

GOVERNANCE AND POLICY COMMITTEE REGULAR MEETING Public Session

AGENDA October 5, 2021

Markus de Domenico, Chair
Trustee Ward 2

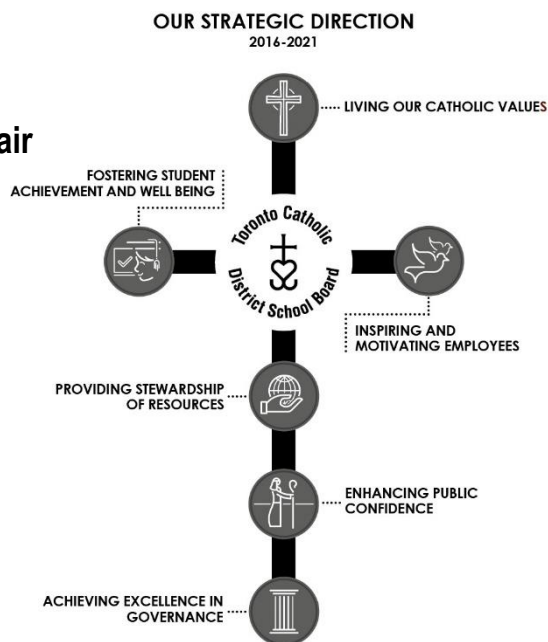
Nancy Crawford
Ex-Officio

Norman Di Pasquale, Vice-Chair
Trustee Ward 9

Joseph Martino
Ex-Officio

Ida Li Preti
Trustee Ward 3

Teresa Lubinski
Trustee Ward 4



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298
Assistant Recording Secretary: Sarah Pellegrini, 416-222-8282 Ext. 2207

Dr. Brendan Browne
Director of Education

Joseph Martino
Chair of the Board

TERMS OF REFERENCE FOR GOVERNANCE AND POLICY COMMITTEE

The Governance Framework Committee is responsible for:

A. Ensuring that governance structures, policies, protocols, processes and performance metrics:

- i). advance the vision of the TCDSB, rooted in Catholic values and teachings.
- ii). support the achievement of our Multi-Year Plan.
- iii). conform to best practices.
- iv). provide strategic cohesion and consistency.
- v). comply with the Education Act and other pertinent legislation.

B. Providing a meta policy framework to ensure all policy formation, monitoring and evaluation follow a standard process that reflects exemplary practices in policy development.

C. Carrying out a continuous review of the roster of existing policy to ensure conformity and advancement of (A) above.

D. Identifying the supports (e.g. capacity training) needed to implement the governance framework.

E. Ensuring ongoing governance reviews of the Board.

F. Ensuring that the TCDSB By-laws and the Trustee Code of Conduct reflect the vision and mission of the Board and adhere to good governance practices, the Education Act and other pertinent legislation.

LAND ACKNOWLEDGEMENT

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit peoples in Ontario and the rest of Canada.

La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunee et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.

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AGENDA THE REGULAR MEETING OF THE GOVERNANCE AND POLICY COMMITTEE

PUBLIC SESSION

Markus de Domenico, Chair

Norman Di Pasquale, Vice Chair

Tuesday, October 5, 2021

7:00 P.M.

	Pages
1. Call to Order	
2. Opening Prayer	
3. Land Acknowledgement	
4. Roll Call and Apologies	
5. Approval of the Agenda	
6. Declarations of Interest	
7. Approval and Signing of the Minutes of the Meeting held September 7, 2021	1 - 13
8. Delegations	
9. Presentation	
10. Notices of Motion	
11. Unfinished Business	

12. Matters referred or deferred	
13. Staff Reports	
13.a. Flag Flying Policy A.04 (New)	14 - 19
13.b. Trustee Pregnancy and Parental Leave Policy T.21 (New)	20 - 26
13.c. Offering of Hospitality and Gifts Policy F.M.07	27 - 32
13.d. Credit and Purchase Cards Policy A.24	33 - 37
13.e. Rescindment of Policy on Parking - Church Use B.G.05	38 - 41
14. Listing of Communications	
15. Inquiries and Miscellaneous	
16. Updating of Pending List	
16.a. Monthly Pending List	42 - 52
16.b. Annual Policy Priority Schedule	53 - 55
17. Adjournment	

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MINUTES OF THE REGULAR MEETING OF THE GOVERNANCE AND POLICY COMMITTEE PUBLIC SESSION

HELD TUESDAY, SEPTEMBER 7, 2021

PRESENT:

Trustees:

M. de Domenico, Chair
N. Crawford - Ex-Officio
I. Li Preti - Virtual
T. Lubinski- Virtual

Non-Voting Trustee: A. Kennedy

Staff:

B. Browne
M. Caccamo (For Item 14e)
S. Campbell (For Item 14c)
C. Fernandes
P. Matthews
C. Onyia
R. Putnam

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

4. Roll Call and Apologies

Trustees Di Pasquale and Martino were absent.

5. Approval of the Agenda

MOVED by Trustee Li Preti, seconded by Trustee Crawford, that the Agenda be approved.

The Motion was declared

CARRIED

6. Declarations of Interest

There were none.

7. Approval and Signing of the Minutes

MOVED by Trustee Crawford, seconded by Trustee Li Preti, that the Minutes of the Meeting held June 1, 2021 be approved.

The Motion was declared

CARRIED

14. Staff Reports

MOVED by Trustee Crawford, seconded by Trustee Lubinski, that Item 14a) be adopted as follows:

14a) Flag Flying Policy A.04 (New) received.

MOVED by Trustee Crawford, seconded by Trustee Lubinski, that the Flag Flying Policy A.04 be referred back to Staff to provide an Operational Procedure to accompany the Policy with consideration to include the following:

1. That a process to respond to requests to the Toronto Catholic District School Board (TCDSB) to fly a flag other than the Canadian and Ontario flags and the Pride flag in June, be developed as part of the Flag Flying Policy. This process shall include criteria to guide the determination process based on our Mission and Vision statements and our Multi Year Strategic Plan. The criteria shall include a ranking system for numerous requests for the same time period (for example the TCDSB celebrates more than one Heritage month per month throughout the school year. It shall also include an application form. It shall also include an annual calendar to indicate time availability;
2. That out of respect for our Canadian Flag, one or two additional flag poles be installed in front of the Catholic Education Centre to accommodate flags in addition to the Canadian Flag, at a lower height than the flagpole used to fly the Canadian Flag; and
3. That additional information be included on flying flags half-mast in Regulation 4.

