

ADDENDUM
REGULAR MEETING OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

PUBLIC SESSION

Joe Fiorante, Chair

Jennifer Di Francesco, Vice Chair

September 27, 2021

7:00 pm

Pages

7. Presentations & Reports from Committee Officers

7.a. Chair

7.a.2. Draft CPIC 2020/2021 Annual Report

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CPIC

CATHOLIC
PARENT
INVOLVEMENT
COMMITTEE



Toronto Catholic Parent Involvement Committee 2020/2021 Annual Report

Email: cpic.chair@tcdsb.org

Phone: 416-222-8282 x5360

Website: www.torontopic.ca

Twitter: [@toronto_cpik](https://twitter.com/toronto_cpik)

YouTube Live Channel:

youtu.be/sFp9qYCRPOM

Catholic Education Centre
80 Sheppard Avenue East
North York, ON M2N 6E8

TO OUR STAKEHOLDERS

A parent involvement committee of a board shall achieve its purpose by,

- (a) providing information and advice on parent engagement to the board;
- (b) communicating with and supporting school councils of schools of the board; and
- (c) undertaking activities to help parents of pupils of the board support their children's learning at home and at school. O. Reg. 612/00, s. 27 (2).

Strategic Highlights

Toronto Catholic Parent Involvement Committee (CPIC) continued to build awareness around what CPIC's role is. We continued to improve communication and wanted to create an information conduit, with Catholic School Parent Councils (CSPCs), with Trustees and with Staff so that information can flow in both directions. With such we can continue supporting our CSPCs and parents by and conducting advocacy work through making thoughtful recommendations. We have engaged in Policy consultations and TCDSB Staff presentations, listening and allowing members to give their perspective from a parent's point of view on all board matters.

Financial Highlights

With the move to all virtual meetings via zoom for the 2020/2021 school year operational expenses were minimal. Our largest expenditure was for promotional items which was part of a parent conference plan from the previous year. As Covid-19 continued to restrict ideas of face to face events CPIC had to cancel speakers and take back deposits.

Operating Highlights

With changes to our election process, our first CPIC election was held in which CSPC Chairs voted for their CPIC Member. This was a great opportunity to the link between CSPCs and CPIC. With every CPIC election we will use the opportunity to increase this engagement with CSPCs as they are pivotal role in the selection of their CPIC Member for the ward. The 2020/2021 school year saw all CPIC meetings move to a virtual format via zoom. We livestreamed all meetings on YouTube for the public to watch and listen. By watching parents discuss issues that impact parent engagement and student achievement, we hoped to inspire parents to join the numbers of parent groups our Board has to offer and to create confidence in our stakeholders by showing that parents have a voice to advocate for the needs of parent engagement and student achievement.

Going Forward

CPIC will continue to grow its parent resources. We will continue to work with OAPCE-Toronto in joint ventures and reduce overlap of mandates. We will continue to look forward to eventually hosting a face-to-face parent conference with speakers and workshops. We will continue to help CSPCs, and parents find their voice in parent engagement. We want to let everyone know that even the smallest contribution can have a large impact. In the Parable of The Feeding of the Five thousand, if not for the small contribution of a young boy how would Jesus have fed the masses, *"Here is a boy with five small barley loaves and two small fish, but how far will they go among so many?"* John 6:9

Thank you,

Joe Fiorante

Toronto CPIC Chair

CPIC STRUCTURE & MEMBERSHIP

Voting Members:

- 15 Elementary Parent Members: elected by Ward CSPC Chairs (two-year term)
- 3 Secondary Parent Members: elected by Ward Cluster CSPC Chairs (one-year term)
- 3 Community Representatives: appointed by the Committee (one-year term)

Non-Voting Members:

- Trustee representative(s)
- Director of Education or designate
- Liaison Officer to the TCDSB

ELEMENTARY PARENT MEMBERS		
WARD	NAME & SCHOOL	ATTENDANCE
1	Jennifer Di Francesco (St. Eugene)	/ 8
2	Vacant	
3	Joe Fiorante (St. Jane Frances)	/ 8
4	A.J. Hepburn (St. Mark)	/ 8
5 East	Santhosh Peter Valavi (St. Gabriel)	/ 8
5 West	Daniel Oliveira (St. Conrad)	/ 8
6	Gus Gikas (St. Mary of the Angels)	/ 8
7	Dan Kajioka (St. Victor)	/ 8
8 East	Rose-Maria Fraser (St. Bredan)	/ 8
8 West	Charmaine von Vulte (St. Boniface) ³	/ 8
9	Jennifer Traer (St. Mary) ¹	/ 8
10	Ivana Calabria-Pantaleo (St. Fidelis)	/ 8
11 North	Ben Xavier (St. Gerald) ²	/ 8
11 South	Isabel Starck (St. Bonaventure)	/ 8
12	Anthony Antonucci (St. Ursula)	/ 8

