

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE REGULAR MEETING Public Session

REVISED AGENDA
October 14, 2021

Angela Kennedy, Chair
Trustee Ward 11

Frank D'Amico, Vice Chair
Trustee Ward 6

Nancy Crawford
Trustee Ward 12

Markus de Domenico
Trustee Ward 2

Michael Del Grande
Trustee Ward 7

Norman Di Pasquale
Trustee Ward 9

Keith Baybayon
Student Trustee

Daniel Di Giorgio
Trustee Ward 10

Ida Li Preti
Trustee Ward 3

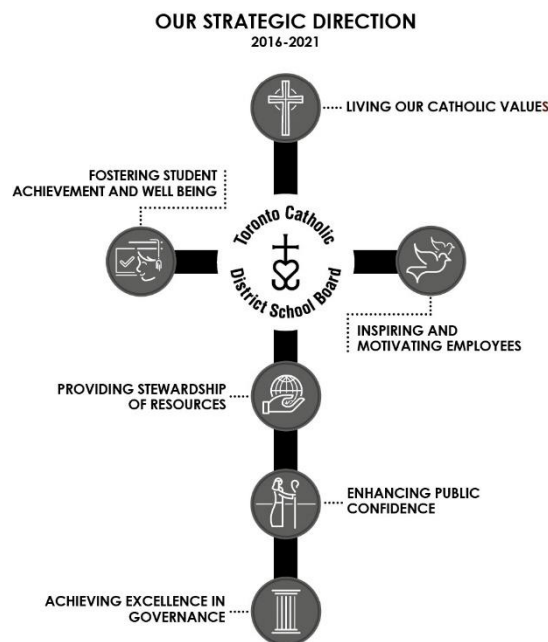
Teresa Lubinski
Trustee Ward 4

Joseph Martino
Trustee Ward 1

Maria Rizzo
Trustee Ward 5

Garry Tanuan
Trustee Ward 8

Stephanie De Castro
Student Trustee



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298
Assistant Recording Secretary: Sarah Pellegrini, 416-222-8282 Ext. 2207

Dr. Brendan Browne
Director of Education

Joseph Martino
Chair of the Board

TERMS OF REFERENCE FOR CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

The Corporate Services, Strategic Planning and Property Committee shall have responsibility for considering matters pertaining to:

- (a) Business services including procurement, pupil transportation risk management/insurance and quarterly financial reporting
- (b) Facilities (buildings and other), including capital planning, construction, custodial services, design, maintenance, naming of schools, enrolment projections and use permits
- (c) Information Technology including, computer and management information services
- (d) Financial matters within the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee including budget development
- (e) Policy development and revision in the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee
- (f) Policies relating to the effective stewardship of board resources in the specific areas of real estate and property planning, facilities renewal and development, financial planning and information technology
- (g) The annual operational and capital budgets along with the financial goals and objectives are aligned with the Board's multi-year strategic plan
- (h) Any matter referred to the Corporate Services, Strategic Planning and Property Committee by the Board
- (i) Intergovernmental affairs and relations with other outside organizations
- (j) Advocacy and political action
- (k) Partnership development and community relations
- (l) Annual strategic planning review and design

LAND ACKNOWLEDGEMENT

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit peoples in Ontario and the rest of Canada.

La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunee et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.

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REVISED AGENDA THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC SESSION

Angela Kennedy, Chair

Frank D'Amico, Vice-Chair

Thursday, October 14, 2021

7:00 P.M.

Pages

1. Call to Order
2. Opening Prayer (Chair or Designate)
3. Land Acknowledgement
4. Singing of O Canada
5. Roll Call and Apologies
6. Approval of the Agenda
7. Report from Private Session
8. Declarations of Interest
9. Approval and Signing of the Minutes of the Meeting held September 9, 2021 1 - 18
10. Delegations
11. Presentation
12. Notices of Motion

12.a.	From Trustee Li Preti regarding Special Education	19 - 20
13.	Consent and Review	
14.	Consideration of Motion for which previous notice has been given	
15.	Unfinished Business	
16.	Matters referred or deferred	
17.	Staff Reports	
17.a.	Partnership with Youth Association for Academics, Athletes and Character Education (Y.A.A.A.C.E) (Recommendation)	21 - 26
17.b.	St. Catherine's Boundary Review Assessment - Ward 11 (Recommendation)	27 - 34
17.c.	Elementary Boundary Review Ranking 2021-2022 (All Wards) (Recommendation)	35 - 51
17.d.	Monthly Procurement Approvals (Recommendation)	52 - 102
17.e.	REVISED: Annual Trustee Honorarium (Information)	103 - 106
17.f.	2021/2022 Budget Update #2 (Information)	107 - 109
18.	Listing of Communications	
19.	Inquiries and Miscellaneous	
20.	Updating of the Pending Lists	
20.a.	Annual Calendar of Reports and Policy Metrics	110 - 111
20.b.	Monthly Pending List	112
21.	Resolve into FULL BOARD to Rise and Report	
22.	Closing Prayer	
23.	Adjournment	

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MINUTES OF THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE PUBLIC SESSION

HELD THURSDAY, SEPTEMBER 9, 2021

PRESENT:

Trustees:

A. Kennedy, Chair
I. Li Preti, Acting Vice Chair
N. Crawford
F. D'Amico - Virtual
M. de Domenico
M. Del Grande - Virtual
T. Lubinski
J. Martino
M. Rizzo - Virtual
G. Tanuan

Student Trustees:

K. Baybayon
S. De Castro

Staff:

B. Browne
D. Boyce
A. Della Mora
S. Camacho
A. Bria
S. Campbell
K. Dixon
M. Farrell

C. Fernandes
M. Loberto
P. Matthews
R. Putnam
S. Vlahos
J. Wujek

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guests: A. Robertson, Parliamentarian
K. Hodgkinson - General Manager, Toronto Student
Transportation Group (For Item 17f)

5. Roll Call and Apologies

Trustees Di Giorgio and Di Pasquale were absent.

6. Approval of the Agenda

MOVED by Trustee Li Preti, seconded by Trustee Martino, that the Agenda, as amended to include the Addendum, be approved.

The Motion was declared

CARRIED

7. Report from Private Session

There was no PRIVATE Session.

8. Declarations of Interest

Trustees Del Grande and Kennedy declared an interest in the following Items as they have family members who are employees of the Board:

17a) Return to School 2021-22 - Trustee Del Grande;

17c) 2020-21 Financial Status Update Report #3 - Trustee Kennedy; and

17d) 2021-2022 Budget Update - Trustee Kennedy

Trustees Del Grande and Kennedy indicated that they would neither participate in discussions regarding those Items nor vote.

9. Approval and Signing of the Minutes of the Previous Meeting

There were none.

13. Consent and Review

The Chair reviewed the Order Page and the following Items were held:

17a) Return to School 2021-22 (Information)– Trustee de Domenico;

17b) Capital Program Update 2021 (Information)– Trustee Crawford;

17c) 2020-21 Financial Status Update Report #3 (Information) – Trustee Crawford;

17f) St Wilfrid Catholic School Ward 3 Student Transportation (Information) – Trustee Li Preti; and

17h) Selection Committee for the Appointment of the Executive Superintendent of Human Resources (Recommendation) – Trustee de Domenico

Trustee Kennedy requested that the Motion for the Items not held be split at Item 17d) 2021-2022 Budget Update (Information) due to her Declaration of Interest in that Item, as earlier indicated.

MOVED by Trustee Martino, seconded by Trustee Del Grande, that the Items, excluding 17d), not held be received and the Staff recommendations be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

ITEMS NOT HELD AS CAPTURED IN ABOVE MOTION

- 17e) Delegated Authority Update (Information);**
- 17g) Procurement Approvals Report Addendum (Recommendation)** that the Board of Trustees approve the procurement activities/awards listed in Appendix A of the Report;
- 20a) Annual Calendar of Reports and Policy Metrics; and**
- 20b) Monthly Pending List**

Trustee Kennedy relinquished the Chair to Trustee Li Preti due to a Declaration of Interest in Item 17d) 2021-2022 Budget Update (Information), as earlier indicated.

Trustee Kennedy left the horseshoe at 7:25 pm.

MOVED by Trustee Martino, seconded by Trustee Lubinski, that Item 17d) 2021-2022 Budget Update (Information) be received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Trustee Kennedy returned to the horseshoe at 7:27 pm and reassumed the Chair.

17. Staff Reports

MOVED by Trustee de Domenico, seconded by Trustee Tanuan, that Item 17a) be adopted as follows:

17a) Return to School 2021-22 received.

Trustee Del Grande declared a conflict of interest in Item 17a and recused himself from the virtual room at 7:47 pm.

MOVED in AMENDMENT by Trustee de Domenico, seconded by Trustee Martino:

WHEREAS: Students have been denied extra-curricular activities and athletics since March 2020 due to COVID-19;

WHEREAS: The Toronto Catholic District School Board recognizes the vital importance of addressing the physical, mental and emotional health needs of our students that have been negatively affected by COVID-19;

WHEREAS: Extra-curricular activities and athletic activities contribute positively to a student's physical, emotional and mental health well-being;

WHEREAS: The Province has recently announced a "pause" on outdoor athletics and extra- curricular activities;

WHEREAS: Many organized team sports, track and cross country activities take place outside and are weather dependent; and

WHEREAS: The season to participate in these activities is very short and any further delay could potentially result in another entire school year without these activities.

BE IT RESOLVED: That the Director book a meeting with/write a letter to Toronto Public Health to advocate for the earliest possible return to extra-curricular and athletic opportunities.

Results of the Vote taken on the AMENDMENT, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The AMENDMENT was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Results of the Vote taken on the Motion, as amended, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion, as amended, was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Trustee Del Grande returned to the virtual room at 7:55 pm.

MOVED by Trustee Lubinski, seconded by Trustee Crawford, that Item 17b) be adopted as follows:

17b) Capital Program Update 2021 received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Kennedy
Li Preti
Lubinski
Martino
Tanuan

Rizzo

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Trustee Kennedy relinquished the Chair to Trustee Li Preti due to a Declaration of Interest in Item 17c) below, as earlier indicated.

Trustee Kennedy left the horseshoe at 8:05 p.m.

MOVED by Trustee Crawford, seconded by Trustee de Domenico, that Item 17c) be adopted as follows:

17c) 2020-21 Financial Status Update Report #3 received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Trustee Kennedy returned to the horseshoe at 8:18 pm and reassumed the Chair.

MOVED by Trustee Li Preti, seconded by Trustee de Domenico, that Item 17f) be adopted as follows:

17f) St Wilfrid Catholic School Ward 3 Student Transportation received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

MOVED by Trustee Lubinski, seconded by Trustee Martino, that Item 17h) be adopted as follows:

17h) Selection Committee for the Appointment of the Executive

Superintendent of Human Resources that two Trustee members be appointed to the selection committee for the hiring of an Executive Superintendent of Human Resources.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Nominations

Trustee Rizzo nominated Trustee de Domenico and he accepted.

Trustee Li Preti nominated Trustee Rizzo and she accepted.

Trustee Crawford nominated Trustee Lubinski and she accepted.

Trustee Martino nominated Trustee D'Amico and he declined.

MOVED by Trustee de Domenico, seconded by Trustee Lubinski, that nominations be closed.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

MOVED by Trustee Crawford, seconded by Trustee de Domenico, that the Chair ask the Director to administer a paper ballot election.

Results of the Vote taken, as follows:

In favour

Trustees Crawford
D'Amico
de Domenico
Kennedy
Li Preti
Tanuan

Opposed

Del Grande
Lubinski
Martino
Rizzo

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

MOVED by Trustee Rizzo that the Question be reconsidered to allow for three Trustee members to be appointed to the Selection Committee for the hiring of an Executive Superintendent of Human Resources.

The Chair ruled the Motion out of order.

Trustee Rizzo challenged the Chair.

Results of the Vote taken on the Chair's Ruling, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Kennedy
Li Preti
Lubinski
Martino
Tanuan

Del Grande
Rizzo

The Chair's Ruling was upheld.

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Trustee Martin left the horseshoe at 8:41 pm and returned at 8:43 pm.

Trustee Li Preti left the horseshoe at 8:44 pm and returned at 8:49 pm.

The paper ballot election was administered by the Director, as per earlier approved motion.

Based on the results provided by the Director, Trustees de Domenico and Lubinski received the most ballots.

MOVED by Trustee Tanuan, seconded by Trustee Crawford, that Trustees de Domenico and Lubinski be appointed to the Selection Committee for the hiring of an Executive Superintendent of Human Resources.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

21. Resolve into FULL BOARD to Rise and Report

MOVED by Trustee Tanuan, seconded by Trustee Li Preti, that the meeting resolve into FULL BOARD to Rise and Report.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Del Grande did not vote/respond.

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

23. Adjournment

MOVED by Trustee Li Preti, seconded by Trustee Tanuan, that the meeting be adjourned.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Del Grande did not vote/respond.

Student Trustees Baybayon and de Castro wished to be recorded as voted in favour.

SECRETARY

CHAIR



Ida Li Preti
Trustee Ward 3

E-mail: Ida.LiPreti@tcdsb.org

Voicemail: 416-512-3403

To: Corporate Services Committee, October 14, 2021

From: Ida Li Preti, Trustee Ward 3

Subject: Notice of Motion – Special Education

MOVED BY: Ida Li Preti, Toronto Catholic District School Board

WHEREAS: Navigating the school system can be stressful and cause anxiety for families, particularly those families with students with special needs.

WHEREAS: The complexities of Special Education can create a barrier to some parents and caregivers' ability to effectively understand the system and advocate for their children with diverse learning needs;

BE IT RESOLVED THAT: The Toronto Catholic District School Board staff, in collaboration with TCDSB Special Education Advisory Committee (SEAC) consider opportunities to increase student and parental engagement and understanding of Special Education programs and services offered in the TCSDB.

BE IT RESOLVED THAT: The Toronto Catholic District School Board and the Special Education Advisory Committee consider virtual opportunities to inform families of students with special education needs on all aspects concerning transition planning; the Identification Placement and Review Committee (IPRC) process, and the Individual Education Plan (IEP);

BE IT RESOLVED THAT: The annual Special Service Resource Fair be offered virtually until Covid-19 gathering restrictions are lifted;

BE IT RESOLVED THAT: The Toronto Catholic District School Board, in collaboration with the Special Education Advisory Committee, further consider ways to increase access to a catalogue of information on-line relevant to programming, services, and supports available through the Special Education Services Department, and ensure this information is readily available and accessible to all families, caregivers, and staff at any time.

