



ADDENDUM
REGULAR MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION

Joseph Martino, Chair

Nancy Crawford, Vice Chair

Thursday, June 10, 2021

7:00 P.M.

	Pages
17. Matters recommended by Statutory Committees of the Board	
17.a. From the Special Education Advisory Committee: Letter of Interest from Michelle Da Costa to Serve as Ontario Parent's Advocating for Children with Cancer (OPACC) Representative on the Special Education Advisory Committee	1 - 2
18. Matters referred/deferred from Committees/Board	
<u>From the May 20, 2021 Regular Board Meeting, May 27, 2021 Student Achievement and Well-Being Committee Meeting and June 8, 2021 Corporate Services Committee Meeting</u>	
18.b. Update on Acceptable Use of Technology Policy and Social Media Guidelines (Information) (Held by Trustee Di Giorgio)	3 - 6
<u>From the May 27, 2021 Student Achievement and Well-Being Committee Meeting and June 8, 2021 Corporate Services Committee Meeting</u>	
18.c. Equity Poverty Action Network (EPAN) School (Information) (Held by Trustee Di Giorgio)	7 - 17
18.d. Approval of 2SLGBTQ+ Advisory Committee Terms of Reference (Recommendation) (Held by Trustee Del Grande)	18 - 23
19. Reports of Officials for the Information of the Board of Trustees	

19.a.	<i>Return to School Update</i>	24 - 30
19.b.	<i>Draft 2021-22 Budget Estimates Non-Instructional (Revised)</i>	31 - 70
22.	<i>Listing of Communications</i>	
22.c.	<i>From the Special Education Advisory Committee: Approved Minutes of the Meeting Held May 19, 2021</i>	71 - 86



REPORT TO

REGULAR BOARD

RECOMMENDATION TO BOARD FROM THE SPECIAL EDUCATION ADVISORY COMMITTEE

*"I can do all things through him who strengthens me."
Philippians 4:13*

Created, Draft	First Tabling	Review
June 2, 2021	June 10, 2021	Click here to enter a date.

Sophia Harris, Recording Secretary
Sarah Pellegrini, Assistant Recording Secretary

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

D. Boyce
Associate Director of Facilities,
Business and Community
Development

A. EXECUTIVE SUMMARY

This report provides the Board of Trustees with the recommendation from the Special Education Advisory Committee.

The cumulative staff time required to prepare this report was 0.5 hour

B. PURPOSE

The purpose of this report is to provide the Board of Trustees with the recommendation from the Special Education Advisory Committee.

C. BACKGROUND

1. On May 19, 2021, the Special Education Advisory Committee met.
2. At that meeting, a recommendation to the Board of Trustees was proposed.

D. EVIDENCE

The Special Education Advisory Committee met on May 19, 2021 and a motion regarding Agenda Item 11a) *Letter of Interest from Michelle Da Costa to Serve as Ontario Parent's Advocating for Children with Cancer (OPACC) Representative on the Special Education Advisory Committee*, was approved by a majority vote as per the Minutes of that meeting included under *Communication* on the Order Page.

E. STAFF RECOMMENDATION

The Special Education Advisory Committee recommend to the Board of Trustees that the following recommendation be approved:

That the letter of interest from Michelle Da Costa to serve as Ontario Parent's Advocating for Children with Cancer (OPACC) Representative on the Special Education Advisory Committee be accepted.



REPORT TO

REGULAR BOARD

UPDATE ON ACCEPTABLE USE OF TECHNOLOGY POLICY AND SOCIAL MEDIA GUIDELINES

And do not forget to do good and to share with others, for with such sacrifices God is pleased. – Hebrews 13:16

Created, Draft	First Tabling	Review
May 12, 2021	May 20, 2021	Click here to enter a date.

Shazia Vlahos, Chief of Communications & Government Relations

INFORMATION REPORT

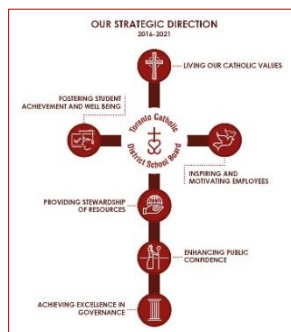
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A. EXECUTIVE SUMMARY

At the Special Board meeting on April 28, 2021, Trustees approved a motion that staff draft a social media policy.

This report will update the Board of Trustees on the current [Acceptable Use of Technology Policy A.29](#) and the accompanying [Social Media Guidelines](#).

The cumulative staff time required to prepare this report was 1 hour.

B. PURPOSE

1. This report seeks to clarify that Trustees have already approved an updated Acceptable Use of Technology Policy A.29 on January 29, 2021 which includes scope over social media. Additionally, accompanying Social Media Guidelines were developed to offer the TCDSB community with “best practices” and considerations for engagement on TCDSB social media platforms.

C. BACKGROUND

1. At the Special Board meeting on April 28, 2021, following discussion on the Integrity Commissioner’s Disposition Report, a Trustee asked whether an applicable policy for social media exists. During that time, information was shared about the TCDSB’s social media guidelines that had been developed in consultation with stakeholders and has become operational.
2. At that time, reference to the applicable Acceptable Use of Technology Policy A.29 was missed.
3. Reference to the Acceptable Use of Technology Policy A.29 is important given the consultations that took place over the course of approximately two years with stakeholders, which led to the Board approval of the policy in January 2021.
4. Simultaneously while Policy A.29 was being revised, the Chief of Communications together with the Senior Manager for Record Management and Freedom of Information started to research and develop the first-ever TCDSB social media guidelines to accompany the Acceptable Use of Technology Policy A.29 to serve as an operational document.

5. The TCDSB Social Media Guidelines encompasses social media best practices developed following research and a review of documents from other Ontario school boards and school districts in other jurisdictions.
6. The Social Media Guidelines underwent consultations with stakeholders including CPIC, OAPCE, union groups, principals, legal and other central departments over the course of approximately two years.
7. On March 9, 2021 Trustees were provided with an opportunity for any additional input before operationalizing of this accompanying resource to the Acceptable Use of Technology Policy A.29.
8. At the April 19, 2021 CPIC meeting, the Chief of Communications made another presentation to members, received additional feedback and made updates to the Social Media Guidelines.
9. At the April 26, 2021 OAPCE meeting, the Chief of Communications made another presentation to members, received additional feedback and made updates to the Social Media Guidelines.
10. At the April 29, 2021 Principals Meeting, the Chief of Communications made another presentation regarding the operationalizing of the Acceptable Use of Technology Policy A.29 and accompanying Social Media Guidelines.

D. EVIDENCE/RESEARCH/ANALYSIS

1. In the Acceptable Use of Technology Policy A.29, under Scope and Responsibility, it notes that “This policy applies to all individuals including students, employees, trustees, parents... of the Board while using any Board owned or managed information technology or related services of any kind either remotely or while on Board property, and all personally-owned electronic communication technology when used to access Board resources from any location”. It also notes that examples of such technology include social media platforms and that all technology users share the responsibility for compliance.
2. Recognizing that social media is impossible to police at all times, there was recognition of a need to fill the gap with operationalizing best practices around social media use within the TCDSB context as per the scope of the Acceptable Use of Technology Policy A.29.
3. Hence, the Chief of Communications began to develop the TCDSB’s first-ever Social Media Guidelines, together with input from stakeholder engagement.

4. Following consultation with parent groups, the Social Media Guidelines were updated to include a section on Compliance, whereby all users are reminded that the Acceptable Use of Technology Policy A.29 is the applicable policy and applicable actions in the event there are instances of non-compliance.
5. Given the ever-evolving nature of social media and their relevant platforms, best practices suggest that guidelines are most appropriate as they enable timely updates when required as the social media landscape continues to change.
6. The Social Media Guidelines serve as an invaluable resource to support the scope of social media within the Acceptable Use of Technology Policy A.29.

E. CONCLUDING STATEMENT

This report is for the information of the Board.



REPORT TO

STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

REPORT ON EPAN SCHOOLS

*Righteousness and justice are the foundation of your throne; steadfast love and faithfulness go before you.
Psalm 89:14*

Created, Draft	First Tabling	Review
May 3, 2021	May 27, 2021	Click here to enter a date.
Derek Chen, Superintendent – Equity, Diversity, Indigenous Education & Community Relations		
INFORMATION REPORT		

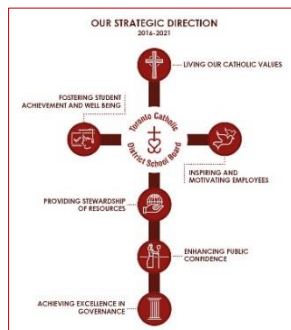
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A. EXECUTIVE SUMMARY

This report details the origin and evolution of Equity Poverty Action Network (EPAN) schools, and provide clarification as it pertains to EPAN schools and the allocation of equity funds. The report also outlines how some fund allocation anomalies were corrected, and provides a staff resolution that seeks to align the two initiatives while eliminating the possibility of any future gaps. *The cumulative staff time required to prepare this report was 12 hours*

B. PURPOSE

1. This report will provide a clarification about EPAN schools and the allocation of equity funds. It will also outline a new process aligning the two programs in order to ensure that all communities be identified as an EPAN school and receive equity funds as appropriate.

C. BACKGROUND

1. At the March 25, 2021 Regular Board Meeting, the following motion was passed: “Be it resolved that in the interest of transparency and recognizing these are public funds, the 2019/2020 block budget equity distributions and the 2020/2021 block budget equity distributions be included in a report to Board highlighting changes made and that staff report back to Board on ways to rectify any prior errors ensuring those communities which were potentially mistreated receive the funds they deserve; and any distribution of these types of funds across the system be made available in public reports moving forward.”
2. EPAN schools have been designated in a separate and distinct process than the allocation of equity funds to schools.
 - a. The objective of EPAN schools was to provide programming for schools located mostly within marginalized communities.
 - b. The allocation of equity funds commenced as a result of recognizing the need to provide extra funds to schools with demographics requiring greater support.
3. The history of EPAN schools is as follows:

- a. Originating in 2016, and initially called “Spotlight” schools, the intention of the initiative was to provide professional learning, partnership amongst schools, and parental and parish engagement to schools identified in need based on select criteria. The term Equity Poverty Action Network, or EPAN, was coined in 2018.
 - b. In 2016-17, 12 schools (9 elementary and 3 secondary) were selected based on socioeconomic status data and EQAO scores, one school per Trustee ward.
 - c. In 2017-18, the number was increased to 16 schools (13 elementary and 3 secondary) to include 4 more elementary with the highest rate of poverty.
 - d. In 2018-19, the number was increased to 46 schools (37 elementary and 9 secondary) based on N-tiles (broader criteria included socioeconomic status, EQAO, IEPs, English Language Learners, etc.). Several schools were offered the opportunity to join the initiative even if they were a 6 or 7, as principals expressed an interest in having their schools take part of the professional learning, partnership, and engagement with parents and parish. The original 12 were kept as part of the 46.
 - e. In 2019-20, the number was increased to 61 schools (50 elementary and 11 secondary) to ensure that all of the schools with the highest needs (N-tile 9s) were included. The goal stated in the MYSP was to have approximately 60 schools as part of the initiative.
4. When the allocation of equity funds began, the criteria for eligibility of these funds was based on schools with scores 6, 7, 8, or 9. This has not changed since inception in 2017.
 5. In 2020-21, in order to rectify the allocation of funds to EPAN schools that would not normally receive equity funds, four EPAN schools had their designation removed given that their scores were in the range of 1-5. However, schools with scores 6, 7, 8, or 9 received equity funds, but were not identified as an EPAN school.

D. EVIDENCE/RESEARCH/ANALYSIS

1. The two initiatives (EPAN schools and the allocation of equity funds) have a similar focus, it should be noted that EPAN was intended mainly for

programming, while equity funds were distributed to schools with scores 6, 7, 8 and 9. The two programs were established and evolved in different ways.

2. Following the motion, staff conducted a review of the two programs.
3. The review concluded with the following change: starting with the 2021-22 school year, EPAN schools and equity-funded schools will be merged; that is, all schools with a score of 6, 7, 8, or 9 will be designated EPAN schools and will receive funding based on overall score and school enrollment. In this way, no gaps will exist in schools that require support, and schools identified not in need of support will no longer receive support.
4. Schools that move from 6, 7, 8, or 9 to a score of 5 will continue to receive a one-time amount to support the transition. However, these schools will no longer be designated EPAN schools.
5. Scores will be calculated by the Research department using Trillium data after the October 31 ONSIS submission in any given year.
6. EPAN schools will resume their participation in collaborative inquiries and other programming with regard to culturally responsive and relevant pedagogy and learning, along with an intense focus on dismantling racism and oppression through professional learning in the 2021-22 school year.

E. METRICS AND ACCOUNTABILITY

1. As per the motion, any distribution of equity funds will be made available in public reports.
2. Appendix A and B indicate the equity funds distributions for 2019-2020 and 2020-2021 respectively.

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.

