

## OUR MISSION

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.  
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.

## OUR VISION

At Toronto Catholic we transform the world  
through witness, faith, innovation and action.



# AGENDA ADDENDUM THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

## PUBLIC SESSION

Angela Kennedy, Chair

Frank D'Amico, Vice-Chair

Thursday, September 9, 2021

7:00 P.M.

---

	Pages
<b>17. Staff Reports</b>	
17.a. Return to School 2021-22 (Information)	1 - 3
17.f. St Wilfrid Catholic School Ward 3 Student Transportation (Information)	4 - 12
17.g. Procurement Approvals Report Addendum (Recommendation)	13 - 17
17.h. Selection Committee for the Appointment of the Executive Superintendent of Human Resources (Recommendation)	18 - 19



## REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### RETURN TO SCHOOL 2021-22

*"The Lord gives sight to the blind, the Lord lifts up those who are bowed down, the Lord loves the righteous."  
Psalm 146:8*

Created, Draft	First Tabling	Review
September 8, 2021	September 9, 2021	<a href="#">Click here to enter a date.</a>

Barbara Leporati, Senior Coordinator, Planning Services  
 Shawna Campbell, Executive Field Superintendent, Area 3 & Early Years Programs  
 John Wujek, Superintendent of Schools, Area 5  
 Corrado Maltese, Coordinator, Occupational Health and Safety Department  
 Shazia Vlahos, Chief of Communications and Government Relations  
 Martin Farrell, Superintendent, Environmental Support Services  
 Michael Loberto, Superintendent, Planning and Development Services  
 Steve Camacho, Executive Superintendent of Information Technology

### INFORMATION REPORT

**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation, and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Brendan Browne, PhD  
 Director of Education

A. Della Mora  
 Associate Director of Academic  
 Affairs and Chief Operating  
 Officer

D. Boyce  
 Associate Director of  
 Facilities, Business and  
 Community Development

R. Putnam  
 Chief Financial Officer &  
 Treasurer

## **A. EXECUTIVE SUMMARY**

The TCDSB Reopening Action Plan was presented and posted as of the August 19, 2021 board meeting.

Elementary and Secondary students began a successful year at school today.

This report provides updates in key areas pertinent to the Reopening Action Plan.

*The cumulative staff time required to prepare this report was 5 hours*

## **B. PURPOSE**

To provide the Board with information regarding the TCDSB Reopening Action Plan.

## **C. BACKGROUND**

1. *Several communications and updates have been received since the release, August 19, 2021, of the TCDBS Reopening Action Plan.* Updates are relayed to school administrative staff as they become available. This will continue as the start of school approaches and throughout the school year.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

### **Extracurricular Activities in Schools**

2. *Toronto Public Health is recommending that schools and school boards pause extra-curricular activities for the month of September, while school routines are established.* School administrators and families were advised September 8, 2021. All curriculum related activities ie. phys.ed will continue as previously planned.

### **Community Use of Schools**

3. *In order to support both the health and safety protocols and enhanced cleaning procedures in place for the return to school, the TCDSB will not be issuing permits for community use of schools during the month of September.*

*Staff will continue to work with TPH in determining the parameters of a limited community use of schools program in order to provide opportunities for outside organizations to access space and offer programming in TCDSB facilities.* Any permits issued will be required to adhere to in-force physical distancing requirements, permitted activities, and restrictions on the size of gatherings.

## **E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN**

1. *Our school communities continue to be informed by the [TCDSB Return to School](#) web page and regular communications via School Messenger.* This page is updated with relevant information and provides FAQs for ease of reference.

## **F. CONCLUDING STATEMENT**

This report is for the information of the Board.



REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### ST. WILFRID C.S WARD 3 STUDENT TRANSPORTATION

*'Wealth gained hastily will dwindle, but whoever gathers little by little will increase it....Proverbs 13:11*

Created, Draft	First Tabling	Review
September 8, 2021	September 9, 2021	Click here to enter a date.
Click here to enter name and position of Lead Author.		
<b>INFORMATION REPORT</b>		

**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Brendan Browne, PhD  
Director of Education

A. Della Mora  
Associate Director of Academic  
Affairs and  
Chief Operating Officer

D. Boyce  
Associate Director of  
Facilities, Business and  
Community Development

R. Putnam  
Chief Financial Officer and  
Treasurer

## **A. EXECUTIVE SUMMARY**

Arising from an inquiry at the September 2, 2021 Student Achievement and Well Being Committee, this report provides information regarding accommodating transportation for St. Wilfrid students from Four Winds Drive to Murray Ross Parkway as a result of ongoing Metrolinx construction on the Finch West Light Rail Transit (LRT) project.

The Toronto Student Transportation Group (TSTG) has investigated the situation, and, beginning on September 15, will be able to provide service to the 63 students residing on Four Winds Dr. who meet the criteria outlined in the Board's transportation policy.

The students residing on Murray Ross Parkway west of Sentinel Drive are ineligible to receive transportation, as they fall within the 1.5km walk area to the school. While in the past, these families were able to secure transportation through the empty seat protocol, this has not been the case recently due to lack of available space on an existing bus route.

The TSTG Safety Officer visited the major intersection adjacent to St. Wilfrid, and identified several safety precaution features in place to assist with the safety of students walking to school.

*The cumulative staff time required to prepare this report was 8 hours*

## **B. BACKGROUND**

1. *At the September 2, 2021 meeting of the Student Achievement and Well Being Committee, the Board considered a Trustee inquiry regarding the reinstatement of busing to St. Wilfrid Catholic School for students from Four Winds Dr. to Murray Ross Pkwy until the end of the Metrolinx construction estimated to be completed by March 2023.* The inquiry was received, and referred to staff for a report at the September 9, 2021 Corporate Services Committee.
2. *The Finch West LRT project is a planned transit line being undertaken by Metrolinx and operated by the Toronto Transit Commission.* The 11 km, 18-stop line is to extend from Finch West station on Line 1 to the north

campus of Humber College. The majority of the line is to operate above ground with some sections to run underground. It is scheduled for completion in 2023.

3. ***Metrolinx is currently undertaking construction in the vicinity of St. Wilfrid Catholic School (1685 Finch Avenue West), and the school community has expressed concerns with respect to increased traffic and pedestrian safety.***

## **C. EVIDENCE/RESEARCH/ANALYSIS**

1. ***The St. Wilfrid catchment area extends north to Steeles Avenue and the York University area.*** A map detailing the catchment and transportation areas for the school is attached as *Appendix 'A'* to this report. There are 127 students in the areas highlighted in the Trustee inquiry.
2. ***The Board of Trustees approved a non-qualifying transportation area for St. Wilfrid students living on the east side of Sentinel Avenue between Four Winds Dr. and York University.*** These non-qualifying boundaries have been in place for a significant period of time.
3. ***As a result, the TSTG has identified a solution to provide transportation service to 63 St. Wilfrid students living on the south side of Four Winds Dr. effective September 15, 2021.*** The TSTG discovered an inconsistency in the boundary covering this area which omitted students on the south side from receiving transportation. This issue has been corrected, and the 63 impacted students will now be included on the bus list for the start of full transportation.
4. ***The families who reside on Murray Ross Pkwy were not included in the Board approved non-qualifying area, and fall within the 1.5km walk area to the school.*** Many of these families have used the empty seat protocol to secure transportation in the past. With the changes to transportation routes in 2019-2020, the number of empty seats were significantly reduced, and students residing in the area were no longer able to access student transportation.
5. ***The consideration of empty seat requests has changed during the COVID-19 pandemic.*** In order to help minimize the number of students on the bus, and increase physical distancing, the TSTG has held off considering and accepting empty seat requests at the start of the school year. Empty seat

applications are deferred until October, and are only considered on TCDSB bus routes, and maintaining the ratio of one student per seat.