Ida Li Preti
Trustee, Ward 3



REPORT TO

**CORPORATE SERVICES, STRATEGIC
PLANNING AND PROPERTY
COMMITTEE**

**PARTNERSHIP WITH YOUTH ASSOCIATION FOR ACADEMICS,
ATHLETICS AND CHARACTER EDUCATION (Y.A.A.A.C.E.)**

I pray that your partnership with us in the faith may be effective in deepening your understanding of every good thing we share for the sake of Christ. Philemon 1:6

Created, Draft	First Tabling	Review
October 5, 2021	October 14, 2021	Click here to enter a date.

Stace Coray, Senior Manager, Partnership Development

RECOMMENDATION REPORT

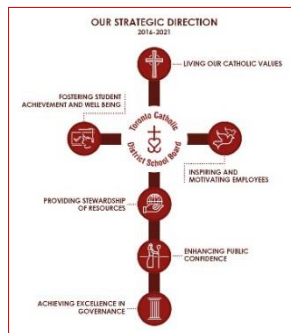
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Brendan Browne, PhD
Director of Education

A. Della Mora
Associate Director of Academic
Affairs and
Chief Operating Officer

D. Boyce
Associate Director of
Facilities, Business and
Community Development

R. Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

The Toronto Catholic District School Board (TCDSB) is committed to building and maintaining community partnerships and strives to ensure equitable treatment of all stakeholders. This report highlights key due diligence performed by staff in collaboration with Youth Association for Academics, Athletics and Character Education (Y.A.A.A.C.E.) officials in creating a “YAAACE Community Hub” at Monsignor Fraser Norfinch Campus located at 45 Norfinch Drive.

TCDSB staff (Facilities, Planning, Research, School Principal, Research and Partnership Development) started by ensuring the proposed Community Hub aligns with TCDSB MYSP and will assist in providing all students with equitable access to learning and technology and strive to close the opportunity gap so that the most vulnerable students (in particular, the Black children and youth in the Humber River-Black Creek Constituency) achieve their full potential.

Staff reviewed each aspect of the proposed partnership including access to proprietary research conducted by Wilfrid Laurier University to make sure it is in accord with TCDSB three-year Equity Action Plan. This review culminated in a compelling rationale to develop, execute and implement a pilot program such as the proposed “YAAACE Community Hub” that can serve as a blueprint for future such partnerships.

Staff have developed such a pilot program through a partnership agreement between TCDSB, Y.A.A.A.C.E. and Wilfrid Laurier University (to be delivered at Monsignor Fraser Norfinch Campus located at 45 Norfinch Drive) to bring forward for approval by the Board of Trustees.

The cumulative staff time required to prepare this report was six hours

B. PURPOSE

This Recommendation Report is on the Order Paper of the Corporate Services, Strategic Planning and Property Committee as it was determined that TCDSB staff was to work in collaboration with Youth Association for Academics, Athletics and Character Education (Y.A.A.A.C.E.) officials to bring this partnership to fruition.

C. BACKGROUND

1. At Regular Board held August 20, 2020, Trustees approved a motion for Partnership Development Department staff to assist Y.A.A.A.C.E. in the development of a community hub to deliver its program at the Monsignor Fraser Norfinch Campus located at 45 Norfinch Drive. The Youth Association for Academics, Athletics and Character Education (Y.A.A.A.C.E) is a community organization that seeks to engage children and youth from all communities – particularly those from marginalized and poor under-resourced communities through participation in year-round comprehensive programming and activities (academics, athletics, recreation, technology and the arts).
2. At Regular Board held December 10, 2020, Trustees approved staff to make *“efforts to enter into an agreement between TCDSB and Y.A.A.A.C.E.”*
3. Subsequently, TCDSB senior staff (Student Success, Facilities, Planning, School Principal and Partnership Development) worked collaboratively with Y.A.A.A.C.E. officials to clarify the Y.A.A.A.C.E. program including, but not limited to, user demographic, program delivery timing, term of the agreement, spatial requirements, access to the gymnasium, start date, etc.
4. Recently, Y.A.A.A.C.E. formed a partnership with the Spirit of Math to deliver a structured Math curriculum to racialized low-income students in grades two to eight aged 8 to 14 supported by a team of parents, coaches/mentors, and Ontario Certified Teachers (OCT) called the Community School Initiative. The Community-School Initiative provides alternative academic support for students who fall below the provincial standard in literacy and in numeracy guided by the curriculum provided by Spirit of Math (research project).
5. Y.A.A.A.C.E. has also partnered with Wilfrid Laurier University that will be conducting the measurement and evaluation aspect of the Spirit of Math research project. The overall goal of this research project is to contribute to the literature on providing effective online remote programming for racialized and under-resourced communities during and post COVID-19. (Note: Any external research conducted within the Board must be in accord with TCDSB policy)

6. Access to the research (from the Spirit of Math research project) collected by Wilfrid Laurier University is of particular interest to TCDSB, and in alignment with TCDSB three-year Equity Action Plan *“to ensure equity at all levels of our system as it strives to close the achievement gap, enhance student physical, mental, and spiritual well-being, and ensure equity of opportunity and outcomes for all.”*
7. Additionally, TCDSB has keen interest in investing in creating and maintaining sustainable long-term synergic collaboration with grassroot non-profit organizations such as Y.A.A.A.C.E. at the local community level that work with children, youth and young adults to provide socio-culturally relevant holistic services relative to student and needs of the local community.
8. Y.A.A.A.C.E. offers TCDSB with the opportunity to develop an effective pilot program that can serve as “best practices” that can be replicated having shown results in closing the achievement gap by providing equitable educational opportunities to students from higher and lower socioeconomic backgrounds.
9. Consequently, staff are developing such a pilot program that includes a:
 - partnership agreement between TCDSB, Y.A.A.A.C.E. and Wilfrid Laurier University that permits TCDSB to access the results of the Spirit of Math research project in exchange for TCDSB providing space to Y.A.A.A.C.E. to deliver its entire program at the Monsignor Fraser Norfinch Campus located at 45 Norfinch Drive.
 - licence agreement between TCDSB and Y.A.A.A.C.E. that grants Y.A.A.A.C.E. access to six classrooms, one washroom, storage (dedicated space) and the gymnasium (non-dedicated space) at the Monsignor Fraser Norfinch Campus located at 45 Norfinch Drive.

D. EVIDENCE/RESEARCH/ANALYSIS

1. TCDSB staff reviewed and assessed the viability of a proposed “YAAACE Community Hub” at the Monsignor Fraser Norfinch Campus located at 45 Norfinch Drive. The consensus is that it aligns with TCDSB MYSP and will assist in providing all students with equitable access to learning and technology and strive to close the opportunity gap so that the most vulnerable

students (in particular, the Black children and youth in the Humber River-Black Creek Constituency) achieve their full potential.

2. The TCDSB will provide the licensed space in kind to Y.A.A.A.C.E., with the licensee responsible for all costs related to the provision of space outside of regular school hours (e.g. holidays, weekends, etc.), and responsible for the maintenance of their dedicated space.
3. TCDSB maintains its commitment to equity and inclusion as ever-present goals, critical responsibilities and moral imperatives, which is reinforced in its three-year Equity Action Plan.
4. TCDSB Community Planning and Partnerships Guidelines (CPPG) provides direction, and a framework for staff to endeavor to seek out and support community partnerships that are of benefit to the Board, its students and the wider community. To facilitate that process, the Board may choose to enter into a license or joint-use agreement for space that is unused but has not been declared surplus.
5. The proposed “YAAACE Community Hub” provides TCDSB with the opportunity to build and strengthen relationships, promote equity and inclusion and enhance service delivery for communities.

E. METRICS AND ACCOUNTABILITY

1. Recommendations in this report will be monitored by Facilities, Planning, and Partnership Development staff.
2. At the conclusion of the research project, a report and presentation will be brought forth to the Board that details the outcomes related to the partnership agreement, along with any other necessary reports related to the partnership or license agreement

F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. Once approved, staff will enter into a partnership agreement with Y.A.A.A.C.E. and academic representatives from Wilfrid Laurier University, and a license agreement with Y.A.A.A.C.E

G. STAFF RECOMMENDATION

That the Board of Trustees approve the Director or his designate to enter into a partnership agreement and license agreement with academic representatives from Wilfrid Laurier University and Youth Association for Academics, Athletics and Character Education (Y.A.A.A.C.E.), on terms as outlined in this report.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

ST. CATHERINE'S BOUNDARY REVIEW ASSESSMENT WARD 11

An intelligent mind acquires knowledge, and the ear of the wise seeks knowledge Proverbs 18:15

Created, Draft	First Tabling	Review
September 29, 2021	October 14, 2021	Click here to enter a date.

J. Howley, Sr. Manager of Planning & Accountability
B. Leporati, Sr. Coordinator of Planning
M. Loberto, Superintendent of Planning and Development

RECOMMENDATION REPORT

Vision:

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Mission:

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Brendan Browne, PhD
Director of Education

A. Della Mora
Associate Director of Academic
Affairs and
Chief Operating Officer

D. Boyce
Associate Director of
Facilities, Business and
Community Development

R. Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

This report responds to a Board approved motion requesting an evaluation of St. Catherine to determine the need for a boundary review with surrounding schools. An analysis has been completed and provided in the report for the consideration of the Board.

The cumulative staff time required to prepare this report was 15 hours.

B. BACKGROUND

1. ***On October 8, 2020, at Corporate Services, the Board of Trustees approved the following motion:***

BE IT RESOLVED THAT: The Board of Trustees approve an Attendance Boundary Review for St. Catherine Catholic Elementary School as per Policy SA.03, Elementary Admissions and Placement Policy; and (ii) BE IT RESOLVED THAT: The Director of Education bring a report to Board outlining the details of an Attendance Boundary Review for St. Catherine Catholic Elementary School.

C. EVIDENCE/RESEARCH/ANALYSIS

Assessment of St. Catherine for Boundary Review

1. ***Based on 2021-22 Board approved projections, St. Catherine has an enrolment of 120 students.*** The school has a Ministry rated “On-The-Ground” (OTG) Capacity of 141 pupil places which results in a utilization rate of 85%.
2. ***The surrounding schools are not experiencing significant space constraints.*** The projected 2021 enrolment if all students in-person indicate the following for surrounding schools:
 - Precious Blood is currently operating at 94%, with an enrolment of 459 students and a Ministry rated OTG capacity of 486 pupil places.
 - Annunciation is currently operating at 103%, with an enrolment of 343 students, and a Ministry rated OTG capacity of 333 pupil places.

3. ***The current St. Catherine boundaries follow major arterial roads*** such as the Don Valley Parkway, Victoria Park, and Lawrence Ave, as well as, the Hydro Corridor to the south ***which aligns with good planning principles with respect to creating boundaries*** as outlined in the *Elementary School Attendance Boundary Review Policy (S.A.03)*;

“Boundaries are to follow logical and easily identifiable routes and/or physical landforms where possible, such as major roads, rail-lines, watercourses, parklands, ravines, and established political boundaries.”

4. ***Following the above-mentioned guidelines, scenarios were created to demonstrate the impact on St. Catherine and surrounding schools should boundary realignment occur*** (see Appendix ‘A’ for detailed maps). Enrolment data utilized for this analysis reflects 2021-22 Board approved enrolment projections including latest development information.

Scenario 1 - Annunciation to St. Catherine

ANNUNCIATION	OTG	Current	Projected Enrolment		
		2021	2023	2025	2030
Status Quo: Pupil Count	333	343	344	330	329
Status Quo: Rate of Utilization (%)		103%	103%	99%	99%
After Boundary Change: Pupil Count			320	292	256
After Boundary Change: Rate of Utilization (%)			96%	88%	77%

ST. CATHERINE	OTG	Current	Projected Enrolment		
		2021	2023	2025	2030
Status Quo: Pupil Count	141	120	104	98	87
Status Quo: Rate of Utilization (%)		85%	74%	70%	62%
After Boundary Change: Pupil Count			197	251	390
After Boundary Change: Rate of Utilization (%)			140%	178%	277%

Summary: Scenario 1 would result in a decrease of between 50 and 90 students from Annunciation over time and an increase in St. Catherine enrolment of over 100 students by 2025. ***This proposed change would require the need for approximately***

5 to 7 portable classrooms on site by 2025 to accommodate the additional students while Annunciation would be underutilized.

Scenario 2 - Annunciation to St. Catherine

ANNUNCIATION	OTG	Current	Projected Enrolment		
		2021	2023	2025	2030
Status Quo: Pupil Count	333	343	344	330	329
Status Quo: Rate of Utilization (%)		103%	103%	99%	99%
After Boundary Change: Pupil Count			344	329	327
After Boundary Change: Rate of Utilization (%)			103%	99%	98%

ST. CATHERINE	OTG	Current	Projected Enrolment		
		2021	2023	2025	2030
Status Quo: Pupil Count	141	120	104	98	87
Status Quo: Rate of Utilization (%)		85%	74%	70%	62%
After Boundary Change: Pupil Count			105	99	89
After Boundary Change: Rate of Utilization (%)			74%	70%	63%

Summary: *Scenario 2* would result in a very minor change of only two students over 10 years due to the lack of development and historical junior kindergarten enrolment in this area. *A boundary review leading to only a 1% increase in utilization would not yield enough results to positively impact either community.*

Scenario 3 – Precious Blood to St. Catherine

PRECIOUS BLOOD	OTG	Current	Projected Enrolment		
		2021	2023	2025	2030
Status Quo: Pupil Count	486	459	448	501	609
Status Quo: Rate of Utilization (%)		94%	92%	103%	125%
After Boundary Change: Pupil Count			369	376	369
After Boundary Change: Rate of Utilization (%)			76%	77%	76%

ST. CATHERINE	OTG	Current	Projected Enrolment		
		2021	2023	2025	2030
Status Quo: Pupil Count	141	120	104	98	87
Status Quo: Rate of Utilization (%)		85%	74%	70%	62%
After Boundary Change: Pupil Count			183	223	327
After Boundary Change: Rate of Utilization (%)			130%	158%	232%

