

# TORONTO CATHOLIC DISTRICT SCHOOL BOARD REGULAR MEETING Public Session

## AGENDA JANUARY 26, 2023

**Nancy Crawford, Chair**  
Trustee Ward 12

**Frank D'Amico, Vice Chair**  
Trustee Ward 6

**Markus de Domenico**  
Trustee Ward 2

**Michael Del Grande**  
Trustee Ward 7

**Daniel Di Giorgio**  
Trustee Ward 10

**Angela Kennedy**  
Trustee Ward 11

**David Beshai**  
Student Trustee



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



**Ida Li Preti**  
Trustee Ward 3

**Teresa Lubinski**  
Trustee Ward 4

**Joseph Martino**  
Trustee Ward 1

**Kevin Morrison**  
Trustee Ward 9

**Maria Rizzo**  
Trustee Ward 5

**Garry Tanuan**  
Trustee Ward 8

**Stephanie De Castro**  
Student Trustee

### MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home,  
parish and school and rooted in the love of Christ.  
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

### VISION

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293**  
**Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298**  
**Assistant Recording Secretary: 416-222-8282 Ext. 2207**

**Dr. Brendan Browne**  
Director of Education

**Nancy Crawford**  
Chair of the Board

## LAND ACKNOWLEDGEMENT

Out of our deep respect for Indigenous peoples in Canada, we acknowledge that all Toronto Catholic District School Board properties are situated upon traditional territories of the Anishinabek (a-ni-shna-bek), the Haudenosaunee (hoh-Dee-noh-Shoh-nee) Confederacy, and the Wendat peoples. We also acknowledge the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation and Toronto is subject to The Dish with One Spoon covenant. We also recognize the contributions and enduring presence of all First Nations, Métis, and Inuit people in Ontario and the rest of Canada.

### La Reconnaissance du Territoire

Nous témoignons du plus grand respect pour les Peuples autochtones au Canada et nous avons à cœur de souligner que tous les immeubles du Toronto Catholic District School Board sont situés sur les terres traditionnelles de la Nation Anishinabek, de la Confédération de Haudenosaunees et des Wendats. Il est également important de noter que le territoire visé par le Traité 13 est celui des Mississaugas de la Première Nation Credit et que celui de Toronto est protégé par l'accord d'« un plat à une cuillère ». Nous tenons également à rappeler la présence pérenne et l'importance des contributions des Premières Nations, des Metis et des Inuits en Ontario, et dans tout le Canada.

## OUR MISSION

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# AGENDA

## REGULAR MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD PUBLIC SESSION

Nancy Crawford, Chair  
Frank D'Amico, Vice Chair

Thursday, January 26, 2023

7:00 P.M.

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	Pages
1. Call to Order	
2. Memorials and Opening Prayer	
3. Land Acknowledgement	
4. Singing of O Canada	
5. Roll Call and Apologies	
6. Approval of the Agenda	
7. Reports from Private Session	
8. Notices of Motions	
9. Declarations of Interest	
10. Approval and Signing of Minutes of the Previous Meetings	
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10.c	Special Board (Student Achievement) Held December 1, 2022	57 - 61
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11.d	Annual Chief Financial Officer Overview - Ryan Putnam, Chief Financial Officer and Treasurer (Refer January 26, 2023 Regular Board Addendum)	
12.	<b>Delegations</b>	
13.	<b>Consideration of Motions for which previous notice has been given</b>	
14.	<b>Consent and Review</b>	
15.	<b>Unfinished Business from Previous Meetings</b>	
16.	<b>Matters recommended by Standing Committees of the Board</b>	
17.	<b>Matters recommended by Statutory Committees of the Board</b>	
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From the December 8, 2022 Regular Board Meeting

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20.b	Monthly Procurement Report	153 - 157
20.c	From the Governance and Policy Committee: New Policy – Employee Electronic Monitoring Policy (Revised Version)	158 - 170
20.d	From the Governance and Policy Committee: Negotiation Procedures Policy HM.39	171 - 179
20.e	From the Governance and Policy Committee: Rescindment of Toronto Catholic District School Board (TCDSB) Policy R.02 Demolition	180 - 187
20.f	From the Governance and Policy Committee: Recommendation to Rescind Continuing Education Instructors Policy H.M. 07	188 - 193
20.g	From the Governance and Policy Committee: Rescindment of Policy A.08 Curriculum Booklets – Use By Other Boards	194 - 197

20.h	From the Trustee Services Ad Hoc Committee: Trustee Services and Expenditures Policy T.17	198 - 214
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22.	Listing of Communications	
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22.c	From the Governance and Policy Committee: Approved Minutes of Meeting Held December 6, 2022	233 - 246
22.d	From the Catholic Parent Involvement Committee: Approved Minutes of Meeting Held December 12, 2022	247 - 253
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## **THE CAUCUS MEETING**

### **TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

### **HELD THURSDAY, NOVEMBER 17, 2022**

The meeting was called to order by the Director of Education, Dr. Brendan Browne.

#### **4. Roll Call and Apologies**

The Director of Education called the Roll.

**Trustees:** N. Crawford  
F. D'Amico  
M. de Domenico  
M. Del Grande – Virtual  
D. Di Giorgio  
A. Kennedy  
I. Li Preti  
T. Lubinski  
J. Martino  
M. Rizzo  
G. Tanuan

**Trustee Elect:** K. Morrison

**Student Trustees:** D. Beshai  
S. De Castro

**Staff:** B. Browne  
D. Boyce  
A. Della Mora

S. Camacho  
S. Campbell  
A. Ceddia  
C. Fernandes  
A. Bria  
M. Caccamo  
K. Dixon  
S. Vlahos

Fr. M. Lehman

S. Harris, Recording Secretary  
S. Hinds-Barnett, Assistant Recording Secretary

**External Guest:** A. Robertson, Parliamentarian

## **6. Approval of Agenda**

MOVED by Trustee de Domenico, seconded by Trustee Crawford, that the Agenda be approved.

The Motion was declared

CARRIED

## **7. Report of Officials for the Information of the Board of Trustees**

MOVED by Trustee Martino, seconded by Trustee de Domenico, that Item 7a) be adopted as follows:

- 7a) Voting Procedures** that public votes be held at this meeting pursuant to the identity of the names of the candidates being announced.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees	D'Amico	Crawford
	de Domenico	Li Preti
	Del Grande	Morrison (Elect)
	Di Giorgio	
	Kennedy	
	Lubinski	
	Martino	
	Rizzo	
	Tanuan	

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

MOVED by Trustee D'Amico, seconded by Trustee Di Giorgio, that Item 7b) be adopted as follows:

- 7b) Appointment of Trustees to Committees (Internal Toronto Catholic District School Board Committees and External Organizations) for 2021-2022** that appropriate Trustee appointments be made to the Committees listed in Appendix A of the report for the respective terms.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees	Crawford
	D'Amico

de Domenico  
Del Grande  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that Item 7c) be adopted as follows:

- 7c) Scrutineers, Dr. Brendan Browne, Director of Education (Verbal)** that Adrian Della Mora, Associate Director of Academic Affairs and Chief Operating Officer, and Derek Boyce, Associate Director of Corporate Services and Chief Commercial Officer, act as Scrutineers.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees	Crawford
	D'Amico
	de Domenico
	Del Grande
	Di Giorgio

Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

**8. Election of:**

**8a) Chair of the Board for 2022-2023**

The Director of Education called for nominations.

MOVED by Trustee Di Giorgio, seconded by Trustee Lubinski, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan accepted.

MOVED by Trustee D'Amico, seconded by Trustee de Domenico, that the name of Trustee Crawford be placed in nomination.

Trustee Crawford accepted.

There were no further nominations.

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that nominations be closed.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees      Crawford  
                 D'Amico  
                 de Domenico  
                 Del Grande  
                 Di Giorgio  
                 Kennedy  
                 Li Preti  
                 Lubinski  
                 Martino  
                 Morrison (Elect)  
                 Rizzo  
                 Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

Results of the Vote taken for Chair of the Board, as follows:

**In Favour of**  
**Trustee Crawford (7)**

**In Favour of**  
**Trustee Tanan (5)**

Trustees Crawford  
                 D'Amico  
                 de Domenico  
                 Kennedy  
                 Li Preti  
                 Morrison (Elect)  
                 Rizzo

Del Grande  
Di Giorgio  
Lubinski  
Martino  
Tanuan



MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that the results of the vote be unanimous in favour of Trustee Crawford.

Results of the Vote taken, as follows:

<u><b>In Favour</b></u>	<u><b>Opposed</b></u>
Trustees	Rizzo
Crawford	
D’Amico	
de Domenico	
Del Grande	
Di Giorgio	
Kennedy	
Li Preti	
Lubinski	
Martino	
Morrison (Elect)	
Tanuan	

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

Trustee Crawford was elected Chair of the Board for 2022-2023.

The Director of Education relinquished the Chair to Trustee Crawford.

#### **8b) Vice-Chair of the Board for 2022-2023**

The Chair called for nominations.

MOVED by Trustee de Domenico, seconded by Trustee Rizzo, that the name of Trustee D'Amico be placed in nomination.

Trustee D'Amico accepted.

MOVED by Trustee Di Giorgio that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti declined.

MOVED by Trustee Di Giorgio that the name of Trustee de Domenico be placed in nomination.

Trustee de Domenico declined.

MOVED by Trustee Di Giorgio that the name of Trustee Rizzo be placed in nomination.

Trustee Rizzo declined.

MOVED by Trustee Di Giorgio that the name of Trustee Elect Morrison be placed in nomination.

Trustee Elect Morrison declined.

MOVED by Trustee Di Giorgio that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan declined.

MOVED by Trustee Di Giorgio that the name of Trustee Martino be placed in nomination.

Trustee Martino declined.

MOVED by Trustee Di Giorgio that the name of Trustee Lubinski be placed in nomination.

Trustee Lubinski declined.

MOVED by Trustee Di Giorgio, seconded by Trustee Martino, that the name of Trustee Di Giorgio be placed in nomination.

Trustee Di Giorgio accepted.

There were no further nominations.

MOVED by Trustee Kennedy, seconded by Trustee Rizzo, that nominations be closed.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees	Crawford
	D'Amico
	de Domenico
	Del Grande
	Di Giorgio
	Kennedy
	Li Preti
	Lubinski
	Martino
	Morrison (Elect)
	Rizzo
	Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

Results of the Vote taken for Vice Chair of the Board, as follows:

**In Favour of**  
**Trustee D’Amico (8)**

Trustees Crawford  
D’Amico  
de Domenico  
Kennedy  
Li Preti  
Martino  
Morrison (Elect)  
Rizzo

**In Favour of**  
**Di Giorgio (4)**

Del Grande  
Di Giorgio  
Lubinski  
Tanuan

The Chair declared Trustee D’Amico Vice-Chair of the Board for 2022-2023.

**9. Election of Standing Committee Chairs for 2022-2023**

**9a) Corporate Services, Strategic Planning and Property Committee  
(All Trustees)**

The Chair called for nominations.

MOVED by Trustee de Domenico, seconded by Trustee Elect Morrison, that the name of Trustee Rizzo be placed in nomination.

Trustee Rizzo accepted.

MOVED by Trustee Martino, seconded by Trustee Di Giorgio, that the name of Trustee Lubinski be placed in nomination.

Trustee Lubinski accepted.

MOVED by Trustee D’Amico that the name of Trustee de Domenico be placed in nomination.

Trustee de Domenico declined.

There were no further nominations.

MOVED by Trustee Kennedy, seconded by Trustee Martino, that nominations be closed.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

Results of the Vote taken in Round 1 for Chair of the Corporate Services, Strategic Planning and Property Committee, as follows:

**In Favour of**  
**Trustee Lubinski (6)**

Trustees Del Grande  
Di Giorgio  
Lubinski  
Martino  
Morrison (Elect)  
Tanuan

**In Favour of**  
**Trustee Rizzo (6)**

Crawford  
D'Amico  
de Domenico  
Kennedy  
Li Preti  
Rizzo

The Motions were declared

LOST ON A TIE

Results of the Vote taken in Round 2, as follows:

**In Favour of**  
**Trustee Lubinski (6)**

Trustees Del Grande  
Di Giorgio  
Lubinski  
Martino  
Morrison (Elect)  
Tanuan

**In Favour of**  
**Trustee Rizzo (6)**

Crawford  
D'Amico  
de Domenico  
Kennedy  
Li Preti  
Rizzo

The Motions were declared

LOST ON A TIE

Results of the Vote taken in Round 3, as follows:

**In Favour of**  
**Trustee Lubinski (6)**

Trustees Del Grande  
Di Giorgio  
Lubinski  
Martino  
Morrison (Elect)  
Tanuan

**In Favour of**  
**Trustee Rizzo (6)**

Crawford  
D'Amico  
de Domenico  
Kennedy  
Li Preti  
Rizzo

The Motions were declared

LOST ON A TIE

Executive General Counsel and Head of Legal Services, Antonella Ceddia, cited By-law 3.12.7 which states” In the case of an equality of votes between two, or among three or more, candidates for any office or position, during three consecutive ballots, the candidates shall draw lots to fill the office or position.”

Scrutineer Della Mora advised that the lots were blue and orange-coloured, and declared that blue would be the winning colour.

Trustee Rizzo, being the first nominee, was offered the opportunity to draw the first lot.

Trustee Rizzo drew the orange lot.

Therefore, the Chair declared Trustee Lubinski Chair of Corporate Services, Strategic Planning and Property Committee for 2022-2023.

**9b) Student Achievement and Well-Being, Catholic Education and Human Resources Committee (All Trustees)**

The Chair called for nominations.

MOVED by Trustee Lubinski, seconded by Trustee Di Giorgio, that the name of Trustee Del Grande be placed in nomination.

Trustee Del Grande accepted.

MOVED by Trustee Li Preti, seconded by Trustee Kennedy, that the name of Trustee de Domenico be placed in nomination.

Trustee de Domenico accepted.

There were no further nominations.

MOVED by Trustee Di Giorgio, seconded by Trustee Kennedy, that nominations be closed.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan



The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

Results of the Vote taken for Chair of the Student Achievement and Well-Being, Catholic Education and Human Resources Committee, as follows:

**In Favour of**  
**Trustee de Domenico (7)**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Li Preti  
Morrison (Elect)  
Rizzo

**In Favour of**  
**Del Grande (5)**

Del Grande  
Di Giorgio  
Lubinski  
Martino  
Tanuan

The Chair declared Trustee de Domenico Chair of Student Achievement and Well-Being, Catholic Education and Human Resources Committee for 2022-2023.

**9c) Chair of the Governance and Policy Committee (GAP) (5 Trustees, 2 Ex-Officios)**

The Chair called for nominations.

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that the name of Trustee Kennedy be placed in nomination.

Trustee Kennedy accepted.

MOVED by Trustee Lubinski that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan declined.

There were no further nominations.

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that nominations be closed.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

The Chair declared Trustee Kennedy Chair of the Governance and Policy Committee for 2022-2023.

**10. Election of Standing Committee Vice-Chairs for 2022-2023**

**10a) Corporate Services, Strategic Planning and Property Committee (All Trustees)**

The Chair called for nominations.

MOVED by Trustee Li Preti, seconded by Trustee de Domenico, that the name of Trustee Rizzo be placed in nomination.

Trustee Rizzo accepted.

MOVED by Trustee Del Grande, seconded by Trustee Martino, that the name of Trustee Di Giorgio be placed in nomination.

Trustee Di Giorgio declined.

MOVED by Trustee Del Grande that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan declined.

There were no further nominations.

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that nominations be closed.

Results of the Vote taken, as follows:

**In Favour**

Trustees Crawford  
D'Amico  
de Domenico  
Di Giorgio

**Opposed**

Del Grande

Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

The Chair declared Trustee Rizzo Vice-Chair of the Corporate Services, Strategic Planning and Property Committee for 2022-2023.

**10b) Student Achievement and Well-Being, Catholic Education and Human Resources Committee (All Trustees)**

The Chair called for nominations

MOVED by Trustee Li Preti, seconded by Trustee Tanuan, that the name of Trustee Martino be placed in nomination.

Trustee Martino declined.

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti accepted.

MOVED by Trustee Del Grande that the name of Trustee D'Amico be placed in nomination.

Trustee D’Amico declined.

There were no further nominations.

MOVED by Trustee Del Grande, seconded by Trustee Rizzo, that nominations be closed.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D’Amico  
de Domenico  
Del Grande  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

The Chair declared Trustee Li Preti Vice-Chair of the Student Achievement and Well-Being, Catholic Education and Human Resources Committee for 2022-2023.

**10c.i) Governance and Policy Committee (5 Trustees, 2 Ex-Officios)**

The Chair called for nominations.

MOVED by Trustee Di Giorgio, seconded by Trustee Li Preti, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan accepted.

There were no further nominations.

MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that nominations be closed.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

The Chair declared Trustee Tanuan Vice Chair of the Governance and Policy Committee for 2022-2023

### **10c.iii) Governance and Policy Committee Members (3 Trustees)**

The Chair called for nominations.

MOVED by Trustee Li Preti, seconded by Trustee de Domenico, that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti accepted.

MOVED by Trustee Rizzo, seconded by Trustee D'Amico, that the name of Trustee de Domenico be placed in nomination.

Trustee de Domenico accepted.

MOVED by Trustee Li Preti, seconded by Trustee Martino, that the name of Trustee Del Grande be placed in nomination.

Trustee Del Grande accepted.

MOVED by Trustee de Domenico, seconded by Trustee Tanuan, that the name of Trustee Rizzo be placed in nomination.

Trustee Rizzo accepted.

With the consent of the Assembly, Trustee Del Grande withdrew his acceptance of nomination.

There were no further nominations.

The Chair declared Trustees de Domenico, Li Preti and Rizzo appointed members of the Governance and Policy Committee for 2022-2023.

## **11. Appointments to Statutory Committees for 2022-2023**

### **11a) Audit Committee (3 Trustees)**

The Chair called for nominations.

MOVED by Trustee Del Grande, seconded by Trustee Lubinski, that the name of Trustee Elect Morrison be placed in nomination.

Trustee Elect Morrison accepted.

MOVED by Trustee Martino, seconded by Trustee Di Giorgio, that the name of Trustee Del Grande be placed in nomination.

Trustee Del Grande accepted.

MOVED by Trustee de Domenico, seconded by Trustee D'Amico, that the name of Trustee Kennedy be placed in nomination.

Trustee Kennedy accepted.

MOVED by Trustee Rizzo, seconded by Trustee Del Grande, that the name of Trustee Crawford be placed in nomination.

Trustee Crawford accepted.

With the consent of the Assembly, Trustee Del Grande withdrew his acceptance of nomination.

MOVED by Trustee Kennedy, seconded by Trustee D'Amico, that the name of Trustee de Domenico be placed in nomination.

Trustee de Domenico declined.

There were no further nominations.

MOVED by Trustee de Domenico, seconded by Trustee Li Preti, that nominations be closed.



Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

The Chair declared Trustees Crawford, Kennedy and Trustee Elect Morrison appointed members of the Audit Committee for 2022-2026.

The Chair declared a 10-minute recess.

The meeting resumed with Trustee Crawford in the Chair.

The attendance list remained unchanged.

## **11. Appointments to Statutory Committees for 2022-2023**

### **11b) Catholic Parent Involvement Committee (CPIC) (1 Trustee, 1 Alternate)**

The Chair called for nominations.

MOVED by Trustee Li Preti that the name of Trustee Elect Morrison be placed in nomination.

Trustee Elect Morrison declined.

MOVED by Trustee Rizzo, seconded by Trustee Martino, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan declined.

MOVED by Trustee Li Preti, seconded by Trustee Tanuan, that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti accepted.

There were no further nominations.

MOVED by Trustee Martino, seconded by Trustee Rizzo, that nominations be closed.

Results of the Vote taken, as follows:

#### **In Favour**

#### **Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski

Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

The Chair called for nominations for Alternate Trustee.

MOVED by Trustee Martino, seconded by Trustee Li Preti, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan declined.

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that the name of Trustee de Domenico be placed in nomination.

Trustee de Domenico accepted.

The Chair declared Trustee Li Preti appointed member of the CPIC for 2022-2023, with Trustee de Domenico appointed Alternate.

**11c) Special Education Advisory Committee (SEAC) (3 Trustees)**

MOVED by Trustee Del Grande that the name of Trustee Crawford be placed in nomination.

Trustee Crawford declined.

MOVED by Trustee Li Preti that the name of Trustee Del Grande be placed in nomination.

Trustee Del Grande declined.

MOVED by Trustee de Domenico, seconded by Trustee D'Amico, that the name of Trustee Kennedy be placed in nomination.

Trustee Kennedy accepted.

MOVED by Trustee Di Giorgio that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti declined.

MOVED by Trustee de Domenico that the name of Trustee Di Giorgio be placed in nomination.

Trustee Di Giorgio declined.

MOVED by Trustee D'Amico, seconded by Trustee de Domenico, that the name of Trustee Rizzo be placed in nomination.

Trustee Rizzo accepted.

MOVED by Trustee Di Giorgio, seconded by Trustee Rizzo, that the name of Trustee D'Amico be placed in nomination.

Trustee D'Amico accepted.

There were no further nominations.

The Chair declared Trustees D'Amico, Kennedy and Rizzo members of SEAC for 2022-2026.

**11d) Supervised Alternative Learning (SAL) (1 Trustee, 1 Alternate)**

The Chair called for nominations.

MOVED by Trustee Lubinski, seconded by Trustee D'Amico, that the name of Trustee Lubinski be placed in nomination.

Trustee Lubinski accepted.

Trustee Martino requested that nominations be closed.

Student Trustees Beshai and De Castro left the meeting at 9:23 pm.

The Chair called for nominations for Alternate Trustee.

MOVED by Trustee Lubinski, seconded by Trustee de Domenico, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan accepted.

The Chair declared Trustee Lubinski appointed member of the SAL Committee for 2022-2023, with Trustee Tanuan appointed Alternate.

## **12. Reconstitution and Constitution of Ad-Hoc Committees for 2022-2023**

### **12a) By-Law Review Committee (4 Trustees)**

The Chair called for nominations.

MOVED by Trustee Li Preti that the name of Trustee Del Grande be placed in nomination.

Trustee Del Grande declined.

There were no further nominations.

Trustees Kennedy, Li Preti, Rizzo and Tanuan volunteered.

### **12b) Director's Performance Appraisal Committee (4 Trustees)**

The Chair called for nominations or volunteer.

MOVED by Trustee Tanuan, seconded by Trustee Di Giorgio, that the name of Trustee Martino be placed in nomination.

Trustee Martino accepted.

Trustee Rizzo volunteered.

Trustee Rizzo withdrew her self-nomination.

There were no further nominations nor volunteers.

**12c) Executive Compensation Committee (4 Trustees)**

The Chair called for nominations.

There were no nominations.

Trustees Li Preti, Martino, Rizzo and Tanuan volunteered.

There were no further volunteers.

Trustee Del Grande left the virtual meeting at 9:31 pm.

**12d) Labour Relations Committee (3 Trustees)**

Trustee Rizzo requested that the name Maria Rizzo be removed from the Labour Relations Committee *Current Trustees* column, Appendix A, page 14.

The Chair called for nominations.

MOVED by Trustee Elect Morrison, seconded by Trustee Tanuan, that the name of Trustee Elect Morrison be placed in nomination.

Trustee Elect Morrison accepted.

Trustees de Domenico and Tanuan volunteered.

MOVED by Trustee Rizzo, seconded by Trustee Di Giorgio, that the following Ad-Hoc Committees for 2022-2023, Items 12a) – 12d), be reconstituted with the following appointments, as follows:

- Trustees Kennedy, Li Preti, Rizzo and Tanuan, By-Law Review;
- Trustee Martino, along with the Chairs of Corporate Service, Strategic Planning and Property, Trustee Lubinski, Governance and Policy, Trustee Kennedy, and Student Achievement and Well-Being, Catholic Education and Human Resources Committees, Trustee de Domenico, Director's Performance Appraisal;
- Trustees Li Preti, Martino, Rizzo and Tanuan, Executive Compensation; and
- Trustees de Domenico and Tanuan as well as Trustee Elect Morrison, Labour Relations

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

**CARRIED**

**13. Appointments or Re-Appointments to External Committees for 2022-2023**

**13a) Angel Foundation for Learning (AFL) (1 Trustee)**

The Chair called for nominations.

MOVED by Trustee Tanuan, seconded by Trustee de Domenico, that the name of Trustee Elect Morrison be placed in nomination.

Trustee Elect Morrison accepted.

There were no further nominations.

MOVED by Trustee Tanuan, seconded by Trustee de Domenico, that nominations be closed.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

**CARRIED**



**13b) Canadian National Exhibition Association (1 Trustee)**

The Chair called for nominations.

MOVED by Trustee de Domenico, seconded by Trustee Li Preti, that the name of Trustee D'Amico be placed in nomination.

Trustee D'Amico declined.

MOVED by Trustee Tanuan, seconded by Trustee Martino, that the name of Trustee Elect Morrison be placed in nomination.

Trustee Elect Morrison accepted.

MOVED by Trustee Rizzo that the name of Trustee Kennedy be placed in nomination.

Trustee Kennedy declined.

There were no further nominations.

Trustee Di Giorgio left the meeting at 9:41 pm.

**13c) City of Toronto Board of Health (1 Trustee).**

The Chair called for nominations.

MOVED by Trustee de Domenico, seconded by Trustee Rizzo, that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti accepted.

MOVED by Trustee Lubinski, seconded by Trustee Tanuan, that the name of Trustee Lubinski be placed in nomination.

Trustee Lubinski accepted.

There were no further nominations.

MOVED by Trustee Kennedy, seconded by Trustee de Domenico, that nominations be closed.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken for Appointment to the City of Toronto Board of Health, as follows:

**In Favour of**  
**Trustee Li Preti (8)**

**In Favour of**  
**Trustee Lubinski (2)**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Li Preti

Lubinski  
Tanuan

Martino  
Morrison (Elect)  
Rizzo

MOVED by Trustee Tanuan, seconded by Trustee de Domenico, that the following appointments to External Committees, Items 13a) to 13c), be approved, as follows:

- Trustee Elect Morrison, Angel Foundation for Learning;
- Trustee Elect Morrison, Canadian National Exhibition Association; and
- Trustee Li Preti, City of Toronto Board of Health

**14. Appointments or Reappointments to Internal Committees for 2022-2023**

**14a) Advisory Committee for the African Canadian Community (1 Trustee)**

The Chair called for nominations.

Trustee de Domenico left the horseshoe at 9:52 pm and returned at 9:53 pm.

MOVED by Trustee Martino, seconded by Trustee de Domenico, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan accepted.

There were no further nominations.

**14b) Advisory Committee for Filipino-Speaking Communities (1 Trustee)**

The Chair called for nominations.

MOVED by Trustee de Domenico, seconded by Trustee Martino, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan accepted.

Trustee Rizzo volunteered.

There were no further nominations nor volunteers.

MOVED by Trustee Martino, seconded by Trustee Kennedy, that nominations be closed.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Results of the Vote taken for the Advisory Committee for Filipino Speaking Community, as follows:

**In Favour of**  
**Trustee Rizzo (2)**

**In Favour of**  
**Trustee Tanuan (8)**

Trustees Crawford  
D'Amico

de Domenico  
Li Preti  
Kennedy

Lubinski  
Martino  
Morrison (Elect)

Rizzo  
Tanuan

**14c) Advisory Committee for Portuguese-Speaking Communities (1 Trustee)**

The Chair called for nominations.

MOVED by Trustee de Domenico, seconded by Trustee Rizzo, that the name of Trustee D'Amico be placed in nomination.

Trustee D'Amico accepted.

There were no further nominations.

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that nominations be closed.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

CARRIED

**14d) Advisory Committee for Spanish-Speaking Communities (1 Trustee)**

The Chair called for nominations.

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that the name of Trustee Rizzo be placed in nomination.

There were no further nominations.