Results of the Vote taken on Referral, as follows:

In Favour

Trustees Crawford
de Domenico
Lubinski

Opposed

Li Preti

The Motion to Refer was declared

CARRIED

The Chair declared an 11-minute recess.

The meeting resumed with Trustee de Domenico in the Chair, with no change to the attendance list.

MOVED by Trustee Crawford, seconded by Trustee Li Preti, that Item 14b) be adopted as follows:

14b) Update to Policy on Electronic Participation in Meetings of the Board, Committees of the Board, and the Committee of the Whole Board Policy T.19 received.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Li Preti, that the Governance and Policy Committee recommend to Board that the revised Policy on Electronic Participation in Meetings of the Board, Committees of the Board, and the Committee of the Whole Board Policy T.19 provided in Report Appendix A, and the accompanying Operational Procedures provided in Report Appendix B, be adopted.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Li Preti

The AMENDMENT was declared

CARRIED

Trustee Lubinski did not vote/respond.

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Li Preti

The Motion, as amended, was declared

CARRIED

Trustee Lubinski did not vote/respond.

MOVED by Trustee Crawford, seconded by Trustee Li Preti that Item 14c) be adopted as follows:

14c) Policy on Early Learning and Child Care Policy B.R.02 received.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Li Preti, that the Governance and Policy Committee recommend to Board that the revised Policy on Early Learning and Child Care Policy B.R.02 provided in Report Appendix A, and the accompanying Early Learning and Child Care Standard Operating Procedures provided in Report Appendix B, be adopted.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Li Preti

The AMENDMENT was declared

CARRIED

Trustee Lubinski did not vote/respond.

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Li Preti

The Motion, as amended, was declared

CARRIED

Trustee Lubinski did not vote/respond.

MOVED by Trustee Crawford, seconded by Trustee Li Preti, that Item 14d) be adopted as follows:

- 14d) Update to Operational Procedures on Selection Process for Community and Parent /Guardian Membership on Advisory/Ad Hoc Committees** that the Governance and Policy Committee recommend to Board that the revised Operational Procedure on Community and Parent/Guardian Membership Selection appointment to Committees provided in Report Appendix A, be adopted.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Li Preti

The Motion was declared

CARRIED

Trustee Lubinski did not vote/respond.

MOVED by Trustee Crawford, seconded by Trustee Li Preti, that Item 14e) be adopted as follows:

- 14e) Updated Policy on Safe Schools Policies S.S.01 and S.S.12** that the Governance and Policy Committee recommend to Board that the updated Policies attached in Appendices A, B, C and D of the Report be adopted, and that the following language be added to the pages below:

In extenuating circumstances when in-person learning may not be possible, a virtual program will be considered.

Criteria Considered for Safe Schools Transitions - Page 82 - new (3i);

Procedures for an Elementary School Fresh Start - Page 84 – new bullet (3);

Procedures for a Secondary School Fresh Start - Page 88 - new (3i); and

Procedures for Safe Schools Transitions - Page 102 – new 3(i).

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Li Preti

The Motion was declared

CARRIED

Trustee Lubinski did not vote/respond.

MOVED by Trustee Li Preti, seconded by Trustee Crawford, that Item 14f) be adopted as follows:

14f) COVID-19 Immunization Disclosure Policy H.M.03 received.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Li Preti, that the Governance and Policy Committee recommend to Board that the Policy on mandatory COVID-19 Immunization Disclosure H.M.03 attached at Appendix A of the Report, be adopted.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Li Preti

The AMENDMENT was declared

CARRIED

Trustee Lubinski did not vote/respond.

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Li Preti

The Motion, as amended, was declared

CARRIED

Trustee Lubinski did not vote/respond.

Trustee Kennedy joined the meeting virtually at 8:39 pm.

MOVED by Trustee Crawford, seconded by Trustee Li Preti, that Item 14g) be adopted as follows:

14g) Legal Counsel Policy A.12 received.

Trustee de Domenico relinquished the Chair to Trustee Crawford.

MOVED in AMENDMENT by Trustee de Domenico, seconded by Trustee Li Preti, that the Governance and Policy Committee recommend to Board that the revised Legal Counsel Policy A.12 provided in Report Appendix A, be adopted.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Li Preti

The AMENDMENT was declared

CARRIED

Trustee Lubinski did not vote/respond.

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Li Preti

The Motion, as amended, was declared

CARRIED

Trustee Lubinski did not vote/respond.

Trustee de Domenico reassumed the Chair.

17. Updating of Pending List

MOVED by Trustee Crawford, seconded by Trustee Li Preti, that Item 17a) be adopted as follows:

17a) Monthly Pending List received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Li Preti

The Motion was declared

CARRIED

Trustee Lubinski did not vote/respond.

MOVED by Trustee Crawford, seconded by Trustee Li Preti, that Item 17b) be adopted as follows:

17b) Annual Policy Priority Schedule received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Li Preti

The Motion was declared

CARRIED

Trustee Lubinski did not vote/respond.

18. Adjournment

MOVED by Trustee Crawford, seconded by Trustee Li Preti, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Li Preti

The Motion was declared

CARRIED

Trustee Lubinski did not vote/respond.

SECRETARY

CHAIR



REPORT TO

GOVERNANCE AND POLICY
COMMITTEE

FLAG FLYING POLICY A.4 (NEW)

"Obey the government, for God is the One who has put it there. There is no government anywhere that God has not placed in power. So those who refuse to obey the law of the land are refusing to obey God, and punishment will follow." Romans 13:1-2

Created, Draft	First Tabling	Review
August 10, 2021	September 7, 2021	

Paul Matthews, General Legal Counsel

RECOMMENDATION REPORT

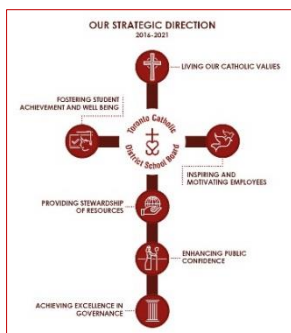
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Brendan Browne, PhD
Director of Education

A. Della Mora
Associate Director of Academic
Affairs and
Chief Operating Officer

D. Boyce
Associate Director of
Facilities, Business and
Community Development

R. Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

This report recommends a new policy on Flag Flying Protocols at the Toronto Catholic District School Board to conform with current legal requirements and policies. The policy has been amended to add that the Board of Trustees may direct that flags be flown at half-mast. The Governance and Policy Committee previously requested that staff develop operational procedures to address the request for multiple flags being flown at the same time. Further the Indigenous Education Advisory Committee met on September 27, 2021 and advised that it is considering which Indigenous themed flag will be flown on a go forward basis. Once the operational procedures have been developed in consultation with the Indigenous Education Advisory Committee, operational procedures will be presented to the Committee for their approval.

