED by Trustee Crawford, seconded by Trustee Di Giorgio, that Item 18d) Renewal Plan 2020-2021 and Three-Year Forecast (All Wards) be dealt with.

Results of the Vote as, follows:

In Favour

Trustees Crawford
D'Amico
Di Giorgio
Martino

Opposed

de Domenico
Li Preti
Rizzo
Tanuan

The Motion was declared

LOST ON A TIE

7. Reports from PRIVATE Session

MOVED by Trustee Crawford, seconded by Trustee Di Giorgio, that the report from DOUBLE PRIVATE and PRIVATE Sessions regarding consultancy with search firm and approval of Minutes be received.

Results of the Vote as, follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Li Preti
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

On behalf of the Board, the Director bid farewell to the Associate Director of Facilities, Business and Community Development, and Chief Financial Officer, Lloyd Noronha, and the Superintendent of Education, Area 8, Kevin Malcolm, and thanked them for all their services throughout their tenure at the Board.

26. Adjournment

MOVED by Trustee de Domenico, seconded by Trustee Di Giorgio, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Li Preti
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE SPECIAL MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD PUBLIC SESSION

HELD WEDNESDAY, DECEMBER 16, 2020

PRESENT:

Trustees:

J. Martino, Chair
A. Kennedy, Vice-Chair
N. Crawford
F. D'Amico
M. de Domenico
M. Del Grande – Via Zoom
D. Di Giorgio
N. Di Pasquale – Via Zoom
I. Li Preti
M. Rizzo - Via Zoom
G. Tanuan

Student Trustee:

K. Baybayon

Staff:

B. Browne
D. Koenig
P. Matthews

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guests:

J. Abrams, Integrity Commissioner, Principles Integrity
E. Roher, External Legal Counsel, Borden Ladner
Gervais LLP

4. Roll Call and Apologies

Trustee Lubinski was absent.

6. Approval of the Agenda

MOVED by Trustee Crawford seconded by Trustee D'Amico, that the Agenda be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustee Baybayon wished to be recorded as voted in favour.

MOVED by Trustee Crawford, seconded by Trustee Kennedy, that the meeting resolve into DOUBLE PRIVATE Session.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustee Baybayon wished to be recorded as voted in favour.

PRESENT (Following DOUBLE PRIVATE Session):

Trustees: J. Martino, Chair
A. Kennedy, Vice-Chair
N. Crawford
F. D'Amico
M. de Domenico
M. Del Grande – Via Zoom
D. Di Giorgio
N. Di Pasquale – Via Zoom
I. Li Preti

Student Trustee: M. Rizzo - Via Zoom
K. Baybayon

7. Reports from Private Session

MOVED by Trustee Crawford, seconded by Trustee D'Amico, that the report from DOUBLE PRIVATE Session regarding legal advice on the Trustee Code of Conduct Appeal process be received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo

The Motion was declared

CARRIED

Trustee Del Grande did not vote/respond.

Student Trustee Baybayon wished to be recorded as voted in favour.

8. Declarations of Interest

There were none.

15. Reports of Officials for the Information of the Board of Trustees

MOVED by Trustee de Domenico, seconded by Trustee Kennedy, that Item 15a) be adopted as follows:

15a) Trustee Code of Conduct Appeal received; and

1. BE IT RESOLVED THAT: Upon considering the written submissions filed by Trustee Del Grande, including the legal opinion prepared by Dr. Charles Lugosi of Crease Harman LLP, dated December 3, 2020 and the Affidavit of Trustee Del Grande, sworn on December 3, 2020, the determination by the Board of Trustees that Trustee Del Grande's conduct at the November 7, 2019 meeting constituted a breach of the Trustees Code of Conduct is hereby confirmed; and

2. BE IT RESOLVED THAT: In confirming the determination that Trustee Del Grande breached the Trustees Code of Conduct, the sanctions imposed by the Board at its meeting held on November 11 and 12, 2020 are hereby confirmed, which include the following sanctions:

“That, in accordance with section 10(a) of Policy T.04 (Trustee Code of Conduct), and section 218.3 of the Education Act, the Board censure Trustee Del Grande for behaviour which was disrespectful to the LGBTQ community as a whole, as well as the Toronto Catholic District School Board (TCDSB) community”;

“That the Board request that Trustee Del Grande present a public apology”;

“That the Board refrain from appointing Trustee Del Grande to any representative position or role on behalf of the Board for a period three months”; and

“That Trustee Del Grande immediately undertake and complete an Equity Training program within a month to be recommended by the Board’s Human Rights Equity Advisor”.

Results of the Vote taken on Part 1 of the Resolution, as follows:

In Favour

Opposed

Trustees D’Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo

Crawford

Part 1 of the Resolution was declared

CARRIED

Trustee Del Grande did not vote/respond.

Student Trustee Baybayon wished to be recorded as voted in favour.

Results of the Vote taken on Part 2 of the Resolution, as follows:

In Favour

Opposed

Trustees D’Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti

Crawford

Martino
Rizzo

Part 2 of the Resolution was declared

CARRIED

Trustee Del Grande did not vote/respond.

Student Trustee Baybayon wished to be recorded as voted in favour.

23. Adjournment

MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo

The Motion was declared

CARRIED

Trustee Del Grande did not vote/respond.

Student Trustee Baybayon wished to be recorded as voted in favour.

SECRETARY

CHAIR



Director's Monthly Report December 2020 – January 2021

December 11 – January 22

As we transitioned into the Christmas break, recognizing the increasing COVID numbers throughout the city, we asked staff and students to bring home with them anything they would need to continue to teach and learn remotely. On December 21st, the decision was made to transition to fully remote learning.

Staff worked diligently to prepare to serve students remotely, while others prepared to continue to serve some of our most vulnerable students in-person during this provincial lockdown. What was apparent throughout the system, in every role and function our staff serve, is the tremendous optimism, resilience, and commitment to serving students and families. Parents' collaboration and support has made a tremendous impact as we continue to navigate this new reality together as a Catholic community.

The Christmas season was both different and difficult as our ability to gather in our parishes in communities of faith, and in our homes surrounded by family, was not possible. It is at these times when prayer, service, and sacrifice are most required as we are thoughtful about loved ones, neighbours, friends and classmates for health, safety, and well-being.

While we are in a provincial lockdown, we still have schools open serving students with special needs, and providing access to day care for essential workers serving our community. We are proud of our staff and the ways in which everyone has stepped up to give of themselves during this difficult time in the spirit of Catholic service. While we continue learning remotely and respecting the province's encouragement to stay home, we do so as a community of faith, connected to one another in prayer, looking forward to the opportunity to gather together again. Until then, we remain spiritually and socially united while physically apart.

Highlights from the past month include:

- Recognizing important observances such as: Virtue of the Month for January being **Courage**, **Tamil Heritage Month**, **Feast of the Epiphany** January 6, & **Martin Luther King Jr. Day** January 18
- Welcoming our soon-to-be newest TCDSB students through the **Kindergarten Registration Process** which began on January 20
- Celebrating **ShareLife's 13th Annual Poster Contest winners** from St. Gerald Catholic Elementary School
- The introduction of our **revised Land Acknowledgement**
- Celebrating the Eucharist through the TCDSB **Board-Wide Live Advent/Christmas Mass** and our weekly Christ at Christmas liturgies
- Celebrating an **Advent Reflection and Christmas send off with the Teaching & Learning Collaborative (TLC) Group** - connecting in prayer, joyful celebration and Christmas messages
- Welcoming 2021 through the TCDSB Board-Wide **New Year's Liturgy Livestream**
- Connecting with teachers as they begin their career in the TCDSB through the **New Teacher Induction Program (NTIP) Orientation webinar**

- Sharing TCDSB perspectives on leadership and education in the pandemic on **“Ontario Today”** provincial call in show on **CBC Radio**.
- Meeting amazing staff, teachers and principals during **weekly school visits to schools hosting in-person ISP classes** for our most vulnerable students. So grateful to staff who continue to support our students and for going above and beyond and transforming the ***world through witness, faith, innovation and action*** during this time of tremendous challenge for students and families.
- Joining our Trustees for the annual **OCSTA January Catholic Trustee Conference** where we were able learn, engage and participate in professional development and faith formation with other Trustees from across the province.
- **Engaging with His Eminence Cardinal Collins** in partnership, collaboration, and mentorship in support of the faithful throughout our schools and parishes in Toronto.
- Representing the TCDSB with Chair Martino at the **Annual Meeting of the Chair and Directors of Education of the Catholic School Boards** through the Archdiocese of Toronto, led by His Eminence Cardinal Collins, discussing Catholic leadership in education.
- Connecting with **OPACE Executive** to discuss Parent Engagement, Partnerships, and planning during this unique school year.
- Speaking to **aspiring Catholic leaders** as they discern formal leadership positions within the TCDSB through the **Foundation’s Winter 2021** program in support of leadership development.
- Participating with over 4000 TCDSB students in conversation with **Elly Gotz, Holocaust survivor**, retired engineer, businessperson, pilot and author in the lead up to Holocaust Remembrance Day
- Continuing **weekly meetings with the Deputy Minister of Education, Toronto Public Health, and the Ministry of Health** in support of provincial and local initiatives to keep students, staff, and families safe and healthy during this current COVID pandemic to support schools during this time of remote learning and in consideration of return to school.
- Participating on and contributing to **provincial leadership committees** with **Directors of Education and Health officials** from across the province in support of TCDSB staff, students, and families, and to influence public policy decisions in support of education and health care.
- **Meeting weekly with Catholic Directors** from across the province in support of best practices, shared issues, solutions, and advocacy throughout Catholic education in Ontario.
- Continuing to meet with **Trustees, Senior Staff, Union Leadership partners, Principal and Vice Principal Associations, and Parent Groups** individually and at planned meetings to discuss our partnership and collective commitments for the immediate and the year ahead.
- Partnering with **Toronto Public Health** weekly to discuss school health and pandemic related support and initiatives to promote public health, and respond to COVID-related issues in on-going ways.
- Continuing our commitment to connecting with our TCDSB community through our monthly **“Lunch with the Director”** Facebook and YouTube live stream Q&A for parents and community members. Answering questions that are timely, relevant, and important to students and families in real-time. The next **“Lunch with the Director”** is coming up on **Friday January 29th**.

January Student Trustee Board Report



Update from the Student Trustees:

- On December 17th, Student Trustees hosted the Presidents' Council for all TCDSB Secondary School Student Councils. Over 50 students from 21 schools were in attendance
- On December 18th and January 15th, Student Trustees attended the OSTA-AECO Working Groups call to present their upcoming plans for their respective groups
- During the winter break, Student Trustees participated in creating videos for the ECSLIT Instagram account
- On January 4th, Student Trustees attended the OSTA-AECO Catholic Board Council call to discuss the plans for the 2021 year
- On January 11th, Student Trustee Kathy Nguyen participated as a panellist in a recording on anti-racism and future practices for the York U and Osgoode Professional Development the “Intensive Human Rights Program for School Board Leaders”
- On January 15th, Student Trustee Kathy Nguyen participated in the York U and Osgoode Professional Development “Intensive Human Rights Program for School Board Leaders”
- On January 15th, Student Trustees met with Michael Penafiel from ShareLife to provide insight on the ShareLife School Campaign

Updates from CSLIT Executives:

Elementary Affairs

From December 11th to January 28th, the Directors of Elementary Affairs have kept the ECSLIT Instagram account active. During the Holiday Break, they worked in collaboration with other members of the CSLIT Executive to provide entertaining content. On January 7th, the Directors of Elementary Affairs held the first ECSLIT online meeting for the year featuring Emily Lukasik as the guest speaker from Development and Peace. On January 28th and 29th, the annual iLite event was hosted by the Directors of Elementary Affairs in training over 4000

elementary students through 25+ morning and afternoon workshops, listening to keynote speakers, student talent show and prayer service via Zoom.

Administrative Affairs

The Director of Administrative Affairs continued to work closely with the Student Trustees and the CSLIT Executive to ensure that the monthly CSLIT General Assemblies can take place, through virtual platforms and has assisted with the organization of the monthly ECSLIT General Assembly for the younger leaders in the TCDSB. In addition, the Director of Administrative Affairs has been processing payments for Catholic Student Leadership merchandise and will carry on with this until the end of the school year. Lastly, the Director of Administrative Affairs has participated in the first Dismantling Anti-Black Racism focus group and will continue to do so. The Director of Administrative Affairs will continue to assist the Student Trustees on all CSLIT matters during this time of COVID-19 physical distancing.

Social Affairs

Social Affairs is excited to step into the new year and plan more exciting and insightful events for the upcoming year. The committee is already in the process of planning a potential event in February. The Director of Social Affairs is also in the process of holding interviews to appoint executive positions within her subcommittee to allow the members to practice their collaborative and leadership skills. Social Affairs is also in the process of conceptualizing innovative ways to host the annual CSLIT BBQ and Gala that follow Covid guidelines.

Social Justice

The Director of Social Justice spent the month of December working on finalizing the end of the Mask Initiative project that has fundraised nearly \$3000. The Director of Social Justice also had an interview on the radio about the initiative with CBC as well as an article on CBC Kids dedicated to the project. The Director of Social Justice along with the subcommittee was looking into different projects in the areas of youth engagement in politics and Indigenous rights.

Public Relations

In the month of December, the Public Relations team has continued their partnership with the Student Trustees, CSLIT Elementary, and the numerous diverse subcommittees of CSLIT to advertise upcoming events, such as the Presidents' Council. For this particular event, the Public Relations Team aided by publishing the nuances of the event on social media, as well as assisting students who may have any questions or inquiries regarding the aforementioned event. Furthermore, the Public Relations Team has continued its ongoing duty to create posters and advertising material that is colourful, vibrant, and most importantly, appealing. The Public Relations Team ensures that the previously stated characteristics are present in every poster that they make, in order to grasp the attention of students across the board, further helping perpetuate the importance of Catholic Student Leadership in our community.

Equity

Between the months of December to January, the Equity subcommittee has been planning a webinar for students who are new to the country. The webinar will consist of different discussions surrounding advice, opportunities as a student, and resources to different youth groups and supports. The subcommittee held their 4th Zen-doodle where students got the opportunity to learn a new art form and discuss different tips, and tricks to help with productivity in school. The Catholic Youth Black Alliance officially completed the preparations for their new clothing line and will be releasing it the first week of February for Black History Month. All proceeds from the clothing line will be going back to Nigeria to donate to EndSars. The Asian Core Team is in the process of planning its first Asian awareness webinar. The webinar will consist of different discussions surrounding racism throughout the pandemic, culture appropriation vs. appreciation, and Asian representation with the LGBTQ+. The Equity Director helped pilot the first Black student focus gathering 12 students from different schools to partake. She participated in several debrief meetings with the Equity committee led by Superintendent Derek Chen to provide feedback as they plan to conduct several focus groups across each superintendency come February.

Faith

The Faith Ambassador has constructed monthly prayers for CSLIT GAs, E-CSLIT GAs, and monthly Let's Talk Faith spiritual nourishment webinars. The Faith Ambassador hosted their second Let's Talk Faith webinar on Faith and Science, with a guest speaker/scientist from Cornell University. The Faith Ambassador is planning to work with her subcommittee to host another Let's Talk Faith spiritual nourishment webinar in February, themed on Teens and our Faith.

Angel Foundation for Learning

During December, the Director of the Angel Foundation for Learning conducted the Christmas event along with the Director of Social Affairs raising over \$200 in sales and providing fun and engagement to TCDSB Secondary students during these difficult times of the pandemic. The Director, along with his subcommittee, will continue to plan events and fundraisers for the future throughout the duration of the pandemic which will abide by health and safety codes provided by the government of Ontario and Toronto. A Valentine's Day oriented fundraiser will potentially be organized next. Meanwhile, the Director and the subcommittee will continue to develop further ideas in order to fully develop this plan and further ones.



COVID-19 CHILD AND YOUTH STUDY: Self-Reported Healthy Behaviours, Well-Being, and School Experiences of Young Canadians during the Pandemic



Table of Contents

List of Figures	3
Introduction	4
A Few Key Findings: Spring 2020.....	5
A Few Key Findings: Fall 2020.....	14
Phase Three: Winter/Spring 2021.....	25
Research & Engagement Team.....	30

List of Figures

Figure 1: Percentage of children/youth with changes in levels of healthy movement behaviours	6
Figure 2: Statistical patterns in healthy behaviours.	7
Figure 3: Changes in physical activity by ethno-racial background.. . . .	8
Figure 4: Summary of increased and decreased emotions or feelings, by latent classes.	12
Figure 5: School experience by household income.	13
Figure 6: Changes in healthy movement levels spring vs. fall.	15
Figure 7: Changes in physical activity by school type.	16
Figure 8: Changes in physical activity by dwelling type.	17
Figure 9: Changes in time outdoors by dwelling type	18
Figure 10: Changes in physical activity by municipality size.	19
Figure 11: Frequency of time outside by municipality size.	20
Figure 12: Feelings experienced more strongly vs. pre-COVID by school type.	21
Figure 13: Changes in skills and competencies fall 2020.	22
Figure 14: Changes in self-reported learning by school type fall.	23
Figure 15: Challenges of virtual school (GTA).	24
Table 1: Changes in physical activity by variables of difference.	9
Table 2: Probability of reporting various feelings, by latent classes.	11
Table 3: Self-reported behaviours and conditions associated with increased resilience (or lower declines in well-being) vs. risk factors.	28

Introduction

In the spring and fall of 2020, Maximum City conducted pan-Canadian studies of the impacts of COVID-19 on the self-reported behaviours, school experiences, and feelings of children (ages 9-12) and youth (13-16). A cross-sectional sample of over 2,100 pairs of children/youth and a parent/caregiver participated by completing an online survey. A third phase of research and engagement is currently underway.

The outcomes, as of January 2021, include a series of [reports](#) and [articles](#), an academic paper under peer review, a [well-being assessment tool](#), and policy and planning impacts at the municipal and school board level in Ontario. Along with a deeper understanding of the experience of young Canadians during the pandemic, the final outcome will be series of overall recommendations for a child-friendly recovery plan that kids will have the opportunity to contribute to in the spring of 2021.



 Fall 2020

**Listen to kids now
so we can help
them later.**

**TAKE THE COVID-19 SURVEY
BY NATIONAL CHILD DAY
ON NOVEMBER 20**

For ages 9-16 and a parent



Page 108 of 282  maximumcity.ca/wellbeing

A few key findings: spring 2020

- On average, physical activity declined, screen time increased significantly, sleep duration increased, sleep quality declined, and time outdoors declined compared to pre-pandemic.
- As a group, BIPOC children/youth were more likely to report a decrease in physical activity, having fewer places to play or exercise outside of home, and being worried about their family meeting basic needs such as food and shelter.
- Parents from lower income households were more likely to report a decrease in income due to COVID-19, along with a greater impact on the ability to meet daily costs compared to higher income parents.
- Children/youth in small municipalities were less likely to report a decrease in physical activity while those large municipalities were more likely to report decreases in sleep quality and time outdoors.
- Nearly half of respondents found school less interesting and a third found it more stressful.
- A quarter of children and youth reported that the pandemic was having some positive effects on their life, such as more independence or more quality family time.

Figure 1: Percentage of children and youth with changes in levels of healthy movement behaviours

Changes in Levels of Healthy Movement

Spring 2020 

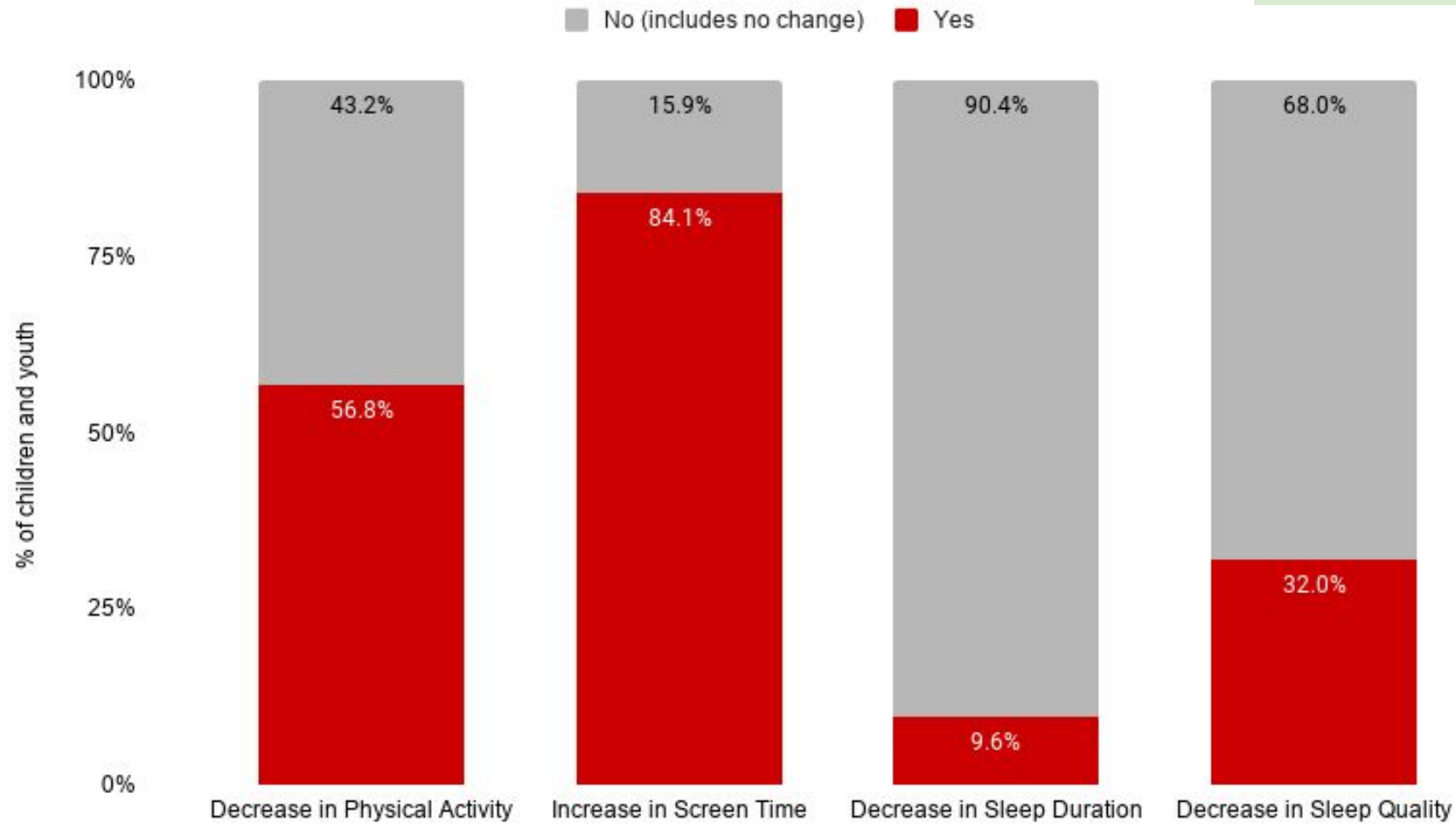


Figure 2: Statistical patterns in healthy behaviours

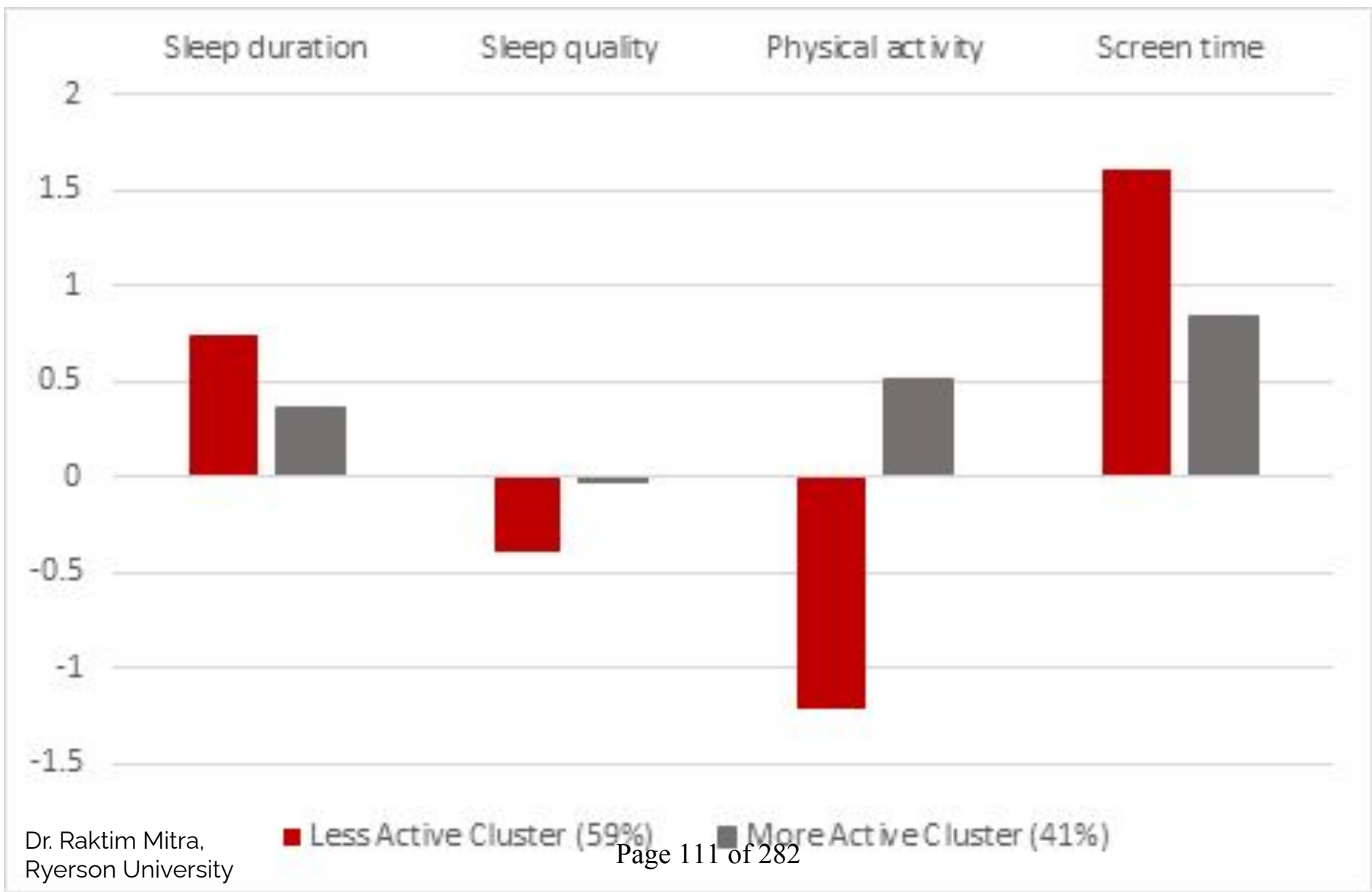


Figure 3: Changes in physical activity by ethno-racial background

Changes in Physical Activity by Ethno-Racial Background

Spring 2020 

Decrease in PA No Change in PA Increase in PA

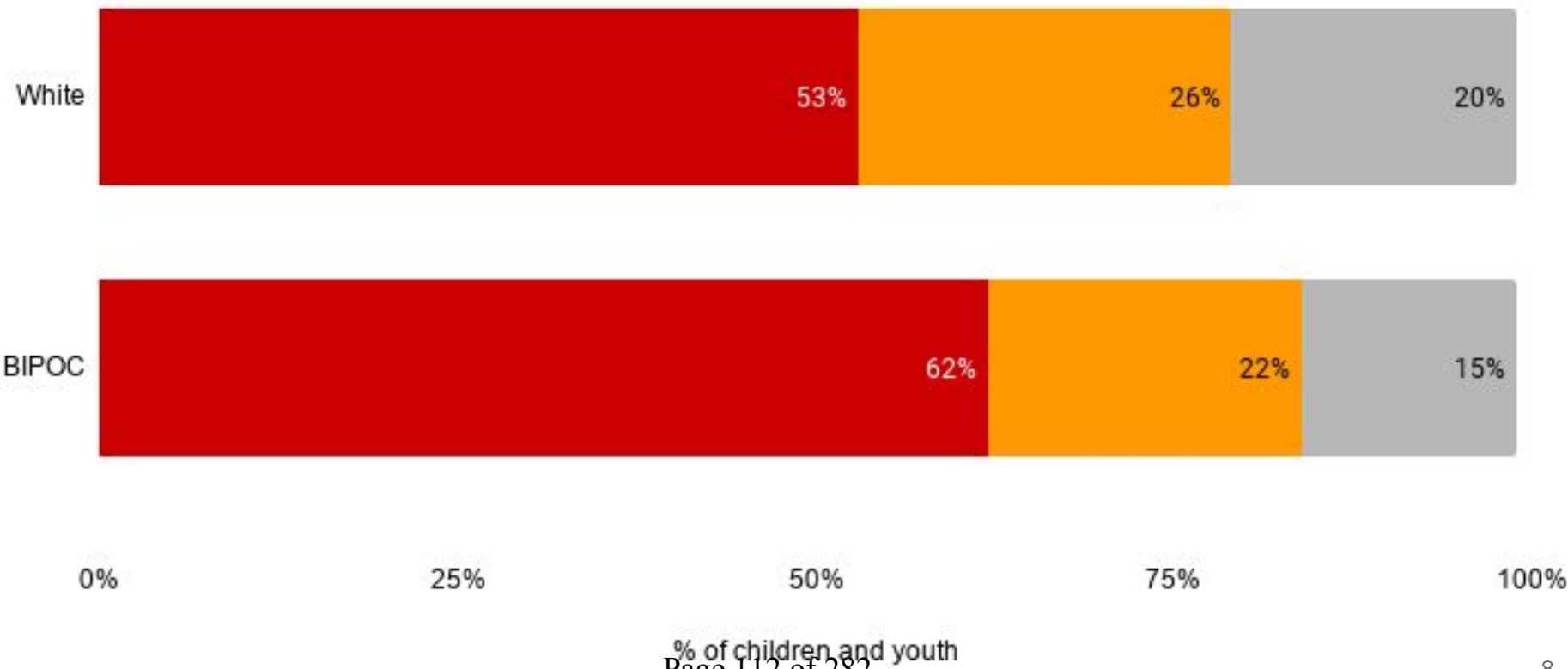


Table 1: Changes in physical activity by variables of difference

Variables Of Difference	No Decrease In Physical Activity (%)	Decrease In Physical Activity (%)	Chi-sq Test Significance (P)
Parent's Age			0.100
18 To 34 Years	52.9*	47.1*	
35 To 44 Years	42.3	57.7	
45 Years Or More	43.2	56.8	
Ethnicity			0.064
White European	46.1*	53.9*	
East Or South-East Asian	30.1*	69.9*	
South Asian	46.6	53.4	
Black	38.5	61.5	
Indigenous	45.5	54.5	
Middle Eastern	33.3	66.7	
Other	35.0	65.0	
Child's Age			0.024
9-11 Years	47.9	52.1	
12-16 Years	40.1	59.9	
Municipal Population Size			0.002
Less Than 100,000	52.1*	47.9*	
100,000 To 400,000	34.4*	65.6*	
More Than 400,000	41.5	58.5	Dr. Raktim Mitra, Ryerson University

Associations between healthy behaviours and well-being: spring 2020

Analysis of the spring findings shows **strong correlation between not maintaining healthy movement behaviours and declines in subjective well-being** tied to negative emotions.

