

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE (CPIC)

REGULAR MEETING
December 13, 2021



CATHOLIC
PARENT
INVOLVEMENT
COMMITTEE

Elementary Parent Members

Jennifer Di Francesco

Ward 1

Solimen Hilwi

Ward 2

Joe Fiorante

Ward 3

Vacant

Ward 4

Ravi Peter

Ward 5 East

Arthur Baird

Ward 5 West

Gus Gikas

Ward 6

Vacant

Ward 7

Rose-Marie Fraser

Ward 8 East

Joanna Chang Tze

Ward 8 West

Abyomi Bedward

Ward 9

Ivana Calabria-Pantaleo

Ward 10

James Ocampo

Ward 11 North

Fadzi McConnell

Ward 11 South

Anthony Antinucci

Ward 12

Community Members

Vacant

(1) OAPCE-Toronto

Vacant

(2)

Vacant

(3)

Secondary Parent Members

Christine Ligas

West - (Wards 1,2,3 & 4)

Annalisa Crudo-Perri

Central - (Wards 5,6,9 & 10)

Teresa De Stefano

East - (Wards 7,8,11 & 12)

Trustee Representatives

Garry Tanuan

Norm Di Pasquale (Alternate)

Board Representatives

John Wujek

Director Designate

Manuela Sequeira

Parent Engagement Coordinator

Jessica Dalinda

Communications

PURPOSE

CPIC is the legislated parent voice at the Toronto Catholic District School Board for parents of students in TCDSB schools.

MISSION

To improve student academic achievement and the emotional, spiritual and physical well-being of students by supporting, encouraging and enhancing meaningful parent engagement.

Dr. Brendan Browne
Director of Education

Angela Kennedy
Chair of The Board

ONTARIO EDUCATION ACT – REGULATION 612 (PART III)
PARENT INVOLVEMENT COMMITTEES

PURPOSE

- 27.** (1) The purpose of a parent involvement committee is to support, encourage and enhance parent engagement at the board level in order to improve student achievement and well-being. O. Reg. 330/10, s. 6.
- (2) A parent involvement committee of a Board shall achieve its purpose by,
- (a) providing information and advice on parent engagement to the board;
 - (b) communicating with and supporting school councils of schools of the board; and
 - (c) undertaking activities to help parents of pupils of the board support their children's learning at home and at school. O. Reg. 330/10, s. 6.
- 28.** A parent involvement committee of a board shall,
- (a) develop strategies and initiatives that the board and the board's director of education could use to effectively communicate with parents and to effectively engage parents in improving student achievement and well-being;
 - (b) advise the board and the board's director of education on ways to use the strategies and initiatives referred to in clause (a);
 - (c) communicate information from the Ministry to school councils of schools of the board and to parents of pupils of the board;
 - (d) work with school councils of schools of the board and, through the board's director of education, with employees of the board to,
 - (i) share effective practices to help engage parents, especially parents who may find engagement challenging, in their children's learning,
 - (ii) identify and reduce barriers to parent engagement,
 - (iii) help ensure that schools of the board create a welcoming environment for parents of its pupils, and
 - (iv) develop skills and acquire knowledge that will assist the parent involvement committee and school councils of the board with their work;
 - and
 - (e) determine, in consultation with the board's director of education and in keeping with the board's policies, how funding, if any, provided under the *Education Act* for parent involvement as described in section 27 and clauses (a) to (d), is to be used. O. Reg. 330/10, s. 6.

**AGENDA
REGULAR MEETING
OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

PUBLIC SESSION via E-MEETING**

Joe Fiorante, Chair

Jennifer Di Francesco, Vice Chair

Public Webcast – YouTube Live

https://www.youtube.com/channel/UCVgBs31RMSjzWOaVvQAc_Pw

December 13, 2021

7:00 pm

Pages

- | | |
|---|---|
| <ul style="list-style-type: none">1. Call to Order2. Opening Prayer by His Eminence Cardinal Thomas Collins<ul style="list-style-type: none">2.a. Land Acknowledgement3. Roll Call & Apologies4. Approval of the Agenda5. Declarations of Interest6. Approval & Signing of the Minutes<ul style="list-style-type: none">6.a. November 15, 2021 Inaugural Meeting7. Presentations & Reports from Committee Officers<ul style="list-style-type: none">7.a. From the Chair7.b. From the Treasurer - Financial Report as of November 30, 2021 | <ul style="list-style-type: none">12 - 1314 - 1516 |
|---|---|

7.c.	Information and Communication Technology - Technology Standards - Steve Camacho, Executive Superintendent, Technology, Date and Strategic Transformation & Chief Information Officer and Omar Malik, ICT Services Division	17 - 30
8.	Delegations	
9.	Unfinished Business & Matters Rising Out of Minutes	
	<u>From the November 15, 2021 Inaugural Meeting</u>	
9.a.	Appointment of Community Representatives	
9.a.1.	Eligibility Criteria	31
9.a.2.	Appointment of Community Representative #1 - Ontario Association of Parents in Catholic Education (OAPCE) Toronto	32
9.a.3.	Appointment or Solicitation of Additional Community Representatives	33 - 40
10.	Notices of Motion	
11.	Communications Received	
12.	Program/Consultation (Committee of the Whole)	
12.a.	Board Wide Mental Wellness Parent Workshops	41
13.	Subcommittee & Special Committee Reports	
13.a.	Budget and Priority Setting Subcommittee	42 - 43
14.	Matters Referred to the Committee by the Board of Trustees and Other Committees of the Board	
15.	Reports from TCDSB Board Officials	
15.a.	Director-Designate for CPIC - John Wujek - Monthly Update	44 - 71
16.	Reports from Trustee or Trustee Alternate	

16.a. Verbal Update - Garry Tanuan, Trustee and Norm Di Pasquale,
Trustee Alternate

17. Parent Member & Community Member Reports

18. Update from the Board on Prior CPIC Resolutions Recommended

19. Pending List

20. Adjournment

Land Acknowledgement

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit people in Ontario and the rest of Canada.

La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunees et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.

**MINUTES OF THE VIRTUAL
INAUGURAL MEETING OF THE
CATHOLIC PARENT INVOLVEMENT COMMITTEE
PUBLIC SESSION**

E-MEETING VIA ZOOM

HELD MONDAY NOVEMBER 15, 2021

1. Call to Order

The Chair, Joe Fiorante called the Meeting to Order at 7:06PM.

The Chair reminded all members that all CPIC meetings are broadcasted on the CPIC YouTube Channel. It is not required for members to have their cameras on if they do not feel comfortable.

2. Opening Prayer

The Opening Prayer was led by Director Designate, John Wujek.

The Land Acknowledgement was led by Trustee Di Pasquale.

3. Roll Call & Apologies

Trustees: Garry Tanuan (W8)
Norm Di Pasquale (W9)

Non-Voting Trustees:
Ida Li Preti (W3)

Elementary Parent Members:
Jennifer Di Francesco (W1)
Solimen Hilwi (W2)
Joe Fiorante (W3)
Ravi Peter (W5/E)
Arthur Baird (W5/W)
Gus Gikas (W6) Page 2 of 71

Joanna Chang Tze (W8/W)
Ivana Calabria-Pantaleo (W10)
James Ocampo (W11/N)
Fadzi McConnell (W11/S)
Anthony Antinucci (W12)

Secondary Parent Members:

Christine Ligas (West)
Annalisa Crudo-Perri (Central)
Teresa De Stefano (East)

Staff: John Wujek (Director Designate)
Manuela Sequeira (Parent Engagement Coordinator)
Sarah Pellegrini (Recording Secretary)

Guests: Ali Canning
John Del Grande (Past Chair)
Devon Jones
Cameron Miranda-Radbord

Apologies were extended on behalf of Abyomi Bedward (W9) and Jessica Dalinda (Communications Representative).

Rose-Marie Fraser (W8/E) was absent.

All members in attendance introduced themselves.

4. Declarations of Interest

The following members declared a conflict of interest:

Ivana Calabria-Pantaleo – TCDSB Teacher
Annalisa Crudo-Perri - TCDSB Occasional Teacher

5. Approval of the Agenda

MOVED by Ivana Calabria-Pantaleo, seconded by Jennifer Di Francesco that

the agenda, as amended to include the Addendum, be approved.

MOVED in AMENDEMENT by Gus Gikas, seconded by Jennifer Di Francesco that Item 11) Appointment of Community Representatives (including 11.a.; 11.b.; and 11.c.) be deferred to the December 13, 2021 CPIC Meeting and that the deadline for all Community Representatives be extended until December 3, 2021.

Results of the Vote taken on the Amendment, as follows:

In Favour

Opposed

Anthony Antinucci
Ivana Calabria-Pantaleo
Joanna Chang Tze
Annalisa Crudo-Perri
Teresa De Stefano
Jennifer Di Francesco
Joe Fiorante
Gus Gikas
Solimen Hilwi
Christine Ligas
Fadzi McConnell
James Ocampo
Ravi Peter

Arthur Baird

The Amendment was declared

CARRIED

Results of the Vote taken on the Agenda, as amended, as follows:

By Unanimous consent, the Motion was declared

CARRIED

6. Presentations & Reports from Committee Officers

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 6a) be adopted as follows:

6a) From the Chair received.

The Chair provided an update of actions taken over the last month, including mailing promotional letters and materials.

This meeting is the first meeting of the 2021-2022 term.

A.J. Hepburn, Ward 4 representative has resigned, so the position is now available.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Ivana Calabria-Pantaleo, that Item 6b) be adopted as follows:

6b) From Past-Treasurer - Financial Report as of October 31, 2021 received.

Gus Gikas, Past Treasurer provided a verbal update. There were minimal operating costs for the 2020-2021 year as all meetings were virtual.

The carry-over and approved funding opening balance for the new term is \$84, 889.84.

By Unanimous consent, the Motion was declared

CARRIED

7. Certification of Election Results

MOVED by Gus Gikas, seconded by Jennifer Di Francesco, that Item 7a) be

adopted as follows:

7a) Elected Parent Members & Results of Election Meetings received.

The Chair thanked all Parents for putting their names forward and for TCDSB Staff that facilitated election meetings. All results were reviewed. A correction to the spelling of the Ward 5 East representative was noted – Ravi Peters.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Solimen Hilwi, seconded by Jennifer Di Francesco, that Item 7b) be adopted as follows:

7b) CPIC Membership for 2021-2022 received.

The membership list was reviewed and will be published to the CPIC-TCDSB website, pending the correct spelling of Ward 5 East representative – Ravi Peters.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Solimen Hilwi, seconded by Jennifer Di Francesco, that Item 7c) be adopted as follows:

7c) Annual Member Pledge of Responsibilities & Code of Ethical Conduct received.

The Chair and Director Designate reviewed the item and informed all members that they would receive a copy via email for completion.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 7d) be adopted as follows:

- 7d) Annual Member Conflict of Interest Acknowledgement & Declaration** received.

The Chair reviewed the process of declaring an interest. Additional information will be sent via email for completion if required.

By Unanimous consent, the Motion was declared

CARRIED

8. Election of Chair and Vice-Chair (If Required)

MOVED by Gus Gikas, seconded by Annalisa Crudo-Perri, that Item 8a) be adopted as follows:

- 8a) Voting Procedures for Executive Officers** received.

The Chair reviewed the process and terms of for Vice-Chair.

By Unanimous consent, the Motion was declared

CARRIED

8b) Election of Vice-Chair of the CPIC for 2021-2022

The Director Designate called for nominations for CPIC Vice-Chair.

MOVED by Annalisa Crudo-Perri, seconded by Ivana Calabria-Pantaleo, that the name of Jennifer Di Francesco be placed in nomination.

Jennifer Di Francesco accepted the nomination.

No other nominations were made.

Jennifer Di Francesco was acclaimed Vice-Chair of CPIC.

9. Election of New Executive Officers

9a) Treasurer

MOVED by Jennifer Di Francesco, seconded by Ivana Calabria-Pantaleo that the name of Gus Gikas be placed in nomination.

Gus Gikas accepted the nomination.

No other nominations were made.

Gus Gikas was acclaimed Treasurer of CPIC.

9b) Secretary

MOVED by Solimen Hilwi, seconded by Annalisa Crudo-Perri, that the name of Fadzi McConnell be placed in nomination.

Fadzi McConnell accepted the nomination.

No other nominations were made.

Fadzi McConnell was acclaimed Secretary of CPIC.

9c) Digital Coordinator

MOVED by Annalisa Crudo-Perri, seconded by Ivana Calabria-Pantaleo, that the name of Arthur Baird be placed in nomination.

Arthur Baird accepted the nomination.

No other nominations were made.

Arthur Baird was acclaimed Digital Coordinator of CPIC.

9d) Events Coordinator

MOVED by Solimen Hilwi, seconded by Ivana Calabria-Pantaleo, that the name of Teresa De Stefano be placed in nomination.

Teresa De Stefano accepted the nomination.

