

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE REGULAR MEETING Public Session

AGENDA FEBRUARY 11, 2021

Angela Kennedy, Chair
Trustee Ward 11

Frank D'Amico, Vice Chair
Trustee Ward 6

Nancy Crawford
Trustee Ward 12

Markus de Domenico
Trustee Ward 2

Michael Del Grande
Trustee Ward 7

Norman Di Pasquale
Trustee Ward 9

Keith Baybayon
Student Trustee

Daniel Di Giorgio
Trustee Ward 10

Ida Li Preti
Trustee Ward 3

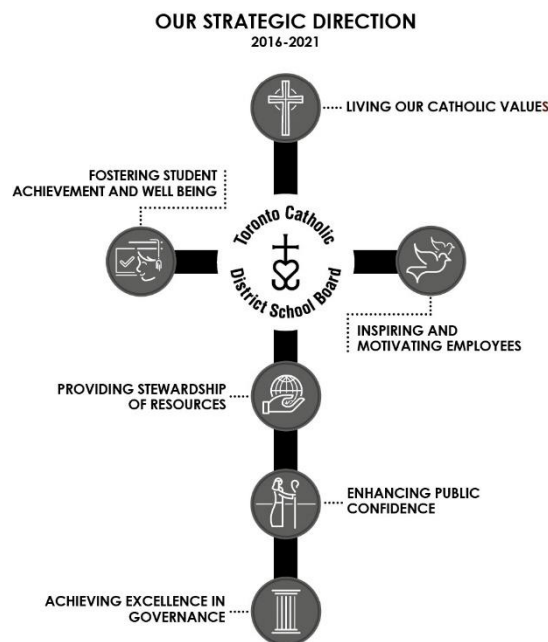
Teresa Lubinski
Trustee Ward 4

Joseph Martino
Trustee Ward 1

Maria Rizzo
Trustee Ward 5

Garry Tanuan
Trustee Ward 8

Kathy Nguyen
Student Trustee



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298
Assistant Recording Secretary: Sarah Pellegrini, 416-222-8282 Ext. 2207

Dr. Brendan Browne
Director of Education

Joseph Martino
Chair of the Board

TERMS OF REFERENCE FOR CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

The Corporate Services, Strategic Planning and Property Committee shall have responsibility for considering matters pertaining to:

- (a) Business services including procurement, pupil transportation risk management/insurance and quarterly financial reporting
- (b) Facilities (buildings and other), including capital planning, construction, custodial services, design, maintenance, naming of schools, enrolment projections and use permits
- (c) Information Technology including, computer and management information services
- (d) Financial matters within the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee including budget development
- (e) Policy development and revision in the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee
- (f) Policies relating to the effective stewardship of board resources in the specific areas of real estate and property planning, facilities renewal and development, financial planning and information technology
- (g) The annual operational and capital budgets along with the financial goals and objectives are aligned with the Board's multi-year strategic plan
- (h) Any matter referred to the Corporate Services, Strategic Planning and Property Committee by the Board
- (i) Intergovernmental affairs and relations with other outside organizations
- (j) Advocacy and political action
- (k) Partnership development and community relations
- (l) Annual strategic planning review and design

LAND ACKNOWLEDGEMENT

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit peoples in Ontario and the rest of Canada.

La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunee et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.

OUR MISSION

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AGENDA THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC SESSION

Angela Kennedy, Chair

Frank D'Amico, Vice-Chair

Thursday, February 11, 2021

7:00 P.M.

Pages

1. Call to Order
2. Opening Prayer (Chair or Designate)
3. Land Acknowledgement
4. Singing of O Canada
5. Roll Call and Apologies
6. Approval of the Agenda
7. Report from Private Session
8. Declarations of Interest
9. Approval and Signing of the Minutes of the Meeting held January 21, 2021 1 - 31
10. Delegations

10.a.	From Michael Calabrese, representative of St. Raphael Catholic Elementary School (CES) regarding Defer Bell Time change at St. Raphael Catholic Elementary School in September 2021 to September 2022	32 - 33
10.b.	From Julie Altomare-DiNunzio, representative of Toronto Elementary Catholic Teachers (TECT) regarding Bell Time Optimization	34
11.	Presentation	
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13.	Consent and Review	
14.	Consideration of Motion for which previous notice has been given	
14.a.	From Trustee de Domenico regarding Proposed Bell Time Optimization at 15 Schools	35 - 36
15.	Unfinished Business	
16.	Matters referred or deferred	
	<u>From the January 21, 2021 Corporate Services Meeting</u>	
16.a.	Return to School Update (Information) (Held by Trustee Tanuan)	37 - 43
16.b.	Playground Reserve Update (All Wards) (Information) (Held by Trustee Rizzo)	44 - 54
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16.c.	Communication from Council of Medical Officers of Health (COMOH) regarding Safe Return to School is an Essential Priority (Held by Trustee Kennedy)	55 - 57
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17.d.	Return to School Update (Information)	81 - 88
17.e.	Masters Degree Requirement for Applicants to Vice-Principal and Principal Positions within the Toronto Catholic District School Board (TCDSB) (Information)	89 - 95
18.	Listing of Communications	
19.	Inquiries and Miscellaneous	
20.	Updating of the Pending Lists	
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21.	Resolve into FULL BOARD to Rise and Report	
22.	Closing Prayer	
23.	Adjournment	

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through witness, faith, innovation and action.*



MINUTES OF THE REGULAR VIRTUAL MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE PUBLIC SESSION

HELD THURSDAY, JANUARY 21, 2021

PRESENT:

Trustees:

A. Kennedy, Chair – In Person
F. D’Amico, Vice-Chair
N. Crawford
M. de Domenico
D. Di Giorgio
N. Di Pasquale
I. Li Preti
T. Lubinski
J. Martino
M. Rizzo
G. Tanuan

Student Trustees:

K. Baybayon
K. Nguyen

Staff:

B. Browne
D. Koenig
L. Noronha
A. Della Mora
S. Campbell
F. Cifelli

P. De Cock
K. Dixon
M. Farrell
C. Fernandes
D. Friesen
M. Loberto
O. Malik
P. Matthews
M. Meehan
S. Vlahos
J. Wujek

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guests: S. Clark, Partner, Four Corners Group (for Item 16c)
J. Parker, Partner, Four Corners Group (for Item 16c)
A. Robertson, Parliamentarian

5. Roll Call and Apologies

An apology was extended on behalf of Trustee Del Grande.

6. Approval of the Agenda

MOVED by Trustee Rizzo, seconded by Trustee Li Preti, that the Agenda, as amended to include the Addendum, and to add Items 17b) Communication from Jude Tersigni, Chair of St. Simon Catholic School Parent Council (CSPC) regarding Proposed Bell Time Optimization in 15 Schools; and 18a) Inquiry from Trustee Rizzo regarding the Waitlist for Psychological Assessments for Learning, be approved.

The Motion was declared

CARRIED

7. **Report from Private Session**

MOVED by Trustee Martino, seconded by Trustee Lubinski, that the report from Trustee D'Amico regarding the following be received:

In PRIVATE Session – Approved Minutes, the 2019-20 Annual Report of the Audit Committee for submission to the Ministry of Education and Legal Fees Report 2020, as well as discussed and deferred a Real Estate matter; and

In DOUBLE PRIVATE Session – Approved Minutes.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

8. Declarations of Interest

There were none.

9. Approval and Signing of the Minutes of the Previous Meeting

MOVED by Trustee Martino, seconded by Trustee de Domenico, that the Minutes of the meeting held November 12, 2020 for PUBLIC Session be approved.

The Motion was declared

CARRIED

10. Delegations

MOVED by Trustee Li Preti, seconded by Trustee de Domenico, that Item 10a) be adopted as follows:

- 10a) From Grace Nesci, representative of St. Simon School, regarding Proposed Bell Time Optimization at 15 Schools** received and referred to Staff.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Li Preti, seconded by Trustee de Domenico that Item 10b) be adopted as follows:

- 10b) From Mily Guzman, representative of St. Simon School, regarding Time Change** received and referred to Staff.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D’Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

12. Notices of Motion

- 12a) MOVED by Trustee de Domenico, seconded by Trustee Li Preti, regarding Proposed Bell Time Optimization at 15 Schools** will be

discussed at the February 11, 2021 Corporate Services, Strategic Planning, and Property Committee Meeting:

WHEREAS: Parents have recently been made aware of the Board's Policy to optimize bell times in 15 schools; St. Angela, St. John Vianney, Josyf Cardinal Slipyj, St. Demetrius, St. Simon, St. Josaphat, St. Jerome, St. Raphael, St. Robert, St. Clare, D'Arcy McGee, St. Bernard, St. Francis Xavier, St. Matthew and St. Brigid;

WHEREAS: This proposed Bell Time optimization will change the school start times at these 15 schools from 8:30 a.m. to 9 a.m. effective September 2021;

WHEREAS: Parents are struggling with a precarious employment environment during the COVID crisis, and the proposed change in start times will put an unnecessary hardship on our families as they will struggle to balance getting to work with the proposed school start times; and

WHEREAS: I have canvassed parents in my Ward and heard from many parents in other Wards through social media sites. The vast majority of parents object to the proposed change and to the lack of an opportunity to come to the Board and voice their opposition to it.

BE IT RESOLVED THAT: The Board maintain the current Bell times at the affected 15 schools.

14. Consent and Review

The Chair reviewed the Order Page and the following Items were held:

- 15a) H.M.33 Acceptance of Hospitality of Gifts Policy Metric 2019-2020 – Trustee Rizzo;
- 15b) Return to School Update Report (Referred from the January 14, 2021 Student Achievement and Wellbeing, Catholic Education and Human Resources Committee Meeting) – Trustee Tanuan;
- 16a) Monthly Procurement Approvals – Trustee Di Giorgio;

- 16b) Early Years Capital Program (EYCP) Funding 2020-21 – Trustee Di Giorgio;
- 16c) Associate Director Search Process Update and Trustee Appointments to Selection Committee – Trustee Di Pasquale;
- 16d) Return to School Update – Trustee Tanuan;
- 16e) Playground Reserve Update (All Wards) – Trustee Rizzo;
- 16g) Procurement Award Report Addendum 1 (Refer Item 16a) – Trustee Di Giorgio; and
- 18a) Inquiry from Trustee Rizzo regarding the Waitlist for Psychological Assessments for Learning – Trustee Rizzo

MOVED by Trustee Martino, seconded by Trustee Rizzo, that the Items not held be received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
 D’Amico
 de Domenico
 Di Giorgio
 Di Pasquale
 Kennedy
 Li Preti
 Lubinski
 Martino
 Rizzo
 Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

ITEMS NOT HELD AS CAPTURED IN ABOVE MOTION

- 15c) Communication from Ontario Association of Parents in Catholic Education (OAPCE) and Catholic Parent Involvement Committee (CPIC) regarding the Board Motion Rescinding the February Switch Date;
- 16f) Climate Action Incentive Funding Submission (All Wards);
- 17a) Communication from Toronto Public Health regarding Response to COVID-19: Update Presentation to the Board of Health;
- 17b) Communication from Jude Tersigni, Chair of St. Simon Catholic School Parent Council (CSPC) regarding Proposed Bell Time Optimization in 15 Schools;
- 19a) Annual Calendar of Reports and Policy Metrics; and
- 19b) Monthly Pending List

15. Matters Referred or Deferred

MOVED by Trustee Rizzo, seconded by Trustee Martino, that Item 15a) be adopted as follows:

From the October 15, 2020 Regular Board, November 11, 2020 Special Board and December 10, 2020 Regular Board Meetings

- 15a) H.M.33 Acceptance of Hospitality of Gifts Policy Metric 2019-2020** received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Martino, seconded by Trustee Tanuan, that Item 15b) be adopted as follows:

From the January 14, 2021 Student Achievement and Well-Being Committee Meeting

15b) Return to School Update received.

MOVED IN AMENDMENT by Trustee Di Pasquale, seconded by Trustee Martino:

WHEREAS: The Board is providing internet access to families who don't have internet at home;

WHEREAS: Remote learning may continue beyond the current year, requiring families to have internet.

WHEREAS: The City of Toronto is considering providing free/affordable internet for Torontonians in need via an initiative called ConnectTO;

WHEREAS: City Council will debate the matter in Executive Council on January 27, 2021 and City Council on February 2, 2021; and

WHEREAS: A recent *Toronto Star* report highlighted that two out of five families can't afford internet.

BE IT RESOLVED THAT: The Board submit a written deputation to Executive Council and City Council in support of affordable internet for all (ConnectTO), detailing the internet needs of our families.

Results of the Vote taken on the AMENDMENT, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The AMENDMENT was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED in AMENDMENT by Trustee Di Giorgio, seconded by Trustee Tanuan:

BE IT RESOLVED THAT: Staff report back with an update to Board on the requirements for applicants to Vice Principal and Principal positions within the Toronto Catholic District School Board.

The Chair ruled the AMENDMENT out of order until Staff was able to speak on the matter.

Trustee Di Giorgio challenged the Chair.

Results of the Vote taken on the Chair's Ruling, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo
Tanuan

de Domenico
Di Giorgio
Lubinski

The Chair's Ruling was upheld.

Results of the Vote taken on the AMENDMENT, as follows:

In favour

Opposed

Trustees D'Amico	Crawford
de Domenico	Di Pasquale
Di Giorgio	Kennedy
Li Preti	Rizzo
Lubinski	
Martino	
Tanuan	

The AMENDMENT was declared

CARRIED

Student Trustee Baybayon wished to be recorded as voted in opposition.

Time for business expired.

The vote to extend time by 15 minutes, as per Bylaw 12.6, to complete the debate on the Item was carried as follows:

Results of the Vote taken, as follows:

In favour

Opposed

Trustees D'Amico	Crawford
de Domenico	Di Pasquale
Di Giorgio	
Kennedy	
Li Preti	

Lubinski
Martino
Rizzo
Tanuan

Student Trustees Baybayon and Nguyen wished to be recorded as voted in opposition.

Time for business expired.

The vote to extend time by 15 minutes, as per Bylaw 12.6, to complete the debate on the Item lost, as follows:

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Di Giorgio
Di Pasquale
Li Preti
Lubinski
Tanuan

Crawford
D'Amico
de Domenico
Kennedy
Martino
Rizzo

Student Trustees Baybayon and Nguyen wished to be recorded as voted in opposition and in favour respectively.

Results of the Vote taken on the Motion, as amended, as follows:

In favour

Opposed

Trustees D'Amico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Tanuan

Crawford
de Domenico
Martino
Rizzo

The Motion, as amended, was declared

CARRIED

Student Trustee Baybayon and Nguyen wished to be recorded as voted in favour.

16. Staff Reports

MOVED by Trustee Di Giorgio, seconded by Trustee Tanuan, that Items 16a) and 16g) be adopted as follows:

16a) Monthly Procurement Approvals; and

16g) Procurement Award Report Addendum 1 (Refer Item 16a) received.

MOVED in AMENDMENT by Trustee Di Giorgio, seconded by Trustee Tanuan, that the Board of Trustees approve all procurement activities/awards listed in Appendix A and B of the Report except Item 9 – *Complete HVAC System Upgrade at Loretto Abbey*, until Staff provides additional information to the Board.

The Chair called for a 10-minute recess.

The meeting resumed with Trustee Kennedy in the Chair.

The attendance list remained unchanged.

MOVED in AMENDMENT to the AMENDMENT by Trustee Rizzo, seconded by Trustee Di Pasquale, that the words “*except Item 9 – Complete HVAC System Upgrade at Loretto Abbey, until Staff provides additional information to the Board*” be struck from the AMENDMENT so that it reads as follows:

That the Board of Trustees approve all procurement activities/awards listed in Appendix A and B of the Report.

Time for business expired.

The vote to extend time by 15 minutes, as per Bylaw 12.6, to complete the debate on the Item was carried as follows:

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D’Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken on the AMENDMENT to the AMENDMENT, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo
Tanuan

Di Giorgio
Lubinski

The AMENDMENT to the AMENDMENT was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Time for business expired.

There was unanimous consent not to extend time by 15 minutes, as per Bylaw 12.6, to complete the debate on the Item, as follows:

Results of the Vote taken, as follows:

In favour

Opposed

Trustees

Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

Student Trustees Baybayon and Nguyen wished to be recorded as voted in opposition.