6. ***The students residing on Murray Ross Pkwy live within a ten-minute walk distance to St. Wilfrid.*** Active travel initiatives have been deployed at several TCDSB schools as to means to assist families to find more sustainable modes of transportation. Active transportation maps are posted on the TSTG website, and the map for St. Wilfrid is attached as *Appendix 'B'* to this report.
7. ***With respect to the concerns expressed, the TSTG Safety Officer reviewed the situation at St. Wilfrid, and identified several safety precaution features at the intersection of Finch Avenue West and Sentinel Road.*** These include
  - Clear oversize signage;
  - Pedestrian crossing priority button and light;
  - Narrow crossing distance (construction reduced the distance of the intersection);
  - Crossing guard at the intersection; and
  - Fences and barricades separating the road and the sidewalk.

Photos of these safety measures are included as *Appendix 'C'* to this report.

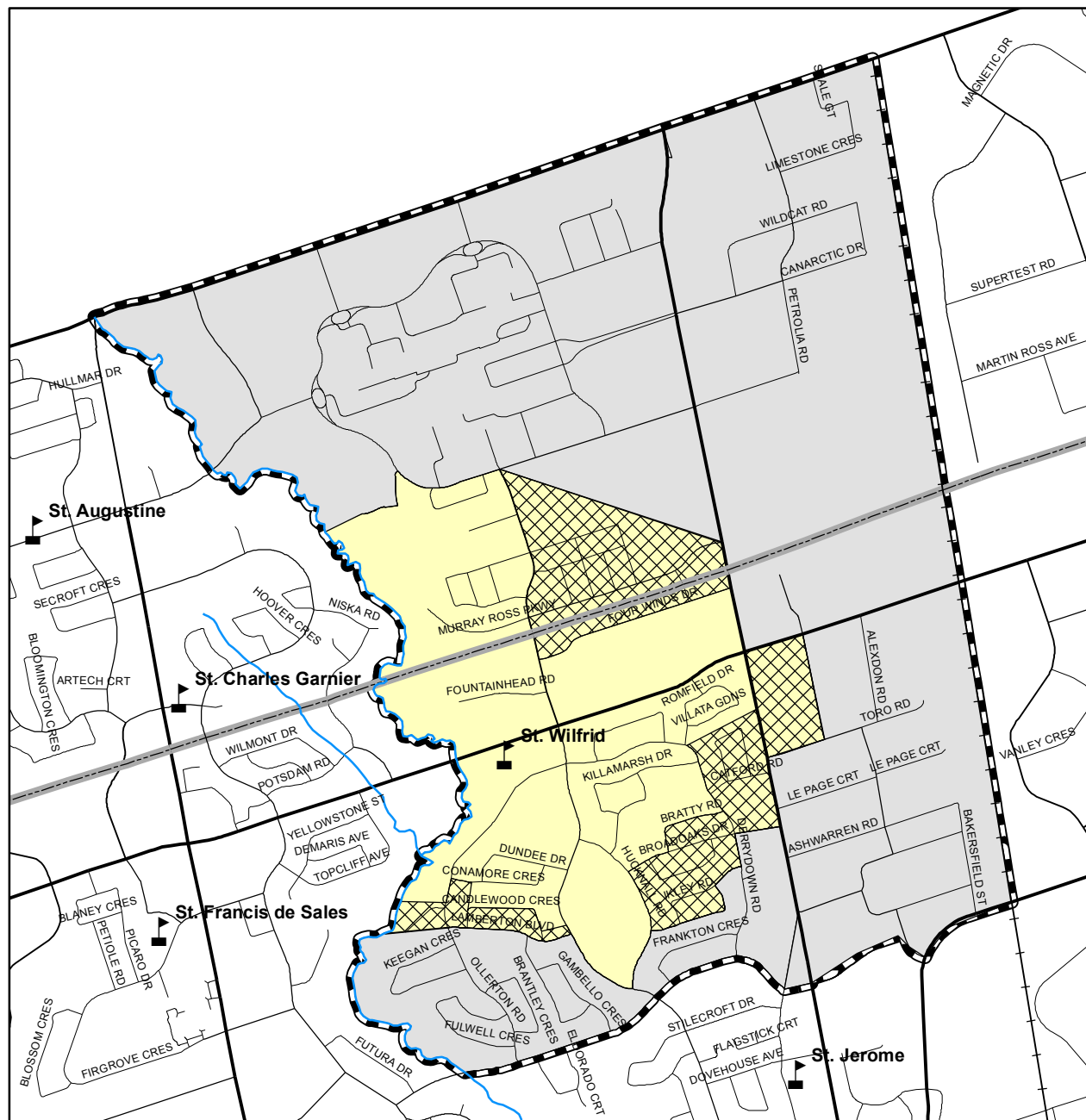
8. ***Construction is an issue for many schools across the TCDSB.*** Many students encounter construction projects along their path to school.

