

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE (CPIC)

REGULAR MEETING January 17, 2022



CATHOLIC
PARENT
INVOLVEMENT
COMMITTEE

Elementary Parent Members

Jennifer Di Francesco
Ward 1

Solimen Hilwi
Ward 2

Joe Fiorante
Ward 3

Vacant
Ward 4

Ravi Peters
Ward 5 East

Vacant
Ward 5 West

Gus Gikas
Ward 6

Lisa Landriault
Ward 7

Rose-Marie Fraser
Ward 8 East

Joanna Chang Tze
Ward 8 West

Abayomi Bedward
Ward 9

Ivana Calabria-Pantaleo
Ward 10

James Ocampo
Ward 11 North

Fadzi McConnell
Ward 11 South

Anthony Antinucci
Ward 12

Community Members

John Del Grande
(1) OAPCE-Toronto

Alison Canning
(2) Let's Get Together

Katherine Cha
(3)

Secondary Parent Members

Christine Ligas
West - (Wards 1,2,3 & 4)

Annalisa Crudo-Perri
Central - (Wards 5,6,9 & 10)

Teresa De Stefano
East - (Wards 7,8,11 & 12)

Trustee Representatives

Garry Tanuan
Norm Di Pasquale (Alternate)

Board Representatives

Ryan Peterson
Director Designate

Manuela Sequeira
Parent Engagement Coordinator

Jessica Dalinda
Communications

PURPOSE

CPIC is the legislated parent voice at the Toronto Catholic District School Board for parents of students in TCDSB schools.

MISSION

To improve student academic achievement and the emotional, spiritual and physical well-being of students by supporting, encouraging and enhancing meaningful parent engagement.

Dr. Brendan Browne
Director of Education

Angela Kennedy
Chair of The Board

ONTARIO EDUCATION ACT – REGULATION 612 (PART III)
PARENT INVOLVEMENT COMMITTEES

PURPOSE

- 27.** (1) The purpose of a parent involvement committee is to support, encourage and enhance parent engagement at the board level in order to improve student achievement and well-being. O. Reg. 330/10, s. 6.
- (2) A parent involvement committee of a Board shall achieve its purpose by,
- (a) providing information and advice on parent engagement to the board;
 - (b) communicating with and supporting school councils of schools of the board; and
 - (c) undertaking activities to help parents of pupils of the board support their children's learning at home and at school. O. Reg. 330/10, s. 6.
- 28.** A parent involvement committee of a board shall,
- (a) develop strategies and initiatives that the board and the board's director of education could use to effectively communicate with parents and to effectively engage parents in improving student achievement and well-being;
 - (b) advise the board and the board's director of education on ways to use the strategies and initiatives referred to in clause (a);
 - (c) communicate information from the Ministry to school councils of schools of the board and to parents of pupils of the board;
 - (d) work with school councils of schools of the board and, through the board's director of education, with employees of the board to,
 - (i) share effective practices to help engage parents, especially parents who may find engagement challenging, in their children's learning,
 - (ii) identify and reduce barriers to parent engagement,
 - (iii) help ensure that schools of the board create a welcoming environment for parents of its pupils, and
 - (iv) develop skills and acquire knowledge that will assist the parent involvement committee and school councils of the board with their work;
 - and
 - (e) determine, in consultation with the board's director of education and in keeping with the board's policies, how funding, if any, provided under the *Education Act* for parent involvement as described in section 27 and clauses (a) to (d), is to be used. O. Reg. 330/10, s. 6.

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|------|---|--------|
| 1. | Call to Order | |
| 2. | Opening Prayer | |
| 2.a. | Land Acknowledgment | 1 |
| 3. | Roll Call & Apologies | |
| 4. | Approval of the Agenda | |
| 5. | Declarations of Interest | |
| 6. | Approval & Signing of the Minutes | |
| 6.a. | December 12, 2021 Regular Meeting | 2 - 12 |
| 7. | Presentations & Reports from Committee Officers | |
| 7.a. | Chair - Monthly Update | 13 |
| 7.b. | From the Treasurer - Financial Report as of December 31, 2021 | 14 |

- 7.c. Parent Engagement in Equity and Inclusion Consultation - Mark Novis, Principal St. Barnabas 15 - 17
- 8. Delegations
- 9. Unfinished Business & Matters Rising Out of Minutes
 - 9.a. Metrics Report on the Catholic School Parent Council, Policy S.10, 2020-2021 (Discussion) 18 - 30
- 10. Notices of Motion
- 11. Communications Received
- 12. Program/Consultation (Committee of the Whole)
 - 12.a. Appointment of Lisa Landriault to the Catholic Parent Involvement Committee to Fill the Vacancy for Ward 7
 - 12.b. Filling Vacant Executive Positions
 - 12.b.1. Digital Coordinator
 - 12.b.2. Past Chair
 - 12.c. Parent Reaching Out (PRO) Grant (Discussion) (Refer to January 17, 2022 Addendum)
- 13. Subcommittee & Special Committee Reports
 - 13.a. Conference and Events Subcommittee (Information) 31 - 34
- 14. Matters Referred to the Committee by the Board of Trustees and Other Committees of the Board
- 15. Reports from TCDSB Board Officials
 - 15.a. Director-Designate for CPIC - Ryan Peterson - Monthly Update (Verbal)
- 16. Reports from Trustee or Trustee Alternate