Results of the Vote taken on the AMENDMENT, as amended, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo
Tanuan

Di Giorgio
Lubinski

The AMENDMENT, as amended, was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken on the Motion, as amended, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo
Tanuan

Di Giorgio
Lubinski

The Motion, as amended, was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Items as Deemed Urgent by the Director

- 16b) Early Years Capital Program (EYCP) Funding 2020-21;
- 16c) Associate Director Search Process Update and Trustee Appointments to Selection Committee;
- 16d) Return to School Update; and
- 18a) Inquiry from Trustee Rizzo regarding the Waitlist for Psychological Assessments for Learning

MOVED by Trustee Tanuan, seconded by Trustee Crawford, that Item 16b) be adopted as follows:

- 16b) Early Years Capital Program (EYCP) Funding 2020-21** that the five (5) childcare projects identified below be submitted to the Ministry of Education for Early Years Capital Program (EYCP) funding consideration.

<i>School Name</i>	<i>Trustee Ward</i>	<i>Addition/Retrofit</i>
<i>St. Florence</i>	<i>Ward 8</i>	<i>Retrofit</i>
<i>St. Malachy</i>	<i>Ward 8</i>	<i>Addition</i>
<i>St. Marguerite Bourgeoys</i>	<i>Ward 8</i>	<i>Retrofit</i>
<i>Blessed Margherita Of Citta Di Castello</i>	<i>Ward 3</i>	<i>Addition</i>
<i>Immaculate Heart Of Mary</i>	<i>Ward 12</i>	<i>Retrofit and Partial Addition</i>

MOVED in AMENDMENT by Trustee de Domenico, seconded by Trustee Li Preti, that the Parent Council community, Catholic School Parent Council (CSPC), Catholic Parent Involvement Committee (CPIC), and local Trustees of the five schools be consulted before the childcare projects are submitted to the Ministry of Education.

MOVED by Trustee de Domenico, seconded by Trustee Tanuan, that the AMENDMENT be tabled.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Tanuan

Martino
Rizzo

The Motion to Table was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Results of the Vote taken on the Main Motion, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Main Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

With the consent of the Assembly, Trustee de Domenico withdrew the AMENDMENT.

MOVED by Trustee Rizzo, seconded by Trustee Tanuan that Item 16c) be adopted as follows:

16c) Associate Director Search Process Update and Trustee Appointments to Selection Committee:

1. That Trustees confirm two Trustees to participate on the Associate Director Selection Committee, along with the Chair of the Board as per

Operating By-Law 2.3.8 at the Corporate Services, Strategic Planning and Property Committee meeting; and

2. That selected Trustees, along with the Chair, participate in the selection process of the Associate Director search with the support of Four Corners Group and Staff.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Rizzo, seconded by Trustee Lubinski, that the name of Trustee D'Amico be placed in nominations.

Trustee D'Amico accepted.

MOVED by Trustee Di Pasquale, seconded by Trustee de Domenico, that the name of Trustee Rizzo be placed in nominations.

Trustee Rizzo accepted.

MOVED by Trustee Lubinski, seconded by Trustee de Domenico, that the name of Trustee Di Giorgio be placed in nominations.

Trustee Di Giorgio accepted.

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that nominations be closed.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Rizzo that Operating By-Law 2.3.8 be waived to allow for three Trustees, D'Amico, Di Giorgio and Rizzo, to participate in the selection process of the Associate Director search.

The Chair ruled the Motion out of order.

MOVED by Trustee Rizzo that the nominations be tabled.

The Chair ruled the Motion out of order.

Trustee Rizzo challenged the Chair.

Results of the Vote take on the Chair's Ruling, as follows:

In favour

Trustees Crawford
Di Giorgio
Kennedy
Lubinski
Martino
Tanan

Opposed

D'Amico
de Domenico
Di Pasquale
Li Preti
Rizzo

The Chair's Ruling was upheld.

Student Trustees Baybayon and Nguyen wished to be recorded as voted in opposition.

Results of the Vote taken for two Trustees to participate on the Associate Director Selection Committee, as follows:

<u>In Favour of Trustee D’Amico (6)</u>	<u>In Favour of Trustee Di Giorgio (7)</u>	<u>In Favour of Trustee Rizzo(9)</u>
Trustees Crawford	D’Amico	Crawford
Di Giorgio	de Domenico	D’Amico
Kennedy	Di Giorgio	de Domenico
Li Preti	Di Pasquale	Di Pasquale
Lubinski	Lubinski	Kennedy
Rizzo	Martino	Li Preti
	Tanuan	Martino
		Rizzo
		Tanuan

Student Trustee Baybayon wished to be recorded as voted in favour of Trustees D’Amico and Rizzo.

Trustees Di Giorgio and Rizzo will participate on the Associate Director Selection Committee.

MOVED by Trustee Tanuan, seconded by Trustee Crawford, that Item 16d) be adopted as follows:

16d) Return to School Update received.

MOVED in AMENDMENT by Trustee Di Giorgio, seconded by Trustee de Domenico:

BE IT RESOLVED THAT: The Board maintain an 8:30 am start time at the affected 15 schools.

The AMENDMENT was ruled in order.
Trustee Rizzo challenged the Chair.

Results of the Vote take on the Chair's Ruling, as follows:

In favour

Opposed

Trustees D'Amico
de Domenico
Di Giorgio
Kennedy
Li Preti
Lubinski

Crawford
Di Pasquale
Martino
Rizzo
Tanuan

The Chair's Ruling was upheld.

Student Trustees Baybayon and Nguyen wished to be recorded as voted in opposition.

MOVED by Trustee Di Pasquale, seconded by Trustee Crawford, that the Item be deferred to the February 11, 2021 Corporate Services, Strategic Planning and Property Committee meeting.

Results of the Vote on Deferral, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Di Pasquale
Lubinski
Martino
Rizzo
Tanuan

de Domenico
Di Giorgio
Kennedy
Li Preti

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour and in opposition respectively.

18. Inquiries and Miscellaneous

MOVED by Trustee Crawford, seconded by Trustee D'Amico, that Item 18a) be adopted as follows:

18a) From Trustee Rizzo regarding the Waitlist for Psychological Assessments for Learning received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Item Not Dealt With

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that Item 16e) Playground Reserve Update (All Wards) be deferred to the February 11, 2021 Corporate Services, Strategic Planning and Property Committee Meeting.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

20. **Resolve into FULL BOARD to Rise and Report**

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that the meeting resolve into FULL BOARD to Rise and Report.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

22. **Adjournment**

MOVED by Trustee de Domenico, seconded by Trustee D'Amico, that the meeting be adjourned.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

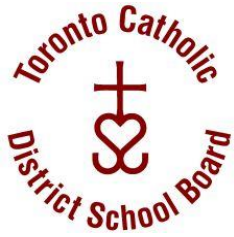
The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

SECRETARY

CHAIR



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

PLEASE BE ADVISED THAT ALL STANDING
COMMITTEE MEETINGS ARE BEING RECORDED

For Board Use Only

Delegation No. _____

☐ Public Session

☐ Private Session

☐ Three (3) Minutes

Name	Michael Calabrese
Committee	Corporate Services Meeting
Date of Presentation	2/11/2021
Topic of Presentation	Defer bell time change at St. Raphael CES in Sept 2021 to Sept 2022
Topic or Issue	I was appalled to read the letter from the Director of Education informing the parent community of St. Raphael CES that beginning Sept. 2021, the school bell times have changed, significantly, I might add.
Details	<p>At a time when families are faced with food insecurity, job losses due to mandatory closure imposed by the Provincial Government, anxiety over whether elderly parents housed in long-term care facilities have COVID or not, when and if a vaccine will ever be available, supporting my own child's learning all the while working from home myself, on top of all that, I have to now concern myself with having to make arrangements for child care (before and after school) and transportation come September 2021 for my two sons who attend St. Raphael School.</p> <p>Give parents a "break" ~ if you don't we will literally, "break"!!</p>
Action Requested	Board of trustees vote in favour to defer any decision to change the bell times to Sept 2022 instead of Sept 2021.

I am here as a delegate to speak only on my own behalf

Yes

I am an official representative of the Catholic School Parent Committee(CSPC)	
I am an official representative of student government	
I am here as a spokesperson for another group or organization	
I have read, understand and agree to comply with the rules for Delegations as per the TCDSB Delegations Policy T14	Yes

Submittal Date	1/22/2021
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TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

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For Board Use Only

Delegation No. _____

☐ Public Session

☐ Private Session

☐ Three (3) Minutes

Name	Julie Altomare-DiNunzio		
Committee	Corporate Services Strategic Planning and Property		
Date of Presentation	2/11/2021		
Topic of Presentation	Bell Time Optimization		
Topic or Issue	A decision to change the start and end times of 15 elementary schools.		
Details	COVID-19 has necessitated many unwanted changes to our system and to the daily lives of students, teachers and families. To now require these school communities to make further significant changes that impact their daily lives is neither reasonable nor fair.		
Action Requested	That the Board reconsider this decision and maintain the current status of the start and end times at these 15 schools.		
I am here as a delegate to speak only on my own behalf	No		
I am an official representative of the Catholic School Parent Committee(CSPC)	No		
I am an official representative of student government	No		
I am here as a spokesperson for another group or organization	Yes Toronto Elementary Catholic Teachers		
I have read, understand and agree to comply with the rules for Delegations as per the TCDSB Delegations Policy T14	Yes		
Submittal Date	1/26/2021		



*Markus de Domenico
Trustee Ward 2*

E-mail: Markus.deDomenico@tcdsb.org

Voicemail: 416-512-3402

To: Corporate Services: February 11, 2021

From: Markus de Domenico, Trustee Ward 2

Subject: Consideration of Motion – Proposed Bell time optimization at 15 schools

MOVED BY: Markus de Domenico, Toronto Catholic District School Board

WHEREAS: Parents have recently been made aware of the Board's Policy to optimize bell times in 15 schools; St. Angela, St. John Vianney, Josyf Cardinal Slipyj, St. Demetrius, St. Simon, St. Josaphat, St. Jerome, St. Raphael, St. Robert, St. Clare, D'Arcy McGee, St. Bernard, St. Francis Xavier, St. Matthew and St. Brigid;

WHEREAS: This proposed Bell Time optimization will change the school start times at these 15 schools from 8:30 a.m. to 9 a.m. effective September 2021;

WHEREAS: Parents are struggling with a precarious employment environment during the COVID crisis and the proposed change in start times will put an unnecessary hardship on our families as they will struggle to balance getting to work with the proposed school start times;

WHEREAS: I have canvassed parents in my Ward and heard from many parents in other Wards through social media sites. The vast majority of parents object to the proposed change and to the lack of an opportunity to come to the Board and voice their opposition to it;

BE IT RESOLVED THAT: The Board maintains the current Bell times at the affected 15 schools.

Markus de Domenico
Trustee, Ward 2



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

RETURN TO SCHOOL UPDATE

*"The Lord gives sight to the blind, the Lord lifts up those who are bowed down, the Lord loves the righteous."
Psalm 146:8*

Created, Draft	First Tabling	Review
January 13, 2021	January 21, 2021	Click here to enter a date.
Barbara Loporati, Senior Coordinator, Planning Services John Wujek, Superintendent, Area 5 and Parent Engagement Shawna Campbell, Superintendent, Area 3 and Early Years Maria Meehan, Superintendent, Special Services Lori Di Marco, Superintendent, Curriculum Leadership & Innovation; ICT Shazia Vlahos, Chief, Communications and Government Relations Deborah Friesen, Superintendent, Capital Assets and Renewal Michael Loberto, Superintendent, Planning and Development Services Adrian Della Mora, Executive Superintendent of Human Resources Omar Malik, Acting Chief Information Officer		
INFORMATION REPORT		

Vision:

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Mission:

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We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

S. Camacho
Acting Associate Director of
Facilities, Business and
Community Development

A. EXECUTIVE SUMMARY

The last update to the Reopening Action Plan was submitted to the January 14, 2021 Student Achievement Committee meeting for information and consideration however the report was deferred to January 21, 2021 Corporate Services. This report provides additional information concerning items occurring over the last week following the writing of the report scheduled for Student Achievement. The Reopening Action Plan is updated as necessary and is available on the TCDSB website. Key updates and strategies are provided for consideration.

On January 13, 2021, the Province extended the closure period for all schools to February 10, 2021. All student learning will continue remotely. Details concerning construction allowable under the current restrictions are provided. The province also announced that education workers will be moved to the frontline essential worker category for Phase 2 of the COVID-19 vaccination plan.

Toronto Public Health has released a Fact Sheet on the two COVID-19 vaccines being distributed.

Technology continues to be distributed to students in support of the remote learning platform currently in place.

TCDSB schools will continue to follow safety measures and guidance from Toronto Public Health when schools return to in person learning.

The cumulative staff time required to prepare this report was 20 hours

B. PURPOSE

To provide the Board with updates as they pertain to the TCDSB Reopening Action Plan.

C. BACKGROUND

1. *The TCDSB Reopening Action Plan, Staff Manual and Transition to Distance Learning Plan continue to reflect the process for operating schools*

safely. Items from Board motions and Ministry updates that are confirmed have been included as required. Schools will continue to follow established protocols for virtual and in person learning.

D. EVIDENCE/RESEARCH/ANALYSIS

Continuation of Distance Learning for all TCDSB Schools

1. ***On January 7, the Province announced schools in Toronto would be closed to in-person learning until January 25, 2021. This localized closure was further updated on January 13 for elementary and secondary schools and remains in effect until February 10, 2021.*** As a result, student learning continues in remote learning mode during this time.
2. ***Enhancements to student distance learning during the closure include:***
 - continuity of classes with no interruption to learning as in-person elementary classes transitioned to remote learning, as per the [TCDSB Transition to Remote Learning Plan](#)
 - in-person secondary schools moved from the hybrid model to fully remote learning to ensure course continuity and no interruption to learning
 - asynchronous and synchronous learning time requirements have been applied, as outlined by the province under [Policy/Program Memorandum \(PPM\) 164](#)
 - special consideration for in person attendance given to high needs MEDD ISP Special Education Students
 - in the fall, all teachers were required to create a Brightspace or Google classroom, in order to be ready should a transition to remote learning be required; Zoom was added in November as an option for video conferencing (previously only Google Meet was available)
 - devices for students continue to be made available, when required; safety protocols in place to ensure safe pickup of devices from the school by the parent/student
 - remote clinical intervention, by social workers and psychologists to support student mental health and well-being, continues through principal referral
 - distance learning and “check and connect” monitoring for all special education students by special education staff

COVID-19 Vaccinations

3. ***Included in the January 13, 2021 announcement the province has mapped out the next steps for transitioning into Phase Two of COVID-19 vaccinations.*** In order to vaccinate Ontarians as safely and quickly as possible, the government is expanding the list of health care providers who can administer COVID-19 vaccines.
4. ***Groups eligible to receive vaccines as part of Phase Two of the Ontario immunization program will include:***
 - Older adults, beginning with those 80 years of age and older and decreasing in five-year increments over the course of the vaccine rollout;
 - Individuals living and working in high-risk congregate settings;
 - ***Frontline essential workers (e.g., first responders, education workers, food processing industry);***
 - Individuals with high-risk chronic conditions and their caregivers; and
 - Other populations and communities facing barriers related to the determinants of health across Ontario who are at greater COVID-19 risk.

COVID Vaccine FAQs

5. ***Toronto Public Health (TPH) has released a Fact Sheet (Appendix 'A') on the two COVID vaccines currently being administered.***
This fact sheet is available on the TPH website in multiple languages

<https://www.toronto.ca/home/covid-19/covid-19-protect-yourself-others/covid-19-vaccines/>

Communications

6. ***Communications to staff and families regarding the extended school closures until Feb. 10 were issued as well as information about vaccines.***

Renewal and Capital Construction Work during Provincial Lockdown

7. ***Information released by the Provincial government state that construction projects and services that support the operations of, and provide new capacity in schools and child care centres are permitted to open under the Provincewide Shutdown announced on January 12, 2021.*** Based on this information, construction and related work on TCDSB Capital and Renewal

projects is continuing. All contactors are required to follow Provincial regulations on enhanced public health and workplace safety measures and TCDSB COVID-19 health and safety protocols while working at TCDSB sites.