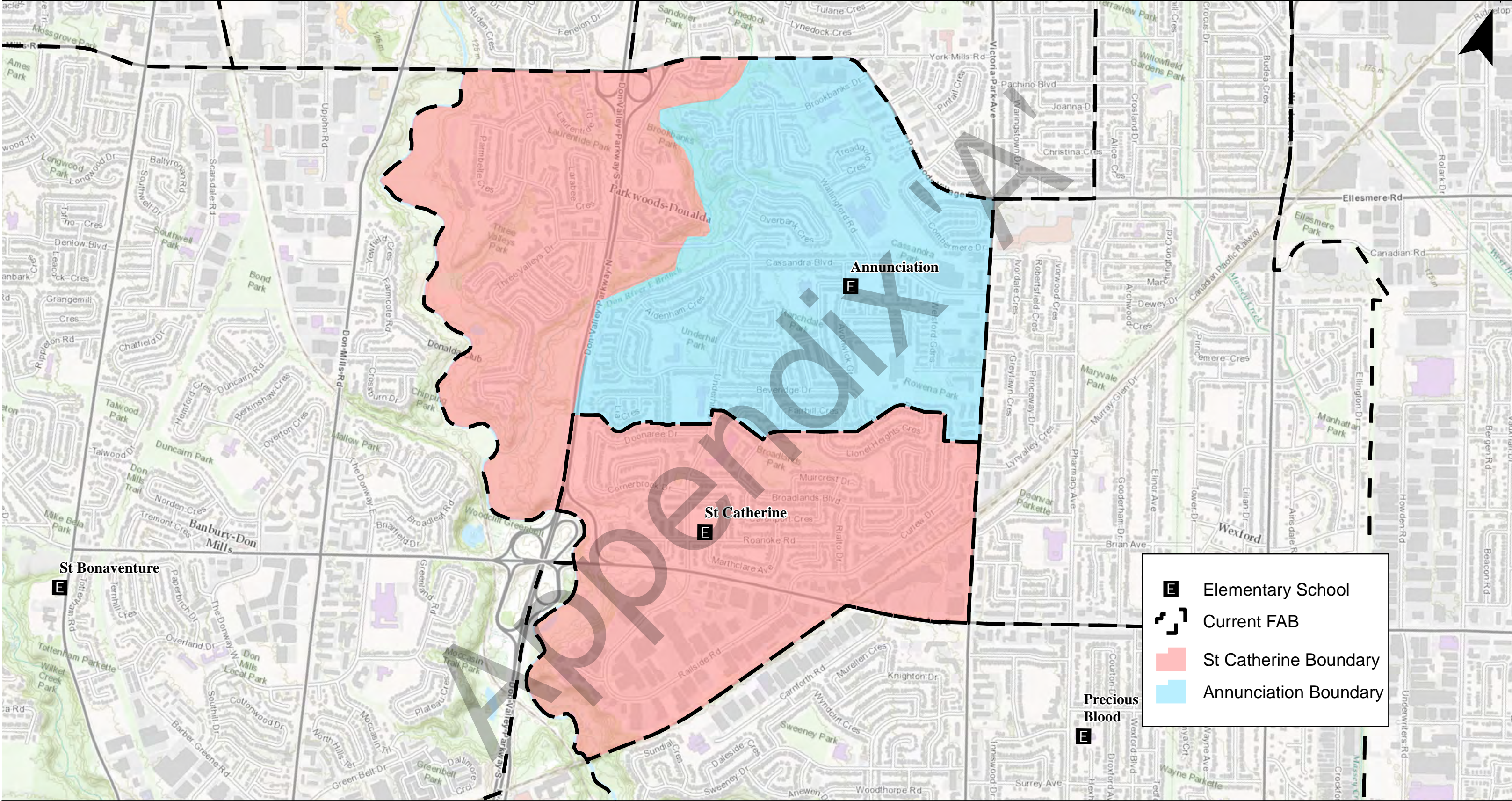
Summary: Scenario 3 A boundary realignment involving residents of the Victoria Village neighbourhood would result in a 26% reduction in the enrolment at Precious Blood by 2025 and a significant increase to 158% utilization at St. Catherine. ***This boundary scenario would result in a need for approximately 5 to 10 portables to accommodate the increase in students over time.***

5. Boundary adjustments explored in ***Scenarios 1 and 3*** would have a negative impact on both the surrounding schools and St. Catherine. ***Scenario 2*** would not significantly change the status quo enrolment at either school studied.
6. ***Transportation costs for Scenario 1 and 3*** would increase due to duplication in bussing during a transitional period. Traditionally, the Board has allowed grandfathering of existing enrolment when a boundary realignment is implemented. Grandfathering allows siblings of students already enrolled at either school to continue to attend with their family members with boundary changes applicable only to new registrations.
7. ***Due to the aforementioned reasons, staff do not recommend a boundary review for St. Catherine at this time.*** Enrolment trends in the area will continue to be monitored for future boundary review consideration.

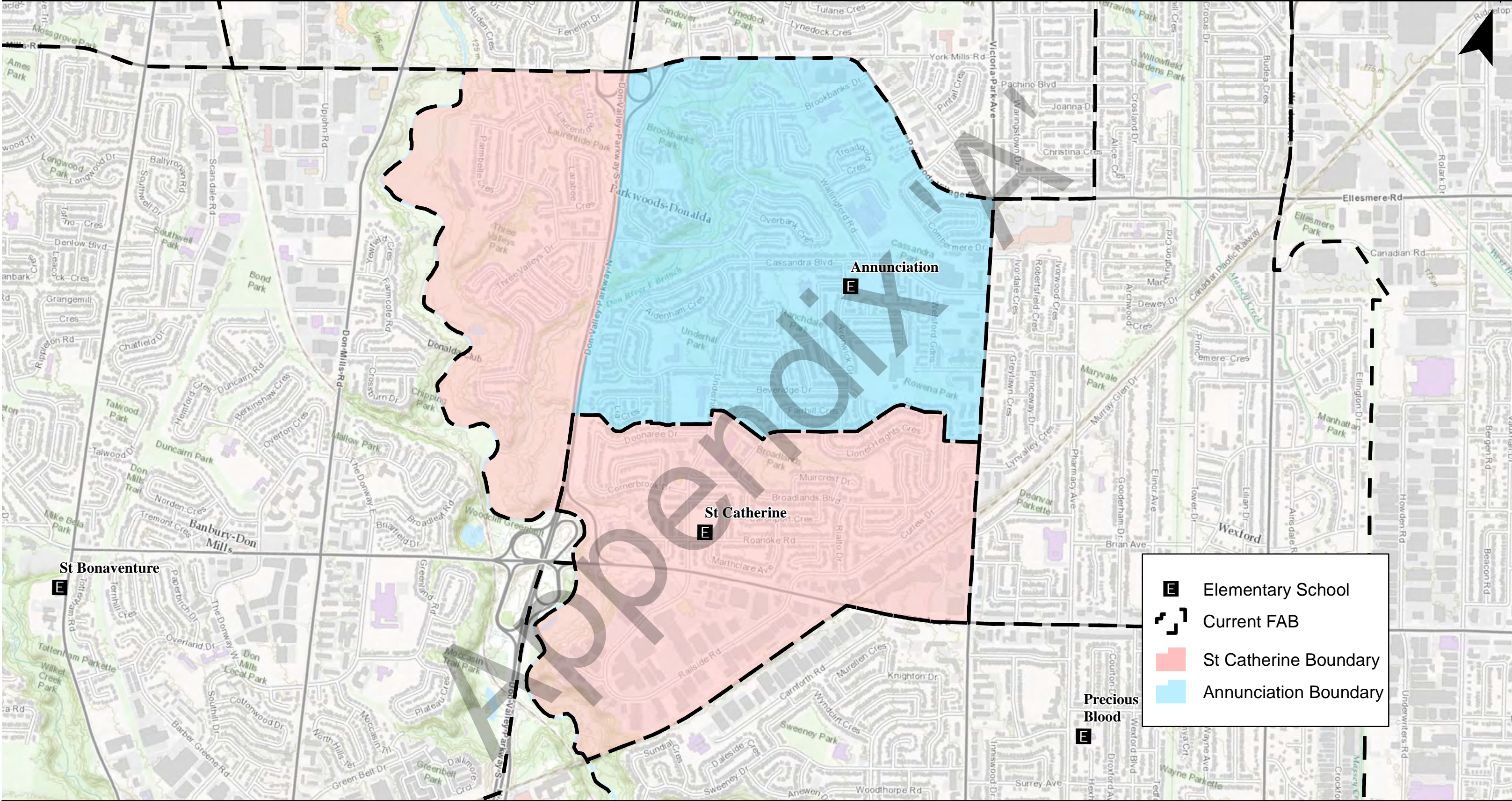
D. STAFF RECOMMENDATION

That a Boundary Review for St. Catherine and surrounding schools not be considered at this time for the reasons outlined in the body of this report.

St Catherine Boundary Review - Scenario 1



St Catherine Boundary Review - Scenario 2



E

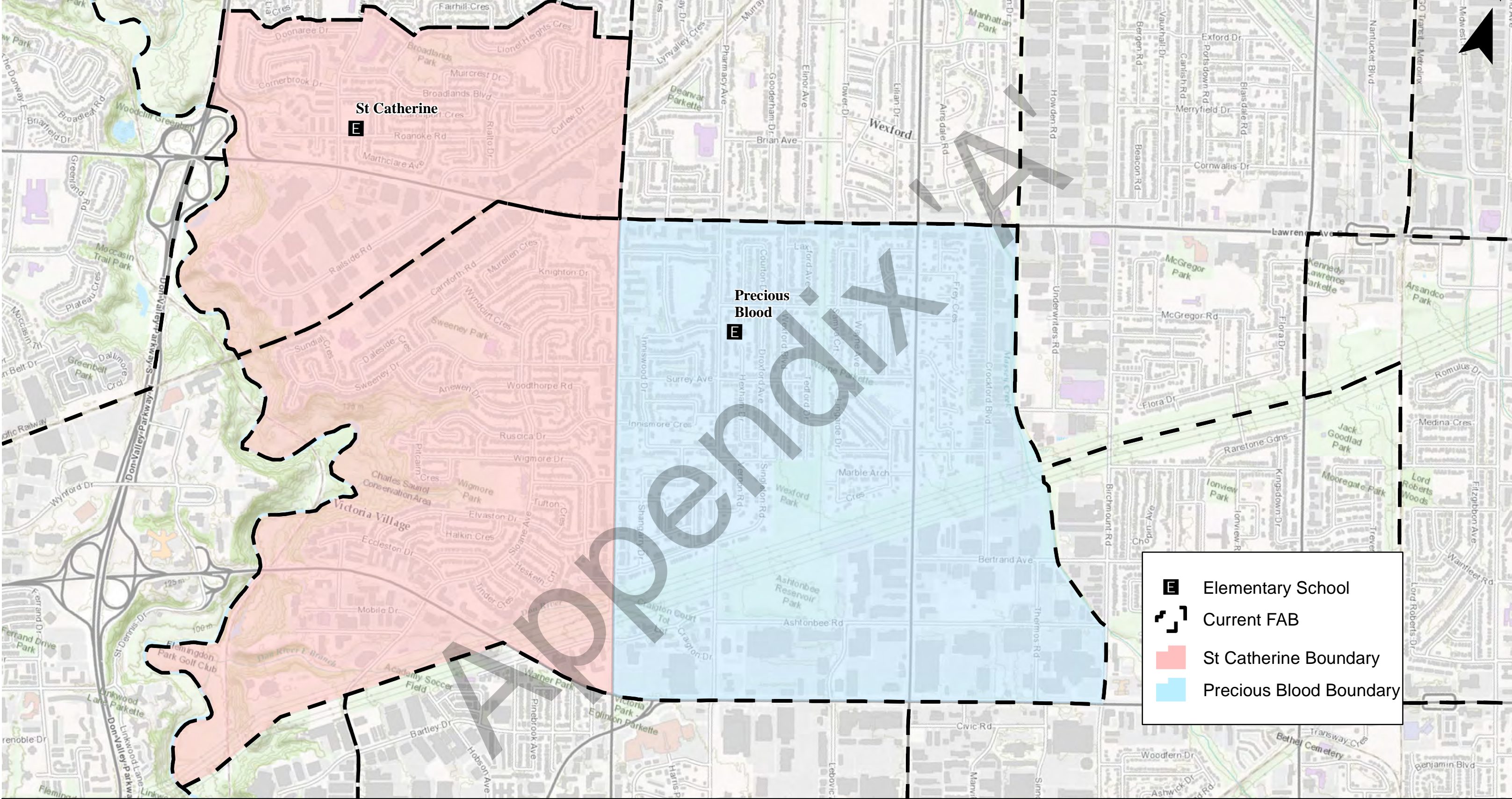
Elementary School

Current FAB

St Catherine Boundary

Annunciation Boundary

St Catherine Boundary Review - Scenario 3





REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

ELEMENTARY BOUNDARY REVIEW RANKING 2021-2022 (ALL WARDS)

An intelligent mind acquires knowledge, and the ear of the wise seeks knowledge. Proverbs 18:15

Created, Draft	First Tabling	Review
September 29, 2021	October 14, 2021	Click here to enter a date.

J. Howley, Sr. Manager of Planning & Accountability
B. Leporati, Sr. Coordinator of Planning
M. Loberto, Superintendent of Planning and Development

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD
Director of Education

A. Della Mora
Associate Director of Academic
Affairs and
Chief Operating Officer

D. Boyce
Associate Director of
Facilities, Business and
Community Development

R. Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

The Board last approved a priority ranking of elementary boundary reviews in 2016. Seven boundary reviews have been completed since that approval, including reviews that were required as a result of opening new schools. Significant changes in the availability of space, programming, and demographics, as well as discussions with area Trustees, relevant Board motions, and approvals, have necessitated the provision of an updated priority ranking.

This report provides information regarding the methodology applied in evaluating school groupings and recommends areas to be considered for review. Reviews approved as part of the previous priority ranking that have not yet completed have been reassessed to confirm circumstances still exist that warrant completion of the review.

The cumulative staff time required to prepare this report was 25 hours.

B. PURPOSE

The purpose of this report is to provide a revised priority ranking of elementary boundary reviews for the consideration and approval of Trustees.

C. BACKGROUND

1. *The Elementary School Attendance Boundary Review Policy (S.A. 03) (Appendix 'A') was last reviewed and approved by the Board on May 19, 2019.* A flow chart summarizing the Policy is included as *Appendix 'B'* to this report.
2. *The Board last approved a priority ranking of boundary reviews on January 21, 2016 (Appendix 'C').* Seven reviews have been completed since that approval inclusive of the three reviews listed in Cycle #1. They are as follows:

School Groupings	Type
Our Lady of Perpetual Help	Cycle #1
St. Anselm, St. Monica, Holy Cross, Canadian Martyrs, St. John XXIII	Cycle #1
St. Gregory, Nativity of Our Lord, Mother Cabrini, St. Marcellus, Our Lady of Sorrows.	Cycle #1

The Holy Trinity, St. Leo, St. Ambrose	New School
St. Edward, St. Antoine Daniel, St. Gabriel, St. Paschal Baylon.	Immediate Enrolment Pressure
St. Mary, Bishop Macdonell	New School
Josyf Cardinal Slipyj, St. Josaphat	School Relocation
St. Michael, St. Paul, Our Lady of Lourdes	Completed as part of School Accommodation Review

D. EVIDENCE/RESEARCH/ANALYSIS

1. ***Significant changes*** in the availability of space, programming, and demographics trends, as well as discussions with area Trustees, relevant Board motions, and approvals, ***have necessitated the provision of an updated priority ranking.***
2. ***Boundary reviews outstanding from January 21, 2016, approved list have been assessed in terms of the continued need for review:***

Reviews to be Carried Over	Reason
St. Maria Goretti, St. Lawrence, St. Albert, and *St. Joachim	There is a continued need to balance enrolment at the oversubscribed locations.
Reviews No Longer Required	Reason
St. Edmund Campion, St. Thomas More St. Kateri Tekakwitha, St. Gerald.	Changes in demographics have resulted in balanced enrolment. These schools will continue to be monitored for inclusion in future rankings.

