

TORONTO CATHOLIC DISTRICT SCHOOL BOARD REGULAR MEETING Public Session

AGENDA AUGUST 25 2022

Angela Kennedy, Chair
Trustee Ward 11

Norman Di Pasquale
Trustee Ward 9

Frank D'Amico, Vice Chair
Trustee Ward 6

Ida Li Preti
Trustee Ward 3

Nancy Crawford
Trustee Ward 12

Teresa Lubinski
Trustee Ward 4

Markus de Domenico
Trustee Ward 2

Joseph Martino
Trustee Ward 1

Michael Del Grande
Trustee Ward 7

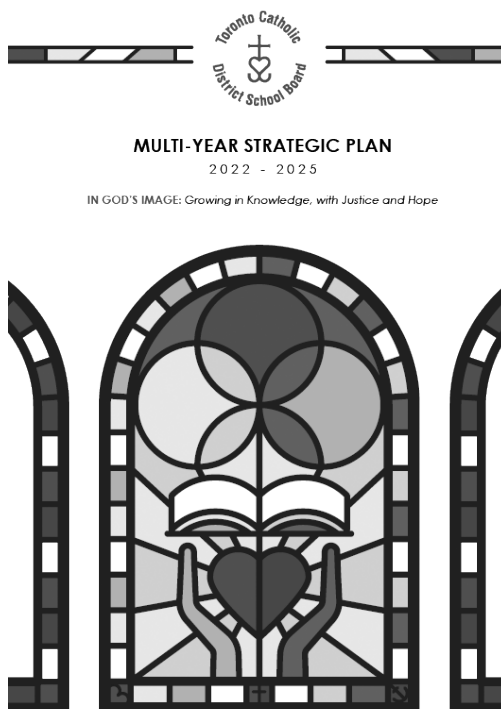
Maria Rizzo
Trustee Ward 5

Daniel Di Giorgio
Trustee Ward 10

Garry Tanuan
Trustee Ward 8

David Beshai
Student Trustee

Stephanie De Castro
Student Trustee



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298
Assistant Recording Secretary: Sarah Pellegrini, 416-222-8282 Ext. 2207

Dr. Brendan Browne
Director of Education

Angela Kennedy
Chair of the Board

LAND ACKNOWLEDGEMENT

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit peoples in Ontario and the rest of Canada.

La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunee et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.



**AGENDA
REGULAR MEETING
OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION**

Angela Kennedy, Chair Frank D'Amico, Vice Chair

Thursday, August 25, 2022

7:00 P.M.

Pages

1. **Call to Order**
2. **Memorials and Opening Prayer**
3. **Land Acknowledgement**
4. **Singing of O Canada**
5. **Roll Call & Apologies**
6. **Oath of New Student Trustee - David Beshai**
7. **Approval of the Agenda**
8. **Reports from Private Session**
9. **Notices of Motions**
10. **Declarations of Interest**
11. **Approval and Signing of Minutes of the Previous Meetings**
 - 11.a. **Student Achievement Committee Held May 26, 2022**

11.b.	Special Board (Student Achievement) Held May 26, 2022	1 - 4
11.c.	Corporate Services Committee Held June 1, 2022	5 - 29
11.d.	Special Board (Corporate Services) Held June 1, 2022	30 - 35
11.e.	Regular Board Held June 9, 2022	36 - 59
11.f.	Special Board Held July 19, 2022	60 - 71
11.g.	Special Board Held August 10, 2022	72 - 75
12.	Presentations	
12.a.	From the Chair of the Board	76
12.b.	From the Director of Education	77 - 78
12.c.	From the Student Trustee(s)	79 - 81
13.	Delegations	
14.	Consideration of Motions for which previous notice has been given	
15.	Consent and Review	
16.	Unfinished Business from Previous Meetings	
17.	Matters recommended by Standing Committees of the Board	
18.	Matters recommended by Statutory Committees of the Board	
19.	Matters referred/deferred from Committees/Board	
	<u>From the June 9, 2022 Regular Board Meeting</u>	
19.a.	2022 Report on Elementary Programming and Enrolment	82 - 89
19.b.	Trustee Insurance Coverage - Update (Verbal) - Ryan Putnam, Chief Financial Officer & Treasurer	
19.c.	From the Governance and Policy Committee: Real Property Policy	90 - 102

R.01 Update

- 19.d. Inquiry from Trustee Rizzo regarding Update on Library Technicians as follows:**
 - 1. Number of Vacant Library Technician positions;**
 - 2. Present number of schools without library technicians;**
 - 3. Recruitment strategies, if any for September;**
 - 4. Technology for Library Technicians; and**
 - 5. The connection between Reading, Literacy and Libraries**
- 19.e. Inquiry from Trustee Rizzo regarding Status of Canadian Union of Public Employees (CUPE) 1328**
- 19.f. Inquiry from Trustee Kennedy regarding Core French Tutoring**
- 19.g. Inquiry from Trustee Kennedy regarding Education Quality and Accountability Office (EQAO) Technical Difficulties**
- 20. Reports of Officials for the Information of the Board of Trustees**
 - 20.a. Annual Report of the Conflict Resolution Department** 103 - 108
 - 20.b. Report from Executive General Legal Counsel on Motion regarding Trustee Code of Conduct Revisions** 109 - 115
 - 20.c. Integrity Commissioner Request for Proposal (RFP) - Update** 116 - 118
- 21. Reports of Officials Requiring Action of the Board of Trustees**
 - 21.a. 2022 Calendar of Board and Committee Meetings (2nd Revision)** 119 - 123
 - 21.b. Selection Committee for Superintendent of Equity, Diversity, Indigenous Relations and Community Relations** 124 - 125
- 22. Reports from External Committees / Organizations**
- 23. Listing of Communications**
 - 23.a. From the Catholic Parent Involvement Committee: Approved** 126 - 134

Minutes of the Meeting Held May 16, 2022

23.b.	From the Race Relations Special Board Advisory Committee: Approved Minutes of the Meeting Held May 4, 2022	135 - 141
23.c.	From the Race Relations Special Board Advisory Committee: Approved Minutes of the Special Meeting Held May 11, 2022	142 - 158
24.	Inquiries and Miscellaneous	
25.	Updating of Pending Lists	
25.a.	Master Pending List and Rolling Calendar	159 - 161
25.b.	Annual Report	162 - 166
26.	Closing Prayer	
27.	Adjournment	

OUR MISSION

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MINUTES OF THE SPECIAL MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD

HELD THURSDAY, MAY 26, 2022

STUDENT ACHIEVEMENT

PRESENT:

Trustees:

A. Kennedy, Chair of the Board – Virtual
F. D’Amico, Vice-Chair of the Board – Virtual
N. Crawford, Chair of the Committee
M. Del Grande, Vice-Chair of the Committee – Virtual
D. Di Giorgio – Virtual
T. Lubinski – Virtual
M. Rizzo – Virtual
G. Tanuan

Staff:

B. Browne
D. Boyce
A. Della Mora
R. Putnam
S. Camacho
S. Campbell
L. Coulter
C. Fernandes
P. Aguiar
A. Bria
M. Caccamo
D. Chen
F. Cifelli
G. Danfulani

L. DiMarco
K. Dixon
M. Meehan
R. Peterson
S. Vlahos
J. Wujek
M. Zlomislic

S. Harris, Recording Secretary
S. Pellegrini, Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

5. Roll Call and Apologies

Trustees de Domenico, Di Pasquale, Li Preti and Martino were absent.

An apology was extended on behalf of Student Trustees Baybayon and De Castro.

8. Declarations of Interest

There were none.

The Items dealt with at the Student Achievement and Well-Being, Catholic Education and Human Resources Committee Meeting in PRIVATE and PUBLIC Sessions were deemed presented.

MOVED by Trustee Tanuan, seconded by Trustee Del Grande, that all matters discussed in PRIVATE and PUBLIC Sessions be approved.

Trustee Rizzo requested that the Question be split.

Results of the Vote taken on PRIVATE Matters, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Kennedy
Lubinski
Tanuan

Rizzo

The Motion was declared

CARRIED

Results of the Vote taken on PUBLIC Matters, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Kennedy
Lubinski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Tanuan, that the meeting resolve back into Student Achievement and Well-Being, Catholic Education and Human Resources Committee.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Kennedy
Lubinski
Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

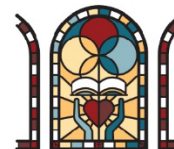
CHAIR

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MINUTES OF THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE PUBLIC SESSION

HELD WEDNESDAY, JUNE 1, 2022

PRESENT:

Trustees:

T. Lubinski, Chair
D. Di Giorgio, Vice-Chair - Virtual
N. Crawford
F. D'Amico - Virtual
M. de Domenico
M. Del Grande - Virtual
J. Martino - Virtual
M. Rizzo
G. Tanuan

Student Trustees:

K. Baybayon
S. De Castro - Virtual

Staff:

B. Browne
D. Boyce
A. Della Mora
R. Putnam
S. Camacho
L. Coulter
C. Fernandes
F. Cifelli
M. Farrell

M. Loberto
M. Zlomislic

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guests: J. Mascarin, Interim Integrity Commissioner
A. Robertson, Parliamentarian
E. Roher, External Legal Counsel – Borden Ladner and
Gervais LLP

1. Call to Order

Trustee de Domenico rose to acknowledge Pride Month recognized by the Toronto Catholic District School Board (TCDSB) during the month of June in solidarity with 2SLGBTQ+ students, Staff and allies.

Trustee Rizzo rose on a point of privilege regarding the dismissal of a lawsuit against herself and Trustees de Domenico, Di Pasquale, and Li Preti as per past *Corriere Canadese* article.

5. Roll Call and Apologies

Apologies were received on behalf of Trustees Di Pasquale and Li Preti, as well as Trustee Kennedy who was on a leave of absence due to her candidacy in the upcoming Ontario Provincial elections.

6. Approval of the Agenda

MOVED by Trustee Del Grande, seconded by Trustee de Domenico, that the Agenda, as amended to include the Addendum and the reordering of Item 17e) Interim Integrity Commissioner prior to Item 17a) Monthly Procurement Report, be approved.

MOVED in AMENDMENT by Trustee Di Giorgio, seconded by Trustee Martino, that Inquiries from Trustee Di Giorgio regarding Items 19a) Payment in excess of \$300,000 to Borden Ladner Gervais LLP (BLG) that appeared on the May Cheque Registry; and 19b) Advisory Committee Agendas and Minutes Online Publication be added.

Trustee Rizzo requested that the Question be split.

Results of the Vote taken on the AMENDMENT regarding Item 19a), as follows:

In favour

Opposed

Trustees Del Grande
Di Giorgio
Lubinski
Martino
Tanuan

Crawford
de Domenico
Rizzo

The AMENDMENT was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in opposition and in favour respectively.

Results of the Vote taken on the AMENDMENT regarding Item 19b), as follows:

In favour

Opposed

Trustees Crawford
Del Grande

de Domenico
Rizzo

Di Giorgio
Lubinski
Martino
Tanuan

The AMENDMENT was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in opposition and in favour respectively.

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Tanuan, that Item 19c) Inquiry from Trustee Rizzo regarding Air conditioning and the Condition of some of our Schools, and Update on the Implementation of the Cooling Centres be added.

Results of the Vote taken on the AMENDMENT, as follows:

In favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The AMENDMENT was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Tanuan, that Item 19d) Inquiry from Trustee Rizzo regarding Playground Announcement be added.

Results of the Vote taken on the AMENDMENT, as follows:

In favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The AMENDMENT was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Results of the Vote taken on the Motion, as amended, as follows:

In favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The Motion, as amended, was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

7. Report from Private Session

MOVED by Trustee Tanuan, seconded by Trustee Di Giorgio, that the following report from Trustee Crawford be received:

- a. Approved PRIVATE Minutes of the Meeting held May 12, 2022;

Discussed:

- b. Two property-related matters;
- c. Budget strategy; and
- d. Interim Integrity Commissioner Appointment

Trustees Del Grande and Rizzo declared an interest in the Budget Strategy Item – refer Item 8 below.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The Chair declared a five-minute recess.

PRESENT: (Following Recess)

Trustees: T. Lubinski, Chair
D. Di Giorgio, Vice-Chair - Virtual
N. Crawford
M. de Domenico
M. Del Grande - Virtual
J. Martino - Virtual
M. Rizzo
G. Tanuan

Student Trustees: K. Baybayon
S. De Castro - Virtual

The meeting resumed with Trustee Lubinski in the Chair.

7. Report from Private Session ... continued...

The report from PRIVATE Session was restated by Trustee Crawford.

Trustee Rizzo requested that the Question be split between Items with attached and non-attached Declaration of Interest (DOI).

Trustees Del Grande and Rizzo recused themselves from the virtual room and horseshoe respectively at 8:36 pm.

Results of the Vote taken on Item with attached DOI, as follows:

In favour

Opposed

Trustees Crawford
de Domenico
Di Giorgio
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Trustees Del Grande and Rizzo returned to the virtual room and horseshoe respectively at 8:38 pm.

Results of the Vote taken on Items without attached DOI, as follows:

In favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

8. Declarations of Interest

In PRIVATE Session, Trustee Del Grande declared an interest in the Budget Strategy Item, as well as Trustee Rizzo insofar as it relates to potential staffing investments to rightsize the system and for declining enrolment, as they have family members who are employees of the Board.

Trustee Del Grande declared an interest in Item 17d) 2022-2023 Budget Update, as well as Trustee Rizzo insofar as it relates to potential staffing investments to rightsize the system and for declining enrolment, as they have family members who are employees of the Board.

Trustees Del Grande and Rizzo indicated that they would neither participate in discussions regarding that Item nor vote.

9. **Approval and Signing of the Minutes of the Previous Meeting**

MOVED by Trustee Tanuan, seconded by Trustee de Domenico, that the Minutes of the Meeting held May 12, 2022 be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

13. **Consent and Review**

As requested, Associate Director Boyce reviewed the Order Paper and advised that Items 17a) Monthly Procurement Report; and 17b) Delegating Authority for Summer 2022 Procurement Awards were deemed urgent.

The Chair reviewed the Order Page and the following Items were held:

- 17b) Delegating Authority for Summer 2022 Procurement – Trustee Rizzo;
- 17c) St. Louis Catholic School Ward 4 Review of Accommodation Need – Trustee Lubinski;
- 17e) Interim Integrity Commissioner – Trustees de Domenico, Del Grande and Rizzo;
- 17f) Parliamentary Services (Verbal) - Ryan Putnam, Chief Financial Officer and Treasurer - Trustee Rizzo;

Inquiries regarding:

- 19a) Payment in excess of \$300,000 to Borden Ladner Gervais (BLG) that appeared on the May Cheque Registry from Trustee Di Giorgio;
- 19b) Advisory Committee Agendas and Minutes Online Publication from Trustee Di Giorgio;
- 19c) Air conditioning and the Condition of some of our schools and Update on the Implementation of the Cooling Centres from Trustee Rizzo; and
- 19d) Playground Announcement from Trustee Rizzo

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that the Items not held be received and Staff recommendation be approved.

Trustee Rizzo requested that the Question be split between attached and non-attached DOI Items.

Results of the Vote taken on Items without attached DOI, as follows:

In favour

Opposed

Trustees Crawford
de Domenico

Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Results of the Vote taken on Item with attached DOI, as follows

In favour

Opposed

Trustees Crawford
de Domenico
Di Giorgio
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Trustees Rizzo and Del Grande recused themselves from voting as they had declared an interest in Item 17d) 2022-2023 Budget Update, as earlier indicated.

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

ITEMS NOT HELD AS CAPTURED IN ABOVE MOTION

17a) Monthly Procurement Report that the Board of Trustees approve all procurement activities/awards listed in Appendix A of the report;

17d) 2022-2023 Budget Update;

20a) Annual Calendar of Reports; and

20b) Policy Metrics Monthly Pending List

17. Staff Reports

MOVED by Trustee Del Grande, seconded by Trustee Rizzo, that Item 17e) be adopted as follows:

17e) Interim Integrity Commissioner received and that Aird and Berlis LLP be engaged as Interim Integrity Commissioner effective June 17, 2022.

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Di Giorgio, that we receive a report from the current Integrity Commissioner regarding the cases taken, those in progress and those not undertaken, and that the report be shared with the Interim Integrity Commissioner and the Board of Trustees.

The Chair ruled the AMENDMENT in order.

Trustee Rizzo challenged the Chair.

Results of the Vote taken on the Chair's Ruling, as follows:

In favour

Opposed

Trustees Crawford
Del Grande
Di Giorgio
Lubinski
Martino
Tanuan

de Domenico
Rizzo

The Chair's Ruling was upheld.

Student Trustees Baybayon and De Castro wished to be recorded as voted in opposition and in favour respectively.

MOVED in AMENDMENT to the AMENDMENT by Trustee Rizzo, seconded by Trustee de Domenico, that the summary report include information that may be divulged in public.

Trustee D'Amico joined the virtual room at 9:44 pm.

Results of the Vote taken on the AMENDMENT to the AMENDMENT, as follows:

In favour

Opposed

Trustees Crawford
de Domenico
Rizzo

Del Grande
Di Giorgio
Lubinski
Martino
Tanuan

The AMENDMENT to the AMENDMENT was declared

FAILED

Trustee D'Amico did not vote/respond.

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

The Chair declared a 10-minute recess.

PRESENT: (Following Recess)

Trustees:	T. Lubinski, Chair
	D. Di Giorgio, Vice-Chair - Virtual
	N. Crawford
	F. D'Amico – Virtual
	M. de Domenico
	M. Del Grande - Virtual
	J. Martino - Virtual
	M. Rizzo
	G. Tanuan

The meeting resumed with Trustee Lubinski in the Chair.

17e) Interim Integrity Commissioner ... continued...

Results of the Vote taken on the AMENDMENT, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The Motion, as amended, was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that Item 17b) be adopted as follows:

- 17b) Delegating Authority For Summer 2022 Procurement Awards** that the Board of Trustees delegate authority to the Director of Education or designate, and the Chair or Vice-Chair of the Board, or the Chair of the Corporate Services, Strategic Planning and Property Committee, to award procurement contracts and approve purchases over \$50,000 from May 30, 2022 to August 31, 2022.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Lubinski relinquished the Chair to Trustee Crawford.

MOVED by Trustee Lubinski, seconded by Trustee Del Grande, that Item 17c) be adopted as follows:

- 17c) St. Louis Catholic School Ward 4 Review of Accommodation Need** that the Board rescind the closure decision from the February 9, 2016 meeting of the Corporate Services, Strategic Planning and Property Committee report “Final Recommendation School Accommodation Review Holy Angels, Our Lady of Sorrows, St. Mark, St. Leo and St. Louis (Ward 2); 2. After the submission of the business case, St. Louis be closed and the student population be distributed between Holy Angels and St. Leo effective September 2018.”; and that the community of St. Louis school be informed that the school will not be closed.

Trustee de Domenico left the horseshoe at 11:23 pm.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D’Amico
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Lubinski reassumed the Chair.