MOVED by Trustee Kennedy, seconded by Trustee Tanuan, that nominations be closed.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

CARRIED

**14e) Catholic Social Justice Community Advisory Committee (1 Trustee, 1 Alternate)**

The Chair called for nominations.

MOVED by Trustee Li Preti, seconded by Trustee Rizzo, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan accepted.

Trustee Kennedy volunteered.

Trustee Tanuan volunteered to be the Alternate.

There were no further nominations nor volunteers.

**14f) Mental Health Advisory Council (2 Trustees)**

The Chair called for nominations.

MOVED by Trustee Martino that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti declined.

MOVED by Trustee Li Preti, seconded by Trustee de Domenico, that the name of Trustee D'Amico be placed in nomination.

Trustee D'Amico accepted.

MOVED by Trustee de Domenico, seconded by Trustee Rizzo, that the name of Trustee Kennedy be placed in nomination.

Trustee Kennedy accepted.

There were no further nominations.

**14g) Safe Schools Advisory Committee (1 Trustee and 1 Alternate)**

The Chair called for nominations.

Trustee Rizzo volunteered.

There were no further volunteers.

The Chair called for nominations for Alternate.

MOVED by Trustee Li Preti, seconded by Trustee de Domenico, that the name of Trustee D'Amico be placed in nomination for Alternate.

Trustee D'Amico accepted.

There were no further nominations.

**14h) Sweatshop Free Committee (2 Trustees)**

The Chair called for nominations

Trustee de Domenico left the horseshoe at 10:13 pm and returned at 10:15 pm.

Trustees Kennedy and Rizzo, as well as Trustee Elect Morrison volunteered.

Trustee Rizzo withdrew her self-nomination.

**14i) Advisory Committee for the Ukrainian Canadian Community (2 Trustees)**

The Chair called for nominations.



MOVED by Trustee Rizzo, seconded by Trustee Li Preti, that the name of Trustee de Domenico be placed in nomination.

Trustee de Domenico accepted.

MOVED by Trustee Lubinski, seconded by Trustee Martino, that the name of Trustee Lubinski be placed in nomination.

Trustee Lubinski accepted.

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that the name of Trustee Martino be placed in nomination.

Trustee Martino declined.

There were no further nominations.

**14j. Nurturing our Catholic Community Steering Committee (3 Trustees)**

Trustee Rizzo requested that the names Norm Di Pasquale and Maria Rizzo be added to the Nurturing our Catholic Community Steering Committee, *Current Trustees* column, page 16.

The Chair called for nominations.

MOVED by Trustee Martino, seconded by Trustee de Domenico, that the name of Trustees Rizzo and Tanuan be placed in nomination.

Trustees Rizzo and Tanuan accepted.

MOVED by Trustee de Domenico, seconded by Trustee D'Amico, that the name of Trustee Crawford be placed in nomination.

Trustee Crawford accepted.

**14k. Special Board Advisory Committee on Race Relations (4 Trustees)**

The Chair called for nominations.

MOVED by Trustee Li Preti, seconded by Trustee de Domenico, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan accepted.

MOVED by Trustee Tanuan that the names of Trustee Lubinski, Kennedy and de Domenico be placed in nomination.

Trustees de Domenico and Kennedy accepted.

Trustee Lubinski declined.

MOVED by Trustee de Domenico that the name of Trustee Rizzo be placed in nomination.

Trustee Rizzo accepted.

There were no further nominations.

#### **14l. Environmental Committee (1 Trustee)**

The Chair called for nominations.

MOVED by Trustee Tanuan, seconded by Trustee Rizzo, that the name of Trustee Elect Morrison be placed in nomination.

Trustee Elect Morrison accepted.

MOVED by Trustee Martino, seconded by Trustee Rizzo, that the following appointments to External Committees, Items 14a - 14l), be approved:

- Trustee Tanuan, Advisory Committee for the African Canadian Community;
- Trustee Tanuan, Advisory Committee for Filipino Speaking Community;
- Trustee D'Amico, Advisory Committee for Portuguese-Speaking Communities;

- Trustee Rizzo, Advisory Committee for Spanish-Speaking Communities;
- Trustee Kennedy with Trustee Tanuan as the Alternate, Catholic Social Justice Community Advisory Committee;
- Trustees D'Amico and Kennedy, Mental Health Advisory Council;
- Trustee Rizzo with Trustee D'Amico as the Alternate, Safe Schools Advisory Committee,
- Trustee Kennedy and Trustee Elect Morrison, Sweatshop Free Committee;
- Trustees de Domenico and Lubinski, Advisory Committee for the Ukrainian Canadian Community
- Trustees Crawford, Rizzo and Tanuan, Nurturing our Catholic Community Steering Committee
- Trustees de Domenico, Kennedy, Tanuan and Rizzo, Special Board Advisory Committee on Race Relations; and
- Trustee Elect Morrison, Environmental Committee

## **15. Other Urgent Business**

MOVED by Trustee Martino, seconded by Trustee de Domenico, that Item 15a) be adopted as follows:

### **15a) Trustee Li Preti's Resignation from the 2SLGBTQ+ Advisory Committee** that this be accepted.

Trustee Martino left the meeting at 10:34 pm.

MOVED by Trustee Kennedy, seconded by Trustee Li Preti, that the name of Trustee Kennedy be placed in nomination.

Trustee Kennedy accepted.

There were no further nominations.

The Chair declared Trustee Kennedy appointed member of the 2SLGBTQ+ Advisory Committee for 2022-2023.

## **16. Adjournment**

MOVED by Trustee Li Preti, seconded by Trustee de Domenico, that the meeting adjourn.

Results of the Vote taken, as follows:

### **In Favour**

### **Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Li Preti  
Lubinski  
Morrison (Elect)  
Rizzo  
Tanuan

The Motion was declared

**CARRIED**

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SECRETARY

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CHAIR

**OUR MISSION**

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**OUR VISION**

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**MINUTES OF THE INAUGURAL MEETING**  
**TORONTO CATHOLIC DISTRICT SCHOOL BOARD**  
**HELD TUESDAY, NOVEMBER 22, 2022**

**PRESENT**

**Trustees:** N. Crawford, Chair of the Board  
F. D'Amico, Vice Chair of the Board  
M. de Domenico  
M. Del Grande  
D. Di Giorgio  
A. Kennedy  
I. Li Preti  
T. Lubinski  
J. Martino  
K. Morrison  
M. Rizzo  
G. Tanuan

**Student Trustees:** D. Beshai  
S. De Castro

**Staff:** B. Browne  
D. Boyce  
A. Della Mora  
R. Putnam  
S. Camacho  
S. Campbell  
A. Ceddia  
L. Coulter  
C. Fernandes  
A. Bria  
M. Caccamo  
G. Danfulani  
L. Di Marco

K. Dixon  
M. Farrell  
M. Loberto  
M. Meehan  
R. Peterson  
S. Vlahos  
J. Wujek  
M. Zlomislic

S. Harris, Recording Secretary  
S. Hinds-Barnett, Assistant Recording Secretary

**External Guest:** A. Robertson, Parliamentarian

### **1. Roll Call and Apologies**

The meeting was called to order by the Secretary, Dr Brendan Browne.

An apology was extended on behalf of Trustee Di Giorgio.

### **2. Administration of Declaration of Office and Oath of Allegiance**

The Board's Solicitor, Ms. Antonella Cheddia, administered the Declaration and Oath of Allegiance to the members and declared the Board properly sworn and legally constituted.

### **3. Approval of Agenda**

MOVED by Trustee Lubinski, seconded by Trustee de Domenico, that the Agenda be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees: Crawford  
D'Amico  
de Domenico  
Del Grande  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

**4. Election of the Chair of the Board 2022-2023 (Item 1, Report of Caucus)**

The Secretary called for a motion to adopt Item 1 of the Caucus Report as follows:

MOVED by Trustee Kennedy, seconded by Trustee Rizzo, that Item 1 of the Caucus Report be adopted as follows:

**Recommending that Trustee Nancy Crawford be appointed Chair of the Board 2022-2023.**



Results of the Vote taken, as follows:

In Favour

Opposed

Trustees: Crawford  
D'Amico  
de Domenico  
Del Grande  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

Director Browne relinquished the Chair to Trustee Crawford.

**5. Election of the Vice-Chair of the Board 2022-2023 (Item 2, Report of Caucus)**

MOVED by Trustee Martino, seconded by Trustee Del Grande, that Item 2 of the Caucus Report be adopted as follows:

**Recommending that Trustee Frank D'Amico be appointed Vice-Chair of the Board 2022-2023.**

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees: Crawford  
D'Amico  
de Domenico  
Del Grande  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

MOVED by Trustee Martino, seconded by Trustee Del Grande, that nominations close and that all recommendations in Items 6 -13 below ratified.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees: Crawford  
D'Amico  
de Domenico  
Del Grande  
Kennedy

Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

**6. Election of the Chair of the Standing Committees 2022-2023 (Item 3, Report of Caucus)**

Recommending that the following Trustees be appointed:

- a) Corporate Services, Strategic Planning and Property Committee

Trustee Teresa Lubinski

- b) Student Achievement and Well-Being, Catholic Education and Human Resources Committee

Trustee Markus de Domenico

- c) Governance and Policy Committee

Trustee Angela Kennedy

**7. Election of Vice-Chairs of the Standing Committees 2022-2023  
(Item 4, Report of Caucus)**

Recommending that the following Trustees be appointed:

- a) Corporate Services, Strategic Planning and Property Committee

Trustee Maria Rizzo

- b) Student Achievement and Well-Being, Catholic Education and Human Resources Committee

Trustee Ida Li Preti

- c) Governance and Policy Committee

Trustee Garry Tanuan

**8. Election of Trustee Members to the Standing Committees 2022-2023 (Item 5, Report of Caucus)**

Recommending that the following Trustees be appointed:

- a) Corporate Services, Strategic Planning and Property Committee

All Trustees

- b) Student Achievement and Well-Being, Catholic Education and Human Resources Committee

All Trustees

- c) Governance and Policy Committee

Trustee Markus de Domenico

Trustee Ida Li Preti

Trustee Maria Rizzo

**9. Election of Trustee Members to the Statutory Committees 2022-2026 (Item 6, Report of Caucus)**

Recommending that the following Trustees be appointed:

a) Audit Committee 2022-2026

Trustee Nancy Crawford  
Trustee Angela Kennedy  
Trustee Kevin Morrison

b) Catholic Parent Involvement Committee 2022-2023

Trustee Ida Li Preti  
Trustee Markus de Domenico (Alternate)

c) Supervised Alternative Learning Committee 2022-2023

Trustee Teresa Lubinski  
Trustee Garry Tanuan (Alternate)

**10. Election of Trustee Members and Association Representatives to the Special Education Advisory Committee (SEAC) 2022-2026 (Item 7, Report of Caucus)**

a) Recommending that the following Trustees be appointed:

Trustee Frank D'Amico  
Trustee Angela Kennedy  
Trustee Maria Rizzo

b) Recommending the following be appointed as Association Representatives of the Special Education Advisory Committee for 2022 – 2026:

<u>Nominee</u>	<u>Local Association</u>
Lori Mastrogiuseppe;	Fetal Alcohol Spectrum Disorder Ontario Network of Expertise (FASD ONE)
Geoffrey Feldman	Ontario Disability Coalition
George Wedge	Easter Seals ON
Ivona Novak	Easter Seals ON (Alternate)
Melanie Battaglia	Autism ON
Deborah Nightingale	Association for Bright Children (ABC) ON
Mary Pugh	VOICE for Deaf and Hard of Hearing Children
Tyler Munro	Inclusion Action in Ontario
Richelle de Belchior	Community Member-at-Large
Lisa Mason	Community Member-at-Large

**11. Election of Trustee Members to the Ad-Hoc Committees 2022-2023 (Item 8, Report of Caucus)**

Recommending that the following Committees be reconstituted and Trustees be appointed:

a) By-Law Review Committee

Trustee Angela Kennedy  
Trustee Ida Li Preti  
Trustee Maria Rizzo  
Trustee Garry Tanuan

b) Director's Performance Appraisal Committee

Trustee Markus de Domenico  
Trustee Angela Kennedy  
Trustee Teresa Lubinski  
Trustee Joseph Martino

c) Executive Compensation Committee

Trustee Ida Li Preti  
Trustee Joseph Martino  
Trustee Maria Rizzo  
Trustee Garry Tanuan

d) Labour Relations Committee

Trustee Markus de Domenico  
Trustee Kevin Morrison  
Trustee Garry Tanuan

**12. Election of Trustee Members to the External Committees for their respective terms (Item 9, Report of Caucus)**

Recommending that the following Trustees be appointed as Trustee Members:

a) Angel Foundation for Learning (2022-2028)

Trustee Kevin Morrison

b) Canadian National Exhibition Association (CNE) 2022-2023

Trustee Kevin Morrison

c) City of Toronto Board of Health (2022-2026)

Trustee Ida Li Preti

**13. Election of Trustee Members to the Internal Committees for their respective terms (Item 10, Report of Caucus)**

Recommending that the following Trustees be appointed as Trustee Members:

- a) Advisory Committee for the African Canadian Community  
(2022-2023)

Trustee Garry Tanuan

- b) Advisory Committee for Filipino Speaking Community  
(2022-2023)

Trustee Garry Tanuan

- c) Advisory Committee for Portuguese-Speaking (2022-2025)

Trustee Frank D'Amico

- d) Advisory Committee for Spanish-Speaking Communities  
2022-2025

Trustee Maria Rizzo

- e) Catholic Social Justice Community Advisory Committee  
2022-2023

Trustee Angela Kennedy

Trustee Garry Tanuan (Alternate)

- f) Mental Health Advisory Council 2022-2023

Trustee Frank D'Amico

Trustee Angela Kennedy

- g) Safe Schools Advisory Committee 2022-2023

Trustee Maria Rizzo

Trustee Frank D'Amico (Alternate)

- h) Sweatshop Free Committee 2022-2023

Trustee Kevin Morrison

Trustee Angela Kennedy



- i) Advisory Committee for the Ukrainian Canadian Community  
2022-2023

Trustee Markus de Domenico  
Trustee Teresa Lubinski

- j) Nurturing our Catholic Community Steering Committee  
2022-2024

Trustee Nancy Crawford  
Trustee Maria Rizzo  
Trustee Garry Tanuan

- k) Special Board Advisory Committee on Race Relations 2022-  
2024

Trustee Markus de Domenico  
Trustee Angela Kennedy  
Trustee Maria Rizzo  
Trustee Garry Tanuan

- l) Environmental Committee 2022-2024

Trustee Kevin Morrison

- m) 2SLGBTQ+ Advisory Committee 2022-2023

Trustee Angela Kennedy

#### **14. Adjournment**

MOVED by Trustee Lubinski, seconded by Trustee Tanuan, that the meeting adjourn.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees:    Crawford  
                 D'Amico  
                 de Domenico  
                 Del Grande  
                 Kennedy  
                 Li Preti  
                 Lubinski  
                 Martino  
                 Morrison  
                 Rizzo  
                 Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be recorded as voted in favour.

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S E C R E T A R Y

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C H A I R

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## **MINUTES OF THE SPECIAL MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

**HELD THURSDAY, DECEMBER 1, 2022**

### **STUDENT ACHIEVEMENT**

#### **PRESENT:**

##### **Trustees:**

N. Crawford, Chair of the Board  
M. de Domenico, Chair of the Committee  
I. Li Preti, Vice-Chair of the Committee  
A. Kennedy  
T. Lubinski - Virtual  
K. Morrison - Virtual  
M. Rizzo - Virtual  
G. Tanuan

##### **Staff:**

B. Browne  
D. Boyce  
A. Della Mora  
R. Putnam  
S. Camacho  
A. Ceddia  
S. Campbell  
L. Coulter  
C. Fernandes  
P. Aguiar  
A. Bria  
M. Caccamo  
F. Cifelli

L. DiMarco  
K. Dixon  
M. Meehan  
R. Peterson  
S. Vlahos  
J. Wujek

S. Harris, Recording Secretary  
S. Hinds-Barnett, Assistant Recording Secretary

**External Guest:** A. Robertson, Parliamentarian

**5. Roll Call and Apologies**

Trustees D’Amico, Del Grande, Di Giorgio and Martino, as well as Student Trustees Beshai and De Castro, were absent.

**8. Declarations of Interest**

There were none.

Items dealt with at the Student Achievement and Well-Being, Catholic Education and Human Resources Committee Meeting in PRIVATE, DOUBLE PRIVATE and PUBLIC Sessions were deemed presented.

MOVED by Trustee Tanuan, seconded by Trustee Morrison, that all Items discussed in PRIVATE, DOUBLE PRIVATE and PUBLIC Sessions be approved and that the following Notice of Motion be considered at the December 8, 2022 Regular Board Meeting:

**From Trustee Rizzo regarding Trustee Devices and Trustee Service Ad Hoc Committee:**

WHEREAS: In the last term, existing devices were not returned at no cost to the Trustee;

WHEREAS: Trustees use their devices more frequently and in different ways virtually due to COVID-19 and devices will be used virtually in the future;

WHEREAS: Trustees may require additional equipment to adequately manage virtual meetings and associated Agendas;

WHEREAS: The present Trustee budget for this four-year term does not consider technological needs and increases in costs;

WHEREAS: Some Trustees with disabilities need to be accommodated;

WHEREAS: Trustee equipment needs may vary by each Trustee.

THEREFORE BE IT RESOLVED: That the Trustee Service Ad Hoc Committee be resurrected to address comprehensive Trustee services;

BE IT FURTHER RESOLVED: That existing devices not be returned and no costs be borne by Trustees on depreciated equipment;

BE IT FURTHER RESOLVED: That Trustees choose and indicate their equipment needs to staff, keeping in mind that Trustees' needs may vary among Trustees;

BE IT RESOLVED: That Trustees that need accommodation be provided additional resources if required;

BE IT FURTHER RESOLVED: That these issues and motion be referred to the Trustee Service Ad Hoc Committee; and

BE IT FURTHER RESOLVED: That the membership of the Trustee Service Ad Hoc Committee be made up of five Trustees; and

BE IT FURTHER RESOLVED: That membership of the Committee be determined at the present meeting.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Kennedy  
Li Preti  
Lubinski  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that the meeting resolve back into Student Achievement and Well-Being, Catholic Education and Human Resources Committee.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Kennedy  
Li Preti  
Lubinski  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

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SECRETARY

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CHAIR

## **OUR MISSION**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

## **OUR VISION**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*



# **MINUTES OF THE SPECIAL MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

**HELD WEDNESDAY, DECEMBER 7, 2022**

**Corporate Services**

## **PRESENT:**

### **Trustees:**

N. Crawford, Chair of the Board  
T. Lubinski, Chair of the Committee  
M. Rizzo, Vice-Chair of the Committee  
A. Kennedy  
I. Li Preti  
J. Martino  
K. Morrison - Virtual  
G. Tanuan

### **Student Trustee:**

D. Beshai

### **Staff:**

B. Browne  
D. Boyce  
A. Della Mora  
R. Putnam  
S. Camacho  
A. Ceddia  
C. Fernandes  
M. Caccamo  
G. Danfulani  
K. Dixon  
M. Farrell



M. Loberto  
M. Zlomislic

S. Harris, Recording Secretary  
S. Hinds-Barnett, Assistant Recording Secretary

**External Guest:** A. Robertson, Parliamentarian

## **5. Roll Call and Apologies**

An apology was received on behalf of Student Trustee De Castro. Trustees D'Amico, de Domenico and Di Giorgio were absent.

## **8. Declarations of Interest**

In PRIVATE Session, there were none.

In PUBLIC Session, Trustees Kennedy and Rizzo declared an interest in the following Items as they have family members who are employees of the Board. Trustee Kennedy and Rizzo indicated that they would neither participate in discussions on those Items nor vote:

17a) 2022-2023 Revised Budget Estimates – Trustees Kennedy and Rizzo;  
and

17e) 2021-2022 Annual Investment Report – Trustee Kennedy

The Items dealt with at the Corporate Services, Strategic Planning and Property Committee Meeting in PRIVATE and PUBLIC Sessions were deemed presented.

MOVED by Trustee Lubinski, seconded by Trustee Tanuan, that the Items dealt with in PRIVATE and PUBLIC Sessions be approved.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Crawford  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustee Beshai wished to be recorded as voted in favour.

MOVED by Trustee Rizzo, seconded by Trustee Lubinski, that the meeting resolve back into Corporate Services, Strategic Planning and Property Committee meeting.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Crawford  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison

Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustee Beshai wished to be recorded as voted in favour.

---

SECRETARY

---

CHAIR

**OUR MISSION**

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**OUR VISION**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*



**MINUTES OF THE REGULAR MEETING OF THE  
TORONTO CATHOLIC DISTRICT SCHOOL BOARD  
PUBLIC SESSION**

**HELD THURSDAY, DECEMBER 8, 2022**

**PRESENT:****Trustees:**

N. Crawford, Chair  
F. D'Amico, Vice-Chair  
M. de Domenico  
M. Del Grande  
D. Di Giorgio  
A. Kennedy  
I. Li Preti – Virtual & In Person  
T. Lubinski – Virtual & In Person  
J. Martino  
K. Morrison  
M. Rizzo  
G. Tanuan

**Student Trustees:**

D. Beshai  
S. De Castro

**Staff:**

B. Browne  
D. Boyce  
A. Della Mora  
R. Putnam  
S. Camacho  
S. Campbell

A. Ceddia  
L. Coulter  
C. Fernandes  
P. Aguiar  
A. Bria  
M. Caccamo  
F. Ciffelli  
G. Danfulani  
L. Di Marco  
B. Doan  
K. Dixon  
M. Farrell  
L. Latham  
M. Loberto  
M. Meehan  
R. Peterson  
S. Vlahos  
J. Wujek  
M. Zlomislic

S. Harris, Recording Secretary  
S. Hinds-Barnett, Assistant Recording Secretary

**External Guest:** A. Robertson, Parliamentarian

## **6. Approval of the Agenda**

MOVED by Trustee Rizzo, seconded by Trustee Lubinski, that the Agenda, as amended to include the Addendum and the waiving of Regulation 7 of the Delegations and Public Participation Policy T.14: “Potential delegates shall submit a Delegation Registration Form to the Recording Secretary’s Office no later than 12:00 pm, two (2) business days preceding the meeting at which the individual or group intends to delegate” to allow Delegations regarding International Languages, Items 12d) From Val Di Gregorio, representative of

the Canadian Union of Public Employees (CUPE) 3155; and 12e) From Kinga Surma, Minister of Infrastructure, be approved.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Kennedy  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be voted in favour.

Trustee de Domenico left the horseshoe at 7:29 pm and returned at 7:30 pm.

MOVED by Trustee Di Giorgio that the Delegations and Public Participation Policy T.14 be waived to allow Paolo De Buono, an employee of the Toronto Catholic District School Board (TCDSB) to delegate.

There was no seconder.

The Chair declared a recess.

The meeting resumed with Trustee Crawford in the Chair, with no change to the attendance list.

MOVED by Trustee Lubinski, seconded by Trustee Rizzo, that Item 20b) report from the Governance and Policy Committee: International Languages (Elementary) Report S.P.05 be reordered after Item 12, Delegations.

The Chair ruled that for consistency, Regulation 7 of the Delegations and Public Participation Policy T.14 (refer above) will be waived to allow delegations Items 12f) From Tara McMahon regarding International Languages and 12g) From Maciej Maslowski regarding Polish Language at Holy Trinity Catholic School.

Results of the Vote taken on the Agenda, as amended, as follows:

**In Favour**

**Opposed**

Trustees   Crawford  
                  D'Amico  
                  de Domenico  
                  Del Grande  
                  Di Giorgio  
                  Kennedy  
                  Lubinski  
                  Martino  
                  Morrison  
                  Rizzo  
                  Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be voted in favour.

## 7. Reports from Private Session

MOVED by Trustee de Domenico, seconded by Trustee Martino, that the following report from Trustee D'Amico, be received.

In PRIVATE Session:

- a. Ratified an agreement with CUPE;
- b. Approved Minutes of the Special Board Meeting held October, 18, 2022 and Regular Board Meeting held October 27, 2022;
- c. Received Approved Minutes of the Audit Committee Meeting held September 28, 2022; and
- d. Received an Inquiry regarding International Languages

Trustee Li Preti joined the virtual room at 7:45 pm.

Results of the Vote taken, as follows:

### **In Favour**

### **Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan



The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be voted in favour.

## **9. Declarations of Interest**

In PRIVATE Session, Trustees Del Grande and Kennedy declared an interest in Item 15a) CUPE Tentative Agreement 2022 as they have family members who are employees of the Board.

Trustee Del Grande declared an interest in Item 20b) From the Governance and Policy Committee: International Languages (Elementary) Report S.P.05 as he has a family member who is an employee of the Board. Trustee Del Grande indicated that he would neither participate in discussions regarding that Item nor vote.

## **10. Approval and Signing of Minutes of the Previous Meetings**

MOVED by Trustee Martino, seconded by Trustee Lubinski, that Items 10a), 10b), 10c) and 10d) be adopted as follows:

**10a) Special Board (Student Achievement) held November 3, 2022** approved;

**10b) Special Board (Corporate Services) held November 10, 2022** approved;

**10c) Special Board Held October 18, 2022** approved; and

**10d) Regular Board Held August 25, 2022** approved.

Trustee Lubinski requested that the Question be split at Item 10c) Special Board Held October 18, 2022.

Results of the Vote taken on Items 10a), 10b) and 10d), as follows:

**In Favour**

**Opposed**

Trustees   Crawford  
                  D'Amico  
                  de Domenico  
                  Del Grande  
                  Di Giorgio  
                  Kennedy  
                  Li Preti  
                  Lubinski  
                  Martino  
                  Morrison  
                  Rizzo  
                  Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be voted in favour.

Results of the Vote taken on Item 10c), as follows:

**In Favour**

**Opposed**

Trustees	Crawford	Del Grande
	D'Amico	Di Giorgio
	de Domenico	Lubinski
	Kennedy	Tanuan
	Li Preti	
	Martino	
	Morrison	
	Rizzo	

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be voted in favour.

**11. Presentations**

MOVED by Trustee Rizzo, seconded by Trustee D'Amico, that Item 11a) be adopted as follows:

**11a) From the Chair of the Board** received.

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that Item 11b) be adopted as follows:

**11b) From the Director of Education** received.

The Motion was declared

CARRIED

On behalf of the Board, the Chair and the Director expressed thanks to Superintendent John Wujek for his contributions to TCDSB and conveyed best wishes to him on his upcoming retirement. Trustee Lubinski personally thanked him for all his hard work in Ward 4.

MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that Item 11c) be adopted as follows:

**11c) From the Student Trustee(s) received.**

The Motion was declared

CARRIED

Trustee Li Preti disconnected from the virtual room and joined the horseshoe at 8:25 pm.

## **12. Delegations**

MOVED by Trustee Lubinski, seconded by Trustee Rizzo, that Item 12a) be adopted as follows:

**12a) From Chris Korwin-Kuczynski, representative of the Polish parents in Etobicoke Lakeshore, regarding Polish Language at Holy Trinity Catholic School in Etobicoke received.**

Results of the Vote taken, as follows:

### **In Favour**

### **Opposed**

Trustees   Crawford  
                  D'Amico  
                  de Domenico  
                  Del Grande  
                  Di Giorgio  
                  Kennedy  
                  Li Preti  
                  Lubinski  
                  Martino  
                  Morrison

Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be voted in favour.

MOVED by Trustee Lubinski, seconded by Trustee Rizzo, that Item 12b) be adopted as follows:

- 12b) **From Ted Opitz, representative of the Polish Parents of Holy Trinity Community in Etobicoke Lakeshore, regarding Polish Language at Holy Trinity Catholic School in Etobicoke received.**

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees   Crawford  
                  D'Amico  
                  de Domenico  
                  Del Grande  
                  Di Giorgio  
                  Kennedy  
                  Li Preti  
                  Lubinski  
                  Martino  
                  Morrison  
                  Rizzo  
                  Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be voted in favour.