*Note: Staff recommend removing St. Joachim from this grouping for inclusion of a newly identified grouping.

3. ***Two groupings were deferred pending the initiation of capital construction projects.***
 - St. Margaret, Blessed Sacrament, Our Lady of the Assumption - Approved construction of a new elementary school on the Baycrest site will be included in this review.

- On July 9, 2017, the Board considered *St. Margaret Catholic School Accommodation Options (Ward 5)*, and approved the following motion in part;

“... That, subject to the implementation of a two (2) school option, east and west of Bathurst Street, a boundary review involving St. Margaret and Our Lady of the Assumption be initiated.”

- The design of the new facility is underway and the boundary review for this group of schools will be initiated in the fall of 2022 in order to include members of the communities that will benefit from the new school. This grouping will be carried forward in the revised boundary review ranking.
- St. Victor (received an addition), St. Richard, St. Rose of Lima (received an FDK Addition) – The completion of two capital additions have addressed enrolment pressures in this area. This review is no longer required.

4. ***The following criteria were used to identify areas of enrolment pressure or capacity deficiency that can be alleviated through the implementation of a boundary review:***
 - a. School Size
 - b. Site Size
 - c. School Utilization Rate
 - d. School Utilization Rate assuming Students already within Fixed Attendance Boundary
 - e. Projected enrolment trends
 - f. Portable Count
5. Based on a comprehensive evaluation of all elementary schools using the above criteria, the ***top schools were grouped along with neighbouring schools that would be affected by a boundary change***. These groups, along with groups carried forward from the approved 2016 list, were ***then ranked based on the combined utilization rate, considering any current or planned funded capital projects***.

Group	School identified with pressures	Utilization	Adjacent Schools	Utilization	Cluster			SO Area	Trustee Ward
					ENR (2021 Project ed)	OTG	Total Utilization		
1	St. Boniface	107.3%	St. Agatha	91.4%	1420	1452	97.8%	Aguiar & Peterson	Del Grande & Crawford
			St. Nicholas	88.1%					
			St. Ursula	84.0%					
2	St. Maria Goretti	114.5%	St. Lawrence	106.7%	1768	1858	95.2%	Aguiar & Peterson	Del Grande & Crawford
			St. Albert	62.6%					
			*St. Joachim	N/A					
3	Our Lady of Fatima	110.8%	Canadian Martyrs	87.0%	1755	1896	92.6%	Peterson & Dixon	Crawford & Kennedy
			St. Dunstan	79.9%					
			*St. Joachim	76.5%					
4	St. Andrew	107.9%	St. Angela	76.4%	1689	2229	75.8%	Cifelli	Martino
			Msgr John Corrigan	73.2%					
			St. Dorothy	46.1%					
5	St. Jean de Brebeuf	86.9%	St. Dominic Savio	64.4%	425	582	73.0%	Peterson	Tanuan

New or Replacement Facilities									
*2022	Our Lady of the Assumption	154.7%	St. Margaret	172.1%	959	1130	84.9%	Campbell	Rizzo
			Baycrest	N/A					
*2024	Buttonwood	N/A	Our Lady of Sorrows	112.2%	2182	2451	89.0%	Bria, Cifelli	De Domenico, Lubinski
			St. Gregory	125.5%					
			All Saints	116.2%					

* *Note(s):*

1) A map showing the locations of the Boundary Review Groups can be seen in Appendix 'D'.

2) Demographics trends indicate that St. Joachim would benefit more when added to Group 3.

3) Blessed Sacrament has been removed from this grouping as the new Baycrest site is located directly within the service area of Our Lady of the Assumption and St. Margaret. The capacity for the new Baycrest site has been added to the grouping.

4) Dates are tentative based on construction timelines for new facilities. Reviews will be completed prior to the initial active registration period.

6. ***Any new or replacement facility will be assessed by Planning for potential boundary impacts at the start of the construction project and added to the priority list*** with surrounding impacted schools if a review is deemed necessary. Every effort will be made to complete the review prior to the initial active registration period.
7. ***The Boundary Review process requires two to six months to complete, dependent on committee agreement and reporting requirements.*** As indicated in the Policy, representation and consultation with the school community is a key component in achieving a positive solution for all concerned. ***Any boundary changes resulting from the process would be effective for the following school year and in place for the next available registration period.***

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. *Subject to Board approval* of the priority ranking and initiation of attendance boundary reviews, *school communities will be informed about the initiation of the review* process and the timelines and procedures involved in accordance with policy.
2. *Superintendents and Trustees of each school group will be contacted by Planning staff* to inform them about the process and procedures and to review materials related to the boundary review in their area.
3. *Superintendents will then establish a stakeholder committee* in accordance with *Elementary School Attendance Boundary Review Policy (S.A.03)*.

F. STAFF RECOMMENDATIONS

1. That the revised Boundary Review Priority Ranking as shown below be approved.

Group	School identified with pressures	Adjacent Schools	SO Area	Trustee Ward
1	St. Boniface	St. Agatha	Aguiar & Peterson	Del Grande & Crawford
		St. Nicholas		
		St. Ursula		
2	St. Maria Goretti	St. Lawrence	Aguiar & Peterson	Del Grande & Crawford
		St. Albert		
3	Our Lady of Fatima	Canadian Martyrs	Peterson & Dixon	Crawford & Kennedy
		St. Dunstan		

		St. Joachim		
4	St. Andrew	St. Angela	Cifelli	Martino
		Msgr John Corrigan		
		St. Dorothy		
5	St. Jean de Brebeuf	St. Dominic Savio	Peterson	Tanuan
New or Replacement Facilities				
*2022	Our Lady of the Assumption	St. Margaret Baycrest	Campbell	Rizzo
*2024	Buttonwood	Our Lady of Sorrows	Bria, Cifelli	De Domenico, Lubinski
		St. Gregory		
		All Saints		

***Notes:** Dates are tentative based on construction timelines for new facilities. Reviews will be completed prior to the initial active registration period.

2. That the Review Groups be approved for initiation and implementation in accordance with the *Elementary School Attendance Boundary Review Policy (S.A. 03)*.



POLICY SECTION: STUDENT

SUB-SECTION: ADMISSIONS AND PLACEMENT

POLICY NAME: ELEMENTARY SCHOOL ATTENDANCE
BOUNDARY REVIEW POLICY

POLICY NO: S.A. 03

Date Approved: April 28, 2010 – Board	Review Cycle: May 2024	Dates of Amendment: October 18, 2012 – Board March 20, 2014 – Corporate Affairs April 14, 2015 –Corporate Affairs October 22, 2015- Board May 16, 2019 - Board
Cross Reference: <ul style="list-style-type: none">• S.A. 01, Elementary Admission and Placement Policy• S.T. 01, Transportation Policy• T. 07, Community Engagement Policy• H.M. 24 Catholic Equity and Inclusive Education Policy		

Policy

The Director of Education may prepare a report for consideration by the Board identifying a school, or group of schools, facing programming challenges and/or facility limitations due to enrolment oversubscription or undersubscription, and in respect of which there may be a need to consider as a possible solution, adjustments to existing boundaries in respect of one or more of the identified schools.

Regulations

1. An attendance boundary review shall be initiated by the community, the Director of Education or Board staff through a submission of a formal request to the Board of Trustees compliant with Board procedures, or through a recommendation by Board staff.
2. The Director of Education shall set a limit on the total number of attendance boundary reviews conducted per year, dependent upon availability of appropriate staff resources, and reserves the right to prioritize the requests for reviews.



POLICY SECTION: STUDENT

SUB-SECTION: ADMISSIONS AND PLACEMENT

**POLICY NAME: ELEMENTARY SCHOOL ATTENDANCE
BOUNDARY REVIEW POLICY**

POLICY NO: S.A. 03

3. The Board reserves the right to aggregate individual requests for boundary reviews depending on the geographic location of the schools being considered for review.
4. Boundary reviews shall be conducted in accordance with the principles of equity and fairness following procedure.
5. A committee comprised of the following stakeholders from all schools affected by the boundary adjustment shall be established, and shall hold a minimum of one (1) public meeting for the purpose of reviewing and reaching a consensus on the boundary adjustment:
 - Principal (or designate)
 - School Superintendent (or designate)
 - Catholic School Parent Council (CSPC)
 - Local trustee(s)
 - Planning staff
 - Transportation staff
6. Additional meetings of the stakeholder committee may be held at the discretion of the chair of the committee.
7. A minimum of 30 days public notification shall be provided prior to the first public meeting.
8. Boundary reviews shall be undertaken at a community engagement level of 'consult' as defined in Community Engagement Policy (T. 07): *"To obtain input from community members and the general public on proposed Board directions and decisions."*



POLICY SECTION: STUDENT

SUB-SECTION: ADMISSIONS AND PLACEMENT

**POLICY NAME: ELEMENTARY SCHOOL ATTENDANCE
BOUNDARY REVIEW POLICY**

POLICY NO: S.A. 03

9. The school superintendent(s) whose school is the subject of a boundary adjustment shall; chair the meeting(s), and in leading the review process, shall establish the committee, shall arrange the meeting(s) and provide notification of meeting(s) to other stakeholders and the public, shall prepare an agenda for the meeting(s) as required, shall arrange for the recording of meeting notes, and shall provide all notification about the boundary adjustments reached by consensus. The School Superintendent shall function as secretary of the committee as well as in a resource capacity. If the schools under review are represented by more than one Superintendent, the duties of the chair shall be shared by the school superintendents.
10. Administrative staff, including staff from the Planning and Facilities Departments and from the Toronto Student Transportation Group (TSTG), shall attend the meeting(s) to provide expertise and resources, as necessary.
11. Staff shall provide the committee with all relevant information including the following:
 - school profile data including capacity;
 - current and projected enrolment;
 - maps of the area;
 - information and maps on transportation;
 - one boundary adjustment option for consideration, with a complete analysis of impact on transportation and space requirements.



POLICY SECTION: STUDENT
SUB-SECTION: ADMISSIONS AND PLACEMENT
POLICY NAME: ELEMENTARY SCHOOL ATTENDANCE
BOUNDARY REVIEW POLICY
POLICY NO: S.A. 03

12. To the extent possible and practical, boundary adjustments shall be guided by the following principles:
- Boundaries are to follow logical and easily identifiable routes and/or physical landforms where possible, such as major roads, rail-lines, watercourses, parklands, ravines, and established political boundaries.
 - Schools affected by a nearby boundary adjustment benefit to the fullest extent possible, both in terms of maximizing student enrolment and utilization of available classroom space.
 - Program offerings (e.g. French Immersion, Gifted, etc.) shall be taken into consideration when adjusting boundaries; as a result, there could be more than one boundary associated with any given school(s) under review.
13. If consensus is achieved during the meeting(s):
- i. the school superintendent(s) shall prepare the appropriate notification to be signed by the Director of Education and sent to the school community(ies) in a timely manner, informing them about the decisions made by the committee, as well as arranging to have decisions posted on the Board and school website;
 - ii. boundary adjustments shall be planned for in consideration of FDK registration timelines and implemented no sooner than the following school year;
 - iii. staff shall undertake all things necessary to implement the changes.
14. If the committee cannot achieve consensus during the meeting(s), the Director of Education shall prepare a report with recommendations for the consideration of trustees at a regularly scheduled committee or board meeting.



POLICY SECTION: STUDENT

SUB-SECTION: ADMISSIONS AND PLACEMENT

**POLICY NAME: ELEMENTARY SCHOOL ATTENDANCE
BOUNDARY REVIEW POLICY**

POLICY NO: S.A. 03

15. The Director of Education's report shall be made publicly available by having it posted on the Board's website in advance of the committee or board meeting at which it is to be considered.
16. Opportunity for public input regarding the Director of Education's report shall be provided at a subsequent committee or board meeting which will hear and receive delegations as well as consider written submissions.
17. The Director of Education shall prepare a further report for consideration by the committee or board in public session of a subsequent meeting, regarding and responding to the public input received and presentations made at the previous meeting. A decision regarding boundary adjustments may be made by trustees at this meeting, or a subsequent meeting of committee or board.
18. The Director of Education's report shall be made publicly available by having it posted on the Board's website in advance of the committee or board meeting at which it is to be considered.
19. The school superintendent(s) of the school(s) under review shall prepare the appropriate notification to be signed by the Director of Education and sent to the school community(ies) in a timely manner, informing them about the decisions made by the trustees, and shall have the decision posted on the Board and school website.
20. A decision made by trustees to implement a boundary adjustment shall be planned for in consideration of FDK registration timelines and implemented no sooner than the following school year.
21. Student transportation will be provided in accordance with the Board's Transportation Policy.