School Name	Enrolment	2019-2020 Composite Score	Total Allocation
Father Henry Carr	875	8	\$33,312
Holy Child	324	7	\$14,929
Monsignor Percy Johnson	975	8	\$34,833
Msgr. John Corrigan	236	8	\$23,590
St. Andrew	729	9	\$31,091
St. Angela	515	9	\$27,835
St. Dorothy	336	8	\$25,112
St. John Vianney	365	8	\$25,553
St. Maurice	272	8	\$24,138
St. Stephen	417	9	\$26,344
St. Marcellus	421	9	\$26,405
Blessed Margherita	347	6	\$7,500
James Cardinal McGuigan	891	9	\$33,555
St. Andre	687	9	\$30,452
St. Augustine	603	9	\$29,174
St. Basil-The-Great	1286	8	\$39,565
St. Charles Garnier	490	9	\$27,455
St. Francis de Sales	476	9	\$27,242
St. Jane Frances	699	9	\$30,634
St. Jude	757	9	\$31,517
St. Roch	355	8	\$25,401
St. Wilfrid	636	9	\$29,676
Bishop Marrocco/Thomas Merton	693	7	\$20,543
Holy Family	228	8	\$23,469
James Culnan	570	7	\$18,672
St. James	189	8	\$22,875
St. Leo	380	2	\$5,000
Dante Alighieri Academy	864	7	\$23,145
Madonna	666	8	\$30,132
Our Lady of the Assumption	367	8	\$25,583
St. Antoine Daniel	403	6	\$7,500
St. Gabriel	301	7	\$14,579
St. Jerome	569	7	\$18,657
St. Margaret	618	7	\$19,402
St. Martha	232	7	\$13,530
St. Paschal Baylon	740	7	\$21,258
St. Raphael	516	6	\$7,500
St. Mary Catholic Academy	730	5	\$10,000
St. Paul VI	309	6	\$7,500
St. Rita	80	6	\$10,000
Epiphany of Our Lord	188	8	\$22,860
Holy Spirit	467	9	\$27,105

School Name	Enrolment	2019-2020 Composite Score	Total Allocation
Jean Vanier	827	8	\$32,582
Precious Blood	456	8	\$26,937
St. Aidan	298	7	\$14,534
St. Albert	401	8	\$26,101
St. Lawrence	467	7	\$17,105
St. Nicholas	408	6	\$10,000
St. Sylvester	183	6	\$7,500
Francis Libermann	863	6	\$7,500
Sacred Heart	268	6	\$7,500
St. Barnabas	297	5	\$5,000
St. Bede	142	5	\$10,000
St. Columba	266	7	\$14,047
St. Elizabeth Seton	132	6	\$7,500
St. Mother Teresa	461	7	\$17,014
St. Rene Goupil	82	6	\$7,500
Monsignor Fraser College	1073	9	\$36,324
Our Lady of Lourdes	571	9	\$28,687
St. Alphonsus	248	5	\$5,000
St. Mary	315	7	\$14,792
St. Michael	158	6	\$7,500
St. Paul	204	8	\$23,104
St. Thomas Aquinas	498	7	\$17,576
Immaculate Conception	519	8	\$27,896
Our Lady of Victory	702	9	\$30,680
Santa Maria	225	7	\$13,423
St. Bernard	696	9	\$30,589
St. Francis Xavier	546	7	\$18,307
St. John the Evangelist	489	8	\$27,440
St. Matthew	528	6	\$7,500
St. Oscar Romero	642	6	\$7,500
Blessed Trinity	208	8	\$23,164
Canadian Martyrs	360	6	\$7,500
Holy Cross	343	6	\$7,500
Our Lady of Guadalupe	151	7	\$12,297
St. Gerald	285	6	\$7,500
St. Isaac Jogues	340	7	\$15,173
St. John XXIII	455	9	\$26,922
St. Joseph Morrow Park	457	6	\$10,000
St. Kateri Tekakwitha	243	6	\$7,500
St. Matthias	306	6	\$7,500
St. Patrick	787	9	\$31,973
St. Timothy	602	8	\$29,159
Neil McNeil	851	2	\$5,000
Our Lady of Fatima	808	7	\$22,293

School Name	Enrolment	2019-2020 Composite Score	Total Allocation
St. Barbara	311	8	\$24,731
St. Boniface	325	8	\$24,944
St. Dunstan	303	9	\$24,610
St. Edmund Campion	270	6	\$7,500
St. Joachim	294	7	\$14,473
St. Maria Goretti	972	8	\$34,788
St. Martin de Porres	453	9	\$26,892
St. Rose of Lima	444	7	\$16,755
St. Thomas More	333	7	\$15,066

Trustee Name	Superintendent Name	School Name	Enrolment	2020-2021 Composite Score	E-Pan	2019-2020 Composite Score for Comparison	2020-2021 Fixed Allocation	2020-2021 Enrolment Allocation	2020-2021 Total Allocation	10% of 2020-2021 Total Allocation
Angela Kennedy	Kimberly Dixon	St. John XXIII	450	9	E-Pan	9	20000	6028	26028	2603
Angela Kennedy	Cristina Fernandes	Blessed Trinity	199	8	E-Pan	8	20000	2666	22666	2267
Angela Kennedy	Kimberly Dixon	St. Patrick	852	8	E-Pan	9	20000	11414	31414	3141
Angela Kennedy	Kimberly Dixon	Holy Cross	366	7		6	10000	4903	14903	1490
Angela Kennedy	Cristina Fernandes	St. Gerald	274	7		6	10000	3671	13671	1367
Angela Kennedy	Cristina Fernandes	St. Isaac Jogues	327	7	E-Pan	7	10000	4381	14381	1438
Angela Kennedy	Cristina Fernandes	St. Timothy	567	7	E-Pan	8	10000	7596	17596	1760
Angela Kennedy	Cristina Fernandes	Our Lady of Guadalupe	144	6	E-Pan	7	10000		10000	1000
Angela Kennedy	Cristina Fernandes	St. Kateri Tekakwitha	209	6		6	7500		7500	750
Angela Kennedy	Cristina Fernandes	St. Matthias	302	6		6	7500		7500	750
Angela Kennedy	Kimberly Dixon	Canadian Martyrs	353	5		6	5000		5000	500
Daniel Di Giorgio	Joe Bria	Our Lady of Victory	680	9	E-Pan	9	20000	9109	29109	2911
Daniel Di Giorgio	Joe Bria	St. Bernard	680	9	E-Pan	9	20000	9109	29109	2911
Daniel Di Giorgio	Joe Bria	St. John the Evangelist	524	9	E-Pan	8	20000	7020	27020	2702
Daniel Di Giorgio	Joe Bria	Immaculate Conception	506	8	E-Pan	8	20000	6779	26779	2678
Daniel Di Giorgio	Laraine D'Souza	St. Francis Xavier	513	8		7	20000	6872	26872	2687
Daniel Di Giorgio	Joe Bria	St. Matthew	495	7		6	10000	6631	16631	1663
Daniel Di Giorgio	Joe Bria	St. Oscar Romero	704	7		6	10000	9431	19431	1943
Daniel Di Giorgio	Joe Bria	Santa Maria	200	6	E-Pan	7	10000		10000	1000
Frank D'Amico	John Wujek	St. Mary Catholic Academy	744	6	E-Pan	5	10000		10000	1000
Frank D'Amico	John Wujek	St. Paul VI	295	5		6	5000		5000	500
Frank D'Amico	John Wujek	St. Rita	85	5		6	5000		5000	500
Garry Tanuan	Ryan Peterson	St. Martin de Porres	410	9	E-Pan	9	20000	5492	25492	2549
Garry Tanuan	Peter Aguiar	Prince of Peace	269	7		5	10000	3604	13604	1360
Garry Tanuan	Peter Aguiar	St. Mother Teresa	469	7	E-Pan	7	10000	6283	16283	1628
Garry Tanuan	Peter Aguiar	Sacred Heart	219	6		6	7500		7500	750
Garry Tanuan	Ryan Peterson	St. Columba	256	6	E-Pan	7	10000		10000	1000
Garry Tanuan	Peter Aguiar	St. Rene Goupil	47	6		6	7500		7500	750
Garry Tanuan	Peter Aguiar	St. Elizabeth Seton	124	5		6	5000		5000	500
Garry Tanuan	Peter Aguiar	Francis Libermann	846	4		6	5000		5000	500
Ida LiPreti	Shawna Campbell	James Cardinal McGuigan	884	9	E-Pan	9	20000	11842	31842	3184
Ida LiPreti	Shawna Campbell	St. Andre	653	9	E-Pan	9	20000	8748	28748	2875

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Ida LiPreti	Shawna Campbell	St. Augustine	580	9	E-Pan	9	20000	7770	27770	2777
Ida LiPreti	Flora Cifelli	St. Basil-The-Great	1259	9	E-Pan	8	20000	16866	36866	3687
Ida LiPreti	Shawna Campbell	St. Francis de Sales	450	9	E-Pan	9	20000	6028	26028	2603
Ida LiPreti	Shawna Campbell	St. Jane Frances	660	9	E-Pan	9	20000	8842	28842	2884
Ida LiPreti	Flora Cifelli	St. Jude	718	9	E-Pan	9	20000	9619	29619	2962
Ida LiPreti	Shawna Campbell	St. Wilfrid	620	9	E-Pan	9	20000	8306	28306	2831
Ida LiPreti	Shawna Campbell	St. Charles Garnier	444	8	E-Pan	9	20000	5948	25948	2595
Ida LiPreti	Flora Cifelli	St. Roch	337	8	E-Pan	8	20000	4515	24515	2451
Ida LiPreti	Shawna Campbell	Blessed Margherita	331	5		6	5000		5000	500
Joseph Martino	Flora Cifelli	St. Andrew	670	9	E-Pan	9	20000	8975	28975	2898
Joseph Martino	Flora Cifelli	St. Angela	450	9	E-Pan	9	20000	6028	26028	2603
Joseph Martino	Flora Cifelli	St. Stephen	374	9	E-Pan	9	20000	5010	25010	2501
Joseph Martino	Flora Cifelli	Father Henry Carr	835	8	E-Pan	8	20000	11186	31186	3119
Joseph Martino	Flora Cifelli	Holy Child	303	8	E-Pan	7	20000	4059	24059	2406
Joseph Martino	Flora Cifelli	St. Dorothy	316	8	E-Pan	8	20000	4233	24233	2423
Joseph Martino	Flora Cifelli	St. John Vianney	357	8	E-Pan	8	20000	4782	24782	2478
Joseph Martino	Flora Cifelli	St. Maurice	276	8	E-Pan	8	20000	3697	23697	2370
Joseph Martino	Flora Cifelli	Monsignor Percy Johnson	989	7	E-Pan	8	10000	13249	23249	2325
Joseph Martino	Flora Cifelli	Msgr. John Corrigan	231	7	E-Pan	8	10000	3095	13095	1309
Joseph Martino	Flora Cifelli	St. Benedict	616	6		4	7500		7500	750
Maria Rizzo	Shawna Campbell	Madonna	678	8	E-Pan	8	20000	9083	29083	2908
Maria Rizzo	Cristina Fernandes	St. Paschal Baylon	703	8	E-Pan	7	20000	9418	29418	2942
Maria Rizzo	Shawna Campbell	Our Lady of the Assumptio	347	7	E-Pan	8	10000	4649	14649	1465
Maria Rizzo	Shawna Campbell	St. Margaret	604	7	E-Pan	7	10000	8091	18091	1809
Maria Rizzo	Shawna Campbell	Dante Alighieri Academy	714	6		7	7500		7500	750
Maria Rizzo	Cristina Fernandes	St. Gabriel	268	6		7	7500		7500	750
Maria Rizzo	Shawna Campbell	St. Jerome	564	6		7	7500		7500	750
Maria Rizzo	Shawna Campbell	St. Martha	223	6		7	7500		7500	750
Maria Rizzo	Cristina Fernandes	St. Antoine Daniel	416	5		6	5000		5000	500
Maria Rizzo	Shawna Campbell	St. Raphael	532	5		6	5000		5000	500
Maria Rizzo	Cristina Fernandes	St. Joseph Morrow Park	456	4		6	5000		5000	500
Markus DeDomenico	Flora Cifelli	St. Marcellus	402	8	E-Pan	9	20000	5385	25385	2539

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Mike Del Grande	Cristina Fernandes	Precious Blood	469	9	E-Pan	8	20000	6283	26283	2628
Mike Del Grande	Cristina Fernandes	Epiphany of Our Lord	164	8	E-Pan	8	20000	2197	22197	2220
Mike Del Grande	Peter Aguiar	Holy Spirit	472	8	E-Pan	9	20000	6323	26323	2632
Mike Del Grande	Peter Aguiar	St. Aidan	281	7	E-Pan	7	10000	3764	13764	1376
Mike Del Grande	Peter Aguiar	St. Joan of Arc	804	7	E-Pan	8	10000	10771	20771	2077
Mike Del Grande	Peter Aguiar	St. Lawrence	435	7		7	10000	5827	15827	1583
Mike Del Grande	Peter Aguiar	St. Nicholas	406	7	E-Pan	6	10000	5439	15439	1544
Mike Del Grande	Peter Aguiar	St. Sylvester	168	7		6	10000	2251	12251	1225
Mike Del Grande	Peter Aguiar	St. Albert	368	6	E-Pan	8	10000		10000	1000
Mike Del Grande	Cristina Fernandes	St. Henry	251	6		4	7500		7500	750
Mike Del Grande	Cristina Fernandes	St. Kevin	248	6		5	7500		7500	750
Nancy Crawford	Ryan Peterson	St. Barbara	318	9	E-Pan	8	20000	4260	24260	2426
Nancy Crawford	Ryan Peterson	St. Dunstan	281	9	E-Pan	9	20000	3764	23764	2376
Nancy Crawford	Ryan Peterson	St. Boniface	313	8	E-Pan	8	20000	4193	24193	2419
Nancy Crawford	Ryan Peterson	St. Maria Goretti	937	8	E-Pan	8	20000	12552	32552	3255
Nancy Crawford	Ryan Peterson	Our Lady of Fatima	795	7		7	10000	10650	20650	2065
Nancy Crawford	Ryan Peterson	St. Joachim	299	7	E-Pan	7	10000	4005	14005	1401
Nancy Crawford	Ryan Peterson	St. Rose of Lima	457	7		7	10000	6122	16122	1612
Nancy Crawford	Ryan Peterson	St. Edmund Campion	276	6		6	7500		7500	750
Nancy Crawford	Ryan Peterson	St. Thomas More	342	6		7	7500		7500	750
Norm DiPasquale	Gina Iuliano Marrello	Monsignor Fraser College	792	9	E-Pan	9	20000	10610	30610	3061
Norm DiPasquale	Kimberly Dixon	Our Lady of Lourdes	555	9	E-Pan	9	20000	7435	27435	2743
Norm DiPasquale	Kimberly Dixon	St. Paul	212	8	E-Pan	8	20000	2840	22840	2284
Norm DiPasquale	Kimberly Dixon	St. Michael	160	7		6	10000	2143	12143	1214
Norm DiPasquale	John Wujek	St. Thomas Aquinas	481	7		7	10000	6444	16444	1644
Norm DiPasquale	Kimberly Dixon	St. Joseph's College	684	6		4	7500		7500	750
Norm DiPasquale	Kimberly Dixon	St. Mary	279	6		7	7500		7500	750
Teresa Lubinski	John Wujek	Bishop Marrocco/Thomas	686	8		7	20000	9190	29190	2919
Teresa Lubinski	John Wujek	James Culnan	554	8		7	20000	7422	27422	2742
Teresa Lubinski	Martha Cioppa	St. James	174	8	E-Pan	8	20000	2331	22331	2233
Teresa Lubinski	John Wujek	Holy Family	207	7	E-Pan	8	10000	2773	12773	1277
Teresa Lubinski	Joe Bria	St. Mark	212	6		5	7500		7500	750