No other nominations were made.

Teresa De Stefano was acclaimed Events Coordinator of CPIC.

12. Assignment of Members to Standing Committees

The Chair referred to the CPIC Bylaws that each Member must be on at least one subcommittee.

12a) Budget & Priority Setting Subcommittee

The Chair called for volunteers.

Teresa De Stefano, Ivana Calabria-Pantaleo and Solimen Hilwi were appointed as additional Members on the Budget & Priority Setting Subcommittee.

12b) Conference & Events Subcommittee

The Chair called for volunteers.

Joanna Chang Tze, Christine Ligas, Fadzi McConnell, Anthony Antinucci and Annalisa Crudo-Perri were appointed as additional Members on the Conference & Events Subcommittee.

12c) Communications & Parent Resource Subcommittee

It was noted that there was an error on the agenda, the title of the item should read Communications & Parent Resource Subcommittee and the

description for this item should read “CPIC Chair, Secretary, Digital Coordinator and any other Members of the CPIC who wish to serve.”

The Chair called for volunteers.

James Ocampo was appointed as an additional Member on the Communications & Parent Resource Subcommittee.

14. Confirmation of Calendar & Schedule of Committee Meetings

MOVED by Jennifer Di Francesco, seconded by Arthur Baird, that Item 14a) be adopted as follows:

14a) Regular Committee Meeting Dates for 2021-2022 received.

Presentation of the CPIC meeting calendar for 2021-2022 is subject to approval by the Board of Trustees.

By Unanimous consent, the Motion was declared

CARRIED

15. Urgent Matters

MOVED by Gus Gikas, seconded by Jennifer Di Francesco, that Item 15a) be adopted as follows:

15a) Approval of Minutes from September 27, 2021 Regular Meeting received.

By Unanimous consent, the Motion was declared

CARRIED

16. Communications or Announcements

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 16a) be adopted as follows:

16a) Member Orientation received.

The Chair encouraged all members to review the information to familiarize themselves with the role and practices of CPIC. Additional information will be provided via email.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 16b) be adopted as follows:

16b) Catholic School Parent Councils (CSPC) Virtual Workshops 2021-2022 received.

The Chair reviewed the upcoming CSPC Virtual Workshops that have been planned, including how to participate.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Gus Gikas, seconded by Jennifer Di Francesco, that Item 16c) be adopted as follows:

16c) Ontario Association of Parents in Catholic Education (OAPCE) Webinar

November 20, 2021 received.

By Unanimous consent, the Motion was declared

CARRIED

10. Adjournment

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that the meeting be adjourned.

By Unanimous consent, the Motion was declared

CARRIED

The Meeting adjourned at 9:50pm.

CPIC SECRETARY

CPIC CHAIR



Chair's Monthly Report

November 2021 to December 2021

- Communicated with Director Designate and Parent Engagement Coordinator regarding various items.
- Communicated with CPIC Executive Members.
- Communicated with CPIC members.
- Monitored social media and engaged when appropriate.
- Attended CSPC PIC/PRO Grant Training on Nov 17, 2021.
- Attended OAPCE Toronto Meeting on Nov 29, 2021.
- Attended Budget and Priority Setting Subcommittee on Dec 6, 2021
- Reviewed TCDSB Board Agendas.
- Reviewed November draft Minutes.
- Prepared items for December Agenda.
- Received resignation of Ward 5 West Rep Arthur Baird.



CATHOLIC
PARENT
INVOLVEMENT
COMMITTEE



Dear Catholic School Parent Council (CSPC) Members,

Welcome to another school year. I would like to first and foremost congratulate you and thank you for volunteering to take on an active role in representing the voice of your parent community.

I would like to introduce myself as your CPIC Ward Parent Representative for the 2021/2022 school year. My information is

- *CPIC Representative name, board email and board phone number*

Similar the Catholic School Parent Council (CSPC), CPIC is a parent-led committee of volunteers who work both at the Board and at the Ward level. CPIC members provide information and advice on parent engagement to the school board, create initiatives that promote and facilitate parent engagement, and educate parents to support them in their children's learning at home and/or at school.

Please visit the Toronto Catholic District School Board, Toronto CPIC webpage for more information [About CPIC | Toronto Catholic District School Board \(tcdsb.org\)](https://www.tcdsb.org/about-cpic).

Seeing that meetings will continue to be virtual, I would like the opportunity to introduce myself at one of your CSPC meetings. Please let me know when CSPC meetings are held so that I can attend a meeting.

CPIC is inviting you to let us know how we can support your parent engagements efforts by sending an email to *(Ward Rep TCDSB email)*. As a thank you, the school's name will be entered in a draw for a \$100 gift card of your choice.

Sincerely,

(Ward Rep Name)

CC *(School Principal Name)*

CPIC Grant & Expenditure Summary

As at November 30, 2021

	CPIC 2021-22
	FR 1894
APPROVED FUNDING	21,771.00
CARRYOVER FROM PREVIOUS YEAR	63,118.84
TOTAL FUNDING	84,889.84
EXPENSES:	
Childcare & Supplies	-
Election-Parent Recruitment Expenses	-
Media Advertising	-
Transcriptions	-
Mileage	-
Parent Resources	-
Printing & Supplies	-
Promotional Materials	-
Refreshments - Events	-
Refreshments - Meeting	-
Speaker & Recognition Expenses	-
Telecommunication	-
Translation Services	-
TTC Tokens - Buses	-
TOTAL EXPENDITURES	-
CARRYOVER TO NEW YEAR	84,889.84



POLICY SECTION: Administration

APPENDIX

SUB-SECTION:

POLICY NAME: Information and
Communication Technology
– Technology Hardware and Software
Standards

POLICY NO: A.34

Date Approved:
April 4, 2012 – Board

**Date of Next
Review:**

Dates of Amendments:

Cross References:

1. Acceptable Use of Technology (A.29)
2. Freedom of Information and Protection of Privacy (A.38)
3. Purchasing Policy (F.P.01)
4. Disposal of Surplus or Obsolete Furniture, Fixtures and Equipment (F.P.07)

Purpose:

The purpose of this policy is to establish adherence to technology standards that support educational and business objectives throughout the Toronto Catholic District School Board (“TCDSB” or “the Board”) schools and offices. The intent of this policy is to protect and service students and employees, to ensure adherence to all applicable laws and regulations, to ensure stewardship of Board resources, and public funds, and to maintain the integrity and quality of technology resources and services.

Scope and Responsibility:



POLICY SECTION: Administration

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Standards

POLICY NO: A.34

This policy and associated operational procedures apply to all employees (academic and business), students, trustees, stakeholders, and affiliates of the Board that are seeking or involved with the replacement, implementation, or disposal of technology at the Board for any purposes. Technology includes all types of electronic and digital tools, solutions, and services.

The Director of Education is responsible for the implementation of this policy in alignment with the Multi-Year Strategic Plan and with support of the Executive Superintendent, Technology, Data & Strategic Transformation, and Chief Information Officer. All employees share responsibility for compliance and adherence.

~~The *Joint Technology Team* is comprised of stakeholders representing schools, teachers, support staff, school administration, associations and curriculum and business departments of the Board. The role of this team is to advise and review recommendations for technology initiatives.~~

-

~~The *ICT Departments (Academic ICT, Technical Services, and Computer Services)* are responsible for provisioning, supporting and maintaining the Board's hardware and software computing infrastructure and providing professional learning opportunities on how to use the Board's technology environment to meet~~



POLICY SECTION: **Administration**

APPENDIX

SUB-SECTION:

POLICY NAME: **Information and Communication Technology – Technology Hardware and Software Standards**

POLICY NO: **A.34**

~~the educational, school administrative and business requirements of the schools and departments.~~

~~-~~

~~The *Curriculum and Special Services Departments* are responsible for identifying opportunities within the curriculum that can be supported and benefit from the introduction and use of technology (hardware, software, and Internet resources), reviewing technology options and making recommendations and providing appropriate professional learning opportunities modelling the use of the technology.~~

Alignment with MYSP:

Fostering Student Achievement and Well-Being

Achieving Excellence in Governance

Providing Stewardship of Resources

Policy:

The Board shall set technology standards through a process consistent with the Mission, Vision, and Value statements of the Board and with the following objectives:

- 1. Support the entire system (academic and business) with standardized technology tools, solutions, and services.**



POLICY SECTION: **Administration**

APPENDIX

SUB-SECTION:

POLICY NAME: **Information and
Communication Technology
– Technology Hardware and Software
Standards**

POLICY NO: **A.34**

- 2. Align with current and developing technology standards for academic and business.**
- 3. Streamline processes for all types of technologies.**
- 4. Stewardship of Board technology resources.**
- 5. To ensure student safety, achievement, well-being, and privacy**

~~Within the context of the Multi-Year Strategic Plan and our Christ-focused mission and vision, the Board provides teachers and students access to technology in the schools to create an engaging and innovative learning environment, promote a positive impact on student achievement, improve the quality of learning, and support students with special needs. Administrative staff is provided access to technology to support administrative functions and improve organizational effectiveness. In order to leverage investment in technology, professional learning opportunities are necessary to enhance the learning and teaching environment, to promote the effective use of technology in the classroom and to increase administrative efficiency.~~

~~-~~

~~ICT standards are established to ensure supportability and maintainability of the technology, compatibility, integration between technologies, security of the network, the systems and the information contained within and the selection of cost effective hardware, software and other technologies that are appropriate for use in~~



POLICY SECTION: Administration

APPENDIX

SUB-SECTION:

POLICY NAME: Information and Communication Technology – Technology Hardware and Software Standards

POLICY NO: A.34

~~the classroom to complement the curriculum and program delivery as well as support staff in the performance of their job responsibilities.~~

Regulations:

- 1. ICT Services in consultation and collaboration with Curriculum, Special Services, and business departments as well as in consultation with pertinent parent groups, schools, and union partners, will define Technology Standards for educational and administrative use.**
- 2. Technology Standards will be set with strong consideration for student safety, achievement, and well-being and privacy. Consideration will be given to financial feasibility, durability, compatibility with other technologies, IT system performance, and other legal requirements or regulatory requirements.**
- 3. New technology requested by schools (including Catholic School Parent Councils, CSPCs) or departments, that are not standardized, must adhere to an intake and review process to ensure it meets all pertinent requirements and resources are available to support the operation of this new technology.**
- 4. All technology, including technology purchase with CSPCs funds, shall be purchased in accordance with the Purchasing Policy (F.P.01).**



POLICY SECTION: Administration

APPENDIX

SUB-SECTION:

POLICY NAME: Information and
Communication Technology
– Technology Hardware and Software
Standards

POLICY NO: A.34

5. To ensure student safety and the protection of Board data and systems only approved technologies may be used in schools and administrative settings.
6. To ensure student safety and the protection of Board data and systems, only technologies with vendor/manufacture security support (i.e., software patches, bug fixes, etc.) by established vendors shall be used. If a vendor ceases security support, the technology will be deemed obsolete and disposed of in accordance with this policy.
7. Technology standards will be published on TCDSB internal websites for ease of access by employees and CSPC Chairs.
8. Donated, used, or refurbished technology must comply with this policy and adhere to these regulations for review and for acceptance or nonacceptance. Accepted technology becomes the property of the Board for appropriate allocation, implementation, and equitable distribution.
9. Reassigning, repurposing, or relocating technology shall be done in coordination with and at the approval of ICT Services.
10. Technology deemed as obsolete, redundant, unsafe, or no longer fit for purpose, compatibility, integration, performance, privacy, or security will be replaced and/or disposed of depending on the circumstances and needs.
11. Disposals must comply with this policy and adhere to these regulations to ensure for return and/or sanitization of any sensitive information or data,



POLICY SECTION: Administration

APPENDIX

SUB-SECTION:

POLICY NAME: Information and
Communication Technology
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Standards

POLICY NO: A.34

contractual obligations with suppliers and vendors, and stewardship of technology resources.

12. All damage incidents, including theft, vandalism, water, and fire damage are to be reported and maybe subject to a replacement fee.

13. Any discovery of technology that does not comply with this policy or adhere to these regulations may be removed.

14. ICT Services may publish technology guidelines for personal technology used by students or staff in a school environment.

15. Students may bring personally owned technology to school for the purpose of supporting academic achievement. Such technology shall be use used in accordance with the Acceptable Use of Technology Policy (A.29) and be in line with published guidelines.

