



ADDENDUM
REGULAR MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION

Angela Kennedy, Chair Frank D'Amico, Vice Chair

Thursday, January 27, 2022

7:00 P.M.

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8. Notices of Motions	
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22.e. From Trustee Kennedy, Chair regarding Ontario Catholic School Trustees Association (OCSTA): Helping Canadian Families to	

***Access Catholic Education Through the Toonies for Tuition Fund
Raising Campaign (Verbal)***

- 22.f. From Ontario Association of Parents in Catholic Education
(OAPCE) and Catholic Parent Involvement Committee (CPIC)
regarding Current Negotiation Issues***

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*Markus de Domenico
Trustee Ward 2*

E-mail: Markus.deDomenico@tcdsb.org

Voicemail: 416-512-3402

To: Regular Board Meeting , January 27, 2022

From: Markus de Domenico, Trustee Ward 2

Subject: Notice of Motion – Request the Minister of Education to Pause EQAO Testing at all Elementary and Secondary Schools until the 2022-23 School Year.

MOVED BY: Markus de Domenico, Toronto Catholic District School Board

WHEREAS: Students have experienced unprecedented levels of anxiety and stress due to the worldwide pandemic;

WHEREAS: Elementary Students have had to shift to a variety of delivery models from in-person to asynchronous learning in Elementary and to hybrid at the Secondary level;

WHEREAS: Despite the best efforts of staff and families, students have experienced learning opportunity loss during the pandemic; and

WHEREAS: EQAO is a testing method to evaluate student learning and requires many hours of preparation and many hours to complete the test.

This is scarce and valuable time that students cannot afford to lose from their regular curriculum needs.

BE IT RESOLVED THAT: A letter be sent to the Minister of Education requesting that he immediately consider pausing all EQAO testing at all levels, both Elementary and Secondary until the 2022-23 school year in order to allow students to close any learning opportunity loss and return to a normal schedule at schools when Covid-19 is no longer dangerously present in our school communities.

Markus de Domenico
Trustee, Ward 2



REPORT TO

REGULAR BOARD

TCDSB RESOLUTIONS FOR THE ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION 2022 AGM

Jesus said to them, "I am the bread of life, he who comes to Me will not hunger, and he who believes in Me will never thirst - John 6:35"

Drafted	Meeting Date
January 27, 2022	January 27, 2022
Dr. Brendan Browne, Director of Education	
INFORMATION REPORT	
<p>Vision: <i>At Toronto Catholic we transform the world through witness, faith, innovation and action.</i></p> <p>Mission: <i>The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.</i></p>	<p>Dr. Brendan Browne Director of Education</p> <p>Adrian Della Mora Associate Director of Academic Affairs & Chief Operating Officer</p> <p>Derek Boyce Associate Director of Facilities, Business & Community Development</p> <p>Ryan Putnam Chief Financial Officer & Treasurer</p>



A. EXECUTIVE SUMMARY

Every year, the Ontario Catholic School Trustee's Association (OCSTA) invites Catholic School Board Trustees from across the province of Ontario to consider submitting resolutions to the OCSTA Annual General Meeting (AGM). These resolutions are intended for consideration and discussion on important issues of a provincial nature that impact trustees and school boards.

The resolution process provides member boards with the opportunity to shape the work of the Association by bringing forward important issues for consideration which have provincial implications, to the attention of all trustees in the province. Delegates will consider and vote on all resolutions received from OCSTA members.

Trustees are invited to provide proposed resolutions for the consideration of the Board. All approved resolutions will be communicated to OCSTA for consideration at the upcoming AGM.

The cumulative staff time required to prepare this report was 1 hour

B. PURPOSE

1. The purpose of this report is to provide the board the opportunity to suggest potential resolutions for submission to OCSTA.

