

# CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE REGULAR MEETING Public Session

## AGENDA APRIL 20, 2022

**Teresa Lubinski, Chair**  
Trustee Ward 4

**Daniel Di Giorgio, Vice Chair**  
Trustee Ward 10

**Nancy Crawford**  
Trustee Ward 12

**Frank D'Amico**  
Trustee Ward 6

**Markus de Domenico**  
Trustee Ward 2

**Michael Del Grande**  
Trustee Ward 7

**Keith Baybayon**  
Student Trustee

**Norman Di Pasquale**  
Trustee Ward 9

**Angela Kennedy**  
Trustee Ward 11

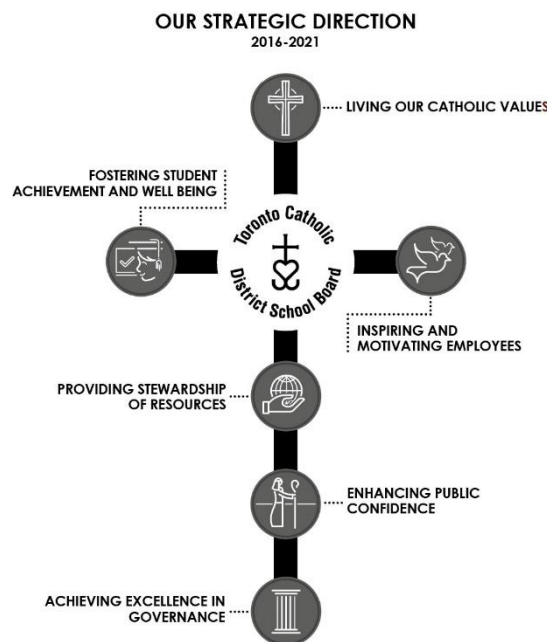
**Ida Li Preti**  
Trustee Ward 3

**Joseph Martino**  
Trustee Ward 1

**Maria Rizzo**  
Trustee Ward 5

**Garry Tanuan**  
Trustee Ward 8

**Stephanie De Castro**  
Student Trustee



### MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.  
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

### VISION

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293**  
**Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298**  
**Assistant Recording Secretary: Sarah Pellegrini, 416-222-8282 Ext. 2207**

**Dr. Brendan Browne**  
Director of Education

**Angela Kennedy**  
Chair of the Board

## **TERMS OF REFERENCE FOR CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE**

The Corporate Services, Strategic Planning and Property Committee shall have responsibility for considering matters pertaining to:

- (a) Business services including procurement, pupil transportation risk management/insurance and quarterly financial reporting
- (b) Facilities (buildings and other), including capital planning, construction, custodial services, design, maintenance, naming of schools, enrolment projections and use permits
- (c) Information Technology including, computer and management information services
- (d) Financial matters within the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee including budget development
- (e) Policy development and revision in the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee
- (f) Policies relating to the effective stewardship of board resources in the specific areas of real estate and property planning, facilities renewal and development, financial planning and information technology
- (g) The annual operational and capital budgets along with the financial goals and objectives are aligned with the Board's multi-year strategic plan
- (h) Any matter referred to the Corporate Services, Strategic Planning and Property Committee by the Board
- (i) Intergovernmental affairs and relations with other outside organizations
- (j) Advocacy and political action
- (k) Partnership development and community relations
- (l) Annual strategic planning review and design

## LAND ACKNOWLEDGEMENT

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit peoples in Ontario and the rest of Canada.

### La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunee et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.

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# AGENDA THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC SESSION  
Teresa Lubinski, Chair  
Daniel Di Giorgio, Vice-Chair

Wednesday, April 20, 2022  
7:00 P.M.

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	Pages
1. Call to Order	
2. Opening Prayer (Chair or Designate)	
3. Land Acknowledgement	
4. Singing of O Canada	
5. Roll Call and Apologies	
6. Approval of the Agenda	
7. Report from Private Session	
8. Declarations of Interest	
9. Approval and Signing of the Minutes of the Meeting held March 10, 2022	1 - 33
10. Delegations	
11. Presentation	



**12. Notices of Motion**

**13. Consent and Review**

**14. Consideration of Motion for which previous notice has been given**

- 14.a. From Trustee Di Pasquale regarding the Waiving of Toronto Catholic District School Board (TCDSB) Education Development Charges for Miziwe Biik, Indigenous Training Institute 34 - 35

**15. Unfinished Business**

From the January 20, 2022 Corporate Services, Strategic Planning and Property Committee Meeting

- 15.a. Integrity Commissioner Services (Information) 36 - 37

Parked Motion:

MOVED in AMENDMENT by Trustee Di Giorgio, seconded by Trustee Martino, that:

WHEREAS: I requested the opportunity for all Board members to examine the existing agreement for Integrity Commissioner services, prior to expiration of the agreement, however the request was denied;

WHEREAS: The Board has been put in an undesirable situation, given that the potential extension or termination of existing Integrity Commissioner services did not come to Board at the appropriate time as a result of the inadvertence of both Board Staff and the existing vendor;

WHEREAS: As a result of this error, the Board has allegedly unknowingly extended their relationship with this vendor and continued to provide the associated remuneration to the vendor for services rendered, without a formal extension of services and the associated funds approved by the Board which may violate the Toronto Catholic District School Board's (TCDSB) fair hiring practices and the Broader Public Sector Accountability Act;

WHEREAS: The office of the Integrity Commissioner plays a vital

role in the organization and it is important that all pending investigations and future complainants and stakeholders continue to have access to the services of an Integrity Commissioner in a timely manner if the Board chooses to switch vendors; and

WHEREAS: There is less than a year outstanding prior to a new Board being elected at the TCDSB. Based on potential timing pressures created as a result of the error outlined above, authorizing the Chair to hire an Interim Integrity Commissioner may be the more prudent course of action if the Board decides to change vendors;

1)

a) BE IT RESOLVED THAT: The Board direct the Chair to hire an Interim Integrity Commissioner, as soon as possible, to take carriage of all pending complaints and future complaints until December 1, 2022 ensuring continuity of service for all stakeholders;

b) BE IT FURTHER RESOLVED THAT: The Board direct the Director of Education to notify the existing Integrity Commissioner vendor that their contract term has expired and that the Board has only recently become aware of this information and is choosing to not exercise the renewal option made available in the original agreement;

c) BE IT FURTHER RESOLVED THAT: A report come to the first available meeting of the future Board of Trustees (Term: 2022-2026) to set the terms for a future RFP (Request for Proposal) with respect to procuring Integrity Commissioner services following the proposed Interim Integrity Commissioner completing their term;

2)

a) BE IT RESOLVED THAT: Staff report back to Board regarding the development of an internal tracking mechanism for contracts throughout the TCDSB (if it does not already exist) to ensure any contracts coming up for expiration are flagged in advance to ensure fair hiring practices are observed and best practices in general are observed throughout all branches of the organization; and

b) BE IT RESOLVED THAT: Staff report back to Board on any services currently being provided to the Board and/or the TCDSB, if

any, resulting in public monies being spent without the appropriate Board approvals or updated contracts in place.

**16. Matters referred or deferred**

From the March 10, 2022 Corporate Services, Strategic Planning and Property Committee Meeting

- |       |  |          |
|-------|--|----------|
| 16.a. | 2021-2022 Financial Status Update #1 (Information) (Held by Trustee Del Grande)  | 38 - 43  |
| 16.b. | 2022-23 To 2024-25 Consensus Enrolment Projections (Information) (Held by Trustee Del Grande)                            | 44 - 69  |
| 16.c. | A.18 Development Proposals, Amendments and Official Plans and Bylaws Policy Metric (Information) (Held by Trustee Rizzo) | 70 - 86  |
| 16.d. | Toronto Student Transportation Group Annual Report 2020-2021 (Information) (Held by Trustee Li Preti)                    | 87 - 115 |

**17. Staff Reports**

- |       |   |           |
|-------|---|-----------|
| 17.a. | Annual Portable Plan and Other Accommodation Needs 2022-23 (Recommendation)   | 116 - 123 |
| 17.b. | Monthly Procurement Report (Recommendation)   | 124 - 171 |
| 17.c. | CAP 2021 020 Holy Angels Catholic School Capital Project Tender Award And Revised Project Budget (Ward 4) (Recommendation)                  | 172 - 179 |
| 17.d. | CAP 2021 022 Regina Mundi Catholic Elementary School Capital Project Tender Award And Revised Project Budget (Recommendation)               | 180 - 187 |
| 17.e. | 2021-2022 Financial Status Update #2 (Information) (Refer April 20, 2022 Addendum)  |           |
| 17.f. | Request for Resolutions for Ontario Catholic School Trustees' Association (OCSTA) Annual General Meeting April 21-23, 2022 (Recommendation) | 188 - 219 |

**18. Listing of Communications**

- 19. **Inquiries and Miscellaneous**
- 20. **Updating of the Pending Lists**
  - 20.a. Annual Calendar of Reports and Policy Metrics 220 - 221
  - 20.b. Monthly Pending List 222
- 21. **Resolve into FULL BOARD to Rise and Report**
- 22. **Closing Prayer**
- 23. **Adjournment**

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# **MINUTES OF THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE PUBLIC SESSION**

**HELD THURSDAY, MARCH 10, 2022**

## **PRESENT:**

### **Trustees:**

T. Lubinski, Chair  
D. Di Giorgio, Vice-Chair - Virtual  
N. Crawford - Virtual  
F. D'Amico - In Person and Virtual  
M. de Domenico - Virtual  
M. Del Grande - Virtual  
N. Di Pasquale - Virtual  
A. Kennedy  
I. Li Preti - Virtual  
J. Martino  
M. Rizzo - Virtual  
G. Tanuan

### **Student Trustees:**

K. Baybayon  
S. De Castro

### **Staff:**

B. Browne  
D. Boyce  
A. Della Mora  
R. Putnam  
S. Camacho  
S. Campbell

L. Coulter  
C. Fernandes  
P. Aguiar  
D. Chen  
L. DiMarco  
K. Dixon  
M. Farrell  
M. Loberto  
S. Vlahos  
J. Wujek  
M. Zlomislic

S. Harris, Recording Secretary  
S. Hinds-Barnett, Assistant Recording Secretary

**External Guests:** K. Hodgkinson, General Manager at Toronto Student  
Transportation Group (for Item 17h)  
A. Robertson, Parliamentarian

**1. Call to Order**

Trustee Rizzo acknowledged International Women's Day observed on March 8, 2022, and further stressed the importance of making every effort at this time to achieve a more gender-balanced world.

**6. Approval of the Agenda**

MOVED by Trustee D'Amico, seconded by Trustee Martino, that the Agenda, as amended to include the Addendum, be approved.

The Motion was declared

CARRIED

## 7. **Report from Private Session**

MOVED by Trustee Crawford, seconded by Trustee D'Amico, that the PRIVATE Session report from Trustee Kennedy regarding the following Items be received:

- a. Approved PRIVATE and DOUBLE PRIVATE Minutes of the Meetings held January 20, 2022; and
- b. Discussed two Inquiries one in which Trustee Del Grande declared a conflict of interest and did not participate in discussions nor vote (refer Declarations of Interest, Item 8 below).

Results of the Vote taken, as follows:

### **In favour**

### **Opposed**

Trustees Crawford  
 D'Amico  
 de Domenico  
 Del Grande  
 Di Giorgio  
 Di Pasquale  
 Kennedy  
 Li Preti  
 Lubinski  
 Martino  
 Rizzo  
 Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

## **8. Declarations of Interest**

In PRIVATE Session, Trustee Del Grande declared a conflict of interest in an Inquiry as he has a family member who is an employee of the Board. Trustee Del Grande did not participate in the discussions nor vote on that Item.

Trustee Kennedy declared a conflict of interest in Items 11a) Budget Framework and Consultation Plan - Ryan Putnam, Chief Financial Officer and Treasurer; and 17e) 2022-23 to 2024-25 Consensus Enrolment Projections as she has family members who are employees of the Board. Trustee Kennedy indicated that she would neither participate in discussions regarding those Items nor vote.

## **9. Approval and Signing of the Minutes of the Previous Meeting**

MOVED by Trustee Martino, seconded by Trustee D'Amico, that the Minutes of the Meeting held January 20, 2022 be approved.

The Motion was declared

CARRIED



## 10. Delegations

MOVED by Trustee Tanuan, seconded by Trustee Rizzo, that Item 10a) be adopted as follows:

### 10a) From Joshua Singh regarding Motion for the Race Relations Ad-Hoc Committee received.

Results of the Vote taken, as follows:

#### In favour

#### Opposed

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that Item 10b) be adopted as follows:

**10b) From Althea Parsons regarding Race Relations Ad-Hoc Committee received.**

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

**CARRIED**

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Trustee Kennedy left the horseshoe at 7:29 pm due to a Declaration of Interest in Item 11a) below, Budget Framework and Consultation Plan - Ryan Putnam, Chief Financial Officer and Treasurer, as earlier indicated.

## **11. Presentation**

MOVED by Trustee Martino, seconded by Trustee Tanuan, that Item 11a) be adopted as follows:

### **11a) Budget Framework and Consultation Plan - Ryan Putnam, Chief Financial Officer and Treasurer received.**

Trustee D'Amico left the horseshoe at 7:52 pm and returned at 7:56 pm.

Results of the Vote taken, as follows:

#### **In favour**

#### **Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Di Pasquale  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

**CARRIED**

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Trustee Kennedy returned to the horseshoe at 8:10 p.m.

## 12. Notices of Motion

MOVED by Trustee Di Pasquale, seconded by Trustee Tanuan, that Item 12a) be adopted as follows:

- 12a) From Trustee Di Pasquale regarding the Waiving of Toronto Catholic District School Board (TCDSB) Education Development Charges (EDCs) for Miziwe Biik, Indigenous Training Institute** that this be considered at the April 20, 2022 Corporate Services, Strategic Planning and Property Committee Meeting:

WHEREAS: The Truth and Reconciliation Commission of Canada: Calls to Action 7, 10, 11 and 12 call for Canada to eliminate First Nation educational and employment gaps, to improve education attainment levels including access to post-secondary education, to enable families to take part in their child's education and develop culturally appropriate early childhood education programs for Aboriginal families;

WHEREAS: On June 21, 2021, Miziwe Biik Aboriginal Education and Training (MBAET) broke ground on a new Indigenous Training Institute in partnership with Anishnawbe Health Toronto (AHT) as part of the Toronto Indigenous Hub located in Block 10 of the West Don Lands;

WHEREAS: The Miziwe Biik Training Institute will serve as the employment and training partner at the Hub and will enable MBAET to double its physical footprint and service offerings to accommodate the growing demand for educational and employment services for Ontario's urban Indigenous community;

WHEREAS: The Miziwe Biik Training Institute will also include a new early learning and childcare centre for 49 children as well as a new Indigenous EarlyON Child and Family Centre that will offer programs for

children and families that will support and celebrate Indigenous knowledge, history, and values. In addition, Miziwe Biik also offers a dedicated Indigenous Ngindaasmin Academic program that enables our Indigenous clients to earn their Ontario Secondary School Diploma at MBAET, and also helps Indigenous graduates find post-secondary education as well as housing;

WHEREAS: On February 3, 2022, Toronto City Council approved a motion to refund the payment of development charges for Miziwe Biik's Institute. City Council directed the Chief Financial Officer and Treasurer to refund the \$331,837 in development charges paid, as it was deemed to have considerable strain on the Miziwe Biik's operations;

WHEREAS: Miziwe Biik is now urging a deferral of Education Development Charges from the TCDSB as Toronto's only dedicated Indigenous training, employment, and education provider. According to existing by-laws, MBAET is required to pay approximately \$40,000 in EDCs to the TCDSB in March 2022; and

WHEREAS: The \$40,000 will go towards supporting the costs of procuring and installing equipment for Miziwe Biik's skilled trades workshop.

BE IT RESOLVED THAT: TCDSB waive the \$40,000 EDCs` for the Miziwe Biik Aboriginal Education and Training Centre portion of the development proceeding under Building Permit Number 19-263742 BLD 00 NB at 425 and 433 Cherry Street.

### **Urgent Items**

As requested, the Director reviewed the Order Page and advised that the following Items were deemed urgent:

- 17a) Monthly Procurement Approvals;
- 17b) Delegated Authority – Utilities; and
- 17c) Delegated Authority - Tutoring Funds

### **13. Consent and Review**

The Chair reviewed the Order Page and the following Items were held:

- 14a) Consideration of Motion from Trustee Tanuan regarding Special Board Advisory Committee on Race Relations (Revised) – Trustee Tanuan;
- 17a) Monthly Procurement Approvals – Trustee Rizzo;
- 17c) Delegated Authority - Tutoring Funds – Trustee Rizzo;
- 17d) Selection Committee for the Executive General Legal Counsel Search Process (Previously listed as Trustee Panel Members for Executive General Legal Counsel Interviews) – Held/Action Required;
- 17e) 2021-2022 Financial Status Update #1 – Trustee Del Grande;
- 17f) 2022-23 To 2024-25 Consensus Enrolment Projections – Trustee Del Grande;
- 17g) A.18 - Development Proposals, Amendments of Official Plan and Bylaws Annual Reporting Requirement – Trustee Rizzo;
- 17h) Toronto Student Transportation Group Annual Report 2020-2021 – Trustee Li Preti; and
- 17i) Delegation Response – COVID Restrictions – Trustee Kennedy

MOVED by Trustee Crawford, seconded by Trustee Kennedy, that the Items not held be received.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

**ITEMS NOT HELD AS CAPTURED IN ABOVE MOTION**

- 17b) **Delegated Authority – Utilities** that the Board of Trustees provide delegated authority to the Director of Education and/or designate for the ongoing purchase of utilities with such transactions to be reported on the next monthly procurement report; and
- 20a) **Annual Calendar of Reports and Policy Metrics**

#### **14. Consideration of Motion for which Previous Notice Has Been Given**

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that Item 14a) be adopted as follows:

##### **14a) From Trustee Tanuan regarding Special Board Advisory Committee on Race Relations (Revised):**

WHEREAS: The Toronto Catholic District School Board (TCDSB) has a history of Race Relations, and Equity Policies and Practices since 1984 but recent trends suggest a need to reintroduce past mechanisms to assist in eradicating racial and systemic discrimination;

WHEREAS: The Ministry of Education has announced a series of initiatives and activities in the Fall of 2020 to address and combat systemic racism that affect racialized bodies, particularly the Black and Indigenous communities; and

WHEREAS: TCDSB has passed a series of motions to address Anti-Racism and Equity and Inclusive Education within the Board during the June 18, 2020 Board meeting.

BE IT RESOLVED THAT: The Race Relations Committee be reconstituted as the *Special Board Advisory Committee on Race Relations*, effective immediately;

FURTHER BE IT RESOLVED THAT: The existing Board approved members (Trustees and external) remain the same, effective immediately;

FURTHER BE IT RESOLVED THAT: The Terms of Reference be developed by the Committee and brought back to Board as soon as possible;

FURTHER BE IT RESOLVED THAT: The Committee be requested to report to Board with recommendations on a monthly basis or as appropriate;

FURTHER BE IT RESOLVED THAT: An Annual Report be submitted;

FURTHER BE IT RESOLVED THAT: The Director of Education provide recording secretarial support and other Staff resources as needed; and



FURTHER BE IT RESOLVED THAT: Procedural, governance and reporting issues related to Advisory Committees be referred to the Governance and Policy Committee for review.

Student Trustee Baybayon left the horseshoe at 8:49 pm and returned at 8:52 pm.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Martino:

FURTHER BE IT BE RESOLVED THAT: The Board would benefit from policy recommendations from the Special Board Advisory Committee on Race Relations.

Results of the Vote taken on the AMENDMENT, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The AMENDMENT was declared

CARRIED

Trustee de Domenico did not vote/respond.

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Time for business expired.

Time was extended by 15 minutes, as per the TCDSB's By-laws Article 12.6 and the will of the Assembly, to complete the debate on the Item, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

de Domenico

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

MOVED by Trustee de Domenico, seconded by Trustee Del Grande, that the Question be called.

The Chair ruled the motion out of order as per Article 11.5 of the TCDSB's By-laws, *No motion to Call the Question shall be in order on a main motion until all members wishing to speak have spoken once,*

Results of the Vote taken on the Motion, as amended, follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion, as amended, was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

The Chair declared a recess.

The meeting resumed with Trustee Lubinski in the Chair.

**PRESENT:**

**Trustees:** T. Lubinski, Chair  
D. Di Giorgio, Vice-Chair - Virtual  
N. Crawford - Virtual

F. D'Amico  
M. de Domenico - Virtual  
M. Del Grande - Virtual  
N. Di Pasquale - Virtual  
I. Li Preti - Virtual  
J. Martino  
M. Rizzo - Virtual  
G. Tanuan

**Student Trustees:** K. Baybayon  
S. De Castro

## 17. Staff Reports

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that Item 17a) be adopted as follows:

**17a) Monthly Procurement Approvals** that the Board of Trustees approve all procurement activities/awards listed in Appendix A of the report.

Trustee Kennedy joined the horseshoe at 9:25 pm.

Results of the Vote taken, as follows:

### **In favour**

### **Opposed**

Trustees Crawford  
D'Amico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti

Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Trustee de Domenico did not vote/respond.

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Trustee D'Amico left the horseshoe at 9:46 pm and virtually joined the meeting.

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that Item 17c) be adopted as follows:

**17c) Delegated Authority - Tutoring Funds** received .

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Del Grande, that the Board of Trustees provide delegated authority to the Director of Education and/or designate and either the Chair or Vice Chair of the Board or either the Chairs and Vice Chairs of the Standing Committees for the spending of tutoring funds with a summative report to be provided at the conclusion of the initiative.

Student Trustees Baybayon and De Castro left the meeting at 10:09 pm.

Time for business expired.

MOVED by Trustee Kennedy, seconded by Trustee Tanuan, that time be extended by 15 minutes, as per the TCDSB's By-laws Article 12.6, to complete the debate on the Item.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Lubinski  
Martino  
Rizzo  
Tanuan

Li Preti

The Motion was declared

CARRIED

Trustee de Domenico did not vote/respond.

MOVED in AMENDMENT to the AMENDMENT by Trustee Kennedy that the words *either the Chair or Vice Chair of the Board or either the Chairs and Vice Chairs of the Standing Committees* be deleted.

The Chair ruled the AMENDMENT to the AMENDMENT out of order.

Trustee Kennedy challenged the Chair.

Results of the Vote taken on the Chair's Ruling, as follows:

<b><u>In favour</u></b>	<b><u>Opposed</u></b>
Trustees Crawford	Kennedy
D'Amico	Li Preti
Del Grande	
Di Giorgio	
Di Pasquale	
Lubinski	
Martino	
Rizzo	
Tanuan	

The Chair's Ruling was upheld.

Trustee de Domenico did not vote/respond.

Trustee Lubinski relinquished the Chair to Trustee Tanuan.

MOVED in AMENDMENT to the AMENDMENT by Trustee Lubinski, seconded by Trustee Martino, that the words *or either the Chairs and Vice Chairs of the Standing Committees* be deleted.

Results of the Vote taken on the AMENDMENT to the AMENDMENT, as follows:

<b><u>In favour</u></b>	<b><u>Opposed</u></b>
Trustees Crawford	Del Grande
D'Amico	Di Pasquale

Di Giorgio	Kennedy
Li Preti	Rizzo
Lubinski	Tanuan
Martino	

The AMENDMENT to the AMENDMENT was declared

CARRIED

Trustee de Domenico did not vote/respond.

Results of the Vote taken on the AMENDMENT, as follows:

<b><u>In favour</u></b>	<b><u>Opposed</u></b>
Trustees D'Amico	Crawford
Del Grande	Kennedy
Di Giorgio	Li Preti
Di Pasquale	Tanuan
Lubinski	
Martino	
Rizzo	

The AMENDMENT was declared

CARRIED

Trustee de Domenico did not vote/respond.



Results of the Vote taken on the Motion, as amended, as follows:

<u><b>In favour</b></u>	<u><b>Opposed</b></u>
Trustees Crawford	Kennedy
D'Amico	Li Preti
Del Grande	Tanuan
Di Giorgio	
Di Pasquale	
Lubinski	
Martino	
Rizzo	

The Motion, as amended, was declared

CARRIED

Trustee de Domenico did not vote/respond.

Trustee Lubinski reassumed the Chair.

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that Item 17d) be adopted as follows:

- 17d) Selection Committee For the Executive General Legal Counsel Search Process (Previously listed as Trustee Panel Members for Executive General Legal Counsel Interviews received.**

MOVED by Trustee Martino, seconded by Trustee Kennedy, that nominations be opened.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Trustee de Domenico did not vote/respond.

MOVED by Trustee Martino, seconded by Trustee D'Amico, that the names of Trustees Di Giorgio and Kennedy be placed in nomination.

Trustees Di Giorgio and Kennedy accepted.

Trustee Tanuan volunteered.

MOVED by Trustee Tanuan, seconded by Trustee Del Grande, that the name of Trustee Del Grande be placed in nomination.

Trustee Del Grande accepted.

MOVED by Trustee Rizzo, seconded by Trustee Del Grande, that the name of Trustee Crawford be placed in nomination.

Trustee Crawford accepted.

With the consent of the Assembly, Trustee Del Grande withdrew his nomination.

MOVED by Trustee Del Grande, seconded by Trustee Tanuan, that nominations be closed.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Trustee de Domenico did not vote/respond.

MOVED by Trustee Del Grande, seconded by Trustee Di Pasquale, that Items 17d) Selection Committee For the Executive General Legal Counsel Search Process (Previously listed as Trustee Panel Members for Executive General Legal Counsel Interviews; and 17i) Delegation Response – COVID Restrictions be dealt with at this meeting.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D’Amico  
de Domenico  
Del Grande  
Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

**CARRIED**

Results of the Votes taken for Trustees Crawford, Di Giorgio, Kennedy and Tanuan for Membership on the Selection Committee, as follows:

**In Favour of Trustee Crawford**  
**(7)**

Trustees Crawford  
de Domenico  
Del Grande  
Di Pasquale  
Li Preti  
Rizzo  
Tanuan

**In Favour of Trustee Di Giorgio**  
**(4)**

D'Amico  
Di Giorgio  
Lubinski  
Martino

**In Favour of Trustee Kennedy (7)**

Trustees D'Amico  
de Domenico  
Di Pasquale  
Kennedy  
Li Preti  
Martino  
Rizzo

**In Favour of Trustee Tanuan (6)**

Crawford  
Tanuan  
Del Grande  
Di Giorgio  
Kennedy  
Lubinski

MOVED by Trustee Rizzo, seconded by Trustee Martino, that Trustees Crawford and Trustee Kennedy be appointed to serve on the Selection Committee for the hiring of an Executive General Legal Counsel.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande

Di Giorgio  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Kennedy, that Item 17i) be adopted as follows:

**17i) Delegation Response – COVID Restrictions received.**

MOVED in AMENDMENT by Trustee Di Pasquale, seconded by Trustee de Domenico:

THAT: The Board request that Toronto Public Health (TPH) attend TCDSB's Regular Board meeting on March 24, 2022 to provide their expert opinion and guidance on the student health impacts from the execution of Ministry of Education's guidelines; and

BE IT FURTHER RESOLVED THAT: If Toronto Public Health cannot attend our next meeting, that the Board request that TPH send a communication to the TCDSB outlining the above.

Results of the Vote taken on the AMENDMENT, as follows:

**In favour**

**Opposed**

Trustees Crawford  
 D'Amico  
 de Domenico  
 Del Grande  
 Di Giorgio  
 Di Pasquale  
 Kennedy  
 Li Preti  
 Lubinski  
 Martino  
 Rizzo  
 Tanuan

The AMENDMENT was declared

CARRIED

Trustee Kennedy left the horseshoe at 11:26 p.m. and returned at 11:29 p.m.

Trustee Martino left the meeting at 11:30 pm.

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Crawford:

1. That the Chair send a communication to the Ministry of Education to allow more transition time to pivot to no masking in schools for two weeks following the March break to allow school aged children from five (5) to 11 to increase vaccination rates; and

2. That the Chief Medical Officer of Health be requested to provide additional direction regarding masking to protect medically fragile Staff and students, including children in congregate settings.

Trustee Tanuan requested that the AMENDMENT be split.

Time for business expired.

MOVED by Trustee Di Pasquale, seconded by Trustee Rizzo, that time be extended by 15 minutes, as per the TCDSB's By-laws Article 12.6, to complete the debate on the Item.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Pasquale  
Kennedy  
Rizzo  
Tanuan

Del Grande  
Li Preti  
Lubinski

The Motion was declared

**CARRIED**

Trustee Di Giorgio did not vote/respond.



Results of the Vote taken on Part 1 of the AMENDMENT, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Pasquale  
Li Preti  
Rizzo

Del Grande  
Kennedy  
Lubinski  
Tanuan

Part 1 of the AMENDMENT was declared

CARRIED

Trustee Di Giorgio did not vote/respond.

Results of the Vote taken on Part 2 of the AMENDMENT, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Pasquale  
Li Preti  
Lubinski  
Rizzo  
Tanuan

Kennedy

Part 2 of the AMENDMENT was declared

CARRIED

Trustee Di Giorgio did not vote/respond.

Results of the Vote taken on the Motion, as amended, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Pasquale  
Li Preti  
Rizzo

Del Grande  
Kennedy  
Lubinski  
Tanuan

The Motion, as amended, was declared

CARRIED

Trustee Di Giorgio did not vote/respond.

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that the Items not dealt with be deferred to the April 20, 2022 Corporate Services, Strategic Planning and Property Committee meeting.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Pasquale  
Kennedy  
Li Preti  
Lubinski  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Trustee Di Giorgio did not vote/respond.

**21. Resolve into FULL BOARD to Rise and Report**

MOVED by Trustee Kennedy, seconded by Trustee Tanuan, that the meeting resolve into FULL BOARD to Rise and Report.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Crawford  
D'Amico

de Domenico  
 Del Grande  
 Di Pasquale  
 Kennedy  
 Li Preti  
 Lubinski  
 Rizzo  
 Tanuan

The Motion was declared

CARRIED

Trustee Di Giorgio did not vote/respond.

## 23. Adjournment

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that the meeting be adjourned.

Results of the Vote taken, as follows:

### **In favour**

### **Opposed**

Trustees Crawford  
 D'Amico  
 Del Grande  
 Di Pasquale  
 Kennedy  
 Li Preti  
 Lubinski

Rizzo  
Tanuan

The Motion was declared

CARRIED

Trustee de Domenico and Di Giorgio did not vote/respond.

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SECRETARY

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CHAIR



*Norm Di Pasquale*  
*Trustee Ward 9*

*E-mail: Norm.DiPasquale@tcdsb.org*

*Voicemail: 416-512-3402*

**To:** Corporate Services Committee Meeting , April 20, 2022

**From: Norm Di Pasquale, Trustee Ward 9**

**Consideration of Motion:** Waiving of Toronto Catholic District School Board (TCDSB) Education Development Charges for Miziwe Biik, Indigenous Training Institute

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**MOVED BY: Norm Di Pasquale, Toronto Catholic District School Board**

**WHEREAS:** The Truth and Reconciliation Commission of Canada: Calls to Action 7, 10, 11 and 12 call for Canada to eliminate First Nation educational and employment gaps, to improve education attainment levels including access to post-secondary education, to enable families to take part in their child's education and develop culturally appropriate early childhood education programs for Aboriginal families, and;

**WHEREAS:** On June 21, 2021, Miziwe Biik Aboriginal Education and Training (MBAET) broke ground on a new Indigenous Training Institute in partnership with Anishnawbe Health Toronto (AHT) as part of the Toronto Indigenous Hub located in Block 10 of the West Don Lands, and;

**WHEREAS:** The Miziwe Biik Training Institute will serve as the employment and training partner at the Hub and will enable MBAET to double its physical footprint and service offerings to accommodate the growing demand for educational and employment services for Ontario's urban Indigenous community, and;

**WHEREAS:** The Miziwe Biik Training Institute will also include a new early learning and childcare centre for 49 children as well as a new Indigenous EarlyON Child and Family Centre that will offer programs for children and families that will support and celebrate Indigenous knowledge, history, and values. In addition, Miziwe Biik also offers a dedicated Indigenous Ngindaasmin Academic program that enables our Indigenous clients to earn their Ontario Secondary School Diploma at MBAET, and also helps Indigenous graduates find post-secondary education as well as housing, and;

**WHEREAS:** On February 3, 2022, Toronto City Council approved a motion to refund the payment of development charges for Miziwe Biik's Institute. City Council directed the Chief Financial Officer and Treasurer to refund the \$331,837 in development charges paid, as it was deemed to have considerable strain on the Miziwe Biik's operations, and;

**WHEREAS:** Miziwe Biik is now urging a deferral of Education Development Charges from the TCDSB as Toronto's only dedicated Indigenous training, employment, and education provider. According to existing by-laws, MBAET is required to pay approximately \$40,000 in Education Development Charges to the Toronto Catholic School Board in March 2022, and;

**WHEREAS:** The \$40,000 will go towards supporting the costs of procuring and installing equipment for Miziwe Biik's skilled trades workshop.

**BE IT RESOLVED THAT:** TCDSB waive the \$40,000 EDC for the Miziwe Biik Aboriginal Education and Training Centre portion of the development proceeding under Building Permit Number 19-263742 BLD 00 NB at 425 and 433 Cherry Street.

**Norm Di Pasquale**  
**Trustee, Ward 9**



## REPORT TO

CORPORATE SERVICES, STRATEGIC  
PLANNING AND PROPERTY  
COMMITTEE

## INTEGRITY COMMISSIONER SERVICES

*This is the confidence we have in approaching God: that if we ask anything according to his will, he hears us 1 John 5:14*

## Drafted

January 10, 2022

Paul Matthews, General Legal Counsel

## Meeting Date

January 20, 2022

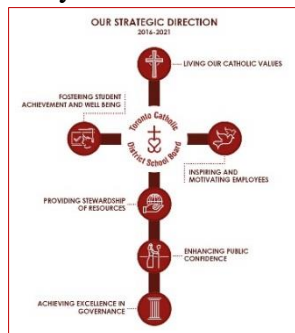
## INFORMATION REPORT

**Vision:**

At Toronto Catholic we transform the world through witness, faith, innovation and action.

**Mission:**

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic  
Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Facilities,  
Business & Community Development

Ryan Putnam  
Chief Financial Officer & Treasurer



## **A. EXECUTIVE SUMMARY**

This report provides an update on the provision of Integrity Commissioner services to the Board.

*The cumulative staff time required to prepare this report was 5 hour.*

## **B. PURPOSE**

This report is to provide the Board of Trustees with an update on the current status of Integrity Commissioner services to the Board of Trustees.

## **C. BACKGROUND**

1. The first term of the appointment of the current Integrity Commissioner ended on September 30, 2021.
2. Staff makes no recommendation with respect to the provision of Integrity Commissioner services going forward. The Board could pass resolutions with respect to the provision of Integrity Commissioner services including but not limited to:
  - a. termination of the contract with the current Integrity Commissioner;
  - b. extend the contract with current Integrity Commissioner;
  - c. instruct staff to commence a competitive process for the procurement of the services of an Integrity Commissioner; and
  - d. any other motion related to Integrity Commissioner service going forward.

## **D. CONCLUDING STATEMENT**

This report is for the information of the Board.



REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### 2021-2022 FINANCIAL STATUS UPDATE #1

*"I am the vine; you are the branches.  
If you remain in me and I in you, you will bear much fruit;  
apart from me you can do nothing."  
John 15:5*

Created Draft	First Tabling	Review
March 1, 2022	March 10, 2022	

Lucy LePera, Senior Financial Analyst  
Teresa Sanza, Senior Manager, Capital Budget  
Gerard Sequeira, Coordinator, Budget Services  
Doug De Souza, Coordinator, Revenue, Analysis and Reporting  
Dave Bilenduke, Senior Coordinator, Finance

### INFORMATION REPORT

#### Vision

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#### Mission:

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Brendan Browne, PhD  
Director of Education

Adrian Della Mora  
Associate Director of  
Academic Affairs and  
Chief Operating Officer

Derek Boyce  
Associate Director of  
Facilities, Business and  
Community Development

Ryan Putnam  
Chief Financial Officer  
and Treasurer

## **A. EXECUTIVE SUMMARY**

Financial Status Update Report #1 provides a projected year end forecast to August 31, 2022, based on actual results as at December 31, 2021.

This is the first update for fiscal 2021-22 and is benchmarked to the Revised Estimates approved by the Board of Trustees in December 2021.

At this time staff is forecasting a projected in-year deficit of approximately \$34M consistent with the 2021-22 Revised Estimates.

## **B. PURPOSE**

This report is intended to keep Trustees informed with respect to the Board's financial performance throughout the year and to highlight any variance in budgeted to actual outcomes. The report provides a high-level overview and analysis of the Operating Budget, Staff Absenteeism and Capital Programs.

## **C. BACKGROUND**

1. **Periodic reporting is recognized as a best practice in the Province.** The Ministry of Education and Regional Internal Auditor Team have both identified regular periodic financial reporting as a best practice in managing and monitoring financial outcomes.
2. **The 2021-22 budget and year to date actual expenditure is influenced by extraordinary COVID-19 related costs.** The Revised Estimates contained provisions to ensure the Board was able to meet the fluid and dynamic needs of the system during unprecedented and uncertain times.

## D. EVIDENCE/RESEARCH/ANALYSIS

### OPERATING BUDGET – CURRENT FINANCIAL POSITION

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1. **The 2021-22 Revised Estimates projected an in-year deficit of \$34M.** As of this first update, results for the year are projected to be consistent with the Revised Estimates deficit. Additional COVID related investments were reflected in the Revised Estimates. Any favourability in expenses to December 31, 2021 is related to timing and is expected to be expended throughout the remainder of the year.

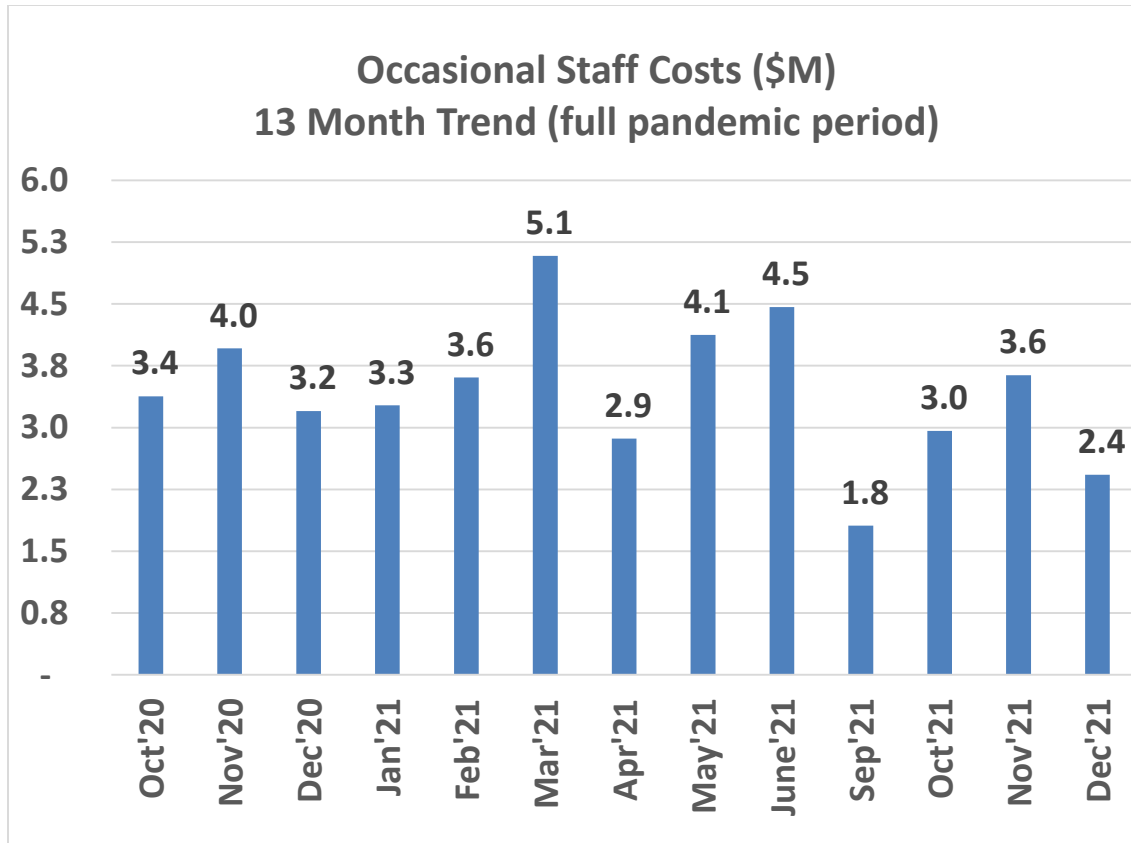
<u>Timing of Expenditures</u>	<u>\$M</u>
Salaries – timing of Con Ed, EA’s and Library/Guidance	8.0
Benefits – CRA statutory deductions (EI, CPP)	9.7
School Operations – cyclical/seasonal consumption	5.1
Other Non-Operational – timing of programs	6.1
<b>Total Favourability (due to timing)</b>	<b>28.9</b>

2. **Overall Revenue for 2021-2022 Revised Estimates** was updated as of the end of November with no changes as at December 31, 2021.