(1) Resigned January 2021 (2) Resigned February 2021 (3) Resigned September 2021

SECONDARY SCHOOL PARENT MEMBERS		
WARD CLUSTER	NAME & SCHOOL	ATTENDANCE
West (Wards 1, 2, 3, 4)	Milva Romano (Monsignor Percy Johnson)	/ 8
Central (5, 6, 9, 10)	Annalisa Crudo-Perri (Chaminade)	/ 8
East (7, 8, 11, 12)	Vacant	/ 8

COMMUNITY MEMBERS		
POSITION & ASSOCIATION	NAME & SCHOOL/LOCATION	ATTENDANCE
1 – OAPCE Toronto	Katie Piccininni (St. Clement)	/ 8
2- The Angel Foundation for Learning	John Yan	/ 8
3- Let's Get Together	Alison Canning	/ 8

TRUSTEE REPRESENTATIVES AND TCDSB STAFF		
POSITION	NAME & ROLE	ATTENDANCE
Trustee Rep	Garry Tanuan, Trustee, Ward 8	/ 8
Trustee Alternative Rep	Norm Di Pasquale, Trustee, Ward 9	/ 8
Communications Department	Jessica Dalinda, Supervisor	/ 5
Parent Engagement Office	Manuela Sequeira, Coordinator	/ 8
Director of Education Designate	John Wujek, Superintendent	/ 8

OFFICERS & MEETINGS

CPIC OFFICERS

POSITION	MEMBER	TERM ENDING
Chair	Joe Fiorante (Ward 3)	October 2022
Vice-Chair	Jennifer Di Francesco (Ward 1)	October 2021
Secretary	Daniel Oliveira (Ward 5 West)	October 2021
Treasurer	Gus Gikas (Ward 6)	October 2021
Events Coordinator	Isabel Starck (Ward 11 South)	October 2021
Digital Coordinator	Dan Kajioka (Ward 7)	October 2021

MEETINGS

A parent involvement committee shall meet at least four times in each school year. O. Reg. 612/00, s. 40 (1).

Toronto CPIC holds 8 meeting per school year, scheduled usually on the 3rd Monday of every month. Meetings are not scheduled in the months of March, July, and August. All meetings are open to the public and any parent or guardian, at the Chair's discretion, may comment on the subject under discussion, but only members can vote. For the 2020/2021 school year all CPIC meeting were held virtually via Zoom and broadcast live on YouTube for public viewing.

Schedule of Meeting for 2020/2021 School Year

Meeting #	Date
1/Inaugural	Monday, November 9 th , 2020
2	Monday, December 14 th , 2020
3	Monday January 18 th , 2021
4	Monday, February 22 nd , 2021
5	Monday, April 19 th , 2021
6	Monday, May 17 th , 2021
7	Monday, June 14 th , 2021
8	Monday, September 27 th , 2021

SUBCOMMITTEES

A parent involvement committee may establish subcommittees to make recommendations to the parent involvement committee. O. Reg. 612/00, s. 41 (1)

In-between scheduled meetings more focused work occurs with the use of subcommittees. Every CPIC Member is expected to serve on at least one subcommittee. The following subcommittees were formed and met during the year:

Executive Standing Subcommittee

Consists of all Executive Officers and meets to consider any strategic direction and urgent action required on behalf of the Committee between meetings.

Budget & Priority Standing Subcommittee

The committee recommends strategic priorities for the year & updates budget projections including surplus disbursement ideas.

Conference & Events Standing Subcommittee

Recommends & plans ward/central conference ideas and options to the committee.

Countless hours went into planning the May conference, coordinating speakers, activities and hospitality - but unfortunately had to be postponed due to COVID-19.

Communications & Parent Resource Standing Subcommittee

The Committees mandate included reviewing the TCDSB-CPIC website for updates and working on collecting and creating parent & CSPC materials.

CSPC Workshops Subcommittee

To review dates and topics of Parent In-Service Plan from the Parent Engagement Office and offer counsel.

Parent Reaching Out (PRO) Grants Subcommittee

To determine an equitable process of distributing the 2020/2021 Parent Reaching Out (PRO) Grants funding.

International Languages Elementary Subcommittee

To participate in Stakeholder Consultation of Policy S.P.05 International Elementary Languages (ILE) Draft Policy.

Age-Appropriate Placement Subcommittee

To participate in Stakeholder Consultation of Policy S.P.03 Age-Appropriate Place: Curriculum and Program Supports.

EPAN, Equity & Accessibility Subcommittee

The goal is to increase parent engagement in E-PAN schools as well as marginalized communities across TCDSB through eliminating racial and social disparities and addressing accessibility barriers by integrating equity work to ensure equitable program and policy outcomes.

