

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE REGULAR MEETING Public Session

AGENDA MARCH 11, 2021

Angela Kennedy, Chair
Trustee Ward 11

Frank D'Amico, Vice Chair
Trustee Ward 6

Nancy Crawford
Trustee Ward 12

Markus de Domenico
Trustee Ward 2

Michael Del Grande
Trustee Ward 7

Norman Di Pasquale
Trustee Ward 9

Keith Baybayon
Student Trustee

Daniel Di Giorgio
Trustee Ward 10

Ida Li Preti
Trustee Ward 3

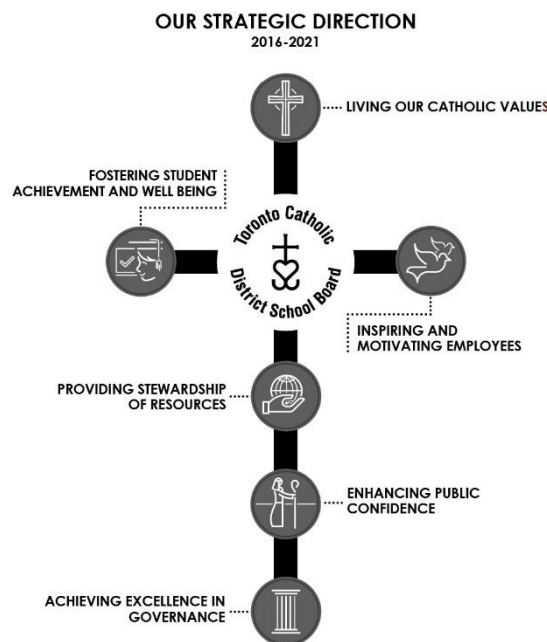
Teresa Lubinski
Trustee Ward 4

Joseph Martino
Trustee Ward 1

Maria Rizzo
Trustee Ward 5

Garry Tanuan
Trustee Ward 8

Kathy Nguyen
Student Trustee



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298
Assistant Recording Secretary: Sarah Pellegrini, 416-222-8282 Ext. 2207

Dr. Brendan Browne
Director of Education

Joseph Martino
Chair of the Board

TERMS OF REFERENCE FOR CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

The Corporate Services, Strategic Planning and Property Committee shall have responsibility for considering matters pertaining to:

- (a) Business services including procurement, pupil transportation risk management/insurance and quarterly financial reporting
- (b) Facilities (buildings and other), including capital planning, construction, custodial services, design, maintenance, naming of schools, enrolment projections and use permits
- (c) Information Technology including, computer and management information services
- (d) Financial matters within the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee including budget development
- (e) Policy development and revision in the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee
- (f) Policies relating to the effective stewardship of board resources in the specific areas of real estate and property planning, facilities renewal and development, financial planning and information technology
- (g) The annual operational and capital budgets along with the financial goals and objectives are aligned with the Board's multi-year strategic plan
- (h) Any matter referred to the Corporate Services, Strategic Planning and Property Committee by the Board
- (i) Intergovernmental affairs and relations with other outside organizations
- (j) Advocacy and political action
- (k) Partnership development and community relations
- (l) Annual strategic planning review and design

LAND ACKNOWLEDGEMENT

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit peoples in Ontario and the rest of Canada.

La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunee et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.

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AGENDA THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC SESSION

Angela Kennedy, Chair

Frank D'Amico, Vice-Chair

Thursday, March 11, 2021

7:00 P.M.

Pages

1. Call to Order
2. Opening Prayer (Chair or Designate)
3. Land Acknowledgement
4. Singing of O Canada
5. Roll Call and Apologies
6. Approval of the Agenda
7. Report from Private Session
8. Declarations of Interest
9. Approval and Signing of the Minutes of the Meeting held February 11, 2021 1 - 22
10. Delegations
11. Presentation

- 11.a. Toronto Public Health, Dr. Vinita Dubey, Associate Medical Officer of Health
- 12. **Notices of Motion**
- 13. **Consent and Review**
- 14. **Consideration of Motion for which previous notice has been given**
- 15. **Unfinished Business**
- 16. **Matters referred or deferred**
- 17. **Staff Reports**
 - 17.a. Monthly Procurement Approvals (Recommendation) 23 - 41
 - 17.b. Consensus Student Enrolment Projection (Recommendation) (Refer March 11, 2021 Addendum)
 - 17.c. Budget Series Report: 2021-22 Budget Assumptions and Pressures (With Presentation) (Information) (Refer March 11, 2021 Addendum)
 - 17.d. St. John the Evangelist Catholic School Capital Project Budget Increase (Ward 10) (Recommendation) 42 - 45
 - 17.e. Return to School Update (Information) 46 - 49
 - 17.f. A.18 - Development Proposals, Amendments of Official Plan and Bylaws Annual Reporting Requirement (Information) 50 - 66
- 18. **Listing of Communications**
- 19. **Inquiries and Miscellaneous**
- 20. **Updating of the Pending Lists**
 - 20.a. Annual Calendar of Reports and Policy Metrics 67 - 68
 - 20.b. Monthly Pending List 69

21. **Resolve into FULL BOARD to Rise and Report**
22. **Closing Prayer**
23. **Adjournment**

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MINUTES OF THE REGULAR VIRTUAL MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE PUBLIC SESSION

HELD THURSDAY, FEBRUARY 11, 2021

PRESENT:

Trustees:

A. Kennedy, Chair – In Person
F. D’Amico, Vice-Chair
N. Crawford
M. de Domenico
D. Di Giorgio
N. Di Pasquale
I. Li Preti
T. Lubinski
J. Martino
M. Rizzo
G. Tanuan

Student Trustees:

K. Baybayon
K. Nguyen

Staff:

B. Browne
D. Koenig
S. Camacho
A. Della Mora
M. Caccamo
S. Campbell

P. De Cock
L. Di Marco
K. Dixon
M. Farrell
C. Fernandes
D. Friesen
M. Loberto
O. Malik
P. Matthews
R. Peterson
S. Vlahos
J. Wujek

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guests: K. Hodgkinson, General Manager, Toronto Transportation Consortium Group (For Item 14a)
A. Robertson, Parliamentarian

5. Roll Call and Apologies

Trustee Del Grande was not in attendance due to Board-approved leave of absence.

6. Approval of the Agenda

MOVED by Trustee Tanuan, seconded by Trustee Martino, that the Agenda, as amended to include the Addendum, be approved.

The Motion was declared

CARRIED

7. Report from Private Session

There were none.

8. Declarations of Interest

There were none.

9. Approval and Signing of the Minutes of the Previous Meeting

MOVED by Trustee Martino, seconded by Trustee Lubinski, that the Minutes of the meeting held January 21, 2021 for PUBLIC Session be approved.

The Motion was declared

CARRIED

10. Delegations

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that Item 10a) be adopted as follows:

- 10a) From Michael Calabrese, representative of St. Raphael Catholic Elementary School (CES), regarding Defer Bell Time change at St. Raphael Catholic Elementary School in September 2021 to September 2022 received.**

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee de Domenico, seconded by Trustee Di Pasquale, that Item 10b) be adopted as follows:

- 10b) From Julie Altomare-DiNunzio, representative of Toronto Elementary Catholic Teachers (TECT), regarding Bell Time Optimization** received and referred to Staff.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

13. Consent and Review

The Chair reviewed the Order Page and the following Items were held:

- 14a) Consideration of Motion from Trustee de Domenico regarding Proposed Bell Time Optimization at 15 Schools – Trustee de Domenico;
- 16b) Playground Reserve Update – Trustee Rizzo;
- 17a) Public Meeting Webcasting and Technical Support - Trustee Tanuan;
- 17b) 2020-21 First Quarter Financial Status Update – Trustee Di Giorgio;

- 17c) Rental of Surplus School Space Policy B.R.01 Annual Policy Metric – Trustee Di Giorgio;
- 17d) Return to School Update – Trustee Martino;
- 17e) Masters Degree Requirement for Applicants to Vice-Principal and Principal Positions within the Toronto Catholic District School Board (TCDSB) – Trustee Di Giorgio;
- 17f) Monthly Procurement Approvals – Trustee Rizzo; and
- 17g) Appointment of Interim Trustee to Toronto Student Transportation– Trustee Crawford

MOVED by Trustee Di Giorgio, seconded by Trustee Crawford, that the Items not held be received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
 D’Amico
 de Domenico
 Di Giorgio
 Di Pasquale
 Kennedy
 Li Preti
 Lubinski
 Martino
 Rizzo
 Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

ITEMS NOT HELD AS CAPTURED IN ABOVE MOTION

- 16a) Return to School Update;
- 16c) Communication from Council of Medical Officers of Health (COMOH) regarding Safe Return to School is an Essential Priority;
- 20a) Annual Calendar of Reports and Policy Metrics; and
- 20b) Monthly Pending List

14. Consideration of Motion for which Previous Notice Has Been Given

MOVED by Trustee de Domenico, seconded by Trustee Di Giorgio, that Item 14a) be adopted as follows:

14a) From Trustee de Domenico regarding Proposed Bell Time Optimization at 15 Schools:

WHEREAS: Parents have recently been made aware of the Board's Policy to optimize Bell times in 15 schools: St. Angela, St. John Vianney, Josyf Cardinal Slipyj, St. Demetrius, St. Simon, St. Josaphat, St. Jerome, St. Raphael, St. Robert, St. Clare, D'Arcy McGee, St. Bernard, St. Francis Xavier, St. Matthew and St. Brigid;

WHEREAS: This proposed Bell time optimization will change the school start times at these 15 schools from 8:30 a.m. to 9:00 a.m. effective September 2021;

WHEREAS: Parents are struggling with a precarious employment environment during the COVID-19 crisis, and the proposed change in start times will put an unnecessary hardship on our families as they will struggle to balance getting to work with the proposed school start times; and

WHEREAS: I have canvassed parents in my Ward and heard from many parents in other Wards through social media sites. The vast majority of parents object to the proposed change and to the lack of an opportunity to come to the Board and voice their opposition to it.

BE IT RESOLVED THAT: The Board maintain the current Bell times at the affected 15 schools.

MOVED in AMENDMENT by Trustee Di Pasquale that *for another year* be added after *schools* in Resolution 1 so that it reads:

BE IT RESOLVED THAT: The Board maintain the current Bell times at the affected 15 schools *for another year*;

and that a second Resolution be added, as follows:

BE IT FURTHER RESOLVED THAT: Staff work with the 15 schools to create before school programs.

The AMENDMENT was not accepted by Trustee de Domenico.

The Chair ruled against Trustee Rizzo's point of order.

Trustee Rizzo challenged the Chair.

Results of the Vote taken on the Chair's Ruling, as follows:

<u>In favour</u>	<u>Opposed</u>
Trustees D'Amico	Crawford
de Domenico	Di Pasquale
Di Giorgio	Martino
Kennedy	Rizzo
Li Preti	
Lubinski	
Tanuan	

The Chair's Ruling was upheld.

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee de Domenico, that a second Resolution be added, as follows:

That we work with the 15 school communities that do not have students' before and after school programs to develop enrichment programs that will assist with supervision of students' before and after school programs.

Results of the Vote taken on the AMENDMENT, as follows:

<u>In favour</u>	<u>Opposed</u>
Trustees Crawford	Di Giorgio
D'Amico	Lubinski
de Domenico	
Di Pasquale	
Kennedy	
Li Preti	

Martino
Rizzo
Tanuan

The AMENDMENT was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Time for business expired.

The vote to extend time by 15 minutes, as per Bylaw 12.6, to complete the debate on the Item was approved as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Trustee Kennedy relinquished the Chair to Trustee D'Amico.

Trustee Kennedy reassumed the Chair.

Results of the Vote taken on the Motion, as amended, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion, as amended, was declared

CARRIED

Student Trustee Nguyen wished to be recorded as voted in favour.

16. Matters Referred or Deferred

MOVED by Trustee Rizzo, seconded by Trustee D'Amico, that Item 16b) be adopted as follows:

From the January 21, 2021 Corporate Services, Strategic Planning and Property Committee Meeting

16b) Playground Reserve Update received.

MOVED by Trustee Rizzo, seconded by Trustee de Domenico:

1. That the policy on playground reserves be referred to the Governance and Policy Committee in order to change the criteria based on surplus budgets; and
2. That the playground improvements money be included and considered during this year's Budget process.

The Chair ruled Part 2 of the Motion out of order.

Trustee Rizzo challenged the Chair.

Results of the Vote taken on the Chair's Ruling, as follows:

In favour

Trustees D'Amico
de Domenico
Di Giorgio
Kennedy
Lubinski
Martino
Tanuan

Opposed

Crawford
Di Pasquale
Li Preti
Rizzo

The Chair's Ruling was upheld.