### STAFF ABSENTEEISM – ANALYSIS AND TRENDS

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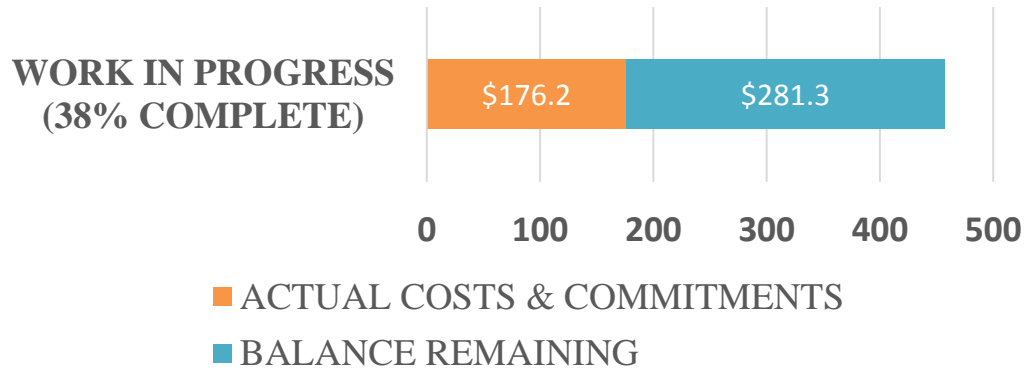
**Average absenteeism is consistent when compared to the prior year.** Staff absenteeism experienced an overall decrease in the total number of days compared to the prior year. However, the average days absent per FTE remained at 7.9 days for both 2021/22 and 2020/21 as a result of having less staff in the system due to declining enrolment. The budget was adjusted to match the change in staffing and as such absence related costs are on track.



## **CAPITAL AND RENEWAL PROGRAMS – YEAR TO DATE STATUS**

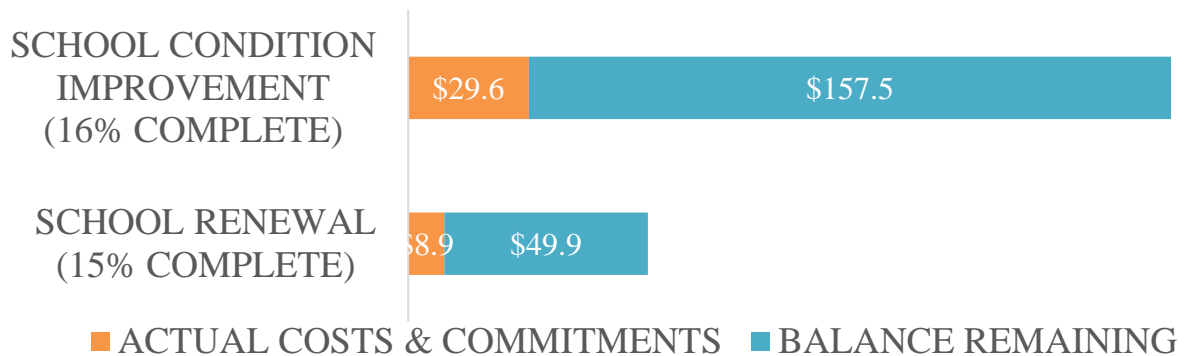
**The current Ministry approved Capital Program funding totals \$457.5M.** Boards receive capital funding for new schools, additions and childcare spaces. Typically projects of this nature span more than one year with the funds being carried forward each year until the respective projects are completed. Figure 1 illustrates the amount of Ministry funding spent and/or committed, balance remaining, and percentage completed as at December 2021.

**FIGURE 1: CAPITAL PROGRAM  
SPENDING STATUS AT DECEMBER 31, 2021  
(\$M)**



**The Renewal Program totals \$245.9M.** Boards receive Ministry funding for the maintenance and upgrade of schools including replacement and repair of major building and site components. Figure 2 illustrates the amount spent and/or committed, balance remaining, and percentage completed as at December 2021.

**FIGURE 2: RENEWAL PROGRAM  
SPENDING STATUS AT DECEMBER 31, 2021 (\$M)**



## **METRICS AND ACCOUNTABILITY**

- 1) Actual revenues and expenditures are trending in line with the 2021-22 Revised Estimates as at December 31, 2021.
- 2) Financial Status Update #2 will be provided in April 2022 based on the end of the second fiscal quarter (February 28, 2022).
- 3) Any potential surplus to budget as of the mid-year will be identified and available to support the 2022-2023 budget (if use of reserves is needed).

## **E. CONCLUDING STATEMENT**

This report is for the information of the Corporate Services, Strategic Planning and Property Committee.



## REPORT TO

CORPORATE SERVICES, STRATEGIC  
PLANNING AND PROPERTY  
COMMITTEE2022-23 TO 2024-25 CONSENSUS ENROLMENT  
PROJECTIONS

*“Thus says the Lord God: I will also let the house of Israel ask me to do this for them: to increase their population like a flock.”, Ezekiel 36:37*

**Drafted**

February 16, 2022

**Meeting Date**

March 10, 2022

K. Rajasooriar, Supervisor/Demographer, Planning Services

A. Brutto, Senior Manager, Planning Services

B. Leporati, Senior Coordinator, Planning Services

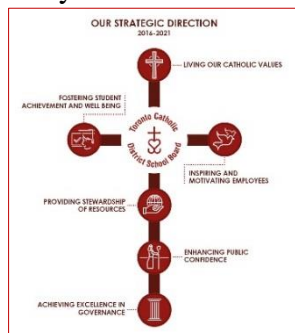
M. Loberto, Superintendent, Planning and Development Services

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Brendan Browne

Director of Education

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Associate Director of Academic  
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Derek Boyce

Associate Director of Facilities,  
Business & Community Development

Ryan Putnam

Chief Financial Officer &amp; Treasurer



## A. EXECUTIVE SUMMARY

This report provides consensus enrolment projections for the 2022-23, 2023-24 and 2024-25 school years. Enrolment projections form the basis for budget and staffing estimates which are collectively submitted to the Ministry of Education on an annual basis.

<b>TCDSB Current &amp; Projected Enrolment (ADE)</b>					
<b>Year</b>	<b>*2021 (Proj.)</b>	<b>2021 (Current)</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>Elem.</b>	60,829	58,166	56,686	55,514	54,552
<b>Sec.</b>	26,827	26,639	26,803	26,287	25,672
<b>Total</b>	<b>87,656</b>	<b>84,805</b>	<b>83,489</b>	<b>81,801</b>	<b>80,224</b>
<b>Annual Change</b>	-	-	-1,316	-1,688	-1,577

*\*2021 Projected Numbers were approved by the Board and are displayed for comparison purposes as staffing for the 2022-2023 school was originally based on these numbers.*

***Projected enrolment for the 2022-2023 school year indicates a decrease of -2.5% in the elementary panel and an increase of 0.6% in the secondary panel when compared to actual enrolment for the 2021-22 school year.*** The elementary panel is expected to decrease until the 2027-2028 school year where strong residential development will trigger increases and recovery in enrolment through the next decade. The secondary panel is expected to see a slow and steady decrease in the long term as a result of the decrease in the elementary panel.

## B. BACKGROUND

1. ***Consensus enrolment projections for the 2022-23 to 2024-25 school years have been prepared.*** Enrolment projections are based on October 31, 2021 pupil counts projected forward applying several key projection variables including but not limited to, residential development data, historical retention rates and census data.
2. ***The largest discrepancy between 2021 projections and the actual enrolment occurred in JK.*** For the second consecutive year, the largest discrepancy from the 2021-2022 projections and actual Oct 31<sup>st</sup>, 2021 enrolment counts occurred in Junior Kindergarten. Elementary principals have reported that some parents are still hesitant to enrol their children into the school system, as is their right under the *Education Act*, due to uncertain circumstance experienced during the COVID-19 pandemic.
3. ***The housing affordability crisis in the Greater Toronto Area is affecting enrolment numbers across all GTA school boards. Rural and suburban school boards have seen significant growth to their enrolment numbers while urban school boards have seen a decrease.***
  - Research indicates that families are moving out of the City of Toronto towards municipalities with more affordable real estate and rent as costs continue to soar within city limits (*Appendix 'A'*).
  - StatsCan reports that from July 2020- July 2021, the City of Toronto had 64,000 residents migrate to other parts of the province citing personal health, the ability to work from home and rising housing prices as the main contributors. Of that number, 15,000 were children under the age of 10 along with 21,000 adults between the ages of 25-44.
  - The average home sold price within the City of Toronto rose by 40% from 2018 and is currently \$1,200,000 posing affordability issues for families .
  - In addition, the average rent across all properties in August 2021 was \$1,763 representing no change from 2020 year over year but signalling recovery from the slump at the height of the pandemic.

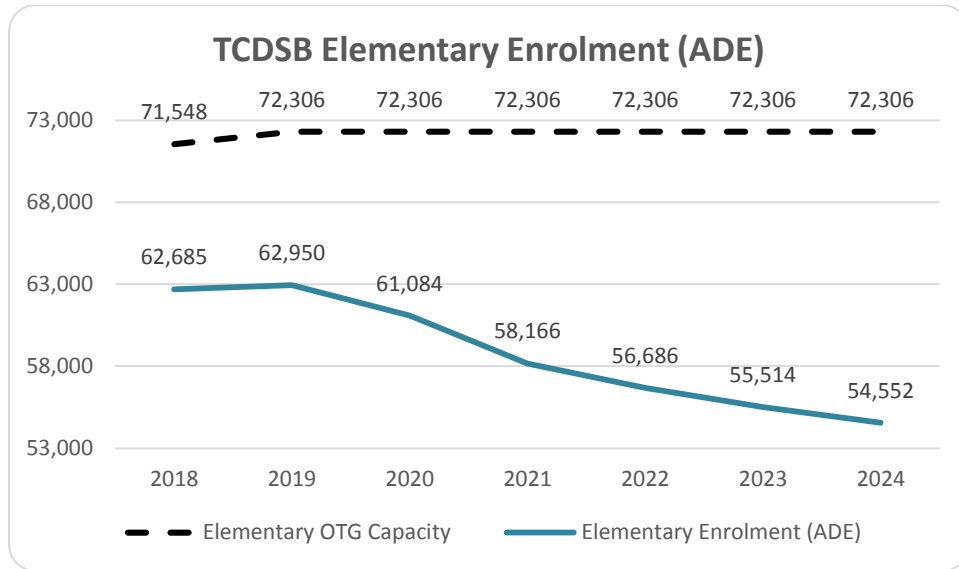
4. ***Increased Immigration has not generated students within the TCDSB school system.*** With Canada experiencing a declining birth rate since 2008, the Federal Government has recently increased immigration targets to 401,000 with the 2021 targets being met. The number of newcomers that settled within the City of Toronto offset the net migration losses. However, after consultation with local school principals the newcomers that would traditionally join the TCDSB system have not settled in the typical areas due to affordability issues.
5. ***International (visa) student admission is subject to an established cap per school.*** International student projections are developed by the International Education Department and admissions of students does not exceed the overall cap on Grade 9 admissions. International students have been factored into the secondary enrolment projections and schools were informed of their individual school caps in this category.
6. ***International Students have not returned in the same numbers realized prior to the COVID-19 Pandemic.*** Consultation with the International Students department as well as local school principals have confirmed lower than usual International Student enrolment due to the uncertainty of lockdowns, potential border restrictions and not having the same in-person experience as prior to the pandemic. International Student are currently being projected in the range of 400 students for the 2022-2023 school year. This represents approximately a third of the usual enrolment seen when compared to the pre-pandemic school years.

## **C. EVIDENCE/RESEARCH/ANALYSIS**

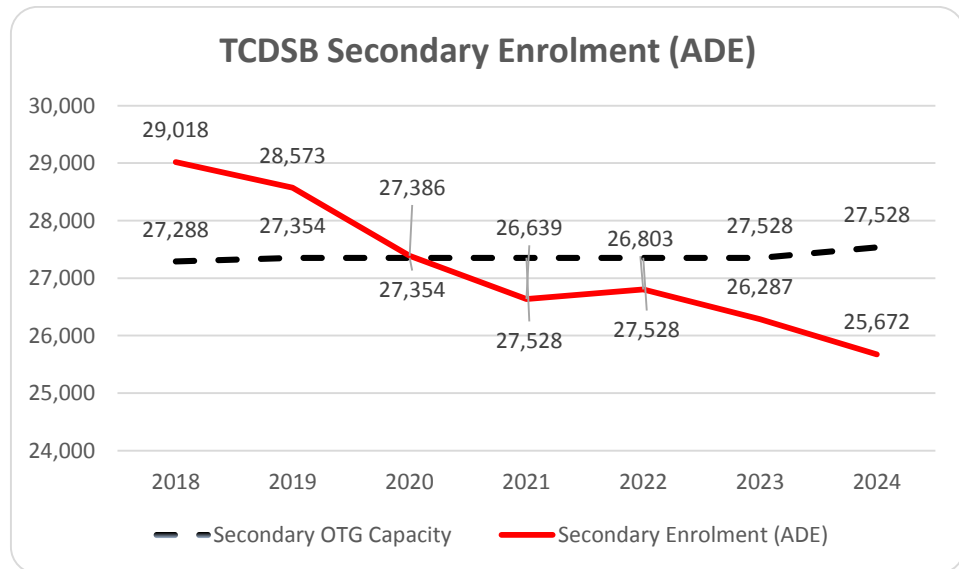
1. ***Preliminary projections were reviewed and validated by all Area Superintendents and School Principals to form the Consensus Enrolment Projections.*** Suggested modifications to the projections gathered through these consultations in January and February were fully considered and openly discussed. Where appropriate, changes have been incorporated into the projection model resulting in a consensus enrolment projection. ***Staff have implemented a conservative projection model due to the uncertainty that the COVID-19 pandemic has created as well as the Housing Affordability Crisis seen within the City of Toronto. The 2022-2023 Projection Enrolment model assumes that all students will be learning in person and assigned to their home school.***

2. ***Elementary enrolment is projected to be 56,686 students (ADE) for the 2022-23 school year.*** This represents a forecasted decrease of approximately 1,480 students or -2.5%. Elementary enrolment experienced a consecutive significant decline in the 2021-22 school year due to COVID-19 as well as the Housing Affordability crisis within the City of Toronto. Many parents opted keep their JK eligible children out of school amid the uncertainty, allowable under the *Education Act*.
3. ***Secondary enrolment is projected to be 26,803 students (ADE) for the 2022-23 school year.*** This represents a forecasted increase of approximately 164 students or 0.6%. Secondary panel enrolment is expected to decrease due to the limited international student enrolment with the uncertainty of the COVID-19 pandemic. The secondary panel is expected to decrease at a slow and steady rate in the coming years due to the decrease seen in the elementary panel as a result of the COVID-19 Pandemic as well as Housing Affordability crisis.
4. ***The projection for the 2022-2023 school year also reflects the interprovince migration/immigration to and from the City of Toronto.*** Planning staff will continue to monitor the situation for any changes that may affect the projected enrolment numbers.
5. ***Figures 1 and 2 illustrate historic and projected enrolment by panel.*** Enrolment projection totals have been summarized by Trustee Ward and panel in Appendices (*Appendix B*) and (*Appendix C*).

**Figure 1**



**Figure 1**



## **D. METRICS AND ACCOUNTABILITY**

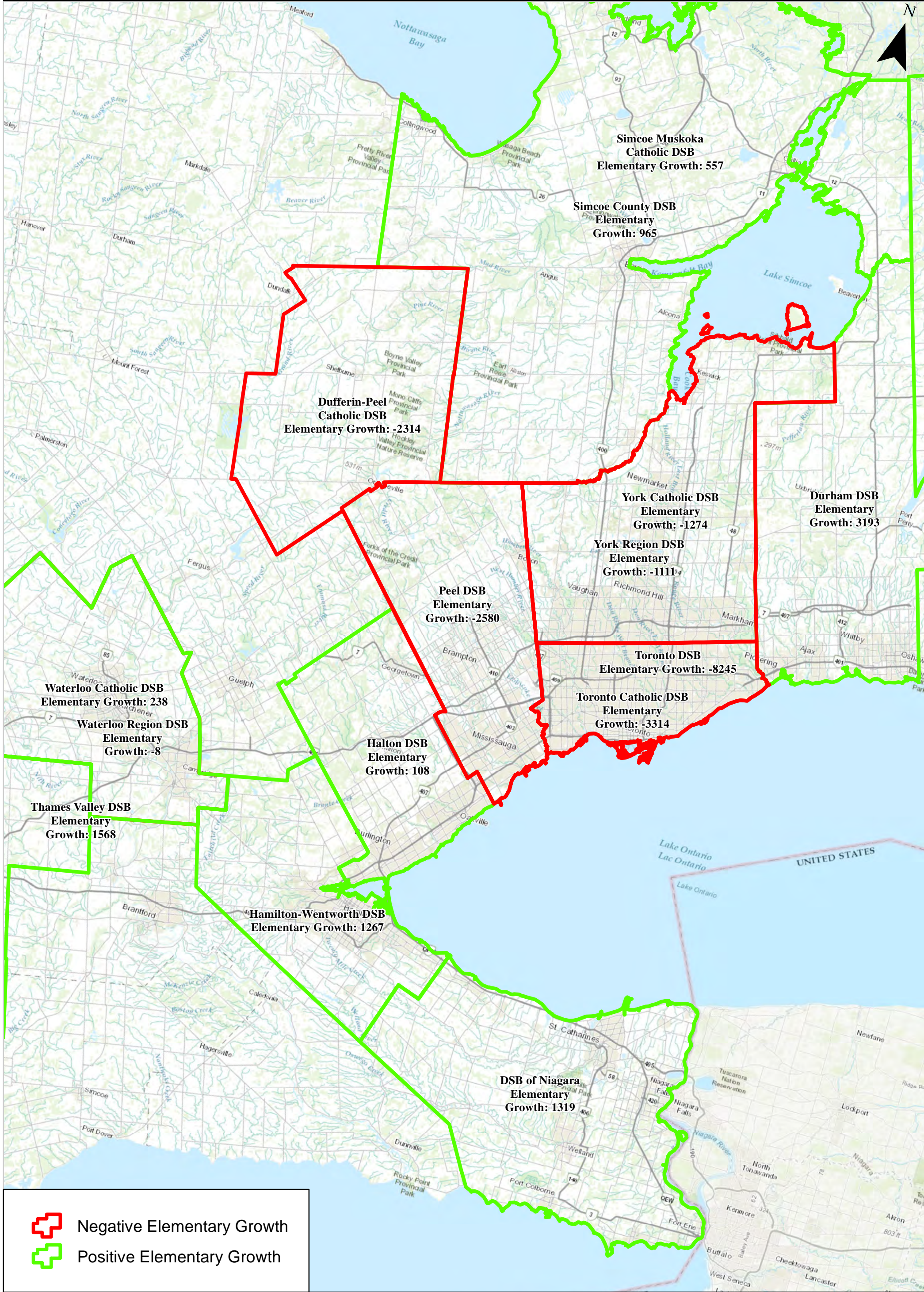
- Following this report, the consensus projections for 2022-23 will be operationalized.*** Staffing models are driven by these projections through collaboration between the Human Resources, Information Technology and Planning departments along with the Academic side of the organization.



## **E. CONCLUDING STATEMENT**

This report is for the information of the Board.



# Southern Ontario School Board Elementary Growth



 Negative Elementary Growth  
 Positive Elementary Growth



2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 1 - Martino	Area 1 - Cifelli	HOLY CHILD	489	0	2022	Total	258	258	53%
		MONSIGNOR JOHN CORRIGAN	306	0	2022	Total	188	188	61%
		ST ANDREW	633	9	2022	Total	545	545	86%
		ST ANGELA	619	0	2022	Total	431	431	70%
		ST BENEDICT	540	4	2022	French Immersion	147	587	109%
						Regular Track	440		
						Total	587		
		ST DOROTHY	671	0	2022	Total	282	281	42%
		ST JOHN VIANNEY	478	0	2022	Total	307	307	64%
		ST MAURICE	392	0	2022	Total	269	269	69%
		ST STEPHEN	656	0	2022	Total	304	304	46%



2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 2 - de Domenico	Area 2 - Bria	ALL SAINTS	691	6	2022	French Immersion	142	731	106%
						Regular Track	590		
						Total	731		
	Area 1 - Cifelli	FATHER SERRA	536	1	2022	Total	541	541	101%
		JOSYF CARDINAL SLIPYJ	562	5	2022	Total	482	482	86%
		MOTHER CABRINI	219	1	2022	Total	185	185	84%
		NATIVITY OF OUR LORD	499	0	2022	French Immersion	74	398	80%
						Regular Track	324		
						Total	398		
	Area 2 - Bria	OUR LADY OF PEACE	596	2	2022	French Immersion	440	554	93%
						Regular Track	114		
						Total	554		
		ST CLEMENT	314	0	2022	Total	486	486	155%
		ST DEMETRIUS	245	0	2022	Total	246	246	100%
	Area 1 - Cifelli	ST EUGENE	487	0	2022	French Immersion	185	556	114%
						Regular Track	372		
						Total	557		
		ST GREGORY	580	3	2022	French Immersion	105	688	119%
						Regular Track	584		
						Total	689		
		ST MARCELLUS	407	2	2022	Total	393	392	97%
		TRANSFIGURATION	350	0	2022	Total	379	379	108%

2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 3 - Li Preti	Area 3 - Campbell	BLESSED MARGHERITA	337	0	2022	Total	318	318	94%
		ST ANDRE	564	4	2022	Total	592	592	105%
		ST AUGUSTINE OF CANTERBURY	622	3	2022	Total	525	524	84%
		ST CHARLES GARNIER	571	0	2022	Total	434	434	76%
		ST FRANCIS DE SALES	490	0	2022	Total	377	377	77%
		ST JANE FRANCES	715	0	2022	Total	687	687	96%
	Area 1 - Cifelli	ST JUDE	723	0	2022	Total	629	629	87%
		ST ROCH	427	1	2022	Total	335	335	78%
	Area 3 - Campbell	ST SIMON	545	0	2022	Total	499	499	92%
		ST WILFRID	706	2	2022	Total	527	526	75%
	Area 1 - Cifelli	VENERABLE JOHN MERLINI	337	0	2022	Total	244	244	72%

2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 4 - Lubinski	Area 2 - Bria	HOLY ANGELS	375	0	2022	Total	512	512	137%
	Area 5 - Wujek	HOLY FAMILY	711	0	2022	Total	162	162	23%
		JAMES CULNAN	645	0	2022	French Immersion	249	565	88%
						Regular Track	316		
						Total	565		
	Area 2 - Bria	OUR LADY OF SORROWS	580	6	2022	Total	635	634	109%
		ST AMBROSE	438	0	2022	Total	474	473	108%
	Area 5 - Wujek	ST CECILIA	628	0	2022	French Immersion	374	563	90%
						Regular Track	189		
						Total	563		
	Area 2 - Bria	ST ELIZABETH	208	4	2022	Total	206	206	99%
	Area 5 - Wujek	ST JAMES	328	0	2022	Total	148	148	45%
	Area 2 - Bria	ST JOSAPHAT	291	0	2022	Total	140	140	48%
	Area 2 - Bria	ST LEO	459	0	2022	French Immersion	187	350	76%
						Regular Track	163		
						Total	350		
		ST LOUIS	358	0	2022	French Immersion	99	265	74%
						Regular Track	166		
						Total	265		
		ST MARK	266	0	2022	Total	209	209	79%
	Area 5 - Wujek	ST PIUS X	449	0	2022	Total	419	419	93%
		ST VINCENT DE PAUL	547	0	2022	French Immersion	96	278	51%
						Regular Track	182		
						Total	278		
	Area 2 - Bria	THE HOLY TRINITY	536	0	2022	Total	533	533	99%

2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 5 - Rizzo	Area 3 - Campbell	BLESSED SACRAMENT	446	0	2022	<i>French Immersion</i>	84	476	107%
						<i>Regular Track</i>	393		
						<b>Total</b>	<b>477</b>		
	Area 4 - Danfulani	CARDINAL CARTER (Elem.)	92	0	2022	<b>Total</b>	124	124	135%
	Area 3 - Campbell	OUR LADY OF THE ASSUMPTION	225	10	2022	<b>Total</b>	335	334	149%
		REGINA MUNDI	340	1	2022	<b>Total</b>	302	302	89%
	Area 4 - Danfulani	ST AGNES	236	4	2022	<b>Total</b>	255	255	108%
		ST ANTOINE DANIEL	216	8	2022	<b>Total</b>	363	363	168%
	Area 3 - Campbell	ST CHARLES	369	0	2022	<b>Total</b>	254	254	69%
		ST CONRAD	628	0	2022	<b>Total</b>	593	593	94%
	Area 4 - Danfulani	ST CYRIL <i>(Single Track French Immersion)</i>	280	3	2022	<b>Total</b>	333	332	119%
		ST EDWARD	458	0	2022	<b>Total</b>	318	318	69%
		ST GABRIEL	452	0	2022	<b>Total</b>	268	268	59%

2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 5 - Rizzo	Area 3 - Campbell	ST JEROME	444	8	2022	French Immersion	67	636	143%
						Regular Track	569		
						Total	636		
		ST MARGARET	355	0	2022	French Immersion	91	574	162%
						Regular Track	484		
						Total	575		
	Area 4 - Danfulani	ST MARTHA	263	0	2022	Total	214	214	81%
		ST NORBERT	354	2	2022	Total	324	324	92%
		ST PASCHAL BAYLON	740	0	2022	Total	693	692	94%
	Area 3 - Campbell	ST RAPHAEL	392	5	2022	Total	505	505	129%
		ST ROBERT	501	3	2022	Total	634	634	127%
		STS COSMAS and DAMIAN	413	2	2022	Total	372	371	90%

2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 6 - D'Amico	Area 5 - Wujek	ST ANTHONY	530	0	2022	Total	238	238	45%
		ST CLARE	586	0	2022	French Immersion	94	415	71%
						Regular Track	321		
						Total	415		
		ST HELEN	867	0	2022	Total	296	296	34%
		ST JOHN BOSCO	381	0	2022	Total	252	252	66%
		ST LUIGI	245	0	2022	Total	110	110	45%
		ST MARY OF THE ANGELS	536	0	2022	Total	243	243	45%
		ST NICHOLAS OF BARI	656	0	2022	Total	518	518	79%
		ST PAUL VI	400	0	2022	Total	261	261	65%
		ST RITA	348	0	2022	Total	65	65	17%
		ST SEBASTIAN	550	0	2022	Total	223	222	41%
		STELLA MARIS	656	0	2022	Total	279	279	43%

2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 7 - Del Grande	Area 4 - Danfulani	EPIPHANY OF OUR LORD ACADEMY	233	0	2022	Total	151	151	65%
	Area 7 - Aguiar	HOLY SPIRIT	469	5	2022	Total	455	455	97%
	Area 4 - Danfulani	OUR LADY OF WISDOM (Single Track French Immersion)	409	0	2022	Total	325	325	79%
		PRECIOUS BLOOD	486	0	2022	Total	395	395	96%
	Area 7 - Aguiar	ST AIDAN	406	0	2022	Total	247	247	61%
		ST ALBERT	631	0	2022	Total	346	346	55%
	Area 4 - Danfulani	ST HENRY	386	0	2022	Total	235	235	61%
		ST KEVIN	268	2	2022	Total	229	229	85%
	Area 7 - Aguiar	ST LAWRENCE	406	3	2022	Total	417	417	103%
		ST NICHOLAS	472	0	2022	Total	385	385	82%
		ST SYLVESTER	164	2	2022	Total	147	147	90%
		ST VICTOR	488	0	2022	Total	311	310	64%

2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 8 - Tanuan	Area 7 - Aguiar	BLESSED PIER GIORGIO FRASSATI	472	0	2022	<i>French Immersion</i>	<i>150</i>	315	67%
						<i>Regular Track</i>	<i>165</i>		
						<b>Total</b>	<b>315</b>		
	Area 8 - Peterson	CARDINAL LEGER	459	0	2022	<i>French Immersion</i>	<i>117</i>	337	73%
						<i>Regular Track</i>	<i>220</i>		
						<b>Total</b>	<b>337</b>		
	Area 7 - Aguiar	OUR LADY OF GRACE	282	2	2022	<i>French Immersion</i>	<i>45</i>	234	83%
						<i>Regular Track</i>	<i>189</i>		
						<b>Total</b>	<b>234</b>		
		PRINCE OF PEACE	323	0	2022	<b>Total</b>	<b>225</b>	<b>225</b>	70%
		SACRED HEART	364	0	2022	<b>Total</b>	<b>227</b>	<b>227</b>	62%
		ST BARNABAS	441	0	2022	<b>Total</b>	<b>266</b>	<b>266</b>	60%
		ST BARTHOLOMEW	150	0	2022	<b>Total</b>	<b>102</b>	<b>102</b>	68%
		ST BEDE	429	0	2022	<b>Total</b>	<b>114</b>	<b>114</b>	27%



2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 8 - Tanuan	Area 8 - Peterson	ST BRENDAN	450	2	2022	Total	509	509	113%
		ST COLUMBA	326	0	2022	Total	275	275	84%
		ST DOMINIC SAVIO	360	0	2022	Total	211	211	59%
	Area 7 - Aguiar	ST ELIZABETH SETON	260	0	2022	Total	101	101	39%
		ST FLORENCE	242	0	2022	Total	160	160	66%
		ST GABRIEL LALEMANT	219	0	2022	Total	127	127	58%
		ST IGNATIUS LOYOLA	194	0	2022	Total	94	94	48%
	Area 8 - Peterson	ST JEAN DE BREBEUF	222	1	2022	Total	175	175	79%
		ST MALACHY	467	0	2022	Total	242	242	52%
	Area 7 - Aguiar	ST MARGUERITE BOURGEOYS	205	0	2022	Total	76	76	37%
		ST RENE GOUPIL	242	0	2022	Total	50	50	21%
		THE DIVINE INFANT	306	0	2022	Total	102	102	33%

2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 9 - Di Pasquale	Area 6 - Dixon	BISHOP MACDONELL	536	0	2022	Total	300	300	56%
	Area 5 - Wujek	D'ARCY MCGEE	746	0	2022	French Immersion	44	244	33%
						Regular Track	200		
						Total	244		
	Area 6 - Dixon	HOLY ROSARY	320	0	2022	French Immersion	95	238	74%
						Regular Track	143		
						Total	238		
		OUR LADY OF LOURDES	692	0	2022	Total	515	515	74%
		OUR LADY OF PERPETUAL HELP	315	0	2022	Total	332	332	105%
		POPE FRANCIS	525	0	2022	Total	205	204	39%
	Area 5 - Wujek	ST ALPHONSUS	479	0	2022	French Immersion	76	245	51%
						Regular Track	169		
						Total	245		
		ST BRUNO/ST RAYMOND	380	0	2022	Total	171	171	45%
	Area 6 - Dixon	ST FRANCIS OF ASSISI	357	0	2022	Total	113	113	32%
		ST MARY	520	0	2022	French Immersion	61	223	43%
						Regular Track	162		
						Total	223		
		ST MICHAEL	90	0	2022	Total	161	161	179%
		ST MICHAEL-CHOIR JR	299	0	2022	French Immersion	88	136	45%
						Regular Track	48		
						Total	136		
		ST PAUL	450	0	2022	Total	207	207	46%
	Area 5 - Wujek	ST THOMAS AQUINAS	631	0	2022	Total	427	426	68%

2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 10 - Di Giorgio	Area 2 - Bria	IMMACULATE CONCEPTION	510	0	2022	Total	513	513	101%
		OUR LADY OF VICTORY	670	0	2022	Total	592	592	88%
		SANTA MARIA	280	0	2022	Total	153	153	55%
		ST BERNARD	681	0	2022	Total	645	645	95%
		ST FIDELIS	381	6	2022	Total	548	547	144%
		ST FRANCIS XAVIER	525	4	2022	Total	460	460	88%
		ST JOHN EVANGELIST	591	0	2022	Total	555	555	94%
		ST MATTHEW	504	2	2022	Total	470	470	93%

2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 11 - Kennedy	Area 4 - Danfulani	ANNUNCIATION	333	0	2022	Total	327	327	98%
		BLESSED TRINITY	429	0	2022	Total	193	193	45%
	Area 6 - Dixon	CANADIAN MARTYRS	415	0	2022	Total	362	362	87%
		HOLY CROSS	493	0	2022	Total	342	342	69%
		HOLY NAME	538	0	2022	French Immersion	91	294	55%
						Regular Track	203		
						Total	294		
	Area 4 - Danfulani	OUR LADY OF GUADALUPE	167	2	2022	Total	129	129	77%
	Area 6 - Dixon	ST ANSELM	360	0	2022	Total	273	273	76%
	Area 4 - Danfulani	ST BONAVENTURE	536	3	2022	French Immersion	204	546	102%
						Regular Track	342		
						Total	546		
	Area 6 - Dixon	ST BRIGID	669	0	2022	French Immersion	147	618	92%
						Regular Track	471		
						Total	618		
		ST CATHERINE	141	0	2022	Total	92	92	65%
		ST DENIS	294	0	2022	Total	263	263	89%

2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 11 - Kennedy	Area 4 - Danfulani	ST GERALD	386	0	2022	French Immersion	89	263	68%
						Regular Track	174		
						Total	263		
		ST ISAAC JOGUES	352	0	2022	Total	271	270	77%
	Area 6 - Dixon	ST JOHN TORONTO	709	0	2022	French Immersion	75	394	56%
						Regular Track	319		
						Total	394		
		ST JOHN XXIII	538	0	2022	Total	422	422	78%
		ST JOSEPH	351	0	2022	Total	220	220	63%
	Area 4 - Danfulani	ST KATERI TEKAKWITHA	194	2	2022	Total	169	169	87%
		ST MATTHIAS	222	0	2022	Total	214	214	96%
		ST MONICA	288	0	2022	Total	329	329	114%
		ST TIMOTHY	556	2	2022	French Immersion	62	563	101%
						Regular Track	501		
						Total	563		

2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 12 - Crawford	Area 8 - Peterson	IMMACULATE HEART OF MARY	305	0	2022	Total	141	140	46%
		OUR LADY OF FATIMA	725	4	2022	French Immersion	92	806	111%
						Regular Track	715		
						Total	807		
		ST AGATHA	487	1	2022	French Immersion	273	427	88%
						Regular Track	154		
						Total	427		
		ST BARBARA	341	0	2022	Total	272	272	80%
		ST BONIFACE	300	3	2022	Total	305	305	102%
		ST DUNSTAN	364	0	2022	Total	266	266	73%
		ST EDMUND CAMPION	236	2	2022	Total	270	270	117%
		ST JOACHIM	392	0	2022	Total	278	278	71%

2022-23 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA									
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>
Ward 12 - Crawford	Area 8 - Peterson	ST MARIA GORETTI	807	7	2022	French Immersion	91	804	100%
						Regular Track	713		
						Total	804		
		ST MARTIN DE PORRES	300	7	2022	French Immersion	96	389	130%
						Regular Track	293		
						Total	389		
		ST RICHARD	412	0	2022	French Immersion	58	356	86%
						Regular Track	298		
						Total	356		
		ST ROSE OF LIMA	487	4	2022	Total	417	417	86%
		ST THERESA SHRINE	429	0	2022	Total	235	235	55%
		ST THOMAS MORE	492	0	2022	Total	302	302	61%
ST URSULA	282	2	2022	Total	221	221	78%		
2022-23 TCDSB ELEMENTARY TOTAL			72,224	167	2022	French Immersion	5,046	56,686	79%
						Regular Track	51,678		
						Total	56,724		

1. Utilization Rate is Based on Permanent Capacity (OTG) and is Projected for October 31st, 2022  
Average Daily Enrolment (ADE), Portables (Port)

Figure 1

Trustee Ward	Projected Elementary ADE by Year		
	2022	2023	2024
Ward 1	3,169	3,030	2,858
Ward 2	5,635	5,521	5,419
Ward 3	5,165	4,979	4,816
Ward 4	5,455	5,382	5,313
Ward 5	7,569	7,526	7,520
Ward 6	2,897	2,784	2,718
Ward 7	3,639	3,558	3,518
Ward 8	3,941	3,833	3,763
Ward 9	3,515	3,549	3,606
Ward 10	3,935	3,851	3,757
Ward 11	6,278	6,133	5,976
Ward 12	5,487	5,368	5,288
Elementary Total	56,686	55,514	54,552



2022-23 TCDSB SECONDARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA										
Trustee	Superintendent	School	OTG	Port.	Year	Projection	Total	ADE	Projected Utilization <sup>1</sup>	
Ward 1 - Martino	Area 1 - Cifelli	FATHER HENRY CARR	834	0	2022	Regular Track	797	797		96%
						VISA	2			
		Total	799							
		MONSIGNOR PERCY JOHNSON	909	0	2022	Regular Track	986	980		109%
VISA	1									
Total	987									
Ward 2 - de Domenico	Area 1 - Cifelli	MICHAEL POWER/ST. JOSEPH	1,644	6	2022	Regular Track	1,887	1,909		117%
						VISA	34			
						Total	1,921			
Ward 3 - Li Preti	Area 3 - Campbell	JAMES CARDINAL MCGUIGAN	987	0	2022	Regular Track	1,023	1,018		104%
						VISA	2			
	Total	1,025								
	Area 1 - Cifelli	ST BASIL THE GREAT	984	0	2022	Regular Track	1,151	1,151		117%
VISA						5				
Total	1,156									
Ward 4 - Lubinski	Area 2 - Bria	BISHOP ALLEN	717	24	2022	Regular Track	1,100	1,433		159%
						VISA	40			
	Total	1,140								
	Area 5 - Wujek	BISHOP MARROCCO/THOMAS MERTON	1,158	0	2022	Regular Track	706	711		62%
						VISA	9			
	Total	715								
Area 2 - Bria	FATHER JOHN REDMOND	999	0	2022	Regular Track	1,059	1,096		110%	
					VISA	43				
Total	1,102									
Ward 5 - Rizzo	Area 4 - Danfulani	BREBEUF	1,008	0	2022	Regular Track	640	658		673%
						VISA	23			
						Total	663			
		CARDINAL CARTER	456	0	2022	Regular Track	675	675		148%
						VISA	2			
						Total	677			
	Area 3 - Campbell	DANTE ALIGHIERI	825	0	2022	Regular Track	598	598		73%
						VISA	2			
	Total	600								
	Area 4 - Danfulani	LORETTO ABBEY	480	0	2022	Regular Track	653	680		142%
						VISA	28			
	Total	681								
Area 3 - Campbell	MADONNA	690	0	2022	Regular Track	599	598		87%	
					VISA	1				
					Total	600				
	MARSHALL McLUHAN	969	0	2022	Regular Track	1,038	1,031		108%	
					VISA	10				
					Total	1,048				
Area 4 - Danfulani	ST JOSEPH MORROW PARK	798	0	2022	Regular Track	518	537		67%	
					VISA	20				
Total	538									
Ward 6 - D'Amico	Area 5 - Wujek	LORETTO COLLEGE	567	0	2022	Regular Track	362	362		64%
						VISA	1			
		ST MARY CATHOLIC ACADEMY	714	0	2022	Regular Track	770	777		109%
						VISA	9			
Total	779									
Ward 7 - Del Grande	Area 7 - Aguiar	ST JOAN OF ARC CATHOLIC ACADEMY	909	0	2022	Regular Track	768	772		85%
						VISA	5			
		MARY WARD	861	0	2022	Regular Track	958	834		112%
						VISA	10			
Total	968									
Ward 8 - Tanuan	Area 7 - Aguiar	FRANCIS LIBERMANN	648	8	2022	Regular Track	823	850		131%
						VISA	28			
	Area 8 - Peterson	ST MOTHER TERESA CATHOLIC ACADEMY	984	0	2022	Regular Track	453	451		46%
						VISA	0			
Total	453									
Ward 9 - Di Pasquale	Area 6 - Dixon	ST JOSEPH COLLEGE	714	0	2022	Regular Track	528	576		81%
						VISA	52			
	ST MICHAEL CHOIR Sr.	114	0	2022	Regular Track	96	96		84%	
					VISA	-				
	SSI - Marrello	MONSIGNOR FRASER COLLEGE	1,956	14	2022	Regular Track	738	742		38%
						VISA	4			
Total	742									
Ward 10 - Di Giorgio	Area 2 - Bria	CHAMINADE	531	5	2022	Regular Track	877	874		166%
						VISA	3			
		ST OSCAR ROMERO	945	0	2022	Regular Track	741	741		79%
						VISA	2			
Total	743									
Ward 11 - Kennedy	Area 6 - Dixon	NOTRE DAME	441	0	2022	Regular Track	577	579		132%
						VISA	4			
	Area 4 - Danfulani	SENATOR O'CONNOR	1,062	12	2022	Regular Track	1,251	1,256		119%
						VISA	9			
Total	1,260									
Ward 12 - Crawford	Area 8 - Peterson	ST PATRICK	1,152	0	2022	Regular Track	898	910		79%
						VISA	15			
		NEIL McNEIL	648	6	2022	Regular Track	778	774		121%
						VISA	3			
ST JOHN HENRY NEWMAN	729	20	2022	Regular Track	956	963		132%		
				VISA	9					
				Total	965					
				ST JOHN PAUL II	1,074				15	2022
VISA	13									
Total	1,380									
2022-23 TCDSB SECONDARY TOTAL			27,528	110	2022	Regular Track	26,371	26,803		97%
						VISA	389			
						Total	26,760			

1. Utilization Rate is Based on Permanent Capacity (OTG) and is Projected for October 31st, 2022  
Average Daily Enrolment (ADE), Portables (Port)

Figure 1

Trustee Ward	Projected Secondary ADE by Year		
	2022	2023	2024
Ward 1	1,778	1,691	1,613
Ward 2	1,909	1,837	1,770
Ward 3	2,169	2,115	2,102
Ward 4	3,240	3,176	3,165
Ward 5	4,777	4,859	4,564
Ward 6	1,139	1,133	1,121
Ward 7	1,605	1,550	1,553
Ward 8	1,302	1,289	1,256
Ward 9	1,414	1,297	1,253
Ward 10	1,615	1,583	1,554
Ward 11	2,744	2,722	2,719
Ward 12	3,111	3,035	3,002
Secondary Total	26,803	26,287	25,672



## REPORT TO

CORPORATE SERVICES, STRATEGIC  
PLANNING AND PROPERTY  
COMMITTEE

## A.18 – DEVELOPMENT PROPOSALS, AMENDMENTS OF OFFICIAL PLAN AND BYLAWS ANNUAL REPORTING REQUIREMENT

*“So the Lord scattered them abroad from there over the face of all the earth, and they left off building the city.” Genesis 11:8*

**Drafted**

February 16, 2022

**Meeting Date**

March 10, 2022

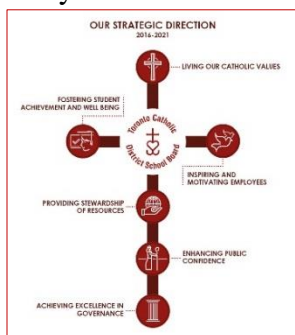
T. Oltarzewski, Supervisor/Municipal Planning  
A. Brutto, Sr. Manager, Planning and Admissions  
B. Leporati, Sr. Coordinator, Planning  
E. Pallotta, Sr. Coordinator, Development  
M. Loberto, Superintendent, Planning and Development Services

**INFORMATION REPORT****Vision:**

At Toronto Catholic we transform the world through witness, faith, innovation and action.