- Children/youth who were less physically active or spent more time on digital screens during the lockdown were more likely to belong to the group that evaluated their daily emotional life as worse than pre-COVID-19.
- Access to outdoor spaces to play or exercise (in addition to access to quality indoor spaces) was significantly associated with a lower likelihood of decreased subjective well-being.
- Having a friend to share feelings with reduced the likelihood of belonging to the group with decreased well-being.
- Socio-demographic characteristics and size of municipality size were not associated with a pandemic-time change in well-being.

Table 2: Probability of reporting various feelings, by latent classes

Subjective well-being (SWB) dimensions	Variables	Class 1: Decreased SWB (49.4% of sample)	Class 2: Increased SWB (50.6% of sample)
		%	%
Pleasant + High activation	Happier	2.2	52.1
	More excited or interested	1.7	30.7
Pleasant + Low activation	Calmer	7.1	56.0
	More Rested	18.2	41.5
	More included or supported	3.9	28.5
	More in control	2.8	25.7
Unpleasant + High activation	More worried	51.5	11.1
	Angrier or more frustrated	23.2	4.0
Unpleasant + Low activation	Sadder	34.1	2.5
	More alone or unsupported	15.8	0.7
	More tired	23.4	7.5
	More bored	63.3	12.6

Figure 4: Summary of increased and decreased emotions or feelings, by latent classes

Spring 2020 

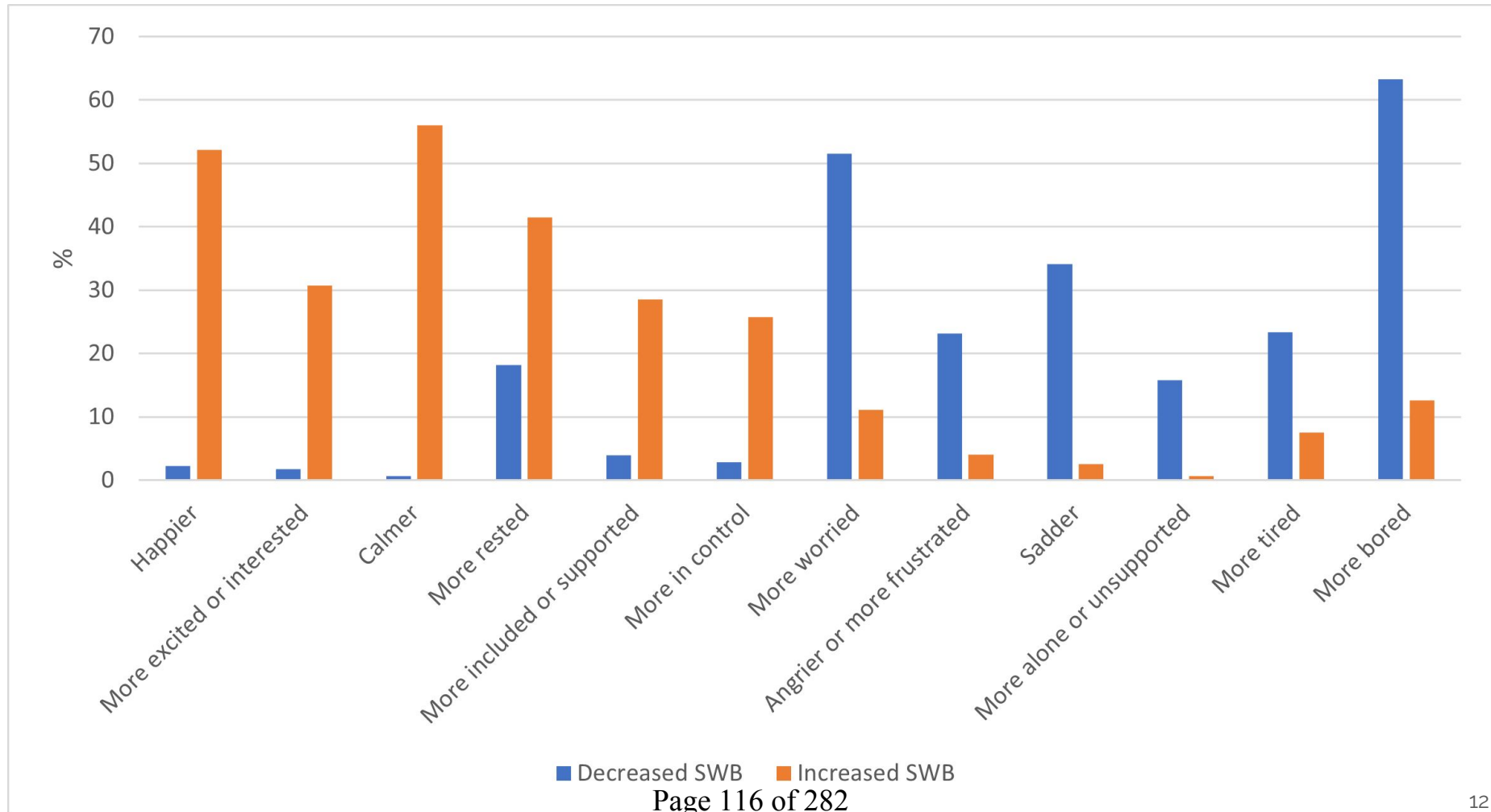
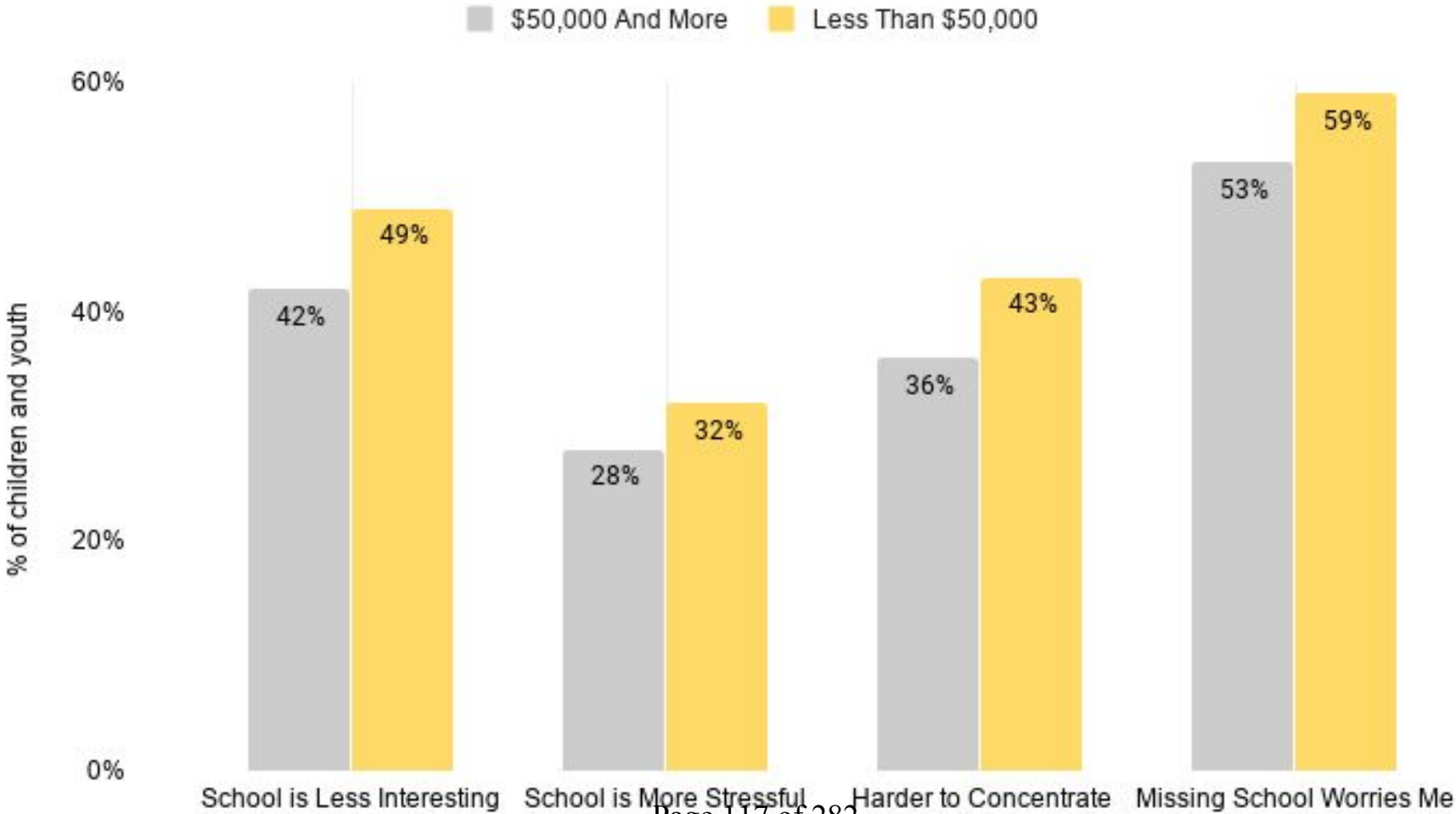


Figure 5: School experience by household income

School During the Pandemic by Household Income

Spring 2020 

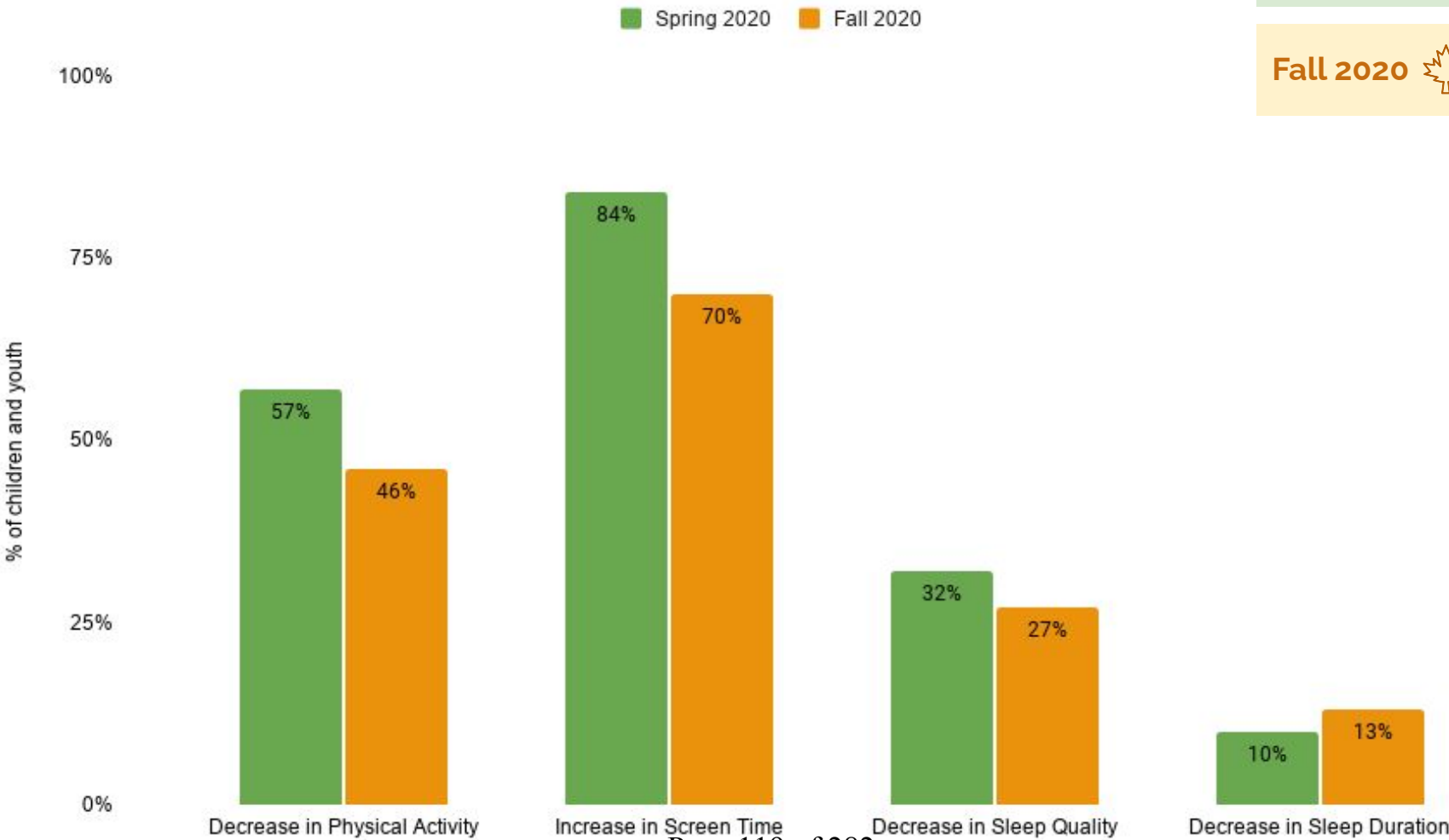


A few key findings: fall 2020

- Compared to spring respondents, children/youth reported lower declines in their healthy movement levels but there was still a significant proportion reporting a decrease in physical activity, increase in screen time, decrease in time outdoors, and decrease in sleep quality compared to pre-COVID-19.
- Children/youth who live in apartment buildings report greater declines in physical activity, time outdoors, and play time vs. those who live in houses.
- Students who participate in school online or hybrid reported greater decreases in physical activity and time outdoors, and greater increase in recreational screen time compared to in-person peers.
- Subjective well-being improved compared to the spring; overall, the majority of children/youth demonstrated positive emotions
- Significantly more students who participate in school online or hybrid report worsened negative emotions (e.g. more worried, sadder, more alone), as well some positive emotions (e.g.
- Significantly more children/youth were worried about getting COVID-19 compared to the spring.
- A quarter of children and youth reported that the pandemic was having some positive effects on their life.

