

# CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE REGULAR MEETING Public Session

## AGENDA SEPTEMBER 9, 2021

**Angela Kennedy, Chair**  
Trustee Ward 11

**Frank D'Amico, Vice Chair**  
Trustee Ward 6

**Nancy Crawford**  
Trustee Ward 12

**Markus de Domenico**  
Trustee Ward 2

**Michael Del Grande**  
Trustee Ward 7

**Norman Di Pasquale**  
Trustee Ward 9

**Keith Baybayon**  
Student Trustee

**Daniel Di Giorgio**  
Trustee Ward 10

**Ida Li Preti**  
Trustee Ward 3

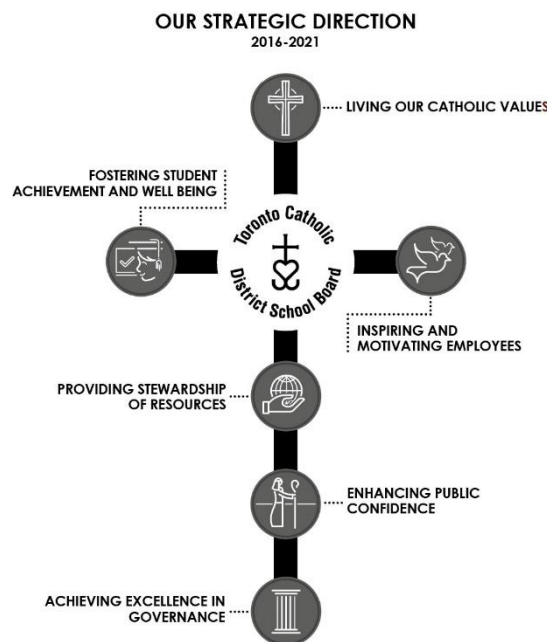
**Teresa Lubinski**  
Trustee Ward 4

**Joseph Martino**  
Trustee Ward 1

**Maria Rizzo**  
Trustee Ward 5

**Garry Tanuan**  
Trustee Ward 8

**Stephanie De Castro**  
Student Trustee



### MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.  
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

### VISION

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293**  
**Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298**  
**Assistant Recording Secretary: Sarah Pellegrini, 416-222-8282 Ext. 2207**

**Dr. Brendan Browne**  
Director of Education

**Joseph Martino**  
Chair of the Board

## **TERMS OF REFERENCE FOR CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE**

The Corporate Services, Strategic Planning and Property Committee shall have responsibility for considering matters pertaining to:

- (a) Business services including procurement, pupil transportation risk management/insurance and quarterly financial reporting
- (b) Facilities (buildings and other), including capital planning, construction, custodial services, design, maintenance, naming of schools, enrolment projections and use permits
- (c) Information Technology including, computer and management information services
- (d) Financial matters within the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee including budget development
- (e) Policy development and revision in the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee
- (f) Policies relating to the effective stewardship of board resources in the specific areas of real estate and property planning, facilities renewal and development, financial planning and information technology
- (g) The annual operational and capital budgets along with the financial goals and objectives are aligned with the Board's multi-year strategic plan
- (h) Any matter referred to the Corporate Services, Strategic Planning and Property Committee by the Board
- (i) Intergovernmental affairs and relations with other outside organizations
- (j) Advocacy and political action
- (k) Partnership development and community relations
- (l) Annual strategic planning review and design

## LAND ACKNOWLEDGEMENT

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit peoples in Ontario and the rest of Canada.

### La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunee et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.

## OUR MISSION

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# AGENDA THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

## PUBLIC SESSION

Angela Kennedy, Chair

Frank D'Amico, Vice-Chair

Thursday, September 9, 2021

7:00 P.M.

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Pages

1. Call to Order
2. Opening Prayer (Chair or Designate)
3. Land Acknowledgement
4. Singing of O Canada
5. Roll Call and Apologies
6. Approval of the Agenda
7. Report from Private Session
8. Declarations of Interest
9. Approval and Signing of the Minutes of the Meetings - Nil
10. Delegations
11. Presentation
12. Notices of Motion

13. **Consent and Review**
14. **Consideration of Motion for which previous notice has been given**
15. **Unfinished Business**
16. **Matters referred or deferred**
17. **Staff Reports**
  - 17.a. Return to School Report (Refer September 9, 2021 Addendum)
  - 17.b. Capital Program Update 2021 (Information) 1 - 10
  - 17.c. 2020-21 Financial Status Update Report #3 (Information) 11 - 16
  - 17.d. 2021-2022 Budget Update (Information) 17 - 19
  - 17.e. Delegated Authority Update (Information) 20 - 200
  - 17.f. St Wilfrid Catholic Busing (Information) (Refer September 9, 2021 Addendum)
18. **Listing of Communications**
19. **Inquiries and Miscellaneous**
20. **Updating of the Pending Lists**
  - 20.a. Annual Calendar of Reports and Policy Metrics 201 - 202
  - 20.b. Monthly Pending List 203
21. **Resolve into FULL BOARD to Rise and Report**
22. **Closing Prayer**
23. **Adjournment**



REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### CAPITAL PROGRAM UPDATE 2021

*"I can do all things through HIM who strengthens me."  
Philippians 4:13 (NRSVCE)*

Created, Draft	First Tabling	Review
August 25, 2021	September 9, 2021	<a href="#">Click here to enter a date.</a>

L. Northey, Sr. Coordinator, Capital Development and Sustainability

M. Loberto, Superintendent, Planning and Development

### INFORMATION REPORT

#### Vision:

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A. Della Mora  
Associate Director of Academic  
Affairs and Chief Operating  
Officer

D. Boyce  
Associate Director of  
Facilities, Business and  
Community Development

R. Putnam  
Chief Financial Officer &  
Treasurer

## **A. EXECUTIVE SUMMARY**

This report updates the Board on the status of the Capital Program that currently consists of 16 active elementary and secondary school projects and 23 child care additions / retrofits in various stages of development. The value of current active (in progress) Capital projects is \$501M. Projects are funded largely by the Provincial Government through various Capital grants that have been awarded over the past 10 years.

The new St. Joseph Morrow Park was opened in January 2021 and three child care additions, at St. Bartholomew, St. Barnabas and St. Roch, are in construction and slated for completion this year.

Capital Priority Funding was granted by the Ministry for four new projects; a new elementary school at the Buttonwood Hills site, a replacement school for Bishop Allen Academy, a new secondary school in Central Etobicoke and an addition and retrofit for Loretto Abbey. The Ministry also granted approval for the use of Proceeds of Disposition for a new elementary school on Baycrest Avenue and a gym addition at St. Margaret.

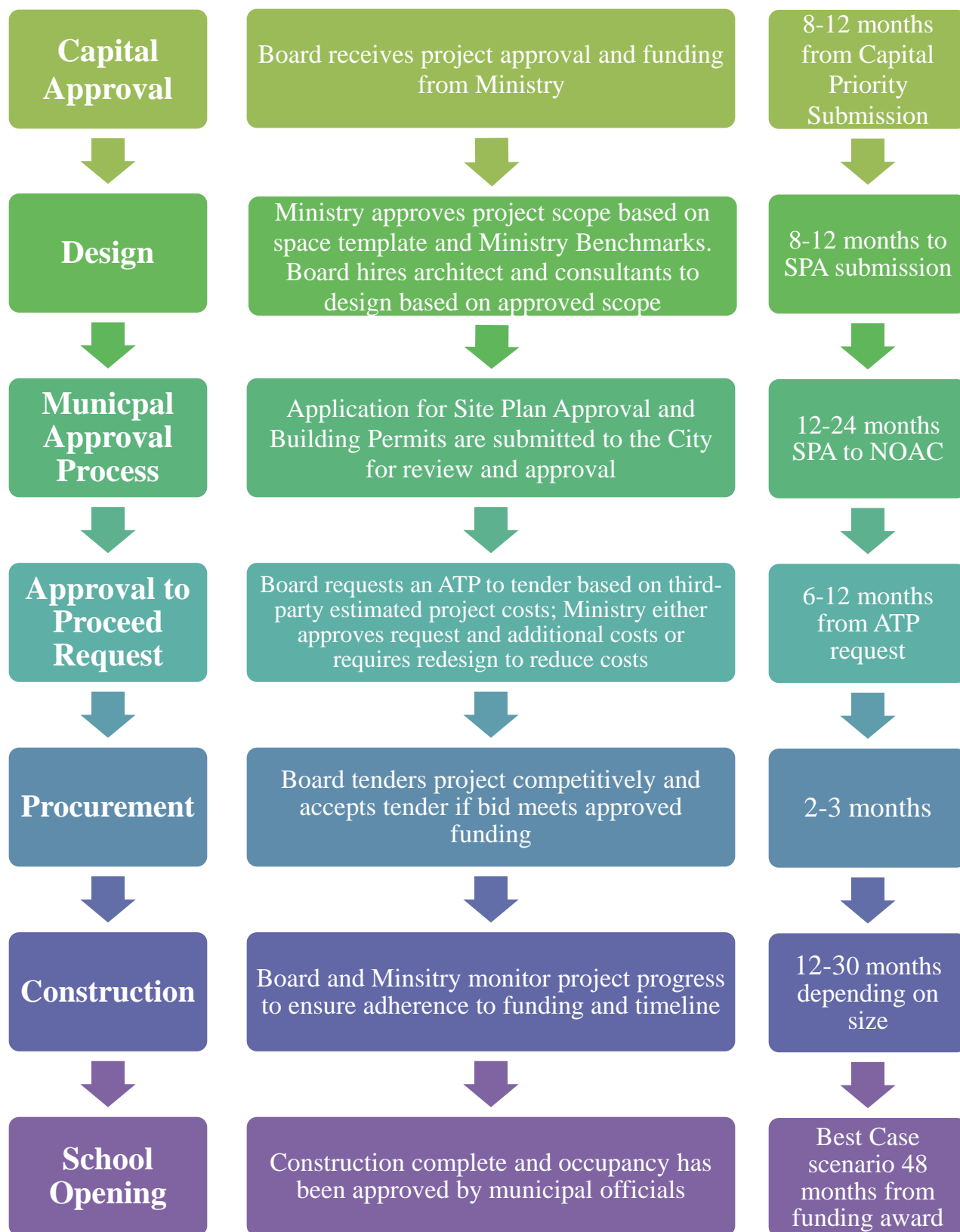
*The cumulative staff time required to prepare this report was 8 hours.*

## **B. PURPOSE**

1. This report provides an update on the status of the Capital Program of new building construction and major additions including a summary of current project budgets.

## **C. BACKGROUND**

1. *The project approval, design and construction process for a Ministry funded Capital Project typically proceeds through the steps listed below.* Typical timelines are also noted.





2. ***In addition to funding grants, the Ministry will provide additional funding for some site specific costs upon review of a detailed cost estimate.*** The Ministry recognizes that there are site specific costs that are not included in the construction standard outlined in the Report from the Expert Panel on Capital Standards on which the benchmark funding is based. Unique site costs can include heritage building preservation, storm water management, removal of hazardous materials, costs related to infrastructure upgrades, poor soils, difficult site grading, third-storey premium for small sites, Toronto Green Standard. This additional funding must be approved prior to requesting Approval to Proceed (ATP).
3. ***In growth areas of the City, Education Development Charges (EDCs) are also available to cover site preparation costs.*** These can include storm water management, removal of hazardous materials, infrastructure upgrades and costs related to poor soils.
4. ***The Board has Proceeds of Disposition (POD) that are available to cover additional project costs, capital initiatives or funding shortages.*** All allocations of POD for new construction must be reviewed and approved by the Minister. The Ministry has approved the use of POD for a new school on Baycrest Avenue and for a gym addition at St. Margaret. Pending Ministry approval POD has also been allocated for gymnasium additions at five schools and to cover funding shortages for St. Raymond, St. Leo and St. Michael Choir School.
5. ***On November 1, 2020 the Ministry of Education publically announced additional Capital Funding from the 2019-2020 Capital Priorities Program.*** In addition to the previously announced new Elementary School at the Buttonwood Hills site, the Ministry approved funding for a new Secondary School in Central Etobicoke, a replacement secondary school for Bishop Allen Academy and an addition and retrofit for Loretto Abbey.

#### **D. EVIDENCE/RESEARCH/ANALYSIS**

1. ***The value of current active (in progress) Capital projects is \$501M.*** Refer to Appendix A for the current project budget / costs for each project.

2. *The Board's current Capital Program consists of 16 elementary and secondary school projects in various development stages and funded from Ministry grants, Board Proceeds of Disposition (POD) and Development levies and contributions as follows:*

School	Ward	Project Type	Status
St. Joseph Morrow Park	11	Replacement Secondary School	School opened January 2021
St. Bruno / St. Raymond	9	Replacement Elementary School	Municipal Approval Process – Notice of Approval Conditions (NOAC)  Approval to Proceed (ATP) Request
St. Leo	4	Replacement Elementary School	Municipal Approval Process – NOAC  ATP request
St. Antoine Daniel	5	Replacement Elementary School	Municipal Approval Process – Site Plan Approval (SPA)
New School on Baycrest Avenue	5	New Elementary School	Municipal Approval Process – SPA
Holy Angels	4	Replacement Elementary School	Municipal Approval Process – NOAC  ATP request
St. Fidelis	10	Replacement Elementary School	Municipal Approval Process – SPA
St. Matthias	11	Replacement Elementary School	Municipal Approval Process – SPA

St. John Henry Newman	12	Replacement Secondary School	Municipal Approval Process – SPA
Dante Alighieri Academy	5	Replacement Secondary School	Municipal Approval Process – SPA
Regina Mundi	5	Retrofit for Elementary School	ATP request
St. Michael Choir School	9	Replacement School	Municipal Approval Process – SPA
New Buttonwood School	2	New Elementary School	In design Consultant contract award
Bishop Allen Academy	4	Replacement Secondary School	In Design Consultant contract award
Loretto Abbey	5	Retrofit and Addition	In Design Consultant contract award
Central Etobicoke Secondary School	2	New Secondary School	Site Selection

3. *The Board's current Capital Program also consists of 23 child care projects in various development stages and funded from Ministry grants and by the City of Toronto as follows:*

School	Ward	Project Type	Status
St. Barnabas	8	Child Care Addition	Under Construction
St. Bartholomew	8	Child Care Addition	Under Construction
St. Roch	3	Child Care Addition	Under Construction
St. Margaret (Carmichael)	5	Child Care Retrofit and Gym Addition	In design

Father Serra	2	Child Care Retrofit and Gym Addition	In design
Holy Family	4	Child Care Retrofit	ATP request
Nativity of Our Lord	2	Child care Addition	In design
Pope Francis	9	Child Care Retrofit	In design
Santa Maria	12	Child Care Addition	In design
St. Albert	7	Child Care Addition	In design
St. Andre	3	Child Care Addition	In design
St. Barbara	12	Child Care Addition	In design
St. Bernard	10	Child Care Retrofit and Gym Addition	In design
St. Dominic Savio	8	Child Care Addition	In design
St. Edmund Campion	12	Child Care Addition	In design
St. Gerald	11	Child Care Addition	ATP request
St. Jean Brebeuf	8	Child Care Addition	ATP request
St. Jude	3	Child Care Addition	In design
St. John Vianney	1	Child Care Retrofit	In design
St. Kevin	7	Child Care Addition and Gym Addition	In design
St. Nicholas of Bari	6	Child Care Addition	ATP request
St. Paul VI	6	Child Care Retrofit	ATP request
St. Thomas Aquinas	9	Child Care Addition	Municipal Approval Process – SPA

4. ***Project timelines and anticipated school occupancy dates are being tracked and updated based on receipt of approvals by the Ministry and other Authorities with Jurisdiction.*** Current project timelines are summarised in the attached Appendix A: Capital Projects Timeline.
5. ***In anticipation of construction start dates in the next school year, students at four schools have been relocated for the start of the 2021-2022 school year.*** Students at Dante Alighieri, St. Leo, Holy Angels and St. Mathias have been relocated to Don Bosco, Christ the King, Buttonwood and Holy Redeemer respectively. Work to accommodate these students was completed over the summer by the Planning and the Renewal departments.
6. ***The Capital Development and Sustainability Department also has responsibility for additional Board initiatives and unique funding programs.*** These projects and programs include Playground Reserve and CVRIS funded projects. The Board will be updated on these projects and programs under separate reports.

## **E. METRICS AND ACCOUNTABILITY**

1. ***Capital project budgets are monitored through the Board's financial systems and audit processes*** and financial status is reported to the Ministry of Education twice a year through the Capital Asset Project Template.
2. ***All Capital Project Supervisor salaries are charged to the Capital project budgets on which they work,*** with the cost ranging from 0.8% to 3% of the project budget, depending on the size and complexity of the project.
3. ***The TCDSB has a contract with the City of Toronto for the services of a School Board Site Plan Applications Coordinator.*** The primary purpose of the Site Plan Applications Coordinator is to facilitate the City approvals process for school capital projects. Over the last 18 months, as access to City services have been impacted by COVID restrictions, the SPA Coordinator has been key in progressing projects through the municipal processes. The contract term ends in March 2022 and a report will go to Board with the recommendation to extend this contract.
4. Other costs such as site acquisition and site preparation that fall outside of the Capital funding benchmark are charged to Education Development Charges, if eligible, or submitted to the Ministry as unique site-related costs.

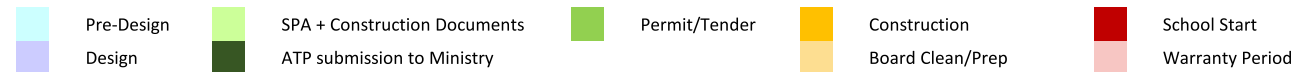
5. *Capital Project Status Updates are prepared quarterly for each project.* These updates are posted on the school websites and are distributed to Trustees, Superintendents, Principals and Senior Staff. Principals are asked to distribute the Capital Project Update to their school communities.

## **F. CONCLUDING STATEMENT**

This report is for the information of the Board.

### Capital Program - Current Active Projects - Project Supervisors and Timelines

9-Sep-21

[illegible]



REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### 2020-21 FINANCIAL STATUS UPDATE #3

*"I am the vine; you are the branches.  
If you remain in me and I in you, you will bear much fruit;  
apart from me you can do nothing."  
John 15:5*

Created Draft	First Tabling	Review
August 31, 2021	September 9, 2021	
L. LePera, Senior Financial Analyst D. Bilenduke, Senior Coordinator of Finance R. Putnam, Chief Financial Officer and Treasurer		
<b>INFORMATION REPORT</b>		

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R. Putnam  
Chief Financial Officer  
and Treasurer



## **A. EXECUTIVE SUMMARY**

Financial Status Update Report #3 provides a projected year end forecast to August 31, 2021 based on actual results as of the third quarter (May 31, 2021).

This is the third update for fiscal 2020-21 and is benchmarked to the Revised Estimates approved by the Board of Trustees in December 2020.

At this time staff is forecasting a projected in-year deficit of approximately \$22.5M versus the \$42M initially approved in the 2020-21 Revised Estimates.

**The cumulative staff time required to prepare this report was 20 hours.**

## **B. PURPOSE**

This report is intended to keep Trustees informed with respect to the Board's financial performance throughout the year and to highlight any variance in budgeted to actual outcomes. The report provides a high level overview and analysis of the Operating Budget, Staff Absenteeism and Capital Programs.

## **C. BACKGROUND**

1. **Quarterly reporting is recognized as a best practice in the Province.** The Ministry of Education and School Board Reporting Working Group have both identified regular periodic financial reporting as a best practice in managing and monitoring financial outcomes.
2. **The 2020-21 school year budget and year to date actual expenditure is influenced by extraordinary COVID-19 related costs.** The Revised Estimates contained provisions to ensure the Board was able to meet the fluid and dynamic needs of the system during unprecedented and uncertain times.

