

ADDENDUM  
REGULAR MEETING OF THE  
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE  
  
PUBLIC SESSION

Joe Fiorante, Chair

Jennifer Di Francesco, Vice Chair

May 17, 2021

7:00 pm

Pages

- 7. *Presentations & Reports from Committee Officers*
  - 7.c. *Student Census Presentation - Derek Chen, Superintendent of Education Equity, Diversity, Indigenous Education & Community Relations* 1 - 8
- 13. *Subcommittee & Special Committee Reports*
  - 13.a. *Elections Subcommittee Update* 9 - 12

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# TCDSB STUDENT CENSUS: *we Belong, we Believe, we Become*

## Grade 9 Pilot 2020-2021

May 17, 2021: CPIC



# WHY A STUDENT CENSUS?

- Paint a picture of who are students are
- Identify strengths and barriers to equity and inclusion
- Develop and implement plans and supports for student success

# STUDENT CENSUS IS GUIDED BY:

- Supports TCDSB's:
  - *Equity Action Plan*
  - *Multi-Year Strategic Plan (MYSP)*
  - *Board Learning Improvement Plan (BLIP)*
- Based on:
  - Ontario *Human Rights Code* (the Code)
  - Data collection related to student social identities protected under the Code
- Requirements of the *Anti-Racism Act* (2017)
- Guided by the *Data Standards for the Identification and Monitoring of Systemic Racism*

# VOLUNTARY AND CONFIDENTIAL

- The government wants to break down systemic barriers for people from all marginalized groups or communities.
- Consistent with privacy legislation, data will be linked anonymously to outcome data to:
  - Identify gaps
  - Track progress
  - Plan for improvement
- All questions are voluntary
- Parent communication

## WHY A PILOT?

- Pilot census to be implemented in May/June 2021 with all Grade 9 students to inform:
  - roll-out of broader system-wide census
  - equity and diversity work
  - Grade 9 de-streaming of Math (applied/academic)
- Report to be prepared and reviewed based on findings

# PART 1: IDENTITY QUESTIONS

- A. Indigenous Identity
- B. Ethnic Origin
- C. Race
- D. Religion or Spiritual Affiliation
- E. Language(s) First Spoken
- F. Gender Identity
- G. Sexual Orientation
- H. Disability
- I. Status in Canada
- J. Socioeconomic Status

## PART II: LEARNING ENVIRONMENT/STUDENT ENGAGEMENT

- High Expectations
- Reflected in School (culture/curriculum)
- Belonging
- Choice of Courses



# QUESTIONS?

- Derek Chen

- Superintendent of Equity, Diversity, Indigenous Education and Community Relations: [derek.chen@tcdsb.org](mailto:derek.chen@tcdsb.org)

- Lavinia Latham

- Human Rights and Equity Advisory (HREA): [hrea@tcdsb.org](mailto:hrea@tcdsb.org)

**MINUTES  
ELECTIONS SUBCOMMITTEE  
OF THE  
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE**

**Held Thursday May 13, 2021**

**Attendees**

**Elementary Parent Members:**

Joe Fiorante (W3)

Gus Gikas (W6)

**Staff:** John Wujek (Director Designate)  
Manuela Sequeira (Parent Engagement Coordinator)

**CPIC Elections**

- Will be prepared to be held virtually for this October as it is unknown if we will be able to have face to face meetings.
- Updated CSPC and CPIC Timelines.
- We will create a one page flyer to highlight CPIC election, CPIC role, CSPC role and key objectives.
- Communications will go out in June, September and October. Goal of these communications is to attract candidates and increase CSPC Chair involvement in voting process.

# CATHOLIC SCHOOL PARENT COUNCILS (CSPC) & CATHOLIC PARENT INVOLVEMENT COMMITTEE – TORONTO (CPIC-TORONTO) ELECTIONS 2021-2022

The purpose of Catholic School Parent Councils (CSPC) is, through the active participation of parents, to improve pupil achievement and to enhance the accountability of the education system to parents (O. Reg. 612/2.1).