Trustee de Domenico returned to the horseshoe at 11:27 pm.

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that Item 17f) be adopted as follows:

- 17f) Parliamentary Services (Verbal) - Ryan Putnam, Chief Financial Officer and Treasurer** received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
De Domenico
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee D'Amico did not vote/respond.

Time for business expired.

As per the will of the Assembly, as follows, time was extended by 15 minutes, as per Article 12.6 of the TCDSB's By-law, to complete the Agenda,

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Del Grande
Di Giorgio
Lubinski
Martino
Tanuan

Crawford
de Domenico
Rizzo

Trustee D'Amico did not vote/respond.

19. Inquiries and Miscellaneous

MOVED by Trustee Di Giorgio, seconded by Trustee Martino, that Item 19a) be adopted as follows:

- 19a) Inquiry from Trustee Di Giorgio regarding Payment in Excess of \$300,000 to Borden Ladner Gervais LLP that appeared in the May Cheque Registry received and refer to Staff for a report.**

The Chair ruled the Motion in order.

Trustee Rizzo challenged the Chair.

Results of the Vote taken on the Chair's Ruling, as follows:

In favour

Opposed

Trustees Del Grande
Di Giorgio
Lubinski

Crawford
de Domenico
Rizzo

Martino
Tanuan

Trustee D'Amico did not vote/respond.

The Chair's Ruling was upheld.

Results of the Vote taken on the Main Motion, as follows:

In favour

Opposed

Trustees Del Grande
Di Giorgio
Lubinski
Martino
Tanuan

Crawford
de Domenico
Rizzo

The Main Motion was declared

CARRIED

Trustee D'Amico did not vote/respond.

MOVED by Trustee Di Giorgio, seconded by Trustee Crawford, that Item 19b) be adopted as follows:

- 19b) Inquiry from Trustee Di Giorgio regarding Advisory Committee Agendas and Minutes Online Publication** received and referred to Staff.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
Del Grande
Di Giorgio
Lubinski
Martino
Tanuan

de Domenico
Rizzo

The Motion was declared

CARRIED

Trustee D'Amico did not vote/respond.

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that Item 19c) be adopted as follows:

- 19c) Inquiry from Trustee Rizzo regarding Airconditioning and the Condition of Some of our Schools and Update on the Implementation of the Cooling Centres received.**

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Lubinski
Martino

Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee D'Amico did not vote/respond.

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that Item 19d) be adopted as follows:

19d) Inquiry from Trustee Rizzo regarding Playground Announcement received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee D'Amico did not vote/respond.

21. Resolve into FULL BOARD to Rise and Report

MOVED by Trustee Crawford, seconded by Trustee de Domenico, that the meeting resolve into FULL BOARD to Rise and Report.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee D'Amico did not vote/respond.

23. Adjournment

MOVED by Trustee Del Grande, seconded by Trustee Rizzo, that the meeting be adjourned.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR

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MINUTES OF THE SPECIAL MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD

HELD WEDNESDAY, JUNE 1, 2022

Corporate Services

PRESENT:

Trustees:

N. Crawford, Acting Chair of Board
T. Lubinski, Chair of the Committee
D. Di Giorgio, Vice Chair of Committee - Virtual
M. de Domenico
M. Del Grande - Virtual
J. Martino – Virtual
M. Rizzo - Virtual
G. Tanuan

Staff:

B. Browne
D. Boyce
A. Della Mora
R. Putnam
L. Coulter
S. Camacho
M. Farrell
M. Loberto
M. Zlomislic

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

5. Roll Call and Apologies

Apologies were received on behalf of Trustees Di Pasquale and Li Preti, as well as Trustee Kennedy who was on a leave of absence due to her candidacy in the upcoming Ontario Provincial elections.

8. Declarations of Interest

In PRIVATE Session, Trustee Del Grande declared an interest in the Budget Strategy Item, as well as Trustee Rizzo insofar as it relates to potential staffing investments to rightsize the system and for declining enrolment, as they have family members who are employees of the Board.

Trustee Del Grande declared an interest in Item 17d) 2022-2023 Budget Update, as well as Trustee Rizzo insofar as it relates to potential staffing investments to rightsize the system and for declining enrolment, as they have family members who are employees of the Board. Trustees Del Grande and Rizzo did not participate in discussions regarding that Item nor vote.

The Items dealt with at the Corporate Services, Strategic Planning and Property Committee Meeting in PRIVATE and PUBLIC Sessions were deemed presented.

MOVED by Trustee Tanuan, seconded by Trustee Lubinski, that the Items dealt with in PRIVATE Session with no attached Declaration of Interest (DOI) be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Lubinski
Martino
Tanuan

Rizzo

The Motion was declared

CARRIED

MOVED by Trustee Tanuan, seconded by Trustee de Domenico, that the Items dealt with in PRIVATE Session with attached DOI be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
de Domenico
Di Giorgio
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Trustees Del Grande and Rizzo recused themselves from voting due to a Declaration of Interest, as earlier indicated.

Trustee de Domenico left the meeting at 12:30 am.

MOVED by Trustee Lubinski, seconded by Trustee Tanuan, that the Items dealt with in PUBLIC Session with no attached DOI be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Tanuan, seconded by Trustee Lubinski, that the Items dealt with in PUBLIC Session with attached DOI be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
Di Giorgio
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Trustees Del Grande and Rizzo recused themselves from voting due to a Declaration of Interest, as earlier indicated.

MOVED by Trustee Lubinski, seconded by Trustee Tanuan, that the meeting resolve back into Corporate Services, Strategic Planning and Property Committee meeting.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
Del Grande
Di Giorgio
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR

OUR MISSION

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.

OUR VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.



**MINUTES OF THE REGULAR MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION**

HELD THURSDAY, JUNE 9, 2022

PRESENT:

Trustees:

A. Kennedy, Chair
F. D'Amico, Vice-Chair
N. Crawford
M. de Domenico – Virtual & In-person
M. Del Grande - Virtual
D. Di Giorgio - Virtual
N. Di Pasquale – Virtual
I. Li Preti - Virtual
T. Lubinski – Virtual
J. Martino - Virtual
M. Rizzo
G. Tanuan

Student Trustees:

K. Baybayon
S. De Castro

Staff:

B. Browne
D. Boyce
A. Della Mora
R. Putnam
S. Camacho
S. Campbell

L. Coulter
C. Fernandes
P. Aguiar
M. Caccamo
G. Danfulani
L. DiMarco
K. Dixon
M. Farrell
M. Loberto
M. Meehan
R. Peterson
S. Vlahos
J. Wujek
M. Zlomislic

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guests: A. Robertson, Parliamentarian
E. Roher, External Legal Counsel - Borden, Ladner,
Gervais LLP

6. Approval of the Agenda

MOVED by Trustee Rizzo, seconded by Trustee Di Giorgio, that the Agenda, as amended to include the Addendum, Item 19c) Trustee Insurance Coverage - Update (Verbal) - Ryan Putnam, Chief Financial Officer and Treasurer from the PRIVATE Agenda, and Inquiries from Trustee Rizzo: Items 23a) Update on Library Technicians regarding i) Number of Vacant Library Technician Positions; (ii) Present Number of Schools without Library Technicians; (iii) Recruitment strategies, if any for September; (iv) Technology for Library Technicians; and (v) The connection between Reading, Literacy and Libraries and 23b) Status of CUPE 1328, as well as from Trustee Kennedy regarding:

Items 23c) Core French Tutoring; and 23d) Education Quality And Accountability Office (EQAO) Technical Difficulties, be approved.

Trustee de Domenico joined the virtual room at 7:37 pm.

MOVED in AMENDMENT by Trustee Di Giorgio, seconded by Trustee Rizzo, that Item 14d) Broader Public Sector (BPS) Procurement Requirements - Update (Verbal) - Ryan Putnam, Chief Financial Officer and Treasurer from the PRIVATE Addendum be added.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Trustees D'Amico
Del Grande
Di Giorgio
Lubinski
Martino
Tanuan

Opposed

Crawford
de Domenico
Di Pasquale
Kennedy
Li Preti
Rizzo

The AMENDMENT was declared

LOST ON A TIE

Student Trustees Baybayon and De Castro wished to be voted in opposition.

Results of the Vote taken on the Main Motion, as follows:

In Favour

Trustees Crawford
D'Amico
de Domenico

Opposed

Del Grande

Di Giorgio
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Main Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be voted in favour.

7. Reports from Private Session

MOVED by Trustee Li Preti, seconded by Trustee Crawford, that the following PRIVATE Session report from Trustee D'Amico be received:

- a) Approved Minutes of Special and Regular Board Meetings held May 16, 2022 and May 19, 2022 respectively;
- b) Received report on legal expenses;
- c) Discussed two reports on real estate matters;
- d) Moved Item 14b) Trustee Insurance Coverage - Update (Verbal) - Ryan Putnam, Chief Financial Officer and Treasurer to the PUBLIC Agenda; and
- e) Approved to resolve back into PRIVATE Session by 10:00 pm to complete the Agenda.

There were no Declarations of Interest.

Trustee Lubinski had reported that she had experienced technical difficulty and was unable to connect. Staff advised that based on indications, Trustee Lubinski appeared to have been virtually connected.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustees de Domenico and Lubinski did not vote/respond.

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Trustee de Domenico disconnected virtually and joined the horseshoe at 7:49 pm.

The Chair declared a five-minute recess due to technical difficulty experienced by Trustee Lubinski.

The meeting resumed with Trustee Kennedy in the Chair.

PRESENT: (Following Recess)

Trustees: A. Kennedy, Chair
N. Crawford
M. de Domenico
M. Del Grande - Virtual
D. Di Giorgio - Virtual
N. Di Pasquale – Virtual
I. Li Preti - Virtual
T. Lubinski – Virtual
J. Martino - Virtual
M. Rizzo
G. Tanuan

Student Trustees: K. Baybayon
S. De Castro

8. Notices of Motion

MOVED by Trustee Di Giorgio, seconded by Trustee Lubinski, that Item 8a) be adopted as follows:

8aa) From Trustee Di Giorgio regarding Information Disparity between Governance and Policy Committee and Board Meeting and Related Effects that this be considered at the August 25, 2022 Regular Board Meeting:

WHEREAS: It appears Staff did not provide the same information to the Governance and Policy Committee and the Board of Trustees; and

WHEREAS: All the information provided to the Governance and Policy Committee on January 12, 2021, was not provided to the Board of Trustees at subsequent meetings where the subject Committee recommendations were considered by the Board.

BE IT RESOLVED THAT: General Counsel provide a written report to the Board of Trustees clarifying if Appendix C of the old code of conduct survives the recent revisions to the Code of Conduct and remains in effect; and

BE IT RESOLVED THAT: General Counsel examine any effects on the resolutions made by the Board of Trustees as a result of the information discrepancy outlined above.

9. Declarations of Interest

In PRIVATE Session, there were none.

Trustees Del Grande, Li Preti and Kennedy, as well as Trustee Rizzo in so far as it relates to salaries, benefits and job prospects for elementary school teachers, declared a conflict of interest as follows, as they have family members who are employees of the Board:

20a) 2022-2023 Budget Estimates – Teaching – Trustees Del Grande, Kennedy and Rizzo

20b) 2022-2023 Budget Estimates – Non-Teaching – Trustees Kennedy and Li Preti; and

20c) 2022-2023 Budget Estimates – Overall – Trustees Del Grande, Kennedy, Li Preti, and Rizzo (Recommendations 2 and 3)

10. Approval and Signing of Minutes of the Previous Meetings

MOVED by Trustee Del Grande, seconded by Trustee Martino, that Items 10a), 10b), 10c) and 10d) be adopted as follows:

10a) Special Board (Student Achievement) held May 3, 2022 approved;

10b) Special Board (Corporate Services) held May 12, 2022 approved;

10c) Special Board Held May 16, 2022 approved; and

10d) Regular Board held May 19, 2022 approved.

Trustee D'Amico returned to the horseshoe at 8:14 pm.

11. Presentations

MOVED by Trustee D'Amico, seconded by Trustee Rizzo, that Item 11a) be adopted as follows:

11a) From the Chair of the Board received.

The Motion was declared

CARRIED

MOVED by Trustee Tanuan, seconded by Trustee de Domenico, that Item 11b) be adopted as follows:

11b) From the Director of Education received.

The Motion was declared

CARRIED

MOVED by Trustee de Domenico, seconded by Trustee Crawford, that Item 11c) be adopted as follows:

11c) From the Student Trustee(s) received.

The Motion was declared

CARRIED

MOVED by Trustee de Domenico, seconded by Trustee Rizzo, that Item 11d) be adopted as follows:

11d) Farewell to Outgoing Student Trustee Baybayon received.

The Motion was declared

CARRIED

The Chair declared a five-minute recess for celebration in honour of Student Trustee Baybayon's farewell.

The meeting resumed with Trustee Kennedy in the Chair.

PRESENT: (Following Recess)

Trustees:	A. Kennedy, Chair
	N. Crawford
	M. de Domenico
	M. Del Grande - Virtual
	N. Di Pasquale – Virtual
	I. Li Preti - Virtual
	T. Lubinski – Virtual
	J. Martino - Virtual
	M. Rizzo
	G. Tanuan

Student Trustees:	K. Baybayon
	S. De Castro

Trustee Tanuan left the horseshoe at 9:04 pm.

13. Consideration of Motions for Which Previous Notice Has Been Given

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that Item 13a) be adopted as follows:

13a) From Trustee Rizzo regarding St Jerome French Immersion and Enrolment Pressures:

WHEREAS: St. Jerome presently has ten portables and many more are projected in the next four years;

WHEREAS: Enrolment is projected to reach more than one thousand students by 2026;

WHEREAS: The school was built in 1962 to house 400 students;

WHEREAS: Several years ago French Immersion was instituted at St. Jerome phased in by one grade per year;

WHEREAS: Like in many other schools it is difficult to obtain and retain French Language educators despite best efforts;

WHEREAS: St. Jerome families enrol their children in French Immersion in JK/SK and most students leave the French Immersion to attend the English program in Grades 3 and 4;

WHEREAS: A review has not taken place of the French Immersion Program at St Jerome; and

WHEREAS: The system is financially draining with smaller class sizes for French Immersion and much larger class sizes in the regular program.

THEREFORE BE IT RESOLVED THAT: Staff review programming, enrolment, boundaries in order to address the concerns at St Jerome as well as a system review and report back within one year.

Trustee Tanuan returned to the horseshoe at 9:05 pm.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
D'Amico
Del Grande
Di Pasquale
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

14. Consent and Review

The Chair reviewed the Order Page and the following Items were held:

- 19b) 2022 Report on Elementary Programming and Enrolment – Trustee Rizzo;
- 19c) Trustee Insurance Coverage - Update (Verbal) - Ryan Putnam, Chief Financial Officer and Treasurer – Trustee Rizzo;
- 20a) 2022-2023 Budget Estimates – Teaching – Trustee Crawford;
- 20b) 2022-2023 Budget Estimates - Non-Teaching – Trustee Crawford;

- 20c) 2022-2023 Budget Estimates - Overall– Trustee Crawford;
- 20d) Blessed Margherita of Citta Di Castello Elementary School Name Change – Trustee Li Preti;
- 20f) From the Governance and Policy Committee: Real Property Policy R.01 Update – Trustee Rizzo;

Inquiries from Trustees Rizzo regarding:

- 23a) Update on Library Technicians as follows:
 - i) Number of vacant Library Technician positions;
 - ii) Present number of schools without library Technicians;
 - iii) Recruitment strategies, if any for September;
 - iv) Technology for Library Technicians;
 - v) The connection between Reading, Literacy and Libraries; and
- 23b) Status of CUPE 1328;

Inquiries from Trustees Kennedy regarding:

- 23c) Core French Tutoring; and
- 23d) Education Quality And Accountability Office (EQAO) Technical Difficulties

MOVED by Trustee D’Amico, seconded by Trustee de Domenico, that the Items not held be received and the Staff Recommendations be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Pasquale
Kennedy
Martino
Li Preti
Lubinski
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

ITEMS NOT HELD AS CAPTURED IN ABOVE MOTION

- 19a) **A.06 Advocacy Policy Metric;**
- 20e) **From the Governance and Policy Committee: Insurance for School Volunteers Policy I.01** that the Insurance for School Volunteers Policy I.01 be rescinded, and that an annually updated information pamphlet be included in the Excursion Handbook for the benefit of volunteers;
- 20f) **From the Governance and Policy Committee: Accessibility Standards for Services and Facilities - A.36** that the revised and merged Policy A. 36 (Appendix A of the report) Accessibility Standards for Services and Facilities be adopted and posted on the public website;

- 22a) Communication from the Governance and Policy Committee: Approved Minutes of Meeting Held May 10, 2022;
- 22b) Communication from the Special Education Advisory Committee: Approved Minutes of Meeting Held May 11, 2022;
- 24a) Master Pending List and Rolling Calendar; and
- 24b) Annual Report

Urgent Items

As requested, the Director reviewed the Order Paper and advised that Items 20a) 2022-2023 Budget Estimates – Teaching; 20b) 2022-2023 Budget Estimates - Non-Teaching; and 20c) 2022-2023 Budget Estimates – Overall were deemed urgent.

MOVED by Trustee Del Grande, seconded by Trustee Martino, that Items 20a), 20b) and 20c), as indicated above, be reordered as the first Items of Business.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Pasquale
Kennedy
Martino
Li Preti
Lubinski
Rizzo
Tanan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Trustee Kennedy relinquished the Chair to Trustee D'Amico.

Trustees Del Grande and Kennedy left the virtual room and horseshoe respectively at 9:22 pm. due to a Declaration of Interest in Items 20a) and 20b), as earlier indicated.

20. Reports of Officials Requiring Action of the Board of Trustees

MOVED by Trustee Martino, seconded by Trustee Crawford, that Item 20a) be adopted as follows:

- 20a) 2022-2023 Budget Estimates – Teaching** that the Board of Trustees approve the total teaching salaries of \$552.6M and benefits of \$76.3M as outlined in the 2022-2023 Budget Estimates Report.

Trustee Rizzo left the horseshoe at 9:27 pm due to a Declaration of Interest, as earlier indicated.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Li Preti
Lubinski
Martino
Tanuan

The Motion was declared

CARRIED

Student Trustees Baybayon and De Castro wished to be recorded as voted in favour.

Trustee Del Grande and Rizzo returned to the virtual room and horseshoe respectively at 9:30 pm.

Trustee Li Preti recused herself from the virtual room due to a Declaration of Interest in Items 20b) and 20c) below.

Student Trustees Baybayon and De Castro left the meeting at 9:59 pm.

MOVED by Trustee Del Grande, seconded by Trustee Rizzo, that Item 20b) be adopted as follows:

- 20b) 2022-2023 Budget Estimates - Non-Teaching** that the Board of Trustees approve the total non-teaching salaries of \$264.3M and benefits of \$73.9M as outlined in the 2022-2023 Budget Estimates Report.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Pasquale
Lubinski
Martino
Rizzo
Tanan

The Motion was declared

CARRIED

Trustee Del Grande recused himself from the virtual room at 10:14 pm due to Declaration of Interest in Item 20c) below, as earlier indicated.

