

ADDENDUM
REGULAR MEETING OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

PUBLIC SESSION

Joe Fiorante, Chair

Jennifer Di Francesco, Vice Chair

June 20, 2022

7:00 pm

	Pages
12. <i>Program/Consultation (Committee of the Whole)</i>	
12.a. <i>Catholic Parent Involvement Committee Elections 2022 (Information)</i>	1 - 14
12.b. <i>2022 Catholic Parent Involvement Committee Parenting Webinar Showcase Report (Information)</i>	15 - 17
15. <i>Reports from TCDSB Board Officials</i>	
15.a. <i>Monthly Update (Verbal) - Ryan Peterson, Director - Designate for Catholic Parent Involvement Committee</i>	18
19. <i>Pending List as at June 20, 2022</i>	19 - 20

The **Toronto Catholic Parent Involvement Committee (CPIC)** is a provincially mandated and funded committee. The focus of the committee is to support student academic achievement through increased parent involvement. CPIC is a parent-led committee of ward representatives who work both at the Board and at the ward level.



CPIC members provide information and advice on parent engagement to the school board, create initiatives that promote and facilitate parent engagement, and educate parents to support them in their children's learning at home and/or at school. For complete information please visit: <https://www.tcdsb.org/FORPARENTS/ParentInvolvement/Pages/default.aspx>.

For further information, please contact cpic.chair@tcdsb.org or manuela.sequeira@tcdsb.org.

TIMELINES	TORONTO CPIC WARD ELECTIONS
October 20 th	Deadline for interested candidates to apply @ https://forms.office.com/r/4fs0SPk3P4
October 25 th	Toronto CPIC Elementary Even Wards Elections (2, 4, 6, 8 East, 8 West, 10, 12) @ 7:00 p.m. For election link please visit https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx ,
October 25 th	Toronto CPIC- Elementary By-Election (One-Year Term)- Ward 5 (West) @ 7:00 p.m. For election link please visit https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx
October 26 th	Toronto CPIC Secondary Ward Cluster Elections - WEST (1, 2, 3, 4) & CENTRAL (5, 6, 9, 10) & EAST (7, 8, 11, 12) @ 7:00 p.m. For election link please visit https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx
ELIGIBLE CANDIDATES	
Elementary Toronto CPIC Ward Representative (Two-Year Term)	Secondary Toronto CPIC Ward Representative (One-Year Term)
<ul style="list-style-type: none">English-Catholic School supporter as designated by the official City of Toronto/MPAC tax roll.A parent (as defined by the Education Act) of a student enrolled in a TCDSB elementary school as of the date of election/appointment in the CPIC WardA parent of a student enrolled in a TCDSB elementary school and has a primary residency in the designated Toronto CPIC WardA parent who is a paid TCDSB employee(s)/contractor(s) may serve but shall identify their employment status at the first meeting of CPIC-TorontoMay not be a sitting trustee	<ul style="list-style-type: none">A parent of a student enrolled in a TCDSB secondary school as of the date of election/ appointment in the designated CPIC Ward cluster of schoolsA parent of a student enrolled in a TCDSB secondary school and has a primary residency in the designated Toronto CPIC Ward cluster of schoolsA parent who is paid as a TCDSB employee/contractor may serve but shall identify their employment status at the first meeting of Toronto CPICMay not be a sitting trustee
ELIGIBLE VOTERS: THE CSPC CHAIRS OF THE SCHOOLS WITHIN THE TORONTO CPIC ELECTION WARD	
<ul style="list-style-type: none">The CSPC chair of each school in the designated Toronto CPIC Ward or Ward cluster of secondary schools shall be the only eligible voter for the position of elementary or secondary <i>CPIC Ward Parent Representative</i>Each attending CSPC chair will be entitled to one (1) voteIf a CSPC has co-chairs only one (1) person will be entitled to cast a voteThere shall be no other substitute voters, and there shall be no proxies	
DUTIES & RESPONSIBILITIES OF CPIC MEMBERS	
<ul style="list-style-type: none">Observe and uphold Toronto CPIC’s <i>Bylaws, Policies</i> and <i>Code of Ethical Conduct</i>Attend all CPIC meetingsParticipate actively in Toronto CPIC meetingsConduct themselves at Toronto CPIC meetings in a professional and cordial manner in the context of Christian and Catholic gospel valuesAct as a link between Toronto CPIC and their respective Ward or Ward cluster of schools in support of programs to improve student achievement and wellbeingMake every effort to be representative of Toronto CPIC, as possibleParticipate in information and training programsAgree to be photographed or recorded while executing dutiesShall serve on a minimum of one (1) standing subcommittee established by Toronto CPICShall hold at least one (1) in person, or electronic, meeting of their Ward or Ward cluster of schools per operating year	
TORONTO CPIC – COMMUNITY REPRESENTATIVE (Two Nominated Positions)	
Eligible Criteria An organization proposing to appoint an individual must meet ALL of the following: <ul style="list-style-type: none">Be connected with an established and recognized community organization the purpose of which is aligned with CPIC’s mandate and vision.Represent a clear geographic or component of the community at large.Be aligned to the TCDSB and Catholic values.Bring added expertise and/or perspective to the Committee’s discussions. Interested community members must apply @ https://forms.office.com/r/eB5CbQ19U0 by October 20th, 2022	