POLICY SECTION: STUDENT

SUB-SECTION: ADMISSIONS AND PLACEMENT

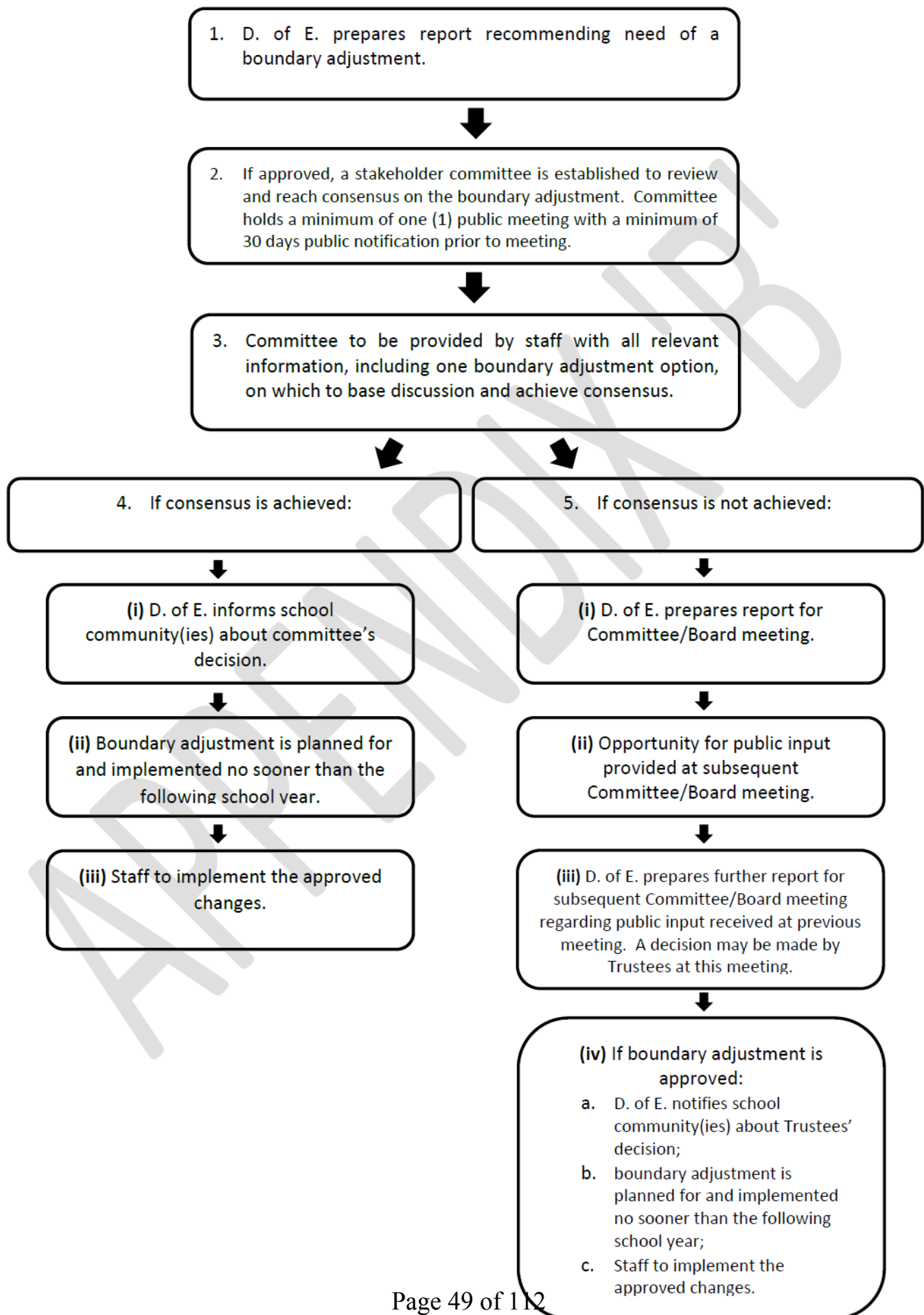
**POLICY NAME: ELEMENTARY SCHOOL ATTENDANCE
BOUNDARY REVIEW POLICY**

POLICY NO: S.A. 03

22. Notwithstanding any other provision contained herein, this policy shall not apply to any boundary reviews, changes or decisions that are made as a result of a school accommodation review pursuant to policy S.09. In the case of a conflict between this policy and the School Accommodation Review Policy (S.09), the School Accommodation Review Policy (S.09) shall take precedence.

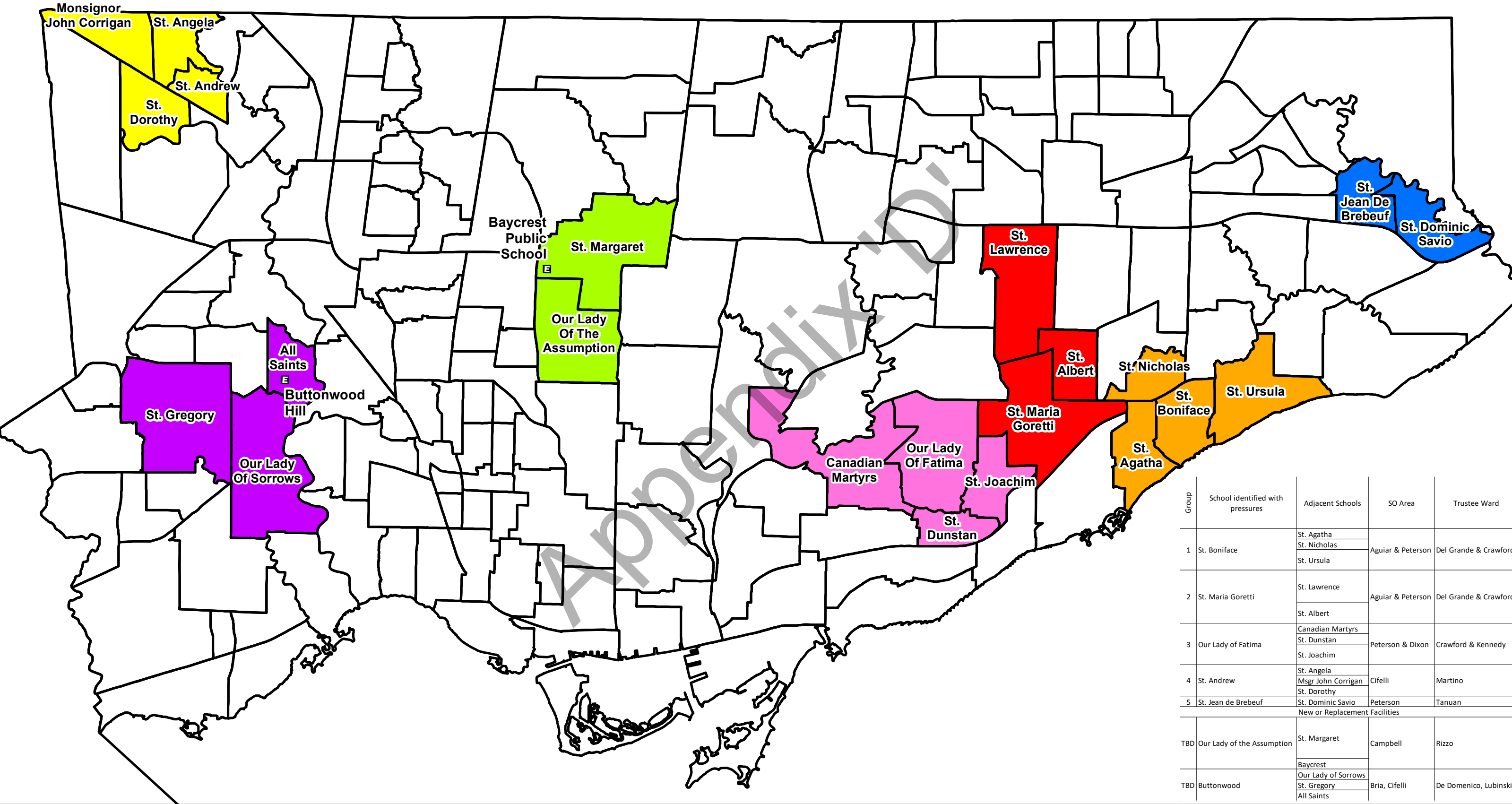
APPENDIX

ELEMENTARY SCHOOL ATTENDANCE BOUNDARY REVIEW POLICY (S.A. 03)



Group	School identified with pressures	Adjacent Schools	Completion Cycle
1	OLO Perpetual Help		1
2	St. Anselm	St. Monica	
3	St. Gregory	Nativity of Our Lord	
		Mother Cabrini	
		St. Marcellus	
4	St. Maria Goretti	St. Lawrence	2
		St. Albert	
		St. Joachim	
5	St. Boniface	St. Nicholas	
		St. Agatha	
		St. Ursula	
6	St. Michael	St. Paul	
		OLO Lourdes	
7	St. Edmund Campion	St. Thomas More	
8	St. Kateri Tekakwitha	St. Gerald	
Deferred Pending Capital Construction			
TBD	St. Margaret	Blessed Sacrament	
		OLO the Assumption	
TBD	St. Victor	St. Richard	
		St. Rose of Lima	
TBD	The Holy Trinity	St. Ambrose	
		St. Leo	

Schools Identified With Enrolment Pressures and Adjacent Schools



Group	School identified with pressures	Adjacent Schools	SO Area	Trustee Ward
1	St. Boniface	St. Agatha	Aguiar & Peterson	Del Grande & Crawford
		St. Nicholas		
		St. Ursula		
2	St. Maria Goretti	St. Lawrence	Aguiar & Peterson	Del Grande & Crawford
		St. Albert		
		Canadian Martyrs		
3	Our Lady of Fatima	St. Dunstan	Peterson & Dixon	Crawford & Kennedy
		St. Joachim		
4	St. Andrew	St. Angela	Cifelli	Martino
		Msgr John Corrigan		
		St. Dorothy		
5	St. Jean de Brebeuf	St. Dominic Savio	Peterson	Tanuan
New or Replacement Facilities				
TBD	Our Lady of the Assumption	St. Margaret	Campbell	Rizzo
		Baycrest		
		Our Lady of Sorrows		
TBD	Buttonwood	St. Gregory All Saints	Bria, Cifelli	De Domenico, Lubinski



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

MONTHLY PROCUREMENT APPROVALS

*“Guard the good deposit that was entrusted to you;
guard it with the help of the Holy Spirit who lives in us.”*
2 Timothy 1:13-14

Created, Draft	First Tabling	Review
October 5, 2021	October 14, 2021	Click here to enter a date
V. Artuso, Manager, Purchasing Services M. Farrell, Superintendent, Environmental Support Services M. Loberto, Superintendent, Planning and Development M. Zlomislic, Superintendent, Capital Development and Asset Renewal S. Camacho, Executive Superintendent, Technology and Strategic Development		
RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne
Director of Education

A. Della Mora
Associate Director of
Academic Affairs and
Chief Operating Officer

D. Boyce
Associate Director of
Facilities, Business and
Community Development

R. Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

As required by the TCDSB Purchasing Policy (FP.01), the Board of Trustees approve any procurement awards in excess of \$50,000. This report submits all procurement awards in excess of \$50,000 subsequent to August 31, 2021 for approval. Reports will be prepared on a monthly basis for the Corporate Services, Strategic Planning and Property Committee.

The cumulative staff time required to prepare this report was 35 hours.

B. PURPOSE

1. This report responds to a TCDSB Purchasing Policy regulation requiring Board approval for any procurement award equal to or greater than \$50,000.

C. BACKGROUND

1. Board Purchasing Policy FP01 provides delegation of authority to the Director of Education to approve the award of all contracts and expenditures not to exceed a threshold of \$50,000 where the Board of Trustees has approved the budget, project or report.
2. In order to facilitate procurement awards in excess of the \$50,000 limit, this report recommends approval for the attached list of procurement awards.

D. EVIDENCE/RESEARCH/ANALYSIS

1. A complete listing and description of procurement awards appears in **Appendix A**.

E. CONCLUDING STATEMENT

That the Board approve the procurement awards listed in Appendix A.

Appendix A

No.	Report/Project	Type	Vendor(s)	Description	Amount
1	Michael Power Replacement of 8 RTU and 2 AHU Contractor Award – CVRIS/Renewal	New Procurement Award	Pipe All Plumbing and Heating Ltd	Replacement of 10 rooftop units at Michael Power	\$2,450,000.00
2	Emergency Work – St. John Newman Main Distribution Panel Damage	New Procurement Award	The State Group	Emergency replacement of Main Electrical Distribution Panel	\$178,898.44
3	New Elementary School at Buttonwood Consultant Award	New Procurement Award	CS&P Architects	Provision of full architectural services for the new Catholic school located at the current Buttonwood Public School site	\$1,350,157.00
4	St. Jude Catholic School Window Replacement Contractor Award	New Procurement Award	Alwind Industries Ltd.	Replace the west elevation windows and apply window film application throughout the entire building at St. Jude	\$317,430.00
5	Elyxir Group Contract Renewal	Modification to Existing Award	The Elyxir Group	Software and maintenance agreement for both e-Permits and Resource Management System (RMS) (1 Year Term)	\$92,700.00

Appendix A

No.	Report/Project	Type	Vendor(s)	Description	Amount
6	Student Device Needs – iPad Internet Services	New Procurement Award	Rogers Wireless	There are approximately 2,000 iPad devices currently enabled with Rogers Wireless cellular data services to provide Internet access to students for remote learning purposes (1 Year Term)	\$587,500.00
7	Purchase of Edwin for Grades 5-10	New Procurement Award	Nelson	Edwin is a digital library of resources that are linked to the Ontario curriculum	\$1,242,615.00
8	Temporary Staffing Services	Modification to Existing Award	Bedard Resources Inc. Bagg Technology Resources Inc. Bevertec CST Inc. Addecco Employment Services Altis Human Resources Inc. Nexim Healthcare Consultants Inc. Marberg Limited Staffworks Limited	Temporary staffing is used as required to fulfill permanent positions on a short term basis to maintain operations (1 Year Term)	\$2,000,000.00

Appendix A

No.	Report/Project	Type	Vendor(s)	Description	Amount
9	Purchase of Replacement Maintenance Vehicles	New Procurement Award	Downtown Autogroup	Supply and delivery of five (5) commercial cargo vans and one (1) ¾ ton pickup truck	\$325,161.30
10	Elevator Preventative Maintenance and Repairs Contract Award	New Procurement Award	CEE Elevator Service Ltd.	Monthly preventative maintenance and repairs contract for Elevators and Lifts at all sites in the Board (3 Year Term)	\$763,508.22
11	Mechanical Systems Preventative Maintenance Program Optional Year Contract Extension	Modification to Existing Award	The State Group Inc.	Regularly scheduled preventative maintenance on mechanical systems at all Board sites (1 Year Term)	\$578,253.00
12	St. Raphael Catholic School Stair Replacement Contractor Award	New Procurement Award	P&C General Contracting Ltd.	Contractor service for the replacement of interior stairs and the removal of the non-operational/prohibitive to repair chairlift	\$147,241.00
13	St. Patrick Secondary School CCTV Upgrade Contractor Award	New Procurement Award	Viridian Automation Inc.	Upgrade of the CCTV system at St. Patrick Secondary School to the new TCDSB Standard Avigilon System	\$247,680.00
14	Replacement Bishop Allen Academy Secondary School Consultant Award	New Procurement Award	Hossack & Associates Architects/Kohn Shnier Architects (in joint venture)	Provision of full architectural services for the replacement of Bishop Allen Academy	\$2,584,154.45

Appendix A

No.	Report/Project	Type	Vendor(s)	Description	Amount
15	St Agnes Exhaust System Replacement Contract Award	New Procurement Award	Canadian Tech Air Systems	To replace the existing Exhaust System at St. Agnes Catholic School	\$73,980.00
16	St Theresa Shrine Break Upgrade and Branch Wire Renewal	New Procurement Award	Gremer Electric Limited	Upgrading the break and branch wiring at St. Theresa Shrine Catholic School	\$122,600.00
17	St. Nicholas of Bari PA System Upgrade Contractor Award	New Procurement Award	RCN Electric	Upgrading the Public Address System at St. Nicholas of Bari Catholic School	\$165,000.00
18	St. Lawrence PA System Upgrade Contractor Award	New Procurement Award	Barrie Communications Ltd.	Supply and install a new Public Address System Upgrade at St. Lawrence Catholic School	\$107,500.00
19	Stella Maris PA System Upgrade Contractor Award	New Procurement Award	RCN Electric	Supply and install a new Public Address System Upgrade at Stella Maris Catholic School	\$187,000.00
20	St. Mary Catholic School Fire Alarm System Upgrade Contractor Award	New Procurement Award	Gremer Electric Limited	Supply and installation services for the Fire Alarm System Upgrade project at St. Mary Catholic School	\$173,900.00



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Michael Power-St Joseph – Replacement of 8 RTU and 2 AHU Contractor Award – CVRIS
Report #	Ren 2020 181
Division	Capital Development, Asset Management Renewal
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	L. Lobo, Renewal Supervisor

2. Tender/RFP Information

RFP/Tender #	T-079-21	Value (exclude all Taxes)	\$2,450,000.00
Term Start Date	July 14, 2021	Term End date	September 7, 2022

3. Description of Goods/Service or Change

This report recommends approval of a contract award, for the replacement of 10 rooftop units at Michael Power, to be broken up into 2 phases.

