

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE (CPIC)

REGULAR MEETING

April 25, 2022



CATHOLIC
PARENT
INVOLVEMENT
COMMITTEE

Elementary Parent Members

Jennifer Di Francesco

Ward 1

Solimen Hilwi

Ward 2

Joe Fiorante

Ward 3

Vacant

Ward 4

Ravi Peters

Ward 5 East

Vacant

Ward 5 West

Gus Gikas

Ward 6

Lisa Landriault

Ward 7

Rose-Marie Fraser

Ward 8 East

Joanna Chang Tze

Ward 8 West

Abayomi Bedward

Ward 9

Ivana Calabria-Pantaleo

Ward 10

James Ocampo

Ward 11 North

Fadzi McConnell

Ward 11 South

Anthony Antinucci

Ward 12

Community Members

John Del Grande

(1) OAPCE-Toronto

Katherine Cha, PhD

(2)

Alison Canning

(3) Let's Get Together

Secondary Parent Members

Vacant

West - (Wards 1,2,3 & 4)

Annalisa Crudo-Perri

Central - (Wards 5,6,9 & 10)

Teresa De Stefano

East - (Wards 7,8,11 & 12)

Trustee Representatives

Garry Tanuan

Norm Di Pasquale (Alternate)

Board Representatives

Ryan Peterson

Director Designate

Manuela Sequeira

Parent Engagement Coordinator

Marco Ouji (Interim)

Communications

PURPOSE

CPIC is the legislated parent voice at the Toronto Catholic District School Board for parents of students in TCDSB schools.

MISSION

To improve student academic achievement and the emotional, spiritual and physical well-being of students by supporting, encouraging and enhancing meaningful parent engagement.

Dr. Brendan Browne
Director of Education

Angela Kennedy
Chair of The Board

ONTARIO EDUCATION ACT – REGULATION 612 (PART III)
PARENT INVOLVEMENT COMMITTEES

PURPOSE

- 27.** (1) The purpose of a parent involvement committee is to support, encourage and enhance parent engagement at the board level in order to improve student achievement and well-being. O. Reg. 330/10, s. 6.
- (2) A parent involvement committee of a Board shall achieve its purpose by,
- (a) providing information and advice on parent engagement to the board;
 - (b) communicating with and supporting school councils of schools of the board; and
 - (c) undertaking activities to help parents of pupils of the board support their children's learning at home and at school. O. Reg. 330/10, s. 6.
- 28.** A parent involvement committee of a board shall,
- (a) develop strategies and initiatives that the board and the board's director of education could use to effectively communicate with parents and to effectively engage parents in improving student achievement and well-being;
 - (b) advise the board and the board's director of education on ways to use the strategies and initiatives referred to in clause (a);
 - (c) communicate information from the Ministry to school councils of schools of the board and to parents of pupils of the board;
 - (d) work with school councils of schools of the board and, through the board's director of education, with employees of the board to,
 - (i) share effective practices to help engage parents, especially parents who may find engagement challenging, in their children's learning,
 - (ii) identify and reduce barriers to parent engagement,
 - (iii) help ensure that schools of the board create a welcoming environment for parents of its pupils, and
 - (iv) develop skills and acquire knowledge that will assist the parent involvement committee and school councils of the board with their work;
 - and
 - (e) determine, in consultation with the board's director of education and in keeping with the board's policies, how funding, if any, provided under the *Education Act* for parent involvement as described in section 27 and clauses (a) to (d), is to be used. O. Reg. 330/10, s. 6.

**AGENDA
REGULAR MEETING
OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE**

PUBLIC SESSION via E-MEETING

Joe Fiorante, Chair

Jennifer Di Francesco, Vice Chair

Public Webcast – YouTube Live

https://www.youtube.com/channel/UCVgBs31RMSjzWOaVvQAc_Pw

April 25, 2022

7:00 pm

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|---|--|
| <ul style="list-style-type: none">1. Call to Order2. Opening Prayer<ul style="list-style-type: none">2.a. Land Acknowledgement3. Roll Call & Apologies4. Approval of the Agenda5. Declarations of Interest6. Approval & Signing of the Minutes<ul style="list-style-type: none">6.a. March 7, 2022 Regular Meeting6.b. April 4, 2022 Special Meeting7. Presentations & Reports from Committee Officers<ul style="list-style-type: none">7.a. From the Chair - Monthly Update7.b. From the Treasurer - Financial Report as of March 31, 2022 | <ul style="list-style-type: none">12 - 1213 - 181920 |
|---|--|

- 7.c. Communications Update (Verbal) - Marco Ouji, Communications Manager
- 7.d. Toronto Catholic District School Board Website Stakeholder Engagement Survey Preamble (Verbal) - Paolo Ho, Website Supervisor
- 7.e. 2022-23 Budget Framework and Stakeholder Consultation - Ryan Putnam, Chief Financial Officer and Treasurer 21 - 31
- 8. Delegations
- 9. Unfinished Business & Matters Rising Out of Minutes
- 10. Notices of Motion
- 11. Communications Received
- 12. Program/Consultation (Committee of the Whole)
 - 12.a. Virtual Rosary Evening Report (Information) 32
- 13. Subcommittee & Special Committee Reports
- 14. Matters Referred to the Committee by the Board of Trustees and Other Committees of the Board
- 15. Reports from TCDSB Board Officials
 - 15.a. Director-Designate for CPIC - Ryan Peterson - Monthly Update 33 - 45
- 16. Reports from Trustee or Trustee Alternate
 - 16.a. Monthly Update - Garry Tanuan, Trustee and Norm Di Pasquale, Trustee Alternate (Verbal)
- 17. Parent Member & Community Member Reports
- 18. Update from the Board on Prior CPIC Resolutions Recommended
- 19. Pending List

19.a. Pending List as at April 25, 2022

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20. Adjournment

Land Acknowledgement

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit people in Ontario and the rest of Canada.