CATHOLIC SCHOOL PARENT COUNCILS (CSPC) & TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE (TORONTO CPIC) ELECTIONS 2022

The purpose of Catholic School Parent Councils (CSPC) is, through the active participation of parents, to improve pupil achievement and to enhance the accountability of the education system to parents (O. Reg. 612/2.1).

Toronto CPIC is a provincially mandated and funded parent-lead committee. The focussed on supporting student achievement through increased parent involvement. CPIC provides information and advice on parent engagement to the school board, creates initiatives that promote and facilitate parent engagement, and educates parents to support them in their children’s learning at home and/or at school.

CSPC Elections – Important Timelines	
Timeline	Action
No later than 14 days prior CSPC elections	<ol style="list-style-type: none"> Selection of the CSPC Election Committee (One or two members that will not be running for Council and can assist the principal with the election process) The principal shall, at least 14 days before the date of the election of parent members, on behalf of CSPC, give written notice of the date, time, and location of the elections to every parent of a pupil who is enrolled in the school (O. Reg,612, s. 4 (6))
October 6 th	<p>Deadline for CSPC Elections</p> <ol style="list-style-type: none"> Annual General Meeting (AGM) <ol style="list-style-type: none"> CSPC elections <ol style="list-style-type: none"> Election of parent members to The Council, as per the number of positions in the local by-laws <ul style="list-style-type: none"> An election of parent members of a school council shall be held during the first 30 days of each school year (O. Reg. 612, s. 4 (4)) All parents of children enrolled at the school can vote for the number of parent positions on The Council Election of the teacher and school employee representative (i.e., non-teaching staff representative) <ul style="list-style-type: none"> Elections to be organized by the principal Teacher representative will be elected by the full and half-time teachers School employee representative will be elected by the full and half-time non-teaching staff Election of student representative (secondary) <ul style="list-style-type: none"> In a school without a student council, the representative will be elected by the students in an election held for that purpose Inaugural Meeting <ol style="list-style-type: none"> Election of the executive officers <ul style="list-style-type: none"> Executive officers will be elected by the newly elected voting members of the school’s CSPC at the Inaugural Meeting Appointment of voting members <ul style="list-style-type: none"> a parent member who has an interest in special education the local pastor or designate ___ (# as per by-laws) community representative(s) a parent representative from the <i>Ontario Association of Parents in Catholic Education-Toronto (OAPCE Toronto)</i>; and a student elected by the student council (secondary) or in the case of elementary schools, if the principal determines that a council should include a student
October 11 th	<ol style="list-style-type: none"> Principal will update the CSPC chair/co-chairs information on the TCDSB SharePoint <i>***This is a very important action as it will update the CSPC chair/ co-chairs information on the school’s portal page on the TCDSB Website, as well as the TCDSB CSPC credentials for the newly chair/ co-chairs, including email</i> The newly appointed chair/co-chairs will set-up the CSPC designated email immediately after receipt of set-up email from TCDSB IT Department, which will occur after the principal updates the information
Toronto CPIC Elections – Important Timelines	
October 14 th	<p>Information regarding Toronto CPIC elections will be forwarded to CSPC chairs and principals, and posted @ https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx <i>It is important that any information that is sent to the principals related to Toronto CPIC elections is provided to the CSPC chair/ co-chairs, in the event that the CSPC chair/ co-chair has not yet activated the designated TCDSB CSPC chair’s email.</i></p>
October 20 th	Deadline for interested candidates to apply @ https://forms.office.com/r/4fs0SPk3P4 @ 4:00 p.m.
October 25 th	<p>Toronto CPIC Even Wards Elections (2, 4, 6, 8 East, 8 West, 10, 12) @ 7:00 p.m.</p> <p>For additional information please visit https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx</p>
October 25 th	<p>Toronto CPIC By-Elections - Ward 5 (West) @ 7:00 p.m.</p> <p>For additional information please visit https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx</p>
October 26 th	<p>Toronto CPIC Secondary Ward Cluster Elections @ 7:00 p.m.</p> <ul style="list-style-type: none"> WEST (1, 2, 3, 4) & CENTRAL (5, 6, 9, 10) & EAST (7, 8, 11, 12) <p>For additional information please visit https://www.tcdsb.org/FORPARENTS/ParentInvolvement/CPICElections/Pages/default.aspx</p>