## D. EVIDENCE/RESEARCH/ANALYSIS

### OPERATING BUDGET - UPDATED YEAR END FORECAST

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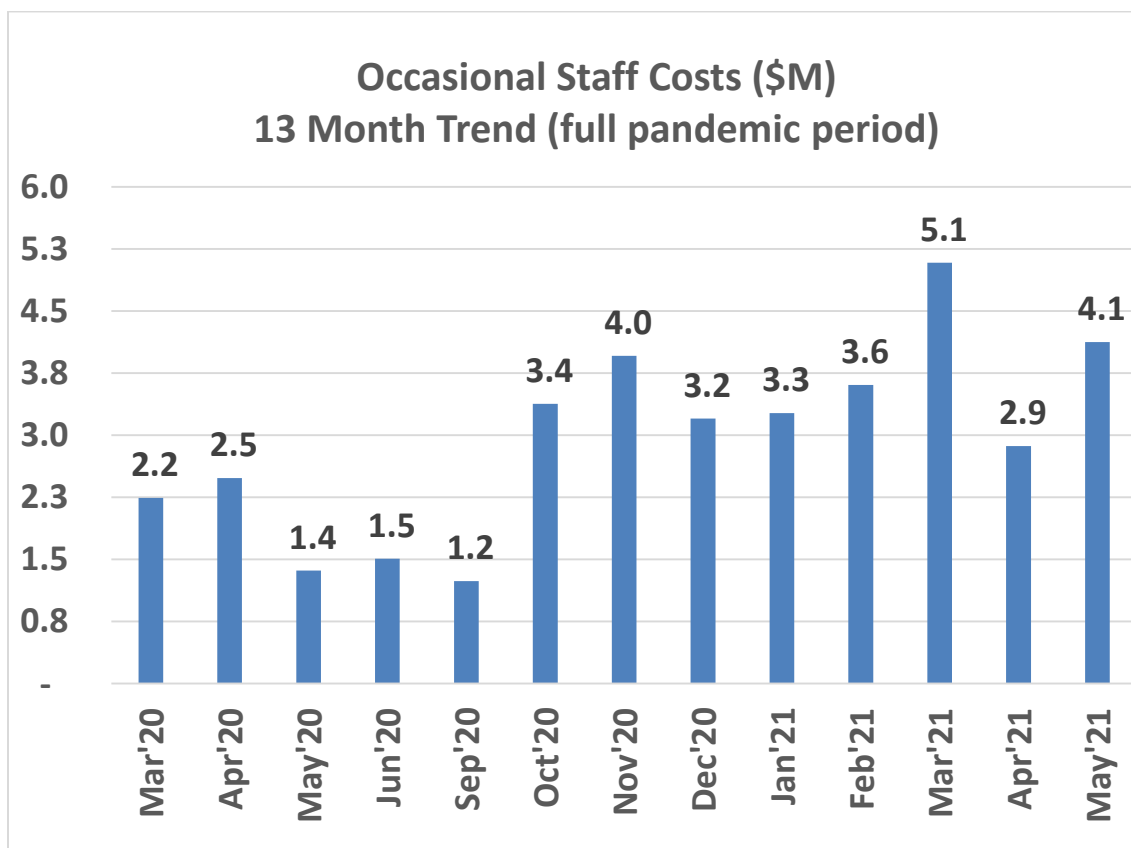
**The updated year end forecast projects a positive result (surplus to budget) of \$19.5M relative to the 2020-21 Revised Estimates.** As per the below the improved financial position is primarily a result of savings in salaries and benefits which is offset in part by an increase in the use of occasional staff to meet inordinate absence demands due to COVID-19. For the most part additional COVID related technology, supplies and supports as well as any closure related revenue loss was mitigated by the receipt of Federal and Provincial Stabilization Funding and Ministry provided PPE.

<u>Expenditure Savings</u>	<u>\$M</u>
Salaries and Benefits (excluding occasional staff)	32.3
Transportation Fuel Savings (offset in revenue)	1.2
Board Purchased PPE (provided by the Ministry)	3.8
 <u>Additional Costs</u>	 <u>\$M</u>
Occasional Staffing (absence coverage)	(10.0)
Technology (to meet system needs)	(4.5)
Remote Learning Supports	(2.5)
COVID Related Supplies	(5.0)
 <b>Net Expenditure Savings</b>	 <b>15.3</b>
 <u>Revenue Loss</u>	 <u>\$M</u>
Transportation Funding Reduction (fuel savings)	(1.2)
International Education (VISA student tuition)	(1.5)
Community Use of Schools (permits, child care)	(1.6)
 <u>Additional Revenue</u>	 <u>\$M</u>
Federal and Provincial COVID Stabilization Funding	8.5
 <b>Net Increase in Revenue</b>	 <b>4.2</b>
 <b>Net Change in Financial Position</b>	 <b>19.5</b>

## STAFF ABSENTEEISM – ANALYSIS AND TRENDS

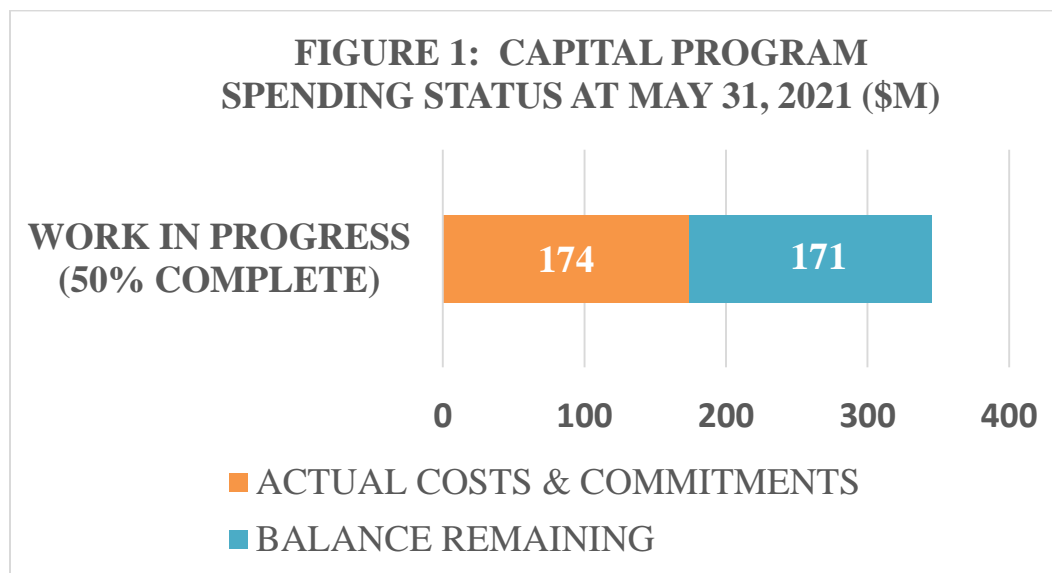
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**Staff absenteeism rates have increased significantly compared to the prior year as a result of COVID-19.** Recent statistics indicate that staff absenteeism rates experienced an increase of 35,000 days (representing a \$10M cost pressure) compared to the prior year with an average absence rate of 17.3 days per FTE for 2020-21 versus 13.8 days per FTE in 2019-20.

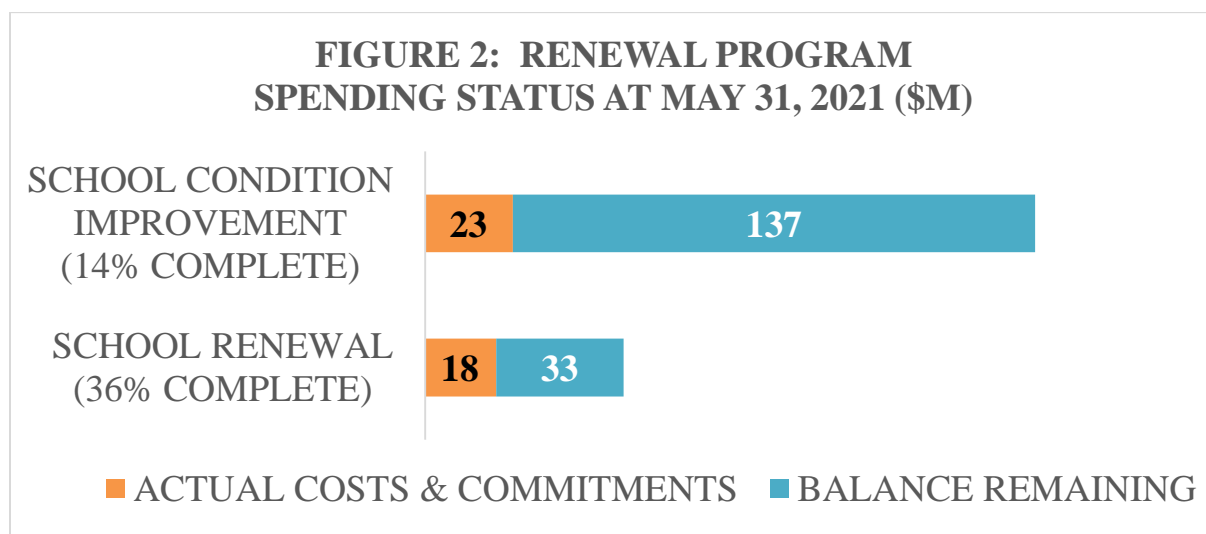


## CAPITAL AND RENEWAL PROGRAMS – SPENDING STATUS

The current Ministry approved Capital Program funding totals \$345M. Boards receive capital funding for new schools, additions and child care spaces. Typically projects of this nature span more than one year with the funds being carried forward each year until the respective projects are completed. Figure 1 illustrates the amount of Ministry funding spent and/or committed, balance remaining and percentage completed as at May 31, 2021.



The Renewal Program totals \$211M. Boards receive Ministry funding for the maintenance and upgrade of schools including replacement and repair of major building and site components. Figure 2 illustrates the amount spent and/or committed, balance remaining and percentage completed as at May 31, 2021.



## **METRICS AND ACCOUNTABILITY**

1. **Revenue and expenditure third quarter results are trending favourably when compared to the \$42M in-year deficit initially approved in the 2020-21 Revised Estimates in December 2020.** The latest forecast projects an in-year deficit of \$22.5M (representing an improved financial position of \$19.5M or 1.7% of the total operating budget).
2. **Final results for the 2020-21 fiscal year will be reported in November 2021.** The audited financial statements will be reviewed with the Audit Committee on November 16, 2021 and presented to the Board of Trustees for approval on November 18, 2021.
3. **The projected surplus to budget reduces the use of the Board's reserve funds to balance the 2020-21 operating budget.** Reserves are integral to an organization's overall financial health and stability providing a contingency funding source for future cost pressures and/or to support the implementation of one-time strategic investments and initiatives.
4. **This report meets the requirements of Board Policy F.M. 08 – Effective Financial Management and Control of Operations.** Such policy mandates that quarterly reports be presented to the Board of Trustees with respect to the financial and budget status of the Board.

## **E. CONCLUDING STATEMENT**

This report is for the information of the Corporate Services, Strategic Planning and Property Committee.



## REPORT TO

# CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

## 2021-22 BUDGET UPDATE

*"I am the vine; you are the branches.  
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apart from me you can do nothing."*  
**John 15:5**

Created Draft	First Tabling	Review
August 31, 2021	September 9, 2021	

R. Putnam, Chief Financial Officer and Treasurer  
D. Boyce, Associate Director of Facilities, Business and Community Development  
A. Della Mora, Associate Director of Academic Affairs and Chief Operating Officer

## INFORMATION REPORT

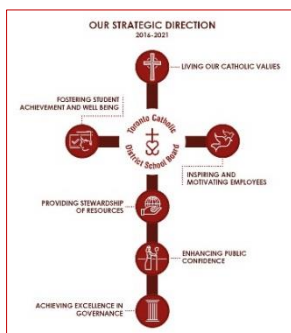
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## **A. EXECUTIVE SUMMARY**

**As September approaches a number of additional COVID related supports have been implemented to ensure a safe and smooth return to school.** This report outlines the nature and resultant cost of any investments made subsequent to the approval of the 2021-22 Estimates in June 2021.

**The cumulative staff time required to prepare this report was 2 hours.**

## **B. PURPOSE**

**This report is presented for information.** The purpose of this report is to provide Trustees with an update as to additional system investments that have been made in preparation for September reopening.

## **C. BACKGROUND**

**The current situation requires the continuation of a number of COVID related supplemental supports.** Director's Council has determined that such investments will enhance student safety and wellbeing and ensure the effective operation of schools.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

**Investments totalling \$4.5M have been incorporated into the 2021-22 budget.** The following COVID related supports have been implemented for September 2021 and will be included in the 2021-22 Revised Estimates.

- **Long Term Occasional (LTO) Teachers (\$800K)**
  - 160 LTO positions have been budgeted for the month of September to ensure all classes have a consistent teacher until staffing processes for the virtual school and any resultant home school classroom reorganizations are completed.
- **Elementary Lunch Hour Supervisors (LHS) (\$1.2M)**
  - The daily hours for all 662 LHS has been increased from 1.5 hours to 3.0 hours for September to December to provide additional supervision within the schools. Continuation of this investment for January to June will be assessed in December.

- **Secondary Student Supervisors (\$300K)**
  - The number of days for all 67 supervisors has been increased from the standard 160 to the full 187 days to assist Principals in managing supervision within their schools throughout the year.
- **Additional Custodial - Enhanced Cleaning (\$2.2M)**
  - Each school will continue to receive an additional 4 hours of custodial support to assist with enhanced cleaning protocols for September to December. Continuation of these investments for January to June will be assessed in December.

## **E. METRICS AND ACCOUNTABILITY**

1. Staff will continue to monitor and assess the need for supplemental COVID related supports in order to ensure a safe learning environment and positive educational experience for students and staff.
2. The funding progression for any COVID related investments is as follows: allocate to available Ministry provided COVID related funding until exhausted; incorporate into the general 2021-22 Revised Estimates; if necessary leverage the projected surplus to budget in fiscal 2020-21 as a contingency funding source for any unfunded COVID related investments.
3. The 2021-22 Revised Estimates will be presented in December 2021 as part of the annual Ministry financial reporting cycle.

## **F. CONCLUDING STATEMENT**

This report is for the information of the Corporate Services, Strategic Planning and Property Committee.





REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### DELEGATED AUTHORITY UPDATE

*“What you heard from me, keep as the pattern of sound teaching, with faith and love in Christ Jesus. Guard the good deposit that was entrusted to you, guard it with the help of the Holy Spirit who lives in us.”*

**2 Timothy 1:13-14**

Created Draft	First Tabling	Review
September 1, 2021	September 9, 2021	<a href="#">Click here to enter a date.</a>
V. Artuso, Purchasing Manager D. Reid, (Acting) Coordinator of Material Management R. Putnam, Chief Financial Officer and Treasurer		
<b>INFORMATION REPORT</b>		

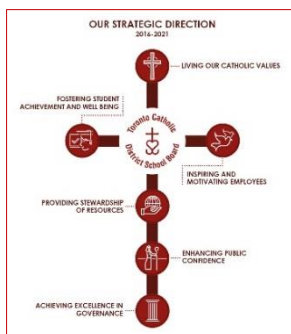
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## **A. EXECUTIVE SUMMARY**

Further to the June 8, 2021 report - Delegating of Authority for Approval of Summer Contract Awards 2021 (All Wards) - Trustees requested that a follow-up information report be provided in September 2021.

*The cumulative staff time required to prepare this report was 20 hours.*

## **B. PURPOSE**

1. To provide a listing of all contract awards over \$50,000 approved by Delegated Authority during the summer months.

## **C. BACKGROUND**

1. Purchasing Policy FP01 provides delegation of authority to the Director of Education to approve the award of contracts and expenditures up to a threshold of \$50,000 in such circumstances where the Board of Trustees has previously approved the budget, project or report.
2. In order to facilitate procurement activity and/or awards in excess of the \$50,000 limit during the summer months Trustees approved delegation of authority to the Chair and Director.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. A complete listing of procurement awards approved by Delegated Authority over the summer months is provided as Appendix A.

## **E. CONCLUDING STATEMENT**

This report is for the information of the Corporate Services, Strategic Planning and Property Committee.

## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
1	Holy Spirit Catholic School Roofing Contractor Award	E-D Roofing	New Procurement Award	Full roof replacement at Holy Spirit Catholic School	\$409,416.00
2	Renewal of Gartner IT Research Subscription	Gartner Canada	Modification to Existing Award	Subscription enables the ICT Services Division with access to the latest information and technology research and analyst perspectives to support more informed decision making on key strategic initiatives and technology investments (Three Year Term)	\$580,000.00
3	St. Jude Catholic School Washroom Renovations Contractor Award	Ross Clair Contractors Inc.	New Procurement Award	Installation of a universal washroom and renovations/upgrades to all remaining student and staff washrooms not completed as part of the Phase 1 work completed in 2017	\$392,400.00
4	Venerable John Merlini Catholic School Brick Restoration Contractor Award	Tritan Inc.	New Procurement Award	Localized brick restoration and reducing chimney height at Venerable John Merlini Catholic School	\$114,630.00
5	St. Paul VI Catholic School Landscape Upgrades Contractor Award	Bevcon Construction & Paving Ltd.	New Procurement Award	To provide landscape upgrades at St. Paul VI Catholic School	\$95,800.00

## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
6	Buttonwood Hill Site Interior Renovations Contractor Award for Holy Angels CS Temporary Relocation	Ross Clair Contractors Inc.	New Procurement Award	Interior renovations and service upgrades at Buttonwood Public School	\$327,810.00
7	St. Josaphat Catholic School Boiler Replacement and BAS Retrofit Contractor Award	Active Mechanical Ltd	New Procurement Award	Replacement of boilers and domestic hot water tanks, and localized building automation system (BAS) upgrades at St Josaphat Catholic School	\$257,000.00
8	Msgr. Fraser College Isabella North Campus Heating and BAS Contractor Award	Firenza Heating and Plumbing Ltd	New Procurement Award	Replacement of the boilers, radiators, and upgrade of the BAS at Monsignor Fraser Isabella Campus (North Building)	\$784,720.00
9	Dante Alighieri to Don Bosco Temporary Move	Metropolitan Movers	New Procurement Award	Moving services to relocate school contents (furniture & equipment) from Dante Alighieri Academy to the former Don Bosco Catholic Secondary School	\$185,785.00
10	Chaminade Interior Stair Deficiency Repair Contractor Award and Budget Approval	Martinway Contracting Ltd.	New Procurement Award	Urgent work to rectify Building Code deficiencies in stair replacement project that are not being addressed by the original Contractor in staircases A, B, C, E, and F at Chaminade College	\$264,900.00

## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
11	Msgr. Fraser (St. Martin Campus) Heating and BAS Replacement – Contractor Award	Active Mechanical Ltd.	New Procurement Award	Replacement of boilers, terminal units, domestic hot water tanks, installation of a new building automation system (BAS)	\$1,041,519.00
12	Math UP Classroom for grade 3 and 4 at all French Immersion Schools	Rubicon Publishing Inc.	New Procurement Award	Purchase of Math UP Classroom - teacher application for use with students and is currently being used by 120+ educators at St. Anne	\$53,041.00
13	Extension of Dell Financial Lease – Schedule 200-3350404-001	Dell Financial Services	Modification to Existing Award	Lease schedule 200-3350404-001 be extended on a month-to-month basis for three (3) additional months	\$36,000.00
14	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-001	Macquarie Equipment Finance	Modification to Existing Award	Extend lease for computer equipment one additional month	\$98,142.04
15	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-002	Macquarie Equipment Finance	Modification to Existing Award	Extend lease for computer equipment one additional month	\$73,313.88
16	St Theresa Shrine School – Boiler, BAS – Contractor Award	Bomben Plumbing & Heating Ltd	New Procurement Award	Replacement of boilers, DHW and BAS installation in the old building at St Theresa Shrine School	\$229,400.00

## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
17	St. Jude Catholic School Staircase “C” Replacement Contractor Award	Frontier Group of Companies Inc.	New Procurement Award	Replacement of staircase “C” and railings at St. Jude Catholic School.	\$52,000.00
18	Notre Dame Catholic High School Soffit and Entrance Repairs	Tritan Incorporated	New Procurement Award	Soffit and entrance repairs to the Building Envelope.	\$ 86,745.00
19	Math UP Classroom Licences Grade 7/8 - 2021-2022	Rubicon Publishing Inc.	New Procurement Award	One time cost for 303 licenses for grade 7 and 8 classrooms for digital software.	\$211,797.00
20	Custodial Equipment Unit-Price Tender Award	Superior Solutions Ltd / Mister Chemical Ltd/ Flexo Products Ltd / Bunzl Canada	New Procurement Award	The unit price contract for the purchase of custodial equipment used in custodial operations (Three Year Term)	\$900,000.00
21	St. Lawrence Catholic School Public Address System Upgrade Contractor Award – Ward 7	Barrie Communications Equipment Limited	New Procurement Award	Construction services to upgrade the Public Address System at St. Lawrence Catholic School	\$107,500.00

## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
22	St. Clare Catholic School Window Replacement - CVRIS	Windspec Inc.	New Procurement Award	All windows to be replaced at St. Clare Catholic School as part of the CVRIS program	\$560,500.00
23	Blessed Trinity Catholic Elementary School Contractor Award	Phoenix Restoration Inc.	New Procurement Award	Contract award for restoration of exterior masonry walls at Blessed Trinity Catholic School	\$160,100.00
24	St. Jerome New Ventilation System – Equipment Pre-Purchase – CVRIS	MITs Air Conditioning Inc.	New Procurement Award	Pre-purchase of mechanical equipment - CVRIS project for adding new ventilation at St. Jerome Catholic School	\$93,979.00
25	St. Francis Xavier New Ventilation System – Pre-Purchase – CVRIS	MITs Air Conditioning Inc.	New Procurement Award	Pre-purchase of the mechanical equipment, energy recovery ventilators, associated with the CVRIS project for adding new ventilation at St. Francis Xavier Catholic School	\$65,968.00
26	St. Gabriel Lalemont CS Site Paving Contractor Award – CVRIS	Pylon Paving (1996) Inc.	New Procurement Award	Repave school yard and parking lot including pedestrian paving, accessible front door entry and addition of outdoor classroom funded by CVRIS program	\$584,825.00



## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
27	St. Rose of Lima CS Site Improvements – Contractor Award	Bevcon Construction and Paving Ltd.	New Procurement Award	Repave parking lot, east side of playground, provide accessible entry to front door and other landscape upgrades	\$338,800.00
28	St. Jude Catholic School West Elevation Window Replacement and Window Film Application throughout Building	Alwind Industries Ltd.	New Procurement Award	That the west elevation windows be replaced and window film application throughout the entire building at St. Jude Catholic School	\$257,650.00
29	St. Dorothy Catholic School Emergency Replacement Two Indoor Air Handlers – Installation Contract Award and Budget Increase	The State Group Inc.	Modification to Existing Award	Installation portion of the emergency replacement of two gas fired indoor heating/ventilation air handlers at St. Dorothy Catholic School	\$334,250.00
30	Mother Cabrini Replacement of Boilers, AHU, DHW, New BAS and Terminal Units	Pipe All Plumbing & Heating Ltd.	New Procurement Award	The replacement of the heating plant, domestic water heating, terminal heating equipment and a new BAS system at Mother Cabrini Catholic School	\$603,870.00



## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
31	Math Strategy 20/21 Rubicon Math UP Licenses – Gr. 5/6, 6, 6/7	Rubicon Publishing Inc.	New Procurement Award	Math UP Classroom is a teacher application for use with students and is currently being used by 120+ educators at St. Anne	\$259,329.00
32	OECM – Fine Copy Paper	Staples Business Advantage	New Procurement Award	Fine Paper Supply (One Year Term)	250,000.00
33	HEPA Portable Filtration Units Various Schools – Replacement Filters Purchase	Austin Air Systems	New Procurement Award	Two thousand five hundred (2500) replacement filters for the units provided to schools under the unit price contract	\$600,000.00
34	Renewal of Adobe Subscription Software Licenses and Kivuto Solutions License Management Software	Softchoice	Modification to Existing Award	Subscription software for Adobe Creative Cloud (CC) is a set of software apps and services (One Year Term)	\$127,700.00
35	Madonna Catholic Secondary School Wood Floor Replacement in the Gymnasium Contractor Award	1172270 Ontario Inc. O/A Barwood Flooring	New Procurement Award	Complete replacement of the wood floor for the main gym and stage at Madonna Catholic Secondary School	\$146,400.00

## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
36	TCDSB Field Strategy Consultant Award	RK & Associates Consulting Inc.	New Procurement Award	To provide a complete inventory of all existing recreational fields that are the property of the TCDSB	\$76,750.00
37	Front End Steel Bin Purchase and Repairs Contract– Two Year Extension	Metro Compactor Services Inc.	Modification to Existing Award	Unit-price cost for the supply and repair of front end steel bins (Two Year Term)	\$71,000.00
38	Holy Family CS Site Paving Contractor Award	Cedargreen Landscape Contractors Inc.	New Procurement Award	Landscape construction services for site paving and landscape improvements at Holy Family Catholic Elementary School	\$406,950.00
39	Supply of Server Equipment	Dell Canada	Modification to Existing Award	Server equipment to refresh and maintain the TCDSB server computing environment (Three Year Term)	\$760,000.00
40	Multi-Functional Device (MFD) and Printers Service RFP Award	Xerox Canada Inc.	New Procurement Award	Multi-Functional-Device (MFD) and related services agreement (Five Year Term) for photocopying services and equipment	\$7,500,000.00
41	St. Dorothy Catholic School Ventilators Replacement Award	Active Mechanical Ltd.	New Procurement Award	Replacement of four unit ventilators in classrooms at St. Dorothy Catholic School	\$136,000.00

## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
42	Dante Alighieri Academy (Playfair Avenue Site) Window Replacement (CVRIS)	Martinway Contracting Ltd.	New Procurement Award	Replacement of windows at Dante Alighieri Academy (Playfair Avenue Site) funded by CVRIS and School Renewal grants	\$575,900.00
43	School Board Cooperative Inc. Consulting Award	School Board Cooperative Inc.	Modification to Existing Award	SBCI provides onsite consulting services (which includes but is not limited to training, development of DM program, policies, procedures, processes and guidance on complex claims management, etc.)	\$270,000.00
44	Custodial Supplies and Services – First Year Contract Extension	Flexo Products Ltd.	New Procurement Award	For the provision of custodial supplies and services (One Year Term)	\$1,093,938.24
45	Unit Price Landscape Elements – Contractor Award	Vant Play Equipment (Items 1-5) S.F.Scott Mfg. Co Ltd. (Item 6)	New Procurement Award	To supply and install various landscape elements at a unit rate for each item at various schools.	\$153,882.50 \$10,911.00
46	St. Eugene Catholic School Landscaping and Site Development - Contractor Award	Ferdom Construction	New Procurement Award	Construction of a new staff parking and new car drop-off to respond to ongoing traffic issues at the school	\$252,969.00

## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
47	Michael Power/St Joseph Secondary School – Replacement of DHW tanks and connection to the Existing BAS – Contractor Award	Canadian Tech Air Systems	New Procurement Award	Replacement of domestic hot water tanks at Michael Power School	\$121,800.00
48	St. Wilfrid FDK and Track Renewal: Contractor Award	Cedargreen Landscape Contractors Ltd.	New Procurement Award	To provide contracting services for Full Day Kindergarten landscape and track renewal at St. Wilfrid Catholic Elementary School	\$286,200.00
49	Replacement Bradley Hand Wash Sinks - Various Schools	Noble Corporation	New Procurement Award	Purchase of replacement hand washing sinks to reduce delays for repairs due to COVID concerns	\$60,420.00
50	Zoom Subscription Licenses Renewal	CDW Canada	Modification to Existing Award	Purchase of virtual meeting tools for the classroom and for administrative purpose meetings (One Year Term)	\$175,000.00
51	St. Francis Xavier Catholic School New Ventilation System – CVRIS - Contractor Award	Active Mechanical o/b 1246175 Ontario Limited	New Procurement Award	Supply and install the new ventilation system, as part of the CVRIS program, at St. Francis Xavier CS.	\$558,699.00

## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
52	Msgr. Fraser Annex & Orientation Centre (formerly St. Peter) Replacement of Exterior Windows and Doors Contractor Award	H.N. Construction Limited	New Procurement Award	Contractor services for the replacement of exterior doors and windows at Msgr. Fraser Annex & Orientation Centre	\$639,800.00
53	Father Henry Carr Catholic Secondary School Brick Restoration - Contractor Award	Tritan Inc.	New Procurement Award	Contract award for localized brick restoration and reduction of chimney height	\$140,225.00
54	Qualtrics Subscription Licenses Renewal	SAP/Qualtrics	Modification to Existing Award	Qualtrics is an online survey and research tool that allows organizations to build and distribute surveys, analyze data, & build reports (One Year Term)	\$75,600.03
55	eSCRIBE Software as a Service Subscription Renewal	eSCRIBE Software Ltd.	Modification to Existing Award	The eSCRIBE software is used by TCDSB to facilitate and support Board and Committee meetings (Three Year Term)	\$ 217,264.65
56	CEC Telephone System – Telephone Licenses	Smart IP	Modification to Existing Award	Additional Avaya telephone licenses for staff requiring remote access to the CEC telephone system to make and receive calls (Three Year Term)	\$100,279.11

## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
57	Re Power School Group LLC School Trillium License & Subscription	Power School Group LLC	Modification to Existing Award	Power School Trillium is the Student Information System (SIS) software solution (One Year Term)	\$305,370.06
58	Madonna Replacement of Cafeteria AHU and Connect to existing BAS – CVRIS	Active Mechanical Ltd.	New Procurement Award	The supply and installation of a of new air handling unit serving the cafeteria at Madonna School	\$110,147.00
59	Laptop Computers for Training Labs	Dell Canada Inc.	Modification to Existing Award	The laptop computers currently provisioned for six training labs (four training labs at OLMC and two training labs at Msgr. Fraser Norfinch) are outdated and need to be replaced	\$195,000.00
60	Annunciation Catholic School Asphalt Paving, Sewer and Landscape Upgrades – Contractor Award	CEDARGREEN Landscape Contractors Ltd.	New Procurement Award	To provide exterior landscape improvements to the rear schoolyard at Annunciation Catholic School	\$447,691.25
61	St. Jude Catholic School CCTV Upgrades Contractor Award	Viridian Automation Inc.	New Procurement Award	Upgrade of the CCTV system at St. Jude Catholic School to the new TCDSB Standard Avigilon System	\$67,770.00

## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
62	Our Lady of Fatima Catholic School CCTV Upgrades Contractor Award	Viridian Automation Inc.	New Procurement Award	Upgrade of the CCTV system at Our Lady of Fatima Catholic School to the new TCDSB Standard Avigilon System	\$63,730.00
63	Pope Francis Catholic School CCTV Upgrades Contractor Award	Viridian Automation Inc.	New Procurement Award	Upgrade of the CCTV system at Pope Francis Catholic School to the new TCDSB Standard Avigilon System	\$57,080.00
64	St. Kateri Tekakwitha Catholic School CCTV Upgrades Contractor Award	Viridian Automation Inc.	New Procurement Award	Upgrade of the CCTV system St. Kateri Tekakwitha Catholic School to the new TCDSB Standard Avigilon System	\$54,730.00
65	St. Charles Garnier Catholic School CCTV Upgrades Contractor Award	Viridian Automation Inc.	New Procurement Award	Upgrade of the CCTV system at St. Charles Garnier Catholic School to the new TCDSB Standard Avigilon System	\$70,690.00
66	St. Thomas Aquinas Catholic School CCTV Upgrades Contractor Award	Viridian Automation Inc.	New Procurement Award	Upgrade of the CCTV system at St. Thomas Aquinas Catholic School to the new TCDSB Standard Avigilon System	\$69,990.00
67	Fleet Management Services	ARI Financial Services	New Procurement Award	Agreement for the fleet management services with ARI Financial Services (Four Year Term)	\$22,680.00



## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
68	Filter Supply and Installation Contract Extension	QAIR Environmental Control	Modification to Existing Award	Supply and install of filters on HVAC equipment throughout the Boards Facilities (One Year Term)	\$323,082.20
69	Software Maintenance and Support Renewal for CPSI Software	CPSI (Computer Power Solutions of Illinois)	Modification to Existing Award	Software tools includes SIF, xdAD, XDcomposer, and XDZIS, to automate managing staff and student user ID, email addresses, file shares, access permissions, rosters, etc. (Two Year Term)	\$105,000.00
70	School Messenger Software Renewal	Intrado Canada	Modification to Existing Award	The TCDSB uses the School Messenger solution for communicating to TCDSB schools and the TCDSB community and uses Safe Arrival for absences (Two Year Term)	\$653,000.00
71	Renewal of Microsoft Unified Support Agreement	Microsoft Canada	Modification to Existing Award	The Microsoft Unified Support Agreement provides TCDSB with professional services and direct access to enterprise Microsoft technical support resources on a 24/7 basis (One Year Term)	\$171,300.00
72	Procurement Award Report – VMware License and Support	TeraMach Technologies Inc.	Modification to Existing Award	Renewal of existing VMware subscription licenses and technical support for the virtual server infrastructure (One Year Term)	\$62,319.60



## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
73	Chromebook Purchase for Student Use	Dell Canada Inc.	Modification to Existing Award	Purchase of 2650 Chromebooks including management licenses along with processing services for setup, configuration, storage, and delivery services to address student use needs (Six Year Term)	\$1,100,000.00
74	St. Jerome Catholic School New Ventilation Contractor Award - CVRIS	Stellar Mechanical Inc.	New Procurement Award	Supply and install the new ventilation system and upgrade in electrical service as part of the pilot in the CVRIS program, at St. Jerome Catholic School	\$752,000.00
75	Michael Power/St. Joseph Secondary School CCTV Upgrades Contractor Award	Viridian Automation Inc.	New Procurement Award	Upgrade of the CCTV system at Michael Power/St. Joseph Catholic Secondary School to the new TCDSB Standard Avigilon System	\$195,100.00
76	Brebeuf College Replacement of Exterior Doors Contractor Award	Bemocon Contracting Ltd.	New Procurement Award	Contractor service for the replacement of exterior doors at Brebeuf College	\$124,324.00
71	Cardinal Leger Windows and Doors Replacement Award	Alwind Industries Limited	New Procurement Award	The replacement of all exterior windows and doors at Cardinal Leger Catholic Elementary School	\$ 498,778.00

## Appendix A: List of Procurement Activity/Awards Approved by Delegated Authority Summer 2021

No.	Report Name	Vendor Name(s)	Type	Description	Amount
78	St. Paul Replacement of Exterior Doors Contractor Award	Bemocon Contracting Ltd.	New Procurement Award	Contractor services for the replacement of exterior doors at St Paul Catholic Elementary School	\$128,424.00
79	CVRIS Various Schools Cooling Centres Phase 3 Contractor Award	Various Contractors (see Procurement Award Report)	New Procurement Award	Construction contract award for Phase 3 CVRIS cooling centre installation at 22 schools	\$3,446,827.32



# Procurement Award Report

*(for Purchases/Contracts over \$50,000)*

## 1. Report Information

Report Name	Holy Spirit Catholic School Roofing Contractor Award
Report #	Ren 2020 138
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	J. Liang, Senior Manager, Renewal

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-027-21</b>	Value (exclude all Taxes)	\$409,416.00
Term Start Date	June 30, 2021	Term End date	August 31, 2021

## 3. Description of Goods/Service or Change

Full roof replacement at Holy Spirit Catholic School.
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#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	9
Name of Recommend Vendor/Bidder	E-D Roofing
Winning Bid Value (exclude all Taxes)	\$409,416.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018-148, June 6, 2019

#### 5. Formal Award Recommendation

That a contract be awarded to ED Roofing Inc. for the replacement of the roof at Holy Spirit Catholic School, in the amount of \$409,416.00, plus net HST of \$8,843.39, for a total cost of \$418,259.39.



# Procurement Award Report

## 1. Report Information

Report Name	Procurement Award Report - Renewal of Gartner IT Research Subscription
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations
Report Type	New procurement award

## 2. Tender/RFP Information

RFP/Tender #	MGCS VOR# 10941	Value (excl. all Taxes)	\$580,000.00
Term Start Date	July 1, 2021	Term End date	June 30, 2024

## 3. Description of Goods/Service or Change

Gartner IT Research subscription enables the ICT Services Division with access to the latest information and technology research and Analyst perspectives to support more informed decision making on key strategic initiatives and technology investments. The online published research documents along with Analysts provides further insights. The resources available through the Gartner subscription include technical guidance and implementation and deployment best practices.

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	Yes - MGCS
# of Compliant Bidders/Respondents	1
Name of Recommended Vendor/Bidder	Gartner Canada
Winning Bid Value (excluding all Taxes)	\$580,000.00
Budget Source	ICT Services Division - Operations Budget
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends renewal of the Gartner IT Research subscription for three years at an initial yearly cost of \$187,500.00 excluding net HST.

The total for the three years is estimated at \$580,000.00 plus net HST.



# Procurement Award Report

*(for Contracts over \$50,000)*

## 1. Report Information

Report Name	St. Jude Catholic School Washroom Renovations Contractor Award
Report #	Ren 2020 152
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	A. Ruscetta, Project Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-057-21</b>	Value (exclude all Taxes)	\$392,400.00
Term Start Date	May 28, 2021	Term End date	September 3, 2021

## 3. Description of Goods/Service or Change

Installation of a Universal Washroom and renovations/upgrades to all remaining student and staff washrooms not completed as part of the Phase 1 work completed in 2017.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommend Vendor/Bidder	Ross Clair Contractors
Winning Bid Value (exclude all Taxes)	\$392,400.00
Budget Source	School Renewal Grant
Budget Source approval (Report & Date)	REN 2016-045 (2017-02-15) REN 2020 010 (2021-01-14)

#### 5. Formal Award Recommendation

That a contract be awarded to Ross Clair Contracting for the completion of the Universal Washroom, and renovation of remaining washrooms at St. Jude Catholic School, in the amount of \$392,400.00 plus a net HST of \$8,475.84, for a total of \$400,875.84.





# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Venerable John Merlini Catholic School Brick Restoration Contractor Award
Report #	Ren 2020 136
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	A. Ruschetta, Project Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T- 045-21</b>	Value (exclude all Taxes)	\$114,630.00
Term Start Date	June 18, 2021	Term End date	September 3, 2021

## 3. Description of Goods/Service or Change

Localized brick restoration and reducing chimney height at Venerable John Merlini Catholic School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	8
Name of Recommend Vendor/Bidder	Tritan Inc.
Winning Bid Value (exclude all Taxes)	\$114,630.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2017-032 (2017-12-15)

#### 5. Formal Award Recommendation

That a contract be awarded to Tritan Inc. for localized brick restoration and reducing the height of the chimney at Venerable John Merlini Catholic School, in the amount of \$114,630.00, plus net HST of \$2,476.01, for a total of \$117,106.01.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Paul VI Catholic School Landscape Upgrades Contractor Award
Report #	Ren 2020 144
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	S. Pavan, Sustainable Outdoor Environments Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-050-21</b>	Value (exclude all Taxes)	\$95,800.00
Term Start Date	June 8, 2021	Term End date	October 31, 2021

## 3. Description of Goods/Service or Change

To provide Landscape Upgrades at St. Paul VI Catholic School. Scope includes front of school pedestrian grade asphalt paving, addition of schoolyard greening and outdoor learning elements.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommend Vendor/Bidder	Bevcon Construction & Paving Ltd.
Winning Bid Value (exclude all Taxes)	\$95,800.00
Budget Source	Renewal, Section 45, Playground Reserve, CVRIS
Budget Source approval (Report & Date)	Ren 2018-057 December 12 <sup>th</sup> , 2018

#### 5. Formal Award Recommendation

That a contract be awarded to Bevcon Construction & Paving Ltd. to provide Landscape Upgrades at St. Paul VI Catholic School, in the amount of \$95,800.00, plus net HST of \$2,067.28, for a total of \$97,869.28.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Buttonwood Hill Site Interior Renovations Contractor Award for Holy Angels CS Temporary Relocation
Report #	Ren 2020 145
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	J. Lester, Building Condition Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-060-21</b>	Value (exclude all Taxes)	\$327,810.00
Term Start Date	June 14, 2021	Term End date	September 30, 2021

## 3. Description of Goods/Service or Change

Interior renovations and service upgrades at Buttonwood Public School. Scope including but not limited to interior demolition of partitions, floors and ceilings, painting of all interiors, installation of a PA Systems and Access Control. AODA modifications and upgrades to a washroom and the main entrance doors. Replacement of drinking fountains at the main student entrances. New ceiling in two classrooms as per the Separate Price. Installation of window stops on all Exterior Windows.

Work is required to accommodate Holy Angels School students, starting in September 2021, during construction of a replacement school.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommend Vendor/Bidder	Ross Clair Contractors Inc.
Winning Bid Value (exclude all Taxes)	\$327,810.00
Budget Source	SRA
Budget Source approval (Report & Date)	Ren 2020-010 (2021-01-14)

#### 5. Formal Award Recommendation

1. That a construction contract be awarded to Ross Clair Contractors for the interior renovations, PA, Access Control and AODA Upgrades at the former Buttonwood Public School, to accommodate the temporary relocation of Holy Angels Catholic School, in the amount of \$327,810.00, plus net HST of \$7,080.70, for a total cost of \$334,890.70.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Josaphat Catholic School Boiler Replacement and BAS Retrofit Contractor Award
Report #	Ren 2020 148
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	L. Lobo, Project Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-061-21</b>	Value (exclude all Taxes)	\$257,000.00
Term Start Date	June 18, 2021	Term End date	November 17, 2021

## 3. Description of Goods/Service or Change

Replacement of boilers and domestic hot water tanks, and localized Building Automation System (BAS) upgrades at St Josaphat Catholic School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	9
Name of Recommend Vendor/Bidder	Active Mechanical Ltd
Winning Bid Value (exclude all Taxes)	\$257,000.00
Budget Source	School Condition improvement Grant (SCI)
Budget Source approval (Report & Date)	Ren 2018-057

#### 5. Formal Award Recommendation

1. That a contract be awarded to Active Mechanical for the replacement of the boiler/DHW/BAS at St Josaphat Catholic School in the amount of \$257,000.00, plus a net HST of \$5,551.20, for a total amount of \$262,551.20.





# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Msgr. Fraser College Isabella North Campus Heating and BAS Contractor Award
Report #	Ren 2020 154
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	L. Lobo, Project Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-062-21</b>	Value (exclude all Taxes)	\$784,720.00
Term Start Date	June 15, 2021	Term End date	October 18, 2022

## 3. Description of Goods/Service or Change

Replacement of the boilers, radiators, and upgrade of the BAS at Monsignor Fraser Isabella Campus (North Building).

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommend Vendor/Bidder	Firenza Heating and Plumbing Ltd
Winning Bid Value (exclude all Taxes)	\$784,720.00
Budget Source	School Condition improvement Grant (SCI)
Budget Source approval (Report & Date)	Ren 2018-057 (2018-12-12) Ren 2020 107 (2021-05-05)

#### 5. Formal Award Recommendation

1. That a contract be awarded to Firenza Heating and Plumbing Ltd for the replacement of boilers and Radiators and a new BAS at Msgr Fraser Isabell- North Campus for an amount of \$784,720.00, plus net HST of \$16,949.95, for a total amount of \$ 801,669.95.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Ren 2020 165 Dante Alighieri to Don Bosco Temporary Move
Report #	Ren 2020 165
Division	Capital Development, Asset Management & Renewal/Environmental Support Services/Planning and Development Services
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management & Renewal M. Farrell, Superintendent, Environmental Support Services M. Loberto, Superintendent, Planning and Development Services
Initiator/Requestor	L. Silva, Capital Project Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>RFQ-011-20</b>	Value (exclude all Taxes)	\$185,785.00
Term Start Date	June 17, 2021	Term End date	July 9, 2021

## 3. Description of Goods/Service or Change

Moving services to relocate school contents (furniture & equipment) from Dante Alighieri Academy to the former Don Bosco Catholic Secondary School to make ready for the relocation of staff and students during the construction of the replacement school.

#### **4. Procurement Process**

Procurement Type	RFQ
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	Metropolitan Movers
Winning Bid Value (exclude all Taxes)	\$185,785.00
Budget Source	School Renewal Allocation
Budget Source approval (Report & Date)	REN 2020 010 - 2020-21 School Renewal Plan, 14 Jan 2021

#### **5. Formal Award Recommendation**

That a contract for moving services be awarded to Metropolitan Movers for the moving of school contents from Dante Alighieri Academy to the former Don Bosco Catholic Secondary School in the amount of \$185,785.00 plus net HST of \$4,012.96, for a total of \$189,797.96.



# Procurement Award Report

*(for contract awards over \$50,000)*

## 1. Report Information

Report Name	Chaminade Interior Stair Deficiency Repair Contractor Award and Budget Approval
Report #	Ren 2020 169
Division	Capital Development, Asset Management, and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management, and Renewal
Initiator/Requestor	J. Liang, Sr. Manger, Renewal

## 2. Tender/RFP Information

RFP/Tender #	N/A	Value (exclude all Taxes)	\$264,900.00
Term Start Date	June 21, 2021	Term End date	August 27, 2021

## 3. Description of Goods/Service or Change

Urgent work to rectify Building Code deficiencies in stair replacement project that are not being addressed by the original Contractor in Staircases A, B, C, E, and F at Chaminade College. Scope also includes for replacement of Staircase D.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommended Vendor/Bidder	Martinway Contracting Ltd.
Winning Bid Value (excl. all Taxes)	\$264,000.00
Budget Source	School Renewal Grant
Budget Source approval (Report & Date)	2018-057 (2018-12-12)

#### 5. Formal Award Recommendation

That a contract be awarded to Martinway Contracting Ltd. for the correction of deficiencies associated with Staircases A, B, C, E, and F and the replacement of Staircase D at Chaminade College, in the amount of \$264,900.00, plus net HST of \$5,721.84, for a total of \$270,621.84.



# Procurement Award Report

(For contract awards over \$50,000)

## 1. Report Information

Report Name	Msgr. Fraser (St. Martin Campus) Heating and BAS Replacement – Contractor Award
Report #	Ren 2020 171
Division	Capital Development, Asset Management Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management Renewal
Initiator/Requestor	L. Lobo, Project Supervisor

## 2. Tender/RFP Information

RFP/Tender #	<b>T-063-21</b>	Value (exclude all Taxes)	\$1,041,519.00
Term Start Date	June 16, 2021	Term End date	November 15, 2022

## 3. Description of Goods/Service or Change

Replacement of Boilers, Terminal units, Domestic Hot Water Tanks, installation of a new Building Automation System (BAS) and replacement of incoming domestic water line at Msgr John Fraser –St Martin Campus. The project will be carried out in two phases.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommended Vendor/Bidder	Active Mechanical Ltd
Winning Bid Value (excl. all Taxes)	\$1,041,519.00
Budget Source	School Condition Improvement Grant (SCI)
Budget Source approval (Report & Date)	Ren2018-057 2018-12-12 Ren 2020 106 2021-05-05

#### 5. Formal Award Recommendation

1. That a contract be awarded to Active Mechanical Ltd for the heating and BAS replacement at Msgr Fraser Catholic School - St Martin Campus - in the amount of \$1,041,519.00, plus et HST of \$22,496.81, for a total cost of \$1,064,015.81.





# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Math Up Classroom for grade 3 and 4 @ all French Immersion Schools - Rubicon Publishing Inc
Report #	
Division	Curriculum Leadership & Innovation, AICT & St. Anne Catholic Academy
SO/Executive	L. DiMarco, Superintendent – Curriculum Leadership & Innovation; AICT & St. Anne Catholic Academy
Initiator/Requestor	J. Melo, School Effectiveness – Curriculum Leadership & Innovation
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #		Value (exclude all Taxes)	\$53,041.00
Term Start Date	September 1, 2021	Term End date	Lifetime

## 3. Description of Goods/Service or Change

MathUP School already exists in 32 TCDSB elementary schools, which is Principal led. MathUP Classroom is a teacher application for use with students and is currently being used by 120+ educators at St. Anne. This purchase will support French Immersion programs

- Cost per license for the French version is \$899.
- Total licenses purchased; 59 (covers all grade 3 and 4 French Immersion classes @ TCDSB)
- Resource is based on the work of Marian Small
- Licenses are lifetime and fully transferrable
- Embedded in cost is professional learning for the educators

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Rubicon Publishing Inc
Winning Bid Value (exclude all Taxes)	\$53,041.00
Budget Source	FSL 20/21 Ministry Funds
Budget Source approval (Report & Date)	
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the Board approve a contract for MathUP School software to Rubicon Publishing Inc. in the amount of \$53,041.00 plus net HST.



# Procurement Award Report

## 1. Report Information

Report Name	Extension of Dell Financial Lease – Schedule 200-3350404-001
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

## 2. Tender/RFP Information

RFP/Tender #	RFT# P-062-18	Value (excl. all Taxes)	\$36,000.00
Term Start Date	June 1, 2021	Term End date	August 31, 2021

## 3. Description of Goods/Service or Change

On September 1, 2018, the TCDSB signed a lease with Dell Financial Services to lease laptops, desktops, monitors and docking stations, etc. for the Facilities and Caretaker staff which expired in June 2021.

On June 1, 2021, Dell Canada informed ICT Services Division that due to the worldwide demand on laptops, the revised delivery of the new equipment to TCDSB would be early July.

To allow ICT Services Division time to receive and distribute the new equipment and return the off-lease equipment to the vendor, lease schedule 200-3350404-001 needs to be extended on a month-to-month basis for three (3) additional months.

The estimated cost to extend the lease three (3) additional months is \$36,000.00.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommended Vendor/Bidder	Dell Financial Services
Winning Bid Value (excluding all Taxes)	\$36,000.00
Budget Source	ICT Services Division – operations budget
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends that lease schedule 200-3350404-001 with Dell Financial Services be extended for three (3) additional months for a total estimated cost of \$36,000.00 excluding net taxes funded from the ICT Services Division – Operations budgets.



# Procurement Award Report

## 1. Report Information

Report Name	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-001
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

## 2. Tender/RFP Information

RFP/Tender #	RFT# P-095-17	Value (excl. all Taxes)	\$98,142.04
Term Start Date	August 1, 2021	Term End date	August 31, 2021

## 3. Description of Goods/Service or Change

On March 11, 2021, approval was given to extend the Macquarie Equipment Finance lease schedule TCDSB-001 for three (3) additional months on a month-to-month basis to June 30, 2021 in order to execute the plan for the acquisition and distribution of new equipment and return of end-of-lease equipment to the vendor.

On June 1, 2021, Dell Canada informed ICT Services Division that due to the worldwide demand on laptops, the revised delivery of the new equipment to TCDSB would be early July. Therefore, schedule TCDSB-001 needs to be extended an additional month.

The estimated cost to extend the lease an additional month is \$24,535.51. The total cost for extended lease is \$98,142.04

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommended Vendor/Bidder	Macquarie Equipment Finance
Winning Bid Value (excluding all Taxes)	\$98,142.04
Budget Source	ICT Services Division – operations budget
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends that lease schedule TCDSB-001 with Macquarie Equipment Finance be extended an additional month for a grand total estimated cost of \$98,142.04 (for all extensions) excluding net taxes funded from the ICT Services Division – Operations budgets.



# Procurement Award Report

## 1. Report Information

Report Name	Extension of Macquarie Equipment Finance Lease – Schedule TCDSB-002
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

## 2. Tender/RFP Information

RFP/Tender #	RFT# P-095-17	Value (excl. all Taxes)	\$73,313.88
Term Start Date	August 1, 2021	Term End date	August 31, 2021

## 3. Description of Goods/Service or Change

On March 11, 2021, approval was given to extend the Macquarie Equipment Finance lease schedule TCDSB-002 for five (5) additional months on a month-to-month basis to June 30, 2021 in order to execute the plan for the acquisition and distribution of new equipment and return of end-of-lease equipment to the vendor.

On June 1, 2021, Dell Canada informed ICT Services Division that due to the worldwide demand on laptops, the revised delivery of the new equipment to TCDSB would be early July. Therefore, schedule TCDSB-002 needs to be extended an additional month.

The estimated cost to extend the lease an additional month is \$11,323.88. The total cost for all extensions is \$73,313.88.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommended Vendor/Bidder	Macquarie Equipment Finance
Winning Bid Value (excluding all Taxes)	\$73,313.88
Budget Source	ICT Services Division – operations budget
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends that lease schedule TCDSB-002 with Macquarie Equipment Finance be extended an additional month for a grand total estimated cost of \$73,313.88 (for all extensions) excluding net taxes funded from the ICT Services Division – Operations budgets.





# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St Theresa Shrine School- Boiler Replacement, DHW,BAS- Contractor Award
Report #	Ren 2020-170
Division	Capital Development, Asset Management Renewal
SO/Executive	M. Farrell, Superintendent, Capital Development, Asset Management Renewal
Initiator/Requestor	L. Lobo, Renewal Supervisor

## 2. Tender/RFP Information

RFP/Tender #	<b>T-072-21</b>	Value (exclude all Taxes)	\$229,400.00
Term Start Date	June 22, 2021	Term End date	November 24, 2021

## 3. Description of Goods/Service or Change

This report recommends a contract award to Bomben Plumbing and Heating Ltd, for the replacement of boilers, DHW, and BAS installation in the old building at St Theresa Shrine School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	14
Name of Recommended Vendor/Bidder	Bomben Plumbing & heating Ltd
Winning Bid Value (excl. all Taxes)	\$229,400.00
Budget Source	School Condition Improvement Grant (SCI)
Budget Source approval (Report & Date)	Ren 2018-057, 2020-12-12

#### 5. Formal Award Recommendation

1. That a contract be awarded to Bomben Plumbing and Heating Ltd, for the replacement of Heating system at St. Theresa Shrine Catholic School for an amount of \$229,400.00, plus a net HST of \$4,955.04, on a total amount of \$234,355.04.



# Procurement Award Report

*(for Contracts over \$50,000)*

## 1. Report Information

Report Name	St. Jude Catholic School Staircase “C” Replacement Contractor Award – Ward 3
Report #	Ren 2020 176
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	A. Ruscetta, Project Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-071-21</b>	Value (exclude all Taxes)	\$52,000.00
Term Start Date	June 24, 2021	Term End date	September 3, 2021

## 3. Description of Goods/Service or Change

Replacement of Staircase “C” and railings at St. Jude Catholic School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommend Vendor/Bidder	Frontier Group of Companies Inc.
Winning Bid Value (exclude all Taxes)	\$52,000.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2019-002 (2019-10-10) Ren 2020-010 (2021-01-14) Ren 2020-118 (2021-05-11)

#### 5. Formal Award Recommendation

That a contract be awarded to Frontier Group of Companies Inc. in the amount of \$52,000.00 plus net HST of \$1,123.20 for a total of \$53,123.20.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Notre Dame Catholic High School. Soffit and Entrance Repairs.
Report #	Ren 2020-178
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development and Asset Renewal
Initiator/Requestor	F. Sangiuliano, Renewal Project Supervisor

## 2. Tender/RFP Information

RFP/Tender #	<b>T-021-21</b>	Value (exclude all Taxes)	\$86,745.00
Term Start Date	June 16, 2021	Term End date	August 27, 2021

## 3. Description of Goods/Service or Change

Soffit and Entrance repairs to the Building Envelope.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommended Vendor/Bidder	Tritan Incorporated
Winning Bid Value (excl. all Taxes)	\$ 86,745.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018-182 (2019-06-14)

#### 5. Formal Award Recommendation

That a contract be awarded to Tritan Incorporated for the replacement and repairs to the Soffits and Entrances to the Building Envelope at Notre Dame Catholic High School, for the amount of \$86,745.00 excluding net HST.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	MathUP Classroom Licences Grade 7 – 8 - 2021-2022
Division	Student Success
SO/Executive	G. Iuliano Marrello, Superintendent – Student Success
Initiator/Requestor	M. Diamanti, Officer – Student Success
Report Type	New procurment award

## 2. Tender/RFP Information

RFP/Tender #		Value + Net HST	\$211,797.00
Term Start Date	September 1, 2021	Term End date	August 31, 2022

## 3. Description of Goods/Service or Change

A one time cost for 303 licenses for grade 7 and 8 classroom for digital software. MathUP is a rich professional learning resource for teachers, the resource also features comprehensive student materials that cover all curriculum requirements. Student lessons and activities provided in MathUP Classroom include:

- Strand-based topics and three-part lessons
- Number Talks
- Brain Benders
- Wonder Tasks
- Cross-Strand Tasks
- Digital Games, Puzzles, and Supporting Activities
- Digital and Hands-On Games and Puzzles

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Rubicon Publishing Inc.
Winning Bid Value + Net HST	\$211,797.00
Budget Source	740110
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the Board approve the one time purchase 303 classroom licences for Grade 7 & 8 MathUP software for the 2021-2022 school year from Rubicon Publishing Inc in the amount of \$ 211,797.00 plus net HST.





# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Custodial Equipment Unit-Price Tender Award
Report #	Ope 2020 029
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	V. Luciani, Officer of Environmental Services

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-040-21</b>	Value (exclude all Taxes)	\$900,000.00
Term Start Date	June 13, 2021	Term End date	June 14, 2024

## 3. Description of Goods/Service or Change

The unit price contract for the purchase of custodial equipment used in custodial operations has expired. A tender was issued for the provision of unit pricing for various types of cleaning equipment such as floor machines, ride on floor scrubbers, wet/dry vacuums and other miscellaneous equipment.

This report recommends awarding the contract for Custodial Equipment Unit-price to four (4) vendors with the highest scoring lowest price bids submissions being:

- Superior Solutions Ltd.;
- Mister Chemical Ltd.;
- Flexo Products Ltd.; and
- Bunzl Canada.

The initial Term is a one (1) year fixed term with an option to renew for two (2) one (1) year terms subject to satisfactory quality, service and price at the Board's discretion.

Standard year funding is provided through the Maintenance and Operations (M&O) budget based on an estimated annual expenditure of approximately \$150,000.00. Additional cleaning equipment in the amount of \$600,000 will be purchased in fiscal 2020/2021 utilizing a combination of funds from M&O budget and the second release of COVID funding provided by the Province of Ontario in March 2021.

The anticipated spend over the three (3) year period would be approximately \$900,000.00 plus net HST however, there is no financial commitment to this award as funds will only be committed on an as needed basis.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	5
Name of Recommend Vendor/Bidder	Superior Solutions Ltd / Mister Chemical Ltd / Flexo Products Ltd / Bunzl Canada
Winning Bid Value (exclude all Taxes)	Low Bid - Unit Price
Budget Source	Maintenance & Operation Budget
Budget Source approval (Report & Date)	Within approved budget

#### 5. Formal Award Recommendation

1. Award for the Unit-Price Custodial Equipment contract to the four (4) vendors meeting Board specifications, being Superior Solutions Ltd., Mister Chemical Ltd., Flexo Products Ltd., and Bunzl Canada with the anticipated spend over the three (3) year period being approximately \$900,000.00 plus net HST.
2. The initial Term is a one (1) year fixed term with an option to renew for two (2) one (1) year terms subject to satisfactory service and price at the Board's discretion.



# Procurement Award Report

*(for Contracts over \$50,000.00)*

## 1. Report Information

Report Name	St. Lawrence Catholic School Public Address System Upgrade Contractor Award – Ward 7
Report #	Ren 2020 184
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	D. Thompson, Project Supervisor

## 2. Tender/RFP Information

RFP/Tender #	<b>T-067-21</b>	Value (exclude all Taxes)	\$107,500.00
Term Start Date	June 28, 2021	Term End date	August 27, 2021

## 3. Description of Goods/Service or Change

Construction services to upgrade the Public Address System at St. Lawrence Catholic School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	2
Name of Recommended Vendor/Bidder	Barrie Communications Equipment Limited
Winning Bid Value (excl. all Taxes)	\$107,500.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2019 002 – October 10, 2019

#### 5. Formal Award Recommendation

1. That a construction contract be awarded to Barrie Communications Equipment Limited in the amount of \$107,500.00 plus Net HST of \$2,322 for a total of \$109,822.00, to upgrade the public address system at St. Lawrence Catholic School.



# Procurement Award Report

*(for Contracts over \$50,000.00)*

## 1. Report Information

Report Name	St. Clare Catholic School Window Replacement - CVRIS
Report #	Ren 2020 174
Division	Capital Development and Asset Renewal
SO/Executive	M. Farrell, Superintendent
Initiator/Requestor	A. Ruschetta, Project Supervisor

## 2. Tender/RFP Information

RFP/Tender #	<b>T-065-21</b>	Value (exclude all Taxes)	\$560,500.00
Term Start Date	June 24, 2021	Term End date	December 17, 2021

## 3. Description of Goods/Service or Change

All windows to be replaced at St. Clare Catholic School as part of the CVRIS program.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommended Vendor/Bidder	Windspec Inc.
Winning Bid Value (excl. all Taxes)	\$560,500.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2020-010 (2021-01-14) CVRIS

#### 5. Formal Award Recommendation

That a contract be awarded to Windspec Inc. for a complete window replacement at St. Clare Catholic School, in the amount of \$560,500.00 plus a net HST of \$12,106.80 for a total of \$572,606.80.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Blessed Trinity Catholic Elementary School Contractor Award
Report #	Ren 2018 145
Division	Capital Development and Asset Renewal
SO/Executive	M. Farrell, Superintendent of Capital Development and Asset Renewal
Initiator/Requestor	F. Sangiuliano, Renewal Project Supervisor

## 2. Tender/RFP Information

RFP/Tender #	<b>T-020-21</b>	Value (exclude all Taxes)	\$160,100.00
Term Start Date	June 21, 2021	Term End date	August 30, 2021

## 3. Description of Goods/Service or Change

Contract award for restoration of exterior masonry walls at Blessed Trinity Catholic School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommended Vendor/Bidder	Phoenix Restoration Inc.
Winning Bid Value (excl. all Taxes)	\$160,100.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018 145

#### 5. Formal Award Recommendation

That a contract be awarded to Phoenix Restoration Incorporated for the restoration on the exterior walls and building envelope at Blessed Trinity Catholic Elementary School, for the amount of \$160,100.00 plus net HST.