**Mission:**

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic Affairs  
& Chief Operating Officer

Derek Boyce  
Associate Director of Facilities,  
Business & Community Development

Ryan Putnam  
Chief Financial Officer & Treasurer

## **A. EXECUTIVE SUMMARY**

Policy *A.18 Development Proposals, Amendments of Official Plans and Bylaws* addresses the Toronto Catholic District School Board (TCDSB) procedure for responding to development proposals, amendments to Official Plans and/or proposed Zoning By-law changes. This report also provides an update on city-wide residential development statistics. Development tracking informs the annual enrolment projection process.

**The cumulative staff time required to prepare this report was 12 hours.**

## **B. PURPOSE**

This report addresses the requirement for an annual report as outlined in TCDSB policy *A.18 Development Proposals, Amendments of Official Plans and Bylaws*.

## **C. BACKGROUND**

1. *The TCDSB is a receiving and commenting agency for all development applications submitted to the City of Toronto.* Development applications are circulated electronically, reviewed in a timely manner to remain in keeping with timelines as set out in the *Planning Act*. Applications are assessed for physical construction and transportation impacts to TCDSB property, to identify potential new school site opportunity, and/or from an enrolment pressure perspective. Development applications are responded to through formal comments submitted to the City as well as through ongoing dialogue with City planners to relay concerns and requirements related to a development application.
2. *Matters addressed in comment letters include but are not limited to; accommodation pressures, new school site location opportunities, physical site impacts, student safety concerns and/or traffic impacts.* Comment letters are a mechanism whereby the TCDSB can express interest in particular development proposal sites for future school development in addition to ongoing dialogue with City Planning. These conversations result in the assertion of TCDSB need within various planning studies and Secondary plan policy language to safeguard future interests within these areas of growth. The inclusion of clauses within future agreements of purchase and sale and/or accommodation pressure/available space signage can be requested through

this process. All comments are guided by departmental assessments, Board policy, long term planning and the TCDSB Education Development Charges By-law along with City of Toronto Official Plan, Zoning By-Laws, The Planning Act, the Growth Plan for the Greater Golden Horseshoe, Provincial Policy Statement (PPS) and various other guiding policies and guidelines.

3. ***Staff engage in regular communication with development consultants and City Planning during the pre-application stage of the development approvals process***, for information sharing purposes and to assert TCDSB future site interests where applicable prior to application submission.
4. ***Development applications are tracked to ensure that potential students from each development are accounted for in the annual enrolment projection process***. The development database is updated as applications are received, to reflect key changes in projected build out and completion of development proposals across the City.
5. ***Staff attend community consultations and public meetings to ensure TCDSB representation***. Community consultations, public meetings and City initiated planning studies/Secondary Plans provide the opportunity to assert and maintain TCDSB interest in areas where enrolment pressures or any other element of the proposal may affect the local TCDSB school(s) along with asserting interest in a new school site(s) where the need has been identified.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. ***The TCDSB is currently tracking a total of 1,154 development applications and has received and commented on approximately 318 new and revised development applications for the calendar year 2021. In comparison, the TCDSB received and commented on 160 applications in 2020, this represents an increase of almost 200%.*** Development applications in 2021 total approximately 167,362 new residential units proposed city-wide. The current phasing of development in Toronto ranges from 0 to 50 years depending on numerous factors including but not limited to: plan size, scale, scope, current lease conditions and/or environmental issues.

Trustee Ward	Total Applications on File	2021 New Applications	New Units
Ward 1 - Martino	3	0	0
Ward 2 - de Domenico	26	3	1,362
Ward 3 - Li Preti	22	10	6,960
Ward 4 - Lubinski	117	34	10,371
Ward 5 - Rizzo	186	53	26,352
Ward 6 - D'Amico	49	14	9,597
Ward 7 - Del Grande	52	11	25,754
Ward 8 - Tanuan	32	10	5,720
Ward 9 - Di Pasquale	352	78	38,587
Ward 10 - Di Giorgio	27	7	5,139
Ward 11 - Kennedy	209	68	19,116
Ward 12 - Crawford	79	30	18,404
<b>Total</b>	<b>1,154</b>	<b>318</b>	<b>167,362</b>

Student yields in the TCDSB EDC Background Study were developed based on analysis of historical yield trends observed within recently completed development projects. They are applied to tracked development to inform enrolment projections. Tracking development by specific school attendance area informs annual enrolment projections, which are used in budgeting, staffing, long-term planning and organizational strategies.

2. ***The highest concentration of new (2021 applications) residential units are in Trustee Ward 9.*** However, Ward 9 typically generates fewer students from new development as construction in the area is geared less toward families. Sufficient capacity exists in TCDSB elementary schools to accommodate growth from proposed development in this area. The need for additional secondary capacity in this area has been identified through the Board's EDC By-Law.
3. ***The highest concentration of residential intensification generating long-term enrolment for both panels is expected in Trustee Wards 4, 5, 7, 11 and 12.*** Staff have focused efforts on exploring accommodation solutions within several specific development applications in these areas through ongoing discussions with both developers and City planners.

4. ***Staff continually monitor enrolment in various identified residential growth areas of the City.*** Maps exhibiting the location and intensity of development by Trustee ward are included in *Appendix 'A'*. Approximately 86% of new residential development is proposed in areas targeted for growth by the City's Official Plan, including Secondary Plans which account for approximately 60% of these units. Growth areas include but are not limited to the following:
  - Downsview Secondary Plan (OPA 231) and iD8 Downsview Redevelopment
  - Etobicoke Centre, Dundas Street West/The Queensway and Christie Secondary Plan (OPA 506)
  - North Yonge Street Planning Study
  - Golden Mile (OPA 499) and Scarborough Centre Secondary Plan (OPA 408)
  - Midtown in Focus (OPA 405)

## **E. METRICS AND ACCOUNTABILITY**

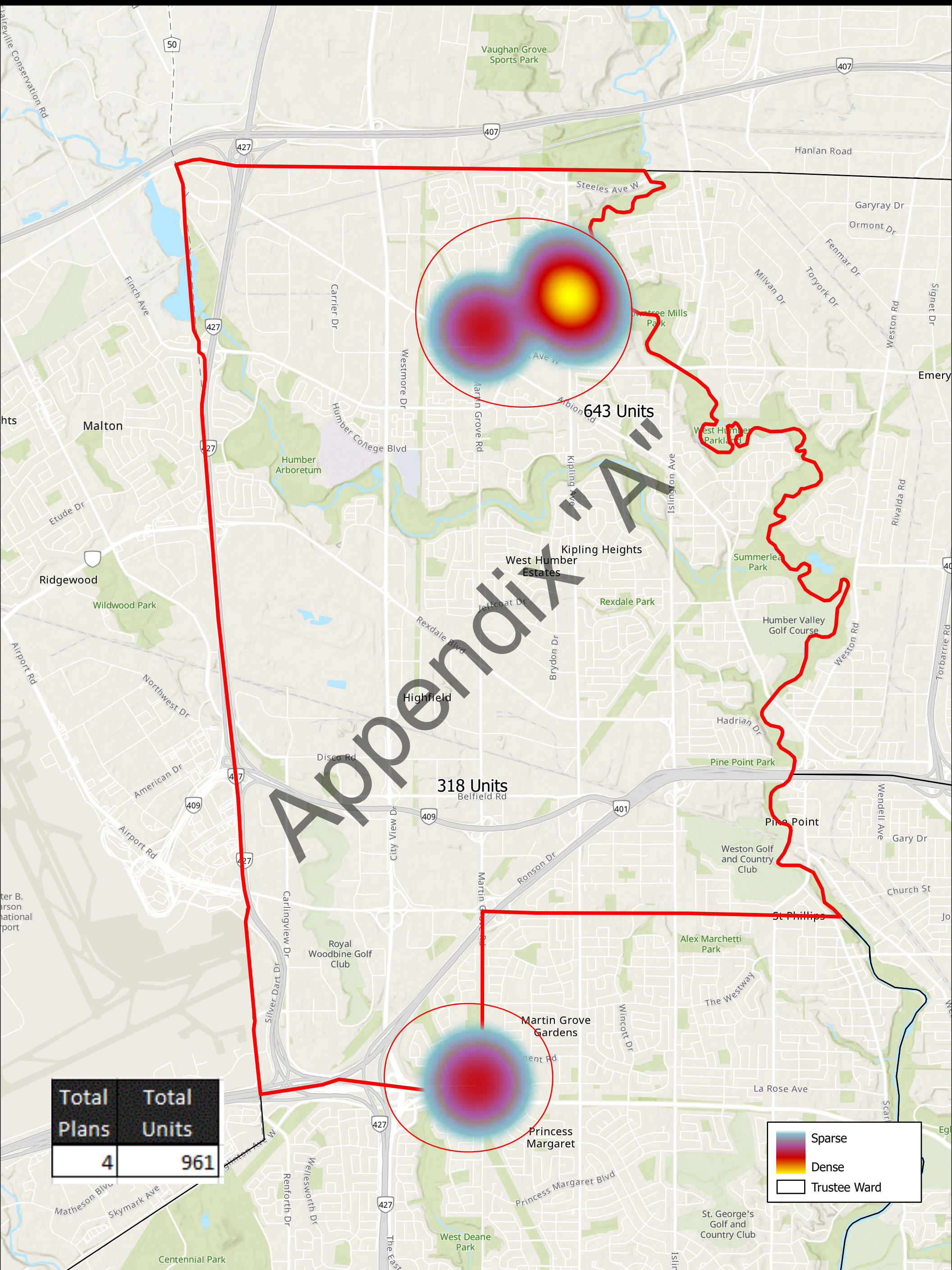
1. ***TCDSB leverages Education Development Charges (EDCs) to acquire land to support future student growth generated from new residential development.*** These growth areas are identified in the EDC Background Study and are captured within the development charges levied under the TCDSB Education Development Charges By-Law No. 194, as amended. ***Staff continue to actively seek student accommodation opportunities to address growth related needs through communication and discussion with City Planning and land developers.***
2. ***The Long-Term Accommodation Plan (LTAP) outlines site acquisition strategies and partnership opportunities to address accommodation needs*** by utilizing current enrolment projections and trend data consistent with demographic patterns of the City. The process to revise and update the LTAP is pending.
3. ***Trustees are updated on areas of development which are anticipated to create significant impacts for their school communities.***

## **F. CONCLUDING STATEMENT**

This report is for the information of the Board.