Student Trustees Baybayon and Nguyen wished to be recorded as voted in opposition.

Results of the Vote taken on Part 1 of the Motion on Referral, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

Part 1 of the Motion on Referral was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Urgent Items

The following Items were deemed urgent by Staff and Trustee Di Giorgio respectively:

- 17a) Public Meeting Webcasting and Technical Support;
- 17b) 2020-21 First Quarter Financial Status Update – Trustee Di Giorgio;
- 17d) Return to School Update;
- 17f) Monthly Procurement Approvals; and
- 17g) Appointment of Interim Trustee to Toronto Student Transportation Group (TSTG) Transportation Committee

The Chair declared a 10-minute recess.

The meeting resumed with Trustee Kennedy in the Chair, with no change to the attendance list.

17. Staff Reports

MOVED by Trustee Martino, seconded by Trustee Tanuan, that Item 17a) be adopted as follows:

- 17a) Public Meeting Webcasting and Technical Support** that the four (4) remaining Governance and Policy meetings for this school year be webcast for public viewing as per the Trustee motion, based on the current operational model, and the associated incremental cost of \$5,860 funded from unused funds in the ICT staffing budget.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D’Amico
de Domenico

Di Giorgio
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Lubinski did not vote/respond.

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that Item 17d) be adopted as follows:

17d) Return to School Update received.

Time for business expired.

It was not the will of the Assembly for time to be extended to complete the debate on the Item.

Results of the Vote taken on the Motion of Receipt, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion of Receipt was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Martino, seconded by Trustee Li Preti, that Item 17f) be adopted as follows:

- 17f) Monthly Procurement Approvals** that the Board of Trustees approve all procurement activities/awards listed in Appendix A of the Report.

MOVED in AMENDMENT by Trustee Di Giorgio that the Board of Trustees approve all procurement activities/awards listed in Appendix A of the Report excluding Item #1, as follows:

No.	Report Name	Type	Vendor Name (s)	Description	Amount
1	Salt & Sand Unit Rate Contract Award Extension 2020-2021	Modification to Existing Award	Mr. Chemical Ltd. / Rona Inc.	Bagged salt and sand is used by custodial staff at all school locations	\$73,500.00

Trustee Di Giorgio withdrew his AMENDMENT.

Results of the Vote taken on the Main Motion, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Main Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Crawford, seconded by Trustee Li Preti, that Item 17g) be adopted as follows:

- 17g) Appointment of Interim Trustee to Toronto Student Transportation Group (TSTG) Transportation Governance Committee** that the Board of Trustees appoint Trustee Joseph Martino to the TSTG Governance Committee on an interim basis until Trustee Del Grande returns from leave or until the end of Trustee Del Grande's current term on the TSTG Governance Committee, whichever comes first.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

MOVED by Trustee Di Giorgio, seconded by Trustee de Domenico, that Item 17b) be adopted as follows:

17b) 2020-21 First Quarter Financial Status received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Di Pasquale did not vote/respond.

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

Items Not Dealt With

MOVED by Trustee D'Amico, seconded by Trustee Crawford, that Items 17c) Rental of Surplus School Space Policy B.R.01 Annual Policy Metric; and 17e) Masters Degree Requirement for Applicants to Vice-Principal and

Principal Positions within the Toronto Catholic District School Board (TCDSB) be deferred/referred to the next available meeting (s).

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D’Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

21. Resolve into FULL BOARD to Rise and Report

MOVED by Trustee D’Amico, seconded by Trustee Crawford, that the meeting resolve into FULL BOARD to Rise and Report.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

23. Adjournment

MOVED by Trustee Tanuan, seconded by Trustee de Domenico, that the meeting be adjourned.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and Nguyen wished to be recorded as voted in favour.

SECRETARY

CHAIR



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

MONTHLY PROCUREMENT APPROVALS

“What you heard from me, keep as the pattern of sound teaching, with faith and love in Christ Jesus. Guard the good deposit that was entrusted to you—guard it with the help of the Holy Spirit who lives in us.”

2 Timothy 1:13-14

Created, Draft	First Tabling	Review
February 24, 2021	March 11, 2021	Click here to enter a date
D. Reid, (Acting) Coordinator of Material Management V. Artuso, (Acting) Purchasing Manager P. De Cock, Comptroller of Business Services & Finance		
RECOMMENDATION REPORT		

Vision:

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Brendan Browne
Director of Education

D. Koenig
Associate Director
of Academic Affairs

S. Camacho
Acting Associate Director of
Facilities, Business and
Community Development

A. EXECUTIVE SUMMARY

As required by the TCDSB Purchasing Policy (FP.01), the Board of Trustees approve any procurement activity/awards in excess of \$50,000. This report submits to the Board of Trustees all procurement activity/awards in excess of \$50,000 subsequent to **February 11, 2021** for review and approval, and further reports will be prepared on a monthly basis for the Corporate Services, Strategic Planning and Property Committee.

The cumulative staff time required to prepare this report was 25 hours.

B. PURPOSE

1. This report responds to a TCDSB Purchasing Policy regulation requiring Board of Trustees approval for any procurement activity/award equal to or greater than \$50,000.

C. BACKGROUND

1. The Board Purchasing Policy FP01 provides delegation of authority to the Director of Education to approve the award of all contracts and expenditures not to exceed a threshold of \$50,000 where the Board of Trustees has approved the budget, project or report.
2. In order to facilitate procurement activity and/or awards in excess of the \$50,000 limit, this report recommends approval for the attached list of procurement requisitions and/or awards.

D. EVIDENCE/RESEARCH/ANALYSIS

1. A complete listing and description of procurement requisitions and/or awards appears in **Appendix A and B – Emergency Purchases due to Covid 19.**

E. CONCLUDING STATEMENT

That the Board of Trustees approve all procurement activities/awards listed in Appendix A and B.

Appendix A

No.	Report Name	Type	Vendor Name(s)	Description	Amount
1	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-002	Modification to Existing Award	Macquarie Equipment Finance	Laptops, desktops, monitors, docking stations, etc., for Special Services staff - Extend the lease for up to five (5) months	\$61,990.00
2	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-001	Modification to Existing Award	Macquarie Equipment Finance	2020-2021 Computer Refresh Plan includes provision to extend this lease for up to three (3) additional months	\$73,606.53
3	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-003	Modification to Existing Award	Macquarie Equipment Finance	Dell desktops and Apple iMac for the planned computer refresh of the Communications Technology computer labs in Secondary Schools – extend lease up to twelve (12) months	\$472,740.00
4	St. Bartholomew Catholic School Child Care Addition Contractor Award	New Procurement Award	Edgefield Construction Inc.	Construction of a City of Toronto-funded three-room Child Care addition at St. Bartholomew	\$ 3,181,395
5	Cooling Centres Phase 3 Project Management Contract Award	Modification to Existing Award	Jones Lang LaSalle (JLL) Real Estate Services Inc.	Project management services for Phase 3 of the cooling centre installations at 23 schools	\$107,640.00



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-002
Report #	
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

2. Tender/RFP/RFQ Information

RFP/Tender #	RFT# P-095-17	Value (exclude all Taxes)	\$61,990.00
Term Start Date	March 1, 2021	Term End date	July 30, 2021

3. Description of Goods/Service or Change

In October 2017, the TCDSB signed an equipment lease with Macquarie Equipment Finance for laptops, desktops, monitors, docking stations, etc., for required use by staff within the Special Services departments. This lease expires on March 1, 2021.

The 2020-2021 Computer Refresh Plan defined by the ICT Services Division and approved by Technology Council includes extending this lease for up to five (5) additional months on a month-to-month basis in order to execute the plan for the acquisition and distribution of new equipment and return of end-of-lease equipment to the vendor.

The monthly cost to extend the lease is \$12,398.00 therefore the total estimated cost for five (5) months is \$ 61,990.00 excluding net taxes. The lease extension will be funded from the ICT Services Division – Operations budgets.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Macquarie Equipment Finance
Winning Bid Value (exclude all Taxes)	\$61,990.00
Budget Source	ICT Services Division – Operations budgets
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends extending lease schedule TCDSB-002 with Macquarie Equipment Finance for up to five (5) additional months for a total estimated cost of \$ 61,990.00 excluding net taxes funded from the ICT Services Division – Operations budgets.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-001
Report #	
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

2. Tender/RFP/RFQ Information

RFP/Tender #	RFT# P-095-17	Value (exclude all Taxes)	\$73,606.53
Term Start Date	May 1, 2021	Term End date	July 30, 2021

3. Description of Goods/Service or Change

In October 2017, the TCDSB signed an equipment lease with Macquarie Equipment Finance for laptops, desktops, monitors and docking stations, etc. for use by administrative staff, guidance counselors and in the TCDSB training labs.

The 2020-2021 Computer Refresh Plan defined by the ICT Services Division and approved by Technology Council includes extending this lease for up to three (3) additional months on a month-to-month basis in order to execute the plan for the purchase and distribution of new equipment and return of end-of-lease equipment to the vendor.

The monthly cost to extend the lease is \$24,535.51 therefore the total estimated cost for three (3) months is \$73,606.53 excluding net taxes. The lease extension will be funded from the ICT Services Division – Operations budgets.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Macquarie Equipment Finance
Winning Bid Value (exclude all Taxes)	\$73,606.53
Budget Source	ICT Services Division – Operations budgets
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends extending lease schedule TCDSB-001 with Macquarie Equipment Finance for up to three (3) additional months for a total estimated cost of \$ 73,606.53 excluding net taxes funded from the ICT Services Division – Operations budgets.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-003
Report #	
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

2. Tender/RFP/RFQ Information

RFP/Tender #	RFT# P-028-18	Value (exclude all Taxes)	\$472,740.00
Term Start Date	March 1, 2021	Term End date	February 28, 2022

3. Description of Goods/Service or Change

In April 2018, the TCDSB signed an equipment lease with Macquarie Equipment Finance for Dell desktop computers and Apple iMac computers for the planned computer refresh of the Communications Technology computer labs in Secondary Schools. This lease expires on March 1, 2021.

As part of the process of planning the 2020-2021 Computer Refresh Plan, the ICT Services Division reviewed the current state of the equipment in the Communications Technology computer labs and consulted with the OECTA-TSU Joint Technology Committee.

The joint recommendation was that current computers are capable to continue to meet the needs in the Communications Technology computer labs in Secondary

Schools for the next 12-18 months therefore postponing the computer refresh would be in the best interest of students and staff in order to not disrupt the computer labs in the Secondary Schools due to the current COVID-19 pandemic situation.

In the 2020-2021 Computer Refresh Plan, the ICT Services Division recommended to and approved by Technology Council to extend this lease on a month-to-month basis for up to twelve (12) additional months.

The monthly cost to extend the lease is \$39,395.00 therefore the total estimated cost for twelve (12) months is \$472,740.00 excluding net taxes. The lease extension will be funded from the ICT Services Division – Operations budgets.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Macquarie Equipment Finance
Winning Bid Value (exclude all Taxes)	\$472,740.00
Budget Source	ICT Services Division – Operations budgets
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends extending lease schedule TCDSB-003 with Macquarie Equipment Finance for up to twelve (12) additional months for a total estimated cost of 472,740.00 excluding net taxes funded from the ICT Services Division – Operations budgets.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	St. Bartholomew Catholic School Child Care Addition Contractor Award
Report #	Cap 2020 015
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	P. Nynkowski, Project Supervisor

2. Tender/RFP/RFQ Information

RFP/Tender #	T-008-21	Value (exclude all Taxes)	\$ 3,181,395
Term Start Date	March 2, 2020	Term End date	March 1, 2021

3. Description of Goods/Service or Change

Construction of a City of Toronto-funded three-room Child Care addition with a Renewal scope of work for the upgrade of the existing fire alarm system, installation of a Cooling Centre and replacement of windows and exterior doors throughout the existing school.