# Procurement Award Report

(for Contracts over \$50,000.00)

## 1. Report Information

Report Name	St. Jerome New Ventilation System – Equipment Pre-Purchase – CVRIS
Report Number	Ren 2020 185
Division	Capital Development, Asset Management Renewal
SO/Executive	M. Farrell, Superintendent Environmental Support Services
Initiator/Requestor	A. Racoviceanu, Senior Manager, Capital Development
Report Type	New procurement award

## 2. Tender/RFP Information

RFP/Tender #	Q-027-21	Value (excl. all Taxes)	\$93,979.00
Term Start Date	July 7, 2021	Term End Date	September 6, 2021

## 3. Description of Goods/Service or Change

Pre-purchase of the mechanical equipment, energy recovery ventilators, associated with the CVRIS project for adding new ventilation at St. Jerome Catholic School.

Lead time for these units is 8 weeks. In order to complete the installation prior to the school start in September 2021 as well as meeting the December 31, 2021 substantial completion deadline for CVRIS projects, the equipment must be pre-purchased immediately.

#### 4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1
Name of Recommended Vendor/Bidder	MITs AirConditioning Inc.
Winning Bid Value (excluding all Taxes)	\$93,979.00
Budget Source	CVRIS
Budget Source approval (Report & Date)	Approved CVRIS Program
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That a contract to MITs AirConditioning Inc.to pre-purchase the energy recovery ventilation equipment associated with the new ventilation at St. Jerome Catholic School be approved for a total of \$93,979.00, plus net HST of \$2,029.95, for total of \$96,008.95.



# Procurement Award Report

(for Contracts over \$50,000.00)

## 1. Report Information

Report Name	St. Francis Xavier New Ventilation System – Pre-Purchase –CVRIS Contract Award
Report #	Ren 2020 186
Division	Capital development, Asset Management Renewal
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	A. Racoviceanu, Senior Manager, Capital Development
Report Type	New procurement award

## 2. Tender/RFP Information

RFP/Tender #	<b>RFQ-027-21</b>	Value (exclude all Taxes)	\$65,968.00
Term Start Date	July 7, 2021	Term End date	September 6, 2021

## 3. Description of Goods/Service or Change

Pre-purchase of the mechanical equipment, energy recovery ventilators, associated with the CVRIS project for adding new ventilation at St. Francis Xavier Catholic School.

Lead time for these units is 8 weeks. In order to complete the installation prior to the school start in September 2021 as well as meeting the December 31, 2021 substantial completion deadline for CVRIS projects, the equipment must be pre-purchased immediately.

#### 4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1
Name of Recommended Vendor/Bidder	MITs Airconditioning Inc.
Winning Bid Value (excl. all Taxes)	\$65,968.00
Budget Source	CVRIS
Budget Source approval (Report & Date)	Approved CVRIS Program
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That a contract to MITs AirConditioning Inc.to pre-purchase the energy recovery ventilation equipment associated with the new ventilation at St. Jerome Catholic School be approved for a total of \$65,968.00, plus net HST of \$1,424.91, for total of \$67,392.91.



# Procurement Award Report

*(for Contracts over \$50,000.00)*

## 1. Report Information

Report Name	St. Gabriel Lalemont CS Site Paving Contractor Award – Ward 8
Report #	Ren 2020 191
Division	Facilities Asset Renewal
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	S. Pavan, Capital Supervisor

## 2. Tender/RFP Information

RFP/Tender #	<b>T-066-21</b>	Value (exclude all Taxes)	\$584,825.00
Term Start Date	July 5, 2021	Term End date	October 31, 2021

## 3. Description of Goods/Service or Change

Repave school yard and parking lot including pedestrian paving, accessible front door entry and addition of Outdoor Classroom funded by CVRIS Funding Stream.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommended Vendor/Bidder	Pylon Paving (1996) Inc.
Winning Bid Value (excl. all Taxes)	\$584,825.00
Budget Source	School Renewal Grant and CVRIS
Budget Source approval (Report & Date)	Ren 2018 057 December 12, 2018.

#### 5. Formal Award Recommendation

<p>1. That a contract be awarded to Pylon Paving (1996) Inc. in the amount of \$584,825.00 with net HST of \$12,632.22 for a total of \$597,457.22.</p>
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# Procurement Award Report

*(for Contracts over \$50,000.00)*

## 1. Report Information

Report Name	St. Rose of Lima CS Site Improvements – Contractor Award – Ward 12
Report #	Ren 2020 190
Division	Renewal Department
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	S. Pavan, Capital Supervisor

## 2. Tender/RFP Information

RFP/Tender #	<b>T-068-21</b>	Value (exclude all Taxes)	\$338,800.00
Term Start Date	July 5, 2021	Term End date	October 31, 2021

## 3. Description of Goods/Service or Change

Repave parking lot, east side of playground, provide accessible entry to front door and other landscape upgrades.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommended Vendor/Bidder	Bevcon Construction and Paving Ltd.
Winning Bid Value (excl. all Taxes)	\$338,800.00
Budget Source	Renewal
Budget Source approval (Report & Date)	Ren 2018 057 December 12, 2018

#### 5. Formal Award Recommendation

1. That a contract be awarded to Bevcon Construction and Paving Ltd for site improvements at St. Rose of Lima, in the amount of \$338,800.00 plus net HST of \$7,318.08 for a total of \$346,118.08.





# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Jude Catholic School West Elevation Window Replacement and Window Film Application throughout Building
Report #	Ren 2020 175
Division	Capital Development and Asset Renewal
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	A. Ruschetta, Project Supervisor

## 2. Tender/RFP Information

RFP/Tender #	<b>T – 064 - 21</b>	Value (exclude all Taxes)	\$257,650.00
Term Start Date	July 1, 2021	Term End date	December 31, 2021

## 3. Description of Goods/Service or Change

That the west elevation windows be replaced and window film application throughout the entire building at St. Jude Catholic School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommended Vendor/Bidder	Alwind Industries Ltd.
Winning Bid Value (excl. all Taxes)	\$257,650.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2020-010 (2021-01-140 CVRIS

#### 5. Formal Award Recommendation

That a contract be awarded to Alwind Industries Ltd. for a partial window replacement and complete window film installation at St. Jude Catholic School, in the amount of \$257,650.00 plus a net HST of \$5,565.24 for a total of \$263,215.24.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Dorothy Catholic School Emergency Replacement Two Indoor Air Handlers – Installation Contract Award and Budget Increase
Report #	Ren 2020 196
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	M. Iafrate, Senior Coordinator, Asset Management and Renewal

## 2. Tender/RFP/RFQ Information

RFP/Tender #	N/A	Value (exclude all Taxes)	\$334,250.00
Term Start Date	May 5, 2021	Term End date	October 1, 2021

## 3. Description of Goods/Service or Change

This report recommends approval of a contract award for the installation portion of the emergency replacement of two gas fired indoor heating/ventilation air handlers at St. Dorothy Catholic School. This report further recommends an increase to the project budget to account for the project shortfall.

### Project Background:

- ESS staff informed Renewal that one of two gas-fired indoor air handlers had been assessed to have a cracked heat exchange. This is a dangerous condition and the PM contractor red-tagged the unit out of service.
- The units are currently at the end of their life-cycle and are the only source of heating for this portion of the school.

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1
Name of Recommend Vendor/Bidder	The State Group Inc.
Winning Bid Value (exclude all Taxes)	\$334,500.00
Budget Source	SCI – 2020-2021 Renewal Contingency
Budget Source approval (Report & Date)	Ren 2020 010 (01-14-21) Ren 2020 117 (05-05-21)

#### 5. Formal Award Recommendation

1. That a contract to The State Group to for installation of the mechanical equipment associated with the emergency replacement of the two indoor gas-fired air handlers at St. Dorothy Catholic School be approved for a total of \$334,250.00, plus net HST of \$7,219.80, for total of \$341,469.80
2. That the final consultant fee to MCW Consultants Ltd be adjusted and approved based on the total construction costs as follows:
  - a. \$5,000.00, plus a net HST of \$108.00, for a total of \$5,108.00 for initial investigative work.
  - b. That the final design/administration fees for this project be adjusted to the approved 7% final construction cost (equipment cost + Installation cost), in the amount of \$41,608.00, plus a net HST of \$898.73, for a total of \$42,506.73
  - c. The total payable to MCW is \$47614.73, including net HST.



# Procurement Award Report

*(for Contracts over \$50,000)*

## 1. Report Information

Report Name	Mother Cabrini Replacement of Boilers, AHU, DHW, New BAS and Terminal Units – Ward 2
Report #	Ren 2020 182
Division	Capital Development, Asset Management Renewal
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	L. Lobo, Supervisor, Renewal

## 2. Tender/RFP Information

RFP/Tender #	<b>T-080-21</b>	Value (exclude all Taxes)	\$603,870.00
Term Start Date	July 8, 2021	Term End date	September 7, 2022

## 3. Description of Goods/Service or Change

This report recommends approval of a contract award for the replacement of the heating plant, domestic water heating, terminal heating equipment and a new BAS system at Mother Cabrini Catholic School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	10
Name of Recommended Vendor/Bidder	Pipe All Plumbing & Heating Ltd
Winning Bid Value (excl. all Taxes)	\$603,870.00
Budget Source	School Condition Improvement (SCI)
Budget Source approval (Report & Date)	Ren 2020-010

#### 5. Formal Award Recommendation

1. That a Contract be awarded to Pipe All Plumbing and heating Ltd , for the replacement of Heating system and BAS at Mother Cabrini Catholic School for an amount of \$603,870.00, plus net HST of \$13,043.59, for a total amount of \$616,913.59.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Redirection of Ministry Funds – Math Strategy 20/21 Rubicon MathUP Licenses – Gr. 5/6, 6, 6/7
Report #	
Division	Curriculum Leadership & Innovation, AICT & St. Anne Catholic Academy
SO/Executive	L. Di Marco, Superintendent – Curriculum Leadership & Innovation; AICT & St. Anne Catholic Academy
Initiator/Requestor	J. Melo, School Effectiveness – Curriculum Leadership & Innovation
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #		Value (exclude all Taxes)	\$259,329.00
Term Start Date	September 1, 2021	Term End date	Lifetime

## 3. Description of Goods/Service or Change

MathUP School already exists in 32 TCDSB elementary schools, which is Principal led. MathUP Classroom is a teacher application for use with students and is currently being used by 120+ educators at St. Anne and a purchase has been made for grade 3 and 4 French Immersion programs across the system.

- Cost per license is \$699.
- Total licenses to be purchased = 371 (covers all grade 5/6, 6, 6/7 classes @ TCDSB)
- Resource is based on the work of Marian Small
- Licenses are lifetime and fully transferrable
- Embedded in cost is professional learning for the educators and two sessions led by Dr. M. Small

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	N/A
Name of Recommend Vendor/Bidder	Rubicon Publishing Inc
Winning Bid Value (exclude all Taxes)	\$259,329.00
Budget Source	20/21 MOE Funds – redirected from Math Strategy
Budget Source approval (Report & Date)	
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the Board approve a contract for Math Strategy 20/21 Rubicon MathUP Licenses – Gr. 5/6, 6, 6/7 to Rubicon Publishing Inc. in the amount of \$259,329.00 plus net HST.





# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	OECM – Fine Copy Paper
Report #	
Division	Business Services & Finance - Materials Management
SO/Executive	P. De Cock, Comptroller of Business Services & Finance
Initiator/Requestor	H. Chung, Senior Buyer V. Artuso, Manager - Materials Management D. Reid, (Acting) Coordinator, Materials Management
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>OECM 2018-319</b>	Value (exclude all Taxes)	\$250,000.00
Term Start Date	August 1, 2021	Term End date	April 9, 2022

## 3. Description of Goods/Service or Change

<ol style="list-style-type: none"> <li>1. A Co-operative (joint) Request for Tender (RFT) with Dufferin-Peel Catholic District School Board (DPCDSB) and Toronto Catholic District School Board (TCDSB) for the supply and delivery of Fine Paper will expire on July 31, 2021.</li> <li>2. OECM has Agreement 2018-319 in place for Fine Paper with one (1) awarded supplier – Staples Business Advantage with core listings of paper and Non-Core paper(s) discounts which apply to TCDSB. The intent is to provide a high level of service to schools and departments, simplified ordering and streamlined payment process for low value purchases.</li> </ol>
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#### 4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	OECM 2018-319
Name of Recommend Vendor/Bidder	Fine Copy Paper
Winning Bid Value (exclude all Taxes)	\$250,000.00
Budget Source	Funds for the purchase of Fine Copy Paper are available from school budgets as required.
Budget Source approval (Report & Date)	School block budgets
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

- This report recommends that the award for Fine Copy Paper through OECM be made to Staples Business Advantages. Schools will purchase products with discounted pricing and receive catalogue discounts on all items with awarded vendor.
- Based on full school year, 2019-2020 consumption, schools were spending \$217,152.56 + Net HST annually. The consumption for year 2021-2022 is estimating to be **\$ 220,000.00 to \$250,000.00 + Net HST annually.**
- The award for the supply and delivery of Fine Copy Paper is contracted for the period, August 1, 2021, - April 9, 2022 with an option to extend the OECM Master agreement for one (1) additional period of up to one (1) year.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	HEPA Portable Filtration Units Various Schools – Replacement Filters Purchase
Report #	Ope 2020 033
Division	Facilities Operations
SO/Executive	M. Farrell, S/O Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor
Report Type	New procurement award

## 2. Tender/RFP Information

RFP/Tender #	Joint Tender	Value (exclude all Taxes)	\$600,000.00
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

## 3. Description of Goods/Service or Change

The Ministry of Education has provided additional funding for improvements to air quality in schools. Schools with no mechanical, partial mechanical and full mechanical ventilation and other unique circumstances had HEPA portable purifiers introduced to help alleviate these circumstances.

The HEPA portable purifiers will require filter changes to maintain their efficiency in filtration. Two thousand five hundred (2500) replacement filters are being purchased for the units provided to schools under the unit price contract established in a previous Request for Quotation (RFQ).

Austin Air Systems provides the HEPA portable purifiers replacement filter kits at unit price of \$240.00 plus net HST, in the amount of \$600,000.00 plus net HST of \$12,960.00 for at total of \$612,960.00

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	Yes - Other
# of Compliant Bidders/Respondents	16
Name of Recommended Vendor/Bidder	Austin Air Systems
Winning Bid Value (excl. all Taxes)	\$600,000.00
Budget Source	20/21 - Second Wave Federal COVID Funding
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the award for the purchase of HEPA portable purifiers replacement filter kits be made to Austin Air Systems in the amount of \$600,000.00 plus net HST of \$12,960.00 for a total of \$612,960.00



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Renewal of Adobe Subscription Software Licenses and Kivuto Solutions License Management Software
Report #	
Division	ICT Services
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support / Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations
Report Type	Modification to existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	OECM-2018-318-01	Value (exclude all Taxes)	\$127,700
Term Start Date	July 30, 2021	Term End date	July 29, 2022

## 3. Description of Goods/Service or Change

Adobe Creative Cloud (CC) is a set of software apps and services for desktop and web development, photography, graphic design and video editing. It is installed on classroom computers in Secondary Schools for use in Communications Technology, Visual Arts, Technological Studies and Media curriculum and a smaller number of installations in the Elementary Schools and administrative departments.

Adobe Acrobat Pro Document Cloud (DC) is a tool for creating, editing, converting, and searching PDF files installed on department and school administrative computers for staff use.

The current Adobe subscription licenses acquired through the OECM agreement (OECM-2018-318-01) with supplier Softchoice is expiring as of July 30, 2021.

Softchoice is the single supplier of Adobe licenses under the OECM agreement (OECM-2018-318-01). The annual renewal cost for the required Adobe subscription licenses is \$121,000.00.

The assignment of the Adobe licenses to computers, staff and students is managed through the Kivuto Solutions license management software which is integrated with the Adobe license management portal.

The current Kivuto Solutions license management software acquired through the OECM agreement (OECM-2018-318-01) with supplier Softchoice is expiring as of August 10, 2021.

Softchoice is the single supplier of the Kivuto Solutions license management software for Adobe under the OECM agreement (OECM-2018-318-01). The annual renewal cost for the Kivuto Solutions license management software is \$6,700.00.

#### 4. Procurement Process

Procurement Type	Choose an item.
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Softchoice
Winning Bid Value (exclude all Taxes)	\$127,700.00
Budget Source	ICT Services Division – Operations budgets
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
New/Under/Over Budget	Within approved budget

## **5. Formal Award Recommendation**

1. That the TCDSB's Adobe subscription licenses be renewed under the OEMC agreement (OECM-2018-318-01) with the supplier Softchoice at an annual cost of \$121,000.00 plus net taxes.
2. And, that the Kivuto Solutions license management software which is integrated with the Adobe license management portal to manage the license assignments be renewed term under the OEMC agreement (OECM-2018-318-01) with the supplier Softchoice at an annual cost of \$6,700.00 plus net taxes.



# Procurement Award Report

*(for Purchases/Contracts over \$50,000)*

## 1. Report Information

Report Name	Madonna Catholic Secondary School Wood Floor Replacement in the Gymnasium Contractor Award – Ward 5
Report #	Ren 2020 189
Division	Renewal Department
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	T. Conforti, Renewal Supervisor

## 2. Tender/RFP Information

RFP/Tender #	<b>T-073-21</b>	Value (exclude all Taxes)	\$146,400.00
Term Start Date	August 3, 2021	Term End date	December 17, 2021

## 3. Description of Goods/Service or Change

Complete replacement of the wood floor for the main gym and stage at Madonna Catholic Secondary School.



#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommended Vendor/Bidder	1172270 Ontario Inc. O/A Barwood Flooring
Winning Bid Value (excl. all Taxes)	\$146,400.00
Budget Source	2018-2019 Renewal Plan
Budget Source approval (Report & Date)	Ren 2018-057 (2018-12-12)

#### 5. Formal Award Recommendation

That a contract award for the replacement of the wood floor in the main gym and stage area at Madonna Catholic Secondary School be awarded to 1172270 Ontario Inc. O/A Barwood Flooring, for the amount of \$146,400, plus a net HST of \$3,162.24 for a total of \$149,562.24.



# Procurement Award Report

*(for Purchases/Contracts over \$50,000)*

## 1. Report Information

Report Name	TCDSB Field Strategy Consultant Award
Report #	Ren 2020 194
Division	Facilities Asset Renewal
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	S. Pavan, Capital Supervisor

## 2. Tender/RFP Information

RFP/Tender #	<b>T-059-21</b>	Value (exclude all Taxes)	\$76,750.00
Term Start Date	July 19, 2021	Term End date	July 8, 2022

## 3. Description of Goods/Service or Change

To provide a complete inventory of all existing recreational fields that are the property of the TCDSB, assessing their condition, to provide comprehensive investigation of three Case Study Sites (Holy Cross, Madonna and St. Ambrose), and develop a design, maintenance and use strategy for TCDSB Recreational Fields.

#### 4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1
Name of Recommended Vendor/Bidder	RK & Associates Consulting Inc.
Winning Bid Value (excl. all Taxes)	\$76,750.00
Budget Source	School Renewal Allocation
Budget Source approval (Report & Date)	Ren 2020-010 (January 14, 2021)

#### 5. Formal Award Recommendation

1. That a contract be awarded to RK & Associates Consulting Inc. for consulting services as described in the RFP T-059-21 in the amount of \$76,750.00 plus net HST of \$1,657.80 for a total of \$78,407.80.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Front End Steel Bin Purchase and Repairs Contract– Two Year Extension
Report #	Ope 2020 031
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	V. Luciani, Officer of Environmental Services

## 2. Tender/RFP Information

RFP/Tender #	<b>Q-010-18</b>	Value (exclude all Taxes)	\$71,000.00
Term Start Date	August 3, 2021	Term End date	August 2, 2023

## 3. Description of Goods/Service or Change

On June 20, 2018, Corporate Services approved the award of a contract to Metro Compactor Service Inc. for unit-price cost for the supply and repair of front end steel bins. The current contract provided a three (3)-year period with the option to renew for an additional two (2), one (1)-year periods. The three (3)-year term will expire on August 2, 2021.

The Board requested Metro Compactor Service Inc. to provide pricing for the 1<sup>st</sup> and 2<sup>nd</sup> year extension. Metro Compactor Service Inc. notified the Board of an overall averaged 40% steel bin purchase increase for the option years due to high demand in the domestic steel market. Metro Compactor Services Inc. provided communications from their steel supplier the impact since January and the continued increase. Metro Compactor Services Inc. stipulated should the steel surcharge reduce after August 3, 2021 they will honour the reduction in surcharge and pricing will be updated. Pricing will be presented prior to PO being issued. The Steel bin repairs unit price would remain at current rates.

Operations Staff have reviewed the recent experience and service with the current vendor and have determined the price increase to be justifiable with the current

steel market demands. Staff recommend acceptance of Metro Compactor Services Inc. proposal for the extension of the 1<sup>st</sup> and 2<sup>nd</sup>-year terms of the contract.