16. Select staff, as determined by ICT Services, may bring personally owned devices to work for the purpose of supporting academic achievement in a school setting. Such technology shall be use used in accordance with the Acceptable Use of Technology Policy (A.29) and be in line with published guidelines. No student personal identifiable information shall be downloaded or stored on to staff personally owned devices,

~~1. Hardware~~

-



POLICY SECTION: Administration

APPENDIX

SUB-SECTION:

POLICY NAME: Information and Communication Technology – Technology Hardware and Software Standards

POLICY NO: A.34

~~(a) The ICT departments in consultation and collaboration with the schools, curriculum, special services and business departments define the hardware requirements and specifications as part of the process to establish hardware technology standards for educational and administrative use.~~

~~-~~

~~(b) The hardware technology standards must be supportable by the ICT departments and known to function properly in the Board's technology environment to meet end-user requirements.~~

~~(c) The hardware technology standards are established through a procurement process in accordance with the Purchasing policy as maintained by the Materials Management Department.~~

~~(d) The acquisition and purchase of hardware technology for use in schools and departments must be in conformance with these defined hardware technology standards and the Purchasing policy. This is applicable to all departments and schools regardless of funding sources including the use of school block funds, local agency funds or CSAC funds.~~

~~-~~

~~(e) The ICT Departments will establish and as required periodically revise and update what hardware technology is considered supportable. These hardware standards will be updated and published on a regular basis. Hardware technology~~



POLICY SECTION: **Administration**

APPENDIX

SUB-SECTION:

POLICY NAME: **Information and
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– Technology Hardware and Software
Standards**

POLICY NO: **A.34**

~~that is no longer under warranty, below the minimum configuration requirements and/or prohibitive to repair will not be supported and, in collaboration with the school or department, will be removed from the hardware inventory and deemed as obsolete. Any hardware technology deemed as obsolete will follow the Disposal Policy as maintained by the Materials Management Department.~~

~~-~~

~~(f) Only the established hardware technology standard will be supported by the ICT departments. The only exception is where a custom hardware configuration is required to meet a specific educational or administrative need. In this case the ICT Department must approve the hardware configuration and specify a support level which may be limited. The acquisition of non-standard hardware technology will not be supported by the ICT departments.~~

~~-~~

~~(g) Donated, used or refurbished computers will only be accepted if the computers meet the current minimum hardware configuration requirements and are received in working order with a properly licensed operating system. The Board will not accept any computers which may negatively impact the ICT Departments' remote computer management, computer system administration and automated software deployments and updates. Any donated, used or refurbished computers must be reviewed and approved by the ICT departments before being received at the school or department location and may only be connected to the Board's network using an approved computer software image installed by the ICT departments. Any needed~~



POLICY SECTION: Administration

APPENDIX

SUB-SECTION:

POLICY NAME: Information and Communication Technology – Technology Hardware and Software Standards

POLICY NO: A.34

hardware repairs not covered under a warranty agreement will be funded by the school or department.

-

(h) The ICT Departments, with assistance and collaboration from the schools, will maintain an inventory of the school hardware technology.

-

(i) All allocations of new computers or relocation and movement of existing computers from their assigned placement to another location must be done as a request to and in consultation with the Technical Services Department. This is required to ensure the area where the computers are being located already have the necessary networking access (wired or wireless), electrical power and desk, table or counter space to properly accommodate the computers. The Technical Services Department will advise if the request significantly impacts the building thereby requiring further consultation from the Facilities Department. All costs related to adequately provisioning the area with networking, electrical power, millwork or desks will be the responsibility of the school unless approved as part of a project initiative.

-

(j) The installation, configuration, modification, system administration, upgrade and maintenance of the Board's hardware and software technology is restricted to authorized ICT Department staff or staff so designated and authorized by the ICT Departments.



POLICY SECTION: **Administration**

APPENDIX

SUB-SECTION:

POLICY NAME: **Information and
Communication Technology
– Technology Hardware and Software
Standards**

POLICY NO: **A.34**

-

~~(k) The connecting of devices to the Board's internal network (wired or wireless) is restricted to devices approved in the hardware technology standard or authorized by the ICT Departments. Personal Electronic Devices (PEDs) are permitted to connect to the Board's Guest wireless (WiFi) network and remote access will be permitted through the Board's VPN (Virtual Private Network).~~

-

~~2. Software~~

-

~~(a) To meet the requirements of the various software use cases within the Board's technology environment, a set of software that supports those users will be established as the software technology standard that is deployed as the computer software image on new and existing computer hardware. The software technology standard is developed in a collaborative process between the ICT Departments and the users to ensure the software meets the educational or administrative needs of the user, can integrate and function properly within the Board's technology environment and is supportable. Support includes providing technical support and opportunities for professional learning.~~

-

~~(b) The ICT Departments are responsible for software technical support along with the initial deployment of the software and subsequent upgrades and updates to the software. The Program Coordinators, central resource staff and the local school~~



POLICY SECTION: Administration

APPENDIX

SUB-SECTION:

POLICY NAME: Information and Communication Technology – Technology Hardware and Software Standards

POLICY NO: A.34

staff are responsible for providing “how to” software support and opportunities for professional learning with the objective to promote adoption and proper use of the software in the learning and teaching environment or for administrative functions.

-

(c) The software technology standard is comprised of licensed software obtained through the Ministry of Education from OSAPAC (Ontario Software Acquisition Program Advisory Committee), Board level software license agreements and central license agreements established by the curriculum, special services and business departments. Only software that is legally licensed and included in the software technology standard may be installed on the Board’s standard computer hardware.

-

(d) A school or department may locally license software specific to a site (site license) or set of computers within the site provided the software has been reviewed and authorized by the Software Review Team which includes the Program Coordinators and ICT departments. This review will be based on applicability to the curriculum, meets educational or business needs and hardware and software compatibility that the software will properly function in the Board’s technology environment. For locally licensed software, compliance to the licensing agreement, any costs for software licensing, software maintenance and upgrades, technical support and professional development is the responsibility of the local school or department.



POLICY SECTION: Administration

APPENDIX

SUB-SECTION:

POLICY NAME: Information and
Communication Technology
– Technology Hardware and Software
Standards

POLICY NO: A.34

-

~~(e) Any discovery of software on Board-owned computers that is not legally licensed for use or has not been authorized by the ICT Departments and Software Review Team will be removed. This includes software licensed for home use only through OSAPAC or other licensing agreements.~~

Definitions:

Technology includes all types of electronic and digital tools, solutions, and services. Examples include but are not limited to desktops, laptops, tablets, smartphones, laptops, monitors and screens, printers, scanners, copiers, audio/visual equipment, hardware accessories, applications programs, or system software regardless of whether it resides as installed locally on computing devices or is hosted on a vendor's environment and accessed via the internet, software add-ins, plug-ins, functionality changes or new modules or features.

~~**Hardware technology** includes but is not limited to computers, mobile devices, servers, storage, networking equipment, telephone equipment, printers, peripherals, display devices, etc. and the associated connection devices and cabling.~~

-



POLICY SECTION: **Administration**

APPENDIX

SUB-SECTION:

POLICY NAME: **Information and
Communication Technology
– Technology Hardware and Software
Standards**

POLICY NO: **A.34**

~~Software technology includes software installed as a local installation, client server application, web application or hosted application on an internal or external infrastructure platform.~~

-

~~The Board's software requirements, that is the software use cases, includes but is not limited to students (classroom), teachers, special education (including student SEA claims), school administration, central administration staff and other users.~~

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

- 1. Streamlined intake, vetting, and approval process.**
- 2. Feedback from approval bodies, supervisory personnel and employees involved with the replacement, implementation, or disposal of technology.**

FROM ARTICLE IV – COMMITTEE STRUCTURE & MEMBERSHIP

4.3 Community Representatives

- 4.3.1 A maximum of three (3) persons appointed from time to time yearly (based on Committee Operating Year) by the Parent Members of the Committee

4.3.2 Eligibly Criteria

An organization proposing to appoint an individual must meet ALL of the following:

- 4.3.2.1 Be connected with an established and recognized community organization the purpose of which is aligned with CPIC's mandate and vision.
 - 4.3.2.2 Represent a clear geographic or component of the community at large.
 - 4.3.2.3 Be aligned to the TCDSB and Catholic values.
 - 4.3.2.4 Bring added expertise and/or perspective to the Committee's discussions.
- 4.3.3 One (1) Community Representative position will be reserved for a representative from OAPCE-Toronto (Ontario Association of Parents in Catholic Education) provided there is an official appointment made and the appointee wishes to serve.
- 4.3.4 May not be a sitting Board of Trustee member or employee/contractor of the TCDSB.



December 2, 2021

Attention:

Joe Fiorante, CPIC Chair

Hello Chair Fiorante:

It is with great pleasure that we appoint John DelGrande as the OAPCE Toronto representative to serve on CPIC as the Community Representative.

As a former CPIC Chair and TCDSB Trustee, Mr. DelGrande's wealth of knowledge and expertise will surely be an added benefit to the CPIC table.

We look forward to continuing to work with you in partnership.

Yours in Catholic Education

OAPCE



APPLICATION FORM FOR CPIC COMMUNITY REPRESENTATIVE

Please submit the completed application form via email to CPIC.chair@tcdsb.org and manuela.sequeira@tcdsb.org no later than November 12th, 2021.

Surname: Canning First Name: Alison
Home Address: [REDACTED]
Personal Email: [REDACTED] Cell Phone: [REDACTED]

1. List the community organization(s) in which you are currently a member:

Let's Get Together

2. Provide a brief outline of the vision and mission of each organization:

We vision a world where every youth has equal opportunity to pursue higher education with no barriers and personal support. Making learning equitable & education accessible.

3. Provide a brief description of your role within each organization(s):

Executive Director & Founder - involved w/ partnership development, program creation, supporting youth by providing volunteer experiences

4. Briefly outline the reasons why you are interested in being a community representative on CPIC. Please refer to the following criteria when responding:

CPIC By-Laws

Community Representatives

4.3.1 A maximum of three (3) persons appointed from time to time yearly (based on Committee Operating Year) by the Parent Members of the Committee

4.3.2 Eligible Criteria

An organization proposing to appoint an individual must meet ALL of the following:

4.3.2.1 Be connected with an established and recognized community organization the purpose of which is aligned with CPIC's mandate and vision.

4.3.2.2 Represent a clear geographic or component of the community at large.

4.3.2.3 Be aligned to the TCDSB and Catholic values.

4.3.2.4 Bring added expertise and/or perspective to the Committee's discussions.

4.3.3 May not be a sitting Board of Trustee member or employee/contractor of the TCDSB.

Mission:

We create student-led initiatives that inspire youth connections and mentorship opportunities while helping parents understand the challenges youth face today so they can learn how best to support their child in building their own bright future.

5. Would your personal and/or professional experiences place you in a *Conflict of Interest* as identified in the CPIC By-Laws, Reg. 3.5, 3.6, 3.7, in regard to being a member in this committee:

3.5 *Conflict of Interest: Compensation* - Includes direct and indirect remuneration as well as gifts or favours that are substantial in nature.

3.6 *Conflict of Interest: Financial Interest* - Any Member has a "financial interest" if the Member has, directly or indirectly, through business, investment or family in

1. a) An existing or potential ownership or investment interest in any entity with which the Committee has a transaction, contract, or other arrangement,
2. b) A compensation arrangement with the Committee or with any entity or individual with which the Committee has a transaction, contract, or other arrangement
3. c) An existing or potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Committee is negotiating a transaction, contract, or other arrangement
4. d) An existing or potential ownership or investment interest in, or compensation arrangement with, any entity whose business or operation has been or will be directly affected by a decision or action of the Committee.

3.7 *Conflict of Interest: Interested Member* - Any Member of the Committee who has a Financial Interest, as defined above, or who serves as a Director or Officer of any entity with which the Committee has a transaction, contract, or other arrangement.

Yes: ☒ No: ☐

Please explain:

If the committee choses to avail of certain fee for service programs offered by the organization or purchase any products associated with the program.

6. Provide any additional comments to be considered regarding your participation on this committee.

If elected this would be my 2nd year as CPIC Community Rep. I've learned a lot over the past year & hope to help bring more resources to CPIC that better support parents & the children. My goal this year is to explore how to recruit & engage

Full Name

Signature

Date

Alison Canning
more community partners & organizations to get involved & bring resources to meet the diverse needs of all our TCDSB communities in the Catholic Faith.



APPLICATION FORM FOR CPIC COMMUNITY REPRESENTATIVE

Please submit the completed application form via email to CPIC.chair@tcdsb.org and manuela.sequeira@tcdsb.org no later than December 3rd, 2021.

Surname: Cha First Name Katherine - Soo
 Home Address: [REDACTED]
 Personal Email: [REDACTED] Cell Phone [REDACTED]

1. List the community organization(s) in which you are currently a member:

* MENTAL HEALTH PROFESSIONAL

* St. Andrew Kim Catholic Church

* Catholic Community Services of York Region

2. Provide a brief outline of the vision and mission of each organization:

* Ensuring that all community members receive the same value and quality of mental health service

3. Provide a brief description of your role within each organization(s):

Facilitator

4. Briefly outline the reasons why you are interested in being a community representative on CPIC. Please refer to the following criteria when responding:

CPIC By-Laws

Community Representatives

4.3.1 A maximum of three (3) persons appointed from time to time yearly (based on Committee Operating Year) by the Parent Members of the Committee

4.3.2 Eligibly Criteria

An organization proposing to appoint an individual must meet ALL of the following:

4.3.2.1 Be connected with an established and recognized community organization the purpose of which is aligned with CPIC's mandate and vision.