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Toronto CPIC - Elections 2022 - Self-Nomination Form

The Catholic Parent Involvement Committee (CPIC) is a provincially mandated and funded committee. The focus of the committee is to support student academic achievement through increased parent involvement. Regulation 612/00 under the Education Act was amended in September 2010 to set out specific requirements regarding the composition of a Parent Involvement Committee.

CPIC is a parent-led committee of volunteers who work both at the Board and at the Ward level. CPIC members provide information and advice on parent engagement to the school board, create initiatives that promote and facilitate parent engagement, and educate parents to support them in their children's learning at home and/or at school. They collect information and ideas from wards, discuss the information at meetings and disseminate it to parents.

Self-nomination forms for the position of *CPIC Ward Elementary/Secondary Parent Representative* must be submitted no later than October 20th, 2022 @ 4:00 p.m.

* Required

Toronto CPIC Elections - Self-Nomination Form

This section of the self-nomination form will be used to confirm information prior to the election. The information will be maintained by the Parent Engagement Department and shared with the CPIC chair.

1. I wish to declare my candidacy for an elected position as a *Parent Ward Representative* on the TCDSB *Toronto Catholic Parent Involvement Committee* (CPIC) for: *

- ☐ Elementary - **Ward 2** (Election - 2 years)
- ☐ Elementary - **Ward 4** (Election - 2 years)
- ☐ Elementary - **Ward 5 West** (By-election - 1 Year)
- ☐ Elementary - **Ward 6** (Election - 2 years)
- ☐ Elementary - **Ward 8 East** ((Election - 2 years)
- ☐ Elementary - **Ward 8 West** ((Election - 2 years)
- ☐ Elementary - **Ward 10** (Election - 2 years)
- ☐ Elementary - **Ward 12** (Election - 2 years)
- ☐ Secondary - **WEST** (Wards 1, 2 3, 4) - (Election - 1 year)
- ☐ Secondary - **CENTRAL** (Wards 5, 6, 9, 10) - (Election - 1 year)
- ☐ Secondary - **WEST** (Wards 7, 8, 11, 12) - (Election - 1 year)

2. Name (First Last) *

3. Home Address (#/Street/Postal Code) *

4. Phone Number *

5. Personal Email *

6. Name of child enrolled in a TCDSB elementary/secondary school: *

7. Name of elementary/secondary school where the child is enrolled in 2022-2023: *

8. I acknowledge that my child's school is in the CPIC Ward/CPIC Ward Cluster, as per my candidacy: *

☐ Yes

☐ No

9. I acknowledge that I live in the CPIC Ward/Ward Cluster, as per my candidacy: *

☐ Yes

☐ No

10. I am an employee of the TCDSB: *

☐ Yes

☐ No

Toronto CPIC Elections - Public Self-Nomination Form

This portion of the self-nomination form will be shared with attendees prior to/at the CPIC election

11. Name (First Last) *

12. Name of TCDSB school that the child is enrolled in, for 2022-2023 academic year *

13. I am an elected or appointed member of the Catholic School Parent Council (CSPC): *

☐ Yes

☐ No

14. I am a current member of the Ontario Association for Parents in Catholic Education (OAPCE) - Toronto: *

☐ Yes

☐ No

15. Please state why you are interested in running for the position of *CPIC Ward Elementary/Secondary Parent Representative*. *

16. Please state any professional or community relevant experience. *

17. Do you have any potential conflict of interest in regards to being a *CPIC Ward Elementary/Secondary Parent Representative*? *

☐ Yes

☐ No

18. Please include any additional comments relevant to the candidacy:

19. By submitting and dating this form, you are acknowledging that the information provided is accurate and you give permission for CPIC to share Section #2, with attendees prior to/at the CPIC election meeting. *