#### **4. Procurement Process**

Procurement Type	RFQ
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommended Vendor/Bidder	Metro Compactor Services Inc.
Winning Bid Value (excl. all Taxes)	
Budget Source	
Budget Source approval (Report & Date)	
Under/Over Budget	Budget Increase required

#### **5. Formal Award Recommendation**

Approval of the first and second-year options for Supply and Repair of Front End Steel bins contract for the period ending August 2, 2023 with current vendor Metro Compactor Services Inc. The annual cost is approximately \$27,500 per year. With the current 40% unit-price increase to supply front end steel bins the updated annual cost is approximately \$35,500.00 per year. Total estimated amount for the two 1 year terms would be approximately \$71,000.00 plus Net HST.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Holy Family CS Site Paving Contractor Award - Ward 4
Report #	Ren 2020 192
Division	Facilities Asset Renewal
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	S. Pavan, Capital Supervisor

## 2. Tender/RFP Information

RFP/Tender #	<b>T-083-21</b>	Value (exclude all Taxes)	\$406,950.00
Term Start Date	July 14, 2021	Term End date	September 30, 2021

## 3. Description of Goods/Service or Change

Landscape construction services for site paving and landscape improvements at Holy Family Catholic Elementary School. The landscape upgrades are funded by CVRIS.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	5
Name of Recommended Vendor/Bidder	Cedargreen Landscape Contractors Inc.
Winning Bid Value (excl. all Taxes)	\$406,950.00
Budget Source	Renewal and CVRIS
Budget Source approval (Report & Date)	Ren 2018-057 (2018-12-12)

#### 5. Formal Award Recommendation

1. That a contract be awarded to Cedargreen Landscape Contractors Ltd. For the site paving and landscape improvement project at Holy Family in the amount of \$406,950.00 plus net HST of \$8,790.12 for a total of \$415,740.12



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Supply of Server Equipment
Division	ICT Services
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations K. Xiong, Senior Manager, Data Centre and Computing System Infrastructure & Services T. Li, Senior Buyer, Materials Management
Report Type	Modification to existing award

## 2. Tender/RFP Information

RFP/Tender #	OECD-2017-261-01	Value (excl. all Taxes)	\$760,000.00
Term Start Date	June 27, 2019	Term End date	November 1, 2025

## 3. Description of Goods/Service or Change

The TCDSB computing environment has physical servers installed that host over 400 virtual servers that run the various core infrastructure, business and academic applications including SAP, Trillium, SOAR, Permits, Citrix, etc. The physical server equipment is refreshed based on the hardware lifecycle to ensure adequate performance and capacity to meet end-user use and demand.

In 2014, TCDSB and TDSB through a joint RFP established an agreement with Dell Canada as the successful supplier of server equipment. TCDSB already had an existing agreement with Dell Canada through OECD (OECD-2017-261-01) for end-user computing devices. In 2019 an amendment to this OECD agreement was added to include the supply of server equipment from Dell Canada. That OECD agreement (OECD-2017-261-01) is valid through November 1, 2025.

The estimated expenditure for server equipment to refresh and maintain the TCDSB server computing environment is annually \$190,000. The funding



for this expense is carried in the IT Infrastructure Server budget. The total estimated cost for server equipment for the current budget year (2020-2021) and the next 3 budget years (2021-2022, 2022-2023, 2023-2024) is \$760,000.

#### 4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	1
Name of Recommended Vendor/Bidder	Dell Canada
Winning Bid Value (excluding all Taxes)	\$760,000.00
Budget Source	ICT Services Division - Operations and Reserve budgets
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends the purchase of server equipment as needed under OECM agreement (OECM-2017-261-01) from the supplier Dell Canada for the current budget year (2020-2021) and the next 3 budget years (2021-2022, 2022-2023, 2023-2024) at a total estimated cost of \$760,000 excluding all taxes.



# Procurement Award Report

*(for Purchases/Contracts over \$50,000)*

## 1. Report Information

Report Name	Multi-Functional Device(MFD) and Printers Service RFP Award
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	K. Xiong, Senior Manager – Data Centre and Computing System Infrastructure & Services J. Di Fonzo, Senior Coordinator – IT Infrastructure & Operations M. Lesley, Supervisor, Contracts – Materials Management A. Vince, Purchasing Manager – Materials Management D. Reid, Acting Senior Coordinator – Materials Management
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	RFP P-004-21	Value (exclude all Taxes)	\$7,500,000
Term Start Date	September 1, 2021	Term End date	August 31, 2026

### **3. Description of Goods/Service or Change**

The existing Multi-Functional-Device (MFD) and related services agreement is ending as of November 30, 2021.

A team comprised of staff from the ICT Services Division and Materials Management Department reviewed all options available to the TCDSB for MFD services. This included the OEMC Master agreement (#OECM-2018-289) and it was determined that the best approach to meet the requirements of the TCDSB was to issue the second stage selection process RFP under the OEMC Master agreement.

RFP P-004-21 for MFD and Related Services was posted on Bids & Tenders on February 5<sup>th</sup>, 2021 and closed on March 31, 2021. The RFP requested services for cost per copy/print (CPP) equipment and related maintenance services. Three bids were received from Ricoh Canada Inc., 4Office Automation and Xerox Canada Inc.

As part of the RFP second stage selection process, the ICT Services and Materials Management teams evaluated the bid submissions based on a set of rated evaluation criteria. The bid from Xerox Canada Inc. best met the Board requirements with the highest evaluation score.

This report recommends award of RFP P-004-21 for MFD and related services to Xerox Canada Inc. being the highest scoring bid meeting Board requirements. The initial term of the agreement is for 5-years with two (2) optional one (1) year extensions. The estimated total cost for MFD and related services for the initial 5-year term is \$7,500,000 excluding taxes.

The funding for the MFD is included in the on-going Department and School operations budgets.

#### 4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	Xerox Canada Inc.
Winning Bid Value (exclude all Taxes)	\$7,500,000
Budget Source	Department and School Operations Budget
Budget Source approval (Report & Date)	2021-22 Budget Estimates – Overall and Instructional 2021-22 Budget Estimates – Non-Instructional June 10, 2021
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends award of RFP P-004-21 for MFD and related services to Xerox Canada Inc. being the highest scoring bid meeting Board requirements. The initial term of the agreement is for 5-years with two (2) optional one (1) year extensions. The estimated total cost for MFD and related services for the initial 5-year term is \$7,500,000 excluding taxes.

The funding for the MFD is included in the on-going Department and School operations budgets.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Dorothy Catholic School Unit Ventilators Replacement and Commissioning – Contract Award –Ward 1
Report #	Ren 2020 243
Division	Facilities Asset Renewal
SO/Executive	M. Farrell, S/O Environmental Support Services
Initiator/Requestor	H. Akhlaq, Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-077-21</b>	Value (exclude all Taxes)	\$136,000.00
Term Start Date	July 16, 2021	Term End date	November 15, 2021

## 3. Description of Goods/Service or Change

Replacement of four Unit Ventilators in classrooms at St. Dorothy Catholic School.

Note: This is a CVRIS - funded project

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommend Vendor/Bidder	Active Mechanical Ltd
Winning Bid Value (exclude all Taxes)	\$136,000.00
Budget Source	CVRIS Funding
Budget Source approval (Report & Date)	Ren 2020 010 (2021-01-14)

#### 5. Formal Award Recommendation

1. That a contract be awarded to Active Mechanical Ltd for the replacement of four unit ventilators and commissioning at St. Dorothy Catholic School in the amount of \$136,000.00 plus net HST of \$2,937.60 for a total of \$138,937.60.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Dante Alighieri Academy (Playfair Avenue Site) Window Replacement (CVRIS) Ward 5
Report #	Ren 2020 187
Division	Renewal Department
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	L. Silva, Capital Supervisor

## 2. Tender/RFP Information

RFP/Tender #	<b>T-058-21</b>	Value (exclude all Taxes)	\$575,900.00
Term Start Date	July 5, 2021	Term End date	December 31, 2021

## 3. Description of Goods/Service or Change

Replacement of windows at Dante Alighieri Academy (Playfair Avenue Site), funded by CVRIS and School Renewal Grant.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	5
Name of Recommended Vendor/Bidder	Martinway Contracting Ltd.
Winning Bid Value (excl. all Taxes)	\$575,900.00
Budget Source	CVRIS & School Renewal Grant
Budget Source approval (Report & Date)	Ren 2020 010 (2021-01-14)

#### 5. Formal Award Recommendation

That a contract for window replacement at Dante Alighieri Academy (Playfair Avenue Site) be awarded to Martinway Contracting Ltd. in the amount of \$575,900.00 plus a net HST of \$12,439.44, for a total of \$587,439.44.





# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	School Board Cooperative Inc. Consulting Award
Report #	
Division	Human Resources
SO/Executive	A. Della Mora, Executive Superintendent of Education, Human Resources
Initiator/Requestor	M. Harrison, Senior Coordinator, Human Resources
Report Type	Modification to existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #		Value (exclude all Taxes)	\$270,000.00
Term Start Date	September 1, 2020	Term End date	August 31, 2021

## 3. Description of Goods/Service or Change

<p>November 2017 – August 31, 2021 – contract period</p> <ul style="list-style-type: none"> <li>SBCI provides onsite Consulting services (which includes but is not limited to training, development of DM program, policies, procedures, processes and guidance on complex claim management, etc.) for the SLD department (4 days per week)</li> <li>SBCI has provided an additional onsite resource to assist with complex claims management (November 1, 2020 – August 31, 2021)</li> </ul> <p>December 2, 2019 – August 31, 2021 – contract period</p> <ul style="list-style-type: none"> <li>SBCI provides training and support services related to WSIB claims reporting (16 hours per month)</li> <li>SBCI represents TCDSB at WSIB and WSIAT hearings and assists with written appeals</li> </ul> <p>September 1, 2021 – August 31, 2024 – contract Period</p> <ul style="list-style-type: none"> <li>Workers' Compensation and H&amp;S Services Membership</li> </ul>
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#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	n/a
Name of Recommend Vendor/Bidder	School Board Cooperative Inc.
Winning Bid Value (exclude all Taxes)	\$270,000.00
Budget Source	
Budget Source approval (Report & Date)	
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the Board approve the award of a contract to School Board Cooperative Inc. in the amount of \$280,000.00 plus HST.

That the Board approve a modification to the award in the amount of \$270,000.00 plus HST for the 2020/2021 school year only.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Custodial Supplies and Services – First Year Contract Extension
Report #	Ope 2020 032
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	V. Luciani, Officer of Environmental Services

## 2. Tender/RFP Information

RFP/Tender #	P-022-17	Value (exclude all Taxes)	\$1,093,938.24
Term Start Date	September 1, 2021	Term End date	August 31, 2022

## 3. Description of Goods/Service or Change

On July 5, 2017, Corporate Services approved the award of a contract to Flexo Products Ltd. for the provision of custodial supplies and services. The current contract provided a four (4)-year contract with the option to renew for an additional one (1)- year period. The four (4)-year term will expire on August 31, 2021.

The Board requested Flexo Products Ltd. to provide pricing for the 1<sup>st</sup> and final year extension. Flexo Products Ltd. notified the Board of an overall 1.3% unit-price increase for the option year.

Operations Staff have reviewed the recent experience and service with the current vendor and have determined the price increase to be reasonable. Staff recommend acceptance of Flexo Products Ltd. proposal for the extension of the 1<sup>st</sup> and final year extension of the contract.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommended Vendor/Bidder	Flexo Products Ltd.
Winning Bid Value (excl. all Taxes)	\$1,093,938.24
Budget Source	Facilities Operations
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

Approval of the first and final year option for Custodial Supplies and Services contract for the period ending August 31, 2022 with current vendor Flexo Products Ltd.

The annual cost is approximately \$1,093,938.24 plus Net HST per year.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Unit Price Landscape Elements – Contractor Award
Report #	Ren 2020 193
Division	Facilities Asset Renewal
SO/Executive	M. Loberto, Superintendent, Planning and Development
Initiator/Requestor	S. Pavan, Capital Supervisor
Report Type	New procurement award

## 2. Tender/RFP Information

RFP/Tender #	T-075-21	Value (exclude all Taxes)	Vant Play Equipment (Items 1-5): \$153,882.50 S.F.Scott Mfg. Co Ltd. (Item 6): \$10,911.00
Term Start Date	July 5, 2021	Term End date	December 31, 2021

## 3. Description of Goods/Service or Change

To supply and install various landscape elements at a unit rate for each item at various schools. These projects have been approved for funding under the Federal COVID-19 Resilience Infrastructure Stream (CVRIS) program, the TCDSB Playground Reserve and local Catholic School Parent Council (CSPC). Refer to Appendix A and B for details on landscape elements, locations, funding sources and quantities.

#### 4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	2
Name of Recommended Vendor/Bidder	Vant Play Equipment (Items 1-5) S.F.Scott Mfg. Co Ltd. (Item 6)
Winning Bid Value (excl. all Taxes)	Vant Play Equipment (Items 1-5): \$153,882.50 S.F.Scott Mfg. Co Ltd. (Item 6): \$10,911.00
Budget Source	Playground Reserve Funds, CVRIS Funding Stream, CSPC Funds
Budget Source approval (Report & Date)	Cap 2020 002 February 21, 2021.
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

<p>1. Award to Vant Play Equipment Inc. to provide:</p> <ul style="list-style-type: none"><li>• shade umbrellas at the unit rate of \$4,903.68 (inclusive of net HST) and at a total of \$100,800.00 plus net HST of \$2,177.28 for a total of \$102,977.28;</li><li>• benches with backs at the unit rate of \$758.54 (inclusive of net HST) and at a total of \$6,682.50 plus net HST of \$144.34 for a total of \$6,826.84;</li><li>• benches without backs at various locations at the unit rate of \$561.88 (inclusive of net HST) and at a total of \$3,300.00 plus net HST of \$71.28 for a total of \$3,371.28;</li><li>• gooseneck basketball nets at various locations at the unit rate of \$2,554.00 (inclusive of net HST) and at a total of \$20,000.00 plus net HST of \$432.00 for a total of \$20,432.00;</li><li>• pronged basketball nets (3) at various locations at the unit rate of \$6,895.80 (inclusive of net HST) and at a total of \$13,500.00 plus net HST of \$291.60 for a total of \$13,791.60.</li></ul> <p>2. Award to S. F. Scott Mfg. Co Ltd. provide soccer goal posts at various locations at the unit rate of \$3,715.56 (inclusive of net HST) and at a total of \$10,911.00 plus net HST of \$235.68 for a total of \$11,146.68.</p>
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# Procurement Award Report

*(for Contracts over \$50,000)*

## 1. Report Information

Report Name	St. Eugene Catholic School Landscaping and Site Development Contractor Award – Ward 2
Report #	Ren 2020 238
Division	Facilities Asset Renewal
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	P. Nynkowski, Supervisor

## 2. Tender/RFP Information

RFP/Tender #	<b>T-069-21</b>	Value (exclude all Taxes)	\$252,969.00
Term Start Date	August 2, 2021	Term End date	September 30, 2021

## 3. Description of Goods/Service or Change

This project includes a Landscaping and Site Development (construction of a new staff parking and new car drop-off) to respond to ongoing traffic issues at the school.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommended Vendor/Bidder	Ferdom Construction
Winning Bid Value (excl. all Taxes)	\$252,969.00
Budget Source	School Renewal Allowance
Budget Source approval (Report & Date)	Ren 2020-010 (2021-01-14)

#### 5. Formal Award Recommendation

That a contract be awarded to Ferdom Construction for the Landscaping and Site Development (construction of a new staff parking and car drop-off loop) at St. Eugene Catholic School in the amount of \$252,969.00 plus net HST of \$5,464.13 for a total of \$258,433.13





# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Michael Power/St Joseph Secondary School – Replacement of DHW tanks and connection to the Existing BAS – Contractor Award – Ward 2
Report #	Ren 2020 242
Division	Facilities Asset Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	L. Lobo, Superintendent

## 2. Tender/RFP Information

RFP/Tender #	<b>T-091-21</b>	Value (exclude all Taxes)	\$121,800.00
Term Start Date	July 22, 2021	Term End date	October 19, 2021

## 3. Description of Goods/Service or Change

Requesting for an award of contract to Canadian Tech Air system on the replacement of domestic hot water tanks at Michael Power School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	8
Name of Recommend Vendor/Bidder	Canadian Tech Air Systems
Winning Bid Value (exclude all Taxes)	\$121,800.00
Budget Source	School Condition Improvement grant (SCI)
Budget Source approval (Report & Date)	Ren-2020-010 (Jan 14, 2021)

#### 5. Formal Award Recommendation

That a contract be awarded to Canadian Tech Air System on replacement of domestic hot water tanks at Michael Power school for an amount of \$121,800.00, plus a net HST of \$2,630.88, for a total amount of \$124,430.88.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Wilfrid FDK and Track Renewal: Contractor Award Ward 3
Report #	Ren 2020 244
Division	Facilities Asset Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	S. Pavan/ A. Quinn, Supervisors

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-086-21</b>	Value (exclude all Taxes)	\$286,200.00
Term Start Date	July 26, 2021	Term End date	September 30, 2021

## 3. Description of Goods/Service or Change

To provide contracting services for Full Day Kindergarten Landscape and Track Renewal at St. Wilfrid Catholic Elementary School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	Cedargreen Landscape Contractors Ltd.
Winning Bid Value (exclude all Taxes)	\$286,200.00
Budget Source	Renewal, CVRIS
Budget Source approval (Report & Date)	Ren 2018 057 (2018-12-12) Ren 2019 002 (2019-10-10)

#### 5. Formal Award Recommendation

1. That a contract be awarded to Cedargreen Landscape Contractors Ltd. In the amount of \$286,200.00 with net HST of \$6,181.92 for a total of \$292,381.92.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Replacement Bradley Hand Wash Sinks - Various Schools
Report #	Ope 2020 035
Division	Maintenance and Operations
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	OECM Quick Quote	Value (exclude all Taxes)	\$60,420.00
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

## 3. Description of Goods/Service or Change

A request for quotation was issued for the purchase of replacement Bradley Hand Washing Sinks to reduce delays for repairs due to COVID concerns.

Twelve (12) Bradley Hand Washing Sinks are being purchased under the price established in the Request for Quotation (RFQ).

Noble Corporation provided a price of in the amount of \$60,420.00 plus net HST of \$1,305.07 for a total of \$61,725.07

#### 4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	1
Name of Recommend Vendor/Bidder	Noble Corporation
Winning Bid Value (exclude all Taxes)	\$60,420.00
Budget Source	20/21 - Second Wave Federal COVID Funding
Budget Source approval (Report & Date)	

#### 5. Formal Award Recommendation

That the award for the purchase of Bradley Hand Washing Sinks be made to Noble Corporation provided a price of in the amount of \$60,420.00 plus net HST of \$1,305.07 for a total of \$61,725.07



# Procurement Award Report

*(for Purchases/Contracts over \$50,000)*

## 1. Report Information

Report Name	Zoom Subscription Licenses Renewal
Report #	
Division	ICT Services
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations F. Costa, Enterprise Infrastructure Architect K. Xiong, Senior Manager, Data Centre / Computing System Infrastructure
Report Type	Modification to existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	OECM-2018-318-02	Value (exclude all Taxes)	\$175,000.00
Term Start Date	October 1, 2021	Term End date	September 30, 2022

### 3. Description of Goods/Service or Change

TCDSB utilizes virtual meeting tools for the classroom and for administrative purpose meetings. This toolset includes Google Meet and Zoom Meetings for conducting virtual classrooms. Zoom Meetings is used for administrative purpose meetings. Zoom Meetings has been extensively used during the COVID-19 pandemic.

The current Zoom subscription licenses acquired through the OECM agreement (OECM-2018-318-02) with supplier CDW Canada is expiring as of September 30, 2021. The TCDSB will continue to use Zoom Meetings along with Google Meet and Microsoft Teams for virtual meetings. The current Zoom subscription licenses must be renewed.

CDW Canada is the single supplier of Zoom licenses under the OECM agreement (OECM-2018-318-02). The annual renewal cost for the current set of Zoom subscription licenses is \$175,000.00

This report recommends renewal of the TCDSB's current Zoom subscription licenses under the OECM agreement (OECM-2018-318-02) with the supplier CDW Canada at an annual cost of \$175,000.00 plus net taxes.

### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	CDW Canada
Winning Bid Value (exclude all Taxes)	\$175,000.00
Budget Source	ICT Services Division – Operations budgets
Budget Source approval (Report & Date)	2021-22 Budget Estimates – Overall and Instructional 2021-22 Budget Estimates – Non-Instructional June 10, 2021
New/Under/Over Budget	Within approved budget



## **5. Formal Award Recommendation**

This report recommends renewal of the TCDSB's current Zoom subscription licenses under the OECM agreement (OECM-2018-318-02) with the supplier CDW Canada at an annual cost of \$175,000.00 plus net taxes.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Francis Xavier Catholic School New Ventilation System –CVRIS-Contractor Award – Ward 10
Report #	Ren 2020 273
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	A. Racoviceanu, Senior Manager, Capital Development

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-081-21</b>	Value (exclude all Taxes)	\$558,699.00
Term Start Date	August 9, 2021	Term End date	December 31, 2021

## 3. Description of Goods/Service or Change

Supply and install the new ventilation system, as part of the pilot in the CVRIS program, at St. Francis Xavier CS.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	5
Name of Recommend Vendor/Bidder	Active Mechanical o/b 1246175 Ontario Limited
Winning Bid Value (exclude all Taxes)	\$588,699.00
Budget Source	CVRIS
Budget Source approval (Report & Date)	NA

#### 5. Formal Award Recommendation

That a construction contract be awarded to Active Mechanical o/b 1246175 Ontario Limited, to provide and install the new ventilation system, at St. Francis Xavier Catholic School in the amount of \$588,699.00 plus net HST of \$12,715.90 for a total of \$601,414.90.



# Procurement Award Report

*(for Contracts over \$50,000)*

## 1. Report Information

Report Name	Msgr. Fraser Annex & Orientation Centre (formerly St. Peter) Replacement of Exterior Windows and Doors Contractor Award
Report #	Ren 2020 274
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	T. Conforti, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-088-21</b>	Value (exclude all Taxes)	\$639,800.00
Term Start Date	August 30, 2021	Term End date	December 17, 2021

## 3. Description of Goods/Service or Change

Contractor services for the replacement of exterior doors and windows at Msgr. Fraser Annex & Orientation Centre.

Note this project is funded under the CVRIS program.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	H.N. Construction Limited
Winning Bid Value (exclude all Taxes)	\$639,800.00
Budget Source	CVRIS Funding(Formerly in 2020-21 Renewal Plan, under SCI)
Budget Source approval (Report & Date)	2020-010 (2021-01-14)

#### 5. Formal Award Recommendation

That a contract award be approved for the replacement of exterior doors and windows at Msgr. Fraser Annex & Orientation Centre to H.N. Construction Limited in the amount of \$639,800 plus net HST.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Father Henry Carr Catholic Secondary School Brick Restoration Contractor Award – Ward 1
Report #	Ren 2020 275
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	A. Ruscetta, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T – 030 - 21</b>	Value (exclude all Taxes)	\$140,225.00
Term Start Date	July 29, 2021	Term End date	October 29, 2021

## 3. Description of Goods/Service or Change

Contract award for localized brick restoration and reduction of chimney height.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommend Vendor/Bidder	Tritan Inc.
Winning Bid Value (exclude all Taxes)	\$140,225.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018 057 (2018-12-12) Ren 2018 145 (2019-06-06) Ren 2018 182 (2019-06-19)

#### 5. Formal Award Recommendation

That a contract be awarded to Tritan Inc. for localized brick restoration and a reduction in height of existing chimney at Father Henry Carr, in the amount of \$140,225.00 plus a net HST of \$3,028.86 for a total of \$143,253.86.



# Procurement Award Report

*(for Purchases/Contracts over \$50,000)*

## 1. Report Information

Report Name	Qualtrics Subscription Licenses Renewal
Report #	
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations
Report Type	Modification to existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	Joint with TDSB	Value (exclude all Taxes)	\$75,600.03
Term Start Date	September 25, 2021	Term End date	September 24, 2022

## 3. Description of Goods/Service or Change

Qualtrics is an online survey and research tool that allows organizations to build and distribute surveys, analyze data, and build reports. The product is owned by SAP which is the enterprise resource planning platform used by the Business Services and Human Resources departments.

Qualtrics is used across the organization by multiple departments including Research, Business Services, Planning, and IT, and has served as the tool to collect and analyze data for the 2021-22 budget input as well as the remote learning survey for parents going into the 2021-22 school year.

TCDSB has an existing agreement with SAP through a joint RFP with TDSB and this renewal is covered under the SAP agreement.



#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	Yes - Joint TCDSB & other School Board(s)
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	SAP/Qualtrics
Winning Bid Value (exclude all Taxes)	\$75,600.03
Budget Source	ICT Services Division – Operations Budgets
Budget Source approval (Report & Date)	2020-21 Operating Budget Approved July 2020
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the board renew the Qualtrics software tool at cost of \$75,600.03 plus net HST.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	eSCRIBE Software as a Service Subscription Renewal
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	O. Malik, Sr. Coordinator IT Services Division K. Lobo, Sr. Manager Enterprise Systems
Report Type	Modification to existing award

## 2. Tender/RFP Information

RFP/Tender #		Value (excl. all Taxes)	\$ 217,264.65
Term Start Date	May 1, 2021	Term End date	April 30, 2024

## 3. Description of Goods/Service or Change

The eSCRIBE software is used by TCDSB to facilitate and support board and committee meetings. This includes meeting logistics, report and legislative management, agenda management, meeting management, minutes management, task and action log management, publishing and archiving, and reporting and analysis.

This agreement is for 3-year term and here are the cost per year.

Year1	\$70,291.71	1.00	\$70,291.71
Year2	\$70,291.71	1.03	\$72,400.46
Year3	\$72,400.46	1.03	\$74,572.48
			\$217,264.65

The eSCRIBE software is a Software as a Service (SaaS) solution with an annual subscription cost. The 2021-24 subscription renewal cost for use and for access to support and training services is \$ \$ 217,264.65. excluding all taxes.

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1
Name of Recommended Vendor/Bidder	eSCRIBE Software Ltd.
Winning Bid Value (excluding all Taxes)	\$ 217,264.65
Budget Source	ICT Services Division - Operations Budget
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends a three-year subscription renewal of eSCRIBE at the cost of \$217,264.65 plus HST.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	CEC Telephone System – Telephone Licenses
Report #	
Division	ICT Services Division
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	I. Kearney, Senior Manager, Telephone Infrastructure & Service Desk J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Information on existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	P-034-20	Value (exclude all Taxes)	\$100,279.11
Term Start Date	August 1, 2020	Term End date	July 31, 2023

## 3. Description of Goods/Service or Change

Purchase of additional Avaya telephone licenses for key CEC staff requiring remote access to the CEC telephone system to make and receive telephone calls working from home as a result of Covid-19. This is to ensure key CEC staff can continue to support our school community throughout the year given so much uncertainty. This includes virtual and physical licenses IP/Softphone (211), Digital (50) and ACD/Contact Centre (20).

#### 4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	N/A
Name of Recommend Vendor/Bidder	Smart IP
Winning Bid Value (exclude all Taxes)	\$100,279.11
Budget Source	ICT Services Division – Operations Budgets
Budget Source approval (Report & Date)	2020-21 Operating Budget Approved July 2020
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends using our existing telephone maintenance, services and equipment agreement with Smart IP for the purchase of additional telephone licenses at a one-time cost of \$100,279.11 plus HST.



# Procurement Award Report

## 1. Report Information

Report Name	Renewal of Power School Trillium License & Subscription
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	K. Lobo Sr Manager, ICT Enterprise Services
Report Type	Modification to existing award

## 2. Tender/RFP Information

RFP/Tender #		Value (excl. all Taxes)	\$305,370.06
Term Start Date	September 1, 2021	Term End date	August 31, 2022

## 3. Description of Goods/Service or Change

Power School Trillium is the Student Information System (SIS) software solution. This is an annual licensing and subscription renewal for SIS service continuity and access to system updates and upgrades. The new Aspen SIS is targeted to go-live by August 2022 and therefore TCDSB requires an additional year of Trillium service and support.

#### **4. Procurement Process**

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommended Vendor/Bidder	Power School Group LLC
Winning Bid Value (excluding all Taxes)	\$305,370.06
Budget Source	ICT Services Division – Operations Budgets
Budget Source approval (Report & Date)	2020-21 Operating Budget Approved July 2020
Under/Over Budget	Within approved budget

#### **5. Formal Award Recommendation**

This report recommends the annual licensing and subscription renewal for Trillium SIS in the amount of \$305,370.06 plus HST.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Madonna Replacement of Cafeteria AHU and Connect to the Existing BAS Contractor Award – Ward 5 -CVRIS
Report #	Ren 2020 278
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	L. Lobo, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-102-21</b>	Value (exclude all Taxes)	\$110,147.00
Term Start Date	August 16, 2021	Term End date	December 6, 2021

## 3. Description of Goods/Service or Change

The supply and installation of a of new Air handling unit serving the cafeteria at Madonna School.

This project was originally approved in the 2020-2021 School Renewal Plan, funded from SCI.

The project has now been approved for funding under the federal COVID-19 Resilience Infrastructure Stream (CVRIS) program



#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	11
Name of Recommend Vendor/Bidder	Active Mechanical Ltd
Winning Bid Value (exclude all Taxes)	\$110,147.00
Budget Source	CVRIS (Originally SCI)
Budget Source approval (Report & Date)	Ren 2020-010

#### 5. Formal Award Recommendation

That the project be awarded to Active Mechanical Ltd, for the replacement of the air handling unit serving the cafeteria at Madonna School in the amount of \$110,147.00 plus net HST of \$2,379.18 for a total project cost of \$112,526.17.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Laptop Computers for Training Labs
Report #	
Division	ICT Services Division
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment
Report Type	Modification to existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	N/A	Value (exclude all Taxes)	\$195,000.00
Term Start Date	March 1, 2017	Term End date	November 1, 2023

## 3. Description of Goods/Service or Change

The laptop computers currently provisioned for the six training labs, that is the four (4) training labs at OLMC and two (2) training labs at Msgr. Fraser Norfinch are outdated and need to be replaced. The existing laptop computers are included on Macquarie Equipment Finance Lease – Schedule TCDSB-001 which is ending as of August 31<sup>st</sup>, 2021. The existing laptop computers will be returned to the leasing vendor and new replacement laptop computers purchased to outfit the training labs.

The estimated cost for the new laptop computers is \$195,000.00.

#### 4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	N/A
Name of Recommend Vendor/Bidder	Dell Canada Inc.
Winning Bid Value (exclude all Taxes)	\$195,000.00
Budget Source	ICT Services Division – Operations Budget
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends using our existing OECM agreement with Dell Canada to purchase new laptop computers to outfit the training labs at a cost of \$195,000.00 plus HST.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Annunciation Catholic School Asphalt Paving, Sewer and Landscape Upgrades – Contractor Award – Ward 11
Report #	Ren 2020 246
Division	Facilities Asset Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	S. Pavan/A. Quinn, Capital Supervisors

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-097-21</b>	Value (exclude all Taxes)	\$447,691.25
Term Start Date	August 23, 2021	Term End date	September 30, 2021

## 3. Description of Goods/Service or Change

To provide exterior landscape improvements to the rear schoolyard at Annunciation Catholic School. This includes but is not limited to drainage improvements (New storm pipe, catchbasin and catchbasin manhole), grading, play equipment, fencing, line painting and paving.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	2
Name of Recommend Vendor/Bidder	CEDARGREEN Landscape Contractors Ltd.
Winning Bid Value (exclude all Taxes)	\$447,691.25
Budget Source	Renewal, Playground Reserve, CVRIS funding Stream and CSPC Funds
Budget Source approval (Report & Date)	Ren 2019-058, February 2020

#### 5. Formal Award Recommendation

That a contract be awarded to CEDARGREEN Landscape Contractors Ltd. in the amount of \$447,691.25 plus net HST of \$9,670.13 for a total of \$457,361.38.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Jude Catholic School CCTV Upgrades Contractor Award – Ward 3
Report #	Ren 2020 285
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	D. Thompson, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-092-21</b>	Value (exclude all Taxes)	\$67,770.00
Term Start Date	September 20, 2021	Term End date	November 30, 2021

## 3. Description of Goods/Service or Change

<p>Upgrade of the CCTV system at St. Jude Catholic School to the new TCDSB Standard Avigilon System.</p>
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#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	Viridian Automation Inc.
Winning Bid Value (exclude all Taxes)	\$67,770.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2017 005 – December 5, 2017 Ren 2020 010 – Jan 14, 2021

#### 5. Formal Award Recommendation

1. That a contract award to Viridian Automation Inc. be approved in the amount of \$67,770, plus net HST of \$1463.88 for a total of \$69,233.83 to complete the installation of the Avigilon CCTV system at St. Jude Catholic School.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Our Lady of Fatima Catholic School CCTV Upgrades Contractor Award – Ward 12
Report #	Ren 2020 286
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	D. Thompson, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-092-21</b>	Value (exclude all Taxes)	\$63,730.00
Term Start Date	September 20, 2021	Term End date	November 30, 2021

## 3. Description of Goods/Service or Change

<p>Upgrade of the CCTV system at Our Lady of Fatima Catholic School to the new TCDSB Standard Avigilon System.</p>
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#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	Viridian Automation Inc.
Winning Bid Value (exclude all Taxes)	\$63,730.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2020 010 – Jan 14, 2021

#### 5. Formal Award Recommendation

1. That a contract award to Viridian Automation Inc. be approved in the amount of \$63,730, plus net HST of \$1,376.57 for a total of \$65,106.57 to complete the installation of the Avigilon CCTV system at Our Lady of Fatima Catholic School.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Pope Francis Catholic School CCTV Upgrades Contractor Award – Ward 9
Report #	Ren 2020 287
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	D. Thompson, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-092-21</b>	Value (exclude all Taxes)	\$57,080.00
Term Start Date	September 20, 2021	Term End date	November 30, 2021

## 3. Description of Goods/Service or Change

Upgrade of the CCTV system at Pope Francis Catholic School to the new TCDSB Standard Avigilon System.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	Viridian Automation Inc.
Winning Bid Value (exclude all Taxes)	\$57,080.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2020 010 – January 14, 2021

#### 5. Formal Award Recommendation

1. That a contract award to Viridian Automation Inc. be approved in the amount of \$57,080, plus net HST of \$1,232.93 for a total of \$58,312.93 to complete the installation of the Avigilon CCTV system at Pope Francis Catholic School.



# Procurement Award Report

*(for Contracts under \$50,000)*

## 1. Report Information

Report Name	St. Kateri Tekakwitha Catholic School CCTV Upgrades Contractor Award – Ward 11
Report #	Ren 2020 288
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	D. Thompson, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-092-21</b>	Value (exclude all Taxes)	\$54,730.00
Term Start Date	September 20, 2021	Term End date	November 30, 2021

## 3. Description of Goods/Service or Change

Upgrade of the CCTV system St. Kateri Tekakwitha Catholic School to the new TCDSB Standard Avigilon System.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	Viridian Automation Inc.
Winning Bid Value (exclude all Taxes)	\$54,730.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2020 010 – January 14, 2021

#### 5. Formal Award Recommendation

1. That a contract award to Viridian Automation Inc. be approved in the amount of \$54,730, plus net HST of \$1182.17 for a total of \$55,912.17 to complete the installation of the Avigilon CCTV system at St. Kateri Tekakwitha Catholic School.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Charles Garnier Catholic School CCTV Upgrades Contractor Award – Ward 3
Report #	Ren 2020 289
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	D. Thompson, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-092-21</b>	Value (exclude all Taxes)	\$70,690.00
Term Start Date	September 20, 2021	Term End date	November 30, 2021

## 3. Description of Goods/Service or Change

<p>Upgrade of the CCTV system at St. Charles Garnier Catholic School to the new TCDSB Standard Avigilon System</p>
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#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	Viridian Automation Inc.
Winning Bid Value (exclude all Taxes)	\$70,690.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2020 010 – January 14, 2021

#### 5. Formal Award Recommendation

1. That a contract award to Viridian Automation Inc. be approved in the amount of \$70,690.00, plus net HST of \$1,526.90 for a total of \$72,216.90 to complete the installation of the Avigilon CCTV system at St. Charles Garnier Catholic School.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Thomas Aquinas Catholic School CCTV Upgrades Contractor Award – Ward 9
Report #	Ren 2020 290
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	D. Thompson, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-092-21</b>	Value (exclude all Taxes)	\$69,990.00
Term Start Date	September 20, 2021	Term End date	November 30, 2021

## 3. Description of Goods/Service or Change

Upgrade of the CCTV system at St. Thomas Aquinas Catholic School to the new TCDSB Standard Avigilon System.



#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	Viridian Automation Inc.
Winning Bid Value (exclude all Taxes)	\$69,990.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2020 – 010 January 14, 2021

#### 5. Formal Award Recommendation

1. That a contract award to Viridian Automation Inc. be approved in the amount of \$69,990, plus net HST of \$1,511.79 for a total of \$71,501.80 to complete the installation of the Avigilon CCTV system at St. Thomas Aquinas Catholic School.



# Procurement Award Report

(for Contracts under \$50,000)

## 1. Report Information

Report Name	Fleet Management Services
Report #	Mai 2020 001
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	OSS# 00589311	Value (exclude all Taxes)	\$22,680.00
Term Start Date	August 31, 2021	Term End date	January 31, 2026

## 3. Description of Goods/Service or Change

The current agreement for the fleet management services with ARI Financial Services has expired. This service standardized vehicle repair process by having all proposed repairs submitted and reviewed by a vehicle specialist for suitability of repair and price. Board Maintenance staff approve recommended repairs. Fleet management practices improves preventive maintenance, optimizes the utilization, and details life cycle costs of the Board's fifty-four (54) Maintenance vehicles.

The Ministry of Government and Consumer Services (MGCS) has an established a Vendor of Record (VOR) arrangement for the provision of fleet management services also with ARI Financial Services, which is available to school boards. The Provincial Government has directed Broader Public sector organizations i.e. school boards to participate in collaborative opportunities whenever possible.

The Ministry VOR program has the same basic features which would allow for the incorporation of a number of previously separate data sources into an integrated data base for reporting purposes.

The main features are:

- Fleet card for fuel purchase discount program (3-4%);
- Fleet card for maintenance management program;
- Fleet card for roadside assistance program;
- Vehicle usage/idling and positional (GPS) report;
- Vehicle profile and repairs history and;
- Vehicle replacement considerations.

In the past, the Board tendered separately for fuel purchases and a GPS system. It is not possible to tender for running repairs and body work (due to location, urgency and timing). This work is generally handled on an individual basis. Quotes are checked through ARI technician before work is sent to Board staff for approval to proceed. ARI personal may also approve low value repairs where necessary based on established thresholds.

Utilizing the MGCS fleet management VOR would allow a number of separately tendered requirements for vehicle operations to be consolidate into one integrated reporting program. The Board can access a live data base which provides information on all vehicles on a daily, weekly or monthly basis.

Through the VOR Fleet Management Program, ARI is able to negotiate and maintain competitive pricing on commodities and services. The annual expenditure for fleet fuel and maintenance fleet, is estimated at \$315,652.37 per year inclusive of net HST. Overall costs are outlined in the chart below.

Fleet Management	Cost	net HST	Total Cost
ARI Fleet Management Services	\$5,670.00	\$122.47	\$5,792.47
Fuel Services	\$156,617.07	\$3,382.93	\$160,000.00
Vehicle Maintenance Services	\$127,251.37	\$2,748.63	\$130,000.00
GPS Services (not including one time installation cost)	\$19,440.00	\$419.90	\$19,859.90
Total Estimated Cost	\$308,978.44	\$6,673.93	<b>\$315,652.37</b>

The fuel, repair and GPS costs are a direct flow through to the Board in the form of a monthly billing. ARI charges an administrative fee of \$8.94 per month/per vehicle for the Board's fifty-four (54) Maintenance Vehicles. The cost of this service is an estimated annual total of \$5,792.47 inclusive of net HST

The Fleet Management program can also provide for vehicle purchases or leasing, on a short or long-term basis through dealerships based on Board specifications. This option is under review for future acquisitions.

Staff recommend that the Board utilize the existing VOR issued through MGCS for fleet management services which was awarded to ARI Financial Services, ending January 31, 2022, with an option to extend for an additional two (2), two (2)-year terms under the same terms and conditions at an estimated cost of \$5,792.47 for an estimated total over a four (4) year term of \$23,169.89 inclusive of net HST.