4.3.2.2 Represent a clear geographic or component of the community at large.

4.3.2.3 Be aligned to the TCDSB and Catholic values.

4.3.2.4 Bring added expertise and/or perspective to the Committee's discussions.

4.3.3 May not be a sitting Board of Trustee member or employee/contractor of the TCDSB.

5. Would your personal and/or professional experiences place you in a *Conflict of Interest* as identified in the [CPIC By-Laws](#), Reg. 3.5, 3.6, 3.7, in regard to being a member in this committee:

3.5 **Conflict of Interest: Compensation** -Includes direct and indirect remuneration as well as gifts or favours that are substantial in nature.

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2. b) A compensation arrangement with the Committee or with any entity or individual with which the Committee has a transaction, contract, or other arrangement
3. c) An existing or potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Committee is negotiating a transaction, contract, or other arrangement
4. d) An existing or potential ownership or investment interest in, or compensation arrangement with, any entity whose business or operation has been or will be directly affected by a decision or action of the Committee.

3.7 **Conflict of Interest: Interested Member** - Any Member of the Committee who has a Financial Interest, as defined above, or who serves as a Director or Officer of any entity with which the Committee has a transaction, contract, or other arrangement.

Yes: ☒ No: ☐

Please explain:

* Bring added expertise and/or perspective to the Committee's discussions.

* Interesting student achievement and well being

* Help to build better school community

6. Provide any additional comments to be considered regarding your participation on this committee.

Fyi: There are no conflict of interest

Katherine-Soo Cha

Full Name

Signature

Dec 3, 2021

Date



CPIC

CATHOLIC
PARENT
INVOLVEMENT
COMMITTEE



CPIC Elections 2021-2022
Community Representative Application

APPLICATION FORM FOR CPIC COMMUNITY REPRESENTATIVE

Please submit the completed application form via email to CPIC.chair@tcdsb.org and manuela.sequeira@tcdsb.org no later than November 12th, 2021.

Surname: Miranda-Radbord **First Name** Cameron

Home Address: [REDACTED]

Personal Email: [REDACTED] **Cell Phone** [REDACTED]

1. List the community organization(s) in which you are currently a member:

I am a member of:

- City Youth Council of Toronto (Chair)
- Board of Regents, Victoria University (Member)
- Scarborough Vaccine Accessibility Clinics (Coordinator)
- Wishing Well Lions Club of Scarborough (Music Festival Coordinator)

Within the TCDSB community, I am a member of:

- TCDSB 2SLGBTQ+ Advisory Committee (Member)
- Toronto Catholic School Parents Facebook Group (Administrator)

2. Provide a brief outline of the vision and mission of each organization:

The City Youth Council of Toronto (CYC) is a not-for-profit, elected civic education and advocacy group for young people. Over its nearly ten years of existence, over 10,000 youth have participated in the CYC's programs, learning more about how our municipal government works and making lifelong connections with other passionate students.

The Board of Regents of Victoria University, a federated college of the University of Toronto, is the University's highest governing body. It is responsible for managing over \$600 million in assets and providing high-level oversight of the University's policy, properties, and staff.

The Scarborough Vaccine Accessibility Clinics offered safe, accommodating opportunities for Torontonians with disabilities, especially teenagers, to get COVID-19 vaccines. In the summer, many folks with disabilities struggled to get vaccinated in environments that were friendly to them - for example, some children with autism couldn't receive their vaccines at traditional clinics. Scarborough Vaccine Accessibility Clinics allowed them and their families to get vaccinated.

The Wishing Well Lions Club organizes an annual classical music festival, Music Scarborough, for young musicians in the community. In the last five years, the festival has brought in over \$10,000 for the club to redistribute to the local community through food banks and other charitable programs. In 2010, the festival won the Scarborough Urban Heroes Award.

3. Provide a brief description of your role within each organization(s):

As Chair of the City Youth Council of Toronto, I work closely with elected representatives to ensure the voices of young people are heard. Since 2018, when I took over leadership of the organization, I have organized a town hall with Mayor Tory, met regularly with members of City Council, and pushed for policy changes that matter to youth. I also organize the CYC's experiential education program, where I've helped hundreds of participants grow their understanding of our civic democracy. I've given presentations to other community organizations like the North York Community House, served as the keynote speaker for the 2019 Model City Hall conference, and represented the CYC on Global News, CBC, and CTV.

On the Board of Regents of Victoria University, I sit as a member elected by students and a member of the Property Committee. I review confidential budget and policy information important to the education of the University's 8,200 students, many of whom live in residence at the University. The Board of Regents fulfills a role at Victoria College similar to the role that the Board of Trustees fill at the TCDSB.

I founded the Scarborough Vaccine Accessibility Clinics with a coalition of community partners including Reena, Safehaven, and Surrey Place, which all support children and adults with autism. I coordinated the fundraising and logistics of the clinic and, with the office of the local MPP, promoted it and other vaccination opportunities to over 30,000 seniors through phone banking.

I coordinate the Music Scarborough festival, working with parents, teachers, and students to provide affordable and fun music education. I significantly lowered the costs of the festival to some of the lowest in the country and provided thousands of dollars of scholarships, making the festival accessible to students regardless of their economic background.

4. Briefly outline the reasons why you are interested in being a community representative on CPIC. Please refer to the following criteria when responding:

[CPIC By-Laws](#)

Community Representatives

4.3.1 A maximum of three (3) persons appointed from time to time yearly (based on Committee Operating Year) by the Parent Members of the Committee

4.3.2 Eligibly Criteria

An organization proposing to appoint an individual must meet ALL of the following:

- 4.3.2.1 Be connected with an established and recognized community organization the purpose of which is aligned with CPIC's mandate and vision.*
- 4.3.2.2 Represent a clear geographic or component of the community at large.*
- 4.3.2.3 Be aligned to the TCDSB and Catholic values.*
- 4.3.2.4 Bring added expertise and/or perspective to the Committee's discussions.*
- 4.3.3 May not be a sitting Board of Trustee member or employee/contractor of the TCDSB.*

It goes without saying that the past two years have been a time of great turmoil for parents and students in the Board. I know how hard the months of online learning were - how anxiety-inducing it was to drop kids off for days of school in masks, behind barriers, and physically distanced from their classmates.

For me, the past two years have been a lesson that we need *Catholic* schools more than ever. Our values - love, compassion, kindness - are too often forgotten. It has been an honour to help promote these values within the Board and outside of it, and I would be thrilled to bring my unique experience in management and advocacy to CPIC.

For almost two years, I've been privileged to collaborate with parents on a variety of fronts. We've created an online gathering space of over 7000 people in the Toronto Catholic School Parent Group, where I'm an administrator. We've set up vaccination clinics both in Scarborough and in two TCDSB schools, Michael Power and St. Marcellus. We've pushed for anti-bullying measures in establishing the 2SLGBTQ+ advisory committee, of which I'm a founding member - proving that Catholic schools are firmly in the 21st century.

In my career outside the Board, I have extensive experience in education. I worked for former Education Minister Mitzie Hunter at Queens' Park, where I advised her on issues ranging from the Ontario Autism Program to protecting Ontario's green space. I currently serve on the Board of Regents of Victoria University, a federated college of over 8,000 students at the University of Toronto. I'm the Chair of the City Youth Council of Toronto which, in addition to advocating for Toronto's over 300,000 young people, runs an experiential civic learning program that has educated students for nearly ten years.

I'm particularly passionate about special education, disability inclusion, and accessibility. The Scarborough Vaccine Accessibility Clinics, which I ran over the summer, provided a unique and desperately needed space for teenagers and adults with autism to get vaccinated.

My work has given me unique connections to decision-makers that I think would be valuable to CPIC. Beyond my work with MPP Hunter in her office and Mayor Tory at the City Youth Council, I have deep networks I can utilize to affect change on the municipal and provincial levels. I also have deep connections to local communities, especially in Scarborough, where I run a well-attended annual classical music event.

I want to help CPIC continue the crucial work it does by acting as a liaison, both to the Scarborough community I know so well and to the bureaucracies that are often so challenging to navigate. It would be an honour to keep working with parents to bring even more positive change to the Board.

5. Would your personal and/or professional experiences place you in a *Conflict of Interest* as identified in the [CPIC By-Laws](#), Reg. 3.5, 3.6, 3.7, in regard to being a member in this committee:

3.5 Conflict of Interest: Compensation -Includes direct and indirect remuneration as well as gifts or favours that are substantial in nature.

3.6 Conflict of Interest: Financial Interest - Any Member has a "financial interest" if the Member has, directly or indirectly, through business, investment or family in

1. a) An existing or potential ownership or investment interest in any entity with which the Committee has a transaction, contract, or other arrangement,
2. b) A compensation arrangement with the Committee or with any entity or individual with which the Committee has a transaction, contract, or other arrangement
3. c) An existing or potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Committee is negotiating a transaction, contract, or other arrangement
4. d) An existing or potential ownership or investment interest in, or compensation arrangement with, any entity whose business or operation has been or will be directly affected by a decision or action of the Committee.

3.7 Conflict of Interest: Interested Member - Any Member of the Committee who has a Financial Interest, as defined above, or who serves as a Director or Officer of any entity with which the Committee has a transaction, contract, or other arrangement.

Yes: ☐ No: ☒

Please explain:

Not applicable.

6. Provide any additional comments to be considered regarding your participation on this committee.

Trustee Markus de Domenico and Trustee Ida Li Preti have kindly agreed to act as references and can speak to my experience within and commitment to the Board. Trustee de Domenico can be reached at markus.dedomenico@tcdsb.org and Trustee Li Preti can be reached at Ida.LiPreti@tcdsb.org.

Cameron Miranda-Radbord
Full Name



Signature

11/12/2021
Date

Board Wide Mental Wellness Parent Workshops

Organization: Strong Minds Strong Kids

[Workshops \(strongmindsstrongkids.org\)](https://strongmindsstrongkids.org)

Amount Requested \$2000 (based on 400 parents is \$5/parent)

Breakdown

Dates	Topic	Outline	Cost
January 2022	A Masterclass in Stress Management	<ul style="list-style-type: none">• 2 Virtual Interactive Workshops• 1.5 hours each• One will be held in the evening and one at lunch	\$500/workshop (\$1000 total) (maximum of 100 parents per work shop)
March 2022	Taking Care of You!	<ul style="list-style-type: none">• 2 Virtual Interactive Workshops• 1.5 hours each• One will be held in the evening and one at lunch	\$500/workshop (\$1000 total) (maximum of 100 parents per work shop)

**MINUTES
BUDGET AND PRIORITY SETTING SUBCOMMITTEE
OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE**

Held Monday December 6, 2021

Attendees

Elementary Parent Members:

Jennifer Di Francesco (W1)
Solimen (Sam) Hilwi (W2)
Joe Fiorante (W3)
Gus Gikas (W6)
Ivana Calabria-Pantaleo (W10)

Secondary Parent Members:

Teresa De Stefano (East)

Surplus Drawdown

Create a 2 year plan to spend funds that have been carried over in the past years.

Amount	\$61,118.84
2021-2022	
Board wide Event – Mental Wellness	\$2,000
Conference (May 2022)	\$20,000
CSPC Appreciation Evening (June 2022)	\$5,000
Board wide Speaker	\$6,000
2022-2023	
Conference	\$20,000
CSPC Appreciation Evening	\$5,000
Total	\$58,000

2021/2022 GSN funding of \$21,771 will follow Policy 5 Annual Budgeting.

Current Policy ANNUAL BUDGETING		Policy No. 5	Pages 2
		Revision No. 1	Issued [YYYY-MMM-DD] 2018-09-17
Scope Toronto CPIC Budget	Effective On [YYYY-MMM-DD] 2018-OCT-01	Approved By Toronto Catholic Parent Involvement Committee	
		Approved On [YYYY-MMM-DD] 2018-09-17	

POLICY PERSPECTIVE

Parent Councils across Ontario are provided an annual allocation [based on student enrolment] to provide funding for operations of the Committee. Operational budget needs to ensure adequate ability for the Committee to function recognizing members are volunteers and to ensure fair and consistent allocations for expenditures. Toronto CPIC also as historically ensured a portion of its funding can also support ongoing parent engagement activities in the Board.