MOVED by Trustee Di Giorgio, seconded by Trustee Li Preti, that Item 12c) be adopted as follows:

- 12c) **From Brian Arruda, Secretary of St. Matthews Catholic School Parent Council, regarding Report S.P.05 - International Languages** received.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees	Crawford	de Domenico
	D'Amico	Morrison
	Del Grande	Rizzo
	Di Giorgio	
	Kennedy	
	Li Preti	
	Lubinski	
	Martino	
	Tanuan	

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be voted in favour.

MOVED by Trustee de Domenico, seconded by Trustee Tanuan, that Item 12d) be adopted as follows:

- 12d) **From Val Di Gregorio, representative of CUPE 3155, regarding International Languages** received.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be voted in favour.

MOVED by Trustee Martino, seconded by Trustee Rizzo, that Item 12e) be adopted as follows:

- 12e) **From Kinga Surma, Minister of Infrastructure regarding International Languages** received.

Trustee Martino left the horseshoe at 9:15 pm and returned at 9:17 pm.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees   Crawford  
                  D'Amico  
                  de Domenico  
                  Del Grande  
                  Di Giorgio  
                  Kennedy  
                  Li Preti  
                  Lubinski  
                  Martino  
                  Morrison  
                  Rizzo  
                  Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be voted in favour.

The Chair declared a recess due to a technical difficulty.

The meeting resumed with Trustee Crawford in the Chair.



**PRESENT: (Following Recess)**

**Trustees:** N. Crawford, Chair  
M. de Domenico  
M. Del Grande  
D. Di Giorgio  
A. Kennedy  
I. Li Preti  
J. Martino  
M. Rizzo

**Student Trustee:** S. De Castro

Student Trustee Beshai returned to the horseshoe at 9:44 pm.

**12. Delegations**

MOVED by Trustee Martino, seconded by Trustee de Domenico, that Item 12f) be adopted as follows:

**12f) From Tara McMahon regarding International Languages** received.

Trustee D'Amico returned to the horseshoe at 9:45 pm.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Kennedy  
Li Preti

Martino  
Rizzo

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be voted in favour.

Trustees Lubinski, Morrison and Tanuan returned to the horseshoe at 9:46 pm.

MOVED by Trustee Lubinski, seconded by Trustee Rizzo, that Item 12g) be adopted as follows:

**12g) From Maciej Maslowski regarding Polish Language at Holy Trinity Catholic School received.**

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and De Castro wished to be voted in favour.

### **Urgent Items**

The Director reviewed the Order Page, as requested, and advised that Item 19a) The Director's Annual Report 2021-2022 was deemed urgent.

## **20. Reports of Officials Requiring Action of the Board of Trustees**

MOVED by Trustee Rizzo, seconded by Trustee Lubinski, that Item 20b) be adopted as follows:

**20b) From the Governance and Policy Committee: International Languages (Elementary) Report S.P.05** that the revised International Languages Elementary (ILE) Policy, S.P. 05, provided in Appendix A of the report, and the accompanying Operating Procedures, provided in Appendix B of the report, be approved with the following changes:

1. That the revised ILE program Policy S.P.05 be amended to reinstate the process for potential new programs;
2. That all programs comply with the 67% threshold;
3. That before school, during lunch and after school programs be retained in the policy; and
4. Evaluation and Metrics:

That an International Languages report be presented in PUBLIC session at the Student Achievement and Well-Being, Catholic Education and Human Resources Committee or appropriate Committee or Board every five years.

Student Trustee De Castro left the meeting at 10:30 pm.

MOVED in AMENDMENT by Trustee Di Giorgio, seconded by Trustee Lubinski, that the November 1 deadline in Appendix A, Operating Procedure #10, Page 89 of 171, be waived for the 2022/2023 Academic year.

MOVED in AMENDMENT to the AMENDMENT by Trustee Rizzo, seconded by Trustee Lubinski, that “for schools that have begun the process according to the policy” be added, after “year”.

Results of the Vote taken on the AMENDMENT to the AMENDMENT, as follows:

**In Favour**

**Opposed**

Trustees	Crawford	de Domenico
	D’Amico	Kennedy
	Del Grande	Li Preti
	Di Giorgio	
	Lubinski	
	Martino	
	Morrison	
	Rizzo	
	Tanuan	

The AMENDMENT to the AMENDMENT was declared

CARRIED

Student Trustee Beshai wished to be voted in favour.

Trustee Morrison left the horseshoe at 10:43 pm and returned at 10:44 pm.

Trustee Del Grande left the meeting at 10:46 pm.

Results of the Vote taken on the AMENDMENT, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Giorgio  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The AMENDMENT was declared

CARRIED

Student Trustee Beshai wished to be voted in favour.

Time for business expired.

It was the will of the Assembly to extend the meeting by 15 minutes, as per the TCDSB's By-law, Article 12.6, to complete debate on the Item, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Di Giorgio  
Li Preti  
Lubinski

Kennedy

Martino  
Morrison  
Rizzo  
Tanuan

Student Trustee Beshai wished to be voted in favour.

MOVED by Trustee Tanuan that Item 20b) be referred to the PRIVATE Session of the Governance and Policy Committee.

There was no seconder.

MOVED by Trustee Di Giorgio, seconded by Trustee Tanuan, that the meeting resolve back into PRIVATE Session.

Results of the Vote taken, as follows:

**In Favour**

Trustees Crawford  
Di Giorgio  
Tanuan

**Opposed**

D'Amico  
de Domenico  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo

The Motion was declared

FAILED

Student Trustee Beshai wished to be voted in opposition.

Trustees Di Giorgio and Li Preti left the horseshoe at 11:01 pm.

Results of the Vote taken on the Motion, as amended, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion, as amended, was declared

CARRIED

Student Trustee Beshai wished to be voted in favour.

Trustees Di Giorgio and Li Preti returned to the horseshoe at 11:05 pm.

Trustee Lubinski left the horseshoe at 11:05 pm.

MOVED by Trustee Martino, seconded by Trustee de Domenico, that Item 19a) Director's Annual Report 2021-2022 be dealt with prior to Item 14 Consent and Review.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico

Di Giorgio  
Kennedy  
Li Preti  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustee Beshai wished to be voted in favour.

Trustee Lubinski returned to the horseshoe at 11:06 pm.

**13. Consideration of Motions for Which Previous Notice Has Been Given**

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that Item 13a) be adopted as follows:

**13a) REVISED: From Trustee Rizzo regarding Trustee Devices and Trustee Services Ad Hoc Committee:**

WHEREAS: In the last term existing devices were not returned at no cost to the Trustee;

WHEREAS: Trustees use their devices more frequently and in different ways virtually;

WHEREAS: Trustees may require additional equipment to adequately manage virtual meetings, associated agendas and their workload;



WHEREAS: The present Trustee budget for this four-year term does not consider individual Trustees' technological needs and increases in costs in all areas of technology, products and services;

WHEREAS: Some Trustees with disabilities need to be accommodated; and

WHEREAS: Trustee equipment and service needs may vary by each Trustee.

THEREFORE BE IT RESOLVED: That the Trustee Services Ad Hoc Committee be resurrected to address comprehensive Trustee services;

BE IT FURTHER RESOLVED: That existing devices not be returned and no costs be borne by Trustees on depreciated equipment; and

BE IT FURTHER RESOLVED: That Trustees may choose and indicate their equipment needs to staff (keeping in mind that Trustees needs may vary among Trustees);

BE IT RESOLVED: That Trustees who require accommodation be provided additional resources if required;

BE IT FURTHER RESOLVED: That these issues and motion be referred to the Trustee Services Ad Hoc Committee;

BE IT FURTHER RESOLVED: That the membership of the Trustee Services Ad Hoc Committee be made up of five Trustees; and

BE IT FURTHER RESOLVED: That membership of the committee be determined at the present meeting.

Trustee Di Giorgio left the meeting at 11:07 pm.

Trustee Lubinski left the horseshoe at 11:11 pm.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees   Crawford  
                  D'Amico  
                  de Domenico  
                  Kennedy  
                  Li Preti  
                  Martino  
                  Morrison  
                  Rizzo  
                  Tanuan

The Motion was declared

CARRIED

Student Trustee Beshai wished to be voted in favour.

The Chair called for nominations.

MOVED by Trustee de Domenico, seconded by Trustee D'Amico, that the name of Trustee Rizzo be placed in nomination.

Trustee Rizzo accepted.

MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that the names of Trustee de Domenico, Martino and Tanuan be placed in nomination.

Trustee de Domenico, Martino and Tanuan accepted.

MOVED by Trustee D'Amico, seconded by Trustee Tanuan, that the name of Trustee Morrison be placed in nomination.

Trustee Morrison declined.

MOVED by Trustee D'Amico, that the name of Trustee Kennedy be placed in nomination.

Trustee Kennedy declined.

MOVED by Trustee D'Amico, that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti declined

Trustee Kennedy volunteered.

Trustee Li Preti left the horseshoe at 11:17 pm.

Trustee Lubinski joined the virtual room at 11:20 pm.

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that nominations be closed and that Trustees Rizzo, de Domenico, Martino, Tanuan and Kennedy be appointed members of the Trustee Services Ad Hoc Committee.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees   Crawford  
                  D'Amico  
                  de Domenico  
                  Kennedy  
                  Lubinski  
                  Martino  
                  Morrison  
                  Rizzo  
                  Tanuan

The Motion was declared

CARRIED

Student Trustee Beshai wished to be voted in favour.

Trustee de Domenico left the horseshoe at 11:21 pm.

Trustee Li Preti returned to the horseshoe at 11:22 pm.

**19. Reports of Officials for the Information of the Board of Trustees**

MOVED by Trustee Martino, seconded by Trustee Rizzo, that Item 19a) be adopted as follows:

**19a) Director's Annual Report 2021-2022** received.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanan

The Motion was declared

CARRIED

Student Trustee Beshai wished to be voted in favour.

Trustee de Domenico returned to the horseshoe at 11:28 pm.

#### **14. Consent and Review**

The Chair reviewed the Order Page and the following Items were held:

- 17a) Recommendation to Board from the Catholic Parent Involvement Committee Toronto Catholic District School Board Website– Trustee Tanuan;
- 19b) Catholic School Trustees' Association 2023 Annual General Meeting - Call for Resolutions – Trustee Rizzo; and
- 20c) Procurement and Expenditure Authority Review - Trustee Rizzo

MOVED by Trustee Kennedy, seconded by Trustee Tanuan, that the Items not held be received and Staff Recommendations be approved.

Results of the Vote taken, as follows:

#### **In Favour**

#### **Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustee Beshai Castro wished to be voted in favour.

**ITEMS NOT HELD AS CAPTURED IN ABOVE MOTION**

- 18a) Access to School Messenger by Catholic School Parent Councils;**
- 20a) From the Governance and Policy Committee: Non-Union Employee Handbook Policy H.M.02 that the Non-Union Employee Handbook Policy - HM 02, attached as Appendix A of the report, be rescinded;**
- 22a) From the Catholic Parent Involvement Committee: Approved Minutes of Meeting Held September 19, 2022;**
- 22b) From the Special Board Advisory Committee on Race Relations: Approved Minutes of Meeting Held September 22, 2022;**
- 22c) From the Audit Committee: Approved Minutes of Meeting Held September 28, 2022;**
- 22d) From the Governance and Policy Committee: Approved Minutes of Meeting Held October 4, 2022;**
- 22e) From the Special Education Advisory Committee: Approved Minutes of Meeting Held October 12, 2022;**
- 22f) From the Special Education Advisory Committee: Approved Minutes of Meeting Held November 2, 2022;**
- 24a) Master Pending List and Rolling Calendar; and**
- 24b) Annual Report**

MOVED by Trustee Kennedy, seconded by Trustee Tanuan, that the Items held, as per above, be deferred/referred to the next available meeting.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustee Beshai Castro wished to be voted in favour.

**26. Adjournment**

MOVED by Trustee de Domenico, seconded by Trustee Li Preti, that the meeting be adjourned.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico

de Domenico  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

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SECRETARY

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CHAIR





## Chair's Monthly Report

January 2023

### Highlights from January include:

- Delivering remarks at the Secondary **Pastoral Day of Care** recognizing the Pastoral Leaders throughout the TCDSB and thanking them for the vital roles they play in nurturing our Catholic faith in students and staff, along with the inspiration they provide to our students in achieving our Catholic Graduate Expectations.
- Participating in bi-weekly conversation meetings with **Stephen Lecce, Minister of Education** at which he introduces new developments and initiatives in education to all Board Chairs throughout the province.
- Along with the Director, Trustee Tanuan and Student Trustee De Castro, attending the 2023 **OCSTA Catholic Trustee Seminar** - engaging and learning more about important issues as a guardian and advocate for Catholic education.



## Director's Monthly Report

January 2023

As we enter a new year, we do so with a profound sense of hope for 2023 after the past few years of upheaval and anxiety. While we are cautiously optimistic that we are progressing further from the darkest days of the pandemic, we continue to promote vigilance and respect for one another. If we learned anything from the past few years, it is that we are all in this together. As a Catholic community, we are called to model unity in the face of discord, and support for one another as examples of Christ's love in the world.

This past Christmas season allowed for so many celebrations, liturgies, and performances throughout the system. Students, staff, and families gathered together to mark the season in recognition of Christ's birth, and in the spirit of celebration and fun. During my many school and event visits throughout December, I was consistently reminded that there is no better place to be in the lead up to Christmas than in a Catholic school. While these celebrations brought us closer to "normal", such normality had so much more importance this year.

The beginning of a new calendar year brings with it commitments to continue to serve, sacrifice, and lead in ways that promote our own well-being, and that of our Catholic community. I hope the upcoming year brings health, happiness, and harmony to all students, staff, and families.

The month ahead brings us closer to the end of halfway point in this academic year, and the end of the first term in both elementary and secondary schools. We are so grateful to our staff who continue to create the conditions within our schools and departments that support student learning, mental health and well-being, and equity, grounded in the foundation that is our faith. We celebrate success and look toward the second semester with these priorities in mind.

Warmest wishes to all members of the Toronto Catholic community for the year ahead and a happy and healthy 2023!

During the month of **January**, we celebrate **Courage** as the **Virtue of the Month for January** and recognize important observances such as: Tamil Canadian Heritage Month, World Day of Peace, Epiphany, Eastern Rite Christmas, Eastern Rite New Year, Dr. Martin Luther King Jr. Day, Lunar New Year (Buddhist, Daoist, Confucian), International Day of Education, Family Literacy Day, International Holocaust Remembrance Day, Bell Let's Talk Day, Family Literacy Day, and Kindergarten Registration

## Highlights from the past month and throughout January include:

- Attending **Christmas** events and celebrations including:
  - Christmas Concerts at **St. Conrad** Catholic School, **St. Ambrose** Catholic School, and **St. Cecilia** Catholic School
  - **St. Clare** Catholic School Family Christmas evening
  - **Cardinal Carter** Academy of the Arts Christmas Concert
  - **Loretto Abbey** High School Mass with secondary Principals and Vice Principals
  - “Santapalozza!” at **St. Gregory** Catholic School with Santa
- Attending the annual Christmas Breakfast at **Father Henry Carr** where staff buy, prepare, and serve a warm breakfast for all students in the spirit of Christmas and community
- Delivering remarks at the Secondary **Pastoral Day of Care** for a day of learning with Dr. Josephine Lombardi and to further express our gratitude and appreciation to our Spiritual Caregivers
- Attending the **Annual Meeting of the Chairs and Directors of Education** from all of the Catholic School Boards within the **Archdiocese of Toronto** with **Cardinal Collins** and the Episcopal Board
- Visiting schools: **Our Lady of Guadalupe** Catholic School, **St. Kateri Tekakwitha** Catholic School, and **St. Matthew** Catholic School
- Participating at the 2023 **OCSTA Catholic Trustee Seminar** along with the Chair and Trustees
- Attending the **Annual CODE (Council of Ontario Directors of Education) CEO/CFO Conference** with all Directors and CFOs from across Ontario
- Connecting with our TCDSB Community through our monthly “**Lunch with the Director**” series live streamed on Facebook and YouTube
- Continuing **important connections into the beginning of the new school year** with the **Deputy Minister of Education, Toronto Public Health, and the Ministry of Health** in support of provincial and local initiatives focused on public health.
- Participating on and contributing to **provincial leadership conversations** with **Directors of Education and Health officials** from across the province in support of TCDSB staff, students, and families, and to influence public policy decisions in support of education and health care

- **Meeting with Catholic Directors, particularly Catholic Directors from neighbouring GTA Catholic School Boards** in support of best practices, shared issues, solutions, and advocacy throughout Catholic education in Ontario

## January Student Trustee Board Report

### Update from the Student Trustees:



- Stephanie and David met with the CSLIT Executive team during the month of december to discuss upcoming initiatives and events.
- David and Stephanie hosted the December CSLIT General Assembly along with the executive team. The assembly involved speakers from Development and Peace. The event was followed up by a Christmas social, planned by our director of social affairs.
- In December, Stephanie and David attended the OSTA-AECO catholic board council cabinet meeting, where they discussed upcoming projects.
- Stephanie attended the OCSTA January seminar to learn, network, and engage with other Trustees.
- Stephanie had a meeting with CPCO President and Executive Director to establish OSTA-AECO's vision and partnership for the term.
- Stephanie attended the OSTA-AECO executive council retreat in Downtown Toronto to plan for the upcoming Board Council Conference
- Stephanie spoke with the Toronto Star about upcoming exam season and what it means for exams to be fully in person and weighted at a normal percentage after being affected by the pandemic.
- Stephanie met with OCSTA and appointed 5 student trustees to their new student trustee advisory council.

## **CSLIT Executive Council**

### **FAITH:**

In the month of December, the Director of Faith Zoie Noranho worked diligently with the Faith Subcommittee to embody the Catholic School Graduate Expectation of a caring family member and address the pillars of Equity and Accessibility by organizing and executing a community service opportunity. On Monday, December 19, 2022, Zoie and the Faith Subcommittee volunteered with Neslihan, the Co-Director of Charity and members of the Charity Subcommittee at Mary's Home, a women's emergency shelter run by the Society of Saint Vincent de Paul. After taking a break in January to prepare for exams, Zoie hopes to continue organizing another community service opportunity and Let's Talk Faiths in the coming months.

### **E-CSLIT:**

Co-Directors of ECSLIT Mayumi and Renee had their January GA held on January 16th from 4:30-6:30pm consisting of 130 students from elementary schools from the east and west ends. Mayumi and Renee have and will continue the students about leadership qualities, soft skills, teachings about faith, and STEAM skills that can be carried onto their elementary schools. Their next GA will be at CEC on February 6th from 4:30-6:30.

Mayumi and Renee are also solidifying plans for the first iLITE event after pandemic restrictions. It will be a full-day event full of guest speakers and collaborative activities for the students. They hope to engage as many elementary schools as they can at this iLITE event. It will be happening at Cardinal Newman on the 2nd of February.

### **CHARITY:**

During December, the Charity Co Directors Neslihan Aliye Apaçık and Roy Bou Abboud ran their first fundraising event, selling holiday candy grams at the CSLIT general assembly. They recruited the Charity Subcommittee for ideas on the candy sale, advertised the candy grams, and collected the funds as the event took place. The goal of the fundraiser was to bring up the spirits for the holiday season before exams, raise money for an allocated charity, and spread love and faith through the TCDSB community. In the weeks prior to the event, the Charity Executives connected with the Angel Foundation for Learning to discuss the initiation of the

A-Team within TCDSB schools. The A-Team is an activist team that targets individual school needs, and connects with AFL for support towards their mission. Our Charity Executives will continue to team up with AFL and the Charity Subcommittee for future initiatives, and to discuss the spread of the A-Team.

### **EQUITY:**

During the months of January and December the equity subcommittee has done a lot of planning in preparation for the initiatives ahead. Julissa and Christine met with the TCDSB research department, Vivian Leung, on January 12, 2023 to follow up on their Google form and data ownership concerns. They revised the google form and sent it back to Vivian for further discussion in hopes of sending out the google form to students across the TCDSB in February. Julissa and Christine with the help of their subcommittee finished the new initiative proposal form and sent it off to Ms. Jorge and Micheal Caccamo for their mental health initiative proposed on Monday, January 23, 2023. This initiative will focus on stress management during exams as exams approach in the last week of January. We have invited the Youth Mental Health Canada (YMHC) to present a workshop on building mental health resilience. Lastly the committee has started building their Instagram to promote initiatives.

### **SOCIAL JUSTICE:**

In the months of December and January, the director of Social Justice, Adekunbi Luwaji has engaged the subcommittee in planning and solidifying the initiative leading up to the international women's day named "Women in Solidarity". This initiative consists of a tier staged plan for the upcoming months for different activities all pertaining to the initiative. Plans for Black History Month have also commenced with the goal of re-inventing the CVMA- Catholic Visible Minority Alliance group that was established during her term as the Director of Equity in efforts to keep the momentum going for the celebration this year. Chairing the action team will be the Equity Co- Director, Julissa Perez. With the medium provided, the action team as well as the co-chairs will ensure education on black impact, celebration of success as well as integration of positive affirmations.

### **SOCIAL AFFAIRS**

During December, the director of social affairs, Nafeisha, and her subcommittee members hosted the Christmas social, which focus on cultural appreciation and diversity. Students loved the diverse food options we offered during the Christmas social, such as lumpiang and jerk chicken. The social affairs subcommittee also has started building an Instagram account to better promote events. In January, Nafeisha and her subcommittee members started to brainstorm ideas for the gala, and activities for Valentine's Day.

### **PUBLIC RELATIONS:**

In the months of December and January, The Public Relations team kept up to date on social media regarding the snow storm closure of TCDSB schools. The Public Relations team also created an insightful post regarding OUAC applications along with helpful resources to help students apply and guide them through the processes. Our Public Relations team will continue to keep up to date with subcommittee updates, reminders and meeting dates on our social media platforms. At the end of December our Public Relations team uploaded a December general assembly recap to greet our student leaders a happy and restful holiday season. During the month of January, the PR Team will continue to provide updates on exam season and upcoming General Assemblies in the months to come.

### **ADMINISTRATIVE AFFAIRS:**

Rushan Jeyakumar, the Director of Administrative Affairs, worked closely with the student trustees, the CSLIT Executive Council and Mrs. Jorge in the months of December and January. Rushan is responsible for creating the slides and visuals for CSLIT General Assemblies, as well as organizing the logistics and scheduling behind the event. Rushan thanks the board of trustees for their continued support.





REPORT TO

REGULAR BOARD

## RECOMMENDATION TO BOARD FROM THE SPECIAL EDUCATION ADVISORY COMMITTEE

*We ought therefore to show hospitality to such people so that we may work together for the truth. 3 John 1:8*

### Drafted

January 19, 2023

S. Harris – Recording Secretary

S. Hinds-Barnett – Assistant Recording Secretary

### Meeting Date

January 26, 2023

## RECOMMENDATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

*IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope*



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic  
Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Corporate  
Services and Chief Commercial  
Officer

Ryan Putnam  
Chief Financial Officer and  
Treasurer

## **A. EXECUTIVE SUMMARY**

This report provides the Board of Trustees with recommendations from the **SPECIAL EDUCATION ADVISORY COMMITTEE**.

*The cumulative staff time required to prepare this report was 0.5 hours.*

## **B. PURPOSE**

1. The purpose of this report is to provide the Board of Trustees with the recommendations from the Special Education Advisory Committee (SEAC).

## **C. BACKGROUND**

1. On 2023-01-18, the Special Education Advisory Committee met.
2. At that meeting, there were recommendations proposed to the Board of Trustees.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

The Special Education Advisory Committee met on 2023-01-18 and a motion regarding Agenda Item 11a) *Special Education Advisory Committee (SEAC) Annual Calendar (Draft) as of January 18, 2023*, was unanimously passed.

## **E. SPECIAL EDUCATION ADVISORY COMMITTEE RECOMMENDATION TO THE BOARD OF TRUSTEES**

The Special Education Advisory Committee recommends to the Board of Trustees that the following be approved:

That the Education Quality and Accountability Office (EQAO) results that specifies the Special Education component come to the February 8, 2023 SEAC Meeting; and

That Staff provide SEAC with the relevant data from the Ontario School Information System (ONSIS) report on Special Education Students at the

February 8, 2023 SEAC Meeting. *(SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) ANNUAL CALENDAR (DRAFT) AS OF JANUARY 18, 2023)*



CATHOLIC  
PARENT  
INVOLVEMENT  
COMMITTEE



## RECOMMENDATION TO BOARD FROM THE CATHOLIC PARENT INVOLVEMENT COMMITTEE

*We ought therefore to show hospitality to such people so that we may work together for the truth. 3 John 1:8*

### Drafted

October 12, 2022

### Meeting Date

December 8, 2022

S. Harris – Recording Secretary

S. Pellegrini – Assistant Recording Secretary

## RECOMMENDATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

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MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

**IN GOD'S IMAGE:** Growing in Knowledge, with Justice and Hope



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Director of Education

Adrian Della Mora  
Associate Director of Academic  
Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Facilities,  
Business & Community  
Development

Ryan Putnam  
Chief Financial Officer & Treasurer

## **A. EXECUTIVE SUMMARY**

This report provides the Board of Trustees with recommendations from the **CATHOLIC PARENT INVOLVEMENT COMMITTEE**.

*The cumulative staff time required to prepare this report was 0.5 hours.*

## **B. PURPOSE**

1. The purpose of this report is to provide the Board of Trustees with the recommendations from the Catholic Parent Involvement Committee.

## **2. BACKGROUND**

1. On 2022-09-19, the Catholic Parent Involvement Committee met.
2. At that meeting, there were recommendations proposed to the Board of Trustees.

## **3. EVIDENCE/RESEARCH/ANALYSIS**

1. The Catholic Parent Involvement Committee met on 2022-09-19 and a motion regarding Agenda Item 12a) *Toronto Catholic District School Board Website (Discussion)*, was unanimously passed as per the Minutes of that meeting included under *Communication* on the Order Page.

## **4. CATHOLIC PARENT ADVISORY COMMITTEE RECOMMENDATION TO THE BOARD OF TRUSTEES**

The Catholic Parent Involvement Committee recommends to the Board of Trustees that the following be approved:

1. Communication Staff update the committee on progress on website changes, putting back information and roadmap;

2. Board Staff provide the results of the consultation/feedback from parents including actions to CPIC and the Board of Trustees;
3. Local school CSPC website material including agenda & minutes from CSPCS be restored as soon as possible; and
4. Consultation with CPIC and OAPCE occur to build pages containing resources and materials for parents.

**(Toronto Catholic District School Board Website)**

Click here to enter text.



REPORT TO

REGULAR BOARD

## CATHOLIC SCHOOL TRUSTEES' ASSOCIATION 2023 AGM – CALL FOR RESOLUTIONS

*Jesus said to them, "I am the bread of life, he who comes to Me will not hunger, and he who believes in Me will never thirst - John 6:35"*

### Drafted

December 2, 2022

Brendan Browne, Director of Education

### Meeting Date

December 8, 2022

### INFORMATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



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Director of Education

Adrian Della Mora  
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Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Corporate  
Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer and Treasurer

## **A. EXECUTIVE SUMMARY**

Every year, the Ontario Catholic School Trustee's Association (OCSTA) invites Catholic School Board Trustees from across the province of Ontario to consider submitting resolutions to the OCSTA Annual General Meeting (AGM). These resolutions are intended for consideration and discussion on important issues of a provincial nature that impact trustees and school boards.

The resolution process provides member boards with the opportunity to shape the work of the Association by bringing forward important issues for consideration which have provincial implications, to the attention of all Trustees in the province. Delegates will consider and vote on all resolutions received from OCSTA members.

Trustees are invited to provide proposed resolutions for the consideration of the Board at the January 26<sup>th</sup> Regular Board Meeting. All approved resolutions will be communicated to OCSTA for consideration at the upcoming spring AGM.