La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunees et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.

**MINUTES OF THE REGULAR MEETING OF THE
CATHOLIC PARENT INVOLVEMENT COMMITTEE**

PUBLIC SESSION

E-MEETING VIA ZOOM

HELD MONDAY MARCH 7, 2022

1. Call to Order

The Chair called the Meeting to Order at 7:07PM.

YouTube live feed was activated on the Toronto CPIC channel.

Minutes are being captured by the Recording Secretary.

2. Opening Prayer

Joe Fiorante led opening prayer.

The Land Acknowledgement was led by Jennifer Di Francesco.

3. Roll Call & Apologies

Trustees: Garry Tanuan (W8)

Elementary Parent Members:

Jennifer Di Francesco (W1)

Joe Fiorante (W3), Chair

Ravi Peters (W5/E)

Gus Gikas (W6)

Lisa Landriault (W7)

Rose-Marie Fraser (W8/E)

Joanna Chang Tze (W8/W)

Ivana Calabria-Pantaleo (W10)

Anthony Antinucci (W12)

Secondary Parent Members:

Annalisa Crudo-Perri (Central)
Teresa De Stefano (East)

Community Members:

John Del Grande (OAPCE – Toronto)
Alison Canning – Let's Get Together
Katherine Cha, PhD

Staff:

Ryan Peterson (Director Designate)
Manuela Sequeira (Parent Engagement Coordinator)
Jessica Dalinda (Communications)
Sarah Pellegrini (Recording Secretary)

Guests:

Marco Ouji (Communications Manager)

Fadzi McConnell (W11/S) sent her regrets.

Solimen Hilwi (W2), Abayomi Bedward (W9), James Ocampo (W11/N),
Christine Ligas (West) and Trustee Di Pasquale were absent.

4. Approval of the Agenda

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that the
Agenda, as amended to include the addendum, be approved.

By Unanimous consent, the Motion was declared

CARRIED

5. Declarations of Interest

None declared by Members present.

6. Approval & Signing of the Minutes

MOVED by John Del Grande, seconded by Jennifer Di Francesco, that the January 17, 2022 Meeting Minutes, be approved.

By Unanimous consent, the Motion was declared

CARRIED

7. Presentations and Reports from Committee Officials

MOVED by John Del Grande, seconded by Jennifer Di Francesco, that Item 7a) be adopted as follows:

7a) From the Chair received.

The Chair thanked all members for attending the meeting with the Parliamentarian and informed the group that welcome packages were mailed out. Christine Ligas, Secondary Parent Member (West) has resigned.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Anthony Antinucci, that Item 7b) be adopted as follows:

7b) Treasurer – Financial Report as of February 28, 2022 received.

The Treasurer informed the group that the cost for mailing out welcome packages includes bubble packaging and mileage.

By Unanimous consent, the Motion was declared

CARRIED

Jennifer Di Francesco left the virtual meeting and Rose-Marie Fraser joined the virtual meeting at 7:26PM.

12. Program/Consultation (Committee of the Whole)

MOVED by John Del Grande, seconded by Rose-Marie Fraser, that Item 12a) be adopted as follows:

12a) Parent Reaching Out (PRO) Grant Update (Information) that the following be referred to Staff:

1. That the parent engagement department compile a report spreadsheet listing each school that applied, grant requested, event/speaker, grant used;
2. That the parent engagement department continue to collect events & speakers for the purpose of creating a vetted & published list for CSPC references; and
3. That the parent engagement department work with communications to publish PRO or other parent events on the TCDSB website where they can be open to the larger TCDSB community.

Director-Designate Ryan Peterson updated the group that all amounts have been allocated to schools. Schools have until May 31, 2022 to notify if they cannot use the funds in full. Any unused funds will be used to purchase resources.

Annalisa Crudo-Perri joined the virtual meeting room at 7:50PM.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Rose-Marie Fraser, seconded by Annalisa Crudo-Perri, that Item 12b) be adopted as follows:

- 12b) Board Wide Rosary Evening Event (Verbal)** that the Catholic Parent Involvement Committee along with the Ontario Association of Parents in Catholic Education host a monthly rosary evening.

The Chair explained the proposed idea of hosting a rosary event.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by John Del Grande, seconded by Ravi Peters, that Item 12c) be adopted as follows:

- 12c) CPIC Regular Meeting Structure Coming Out of the Pandemic (Discussion)** that the item be referred to the executive committee to survey and come back with options & recommendations for 2022/23 school year

The Chair led a discussion with the group on how the committee would like to proceed with meetings moving forward: in-person, virtual or hybrid. The last in person meeting was March 2020.

By Unanimous consent, the Motion was declared

CARRIED

13. Subcommittee & Special Committee Reports

MOVED by Gus Gikas, seconded by Joanna Chang Tze, that Item 13a) be adopted as follows:

13a) Conference and Events Subcommittee (Information) received.