POLICY

Each fiscal year Toronto CPIC will allocate its initial budget and budget constraints as follows:

- 60% of Base funding will be allocated to Meetings & Operations
- 40% of Base funding will be allocated to Parental Engagement Activities [separate from any Parent Reaching Out Grants applied for/received]

Meeting & Operations will be further budgeted by the Treasurer as follows:

Childcare or Dependent Care	10%
Mileage/Transportation and Travel	30%
Printing & Supplies	15%
Refreshments & Food	15%
Telecommunications	20%
Annual Elections	10%

1. The treasurer may solicit members to understand potential needs and formulate cost estimates. He/she may also make recommendations to the committee on strategies and options to meet budget targets.
2. Toronto CPIC may at any time through an approved motion, reallocate in-year targets as required

DOCUMENT REVISION HISTORY

Revision	Date	Document Change History
01	2018-09-17	Original Approved by Motion 18/09-12



REPORT TO

**STUDENT ACHIEVEMENT AND
WELL BEING, CATHOLIC
EDUCATION AND HUMAN
RESOURCES COMMITTEE**

**METRICS REPORT ON THE CATHOLIC SCHOOL
PARENT COUNCIL, POLICY S.10, 2020-2021**

"May he give you the desire of your heart and make all your plans succeed." Psalm 20:4

Created, Draft	First Tabling	Review
November 22, 2021	December 2, 2021	Click here to enter a date.

J. Wujek, Superintendent of Schools (Area 5) & Parent Engagement

M. Sequeira, Coordinator-International Languages and Parent Engagement

INFORMATION REPORT

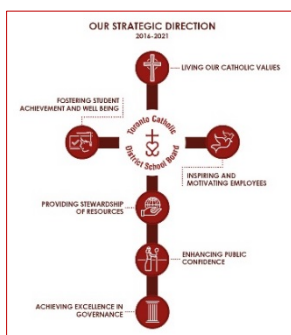
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD
Director of Education

A. Della Mora
Associate Director of Academic
Affairs and
Chief Operating Officer

D. Boyce
Associate Director of
Facilities, Business and
Community Development

R. Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

This report provides metrics on the activities and valued contributions of the Toronto Catholic District School Board (TCDSB) Catholic School Parent Councils (CSPCs) for the academic year of 2020-2021 at the local level.

This report also includes the engagement and learning opportunities provided by staff to parents and to Catholic School Parent Councils.

The cumulative staff time required to prepare this report was 16 hours

B. PURPOSE

1. The purpose of this report is to comply with the TCDSB Catholic School Parent Council Policy, S. 10, metrics requirements that the “*annual report of CSPC activities will serve as an assessment of the Council’s work to support student achievement and well-being at the school.*”

C. BACKGROUND

1. Consistent with Ontario Regulation 612 on *School Councils and Parent Involvement Committees*, the purpose of [Catholic] school councils is, through the active participation of parents, to improve pupil achievement and to enhance the accountability of the education system to parents.”
2. The TCDSB’s Parent Engagement and Communications Departments play a guiding and supportive role to Catholic School Parent Councils and staff in the promotion and enhancement of effective parent engagement that is in harmony with TCDSB’s shared vision of transforming the world through witness, faith, innovation and action.
3. At the system level, staff from these and other departments worked closely with TCDSB’s Catholic Parent Involvement Committee (CPIC) and the Ontario Association for Parents in Catholic Education - Toronto (OAPCE-Toronto) to maximize support to the local Catholic School Parent Councils.

D. EVIDENCE/RESEARCH/ANALYSIS

Catholic School Parent Council Activities and Parent Engagement Initiatives

1. Consistent with Ontario Regulation 612, s.24 (1) and (2) every school council must submit an annual report on its activities, including a financial report.
2. For 2020-2021 academic year, 127 school councils complied with the regulatory requirement by electronically submitting a CSPC annual report.

The chart below provides some highlights from the reports submitted in comparison to the previous year:

2019-2020 Metrics	2020-2021 Metrics
52% of councils submitted a report	64% of councils submitted a report
100% of councils met the minimum frequency requirements	100% of councils met minimum meeting frequency requirements
98% of the councils had a designated OAPCE-Toronto representative	96% of the councils had a designated OAPCE-Toronto representative
78% of CSPCs raised funds to support the purchase of learning materials	68% of CSPCs raised funds to support the purchase of learning materials
75% of CSPCs raised funds to support the Arts	34% of CSPCs raised funds to support the Arts
56% of CSPCs raised funds to support the sports	19% of CSPCs raised funds to support the sports
63% of CSPCs raised funds to support the transportation for events/excursions	Not measured
74% of CSPCs raised funds to support celebrations (graduation/sacraments)	65% of CSPCs raised funds to support celebrations (graduation/sacraments)
48% of CSPCs raised funds to support humanitarian /charity organizations	35% of CSPCs raised funds to support humanitarian /charity organizations

3. Details of CSPC data and activities for the 2020-2021 school year:

CSPC Statistics		
Item	Number of Schools	Percentage
Schools with active Councils	190	96%
Schools without a Council	7	4%
Councils in compliance with Ministry and Board reporting mandate (i.e., CSPC Annual Activity and Financial Report)	127	64%
Councils that held the minimum number of meetings	190	100%
Councils with an OAPCE representative	190	96%
Activities/Initiatives Supported by CSPC Fundraising (Based on the information provided by the 127 schools that submitted the CSPC Annual Activity and Financial Report)		
Activity	Number of Schools	Percentage
Arts (e.g., musical instrument repairs; dance workshops; classroom materials for arts & crafts)	43	34%
Buses	12	9%
Celebrations (e.g., Halloween; Christmas; graduation, sacraments)	82	65%
Humanitarian Causes (e.g., charity drives; Terry Fox Foundation; donations to local church)	44	35%
Learning Materials (e.g., technology; Smart TVs; classroom and art supplies; math manipulatives; Scientists in the Schools presentations; coding workshops; student virtual workshops; Raz Kids reading program; Mathletics app.; physical education equipment; virtual book fair; gardening supplies; student agendas; playground improvement; virtual excursions; library books; STEM materials)	86	68%
Sports	24	19%

Other (e.g., spirit wear; PPE; water bottle filling stations; school yard/field filed revitalization; handwashing stations; additional signage and desks shield; SNP; log t-shirts)	63	50%
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4. Summary of Inquiry Topics Supported by Parent Engagement Department

General:

- Multilingual resources (school messenger, school correspondence, etc.)
- Continue to provide parents with up-to-date information on new initiatives and board policies through on-line communication
- Clear directions on the appropriate channels for parents to contact with concerns (i.e.. what concerns go to the trustee, principal, etc.,)
- CSPC access of School Messenger to communicate with school community
- Additional funding for technology
- Timely notice of consultations and information of Board decisions that impact school communities
- Learning opportunities for parent council and the parent community at large to build an equitable school environment for students

Training:

- Information and training sessions for chair/ treasurer/secretary early in the school year to ensure all parties are aligned with roles, responsibilities and submission requirements
- Continuation of CSPC workshops and information sessions virtually (more accessible to parents)
- Training for CSPCs – School Cash Online and School Cash Express

Material Resources:

- Continue to update and add resources in CSPC Share Point
- CSPC package with checklists of what is expected of CSPC at the beginning of the year
- Continued access to grants for planning parent engagement events (PIC, PRO) and other grants available to support parent engagement and student learning

- List of speakers to address racism
- Resources on how the parent council can work to support equity at the local level
- Resources to broaden representation from various diversity groups, recruit and increase parent engagement
- List of board approved vendors/companies/speakers that the parent council can engage for parent engagement events, community events, etc.
- Resources on mental health and wellness
- Resources to support Catholic learning
- Resources to support chairs/co-chairs in effective management of CSPC funds, running meetings and reporting to board
- Best practices for parent engagement, fundraising and school community involvement

Human Resources:

- Central CSPC staff to attend more CSPC meetings
- Ongoing support and communication from parent engagement coordinator

Participation from CPIC members, trustees, and superintendents at CSPC meetings

Parent Reaching Out (PRO) Grants

1. In 2020-2021 the Ministry continued to provide the Board with a Regional PRO grant for a total of \$50,326.89.
2. All schools were eligible to apply for a \$500.00 grant.
3. **The following chart outlines data for the Regional PRO grant for 2020-2021:**

PRO Grant Data	
Total Grant	\$50, 326.89
• School Projects	\$38, 893.48
• Parent Resources	\$11, 200.00
• Amount Returned to the Ministry	\$11, 433.41

Projects Planned by Catholic School Parent Councils (CSPC)		
Item	Number	Percentage
Total number of schools that applied	84	43%
Number of schools that held the parent engagement event	62	74%
Number of schools that requested reimbursement	62	74%
Number of schools that completed the Ministry report	62	100%
Number of schools that conducted an exit survey	23	37%
Number of participants	6, 377	N/A
Project Objectives		
To improve perception of a welcoming school climate where parents’ perspectives are encouraged, valued and heard	6 %	
To increase awareness of school initiatives	3%	
To involve parents in the local school environment and child’s education	16%	
To provide parents with the knowledge, skills and tools they need to support their child’s learning at home and at school	72 %	
To reduce barriers to participation in child’s learning	3%	
Parent Resources for Schools’ Parent Lending Library Central Purchase in Consultation with Catholic Parent Involvement Committee (CPIC)		
Title	Quantity	
Hold on to Your Kids: Why Parents Matter More than Peers	200	
The Whole Brain Child	200	
Mindset	200	
Project Objectives		
To provide parents with the knowledge, skills and tools they need to support their child’s mental health at home and at school		

Parent Involvement Committee (PIC) Grant

1. The Ministry of Education provides each school board with funds to be allocated to local CSPCs to support school-based parent engagement initiatives.
2. These funds are earmarked to find local solutions that lessen barriers to parent engagement and enhance the participation of parents, with the goal of equity of outcomes for all students.
3. In September, each school was allocated an annual PIC grant of \$500.
4. Appendix A is a listing of all TCDSB schools by Ward. The data is from October 2021 but indicates the carryover of available PIC funding.

The chart below summarizes the funds spent in PIC funds for parent engagement activities in 2020-2021:

Parent Involvement Committee (PIC) Funds	
Total Funding and Carryover Balances from 2019-2020	\$351,205.39
Remaining Balance as of August 31, 2021	\$314,914.92
Total PIC Funds Use in 2020-2021	\$36,290.47

5. The chart below provides recurring themes in parent engagement activities funded by PRO and PIC grants:

<ul style="list-style-type: none">• Conversations about race and stereotypes• Equity and inclusion in the school community• Building inclusivity in schools and examining the language and stereotypes home and at school• Unpacking the language and identities of 2SLGBTQ+• Mental health and caring• Mental health and wellness• Mental health and wellbeing in young women	<ul style="list-style-type: none">• Developing resilience in children• Supporting emotional well-being• Developing personal happiness• Childhood anxiety and stress• Mindfulness and well-being• Minimizing the effects of the pandemic on children's sense of self• Online/Internet safety and protocols• Cyberbullying
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<ul style="list-style-type: none"> • Identifying and addressing anxiety and stress in children • Supporting emotions and resiliency • Understanding youth and teaching resiliency • Helping families 'bounce back' from challenging circumstances • Regulating emotions • Parenting as a reflective practice 	<ul style="list-style-type: none"> • Identifying, addressing and supporting bullying • Science family night • Spiritual and mental health night • Family math night • Family STEM night • Skills for parenting in pandemic times • Healthy eating through a pandemic • Identifying and addressing current parenting challenges
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System Activities and Resources Supporting and Promoting Parent Leadership

1. Based on support request from the Annual CSPC Activity and Financial report, the following virtual executive training workshops were provided:

Topic	Date	Time	Number of Participants	Total Number of Participants
CSPC Policy S. 10 & CSPC By-Laws	January 25 th	7:00 – 8:15 p.m.	24	122
	January 26 th	4:00 – 5:15 p.m.	19	
	February 2 nd	4:00 – 5:15 p.m.	37	
	February 3 rd	7:00 – 8:15 p.m.	42	
The Role & Responsibility of the Chair/Co-Chairs	February 23 rd	4:00 – 5:15 p.m.	33	123
	February 24 th	7:00 – 8:15 p.m.	35	
	March 2 nd	7:00 – 8:15 p.m.	23	
	March 3 rd	7:00 – 8:15 p.m.	32	
CSPC Annual Activity & Financial Reporting &	April 20 th	4:00 – 5:15 p.m.	31	143
	April 21 st	7:00 – 8:15 p.m.	50	
	April 26 th	7:00 – 8:15 p.m.	36	
	April 29 th	4:00 – 5:15 p.m.	26	

KEV Banking System				
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2. Outreach and collaboration between the Parent Engagement Department, CSPC, CPIC and OAPCE has resulted in increased two-way communication with parents.
3. CSPC, TCDSB website and CSPC SharePoint was regularly updated to provide CSPC chairs and administration with resources to assist in the operational activities of councils.