- 16.a. Verbal Update - Garry Tanuan, Trustee and Norm Di Pasquale,
Trustee Alternate
- 17. Parent Member & Community Member Reports
- 18. Update from the Board on Prior CPIC Resolutions Recommended
- 19. Pending List
 - 19.a. Pending List as at January 17, 2022 35
- 20. Adjournment

Land Acknowledgement

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit people in Ontario and the rest of Canada.

La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunee et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.

**MINUTES OF THE REGULAR MEETING OF THE
CATHOLIC PARENT INVOLVEMENT COMMITTEE**

PUBLIC SESSION

E-MEETING VIA ZOOM

HELD MONDAY DECEMBER 12, 2021

1. Call to Order

The Chair called the Meeting to Order at 7:07PM.

YouTube live feed was activated on the Toronto CPIC channel.

Minutes are being captured by the Recording Secretary.

The Chair introduced His Eminence Cardinal Thomas Collin.

2. Opening Prayer

His Eminence Cardinal Thomas Collin led opening prayer and blessed the group. The Land Acknowledgement was led by Trustee Di Pasquale.

3. Roll Call & Apologies

Trustees: Garry Tanuan (W8)
Norm Di Pasquale (W9)

Non-Voting Trustees:
Markus de Domenico (W2)
Maria Rizzo (W5)

Elementary Parent Members:
Jennifer Di Francesco (W1)
Solimen Hilwi (W2)
Joe Fiorante (W3), Chair
Ravi Peter (W5/E)

Gus Gikas (W6)
Joanna Change Tze (W8/W)
Abayomi Bedward (W9)
Ivana Calabria-Pantaleo (W10)
James Ocampo (W11/N)
Fadzi McConnell (W11/S)

Secondary Parent Members:

Christine Ligas (West)
Annalisa Crudo-Perri (Central)
Teresa De Stefano (East)

Staff: John Wujek (Director Designate)
Ryan Peterson (Superintendent Area 8)
Manuela Sequeira (Parent Engagement Coordinator)
Sarah Pellegrini (Recording Secretary)

Guests: His Eminence Cardinal Thomas Collins
Steve Camacho (Executive Superintendent, Technology, Date
and Strategic Transformation & Chief Information Officer)
Omar Malik (ICT Services Division)
Alison Canning
Katherine Cha
John Del Grande
Lisa Landriault
Cam Miranda-Radbord

Anthony Antinucci (W12) sent his regrets.

Rose-Marie Fraser (W8/E) and Jessica Dalinda (Communications Representative) were absent.

Ryan Peterson was introduced to the committee as the new Director-Designate moving forward.

4. Approval of the Agenda

MOVED by Jennifer Di Francesco, seconded by Annalisa Crudo-Perri, that the Agenda, as amended to include Item 12b) Receipt of Parent Application of Lisa Landriault to the Catholic Parent Involvement Committee to fill the vacancy for Ward 7, be approved.

By Unanimous consent, the Motion was declared

CARRIED

5. Declarations of Interest

None declared by Members present.

6. Approval & Signing of the Minutes

MOVED by Jennifer Di Francesco, seconded by Ivana Calabria-Pantaleo, that the November 15, 2021 Meeting Minutes, be approved.

By Unanimous consent, the Motion was declared

CARRIED

7. Presentations and Reports from Committee Officials

MOVED by Gus Gikas, seconded by Jennifer Di Francesco, that Item 7a) be adopted as follows:

7a) From the Chair received.

The Chair provided an update on his actions for the past month, which included on-going communication with the CPIC Executives, the Director-Designate and Parent Engagement Coordinator.

Arthur Baird (W5/W), Elementary Parent Member has resigned, so the vacant position is available to the public.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Teresa De Stefano, that Item 7b) be adopted as follows:

7b) Treasurer – Financial Report as of November 30, 2021 received.

The Treasurer informed the group that the Budget and Priority Setting Subcommittee held a meeting.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Gus Gikas, seconded by Jennifer Di Francesco, that Item 7c) be adopted as follows:

- 7c) Information and Communication Technology - Technology Standards - Steve Camacho, Executive Superintendent, Technology, Date and Strategic Transformation & Chief Information Officer and Omar Malik, ICT Services Division** received.

Steve Camacho and Omar Malik presented to the group regarding Policy A.34, Information and Communication Technology – Technology Standards, within the Toronto Catholic District School Board.

If any members have any questions, please email Omar Malik.

By Unanimous consent, the Motion was declared

CARRIED

9. Unfinished Business & Matters Rising Out of Minutes

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 9a.2) be adopted as follows:

- 9a.2) Appointment of Community Representative #1 - Ontario Association of Parents in Catholic Education (OAPCE) Toronto** that John Del Grande be appointed as the OAPCE Community Representative.