Teresa De Stefano updated the group on the first mental wellness workshop in January; the next session is March 8, 2022

By Unanimous consent, the Motion was declared

CARRIED

15. Reports from TCDSB Board Officials

MOVED by Joanna Chang Tze, seconded by Alison Canning, that Item 15a) be adopted as follows:

15a) Director-Designate for CPIC – Ryan Peterson – Monthly Update received.

Ryan Peterson informed the committee that Jessica Dalinda, Communications Representative has resigned; he thanked her for her commitment to CPIC and introduced Marco Ouji as the interim communications representative.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Gus Gikas, seconded by Ravi Peters, that Item 15b) be adopted as follows:

15b) Communications Update - Marco Ouji, Communications Manager (Verbal) received.

Refer to notes in 15a.

By Unanimous consent, the Motion was declared

CARRIED

16. Reports from Trustee or Trustee Alternate

MOVED by Joanna Chang Tze, seconded by Gus Gikas, that Item 16a) be adopted as follows:

16a) Monthly Update – Garry Tanuan, Trustee and Norm Di Pasquale, Trustee Alternate (Verbal) received.

Trustee Tanuan updated the group that there were two motions regarding the events in the Ukraine that were passed at the March Student Achievement and Well-Being Meeting.

By Unanimous consent, the Motion was declared

CARRIED

17. Parent Member & Community Member Reports

MOVED by Gus Gikas, seconded by Anthony Antinucci, that Item 17a) be adopted as follows:

17a) Ontario Association of Parents in Catholic Education (OAPCE) Toronto Update - John Del Grande, OAPCE Community Representative received.

John Del Grande referenced the summary report that has been included in the addendum.

By Unanimous consent, the Motion was declared

CARRIED

19. Pending List

MOVED by Rose-Marie Fraser, seconded by John Del Grande, that Item 19a) be adopted as follows:

19a) Pending List as at March 7, 2022 received.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by John Del Grande, seconded by Gus Gikas that the agenda be reopened.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by John Del Grande, seconded by Gus Gikas that item 17b) Community Representative Update be added to the agenda.

By Unanimous consent, the Motion was declared

CARRIED

17. Parent Member & Community Member Reports

MOVED by Rose-Marie Fraser, seconded by Joanna Chang Tze, that Item 17b) be adopted as follows:

17b) Community Representative Update received.

By Unanimous consent, the Motion was declared

CARRIED

20. Adjournment

MOVED by Rose-Marie Fraser, seconded by Alison Canning that the meeting be adjourned.

By Unanimous consent, the Motion was declared

CARRIED

The Meeting adjourned at 10:01PM.

CPIC SECRETARY

CPIC CHAIR

**MINUTES OF THE SPECIAL MEETING OF THE
CATHOLIC PARENT INVOLVEMENT COMMITTEE**

PUBLIC SESSION

E-MEETING VIA ZOOM

HELD MONDAY APRIL 4, 2022

1. Call to Order

The Chair called the Special Meeting to Order at 7:08PM.

YouTube live feed was activated on the Toronto CPIC channel.

Minutes are being captured by the Recording Secretary.

2. Opening Prayer

Joe Fiorante led opening prayer and Land Acknowledgement.

3. Roll Call & Apologies

Trustees: Norm Di Pasquale (W9)

Non- Voting Trustees:

Maria Rizzo (W5)

Elementary Parent Members:

Jennifer Di Francesco (W1)

Solimen Hilwi (W2)

Joe Fiorante (W3), Chair

Gus Gikas (W6)

Lisa Landriault (W7)

Rose-Marie Fraser (W8/E)

Joanna Chang Tze (W8/W)

Ivana Calabria-Pantaleo (W10)

James Ocampo (W11/N)

Fadzi McConnell (W11/S)

Anthony Antinucci (W12)

Secondary Parent Members:

Teresa De Stefano (East)

Community Members:

John Del Grande (OAPCE – Toronto)

Alison Canning – Let's Get Together

Katherine Cha, PhD

Staff:

Ryan Peterson (Director Designate)

Manuela Sequeira (Parent Engagement Coordinator)

Sarah Pellegrini (Recording Secretary)

Trustee Tanuan (W8) and Annalisa Crudo-Perri (Central) sent their regrets.

Ravi Peters (W5/E) and Abayomi Bedward (W9) were absent.

4. Approval of the Agenda

MOVED by Ivana Calabria-Pantaleo, seconded by Jennifer Di Francesco, that the Agenda, be approved.

By Unanimous consent, the Motion was declared

CARRIED

5. Declarations of Interest

None declared by Members present.

Katherine Cha joined the virtual meeting room at 7:17PM.

10. Notices of Motion

MOVED by Teresa De Stefano, seconded by Jennifer Di Francesco, that Item 10a) be adopted as follows:

10a) From Teresa De Stefano regarding the Catholic Parent Involvement Committee Showcase 2022 (Refer to Item 12a):

WHEREAS: CPIC Showcase 2022 supports CPIC stated objectives and Catholic Education Week; and

WHEREAS: CPIC Showcase 2022 provides parents with informative and useful engagement opportunities which include live webinar presentations from 4 leading Canadian parenting experts, namely Jennifer Kolari, Stuart Shanker, Alyson Schafer, and Kylah Harrington.