Trustee Name	Superintendent Name	School Name	Enrolment	2020-2021 Composite Score	E-Pan	2019-2020 Composite Score for Comparison	2020-2021 Fixed Allocation	2020-2021 Enrolment Allocation	2020-2021 Total Allocation	10% of 2020-2021 Total Allocation
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REPORT TO

STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

RECOMMENDATION REPORT FOR APPROVAL OF 2SLGBTQ+ ADVISORY COMMITTEE TERMS OF REFERENCE

For it was you who formed my inward parts; you knit me together in my mother's womb. I praise you, for I am fearfully and wonderfully made. Wonderful are your works; that I know very well. Psalm 139:13-14

Created, Draft	First Tabling	Review
May 3, 2021	May 27, 2021	Click here to enter a date.
Derek Chen, Superintendent – Equity, Diversity, Indigenous Education & Community Relations		

RECOMMENDATION REPORT

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Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

D. Boyce
Associate Director of
Facilities, Business and
Community Development

A. EXECUTIVE SUMMARY

This report presents the terms of reference for the newly established 2SLGBTQ+ Advisory Committee (Appendix A). It outlines the process by which they were created and recommends the approval by the Board of Trustees.

The cumulative staff time required to prepare this report was 3 hours

B. PURPOSE

1. This report presents the terms of reference for the 2SLGBTQ+ Advisory Committee (Appendix A), and recommends approval of these terms of reference by the Board of Trustees.

C. BACKGROUND

1. On January 14, 2021, a motion was put forward and passed that “the TCDSB form a LGBTQ2S Advisory Committee made up of Trustees, community organizations, parents and students with support from our Equity and Human Rights Advisor and our Equity, Diversity, Indigenous Department.”
2. Subsequently, the 2SLGBTQ+ Advisory Committee was created in accordance with the Board motion and with the Selection Process for Parent /Community Membership on TCDSB Staff, Steering, Advisory or Ad Hoc Committees.
3. A working sub-committee was established to create the terms of reference for the 2SLGBTQ+ Advisory Committee.
4. Using models of terms of reference of existing advisory committees, including the Filipino-Canadian Advisory Committee and the African Canadian Advisory Committee, the sub-committee drafted terms of reference that closely mirror other advisory committees, and presented these to the full committee.
5. The draft terms of reference were reviewed by the full committee. Input was incorporated as appropriate, and a new draft was reviewed by TCDSB Legal Department.

D. EVIDENCE/RESEARCH/ANALYSIS

1. The terms of reference for the 2SLGBTQ+ Advisory Committee were developed by using existing models to create terms of reference that fulfil the unique mission and meet the unique needs of the 2SLGBTQ+ community.

E. METRICS AND ACCOUNTABILITY

1. The 2SLGBTQ+ Advisory Committee will monitor the effectiveness of the terms of reference as they relate to the fulfilment of the committees' goals and objectives.
2. The Terms of Reference will be reviewed by the committee on a yearly basis.

F. STAFF RECOMMENDATION

Staff recommends the approval of the revised Terms of Reference for the 2SLGBTQ+ Advisory Committee (Appendix A).

.

TCDSB 2SLGBTQ+ Advisory Committee Terms of Reference

The 2SLGBTQ+ Advisory Committee shall have the responsibility for advising the Board of Trustees and Director of Education of the Toronto Catholic District School Board on matters pertaining to the following:

- 1) To advocate for commitment, resources, and support to improve student success and to foster well-being for members of the 2SLGBTQ+ community
- 2) To advance best practices that foster equitable education and greater student achievement for students who identify as two-spirited, lesbian, gay, bisexual, transgender*, queer, and other members of the 2SLGBTQ+ community
- 3) To support 2SLGBTQ+ families in nurturing their faith through a meaningful relationship between home, school, and parish
- 4) To work toward making the TCDSB a safer and more welcoming space for members of the 2SLGBTQ+ community
- 5) To strengthen the effectiveness of initiatives taken to improve student success and to foster well-being of 2SLGBTQ+ students
- 6) To welcome 2SLGBTQ+ community members beyond students, including family members and staff
- 7) To make recommendations for the allocation of funds to improve accommodations for 2SLGBTQ+ students, including, but not limited, to funds for staff training and student initiatives
- 8) To work in partnership with other marginalized communities in supporting 2SLGBTQ+ students within the TCDSB.

Composition of Advisory Committee

The 2SLGBTQ+ Advisory Committee shall be comprised of the following volunteer members who shall be members of or allies to the 2SLGBTQ+ community:

- 1) Two community members
- 2) Four staff
- 3) Two students
- 4) Three parents/guardians

- 5) Two Trustees
- 6) One Human Rights and Equity Advisor
- 7) One representative of Nurturing Our Catholic Community
- 8) The Superintendent of Equity, Diversity, Indigenous Education, and Community Relations

Leadership and Guidance

The 2SLGBTQ+ advisory committee shall be jointly chaired by the Superintendent of Equity, Diversity, Indigenous Education, and Community Relations or their designate and a Co-Chair elected via a ranked, secret ballot by the committee.

The election of the Co-chair shall be supervised by two committee members who are not participating in the election as candidates.

Elections shall take place annually at the first meeting of the school year or any meeting in which the position of Co-chair is vacant, whichever is earlier. Co-chairs may serve a maximum of two years consecutively in that role.

Terms of Service

The Co-Chair and Advisory Committee shall have a maximum appointment of two terms for two years each consecutively. In the appointment of members, the committee shall consider the ability of individuals to carry out the role effectively and to have the time available for the role. In the event that a Member is absent without the prior approval of the committee for three consecutive meetings, the Committee shall determine a replacement for said Member.

Frequency of Meetings

The Committee shall meet four times per year or more frequently at the discretion of the Chair. Quorum for committee meetings will be 50% plus one of the committee members. The advisory committee community members and the Superintendent of Equity, Diversity, Indigenous Education, and Community Relations shall have ad hoc meetings to follow up on on action items and coordinate future efforts.

Reporting Responsibilities

The 2SLGBTQ+ Advisory Committee shall be accountable to the TCDSB for the effective performance of their roles and responsibilities. The activities of the committee shall be reported to the Board of Trustees in the annual report on advisory committees.

Appointment Process

The Committee seeks to reflect the diversity within the 2SLGBTQ+ community. All positions are

voluntary and candidates should be members of or allies to the 2SLGBTQ+ community who support the mission and vision of the TCDSB. The appointment process shall follow the guidelines laid out in “Selection Process for Parent Membership on TCDSB Staff, Steering, Advisory or Ad Hoc Committees.” Committee members may continue in office for a second term by advising the Chair of the committee of their intention.



REPORT TO

REGULAR BOARD

RETURN TO SCHOOL UPDATE

*"I can do all things through him who strengthens me."
Philippians 4:13*

Created, Draft	First Tabling	Review
June 8, 2021	June 10, 2021	Click here to enter a date.
Barbara Loporati, Senior Coordinator, Planning Services Corrado Maltese, Coordinator, Occupational Health and Safety Shawna Campbell, Superintendent, Area 3 and Early Years Shazia Vlahos, Chief of Communications and Government Relations Emma Moynihan, Supervisor Comm., Public/Media Relations Lori Di Marco, Superintendent, Curriculum Leadership & Innovation; and Academic ICT Michael Caccamo, Superintendent, Nurturing our Catholic Community, Safe Schools, Con. Ed. Maria Meehan, Superintendent, Special Services Adrian Della Mora, Executive Superintendent of Human Resources Omar Malik, Acting Chief Information Officer		
INFORMATION REPORT		

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Brendan Browne, PhD
Director of Education

D. Koenig
Associate Director
of Academic Affairs

D. Boyce
Associate Director of Facilities,
Business and Community
Development

A. EXECUTIVE SUMMARY

The last update to the Reopening Action Plan was submitted to the May 20, 2021 Board meeting for information and consideration. This report provides additional information concerning items occurring since that time. The Reopening Action Plan is updated as necessary and is available on the TCDSB website. Key updates and strategies are provided for consideration.

The province announced that there would be no return to in person learning for the remainder of the 2020-21 school year. All students, with the exception of special needs classes, are learning remotely for the rest of the school year.

This report includes updates concerning summer school programs, child care, TECT updates, special needs summer programs, and technology.

The cumulative staff time required to prepare this report was 30 hours

B. PURPOSE

To provide the Board with updates as they pertain to the TCDSB Reopening Action Plan.

C. BACKGROUND

The TCDSB Reopening Action Plan, Staff Manual and Transition to Distance Learning Plan continue to reflect the process for operating schools safely. Items from Board motions and Ministry updates that are confirmed have been included as required.

Boards have been informed that further guidance with regard to September 2021 reopening guidelines will be forthcoming from the Ministry in July. Any required changes to established protocols will be updated in the TCDSB Reopening Action Plan and communicated throughout the summer.

D. EVIDENCE/RESEARCH/ANALYSIS

Ministry Announcements – Remote and Graduations

1. *The Director sent a memo to all families on June 4, 2021, stating that the Ontario Government has decided that schools will continue with remote learning for the remainder of this school year.*
2. *Families were also informed, that based on Toronto Public Health's recommendation and the inability to provide for outdoor graduations, that all TCDSB schools would continue with existing plans for virtual graduations.* Principals are planning local celebrations to celebrate the school year with their students. These events may be a formal diploma presentation, coordinated classroom visits while picking up belongings, or goodbyes, etc. *All celebrations or gatherings will comply with the Ministry of Education and Toronto Public Health safety measures including physical distancing, masking and maintaining outdoor gathering limits.*

Continuing Education Summer Programs that are being offered/supported:

3. *Literacy/Numeracy Program for Grades 6, 7, 8; this program will not proceed due to the TECT work-to-rule sanctions.*
4. *Grade 9 Transition Program (students receive HIF101 credit) for all graduating Grade 8 students/incoming Grade 9 students; each secondary school is offering the program.*
5. *Credit Recovery* – programs are run through the local secondary schools.
6. *Co-Op credits* –virtual placements will be provided for credit accumulation.
7. *MEDD Program* - secondary school programs will continue as previous summer program for MEDD; exploring possibility of a camp program supervised by support staff and administrators for all elementary MEDD students.
8. *eClass for secondary credits*; two sessions this summer to facilitate further program acceleration and credit accumulation.
9. *Remote Learning Credit Courses (synchronous)* for other secondary summer school credit offerings will be provided.

10. ***Focus on Youth (FOY):***

Secondary

- 300 students have been identified to work for the FOY program this summer.
- Students can earn 2 credits: 1 Co-op credit and 1 Leadership credit
- Student will be placed in various placements including: virtual and face/face camp Counsellors within TCDSB programs and outside organizations, custodians and administration
- All student will be provided training in WHMIS, Leadership, Communication and Financial Literacy training.
- Identified students will be trained in custodial training and tutoring training.

Elementary

- Over 1400 students aged 6-13 years of age have been selected based on first come, first serve basis to participate in the virtual camp program.
- The program offers programs in Art, Sports, Leadership and STEAM for students to participate.
- Programs run daily from 10am – 3pm from July 5th to August 13th, 2021.
- Registered campers may also choose tutoring, which runs daily from 10-12pm by appointment only.
- Tutoring programs are designed for both group and individual supports, run by secondary students.
- There will also be a face to face camp run out of Saint Mother Teresa for approximately 60 students.
- Similar to the virtual program, these programs will offer programs such as Arts, Sports, Leadership, STEAM and tutoring.
- Programs will run from 9am to 4pm daily from July 5th to August 13th, 2021.
- Students participating have specifically requested face/face experience; these students benefit from face/face tutoring.
- COVID safety measures based on TCDSB, TPH and Ministry parameters; ratio of 4 campers to 1 student lead.

Early Years and Child Care

11. ***Child care for non-school aged children*** (i.e. children aged 0-4, Infant, Toddler ***and*** Preschool Programs) ***will remain open through the month of June.***

12. ***Before and after school programs, Authorized Recreation and Skill Building Programs are not yet permitted to operate.***
13. ***The emergency child care program*** will continue for school-aged children of eligible front-line workers, during the period when schools are operating remotely. ***Emergency child care will end on June 29th, 2021 in TCDSB schools.***
14. ***Licensed child care centres may resume serving school-aged children for full-days in programming over the summer months,*** in accordance with the ministry's health and safety guidance, Operational Guidance for Child Care During COVID- 19 Outbreak, as well as compliance with TPH Guidance and Direction. ***The first possible day for operation of summer programs would be June 30th, 2021.***
15. ***Operators have been instructed to inform the Principal and the school custodian of their proposed reopening plans for school age programs and reopening date.*** They will be required to follow the permit process for securing their licensed spaces during this time.
16. ***All Infant, Toddler and Preschool Programs*** will continue uninterrupted.