By Unanimous consent, the Motion was declared

CARRIED

- 9a.3) Appointment or Solicitation of Additional Community Representatives**

The Chair listed the three candidates that applied and have met all the eligibility criteria: Alison Canning, Katherine Cha and Cam Miranda-Radbord.

MOVED by Gus Gikas, seconded by Solimen Hilwi, that the name of Alison Canning be placed in nomination.

Alison Canning accepted.

Ravi Peter joined the virtual meeting at 8:30PM.

The Chair declared a 10-minute recess.

The meeting continued with Joe Fiorante in the Chair and no change to the attendance list.

MOVED by Teresa De Stefano, seconded by Jennifer Di Francesco, that the name of Katherine Cha be placed in nomination.

Katherine Cha accepted.

MOVED by Ivana Calabria-Pantaleo, seconded by Fadzi McConnell, that the name of Cam Miranda-Radbord be placed in nomination.

Cam Miranda-Radbord accepted.

The Chair and the Director-Designate explained how the anonymous vote would be conducted. All members were emailed a link that they would use to submit their results. The results would be collected by the Director-Designate.

The results of the vote are as follows:

Katherine Cha – 12 votes

Alison Canning – 11 votes

Cam Miranda-Radbord – 5 votes

MOVED by Gus Gikas, seconded by Jennifer Di Francesco, that the results of the vote be accepted, and that Katherine Cha and Alison Canning be appointed as Community Representatives.

By Unanimous consent, the Motion was declared

CARRIED

12. Program/Consultation (Committee of the Whole)

MOVED by John Del Grande, seconded by Jennifer Di Francesco, that Item 12a) be adopted as follows:

- 12a) Board Wide Mental Wellness Parent Workshops** that \$2000.00 be allocated for Mental Wellness workshops and defer the details to the Executive Committee.

Teresa De Stefano updated the committee that there will be one workshop in January and one workshop in March; both will be regarding Mental Wellness.

By Unanimous consent, the Motion was declared

CARRIED

12b) Receipt of Parent Application of Lisa Landriault to the Catholic Parent Involvement Committee to fill the vacancy for Ward 7.

In accordance with the Catholic Parent Involvement Committee By-Laws, the Chair appointed Lisa Landriault as an “acting” member to the CPIC Committee as the Ward 7 Parent Representative.

13. Subcommittee & Special Committee Reports

MOVED by John Del Grande, seconded by Teresa De Stefano, that Item 13a) be adopted as follows:

- 13a) Budget and Priority Setting Subcommittee** that the Committee accept the communicated Budget and Priority Setting Committee Allocation of the drawdown surplus.

There is a typo of line 1 of the carryover budget; it should read \$63, 118.84
A meeting for the Conference and Events Subcommittee was announced for Tuesday January 4, 2022.

By Unanimous consent, the Motion was declared

CARRIED

15. Reports from TCDSB Board Officials

MOVED by John Del Grande, seconded by Jennifer Di Francesco, that Item 15a) be adopted as follows:

- 15a) Director-Designate for CPIC – John Wujek – Monthly Update** received and that the *Metrics Report on the Catholic School Parent Council, Policy S.10, 2020-2021* be added to the CPIC January 2022 agenda for discussion.

John Wujek updated the committee on the TCDSB Board meetings and the reports he provided *Metrics Report on the Catholic School Parent Council, Policy S.10, 2020-2021, School Volunteers during the Pandemic*.

John also informed the group that this will be his last CPIC meeting as the Director-Designate; Ryan Peterson will be taking over the role.

The Committee thanked John for his hard work and commitment to the members and students.

By Unanimous consent, the Motion was declared

CARRIED

16. Reports from Trustee or Trustee Alternate

MOVED by Gus Gikas, seconded by Jennifer Di Francesco, that Item 16a) be adopted as follows:

16a) Verbal Update – Garry Tanuan, Trustee and Norm Di Pasquale, Trustee Alternate received.

Trustee Tanuan thanked John Wujek for all the work as the Director-Designate for the Catholic Parent Involvement Committee and wished all members a safe holiday season.

By Unanimous consent, the Motion was declared

CARRIED

20. Adjournment

MOVED by Jennifer Di Francesco, seconded by Gus Gikas that the meeting be adjourned.

By Unanimous consent, the Motion was declared

CARRIED

The Meeting adjourned at 10:20PM.

CPIC SECRETARY

CPIC CHAIR



Chair's Monthly Report

December 2021 to January 2022

- Communicated with Director Designate and Parent Engagement Coordinator
- Communicated with CPIC Executive Members.
- Communicated with CPIC members.
- Monitored social media and engaged when appropriate.
- Attended Conference and Events Subcommittee on Jan 4, 2022.
- Reviewed TCDSB Board Agendas.
- Reviewed December draft Minutes.
- Prepared items for January Agenda.