**The cumulative staff time required to prepare this report was 1 hour**

## **B. PURPOSE**

1. The purpose of this report is to provide the board the information and opportunity to suggest potential resolutions for submission to OCSTA.
2. This report is intended to provide Trustees with sufficient time leading up to January 26<sup>th</sup> to consider any potential resolutions for consideration.

## **C. BACKGROUND**

1. It is a requirement of OCSTA that the submitting Catholic District School Board must approve resolutions submitted to OCSTA.
2. OCSTA's Resolutions Committee will review all resolutions, and a Committee Recommendation will be added to each Resolution for consideration at the AGM.
3. OCSTA requires submission of TCDSB resolutions no later than 12:00 p.m. on January 31, 2023.



## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. OCSTA provided general guidelines and considerations for resolutions, as well as a template for the formation for potential resolutions.
2. These guidelines, considerations, and template have been provided to Trustees to support the consideration and formation of any potential resolutions.
3. Trustees are invited to submit resolutions for consideration at the January 26<sup>th</sup> Board meeting.
4. Any submissions should be submitted to Trustee Services no later than Thursday January 19<sup>th</sup> in order to be included in the agenda package published on Friday January 20<sup>th</sup>.
5. Any submissions received will be included on the January 26<sup>th</sup> agenda for the consideration of Trustees for submission to OCSTA for consideration/discussion at the annual AGM.

## **E. CONCLUSION**

This report is for the information of the Board.



REPORT TO

REGULAR BOARD

## PROCUREMENT AND EXPENDITURE AUTHORITY REVIEW

*"Many are the plans in a person's heart, but it is the Lord's purpose that prevails."*  
(Proverbs 19:21)

### Drafted

November 3, 2022

### Meeting Date

December 8, 2022

R. Putnam, Chief Financial Officer and Treasurer

### RECOMMENDATION REPORT

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**MULTI-YEAR STRATEGIC PLAN**  
2022 - 2025

**IN GOD'S IMAGE:** Growing in Knowledge, with Justice and Hope



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Director of Education

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Associate Director of Corporate  
Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer and Treasurer

## **A. EXECUTIVE SUMMARY**

School Board finance and procurement is governed by the Education Act and the Broader Public Sector (BPS) Procurement and Expenditure Directives. The Regional Internal Audit Team recommended in their report to the Audit Committee in January 2022 that the Board undertake a review of its procurement and expenditure authority parameters to improve operational efficiency and to align with generally accepted BPS best practices. At its November 8, 2022 meeting, the Audit Committee passed a motion recommending that the Board of Trustees direct staff to undertake such a review with the assistance of a BPS procurement expert.

## **B. PURPOSE**

This report actions a previous recommendation from the Regional Internal Audit Team and the Board's Audit Committee with respect to a Procurement and Expenditure Authority Review.

## **C. BACKGROUND/ANALYSIS**

The Broader Public Sector Procurement and Expenditure Directives outline various requirements and sector best practices.

The Regional Internal Audit Team identified that the Board's current parameters are significantly lower than the thresholds at other School Boards and those generally recommended within the various BPS Directives.

Internal controls adopted by staff have been validated by the Regional Internal Audit Team with respect to procurement and expenditure compliance.

The purpose of the Monthly Procurement Approval Report is for the awarding of contracts and approval to enter into formal commitments with vendors and suppliers after following BPS appropriate practices and guiding principles.

The Audit Committee is recommending that a review of the Board's procurement and expenditure authority policies, procedures and parameters be undertaken with the assistance of a BPS procurement expert.

## **D. RECOMMENDATION**

That the Board of Trustees direct staff to undertake a Procurement and Expenditure Authority Review with the assistance of a Public Sector procurement expert.



REPORT TO

REGULAR BOARD

## TCSDB RESOLUTIONS FOR THE ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION 2023 AGM

*Jesus said to them, "I am the bread of life, he who comes to Me will not hunger, and he who believes in Me will never thirst - John 6:35"*

**Drafted**

January 19, 2023

Brendan Browne, Director of Education

**Meeting Date**

January 26, 2023

### INFORMATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

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**MULTI-YEAR STRATEGIC PLAN**  
2022 - 2025

**IN GOD'S IMAGE:** Growing in Knowledge, with Justice and Hope



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Director of Education

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Ryan Putnam  
Chief Financial Officer and Treasurer

## **A. EXECUTIVE SUMMARY**

Every year, the Ontario Catholic School Trustee's Association (OCSTA) invites Catholic School Board Trustees from across the province of Ontario to consider submitting resolutions to the OCSTA Annual General Meeting (AGM). These resolutions are intended for consideration and discussion on important issues of a provincial nature that impact trustees and school boards.

The resolution process provides member boards with the opportunity to shape the work of the Association by bringing forward important issues for consideration which have provincial implications, to the attention of all trustees in the province. Delegates will consider and vote on all resolutions received from OCSTA members.

Trustees were invited to provide proposed resolutions for the consideration of the Board in advance of the January 26<sup>th</sup> Regular Board Meeting. Any board approved resolutions would be communicated to OCSTA for consideration at the upcoming spring AGM.

No resolutions were submitted in advance of the January 26<sup>th</sup> Board meeting.

**The cumulative staff time required to prepare this report was 1 hour**

## **B. PURPOSE**

1. The purpose of this report is to provide the board of trustees with any suggested resolutions for consideration.
2. In the absence of any submitted resolutions for consideration, this report provides a summation of the process and a confirmation that TCDSB has no resolutions to submit for consideration at the OCSTA AGM in the spring.

## **C. BACKGROUND**

1. OCSTA invites Catholic District School Boards to submit resolutions for consideration before the end of January each year to be tabled and considered at the Annual General Meeting in the April.
2. It is a requirement of OCSTA that the submitting Catholic District School Board must approve resolutions submitted to OCSTA.

3. OCSTA's Resolutions Committee reviews all resolutions, and a Committee Recommendation is added to each Resolution for consideration at the AGM.
4. OCSTA requires the submission of Catholic School Board resolutions no later than 12:00 p.m. on January 31, 2023.

#### **D. EVIDENCE/RESEARCH/ANALYSIS**

1. OCSTA provided general guidelines and considerations for resolutions, as well as a template for the formation for potential resolutions.
2. These guidelines, considerations, and template were provided to trustees to support the consideration and formation of any potential resolutions.
3. Trustees were invited to submit resolutions for consideration at the January 26<sup>th</sup> Board meeting via a report on the December 8<sup>th</sup> Board meeting agenda. Submissions were requested no later than January 19<sup>th</sup> in order to be included in the agenda package published on Friday January 20<sup>th</sup>.
4. No trustees submitted resolutions for consideration.
5. OCSTA will be informed that there are no resolution submissions from the TCDSB for consideration at the upcoming Annual General Meeting in April, 2023.

#### **E. CONCLUSION**

This report is for the information of the Board.



REPORT TO

REGULAR BOARD

## ST. CATHERINE, ANNUNCIATION, PRECIOUS BLOOD BOUNDARY REVIEW FINAL REPORT

*An intelligent mind acquires knowledge, and the ear of the wise seeks knowledge Proverbs 18:15*

### Drafted

January 11, 2023

### Meeting Date

January 26, 2023

J. Howley, Sr. Manager of Planning & Accountability  
B. Leporati, Sr. Coordinator of Planning Services  
M. Loberto, Superintendent of Planning and Development

### RECOMMENDATION REPORT

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**MULTI-YEAR STRATEGIC PLAN**  
2022 - 2025

**IN GOD'S IMAGE:** Growing in Knowledge, with Justice and Hope



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Director of Education

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Ryan Putnam  
Chief Financial Officer and Treasurer

## A. EXECUTIVE SUMMARY

The final report for the St. Catherine, Annunciation, and Precious Blood Boundary Review responds to delegations received at the December 7, 2022 Corporate Services, Strategic Planning and Property Committee (CSSPPC) meeting and provides a recommendation for Board approval.

**The cumulative staff time required to prepare this report was 14 hours.**

## B. BACKGROUND

### 1. Boundary Review Process

- May 16, 2022 – First Committee Meeting
- May 31, 2022 – Second Committee Meeting
- June 6, 2022 – Public Meeting

2. **November 10, 2022** – Initial Report: The *St. Catherine, Annunciation, Precious Blood Boundary Review Initial Report* was received by the Board.

3. **December 7, 2022** – 6 Delegations were received at the Corporate Services Committee (*Appendix 'A'*).

## C. EVIDENCE/RESEARCH/ANALYSIS

1. In accordance with the *Elementary School Attendance Boundary Review Policy S.A.03*, **a consensus decision was not reached** during the Boundary Review process and therefore an initial boundary review report was submitted to Board at the November 10, 2022 CSSPPC meeting to bring the review to an end.

2. ***School communities had an opportunity to delegate at the December 7, 2022 CSSPPC meeting.*** There was a total of six delegations, three representing the St. Catherine community, and the other three representing the Precious Blood community. The table below summarizes concerns of the delegations and staff responses where appropriate.

Key Issues and Concerns	Staff Response
<ul style="list-style-type: none"> <li>• Challenges associated with an underpopulated school.</li> <li>• Less fundraising.</li> <li>• Less programming opportunities.</li> </ul>	Aligning the boundary to include all of Victoria Village was considered in the November 11, 2021, Corporate Services, Strategic Planning and Property Committee, a report titled



<ul style="list-style-type: none"> <li>• Less sporting opportunities.</li> <li>• Inequitable boundary.</li> <li>• Requesting consideration of changing the current boundary of St. Catherine to expand to include the entire community of Victoria Village.</li> </ul>	<p><i>St. Catherine's Boundary Review Assessment</i> assessing the need for a boundary review. This report responded to a Board approved motion requesting an evaluation of St. Catherine to determine the need for a boundary review with surrounding schools.</p> <p>At the time of the report, it was determined that a boundary realignment involving residents of the Victoria Village neighbourhood would result in a 26% reduction in the enrolment at Precious Blood by 2025 and a significant increase to 158% utilization at St. Catherine. This boundary scenario would result in a need for approximately 5 to 10 portables to accommodate the increase in students over time.</p> <p>The creation of the Proposed Boundary scenario came out of a delegation in response to the aforementioned report which was presented to the committee in the boundary review meetings.</p> <p>Two options were considered, Status Quo, and the Proposed Boundary scenario. <b><i>The Proposed Boundary was explored as recommended by the St. Catherine community however it should be noted that it does not follow established boundary planning guiding principles.</i></b></p>
<ul style="list-style-type: none"> <li>• Increased portables, impacting Student welfare</li> </ul>	<p><b><i>Portables are an effective temporary alternative for the accommodation of students.</i></b></p> <p>Portables are built and maintained to</p>

	industry standards to ensure the safety of our students.
<ul style="list-style-type: none"> <li>Child care and After School Programs availability</li> </ul>	<p>As required under the Education Act, the Toronto Catholic District School Board (TCDSB) is committed to ensuring the provision of a Before and After school program for every child from Kindergarten to Grade 6 where there is sufficient demand and/or viability.</p> <p><b><i>The TCDSB uses data collected from annual surveys</i></b> at the time of Kindergarten Registration as well as local information <b><i>to assess demand and viability of programs in partnership with the City of Toronto.</i></b></p>
<ul style="list-style-type: none"> <li>Decreased staffing</li> </ul>	<p><b><i>Staffing is reviewed on an annual basis and adjusted to reflect enrolment fluctuations</i></b> year over year.</p>
<ul style="list-style-type: none"> <li>Development Yields</li> </ul>	<p><b><i>Projected yields from new development are based on the most recent available data and also consider the unit breakdown of every development.</i></b> Pupil yield factors are derived from historical TCDSB student data spatially matched to Municipal Property Assessment Corporation (MPAC) housing data by the period of housing construction over the last 15-years (to derive 15-year pupil yield cycles), by density type and by Review Area to provide the most accurate available projections.</p>

	Anticipated development in the Golden Mile has been factored into enrolment projections.
--	--

3. Traditionally, the Board has allowed grandparenting of existing students when a boundary realignment is implemented, which could be in effect up to 10 years after the boundary change occurs. Consistent with the *St. Catherine Boundary Review Assessment 2021-2022* report brought to Board at the October 14, 2021 CSSPPC meeting, ***any proposed changes in this area would result in significant additional busing and transportation costs associated with maintaining the existing routes.***
4. ***Staff continue to recommend that the attendance boundaries remain status quo*** as the current boundaries were created following established guiding principles of boundary planning. Based on the noted concerns of parents and each school community, ***there is not an available boundary change that satisfies the needs of both groups.*** Remaining status quo will also allow for the realization of development growth in the area. Planning will continue to assess those impacts on enrolment in line with evolving development timelines.
5. ***TCDSB is initiating the process of updating the Board's Long-Term Accommodation Program Plan*** where the Board will look at system-wide accommodation strategies and programming considerations.

## D. STAFF RECOMMENDATION

That the attendance boundaries for St. Catherine, Annunciation, and Precious Blood remain status quo.



## DELEGATION REGISTRATION FORM FOR BOARD, STANDING OR OTHER COMMITTEES

**First Name:**

Alexandra

**Last Name:**

Gekas

**Please select the applicable Board, Standing, Statutory, Sub or Ad Hoc Committee at which you are requesting to depute.**

Corporate Services

**Do you wish to Delegate by electronic means?**

Yes

**Do you require assistance from the Recording Secretary's Office?**

No

**Do you wish to make your deputation in private session because the matter involves the disclosure of intimate, personal or financial information in respect of a member of the Board or Committee, an employee or prospective employee of the Board or a pupil of his or her parent or guardian?**

No

**Date of Deputation:**

2022-12-07

**Topic of Deputation:**

Boundary Review - St Catharine School/Precious Blood Catholic school



## DELEGATION REGISTRATION FORM FOR BOARD, STANDING OR OTHER COMMITTEES

**Key Issue(s):**

Student welfare - increased portables, safety for students, infrastructure challenges

**Brief Summary of the Topic of Deputation:**

Student welfare.

**Action Requested:**

That the board not proceed with a boundary review and maintain the boundaries for both schools as they currently stand

**Please select one of the following options:**

I am an official representative of the Catholic School Parent Council (CSPC).

## **Delegation Submission – A Gekas, CSPC Vice Chair – Precious Blood CS**

Amending the boundaries for St. Catharine CS and Precious Blood CS will have a profound impact on student welfare. There are numerous safety issues as well as well-being concerns that come to light when considering increasing the enrollment at St. Catharine CS but taking students away from Precious Blood.

The infrastructure does not support the increase in enrollment. Portables, although common across all school boards, are not the solution to increased enrolment. There is strong evidence across many national and international jurisdictions to support the following disadvantages of portables.

- **Poor ventilation:** especially crucial with the Ministry of Education's goal to improve school ventilation due to COVID-19 and other respiratory illnesses
- **Inadequate lighting**
- May contain building materials that can release **harmful chemicals** (mold, mildew, volatile gases from cheap building materials)
- Research suggests that it creates a **poor learning environment**
- **Lack of running water**
- **Lack of restrooms:** there is evidence-based ration for ratios of washrooms to students. If there is an increased enrollment, St. Catharine CS would not meet these ratios
- **More expensive** to heat and cool
- **Dangerous and vulnerable during a lock-down**
- **Resources** cannot be easily brought in (audio visual equipment)
- Over time, portables have demonstrated to **cost up to 2x the amount** of a brick-and-mortar classroom while offering much less for staff and students.

The facilities at St. Catharine CS there is a lack of **daycare facilities**. Families rely on the availability of before and after school care to maintain their employment while minimizing relocation and transitions of children (baby-sitting, private day care) between facilities. This would also impact the feasibility of Precious Blood CS keeping their before-school and after-school programs open. These programs are crucial in providing a **seamless day** for families.

Above all, these changes to the boundaries would have an impact on the community as a whole. Breaking up boundaries where children play together, families meet, and legacy impact on those who have attending Precious Blood CS is a major concern. Families take pride in sending their children to the school that their parents, grandparents attended. There have been numerous references that children would be sent to a North York school, instead of a Scarborough school, which further divides communities about issues related to neighborhoods and that a metropolitan Toronto still keeps its ideas and judgements about areas of the city.



## DELEGATION REGISTRATION FORM FOR BOARD, STANDING OR OTHER COMMITTEES

**First Name:**

Grant

**Last Name:**

Elligsen

**Please select the applicable Board, Standing, Statutory, Sub or Ad Hoc Committee at which you are requesting to depute.**

Corporate Services Strategic Planning and Property Committee

**Do you wish to Delegate by electronic means?**

No

**Do you require assistance from the Recording Secretary's Office?**

No

**Do you wish to make your deputation in private session because the matter involves the disclosure of intimate, personal or financial information in respect of a member of the Board or Committee, an employee or prospective employee of the Board or a pupil of his or her parent or guardian?**

No

**Date of Deputation:**

2022-12-07

**Topic of Deputation:**

St. Catherine Boundary Review

**Key Issue(s):**

The St. Catherine community has been fighting for a boundary review for over a year now. We have low enrollment and a boundary that is not equitable, while our neighbours at Precious Blood are at capacity and projected to be significantly over capacity within the next 10 years.



## **DELEGATION REGISTRATION FORM FOR BOARD, STANDING OR OTHER COMMITTEES**

Our school's maximum capacity is already low (141 students) and if/when a moratorium on closing schools is lifted, St. Catherine is likely to be closed. We need to be proactive and save our school!

### **Brief Summary of the Topic of Deputation:**

A high level overview of the St. Catherine community's urgent request for a boundary change.

### **Action Requested:**

That the boundary is expanded to permanently benefit the enrollment of St. Catherine and Precious Blood.

### **Please select one of the following options:**

I am an official representative of the Catholic School Parent Council (CSPC).



$$f(x) = \lim_{h \rightarrow 0} \frac{(x+h)^2 - x^2}{h}$$

$$= \lim_{h \rightarrow 0} \frac{x^2 + 2xh + h^2 - x^2}{h}$$

$$= \lim_{h \rightarrow 0} \frac{2xh + h^2}{h}$$

$$= \lim_{h \rightarrow 0} (2x + h)$$

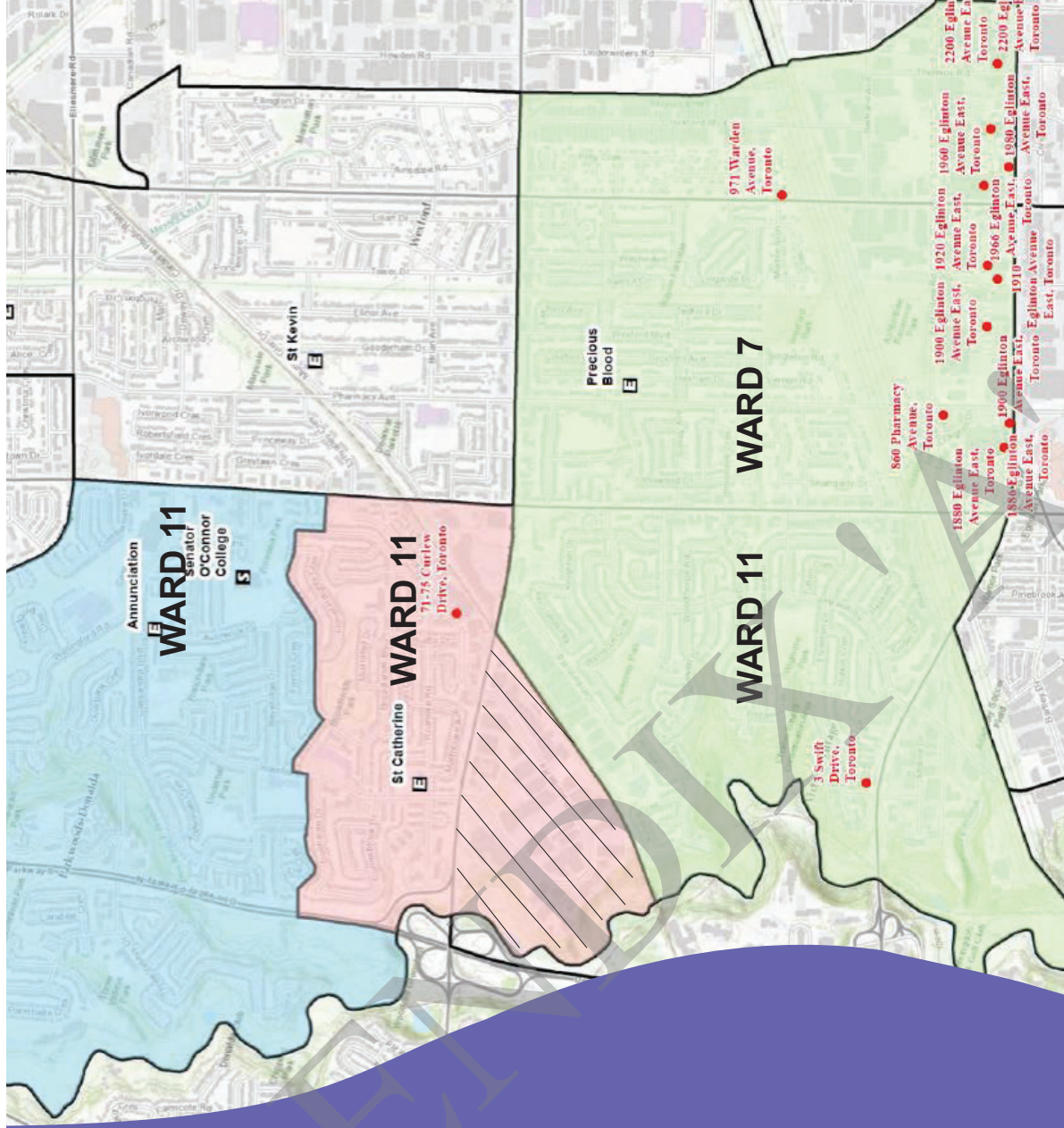
$$= 2x$$

# St. Catherine Catholic School Boundary Review Proposal

December 7, 2022

Grant Elligsen, CSPC  
Chair

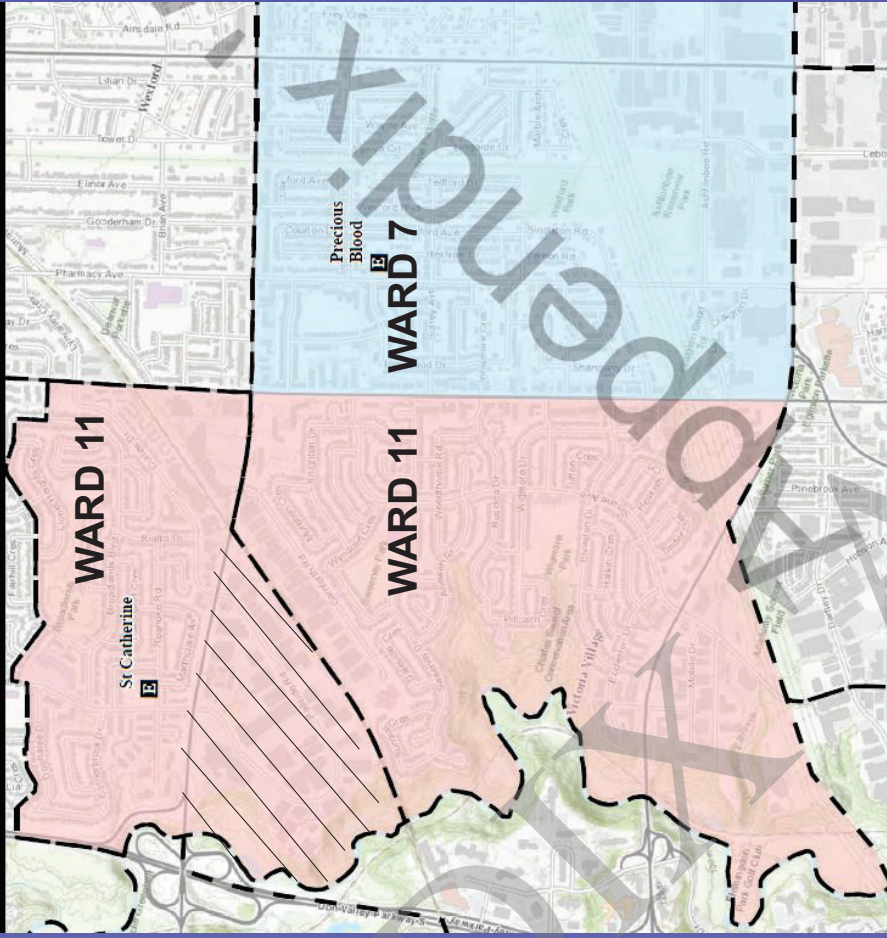
# Current Boundaries





# Board Presentation October 14, 2021

## St Catherine Boundary Review - Sce



# Board Presentation May 16, 2022

Page Status Quo: Pupil Count Status Quo: Rate of Utilization (%)	ST CATHERINE	OTG	Current	Projected Enrolment				
				2022	2024	2026	2028	2032
3		141	112 79%	92 65%	76 54%	70 50%	59 42%	48 34%

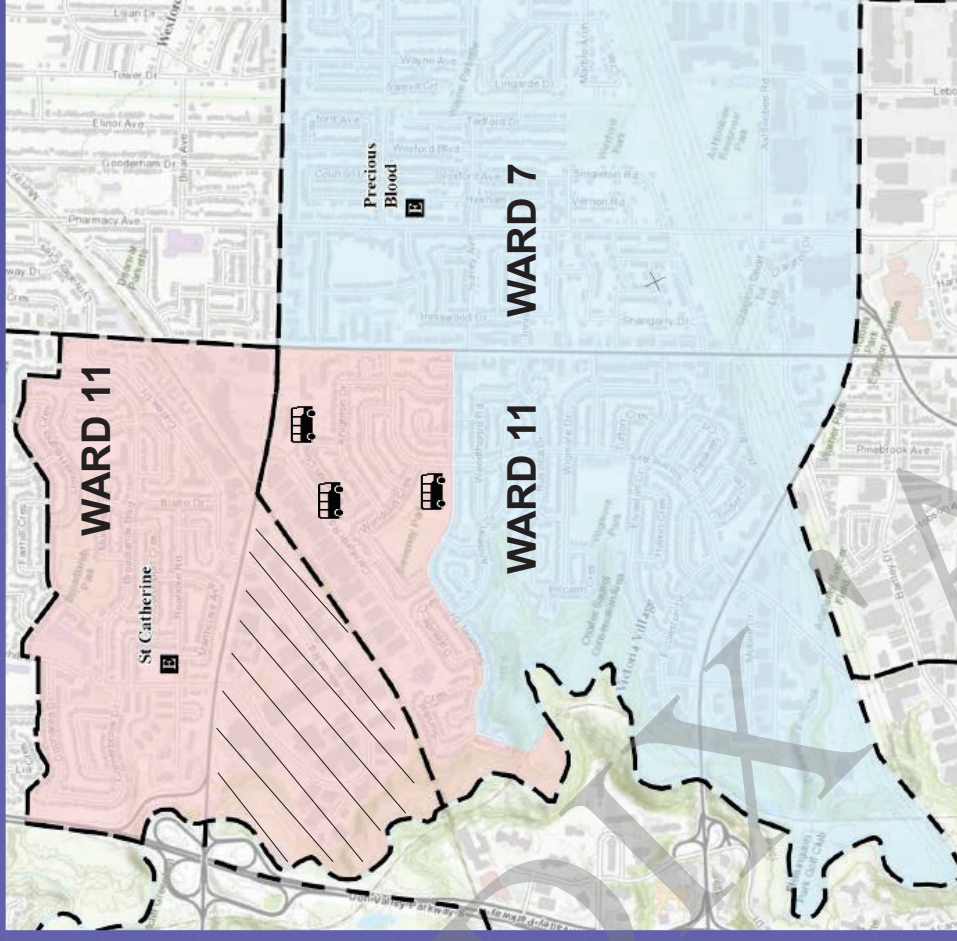
  

Page Status Quo: Pupil Count Status Quo: Rate of Utilization (%)	PRECIOUS BLOOD	OTG	Current	Projected Enrolment				
				2022	2024	2026	2028	2032
5		486	422 87%	395 81%	383 79%	483 99%	592 122%	852 175%

Page Status Quo: Pupil Count Status Quo: Rate of Utilization (%)	ST CATHERINE	OTG	Current	Projected Enrolment				
				2022	2024	2026	2028	2032
3		141	112 79%	92 65%	98 70%	114 81%	125 89%	158 112%

Page Status Quo: Pupil Count Status Quo: Rate of Utilization (%)	PRECIOUS BLOOD	OTG	Current	Projected Enrolment				
				2022	2024	2026	2028	2032
5		486	422 87%	395 81%	361 74%	439 90%	526 108%	742 153%



## Programming

- Currently host the Empower reading program.
- School only designed for 141 students.

