

GOVERNANCE AND POLICY COMMITTEE REGULAR MEETING Public Session

AGENDA
March 1, 2022

Garry Tanuan, Chair
Trustee Ward 8

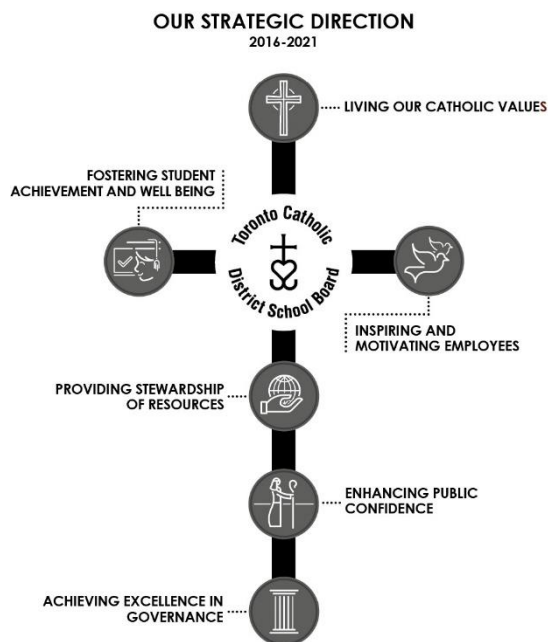
Frank D'Amico
Ex-Officio

Nancy Crawford, Vice-Chair
Trustee Ward 12

Angela Kennedy
Ex-Officio

Michael Del Grande
Trustee Ward 7

Ida Li Preti
Trustee Ward 3



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298
Assistant Recording Secretary: Sarah Pellegrini, 416-222-8282 Ext. 2207

Dr. Brendan Browne
Director of Education

Angela Kennedy
Chair of the Board

TERMS OF REFERENCE FOR GOVERNANCE AND POLICY COMMITTEE

The Governance Framework Committee is responsible for:

A. Ensuring that governance structures, policies, protocols, processes and performance metrics:

- i). advance the vision of the TCDSB, rooted in Catholic values and teachings.
- ii). support the achievement of our Multi-Year Plan.
- iii). conform to best practices.
- iv). provide strategic cohesion and consistency.
- v). comply with the Education Act and other pertinent legislation.

B. Providing a meta policy framework to ensure all policy formation, monitoring and evaluation follow a standard process that reflects exemplary practices in policy development.

C. Carrying out a continuous review of the roster of existing policy to ensure conformity and advancement of (A) above.

D. Identifying the supports (e.g. capacity training) needed to implement the governance framework.

E. Ensuring ongoing governance reviews of the Board.

F. Ensuring that the TCDSB By-laws and the Trustee Code of Conduct reflect the vision and mission of the Board and adhere to good governance practices, the Education Act and other pertinent legislation.

LAND ACKNOWLEDGEMENT

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit peoples in Ontario and the rest of Canada.

La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunees et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.

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AGENDA THE REGULAR MEETING OF THE GOVERNANCE AND POLICY COMMITTEE

PUBLIC SESSION

Garry Tanuan, Chair

Nancy Crawford, Vice Chair

Tuesday, March 1, 2022

7:00 P.M.

	Pages
1. Call to Order	
2. Opening Prayer	
3. Land Acknowledgement	
4. Roll Call and Apologies	
5. Approval of the Agenda	
6. Declarations of Interest	
7. Approval and Signing of the Minutes of the Meeting held February 1, 2022	1 - 10
8. Delegations	
9. Presentation	
10. Notices of Motion	
11. Unfinished Business	

12. Matters referred or deferred	
13. Staff Reports	
13.a. Update to Opening and Closing Exercises Policy S.S.02	11 - 21
13.b. Policy A.16 Emergency School Closure	22 - 27
13.c. Update to Meta Policy M.01	28 - 46
13.d. Review of Policy S.P.12 – Religious Education Course Requirements for Secondary Pupils	47 - 52
14. Listing of Communications	
15. Inquiries and Miscellaneous	
16. Updating of Pending List	
16.a. Monthly Pending List	53 - 64
16.b. Annual Policy Priority Schedule	65 - 66
17. Adjournment	

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MINUTES OF THE REGULAR MEETING OF THE GOVERNANCE AND POLICY COMMITTEE PUBLIC SESSION

HELD TUESDAY, FEBRUARY 1, 2022

PRESENT:

Trustees:

G. Tanuan, Chair, In-Person
N. Crawford, Vice-Chair, In Person
F. D'Amico, Ex-Officio, Virtual
M. Del Grande - Virtual
A. Kennedy, Ex-Officio, Virtual
I. Li Preti - Virtual

Non-Voting Trustee: M. Rizzo - Virtual

Staff:

B. Browne
D. Boyce
S. Camacho
C. Fernandes
J. Wujek
M. Zlomislic

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guests:

M. Eldridge, External Legal Counsel (on behalf of Paul Matthews)
A. Robertson, Parliamentarian

5. Approval of the Agenda

MOVED by Trustee Del Grande, seconded by Trustee Crawford, that the Agenda be approved.

The Motion was declared

CARRIED

6. Declarations of Interest

There were none.

7. Approval and Signing of the Minutes

MOVED by Trustee Del Grande, seconded by Trustee Li Preti, that the Minutes of the Meeting held January 11, 2022 be approved.

The Motion was declared

CARRIED

13. Staff Reports

MOVED by Trustee Crawford, seconded by Trustee Li Preti, that Item 13a) be adopted as follows:

- 13a) Flag Flying Policy A.04 (New)** that the Governance and Policy Committee recommend to Board that the newly created Policy on Flag Flying and Operational Procedures provided in Report Appendix A, be adopted.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Li Preti
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Del Grande, that Item 13b) be adopted as follows:

- 13b) Updated Revision to the Delegation and Public Participation Policy T.14** received.

Trustee Tanuan relinquished the Chair to Trustee Crawford.

MOVED in AMENDMENT by Trustee Tanuan, seconded by Trustee Del Grande, that Regulation 15, page 25 of 98, be revised to add after *student* the words *and Toronto resident Catholic electors* so that it reads:

Priority for the right to delegation is given to a parent or guardian of a TCDSB student *and Toronto resident Catholic electors*.

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Tanuan, that the Governance and Policy Committee recommend to Board that the changes to the recently revised Delegation and Public Participation T.14 Policy be adopted.

Trustee Kennedy joined the virtual room at 7:29 pm.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Kennedy
Tanuan

Li Preti

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Kennedy
Tanuan

Li Preti

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Kennedy
Tanuan

Li Preti

The Motion, as amended, was declared

CARRIED

Trustee Rizzo joined the virtual room at 7:31 pm.

Trustee Tanuan reassumed the Chair.

MOVED by Trustee Del Grande, seconded by Trustee Li Preti, that Item 13c) be adopted as follows:

- 13c) Update to Policy on Grounds – Outdoor Play Environments B.G. 01** that the Governance and Policy Committee recommend to Board that the Revised Policy on Grounds – Outdoor Play Environments B.G.01 provided with this Report as Appendix A, and accompanying Appendices, be adopted.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Kennedy

Li Preti
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Del Grande, that Item 13d) be adopted as follows:

- 13d) Update to Policy on Information and Communication Technology - Hardware and Software Policy A.34** that the Governance and Policy Committee recommend to Board that the revised Information and Communication Technology – Hardware and Software Standards Policy A.34 provided in Report Appendix be adopted.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D’Amico
Del Grande
Kennedy
Li Preti
Tanuan

The Motion was declared

CARRIED

16. Updating of Pending List

MOVED by Trustee Li Preti, seconded by Trustee Crawford, that Items 16a) and 16b) be adopted as follows:

16a) Monthly Pending List received; and

16b) Annual Policy Priority Schedule received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Kennedy
Li Preti
Tanuan

The Motion was declared

CARRIED

On behalf of the Board of Trustees Trustee Del Grande:

1. Thanked Melissa Eldridge, former Senior Legal Counsel, Employee Relations, for her contributions to the Board and conveyed best wishes in her new role; and
2. Acknowledged Black History Month that commenced February 1 and recognizes important people and events in the history of the African diaspora.