#### **4. Procurement Process**

Procurement Type	Multiple Award/VOR
Consortium/Group Purchase	Yes - MGCS
# of Compliant Bidders/Respondents	N/A
Name of Recommend Vendor/Bidder	ARI Financial Services
Winning Bid Value (exclude all Taxes)	\$22,680.00
Budget Source	M&O Budget
Budget Source approval (Report & Date)	Within approved budget

#### **5. Formal Award Recommendation**

Award of Fleet management services to ARI Financial Services with an option to extend for an additional two (2), two (2)-year terms under the same terms and conditions at an estimated cost of \$5,792.47 for an estimated total over a four (4) year term of \$23,169.89 inclusive of net HST.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Filter Supply and Installation Contract Extension
Report #	Mai 2020 002
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	P-133-18	Value (exclude all Taxes)	\$323,082.20
Term Start Date	September 1, 2021	Term End date	August 31, 2022

## 3. Description of Goods/Service or Change

On September 10, 2018, the Board awarded P-133-18 for the supply and install of filters on HVAC equipment throughout the Boards Facilities for a period of three (3) years with two (2), one (1) year extension options. The initial term of the contract expires August 31, 2021.

The Board's vendor has agreed to extend the contract for an additional one (1) year period, at current pricing and terms and conditions. The current filters being utilized are MERV 13 filters. Filter changes have been increased to four (4) times per year.

Staff recommend extension of the current contract for an additional one (1) year period with the vendor being QAir Environmental Control, under the same terms and conditions at an estimated cost of \$323,082.20 plus \$ 6,978.58 net HST, for a total of \$330,060.78.

#### 4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	6
Name of Recommend Vendor/Bidder	QAir Environmental Control
Winning Bid Value (exclude all Taxes)	\$323,082.20
Budget Source	M&O Budget
Budget Source approval (Report & Date)	Within Approved Budget

#### 5. Formal Award Recommendation

Award of filter supply and installation services to QAir Environmental Control for an additional one (1) year period with the option to extend for an additional one (1) year term under the same terms and conditions, at an estimated cost of \$323,082.20 plus net HST, 6,978.58, for a total of \$330,060.78 per year.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Software Maintenance and Support Renewal for CPSI Software
Report #	
Division	ICT Services Division
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	K. Xiong, Senior Manager, Data Centre and Computing System Infrastructure & Services T. Li, Senior Buyer, Materials Management J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations
Report Type	Modification to existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	N/A	Value (exclude all Taxes)	\$105,000.00
Term Start Date	August 15, 2021	Term End date	August 15, 2023

## 3. Description of Goods/Service or Change

The TCDSB utilizes a set of software tools from CPSI Ltd. (Computer Power Solutions of Illinois), this includes SIF, xdAD, XDcomposer, and XDZIS, to automate managing staff and student userids, email addresses, file shares, access permissions, rosters, etc.

CPSI Ltd. implemented the SIF (School Interoperability Framework) solution for managing students in 2004 and the solution was expanded to include managing staff in 2006. CPSI Ltd. is the developer of the software and licenses these software tools direct to TCDSB along with on-going software maintenance and technical support.

The software is fully integrated with the Trillium SIS for managing student MACDs (Moves, Adds, Changes and Deletes) and the SAP HR system for managing staff MACDs. These software tools will continue to be used and integrated with the new Aspen SIS to manage students.

This report recommends that the annual software maintenance and support on the software tools from CPSI Ltd be renewed this year at the cost of \$51,244.85 and next year for a total estimated cost of \$105,000.00 excluding taxes for the two annual renewals.

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1
Name of Recommend Vendor/Bidder	CPSI (Computer Power Solutions of Illinois)
Winning Bid Value (exclude all Taxes)	\$105,000.00
Budget Source	ICT Services Division – Operations Budget
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends that the annual software maintenance and support on the software tools from CPSI Ltd be renewed this year at the cost of \$51,244.85 and next year for a total estimated cost of \$105,000.00 excluding taxes for the two annual renewals.





# Procurement Award Report

## 1. Report Information

Report Name	School Messenger Software Renewal
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	O. Malik, Sr. Coordinator IT Services Division K. Lobo, Sr. Manager Enterprise Systems
Report Type	Modification to existing award

## 2. Tender/RFP Information

RFP/Tender #		Value (excl. all Taxes)	\$ 653,000.00
Term Start Date	August 30, 2021	Term End date	August 31, 2023

## 3. Description of Goods/Service or Change

The TCDSB uses the School Messenger solution for communicating to TCDSB schools and the TCDSB community and uses Safe Arrival for absences. The tool is used across the system by both central and school staff for both system-wide and local needs.

To have continued access and support, TCDSB needs to renew the software licensing and support at a cost of \$319,631.00 for the 2021/22 school year and an estimated \$653,000.00 over the next two years.

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1
Name of Recommended Vendor/Bidder	Intrado Canada
Winning Bid Value (excluding all Taxes)	\$ 653,000.00
Budget Source	ICT Services Division - Operations Budget
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends a two-year subscription renewal of School Messenger with Safe Arrival at the cost of \$319,631.00 excluding all taxes for the 2021/22 school year, and a total estimated cost of \$653,000.00 accounting for annual increases and excluding all taxes over two years.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Renewal of Microsoft Unified Support Agreement
Report #	
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations
Report Type	Modification to existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #		Value (exclude all Taxes)	\$171,300.00
Term Start Date	October 1, 2021	Term End date	September 30, 2022

## 3. Description of Goods/Service or Change

The TCDSB has a large ICT environment that provides core business and academic applications (e.g., SAP, Trillium, SOAR, BusPlanner, Permits, etc.) which run on Microsoft software technologies.

The TCDSB's core ICT infrastructure is based on Microsoft computing and security technologies. These include server and desktop operating systems, databases, Office suite of user productivity tools (Office 365), system administration tools, etc.

Through the Microsoft Unified Support agreement, TCDSB is provided professional services and direct access to enterprise Microsoft technical support resources on a 7x24 basis. In order for ICT Services staff to proactively maintain the TCDSB's enterprise systems at maximum performance and uptime

and to troubleshoot, any service interruptions or outages rely on this direct expert service.

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Microsoft Canada
Winning Bid Value (exclude all Taxes)	\$171,300.00
Budget Source	ICT Services Division – Operations budgets
Budget Source approval (Report & Date)	2021-22 Budget Estimates – Overall and Instructional 2021-22 Budget Estimates – Non-Instructional June 10, 2021
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends renewal of the annual Microsoft Unified Support agreement at the annual cost of \$171,300.00 excluding net taxes.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Procurement Award Report – VMware License and Support
Division	ICT Services Division
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	K. Xiong, Senior Manager, Data Centre and Computing System Infrastructure & Services T. Li, Senior Buyer, Materials Management J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	Q-041-21	Value (exclude all Taxes)	\$62,319.60
Term Start Date	September 1, 2021	Term End date	August 31, 2022

## 3. Description of Goods/Service or Change

Pursuant to the OECM Software License Products and Related Services Contract #2018-318, TCDSB issued RFQ Q-041-21 for the renewal of existing VMware subscription licenses and technical support for the virtual server infrastructure.

The TCDSB on premise virtual server infrastructure is based on VMware. This infrastructure consists of 21 VMware ESX servers that host over 400 virtual servers. These virtual servers run many critical systems, services and applications including SAP, Trillium, SQL Servers, file shares, etc.

This report recommends that the renewal of the existing VMware subscription licenses and technical support be awarded to the lowest cost bidder being TeraMach Technologies Inc. The renewal cost is \$62,319.60 excluding taxes.

#### 4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	2
Name of Recommend Vendor/Bidder	TeraMach Technologies Inc.
Winning Bid Value (exclude all Taxes)	\$62,319.60
Budget Source	ICT Services Division – Operations Budget
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends that the renewal of the existing VMware subscription licenses and technical support be awarded to the lowest cost bidder being TeraMach Technologies Inc. The renewal cost is \$62,319.60 plus HST.



# Procurement Award Report

*(for Purchases/Contracts over \$50,000)*

## 1. Report Information

Report Name	Chromebook Purchase for Student Use
Report #	
Division	ICT Services Division
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment
Report Type	Modification to existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	N/A	Value (exclude all Taxes)	\$1,100,000.00
Term Start Date	March 1, 2017	Term End date	November 1, 2023

## 3. Description of Goods/Service or Change

Purchase of 2650 Chromebooks with included management licenses along with processing services for setup, configuration, storage, and delivery services to address student use needs. The Board is already under contact with Dell under a province wide OECM contract. This purchase is an additional spend under the existing contract.

#### 4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	N/A
Name of Recommend Vendor/Bidder	Dell Canada Inc.
Winning Bid Value (exclude all Taxes)	\$1,100,000.00
Budget Source	ICT Services Division – Operations Budget
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

<p>This report recommends using our existing OECM agreement with Dell Canada to purchase 2650 Chromebooks with included management licensing along with processing services for setup, configuration, storage, and delivery services to address student use needs at an estimated cost of \$1,100,000.00, excluding taxes.</p>
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# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Jerome Catholic School New Ventilation Contractor Award -CVRIS
Report #	Ren 2020 294
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	Chun Liang, Project Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-082-21</b>	Value (exclude all Taxes)	\$752,000.00
Term Start Date	August 31, 2021	Term End date	December 31, 2021

## 3. Description of Goods/Service or Change

Supply and install the new ventilation system and upgrade in electrical service as part of the pilot in the CVRIS program, at St. Jerome Catholic School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	5
Name of Recommend Vendor/Bidder	Stellar Mechanical Inc.
Winning Bid Value (exclude all Taxes)	752,000.00
Budget Source	Renewal and CVRIS
Budget Source approval (Report & Date)	Ren 2020 294

#### 5. Formal Award Recommendation

That a construction contract be awarded to Stellar Mechanical Inc, to provide and install the new ventilation system and electrical service upgrade at St. Jerome Catholic School in the amount of \$752,000.00 plus net HST of \$16,243.20 for a total of \$768,243.20.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Michael Power/St. Joseph Secondary School CCTV Upgrades Contractor Award – Ward 2
Report #	Ren 2020 284
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	D. Thompson, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-092-21</b>	Value (exclude all Taxes)	\$195,100.00
Term Start Date	September 20, 2021	Term End date	November 30, 2021

## 3. Description of Goods/Service or Change

Upgrade of the CCTV system at Michael Power/St. Joseph Catholic Secondary School to the new TCDSB Standard Avigilon System.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	Viridian Automation Inc.
Winning Bid Value (exclude all Taxes)	\$195,100.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2019 180

#### 5. Formal Award Recommendation

That a contract award to Viridian Automation Inc. be approved in the amount of \$195,100.00, plus net HST of \$4,214.16 for a total of \$199,314.16 to complete the installation of the Avigilon CCTV system at Michael Power/St. Joseph Catholic Secondary School.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Brebeuf College Replacement of Exterior Doors Contractor Award – Ward 5
Report #	Ren 2020 281
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	T. Conforti, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-090-21</b>	Value (exclude all Taxes)	\$124,324.00
Term Start Date	September 7, 2021	Term End date	December 23, 2021

## 3. Description of Goods/Service or Change

Contractor service for the replacement of exterior doors at Brebeuf College.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	5
Name of Recommend Vendor/Bidder	Bemocon Contracting Ltd.
Winning Bid Value (exclude all Taxes)	\$124,324.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	REN 2020-010 (2021-01-14)

#### 5. Formal Award Recommendation

That a contract award be approved for the replacement of exterior doors at Brebeuf College to Bemocon Contracting Ltd. In the amount of \$127,009.40 including net HST.



# Procurement Award Report

*(for Contracts over \$50,000)*

## 1. Report Information

Report Name	Cardinal Leger Catholic School Windows and Doors Replacement Contractor Award – Ward 8
Report #	Ren 2020 277
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	Frank Sangiuliano, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-034-21</b>	Value (exclude all Taxes)	\$ 498,778.00
Term Start Date	August 6, 2021	Term End date	December 30, 2021

## 3. Description of Goods/Service or Change

The replacement of all exterior windows and doors at Cardinal Leger Catholic Elementary School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommend Vendor/Bidder	Alwind Industries Limited
Winning Bid Value (exclude all Taxes)	\$ 498,778.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	REN 2018-057 (2018-12-12) REN 2019-002 (2019-10-10)

#### 5. Formal Award Recommendation

That a contract be awarded to Alwind Industries Limited for the replacement of all exterior windows and doors at Cardinal Leger Catholic Elementary School for the amount of \$ 498,778.00 plus net HST of \$10,773.60 for a total project cost of \$509,551.60.





# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Paul Replacement of Exterior Doors Contractor Award – Ward 9
Report #	Ren 2020 289
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	T. Conforti, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-089-21</b>	Value (exclude all Taxes)	\$128,424.00
Term Start Date	August 30, 2021	Term End date	December 17, 2021

## 3. Description of Goods/Service or Change

Contractor services for the replacement of exterior doors at St Paul Catholic Elementary School.

#### **4. Procurement Process**

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommend Vendor/Bidder	Bemocon Contracting Ltd.
Winning Bid Value (exclude all Taxes)	\$128,424.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2020-010 (2021-01-14)

#### **5. Formal Award Recommendation**

That a contractor award be approved for the replacement of exterior doors at St Paul Catholic Elementary School to Bemocon Contracting Ltd. in the amount of \$131,197.96 including net HST.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	CVRIS Various Schools Cooling Centres Phase 3 Contractor Award
Report #	Ren 2020 293
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	Jason Directo, Renewal Supervisor
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-093-21</b>	Value (exclude all Taxes)	\$3,446,827.32
Term Start Date	September 1, 2021	Term End date	December 31, 2021

## 3. Description of Goods/Service or Change

1. Construction contract award for Phase 3 CVRIS cooling centre installation at 22 schools.
2. Design-build submissions for Cooling Centre installation services were evaluated by a committee of the project management team and Board Capital Renewal staff, based on the following criteria in the RFP.

<b>Evaluation Criteria</b>	<b>Points</b>
Experience with Design-Build Projects	10
Responsiveness of the Bidder – clear understanding of scope	10
Schedule – Ability to complete project on time	15
Bid Price	60
Absence of Conflict of interest or perceived conflicts of interest	5
<b>Grand total</b>	<b>100</b>

3. A list of schools, along with the respective lowest compliant bid is shown in Appendix One.

#### **4. Procurement Process**

<b>Procurement Type</b>	<b>Tender</b>
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	See Appendix A for breakdown by school
Winning Bid Value (exclude all Taxes)	See Appendix A for breakdown by school
Budget Source	COVID-19 Resilience Infrastructure Stream (CVRIS)
Budget Source approval (Report & Date)	REN 2020 065 – March 31, 2021

#### **5. Formal Award Recommendation**

That a contract for cooling centre installations for the 22 schools of the Phase 3 Cooling Centre Program be awarded to various contractors as detailed in Appendix A, for a total amount of \$3,373,950.00, plus a net HST of \$72,877.32, for a total of \$3,446,827.32.

## Appendix One

School	Cooling Centre Location	Winning Bid	Net HST	Total Construction Cost	Awarded Contractor
Annunciation	Library	\$ 129,900.00	\$ 2,805.84	\$ 132,705.84	Bomben
Msgr John Corrigan	Library	\$ 157,200.00	\$ 3,395.52	\$ 160,595.52	Black Creek Mech.
O L of Wisdom	Gym	\$ 157,800.00	\$ 3,408.48	\$ 161,208.48	CTAS
St Agatha	Gym	\$ 187,800.00	\$ 4,056.48	\$ 191,856.48	CTAS
St Agnes	Gym	\$ 167,800.00	\$ 3,624.48	\$ 171,424.48	CTAS
St Anselm	Gym	\$ 128,400.00	\$ 2,773.44	\$ 131,173.44	Black Creek Mech.
St Denis	Gym	\$ 145,800.00	\$ 3,149.28	\$ 148,949.28	Black Creek Mech.
St. Dunstan	Gym	\$ 131,700.00	\$ 2,844.72	\$ 134,544.72	Black Creek Mech.
St Edward	Gym	\$ 132,800.00	\$ 2,868.48	\$ 135,668.48	CTAS
St Florence	Gym	\$ 202,200.00	\$ 4,367.52	\$ 206,567.52	Black Creek Mech.
St Francis of Assisi	Library	\$ 117,500.00	\$ 2,538.00	\$ 120,038.00	Black Creek Mech.
St Francis de Sales	Gym	\$ 161,300.00	\$ 3,484.08	\$ 164,784.08	Black Creek Mech.
St Gabriel	Gym	\$ 158,150.00	\$ 3,416.04	\$ 161,566.04	Bomben
St John Bosco	Gym	\$ 143,200.00	\$ 3,093.12	\$ 146,293.12	CTAS
St Louis	Gym	\$ 144,100.00	\$ 3,112.56	\$ 147,212.56	Black Creek Mech.
St Marcellus	Library	\$ 140,200.00	\$ 3,028.32	\$ 143,228.32	Black Creek Mech.
St Marguerite Bourgeoys	Gym	\$ 187,800.00	\$ 4,056.48	\$ 191,856.48	CTAS
St Martha	Library	\$ 138,600.00	\$ 2,993.76	\$ 141,593.76	Black Creek Mech.
St Pius X	Gym	\$ 187,900.00	\$ 4,058.64	\$ 191,958.64	Black Creek Mech.
St Raphael	Gym	\$ 160,200.00	\$ 3,460.32	\$ 163,660.32	Black Creek Mech.
St Rene Goupil	Library	\$ 135,800.00	\$ 2,933.28	\$ 138,733.28	Black Creek Mech.
Transfiguration	Library	\$ 157,800.00	\$ 3,408.48	\$ 161,208.48	CTAS
<b>Total</b>		<b>\$ 3,373,950.00</b>	<b>\$ 72,877.32</b>	<b>\$ 3,446,827.32</b>	

## 2021 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (P)	Corporate Services	B.R.01 Rental of Surplus School Space & Properties Policy Metric	A.D. Facilities, Business, Community Development
2	February (Q)	Corporate Services	Financial Status Update Report #1	A.D. Facilities, Business, Community Development
3	March (A)	Corporate Services	Budget Series Report: Financial Planning and Consultation Plan	A.D. Facilities, Business, Community Development
4	March (A)	Corporate Services	Consensus Student Enrolment Projection	A.D. Facilities, Business, Community Development
5	March (A/P)	Corporate Services	Transportation Annual Report and <u>S.T.01 Transportation Policy Metric</u>	A.D. Facilities, Business, Community Development
6	March	Corporate Services	A.18 Development Proposals, Amendments and Official Plans and Bylaws Policy Metric	A.D. Facilities, Business, Community Development
7	April (A)	Corporate Services	Budget Series Report: Grants for Student Needs Update	A.D. Facilities, Business, Community Development
8	May (Q)	Corporate Services	Financial Status Update Report #2	A.D. Facilities, Business, Community Development
9	May (A)	Corporate Services	Budget Series Report: Preliminary Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
10	June (A)	Corporate Services	Budget Series Report: Recommended Budget Estimates for the Following Fiscal Year	A.D. Facilities, Business, Community Development
11	June (A)	Corporate Services	Delegated Authority Report	A.D. Facilities, Business, Community Development
12	September (Q)	Corporate Services	Financial Status Update Report #3	A.D. Facilities, Business, Community Development

## 2021 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

<b>13</b>	September (A)	Corporate Services	Capital Program Update	A.D. Facilities, Business, Community Development
<b>14</b>	September (A)	Corporate Services	Delegated Authority Update Report	A.D. Facilities, Business, Community Development
<b>15</b>	October (A)	Corporate Services	Trustee Honorarium Report	A.D. Facilities, Business, Community Development
<b>16</b>	November	Corporate Services	Preliminary Enrolment Reports Elementary and Secondary Schools and S.A.01 Elementary Admission and Placement Policy Metric	A.D. Facilities, Business, Community Development
<b>17</b>	November (A)	Corporate Services	Legal Fees Report	A.D. Facilities, Business, Community Development
<b>18</b>	November (A/Q)	Corporate Services	Audited Financial Statement and Financial Status Update #4	A.D. Facilities, Business, Community Development
<b>19</b>	December (A)	Corporate Services	Budget Series Report: Revised Budget Estimates for the Current Fiscal Year	A.D. Facilities, Business, Community Development
<b>20</b>	December	Corporate Services	Capital Renewal Program Report	A.D. Facilities, Business, Community Development
<b>21</b>	December (A)	Corporate Services	Annual Investment Report	A.D. Facilities, Business, Community Development

**CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY  
PENDING LIST TO SEPTEMBER 9, 2021**

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1.	Jan-2021 Student Achievement	TBD	Corporate Services	<p>1. That staff bring back a report with a revised 2020-2021 Renewal Plan in the Spring of 2021 following announcement of CVRIS funding allocations; and</p> <p>2. That a report be submitted to Board on the findings of the consultant (<b>Renewal Plan 2020-2021 and Three-Year Forecast (All Wards)</b>)</p>	Associate Director of Facilities, Business & Comm. Dev.