This award supersedes tender # P-016-20. The construction work was retendered due to a delay in funding approval from the City of Toronto and the expiry of submitted bids.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	10
Name of Recommend Vendor/Bidder	Edgefield Construction Inc.
Winning Bid Value (exclude all Taxes)	\$ 3,181,395
Budget Source	1) City of Toronto 2) School Renewal Grant
Budget Source approval (Report & Date)	1) Children's Services Capital Budget Adjustment for Child Care Centres Projects – City Council Decision, September 30, 2020 2) 2020/2021 Renewal Plan

5. Formal Award Recommendation

That a contract for the construction of a three-room Child Care addition and the upgrade of the existing fire alarm system, installation of a Cooling Centre and replacement of existing windows and doors be awarded to Edgefield Construction Inc. in the amount of \$3,181,395 plus net HST of \$68,718.13 for a total of \$3,250,113.13.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	Various Schools Cooling Centres Phase 3 Project Management Contract Award
Report #	Ren 2020 051
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	J. Directo, Project Supervisor

2. Tender/RFP/RFQ Information

RFP/Tender #	P-012-18	Value (exclude all Taxes)	\$107,640.00
Term Start Date	March 5, 2021	Term End date	December 31, 2021

3. Description of Goods/Service or Change

Project management services for Phase 3 of the cooling centre installations at 23 schools, as listed below. Services include on-site review for each school to determine the cooling centre location and scope of work, procurement of design and construction, contract administration and regular reporting on the status of the project.

This fee was a part of a 4-phase bid submission previously submitted with RFP P-012-19. Jones Lang LaSalle (JLL) Real Estate Services Inc. was awarded the contract for Phase 1 initially, with subsequent phases to be awarded if performance was satisfactory. Due to a reduction in the total number of schools in Phase 3, a revised quotation was submitted by JLL.

Phase 3 has been accelerated due to timeline for completion required by the COVID-19 Resilience Infrastructure Stream funding (December 31, 2021).

Phase 3 - Cooling Centre Installation 2020-2021

School Code	Name	Elementary	Address
399	Msgr John Corrigan	Elementary	100 Royalcrest Road Rexdale ON M9V 5B4
311	St Marcellus	Elementary	15 Denfield Street Weston ON M9R 3H2
276	Transfiguration	Elementary	55 Ludstone Drive Weston ON M9R 2J2
366	St Francis de Sales	Elementary	333 Firgrove Crescent Downsview ON M3N 1K9
331	St Louis	Elementary	11 Morgan Avenue Toronto ON M8Y 2Z7
237	St Pius X	Elementary	71 Jane Street Toronto ON M6S 3Y3
345	St Agnes	Elementary	280 Otonabee Avenue Willowdale ON M2M 2T2
255	St Edward	Elementary	1 Botham Road North York ON M2N 2J6
256	St Gabriel	Elementary	396 Spring Garden Avenue Willowdale ON M2N 3H5
344	St Martha	Elementary	1865 Sheppard Avenue West Downsview ON M3L 1Y5
285	St Raphael	Elementary	3 Gade Drive Downsview ON M3M 2K2
305	St John Bosco	Elementary	75 Holmesdale Road Toronto ON M6E 1Y2
273	O L of Wisdom	Elementary	10 Japonica Road Scarborough ON M1R 4R7
359	St Brendan	Elementary	186 Centennial Road West Hill ON M1C 1Z9
385	St Florence	Elementary	101 Murison Boulevard Scarborough ON M1B 2L6
381	St Marguerite Bourgeoys	Elementary	75 Alexmuir Boulevard Agincourt ON M1V 1H6
408	St Rene Goupil	Elementary	44 Port Royal Trail Scarborough ON M1V 2G8
206	St Francis Assisi	Elementary	80 Clinton Street Toronto ON M6G 2Y3
299	Annunciation	Elementary	65 Avonwick Gate Don Mills ON M3A 2M8
243	St Anselm	Elementary	182 Bessborough Drive East York ON M4G 3J9
310	St Denis	Elementary	67 Balsam Avenue Toronto ON M4E 3B8
302	St Agatha	Elementary	49 Cathedral Bluffs Drive Scarborough ON M1M 2T6
241	St. Dunstan	Elementary	14 Pharmacy Avenue, Scarborough ON M1L 3E4

4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	10
Name of Recommend Vendor/Bidder	Jones Lang LaSalle (JLL) Real Estate Services Inc.
Winning Bid Value (exclude all Taxes)	\$107,640.00
Budget Source	COVID-19 Resilience Infrastructure Stream (CVRIS)
Budget Source approval (Report & Date)	NA

5. Formal Award Recommendation

That a contract be awarded to Jones Lang LaSalle (JLL) Real Estate Services Inc. to provide project management services for **Phase 3** of the cooling centre installation program for the 23 schools listed in the report for a total fee of \$107,640.00, plus net HST of \$2,325.02 for a total cost of \$109,965.02, including net HST.

Appendix B – Emergency Purchases due COVID 19

No.	Report Name	Type	Vendor Name(s)	Description	Amount
1	HEPA Portable Filtration Units Additional Covid-19 Emergency Contract Award	Modification to Exisinting Award	Austin Air Systems	An additional three thousand one hundred and seventeen (3,117) portable HEPA were purchased under the unit price contract.	\$2,119,528.83
2	Student Device Needs – Chromebooks Emergency Contract Award	Modification to Exisinting Award	Dell Canada Inc.	Emergency purchase of 2,000 Chromebooks including management licensing, processing, configuration, and delivery services in order to immediately replenish the inventory	\$758,000



Procurement Award Report

Emergency Purchase due to COVID 19

1. Report Information

Report Name	HEPA Portable Filtration Units Additional Covid-19 Emergency Contract Award
Report #	Ope 2020 015
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor
Report Type	Modification to existing award

2. Tender/RFP/RFQ Information

RFP/Tender #	Joint Tender	Value (exclude all Taxes)	\$2,119,528.83
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

3. Description of Goods/Service or Change

The Ministry of Education has provided additional funding for improvements to air quality in schools. Additional HEPA portable purifiers are being introduced to the remaining schools with mechanical ventilation across the system to provide an additional level of protection.

An additional three thousand one hundred and seventeen (3,117) portable HEPA were purchased under the unit price contract established in a previous Request for Quotation (RFQ).

Austin Air Systems provides the HEPA portable purifiers at the unit price of \$679.99, in the amount of \$2,119,528.83 plus net HST, \$45,781.82 for a total of \$2,165,310.65

4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - Joint TCDSB & other School Board(s)
# of Compliant Bidders/Respondents	16
Name of Recommend Vendor/Bidder	Austin Air Systems
Winning Bid Value (exclude all Taxes)	\$2,119,528.83
Budget Source	COVID-19 Reserve Fund/Safe Return to Class – 2nd wave Federal COVID Funding
Budget Source approval (Report & Date)	
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

That the Board ratify staff action for the purchase of an additional three thousand one hundred and seventeen (3,117) portable HEPA filtration units, in the amount of \$2,119,528.83 plus net HST, \$45,781.82 for a total of \$2,165,310.65.



Procurement Award Report

Emergency Purchase due to COVID 19

1. Report Information

Report Name	Student Device Needs - Chromebooks *Under the Emergency Provisions of the Purchase Policy*
Report #	
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

2. Tender/RFP/RFQ Information

RFP/Tender #	N/A	Value (exclude all Taxes)	\$758,000
Term Start Date	March 1, 2017	Term End date	November 1, 2023

3. Description of Goods/Service or Change

The Chromebook inventory to support remote learning for students in need is running critically low. The ministry has provided additional funding for devices and connectivity.

This is an emergency purchase of 2,000 Chromebooks including management licensing, processing, configuration, and delivery services in order to immediately replenish the inventory and continue to supply students in need. Subsequent orders for additional devices and connectivity will be made as non-emergencies.

4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	N/A
Name of Recommend Vendor/Bidder	Dell Canada
Winning Bid Value (exclude all Taxes)	\$758,000.00
Budget Source	ICT Services Division Operations Budget 2020-21 – Funded by the Ministry Second Phase of the Safe Return to Class Fund
Budget Source approval (Report & Date)	Ministry memo for second phase of investments provided under the Safe Return to Class Fund dated February 1, 2021. Message to Business Services and Finance providing Senior Executive approval to proceed on an emergency basis dated February 12, 2021.
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends that the Board ratify staff action for the use of the existing OECM agreement with Dell Canada for the emergency purchase of 2,000 Chromebooks including management licensing, processing, configuration, and delivery services at a cost of \$758,000.00 excluding tax.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

ST. JOHN THE EVANGELIST CATHOLIC SCHOOL CAPITAL PROJECT BUDGET INCREASE (WARD 10)

*"I can do all things through HIM who strengthens me."
Philippians 4:13 (NRSVCE)*

Created, Draft	First Tabling	Review
March 2, 2021	March 11, 2021	
L. Northey, Senior Coordinator, Capital Development & Sustainability P. de Cock, Comptroller, Business Services A. Bria, Superintendent of Student Achievement and Well-being D. Friesen, Superintendent, Capital Development, Asset Management and Renewal		
RECOMMENDATION REPORT		

Vision:

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Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

S. Camacho
Acting Associate Director
Facilities, Business and
Community Development

A. EXECUTIVE SUMMARY

The new St. John the Evangelist Catholic School was opened in September 2019. A final reconciliation of project costs is now completed.

This report recommends the approval of a final project cost of \$20,946,383. This includes an increase of \$247,682 for additional work requested by the school and child care, an increase to the FFE (Furniture, Fixtures and Equipment) allowance provided for school use and additional work required by the City Building Inspector.

The cumulative staff time required to prepare this report was 7 hours.

B. PURPOSE

1. In accordance with Board Policy, budget increases for major Capital projects (new schools and major additions) must be approved by the Board of Trustees.

C. BACKGROUND

1. *On April 10, 2017, TCDSB received Approval to Proceed (ATP) to tender from the Ministry of Education (EDU) for the construction of a replacement school for St. John the Evangelist at a cost of \$19,563,160.* The ATP amount included \$11,465,180 Capital Priorities and Full Day Kindergarten (FDK) funding approved by EDU in 2012, as well as additional unique site cost (Capital Priorities) funding, Education Development Charges (EDCs) and City of Toronto Child Care Capital Funding.
2. *A project budget of \$18,748,824 was approved for the construction of St. John the Evangelist Catholic School at the start of construction.* On May 18, 2017, the Corporate Services, Strategic Planning and Property Committee approved the revised project budget and the award of the construction contract to Pre-Eng Construction Ltd. in the amount of \$15,194,256.80 (including net HST). Due to favourable market conditions, the required project budget was less than the funding approved by EDU at ATP.
3. *Project budget increases were approved in May 2018 and June 2019 for additional costs related to removal of contaminated soils and delays in culvert installation.* The increases of \$855,870 and \$592,111 were funded by Education Development Charges (EDC) with a small share by Metrolinx, for

a revised project budget of \$20,197,306. Construction of the new school was completed in August 2019 and the school was opened to students that September.

4. ***In June 2020 the Board approved a revised project budget of \$20,698,701.*** Most of the budget increase was funded by EDCs and there was a remaining surplus in the Ministry approved Capital Priorities funding of \$670,225, and a surplus of \$321,694 in the Child Care funding (provided by the City of Toronto). The Board approved the re-allocation of \$570,225 of the Capital Priorities surplus to the St. Bruno/Raymond replacement school project. Surplus Capital Priorities funding of \$100,000 remained available for additional work at St. John the Evangelist, however, a further project budget increase was not approved at the time.
5. ***The final project costs include an increase of \$247,682 from the previously approved budget.*** This increase includes costs for both the school and the child care for the installation of security cameras, reconfiguration of the school office, privacy film and acoustic panels, an increase in the FF&E allowance for the purchase of playground and gymnasium equipment and changes required by the City Building Inspector to close the building permit. The correction of an earlier calculation error resulted in an increase to the total of Education Development Charges used for the project.

D. METRICS AND ACCOUNTABILITY

1. ***The final project financial reconciliation is detailed in Appendix A.*** The final project cost of \$20,946,383 is funded from multiple sources including the EDU Capital Priorities Grant, Full Day Kindergarten Grant, Unique Site Cost Funding, Education Development Charges and City of Toronto Child Care Capital Funding. Metrolinx also paid a share of the culvert cost based on a formula included in the Tunnel Deck License Agreement.

E. STAFF RECOMMENDATION

1. That a final project budget of \$20,946,383 be approved for the construction of the new St. John the Evangelist Catholic School, as detailed in Appendix A.