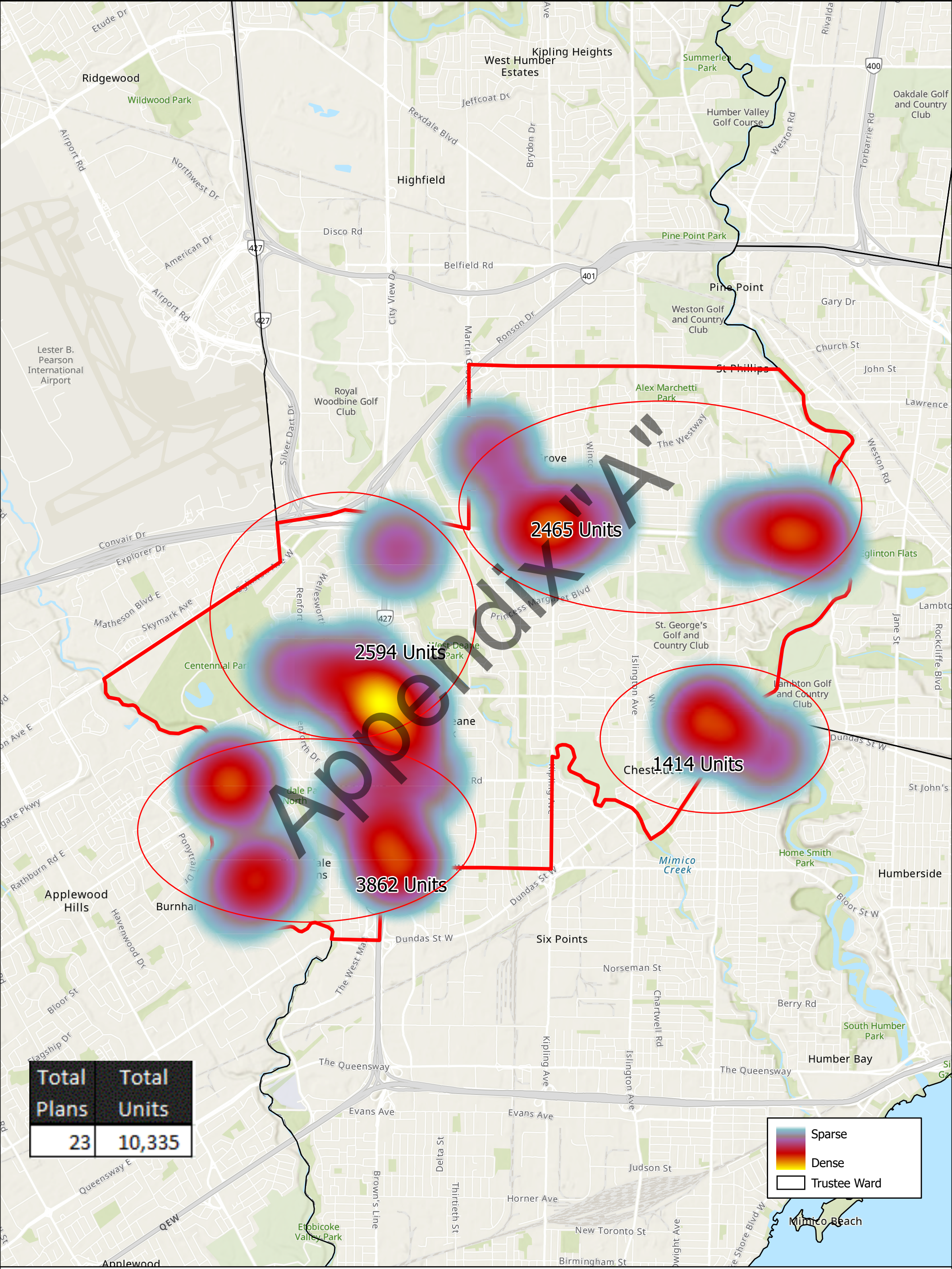


# Ward 1 Developments

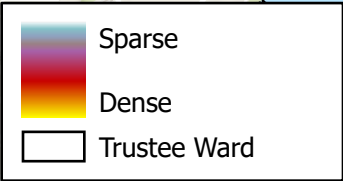




# Ward 2 Developments

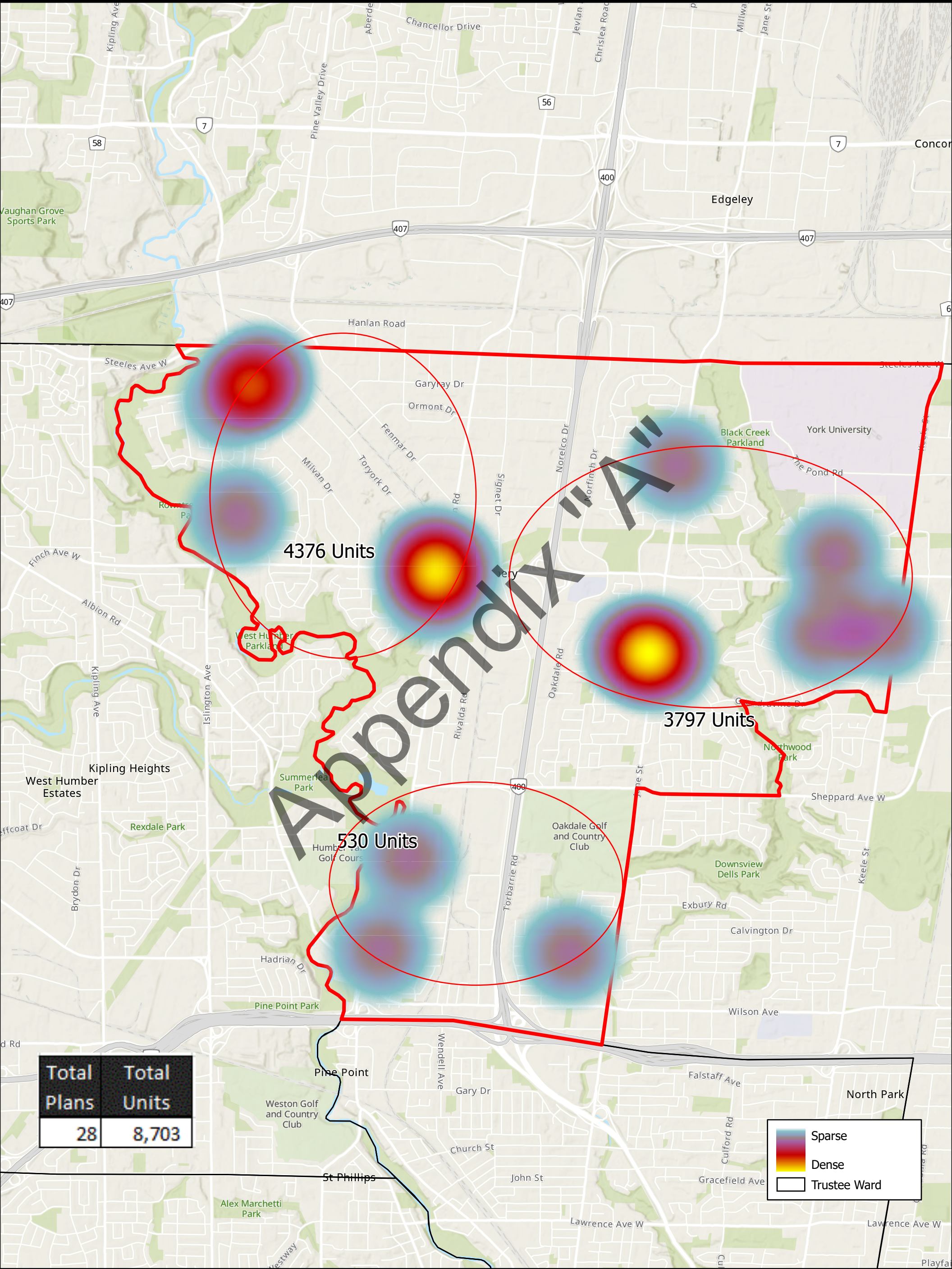


Total Plans	Total Units
23	10,335



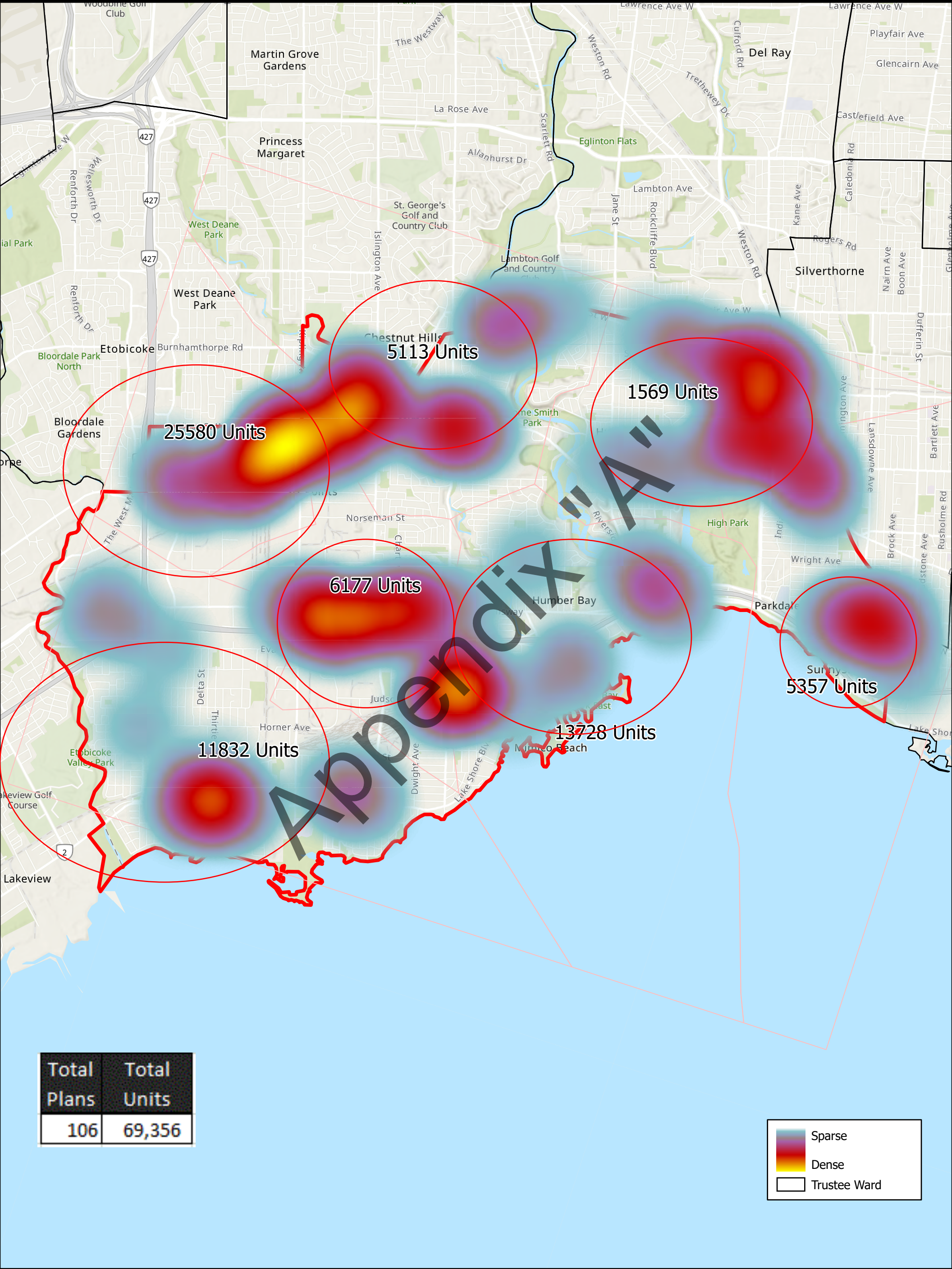


# Ward 3 Developments



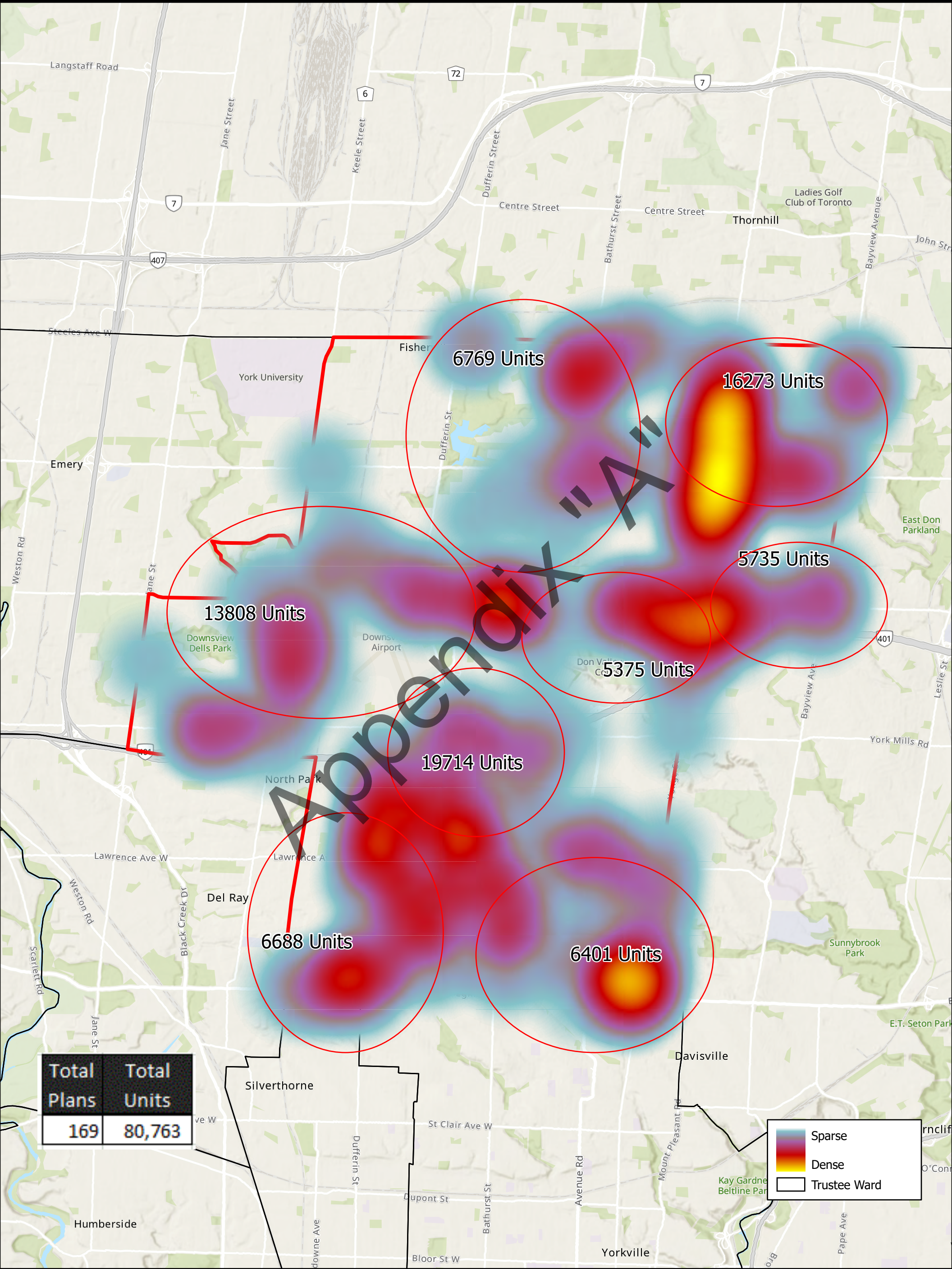


# Ward 4 Developments



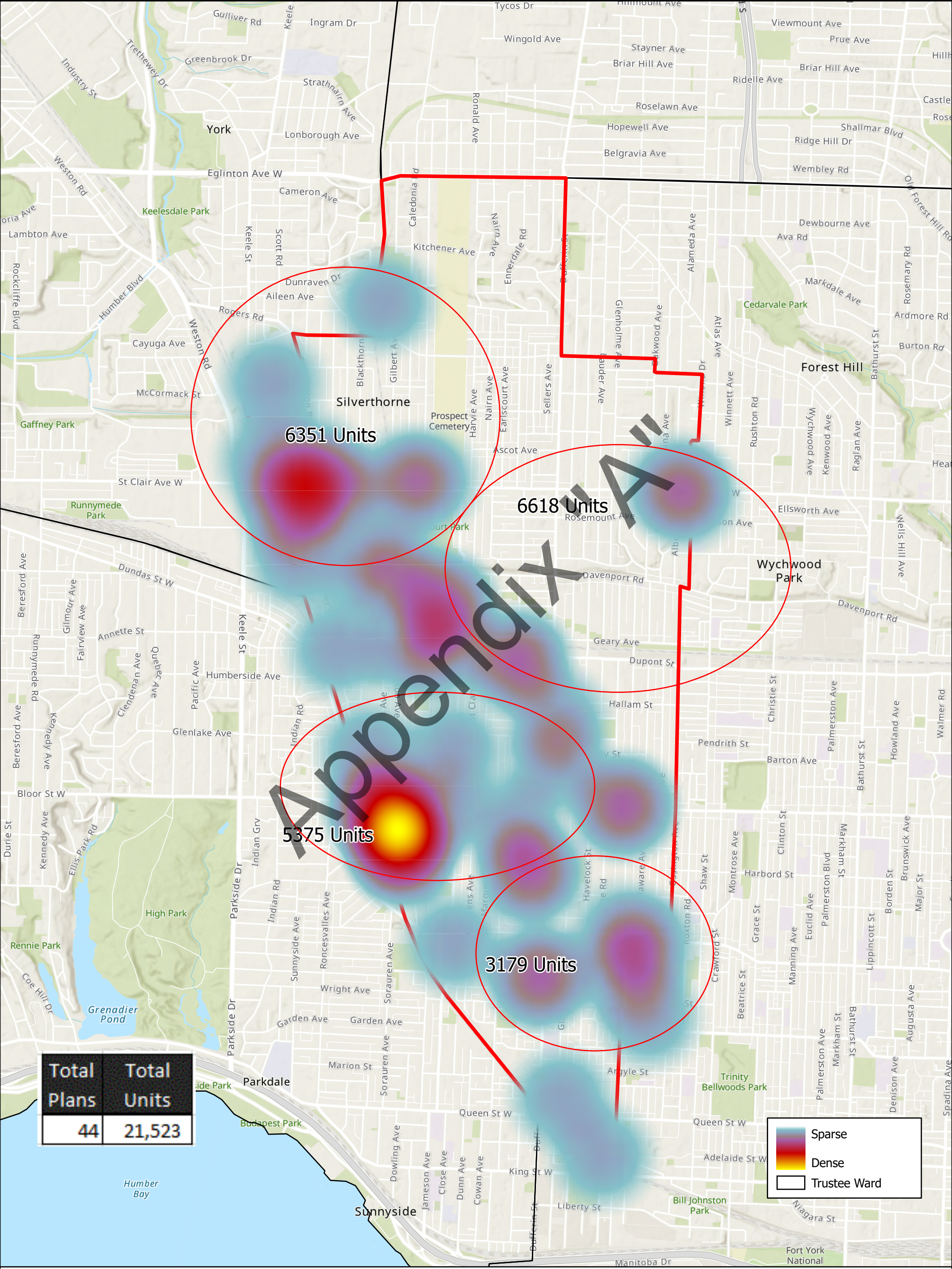


# Ward 5 Developments



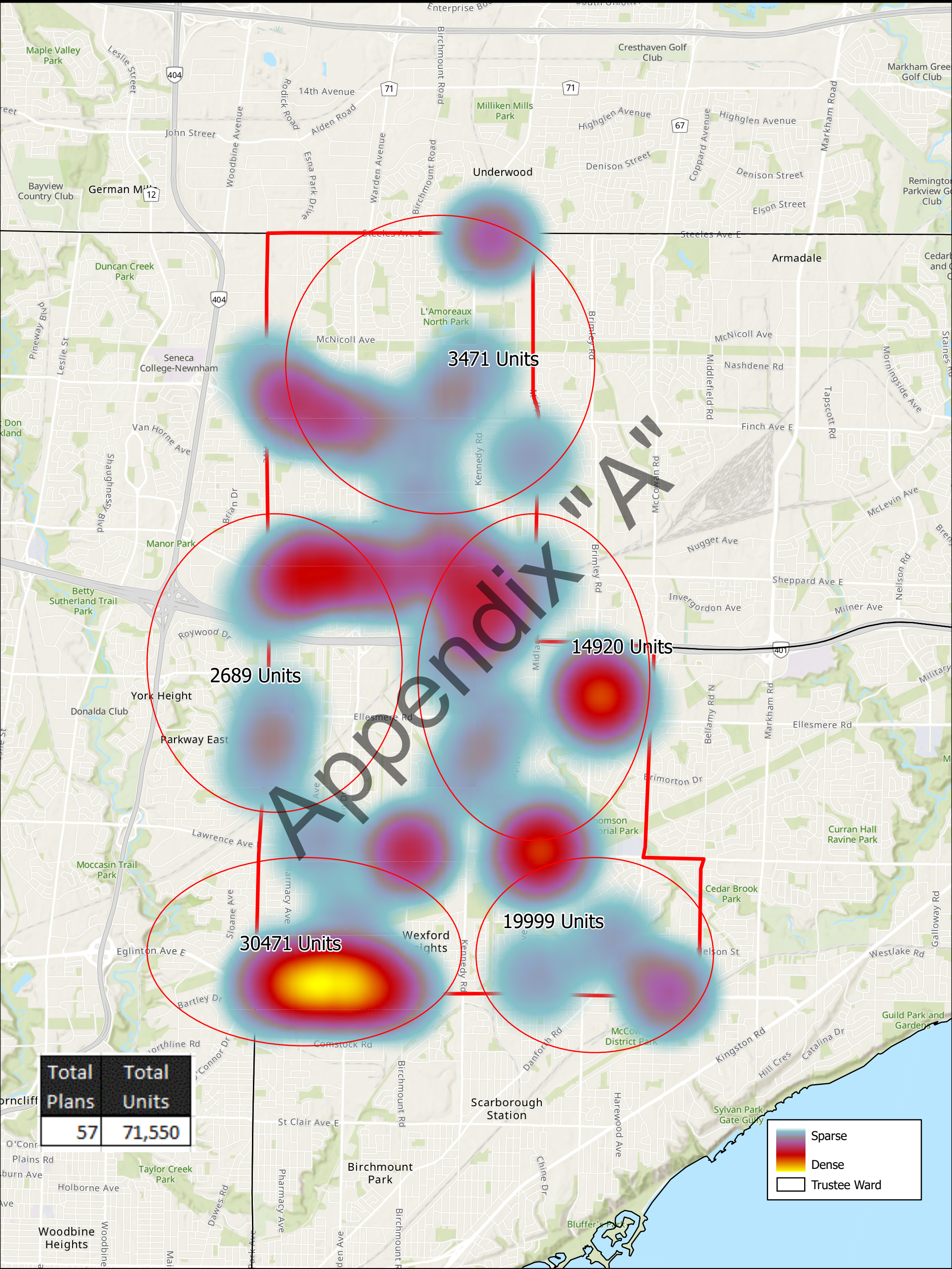


# Ward 6 Developments



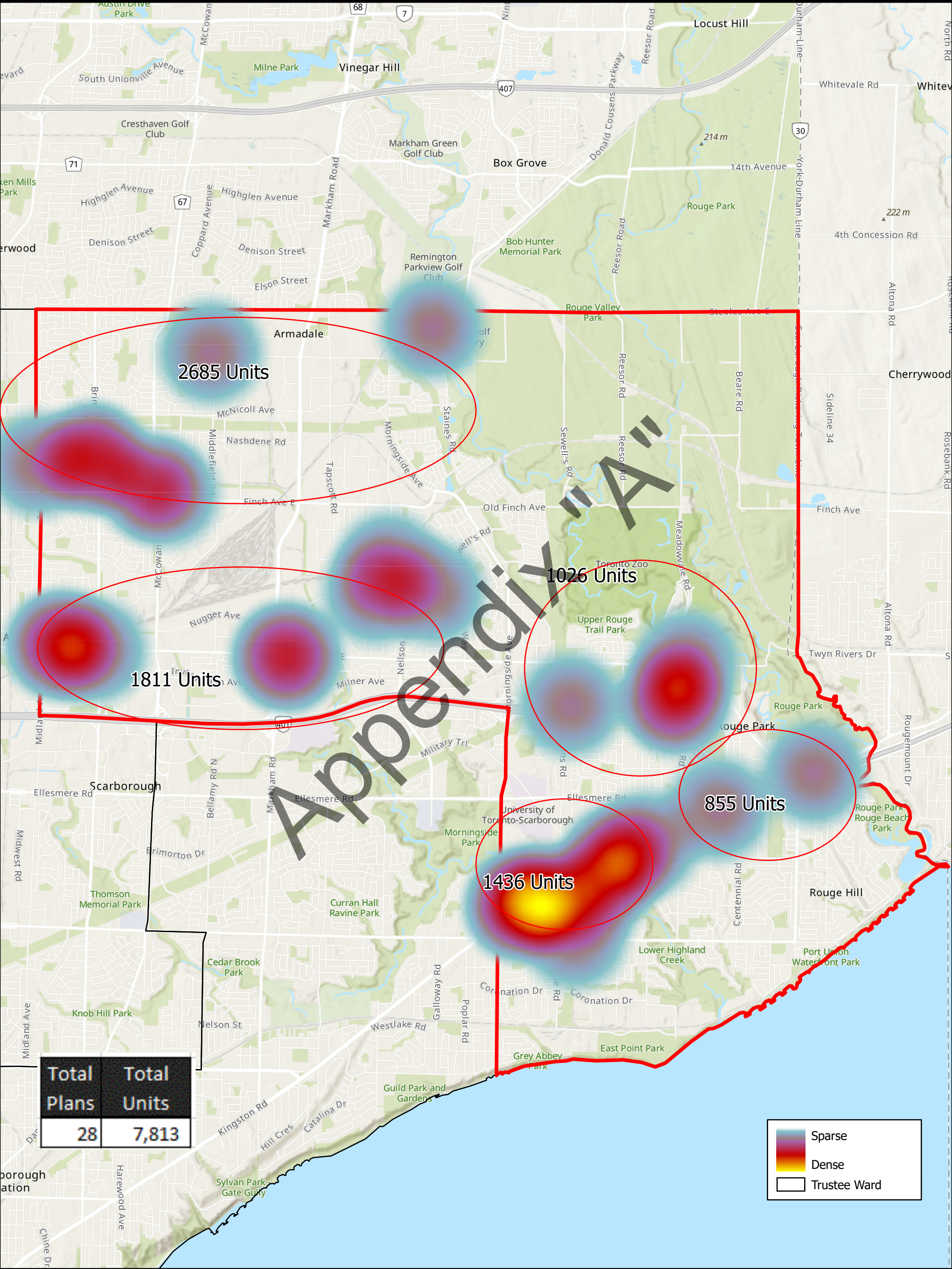


# Ward 7 Developments



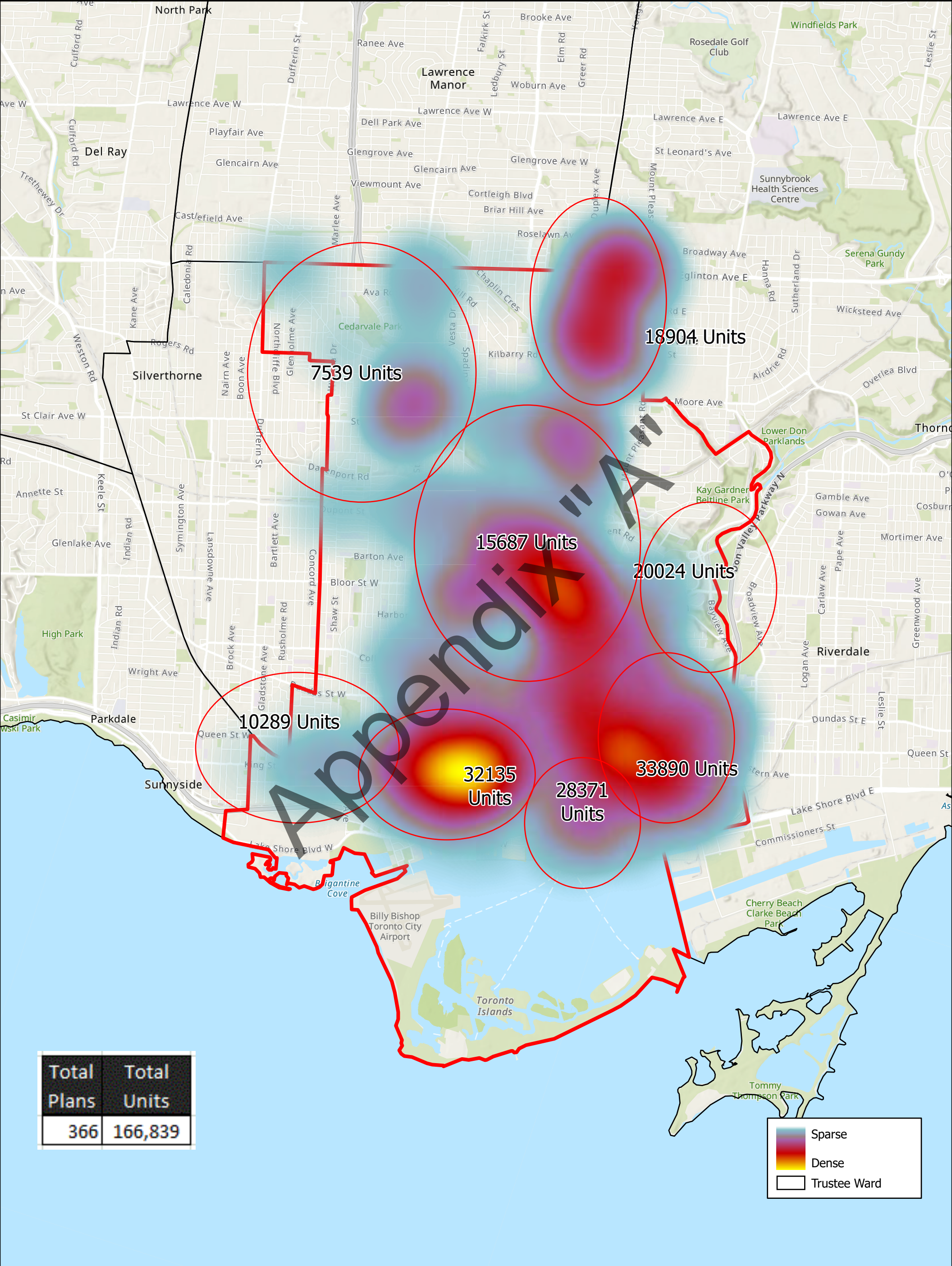


# Ward 8 Developments



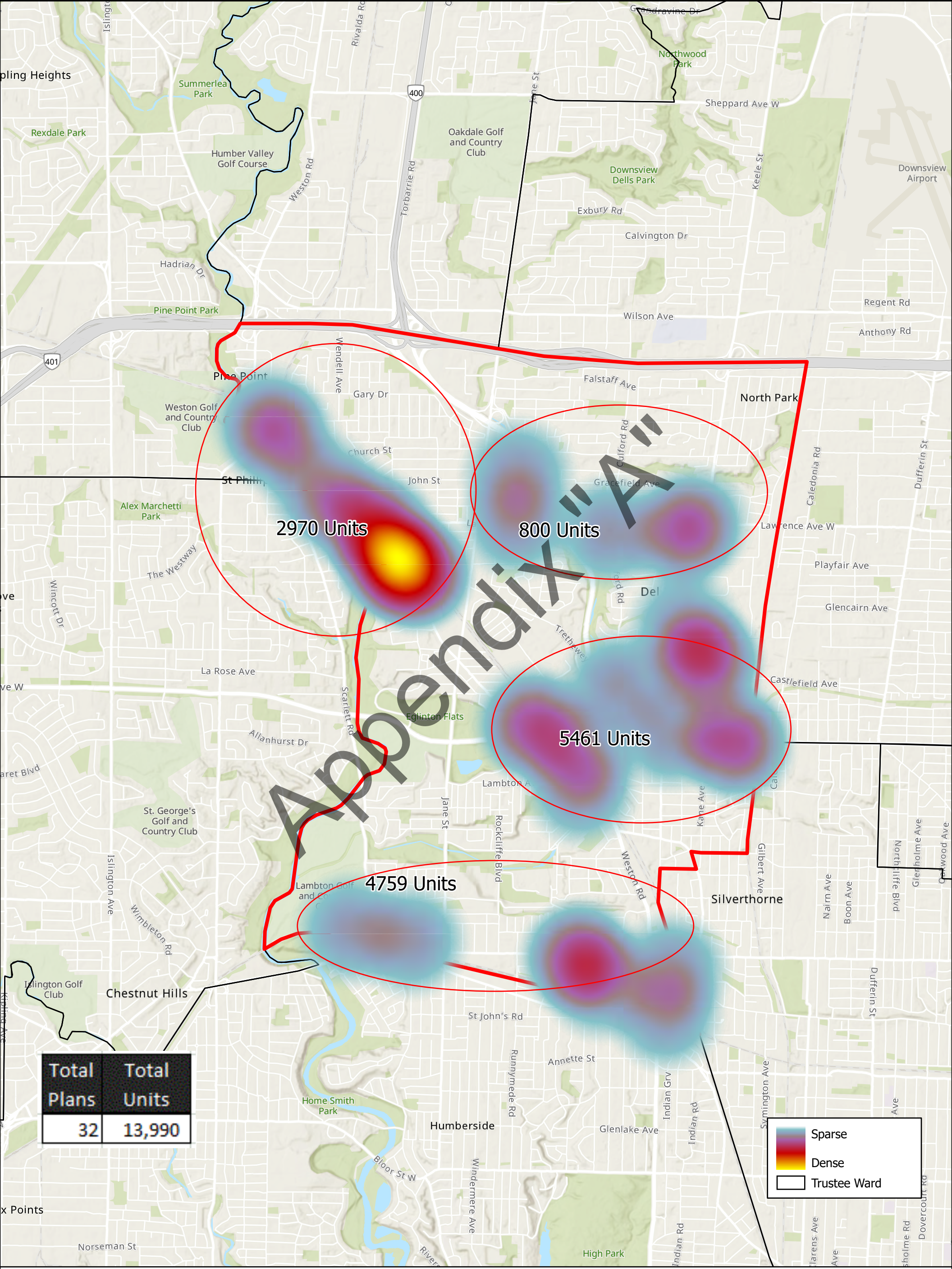


# Ward 9 Developments

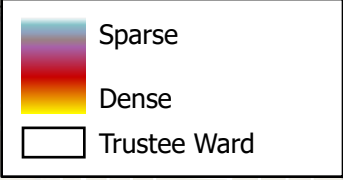




# Ward 10 Developments

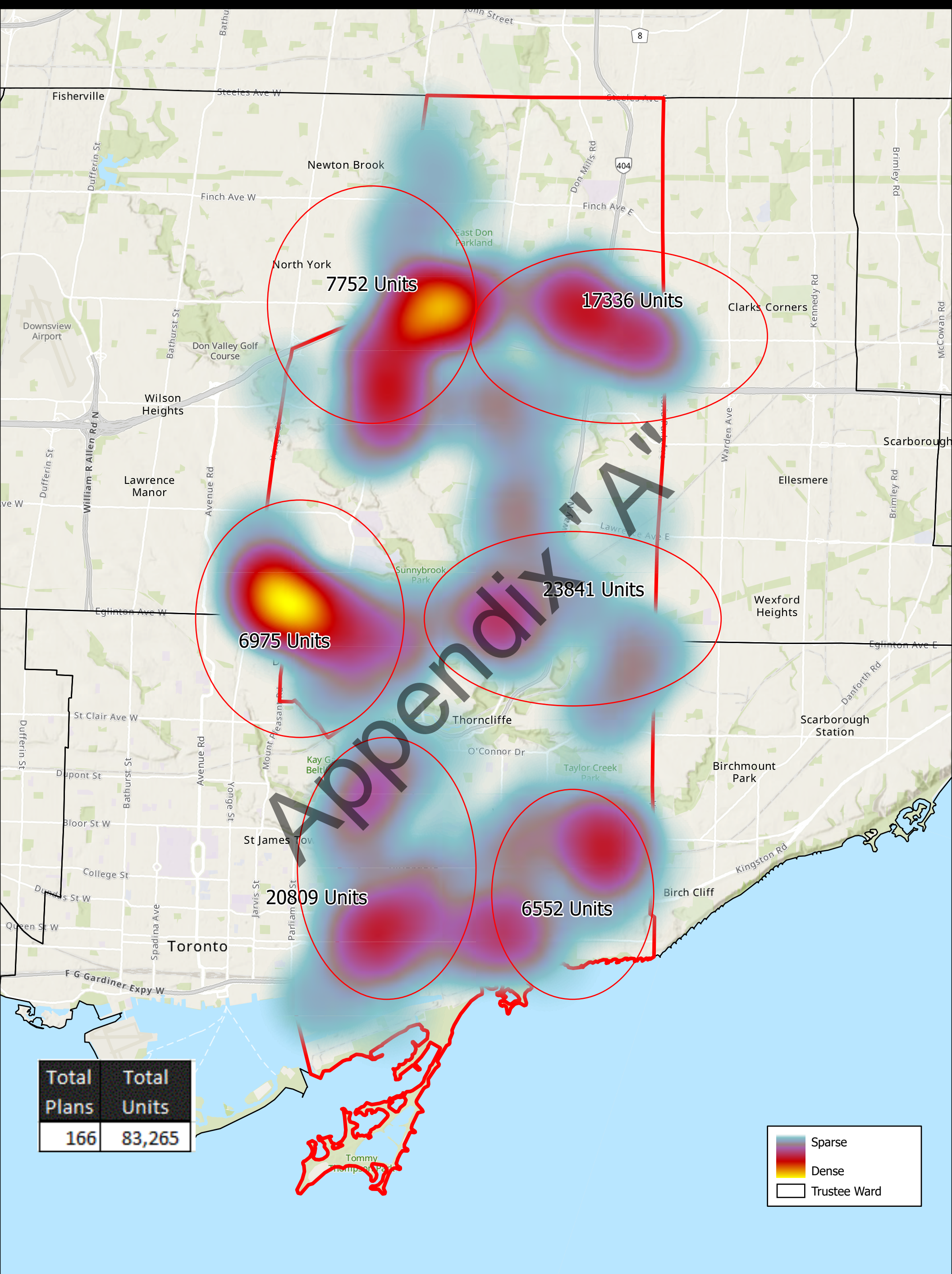


Total Plans	Total Units
32	13,990



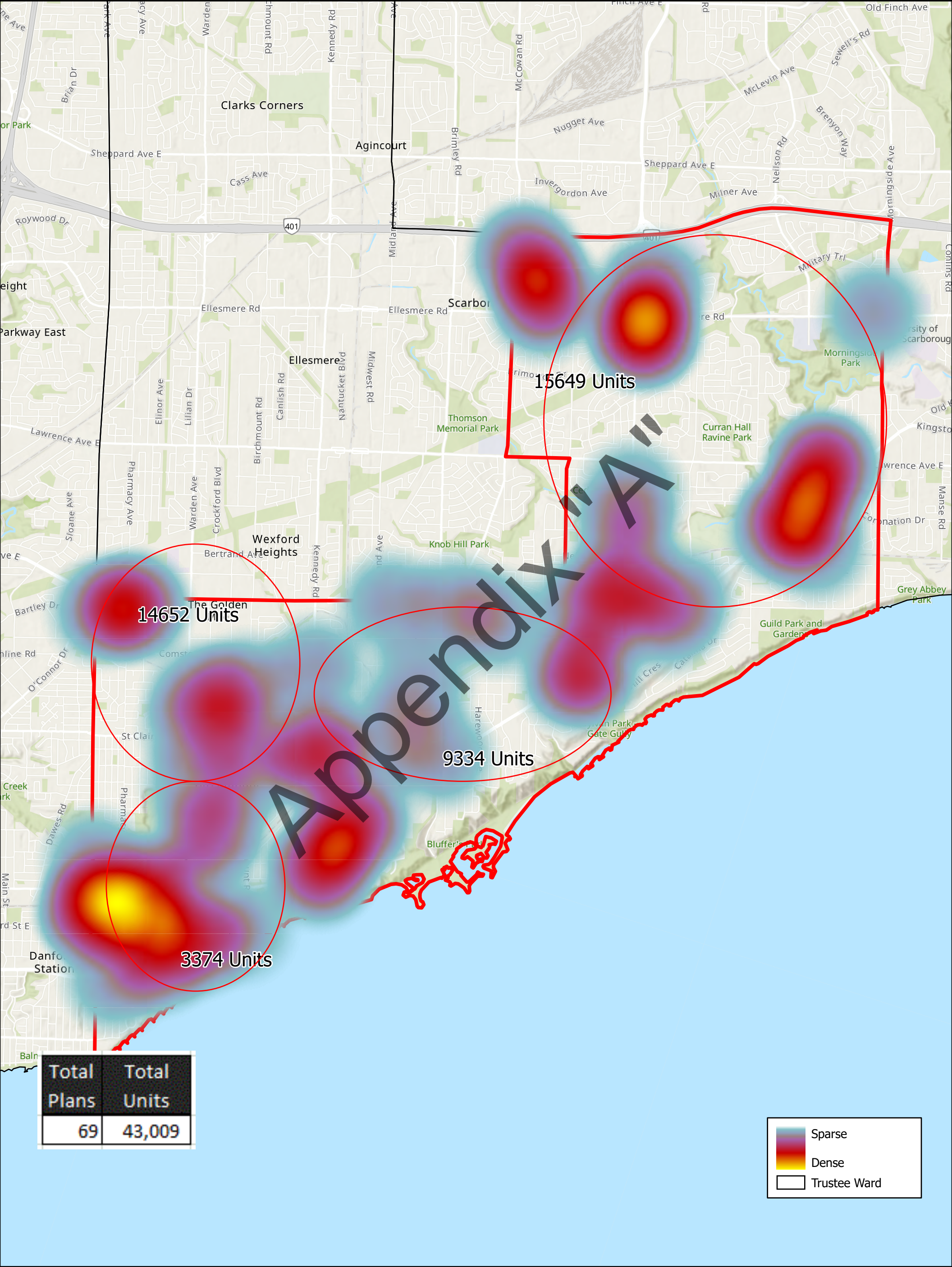


# Ward 11 Developments





# Ward 12 Developments







## REPORT TO

CORPORATE SERVICES, STRATEGIC  
PLANNING AND PROPERTY  
COMMITTEETORONTO STUDENT TRANSPORTATION GROUP  
ANNUAL REPORT 2020-2021

*Let everyone be subject to the governing authorities, for there is no authority except that which God has established. The authorities that exist have been established by God. Romans 13:1*

**Drafted**

March 1, 2022

**Meeting Date**

March 10, 2022

M. Loberto, Superintendent, Planning and Development Services

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Derek Boyce

Associate Director of Facilities,  
Business & Community Development

Ryan Putnam

Chief Financial Officer &amp; Treasurer

## **A. EXECUTIVE SUMMARY**

This report provides an overview of the major activities and issues faced by the Toronto Student Transportation Group (TSTG) during the 2020-2021 school year. The attached TSTG annual report (*Appendix 'A'*) provides a summary of pertinent data, Key Performance Indicators (KPI), challenges and successes over that same period.

TCDSB Transportation Policy S.T. 01, Evaluation and Metrics stipulates that staff provide an annual report on transportation statistics ranging from operational performance to policy adherence, and to include pertinent Key Performance Indicators (KPI).

*The cumulative staff time required to prepare this report was 5 hours*

## **B. PURPOSE**

1. To provide the Board of Trustees with a summary of data, Key Performance Indicators (KPI), activities, challenges, and successes of the Toronto Student Transportation Group (TSTG) during the 2020-21 school year.
2. This report addresses the requirement for an annual report, as found in **TCDSB Policy S.T.01 Transportation**.

## **C. BACKGROUND**

1. *The 2020-2021 Toronto Student Transportation Group Annual Report summarizes the consortium's activity over the previous school year, and provides information on what is anticipated in the following year.* The annual report was approved at the February 2022 TSTG Governance Committee meeting.
2. *COVID-19 continued to pose unique challenges leading up to and throughout the school year.* Uncertainty surrounding the format of a return to in-class learning and the accompanying restrictions delayed much of the Transportation planning that takes place from March to July of any given school year to the final weeks of the summer of 2020. Throughout the year, COVID-19 cases on buses mirrored case rates throughout the

broader community. There were however, no confirmed cases of spread on buses themselves.

3. ***The phasing-in of student transportation service in September 2020 proved to be a success.*** To ensure a smooth delivery of service in the opening weeks of September 2020, bus service was phased in beginning with students with special education needs prior to service beginning for all eligible students. Feedback from families, schools and bus operators was overwhelmingly positive and the phased-in approach was retained for the 2021-2022 school year.

### **Cost of Fuel**

4. ***The cost of fuel saw an increase year over year following a year of reduced demand due to Covid-19.*** The five year trend continues to show a slow increase in fuel cost with large yearly variances. It is anticipated that fuel costs will rise in the near future due to current world events.

### **Financial**

5. ***The TCDSB received a 2020-2021 Transportation Grant of approximately \$33.1 million.*** In comparison, The TDSB received a transportation grant from the Ministry of approximately \$63.4 million. The TSTG spent \$89 million of a \$110 million budget on transportation services for both the TCDSB and TDSB. The savings in 2020-2021 were derived from a combination of one-time grants and paying operators at an 85% rate during periods of remote learning. Additionally, bell time adjustments at TSDB schools generated substantial savings over previous years.
6. ***2020-2021 was an anomaly in that the gap between transportation expenditure and Ministry grants did not widen.*** Historically the TCDSB has been underfunded in comparison to transportation expenditures.

### **Programming**

7. ***A majority of transportation funding is directed toward student transportation services for students with special education needs.*** Unique needs, geography and modified program hours are some of the factors impacting transportation for the student population.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

### **Key Performance Indicators (KPI)**

1. *The TSTG collects statistics, for the purpose of identifying trends with respect to service level, as part of their annual review of routes.* Technology including GIS Mapping and Google Analytics is integral to the collection of this data.
2. *Traffic remains the leading source of delays.* Driver absences and mechanical breakdown are the second and third leading causes of delay.
3. *High driver turnover and difficulty retaining drivers remain a challenge across the industry.* The tight labour market and part time nature of the work are also challenges in recruiting and retaining new drivers. Two carriers reported annual turnover over 10%.
4. *Route time, or the time a student spends on the bus each day, is an area of concern.* As many students are transported great distances to attend specific programs, they spend significant amounts of time on the bus. In 2020-2021, over 50% of students spent an average of an hour or more on the bus each day.
5. *Statistics collected by the consortium reveal that accidents involving school busses are down, but experience significant year over year fluctuation.* While percentage of incidents in relation to the total number of routes remains quite low, the consortium retains a safety officer to work with operators to reduce accident numbers going forward.

**Please refer to the 2020-21 Toronto Student Transportation Group's Annual Report, found in Appendix 'A', for more detail on Key Performance Indicators and other pertinent information.**

## **E. METRICS AND ACCOUNTABILITY**

TCDSB will continue to work closely with the Toronto Student Transportation Group to address areas of concern.

## **F. CONCLUDING STATEMENT**

This report is for the information of the Board.



# Toronto Student Transportation Group

Annual Report 2020-2021



## General Managers Report

It is with pleasure that I provide this annual report on the activities of the Toronto Student Transportation Group over the past school year. This report summarizes the activities and plans that the transportation consortium has undertaken over the past school year. The summary of data, activities, challenges, and successes is reflective of the joint transportation unit that has been supplying transportation services to the Boards for over a decade.

The school year was like one that we have never seen before. With students working remotely for a portion of the year and buses running half full when students were in school to encourage physical distancing, we embarked on a new way of doing business. The tracking of covid cases on the buses and the communication between Toronto Public Health, the schools, School Board, and bus Operators threatened at times to fill a full day for transportation staff. The education of drivers to address their pandemic concerns and the personal protective equipment that was being delivered to bus companies for drivers and staff allowed us to maintain a sufficient number of drivers to deliver service for our students and families.

Almost every transportation task and decision were influenced by the pandemic. The workday for many in Transportation involved securing new equipment to ensure everyone could work remotely if needed. In fact, for most of the school year, a majority of staff members were working remotely in efforts to minimize contact within the office and thereby minimize any threat of spread to other members. Some of our bus operators were not as lucky as covid cases swept through some divisions making it difficult for them to support their drivers who were still on the road on a daily basis. We do want to acknowledge the splendid work of our drivers and bus companies who made sure that we maintained transportation services for our students and families.

This report highlights some of the issues, challenges, and successes that the Toronto Student Transportation Group has experienced over the past school year.

Sincerely,

A handwritten signature in black ink, reading "Kevin Hodgkinson", followed by a horizontal line.

Kevin Hodgkinson  
General Manager



## Mission and Vision Statement

### Mission Statement

**Service:** To facilitate the provision of safe, secure, and consistently on-time delivery of student transportation services for those students entrusted in our care.

**Cost Effective:** To provide adequate, equitable, and fair services to those members that actively look for the best means to achieve cost effective transportation solutions.

**Accountable:** To provide effective, efficient, and accountable solutions that meets the needs of our stakeholders.

**Communications:** To actively pursue initiatives that will maximize the level of service provided to our stakeholders.

**Responsibility:** To actively pursue economic, environmental, and social initiatives that will allow us to lead the way in meeting public demand.

**Human Resources:** To actively pursue programming and training that will assist staff in delivering a level of service that exceeds our shareholder's expectations.

### Vision Statement

To provide and facilitate intermodal transportation solutions so that all school aged children can equally access education.



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## INTRODUCTION

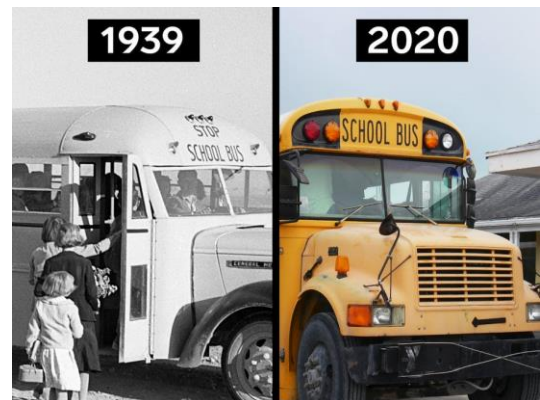
The Toronto Student Transportation Group (TSTG) is a consortium formed to manage and facilitate the student transportation services for the Toronto Catholic District School Board (TCDSB) & Toronto District School Board (TDSB). The TSTG provides transportation services for approximately 50,000 students in more than eight hundred schools and centres throughout the City of Toronto. Seven different school bus operators in eleven divisions provide more than 1800 vehicles to provide transportation services for students with a budget of just over \$100,000,000.

The consortium is physically located at 2 Trethewey Dr with a staff of twenty-eight individuals responsible for the operation, planning, technology, and safety of transported students.

## History

The TDSB & TCDSB have been sharing transportation services since 1995. Laidlaw Planning Services was originally hired to implement a computerized routing solution that optimized the TCDSB regular home to school fleet and integrate the TCDSB and North York School Boards special education routes. These two routing solutions removed over one hundred buses from the road and saved the Boards over \$3.2M in transportation expenditure. Over the next eight years, the former cities making up the current City of Toronto were systematically introduced into the combined routing solution removing an additional thirty-eight buses from the system.

In 1998 the key planning staff from Laidlaw was recruited to form the nucleus of shared transportation services provided by the Boards. The introduction of new staff was complemented by an introduction of an upgraded transportation planning management software from Education Logistics. With staff and technology in place, the Boards had the key component to managing and maintaining transportation services. Transportation staff from both Boards relocated in 2005 to the TDSB's Trethewey facility where the operations, planning, technology, and safety units work together to facilitate and deliver transportation services. In September of 2011, the two School Boards signed a membership agreement officially creating the 'Toronto Student Transportation Group'.



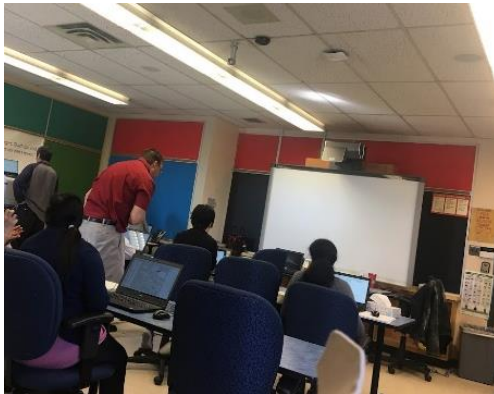
## A Look Back

The 2020 -2021 school year provided the Toronto Student Transportation Group with several challenges that not only provided obstacles but also opportunities to understand and improve the way we do business.

## A Return Home

We cannot start talking about 2020-2021 until we talk about our return home.

TSTG staff spent about nine months working out of our disaster recovery site located at the former Our Lady of Mount Carmel site located in the Finch and 404 area. Taking over three computer labs, Department staff began to create a new working space for themselves. Feeling like we were back in high school



working on long work desks staff adjusted to the new daily routine. IT Services were quick to help us get all technology up and running in the new location. We were also introduced to our new facility colleagues as several other program units were also working out of the same site.



Early in 2020, the Transportation office

at Trethewey was re-opened. Staff returned to find new paint and carpet along with new workstations and refurbished washrooms. With York Memorial still under construction a protected walkway was constructed to connect the back parking lot to the building for staff access. A return to normalcy was a positive influence for all staff who appreciated the proper work environment.



## Covid Start-Up

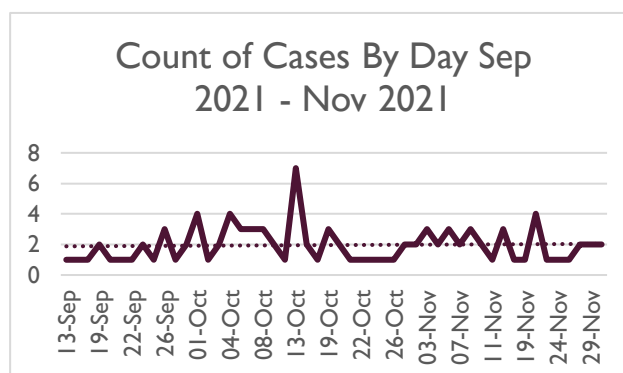
Planning began as normal for the 2020-2021 school year in the spring, but the summer required a plethora of practical options to be generated for consideration for September. Over forty different variations of options were developed in order to implement for September depending on how the pandemic was progressing. These models looked at various bus capacities, a review of eligible students, and the suspension of possible service. All these models were ranked from those with minimal risk to considerable risk depending upon the variable used. In the end it was the Provincial guidance that dictated the delivery of service to be implemented for September.

Risk Assessment for Transporting Students During Covid

Question: How can you safely transport students?

Model	Service	Considerations	Impact	TCDSB	WC	Total Capacity
1. Model 1	Cancel transportation. Service cannot be provided without risk to students or drivers.	Considerations: Take savings from transportation and hire or extend school staff to provide supervision at schools. Possibly recruit school bus drivers to provide supervision at schools.	Impact: 47047 (students without service)	29170	17877	
2. Model 2	Implement social distance policy on bus as best as possible – students in every other seat and staggered access from one another. No mini van or WC service. Maintain school centric routing so only students from same school on same bus to avoid cross contamination. Only one bus used per school with no doubling and no secondary group to use the bus.	Considerations: Students in harness, aides or nurses travelling with students could not be accommodated.	Impact: Reduced capacity – TCDSB – 24,709 TCDSB – 12426 (students without service)	TCDSB – Full Size – 3088 Mini Bus – 1373 Total Capacity 4462	TCDSB – Full Size – 2588 Mini Bus – 9683 Total Capacity 3251	
3. Model 3	Same as Model 2 but introduce alternate week service.	Considerations: If multiple groups are required then 4 day week and alternate weeks to allow for natural decontamination over the 3 day weekend. Students in harness, aides or nurses travelling with students would not be accommodated.	Impact: Reduced capacity – TCDSB – 20248 TCDSB – 7375 (students without service)	TCDSB – Full Size – 6176 Mini Bus – 2748 Total Capacity (alternate week) 8924	TCDSB – Full Size – 6176 Mini Bus – 7326 Total Capacity (alternate week) 13502	
4. Model 4	Same as model 2 but introducing more tiers of bus service possible within time frame. Also introducing service for high needs and WC students with 1 bus per student.	Considerations: Multiple students using the same seat at different times. Possible use of full size buses to accommodate students with special needs or those other individuals using a mini bus.	Impact: Reduced Capacity – TCDSB – 21,620 TCDSB – 11,038 (students without service)	TCDSB – Full Size – 6176 Mini Bus – 1373 WC – 28 Mini Van – 8 Total Capacity – 7587	TCDSB – Full Size – 6176 Mini Bus – 3663 WC – 151 Mini Van – 69 Total Capacity – 7056	

As an added incentive to reduce the capacity on the school bus the Boards temporarily suspended the empty seat procedure to various degrees. The intent was to minimize the number of students on the bus to promote physical distancing as best as possible. With no limitation to the number of students on the bus, the number of students that decided to participate in remote learning along with the absence of empty seat students allowed some degree of spacing on some buses to start the school year. Covid cases on the school bus tended to reflect those in the schools and community as well. There was, however, no confirmation that there was any spread on the bus itself. When cases started to stretch the capacity at community hospitals the province moved the entire school system to online learning. In order to ensure that the transportation system was able to respond when called upon to resume service, carriers were provided a portion of their daily rate with direction to ensure that all drivers continued to be paid.



Since physical distancing is not always possible on the school bus a number of other covid protocols were put in place to ensure the safety of the students and driver. New covid video shorts were created to help students understand what was expected of them with the new rules on the school bus. First and foremost, similar to the school protocol, was that all students complete a health screening prior to getting on the bus which ensured they did not have any indicative symptoms. Once on the bus they would be met by signage reminding them to stay at home if they were sick, keeping apart as best as possible, washing their hands, and to continue to wear their masks. On the bus, the seat behind the driver was left empty to provide a safe space for them and windows were required to open partially to allow ventilation for all occupants. To counter physical transmission, bus operators were required to provide an accelerated cleaning schedule including between morning and afternoon runs, cleaning high touch surfaces such as handrails and seta tops between runs, and taking the bus out of circulation for 72 hours in the event a positive case was reported on the bus. If students became ill at school during the day, parents would be called to pick up the child to avoid transporting a suspected positive case on the school bus.



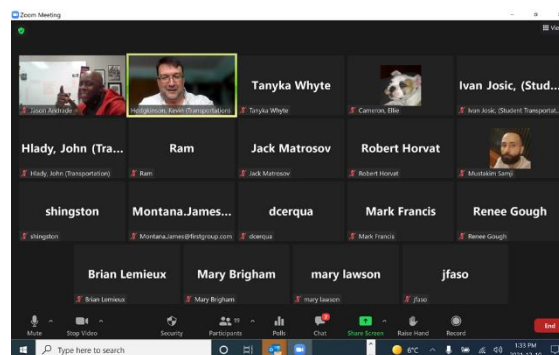
## Remote Work



With the onset of the pandemic, a different way to perform our work was also required. In order to keep staff safe and maximize physical distancing the office was split into two groups where one group was in the office for one week while the second group worked remotely. Some office furniture was removed, and travel markers placed to help encourage the limiting of staff interaction in the office. Our experience at our disaster recovery site helped prepare transportation staff for a new way of doing business. In fact, the change of venue forced the department to start utilizing technologies that were current with today's best practices. Faxes and Paper application forms were replaced with email workflows and online requests that could be retrieved from anywhere.



It was not just transportation that had to transform business operations but our stakeholders as well. Video calls were a rarity prior to the pandemic. With the onset of remote work, it was more important than ever that we continue to be able to connect with our staff and stakeholders. Tools like Zoom, Skype, GoTo Meetings, Teams, WebEx were all put into service to ensure that communication did not lapse. In some regards, the use of remote meeting tools allowed more parties to participate in meetings and conferences helping to keep all staff and partners up to date on current issues.

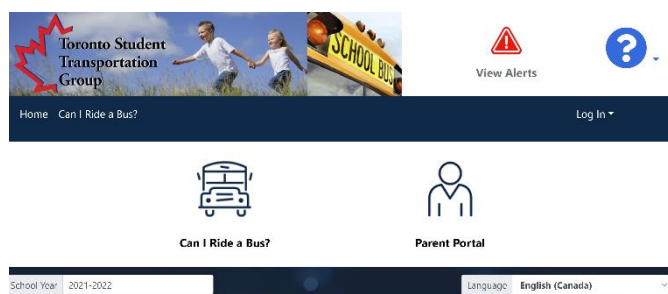


## A Look Ahead

While successfully transporting over 50,000 students to and from school safely each and every day for another year we look ahead to the challenges and opportunities that the upcoming school years will hold for us.

## Technology Supervisor

The Pandemic changed how business was performed in a number of diverse ways. The need to speed up the acquisition of a technology supervisor will be a high priority to ensure that we are meeting the needs of our stakeholders. Parents and schools see innovative technology out on the market and in their own personal cars and expect that same type of information and access to be available with the school bus fleet as well. Leveraging the current GPS technology on the buses will be a priority in order to provide parents and schools better information in regard to not only where the bus is but the confirmation that the student is on the bus or discharged at their bus stop location. To help streamline those services an MDT (mobile data terminal) will be investigated to not only help in vehicle substitution (so we can map the correct bus to the correct route) but to be able to push information to the driver as well. A substitute driver will get directions pushed to their



MDT and voice navigation can assist them in turn-by-turn instructions. Furthermore, new camera technology will also be reviewed, and the images can be streamed to the MDT for driver awareness as well.

Some of the modern technologies to be investigated are those that manufacturers are starting to equip school buses with. Items like crash avoidance technology and driver assist utilities will be reviewed as a means to improve the level of safety offered to our students and the general public. Covid-19 brought concerns around how to keep students and drivers safe on the school bus and recent technologies will be reviewed to ensure that we are better equipped to address any future pandemics.



## Student Transportation Advisory Committee

The pandemic interrupted the regularly scheduled meetings for the newly formed Student Transportation Advisory Group. With a move to virtual participation we envision these meetings to resume next year. The virtual aspect may in some ways improve participation as the group is composed of individuals from all over the Province. The committee composition included TSTG Operation committee members but also School Principals and field Superintendents, Members from the Special Education committees, parents, and school bus operators and Associations. The participation by such a varied group allows for a diverse voice and set of perspectives that the



Toronto Student Transportation Group  
Operation Policy  
Manual



group can review and discuss. Members from outside of Toronto can also bring issues and solutions that have impacted other consortia for discussion with our committee group.

The group was in the middle of reviewing TSTG protocols when last we met so a continuation of that task will be presented when we meet next. These protocols impact how student transportation is delivered in Toronto so the community review of these protocols is



important to ensure that we are meeting the needs of our stakeholders. Once all protocols are reviewed, they will be brought forward to the TSTG Governance committee for approval.

## Three Point Seat Belts

Starting in September of 2022 all school buses manufactured that require seat belts will be required to have three-point system put in place. Buses built prior to this date will be allowed to continue to use the lap belts that are currently in place in our minibuses. Seat belts are not required to be installed in school buses, but the Toronto Boards have made it a requirement for our minibuses. The large buses in Toronto are not required to have seat belts installed. Given their larger frame, the compartmentalization used on the bus, and other safety features that are included in the bus it was felt that the seat belts did not provide any further value for the occupants. The safety record for school buses would further support those claims that the school bus is one of the safest modes of travel to use today.

The three-point seat belts will be the same as those used in the family car. Students should be familiar with their use and how to secure themselves in the vehicle. The decision to equip the minibuses with seat belts focused on two aspects. With a smaller number of occupants would be easier for the driver to ensure students are buckled in properly. Secondly, the smaller vehicles do not have the same stability as large buses which increases their possibility of roll over in a significant impact.