Elections Subcommittee

To review the election process, to determine if the election process will remain virtual and to offer any other suggestions.

RECOMMENDATIONS

A board may solicit and take into consideration the advice of its parent involvement committee with regard to matters that relate to improving student achievement and well-being. O. Reg. 612/00, s. 47 (1)

At CPIC meetings issues of concern from parents as it relates to CSPCs and parent engagement at our schools and from the Board overall are discussed. Periodically, in support of our mandate, official recommendations in the form of motions are made to the appropriate level.

RECOMMENDATIONS MADE TO THE DIRECTOR OF EDUCATION

The use of electronic communication has increased substantially during the Covid-19 pandemic school year, and we want all CSPC to have to have the equal opportunity to communicate to their communities.

- CPIC recommend to Staff and then the Board of Trustees that: TCDSB CSPC's be given appropriate access to School Messenger so that they can create communications to go out to the School Community in the similar respect that CSPC's have access to School Cash Online. The process should (like School Cash Online) allow the CPSC to create the communication and then be reviewed by the administration before it is sent out.

■ Report received

ACTIVITIES & HIGHLIGHTS

TCDSB Board Policy Consultations and Presentations

- CPIC participated in several consultations and presentations throughout the school year
- Policy S.P.05 International Elementary Languages (ILE) Draft Policy.
- Policy S.P.03 Age-Appropriate Place: Curriculum and Program Supports.
- Overview of Toronto Catholic District School Board (TCDSB) Human Rights and Equity Advisor (HREA) Office and Equity Initiatives
- 2021-2022 Budget Consultation
- Acceptable Use Policy
- De-streamed Grade 9 Mathematics for September 2021
- Student Census Presentation

Parent Reaching Out (PRO) Grant

- Ontario PICs were involved in making decisions on Parent Reaching Out (PRO) Grant allocations to schools. Our council reviewed the process and found an equitable method to distribute funding.

Partners

- Engaged in joint advocacy with OAPCE Toronto.
- Sent joint letter to the Director of Education and Chair of the Board from CPIC and OAPCE with regards to In-Class and Virtual Transfers.

Ministry of Education

- Toronto CPIC along with TCDSB Staff attended meetings held by staff from the Ministry of Education throughout the year and with PICs across Ontario discussed items that impacted parent engagement.

Building PIC Relationships

- Toronto CPIC attended meetings held by PICs for PICs across Ontario. OPICC was formed to deliver joint recommendations to the Minister of Education

FINANCIAL SUMMARY

The Province of Ontario through the Ministry of Education currently provides boards with \$5,000 annual base funding and 17 cents per student to fund its Parent Involvement Committee.

For the 2020/2021 CPIC was provided a grant of \$19,771.00, there was a carryover of \$52,001.36 from previous years for a total of \$71,772.36.

CPIC has a policy where we allocate our yearly budget into two categories:

- 60% for Meeting & Operations: This supports the day-to-day work of the Committee through our meetings, including member expenses & supplies.
- 40% for Parent Engagement Projects: This goes towards events that benefit different constituencies of parents across the school Board including speakers, materials and refreshments for attendees.

2020/2021 Budget Summary: (from September 1, 2020 to August 31, 2021)

	Meetings/Operations	Events/Projects
Childcare	\$ 0.00	\$ 0.00
Member Mileage/Transportation	\$ 0.00	\$ 0.00
Printing & Supplies	\$ 270.56	\$ 0.00
Events Promotion	\$ 0.00	\$ 10,817.21
Refreshments	\$ 0.00	\$ 0.00
Speakers	\$ 0.00	(\$ 3,500.00)
Telecommunications	\$ 1,065.75	\$ 0.00
Consulting	\$ 0.00	\$ 0.00
TOTAL	\$ 1,336.31	\$ 7,317.21

Due to COVID-19 restrictions surplus budget reserves could not be utilized and virtual meetings minimized operational expenses. Carry forward to 2021/2022 budget is \$63,118.84

APPENDIX & THANKS

LEGISLATED PURPOSE

The purpose of a parent involvement committee is to support, encourage and enhance parent engagement at the board level in order to improve student achievement and well-being

WHY WE EXIST

The Toronto Catholic Parent Involvement Committee is the legislated parent voice at the Toronto Catholic District School Board for parents of students in TCDSB schools.

MISSION

To improve student academic achievement and the emotional, spiritual and physical well-being of students by supporting, encouraging and enhancing meaningful parent engagement. CPIC focuses on system-level matters affecting more than one school.

On behalf of CPIC & TCDSB, I thank each of our Committee Members for the value, insight and time they provide.

Thanks to all the Catholic School Parent Councils, Parents, Community Organizations, Trustees & TCDSB staff that supported CPIC throughout the year.