The following resources were available on the CSPC SharePoint to CSPC, CPIC and school administration

Title of Folder	Content
AGM and CSPC Elections	<ul style="list-style-type: none"> • CSPC & CPIC election timelines • Information on CSPC elections • Information on running CSPC elections • Templates of election nomination forms and ballots
CSPC Annual Activity and Financial Report	<ul style="list-style-type: none"> • Reporting activity and financial templates
CSPC Chair	<ul style="list-style-type: none"> • Resource – Role and responsibilities of the chair/co-chairs • Resource – Using TCDSB designated email address • Resource – Accessing email on a personal device • Tips for running an effective meeting
CSPC Finances - Templates	<ul style="list-style-type: none"> • Resource: CSPC Finances - Roles and Responsibilities – KEV Accounting System • CSPC Budget, monthly and annual reporting templates • CSPC Bank reconciliation form • Standardized funds collection form • Standardized funds disbursement form • Confidentiality form for volunteers • CSPC HST template

CSPC Meeting & Minutes	<ul style="list-style-type: none"> • Sample meeting templates: <ul style="list-style-type: none"> ○ Inaugural meeting ○ AGM ○ Elections ○ CSPC meetings
CSPC Policy S. 10 & CSPC By-Laws	<ul style="list-style-type: none"> • Policy S. 10 • Mandated CSPC By-Law template, Appendix A
CSPC Fundraising – Information	<ul style="list-style-type: none"> • Resource -Fundraising in Schools • Ministry Fundraising Guidelines • Information on charitable donations • Confidential form for volunteers
IT Assistance	<ul style="list-style-type: none"> • Accessing TCDSB email on a personal device • Managing exchange ActiveSync
Parent Lending Resources	<ul style="list-style-type: none"> • Parent books sent to all schools for parent lending library
Parent Resources	<ul style="list-style-type: none"> • Articles: <ul style="list-style-type: none"> ○ <i>Capacity Building Series – Parent Engagement</i> ○ <i>Bringing Marginalized Parents and Caregivers into their Children’s Schools</i> ○ <i>Capacity Building Series -Culturally Responsive Pedagogy</i> ○ <i>French Immersion in Ontario</i> ○ <i>Parents in Partnership – A Parent Engagement Policy for Ontario Schools</i> ○ <i>Parents Matter</i> ○ <i>People in Education – Parent Involvement</i> ○ <i>School Administrator’s Guide to Parent Engagement</i> ○ <i>Supporting Students with Refugee Backgrounds</i> ○ <i>Too Busy for PTA</i>
PIC Grant	<ul style="list-style-type: none"> • PIC grant information brochure • PIC frequently asked questions • PIC reporting template (principal & chair) • TCDSB cheque requisition (principal)
School Cash Online	<ul style="list-style-type: none"> • FAQ – School cash online • What is School Cash Online

	<ul style="list-style-type: none"> • School Cash Online – guide for CSPCs • Making donation using School Cash Online • School Cash Express
Signage for Schools	<ul style="list-style-type: none"> • Elementary school contact information templates • Secondary school contact information templates

4. In 2020-2021, 100% of schools with active school councils updated the CSPC chair/co-chairs' information providing chairs/co-chairs with a TCDSB email and credentials, allowing for greater communication and access to internal CSPC sites (e.g., CSPC Share Point; Grants 4 You).
5. Several CPIC Motions associated with improving parent access and communication were approved at Board for further implementation with the goal to improve parent engagement.
6. The coordinator of the Parent Engagement Department provided resources/reminders via email with regards to the operation requirements and timelines of CSPCs, as well as, responding daily, via phone and/or email, to council executives' and staffs' inquiries.
7. The Superintendent of Parent Engagement provided updates, information and direction to superintendent colleagues through regular Education Council updates of CSPC matters.
8. System-wide initiatives that require parent consultation were often fostered and managed through the PE Department. Examples of such consultations were Multi-year Strategic Plan and Equity Action Plan.
9. The Superintendent and Coordinator of Parent Engagement offered regular CSPC and parent engagement information and updates at bi-weekly system principals' meetings

E. METRICS AND ACCOUNTABILITY

1. The metrics and accountability framework as outlined in Catholic School Parent Council, Policy S. 10, will be the basis for this report and for assessing parent engagement impact.

2. The data in this report will continue to serve as the benchmark for strategy improvement to enhance and support continued parent engagement, and partnership enhancement.

F. CONCLUDING STATEMENT

This report is for the information of the Board.

APPENDIX A

TORONTO CATHOLIC DISTRICT SCHOOL BOARD CSPC
Account Budget Status

for the period of September 01, 2021 to October 31, 2021

Cost Centres by Trustee	LOC	Ward	(1)Balance C/fwd from Prev.Yr	(2)Current Year Receipts	(3)YTD Allocation	(4)Current Year Expenditures \$500	(5) Commitments	(6)Available Funds - PIC	(7)Available Funds reserved for CSPC
* Father Henry Carr C.H.S.-CSPC	521	Ward 1	4,066	0	4,066	(500)	0	2,618	1,948
* Holy Child - CSPC	433	Ward 1	620	0	620	(500)	0	1,120	0
* Msgr John Corrigan Catholic Schl-CSPC	399	Ward 1	2,745	0	2,745	(500)	0	2,596	649
* Msgr Percy Johnson Catholic Schl-CSPC	535	Ward 1	2,283	0	2,283	(500)	0	1,644	1,139
* St Andrew Catholic School-CSPC	295	Ward 1	2,059	0	2,059	(500)	0	2,548	11
* St Angela Catholic School-CSPC	361	Ward 1	6,515	0	6,515	(500)	0	4,000	3,015
* St Benedict Catholic School - CSPC	267	Ward 1	3,096	0	3,096	(500)	0	3,190	406
* St Dorothy Catholic School-CSPC	341	Ward 1	2,496	0	2,496	(500)	0	2,522	474
* St John Vianney Catholic School-CSPC	392	Ward 1	2,559	0	2,559	(500)	0	3,048	11
* St Maurice Catholic School-CSPC	379	Ward 1	1,629	0	1,629	(500)	0	2,129	0
* St Stephen Catholic School -CSPC	284	Ward 1	1,432	0	1,432	(500)	0	1,815	117
		Ward 1							
* All Saints Catholic School-CSPC	290	Ward 2	0	0	0	(500)	0	500	0
* Father Serra Catholic School - CSPC	391	Ward 2	3,795	0	3,795	(500)	0	1,139	3,156
* Josyf Card Slipyj Catholic Schl-CSPC	413	Ward 2	1,977	0	1,977	(500)	0	2,477	0
* Michael Power/St Joseph-CSPC	529	Ward 2	2,926	0	2,926	(500)	0	2,676	750
* Mother Cabrini Catholic School-CSPC	340	Ward 2	2,847	0	2,847	(500)	0	2,386	960
* Nativity Of Our Lord Catholic Schl-CSPC	288	Ward 2	3,165	0	3,165	(500)	0	3,369	296
* Our Lady Of Peace Catholic School-CSPC	253	Ward 2	2,463	0	2,463	(500)	0	2,548	415
* St Clement Catholic School-CSPC	307	Ward 2	5,406	0	5,406	(500)	0	2,622	3,284
* St Demetrius Catholic School-CSPC	384	Ward 2	2,125	0	2,125	(500)	0	2,617	9
* St Eugene Catholic School - CSPC	337	Ward 2	123	0	123	(500)	0	500	123
* St Gregory Catholic School - CSPC	262	Ward 2	511	0	511	(500)	0	1,000	11
* St Marcellus Catholic School-CSPC	311	Ward 2	3,000	0	3,000	(500)	0	3,500	0
* Transfiguration Of Our Lord C.S.-CSPC	276	Ward 2	9,632	0	9,632	(500)	0	2,596	7,536
		Ward 2							

APPENDIX A

TORONTO CATHOLIC DISTRICT SCHOOL BOARD

CSPC Account Budget Status

for the period of September 01, 2021 to October 31, 2021

Cost Centres by Trustee	LOC	Ward	(1)Balance C/fwd from Prev.Yr	(2)Current Year Receipts	(3)YTD Allocation	(4)Current Year Expenditures \$500	(5) Commitments	(6)Available Funds - PIC	(7)Available Funds reserved for CSPC
* BI Margherita Citta Catholic Schl-CSPC	409	Ward 3	1,101	0	1,101	(500)	0	1,565	36
* James Cardinal McGuigan-CSPC	527	Ward 3	1,251	0	1,251	(500)	0	1,497	255
* St Andre - CSPC	410	Ward 3	4,304	0	4,304	(500)	0	2,554	2,249
* St Augustine Catholic School-CSPC	328	Ward 3	1,159	0	1,159	(500)	0	1,659	0
* St Basil The Great-CSPC	513	Ward 3	1,881	0	1,881	(500)	0	2,381	0
* St Charles Garnier Catholic School-CSPC	363	Ward 3	2,948	0	2,948	(500)	0	3,191	257
* St Francis De Sales Cath. Sch - CSPC	366	Ward 3	1,771	0	1,771	(500)	0	1,633	638
* St Jane Frances Catholic School - CSPC	296	Ward 3	1,418	0	1,418	(500)	0	1,918	0
* St Jude Catholic School-CSPC	279	Ward 3	2,054	0	2,054	(500)	0	2,456	97
* St Roch Catholic School-CSPC	320	Ward 3	1,941	0	1,941	(500)	0	2,308	133
* St Simon Catholic School-CSPC	383	Ward 3	399	0	399	(500)	0	513	386
* St Wilfrid Catholic School - CSPC	313	Ward 3	3,725	0	3,725	(500)	0	2,124	2,101
* Venerable J.Merlini Catholic Schl-CSPC	397	Ward 3	3,403	0	3,403	(500)	0	2,500	1,403
		Ward 3							
* Bishop Allen Academy CSPC	549	Ward 4	7,467	0	7,467	(500)	0	2,084	5,883
* Bishop Marrocco Merton-CSPC	545	Ward 4	3,476	0	3,476	(500)	0	2,218	1,758
* Father John Redmond C.H.S.-CSPC	540	Ward 4	2,850	0	2,850	(500)	0	3,000	350
* Holy Angels Catholic School-CSPC	329	Ward 4	1,468	0	1,468	(500)	0	1,000	968
* Holy Family Catholic School-CSPC	212	Ward 4	6,326	0	6,326	(500)	0	3,596	3,230
* James Culnan Catholic School - CSPC	325	Ward 4	2,116	0	2,116	(500)	0	2,616	0
* Our Lady Of Sorrows Catholic Sch - CSPC	246	Ward 4	2,162	0	2,162	(500)	0	2,662	0
* St Ambrose Catholic School-CSPC	259	Ward 4	5,607	0	5,607	(500)	0	3,435	2,672
* St Cecilia Catholic School-CSPC	218	Ward 4	2,548	0	2,548	(500)	0	3,048	0
* St Elizabeth Catholic School-CSPC	278	Ward 4	4,720	0	4,720	(500)	0	1,074	4,145
* St James Catholic School-CSPC	275	Ward 4	1,824	0	1,824	(500)	0	2,324	0
* St Josaphat Catholic School-CSPC	291	Ward 4	4,561	0	4,561	(500)	0	4,000	1,061
* St Leo Catholic School - CSPC	333	Ward 4	2,673	0	2,673	(500)	0	880	2,293

APPENDIX A

TORONTO CATHOLIC DISTRICT SCHOOL BOARD CSPC
Account Budget Status

* St Louis Catholic School-CSPC	331	Ward 4	3,111	0	3,111	(500)	0	2,913	698
* St Mark Catholic School-CSPC	332	Ward 4	1,000	0	1,000	(500)	0	1,500	0
* St Pius X Catholic School-CSPC	237	Ward 4	1,921	0	1,921	(500)	0	942	1,479
* St Vincent De Paul Catholic Schl-CSPC	227	Ward 4	11,147	0	11,147	(500)	0	1,662	9,985
* The Holy Trinity	417	Ward 4	4,771	0	4,771	(500)	0	2,000	3,271
		Ward 4							

for the period of September 01, 2021 to October 31, 2021

Cost Centres by Trustee	LOC	Ward	(1)Balance C/fwd from Prev.Yr	(2)Current Year Receipts	(3)YTD Allocation	(4)Current Year Expenditures \$500	(5) Commitments	(6)Available Funds - PIC	(7)Available Funds reserved for CSPC
* Blessed Sacrament Catholic School-CSPC	226	Ward 5	12,333	0	12,333	(500)	0	2,188	10,645
* Brebeuf College-CSPC	508	Ward 5	3,974	0	3,974	(500)	0	1,289	3,184
* Cardinal Carter Academy-CSPC	556	Ward 5	585	0	585	(500)	0	764	321
* Dante Alighieri Catholic School-CSPC	522	Ward 5	5,166	0	5,166	(500)	0	4,000	1,666
* Loretto Abbey Catholic School-CSPC	510	Ward 5	1,486	0	1,486	(500)	0	1,986	0
* Madonna Catholic School-CSPC	506	Ward 5	0	0	0	(500)	0	500	0
* Marshall McLuhan Catholic School - CSPC	561	Ward 5	5,306	0	5,306	(500)	0	1,500	4,306
* Our Lady Of Assumption Cath. Sch -CSPC	265	Ward 5	1,924	0	1,924	(500)	0	2,273	152
* Regina Mundi Catholic School - CSPC	362	Ward 5	4,035	0	4,035	(500)	0	3,255	1,280
* St Agnes Catholic School-CSPC	345	Ward 5	2,214	0	2,214	(500)	0	1,551	1,163
* St Antoine Daniel Catholic Schl-CSPC	339	Ward 5	5,236	0	5,236	(500)	0	2,098	3,638
* St Charles Catholic School-CSPC	250	Ward 5	2,272	0	2,272	(500)	0	2,772	0
* St Conrad Catholic School-CSPC	396	Ward 5	3,167	0	3,167	(500)	0	2,535	1,133
* St Cyril Catholic School - CSPC	270	Ward 5	4	0	4	(500)	0	500	4
* St Edward Catholic School - CSPC	255	Ward 5	13,061	0	13,061	(500)	0	2,236	11,325
* St Gabriel Catholic School-CSPC	256	Ward 5	5,380	0	5,380	(500)	0	2,548	3,332
* St Jerome Catholic School - CSPC	294	Ward 5	2,623	0	2,623	(500)	0	1,596	1,527
* St Margaret Catholic School-CSPC	249	Ward 5	3,299	0	3,299	(500)	0	3,517	282
* St Martha Catholic School - CSPC	344	Ward 5	625	0	625	(500)	0	1,125	0
* St Norbert Catholic School-CSPC	309	Ward 5	1,048	0	1,048	(500)	0	1,548	0
* St Paschal Baylon School-CSPC	283	Ward 5	4,563	0	4,563	(500)	0	2,701	2,362