BE IT RESOLVED THAT: CPIC Committee approves the 4 Speakers and the CPIC Showcase 2022 Budget of \$11,000 as explained in the Event Planning Brief.

Trustee Rizzo joined the virtual meeting room at 7:20PM.

MOVED IN AMENDMENT by John Del Grande, seconded by Gus Gikas that the following be added to the motion as the third section:

WHEREAS: *The event coordinator/committee work with the executive committee to finalize planning, technology & execution of the showcase.*

By Unanimous consent, the AMENDMENT was declared

CARRIED

By Unanimous consent, the Motion as amended was declared

CARRIED

12. Program/Consultation (Committee of the Whole)

MOVED by Jennifer Di Francesco, seconded by Rose-Marie Fraser, that Item 12a) be adopted as follows:

12a) REVISED Catholic Parent Involvement Committee Showcase 2022 (Refer to Item 10a) received.

Teresa De Stefano presented to the committee the four proposed speakers, including the presentation dates, costs and topics.

By Unanimous consent, the Motion was declared

CARRIED

13. Subcommittee & Special Committee Reports

MOVED by Jennifer Di Francesco, seconded by Rose-Marie Fraser, that Item 13a) be adopted as follows:

13a) REVISED Conference and Events Subcommittee received.

The minutes of the March 21, 2022 Conference and Events Standing Subcommittee were presented.

By Unanimous consent, the Motion was declared

CARRIED

20. Adjournment

MOVED by John Del Grande, seconded by Alison Canning that the meeting be adjourned.

By Unanimous consent, the Motion was declared

CARRIED

The Meeting adjourned at 8:51PM.

CPIC SECRETARY

CPIC CHAIR



Chair's Monthly Report

March 2022 to April 2022

- Communicated with Director Designate and Parent Engagement Coordinator regarding various items.
- Communicated with CPIC Executive Members.
- Communicated with CPIC members.
- Monitored social media and engaged when appropriate.
- Held Special Meeting on April 4, 2022.
- Attended OAPCE Toronto Meeting on April 6, 2022.
- Held Virtual Rosary Evening on April 7, 2020.
- Reviewed TCDSB Board Agendas.
- Reviewed March draft Minutes
- Reviewed April Special draft Minutes.
- Prepared items for April Agenda.

CPIC Grant & Expenditure Summary

As at March 31, 2022

	CPIC 2021-22
	FR 1894
APPROVED FUNDING	21,771.00
CARRYOVER FROM PREVIOUS YEAR	63,118.84
TOTAL FUNDING	84,889.84
EXPENSES:	
Childcare & Supplies	-
Election-Parent Recruitment Expenses	-
Media Advertising	-
Transcriptions	-
Mileage	23.80
Parent Resources	-
Printing & Supplies	138.07
Promotional Materials	-
Refreshments - Events	-
Refreshments - Meeting	-
Speaker & Recognition Expenses	2,250.00
Telecommunication	-
Translation Services	-
TTC Tokens - Buses	-
TOTAL EXPENDITURES	2,411.87
CARRYOVER TO NEW YEAR	82,477.97

2022-23 Budget Framework and Stakeholder Consultation

Ryan Putnam, CPA, CA, Chief Financial Officer and Treasurer

Presented to: Catholic Parent Involvement Committee (CPIC)

Date: April 25, 2022

“I am the vine; and you are the branches. If you remain in me and I in you, you will bear much fruit; apart from me you can do nothing.”

(John 15:5)

“The King will reply, ‘Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.’

(Matthew 25:40)

“The body is a unit, though it is made up of many parts; and though all its parts are many, they form one body. So it is with Christ.”

(1 Corinthians 12:12)

GUIDING PRINCIPLES

- Strategic Plan, Student Centered
- System Stability, Flexibility
- Alignment, Integration
- Efficient, Effective, Sustainable
- Evidence Based, Measurable
- Prioritize, Opportunity Costs
- Organizational Risk, Compliance
- Transparency, Accountability

DISCUSSION ITEMS

- Current Financial Position
- Enrolment and Staffing
- Ministry Funding and Priorities
- System Investments
- Budget Framework
- Stakeholder Consultation
- Looking Ahead: Next Steps

CURRENT FINANCIAL POSITION

- 21-22 Revised Estimates - \$34.2M In-Year Deficit (COVID, Enrolment)
- Reserve Funds (finite, one-time use)
 - Operating Contingency (depleted, Q2 forecast, Ministry recovery)
 - IT Systems, Infrastructure (fund one-time IT Strategic Plan initiatives)
 - Administrative Facilities (earmarked for unfunded repairs, upgrades)
 - Outdoor Playgrounds (fully allocated to planned/future projects)
 - Student Equity (fully dispersed in prior year)
 - Trustee Initiatives (nominal amount remaining)

ENROLMENT AND STAFFING

- System Enrolment
 - 21-22 – 87,656 (March 2021)
 - 22-23 – 83,489 (decline of 4,167)
 - Absorbed 2,851 in revenue in Sept 2021 (in 21-22 Revised Estimates)
 - 1,316 to be absorbed in 22-23 (\$13.1M GSN plus \$2.6M net impact)
 - Next three years projected average annual enrolment decline of 1,500
- Mitigated enrolment impact on staffing in Sept 2021 using contingency reserve
- Not sustainable - need to reset the system (right-size to actual enrolment levels)