Technology

8. ***Approximately 2,500 Chromebooks were pre-shipped to all elementary schools in the first week of January to support student needs for remote learning.*** Each elementary school received a base of 5 devices and an increase amount using a fair and equitable distribution plan based on the number of students and socioeconomic factors. The process remained simple for families by contacting the school to make a device request and coordinating a time for pick up. Principals were provided with information and instructions on how to track the assignment and pick-up of pre-shipped devices.
9. ***Over 2,000 Chromebooks that were pre-shipped to elementary schools have already been assigned and picked up by students and families.*** For schools that are running low or have depleted their pre-shipment inventory, ***additional devices are being delivered based on the school needs.*** Any ***emergency needs are also being addressed*** such as internet by expeditiously configuring and delivering iPads with internet.
10. ***An additional 500 Chromebooks have been pre-shipped to elementary schools based on additional student needs.*** Regular processing for secondary schools and the St. Anne Academy virtual school continues to flow. There are approximately 2,000 Chromebooks and 800 iPads remaining in supply with the vendor to continue to process and fulfill student device needs.

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. ***FAQs continue to be gathered from parent feedback.*** The board continues to provide updates, frequently asked questions and answers on the board website, social media channels, and shared with families via School Messenger.

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.

COVID-19 Vaccines [Developed by Pfizer-BioNTech & Moderna]

COVID-19

[COVID-19](#) is a viral infection that primarily affects the lungs. Some people may have a mild illness. Others may get very sick, including seniors or people with a pre-existing health condition. Very rarely, some children can get a serious inflammatory condition. The long-term effects of COVID-19 are not fully known. Some people are at greater risk of getting COVID-19 because of their work or living conditions.

How these Vaccines Work

The vaccine tells the cells in our body to make a protein that is found specifically on the virus that causes COVID-19. These "spike proteins," although harmless to us, will trigger our body to start making antibodies. Our new antibodies will protect us from being sick if we are exposed to the virus. The vaccine does not contain the virus and so it cannot give us COVID-19.

Both vaccines have been tested in large clinical trials to ensure they meet safety standards, and both have been licensed and approved by Health Canada.

Vaccination Process

Both vaccines require two doses. The Pfizer doses are given at least 21 days apart for people 16 years of age and older, including seniors. The Moderna doses are given at least 28 days apart for people 18 years of age and older, including seniors.

Vaccine Benefits

Two doses of the vaccine are required for better protection. After completing the two-doses, it may take another one to two weeks to achieve maximum protection against COVID-19. At this time, there is no information on the long-term protection with this vaccine. In trials, the vaccine was 95% effective.

There is a small chance that you may still get COVID-19 after being vaccinated. It is important to continue with public health measures such as physical distancing, wearing a mask, and staying home if you are sick. Health care and other staff must still wear personal protective equipment (PPE) even after they have been vaccinated.

Side Effects and Risks

Some people may experience side effects from the vaccine, but they will likely be moderate and resolve after a few days. Some of the symptoms are part of the body's response to developing immunity.

Common side effects that have been reported in the clinical trials for this vaccine include:

very common ≥10% (more than 1 in 10 doses)	common 1%-10% (1 in 100 to 1 in 10 doses)	uncommon 1% (1 in 100 doses)	very rare
<ul style="list-style-type: none"> ○ pain at the injection site ○ headache ○ feeling tired ○ muscle or joint pain ○ fever or chills ○ swelling or tenderness under the armpit (only in Moderna vaccine) 	<ul style="list-style-type: none"> ○ redness & swelling at the injection site ○ nausea & vomiting (only in Moderna vaccine) 	<ul style="list-style-type: none"> ○ enlarged lymph nodes 	<ul style="list-style-type: none"> ○ serious allergic reactions such as anaphylaxis

In rare cases, serious allergic reactions (anaphylaxis) can occur. Allergic reactions can be treated and are usually temporary. Seek medical attention if you have trouble breathing, have hives, or swelling of the face and throat. Vaccine side effects will continue to be monitored as people receive the vaccine.

If you get a reaction to the vaccine, contact your health care provider who will report the side effect directly to public health. Public health will keep track of the reported side effects to make sure the vaccine continues to be safe.

Precautions

- Delay vaccination if you have a fever, are sick with COVID-19 symptoms, or have received a vaccine in the past 14 days.
- Avoid trying to get pregnant for at least a month after getting both doses of the vaccine.
- If you are on blood thinner medication, they will use a smaller needle and you will need to apply pressure for longer after getting the vaccine to reduce bruising.

Do not get this vaccine if you:

- have allergies to any vaccine ingredients, including polyethylene glycol; or
- have had a severe reaction to a previous dose of this vaccine.

Talk to your health care provider first if you:

- are under 16 years of age (between 12 to 15 years, the Pfizer vaccine may be offered);
- are pregnant or breastfeeding; or
- have a weakened immune system due to illness or treatment, or a bleeding disorder.

For more information, talk to your health care provider, or visit toronto.ca/COVID19.

Resources

National Advisory Committee on Immunization. Recommendations on the use of COVID-19 Vaccines. Dec 2020. Available at <https://www.canada.ca/en/public-health/services/immunization/national-advisory-committee-on-immunization-naci/recommendations-use-covid-19-vaccines.html>



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PLAYGROUND RESERVE UPDATE (ALL WARDS)

*"I can do all things through HIM who strengthens me."
Philippians 4:13 (NRSVCE)*

Created, Draft	First Tabling	Review
January 12, 2021	January 21, 2021	

L. Northey, Senior Coordinator, Capital Development and Sustainability
D. Friesen, Superintendent, Capital Development, Asset Management and Renewal

INFORMATION REPORT

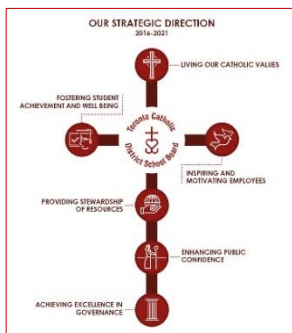
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Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

S. Camacho
(Acting) Associate Director of
Facilities, Business and
Community Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report outlines the results of the first year of implementation of the Ward Priorities Playground Reserve as well as providing a general status update on all ongoing projects and feedback received on the criteria and selection process.

In its first year, the Playground Reserve had an overwhelmingly positive response and generated enthusiasm Board-wide in schools, as well as with Catholic School Parent Councils (CSPCs), wider school communities and Board staff. Sixty-seven applications were received totalling \$3.8M. Following intensive evaluation by the Ward-based Selection Committees, a total of \$1.39M was awarded to fifty-nine successful applicants. Unallocated funding of \$98,350 in Ward 1 will be carried over for use in that Ward in the next or future years. Appendix A provides a summary of the allocations and project status.

In June 2020, the Board resolved to double the Playground Reserve from \$1.2M to \$2.4M, however this will not be available in the 2020-2021 fiscal year as the board resolved to direct the in-year surplus to the Operating Contingency Reserve.

Site projects staff have also been engaged in the implementation of significant COVID-19 response initiatives, including bicycle rack installation and sourcing of logs for outdoor seating.

The cumulative staff time required to prepare this report was 16 hours.

B. PURPOSE

This report provides the Board with the first annual update on the Playground Reserve project selection process, allocations and project implementation.

C. BACKGROUND

1. *In June 2019, the Board approved the establishment of a strategic Ward Priorities Playground Reserve fund of \$1.2M from in-year surpluses (if available) amounting to \$100,000.00 per Ward.* In November 2019, the Board further approved an allocation of an additional \$300,000.00 to the Playground Reserve from the Equity Reserve to be distributed based on socio-economic rankings of each ward (similar to the distribution of funds to school block budgets).

2. ***In February 2020, the Board approved the Playground Reserve Criteria and Selection Process.*** The Standard Operating Procedure (SOP) aligned with the existing Improvements to Outdoor Environments SOP, in support of the Outdoor Play Environment Policy B.G.01.
3. ***The Playground Reserve application process was launched on the Board website in February with an initial application deadline of March 31, 2020.*** The launch was communicated to all Principals by email and *Frequently Asked Questions* with answers were posted on the website. Based on response from principals and parents regarding the work needed to prepare a submission, the deadline was extended to April 15. The Sustainable Outdoor Environment Supervisor (SOES) provided support to applicants, attending both in person and virtual meetings.
4. ***Due to COVID-19 and the closure of schools in March, it was necessary to further extend the Playground Reserve application deadline to May 22, 2020.*** This extension and other impacts of COVID-19 resulted in unanticipated time pressures on the selection process and project implementation. While ideally some projects would have been started in the summer of 2020, this was no longer possible. Recruitment of an additional landscape specialist to assist with in-house design has also been a challenge, however successful completion of that recruitment is expected early in 2021.
5. ***On July 16, 2020, The Board approved an increase in the Ward Priorities Playground Reserve fund to \$2.4M, amounting to \$200,000 per Ward.*** This is a one-time increase pending a report to Governance and Policy Committee to revise the Strategic Reserves Policy to allow for an ongoing increase, and is subject to the availability of a budget surplus at the end of the 2019-2020 fiscal year.
6. ***Following from the Board's approval of the Audit Committee's recommendation to designate most of 2019-2020 in-year surplus Operating Contingency Reserve, no new funds will be available for the Playground Reserve for the 2020-2021 fiscal year.*** The application and selection process for new Playground Reserve projects will therefore not proceed this year, aside from the surplus funding in Ward 1 carried over from 2019/2020. Funding for projects awarded in 2019/2020 has not been impacted by this decisions and current projects are proceeding to completion.

D. EVIDENCE/RESEARCH/ANALYSIS

1. ***In the 2019/2020 year, total number of Playground Reserve applicants was sixty-seven in the elementary and secondary panels combined, with over \$3.8M in improvement requests.*** Staff reviewed and scored applications as outlined and provided preliminary suggestions for funding distribution to selection committees. Selection committee meetings took place virtually in late spring 2020, during which the final funding allocations were determined by consensus. School principals were advised of the results at the end of June and were also advised that some small projects might be implemented in the fall of 2020, while construction of major projects would take place in 2021.
2. ***A total of \$1,392,799.90 was awarded to fifty-nine successful applicants from the 2019/2020 Ward Priorities Playground Reserve Fund.*** See Appendix A for a summary of the allocations. Where applications received were under the \$100,000 ward allocation (one ward), the surplus funding will be carried over to next year for that ward. There is also a carryover of the Equity Reserve allocation for one ward because there were no applicant schools that met the N-tile score criteria to receive the equity portion.
3. ***Coordination of kick-off meetings with school principals and outdoor committees was initiated in September 2020.*** This start-up was slow due to the demands placed on staff, especially principals, of navigating a return to school in the midst of the pandemic. In October, 2020, school principals were advised that, due to Facilities staff resources constraints, work on the Playground Reserve projects was temporarily on hold. Project kick-off meetings resumed in December of 2020 in preparation for construction in the summer of 2021. Appendix A includes a summary of the current status of the 2019-2020 Playground Reserve projects.
4. ***In the summer and fall of 2020 staff were re-deployed to address a number of other projects and initiatives.*** These projects include:
 - a. the tent pilot project;
 - b. logs for outdoor seating;
 - c. bicycle rack installation;
 - d. sourcing and installation of plexiglass;
 - e. improvements to HVAC systems;
 - f. modifications to windows;
 - g. sourcing and installation of portable handwashing stations;
 - h. application for COVID-19 Resilience Infrastructure Stream (CVRIS) funding.

5. ***Eligible Playground Reserve Projects were included in the TCDSB submission for federal COVID-19 Resilient Infrastructure Stream (CVRIS) funding.*** If funding for these projects is approved, corresponding funds from the 2019-2020 Playground Reserve will become available for additional future playground improvements. The CVRIS funding announcement is expected at the end of January 2021.
6. ***Following approval of a Board motion on September 19, to provide all schools with bicycle parking, site projects staff have dedicated significant time to implementing this resolution as quickly as possible.*** Assessment of the requirements board-wide and suitable bike rack locations at each school has been completed. Procurement has also been completed for supply and installation. Procurement reports are in the approval process and once approved, installation will begin.
7. ***In response to a Board motion to approach the City of Toronto and other sources for log seating to support outdoor classroom set-ups, staff have secured access to free logs from the City's regular parks maintenance.*** The Board will be responsible for the collection of the logs, cutting to size and installing at school sites. Staff is in the process of obtaining and evaluating quotations for this work from various vendors to determine feasibility within the COVID-19 relief funding allocated.

D. METRICS AND ACCOUNTABILITY

1. ***Beginning in the first quarter of 2021, playground reserve project status updates will be prepared quarterly for each project.*** These updates will be posted on the school websites and distributed to trustees, area superintendents, facilities management staff and principals (for distribution to parents).
2. ***Feedback has been requested from various stakeholders, including trustees, on the Playground Reserve criteria, selection process and SOP in the first year of implementation.*** A summary of the feedback received, including staff observations, is provided in Appendix B. This feedback will inform any recommended changes to the process prior to a second Playground Reserve implementation.

E. CONCLUSION

This report is for the consideration of the Board.

Ward 1: Joseph Martino		
	Funds Requested	Funds Awarded
St. Angela	\$ 35,000.00	\$ 35,000.00
Total Funding Requested	\$ 35,000.00	
Total Funding Awarded		\$ 35,000.00
Funding Carry Over		\$ 98,349.55

Project Milestones			
Start-Up Meeting	Design (if applicable)	Procurement	Implementation
Complete	Complete		

Ward 2: Markus De Domenico		
	Funds Requested	Funds Awarded
Father Serra	\$ 26,000.00	\$ 21,000.00
Josyf Cardinal Slipyj	\$ 13,500.00	\$ 8,000.00
Mother Cabrini	\$ 75,000.00	\$ 5,000.00
Our Lady of Peace	\$ 20,000.00	\$ 14,000.00
St. Clement	\$ 7,399.58	\$ 5,000.00
Transfiguration	\$ 70,000.00	\$ 47,000.00
Total Funding Requested	\$ 211,899.58	
Total Funding Awarded		\$ 100,000.00
Funding Carry Over		\$ 13,297.82

Project Milestones			
Start-Up Meeting	Design (if applicable)	Procurement	Implementation
Complete			
Complete			
Complete			

Ward 3: Ida Li Preti		
	Funds Requested	Funds Awarded
St. Andre	\$ 61,864.11	\$ 25,000.00
St. Augustine	\$ 60,000.00	\$ -
St. Francis de Sales	\$ 56,883.00	\$ 46,833.00
St. Jane Frances	\$ 30,000.00	\$ 15,000.00
St. Jude	\$ 100,000.00	\$ 23,180.93
St. Wilfrid	\$ 60,000.00	\$ 25,000.00
Total Funding Requested	\$ 368,747.11	
Total Funding Awarded		\$ 135,013.93

Project Milestones			
Start-Up Meeting	Design (if applicable)	Procurement	Implementation
n/a	n/a	n/a	n/a
Complete			
Complete	In Progress		

Ward 4: Teresa Lubinski		
	Funds Requested	Funds Awarded
Holy Family	\$ 100,000.00	\$ 47,765.11
James Culnan	\$ 53,000.00	\$ 15,000.00
Our Lady Of Sorrows	\$ 100,000.00	\$ -
St. Elizabeth	\$ 100,000.00	\$ 15,000.00
St. Josaphat	\$ 55,000.00	\$ 5,000.00
St. Louis	\$ 102,415.00	\$ 20,000.00
St. Mark	\$ 125,000.00	\$ 5,000.00
St. Pius X	\$ 100,000.00	\$ -
St. Vincent de Paul	\$ 65,000.00	\$ 10,000.00
The Holy Trinity	\$ 60,000.00	\$ 5,000.00
Total Funding Requested	\$ 860,415.00	
Total Funding Awarded		\$ 122,765.11

Project Milestones			
Start-Up Meeting	Design (if applicable)	Procurement	Implementation
	In Progress		
n/a	n/a	n/a	n/a
Complete			
Complete			
Complete			
Complete			
n/a	n/a	n/a	n/a

Ward 5: Maria Rizzo		
	Funds Requested	Funds Awarded
Brebeuf College	\$ 35,000.00	\$ 30,000.00
Cardinal Carter	Did not specify	\$ 16,588.67
St. Cyril	\$ 12,000.00	\$ 12,000.00
St. Jerome	\$ 50,000.00	\$ 49,000.00
St. Martha	\$ 5,000.00	\$ 5,000.00
St. Norbert	\$ 10,000.00	\$ 9,000.00
Total Funding Requested	\$ 112,000.00	
Total Funding Awarded		\$ 121,588.67

Project Milestones			
Start-Up Meeting	Design (if applicable)	Procurement	Implementation
Complete	In Progress		
Complete			
Complete			
Complete			