MOVED by Trustee Li Preti, seconded by Trustee Del Grande, that the meeting resolve into PRIVATE Session to approve the Minutes of the January 11, 2022 meeting.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Kennedy
Li Preti
Tanuan

The Motion was declared

CARRIED

Following PRIVATE Session, the meeting continued with Trustee Tanuan in the Chair and no change to the attendance list.

Report from PRIVATE Session

MOVED by Trustee Del Grande, seconded by Trustee Crawford, that the following report be received:

In PRIVATE Session, approved a motion to bring the Minutes of the January 11, 2022 meeting to the March 1, 2022 Governance and Policy Committee PRIVATE meeting for approval.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Kennedy
Li Preti
Tanuan

The Motion was declared

CARRIED

17. Adjournment

MOVED by Trustee Del Grande, seconded by Trustee Crawford, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Li Preti
Tanuan

Kennedy

The Motion was declared

CARRIED

SECRETARY

CHAIR



REPORT TO

GOVERNANCE AND POLICY
COMMITTEEUPDATE TO OPENING AND CLOSING
EXERCISES POLICY S.S.02

This is the confidence we have in approaching God: that if we ask anything according to his will, he hears us. 1 John 5:14

Created, Draft

January 4, 2022

First Tabling

March 1, 2022

Review

Paul Matthews, General Legal Counsel

RECOMMENDATION REPORT**Vision:**

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Mission:

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Director of Education

A. Della Mora
Associate Director of Academic
Affairs and
Chief Operating Officer

D. Boyce
Associate Director of
Facilities, Business and
Community Development

R. Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

This report recommends updating the current Policy on Opening and Closing Exercises S.S.02 to conform to current practice and policies.

The cumulative staff time required to prepare this report was 5 hour.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends policy revision.

C. BACKGROUND

1. The Policy on Opening and Closing Exercises S.S.02 was first approved in September 2001, and has been amended three times since.
2. Changes to this policy reflect current practice and alignment with related policies, Ministry of Ontario Regulation 298, O.Reg 435/00, PPM 119 and Toronto Catholic District School Board Policies; S. 23 Prayer in Schools, S. 22 Religious Accommodation and H.M. 24 Catholic Equity and Inclusive Education.

D. EVIDENCE/RESEARCH/ANALYSIS

This policy has been amended in consultation with staff from the Facilities and Communications Departments, Field Superintendents and Legal Services.

E. METRICS AND ACCOUNTABILITY

1. Recommendations in this report will be monitored by policy development staff
2. Further reports will be brought to Board in accordance with the policy review schedule.

F. IMPLEMENTATION

The updated policy as approved will be posted on the TCDSB policy register.

G. STAFF RECOMMENDATION

Staff recommends that the revised policy on Opening and Closing Exercises Policy S.S. 02 provided in Report Appendix A, and the accompanying Forms in Appendix A and B of the Policy, be adopted.



POLICY SECTION: Safe Schools

SUB-SECTION:

POLICY NAME: OPENING AND CLOSING EXERCISES

POLICY NO: S.S. 02

Date Approved:

September 6, 2001

Date of Next**Review:****Dates of Amendments:**

September 6, 2001;
 November 14, 2002;
 August 27, 2015;
 January 26, 2017

Cross References:

Ministry of Ontario Regulation 298 Operation of Schools

Ministry of Ontario Regulation 435/00 Opening or Closing Exercises

TCDSB Policy S. 23 Prayer in Schools

TCDSB Policy S. 22 Religious Accommodation

TCDSB Policy H. M. 24 Catholic Equity and Inclusive Education Policy

Ontario Ministry of Education PPM 119, Developing and Implementing Equity and Inclusive Education Policies in Ontario

Appendix

Appendix A: Exemption Request Form: Parent/Guardian

Appendix B: Exemption Request Form: Student

Purpose:

This Policy provides direction on opening and closing exercises in schools in the Toronto Catholic District School Board which are reflective of the board's commitment to Living Our Values and developing school communities formed by Catholic beliefs and traditions.

Scope and Responsibility:

The policy governs all schools within the TCDSB. The Director of Education is responsible for this policy.



POLICY SECTION: Safe Schools
SUB-SECTION:
POLICY NAME: OPENING AND CLOSING EXERCISES
POLICY NO: S.S. 02

Alignment with MYSP:

Living Our Catholic Values

Enhancing Public Confidence

Fostering Student Achievement and Well-Being

Achieving Excellence in Governance

Inspiring and Motivating Employees

Policy:

The Toronto Catholic District School Board is committed to living the values of our Catholic faith and to supporting the development of school communities formed by Catholic beliefs and traditions, while also fostering national pride. Each principal of a school within the Toronto Catholic District School Board will ensure that daily opening and closing exercises include public prayer and the singing of O Canada.

Regulations:

1. The principal shall, in annual consultation with the Catholic School Parent Council, establish procedures for opening and closing exercises. These procedures will be reviewed at the beginning of each school year.
2. In respect of the national anthem, students will sing O Canada a cappella or with musical accompaniment, as deemed appropriate.
3. Consistent with the Board's Multi Year Strategic Plan and the Ontario Catholic School Graduate Expectations, and Board policy S. 23, *Prayer in Schools*, prayers and/or scriptural readings will form an integral part of each opening or closing exercise.



POLICY SECTION: Safe Schools

SUB-SECTION:

POLICY NAME: OPENING AND CLOSING EXERCISES

POLICY NO: S.S. 02

4. The principal may decide, after consultation with the school council, to include the Pledge of Citizenship *in the opening or closing exercise*. The version recited will be the one set out in **O. Reg 435/00** ~~regulation~~ as follows:
"I affirm that I will be faithful and bear true allegiance to her Majesty Queen Elizabeth the Second, Queen of Canada, and to her heirs and successors, and that I will faithfully observe the laws of Canada and fulfill my duties as a Canadian Citizen."
5. A pupil is not required to sing O Canada or recite the pledge of citizenship in the following circumstances:
 - a. In the case of a pupil who is less than 18 year old, if the pupil's parent or guardian applies in writing to the principal to be exempted from doing so. (Appendix A)
 - b. In the case of a pupil who is at least 18 years old, if the pupil applies in writing to the principal to be exempted from doing so. (Appendix B)
6. Any pupil exempted under regulation 5, will follow locally established school procedures for respecting the singing of O Canada ~~a cappella, or with musical accompaniment, as deemed appropriate,~~ and/or the recitation of the Pledge of Citizenship. ~~; for example: stop, stand respectfully, remove hat, etcetera.~~
7. Consistent with **Policy S. 23** ~~S. 22~~, Prayer in Schools, TCDSB will, at all times, seek to accommodate an individual's right to freedom of religion in a manner that not only respects the individual's beliefs, but the principles of the Catholic Church.



POLICY SECTION: Safe Schools

SUB-SECTION:

POLICY NAME: OPENING AND CLOSING EXERCISES

POLICY NO: S.S. 02

8. It is understood that all students registered in TCDSB schools acknowledge that the school community proclaims, celebrates and cherishes its Catholic identity and traditions and that staff will teach the curriculum from a Catholic perspective. At the same time, the school is enriched and is committed to providing an environment that is inclusive, safe and free of barriers based on religion.
9. In respect of religious accommodation, TCDSB acknowledges that all students, in accordance with what the Catholic Church offers in its teachings and reflective practice, are entitled to their rights and responsibilities under the Ontario Human Rights Code.
10. The TCDSB stands in solidarity with Indigenous peoples of Canada and acknowledges that all stakeholders live, work, play and learn on Indigenous lands. The following daily acknowledgement will be incorporated into each school's Opening Exercises:

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories. The territories include the Wendat, the Anishinabek (a-ni-shna-bek) Nation, the Haudenosaunee (hohDee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nations, and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Metis, and Inuit people in Ontario and the rest of Canada.
11. Prior to the commencement of classes in September, the principal shall communicate to all classroom teachers in writing the local expectations congruent with ~~the~~ **this** Policy regarding the scheduling of Opening Exercises.