Figure 6: Changes in healthy movement levels spring vs. fall

Changes in Healthy Movement Behaviours: Spring vs. Fall



Spring 2020 

Fall 2020 

Figure 7: Changes in physical activity by school type

Changes in Physical Activity by School Type Fall 2020

Fall 2020 

Decrease in PA No Change in PA Increase in PA

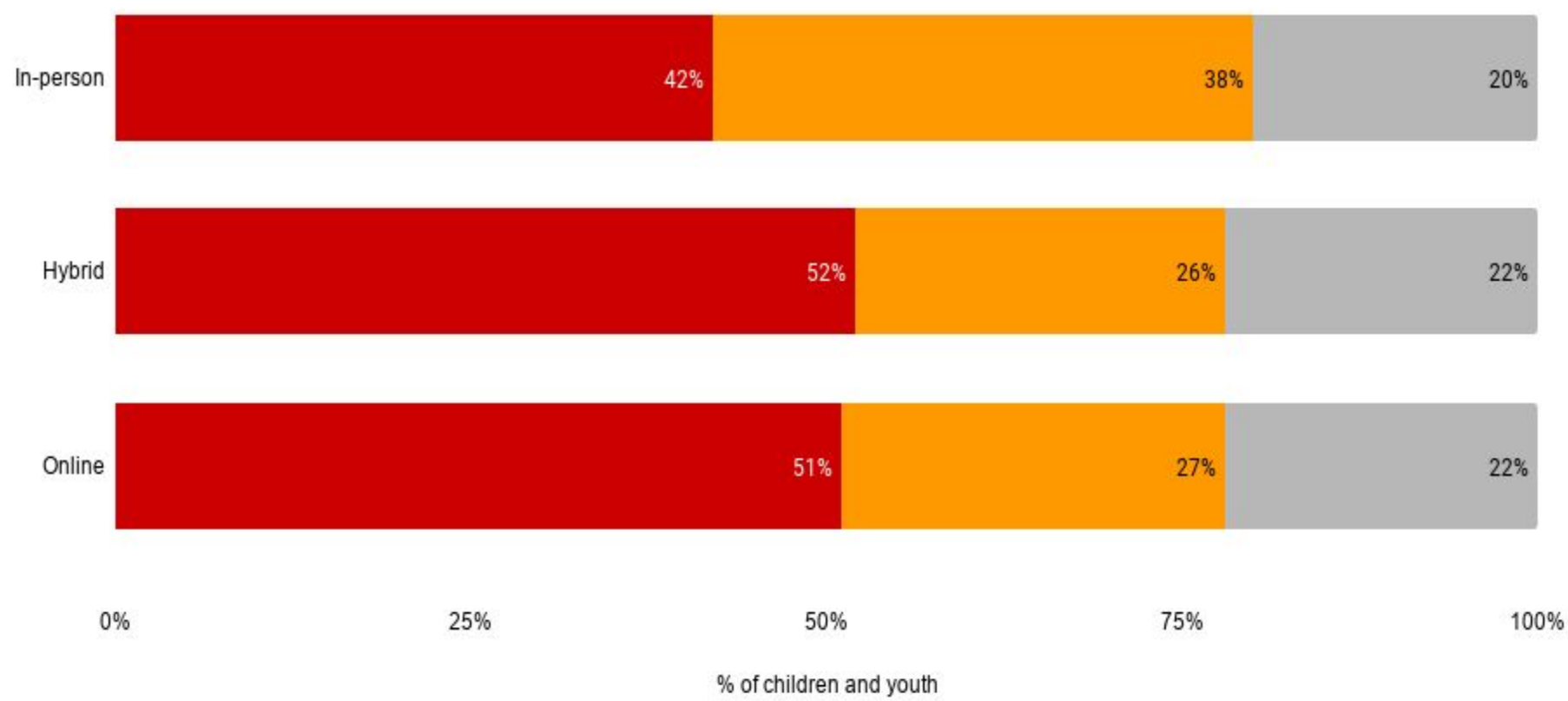


Figure 8: Changes in physical activity by dwelling type

Changes in Physical Activity by Dwelling Type Fall 2020

Fall 2020 

Decrease in PA No Change in PA Increase in PA

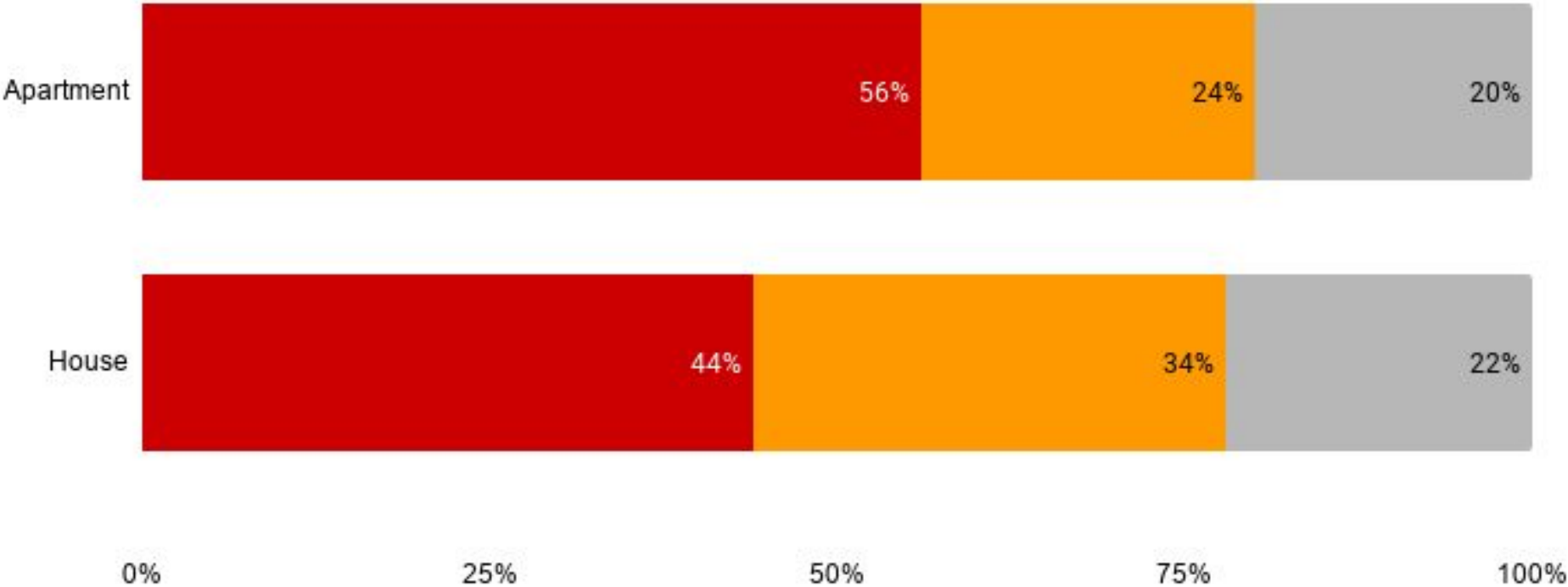


Figure 9: Changes in time outdoors by dwelling type

Changes in Time Outdoors by Dwelling Type Fall 2020

Fall 2020 

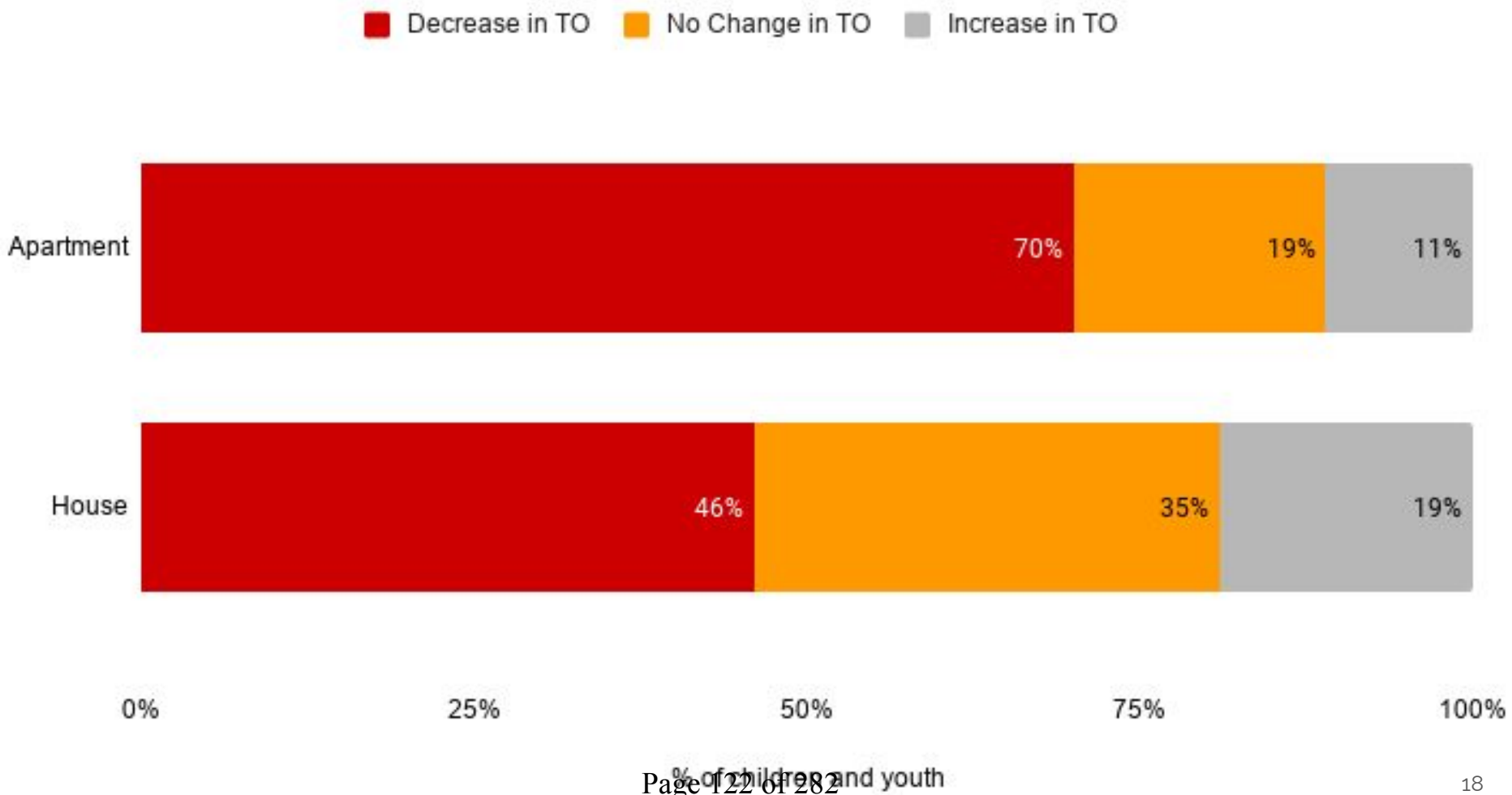


Figure 10: Changes in physical activity by municipality size

Changes in Physical Activity by Municipality Size: Fall 2020

Fall 2020 

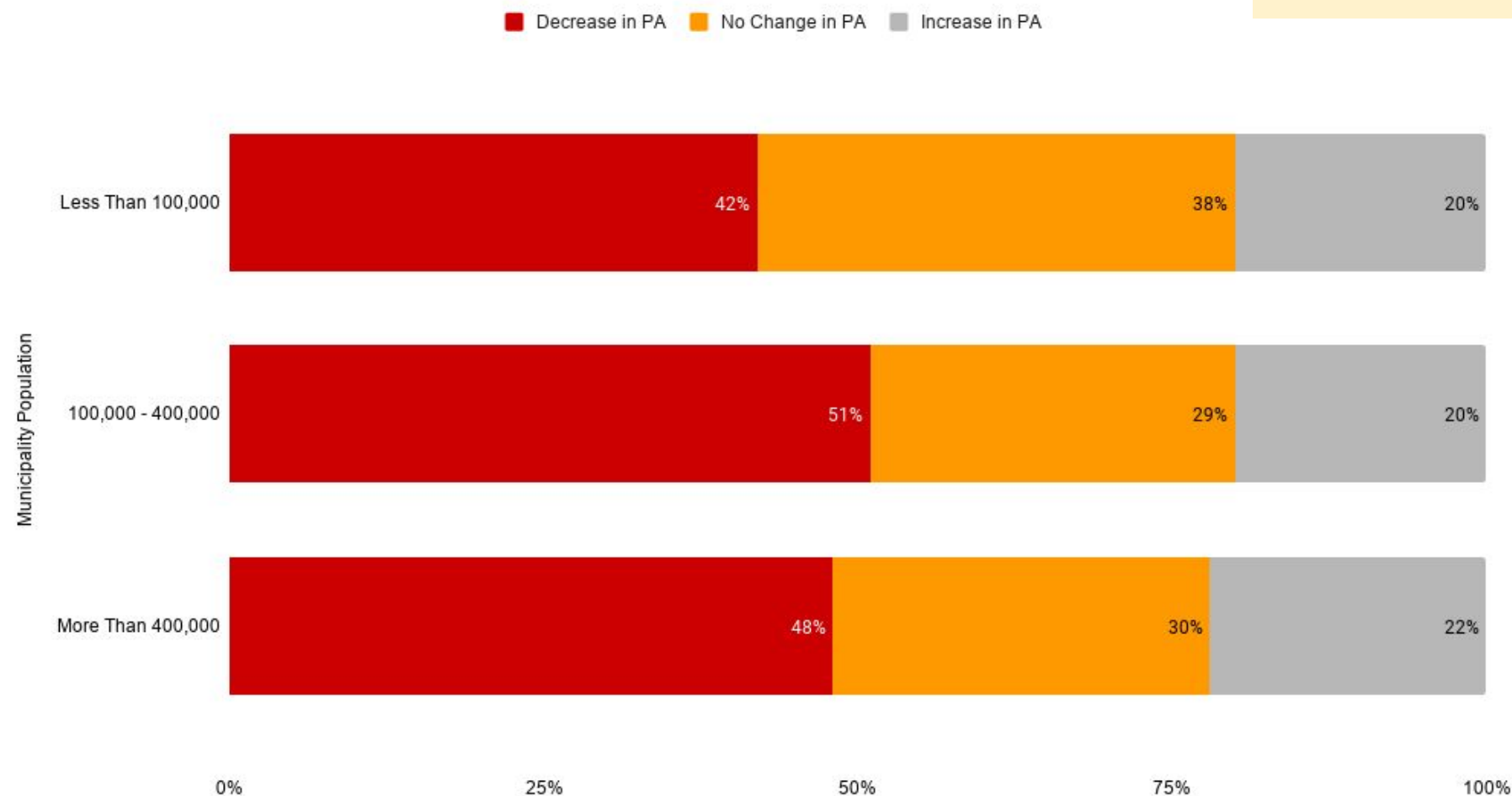


Figure 11: Frequency of time outside by municipality size

Fall 2020 

Frequency of Time Outside by Population Size: Fall 2020

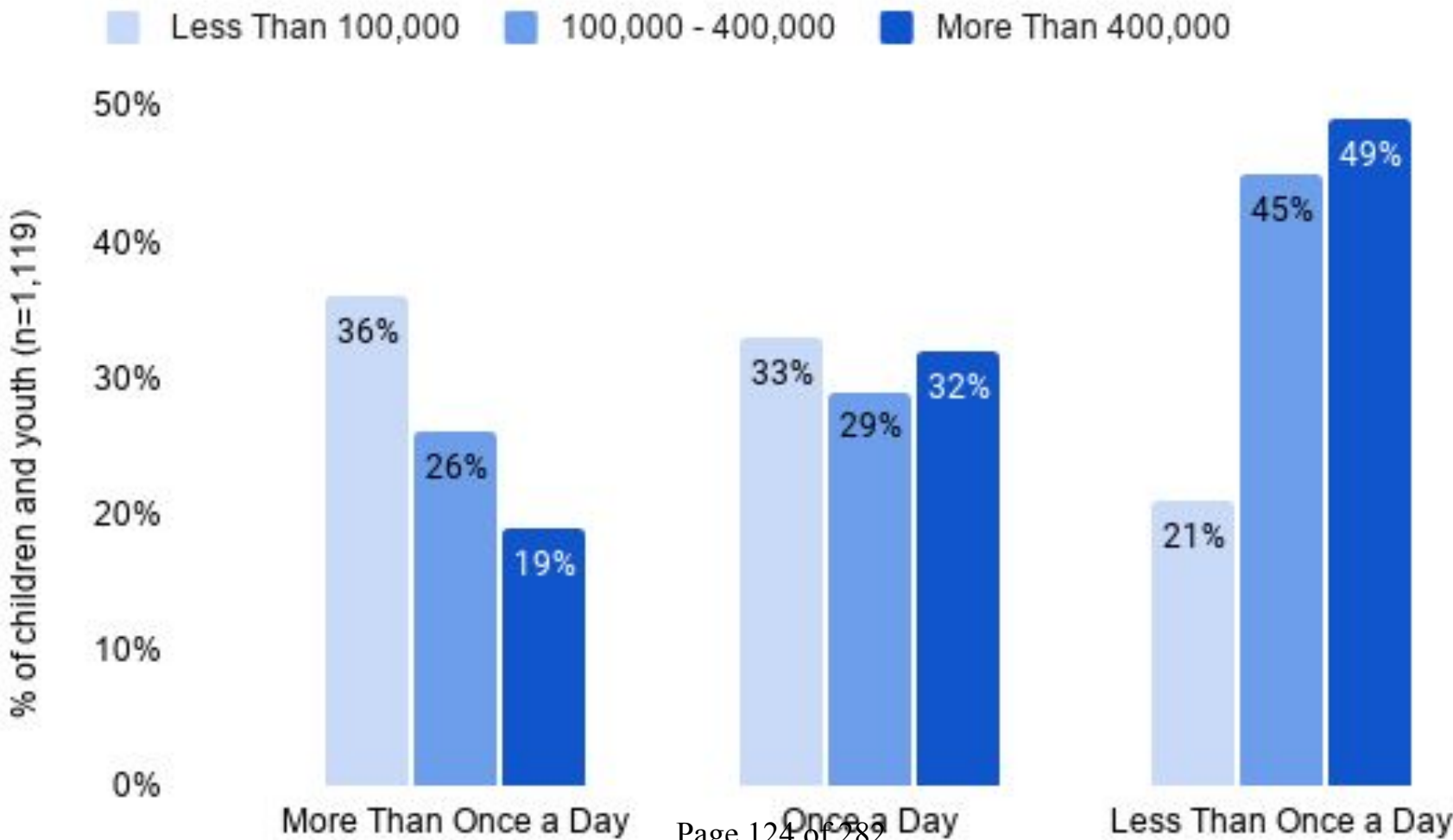


Figure 12: Feelings experienced more strongly vs. pre-COVID by school type

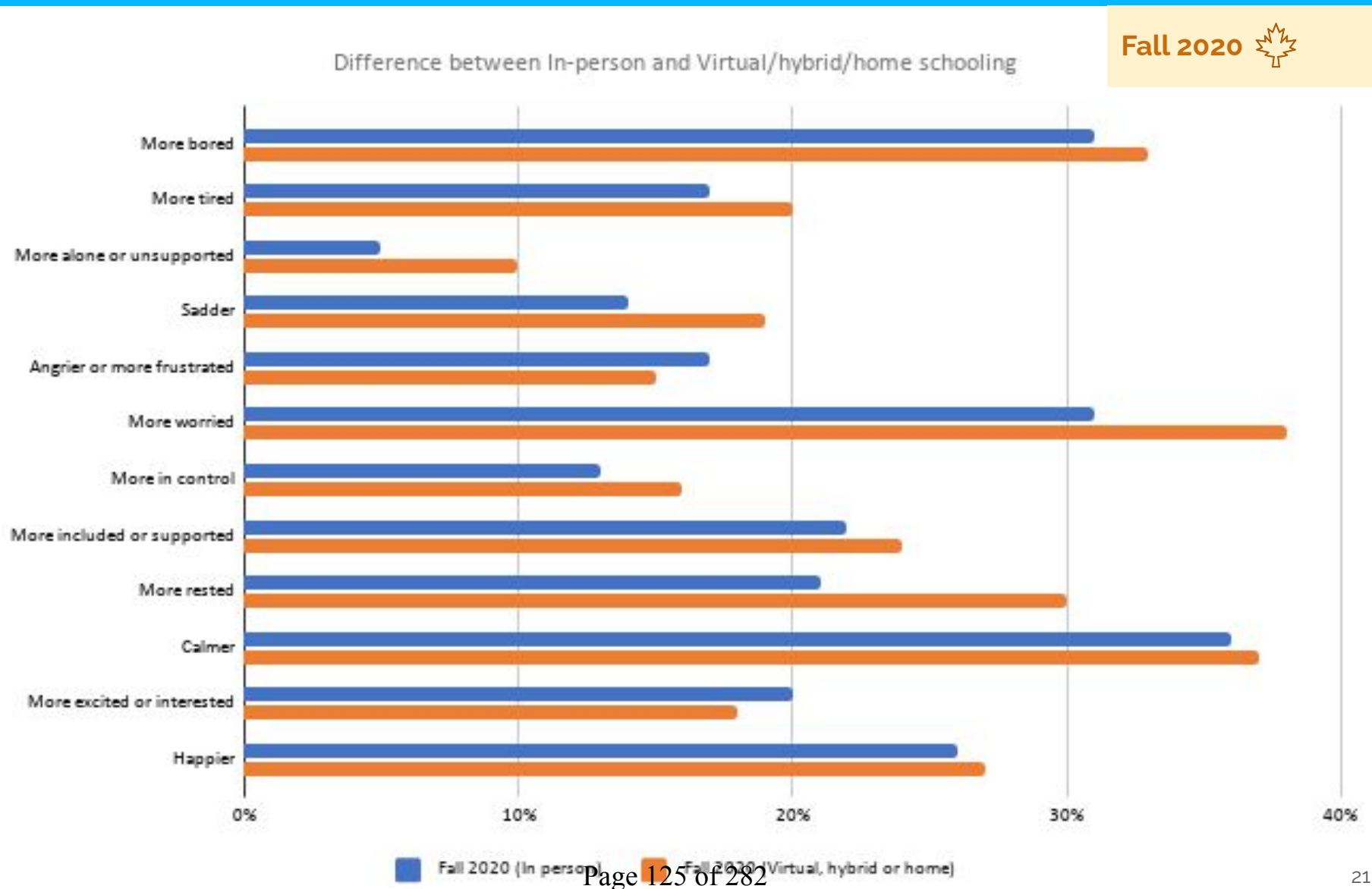


Figure 13: Changes in skills and competencies fall 2020

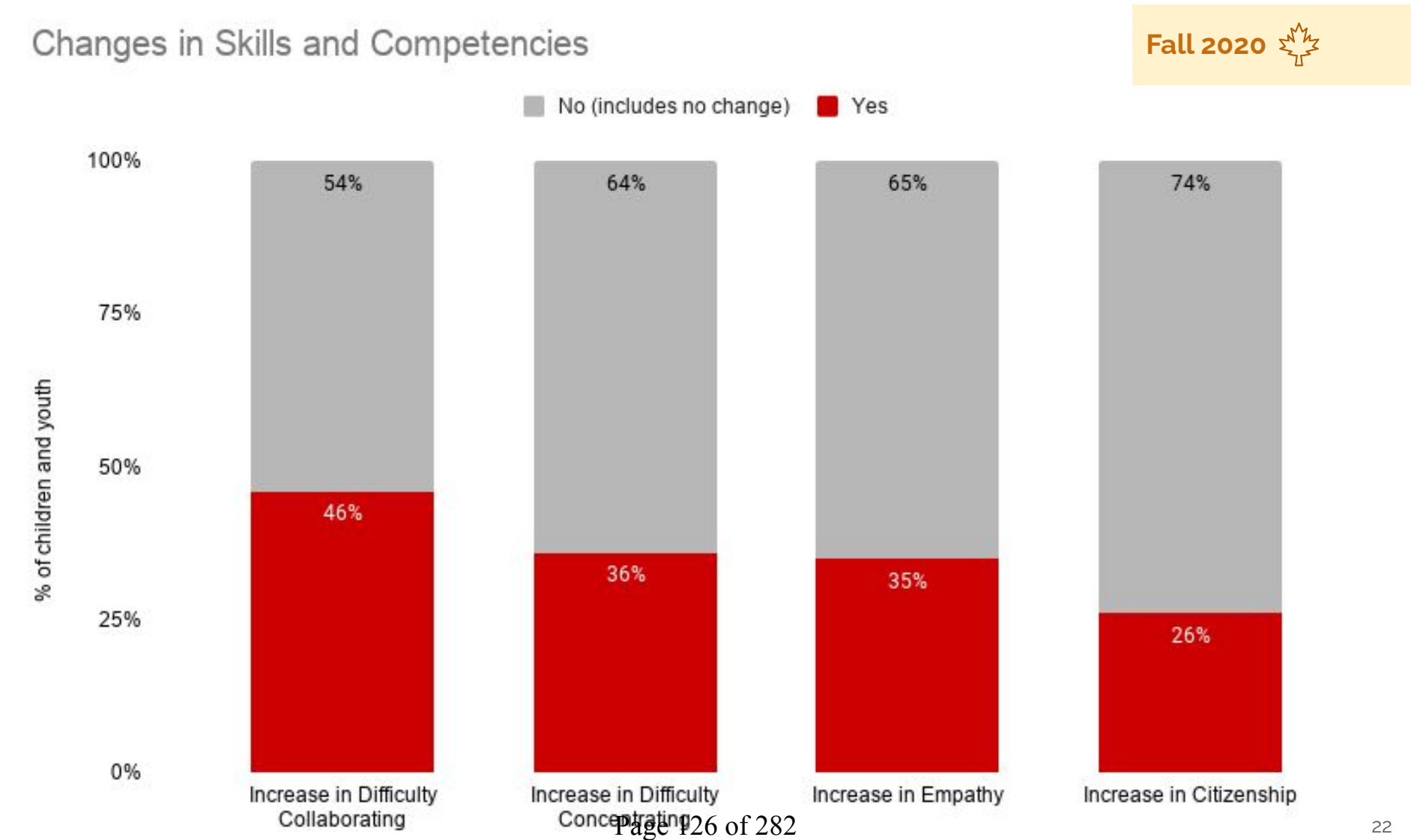


Figure 14: Changes in self-reported learning by school type fall

Changes in Self-Reported Learning by School Type

Fall 2020 

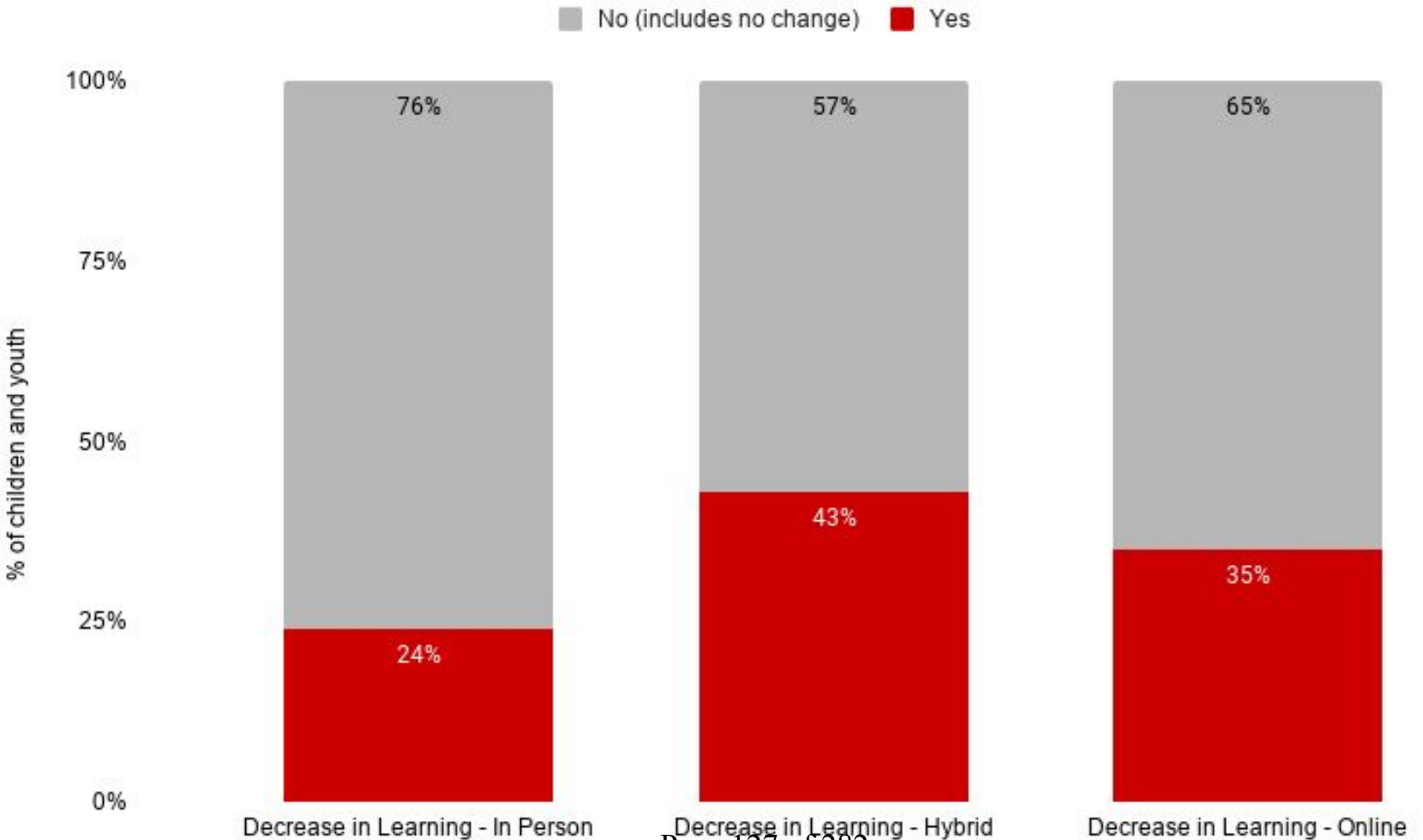
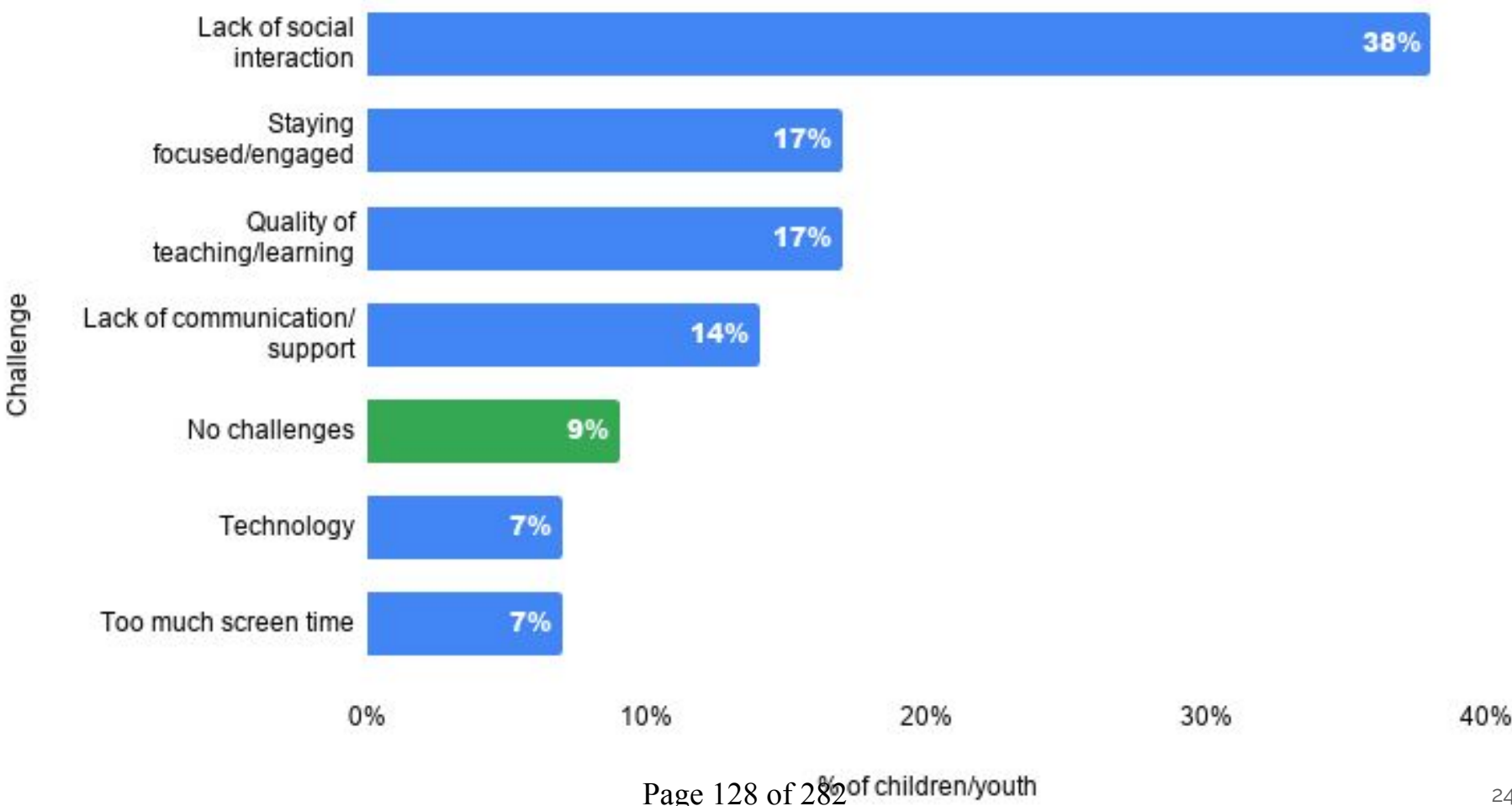


Figure 15: Challenges of Virtual School (GTA)

Most Commonly Cited Challenges of Virtual School (GTA students)



Phase Three: Winter/Spring 2021

3 MINUTES FOR YOUR HEALTH AND HAPPINESS

1. Complete the **COBRA quiz** (COVID Well-Being Risk Assessment) for ages 6-17
2. Find out your score and risk level for worsening well-being
3. Get targeted recommendations for boosting health and happiness

March 2021: contribute your ideas to a national child-friendly recovery plan

COBRA: a risk assessment tool for children/youth during COVID

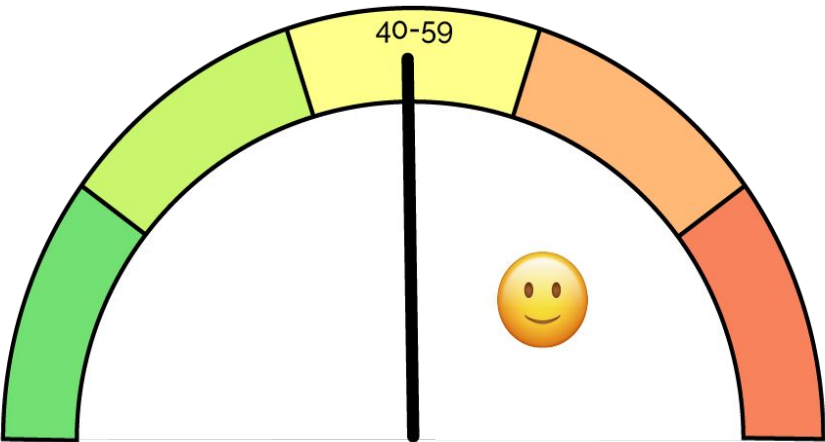
Introduction

The COVID Well-Being Risk Assessment (COBRA quiz for short) asks children and youth about their daily life to assess risk and protective factors related to their health and happiness during the COVID-19 pandemic. It is based on research conducted during the spring and fall of 2020 with over 2,100 Canadian children and youth, [publicly available information](#), and the [Canadian 24-hour movement guidelines](#).

Who is the assessment for and why does it matter?

The COBRA quiz is for young people ages 6-17 who live in Canada and are generally experiencing average or good health. It can be completed alone or with the help of a parent/caregiver in about three minutes. At the end of the short questionnaire, a “score” and risk level will be shown based on answers given, along with targeted recommendations to boost your health and happiness. We will use the results as part of our efforts to collect the lived experience of young Canadians during COVID and highlight their needs as part of a child-friendly recovery (more in Next Steps).

COBRA: sample results screen



Risk Level: Medium

Some ways to give your health and happiness a boost are:

More light physical activity like walking or playing



More energetic physical activity like running or jumping



More time outside like going to the park or playground



Score	0-19	20-39	40-59	60-79	80-100
Risk Level	Very Low	Low	Medium	High	Very High



Table 3: Self-reported behaviours and conditions associated with increased resilience (or lower declines in well-being) vs. risk factors

PROTECTIVE FACTOR	RISK FACTOR
Maintains or increases physical activity levels	Decreases physical activity levels
Spends less time on digital screens	Spends more time on digital screens
Maintains or increases sleep quality and duration	Decreases sleep quality or duration
Goes outside once or more per day	Goes outside less than once per day
Has access to indoor and outdoor space to play and exercise	Has limited access to indoor and outdoor space to play and exercise
Has a friend to talk to about how they are feeling	Does not have a friend to talk to about feelings
Participates in school in person	Participates in school virtually or hybrid
Lives in a house	Lives in an apartment
Lives outside an urban area	Lives in an urban area
Household members are in average or good health; lower household size	Household members are high-risk or frontline worker; higher household size
Has a pet	Has decreased feelings of safety outside
Increases in quality family time	Has decreased feelings of household harmony
Source: maximumcity.ca/wellbeing	*does not include other socio-ecological factors to be included in analysis

Next Steps

Timeline	Actions
January - March 2021	<ul style="list-style-type: none"> Promote COBRA assessment questionnaire through organizations and individuals who support child/youth development and well-being with a goal of 3,000 submissions nationally by March 31, 2021. Conduct qualitative interviews in vulnerable GTA communities.
January - February 2021	<ul style="list-style-type: none"> Layer socio-ecological data onto the questionnaire results map, which currently focuses on individual factors related to health and well-being.
March 2021	<ul style="list-style-type: none"> Share classroom activity with teachers at middle and high school level for students to analyze, synthesize, and report on aggregated COBRA data. As part of this activity, students will engage in SEL (Social-Emotional Learning) and problem-solving exercises to contribute their ideas, based on their findings and experiences, on how to best help young Canadians thrive as part of a child-friendly COVID recovery.
May – September 2021	<ul style="list-style-type: none"> Report and present overall findings and recommendations to decision-makers.

Research and Engagement Team

The Maximum City research and engagement team consists of:

- Josh Fullan, Project Lead josh@maximumcity.ca
- Hannah Miller, Research and Analysis
- Jaime Rosen, Graphic Design
- Meredith Gillespie, Research Assistant

Additional support and analysis provided by:

- Susie Saliola, Esri Canada
- Dr. Raktim Mitra, Ryerson University

To complete an assessment: <https://maximumcity.ca/cobra>



REPORT TO

GOVERNANCE AND POLICY
COMMITTEE

DELEGATIONS AND PUBLIC PARTICIPATION
POLICY T.14

So the Lord gave Solomon wisdom, as he promised him. There was peace between Hiram and Solomon; and the two of them made a treaty. – 1 King 5:12

Created, Draft	First Tabling	Review
January 2, 2020	March 2, 2020	Click here to enter a date.

C. Caldwell, Legal Counsel
P. Matthews, General Legal Counsel
C. Fernandes, Superintendent of Education, Area 4 and Policy Development

RECOMMENDATION REPORT

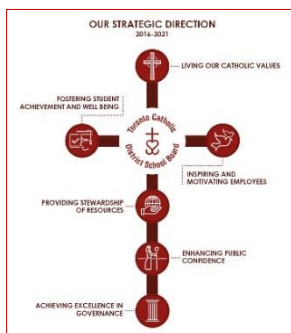
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report provides an update to the Delegation Policy (T.14).

The cumulative staff time required to prepare this report was 5 hours

B. PURPOSE

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as per request of Regular Board on December 12, 2019.

The revisions to the Delegation policy have been updated to reflect a Trustee motion requesting that “a review of the policies and their implementation should be conducted at the Governance and Policy meeting.”

C. BACKGROUND

1. The policy on Delegations T.14 was first approved on November 10, 2010 and was last amended in August 2016.
2. Changes to this policy reflect the request made by a trustee motion on December 12, 2019 to address delegates who may breach the delegation policy.
3. The policy was reviewed at the January 2020 Governance meeting and has been updated with recommendations of the committee.
4. The policy was reviewed at the March 2nd and September 8th Governance and Policy meetings and has been updated to reflect recommendations.

D. EVIDENCE/RESEARCH/ANALYSIS

This policy has been amended in consultation with staff from the Field Superintendents and Legal Services.