## TCDSB Investments

- Recently painted for 50<sup>th</sup> Anniversary
- New boiler ~6 years old
- Outdoors upgrades, including \$25,000 for Kindergarten yard
- New windows
- New roof ~11,000 sq.ft.

## Ward 11

- St. Catherine deserves to be equitable with respect to neighbouring schools.
- Boundary review will direct students to St. Catherine rather than CSPC marketing our school in other boundaries.

# Other Considerations

December 7, 2022

5





# Threat of Closure? Overcrowding at Precious Blood?

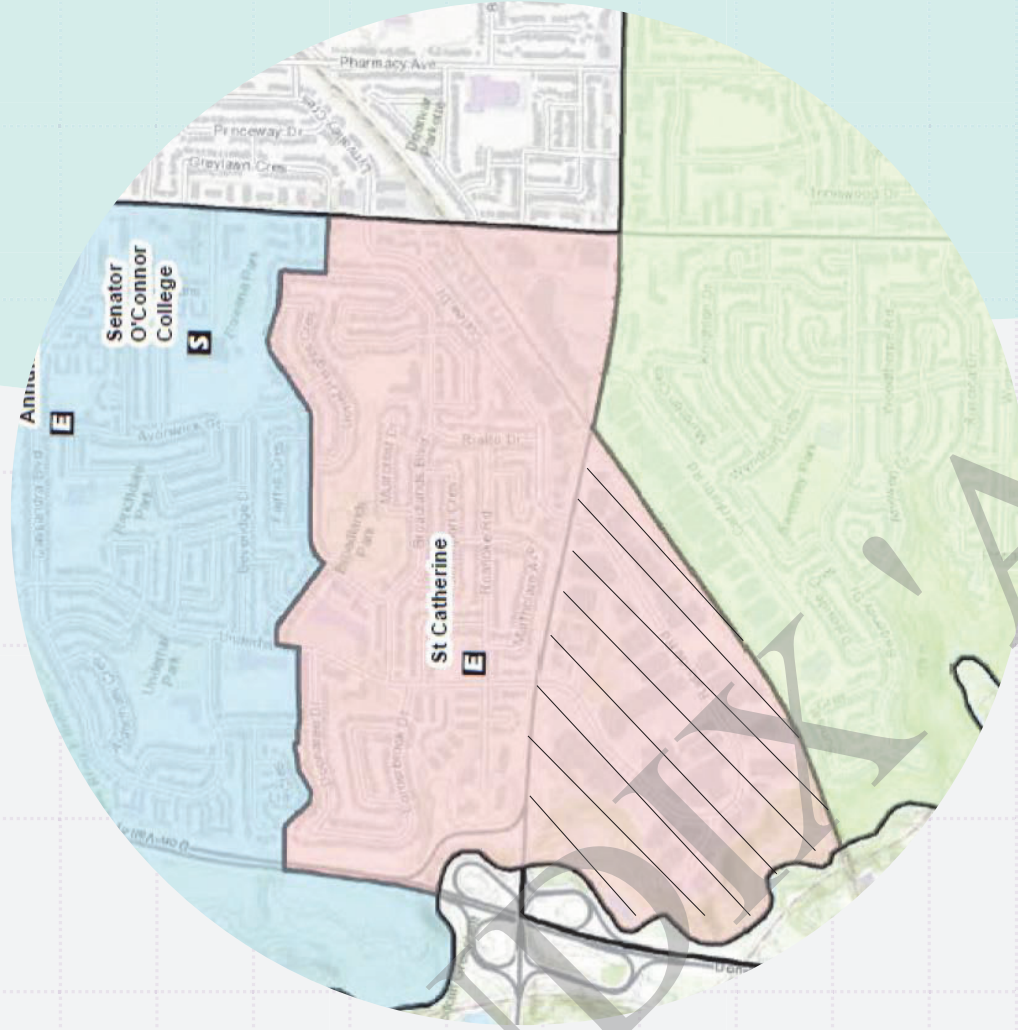
Expand St. Catherine!

07/12/2022

# The St. Catherine Community Thanks you!

Page 133 of 270

07/12/2022





## DELEGATION REGISTRATION FORM FOR BOARD, STANDING OR OTHER COMMITTEES

**First Name:**

Jennifer

**Last Name:**

Howitt

**Please select the applicable Board, Standing, Statutory, Sub or Ad Hoc Committee at which you are requesting to depute.**

Corporate Services

**Do you wish to Delegate by electronic means?**

No

**Do you require assistance from the Recording Secretary's Office?**

No

**Do you wish to make your deputation in private session because the matter involves the disclosure of intimate, personal or financial information in respect of a member of the Board or Committee, an employee or prospective employee of the Board or a pupil of his or her parent or guardian?**

No

**Date of Deputation:**

2022-12-07

**Topic of Deputation:**

St. Catherine Catholic School Boundary Review

**Key Issue(s):**

Requesting consideration of changing the current boundary of St. Catherine Catholic School

**Brief Summary of the Topic of Deputation:**

Deputation will bring forward key issues to be brought to the attention of trustees in order to further reiterate the importance of the boundary review and change





## DELEGATION REGISTRATION FORM FOR BOARD, STANDING OR OTHER COMMITTEES

### Action Requested:

The expansion of St. Catherine Catholic School's current boundary to include Victoria Village

### Please select one of the following options:

I am an employee of the Board.

APPENDIX A

Delegation: Wednesday December 7, 2022

Re: St. Catherine Catholic School Proposed Boundary Change

Good evening trustees and board members. My Name is Jennifer Howitt and I am an employee of the TCDSB and a parent of three children at St. Catherine Catholic School. This evening I would like to address the issue of the proposed boundary change to St. Catherine Catholic School to include Victoria Village. I feel very strongly about the importance of keeping the St. Catherine community strong and thriving. Not only do my children attend, but I myself am a graduate of the school as is my mother and aunt and uncles. The current enrollment projections are deeply troubling and I feel that it is necessary to take action right away. The projections presented by the board indicate that in four very short years the enrollment at St. Catherine school will be down to 50% unless a change is made. A school running at 50% capacity raises many issues at which the forefront is equity. It seems that the simple solution is to increase the boundary restrictions which are currently prohibiting our school from reaching its full potential. The Victoria Village area is already a part of the St. Catherine community in regards to its trustee boundaries and it makes perfect sense that it should be included in the catchment area for the school as well.

There are a variety of equity issues which need to be addressed and acknowledged when considering this proposed boundary change. As a member of the parent council I understand the importance of school fundraising and parent involvement and engagement. An under subscribed school is simply unable to raise the funds necessary to fully support our students compared to a school with a larger parent pool to draw from. We simply have less volunteers and fundraising capabilities compared to a school that is running at full capacity.

The St. Catherine community cares deeply about getting involved in sports teams and activities which are available through the TCDSB. An under populated school is simply incapable of being able to participate in the sports events offered by the TCDSB due to the lack of students for each division. By allowing the school to fall to a 50% (or lower) capacity, automatically limits the amount of activities that our students can take part in. Many families rely on the activities and sports provided within our school as they simply cannot afford to pay privately for these same activities. By not allowing the school to grow to its full potential the TCDSB is taking away the ability for students to reach their own full potential. In the 2020/2021 Directors report , Dr. Brendan Browne vowed to ensure that students will reach their full potential through the Equity Action Plan, and promised 'to ensure equity at all levels of our system as we strive to close the achievement gap, enhance students' physical, mental, and spiritual well-being, and ensure equity of opportunity and outcomes for all.' Allowing students the

opportunity to participate in a variety of activities in their school environment is paramount to ensure that these goals are met.

There is also an obvious inequity in allowing the boundary to remain the status quo for students at Precious Blood. The board projections state that in the year 2032 St. Catherine will be functioning at an abysmal 34% and Precious Blood will be operating at 175%. I cannot understand how the board can sit idly by and allow for this projection to come to fruition. It seems inequitable for both the Precious Blood community as well as the St. Catherine community.

The St. Catherine Community is requesting a boundary change to include the Victoria Village neighborhood in the St. Catherine catchment. This would ensure that students are crossing fewer major intersections to access their home school as currently Precious Blood students coming from Victoria Village have to cross not one, but two major intersections. Families who live in Victoria Village already feel connected to the St. Catherine community as it is in the same North York area where their addresses reside. In addition, parents should be sending their children to a school that is represented by the trustee whom they had the opportunity to vote for. Currently, the Victoria Village community send their children to a ward zone outside of their voting realm.

As a parent, community member and staff member of the board I feel very strongly that the board reconsider the current boundaries for St. Catherine as they lie. By including the Victoria Village community the board would be committing to the fair and equitable treatment of the students and families at St. Catherine Catholic School and would ensure that the school is able to run at its full capacity while also ensuring that the students at Precious Blood are not attending a school that is grossly over capacity. It is for the best interest of the students and families of both schools that the board approves this proposed boundary change.

Thank you for your consideration.



## DELEGATION REGISTRATION FORM FOR BOARD, STANDING OR OTHER COMMITTEES

**First Name:**

Jenny

**Last Name:**

Masselis

**Please select the applicable Board, Standing, Statutory, Sub or Ad Hoc Committee at which you are requesting to depute.**

Corporate Services Strategic Planning and Property Committee

**Do you wish to Delegate by electronic means?**

No

**Do you require assistance from the Recording Secretary's Office?**

No

**Do you wish to make your deputation in private session because the matter involves the disclosure of intimate, personal or financial information in respect of a member of the Board or Committee, an employee or prospective employee of the Board or a pupil of his or her parent or guardian?**

No

**Date of Deputation:**

2022-12-07

**Topic of Deputation:**

St. Catherine Boundary Review

**Key Issue(s):**

Expand the boundary of St. Catherine to make it more equitable for the future

**Brief Summary of the Topic of Deputation:**

Realign the boundary to increase our population.

**Action Requested:**

Trustees to vote in favour of a boundary review for St. Catherines



## **DELEGATION REGISTRATION FORM FOR BOARD, STANDING OR OTHER COMMITTEES**

**Please select one of the following options:**

I am an official representative of the Catholic School Parent Council (CSPC).

APPENDIX 'A'

Thank you Trustees and Board members for inviting me to speak tonight and delegate on behalf of St. Catherines. My name is Jenny Masselis and I'm the Council treasurer.

As a member of Victoria village I feel there's really no Catholic school to call home, I'd like to change this. I want to see all of Victoria Village come together and belong to the St. Catherine community. I'm requesting our boundaries be changed to extend to the entire community of Victoria Village.

As a Victoria village member we feel more connected to our North York community. Its where we live, work and play. We grocery shop, visit family restaurants, go for coffee with friends, our place of work, and where our kids' activities are. From young ages, our kids meet at the local parks, the outdoor skating rink and the community center just a few blocks from St. Catherines.

In fact it was because of my sons preschool class at the local community center that I discovered St. Catherines.

I had spoken to several parents about the school, and rumors of St. Catherine closing, parents did not want to send their kids. It was very disheartening to hear.

When it came time to register for school, I was shocked to realize our Catholic home school was in a different community, outside of our North York boundaries, in Scarborough and much further than any of our normal routes.

We decided at that time to apply for optional attendance and we're extremely happy to be accepted. From the moment we walked in I appreciated the community feel.

As we often like to walk or bike to school I cannot imagine feeling safe biking along Lawrence, crossing Victoria Park and pharmacy to get to Precious blood.

While biking to St. Catherines, its much closer and just a short cross as less busy Lawrence lights.

Many members of the area are sending their kids to several different Catholic schools, St. Bonaventure, Our lady of Fatima, Annunciation, :Precious blood and our lady of wisdom.

We need to change this and have 1 school for the area. Where we can feel more like a community. Both public schools in the Victoria village area, Sloan PS and Victoria Village PS are at or above capacity.

As a Victoria village member We vote in Trustee Kennedys St. Catherine Ward. However if kids went to the suggested home school of precious blood, we would be unable to vote for our trustee representing the school.

St. Catherines has several out of bounds students, many are referred to us each year because our surrounding schools are already at or above capacity. We have had students refused entry from St. Bonaventure, Annunciation and Precious blood.

As council treasurer for the past 4 years, I'd like to focus on some of the financials. While our school has been able to fundraise approx \$5k each year, many surrounding schools will triple this. It doesn't make it very equitable when we are unable to provide the same events, sporting opportunities or school improvements as other schools in the board.

Over the past 5 years the board has put a considerable amount of funds into our school, to update the building and yard. These include with approximate costs:

New boiler \$13,000  
Radiators \$6,000  
Mats in the gym \$1,000  
Playground Grant \$4,000  
Kinder yard upgrade \$25,000  
New Roof \$150,000  
Remediated water and mold damaged \$10,000  
New Fence \$10,000  
Painted outdoor Activities \$200  
School painting \$1,000  
New school sign \$1,000

That's nearly 500 Thousand, half a million!

If the board keeps putting funds into our school why cant they help us get people into the building as well.

In closing, our neighboring schools are at capacity. With development south of us all along Eglinton and board needs to be proactive about a short and long term plan to accept new students into the TCDSB family. Precious blood will be greatly impacted with the new LRT Golden mile development and they have no room to increase building size or portables in the already small, concrete only yard.

Please extend St. Catherines boundaries to allow all of Victoria village members to experience a large yard, grass, many which live in apartments and don't have access to this at home.

We need the boards help to keep our school open, and viable for the long term. The only way to do this is increase our boundaries. Please trustees vote in favor of increasing our boundary size to include all of Victoria village and help us foster a growing community school.

Jen Masselis

APPENDIX 'A'





## DELEGATION REGISTRATION FORM FOR BOARD, STANDING OR OTHER COMMITTEES

**First Name:**

Gerry

**Last Name:**

Nolan

**Please select the applicable Board, Standing, Statutory, Sub or Ad Hoc Committee at which you are requesting to depute.**

Corporate Services Strategic Planning and Property Committee

**Do you wish to Delegate by electronic means?**

Yes

**Do you require assistance from the Recording Secretary's Office?**

No

**Do you wish to make your deputation in private session because the matter involves the disclosure of intimate, personal or financial information in respect of a member of the Board or Committee, an employee or prospective employee of the Board or a pupil of his or her parent or guardian?**

No

**Date of Deputation:**

2022-12-07

**Topic of Deputation:**

St. Catherine's Boundary Review



## DELEGATION REGISTRATION FORM FOR BOARD, STANDING OR OTHER COMMITTEES

### Key Issue(s):

Opposition of the Precious Blood community to the proposition of sending approx. 62 students from within the current Precious Blood boundaries to St. Catherine's, under Financial basis, student welfare concerns, the detriment to the PB community.

### Brief Summary of the Topic of Deputation:

#### Projections

- 1) condos being built are small units and expensive - not conducive for families (More data coming from Gerry)
- 2) enrolment across the board is decreasing - how realistic is it to expect an increase - if we move students / possibility of moving back as enrolment decreases and St. Catherine CS ends up closing

#### Financial costs

- 1) Transportation - already buses going to PBCS, now at least one more bus will be needed in almost the same area
- 2) if students are grandfathered - you could have two buses doing the same route for multiple years
- 3) we understand there is a moratorium on schools - increased enrolment may keep school opening for longer after moratorium ends - costs exponential
  - 1 principal
  - 1 secretary
  - additional teachers - esp. specialty teachers, special education and ESL
  - general upkeep and maintenance of school (it did have a major roof issue last year)

#### Student Welfare

- 1) will need portables - move from PBCS where in a classroom in building
- 2) Student Safety in portables - Lockdowns - why move students out of the building when they can be inside
- 3) our school is close to the families on Sweeney. That means their friends are within walking distance (i know they are bused bc of the major road, Vic Park), but they are also close to precious blood church and the community of Wexford.
- 4) only one set of washrooms -
- 5) No daycare on site at St. Catherine's - will the change in boundary impact feasibility of keeping our daycare open. This program provides a seamless day for families and students.



## DELEGATION REGISTRATION FORM FOR BOARD, STANDING OR OTHER COMMITTEES

If school continues to grow beyond 141. If they keep taking students from other schools - lack of washroom additional washroom facilities

3) Pride in our community - many legacy families want their children at PBCS - parents and grandparents attended the school

4) we are all part of Toronto - we keep hearing about being a North York school - makes it seem that being in Scarborough is the real issue here.

Detriment to PBCS

- decrease in staff will result in less activities/clubs for students
- decrease may result in loss of VP - two admin make a huge difference in any school community - always someone available to support staff and students, especially when Principals have meetings, etc.
- as a larger school we can run houseleagues and multiple clubs because we have more staff

- in a smaller school you keep drawing from the same people / you don't get role models often (males for male students and females for female students)

- smaller school - sometimes the dynamic in a particular grade doesn't work -no opportunity to place students in different classes in the same grade & they are together for years in a potentially difficult situation for a student

- more combined or split classes. There are opportunities, but in a small school some students are in a combined class every year

- May change number of ESL/Spec Ed staff

- newcomers/Equity - we are proud of our diverse student population

School board staff have now sent two reports that this should not proceed. It is counterintuitive to make this change, especially when both communities are not in agreement. Voting to move students away from PBCS in the hopes of trying to make St. Catherine CS a viable school is fiscally, morally, and ethically irresponsible. (need to work on wording)

Across the province, schools are being bused to schools that have healthy populations and space to provide adequate access to facilities, activities, and staff.

### Action Requested:

To follow staff's recommendation and NOT go ahead with any proposal that negatively affects enrollment at Precious Blood Catholic School.



## **DELEGATION REGISTRATION FORM FOR BOARD, STANDING OR OTHER COMMITTEES**

**Please select one of the following options:**

I am an official representative of the Catholic School Parent Council (CSPC).

APPENDIX 'A'

Precious Blood Catholic School Delegation Presentation  
Re: St. Catherine Catholic School Boundary Review  
December 07, 7pm

**Topic of Deputation:**

Precious Blood Catholic School Parent Community's concerns and opposition to the proposed St. Catherine Catholic School's boundary review.

**Key Issues:**

Student welfare, detriment to the Precious Blood Catholic School community, opportunity and financial cost to our greater Catholic community. Lastly, the projected enrolment numbers are not aligned with data available from the City with respect to the Golden Mile redevelopment

**Precious Blood Presentation:**

Precious Blood Catholic School is proud to be an inclusive school, welcoming to newcomers, and a school for all of Toronto (Scarborough and North York). We take pride in the fact that we receive a lot of equity funding from the Board because it's a reflection of our diverse community, which welcomes newcomers to Canada with open arms, promoting our shared Catholic values.

We would be remiss as part of our greater Catholic community if we didn't touch on the prudent issue of fiscal responsibility and our collective responsibility as taxpayers to look at the financial and even opportunity costs of these proposals. Portables come with a cost and that cost is well justified when we look at areas of growing demographics and enrolment numbers, but not when we have excess physical capacity within the greater community. Transportation costs have to be considered in the calculus for this boundary review, with the duplication of busing costs for a generous transition period, being properly compounded by tangible student welfare concerns. Lastly, we would ask this Board to fully consider the opportunity cost of devoting more staff and community resources to moving this scenario forward through the formal process. There are now two reports to this Board, recommending to not move ahead with a boundary change at this time and it feels this may well be ignored.

At Precious Blood we have 3 classrooms that are not currently being utilized as classrooms due to our current enrolment numbers. Keeping St. Catherine's at enrolment of sub 100 students or even the hoped for 150 students has fixed costs (full time Principal, secretary, and custodian) yet neither enrolment number is truly sustainable from an approach which is fiscally responsible. We currently have a cost of living crisis in Canada

and we should be looking at the needs of the greater community and not solely the much narrower interests of preserving a very small school.

This re-drawing of boundaries to support St. Catherine's relies heavily upon enrolment numbers that staff has provided which do not seem aligned with numbers the City of Toronto directed us to and we would be looking at:

<https://www.unitedwaygt.org/ileo-in-action/re-imagining-the-golden-mile-from-chain-stores-and-parking-lots-to-a-new-massive-mixed-use-community/>

- A projected area that would surpass PB boundaries (VP to Birchmount)
- Total Golden Mile area to potentially increase by 40,000
- Of the 40,000 the most ambitious plan asks developers that 20% of builds be 2-3 bed units
- 2-3 bedroom units would be your potential family demographic which would be maximum 8,000 falling into that category
- Based on the current neighbourhood public to catholic school ratio of 3:1 we arrive at a potential population increase of 2,000 that meet our Catholic families demographic.
- TCDSB has indicated that a new elementary school is likely to be built in the Eglington area to accommodate this redevelopment.
- Case studies of other schools (with redeveloped areas within city) were asked for and not provided to support the credibility of these generous enrolment projections.
- We actually foresee downward pressure on PB enrolment even without this proposal from St. Catherine's.

Ultimately, this proposed plan fails our greater community from a financial, opportunity cost and most importantly, a student welfare perspective. Not having consensus within the greater community should be carefully considered. This plan on balance is quite reckless in that it creates tangible issues for Precious Blood students and will negatively effect their quality of education. St. Catherine's will still have sustainability issues even if this plan goes ahead and thus you could be creating a much larger crisis. The definition of insanity as doing the same thing over and over again, yet expecting a different result has been borne out over the past couple decades here.

I would ask this Board to consider how this decision may age in terms of public opinion and also your collective, executive accountability to the greater community. In my past life working in the PMO in Ottawa, we often asked ourselves, does this decision we're taking meet the Globe and Mail test? Frankly, I'm not sure voting against the will of the Precious Blood community furthers our shared mission statement.

#### **Action Requested:**

Precious Blood Catholic School is requesting that this proposed plan be voted down.



## DELEGATION REGISTRATION FORM FOR BOARD, STANDING OR OTHER COMMITTEES

**First Name:**

Magdalen

**Last Name:**

Stiff

**Please select the applicable Board, Standing, Statutory, Sub or Ad Hoc Committee at which you are requesting to depute.**

Corporate Services Strategic Planning and Property Committee

**Do you wish to Delegate by electronic means?**

Yes

**Do you require assistance from the Recording Secretary's Office?**

No

**Do you wish to make your deputation in private session because the matter involves the disclosure of intimate, personal or financial information in respect of a member of the Board or Committee, an employee or prospective employee of the Board or a pupil of his or her parent or guardian?**

No

**Date of Deputation:**

2022-12-07

**Topic of Deputation:**

Boundary Review of Precious Blood Catholic School

**Key Issue(s):**

The proposed boundary changes negatively impact Precious Blood School.

**Brief Summary of the Topic of Deputation:**

- decrease in staff will result in less activities/clubs for students
- decrease may result in loss of key staff



## DELEGATION REGISTRATION FORM FOR BOARD, STANDING OR OTHER COMMITTEES

- May change number of ESL/Spec Ed staff
- removing kids from PB will negatively impact extra curricular activities
- No opportunities for single grade level classes in St Catherine's

### **Action Requested:**

Precious Blood does not support the change of the boundaries that St Catherine's is proposing.

### **Please select one of the following options:**

I am an official representative of the Catholic School Parent Council (CSPC).



Thank you

My name is Magdalen Stiff and I am the Secretary on the Precious Blood Parent Council.

After two and a half years of unprecedented disruptions, nothing matters more than stability in our schools.

These changes to our boundaries, are another example of unnecessary disruptions.

A disruption that has negative consequences for our children, teachers and our community.

A reduction in students at Precious Blood could result in the loss of valuable faculty members for our school.

Faculty members that are members of our community whose livelihoods depend on enrollment at Precious Blood.

Less students, means less students for clubs, extra curricular activities like sports and a potential loss in specialized teachers for subjects like music phys-ed and health.

In terms of St. Catherine's... a school that already has so few students, these children are also at a disadvantage.

Even if we agreed with the proposed boundary changes...what does that future look like for the students of St. Catherine's?

Will there even be enough students to run sports teams? Or clubs? Will classrooms always need to have split grades to justify staffing?

How will a school with such small enrollment support their students?

The proposed boundary change is not a win for Precious Blood, and it is certainly not a win for the kids of St. Catherine's.

To date, the school board has sent two reports that these changes should not proceed.

After two and a half years of unprecedented changes, two and have years of dealing with a pandemic, families deserve to have stability in their schools.

The parent council at Precious Blood is not in agreement with adjusting the boundaries of Precious Blood.

Moving kids away from precious blood to St. Catherine's in hopes of making the school viable, is shortsighted ...

Across the province, schools are being bused to schools that have healthy populations and space to provide adequate access to facilities, activities, and staff. This is the solution for St. Catherine's.

The students of St. Catherine's deserve the resources of a fully-enrolled school.

We do not support the proposed changes and we do not support this plan.

Thank you.



REPORT TO

REGULAR BOARD

## MONTHLY PROCUREMENT REPORT

“It’s no good, it’s no good!” says the buyer – then goes off and boasts about the purchase. Proverbs 20:14

### Drafted

January 3, 2023

### Meeting Date

January 26, 2023

J. Charles, Senior Coordinator, Procurement Services and Contract Administration

### RECOMMENDATION REPORT

**Vision:** *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic Affairs  
and Chief Operating Officer

Derek Boyce  
Associate Director of Corporate  
Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer & Treasurer

**A. EXECUTIVE SUMMARY**

As required by Purchasing Policy FP.01 the Board of Trustees approve all procurement activity/awards greater than \$50,000.

This report submits to the Board of Trustees a listing of all procurement activity/awards in excess of \$50,000 subsequent to December 10, 2022.

**B. PURPOSE**

Purchasing Policy FP.01 requires Board of Trustee approval for any procurement activity/award in excess of \$50,000.

**C. BACKGROUND**

This report recommends approval of the attached list of procurement activity/awards in excess of the \$50,000 threshold.

**D. EVIDENCE/RESEARCH/ANALYSIS**

A listing of all procurement activity/awards appears in Appendix A.

**E. STAFF RECOMMENDATION**

That the Board of Trustees approve all procurement activities/awards listed in Appendix A.