## **D. CONCLUDING STATEMENT**

This report is presented for the information of the Board.



# St Wilfrid Catholic School

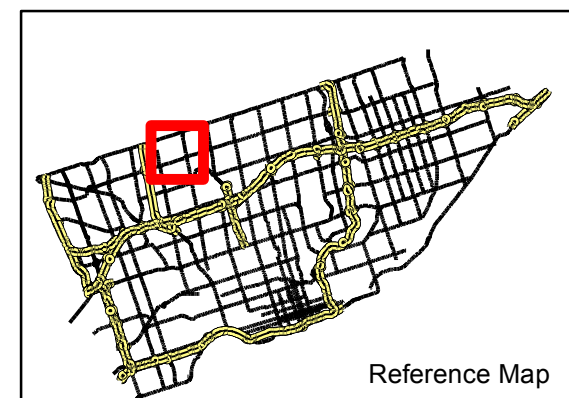


## Legend

- TCDSB Schools
- River
- Railroads
- Collector
- Expressways
- Hydro
- Local
- Major Arterial
- Minor Arterial

## BOUNDARY

- NQ Transportation
- Distance Transportation
- Walk
- TCDSB School Catchment

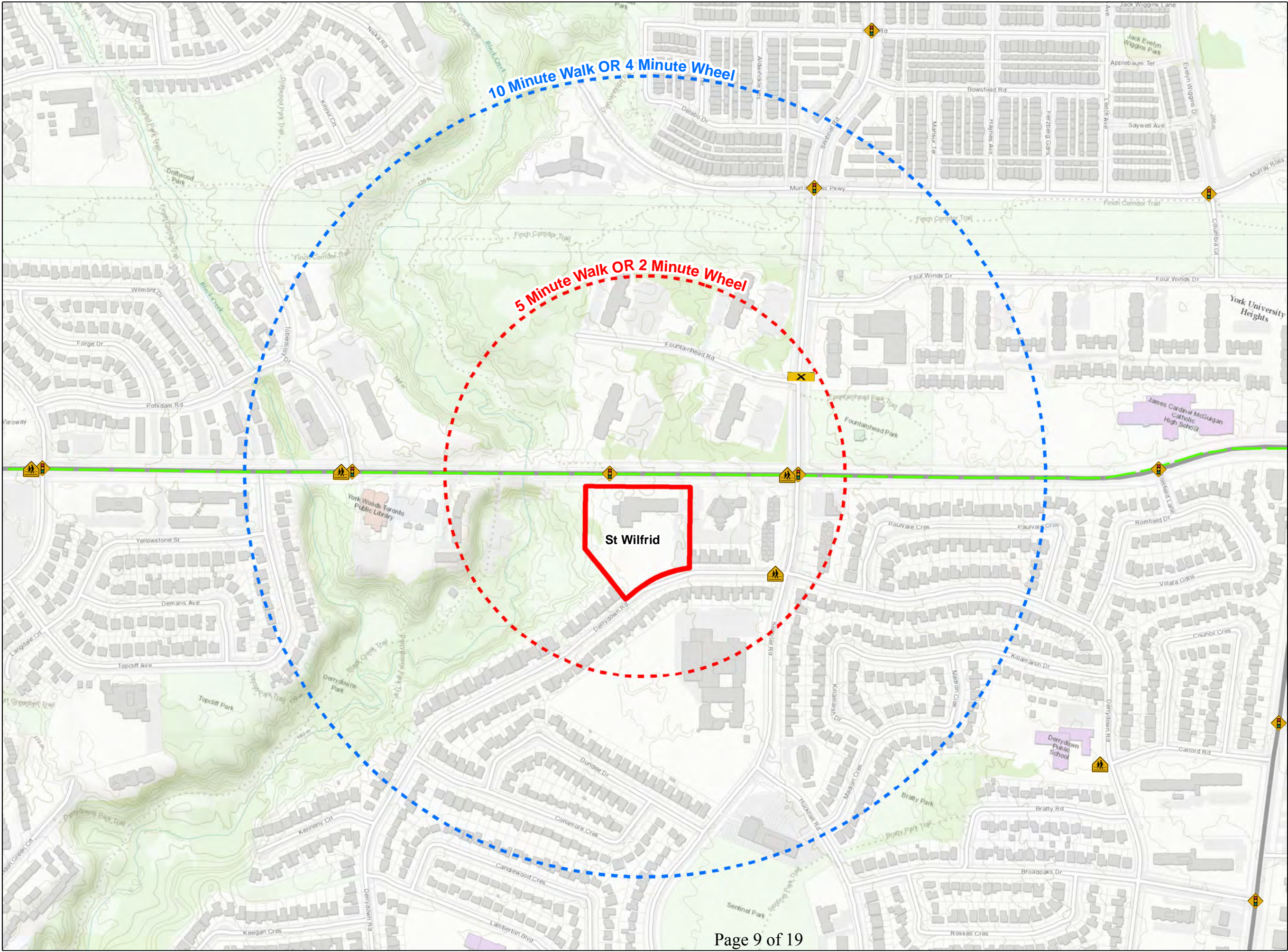


Reference Map

Data Current July 2016

These maps are designed to provide a general overview of transportation boundaries for the school but should not be considered 100% accurate. For confirmation of transportation boundaries please visit the school.





St Wilfrid

1685 FINCH AVE W  
NORTH YORK  
M3J2G8

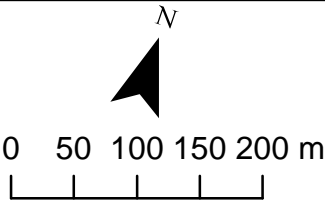
Routes to School  
Planner

- Crossing Guard
- Traffic Signal
- Crosswalk
- Bike Route
- 5 min. Walk or 2 min, Wheel
- 10 min. Walk or 4 min, Wheel

Plan Your Route To School:  
This map shows options for popular walking routes to your school. Plan a route to school and practice the journey with your family. Even better: find friends to walk with you!

Be Active and Safe:  
Take care on your journey to school and obey the traffic signs along the way. Walking, cycling, scooting, and wheeling to school are all great way to be active and healthy.