Ward 6: Frank D'Amico		
	Funds Requested	Funds Awarded
St. Clare	\$ 100,000.00	\$ 65,000.00
St. Mary Catholic Academy	\$ 25,000.00	\$ 22,985.67
St. Mary of the Angels	\$ 18,000.00	\$ 7,500.00
St. Paul VI	\$ 25,000.00	\$ 5,000.00
St. Rita	\$ 50,000.00	\$ 25,485.67
Total Funding Requested	\$ 218,000.00	
Total Funding Awarded		\$ 125,971.34

Project Milestones			
Start-Up Meeting	Design (if applicable)	Procurement	Implementation
Complete			

Ward 7: Michael Del Grande		
	Funds Requested	Funds Awarded
Epiphany of Our Lord	\$ 50,000.00	\$ 25,000.00
Holy Spirit	\$ 30,000.00	\$ 21,319.16
Precious Blood	\$ 150,000.00	\$ 50,000.00
St. Nicholas	\$ 49,000.00	\$ 20,000.00
St. Sylvester	\$ 20,000.00	\$ 10,000.00
St. Victor	\$ 100,000.00	\$ -
Total Funding Requested	\$ 399,000.00	
Total Funding Awarded		\$ 126,319.16

Project Milestones			
Start-Up Meeting	Design (if applicable)	Procurement	Implementation
Complete			
Complete			
Complete			
Complete			Complete
n/a	n/a	n/a	n/a

Ward 8: Garry Tanuan		
	Funds Requested	Funds Awarded
Cardinal Léger	\$ 50,000.00	\$ 50,000.00
St. Brendan	\$ 10,000.00	\$ 10,000.00
St. Columba	\$ 4,000.00	\$ 5,000.00
St. René Goupil	\$ 56,000.00	\$ 56,000.00
Total Funding Requested	\$ 120,000.00	
Total Funding Awarded		\$ 121,000.00

Project Milestones			
Start-Up Meeting	Design (if applicable)	Procurement	Implementation
Complete			
Complete		Complete	In Progress
Complete			
Complete			

Ward 9: Norm Di Pasquale		
	Funds Requested	Funds Awarded
Holy Rosary	\$ 36,050.00	\$ 25,000.00
St. Paul	\$ 10,000.00	\$ 10,000.00
St. Thomas Aquinas	\$ 100,000.00	\$ 90,684.88
Total Funding Requested	\$ 146,050.00	
Total Funding Awarded		\$ 125,684.88

Project Milestones			
Start-Up Meeting	Design (if applicable)	Procurement	Implementation
Complete			
Complete			

Ward 10: Daniel Di Girorgio		
	Funds Requested	Funds Awarded
St. Bernard	\$ 100,000.00	\$ 50,000.00
St. Francis Xavier	\$ 50,000.00	\$ 50,000.00
St. Oscar Romero	\$ 100,000.00	\$ 30,678.63
Total Funding Requested	\$ 250,000.00	
Total Funding Awarded		\$ 130,678.63

Project Milestones			
Start-Up Meeting	Design (if applicable)	Procurement	Implementation

Ward 11: Angela Kennedy		
	Funds Requested	Funds Awarded
Annunciation	\$ 100,000.00	\$ 30,000.00
Blessed Trinity	\$ 75,000.00	\$ 7,500.00
Canadian Martyrs	\$ 23,000.00	\$ 23,000.00
Holy Cross	\$ 100,000.00	\$ 33,536.52
St. Bonaventure	\$ 100,000.00	\$ -
St. Catherine	\$ 87,301.15	\$ 3,000.00
St. Denis	\$ 40,000.00	\$ -
St. Kateri Tekakwitha	\$ 35,000.00	\$ 11,500.00
St. Monica	\$ 82,000.00	\$ 15,000.00
St. Timothy	\$ 55,000.00	\$ -
Total Funding Requested	\$ 697,301.15	
Total Funding Awarded		\$ 123,536.52

Project Milestones			
Start-Up Meeting	Design (if applicable)	Procurement	Implementation
Complete	Complete		
Complete			
n/a	n/a	n/a	n/a
Complete		Complete	
n/a	n/a	n/a	n/a
Complete			
Complete			
n/a	n/a	n/a	n/a

Ward 12: Nancy Crawford		
	Funds Requested	Funds Awarded
St. Agatha	\$ 13,123.43	\$ 10,000.00
St. Barbara	\$ 25,000.00	\$ 25,000.00
St. Dunstan	\$ 100,000.00	\$ 30,000.00
St. Edmund Campion	\$ 20,000.00	\$ 10,000.00
St. Joachim	\$ 60,000.00	\$ 25,000.00
St. Martin de Porres	\$ 194,270.00	\$ 25,241.66
St. Richard	\$ 5,000.00	\$ -
Total Funding Requested	\$ 417,393.43	
Total Funding Awarded		\$ 125,241.66

Project Milestones			
Start-Up Meeting	Design (if applicable)	Procurement	Implementation
Complete			Complete
Complete			
Complete			
Complete			
Complete			
n/a	n/a	n/a	n/a

Board Wide Total Funding Requested	\$ 3,835,806.27	
Board Wide Total Funding Awarded		\$ 1,392,799.90

General Feedback: Trustees	General Feedback: Staff
That the Board create playground templates that schools can select one or two playground options from.	That the Board issue RFQ's for unit price contracts for various landscape elements (based on application frequency) to provide the best price for individual schools.
That funds be distributed between the wards in an equitable manner or per pupil.	That the name of the reserve fund be changed from Ward Priorities Playground Reserve to Ward Priorities School Ground Landscape Reserve to convey a broader description of the uses of the reserve for various school ground landscape improvements rather than just playground improvements.
Application Process Feedback: Trustees	Application Process Feedback: Staff
That it be made clearer that the funds may be divided between any number of applicants in a ward based on the consensus decision made by the Selection Committee.	That the Information Technology Department work with the Sustainable Outdoor Environment Supervisor to develop and create an online form (rather than .pdf form) for application submission, including a location where applicants can upload supporting documents. This will facilitate more efficient collection of information and processing of application data, dollar values and school contact information.
	That a more user-friendly document outlining the application process for the local Outdoor Committees be developed to provide additional resources to new committees.

Selection Committee Feedback: Trustees	Selection Committee Feedback: Staff
That CPIC representatives not be included in the Selection Committees as it is not their mandate; CSPC representatives could serve on Selection Committees.	That the Sustainable Outdoor Environment Supervisor and/or Sustainable Outdoor Environment Officer chair each Selection Committee Meeting for continuity between each meeting.
The better informed that a Trustee is on the feasible options for each applicant (as described by facilities staff), more informed decisions can be made on the best possible outcomes.	That the Sustainable Outdoor Environment Supervisor/Officer provide the Selection Committees with a brief summary of all applications in each ward prior to the selection meeting as well as a user-friendly document outlining the selection process for the members to reference prior to the meeting.
	That the Selection Committee Members be selected and meeting dates could be scheduled in coordination with the Sustainable Outdoor Environment Supervisor early in the Playground Reserve cycle.
	Playground Reserve allocations should be recorded in a standardized format and that results be communicated to all applicants (whether successful or not) and all Selection Committee members.

The Council of Ontario
Medical Officers of
Health (COMOH) is a
Section of



alPHA's members are
the public health units
in Ontario.

alPHA Sections:

Boards of Health
Section

Council of Ontario
Medical Officers of
Health (COMOH)

Affiliate

Organizations:

Association of Ontario
Public Health Business
Administrators

Association of
Public Health
Epidemiologists
in Ontario

Association of
Supervisors of Public
Health Inspectors of
Ontario

Health Promotion
Ontario

Ontario Association of
Public Health Dentistry

Ontario Association of
Public Health Nursing
Leaders

Ontario Dietitians in
Public Health

January 29, 2021

Hon. Stephen Lecce
Minister of Education
5th Flr, 438 University Ave,
Toronto, ON M7A 2A5

Hon Christine Elliott,
Minister of Health
College Park 5th Flr, 777 Bay St, Toronto,
ON M7A 2J3

Dear Ministers Lecce and Elliott,

Re: Safe Return to School is an Essential Priority

Ontario's Medical Officers of Health support the reopening of schools as essential for children as community rates of COVID-19 decrease across the province. Upon careful review and consideration of local indicators, we believe it is possible, and in fact, imperative, that schools begin to open before the reopening of other sectors, as the Stay-at-Home orders are lifted provincially. Safe reopening of all schools in Ontario is essential.

Evidence-based data on the importance and safety of school openings

We echo the updated advice of the Hospital for Sick Children, "Guidance for School Operation during the Pandemic," which notes the harms of prolonged school closures and recommends that daily in-person classrooms should be the *"last to close and the first to open"*¹.

Data from published reports echo the experience of local public health agencies which has shown that the risk of transmission from children to children and children to adults in primary school and daycare settings is low when public health measures are in place and are followed^{2,3}. An updated evidence review published by the National Collaborating Centre for Methods and Tools⁴ includes studies before and after school reopening which consistently have shown no impact of school opening on COVID-19 cases or hospitalizations.

Similarly, a very recent Centres for Disease Control and Prevention (CDC) publication⁵ showed that with masking requirements and student cohorting in place, transmission risk within schools appeared low, suggesting that schools might be able to safely open with appropriate mitigation efforts in place, and despite some times when high community transmission was present.

Maximize infection prevention and control measures in schools

The implementation of infection control measures which are present in all Ontario schools is critically important to limiting transmission of COVID-19 in school settings. Increasing some of the infection prevention and control (IPAC) measures such as the daily confirmation of screening of staff and students, wearing masks, and ensuring physical distancing will help to continue to keep schools safe. Public health capacity to do complete case and contact follow up in school settings is also crucial for the safe return to school. Adherence to public health measures must be rigorous and comprehensive.

Focus on interventions to reduce risks for staff

We also advise that more efforts are needed to reduce close unprotected staff/staff interactions such as during breaks and in lunchrooms. This includes ensuring that there are no in-person staff training, meetings or social gatherings. Personal protective equipment (PPE) measures for staff should also be reiterated including refreshers before returning to the classroom.

Itinerant staff have continued to pose a higher risk for schools. We recommend that itinerant teachers not provide in-person instruction to multiple cohorts. We also recommend reducing the number of schools that staff attend.

Utilize and enhance testing resources for the biggest gains

In order to support active screening in schools, all communities must have same day access to testing for COVID-19. With evidence of the presence of a much more transmissible variant of the SARS CoV-2 virus in many of our communities, early case and contact management continue to be critical tools in the prevention of spread. We welcome the improved turnaround times in many parts of the province. The deployment of rapid testing for symptomatic individuals will also support earlier detection and containment of the virus.

The role of testing asymptomatic students or staff for COVID-19 as a surveillance tool, outside of an outbreak, identifies few additional cases, suggesting that widespread asymptomatic transmission does not commonly occur in the school setting⁶. Enhanced testing around cases and in outbreak situations will enable testing resources are utilized to provide the best gains.

Continue to reduce community transmission, especially in areas with high rates

The literature is clear that levels of community transmission are important predictors for the risk of introduction and transmission of COVID-19 in school settings. However recent modeling done with academic partners shows that extending the closure of schools by a few weeks has less of an impact than the implementation of additional public health measures impacting the community. We recommend that schools be opened first, while other non-essential businesses or sectors remain closed, especially if community transmission rates in certain areas remain high. As well, local consideration can be given to staggering reopening of schools by grade.

Summary

Many schools in Ontario have safely reopened across the province so far, and we are confident that all schools can be safely reopened. We recognize that the recent identification and transmission of variants of concern (VOC) pose a heightened risk for Ontarians and local public health agencies will continue to both monitor and evaluate their potential impact on our communities. At this point, we do not believe they present a reason to delay a return to the classroom.

In conclusion, we recommend:

- Reopening schools should be a priority, even before community restrictions are lifted.

- Ensure community public health measures are maximized to support school reopenings.
- Ensure IPAC measures are maximized in schools to prevent spread in the school setting. This includes measures to ensure physical distancing, reduce staff-to-staff interactions, and minimize interactions of staff with multiple cohorts.
- Have access to appropriate testing resources and utilize testing in ways that will provide the most benefit.
- Ensure public health capacity is available to complete full case and contact management in school settings.

Yours sincerely,



Dr. Paul Roumeliotis
Chair, Council of Ontario Medical Officers of Health

COPY: Dr. David Williams, Chief Medical Officer of Health
Alison Blair, Associate Deputy Minister, Pandemic Response and Recovery (Health)

¹ COVID-19: Guidance for School Operation during the Pandemic January 21, 2021 accessed January 25, 2021 at <https://www.sickkids.ca/en/news/archive/2021/covid19-updated-guidance-school-operation-during-pandemic/>

² European Centre for Disease Prevention and Control. COVID-19 in children and the role of school settings in transmission - first update. Stockholm; 2020. Accessed January 28, 2021 at https://www.ecdc.europa.eu/sites/default/files/documents/COVID-19-in-children-and-the-role-of-school-settings-in-transmission-first-update_1.pdf

³ Ontario Agency for Health Protection and Promotion (Public Health Ontario). Focus on: COVID-19 prevention measures in K-12 schools: optimizing screening and masking. Toronto, ON: Queen's Printer for Ontario; 2020. Accessed January 28, 2021 at <https://www.publichealthontario.ca/-/media/documents/ncov/sch/2020/12/covid-19-focus-on-optimizing-screening-and-masking.pdf?la=en>

⁴ National Collaborating Centre for Methods and Tools. (2021, January 21). Living Rapid Review Update 12: What is the specific role of daycares and schools in COVID-19 transmission? Accessed January 22, 2021 at <https://www.nccmt.ca/knowledge-repositories/covid-19-rapid-evidence-service>

⁵ Falk A, Benda A, Falk P, Steffen S, Wallace Z, Høeg TB. COVID-19 Cases and Transmission in 17 K–12 Schools — Wood County, Wisconsin, August 31–November 29, 2020. MMWR Morb Mortal Wkly Rep. ePub: 26 January 2021. DOI: <http://dx.doi.org/10.15585/mmwr.mm7004e3>

⁶ National Collaborating Centre for Methods and Tools. (2021, January 21). Living Rapid Review Update 12: What is the specific role of daycares and schools in COVID-19 transmission? Accessed January 22, 2021 at <https://www.nccmt.ca/knowledge-repositories/covid-19-rapid-evidence-service>



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC MEETING WEBCASTING AND TECHNICAL SUPPORT

“The Lord is not slow about his promise, as some think of slowness, but is patient with you, not wanting any to perish, but all to come to repentance.”

2 Peter 3:9

Created, Draft	First Tabling	Review
December 14, 2020	February 11, 2021	Click here to enter a date.

J. Di Fonzo, Senior Coordinator, Infrastructure and Operations

O. Malik, Acting Chief Information Officer

RECOMMENDATION REPORT

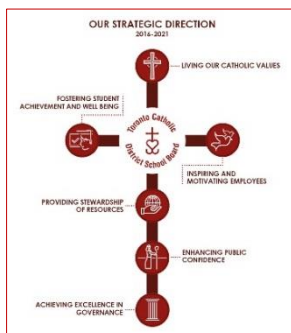
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

S. Camacho
Acting Associate Director of
Facilities, Business and
Community Development

A. EXECUTIVE SUMMARY

At the November 19, 2020 Regular Board of Trustee Meeting, a trustee motion was passed and referred to Staff for *“Staff to investigate the costs and feasibility of initiating public broadcasting of the Governance and Policy meetings and report the findings to the Board of Trustees.”*

The current total annual operational support costs for the estimated 90 meetings and system-wide events is \$128,375 as outlined in Table 1 in Appendix A. These operational costs is overtime pay to the staff on the ICT technician team that support the private and public meetings.

Webcasting the Governance and Policy meetings held in the Boardroom is an additional cost of \$1,465 per meeting. The cost to webcast the remaining four (4) Governance and Policy meetings for this school year is \$5,860. The annual operational cost for ten (10) meetings per year is \$14,650. The new total annual operational support costs for all current meetings and events with the addition of public broadcasting Governance and Policy meetings would be \$143,025.

Daytime preparation work is required for all meetings and events. The time for preparation takes ICT staff away from their regular duties of providing support to schools and departments. This loss can be mitigated by establishing a dedicated ICT technician team for meetings and events that would also provide operational support for all public meetings as well as additional meeting support. A budget of \$250,000 will be included in next year’s budget plan to support all meetings with a dedicated ICT technician team.