Gr 1 to 8 Summer Learning

17. ***Summer Playground K-12:*** Weekly choice boards (a variety of options for a student to select) that contain activities that students and parents can choose to do each week. There are 7 weeks worth of activities posted for each of the divisions: K-2, Gr 3-6, Gr 7-10 and Gr 11-12.
The plan for 2021 was to enhance new choice boards with mental health and online resources through EDWIN. Currently the 2020 activities are posted: [Summer Playground 2020 Choice & Voice: Explore, Experience, Learn – Online & at Home.](#)
18. ***Gr 1-3 Summer Learning Program:*** Reading Intervention and Numeracy focused, with Phys Ed, Mental Health and STEAM. ***This program will not be running due to work-to-rule sanctions.***
19. ***Gr 4-5 Summer Learning:*** UN Sustainable Development Goals, Literacy, Numeracy and Mental Health. Funded by the Council of Directors of Education. ***This program will not be running due to work-to-rule sanctions.***

20. ***TCDSB Gr 1-8 Tutoring*** in Reading, Writing, Math and French. ***This program will not be running due to work-to-rule sanctions.***
21. ***City of Toronto CampTO***, registration begins July 5, 2021. [Information link](#)
22. ***National STEAM Summer Camp***. July 19-23, 2021. Grades 7-12. Information will be sent to all Principals to distribute to families. [Registration link](#).
23. ***Camp e-Engies***. Connecting young women (grades 5-10) to engineering. July 17-18, 2021. \$70. TCDSB sponsoring 40 students through each of the Superintendent areas.
24. ***Tutoring opportunities*** offered through community organizations. Information will be shared with Principals to communicate.

Community Use of Schools

25. ***Staff are reviewing the re-opening guidelines to determine the level of summer permitting of TCDSB facilities.*** Communications will go out to permit holders when finalized.

Student/Staff Personal Items

26. ***Retrieval of student and staff personal items from schools will occur in line with graduation activities.*** These visits will be organized by school Principals in accordance with TPH guidelines for access to school sites.

Technology

27. ***Communication and instructions have been sent to families and principals for student loaner device recovery.*** TCDSB families have been informed that students with devices on loan for remote learning may hold onto the device over the summer and we will be in touch again in September. Students that are leaving the board are expected to return their loaner device by the end of the school year with the exception of students that will be attending a TCDSB summer program and can therefore return the device in September. Principals have been provided with instructions to process device recovery.

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

Families received a communication on May 27th advising them to keep an eye out for the return to school learning model registration which will be emailed to them over the summer on **July 16th**. The communication also indicated families will have until **August 6th** at midnight to make a selection.

The learning model registration link with FAQs will be sent to families on July 16th.

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.



REPORT TO

REGULAR BOARD

DRAFT 2021-22 BUDGET ESTIMATES NON-INSTRUCTIONAL (REVISED)

“For the love of money is the root of all evils; it is through this craving that some have wandered away from the faith and pierced their hearts with many pangs.”

1 Timothy 6:10

Created, Draft	First Tabling	Review
May 31, 2021	June 10, 2021	Click here to enter a date.
D. De Souza, Coordinator of Grants & Ministry Reporting G. Sequeira, Coordinator of Budget Services P. De Cock, Comptroller of Business Services & Finance S. Camacho, Chief Information Officer		
INFORMATION REPORT		

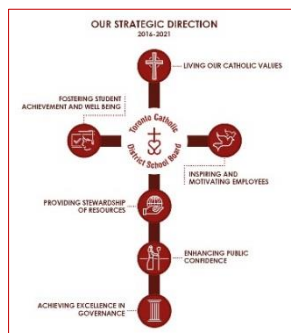
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Facilities, Business and
Community Development

A. EXECUTIVE SUMMARY

Based on the GSN announcement to date, staff expect reductions across all program and service areas, to match the projected lower enrollment level.

The Ministry of Education announcements on May 4th affects program and service areas and addresses the return to school following the COVID-19 pandemic. Furthermore, the TCDSB is expecting lower enrollment compared to the current school year. As result of both factors, the 2021-22 Budget Estimates will contain reductions in both revenue and expenditures. However, given the uncertain nature of the COVID-19 Pandemic and the expected demands on the system to close the gap on student learning the TCDSB will not be able to deliver a balanced budget. With Ministry of Education permission, the TCDSB is expected to submit an overall budget estimate with a deficit of \$19.7M.

Two budget related reports have been submitted to facilitate Trustees with conflicts of interest on instructional related funding, at their own discretion, the opportunity to participate in non-instructional and reserve funding related discussions. Volumes 1 to 4 focus on both the overall budget as well as instructional related expenditures, while Volume 5-6 focus on non-instructional expenditures and financial sustainability.

The overall Grants for Student Needs are projected to decrease. TCDSB is projected to derive approximately 93% of its operational revenues from the Provincial Grants for Student Needs (GSNs). The remaining funds are received in the form of Priorities and Partnership Funds (PPF) and other government agencies. Total funding is expected to decrease by approximately \$26.7M from the December 2020 Revised Estimates. 2021-22 Revenue projections are as follows:

	<i>2020-21</i>	<i>2021-22</i>	<i>Change</i>
	<i>(\$M)</i>	<i>(\$M)</i>	<i>(\$M)</i>
GSNs	1087.3	1072.2	(15.1)
Other Revenues	91.3	79.7	(11.6)
Total	1178.6	1151.9	(26.7)

The total change in expenditures from December 2020 Revised Budget Estimates to 2021-22 Budget Estimates is less \$48.8M.

	2020-21	2021-22	Change
	(\$M)	(\$M)	(\$M)
Instructional	1,002.8	958.7	(44.1)
Non-instructional	182.2	172.6	(9.6)
Other & PPF	35.6	40.4	4.8
Total	1,220.5	1171.7	(48.8)

The total change from December 2020 Revised Budget Estimates to 2021-22 Budget Estimates is a deficit of \$19.7M. Total Revenues in the Budget Estimates is \$1,151.9M and the Expenditures is \$1,171.6M which will result in a net deficit of \$19.7. The deficit will be funded from a number of unallocated reserves and an unused portion of current year school block budget.

(\$M)	2020-21	2021-22
Operating Revenues	\$1,178.6	\$1,151.9
Less: Operating Expenditures	<u>\$1,220.5</u>	<u>\$1,171.6</u>
Surplus/(Deficit)	\$(41.9)	\$(19.7)
Operating Contingency Reserve	\$41.9	\$7.8
IT Infrastructure Reserve	0	\$2.8
IT System Reserve	0	\$3.1
Unused Block budget	0	\$6.0
Balanced Budget	\$0.0	\$0.0

In addition, the Ministry of Education has created a COVID-19 Reserve “top-up” program for COVID-19 Expenditures. This program could generate up to \$23M for the TCDSB by the completion of the 2021-22 school year. If the TCDSB is able to qualify for these funds, they will be used to replenish the used Reserves accounts as well as school block budget.

The cumulative staff time required to prepare this report was 180 hours.

B. PURPOSE

1. This report has been prepared for the Board of Trustees in order to receive the Non-Instructional Expenditure Categories (Volume V & VI), appearing in the attached 2021-22 Budget Book (Appendix A).

C. BACKGROUND

1. *The Ministry of Education released B and SB Memorandums regarding the 2021-22 Grants for Student Needs on May 3rd, 2021.* These Memorandums provide an update to the 2021-22 Budget Estimates' GSN calculations and address the ongoing financial challenges due to the Covid-19 Pandemic.
2. *Total projected overall GSN funding for the TCDSB is decreasing. Although government is providing additional funds for COVID-19 related expenses, a decline in TCDSB's projected enrollment is driving an overall significant reduction in funding.* In response to the negative enrolment impact brought on by the pandemic, District School Boards are required to adjust staffing levels in compliance with provincial legislation due to the elimination of funding stabilization amounts received as a one-time adjustment for the 2020-21 fiscal year.

D. EVIDENCE/RESEARCH/ANALYSIS

Budget Consultation Feedback

1. *The 2021-22 budget consultation launched on March 30, 2021.* The consultation included an enhanced webpage with supporting documents and tools for local school communities to initiate consultations in a number of ways. Consultation tools included website and social media, virtual town halls, online surveys, and Frequently Asked Questions (FAQs).
2. *On March 30, 31 and April 20, 2021, Virtual Town Halls were held from 6:00-7:30 p.m. with attendees able to access via Zoom and YouTube.*
3. *During April and May staff held several virtual meetings with*

stakeholders. These meetings including unions, associations, Catholic Parent Involvement Committee (CPIC), Ontario Association of Parents in Catholic Education (OAPCE), and Special Education Advisory Committee (SEAC)

- 4. *Staff used input from the consultation process as a guide towards maintaining service levels were possible.*** However, there are legislative restrictions, collective agreements and funding restrictions factored into making these difficult decisions. A report to Corporate Services Committee on June 8, 2021 will provide a detailed version of the results of the public consultation.

Summary of Overall Changes and use of Reserves

- 1.** The Revenue and Expenditure Changes for 2021-22 from Estimates to Revised Estimates is summarized in greater detail below:

DESCRIPTION	Amount \$M
REVENUE CHANGES:	
COVID- 19 related funding for Federal and Provincial	(26.1)
Stabilization Funding for Operations	(22.7)
GSN Allocation Reduction due to Enrolment	(3.0)
Other Various Revenue loss	(2.2)
International VISA Student decline in Enrolment	(1.8)
Total Estimates Revenue Loss for 2021-22	(55.8)
Other Various Revenue Grant Increases	12.8
COVID- 19 related funding Provincial – 2021-22	8.9
Priority and Partnership Funds (PPF)	7.4
Total Estimates Revenue Change for 2021-22	(26.7)
EXPENDITURE CHANGES:	
Net Reductions in Instructional staff costs	38.4
Net Reductions in School Operations staff costs	11.4
Net Reduction in Student Devices costs	2.3
One-Time School Block Allocation	2.3
Temporary Accommodations Costs	1.3
Total Estimates Expenditure decreases for 2021-22	55.7

Transportation cost increases	(2.1)
Other Operating Expenditures Increases	(4.8)
Total Estimates Expenditures Change for 2021-22	48.8
Opening In-Year Surplus/(Deficit)	(41.9)
Revenue Changes	(26.7)
Expenditure Changes	48.8
Closing In-Year Surplus/(Deficit)	(19.7)
FUNDING THE IN-YEAR DEFICIT	
Closing In-Year Surplus/(Deficit)	(19.7)
Withdrawals from Operating Contingency Reserve- Estimated at the end of Aug 31, 2022	7.8
Withdrawals from IT Infrastructure Reserve - Estimated at the end of Aug 31, 2022	2.8
Withdrawals from IT Systems Reserve - Estimated at the end of Aug 31, 2022	3.1
School Block Budget unused funds at Aug 31, 2021	6.0
Total Funds Used from Reserve	19.7

2. *The Ministry of Education is providing a reserve “top up” program for COVID-19 related costs up to 2% of 2021-22 Operating Allocation.* Should the TCDSB may incur an in-year deficit over the current year and next year over 2%, the Ministry of Education will fund additional use of reserves up to 4%. This would mean that the TCDSB’s could receive additional ministry funding up to \$23M. However, only half of that or one percent will be available for the first 6 months. The final allocation will be based on boards submitted 2020-21 and 2021-22 Financial Statements.
3. **If the TCDSB receive this additional funding from the Ministry of Education, that are recommend that the following funds be replenished because they were used to fund the in-year deficit.** Funds would be replenished, based on the total amount provided the Ministry, in the following order:

Fund/Reserve	Amount \$M
Operating Contingency	7.8
IT System Reserve	3.1
IT Infrastructure Reserve	2.8
School Block budget carry-over	6.0

Any additional funds above these amounts would be flow to the Operating Contingency Reserve.

Summary of Non-Instructional Expenditures

4. The chart below provides a comparison between the 2020-21 revised budget and the 2021-22 budget estimates by category. Following the table is a brief analysis of each Non-instructional line items explaining the differences between each year's budget.

	Non-Instructional Related Expenditure Categories	2020/21 Budget Revised Estimates	Variance Incr./ (Decr.)	2021/22 Budget Estimates
1	Administration and Governance	26,443	750	27,193
2	School Operations & Maintenance	111,223	(11,041)	100,182
3	Transportation	40,722	2,143	42,865
4	Temporary Accommodation	3,774	(1,424)	2,350
	Sub-Total Non Classroom	182,162	(9,572)	172,589

The following is related commentary regarding key line-item change:

- **#1 - Board Administration and Governance Cost's Increased.** There is an overall increase of 1% as a result of new collective agreements as well as some additional investment in new Employee Relation Investigator areas and the conversion of a Contract Recording Secretary to permanent status.
- **#2 - School Operations and Maintenance have decreased \$11.1M.** There is an overall increase in salary and benefits and utility costs but a greater reduction in one-time COVID -19 related costs as well as due to enrolment. Separate COVID-19 funding will further help offset the decrease in staffing.
- **#3 - Transportation costs have a net increase of \$2.1M.** There are one-time costs increase due to school relocations, the continuation of COVID cleaning costs, and increase in the projected contract rates for buses.
- **#4 - Temporary Accommodation funding has decreased.** Due to a reduction in leasing cost, funding has declined accordingly.