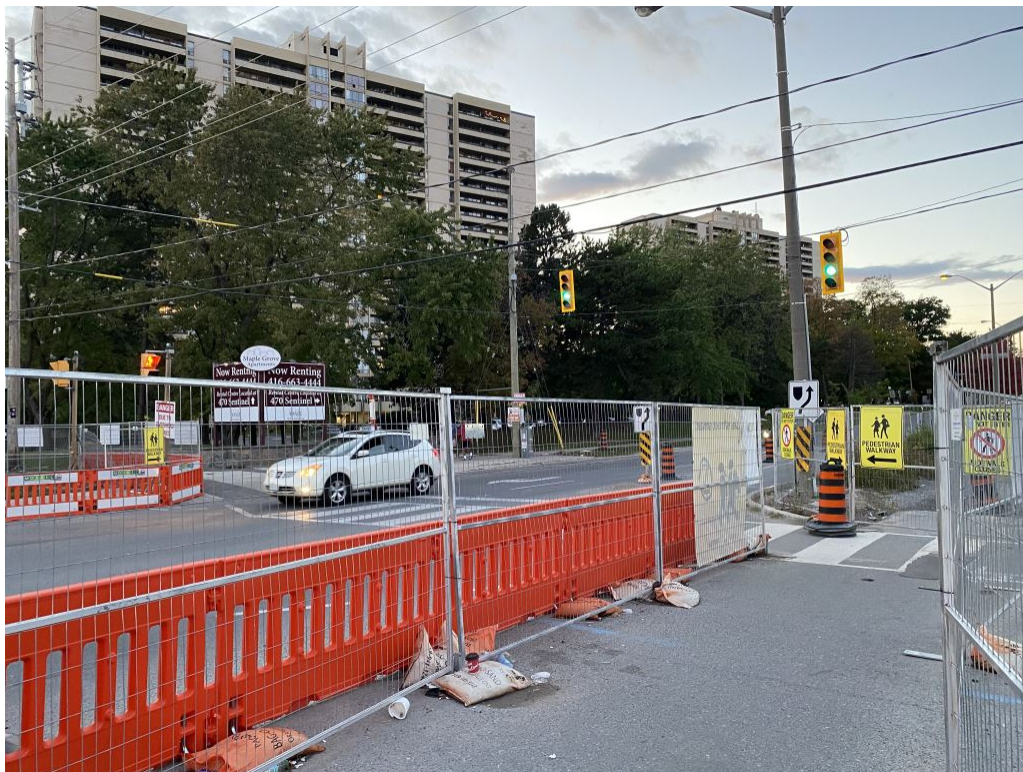
Note:  
This map is intended to be used as an educational tool. Actual walking/wheeling times may vary.



TCDSB Planning Services  
August 2020



## St Wilfrid – Construction at Finch & Sentinel













## REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### PROCUREMENT APPROVALS REPORT ADDENDUM

*“What you heard from me, keep as the pattern of sound teaching, with faith and love in Christ Jesus. Guard the good deposit that was entrusted to you, guard it with the help of the Holy Spirit who lives in us.”*

**2 Timothy 1:13-14**

Created Draft	First Tabling	Review
September 8, 2021	September 9, 2021	<a href="#">Click here to enter a date.</a>
V. Artuso, Purchasing Manager D. Reid, (Acting) Coordinator of Material Management R. Putnam, Chief Financial Officer and Treasurer		
<b>RECOMMENDATION REPORT</b>		

**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



**Brendan Browne**  
Director of Education

**A. Della Mora**  
Associate Director of  
Academic Affairs and  
Chief Operating Officer

**D. Boyce**  
Associate Director of  
Facilities, Business and  
Community Development

**R. Putnam**  
Chief Financial Officer and  
Treasurer

## **A. EXECUTIVE SUMMARY**

As required by the TCDSB Purchasing Policy (FP.01), the Board of Trustees approve any procurement activity/awards in excess of \$50,000. This report submits to the Board of Trustees all procurement activity/awards in excess of \$50,000 subsequent to August 31, 2021 for review and approval. Further reports will be prepared on a monthly basis for the Corporate Services, Strategic Planning and Property Committee.

*The cumulative staff time required to prepare this report was 2 hours.*

## **B. PURPOSE**

1. This report responds to a TCDSB Purchasing Policy regulation requiring Board of Trustees approval for any procurement activity/award equal to or greater than \$50,000.

## **C. BACKGROUND**

1. The Board Purchasing Policy FP.01 provides delegation of authority to the Director of Education to approve the award of all contracts and expenditures not to exceed a threshold of \$50,000 where the Board of Trustees has approved the budget, project or report.
2. In order to facilitate procurement activity and/or awards in excess of the \$50,000 limit, this report recommends approval for the attached list of procurement requisitions and/or awards.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. A complete listing and description of procurement requisitions and/or awards appears in Appendix A.

## **E. RECOMMENDATION**

That the Board of Trustees approve the procurement activities/awards listed in Appendix A.