St. John the Evangelist Catholic School Final Project Reconciliation (all amounts include net HST)	Funding Sources					
	Capital Priorities + FDK	EDC Funding 100%	City of Toronto Children's Services	Metrolinx	Ministry Unique Site & TGS Funding	Total Cost
A. Total Design Consulting Fees/ Expenses	\$529,107	\$625,757	\$140,714	\$0	\$39,548	\$1,335,125
B. Total Other Soft Costs	\$700,344	\$244,126	\$119,598	\$0	\$130,560	\$1,194,628
Total Change Orders	\$811,299	\$2,467,008	\$89,730	\$0	\$146,915	\$3,514,952
Cash Allowance Surplus	(\$255,834)				(\$36,745)	(\$292,579)
C. Total Construction Cost	\$9,665,504	\$5,750,931	\$1,888,962	\$447,355	\$663,877	\$18,416,630
TOTAL PROJECT COST	\$10,894,955	\$6,620,813	\$2,149,274	\$447,355	\$833,985	\$20,946,383
BOARD APPROVED PROJECT BUDGET	\$10,794,955	\$6,575,517	\$2,046,889	\$447,355	\$833,985	\$20,698,701
PROJECT COST to APPROVED BUDGET Surplus/(Deficit)	(\$100,000)	(\$45,296)	(\$102,385)	\$0	(\$0)	(\$247,682)



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

RETURN TO SCHOOL UPDATE

*"I can do all things through him who strengthens me."
Philippians 4:13*

Created, Draft	First Tabling	Review
March 3, 2021	March 11, 2021	Click here to enter a date.
Barbara Leporati, Senior Coordinator, Planning Services Corrado Maltese, Coordinator, Occupational Health and Safety John Wujek, Superintendent, Area 5 and Parent Engagement Shawna Campbell, Superintendent, Area 3 and Early Years Shazia Vlahos, Chief of Communications and Government Relations Michael Loberto, Superintendent, Planning and Development Services Deborah Friesen, Superintendent, Capital Development, Asset Management and Renewal Adrian Della Mora, Executive Superintendent of Human Resources Omar Malik, Acting Chief Information Officer		
INFORMATION REPORT		

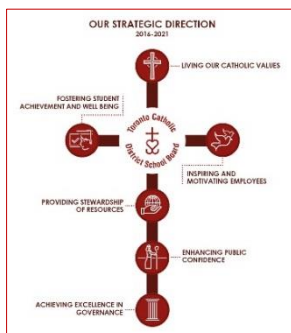
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Director of Education

D. Koenig
Associate Director
of Academic Affairs

S. Camacho
Acting Associate Director of
Facilities, Business and
Community Development

A. EXECUTIVE SUMMARY

The last update to the Reopening Action Plan was submitted to the March 4, 2021 Student Achievement Committee meeting for information and consideration. This report provides additional information concerning items occurring since that time. The Reopening Action Plan is updated as necessary and is available on the TCDSB website. Key updates and strategies are provided for consideration.

Recruitment of staff, monitoring of current staffing compliments and distribution of technology continues as we navigate through the challenges experienced during the pandemic.

TCDSB schools will continue to follow safety measures and guidance from Toronto Public Health as schools return to in person learning.

The cumulative staff time required to prepare this report was 20 hours

B. PURPOSE

To provide the Board with updates as they pertain to the TCDSB Reopening Action Plan.

C. BACKGROUND

The TCDSB Reopening Action Plan, Staff Manual and Transition to Distance Learning Plan continue to reflect the process for operating schools safely. Items from Board motions and Ministry updates that are confirmed have been included as required. Schools will continue to follow established protocols for virtual and in person learning.

D. EVIDENCE/RESEARCH/ANALYSIS

Toronto Public Health

1. *Staff have organized for Dr. Dubey and Nicole Welch from Toronto Public Health to present at the Corporate Services meeting of March 11, 2021.* They

will address the variety of testing options that have been employed by both TPH and the Ministry of Education. TPH staff will also address the concern of some parents of Kindergarten students being required to wear masks while in our schools.

2. ***Staff will also address the issue of mandatory masking of Kindergarten students*** during our weekly meetings with senior staff of Toronto Public Health.

Planning for Summer and September 2021

3. ***Senior staff have created a committee to investigate the different models of learning as we plan for September 2021.*** Staff are arranging meetings with a variety of school boards and continuing to dialogue with the Ministry of Education to plan for September 2021 and the upcoming academic. Staff will be preparing a report to Board in the future to highlight the details learned and possible learning options for September 2021.
4. ***Senior staff are currently engaged in planning meetings to develop fulsome summer learning opportunities offering targeted support in 3 focus areas; literacy, numeracy and mental health & well-being. All of which need attention after learning during the pandemic.*** We have created an academic team from a variety of TCDSB departments to develop a variety of summer programs to supports students in both elementary and secondary. These programs will prepare students to meet the curriculum expectations and address their learning needs for the start of the 2021-2022 school year. Mental health and well-being supports will be incorporated into these programs as well.

Staffing and Recruitment

5. ***HR staff is continuing to recruit in all employee groups and capitalizing on the College of Teachers' announcement that they will be issuing Temporary Teaching Certificates*** (effective until December 2021) for students who are nearing the completion of their formal Bachelor of Education program. The TCDSB has recruited a significant number of these teachers and direction has been provided to Principals regarding deployment to address daily absentee challenges not being addressed through normal channels.
6. ***Senior HR staff is analyzing enrolment projections to proactively plan for potential staffing scenarios related to September school staffing requirements.*** Timely consultation with both the Ministry of Education and our union partners will inform our approach.

7. *The Sick Leave & Disability and Academic Services Departments continue to closely monitor leave requests, sporadic employee absences, and quarantine requirements. Principals have been provided a list of contingency plans to ensure continuity of program delivery and student safety.* Enhancing employee awareness of our employer-sponsored Employee Family Assistance Plan remains a priority.
8. *HR staff is monitoring all quarantined staff to ensure that proper parameters are maintained.* We continue to communicate with all employees regarding travel plans, quarantine requirements that may apply, and the need to commit to the employer to ensure continuity of program delivery and service.

Technology

9. *Orders continue to flow, supply levels are running low, and additional devices are being purchased.* An initial purchase for 2,000 Chromebooks has been made on an emergency basis using the additional ministry funding for technology to stabilize supply levels and subsequent purchases will follow.

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. *Communications continue to be shared with all staff and families centrally related to cases in school settings and reminders from TPH about remaining vigilant in practicing health and safety measures.*

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

A. 18 - DEVELOPMENT PROPOSALS, AMENDMENTS OF OFFICIAL PLAN AND BYLAWS ANNUAL REPORTING REQUIREMENT

"Solomon decided to build a temple for the name of the Lord, and a royal palace for himself." 2 Chronicles 2:1

Created, Draft	First Tabling	Review
February 25, 2021	March 11, 2021	Click here to enter a date.
T. Oltarzewski, Supervisor/Municipal Planning A. Brutto, Sr. Manager, Planning and Admissions B. Leporati, Sr. Coordinator, Planning M. Loberto, Superintendent, Planning and Development		
INFORMATION REPORT		

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S. Camacho
(Acting) Associate Director of
Facilities, Business and
Community Development

A. EXECUTIVE SUMMARY

Policy A.18 Development Proposals, Amendments of Official Plans and Bylaws addresses the Toronto Catholic District School Board (TCDSB) procedure for responding to development proposals, amendments to Official Plans and/or proposed Zoning By-law changes. This report also provides an update on city-wide residential development statistics. Development tracking informs student yield forecasts as part of the annual enrolment projection process.

The cumulative staff time required to prepare this report was 20 hours

B. PURPOSE

This report addresses the requirement for an annual report as outlined TCDSB Policy A.18 Development Proposals, Amendments of Official Plans and Bylaws.

C. BACKGROUND

1. *The TCDSB is a receiving and commenting agency for all development applications submitted to the City of Toronto.* Development applications are circulated to the Board electronically and reviewed in a timely manner with regard to respective impacts as they relate to TCDSB property and enrolment pressures on existing capacity. The TCDSB responds through comments submitted to the City indicating concerns and ongoing requirements relating to the application and any impact that needs to be addressed.
2. *Issues addressed in the comment letters include but are not limited to; accommodation pressures, physical site impacts, such as; shadows, noise, dust and/or traffic impacts.* TCDSB indicates interest in particular sites through commenting on development applications. Recommendations and input into Secondary plan policy, as well as potential clauses and/or signage to be included in agreements of purchase and sale, are also addressed through this process. All comments are guided by departmental assessments, policy, and the TCDSB Education Development Charges By-law.

3. *Staff engage in regular communication with development consultants prior to their submission of a development application*, for the purposes of both providing information and to assert TCDSB future site interests.
4. *Development applications are tracked to ensure that the potential student yield from each development is accounted for in the annual enrolment projection process.* The development database is updated as applications are received, to reflect key changes in build out and completion of development proposals across the City.
5. *Staff attend community consultations and public meetings on behalf of the TCDSB.* The TCDSB is represented at community consultations, public meetings and City initiated planning studies in cases where enrolment pressures or any other elements of a proposal may affect the local school(s).

D. EVIDENCE/RESEARCH/ANALYSIS

1. *TCDSB received and commented on approximately 160 new development applications for the calendar year 2020. Currently, 951 active and proposed development applications are being tracked across the City.* This represents approximately 438,356 total residential units in various stages of construction City-Wide.

DEVELOPMENT APPLICATION STATISTICS		
Trustee Ward	Total Dev. Applications	Total Units
WARD 1 - MARTINO	4	1,051
WARD 2 - DE DOMENICO	24	10,224
WARD 3 - LI PRETI	14	4,030
WARD 4 - LUBINSKI	96	61,645
WARD 5 - RIZZO	146	49,602
WARD 6 - D'AMICO	42	12,742
WARD 7 - DEL GRANDE	46	48,892
WARD 8 - TANUAN	24	7,322
WARD 9 - DI PASQUALE	309	137,434
WARD 10 - DI GIORGIO	23	6,977
WARD 11 - KENNEDY	163	68,439
WARD 12 - CRAWFORD	60	29,998
TCDSB Total	951	438,356

2. ***The highest concentration of new residential units are located in Trustee Ward 9.*** Based on current projections, there is sufficient capacity in existing TCDSB elementary schools to accommodate growth from proposed development. The need for additional secondary capacity in the area has been identified through the EDC By-Law.
3. ***Residential intensification in Trustee Wards 4, 5, 7 and 11 are anticipated to generate additional long term enrolment in both panels.*** Staff have concentrated efforts on exploring accommodation solutions in these areas through ongoing discussions with developers and City planners.
4. ***TCDSB continues to experience enrolment pressures resulting from new development in various identified residential growth areas of the City.*** Maps demonstrating the location and intensity of development by Trustee ward are included as *Appendix 'A'*. Approximately 86% of new residential development is proposed in areas targeted for growth by the City's *Official Plan*, with Secondary Plan areas containing proposals for 60% of these units. Growth areas are continually monitored and include the following:
 - Keele Finch Secondary Plan
 - Jane & Finch Initiative
 - Six Points – Etobicoke Centre Plan
 - Intensification Along Dundas Street West and The Queensway
 - Christie Secondary Plan (South/Central Etobicoke)
 - Cloverdale Mall Redevelopment
 - High Park Intensification
 - North Yonge Street Planning Study
 - Downsview Secondary Plan
 - Golden Mile Secondary Plan
 - Midtown in Focus – OPA 405

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS, AND STAKEHOLDER ENGAGEMENT PLAN

1. ***The Board leverages Education Development Charges (EDCs) to acquire land to support future student growth generated from new residential development.*** These growth areas are identified in the EDC Background Study and are captured within the development charges levied under the TCDSB