The cumulative staff time required to prepare this report was 6 hours.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends a new policy on Flag Flying Protocol.

C. BACKGROUND

1. At the Corporate Services Meeting on May 20, 2021, a motion was passed for staff to create a new policy on Flag Flying protocols.
2. This new policy reflects current legal requirements and alignment with related protocols:
 - (i) *National Flag of Canada Act S.C. 2012, c.12*
 - (ii) *Education Act – Ontario Regulation 298*
 - (iii) *Guidelines for National Symbols – Government of Canada*

D. EVIDENCE/RESEARCH/ANALYSIS

This policy has been amended in consultation with staff from the Facilities and Communications Departments, Field Superintendents and Legal Services.

E. METRICS AND ACCOUNTABILITY

1. Recommendations in this report will be monitored by policy development staff
2. Further reports will be brought to Board in accordance with the policy review schedule.

F. IMPLEMENTATION

The updated policy as approved will be posted on the TCDSB policy register.

G. STAFF RECOMMENDATION

Staff recommends that the newly created Flag Flying Policy A.04 provided in Appendix A, be adopted.

**POLICY SECTION: ADMINISTRATION****SUB-SECTION:****POLICY NAME: FLAG FLYING POLICY****POLICY NO: A.04**

Date Approved:	Date of Next Review:	Dates of Amendments:
Cross References: <i>National Flag of Canada Act S.C.2012, c.12</i> <i>Education Act - Ontario Regulation 298</i> Guidelines for National Symbols – Government of Canada		

Purpose:

The purpose of this policy is to prescribe procedures for flying the National Flag of Canada and other flags on Toronto Catholic District School Board properties.

Scope and Responsibility:

The Director of Education is responsible for this policy.

Alignment with Multi Year Strategic Plan (MYSP):

Living Our Catholic Values

Strengthening Public Confidence

Fostering Student Achievement and Well-Being

Achieving Excellence in Governance

Providing Stewardship of Resources

Inspiring and Motivating Employees



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: FLAG FLYING POLICY

POLICY NO: A.04

Policy:

The Toronto Catholic District School Board's Flag Flying Policy will promote and maintain practices required by legislation on flying the National Flag of Canada and other flags on Toronto Catholic District School Board properties. This policy will ensure the proper protocols are followed to strengthen relationships, support organizations and activities of the Board, and to celebrate the values of Catholic education.

Regulations:

1. Ontario Regulation 298 under the *Education Act* requires that:
 - (i) S.5(1) *Every school shall fly both the National Flag of Canada and the Flag of Ontario on such occasions as the board directs.*
 - (ii) S.5(2) *Every school shall display in the school the National Flag of Canada and the Provincial Flag of Ontario.*
2. The National Flag of Canada shall be flown at the Catholic Education Centre, all schools and all Board facilities.
3. Where there are multiple flags flown on the same pole, the National Flag of Canada shall be flown above any other flag. The following flags will be flown below the National Flag of Canada in the following order:
 - (i) Provincial Flag of Ontario; and
 - (ii) Flags of First Nations' whose traditional territories are situated within the City of Toronto; and
 - (iii) Other Flags as approved by the Board of Trustees or the Director of Education.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: FLAG FLYING POLICY

POLICY NO: A.04

4. As Canada's paramount symbol of national identity, the act of half-masting of the National Flag of Canada is a dramatic visual statement that speaks to the shared sense of collective loss. All flags at Toronto Catholic District School Board schools and facilities shall be flown at half-mast upon the direction **of the Board of Trustees or the** Director of Education or designate. Flags are flown at half-mast in recognition of the death of prominent public figures and other individuals.
5. Individual schools, at the direction of the principal and in consultation with their supervisory officer, may fly their flag at half-mast to recognize the death of a student or staff member.
6. On Remembrance Day, flags at all Toronto Catholic District School Board schools and facilities shall be flown at half-mast from 11:00am to the end of the instructional day as a symbol of respect.
7. All flags must be treated with dignity and respect at all times.
8. Flags should be regularly inspected for signs of wear and damage and shall be replaced when worn, noticeably faded or otherwise unfit for service. When a flag is worn and is no longer in a suitable condition for use, it should be destroyed in a dignified way.
9. When raised or lowered, a flag should be prevented from touching or falling to the ground.

Evaluation and Metrics:

The effectiveness of the policy will be evaluated on an as needed basis. The analysis and findings will be presented to the Board of Trustees on a five-year cycle to ensure compliance with current legislation and policies.



REPORT TO

GOVERNANCE AND POLICY
COMMITTEETRUSTEE PREGNANCY AND PARENTAL
LEAVE POLICY T.21 (NEW)

For I have chosen him, so that he will direct his children and his household after him to keep the way of the Lord by doing what is right and just, so that the Lord will bring about for Abraham what he has promised him.” Genesis 18:19

Created, Draft	First Tabling	Review
March 30, 2021	April 6, 2021	

P. Matthews, General Counsel

C. Fernandes, Superintendent of Education, Area 4 and Policy Development

RECOMMENDATION REPORT

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of Academic Affairs & Chief
Operating Officer

D. Boyce
Acting Associate Director of
Facilities, Business and
Community Development

R. Putnam
Chief Financial Officer &
Treasurer

A. EXECUTIVE SUMMARY

This report recommends implementation of the new policy on Trustee Pregnancy and Parental Leave of Absence Policy T.21 to address leave of absence due to pregnancy and/or adoption.

The cumulative staff time required to prepare this report was 3 hours.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Governance and Policy Committee to address leaves of absence by trustees for the reason of pregnancy or adoption of child.

C. BACKGROUND

1. The Education Act mandates that every district school board shall adopt and maintain policies with respect to pregnancy leaves and parental leaves for Trustees of the Board.
2. The legislative right of a Trustee to take a pregnancy or parental leave originates in the Education Act and does not require the approval by the Board of Trustees.
3. This policy would permit a trustee to take a leave of absence from their duties for 8 consecutive weeks. This period time is in alignment with TCDSB staffing groups.
4. The trustee seeking a leave of absence must provide the necessary notification.
5. Subject to input received at the June 1, 2021 Governance and Policy Meeting, the policy has been amended to clarify that a trustee in an acting position as Chair or Vice Chair of the Board or a Committee is entitled to receive an honorarium in an amount attached to that office.

D. EVIDENCE/RESEARCH/ANALYSIS

This policy has been amended in consultation with staff from Legal Services.

