

GOVERNANCE AND POLICY COMMITTEE REGULAR MEETING Public Session

AGENDA MAY 10, 2022

Garry Tanuan, Chair
Trustee Ward 8

Frank D'Amico
Ex-Officio



Nancy Crawford, Vice Chair
Trustee Ward 12

MULTI-YEAR STRATEGIC PLAN
2022 - 2025
IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope

Angela Kennedy
Ex-Officio

Michael Del Grande
Trustee Ward 7



Ida Li Preti
Trustee Ward 3

MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298
Assistant Recording Secretary: Sarah Pellegrini, 416-222-8282 Ext. 2207

Dr. Brendan Browne
Director of Education

Angela Kennedy
Chair of the Board

TERMS OF REFERENCE FOR GOVERNANCE AND POLICY COMMITTEE

The Governance Framework Committee is responsible for:

A. Ensuring that governance structures, policies, protocols, processes and performance metrics:

- i). advance the vision of the TCDSB, rooted in Catholic values and teachings.
- ii). support the achievement of our Multi-Year Plan.
- iii). conform to best practices.
- iv). provide strategic cohesion and consistency.
- v). comply with the Education Act and other pertinent legislation.

B. Providing a meta policy framework to ensure all policy formation, monitoring and evaluation follow a standard process that reflects exemplary practices in policy development.

C. Carrying out a continuous review of the roster of existing policy to ensure conformity and advancement of (A) above.

D. Identifying the supports (e.g. capacity training) needed to implement the governance framework.

E. Ensuring ongoing governance reviews of the Board.

F. Ensuring that the TCDSB By-laws and the Trustee Code of Conduct reflect the vision and mission of the Board and adhere to good governance practices, the Education Act and other pertinent legislation.

LAND ACKNOWLEDGEMENT

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit peoples in Ontario and the rest of Canada.

La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunees et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.

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AGENDA THE REGULAR MEETING OF THE GOVERNANCE AND POLICY COMMITTEE

PUBLIC SESSION
Garry Tanuan, Chair
Nancy Crawford, Vice Chair

Tuesday, May 10, 2022
7:00 P.M.

Pages

1. Call to Order
2. Opening Prayer
3. Land Acknowledgement
4. Roll Call and Apologies
5. Approval of the Agenda
6. Declarations of Interest
7. Approval and Signing of the Minutes of the Meeting held April 19, 2022 1 - 10
8. Delegations
9. Presentation
10. Notices of Motion

11. Unfinished Business

12. Matters referred or deferred

13. Staff Reports

- | | | |
|-------|--|---------|
| 13.a. | Rescindment of School Organization Change Policy S.05 | 11 - 15 |
| 13.b. | Credit Union Policy A.10 | 16 - 19 |
| 13.c. | Insurance for School Volunteers Policy I.01 | 20 - 23 |
| 13.d. | Right to Disconnect Policy H.M. 06 (New) (Refer to May 10, 2022 Addendum) | |
| 13.e. | Permit Supervisors Policy H.S.06 (Refer to May 10, 2022 Addendum) | |
| 13.f. | Update on Request for Report regarding Consideration of Motion from Trustee Tanuan regarding Special Board Advisory Committee on Race Relations (Verbal) - John Wujek, Superintendent of Education | |

WHEREAS: The Toronto Catholic District School Board (TCDSB) has a history of Race Relations, and Equity Policies and Practices since 1984 but recent trends suggest a need to reintroduce past mechanisms to assist in eradicating racial and systemic discrimination;

WHEREAS: The Ministry of Education has announced a series of initiatives and activities in the Fall of 2020 to address and combat systemic racism that affect racialized bodies, particularly the Black and Indigenous communities; and

WHEREAS: TCDSB has passed a series of motions to address Anti-Racism and Equity and Inclusive Education within the Board during the June 18, 2020, Board meeting.

BE IT RESOLVED THAT: Procedural, governance and reporting issues related to Advisory Committees be referred to the Governance and Policy Committee for review.