Please input date (M/d/yyyy)



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Toronto CPIC - Community Representative Application Form - 2022

Community Representatives

A maximum of three (3) persons appointed from time to time yearly (based on Committee Operating Year) by the Parent Members of the Committee

Eligibly Criteria

An organization proposing to appoint an individual must meet ALL of the following:

- *Be connected with an established and recognized community organization the purpose of which is aligned with CPIC's mandate and vision.*
- *Represent a clear geographic or component of the community at large.*
- *Be aligned to the TCDSB and Catholic values.*
- *Bring added expertise and/or perspective to the Committee's discussions.*
- *May not be a sitting Board of Trustee member or employee/contractor of the TCDSB.*

Applications for 2 available Community Representative positions will be accepted until October 20th, 2022 @ 4:00 p.m.

* Required

1. Name (First Last) *

2. Home Address *

3. Phone Number *

4. Personal Email *

5. List the community organization(s) in which you are currently a member: *

6. Provide a brief outline of the vision and mission of each organization in which you are currently a member: *

7. 1. Provide a brief description of your leadership role within each organization(s): *

8. In line with eligibility criteria above, list the reason(s) as to why you are interested in serving in the position of a community representative on Toronto CPIC: *

9. Would your personal and/or professional experiences place you in a conflict of interest in regard to being a member of Toronto CPIC, as per the *Toronto CPIC By-Laws as identified below*?

Compensation - Includes direct and indirect remuneration as well as gifts or favours that are substantial in nature.

Financial Interest - Any Member has a "financial interest" if the Member has, directly or indirectly, through business, investment or family in

- a) An existing or potential ownership or investment interest in any entity with which the Committee has a transaction, contract, or other arrangement,
- b) A compensation arrangement with the Committee or with any entity or individual with which the Committee has a transaction, contract, or other arrangement
- c) An existing or potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Committee is negotiating a transaction, contract, or other arrangement
- d) An existing or potential ownership or investment interest in, or compensation arrangement with, any entity whose business or operation has been or will be directly affected by a decision or action of the Committee.

Interested Member - Any Member of the Committee who has a Financial Interest, as defined above, or who serves as a Director or Officer of any entity with which the Committee has a transaction, contract, or other arrangement *

☐ Yes

10. If you identified a conflict of interest in #9, please explain:

11. Please list any additional comments to be considered regarding your participation on this committee.

12. By dating and submitting this form, you are acknowledging that the information that you are providing is accurate, and with the exception of questions #2, 3, and #4, the information can be shared with the attendees prior/at the CPIC Inaugural meeting. *

Please input date (M/d/yyyy)



This content is neither created nor endorsed by Microsoft. The data you submit will be sent to the form owner.





2022 CPIC Parenting Webinar Showcase Report Back

CPIC created four virtual webinars for the TCDSB Community made up of top Canadian parenting experts in their respective fields to discuss strategies and techniques parents can use with their children. Parents had the opportunity to register for these webinars and participate virtually through zoom.

Date	Title and Speaker
Thursday April 28 th , 2022	"Connected Parenting" Jennifer Kolari
Wednesday May 4 th , 2022	"How to talk So Kids Will Listen & Listen So Kids Will Talk" Kyla Harrington
Tuesday May 10 th , 2022	"Self-Regulation for Parents & Kids" Dr. Stuart Shanker
Thursday May 19 th , 2022	"Parenting Teens" Alyson Schafer

Date	Cost	Registered	Attended	Rate
April 28	\$3500	336	172	51%
May 4	\$1000	507	258	51%
May 10	\$2554	454	197	43%
May 19	\$2554	427	173	41%

Thursday April 28 th , 2022 "Connected Parenting" Jennifer Kolari					
Registered	Attended	Rate	Elementary	Secondary	
336	172	51%	76%	24%	
Parent	CSPC	CPIC	OAPCE	Staff	Other
87%	6%	2%	1%	3%	1%
School Messenger	TCDSB Communication	TCDSB Website	Toronto CPIC Website	Twitter	Other
47%	39%	1%	2%	1%	10%

All Wards and St. Anne were represented by the registrants of the webinar. We will continue to process the information to create the same data points for the other three webinars as well.

Promotion

- Created digital poster to promote the four speakers which included registration links for all four webinars.
- Promotion of the events began on April 19, 2022.