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that Item 20c) be adopted as follows:

20c) 2022-2023 Budget Estimates – Overall:

1. That the Board of Trustees approve the total non-staffing budget of \$139.0M as outlined in the 2022-2023 Budget Estimates Report;
2. That the Board of Trustees approve the total operating budget of \$1.1B as outlined in the 2022-2023 Budget Estimates Report; and
3. That the Board of Trustees approve the use of the Operating Contingency in the amount of \$10.3M as outlined in the 2022-2023 Budget Estimates Report.

Trustee Rizzo requested that the Question be split.

Trustee Rizzo indicated that she would vote on Part 1 but not Parts 2 and 3 due to a Declaration of Interest, as earlier indicated.

Results of the Vote taken on Part1, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Lubinski

Martino
Rizzo
Tanuan

Part 1 of the Motion was declared

CARRIED

Results of the Vote taken on Part 2 and 3, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Lubinski
Martino
Tanuan

Parts 2 and 3 of the Motion were declared

CARRIED

Trustee Rizzo recused herself from voting due to a Declaration of Interest, as earlier indicated.

Trustees Del Grande, Li Preti and Rizzo returned to the horseshoe and virtual room respectively at 10:22 pm.

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that the meeting resolve back into PRIVATE Session.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Pasquale
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

PRESENT: (Following PRIVATE Session)

Trustees: A. Kennedy, Chair
N. Crawford
F. D'Amico
M. de Domenico
N. Di Pasquale – Virtual
I. Li Preti - Virtual
J. Martino – Virtual
M. Rizzo
G. Tanuan

7. Reports from Private Session

MOVED by Trustee Tanuan, seconded by Trustee D'Amico, that the following PRIVATE Session report from Trustee D'Amico be received:

- a) Received a verbal update on legal expenses from Ryan Putnam, Chief Financial Officer (CFO) and Treasurer;
- b) Approved report on Principal and Vice-Principal Transfers and Appointments 2022-2023;
- c) Received a verbal update on the Broader Public Sector (BPS) Procurement from Ryan Putnam, CFO and Treasurer; and
- d) Approved a real estate manner

There were no Declarations of Interest.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Kennedy
Li Preti
Rizzo
Martino
Tanuan

The Motion was declared

CARRIED

20. Reports of Officials Requiring Action of the Board of Trustees

MOVED by Trustee Li Preti, seconded by Trustee Rizzo, that Item 20d) be adopted as follows:

- 20d) Blessed Margherita of Citta Di Castello Elementary School Name Change** received and that the Board of Trustees approve the name change of the school from Blessed Margherita of Citta di Castello to St. Margherita of Citta di Castello.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Kennedy
Li Preti
Rizzo
Martino
Tanan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that Items not dealt with be deferred to the August 25, 2022 Regular Board Meeting.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Pasquale
Kennedy
Li Preti
Rizzo
Martino
Tanuan

The Motion was declared

CARRIED

ITEMS NOT DEALT WITH AS CAPTURED IN ABOVE MOTION

- 19b) 2022 Report on Elementary Programming and Enrolment – Trustee Rizzo;
- 19c) Trustee Insurance Coverage - Update (Verbal) - Ryan Putnam, Chief Financial Officer and Treasurer *(NB. From the private Agenda) – Trustee Rizzo;
- 20g) From the Governance and Policy Committee: Real Property Policy R.01 Update – Trustee Rizzo;

Inquiries from Trustee Rizzo regarding:

- 23a) Update on Library Technicians as follows:
 - i) Number of vacant Library Technician positions;
 - ii) Present number of schools without library Technicians;
 - iii) Recruitment strategies, if any for September;

- iv) Technology for Library Technicians; and
 - v) The connection between Reading, Literacy and Libraries;
- 23b) Status of CUPE 1328;
- Inquiries from Trustee Kennedy regarding:
- 23c) Core French Tutoring; and
- 23d) Education Quality And Accountability Office (EQAO) Technical Difficulties

26. Adjournment

MOVED by Trustee Tanuan, seconded by Trustee de Domenico, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Kennedy
Rizzo
Martino
Tanuan

The Motion was declared

CARRIED

Trustees Di Pasquale and Li Preti did not vote/respond.

SECRETARY

CHAIR

OUR MISSION

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.

OUR VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.



**MINUTES OF THE SPECIAL MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION**

HELD TUESDAY, JULY 19, 2022

PRESENT:

Trustees:

A. Kennedy, Chair
F. D'Amico, Vice-Chair – Virtual
N. Crawford
M. de Domenico – Virtual
M. Del Grande - Virtual
D. Di Giorgio – Virtual
N. Di Pasquale – Virtual
I. Li Preti - Virtual
T. Lubinski – Virtual
J. Martino - Virtual
M. Rizzo
G. Tanuan

Student Trustee:

S. De Castro

Staff:

D. Boyce
R. Putnam
A. Ceddia
C. Caldwell

S. Harris, Recording Secretary
S. Pellegrini, Assistant Recording Secretary

External Guests: A. Robertson, Parliamentarian
E. Roher, External Legal Counsel - Borden, Ladner,
Gervais LLP

1. Call to Order

Trustee Lubinski rose on a point of personal privilege regarding the 75th Anniversary of Madonna House Apostolate, and publicly thanked His Eminence Cardinal Collins, Bishop, Clergy and the staff of Madonna House for the thanksgiving mass in recognition of the important work that began on May 17, 1947.

Trustee Rizzo rose on a point of personal privilege and expressed thanks for the support and kind gestures she received from Trustees, Staff and the community on the recent passing of her mother, Domenica Rizzo.

2. Roll Call and Apologies

Student Trustee Baybayon was absent.

6. Approval of the Agenda

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that the Agenda be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio

Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustee De Castro wished to be voted in favour.

9. Declarations of Interest

There were none.

Trustee Di Pasquale joined the virtual room at 7:23 pm.

13. Consideration of Motion for which Previous Notice Has Been Given

MOVED by Trustee Di Giorgio, seconded by Trustee Lubinski, that Item 13a) be adopted as follows:

13a) From Trustee Di Giorgio regarding Information Disparity between the Governance and Policy Committee and Board Meeting and Related Effects:

WHEREAS: It appears Staff did not provide the same information to the Governance and Policy Committee and the Board of Trustees; and

WHEREAS: All the information provided to the Governance and Policy Committee on January 12, 2021, was not provided to the Board of Trustees at

subsequent meetings where the subject Committee recommendations were considered by the Board.

1. BE IT RESOLVED THAT: General Counsel provide a written report to the Board of Trustees clarifying if Appendix C of the old Code of Conduct survives the recent revisions to the Code of Conduct and remains in effect; and
2. BE IT RESOLVED THAT: General Counsel examine any effects on the resolutions made by the Board of Trustees as a result of the information discrepancy outlined above.

MOVED in AMENDMENT by Trustee Di Giorgio, seconded by Trustee Lubinski:

BE IT RESOLVED THAT: The Board of Trustees amend the revised Code of Conduct to include the following provision previously included in Appendix C:

“The required vote on any resolutions of determination or sanctions will be made by a 2/3 majority of all Trustees on the Board not including the accused Trustee.”

The Chair ruled the AMENDMENT out of order.

Trustee Del Grande challenged the Chair.

The Chair declared a 10-minute recess.

The meeting resumed with Trustee Kennedy in the Chair.

PRESENT: (Following Recess)

Trustees:

A. Kennedy, Chair
F. D’Amico, Vice-Chair - Virtual
N. Crawford
M. de Domenico - Virtual
M. Del Grande - Virtual

D. Di Giorgio – Virtual
N. Di Pasquale – Virtual
I. Li Preti - Virtual
T. Lubinski – Virtual
J. Martino – Virtual
M. Rizzo
G. Tanuan

Student Trustee: S. De Castro

**13. Consideration of Motions for Which Previous Notice Has Been Given
(Continued)**

Results of the Vote taken on the Chair’s Ruling, as follows:

In Favour

Trustees de Domenico
Di Pasquale
Li Preti
Kennedy
Rizzo

Opposed

Crawford
D’Amico
Del Grande
Di Giorgio
Lubinski
Martino
Tanuan

The Chair’s Ruling was not upheld.

The Chair declared a 10-minute recess.

The meeting resumed with Trustee Kennedy in the Chair.

PRESENT: (Following Recess)

Trustees: A. Kennedy, Chair
F. D’Amico, Vice-Chair - Virtual
N. Crawford
M. de Domenico - Virtual
M. Del Grande - Virtual
D. Di Giorgio – Virtual
N. Di Pasquale – Virtual
I. Li Preti - Virtual
T. Lubinski – Virtual
J. Martino – Virtual
M. Rizzo
G. Tanuan

Student Trustee: S. De Castro

13. Consideration of Motions for Which Previous Notice Has Been Given (Continued)

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that the Trustee Code of Conduct Policy be referred back to the Governance and Policy Committee for a complete review.

MOVED in AMENDMENT by Trustee Lubinski that all the Trustee Code of Conduct issues be dealt with after the Trustee Code of Conduct Policy has been finalized.

The Chair ruled the AMENDMENT out of order.

Trustee Lubinski challenged the Chair.

Results of the Vote taken on the Chair's Ruling, as follows:

In Favour

Opposed

Trustees	Crawford	D'Amico
	de Domenico	Del Grande
	Di Pasquale	Di Giorgio
	Kennedy	Lubinski
	Li Preti	Martino
	Rizzo	Tanuan

The Chair's Ruling was sustained as per tie vote.

Student Trustee De Castro wished to be recorded as voted in favour.

MOVED by Trustee Del Grande that the Trustee Code of Conduct Policy be suspended and referred back to the Governance and Policy Committee for complete review.

The Chair ruled the AMENDMENT out of order.

MOVED by Trustee Del Grade that the original Trustee Code of Conduct Policy prior to February 21 be referred back to the Board until such time as it is referred back to the Governance and Policy Committee for a complete review.

The Chair ruled the AMENDMENT out of order.

Trustee Del Grande challenged the Chair.

Results of the Vote taken on the Chair's Ruling, as follows:

In Favour

Opposed

Trustees	Crawford	D'Amico
	de Domenico	Del Grande
	Di Pasquale	Di Giorgio
	Kennedy	Lubinski

Li Preti
Rizzo

Martino
Tanuan

The Chair's Ruling was sustained as per tie vote.

Student Trustee De Castro wished to be recorded as voted in favour.

Results of the Vote taken on the Referral Motion, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Di Pasquale
Kennedy
Li Preti
Rizzo

D'Amico
Del Grande
Di Giorgio
Lubinski
Martino
Tanuan

The Referral Motion was declared

LOST ON A TIE

Student Trustee De Castro wished to be recorded as voted in favour.

MOVED by Trustee Martino, seconded by Trustee Li Preti, that the Question be called.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees D'Amico
Del Grande
Kennedy

Crawford
de Domenico
Di Giorgio

Li Preti
Martino
Tanuan

Di Pasquale
Lubinski
Rizzo

The Motion was declared

LOST ON A TIE

Student Trustee De Castro wished to be recorded as voted in opposition.

The Chair declared a 10-minute recess.

The meeting resumed with Trustee Kennedy in the Chair.

PRESENT: (Following Recess)

Trustees:

A. Kennedy, Chair
F. D'Amico, Vice-Chair - Virtual
N. Crawford
M. de Domenico - Virtual
M. Del Grande - Virtual
D. Di Giorgio – Virtual
N. Di Pasquale – Virtual
I. Li Preti - Virtual
T. Lubinski – Virtual
J. Martino – Virtual

M. Rizzo
G. Tanuan

Student Trustee:

S. De Castro

The Chair ruled for Trustee Lubinski to be virtually evicted from the meeting.

Trustee Di Giorgio challenged the Chair.

Results of the Vote taken on the Chair's Ruling, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Di Pasquale
Kennedy
Li Preti
Rizzo

D'Amico
Del Grande
Di Giorgio
Martino
Tanuan

The Chair's Ruling was upheld.

Student Trustee De Castro wished to be recorded as voted in favour.

MOVED in AMENDMENT to the AMENDMENT by Trustee Di Giorgio, seconded by Trustee Martino, that this proposed revision be applied to all pending Code of Conduct complaints effective immediately.

The Chair ruled the AMENDMENT to the AMENDMENT out of order.

Student Trustee De Castro left the meeting at 9:59 pm.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio

de Domenico
Di Pasquale
Kennedy
Li Preti

Martino
Tanuan

Rizzo

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Martino
Tanuan

de Domenico
Di Pasquale
Kennedy
Li Preti
Rizzo

The Motion, as amended, was declared

CARRIED

26. Adjournment

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that the meeting be adjourned.

The Chair ruled for Trustee Di Giorgio to be virtually evicted from the meeting.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees D'Amico
de Domenico
Del Grande
Di Pasquale
Kennedy
Li Preti
Martino
Rizzo
Tanuan

Crawford

The Motion was declared

CARRIED

SECRETARY

CHAIR

OUR MISSION

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.

OUR VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.



**MINUTES OF THE SPECIAL MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION**

HELD WEDNESDAY, AUGUST 10, 2022

PRESENT:

Trustees:

A. Kennedy, Chair
F. D'Amico, Vice-Chair – Virtual
N. Crawford
M. de Domenico – Virtual
M. Del Grande
D. Di Giorgio
I. Li Preti - Virtual
T. Lubinski
J. Martino - Virtual
M. Rizzo - Virtual
G. Tanuan

Student Trustee:

S. De Castro

Staff:

B. Browne
A. Ceddia

S. Harris, Recording Secretary
S. Pellegrini, Assistant Recording Secretary

External Guests: M. Maynard, Interim Integrity Commissioner - Alternative Dispute Resolution (ADR) Chambers
A. Robertson, Parliamentarian
E. Roher, External Legal Counsel - Borden, Ladner, Gervais LLP

1. Call to Order

Due to technical difficulties, there was an unavoidable delay in conveying the meeting.

5. Roll Call and Apologies

An apology was extended on behalf of Trustee Di Pasquale. Student Trustee Baybayon was absent.

6. Approval of the Agenda

MOVED by Trustee Crawford, seconded by Trustee de Domenico, that the Agenda, as amended to include the Addendum, be approved.

The Motion was declared

CARRIED

Student Trustee De Castro wished to be voted in favour.

9. Declarations of Interest

Trustee Di Giorgio declared an interest in Item 16a) Trustee Code of Conduct Allegations as he was the respondent Trustee. Trustee Di Giorgio said he would participate in discussions but would not vote on the matter.

16. Reports of Officials for the Information of the Board of Trustees

MOVED by Trustee de Domenico, seconded by Trustee Li Preti, that Item 16a) be adopted as follows:

16a) Trustee Code of Conduct Allegations:

WHEREAS: The Board is in receipt of the investigation report from Principles Integrity on the allegations of numerous code of conduct violations by Trustee Di Giorgio.

BE IT RESOLVED THAT: After careful consideration of the findings in the report, the Board accept the findings and make a determination that Trustee Di Giorgio has breached the Toronto Catholic District School Board (TCDSB) Code of Conduct.

Trustee Di Giorgio left the horseshoe at 8:25 pm due to a Declaration of Interest in the Item, as earlier indicated.

Results of the Vote taken, as follows:

In Favour

Trustees de Domenico
Kennedy
Li Preti
Rizzo

Opposed

Crawford
D'Amico
Del Grande
Lubinski
Martino
Tanuan

The Motion was declared

FAILED

Student Trustee De Castro wished to be recorded as voted in favour.

Trustee Di Giorgio returned to the horseshoe at 8:28 pm.

23. Adjournment

MOVED by Trustee Martino, seconded by Trustee de Domenico, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustee De Castro wished to be recorded as voted in favour.

SECRETARY

CHAIR



Chair's Monthly Report

August 2022

Highlights from August include:

- Delivering greetings and presenting the Dr. McCready Friends of Catholic Education Ward at Michael Garron Hospital.
- Delivering remarks at the Director's Annual General Meeting at the CEC.
- OCSTA - verbal update.



Director's Monthly Report

August 2022

The new normal that has dominated these past two academic years is starting to recede into our pandemic memories. While we remain vigilant as we acknowledge that Covid remains ever-present, we do so preparing for an academic year in which the overwhelming majority of students will be back to school in-person. This transition back to schools as the hubs of our communities is exciting for students, staff, and families. We are looking forward to those events and activities usually associated with the fall as students and staff embrace spiritual, academic, athletic, and social life in our Catholic schools.

We hope that the summer has afforded staff, students, and families the opportunity to slow down, be together, explore our city and communities, travel near and far, and recharge as we look forward to the year ahead. The past two years have been demanding and exhausting and it is important to acknowledge this reality as we prepare to return in September with renewed optimism and well-honed resilience.

Staff have been focusing on supporting students throughout the summer with the many programs and activities focusing on supporting student learning, particularly those students who might be returning to in-person learning after a year or more of virtual. Programs throughout the system have seen TCDSB staff partnering with community agencies and leaders to provide quality programming intended to support students academically, socially, and spiritually.

Staff have also been busy throughout the summer moving building projects forward. From brand new buildings to upgrades to our existing sites, the summer has provided opportunities for shovels in the ground and work to progress. We are so grateful to staff who continue to ensure that our buildings, sites, and projects are moving forward with the goal of increasing the experience of all students, staff, and families in our TCDSB buildings throughout the system.

As we begin to transition into the start of another school year, we are appreciative of the partnership and support of our community as we work together as a Catholic community to create spaces where students, staff, and families feel safe and supported. Whatever we accomplish we do so together, unified by our faith, commitment to community, and partnership in our shared goals. We are looking forward to walking with Christ through our Pastoral Plan this year with eyes of faith and hope, hearts of kindness and love, minds of justice and peace.

To those who are returning to TCDSB this September, we welcome you back for another year. For those who are joining the TCDSB family this year, we offer a special welcome to you, and hope that your experience in our schools throughout the system reveal our commitments to student learning, well-being, and equity, firmly rooted in our Catholic faith.

Highlights from the summer include:

- Delivering remarks at the **Head Start Liturgy and Luncheon** recognizing newly appointed Principals and Vice Principals.
- Attending the **Council of Ontario Directors of Education** Summer Meeting in Toronto.
- Delivering the keynote address at the **York University Faculty of Education** Conference focused on equity in education.
- Participating in monthly **Ripple Effect Circle** Meetings - Ripple Effect Circle is an action-oriented alliance of individuals of influence across multiple sectors (private, public, non-profit) in Canada created to take action and work towards combatting systemic racism in Black communities.
- Continuing **important connections throughout the summer with the Deputy Minister of Education, Toronto Public Health, and the Ministry of Health** in support of provincial and local initiatives focused on public health as we transition to a new normal from years of pandemic restrictions and health measures.
- Participating on and contributing to **provincial leadership conversations** with **Directors of Education and Health officials** from across the province in support of TCSDB staff, students, and families, and to influence public policy decisions in support of education and health care.
- **Meeting with Catholic Directors** from across the province in support of best practices, shared issues, solutions, and advocacy throughout Catholic education in Ontario.
- Partnering with **Toronto Public Health** to discuss school health and pandemic related support and initiatives to promote public health and respond to COVID-related issues in on-going ways.