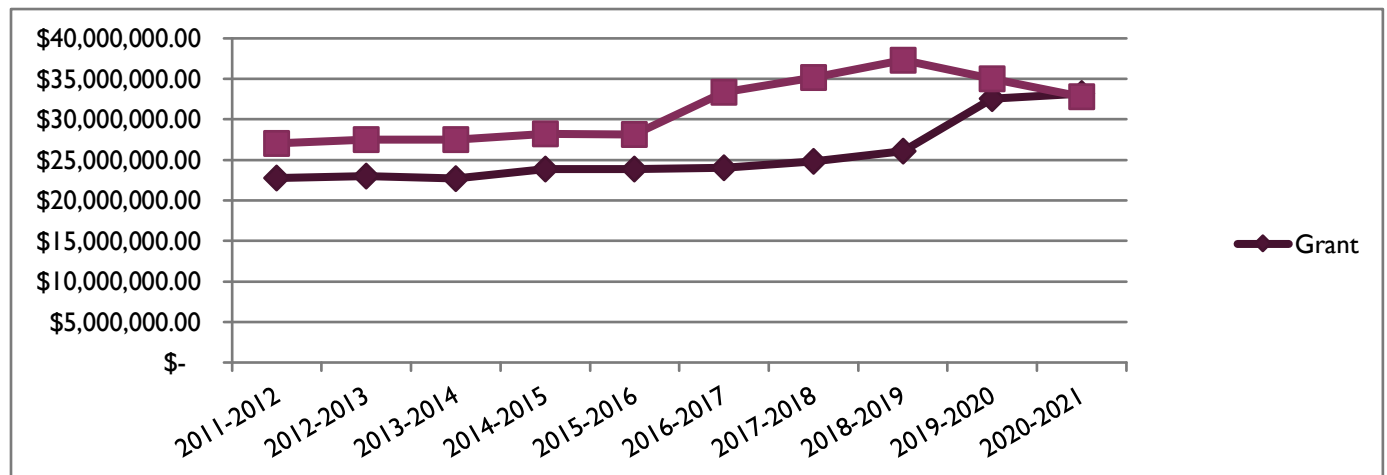
## Student Transportation Services

### Financial

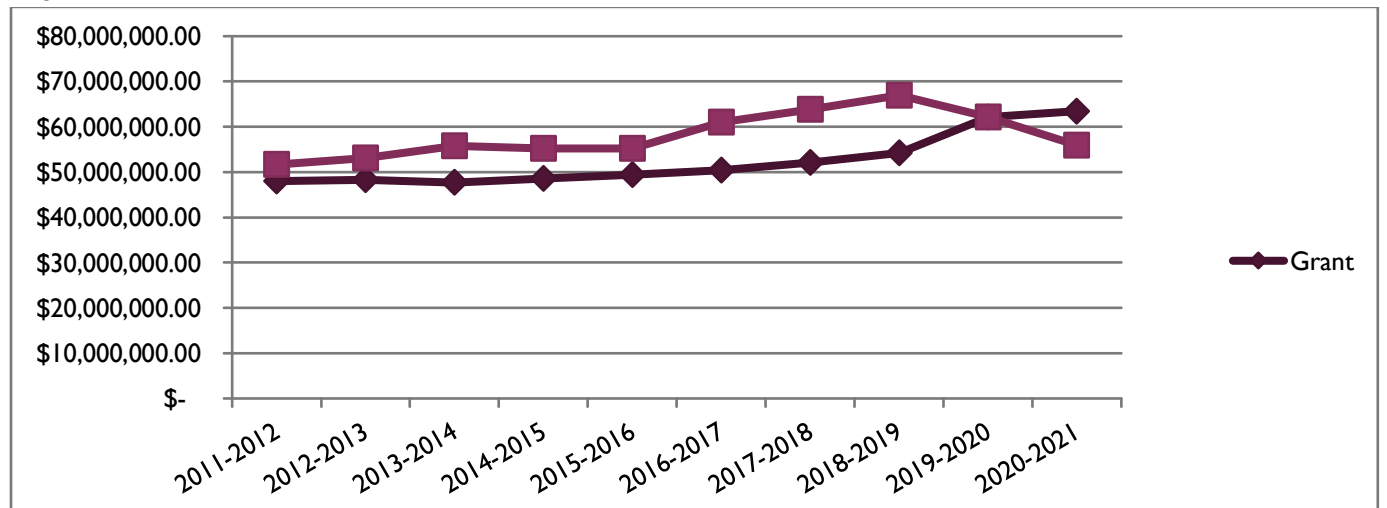
The Toronto Student Transportation Group was to spend about \$101M on transportation services for the TCDSB and TDSB for the 2020-2021 school year. With the onset of Covid-19 however, expenditure reached about \$89M. The Ministry of Education provided a transportation Grant in 2020-2021 of approximately \$33.1M for the TCDSB and \$63.4M for the TDSB. A breakdown of the transportation budget along with a historical summary of the Transportation Grant and Expenditure is displayed below:

#### 1. Historical Transportation Grant vs. Expenditure

##### TCDSB

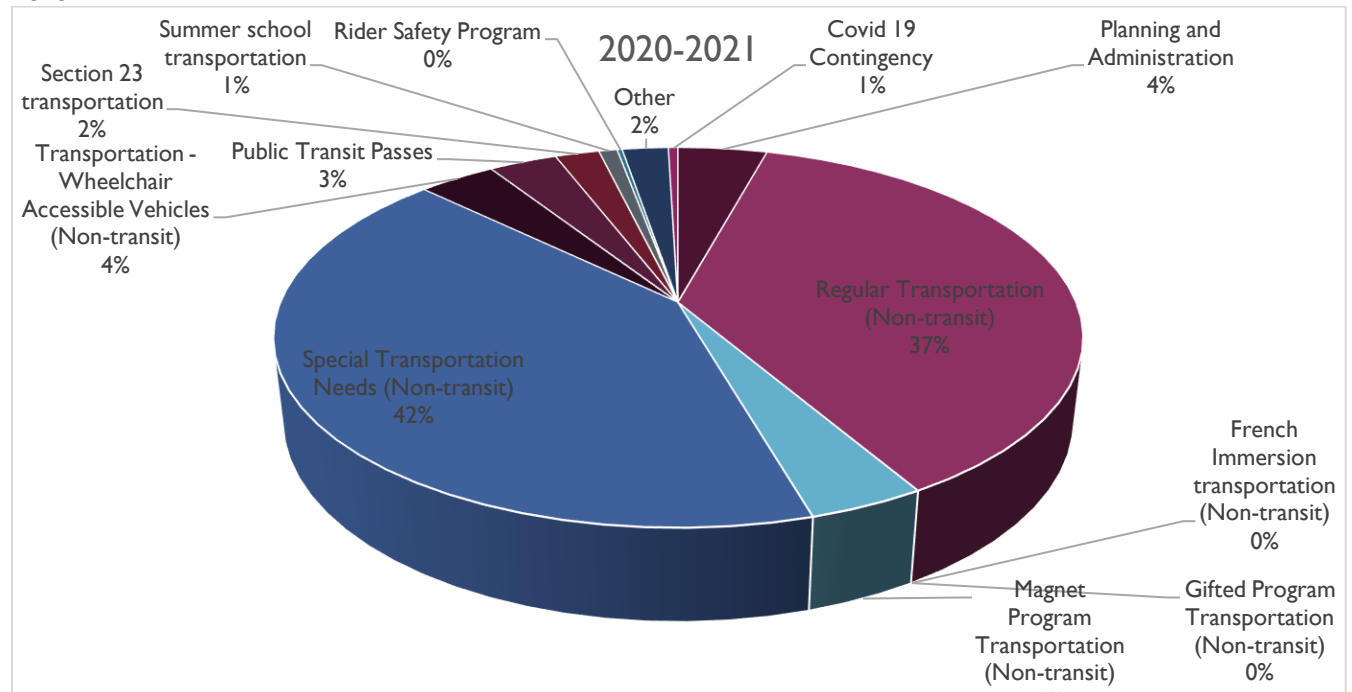


##### TDSB

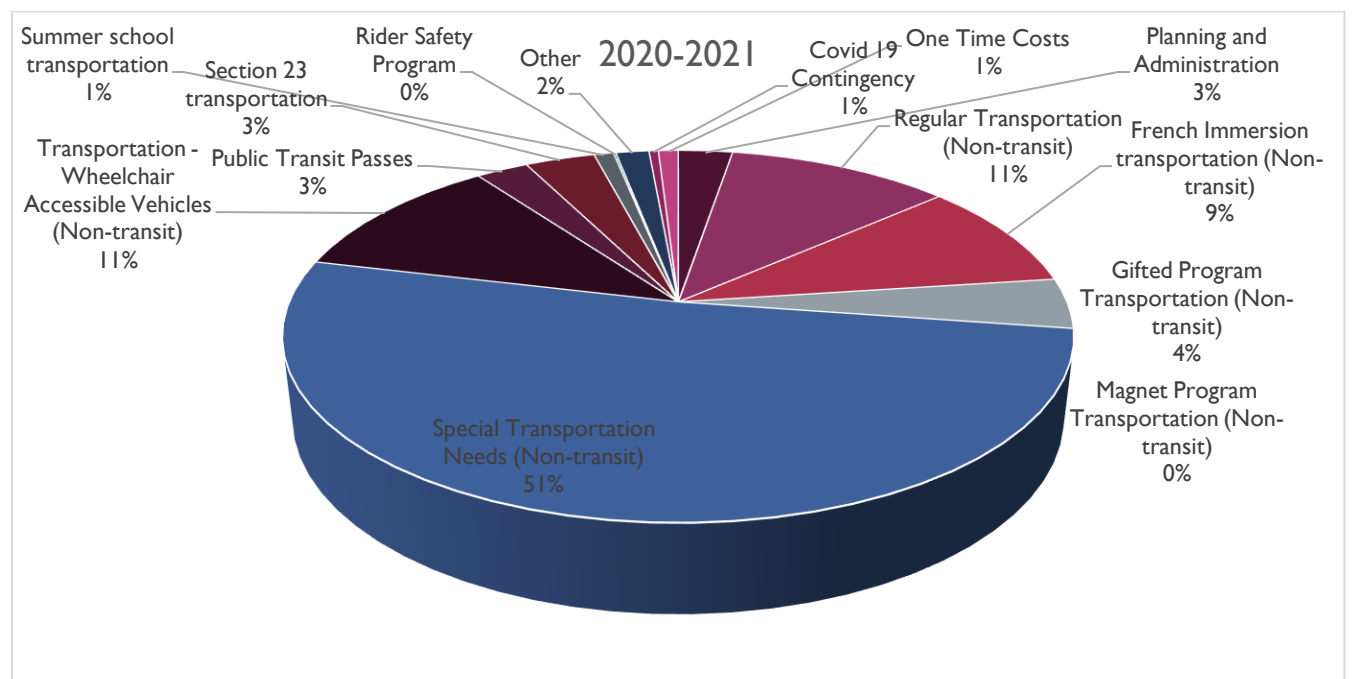


## 2. Transportation Expenditure by Area

TCDSB

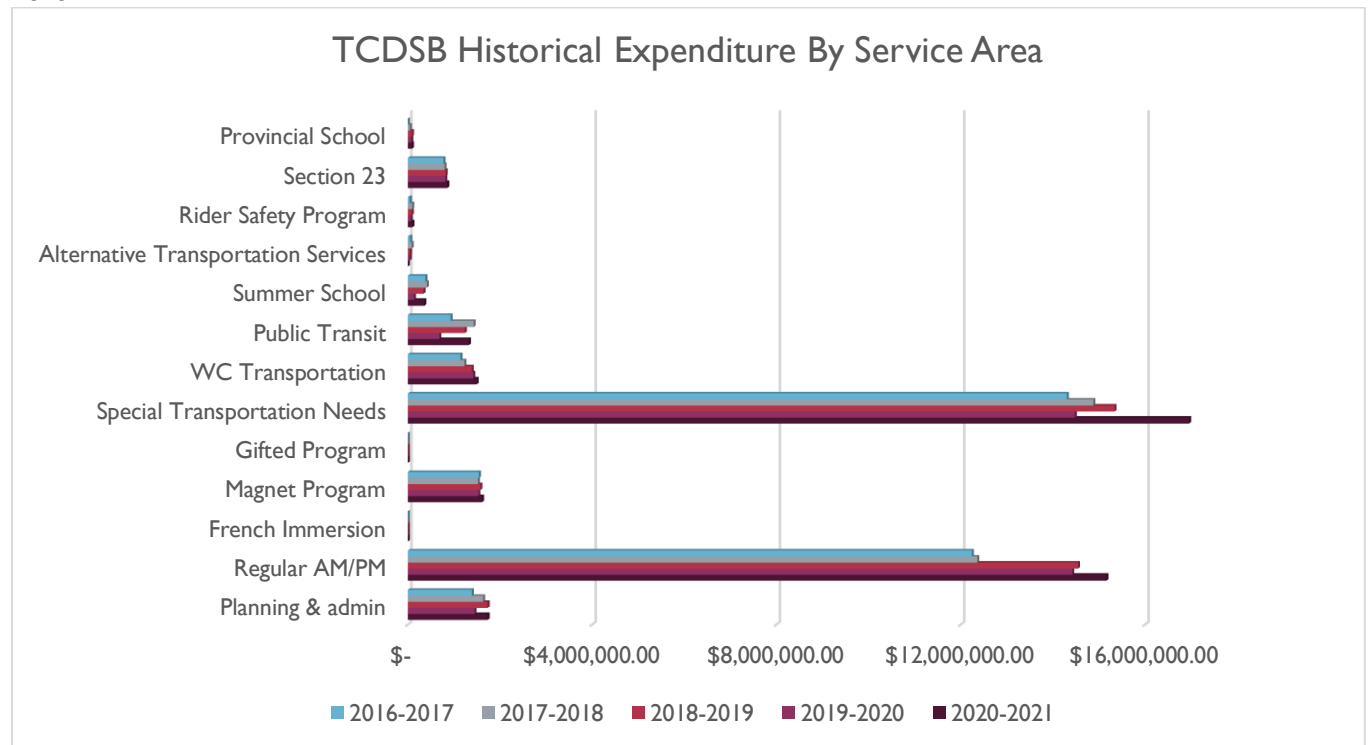


TDSB

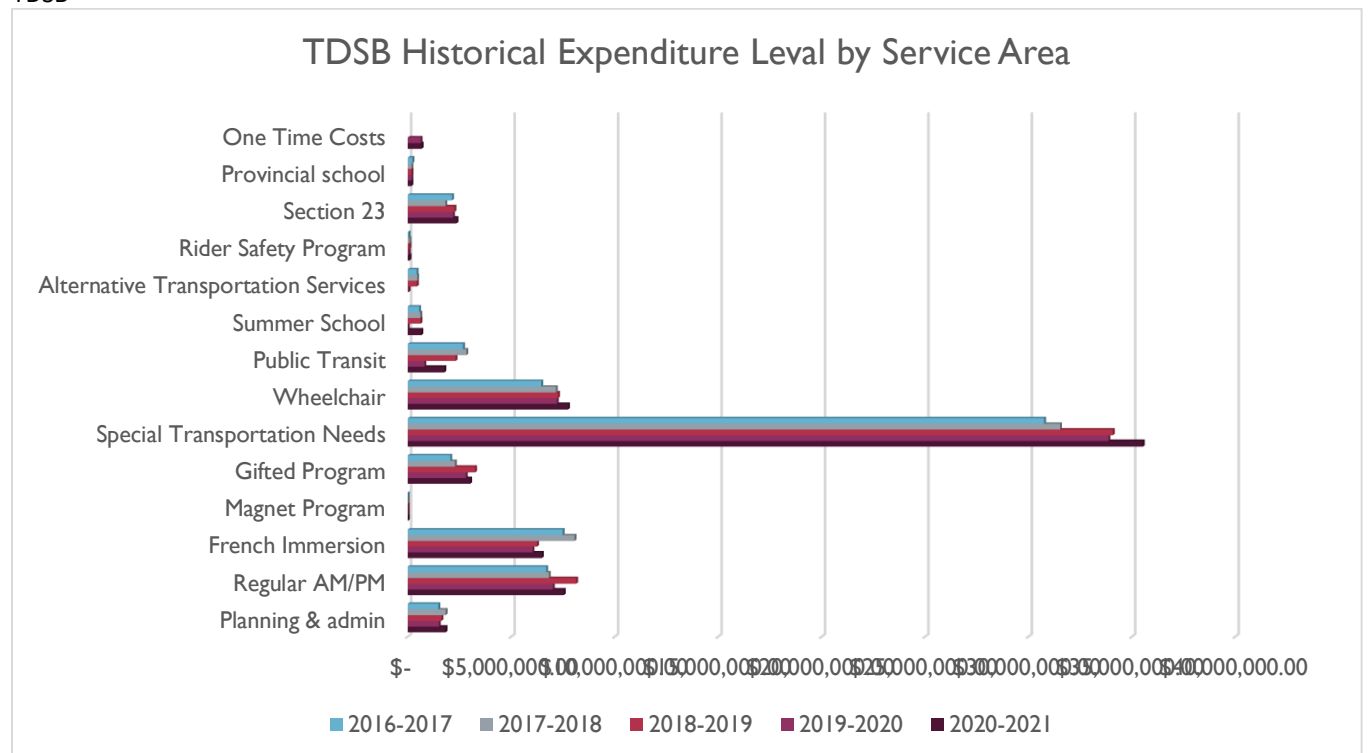


### 3. Historical Summary of Transportation Expenditure 2014 - 2019

TCDSB



TDSB



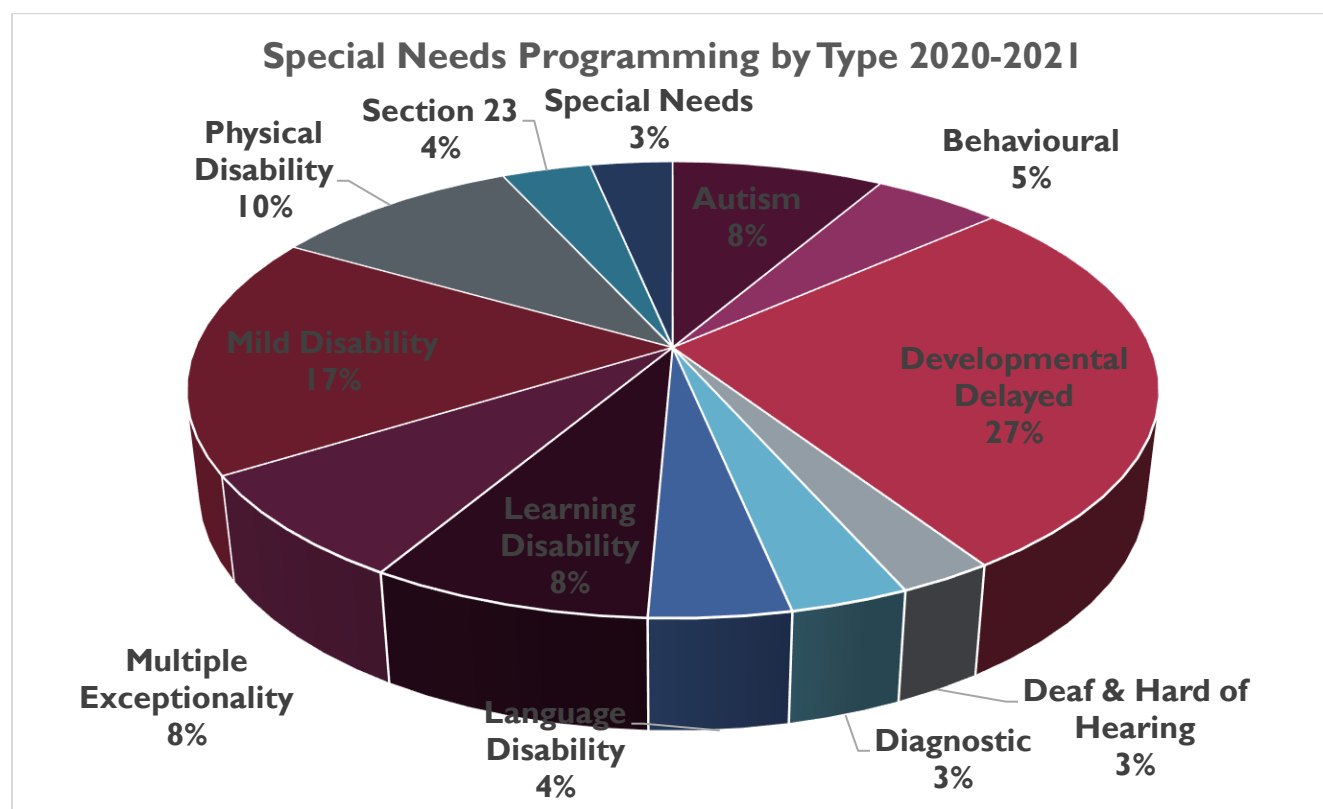
## Programming

The TSTG services a large and dynamic student population within the City of Toronto. A majority of funding dollars is directed towards the student transportation services for students with special needs. Unique needs, geography, and modified program hours are just some of the factors impacting the delivery of transportation services for students with special needs. French Immersion, Gifted, and specialized withdrawal programs also contribute to the complexity involved in transporting students.

## Special Education

Transportation for students with special needs has continued to grow from year to year. Given the geographic diverseness of this student population there is a significant expenditure required to ensure the safe and timely delivery of these students to their program locations. The following graph shows the percentage of students receiving transportation by program.

### 4. Transportation of special needs students by programming type

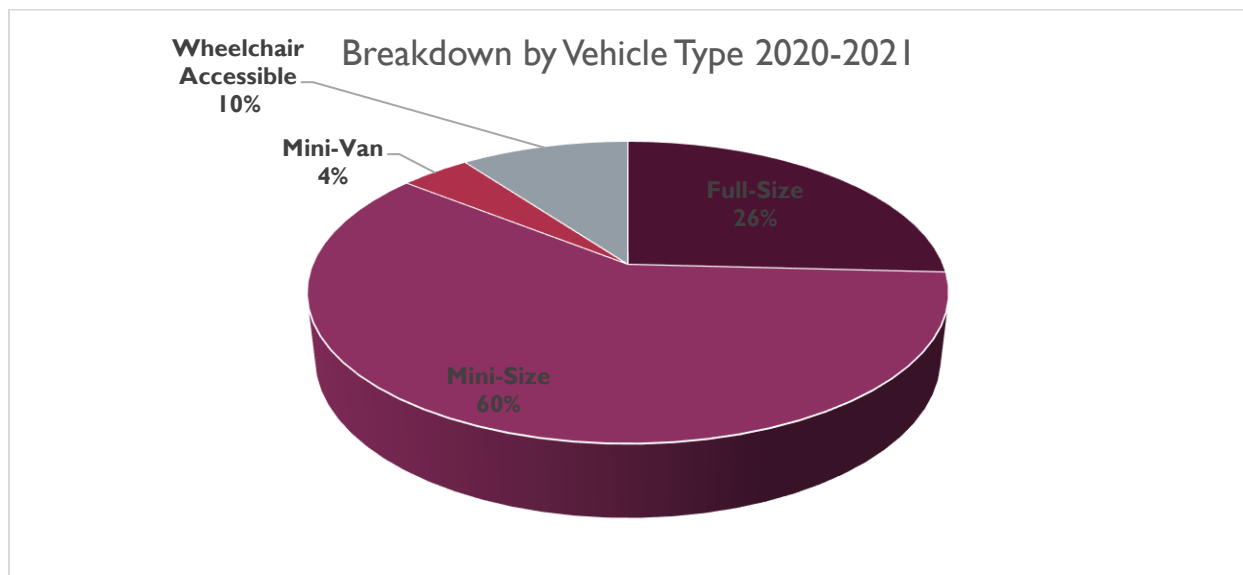
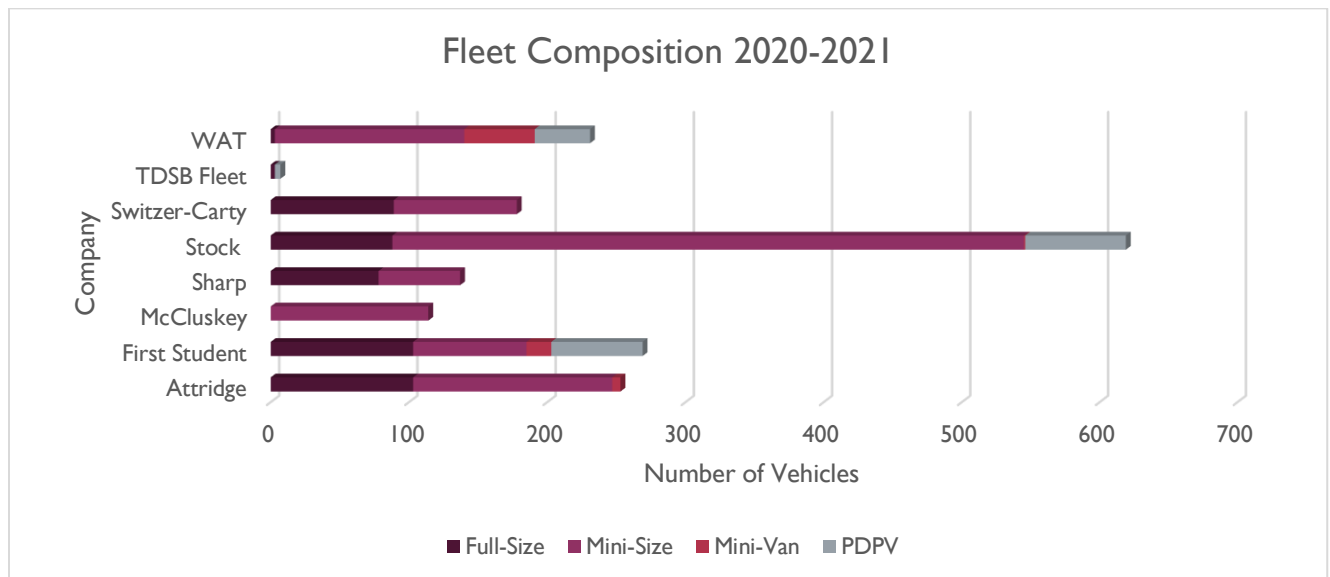




## Operators

The Toronto Student Transportation Group secures transportation through a competitive procurement process. The 2016-2017 school year was the first year of a new contract with a term of six years plus two one-year options. The following chart highlights the number of Operators that are providing service for the TSTG in 2020-2021.

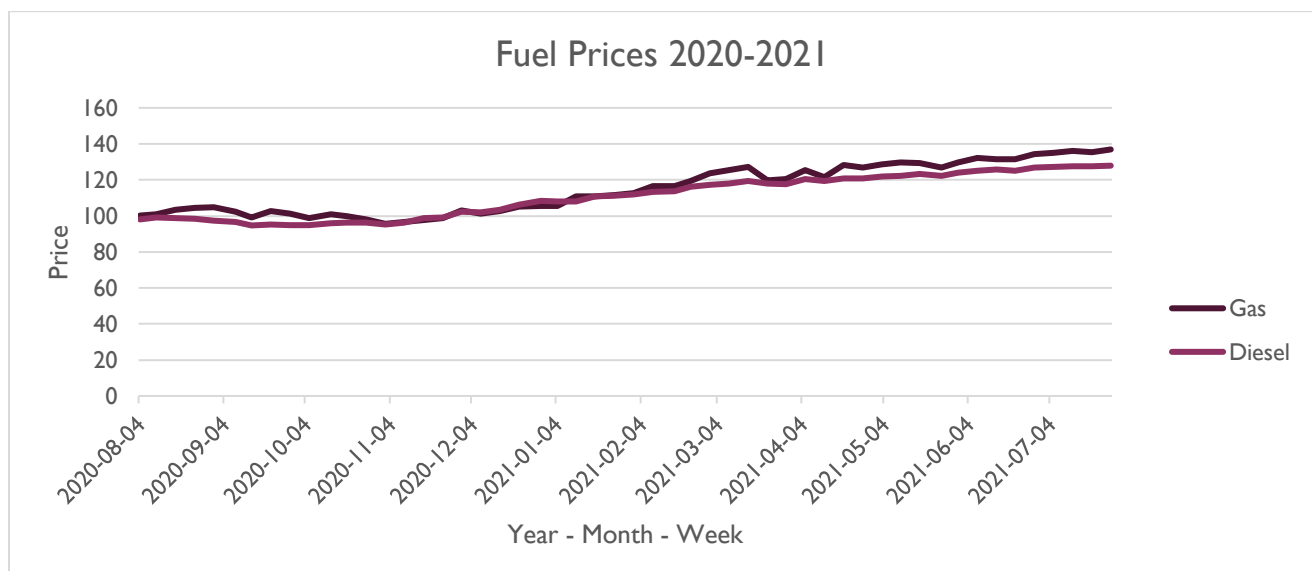
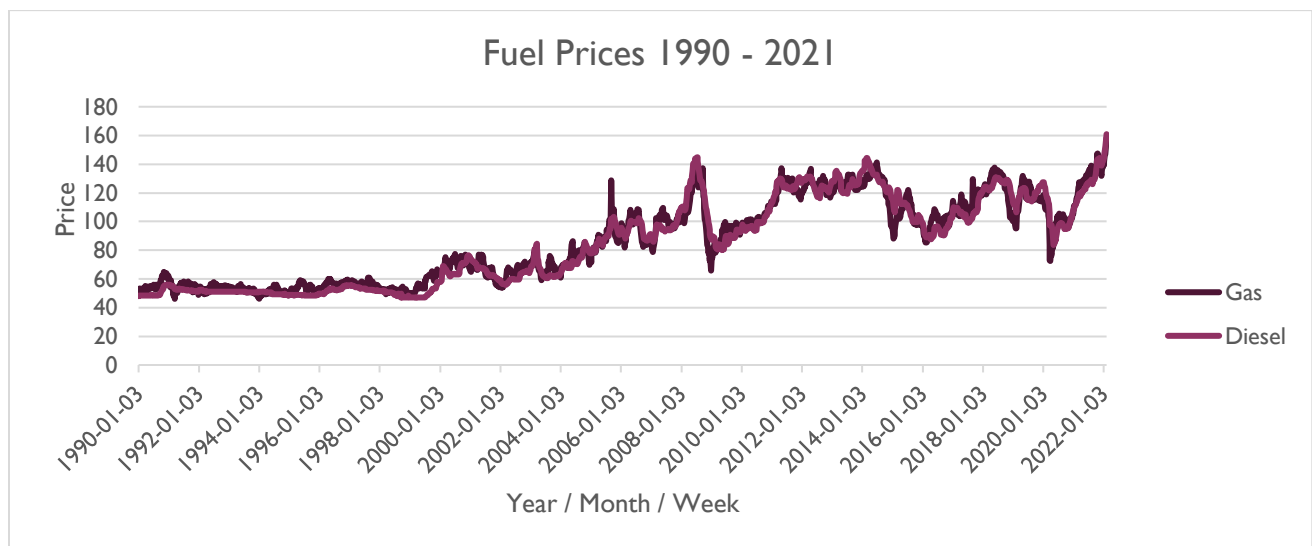
### 7. Breakdown of contracted fleet



## Fuel

One of the most volatile and unpredictable elements to funding transportation services is the costing for fuel. Both gas and diesel type vehicles using various engines with different fuel economy travelling varying distances generate different costs to be funded. Perspective is everything. Looking at fuel trend line for the past ten years it shows a declining fuel trend. If we extended the time frame out over 30 years, we would see an increasing trend line. The following chart highlights the fuel costs over the years.

### 8. Fuel Trend over the last 30 years



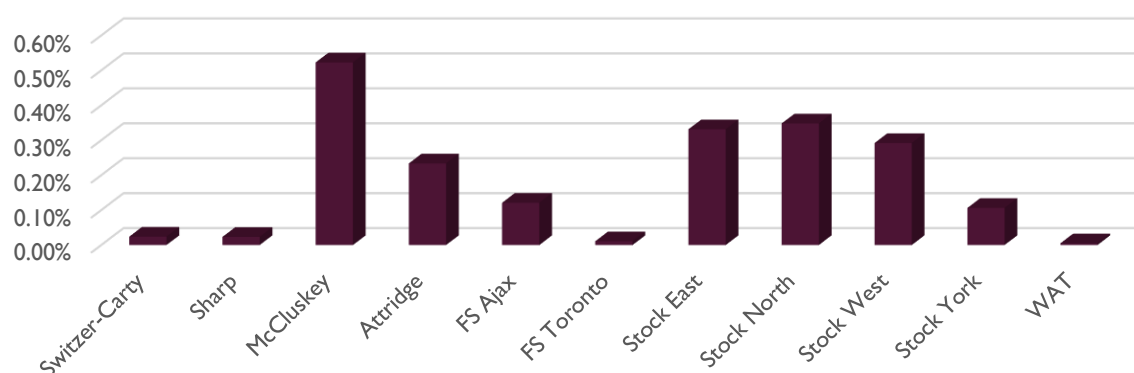


## Operator KPI

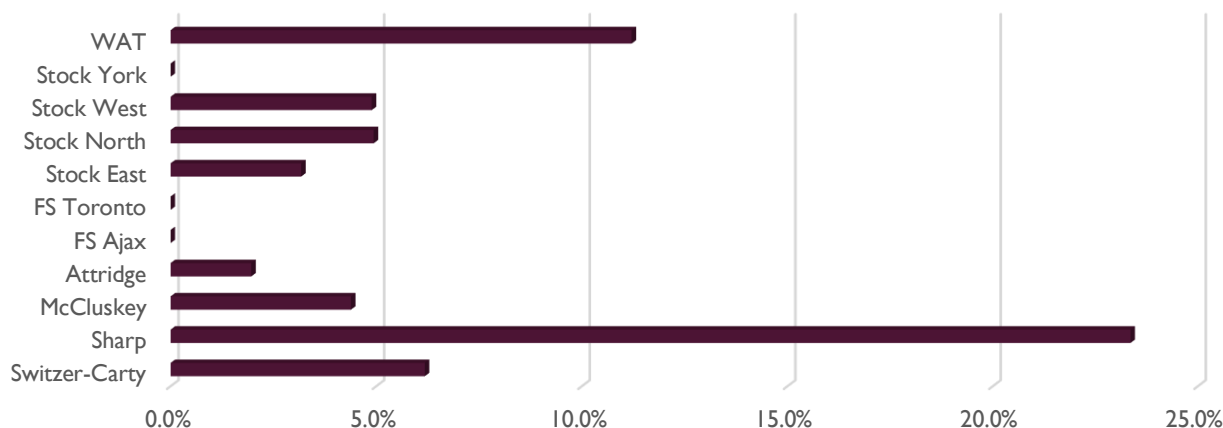
To monitor school bus operator performance a key performance indicator package is submitted by the operators to the Consortium each week. The statistics provide an overview of how well operations are proceeding at each individual division. In cases like below where 'open coverage' is positive, the department is aware of operational deficiencies at the division and can take steps to address the situation.

1. Key Performance Indicators used to track Operator contract compliance and performance.

Number of Reported Daily Breakdowns as a (percentage of am/pm routes)

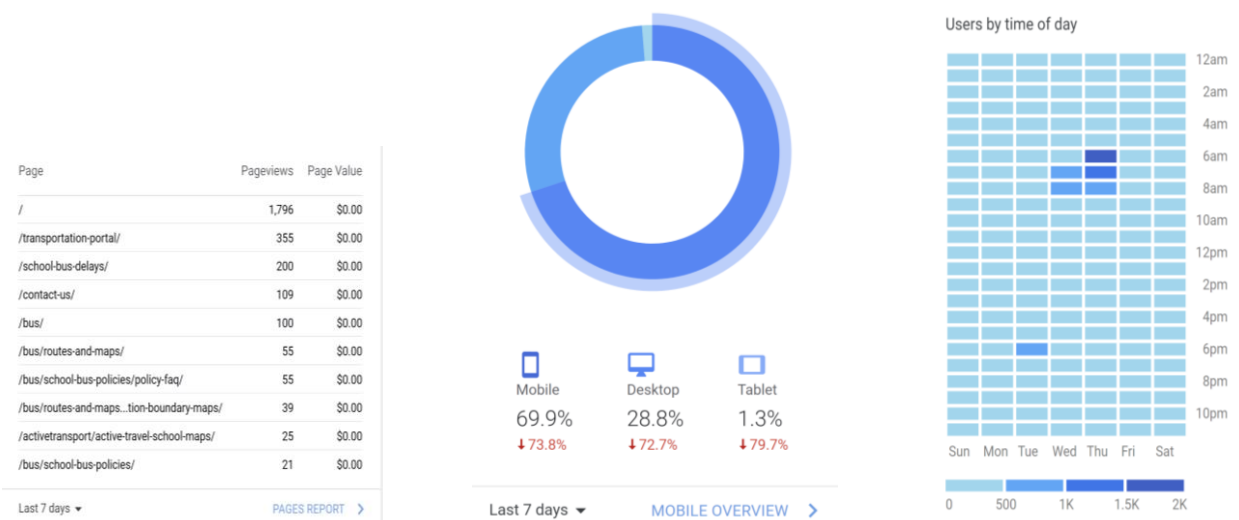


Driver Turnover Accumulated



## TSTG

Web Site Visits: Communication is one of the key tools to ensure our stakeholders have accurate and timely information. Spikes in September are historically common as families look for transportation data for their children. Spikes during the winter can likely be identified as inclement weather days and families are reaching out to the website for updates on transportation and whether services are running or not. Surprisingly, eighty percent of visitors to the website are new users. Of primary concern is to ensure that our Operators have the necessary tools and means to minimize school bus delays and as a secondary measure to ensure that we have the communication tools available to notify our communities when those delays are unavoidable.



The screen shots above indicate what, how, and when users are accessing the Transportation resources over a seven-day period. The Transportation portal is the most visited site. Users are going mobile in terms of accessing transportation data. The morning rush looks to be the peak period timeframe when users are accessing the transportation information.

## Transportation Planning

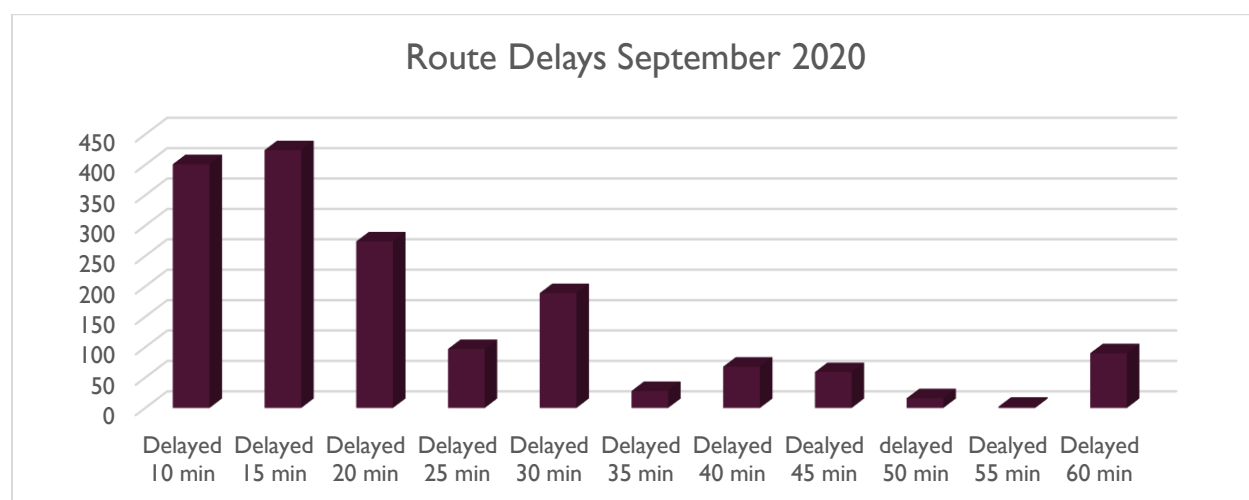
The transportation-planning unit is responsible for the design and maintenance of the school bus routes. To create an effective and efficient transportation system staff utilize GIS based technology to schedule and move students and buses throughout the City of Toronto.

## Service Delivery

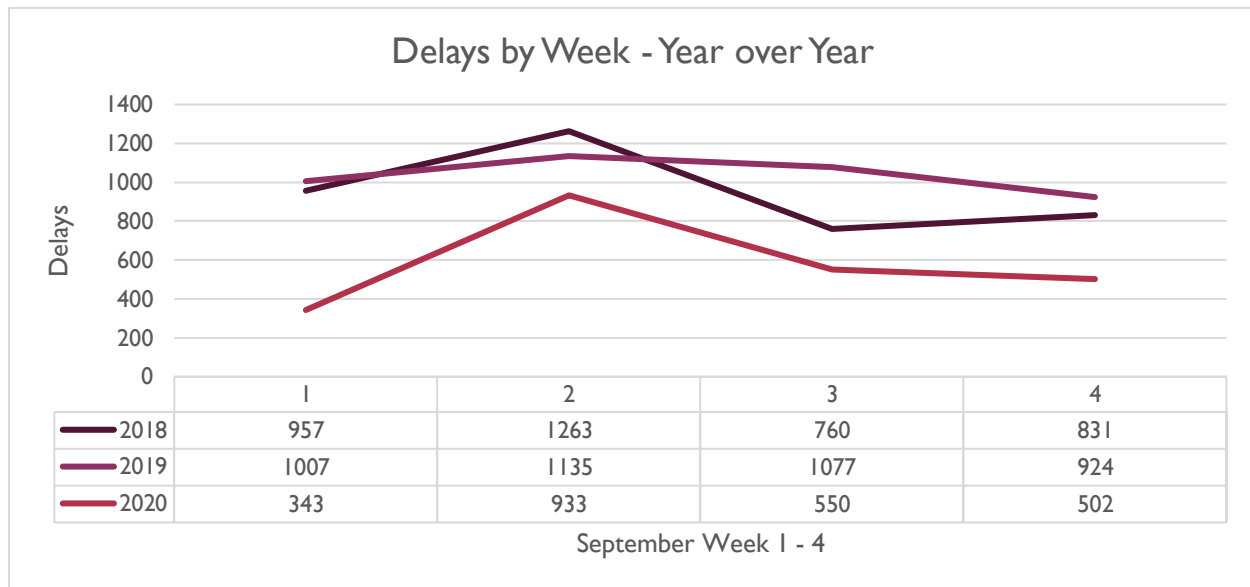
### 2. Delay Portal

Traffic remains the number one culprit when it comes to school bus delays but operational delays resulting from driver absences, split routes, and mechanical issues remain a concern.

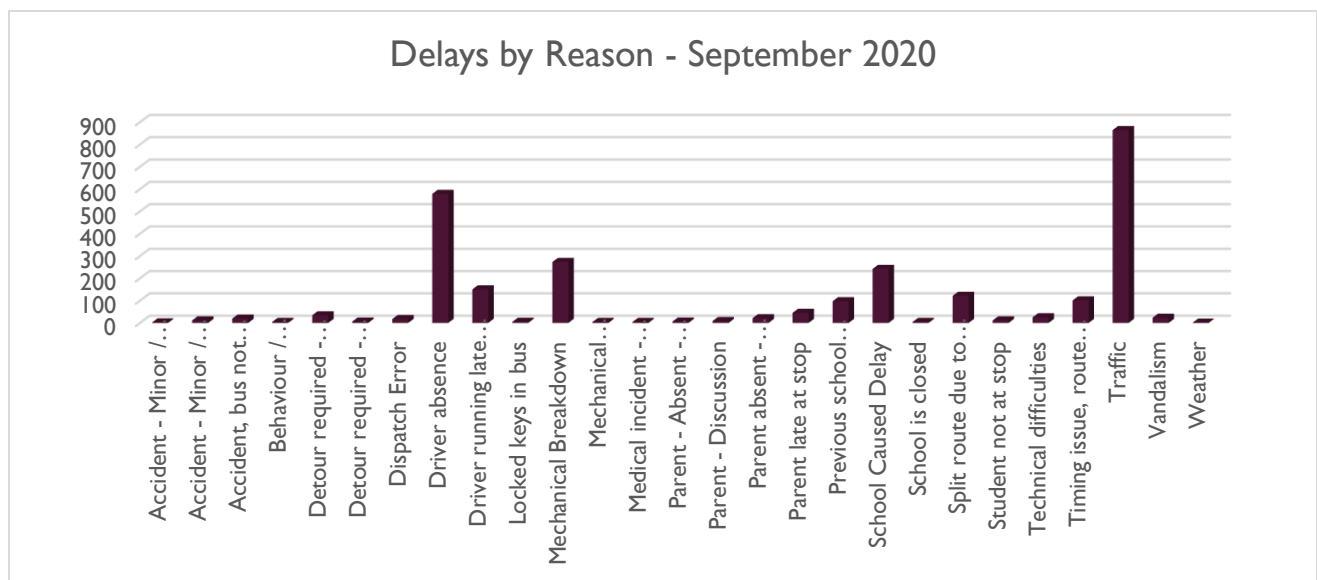
Although most delays are kept to 30 minutes there was a large number of routes that were delayed up 60 minutes in September.



Year over year in September the number of delays are down.



Traffic remains the number one culprit for delays followed by driver absences.



## Safety

One of the primary conditions for the transportation of students is that they are provided a safe trip to and from school. A dedicated safety officer oversees the deployment of various school bus safety programs, ensures schools and bus operators are following proper school bus safety practices, and audits runs and routes to ensure drivers have the proper qualifications and are following routes as planned.