E. METRICS AND ACCOUNTABILITY

1. Recommendations in this report will be monitored by policy development staff.
2. Further reports will be brought to Board in accordance with the policy review schedule.

F. IMPLEMENTATION

The updated policy as approved will be posted on the TCDSB policy register.

G. STAFF RECOMMENDATION

Staff recommends that the Policy on Trustee Pregnancy and Parental Leave of Absence T.21 provided in Report Appendix A, be adopted.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: TRUSTEE PREGNANCY AND PARENTAL LEAVE OF ABSENCE

POLICY NO: T. 21

Date Approved: April 2021	Date of Next Review:	Dates of Amendments:
Cross References: Education Act Section 170 (1) 17.3 T.05 Trustee Honourarium T.17 Trustee Services and Expenditures TCDSB By-law 175		
Appendix:		

Purpose:

The Education Act of Ontario mandates that every district school board shall adopt and maintain policies with respect to pregnancy leaves and parental leaves of Trustees of the Board. The Toronto Catholic District School Board (TCDSB) recognizes the importance of embedding these rights in a policy so that the rights of Trustees of the Board can continue throughout any pregnancy or parental leave.

Scope and Responsibility

This policy applies to all Trustees of the Toronto Catholic District School Board. The Chair of the Board is responsible for bringing relevant information to the Board of Trustees. Human Resource Services will process the requests and facilitate the leaves.

Alignment with MYSP:

Living Our Catholic Values
Ensuring Public Confidence



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: TRUSTEE PREGNANCY AND PARENTAL LEAVE OF ABSENCE

POLICY NO: T. 21

Policy:

TCDSB Trustees are eligible to take a leave of absence from their duties for twenty (20) consecutive weeks or less resulting from the Trustee becoming pregnant, the birth of a Trustee's child, or the adoption of a child by a Trustee. The legislative right of a Trustee to take a pregnancy or parental leave originates in the Education Act and does not require the approval by the Board of Trustees. Trustees maintain control over the extent to which they remain involved in their Board duties.

Regulations:

1. A Trustee will inform the Chair of the Board and the Director of Education of the intention to commence a pregnancy or parental leave in a timely manner. The leave may commence up to twenty (20) weeks before a Trustee's expected date of delivery, or before the date when a child has come into the care, custody, or control of a parent.
2. Trustees on a pregnancy or parental leave are not required to vacate their position. Further, Trustees are exempt from TCDSB By-law 175 Section 4.2.1, mandating attendance at meetings of the Board.
3. Included in the Trustee's notification are:
 - i. applicable Human Resource Department documentation;
 - ii. anticipated start date and end date of the leave;
 - iii. intention to participate in board-related meetings;
 - iv. any other information related to specific duties of the Trustee.
4. The pregnancy or parental leave notification will be officially submitted to the Board for receipt.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: TRUSTEE PREGNANCY AND PARENTAL LEAVE OF ABSENCE

POLICY NO: T. 21

5. Trustees on pregnancy or parental leave are permitted to participate in Board and Standing Committee meetings, or other committees where the trustee is a member.
6. In the event that the Trustee requesting the leave is the Chair or Vice Chair of the Board and does not intend to fulfill those duties while on the leave, he/she may request the Trustees to conduct an election for an Interim replacement for the duration of the leave.
7. In the event the Trustee requesting the leave is the Chair of a Committee of the Board, then the Vice Chair of the Committee will become the Interim Chair, and the Trustees will conduct an election for an Interim Vice Chair of the Committee.
8. Trustees on a pregnancy or parental leave will continue to receive their trustee honourarium and attendance payments, as well as reimbursement for relevant Trustee expenses.
9. A trustee who is in an acting role as Chair or Vice Chair of the Board or Committee, for a Chair or Vice Chair of the Board or Committee who is on pregnancy or parental leave, is entitled to receive an honorarium in an amount attached to that office.

Definitions:

1. Adoption Leave

A leave of absence for the adoption of a child for twenty (20) consecutive weeks or less.



POLICY SECTION: TRUSTEES
SUB-SECTION:
POLICY NAME: TRUSTEE PREGNANCY AND PARENTAL LEAVE OF ABSENCE
POLICY NO: T. 21

2. Child Care Leave

A leave of absence that directly follows an adoption/parental leave for twenty (20) consecutive weeks or less.

3. Parental Leave

A leave of absence taken by either parent following the birth of a child for 20 consecutive weeks or less.

4. Pregnancy Leave

A leave of absence taken by the mother for the birth of her child for 20 consecutive weeks or less.

Evaluation and Metrics:

This policy will be reviewed consistent with the TCDSB 5 year policy review cycle. In the event the legislation regarding pregnancy and parental leave is altered, the policy will be reviewed and amended accordingly.



REPORT TO

GOVERNANCE AND POLICY
COMMITTEEOFFERING OF HOSPITALITY AND GIFTS POLICY
F.M.07

Do not neglect to show hospitality to strangers, for by doing that some have entertained angels without knowing it. -- Hebrews 13:2

Created, Draft

September 28, 2021

First Tabling

October 5, 2021

Review[Click here to enter a date.](#)

D. Bilenduke, Senior Coordinator, Finance

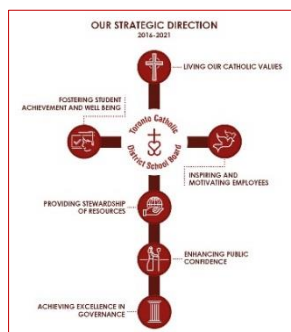
RECOMMENDATION REPORT**Vision:**

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Facilities, Business and
Community Development

R. Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

The attached policy governs the offering of hospitality and gifts.

The cumulative staff time required to prepare this report was 1 hour.

B. PURPOSE

The attached policy was adopted in 2011 and was due for review.

C. BACKGROUND

1. The attached policy provides direction to elected officials and staff.

D. EVIDENCE/RESEARCH/ANALYSIS

1. The attached policy is consistent with the provisions of the Broader Public Sector Expenses Directive and the Ontario Public Sector Travel, Meals and Hospitality Expenses Directive.

E. METRICS AND ACCOUNTABILITY

1. Review of submissions by the approval authority and the Finance department.

F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. The attached policy will be communicated to the appropriate stakeholders.

G. STAFF RECOMMENDATION

Staff recommends approval of the policy on Offering of Hospitality and Gifts F.M.07 as amended.



POLICY SECTION: Financial

SUB-SECTION: Miscellaneous

POLICY NAME: Offering of Hospitality and Gifts

POLICY NO: F.M.07

Date Approved: Board – April 20, 2011	Date of Next Review:	Dates of Amendments: 28/03/2007
Cross References:		
Appendix:		

Purpose:

This policy will govern the offering of hospitality by Trustees and designated staff.