Ward-Based Playground Budget

5. *At the June 8th, 2021 meeting of the Corporate Services Committee, the Board of Trustees passed a motion directing staff to include a ward-based playground fund valued at \$1.2M in the base annual budget.* Previously the ward-based playground program was funded through a Strategic Reserve that was only replenished if the TCDSB incurred an annual surplus. There is no projected annual surplus in 2020-21 fiscal year.
6. *Staff have reviewed this motion and determined that the most appropriate funding source for this work would be from a combination of the School Condition Index (SCI) Grant and School Renewal Allocation (SRA) grant.* The SCI and SRA grants have some flexibility to accommodate landscaping and “fixed” structures for playground areas and outdoor classrooms; However, it should be noted that using these funds for playgrounds will mean that there is \$1.2M less available for building renewal work and related projects on an annual basis.
7. *Work associated with SCI and SRA funds are budgeted (planned) in the yearly School Renewal plan which is typically presented to The Board of Trustees in December.* Although the plan is presented in December, funds are available for use starting at the beginning of the fiscal year (September) because SCI and SRA grants are part of the Ministry of Education’s annual grant allocation process. As it was with Playground Reserve, funding will be allocated at \$100,000 per ward.
8. *As result of the changes above, staff will decommission the Playground Reserve included in the Strategic Reserve Policy.* The Strategic Reserve Policy (FM09) defines the use and funding source for the Strategic Playground Reserve. The reserve is only funded when there is an in-year budget surplus. As such, the funding is sporadic. Given the funds will now be planned in the annual budget, this part of the Reserve Policy will no longer be needed. The Policy will be updated at the next opportunity and present to the Board of Trustee for final approval.
9. *Funds for ward-based playground projects will be allocated using a similar application process to the one used in 2019, with minor changes to enhance scoring for schools in lower socioeconomic areas of the city*

as per the approved Trustee motion. Commencing in the Fall of 2020, Staff will work with Trustees to re-establish the ward-based playground program and kick-start the application process with school communities.

E. CONCLUDING STATEMENT

This report is for the information of the Board of Trustees. Staff will bring a finalized overall balanced budget to a Special Board Meeting later in June, for approval, that consolidates all input and direction received by Trustees.

TORONTO CATHOLIC
DISTRICT SCHOOL

2021 - 2022 BUDGET ESTIMATES

*Non-Instructional
Book*



BOARD OF TRUSTEES

Catholic school trustees are the critical link between communities and school boards. Catholic ratepayers in City of Toronto elect 12 English Language Trustees to the Toronto Catholic District School Board during each municipal election. The Chair of the Board and the Vice-Chair are elected at the Inaugural meeting of the Board, and serve for one year.

Working together, a school trustee is responsible, as a member of the Board:

- *To govern and set policy.*
- *To govern for the provision of curriculum, facilities, human and financial resources.*
- *To advocate for the needs of their communities.*
- *As a constituency representative, to explain the policies and decisions of the TCDSB to residents.*

Trustees are available to help taxpayers, parents and others address any issues they may have about the Catholic school system.



Trustee Joseph Martino
Ward 1: Etobicoke



Trustee Markus de Domenico
Ward 2: Etobicoke



Trustee Ida Li Preti
Ward 3: North York



Trustee Teresa Lubinski
Ward 4: Toronto/York/Etobicoke



Trustee Maria Rizzo
Ward 5: North York



Trustee Frank D'Amico, CD
Ward 6: York



Trustee Michael Del Grande
Ward 7: Scarborough/North York



Trustee Garry Tanuan
Ward 8: Scarborough



Trustee Norm Di Pasquale
Ward 9: Toronto



Trustee Daniel Di Giorgio
Ward 10: Toronto



Trustee Angela Kennedy
Ward 11: East York/Toronto



Trustee Nancy Crawford
Ward 12: Scarborough



Trustee Keith Andre Baybayon
Student Trustee: All TCDSB Schools



Trustee Kathy Nguyen
Student Trustee: All TCDSB Schools

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Toronto Catholic District School Board

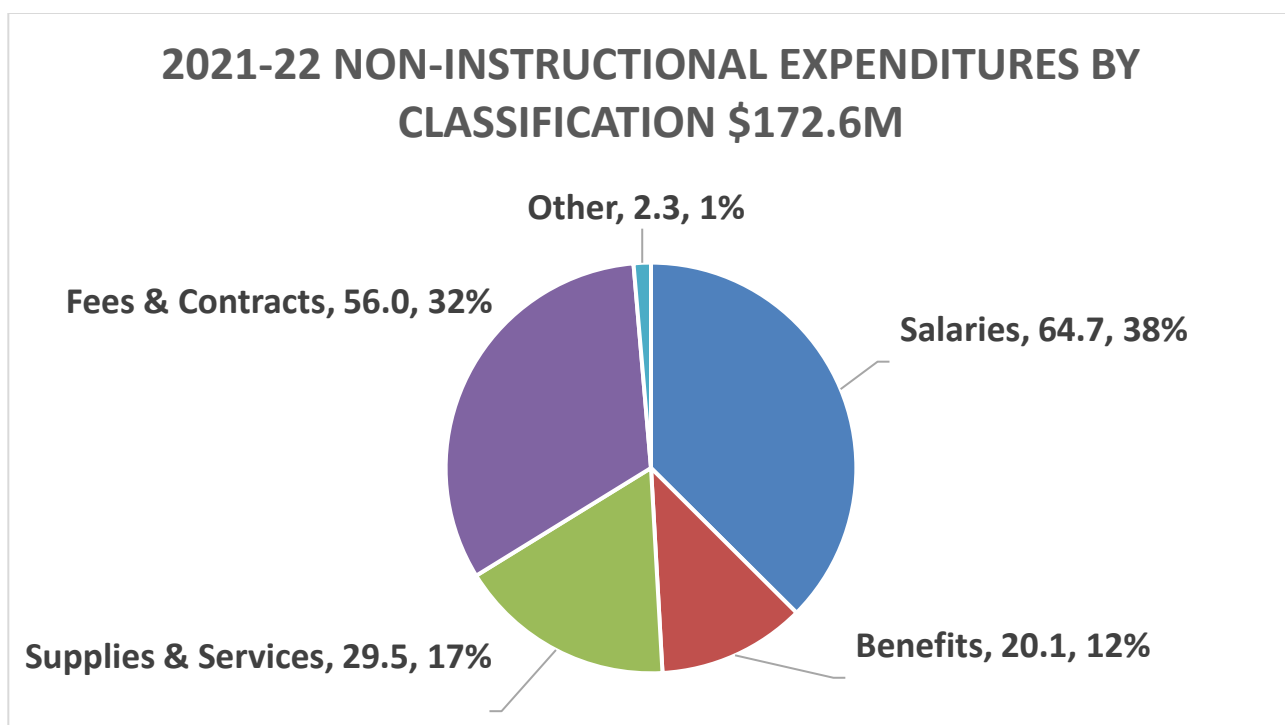
Volume V: Non-Instructional Related Expenditures

NON-INSTRUCTIONAL EXPENDITURES ARE NECESSARY TO SUPPORT STUDENT ACHIEVEMENT AND WELL-BEING

While the majority of TCDSB's expenditures support Instructional related activities, there are several functions within the organization that are Non-Instructional in nature, but still play a critical role in providing safe and enriching environments for students. They are also key to ensuring that stewardship of the Board's physical assets and services are provided for with a high degree of quality. Non-Instructional Operating Expenditures can be summarized in four main areas: Administration and Governance, Transportation, School Operations and Maintenance, and Temporary Accommodations. Appendix 5A provides a detailed breakdown.

Administration and Governance expenditures include costs such as operating the Board office (Catholic Education Centre) and central facilities, Business Services and payroll, and senior staff, Trustees, other system-wide based staff and expenditures. Transportation expenditures includes costs to transport students between home, school, and other programs, clubs and sport team's events and field trips. School operations and maintenance includes custodial, maintenance and school operations staff salaries and benefits, utilities, insurance and other expenditures to maintain clean and safe school environments. Other expenditures include funding for special purpose projects.

The following chart provides an overview of Non-Instructional Related Expenditures by functional classification.



The chart below provides a comparison between the 2020-21 Revised Budget and the 2021-22 Budget Estimates by category. On the following page is a brief analysis of each line item (referenced by line #) explaining the differences between each year's budget.

NON-INSTRUCTIONAL EXPENDITURES INCREASES / (DECREASES) (\$000)

	Non-Instructional Related Expenditure Categories	2020/21 Budget Revised Estimates	Variance Incr./ (Decr.)	2021/22 Budget Estimates
1	Administration and Governance	26,443	750	27,193
2	School Operations & Maintenance	111,223	(11,041)	100,182
3	Transportation	40,722	2,143	42,865
4	Temporary Accommodation	3,774	(1,424)	2,350
	Sub-Total Non Classroom	182,162	(9,572)	172,589

Non-Instructional Expenditures Variance Analysis –Appendix 5A provides further details.

The following is related commentary regarding key line-item change:

- **#1 - Board Administration and Governance Cost's Increased.** There is an overall increase of 1% as a result of new collective agreements as well as some additional investment in new Employee Relation Investigator areas and the conversion of a Contract Recording Secretary to permanent status.
- **#2 - School Operations and Maintenance have decreased \$11.1M.** There is an overall increase in salary and benefits and utility costs but a greater reduction in one-time COVID -19 related costs as well as enrolment changes.
- **#3 - Transportation costs have a net increase of \$2.1M.** There are one-time costs increase due to school relocations, the continuation of COVID cleaning costs, and increase in the projected contract rates for buses.
- **#4 - Temporary Accommodation funding has decreased.** Due to a reduction for instructional space leasing cost funding has declined accordingly

Toronto Catholic District School Board

Volume V: Appendices

2021-22 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

NON INSTRUCTIONAL

Expenditures	2020/2021 Estimates	2020/2021 Revised Estimates	2021/2022 Estimates	Difference	
				\$	%
Director's Office	6,385,549	6,385,549	6,661,500	\$ 275,951	4.3%
Communications	819,156	819,156	955,443	\$ 136,287	16.6%
Human Resources	7,548,472	6,033,193	6,086,970	\$ 53,778	0.9%
Business Administration	5,298,282	5,298,282	5,421,209	\$ 122,926	2.3%
Legal Fees	1,125,000	1,125,000	1,200,000	\$ 75,000	6.7%
Corporate Services	1,360,426	1,360,426	1,472,930	\$ 112,504	8.3%
Employee Relations	1,147,413	1,147,413	1,439,094	\$ 291,681	25.4%
Facilities Services & Planning Services	1,529,212	1,529,212	1,261,506	\$ (267,706)	-17.5%
Catholic Education Centre	2,621,081	2,621,081	2,570,791	\$ (50,290)	-1.9%
Transportation	39,661,690	40,721,550	42,865,090	\$ 2,143,540	5.3%
Operations & Maintenance	101,761,098	111,222,957	100,181,704	\$ (11,041,253)	-9.9%
Other Expenditures	123,771	123,771	123,771	\$ -	0.0%
Temporary Accommodation	3,435,732	3,773,704	2,349,704	\$ (1,424,000)	-37.7%
TOTAL	\$ 172,816,883	\$ 182,161,294	\$ 172,589,712	\$ (9,571,582)	-5.3%



**2021-22 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL
CLASSIFICATION**

Director's Office

Expenditures	2020/2021 Estimates	2020/2021 Revised Estimates	2021/2022 Estimates	Difference	
				\$	%
Director/Supervisory Officers Salaries	\$ 3,310,122	\$ 3,310,122	\$ 3,482,145	172,023	5.2%
Director/Supervisory Officers Benefits	1,019,187	1,019,187	974,652	(44,534)	-4.4%
Director & Supervisory Officers Professional Development	42,500	42,500	42,500	-	0.0%
Director & Supervisory Officers Other Expenses	43,680	43,680	43,680	-	0.0%
Office Support Staff Salaries	804,949	804,949	902,227	97,278	12.1%
Office Support Staff Benefits	242,853	242,853	294,036	51,183	21.1%
Trustees & Student Trustees Honorariums	273,008	273,008	272,014	(994)	-0.4%
Trustees & Student Trustees Other Expenses	279,490	279,490	280,484	995	0.4%
OCSTA Annual Membership Fee	210,978	210,978	210,978	-	0.0%
OCSOA Membership Fees	32,895	32,895	32,895	-	0.0%
Director's Office					
Printing	15,000	15,000	15,000	-	0.0%
Telephone	2,500	2,500	2,500	-	0.0%
Supplies	98,388	98,388	98,388	-	0.0%
Contractual Services	10,000	10,000	10,000	-	0.0%
TOTAL	\$ 6,385,549	\$ 6,385,549	\$ 6,661,500	275,951	4.3%

2021-22 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

Communications

Expenditures	2020/2021 Estimates	2020/2021 Revised Estimates	2021/2022 Estimates	Difference	
				\$	%
Salaries	\$ 575,566	\$ 575,566	\$ 670,953	95,387	16.6%
Benefits	173,648	173,648	218,664	45,015	25.9%
Supplies & Services					
Car Allowance	4,116	4,116	-	(4,116)	-100.0%
Printing	7,500	7,500	7,500	-	0.0%
Telephone	4,000	4,000	4,000	-	0.0%
Supplies	54,326	54,326	54,326	-	0.0%
TOTAL	\$ 819,156	\$ 819,156	\$ 955,443	136,287	16.6%