The cumulative staff time required to prepare this report was 42 hours.

B. PURPOSE

1. This report addresses the following trustee motion from the November 19, 2020 Regular Board of Trustee Meeting.

“Staff to investigate the costs and feasibility of initiating public broadcasting of the Governance and Policy meetings and report the findings to the Board of Trustees.”

2. This report outlines the cost to include public broadcasting of the Governance and Policy meetings using the status quo operational support model, as well as reviews the feasibility of the current model which is temporary and not sustainable into next year. The addition of public broadcasting of the Governance and Policy meetings adds to this and therefore information and a recommendation is provided for a sustainable and dedicated ICT technician team for all meetings.

C. BACKGROUND

1. ***There are currently 46 webcasts of the Regular Board, Standing Committees and Special Education Advisory Committee per year.*** The webcasting of public Board of Trustee meetings for public viewing started in 2011; this includes the Regular Board Meeting, two Standing Committee meetings, that is the Corporate Affairs, Strategic Planning and Property Committee and the Student Achievement and Well Being, Catholic Education and Human Resources Committee and Special Education Advisory Committee.
2. ***The private and public meetings of the Regular Board, Standing Committees, and the sub-committee and ad-hoc committee meetings allow for remote participation by trustees, staff, presenters and delegations.*** Remote participation became a required functionality during the current COVID-19 pandemic and will continue as a requirement for flexibility and business continuity purposes.
3. ***The ICT technical team performs and carries out preparation work in advance of each meeting as outlined below.***
 - ***Contacting and supporting*** presenters and delegates in advance for Zoom Meeting testing and assisting with any special needs.
 - ***Organizing*** presentation content for trouble-free presentations.
 - ***Testing and troubleshooting*** boardroom audio/visual hardware and software to ensure all systems and functions are operating as expected.
 - ***Vendor coordination and management*** to ensure that any necessary upgrades and updates are successfully carried out and any major issues are expeditiously resolved.
 - ***Overall responsibility, monitoring and maintenance*** to proactively identify and resolve any issues.

4. ***The ICT technical team performs and carries out functions during meetings as outlined below.***
- ***Video Camera Management*** - Manage the video camera system to select from the ten (10) video cameras, presentation content or a participant, or content from the Zoom Meeting.
 - ***Audio/Video Control*** - Manage who is presenting and present the content to the two (2) display screens, five (5) centre display monitors and overflow Atrium displays, and also route content to the Zoom Meeting or for air to the webcast.
 - ***Support and Timer Control*** - Manage the speaker and agenda item timers. Provide technical support to meeting participants and auxiliary assistance for ICT technical team.
 - ***Webcast Management*** - Manage publishing the webcast to the public facing web site (www.tcdsb.org) and monitor.
 - ***Zoom Meeting Management*** - Manage the admittance of remote meeting participants, that is staff, trustees, presenters and delegations at the appropriate time during the meeting.
 - ***Management / Supervision*** - Oversight and escalation of meeting logistical and technical issues and follow-up with Recording Secretary, staff, trustees, technical staff or third-party maintenance and service providers.
5. ***The operational support for each meeting requiring webcasting requires 26.75 hours of advance daytime preparation work effort, and 29 hours of meeting time work effort for a total per meeting overtime cost of \$2,035.*** Currently these include the Regular Board, Standing Committees, Special Education Advisory Committee or system-wide events. The duration of these meetings is five (5) hours as per bylaws; 6:00PM to 11:00PM for both the private and public session. Any extension of the meeting is at cost of \$407 for each additional hour.
6. ***The operational support for each meeting not requiring webcasting requires 5 hours of advance daytime preparation work effort, and 9 hours of meeting time work effort for a total per meeting overtime cost of \$570.*** Currently these include the sub-committee and ad-hoc committee meetings. The typical duration of these meetings is four (4) hours. Any extension of the meeting is at cost of \$142.50 for each additional hour.

7. ***Adding webcasting for the Governance and Policy meetings under the current operational model will increase the annual overtime cost from \$128,375 to \$143,025, however, the current operational support model is temporary and not sustainable nor recommended into next year.*** The annual cost based on using the status quo operational model are provided in Table 1 Appendix A. The costs are based on the overtime work efforts during meeting time. ***The daytime preparation work efforts is time taken away from ICT service and support for schools and departments.***
8. ***The cost to implement a dedicated ICT technician team is estimated at \$250,000 annually, a variance of \$106,975 compared to the operational overtime model of \$143,025. The benefits of a dedicated model and the \$106,975 variance are outlined below.***
 - ***Scope and Scalability*** - A dedicated team can service and support all public meetings as well as additional meetings.
 - ***Restoring Operational Support Levels for Schools and Departments*** - Current ICT technician staff will be able to fully resume their daytime duties for school and department service and support.
 - ***Coverage and Availability*** - A dedicated team can be optimally structured to ensure the right balance of daytime coverage for preparation work, and evening time for meeting coverage, as well as ensure available staffing levels due to absences.
 - ***Sustainability*** - The current support model requires the ICT technician team to be available after-hours and then return to regular work schedule and duties the following day. This is not sustainable in the long term. A dedicated team can be designed and structured for meeting needs.

D. ACTION PLAN

1. ***Governance and Policy meetings will be held in the Boardroom and webcast for public viewing.*** The additional overtime cost to webcast the four (4) remaining Governance and Policy meetings this year using the status quo operational support model is \$5,860 and is funded from unused funds in the ICT staffing budget. This is a temporary solution for the balance of meetings this year.

2. *A budget of \$250,000 for a dedicated ICT technician team will be included in next year's budget plan for sustainability, which will result in a overtime cost savings of \$143,025, and a net variance \$106,975.* This budget and dedicated team is for all public meetings as well as additional meeting support. The dedicated team will include a complement of three (3) new dedicated staff, and will be augmented with two (2) resources as needed from the internal ICT Services Division or a third-party audio-visual vendor. This dedicated team operational model provides the flexibility and availability needed to optimally service and support regular and peak periods of demand.

E. STAFF RECOMMENDATION

1. That the four (4) remaining Governance and Policy meetings for this school year be webcast for public viewing as per the Trustee motion, based on the current operational model, and the associated incremental cost of \$5,860 funded from unused funds in the ICT staffing budget.

APPENDIX A:

Table 1

Summary of Annual Costs of Meetings

	Number of Meetings	Meeting Duration	Per Meeting Cost - Meeting Time	Annual Total - Meeting Time	Annual Total Cost - Meeting Time	Additional Costs to Webcast	Per Meeting - Prep Work Effort (hours)	Annual Total - Prep Work Effort (hours)	Per Meeting - Work Effort (hours)	Annual Total - Meeting Work Effort (hours)
Meeting (* indicates being webcast)										
Regular Board, Standing Committees, SEAC										
Regular Board Meeting *	10	5	\$ 2,035	50	\$ 20,350		26.75	268	29	290
Special Board Meeting * (estimated)	5	5	\$ 2,035	25	\$ 10,175		26.75	134	29	145
Corporate Affairs, Strategic Planning and Property Committee *	10	5	\$ 2,035	50	\$ 20,350		26.75	268	29	290
Student Achievement and Well Being, Catholic Education and Human Resources Committee *	10	5	\$ 2,035	50	\$ 20,350		26.75	268	29	290
Caucus *	1	5	\$ 2,035	5	\$ 2,035		26.75	27	29	29
SEAC *	10	5	\$ 2,035	50	\$ 20,350		26.75	268	29	290
Sub-committee, Ad Hoc Committee, Other Meetings										
Governance and Policy	10	4	\$ 570	40	\$ 5,700	\$ 14,650	5	50	9	90
Audit	5	4	\$ 570	20	\$ 2,850		5	25	9	45
By-laws	2	4	\$ 570	8	\$ 1,140		5	10	9	18
Nurturing our Catholic Community	2	4	\$ 570	8	\$ 1,140		5	10	9	18
Race Relations	2	4	\$ 570	8	\$ 1,140		5	10	9	18
CPIC	10	4	\$ 570	40	\$ 5,700		5	50	9	90
Other Meetings (Filipino, Portuguese, Urkranian)	5	4	\$ 570	20	\$ 2,850		5	25	9	45
System-wide Events										
Awards Night *	1	5	\$ 2,035	5	\$ 2,035		26.75	27	29	29
System-wide Liturgy / Mass *	5	5	\$ 2,035	25	\$ 10,175		26.75	134	29	145
Virtual Town Hall (Budget Consultation) *	1	5	\$ 2,035	5	\$ 2,035		26.75	27	29	29
Annual Total				409	\$ 128,375	\$ 14,650		1,598		1,861
Revised Annual Total					\$ 143,025					



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

2020-21 FIRST QUARTER FINANCIAL STATUS UPDATE

"Whatsoever thy hand findeth to do, do it with all thy might."

Ecclesiastes 9:10

Created, Draft	First Tabling	Review
January 19, 2021	January 27, 2021	February 11, 2021

L. LePera, Sr. Financial Analyst

D. Bilenduke, Senior Coordinator of Finance

P. De Cock, Comptroller of Business Services & Finance

INFORMATION REPORT

Vision

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.



Brendan Browne. PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

S. Camacho
Acting, Associate Director
Facilities, Business and
Community Development

A. EXECUTIVE SUMMARY

This Financial Update Report as at November 30th 2020 provides a year-to-date look at significant financial activities at the Board.

This is the first update for fiscal 2020-21 using the Revised Estimates approved by the Board of Trustees in December 2020. The Board is on track to generate an in-year deficit of approximately \$42M this year as per the approved 2020-21 Revised Estimates that included additional COVID-19 related expenses. Appendix A provides a more detailed variance summary.

The cumulative staff time required to prepare this report was 20 hours.

B. PURPOSE

The Financial Update report is required to keep Trustees informed on the Board's financial performance through the year and illustrate any variance in expected outcomes. The report will provide a systematic analytical review of Operating and Capital Budgets, in the following order:

- High Level Review and Risk Assessments of Operating Revised Estimates
- Staff Absenteeism
- High Level Review of School Renewal and Capital Projects

C. BACKGROUND

1. *This report is recognized as a best practice in the province.* The Ministry of Education and the District School Board Reporting Workgroup have both identified regular periodic financial reporting as a best practice in managing the Board's financial outcomes.
2. *Year to year comparisons can be slightly skewed.* When comparing the percentage spent to this period last year, it is important to note that YTD November 2020 had 62 teaching days and YTD November 2019 had 63 teaching days. On-line learning is a significant factor for the current period and was not a factor for the same period last year. Lastly, the 2020-21 Revised Budget Estimates approved by the Board of Trustees in December 2020

included an in-year deficit of \$42M and a deficit elimination plan for the 2021-22 fiscal/school year. This significant budget increase in various expenditure categories creates extraordinary variance for comparative purposes.

D. EVIDENCE/RESEARCH/ANALYSIS

HIGH LEVEL REVIEW AND RISK ASSESSMENTS OF OPERATING REVISED ESTIMATES

1. *Salary and Benefit expenditures are expected to finish on target for this academic year.* Overall, in the Salary and Benefits area, Figure 1 below illustrates the current risk exposure. This expenditure category is the most closely monitored risk as it comprises the largest portion of the revised operating expenditure estimates. These expenditures are expected to be on track at this time.

Figure 1: Salary and Benefits Variance / Risk Analysis

	<i>Actual to Revised Estimates (millions)</i>		<i>Risk Assessment</i>
<i>Instructional Salaries</i>	↓	\$17.54 (6.9%)	●
<i>Instructional Benefits</i>	↓	\$7.46 (21.0%)	●
<i>Non-Instructional Salaries</i>	↑	-\$0.23 (-1.2%)	●
<i>Non-Instructional Benefits</i>	↓	\$0.44 (8.3%)	●

● = Low: On Track ◆ = Medium: Monitor ◆ = High: Action Required

Salaries for both Instructional and Non-Instructional categories are projected to align with Revised Estimates. The favourability in Benefits, Actuals to the Revised Estimates, is due primarily to timing and is expected to finish on target for the year.

2. ***At an aggregate level, the total of other expenditure categories (besides salary and benefits) are expected to finish on target.*** Overall, in the Non-Salary area, Figure 2 below illustrates the current risk exposure.

Figure 2: Non-Salary Variance / Risk Analysis

	<i>Actual to Revised Estimate (millions)</i>		<i>Risk Assessment</i>
<i>Instructional Expense</i>	↓	\$5.03 (37.9%)	●
<i>Transportation Expense</i>	↓	\$0.53 (4.5%)	●
<i>Operations & Maintenance</i>	↓	\$3.79 (32.5%)	●
<i>Other Non- Instructional</i>	↑	-\$0.67 (-53.7%)	●

While Operations & Maintenance is tracking low compared to Revised Estimates, they are considered a low risk because of the timing of expenditures. Transportation costs are expected to come in on target.

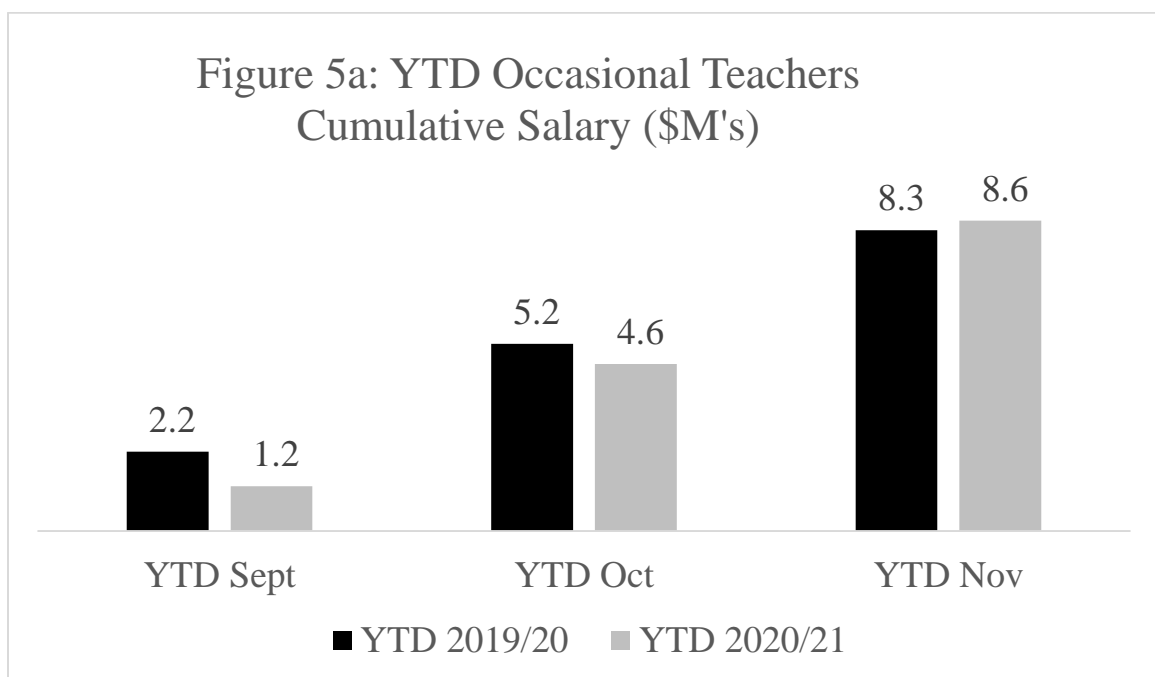
3. ***Grant Revenue from the Province projected to remain unchanged from the 2020-2021 Revised Estimates.*** Grants for Student Needs (GSNs) revenue is expected to remain unchanged and all indications from the current Provincial Government is that they will not be affected in the 2020-21 fiscal year. The ministry has included a GSN Stabilization funding component that is intended to minimize the enrolment losses funded by the GSN's that all boards are experiencing during the COVID-19 pandemic. It is important to note, the GSN Stabilization did not fully offset the GSN reductions (Net Shortfall of \$1.6M) and additional Revenue losses, i.e. International VISA Student Tuition Revenues (\$11.6M), resulted in an overall loss in revenues for the TCDSB.