August Student Trustee Board Report

Update from the Student Trustees:



- David and Stephanie hosted their first executive council meeting earlier in July. Executive council members received an introduction to their respective roles and duties within the council. Recently, we have worked to facilitate smooth transitions for council members with their outgoing Exec.
- Stephanie attended OSTA-AECO's Executive Council transitional conference in July in which she was able to work with the incoming executive council to transition into the new year planning projects and the vision of advocacy for the year to come.
- Stephanie met with OCSTA executives in July and in August as a welcome to her role as Catholic Board Council President where they discussed the goals, vision, and collaboration for the school year including three pillars; Progress, Catholic Student Success, and Catholic Community Engagement.
- David was appointed as a faith ambassador for OSTA-AECO's 2022-2023 Catholic Board Council. As faith ambassador, his role will be to facilitate and encourage catholic leadership on the council and act as a faith-based advisor that represents the perspectives of catholic students and ensures that the cabinet's work reflects and advances catholic teachings.
- Stephanie helped publish Envision the Future, a handbook for Ontario students to help reduce their carbon footprint through their school communities.
- Stephanie and David attended a meeting with TTCRiders, a democratic volunteer-led organization of transit riders who are interested in raising awareness regarding public transportation. We spoke about transportation funding for highschool students, inequities when it comes to financial transit and more.
- Stephanie attended the first OSTA-AECO executive council meeting of the new term to discuss initiatives with the new cabinet and additional projects that are being tackled with the Ministry for the new year.
- David and Stephanie attended their first Catholic Board Council Cabinet meeting. The meeting acted as an introduction to the council and helped outline our vision as a cabinet for the year to come.

CSLIT Executive Council

Now we will be moving onto updates within the CSLIT executive council
In May and June, Stephanie and David released applications for the CSLIT Executive Council, to appoint new Directors for the coming year. We received 43 applications from students across the board. Members of the outgoing CSLIT Exec helped process applications and conducted interviews in an equitable and unbiased manner. Below are the successful applicants that will be part of the CSLIT Executive for the 2022 - 2023 academic year.

Rushan Jeyakumar — Director of Administrative Affairs, Grade 12 from Michael Power St. Joseph

Mayumi Chua — Co-Director of Elementary Affairs, Grade 11 from Mary Ward

Renee Lewis — Co-Director of Elementary Affairs, Grade 12 from Bishop Marrocco

Zoie Noranho — Director of Faith, Grade 12 from St. John Paul II CSS

Nafeisha Yalikun — Director of Social Affairs, Grade 12 from Michael Power St. Joseph

Roy Bou Abboud — Co-Director of Charity, Grade 12 from Bishop Allen

Neslihan Aliye Apacik — Co-Director of Charity, Grade 12 from St. Joan of Arc

Julissa Perez — Co-Director of Equity, Grade 12 from St. Joseph College

Christine Erhirhie — Co-Director of Equity, Grade 12 from Bishop Marrocco

Adekunbi Luwaji — Director of Social Justice, Grade 12 from Father Henry Carr

Dominic Minoza — Director of Public Relations 1, Grade 12 from Senator O'Connor

Daniela Pereira — Director of Public Relations 2, Grade 12 from St Joseph's College School

Eila Laurila — Director of Public Relations 3, Grade 12 from Bishop Marrocco

We will be proposing one change to the structure of our CSLIT Executive for the upcoming school year. This proposal will be discussed, debated, and voted up at our first CSLIT general assembly meeting.

Our proposed change is to add a second Director of Equity to help support the amazing initiatives the subcommittee has carried out for the past years. The workload is definitely increasing and having more voices and advocacy standpoints is crucial to the development of our goals as CSLIT.

This change will be brought forth and discussed at the first CSLIT general assembly meeting. If $\frac{2}{3}$ of the voters agree with these proposals, the CSLIT constitution will be amended to reflect this new structure.

Catholic Leadership Camp and CSLIT Weekend

We have been working with our new moderator of Catholic Student Leadership, Mrs. Jorge to plan Catholic Leadership Summer Camp and CSLIT Weekend which traditionally occurs during the last week of summer at Olympia Sports Camp in Huntsville.

The Catholic Leadership Camp is a province 7-day camp, which is co-facilitated by Development and Peace and Kairos. The week-long camp is scheduled to run from August 28th to September 2nd with participation from other Catholic boards across Ontario. Student leaders across the province have the opportunity to meet, network, share ideas and set goals. Traditionally, 1 student from each TCDSB secondary school attends Catholic Leadership Camp in addition to members of the CSLIT Executive which would approximately total 45 TCDSB students.

The CSLIT Weekend immediately proceeds Catholic Leadership camp and runs for 3 days from September 2-4. This weekend-long camp is co-facilitated by Camp Olympia and the TCDSB. Student leaders within the TCDSB Community come together to discuss the changes they want to see within the board, focusing on social justice, equity, the environment and much more. This is where we will be analyzing the survey results from our 2020-2021 Voices that Challenge Conference, and start to build our pillars of focus for the upcoming school year.

We have been planning and organizing these trips for a month now and we can't wait to engage our student leaders in this opportunity next week. These are amazing leadership opportunities for our students and we urge the board to allow them to occur.

Thank you for reviewing our monthly report and we look forward to the year ahead.



REPORT TO

REGULAR BOARD

2022 REPORT ON ELEMENTARY PROGRAMMING AND ENROLMENT

“and I have filled him with divine spirit,[a] with ability, intelligence, and knowledge in every kind of craft”
Exodus 31:3

Drafted	Meeting Date
May 30, 2022	June 9, 2022
Lori DiMarco, Superintendent of Curriculum Leadership & Innovation; Academic ICT Michael Loberto, Superintendent of Planning and Development Barbara Leporati, Senior Coordinator of Planning Services	
INFORMATION REPORT	

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Facilities,
Business & Community
Development

Ryan Putnam
Chief Financial Officer & Treasurer

A. EXECUTIVE SUMMARY

This report provides a summary of programming and initiatives that have been implemented in TCDSB elementary schools over the past 10 years. Our programming reflects our intentional approach to strengthen all local school programs linked to their parishes and connected to their communities. The report also provides observations about enrolment trends in our elementary schools over this period, explanations for enrolment variability and next steps to strategically grow enrolment.

The cumulative staff time required to prepare this report was 50 hours

B. PURPOSE

This report responds to the following motion that was passed at the April 30, 2022, meeting of the Corporate Services Committee. The motion relates to the 2022-23 to 2024-25 Consensus Enrolment Projections report:

“that Staff come back with a report documenting the initiatives introduced at the elementary panel over the last 10 years to increase enrolment.”

C. BACKGROUND

1. As part of the Long-Term Accommodation and Program Plan (LTAPP) for the TCDSB, various initiatives / programs have been implemented in the TCDSB since 2012.
2. In 2012, the TCDSB launched a department for 21st Century Learning to focus on raising awareness about various related topics in education and to focus professional learning and student learning on the future. Initiatives in this department included a focus on:
 - The 4 C’s of creativity, communication, collaboration and critical thinking. (the global view (‘why’) of 21C learning)
 - The NeXt Lesson developed instruction efficacy focused on the 6 competencies: collaboration, skilled communication, real world problem solving, knowledge construction, self-regulation and the use of ICT for learning. (the road map (‘how’) of 21C Learning)

- The Third Teacher (the learning environment as the 3rd teacher, with the 1st teacher being the adults in a child's life, the 2nd teacher being the student's peers) and Reggio Emilia inspired Early Learning which incorporates the Third Teacher emphasis on the learning environment.
 - Inquiry-based learning / design thinking
 - 21C Innovators
 - Makerspaces and Learning Commons
 - Introduction of iPads and Chromebooks in the classroom to facilitate learning
 - Curriculum related ties to: coding, robotics, 3-D Printing, STEAM (Science, Technology, Engineering, Arts and Math)
 - Using G-Suite in the classroom and for blended and virtual learning
 - Implementation of Brightspace (by D2L) Learning Management System
3. All Grade 1 to 4 students studying in English in the TCDSB take Core French for 30 minutes per day for four days per week. All Grade 5 to 8 students studying in English in the TCDSB take French for 30 minutes per day for five days per week.

The TCDSB has a history of offering Core French beginning in Grade 1, while many other boards do not begin offering it until Grade 4.

4. The TCDSB offers Extended French in 19 elementary schools. Extended French enables students to not only study French as a subject but also to study other subjects with French being the language of instruction. Extended French is sometimes referred to as Middle French Immersion.

Extended French in the TCDSB is offered beginning in Grade 5.

5. The TCDSB offers French Immersion, which is sometimes referred to as Early French Immersion. TCDSB has 19 elementary schools that offer French Immersion. Programs were introduced as follows:
- Pre-2012 – five schools (K-8)
 - 2012 – one school (K-8)
 - 2013 – one school (K-8, Gr 8 was added this year)
 - 2015 – two schools (K-7, Gr 8 to be added in 2022-2023)
 - 2017 – five schools (K-4, Gr 5 to be added in 2022-2023)
 - 2018 – five schools (K-3, Gr 4 to be added in 2022-2023)

Prior to full day kindergarten, French Immersion in the TCDSB was offered beginning in senior kindergarten. Schools with French Immersion began offering the program in year 1 of kindergarten (formerly junior kindergarten) either when they implemented full day kindergarten (if they were already a French Immersion school) or when French Immersion began (if it was started after the implementation of full day kindergarten.) This program has increased by 280% since 2012 with noted staffing concerns outlined by staff in several Board reports.

6. All elementary schools in the TCDSB offer vocal music and either instrumental music band or instrument music strings.

TCDSB continues to explore the possibility of having an Arts Focused school at the new St. Raymond site.

In the TCDSB a small percentage of elementary schools have indicated a local focus on music that goes beyond the classroom and curriculum expectations. Staff continues to nurture these programs and share promising practices with neighbouring school communities.

7. Promoting coding and robotics in the TCDSB has been a focus as part of the TCDSB21C initiatives since 2012. The Ministry of Education introduced coding into the elementary mathematics curriculum in 2020. TCDSB has promoted coding through many initiatives over the years, including, but not limited to:

- Hour of Code, Scratch Coding
- External supports: The Learning Partnership Coding Quest Program, Girls Who Game, CS First, Girls Who Code, Canada Learning Code
- Robotics focused workshops: Arduino, Micro:bits, Lego Robotics
- Focus on introductory coding devices such as: Code & Go Robot Mouse, Dash & Dot, Think & Learn Code-a-pillar

As part of the Curriculum Leadership & Innovation Department the TCDSB21C team works with the Student Success, Equity, NCC and Special Services Departments to support the integration and expansion of these programs through professional development opportunities and strategic networking. The importance of these programs is reinforced at monthly Principal meetings.

8. Reggio Emilia Early Learning is an educational philosophy with a unique pedagogical approach to preschool and primary education. It is student-centred and uses self-directed and experiential learning practices. It is an exploration, discovery and play-based approach in which students learn from other students and their environment. It incorporates the philosophy of the Third Teacher.

Bishop Macdonell was founded as a Reggio Emilia inspired STEAM-focused school and it opened its doors in September 2019. Three other schools have made local decisions to focus on Reggio Emilia Inspired Early Learning. While other schools have not implemented specific Reggio Emilia programs, many teachers have incorporated Reggio Emilia practices into their daily instruction and networked with Reggio schools to stay current.

9. STEAM is an integrated approach to curriculum through science, technology, engineering, arts and mathematics. In addition to Bishop Macdonell which was founded in 2019 as a Reggio Emilia inspired STEAM-focused school, many of our schools have integrated STEAM inspired instructional practices into their academic programs.
10. Local school improvement teams, in consultation with their Principal, can determine local needs for initiatives based on articulated student interest and expertise of the staff. In addition to the programs listed above, schools have indicated that the following initiatives have been implemented, that do not include student fees for participation:
 - Communications Technology / Media Arts
 - Mental Health and Well-Being Programs (ie Stop the Stigma, Roots of Empathy, Christian Meditation, etc)
 - Outdoor Education
 - Dance
 - Drama
 - Student Leadership
 - ECO School
 - Experiential Learning
 - Lego
 - Chess
 - Peer Tutoring

D. EVIDENCE/RESEARCH/ANALYSIS

1. An enrolment trend analysis conducted by staff comparing enrolment patterns over the period 2018 – 2022 in 8 schools boards (DCDSB, DDSB, DPCDSB, PDSB, **TCDSB**, TDSB, YCDSB and YRDSB) revealed the following:

- All 8 boards experienced similar enrolment trends over this period;
- In 2018 the TCDSB experienced the greatest percentage increase in enrolment among the 8 boards;
- In 2019 the TCDSB was among 6 of the 8 boards that experienced a percentage increase in enrolment;
- In 2020 (onset of COVID), with the exception of the DCDSB, all other 7 school boards experienced a percentage decrease in enrolment;
- In 2021, with the exception of the DDSB, all other 7 school boards experienced a percentage decrease in enrolment. The DDSB's significant percentage increase in enrolment is referenced in a previous report by planning staff that highlights families' propensity to move out of the city for affordability reasons.
- All eight boards are projecting a percentage decrease in enrolment for the 2022 academic year with the TCDSB experiencing the second lowest decrease out of the 8 boards.

2. Impact of various program initiatives on enrolment:

- It is difficult to relate enrolment fluctuations to implementation of programming such as STEAM, Experiential Learning and Drama. Many factors contribute to enrolment increases/decreases including capital improvements, construction, relocation of students and boundary adjustments. As many of these happen simultaneously, fluctuations may be caused by competing factors.
- Over the period 2012-2020 (pre-COVID) 49% of our elementary schools experienced an increase in enrolment while 51% experienced a decline in enrolment.
- As identified in the Consensus Enrolment Projections Report, COVID-19 had a negative impact on overall elementary student enrolment.
- Of the 38 TCDSB elementary schools that had either an Extended French or French Immersion program, 45% experienced sustained enrolment growth post implementation of the French specialty program while 55% experienced a decline in enrolment post implementation of their French specialty program. Where French Immersion was

introduced, there was typically an enrolment decline in surrounding schools as the new program was phased in.

- Over this period, the TCDSB has implemented hundreds of child care, recreation and early years programs in our schools offering parents choices for quality child care and support within their child's school community. Before and After School programs are offered in 130 TCDSB schools (only schools exempted are linked to a lack of interest). This has enhanced the TCDSB's service excellence and favourably impacted student enrolment/retention.
- Music / Arts – there is no known link between increased enrolment and the TCDSB's K-8 approach to vocal and instrumental music. Qualitative feedback (parent/guardian/student and staff) validates the importance of these programs to student engagement. The St. Raymond site has not yet been built thus no new program has been implemented.
- Coding and Robotics – the introduction of these programs increases our schools' competitive advantage. Feedback from our Principals indicates increased interest in school consideration/adoption of these programs.

E. METRICS AND ACCOUNTABILITY

1. TCDSB schools continue to implement local initiatives based on student and parent/guardian interest and staff expertise. To sustain/grow our elementary enrolment, we continue to encourage our teachers to complete additional qualifications and participate in Board in-services so that they can help expand student access to these high value-added programs in all of our schools (every school a great school mindset). The fact that teachers can transfer from one school to another poses both opportunities and challenges to these strategic programs.
2. TCDSB will be developing a new Long Term Accommodation and Program Plan (LTAPP) which will provide a strategic and equitable programming approach.
3. Staff will conduct an environmental scan of co-terminus board middle schools and local private elementary schools to identify programs that we should offer to retain our competitive advantage (to inform our LTAPP planning).

F. CONCLUDING STATEMENT

This report is for the information of the Board of Trustees.



REPORT TO

REGULAR BOARD

REAL PROPERTY POLICY R.01 UPDATE

“Wherever they do not welcome you, as you are leaving that town shake the dust off your feet as a testimony against them.” - Luke 9:5

Drafted

May 25, 2022

Meeting Date

June 7, 2022

N. D’Urzo, Senior Manager, Real Property

E. Pallotta, Senior Coordinator, Development Services

M. Loberto, Superintendent, Planning and Development Services

RECOMMENDATION REPORT

Vision: *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



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Ryan Putnam
Chief Financial Officer & Treasurer

A. EXECUTIVE SUMMARY

This report recommends an update to the *Real Property Policy. R.01*, to reflect revised legislation, operational procedures, and the inclusion of guidelines for the acquisition and development of school sites, as outlined in *Appendix “A”* attached to the report.

The cumulative staff time required to prepare this report was 12 hours

B. PURPOSE

1. This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends policy revision to conform with the needs of the Board with respect to the expropriation, disposition, leasing (and acquisition) of Real Property.

C. BACKGROUND

1. *Policy R.01* states that the TCDSB is committed to ensuring planning for school sites. TCDSB property is developed in accordance with relevant legislation and in conjunction with the plans of municipal councils, other school boards and other authorities to achieve maximum service to the community.
2. The Policy was last approved in June 2017 which recommended the rescindment of the *Sharing R.01, Site Acquisition R.04, School Sites Expansion R.05* policies. It was further amended to amalgamate the *Expropriation of Real Property R.07, Disposal of Real Property R.08, School Sites – Operating Budget Surplus R.10* policies into the new policy *Real Property R.01*.
3. Staff undertook a thorough review of *Policy R.01* and are recommending revisions to reflect legislative changes to *O. Reg. 20/98: Educational Development Charges – General* (June 2021).
4. The Board, at its meeting on February 18, 2021, brought forward a motion to develop an acquisition policy that incorporates a comprehensive set of criteria. By virtue of this, staff are proposing the re-introduction of guidelines for the acquisition and development of school sites as outlined in *Appendix “A”*.
5. This revised policy appeared at a meeting of the Governance and Policy Committee on June 7, 2022.

D. EVIDENCE/RESEARCH/ANALYSIS

1. Since June of 2017, the *O.Reg.20/98: Educational Development Charges – General* has published several amendments (*September 1, 2017 – October 11, 2018, October 12, 2018 – March 28, 2019, March 29, 2019 – November 7, 2019, November 8, 2019 – May 20, 2021, May 21, 2021 – May 31, 2021, June 1, 2021*).
2. The latest version of the O. Reg. 20/98 (June 1, 2021) no longer incorporates Section 9(1) paragraph 8 under the EDC section (Division E) of the Education Act. Therefore, staff is recommending the deletion of Section 3. School Sites - Operating Budget Surplus along with subsections (a), (b), (c), (d) (i) and (ii) and (e) in the *R.01 Policy*.
3. In response to the February 18, 2021, Board motion, staff are proposing further amendments to the Policy which outlines the rationale for the Board to consider when acquiring and developing school sites. Such criteria are outlined in the Policy (*Appendix “A”*) and identified as the new Sections 1 (a) to (d), including School Site Considerations, and Section 3 Surplus Declaration.
4. This policy has been reviewed in consultation with staff from Finance, Planning and Development, Legal Services, and the Board’s EDC consultant.