MINISTRY FUNDING AND PRIORITIES

- Funding information released February 2022 (GSN, PPF, LRAP)
- Continuation of COVID, SSF, ISP, ESL (one year commitment only)
- Requirement to offer virtual (using COVID funding for infrastructure)
- Mandatory e-Learning (funded with higher cap, funding impact)
- Transportation Services – 2% funding increase vs 4% cost increase
- Facilities Services - utilities, ventilation, cleaning supplies
- Learning Recovery Action Plan (primary investment in tutoring)

SYSTEM INVESTMENTS

- \$2M investment in Equity (staffing, supports, resources, EPAN)
- \$4M investment in Technology (initiate multi-year device strategy)
- Learning Recovery, Right to Read, Kindergarten Readiness
- Special Education (maintain normalized envelope)
- Digital/Remote Learning Resources, Licenses, Supports
- Faith Formation, Religion Resources, System Programs
- Student Wellbeing, Achievement, Pathways, Success
- Health and Safety, Strategic Risk Management
- 'Net zero' exercise beyond Equity and Technology

BUDGET FRAMEWORK

- 21-22 In-Year Deficit (\$34.2M)
- 22-23 GSN Enrolment Impact (\$13.1M)
- Net Declining Enrolment Adjustment Impact (\$2.6M)
- Operating Contingency Reserve (Q2 Forecast, 1% threshold)
- Right-size system staffing to actual enrolment levels
- Transportation, Facilities Services (contractual/inflation)
- Review COVID investments for continuation, redirect
- Equity, Technology, Learning Recovery, Right to Read
- 'Net Zero' reallocation to support other priorities/initiatives

STAKEHOLDER CONSULTATION

- Meet with SEAC, CPIC, OAPCE, CSLIT (April)
 - Budget framework, strategic priorities, context, input/discussion
- Session with labour partners (review framework, priorities, context, input)
- Virtual Town Hall (review framework, priorities, context, invite input)
- Customized inquiry/survey question(s) to various stakeholder groups
 - Tangible and realistic suggestions/requests
 - Enhance educational experience/outcomes for students
 - Strategies to improve student wellbeing/achievement
 - Enable staff to meet goals/objectives of their role

LOOKING AHEAD: NEXT STEPS

- Funding, Enrolment, Staffing (March)
- Stakeholder Consultation/Input (April)
- Priorities, Pressures, Plan (April)
- Second Quarter Forecast (April)
- Senior Team Discussions (ongoing)
- Preliminary Estimates (May)
- Final Budget Document (June)
- Multi-Year Budget Plan (ongoing)
- Future Considerations (ongoing)



CPIC Event Report	
Name of Event	Virtual Rosary Evening – CPIC and OAPCE
Location	Virtual – Zoom Meeting
Date/Time	Thursday April 7, 2022 at 7pm
Schools Invited	TCDSB Board Wide
Cost	\$0
<p>How many parents attended? What schools were they from?</p> <ul style="list-style-type: none"> • 93 registrants, 38 attendees – 41% attendance rate • Registrants were from 45 different schools, both elementary and secondary and across all wards 	
<p>How was the event advertised?</p> <ul style="list-style-type: none"> • Advertising began on Mar 30 with a flyer sent to all Principals and CSPCs to communicate to their school communities using School Messenger • It was included on the Communications Weekly Wrap Up email • It was promoted through twitter 	
<p>Was a survey given to parents after the event? If yes, what were the results?</p> <ul style="list-style-type: none"> • No survey 	
<p>What barriers were there?</p> <ul style="list-style-type: none"> • Zoom meeting doesn't have the event reminder email feature so some registrants may have forgotten that they registered • The Board wide Budget Consultation was on the same night • More time to promote event 	
<p>What made the event a success?</p> <ul style="list-style-type: none"> • The event was a successful because it gathered parents and staff from across the Board as a community to pray • We offered parents and staff another type of engagement 	

Catholic School Parent Council (CSPC) Annual Activity and Financial Report 2021-2022

The completion of this report is a Ministry and TCDSB requirement of all Councils (CSPCs).

- This report is not intended to capture all of The Council's work, activities or detailed financial transactions.
- The report aims at capturing some of the mandated regulatory (*Ministry, Regulation 612*) and policy (*TCDSB, Policy S10, Appendix A and B*) operational requirements, that allow Councils to have good governance over its activities.
- It is highly recommended for the report to be completed in collaboration with the school principal.
- **Report must be submitted no later than July 8th, 2022.**

* Required

* This form will record your name, please fill your name.

CSPC Annual Activity Report

Purpose:

- *"Every school council shall annually submit a written report on its activities to the principal of the school and to the board that established the council" O.Reg.612,s.24(1).*

1. Name of School *

2. Trustee Ward *

- ☐ Ward 1
- ☐ Ward 2
- ☐ Ward 3
- ☐ Ward 4
- ☐ Ward 5
- ☐ Ward 6
- ☐ Ward 7
- ☐ Ward 8
- ☐ Ward 9
- ☐ Ward 10
- ☐ Ward 11
- ☐ Ward 12