- An email went out to all CSPCs and Principals to share the event poster with their local community via school messenger. All CPIC members, Trustees and Director of Education were included in the email.
- Worked with the Communication Department to create the event along with registration links under the CPIC Events page. Also, a direct link was created under *What's New* on the TCDSB Home page.
- The event was posted on the TorontoCPIC.ca website.
- The event was promoted via twitter.
- Both the Director Designate and the Parent Engagement Officer promoted the event through their communication with Principals and CSPCs.
- CPIC members promoted the event in their wards.

Survey

- We did have a survey after each webinar and the link was sent to each attendee.
- Survey was managed by the TCDSB Research Department was completed using Qualtrics XM. This survey platform is familiar for parents as all TCDSB survey are done with Qualtrics XM. Research Department will compile survey results and provide CPIC with a report. The survey was open until May 31, 2022.
- We haven't received survey results yet.

Best Practices

- Balancing of Communications for all parties out to the TCDSB Community.

Barriers (attendance rate)

- Competing with playoff hockey and basketball, good weather and children's outdoor activities
- Four events within 4 weeks is a very tight schedule.
- Engagement with attendees was limited to questions only.

Why a success

- Averaged 200 attendees over the four webinars
- Received positive emails from parents after they attended
- Received positive comments on twitter.
- Received a comment on twitter regarding the speaker selection and representation of our student body for future events.

Thank you to Teresa De Stefano, Gus Gikas and Ivana Calabria-Pantaleo for being panelist during each webinar and assisting in its operation and to Gus for the continued work on the website.

Spring
2022



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Parenting Webinar Showcase

Join parents across the TCDSB as we host some of the top parenting experts who will share strategies and techniques to help you take steps in the right direction for your child.

THURS APRIL 28th - 7PM

**"Connected
Parenting"**



<https://bit.ly/3JHeXAW>

JENNIFER KOLARI

Child and Family Therapist,
Board Certified NLP
Practitioner / Hypnotherapist.
Frequent guest on national
morning shows & podcasts



WED MAY 4th – 7PM

**"How to Talk So Kids Will Listen &
Listen So Kids Will Talk"**



<https://bit.ly/3xooSsF>

**KYLAH
HARRINGTON**

Parent Educator, Facilitator
and Executive Director of the
Parent Education Network



TUES MAY 10th – 7PM

**"Self-Regulation for
Parents & Kids"**



<https://bit.ly/3JIU74f>

**DR. STUART
SHANKER**

Research professor emeritus of
Philosophy & Psychology at York
University and Founder/CEO of
The MEHRIT Centre (TMC)



THURS MAY 19th – 7PM

"Parenting Teens"



<https://bit.ly/3rr6gEy>

ALYSON SCHAFFER

Psychotherapist, author &
parenting expert who
empowers families by sharing
principles, rules & tools for
raising kids



Space is
limited!
REGISTER
FOR FREE

All sessions will be held virtually via
Zoom and run approximately 90
minutes including Q&A opportunities



torontocpic.ca



Parent Engagement Department

Parent Reaching Out (PRO) Grant Expenditures Update

CPIC Meeting - June 20th, 2022

Item	Details
Total amount received from the Ministry	\$95,334.96
Number of schools that applied	92
Number of schools that completed the project	80
Total funds reimbursed back to the schools	Approx. \$69,471.36
Total funds remaining used centrally to purchase books for parent lending library	Approx. \$25,863.60
Total funds remaining	\$0.00

CATHOLIC PARENT INVOLVEMENT COMMITTEE

PENDING LIST TO JUNE 20, 2022

#	Date Requested	Report Due Date	Subject	Delegated To
1	March-2020 Regular CPIC Meeting	TBC	<p>That a parent engagement continuum/index be created where schools can identify where they rate themselves based on a series of questions or considerations and key initiatives that could be used to move up to the next level.</p> <p>This index be part of the School Learning Improvement Plan (SLIP) and provided to the Board so as to gauge parent engagement across the system at a given time and track improvements to it be referred to the Communications & Parent Resource Standing Subcommittee to recommend a draft back to CPIC.</p> <p>(Notice of Motion: From John Del Grande – Parent Engagement School Index)</p>	Director - Designate
2	Jan-2022 Regular CPIC Meeting	TBC	That CPIC in conjunction with TCDSB IT Services investigate a group buy or central licensing model with Intuit for available use of Quickbooks for Catholic School Parent Councils (CSPCs) across the TCDSB	Director- Designate

#	Date Requested	Report Due Date	Subject	Delegated To
			(Metrics Report on the Catholic School Parent Council, Policy S.10, 2020-2021)	