14.	Listing of Communications	
15.	Inquiries and Miscellaneous	
16.	Updating of Pending List	
16.a.	Monthly Pending List	24 - 34
16.b.	Annual Policy Priority Schedule	35 - 36
17.	Adjournment	

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MINUTES OF THE REGULAR MEETING OF THE GOVERNANCE AND POLICY COMMITTEE PUBLIC SESSION

HELD TUESDAY, APRIL 19, 2022

PRESENT:

Trustees:

G. Tanuan, Chair
N. Crawford, Vice-Chair – Virtual
M. Del Grande - Virtual
A. Kennedy, Ex-Officio, Virtual

Staff:

B. Browne
L. Coulter
C. Fernandes
M. Caccamo
S. Vlahos
J. Wujek

B. Shannon (For Item 13d)

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guests:

M. Eldridge, External Legal Counsel (on behalf of Paul Matthews)
A. Robertson, Parliamentarian

4. Roll Call and Apologies

Trustees D'Amico and Li Preti were absent.

5. Approval of the Agenda

MOVED by Trustee Crawford, seconded by Trustee Del Grande, that the Agenda be approved.

The Motion was declared

CARRIED

6. Declarations of Interest

There were none.

7. Approval and Signing of the Minutes

MOVED by Trustee Del Grande, seconded by Trustee Crawford, that the Minutes of the Meeting held March 1, 2022 be approved.

The Motion was declared

CARRIED

12. Matters Referred or Deferred

MOVED by Trustee Del Grande, seconded by Trustee Crawford, that Item 12a) be adopted as follows:

12a) Consideration of Motion from Trustee Tanuan regarding Special Board Advisory Committee on Race Relations:

WHEREAS: The Toronto Catholic District School Board (TCDSB) has a history of Race Relations, and Equity Policies and Practices since 1984 but recent trends suggest a need to reintroduce past mechanisms to assist in eradicating racial and systemic discrimination;

WHEREAS: The Ministry of Education has announced a series of initiatives and activities in the Fall of 2020 to address and combat systemic racism that affect racialized bodies, particularly the Black and Indigenous communities; and

WHEREAS: TCDSB has passed a series of motions to address Anti-Racism and Equity and Inclusive Education within the Board during the June 18, 2020, Board meeting.

BE IT RESOLVED THAT: Procedural, governance and reporting issues related to Advisory Committees be referred to the Governance and Policy (GAP) Committee for review received and referred to Staff for a report to come back at the May GAP Committee meeting.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Crawford, that Item 12b) be adopted as follows:

12b) Days of Recognition:

1. **BE IT RESOLVED THAT:** This report be referred to the GAP Committee to be used in the formation of a draft policy on days and months of recognition, dedication and/or commemoration in the Toronto Catholic District School Board; and
2. **BE IT RESOLVED THAT:** Staff provide a summary of the dates and months of dedication to the GAP Committee received and referred to Staff to come back with a Policy.

Trustee Kennedy joined the virtual meeting at 7:42 pm.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Tanuan

The Motion was declared

CARRIED

13. Staff Reports

MOVED by Trustee Kennedy, seconded by Trustee Crawford, that Item 13a) be adopted as follows:

13a) Recommendation from the By-Law Ad Hoc Committee regarding Audio/Visual Recording received.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Del Grande, that this report be referred back to Staff to provide further information to the GAP Committee regarding the recommended By-law change: That “Every Committee/ Board meeting (private and public) shall be recorded.”

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Tanuan

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Tanuan

The Motion, as amended was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Kennedy, that Item 13b) be adopted as follows:

- 13b) Review of Policy S.P.12 – Religious Education Course Requirements for Secondary Pupils** that the GAP Committee recommend to Board that the revised Policy Religious Education Course Requirements for Secondary Pupils S.P.12 provided in Report Appendix A of the report be adopted.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Crawford, that Item 13c) be adopted as follows:

- 13c) Recognition of Employment Service and Retirement H.M.04** that the Governance and Policy Committee recommend to Board that Policies H.M.09 and H.M.10 be rescinded, and that Policy H.M. 04 Recognition of

Employment Service and Retirement provided in Appendix A of the report be adopted.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Del Grande, that Regulation 2 in Sections I and II of the policy, pages 96 and 97 of 126, be revised to include the following sentence at the end:

This ceremony shall include the celebration of Holy Mass.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Tanuan

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Tanuan

The Motion, as amended was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Kennedy, that Item 13d) be adopted as follows:

- 13d) Update To Policy A.20 Records Management - Archives that the GAP Committee recommend to Board** that the revised Policy on Update to Policy A.20 provided in Report Appendix A of the report be adopted.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Kennedy, that the Board provide an orientation in records management for newly-elected Trustees at the beginning of each term.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Tanuan

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Tanuan

The Motion, as amended was declared

CARRIED

16. Updating of Pending List

MOVED by Trustee Del Grande, seconded by Trustee Kennedy, that Items 16a) and 16b) be adopted as follows:

16a) Monthly Pending List received; and

16b) Annual Policy Priority Schedule received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Tanuan

The Motion was declared

CARRIED

17. Adjournment

MOVED by Trustee Del Grande, seconded by Trustee Crawford, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
Del Grande
Kennedy
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR



REPORT TO

GOVERNANCE AND POLICY
COMMITTEE

RESCINDMENT OF SCHOOL ORGANIZATION CHANGE POLICY S.05

“Wealth gained hastily will dwindle, but whoever gathers little by little will increase it....Proverbs 13:11

Drafted

April 29, 2022

Meeting Date

May 10, 2022

Barbara Leporati, Sr. Coordinator, Planning Services

Michael Loberto, Superintendent, Planning and Development

RECOMMENDATION REPORT

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Facilities,
Business & Community Development

Ryan Putnam
Chief Financial Officer & Treasurer

A. EXECUTIVE SUMMARY

This report recommends rescinding the *School Organization Change S.05* policy, as it is outdated, and all elements of the policy have been replaced by current TCDSB policies

The cumulative staff time required to prepare this report was 4 hours

B. PURPOSE

To provide rationale for rescinding the *School Organization Change S.05 Policy*.

C. BACKGROUND

This policy was first approved in May 1969 and last amended in October 1986. The policy is outdated and all elements of the policy have been replaced by other TCDSB policies.

D. EVIDENCE/RESEARCH/ANALYSIS

1. TCDSB school organization is governed by Ministry Guidance.
 - All TCDSB Elementary schools are JK to Gr.8 with the exception of two (2) specialty schools, St. Michael Choir School (Gr. 3 to Gr. 12) and Cardinal Carter Academy for the Arts (Gr. 7 to Gr. 12).
 - All TCDSB Secondary schools are Gr. 9 to Gr. 12 regardless of programming or gender restrictions.
2. Matters related to school organization are addressed in several current TCDSB policies.
 - *Policy S.09 – Pupil Accommodation Review* provides a process for deciding the most appropriate pupil accommodation arrangements for the delivery of elementary and secondary programs, right-sizing school buildings and managing enrolment pressures.
 - *Policy SA.03 – Elementary School Attendance Boundary Review* provides a process for adjustments to attendance areas to manage enrolment. Both processes consider programming and school organization.

- ***Policy SA.01- Elementary Admissions and Placement and Policy SA.02 – Placement of Pupils*** govern the management of the admissions and registration in TCDSB schools. This is managed through SOAR, the Student Online Application Registration.
 - ***Policy SP.01- Special Education Programs and Services, Policy SP.05 – International Languages Program and Policy SP.02 – Elementary French Programming*** are employed to distribute elementary school programming; and
 - ***Policy T.7 – Community Engagement*** provides a mechanism to involve school communities in consultation under various circumstances.
3. ***The School Organization Change S.05 policy*** predates the policies listed above. These policies address school organizational matters, and such, staff recommend rescinding Policy S.05.

E. STAFF RECOMMENDATION

Staff recommends that the School Organization Change Policy - S.05 policy be rescinded.



TCDSB Policy Register

School Organization Change S.05

Date Approved: May 69	Date of Review: 12 Sep 06	Dates of Amendment: Feb 81; 16 Oct 86
Cross Reference:		

Policy:

1. The junior kindergarten to grade 8 community school will be the standard elementary school organization; and the standard secondary school organization will be grades 9 through 12.
2. The TCDSB may change a school organization where circumstances warrant.

Regulations:

1. Definitions:

- (a) The standard elementary school organization is a school with grades junior kindergarten through grade eight.
- (b) The junior elementary school organization is a school with grades junior kindergarten through grade six.
- (c) The senior elementary school organization is a school with exclusively intermediate students drawn from two or more junior schools.
- (d) The designated senior school organization is a school with an enrolment of 500 or more students, 350 of whom are in the intermediate division of a JK to grade eight school and are drawn from two or more junior schools.
- (e) The secondary school organization is a school which offers secondary credits.