POLICY SECTION: Safe Schools
SUB-SECTION:
POLICY NAME: OPENING AND CLOSING EXERCISES
POLICY NO: S.S. 02

Definitions:

Accommodation

An adjustment made to policies, programs, guidelines, or practices, including adjustments to physical settings and various types of criteria, that enables individuals to benefit from and take part in the provision of services equally and to participate equally and perform to the best of their ability in the workplace or an educational setting. Accommodations are provided so that individuals are not disadvantaged or discriminated against on the basis of **any** the prohibited grounds.

Religious Accommodation

An obligation under the Ontario Human Rights Code to provide reasonable accommodation for students and employees who wish to observe the tenets or practices of their faith, as well as for those who wish not to participate in any form of religious observance.

Ontario Human Rights Code, Section 19

While the Human Rights Code prohibits discrimination and provides equal treatment for all people in Ontario with respect to a number of categories, Section 19 recognizes that the Code will not be construed to adversely affect any right or privilege respecting separate schools enjoyed by separate school boards or their supporters under the constitution Act, 1867 and the Education Act.



POLICY SECTION: Safe Schools

SUB-SECTION:

POLICY NAME: OPENING AND CLOSING EXERCISES

POLICY NO: S.S. 02

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

1. Implementation of the Opening and Closing Exercises policy is the responsibility of the school principal, in consultation with the Area Superintendent.
2. The consistent application of religious accommodation requests will be monitored and reported in an annual report to the Board of Trustees.



POLICY SECTION: Safe Schools

SUB-SECTION:

POLICY NAME: OPENING AND CLOSING EXERCISES

POLICY NO: S.S. 02

APPENDIX A: EXEMPTION REQUEST FORM: PARENT

The principal will exempt students from the singing of "O Canada" and the recitation of the Pledge of Citizenship upon annual application, if the parent/guardian of a student under 18 years of age applies in writing to the principal for an exemption; or a student who is at least 18 years of age, applies in writing to the Principal to be exempted.

Please be advised I am requesting that my child, a student less than 18 years of age:

Name: _____

Date of Birth: _____

Be exempt from:

- ☐ The singing of O Canada
- ☐ The Recitation of the Pledge of Citizenship

For the current school year.

Parent/Guardian signature

Month: _____ Day: _____ Year: _____



POLICY SECTION: Safe Schools

SUB-SECTION:

POLICY NAME: OPENING AND CLOSING EXERCISES

POLICY NO: S.S. 02

APPENDIX B: EXEMPTION REQUEST FORM: STUDENT

The principal will exempt students from the singing of “O Canada” and the recitation of the Pledge of Citizenship upon annual application, if the parent/guardian of a student under 18 years of age applies in writing to the principal for an exemption; or a student who is at least 18 years of age, applies in writing to the Principal to be exempted.

Please be advised I am **a** student at least 18 years of age.

Name: _____

Date of Birth: _____

I am requesting that I be exempt from:

- ☐ The singing of O Canada
- ☐ The Recitation of the Pledge of Citizenship for the current school year.

Signature

Month: _____ Day: _____ Year: _____



REPORT TO

GOVERNANCE AND POLICY COMMITTEE

POLICY A.16 EMERGENCY SCHOOL CLOSURE

“God is our refuge and strength, an very present help in trouble” Psalm 46:1

Created, Draft	First Tabling	Review
January 28, 2022	March 1, 2022	

M. Farrell, Superintendent Environmental Support Services

RECOMMENDATION REPORT

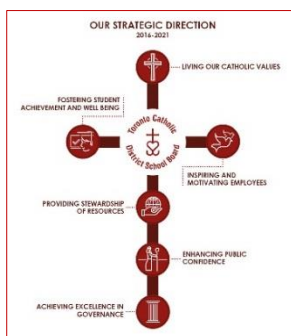
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Chief Operating Officer

D. Boyce
Associate Director of
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Community Development

R. Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

This report recommends updating the current Policy A.16 EMERGENCY SCHOOL CLOSURE to conform to current practice and policies.

The cumulative staff time required to prepare this report was 4 hours.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends policy revision.

C. BACKGROUND

1. This policy was last amended on October 19, 2017.
2. Changes to this policy reflect current practice and alignment with related policies.

D. EVIDENCE/RESEARCH/ANALYSIS

This policy has been amended in consultation with staff from the Facilities and Communications Departments, Field Superintendents and Legal Services.

E. METRICS AND ACCOUNTABILITY

1. Recommendations in this report will be monitored by Policy Development staff.
2. Further reports will be brought to Board in accordance with the policy review schedule.

F. IMPLEMENTATION

The updated policy as approved will be posted on the TCDSB Policy Register.

G. STAFF RECOMMENDATION

Staff recommends that the revised POLICY A.16 EMERGENCY SCHOOL CLOSURE provided in Report Appendix A, be adopted.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: EMERGENCY SCHOOL CLOSURE

POLICY NO: A.16

Date Approved: June 19, 1986- Board	Date of Next Review: October 2021	Dates of Amendments: June 2006 October 19, 2017
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Cross References:

TCDSB School Emergency Response Plan, Third Edition

Province of Ontario Emergency Response Plan, 2019

The City of Toronto Emergency Plan, December, 2021

Provincial Nuclear Emergency Response Plan, January, 2019

TCDSB's Inclement Weather Protocol

Education Act R.S.O. 1990, c.E.2

R.R.O. 1990, Reg, 298: Operation of Schools – General

Emergency Management and Civil Protection Act, R.S.O 1990, c. E. 9

O.Reg 205/20: Education Sector

Appendix**Purpose:**

This policy affirms and provides information regarding the To provide requirements regarding the closing of schools **buildings** as the result of an emergency.

Scope and Responsibility:

This policy applies to all TCDSB facilities. The Director of Education is responsible for this policy.

Alignment with MYSP:

Living Our Catholic values

Strengthening **Enhancing** Public Confidence

Fostering Student Achievement and Well-Being



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: EMERGENCY SCHOOL CLOSURE

POLICY NO: A.16

Inspiring and Motivating Employees

Achieving Excellence in Governance

Policy:

A School or schools **buildings** may be closed for a temporary period in case of an emergency arising out of inclement weather, fire, flood, public health concerns, breakdown of heating plant, the failure of an essential utility or a similar emergency, when the health, welfare or safety of the school community is in jeopardy or compromised.

This procedure will apply only after all efforts have ~~failed~~ **been exhausted** to keep the school or schools open or **and** to provide alternate accommodation or programs for ~~the~~ **a** temporary period.

Regulations:

1. One school may be temporarily closed upon the authority of the Director of Education, when the emergency affects that school.
2. Where the emergency affects more than one school, the schools may be temporarily closed ~~upon~~ **with** the authority of the Director of Education.
3. If the Director of Education makes the decision to close schools as a result of inclement weather and the decision is made in the morning before the school day begins, the Communications Department will ~~inform the media and TCDSB community.~~ **notify the TCDSB community using various communication channels including school messenger, web, and social media.**



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: EMERGENCY SCHOOL CLOSURE

POLICY NO: A.16

4. The Area Superintendent or designate will notify the local Trustee of the school closure.

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following: ~~Trustees will be notified of all school closures.~~

Trustees and the Director shall review the effectiveness of this policy every 5 years to ensure new information provided by regulatory bodies are updated.



REPORT TO

GOVERNANCE AND POLICY
COMMITTEE

UPDATE TO META POLICY M.01

“Make me to know your ways, O Lord; teach me your paths.” (Psalm 25:4)

Created, Draft	First Tabling	Review
February 22, 2022	March 1, 2022	

Paul Matthews, General Legal Counsel, Corporate Services
John Wujek, Superintendent of Education, Policy Development

RECOMMENDATION REPORT

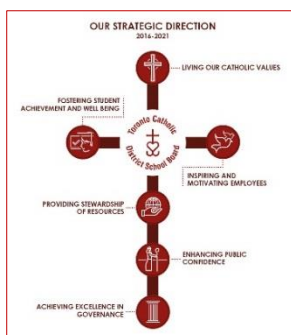
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Associate Director of
Facilities, Business and
Community Development

R. Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

This report recommends updating the current Meta Policy M.01 to conform to current practice and policies.