CPIC Grant & Expenditure Summary

As at December 31, 2021

	CPIC 2021-22
	FR 1894
APPROVED FUNDING	21,771.00
CARRYOVER FROM PREVIOUS YEAR	63,118.84
TOTAL FUNDING	84,889.84
EXPENSES:	
Childcare & Supplies	-
Election-Parent Recruitment Expenses	-
Media Advertising	-
Transcriptions	-
Mileage	-
Parent Resources	-
Printing & Supplies	-
Promotional Materials	-
Refreshments - Events	-
Refreshments - Meeting	-
Speaker & Recognition Expenses	-
Telecommunication	-
Translation Services	-
TTC Tokens - Buses	-
TOTAL EXPENDITURES	-
CARRYOVER TO NEW YEAR	84,889.84

Meeting With CPIC for Consultation

Topic: Parent Engagement in Equity and Inclusion Project

Monday January 17th

Objective: To lead parent engagement in Equity and Inclusion Awareness

Connection to Equity Action Plan: Organizational Culture
Domain 4- Change in a Catholic Learning Community

Dates: Series Structure : April to June – 1 event for each month highlighting the various perspectives and critical lens approach in creating capacity for understanding in the parent community.

Importance: For parents to learn and understand as well as to gain awareness of Equity and Inclusion Issues in our schools.

1. Understanding Equity issues – increase parent engagement in equity and inclusion issues.
2. Identify barriers in Equity – reaching out to parents disengaged from educational system.
3. Increase understanding of how equity issues impact our classrooms and families.

Framework: This equity series will highlight community leaders, inspirational speakers who will share their personal narratives, experiences, as well as their experiences as parents and their work in promoting equity and inclusion in our schools and larger community. I will be leading a team of administrators, community leaders and parents in supporting this project.

BIOS: Taisha Lewis – Securities Law Top 40 under 40

In addition to her practice, Taisha is actively involved in the legal and broader community, currently serving as a mentor with Gems for Success in Law and the Black Law Students Association and as a director on the board of a not-for-profit organization. Taisha is a past member of the Ontario Bar Association's Business Law Section Executive and the Young Lawyers Division East Executive. In 2020, Taisha won a 40 Under 40 Award from the National Bar Association, which recognizes the top Black lawyers in the U.S. under the age of 40 who exemplify a broad range of high achievement, including in advocacy, innovation, vision, leadership and overall legal and community involvement.

Layth Gafoor

Layth Gafoor is a coveted speaker, legal commentator, agent and advisor to some of today's leading organizations, professional athletes & entertainers faced with the greatest risks. An expert in crisis management, Layth works as an international speaker delivering his knowledge to audiences worldwide. Layth is a partner at Lucentem Sports & Entertainment Law, one of Canada's top law firms, where he advises on legal and business matters within the sports and entertainment industries. He serves as counsel to a variety of sporting organizations, teams, elite professional athletes and artists within music, film and television.

Mark Strong

In the early 90s, Strong joined the cornerstone of the urban talent pool in Toronto, Fresh Arts. An organization that helped build the foundation of such talent like Kardinal Offishall, Saukrates, July Black and video director Little X. His writing skills and connection with those around him also helped branch out into acting, writing and producing several neighborhood theater plays, which strengthened his grounding in communities across the GTA. By 2001, Strong moved to commercial radio and in a matter of months, he advanced to the position of lead on-air personality and producer of the morning show, The Morning Rush on Flow 93.5; a position he held for over an impressive 4 years. Other notables on the entertainment front have been his demand for crowd/audience warm ups, landing him warm ups for Deal or No Deal for host Howie Mandel, Are You Smarter Than a Canadian 5th Grader for host Collin Mochrie and for both the 2008 and 2009 warmups for YTV's The Next Star



REPORT TO

STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

METRICS REPORT ON THE CATHOLIC SCHOOL PARENT COUNCIL, POLICY S.10, 2020-2021

"May he give you the desire of your heart and make all your plans succeed." Psalm 20:4

Created, Draft	First Tabling	Review
November 22, 2021	December 2, 2021	Click here to enter a date.

J. Wujek, Superintendent of Schools (Area 5) & Parent Engagement

M. Sequeira, Coordinator-International Languages and Parent Engagement

INFORMATION REPORT

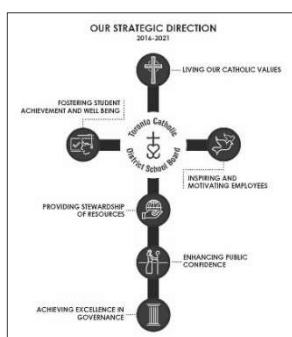
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne, PhD
Director of Education

A. Della Mora
Associate Director of Academic
Affairs and
Chief Operating Officer

D. Boyce
Associate Director of
Facilities, Business and
Community Development

R. Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

This report provides metrics on the activities and valued contributions of the Toronto Catholic District School Board (TCDSB) Catholic School Parent Councils (CSPCs) for the academic year of 2020-2021 at the local level.