E. METRICS AND ACCOUNTABILITY

1. Recommendations in this report will be monitored by policy development staff.

2. Further reports will be brought to Board in accordance with the policy review schedule.

F. IMPLEMENTATION

1. The updated policy as approved will be posted on the TCDSB policy register, and will be communicated to parents and the general communities via the TCDSB website.
2. The Communications Department will provide messaging to principals for the purpose of placing the information about the Delegations Policy in school newsletters.

G. COMMITTEE RECOMMENDATION

That Board accept the recommendation of the Governance and Policy Committee and that the revised policy on Delegations and Public Participation (T.14) provided in **Appendix A** be adopted.



POLICY SECTION: TRUSTEES

Report Appendix A

SUB-SECTION:

POLICY NAME: DELEGATIONS AND PUBLIC

PARTICIPATION

POLICY NO: T.14

Date Approved: November 10, 2010- Board	Date of Next Review: August 2021 January 2025	Dates of Amendments: November 24, 2011- Board December 13, 2012- Board August 25, 2016- Board
Cross References: TCDSB Code of Conduct Policy, S.S.09 TCDSB Operating By-Law Number 175		
Appendix: Delegation Registration Form		

Purpose:

This Policy affirms and promotes the process by which students, parents and community members can present their views and concerns to the Trustees of the Toronto Catholic District School Board.

Scope and Responsibility:

The policy extends to students, parents and community members making deputations to the Board or its committees, **including public Statutory Committees, Standing Committees, Ad-Hoc Committees and Sub-Committees (“Committee(s)”) in accordance with the TCDSB By-Laws.** The Director of Education, with the assistance of the Recording Secretary, is responsible for this policy.

Alignment with MYSP:

Living Our Catholic Values

Strengthening **Enhancing** Public Confidence

Achieving Excellence in Governance



POLICY SECTION: TRUSTEES

Report Appendix A

SUB-SECTION:

POLICY NAME: DELEGATIONS AND PUBLIC
PARTICIPATION

POLICY NO: T.14

Policy:

The TCDSB is committed to advocacy for students, parents, and communities. In recognition of the need to hear the concerns of the TCDSB community and of individuals to have a voice in the decision-making process, **delegations delegates** may be heard at **any** meetings of the Board of Trustees or **Standing** Committees, as stipulated in, and limited by, the regulations outlined below. **This Policy is subject to and will be interpreted in accordance with TCDSB By-Law Number 175, as amended from time to time.**

Regulations:

*Appropriate Forums for **Delegates***

1. Given the current division of work between **the** Board meetings and Committee meetings, **delegations delegates** will be accepted at the discretion of the Director and Chair of the Board at **public** regular Board **meetings** only if:
 - a) ~~A new item/report or new information has been placed on the agenda that has not been dealt with at a Standing committees.~~
a) in exceptional circumstances; or
 - b) **if** the matter is deemed to be time sensitive.

~~Delegations will **may** be heard at **public** Standing Committees of the Board concerning matters within its terms of reference. The topic of the deputation will determine at which Standing Committee the delegation will be heard.~~
The Director of Education, in consultation with the Committee's Chair, retains discretion to reasonably determine whether or not a delegate will be received.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: DELEGATIONS AND PUBLIC
PARTICIPATION

POLICY NO: T.14

2. **Delegations Delegates** may be heard at **public** Special Board meetings at the discretion of the Director and Chair of the Board.
3. **Delegations Delegates** will **may** be heard at **public** Standing Committees of the Board concerning matters within **it's the Committee's** terms of reference. The topic of the deputation will determine at which Standing Committee the **delegation delegate** will be heard. **The Board or Committee Chair, in consultation with the Director, retains discretion to reasonably determine whether or not a delegate will be received.**

~~Given the current division of work between the Board meetings and Committee meetings, delegations will be accepted at the discretion of the Director and Chair of the Board at **public** regular Board **meetings and** only if:~~

- ~~a) A new item/report or new information has been placed on the agenda that has not been dealt with at a Standing committees.~~
- ~~c) **in exceptional circumstances; or**~~
- ~~d) **if** the matter is deemed to be time sensitive.~~

~~Delegations heard at regular Board meetings may be the subject only of a motion for receipt, or a motion of referral to the appropriate Committee or to Staff, or a motion of both receipt and referral to the appropriate Committee or to Staff. (By-Laws Section 10.9.11)~~

4. **Delegations Delegates** heard at regular Board meetings may be the subject only of a motion for receipt, or a motion of referral to the appropriate Committee or to Staff, or a motion of both receipt and referral to the appropriate Committee or to Staff. (By-Laws Section 10.9.11)



POLICY SECTION: TRUSTEES

Report Appendix A

SUB-SECTION:

POLICY NAME: DELEGATIONS AND PUBLIC
PARTICIPATION

POLICY NO: T.14

5. Delegates may not be received from employees on matters over which their union or association has jurisdiction (see Regulation 26).

Procedure for Making a Deputation

6. Those wishing to make a deputation can ~~receive~~ **obtain** further information and details on the delegation protocol by contacting the Recording Secretary at 416-222-8282 ext. 2293, or by visiting the TCDSB portal site at www.tcdsb.org.
7. ~~Delegations~~ **Delegates** are to register with the Recording Secretary of the Board no later than 11:00 a.m. on the day of the ~~Standing~~ Committee meeting by **completing and** submitting the Delegation Registration Form to the Recording Secretary and the local Trustee will be notified immediately, **if the matter is Ward specific**.
8. **Delegates are requested to provide a written copy of their intended delegation in full by 11am on the day of the meeting.**
9. **Delegates are expected to present their remarks as submitted through the application process.**
10. Where the Board has initiated community engagement with respect to any matter, ~~delegations~~ **delegates** will be referred to that consultation process and may not be registered to appear before a ~~Standing~~ Committee meeting.
11. A Delegate may only speak once at a particular meeting.
12. There may be up to a maximum of ten (10) deputations per meeting.
13. ~~Delegations~~ **Delegates** will be listed on the agenda of the meeting or in an



POLICY SECTION: TRUSTEES

Report Appendix A

SUB-SECTION:

POLICY NAME: DELEGATIONS AND PUBLIC
PARTICIPATION

POLICY NO: T.14

addendum, and their topic and point of view, **subject to the following**, shall be included in the documentation.

a. **Any visual or written presentation or materials a delegate intends to provide or project on screen during the deputation must be provided 72 hours in advance of the meeting to the Recording Secretary of the Board. The Board reserves the right to accept, reject or modify such materials, with notice of same provided to the delegate at least 24 hours before the meeting. Personal or private information included in the delegate's materials will be removed.**

b. **When there are several delegates registered to speak on the same topic affecting the same school, and there are other delegates registered or wishing to register to speak to different topics on the agenda or of a time-sensitive nature, the Director and the Chair of the Committee may restrict the number of delegates on the same topic affecting the same school to three delegates.**

14. First priority will be given to **delegations delegates** speaking to a specific item on the meeting's agenda and those who have not yet spoken to the issue. Next priority will be given to **delegations delegates** speaking to time-sensitive topics. **A delegate who has already made a deputation on a specific matter or topic may not be permitted to delegate again on the same matter, without the permission of the Committee's Chair in consultation with the Director.**

~~10. Delegates who want to show their deputation on the screen in the Boardroom must provide an electronic copy before the meeting.~~

13. ~~Delegations~~ **Delegates who are from** TCDSB employees shall verbally disclose this information at the time of registration and at the beginning of



POLICY SECTION: TRUSTEES

Report Appendix A

SUB-SECTION:

POLICY NAME: DELEGATIONS AND PUBLIC
PARTICIPATION

POLICY NO: T.14

their deputation.

Time Parameters

14. ~~Delegations~~ **Delegates** who have registered by the ~~specified time~~ **deadline** may speak for a maximum of three (3) minutes.

~~15. Delegations who have not registered by the specified time may speak for a maximum of three (3) minutes if approved by 2/3 votes of the members~~

~~of the Board or Standing Committee. The chair shall put the question at the conclusion of the registered delegate. The question will be put immediately without any debate.~~

Up to two delegates who have not registered by the deadline may speak in special circumstances for a maximum of three minutes if approved by 2/3 of all members of the Board or Committee. The delegate must also complete the Registration Form.

16. **The deputation** ~~Delegations~~ period shall be limited to a maximum of 60 minutes ~~at the discretion of the Chair~~. The maximum time limit may be amended by 2/3 ~~majority present and eligible to vote~~ of all members of the Board or Committee.

17. If the Chair determines that the number of expected **delegates** ~~delegations~~ far exceeds ten, he/she may recommend to the Director to call a Special Board meeting to hear all **delegates** ~~delegations~~.

18. Delegates may also opt to depute ~~delegate~~ to the Board remotely, or via written **deputation** ~~delegation~~, to be read out by staff.

19. ~~Each~~ Trustees may ask questions of the ~~delegation~~ **delegate**. ~~for a maximum~~ **A**



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: DELEGATIONS AND PUBLIC
PARTICIPATION

POLICY NO: T.14

total of not more than 3 minutes will be allocated to address both the Trustee's questions and the delegate's answers to same.

20. Questions asked by Trustees are limited to clarifying questions only. No questions of staff shall be permitted.

Format & Content of Deputations

21. ~~Delegations~~ Delegates will are requested to:

- a) present concerns in a positive and constructive manner;
- b) maintain a level of decorum which will allow meetings to proceed effectively; and
- c) refrain from the use of abusive or derogatory language.

22. During a deputation in public session of a regular or special Board meeting, ~~or Standing Committee meeting~~, should the delegate use the name/title/position of any person in a negative, critical or derogatory fashion, directly or indirectly, the Chair of the meeting shall advise the ~~delegation delegate~~ to limit comments to non-personal references. Should personal references continue to be made, the Chair has the authority to stop the ~~delegation delegate~~ from proceeding.

23. The Board may decide to move a public deputation to a private session.

During a deputation in a private session of a regular or special Board meeting, ~~or Standing Committee meeting~~, should a situation arise where a delegate intends to refer to someone in a negative way then the following will apply:

- a) ~~Delegations~~ Delegates intending to use the name/title/position of any person in a negative, ~~or~~ critical ~~or derogatory~~ fashion must indicate this intention at the time of registration, and, prior to presenting, the ~~delegate~~ will be requested to address the ~~Standing Committee~~ ~~or Board~~ in private session.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: DELEGATIONS AND PUBLIC
PARTICIPATION

POLICY NO: T.14

b) The Board shall inform staff if a **delegation delegate** intends to speak of them at a ~~Standing~~ Committee **or Board** meeting, in a negative, **or** critical ~~or derogatory~~ fashion. The staff member has the right to be present during the deputation and be represented by the agent of their choice.

24. The Chair of the meeting may expel or exclude **a delegate** from ~~any the~~ meeting **should they engage in** ~~any person who engages in~~ conduct contrary to the TCDSB Code of Conduct, ~~or~~ Respectful Workplace Guidelines, **or fail to comply with this Policy.**

25. No one may display signs or placards, applaud debating participants or engage in conversations or other behaviour that may disrupt a meeting.

26. If a gross misrepresentation on a factual issue is made by a delegate during their deputation, the Chair of the Committee or Chair of the Board, as applicable, may correct the record from a factual perspective at the meeting where the misrepresentation is made. If the Chair is absent when the gross misrepresentation is made or should the Chair be the subject of the gross misrepresentation, then the Vice-Chair of the Committee or the Vice-Chair of the Board may correct the record, as per above. **The Chair or Vice-Chair may request the delegate to apologize in the moment.**

27. If it is not readily apparent to the Chair or Vice-Chair, as the case may be, whether or not a comment is a gross misrepresentation of the facts, the Chair or Vice-Chair and the Director of Education will determine whether an investigation should be conducted. If an investigation is conducted and the investigation determines that a gross misrepresentation was made, the Chair or Vice-Chair may correct the record from a factual perspective at the next meeting. **A delegate who**



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: DELEGATIONS AND PUBLIC
PARTICIPATION

POLICY NO: T.14

makes a public and misleading statement against a Trustee and refuses to apologize shall not be allowed to delegate until such time as a public apology is made.

28. In respect of TCDSB employees delegating **deputing** to ~~a~~ the Standing Committee where the topic:

- a) is personal to the speaker, the restrictions are the same as any **delegation delegate**.
- b) is or may be dealt with under a Collective Agreement to which the Board is a party, such submission shall be dealt with in accordance with the provisions of such Collective Agreement.

29. The public session of ~~Standing Committee~~, Board and Special Board meetings are recorded and broadcast live. The recording is retained as a public record of the proceedings. **Other Committees may be recorded. Delegations Delegates** that are part of the recorded proceedings are so advised and consent to being recorded.

30. At the conclusion of the deputation the Chair will advise the delegate as to how the matter will be processed.

31. Where an item has been referred to staff, staff will communicate follow-up actions to the **delegations delegate**.

Definitions:

Delegation

A ~~delegation~~ may include: (1) an individual speaking on his or her own behalf;

(2) an official representative of a TCDSB committee; (3) an official representative



POLICY SECTION: TRUSTEES

Report Appendix A

SUB-SECTION:

POLICY NAME: DELEGATIONS AND PUBLIC

PARTICIPATION

POLICY NO: T.14

of student government; or (4) a spokesperson for another group or organization.

Deputation

A formal talk made to the whole Board or **Standing** Committee or in a private session of the Board or **Standing** Committee relating to a specific issue or concern.

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

1. Trustees and the Director shall review the process of delegation every three (3) years to ensure that it was fair, equitable and supported the goals of the TCDSB the Multi Year Strategic Plan
- ~~2. Staff will develop an assessment tool to determine the efficacy of the policy and administer it after the first year of policy implementation to evaluate the policy.~~

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE REGULAR VIRTUAL MEETING OF THE GOVERNANCE AND POLICY COMMITTEE PUBLIC SESSION

HELD TUESDAY, SEPTEMBER 8, 2020

PRESENT:

Trustees:

N. Crawford, Chair – In Person
M. Del Grande, Vice-Chair
N. Di Pasquale
A. Kennedy - Ex-Officio
T. Lubinski

Non-Voting Trustee:

I. Li Preti

Staff:

B. Browne
C. Fernandes
C. Caldwell
C. Onyia

S. Harris, Recording Secretary

S. Hinds-Barnett, Assistant Recording Secretary

1. Call to Order

Casey Caldwell introduced Cecilia Onyia, lawyer, who will providing support with policies in Ms.Caldwell's upcoming temporary absence.

4. Approval of the Agenda

MOVED by Trustee Di Pasquale, seconded by Trustee Kennedy, that the Agenda, as amended to include Item 15a) *Inquiry from Trustee Kennedy regarding the Process for Reconsideration of a Motion i.e. the Uniform Policy Carried at the September 3, 2020 Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting*, be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy

The Motion was declared

CARRIED

Trustee Lubinski did not vote/respond due to technical difficulties.

5. Declarations of Interest

There were none.

6. Approval and Signing of the Minutes

MOVED by Trustee Lubinski, seconded by Trustee Di Pasquale, that the Minutes of the Meeting held August 25, 2020 be approved with the following amendment:

Page 8 – replace *CSPCs* with *OAPCE*.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

13. Staff Reports

MOVED by Trustee Di Pasquale, seconded by Trustee Del Grande, that Item 13a) be adopted as follows:

- 13a) Delegations and Public Participation Policy T.14** that the Board accept the recommendation of the Governance and Policy Committee and that the revised policy on Delegations (T.14) provided in Appendix A of the report be adopted.

MOVED in AMENDMENT by Trustee Di Pasquale, seconded by Trustee Kennedy, that the Regulations be renumbered to accommodate a new Regulations 17 and 18 as follows:

- 17) If the Chair determines that the number of expected delegations far exceeds 10, he/she may recommend to the Director to call a Special Board meeting to hear all delegations; and
- 18) Delegates may also opt to delegate to the Board remotely, or via written delegation, to be read out by staff.

Results of the Vote taken on the AMENDMENT regarding Regulation 17, as follows:

In Favour

Opposed

Trustees Crawford
Di Pasquale
Kennedy

Del Grande
Lubinski

The AMENDMENT regarding Regulation 17 was declared

CARRIED

Results of the Vote taken on the AMENDMENT Regulation 18, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT regarding Regulation 18 was declared

CARRIED

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Kennedy, that the *Director of Education*, in consultation with the *Committee's Chair*, retain discretion to reasonably determine whether or not a delegate will be received be replaced with *The Board or Committee Chair* in consultation with the *Director ...*, page 20, Regulation 3.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT was declared

CARRIED

MOVED in AMENDMENT by Trustee Lubinski, seconded by Trustee Del Grande, that **the following be inserted into the Policy:**

- i) Delegates must provide a written copy of their intended delegation in full by 11am on the day of the meeting; and
- ii) Delegates are expected to present their remarks as approved and submitted through the application process.

MOVED in AMENDMENT to the AMENDMENT by Trustee Kennedy, seconded by Trustee Lubinski, that the following be inserted into the Policy:

- i) Delegates are *requested* to provide a written copy of their intended delegation in full by 11am on the day of the meeting; and
- ii) Delegates are expected to present their remarks as submitted through the application process.

Results of the Vote taken on the AMENDMENT to the AMENDMENT, as follows:

In Favour

Opposed

Trustees Di Pasquale
Kennedy
Lubinski

Crawford
Del Grande

The AMENDMENT to the AMENDMENT was declared

CARRIED

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT was declared

CARRIED

MOVED in AMENDMENT by Trustee Lubinski, seconded by Trustee Del Grande, that *completing and* be inserted before *submitting*, Regulation 7, Line 3, page 21.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT was declared

CARRIED

MOVED in AMENDMENT by Trustee Lubinski, seconded by Trustee Del Grande, that the following be added to Regulation 12, page 22:

When there are several delegates registered to speak on the same topic affecting the same school, and there are other delegates registered or wishing to register to speak to different topics on the agenda or of a time-sensitive nature, the Director and the Chair of the Committee may restrict the number of delegates on the same topic affecting the same school to three delegates.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT was declared

CARRIED

Staff was directed to be consistent throughout the policy with the usage of *delegate* and *deputation*.

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Kennedy, that permission of *the Director* in consultation with the *Committee's Chair* be replaced with permission of the *Committee's Chair* in consultation with *the Director* consistently throughout the policy.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion, as amended ,was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Di Pasquale, that Item 13b) be adopted as follows:

- 13b) Board Recognized Charitable Foundations A.09** that the revised Board Recognized Charitable Foundations A.09 provided in Report Appendix A be adopted.

Trustee Crawford relinquished the Chair to Trustee Del Grande.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Kennedy:

1. That *through recognition, financial collections and annual events* be added after *Learning*, Policy, page 31;
2. That *within the Archdiocese of Toronto's* be added after *community*, , Share Life, page 32;
3. That *these* be inserted before *charitable*, Evaluation and Metrics # 2, page 32; and

4. That *MYSP* be spelt out to read *Multi-Year Strategic Plan*, Evaluation and Metrics # 4, page 32.

Results of the Vote taken on Parts 2, 3 and 4 of the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

Parts 2, 3 and 4 of the AMENDMENT were declared

CARRIED

Results of the Vote taken on Part 1 of the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford	Del Grande
Lubinski	Di Pasquale
	Kennedy

Part 1 of the AMENDMENT was declared

FAILED

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion, as amended, was declared

CARRIED

Trustee Crawford reassumed the Chair.

15. Inquiries and Miscellaneous

MOVED by Trustee Kennedy, seconded by Trustee Lubinski, that Item 15a) be adopted as follows:

- 15a) From Trustee Kennedy regarding the Process for Reconsideration of a Motion i.e. the Uniform Policy Carried at the September 3, 2020 Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting received and Referred to Staff.**

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale

Kennedy
Lubinski

The Motion was declared

CARRIED

16. Updating of Pending List

MOVED by Trustee Del Grande, seconded by Trustee Kennedy, that Item 16a) be adopted as follows:

16a) Monthly Pending List received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

16b) Annual Policy Priority Schedule received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

17. Adjournment

MOVED by Trustee Del Grande, seconded by Trustee Di Pasquale, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Di Pasquale
Kennedy
Lubinski

The Motion was declared

CARRIED

SECRETARY

CHAIR



REPORT TO

GOVERNANCE AND POLICY
COMMITTEEUPDATE TO ELECTRONIC COMMUNICATION
SYSTEM – ACCEPTABLE USE A.29

The name of the Lord is a strong tower; the righteous run into it and are safe. - Proverbs 18:10

Created, Draft	First Tabling	Review
September 28, 2020	November 10, 2020	

Steve Camacho – Chief Information Officer

Bryan Shannon – Sr. Manager, Archives, Records Management, Freedom of Information

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD.
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report recommends updating the current policy on Policy A.29 to conform to current practice and policies.

The cumulative staff time required to prepare this report was 8 hours.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends policy revision.

C. BACKGROUND

1. This policy was first approved in January 2000 and has not been amended since April 2012. (Appendix A)
2. There has been a significant change in the use of technology in last 20 years since this policy was first introduced. As such, staff have taken the approach of rebuilding the policy from the ground up instead of making minor changes to content.
3. The current version of the policy can be difficult to understand and follow as some sections apply to students and others apply to employees. To make the policy easier to understand and adhere to, we consolidated many of the policy regulations into simpler regulations that apply to everyone. This avoids duplication and significantly shortens the policy length.
4. Changes to this policy reflect current practice and alignment with related policies: Board Code of Conduct S.S.09, Harassment and Discrimination Policy H.M.14, Municipal Freedom of Information and Protection of Privacy Policy A.38 and Records Management and Archives Policy A.20. (see side-by-side comparison of current and proposed policy, Appendix C).
5. Changes to this policy were first presented to the Governance and Policy Committee in September 2020. Approval was deferred, pending the adoption of further revisions recommended by the committee as follows:
 - a. Regulation 3.2 added: **Users are responsible for technology resources loaned to them by TCDSB and must abide by any terms and conditions agreed upon. Failure to comply may result in consequences**

up to and including disciplinary action. TCDSB reserves the right to apply reasonable replacement costs to the user for any lost or damaged technology resources.

This addition reflects the Ministry of Education’s “Fees for Learning Materials and Activities Guideline” which permits schools to recover replacement or repair costs for lost or damaged loaned material used in school.

(Ministry of Education, March 2011, p. 3

<http://www.edu.gov.on.ca/eng/parents/feesGuideline.pdf>)

- b. Regulation 5.6 added: **Users are compelled to immediately report all breaches of this policy of which they are aware to the appropriate TCDSB authority.**

This addition reflects further staff review subsequent to GAP Committee recommendations, and the determination that TCDSB’s current AUP lacks a general “duty to report” clause, which is deemed a critical accountability feature of similar policies across the education sector.

D. EVIDENCE/RESEARCH/ANALYSIS

1. This policy has been amended through significant consultation with representatives from the Toronto Elementary Catholic Teachers (TECT), Toronto Secondary Unit (TSU), the Toronto Catholic Principals and Vice Principals Association, the Secondary Schools Principals Association, the Secondary School Vice Principals Association, and field superintendents, as well staff from Legal Services, Records and Privacy, Curriculum Leadership and Innovation, 21st Century Learning, and Technical Services.
2. Staff conducted a review of examples of up-to-date acceptable use policies from other Ontario school boards, as well as those of Ontario post-secondary institutions.
3. Staff conducted a review of relevant practice resources from the Information and Privacy Commissioner of Ontario, the Ontario Colleges of Teachers and OECTA.
4. A draft of the proposed policy was provided to the CPIC and OAPSE committees for comment.

E. METRICS AND ACCOUNTABILITY

1. Recommendations in this report will be monitored by policy development staff.
2. Further reports will be brought to Board in accordance with the policy review schedule.

F. IMPLEMENTATION

The updated policy as approved will be posted on the TCDSB policy register. Schools and departments will be made aware of the changes using internal communication channels.

G. STAFF RECOMMENDATION

Staff recommends that the revised Acceptable Use of Technology Policy A.29 provided in Report Appendix B be adopted.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE

POLICY NO: A. 29

Date Approved: April 19, 2012- Board	Date of Next Review:	Dates of Amendments: November 15, 2001 – Board, BM p. January 2000
Cross References: Advertising in Schools policy (A.25)		
Appendix:		

POLICY

This Acceptable Use Policy was last updated as of March 2012 through a consultative process between the Toronto Catholic District School Board and its stakeholders (Associations, Board, Students, Parents and Schools)

POLICY STATEMENT

Within the context of the Multi-Year Strategic Plan and our Christ-focused mission and vision, the Board's electronic communication system is to support learning communities that will transform the world through witness, faith, innovation and action.

It is important to prepare students for success in life and work in the 21st century by providing them with electronic access to a wide range of information, as well as opportunities to develop relevant skills and to actively participate in the global community. The Board recognizes the impact of information technology on society. We have a responsibility to ensure that all learners develop a respect for the power of information technology and that technology is used ethically to promote values consistent with Catholic teachings and the Catholic Graduate Expectations.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

The use of information technology is a support for staff to perform their daily operational activities and work responsibilities in meeting the goals of the Multi-Year Strategic Plan. Information technology provides staff further opportunities for professional development and relationship building in service to the school community and public.

The utilization of technology by all users must uphold an equitable culture of caring, inclusion, dialogue, and learning and should always strive to respect the dignity of the human person.

ADMINISTRATIVE PROCEDURES

These administrative procedures are established to:

- Increase safety for students and staff
- Ensure alignment with TCDSB Mission, Vision and core values
- Enhance teaching and learning
- Enhance relationships and community
- Improve efficiency of technology systems
- Facilitate communications and the sharing of information with the local community, including parents, social service agencies, parishes, government agencies, and businesses
- Enhance employee skills, knowledge and exchange of information with their peers.

DEFINITIONS

Users include but are not limited to employees, students, trustees, association staff, parents, volunteers, contractors, community service workers, and temporary staff.

Electronic communication includes but is not limited to Internet use, e-mail, social media, browsing, publishing or posting on web sites, downloading, accessing or storing files and use of personal electronic devices.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

The use of an electronic communication system within the Board has an educational and professional purpose. The term educational and professional purpose includes classroom activities and limited high quality, self-discovery activities. It also encompasses professional and career development and administrative services that support education.

ADMINISTRATIVE PROCEDURES – ALL USERS

All users must abide by the administrative procedures outlined in this section.

1. Responsibilities

(a) The Board provides users with access to the Board's electronic communication system.

(b) The use of the Board's electronic communication systems is a privilege, not a right, and as such can be restricted or, if appropriate, removed altogether.

(c) Users are expected to use the Board's electronic communication systems in an ethical, lawful and appropriate manner as governed by applicable legislation, Board policies and procedures.

(d) The Board recognizes that parents share responsibility for transmitting Catholic values to their children and providing guidance in the appropriate use of the technology.

(e) Through this policy the Board will notify users about the Board's electronic communication systems and the expectations governing its use.

(f) The Board will expect educators to model and teach students proper standards of use, guide students on the appropriate use of technological resources and ensure that students understand the consequences of abusing their user privileges.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

(g) The Board will provide opportunities for professional learning to Board employees on the appropriate use of technological resources.

(h) All students will sign a "Student Access Agreement" in which they will commit to abide by this policy prior to receiving an individual user account and gaining access to the network resources and the Internet. If the student is less than 18 years of age, a parent or guardian must also sign the agreement.

(i) The Board will provide students and parents with guidelines for student safety and appropriate, ethical use of technology and the Internet.

(j) All new employees and users affiliated with the Board must sign a "User Access Agreement" to abide by this policy prior to receiving a user account and gaining access to the network resources and the Internet.

(k) For employees and existing users, continued use of the Board's electronic communication system will be interpreted by the Board that the User has agreed to comply with the applicable Board policies and procedures.

(l) The school Code of Conduct must be consistent with and abide by the regulations within this policy.

(m) This policy contains restrictions on accessing, storing and disseminating inappropriate material. There is a wide range of material available on the Internet, some of which may not be consistent with governing laws nor with the values and code of ethics advocated by the Board.

(n) The Board will make every effort and has taken reasonable precautions to avoid the misuse of Internet and electronic communication services. However, the possibility exists that users may receive or access content that is not in line with this policy. The Board's Internet content filtering system is considered a support



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

to staff and not a replacement for properly supervising student access to the Internet.

2. Personal Safety

(a) Users should protect their personal information and follow the available guidelines and resources published by the Information and Privacy Commissioner (IPC) of Ontario.

3. Unacceptable Activities

(a) Unauthorized Access - Users will not attempt to gain unauthorized access to the Board's system or to any other computer system through the Board's network or go beyond their authorized access. This includes attempting to log on through another person's user account or accessing another person's files.

(b) Malicious Access - Users will not make deliberate attempts to disrupt the performance of the computer system or destroy data by spreading computer viruses or any other malicious means. These actions may be illegal and will be dealt with as such.

(c) Illegal Activities - Users will not use the Board's system to engage in any illegal act, such as arranging for the sale or purchase of restricted substances such as alcohol and drugs, engaging in criminal activity or threatening the safety of a person.