2. Where the organization of a school requires review, or where a Catholic School Advisory Council requests a review of the school organization, a school organization review committee shall be formed.

3. School Organization Review Committee (SORC)

(a) The SORC will consist of:

- i. two members from the Catholic School Advisory Council(s) of each school affected by the proposed change in school organization,
- ii. the local trustee(s) for the school(s) affected by the proposed change,
- iii. the pastor(s) from the parish(es) in which the schools are located.

(b) Resource people to the SORC will consist of:

- i. the Deputy Director of Field Operations;
- ii. the superintendent(s) of the schools affected;
- iii. the principals of each school affected by the proposed change;
- iv. a representative of the school teaching staff chosen by the teaching staff.

4. Review Considerations by SORC

(a) The SORC will consult with interested groups to hear the implications of the proposed change in school organization.

(b) The review will consider the effects of the proposed change on enrolment, population trends, financial statistics and the growth potential of the schools to be affected.

(c) The review will include the implications of the needs and use of the schools by the Catholic school community.

(d) The review will include the program implications of the schools to be affected.

(e) The SORC will report to the secretary of the Board by the last day of February.

5. Where a change of organization is recommended by the SORC, the secretary of the Board shall submit a report including a time line and action plan to the April Board of Trustees meeting.



REPORT TO

GOVERNANCE AND POLICY COMMITTEE

CREDIT UNION POLICY A.10

*May integrity and uprightness preserve me,
for I wait for you. Psalm 25:21*

Created, Draft	First Tabling	Review
May 3, 2022	May 10, 2022	

David Bilenduke, Senior Coordinator, Finance

RECOMMENDATION REPORT

Vision:

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2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



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Operating Officer

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Facilities, Business and
Community Development

Ryan Putnam
Chief Financial Officer and
Treasurer

A. EXECUTIVE SUMMARY

This report is recommending no changes to Policy A.10 – Credit Union.

B. PURPOSE

This recommendation report is on the order paper of the Governance and Policy Committee as a requirement to periodically review all Board policies.

C. BACKGROUND

The Credit Union (A.10) policy was last reviewed in June 2006.

A copy of Policy A.10 - Credit Union is attached as Appendix A.

Historically, the Board has supported the operation of an employee credit union currently operating under the name of Tandia Financial Credit Union.

Tandia is an amalgamation of several educational and other credit unions including employees of the TCDSB.

D. EVIDENCE/RESEARCH/ANALYSIS

Tandia currently leases space to operate a branch at the Catholic Education Centre. (five-year lease expiring June 2023 and is based on market rates).

The Board is under no obligation to renew the lease if this space is required for another purpose.

The Board has always cooperated with the credit union and provided payroll deductions for participating employees.

E. METRICS AND ACCOUNTABILITY

The Board does not anticipate any amendments being required at this time.

Tandia has been a responsible corporate citizen and has sponsored and promoted many TCDSB endeavours in the past.

F. STAFF RECOMMENDATION

Staff recommends that Policy A.10 be maintained in its current form.



POLICY SECTION: FINANCIAL SERVICES

SUB-SECTION:

POLICY NAME: CREDIT UNION

POLICY NO: A. 10

Date Approved: July 1971	Date of Next Review:	Dates of Amendments: June 2006, October 1986
Cross References:		
Appendix:		

Purpose:

To outline the Board's support of a credit union for TCDSB employees.

Scope and Responsibility:

This policy is administered by the Financial Services department.

Alignment with MYSP:**Learning – Growing in Knowledge**

Continue to develop a Christ-centered learning organization in pursuit of knowledge, innovation, and responsiveness.

Equity – Growing in Knowledge with Justice

Apply Catholic social justice to nurture a community focused on equity, diversity, inclusion, anti-racism, and anti-oppression.

Well-Being – Growing in Knowledge With Justice and Hope

Strengthen an environment rooted in Gospel values that nurtures hope and well-being.



POLICY SECTION: FINANCIAL SERVICES

SUB-SECTION:

POLICY NAME: CREDIT UNION

POLICY NO: A. 10

Policy:

The Toronto Catholic District School Board (TCDSB) supports the continued operation of a credit union for all employees.