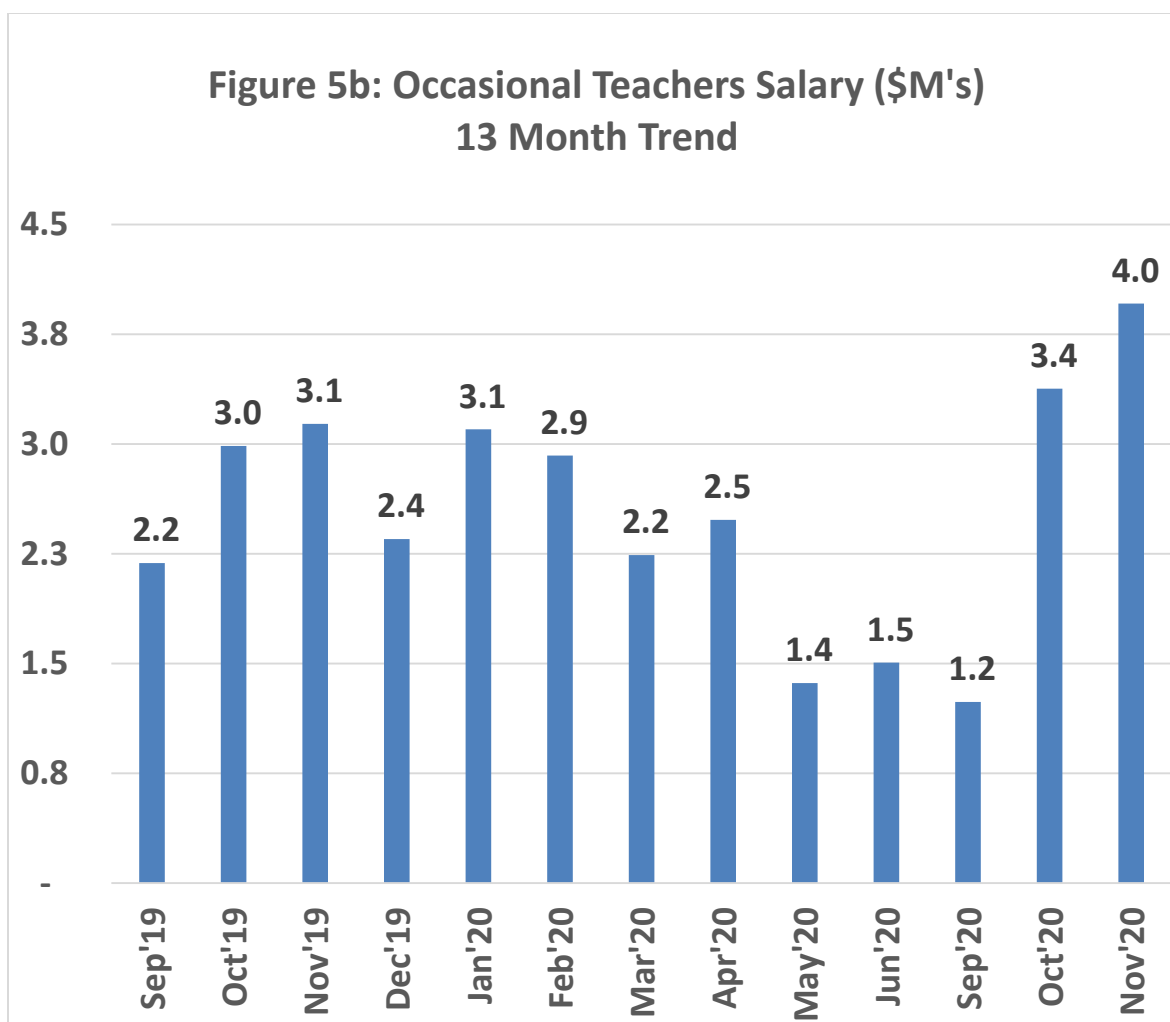
STAFF ABSENTEEISM AND EMPLOYEE FAMILY ASSISTANCE PROGRAM

4. ***Staff Absenteeism Rates and Occasional Fill Rates have increased.*** Recent statistics provide evidence that overall staff absenteeism rates experienced an increase of 3,190 days over the same period, from the prior year. The average absence days per FTE are 6.1 compared to 5.7 in the prior year's first quarter.

** Absence days are inclusive of: Personal/Family Illness Days, Urgent Personal Business Days, Bereavement, Compassionate Leave, Health & Safety Inspections, In Lieu of Planning, Jury Duty/Subpoenaed as Witness, Recoverable, Special Circumstances, Special Permission, Suspension and Teachers' Earned Leave Plan – Partial Paid Days. **

5. ***Staff absenteeism continues to be an area of concern for the Board.*** Despite the rise in Occasional Teacher costs shown in Figure 5a, they are expected to end in line with budget. Figure 5b illustrates the 13-month trend in Occasional Teachers salary. The first 3 months of the school year experienced higher levels of salary when compared to prior year. This graph highlights any trends in absenteeism by month, year over year.

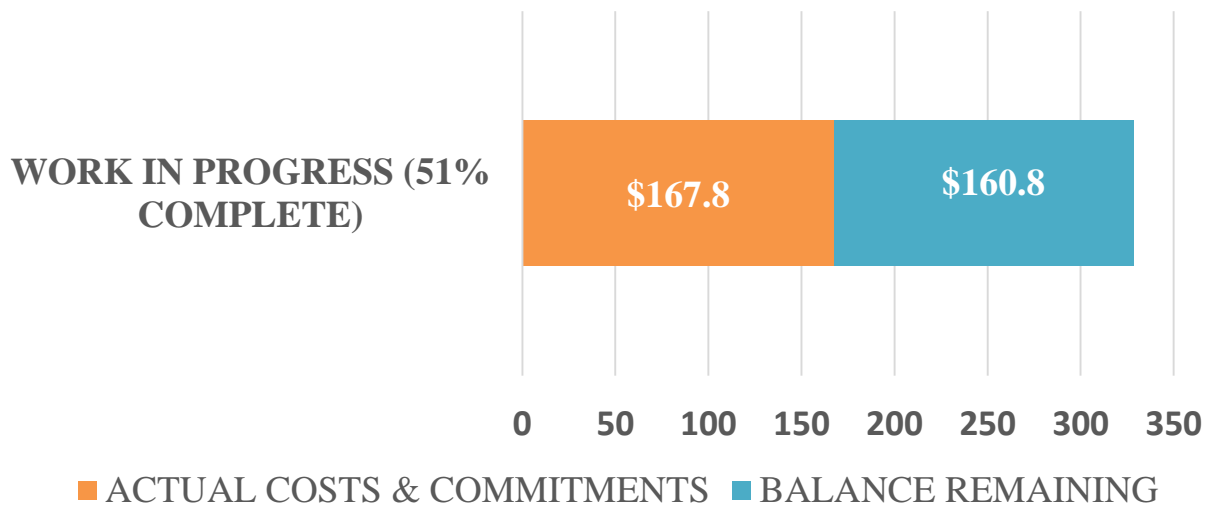




HIGH LEVEL REVIEW OF SCHOOL RENEWAL AND CAPITAL PROJECTS

1. ***The Capital program totals \$329 million.*** The Board received Capital Project funding for new schools, additions and childcare spaces. The capital program funding includes Childcare funding and Full Day Kindergarten funding for projects where applicable. Figure 8 illustrates the Ministry approved capital budgets, the amount spent and/or committed, the balance remaining and the percentage completed. **Appendix B** provides more detail regarding the Capital Projects.

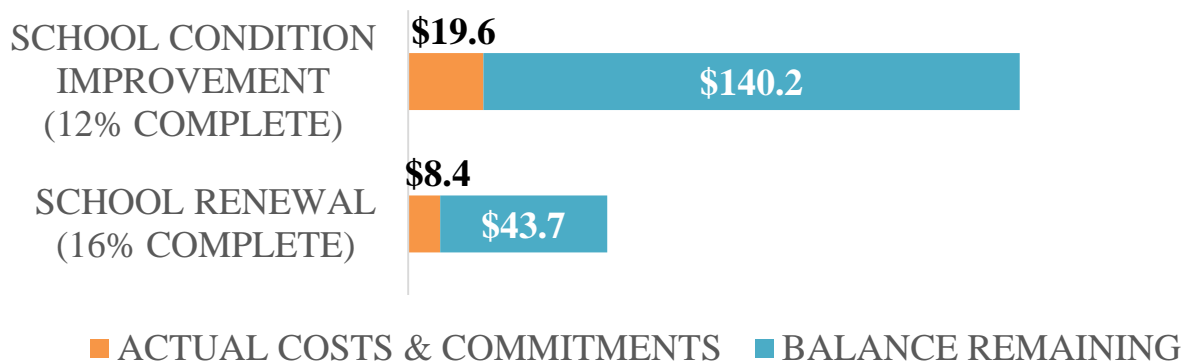
**FIGURE 8: CAPITAL PROJECT SPENDING STATUS
FOR WORK IN PROGRESS (\$M) NEW**



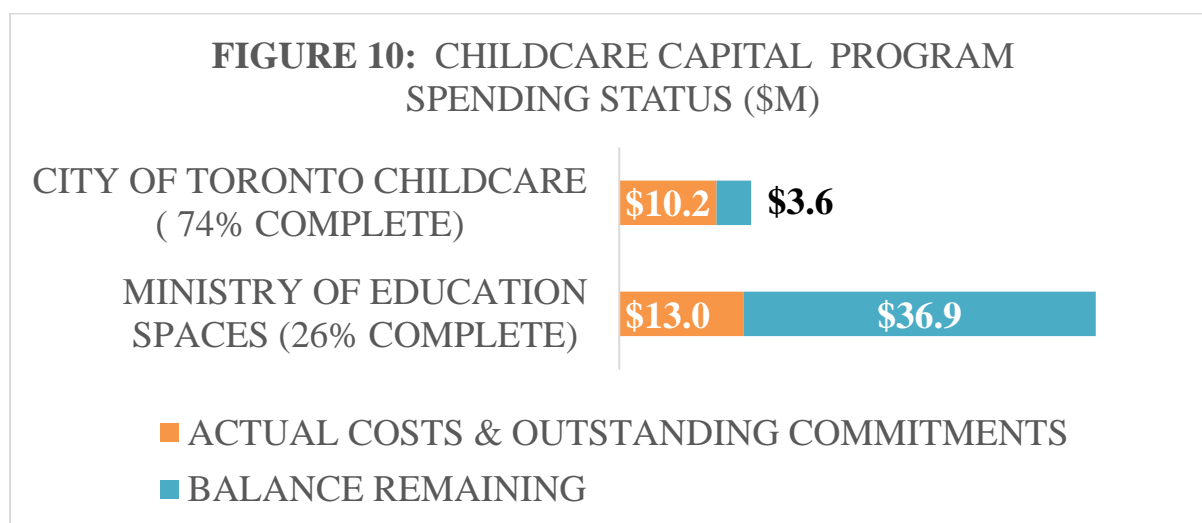
2. *The Renewal Program consists of major building component replacements and site improvements for a total available at September 1, 2020 of \$211.9M with funding of approximately \$183.81M remaining.* The Regular School Renewal Grant, School Improvement Grant and several other grants provide the funding for the School Renewal Program.

Figure 9 provides a high-level view of the Ministry Approved funding, and Appendix C provides the detailed Actual & Committed Amounts spent and the balance remaining for School Renewal and School Renewal Capital Projects to date:

Figure 9: Renewal Spending Status (\$M's)



3. ***The childcare program consists of childcare additions, childcares as part of new school construction and retrofit of existing childcares.*** Childcare capital funding is received from the Ministry of Education and the City of Toronto for purposes of building childcare space at specific schools. Figure 10 presents the status of progress to date including the percentage complete, actual and committed costs, as well as the balance remaining for both the Ministry and City of Toronto funded childcares.



METRICS AND ACCOUNTABILITY

1. ***Negotiated salary and wage increases are not included in actuals.*** The 1% salary increase negotiated with the various unions for September 2019 and September 2020 will not be paid until the conclusion of all local negotiations.
2. ***The overall actual revenues and expenditures are trending in line with the 2020-21 Revised Estimates at per the end of the first quarter as detailed in this report.***

E. CONCLUDING STATEMENT

This report is for the consideration of the Board of Trustees.

OPERATING EXPENDITURES
@ November 30, 2020

'000's	Total Revised Estimate	YTD Revised Estimate	YTD Actual	Variance '000's	Variance %	2020/21 YTD % Spent	2019/20 YTD % Spent
<u>Salaries</u>							
Teachers	571,058	182,503	174,002	8,501	4.7%	30.5%	32.5%
Occasional Teachers	27,504	8,251	8,576	(324)	-3.9%	31.2%	34.2%
Educational Assistants & ECE's	66,141	19,842	16,329	3,513	17.7%	24.7%	29.2%
Principal & VP	40,639	12,192	12,680	(488)	-4.0%	31.2%	33.0%
School Office	19,037	5,711	4,868	843	14.8%	25.6%	28.1%
Continuing Education	17,148	5,144	2,711	2,433	47.3%	15.8%	21.3%
Other Instructional	67,227	20,168	17,106	3,062	15.2%	25.5%	31.4%
Sub Total Instruction	808,754	253,812	236,271	17,541	6.9%	29.2%	31.9%
Administration	17,422	4,356	4,665	(310)	-7.1%	26.8%	24.5%
Transportation	1,115	279	234	45	16.2%	21.0%	25.4%
Operations & Maintenance	49,784	12,446	12,573	(127)	-1.0%	25.3%	27.0%
Other	8,591	2,148	1,983	165	7.7%	23.1%	20.3%
Sub Total Non Instruction	76,912	19,228	19,455	- 227	-1.2%	25.3%	25.7%
Total Salaries	885,666	273,040	255,727	17,313	6.3%	28.9%	31.4%
<u>Benefits</u>							
Teachers	87,193	21,798	15,698	6,100	28.0%	18.0%	19.5%
Occasional Teachers	5,818	1,454	1,590	(135)	-9.3%	27.3%	27.5%
Educational Assistants & ECE's	20,774	5,194	4,867	327	6.3%	23.4%	26.4%
Principal & VP	5,307	1,327	899	428	32.2%	16.9%	20.6%
School Office	5,671	1,418	1,425	(7)	-0.5%	25.1%	28.2%
Continuing Education	2,634	659	578	81	12.3%	21.9%	33.3%
Other Instructional	14,770	3,692	3,022	670	18.2%	20.5%	24.8%
Sub Total Instruction	142,167	35,542	28,078	7,463	21.0%	19.8%	22.0%
Administration	5,213	1,303	1,365	(61)	-4.7%	26.2%	26.4%
Transportation	247	62	59	2	4.0%	24.0%	24.7%
Operations & Maintenance	14,673	3,668	3,417	251	6.8%	23.3%	26.2%
Other	1,338	335	83	251	75.1%	6.2%	1.8%
Sub Total Non Instruction	21,472	5,368	4,925	443	8.3%	22.9%	25.3%
Total Benefits	163,639	40,910	33,003	7,907	19.3%	20.2%	22.4%
<u>Operating Expense</u>							
Instructional Expense	44,308	13,293	8,253	5,039	37.9%	18.6%	35.8%
Transportation Expense	39,359	11,808	11,274	534	4.5%	28.6%	33.6%
Operations & Maintenance Expense	46,767	11,692	7,898	3,794	32.5%	16.9%	19.1%
Other Non Instructional Expense	4,996	1,249	1,920	(671)	-53.7%	38.4%	13.4%
Total Expense	135,431	38,041	29,345	8,696	22.9%	21.7%	28.1%
Grand Total	1,184,735	351,991	318,075	33,916	9.6%	26.9%	29.8%

CAPITAL PROJECT

Appendix B

Financial Update at November 30, 2020

	MINISTRY APPROVAL & COSTS		PROGRESS			% Complete
	MINISTRY APPROVED BUDGET	Costs to Date	Outstanding Purchase Order	Costs & Outstanding Purchase Orders ②+③	Balance ①-④	
	①	②	③	④		
Elementary New Schools	167,375,350	70,824,540	3,866,476	74,691,016	92,684,334	45%
Secondary New Schools	96,763,271	30,075,590	5,634,336	35,709,925	61,053,346	37%
Additions - Elementary	64,461,242	56,260,263	1,160,437	57,420,700	7,040,542	89%
	328,599,863	157,160,393	10,661,248	167,821,641	160,778,222	51%

Elementary New Schools
Secondary New Schools
Additions

Twelve (12) Elementary new schools at various stages of completion
Three (3) Secondary new schools at various stages of completion
Sixteen (16) Elementary additions at various stages of completion

SCHOOL RENEWAL AND SCHOOL CONDITION IMPROVEMENT GRANT BALANCE

FUNDS REMAINING

Financial Update at November 30, 2020

	SRG Renewal	SRA Renewal	SCI 70% Restricted 70%	SCI 30% Unrestricted 30%	TOTAL
FUNDING AVAILABLE					
Balance Forward - August 31, 2020 EFIS	31,569,495	1,270,554	56,068,470	51,511,693	140,420,212
Grant - 2020-2021 (Estimates & B16:2020)	17,142,224		33,522,645	14,366,848	65,031,717
Total Grant Available for 2020/2021	48,711,719	1,270,554	89,591,115	65,878,541	205,451,929
Add: Accruals (Deducted from EFIS Bal Fwd)	1,957,278	109,663	4,343,107	55,420	6,465,468
Balance Available September 1, 2020 ①	50,668,997	1,380,217	93,934,222	65,933,961	211,917,397
EXPENDITURES & WORK IN PROGRESS (September 1, 2020 - November 30, 2020)					
Actuals - Completed Work	2,896,615	41,065	2,759,570	49,878	5,747,128
*Open Purchase Orders - Work in Progress	5,193,881	262,022	16,787,959	50,803	22,294,665
EXPENDITURES AND OPEN PURCHASE ORDERS ②	8,090,496	303,087	19,547,528	100,681	28,041,793
BALANCE AT November 30, 2020 ①-②	42,578,501	1,077,129	74,386,694	65,833,280	183,875,604



REPORT TO

**CORPORATE SERVICES, STRATEGIC
PLANNING AND PROPERTY
COMMITTEE**

**RENTAL OF SURPLUS SCHOOL SPACE
POLICY B.R.01 ANNUAL POLICY METRIC**

"My power and the might of my own hand have gotten me this wealth." - Deuteronomy 8:17

Created, Draft	First Tabling	Review
January 12, 2021	February 11, 2021	Click here to enter a date.