E. METRICS AND ACCOUNTABILITY

1. Recommendations in this report will be monitored by policy development staff.
2. Further reports will be brought to Board in accordance with the policy review schedule.

F. IMPLEMENTATION

The updated as approved will be posted on the TCDSB Policy Register.

G. COMMITTEE RECOMMENDATION

The Governance and Policy Committee recommends that the revised *Real Property Policy R.01*, outlined in Appendix A to this report, be adopted.



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: Real Property

POLICY NO: R.01

Report – Appendix A

Date Approved:
June 8, 2017

Date of Next
Review:

Dates of Amendments:

Cross References:

Amending and Consolidating: R. 07 Expropriation of Real Property, R. 08 Disposal of Surplus Real Property, R. 10 School Sites – Operating Budget Surplus Alternative Arrangements for School Facilities: R.09, O. Reg. 444/98, O.Reg.20/98: Educational Development Charges – General

Appendix

Purpose:

This policy is intended to provide guidance to the Board with respect to the expropriation, disposition, **acquisition**, and leasing of Real Property.

Scope and Responsibility:

This policy applies to all school sites and other TCDSB property as well as TCDSB's ability to acquire additional property. The Director of Education is responsible for this policy with the support of the Planning and Development Services.

Alignment with MYSP:

Learning – Growing in Knowledge

Continue to develop a Christ-centered learning organization in pursuit of knowledge, innovation, and responsiveness.



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: Real Property

POLICY NO: R.01

Equity – Growing in Knowledge with Justice

Apply Catholic social justice to nurture a community focused on equity, diversity, inclusion, anti-racism, and anti-oppression.

Well-Being – Growing in Knowledge With Justice and Hope

Strengthen an environment rooted in Gospel values that nurtures hope and well-being.

Policy:

The TCDSB is committed to ensuring planning for school sites and other TCDSB property is developed in accordance with relevant legislation and in conjunction with the plans of municipal councils, other school boards and other authorities to achieve maximum service to the community. Forecasted accommodation needs provide strategic direction for site size and location. **Sites shall be sized and located to optimize available space for curricular and co-curricular programing. School boards are encouraged to collaborate with other school boards as well as municipal councils for the joint acquisition, construction and operation of land and facilities, whether used for cultural, recreational, educational and other community purposes. Such joint initiatives shall be considered in conjunction with Policy NO. R.09 – Alternative Arrangements for School Facilities. This does not preclude the board from acquisition/disposition of property through external private agencies in accordance with legislative requirements.**



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: Real Property

POLICY NO: R.01

Regulations:

1. Acquisition and Development of Property

- a. As defined by the O.Reg. 20/98, school boards are to consider the acquisition of land as the board's primary means to address pupil accommodation needs. Acquisitions are funded through either; 1) Land Priorities Grant or 2) Education Development Charges (EDCs). Both require Ministry of Education Capital Branch approvals to proceed with acquisition.**
- b. Potential site locations are identified for acquisition through the Long Term Accommodation Plan (LTAP) and EDC Background Study processes.**
- c. As prescribed by Ontario Regulation 20/98, the Board shall assess its requirements for pupil places to be constructed in each area, and identify potential site locations based on the following table of usable site sizes:**

Elementary Schools	
Number of Pupils	Maximum Area (Acres)
1 to 400	4
401 to 500	5
501 to 600	6
601 to 700	7
701 or more	8



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: Real Property

POLICY NO: R.01

Secondary Schools	
Number of Pupils	Maximum Area (Acres)
1 to 1000	12
1001 to 1100	13
1101 to 1200	14
1201 to 1300	15
1301 to 1400	16
1401 to 1500	17
1501 or more	18

- d. Standard site sizes may be reduced where the Board deems appropriate and/or where agreements are in place to allow for alternative arrangements to accommodate the required components of a typical school site (i.e. access to adjacent municipal park during school hours; shared facilities such as Library, Gym, etc.)

School Site Considerations:

- Acquired school sites to be free from unsafe conditions, significant legal and historic restrictions, and shall conform to the conditions required by the Ministry of Education.
- School sites to have adequate land to safely accommodate institutional and operational needs as well as satisfy community and athletic activities.
- School sites to be selected, where possible, in close proximity to a



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: Real Property

POLICY NO: R.01

Catholic parish.

- **School sites to be centrally located within the proposed attendance area with convenient and proper arterial access for public and private transportation.**
- **School sites to also be free from excessive noise, environmental contaminants, highway approaches, flight paths, transmission corridors, including hydro and natural gas and commercial or industrial development.**
- **Legislation and Ministry directives encourage cooperation with co-terminous boards, municipalities and other public entities to provide for joint land use and cooperation of facilities where service to the students are directly supported by such facilities. These types of initiatives to be considered in accordance with Policy No. R.09 Alternative Arrangements for School Facilities.**
- **School sites to be located, wherever possible, adjacent to neighbourhood/community parks which may be used for school purposes.**
- **Podium schools, joint partnerships and co-build opportunities to be considered where appropriate.**

2. Expropriation of Real Property:

- a. The Expropriations Act, R.S.O., 1990, C.E.26 defines the process requirements a school Board, as an expropriating authority, must adhere to.



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: Real Property

POLICY NO: R.01

- b. All expropriations are subject to Board approval.
- c. The procedure for hiring of consultants for expropriation such appraisers, surveyors, and real estate brokers follow the Board's Material Management procurement *Purchasing Policy FP01*.

3. Surplus Declaration:

- a. The board's Asset Inventory will be reviewed through the Long- Term Accommodation Plan process to determine properties not required for accommodation needs.
- b. A property will also be reviewed for need following completion of a Pupil Accommodation Review that will result in the closure of one or more facilities.
- c. Properties will be evaluated for need based on local accommodation needs, enrolment projections, demographic trending, accommodation strategies for construction management, alternative program need, and administrative requirements.

3. School Sites - Operating Budget Surplus:

- a. ~~Section 9(1) paragraph 8 of O. Reg 20/98 (Education Development Charges — General) provides that an education development background charge study must contain:~~

~~A statement from the board stating that it has reviewed its operating budget for savings that could be applied to reduce growth-related net education land costs, and the amount of any savings which it proposes to apply, if any.~~



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: Real Property

POLICY NO: R.01

~~It is therefore necessary that the review referred to in section 9(1) paragraph 8 be conducted annually as part of the process of setting the estimates.~~

~~Under the Grants for Student Needs, only a surplus from the non-classroom part of the estimates is eligible to be used to acquire school sites, thereby reducing the "growth related net education land cost" and the education development charge that may be levied by the TCDSB.~~

- b. ~~Where there has been or it appears that there will be surplus in the non-classroom part of the estimates of the TCDSB in a fiscal year, the Board shall determine whether all, part, or none of the surplus will be designated as available for the purpose of acquiring school sites by purchase, lease or otherwise.~~
- c. ~~If there is, or it appears that there will be a surplus in the operating budget, the Board shall pass a motion substantially as follows:~~

~~Whereas it appears that there has been or that there will be a surplus in the non-classroom part of the budget;~~

d. ~~Moved that:~~

- (i) ~~The Board may designate an amount as available for the purpose of acquiring school sites by purchase, lease or otherwise;~~
- (ii) ~~The Board's reasons for so deciding are as follows:~~

~~[The Board may choose to direct some funds to the purchase of school sites or may decline to do so. Reasons for the decision should be~~



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: Real Property

POLICY NO: R.01

~~included which indicate where the board will be directing the funds and its basic reasons for doing so. The purpose for this part of the motion is to ensure that a clear record of the board's decision and its reasons are available as part of the public record for inclusion in the education development charge background study. This is particularly necessary as evidence for the Ontario Municipal Board in the event of an appeal of the by-law.]~~

- ~~e. If there is no surplus, or it appears that there will not be a surplus in the operating budget, no further action is required with respect to this Policy."~~

4. Disposal of Surplus Real Property:

- a. The TCDSB shall dispose of surplus real properties in accordance with the requirements of section 194(3) of the *Education Act*.
- b. The TCDSB shall approve the method of disposition, sale or lease, and issue a proposal in accordance with *Ontario Regulation 444/98; Disposition of Surplus Property*, made under the *Education Act*.
- c. Should no offers in compliance with the *Ontario Regulation 444/98; Disposition of Surplus Property* be received, and subject to Ministry of Education approval, the TCDSB may proceed with the disposition of the property, at fair market value, to any other body or persons.
- d. All Purchase and Sale Agreements and/or Lease Agreements are subject to Board approval.



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: Real Property

POLICY NO: R.01

Definitions:

Real Property shall mean block land, building lots, relocatable schools, administration buildings and all other forms of real estate, and shall include all rights which flow from its ownership.

A Sale shall mean any of the following:

- i) Transfer of freehold title upon payment of the total purchase price on closing;
- ii) Transfer of title with part payment in cash and the balance by mortgage;
- iii) By agreement, with part payment in cash and the balance due at a later date prior to transfer of freehold title;
- iv) Conveyance of real property by long term lease with, or without, an option to obtain freehold title upon payment of a price previously established, or to be negotiated;
- v) Exchange of real property.

Expropriation is the forced purchase of land by a public authority from a private owner.

Disposition is the act of disposing; transferring to the care or possession of another. The parting with, alienation of, or giving up of property.

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

Development Services will continue to monitor and review the policy to



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: Real Property

POLICY NO: R.01

ensure compliance with current Statutory and Regulatory requirements with respect to Real Property.



REPORT TO

REGULAR BOARD

ANNUAL REPORT OF THE CONFLICT RESOLUTION DEPARTMENT

"Guide me in your truth and teach me, for you are God my Saviour, and my hope is in you all day long." Psalm 25:5

Drafted

July 20, 2022

Meeting Date

August 25, 2022

Isolina Varano, Coordinator of the Conflict Resolution Department

Adrian Della Mora, Associate Director of Academic Affairs & Chief Operating Officer

INFORMATION REPORT

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Corporate
Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

This annual report provides an overview of data gathered by the Conflict Resolution Department regarding the types of conflict, services and initiatives provided to TCDSB stakeholders in the period July 1, 2021 to July 30, 2022. Included in the report is a summary of the types of complaints/inquiries, and the identification of any patterns of conflict.

The report will also highlight the importance of offering dispute resolution and consultation services to all TCDSB stakeholders to ensure that conflicts are resolved in a timely and fair manner and ensures that relevant Board policies and legislation are considered.

The cumulative staff time required to prepare this report was 10 hours.

B. PURPOSE

This annual report summarizes the Conflict Resolution Department data, services and initiatives from to July 1, 2021 – July 30, 2022.

C. BACKGROUND

1. **October 9, 2014** – The first annual report of the Conflict Resolution department was presented to the Board.
2. Over the years, the scope of the report has expanded to include the types of complaints/conflicts and any emerging patterns of conflict.

D. EVIDENCE/RESEARCH/ANALYSIS

1. On a regular basis, the Conflict Resolution Department continues to receive inquiries, consults and requests for referrals to community resources from TCDSB staff members, school administrators, management staff, union representatives and parents.
2. The majority of inquiries/complaints from parent stakeholders are resolved through consultations, facilitated meetings and Catholic School Parent Council (CSPC) in-services/meetings.

3. The following is a summary of inquiries/consults that involved TCDSB employees:
 - i. Gossip and innuendo (breaches of H.M.30 Complaint Against a Staff Member);
 - ii. Conflicts regarding professional roles and responsibilities, for example, Secondary Teacher and Department Heads;
 - iii. Personality conflicts and behaviours that were viewed as harassment;
 - iv. The exercise of supervisory responsibilities viewed as harassment, for example, principal and teacher.
4. The following is a summary of conflicts that involved non-TCDSB employees:
 - i. Parental harassment complaints filed by Board employees;
 - ii. Alleged harassment involving parents who are also Board employees;
 - iii. CSPC related issues, and allegations of harassment amongst Catholic School Parent Council members;

IN-SERVICES/PRESENTATIONS

5. Between July 1, 2021 and June 30, 2022, five (5) in-services were conducted about the TCDSB policy H.M.14 Harassment and Discrimination, and conflict resolution in general. The majority of these presentations were to employees as well as administration and PQP students. This figure represents a decrease compared to the number conducted during the previous academic year as we did experience school closure and the department is promoting regular access to online policies and system best practices with academic and business leaders.
6. Principals are directed to annually present the podcast video regarding TCDSB policy H.M. 14 to the newly elected Catholic School Parent Councils because parents and community members on the Council are considered registered volunteers under H.M 14, and are subject to the same provisions as staff.

STAFF SESSIONS

7. Two (2) one-to-one sensitivity sessions to address breaches of H.M 14 Harassment and Discrimination in the Workplace policy involving staff members were conducted during this reporting period.
8. Thirteen (13) staff members were referred to internal/external training arising from disciplinary measures. The Conflict Resolution department was consulted by Superintendents and the Legal Department to determine appropriate training to support performance management. In cases where external training was required, the Department vetted appropriate training, provided context to the clinician, and sought feedback to ensure successful completion of the training as a condition of the discipline.
9. The Coordinator of Conflict Resolution continues to be the liaison for the relevant professional Colleges in relation to providing information related to reports to the College requiring investigation.
10. Thirty-one (31) mandated facilitation meetings were conducted by the Conflict Resolution Department during this recording period. The majority of the facilitation meetings involved personality conflicts, confusion about professional roles, and allegations of harassment. *The majority of issues/conflicts were resolved at the facilitation meeting level.*
11. Three (3) voluntary and formal mediations were also conducted. These meetings involved parent stakeholders and staff.
12. **Table 1** on the following page outlines the results of an analysis of the various TCDSB stakeholders that were involved in facilitation meetings coordinated and chaired by the Conflict Resolution Department. The meetings involving parent stakeholders are highlighted therein:

Table 1:

Parties involved in Facilitation	Number of meetings
CUPE 1280 v. CUPE 1280	1
CUPE 1328 v. CUPE 1328	3
CUPE 1328 v. TECT	1
TECT v. TECT	2
TECT v. TSU	2
TECT v. ETFO	2
TECT v. Parent	2
TECT v. CUPE	3
TECT v. Principal	2
TSU v. Principal	3
TSU v. TSU	6
Parent v. Parent	3
Social Work Dept. v. Principal	1

The Coordinator of Conflict Resolution assisted in providing instruction and advice on the investigation of Five (5) formal investigation conducted internally by Superintendents of Education in relation to harassment and/or discrimination complaints filed under H.M. 14.

EXPERTISE AND SUPPORT FOR TCDSB

13. The Conflict Resolution Department continued to support the Short Term Sick Leave Department by conducting facilitation meetings related to staff conflicts. This resulted in enabling staff on leave due to harassment and/or discrimination claims to return to work.
14. The Conflict Resolution Department also provided clinical expertise and referral services in identifying employees with mental health issues, allowing the board to fulfil its obligations under the Ontario Human Rights policy to make inquiries and provide appropriate support to employees.

15. The Conflict Resolution Department participated in initiatives with the Board's Employee Wellness Committee.

E. METRICS AND ACCOUNTABILITY

1. The Coordinator of Conflict Resolution will attend the Joint Health and Safety Committee meetings in September of 2022. The Department will regularly liaise with the Superintendent of Human Resources and Employee Relations.

E. CONCLUDING STATEMENT

This report is for the information of the Board.



REPORT TO

REGULAR BOARD

REPORT FROM EXECUTIVE GENERAL LEGAL COUNSEL ON MOTION REGARDING TRUSTEE CODE OF CONDUCT REVISIONS

Please use the “New Revised Standard Version Catholic Edition” from <https://www.biblegateway.com/> for Bible quotes.

Drafted

July 20, 2022

Antonella Ceddia, Executive General Legal Counsel

Meeting Date

August 25, 2022

INFORMATION REPORT

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MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



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A. EXECUTIVE SUMMARY

In 2021, the Board conducted a complete revision of its Trustee Code of Conduct Policy T.04 (“Original Policy”). The Board’s Governance and Policy Committee (“GAP”) conducted the review of the policy and recommended a fully revised Policy to the Board for approval. The Board approved the revised policy at a Special Meeting on April 28, 2021 and that Trustee Code of Conduct Policy T.04 (“New Policy”) has been in effect since that time.

Over a year after the Board approved the New Policy, it held a Special Meeting on July 19, 2022, to consider a motion (attached to this report as Appendix A) resolving that General Counsel report to the Board on whether the Old Policy survives to this day. The motion also asked that General Counsel examine the effects on the Board’s approval of the New Policy resulting from an “information discrepancy.” The “information discrepancy” referred to in the motion relates to the fact that not all of the materials that GAP had before it during the policy review process were provided to the Board. Specifically, the Board did not have before it a document marked Appendix C that was before GAP when GAP commenced its review and revision of the Trustee Code of Conduct. That Appendix C is a copy of the Code of Conduct Policy as it existed on January 2021 – i.e. the Original Policy.

Boards rely on their governance committees to review materials and perform close review and detailed scrutiny of policy matters. In this case, both GAP and the Board performed their proper roles in the revision of the Trustee Code of Conduct Policy. The Board’s resolutions to adopt the New Policy are effective and the New Policy is currently in effect. The Original Policy was in force up to April 28, 2021. On April 28, 2021, the New Policy came into force pursuant to Board motion. In this regard, the Original Policy has not been in force since April 28, 2021.

The cumulative staff time required to prepare this report was 7.5 hours

B. PURPOSE

This report responds to the Board motion passed at the Special Board Meeting of July 19, 2022.

C. BACKGROUND

1. GAP considered proposed revisions to the Trustee Code of Conduct Policy on January 12, 2021, and again on February 2, 2021.
2. At its meeting of January 12, 2021, GAP received a Recommendation Report from Staff, the first draft of a completely revised Trustee Code of Conduct Policy T.O4 (marked as Appendix A), a draft Complaint Protocol (marked as Appendix B) and the then existing Trustee Code of Conduct Policy (marked as “Appendix C”).
3. The draft revision to the Trustee Code of Conduct presented at the January 12, 2021 GAP meeting was intended to, and did, start a conversation between the newly appointed Integrity Commissioner and GAP about the content of a proposed new Trustee Code of Conduct Policy and Complaint Handling Protocol. The proposed Policy was a complete revision and rewrite of the existing policy.
4. At its meeting of January 12, 2021, GAP asked the Board Staff and the Integrity Commissioner to make additional revisions to the draft revised Trustee Code of Conduct and to report back to GAP.
5. The matter of revision of the Trustee Code of Conduct Policy returned to GAP on February 2, 2021. At this meeting, GAP received a Recommendation Report from Staff, a second draft of a completely revised Trustee Code of Conduct Policy (marked as Appendix A), a proposed Complaint Protocol (marked as Appendix B) and a report from Principles Integrity, the Integrity Commissioner to the Board that provided information on proposed changes to the Original Policy (marked as Appendix C).
6. At its meeting on February 2, 2021, GAP approved the proposed draft Trustee Code of Conduct Policy and recommended it be referred to the Board for approval.
7. The matter of revision of the Trustee Code of Conduct Policy was on the agenda of the next Board meeting on February 18, 2021. The Board had before it a Recommendation Report from GAP, the revised draft Trustee Code of Conduct Policy recommended by GAP and the Complaint Protocol. The agenda item was held and not discussed. According to protocol, the item appeared on the Order Paper of the next Board meeting on March 25, 2021.
8. At its Board Meeting of March 25, 2021, the Board had before it the same materials that were before it at the February 18, 2021 meeting. The Board voted to defer the item to a Special Board Meeting for a more fulsome discussion.