The cumulative staff time required to prepare this report was 5 hours.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as recent updates to the Toronto Catholic District School Board's Multi-Year Strategic Plan must be reflected in any ongoing policy creation and revision going forward.

C. BACKGROUND

1. The Policy on Meta Policy was first approved in February 1983 and its most recent amendments occurred in February 2016.
2. The suggested changes to this policy reflect the TCDSB's recent adoption of the new Multi-Year Strategic Plan 2022-25 at the February 17, 2022 Regular Board Meeting. (Report Appendix D)

D. EVIDENCE/RESEARCH/ANALYSIS

1. This policy has been amended in consultation with staff leading the MYSP revision process, Legal Services and Senior Staff.
2. The significant changes to this policy are found in the "Alignment with MYSP" section. (Report Appendix A)

E. METRICS AND ACCOUNTABILITY

1. Recommendations in this report will be monitored by policy development staff
2. Further reports will be brought to Board in accordance with the policy review schedule.

3. Following adoption, future policies will reflect alignment with the new pillars and strategic directions of the Multi-Year Strategic Plan. (Report Appendix B)
4. The MONITORING METHODOOOGY from the New MYSP (Report Appendix C), will be included as the source resource for policy writing for staff referral.

F. IMPLEMENTATION

The updated policy as approved will be posted on the TCDSB policy register.

G. STAFF RECOMMENDATION

Staff recommends that the revised META POLICY M.01 provided in Report Appendix A be adopted.



POLICY SECTION:

SUB-SECTION:

POLICY NAME:

POLICY NO:

Date Approved:	Date of Next Review:	Dates of Amendments:
Cross References:		
Appendix		

Purpose:**Scope and Responsibility:****Alignment with MYSP:**~~Living Our Catholic Values~~~~Enhancing Public Confidence~~~~Fostering Student Achievement and Well-Being~~~~Achieving Excellence in Governance~~~~Providing Stewardship of Resources~~~~Inspiring and Motivating Employees~~**Learning – Growing in Knowledge**

Continue to develop a Christ-centered learning organization in pursuit of knowledge, innovation, and responsiveness.

Equity – Growing in Knowledge with Justice



POLICY SECTION:

SUB-SECTION:

POLICY NAME:

POLICY NO:

Apply Catholic social justice to nurture a community focused on equity, diversity, inclusion, anti-racism, and anti-oppression.

Well-Being – Growing in Knowledge With Justice and Hope

Strengthen an environment rooted in Gospel values that nurtures hope and well-being.

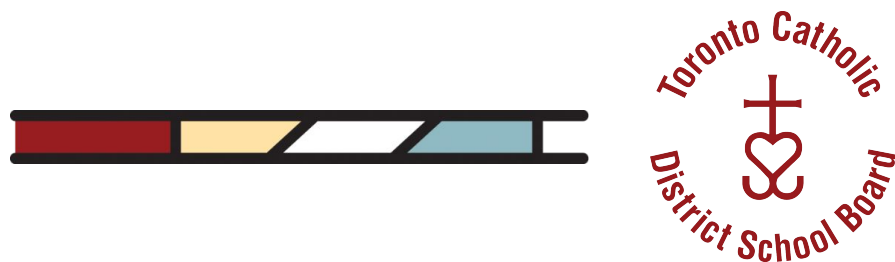
Policy:

Regulations:

Definitions:

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:



MONITORING METHODOLOGY

CHANGE, GROWTH, PERFORMANCE, AND IMPLEMENTATION

The MYSP is designed to communicate, at a high level, what the board is focusing on as a collective. It is not designed to dictate or control every outcome centrally. We deliberately chose not to create a static reporting and monitoring/measurement methodology due to the current rapidly changing pandemic reality we are living in. We are called upon to responsively create programs, action plans, policies, and procedures that may be novel, brief, innovative, targeted, or streamlined. As such, living with, and recovering from a global pandemic requires flexibility and responsiveness at the system level. The measurement or monitoring method which describes how we are doing as a board demands fluidity in order to reflect current needs and ensure transparency and accountability. Implementing and monitoring the MYSP are themselves learning propositions in this context.

The operational plans describe the way in which the strategic directions are realized in terms of change, growth, performance, and various levels of program/policy implementation. There are significant qualitative and quantitative data collected by department within each action plan or strategy. Key Performance Indicators from action and operational plans will provide evidence of progress and achievement (i.e., quantitative data), knitted together with narratives (i.e., qualitative data) to describe and interpret impact on various stakeholder groups.

By describing our priorities over the next three years as a narrative, we can provide better transparency and accountability while aligning connections to the work we engage in across the board with our staff, students, and families. We want to be able to answer the following questions: *What did we influence? How did we do it? Can we defensibly and reliably state with supporting data that we are doing it well?*

Monitoring Framework

Change	What changed as a function of our strategy, policy or program?
Growth	How much did we do? Was it enough? How did it impact our stakeholders?
Performance	How well did we do something? Did we accurately and efficiently accomplish our goals within the various strategies and action plans? How do we know?
Implementation	Where are we with the development of a program, policy or service?

Strategic Priority	Examples of Relevant Operational Plans or Action Plan Accountable for Tracking and Reporting Progress	Examples of Key Performance Indicators or Data Sources used to Support Narrative
LEARNING	<ul style="list-style-type: none"> • Board Equity and Improvement Plan • School Equity and Improvement Plans • Equity Action Plan • Covid Response Plan • Pastoral Plan • Safe Schools Plan • Back to School Plan • Special Education Plan • Professional Development Plan • Information and Technology Strategic Plan • Budget Plan • Capital Plan • HR Strategy 	<ul style="list-style-type: none"> • EQAO data by Identity (Census) • Report Card Data by Identity (Census) • Credit Accumulation by Identity (Census) • Pathways Data by Identity (Census) • Student Voice • PD feedback for all staff, all roles, school & corporate/business • Exit and Entry Survey Data • Communication Engagement Metrics • Community Engagement • Synthesis of School Equity and Improvement data
EQUITY	<ul style="list-style-type: none"> • Pastoral Plan • Equity Action Plan • Safe Schools Plan • Capital Plan • Annual Budgets • HR Strategy – Staffing Plan • Mental Health Strategy 	<ul style="list-style-type: none"> • Staff Census • Student Census • HREA Office data • Black Voices Project • Student Voice • Staff Voice • Parent/Guardian Caregiver Survey • Resource allocation by school community • Exit and Entry Survey data • Community Engagement data
WELL-BEING	<ul style="list-style-type: none"> • Mental Health Strategy • Equity Action Plan • Back to School Plan • Health and Safety Plan • Pastoral Plan • Special Education Plan • Covid Response Plan • Annual Budget • Staffing Plan or HR Strategy • Safe Schools Plan • Capital Plan 	<ul style="list-style-type: none"> • Student Voice survey data • Staff Voice survey data • Parent/Caregiver/Guardian Voice Survey data • Number of specialized services offered in schools; number of students served through various programs • Engagement with Communication Engagement metrics





MULTI-YEAR STRATEGIC PLAN

2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope





VISION

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope

MISSION

Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.

STAKEHOLDERS

The TCDSB values the important role of each stakeholder in the actualization of our MYSP.