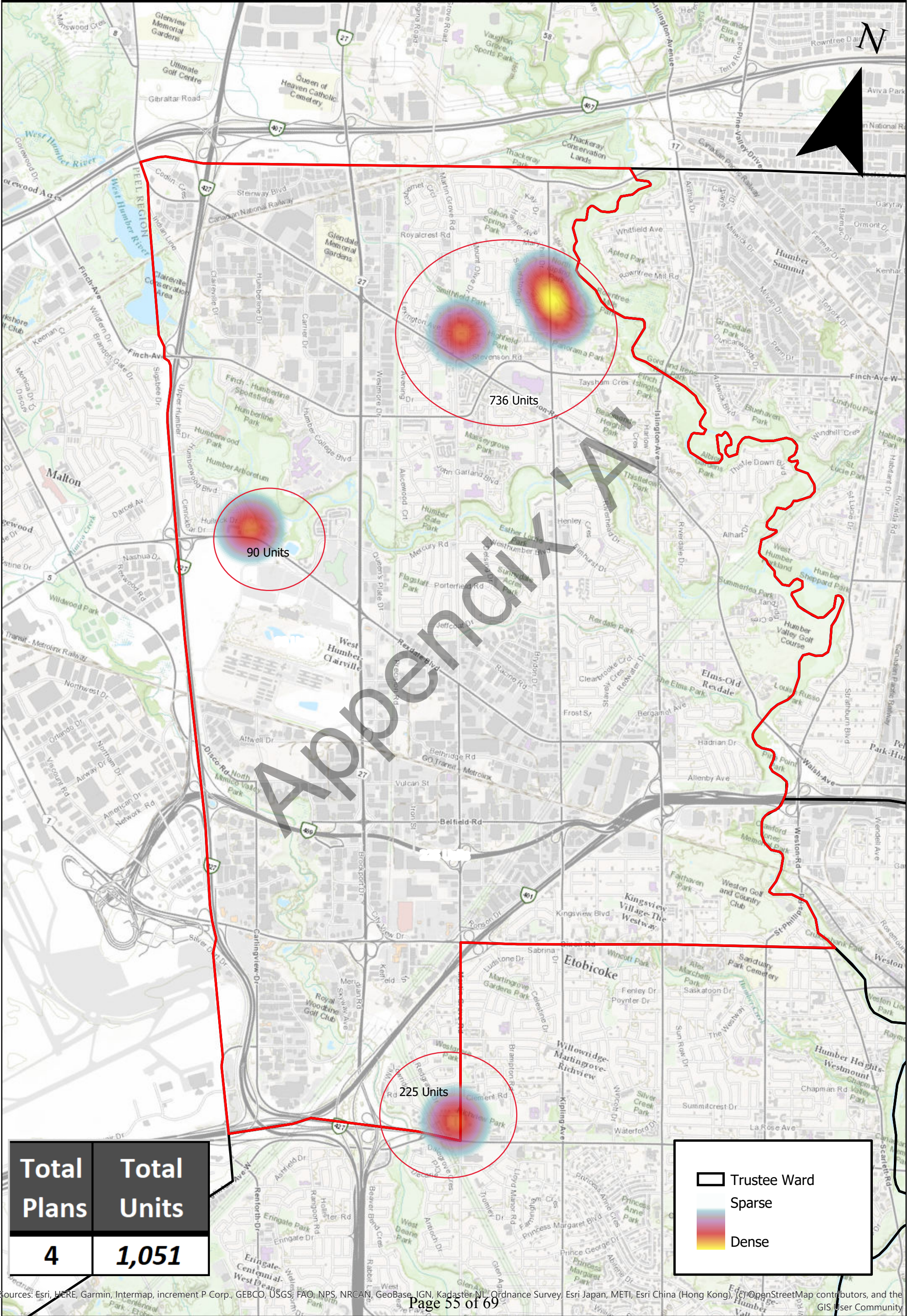
Education Development Charges By-Law No. 194, as amended. *Staff are actively seeking student accommodation opportunities to address growth related needs through communication and discussion with the City and developers.*

2. *Staff will be initiating a new Long Term Accommodation Plan (LTAP), which will include all areas of growth where concentrated efforts on accommodation solutions are occurring through ongoing discussions with developers and City staff. The LTAP is updated with the most current projections, site acquisition and partnership opportunities, and trending consistent with current demographic patterns in the City.*
3. *Trustees are updated regularly regarding development proposals impacting their school communities.*

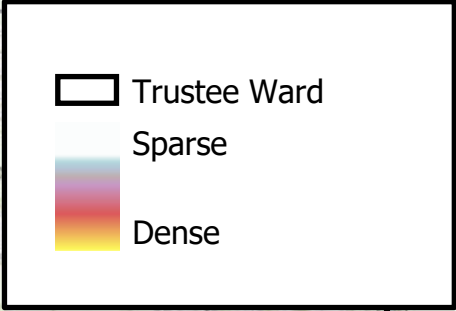
F. CONCLUDING STATEMENT

This report is for the consideration of the Board.