C. BACKGROUND

1. It is a requirement of OCSTA that the submitting Catholic District School Board must approve resolutions submitted to OCSTA.
2. OCSTA's Resolutions Committee will review all resolutions, and a Committee Recommendation will be added to each Resolution for consideration at the AGM.
3. OCSTA requires submission of TCDSB resolutions no later than 12:00 p.m. on January 28, 2022.
4. The current procedure for voting at the Annual General Meeting only permits one vote per board, regardless of the size of the Board.

D. EVIDENCE/RESEARCH/ANALYSIS

1. OCSTA provided general guidelines and considerations for resolutions, as well as a template for the formation for potential resolutions.
2. Trustees were invited to submit resolutions for consideration at the January 27th Board meeting.
3. No trustees submitted resolutions for consideration prior to the January 27th board meeting.
4. OCSTA will be informed that there are no resolution submissions from the TCSDB for consideration at the upcoming AGM.

E. CONCLUSION

This report is for the information of the Board



REPORT TO

REGULAR BOARD

UPDATE TO ACCESS CONTROL POLICY B.B.05

*"I can do all this through Him who gives me strength."
Philippians 4:13*

Created, Draft	First Tabling	Review
December 14, 2021	January 11, 2022	
R. MacDonald, Manager, Facilities Central Services M. Farrell, Superintendent, Environmental Services		

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



B. Browne,
Director of Education
Brendan Browne, PhD
Director of Education

A. Della Mora
Associate Director of Academic Affairs
and
Chief Operating Officer

D. Boyce
Associate Director of
Facilities, Business and Community
Development

R. Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

This report recommends updating the current Access Control Policy B.B.05 in order align with current practice and policies.

The cumulative staff time required to prepare this report was 8 hours.

B. PURPOSE

1. This recommended report is on the Order Paper for Governance & Policy Committee as it recommends a Policy revision.

C. BACKGROUND

1. The Policy on Policy was first approved in October 1988 and has not been amended since.
2. The Environmental Support Services Department maintains and administers the access controls processes and procedures for key and card access to all schools and facilities of the TCDSB
3. Changes to this policy reflect current practice and alignment with related policies:
B.B.01 Facilities Management Policy
B.B.06 Employee Photo Identification (ID) Cards
S.S.04 Access to Students in Schools
Education Act, Section 53
4. Environmental Services is working to standardize and bring awareness to key and access card protocols for all locations.
5. Environmental Support Services provides keys and access cards to authorized staff.
6. Most recently, the Renewal Department has been installing a new card access systems with photo identification at school locations.

7. TCDSB photo ID cards will eventually be combined with access control cards to serve the dual risk mitigation purpose of photo identification and controlled access to various parts of a facility.
8. Several Regulations were removed from the Policy as they were more instructional in nature.
9. The Environmental Services Department is working to align and enact the policy with current procedures and proposed initiatives.
10. This policy was brought to the Governance and Policy Committee on January 11, 2022.

D. EVIDENCE/RESEARCH/ANALYSIS

1. This policy has been amended in consultation with staff from the Facilities and Communications Departments, Field Superintendents and Legal Services.

E. METRICS & ACCOUNTABILITY

1. Recommendations in this report will be monitored by Policy Development staff.
2. Costs associated with providing keys, access cards and installation of locks, and access cards readers will be monitored by Environmental Support Services Department.

F. IMPLEMENTATION

The updated policy as approved will be posted on the TCDSB policy register.

G. COMMITTEE RECOMMENDATION

The Governance and Policy committee recommends that the revised Access Control Policy (B.B.05) provided in Appendix A be adopted.



POLICY SECTION: BUILDING, PLANT, GROUNDS
SUB-SECTION: BUILDINGS
POLICY NAME: ACCESS CONTROL
POLICY NO: B.B.05

Date Approved: October 25, 1988	Date of Next Review:	Dates of Amendments:
Cross References: S.S.04 Access to Students in Schools B.B.01 Facilities Management Policy B.B.06 Employee Photo Identification <i>Education Act, Section 53</i>		
Appendix: Facilities Management Operational Guidelines – Keys & Access Cards		

Purpose:

The Toronto Catholic District School Board is committed to ensuring a safe environment for students, staff and occupants of all buildings. The Access Policy is intended to manage access to all properties owned or operated by Toronto Catholic District School Board, through the issuance, distribution and accountability of grand master and master keys, as well as building access cards.