### School Bus Safety Program

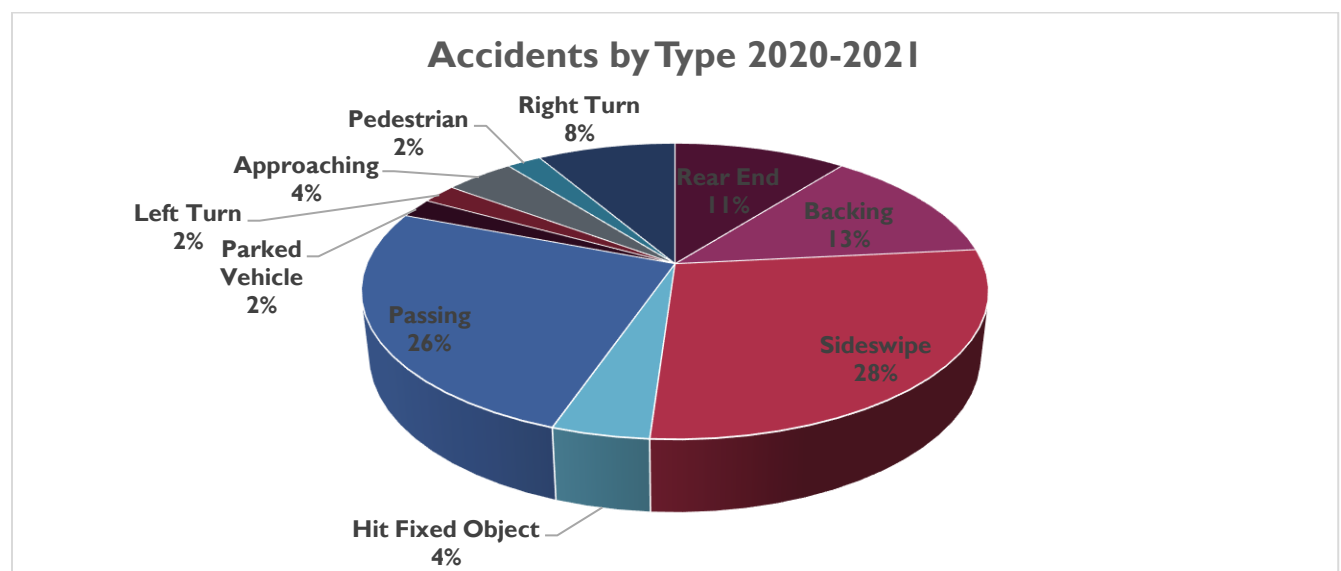


The Toronto Student Transportation Group provides several transportation safety programs to educate our students, families, and the general motoring public. A new program delivered by Intertrain using interactive media to help promote the school bus safety message with our students.

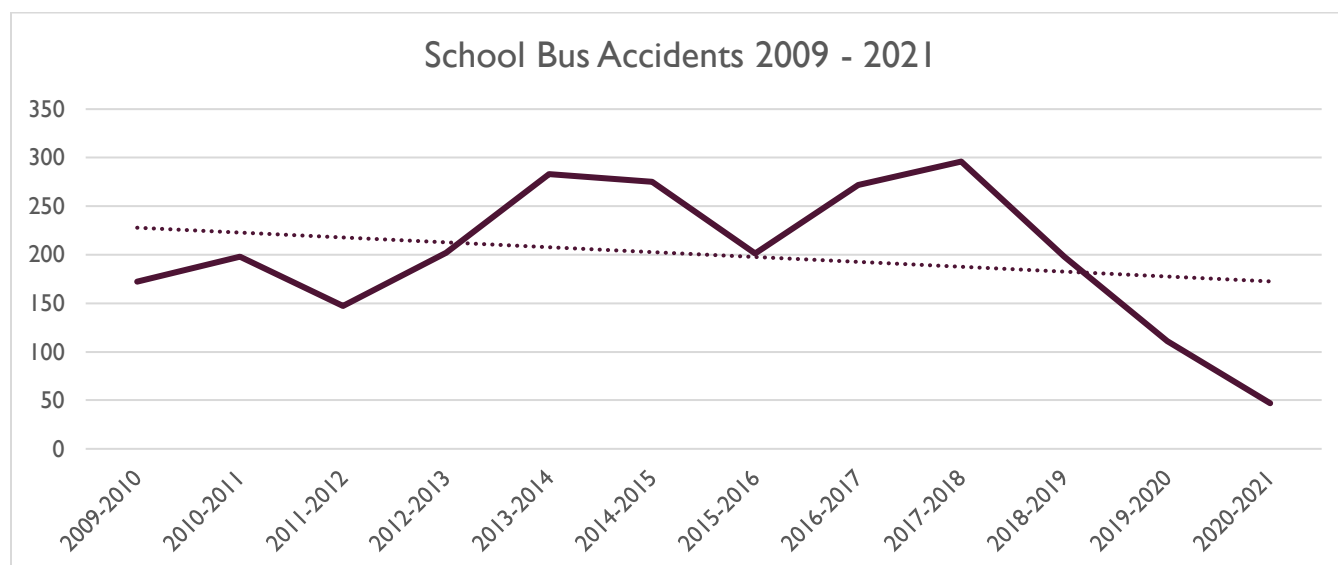
### Accident Statistics

School bus accident statistics provide an insight into the type of accidents taking place on the road along with the conditions from which these accidents take place. The reduction of accidents and improving the safety of students in and around the school bus can be achieved through the review of accident statistics.

#### 3. Conditions impacting school bus accidents.



#### 4. Year over year summary of accident statistics

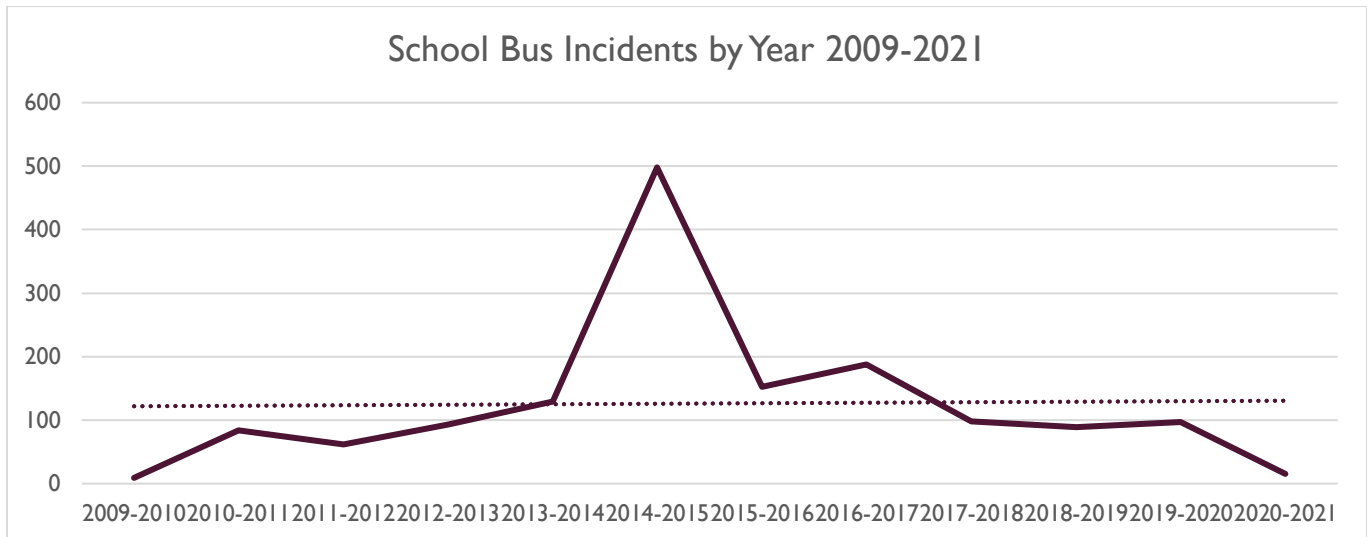


#### Incidents

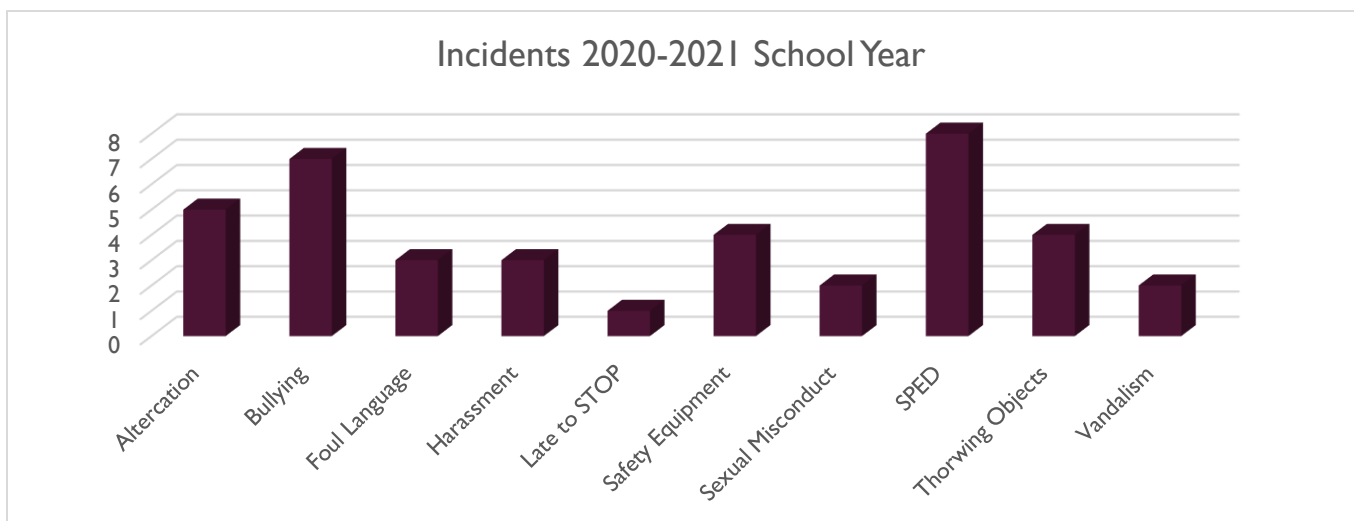
In terms of dealing with behavioural or other small incidents on the school bus, a 'pink slip' system is used to communicate these issues to the school Principal so that they can be addressed. If a student continues to misbehave on the bus and they receive multiple pink slips the school Principal may remove the student from transportation for a defined period of time.

When something happens on the bus that is not considered a minor incident then the bus company will document the issue as an incident. This may include several issues including violence, vandalism, or some other act that needs immediate attention. Incidents on the school bus are trending higher as per the graph below and one of the reasons why recruitment of school bus drivers is becoming increasingly harder. Data in the 2014-2015 school year as reported by two carriers has created an anomaly within the dataset. It is likely that all incidents regardless of severity were reported in that year by these two carriers.

Incidents on the decline over the last three years. Pandemic bussing will have a substantial impact on these declining numbers.



Students with special needs may not always understand the result of their actions which triggers an incident report to the school. As an extension of the classroom, behaviour on the bus is reported to the School Principal so they can address with the student/family.





## REPORT TO

CORPORATE SERVICES, STRATEGIC  
PLANNING AND PROPERTY  
COMMITTEEANNUAL PORTABLE PLAN AND OTHER  
ACCOMMODATION NEEDS 2022-23

*"Enlarge the site of your tent, and let the curtains of your habitations be stretched out; do not hold back; lengthen your cords and strengthen your stakes." Isaiah 54:2*

## Drafted

March 30, 2022

B. Kusimo, Supervisor Planning and Space Assessment  
B. Leporati, Sr. Coordinator Planning Services  
M. Loberto, Superintendent Planning and Development Services  
M. Zlomislic, Superintendent Capital Development and Asset Renewal

## Meeting Date

April 20, 2022

## RECOMMENDATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic  
Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Facilities,  
Business & Community Development

Ryan Putnam  
Chief Financial Officer & Treasurer



## A. EXECUTIVE SUMMARY

Portable and Other Accommodation Needs for the 2022-2023 school year are based on enrolment projections and staffing needs assuming all students returning to in person learning. The report “2022-23 to 2024-25 Consensus Enrolment Projections” is also received at this meeting of the Corporate Services, Strategic Planning and Property Committee. The estimated cost of the portable program inclusive of labour, transportation and materials is \$2,881,301.15 funded in part from the School Renewal Plan and in part from Capital Project funding. If approved, 2022-23 portable removal, relocation, and placement will commence in spring/summer 2022.

By the start of the next school year in September 2022, the TCDSB will have a total inventory of 296 portables, with 284 portable classrooms in active use and 12 portables in reserve. ***This represents a reduction of 12 portables from the current school year.*** Over the past 10 years, the total portable inventory has been reduced from 428 to 284 (*Appendix ‘A’*), which represents a total reduction of 144 portables (34%).

**The cumulative staff time required to prepare this report was 35 hours**

## B. BACKGROUND

1. ***The cost of renovating and renewing a portable classroom cost less than \$30,000 using Board staff, which can extend the use of the portable by 15-20 years.*** This is compared to a cost of \$52,000 using private contractors, and over \$100,000 for the purchase and installation of new portable classrooms. The Board has realized substantial savings from renewing portables. This process successfully improves the average age and lifespan of portables and has created a sufficient inventory to satisfy the proposed portable plan without the need to purchase new portables for over 10 years.
2. The result of the refurbishment and replacement program has improved the average age of a portable classroom from 1994 years reported in the 2012-13 school year to 2005 years. See *Appendix ‘A’* for a detailed look at the Year by Year improvement.
3. A comparison of portable classroom totals by Trustee Ward between 2012-13 to 2022-23 school years, inclusive of changes proposed in this report can seen in *Appendix ‘B’ (currently being updated)*.

## C. EVIDENCE/RESEARCH/ANALYSIS

1. ***The annual assessment of Accommodation Needs was undertaken by the Planning Department throughout January and February of 2022.*** Each school was reviewed based on projected enrolment (assuming all students are in-person) and teaching space requirements. ***Consultation with Principals and Area Superintendents to verify space requirements have occurred.***
2. ***The pandemic and a migration of families out of the GTA has resulted in a general decline in enrolment. The portable program requires placement of portables in localized areas of continued growth and removal of a limited number of portables where decline is consistent.*** Where additional space is required or declared surplus, each Principal is requested to confirm their anticipated needs with Planning staff and provide feedback.
3. ***Environmental Support Services staff undertake portable classroom maintenance, renovation and redevelopment projects to reduce the need to purchase new portables.*** A total of six trades staff are required to execute the program, as well as construction materials, tools, and vehicles in the amount of \$543,357 are drawn on the approved Portable Plan in the School Renewal Budget. Through this program, TCDSB does not need to purchase new portables to satisfy accommodation needs.
4. ***The following portable actions will occur over the summer months of 2022 to align with Capital construction projects, growth/decline in enrolment, and the refurbishment of ageing portable inventory.***

They are as follows:

- Surplus Portable Removal
  - 8 portables from St. Antoine Daniel
  - 3 portables each from All Saints, Our Lady of Sorrows
  - 2 portables each from St. Andre, St. Maria Goretti, St Matthew
  - 1 portable from St. Norbert, St. Rose Lima
- Replacement of existing
  - Mother Cabrini, St Norbert, St. Rose of Lima, St. Jerome (2)
- Additional Placement
  - 2 portables at St Eugene to accommodate enrolment growth.
    - A renewal project for internal retrofits has been planned for the following year to allow for future removal of these portables.
  - 2 portables at St Jerome to accommodate current growth.
    - *\*See additional detail on long-term need below.*

The ***total cost for each project*** is shown in *Appendix 'C'* inclusive of all associated costs for site work, electrical, demolition or relocation.

5. ***The enrolment needs and site upgrades at St. Jerome have been considered together to affect a cost-efficient plan with the least disruption to the school community.*** There are currently 8 portables on site. A total of six (6) additional portables will be required by 2024 to accommodate development growth, existing population, and the phasing in of the French Immersion (JK to Gr. 5 in 2022-23) program.
6. ***Staff strongly support the placement of all six portables this summer to allow for the playground site work to proceed next summer in a timely manner unencumbered by future placement of portables.*** The consultant for site work was provided a plan to action this, as this has the least impact on to timeline and the least associated cost.
7. ***The proposed plan included in this report only allows for the placement of two (2) portables at St. Jerome, required to address enrolment increases for the 2022-23 school year, which will add potential time delays to the site work next summer when additional portables are added, and add increased costs through not placing all portables on site this year.***
8. ***Following completion of the current Capital Plan portable inventory will be reduced by approximately 87 units.*** This reduction does not reflect the natural changes in enrolment that will necessitate addition, replacement, and removal of portables from individual schools.
9. As per Board policy, ***surplus portables (in good condition) will be offered on a public website for sale and removal***; all insurance, liability and removal costs (except power, data and P.A. system disconnection) are to be assumed by the successful party at no cost to the Board.
10. ***An inventory of 12 portables will be maintained at the Norfinch Portable Yard to address any needs arising throughout the school year.*** Considerations have been made in certain areas to anticipate any accommodation pressure arising as a result of the current Ukrainian crisis.
11. ***A comprehensive Portable and Other Accommodation Needs Plan budget of \$2,881,301.15 is required to complete all portable moves and classroom retrofits for the 2022-23 school year.***

## **D. METRICS AND ACCOUNTABILITY**

1. The portable budget maintenance program is tracked through SAP work notification orders and reported to the Ministry of Education.
2. The portable inventory is tracked through the Education Capital Information System (ECIS) Ministry database.

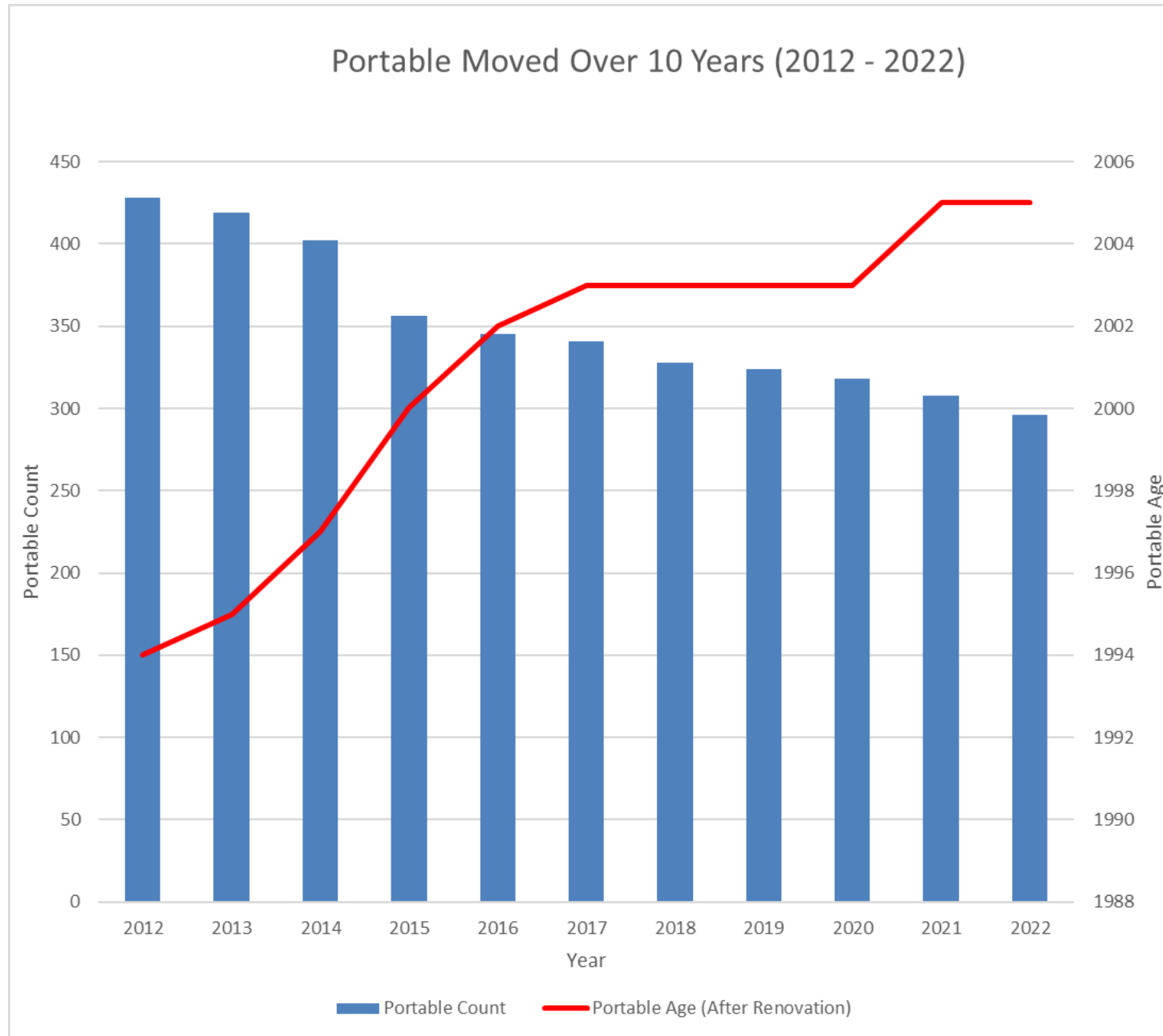
## **E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN**

1. Community consultations for portable placements have occurred. Principals, Superintendents, Trustees and members of the CSPC committee were invited to be part of these discussions.
2. Portable needs arising during the year not identified in this report will be funded through contingency, as well as the cost savings realized from completed projects.
3. Communication material will be issued to schools and neighbours in accordance with the Operational Procedures within the *Good Neighbour Policy S.A. 25*.

## **F. STAFF RECOMMENDATIONS**

1. That the Director of Education be authorized to implement the 2022-23 Portable Plan and Other Accommodation Needs strategy as outlined in this report.
2. That the 2022-23 Portable Plan and Other Accommodation Needs budget of \$2,881,301.15 (as detailed in Appendix 'C') be approved with \$2,500,000 of the stated amount be funded through the approved 2021-2022 School Renewal Plan, and \$381,301.15 be funded through the Contingency Allowance in the approved School Renewal Plan.

## Appendix 'A'



Appendix 'B'

<b>Total by Trustee Area</b>				
<b>Trustee Ward</b>	<b>Portable Count</b>			
	<b>2012-2013</b>	<b>2021-2022</b>	<b>Summer Action Plan</b>	<b>2022-2023</b>
<b>Martino</b>	31	13	0	13
<b>De Domenico</b>	41	29	-1	28
<b>Li Preti</b>	25	10	-2	8
<b>Lubinski</b>	31	53	-3	50
<b>Rizzo</b>	76	46	-7	39
<b>D'Amico</b>	0	0	0	0
<b>Del Grande</b>	27	12	0	12
<b>Tanuan</b>	23	13	0	13
<b>Di Pasquale</b>	31	12	+ 6	18
<b>Di Giorgio</b>	12	17	-2	15
<b>Kennedy</b>	40	33	0	33
<b>Crawford</b>	80	70	-3	67
<b>Total Operational Portables</b>	<b>417</b>	<b>308</b>	<b>-12</b>	<b>296</b>

## Appendix 'C'

### Portable Plan Cost Summary

School	Purpose	Estimate
All Saints Catholic School	Removal of three portable classrooms and repairs to site	\$ 63,492.44
Mother Cabrini Catholic School	Upgrade to newer, steel portable and air conditioning	\$ 80,405.03
Our Lady of Sorrows Catholic School	Removal of three portable classrooms and repairs to site	\$ 63,492.44
Regina Pacis Portable Classroom Compound	Fencing and asphalt construction to hold additional portables in inventory	\$ 140,470.00
St. Andre Catholic School	Removal of two portable classrooms and repairs to site	\$ 55,626.12
St. Antoine Daniel Catholic School	Removal of eight portable classrooms	\$ 125,861.12
St. Eugene Catholic School	Placement of two portable classrooms	\$ 107,600.02
St. Jerome Catholic School	Relocation of two portables off site and replacement with four upgrade.	\$ 695,888.38
St. Maria Goretti Catholic School	Removal of two portable classrooms and repairs to site	\$ 55,626.12
St. Matthew Catholic School	Removal of two portable classrooms and repairs to site	\$ 81,472.60
St. Norbert Catholic School	Removal of two portable classrooms replace one for upgrade	\$ 104,790.62
St. Rose of Lima Catholic School	Removal of two portable classrooms one upgrade	\$ 113,218.82
Portable Classroom Project Work		\$ 1,687,943.71
Preventative Maintenance		\$ 150,000.00
Refurbishment		\$ 150,000.00
Portable Classroom Project In-year contingency		\$ 300,000.00
Trucks		\$ 50,000.00
Contract Labour for Portable Renewal Crew		\$ 543,357.44
<b>Totals</b>		<b>\$ 2,881,301.15</b>



## REPORT TO

CORPORATE SERVICES, STRATEGIC  
PLANNING AND PROPERTY  
COMMITTEE

## MONTHLY PROCUREMENT REPORT

“It’s no good, it’s no good!” says the buyer – then goes off and boasts about the purchase.  
(Proverbs 20:14)

## Drafted

April 7, 2022

## Meeting Date

April 20, 2022

V. Artuso, Manager, Purchasing Services

J. Charles, Coordinator, Materials Management and Purchasing Services

M. Zlomislic, Superintendent, Capital Development and Asset Renewal

M. Farrell, Superintendent, Environmental Support Services

S. Camacho, Executive Superintendent, Technology and Strategic Development

## RECOMMENDATION REPORT

**Vision:** *IN GOD’S IMAGE: Growing in  
Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic  
excellence of our Catholic learning community through the  
love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic Affairs  
& Chief Operating Officer

Derek Boyce  
Associate Director of Facilities,  
Business & Community Development

Ryan Putnam  
Chief Financial Officer & Treasurer



## A. EXECUTIVE SUMMARY

As required by the TCDSB Purchasing Policy (FP.01), the Board of Trustees approve any procurement activity/awards more than \$50,000. This report submits to the Board of Trustees all procurement activity/awards in excess of \$50,000 subsequent to **March 1, 2022** for review and approval.

The cumulative staff time required to prepare this report was 40 hours.

## B. PURPOSE

This report responds to a TCDSB Purchasing Policy regulation requiring Board of Trustee approval for any procurement activity/award equal to or greater than \$50,000.

## C. BACKGROUND

The Board Purchasing Policy FP.01 provides delegation of authority to the Director of Education to approve the award of all contracts and expenditures not to exceed a threshold of \$50,000 where the Board of Trustees has approved the budget, project or report.

In order to facilitate procurement activity and/or awards in excess of the \$50,000 limit, this report recommends approval for the attached list of procurement requisitions and/or awards.

## D. EVIDENCE/RESEARCH/ANALYSIS

A complete listing and description of procurement requisitions and/or awards appears in **Appendix A** and **Appendix B**.

## E. STAFF RECOMMENDATION

That the Board of Trustees approve all procurement activities/awards listed in **Appendix A**. A complete listing of procurement awards approved by Delegated Authority appears in **Appendix B**.

## Appendix A

No.	Report Description	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated Amount
1.	Bell Centrex – Telephone Line Services Procurement Report Term: 1 year	Bell Canada	NA	July 2022 – June 2023	\$705,000.00 (Est. Annual cost)
2.	<b>Bid No.: T-051-22</b> (Ope 2021 012) Landscaping Program - Including Grass Cutting, Leaf Pick-Up and Pruning.  Term: 2 years, plus 1 optional 1-year extension.	Hank Deenen Landscaping; Downtown Groundskeeping Services Inc; North York Gardening Inc; D&G Property Maintenance Ltd	6	May 2022 – November 2024	\$1,782,957.80 (Est. Total Year 1 & 2)  \$891,478.90 (Est. annual cost)
3.	<b>Ope 2021 013</b> St. Mother Teresa - Emergency Floor Replacement	Gym-con Sports Flooring	3	N/A	\$195,611.43
4.	<b>Bid No.: RFP 2019-340-01 (OECM-2019-340-01)</b> HPE Aruba is the wireless technology deployed at TCDSB. Requesting contract increase of \$3.9M for years 3 to 5.  Term: 3 years, plus 1 optional 2-year extension.	Access 2 Networks	4	June 2020 – June 2025	\$2,000,000.00 (Cost for Year 1 & 2 Previously approved)  \$3,900,000.00 (Est. cost for Years 3 – 5)

## Appendix A

No.	Report Description	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated Amount
5.	<b>Bid No.: Q-015-21 (OECM RFP 2019-340-01)</b> Cisco Networking Equipment Agreement Extension. Requesting increase of 2M for year 3 & 4.  Term: 2 years, plus 1 optional 2-year extension.	Long View Systems	3	May 2021 – June 2025	<i>\$1,360,000.00</i> <i>(Cost for Year 1 &amp; 2 Previously approved)</i>  \$2,000,000.00 (Est. cost for Year 3 & 4)
6.	<b>Bid No.: P-037-20</b> Data Cabling and Installation Services Agreement Extension. Requesting to contract increase of 2M for years 3 to 5.  Term: 2 years, plus 3 optional 1-year extension.	Bell Canada	5	June 2020 – April 2025	<i>\$800,000.00</i> <i>(Cost for Year 1 &amp; 2 Previously approved)</i>  \$2,000,000.00 (Est. cost for Years 3 – 5)
7.	<b>Bid No.: T-110-21 (Ren 2021 049)</b> D'Arcy McGee Catholic School Lighting and Controls Upgrade – Contractor Award.	Energy Network Services Inc.	9	NA	\$507,163.14

## Appendix A

No.	Report Description	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated Amount
8.	<b>Bid No.:T-095-21 (Ren 2021 099)</b> St Mary Catholic Academy – Parking Lot and Recreational Area Improvements	Ferdom Construction	4	NA	\$598,432.00
9.	<b>Bid No.: T-048-22 (Ren 2021 113)</b> St Theresa Shrine School - contractor award for replacement of terminals and AHU with new BAS system.	Active Mechanical Ltd	8	NA	\$958,000.00
10.	<b>Bid No.: T-043-22</b> St. Rose of Lima Catholic School Washroom Renovation -Contractor Award	Ross Clair Contractors	14	NA	\$ 349,700.00
11.	<b>Bid No.:T-053-22</b> Transfiguration CS - Contractor award for replacement of terminal unit heaters with a new BAS system.	Pipe All Plumbing and Heating Ltd.	8	NA	\$307,395.00
12.	<b>Bid No.:T-057-22</b> St Josaphat CS - Contractor award for replacement of terminal unit heaters with a new BAS system.	Pipe All Plumbing and Heating Ltd	7	NA	\$347,500.00

## Appendix A

No.	Report Description	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated Amount
13.	<b>Bid No.:T-065-22</b> Unit Price contracts – Landscape Carpentry Elements, Outdoor Learning elements and Sports equipment.	Cedargreen Landscape Contractors Ltd; S.F. Scott Mfg. Co. Ltd. O/A Blue Imp; Ferdom Construction	4	May 2, 2022 – May 2, 2024	\$1,400,000.00
14.	<b>Bid No.: T-070-22 (Ren 2021 155)</b> Our Lady of Victory CS - Replacement of BAS Systems and Field Points - Contractor Award	Bomben Plumbing and Heating Ltd.	6	NA	\$298,000.00
15.	<b>Bid No.: T-069-22 (Ren 2021 156)</b> Bishop Allen Academy Replacement of One Boiler –(Current Boiler end of life) - Contractor Award	Pipe All Plumbing and Heating Ltd.	7	NA	\$259,900.00
16.	<b>Bid No.: T-064-22</b> St Patrick – Flooring Upgrades	M & M Carpet Inc.	9	NA	\$140,675.00

### Appendix A

No.	Report Description	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated Amount
17.	<b>Bid No.:T-052-22</b> St James - Exterior Door and Window	H.N. Construction Limited	7	NA	\$983,200.00
18.	<b>Bid No.: T-055-22</b> Operable Wall Partition Inspection Program - Contract Award	MBM Installations	2	May 1, 2022 – April 30, 2024	\$71,975.46 <i>(For 2 Year term extendable for 2 additional years)</i>
19.	SEA Dell Warranty Upgrade	Dell Canada	1	May 2, 2022 – March 14, 2026	\$100,000.00

### Appendix B – Contracts Approved through Delegated Authority

No.	Report Description	Supplier(s)	# Bids Rec'd	Projected Start/End Date of Contract	Estimated Amount
	<b>Bid No.: OECM</b> Natural Gas and Gas Transportation Purchase	Twin Eagle Resource Management Canada, LLC		September 1, 2022 - August 31, 2023	\$1,615,125.00



# Procurement Award Report

*(for Purchases/Contracts over \$50,000)*

## 1. Report Information

Report Name	CS_April2022_Bell Centrex 1 Year Agreement – Telephone Line Services Procurement Report
Report #	
Division	ICT – Infrastructure & Operations
SO/Executive	S. Camacho, Executive Superintendent, Technology, Data and Strategic Transformation
Initiator/Requestor	J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations I. Kearney, Senior Manager, IT Infrastructure & Operations
Report Type	Modification to existing award

## 2. Tender/RFP Information

RFP/Tender #		Value (exclude all Taxes)	\$705,000.00
Term Start Date	July 1, 2022	Term End date	June 30, 2023

## 3. Description of Goods/Service or Change

Bell telephone lines and services provide the voice communications foundation to all TCDSB schools and the CEC. Bell provides these phone lines through its “Centrex” service to local school boards and municipalities. In 2016, an amended agreement established an initial 3-year term to July 2019. Subsequent 1-year renewal terms have extended the agreement to July 2022 for Bell telephone line services for all schools and the CEC.

This report recommends executing an additional 1-year extension to the existing agreement with the same terms and conditions. The monthly rate would be fixed for the duration of this renewal agreement and all other financial terms of the agreement remain the same. Annual operating costs for Bell Centrex telephone services is \$705,000 excluding taxes.

The RFP for a new Unified Communications / Telephone system is currently being evaluated. Following completion and award of that RFP, decisions will be made regarding the next renewal for these Bell telephone services.

Funds are already included the 2022/23 operating budget.

#### **4. Procurement Process**

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommended Vendor/Bidder	Bell Canada
Winning Bid Value (excl. all Taxes)	\$705,000.00
Budget Source	ICT Services Division – Operations Budgets
Budget Source approval (Report & Date)	2021-22 Budget Estimates – June 10, 2021
Under/Over Budget	Within approved budget

#### **5. Formal Award Recommendation**

This report recommends executing an additional 1-year extension to the existing agreement and same terms and conditions with Bell for school and CEC telephone services. Annual operating costs for Bell Centrex telephone services is \$705,000 excluding taxes.





# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Grass Cutting, Leaf Pick-Up and Pruning Landscaping Services 2022 – 2023
Report #	Ope 2021 012
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	F. Ferrante, Operations Manager West

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-051-22</b>	Contract Value (exclude all Taxes)	\$1,782,957
Term Start Date	May 1, 2022	Term End date	November 1, 2023

## 3. Description of Goods/Service or Change

The Board carries out an annual program to provide maintenance of its lawns and play fields. The grass-cutting season commences May 1st and concludes at the end of November 30 with leaf pickups across Board sites.

On February 22, 2022, tender (T-051-22) for grass cutting services was issued to prequalified contractors. The term of the award was for two (2) with an option to extend for a third year. Bids were received for each of the eight (8) SQS areas. The Board reserved the right to award up to two(2) areas to the lowest compliant bidder in order to ensure no contractors would be overloaded.

On March 15, 2022, the Board received six (6) compliant bids from the following contractors:

Hank Deenen Landscaping Ltd  
Fore North Inc o/a Clintar  
Urbangreen Construction Ltd  
Downtown Groundskeeping Services o/a Clintar  
North York Gardening  
D&G Property maintenance

Board staff completed an evaluation of the bids. Two(2) bidders were eliminated due to price. The remaining four (4) bidders were awarded based on overall low bid per area.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommend Vendor/Bidder	<ul style="list-style-type: none"> <li>• Hank Deenen Landscaping: Areas 3,4&amp;6 - <b>\$812,894.00</b></li> <li>• Downtown Groundskeeping Services Inc o/a Clintar: Areas 1&amp;2 - <b>\$467, 473.00</b></li> <li>• North York Gardening Inc: Area 5 - <b>\$128,470.00</b></li> <li>• D&amp;G Property Maintenance Ltd: Areas 7&amp;8 - <b>\$374,120.00</b></li> </ul>
Winning Bid Value (exclude all Taxes)	\$1,782,957.00
Budget Source	Maintenance and Operations
Budget Source approval (Report & Date)	Operations Department

#### 5. Formal Award Recommendation

Award to the low compliant bidders as detailed in Section 4 , in an overall amount of \$1,782,957.00 plus net HST of \$ 38,663 for a total cost of \$1,821,469 for the (2) two-year contract, with an option to extend for one additional year at the Board discretion.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Mother Teresa -Emergency Gym Floor Replacement
Report #	Ope 2021 014
Division	Environmental Support Services
SO/Executive	M. Farrell, S/O Environmental Support Services
Initiator/Requestor	F. Macieri, Operations Manager

## 2. Tender/RFP/RFQ Information

RFP/Tender #	N/A	Contract Value (exclude all Taxes)	\$195,611.43
Term Start Date	December 17, 2021	Term End date	February 28, 2022

## 3. Description of Goods/Service or Change

The school experienced an after-hour emergency call for a flood in November, 2021. Investigation found a water valve had failed in a changeroom located near the main gymnasium. The water had infiltrated through the wood flooring causing extensive damage with lifting and warping to over sixty percent of the floor surface making it unsafe and unusable.

This floor had been scheduled for replacement in the Renewal Plan later in 2022. Due to the age and extensive water damage to the wood floor, an immediate replacement of the entire gymnasium floor was recommended. Three quotes were obtained, and the work was scheduled to commence during the Christmas shutdown period to minimize much disruption to the school curriculum.

Work continued on an expedited basis and the adjacent Community Centre was rented on a temporary basis in order to continue providing the physical education curriculum program for students.

Work has been completed and a claim has been filed with the Board insurance carrier for the recovery in the amount of \$160,000.00 of the total costs. The remaining cost will be charged to the original Renewal project.

#### **4. Procurement Process**

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	Gym-con Sports Flooring
Winning Bid Value (exclude all Taxes)	\$195,611.43
Budget Source	Maintenance & Operations Budget
Budget Source approval (Report & Date)	

#### **5. Formal Award Recommendation**

That the Board ratify staff action to replace the gym floor at St. Mother Teresa Secondary School with award to Gym-con Sport Flooring, for the repair and restoration of the main Gymnasium flooring, in the amount of \$195,611.43 plus net HST of \$4,225.21 for a total of \$204,061.84.



## Procurement Award Report

Report Name	HPE Aruba Agreement Revision
Division	ICT Services
SO/Executive	S. Camacho, Executive Superintendent, Technology, Data, and Strategic Transformation & Chief Information Officer
Initiator/Requestor	K. Chung, Senior Manager, IT Security/Network Infrastructure & Services J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations O. Malik, Head of Technology Operations
Report Type	Modification to existing award

### Tender/RFP Information

RFP/Tender #	OECM-2019-340-01	Value + Net HST	\$3,900,000
Term Start Date	May 1, 2022	Term End date	June 14, 2025

### Description of Goods/Service or Change

HPE Aruba is the wireless technology deployed at TCDSB. In 2020, TCDSB issued a second stage RFQ leveraging OECM RFP 2019-340-01. The RFP was awarded to Access 2 Networks. The original estimated spend of \$2,000,000 has been reached this fiscal year, a revised estimate is required.



## Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	Access 2 Networks
Winning Bid Value + Net HST	\$3,900,000
Budget Source	Facilities and ICT Services Division - Operations budgets
Budget Source approval (Report & Date)	2021-2023 Ministry CASP Funding 2021-25 ICT Operations Budget
Under/Over Budget	Within approved budget

## Formal Award Recommendation

This report recommends increasing the estimated spend for HPE Aruba wireless equipment by an additional \$3,900,000 for the remainder of the term using existing OECM-2019-340-01 agreement with Access 2 Networks to address additional needs to June 14, 2025.



# Procurement Award Report

## 1. Report Information

Report Name	Cisco Networking Equipment Agreement Extension
Report #	
Division	Information and Communication Technology Services
SO/Executive	S. Camacho, Executive Superintendent, Technology, Data, and Strategic Transformation & Chief Information Officer
Initiator/Requestor	K. Chung, Senior Manager, IT Security/Network Infrastructure & Services J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations O. Malik, Head of Technology Operations
Report Type	Modification to existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	Q-015-21	Value (exclude all Taxes)	\$2,000,000
Term Start Date	May 1, 2022	Term End date	June 14, 2025

## 3. Description of Goods/Service or Change

The TCDSB computer network architecture provides connectivity and access for all schools and administrative offices using Cisco equipment. Additional network equipment will be needed for wireless upgrades and enhancements in schools, and for future growth, upgrades, and replacements. In 2021, TCDSB issued a second stage RFQ Q-015-21 leveraging OECM RFP 2019-340-01. Long View Systems was awarded the RFP. The original estimated spend of \$1,360,000 has been reached this fiscal year. An extension of the agreement along with a revised spending estimate is required.