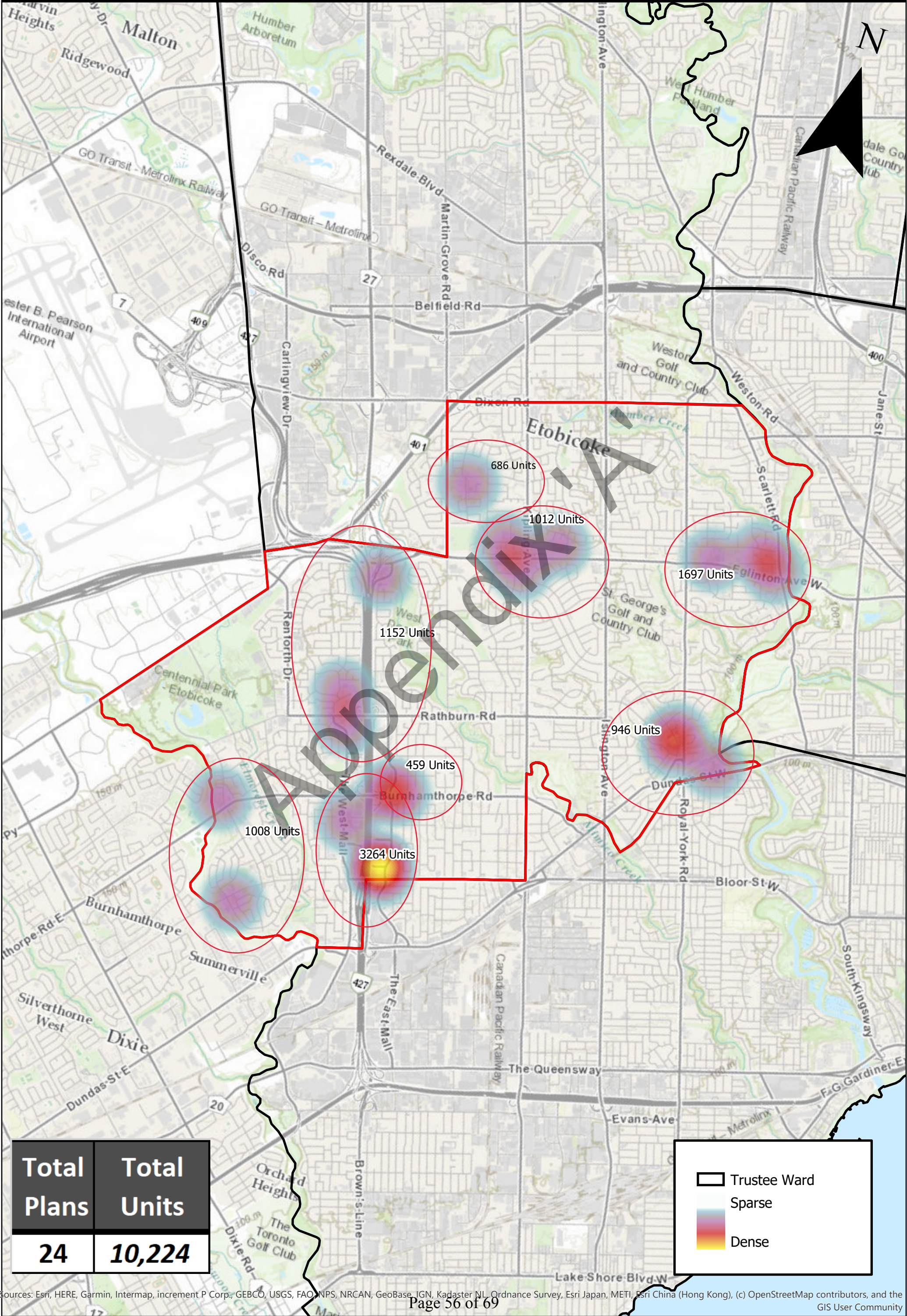
Ward 1 Developments



Total Plans	Total Units
4	1,051



Ward 2 Developments



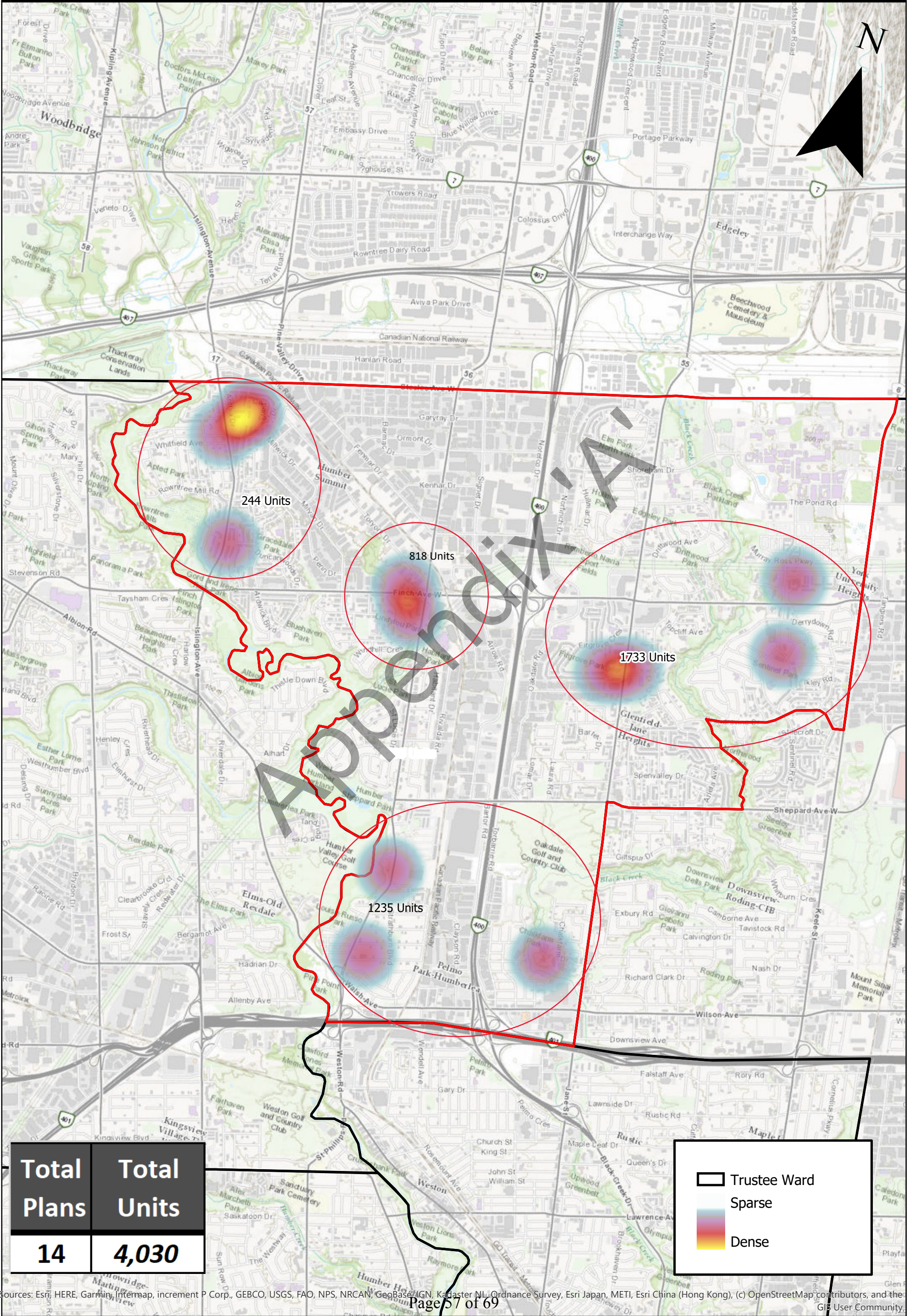
Total Plans	Total Units
24	10,224

Trustee Ward

Sparse

Dense

Ward 3 Developments



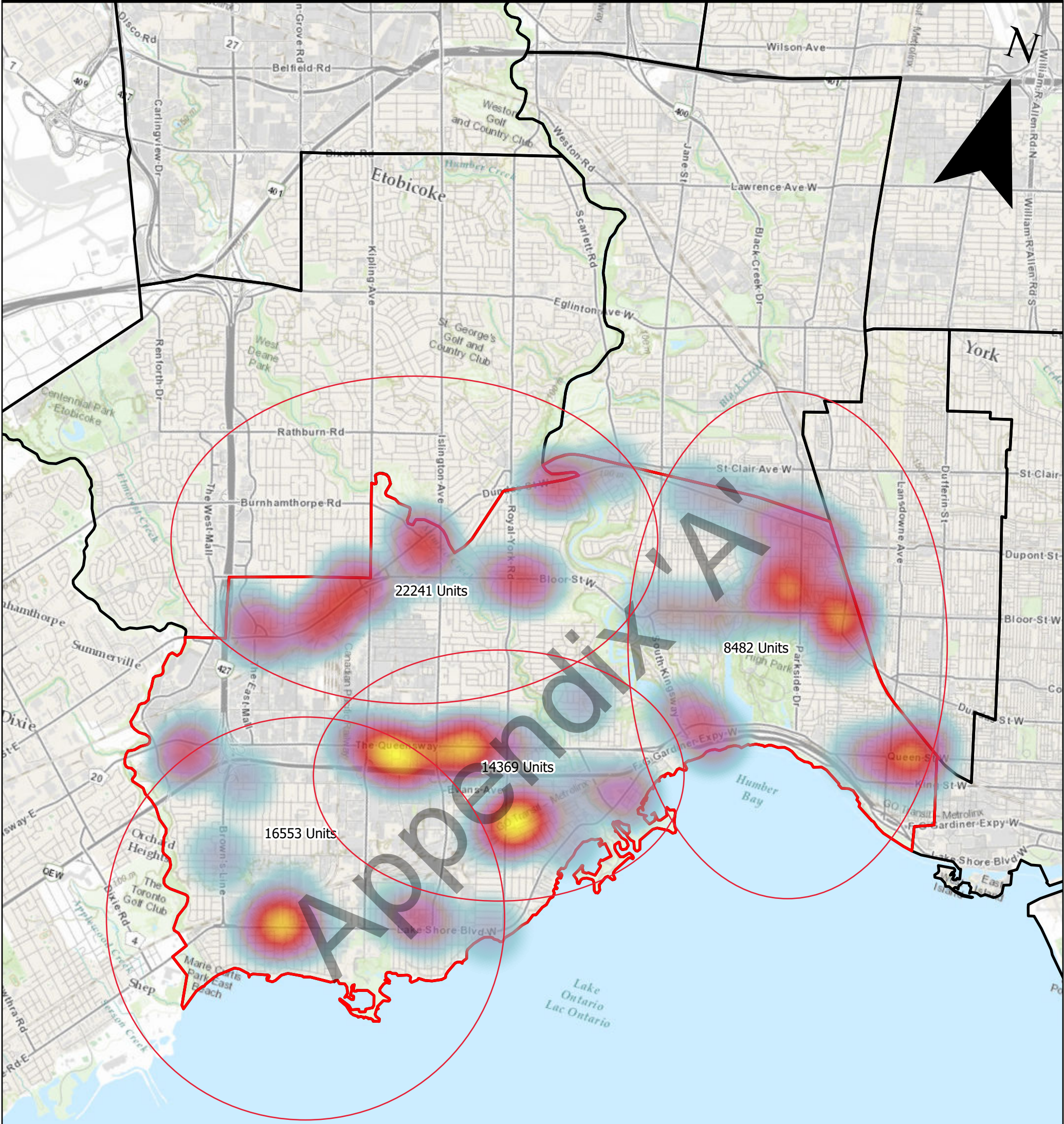
Total Plans	Total Units
14	4,030

Trustee Ward

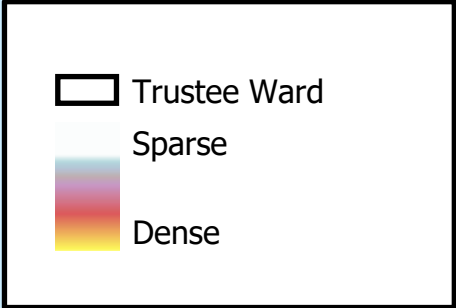
Sparse

Dense

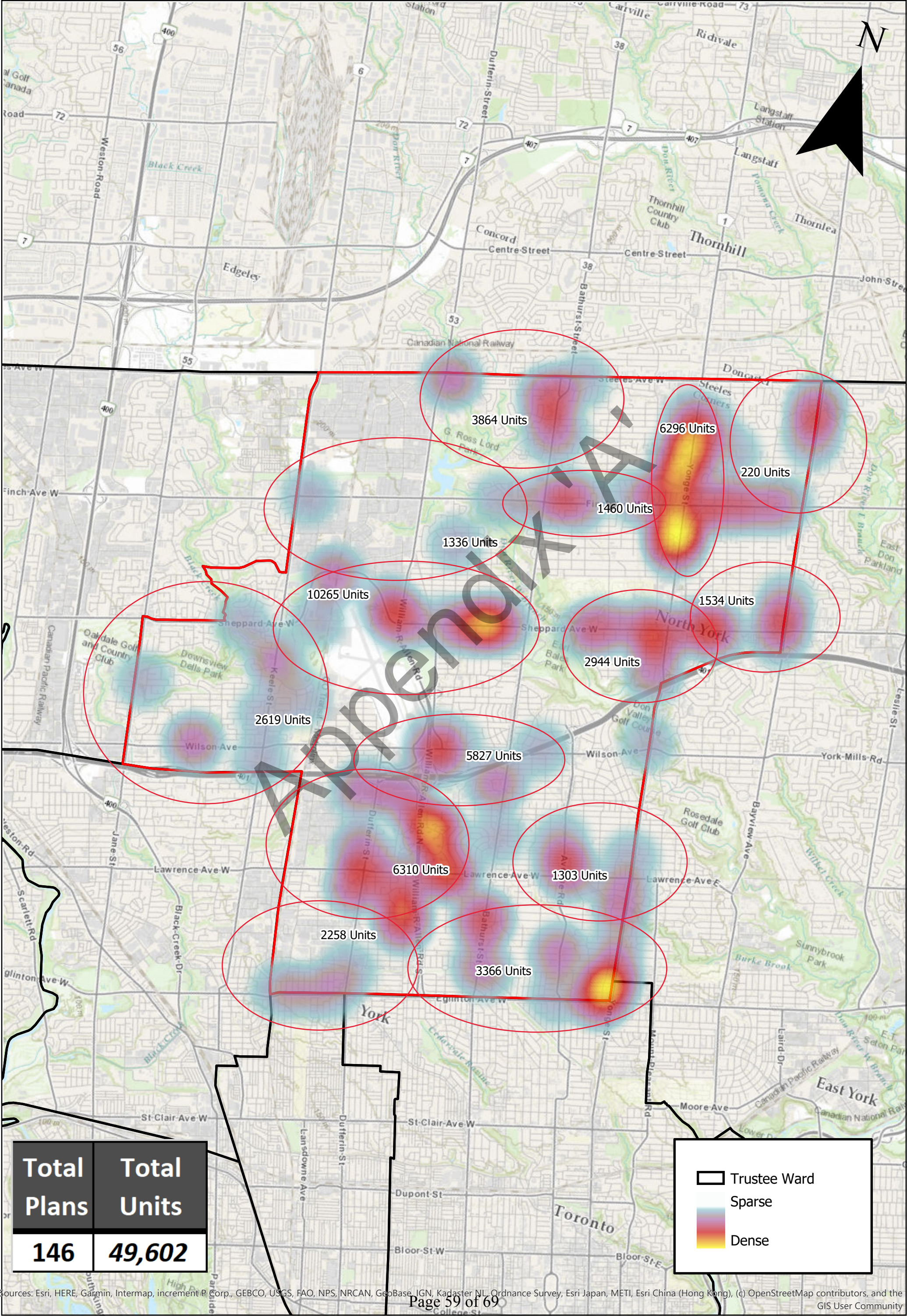