(d) Cyberbullying / Threats / Harassment - Users will not use the Board's system to engage in inappropriate behaviours including, but not limited to, cyberbullying, personal attacks, threats, harassment, hate motivated and discriminatory behaviours. Users who use the Board's technology or use personal electronic devices to engage in such inappropriate behaviours at school, school related events or in circumstances that negatively impact on the school climate may be subject to



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

disciplinary measures including those outlined in the Education Act, the Board or school Code of Conduct and relevant legislation.

(e) Inappropriate Content - Users will not use the Board's system to access or distribute material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature). Special exceptions may be made if the purpose of such access is to conduct legitimate research, learning and both the teacher and the parent have provided prior approval for access.

If Users inadvertently access inappropriate content as defined above, they should immediately disclose this incident to their teacher or immediate supervisor. This will protect Users against an allegation that they have intentionally violated this policy.

(f) Impersonation - Users will not impersonate or employ a false identity in any electronic communication.

(g) Inappropriate Language - Users will maintain a professional tone in all communications. Inappropriate language includes but is not limited to:

- (i) Use of obscene, profane, lewd, vulgar, rude, inflammatory, threatening, bullying, harassing, racist or disrespectful language.
- (ii) Posting information that, if acted upon, could cause damage to or disruption of resources and/or services.
- (iii) Personal attacks, including prejudicial, discriminatory, libelous or slanderous attacks.
- (iv) Restrictions against inappropriate language apply to public messages, private messages, and material posted on web sites.
- (v) Users will not knowingly or recklessly post false or defamatory information meant to harm the reputation of a person or an organization.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

(h) Unauthorized Equipment, Software and Media – Users will not connect unauthorized equipment, install unauthorized software or distribute media files (where it violates the use terms of applicable software licensing agreements or copyright laws) on the Board network and computer systems.

(i) Commercial Use - Users may not use the Board's system for commercial purposes, defined as offering or providing goods or services or purchasing goods or services for personal use.

(j) Political Lobbying - Users may not use the Board's system for political lobbying unless pre-approved by the Director of Education. However, Board staff and students may use the system to analyze legislative measures and communicate personally with their elected representatives to express their personal opinions on political issues. Such views should not be disseminated to others.

(k) Use of Board E-mail Addresses and Distribution Lists - Board e-mail addresses and distribution lists are not permitted for use by external individuals, organizations or unions unless for Board pre-approved business or as pre-approved by the Director of Education.

4. Respect for Privacy

The use of information technology resources is monitored to help ensure the network and computing systems are available and that users are kept secure and in conformity with this policy in order to further health, safety and security for all users and resources. Users should have no expectation of privacy when using the Board's network or computer systems.

(a) Users should be aware that the board monitors the operation of the network and computer systems generally to alert ICT staff of any service outages or anomalies. This information is collected in system logs. The information collected in the ICT systems may be utilized or disclosed to trigger or augment the investigation for possible violation of law, Board policy or procedures or



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

employment obligations. The Board will provide periodic reminders to staff regarding this on-going system administration process.

(b) Users will not alter the content of a message, without the permission of the original author who sent the message. Proper judgement should be exercised in deciding which messages are appropriate to forward to other recipients.

(c) Users will not distribute or forward chain letters, jokes, and inappropriate materials or engage in spam e-mails.

(d) All Users have obligations and/or protection under the provisions of the Municipal Freedom of Information and Protection of Privacy Act. Users shall respect an individual's personal privacy and will not share personal information without the direct permission of the individual.

5. Plagiarism and Copyright Infringement

a) Plagiarism is taking the ideas or writings of others and presenting them as if they were original to the user. Users will not plagiarize works that they find on the Internet.

b) Copyright is the protection of creative works and authors' rights. Users will respect the rights of copyright owners, including software manufacturers and providers of digital media. If the users are unsure whether or not they can use a work, they should request permission from the copyright owner.

c) Content published on web sites must be original or written permission obtained for the use of such copyright material and its ownership fully acknowledged.

d) Visitors and Users to the TCDSB public web site may copy any information for their own personal use but may not otherwise publish or reproduce any such information in any manner, without the prior written consent of the TCDSB.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

6. Web Sites

- (a) The Board will provide resources and templates to host and create school, department and individual (my site) web sites.
- (b) All web site content created by web site publishers must be consistent with the mission, values and educational aims of the Board and must comply with all applicable legislation, Board guidelines, policies and procedures.
- (c) All web site content created by web site publishers must adhere to defined web page standards, formats and templates consistent with the branding of the Board.
- (d) The publishing of web sites must follow the approval workflow defined by the Board guidelines.

7. Bring Your Own Computer / Personal Electronic Devices (PEDs)

- (a) Personal Electronic Devices (PEDs) including but not limited to cell phones, pagers, video/camera phones, still/video cameras, computers and recording devices must be securely stored and in silent mode by the User on any Board school property during regular school hours.
- (b) Users may choose to bring their own personal electronic devices on Board premises which may be connected to the Board's Guest network for Internet access only.
- (c) The ICT departments will not provide any support or troubleshooting of hardware, software or network connectivity issues on personal electronic devices.
- (d) Unless legally licensed, Users will not install software licensed by the Board or the Ministry on personal electronic devices.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

(e) Software licensed for home use by teachers and students by the Board or the Ministry is only permitted within the provisions of the licensing agreement granted.

(f) Users will ensure that personal electronic devices are protected (if applicable) with anti-virus malware protection software.

(g) If a personal electronic device is suspected to be interfering with the Board's network and systems, the User will be required to cease connecting and using the personal electronic device on the Board's premises.

(h) Any personal electronic device with image, video capture and recording capabilities are absolutely prohibited in areas where there is an expectation of privacy (e.g., washrooms, change rooms). The recording and taking of photographic images of a person or persons, on school property, at school events, and during school activities and/or hours, is prohibited without the permission of the person or persons being photographed or the principal or designate. The consent of the parent/guardian is required for a student with special needs.

(i) The electronic transmission or posting of recordings and photographic images of a person or persons on school property, at school events, and during school activities and/or hours, is prohibited without the permission of the person or persons being photographed or the principal or designate. The consent of the parent/guardian is required for a student with special needs.

(j) The use of personal electronic devices and images or recordings of activities that may negatively impact the school climate must not be captured, transmitted or posted under any circumstances.

(k) In the event of an emergency, lockdown, or evacuation the school or building administrator will provide instruction to the community pertaining to the acceptable use of personal electronic devices in the particular emergency conditions.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

(l) All Users should be aware that in some instances transmission, recordings or images may be reviewed and relied on, even if obtained in a manner not wholly consistent with this policy.

8. Limited Personal Use

(a) The limited personal use of computer technology whether Board provided or personally owned devices used on Board premises is permitted and is governed by these regulations.

(b) The limited personal use of computer technology must not interfere with Board business, student learning and with the user's duties and/or obligations.

(c) Subject to the above users may engage in respectful and responsible electronic communication that is in line with these regulations and in the best interests of the TCDSB.

(d) This privilege of limited personal use may be revoked or limited at any time when utilizing Board-provided technology.

9. Respect for Resource Limits

(a) Personal files and content not related to curriculum and Board responsibilities and duties should not be stored on Board computers, servers and information systems.

(b) Users will avoid downloading large amounts of material. Time and storage space are limited resources. If it becomes necessary to download a large file, users will do so at a time when the system is not being heavily used and immediately remove the file when no longer required.

10. System Security



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

(a) Users are responsible for the use of their individual account and should take reasonable precautions to prevent others from being able to use their account. Under no conditions should a user provide their user account and password to another person.

(b) Users will immediately notify a teacher or the system administrator if they have identified a possible computer security problem. Users are not authorized to deal with computer security problems as this may be construed as an illegal attempt to gain access.

(c) Users will avoid the inadvertent spread of computer viruses by following the Board's virus protection procedures.

11. Disciplinary Consequences

(a) Users' violation of this policy will be fairly handled subject to any obligations contained within applicable Collective Agreements, Board and local school Code of Conduct, legislations (i.e., Teaching Profession Act, Ontario College of Teachers Act, Education Act, etc.) or Board policy and procedures.

(b) Disciplinary action will be tailored to meet specific concerns related to the violation and assist the user to conform to this policy and model appropriate behaviour on an electronic network and computing system. The disciplinary action may include but is not limited to deny, restrict, or suspend user access to the Board system resources. Other disciplinary action may also be appropriate.

(c) Some violations may be an offence under Canada's Criminal Code. Appropriate legal authorities will be contacted if there is any suspicion of illegal activities. The Board will cooperate fully with legal authorities in any investigation relating to illegal activities conducted through the Board's technology systems, which may include providing authorities with information gathered through collection, inspection, monitoring or investigation.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

12. Indemnification of the Board

(a) Users agree, by virtue of access to the Board's computing and electronic communication system, to indemnify, defend and hold harmless the Board for any suits, claims, losses, expenses or damages, including but not limited to litigation costs and legal fees, arising from or related to the user's access to or use of Board electronic communication, network, computing systems, services and facilities.

ADMINISTRATIVE PROCEDURES – STUDENTS

In addition to the administrative procedures for all users, the following section outlines additional administrative procedures applicable to all students enrolled in the TCDSB. All students must abide by the administrative procedures outlined in this section.

13. Personal Safety

(b) Students will promptly disclose to a school administrator or educator any electronic communication that is inappropriate or makes them feel uncomfortable.

14. Bring Your Own Computer / Personal Electronic Devices (PEDs)

(a) Students may use their own personal electronic device in the classroom for educational purposes and only when directed by the classroom teacher. At all other times student use of a personal electronic device in the classroom is not allowed. A student who uses a personal electronic device in the classroom without teacher direction is subject to regular classroom and school disciplinary procedures.

(b) Students may use their own personal electronic device outside of the classroom only in designated study areas where personal electronic devices are allowed according to school policy. A student whose use of a personal electronic device contravenes school policy is subject to regular school disciplinary procedures.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

(c) Personal electronic devices are not allowed in examination rooms, unless instructed by a teacher.

(d) When such devices are being used inappropriately by Students, the Teacher will send the student to the school administrator who may confiscate, and securely store the device until the matter is appropriately addressed.

(e) The school administrator will determine any other situations where the use of a personal electronic device is restricted or prohibited based on such use compromising school security, personal safety, individual privacy, academic integrity and negatively impacting on the school environment.

15. Disciplinary Consequences

(a) In the event that a student has violated this policy, the student (and parent when applicable) will be provided with notice of such violation and will meet with the school administrator.

ADMINISTRATIVE PROCEDURES – EMPLOYEES

In addition to the administrative procedures for all users, the following section outlines administrative procedures applicable to all employees of the TCDSB. All employees must abide by the administrative procedures outlined in this section.

16. Personal Safety

(a) Any employee that is in receipt of an inappropriate, harassing, obscene or offensive electronic communication that makes them feel uncomfortable or is a risk to their personal safety is to bring the matter to the attention of their immediate supervisor and follow the protocol as outlined in the Respectful Workplace Policy.

17. Respect for Privacy



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

(a) Employees will have in their possession electronic copies of student data which is to be safeguarded per the Ontario Student Record Guidelines, Ontario Health Information Protection Act and Municipal Freedom of Information and Protection of Privacy Act. Any employee who suspects data of this nature has been lost or access to such data compromised must notify their immediate supervisor and further report this incident to the Board's Privacy Officer.

18. Bring Your Own Computer / Personal Electronic Devices (PEDs)

(a) Users should not store any Board confidential information (including but not limited to data and personal information of students, employees, etc.) on personal electronic devices.

19. Limited Personal Use

(a) The limited personal use of computer technology should only occur during employees' non-work time (i.e. during breaks, lunches or outside of normal business hours) and not interfere or affect an employee's work performance.

20. System Security

(a) When employees perform work at home, do not allow others, including family and household members, to use your Board provided user account or computer.

21. Intellectual Property

(a) Subject to any written agreement between the teacher and Board, if a teacher voluntarily creates intellectual property that is wholly outside of their teaching duties not utilizing any Board resources whatsoever and is not utilized in any manners in the course of the teacher's employment the intellectual property belongs to the teacher.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

APPENDIX – GLOSSARY OF TERMS

Internet refers to an electronic communication system connecting thousands of computers all over the world through which millions of individual subscribers can interact and share information.

Viruses and Malware are destructive computer programs that replicate or attach themselves to an existing program without authorization.

Social Media is a form of electronic communication through which users create online communities to share information, ideas, personal messages, and other content.

Website is a collection of related web pages containing digital content (text, images, videos, etc) hosted on a web server accessible from the Internet or a private network.

Internet content filtering is technology commonly used by schools to prevent users from viewing inappropriate web sites or content.

Cyberbullying is the use of information and communication technologies by an individual or group that is intended to harm others.

Spam e-mail or shortened as Spam is the common term for unsolicited e-mail.

Personal Electronic Devices (PEDs) are technology devices including but not limited to cell phones, pagers, video/camera phones, still/video cameras, computers and other recording devices.

Plagiarism is taking the ideas or writings of others and presenting them as if they were original to the user.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

**POLICY NAME: ELECTRONIC COMMUNICATION
SYSTEM- ACCEPTABLE USE**

POLICY NO: A. 29

Copyright is the protection of creative works and authors' rights.

Intellectual Property is property created using original thought such as art, inventions, creative writing, designs, et



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ACCEPTABLE USE OF TECHNOLOGY

POLICY NO: A.29

Date Approved:	Date of Next Review:	Dates of Amendments: April 19, 2012, November 15, 2001, January 2000 -Board
Cross References: <ol style="list-style-type: none"> 1. <i>Education Act</i> 2. <i>Municipal Freedom of Information and Protection of Privacy Act</i> 3. <i>Personal Health Information Protection Act</i> 4. <i>Criminal Code of Canada</i> 5. <i>Copyright Act</i> 6. <i>Ontario College of Teachers Act</i> 7. <i>Teaching Profession Act</i> 8. Policy/Program Memorandum 144, 2018, Bullying Prevention and Intervention 9. Policy/Program Memorandum 145, 2018, Progressive Discipline and Promoting Positive Student Behaviour 10. Board Code of Conduct Policy (S.S.09) 11. Harassment and Discrimination Policy (H.M.14) 12. Municipal Freedom of Information and Protection of Privacy Policy (A.38) 13. Records Management & Archives Policy (A.20) 14. Guidelines for Trustees, Parents and Staff in Addressing School Related Concerns (A.33) 		



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ACCEPTABLE USE OF TECHNOLOGY

POLICY NO: A.29

Purpose:

The purpose of this policy is to establish requirements for the safe and acceptable use of information technology to support educational and business objectives throughout the Toronto Catholic District School Board (“TCDSB” or “the Board”) community. The intent of this policy is to protect students, employees, trustees, parents, suppliers, vendors, agents, visitors and guests of the Board, to ensure adherence to all applicable laws and regulations, to protect the TCDSB and its reputation, and to maintain the integrity and quality of technology services.

Scope and Responsibility:

This policy applies to all individuals including students, employees, trustees, parents, suppliers, vendors, agents, visitors and guests of the Board while using any Board owned or managed information technology or related services of any kind either remotely or while on Board property, and all personally-owned electronic communication technology when used to access Board resources from any location. Examples of such technology include but are not limited to Board email, network, and devices. In addition, this policy applies to all use of external technology services such as applications, social media, online software, or other technology services used on behalf of the Board or in any capacity that



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ACCEPTABLE USE OF TECHNOLOGY

POLICY NO: A.29

may be reasonably perceived as acting on behalf of the Board. Examples of such technology include but are not limited to virtual learning environments such as G-Suite for Education, Brightspace, Zoom, and social media platforms.

The Director of Education is responsible for the implementation of this policy in alignment with the Multi-Year Strategic Plan, with the support of the Chief Information Officer and all supervisory personnel. All technology users share responsibility for compliance.

Alignment with MYSP:

Living Our Catholic Values

Strengthening Public Confidence

Fostering Student Achievement and Well-Being

Providing Stewardship of Resources

Inspiring and Motivating Employees

Policy:

The provision and use of Board technology is to be a support for learners to develop relevant skills, to actively participate in the global community, and to gain a respect for the power of technology-enabled learning. It is to support

Page 3 of 11



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ACCEPTABLE USE OF TECHNOLOGY

POLICY NO: A.29

staff in performing their daily operational activities and work responsibilities to meet the goals of the Multi-Year Strategic Plan. Information technology provides staff further opportunities for professional development and relationship-building in service to the school community and public.

The utilization of technology by all users must uphold an equitable culture of caring, inclusion, dialogue, and learning and should always strive to respect the dignity of the human person.

Regulations:

1. Intended Use:

- 1.1. Board technology is provided for educational, research and administrative purposes. Technology should generally be used for these intended purposes.**
- 1.2. Any activity that could impact the fair, safe, and productive intended use of Board technology negatively is prohibited.**
- 1.3. The use of any Board technology implies a user has read the Acceptable Use Policy and unconditionally agrees to abide by all regulations.**
- 1.4. Where possible, users will be provided a copy of this policy before being granted access to use any Board technology and this policy will be available on the Board's public website. Use of service is implied consent**



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ACCEPTABLE USE OF TECHNOLOGY

POLICY NO: A.29

of the Acceptable Use Policy.

1.5. All employees will be given an opportunity to review and sign the Acceptable Use Policy as a condition of employment.

1.6. Personal use of Board technology should be limited and should not interfere with intended use; All personal use must abide by this policy.

1.7. Personal use of Board technology for commercial gain or personal business purposes is strictly prohibited.

1.8. When Board technology is used for personal use, it is provided “as is” and is without any guarantees of warranty, functionality, availability, or continuity.

2. Board data:

2.1. Users must take all reasonable precautions to ensure that the Board data that they access and store is secure and safe. Users must notify the I.T. Service Desk, a school administrator, or department head immediately of any unauthorized access of sensitive data and/or personal information, or if any sensitive data and/or personal information is found to be unsecured.

2.2. Users with access to sensitive data and/or personal information are required to keep such data confidential and secure and may only use said data for official Board business.

2.3. Users with access to sensitive data and/or personal information are required to keep such data on Board owned devices, Board managed



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ACCEPTABLE USE OF TECHNOLOGY

POLICY NO: A.29

devices, Board managed systems, and/or Board managed online services.

3. Responsible Resource Usage:

3.1. The Board's technology resources are shared and limited. Users should use technology resources responsibly and efficiently.

3.2. Users are responsible for technology resources loaned to them by TCDSB and must abide by any terms and conditions agreed upon. Failure to comply may result in consequences up to and including disciplinary action. TCDSB reserves the right to apply reasonable replacement costs to the user for any lost or damaged technology resources.

4. Personal Use:

4.1. Users should have no expectation of privacy in anything they create, store, send or receive using Board technology for personal use.

4.2. Users must use discretion when storing or transmitting data for personal use with Board Technology. Such data may be accessed by the Board at any time, as necessary, in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*.

4.3. When using Board technology for personal use, the Board is not responsible for any data or security breach.

5. Legal compliance, ethical use, and adherence to Board policies and



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ACCEPTABLE USE OF TECHNOLOGY

POLICY NO: A.29

procedures:

5.1. All users will abide by applicable privacy legislation, as well as Board privacy policies and procedures.

5.2. Users are expected to comply with relevant policies, procedures, codes of conduct, guidelines, legislation, and collective agreements.

5.3. Users will not engage in inappropriate behaviours including, but not limited to cyberbullying, personal attacks, threats, harassment, hate motivated, and discriminatory behaviours.

5.4. No person may take pictures, video, or otherwise electronically record another person on TCDSB property, at TCDSB events or activities, or in any other forum associated with TCDSB and its schools, without express authorization from supervisory personnel, or the express consent of the individual and/or their parent or guardian when the individual is a minor. Permission will only be granted in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. Where permission has been granted by supervisory personnel, affected individuals will be notified of the authorized collection. These provisions apply also to the electronic transmission of pictures, video, or other recorded information.

5.5. No user may use (or allow others to use) any of the Board's technology to:

- a. violate any law or encourage others to violate any law**
- b. impede, interfere, impair, or otherwise cause harm to the activities of others**



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ACCEPTABLE USE OF TECHNOLOGY

POLICY NO: A.29

- c. monitor or scan networked resources unless authorized**
- d. intrude into the networks, systems, data files, or computers of others**
- e. use, access, or disclose information about students, parents, co-workers, friends, or relatives unless authorized to do so.**
- f. edit or delete one's own student, employee, supplier, and/or guest records**
- g. install, use, or distribute software for which one does not have a license**
- h. access, modify, distribute, or reproduce copyrighted material without a license**
- i. monitor another person's activities unless authorized**
- j. create, view, collect, or share pornographic, offensive, or indecent images or content**
- k. create or distribute malware or other disruptive/destructive constructs**
- l. violate the intellectual property rights of another individual**
- m. seek to learn or use another person's credentials (username or password)**
- n. impersonate a person (authority delegation facilitated by software is permitted)**
- o. suggest the Board's endorsement of any political candidate or ballot initiative**



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ACCEPTABLE USE OF TECHNOLOGY

POLICY NO: A.29

5.6. Users are compelled to immediately report all breaches of this policy of which they are aware to the appropriate TCDSB authority.

5.7. Where necessary, as permitted by law, exceptions to this policy and its regulations may be granted on a case-by-case basis to be authorized by the Chief Information Officer.

6. Disciplinary Action and Enforcement:

6.1. Violations of this policy will be dealt with through appropriate disciplinary action including and up to termination of employment, termination of contract, or expulsion. Disciplinary action will take into account relevant policies, procedures, codes of conduct, guidelines, legislation, and collective agreements.

6.2. Pending an investigation, the Board reserves the right to immediately suspend a user's access to any and all Board technology in order to protect Board property, data, networks, or other users.

6.3. Suppliers and guests who violate the Acceptable Use Policy may have their contracts terminated and/or be refused all future entry to Board properties

7. Users will be made aware of Board procedures and any other resources developed to support this policy.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ACCEPTABLE USE OF TECHNOLOGY

POLICY NO: A.29

Definitions:

Users include but are not limited to employees, students, trustees, Board committee members, parents, volunteers, guests, contractors, community service workers, and temporary staff.

Electronic communication includes but is not limited to Internet use, e-mail, social media, browsing, publishing or posting on web sites, downloading, accessing or storing files and use of personal electronic devices, and any third-party application or service used for educational and/or administrative use.

Technology includes all information and communication tools and applications.

Suppliers includes any individual, company or other entity that provides goods and/or services to the Board.

Intended use or Board Business use: Any activity which is reasonably connected to the duties of Board members (trustees), employee, supplier, vendor, volunteer, or agent of the Board.

Personal Use: Any activity unrelated to the Board's business, instructional,



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: ACCEPTABLE USE OF TECHNOLOGY

POLICY NO: A.29

academic, administrative, and/or research objectives.

Personal Information: recorded information about an identifiable individual.

This may include the individual's name, address, sex, age, education, medical or employment history and any other information about the individual.

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

- 1. Maintenance of an Acceptable Use Policy Working Group chaired by the Senior Manager of Privacy to regularly review policy effectiveness and to develop procedures and guidelines.**
- 2. Ongoing consultation with union partners, educators, administrators and business leaders.**
- 3. Feedback resulting from communication of procedures.**

Policy A.29– CURRENT

Purpose (Administrative Procedures)

These administrative procedures are established to:

- Increase safety for students and staff
- Ensure alignment with TCDSB Mission, Vision and core values
- Enhance teaching and learning
- Enhance relationships and community
- Improve efficiency of technology systems
- Facilitate communications and the sharing of information with the local community, including parents, social service agencies, parishes, government agencies, and businesses
- Enhance employee skills, knowledge and exchange of information with their peers.

Scope and Responsibility (Definitions)

Users include but are not limited to employees, students, trustees, association staff, parents, volunteers, contractors, community service workers, and temporary staff.

Electronic communication includes but is not limited to Internet use, e-mail, social media, browsing, publishing or posting on web sites, downloading, accessing or storing files and use of personal electronic devices.

The use of an electronic communication system within the Board has an educational and professional purpose. The term educational and professional purpose includes

PROPOSED

Purpose:

The purpose of this policy is to establish requirements for the safe and acceptable use of information technology to support educational and business objectives throughout the Toronto Catholic District School Board (“TCDSB” or “the Board”) community. The intent of this policy is to protect students, employees, trustees, parents, suppliers, vendors, agents, visitors and guests of the Board, to ensure adherence to all applicable laws and regulations, to protect the TCDSB and its reputation, and to maintain the integrity and quality of technology services.

Scope and Responsibility:

This policy applies to all individuals including students, employees, trustees, parents, suppliers, vendors, agents, visitors and guests of the Board while using any Board owned or managed information technology or related services of any kind either remotely or while on Board property, and all personally-owned electronic communication technology when used to access Board resources from any location. Examples of such technology

classroom activities and limited high quality, self-discovery activities. It also encompasses professional and career development and administrative services that support education.

include but are not limited to Board email, network, and devices. In addition, this policy applies to all use of external technology services such as applications, social media, online software, or other technology services used on behalf of the Board or in any capacity that may be reasonably perceived as acting on behalf of the Board. Examples of such technology include but are not limited to virtual learning environments, G-Suite for Education, Twitter, and Instagram.

The Director of Education is responsible for the implementation of this policy in alignment with the Multi-Year Strategic Plan, with the support of the Chief Information Officer and all supervisory personnel. All technology users share responsibility for compliance.

Alignment with MYSP:

Living Our Catholic Values

Strengthening Public Confidence

Fostering Student Achievement and Well-Being

Providing Stewardship of Resources

Inspiring and Motivating Employees

Policy/Policy Statement:

This Acceptable Use Policy was last updated as of March 2012 through a consultative process between the Toronto Catholic District School Board and its stakeholders (Associations, Board, Students, Parents and Schools)

Within the context of the Multi-Year Strategic Plan and our Christ-focused mission and vision, the Board's electronic communication system is to support learning communities that will transform the world through witness, faith, innovation and action.

It is important to prepare students for success in life and work in the 21st century by providing them with electronic access to a wide range of information, as well as opportunities to develop relevant skills and to actively participate in the global community. The Board recognizes the impact of information technology on society. We have a responsibility to ensure that all learners develop a respect for the power of information technology and that technology is used ethically to promote values consistent with Catholic teachings and the Catholic Graduate Expectations.

The use of information technology is a support for staff to perform their daily operational activities and work responsibilities in meeting the goals of the Multi-Year Strategic Plan. Information technology provides staff further opportunities for professional development and

Policy:

The provision and use of Board technology is to be a support for learners to develop relevant skills, to actively participate in the global community, and to gain a respect for the power of technology-enabled learning. It is to support staff in performing their daily operational activities and work responsibilities to meet the goals of the Multi-Year Strategic Plan. Information technology provides staff further opportunities for professional development and relationship-building in service to the school community and public.

The utilization of technology by all users must uphold an equitable culture of caring, inclusion, dialogue, and learning and should always strive to respect the dignity of the human person.

relationship building in service to the school community and public.

Regulations:

1. Responsibilities

(a) The Board provides users with access to the Board's electronic communication system.

(b) The use of the Board's electronic communication systems is a privilege, not a right, and as such can be restricted or, if appropriate, removed altogether.

(c) Users are expected to use the Board's electronic communication systems in an ethical, lawful and appropriate manner as governed by applicable legislation, Board policies and procedures.

(d) The Board recognizes that parents share responsibility for transmitting Catholic values to their children and providing guidance in the appropriate use of the technology.

(e) Through this policy the Board will notify users about the Board's electronic communication systems and the expectations governing its use.

(f) The Board will expect educators to model and teach students proper standards of use, guide students on the appropriate use of technological resources and ensure that students understand the consequences of abusing their user privileges.

Regulations:

1. Intended Use:

1.1. Board technology is provided for educational, research and administrative purposes. Technology should generally be used for these intended purposes.

1.2. Any activity that could impact the fair, safe, and productive intended use of Board technology negatively is prohibited.

1.3. The use of any Board technology implies a user has read the Acceptable Use Policy and unconditionally agrees to abide by all regulations.

1.4. Where possible, users will be provided a copy of this policy before being granted access to use any Board technology and this policy will be available on the Board's public website. Use of service is implied consent of the Acceptable Use Policy.

1.5. All employees will be given an opportunity to review and sign the Acceptable Use Policy as a condition of employment.

1.6. Personal use of Board technology should be limited and should not interfere with intended use; All

(g) The Board will provide opportunities for professional learning to Board employees on the appropriate use of technological resources.

(h) All students will sign a "Student Access Agreement" in which they will commit to abide by this policy prior to receiving an individual user account and gaining access to the network resources and the Internet. If the student is less than 18 years of age, a parent or guardian must also sign the agreement.

(i) The Board will provide students and parents with guidelines for student safety and appropriate, ethical use of technology and the Internet.