2021-22 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

Human Resources

Expenditures	2020/2021 Estimates	2020/2021 Revised Estimates	2021/2022 Estimates	Difference	
				\$	%
Salaries	\$ 5,078,429	\$ 3,914,352	\$ 3,874,140	(40,212)	-1.0%
Benefits	1,532,162	1,180,960	1,262,582	81,622	6.9%
Central Temporary Staffing	85,000	85,000	85,000	-	0.0%
Summer Help (Temporary Staffing)	85,000	85,000	85,000	-	0.0%
Negotiation Costs	125,719	125,719	125,719	-	0.0%
New Teacher Induction Program NTIP Provision	50,000	50,000	50,000	-	0.0%
Workplace Safety Team Professional Development Fund	50,000	50,000	50,000	-	0.0%
Whistle Blower Security	75,000	75,000	75,000	-	0.0%
Central Bargaining - OCSTA	43,017	43,017	55,384	12,367	28.7%
Car Allowance	24,696	24,696	24,696	-	0.0%
Professional Development	15,000	15,000	15,000	-	0.0%
Printing	8,000	8,000	8,000	-	0.0%
Telephone	11,406	11,406	11,406	-	0.0%
Supplies	97,250	97,250	97,250	-	0.0%
Recruitment of Staff	80,000	80,000	80,000	-	0.0%
Professional Services	117,811	117,811	117,811	-	0.0%
Software Fees & Licensing Fees	69,982	69,982	69,982	-	0.0%
TOTAL	\$ 7,548,472	\$ 6,033,193	\$ 6,086,970	53,778	0.9%

2021-22 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

Business Administration

Expenditures	2020/2021 Estimates	2020/2021 Revised Estimates	2021/2022 Estimates	Difference	
				\$	%
Salaries	\$ 3,928,557	\$ 3,928,557	\$ 3,949,565	21,008	0.5%
Benefits	1,185,246	1,185,246	1,287,163	101,918	8.6%
Supplies & Services					
Materials Management	9,116	9,116	9,116	-	0.0%
Payroll Services	28,920	28,920	28,920	-	0.0%
Business Services	46,444	46,444	46,444	-	0.0%
Printing Services	(100,000)	(100,000)	(100,000)	-	0.0%
Bank Charges & Other Fees	25,000	25,000	25,000	-	0.0%
Audit Fees	100,000	100,000	100,000	-	0.0%
Employee Expense Reimbursement Software Maintenance	75,000	75,000	75,000	-	0.0%
TOTAL	\$ 5,298,282	\$ 5,298,282	\$ 5,421,209	122,926	2.3%



2021-22 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

Legal Fees

Expenditures	2020/2021 Estimates	2020/2021 Revised Estimates	2021/2022 Estimates	Difference	
				\$	%
Legal Fees & Services - General Corporate & Safe Schools	\$ 150,000	\$ 150,000	\$ 150,000	-	0.0%
Legal Fees & Services - Employee Relations	625,000	625,000	700,000	75,000	12.0%
Legal Fees & Services - Planning & Facilities	350,000	350,000	350,000	-	0.0%
TOTAL	\$ 1,125,000	\$ 1,125,000	\$ 1,200,000	75,000	6.7%



2021-22 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

Corporate Services

Expenditures	2020/2021 Estimates	2020/2021 Revised Estimates	2021/2022 Estimates	Difference	
				\$	%
Salaries	\$ 755,137	\$ 755,137	\$ 829,309	74,173	9.8%
Benefits	227,825	227,825	270,272	42,447	18.6%
Professional Development	82,700	82,700	82,700	-	0.0%
Printing	1,200	1,200	1,200	-	0.0%
Telephone	2,000	2,000	2,000	-	0.0%
Supplies	26,088	26,088	26,088	-	0.0%
Contractual Services	57,861	57,861	57,861	-	0.0%
Software Fees & Licensing Fees	3,500	3,500	3,500	-	0.0%
Car Allowance	4,116	4,116	-	(4,116)	-100.0%
Integrity Commissioner	150,000	150,000	150,000	-	0.0%
Parliamentarian	50,000	50,000	50,000	-	0.0%
TOTAL	\$ 1,360,426	\$ 1,360,426	\$ 1,472,930	112,504	8.3%



2021-22 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

Employee Relations

Expenditures	2020/2021 Estimates	2020/2021 Revised Estimates	2021/2022 Estimates	Difference	
				\$	%
Salaries	\$ 834,188	\$ 834,188	\$ 1,029,781	195,593	23.4%
Benefits	251,675	251,675	335,606	83,931	33.3%
Professional Development	7,500	7,500	7,500	-	0.0%
Printing	10,000	10,000	10,000	-	0.0%
Telephone	3,000	3,000	3,000	-	0.0%
Supplies	13,770	13,770	25,927	12,157	88.3%
Professional Services	19,048	19,048	19,048	-	0.0%
Car Allowance	8,232	8,232	8,232	-	0.0%
TOTAL	\$ 1,147,413	\$ 1,147,413	\$ 1,439,094	291,681	25.4%



2021-22 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

Facilities Services & Planning Services

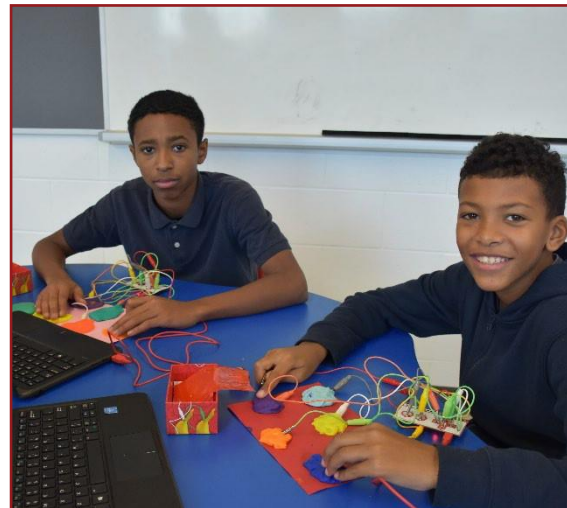
Expenditures	2020/2021 Estimates	2020/2021 Revised Estimates	2021/2022 Estimates	Difference	
				\$	%
Salaries	\$ 1,134,266	\$ 1,134,266	\$ 911,659	(222,608)	-19.6%
Benefits	342,208	342,208	297,110	(45,099)	-13.2%
Supplies & Resources					
Facilities Services Department	12,243	12,243	12,243	-	0.0%
Capital Development Department	3,500	3,500	3,500	-	0.0%
Planning Department	18,000	18,000	18,000	-	0.0%
Development Services	2,995	2,995	2,995	-	0.0%
Admissions Department	1,000	1,000	1,000	-	0.0%
Facilities Legal Services Department	10,000	10,000	10,000	-	0.0%
Capital Planning Capacity Program	5,000	5,000	5,000	-	0.0%
TOTAL	\$ 1,529,212	\$ 1,529,212	\$ 1,261,506	(267,706)	-17.5%



2021-22 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

Catholic Education Centre

Expenditures	2020/2021 Estimates	2020/2021 Revised Estimates	2021/2022 Estimates	Difference	
				\$	%
Custodial Salaries	\$ 418,809	\$ 418,809	\$ 373,236	(45,573)	-10.9%
Custodial Benefits	126,355	126,355	121,638	(4,717)	-3.7%
CEC Facility Utilities & Maintenance	600,000	600,000	600,000	-	0.0%
CEC Amortization of Previous Building Improvements	1,475,917	1,475,917	1,475,917	-	0.0%
TOTAL	\$ 2,621,081	\$ 2,621,081	\$ 2,570,791	(50,290)	-1.9%



2021-22 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

Transportation

Expenditures	2020/2021 Estimates	2020/2021 Revised Estimates	2021/2022 Estimates	Difference	
				\$	%
Administrative Salaries	\$ 1,020,208	\$ 1,060,757	\$ 1,065,430	4,673	0.4%
Administrative Benefits	237,913	247,369	245,262	(2,107)	-0.9%
Temporary Assistance	50,000	50,000	50,000	-	0.0%
Office Supplies & Services	131,900	131,900	131,900	-	0.0%
TRANSPORTATION - REGULAR INSTRUCTION					
Excursions for Physically Challenged Students	14,969	14,969	15,008	39	0.3%
Ontario Schools Deaf & Blind	94,451	186,993	187,479	486	0.3%
Regular Home to School	17,357,902	17,357,902	17,403,033	45,131	0.3%
New Routes & Growth	246,973	-	-	-	0.0%
Student Safety	70,076	70,076	70,258	182	0.3%
Safe Schools	14,118	14,118	14,155	37	0.3%
Remedial Language	111,622	111,622	111,912	290	0.3%
Regular Transit Fares for Scholars & Children	36,114	36,114	36,728	614	1.7%
Safe Schools Transit Fares (Scholars)	16,024	16,024	16,296	272	1.7%
Summer School	486,444	486,444	489,245	2,801	0.6%
Bilingual Program Transit Fares (Scholars & Children)	32,438	32,438	32,990	551	1.7%
Exceptional Circumstances (Tickets)	537,375	517,375	526,170	8,795	1.7%
Fuel Escalation Charge Provision	170,000	170,000	170,000	-	0.0%
Software Fees & Licenses	180,926	180,926	192,178	11,252	6.2%
Transportation Consortium	150,639	150,639	167,288	16,649	11.1%
COVID 19	-	895,549	200,000	(695,549)	-77.7%

2021-22 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

Transportation

Expenditures	2020/2021 Estimates	2020/2021 Revised Estimates	2021/2022 Estimates	Difference	
				\$	%
TRANSPORTATION - SPECIAL EDUCATION					
Vision, Hearing & Speech	2,343,357	2,343,357	2,349,449	6,093	0.3%
Medical & Physically Challenged	9,100,259	9,100,259	9,123,919	23,661	0.3%
Special Education Transit Fares for Adults	4,869	4,869	4,952	83	1.7%
Developmentally Disabled Transit Fares for Scholars	8,346	8,346	8,488	142	1.7%
Special Transit Fares for Scholars & Children	256,867	256,867	261,234	4,367	1.7%
Developmentally Disabled	605,847	605,847	607,422	1,575	0.3%
Care & Treatment & Correctional Facilities Programs	1,123,571	1,123,571	1,126,492	2,921	0.3%
Special Education	4,360,128	4,648,866	5,153,433	504,567	10.9%
Co-operative Education (Special Education & W/C) & Transit Tickets	898,354	898,354	909,616	11,262	1.3%
ONE-TIME TRANSPORTATION SERVICES					
One-time Transportation Services due to New School Construction	\$ -	\$ -	\$ 2,194,753	2,194,753	100.0%
TOTAL	\$ 39,661,690	\$ 40,721,550	\$ 42,865,090	2,143,540	5.3%



2021-22 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

Operations & Maintenance

Expenditures	2020/2021 Estimates	2020/2021 Revised Estimates	2021/2022 Estimates	Difference	
				\$	%
Salaries	\$ 47,783,741	\$ 49,783,741	\$ 47,255,981	(2,527,760)	-5.1%
Benefits	14,672,589	14,672,589	14,780,035	107,446	0.7%
Utilities	20,285,351	20,285,351	21,014,840	729,489	3.6%
Insurance	2,650,000	2,650,000	2,610,000	(40,000)	-1.5%
Professional Development Provision	93,445	93,445	99,875	6,430	6.9%
Printing and Photocopying	4,097	4,097	4,097	-	0.0%
Plant Operations Supplies	1,224,713	1,224,713	1,182,040	(42,673)	-3.5%
Automobile Reimbursement	60,709	60,709	60,709	-	0.0%
Travel Expense Allowance	110,166	110,166	110,166	-	0.0%
Vehicle Fuel	130,000	130,000	130,000	-	0.0%
Repairs-Custodial Equipment	150,000	150,000	141,600	(8,400)	-5.6%
Telephone Expense	106,432	106,432	217,999	111,567	104.8%
Office Supplies and Services	23,097	23,097	34,472	11,375	49.2%
Maintenance Supplies and Services	5,019,174	5,019,174	3,460,000	(1,559,174)	-31.1%
Vehicle Maintenance and Supplies	178,000	178,000	178,000	-	0.0%
Other Professional Fees (Health & Safety)	181,552	181,552	203,502	21,950	12.1%
Other Contractual Services	8,068,033	7,946,335	8,698,389	752,053	9.5%
COVID-19 Related Expenditures	1,020,000	8,603,556	-	(8,603,556)	-100.0%
TOTAL	\$ 101,761,098	\$ 111,222,957	\$ 100,181,704	(11,041,253)	-9.9%

2021-22 BUDGET EXPENDITURE ESTIMATES BY FUNCTIONAL CLASSIFICATION

Other Expenditures

Expenditures	2020/2021 Estimates	2020/2021 Revised Estimates	2021/2022 Estimates	Difference	
				\$	%
Parental Involvement Funding	121,771	121,771	121,771	-	0.0%
Partnership Development Department - Office Supplies & Services	2,000	2,000	2,000	-	0.0%
TOTAL	\$ 123,771	\$ 123,771	\$ 123,771	-	0.0%



Toronto Catholic District School Board

Volume VI: Financial Sustainability

FINANCIAL SUSTAINABILITY REQUIRES LOOKING FORWARD

School Board funding is almost entirely dependent on Provincial grants. Large portions of these grants remain stable year over year and therefore the TCDSB is able, to a certain extent, consider its sustainability beyond an annual budget process.

Historically, much concentration is placed on balancing the funding received by the Province with the planned expenditures for the year. Often a



Board may face one- time increases or decreases in expenditures, which puts the budget out of balance. It also may be faced with “structural deficits” arising from legislative or labour arbitration decisions essentially placing an ongoing cost burden that is greater than the funding received by the Province. In order to remain sustainable, the TCDSB should consider funding strategies that are beyond an annual view and that works within the current legislative permissions granted to it by the Province.