## Procurement Award Report – Appendix A

The following transactions are recommended for Trustee approval in accordance with TCDSB Purchasing Policy FP.01

No.	Report Name	Vendor Name(s)	Type	Description	Amount
1	Long Term Disability Renewal	Canada Life	Modification to Existing Award	Arising out of a Provincial procurement process following the establishment of sector wide Benefit Trusts in 2019 the Board approved Canada Life to provide Long Term Disability Insurance for CUPE, ETFO and Non-Union employees (One Year Term Extension)	\$4,685,386.14





# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Long Term Disability Renewal
Report #	
Division	Human Resources
SO/Executive	A. Della Mora, Associate Director of Academic Affairs
Initiator/Requestor	B. Stavropoulos, Senior Coordinator, Human Resources
Report Type	Modification to existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	n/a	Value (exclude all taxes)	\$4,685,386.14
Term Start Date	September 1, 2021	Term End date	August 31, 2022

## 3. Description of Goods/Service or Change

September 2019 – August 31, 2021

- Arising out of a Provincial procurement process following the establishment of sector wide Benefit Trusts in 2019 the Board approved Canada Life to provide Long Term Disability Insurance for CUPE, ETFO and Non-Union employees. Annual cost for 2020-2021 is \$4,505,178.98 (\$3,585,489.27 Board share plus \$919,689.71 employee share)

September 1, 2021 – August 31, 2022 – Renewal Period (One Year)

- Negotiations were initiated in June and concluded at the end of August for a one year renewal to provide fulfill collective agreement/contract obligations for the 2021-2022 school year. Staff was able to reduce the proposed increase from 8% to 4% over the course of the negotiations for a total projected cost of \$4,685,386.14 (\$3,728,908.84 Board premium plus \$956,477.30 employee premium)

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	Yes - Other
# of Compliant Bidders/Respondents	n/a
Name of Recommend Vendor/Bidder	Canada Life
Winning Bid Value (exclude all Taxes)	\$4,685,386.14
Budget Source	2021-2022 Estimates
Budget Source approval (Report & Date)	June 2021
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the Board approve the renewal of the Long Term Disability Insurance Policy with Canada Life in the amount of \$4,685,386.14 for the 2021-2022 school year (\$3,728,908.84 Board share plus \$956,477.30 employee share)



REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### SELECTION COMMITTEE FOR THE APPOINTMENT OF THE EXECUTIVE SUPERINTENDENT OF HUMAN RESOURCES

*"Whoever is generous to the poor lends to the Lord, and he will repay him for his deed" Proverbs 19:17*

Created, Draft	First Tabling	Review
September 8, 2021	September 9, 2021	<a href="#">Click here to enter a date.</a>
Brendan Browne, PhD, Director of Education		
<b>RECOMMENDATION REPORT</b>		

**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Brendan Browne, PhD  
Director of Education

A. Della Mora  
Associate Director  
of Academic Affairs and Chief  
Operating Officer

D. Boyce  
Associate Director  
Facilities, Business and  
Community Development

R. Putnam  
Chief Financial Officer and  
Treasurer

## **A. EXECUTIVE SUMMARY**

A selection committee is being constituted to hire an Executive Superintendent of Human Resources. This report requests that the Board of Trustees appoint two Trustee members to sit on the committee.

*The cumulative staff time required to prepare this report was 1 hour*

## **B. PURPOSE**

The purpose of this report is to request that the Board of Trustees appoint two Trustee members to sit on the hiring committee for the position of Executive Superintendent of Human Resources.

## **C. EVIDENCE/RESEARCH/ANALYSIS**

1. The position of Executive Superintendent of Human Resources is currently vacant.
2. A selection committee is being constituted to hire for the position of Executive Superintendent of Human Resources.
3. This report requests that two Trustee members be appointed to serve on the committee.

## **D. RECOMMENDATION**

That two Trustee members be appointed to the selection committee for the hiring of an Executive Superintendent of Human Resources.