#### 4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	3
Name of Recommend Vendor/Bidder	Long View Systems
Winning Bid Value (exclude all Taxes)	\$2,000,000
Budget Source	Facilities and ICT Services Division Operations Budgets
Budget Source approval (Report & Date)	2021-2023 Ministry CASP Funding 2021-25 ICT Operations Budget
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends increasing the estimated spend for Cisco Networking Equipment by an additional \$2,000,000 for the remainder of the term using existing OECM-2019-340-01 agreement with Long View Systems to address additional needs to June 14, 2025.



# Procurement Award Report

## 1. Report Information

Report Name	Data Cabling and Installation Services Agreement Extension
Division	ICT Services
SO/Executive	S. Camacho, Executive Superintendent, Technology, Data, and Strategic Transformation & Chief Information Officer
Initiator/Requestor	K. Chung, Senior. Manager, IT Security/Network Infrastructure & Services J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations O. Malik, Head of Technology Operations
Report Type	Modification to existing award

## 2. Tender/RFP Information

RFP/Tender #	P-037-20	Value + Net HST	\$2,000,000
Term Start Date	May 1, 2022	Term End date	April 30, 2025

## 3. Description of Goods/Service or Change

A cabling vendor is required to install and maintain TCDSB Wi-Fi and network cabling infrastructure services in classrooms, schools and departments to support students' learning environment, administrative work functions and building operations.

On May 5, 2020, ICT Services and Materials Department released RFP P-037-20 to solicit proposals. Bell Canada was awarded the RFP. The initial term of the agreement is expiring June 17, 2022, with the option to extend three (3) additional 1-year terms.

#### 4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	5
Name of Recommend Vendor/Bidder	Bell Canada
Winning Bid Value + Net HST	\$2,000,000
Budget Source	ICT Services Division - Operations budgets
Budget Source approval (Report & Date)	2021-2023 Ministry CASP Funding 2021-25 ICT Operations Budget
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

This report recommends increasing the estimated spend for Data Cabling and Installation Services by an additional \$2,000,000 for the remainder term of the agreement with Bell Canada to address additional needs to April 30, 2025,



# Procurement Award Report

## 1. Report Information

Report Name	D'Arcy McGee Catholic School Lighting and Controls Upgrade – Contractor Award and Budget Increase
Report #	Ren 2021 049
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Zlomislic, Superintendent CDAMR
Initiator/Requestor	D. Thompson, Supervisor, Asset Renewal - Electrical
Report Type	New procurement award

## 2. Tender/RFP Information

RFP/Tender #	T-110-21	Value (exclude all Taxes)	\$507,163.14
Term Start Date	December 20, 2021	Term End date	May 27, 2022

## 3. Description of Goods/Service or Change

Upgrade of the interior and exterior lighting and controls in addition to the emergency lighting and signs at D'Arcy McGee Catholic School.



#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	9
Name of Recommended Vendor/Bidder	Energy Network Services Inc.
Winning Bid Value (excl. all Taxes)	\$507,163.14
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018 057 12-12-2018 2018-19 Renewal Plan Ren 2018 143
Under/Over Budget	Budget Increase required

#### 5. Formal Award Recommendation

That a contract award to the lowest bidder meeting Board specifications, Energy Network Services Limited, be approved in the amount of \$507,163.14, plus net HST of \$10,954.72, for a total of \$518,117.86, to complete the Interior, Exterior Lighting and Controls and Exit Lighting and Signs Upgrade project at D'Arcy McGee Catholic School.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Mary Catholic Academy Parking Lot and Recreational Area Improvements - Contractor Award
Report #	Ren 2021 099
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Zlomislic, SO/ Capital Development & Asset Renewal
Initiator/Requestor	A. Quinn, Landscape Officer/ S. Pavan, Landscape Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-095-21</b>	Contract Value (exclude all Taxes)	\$598,432.00
Term Start Date	March 31, 2022	Term End date	August 31, 2022

## 3. Description of Goods/Service or Change

To provide paving and other landscape upgrades in the parking lot and improvements to the recreational area located at the front of the school. The recreational portion of the project has been approved for funding under the COVID-19 Resilience Infrastructure Stream (CVRIS) program.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	Ferdom Construction
Winning Bid Value (exclude all Taxes)	\$598,432.00
Budget Source	Renewal and CVRIS Funding Stream
Budget Source approval (Report & Date)	Ren 2018 057 Renewal Report (Dec 12, 2018) Notice of Approval 23 Feb 2020, Return to School Update (Apr 22, 2021) Ren 2020 038 Renewal Plan (Dec 8, 2021)

#### 5. Formal Award Recommendation

That a contract be awarded to the lowest bidder meeting Board specifications, Ferdom Construction, for the parking lot paving funded by Renewal and the recreational area improvements, funded by CVRIS, in the amount of \$598,432.00 plus net HST of \$12,926.13 for a total of \$611,358.13.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St Theresa Shrine -Heating and BAS Modifications - Contractor Award
Report #	Ren 2021 113
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Zlomislic, SO/ Capital Development & Renewal
Initiator/Requestor	L. Lobo, Renewal Suprvisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-048-22</b>	Contract Value (exclude all Taxes)	\$958,000.00
Term Start Date	March 7, 2022	Term End date	August 24, 2022

## 3. Description of Goods/Service or Change

Requesting for a contractor award to be awarded to the lowest bidder, from the results of T-048-22, on replacement of terminals and AHU with new BAS system at St Theresa Shrine School.

#### 4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	8
Name of Recommend Vendor/Bidder	Active Mechanical Ltd
Winning Bid Value (exclude all Taxes)	\$958,000.00
Budget Source	School condition Improvement Grant (SCI)
Budget Source approval (Report & Date)	Ren 2021-038 (2021-11-11)

#### 5. Formal Award Recommendation

That a contract be awarded to Active Mechanical Ltd for Heating and BAS Modification services at St Theresa Shrine School for an amount of \$958,000.00, plus a net HST of \$20,692.80, for a total amount of \$978,692.80.



# Procurement Award Report

*(for Contracts over \$50,000)*

## 1. Report Information

Report Name	St. Rose of Lima Catholic School Washroom Renovation - Contractor Award
Report #	Ren 2021 123
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Zlomislic, SO/ Capital Development & Renewal
Initiator/Requestor	F. Sangiuliano, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-043-22</b>	Contract Value (exclude all Taxes)	\$ 349,700.00
Term Start Date	July 4, 2022	Term End date	September 1, 2022

## 3. Description of Goods/Service or Change

The complete renovations of two sets of Boys and Girls washrooms.



#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	14
Name of Recommend Vendor/Bidder	Ross Clair Contractors
Winning Bid Value (exclude all Taxes)	\$ 349,700.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	2019-002 October 10/2019

#### 5. Formal Award Recommendation

That a contract be awarded to the lowest bidder meeting Board specifications, Ross Clair Contractors, for the complete renovations of two sets of washrooms at St Rose of Lima Catholic School for \$ 349,700.00 excluding net HST.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Transfiguration CS - Replacement of Heating Terminal Units -contractor award
Report #	Ren 2021 141
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Zlomislic, SO/ Capital Development & Renewal
Initiator/Requestor	L. Lobo, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-053-22</b>	Contract Value (exclude all Taxes)	\$307,395.00
Term Start Date	March 22, 2022	Term End date	September 6, 2022

## 3. Description of Goods/Service or Change

Contractor award for the replacement of terminal radiation equipment, unit heaters and BAS upgrades at Transfiguration Catholic School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	8
Name of Recommend Vendor/Bidder	Pipe All Plumbing and Heating Ltd.
Winning Bid Value (exclude all Taxes)	\$307,395.00
Budget Source	School Condition Improvement Grant (SCI)
Budget Source approval (Report & Date)	Ren 2021-038 (2021-11-11)

#### 5. Formal Award Recommendation

That a contract to the lowest bidder meeting Board specifications be awarded to Pipe All Plumbing Ltd, for the replacement of terminal heating equipment, fan coils and BAS upgrades at Transfiguration School, in the amount of \$307,395.00, plus a net HST of \$6,639.73, for a total \$314,034.73.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St. Josaphat CS - Replacement of Terminal Heating Units & BAS Controls -contractor award
Report #	Ren 2021 146
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Zlomislic, SO/ Capital Development & Renewal
Initiator/Requestor	L. Lobo, Renewal Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-057-22</b>	Contract Value (exclude all Taxes)	\$347,500.00
Term Start Date	March 25, 2022	Term End date	September 6, 2022

## 3. Description of Goods/Service or Change

Contractor award for the replacement of terminal heating equipment and BAS upgrades at St Josaphat Catholic School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommend Vendor/Bidder	Pipe All Plumbing and Heating Ltd
Winning Bid Value (exclude all Taxes)	\$347,500.00
Budget Source	School Condition Improvement Grant (SCI)
Budget Source approval (Report & Date)	Ren 2021-038 (2021-11-11)

#### 5. Formal Award Recommendation

That a contract to the lowest bidder meeting Board specifications be awarded to Pipe All Plumbing Ltd, for the replacement of terminal heating equipment and BAS upgrades at St. Josaphat Catholic School, in the amount of \$347,500.00, plus a net HST of \$7,506.00, for a total \$355,006.00.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Unit Price Landscape Elements Various Locations - Contractor Award
Report #	Ren 2021 154
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Zlomislic, SO/ Capital Development & Renewal
Initiator/Requestor	S. Pavan/A. Quinn, Sustainable Outdoor Environments Supervisors

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-065-22</b>	Contract Value (exclude all Taxes)	\$1,400,000.00
Term Start Date	May 2, 2022	Term End date	May 2, 2024

## 3. Description of Goods/Service or Change

Annually the Board installs a number of landscape elements in projects funded through Renewal (SRA), the new Playground Revitalization Fund, CVRIS, CSPC and other funding sources. The use of a unit price contract for these elements, for expenditures up to \$25,000.00, allows for work to be expedited through pre- approved contractors and benefits from economies of scale and fixed prices.

Projects greater than \$25,000.00 are tendered in accordance with the Board Purchasing Policy.

On March 24<sup>th</sup>, 2022, the Board issued tender T-065-22 for the Supply and Installation of Unit Price Landscape Element to prequalified vendors. Elements were split into three sections, Section 1 – Carpentry Elements, Section 2 – Outdoor Learning elements and Section 3 – Sports equipment.



Within each of the three categories, four vendors submitted pricing for a list of 41 typical elements provided in playground designs. These contract prices are firm until May 02, 2024.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	CEDARGREEN Landscape Contractors Ltd; S.F. Scott Mfg. Co. Ltd. O/A Blue Imp; Ferdon Construction
Winning Bid Value (exclude all Taxes)	\$1,400,000.00
Budget Source	SRA, 2020 Playground Reserve, Playground Revitalization, CSPC, CVRIS
Budget Source approval (Report & Date)	Ren 2021-038 (Jan 2022) Notice of Approval 23 Feb 2020, Return to School Update (Apr 2021) Cap 2020 002 (Jan 2021)

#### 5. Formal Award Recommendation

For Section 1: Carpentry Elements

That an award to the lowest bidders meeting Board specifications for various landscape elements at various locations, and who provided maximized bulk purchase discounts, CEDARGREEN Landscape Contractors Ltd, S.F. Scott Mfg. Co. Ltd. O/A Blue Imp and Ferdon Construction, be awarded the work, for an estimated amount of \$700,000.00 plus net HST, over two (2) years.

For Section 2: Outdoor Learning Elements

That an award to the lowest bidders meeting Board specifications for various landscape elements at various locations, and who provided maximized bulk purchase discounts, S.F. Scott Mfg. Co. Ltd. O/A Blue Imp and Ferdon Construction, be awarded the work, for an estimated amount of \$500,000.00 plus net HST, over two (2) years.

For Section 3: Sports Equipment

That an award to the lowest bidders meeting Board specifications for various elements at various locations, and who provided maximized bulk purchase discounts, S.F. Scott Mfg. Co. Ltd. O/A Blue Imp, be awarded the work, for an estimated amount of \$200,000.00 plus net HST, over two (2) years.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Our Lady of Victory CS - Replacement of BAS Systems and Field Points
Report #	Ren 2021 155
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Zlomislic, SO/ Capital Development & Renewal
Initiator/Requestor	L. Lobo, Mechanical Project Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-070-22</b>	Contract Value (exclude all Taxes)	\$298,000,00
Term Start Date	April 13, 2022	Term End date	August 25, 2022

## 3. Description of Goods/Service or Change

Contractor award to Bomben Plumbing and Heating Ltd. for replacement of the building automation system (BAS) at Our Lady Of Victory Catholic School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	6
Name of Recommend Vendor/Bidder	Bomben Plumbing & Heating Ltd
Winning Bid Value (exclude all Taxes)	\$298,000.00
Budget Source	School Condition Improvement Grant (SCI)
Budget Source approval (Report & Date)	Ren 2021-038 (11-11-21) 2021-22 School Renewal Plan

#### 5. Formal Award Recommendation

That a contract to the lowest bidder meeting Board specifications be awarded to Bomben Plumbing and Heating Ltd, for the replacement of the BAS at Our Lady Of Victory School in the amount of \$298,000.00, plus a net HST of \$6,436.80, for a total amount of \$304,436.80.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Bishop Allen Academy Replacement of One Boiler - Contractor Award
Report #	Ren 2021 156
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Zlomislic, SO/ Capital Development & Renewal
Initiator/Requestor	L. Lobo, Mechanical Project Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-069-22</b>	Contract Value (exclude all Taxes)	\$259,900.00
Term Start Date	April 13, 2022	Term End date	August 24, 2022

## 3. Description of Goods/Service or Change

Contractor Contract Award for the replacement of one boilers at Bishop Allen Academy.

Note: The boilers have reached the end of their useful life and through the maintenance department, Renewal staff have been made aware of potential failure. Since the replacement school is currently in design, staff recommend replacement of one boilers to ensure there will be no disruption to the school heating system while the existing school is being occupied. Once the school closes, the new boiler can be repurposed at another school or kept in warehouse as an emergency backup.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommend Vendor/Bidder	Pipe All Plumbing and Heating Ltd
Winning Bid Value (exclude all Taxes)	\$259,900.00
Budget Source	School Condition Improvement (SCI)
Budget Source approval (Report & Date)	Ren 2019-002 (2019-10-10)

#### 5. Formal Award Recommendation

That a contract to the lowest bidder meeting Board specifications be awarded to Pipe All plumbing Ltd, for the replacement of boiler at Bishop Allen School in the amount of \$259,900.00, plus a net \$5,613.84, for a total amount of \$265,513.84.





# Procurement Award Report

*(for Contracts over \$50,000)*

## 1. Report Information

Report Name	St Patrick Catholic Secondary School – Floor Replacement - Tender Award
Report #	Ren 2021 159
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Zlomislic, SO/ Capital Development & Renewal
Initiator/Requestor	A. Ruscetta, Project Supervisor /D. Manno, Renewal Projects Officer

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T – 064 - 22</b>	Contract Value (Exclude all Taxes)	\$140,675.00
Term Start Date	April 8, 2022	Term End date	August 31, 2022

## 3. Description of Goods/Service or Change

Contractor Award for replacement of the VCT/ VAT flooring in certain areas of the first floor of St Patrick Catholic Secondary School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# Of Compliant Bidders/Respondents	9
Name of Recommend Vendor/Bidder	M & M Carpet Inc.
Winning Bid Value (Exclude all Taxes)	\$140,675.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018-057 (2018-12-12)

#### 5. Formal Award Recommendation

That a contract be awarded to the lowest bidder meeting Board specifications, M & M Carpet Inc., in the amount of \$140,675.00 plus net HST of \$3,038.58 for a total of \$143,713.58, for the VCT/VAT floor replacement at St Patrick Catholic Secondary School.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	St James -Window and Door Replacement Contractor Award
Report #	Ren 2021 151
Division	Capital Development, Asset Management and Renewal
SO/Executive	M. Zlomislic, SO/ Capital Development & Renewal
Initiator/Requestor	J. Directo, Project Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-052-22</b>	Contract Value (exclude all Taxes)	\$844,535.00
Term Start Date	April 15, 2022	Term End date	August 31, 2022

## 3. Description of Goods/Service or Change

Construction services for the window and exterior door replacement project at St. James Catholic School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommend Vendor/Bidder	H.N. Construction Ltd.
Winning Bid Value (exclude all Taxes)	\$844,535.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2019-002 (October 10, 2019)

#### 5. Formal Award Recommendation

That a contract for the window and exterior door replacement at St James Catholic School be awarded to the lowest bidder meeting Board specifications, H.N. Construction Ltd., in the amount of \$844,535.00, plus net HST of \$18,241.96 for a total fee of \$862,776.96 incl. net HST.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Operable Wall Partition Inspection Program - Contract Award
Report #	Mai 2021 011
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-055-22</b>	Contract Value (exclude all Taxes)	\$71,975.46
Term Start Date	May 1, 2022	Term End date	April 30, 2024

## 3. Description of Goods/Service or Change

Regularly scheduled inspections, preventive maintenance and repairs on Operable Partitions occurs at all sites across the Board as required by statutory regulations and standards.

This report recommends the award to the lowest bidder meeting specifications being MBM the estimated amount of \$71,975.46 plus net HST, \$1,554.67 for a total of \$73,530.13 for a (2) two-year term with an additional (2) two, one-year terms subject to satisfactory performance, pricing, and service. The total contract value for four (4) years is approximately \$143,950.92 plus net HST, \$3,109.34 for a total of \$147,060.26.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	2
Name of Recommend Vendor/Bidder	MBM Installations
Winning Bid Value (exclude all Taxes)	\$71,975.46
Budget Source	Maintenance 2021/2022 Budget
Budget Source approval (Report & Date)	

#### 5. Formal Award Recommendation

Award to the lowest bidder meeting specifications being MBM in the estimated amount of \$71,975.46 plus net HST, \$1,554.67 for a total of \$73,530.13 for a (2) two-year term with an additional (2) two, one-year terms subject to satisfactory performance, pricing, and service. The total contract value for four (4) years is approximately \$143,950.92 plus net HST, \$3,109.34 for a total of \$147,060.26.





# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	SEA Dell Warranty Upgrade
Report #	
Division	Special Services
SO/Executive	M. Meehan Superintendent, Special Services
Initiator/Requestor	D. Reid Principal, Special Services
Report Type	Modification to existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #		Value (exclude all Taxes)	\$100,000.00
Term Start Date	May 2, 2022	Term End date	March 14, 2026

## 3. Description of Goods/Service or Change

On-going device purchase for students with special needs to access curriculum. New to devices purchased through Special Equipment Amount (SEA) for students required warranty upgrade. Warranty to cover up to March 2026 for all devices already purchased.

The Special Equipment Amount provides assistive technology to special needs students to allow them to access the curriculum. The provision of the technology is upon the recommendation of a qualified professional (e.g. Speech Language Pathologist, Psychologist) who deems the device essential for the student to successfully access curriculum

**SEA Guidelines to support purchase:**

*The SEA Equipment Amount (SEA) provides funding to school boards to assist with the costs of equipment (i.e., computers, software, robotics, computing-related devices, etc.) essential to support students with special education needs. This equipment is to provide students with accommodations that are directly required and essential to one or more of the following: attending school, accessing the Ontario Curriculum, accessing a board determined alternative program and/or course.*

**4. Procurement Process**

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Dell Canada
Winning Bid Value (exclude all Taxes)	\$100,000.00
Budget Source	771
Budget Source approval (Report & Date)	
New/Under/Over Budget	Within approved budget

**5. Formal Award Recommendation**

Special Services recommends the awarding of the procurement request to purchase warranty upgrade on SEA Chromebooks from Dell Canada to the value of \$100,000.00 excluding all taxes to ensure continued delivery of devices to special needs students who require an SEA funded device to access curriculum.



# Procurement Award Report

(for Contracts over \$50,000)

## 1. Report Information

Report Name	Natural Gas and Gas Transportation Purchase
Report #	Ope 2021 013
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	H. Bandara, Energy Management Supervisor

## 2. Tender/RFP/RFQ Information

RFP/Tender #		Contract Value (exclude all Taxes)	\$1,615,125.00
Term Start Date	September 1, 2022	Term End date	August 31, 2023

## 3. Description of Goods/Service or Change

Natural gas market conditions and price predictions/fluctuations are monitored daily by the brokers/advisors who advise the Board with respect to pricing strategies and recommendations to take advantage of favourable market conditions and/or to avoid significant increases.

Under the delegated authority provided to the Director of Education for natural gas transactions, TCDSB has locked in 50% of the natural gas supply and transportation for the period of September 1, 2022 to August 31, 2023 at the fixed rate of \$5.90/GJ for 750 GJ per day in the amount of \$1,615,125.00.

All subsequent transactions will be reported on the next monthly procurement report.

#### **4. Procurement Process**

Procurement Type	Single/Sole Source
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Twin Eagle Resource Management Canada, LLC
Winning Bid Value (exclude all Taxes)	\$1,615,125.00
Budget Source	Maintenance and Operation Budget
Budget Source approval (Report & Date)	

#### **5. Formal Award Recommendation**

That the purchase of remaining supply and transportation requirements be completed under delegated authority and reported on the next monthly procurement report.



REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### CAP 2021 020 HOLY ANGELS CATHOLIC SCHOOL CAPITAL PROJECT TENDER AWARD AND REVISED PROJECT BUDGET (WARD 4)

*"I can do all this through Him who gives me strength." Philippians 4:13(NIV)*

#### Drafted

March 31, 2022

#### Meeting Date

April 20, 2022

Marko Lavrisa, Project Supervisor, Capital Development, Asset Management and Renewal

Lyn Northey, Senior Coordinator, Capital Development and Sustainability

Milka Zlomislac, Superintendent, Capital Development, Asset Management and Renewal

#### RECOMMENDATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in  
Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic  
excellence of our Catholic learning community through the  
love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic  
Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Facilities,  
Business & Community Development

Ryan Putnam  
Chief Financial Officer & Treasurer

## A. EXECUTIVE SUMMARY

This report recommends that a construction contract for the Holy Angels replacement school and childcare be awarded to Pre-Eng Contracting Ltd. for a total cost of \$24,481,622.40, including net HST.

This report also recommends approval of a revised project budget of \$26,892,491.11, including net HST, for which funding is available from the Ministry of Education Capital Priorities Grant and the Educational Development Fund.

**The cumulative staff time required to prepare this report was 24 hours**

## B. PURPOSE

1. The Toronto Catholic District School Board Purchasing Policy requires Board approval of contract awards for new schools.

## C. BACKGROUND

1. **Ministry benchmark funding was provided in March 2018 for the replacement of Holy Angels Catholic School.** The Ministry of Education (EDU) approved Capital Priorities and Child Care funding in the amount of \$15,225,086 to construct a new 600 pupil place elementary school and five-room childcare centre. TCDSB planning department confirmed that this redevelopment is 100% EDC eligible.
2. **The Board approved an award of contract to CS&P Architects on December 12, 2018,** to provide consulting services for the construction of a replacement school for Holy Angels Catholic School and Child Care.
3. **A Request for Approval to Proceed to Tender (ATP) was made on August 20, 2021 and the Ministry granted ATP on December 13, 2021.** EDU granted the ATP for the new Holy Angels Catholic School and Child Care, for a total amount of \$22,593,628 (incl. net HST). The ATP was under a publication embargo until January 31, 2022, but the consultant team did immediately move into the preparation of the final construction documentation for tender.



4. **The anticipated school start date is January 2, 2024.** Occupancy is scheduled for December to allow for the school move from the temporary location over the Christmas break.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. **In February 2022, following Board policy and good construction practice, a prequalification of general contractors was completed.** The Request for Qualification RFSQ-004-21 was used to pre-qualify general contractors for five (5) new elementary schools. Submissions were scored according to the Board's approved prequalification evaluation matrix and nine (9) general contractors were pre-qualified through that process. The list of the 9 contractors will be used for: Holy Angels, St. Fidelis, Baycrest Site, St. Matthias and St. Antoine Daniel.
2. **Tender P-038-22 for the Holy Angels Catholic Replacement School and Child Care was issued to the prequalified general contractors on March 8, 2022 and closed on March 31, 2022.**
3. The seven (7) bid results are summarized in Table 1 below:

**Table 1 – P-038-22 Bid Results** (net HST excluded)

<b>General Contractor</b>	<b>Bid Price (excluding HST)</b>
Pre-Eng Contracting Inc.	<b>\$ 24,414,000</b>
Atlas Constructors Inc.	\$ 25,485,000
Corebuild Construction Ltd.	\$ 25,966,093
Everstrong Construction Ltd.	\$ 28,000,000
Remo General Contracting Ltd.	\$ 28,487,000
Garritano Bros. Ltd.	\$ 29,271,160
Aquicon Construction Co. Ltd.	\$ 29,780,000

4. **The lowest bidder meeting the Board's specifications is Pre-Eng Contracting Ltd.**
5. **The Board determined cash allowances that are included in the bid prices were reviewed and reduced by \$450,000.00.** This reduces Pre-Eng's bid price from \$24,414,000.00 to \$23,964,000.00 (exclusive of taxes), or **\$24,481,622.40 including net HST.**

## E. METRICS AND ACCOUNTABILITY

1. The Ministry of Education (EDU) ATP letter approving funding for the Holy Angels Catholic Replacement School and Child Care is provided in Appendix A.
2. Table 2 below outlines the revised project budget as per the tender results and the approved funding.

**Table 2 – Project Budget and Funding Breakdown**

Holy Angels Replacement School - Project Budget				
	OTG	600	(All costs include net HST)	
	Funding Breakdown			Total Estimated Costs
	Capital Priorities	Child Care	Site Prep/ Demolition (EDC)	
A. Total Pre-Design			\$46,925	\$46,925
B. Total Consultant Fee/Expenses	\$726,170	\$99,597	\$167,739	\$993,506
C. Total Municipal Fees	\$171,464	\$24,228	\$103,365	\$299,056
D. Total TCDSB Allowances	\$285,216	\$119,034	\$29,694	\$433,944
E. Total Construction Budget	\$16,735,934	\$2,801,144	\$4,944,544	\$24,481,622
F. Contingency Allowance	\$372,710	\$17,501	\$247,227	\$637,438
TOTAL PROJECT COST	\$18,291,494	\$3,061,503	\$5,539,494	\$26,892,491
APPROVED FUNDING	\$18,291,494	\$3,061,503	\$1,240,631	\$22,593,628
Estimated Funding Deficit / EDC Funding	\$ 0	-\$ 0	-\$ 4,298,863	-\$ 4,298,863

3. At the time of the request for Approval to Proceed, the EDC eligible project costs were estimated to be \$3,720,359. This was based on a March 2021 costing completed by the Cost Consultant. Based on the March 2022 construction tender, the EDC eligible costs are determined to be \$5,539,494. In the ATP funding letter, the Ministry noted \$1,240,631 of EDC, or the estimated demolition costs for the former Candy Factory, as approved. As a result, the remaining EDC funding required is \$4,298,863. Staff confirmed that the Ministry is not required to confirm or approve increases in EDC's. In addition, this site is 100% EDC eligible.
4. The project budget will be monitored through the Board's financial systems and audit processes and the financial status will be reported to the EDU annually through the Capital Asset Project Template (CAPT) system.

## **F. STAFF RECOMMENDATION**

1. That a construction contract for the Holy Angels Catholic Replacement School and Child Care be awarded to Pre-Eng Contracting Ltd. in the amount of \$24,481,622.40, including net HST.
2. That the revised project budget of \$26,892,491.11, including net HST for the Holy Angels Catholic Replacement School and Child Care be approved as detailed in Table 2.

**CAP 2021 020 APPENDIX A - HOLY ANGELS REPLACEMENT SCHOOL CONTRACTOR AWARD  
AND BUDGET UPDATE**



**Ministry of Education**

**Ministère de l'Éducation**

Capital and Business Support  
Division

Division du soutien aux  
immobilisations et aux affaires

315 Front Street West  
15<sup>th</sup> Floor  
Toronto ON M7A 0B8

315, rue Front Ouest  
15<sup>e</sup> étage  
Toronto (Ontario) M7A 0B8

December 13, 2021

Dr. Brendan Browne  
Director of Education  
Toronto Catholic District School Board  
80 Sheppard Avenue East  
Toronto, ON M2N 6E8

Dear Dr. Browne,

The ministry has received your board's request for an Approval to Proceed (ATP) to tender in the amount of \$22,593,628 for the new 600 pupil place Holy Angels Catholic Elementary School including a five-room child care centre in Toronto and a request for Minister's approval to demolish the former Holy Angels Catholic Elementary School (CES) (SFIS#3268) and the adjacent board owned 962 Islington Avenue building under *s. 194(4) of the Education Act*.

The ministry has reviewed the supporting information provided by the school board and, based on our review, the ministry grants your board:

- Approval for additional Capital Priorities funding of \$4,645,478 to support the construction of the replacement Holy Angels CES.
- Approval for additional Child Care capital funding of \$490,233 to support the construction of the child care centre.
- Minister's approval to demolish the former Holy Angels CES (SFIS#3268) and the adjacent 962 Islington Avenue building under *s. 194(4) of the Education Act*.
- Approval to use additional \$992,200 of Capital Priorities funding and acknowledgement of applying \$1,240,631 Education Development Charges revenue for the demolitions.

The ministry grants your board an ATP to tender this project in the amount of \$22,593,628 as shown in the funding table below:

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**Financial Table:**

	Construction	Demolition	Totals
<b>Project ID:</b>	<b>40-152</b>	<b>40-165</b>	
<b>Funding Program:</b>	<b>Amount</b>		
Capital Priorities (2017)	\$12,653,816		\$12,653,816
Child Care Capital (2017)	\$2,571,270		\$2,571,270
<b>Subtotal</b>	<b>\$15,225,086</b>		<b>\$15,225,086</b>
<b>Additional Funding:</b>			
Capital Priorities	\$4,645,478	\$992,200	\$5,637,678
Child Care Capital	\$490,233		\$490,233
Education Development Charges		\$1,240,631	\$1,240,631
<b>Additional Funding Subtotal</b>	<b>\$5,135,711</b>	<b>\$2,232,831</b>	<b>\$7,368,542</b>
<b>Total Funding for Construction and Demolition</b>	<b>\$20,360,797</b>	<b>\$2,232,831</b>	<b>\$22,593,628</b>

Your board is responsible and will be held accountable for implementing appropriate measures to ensure that the total cost of the project remains within the approved revised allocation of \$22,593,628. Your board must ensure that funding is available to meet the financial commitment of the project tender prior to awarding the contract.

The ministry would like to remind you that the Child Care Capital funding allocation you have received for this project can only be used to address the capital costs related to the implementation of child care.

Your board's tender document for this project should be structured in such a way as to allow separate tenders for optional components of the design in order to allow the board to accept only the components that would fit within the approved project costs. The board should be prepared to reject portions of or the entire tender and may need to re-design the project such that the costs do not exceed the approved project funding.

Please refer to the attached **Appendix A - Communications Protocol**, for detailed requirements regarding public communications, events and signage related to the project.

Should you have any questions regarding this issue, please contact your capital analyst, Matthew Anderson at (647) 278-3760 or via email at [matthew.anderson@ontario.ca](mailto:matthew.anderson@ontario.ca).

Sincerely,

*Original signed by:*

Didem Proulx  
Assistant Deputy Minister  
Capital and Business Support Division

- c: Paul Bloye, Director, Capital Program Branch  
Derek Boyce, Associate Director of Facilities, Business and Community Development,  
Toronto Catholic District School Board  
Milka Zlomislic, Superintendent of Capital Development and Asset Renewal, Toronto  
Catholic District School Board  
Shirley McNamee, General Manager, Children's Services, City of Toronto

.../3





## REPORT TO

CORPORATE SERVICES, STRATEGIC  
PLANNING AND PROPERTY  
COMMITTEE

## CAP 2021 022 REGINA MUNDI CATHOLIC ELEMENTARY SCHOOL CAPITAL PROJECT TENDER AWARD AND REVISED PROJECT BUDGET

*"I can do all this through Him who gives me strength." Philippians 4:13(NIV)*

**Drafted**

April 5, 2022

**Meeting Date**

April 20, 2022

Lyn Northey, Senior Coordinator, Capital Development &amp; Sustainability

Milka Zlomislac, Superintendent, Capital Development, Asset Management &amp; Renewal

**RECOMMENDATION REPORT**

**Vision:** *IN GOD'S IMAGE: Growing in  
Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic  
excellence of our Catholic learning community through the  
love of God, neighbour, and self.*



**MULTI-YEAR STRATEGIC PLAN**  
2022 - 2025

**IN GOD'S IMAGE:** Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic  
Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Facilities,  
Business & Community Development

Ryan Putnam  
Chief Financial Officer & Treasurer

## A. EXECUTIVE SUMMARY

This report recommends that the contract for the retrofit and renovation of the former Dante Alighieri Academy building for Regina Mundi Catholic School and Childcare be awarded to Corebuild Construction Ltd. for a total cost of \$7,885,775.35, including net HST.

This report also recommends approval of a revised project budget of \$10,674,930, including net HST, for which funding is available from the Ministry of Education Capital Priorities Grant and the School Renewal Grant.

**The cumulative staff time required to prepare this report was 21 hours**

## B. PURPOSE

1. The Toronto Catholic District School Board Purchasing Policy requires Board approval of contract awards for new schools and major renovations/additions.

## C. BACKGROUND

1. **Capital Priority funding was originally received in 2011 for the construction of a replacement school for Dante Alighieri Academy.** In 2016, further project funding was approved for a six-room child care facility in anticipation of Regina Mundi Catholic School relocating to the Dante building.
2. **In February 2019, following an extensive public consultation process and consultant studies on the feasibility of various options, the Board approved a final direction for the site redevelopment.** The existing Dante Alighieri Academy building is to be retrofit to accommodate the Regina Mundi Catholic Elementary School. Once vacated, the existing Regina Mundi building will be demolished and a new building for Dante Alighieri will be constructed. The former Sisters of Good Sheppard property was acquired by the Board in 2017 and the building will be demolished to make way for outdoor play area and staff parking.
3. **On March 8, 2021, EDU approved the Board's funding request for the retrofit of the former Dante Alighieri Academy building for the elementary school and childcare centre.** Capital Priorities funding of \$5,948,100 (incl. net HST) for the retrofit to accommodate Regina Mundi and \$1,260,425 (incl. net HST) of Child Care Capital funding for the retrofit for the childcare centre were received.

4. **Previously planned Renewal work for the former Dante Alighieri building has been incorporated into this Capital project.** Over the last three Renewal Plans, a total of \$1,890,200 (incl. net HST) has been allocated for various building renewal projects including upgrades to the HVAC, fire alarm and electrical systems and partial roof replacement.
5. **A Request for Approval to Proceed to Tender (ATP) was submitted to the Ministry on April 21, 2021.** Included in the request for ATP was a request for additional funding for unique site costs related to the retrofit and renovation of spaces for the childcare. Additional funding was not required or requested for the school portion of the project.
6. **The Ministry issued their Approval to Proceed to Tender on December 3, 2021.** The consultant team immediately moved into the final phases of the preparation of the final construction documentation for tender.
7. **The anticipated school start date is January 9, 2023.** Occupancy of the school area of the building is December 2023 to allow for the school move over the Christmas break. Construction work will continue in the Child Care Centre with an anticipated completion of June 2023.

#### **D. EVIDENCE/RESEARCH/ANALYSIS**

1. **In September 2020, following Board policy and good construction practice, a prequalification of general contractors was completed.** Submissions were scored according to the Board's approved prequalification evaluation matrix and seven (7) general contractors were pre-qualified through that process.
2. **Tender P-037-22 for the retrofit and renovation of the former Dante Alighieri Academy for Regina Mundi Catholic School was issued to the prequalified general contractors on February 11, 2022 and closed March 15, 2022.**
3. The bid results, including an accepted alternative price for additional LED lighting and associated controls, are summarized in Table 1 below:

**Table 1 – P-037-22 Bid Results**

<b>General Contractor</b>	<b>Base Bid Price</b>	<b>Accepted Alternative Price</b>	<b>Total</b>
<b>Corebuild Construction Ltd.</b>	<b>\$ 7,434,044</b>	<b>\$ 285,000</b>	<b>\$ 7,719,044</b>
Torcom Construction Inc.	\$ 7,436,000	\$ 300,000	\$ 7,736,000
Pre-Eng Contracting Inc.	\$ 7,525,000	\$ 318,000	\$ 7,843,000
BDA Inc.	\$ 7,694,900	\$ 290,460	\$ 7,985,360
Remo General Contracting Ltd.	\$ 8,727,035	\$ 292,000	\$ 9,019,035
Newgen Construction Corp.	\$ 8,964,000	\$ 341,000	\$ 9,305,000
Aquicon Construction Co. Ltd.	Failed to attend Mandatory Site Meeting & did not submit a bid.		

4. **The lowest bidder meeting the Board’s specifications and including the accepted alternative price is Corebuild Construction Ltd.** Alternative Price #1 is for additional LED lighting and associated controls throughout the balance of the building.

## **E. METRICS AND ACCOUNTABILITY**

1. The Ministry of Education (EDU) ATP letter approving funding for the retrofit and renovation of existing Dante Alighieri Academy into an elementary school to accommodate Regina Mundi Catholic School and Child Care in provided in Appendix A.
2. Table 2 below outlines the revised project budget reflecting the tender results and the approved funding breakdown.

**Table 2 – Project Budget and Funding Breakdown**

Regina Mundi & Childcare Renovation Project Budget and Funding Breakdown					
	Funding Source				Total
	Capital Priorities Grant (CPG)	School Renewal (SRG)	Child Care (EDU)	Unique Site Costs (USC)	
<b>A. Consulting Fees and Expenses</b>					
<b>A. Total Consulting Cost</b>	<b>\$572,351</b>	<b>\$39,332</b>	<b>\$139,959</b>	<b>\$0</b>	<b>\$740,915</b>
<b>B1. Soft Costs- Municipal Permits &amp; Fees</b>					
B1. Total Soft Costs- Municipal Permits & Fees	\$61,100	\$0	\$0	\$0	\$61,100
<b>B2. Soft Costs- TCDSB Allowances</b>					
B2. Total Soft Costs- TCDSB Allowances	\$95,200		\$30,400		\$125,600
<b>B. Total Soft Costs (B1+ B2)</b>	<b>\$156,300</b>	<b>\$0</b>	<b>\$30,400</b>	<b>\$0</b>	<b>\$186,700</b>
<b>C. Construction Costs</b>					
Retrofit and Renovations	\$3,355,980		\$964,023	\$1,562,924	\$5,882,927
Site Preparation & Demolitions	\$327,719			\$13,281	\$341,000
Renewal Scope		\$1,661,848			\$1,661,848
<b>C. Total Construction Cost</b>	<b>\$3,683,699</b>	<b>\$1,661,848</b>	<b>\$964,023</b>	<b>\$1,576,205</b>	<b>\$7,885,775</b>
<b>D. Contingency Allowance</b>	<b>\$1,535,750</b>	<b>\$189,020</b>	<b>\$126,043</b>		<b>\$1,850,812</b>
<b>TOTAL PROJECT COST</b>	<b>\$5,948,100</b>	<b>\$1,890,200</b>	<b>\$1,260,425</b>	<b>\$1,576,205</b>	<b>\$10,674,930</b>
<b>APPROVED FUNDING</b>	<b>\$5,948,100</b>	<b>\$1,890,200</b>	<b>\$1,260,425</b>	<b>\$1,576,205</b>	<b>\$10,674,930</b>
<b>Shortfall</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$0</b>	<b>-\$0</b>

3. The project budget will be monitored through the Board's financial systems and audit processes and the financial status will be reported to EDU annually through the Capital Asset Project Template (CAPT) system and Renewal work will be reported through the Ministry asset management database, TCPS/VFA.

## **F. STAFF RECOMMENDATION**

1. That the construction contract for the retrofit and renovation of the former Dante Alighieri Academy building to accommodate Regina Mundi Catholic School and Child Care be awarded to Corebuild Construction Ltd. in the amount of \$7,885,775.35, including net HST.

2. That the revised project budget of \$10,674,930, including net HST, for the retrofit and renovation of the former Dante Alighieri Academy building for Regina Mundi Catholic School and Child Care, be approved as detailed in Table 2.



**Ministry of Education**
**Ministère de l'Éducation**

Capital and Business Support  
Division

Division du soutien aux  
immobilisations et aux affaires

315 Front Street West  
15<sup>th</sup> Floor  
Toronto ON M7A 0B8

315, rue Front Ouest  
15<sup>e</sup> étage  
Toronto (Ontario) M7A 0B8

Brendan Browne  
Director of Education  
Toronto Catholic District School Board  
80 Sheppard Avenue East  
Toronto, ON M2N 6E8

Dear Dr. Browne,

The ministry has received your board's request for an Approval to Proceed (ATP) with the renovation of the existing 651 pupil place Dante Alighieri Catholic Secondary School into a 450 pupil place JK-8 Regina Mundi Catholic Elementary School (CES) school, including five child care rooms, for a total amount of \$8,784,730. This includes a request of \$1,576,205 in additional Child Care capital funding to support unique site and additional costs related to site preparation and the renovation of the child care rooms.