Ward 4 Developments



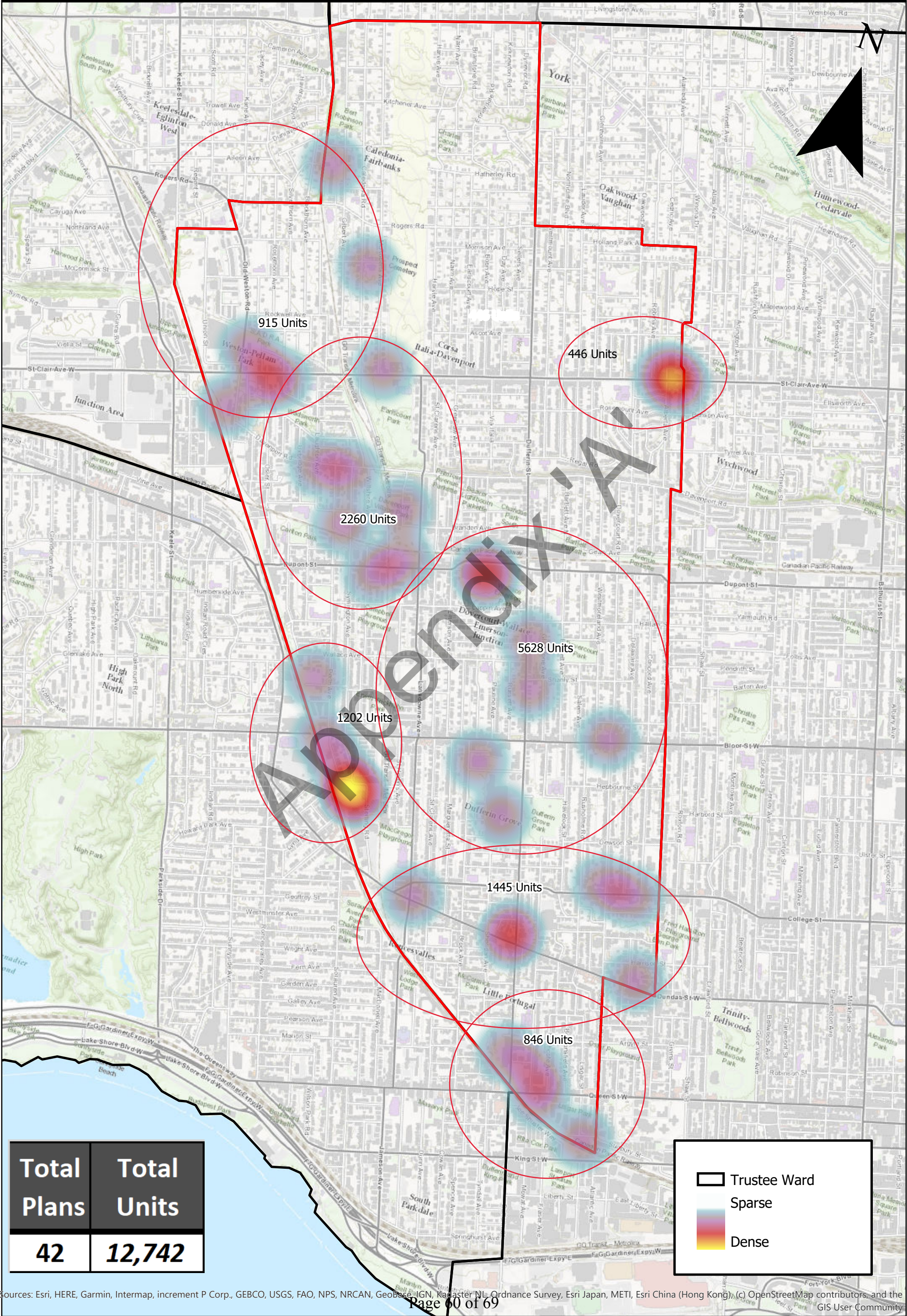
Total Plans	Total Units
96	61,645



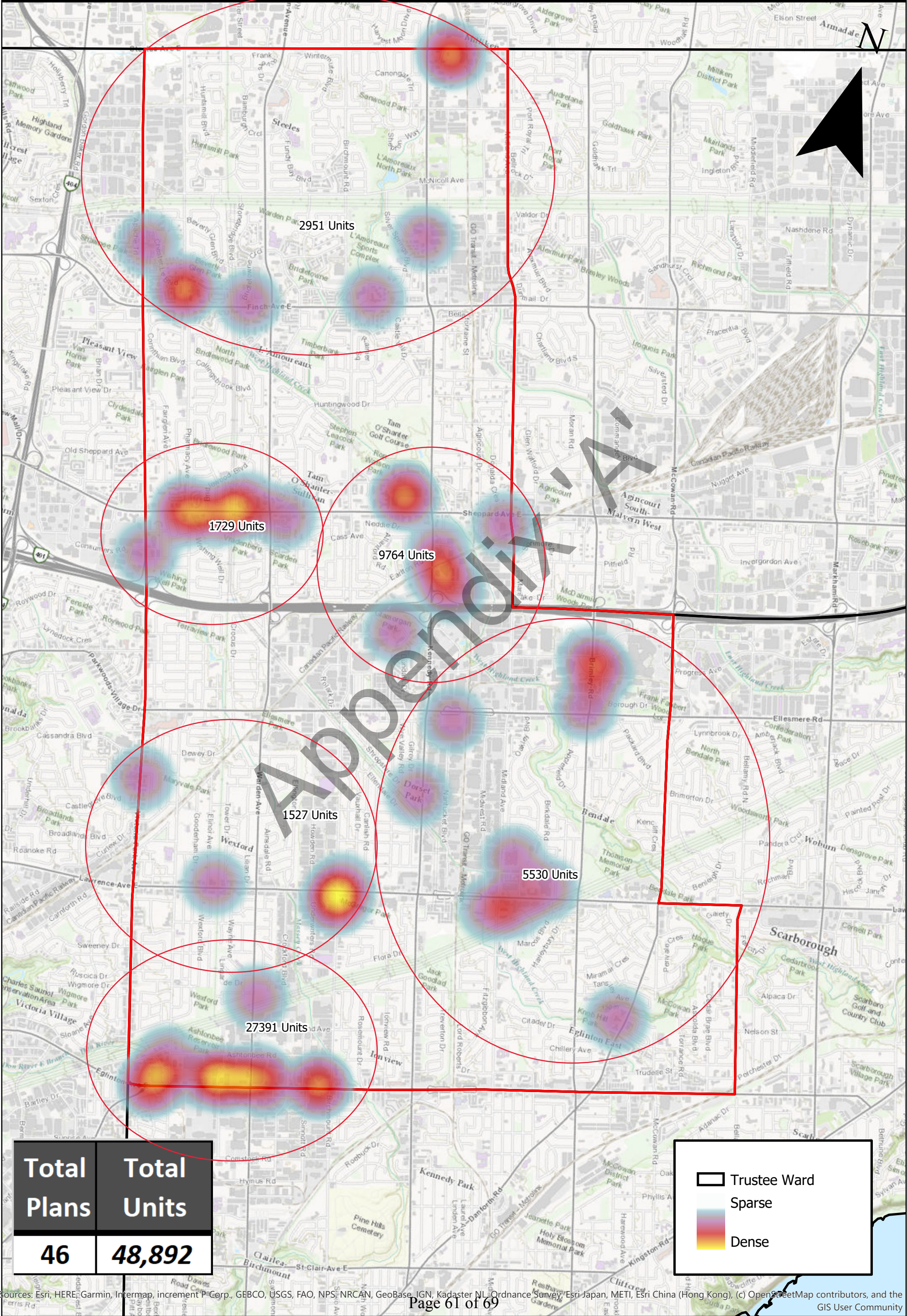
Ward 5 Developments



Ward 6 Developments



Ward 7 Developments



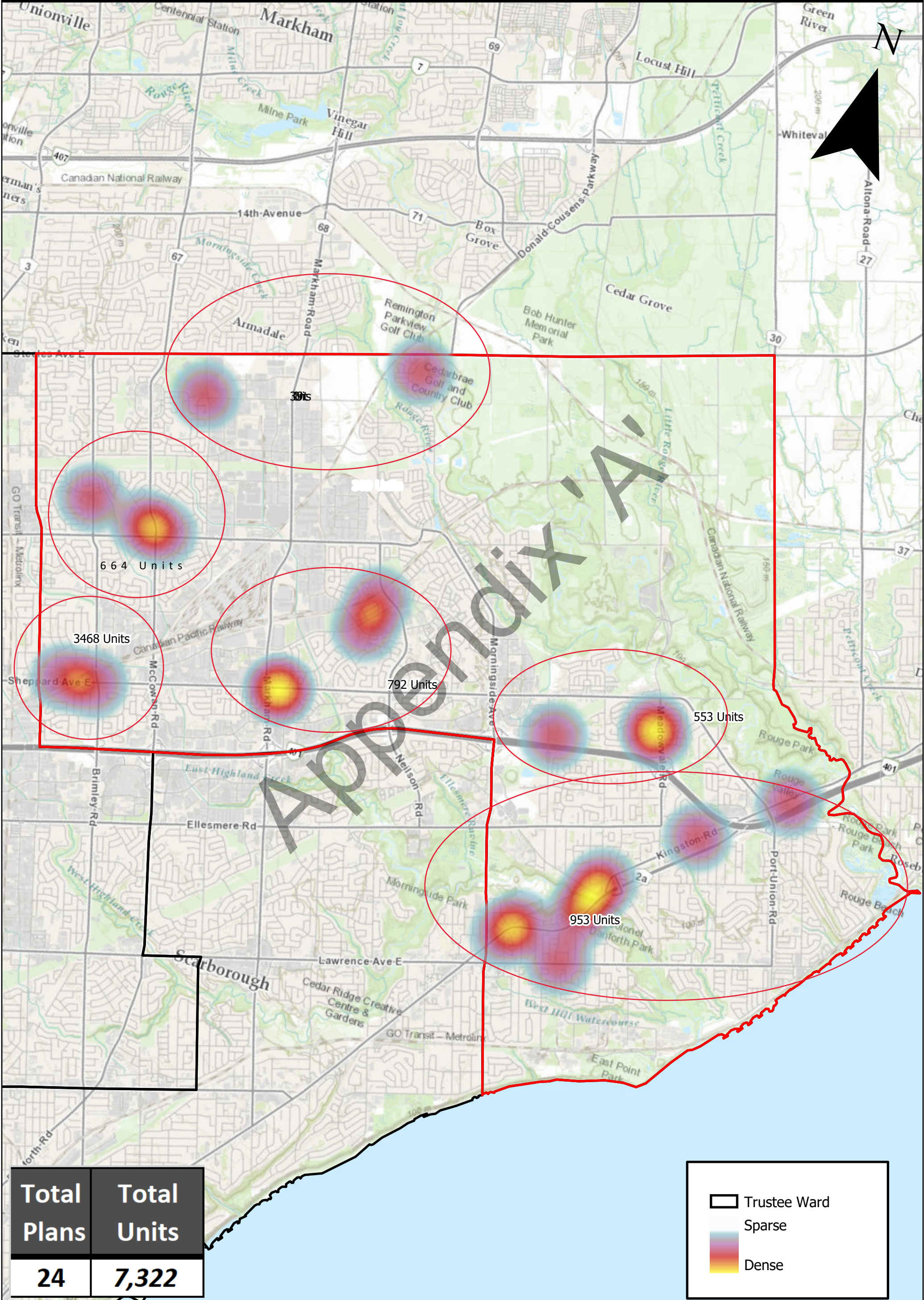
Total Plans	Total Units
46	48,892

Trustee Ward

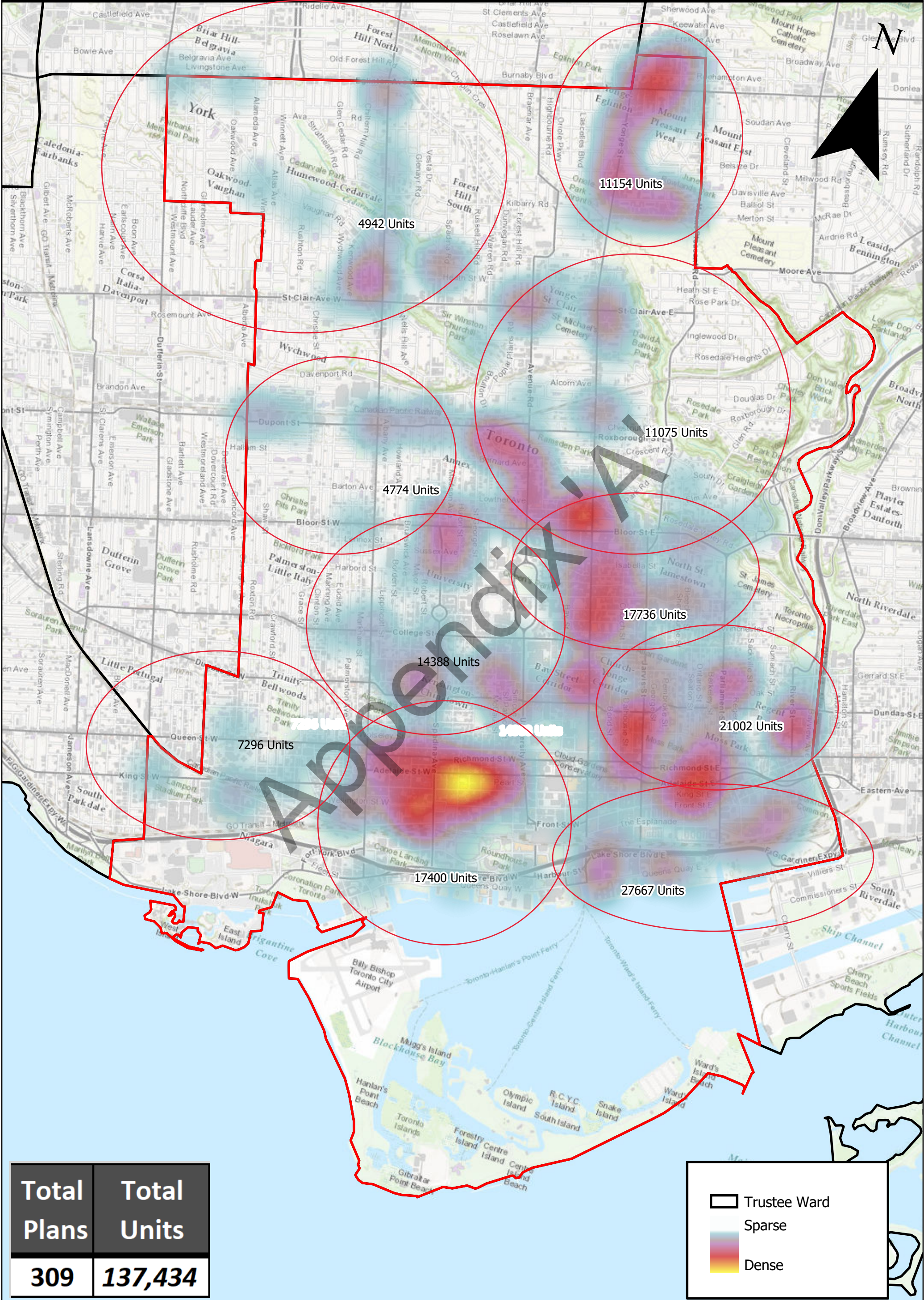
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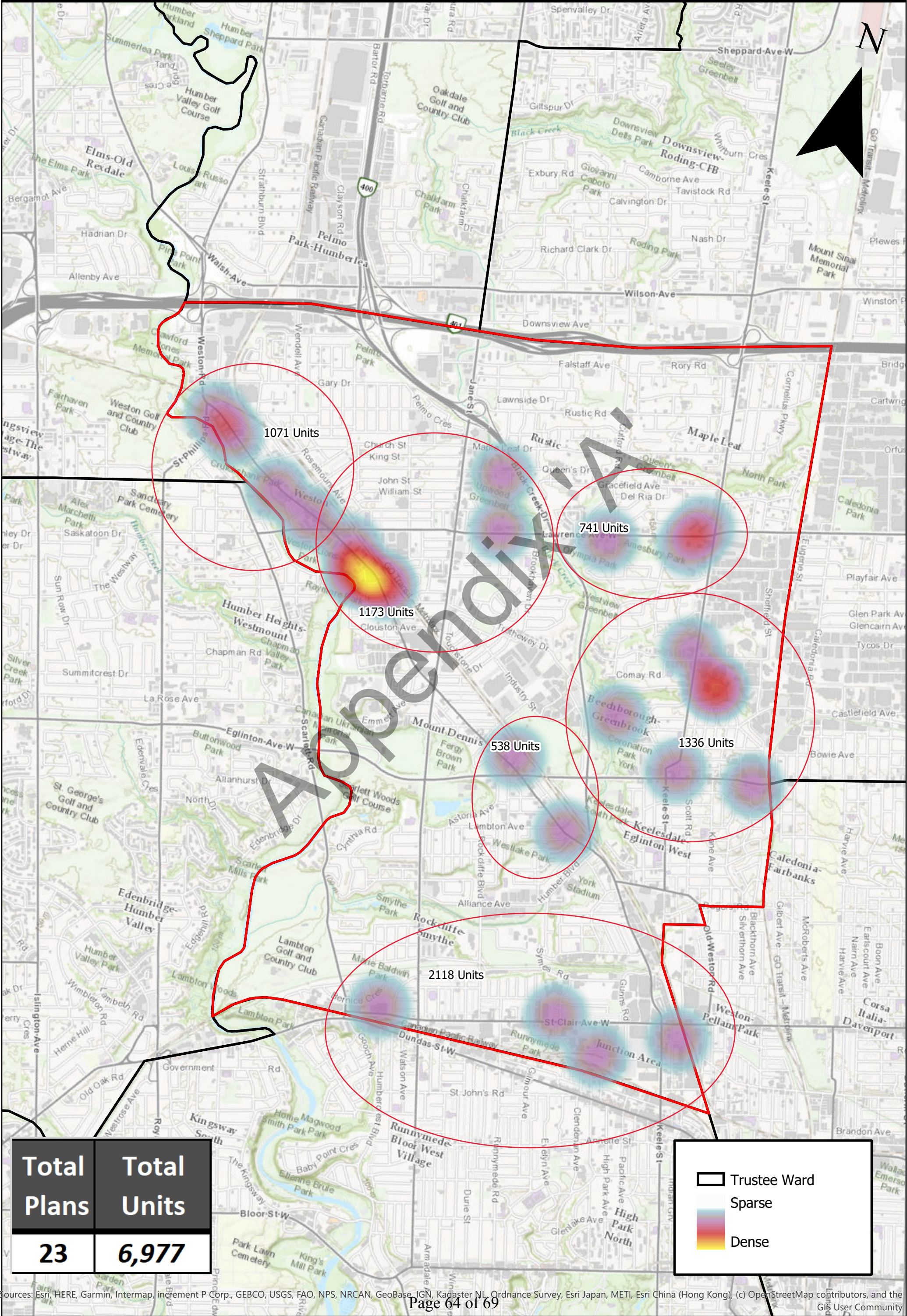
Ward 8 Developments