Scope and Responsibility:

The Director of Education or designate are responsible for this policy.

Alignment with MYSP:

Living Our Catholic Values

Enhancing Public Confidence

Fostering Student Achievement and Well-Being

Achieving Excellence in Governance

Providing Stewardship of Resources

Inspiring and Motivating Employees



POLICY SECTION:	Financial
SUB-SECTION:	Miscellaneous
POLICY NAME:	Offering of Hospitality and Gifts
POLICY NO:	F.M.07

Policy:

It is the policy of the Toronto Catholic District School Board that elected officials and staff designated by the Director may offer hospitality or gifts on behalf of the Board where necessary and reasonable in the course of their duties. The objective of this policy is to comply with the Broader Public Sector Expenses Directive which came into takes effect April 1, 2011 and was subsequently amended January 1, 2017, in a manner that achieves value for money while treating all employees both fairly and equitably. All expenditures related to hospitality and gifts will be made available for Freedom of Information (FOI) requests.

Regulations:

1. Hospitality and gifts may be extended on behalf of the Board when engaging in discussion of official public matters with, or sponsoring formal conferences for:
 - (i) Recognizing staff or other individuals for outstanding achievement (e.g. service, meritorious awards, etc.)
 - (ii) Engaging representatives of other Boards, the broader public sector, industry, public interest groups, unions or delegations in discussions on official matters;
 - (iii) Providing individuals from provincial, national, or international organizations and charitable organizations with an understanding and appreciation of the workings of the Board;
 - (iv) Sponsoring or attending formal conferences related to the goals of the Board.
2. Hospitality is the provision of food, beverage, accommodation, transportation and other amenities paid out of public funds to people who are not engaged to work for:



POLICY SECTION: Financial

SUB-SECTION: Miscellaneous

POLICY NAME: Offering of Hospitality and Gifts

POLICY NO: F.M.07

- Designated BPS organizations; or
 - Any of the Ontario government ministries, agencies and public entities covered by the Ontario Public Service (OPS) Travel, Meal and Hospitality Expenses Directive. Activities involving only those people in the organizations above are not considered hospitality and cannot be reimbursed. This means that hospitality may never be offered solely for the benefit of anyone covered by this policy, or by the Ontario Public Service (OPS) Travel, Meal and Hospitality Expenses Directive. Examples would be: office social events, retirement parties and holiday lunches.
3. Hospitality offered to others may include the moderate consumption of alcoholic beverages with a meal. The cost of alcohol cannot exceed the cost of food. Elected officials shall be guided as to whether to order alcoholic beverages according to guest preference. All requests for reimbursement of alcoholic beverages must be approved by the Chair of the Board in consultation with the Director of Education or designate and a written business case will accompany the request supporting the decision.
- (i) Alcoholic beverages may be offered during a reception approved by the Board. These should not include premium brands or vintage wines. Costs of alcohol must be reasonable.
4. Gifts of appreciation should be of a value not to exceed \$30 \$50. Gifts of greater value must be approved by the Director for designated staff or by the Chair for elected officials.
5. All expenses related to hospitality and gifts in this policy must be submitted on the Board's expense reports and must be accompanied by original detailed receipts or invoices with the number of individuals in attendance, their names, roles and the purpose of the expenditure.



POLICY SECTION: Financial

SUB-SECTION: Miscellaneous

POLICY NAME: Offering of Hospitality and Gifts

POLICY NO: F.M.07

6. Approvals of expenses under this policy will be obtained from the immediate supervisor; in the case of trustees, the Director of Education or designate; in the case of the Directors Council, the Director of Education and the Chair of the Board will approve all expenditures of the Director.
7. The TCDSB will assume no obligation to reimburse expenses that are not in compliance with this policy.
8. Exceptions to this policy and resolution of any dispute arising shall be at the discretion of the Director for staff and the Board for elected officials.

Definitions:

Hospitality is the provision of food, beverages, accommodations, transportation, or other amenities paid out of public funds.

Gifts are tokens of appreciation or promotional materials given to persons who are not employed by or contracted to the Board in exchange for pro bono services or employees as identified in the regulations. The Broader Public Sector (BPS) Expenses Directive further defines any BPS employee as not eligible to receive hospitality from a fellow BPS employee even when they are employed by different organizations.

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

- Monitoring of transactions by the respective approval authority; and
- Review of expenditure submissions and periodic audits by the Finance department and/or internal/external auditors.



REPORT TO

GOVERNANCE AND POLICY
COMMITTEE

CREDIT AND PURCHASE CARDS POLICY A.24

*Since you saw no form when the Lord spoke to you at Horeb out of the fire, take care and watch yourselves closely,
- Deuteronomy 4:9*

Created, Draft	First Tabling	Review
September 28, 2021	October 5, 2021	Click here to enter a date.
D. Reid, Acting Senior Coordinator, Materials Management D. Bilenduke, Senior Coordinator, Finance		
RECOMMENDATION REPORT		

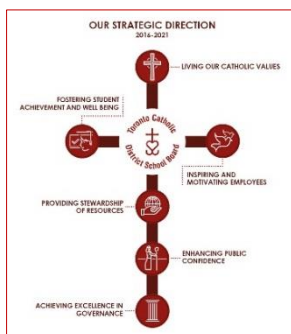
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD
Director of Education

A. Della Mora
Associate Director of
Academic Affairs and
Chief Operating Officer

D. Boyce
Associate Director of
Facilities, Business and
Community Development

R. Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

The attached policy has been updated to reflect current practice.

The cumulative staff time required to prepare this report was 1 hour.

B. PURPOSE

1. The attached policy was initially adopted in 2007 and was due for review.

C. BACKGROUND

1. The attached policy governs the use of Board issued credit and purchase cards.

D. EVIDENCE/RESEARCH/ANALYSIS

1. The policy is written in accordance with current practice.

E. METRICS AND ACCOUNTABILITY

1. Staff with approval authority will monitor the use of these cards and the Finance Department will provide regular review and oversight.

F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. Internal communication to the appropriate stakeholders as required.

G. STAFF RECOMMENDATION

Staff recommends approval of the attached Credit and Purchase Card Policy A.24 as amended.



POLICY SECTION: Administration

SUB-SECTION:

POLICY NAME: Credit and Purchase Cards

POLICY NO: A.24

Date Approved: 28/03/2007	Date of Next Review:	Dates of Amendments:
Cross References:		
Appendix:		

Purpose:

This policy will govern the use of Board issued credit and/or purchasing cards.