## Appendix A – Listing of Procurement Activity/Awards for Approval (January 2023)

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
1.	Single/Sole Source	Beanstalk Creative - SHSM Sector Video Provide unique educational SHSM programming experiences to students	C. Fernandes, Student Success	Beanstalk	NA	NA	\$65,000.00	NA	NA
2.	Single/Sole Source (Mai 2022 005)	Purchase of Replacement Maintenance Vehicle - Boom/Bucket Truck (1)	M. Farrell, Environmental Support Services	Paramount Truck Sales	NA	NA	\$133,259.00	NA	NA
3.	T-013-23 (Ope 2022 008)	Sawdust Collector Preventative Maintenance and Repair  Regularly scheduled preventative maintenance on sawdust collector systems  Term: 2 Years, plus 3 optional 1-year	M. Farrell, Environmental Support Services	Promain Air Systems	1	January 2023 – January 2028	\$104,918.32	\$157,377.48	Lowest Price
4.	P-120-22	Multi Factor Authentication Services  Term: 2 Years, plus 2 optional 1-year	S. Camacho, Information Technology	KeyData Associates Inc.	3	January 2023 – January 2027	\$343,00.00	\$156,000.00	Highest Score

## Appendix A – Listing of Procurement Activity/Awards for Approval (January 2023)

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
5.	T-015-23 (Ren 2022 015)	Our Lady of Fatima - Replacement of BAS – Contractor Award	M. Zlomislic, Capital Development & Renewal	AEA- Automation Engineering Associates	5	NA	\$377,680.00	NA	Lowest Price
6.	C-001-23 (Ren 2022 021)	St. Eugene French Immersion Retrofits – Consultant Award	M. Zlomislic, Capital Development & Renewal	Ward99 Architects	12	NA	\$94,498.00	NA	Lowest Price
7.	C-008-23 (Ren 2022 028)	Phase 1 CCTV Upgrade – Project Management Contract Award  Project Management services to oversee Phase 1 of the design and installation of the Avigilon CCTV system at various schools	M. Zlomislic, Capital Development & Renewal	p2i strategies Ltd.	2	NA	\$68,599.95	NA	Lowest Price
8.	C-009-23 (Ren 2022 029)	Phase 1 CCTV Upgrade – Consultant Contract Award  Consulting design services related to the Phase 1 Avigilon CCTV system at various schools	M. Zlomislic, Capital Development & Renewal	MCW Consultants Ltd.	4	NA	\$93,500.00	NA	Lowest Price

## Appendix A – Listing of Procurement Activity/Awards for Approval (January 2023)

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
9.	P-012-18 (Ren 2022 032)	Project management services for Phase 4 of the cooling centre installations at 23 schools	M. Zlomislic, Capital Development & Renewal	Jones Lang LaSalle (JLL) Real Estate Services Inc.	10	NA	\$118,889.76	NA	Lowest Price
10.	T-006-23 (Ren 2022 011)	St. Brigid - Electrical Upgrades – Contractor Award	M. Zlomislic, Capital Development & Renewal	Energy Network Services Inc.	12	NA	\$151,210.75	NA	Lowest Price
13.	T-009-23 (Ren 2022 016)	St. Phillip Neri – CCTV Upgrade – Contractor Award	M. Zlomislic, Capital Development & Renewal	Viridian Automation Inc.	4	NA	\$79,700.00	NA	Lowest Price
14.	C-006-23 (Ren 2022 069)	Site Redevelopment Consultant Awards for:  1. Holy Cross Artificial Turf Field 2. Epiphany of Our Lord Site Redevelopment 3. St. Roch Site Redevelopment 4. D’Arcy McGee Parking Lot Paving and Drainage 5. St. Martha Site Redevelopment 6. Blessed Trinity Site Paving	M. Zlomislic, Capital Development & Renewal	RK & Associates Inc.;  Henry Kortekaas and Associates Inc;  Northern Lights Landscape Architects;	7	NA	\$249,805.00	NA	Lowest Price



REPORT TO

REGULAR BOARD

## NEW POLICY – EMPLOYEE ELECTRONIC MONITORING POLICY (REVISED VERSION)

*For surely I know the plans for you, says the Lord, plans for your welfare and not for harm, to give you a future with hope (Jeremiah 29:11)*

Created, Draft	First Tabling	Review
November 30, 2022	January 26, 2023	

**Antonella Ceddia, Executive General Counsel**

**Lynda Coulter, Executive Superintendent of Human Resources, Leadership, & Equity**

### RECOMMENDATION REPORT

#### **Vision:**

*IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope*

#### **Mission:**

*Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



**Brendan Browne, PhD**  
Director of Education

**A. Della Mora**  
Associate Director of Academic Affairs and Chief Operating Officer

**D. Boyce**  
Associate Director of Corporate Services, Chief Commercial Officer

**R. Putnam**  
Chief Financial Officer and Treasurer



## **A. EXECUTIVE SUMMARY**

This report recommends approval of a new Employee Electronic Monitoring Policy.

*The cumulative staff time required to prepare this report was 10 hours.*

## **B. PURPOSE**

This Recommendation Report arises from recent amendments to the *Employment Standards Act* that require employers to have a written policy on the electronic monitoring of employees.

The new policy was revised after being tabled at the Governance and Policy meeting on November 1, 2022. On November 14, 2022, administration received a comprehensive response from one of its labour partners regarding the proposed policy.

Appendix A is the original version of the policy that was reviewed and recommended by the Governance and Policy committee to proceed to Board for approval on December 8, 2022. It has been revised by the Board's legal counsel. The noted revisions are intended to address the concerns raised by TECT including providing clarity around the degree of monitoring as well as concerns about employee privacy while utilizing Board technology and wi-fi.

## **C. BACKGROUND**

1. On April 11, 2022, the Government of Ontario amended the *Employment Standards Act* (ESA) to require that employers that employ 25 or more employees have a written policy on the electronic monitoring of employees in place by October 11, 2022.
2. This draft policy appeared a meeting of the Governance and Policy Committee on December 6, 2022.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

The policy has been created in consultation with the Executive Superintendent of Human Resources, Leadership, and Equity and the Executive Superintendent of Technology, Data, and Strategic Transformation

The new ESA provisions require that the policy states whether the employer electronically monitors employees. If the employer does, the policy must include:

- a description of how and in what circumstances the employer may electronically monitor employees
- the purposes for which the information obtained through electronic monitoring may be used by the employer
- the date the policy was prepared
- the date any changes were made to the policy

An employer must, within the specified timeframes, provide a copy of the written policy to all of its employees and to all assignment employees who are assigned to perform work for that employer.

The Government of Ontario states clearly (on its website) that the ESA requirements do not establish a right for employees not to be electronically monitored by their employer and do not create any new privacy rights for employees.

The ESA requirements are limited to requiring that certain employers be transparent about whether they electronically monitor employees. If they do, the employer must be transparent by describing how and in what circumstances that monitoring occurs and setting out the purposes for which the information obtained through the electronic monitoring may be used.

## **E. METRICS AND ACCOUNTABILITY**

1. Recommendations in this report will be monitored by policy development staff
2. Further reports will be brought to Board in accordance with the policy review schedule.

## **F. IMPLEMENTATION**

The policy as approved will be posted on the TCDSB policy register.

## **G. COMMITTEE RECOMMENDATION**

The Governance and Policy Committee recommends that the Employee Electronic Monitoring Policy provided in Appendix A to this Report be adopted.



**POLICY SECTION:** ADMINISTRATION

**SUB-SECTION:**

**POLICY NAME:** EMPLOYEE ELECTRONIC  
MONITORING

**POLICY NO:** A.41

Date Approved:	Date of Next Review:	Dates of Amendments:
<b>Cross References:</b> <ol style="list-style-type: none"><li>1. <i>Education Act</i></li><li>2. <i>Municipal Freedom of Information and Protection of Privacy Act</i></li><li>3. <i>Personal Health Information Protection Act</i></li><li>4. <i>Employment Standards Act, 2000</i></li><li>5. Records Management &amp; Archives Policy (A.20)</li><li>6. Acceptable Use of Technology Policy (A.29)</li><li>7. Municipal Freedom of Information and Protection of Privacy Policy (A.38)</li><li>8. Video Security Surveillance Policy (B.M.07)</li></ol>		

**Purpose:**

The Toronto Catholic District School Board is committed to transparency in its employee electronic monitoring practices.

This Policy discloses how and in what circumstances the Board electronically monitors Employees and the purpose for which information obtained through electronic monitoring may be used by the Board.



**POLICY SECTION:** ADMINISTRATION  
**SUB-SECTION:**  
**POLICY NAME:** EMPLOYEE ELECTRONIC MONITORING  
**POLICY NO:** A.41

### **Scope and Responsibility:**

This Policy is required by Part XI.1 of the *Employment Standards Act, 2000*.

This Policy applies to all Employees of the Board while using any Board owned or managed information technology or related services of any kind (“**Board Technology**”) either remotely or while on Board premises.

This Policy also governs the Board’s access to Employee data on its information technology, which means the hardware, software and services (including cloud services) that the Board provides to Employees so they can perform work, including on personally-owned electronic communication technology when used by Employees to access Board resources from any location (“**Network**”).

The Director of Education is responsible for the implementation of this Policy in alignment with the Multi-Year Strategic Plan, with the support of the Chief Information Officer and all supervisory personnel. All Employees and technology users share responsibility for compliance.

### **Alignment with MYSP:**

#### **Learning – Growing in Knowledge**

Continue to develop a Christ-centered learning organization in pursuit of knowledge, innovation, and responsiveness.



**POLICY SECTION: ADMINISTRATION**

**SUB-SECTION:**

**POLICY NAME: EMPLOYEE ELECTRONIC MONITORING**

**POLICY NO: A.41**

### **Equity – Growing in Knowledge with Justice**

Apply Catholic social justice to nurture a community focused on equity, diversity, inclusion, anti-racism, and anti-oppression.

### **Well-Being – Growing in Knowledge with Justice and Hope**

Strengthen an environment rooted in Gospel values that nurtures hope and well-being.

### **Policy:**

It is the Board's Policy to be transparent with its Employees about its employee electronic monitoring practices.

### **Regulations:**

1. **The Board engages in electronic monitoring of Board Technology and the Network**
2. **The Board does not routinely engage in the active electronic monitoring of Employees. The Board may permit the inspection, monitoring or disclosure of Board Technology and the Network in the following circumstances:**
  - a. **Inspection, monitoring, or disclosure that is required by or consistent with Board policies and procedures, applicable law, court orders or as otherwise required by law;**
  - b. **Where the Board has reasonable suspicion that a violation of law or**

**POLICY SECTION: ADMINISTRATION**

**SUB-SECTION:**

**POLICY NAME: EMPLOYEE ELECTRONIC  
MONITORING**

**POLICY NO: A.41**

**Board policies and procedures has occurred or may occur;**

**c. Where the Board has a reasonable suspicion that a threat or threats to  
Employees, workers or students have occurred or may occur;**

**d. Where there are time-dependent, critical operational needs related to  
Board business, including in response to allegations of misconduct by  
Employees, workers or students; and,**

**e. As part of the responsible management, maintenance, repair and  
protection of Board Technology and the Network.**

**3. Information obtained from the electronic monitoring of Board Technology  
and the Network may be used for all purposes consistent with Board  
responsibilities. Such purposes include, but are not limited to, safety and  
security, compliance with Board policies and procedures, compliance with  
applicable law, as part of a reasonable investigation and responsible  
management of the Board's infrastructure, systems and assets.**

**4. If Employee privacy is required, a personal device that is not connected to the  
Network should be used.**



**POLICY SECTION: ADMINISTRATION**

**SUB-SECTION:**

**POLICY NAME: EMPLOYEE ELECTRONIC  
MONITORING**

**POLICY NO: A.41**





**POLICY SECTION: ADMINISTRATION**

**SUB-SECTION:**

**POLICY NAME: EMPLOYEE ELECTRONIC MONITORING**

**POLICY NO: A.41**

5. The Board collects information about how Board Technology and the Network are used through a variety of tools, including those set out below. **The Board collects this information as part of routine management of its infrastructure, systems and assets.** Information may be logged for subsequent inspection, may generate alerts that are sent to IT staff or may **be** monitored by IT staff who have access to a dashboard and other reports.

Type of monitoring	Explanation
Computer and Network Tracking - Tools for filtering and logging traffic in and out of the Board's network	Network monitoring provides data on who is communicating in and out of the <b>Network</b> , what type of application they are using to communicate, when they are using it, and whether the traffic may indicate a security problem.
Computer and Network Tracking - Tools for managing how applications and systems are used	Applications and systems (e.g. phone systems, student information system, financial system) monitoring typically provides data on who has used an application and when. Applications and systems may also track user actions, though this varies depending on the application or system
Computer and Network Tracking -Tools for managing and detecting anomalous	Device monitoring (e.g. anti-malware software, anti-virus software, device



**POLICY SECTION:** ADMINISTRATION

**SUB-SECTION:**

**POLICY NAME:** EMPLOYEE ELECTRONIC MONITORING

**POLICY NO:** A.41

events on devices – <i>i.e.</i> , Board Technology, personal devices connected to the Network or using Board account credentials	management software and configuration tools) provides data to determine if a device is being used without authorization or if there is another problem on a device.
Video and Audio Recording	The Board employs video surveillance at some facilities for security purposes. For information about how and in what circumstances the Board uses video surveillance please see the Board's <i>Video Security Surveillance Policy (B.M.07)</i> .
Access control systems	The Board employs electronic systems for controlling access to its facilities. If a Board facility is accessed using a Board access card, these systems will record the user identity, the point of entry and the time and date of entry.
Vehicle telematics (GPS) systems	The Board employs telematics in several Board owned and leased vehicles. These systems collect location data when vehicles are being used for work purposes. The Board uses this data to manage its vehicle fleet and uphold driver safety and security.

The Board collects the above information routinely and accesses it on an as needed basis and, **as noted above**, does not actively monitor Employees, as a matter of course.



**POLICY SECTION:** ADMINISTRATION  
**SUB-SECTION:**  
**POLICY NAME:** EMPLOYEE ELECTRONIC MONITORING  
**POLICY NO:** A.41

**Definitions:**

**Board Technology** includes any Board owned or managed information technology or related services of any kind, including all information and communication tools and applications.

**Employee** means employee of the Board, within the definition of the *Employment Standards Act, 2000*.

**Network** includes information technology: hardware, software, and services (including cloud services) that the Board provides to Employees so they can perform work.

**Evaluation and Metrics:**

The effectiveness of the policy will be determined by measuring the following:



**POLICY SECTION: ADMINISTRATION**

**SUB-SECTION:**

**POLICY NAME: EMPLOYEE ELECTRONIC  
MONITORING**

**POLICY NO: A.41**

1. Ongoing consultation with union partners, educators, administrators and business leaders.
2. Feedback resulting from communication of policy.



REPORT TO

REGULAR BOARD

## NEGOTIATION PROCEDURES POLICY HM.39

*Not only so, but we also glory in our sufferings, because we know that suffering produces perseverance; perseverance, character; and character, hope.*

Romans 5:3-4

### Drafted

December 22, 2022

Lynda Coulter, Executive Superintendent of Human Resources, Leadership and Equity  
Stephanie Obradovich, Senior Legal Counsel

### Meeting Date

January 26, 2023

## RECOMMENDATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
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Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Corporate  
Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer and Treasurer

## **A. EXECUTIVE SUMMARY**

This report recommends some revisions to the Negotiation Procedures Policy - HM 39.

**The cumulative staff time required to prepare this report was 2 hours**

## **B. PURPOSE**

This Recommendation Report is on the Order Paper of the Regular Board as it recommends policy amendments.

## **C. BACKGROUND**

1. The *School Boards Collective Bargaining Act 2014* introduced in or around 2014 governs the procedures around both local and central collective bargaining.
2. The Board of Trustees must continue to be informed of the status of local and central bargaining and to consider tentative central and local agreements for ratification.
3. Recommendations in this report were reviewed at the January 10, 2023, meeting of the Governance and Policy Committee.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

4. The *School Boards Collective Bargaining Act 2014* greatly reduced the scope of local bargaining which no longer includes monetary items. All monetary items are now negotiated at the central table with OCSTA as the representative for all English Catholic School Boards including TCDSB.
5. The Board's Ad Hoc Labour Relations Committee shall establish a mandate for each round of local bargaining and receive regular updates from administration regarding the status of local and central bargaining.
6. Administration will bring forward for ratification all tentative central and local agreements to the Board for ratification.

## **E. METRICS AND ACCOUNTABILITY**

7. The Director of Education through the Executive Superintendent of Human Resources, Leadership & Equity will monitor central and local negotiations and provide updates, as appropriate, to the Ad Hoc Labour Relations Committee.

## **F. GOVERNANCE & POLICY COMMITTEE RECOMMENDATION**

The Governance and Policy Committee recommends that the Negotiation Procedures Policy - HM 39, attached as **Report Appendix A**, be received as amended.



**POLICY SECTION:** HUMAN RESOURCES  
**SUB-SECTION:** MISCELLANEOUS  
**POLICY NAME:** NEGOTIATION PROCEDURES  
**POLICY NO:** H.M. 39

<b>Date Approved:</b> March 5, 2008 - Board	<b>Date of Next Review:</b>	<b>Dates of Amendments:</b> November 16, 2017
<b>Cross References:</b> <i>School Boards Collective Bargaining Act, 2014</i> <i>Labour Relations Act, 1995</i> Good Governance: A Guide for Trustees, School Boards, Directors of Education and Communities ( <a href="http://ege.ontarioschoolTrustees.org/en/collective-bargaining.html">http://ege.ontarioschoolTrustees.org/en/collective-bargaining.html</a> ) (OPSBA) Catholic Trustee Modules: Good Governance for School Boards (OCSTA/OESC), (School Board and Human Resources)		

### **Purpose:**

This policy outlines roles and responsibilities regarding collective bargaining procedures at the Toronto Catholic District School Board.

### **Scope and Responsibility:**

This policy applies to Trustees, the Director of Education and all board staff who prepare for and participate in collective bargaining ~~negotiations~~ with unions or associations representing current staff. The Director of Education is responsible for implementing this policy.

### **Alignment with MYSP:**

Living Our Catholic Values  
Strengthening Public Confidence  
Achieving Excellence in Governance  
Providing Stewardship of Resources  
Inspiring and Motivating Employees

**Learning – Growing in Knowledge**  
**Continue to develop a Christ-centered learning organization in pursuit of**





POLICY SECTION: HUMAN RESOURCES  
SUB-SECTION: MISCELLANEOUS  
POLICY NAME: NEGOTIATION PROCEDURES  
POLICY NO: H.M. 39

**knowledge, innovation, and responsiveness.**

**Equity – Growing in Knowledge with Justice**

**Apply Catholic social justice to nurture a community focused on equity, diversity, inclusion, anti-racism, and anti-oppression.**

**Well-Being - Growing in Knowledge with Justice and Hope**

**Strengthen an environment rooted in Gospel values that nurtures hope and well-being.**

### **Policy:**

The Toronto Catholic District School Board recognizes the need to maintain practices that reflect the leadership role of the Catholic Trustee. Due to the significant impact on budget and the ensuing human resource management implications, it is essential that all Trustees be involved in the decision-making process in regards to contract negotiations.

### **Regulations:**

1. The Director of Education will inform the Board of Trustees of impending negotiations.
2. The Director of Education will prepare a recommendation for the Board of Trustee's consideration containing budgetary implications, impact of operations, improvements, savings, rationale, etc.
3. Matters may be referred to a Bargaining Committee or Working Group the **Ad Hoc Labour Relations Committee** as approved by the Board of Trustees from time to time.
4. The Board of Trustees, as a whole, will deliberate any administrative



**POLICY SECTION:** HUMAN RESOURCES  
**SUB-SECTION:** MISCELLANEOUS  
**POLICY NAME:** NEGOTIATION PROCEDURES  
**POLICY NO:** H.M. 39

recommendation(s) and, from its findings, approve the parameters for the ensuing negotiations.

5. The Board of Trustees will instruct the Director of Education to proceed with negotiations based on the understanding that staff must return to the Board of Trustees for further instruction if these approved parameters are not reached and a settlement remains unlikely.
6. The Director of Education is expected to keep the Board of Trustees informed of its progress at subsequent and/or special Board meetings.
7. ~~The Board of Trustees may appoint Trustees to a local Board bargaining committee.~~
8. **The Board of Trustees may appoint Trustees to an Ad Hoc Labour Relations Committee.**
9. The Roles and Responsibilities of the Board of Trustees include:
  - a. Advise the employer bargaining agency of the Board's proposed central bargaining parameters as the agency develops its central bargaining mandate;
  - b. Bring the Board's concerns to the bargaining agency throughout the central bargaining process;
  - c. Participate in the ratification process of central terms;
  - d. Approve/modify the local bargaining mandate;
  - e. Ratify settlements of locally negotiated terms and conditions of the Board's **collective** agreements;



**POLICY SECTION:** HUMAN RESOURCES  
**SUB-SECTION:** MISCELLANEOUS  
**POLICY NAME:** NEGOTIATION PROCEDURES  
**POLICY NO:** H.M. 39

- f. Authorize lockouts at the local tier; and
  - g. Pay any fees required by regulation under the *School Boards' Collective Bargaining Act, 2014* to a school board/Trustees' association the Employer Bargaining Agency, currently Ontario Catholic School Trustees' Association (OCSTA) to carry out central bargaining duties.
10. The roles and responsibilities of individual Trustees include:
- a. Bring forward to their respective Boards of Trustees the concerns of parents, students, and supporters of the Board with respect to collective bargaining;
  - b. Participate in the decision-making process of the local Board;
  - c. Uphold the implementation of any Board resolution after it is passed by the Board; and
  - d. Inform the Board of Trustees if requested to take part in central or local bargaining negotiations.
11. The roles and responsibilities of the Director of Education include:
- a. Participate in developing recommendations for issues to be included in the central mandate to be considered by the local Board;
  - b. Develop the local bargaining mandate for approval by the local Board;
  - c. Bargain in good faith and make every reasonable effort to agree upon local terms with local bargaining units; and
  - d. Implement the approved terms and conditions of the collective agreements including both central and local terms.



**POLICY SECTION:** HUMAN RESOURCES  
**SUB-SECTION:** MISCELLANEOUS  
**POLICY NAME:** NEGOTIATION PROCEDURES  
**POLICY NO:** H.M. 39

**Evaluation and Metrics:**

The effectiveness of the policy will be determined by measuring the following:

The Director provides regular updates to the Board of Trustees as required during rounds of central and local collective bargaining negotiations.





REPORT TO

REGULAR BOARD

## RESCINDMENT OF TCDSB POLICY R.02 DEMOLITION

*“Why did you run off secretly and deceive me? Why didn’t you tell me, so I could send you away with joy and singing to the music of timbrels and harps?” - Genesis 31:27*

### Drafted

October 31, 2022

### Meeting Date

November 28, 2022

N. D’Urzo, Senior Manager, Real Property

E. Pallotta, Senior Coordinator, Development Services

M. Loberto, Superintendent, Planning and Development Services

L. Northey, Senior Coordinator, Capital Development

M. Zlomislic, Superintendent, Capital Development, Asset Management and Renewal

### RECOMMENDATION REPORT

**Vision:** *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic  
Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Corporate  
Services and Chief Commercial  
Officer

Ryan Putnam  
Chief Financial Officer and  
Treasurer

## **A. EXECUTIVE SUMMARY**

This report recommends that the Board rescind Policy R.02 Demolition, as the provisions in this policy are governed by authorities having jurisdiction over the demolition of Real Property, namely the Board, the Ministry of Education, and the municipality.

All capital projects are subject to strict municipal and provincial legislation. The presiding bodies at the ministerial and municipal level regulate the demolition of Real Property to ensure compliance, irrespective of the Board's internal policy.

In addition, portable classrooms are identified in the Annual Portable Plan and Other Accommodation Needs report. It is at this stage where the Board may decide if a portable classroom should be decommissioned, removed, and/or demolished.

Policy R.02 is redundant and not applicable to the demolition of Real Property as part of a capital project or Portable Plan and Other Accommodation Needs. Therefore, it is recommended that this Policy be rescinded.

*The cumulative staff time required to prepare this report was 14 hours.*

## **B. PURPOSE**

This Recommendation Report is on the Order Paper of the Regular Board as it recommends the rescindment of TCDSB Policy R.02 Demolition.

## **C. BACKGROUND**

1. The Policy was first approved in June 1986 and further amended in November 2017, by consolidating with Policy R.03 (Demolition of Purchased Real Property).
2. Prior to 1986, there was no formal policy in place to provide guidance to the Board with respect to demolition of existing buildings, portables, and purchased Real Property.
3. The Policy was introduced to ensure demolition of school sites and other TCDSB property and was developed in accordance with relevant legislation to achieve maximum safety and service to the community.
4. Staff undertook a thorough review and recommend rescinding Policy R.02 as the demolition of existing buildings, portables and purchased Real Property is regulated through the Annual Portable Plan and Other Accommodation Needs

report; Capital Projects approval process; Ministry approval process; and Municipal approval process, thus making the need for this policy redundant.

5. Recommendations in this report were reviewed at the January 10, 2023, meeting of the Governance and Policy Committee.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

This policy recommendation has been completed in consultation with staff from the Capital Development, Environmental Support Services, Planning, Field Superintendents and External Legal Services (at the request of Executive General Counsel).

1. As per Section 1 of the Policy: Demolition of Existing Buildings and Portables, the need for Board approval is sought through the capital projects submission. All capital projects require approval from the Board prior to Ministry consultation. It is through this process where the need to demolish existing Real Property will be identified and approved by the Board.
2. Section 1. (b) of the Policy requires the approval from the Ministry of Education. Staff will submit a business case to the Ministry requesting funding for the project. Once the funding is approved, the Board will receive a statement from the Ministry directly acknowledging that funding shall include the demolition of an existing building, portable and/or purchased Real Property.
3. Section 1. (f) denotes that demolition process will follow all Board, Ministry and jurisdictional requirements and legislation. After receiving Ministry approval, the Board is required to submit the capital project plans to the City for Site Plan Approval and/or Building Permit. The Ministry's letter of approval is included in this submission and only then, may the City issue a permit for the demolition of an existing building, portable and/or purchased Real Property.
4. Regarding portable classrooms as identified in Section 1. (h); if removal or demolition is required, this is identified in the Annual Portable Plan and Other Accommodation Needs report. Given that the Board reviews the Annual Portable Plan and Other Accommodation Needs report, the requirement to seek additional approval for the disposal or demolition of a portable classroom thereafter becomes unnecessary.



## **E. GOVERNANCE AND POLICY COMMITTEE RECOMMENDATION**

The Governance and Policy Committee recommends that Policy R.02 Demolition found in Report Appendix A be rescinded.



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: DEMOLITION

POLICY NO: R. 02

**Date Approved:**

June 19, 1986 - Board

**Date of Next Review:**

November 2022

**Dates of Amendments:**

November 16, 2017

**Cross References:***Amending and Consolidating:**R.02 Demolition of Existing Buildings and Portables and**R. 03 Demolition of Purchased Real Property***Purpose:**

The purpose of this policy is intended to provide guidance to the Board with respect to demolition of existing buildings, portables, and purchased Real Property.

**Scope and Responsibility:**

This policy applies to all school sites and other TCDSB property. The Director of Education is responsible for this property with the support of Facilities and Development Services.

**Alignment with MYSP:**

Strengthening Public Confidence

Providing Stewardship of Resources

**Policy:**

The TCDSB is committed to ensuring demolition of school sites and other TCDSB property is developed in accordance with relevant legislation and in conjunction with the plans of municipal councils, other school boards and other authorities to achieve maximum safety and service to the community.



**POLICY SECTION: REAL PROPERTY**

**SUB-SECTION:**

**POLICY NAME: DEMOLITION**

**POLICY NO: R. 02**

### **Regulations:**

#### **1. Demolition of Existing Buildings and Portables:**

- a. An existing building or portable which are no longer required for education purposes and cannot be sold, shall be demolished.
- b. Ministry of Education approval to abandon the school facility(ies), other than single portables, will be obtained prior to tendering for demolition.
- c. If non-operational facilities cannot be sold, leased, subject to a rebuild, and are not needed as a core hold, it will be reviewed annually to evaluate the need to demolish – subject to Board approval, available funding, and receipt of demolition permit.
- d. Hazards, including designated substances must be investigated and disclosed prior to demolition.
- e. The school or portable accommodation facility(ies) will be tendered for sale and/or demolition in accordance with Ministry of Education regulations.
- f. Demolition process will follow all Board, Ministry of Education, and jurisdictional requirements and legislation.
- g. Board staff are free to salvage any building components where designated substances are not involved, prior to the bidding contractor mandatory site visit for use in schools or other Board related facilities.
- h. Where possible, Board staff will find the most economical way to remove, or demolish portables over the age of 20 that are prohibitive to repair.



**POLICY SECTION: REAL PROPERTY**

**SUB-SECTION:**

**POLICY NAME: DEMOLITION**

**POLICY NO: R. 02**

2. Demolition of Purchased Real Property:

- a. All buildings acquired by the TCDSB with the intent to demolish, shall be demolished as soon as the land can be used for its intended purpose.
- b. Pending the demolition of vacant buildings, the site will be temporarily fenced, and if required, all basement, main floor windows, and doors shall be boarded up. No trespassing signs will be placed on site immediately upon vacancy of all such properties; Where applicable and as directed by the Board, appropriate signage announcing future use of site will also be posted.
- c. Where the site will be used immediately for school purposes, tenders shall be called for the demolition of buildings after acquisition of the property, subject to a Demolition Permit.