L. Pacitti, Acting Senior Manager, Real Property
N. D'Urzo, Acting Senior Coordinator of Development Services
M. Loberto, Superintendent of Planning & Development Services

INFORMATION REPORT

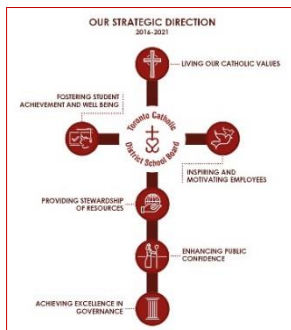
Vision:

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Mission:

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We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

S. Camacho
Acting Associate Director of
Facilities, Business and
Community Development

A. EXECUTIVE SUMMARY

The TCDSB currently has five (5) surplus school properties, six (6) unoccupied school properties and one (1) partially occupied/licenced school property.

Three (3) of the surplus properties are leased. Five (5) properties are being used as potential holding schools for temporary accommodation. Two (2) properties are being held for emergency purposes and three (3) properties will be reconstructed for new school facilities.

The cumulative staff time required to prepare this report was 6 hours

B. PURPOSE

This report addresses the requirement for an annual report, as outlined in TCDSB Policy B.R01 Rental of Surplus School Space.

C. BACKGROUND

1. *The TCDSB has a Policy that governs how surplus school properties are treated.* Policy B.R.01 Rental of Surplus School Space & Properties provides details on regulations for which the Board is required to adhere to when it makes a decision to lease, license or otherwise make available surplus school space which has been declared surplus to the educational needs of the TCDSB.
2. *The treatment of surplus school properties is also rooted in legislation.* Ontario Regulation 444/98, made under the Education Act, governs how School Boards dispose of surplus school property. Through Ontario Regulation 444/98, Disposition of Surplus Real Property, School Boards follow a two-step process to dispose of a property. The first step must be to offer it to public agencies, coterminous school boards and preferred agencies where public entities have 90 days to express interest in the property and an additional 90 days to submit an offer. The sale price must be at fair market value or some lesser amount as determined by the Regulation. If the Board does not receive an offer from the bodies listed above within the above 90-day or 180-day period, the Board may move to the second step and dispose

the property, subject to the approval of the Minister, to any other body or person.

D. EVIDENCE/RESEARCH/ANALYSIS

1. ***Since 2013, TCDSB has declared five (5) school properties surplus to its long term needs.*** The surplus properties have been circulated to coterminous school boards and preferred public agencies in accordance with the *Ontario Regulation 444/98*. The table below provides details on these properties: three of these facilities are currently being leased, and two are required for temporary accommodation as part of the Board's capital program.

Property	Current Status
Christ the King	Vacant. Circulated for sale to public agencies in accordance with <i>Regulation</i> . Not sold. Required for temporary pupil accommodation for the St. Leo capital project.
Senhor Santo Cristo	Circulated for lease to those agencies in accordance with the <i>Regulation</i> . No offers received from public agencies. Currently leased to University of Toronto Schools as of September 2017
St. Gerard Majella	Circulated for lease to those agencies in accordance with the <i>Regulation</i> . No offers received from public agencies. Currently leased to Private school as of August 2017.
St. Leonard	Circulated for lease to those agencies in accordance with the <i>Regulation</i> . Offer received from Conseil Scolaire Viamonde. Leased as of July 2018.
Don Bosco	Vacant. Circulated for lease to those agencies in accordance with the <i>Regulation</i> . No offers from public agencies and not leased. Required for temporary pupil accommodation for the Dante Alighieri capital project.

2. *The Board also has unoccupied and partially licenced/occupied properties which are mainly be used for temporary accommodation purposes.* Three of these properties (Nelson Boylen, Baycrest, and Buttonwood) were acquired from the Toronto District School Board to accommodate the construction of new elementary schools, and will be demolished as part of these projects.

Table 2: Unoccupied School Properties

SCHOOL	STATUS
St. Bernadette	TCDSB Long Term Accommodation Plan identifies as “Core Hold” for emergency purposes.
St. Veronica	TCDSB Long Term Accommodation Plan identifies as “Core Hold” for emergency purposes.
Holy Redeemer	Required for temporary pupil accommodation for capital construction projects.
St. Philip Neri	Required for potential pupil accommodation.
Nelson Boylen	Acquired in 2019 from TDSB. Currently in design and approvals stage for the replacement St. Fidelis. The building will be demolished.
Baycrest P.S.	Acquired in 2019 from TDSB. Currently in design stage for a new elementary school. The building will be demolished

Table 3: Partially Licenced/Occupied School Property

SCHOOL	STATUS
Buttonwood P.S.	Acquired in 2019 from TDSB. Required for temporary pupil accommodation for Holy Angels C.S. Following this, the building will be demolished to construct a new elementary school funded by capital priorities.

3. *Staff have only pursued temporary short term uses of the vacant and unoccupied properties during the COVID-19 pandemic.* The short term uses have provided flexibility in the event the space is required for temporary accommodation, emergency purposes and relief during the pandemic.
4. *The ability to declare new surplus properties is currently on hold.* Resulting from a Ministry decision to review and revise Pupil Accommodation Review

Guidelines in 2017, a moratorium on school closures remains in place until completion of that review, which impacts the availability of new surplus properties going forward. Staff have continued to seek updates from the Ministry on this matter, however no definitive timeline for the release of the guidelines has been provided.

5. *Staff will undertake a review of the existing surplus properties not scheduled to be demolished for new capital projects in order to determine a long term strategy for these facilities.*

E. CONCLUDING STATEMENT

This report is for the consideration of Board.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

RETURN TO SCHOOL UPDATE

*"The Lord gives sight to the blind, the Lord lifts up those who are bowed down, the Lord loves the righteous."
Psalm 146:8*

Created, Draft	First Tabling	Review
February 4, 2021	February 11, 2021	Click here to enter a date.
Barbara Leporati, Senior Coordinator, Planning Services Corrado Maltese, Coordinator, Occupational Health and Safety John Wujek, Superintendent, Area 5 and Parent Engagement Shawna Campbell, Superintendent, Area 3 and Early Years Shazia Vlahos, Chief of Communications and Government Relations Michael Loberto, Superintendent, Planning and Development Services Deborah Friesen, Superintendent, Capital Development, Asset Management and Renewal Adrian Della Mora, Executive Superintendent of Human Resources Omar Malik, Acting Chief Information Officer		
INFORMATION REPORT		

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S. Camacho
Acting Associate Director of
Facilities, Business and
Community Development

A. EXECUTIVE SUMMARY

The last update to the Reopening Action Plan was submitted to the February 4, 2021 Student Achievement Committee meeting for information and consideration. This report provides additional information concerning items occurring over the last week. The Reopening Action Plan is updated as necessary and is available on the TCDSB website. Key updates and strategies are provided for consideration.

The province recently announced that Toronto area schools will return to in-person learning on February 16, 2021. The additional release of funding, Part II of the federal funding released in the fall, accompanied this announcement.

Toronto Public Health has revised the screening tool questions. These have been updated in the student screening passports and school signage.

School staff and families will be provided with communication and reminders/refreshers for safely attending school facilities.

Installation of bike racks and alternatives for outdoor education continue to be explored and implemented wherever possible.

TCDSB schools will continue to follow safety measures and guidance from Toronto Public Health when schools return to in person learning.

The cumulative staff time required to prepare this report was 20 hours

B. PURPOSE

To provide the Board with updates as they pertain to the TCDSB Reopening Action Plan.

C. BACKGROUND

1. *The TCDSB Reopening Action Plan, Staff Manual and Transition to Distance Learning Plan continue to reflect the process for operating schools safely.* Items from Board motions and Ministry updates that are confirmed

have been included as required. Schools will continue to follow established protocols for virtual and in person learning.

D. EVIDENCE/RESEARCH/ANALYSIS

2. ***The Minister of Education recently announced a return to in-person learning for Toronto, Peel and York public health areas on Tuesday, February 16, 2021.*** As of this date, all school boards in Ontario will have returned to in-person learning. The Minister has indicated that they continue to monitor relevant data and will not hesitate to close schools again in the future should the statistics indicate the need to reduce the spread once again.
3. ***Boards are required to align with the direction provided by their local public health unit (PHU)*** and should continue to follow direction provided by their local PHU.
 - ***Before and after school programs will reopen*** in alignment with the return to in-person learning in their PHUs.
 - The provision of ***emergency childcare for school-aged children will end on the last business day before the return*** to in-person learning.
 - ***Principals have been met with to review protocols*** with instructions to review with all in-person staff.

Toronto Public Health

4. ***TPH has indicated that asymptomatic testing capacity is being increased and decisions about asymptomatic testing remain targeted and specific.*** The criteria TPH uses to determine asymptomatic testing sites remains:
 - TPH cannot identify where the students or staff members got COVID19.
 - There is no apparent epidemiological link.
 - Multiple cohorts are self-isolating.We continue to work closely with TPH and partner when decisions about asymptomatic targeted testing site decisions are made.
5. ***TPH has updated the screening tool for entry into school facilities.*** Symptoms will remain unchanged however; ***three additional questions*** will be included in the TCDSB passport tool and school signage.
 - Does anyone in your household have one or more symptoms?

- Has anyone in your household travelled outside of Canada in the last 14 days?
- Has anyone in your household been identified as a close contact or told to self-isolate?

Funding

6. To further promote health and safety for students and staff, ***Ontario recently made an additional \$381 million in funding available for schools.*** Provided under the ***federal Safe Return to Class Fund***, this funding will continue the efforts to improve air quality and ventilation in schools, support online learning, promote student mental health and hire additional staff. In total, the province has provided schools with more than \$1.6 billion to protect against COVID-19. ***The TCDSB received approximately \$8.5M*** through this release to be applied to the specific areas mentioned above. A Ministry memo is anticipated to further define the parameters for application of the funding. A detailed summary of all COVID-19 related funding received by TCDSB to date is included in *Appendix 'A'*.

Staffing and Recruitment

7. ***The Human Resources (HR) Department continues to support critical school-based programs during the school lockdown period.*** We are capitalizing on recent rule changes that expand the use of retired teachers and administrators. In particular, we are using retired administrators to bolster school-based administrative and supervision needs in cases involving family status needs. Occasional teachers are also being used temporarily to support in-person Special Education Program instruction.
8. ***HR staff is developing a strategy on how to leverage the College of Teachers' announcement that they will be issuing Temporary Teaching Certificates*** (effective until December 2021) for students who are nearing the completion of their formal Bachelor of Education program. The TCDSB will endeavor to use these talented teachers to address class coverage needs that are not being addressed through normal channels.
9. ***Senior HR staff is analyzing enrolment projections to proactively plan for potential staffing scenarios related to September school staffing requirements.*** Timely communication with the Ministry of Education will inform our approach.
10. ***The Sick Leave & Disability Department continues to diligently manage its extensive active sick leave cases. HR staff is closely monitoring absences***

during the school lockdown period and has implemented a process allowing Principals to advise HR staff of instructional/support gaps. The careful and regular review of sick leave metrics for all employee groups remains a priority. Significant caseloads are being reviewed daily and granting employees the ability to work virtually, where feasible, is being considered. Enhancing employee awareness of our employer-sponsored Employee Family Assistance Plan remains a priority.

11. ***Senior TCDSB staff members have maintained regular contact with our union partners (TECT, TSU, and CUPE) to collaboratively address issues.*** Recent discussions have focused on how we can sustain robust instruction and enhanced support staff monitoring/supporting students' learning/social/emotional needs during the school lockdown period.
12. ***The SMASH Education virtual experiential Core French program has been successfully launched.*** This program provides St. Anne students (Grades 1 – 8) with a Ministry of Education aligned core French supplemental resource. Senior staff continues to work with our union partners to provide direct remote core French instruction at St. Anne Catholic Academy where possible.
13. ***HR staff is monitoring all quarantined staff to ensure that proper parameters are maintained.*** We continue to communicate with all employees regarding travel plans, quarantine requirements that may apply, and the need to commit to the employer to ensure continuity of program delivery and service.
14. ***Timely recruitment efforts are being sustained as we endeavor to bolster supply pools for key employee groups.*** All efforts reflect a deliberate focus on equity.

Cycling to School

15. ***Contracts have been awarded for the supply and installation of bike racks and installation will begin shortly.*** Phase 1 will be installation at 37 schools where an existing suitable hard surface is available (no concrete pad required). This is expected to take about one week. New concrete pads will be required where there is not a suitable surface and these will be installed once weather allows. Installation of bike racks at all schools is anticipated to be completed by end of May 2021.

Outdoor Classrooms

16. ***A contractor has been secured to pick up logs provided by the City of Toronto, cut these into stools and deliver them to schools.*** Based on the approved budget, we will be able to provide log seating at all schools with tents and all Q4 and Q5 schools that requested seating. As a reminder, funding for additional outdoor classrooms has been requested through the COVID-19 Resilience Infrastructure Stream (CVRIS). Announcement of the allocation of this funding is expected shortly.

Indoor Air Quality

17. ***The report on the results of the Indoor Air Quality study has been received.*** Staff are still waiting the final report and presentation. A presentation of the results and recommendations will be made by the consultant, Pinchin Ltd as soon as possible after the report is finalized.

Technology

18. ***The ministry has announced provision of additional funding for devices, however, TCDSB requires clarification on some restrictions. The allocation to support remote learning and technology for the TCDSB is \$3.473M.*** Unlike previous device funding, the ministry is asking school boards to refrain from sourcing items on their own. TCDSB, along with other boards, have OECM-based vendors, standardized configurations and management systems, and matured logistics already in place for processing, delivering and supporting student devices. In addition, staff are of the opinion that funding should be flexible to allow for continuing payments on leases for student device needs. The TCDSB has joined with other boards in the process of clarifying these issues with the Ministry to mitigate issues and delays.
19. ***Orders continue to flow; however, supply levels are running low. There are 600 iPads in our supply with the vendor.*** In addition, more than 600 un-assigned Chromebooks were pre-shipped to elementary schools at the beginning of the closure period. Due to the TCDSB's limited supply levels and time required to finalize the ministry funding, the TCDSB may run critically low or run out of supply for student device needs before the end of the school year.
20. ***Measures are being taken to efficiently manage the remaining supplies.*** This includes the collection of excess pre-shipped devices at schools and collecting devices returned by students who no longer need the device or have left the system. In addition, as students return to in-school learning we

anticipate that some families may wish to return the student device. Information has been provided to principals on how to handle and accept those devices and return them to central supply for student needs across the system. Any families wishing to keep the student device for remote learning may do so until the end of the school as per a trustee motion on June 18, 2020.