Annual CSPC Metric Report 2020-21

APPENDIX A

TORONTO CATHOLIC DISTRICT SCHOOL BOARD

CSPC Account Budget Status

for the period of September 01, 2021 to October 31, 2021

* St Raphael Catholic School - CSPC	285	Ward 5	2,003	0	2,003	(500)	0	2,338	165
* St Robert Catholic School - CSPC	297	Ward 5	6,684	0	6,684	(500)	0	2,865	4,319
* Sts Cosmas & Damien C.S.-CSPC	398	Ward 5	7,180	0	7,180	(500)	0	1,005	6,675
		Ward 5							

Cost Centres by Trustee	LOC	Ward	(1)Balance C/fwd from Prev.Yr	(2)Current Year Receipts	(3)YTD Allocation	(4)Current Year Expenditures \$500	(5) Commitments	(6)Available Funds - PIC	(7)Available Funds reserved for CSPC
* Loretto College Catholic School-CSPC	511	Ward 6	500	0	500	(500)	0	1,000	0
* St Anthony Catholic School-CSPC	210	Ward 6	3,377	0	3,377	(500)	0	3,548	329
* St Clare Catholic School-CSPC	214	Ward 6	5,449	0	5,449	(500)	0	3,072	2,876
* St Helen Catholic School - CSPC	208	Ward 6	2,287	0	2,287	(500)	0	2,787	0
* St John Bosco Catholic School - CSPC	305	Ward 6	2,856	0	2,856	(500)	0	897	2,459
* St Luigi Catholic School-CSPC	370	Ward 6	573	0	573	(500)	0	1,073	0
* St Mary C.H.S.-CSPC	528	Ward 6	2,385	0	2,385	(500)	0	2,885	0
* St Mary Of The Angels Catholic Sch-CSPC	228	Ward 6	0	0	0	(500)	0	500	0
* St Nicholas of Bari Catholic SchI-CSPC	355	Ward 6	0	0	0	(500)	0	500	0
* St Paul VI Catholic School-CSPC	374	Ward 6	2,276	0	2,276	(500)	0	1,000	1,776
* St Rita Catholic School-CSQC	216	Ward 6	588	0	588	(500)	0	1,088	0
* St Sebastian Catholic School - CSPC	354	Ward 6	986	0	986	(500)	0	1,486	0
* Stella Maris-CSPC	371	Ward 6	56	0	56	(500)	0	500	56
		Ward 6							
* Epiphany Of Our Lord C.S.-CSPC	378	Ward 7	3,612	0	3,612	(500)	0	4,000	112
* Holy Spirit Catholic School-CSPC	282	Ward 7	1,297	0	1,297	(500)	0	1,797	0
* Mary Ward Catholic Sec School-CSPC	544	Ward 7	500	0	500	(500)	0	1,000	0
* Our Lady Of Wisdom Catholic Sch - CSPC	273	Ward 7	3,410	0	3,410	1,112	0	2,096	203
* Precious Blood Catholic School-CSPC	258	Ward 7	2,935	0	2,935	(500)	0	2,000	1,435
* St Aidan Catholic School-CSPC	350	Ward 7	1,000	0	1,000	(500)	0	1,500	0
* St Albert Catholic School-CSPC	335	Ward 7	5,130	0	5,130	(500)	0	2,675	2,955

APPENDIX A

TORONTO CATHOLIC DISTRICT SCHOOL BOARD CSPC
Account Budget Status

* St Henry Catholic School-CSPC	395	Ward 7	3,323	0	3,323	(500)	0	1,596	2,227
* St Joan of Arc Catholic Academy-CSPC	554	Ward 7	3,807	0	3,807	(500)	0	4,000	307
* St Kevin Catholic School-CSPC	300	Ward 7	1,900	0	1,900	(500)	0	1,288	1,112
* St Lawrence Catholic School-CSPC	264	Ward 7	2,542	0	2,542	(500)	0	2,620	422
* St Nicholas Catholic School-CSPC	308	Ward 7	3,559	0	3,559	(500)	0	4,000	59
* St Sylvester Catholic School-CSPC	373	Ward 7	77	0	77	(500)	0	577	0
* St Victor Catholic School-CSPC	338	Ward 7	1,113	0	1,113	(500)	0	1,613	0
		Ward 7							

for the period of September 01, 2021 to October 31, 2021

Cost Centres by Trustee	LOC	Ward	(1)Balance C/fwd from Prev.Yr	(2)Current Year Receipts	(3)YTD Allocation	(4)Current Year Expenditures \$500	(5) Commitments	(6)Available Funds - PIC	(7)Available Funds reserved for CSPC
* Blessed Pier Giorgio Frassati - CSPC	456	Ward 8	3,096	0	3,096	(500)	0	3,058	538
* Cardinal Leger Catholic School - CSPC	419	Ward 8	1,960	0	1,960	(500)	0	2,460	0
* Divine Infant Catholic School-CSPC	414	Ward 8	1,305	0	1,305	(500)	0	1,805	0
* Francis Libermann C.H.S.-CSPC	524	Ward 8	937	0	937	(500)	0	1,437	0
* Our Lady Of Grace Catholic Schl-CSPC	372	Ward 8	2,033	0	2,033	(500)	0	2,210	323
* Prince Of Peace Catholic Schl-CSPC	416	Ward 8	2,510	0	2,510	(500)	0	2,603	407
* Sacred Heart Catholic School-CSPC	415	Ward 8	3,874	0	3,874	(500)	0	2,196	2,178
* St Barnabas Catholic School - CSPC	351	Ward 8	1,526	0	1,526	(500)	0	1,500	526
* St Bartholomew Catholic School - CSPC	334	Ward 8	2,175	0	2,175	(500)	0	2,675	0
* St Bede Catholic School - CSPC	425	Ward 8	3,443	0	3,443	(500)	0	1,613	2,330
* St Brendan Catholic School - CSPC	359	Ward 8	1,076	0	1,076	(500)	0	500	1,076
* St Columba Catholic School-CSPC	380	Ward 8	1,115	0	1,115	(500)	0	1,590	25
* St Dominic Savio Catholic School - CSPC	467	Ward 8	4,019	0	4,019	(500)	0	3,048	1,471
* St Elizabeth Seton Catholic Schl-CSPC	386	Ward 8	3,689	0	3,689	(500)	0	4,000	189
* St Florence Catholic School-CSPC	385	Ward 8	4,665	0	4,665	(500)	0	3,154	2,011
* St Gabriel Lalemant Catholic Schl-CSPC	377	Ward 8	3,503	0	3,503	(500)	0	3,500	503
* St Ignatnatus of Loyola Catholic Schl-CSPC	365	Ward 8	1,300	0	1,300	(500)	0	1,800	0
* St Jean de Brebeuf School - CSPC	394	Ward 8	1,144	0	1,144	(500)	0	1,644	0
* St Malachy Catholic School-CSPC	336	Ward 8	2,460	0	2,460	(500)	0	2,644	316

Annual CSPC Metric Report 2020-21

APPENDIX A

TORONTO CATHOLIC DISTRICT SCHOOL BOARD

CSPC Account Budget Status

for the period of September 01, 2021 to October 31, 2021

* St Marg Bourgeoy Catholic Schl-CSPC	381	Ward 8	4,942	0	4,942	(500)	0	2,654	2,788
* St Mother Teresa C.H.S.-CSPC	538	Ward 8	5,672	0	5,672	(500)	0	2,144	4,027
* St Rene Goupil Catholic School - CSPC	408	Ward 8	1,266	0	1,266	(500)	0	1,766	0
		Ward 8							

Cost Centres by Trustee	LOC	Ward	(1)Balance C/fwd from Prev.Yr	(2)Current Year Receipts	(3)YTD Allocation	(4)Current Year Expenditures \$500	(5) Commitments	(6)Available Funds - PIC	(7)Available Funds reserved for CSPC
* Bishop Macdonell - CSPC	462	Ward 9	1,000	0	1,000	(500)	0	1,500	0
* D'Arcy McGee Catholic School - CSPC	318	Ward 9	3,719	0	3,719	(500)	0	2,348	1,871
* Holy Rosary Catholic School-CSPC	225	Ward 9	2,071	0	2,071	(500)	0	2,028	543
* Msgr Fraser College-CSPC	533	Ward 9	8,013	0	8,013	(500)	0	3,507	5,006
* Our Lady Of Lourdes Catholic Schl-CSPC	221	Ward 9	5,377	0	5,377	(500)	0	2,564	3,313
* Our Lady Of Perpetual Help School-CSPC	239	Ward 9	25,317	0	25,317	(301)	0	1,645	23,972
* Pope Francis Catholic School-CSPC	347	Ward 9	2,648	0	2,648	(500)	0	2,118	1,030
* St Alphonsus Catholic School-CSPC	326	Ward 9	1,000	0	1,000	(500)	0	1,500	0
* St Bruno/St Raymond Catholic School-CSPC	376	Ward 9	6,551	0	6,551	(500)	0	3,283	3,768
* St Francis Of Assisi Catholic Schl-CSPC	206	Ward 9	6,041	0	6,041	(500)	0	3,982	2,559
* St Joseph College-CSPC	514	Ward 9	3,004	0	3,004	(500)	0	1,671	1,832
* St Mary Catholic School CSPC	205	Ward 9	1,643	0	1,643	(500)	0	2,143	0
* St Michael Catholic School-CSPC	387	Ward 9	2,052	0	2,052	(500)	0	2,552	0
* St Michael Choir School-CSPC	217	Ward 9	518	0	518	(500)	0	1,018	0
* St Michael Choir Sec School-CSPC	518	Ward 9	1,350	0	1,350	(500)	0	1,000	850
* St Paul Catholic School-CSPC	204	Ward 9	619	0	619	(500)	0	1,119	0
* St Thomas Aquinas Catholic School-CSPC	236	Ward 9	1,500	0	1,500	(500)	0	2,000	0
		Ward 9							
* Chaminade College-CSPC	509	Ward 10	1,000	0	1,000	(500)	0	1,500	0
* Imm Conception Catholic School - CSPC	281	Ward 10	2,652	0	2,652	(500)	0	2,554	598
* Our Lady Of Victory Catholic School-CSPC	247	Ward 10	1,951	0	1,951	(500)	0	1,920	530