CPIC Toronto is a provincially mandated and funded parent-lead committee. The focussed on supporting student achievement through increased parent involvement. CPIC provides information and advice on parent engagement to the school board, creates initiatives that promote and facilitate parent engagement, and educates parents to support them in their children’s learning at home and/or at school.

CSPC Elections – Important Timelines	
Completed by	Action
Prior to CSPC Elections	<ol style="list-style-type: none"> <li>Selection of the CSPC Election Committee (One or two members that will not be running for Council and can assist the principal with the election process)</li> <li>The principal shall, <b>at least 14 days before the date of the election of parent members</b>, on behalf of CSPC, give written* notice of the date, time and location of the elections to every parent of a pupil who is enrolled in the school (O. Reg.612, s. 4 (6)) *This can be sent via email</li> </ol>
October 6 <sup>th</sup>	<ol style="list-style-type: none"> <li><b>AGM</b></li> <li><b>CSPC elections</b> <ol style="list-style-type: none"> <li><b>Election of parent members to The Council, as per the number of positions in the local by-laws</b> <ul style="list-style-type: none"> <li>An election of parent members of a school council shall be held during the first <b>30 days of each school year</b> (O. Reg. 612, s. 4 (4))</li> <li>All parents of children enrolled at the school can vote for the number of parent positions on The Council</li> </ul> </li> <li><b>Election of the teacher and school employee representative</b> (i.e., non-teaching staff representative)                             <ul style="list-style-type: none"> <li>Elections to be organized by the principal</li> <li>Teacher representative will be elected by the full and half-time teachers</li> <li>School employee representative will be elected by the full and half-time non-teaching staff</li> </ul> </li> <li><b>Election of student representative (secondary)</b> <ul style="list-style-type: none"> <li>In a school without a student council, the representative will be elected by the students in an election held for that purpose</li> </ul> </li> </ol> </li> <li><b>Election of the executive officers</b> <ul style="list-style-type: none"> <li>Executive officers will be elected by the newly elected voting members of the school’s CSPC at the Inaugural Meeting</li> </ul> </li> <li><b>Appointment of voting members</b> <ul style="list-style-type: none"> <li>a parent member who has an interest in special education</li> <li>the local pastor or designate</li> <li>____(# as per by-laws) community representative(s)</li> <li>a parent representative from the <i>Ontario Association of Parents in Catholic Education-Toronto (OAPCE Toronto)</i>; and</li> <li>a student elected by the student council (secondary) or in the case of elementary schools, if the principal determines that a council should include a student</li> </ul> </li> </ol>
October 8 <sup>th</sup>	<ol style="list-style-type: none"> <li>Principal <b>will update the CSPC chair/co-chairs information</b> on the TCDSB SharePoint <i>***This is a <b>very important action</b> as it will update the CSPC chair/co-chairs information on the school’s portal page on the TCDSB Website, as well as, the TCDSB CSPC credentials for the newly chair/co-chairs, including email</i></li> <li>The newly appointed chair/co-chairs will set-up the CSPC designated email immediately after receipt of set-up email from TCDSB IT Department, which will occur after the principal updates the information</li> </ol>
CPIC-Toronto Elections	
October 13 <sup>th</sup>	Information regarding CPIC elections will be forwarded to CSPC chairs and principals, and posted @ <a href="https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx">https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx</a> <i>It is important that any information that is sent to principals related to CPIC elections is also forwarded to the CSPC chair/co-chairs in the event that the designated TCDSB CSPC chair’s email has not been activated</i>
October 22 <sup>nd</sup>	Completed applications have been sent to <a href="mailto:manuela.sequeira@tcdsb.org">manuela.sequeira@tcdsb.org</a> and to <a href="mailto:CPIC.chair@tcdsb.org">CPIC.chair@tcdsb.org</a>
October 25 <sup>th</sup>	CPIC-Toronto Odd Wards Elections (Ward 1, 3, 5 East, 5 West, 7, 9, 11 North, 11 South). For information on schools please visit <a href="https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx">https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx</a>
October 25 <sup>th</sup>	CPIC-Toronto By-Elections - Ward 2 For information on schools please visit <a href="https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx">https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx</a>
October 26 <sup>th</sup>	CPIC Secondary Ward Cluster Elections <ul style="list-style-type: none"> <li>WEST (1, 2, 3, 4)</li> <li>CENTRAL (5, 6, 9, 10)</li> <li>EAST (7, 8, 11, 12)</li> </ul> For information on schools please visit <a href="https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx">https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx</a>