9. That discussion occurred at a Special Board Meeting on April 28, 2021. The materials before the Board at the Special Meeting were the Recommendation Report from GAP, the revised draft Trustee Code of Conduct Policy recommended by GAP and the Complaint Protocol. The Board approved the New Policy as recommended by GAP with minor edits.
10. Since April 28, 2021 the New Policy has been in effect.
11. The resolution in the Board motion of July 19, 2022 refers to “Appendix C of the old code of conduct.” To clarify, there is no “Appendix C of the old code of conduct.” General Counsel understands the motion’s reference to “Appendix C of the old code of conduct” to refer to the document marked as Appendix C – the Original Policy - that was before GAP at its meeting of January 12, 2021.

D. EVIDENCE/RESEARCH/ANALYSIS

Currently all school boards are required to have a publicly available code of conduct for trustees and review their code of conduct on a regular basis generally after each municipal and school board election. All school boards in Ontario were required to adopt a publicly available code of conduct on or before May 15, 2019. See Ontario Regulation 246/18.

Section 171(1) 1. of the *Education Act* provides Boards with the power to establish committees to make recommendations to the Board. It provides that a board may “establish committees composed of members of the board to make recommendations to the board in respect of education, finance, personnel and property”. Section 171(1) is permissive and does not establish any specific procedures which must be followed in establishing such committees and/or considering their recommendations.

Among other things, the *Education Act* provides that every school board shall develop and maintain policies and organizational structures that promote the board’s goals and encourage pupils to pursue their educational goals. The Act also provides that school boards shall monitor and evaluate the effectiveness of policies developed by the board in achieving the board’s goals and the efficiency of implementation of those policies.

Committees provide school boards the opportunity to have specific issues of the board researched and discussed by a small body, with recommendations presented to the board for decision (See pg 53, Good Governance: Guide for Trustees, School Boards, Directors of Education and Communities published by Ontario Catholic School Trustees Association).

Most boards have a structure for their committees that contributes to efficient and effective board meetings and effective decision making. Committees can gather information, involve members of the community, and hear delegations from the public without using limited board time. (See Good Governance: Guide for Trustees, School Boards, Directors of Education and Communities, page 53, published by Ont. Catholic School Trustees Association).

GAP is a Standing Committee of the Board established to consider policy issues for the Board of Trustees (see Article 5.2 of the Board's Operating By-Law). Membership on GAP must include 5 members of the Board (see Article 5.3, Board's Operating By-Law). GAP has Terms of Reference, as provided in Article 5.4 of the Board By-law. The Terms of Reference establish that GAP, as its name indicates, is responsible for policy formation and review.

Standing committees, such as GAP, deal with ongoing or recurring matters, such as those specific in the legislation and are an integral part of the board structure.

The objective to Board Standing Committees, such as GAP, is to make recommendations to the Board of Trustees. It is the role of GAP to undertake the close review on behalf of the Board and then make recommendations to the Board.

Consistent with its defined responsibilities and role, GAP reviewed the drafts of the proposed Trustee Code of Conduct Policy on behalf of the Board. After its policy review, it approved a revised draft Trustee Code of Conduct Policy and recommended it for Board Approval. That Policy was reviewed by the Board at a Special Meeting with full opportunity for Board members to discuss and ask questions related to the item. The Board approved the Revised Trustee Code of Conduct recommended by GAP, with minor amendments.

The New Policy was passed by the Board of Trustees at its meeting on April 28, 2021. By that approval, it took effect and replaced the Original Policy. The Original Policy has no application or effect today.

The Old Policy was always available to the Board and the public on the Board's website, along with other Board policies. It was not a private document. As well, the Agenda packages for the GAP meetings are available on the Board's website, as a matter of course.

As described above, the purpose and role of the GAP is to oversee policy revision and framework on behalf of the Board. By definition, in accordance with the Board's By-Law and reflected in the Terms of Reference, it performs the close scrutiny and detailed review for the Board on policies. Boards rely on their governance committees to review extensive materials before they make recommendations to their board.

Both GAP and the Board performed their proper roles in the revision of the Trustee Code of Conduct Policy. The Board's resolutions to adopt the New Policy are effective and the New Policy is currently in effect. The Original Policy was in force up to April 28, 2021. On April 28, 2021, the New Policy came into force pursuant to Board motion. In this regard, the Original Policy has not been in force since April 28, 2021.

E. CONCLUDING STATEMENT

This report is for the information of the Board.



*Daniel Di Giorgio
Trustee Ward 10*

E-mail: Daniel.DiGiorgio@tcdsb.org

Voicemail: 416-512-3410

To: Special Board Meeting, July 19, 2022

From: Daniel Di Giorgio, Trustee Ward 10

Consideration of Motion: Information Disparity between the Governance and Policy Committee and Board Meeting and Related Effects

MOVED BY: Daniel Di Giorgio, Toronto Catholic District School Board

WHEREAS: It appears staff did not provide the same information to the Governance and Policy Committee and the Board of Trustees;

WHEREAS: All the information provided to the Governance and Policy committee on Jan 12, 2021, was not provided to the Board of Trustees at subsequent meetings where the subject committee recommendations were considered by the Board;

BE IT RESOLVED THAT: General counsel provide a written report to the Board of Trustees clarifying if Appendix C of the old code of conduct survives the recent revisions to the code of conduct and remains in effect;

BE IT RESOLVED THAT: General counsel examine any effects on the resolutions made by the Board of Trustees as a result of the information discrepancy outlined above; **and**

BE IT RESOLVED THAT: The Board of Trustees amend the revised Code of Conduct to include the following provisions previously included in Appendix C:

"The required vote on any resolutions of determination or sanctions will be made by a 2/3 majority of all Trustees on the Board not including the accused Trustee."



REPORT TO

REGULAR BOARD

INTEGRITY COMMISSIONER RFP - UPDATE

“The King will reply, ‘Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.’ (Matthew 25:40)

Drafted

August 17, 2022

Meeting Date

August 25, 2022

R. Putnam, Chief Financial Officer and Treasurer

INFORMATION REPORT

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2022 - 2025

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Chief Financial Officer & Treasurer

A. EXECUTIVE SUMMARY

At the May 3, 2022 Student Achievement meeting, Trustees directed staff to undertake a Request for Proposal (RFP) for the selection of a new Integrity Commissioner. The direction included a motion with respect to the preferred timing of appointment. This directive came prior to the resignation of the then incumbent Integrity Commissioner (Principles Integrity). In accordance with direction from the Board of Trustees at the May 19, 2022 Regular Board meeting, staff engaged an Interim Integrity Commissioner (Aird & Berlis LLP). As part of the engagement, the Interim Integrity Commissioner has been commissioned to assist the Board of Trustees and procurement staff with the RFP process to select a permanent Integrity Commissioner.

B. PURPOSE

This report provides an update as to the status of the Integrity Commissioner RFP process including timing for release of the RFP document, evaluation and anticipated appointment of a new Integrity Commissioner.

C. BACKGROUND/EVIDENCE/ANALYSIS

The Board's former Integrity Commissioner (Principles Integrity) provided notice to end their contract with the Board effective June 16, 2022.

As directed by the Board of Trustees on May 19, 2022 staff engaged an Interim Integrity Commissioner (Aird & Berlis LLP) to ensure continuity of support and services.

The Interim Integrity Commissioner assumed the function of Integrity Commissioner on June 17, 2022.

The Interim Integrity Commissioner has also been engaged in a consultative role to resource the Selection Committee and procurement team with respect to the RFP process to select a permanent Integrity Commissioner.

The Interim Integrity Commissioner has indicated they do not wish to be considered for the permanent Integrity Commissioner opportunity and consequently are able to resource the RFP process without conflict.

Upon review of the RFP document and proposed timing the Interim Integrity Commissioner suggested delaying issuance of the RFP to late Summer or early Fall in order to maximize the potential number of respondents.

The suggestion was predicated on the reality that Integrity Commissioners were focused (at the time) on completing any outstanding reports for August (prior to the pending election) as well as trying to take some time off during the summer and as such it was not considered an optimal time to issue the RFP.

This information, along with suggestions relating to the RFP document itself and updated timelines, was shared with the Selection Committee in July 2022.

Staff is planning to release the RFP to the open market the last week of August. The RFP will be open for response for a period of four weeks to allow sufficient time for potential respondents to prepare and submit proposals.

The evaluation stage involving a larger group of stakeholders (or Selection Committee in this case) can typically take anywhere from two to four weeks.

Following the evaluation stage, staff will prepare the requisite recommendation report for the consideration and approval of the Board of Trustees at the next available meeting (Corporate Services or Regular Board).

D. CONCLUDING STATEMENT

This report is for the information of the Board of Trustees.



REPORT TO

DIRECTORS COUNCIL

2022 CALENDAR OF BOARD AND COMMITTEE MEETINGS (2ND REVISION)

All that he does is apt for its time; but although he has given us awareness of the passage of time, we can grasp neither the beginning nor the end of what God does. Ecclesiastes 1:11

Drafted

June 23, 2022

Sophia Harris, Recording Secretary
Brendan Browne, Director of Education

Meeting Date

August 25, 2022

RECOMMENDATION REPORT

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Facilities,
Business & Community Development

Ryan Putnam
Chief Financial Officer & Treasurer

A. EXECUTIVE SUMMARY

The proposed 2022 Annual Calendar of Board and Committee meetings, attached at **Appendix A**, is presented to the Board for further input and approval. At the Student Achievement and Well-Being, Catholic Education and Human Resources Committee meeting of December 2, 2022 the Calendar of Meetings was approved. Since that date, external meetings and events have been scheduled which conflict with the current calendar. This report describes the external meeting dates and changes to the Board calendar.

The cumulative staff time required to prepare this report was 1 hour

B. PURPOSE

1. As per the Annual Calendar of Reports and Policy Metrics, a report for review and approval of the Annual Calendar of Board and Committee Meeting details for the following year is brought forward to the Board in November each year.

C. BACKGROUND

1. The dates selected for the Annual Calendar reflect Statutory Holidays. The Student Achievement and Well Being, Catholic Education and Human Resources Committee (Student Achievement) meeting is typically held on the first Thursday of each month; and the Corporate Services, Strategic Planning and Property Committee (Corporate Services) meeting is held on the second Thursday.
2. Article 4.2 of the Toronto Catholic District School Board's Operating By-Law 175 requires the Board to meet on the third Thursday in each month unless otherwise ordered by a special motion.
3. Meetings are not normally held during the summer month of July and only one Board meeting is held in the month of August in order to facilitate return from the Board-wide shut down in the summer months.
4. Below are the changes reflected to the previously approved Calendar of Meetings.

NEW DATE	MEETING	REASON
September 2022	Special Board Advisory Committee – Race Relations	Added September 20 th as per Committee
October 2022	Special Board Advisory Committee – Race Relations	Added October 13 th as per Committee
November 2022	Special Board Advisory Committee – Race Relations	Added November 29 th as per Committee
November 2022	Caucus/Inaugural	Moved from November 15 th to November 17 th as the Cardinal’s Dinner Event will occur November 15 th . This is to comply with Bill 13 outlining Caucus must fall between November 15 – 22 and must be before Nov 22 to align with Municipal Elections Act.
November 2022	Board	Moved from November 17 th to November 24 th to accommodate Caucus/Inaugural
November 2022	Governance and Policy	Additional Governance and Policy Committee Meeting scheduled November 21 st to accommodate the volume of policies that need revisions in 2022
December 2022	Special Board Advisory Committee – Race Relations	Added December 13 th as per Committee

D. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. Once approved, the 2022 Calendar of Meetings will be posted on the Board’s website.

E. STAFF RECOMMENDATION

That the Board approve the 2022 Revised Calendar of Board and Committee Meetings as amended in **Appendix A** in order to best meet the needs of the Board.

TORONTO CATHOLIC DISTRICT SCHOOL BOARD REVISED 2022 CALENDAR OF MEETINGS

JANUARY					FEBRUARY					MARCH					APRIL				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3	4	5	6	7		GAP	2	SA	4		GAP	2	SA	4					1
10	GAP	12	SA	14	7	8	IEAC/SSA	CS	11	CP	8	S	CS	11	4	SA	S	7	8
CP	ACAC	S	CS	21	14	ACAC/NCC	16	B	18	14	15	16	17	18	11	12	13	14	15
24	2S+AC	A	B	28	21	SSA	FAC	24	25	21	ACAC	23	B	25	18	GAP/SSA	CS/FAC	21	22
OAP					OAP					28	2S+AC	30	31		CP	B/NCC	27	ACAC	29

MAY					JUNE					JULY					AUGUST				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
AN	SA	A	5	6			CS	2	3					1	1	2	3	4	5
9	GAP	S	CS	13	6	GAP/SSA	S	B	10	4	5	6	7	8	8	9	10	11	12
CP	IEAC	18	B	20	13	ACAC	15	16	17	11	12	13	14	15	15	16	17	18	19
23	ACAC	25	SA	27	CP	21	22	23	24	18	19	20	21	22	22	23	24	B	26
30	2S+AC				27	28	29	30		25	26	27	28	29	29	30	31		

SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
			SA	2	3	GAP	5	SA	7		GAP	S	SA	4				SA	2
5	GAP	S	CS	9	10	11	S	SBACRR	14	7	A	9	CS	11	5	GAP	CS	B	9
12	13	14	B	16	17	18	19	CS	21	CP	15	16	C/I	18	CP	SBACRR	14	15	16
CP	20	21	SBACRR	23	24	25	26	B	28	GAP	22	23	B	25	19	20	21	22	23
26	27	A	29	30	31					28	SBACRR	S			26	27	28	29	30

ACAC	African Canadian Advisory Committee
A	Audit Committee
AN	Awards Night
B	Regular Board
C/I	Caucus/Inaugural
CP	Catholic Parent Involvement Council
CS	Corporate Services
FAC	Filipino Advisory Committee
SBACRR	Special Board Advisory Committee on Race Relations

GAP	Governance and Policy
IEAC	Indigenous Education Advisory Committee
OAPCE	OAPCE
SA	Student Achievement
SSA	Safe Schools Advisory
NCC	Nurturing Our Catholic Community
2S+AC	2SLGBTQ+ Advisory Committee

January 1	New Year's Day
January 3	Board Offices Reopen
January 3	Schools Reopen
February 18	Parent/Teacher Interview (Elementary)
February 21	Family Day
March 14-18	March Break
April 15	Good Friday
April 18	Easter Monday
April 21-23	OCSTA AGM
May 1-6	Catholic Education Week
May 2	Awards Night
May 23	Victoria Day
June 2-4	CCSTA AGM

June 30	School Ends
July 1	Canada Day
Jul 25-Aug 5	Board Offices Closed
September 5	Labour Day
September 6	First Instructional Day
October 10	Thanksgiving Day
November 11	Remembrance Day
November 15	Cardinal's Dinner
November 17	Caucus / Inaugural
November 22	Annual Memorial Mass
Dec.24-Jan 2	Christmas Break
NIL	System Wide Retirement
TBC	Exemplary Practice Awards



REPORT TO

REGULAR BOARD

SELECTION COMMITTEE FOR SUPERINTENDENT OF EQUITY, DIVERSITY, INDIGENOUS RELATIONS, AND COMMUNITY RELATIONS

"Whoever is generous to the poor lends to the Lord, and he will repay him for his deed" Proverbs 19:17

Drafted

August 16, 2022

Meeting Date

August 25, 2022

Brendan Browne, Director of Education

RECOMENDATION REPORT

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Corporate
Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

The purpose of this report is to request that the Board of Trustees appoint two Trustee members to sit on the committee for the position of Superintendent of Equity, Diversity, Indigenous Education and Community Relations.

The cumulative staff time required to prepare this report was 1 hour.

B. PURPOSE

- 1.** The Superintendent of Equity, Diversity, Indigenous Education and Community Relations supports and leads programs, initiatives, and strategies intended to promote equity and diversity throughout the TCSDB, Indigenous Education, and Community Relations via community agencies, partnership, and Advisory Committees.
- 2.** With the Secondment of Derek Chen to the Education, Quality, and Accountability Office, the TCSDB is seeking to appoint a new Superintendent of Equity, Diversity, Indigenous Education, and Community Relations.
- 3.** A selection committee is being constituted to hire for the position of Superintendent of Equity, Diversity, Indigenous Education and Community Relations.
- 4.** This report requests that two Trustee members be appointed to serve on the committee.

C. RECOMMENDATION

That the Board appoint two (2) Trustees to be part of the selection committee for the Superintendent of Equity, Diversity, Indigenous Education and Community Relations.

MINUTES OF THE REGULAR MEETING OF THE CATHOLIC PARENT INVOLVEMENT COMMITTEE

PUBLIC SESSION

E-MEETING VIA ZOOM

HELD MONDAY MAY 16, 2022

1. Call to Order

The Chair called the Meeting to Order at 7:04PM.

YouTube live feed was activated on the Toronto CPIC channel.

Minutes are being captured by the Recording Secretary.

2. Opening Prayer

Opening Prayer was led by Ivana Calabria-Pantaleo.

The Land Acknowledgement was led by Jennifer Di Francesco.

3. Roll Call & Apologies

Trustees: Garry Tanuan (W8)
Norm Di Pasquale (W9)

Elementary Parent Members: Jennifer Di Francesco (W1)
Solimen Hilwi (W2)
Joe Fiorante (W3), Chair
Gus Gikas (W6)
Lisa Landriault (W7)
Joanna Chang Tze (W8/W)
Abayomi Bedward (W9)
Ivana Calabria-Pantaleo (W10)
James Ocampo (W11/N)
Fadzi McConnell (W11/S)
Anthony Antinucci (W12)

Secondary Parent Members: Annalisa Crudo-Perri (Central)
Teresa De Stefano (East)

Community Members: John Del Grande (OAPCE – Toronto)
Katherine Cha, PhD

Staff: Ryan Peterson (Director Designate)
Manuela Sequeira (Parent Engagement Coordinator)
Sarah Pellegrini (Recording Secretary)

Ravi Peters (W5/E) and Alison Canning (Let's Get Together) sent their regrets.
Rose-Marie Fraser (W8/E) was absent

4. Approval of the Agenda

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that the Agenda, as amended to include the addendum, be approved.

By Unanimous consent, the Motion was declared

CARRIED

5. Declarations of Interest

None declared by Members present.