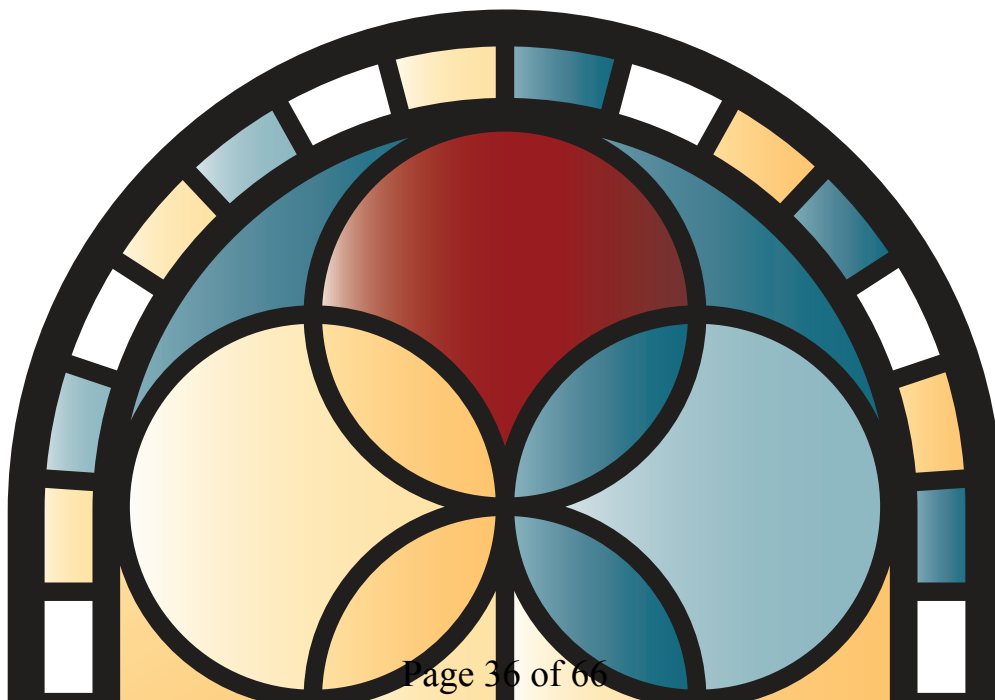
Students fully engage in learning that supports their academic, spiritual, socio-emotional, and physical growth and development.

Senior Staff and Trustees lead and govern, setting policy priorities and stewarding resources to champion Catholic education in support of the MYSP.

Staff collaborate with all stakeholders to implement evidence-based strategies that support learning, equity, and well-being in a Catholic community.

Families engage with staff to support their children's learning and well-being, and strengthen the relationship between home, school, and parish.

Community members contribute to the MYSP through ongoing collaboration, partnerships, engagement, and consultation.





LEARNING

"Make me to know your ways, O Lord; teach me your paths." (Psalm 25:4)

GROWING IN KNOWLEDGE

Continue to develop a Christ-centered learning organization in pursuit of knowledge, innovation, and responsiveness.

- Improve learning outcomes by providing opportunities for educational pathways based on identity, interest, and strengths of every learner.
- Focus strategies and resources on creating learning opportunities that inspire curiosity, reflection, collaboration, lifelong learning, and servant leadership.



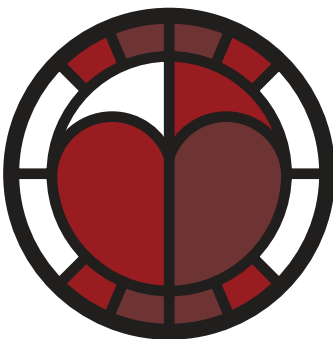
EQUITY

"This is my commandment, that you love one another as I have loved you." (John 15:12)

GROWING IN KNOWLEDGE WITH JUSTICE

Apply Catholic social justice to nurture a community focused on equity, diversity, inclusion, anti-racism, and anti-oppression.

- Continue to develop responsive learning environments that engage and care for students who are marginalized.
- Identify structural inequities for staff and students through identity-based data collection and engage community members, staff, and students to better understand lived experience and co-develop authentic strategies.



WELL-BEING

"For surely I know the plans I have for you, says the Lord, plans for your welfare and not for harm, to give you a future with hope." (Jeremiah 29:11)

GROWING IN KNOWLEDGE WITH JUSTICE AND HOPE

Strengthen an environment rooted in Gospel values that nurtures hope and well-being.

- Continue to use evidence-based well-being strategies and resources to create and sustain mentally healthy classrooms and schools for students that focus on the development of the whole person.
- Develop an organizational Well-Being Strategy to better support a work-life balance for all staff that nurtures spiritual, emotional, physical, and social well-being.

STAINED GLASS WINDOW,

used in Catholic churches to depict Biblical stories and as a way to reflect on our faith. This image showcases our MYSP

OPEN BOOK

represents the Bible and our pursuit of knowledge grounded in faith

TWO HANDS,

whose different tones affirm and celebrate our community's beautiful diversity, are outstretched and extended in prayer towards God, and demonstrate our solemn commitment to equity and justice

THREE CIRCLES,

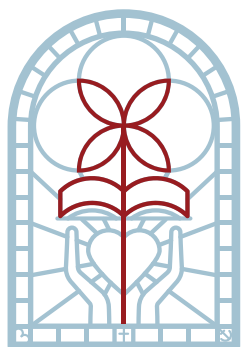
interconnected to represent the three core Catholic priorities (Knowledge, Justice, Hope) of the MYSP

BURST OF LIGHT

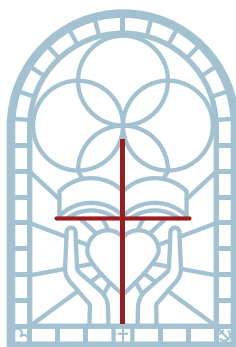
conveys the message that Christ is ever-present among us and illuminates all that we do at the TCDSB

HEART, built of two halves, coming together to show the way we support and help each other to thrive; it represents our quest for well-being

A **HEART**, a **CROSS**, and an **ANCHOR** align at the bottom to convey that the plan is unique to the TCDSB

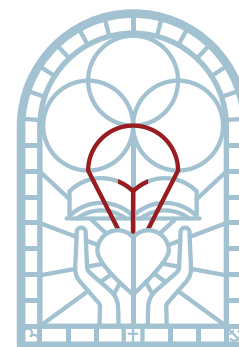


The circles come together to create a **FLOWER**, made of the three individual icons, representing the growth of our community guided by the MYSP strategic directions and goals



The line through the middle and across the Bible depict a **CROSS**, reflecting our steadfast faith

in God
Page 38 of 66



In the background, a **LIGHT BULB** representing a further dedication to innovation and learning



POLICY SECTION: META POLICY

Report – Appendix A

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

Date Approved: February 17, 1983	Date of Next Review:	Dates of Amendments: December 10, 2020- Board February 24, 2016- Board March 20, 2012-Board January 26, 2012- Board
Cross References:		

Purpose:

The purpose of this Policy is to guide the development, review, revision and implementation of all policies, guidelines and procedures of the Toronto Catholic District School Board.

Scope and Responsibility:

This Policy applies to all policies, guidelines and procedures of the Toronto Catholic District School Board. The Board of Trustees is responsible for development of policy and the Director of Education is responsible for the implementation of policy.

Alignment with Multi Year Strategic Plan:

~~Living Our Catholic Values~~

~~Enhancing Public Confidence~~

~~Fostering Student Achievement and Well-Being~~

~~Achieving Excellence in Governance~~

~~Providing Stewardship of Resources~~

~~Inspiring and Motivating Employees~~



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

Learning – Growing in Knowledge

Continue to develop a Christ-centred learning organization in pursuit of knowledge, innovation, and responsiveness.

Equity – Growing in Knowledge with Justice

Apply Catholic social justice to nurture a community focused on equity, diversity, inclusion, anti-racism, and anti-oppression.

Well-Being – Growing in Knowledge With Justice and Hope

Strengthen an environment rooted in Gospel values that nurtures hope.

Policy:

The Toronto Catholic District School Board shall adopt a process of policy development, implementation, reporting and review which will provide for thoroughness and consistency in approach, formulation and format.

Resultant policies will:

1. reflect the mission and vision of the Toronto Catholic District School Board;
2. reflect and promote Catholic values
3. align with the Multi-Year Strategic Plan
4. be broad enough to admit discretionary action in meeting day-to-day situations yet be specific enough to provide clear guidance, and
5. include provision for the purpose of the policy, scope and responsibility, alignment with the Multi-Year Strategic Plan, policy statement, regulations, definitions, and evaluation and metrics,
6. be legally compliant; and
7. be compliant with the principles of equity.



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

Regulations:

1. Identification of policy issues / Potential New Policy

Policy issues may be initiated or identified by the following:

- a) Ontario Ministry of Education,
- b) Toronto Catholic District School Board trustees,
- c) Toronto Catholic District School Board students,
- d) Toronto Catholic District School Board ratepayers,
- e) Toronto Catholic District School Board employees,
- f) municipal authorities,
- g) organizations and associations,
- h) legislative changes,
- i) Catholic institutions, or
- j) as a result of regular risk and opportunity environmental scans completed by staff by submitting policy concerns to the office of the Director of Education and Secretary or the Board of Trustees directly.