Ward 9 Developments



Ward 10 Developments



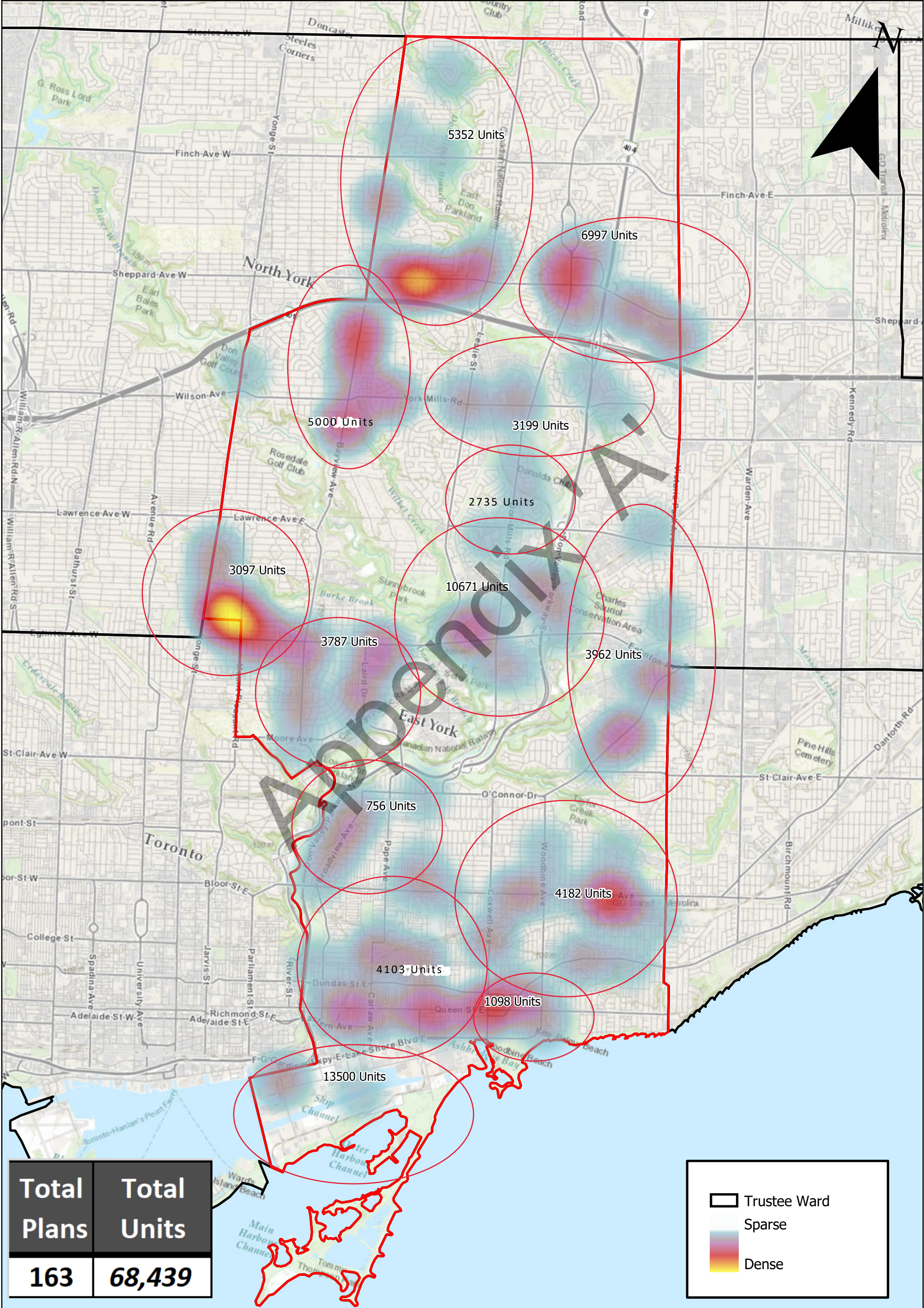
Total Plans	Total Units
23	6,977

Trustee Ward

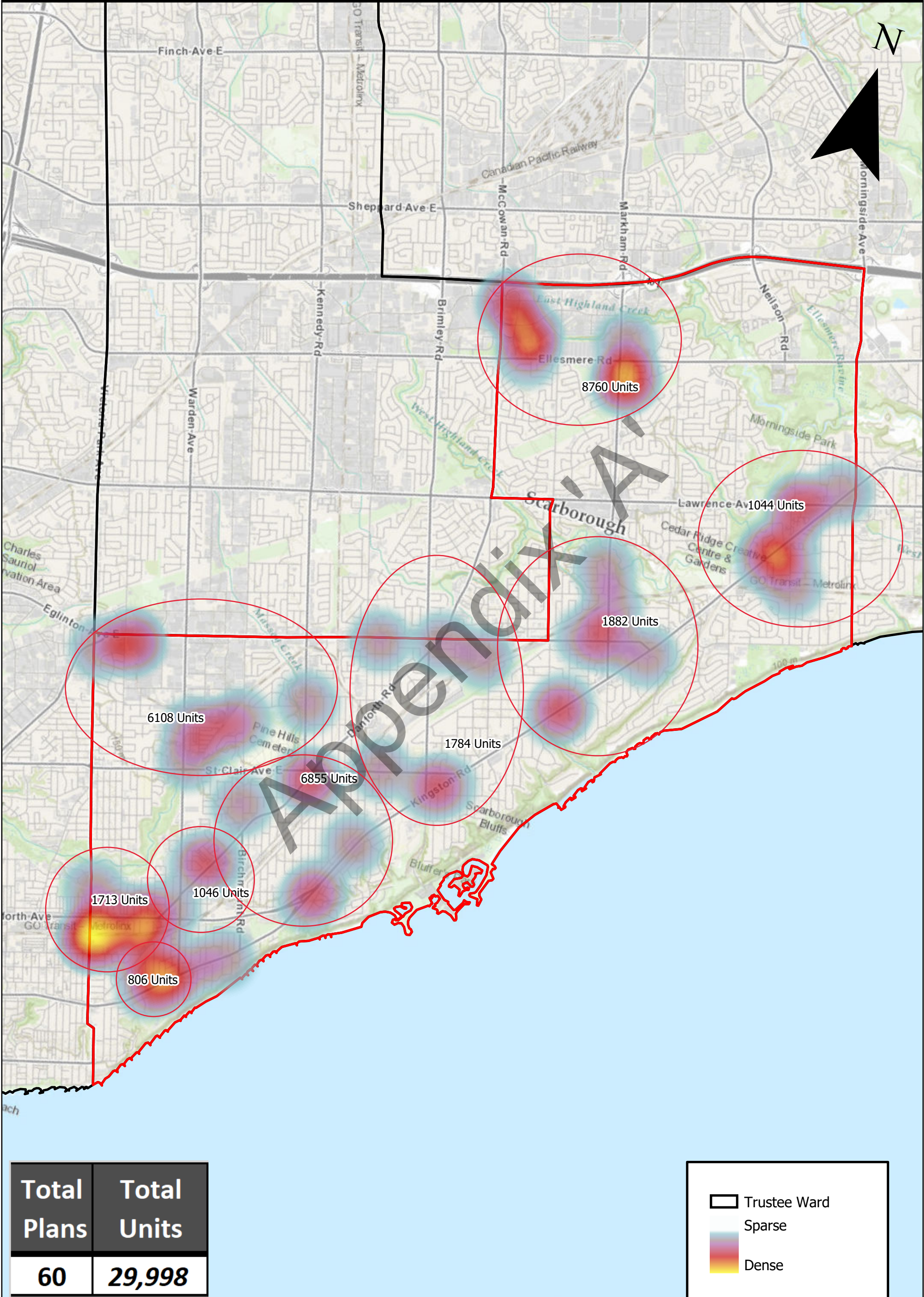
Sparse

Dense

Ward 11 Developments



Ward 12 Developments



2021 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (P)	Corporate Services	B.R.01 Rental of Surplus School Space & Properties Policy Metric	A.D. Facilities, Business, Community Development
2	February (Q)	Corporate Services	Financial Status Update Report #1	A.D. Facilities, Business, Community Development
3	March (A)	Corporate Services	Budget Series Report: Financial Planning and Consultation Plan	A.D. Facilities, Business, Community Development
4	March (A)	Corporate Services	Consensus Student Enrolment Projection	A.D. Facilities, Business, Community Development
5	March (A/P)	Corporate Services	Transportation Annual Report and <u>S.T.01 Transportation Policy Metric</u>	A.D. Facilities, Business, Community Development
6	March	Corporate Services	A.18 Development Proposals, Amendments and Official Plans and Bylaws Policy Metric	A.D. Facilities, Business, Community Development
7	April (A)	Corporate Services	Budget Series Report: Grants for Student Needs Update	A.D. Facilities, Business, Community Development
8	May (Q)	Corporate Services	Financial Status Update Report #2	A.D. Facilities, Business, Community Development
9	May (A)	Corporate Services	Budget Series Report: Preliminary Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
10	June (A)	Corporate Services	Budget Series Report: Recommended Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
11	June (A)	Corporate Services	Delegated Authority Report	A.D. Facilities, Business, Community Development
12	September (Q)	Corporate Services	Financial Status Update Report #3	A.D. Facilities, Business, Community Development

2021 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

13	September (A)	Corporate Services	Capital Program Update	A.D. Facilities, Business, Community Development
14	September (A)	Corporate Services	Delegated Authority Update Report	A.D. Facilities, Business, Community Development
15	October (A)	Corporate Services	Trustee Honorarium Report	A.D. Facilities, Business, Community Development
16	November	Corporate Services	Preliminary Enrolment Reports Elementary and Secondary Schools and S.A.01 Elementary Admission and Placement Policy Metric	A.D. Facilities, Business, Community Development
17	November (A)	Corporate Services	Legal Fees Report	A.D. Facilities, Business, Community Development
18	November (A/Q)	Corporate Services	Audited Financial Statement and Financial Status Update #4	A.D. Facilities, Business, Community Development
19	December (A)	Corporate Services	Budget Series Report: Revised Budget Estimates for the Current Fiscal Year	A.D. Facilities, Business, Community Development
20	December	Corporate Services	Capital Renewal Program Report	A.D. Facilities, Business, Community Development
21	December (A)	Corporate Services	Annual Investment Report	A.D. Facilities, Business, Community Development

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY PENDING LIST TO MARCH 11, 2021

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Jan-16 Corporate Services	TBD	Corporate Services	That all options be explored for Loretto Abbey and Dante Alighieri and that a report on relocation come back at the February 13, 2020 Corporate Services Committee meeting or February 20, 2020 Board meeting, and a report on Dante Alighieri comes back at the March 12, 2020 or April 16, 2020 Corporate Services Committee meeting; (2020-2021 School Relocations Plan)	Associate Director of Facilities, Business & Comm. Dev.
2	Jan-2021 Student Achievement	TBD	Corporate Services	1. That staff bring back a report with a revised 2020-2021 Renewal Plan in the Spring of 2021 following announcement of CVRIS funding allocations; and 2. That a report be submitted to Board on the findings of the consultant (Renewal Plan 2020-2021 and Three-Year Forecast (All Wards))	Associate Director of Facilities, Business & Comm. Dev.
3	Feb-2021 Regular Board	June 2021	Corporate Services	That staff present the finalized budget estimates for 2021-22, reflective of the community consultation and overall feedback, to the Board of Trustees at the Corporate Services meeting scheduled for June 2021 (2021-22 Budget Consultation Plan)	Associate Director of Facilities, Business & Comm. Dev.