The TCDSB has established an Operating Contingency Reserve

The Operating Contingency reserve approved by the Board in the 2018-19 budget process acts as a contingency to offset future in-year deficits. This Reserve approved by the Board must operate with a minimum and maximum amount. The minimum would be 1% of the operating budget, while the maximum amount held in the reserve would be 2% of the operating budget. It should be noted that the Province has indicated that 2% is the optimal amount to be held in contingency. The Operating Contingency Reserve had a balance of \$47.5M at the start of the 2020-21 fiscal year.

This reserve may play a crucial role in the 2021-22 school year given the uncertainties surrounding COVID – 19. The Revised Budget Estimates for 2020-21 Estimated a deficit of approximately \$41.9M while the 2021-22 Budget Estimates are currently projecting \$19.7M deficit. The Operating Contingency Reserve will be used to fund this shortfall. In addition, for 2021-22 only TCDSB will need to temporarily use portions of other strategic reserves to cover an on-going COVID-19 related deficit. The Strategic reserves are expected to be replenished by the Ministry of Education's one-time Reserve “top up” program for COVID-19.

A RESERVE STRATEGY IS NECESSARY TO COMPLEMENT AN ACCUMULATED SURPLUS AND MITIGATE THE RISK AGAINST IN-YEAR DEFICITS

The Education Act allows School Boards to create something called “Reserves”. These are special purpose type funds that are restricted to a specific type of expenditure and can be funded by the Accumulated Surplus.

During the 2018-19 budget process, the TCDSB board approved the establishment of strategic reserves funded from accumulated surpluses, which may fund future projects, provide for operating contingencies, and provide funding for unexpected events and/or legislated liabilities.

Reserve funds play a very important role in TCDSB finances and provides a strong indicator of TCDSB's overall financial health. For this reason, the management of reserve funds is vitally important.

Staff brought forward a Reserve Policy that was approved by the board in fiscal year 2019-20. The policy is intended to establish consistent guidelines and standards, which will assist in the administration of reserve funds in a responsible and consistent manner.



RESERVE FUND CLASSIFICATIONS AND TYPES

Reserve funds are classified into the following three categories:

Strategic Reserve Funds (Discretionary)

These reserve funds can be used to better plan for the implementation of projects over the long-term. These funds will be used for high priority projects critical to the success of the organization moving into the future. These are fiscally prudent investments given their broad impact on the organization.

Reserve Funds for One-Time Projects (Discretionary)

An allocation of funds for which the Board of Trustees earmark, at their discretion, funding for a future expenditure, liability or other purpose. Funding is typically determined during the budget estimates, revised estimates or year-end financial results. These reserves are funded from various sources including, but not limited to, allocated revenues, accumulated surpluses, and dedicated contributions, etc.

Unspent funds during a fiscal year can be transferred to the Reserve only if the financial statements of the Board reflect an in-year and accumulated surplus position in the current fiscal year. The amount of unspent funds to be transferred is subject to change depending on the available in-year surplus as reported on the final year-end financial statements.

Reserve Funds (Obligatory)

Obligatory Reserve funds are prescribed for specific purposes through the Education Act or, act as a contingency to offset future in-year deficits. For example, mandated reserves exist for Education Development Charges (EDCs) and Proceeds of Disposition (POD).



Appearing below is a list of the Strategic Reserve funds set-up for the TCDSB and a plan as to how these reserves funds will be used in the future.

Strategic Reserve (Discretionary)

Information Technology Strategic System Reserve: This reserve will be used for the long-term financial planning for the replacement and/or update of major enterprise-wide systems. Fund Balance as of August 31, 2020, is \$24.2M.

Projects schedule for current and future years.

- The Student Information System project was approved by the Board of Trustees in January 2020 at \$14.1M over a 3 to 4-year period. The cost at the end of year 2 is estimated at \$2.5M and the balance will be required to complete the project.
- The SAP system used for Finance, Human Resources, and Facilities is due for replacement before 2027 as the vendor will no longer support the older version of SAP which has been running since 2000. To prepare for this project, TCDSB will need to carry out an assessment and pre-planning work in 2021-22 at a cost of \$0.2M. A replacement of SAP is expected to be a significant expense similar in scale to the Student Information System project.
- The Human Resources department needs a new solution to combine systems and processes to facilitate management of human resources, business processes, and data. This is a 2 to 3-year project to develop a strategy and implement a solution with recruitment and talent management as one of the initial deliverables to modernize and streamline hiring and on boarding practices at TCDSB. TCDSB is in the process of issuing an RFP for consultee assistance in the approach, project team structure and solution RFP. The cost of this project is estimated at \$3.5M with an estimated spend of \$2M in year one.
- TCDSB requires a new public website. The project was approved by the Board of Trustees in December 2019 at a cost of \$0.5M. TCDSB is in the process of issuing an RFP. The implementation will span the 2020-21 and 2021-22 school years.

The projected end balance of the IT Strategic Systems Reserve is expected to be \$5.9M including current project completion commitments in future years. Additional contributions to this reserve will need to be made to meet future demands including SAP replacement project which is estimated to be over \$20M.

	Year	\$M
Opening balance	August 31, 2020	24.2
Student Information System	2019-20 to 2022-23	14.1
SAP Project	2021-22	0.2
Human Resources Management System	2021-22 to 2022-23	3.5
Public Web Site	2020-21 to 2021-22	0.5
Projected Ending Balance after Commitments		5.9

Administrative Facility Reserve: This reserve restricts funding for the renewal activities of administrative buildings for which most PPF and Capital grants from the Province do not provide funding. Fund Balance as of August 31, 2020 is \$3.1M

Proposed projects schedule for current and future years.

Items	\$M
<u>Catholic Education Centre:</u>	
Security Desk reconfiguration	0.15
Washroom renovations	0.28
Lobby wall refinishing	0.01
Power washing exterior	0.05
Parking Garage 1 st floor repairs	1.10
Floor Workstation reconfigurations to increase capacity	0.05
Floor conversion of former York U space	0.02
Post-COVID-19 Safety modifications	0.10
<u>East Facilities:</u>	
Parking lot repaving and drainage repairs	0.15
Building envelope replacements (windows, roof, etc.)	0.60
Workstation reconfigurations	0.04
<u>West Facilities:</u>	
Drainage repairs in parking lot	0.15
Washroom renovations	0.28
Workstation reconfigurations	0.01
Building envelope upgrades	0.05
Total	3.06

Projected end balance of Reserve is expected to be approximately \$0.0M

Student Equity Strategic Reserve: This reserve sets aside funds that can be applied towards various equity initiatives across the Board. The Balance as of August 31, 2020 is \$3.1M

Projects schedule for current and future years.

- \$0.3M transferred to the playground reserve (approved by Board in-year) to be used up in 2020-21 fiscal year.
- \$0.5M for student devices distributed on an equity basis due to new remote Learning models driven by COVID-19.
- \$0.1M provided to the Angel foundation
- \$2.2M School block enhancements for the 2020-21 School Year.

Projected end balance of Reserve is expected to be approximately \$0.0M

	Year	\$M
Opening balance	August 31, 2020	3.1
Playground Reserve contribution	2019-20	0.3
Procurement of Devices-IPads	2020-21	0.5
Angel Foundation	2020-21	0.1
School Block Budget enhancements	2020-21	2.2
Projected Ending Balance after commitments		0.0

Information Technology Infrastructure Reserve Fund: This fund will be used for the replacement of Information & Communication Technology hardware equipment. Fund Balance as of August 31, 2020, is \$6.9M.

Projects schedule for current and future years.

- The TCDSB phone system is over 20 years old and in critical need of replacement. TCDSB is in the process of completing an RFP. The estimated one-time replacement cost of the phone system is \$3.5M.
- The TCDSB needs to replace outdated and out-of-support core servers and storage systems in the main data centre that support all systems. The cost of this hardware is estimated to cost \$0.6M over two years.

Projected end balance of the Information Technology Infrastructure Reserve is expected to be \$2.8M. Additional contributions to this reserve will need to be made to meet future demands including server and storage lifecycle replacement.

	Year	\$M
Opening balance	August 31, 2020	6.9
Telephone System*	2021-22	3.5
Core IT infrastructure	2020-21 to 2021-22	0.6
Projected Ending Balance after Commitments		2.8

*Note: Staff are reviewing the possibility of as to having the Telephone replacement costs be transferred to the School Renewal fund to free up Reserves. In addition, Wi-Fi Systems at Secondary Schools was shown here in previous years, but have since been covered by CVRIS. A residual amount for the Wi-Fi project of \$0.8M will be charged to the School Renewal budget.

Trustee Strategic Initiatives Reserve: This fund will be used to fund Board of Trustee strategic initiatives. Fund Balance as of August 31, 2020 is \$0.05M

Projects schedule for current and future years.

The Board of Trustees to provide direction during the course of the year.

Ward Priorities School Playground Reserve:

The 2019-2020 Playground Reserve has been fully allocated, except for a balance of \$13,297.82 in the Ward 2 as no eligible Ward 2 schools submitted Playground Reserve applications (N-tile score of 7 or higher). A status update report was provided to Board in January 2021. Since that date, the balance of funding that had been carried over for Ward 1 was awarded and project status updates have been issued to trustees for projects in their Wards. Most projects are expected to be completed in the summer of 2021.

Following from the Board's approval of the Audit Committee's recommendation to designate most of 2019-2020 in-year surplus Operating Contingency Reserve, no new funds will be available for the Playground Reserve for the 2020-2021 fiscal year.

2019-2020 Playground Reserve projects totalling \$691,582 were submitted and approved for federal COVID-19 Resilience Infrastructure Stream (CVRIS) funding. The Playground Reserve funding freed by the CVRIS funding which is being maintained for the time being as a contingency allowance for the CVRIS playground projects. Once these projects are complete, any balance not required for cost overages on the CVRIS projects may be allocated to new playground projects. The criteria and process for allocating the surplus have not yet been determined.

Toronto Catholic District School Board

Volume VI: Appendices

The Strategic Reserves have the following projected balances and commitments in millions of dollars estimated for the year end August 31, 2021.

Strategic Reserves	Balance Nov 2020	Committed	Uncommitted Balance
Operating Contingency	\$47.5	\$(39.7)	\$7.8
IT Strategic Systems	24.2	(18.3)	5.9
IT Infrastructure	6.9	(4.1)	2.8
Administrative Facilities	3.1	(3.1)	0.0
Student Equity	3.1	(3.1)	0
19-20 Trustee Strategic	0.05	0	0.05
Playgrounds Reserve	1.2	(1.2)	0

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE REGULAR VIRTUAL MEETING OF THE SPECIAL EDUCATION ADVISORY COMMITTEE PUBLIC SESSION

HELD WEDNESDAY MAY 19, 2021

PRESENT:

Trustees:

N. Crawford
D. Di Giorgio
A. Kennedy

External Members:

George Wedge, Chair – In Person
Melanie Battaglia
Geoffrey Feldman
Lori Mastrogiuseppe
Tyler Munro
Lisa McMahon
Deborah Nightingale
Mary Pugh

Staff:

D. Koenig
V. Cocco
S. Di Nallo
M. Gendron
G. Iuliano Marrello
R. Macchia
M. Meehan
J. Mirabella
D. Reid
P. Stachiw

S. Pellegrini, Acting Recording Secretary

3. Roll Call & Apologies

Apologies were extended on behalf of Glenn Webster and Wendy Layton.

4. Approval of the Agenda

MOVED by Lori Mastrogiuseppe, seconded by Trustee Kennedy, that the Agenda be approved.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Kennedy, that Item 7a) Multi-Year Strategic Plan (MYSP) 2021-2026 – Gina Iuliano Marrello, Superintendent of Student Success and Alternative Education be dealt with after Item 13a) Special Education Superintendent Update – May 2021.

MOVED in AMENDMENT by Deborah Nightingale, seconded by Melanie Battaglia, that Item 8a) Notice of Motion from Deborah Nightingale regarding Grade 4 assessments, Identification Placement and Review Committees (IPRCs) and Placements be added to the agenda.

On the Vote being taken, the AMENDMENT was declared

CARRIED

On the Vote being taken, the AMENDMENT was declared

CARRIED

On the Vote being taken, the Motion as Amended, was declared

CARRIED

6. Declarations of Interest

Trustee Kennedy declared an interest in Items 10c) PRO Grant Update (Verbal) – Maria Meehan, Superintendent of Education Special Services and 10d) Student Grants/Budget Approval Updated 2021-2022 (Verbal) – Maria Meehan, Superintendent of Education Special Services, as she has family members who are employees of the Board.

Trustee Kennedy indicated that she would not vote nor participate in discussions regarding those Items.

Geoffrey Feldman joined the virtual meeting at 7:15 p.m.

7. Approval and Signing of the Minutes

MOVED by Lori Mastrogiuseppe, seconded by Tyler Munro, that the Minutes of the Meeting held April 21, 2021 be approved.

On the Vote being taken, the Motion was declared

CARRIED

Mary Pugh joined the virtual meeting at 7:19 p.m.

8. Notices of Motion

MOVED by Deborah Nightingale, seconded by Melanie Battaglia, that Item 8a) be adopted as follows:

8a) From Deborah Nightingale regarding Grade 4 assessments, Identification

Placement and Review Committees (IPRCs) and Placements that the By-laws 30-day requirement be waived, and that the Notice of Motion be considered at this meeting as Item 14a).

MOVED in AMENDMENT by Melanie Battaglia that the Item be presented to the Board of Trustees at the May 20, 2021 Board Meeting.

The Chair ruled the AMENDMENT out of order.

Trustee Di Giorgio joined the virtual meeting at 7:45pm.

On the Vote being taken, the Main Motion was declared

LOST

Trustees Crawford and Kennedy, Lori Mastrogiuseppe, Lisa McMahon, Tyler Munro and George Wedge wished to be recorded as voted is opposition.