The ministry has reviewed the supporting information provided by the school board and, based on our review, the ministry grants your board an ATP to tender this project in the amount of \$8,784,730 as shown in the following table:

Funding Program	Amount
<b><i>Project ID: 40-128</i></b>	
<b><i>Approved Funding</i></b>	
Capital Priorities Grant (2019-20)	\$ 5,948,100
Child Care Capital (2019-20)	\$ 1,260,425
<b><i>Additional Funding</i></b>	
Child Care	\$ 1,576,205
<b>Total Funding</b>	<b>\$ 8,784,730</b>

Your board is responsible and will be held accountable for implementing appropriate measures to ensure that the cost of the work detailed above is within the approved allocation of

\$8,784,730. The board must receive ministry approval if the total cost exceeds the funding source amount as identified in this approval letter.

Please note that the Child Care Capital funding allocations that you have received for this project can only be used to address the capital costs related to the implementation of child care rooms.

Your board's tender document for this project should be structured in such a way as to allow separate tenders for optional components of the design in order to allow the board to accept only the components that would fit within the approved project costs. The board should be prepared to reject portions of, or the tender in its entirety, and may need to re-design these projects such that the costs do not exceed the approved project funding.

Please refer to the attached **Appendix A - Communications Protocol**, for detailed requirements regarding public communications, events and signage related to the project.

Should you have any questions regarding this issue, please contact your Capital Analyst, Matthew Anderson, at 647-278-3760 or [matthew.anderson@ontario.ca](mailto:matthew.anderson@ontario.ca).

Sincerely,

*Original signed by*

Didem Proulx  
Assistant Deputy Minister  
Capital and Business Support Division

cc: Paul Bloye, Director, Capital Program Branch  
Andrea Dutton, Director, Capital Policy Branch  
Derek Boyce, Associate Director of Facilities, Business and Community Development,  
Toronto Catholic District School Board  
Shanley McNamee, General Manager, Children's Services, City of Toronto



REPORT TO

## CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

### REQUEST FOR RESOLUTIONS FOR OCSTA ANNUAL GENERAL MEETING APRIL 21 – 23 2022

*Remember your leaders, those who speak to you the word of God. Consider the outcome of their way of life, and imitate their faith. Hebrews 13:7*

**Drafted**

April 14, 2022

**Meeting Date**

April 20, 2022

Dr. Brendan Browne, Director of Education

Casey Caldwell, Acting General Legal Counsel

#### RECOMMENDATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in  
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**Mission:** *Nurturing the faith development and academic  
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MULTI-YEAR STRATEGIC PLAN  
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IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



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Ryan Putnam  
Chief Financial Officer & Treasurer

## **A. EXECUTIVE SUMMARY**

The Ontario Catholic Trustees' Association (OCSTA) requests, through their 2022 AGM Resolutions Package, any Resolution to be presented on behalf of TCDSB.

**The cumulative staff time required to prepare this report was 1 hour**

## **B. PURPOSE**

1. The OCSTA holds an Annual General Meeting (AGM), where all resolutions from each Board in Ontario is presented.
2. As per the OCSTA's 2022 Resolution Package, Boards must provide the resolutions they intend to present at the meeting prior to the meeting date of April 21.
3. Should the TCDSB have any Resolutions they would like to bring forward, a submission is required in accordance with the 2022 Resolution Package.

## **C. BACKGROUND**

1. TCDSB has two Trustee representatives that sit on the Board of Directors of OCSTA.
2. Through OCSTA's memo dated March 9, 2022 attached at Appendix A, OCSTA has asked all Boards to submit their resolutions for the 2022 AGM, via their Resolution Package, after approval from the respective Boards.

## **D. STAFF RECOMMENDATION**

That the Board proceed with providing resolutions, if any, to OCSTA using their Resolution Package provided to TCDSB (Appendix A).

## **APPENDIX A – MEMO FROM OCSTA**

**TO: Chairpersons, Directors of Education and OCSTA Directors**

**CC: Board Secretaries/Administrative Assistants & OCSTA Staff**

**Please provide a copy of this communication and the attached documents to all trustees on your Board.**

### 2022 AGM Resolutions

In order to ensure that the resolutions and the process for handling them at the Annual General Meeting are considered and understood by all delegates, we ask that you provide a copy of the attached 2022 AGM Resolutions Package to each of your trustees and ensure that it is reviewed by your board prior to the OCSTA AGM.

### 2021 Resolutions Final Status Chart

The attached chart reflects the disposition and status of the 2021 Resolutions

Thank you.



Ontario Catholic School  
Trustees' Association

**2022 ANNUAL GENERAL MEETING**

**RESOLUTIONS**



## Ontario Catholic School Trustees' Association

### Our Mission

*Inspired by the Gospel, the Ontario Catholic School Trustees' Association provides the provincial voice, leadership and service for elected Catholic school trustees to promote and protect publicly funded Catholic education in Ontario.*

### Our Vision

*Ontario is enriched by a publicly funded Catholic education system governed by locally elected Catholic school trustees who serve with faith, commitment and compassion.*



## ***Explanation of Committee Recommendations & Resolution Session Procedures***

Resolution sessions will be conducted using “**Robert’s Rules of Order**” and the provisions of the OCSTA Constitution. The chairperson of the session will ensure compliance with their rules.

### ***Explanation of Committee Recommendations***

The **Resolutions** Committee will study the resolutions and offer recommendations on the best way to meet their intent. The recommendations and their implications are:

- i. **Approve**  
The direction given in the “therefore be it resolved” section of the resolution will be carried out.
- ii. **Approve and refer to the ..... committee for appropriate implementation.**  
The resolution will be forwarded to the designated committee for implementation.
- iii. **Receive and refer to the ..... committee for study.**  
The resolution will be forwarded to the designated committee for study. Following the study and receipt of the committee’s recommendation, the Board of Directors will determine whether or not the resolution will be implemented.
- iv. **Not support**  
No action will be taken.
- v. **No recommendation**  
The committee is not making any recommendation with respect to the resolution.
- vi. **No action required**  
The intent of the resolution has been met. No further action will be taken.
- vii. **No action required – In Progress**  
OCSTA is actively working to meet the intent of the resolution.

### ***Resolution Session Procedures***

Delegates wishing to speak to a resolution must state their name and the name of the board they represent.

The mover of a resolution will have the opportunity to be the first and last to speak to that resolution. Other trustees may speak once to a resolution.

The chairperson may declare a motion out of order giving the reasons for doing so. The chairperson’s decision may be challenged by a majority vote of those voting delegates at the session when the vote is called.

Voting will be by a show of hands. Delegates carrying proxies must have and show the proxies they are carrying. Ballots will be provided in the event that a vote by ballot is called for.

**Note Re Quorum:** *Quorum for the transaction of business at any meeting of the Members shall require the presence in person or by proxy of not less than a total of forty (40) current Members.*

## ***Grouped Resolutions***

- a. the chair of the session will ask for a mover and seconder to approve the **grouping** of various related resolutions.
- b. the chair of the session will ask for movers and seconders for the committee recommendation for each group.
- c. delegates will vote on the committee recommendation for each group.

Delegates may request that any resolution(s) be removed from a “group” to be handled individually. These will be addressed when the group from which they have been removed has been dealt with.

## ***Resolutions Handled Individually***

*These will include resolutions removed from the groups and resolutions for which the committee has not made any recommendation.*

### **A. Resolutions with committee recommendations**

1. The chair of the session will announce the resolution number and the name of the sponsoring board:
  - ☐ the chair will call for the sponsoring board to move and second **the committee recommendation;**
  - ☐ delegates will speak to the committee recommendation;
  - ☐ delegates will vote on the committee recommendation.
2. If the sponsoring board does not move the committee recommendation from the floor:
  - ☐ the chair will call for the sponsoring board to move their **original resolution;**
  - ☐ delegates will speak to the resolution;
  - ☐ delegates will vote on the resolution.
3. If the original resolution is not moved by the sponsoring board, the resolution will be withdrawn.

### **B. Resolutions without committee recommendations**

1. These resolutions will be handled as follows:
  - ☐ the chair will call for the sponsoring board to move their **original resolution;**
  - ☐ delegates will speak to the resolution;
  - ☐ delegates will vote on the resolution.
2. If the original resolution is not moved by the sponsoring board, the resolution will be withdrawn.

### C. Amendments from the Floor

Amendments made on the floor relate to the “therefore be it resolved” section of the resolution and **must be written out** and handed to the chairperson. The chairperson will consider the amendment and, if necessary, discuss it with the parliamentarian or others to ensure that it is clearly understood.

- ☐ the chair will **read** the amendment;
- ☐ delegates will speak to the amendment;
- ☐ delegates will vote on the amendment;
- ☐ delegates will vote on the resolution as amended.

If the amendment is defeated:

- ☐ delegates will be asked to speak to the original resolution;
- ☐ delegates will vote on the original resolution.

### D. **Members’ Discussion Right**

Under Article 6.11 (*Members Discussion Right*), any Member entitled to vote at an Annual Meeting is entitled to raise for discussion at that meeting any matter with respect to which the Member would have been entitled to submit a proposal, subject to the conditions outlined in Sections 6.10.1 to 6.10.5<sup>8</sup>, and provided that:

- 6.11.1 if such Member continues such discussion for three minutes or more, the Chair of the meeting may interrupt the Member and permit others to speak to the discussion item, for up to three minutes per member; and
- 6.11.2 no discussion item shall be put to the membership for a vote at the meeting at which it was raised for discussion.

*Revised October 21, 2021*

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<sup>8</sup>S.56(1)(b) of the ONCA

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**OCSTA BOARD OF DIRECTORS RESOLUTION  
RE: PORTAGE REPORT**

**APPROVE**

**RESOLUTION # A-22**

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**MOVED BY:**

---

**SECONDED BY:**

---

**THAT:**

**the committee recommendation for Resolution A-22 be  
approved.**

**Moved by:** Frank Bastone **OCSTA Board of Directors**

**Seconded by:** Luz del Rosario

**Topic:** **OCSTA Board of Directors' Recommendations re Portage Report (2020 OCSTA AGM Resolutions)**

---

**Whereas:** Resolutions **1-2020** – Vote Allocation,  
**2-2020** – OCSTA Membership Fee Structure,  
**3-2020** – Amendments to OCSTA By-Law relating to Class of Membership & Criteria for Determining Regions & Representation,  
**4-2020** – Amendments to the “Amended & Restated By-Law Number 2019-01, A By-Law Relating Generally to the Conduct of Its Affairs (“OCSTA By-Law”) and  
**6-2020** - Terms of Limit for Regional Directors were considered by the Members of the Corporation on June 27, 2020, and recommended that an OCSTA Ad Hoc Committee comprised of up to 7 members of the OCSTA Board of Directors be established to consider and research resolutions, 1, 2, 3, 4 and 6 and other governance and operating issues relating to OCSTA; and,

**Whereas:** on December 4, 2020 the Board of Directors approved a Motion to award the contract to review the OCSTA Governance Structure and Fee Structure to “The Portage Group” and the parameters and the scope of work begin immediately with a report to be completed by February 2, 2021; and,

**Whereas:** at a Special Meeting on March 19, 2021 the Board of Directors approved in principle the recommendations; and,

**Whereas:** the Board of Directors, through the President, shared their recommendations, in principle, and a copy of the Portage Group Report with every Chair and Director of Education and separately with every Catholic Trustee in the province; and,

**Whereas:** the recommendations from the committee as well as the report, were presented in principle, at the 2021 AGM and a presentation regarding the Portage Report and Board of Directors recommendations was held during the 2021 Fall Regional Meetings.

**Therefore be it Resolved:**

that the Members approve the recommendations as outlined in Appendix A and where necessary, appropriate amendments to the OCSTA By-Laws.

**Committee Recommendation**

Approve.

**RECOMMENDATIONS APPROVED IN PRINCIPLE BY THE OCSTA BOARD OF DIRECTORS AT THE OCSTA BOARD OF DIRECTORS' SPECIAL MEETING OF MARCH 19, 2021 AND PRESENTED TO THE MEMBERSHIP DURING THE 2021 ANNUAL GENERAL MEETING**

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**Orientation for Board Representatives**

That the appropriate committee and staff review the orientation practice/program for OCSTA Directors to ensure that all members of the Board of Directors, new and existing, including the President and Vice-President understand their roles and responsibilities.

**Recommendation to Institute a Policy to Grandfather Discussion on Issues Already Addressed for a Fixed Period of Three Years**

That the fixed period for submission of the same proposal/resolution remain at not more than *two years*.

**Weighted Voting**

The Board of Directors supports the recommendation included in the report, to not move towards weighted voting or the use of double majority voting on matters regarding the by-laws or governance.

**Provincial Advisory Councils**

That in addition to the already existing First Nation Trustees Advisory Council, OCSTA establish three additional Advisory Councils as identified below to make recommendations to the OCSTA Board of Directors and that Advisory Councils be added to the OCSTA By-Laws.

- 1) Large/Urban Boards Advisory Council
- 2) Northern/Rural Boards Advisory Council
- 3) Student Trustees Advisory Council

Following the 2022 AGM, the appropriate committee will deliberate the Terms of Reference, number of boards and members to be represented on the councils, and a process for identifying issues. The councils will provide the opportunity for those distinct groups to inform the OCSTA of the unique needs across the province.

**Core Competency Training for Board Representatives**

The Board of Directors supports the consideration of the core competencies and training as outlined in the report.

**Fee Structure**

The Board of Directors recommends that, following the AGM, the fee structure and the two options outlined in the report be referred to the OCSTA Budget and Human Resources Committee for careful study, and that the committee makes recommendations to the Board and to the membership in 2023.

**Strengthening Lines of Communication between the OCSTA and Trustees**

The Board of Directors supports the report's suggestions to strengthen lines of communication between the OCSTA and Catholic School Boards/Trustees.

## **MOTION TO DEAL WITH RESOLUTIONS IN GROUPS**

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**THAT:**                **the grouping of the Resolutions be approved.**



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**RESOLUTIONS # 1 - 2**

**APPROVE**

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**Moved by:** Trustee Anna da Silva

**Dufferin-Peel CDSB**

**Seconded by:** Trustee Luz del Rosario

**Topic:** **COVID-19 Additional Resources**

---

**Whereas:** upholding safety and educational standards while supporting student and staff well-being has been the top priority for school boards throughout the COVID-19 pandemic; and

**Whereas:** the additional time and energy demands placed on ICT staff regarding the maintenance of board technological infrastructure and devices, board-wide distribution and subsequent collection of devices and addressing connectivity needs throughout the pandemic to meet all student and staff needs based on Ministry of Education remote learning mandates has been considerable; and

**Whereas:** the additional time and energy demands placed on communications staff regarding the creation, release, and response to significantly higher than normal volume of press releases, community releases, messaging and inquires; and

**Whereas:** the significant volume of staff transitions (e.g. medical leaves, extended absences) during the COVID-19 pandemic has forced human resources and payroll/finance staff to personally extend themselves beyond a reasonable work-life balance by continually updating personnel records, interviewing new staff, and generally administering all of the required changes; and

**Whereas:** the significant amount of time ICT staff spent on building and maintaining the infrastructure to support the collection, retention and reporting of COVID-19 attestation and testing data, as well as the momentous amount of time spent by Human Resources/Employee Relations/Payroll staff assessing, enforcing, updating daily records and acting upon absences related to attestation and/or testing data;

**Therefore be it Resolved that:**

OCSTA petition the Ministry of Education to support the necessary and substantive investment in Human Resource and Financial Systems to ensure an integrated network can capture unexpected data requests and changes to status of staff availability. This COVID experience has highlighted the need to rely on software and systems rather than manual overrides that create chaos. The current workaround methods create expansive, board-wide strain on staff and resources. In order for school boards to adequately support students and staff while maintaining compliance with Ministry of Education and Public Health mandates, human capacity and general resources have been stretched beyond their limits to an unsustainable level.

**Committee Recommendation**

Approve.

**Moved by:** Chair Mark Mullan

**Ottawa CSB**

**Seconded by:** Trustee Cindy Simpson

**Topic:** **Shortage of Education Sector Support Staff**

---

**Whereas:** a committed and engaged staff is essential to a vibrant education system

**Whereas:** adequate and fair wages paid for work done is a factor in such staff engagement

**Whereas:** Catholic social teachings direct the payment of wages equal to the value of the work performed

**Whereas:** staff such as bus drivers, Educational Assistants and Early Childhood Educators perform invaluable and essential work

**Whereas:** education staff including bus drivers, Educational Assistants and Early Childhood Educators have been historically underpaid for the work performed

**Whereas:** the recent and ongoing driver shortage has shown the disruption to the education system that can happen when wage injustice takes place for a segment of workers

**Whereas:** there is an ongoing shortage of Early Childhood Educators and Educational Assistants resulting in daily unfilled jobs without replacement workers

**Whereas:** education compensation restraint legislation has resulted in education workers finding employment in other sectors

**Whereas:** the just payment of fair wages can show how the work is valued and appreciated

**Whereas:** staff responds positively when knowing that its work is valued and appreciated and for which the staff is paid appropriately and fairly

**Therefore be it Resolved that:**

the Ontario Catholic School Trustees Association carry this message to the provincial government in the hope that provincial funding will be increased so that underpaid education staff can be paid at a level equivalent to their value to the education system.

**Committee Recommendation**

Approve.

---

**RESOLUTIONS # 3-10**

**APPROVE & REFER**

---

**Moved by:** Trustee Anna da Silva

**Dufferin-Peel CDSB**

**Seconded by:** Trustee Thomas Thomas

**Topic:** **School Closure Moratorium**

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**Whereas:** Over the past several years, shifting demographics, the increasing cost of real estate, and the recent changes afforded to parents to work remotely have meant that many Catholic and public school boards in the Greater Toronto Area (GTA) have experienced, and continue to experience, decreasing student enrollment; and

**Whereas:** the moratorium on pupil accommodation reviews and school closures announced by the Ministry of Education in 2017 continues to remain in effect; and

**Whereas:** future projections indicate declines in student enrollment for the next several years; and

**Whereas:** school building infrastructures still need to be maintained and staffed accordingly, even when enrollment decreases; and

**Whereas:** students in schools with smaller enrollments may not benefit from the same breadth of programming and extracurricular options as students in larger schools, thereby diminishing their overall learning experience;

**Therefore be it Resolved that:**

OCSTA petition the Ministry of Education to ensure school operations funding grant allocations be adjusted to ensure that school buildings are adequately maintained and proper staffing levels are achieved until the moratorium on school closures is lifted; and

OCSTA petition the Ministry of Education to lift the moratorium on pupil accommodation reviews and school closures to allow school boards the ability to reduce overall operational costs and better align resources to support student achievement and well-being.

**Committee Recommendation**

Approve & Refer to Political Advocacy Committee.

**Moved by:** Chair Mark Mullan

**Ottawa CSB**

**Seconded by:** Trustee Jeremy Wittet

**Topic:** **Capital Funding Benchmarks**

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**Whereas:** school boards rely on capital funding from the provincial government for the construction of new schools and additions

**Whereas:** such funding is provided to approved projects by the provincial government based on construction cost benchmarks

**Whereas:** the existing benchmarks are inadequate to meet the costs of construction by a wide margin

**Whereas:** the discrepancy between the benchmarks and actual construction costs are being increased further by the COVID pandemic, supply chain challenges and the growing scarcity of a construction workforce

**Whereas:** school boards can and do implement cost efficiencies and cutbacks in projects to try to offset the inadequacies of the capital funding benchmarks

**Whereas:** this results in changes in project size or scope that impact the long-term viability of such projects

**Therefore be it Resolved that:**

the Ontario Catholic School Trustees Association message the provincial government that the capital funding benchmarks must more closely resemble reality as found in the costs submitted in tender calls for projects

**And Furthermore be it Resolved that:**

OCSTA will petition the Ministry of Education for the provincial government benchmarks to be increased to these more reality-based costs to eliminate the present inadequacy between the benchmarks and the real costs of school capital projects.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.

**Moved by:** Trustee C. MacDonald

**Simcoe Muskoka CDSB**

**Seconded by:** Trustee C. Corriveau-Truchon

**Topic:** **Executive Compensation**

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**Whereas:** All education sector employee groups, with the exception of the senior executives, have received modest salary increases. From teachers and custodians to principals, managers and office staff, education workers have continued to receive equitable compensation.

**Whereas:** At the same time, the senior executives who are charged with making the most crucial and impactful decisions, often under very trying and stressful circumstances, have been left unfairly compensated due to lengthy salary freezes and inequitable compensation practices.

**Whereas:** For more than a decade this issue has been ignored by the provincial government resulting in the education sector finding itself in dire state. Recruitment and retention for senior level positions has become an almost impossible task. This isn't a surprising outcome considering principals and managers are earning a comparable (if not larger) salary than the person they are reporting to.

**Whereas:** The compensation does not adequately take into account the added financial and human responsibility, increased liability, years of experience and advanced qualifications (including Masters degrees and Supervisory Officer qualifications) required of senior executives.

**Whereas:** Year after year senior executives have allocated compensation increases to their staff whilst they remained frozen. In the past three years, they have managed sector-wide labour negotiations followed by a global pandemic. They have gone above and beyond to keep our schools operating under the most challenging of circumstances and have made countless professional and personal sacrifices in the process.

**Whereas:** As a result, many senior executives have either retired or resigned and there are very few willing to step up to the plate to take their place. There is no doubt that taking on an executive position in this day and age is a daunting task at the best of times and because of the province's ill-conceived plan and inaction on this matter, there is also now very little, if any, monetary incentive to do so resulted in a leadership gap that has and will continue to have a direct impact on the quality of education in this province.

**Whereas:** To have a well-run, progressive, responsive, fiscally sound and equitable education system the best possible leaders need to be hired.



**Therefore be it Resolved that:**

The Ontario Catholic School Trustees' Association petition the Ministry of Education and the President of the Treasury Board who is the Minister with oversight of the Broader Public Sector Executive Compensation Act to promptly review and correct the inequity that has been created so that school boards across the province are positioned to lead the teaching and learning agenda for this province now and well into the future.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.

**Moved by:** Vice Chair J. Hutchison

**Simcoe Muskoka CDSB**

**Seconded by:** Trustee M. Hardie

**Topic:** **AODA Funding**

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**Whereas:** The *Accessibility for Ontarians with Disabilities Act (AODA)* came into effect on June 13, 2005.

**Whereas:** The purpose of the (*AODA*) is to develop, implement and enforce accessibility standards to achieve accessibility for Ontarians with disabilities, with respect to goods, services, facilities, accommodation, employment, buildings, structures and premises on or before January 1, 2025.

**Whereas:** The core principles of the *AODA* are independence, dignity, integration, and equality of opportunity for people with disabilities through the identification, removal and prevention of barriers with respect to goods, services, facilities, accommodation, employment, buildings, structures, premises.

**Whereas:** Barriers are defined in the *AODA* as anything that prevents a person with a disability from fully participating in all aspects of society because of their disability, including a physical barrier, architectural barrier, information or communication barrier, attitudinal barrier, technological barrier, policy or practice.

**Whereas:** Requirements in all *AODA* standards apply to any organization with at least one worker. Educational institutions are therefore included in this description.

**Whereas:** Funding is not available to achieve the current requirements related to accessibility standards as set out in the *AODA*.

**Therefore be it Resolved that:**

The Ontario Catholic School Trustees' Association petition the Ministry of Education to provide stable, reliable multi-year funding to support school boards with the identification, removal or prevention of physical barriers, architectural barriers, information or communication barriers, attitudinal barriers, technological barriers, policies or practices that will keep schools in a state of good repair and provide students and staff with environments to support learning and working in accordance with the *Accessibility for Ontarians with Disabilities Act (AODA)*.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.

**Moved by:** Bill Conway

**Waterloo CDSB**

**Seconded by:** Wendy Price

**Topic:** **Continued Funding for Summer Special Education Programs**  
*(reading supports, summer learning and summer transition programs for students with high special education needs and supporting student mental health)*

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**Whereas:** students with special needs require more time to adjust to new environments;

**Whereas:** making a transition to high school can be difficult for most students it can be more difficult for students with multiple learning needs;

**Whereas:** the pandemic has broken up learning and consistency and learning has been difficult;

**Whereas:** building relationships is key for many students to feel successful so meeting key adult figures before school begins is beneficial to their success; and

**Whereas:** continued investment in mental well-being is a key successor for achieving success.

**Therefore be it Resolved that:**

OCSTA advocates with the Ministry of Education for continued funding to support summer special education programs which may include the following: reading supports for students affected by COVID, summer learning and summer transition programs for students with high special education needs and supporting student mental health. Funding for these programs are to continue beyond the summer months to October 31.

**Committee Recommendation**

Approve and Refer to Political Advocacy.

**Moved by:** Trustee Sandra Moore

**Ottawa CSB**

**Seconded by:** Trustee Cindy Simpson

**Topic:** **Trustee Membership on SEAC**

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**Whereas:** Membership of Special Education Advisory Committees of each board are stipulated by Ontario Regulation 464/97 as required by Ontario Education Act section 57(1)(2)(3). Neither of which has been amended or updated since 1997. Section 6 of the regulation states that, "...each of the persons appointed to a special education advisory committee of a board shall hold office during the term of the office of the members of the board and until a new board is organized.". Therefore, each trustee member is a member for the term of the board.

**Whereas:** A steady increase in the number of students with exceptionalities in every classroom and at every level of our schools requires trustees to have a greater breadth and depth of knowledge and understanding of special education as a core trustee responsibility is student success.

**Whereas:** A large proportion of each board's budget is earmarked specifically for special education, the opportunity for more trustees to understand the programs and specifics of what special education does supports student success.

**Whereas:** More trustees, who are knowledgeable of the programs provided by their board and are acquainted with community members from various local associations, can lend a greater understanding of the unique families that support our students and the sacrifices made to see their children succeed.

**Therefore be it Resolved that:**

OCSTA petition the Ministry of Education to update regulation 464/97. Specifically, with a view to giving each board the freedom to choose the length of membership of trustee members of SEAC.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.

**Moved by:** Trustee C. MacDonald

**Simcoe Muskoka CDSB**

**Seconded by:** Vice Chair J. Hutchison

**Topic:** **Transportation**

**Whereas:** The *Education Act* R.S.O. 1990, c. E.2, s. 190 (1) identifies a board may provide transportation for students of the board.

**Whereas:** The Ministry of Education’s Memo 2017: B15 *New Vision for Student Transportation – Discussion* and the associated *December 2017: Discussion paper on a new vision for student transportation in Ontario* recognized both the value of student transportation in supporting student success, and that challenges exist with the current student transportation delivery model in Ontario.

**Whereas:** Transportation consortia are responsible for administering policies, planning services, awarding, and managing contracts with transportation providers and auditing their performance for contract compliance.

**Whereas:** The Ministry of Education’s Effectiveness and Efficiency (E & E) Review of transportation consortia initiative was undertaken to support school boards’ efforts to deliver more effective and efficient student transportation services. The results of the E & E reviews published by the Ministry of Education in June 2015 identified there have been significant improvements in the managerial, technological, contractual and policy infrastructure across the Province. And that these improvements have led to more effective and efficient use of resources, development and wide adoption of leading practices, and expanded service offerings.

**Whereas:** The cost of student transportation contracts, that have been competitively procured in compliance with the Government of Ontario Broader Public Sector (BPS) Procurement Directive, have continued to increase annually. These contractual increases continue to outpace student transportation funding allocations provided by the Ministry of Education for many boards across the province.

**Whereas:** A balanced student transportation budget is not feasible under the current model as current student transportation funding allocation does not adequately address current transportation contract costs nor the increasing student transportation needs especially for those students with exceptionalities.

**Therefore be it Resolved that:**

OCSTA petition the Ministry of Education to expedite their review of the funding formula for student transportation announced in their January 27, 2020 memo 2020: B02. And until such time as a sustainable funding formula has been implemented, petition the Ministry of Education to top up annual transportation funding deficits for affected boards that have demonstrated fiscal responsibility with their student transportation funding allocation.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.

**Moved by:** Maria Marchese

**York CDSB**

**Seconded by:** Carol Cotton

**Topic:** **Employee Life and Health Trust (ELHT) Funding –  
Stabilization Adjustment**

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**Whereas:** The ELHTs for School Board employees were created as a result of the transformation of employee benefits from local School Board benefit plans to provincial trusts as negotiated in the 2014 central collective agreements with the various employee unions; and

**Whereas:** Prior to the transfer of benefits to the trusts each School Board had employee benefit plans which provided different benefits as locally negotiated over the years, therefore Boards' cost of benefits per employee were different; and

**Whereas:** As a result of the transfer of benefits to provincial ELHTs, employees represented by each Union/Association are provided the same benefit plan; and

**Whereas:** Those Boards which previously had more expensive benefits are impacted by a negative stabilization adjustment to funding; and

**Whereas:** The stabilization adjustments create a permanent unfunded financial pressure for some School Boards based on their pre-ELHT transition benefit cost structure, despite the fact the benefit plans are the now the same.

**Therefore be it Resolved that:**

OCSTA petition the Minister of Education to convene a working group of School Board and Ministry of Education representatives to review the funding of the ELHTs, including the impact of the negative stabilization adjustment on School Boards' financial health and compliance.

**Committee Recommendation**

Approve and Refer to Labour Relations Committee.



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## **RESOLUTIONS # 11-12**

### **RECEIVE & REFER**

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**Moved by:** Chair Mark Mullan

**Ottawa CSB**

**Seconded by:** Trustee Shelley Lawrence

**Topic:** **Indigenous Trustee**

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**Whereas:** there is a need to continue to build relations with the Indigenous community in education including in governance

**Whereas:** the existing provincial regulation dealing with First Nations representation on school boards limits such representation on school boards

**Whereas:** at present a school board can create an Indigenous trustee position only if a nearby specific First Nation band has at least 100 students attending the board's schools

**Whereas:** this approach does not address representation for Indigenous students who live in urban areas rather than on reserve

**Whereas:** this deprives such Indigenous students of having their voices and issues represented at the board table

**Whereas:** an appointed Indigenous trustee would serve as a link between Indigenous families, communities and students and a school board's governance process

**Whereas:** the term of office for such an Indigenous trustee position could mirror that of trustees elected by Catholic school ratepayers in a school board's jurisdiction

**Whereas:** having an Indigenous trustee would be another step in the reconciliation process that is so necessary and ongoing in today's world

**Whereas:** an Indigenous trustee position would provide representation to the First Nations, Inuit, Metis and non-status Indigenous students and families living off reserve with students attending board schools

**Therefore be it Resolved that:**

The Ontario Catholic School Trustees Association advocate strongly for a change in provincial regulation that would allow school boards to create an Indigenous trustee position to represent students and families living off reserve.

**Committee Recommendation**

Receive and Refer to Political Advocacy Committee.

**Moved by:** Trustee Di Pasquale

**Toronto CDSB**

**Seconded by:** Trustee de Domenico

**Topic:** **Posting of OCSTA Advocacy Priorities**

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**Whereas:** OCSTA’s mission states “Inspired by the Gospel, OCSTA provides the provincial voice, leadership and service for elected Catholic school trustees to promote and protect publicly funded Catholic education in Ontario.”;

**Whereas:** OCSTA is a key advocacy arm for publicly funded Catholic School Boards in Ontario, and advocacy is a key part of OCSTA’s mission and vision;

**Whereas:** It is not clear on OCSTA’s website what current advocacy priorities are, and advocacy letters are not clearly delineated from other communications; and

**Whereas:** Advocacy for education can help all publicly funded school boards, both public and Catholic.

**Therefore be it Resolved that:**

OCSTA publicly post what their advocacy priorities are, as well as post recent examples of advocacy, and consider coordinating advocacy efforts with OPSBA.

**Committee Recommendation**

Receive and Refer to Political Advocacy Committee.

# OCSTA 2021 RESOLUTIONS STATUS CHART



Ontario Catholic School  
Trustees' Association

	BOARD	TOPIC	AGM DECISION	ACTION TAKEN	STATUS
1.	Dufferin-Peel	Parent Reaching Out (PRO) Grants	Approve	MOE has doubled funding for PRO Grants in recent GSNs and Priorities & Programs Funding (PPF). Letter sent to submitting Board (May 10/21).	Complete
2.	Dufferin-Peel	Funding for Retrofitting/Renovating Schools	Approve	Funding for retrofitting/renovating schools has been/will continue to be included in Annual Finance Brief, Pre-Budget Submissions and ongoing discussion with MOE-Capital Division. Letter sent to submitting Board (May 10/21)	Complete
3.	Dufferin-Peel	Funding for Students with Diverse Learning Needs, including Special Education Needs	Approve & Refer to Political Advocacy Committee	Included in the OCSTA Annual Finance Brief (Oct 4/21)	Complete
4.	Dufferin-Peel	Technology Funding	Approve & Refer to Political Advocacy Committee	Included in the OCSTA Annual Finance Brief (Oct 4/21)	Complete
5.	Dufferin-Peel	COVID-19 Recovery Funding	Approve & Refer to Political Advocacy Committee	Included in the OCSTA Annual Finance Brief (Oct 4/21)	Complete
6.	Dufferin-Peel	Funding to Address Anti-Black Racism	Approve & Refer to Political Advocacy Committee	Included in the OCSTA Annual Finance Brief (Oct 4/21) Letter sent to MOE in support of resolution (July 5/21)	Complete
7.	Peterborough Victoria Northumberland & Clarington	Ontario Regulation 191/11 Accessibility for Ontarians with Disability Act (AODA)	Approve & Refer to Political Advocacy Committee	Included in the OCSTA Annual Finance Brief (Oct 4/21)	Complete
8.	Simcoe Muskoka	Improving Broadband and High-Speed Internet for Educational Purposes (Home and Schools)	Receive & Refer to Political Advocacy Committee	Included in the OCSTA Annual Finance Brief (Oct 4/21)	Complete

# OCSTA 2021 RESOLUTIONS STATUS CHART



Ontario Catholic School  
Trustees' Association

	BOARD	TOPIC	AGM DECISION	ACTION TAKEN	STATUS
9.	Dufferin-Peel	STEM Funding	Receive & Refer to Political Advocacy Committee	Included in the OCSTA Annual Finance Brief (Oct 4/21), as well as the 2022 GSN Consultation (Nov 25/21)	Complete
10.	Simcoe Muskoka	Importance of Ventilations in Schools	Receive & Refer to Political Advocacy Committee	Letter sent to MOE (Jan 19/22) and letter to submitting Board ( Jan 27/22)	Complete
11.	Algonquin & Lakeshore	Inaugural Meetings and the Modernizing Ontario's Municipal Legislation Act, 2017	Receive & Refer to Political Advocacy Committee	Letter to submitting Board explaining Bill 13 deals with issue of inaugural meetings and clarifies timing of election process.	Complete
12.	Algonquin & Lakeshore	OSAP Access for Certification Program Students	Receive & Refer to Political Advocacy Committee	Letter to submitting Board outlining advocacy efforts to date.	Complete
13.	Algonquin & Lakeshore	Broadband Modernization Program & E-Learning Strategy	Receive & Refer to Political Advocacy Committee	Letter to submitting Board outlining actions taken to date and continuation of ongoing advocacy efforts.	Complete
14.	York	Transportation Funding for French Immersion Students	Receive & Refer to Political Advocacy Committee	Included in the OCSTA Annual Finance Brief (Oct 4/21), Pre-Budget Submission (Jan 24/22) and to be further discussed at the Student Transportation Working Group.	Ongoing
15.	Simcoe Muskoka	Special Education Virtual Mode Support	Receive & Refer to Political Advocacy Committee	Letter to submitting board outlining actions taken to date and ongoing advocacy efforts to continue. (Jan 24/22)	Complete
16.	Simcoe Muskoka	Special Education Parent Funding Support for the Involvement of Third-Party Providers in the Home During the Pandemic and Beyond	Receive & Refer to Political Advocacy Committee	OCSTA represented at PPM:81 Roundtable. Letter sent to Deputy Ministers re: PPM: 81.	Complete



## OCSTA 2021 RESOLUTIONS STATUS CHART

	BOARD	TOPIC	AGM DECISION	ACTION TAKEN	STATUS
				(Feb 15/22) & shared with CDSBs	
17.	Simcoe Muskoka	Carbon Monoxide Sensors/Detectors	Receive & Refer to Political Advocacy Committee	Letter to MOE to petition government to amend Fire Code to include schools in the requirement to install carbon monoxide detectors. (Mar 1/22)	Complete
18.	Ottawa	Anti-Racism Module in Trustee Training	Approve & Refer to Catholic Education and Trustee Enrichment Committee	OCSTA Board of Directors approved, in principle, the development of a Catholic anti-racism module February 4, 2022.	In Progress
19.	Ottawa	History Focus for Catholic Education Week 2022	Receive & Refer to Catholic Education and Trustee Enrichment Committee	Dr. Mark McGowan updating <i>The Enduring Gift</i> booklet for distribution at 2022 AGM.	Complete
20.	Algonquin & Lakeshore	Executive Compensation	Receive & Refer to Labour Relations Committee	Letter sent to submitting Board March 18, 2021	Complete
21.	Dufferin-Peel	Student Transportation Funding	No Action Required – In Progress	<i>IN PROGRESS</i>	<i>In Progress</i>
22.	Dufferin-Peel	Qualified French Teacher Recruitment & Retention	No Action Required	<i>Intent has been met – NO ACTION REQUIRED</i>	<i>Complete</i>
23.	London	Student Representation on the OCSTA Board of Directors	Withdrawn by submitting board.	<i>NO ACTION REQUIRED</i>	<i>Complete</i>
24.	Dufferin-Peel	Hard Caps in Kindergarten Classes	Withdrawn by submitting board	<i>NO ACTION REQUIRED</i>	<i>Complete</i>

## 2022 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (A)	Corporate Services	Annual Chief Financial Officer Overview	Chief Financial Officer and Treasurer
2	February (Q)	Corporate Services	Financial Status Update Report #1	Chief Financial Officer and Treasurer
3	March (A)	Corporate Services	Budget Framework and Consultation Plan	Chief Financial Officer and Treasurer
4	March (A)	Corporate Services	Consensus Student Enrolment Projections	A.D. Facilities, Business, Community Development
5	March (A/P)	Corporate Services	Transportation Annual Report and S.T.01 Transportation Policy Metric	A.D. Facilities, Business, Community Development
6	March (P)	Corporate Services	A.18 Development Proposals, Amendments and Official Plans and Bylaws Policy Metric	A.D. Facilities, Business, Community Development
7	April (A)	Corporate Services	Ministry Funding Overview	Chief Financial Officer and Treasurer
8	April (Q)	Corporate Services	Financial Status Update Report #2	Chief Financial Officer and Treasurer
9	May (A)	Corporate Services	Preliminary Budget Estimates	Chief Financial Officer and Treasurer
10	June (P)	Corporate Services	B.R.01 Rental of Surplus School Space & Properties Policy Metric	A.D. Facilities, Business, Community Development
11	June (A)	Corporate Services	Recommended Budget Estimates	Chief Financial Officer and Treasurer
12	June (A)	Corporate Services	Delegated Authority Report	Chief Financial Officer and Treasurer
13	September (Q)	Corporate Services	Financial Status Update Report #3	Chief Financial Officer and Treasurer
14	September (A)	Corporate Services	Capital Program Update	A.D. Facilities, Business, Community Development



## 2022 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

<b>15</b>	September (A)	Corporate Services	Delegated Authority Update Report	Chief Financial Officer and Treasurer
<b>16</b>	September (A)	Corporate Services	Annual Procurement Plan and Listing of Current Contracts/Rosters	Chief Financial Officer and Treasurer
<b>17</b>	October (A)	Corporate Services	Trustee Honorarium Report	Chief Financial Officer and Treasurer
<b>18</b>	October (A)	Corporate Services	Budget Update: Enrolment and Staffing	Chief Financial Officer and Treasurer
<b>19</b>	November (P)	Corporate Services	Preliminary Enrolment Reports and S.A.01 Admission and Placement Policy Metric	A.D. Facilities, Business, Community Development
<b>20</b>	November (A)	Corporate Services	Annual Legal Fees Report	Chief Financial Officer and Treasurer
<b>21</b>	November (A/Q)	Corporate Services	Audited Financial Statements and Financial Status Update #4	Chief Financial Officer and Treasurer
<b>22</b>	November (A)	Corporate Services	Capital Renewal Program Report	A.D. Facilities, Business, Community Development
<b>23</b>	December (A)	Corporate Services	Revised Budget Estimates	Chief Financial Officer and Treasurer
<b>24</b>	December (A)	Corporate Services	Annual Investment Report	Chief Financial Officer and Treasurer

**CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY  
PENDING LIST TO APRIL 20, 2022**

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1.	March 2022 Corporate Services	TBC	Corporate Services	That the Board of Trustees provide delegated authority to the Director of Education and either the Chair or Vice Chair of the Board for the spending of tutoring funds with a summative report to be provided at the conclusion of the initiative ( <b>Delegated Authority – Tutoring Funds</b> )	Associate Director of Facilities, Business & Community Development