Scope and Responsibility:

The Director of Education or designate is responsible for this policy.

Alignment with MYSP:

Living Our Catholic Values

Enhancing Public Confidence

Fostering Student Achievement and Well-Being

Achieving Excellence in Governance

Providing Stewardship of Resources

Inspiring and Motivating Employees



POLICY SECTION: Administration

SUB-SECTION:

POLICY NAME: Credit and Purchase Cards

POLICY NO: A.24

Policy:

This policy will govern the use of Board issued corporate and/or purchase cards.

Regulations:

1. Board approved budget funds may be accessed by Board authorized corporate credit or purchase cards for low value purchases and approved expenses.
2. The card holder responsible for the card must sign a card holder's agreement and shall comply with the Board's purchasing policies and procedures and any other related policies concerning expenditures.
3. No cash advances shall be allowed on any credit card (purchasing or corporate) and items purchased may not be returned for cash.
4. Corporate credit cards **may** ~~shall~~ be issued to members of Directors Council and ~~upon request~~ to Trustees **upon request with the approval of the Director of Education or designate.**
5. Corporate credit card expenditures incurred shall be within the Board approved budget assigned to the cardholder.
6. Approvals of corporate credit card expenses under this policy will be as follows:
 - a. in the case of a Trustee or the Chair of the Board, the Director of Education or designate;
 - b. in the case of the Director of Education, the Chair of the Board;
 - c. in the case of Director's Council, the Director of Education.
7. All expenditures must be detailed on a monthly expense report form indicating the date and purpose of the expenditure and must be supported by original itemized receipts and other appropriate documentation.



POLICY SECTION: Administration

SUB-SECTION:

POLICY NAME: Credit and Purchase Cards

POLICY NO: A.24

8. Purchase cards shall be issued to schools and departments according to established procedures and expenditures shall be within the established block budget and funds reservations for the school or department.
9. A limited use purchase card (P-Card) may be used for purchases of items/services normally purchased by low value purchase orders in lieu of issuing a purchase order.
10. Use of the purchase card is limited to particular Merchant Category Codes (MCC) must comply with the Board's purchasing policy and procedures.
11. A purchase card shall be held by the Materials Management Department without MCC restrictions for special circumstance purchases and shall be under the care and control of the Senior Coordinator, Finance.
12. Exceptions to this policy and resolution of any dispute arising shall be at the discretion of the Director for staff and the Board in the case of Trustees ~~in private session~~.

Definitions:

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

- Monitoring of transactions by the respective approval authority; and
- Review of monthly statements and periodic audits by the Finance department and/or internal/external auditors.



REPORT TO

GOVERNANCE AND POLICY
COMMITTEE

RESCINDMENT OF POLICY ON PARKING –
CHURCH USE G.B.05

Then God said “Let there be light”; and there was light. Genesis 1:3

Created, Draft	First Tabling	Review
September 24, 2021	October 5, 2021	Click here to enter a date.

L. Pacitti, Acting Senior Manager, Real Property
N. D’Urzo, Acting Senior Coordinator, Development Services
M. Loberto, Superintendent, Planning and Development Services

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



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Associate Director of Academic
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Chief Operating Officer

D. Boyce
Associate Director of
Facilities, Business and
Community Development

R. Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

This report recommends the rescindment of TCDSB Policy G.B.05 (Parking - Church Use). This policy has been superseded by the Master Shared Parking Agreement (MSPA) between the Board and Roman Catholic Episcopal Corporation For The Diocese Of Toronto (“RCEC”), which governs parish parking on TCDSB properties.

The cumulative staff time required to prepare this report was 3 hours.

B. PURPOSE

This recommendation report is on the Order Paper of the Governance and Policy Committee as it recommends the rescindment of Policy G.B.05 (Parking - Church Use), which subject to a Shared Parking Agreement between the Board and Roman Catholic Episcopal Corporation for The Diocese Of Toronto (“RCEC”).

C. BACKGROUND

1. Prior to 1986, there was no formal arrangement between TCDSB and the Roman Catholic Episcopal Corporation allowing access to school Board property for overflow parking from the adjacent parish.
2. On June 19th, 1986 without any subsequent revisions, TCDSB Policy G.B.05 (Parking - Church Use) was adopted to create a shared parking arrangement between TCDSB and the RCEC.
3. The Policy states that parishioners of the adjacent Church shall be permitted to use the school yard for parking, provided it does not conflict with the academic operation of the school concerned and the RCEC shall indemnify the Board, protecting it against any liability which might arise during the school yard being used as a parking area by parishioners (see *Appendix “A”*).

D. EVIDENCE/RESEARCH/ANALYSIS

1. On May 1, 1997, the Board and RCEC entered into a formal Master Shared Parking Agreement, for shared parking access encompassing several

TCDSB and adjacent parish sites.

2. The MSPA recognizes the inability of each party to provide adequate parking on certain properties to meet the demands created by the use of properties from time to time.
3. The Shared Parking Agreement formalizes the relationship between the Board and RCEC in co-operating with each other to promote shared use of and access to certain properties for the purpose of parking vehicles on an occasional basis. It also regulates provisions, including, but not limited to, maintenance, hours of use and insurance.
4. The MSPA is an umbrella agreement, and as such the Board and RCEC reserve the right, from time to time, to amend the agreement to add and/or terminate individual sites, as required.
5. The Master Shared Parking Agreement succeeds the need for TCDSB Policy G.B.05 (Parking – Church Use).

E. STAFF RECOMMENDATION

Staff recommends that TCDSB Parking - Church Use Policy G.B.05 (Appendix A) be rescinded, as the provisions of this policy are addressed by the Board's Master Shared Use Parking Agreement with the Roman Catholic Episcopal Corporation.



TCDSB Policy Register

Parking- Church Use B.G.05

Policy

1. Parishioners of the adjacent Church shall be permitted to use the school yard for parking, provided this does not conflict with the academic operation of the school concerned.
2. The Roman Catholic Episcopal Corporation shall indemnify and save the Board harmless and provide the Board with a copy of an endorsement of its liability policy protecting the Board against any liability which might arise during the course of the school yard being used as a parking area by parishioners.

BM p 126, 19 Jun 86; BM p 531, Apr 70.