The Director of Education shall submit a report for those policy issues brought to the attention of the Director to the appropriate Board committee(s) with the rationale and recommendation(s) concerning the plan to develop a policy in the area of concern.

The Director will ensure that the initiator of the issue and the Board are informed of the process as appropriate,

2. Policy Consultation

Where required, a draft policy may be subject to consultation from relevant stakeholders for the purpose of obtaining their perspective on the policy as written, or to consider suggestions about how the policy might be revised.



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

3. Policy Development Process

Upon the approval of the Board to develop a new policy, the Director shall formulate a policy recommendation report for Board approval.

The following are report elements for consideration:

- 1) scope
- 2) rationale for policy development
- 3) research and feasibility studies, including practices and policies in other jurisdictions.
- 4) critical impacts (e.g., other policies impacted, operational, cost, legal,)
- 5) policy precedents
- 6) policy alternatives
- 7) recommended Policy
- 8) recommended engagement and communication
- 9) reference to which Multi Year Strategic Plan or other goals are being supported
- 10) plan for implementation
- 11) Policy owner
- 12) timelines for implementation completion

The recommended draft policy and associated regulations shall:

- 1) reflect the Board mission and vision,
- 2) reflect and promote catholic values
- 3) outline policy objectives,
- 4) outline policy evaluation procedures and metrics to be reported on to determine level of effectiveness, and
- 5) outline ongoing policy review and Board reporting timelines.



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

4. Policy Refinement and Approval

The Governance and Policy Committee may provide input regarding the draft policy.

The Governance and Policy Committee shall submit the policy, with or without modification, with a recommendation for Board approval or rescinding.

If adopted by the Board of Trustees, with or without modification, the policy shall be the official policy of the Toronto Catholic District School Board.

5. Implementation of Approved Policy

Subsequent to Board approval, the Director shall:

- a) Code the policy and distribute it for inclusion in all copies of the Policy register in circulation.
- b) Notify all constituent groups of the policy including publishing policy on the Board website.
- c) Deal with the specifics of implementation at the suitable organizational level(s), including making sure that there is organizational capacity and capability.
- d) Confirm who is responsible for implementation, and related timelines.
- e) Confirm the proposed metrics to be reported to the Board of Trustees in order to demonstrate that the policy is being implemented, and its level of effectiveness in advancing the Multi Year Strategic Plan and/or other priority goals identified in the policy objective(s), for subsequent approval by the Board.



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

6. Ongoing Policy Review and Reporting

- a) Minimum review timelines for each policy are to be identified (and included in the policy document itself), and staff are to ensure that policies are brought forward for review by the Governance and Policy Committee in a timely fashion. The Board will aim to review at least 10 percent of Board policies annually.
- b) The review of a policy should generally occur every five years (or less if needed) to reflect legislative and organizational changes.
- c) The date of the last Committee review is to be captured in the policy.
- d) The date of the last staff Report to Board on policy implementation and effectiveness metrics is to be captured in the policy. A link to the Report will be provided on the TCDSB website. Metrics for measuring the effectiveness of each policy should be reported on at least annually if no other timeline is indicated.
- e) Each policy is to be linked to a Multi Year Strategic Plan or other priority goal in order to support the prioritization of policy reviews, as needed.
- f) Each reviewed policy shall be submitted to the Governance and Policy Committee in approved format and suitably rewritten or revised, if required, for its consideration.
- f) The Governance and Policy Committee shall submit the policy, with or without modification, with a recommendation for Board approval or rescinding.
- g) The approved policy shall be implemented in accordance with regulation 4 of this policy.



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

Definitions:

Cross References

Includes any direct linkages to statutory and regulatory legislation and by-laws of the Federal, Provincial, and Municipal Governments and their associated bodies; Ministry of Education documents; and any related Board policies and procedures.

Definitions

Specific meanings for any terms within the policy that require further explanation or represent professional terms which would not normally be used by stakeholders.

Global Definitions

'May' is used as an enabling term to describe a discretionary action.

'Should' is used to describe a recommendation that is encouraged, but not mandated.

'Must/Will/Shall' is used to describe a requirement, a mandatory action.

Meta Policy

The overarching and foundational framework that shall govern the development of all Board policies, guidelines and procedures.

Policy

A position approved and adopted by the Board that provides the framework for the development of a course of action.

Policy Guideline

A general recommended action or a framework for the development of operational policy procedures, if required.

Policy Purpose

Explains the reason for the existence of the policy.



POLICY SECTION: META POLICY

SUB-SECTION:

POLICY NAME: Meta Policy

POLICY NO: M.01

Policy Regulations

A specific or prescribed course of action, emanating from Board policy, that must be taken by staff in a given situation and be standard operational practice.

A standard operational practice or set of practices developed by Staff, approved by the Director of Education, to support the implementation of a policy.

Policy Statement

States the 'intent' of the policy.

Evaluation and Metrics

Outlines how the effectiveness of the policy will be measured.



REPORT TO

GOVERNANCE AND POLICY
COMMITTEE

REVIEW OF POLICY S.P.12 – RELIGIOUS EDUCATION COURSE REQUIREMENTS FOR SECONDARY PUPILS

Jesus answered them, "Have faith in God." ~ Matthew 11:22

Drafted

February 14, 2022

Meeting Date

March 1, 2022

Michael Caccamo, Superintendent of Nurturing our Catholic Community

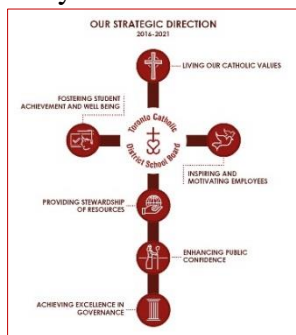
RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Facilities,
Business & Community Development

Ryan Putnam
Chief Financial Officer & Treasurer

A. EXECUTIVE SUMMARY

This report recommends updating the current Policy on Policy S.P.12 – Religious Education Course Requirements for Secondary Pupils to conform to current practice and policies.

The cumulative staff time required to prepare this report was 5 hours.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends policy revision.

C. BACKGROUND

1. The Policy on Religious Education Course Requirements for Secondary Pupils (S.P.12) was first approved in August 1986 and was last amended March 2017.
2. This policy reflects current practice and alignment with related policies:

Religious Accommodation – S.22

Religious Education – Board of Education Schools – H.T.06

Ontario Ministry of Education Policy/Program Memorandum 119,
Developing and Implementing Equity and Inclusive Education Policies in Ontario Schools

Constitution Act, 1867, Section 93

Ontario Human Rights Code

3. Recommended changes to this policy include implementation of this program in alignment with the Board's Pastoral Plans, and emphasis on the program's contributing role in nurturing a faith community through prayer and the celebration of liturgical seasons, engaging in retreats, and supporting ongoing efforts of community organizations.

D. EVIDENCE/RESEARCH/ANALYSIS

This policy has been amended in consultation with staff from the following:

Nurturing our Catholic Community
Student Success
Curriculum, Leadership and Innovation
Equity, Diversity, Indigenous Education and Community Relations
Special Services
Communications
Field Superintendents
Human Rights and Equity Advisor
Legal Services

This policy was also reviewed by the Board's Nurturing our Catholic Community Steering Committee on February 15, 2022.

E. METRICS AND ACCOUNTABILITY

1. Recommendations in this report will be monitored by policy development staff.
2. Further reports will be brought to Board in accordance with the policy review schedule.

F. IMPLEMENTATION

The updated policy as approved will be posted on the TCDSB policy register.

G. STAFF RECOMMENDATION

Staff recommends that the revised Policy Religious Education Course Requirements for Secondary Pupils S.P.12 provided in Report Appendix A be adopted.