Phase 1 consists of the replacement of 8 rooftop units, to be funded from CVRIS and SCI grants, for an amount of \$2,008,000.00 plus a net HST of \$43,372.80 for a total amount of \$2,051,372.80.

Phase 2 consists of the replacement of air handlers AHU#4, and #8 to be approved in the 2021-2022 School Renewal Plan. The additional budget required will be of \$442,000.00, plus a net HST of \$9,547.20 for a total amount of \$451,547.20

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	12
Name of Recommended Vendor/Bidder	Pipe All Plumbing and Heating Ltd
Winning Bid Value (excl. all Taxes)	\$2,450,000.00 (Phase 1 and 2)
Budget Source	School Condition Improvement and CVRIS Grant
Budget Source approval (Report & Date)	Ren 2020-010 (2021-01-14)

5. Formal Award Recommendation

1. That a contract be awarded to Pipe All Plumbing and Heating Ltd, for the replacement of the roof top and air handler units at Michael Power for a contract amount of \$2,450,000.00, plus net HST of \$52,920.00, for a total amount of \$2,502,920.00.
2. As this work will be completed in 2 phase in a period of one year time, the breakdown is as follows-
Phase 1- Total amount including net HST will be \$2,051,372.80
Phase 2 – Total amount including net HST will be \$ 451,547.20



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	Emergency Work – St. John Newman Main Distribution Panel Damage
Report #	N/A
Division	Maintenance and Operations
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	F. Macieri, Operations Manager
Report Type	New procurement award

2. Tender/RFP Information

RFP/Tender #	N/A	Value (exclude all Taxes)	\$178,898.44
Term Start Date	February 23, 2021	Term End date	March 29, 2021

3. Description of Goods/Service or Change

The school experienced a complete power failure on February 23, 2021. During an after hour emergency / no power call by the State Group revealed that water had infiltrated the building, cascading onto the Main Electrical Distribution Panel and causing a complete power failure. This panel provides power to both the school and a section of St Augustine's Seminary.

Replacement of the panel was considered however given the cost and the lead time to acquire was significant this was not considered a viable option. The State Group was retained to complete repair on the main panel. This involved external trenching to eliminate the source of the water, acquire older style reconditioned breakers that would be compatible with the system and rebuilding the Main Electrical Panel.

A temporary generator was supplied in order to provide heat to the facility until services could be restored.

An insurance claim has been filed with the Board insurance carrier for recovery of the costs incurred.

4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1
Name of Recommended Vendor/Bidder	The State Group
Winning Bid Value (excl. all Taxes)	\$178,898.44
Budget Source	Maintenance & Operations Budget
Budget Source approval (Report & Date)	
Under/Over Budget	

5. Formal Award Recommendation

That the Board ratify staff response to an emergency situation St. John Henry Newman by retaining The State Group to effect repairs and restore the main electrical distribution panel in the amount of 178,898.44 plus net HST of \$3,864.21 for a total of \$182,762.65.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	New Elementary School at Buttonwood Consultant Award
Report #	Cap 2020 021
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Loberto, S/O, Planning and Development
Initiator/Requestor	M. Lavrisa, Project Supervisor
Report Type	New procurement award

2. Tender/RFP/RFQ Information

RFP/Tender #	P-008-21	Value (exclude all Taxes)	\$1,350,157.00
Term Start Date	September 13, 2021	Term End date	December 31, 2024

3. Description of Goods/Service or Change

1. Provision of full architectural services for the new Catholic school located at the current Buttonwood Public School site. In addition to the architects, the consulting team includes structural, civil, mechanical and electrical engineers, landscape architects and specialty consultants as required to complete the design and construction of the project. The services are supported with allowances for disbursements, unforeseen services and additional studies. Allowances are also included for master planning scopes to assist in planning for the Central Etobicoke secondary school.
2. Staff implemented a two-stage process for the selectin of an architect. A Request for Qualification (RFSQ-001-21) was issued in January 2021 as Stage 1 of the selection process. The submissions were evaluation by Board staff according to the criterial stipulated in the RFSQ. Four Proponent teams were shortlisted based on the scoring of their responses to the RFSQ.

3. The Request for Proposal for Stage 2 was issued to the four shortlisted Proponent teams. The proposals were evaluated by the same committee according to the criteria stipulated in the RFP. CS&P Architects scored highest in the evaluations. CS&P Architects was invited for an interview to provide clarifications and confirmation of aspects in their proposal.

4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	CS&P Architects
Winning Bid Value (exclude all Taxes)	\$1,350,157.00
Budget Source	Capital Priority Grant
Budget Source approval (Report & Date)	Cap 2020 019, June 8, 2021

5. Formal Award Recommendation

That a contract be award to CS&P Architects to provide full architectural services for the construction of a new Catholic school at the Buttonwood Hill Public School site for a fee of \$1,350,157 plus net HST of \$29,163 for a total cost of \$1,379,320, including allowances and expenses.

Associate Director Budget Approval

Funding Statement

Table 1: Buttonwood New School - Project Budget					
	OTG	600	(All costs include net HST)		17-Aug-21
	Funding Breakdown				Total Estimated Costs
	In Benchmark		Not in Benchmark		
	Capital Priorities	Child Care	Site Prep/ Demolition (EDC)	Unique Site Costs	
A. Estimated Pre-Design Costs			\$27,481		\$27,481
B. Estimated Consultant Fees	\$930,703	\$122,738	\$325,879	\$0	\$1,379,320
C. Estimated Municipal Fees	\$171,875	\$22,246	\$87,261	\$0	\$281,383
D. Estimated TCDSB Allowances	\$372,758	\$95,862	\$10,000	\$0	\$478,620
E. Estimated Construction Budget	\$11,139,783	\$2,370,702	\$1,750,000	\$685,000	\$15,945,485
F. Contingency Allowance	\$544,831	\$116,054	\$87,500	\$34,250	\$782,635
TOTAL PROJECT COST	\$13,159,951	\$2,727,603	\$2,288,120	\$719,250	\$18,894,924
APPROVED FUNDING	\$13,159,951	\$2,727,603			\$15,887,554



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	St. Jude Catholic School Window Replacement Contractor Award – Ward 3
Report #	Ren 2020 279
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	Angelo Ruscetta, Renewal Supervisor

2. Tender/RFP/RFQ Information

RFP/Tender #	T-064-21	Value (exclude all Taxes)	\$317,430.00
Term Start Date	August 10, 2021	Term End date	March 31, 2022

3. Description of Goods/Service or Change

Replace the west elevation windows and apply window film application throughout the entire building at St. Jude.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	Alwind Industries Ltd.
Winning Bid Value (exclude all Taxes)	\$317,430.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2020 080 March 16/21 Ren 2020 175 July 1/21

5. Formal Award Recommendation

That a contract be awarded to Alwind Industries Ltd. in the amount of \$317,430.00 plus a net HST. of \$6,856.49 for a total of \$324,286.49.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	Elyxir Group Contract Renewal
Report #	Ope 2021 001 Elyxir Group Contract Renewal
Division	Environmental Services
SO/Executive	M. Farrell, S/O Environmental Services
Initiator/Requestor	R. MacDonald, Manager
Report Type	Modification to existing award

2. Tender/RFP Information

RFP/Tender #		Value (exclude all Taxes)	\$90,740.00
Term Start Date	September 1, 2021	Term End date	August 31, 2022

3. Description of Goods/Service or Change

Renewal of Annual Software & Maintenance Services for e-Permits and Resource Management System (RMS) proprietary software applications. Both applications have been in place continuously since 2012.

- e-Permits is custom developed software utilized for booking and paying permits at various Board locations. The system is also utilized to record payment to custodial staff for serving permits which is uploaded into the SAP H/R module.
- RMS (Resource Management System) is used to record custodial absence and for assigning replacement supply staff. This information is uploaded into the SAP H/R module for payment and absence purposes.

4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	N/A
Name of Recommended Vendor/Bidder	The Elyxir Group
Winning Bid Value (excl. all Taxes)	\$90,740.00
Budget Source	Maintenance &Operations
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

5. Formal Award Recommendation

Approval of annual software, and maintenance agreement with The Elyxir Group for both e-Permits and Resource Management System (RMS) from September 1, 2021 to August 31, 2021 in the amount of \$90,740.00 plus net HST.

Funds for this expenditure have been included in the 2021-2022 Facilities Operations/Maintenance Budget.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Student Device Needs – iPad Internet Services
Report #	
Division	ICT Services Division
SO/Executive	S. Camacho, Executive Superintendent, Technology, Data and Strategic Transformation
Initiator/Requestor	I. Kearney, Senior Manager – IT Infrastructure & Operations J. Di Fonzo, Senior Coordinator – IT Infrastructure & Operations
Report Type	Information on existing award

2. Tender/RFP/RFQ Information

RFP/Tender #	VOR Arrangement OSS-00415819 – Stream 1 – Mobile Devices & Services	Value (excludes all Taxes)	\$587,500.00
Term Start Date	September 1, 2021	Term End date	August 31, 2022

3. Description of Goods/Service or Change

In response to the COVID-19 pandemic, the TCDSB has been supplying devices for remote learning purposes to students in need since the 2019-20 school year as per the Ministry's Policy/Program Memorandum 164 (PPM164) whereby "School boards must work collaboratively with parents to ensure that all students have access to remote learning devices and the Internet during remote learning." As such, students with home internet are supplied with a Chromebook, and those that require internet are supplied with an iPad equipped with an LTE wireless data plan from Rogers Wireless. Rogers Wireless is the primary vendor for the Provincial Vendor of Record for Mobile Devices & Services.

Due to the need to respond quickly to the COVID-19 pandemic, the original procurement was made under the emergency provisions of the purchasing policy and approved by the Directors Office.

There are approximately 2,000 iPad devices currently enabled with Rogers Wireless cellular data services to provide Internet access to students for remote learning purposes. Based on past data usage, the number of iPads currently distributed to students and the costs of the required Rogers Wireless cellular data services for the current school year is estimated not to exceed \$587,500.00.

The funding for this is included in the operating budget for Emergency Student Devices and Internet. If there is an increased need for student devices with internet or higher than estimated usage, the funding allocated will need to be increased accordingly.

4. Procurement Process

Procurement Type	Multiple Award/VOR
Consortium/Group Purchase	Yes - MGCS
# of Compliant Bidders/Respondents	Primary Vendor of Record
Name of Recommend Vendor/Bidder	Rogers Wireless
Winning Bid Value (exclude all Taxes)	\$587,500.00 (1-year term)
Budget Source	Emergency Student Devices and Internet

Budget Source approval (Report & Date)	2021-22 Budget Estimates – Overall and Instructional 2021-22 Budget Estimates – Non- Instructional June 10, 2021
New/Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends that cellular data services for students with devices enabled with Internet access for remote learning continue with Rogers Wireless as the Primary Vendor under the Provincial VOR Arrangement OSS-00415819 for Mobile Devices & Services Stream 1. The term of the agreement is for 1-year and the costs is estimated at \$587,500.00 excluding taxes.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Purchase of Edwin for Grades 5-10
Division	Curriculum, Leadership & Innovation, AICT & St. Anne Catholic Academy
SO/Executive	L. Di Marco, Superintendent – Curriculum Leadership & Innovation; AICT & St. Anne Catholic Academy
Initiator/Requestor	B. Auciello, Coordinator – School Effectiveness & Staff Development
Report Type	New procurement award

2. Tender/RFP Information

RFP/Tender #		Value + Net HST	\$1,242,615.00
Term Start Date	September 1, 2021	Term End date	June 30, 2022

3. Description of Goods/Service or Change

Edwin is a digital library of resources that are linked to Ontario curriculum. The platform is available to educators and students, grades 5 through 10. Educators can access curriculum resources and share them directly to their Google Classrooms. This resource supports instructional equity, differentiated instruction, inquiry and research across all subject areas for grades 5 through 10.

Edwin was offered as a free pilot in the 2020-2021 school year to support St. Anne's Junior and St. Anne's Senior schools. Edwin was reviewed by central resource staff at the end of the pilot and deemed a valuable teacher and student resource. Discussions with Nelson have resulted in a reduced rate for the one-year subscription at \$33 per student, which is less than the \$40 regular rate.

37, 655 students x \$33 = \$1,242,615.00 + HST

4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	N/A
Name of Recommend Vendor/Bidder	Nelson
Winning Bid Value + Net HST	\$1,242,615.00
Budget Source	<ol style="list-style-type: none">1. Redirection of last year's Ministry Math Funding \$392,000 (approved by the Ministry)2. Remaining amount from Student Success
Budget Source approval (Report & Date)	Math funding redirection approved July 2021
Under/Over Budget	Within approved budget

5. Formal Award Recommendation

That the Board approve the purchase of Edwin for Grades 5 – 10 for 2021-2022 in the amount of \$1,242,615.00.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Temporary Staffing Services
Division	ICT Services Division & Human Resources
SO/Executive	S. Camacho, Executive Superintendent, Technology, Data & Strategic Transformation A. Della Morra, Associate Director, Academic Services
Initiator/Requestor	O. Malik, Senior Coordinator, IT Planning & Strategy, J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations, Darlene Purkess, Senior Coordinator, Support Services, Human Resources A. Gatto, Senior Manager, Support Services, Human Resources
Report Type	Modification to existing award

2. Tender/RFP Information

RFP/Tender #	T-2019-110 Temporary Services	Value (excludes all taxes)	\$2,000,000.00
Term Start Date	January 15, 2020	Term End date	November 30, 2022

3. Description of Goods/Service or Change

In January 2020, the Toronto Catholic District School Board and the Dufferin-Peel Catholic District School Board jointly issued a Request for Tender (“RFT”) for the purpose of acquiring skilled Temporary Staffing Services for clerical, support, technical and information technology staffing. The term end date for this Tender and the awarded vendors is November 30, 2022.