3. To guide The Council's operational activities, CSPC: *(Click on all that is applicable)* *

- ☐ Used the mandated *TCDSB, CSPC By-Laws* template (*Policy A.10, Appendix A*), with the verified 7 local amendments
- ☐ Communicated the school's current *TCDSB, CSPC By-Laws* by sharing them with the school community or by posting them on the TCDSB's school's webpage
- ☐ Reviewed the current 7 local amendments to the mandated *TCDSB, CSPC By-Laws*, in order to comply with the required yearly review and verification by the school community at the 2022 AGM

4. The principal provided all parents with written notice of the date, time, and location for the elections of the parent representatives, at least 14 days before the date of the elections. *

☐ Yes

☐ No

5. CSPC elections were held within the mandated 30 calendar days, after the first day of school. *

☐ Yes

☐ No

☐ Elections were held after the mandated 30 calendar days due to special circumstances, as approved by the school's superintendent

6. The composition of The Council was as follows: *(Click **ONLY** on the positions that were filled as per the school's TCDSB, CSPC By-Laws)* *

☐ Parent Representatives (# as stipulated in the by-laws)

☐ Parent Representatives (Less than the # stipulated in the school's by-laws)

☐ Pastor or Designate (Appointed by the pastor)

☐ Teacher Representative

☐ Non-Teacher Representative

☐ Community Representative (# as stipulated in the by-laws)

☐ Student (Secondary)

☐ Student Elementary (Optional, at the principal's discretion)

☐ Parent Member with an Interest in Special Education

7. The Council had the required minimum number of meetings (i.e., 4, including the AGM).

*

☐ Yes

☐ No

8. The dates and times for all scheduled CSPC meetings were posted on the TCDSB's school's webpage and/or communicated to the school community immediately after the elections of The Council. *

☐ Yes

☐ No

9. The date, time, agenda and draft minutes for all scheduled meetings were sent to the school community well in advance of each scheduled CSPC meeting. *

☐ Yes

☐ No

10. CSPC approved meeting minutes and financial statements from all scheduled meetings were shared with the school community. *

☐ Yes

☐ No

11. At a scheduled CSPC meeting, a yearly budget was presented and voted upon by The Council. *

☐ Yes

☐ No

12. At a scheduled CSPC meeting, The Council discussed and voted to conduct fundraising activities for pre-planned purposes/uses to support student learning and well-being, in alignment with the *School's Improvement and Equity Plan*. *

☐ Yes

☐ No

13. CSPC fundraising funded the following initiatives that supported the goals of the *School's Equity and Improvement Plan*: (Click **ONLY** on what is applicable) *

☐ Student learning materials not covered by Block Budget funds

☐ Technology for students

☐ Extra and/or co-curricular student activities (e.g., excursions; buses; workshops; performances; sports events)

☐ Student celebrations (e.g., first communion; confirmation; graduations; holidays; spirit days)

☐ Charitable organizations

☐ Parent/guardian engagement activities in addition to available PIC or PRO funds

☐ Other initiatives that are in compliance with *TCDSB, Policy S.10, Appendix B*

14. The CSPC chair/co-chairs ensured that at least 3 times per year (November, April, June) a budget was reported to the school community. *

☐ Yes

☐ No

15. The Council made use of **some or all** available Parent Involvement Committee (PIC) funds? *

☐ Yes

☐ No

16. List the title(s) of any parent workshop, initiative or resource sponsored with PIC funds or CSPC fundraised funds.

******If the school applied and received a Parent Reaching Out (PRO) grant, please do not list the title of any initiative funded by PRO funds. This information has already been submitted by schools in the PRO final report. **

CSPC Financial Report

Purpose:

- "If the school engages in fundraising activities, the annual report shall include a report on those activities" O. Reg. 612 s.24 (2)
- In addition to complying with Ministry TCDSB policy requirements, CSPCs must provide information (#12-15) to the board, so that it is included in the TCDSB 2021-2022 financial statements required by the Ministry.

Note:

- Please enter amount in the following format: \$#,###.## (e.g., \$2,345.80)

17. **CSPC Opening Bank Balance** as of June 1st, 2021 (i.e., Reported as CSPC closing balance to the Ministry as of this date) *

18. **CSPC Revenue Received** up to May 31st, 2022 (i.e., Reported as CSPC revenues to the Ministry as of this date). *

19. **CSPC Expenses Paid** up to May 31st, 2022 (i.e., Reported as CSPC expenses to the Ministry as of this date) *

20. **CSPC Closing Bank Balance** as of May 31st 2022 (i.e., Reported as CSPC cash on hand to the Ministry as of this date) *

CSPC Annual Activity & Financial Report - Action After

21. Before submitting the 2021-2022 CSPC Annual Activity and Financial Report on behalf of The Council, I acknowledge that I have reviewed the report with the principal:

☐ Yes

☐ No

22. Before submitting the report, I acknowledge that I will:

1. Save and/or print a copy
2. Provide a copy to principal for their records;
3. Present the report at a CSPC meeting and provide a hard copy for CSPC records;
and
4. Request the assistance of the principal to post the *CSPC Annual Activity and Financial Report* on the school's portal page.

☐ Yes

☐ No

23. Please add the date of submission

Format: M/d/yyyy

This content is neither created nor endorsed by Microsoft. The data you submit will be sent to the form owner.