APPENDIX A

TORONTO CATHOLIC DISTRICT SCHOOL BOARD CSPC
Account Budget Status

* Santa Maria Catholic School - CSPC	368	Ward 10	381	0	381	(500)	0	500	381
* St Bernard Catholic School-CSPC	261	Ward 10	2,383	0	2,383	(500)	0	2,752	132
* St Fidelis Catholic School-CSPC	358	Ward 10	1,550	0	1,550	(500)	0	2,050	0
* St Francis Xavier Catholic School CSPC	271	Ward 10	1,647	0	1,647	(500)	0	2,033	114
* St John the Evang C.S.-CSPC	244	Ward 10	440	0	440	(500)	0	500	440
* St Matthew Catholic School - CSPC	240	Ward 10	2,761	0	2,761	(500)	0	1,932	1,329
* St Oscar Romero Catholic School-CSPC	555	Ward 10	1,610	0	1,610	(500)	0	2,110	0
		Ward 10							

for the period of September 01, 2021 to October 31, 2021

Cost Centres by Trustee	LOC	Ward	(1)Balance C/fwd from Prev.Yr	(2)Current Year Receipts	(3)YTD Allocation	(4)Current Year Expenditures \$500	(5) Commitments	(6)Available Funds - PIC	(7)Available Funds reserved for CSPC
* Annunciation Catholic School-CSPC	299	Ward 11	3,726	0	3,726	(500)	0	2,527	1,699
* Blessed Trinity Catholic School-CSPC	289	Ward 11	2,453	0	2,453	(500)	0	2,953	0
* Canadian Martyrs Catholic School - CSPC	251	Ward 11	16,681	0	16,681	(500)	0	4,000	13,181
* Holy Cross Catholic School-CSPC	242	Ward 11	7,294	0	7,294	(500)	0	1,000	6,794
* Holy Name Catholic School-CSPC	215	Ward 11	11,062	0	11,062	(500)	0	1,084	10,478
* Notre Dame - CSPC	501	Ward 11	4,162	0	4,162	(500)	0	2,679	1,984
* Our Lady Of Gaudalupe C.Schl-CSPC	342	Ward 11	2,427	0	2,427	(500)	0	2,927	0
* Senator O'Connor Catholic School - CSPC	505	Ward 11	1,924	0	1,924	(500)	0	1,576	848
* St Anselm Catholic School - CSPC	243	Ward 11	3,213	0	3,213	(500)	0	1,874	1,839
* St Bonaventure Catholic School-CSPC	263	Ward 11	4,024	0	4,024	(500)	0	563	3,961
* St Brigid Catholic School - CSPC	235	Ward 11	4,678	0	4,678	(500)	0	2,670	2,507
* St Catherine Catholic School-CSPC	316	Ward 11	1,953	0	1,953	(500)	0	1,267	1,187
* St Denis Catholic School-CSPC	310	Ward 11	3,182	0	3,182	(500)	0	2,096	1,586
* St Gerald Catholic School-CSPC	319	Ward 11	554	0	554	(500)	0	1,054	0
* St Isaac Joques Catholic School-CSPC	315	Ward 11	0	0	0	(500)	0	500	0
* St John Catholic School (Toronto)- CSPC	220	Ward 11	1,708	0	1,708	(500)	0	500	1,708
* St John XXIII C.S-CSPC	348	Ward 11	3,482	0	3,482	(500)	0	3,028	955
* St Joseph Catholic School-CSPC	209	Ward 11	3,250	0	3,250	(500)	0	2,960	790
* St Joseph Morrow Park-CSPC	516	Ward 11	500	0	500	(500)	0	1,000	0

APPENDIX A

TORONTO CATHOLIC DISTRICT SCHOOL BOARD

CSPC Account Budget Status

for the period of September 01, 2021 to October 31, 2021

* St Kateri Tekakwitha C.S.-CSPC	393	Ward 11	17,856	0	17,856	(500)	0	500	17,856
* St Matthias Catholic School-CSPC	357	Ward 11	1,382	0	1,382	(500)	0	1,192	691
* St Monica Catholic School - CSPC	224	Ward 11	3,851	0	3,851	(500)	0	1,720	2,632
* St Patrick C.H.S-CSPC	546	Ward 11	1,084	0	1,084	(500)	0	1,584	0
* St Timothy Catholic School - CSPC	298	Ward 11	500	0	500	(500)	0	1,000	0
		Ward 11							

Cost Centres by Trustee	LOC	Ward	(1)Balance C/fwd from Prev.Yr	(2)Current Year Receipts	(3)YTD Allocation	(4)Current Year Expenditures \$500	(5) Commitments	(6)Available Funds - PIC	(7)Available Funds reserved for CSPC
* Cardinal Newman C.H.S.-CSPC	519	Ward 12	2,118	0	2,118	(500)	0	2,025	593
* Immaculate Heart Of Mary School - CSPC	272	Ward 12	608	0	608	224	0	384	0
* Neil McNeil Catholic H.S.-CSPC	502	Ward 12	2,081	0	2,081	(500)	0	2,581	0
* Our Lady Of Fatima Catholic Schl-CSPC	252	Ward 12	2,606	0	2,606	(500)	0	3,106	0
* St Agatha Catholic School - CSPC	302	Ward 12	19,166	0	19,166	(500)	0	2,640	17,026
* St Barbara Catholic School - CSPC	274	Ward 12	4,009	0	4,009	(500)	0	3,280	1,230
* St Boniface Catholic School-CSPC	277	Ward 12	2,644	0	2,644	(500)	0	3,096	48
* St Dunstan Catholic School-CSPC	241	Ward 12	1,898	0	1,898	(500)	0	2,398	0
* St Edmund Campion Catholic Schl-CSPC	356	Ward 12	2,206	0	2,206	(500)	0	2,044	663
* St Joachim Catholic School-CSPC	292	Ward 12	500	0	500	(500)	0	1,000	0
* St John Paul II-C.H.S.-CSPC	531	Ward 12	2,931	0	2,931	(500)	0	2,668	763
* St Maria Goretti Catholic School-CSPC	260	Ward 12	3,411	0	3,411	(500)	0	3,911	0
* St Martin De Porres Catholic Schl-CSPC	286	Ward 12	1,346	0	1,346	(500)	0	1,500	346
* St Richard Catholic School - CSPC	301	Ward 12	5,827	0	5,827	(500)	0	4,000	2,327
* St Rose Of Lima Catholic School - CSPC	269	Ward 12	1,033	0	1,033	(500)	0	1,533	0
* St Theresa Shrine Catholic School- CSPC	248	Ward 12	2,749	0	2,749	(500)	0	2,632	617

APPENDIX A

**TORONTO CATHOLIC DISTRICT SCHOOL BOARD CSPC
Account Budget Status**

Cost Centres by Trustee	LOC	Ward	(1)Balance C/fwd from Prev.Yr	(2)Current Year Receipts	(3)YTD Allocation	(4)Current Year Expenditures \$500	(5) Commitments	(6)Available Funds - PIC	(7)Available Funds reserved for CSPC
* St Thomas More Catholic School - CSPC	322	Ward 12	3,870	0	3,870	(500)	0	2,220	2,150
* St Ursula Catholic School-CSPC	306	Ward 12	3,394	0	3,394	(500)	0	3,392	502
		Ward 12							
		Grand Total	624,129	0	624,129	(95,965)	0	412,691	307,403

**TORONTO CATHOLIC DISTRICT SCHOOL BOARD CSPC
Account Budget Status**



REPORT TO

STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

SCHOOL VOLUNTEERS DURING THE PANDEMIC

"Rouse one another to love and good works" Hebrews 10 24-5

Created, Draft	First Tabling	Review
November 30, 2021	December 2, 2021	Click here to enter a date.

J. Wujek, Superintendent of Schools (Area 5) & Parent Engagement
 S. Camacho, Executive Superintendent, Tech., Data and Strategic Transformation
 C. Maltese, Coordinator, Occupational Health and Safety
 R. Peterson, Superintendent of Schools Area 8)

INFORMATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
 We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Brendan Browne, PhD
 Director of Education

A. Della Mora
 Associate Director of Academic
 Affairs and
 Chief Operating Officer

D. Boyce
 Associate Director of
 Facilities, Business and
 Community Development

R. Putnam
 Chief Financial Officer and
 Treasurer

EXECUTIVE SUMMARY

This report provides information for the Board of Trustees in response to the November 18, 2021 notice of motion pertaining to parent/guardian volunteer access in TCDSB schools.

The cumulative staff time required to prepare this report was 15 hours

A. PURPOSE

The purpose of this report is to provide information to trustees and guidance to principals when considering parent/guardian volunteer access to school buildings and sites in alignment with guidance from public health and the provincial government.

B. BACKGROUND

1. We recognize that parent engagement makes our schools better, supports student learning, and creates a more cohesive community. The presence and inclusion of parent/guardian volunteers within the school setting is one way our schools will continue to regain the richness they enjoyed before the pandemic. Outdoor and virtual activities remain the preferred method of delivery.
2. On September 1, 2021 the Ministry of Education released a [guideline](#) to support safer schools for Ontario's students and staff; set out a provincially consistent approach to COVID-19 immunization disclosure policies in schools; and to optimize COVID-19 vaccination rates in school. The document also provided a data collection framework for vaccination rates.
3. On September 7, 2021, instructions from Ontario's Chief Medical Officer of Health provided specific directives for school boards that applies to all individuals including parents who frequently work or visit a school or other board site.
4. On November 15, 2021, Toronto Public Health updated their [guidance](#) related to volunteers and visitors in schools and recommended that school volunteers/visitors are fully vaccinated with a COVID-19 vaccine as an additional layer of protection, conduct daily screening, wear a medical mask and appropriate PPE as needed and practice physical distancing.
5. On November 18, 2021, the provincial government updated [guidance](#) to indicate that any visitor to a school is required to self-screen and to wear a medical mask (for example, surgical/procedural) while on school premises. A

medical mask will be provided by the school if needed and at the advice of the local public health unit, school boards may be asked to restrict visitor access.

C. EVIDENCE/RESEARCH/ANALYSIS

1. Based on the above guidance documents, staff have prepared *TCDSB's Guidance for School Volunteers During the Pandemic, Appendix A*.
2. The best defence against COVID-19 continues to be vaccination and based on the above guidance, parent/guardian volunteers must show proof of full vaccination to the school principal or designate prior to entry into the school. In addition, volunteers will conduct screening, wear a medical mask, appropriate PPE as needed and practice physical distancing.
3. Where possible, it is recommended that non-essential activities be conducted virtually.
4. The Principal in consultation with the Field Superintendent determines access to the school. Local decisions must consider the operationalization of monitoring of health and safety protocols, and specific community and site circumstances.
5. TCDSB policies continue to be applied including (but not limited to):
 - a. Access to Students in Schools, S.S. 04, where a Principal may engage volunteers in the school to assist with school activities.

D. METRICS AND ACCOUNTABILITY

1. Principals and senior staff continue to monitor the impact parent/guardian volunteers have in support of school and community opportunities and activities as a benefit to students, staff, and community, through the lens of health and safety and risk management during the on-going COVID-19 pandemic.
2. *Appendix A – Guidance for School Volunteers During the Pandemic* will continue to be updated to reflect best practices, public health recommendations and health and safety guidance from staff, Toronto Public Health and the Province of Ontario.

E. CONCLUDING STATEMENT

This report is for the information of the Board.

Appendix A GUIDANCE FOR SCHOOL VOLUNTEERS DURING THE PANDEMIC

Guidance for School Volunteers During the Pandemic

The pandemic has changed the way we interact with one another and has significantly minimized the experiences and opportunities our school communities are accustomed to. This document is intended to provide our principals guidance to support safe engagement in our schools.

We appreciate the vital role our parent volunteers play in strengthening our school communities. Parent volunteerism in schools should continue to be encouraged with adherence to the safety protocols and guidance offered by the Toronto Catholic District School Board (TCDSB)'s Health and Safety Department, the Province of Ontario and Toronto Public Health.

In consultation with his/her field superintendent, the principal will continue to determine the local factors of each community and school site in consideration and support of parent volunteer partnerships which may be part of the daily life of the school. All visitors will follow established protocols for entering school buildings.

Proof of Vaccination & Safety Measures

School volunteers/visitors will show proof of full vaccination upon entry to the school to the Principal or designated staff.

Additional Safety Measures include:

- [TPH Screening Tool. – for Staff/Visitors](#)
- [COVID-19 Decision Tool for School Staff and Visitors](#)
- [TCDSB COVID-19 Sign-in, Sign-out and Screening Record](#)
- Wearing a medical mask and appropriate PPE as needed
- Practicing physical distancing measures

Volunteer Activities for Consideration

Examples of parent volunteer activities for consideration *may include but are not limited to:*

- Faith development initiatives
- Safety programs including Kiss and Ride
- Food and nutrition programs, including pizza days, lunch/breakfast programs
- Seasonal celebrations, fairs, outdoor activities or indoor events aligned with TPH guidance.

Appendix A GUIDANCE FOR SCHOOL VOLUNTEERS DURING THE PANDEMIC

Faith Development Initiatives

The faith development of students continues to be a priority in our schools. As schools may take part in local day trips, enhancements to the faith journey including day/half day retreats shall be considered.

Nutrition Programs

Nutrition/third party food programs and non-instructional food events are permitted to operate if food handlers use adequate food handling and safety practices.

- Grab-and-go-formats are preferred. For example, food items can be put together in one container (e.g. paper or plastic bag) for each student, or each item can be available for students to take from its own bin/tray.

Pizza/Special Lunch Day

Food should be individually packaged and remain sealed until delivered to each classroom.

Community Events – Outdoors

Each community and school site is unique and decisions about potential events or activities need to be considered through the lens of TPH's guidance and best practices in partnership with the school principal, superintendent, parent volunteers, and the board's health and safety officer.

- Events taking place after 6 pm or on weekends shall require coordination of a permit through the Board's permit department.
- Coordination with staff and parent volunteers is required to set up structures to maintain attendance below maximum numbers and limit inside school access for washrooms.