Scope and Responsibility:

This policy extends to all schools and buildings of the TCDSB and all stakeholders that access them. The Superintendent of Facilities **Environmental Support Services** is responsible for implementation of this policy. The School Principal shall have the responsibility of administering and maintaining this policy within the school at the local level.

Alignment with MYSP:

Strengthening Public Confidence



POLICY SECTION: BUILDING, PLANT, GROUNDS
SUB-SECTION: BUILDINGS
POLICY NAME: ACCESS CONTROL
POLICY NO: B.B.05

Policy:

Toronto Catholic District School Board (TCDSB) shall manage and control the issuance, distribution and accountability of keys and access cards to staff employed at one or more facilities owned or operated by TCDSB, as well as tenants and leaseholders in TCDSB facilities. All existing and future access points shall conform to this standard.

Regulations:

1. All grand master and master keys, as well as access cards that are issued to authorized employees must be signed for by the employee receiving the key and witnessed by an authorized senior staff person or authorized alternate / delegate.
2. ~~Standardization of access card information has been developed in consultation with Safe Schools, Facilities Services, and Health & Safety. All cards are designed to have name and photo image of the person to whom the card is being issued. There will be some instances where a photo is not applicable. (See Procedures)~~
3. Access level **for access cards is** determined by the employee's job classification within the organization. This information is provided by the Human Resources Department to the Superintendent of Facilities **Environmental Support Services** or designate.
4. Written authorization from the Human Resources department to the Superintendent of Facilities **Environmental Support Services** or designate, is required for issuance of an access card to the Catholic Education Centre building and the parking structure.



POLICY SECTION: BUILDING, PLANT, GROUNDS
SUB-SECTION: BUILDINGS
POLICY NAME: ACCESS CONTROL
POLICY NO: B.B.05

5. **Upon request and/or termination of employment from the Board, employees are required to return any and all key(s) and/or access card(s) to their immediate Supervisor.** ~~Upon change of employment status or a change of position, with the Board, which would no longer require the employee to be an authorized key holder, employees shall relinquish said keys and card access to their immediate Supervisor or identified alternate approved senior staff person before any final or further payment to the employee is processed. The key and/or access card release form will be completed and returned to the Human Resources department. At a school location, the key and/or access card will be returned to the school Principal or Designate. At an Administrative Site, i.e. the Catholic Education Centre, the key or access card will be returned to the departmental Supervisor. (See Procedures)~~
6. ~~Upon termination of an employee, the key(s) and access card shall be collected immediately from the terminated staff person or persons by the senior management staff person in attendance at the termination meeting. (See Procedures)~~
7. ~~Secondary schools shall have a key distribution framework that will allow academic and support staff to have access to all classrooms utilized by their respective department(s) as well as identified common use spaces. (See Procedures)~~
8. ~~Elementary schools shall have a key distribution framework that will allow academic and support staff to have access to individual classrooms (pass key) utilized by themselves as well as identified common use spaces. (See Procedures)~~



POLICY SECTION: BUILDING, PLANT, GROUNDS
SUB-SECTION: BUILDINGS
POLICY NAME: ACCESS CONTROL
POLICY NO: B.B.05

9. ~~Tenants and/or Licensees operating in a TCDSB school, will be provided with a security access card at their sole cost which will be administered by the respective School Principal. Tenants and/or Licensees are required to pay a fee for each card to a maximum of two cards. There is an additional fee for replacement access cards. The operational hours on these access cards is Monday to Friday from 8am to 6pm, or as appropriate. (See Procedures)~~

~~**Exemption: the Board's Security contractor will be provided with the Board's Grand Master Keys to patrol and enter all school Board sites.~~

10. ~~Employees must report lost or stolen cards to their Supervisor within six to twelve hours. The employee's Supervisor will report this information to the Superintendent of Facilities or Designate in writing immediately via email. (See Procedures)~~

11. ~~Access cards that are damaged, obsolete or unnecessary cards must be returned to the Superintendent of Facilities Environmental Services or Designate by the school Principal or Designate. (See Procedures)~~

12. All employees of the Board must read the policy before the access card is issued and sign for receipt of both. All employees are expected to comply with this policy and its regulations

13. All ~~non-union~~ new hires will sign an Offer of Employment letter that identifies responsibilities of the employee with regards to Board property, including and not limited to, the Employee Security Access Card and Keys.