Regulations:

1. The Board will cooperate with the credit union to provide banking services to TCDSB employees.
2. The Board will provide office space, where available, for carrying out credit union activities.
3. The Board will provide payroll deduction services for employees participating in the credit union.



REPORT TO

GOVERNANCE AND POLICY COMMITTEE

INSURANCE FOR SCHOOL VOLUNTEERS POLICY I.01

"Wealth gained hastily will dwindle, but whoever gathers little by little will increase it"....Proverbs 13:11

Created, Draft	First Tabling	Review
May 3, 2022	May 10, 2022	
David Bilenduke, Senior Coordinator, Finance		
RECOMMENDATION REPORT		

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A. EXECUTIVE SUMMARY

This report is recommending an update to Policy I.01 - Insurance for School Volunteers to reflect current insurance coverage available to the Board.

B. PURPOSE

This recommendation report is on the order paper of the Governance and Policy Committee as a requirement to periodically review all Board policies.

C. BACKGROUND

The Insurance for School Volunteers (I.01) policy was last reviewed in September 2006.

A copy of I.01 Insurance for School Volunteers with proposed revisions is attached as Appendix A.

D. EVIDENCE/RESEARCH/ANALYSIS

The Board's insurance provider, the Ontario School Board Insurance Exchange (OSBIE), is the primary insurance provider to school boards in Ontario.

OSBIE understands the unique and varied requirements of school boards and coverage for volunteers is provided for in their policy with the Board.

E. METRICS AND ACCOUNTABILITY

It is important that volunteers understand they are only covered by the Board's insurance policy when working under the direction of the school Principal.

This has been emphasized in the main body of the revised policy attached.

F. STAFF RECOMMENDATION

Staff recommends that Policy I.01 be revised as per Appendix A.



POLICY SECTION: FINANCIAL SERVICES

SUB-SECTION:

POLICY NAME: INSURANCE FOR SCHOOL VOLUNTEERS

POLICY NO: I.01

Date Approved: October 1986	Date of Next Review:	Dates of Amendments: September 2006
Cross References: School Volunteers S.01 Who Cares? Volunteers do! , TCDSB, 2005		
Appendix:		

Purpose:

To outline the Board's commitment to providing insurance coverage for volunteers.

Scope and Responsibility:

This policy is administered by the Financial Services department.

Alignment with MYSP:**Learning – Growing in Knowledge**

Continue to develop a Christ-centered learning organization in pursuit of knowledge, innovation, and responsiveness.

Equity – Growing in Knowledge with Justice

Apply Catholic social justice to nurture a community focused on equity, diversity, inclusion, anti-racism, and anti-oppression.



POLICY SECTION: FINANCIAL SERVICES

SUB-SECTION:

POLICY NAME: INSURANCE FOR SCHOOL VOLUNTEERS

POLICY NO: I.01

Well-Being – Growing in Knowledge With Justice and Hope

Strengthen an environment rooted in Gospel values that nurtures hope and well-being.

Policy:

The TCDSB shall provide ~~Accidental Death and Dismemberment, Legal Liability and Excess Automobile Liability~~ insurance **coverage** for school volunteers **while performing tasks or activities under the direction of the school principal.**

Regulations:

1. A school volunteer is a person who the principal has assigned to assist in school activities without remuneration.
2. The amount **and nature** of coverage shall be determined ~~from time to time~~ by the Board's **insurer, the Ontario School Boards Insurance Exchange (OSBIE), consistent with other school boards in Ontario.**

Definitions:

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

1. **Coverage with OSBIE will be renewed annually by the Board.**

GOVERNANCE AND POLICY COMMITTEE

PENDING LIST TO MAY 10, 2022

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Mar-2017 Governance and Policy	TBC	Governance and Policy	Report regarding consultations with CLSIT and conversations with the Archdiocese in regards to the content of the policy (Update to Chaplaincy Program Policy)	Superintendent Fernandes
2	June-2017 GAP	TBC	Governance and Policy	Staff to bring back after the Ministry of Education's Transportation report is considered (Update to Transportation Policies S.T.01, 03, 04 and 05)	Superintendent Fernandes
3	Mar-2018 Regular Board	TBC	Governance and Policy	That the matter be referred to the Governance and Policy Committee (Photographing and Filming of Individuals at Board and Committee Meetings)	Superintendent Fernandes
4	May-2018 Governance and Policy	TBC	Governance and Policy	Staff was requested to add the policy to the Governance and Policy Committee work plan for the development of an Omnibus policy (Update to School Events Communications and Invitee Protocols Policy (S.02).)	Superintendent Fernandes
5	Jun-2018 Corporate Services	TBC	Governance and Policy	That the Pupil Accommodation Review Policy and Operating Procedures be referred to the Governance and Policy Committee to be updated to reflect changes to the Pupil Accommodation	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				Review Guidelines with extensive community and Section E Implementation, Strategic Communications and Stakeholder Engagement Plan (Ministry Memo 2018: B10 – Final Pupil Accommodation Review Guidelines and Updated on Integrated Planning and Supports for Urban Education)	
6	Jan-2019 Governance and Policy	TBC	Governance and Policy	<p>That all existing and new policies be reviewed to reflect the Ontario Human Rights Commission (OHRC) Accessible Education for Students with Disabilities Policy Document and that once completed, that they be brought back to GAP Committee; and</p> <p>That staff develop a policy reflective of the OHRC Accessible Education for Students with Disabilities Policy Document (SEAC Minutes, 2018-09-19, Item 9g) Ontario Human Rights Commission (OHRC) Policy Document Article on Special Education Inclusion)</p>	Superintendent Fernandes
7	Mar-2019 Special Board	TBC <i>Subject to NEW Ministry policy/regulation dealing with</i>	Governance and Policy	That the TCDSB establish a comprehensive policy regarding the refusal to admit special education students and those with special needs and disabilities to school; and	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
		<i>student exclusions</i>		<p>That a refusal to admit policy should depend on the TCDSB ensuring that students excluded from attending school are provided an equivalent educational program; and</p> <p>That students should not be excused unless it can be demonstrated that the student presents an imminent risk to health or safety; and</p> <p>That the policy include:</p> <p>Circumstances when a refusal to admit is permitted, and when it is not permitted;</p> <p>Procedures that must be followed when refusing to admit a student;</p> <p>Timelines dictating the maximum number of consecutive days a student can be excused from school;</p> <p>An appeal process; and</p> <p>Data documentation and process for reporting to SEAC and Board.</p> <p>That the policy should include where the</p>	

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
8				TCDSB refuses to accommodate students with special education disabilities in regular classrooms without needed supports or services, the principal be required to provide written notice and rationale of this to the family and that the Superintendent be copied; and That a refusal to admit policy be referred to the Governance and Policy Committee; and that staff prepare a comprehensive report on the implementation of a refusal to report policy (Accountability Framework for Special Education 2018-19)	
	July 2020 Special Board	TBC	Governance and Policy	That the Strategic Reserves Policy be directed to the Governance and Policy Committee to consider a revision to this policy to allow for increased funding of the playground Reserve (2020-21 Budget Estimates Overall and Instructional)	Superintendent Fernandes
	August 2020 Regular Board	TBC	Governance and Policy	That the draft documents in Appendix A and Appendix B of the report be referred to the Governance Committee and Policy Committee and the By-Law Committee for their consideration (Revision of Toronto Catholic District School Board (TCDSB) By-Law #175 to Include the Authority of the Integrity Commissioner in the Governance Model)	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
10	October 2020 By-Law Review	TBC	Governance and Policy	<p>That the By-law Ad Hoc Committee recommend that Proposal 22 as follows be referred to the Governance and Policy Committee.</p> <p>The Board will provide the means to participate electronically in Board and Committee meetings in accordance with the provisions of the Act and <i>Ontario Regulation</i> 463/97 – Electronic Meetings.</p> <p>The Board will adopt a process to ensure the security and confidentiality of proceedings held during closed (private) meetings and review the procedures annually.</p> <p>Members will make every effort to provide notice to Board Services if they intend to participate electronically by 5 p.m. on the day prior to the Board or Committee meeting.</p> <p>No more than half of Board or Committee meetings in a twelve (12) month period can be chaired electronically in accordance with <i>Ontario Regulation</i> 463/97 – Electronic Meetings.</p> <p>All members participating via teleconference who</p>	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				are not speaking must use the mute function on their device. Student Trustees may not participate electronically in meetings that are closed to the public in accordance with the Act (Proposal: Add/Change Electronic Participation)	
11	February 2021 Corporate Services	TBC	Governance and Policy	That the policy on playground reserves be referred to the Governance and Policy Committee in order to change the criteria based on surplus budgets (Playground Reserve Update)	Superintendent Fernandes
12	February 2021 Regular Board	TBC	Governance and Policy	Therefore be it resolved that: A report be provided to consider and include: - setting up a real property subsidiary; and - develop an acquisition policy that incorporates a comprehensive set of criteria That this item be referred to the Governance and Policy Committee. (Rental of Surplus School Space Policy B.R.01 Annual Policy Metric)	Superintendent Fernandes
13	June 2021 Corporate Services	TBC	Governance and Policy	WHEREAS: Notices of motions/motions and amendments are used to bring proposals for consideration by Trustees;	Superintendent Fernandes