The ICT Services Division and Human Resources had originally estimated a combined spend of \$1.1M for the term of this contract (January 2020 to November 2022).

Due to the current COVID-19 pandemic, additional temporary information technology staffing services had to be used to meet the much-increased demands for ICT services and for administrative support services across the system. The original estimated spend of \$1.1M for temporary services has been reached by the fiscal year end of August 31, 2021.

This report recommends increasing the estimated spend for temporary information technology staffing services and general human resources by a combined additional \$2,000,000 for the remainder of the term to address staffing needs for ICT as well as increased general administrative and management staff support for the 2021-2022 fiscal year and through to November 30, 2022.

In the fall of 2022, both ICT and Human Resources will work with Materials Management on the issuance of a new RFP for temporary staffing services for the system.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	Yes - Other
# of Compliant Bidders/Respondents	Eight (8)
Name of Recommend Vendor/Bidder	Bedard Resources Inc. Bagg Technology Resources Inc. Bevertec CST Inc. Addecco Employment Services Altis Human Resources Inc. Nexim Healthcare Consultants Inc. Marberg Limited Staffworks Limited
Winning Bid Value + Net HST	\$1,000,000 – IT temporary staffing \$1,000,000 – General HR temporary staffing across various other departments
Budget Source	ICT Services Division – Staffing and Operations budgets Human Resources – Departmental Staffing Budgets and Temporary Staff budget
Budget Source approval (Report & Date)	2021-22 Budget Estimates – Overall and Instructional 2021-22 Budget Estimates – Non-Instructional June 10, 2021
Under/Over Budget	Within approved budget

5. Formal Award Recommendation

This report recommends increasing the estimated spend for temporary staffing services in the area of ICT and General temporary staffing support across the various Central offices and schools where deemed necessary from time to time based on circumstance.

It is recommended that the estimated spend be increased by an additional \$2,000,000 for the for the remainder of the term 2021-2022 fiscal year and through to November 30, 2022.



Procurement Award Report

(for Purchases/Contracts over \$50,000)

1. Report Information

Report Name	Purchase of Replacement Maintenance Vehicles
Report #	Mai 2021 003
Division	Environmental Support Services
SO/Executive	M. Farrell, Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor
Report Type	New procurement award

2. Tender/RFP Information

RFP/Tender #	Q-038-21	Value (exclude all Taxes)	\$325,161.30
Term Start Date		Term End date	

3. Description of Goods/Service or Change

The Maintenance Department operates a fleet of vehicles (55) to support the ongoing work necessary for school repairs. A number of these vehicles which were purchased in 2003 and 2006, have exceeded their useful operating life. Replacement of these vehicles will result in greater reliability and decreased operating costs.

As part of the on-going vehicle replacement plan, a Request for Quotation (RFQ) Q-038-21 was issued for the supply and delivery of five (5) commercial cargo vans and one (1) $\frac{3}{4}$ ton pickup truck.

Utilizing the Ministry of Government and Consumer Services (MGCS) Vendor of Record, a second stage process determined that Downtown Autogroup provided the most suitable vehicles meeting Board specifications and is recommended for award.

4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - MGCS
# of Compliant Bidders/Respondents	3
Name of Recommended Vendor/Bidder	Downtown Autogroup
Winning Bid Value (excl. all Taxes)	\$325,161.30
Budget Source	20/21 Maintenance and Operations Budget
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

5. Formal Award Recommendation

That the Board approve the award of a contract to supply five (5) commercial cargo vans and one (1) $\frac{3}{4}$ ton pickup truck to Downtown Autogroup, being the low bidder meeting specifications in the amount of \$325,161.30 plus net HST \$7023.48, for a total of \$332,184.78.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	Elevator Preventative Maintenance and Repairs Contract Award
Report #	Mai 2021 004
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor

2. Tender/RFP/RFQ Information

RFP/Tender #	SX20-376P(TDSB)	Contract Value (exclude all Taxes)	\$763,508.22
Term Start Date	October 1, 2021	Term End date	October 31, 2023

3. Description of Goods/Service or Change

Monthly preventative maintenance and repairs contract for Elevators and Lifts at all sites in the Toronto Catholic District School Board has expired. The Toronto District School Board has an existing award a contract for these services Tender SX20-376P.

Utilizing a collaborative purchasing clause and with permission of the TDSB, there is an opportunity for TCDSB to participate in this award under the same terms and conditions for an initial three (3) year term with an option to renew for an additional three (3) one (1) year terms, subject to satisfactory service and performance. The contract has two (2) years one (1) month remaining on the initial term.

4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - "Piggy Back" Clause
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	CEE Elevator Service Ltd.
Winning Bid Value (exclude all Taxes)	\$763,508.22
Budget Source	21/22 Maintenance Budget
Budget Source approval (Report & Date)	

5. Formal Award Recommendation

Award to CEE Elevator Service Ltd. in the estimated amount of \$763,508.22 for a 3 year term plus, net HST \$ \$16,491.78, for a total of \$ \$780,000.00 with an option to renew for an additional three (3) one (1) year terms, subject to satisfactory performance, at the sole discretion of the Board.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	Mechanical Systems Preventative Maintenance Program Optional Year Contract Extension
Report #	Main 2021 001
Division	Maintenance/Operations
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor
Report Type	Modification to existing award

2. Tender/RFP Information

RFP/Tender #	P-129-18	Value (exclude all Taxes)	\$578,253.00
Term Start Date	September 1, 2021	Term End date	August 31, 2022

3. Description of Goods/Service or Change

Regularly scheduled preventative maintenance on mechanical systems at all sites in the Toronto Catholic District School Board.

The current contract, P-129-18 provided for a three (3) year contract with an option to renew at the Board's discretion for an additional two (2) one (1) year extensions.

The Board informed The State Group Inc. that an extension of the contract was being considered for the first option year. The State Group Inc. notified the Board that the 1st year extension of the contract would continue at current rates and under the same terms and condition of the original contract. Staff have reviewed the contractor's performance and rates and recommend a one year extension of the contract.

4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	N/A
Name of Recommended Vendor/Bidder	The State Group Inc.
Winning Bid Value (excl. all Taxes)	\$578,253.00
Budget Source	Maintenance & Operations Budget
Budget Source approval (Report & Date)	Maintenance Department
Under/Over Budget	Within approved budget

5. Formal Award Recommendation

Award the contract for Preventative Maintenance to The State Group Inc. for an additional one (1) year term in the amount of \$578,253.00, plus net HST, \$12,490.26 for a total of \$590,743.26.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	St. Raphael Catholic School Stair Replacement Contractor Award – Ward 5
Report #	Ren 2020 282
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	T. Conforti, Renewal Supervisor

2. Tender/RFP/RFQ Information

RFP/Tender #	T-074-21	Value (exclude all Taxes)	\$147,241.00
Term Start Date	July 4, 2022	Term End date	August 26, 2022

3. Description of Goods/Service or Change

Contractor service for the replacement of interior stairs and the removal of the non-operational/prohibitive to repair Garaventa chairlift at St Raphael Catholic Elementary School.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	P&C General Contracting Ltd.
Winning Bid Value (exclude all Taxes)	\$147,241.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018-057 (2018-12-12) Ren 2020-010 (2021-01-14)

5. Formal Award Recommendation

That a contract award be approved for the replacement of interior stairs (Stairwells A and B) and the removal of the non-operational and prohibitive to repair Garaventa chairlift (Stairwell C) at St Raphael Catholic Elementary School to P&C General Contracting Ltd. in the amount of \$147,241.00 plus net HST.

That an additional consulting fee be approved for the retention of an independent third party AODA consultant to inspect, evaluate and confirm the removal of the existing Garaventa chairlift to Blue Grove Engineering Group Inc. in the amount of \$2,247.52 including net HST.

An additional anticipated repair allowance of \$50,000.00 has also been included to address currently concealed conditions at stairwell C that will be accessible for review and repair upon chairlift removal.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	St. Patrick Secondary School CCTV Upgrade Contractor Award
Report #	Ren 2021-005
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	D. Thompson/J. Roy, Renewal Supervisor

2. Tender/RFP Information

RFP/Tender #	T-092-21	Value (exclude all Taxes)	\$247,680.00
Term Start Date	September 20, 2021	Term End date	November 30, 2021

3. Description of Goods/Service or Change

Upgrade of the CCTV system at St. Patrick Secondary School to the new TCDSB Standard Avigilon System.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommended Vendor/Bidder	Viridian Automation Inc.
Winning Bid Value (excl. all Taxes)	\$247,680.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2019 185 – August 10, 2020

5. Formal Award Recommendation

That a contract award to Viridian Automation Inc. be approved in the amount of \$247,680.00 + net HST of \$5,349.89 for a total of \$253,029.89 to complete the installation of the Avigilon CCTV system at St. Patrick Secondary School.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	Replacement Bishop Allen Academy Secondary School Consultant Award
Report #	Cap 2021 002
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Loberto, S/O, Planning and Development
Initiator/Requestor	S. Sederavicius, Project Supervisor
Report Type	New procurement award

2. Tender/RFP/RFQ Information

RFP/Tender #	P-009-21	Value (exclude all Taxes)	\$2,584,154.45
Term Start Date	September 30, 2021	Term End date	December 31, 2025

3. Description of Goods/Service or Change

<p>1. Provision of full architectural services for the replacement of Bishop Allen Academy. In addition to the architects, the consulting team includes structural, civil, mechanical and electrical engineers, landscape architects and specialty consultants as required to complete the design and construction of the project. The services are supported with allowances for disbursements, unforeseen services and additional studies.</p> <p>2. Staff implemented a two-stage process for the selectin of an architect. A Request for Qualification (RFSQ-001-21) was issued in January 2021 as Stage 1 of the selection process. The submissions were evaluation by Board staff according to the criteria stipulated in the RFSQ. Four Proponent teams were shortlisted based on the scoring of their responses to the RFSQ.</p> <p>3. The Request for Proposal for Stage 2 was issued to the four shortlisted Proponent teams. The proposals were evaluated by the same committee</p>
--

according to the criteria stipulated in the RFP. Three firms were invited to provide clarifications and confirmation of aspects in their proposal.

4. Hossack & Associate Architects/Kohn Shnier Architects (in joint venture) scored highest in the evaluation of Stage 2.

4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommended Vendor/Bidder	Hossack & Associates Architects/Kohn Shnier Architects (in joint venture)
Winning Bid Value (exclude all Taxes)	\$2,584,154.45
Budget Source	Capital Priority Grant
Budget Source approval (Report & Date)	Cap 2020 020, June 8, 2021

5. Formal Award Recommendation

1. That a contract be awarded to Hossack & Associates/Kohn Shnier Architects (in joint venture) to provide full architectural services for the design and construction of a replacement Catholic Secondary school at Bishop Allen Academy for a fee of \$2,584,154.45 plus net HST of \$55,818 for a total cost of \$2,639,972, including allowances and expenses.
2. That the project budget in the amount of \$40,292,103 be confirmed as detailed in the funding statement.

Associate Director Budget Approval

(Not included in Monthly Procurement Report)

Funding Statement

Sep-21

Bishop Allen Project Budget	FundingSource			Total
	Ministry of Education (EDU)	Site Prep / Demolition	Unique Site Costs	Estimated
A. Total Estimated Consulting Cost	\$2,145,725	\$115,429	\$378,818	\$2,639,972
B1. Total Soft Costs- Municipal Permits & Fees	\$452,196	\$137,255	\$0	\$589,450
B2. Total Soft Costs- TCDSB Allowances	\$874,295	\$15,324	\$0	\$889,619
C. Total Estimated Construction Cost	\$31,011,070	\$1,090,060	\$2,201,342	\$34,302,472
D. Contingency Allowance	\$1,530,590	\$80,000	\$260,000	\$1,870,590
TOTAL ESTIMATED PROJECT COST	\$36,013,876	\$1,438,067	\$2,840,160	\$40,292,103
FUNDING	\$36,013,876			\$36,013,876



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	St Agnes Exhaust System Replacement Contract Award
Report #	Ren 2021 019
Division	Facilities Asset Renewal
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	H. Akhlaq, Project Supervisor

2. Tender/RFP Information

RFP/Tender #	T-109-21	Value (exclude all Taxes)	\$73,980.00
Term Start Date	September 27, 2021	Term End date	December 31, 2021

3. Description of Goods/Service or Change

To replace the existing Exhaust System at St. Agnes Catholic School. New exhaust fans to be tied into BAS. TAB and commissioning to be performed.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	8
Name of Recommended Vendor/Bidder	Canadian Tech Air Systems
Winning Bid Value (excl. all Taxes)	\$73,980.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018 057 (Dec 12, 2018)

5. Formal Award Recommendation

That a contract be awarded to Canadian Tech Air Systems for the replacement of Exhaust System, TAB and commissioning at St. Agnes Catholic School in the amount of \$73,980.00 plus net HST of \$1,597.96 for a total of \$75,557.96.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	St Theresa Shrine Break Upgrade and Branch Wire Renewal
Report #	Ren 2021 030
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	D. Thompson, Renewal Supervisor

2. Tender/RFP Information

RFP/Tender #	T-108-21	Value (exclude all Taxes)	\$122,600.00
Term Start Date	October 18, 2021	Term End date	March 25, 2022

3. Description of Goods/Service or Change

Upgrading the break and branch wiring at St. Theresa Shrine Catholic School.
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4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommended Vendor/Bidder	Gremar Electric Limited
Winning Bid Value (excl. all Taxes)	\$122,600.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2019 203 – October 5, 2020

5. Formal Award Recommendation

That a contract be awarded to Gremar Electric Limited in the amount of \$122,600.00 plus net HST of \$2,648.16 for a total of \$125,248.16, to complete the upgrading and installation of the breaker and branch wiring at St. Theresa Shrine Catholic School.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	St. Nicholas of Bari PA System Upgrade Contractor Award
Report #	Ren 2021 026
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	D. Thompson, Renewal Supervisor

2. Tender/RFP Information

RFP/Tender #	T-108-21	Value (exclude all Taxes)	\$165,000.00
Term Start Date	October 18, 2021	Term End date	January 21, 2022

3. Description of Goods/Service or Change

Upgrading the Public Address System at St. Nicholas of Bari Catholic School.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommended Vendor/Bidder	RCN Electric
Winning Bid Value (excl. all Taxes)	\$165,000.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2019 202 – October 5, 2020

5. Formal Award Recommendation

Award to low bidder meeting specifications for the public address upgrade project at St. Nicholas of Bari Catholic School, being RCN Electric in the amount of \$165,000.00, plus net HST of \$3,564 for a total of \$168,564.00,



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	St. Lawrence PA System Upgrade Contractor Award
Report #	Ren 2020 27
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	D. Thompson, Renewal Supervisor

2. Tender/RFP Information

RFP/Tender #	T-067-21	Value (exclude all Taxes)	\$107,500.00
Term Start Date	October 25, 2021	Term End date	January 21, 2022

3. Description of Goods/Service or Change

Construction services to provide supply and installation services for the Public Address System Upgrade project at St. Lawrence Catholic School.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	2
Name of Recommended Vendor/Bidder	Barrie Communications Ltd.
Winning Bid Value (excl. all Taxes)	\$107,500.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2020 013 – October 5, 2020
Under/Over Budget	Choose an item.