Catholic School Parent Council (CSPC)

Speakers' List to Support Local Parent Engagement Initiatives

Name	Contact	Focus of Work
Sr. Helena Burns	Email: srhelenaburns@gmail.com	Social media literacy and theology of the body for adults
Fr. Peter Turrone	Email: office@holyroary.ca	Meaning of love and sexuality
Fr. Prakash Anthony Lohale, OP	archtoronto.org	Office for Interreligious Dialogue
Michael Penafiel	https://sharelife.org	ShareLife
Dr. Josephine Lombardi	Email: josephine.lombardi@utoronto.ca Website: https://josephinelombardi.com/	Religious education and spirituality
Diane Montreuil	Email: dianemontreuil13@yahoo.ca	Indigenous education
Elder Ester Wesley	Email: ewesley918@gmail.com	Indigenous education and cultural studies
Virginia Barter	Email: ybarter@rogers.com	Métis Storyteller
John Hupfield (Ojibway)	Email: johnhupfield@gmail.com	Historical and contemporary Indigenous representations: A dialogue on stereotypes, the media, cultural appropriation, and Indigenous voice
Harmony Movement	Website: https://harmony.ca	Building inclusive schools and communities
Friends of Simon Wiesenthal Centre for Holocaust Studies	Email: education@fswc.ca Website: Education & Diversity Programs (friendsofsimonwiesenthalcenter.com)	Equity, diversity, addressing intolerance & antisemitism
The Canadian Multicultural Inventors Museum (CMIM)	Website:	Educational, interactive African- centered presentations featuring African Canadian, African American, African Caribbean and African Women innovators and inventors

	https://multiculturalmuseums.org/whatwe-do	
Trey Anthony	Website: https://treyanthony.com/about	Empowering black women
Andrew B. Campbell, PhD.	Website: https://drabc.ca/workshops	Equity, diversity, and inclusion
Barbara Coloroso	Email: info.kidsareworthit@gmail.com	Parenting, bullying, positive school climate and restorative justice
Alyson Schafer	Website: https://alysonschafer.com/	Parenting
Kylah Harrington	Website: https://parenteducation.net/	Parenting
Jennifer Kolari	Website: https://connectedparenting.com/	Connected Parenting – Raising Children
Dr. Jean Clinton	Website: https://www.edcan.ca/	Supporting young children’s social emotional development & youth mental health
Dr. Stuart Shanker	Email: info@self-reg.ca Website: https://self-reg.ca/	Self-Regulation
Paul Davis	Website: socialnetworkingsafety.net	Social networking safety
Sarah Westbrook	Website: https://upowerpresentations.com/	Confidence and resilience building
Amen Iseghohi	Website: https://www.meetamen.com/pages/motivational-speaker-toronto	Family wellness, balanced and productive life
School Mental Health Ontario	Website: https://smho-smso.ca/	<p>Process for schools in selecting a speaker as recommended by the TCDSB Psychology Department:</p> <ul style="list-style-type: none"> • Councils, in collaboration with the school principal are encouraged to consult with the school’s psychologist guidance counselor and social worker to better ascertain the mental health needs of the school community. • Schools can use The Decision Support Tool, from School Mental Health Ontario (smho-smso.ca), to assist with making informed

		decisions when selecting a mental health speaker for the school community. The document has a series of self-reflective questions to help the local team (page 12) and a series of interview questions to choose an appropriate speaker (page 11).
Strong Minds, Strong Kids	Email: pamela.sariyannis@strongmindsstrongkids.org Website: https://www.strongmindsstrongkids.org	A non-profit organization organization that can provide a list of speakers/workshops.

Important Notes:

- This is not an exhaustive list, nor a recommended list. It is a compilation of speakers to support local parent engagement initiatives
- The process of selecting a speaker for a local school event is overseen, vetted, and approved by the school principal in collaboration with the school's Catholic School Advisory Council (CSPC)
- Once selected, it is recommended that the school principal and the CSPC chair review the content of the presentation to ensure that it meets the needs of the Catholic school community

A Book List
Catholic Education, Equity, Diversity, Indigenous Education and Parenting