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				<p>WHEREAS: Notices of motions/motions and amendments are submitted in writing;</p> <p>WHEREAS: Preamble clauses are whereas explanatory notes that precede the be it resolved clauses;</p> <p>WHEREAS: Using a preamble or whereas explanatory notes gives the mover to list the reasons for the resolution;</p> <p>WHEREAS: Preamble clauses (whereas) should support the resolved statement(s);</p> <p>WHEREAS: Comments made in the preamble should be factual and verifiable;</p> <p>WHEREAS: Preambles must be as specific as possible about the issue and demonstrate the relevance of the resolution;</p> <p>WHEREAS: Commentary in the whereas paragraphs exemplify why action should be taken;</p> <p>WHEREAS: The TCDSB recently adopted a revised Trustee Code of Conduct that states in part:</p> <p>Trustees have a duty to treat members of the</p>	

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				<p>public, one another and staff appropriately and without abuse, bullying or intimidation;</p> <p>WHEREAS: Trustees should be committed to performing their functions with integrity, impartiality and transparency;</p> <p>WHEREAS: Trustees shall be respectful of the role of staff to advise based on political neutrality and objectivity and without undue influence from any individual Trustee or faction of the Board;</p> <p>WHEREAS: Trustees as leaders of the community, are held to a higher standard of behaviour and conduct;</p> <p>WHEREAS: Trustees shall not maliciously or falsely impugn or injure the professional or ethical reputation or the prospects or practice of staff, and all Trustees shall show respect for the professional capacities of the staff of the Board;</p> <p>WHEREAS: Trustees share a common basis and understanding for acceptable conduct of Trustees, in concert with and beyond the minimum standards of behaviour set out in the existing legislative framework;</p>	

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				<p>WHEREAS: Negative preambles should be avoided;</p> <p>WHEREAS: Members are not endorsing whereas comments when voting for a resolution; and</p> <p>WHEREAS: Negative motions or resolutions should not be considered.</p> <p>THEREFORE BE IT RESOLVED THAT: Trustees in presenting notices of motions, motions and amendments adopt the following principles effective immediately:</p> <p>a) preambles will be factual and verifiable;</p> <p>b) preambles will be as issue specific as possible;</p> <p>c) negative preambles to notices of motions, amendments and resolutions will be avoided;</p> <p>d) resolutions and preambles to notices of motions/motions or amendments will not maliciously or falsely impugn the professional or ethical reputation of staff or trustees; and</p> <p>e) resolutions and preambles to notices of motions/motions or amendments will respect the professional Board staff and trustees</p>	

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
14				FURTHER BE IT RESOLVED THAT: The aforementioned be referred to the Governance and Policy Committee and to staff for necessary amendments to the present policies (Consideration of Motion from Trustee Rizzo regarding Notice of Motions)	
	June 2021 Regular Board	TBC	Governance and Policy	That the revised Terms of Reference for the 2SLGBTQ+ Advisory Committee (Appendix A of the report) be approved. Staff was directed to refer the matter of having consistency with respect of determining Terms of Reference before approval of Committee membership and meetings to the Governance and Policy Committee (Approval of 2SLGBTQ+ Advisory Committee Terms of Reference)	Superintendent Fernandes
15.	October 2021 Corporate Services	September 2022	Governance and Policy	That the Board request that Policy SM04 Fund Raising in schools be referred to the Governance and Policy Committee for an urgent review to assist Catholic School Parent Councils in determining proper procedures for fund raising in a pandemic (Return to School Update)	Superintendent Fernandes
16.	December 2021 Governance and Policy	TBC	Governance and Policy	That the Update to Operational Procedures on Selection Process for Community and Parent/Guardian Membership on Advisory/Ad Hoc Committees be referred back to staff to incorporate all the amendments and to provide a comprehensive policy on recruitment processes for all types of Board Committees	Superintendent Wujek