6. Approval & Signing of the Minutes

MOVED by Jennifer Di Francesco, seconded by Ivana Calabria-Pantaleo, that the April 25, 2022 Regular Meeting, be approved.

By Unanimous consent, the Motion was declared

CARRIED

7. Presentations and Reports from Committee Officials

MOVED by Gus Gikas, seconded by Teresa De Stefano, that Item 7a) be adopted as follows:

7a) From the Chair – Monthly Update received.

The Chair reviewed the work completed over the month, including promoting the remaining showcase – adding advertisement to the TCDSB website.

The School Messenger motion was presented to the Board of Trustees and has since been referred to Staff.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Ivana Calabria-Pantaleo, seconded by Solimen Hilwi, that Item 7b) be adopted as follows:

7b) Treasurer – Financial Report as of April 30, 2022 received.

The Treasurer informed the group that the balance from last month carried over. A new balance will be updated for next month which will include the costs for the showcases, website domain renewal and welcome packages that were sent to new members.

By Unanimous consent, the Motion was declared

CARRIED

10. Notices of Motion

MOVED by Gus Gikas, seconded by Jennifer Di Francesco, that Item 10a) be adopted as follows:

10a) From Gus Gikas regarding Mileage Rate:

WHEREAS: Rate of mileage reimbursement increases annually because of varies guidelines and cost of living increases.

BE IT RESOLVED THAT: POLICY #1 CPIC MEMBER EXPENSE REIMBURSEMENT: APPENDIX A be updated to reflect the 2022 rate per kilometer of \$0.61. (Previous rate per kilometer of \$0.59 was updated in 2020).

MOVED in AMENDMENT by John Del Grande, seconded by Gus Gikas that Policy 1 be referred to the Executives for review of any other amendments or updates that need to be made.

By Unanimous consent, the Amendment was declared

CARRIED

By Unanimous consent, the Motion as Amended was declared

CARRIED

12. Program/Consultation (Committee of the Whole)

MOVED by Jennifer Di Francesco, seconded by John Del Grande, that Item 12a) be adopted as follows:

- 12a) 2022/2023 Catholic Parent Involvement Committee Elections (Discussion)** that the CPIC elections for the 2022-2023 school year be held virtually; and

That Staff investigate any additional events that can be held together with the elections including one big meeting followed by smaller breakout rooms.

The Committee was provided information with the upcoming elections in October 2022. Elementary Parent Members are for 2-year term, Secondary Parent Members are for a 1-year term and the vacant positions will have a bi-election.

By Unanimous consent, the Motion was declared

CARRIED

16. Reports from Trustee or Trustee Alternate

MOVED by Jennifer Di Francesco, seconded by Ivana Calabria-Pantaleo, that Item 16a) be adopted as follows:

- 16a) Monthly Update – Garry Tanuan, Trustee and Norm Di Pasquale, Trustee Alternate (Verbal)** received.

Trustee Tanuan updated the group that the budget has been released and will be on the agenda for next month.

He provided an update on School Grounds: they are waiting for the finalization of distribution of funds.

By Unanimous consent, the Motion was declared

CARRIED

Lisa Landriault (W7) and James Ocampo (W11/N) joined the virtual meeting at 8:05PM.

12. Program/Consultation (Committee of the Whole)

MOVED by Ivana Calabria-Pantaleo, seconded by Gus Gikas, that Item 12b) be adopted as follows:

12b) Parenting Webinar Showcase Update (Verbal) – Joe Fiorante, Chair & Elementary Parent Member and Teresa De Stefano, Event Coordinator & Secondary East Parent Member (Information) received.

The Chair and Teresa De Stefano informed the group that the recordings will be available from all events.

The Chair thanked all members for their assistance with planning and executing of the showcases.

By Unanimous consent, the Motion was declared

CARRIED

15. Reports from TCDSB Board Officials

MOVED by Ivana Calabria-Pantaleo, seconded by Jennifer Di Francesco, that Item 15a) be adopted as follows:

15a) Director - Designate for CPIC – Ryan Peterson – Monthly Update
received.

Ryan Peterson acknowledged that it is Polish and Asian Heritage Month. He attended and commented on the success of the multiple workshops held by CPIC.

By Unanimous consent, the Motion was declared

CARRIED

17. Parent Member & Community Member Reports

MOVED by John Del Grande, seconded by Jennifer Di Francesco, that Item 17a) be adopted as follows:

17a) Ontario Association of Parents in Catholic Education (OAPCE) Toronto Update – John Del Grande, OAPCE Community Representative that the OAPCE Conference and AGM: Reclaiming and Re-Engaging Parents as Partners on May 28, 2022 be a CPIC sanctioned event.

John Del Grande provided the Committee with an update regarding the OAPCE annual conference which is being held in Halton. By approving a motion to make the conference a CPIC sanctioned event, CPIC members would be eligible for mileage reimbursement.

By Unanimous consent, the Motion was declared

CARRIED

Fadzi McConnell (W11/S) joined the virtual meeting at 8:45PM.

19. Pending List

MOVED by Jennifer Di Francesco, seconded by Ivana Calabria-Pantaleo, that Item 19a) be adopted as follows:

19a) Pending List as at May 16, 2022 received.

The Chair reviewed the pending list.

By Unanimous consent, the Motion was declared

CARRIED

20. Adjournment

MOVED by Ivana Calabria-Pantaleo, seconded by Solimen Hilwi that the meeting be adjourned.

By Unanimous consent, the Motion was declared

CARRIED

The Meeting adjourned at 9:00PM.

CPIC SECRETARY

CPIC CHAIR

OUR MISSION

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.

OUR VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.



MINUTES OF THE SPECIAL BOARD ADVISORY COMMITTEE ON RACE RELATIONS MEETING

PUBLIC SESSION

WEDNESDAY, MAY 4, 2022

Trustees:

G. Tanuan, Chair
N. Di Pasquale – Virtual
T. Lubinski – Virtual

External Members:

M. Largo, Parent Representative, – Virtual
A. Parsons, Community Representative – Virtual
E. Rodrigues, Community Representative – Virtual
T. San Juan, Community Representative
A. Santiago, Staff Representative – Virtual
J. Singh, Student Representative – Virtual
H. Suite, Staff Representative - Virtual
A. M. Welsh-Knight, Parent Representative –Virtual

Staff:

D. Chen
L. Latham

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

4. Roll Call and Apologies

An apology was conveyed on behalf of Trustee Li Preti. Trustee D'Amico was absent, as well as Trustee Kennedy who was on leave of absence due to her candidacy in the upcoming Ontario Provincial elections.

7. Approval of Agenda

MOVED by Joshua Singh, seconded by Trustee Di Pasquale, that the Agenda, as amended to include the Addendum, be approved.

The Motion was declared

CARRIED

8. Declarations of Interest

There were none.

7. Approval and Signing of Minutes of the Previous Meeting

MOVED by Trustee Di Pasquale, seconded by Tony San Juan, that the Minutes of the Meeting held March 31, 2022 be approved.

The Motion was declared

CARRIED

9. Presentation

MOVED by Trustee Di Pasquale, seconded by Tony San Juan, that Items 9a) and 9b) be adopted as follows:

- 9a) Ontario Human Rights Code and the Human Rights Tribunal of Ontario - Lavinia Latham, Equity and Human Rights Advisor** received; and
- 9b) Review of Human Rights Complaints Process - Lavinia Latham, Equity and Human Rights Advisor** received.

The Motion was declared

CARRIED

Urgent Items

Superintendent Chen reviewed the Order Page, as requested by the Chair, and advised that the following Items were deemed urgent:

1. Item 15a) Review of the Terms of Reference; and
2. Item 15b) Future Themes and Possible Presentations (e.g. Hiring Practices, Curriculum, etc)

15. Reports Requiring Action of the Board of Trustees

MOVED by Trustee Di Pasquale, seconded by Tony San Juan, that Item 15a) be adopted as follows:

15a) Review of the Terms of Reference received.

MOVED in AMENDMENT by Joshua Sing, seconded by Tony San Juan, that the Terms of Reference be referred back to the Sub-Committee for further consideration at a meeting on May 10, 2022 at 3:30 pm, and that it be brought back to a Special meeting of the Special Board Advisory Committee on Race Relations on May 11, 2022 at 6:00 p.m.

The AMENDMENT was declared

CARRIED

The Motion, as amended, was declared

CARRIED

MOVED by Helena Suite, seconded by Tony San Juan, that Item 15b) be adopted as follows:

15b) Future Themes and Possible Presentations (e.g. Hiring Practices, Curriculum, etc.) received.

The Motion was declared

CARRIED

13. Matters Referred or Deferred

MOVED by Tony San Juan, seconded by Helena Suite, that Item 13a) be adopted as follows:

13a) Review of Ontario's Education Equity Action Plan, the Toronto Catholic District School Board's (TCDSB) Action Plan, and the TCDSB's Catholic Equity and Inclusive Education Policy H.M. 24
that this item be deferred to the next meeting of the Special Board Advisory Committee on Race Relations.

The Motion was declared

CARRIED

19. Adjournment

MOVED by Tony San Juan, seconded by Joshua Singh, that the meeting be adjourned.

The Motion was declared

CARRIED

SECRETARY

CHAIR

OUR MISSION

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.

OUR VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.



MINUTES OF THE SPECIAL MEETING OF THE SPECIAL BOARD ADVISORY COMMITTEE ON RACE RELATIONS

PUBLIC SESSION

WEDNESDAY, MAY 11, 2022

Trustees:

G. Tanuan, Chair
F. D'Amico – Ex-Officio - Virtual
N. Di Pasquale – Virtual
T. Lubinski – Virtual

External Members:

M. Largo, Parent Representative, – Virtual
A. Parsons, Community Representative – Virtual
T. San Juan, Community Representative
A. Santiago, Staff Representative – Virtual
J. Singh, Student Representative – Virtual
H. Suite, Staff Representative – Virtual
A. Welsh-Knight, Parent Representative – Virtual

Staff:

A. Della Mora
D. Chen
L. Latham

S. Harris, Recording Secretary
S. Pellegrini, Assistant Recording Secretary

External Guest:

A. Robertson, Parliamentarian

4. Roll Call and Apologies

Trustee Li Preti was absent, as well as Trustee Kennedy who was on leave of absence due to her candidacy in the upcoming Ontario Provincial elections.

Eunice Rodrigues was absent.

7. Approval of Agenda

MOVED by Trustee Lubinski, seconded by Tony San Juan, that the Agenda, as amended to include the Addendum, be approved.

The Motion was declared

CARRIED

6. Declarations of Interest

There were none.

15. Reports Requiring Action of the Board of Trustees

MOVED by Tony San Juan, seconded by Joshua Singh, that Item 15a) be adopted as follows:

- 15a) Review of the Terms of Reference (Revised)** that the Special Board Advisory Committee on Race Relations adopt the Terms of Reference, as revised (refer Appendix A).

Results of the Vote taken, as follows:

In Favour

Opposed

Trustee Di Pasquale
Marissa Largo
Trustee Lubinski
Althea Parsons
Tony San Juan
Aileen Santiago
Joshua Singh
Trustee Tanuan

Helena Suite

The Motion was declared

CARRIED

Trustee D'Amico and Alisa Welsh-Knight did not vote/respond.

MOVED by Trustee Lubinski, seconded by Aileen Santiago, that the Special Board Advisory Committee on Race Relations recommend to Board the Terms of Reference, as revised (refer Appendix A).

Results of the Vote taken, as follows:

In Favour

Opposed

Trustee Di Pasquale
Marissa Largo
Trustee Lubinski
Althea Parsons
Tony San Juan
Aileen Santiago
Joshua Singh
Helena Suite

Trustee Tanuan
Alisa Welsh-Knight

The Motion was declared

CARRIED

Trustee D'Amico and Alisa Welsh-Knight did not vote/respond.

19. Adjournment

MOVED by Aileen Santiago, seconded by Helena Suite, that the meeting be adjourned.

The Motion was declared

CARRIED

SECRETARY

CHAIR

Toronto Catholic District School Board

Special Board Advisory Committee on Race Relations

Terms of Reference

“You are all one in union with Christ Jesus.” Galatians 3:28.

PREAMBLE

The Toronto Catholic District School Board (TCDSB) is a diverse community and prides itself on “an inclusive learning community uniting home, parish and school and rooted in the love of Christ.” However, the board also acknowledges the nature of systemic racism and the barriers that result in an inequity of opportunity and outcomes for racialized and marginalized students.

Recognizing that action must be taken in order to dismantle all forms of racism, the TCDSB established the Race Relations Committee (hereinafter referred to as “Committee”) by a Resolution of the Board of Trustees at its Regular Meeting on August 20, 2020, and eventually as a Special Advisory Committee to the Board. The Committee’s mandate and objectives are to facilitate the implementation of the Ministry of Education’s Ontario Education Equity Action Plan and the TCDSB’s policies, strategies, and action plans, including but not limited to:

- the Multi-Year Strategic Plan (MYSP)
- the Equity Action Plan
- Catholic Equity and Inclusive Education Policy H.M. 24
- Employment Equity H.M.11

The Committee’s mandate and objectives are rooted in Catholic Gospel values, and aim to reinforce the Ontario Catholic School Graduate Expectations. The Committee is committed to complying with provisions of the *Ontario Human Rights Code*, *The Canadian Charter of Rights and Freedoms (Charter)*, and the TCDSB’s Code of Conduct. **The Committee will also have regard to the Truth and Reconciliation Commission’s Calls to Action.**

The Committee recognizes the role leadership must play in promoting equity, inclusion, anti-racism practices, and positive race relations, and seeks to ensure accountability of this essential role.

MANDATE & OBJECTIVES

The Committee shall:

- Uphold and integrate Catholic principles, teachings, and values in the promotion of race relations.
- Advise the Board of Trustees about ways to achieve and promote equity, diversity, inclusive education, and ways to dismantle systemic racism and discriminatory practices.
- Develop and recommend to the Board of Trustees policies and programs which will create an atmosphere conducive to harmonious community relations within the TCDSB.
- Communicate the needs and concerns of racialized communities to the Board.
- Be intentional, action-oriented, and outcome-focused to address all the policies, issues and concerns of racialized communities and matters arising from acts of discrimination
- Identify and address systemic causes of racial discrimination, disproportionalities facing racialized communities, harassment, bullying and hate against members of the TCDSB community.
- Frame advice that considers the intersection of Indigenous, racialized, and marginalized identities.
- Lead by example in the promotion of anti-racism and race relations.
- Educate the Board of Trustees, Committee members, and, as a result, other TCDSB stakeholders, to understand and address the impact of racism and systemic barriers.
- Support the implementation of the Ontario Ministry of Education's initiatives to combat all forms of systemic racism in education.

METHOD OF REPORTING

The Committee shall:

- report to Board with recommendations as they pertain to procedural, governance, reporting issues, and all other matters which fall under the purview of the Special Advisory Committee on Race Relations on a monthly basis or as appropriate;
- submit an Annual Report;
- put forward policy recommendations by this committee which will be referred by Board to the Governance and Policy Committee for review; and,
- present reports of this Committee to the Board of Trustees through one of the Trustee members of this Committee.

RESOURCES TO BE PROVIDED

- Superintendent of Equity, Diversity, Indigenous Education, and Community Relations or delegate
- Recording secretarial support
- Human Rights and Equity Advisor
- Other staff and technical resources as needed

- Aggregated data and other materials and resources as appropriate to assist the committee in assessing issues and reporting

ELECTION OF LEADERSHIP

The Committee shall be led by a chairperson and vice-chairperson. The Committee shall elect a chairperson and vice-chairperson at the meeting immediately after the Trustee Caucus/Inaugural meeting. The chairperson shall be a Trustee and the vice-chairperson may be any member of the Committee. The term of the chairperson and vice-chairperson is two years.

The chairperson elected shall have the expertise and experience to bring forward concerns relevant to the larger stakeholder community of the TCDSB and have a dedication to promoting and fulfilling the principles, mandate and objectives of the Committee.

COMPOSITION

The Committee should represent the racial/ethnic diversity and lived experience of the communities served by the TCDSB, and those who have an understanding of race relations and anti-racism. The Committee shall be comprised of a total of 14 voting members as follows:

- No more than two (2) Trustees
- Chair and Vice Chair of the Board of Trustees (*Ex-Officio*)
- No more than three (3) TCDSB students/alumni, only one (1) of whom may be a TCDSB graduate;
- No more than two (2) TCDSB parents/guardians;
- No more than two (2) TCDSB staff;
- One (1) Indigenous community member; and,
- No more than four (4) community members [one (1) of whom shall be a member of the Roman Catholic clergy/a Religious Order; the position shall remain empty when no suitable candidate is available and will not count towards quorum.]

QUORUM

Shall be a majority of the members, not including the *Ex-Officio* members.

TERMS

All members are to serve for a period of two (2) academic years. New applicants must submit an application form which will be subject to the above-noted criteria, and which will be reviewed by Board staff (or Board staff and CSLIT Student Leadership Advisor in the case of student representatives) and a recommendation made to the Board of Trustees for consideration and a final decision. Terms shall begin with the meeting immediately following the Trustees'

Inaugural Meeting. No member may serve more than two consecutive terms. In the event of a vacancy, the Board shall appoint a replacement to complete the term.

MEETINGS

Meetings of the Committee shall be held a minimum of six (6) times (November to November), or as deemed necessary. The first regular meeting shall be convened no later than two (2) weeks after the appointment of members. Meetings shall be no longer than two (2) hours with possibility of extensions (see “Rules of Order”, section ‘x’). All agenda items exceeding this time limit shall automatically be deferred and dealt with as urgent business at the beginning of the next regular meeting of the Committee. Decisions will be made by a simple majority of the members present at each meeting. In the event a committee member is absent from three (3) consecutive meetings without good cause, their position shall be declared vacant.

AGENDA

The agenda for all meetings of the Committee is to be prepared by TCDSB staff in consultation with the Committee’s Chairperson. The agenda shall be sent to each Committee member at least five (5) days before each regular committee meeting, and if possible, at least one (1) day before an emergency meeting.

The order of business, unless otherwise ordered, shall be:

1. Call to Order
2. Opening Prayer
3. Land Acknowledgement
4. Roll Call and Apologies
5. Approval of the Agenda
6. Approval and Signing of the Minutes of the Previous Meeting
7. Consideration of Agreed Thematic Issues (which may include a presentation as determined) and/or of any Urgent Matters Referred to the Committee
8. Updating of the Thematic List of Pending Discussions
9. Adjournment

RULES OF ORDER

- i. All decisions of The Committee shall be by motions which must be moved, seconded, and stated from the Chair prior to any debate.
- ii. A simple majority in favour, unless otherwise stated herein, shall be required. In the event of an equality of votes on any issue, the matter is lost and the motion is not passed.
- iii. All votes will be by show of hands or voice vote, unless a member requests a secret ballot.
- iv. No member will speak to a question once it has been decided.