Title	Author	Availability	*Price
How to be a Mindful Christian- 40 Simple Spiritual Practices	Sally Welch	Indigo.ca	\$19.00
How to be a Mindful Christian	Sally Welch	Indigo.ca	\$23.00
Fresh Bread and Other Gift of Spiritual Nourishment	Joyce Rupp	Indigo.ca	\$20.00
Catholic Spiritual Practices - a Treasury of Old and New	Colleen M. Griffith	Indigo.ca	\$24.00
A Handbook for Today's Catholic	F. G. George	Amazon.ca	\$9.00
52 Simple Ways to Talk with Your Kids about Faith	Jim Campbell	Amazon.ca	\$16.00
How to Raise Good Catholic Children	Mary R. Newland	Amazon.ca	\$24.00
How to Be an Antiracist	Ibram X Kendi	Indigo.ca	\$36.00
So You Want to Talk About Race	Ijeoma Oluo	Indigo.ca	\$23.00
White Fragility	Robin DiAngelo	Indigo.ca	\$22.00
Difficult Conversations with a Black Man	Emmanuel Acho	Indigo.ca	\$26.00
The Book of Negroes	Brit Bennett	Indigo.ca	\$21.00
Washington Black	Esi Edugan	Indigo.ca	\$25.00
The Underground Railroad	Colson Whitehead	Indigo.ca	\$23.00
The Other Black Girl	Zakiya Dalila Harris	Indigo.ca	\$25.00
Conversations with White People	IC Bailey	Amazon.ca	\$40.00
The Vanishing Half	Brit Bennett	Indigo.ca	\$24.00
The Myth of the Model Minority	R. S. Chou & J.R. Feagin	Amazon.ca	\$40.00
Chop Suey Nation	Anna Hui	Indigo.ca	\$25.00
Being Chinese in Canada	W. G. Wee Dere	Indigo.ca	\$27.00
Minor Feelings – An Asian American Reckoning	Cathy Park Hong	Indigo.ca	\$24.00
China Men	Maxine H. Kingston	Indigo.ca	\$23.00
The Woman Warrior	Maxine H. Kingston	Amazon.ca	\$22.00
21 Things About the Indian Act	Bob Joseph	Indigo.ca	\$20.00
Indigenous Relations Insights, Tips & Suggestions to Make Reconciliation a Reality	Bob Joseph	Indigo.ca	\$20.00
Five Little Indians	Michelle Good	Indigo.ca	\$23.00
Seven Fallen Feathers	Tanya Talaga	Indigo.ca	\$23.00
Unreconciled	Jesse Went	Indigo.ca	\$30.00
From the Ashes	Jesse Went	Indigo.ca	\$25.00
The Strangers	Katherena Vermette	Indigo.ca	\$30.00
Braiding Sweetgrass	Robin Wall Kimmerer	Indigo.ca	\$27.00
Life in the City of Dirty Water	Clayton Thomas-Muller	Indigo.ca	\$30.00
An Inconvenient Indian	Thomas King	Indigo.ca	\$22.00
Connected Parenting – How to Raise a Good Kid	Jennifer Kolari	Amazon.ca	\$21.00

You're Ruining My Life – Surviving the Teenage Years with Connected Parenting	Jennifer Kolari	Amazon.ca	\$21.00
Parenting: 14 Gospel Principles that can Radically Change your Family	Paul D. Trip	Indigo.ca	\$30.00
Raising Good Humans: A Mindful Guide to Breaking the Cycle of Reactive Parenting and Raising Kind, Confident Kids	Hunter Clarke-Fields	Amazon. ca	\$21.00
How to Talk to Kids so They Can Listen at Home and at School	Adele Faber	Indigo.ca	\$23.00
The Whole Brain Child	Daniel J. Siegel	Indigo.ca	\$23.00
Self-Reg: How to Help your Child (and You) Break the Stress Cycle and Successfully Engage with Life	Dr. Stuart Shanker	Indigo.ca	\$20.00
The Gift of Failure – How the Best Parents Can Learn to Let Go So Their Children Can Succeed	Jessic Lahey	Indigo.ca	\$20.00
The Conscious Parent -transforming ourselves and empowering our children	Shefali Tsabary	Indigo.ca	\$30.00
The Leader in Me – How Schools and Parents Around the World Are Inspiring Greatness, One Child at a Time	Stephen R. Covey	Amazon.ca	\$25.00
Breaking The Good Mom Myth	Alyson Schafer	Indigo.ca	\$18.00
Ain't Misbehavin: Tactics or Tantrums	Alyson Schafer	Indigo.ca	\$18.00
Honey, I Wrecked the Kids	Alyson Schafer	Indigo.ca	\$18.00
The Bully, the Bullied and the Bystander: From Preschool to High School and Beyond	Barbara Coloroso	Indigo.ca	\$20.00
Kids are Worth it!	Barbara Coloroso	Indigo.ca	\$19.00

***Please Note:**

- Approximate cost on regular pricing for paperback copies
- Prices for audio or e-book may vary
- Special pricing may be available at Amazon.ca or Indigo.ca

CATHOLIC PARENT INVOLVEMENT COMMITTEE

PENDING LIST TO APRIL 25, 2022

#	Date Requested	Report Due Date	Subject	Delegated To
1	Sept-2021 Regular CPIC Meeting	TBC	That CPIC recommend to Staff and then the Board of Trustees that: TCDSB CSPC's be given appropriate access to School Messenger so that they can create communications to go out to the School Community in the similar respect that CSPC's have access to School Cash Online. The process should (like School Cash Online) allow the CPSC to create the communication and then be reviewed by the administration before it is sent out. (From the June 2021 CPIC Meeting: School Messenger Access)	Director - Designate
2	Jan-2022 Regular CPIC Meeting	TBC	That CPIC request that Board staff make available to CPIC relevant raw information by school, collected from last year's CSPC yearend report & that CPIC be consulted on the proposed survey for this year; and That CPIC in conjunction with TCDSB IT Services investigate a group buy or central licensing model with Intuit for available use of Quickbooks for Catholic School Parent Councils (CSPCs) across the TCDSB (Metrics Report on the Catholic School Parent Council, Policy S.10, 2020-2021)	Director- Designate
3	March-2022 Regular CPIC Meeting	TBC	That the following be referred to Staff: 1. That the parent engagement department compile a report spreadsheet listing each	Director- Designate

#	Date Requested	Report Due Date	Subject	Delegated To
			<p>school that applied, grant requested, event/speaker, grant used;</p> <p>2. That the parent engagement department continue to collect events & speakers for the purpose of creating a vetted & published list for CSPC references; and</p> <p>3. That the parent engagement department work with communications to publish PRO or other parent events on the TCDSB website where they can be open to the larger TCDSB community.</p> <p>(Parent Reaching Out (PRO) Grant Update (Information))</p>	