This report also includes the engagement and learning opportunities provided by staff to parents and to Catholic School Parent Councils.

The cumulative staff time required to prepare this report was 16 hours

B. PURPOSE

1. The purpose of this report is to comply with the TCDSB Catholic School Parent Council Policy, S. 10, metrics requirements that the “*annual report of CSPC activities will serve as an assessment of the Council’s work to support student achievement and well-being at the school.*”

C. BACKGROUND

1. Consistent with Ontario Regulation 612 on *School Councils and Parent Involvement Committees*, the purpose of [Catholic] school councils is, through the active participation of parents, to improve pupil achievement and to enhance the accountability of the education system to parents.”
2. The TCDSB’s Parent Engagement and Communications Departments play a guiding and supportive role to Catholic School Parent Councils and staff in the promotion and enhancement of effective parent engagement that is in harmony with TCDSB’s shared vision of transforming the world through witness, faith, innovation and action.
3. At the system level, staff from these and other departments worked closely with TCDSB’s Catholic Parent Involvement Committee (CPIC) and the Ontario Association for Parents in Catholic Education - Toronto (OAPCE-Toronto) to maximize support to the local Catholic School Parent Councils.

D. EVIDENCE/RESEARCH/ANALYSIS

Catholic School Parent Council Activities and Parent Engagement Initiatives

1. Consistent with Ontario Regulation 612, s.24 (1) and (2) every school council must submit an annual report on its activities, including a financial report.
2. For 2020-2021 academic year, 127 school councils complied with the regulatory requirement by electronically submitting a CSPC annual report.

The chart below provides some highlights from the reports submitted in comparison to the previous year:

2019-2020 Metrics	2020-2021 Metrics
52% of councils submitted a report	64% of councils submitted a report
100% of councils met the minimum frequency requirements	100% of councils met minimum meeting frequency requirements
98% of the councils had a designated OAPCE-Toronto representative	96% of the councils had a designated OAPCE-Toronto representative
78% of CSPCs raised funds to support the purchase of learning materials	68% of CSPCs raised funds to support the purchase of learning materials
75% of CSPCs raised funds to support the Arts	34% of CSPCs raised funds to support the Arts
56% of CSPCs raised funds to support the sports	19% of CSPCs raised funds to support the sports
63% of CSPCs raised funds to support the transportation for events/excursions	Not measured
74% of CSPCs raised funds to support celebrations (graduation/sacraments)	65% of CSPCs raised funds to support celebrations (graduation/sacraments)
48% of CSPCs raised funds to support humanitarian /charity organizations	35% of CSPCs raised funds to support humanitarian /charity organizations

3. Details of CSPC data and activities for the 2020-2021 school year:

CSPC Statistics		
Item	Number of Schools	Percentage
Schools with active Councils	190	96%
Schools without a Council	7	4%
Councils in compliance with Ministry and Board reporting mandate (i.e., CSPC Annual Activity and Financial Report)	127	64%
Councils that held the minimum number of meetings	190	100%
Councils with an OAPCE representative	190	96%
Activities/Initiatives Supported by CSPC Fundraising (Based on the information provided by the 127 schools that submitted the CSPC Annual Activity and Financial Report)		
Activity	Number of Schools	Percentage
Arts (e.g., musical instrument repairs; dance workshops; classroom materials for arts & crafts)	43	34%
Buses	12	9%
Celebrations (e.g., Halloween; Christmas; graduation, sacraments)	82	65%
Humanitarian Causes (e.g., charity drives; Terry Fox Foundation; donations to local church)	44	35%
Learning Materials (e.g., technology; Smart TVs; classroom and art supplies; math manipulatives; Scientists in the Schools presentations; coding workshops; student virtual workshops; Raz Kids reading program; Mathletics app.; physical education equipment; virtual book fair; gardening supplies; student agendas; playground improvement; virtual excursions; library books; STEM materials)	86	68%
Sports	24	19%

Other (e.g., spirit wear; PPE; water bottle filling stations; school yard/field filed revitalization; handwashing stations; additional signage and desks shield; SNP; log t-shirts)	63	50%
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4. Summary of Inquiry Topics Supported by Parent Engagement Department

General:

- Multilingual resources (school messenger, school correspondence, etc.)
- Continue to provide parents with up-to-date information on new initiatives and board policies through on-line communication
- Clear directions on the appropriate channels for parents to contact with concerns (i.e.. what concerns go to the trustee, principal, etc.,)
- CSPC access of School Messenger to communicate with school community
- Additional funding for technology
- Timely notice of consultations and information of Board decisions that impact school communities
- Learning opportunities for parent council and the parent community at large to build an equitable school environment for students

Training:

- Information and training sessions for chair/ treasurer/secretary early in the school year to ensure all parties are aligned with roles, responsibilities and submission requirements
- Continuation of CSPC workshops and information sessions virtually (more accessible to parents)
- Training for CSPCs – School Cash Online and School Cash Express

Material Resources:

- Continue to update and add resources in CSPC Share Point
- CSPC package with checklists of what is expected of CSPC at the beginning of the year
- Continued access to grants for planning parent engagement events (PIC, PRO) and other grants available to support parent engagement and student learning

- List of speakers to address racism
- Resources on how the parent council can work to support equity at the local level
- Resources to broaden representation from various diversity groups, recruit and increase parent engagement
- List of board approved vendors/companies/speakers that the parent council can engage for parent engagement events, community events, etc.
- Resources on mental health and wellness
- Resources to support Catholic learning
- Resources to support chairs/co-chairs in effective management of CSPC funds, running meetings and reporting to board
- Best practices for parent engagement, fundraising and school community involvement

Human Resources:

- Central CSPC staff to attend more CSPC meetings
- Ongoing support and communication from parent engagement coordinator

Participation from CPIC members, trustees, and superintendents at CSPC meetings

Parent Reaching Out (PRO) Grants

1. In 2020-2021 the Ministry continued to provide the Board with a Regional PRO grant for a total of \$50,326.89.
2. All schools were eligible to apply for a \$500.00 grant.
3. **The following chart outlines data for the Regional PRO grant for 2020-2021:**

PRO Grant Data	
Total Grant	\$50, 326.89
• School Projects	\$38, 893.48
• Parent Resources	\$11, 200.00
• Amount Returned to the Ministry	\$11, 433.41

Projects Planned by Catholic School Parent Councils (CSPC)		
Item	Number	Percentage
Total number of schools that applied	84	43%
Number of schools that held the parent engagement event	62	74%
Number of schools that requested reimbursement	62	74%
Number of schools that completed the Ministry report	62	100%
Number of schools that conducted an exit survey	23	37%
Number of participants	6, 377	N/A
Project Objectives		
To improve perception of a welcoming school climate where parents’ perspectives are encouraged, valued and heard	6 %	
To increase awareness of school initiatives	3%	
To involve parents in the local school environment and child’s education	16%	
To provide parents with the knowledge, skills and tools they need to support their child’s learning at home and at school	72 %	
To reduce barriers to participation in child’s learning	3%	
Parent Resources for Schools’ Parent Lending Library Central Purchase in Consultation with Catholic Parent Involvement Committee (CPIC)		
Title	Quantity	
Hold on to Your Kids: Why Parents Matter More than Peers	200	
The Whole Brain Child	200	
Mindset	200	
Project Objectives		
To provide parents with the knowledge, skills and tools they need to support their child’s mental health at home and at school		

Parent Involvement Committee (PIC) Grant

1. The Ministry of Education provides each school board with funds to be allocated to local CSPCs to support school-based parent engagement initiatives.
2. These funds are earmarked to find local solutions that lessen barriers to parent engagement and enhance the participation of parents, with the goal of equity of outcomes for all students.
3. In September, each school was allocated an annual PIC grant of \$500.
4. Appendix A is a listing of all TCDSB schools by Ward. The data is from October 2021 but indicates the carryover of available PIC funding.

The chart below summarizes the funds spent in PIC funds for parent engagement activities in 2020-2021:

Parent Involvement Committee (PIC) Funds	
Total Funding and Carryover Balances from 2019-2020	\$351,205.39
Remaining Balance as of August 31, 2021	\$314,914.92
Total PIC Funds Use in 2020-2021	\$36,290.47

5. The chart below provides recurring themes in parent engagement activities funded by PRO and PIC grants:

<ul style="list-style-type: none">• Conversations about race and stereotypes• Equity and inclusion in the school community• Building inclusivity in schools and examining the language and stereotypes home and at school• Unpacking the language and identities of 2SLGBTQ+• Mental health and caring• Mental health and wellness• Mental health and wellbeing in young women	<ul style="list-style-type: none">• Developing resilience in children• Supporting emotional well-being• Developing personal happiness• Childhood anxiety and stress• Mindfulness and well-being• Minimizing the effects of the pandemic on children's sense of self• Online/Internet safety and protocols• Cyberbullying
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<ul style="list-style-type: none"> • Identifying and addressing anxiety and stress in children • Supporting emotions and resiliency • Understanding youth and teaching resiliency • Helping families 'bounce back' from challenging circumstances • Regulating emotions • Parenting as a reflective practice 	<ul style="list-style-type: none"> • Identifying, addressing and supporting bullying • Science family night • Spiritual and mental health night • Family math night • Family STEM night • Skills for parenting in pandemic times • Healthy eating through a pandemic • Identifying and addressing current parenting challenges
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System Activities and Resources Supporting and Promoting Parent Leadership

1. Based on support request from the Annual CSPC Activity and Financial report, the following virtual executive training workshops were provided:

Topic	Date	Time	Number of Participants	Total Number of Participants
CSPC Policy S. 10 & CSPC By-Laws	January 25 th	7:00 – 8:15 p.m.	24	122
	January 26 th	4:00 – 5:15 p.m.	19	
	February 2 nd	4:00 – 5:15 p.m.	37	
	February 3 rd	7:00 – 8:15 p.m.	42	
The Role & Responsibility of the Chair/Co-Chairs	February 23 rd	4:00 – 5:15 p.m.	33	123
	February 24 th	7:00 – 8:15 p.m.	35	
	March 2 nd	7:00 – 8:15 p.m.	23	
	March 3 rd	7:00 – 8:15 p.m.	32	
CSPC Annual Activity & Financial Reporting &	April 20 th	4:00 – 5:15 p.m.	31	143
	April 21 st	7:00 – 8:15 p.m.	50	
	April 26 th	7:00 – 8:15 p.m.	36	
	April 29 th	4:00 – 5:15 p.m.	26	

KEV Banking System				
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2. Outreach and collaboration between the Parent Engagement Department, CSPC, CPIC and OAPCE has resulted in increased two-way communication with parents.
3. CSPC, TCDSB website and CSPC SharePoint was regularly updated to provide CSPC chairs and administration with resources to assist in the operational activities of councils.

The following resources were available on the CSPC SharePoint to CSPC, CPIC and school administration

Title of Folder	Content
AGM and CSPC Elections	<ul style="list-style-type: none"> • CSPC & CPIC election timelines • Information on CSPC elections • Information on running CSPC elections • Templates of election nomination forms and ballots
CSPC Annual Activity and Financial Report	<ul style="list-style-type: none"> • Reporting activity and financial templates
CSPC Chair	<ul style="list-style-type: none"> • Resource – Role and responsibilities of the chair/co-chairs • Resource – Using TCDSB designated email address • Resource – Accessing email on a personal device • Tips for running an effective meeting
CSPC Finances - Templates	<ul style="list-style-type: none"> • Resource: CSPC Finances - Roles and Responsibilities – KEV Accounting System • CSPC Budget, monthly and annual reporting templates • CSPC Bank reconciliation form • Standardized funds collection form • Standardized funds disbursement form • Confidentiality form for volunteers • CSPC HST template

CSPC Meeting & Minutes	<ul style="list-style-type: none"> • Sample meeting templates: <ul style="list-style-type: none"> ○ Inaugural meeting ○ AGM ○ Elections ○ CSPC meetings
CSPC Policy S. 10 & CSPC By-Laws	<ul style="list-style-type: none"> • Policy S. 10 • Mandated CSPC By-Law template, Appendix A
CSPC Fundraising – Information	<ul style="list-style-type: none"> • Resource -Fundraising in Schools • Ministry Fundraising Guidelines • Information on charitable donations • Confidential form for volunteers
IT Assistance	<ul style="list-style-type: none"> • Accessing TCDSB email on a personal device • Managing exchange ActiveSync
Parent Lending Resources	<ul style="list-style-type: none"> • Parent books sent to all schools for parent lending library
Parent Resources	<ul style="list-style-type: none"> • Articles: <ul style="list-style-type: none"> ○ <i>Capacity Building Series – Parent Engagement</i> ○ <i>Bringing Marginalized Parents and Caregivers into their Children’s Schools</i> ○ <i>Capacity Building Series -Culturally Responsive Pedagogy</i> ○ <i>French Immersion in Ontario</i> ○ <i>Parents in Partnership – A Parent Engagement Policy for Ontario Schools</i> ○ <i>Parents Matter</i> ○ <i>People in Education – Parent Involvement</i> ○ <i>School Administrator’s Guide to Parent Engagement</i> ○ <i>Supporting Students with Refugee Backgrounds</i> ○ <i>Too Busy for PTA</i>
PIC Grant	<ul style="list-style-type: none"> • PIC grant information brochure • PIC frequently asked questions • PIC reporting template (principal & chair) • TCDSB cheque requisition (principal)
School Cash Online	<ul style="list-style-type: none"> • FAQ – School cash online • What is School Cash Online

	<ul style="list-style-type: none"> • School Cash Online – guide for CSPCs • Making donation using School Cash Online • School Cash Express
Signage for Schools	<ul style="list-style-type: none"> • Elementary school contact information templates • Secondary school contact information templates

4. In 2020-2021, 100% of schools with active school councils updated the CSPC chair/co-chairs' information providing chairs/co-chairs with a TCDSB email and credentials, allowing for greater communication and access to internal CSPC sites (e.g., CSPC Share Point; Grants 4 You).
5. Several CPIC Motions associated with improving parent access and communication were approved at Board for further implementation with the goal to improve parent engagement.
6. The coordinator of the Parent Engagement Department provided resources/reminders via email with regards to the operation requirements and timelines of CSPCs, as well as, responding daily, via phone and/or email, to council executives' and staffs' inquiries.
7. The Superintendent of Parent Engagement provided updates, information and direction to superintendent colleagues through regular Education Council updates of CSPC matters.
8. System-wide initiatives that require parent consultation were often fostered and managed through the PE Department. Examples of such consultations were Multi-year Strategic Plan and Equity Action Plan.
9. The Superintendent and Coordinator of Parent Engagement offered regular CSPC and parent engagement information and updates at bi-weekly system principals' meetings

E. METRICS AND ACCOUNTABILITY

1. The metrics and accountability framework as outlined in Catholic School Parent Council, Policy S. 10, will be the basis for this report and for assessing parent engagement impact.