POLICY SECTION: STUDENTS
SUB-SECTION: PROGRAMS
POLICY NAME: RELIGIOUS EDUCATION COURSE
REQUIREMENT FOR SECONDARY
PUPILS
POLICY NO: S.P.12

Date Approved: August 21, 1986	Date of Next Review: March 2022	Dates of Amendments: March 30, 2017
Cross References: Religious Accommodation – S.22 Religious Education – Board of Education Schools – H.T.06 Ontario Ministry of Education Policy/Program Memorandum 119, <i>Developing and Implementing Equity and Inclusive Education Policies in Ontario Schools</i> Constitution Act, 1867, Section 93 Ontario Human Rights Code		
Appendix		

Purpose:

The Toronto Catholic District School Board is committed to educating our students to lead lives grounded in faith, hope and charity. The Board's mandate, beyond meeting the Ministry of Education's goals regarding student achievement and well-being, is to deliberately infuse the Catholic Graduate Expectations and gospel values into all disciplines. Our vision is to create discerning believers who seek to transform the world through witness, faith, innovation and action.

Scope and Responsibility:

This policy applies to pupils of TCDSB secondary schools. The Director of Education is responsible for the implementation of this program in alignment with the Multi Year Strategic Plan **and successive Pastoral Plans**.



POLICY SECTION:	STUDENTS
SUB-SECTION:	PROGRAMS
POLICY NAME:	RELIGIOUS EDUCATION COURSE REQUIREMENT FOR SECONDARY PUPILS
POLICY NO:	S.P.12

Alignment with MYSP:

Living Our Catholic Values

Strengthening Public Confidence

Fostering Student Achievement and Well-Being

Inspiring and Motivating Employees

Policy:

A religious education course will be offered in each of the secondary school grades operated by the Board, and ~~s~~Students are required to enroll in one of these courses in each of the four years, **preferably at the secondary school they attend in order to nurture a faith community through prayer and the celebration of liturgical seasons, engaging in retreats, and supporting ongoing efforts of community organizations.** Our distinctive Catholic approach to teaching and learning is founded in the dignity and value of every person. This gospel value and approach permeate all aspects of school life and the Toronto Catholic District School Board thus holds specific expectations for all of our students.

Regulations:

1. Religious education courses are approved by the appropriate Catholic authorities and recognized by the Ontario Ministry of Education as credits which count towards the Ontario Secondary Graduation Diploma.
2. All students are expected to participate in the prayer and liturgical life of the school and be respectful of all religious observances.
3. The TCDSB will respect exemptions to this requirement pursuant to applicable legislation.



POLICY SECTION: STUDENTS
SUB-SECTION: PROGRAMS
POLICY NAME: RELIGIOUS EDUCATION COURSE
REQUIREMENT FOR SECONDARY
PUPILS
POLICY NO: S.P.12

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

Monitoring secondary school student scheduling data to ensure that all students are registered in and complete a Religion course in each academic year.

GOVERNANCE AND POLICY COMMITTEE

PENDING LIST TO MARCH 1, 2022

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Mar-2017 Governance and Policy	TBC	Governance and Policy	Report regarding consultations with CLSIT and conversations with the Archdiocese in regards to the content of the policy (Update to Chaplaincy Program Policy)	Superintendent Fernandes
2	June-2017 GAP	TBC	Governance and Policy	Staff to bring back after the Ministry of Education's Transportation report is considered (Update to Transportation Policies S.T.01, 03, 04 and 05)	Superintendent Fernandes
3	Mar-2018 Regular Board	TBC	Governance and Policy	That the matter be referred to the Governance and Policy Committee (Photographing and Filming of Individuals at Board and Committee Meetings)	Superintendent Fernandes
4	May-2018 Governance and Policy	TBC	Governance and Policy	Staff was requested to add the policy to the Governance and Policy Committee work plan for the development of an Omnibus policy (Update to School Events Communications and Invitee Protocols Policy (S.02).)	Superintendent Fernandes
5	Jun-2018 Corporate Services	TBC	Governance and Policy	That the Pupil Accommodation Review Policy and Operating Procedures be referred to the Governance and Policy Committee to be updated to reflect changes to the Pupil Accommodation	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				Review Guidelines with extensive community and Section E Implementation, Strategic Communications and Stakeholder Engagement Plan (Ministry Memo 2018: B10 – Final Pupil Accommodation Review Guidelines and Updated on Integrated Planning and Supports for Urban Education)	
6	Jan-2019 Governance and Policy	TBC	Governance and Policy	<p>That all existing and new policies be reviewed to reflect the Ontario Human Rights Commission (OHRC) Accessible Education for Students with Disabilities Policy Document and that once completed, that they be brought back to GAP Committee; and</p> <p>That staff develop a policy reflective of the OHRC Accessible Education for Students with Disabilities Policy Document (SEAC Minutes, 2018-09-19, Item 9g) Ontario Human Rights Commission (OHRC) Policy Document Article on Special Education Inclusion)</p>	Superintendent Fernandes
7	Mar-2019 Special Board	TBC <i>Subject to NEW Ministry policy/regulation dealing with</i>	Governance and Policy	That the TCDSB establish a comprehensive policy regarding the refusal to admit special education students and those with special needs and disabilities to school; and	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
		<i>student exclusions</i>		<p>That a refusal to admit policy should depend on the TCDSB ensuring that students excluded from attending school are provided an equivalent educational program; and</p> <p>That students should not be excused unless it can be demonstrated that the student presents an imminent risk to health or safety; and</p> <p>That the policy include:</p> <p>Circumstances when a refusal to admit is permitted, and when it is not permitted;</p> <p>Procedures that must be followed when refusing to admit a student;</p> <p>Timelines dictating the maximum number of consecutive days a student can be excused from school;</p> <p>An appeal process; and</p> <p>Data documentation and process for reporting to SEAC and Board.</p> <p>That the policy should include where the</p>	

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
8				TCDSB refuses to accommodate students with special education disabilities in regular classrooms without needed supports or services, the principal be required to provide written notice and rationale of this to the family and that the Superintendent be copied; and That a refusal to admit policy be referred to the Governance and Policy Committee; and that staff prepare a comprehensive report on the implementation of a refusal to report policy (Accountability Framework for Special Education 2018-19)	
	July 2020 Special Board	TBC	Governance and Policy	That the Strategic Reserves Policy be directed to the Governance and Policy Committee to consider a revision to this policy to allow for increased funding of the playground Reserve (2020-21 Budget Estimates Overall and Instructional)	Superintendent Fernandes
	August 2020 Regular Board	TBC	Governance and Policy	That the draft documents in Appendix A and Appendix B of the report be referred to the Governance Committee and Policy Committee and the By-Law Committee for their consideration (Revision of Toronto Catholic District School Board (TCDSB) By-Law #175 to Include the Authority of the Integrity Commissioner in the Governance Model)	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
10	October 2020 By-Law Review	TBC	Governance and Policy	<p>That the By-law Ad Hoc Committee recommend that Proposal 22 as follows be referred to the Governance and Policy Committee.</p> <p>The Board will provide the means to participate electronically in Board and Committee meetings in accordance with the provisions of the Act and <i>Ontario Regulation</i> 463/97 – Electronic Meetings.</p> <p>The Board will adopt a process to ensure the security and confidentiality of proceedings held during closed (private) meetings and review the procedures annually.</p> <p>Members will make every effort to provide notice to Board Services if they intend to participate electronically by 5 p.m. on the day prior to the Board or Committee meeting.</p> <p>No more than half of Board or Committee meetings in a twelve (12) month period can be chaired electronically in accordance with <i>Ontario Regulation</i> 463/97 – Electronic Meetings.</p> <p>All members participating via teleconference who</p>	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				are not speaking must use the mute function on their device. Student Trustees may not participate electronically in meetings that are closed to the public in accordance with the Act (Proposal: Add/Change Electronic Participation)	
11	February 2021 Corporate Services	TBC	Governance and Policy	That the policy on playground reserves be referred to the Governance and Policy Committee in order to change the criteria based on surplus budgets (Playground Reserve Update)	Superintendent Fernandes
12	February 2021 Regular Board	TBC	Governance and Policy	Therefore be it resolved that: A report be provided to consider and include: - setting up a real property subsidiary; and - develop an acquisition policy that incorporates a comprehensive set of criteria That this item be referred to the Governance and Policy Committee. (Rental of Surplus School Space Policy B.R.01 Annual Policy Metric)	Superintendent Fernandes
13	June 2021 Corporate Services	TBC	Governance and Policy	WHEREAS: Notices of motions/motions and amendments are used to bring proposals for consideration by Trustees;	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				<p>WHEREAS: Notices of motions/motions and amendments are submitted in writing;</p> <p>WHEREAS: Preamble clauses are whereas explanatory notes that precede the be it resolved clauses;</p> <p>WHEREAS: Using a preamble or whereas explanatory notes gives the mover to list the reasons for the resolution;</p> <p>WHEREAS: Preamble clauses (whereas) should support the resolved statement(s);</p> <p>WHEREAS: Comments made in the preamble should be factual and verifiable;</p> <p>WHEREAS: Preambles must be as specific as possible about the issue and demonstrate the relevance of the resolution;</p> <p>WHEREAS: Commentary in the whereas paragraphs exemplify why action should be taken;</p> <p>WHEREAS: The TCDSB recently adopted a revised Trustee Code of Conduct that states in part:</p> <p>Trustees have a duty to treat members of the</p>	