- v. The Chair shall be privileged to debate all questions on calling another member to the Chair.
- vi. If two or more members wish to speak at the same time, the Chair shall decide who may speak first.
- vii. A motion should be in writing and emailed to the Recording Secretary and to any member who requests it.
- viii. When a member is called to order, he or she will not speak until the Chair has made a ruling.
- ix. An appeal to the meeting from the ruling of the Chair shall at all times be in order provided that it is seconded by another member. In the event of an appeal, the Chair shall say: "The ruling of the Chair has been appealed. Is it the will of the meeting that the ruling of the Chair shall be the decision of the meeting?" but shall not otherwise speak to the appeal. A 2/3 vote of the members shall be required to overturn the ruling of the Chair.
- x. The business of the meeting shall not exceed two hours, except by the vote of a majority of the members present. No motion to extend business shall be permitted, but at the expiration of time for business, the Chair shall interrupt the business and put the question: "Is it the will of the meeting to extend business for 15 minutes?". The meeting will vote immediately without debate. No more than two such extensions shall be permitted. In the event that no extension is agreed, the matter under debate shall stand deferred to the next meeting.
- xi. The Committee may determine additional rules of order to be used at all meetings of the Committee at the first meeting, provided that they are circulated in writing to all of the members of the Committee.
- xii. The current edition of *Robert's Rules of Order (Newly Revised)* shall be the authority to decide all questions not provided for in these Rules or adopted per Section xi) (above).

VOTING

All members are to have voting privileges.

SUB-COMMITTEES

The Committee may establish sub-committees as required, including those aimed at designing anti-racism programs and improving race relations at all levels of the TCDSB. Membership shall be appointed by the Committee. Non-committee members may act as a resource to the sub-committee.

GLOSSARY

All terms (except for "Lived Experience") taken from the Canadian Race Relations Foundation.

<https://www.crrf-fcrr.ca/en/resources/glossary-a-terms-en-gb-1>

- Anti-Racism: An active and consistent process of change to eliminate individual, institutional and systemic racism.
- Human Rights: In Canada, human rights are protected by federal, provincial and territorial laws. The Canadian Human Rights Act and provincial/territorial human rights codes protect individuals from discrimination and harassment in employment, accommodation and the provision of services. The Canadian Charter of Rights and Freedoms protects every Canadian's right to be treated equally under the law. The Charter guarantees fundamental freedoms such as (a) freedom of conscience and religion; freedom of thought, belief, opinion and expression, including freedom of the press and other media of communication; freedom of peaceful assembly; and freedom of association.
- Indigenous: First used in the 1970's, when Aboriginal peoples worldwide were fighting for representation at the U.N., this term is now frequently used by academics and in international contexts (e.g., the United Nations Declaration of the Rights of Indigenous Peoples). Indigenous is understood to mean the communities, peoples, and nations that have a historical continuity with pre-invasion, pre-settler, or pre-colonial societies that developed on their territories, as distinct from the other societies now prevailing on those territories (or parts of them). Can be used more or less interchangeably with "Aboriginal," except when referring specifically to a Canadian legal context, in which case "Aboriginal" is preferred, as it is the term used in the Constitution.
- Individual Racism: Individual racism is structured by an ideology (set of ideas, values and beliefs) that frames one's negative attitudes towards others; and is reflected in the willful, conscious/unconscious, direct/indirect, or intentional/unintentional words or actions of individuals. This is one of the three levels that make up Systemic Racism.
- Institutional Racism: Institutional racism exists in organizations or institutions where the established rules, policies, and regulations are both informed by, and inform, the norms, values, and principles of institutions. These in turn, systematically produce differential treatment of, or discriminatory practices towards various groups based on race. It is enacted by individuals within organizations, who because of their socialization, training and allegiance to the organization abide by and enforce these rules, policies and regulations. It essentially maintains a system of social control that favours the dominant groups in society (status quo). This is one of the three levels that make up Systemic Racism.
- Intersectionality: The experience of the interconnected nature of ethnicity, race, creed, gender, socio-economic position etc., (cultural, institutional and social), and the way they are imbedded within existing systems and define how one is valued.
- Lived Experience: The things that someone has experienced themselves, especially when these give the person a knowledge or understanding that people who have only heard about such experiences do not have (definition taken from the Cambridge Dictionary)
- Marginalization: With reference to race and culture, the experience of persons outside the dominant group who face barriers to full and equal participating members of society. Refers also to the process of being "left out" of or silenced in a social group.
- Ontario Human Rights Code: The Code, the first in Canada, was enacted in 1962. The Code prohibits actions that discriminate against people based on a protected ground in a protected social area.

- Racialization: The process through which groups come to be socially constructed as races, based on characteristics such as race, ethnicity, language, economics, religion, culture, politics, etc.
- Structural racism: Structural or Societal Racism pertains to the ideologies upon which society is structured. These ideologies are inscribed through rules, policies and laws; and represents the ways in which the deep rooted inequities of society produce differentiation, categorization, and stratification of society's members based on race. Participation in economic, political, social, cultural, judicial and educational institutions also structure this stratification (Carl James, 2010). This is one of the three levels that make up Systemic Racism.
- Systemic racism: This is an interlocking and reciprocal relationship between the individual, institutional and structural levels which function as a system of racism. These various levels of racism operate together in a lockstep model and function together as whole system. These levels are:
 - Individual (within interactions between people)
 - Institutional (within institutions and systems of power)
 - Structural or societal (among institutional and across society)Please see Individual Racism, Institutional Racism, and Structural/Societal Racism

Toronto Catholic District School Board

Special Board Advisory Committee on Race Relations

Terms of Reference

“You are all one in union with Christ Jesus.” Galatians 3:28.

PREAMBLE

The Toronto Catholic District School Board (TCDSB) is a diverse community and prides itself on “an inclusive learning community uniting home, parish and school and rooted in the love of Christ.” However, the board also acknowledges the nature of systemic racism and the barriers that result in an inequity of opportunity and outcomes for racialized and marginalized students.

Recognizing that action must be taken in order to dismantle all forms of racism, the TCDSB established the Race Relations Committee (hereinafter referred to as “Committee”) by a Resolution of the Board of Trustees at its Regular Meeting on August 20, 2020, and eventually as a Special Advisory Committee to the Board. The Committee’s mandate and objectives are to facilitate the implementation of the Ministry of Education’s Ontario Education Equity Action Plan and the TCDSB’s policies, strategies, and action plans, including but not limited to:

- the Multi-Year Strategic Plan (MYSP)
- the Equity Action Plan
- Catholic Equity and Inclusive Education Policy H.M. 24
- Employment Equity H.M.11

The Committee’s mandate and objectives are rooted in Catholic Gospel values, and aim to reinforce the Ontario Catholic School Graduate Expectations. The Committee is committed to complying with provisions of the *Ontario Human Rights Code*, *The Canadian Charter of Rights and Freedoms (Charter)*, and the TCDSB’s Code of Conduct. **The Committee will also have regard to the Truth and Reconciliation Commission’s Calls to Action.**

The Committee recognizes the role leadership must play in promoting equity, inclusion, anti-racism practices, and positive race relations, and seeks to ensure accountability of this essential role.

MANDATE & OBJECTIVES

The Committee shall:

- Uphold and integrate Catholic principles, teachings, and values in the promotion of race relations.
- Advise the Board of Trustees about ways to achieve and promote equity, diversity, inclusive education, and ways to dismantle systemic racism and discriminatory practices.
- Develop and recommend to the Board of Trustees policies and programs which will create an atmosphere conducive to harmonious community relations within the TCDSB.

- Communicate the needs and concerns of racialized communities to the Board.
- Be intentional, action-oriented, and outcome-focused to address all the policies, issues and concerns of racialized communities and matters arising from acts of discrimination
- Identify and address systemic causes of racial discrimination, disproportionalities facing racialized communities, harassment, bullying and hate against members of the TCDSB community.
- Frame advice that considers the intersection of Indigenous, racialized, and marginalized identities.
- Lead by example in the promotion of anti-racism and race relations.
- Educate the Board of Trustees, Committee members, and, as a result, other TCDSB stakeholders, to understand and address the impact of racism and systemic barriers.
- Support the implementation of the Ontario Ministry of Education's initiatives to combat all forms of systemic racism in education.

METHOD OF REPORTING

The Committee shall:

- report to Board with recommendations as they pertain to procedural, governance, reporting issues, and all other matters which fall under the purview of the Special Advisory Committee on Race Relations on a monthly basis or as appropriate;
- submit an Annual Report;
- put forward policy recommendations by this committee which will be referred by Board to the Governance and Policy Committee for review; and,
- present reports of this Committee to the Board of Trustees through one of the Trustee members of this Committee.

RESOURCES TO BE PROVIDED

- Superintendent of Equity, Diversity, Indigenous Education, and Community Relations or delegate
- Recording secretarial support
- Human Rights and Equity Advisor
- Other staff and technical resources as needed
- Aggregated data and other materials and resources as appropriate to assist the committee in assessing issues and reporting

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 - Structural or societal (among institutional and across society)

Please see Individual Racism, Institutional Racism, and Structural/Societal Racism

MASTER PENDING LIST AND ROLLING CALENDAR TO AUGUST 25, 2022

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
1.	November-2021 Corporate Services	TBC	Regular Board	<p>That the security surveillance camera technology plan be brought to Board for consideration prior to the approval of next year's (2022-2023) annual renewal plan;</p> <p>That the security surveillance camera technology plan include:</p> <ol style="list-style-type: none"> 1. Estimated timeframe for implementation; 2. Estimated costs for implementation; 3. Recommended allocation of annual dollars in future renewal plans; and 4. Information on possible alternative technologies, other than CCTV (e.g. wireless, etc.) that would assist in reducing the cost of implementation (Renewal Plan 2021-2022 and Three-Year Forecast (All Wards)) 	Director of Education & Associate Director of Facilities, Business & Community Development & Chief Financial Officer & Treasurer
2.	March-2022 Corporate Services	TBC	Regular Board	<p>Received; and</p> <p>That the Board of Trustees provide Delegated authority to the Director of Education and either the Chair or Vice Chair of the Board for the spending of tutoring funds with a summative report to be provided at the conclusion of the initiative. (Delegated Authority – Tutoring Funds)</p>	Director of Education & Associate Director of Academic Affairs and Chief Operating

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
3.					Officer & Chief Financial Officer & Treasurer
	April-2022 Regular Board	September 2022	Regular Board	<p>That this item be referred to Staff for a report to come back regarding the following:</p> <p>BE IT RESOLVED THAT: CPIC recommend to Staff and then to the Board of Trustees that: TCDSB CSPC's be given appropriate access to School Messenger so that they can create communications to go out to the School Community in the similar respect that CSPC's have access to School Cash Online. The process should (like School Cash Online) allow the CPSC to create the communication and then be reviewed by the administration before it is sent out; and</p> <p>That the Parent Councils and Principals be consulted and that the results of the consultation survey be included in the report to Staff. (Recommendation to Board from the Catholic Parent Involvement Committee. (Notice of Motion from Catholic Parent Involvement Committee Regarding School Messenger Access))</p>	Director of Education & Associate Director of Academic Affairs and Chief Operating Officer & Associate Director of Facilities, Business & Community Development
	June-2022 Regular Board	TBC	Regular Board	THEREFORE BE IT RESOLVED THAT: Staff review programming, enrolment, boundaries in order to address the concerns at St Jerome as well as a system review and report back within one year. (Consideration of Motion	Associate Director of Academic Affairs and Chief Operating

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
5.				from Trustee Rizzo regarding St Jerome French Immersion and Enrolment Pressures).	Officer
	May-2022 Corporate Services	December 2022	Corporate Services	That staff be requested to prepare a report to implement an annual competition and invite students/staff to submit designs for line painting (different layouts for all age groups) (2022-2023 Preliminary Budget Plan)	Director of Education & Associate Director of Academic Affairs and Chief Operating Officer & Associate Director of Facilities, Business & Community Development
6.	March-2022 Student Achievement	TBC	Student Achievement	Received and referred to Staff to come back with a report as soon as possible. (Delegation from Jennifer Di Francesco regarding Right to Read Inquiry Human Rights Commission)	Director of Education & Associate Director of Academic Affairs and Chief Operating Officer

2022 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (A)	Corporate Services	Annual Chief Financial Officer Overview	Chief Financial Officer and Treasurer
2	February (Q)	Corporate Services	Financial Status Update Report #1	Chief Financial Officer and Treasurer
3	March (A)	Corporate Services	Budget Framework and Consultation Plan	Chief Financial Officer and Treasurer
4	March (A)	Corporate Services	Consensus Student Enrolment Projections	A.D. Facilities, Business, Community Development
5	March (A/P)	Corporate Services	Transportation Annual Report and S.T.01 Transportation Policy Metric	A.D. Facilities, Business, Community Development
6	March (P)	Corporate Services	A.18 Development Proposals, Amendments and Official Plans and Bylaws Policy Metric	A.D. Facilities, Business, Community Development
7	April (A)	Corporate Services	Ministry Funding Overview	Chief Financial Officer and Treasurer
8	April (Q)	Corporate Services	Financial Status Update Report #2	Chief Financial Officer and Treasurer
9	May (A)	Corporate Services	Preliminary Budget Estimates	Chief Financial Officer and Treasurer
10	June (P)	Corporate Services	B.R.01 Rental of Surplus School Space & Properties Policy Metric	A.D. Facilities, Business, Community Development
11	June (A)	Corporate Services	Recommended Budget Estimates	Chief Financial Officer and Treasurer
12	June (A)	Corporate Services	Delegated Authority Report	Chief Financial Officer and Treasurer
13	September (Q)	Corporate Services	Financial Status Update Report #3	Chief Financial Officer and Treasurer

2022 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

14	September (A)	Corporate Services	Capital Program Update	A.D. Facilities, Business, Community Development
15	September (A)	Corporate Services	Delegated Authority Update Report	Chief Financial Officer and Treasurer
16	September (A)	Corporate Services	Annual Procurement Plan and Listing of Current Contracts/Rosters	Chief Financial Officer and Treasurer
17	October (A)	Corporate Services	Trustee Honorarium Report	Chief Financial Officer and Treasurer
18	October (A)	Corporate Services	Budget Update: Enrolment and Staffing	Chief Financial Officer and Treasurer
19	November (P)	Corporate Services	Preliminary Enrolment Reports and S.A.01 Admission and Placement Policy Metric	A.D. Facilities, Business, Community Development
20	November (A)	Corporate Services	Annual Legal Fees Report	Chief Financial Officer and Treasurer
21	November (A/Q)	Corporate Services	Audited Financial Statements and Financial Status Update #4	Chief Financial Officer and Treasurer
22	November (A)	Corporate Services	Capital Renewal Program Report	A.D. Facilities, Business, Community Development
23	December (A)	Corporate Services	Revised Budget Estimates	Chief Financial Officer and Treasurer
24	December (A)	Corporate Services	Annual Investment Report	Chief Financial Officer and Treasurer
25	February (A)	Regular Board	School Year Calendar	Associate Director Academic Services
26	March (A)	Regular Board	Staffing Projections Report	Associate Director Academic Services
27	June (P)	Regular Board	A.06 Advocacy Policy Metric	Chief Financial Officer and Treasurer
28	August (P)	Regular Board	T.19 Electronic Participation in Board and Committee Meetings Policy Metric	Director of Education

2022 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

29	August (P)	Regular Board	H.M. 19 Conflict Resolution Department	Associate Director Academic Services
30	October (P)	Regular Board	H.M.33 Acceptance of Hospitality or Gifts Policy Metric	Chief Financial Officer and Treasurer
31	October (A)	Regular Board	Ongoing Exit and Entry Student Survey	A.D. Facilities, Business, Community Development
32	October (A)	Regular Board	Equity Action Plan Annual Report	Director of Education
33	November (A)	Regular Board	Multi Year Strategic Plan Annual Report	Director of Education
34	November (A)	Regular Board	Annual Calendar of Meetings	Director of Education
35	December (A)	Regular Board	Director's Annual Report	Director of Education
36	October (A)	Special Board	Director's Performance Appraisal (over 3 consecutive Special Board Meetings)	Director of Education
37	January (A)	Student Achievement	Mental Health Report	Associate Director Academic Services
38	January (P)	Student Achievement	A.35 Accessibility Standards Policy Metric	Associate Director Academic Services
39	February (P)	Student Achievement	S. 19 External Research Policy Metric	Associate Director Academic Services
40	March (A)	Student Achievement	Annual EPAN Schools Funding Allocation	Chief Financial Officer and Treasurer
41	March (A)	Student Achievement	Ministry Funding Announcement – Provincial Program Priorities	Chief Financial Officer and Treasurer
42	March (A)	Student Achievement	The Angel Foundation for Learning Annual Report and Presentation	Associate Director Academic Services
43	April (A)	Student Achievement	Non-Resident VISA Student Fees	Associate Director Academic Services
44	May (A)	Student Achievement	Ratification of Student Trustee Nominees	Associate Director Academic Services

2022 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

45	June (P)	Student Achievement	B.B.04 Smoke & Vapour Free Policy Metric	Associate Director Academic Services
46	September (A/P)	Student Achievement	Annual Safe Schools Report and S.S.12 Fresh Start Policy Metric	Associate Director Academic Services
47	September (P)	Student Achievement	H.M. 40 Fair Practice in Hiring and Promotion Policy Metric	Associate Director Academic Services
48	September (A)	Student Achievement	Community Advisory Committees Report	Associate Director Academic Services
49	September (P)	Student Achievement	T.07 Community Engagement Policy Report	Director of Education
50	September (P)	Student Achievement	A.37 Communications Policy Metric	Director of Education
51	October (A)	Student Achievement	Student Trustees: Voices that Challenge - CSLIT	Associate Director Academic Services
52	October (A)	Student Achievement	International Languages Program Report	Associate Director Academic Services
53	October (A)	Student Achievement	Annual EQAO and OSSLT Assessments Report	Associate Director Academic Services
54	October (A/P)	Student Achievement	S.22 Religious Accommodation Policy Report and S.S.02 Opening or Closing Exercises Policy Report (combined)	Associate Director Academic Services
55	October (A)	Student Achievement	Board Improvement & Equity Plan (BIEP)	Associate Director Academic Services
56	November (A)	Student Achievement	K-12 Professional Development Plan for Student Achievement and Well-Being	Associate Director Academic Services
57	November (A)	Student Achievement	CPIC Annual Report	Associate Director Academic Services
58	November (P)	Student Achievement	Elementary Catholic School Leadership Impact Team Report ECSLIT	Associate Director Academic Services

2022 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

59	November (P)	Student Achievement	S.24 Combined (Split) Grade Classes for Elementary Schools Policy Report	Associate Director Academic Services
60	December (A/P)	Student Achievement	Accountability Framework for Special Education and S.P.01 Special Education Programs and Services Policy Metric	Associate Director Academic Services
61	December (P)	Student Achievement	S.10 Catholic School Parent Council Policy Metric	Associate Director Academic Services
62	December (A)	Student Achievement	Staff CPIC Annual Report	Associate Director Academic Services