2. The data in this report will continue to serve as the benchmark for strategy improvement to enhance and support continued parent engagement, and partnership enhancement.

F. CONCLUDING STATEMENT

This report is for the information of the Board.

**MINUTES
CONFERENCE & EVENTS STANDING SUB-COMMITTEE
OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE**

Held Tuesday January 4, 2022

Attendees

Elementary Parent Members:

Joe Fiorante (W3)
Gus Gikas (W6)
Fadzi McConnell (W11/S)

Secondary Parent Members:

Teresa De Stefano (East)
Christine Ligas (West)

Vice Chair

- Christine Ligas is the Vice Chair for the subcommittee

January and March Workshops

- Metal Wellness workshops – Strong Mind Strong Kids
- Two dates, four workshops - Wednesday January 26, 2022 and Tuesday March 8, 2022, from 12 pm to 1:30 pm and 7 pm to 8:30 pm
- Workshops will be promoted through weekly wrap up, emails to CSPCs and Principals and Twitter
- Strong Minds Strong Kids will be providing a zoom registration link for parents to register for one of the four workshops and parents will receive an immediate confirmation
- If workshops are successful, we may consider adding other dates

February Speaker

- The idea for a speaker in February has been paused with the idea of having a high-profile speaker at the conference.

April Showcase

- An event with 3 parenting experts such as Alyson Schafer, Stuart Shanker and Jennifer Kolari along with a musical guest. About 2 to 3 hours in length

Sponsorships

- Thinking of reaching out to the community for donations. Also giving parents resources related to speaker or workshop. May be somewhat related to a conference setting. Will be reaching out to Finance to see how donations can be treated if received.

Next meeting tentatively scheduled for Tuesday February 1, 2022



Strong Minds Strong Kids, Psychology Canada

Taking Care of You

Everyone from parents to teachers, to Early Childhood Educators, Child & Youth Workers, EAs, psychologists, social workers and anyone in a child serving profession are facing uncertainty as we head back to school in January. Learn more about what you can do to nurture resilience in children and youth while also taking care of you. This live workshop delivered by our Stress Management expert will walk you through Adult Stress Management Resources and support the mental wellbeing of you and your staff with our Stress Strategies interactive tool, Workplace Resiliency booklets, teacher tips and more.

DATE: January 26th, 2022

[Register here](#) for the 12pm-1:30pm time slot

[Register here](#) for the 7pm-8:30pm time slot

Strong Minds Strong Kids, Psychology Canada
From The Psychology Foundation of Canada
3219 Yonge St. Suite 228 Toronto ON, M4N 3S1
Tel: 416-644-4944 Email: info@strongmindsstrongkids.org
Charitable registration number 88921 2395 RR0001



Strong Minds Strong Kids, Psychology Canada

Masterclass in Stress Management for Parents and Caregivers

Strong Minds Strong Kids, Psychology Canada has been nurturing resiliency in children and youth with evaluated and evidence informed programs for over 45 years. Our years of experience have taught us that the caring adults in a child or youth's life are a very important factor in nurturing their resilience. Nurturing resilience in adults helps nurture resilience in kids.

Join us for our workshop "Masterclass in Stress Management for Parents and Caregivers". This 1.5 hour workshop on the fundamentals of stress and resiliency is the first step towards understanding, recognizing and applying strategies to support the young people in your life manage life's inevitable ups and downs. This program will walk participants through skill-based activities that guide them to recognize the signs and symptoms of stress in their children and youth, understand what stress "feels" like, identify their children and youth's stressors and their impacts, see the upside of stress, and learn to support their children with the implementation of coping and problem-solving strategies.

DATE: March 8th, 2022

[Register here](#) for the 12pm-1:30pm time slot

[Register here](#) for the 7pm-8:30pm time slot

Strong Minds Strong Kids, Psychology Canada
From The Psychology Foundation of Canada
3219 Yonge St. Suite 228 Toronto ON, M4N 3S1
Tel: 416-644-4944 Email: info@strongmindsstrongkids.org
Charitable registration number 88921 2395 RR0001

CATHOLIC PARENT INVOLVEMENT COMMITTEE

PENDING LIST TO JANUARY 17, 2022

#	Date Requested	Report Due Date	Subject	Delegated To
1	Sept-2021 Regular CPIC Meeting	TBC	That CPIC recommend to Staff and then the Board of Trustees that: TCDSB CSPC's be given appropriate access to School Messenger so that they can create communications to go out to the School Community in the similar respect that CSPC's have access to School Cash Online. The process should (like School Cash Online) allow the CPSC to create the communication and then be reviewed by the administration before it is sent out. (From the June 2021 CPIC Meeting: School Messenger Access)	Director - Designate