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. ***FAQs continue to be gathered from parent feedback.*** The board continues to provide updates, frequently asked questions and answers on the board website, social media channels, and shared with families via School Messenger.
2. ***Staff and family communications were issued including information about the return to in-person learning on February 16, 2021.*** One-pager refreshers for staff and families are also being prepared to assist with transition back to in-person learning.
3. ***TPH will be updating their screening tool.*** Updates will include new questions. Upon receipt of the final tool, the TCDSB passport screening and checklist will be updated and shared with school administrators and families.

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.

	<i>Provincial Funding</i>	<i>Federal Funding Phase 1</i>	<i>Federal Funding Phase 2</i>	<i>TCDSB Reserve Funding</i>	<i>Total Funding</i>	<i>Pre-Planned Spending</i>	<i>Spending to be Determined / Contingency</i>
Additional Teachers (Applied to smaller cohorts in Kindergarten and "hot spots")	5,654,381	2,557,218		10,000,000	18,211,599	18,211,599	-
Additional Support Costs for Smaller cohorts	-	398,463		3,984,626	4,383,089	4,383,089	(0)
Additional Custodial Staffing / Enhanced Cleaning	2,380,824	339,620		1,015,374	3,735,818	3,362,236	373,582
Remote Learning and Technology Related costs	1,332,191	1,359,298	3,473,080	-	6,164,569	2,636,043	3,528,526
Masks and Personal Protective Equipment (PPE)	1,860,000	218,660	2,879,022	326,600	5,284,282	2,153,940	3,130,342
Transportation - Cleaning Protocols/Additional Labour/PPE for drivers	1,271,479	806,291	158,377	-	2,236,147	2,077,770	158,377
Ventilation in Classrooms	2,024,700	-	2,024,700	-	4,049,400	2,024,700	2,024,700
Additional Cleaning Supplies	772,510	157,236		799,850	1,729,596	1,556,636	172,960
Contracted Support Workers	-	1,318,279		-	1,318,279	1,318,279	-
Plexiglas desk shields in classes over 15 and Plexiglas barriers for teachers	-	100,000		1,000,000	1,100,000	1,000,000	100,000
Extending the scope for Elementary lunch time Supervisors	-	-		1,080,000	1,080,000	1,080,000	-
Hiring of Additional Child and Youth Workers (CYW) to the supply pool	-	77,048		770,476	847,524	847,524	(0)
Use of Retired Administrators	-	-		816,000	816,000	816,000	-
Additional Support for Special Education	309,524	330,719		-	640,243	640,243	-
Additional Mental Health Supports	440,484	-		-	440,484	440,484	-
Health and Safety Training for Occasional Education Staff (Teachers, EA's, ECE's etc.)	437,064	-		-	437,064	393,358	43,706
Hand Washing Stations and No-touch Sanitizers for school floors without washrooms	-	39,000		390,000	429,000	386,100	42,900
Return to Work Officers		325,000			325,000	325,000	-
Bike Rack Installation	-	300,000		-	300,000	300,000	-
HVAC Technicians and Maintenance Mechanics	-	250,000		-	250,000	250,000	-
Extending the scope for Secondary School Supervisors	-	-		177,362	177,362	177,362	-
Water Bottles for Students	-	150,000		-	150,000	150,000	-
Hiring of 4 Paralegal Assistants	-	-		105,000	105,000	105,000	-
Outdoor classroom ("tent") - Pilot project		115,000			115,000	115,000	-
Student Barriers	-	100,000	-	-	100,000	100,000	-
COVID-19 Initiatives Underway (By Staff initiation, Trustee motion or Provincial mandate)							
Total	16,483,157	8,941,831	8,535,179	20,465,288	54,425,455	44,850,363	9,575,092

¹ "School Reopening Emerging Issues" (total of \$3.8M) funding line item has largely been allocated to previously approved items to enhance these initiatives by 10%



REPORT TO

**CORPORATE SERVICES, STRATEGIC
PLANNING AND PROPERTY
COMMITTEE**

**MASTERS DEGREE REQUIREMENT FOR APPLICANTS TO
VICE-PRINCIPAL AND PRINCIPAL POSITIONS WITHIN
THE TCDSB**

*"We put no obstacle in anyone's way, so that no fault may be found with our ministry."
2 Corinthians 6:3*

Created, Draft	First Tabling	Review
January 28, 2021	February 11, 2021	Click here to enter a date.

Adrian Della Mora, Executive Superintendent of Human Resources and Employee Relations

INFORMATION REPORT

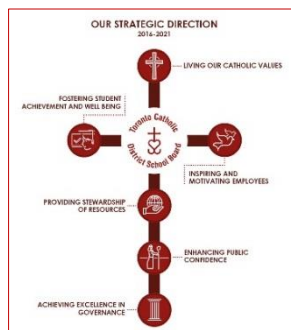
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, Ph.D.
Director of Education

Dan Koenig
Associate Director
of Academic Affairs

Steve Camacho
Acting Associate Director
Facilities, Business and
Community Development

A. EXECUTIVE SUMMARY

This report responds to a Trustee motion tabled at the Corporate Services Board meeting on January 21, 2021, requesting that a Board report which provided information about the Masters' Degree requirement for administrators be revisited.

In response to a report brought to the March 2020 Regular Board meeting, Trustees approved a motion that stated that to apply for the position of Vice-Principal, as a minimum, a candidate was required to be enrolled in their first course of a Master's program. The Trustee motion also stated that Principal candidates could be appointed without having completed their Master's degree on the proviso that they completed it within four years of being appointed to a principal position. Metrics provided in this report will speak to the impact of these changes and inform additional Trustee dialogue regarding this requirement.

Ultimately, Trustees will debate whether there is merit in further revising the criteria for those seeking school leadership positions. Board staff will continue to promote targeted leadership capacity building, which has enabled a greater number of candidates to interview for vice principal and later, principal. Discussions should be framed around ongoing system succession planning needs associated with anticipated administrator attrition rates as *our analysis reveals that 35% of current elementary and secondary administrators are eligible to retire within 5 years.*

The cumulative staff time required to prepare this report was 10 hours.

B. PURPOSE

This report provides feedback to Trustees to inform their discussion regarding the requirement of a Masters' Degree to be considered for application to the positions of vice-principal and principal at TCDSB. There is an urgent need to sustain/increase the number of applicants for these administrative positions in light of projected attrition trends and concerns relating to work intensification.

C. BACKGROUND

1. Historically, the Toronto Catholic District School Board (TCDSB) has valued the completion of a Masters' Degree to be considered for a school administrative position.
2. In general, Master's Degrees are earned in a variety of disciplines by a diverse group of people, allowing the transfer of knowledge to the appropriate employee role within the TCDSB.
3. For Principals and Vice Principals, over the last, five to ten years, the costs and time commitments associated with the completion of a Masters' Degree while fulfilling teaching and/or administrative duties have become a barrier to talented teachers seeking to become school leaders.
4. Members of the TCDSB Senior Leadership Team have debated the option of removing the Master's Degree requirement many times over the last five years. The majority of other boards in Ontario either never held a Masters' requirement for application to school administrative positions, or have decided to remove this requirement to apply for a school administrative position. This has given them a competitive advantage in attracting and recruiting a greater number of applicants. (**Appendix A**).
5. An initial report was brought to the public session of the April 5, 2018, Student Achievement and Well Being, Catholic Education and Human Resources Committee proposing the removal of the Masters' Degree requirement for applicants to Vice Principal and Principal positions within the TCDSB.
6. After a Board motion at the March 2020 Regular Board meeting, Human Resources staff continues to monitor the impact of changes that arose from a Trustee motion that relaxed Masters Degree completion requirements.

D. ACTION PLAN

Principal Retirements

1. **Table 1** on the following page lists the number of elementary and secondary Principal retirements in the past four (4) years, and the subsequent need to place Acting Principals into elementary and secondary schools.

Table 1			
Year	ES Principal retirements as of June 30	SS Principal retirements as of June 30	ES and SS Acting Principals during the academic year
2016-2017	19	1	11
2017-2018	13	4	8
2018-2019	16	3	1
2019-2020	6	2	9

Note: *Table 1 highlights the fact that retirement rates for June 2021 will, based on trend analysis and COVID-related challenges, will likely increase. Administrator leaves are creating a need for additional shortlisted candidates.*

2. A demographic analysis of the number of current administrators who will be eligible to retire within the next 5 years reinforces the importance of succession planning. The following points summarize areas for consideration:
 - a. Of the total number of administrators (Principals and Vice Principals) – **14.9% are eligible to retire (Service Factor of 85) as of October 2, 2017:**
 - 60% of these administrators are from the elementary panel and
 - 40% are from the secondary panel.
 - 71% are females and
 - 29% are males.
 - b. 20% of administrators will be eligible to retire within 2.5 years
 - c. 31.4% of administrators will be eligible to retire within 5 years

Increase in Applications for Vice Principals and Principals

3. Applications to the position of Elementary and Secondary Vice-Principal and Principal have increased significantly since the 2018/2019 school year. This sustained increase into 2021 favourably addresses issues associated with higher projected retirement rates. **Table 2** on the next page demonstrates this increase.

Table 2				
APPLICATIONS FOR SCHOOL ADMINISTRATOR (2015-2018)				
Posting	ES VP	SS VP	ES Principal	SS Principal
September 2017			15	n/a
March 2018	17			
May 2018		11	6	
August 2018	14			8
November 2018		12	5	
March 2019			11	8
May 2019	27			
September 2019		18	13	
*March 2020	26			13
January 2021		19	18	
Application Increase	86% increase 2018 to 2019/20	58% increase 2018 to 2021	39% increase 2019 to 2021	63% increase 2019 to 2020

*March 2020 – effective date for revised requirements based on Trustee motion.

Equity Action Plan

- The TCDSB's Equity Action Plan calls for boards to identify systemic barriers to promotion and hiring and report on progress in meeting equity goals in their annual reports. This includes monitoring measurable increases in diversity on school board leadership teams. We are committed to this work and we have finalized an equity statement and self-identification process for all job postings. The goal is to encourage candidates from BIPOC communities to apply and to monitor progress in diversifying the TCDSB's leadership teams. We continue to identify initiatives that will strengthen leadership development programs.

TCDSB Leadership Modules

- The inclusion of targeted leadership development modules (refinement of leadership development series) for newly appointed Vice-Principals and

Principals within their first three years in their respective positions continues to act as strategic support for leadership development.

E. METRICS AND ACCOUNTABILITY

The Human Resources Department will monitor and assess the recommendations in this report through on-going collaboration with the Superintendent of Human Resources. It is important to note that a Masters' Degree currently remains a mandatory application requirement for those administrators applying for the position of Superintendent of Education.

F. STAFF RECOMMENDATION

This report is for the consideration of the Board.

Appendix A

Summary of Master's Requirement in Ontario School Boards

BOARD	Master's Degree/ Course Requirement	
	Vice Principal	Principal
Algonquin Lakeshore Catholic DSB	PQP 1 Religious Ed Part 1	PQP 1 & 2 Religious Ed Part 2
Dufferin-Peel Catholic DSB	PQP 1 & 2 Rel Ed 1 & 2	PQP 1 & 2 Rel Ed Specialist
Durham Catholic DSB	PQP 1 (plus PQP 2-started) Religious Ed Specialist	PQP 1 & 2 Religious Ed Specialist
Durham District SB	PQP	PQP
Halton Catholic DSB	Master's (or two specialists)	n/a
Halton DSB	PQP 1 or 2 Spec Ed 1	n/a
Hamilton Wentworth Catholic DSB	PQP, Rel. Ed. & Spec. Ed. Part 1 and/or SEA AQ	PQP, Rel. Ed. & Spec. Ed. Specialist and/or SEA AQ
Northwest Catholic DSB	no	PQP 1 & 2
Ottawa Catholic DSB	PQP 1 & 2 Rel. Ed 1 + Spec Ed 1	PQP 1 & 2 Rel. Ed 1 + Spec Ed 1
Peterborough VNC Catholic DSB	PQP 1 & 2, Rel Ed 1 2 Specialists or Master's	PQP 1 & 2, Rel Ed 1 2 Specialists or Master's
Simcoe Muskoka CDSB	Master's or two specialists	n/a
Superior North Catholic DSB	n/a	PQP 1 & 2 Rel Ed Specialist , Spec Ed 1
Toronto Catholic DSB	Master's (1 course enrolled) PQP 1 & 2	Master's (within 4 years of principal appointment)
Toronto DSB	PQP 1 & 2	PQP 1 & 2
Waterloo Catholic DSB	PQP 1 & 2, Rel Ed 1 (Master's Degree "desirable asset")	PQP 1 & 2, Rel Ed 1 (Master's Degree "desirable asset")
Windsor Essex Catholic DSB	PQP, Rel Ed Part 2	PQP, Rel Ed 3 an asset
York Catholic DSB	Rel Ed 2, PQP 1 & 2 Spec Ed 1	Rel Ed Specialist, PQP 1 & 2 Spec Ed 1
York Region DSB	PQP 1, & 2 Spec Ed 1 an asset	PQP 1 & 2 Spec Ed 1

2021 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (P)	Corporate Services	B.R.01 Rental of Surplus School Space & Properties Policy Metric	A.D. Facilities, Business, Community Development
2	February (Q)	Corporate Services	Financial Status Update Report #1	A.D. Facilities, Business, Community Development
3	March (A)	Corporate Services	Budget Series Report: Financial Planning and Consultation Plan	A.D. Facilities, Business, Community Development
4	March (A)	Corporate Services	Consensus Student Enrolment Projection	A.D. Facilities, Business, Community Development
5	March (A/P)	Corporate Services	Transportation Annual Report and <u>S.T.01 Transportation Policy Metric</u>	A.D. Facilities, Business, Community Development
6	March	Corporate Services	A.18 Development Proposals, Amendments and Official Plans and Bylaws Policy Metric	A.D. Facilities, Business, Community Development
7	April (A)	Corporate Services	Budget Series Report: Grants for Student Needs Update	A.D. Facilities, Business, Community Development
8	May (Q)	Corporate Services	Financial Status Update Report #2	A.D. Facilities, Business, Community Development
9	May (A)	Corporate Services	Budget Series Report: Preliminary Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
10	June (A)	Corporate Services	Budget Series Report: Recommended Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
11	June (A)	Corporate Services	Delegated Authority Report	A.D. Facilities, Business, Community Development
12	September (Q)	Corporate Services	Financial Status Update Report #3	A.D. Facilities, Business, Community Development

2021 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

13	September (A)	Corporate Services	Capital Program Update	A.D. Facilities, Business, Community Development
14	September (A)	Corporate Services	Delegated Authority Update Report	A.D. Facilities, Business, Community Development
15	October (A)	Corporate Services	Trustee Honorarium Report	A.D. Facilities, Business, Community Development
16	November	Corporate Services	Preliminary Enrolment Reports Elementary and Secondary Schools and S.A.01 Elementary Admission and Placement Policy Metric	A.D. Facilities, Business, Community Development
17	November (A)	Corporate Services	Legal Fees Report	A.D. Facilities, Business, Community Development
18	November (A/Q)	Corporate Services	Audited Financial Statement and Financial Status Update #4	A.D. Facilities, Business, Community Development
19	December (A)	Corporate Services	Budget Series Report: Revised Budget Estimates for the Current Fiscal Year	A.D. Facilities, Business, Community Development
20	December	Corporate Services	Capital Renewal Program Report	A.D. Facilities, Business, Community Development
21	December (A)	Corporate Services	Annual Investment Report	A.D. Facilities, Business, Community Development

**CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY
PENDING LIST TO FEBRUARY 11, 2021**

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Jan-16 Corporate Services	TBD	Corporate Services	That all options be explored for Loretto Abbey and Dante Alighieri and that a report on relocation come back at the February 13, 2020 Corporate Services Committee meeting or February 20, 2020 Board meeting, and a report on Dante Alighieri comes back at the March 12, 2020 or April 16, 2020 Corporate Services Committee meeting; (2020-2021 School Relocations Plan)	Associate Director of Facilities, Business & Comm. Dev & CFO
2	Jan-2021 Student Achievement	TBD	Corporate Services	1. That staff bring back a report with a revised 2020-2021 Renewal Plan in the Spring of 2021 following announcement of CVRIS funding allocations; and 2. That a report be submitted to Board on the findings of the consultant (Renewal Plan 2020-2021 and Three-Year Forecast (All Wards))	Associate Director of Facilities, Business & Comm. Dev.