(j) All new employees and users affiliated with the Board must sign a "User Access Agreement" to abide by this policy prior to receiving a user account and gaining access to the network resources and the Internet.

(k) For employees and existing users, continued use of the Board's electronic communication system will be interpreted by the Board that the User has agreed to comply with the applicable Board policies and procedures.

(l) The school Code of Conduct must be consistent with and abide by the regulations within this policy.

(m) This policy contains restrictions on accessing, storing and disseminating inappropriate material. There is a wide range of material available on the Internet, some of which

personal use must abide by this policy.

1.7. Personal use of Board technology for commercial gain or personal business purposes is strictly prohibited.

1.8. When Board technology is used for personal use, it is provided "as is" and is without any guarantees of warranty, functionality, availability, or continuity.

may not be consistent with governing laws nor with the values and code of ethics advocated by the Board.

(n) The Board will make every effort and has taken reasonable precautions to avoid the misuse of Internet and electronic communication services. However, the possibility exists that users may receive or access content that is not in line with this policy. The Board's Internet content filtering system is considered a support to staff and not a replacement for properly supervising student access to the Internet.

12. Indemnification of the Board

(a) Users agree, by virtue of access to the Board's computing and electronic communication system, to indemnify, defend and hold harmless the Board for any suits, claims, losses, expenses or damages, including but not limited to litigation costs and legal fees, arising from or related to the user's access to or use of Board electronic communication, network, computing systems, services and facilities.

10. System Security

(a) Users are responsible for the use of their individual account and should take reasonable precautions to prevent others from being able to use their account. Under no conditions should a user provide their user account and password to another person.

2. Board data:

2.1. Users must take all reasonable precautions to ensure that the Board data that they access and store is secure and safe. Users must notify the I.T. Service Desk, a school administrator, or department head immediately

(b) Users will immediately notify a teacher or the system administrator if they have identified a possible computer security problem. Users are not authorized to deal with computer security problems as this may be construed as an illegal attempt to gain access.

(c) Users will avoid the inadvertent spread of computer viruses by following the Board's virus protection procedures.

17. Respect for Privacy

(a) Employees will have in their possession electronic copies of student data which is to be safeguarded per the Ontario Student Record Guidelines, Ontario Health Information Protection Act and Municipal Freedom of Information and Protection of Privacy Act. Any employee who suspects data of this nature has been lost or access to such data compromised must notify their immediate supervisor and further report this incident to the Board's Privacy Officer.

of any unauthorized access of sensitive data and/or personal information, or if any sensitive data and/or personal information is found to be unsecured.

2.2. Users with access to sensitive data and/or personal information are required to keep such data confidential and secure and may only use said data for official Board business.

2.3. Users with access to sensitive data and/or personal information are required to keep such data on Board owned devices, Board managed devices, Board managed systems, and/or Board managed online services.

9. Respect for Resource Limits

(a) Personal files and content not related to curriculum and Board responsibilities and duties should not be stored on Board computers, servers and information systems.

(b) Users will avoid downloading large amounts of material. Time and storage space are limited resources. If it becomes necessary to download a large file, users will do so at a time when the system is not being heavily used and immediately remove the file when no longer required.

8. Limited Personal Use

(a) The limited personal use of computer technology whether Board provided or personally owned devices used on Board premises is permitted and is governed by these regulations.

(b) The limited personal use of computer technology must not interfere with Board business, student learning and with the user's duties and/or obligations.

(c) Subject to the above users may engage in respectful and responsible electronic communication that is in line with these regulations and in the best interests of the TCDSB.

3. Responsible Resource Usage

3.1. The Board's technology resources are shared and limited. Users should use technology resources responsibly and efficiently.

3.2. Users are responsible for technology resources loaned to them by TCDSB and must abide by any terms and conditions agreed upon. Failure to comply may result in consequences up to and including disciplinary action. TCDSB reserves the right to apply reasonable replacement costs to the user for any lost or damaged technology resources.

4. Personal Use

4.1. Users should have no expectation of privacy in anything they create, store, send or receive using Board technology for personal use.

4.2. Users must use discretion when storing or transmitting data for personal use with Board Technology. Such data may be accessed by the Board

(d) This privilege of limited personal use may be revoked or limited at any time when utilizing Board-provided technology.

2. Personal Safety

(a) Users should protect their personal information and follow the available guidelines and resources published by the Information and Privacy Commissioner (IPC) of Ontario.

19. Limited Personal Use

(a) The limited personal use of computer technology should only occur during employees' non-work time (i.e. during breaks, lunches or outside of normal business hours) and not interfere or affect an employee's work performance.

20. System Security

(a) When employees perform work at home, do not allow others, including family and household members, to use your Board provided user account or computer.

3. Unacceptable Activities

(a) Unauthorized Access - Users will not attempt to gain unauthorized access to the Board's system or to any other computer system through the Board's network or go beyond their authorized access. This includes attempting to

at any time, as necessary, in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*.

4.3. When using Board technology for personal use, the Board is not responsible for any data or security breach.

log on through another person's user account or accessing another person's files.

(b) Malicious Access - Users will not make deliberate attempts to disrupt the performance of the computer system or destroy data by spreading computer viruses or any other malicious means. These actions may be illegal and will be dealt with as such.

(c) Illegal Activities - Users will not use the Board's system to engage in any illegal act, such as arranging for the sale or purchase of restricted substances such as alcohol and drugs, engaging in criminal activity or threatening the safety of a person.

(d) Cyberbullying / Threats / Harassment - Users will not use the Board's system to engage in inappropriate behaviours including, but not limited to, cyberbullying, personal attacks, threats, harassment, hate motivated and discriminatory behaviours. Users who use the Board's technology or use personal electronic devices to engage in such inappropriate behaviours at school, school related events or in circumstances that negatively impact on the school climate may be subject to disciplinary measures including those outlined in the Education Act, the Board or school Code of Conduct and relevant legislation.

(e) Inappropriate Content - Users will not use the Board's system to access or distribute material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature). Special exceptions may be made if the purpose of such access is to conduct legitimate research,

5. Legal compliance, ethical use, and adherence to Board policies and procedures:

5.1. All users will abide by applicable privacy legislation, as well as Board privacy policies and procedures.

5.2. Users are expected to comply with relevant policies, procedures, codes of conduct, guidelines, legislation, and collective agreements.

5.3. Users will not engage in inappropriate behaviours including, but not limited to cyberbullying, personal attacks, threats, harassment, hate motivated, and discriminatory behaviours.

5.4. No person may take pictures, video, or otherwise electronically record another person on TCDSB property, at TCDSB events or activities, or in any other forum associated with TCDSB and its schools, without express authorization from supervisory personnel, or the express consent of the individual and/or their parent or guardian when the individual is a minor. Permission will only be granted in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*. Where permission has been granted by supervisory personnel, affected individuals will be notified of the

learning and both the teacher and the parent have provided prior approval for access.

If Users inadvertently access inappropriate content as defined above, they should immediately disclose this incident to their teacher or immediate supervisor. This will protect Users against an allegation that they have intentionally violated this policy.

(f) Impersonation - Users will not impersonate or employ a false identity in any electronic communication.

(g) Inappropriate Language - Users will maintain a professional tone in all communications. Inappropriate language includes but is not limited to:

(i) Use of obscene, profane, lewd, vulgar, rude, inflammatory, threatening, bullying, harassing, racist or disrespectful language.

(ii) Posting information that, if acted upon, could cause damage to or disruption of resources and/or services.

(iii) Personal attacks, including prejudicial, discriminatory, libelous or slanderous attacks.

(iv) Restrictions against inappropriate language apply to public messages, private messages, and material posted on web sites.

(v) Users will not knowingly or recklessly post false or defamatory information meant to harm the reputation of a person or an organization.

(h) Unauthorized Equipment, Software and Media – Users will not connect unauthorized equipment, install unauthorized software or distribute media files (where it

authorized collection. These provisions apply also to the electronic transmission of pictures, video, or other recorded information.

5.5. No user may use (or allow anyone else to use) any of the Board's technology to:

- a. violate any law or encourage others to violate any law
- b. impede, interfere, impair, or otherwise cause harm to the activities of others
- c. monitor or scan networked resources unless authorized
- d. intrude into the networks, systems, data files, or computers of others
- e. use, access, or disclose information about students, parents, co-workers, friends, or relatives unless authorized to do so.
- f. edit or delete one's own student, employee, supplier, and/or guest records
- g. install, use, or distribute software for which one does not have a license
- h. access, modify, distribute, or reproduce copyrighted material without a license
- i. Monitor another person's activities unless authorized

violates the use terms of applicable software licensing agreements or copyright laws) on the Board network and computer systems.

(i) Commercial Use - Users may not use the Board's system for commercial purposes, defined as offering or providing goods or services or purchasing goods or services for personal use.

(j) Political Lobbying - Users may not use the Board's system for political lobbying unless pre-approved by the Director of Education. However, Board staff and students may use the system to analyze legislative measures and communicate personally with their elected representatives to express their personal opinions on political issues. Such views should not be disseminated to others.

(k) Use of Board E-mail Addresses and Distribution Lists - Board e-mail addresses and distribution lists are not permitted for use by external individuals, organizations or unions unless for Board pre-approved business or as pre-approved by the Director of Education.

4. Respect for Privacy

The use of information technology resources is monitored to help ensure the network and computing systems are available and that users are kept secure and in conformity with this policy in order to further health, safety and security for all users and resources. Users should have no expectation of privacy when using the Board's network or computer systems.

j. create, view, collect, or share pornographic, offensive, or indecent images

k. create or distribute malware or other disruptive/destructive constructs

l. violate the intellectual property rights of another individual, TCDSB, or other corporate entity.

m. seek to learn or use another person's credentials (username or password)

n. impersonate a person (authority delegation facilitated by software is permitted)

o. suggest the Board's endorsement of any political candidate or ballot initiative

5.6. Users are compelled to immediately report all breaches of this policy of which they are aware to the appropriate TCDSB authority.

5.7. Where necessary, as permitted by law, exceptions to this policy and its regulations may be granted on a case-by-case basis to be authorized by the Chief Information Officer.

(a) Users should be aware that the board monitors the operation of the network and computer systems generally to alert ICT staff of any service outages or anomalies. This information is collected in system logs. The information collected in the ICT systems may be utilized or disclosed to trigger or augment the investigation for possible violation of law, Board policy or procedures or employment obligations. The Board will provide periodic reminders to staff regarding this on-going system administration process.

(b) Users will not alter the content of a message, without the permission of the original author who sent the message. Proper judgement should be exercised in deciding which messages are appropriate to forward to other recipients.

(c) Users will not distribute or forward chain letters, jokes, and inappropriate materials or engage in spam e-mails.

(d) All Users have obligations and/or protection under the provisions of the Municipal Freedom of Information and Protection of Privacy Act. Users shall respect an individual's personal privacy and will not share personal information without the direct permission of the individual.

5. Plagiarism and Copyright Infringement

a) Plagiarism is taking the ideas or writings of others and presenting them as if they were original to the user. Users will not plagiarize works that they find on the Internet.

b) Copyright is the protection of creative works and authors' rights. Users will respect the rights of copyright owners, including software manufacturers and providers of digital media. If the users are unsure whether or not they can use a work, they should request permission from the copyright owner.

c) Content published on web sites must be original or written permission obtained for the use of such copyright material and its ownership fully acknowledged.

d) Visitors and Users to the TCDSB public web site may copy any information for their own personal use but may not otherwise publish or reproduce any such information in any manner, without the prior written consent of the TCDSB.

6. Web Sites

(a) The Board will provide resources and templates to host and create school, department and individual (my site) web sites.

(b) All web site content created by web site publishers must be consistent with the mission, values and educational aims of the Board and must comply with all applicable legislation, Board guidelines, policies and procedures.

(c) All web site content created by web site publishers must adhere to defined web page standards, formats and templates consistent with the branding of the Board.

(d) The publishing of web sites must follow the approval workflow defined by the Board guidelines.

7. Bring Your Own Computer / Personal Electronic Devices (PEDs)

(a) Personal Electronic Devices (PEDs) including but not limited to cell phones, pagers, video/camera phones, still/video cameras, computers and recording devices must be securely stored and in silent mode by the User on any Board school property during regular school hours.

(b) Users may choose to bring their own personal electronic devices on Board premises which may be connected to the Board's Guest network for Internet access only.

(c) The ICT departments will not provide any support or troubleshooting of hardware, software or network connectivity issues on personal electronic devices.

(d) Unless legally licensed, Users will not install software licensed by the Board or the Ministry on personal electronic devices.

(e) Software licensed for home use by teachers and students by the Board or the Ministry is only permitted within the provisions of the licensing agreement granted.

(f) Users will ensure that personal electronic devices are protected (if applicable) with anti-virus malware protection software.

(g) If a personal electronic device is suspected to be interfering with the Board's network and systems, the User will be required to cease connecting and using the personal electronic device on the Board's premises.

(h) Any personal electronic device with image, video capture and recording capabilities are absolutely prohibited in areas where there is an expectation of privacy (e.g., washrooms, change rooms). The recording and taking of photographic images of a person or persons, on school property, at school events, and during school activities and/or hours, is prohibited without the permission of the person or persons being photographed or the principal or designate. The consent of the parent/guardian is required for a student with special needs.

(i) The electronic transmission or posting of recordings and photographic images of a person or persons on school property, at school events, and during school activities and/or hours, is prohibited without the permission of the person or persons being photographed or the principal or designate. The consent of the parent/guardian is required for a student with special needs.

(j) The use of personal electronic devices and images or recordings of activities that may negatively impact the school climate must not be captured, transmitted or posted under any circumstances.

(k) In the event of an emergency, lockdown, or evacuation the school or building administrator will provide instruction to the community pertaining to the acceptable

use of personal electronic devices in the particular emergency conditions.

(l) All Users should be aware that in some instances transmission, recordings or images may be reviewed and relied on, even if obtained in a manner not wholly consistent with this policy.

ADMINISTRATIVE PROCEDURES – STUDENTS

In addition to the administrative procedures for all users, the following section outlines additional administrative procedures applicable to all students enrolled in the TCDSB. All students must abide by the administrative procedures outlined in this section.

13. Personal Safety

(b) Students will promptly disclose to a school administrator or educator any electronic communication that is inappropriate or makes them feel uncomfortable.

14. Bring Your Own Computer / Personal Electronic Devices (PEDs)

(a) Students may use their own personal electronic device in the classroom for educational purposes and only when directed by the classroom teacher. At all other times student use of a personal electronic device in the classroom is not allowed. A student who uses a personal electronic device in the classroom without teacher direction is subject to regular classroom and school disciplinary procedures.

(b) Students may use their own personal electronic device outside of the classroom only in designated study areas where personal electronic devices are allowed according to school policy. A student whose use of a personal electronic device contravenes school policy is subject to regular school disciplinary procedures.

(c) Personal electronic devices are not allowed in examination rooms, unless instructed by a teacher.

(d) When such devices are being used inappropriately by Students, the Teacher will send the student to the school administrator who may confiscate, and securely store the device until the matter is appropriately addressed.

(e) The school administrator will determine any other situations where the use of a personal electronic device is restricted or prohibited based on such use compromising school security, personal safety, individual privacy, academic integrity and negatively impacting on the school environment.

ADMINISTRATIVE PROCEDURES – EMPLOYEES

In addition to the administrative procedures for all users, the following section outlines administrative procedures applicable to all employees of the TCDSB. All employees must abide by the administrative procedures outlined in this section.

16. Personal Safety

- (a) Any employee that is in receipt of an inappropriate, harassing, obscene or offensive electronic communication that makes them feel uncomfortable or is a risk to their personal safety is to bring the matter to the attention of their immediate supervisor and follow the protocol as outlined in the Respectful Workplace Policy.

18. Bring Your Own Computer / Personal Electronic Devices (PEDs)

- (a) Users should not store any Board confidential information (including but not limited to data and personal information of students, employees, etc.) on personal electronic devices.

21. Intellectual Property

- (a) Subject to any written agreement between the teacher and Board, if a teacher voluntarily creates intellectual property that is wholly outside of their teaching duties not utilizing any Board resources whatsoever and is not utilized in any manners in the course of the teacher's employment the intellectual property belongs to the teacher.

11. Disciplinary Consequences

(a) Users' violation of this policy will be fairly handled subject to any obligations contained within applicable Collective Agreements, Board and local school Code of Conduct, legislations (i.e., Teaching Profession Act, Ontario College of Teachers Act, Education Act, etc.) or Board policy and procedures.

(b) Disciplinary action will be tailored to meet specific concerns related to the violation and assist the user to conform to this policy and model appropriate behaviour on an electronic network and computing system. The disciplinary action may include but is not limited to deny, restrict, or suspend user access to the Board system resources. Other disciplinary action may also be appropriate.

(c) Some violations may be an offence under Canada's Criminal Code. Appropriate legal authorities will be contacted if there is any suspicion of illegal activities. The Board will cooperate fully with legal authorities in any investigation relating to illegal activities conducted through the Board's technology systems, which may include providing authorities with information gathered through collection, inspection, monitoring or investigation.

15. Disciplinary Consequences

(a) In the event that a student has violated this policy, the student (and parent when applicable) will be provided with notice of such violation and will meet with the school administrator.

6. Disciplinary Action and Enforcement

6.1. Violations of this policy will be dealt with through appropriate disciplinary action including and up to termination of employment, termination of contract, or expulsion. Disciplinary action will take into account relevant policies, procedures, codes of conduct, guidelines, legislation, and collective agreements.

6.2. Pending an investigation, the Board reserves the right to immediately suspend a user's access to any and all Board technology in order to protect Board property, data, networks, or other users.

6.3. Suppliers and guests who violate the Acceptable Use Policy may have their contracts terminated and/or be refused all future entry to Board properties.

Glossary of Terms

Internet refers to an electronic communication system connecting thousands of computers all over the world through which millions of individual subscribers can interact and share information.

Viruses and Malware are destructive computer programs that replicate or attach themselves to an existing program without authorization.

Social Media is a form of electronic communication through which users create online communities to share information, ideas, personal messages, and other content.

Website is a collection of related web pages containing digital content (text, images, videos, etc) hosted on a web server accessible from the Internet or a private network.

Internet content filtering is technology commonly used by schools to prevent users from viewing inappropriate web sites or content.

Cyberbullying is the use of information and communication technologies by an individual or group that is intended to harm others.

7. Users will be made aware of Board procedures and any other resources developed to support this policy.

Definitions

Users include but are not limited to employees, students, trustees, Board committee members, parents, volunteers, guests, contractors, community service workers, and temporary staff.

Spam e-mail or shortened as Spam is the common term for unsolicited e-mail.

Personal Electronic Devices (PEDs) are technology devices including but not limited to cell phones, pagers, video/camera phones, still/video cameras, computers and other recording devices.

Plagiarism is taking the ideas or writings of others and presenting them as if they were original to the user.

Copyright is the protection of creative works and authors' rights.

Intellectual Property is property created using original thought such as art, inventions, creative writing, designs, etc.

Electronic communication includes but is not limited to Internet use, e-mail, social media, browsing, publishing or posting on web sites, downloading, accessing or storing files and use of personal electronic devices, and any third-party application or service used for educational and/or administrative use.

Technology includes all information and communication tools and applications.

Suppliers includes any individual, company or other entity that provides goods and/or services to the Board.

Intended use or Board Business use: Any activity which is reasonably connected to the duties of board members (trustee), employee, supplier, vendor, volunteer, or agent of the Board.

Personal Use: Any activity unrelated to the Board's business, instructional, academic, administrative, and/or research objectives.

Personal Information: recorded information about an identifiable individual. This may include the individual's

name, address, sex, age, education, medical or employment history and any other information about the individual.

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

1. Maintenance of an Acceptable Use Policy Working Group chaired by the Senior Manager of Privacy to regularly review policy effectiveness and to develop procedures and guidelines.
2. Ongoing consultation with union partners, educators, administrators and business leaders.
3. Feedback resulting from communication of procedures.



REPORT TO

REGULAR BOARD

ASSESSMENT OF ST. JOHN XXIII CANADIAN MARTYRS AND ST. ANSELM FOR POTENTIAL NEW SAFETY MEASURES

"Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine you did for me."
Matthew 25:40

Created, Draft	First Tabling	Review
January 18, 2020	January 28, 2020	Click here to enter a date.

Kimberly Dixon Superintendent of Education, Area 6
Barbara Leporati Senior Coordinator, Planning Services

INFORMATION REPORT

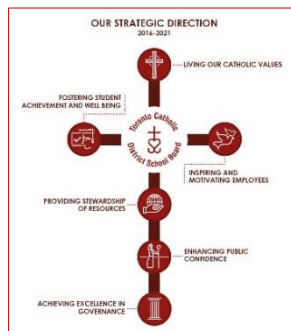
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

S. Camacho,
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer (Acting)

A. EXECUTIVE SUMMARY

Arising out of a delegation to Regular Board on December 10, 2020, this report provides Toronto Public Health's response to the request for asymptomatic testing and school statistics for St. John XXIII, Canadian Martyrs and St. Anselm elementary schools, to help determine whether additional safety measures are required.

The cumulative staff time required to prepare this report was 14 hours

B. PURPOSE

WHEREAS: There are three schools in Ward 11 Canadian Martyrs, St. Anselm, St. John XXIII where students from the Thorncliffe Park area are part of each of these school communities. St. John XXIII school is 700 meters from Marc Garneau and 1.6 and 1.7 km away from the other two schools;

WHEREAS: There are three schools in Thorncliffe Park that are closed due to COVID positive cases –Fraser Mustard Thorncliffe Park with 7 cases, Marc Garneau Secondary with 14 cases and Thorncliffe Park has 29 cases;

WHEREAS: We as a Board should be responsive to new information on a regular basis during this pandemic; and

WHEREAS: We have an obligation to protect our students and ensure their safety. We also have an obligation to prevent the spread of COVID-19.

1. **BE IT RESOLVED THAT:** These three schools be assessed for what new safety measures can be put in place immediately;
2. **BE IT RESOLVED THAT:** The Board advocate with Toronto Public Health for asymptomatic testing of St. John XX111, Canadian Martyrs, and St. Anselm;
3. **ALSO BE IT RESOLVED THAT:** St. John XX111 be assessed for reduction in class sizes with special attention to the Grade 7 and Grade 8 classes which are at 22 and 27 students; and

4. That Staff present the results of the assessment to Trustees before any decisions are made.

The Board of Trustee voted December 10 to ensure stability in school staffing, and this should be kept in mind when considering the safety measures available to schools and the unintended consequences their implementation will have on school communities.

C. BACKGROUND

1. Rankings of elementary schools were generated by TPH using the following steps:
 1. For each neighbourhood with TCDSB schools, confirmed/probable COVID-19 case counts were obtained from May 29 (the date where widespread testing was announced in the province) to Aug 16, 2020 (most recent available data). Cases associated with outbreaks in long-term care or retirement homes among individuals aged 65+ were excluded from case rates, as they represent institutionalized individuals. Rates proportionate to neighbourhood population size were used. Select sociodemographic indicators were obtained using Census 2016 data.
 2. To generate the risk score, each variable was assigned a weight. Case rates were assigned a higher weight than other variables. Effects of each socioeconomic indicator on COVID-19 transmission are difficult to tease out and therefore they have been assigned the same weight.
 3. Indicators within each neighbourhood were then multiplied by the assigned weight to generate a composite score. All neighbourhood scores (unique on neighbourhood level) were then subdivided into quintiles based on percentile score; higher quintiles indicate higher risk.
 4. Since sociodemographic indicators were available at the neighbourhood level only, all schools within the neighbourhood are considered of similar risk. Staff were asked to approach TPH to determine if they could provide the same data ranking utilizing student address as the qualifying factor. TCDSB is currently working with TPH to update the quintile

ranking based on student residence and will provide a report to the Board in the coming weeks.

2. TDSB elementary schools in the Thorncliffe Park neighbourhood were identified as Q5 by TPH. St. John XIII, located in Flemington Park across the street, was identified as Q4. St. Anselm and Canadian Martyr share busses with students who attend Thorncliffe Park schools. Thorncliffe PS was the first school to participate in voluntary asymptomatic testing pilot project and the findings caused the school to be closed for a week in December. Thorncliffe Park community experienced a 16% test positivity rate as of the end of November/beginning of December.

D. EVIDENCE/RESEARCH/ANALYSIS

1. Analysis of the enhanced safety measures in the three schools.

a. Current Status at 3 TCDSB schools in Thorncliffe Park area:

School	Students In Person	Classes	Student Barriers	Admin Barrier s	Mechanical Ventilation (Y/N)	Air Purifiers
Canadian Martyrs	250	11	0	2	Y	0
St. Anselm	246	11	0	0	Partial	9
St. John XXIII	238	11	275	2	N	27

St. John XXII has been fully outfitted with all available resources to reduce the spread of COVID-19. St. John XXII also received an additional staff during the November re-organization to maintain lower class sizes.

- b. St. Anselm and Canadian Martyrs can be supplied with additional resources as follows:

School	Students In Person	Classes	Student Barriers (COST)	Air Purifiers (COST)	TOTAL COST
Canadian Martyrs	250	11	\$9,505	\$13,205	\$22,710
St. Anselm	246	11	\$9,505	\$12,510	\$22,015

Cost includes net HST

2. TPH criteria for asymptomatic testing:
 - a. TPH cannot identify where the students or staff members got COVID-19.
 - b. There is no apparent epidemiological link.
 - c. Multiple cohorts are self-isolating.

Since Dec. 1, 2020, there have been no new cases at St. John XXIII, Canadian Martyr and St. Anselm. Therefore, criteria a) & b) have not been met in order to qualify for asymptomatic testing by TPH.

E. METRICS AND ACCOUNTABILITY

1. TPH has taken this request under careful consideration and found that the schools do not meet the criteria to recommend for testing at this time. TPH will determine future eligibility for elementary schools.
2. St. John XXII has been fully outfitted with all available resources to reduce the spread of COVID-19. St. John XXII also received an additional staff during the November re-organization to maintain lower class sizes.

If St. Anselm and Canadian Martyrs are supplied with additional resources and are approved for distribution, there is sufficient reserve resources available from the warehouse to fully satisfy this deployment. It should be noted that the reserve of air purifiers would be depleted leaving only 3 units left. Reserves of student barriers would be reduced to 73 cases which will serve approximately 5 medium sized school populations.

F. CONCLUDING STATEMENT

This report is for the consideration of the board.



REPORT TO

REGULAR BOARD

INFORMATION & TECHNOLOGY STRATEGIC PLAN UPDATE

Put these things into practice, devote yourself to them, so that all may see your progress. 1 Timothy 4:15

Created, Draft	First Tabling	Review
December 15, 2020	January 28, 2021	Click here to enter a date.

Omar Malik, Acting Chief Information Officer
John Brighton, Senior Project Lead, Student Information System
Joe Di Fonzo, Senior Coordinator, Technical Services
Matteo Santucci, Senior Coordinator, Student Systems & ICT Trillium

INFORMATION REPORT

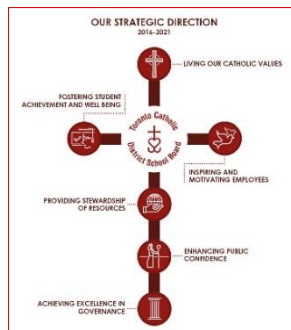
Vision:

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Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

S. Camacho, Acting Associate
Director of Education Facilities,
Business and Community
Development

A. EXECUTIVE SUMMARY

The Information & Technology Strategic Plan provides a three-year mission to build the foundation of the Digitally Enabled School by focusing on the objectives listed below. This Information Report provides an update on the progress of the Information & Technology Strategic Plan after its first year.

Increase digital communications to improve parent and student engagement.

Adopt modern workplace tools to free employee time for high value work.

Enhance cybersecurity to safeguard student and family privacy.

Deploy foundational enterprise systems to drive efficiency and prepare for the future.

Maximize limited technology funding to improve student and staff experiences.

The cumulative staff time required to prepare this report was 16 hours

B. PURPOSE

1. *The Information & Technology Strategic Plan was presented to the Board of Trustees on December 12, 2019 for information and consideration.* During the presentation Staff committed to returning to the Board to provide an annual progress update on the Plan.

C. BACKGROUND

1. *The Information & Technology Strategic Plan is now one year into its three-year mission to build the foundation of the Digitally Enabled School.* During the first year of the Plan, the organization was simultaneously faced with the emergence of the COVID-19 pandemic. Staff quickly pivoted to respond to priority and emergency needs which included:

- A. devices and internet for students,
- B. virtual desktops for school staff,
- C. electronic report cards,
- D. support for the St. Anne Catholic Academy virtual school,
- E. online voting for Catholic Parent Involvement Committee, and
- F. video conferencing for synchronous learning, as well as for Board and other business and administrative meetings.