14. The Board requires all employees to treat their security access card and keys with the same respect as all other Board property issued.



POLICY SECTION: BUILDING, PLANT, GROUNDS
SUB-SECTION: BUILDINGS
POLICY NAME: ACCESS CONTROL
POLICY NO: B.B.05

15. Employees are prohibited from unauthorized possession or duplication of keys as well as disabling or re-programming of access cards. Employees are not permitted to circumvent locks, modify lock cylinders, tamper with door locks or latches to bypass security systems in place at TCDSB facilities.
16. These keys and access cards remain the property of the Board and shall not be duplicated or shared with others.
17. All new construction and retrofit projects shall conform to this standard.

Evaluation and Metrics:

1. **Environmental Support** Facilities Services will monitor the distribution and tracking of keys/access cards, in coordination with school administrator or designate.
2. Once a year the site administrator or designate shall validate the key holder list and access card listing, and provide this information to the Superintendent of Facilities **Environmental Support Services** or Designate.
3. ~~Human Resources will communicate staff changes to the Superintendent of Facilities or Designate to ensure keys and access cards are assigned in accordance with the Policy at the Catholic Education Centre. (See Procedures)~~

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE REGULAR MEETING OF THE AUDIT COMMITTEE OPEN (PUBLIC) SESSION

HELD TUESDAY NOVEMBER 16, 2021

Trustees: M. Del Grande, Acting Chair - Virtual
A. Kennedy – Virtual

Non-Member Trustee: M. Rizzo

External Members: J. Law - Virtual
M. Morden - Virtual

Staff: B. Browne
D. Bilenduke
S. Camacho
D. De Souza
C. Giambattista
R. Putnam
T. Sanza
G. Sequeira

S. Pellegrini, Acting Recording Secretary

External Auditors: T. Ferguson, Deloitte LLP
P. Hatt, Toronto and Area Regional Internal Audit Team

5. Roll Call & Apologies

An apology was extended on behalf of Trustee de Domenico.

6. Approval of the Agenda

MOVED by Jonathan Law, seconded by Maria Morden, that the Agenda, as amended to include the Addendum, be approved.

On the Vote taken, the Motion was declared

CARRIED

7. Declarations of Interest

There were none.

8. Approval & Signing of the Minutes of the Previous Meeting

MOVED by Trustee Kennedy, seconded by Maria Morden, that the Minutes of the PUBLIC (Open Session) Meeting held September 29, 2021 be approved.

On the Vote taken, the Motion was declared

CARRIED

Trustee Del Grande did not vote on the Item due to his absence at the previous meeting.

10. Presentation

MOVED by Maria Morden, seconded by Trustee Kennedy, that Items 10a) and 15a) be adopted as follows:

- 10a) Paula Hatt, Regional Internal Audit Team (RIAT) Manager** received;
and

15. Staff Reports

15a) Regional Internal Audit Team Update received.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Jonathan Law, seconded by Trustee Kennedy, that Item 15b) be adopted as follows:

15b) 2020-2021 Audit Committee Annual Report received and that this 2020-2021 Annual Report be submitted to the Board of Trustees and Ministry of Education.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Maria Morden, seconded by Trustee Kennedy, that Item 15c) be adopted as follows:

15c) Audit Committee Annual 2021 Agenda/Checklist received.

On the Vote taken, the Motion was declared

CARRIED

17. Inquiries and Miscellaneous

MOVED by Trustee Kennedy, seconded by Jonathan Law, that Item 17a) be adopted as follows:

17a) Audit Committee Meeting Dates received.