**POLICY SECTION: REAL PROPERTY**

**SUB-SECTION:**

**POLICY NAME: DEMOLITION**

**POLICY NO: R. 02**

**Evaluation and Metrics:**

The effectiveness of the policy will be determined by measuring the following:

Facilities and Development Services will continue to monitor and review the policy. An annual report will be brought to Board if required to ensure compliance with current Statutory and Regulatory requirements with respect to Demolition.



REPORT TO

REGULAR BOARD

## RECOMMENDATION TO RESCIND CONTINUING EDUCATION INSTRUCTORS POLICY H.M. 07

*Day to day pours forth speech, and night to night declares knowledge. Psalm 19:2*

Created, Draft	First Tabling	Review
December 13, 2022	January 26, 2023	

Lynda Coulter, Executive Superintendent, Human Resources, Leadership and Equity  
 Peter Aguiar, Superintendent of Student Achievement and Wellbeing, International Education and Adult Education  
 Hannah Cabaj, Coordinator, Adult Education Program

### RECOMMENDATION REPORT

#### Vision:

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#### Mission:

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 Corporate Services, Chief  
 Commercial Officer

R. Putnam  
 Chief Financial Officer and  
 Treasurer

## **A. EXECUTIVE SUMMARY**

This report recommends rescinding the Continuing Education Instructor Policy (H.M.07).

*The cumulative staff time required to prepare this report was 6 hours.*

## **B. PURPOSE**

This Recommendation Report is on the Order Paper of the Regular Board as it recommends policy rescindment.

## **C. BACKGROUND**

1. The TCDSB Adult English as a Second Language Program has operated since the 1960s.
2. The purpose of the program is to provide non-credit English as a Second Language instruction to adult new Canadians.
3. The program is not funded by the Ministry of Education; instead, it is funded federally through Immigration, Refugees and Citizenship Canada and provincially through Ministry of Labour, Immigration, Training and Skills Development.
4. The TCDSB Adult English as a Second Language Program is located at 17 sites throughout Toronto and there are approximately 150 English as a Second Language Instructors. These instructors have English as a Second Language Qualifications, but the majority are not Ontario Certified Teachers.
5. This year the program is serving approximately 7000 adult learners.
6. Recommendations in this report were reviewed at the January 10, 2023, meeting of the Governance and Policy Committee.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. The Fair Practice in Hiring Policy H.M. 40 applies to the hiring of all TCDSB staff.
2. The Continuing Education Instructor Policy (H.M.07) was approved in October 1977 and last reviewed on January 25, 2018. The policy directs that all instructors who are hired must have Teacher of English as a Second Language (TESL) qualification. It also directs that when hiring instructors who have TESL qualifications, preference is given to those who also have Ontario Certified Teacher (OCT) Qualifications. OCT qualification, however, is not a requirement.

3. Funding for the program requires all instructors to be certified English language instructors making the content of H.M.07 redundant and unnecessary.
4. The content H.M.07 is outdated. The new designation required for new hires is now Ontario Certified English Language Teacher (OCELT).
7. The hiring of all TCDSB staff is governed by H.M. 40 and the content of the Continuing Education Instructor Policy (H.M.07) is operational in nature. A separate policy for the hiring of adult English as a second language instructors is not necessary.

## **E. GOVERNANCE AND POLICY COMMITTEE RECOMMENDATION**

The Governance and Policy Committee recommends that Continuing Education Instructor Policy (H.M.07) provided in REPORT APPENDIX A be rescinded.





**POLICY SECTION:** STUDENTS

**SUB-SECTION:** PROGRAMS

**POLICY NAME:** CONTINUING EDUCATION  
INSTRUCTORS FOR NON-CREDIT  
PROGRAMS

**POLICY NO:** H.M. 07

<b>Date Approved:</b> October 1977	<b>Date of Next Review:</b> January 2023	<b>Dates of Amendments:</b> January 25, 2018
<b>Cross References:</b> Ontario Teachers of College Act 1996, <a href="#">Reg. 347/02</a> : Accreditation of Teacher Education Programs  Teachers of English as a Second Language ( <a href="#">TESL</a> ) Association of Ontario		
<b>Appendix</b>		

**Purpose:**

The purpose of this policy is to provide regulations on the hiring of instructors for non-credit continuing education programs.

**Scope and Responsibility:**

This policy applies to any non-credit continuing education program delivered by the Toronto Catholic District School Board.

**Alignment with MYSP:**

Strengthening Public Confidence

Fostering Student Achievement and Well-Being

Providing Stewardship of Resources



**POLICY SECTION:** STUDENTS  
**SUB-SECTION:** PROGRAMS  
**POLICY NAME:** CONTINUING EDUCATION  
INSTRUCTORS FOR NON-CREDIT  
PROGRAMS  
**POLICY NO:** H.M. 07

**Policy:**

Instructors of non-credit education programs shall be employed on a contract developed for instructors of non-credit continuing education programs. The contract may be specific to the nature of the program.

**Regulations:**

1. All other relevant qualifications being equal, priority will be given to instructors holding the Ontario Certified Teacher (OCT) qualification in the hiring of instructors for non-credit continuing education programs.
2. Instructors hired to deliver non-credit continuing education English as a Second Language programs shall possess the Teachers of English as a Second Language (TESL) Ontario Language Instructor Certificate.



**POLICY SECTION:** STUDENTS  
**SUB-SECTION:** PROGRAMS  
**POLICY NAME:** CONTINUING EDUCATION  
INSTRUCTORS FOR NON-CREDIT  
PROGRAMS  
**POLICY NO:** H.M. 07

**Definitions:**

**The Ontario Certified Teachers (OCT) designation** is granted by the Ontario College of Teachers and required to teacher credit granting courses in Ontario.

**The Teachers of English as a Second Language (TESL) Ontario Instructor Certification** is designed for individuals interested in teaching adult ESL in Ontario, other Canadian provinces, or other countries.

**Evaluation and Metrics:**

The TCDSB will ensure the highest level of instruction in non-credit continuing education programs by hiring qualified instructors who, when possible, also hold be an OCT qualification.



REPORT TO

REGULAR BOARD

## RESCINDMENT OF POLICY A.08 CURRICULUM BOOKLETS – USE BY OTHER BOARDS

*But if we hope for what we do not see, we wait for it with patience. Romans 8:25*

### Drafted

December 12, 2022

### Meeting Date

January 26, 2023

Cristina Fernandes, Executive Superintendent, Student Achievement, Innovation and Well-Being

### RECOMMENDATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

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## **A. EXECUTIVE SUMMARY**

This report recommends the rescindment of Policy A.08 Curriculum Booklets – Use by other boards.

**The cumulative staff time required to prepare this report was 2 hours**

## **B. PURPOSE**

1. This recommendation report is on the order paper of the Regular Board as it recommends policy rescindment.

## **C. BACKGROUND**

1. Policy A.08 Curriculum Booklets – Use by other Boards was first approved on October 16, 1986 and was last reviewed in June 2006.
2. This policy no longer reflects the various formats of curricular materials created within the TCDSB that are currently posted online internally for staff use or within the public facing web.
3. Elements of this policy are already embedded into the Copyright Policy A.11. The copyright policy is expected to be reviewed in October 2023 and it already deals with materials created within the TCDSB.
4. Recommendations in this report were reviewed at the January 10, 2023, meeting of the Governance and Policy Committee.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

This policy has been recommended for rescindment in consultation with staff from the Archives Department, Communications Department, and Legal Services.

## **E. METRICS AND ACCOUNTABILITY**

The Elements of this policy are embedded in Policy A.11. Any additional considerations will be addressed during the process in October 2023.

**F. GOVERNANCE AND POLICY COMMITTEE  
RECOMMENDATION**

The Governance and Policy Committee recommends that Policy A.08  
Curriculum Booklets – Use by other Boards (Appendix A) be rescinded.



## TCDSB Policy Register

### Curriculum Booklets - Use By Other Boards A.08

**Date of Review:** June 2006

**Dates of Amendment:** BM p 188, 16 Oct 86; BM p 422, Apr 72.

#### **Cross Reference:**

#### **Policy**

Toronto Catholic District School Board booklets and curriculum materials may be made available to educational authorities and interested parties.

#### **Regulations**

1. Booklets and curriculum material may be made available at no cost to TCDSB.
2. Complimentary copies may be given with the approval of the Director of Education.
3. Where another board has received approval to use material in its curricula that appropriate credit be given to TCDSB.



REPORT TO

REGULAR BOARD

## TRUSTEE SERVICES AND EXPENDITURES POLICY T.17

*May integrity and uprightness preserve me for I wait for you. Psalm 25:21*

Created, Draft	First Tabling	Review
January 20, 2023	January 26, 2023	

R. Putnam, Chief Financial Officer and Treasurer

S. Camacho, Executive Superintendent, Technology, Data, Strategic Transformation and CIO

### RECOMMENDATION REPORT

#### Vision:

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#### Mission:

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## **A. EXECUTIVE SUMMARY**

This report is recommending changes to Policy T.17 – Trustee Services and Expenditures reflective of discussion and motions passed by the Ad Hoc Trustee Services Committee.

## **B. BACKGROUND**

The Ad Hoc Trustee Services Committee met on December 13, 2022 and again on January 17, 2023 to review Policy T.17 – Trustee Services and Expenditures resulting in a number of motions and recommendations for the consideration of the Board of Trustees. The associated changes are denoted in the attached revised Policy T.17 and accompanying Appendix A.

## **C. EVIDENCE/RESEARCH/ANALYSIS**

The Committee reviewed all aspects of the policy including the impact of inflation, return to normal conference and professional development activity, resumption of in person school and community events, technology and equipment requirements, and other such considerations as highlighted in the attached policy for the consideration of the Board of Trustees.

## **D. COMMITTEE RECOMMENDATION**

The Ad Hoc Trustee Services Committee recommends that the Trustee Services and Expenditures Policy T.17 be adopted as per the attached revised Policy T.17 and accompanying Appendix A.



**POLICY SECTION: Trustees**

**SUB-SECTION:**

**POLICY NAME: Trustee Services and Expenditures**

**POLICY NO: T. 17**

<p><b>Date Approved:</b></p> <p>January 2023</p>	<p><b>Date of Next Review:</b></p> <p>January 2027</p>	<p><b>Dates of Previous Amendments:</b></p> <p>April 2019 – Board</p> <p>October 2017 – Board</p> <p>April 2015 – Board</p> <p>September 2013 – Corporate Affairs</p> <p>May 2012 – Board</p> <p>March 2012 – Board</p> <p>February 2012 – Governance Committee</p> <p>June 2009 – Supervision Team (The Board)</p> <p>August 2008 – Supervision Team (The Board)</p>
<p><b>Cross References:</b></p> <p>Employee Expenses (FM.01)</p> <p><i>Education Act, RSO 1990</i></p> <p>Ontario Public Service (OPS) Travel, Meal and Hospitality Expenses Directive</p> <p><i>Public Sector Expenses Review Act, 2009</i></p> <p>Broader Public Sector Expenses Directive (Ontario)</p> <p>Broader Public Sector Perquisites Directive (Ontario)</p> <p><i>Broader Public Sector Accountability Act, 2010</i></p>		
<p><b>Appendix A – Meal and Mileage Reimbursement Rates <del>Trustee Expense Limits</del></b></p>		

**Purpose:**

A Board Policy is required to establish the rules and regulations regarding the reimbursement of expenses, and the provision of central support services in compliance with the Ontario Education Act, Broader Public Sector Directive for Expenses, and any other related Ontario Regulations.

**Scope and Responsibility:**

This policy governs the manner in which the Toronto Catholic District School Board shall provide equipment and support services, reimburse Trustees for professional development activities and specified out-of-pocket expenses required to carry out their responsibilities as a member of the Board.

**Alignment with MYSP:**

~~Strengthening Public Confidence~~

~~Excellence in Governance~~

Learning: Growing in knowledge

Equity: Growing in knowledge with justice

Well-Being: Growing in knowledge with justice and hope

**Policy:**

The Toronto Catholic District School Board shall provide equipment and support services required by Trustees to carry out their responsibilities as a member of the Board. In addition, Trustees will be reimbursed for professional development activities and specified out-of-pocket expenses incurred in carrying out their duties. Only expenses expressly permitted in this policy will be eligible for compensation.

## Regulations:

### A. Budget and Expenditure Allocations

Funds shall be set aside within the Board's operating budget as follows:

- Furniture, Equipment and Technology – \$15,000 per Trustee per term
- Individual Trustee Expenses – \$15,000 per Trustee per annum
- OCSTA/CCSTA Activities – \$2,000 supplement per Trustee per annum
- OCSTA Annual Membership – paid through the central Board budget
- Office of the Chair – \$5,000 supplement per year of term of office
- Office of the Vice-Chair – \$2,500 supplement per year of term of office

### B. Information Technology

#### Information Technology (IT) Equipment

1. At the beginning of each term, Trustees will be offered information technology (IT) equipment, as described below, to assist in conducting official business of the Board. The technology equipment items will be offered according to the contracts and standards in place at the Board for such items at the time of order.
2. Each Trustee can order ~~up to four (4)~~ technology equipment items at any point in time during the four-year term depending on their individual needs, regardless of the start date of their elected term. Any costs above \$7,500 the Trustee's per term Furniture, Equipment and Technology allocation are subject to the approval of the Chair of the Board and the Director of Education. Equipment must be chosen from a predefined equipment list based on the Board standard at the time of order and shall include such items as: tablet device; cellular phone; printer; laptop with dock and monitor; and other technology deemed necessary to meet individual Trustee needs in the course of carrying out their duties on behalf of the Board. ~~Only one of each device type can be ordered per 4-year term. These types include:~~
  - ~~Tablet device~~
  - ~~Cellular phone (smart phone)~~
  - ~~Laptop Computer with dock and monitor~~
  - ~~Multi-function printer~~
3. All equipment purchased shall be charged to the Trustee's Pooled Furniture, Equipment and Technology budget. ~~The final cost and equipment type of the selected equipment shall be posted online along with Individual Trustee expenses.~~

4. ~~In addition to the 4 devices above,~~ Trustees may purchase any associated accessories such as cases, cables, headsets, chargers, and other small technology items from the Trustee's ~~Individual expense~~ Furniture, Equipment and Technology budget.
5. Trustees will be provided with a Board standard cellular phone and associated cellular phone plan. The standard Board cellular phone plan cost shall be funded through the ~~central Board Trustees Pooled expense~~ budget. Charges over and above the standard plan shall be charged to the Individual Trustee expense budget.
6. Minor equipment configuration changes (i.e., more memory, larger hard drive) of Board standard technology equipment can be requested by Trustees in order to meet their individual needs. Changes must be reviewed and approved by the Chief Information Officer to ensure compliance with security standards and software reliability. Minor changes should also not diminish the efficiency benefits associated with technology standardization and should not result in additional technical support being provided to the Trustee on top of the standard support offering. All costs associated with these changes shall be charged to the Trustee's ~~Individual expense~~ Furniture, Equipment and Technology budget.
7. To ensure effective use of technology and security of the Board's systems and data, all technology equipment will be loaded with the Board's standard software applications, configuration, and security applications.
8. Equipment purchased with Board funds is considered Board property and must be returned to the Board at the end of the Trustee's term of office. Equipment that is being replaced must also be returned to the Board.
9. ~~Should a Trustee elect to retain any equipment or device at the end of their the Trustee's term of office, or should equipment be replaced during the term prior to being fully depreciated, the Trustee may purchase any equipment at the depreciated the net book value, as determined by the Chief Financial Officer, plus any associated contract fees, will be charged to the Individual Trustee Expense budget.~~ To ensure compliance with Board contracts and security practices, all Board licensed software, data, and service shall be returned or removed from equipment ~~at the end of the term~~ before any ~~purchased~~ equipment is transferred to the Trustee.
10. Lost, stolen, damaged or broken equipment must be reported to the Board. Any repair expenses shall be charged to the Trustee's ~~Individual expense~~ Furniture, Equipment and Technology budget.

### **Home Based Carrier Service Plans**

11. Trustees shall be permitted to expense home internet services (high-speed, wireless, fibre, etc.) and one phone line in order to support the Trustee in conducting the official business of the Board. Such services shall be procured by individual Trustees and charged to the Individual Trustee Expense budget.
12. Trustees shall not be reimbursed for additional home-based phone lines, faxes, or other similar service since such services are offered at Board offices and/or through the Trustee's Board issued cellular phone.

### **Technology for Student Trustees**

13. Student Trustees shall be entitled to the same technology and related expenses as if they were full members of the Board of Trustees with the exception of the Furniture, Equipment and Technology budget, which shall be pro-rated to a limit of \$7,500 per Student Trustee per term, in recognition of their two-year term of appointment. ~~For clarity, although Student Trustee terms are shorter and do not align with regular Trustee terms, they will still be offered new equipment at the start of their term.~~

### **C. Support Services**

1. Trustees will have access to the following services throughout their term of office:
  - (a) research, administrative and constituency supports
  - (b) newsletters
  - (c) courier delivery
  - (d) photocopying
  - (e) photography for Community events
  - (f) business cards
  - (g) promotional materials as approved by the Board
  - (h) Information Technology support as defined below
2. Research, administrative and constituency support will be provided through Trustee Services support staff. The complement will be reviewed periodically to ensure effectiveness and efficiency of service.

3. The Communications Department will provide support to Trustees for public communications products sent on behalf of the Board. In addition, the Board of Trustees will consult with the Communications Department regarding:
  - (a) Responses to specific incidents or emergent issues that may result in significant public interest, concern, or reputational impact,
  - (b) Messaging to families and communities regarding board priorities, initiatives and matters related to government relations/initiatives,
  - (c) School community events when providing greetings on behalf of the Board,
  - (d) Requests from outside organizations to promote, publicize or engage in events and/or initiatives,
  - (e) Training and support with traditional and social media as related to their role, and
  - (f) Review of factual content in Trustee newsletters.
4. Printing services will be provided through the Board and charged to the Individual Trustee Expense budget.
5. No newsletters or promotional materials will be provided or distributed for the incumbent Trustee or any electoral candidate in the three months prior to any municipal election.
6. Amounts expended on photocopying, business cards and other promotional materials, including costs incurred by schools, will be charged to the Individual Trustee Expense budget.

#### Information Technology Support

7. Trustees will be provided appropriate access to standard Board systems in order to conduct official business of the Board. These systems include typical office systems such as email, calendaring, telephone extension, voicemail, web conferencing, and meeting management software.
8. Within the Trustees shared office space at the CEC, Trustees will be provided a shared desk with a monitor and keyboard to be used in conjunction with the Board issued laptops. The space will also be equipped with a shared multi-function printer, large display screen, and basic cable television.

9. Trustees will be offered similar technology support services offered to employees including access to the Service Desk and technical support during business hours. Trustees will also have access to on-site technical support during all regularly scheduled Board meetings at the CEC. In addition, Trustees may also request support after-hours on days when no Board meetings are scheduled. Such technical support must be requested in advance and is offered on a 'best efforts' basis and based on staff availability.

#### **D. Professional Development**

1. Trustees may subscribe to educational and religious/Catholic publications or periodicals. They may also travel outside Ontario and Canada with the prior approval of the Board, in order to attend educational and religious conferences, conventions or workshops to become knowledgeable and remain current with educational trends and/or participate as a speaker. **Trustee Services staff will provide and maintain a list of professional development workshops and conferences which may be of interest to Trustees.**
2. Professional development expenses may include:
  - (a) course, conference or workshop registration;
  - (b) travel to the event via public transportation or personal vehicle according to Section F of this policy;
  - (c) standard hotel accommodation;
  - (d) meals for the registrant not included in the registration fee. The allowable meal expense reimbursement limits will be set according to the Broader Public Sector Expenses Directive, and amended from time to time as **required specified in Appendix A;**
  - (e) faxes, **long distance** and internet charges related to the conduct of Trustee duties at the event;
  - (f) where the professional development activity is outside of the Greater Toronto Area, transportation to the event via public carrier at the lowest practicable costs and taxi charges during the event may be included as expenses. If transportation to the event is via personal vehicle, applicable parking charges may be included in addition to the per kilometer reimbursement; and



(g) individual memberships in educational organizations, subscriptions to local newspapers or educational periodicals.

3. Professional development will be reimbursed from the Individual Trustee Expense budget ~~established for this purpose~~.
4. Courses of study, which lead to diplomas or degrees, or expenses not specifically detailed in this section of the policy, shall not be eligible for reimbursement.

#### **E. Board Representation Activities**

1. Trustees may be reimbursed for attending events and dinners as representatives of the Board for the following specified events, which will be paid for through the Individual Trustee expense budget, unless otherwise purchased or supplemented through the central Board budget and/or Chair/Vice-Chair budget on behalf of Trustees:
  - Ontario Catholic Schools Trustee Association (OCSTA), Canadian Catholic Schools Trustee Association (CCSTA)
  - Cardinal's Dinner
  - Angel Foundation Events
  - Ordinandi Dinner
2. In addition, Trustees may be reimbursed through the central Board budget to attend events in their official capacity of representing the Board ~~with the approval of~~ upon appointment by the Board of Trustees.

#### **F. Travel on Official Business of the Board**

1. Trustees may be reimbursed for out-of-pocket travel expenses incurred while on official Board business. Eligible expenses include:
  - (a) a rate per kilometer to be aligned with the Canada Revenue Agency (CRA) rate, amended from time to time as specified in Appendix A;
  - (b) paid parking associated with the travel;
  - (c) public transportation fares; and
  - (d) taxi fares to and from the meeting site.

2. ~~Travel expenses where previous approval was obtained by the Board of Trustees shall be reimbursed upon submission and approval of the Trustee Travel Expense Claim. The amount claimed will be charged against the maximum payable under this policy for travel expenses as outlined in Appendix A.~~

#### **G. Additional Out of Pocket Expenses**

1. In addition to travel on Board business, Trustees may be reimbursed for the following out-of-pocket expenses incurred in their role as members of the Board:
  - (a) Hospitality expenses, including childminding, to hold school or ward based meetings;
  - (b) Other reasonable hospitality expenses, consistent with duties of a Trustee under official Board business and within Broader Public Sector Expense Directives;
  - (c) Consumable supplies for home-based office;
  - (d) Postage for board business or communicating with constituents;
  - (e) Development and printing of constituency materials other than newsletters, including advertisements;
  - (f) Community and/or School or Student recognition;
  - (g) Home office furniture and equipment (to be charged to the Trustee's per term Furniture, Equipment and Technology budget).
2. Reimbursement for out-of-pocket expenses shall not exceed the limit per annum for Chair, Vice Chair and Trustee as described in Appendix Section A.
3. Out-of-pocket expenses will be reimbursed upon submission and approval of the Trustee expense claim form from the Individual Trustee Expense budget unless otherwise specified in this policy.
4. ~~Trustee Expense Claim Forms~~ expense claims and accompanying original receipts will be submitted through Trustee Services support staff.
5. In the event a Trustee is compensated (mileage, meals, accommodation, per diem, honorarium) in the course of their duties such funds will be provided to the Board to offset the cost of any expenses incurred and/or reimbursed.

## **H. Reimbursement for Out-of-Pocket Expenses**

1. All claims for reimbursement of out-of-pocket expenses ~~must~~ shall be approved by the Director of Education (or ~~Associate Director~~ designate) via ~~Trustee Services support staff~~.
2. Trustees may appeal a decision concerning their expenses to the next public session of the Board.
3. Claims ~~forms~~ will detail the nature of the expense, the category of the expense, the rationale for the claim, the method of payment, and/or names of persons hosted, or locations visited.
4. Only expenses specifically permitted under this policy may be claimed for reimbursement.
5. Where ~~claims~~ ~~the forms~~ have not been duly completed or the Director of Education (or designate) is of the opinion that the claim is outside the provision of the policy, the Director (or designate) is authorized and obligated to deny the claim. Rationale for denial will be provided to the Trustee prior to denial of the claim.
6. Hospitality expenses must be supported by the original itemized receipts, and there will be no reimbursement for alcoholic beverages.

## **I. Reporting**

All expenses for the quarter must be submitted within two weeks of the quarter end directly to Trustee Services support staff. Expenses must be ~~submitted on-~~ ~~completed expense claim forms with original signatures~~ accompanied by all original, itemized receipts.

Expense claims ~~forms~~ will be processed by Trustee Services support staff within one month of the quarter end utilizing the Board's electronic expense claim application.

All Trustee expenses will be posted 45 60 days after the quarter end to the Board website according to the following categories:

- (a) Furniture, Equipment and Technology ~~IT Equipment and accessories~~
- (b) Internet, Long Distance and Roaming Services
- (c) Postage and Printing
- (d) Professional Development
- (e) Travel for Board Business
- (f) Hospitality
- (g) Advertising and Promotion
- (h) Research and Professional Services

Note: all Individual Trustee expense reports will remain on the Board website until one year after the expiry of the current term of office.

## **J. General Provisions**

1. All individual Trustee expenses shall not exceed the total Trustee's individual expense budget and transferring funds to other Trustees is not permitted.
2. Unspent funds in the ~~Trustee Services Pooled budget or~~ Individual Trustee Expense budget cannot be carried forward to the next budget year. In the event there is an in-year and accumulated fiscal surplus, any unspent amount remaining in the Individual Trustee Expense budget may accumulate in a pooled reserve account and reallocated to other Board wide priorities with the knowledge and approval of the Board of Trustees.
3. Where a Trustee requires to spend over the established limits for reason of accessibility and accommodation, such overages shall be accommodated by the central Board budget in accordance with AODA expectations and requirements. ~~and may be charged to the Trustees' Pooled Budget at the discretion of the Director of Education (or designate).~~
4. The budget year for Trustee expenses is from ~~December 1<sup>st</sup> until November 30<sup>th</sup>~~ November 15<sup>th</sup> to November 14<sup>th</sup>.

5. Services and reimbursement limits may be ~~reduced~~ adjusted by the Board of Trustees in any given budget year to reflect budgetary considerations.
6. Where an amount has been paid by the Board to a Trustee in violation of the *Education Act* or Board policy and where such amount has not been repaid to the Board, the Board will withhold all or part of a Trustee's honorarium until the Board has been reimbursed in full.

## **K. Definitions**

### **Ontario Public Service (OPS) Travel, Meal and Hospitality Expenses Directive (Ontario Management Board of Cabinet, November 2004; amended January 1, 2017)**

This directive sets out the rules for government employees, appointees, contractors and other designated persons to claim reimbursement for work-related travel, meal and hospitality expenses.

### **Broader Public Sector Perquisites Directive (Ontario)**

This directive sets out the requirement for designated broader public sector (BPS) organizations to establish rules related to perks in cases where perks are provided through public funds.

### **Broader Public Sector Expenses Directive (Ontario, updated February 23, 2017 and January 1, 2020)**

The requirements set out in this document raise the level of accountability and transparency for designated broader public sector (BPS) organizations, contributing to greater alignment with the high standards expected in ministries and agencies of the Government of Ontario.

### **“Official Business” of the Board or “Board Business”**

Any work or attendance to an event or meeting which is reasonably connected to the duties of Board members (Trustee) as defined in section 218 of the Education Act and the Trustee Code of Conduct.

### **Information Technology (IT) Equipment**

Any Board standard physical computing device and associated components that is issued by the Board for use in conducting the Business of the Board. This includes any accessories, cables and other small peripherals.

### **“Board Standard” Technology**

A standard set of technology equipment, software, and associated services that is used to ensure efficient IT support, security, and effective use of Board funds. These standards are set by the Chief Information Officer and are updated periodically.