These initiatives provided continuity of academic and business services during the pandemic, many of them aligned to the pillars of our Information & Technology Strategic Plan, and some of them expedited planned work for year one of the Plan. At the same time as a result of shifting priorities and resources, some of the planned work for year one was delayed to support pandemic-related needs. Staff have been nimble and have worked to keep the Information & Technology Strategic Plan moving forward on enabling the digital future of our schools.

D. EVIDENCE/RESEARCH/ANALYSIS

Monitoring and controlling

1. ***Information Technology project governance ensures that before a project is undertaken that it goes through an intake and business case process to ensure strategic alignment, and for review and approval by the CIO or by Technology Council for major projects.*** Once a project is approved, the Project Portfolio Management (PPM) within the Information and Communication Technology division works to prioritize the project, plan and resource it, monitor it, and keep all involved parties informed about the project status. The project lead keeps the PPM updated on the status which in turn informs and updates the Information & Technology Strategic Plan.

End of year one summary

Increase Digital Communications

New Public Website	Cross functional collaboration for this initiative between the Communications and Technology groups was hindered due to reassignment and pivoting of the resources to respond to pandemic priorities and emergency needs.	Delayed
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Digitize Newsletters	Software piloting with various newsletters including Weekly Wrap Up, Equity and Diversity, and Nurturing our Catholic Community.	On Track
New Parent Portal	Initial research is underway as planned.	On Track
Extend IT Support	Lengthened the Service Desk support hours to 8pm, Monday-Friday.	On Track

Adopt Modern Workplace Tools

Cloud Office Systems	Migrated mailboxes from on-premise servers to the Office 365 cloud, and rolled out online versions of Word, Excel, PowerPoint as well as OneDrive for online storage.	On Track
Web Meeting Technology	Implemented Zoom Meetings for staff and students for business continuity and synchronous remote learning.	Completed
Staff Training Plan	Delivering training and change management for the Microsoft Office 365 productivity tools.	On Track
Access to Devices	Procured and delivered devices to students in need for remote learning, as well as virtual desktops for school staff to access central resources while working remotely.	On Track and Accelerated

Enhance Cybersecurity

Dedicated Security Team	Funding was transferred and directed to student device needs for remote learning.	Delayed
IT Security Awareness	Same as above.	Delayed
IT Security Policy	Same as above.	Delayed
Incident Response Plan	Same as above.	Delayed

Deploy Foundational Enterprise Systems

Create Dedicated Teams	The majority of the project team for the new SIS was hired and formed, and is currently engaged on the project.	On Track
Student Information System	Key personnel were temporary reassigned from the project to support the adaptive model, special education programs and St. Anne Catholic Academy virtual school.	Delayed
HR Recruitment System	Cross functional collaboration for this initiative between the Human Resources and Technology groups was hindered due priorities and emergencies emerging from pandemic matters that impacted key HR and IT staff.	Delayed
Reduce Custom Software	Completed the Trillium application inventory and review for planning of the new SIS.	On Track

Maximize Limited Technology Funding

IT Governance	Established the Technology Council including a Terms of Reference and membership that meets monthly.	Completed
Reorganize ICT Division	Hired a Senior Coordinator for IT Planning and Strategy, a Project Manager, and rebranded the Service Desk.	On Track
Project Portfolio Management	Established process and procedures for business case development, project intake, and stakeholder reviews.	On Track
Standardize Metrics	Research and analysis was delayed due to teams focusing on the operations and support for student device needs.	Delayed
IT Asset Refresh Strategy	Researched and recommended new standards for school printers and photocopiers, and currently developing new standards for student devices and remote learning.	On Track

E. METRICS AND ACCOUNTABILITY

1. ***All major projects are monitored and controlled by the Project Portfolio Management (PPM) within the Information and Communication Technology division.*** Reports are brought forward on a monthly basis to Technology Council for information, consideration, or recommendation.
2. ***The Information & Technology Strategic Plan is reviewed annually.*** An annual Information Report will be brought forward to the Board of Trustees for information and consideration at the conclusion of 2021.
3. ***Delays in general are a risk to some degree because work is not going as scheduled, however, mitigation plans are underway.*** For the new SIS project, the risks are being reviewed and a revised project plan has been

developed for review by the project's executive steering committee. If additional budget is required, a report will be brought forward to Board of Trustees. For Cybersecurity, although we do not have a formal program, the staff remain vigilant by monitoring and rapidly addressing known risks, as well as continuing to recommend and implement best practices. In addition, we implemented a new password policy to improve security. For the new website an RFP is currently being developed for expeditious posting, and for the HR recruitment system the teams are re-engaged in order to keep moving forward.

4. **The Information & Technology Strategic Plan remains relevant and applicable.** No changes to the Plan are needed going into its second year.

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.



REPORT TO

REGULAR BOARD

RETURN TO SCHOOL UPDATE

*"The Lord gives sight to the blind, the Lord lifts up those who are bowed down, the Lord loves the righteous."
Psalm 146:8*

Created, Draft	First Tabling	Review
January 20, 2021	January 28, 2021	Click here to enter a date.
Barbara Loporati, Senior Coordinator, Planning Services Corrado Maltese, Coordinator, Occupational Health and Safety John Wujek, Superintendent, Area 5 and Parent Engagement Shawna Campbell, Superintendent, Area 3 and Early Years Michael Loberto, Superintendent, Planning and Development Services Deborah Friesen, Superintendent, Capital Development, Asset Management and Renewal Adrian Della Mora, Executive Superintendent of Human Resources Omar Malik, Acting Chief Information Officer		
INFORMATION REPORT		

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Director of Education

D. Koenig
Associate Director
of Academic Affairs

S. Camacho
Acting Associate Director of
Facilities, Business and
Community Development

A. EXECUTIVE SUMMARY

The last update to the Reopening Action Plan was submitted to the January 21, 2021 Corporate Services, Strategic Property and Planning Committee meeting for information and consideration. This report provides additional information concerning items occurring over the last week. The Reopening Action Plan is updated as necessary and is available on the TCDSB website. Key updates and strategies are provided for consideration.

The Hospital for Sick Children has updated their guidance documents relating to school operation. The Ministry has posted additional safety measures as schools begin to reopen regionally.

Preliminary data obtained from the Hospital for Sick Children with regard to Phase 1 Asymptomatic Test Pilot results is provided.

Staffing and Recruitment continue through the shutdown with a focus on retention and support of school-based programs through the shutdown period.

Toronto Public Health (TPH) has updated their guidance on the Retrieval of Personal Belongings from school buildings. There are no changes in Health and Safety measures already in place at TCDSB.

Technology continues to be distributed to students in need.

TCDSB schools will continue to follow safety measures and guidance from Toronto Public Health when schools return to in person learning.

The cumulative staff time required to prepare this report was 20 hours

B. PURPOSE

To provide the Board with updates as they pertain to the TCDSB Reopening Action Plan.

C. BACKGROUND

1. *The TCDSB Reopening Action Plan, Staff Manual and Transition to Distance Learning Plan continue to reflect the process for operating schools safely.* Items from Board motions and Ministry updates that are confirmed have been included as required. Schools will continue to follow established protocols for virtual and in person learning.

D. EVIDENCE/RESEARCH/ANALYSIS

Additional health and safety measures

2. *The Hospital for Sick Children, on January 21, 2021, updated their [Guidance for School Operation during a Pandemic](#).* The opinion of the Hospital is that a daily in-person school model is best as it allows for consistency, stability and equity regardless of the region in which children live. An important factor to consider in this respect is emerging evidence indicating inequalities in the social and economic burden of COVID-19, which may further disadvantage children/youth living in areas with higher infection burden where educational inequality and barriers to online learning may be more pronounced. The public school system is uniquely positioned to address some of the inequities that disproportionately impact Black, Indigenous, People of Colour (BIPOC) and other disadvantaged groups in Ontario.
3. *The Province, at the writing of this report, has not yet provided a response to the updated guidance by the Hospital for Sick Children tables.* However, they have updated the Ontario COVID-19 response page to include additional safety measures to be employed as school regions reopen.
4. *The following new health and safety measures will be put in place in all Ontario elementary and secondary schools:*
 - students in Grades 1 to 12 must wear masks or face coverings (*In TCDSB Plan*)
 - in schools, including in hallways and during classes
 - on school transportation
 - outdoors during recess, where distance cannot be maintained
 - enhanced screening protocols will be recommended by the Chief Medical Officer of Health — Ontario's COVID-19 School and Child Care Screening Tool, will be updated to reflect the new screening criteria (*TCDSB plan includes daily entry/exit screening of students through use of a passport*)

- targeted COVID-19 testing will be expanded for asymptomatic students

COVID-19 Vaccinations

5. ***The Hospital for Sick Children has provided TCDSB with preliminary data regarding the Phase 1 Ministry of Education Asymptomatic Testing Pilot.***

The Hospital is further analyzing the data and will provide their report to the Ministry of Education. The Ministry will then provide a final report with details regarding Phase 2 of the asymptomatic testing, which will be shared with the Trustees and parent communities.

SCHOOL	#STUDENTS TESTED	#STAFF TESTED	#FAMILY TESTED	%POSITIVITY RATE
St. Fidelis	22	3	75	3.0
Chaminade College	44	12	8	0
St. John the Evangelist	182	47	129	0.83
St. Roch	64	0	0	0
Msgr Percy Johnson	185	60	2	0.88

Staffing and Recruitment

6. ***The Human Resources (HR) Department continues to support critical school-based programs during the school lockdown period.*** We are capitalizing on recent rule changes that expand the use of retired teachers and administrators. In particular, we are using retired administrators to bolster school-based administrative and supervision needs in cases involving family status needs. Occasional teachers are also being used temporarily to support in-person Special Education Program instruction.
7. ***HR staff is sustaining our commitment to enhancing each school's allocation of Lunch Time Supervisors as well as each elementary school's ability to utilize their valued Lunch Time Supervisors for an additional 1.5 hours per day to June 2021.***
8. ***Senior HR staff is analyzing enrolment projections to proactively plan for potential staffing scenarios related to September school staffing requirements.*** Timely communication with the Ministry of Education will inform our approach.

9. ***The Sick Leave & Disability Department continues to diligently manage its extensive active sick leave cases. HR staff is closely monitoring absences during the school lockdown period and has implemented a process allowing Principals to advise HR staff of instructional/support gaps. The careful and regular review of sick leave metrics for all employee groups remains a priority.*** Significant caseloads are being reviewed daily and granting employees the ability to work virtually, where feasible, is being considered. Enhancing employee awareness of our employer-sponsored Employee Family Assistance Plan remains a priority.
10. ***Senior TCDSB staff members have maintained regular contact with our union partners (TECT, TSU, and CUPE) to collaboratively address issues.*** Recent discussions have focused on how we can sustain robust instruction and enhanced support staff monitoring/supporting students' learning/social/emotional needs during the school lockdown period.
11. ***The SMASH Education virtual experiential Core French program has been successfully launched.*** This program provides St. Anne students (Grades 1 – 8) with a Ministry of Education aligned core French supplemental resource. Senior staff continues to work with our union partners to provide direct remote core French instruction at St. Anne Catholic Academy where possible.
12. ***HR staff is monitoring all quarantined staff to ensure that proper parameters are maintained.*** We continue to communicate with all employees regarding travel plans, quarantine requirements that may apply, and the need to commit to the employer to ensure continuity of program delivery and service.
13. ***Timely recruitment efforts are being sustained as we endeavor to bolster supply pools for key employee groups.*** All efforts reflect a deliberate focus on equity.

Retrieval of Personal Belongings

14. ***TPH has updated their reference document on the “Retrieval of Personal Belongings” (Appendix ‘A’) dated Jan 21, 2021.*** There are no changes with respect to the public health measures that were in the previous TPH document on the same subject dated June 2, 2020.

15. *The stay at home order does not apply if students and staff need to go to school to pick up and drop off material.*

Technology

16. *Additional devices were pre-shipped to Elementary Schools to continue to support student needs for remote learning due to the extended school closures.* An additional 1,600 Chromebooks were pre-shipped to Elementary Schools beyond the 2,500 Chromebooks that were pre-shipped during the first week of January. These devices were pre-shipped to Elementary Schools that were running low (i.e. less than 5) or had depleted their pre-shipment inventory and were delivered on an expedited basis.
17. *Regular processing for secondary schools and the St. Anne Academy virtual school continues to flow, and emergency needs are being addressed.* Emergency needs include expeditiously configuring and delivering iPads with internet.
18. *Supply levels are limited however, supplies are currently ahead of demands.* There are approximately 500 Chromebooks and 680 iPads remaining in supply with the vendor to continue to process and fulfill student device needs. The demand rate decreased after the first two weeks of January.

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. *FAQs continue to be gathered from parent feedback.* The board continues to provide updates, frequently asked questions and answers on the board website, social media channels, and shared with families via School Messenger.

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.

COVID-19 Guidance for Schools on the Retrieval of Personal Property

This document provides guidance for schools for the safe retrieval of personal belongings by parents, students and staff while schools remain closed for in-person learning. Strategies can be adapted to meet the needs of different school environments. It is recommended that schools consider mailing belongings or delaying the retrieval/drop off of items until schools re-open for in-person learning. For further COVID-19 Guidance for Schools, please visit: [COVID-19 Guidance Elementary and Secondary School](#).

Current information about COVID-19 can be found in Toronto Public Health's [COVID-19 Fact Sheet](#).

Maintain a Healthy Environment

Set-up a screening area

- Designate an area outside, near the main entrance, as a screening station.
- Post [signs](#) for [staff/visitors](#) and [students](#) at all entrances instructing individuals not to enter the school if they are sick or answer yes to any of the questions.
- Post signage in visible areas which clearly explains the screening process, and the rules and conditions for entry.
- The screening station must allow a minimum of two metres/six feet distance between staff conducting screening and the individual being screened.
- Alternatively, a protective barrier (e.g. plexiglass) can be installed around the screening station.
- Make hand sanitizer available at the screening area.

Screen staff, students, and parents for COVID-19 symptoms before entering the school

- It is strongly recommended that all school staff, students and parents complete a COVID-19 [symptoms](#) screening questionnaire for [school staff/visitors](#) and [students](#) before entering the school. The questions can be completed on a paper-based questionnaire (asked directly to employees/visitors and answers recorded), or can be completed electronically.
- Ensure individuals maintain two metres/six feet from others while waiting in line to be screened. There should be a limited number of individuals waiting in line outdoors. Individuals who are unable to maintain a two metre/six foot distance must wear a mask while they are outdoors, and at all times when they are indoors.

Scheduling

- People should be scheduled for access in designated timeslots to minimize the number of people in the building or waiting to access the schools; fifteen minute time slots are recommended.
- Anyone waiting for their designated time slot should be directed to a waiting or line up area with appropriate physical distancing markers (e.g. floor markings, pylons) spaced two meters/six feet apart.
- Consider designating the first appointments to vulnerable populations (e.g. seniors, people with an underlying medical conditions that you are made aware of).
- Keep a list of up-to-date contact information of individuals entering the school, including the date and time. This list will help Toronto Public Health with contact tracing if there is an individual who attends the school that is diagnosed with COVID-19 shortly after attending the school.

Entrances and exits

- Schools should designate and clearly mark specific, separate entrances and exits for each visitor as appropriate, and only permit entry and exit through these doors.
- Individuals should be required to sign in upon entry and sign out upon exit from the school.
- Anyone entering the building should clean their hands prior to entry and upon exit. Alcohol-based hand sanitizer (70-90% alcohol concentration) should be provided.
- Where possible, doors and windows should be kept open to minimize the touching of door handles and increase ventilation, while maintaining the appropriate security.

Measures to ensure physical distancing

- Provide visible queues for parents/students who might be waiting in line outside the school by placing markers such as tape, safety cones/pylons or painted lines every two metres/six feet.
- Consider designing a flow for the school (with prominent signage and/or floor markings).
- Traffic flow and physical distancing markers should be visible throughout the school.
- Limit the number of people permitted in the school at any one time:
 - position a school employee at the entrance to control visitor entry
 - monitor the number of people entering and leaving the school
 - stagger entry into the school
 - once the maximum number of parents/students is reached, allow one person in for every person that leaves.
- People should be directed to stay only within the area(s) of the school they need to access and to refrain from lingering.
- Where possible, encourage the use of stairs. Where required, [elevator](#) use should be limited to one person or members of the same household.
- Use of washrooms and drinking fountains should not be permitted unless necessary.
- It is strongly recommended that a face mask or [non-medical face covering](#) is used when individuals are unable to maintain a two metre/six feet distance from others. School staff are required to wear a medical mask and face shield/goggles when in schools. Visitors and students should wear a face mask or [non-medical face covering](#) when in the school.
- People should not be permitted to gather in groups on the school premises.

Packing and receiving personal property items

- Encourage individuals to bring their own reusable bags or boxes to pick up items.
- Provide clean carry-out bags if schools are packing up belongings for others.
- Returned items should be cleaned and disinfected if they need to be moved or used within three days. Otherwise, returned items should be left in the designated area for a minimum of three days before they are used or moved. After three days, the virus does not survive on paper and plastic surfaces.
- When receiving items that are outside of the school setting, [wash hands](#) regularly prior to and after handling items and avoid touching face, nose and mouth with hands.
- Use an [alcohol-based hand sanitizer](#) when hand washing is not possible. Washing with soap and water is preferred, and if hands are visibly dirty.

- Glove use is not a substitute for proper hand hygiene. If staff use gloves, it is important that:
 - Hands are washed and/or sanitized between changes.
 - Gloves are removed when changing tasks.
- When gloves are removed, new gloves must be used each time.

If individuals become ill at the school

- School staff/visitors who become ill should be sent home immediately, and directed to [this webpage](#) to learn what to do next.
- If a student becomes ill with symptoms while in school, immediately separate them from others in a designated room and supervise the student until they are picked-up. Notify parents/guardians or emergency contacts to pick up the ill student as soon as possible. They should not use public transportation, including the school bus. If it is an emergency, call 911.
- The designated room/space must have a handwashing sink or hand sanitizer (70-90% alcohol concentration) available.
- If there is more than one ill individual who presents with symptoms, ideally they should be placed in separate designated rooms (if more than one room has been assigned for this purpose). If this is not possible, ensure the room is large enough and students are kept more than two metres apart.
- It is recommended that school staff, students and visitors with symptoms of COVID-19 go to an [assessment centre](#) for testing as soon as possible, and to [self-isolate](#) at home until their result is available. (See the School Decision Guide for [students](#) and [staff](#) to determine when students/staff are required to go for testing.)
- For further information, please see the [Toronto Public Health Guidance for Re-opening Schools JK-12: Isolate students and staff that become ill while at school section](#).

Report cases and outbreaks to Toronto Public Health

- Schools must immediately report any laboratory confirmed cases of COVID-19 among staff or students to the TPH intake e-mail address: CovidSchools@toronto.ca (8:00 a.m. to 6:00 p.m., Monday to Friday) (8:00 a.m. to 8:00 p.m., Saturday, Sunday and Statutory Holidays). Please include the following information in your e-mail:
 - Name of school, address
 - Name of school contact and phone number and email
 - Name of ill staff/student/visitor
 - Contact information for staff/student/visitor (Parent name if student is under age 14), (phone number, address, and, if possible, date of birth)
 - Onset date of symptoms
 - Last day at school
 - Lab confirmed Y/N
 - Who reported the case to the school
 - Any other ill staff or student reports

Enhance environmental cleaning and disinfection

- Ensure frequent cleaning and disinfecting of high-touch surfaces and common areas such door handles, counters, cabinet doors, elevator buttons, light switches, faucets, toilet handles, hand rails, touch screen surfaces and keypads, and returned school items. Common areas should have soap,

hand sanitizer and/or disinfectant wipes available. If wipes are not available, general disinfectants can be used.

- Review Public Health Ontario's [Cleaning and Disinfection for Public Settings](#) fact sheet.
- Refer to [Health Canada's lists of hard-surface disinfectants for use against coronavirus \(COVID-19\)](#).

Maintain heating, ventilation and air conditioning (HVAC) systems

- Increase the introduction and circulation of outdoor air by maximizing the outdoor air ratio of the HVAC system settings, or by opening windows and doors, where possible. However, do not open windows and doors if doing so poses a safety risk to school staff and students.
- Ensure the HVAC system(s) are adequately maintained.
- Where provided, use the highest efficiency filters that are compatible with the HVAC system.
- Increase air-exchanges if possible.
- Rooms where ceiling fans are used should have an upward airflow rotation.
- Schools without HVAC systems should increase ventilation by opening windows (when possible) and classroom doors.
- Keep areas near HVAC inlets and outlets clear.
- Seating should be arranged away from areas with high airflow (i.e. not in front of air vents).
- If portable fans are used, limit the blowing of air across people and surfaces by positioning them to provide an upward movement of air.
- During the winter months when the temperatures are cold, consider opening windows or doors when students are not in the classroom, or for very brief periods every hour
- For more information please see our fact sheet [COVID-19 Transmission, Aerosols and Ventilation](#).

Workplace health and safety

- Employers must have written measures and procedures for staff safety, including for infection prevention and control.
- Ontario has general information on [COVID-19 and workplace health and safety](#). Learn about employer responsibilities and how to protect workers at work.
- Workers can also get information about [health and safety protections](#) at the workplace.
- Go to the [Ministry of Labour, Training, Health and Safety](#).

More information

For more information, visit our website at www.toronto.ca/COVID19 or call us at 416-338-7600.

Reference

Ministry of Education Information (May 27, 2020) *Personal Property Retrieval Guidelines for Schools*.

Toronto Public Health, [COVID-19 Guidance for the Re-opening of Schools JK to 12](#).

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MINUTES OF THE REGULAR VIRTUAL MEETING OF THE GOVERNANCE AND POLICY COMMITTEE PUBLIC SESSION

HELD TUESDAY, NOVEMBER 10, 2020

PRESENT:

Trustees:

N. Crawford, Chair
M. Del Grande, Vice-Chair
A. Kennedy - Ex-Officio
J. Martino – Ex-Officio
T. Lubinski

Staff:

B. Browne
C. Fernandes
S. Camacho
P. De Cock
D. Friesen
M. Loberto
O. Malik
P. Matthews
C. Onyia
B. Shannon

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

4. Roll Call and Apologies

An apology was extended on behalf of Trustee Di Pasquale.

5. Approval of the Agenda

MOVED by Trustee Kennedy, seconded by Trustee Del Grande, that the Agenda, be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy

The Motion was declared

CARRIED

5. Declarations of Interest

There were none.

6. Approval and Signing of the Minutes

MOVED by Trustee Kennedy, seconded by Trustee Del Grande, that the Minutes of the Meeting held October 6, 2020 be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande

Kennedy

The Motion was declared

CARRIED

Trustee Martino joined the meeting at 7:09 pm.

14. Staff Reports

MOVED by Trustee Del Grande, seconded by Trustee Kennedy, that Item 14a) be adopted as follows:

- 14a) Update To Permits Policy B.R. 05** that this Item be deferred until such time as Staff is able to complete the report.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Martino

The Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Del Grande, that Item 14b) be adopted as follows:

- 14b) Update to Electronic Communication System - Acceptable Use A.29** received and that the Governance and Policy Committee recommend to Board that the revised Acceptable Use of Technology Policy A.29 provided in Report Appendix B be adopted.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Martino

The Motion was declared

CARRIED

MOVED by Trustee Martino, seconded by Trustee Del Grande, that Item 14c) be adopted as follows:

- 14c) Rescindment of Release of Holdbacks F.M.04** that the Governance and Policy Committee recommend to Board that the Release of Holdback Policy F.M.04 (Appendix A) be rescinded.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Martino

The Motion was declared

CARRIED

Trustee Lubinski joined the meeting at 7:17 pm.

MOVED by Trustee Del Grande, seconded by Trustee Kennedy, that Item 14d) be adopted as follows:

- 14d) Rescindment of Border Brokers Policy F.P.03** that the Governance and Policy Committee recommend to Board that the Border Brokers Policy F.P.03 (Appendix A of the Report) be rescinded effective immediately.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Lubinski
Martino

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Lubinski, that Item 14e) be adopted as follows:

14e) Update to Policy Priority List 2020 received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Lubinski
Martino

The Motion was declared

CARRIED

17. Updating of Pending List

MOVED by Trustee Del Grande, seconded by Trustee Martino, that Item 17a) be adopted as follows:

17a) Monthly Pending List received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Lubinski
Martino

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Lubinski, that Item 17b) be adopted as follows:

17b) Annual Policy Priority Schedule received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Lubinski
Martino

The Motion was declared

CARRIED

18. Adjournment

MOVED by Trustee Del Grande, seconded by Trustee Martino, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Lubinski
Martino

The Motion was declared

CARRIED

SECRETARY

CHAIR

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE REGULAR VIRTUAL MEETING OF THE SPECIAL EDUCATION ADVISORY COMMITTEE PUBLIC SESSION

HELD WEDNESDAY DECEMBER 2, 2020

PRESENT:

Trustees: N. Crawford – In Person
D. Di Giorgio
A. Kennedy

**External
Members:** George Wedge, Chair
Melanie Battaglia, Vice-Chair
G. Feldman
Lori Mastrogiuseppe
Tyler Munro
Deborah Nightingale
H. Quinn
G. Webster

Staff: D. Koenig
Paul De Cock
M. Meehan
V. Cocco
M. Gendron
L. Maselli-Jackman
J. Mirabella
P. Stachiw

S. Hinds-Barnett, Acting Recording Secretary

3. Secretary calls the Meeting to Order

The Secretary, Superintendent Maria Meehan, called the meeting to order.

4. Roll Call & Apologies

Mary Pugh and Wendy Layton were absent.

5. Approval of the Agenda

MOVED by Deborah Nightingale, seconded by George Wedge, that the Agenda, as amended to include Item 14b) Resignation of Hilary Quinn, representative of Learning Disabilities Association of Toronto District (Verbal), be approved.

On the Vote being taken, the Motion was declared

CARRIED

6. Election of Chair

The Secretary called for nominations for the position of Chair of the SEAC 2020-2021.

MOVED by Nancy Crawford, seconded by Tyler Munro, that the name of George Wedge be placed in nomination.

There was unanimous consent.

George Wedge accepted.

There were no further nominations.

George Wedge was acclaimed Chair of the SEAC for 2020 - 2021.

George Wedge assumed the Chair.

7. Election of Vice-Chair

George Wedge called for nominations for the position of Vice-Chair of the SEAC 2020-2021.

MOVED by Deborah Nightingale, seconded by Trustee Kennedy, that the name of Melanie Battaglia be placed in nomination.

There was unanimous consent.

Melanie Battaglia accepted.

There were no further nominations.

Melanie Battaglia was acclaimed Vice-Chair of the SEAC for 2020 - 2021.

8. Declarations of Interest

Trustee Kennedy declared an interest in Item 12a) 2020-2021 Budget Estimates – Overall and Instructional – Paul De Cock, Comptroller of Business Services.

Trustee Kennedy indicated that she has family members who are employees of the Board and that she would not participate in discussions nor vote on the Item.

9. Approval and Signing of the Minutes

MOVED by Trustee Kennedy, seconded by Melanie Battaglia, that the Minutes of the Regular Meeting held November 18, 2020 be approved.

On the Vote being taken, the Motion was declared

CARRIED

11. Annual Calendar Items

MOVED by Nancy Crawford, seconded by Geoffrey Feldman, that Item 11a) be adopted as follows:

11a) Special Education Advisory Committee (SEAC) Annual Calendar (Draft) as of December 2, 2020 received.

On the Vote being taken, the Motion was declared

CARRIED

Trustee Kennedy recused herself from Zoom at 7:26 p.m. due to a Declaration of Interest in Item 12a), as previously indicated.

12) Presentations

MOVED by Nancy Crawford, seconded by Deborah Nightingale, that Item 12a) be adopted as follows:

12a) 2020-21 Budget Estimates - Overall and Instructional - Paul De Cock, Comptroller of Business Services received.

Time for business expired.

The Chair called for a vote for a 15-minute extension, as per Article 12.6, to complete the presentation.

On the Vote being taken, the Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Lori Mastrogiuseppe, that the Question be called.

On the Vote being taken, the Motion to call the Question was declared

LOST

Time for business expired.

The Chair called for a vote for a 15-minute extension, as per Article 12.6, to complete the debate on the Item.

On the Vote being taken, the Motion was declared

CARRIED

MOVED in AMENDMENT by Melanie Battaglia, seconded by Tyler Munro, that a Special Education Specific-Funding Report be brought to SEAC.

On the Vote being taken, the AMENDMENT was declared

CARRIED

On the Vote being taken, the Motion, as amended was declared

CARRIED

Trustee Kennedy returned to the Zoom meeting room at 8:42 p.m.