On the Vote taken, the Motion was declared

CARRIED

18. Updating of Pending List

MOVED by Trustee Kennedy, seconded by Jonathan Law, that Item 18a) be adopted as follows:

18a) Audit Committee Annual and Pending List of Reports received.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Maria Morden, that the meeting resolve into PRIVATE SESSION.

On the Vote taken, the Motion was declared

CARRIED

PRESENT: (Following PRIVATE Session)

Trustees: M. Del Grande, Acting Chair - Virtual
A. Kennedy – Virtual

External Members: J. Law - Virtual
M. Morden – Virtual

20. Adjournment

MOVED by Trustee Kennedy, seconded by Maria Morden, that the meeting be adjourned.

On the Vote taken, the Motion was declared

CARRIED

SECRETARY

CHAIR

Dear Trustee Angela Kennedy,

Please share this letter with your school director who can share it with other school staff.

Thank you for your work in supporting Ontario's children in returning to in-person school after the latest closure.

It has come to my attention that a number of School Boards, schools and individual teachers have implemented their own COVID mitigation measures above and beyond the guidance provided by the Ministry of Education. Many of these measures have unintended negative consequences on the well-being of our children, and must not continue.

Examples of measures that go beyond public health guidance include outdoor masking, "masks off voice off" policies during lunchtime, elimination of nutrition breaks, outdoor lunches or open windows in subzero temperatures, requiring medical documentation for mask exemptions, segregation of children with mask exemptions, or based on vaccination status, and punitive measures for children who have difficulties following these rules. Recently, I have seen letters from trustees and school boards to the Ministry of Education requesting additional measures such as mandatory vaccination of and N95 masks for students. Some boards are also dismissing cohorts with a positive case, despite guidance to the contrary.

Our Chief Medical Officer of Health has provided guidance for public health measures in schools via the guidance provided by the Ministry of Education to school boards. At this time, I ask that you refrain from developing additional protocols and instead use those provided by the Ministry of Education as endorsed by the Chief Medical Officer of Health.

It is my hope that as the imminent risk of COVID in Ontario diminishes, so too will the restrictions facing our children. I hope you will prioritise the recovery of our children by removing additional COVID mitigation protocols (and particularly those that are not supported by evidence), and reinstating those activities that are critical to the well-being of our children.

Sincerely,
Rayna Lerner
Toronto Catholic DSB



January 27, 2022

Jesus said, "Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these." [Matthew 19:14](#)

The Toronto Catholic Parent Involvement Committee and the Toronto Chapter of the Ontario Association of Parents in Catholic Education, recognizes and respects the collective bargaining process. To that end, as the parents of children in the Toronto Catholic District School Board, we are calling for both sides to continue to negotiate to ensure student success and an end to the continued work to rule and threatened strike action.

The pandemic has been most challenging for all families but has been especially hard for those with children struggling with mental health. Our children's socialization and peer relationships have been impacted far greater than adults. We need to remember this - putting our students first is paramount as we continue to work through the impacts and challenges of the pandemic and any additional layers of stress already placed on them is of utter concern for us.

Parent engagement is at an all time low however we are asking more from our parents to help their children deal with the ongoing changes and assist in filling the gap. Parents have been tested through and through, during a time when they needed additional support to help them deal with challenges to school, their children's well-being and mental health they are asked to give more. Pandemic, work to rule, ongoing negotiations, and now the possibility of strike action adds more anxiety for parents in an already stressful period.

Our Catholic schools need to continue to nurture our children's physical and mental health as well as promote the best possible learning opportunities for all our children. As mentioned, these issues are not beneficial to anyone, especially our children. We encourage, again, both partners in Catholic Education to resume bargaining in good faith in the name of our children - we urge both parties to reach an agreement as soon as possible.

Thank you,

Annalisa Curdo-Perri
OAPCE Executive Director

Joe Fiorante
CPIC Chair