The Notice of Motion from Deborah Nightingale regarding Grade 4 assessments, Identification Placement and Review Committees (IPRCs) and Placements will be considered at the June 9, 2021 Special Education Advisory Committee meeting.

WHEREAS: The Toronto Catholic District School Board (TCDSB) has committed to creating school communities focused on the success, mental health and well-being of all students, including special education students;

WHEREAS: The TCDSB annually tests all Grade 4 students using the universal screen OLSAT-8 to identify areas students are struggling in and their learning needs as well as to determine giftedness. These tests are normally conducted for all TCDSB Grade 4 students between January and March;

WHEREAS: Special needs students without an initial or an annual IPRC review before the end of August 2021, will not have their support requirements updated and will not be prepared for the return to school on September 7, 2021;

WHEREAS: Parents and students should be afforded a fair and reasonable opportunity to be offered, consider and respond to student placements before the end of August 2021;

WHEREAS: IPRCs and offers of placement were conducted late last year;

WHEREAS: It has been proposed at SEAC that any Grade 4 tests not concluded in person can be administered virtually;

WHEREAS: The TCDSB is required by the Ministry of Education and our Special Education Plan, to have prompt and equitable assessment of all students in a timely manner;

WHEREAS: There was a delegation to the Board on April 8. This highlighted the need for timely testing of all Grade 4 students as well as IPRCs and placement offers for students identified as gifted as a result of those Grade 4 tests before school starts in September 2021; and

WHEREAS: This issue was extensively discussed at the SEAC meeting on April 21.

BE IT RESOLVED THAT: SEAC recommend to Board that all Grade 4 TCDSB students, whether attending school “in person” or “virtual”, have the OLSAT-8 assessment administered, if not in person, then virtually;

BE IT RESOLVED THAT: In order to accomplish the required goal of having all students placed in the correct program at the start of September, SEAC recommends that the TCDSB take the following steps:

1. Complete all OLSAT-8 assessments for all Grade 4 students, whether attending school in person or virtual, as soon as possible, and in any event, no later than June 30, 2021.
2. Complete all IPRCs for students identified with the exceptionality of gifted as soon as possible, and in any event, no later than July 31, 2021,

3. Issue all offers of placement for students identified with the exceptionality of gifted as soon as possible, and in any event, no later than August 20, 2021.
4. So that parents and students have time to consider and make inquiries with destination schools to make their decisions, allow parents to reply to placement offers on a rolling basis, at their earliest opportunity;

BE IT RESOLVED THAT: In order to conclude all of those steps for all Grade 4 students in an equitable manner, TCDSB does not wait to process IPRCs until the last assessment is written. Instead, as soon as students are assessed, their IPRCs should be held so that all students can equitably start in their appropriate placement at the start of the school year; and

BE IT RESOLVED THAT: It is not acceptable or equitable to not try to complete those steps this school year for a specific population. SEAC urges and strongly recommends that the TCDSB affirm that it will fulfill its obligation, as required by the Ministry of Education and Special Education Plan, to complete all assessments before the end of June and all resulting IPRCs and offers of placement for all special education students, including all Grade 4 students, before the end of August so that all students are equipped to start in their correct placement on the first day of school in September 2021.

9. Consent and Review

The Chair reviewed the Order page and the following Items were held:

- 7a) Multi-Year Strategic Plan (MYSP) 2021-2026 - Gina Iuliano Marrello, Superintendent of Student Success and Alternative Education – Trustee Crawford;
- 10b) Special Education Plan Review - Input from Special Education Advisory Committee Informal Working Group – Trustee Crawford;
- 10c) PRO Grant Update (Verbal) - Maria Meehan, Superintendent of Education Special Services – Tyler Munro;
- 10d) Student Grants/Budget Approval Updated 2021-2022 (Verbal) -

Maria Meehan, Superintendent of Education Special Services – Deborah Nightingale;

- 11a) Letter of Interest from Michelle Da Costa to Serve as Ontario Parent's Advocating for Children with Cancer (OPACC) Representative on the Special Education Advisory Committee – Tyler Munro;
- 13a) Special Education Superintendent Update - May 2021 – Trustee Crawford; and
- 20a) Pending List as at May 19, 2021 – Geoffrey Feldman

MOVED by Trustee Di Giorgio, seconded by Lori Mastrogiuseppe that the Item not held be received.

On the Vote being taken, the Motion was declared

CARRIED

ITEM NOT HELD AS CAPTURED IN ABOVE MOTION

- 10a) Special Education Advisory Committee (SEAC) Annual Calendar (Draft) as of May 19, 2021

10. Annual Calendar

MOVED by Trustee Crawford, seconded by Tyler Munro, that Item 10b) be adopted as follows:

- 10b) Special Education Plan Review - Input from Special Education Advisory Committee Informal Working Group - Accessibility (AODA)** received and referred to Staff.

On the Vote being taken, the Motion was declared

CARRIED

Trustee Kennedy recused herself from the virtual room at 8:11 p.m. due to a Declaration of Interest in Items 10c) and 10d) below, as earlier indicated.

MOVED by Tyler Munro, seconded by Deborah Nightingale, that Item 10c) be adopted as follows:

- 10c) PRO Grant Update (Verbal) - Maria Meehan, Superintendent of Education Special Services** received.

On the Vote being taken, the Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Di Giorgio, that Item 10d) be adopted as follows:

- 10d) Student Grants/Budget Approval Updated 2021-2022 (Verbal) - Maria Meehan, Superintendent of Education Special Services** received.

On the Vote being taken, the Motion was declared

CARRIED

Trustee Kennedy joined the virtual meeting at 8:25pm.

11) Nominations

MOVED by Tyler Munro, seconded by Melanie Battaglia, that Item 11a) be adopted as follows:

- 11a) Letter of Interest from Michelle Da Costa to Serve as Ontario Parent's Advocating for Children with Cancer (OPACC) Representative on the Special Education Advisory Committee** that SEAC recommend to Board that the letter of interest from Michelle Da Costa to serve as Ontario Parent's Advocating for Children with Cancer (OPACC) Representative on the Special Education Advisory Committee be accepted.

On the Vote being taken, the Motion was declared

CARRIED

Mary Pugh wished to be recorded as voted in opposition of the motion.

13) Reports of Officials for Information by the Board/Other Committees

MOVED by Melanie Battaglia, seconded by Trustee Crawford, that Item 13a) be adopted as follows:

- 13a) Special Education Superintendent Update – May 2021** received.

On the Vote being taken, the Motion was declared

CARRIED

Trustee Kennedy did not vote/respond.

7. Presentations

MOVED by Deborah Nightingale, seconded by Tyler Munro, that Item 7a) be adopted as follows:

- 7a) Multi-Year Strategic Plan (MYSP) 2021-2026 - Gina Iuliano Marrello, Superintendent of Student Success and Alternative Education** received.

On the Vote being taken, the Motion was declared

CARRIED

20) Pending List

MOVED by Mary Pugh, seconded by Deborah Nightingale, that Item 20a) be adopted as follows:

- 20a) Pending List as at May 19, 2021** received.

On the Vote being taken, the Motion was declared

CARRIED

21. Adjournment

MOVED by Geoffrey Feldman, seconded by Tyler Munro, that the meeting be adjourned.

On the Vote being taken, the Motion was declared

CARRIED

SECRETARY

CHAIR

Special Education Superintendent Update

May 2021



Every May, the TCDSB Speech and Language Department raises awareness about communication health. This year we are highlighting the rights of our students with communication disabilities.

THE OPPORTUNITY TO COMMUNICATE IS A BASIC HUMAN RIGHT.

- Communication is the most fundamental of human capacities.
- People need to be able to communicate to fulfil their social, educational, emotional and vocational potential.
- *Everybody has the potential to communicate.*

Source: <https://internationalcommunicationproject.com/>

TCDSB speech-language pathologists help remove barriers to communication so that students can interact with others, learn, share and apply knowledge, achieve and maintain good physical and mental health, and participate in meaningful and purposeful activities.

This poster outlines the communication rights of all students, including and especially those who use Augmentative and Alternative methods of Communication.



Adapted from poster by Anne Page-SLP



SPECIAL SERVICES



A parenting series for all students in Behavior Intensive Support Programs is being hosted by Behaviour Matters. This series provides a forum for dialogue and strategy sharing on parenting during the pandemic.

The Social Work Department participated in a spiritual day led by Father Eugene Song focused on self-compassion and practicing the vocation of social work from a stance of compassion for others. Social Workers continue to support students and families during a time of faith renewal and dedication of time to self-care.



The TCDSB Behaviour Program presents

Fostering **Social-Emotional Skills** and **Mental Health in Kids**

.. a three-week parenting series



According to the American Psychological Association, **77% of parents of 8-12-year-olds** are feeling overwhelmed and stressed during the 2020-2121 school year.

Let us help reduce your stress by teaching you how to optimize your kids' social-emotional skills..

1

Session 1: Creating Calming Spaces & Understanding Emotions and Triggers
Date & Time: Thursday, April 29th @ 6:30pm - 8pm

2

Session 2: Understanding the Mind-Body Connection & Calming/Coping Strategies
Date & Time: Thursday, May 20th @ 6:30pm - 8pm

3

Session 3: Perspective-Taking, Problem-Solving & Resilience
Date & Time: Thursday, June 3rd @ 6:30pm - 8pm

Sessions will be held over Zoom for parents only, including worksheets and a Q&A!



[Click Here](#)

“

It's undeniable that strong social skills, emotional regulation abilities and mental health are crucial to overall success and happiness. In the best of times, we need these skill-sets to thrive; in the worst of times, we need them to survive.

”

Tania DaSilva



Scan with phone camera to learn more!



Join Tania DaSilva, Clinical Director of Behaviour Matters, Child, Youth and Family Therapist, On-Air Expert!

For more information, visit www.behaviourmatters.ca



BEHAVIOUR
MATTERS



Parent and Caregiver Events by **SURREY PLACE**

June 2021 - Event Schedule

Supporting Virtual Learning Module 1

The unexpected change to online learning has added another demand to an already stressful year. This is the first workshop in our series of supporting caregivers through this unprecedented situation. This webinar will focus on strategies and ideas to support children in navigating the online learning environment. Caregiver and teacher communication, setting up your environment, creating a routine and setting achievable expectations will be discussed.

THIS EVENT IS FOR PARENTS/CAREGIVERS OF STUDENTS ATTENDING A PUBLICALLY FUNDED SCHOOL.

DATE & TIME

June 1, 8 & 15, 2021

10:30AM-11:30AM

LINK TO REGISTER:

[Supporting Virtual Learning Module 1](#)

LOCATION

Online

Supporting Virtual Learning Module 2

This is our second module in our Supporting Virtual Learning webinar series.

This short webinar will focus on specific ABA strategies that you can implement in the home such as prompting and reinforcement to facilitate online learning. Through the use of examples and short videos, participants will learn to identify the skills required for virtual learning and will learn to apply these strategies to the skills they plan to teach at home with their child.

THIS EVENT IS FOR PARENTS/CAREGIVERS OF STUDENTS ATTENDING A PUBLICALLY FUNDED SCHOOL.

DATE & TIME

June 3, 10 & 17, 2021

10:30AM-11:30AM

LINK TO REGISTER:

[Supporting Virtual Learning Module 2](#)

LOCATION

Online

SOUTH LOCATION:
2 Surrey Place

WEST LOCATION:
2150 Islington Ave.

NORTH LOCATION:
2 Champagne Dr.

EAST LOCATION:
10 Milner Business Ct.



SPECIAL SERVICES



Wellness Services are offered to current or past clients, families, caregivers and the broader community to proactively engage participants in their care by building awareness and enhancing knowledge, skills and resilience.

Our wide range of Wellness events provide timely services that support the changing needs of our clients across the lifespan. These are delivered through various means, including groups, workshops, clinics, drop-ins, phone-ins and Telehealth services.

Note to Participants

Please add wellness.registration@surreyplace.ca to your list of contacts. The link to join the webinars will be sent from this email address and will go to junk/spam if not added.

For more information, please call

1-833-575-KIDS (5437)

To inquire, please email: wellness.registration@surreyplace.ca

SURREY PLACE



In the month of April, the Mental Health team engaged in the following activities to support the mental health and well-being of students and staff across the system:

- Facilitated a presentation regarding *Mood Disorders* among students for 52 new teacher hires.
- Presented the *Mental Health Benefits of Generosity* at the Safe Schools' Symposium to elementary and secondary students (over 3500 students participated).
- Informed all Assessment and Programming Teachers and the Autism team members of the [Mental Health Action Kit](#) from School Mental Health Ontario. The Mental Health Action Kit includes resources such as [Faith & Wellness: A Daily Mental Health Resource](#) that offers a collection of high quality, everyday mental health practices to enhance students' social and emotional skills. As well, the Kit includes the new [Virtual Field Trips](#), a series of lesson plans to support the development of stress management and healthy coping skills in an effort to encourage use of these Social-Emotional Learning tools in the classroom.
- In collaboration with Safe Schools and Early Years, facilitated a presentation to all elementary principals *K-3 Suspension and Alternatives to Address Student Behaviours* where we presented several tools/resources to principals such as [Faith & Wellness](#), [Zones of Regulation](#) and [Kids Have Stress Too](#).
- Facilitated Staff Well-Being presentations on *How to Foster our Own Well-Being during COVID-19* for Speech and Language Pathologists and St. Joseph College staff.
- Through the Focus on Youth program, the Psychology, Social Work and Mental Health teams are helping to empower 80 student leaders with mental health literacy to help them become better leaders for students in after school programs and summer camps.
- In April, with the closure of schools and continued stringent public health measures with the third wave of COVID, the mental health team shared messages of hope and support with all staff, with staff supporting students and with [families](#).