80 Sheppard Ave. E., Toronto ON., M2N 6E8

Contact Us

phone: 416-222-8282

Admissions / Registration Ext. 5320

Communications / Public Relations Ext. 5314

Community Use of Schools / Permits Ext. 4370

Night School / Summer School Ext. 2135 or eregister@tcdsb.org

Transportation 416-229-5313

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GOVERNANCE AND POLICY COMMITTEE PENDING LIST TO OCTOBER 5, 2021

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Mar-2017 Governance and Policy	TBC	Governance and Policy	Report regarding consultations with CLSIT and conversations with the Archdiocese in regards to the content of the policy (Update to Chaplaincy Program Policy)	Superintendent Fernandes
2	June-2017 GAP	TBC	Governance and Policy	Staff to bring back after the Ministry of Education's Transportation report is considered (Update to Transportation Policies S.T.01, 03, 04 and 05)	Superintendent Fernandes
3	Mar-2018 Regular Board	TBC	Governance and Policy	That the matter be referred to the Governance and Policy Committee (Photographing and Filming of Individuals at Board and Committee Meetings)	Superintendent Fernandes
4	May-2018 Governance and Policy	TBC	Governance and Policy	Staff was requested to add the policy to the Governance and Policy Committee work plan for the development of an Omnibus policy (Update to School Events Communications and Invitee Protocols Policy (S.02).)	Superintendent Fernandes
5	Jun-2018 Corporate Services	TBC	Governance and Policy	That the Pupil Accommodation Review Policy and Operating Procedures be referred to the Governance and Policy Committee to be updated to reflect changes to the Pupil Accommodation	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				Review Guidelines with extensive community and Section E Implementation, Strategic Communications and Stakeholder Engagement Plan (Ministry Memo 2018: B10 – Final Pupil Accommodation Review Guidelines and Updated on Integrated Planning and Supports for Urban Education)	
6	Jan-2019 Governance and Policy	TBC	Governance and Policy	<p>That all existing and new policies be reviewed to reflect the Ontario Human Rights Commission (OHRC) Accessible Education for Students with Disabilities Policy Document and that once completed, that they be brought back to GAP Committee; and</p> <p>That staff develop a policy reflective of the OHRC Accessible Education for Students with Disabilities Policy Document (SEAC Minutes, 2018-09-19, Item 9g) Ontario Human Rights Commission (OHRC) Policy Document Article on Special Education Inclusion)</p>	Superintendent Fernandes
7	Mar-2019 Special Board	TBC <i>Subject to NEW Ministry policy/regulation dealing with</i>	Governance and Policy	That the TCDSB establish a comprehensive policy regarding the refusal to admit special education students and those with special needs and disabilities to school; and	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
		<i>student exclusions</i>		<p>That a refusal to admit policy should depend on the TCDSB ensuring that students excluded from attending school are provided an equivalent educational program; and</p> <p>That students should not be excused unless it can be demonstrated that the student presents an imminent risk to health or safety; and</p> <p>That the policy include:</p> <p>Circumstances when a refusal to admit is permitted, and when it is not permitted;</p> <p>Procedures that must be followed when refusing to admit a student;</p> <p>Timelines dictating the maximum number of consecutive days a student can be excused from school;</p> <p>An appeal process; and</p> <p>Data documentation and process for reporting to SEAC and Board.</p> <p>That the policy should include where the</p>	

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
8				TCDSB refuses to accommodate students with special education disabilities in regular classrooms without needed supports or services, the principal be required to provide written notice and rationale of this to the family and that the Superintendent be copied; and That a refusal to admit policy be referred to the Governance and Policy Committee; and that staff prepare a comprehensive report on the implementation of a refusal to report policy (Accountability Framework for Special Education 2018-19)	
	July 2020 Special Board	TBC	Governance and Policy	That the Strategic Reserves Policy be directed to the Governance and Policy Committee to consider a revision to this policy to allow for increased funding of the playground Reserve (2020-21 Budget Estimates Overall and Instructional)	Superintendent Fernandes
	August 2020 Regular Board	TBC	Governance and Policy	That the draft documents in Appendix A and Appendix B of the report be referred to the Governance Committee and Policy Committee and the By-Law Committee for their consideration (Revision of Toronto Catholic District School Board (TCDSB) By-Law #175 to Include the Authority of the Integrity Commissioner in the Governance Model)	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
10	October 2020 By-Law Review	TBC	Governance and Policy	<p>That the By-law Ad Hoc Committee recommend that Proposal 22 as follows be referred to the Governance and Policy Committee.</p> <p>The Board will provide the means to participate electronically in Board and Committee meetings in accordance with the provisions of the Act and <i>Ontario Regulation</i> 463/97 – Electronic Meetings.</p> <p>The Board will adopt a process to ensure the security and confidentiality of proceedings held during closed (private) meetings and review the procedures annually.</p> <p>Members will make every effort to provide notice to Board Services if they intend to participate electronically by 5 p.m. on the day prior to the Board or Committee meeting.</p> <p>No more than half of Board or Committee meetings in a twelve (12) month period can be chaired electronically in accordance with <i>Ontario Regulation</i> 463/97 – Electronic Meetings.</p> <p>All members participating via teleconference who</p>	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				are not speaking must use the mute function on their device.	
				Student Trustees may not participate electronically in meetings that are closed to the public in accordance with the Act (Proposal: Add/Change Electronic Participation)	
11	February 2021 Corporate Services	TBC	Governance and Policy	That the policy on playground reserves be referred to the Governance and Policy Committee in order to change the criteria based on surplus budgets (Playground Reserve Update)	Superintendent Fernandes
12	February 2021 Regular Board	TBC	Governance and Policy	Therefore be it resolved that: A report be provided to consider and include: <ul style="list-style-type: none"> - setting up a real property subsidiary; and - develop an acquisition policy that incorporates a comprehensive set of criteria That this item be referred to the Governance and Policy Committee. (Rental of Surplus School Space Policy B.R.01 Annual Policy Metric)	Superintendent Fernandes
13	June 2021 Corporate Services	TBC	Governance and Policy	WHEREAS: Notices of motions/motions and amendments are used to bring proposals for consideration by Trustees;	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				<p>WHEREAS: Notices of motions/motions and amendments are submitted in writing;</p> <p>WHEREAS: Preamble clauses are whereas explanatory notes that precede the be it resolved clauses;</p> <p>WHEREAS: Using a preamble or whereas explanatory notes gives the mover to list the reasons for the resolution;</p> <p>WHEREAS: Preamble clauses (whereas) should support the resolved statement(s);</p> <p>WHEREAS: Comments made in the preamble should be factual and verifiable;</p> <p>WHEREAS: Preambles must be as specific as possible about the issue and demonstrate the relevance of the resolution;</p> <p>WHEREAS: Commentary in the whereas paragraphs exemplify why action should be taken;</p> <p>WHEREAS: The TCDSB recently adopted a revised Trustee Code of Conduct that states in part:</p> <p>Trustees have a duty to treat members of the</p>	