14) Reports of Officials for Information by the Board/Other Committees

MOVED by Deborah Nightingale, seconded by Trustee Crawford, that Item 14a) be adopted as follows:

14a) Special Education Superintendent Update – December 2020 received.

On the Vote being taken, the Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by George Wedge, that Item 14b) be adopted as follows:

14b) Resignation of Hilary Quinn, representative of Learning Disabilities Association of Toronto District (Verbal) received.

On the Vote being taken, the Motion was declared

CARRIED

20. Inquiries and Miscellaneous

MOVED by Trustee Di Giorgio, seconded by Trustee Kennedy, that the Agenda be reopened to facilitate an Inquiry.

On the Vote being taken, the Motion was declared

CARRIED

MOVED by Deborah Nightingale, seconded by Lori Mastrogiuseppe, that Item 20a) be adopted as follows:

- 20a) From Deborah Nightingale regarding Graduation Rates for 2018-2019 and 2019-2020** received and referred to staff.

On the Vote being taken, the Motion was declared

CARRIED

21. Pending List

MOVED by Trustee Crawford, seconded by Melanie Battaglia, that Item 21a) be adopted as follows:

- 21a) Pending List as at December 2, 2020** received.

On the Vote being taken, the Motion was declared

CARRIED

22. Adjournment

MOVED by Tyler Munro, seconded by Lori Mastrogiuseppe, that the meeting be adjourned.

On the Vote being taken, the Motion was declared

CARRIED

SECRETARY

CHAIR



Page 256 of 282



Other departmental offerings included a presentation by **Safe Schools** on “The Traumatic Impact of the COVID-19 Pandemic on Students,” with a demonstration/discussion about calming techniques.

The following sessions were made available for afternoon earning opportunities:

Presentations on Autism Programs and Services for:

-

- Supporting Students' Mental Health
- How to Support Students' Anxiety
- Fostering staff well-being during Covid-19

You and Your Voice: Preserving Vocal Health While Wearing a Mask Developing Communication Skills

- The ***Trauma Informed Classroom*** presented to Educational Assistants, Child Youth Workers and Secondary Educators
- ***Supporting Student Mental Health: Prevention and Intervention Resources*** for Secondary Educators
- ***Supporting Students with Gaming Addictions*** for Secondary Educators at Chaminade College School



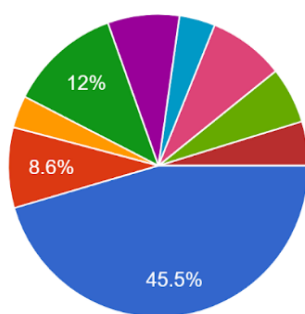
Assistive technology

The Assistive Technology (AT) Team led professional development sessions for TCDSB teachers assigned to teach virtually at St. Anne Catholic Academy.

Participation in Workshops

What training session did you attend?

233 responses



- 8:30 - 10:00 - Google Classroom - Intermediate/Advanced
- 8:30 - 10:00 - EquatIO (Introduction M...
- 8:30 - 10:00 - Read&Write
- 10:30 - 12:00 - Google Classroom - Int...
- 10:30 - 12:00 - EquatIO (Focus Grade...
- 10:30 - 12:00 - Read&Write
- 1:00 - 2:30 - Google Classroom - Inter...
- 1:00 - 2:30 - EquatIO (Focus Grade 1...
- 1:00 - 2:30 - Read&Write

Total Breakdown of Attendance/Participation Levels

A large proportion of participants engaged in sessions for Google Classroom with 153 participants. There were a total of 52 participants in sessions for EquatIO, followed by 28 participants in sessions for Read&Write. There were 233 participants engaged in the AT Team training sessions.

Session Title	Number of Attendees	% Attendance as Compared to Total Attendees
8:30 - 10:00 - Read&Write	8	3.43%
8:30 - 10:00 - Google Classroom - Intermediate/Advanced	106	45.49%
8:30 - 10:00 - EquatIO (Introduction Math & Science)	20	8.58%
10:30 - 12:00 - Read&Write	9	3.86%
10:30 - 12:00 - Google Classroom - Intermediate/Advanced	28	12.02%
10:30 - 12:00 - EquatIO (Focus Grades 9 & 10 Math)	18	7.73%
1:00 - 2:30 - Read&Write	11	4.72%
1:00 - 2:30 - Google Classroom - Intermediate/Advanced	19	8.15%
1:00 - 2:30 - EquatIO (Focus Grade 11 & 12 Math)	14	6.01%
TOTAL TRAINED/ATTENDED	233	

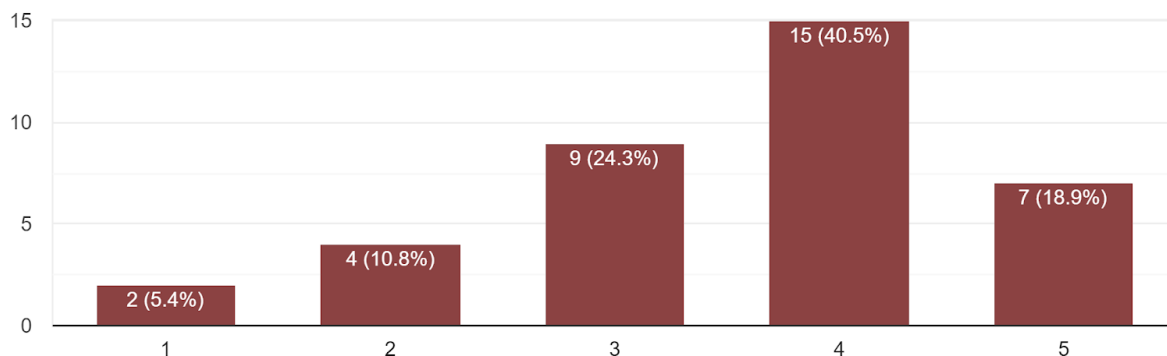
SESSION TOPIC	Total Number of Attendees in All Sessions by Topic	% Attendance per topic as Compared to Total Attendees
Total Training in EquatIO	52	22.32%
Total Training in Google Classroom	153	65.67%
Total Training in Read&Write	28	12.02%



Comfort Level Before and After Session

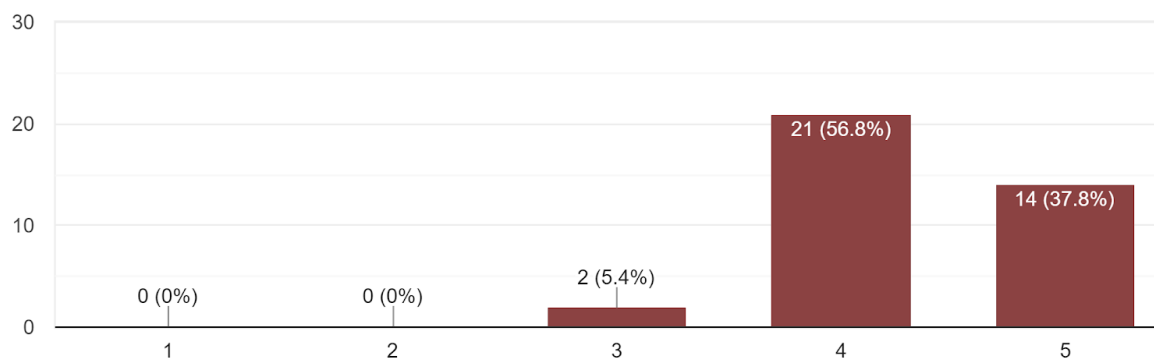
What was your comfort level with technology BEFORE today's session?

37 responses



What is your comfort level with technology AFTER today's session?

37 responses



One Key Thing I Learned Today

“How awesome Read & Write is - and how to incorporate it with a dyslexic student”

“Use of the tool can be helpful to provide easier descriptive feedback. Also, it helped me become more familiar with the tool.”

“I can record my voice to give feedback, so it is a lot faster than writing, and for a language teacher, it is great for the student to hear the teacher's voice.”

“Importance of assistive technologies in universal design.”





Additional Comments



"Team extensively knowledgeable and appreciated how they all navigated to support all staff (as each one is at a different entry point). They clearly understood how to pace and stop at times to ensure that our learning was positive and if there were any questions time was allotted for this."

"Very useful, informative and timely...didn't have to wait long for training - Thanks!"

"Continue the GREAT JOB. Very friendly presenters and well organized! TKS!!"

"The best session I have ever attended. As a new LTO I was never provided any official training and have been learning as I went. I thought I had learned everything I could but there were SO many new features I had yet to experience. So very well explained too. Thank you so very much to you both for hosting this session. I had planned to take the rest of the evening off but now I will excitingly be attempting to make new rubrics in google classroom all night! Thank you for all your help again"



The Social Work Department is currently providing support to over 2,500 students. In addition, we have provided intervention for over 8 critical incidents. We are gearing up to support our annual Angel Tree Christmas and hope to spread joy during this challenging time.

The Social Work department continues to work on student engagement as we evaluate our roles in the Supervised Alternative Learning (SAL) program and general attendance mandate. Our goal is to listen to student and family needs and gear our supports in meaningful and equitable ways.

**MINUTES OF THE REGULAR MEETING OF THE
CATHOLIC PARENT INVOLVEMENT COMMITTEE**

PUBLIC SESSION

E-MEETING VIA ZOOM

HELD MONDAY DECEMBER 14, 2020

1. Call to Order

The Chair called the Meeting to Order at 7:14PM.

YouTube live feed was activated on the Toronto CPIC channel.

Minutes are being captured by the Recording Secretary.

2. Opening Prayer

Opening prayer was led by Chair Joe Fiorante and the Land Acknowledgement was led by Trustee Di Pasquale.

3. Roll Call & Apologies

Trustees: Garry Tanuan (W8)
Norm Di Pasquale (W9)

Elementary Parent Members:

Joe Fiorante (W3), Chair
Jennifer Di Francesco (W1)
A.J. Hepburn (W4)
Santhosh Peter Valavi (W5/E)
Gus Gikas (W6)
Dan Kajioka (W7)
Rose-Marie Fraser (W8/E)
Charmaine von Vulte (W8/W)

Ivana Calabria-Pantaleo (W10)
Isabel Starck (W11/S)
Anthony Antonucci (W12)

Secondary Parent Members:

Milva Romano (West)
Annalisa Crudo-Perri (Central)

Community Members:

Katie Piccininni (OAPCE – Toronto)
Alison Canning (Let's Get Together)
Emmy Milne (The Angel Foundation for Learning)

Staff: John Wujek (Director Designate)
Manuela Sequeira (Parent Engagement Coordinator)
Sarah Pellegrini (Recording Secretary)

Guests: Derek Chen, Superintendent of Equity, Indigenous Education
and Community Relations
Lavinia Latham, Human Rights and Equity Advisor

Daniel Oliveira (W5) sent his regrets.

Jennifer Traer (W9) and Ben Xavier (W11/N) were absent.

4. Approval of the Agenda

MOVED by Annalisa Crudo-Perri, seconded by Jennifer Di Francesco, that the Agenda, as amended to include the Addendum and the addition of Item 17b) YouTube live feed on the Toronto CPIC channel, be approved.

MOVED in AMENDMENT by Jennifer Di Francesco, seconded by Katie Piccininni, that Item 12g) In-Class and Virtual Transfers be reordered to after Item 12b) Presentation: Overview of Toronto Catholic District School

Board (TCDSB) Human Rights and Equity Advisor (HREA) Office and Equity Initiatives – Derek Chen and Lavinia Latham.

By Unanimous consent, the AMENDMENT was declared

CARRIED

By Unanimous consent, the Motion as amended was declared

CARRIED

5. Declarations of Interest

None declared by Members present.

6. Approval & Signing of the Minutes

MOVED by Jennifer Di Francesco, seconded by Ivana Calabria-Pantaleo, that the November 9, 2020 Inaugural Meeting Minutes, be approved with the following amendments:

Jessica Dalinda be noted as the Communications Representative upon her return in March 2021, and to correct a typo on page 3 (OAPCE).

By Unanimous consent, the Motion was declared

CARRIED

7. Presentations and Reports from Committee Officials

MOVED by Gus Gikas, seconded by A.J. Hepburn, that Item 7a) be adopted as follows:

7a) Chair – Monthly Report received.

The Chair shared activity & advocacy conducted on behalf of CPIC, including an additional A.33 meeting that was held and not listed in the report.

At the next CPIC meeting, the topic of CPIC communication and awareness will be discussed.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Isabel Starck, that Item 7b) be adopted as follows:

7b) Treasurer – Financial Report as of November 30, 2020 received.

The Treasurer reviewed the report and noted that John Del Grande purchased a Zoom account on behalf of CPIC prior to the TCDSB providing access.

By Unanimous consent, the Motion was declared

CARRIED

9. Unfinished Business and Matters Rising Out of Minutes

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 9a) be adopted as follows:

9a) CPIC Sub-Committee Membership List received.

An overview of the current sub-committees was provided. If any member is interested in joining any of the sub-committees, they are to contact Joe Fiorante.

John Yan and Emmy Milne will alternate as The Angel Foundation for Learning member representative.

By Unanimous consent, the Motion was declared

CARRIED

12. Program/Consultation (Committee of the Whole)

MOVED by Isabel Starck, seconded by Rose-Marie Fraser, that Item 12a) be adopted as follows:

12a) Presentation: Overview of Toronto Catholic District School Board (TCDSB) Human Rights and Equity Advisor (HREA) Office and Equity Initiatives – Derek Chen and Lavinia Latham received.

Derek Chen and Lavinia Latham presented on the TCDSB Equity Action Plan, which included their roles, what is currently being completed by the TCDSB and different equity event involvement opportunities.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Katie Piccininni, seconded by Jennifer Di Francesco, that Item 12g) be adopted as follows:

12g) In-Class and Virtual Transfers that a joint letter be written on behalf of Ontario Association of Parents in Catholic Education (OAPCE) and CPIC to

the Board of Trustees regarding the lack of parent consultation and the decision made regarding in-class and virtual transfers.

Trustees Tanuan and Di Pasquale provided an update on the In-Class and Virtual Transfers at TCDSB. Decisions made by the Board were based on the safety of students and staff and continuity of learning. CPIC members voiced their concern that there should have been a survey or parental input included in any decisions being made.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Santhosh Peter Valavi, that Item 12b) be adopted as follows:

12b) CSPC Fundraising in Response to COVID-19 Enhancements received.

Superintendent Wujek reviewed the policy regarding fundraising and how funds can be spent.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Rose-Marie Fraser, that Item 12c) be adopted as follows:

12c) Toronto Catholic District School Board Catholic School Parent Council By-Law Template Update received.

Superintendent Wujek presented the draft document with members.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Annalisa Crudo-Perri, that Item 12d) be adopted as follows:

- 12d) Dates and Topics of Parent In-Services** that an ad-hoc sub-committee regarding workshops be created.

Katie Piccininni, Rose-Marie Fraser, Jennifer Di Francesco, Isabel Starck and Santhosh Peter Valavi self-nominated to be members of the ad-hoc sub-committee.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Santhosh Peter Valavi, seconded by Ivana Calabria-Pantaleo, that Item 12e) be adopted as follows:

- 12e) Policy S.P.03 – Age Appropriate Placement: Curriculum and Program Supports** that an ad-hoc sub-committee regarding curriculum and program supports be created.

Ivana Calabria-Pantaleo, Milva Romano and Anthony Antinucci self-nominated to be members of the ad-hoc sub-committee.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Isabel Starck, seconded by Ivana Calabra-Pantaleo, that Item 12f) be adopted as follows:

- 12f) Policy S.P.05 – International Languages Elementary (ILE) – Draft Policy** that an ad-hoc sub-committee regarding International Languages Elementary be created.

Isabel Starck, A.J. Hepburn, Santhosh Peter Valavi and Alison Canning self-nominated to be members of the ad-hoc sub-committee.

By Unanimous consent, the Motion was declared

CARRIED

15. Reports from TCDSB Board Officials

MOVED by Ivana Calabria-Pantaleo, seconded by Gus Gikas, that Item 15a) be adopted as follows:

- 15a) Director-Designate for CPIC – John Wujek – Monthly Update** received.

Superintendent Wujek thanked Trustees Tanuan and Di Pasquale for their continued support, as they will remain the CPIC Board Representatives. He also reviewed the details of the CPIC elections and results.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Ivana Calabria-Pantaleo, seconded by Jennifer Di Francesco, that Item 15b) be adopted as follows:

15b) Metrics Report on the Catholic School Parent Council, Policy S.10, 2019-2020 received.

Superintendent Wujek presented this report at the December Student Achievement meeting. Parent Reaching Out (PRO) Grants were not all used due to COVID-19.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Rose-Marie Fraser, that Item 15c) be adopted as follows:

15c) Parent Reaching Out (PRO) Grants that an ad-hoc sub-committee be created to collaborate with Staff and present any recommendations by the January 2021 CPIC meeting.

Superintendent Wujek addressed that next steps and any additional guidance would likely be provided by the January meeting. Joe Fiorante researched what other Parent Involvement Committees (PICs) are doing for PRO Grants.

Charmaine von Vulte, Rose-Marie Fraser and Jennifer Di Francesco self-nominated to be members of the ad-hoc sub-committee.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Alison Canning, seconded by Ivana Calabria-Pantaleo, that Item 15d) be adopted as follows:

15d) Policy Review A.33 – Concerns from Parents Update received.

Superintendent Wujek thanked all sub-committee members for their work. They are currently working with Derek Chen and Lavinia Latham on an equity component.

By Unanimous consent, the Motion was declared

CARRIED

16. Reports from Trustee or Trustee Alternate

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 16a) be adopted as follows:

16a) Verbal Update – Garry Tanuan, Trustee and Norm Di Pasquale, Trustee Alternate received.

Trustee Tanuan thanked the Chair and all members for their continued support, work and consultation. He informed the committee that the Policy S.10 was presented to the Board of Trustees, but has not yet been dealt with.

By Unanimous consent, the Motion was declared

CARRIED

17. Parent Member and Community Member Reports

MOVED by Annalisa Crudo-Perri, seconded by Gus Gikas, that Item 17a) be adopted as follows:

17a) Report from Ontario Association of Parents in Catholic Education (OAPCE) received.

Katie Piccininni addressed the committee to update them on the OAPCE Commissioning and Awards Night and that Annalisa Crudo-Perri and Jana Seymour presented the OAPCE Annual Report to the Board of Trustees at the December 2020 meeting.

By Unanimous consent, the Motion was declared

CARRIED

20. Adjournment

MOVED by Annalisa Crudo-Perri, seconded by Isabel Starck that the meeting be adjourned.

By Unanimous consent, the Motion was declared

CARRIED

The Meeting adjourned at 10:41 PM

ITEMS NOT DEALT WITH

17b) YouTube live feed on the Toronto CPIC channel

CPIC SECRETARY

CPIC CHAIR

MASTER PENDING LIST AND ROLLING CALENDAR TO JANUARY 28, 2021

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Jan-2020 Corporate Services	Feb-21	Corporate Services	That all options be explored for Loretto Abbey and Dante Alighieri and that a report on relocation come back at the February 13, 2020 Corporate Services Committee meeting or February 20, 2020 Board meeting, and a report on Dante Alighieri comes back at the March 12, 2020 or April 16, 2020 Corporate Services Committee meeting; (2020-2021 School Relocations Plan)	Associate Director of Facilities, Business & Comm. Dev & CFO
2	Nov-2020 Corporate Services	TBC	Corporate Services	<p>That Recommendations 1 and 2 be referred to Staff for a report:</p> <ol style="list-style-type: none"> 1. To develop and draft a policy with protocol and procedures outlining the use of exclusions and the appeal process for Exclusion Appeals; 2. That a report be prepared for the counting the number of Individual Education Plans (IEP) due at the beginning of a school year or term/semester and the number and percent of completed IEPs that were sent to parents on or before the 30-school day period has passed. <p>The report to Include IEPs due no earlier than the beginning of the 2020/21 school year;</p> <p>The report to accumulate new reporting</p>	Associate Director of Education, Academic Services

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
3				<p>periods as the 30-school day period expires;</p> <p>The report should not include more than the previous 5 school years of reporting; and</p> <p>The report to separate Elementary and Secondary results with a board wide cumulative result; and</p> <p>The report be included with the annual accountability framework Report; (Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting Held September 16, 2020)</p>	
	June-2020 Special Board	TBC	Regular Board	Report outlining strategies to make hiring more racially representative (both locally and centrally) which acknowledge how important it is for students to be able to see themselves reflected in different fields and positions of leadership (Consideration of Motion from Student Trustee Dallin regarding Anti-Black and Anti-Indigenous Racism in Schools)	Director of Education & Associate Director of Education, Academic Services & Associate Director of Facilities, Business & Comm. Dev & CFO
	Oct-2020 Corporate Services	TBC	Regular Board	The Director of Education bring a report to Board outlining the details of an Attendance Boundary Review for St. Catherine Catholic	Director of Education & Associate

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
5				Elementary School. (Consideration of Motion from Trustee Kennedy regarding Attendance Boundary Review for St Catherine's Catholic Elementary School)	Director of Facilities, Business & Comm. Dev & CFO
	Nov-2020 Regular Board	TBC	Regular Board	Report regarding the costs and feasibility of initiating public broadcasting of the Governance and Policy meetings. (Consideration of Motion from Trustee Li Preti regarding Public Broadcasting of the Governance and Policy Committee Meetings)	Associate Director of Facilities, Business & Comm. Dev & CFO
	June-2020 Special Board	TBC	Student Achievement	That future device programs such as formal bring-your-own-device (BYOD) and low income family device loan program be explored and presented to the Board of Trustees at the end of the COVID-19 pandemic. (Computers for Students in Need)	Associate Director of Facilities, Business & Comm. Dev & CFO
	Jan-21 Student Achievement	Mar-21	Student Achievement	That Staff come back to Student Achievement in March with a report on what resources can be made available to further support LGBTQ Students, during and after the pandemic (Mental Health and Well-Being Annual Report 2019-2020)	Associate Director of Education, Academic Services
	Jan-21 Student Achievement	TBD	Student Achievement	1. That staff bring back a report with a revised 2020-2021 Renewal Plan in the Spring of 2021 following announcement of CVRIS funding allocations; and	Associate Director of Facilities, Business & Comm. Dev.

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				2. That a report be submitted to Board on the findings of the consultant (Renewal Plan 2020-2021 and Three-Year Forecast (All Wards))	

2021 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (P)	Corporate Services	B.R.01 Rental of Surplus School Space & Properties Policy Metric	A.D. Facilities, Business, Community Development
2	February (Q)	Corporate Services	Financial Status Update Report #1	A.D. Facilities, Business, Community Development
3	March (A)	Corporate Services	Budget Series Report: Financial Planning and Consultation Plan	A.D. Facilities, Business, Community Development
4	March (A)	Corporate Services	Consensus Student Enrolment Projection	A.D. Facilities, Business, Community Development
5	March (A/P)	Corporate Services	Transportation Annual Report and <u>S.T.01 Transportation Policy Metric</u>	A.D. Facilities, Business, Community Development
6	March	Corporate Services	A.18 Development Proposals, Amendments and Official Plans and Bylaws Policy Metric	A.D. Facilities, Business, Community Development
7	April (A)	Corporate Services	Budget Series Report: Grants for Student Needs Update	A.D. Facilities, Business, Community Development
8	May (Q)	Corporate Services	Financial Status Update Report #2	A.D. Facilities, Business, Community Development
9	May (A)	Corporate Services	Budget Series Report: Preliminary Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
10	June (A)	Corporate Services	Budget Series Report: Recommended Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
11	June (A)	Corporate Services	Delegated Authority Report	A.D. Facilities, Business, Community Development
12	September (Q)	Corporate Services	Financial Status Update Report #3	A.D. Facilities, Business, Community Development

2021 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

13	September (A)	Corporate Services	Capital Program Update	A.D. Facilities, Business, Community Development
14	September (A)	Corporate Services	Delegated Authority Update Report	A.D. Facilities, Business, Community Development
15	October (A)	Corporate Services	Trustee Honorarium Report	A.D. Facilities, Business, Community Development
16	November	Corporate Services	Preliminary Enrolment Reports Elementary and Secondary Schools and S.A.01 Elementary Admission and Placement Policy Metric	A.D. Facilities, Business, Community Development
17	November (A)	Corporate Services	Legal Fees Report	A.D. Facilities, Business, Community Development
18	November (A/Q)	Corporate Services	Audited Financial Statement and Financial Status Update #4	A.D. Facilities, Business, Community Development
19	December (A)	Corporate Services	Budget Series Report: Revised Budget Estimates for the Current Fiscal Year	A.D. Facilities, Business, Community Development
20	December	Corporate Services	Capital Renewal Program Report	A.D. Facilities, Business, Community Development
21	December (A)	Corporate Services	Annual Investment Report	A.D. Facilities, Business, Community Development
22	February (A)	Regular Board	School Year Calendar	Associate Director Academic Services
23	March (A)	Regular Board	Staffing Projections Report	Associate Director Academic Services
24	August (P)	Regular Board	T.19 Electronic Participation in Meetings of the Board, Committees of the Board, and Committee of the Whole Board Metric	Director of Education
25	August (P)	Regular Board	H.M. 19 Conflict Resolution Department	Associate Director Academic Services

2021 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

26	October (P)	Regular Board	H.M.33 Acceptance of Hospitality or Gifts Policy Metric	Director of Education
27	October (A)	Regular Board	Ongoing Exit and Entry Survey for all students either changing schools within the Board or entering or exiting the Board	A.D. Facilities, Business, Community Development
28	November (A)	Regular Board	Annual Report on the Multi Year Strategic Plan	Director of Education
29	November (A)	Regular Board	Annual Calendar of Meetings	Director of Education
30	December (A)	Regular Board	Director's Annual Report	Director of Education
31	October (A)	Special Board	Director's Performance Appraisal (over 3 consecutive Special Board Meetings)	Director of Education
32	January (A)	Student Achievement	Mental Health Report	Associate Director Academic Services
33	January (P)	Student Achievement	<u>A.35 Accessibility Standards</u> Policy Metric	Associate Director Academic Services
34	February (P)	Student Achievement	<u>S. 19 External Research Policy Metric</u>	Associate Director Academic Services
35	April (A)	Student Achievement	Non-Resident VISA Student Fees	Associate Director Academic Services
36	May (A)	Student Achievement	Staffing Status Report for Next School Year	A.D. Facilities, Business, Community Development
37	May (A)	Student Achievement	Ratification of Student Trustee Nominees	Associate Director Academic Services
38	June (P)	Student Achievement	<u>B.B.04 Smoke & Vapour Free</u> Policy Metric	Associate Director Academic Services
39	September (A/P)	Student Achievement	Annual Safe Schools Report and <u>S.S.12 Fresh Start</u> Policy Metric	Associate Director Academic Services
40	September (P)	Student Achievement	<u>H.M. 40 Fair Practice in Hiring and Promotion</u> Policy Metric	Associate Director Academic Services

2021 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

41	September	Student Achievement	<u>Community Advisory Committees Report</u>	Associate Director Academic Services
42	September (P)	Student Achievement	<u>T.07 Community Engagement Policy Report</u>	Director of Education
43	September	Student Achievement	<u>A.37 Communications Policy Metric</u>	Associate Director Academic Services
44	October (A)	Student Achievement	Student Trustees: Voices that Challenge- CSLIT	Associate Director Academic Services
45	October (A)	Student Achievement	International Languages Program Report	Associate Director Academic Services
46	October (A)	Student Achievement	Primary and Junior Division Assessments Of Reading, Writing and Mathematics (EQAO); the Grade 9 Assessment of Mathematics; and the OSSLT Assessment (EQAO)	Associate Director Academic Services
47	October (A)	Student Achievement	<u>S.22 Religious Accommodation Policy Report</u> and <u>S.S.02 Opening or Closing Exercises Policy Report</u> (combined)	Associate Director Academic Services
48	October	Student Achievement	Board Learning Improvement Plan (BLIP)	Associate Director Academic Services
49	November (A)	Student Achievement	K-12 Professional Development Plan for Student Achievement and Well-Being	Associate Director Academic Services
50	November (A)	Student Achievement	CPIC Annual Report including Financial Report	Associate Director Academic Services
51	November (P)	Student Achievement	Elementary Catholic School Leadership Impact Team Report ESLIT	Associate Director Academic Services
52	November (P)	Student Achievement	<u>S.24 Combined (Split) Grade Classes for Elementary Schools Policy Report</u>	Associate Director Academic Services

2021 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

53	December (A/P)	Student Achievement	Accountability Framework for Special Education and <u>S.P.01 Special Education Programs and Services Policy Metric</u>	Associate Director Academic Services
54	December (P)	Student Achievement	<u>S.10 Catholic School Parent Council Policy Metric</u>	Associate Director Academic Services
55	December	Student Achievement	<u>Staff CPIC Annual Report Including Financial Reporting</u>	Associate Director Academic Services