## **ARTICLE XVII – ELECTION OF PARENT MEMBERS**

**17.0** To be consistent with [Ontario Education Act Regulation 612/00 s(34)]

**17.1 Eligible Voters**

17.1.1 The CSPC Chair of each school in the designated Ward or Ward Cluster of Schools shall be the only eligible voter for the position of Ward Parent Members.

17.1.2 The official CSPC Chair of each school shall be those kept by the designated Staff Coordinator/Liaison for Parent Engagement.

17.1.3 Each attending CSPC Chair will be entitled to one (1) vote.

17.1.4 If a CSPC has Co-Chairs only one (1) person will be entitled to cast a vote.

17.1.5 There shall be no other substitute voters.

17.1.6 There shall be no proxies.

**17.2 Election Timelines: Parent Ward or Ward Cluster of Schools Representatives**

17.2.1 Shall be held between October 15<sup>th</sup> and October 30<sup>th</sup> of each school year.

17.2.2 The specific date, time, and location shall be determined by the Director or designate and the Chair/Vice-Chair of the Committee.

17.2.3 Shall be held at a TCDSB school or TCDSB owned property within the applicable Ward or Ward Cluster of Schools or alternatively may be held via an E-Meeting.

17.2.4 Elections will be scheduled where practical, to be accompanied by a CSPC Chair training session, TCDSB event or a Trustee Ward meeting.

**17.3 Nomination of Parent Candidates for inclusion on Ballot**

17.3.1 Shall be filled out on the official designated CPIC Nomination Form.

17.3.2 Shall be submitted at least ten (10) calendar days before the election date.

**17.4 Nomination of Parent Candidates – Election Day**

17.4.1 Shall only be permitted if there are no pre-nominated candidates.

17.4.2 Shall only be one (1) of the CSPC Chairs present at the voting Meeting.

**17.5 Scrutineers**

## **TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE - BYLAWS**

16.5.1 Shall be a designated TCDSB Superintendent or Associate Director of Education.

### **17.6 Acclamation**

17.6.1 If there is only one (1) nominated and verified candidate, that candidate shall be acclaimed and there shall be no need for an election.

### **17.7 Election Procedures**

17.7.1 Ballot order shall be determined by alphabetical last name.

17.7.2 Names shall appear on the ballot as submitted on the CPIC Nomination Form.

17.7.3 Eligible voting members shall be determined by those eligible electors as of official call of the starting of the election portion of the Meeting.

17.7.4 Nominated Parent candidates shall be permitted up to two (2) minutes for stating their interest in the position and any associated qualifications.

17.7.5 Shall be by secret ballot.

17.7.6 A ballot is considered spoiled if more than one (1) candidate is selected or if it is no longer anonymous.

17.7.7 Shall be considered based on the majority vote of voters.

17.7.8 If there is a tie, the winner shall be decided by lot.

17.7.9 The list of candidates and the vote result will be kept on record for six (6) months.

### **17.8 Public Results**

17.8.1 All individuals standing for election will be notified if possible of the results before a public notice is made.

17.8.2 Only the names of the successful candidate shall be made public.

17.8.3 Public results should be made within five (5) calendar days of the election.

### **17.9 Appeals**

17.9.1 Appeals related to the election process or the results must be made within forty-eight (48) hours of the of the election Meeting.

17.9.2 Appeals if they cannot be resolved by the local Superintendent will be jointly adjudicated by the Director and Chair or Vice-Chair of CPIC.