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				<p>public, one another and staff appropriately and without abuse, bullying or intimidation;</p> <p>WHEREAS: Trustees should be committed to performing their functions with integrity, impartiality and transparency;</p> <p>WHEREAS: Trustees shall be respectful of the role of staff to advise based on political neutrality and objectivity and without undue influence from any individual Trustee or faction of the Board;</p> <p>WHEREAS: Trustees as leaders of the community, are held to a higher standard of behaviour and conduct;</p> <p>WHEREAS: Trustees shall not maliciously or falsely impugn or injure the professional or ethical reputation or the prospects or practice of staff, and all Trustees shall show respect for the professional capacities of the staff of the Board;</p> <p>WHEREAS: Trustees share a common basis and understanding for acceptable conduct of Trustees, in concert with and beyond the minimum standards of behaviour set out in the existing legislative framework;</p>	

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				<p>WHEREAS: Negative preambles should be avoided;</p> <p>WHEREAS: Members are not endorsing whereas comments when voting for a resolution; and</p> <p>WHEREAS: Negative motions or resolutions should not be considered.</p> <p>THEREFORE BE IT RESOLVED THAT: Trustees in presenting notices of motions, motions and amendments adopt the following principles effective immediately:</p> <p>a) preambles will be factual and verifiable;</p> <p>b) preambles will be as issue specific as possible;</p> <p>c) negative preambles to notices of motions, amendments and resolutions will be avoided;</p> <p>d) resolutions and preambles to notices of motions/motions or amendments will not maliciously or falsely impugn the professional or ethical reputation of staff or trustees; and</p> <p>e) resolutions and preambles to notices of motions/motions or amendments will respect the professional Board staff and trustees</p>	

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
14				FURTHER BE IT RESOLVED THAT: The aforementioned be referred to the Governance and Policy Committee and to staff for necessary amendments to the present policies (Consideration of Motion from Trustee Rizzo regarding Notice of Motions)	
	June 2021 Regular Board	TBC	Governance and Policy	That the revised Terms of Reference for the 2SLGBTQ+ Advisory Committee (Appendix A of the report) be approved. Staff was directed to refer the matter of having consistency with respect of determining Terms of Reference before approval of Committee membership and meetings to the Governance and Policy Committee (Approval of 2SLGBTQ+ Advisory Committee Terms of Reference)	Superintendent Fernandes
15	September 2021 Regular Board	Nov 2021	Governance and Policy	WHEREAS: The Government of Canada proclaimed September 30th as the National Day for Truth and Reconciliation; WHEREAS: Sept.30th commemorates the history and legacy of residential schools as part of the Truth and Reconciliation; WHEREAS: The intention is to recognize and honour residential school survivors, their families and communities; WHEREAS: The Toronto Catholic District	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				<p>School Board (TCDSB) honours Every Child Matters and Orange Shirt Day in September; and</p> <p>WHEREAS: The TCDSB is committed to strengthening our relationships with the Indigenous communities, begin to heal the painful history and build a new relationship.</p> <p>1. BE IT RESOLVED THAT: That following <i>September 30, 2021</i> the policy on opening exercise be sent to the Governance and Policy Committee for amendment to reflect an ongoing Truth and Reconciliation recognition.</p> <p>2. That flying the flags represent the Indigenous community throughout the school year and be referred to the Governance and Policy Committee to be included in the review of the Flag Flying Policy, and that consultation take place with the Indigenous Advisory Committee (Recommendation for National Truth and Reconciliation Day, September 30, 2021)</p>	

Governance and Policy Committee 2021 Policy Priority Schedule

GAP Date	Policy	Policy #	Key Contact (s)
January 11	Trustees Code of Conduct	T.04	P. Matthews/Jeff Abrams
February 2	Suspensions and Expulsions	S.S.01	M. Caccamo
	Delegation Registration Form	T.14	C. Onyia
	Signing Officers(Rescindment)	F.M.02	P. De Cock
	Trustee Code of Conduct	T.04	P. Matthews/Jeff Abrams
March 2	Acceleration and Retention of Students (NEW)	S.P.03	M. Meehan
	Delegation and Public Participation Policy	T.14	C. Onyia/P.Matthews
	Permits	B.R.05	M. Loberto
April 6	Plaques for New Schools	B.P.02	D. Friesen
	Delegation and Public Participation Policy	T.14	P. Matthews
	Vandalism (RESCIND)	B.M.01	M. Farrell
May 4	Signage - New Sites and Building Projects	B.P.03	D. Friesen
	Fair Practice in Hiring and Promotion	H.M.40	M. Moffett/A. Della Mora
	Research Conducted in the TCDSB	S.19	M.Vanayan/L.DiMarco

June 1	Selection of Learning Materials	S.M.06	L.DiMarco
	Facilities Management	B.B.01	M. Farrell
	Trustee Pregnancy and Parental Leave of Absence (NEW)	T.21	P. Matthews
September 7	Legal Counsel	A.12	C. Onyia/P. Matthews
	Early Learning and Childcare Policy	B.R.02	S. Campbell
	Flag Flying Policy (NEW)	A. 04	P. Matthews
	Electronic Participation in Meetings of the Board	T. 19	P. Matthews
	Parent Selection for Board Committees Procedure	n/a	P. Matthews
	Covid 19 Mandatory Vaccination Policy	H.M.03	P. Matthews
	Update to Fresh Start S.S.12 and Suspensions and Expulsions S.S.02 Policies	S.S.12 and S.S.02	M. Caccamo
October 5	Credit and Purchase Cards	A.24	R. Putnam
	Parking - Church Use (RESCINDMENT)	B.G.05	M. Loberto
	Offering of Hospitality and Gifts	F.M.07	R. Putnam
	Flag Flying Policy (NEW)	A. 04	P. Matthews
	Trustee Pregnancy and Parental Leave of Absence (NEW)	T.21	P. Matthews
November 2	Outdoor Play Environment	B.G.01	M. Zlomislic
	Advocacy	A.06	P. Matthews
	Sweatshop-Free Purchasing	F.P.04	R. Putnam/F. Cifelli
	Employee Expenses	F.M.01	R. Putnam

	Information and Communication Technology - Hardware and Software Standards	A.34	O. Malik
	Access Control	B.B.05	M. Farrell
December 7	Non-Union Employee Handbook	H.M.02	A. Della Mora
	Disposal of Surplus or Obsolete Furniture, Fixtures and Equipment	F.P.07	M. Farrell
	Art Collection	A.22	M. Zlomislic