5. Formal Award Recommendation

That a Contract be awarded to Barrie Communications Ltd. In the amount of \$107,500.00, plus net HST of \$2,322.00 for a total of \$109,822.00, for the supply and installation services for Public Address System Upgrade project at St. Lawrence Catholic School.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	Stella Maris PA System Upgrade Contractor Award
Report #	Ren 2021 028
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	D. Thompson, Renewal Supervisor

2. Tender/RFP Information

RFP/Tender #	T-111-21	Value (exclude all Taxes)	\$187,000.00
Term Start Date	October 25, 2021	Term End date	January 21, 2022

3. Description of Goods/Service or Change

Construction services to provide supply and installation services for Public Address System Upgrade project at Stella Maris Catholic School.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommended Vendor/Bidder	RCN Electric
Winning Bid Value (excl. all Taxes)	\$187,000.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2020 012
Under/Over Budget	Budget Increase required

5. Formal Award Recommendation

That a Contract be awarded to RCN Electric in the amount of \$187,000.00, plus net HST of \$4,039.20 for a total of \$191,039.20, for the supply and installation services for the Public Address System Upgrade project Stella Maris Catholic School.



Procurement Award Report

(for Contracts over \$50,000)

1. Report Information

Report Name	St. Mary Catholic School Fire Alarm System Upgrade Contractor Award
Report #	Ren 2021 029
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Farrell, S/O, Environmental Support Services
Initiator/Requestor	D. Thompson, Renewal Supervisor

2. Tender/RFP Information

RFP/Tender #	T-108-21	Value (exclude all Taxes)	\$173,900.00
Term Start Date	October 18, 2021	Term End date	January 28, 2022

3. Description of Goods/Service or Change

Supply and installation services for the Fire Alarm System Upgrade project at St. Mary Catholic School.

4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	5
Name of Recommended Vendor/Bidder	Gremar Electric Limited
Winning Bid Value (excl. all Taxes)	\$173,900.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2019 201 – October 5, 2020
Under/Over Budget	Within approved budget

5. Formal Award Recommendation

Award to the low bidder meeting specifications for the fire alarm system upgrade project at St. Mary Catholic School, being Gremar Electric Limited in the amount of \$173,900.00, plus net HST of \$3,756.24 for a total of \$177,656.24,



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

ANNUAL TRUSTEE HONORARIUM

***“EDUCATING IS AN ACT OF LOVE; IT IS LIKE GIVING LIFE.”
(POPE FRANCIS)***

Created, Draft	First Tabling	Review
October 5, 2021	October 14, 2021	Click here to enter a date
G. Sequeira, Coordinator of Budget Services		
INFORMATION REPORT		

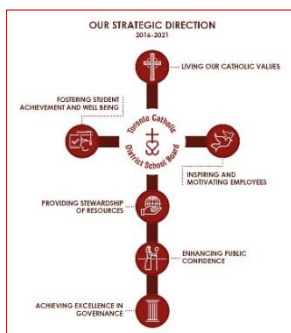
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

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We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD
Director of Education

A. Della Mora
Associate Director of
Academic Affairs and
Chief Operating Officer

D. Boyce
Associate Director of
Facilities, Business and
Community Development

R. Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

Ontario Regulation (O. Reg) 357/06 requires that the Trustee Honorarium for the period of December 1, 2021 to November 30, 2022 be established based on the formula prescribed in the Regulation.

Based on the Regulation, the Trustee Honorarium for the year December 1, 2021 to November 30, 2022 will be as follows:

	Base	Enrolment	Total
Chair	\$10,900.00	\$17,591.37	\$28,491.37
Vice-Chair	\$8,400.00	\$15,345.64	\$23,745.64
Trustee	\$5,900.00	\$13,099.92	\$18,999.92

The enrolment amount (89,828 ADE) is based on what was reported in the 2020-2021 Estimates in accordance with Section 9 of O. Reg. 357/06.

The cumulative staff time required to prepare this report was 2 hours.

B. PURPOSE

As per TCDSB Trustee Honorarium Policy T.05, the Board shall pay the maximum honorarium as prescribed by O. Reg. 357/06.

C. BACKGROUND

1. On July 22, 2006, *Ontario Regulation 357/06, Honoraria for Board Members* was passed into law.
2. Ontario Law requires that the amount of Trustee Honorarium for the period December 1, 2021 to November 30, 2022 be established based on the prescribed formula in O. Reg. 357/06.
3. The Ministry of Education amended O. Reg. 357/06 by regulation (O. Reg. 190/14) requiring the base amount be maintained at the current \$5,900 (as prescribed in O. Reg. 357/06) without any adjustment to reflect the Ontario Consumer Price Index for the 2018-2022 term of office.

D. EVIDENCE/RESEARCH/ANALYSIS

1. Based on the formula prescribed by law, the Trustee Honorarium for the year December 1, 2021 to November 30, 2022 will be as follows:

	Base	Enrolment	Total
Chair	\$10,900.00	\$17,591.37	\$28,491.37
Vice-Chair	\$8,400.00	\$15,345.64	\$23,745.64
Trustee	\$5,900.00	\$13,099.92	\$18,999.92

The enrolment amount (89,828 ADE) is based on what was reported in the 2020-2021 Estimates in accordance with Section 9 of O. Reg. 357/06.

2. The Trustee Honorarium for the year December 1, 2020 to November 30, 2021 was:

	Base	Enrolment	Total
Chair	\$10,900.00	\$17,718.66	\$28,618.66
Vice-Chair	\$8,400.00	\$15,456.68	\$23,856.68
Trustee	\$5,900.00	\$13,194.71	\$19,094.71

3. The annual honorarium for trustees, pursuant to O. Reg. 357/06 and Board Policy T.05 Trustee Honorarium for the year commencing December 1, 2021 shall be comprised of:

- (i) a base amount of \$5,900.
- (ii) a percentage of 100% of the amount calculated annually as the Board's day school average enrolment, as determined for the purposes of the regulation made under section 234 of the *Act* multiplied by \$1.75 divided by 12.
- (iii) an attendance amount of \$50 per meeting for attending any meeting of a committee of the Board that is required to be established by an *Act* or a regulation made under an *Act*.
- (iv) that the Chair of the Board receive an additional base amount of \$5,000 annually.

- (v) that the Vice-Chair of the Board receive an additional base amount of \$2,500 annually.
- (vi) that the Chair of the Board receive an additional enrolment amount calculated as the lesser amount of:
 - (a) the Board's day school average enrolment as described above multiplied by 5 cents; and
 - (b) \$5,000
- (vii) that the Vice-Chair of the Board receive an additional enrolment amount calculated as the lesser amount of:
 - (a) the Board's day school average enrolment as described above by 2.5 cents; and
 - (b) \$2,500

4. The Trustee Honorarium for the year commencing December 1, 2021 and ending November 30, 2022 is as follows:

Chair	\$28,491.37
Vice-Chair	\$23,745.64
Trustee	\$18,999.92

E. CONCLUDING STATEMENT

This report is for the information of the Corporate Services Committee.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

2021-2022 BUDGET UPDATE #2

*"I am the vine; you are the branches.
If you remain in me and I in you, you will bear much fruit;
apart from me you can do nothing."
John 15:5*

Created Draft	First Tabling	Review
October 5, 2021	October 14, 2021	

R. Putnam, Chief Financial Officer and Treasurer

INFORMATION REPORT

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R. Putnam
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Treasurer

A. EXECUTIVE SUMMARY

This report provides an update with respect to enrolment and staffing in relation to the 2021-2022 budget. Specifically, the report outlines the impact of declining enrolment on revenue and the resultant cost of any investments made subsequent to the approval of the 2021-2022 Estimates in June 2021.

The cumulative staff time required to prepare this report was 2 hours.

B. PURPOSE

This report is presented for information. The purpose of this report is to provide Trustees with an update as to the change in revenue due to declining enrolment and to outline system investments that have been made to maintain student safety, school operations and student achievement opportunities.

C. BACKGROUND

The current situation requires an adjustment to revenue and staffing while maintaining system supports. Director's Council has determined that such investments support student safety, ensure effective operation of schools and maintain student achievement opportunities.

D. EVIDENCE/RESEARCH/ANALYSIS

The overall impact of the decline in enrolment is as follows:

- A net decrease in Ministry funding of \$23.8M as a result of a decline in enrolment of approximately 2,900 students.
- Staffing adjustments totalling \$17.8M commensurate with the enrolment decline.
- **The above results in a net negative impact on the budget of \$6M.**

Investments totalling \$13.5M have been incorporated into the 2021-22 budget. The following staffing and supports have been added or maintained and will be included in the 2021-22 Revised Estimates.

- **September Reopening Investments (\$4.5M)**
 - As reported at the September Corporate Services investments were made in the areas of Long Term Occasional Teachers, Elementary Lunch Hour Supervisors, Secondary Student Supervisors and Custodial Services to support reopening.
- **Special Education Teachers (\$2.2M)**
 - The decline in enrolment would have required an adjustment of 22 Special Education Teachers. These positions have been maintained to support students in need within the system.
- **Elementary Educators (\$5.0M)**
 - The decline in enrolment required a significant reorganization. Approximately 42 classroom and program speciality teachers and 16 Designated Early Childhood Educators were maintained to mitigate the impact of the reorganization.
- **Secondary Teachers - Section/Course Protection (\$1.3M)**
 - Although Secondary enrolment is essentially flat there are schools where enrolment declined. Approximately 78 sections (13 FTE) were protected to ensure student timetables were not affected and access to selected courses was maintained.

E. METRICS AND ACCOUNTABILITY

1. Staff will continue to monitor and assess the need for supplemental COVID related supports to ensure a safe learning environment and positive educational experience for students and staff.
2. The funding progression for any COVID related investments is as follows: allocate to available Ministry provided COVID related funding until exhausted; incorporate into the general 2021-22 Revised Estimates; if necessary leverage the projected surplus to budget in fiscal 2020-21 as a contingency funding source for any unfunded COVID related investments.
3. The 2021-22 Revised Estimates will be presented in December 2021 as part of the annual Ministry financial reporting cycle.

F. CONCLUDING STATEMENT

This report is for the information of the Corporate Services Committee.

2021 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (P)	Corporate Services	B.R.01 Rental of Surplus School Space & Properties Policy Metric	A.D. Facilities, Business, Community Development
2	February (Q)	Corporate Services	Financial Status Update Report #1	Chief Financial Officer & Treasurer
3	March (A)	Corporate Services	Budget Series Report: Financial Planning and Consultation Plan	Chief Financial Officer & Treasurer
4	March (A)	Corporate Services	Consensus Student Enrolment Projection	A.D. Facilities, Business, Community Development
5	March (A/P)	Corporate Services	Transportation Annual Report and <u>S.T.01 Transportation Policy Metric</u>	A.D. Facilities, Business, Community Development
6	March	Corporate Services	A.18 Development Proposals, Amendments and Official Plans and Bylaws Policy Metric	A.D. Facilities, Business, Community Development
7	April (A)	Corporate Services	Budget Series Report: Grants for Student Needs Update	Chief Financial Officer & Treasurer
8	May (Q)	Corporate Services	Financial Status Update Report #2	Chief Financial Officer & Treasurer
9	May (A)	Corporate Services	Budget Series Report: Preliminary Budget Estimates for the Following Fiscal Year	Chief Financial Officer & Treasurer
10	June (A)	Corporate Services	Budget Series Report: Recommended Budget Estimates for the Following Fiscal Year	Chief Financial Officer & Treasurer
11	June (A)	Corporate Services	Delegated Authority Report	Chief Financial Officer & Treasurer
12	September (Q)	Corporate Services	Financial Status Update Report #3	Chief Financial Officer & Treasurer

2021 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

13	September (A)	Corporate Services	Capital Program Update	A.D. Facilities, Business, Community Development
14	September (A)	Corporate Services	Delegated Authority Update Report	Chief Financial Officer & Treasurer
15	October (A)	Corporate Services	Trustee Honorarium Report	Chief Financial Officer & Treasurer
16	November	Corporate Services	Preliminary Enrolment Reports Elementary and Secondary Schools and S.A.01 Elementary Admission and Placement Policy Metric	A.D. Facilities, Business, Community Development
17	November (A)	Corporate Services	Legal Fees Report	Chief Financial Officer & Treasurer
18	November (A/Q)	Corporate Services	Audited Financial Statement and Financial Status Update #4	Chief Financial Officer & Treasurer
19	December (A)	Corporate Services	Budget Series Report: Revised Budget Estimates for the Current Fiscal Year	Chief Financial Officer & Treasurer
20	December	Corporate Services	Capital Renewal Program Report	A.D. Facilities, Business, Community Development
21	December (A)	Corporate Services	Annual Investment Report	Chief Financial Officer & Treasurer

**CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY
PENDING LIST TO OCTOBER 14, 2021**

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1.	Jan-2021 Student Achievement	TBD	Corporate Services	<p>1. That staff bring back a report with a revised 2020-2021 Renewal Plan in the Spring of 2021 following announcement of CVRIS funding allocations; and</p> <p>2. That a report be submitted to Board on the findings of the consultant (Renewal Plan 2020-2021 and Three-Year Forecast (All Wards))</p>	Associate Director of Facilities, Business & Community Development