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
17.				involving community members including Advisory, Ad hoc and Statutory Committees (Update to Operational Procedures on Selection Process for Community and Parent/Guardian Membership on Advisory / Ad Hoc Committees)	
	April 19, 2022 Governance and Policy	TBC	Governance and Policy	Received and referred to staff to come back with a Policy: 1. Be It Resolved That: This report be referred to the Governance and Policy Committee to be used in the formation of a draft policy on days and months of recognition, dedication and/or commemoration in the TCDSB; and 2. Be It Resolved That: Staff provide a summary of the dates and months of dedication to the Governance and Policy Committee (Days of Recognition) .	Shazia Vlahos

Governance and Policy Committee
Draft 2022 Policy Priority Schedule
Policy titles are linked to policy documents

GAP Date	Policy or Procedure	Policy #	Key Contact (s)
January 11	Access Control	B.B.05	M. Farrell (EC)
	Flag Flying Policy	A.04	P. Matthews
February 1	Information and Communication Technology - Hardware and Software Standards	A.34	O. Malik
	Outdoor Play Environment	B.G.01	M. Zlomislic
	Public Participation Policy	T.14	P. Matthews
	Flag Flying Policy	A.04	P. Matthews
March 1	Emergency School Closure	A.16	M. Farrell
	Religious Education Course Requirement for Secondary Pupils	S.P.12	Caccamo
	Opening and Closing Exercises	SS02	P. Matthews
	Meta Policy	M.01	Corporate Serv.
April 19	Records Management & Archives	A.20	B.Shannon
	(Twenty-Five Year Club)	H.M.09	L. Coulter
	(Retirement Ceremonies)	H.M.10	L. Coulter
	NEW Recognition of Employment Service and Retirement - HM	H.M.03	L. Coulter
	Religious Education Course Requirement for Secondary Pupils	S.P.12	Caccamo
May 10	School Organization Change	S.05	M. Loberto
	Credit Union	A.10	R. Putnam
	Permit Supervisors	H.S.06	M. Loberto
	Insurance for School Volunteers	I.01	R. Putnam
	Right to Disconnect Policy	H.M.06	L. Coulter
	Verbal Report - Parameters for Advisory Committees		J. Wujek
June 7	Real Property	R.01	M. Loberto
	Alternative Arrangements for School Facilities	R.09	M. Loberto
	Employment Equity	H.M.11	L. Coulter
	Accessibility Standards for Services and Facilities/ Accessibility	A.36/A.35	F. Cifelli
	International Languages (Elementary)	S.P.05	J. Bria
	Sweatshop-Free Purchasing	F.P.04	R. Putnam
September 6	School Names	S.07	S. Campbell
	Fund Raising Policy	S.M.04	R. Putnam
	Donation and Sponsorship	F.F.02	R. Putnam
October 4	Alcohol, Cannabis and Other Drugs	S.S.03	Curriculum/Safe
	Harassment and Discrimination in the Workplace	H.M.14	L. Coulter/ I.
	Use of School Facilities in Emergency Situations	B.R.06	M. Farrell
	Negotiation Procedures	H.M.39	Employee
	Art Collection	A.22	M. Zlomislic

November 1	Non-Union Employee Handbook	H.M.02	L. Coulter
	ICod Policy (NEW)	TBD	Employee
	Community Engagement	T.07	P. Matthews
	Guidelines for Trustees, Parents and Staff in Addressing School	A. 33	Employee
December 6	Direction of Propety Taxes for Separate Education School Support	F.M.03	M. Loberto
	Complaint Against a Staff Member	H.M.30	Human Resources
	Demolition	R. 02	M. Loberto