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				<p>public, one another and staff appropriately and without abuse, bullying or intimidation;</p> <p>WHEREAS: Trustees should be committed to performing their functions with integrity, impartiality and transparency;</p> <p>WHEREAS: Trustees shall be respectful of the role of staff to advise based on political neutrality and objectivity and without undue influence from any individual Trustee or faction of the Board;</p> <p>WHEREAS: Trustees as leaders of the community, are held to a higher standard of behaviour and conduct;</p> <p>WHEREAS: Trustees shall not maliciously or falsely impugn or injure the professional or ethical reputation or the prospects or practice of staff, and all Trustees shall show respect for the professional capacities of the staff of the Board;</p> <p>WHEREAS: Trustees share a common basis and understanding for acceptable conduct of Trustees, in concert with and beyond the minimum standards of behaviour set out in the existing legislative framework;</p>	

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				<p>WHEREAS: Negative preambles should be avoided;</p> <p>WHEREAS: Members are not endorsing whereas comments when voting for a resolution; and</p> <p>WHEREAS: Negative motions or resolutions should not be considered.</p> <p>THEREFORE BE IT RESOLVED THAT: Trustees in presenting notices of motions, motions and amendments adopt the following principles effective immediately:</p> <p>a) preambles will be factual and verifiable;</p> <p>b) preambles will be as issue specific as possible;</p> <p>c) negative preambles to notices of motions, amendments and resolutions will be avoided;</p> <p>d) resolutions and preambles to notices of motions/motions or amendments will not maliciously or falsely impugn the professional or ethical reputation of staff or trustees; and</p> <p>e) resolutions and preambles to notices of motions/motions or amendments will respect the professional Board staff and trustees</p>	

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
14				FURTHER BE IT RESOLVED THAT: The aforementioned be referred to the Governance and Policy Committee and to staff for necessary amendments to the present policies (Consideration of Motion from Trustee Rizzo regarding Notice of Motions)	
	June 2021 Regular Board	TBC	Governance and Policy	That the revised Terms of Reference for the 2SLGBTQ+ Advisory Committee (Appendix A of the report) be approved. Staff was directed to refer the matter of having consistency with respect of determining Terms of Reference before approval of Committee membership and meetings to the Governance and Policy Committee (Approval of 2SLGBTQ+ Advisory Committee Terms of Reference)	Superintendent Fernandes
15	September 2021 Regular Board	TBC	Governance and Policy	WHEREAS: The Government of Canada proclaimed September 30th as the National Day for Truth and Reconciliation; WHEREAS: September 30th commemorates the history and legacy of residential schools as part of the Truth and Reconciliation; WHEREAS: The intention is to recognize and honour residential school survivors, their families and communities; WHEREAS: The Toronto Catholic District	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
16.				<p>School Board (TCDSB) honours Every Child Matters and Orange Shirt Day in September; and</p> <p>WHEREAS: The TCDSB is committed to strengthening our relationships with the Indigenous communities, begin to heal the painful history and build a new relationship.</p> <p>1. BE IT RESOLVED THAT: That following <i>September 30, 2021</i> the policy on opening exercise be sent to the Governance and Policy Committee for amendment to reflect an ongoing Truth and Reconciliation recognition.</p> <p>2. That flying the flags represent the Indigenous community throughout the school year and be referred to the Governance and Policy Committee to be included in the review of the Flag Flying Policy, and that consultation take place with the Indigenous Advisory Committee (Recommendation for National Truth and Reconciliation Day, September 30, 2021)</p>	
	October 2021 Corporate Services	September 2022	Governance and Policy	That the Board request that Policy SM04 Fund Raising in schools be referred to the Governance and Policy Committee for an urgent review to assist Catholic School Parent Councils in	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
17.				determining proper procedures for fund raising in a pandemic (Return to School Update)	
	December 2021 Governance and Policy	TBC	Governance and Policy	That the Update to Operational Procedures on Selection Process for Community and Parent/Guardian Membership on Advisory/Ad Hoc Committees be referred back to staff to incorporate all the amendments and to provide a comprehensive policy on recruitment processes for all types of Board Committees involving community members including Advisory, Ad hoc and Statutory Committees (Update to Operational Procedures on Selection Process for Community and Parent/Guardian Membership on Advisory / Ad Hoc Committees)	Superintendent Wujek

Governance and Policy Committee
Draft 2022 Policy Priority Schedule
Policy titles are linked to policy documents

GAP Date	Policy or Procedure	Policy #	Key Contact (s)
January 11	Access Control	B.B.05	M. Farrell (EC)
	Flag Flying Policy	A.04	P. Matthews
February 1	Information and Communication Technology - Hardware and Software Standards	A.34	O. Malik
	Outdoor Play Environment	B.G.01	M. Zlomislic
	Public Participation Policy	T.14	P. Matthews
	Flag Flying Policy	A.04	P. Matthews
March 1	Emergency School Closure	A.16	M. Farrell
	Religious Education Course Requirement for Secondary Pupils	S.P.12	Caccamo
	Opening and Closing Exercises	SS02	P. Matthews
	Meta Policy	M.01	Corporate Serv.
April 19	Records Management & Archives	A.20	B.Shannon
	Twenty-Five Year Club	H.M.09	L. Coulter
	Retirement Ceremonies	H.M.10	L. Coulter
	International Languages (Elementary)	S.P.05	A. Bria
	Sweatshop-Free Purchasing	F.P.04	R. Putnam
May 10	School Organization Change	S.05	L. Coulter
	Accessibility Standards for Services and Facilities	A.36	F. Cifelli
	Workplace Accommodation for Employees with Disabilities	H.M.38	L. Coulter
June 7	Real Property	R.01	M. Loberto
	Alternative Arrangements for School Facilities	R.09	M. Loberto
	Rental of Surplus School Space Policy (Annual Policy Metric)	B.R.01	M. Loberto
	Employment Equity	H.M.11	L. Coulter
	Catholicity and School Support	H.M.08	L. Coulter
September 6	Eastern Rite Employee's Holy Days	H.M.01	L. Coulter
	School Names	S.07	
	Special Education Advisory Committee	A.23	M. Meehan
	Fund Raising Policy	S.M.04	R. Putnam
	Donation and Sponsorship	F.F.02	R. Putnam
October 4	Alcohol, Cannabis and Other Drugs	S.S.03	Curriculum/Safe
	Harassment and Discrimination in the Workplace	H.M.14	L. Coulter/ I. Varano
	Use of School Facilities in Emergency Situations	B.R.06	M. Farrell
	Negotiation Procedures	H.M.39	Human Resources
	Art Collection	A.22	M. Zlomislic
November 1	Non-Union Employee Handbook	H.M.02	L. Coulter
	ICod Policy (NEW)	TBD	Employee Relations/
	Community Engagement	T.07	P. Matthews
	Guidelines for Trustees, Parents and Staff in Addressing School Related	A. 33	Employee Relations/
December 6	Direction of Propety Taxes for Separate Education School Support	F.M.03	M. Loberto

	Complaint Against a Staff Member	H.M.30	Human Resources
	Demolition	R. 02	M. Loberto