### **Individual Trustee Expense Budget**

An overall annual budget for each Trustee for expenses directly related to Trustees' official business, including, travel, professional development, service fees, and other related expenses. This budget does not include funds for Furniture, Equipment and Technology as described in Section A IT equipment.

### **Trustees' Pooled Expense Budget**

~~An overall annual budget for trustee expenses directly related to trustees events such as trustee meetings and other related expenses. This budget also provides funds for IT equipment.~~

### **Trustees Furniture, Equipment and Technology Budget**

An overall term-based budget for Trustee expenses directly related to furniture, equipment and technology such as chairs, cabinets, laptops, phones, tablets and associated accessories.

### **Hospitality Expenses**

For the purposes of this policy, *hospitality* is the provision of food, beverage, accommodation, transportation and other amenities inclusive of but not limited to childminding, translator and interpreter services.

### **Evaluation and Metrics:**

Financial reporting and public disclosure of Trustee services and expenditures will be disclosed as required by this Board Policy on a quarterly basis.

**Policy T.17 - Trustee Services and Expenditures**  
**Appendix A – Meal and Mileage Reimbursement Rates**

**Meal Reimbursement Rates (January 2023)**

<b>Meal</b>	<b>Maximum Amount</b>
Breakfast	\$30.00
Lunch	\$30.00
Dinner	\$40.00

Note: the maximum amount includes taxes and gratuities; receipts required.

**Mileage Reimbursement Rates (January 2023)**

<b>Annual Kilometers</b>	<b>Per Kilometer Rate</b>
Up to 5,000 kilometers	\$0.68
Beyond 5,000 kilometers	\$0.62



**MINUTES OF THE VIRTUAL  
INAUGURAL MEETING OF THE  
CATHOLIC PARENT INVOLVEMENT COMMITTEE  
PUBLIC SESSION**

IN-PERSON MEETING AT CEC

**HELD MONDAY NOVEMBER 14, 2022**

**1. Call to Order**

The Chair, Joe Fiorante called the Meeting to Order at 7:10 PM.  
The Chair started the livestream on the CPIC YouTube Channel.

**2. Opening Prayer**

The Opening Prayer was led by Joe Fiorante.  
The Land Acknowledgement was led by Jennifer Di Francesco.

**3. Roll Call & Apologies**

**Trustees:** Garry Tanuan (W8)

**Elementary Parent Members:**

Jennifer Di Francesco (W1)

Gabriela Berloni (W2)

Joe Fiorante (W3)

Ravi Peters (W5/E)

Daniel Oliveira (W5/W)

Gus Gikas (W6)

Lisa Landriault (W7)

Richelle Santos (W8/E)

Abayomi Bedward (W9)

Brian Arruda (W10)

James Ocampo (W11/N)

Fadzi McConnell (W11/S)

**Secondary Parent Members:**

Annalisa Crudo-Perri (Central)

Alicia Ravello-Carabon (East)

**Staff:** Ryan Peterson (Director Designate)

Manuela Sequeira (Parent Engagement Coordinator)

**Guest:** Natalia Marriott

All members in attendance introduced themselves.

**4. Declarations of Interest**

None

**5. Approval of the Agenda**

MOVED by Jennifer Di Francesco, seconded by Daniel Oliveira that the agenda be approved.

By Unanimous consent, the Motion was declared

CARRIED

**6. Presentations & Reports from Committee Officers**

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 6a) be adopted as follows:

**6a) From the Chair** received.

The Chair provided an update of actions taken over the last month.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Gabriela Berloni, that Item 6b) be adopted as follows:

**6b) From Past-Treasurer - Financial Report as of October 31, 2022** received.

Current Balance is \$91,093.51. No expenses have been incurred.

By Unanimous consent, the Motion was declared

CARRIED

**7. Certification of Election Results**

MOVED by Fadzi McConnell, seconded by Ravi Peters, that Item 7a) be adopted as follows:

**7a) Elected Parent Members & Results of Election Meetings** received.

All results were reviewed. The Chair thanked all Parents for putting their names forward and for TCDSB Staff that facilitated election meetings. The following positions remain vacant for Even Ward - Elementary Parent Members – Ward 4, Ward 8 West and Ward 12. The following positions remain vacant for Ward Cluster – Secondary Parent Members – Ward East (7, 8, 11, 12).

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Brian Arruda, seconded by Gabriela Berloni, that Item 7b) be adopted as follows:

**7b) CPIC Membership for 2021-2022** received.

The membership list was reviewed and will be published to the CPIC-TCDSB website.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 7c) be adopted as follows:

- 7c) Annual Member Pledge of Responsibilities & Code of Ethical Conduct** received.

The Chair reviewed the Responsibilities and Code of Conduct item and asked members to complete the form before the completion of the meeting. Members had previously received a copy via email for review.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Ravi Peters, seconded by Daniel Oliveira, that Item 7d) be adopted as follows:

- 7d) Annual Member Conflict of Interest Acknowledgement & Declaration** received.

The Chair reviewed the Conflict of Interest item and asked members to complete the form before the completion of the meeting. Members had previously received a copy via email for review.

By Unanimous consent, the Motion was declared

CARRIED

## **8. Election of Chair and Vice-Chair (If Required)**

### **8a) Voting Procedures for Executive Officers**

The Director Designate reviewed the process and terms of for the voting procedures for Executive Officers.

**8b) Election of Chair of the CPIC for 2022-2023**

The Director Designate called for nominations for CPIC Chair.

MOVED by Gus Gikas, seconded by Ravi Peters, that the name of Joe Fiorante be placed in nomination.

Joe Fiorante accepted the nomination.

MOVED by Jennifer Di Francesco (self nomination), seconded by Fadzi McConnell, that the name of Jennifer Di Francesco be placed in nomination.

Jennifer Di Francesco accepted the nomination.

No other nominations were made.

MOVED by Daniel Oliveira, seconded by Gus Gikas that nominations be closed.

Requested by Gabriela Berloni that votes be cast by secret ballot.

Joe Fiorante received 9 votes; Jennifer Di Francesco received 5 votes.

Joe Fiorante was elected Chair of CPIC.

**8c) Election of Vice-Chair of the CPIC for 2022-2023**

The Director Designate called for nominations for CPIC Vice-Chair.

MOVED by Jennifer Di Francesco (self nomination), seconded by Annalisa Crudo-Perri, that the name of Jennifer Di Francesco be placed in nomination.

Jennifer Di Francesco accepted the nomination.

No other nominations were made.

MOVED by Daniel Oliveira, seconded by Brian Arruda that nominations be closed.

Jennifer Di Francesco was acclaimed Vice-Chair of CPIC.

## **9. Election of New Executive Officers**

### **9a) Treasurer**

MOVED by Jennifer Di Francesco, seconded by Annalisa Crudo-Perri that the name of Gus Gikas be placed in nomination.

Gus Gikas accepted the nomination.

No other nominations were made.

MOVED by Lisa Landriault, seconded by Richelle Santos that nominations be closed.

Gus Gikas was acclaimed Treasurer of CPIC.

### **9b) Secretary**

MOVED by Jennifer Di Francesco, seconded by Annalisa Crudo-Perri, that the name of Fadzi McConnell be placed in nomination.

Fadzi McConnell accepted the nomination.

No other nominations were made.

MOVED by Brian Arruda, seconded by Alicia Ravello-Carabon that nominations be closed.

Fadzi McConnell was acclaimed Secretary of CPIC.

### **9c) Digital Coordinator**

MOVED by Gus Gikas (self nomination), seconded by Daniel Oliveira, that the name of Gus Gikas be placed in nomination.

Gus Gikas accepted the nomination.

No other nominations were made.

MOVED by Jennifer Di Francesco, seconded by Fadzi McConnell that nominations be closed.

Gus Gikas was acclaimed Digital Coordinator of CPIC.

**9d) Events Coordinator**

MOVED by Gus Gikas, seconded by Jennifer Di Francesco, that the name of Gabriela Berloni be placed in nomination.

Gabriela Berloni accepted the nomination.

No other nominations were made.

MOVED by Ravi Peters, seconded by Alicia Ravello-Carabon that nominations be closed.

Gabriela Berloni was acclaimed Events Coordinator of CPIC.

**11. Appointment of Community Representatives**

**11a) Eligibility Criteria**

The Chair read the eligibility criteria for appointment of a Community Representative.

**11b) Appointment of Community Representative #1 – OAPCE Toronto**

MOVED by Annalisa Crudo-Perri, seconded by Jennifer Di Francesco that Natalia Marriott be appointed to represent OAPCE-Toronto.

By Unanimous consent, the Motion was declared

CARRIED

**11c) Appointment or Solicitation of Additional Community Representatives**

No applications were received. The Community Representative positions will remain vacant.

## **12. Assignment of Members to Standing Committees**

The Chair referred to the CPIC Bylaws that each Member must be on at least one subcommittee.

### **12a) Budget & Priority Setting Subcommittee**

The Chair called for volunteers.

Gabriela Berloni, Richelle Santos, Ravi Peters and Natalia Marriott were appointed as additional Members on the Budget & Priority Setting Subcommittee.

### **12b) Conference & Events Subcommittee**

It was noted that there was an error on the agenda, the title of the item should read Conference & Events Subcommittee

The Chair called for volunteers.

Gus Gikas, Richelle Santos, Daniel Oliveira, Alicia Ravello-Carabon and Annalisa Crudo-Perri were appointed as additional Members on the Conference & Events Subcommittee.

### **12c) Communications & Parent Resource Subcommittee**

The Chair called for volunteers.

James Ocampo and Brian Arruda were appointed as an additional Member on the Communications & Parent Resource Subcommittee.

## **14. Confirmation of Calendar & Schedule of Committee Meetings**

MOVED by Annalisa Crudo-Perri, seconded by Jennifer Di Francesco, that Item 14a) be adopted as follows:



**14a) Regular Committee Meeting Dates for 2022-2023** received.

Presentation of the CPIC meeting calendar for 2022-2023 is subject to approval by the Board of Trustees.

By Unanimous consent, the Motion was declared

CARRIED

**15. Urgent Matters**

MOVED by Lisa Landriault, seconded by Annalisa Crudo-Perri, that Item 15a) be adopted as follows:

**15a) Approval of Minutes from September 19, 2022 Regular Meeting** received.

By Unanimous consent, the Motion was declared

CARRIED

**16. Communications or Announcements**

MOVED by Brian Arruda, seconded by Abayomi Bedward, that Item 16a) be adopted as follows:

**16a) Member Orientation** deferred to next meeting.

The Chair will send out information for all members to review and familiarize themselves with the role and practices of CPIC.

By Unanimous consent, the Motion was declared

CARRIED

**17. Adjournment**

MOVED by Jennifer Di Francesco, seconded by Annalisa Crudo-Perri, that the meeting be adjourned.

By Unanimous consent, the Motion was declared

CARRIED

The Meeting adjourned at 9:30pm.

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CPIC SECRETARY

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CPIC CHAIR

#### **OUR MISSION**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

#### **OUR VISION**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*



## **MINUTES OF THE REGULAR MEETING OF THE SPECIAL EDUCATION ADVISORY COMMITTEE PUBLIC SESSION**

**HELD WEDNESDAY, NOVEMBER 30, 2022**

### **PRESENT:**

#### **Trustees:**

F. D'Amico – Virtual and In-person  
A. Kennedy

#### **External Members:**

G. Wedge, Chair  
G. Feldman, Vice-Chair  
M. Battaglia – Virtual  
R. De Belchior - Virtual  
L. Mastrogiuseppe – Virtual  
T. Munro  
M. Pugh – Virtual

#### **Staff:**

A. Della Mora  
C. Fernandes  
M. Meehan  
V. Cocco  
M. Gendron  
P. Klim-Conforti  
R. Macchia  
D. Reid  
P. Stachiw

S. Hinds-Barnett, Acting Recording Secretary

#### **External Guest:**

Alasdair Robertson (Parliamentarian)

**1. Call to Order**

The meeting commenced with Maria Meehan, Superintendent of Special Services in the Chair.

**4. Roll Call and Apologies**

Apologies were extended on behalf of Trustee Rizzo and Deborah Nightingale. Lisa Mason was absent.

There was no quorum.

Superintendent Meehan declared a recess.

**PRESENT: (Following recess)**

**Trustee:** A. Kennedy

**External Members:** G. Wedge, Chair  
 G. Feldman, Vice-Chair  
 M. Battaglia – Virtual  
 R. De Belchior - Virtual  
 L. Mastrogiuseppe – Virtual  
 T. Munro  
 M. Pugh – Virtual

**5. Approval of the Agenda**

MOVED by George Wedge, seconded by Tyler Munro, that the Agenda, as amended to include the Addendum, be approved.

On the Vote being taken, the Motion was declared

CARRIED

**6. Election of Chair**

MOVED by Tyler Munro, seconded by Geoffrey Feldman, that the name of George Wedge be placed in nomination.

George Wedge accepted.

There were no further nominations.

MOVED by Tyler Munro, seconded by Geoffrey Feldman, that nominations be closed.

On the Vote being taken, the Motion was declared

CARRIED

Superintendent Meehan relinquished the Chair to George Wedge.

**7. Election of Vice Chair**

MOVED by Tyler Munro, seconded by Melanie Battaglia, that the name of Geoffrey Feldman be placed in nomination.

Geoffrey Feldman accepted.

There were no further nominations.

MOVED by Tyler Munro, seconded by Lori Mastrogiuseppe, that nominations be closed.

On the Vote being taken, the Motion was declared

CARRIED

**8. Declarations of Interest**

There were none.

**9. Approval and Signing of the Minutes**

MOVED by Trustee Kennedy, seconded by Lori Mastrogiuseppe, that the Minutes of the Meeting held November 2, 2022 be approved.

On the Vote being taken, the Motion was declared

CARRIED

**13. Consent and Review**

The Chair reviewed the Order Page and the following Items were held:

- 14a) Special Education Advisory Committee (SEAC) Annual Calendar (Draft) as of November 30, 2022 – Mary Pugh;
- 14b) Special Education Advisory Committee (SEAC) Special Education Plan Review 2022/2023 – Tyler Munro; and
- 15a) Special Education Superintendent Update - November 2022 – Trustee Kennedy

**14. Annual Calendar Items**

MOVED by Tyler Munro, seconded by Lori Mastrogiuseppe, that Item 14a) be adopted as follows:

- 14a) **Special Education Advisory Committee (SEAC) Annual Calendar (Draft) as of November 30, 2022** received.

On the Vote being taken, the Motion was declared

CARRIED

MOVED by Tyler Munro, seconded by Geoffrey Feldman, that Item 14b) be adopted as follows:

- 14b) Special Education Advisory Committee (SEAC) Special Education Plan Review 2022/2023** received and referred to Staff.

On the Vote being taken, the Motion was declared

CARRIED

Trustee D'Amico joined the meeting virtually at 8:08 p.m.

**15. Reports of Officials for Information by the Board/Other Committees**

MOVED by Tyler Munro, seconded by Trustee Kennedy, that Item 15a) be adopted as follows:

- 15a) Special Education Superintendent Update – November 2022** received.

Trustee D'Amico disconnected virtually and joined the meeting in person at 8:16 p.m.

On the Vote being taken, the Motion was declared

CARRIED

Mary Pugh left the meeting at 8:27 p.m.

**20. Adjournment**

MOVED by Tyler Munro, seconded by Trustee D'Amico, that the meeting be adjourned.

On the Vote being taken, the Motion was declared

CARRIED

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SECRETARY

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CHAIR



# Special Education Superintendent Update

## November 30, 2022

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**Professional development** workshops were provided to our school-based education support staff on November 18. Workshops included the following:



The Board-Certified Behaviour Analysts (BCBAs) presented a workshop entitled, *Be the Reinforcer: Pairing 101*. The workshop guided participants through the basic principles of reinforcement and pairing, which are key principles in Applied Behaviour Analysis.



The Psychology members on the Autism Team presented a workshop entitled, *Understanding & Addressing Challenging Behaviours of Students with Autism Spectrum Disorder*. The workshop focused on understanding the functions of challenging behavior and identifying effective strategies to implement change.



School Mental Health Ontario (SMHO) – Foundations of early identification and support for students struggling with mental health.



TCDSB Building and Nurturing Capacity in Kindergarten (BANCK) interdisciplinary team presented evidence-based classroom practices and strategies.

Crisis Prevention Intervention Training - Nonviolent Crisis Intervention (NCI) training was provided with a focus on crisis intervention strategies such as de-escalation techniques



The Assistive Technology Team (ATT) presented *Overview of Accessibility Apps* and *Accessibility in Depth with Read&Write and OrbitNote*.

140 elementary and secondary support staff received a workshop on *Taking Care of You* in collaboration with *Strong Minds Strong Kids: Psychology Foundation*. This workshop provided staff with practical strategies and resources to help manage life's ups and downs. They explored opportunities for promoting their own mental health and well-being in their workplace and home. They discussed what stress is, the physiology of stress, and how to engage in positive coping mechanisms.

### Enhanced Autism Training



The TCDSB has received funding from the Ministry of Education to offer Enhanced Autism Training through the Geneva Centre this year. This is an opportunity for staff to take one of two courses, *Charting a Path to Success in Your Classroom* or *Registered Behaviour Training (RBT T40hr) Online Training course*.

### Mental Health – Safe Schools Symposium Presentation

During the Safe Schools Symposium at both the elementary and secondary panels, the mental health team presented to 200-250 students on ***The Power of Healthy Relationships***. With a focus on the health benefits of social connections, the discussion bridged to the importance of a sense of belonging in the classroom and in our schools. A group activity of a snowball toss engaged all students in suggesting concrete examples on how to build a stronger community together.

### Social Work - Angel Tree Charitable Donations

In the spirit of the Advent season, the following message was shared with the staff at the Catholic Education Centre:

Each year at this time, The Social Work Department Angel Tree provides an opportunity to reflect upon the good fortune that God has blessed us with and to reach out with compassion to TCDSB families in need. This Christmas we remember that the pandemic has highlighted significant needs throughout our system. Please help us deliver some joy and cheer to our students and families.

Look for the Angel Tree in the atrium on the second floor. Tags for donations will be placed on the tree December 5th, 2022. We would like to remind our students and families that we are a connected TCDSB family and that we hold them in our thoughts and prayers this Christmas and always.

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**OUR VISION**

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**MINUTES OF THE REGULAR MEETING OF THE  
GOVERNANCE AND POLICY COMMITTEE  
PUBLIC SESSION**

**HELD TUESDAY, DECEMBER 6, 2022**

**PRESENT:**

**Trustees:**

A. Kennedy, Chair  
G. Tanuan, Vice-Chair  
N. Crawford  
M. de Domenico  
I. Li Preti  
M. Rizzo

**Staff:**

S. Camacho  
A. Ceddia  
L. Coulter  
C. Fernandes  
M. Caccamo  
M. Loberto  
S. Vlahos  
J. Wujek

S. Harris, Recording Secretary  
S. Hinds-Barnett, Assistant Recording Secretary

**External Guest:**

A. Robertson, Parliamentarian

**4. Roll Call and Apologies**

An apology was conveyed on behalf of Trustee D'Amico.

**5. Approval of the Agenda**

MOVED by Trustee de Domenico, seconded by Trustee Tanuan, that the Agenda, as amended to include the Addendum, be approved.

The Motion was declared

CARRIED

**6. Declarations of Interest**

There were none.

**7. Approval and Signing of the Minutes**

MOVED by Trustee de Domenico, seconded by Trustee Li Preti, that the Minutes of the Meeting held November 1, 2022 be approved.

The Motion was declared

CARRIED

### 13. Staff Reports

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that Item 13a) be adopted as follows:

#### 13a) **Recommendations from the Ad Hoc By-Law Review Committee** received.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee de Domenico, that the Governance and Policy Committee not accept the proposed change to the Board Operating By-Law to record every Committee/Board meeting, private and public, and that the Board continue to record only its public meetings.

MOVED in AMENDMENT to the AMENDMENT by Trustee Rizzo that Staff be requested to investigate technological methods to record private meetings in the future.

There was no seconder.

The Chair ruled the AMENDMENT to the AMENDMENT out of order.

Results of the Vote taken on the AMENDMENT, as follows:

#### **In Favour**

Trustees Crawford  
de Domenico  
Kennedy  
Li Preti

#### **Opposed**

Rizzo  
Tanuan

The AMENDMENT was declared

CARRIED

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee de Domenico, that the Governance and Policy Committee recommend to Board

that the package of changes to the Board Operating By-law be referred back to the Ad Hoc By-Law Review Committee to prepare a draft of the revised Board Operating By-law for Board approval.

Results of the Vote on the AMENDMENT, as follows:

**In Favour**

Trustees

**Opposed**

Crawford  
de Domenico  
Kennedy  
Li Preti  
Rizzo  
Tanuan

The AMENDMENT was declared

FAILED

Trustee Li Preti left the horseshoe at 8:10 pm and returned at 8:11 pm.

Results of the Vote taken on the Motion, as amended, as follows:

**In Favour**

Trustees Crawford  
de Domenico  
Kennedy  
Li Preti

**Opposed**

Rizzo  
Tanuan

The Motion, as amended, was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that Item 13b) be adopted as follows:

**13b) Direction of Property Taxes for Separate Education School Support Policy (F.M.03) received.**

Trustee de Domenico left the horseshoe at 8:19 pm and returned at 8:24 pm.

Time for business expired.

The Chair called for a vote to extend time by 15 minutes, as per the Toronto Catholic District School Board's (TCDSB) By-law, Article 12.6, to continue debate on the Item.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Kennedy  
Li Preti  
Rizzo  
Tanuan

Time was extended based on the will of the Assembly.

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that the Policy F.M.03 Direction of Property Taxes for Separate Education School Support be referred back to Staff to review, in conjunction with Policy S.A 01 Admission and Placement of Elementary Pupils Regulation 2 (vi), to ensure that parents and guardians of registered applicants in Catholic Elementary schools are registered as Catholic school supporters.

MOVED in AMENDMENT by Trustee de Domenico, seconded by Trustee Tanuan, that Staff consider whether the applicants can be required to produce their Notice of Assessment verifying their address.

Results of the Vote taken on the AMENDMENT, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Kennedy  
Li Preti  
Rizzo  
Tanuan

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Referral Motion, as amended, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Kennedy  
Li Preti  
Rizzo  
Tanuan

The Referral Motion, as amended, was declared

CARRIED



The Chair declared a recess.

The meeting resumed with Trustee Kennedy in the Chair, with no change to the attendance list.

### **Urgent Item**

As requested, Staff reviewed the Order Page and advised that Item 13f) New Policy – Employee Electronic Monitoring Policy (Revised Version) was deemed urgent.

### **Consent and Review**

The Chair reviewed the Order Paper and the following Items were held:

- 13c) Community Engagement Policy (T.07) – Trustees Li Preti and Rizzo;
- 13d) Bullying Prevention and Intervention Policy S.S.11 Update Due to Revisions to P.P.M.144 – Trustees Rizzo and Tanuan;
- 13e) Rescindment of Policy R.02 Demolition – Trustee Tanuan; and
- 13f) New Policy – Employee Electronic Monitoring Policy (Revised Version) – Trustee Tanuan

MOVED by Trustee Li Preti, seconded by Trustee Rizzo, that Item 13f) New Policy – Employee Electronic Monitoring Policy (Revised Version) be reordered after Item 13c) Community Engagement Policy (T.07).

Results of the Vote taken, as follows:

#### **In Favour**

#### **Opposed**

Trustees Crawford  
de Domenico  
Kennedy  
Li Preti

Rizzo  
Tanuan

The Motion was declared

CARRIED

### **13. Staff Reports**

MOVED by Trustee Tanuan, seconded by Trustee de Domenico, that Item 13c) be adopted as follows:

#### **13c) Community Engagement Policy (T.07) received.**

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that this policy be referred back to Staff for consultation with the following groups: Catholic School Parent Councils (CSPCs), Catholic Parent Involvement Committee (CPIC), Ontario Association of Parents in Catholic Education (OAPCE), Special Education Advisory Committee (SEAC) and Board Advisory Committees.

MOVED in AMENDMENT by Trustee Tanuan, seconded by Trustee de Domenico, that the community groups be engaged at all levels, Inform, Consult, Involve, Collaborate and Empower, as appropriate.

Results of the Vote taken on the AMENDMENT, as follows:

#### **In Favour**

Trustees Crawford  
de Domenico  
Kennedy

#### **Opposed**

Rizzo

Li Preti  
Tanuan

The AMENDMENT was declared

CARRIED

Time for business expired.

The Chair called for a vote to extend time by 15 minutes, as per the TCDSB's By-law, Article 12.6, to continue debate on the Item.

Results of the Vote taken, as follows:

**In Favour**

Trustees

**Opposed**

Crawford  
de Domenico  
Kennedy  
Li Preti  
Rizzo  
Tanuan

Time was not extended based on the will of the Assembly.

Results of the Vote taken on the Referral Motion, as amended, as follows:

**In Favour**

Trustees Crawford  
de Domenico  
Kennedy

**Opposed**

Li Preti  
Rizzo  
Tanuan

The Referral Motion, as amended, was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Li Preti, that Item 13f) be adopted as follows:

- 13f) New Policy – Employee Electronic Monitoring Policy (Revised Version)**  
that the Governance and Policy Committee recommend to Board that the Employee Electronic Monitoring Policy provided in Appendix A to this Report be adopted.

Time for business expired.

The Chair called for a vote to extend time by 15 minutes, as per the TCDSB's By-law, Article 12.6, to continue debate on the Item.

Results of the Vote taken, as follows:

**In Favour**

Trustees

**Opposed**

Crawford  
de Domenico  
Kennedy  
Li Preti  
Rizzo  
Tanuan

Time was not extended based on the will of the Assembly.

Results of the Vote taken on the Main Motion, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Kennedy  
Li Preti

Rizzo  
Tanuan

The Main Motion was declared

CARRIED

MOVED by Trustee de Domenico, seconded by Trustee Crawford, that Items 13d) Bullying Prevention and Intervention Policy S.S.11 Update Due to Revisions to P.P.M.144 and 13e) Rescindment of Policy R.02 Demolition be referred to the January 10, 2023 Governance and Policy Committee meeting.

Results of the Vote taken on the Referral Motion, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Kennedy  
Li Preti  
Rizzo  
Tanuan

The Referral Motion was declared

CARRIED

**16. Updating of Pending List**

MOVED by Trustee de Domenico, seconded by Trustee Li Preti, that Item 16a) be adopted as follows:

**16a) Monthly Pending List** received.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Kennedy  
Li Preti  
Rizzo  
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee de Domenico, seconded by Trustee Tanuan, that Item 16b) be adopted as follows:

**16b) Annual Policy Priority Schedule** received

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Kennedy  
Li Preti

Rizzo  
Tanuan

The Motion was declared

CARRIED

**17. Adjournment**

MOVED by Trustee de Domenico, seconded by Trustee Crawford, that the meeting be adjourned.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
de Domenico  
Kennedy  
Li Preti  
Rizzo  
Tanuan

The Motion was declared

CARRIED

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SECRETARY

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CHAIR



# **MINUTES OF THE REGULAR MEETING OF THE CATHOLIC PARENT INVOLMENT COMMITTEE**

## **PUBLIC SESSION**

IN-PERSON MEETING AT CEC

**HELD MONDAY DECEMBER 12, 2022**

### **1. Call to Order**

The Chair, Joe Fiorante called the Meeting to Order at 7:09 PM.  
The Chair started the livestream on the CPIC YouTube Channel.

### **2. Opening Prayer**

The Opening Prayer was led by Joe Fiorante.  
The Land Acknowledgement was led by Jennifer Di Francesco.

### **3. Roll Call & Apologies**

**Trustees:** Ida Li Preti (W3)

#### **Elementary Parent Members:**

Jennifer Di Francesco (W1)

Gabriela Berloni (W2)

Joe Fiorante (W3)

Ravi Peters (W5/E)

Daniel Oliveira (W5/W)

Gus Gikas (W6)

Richelle Santos (W8/E)

Brian Arruda (W10)

James Ocampo (W11/N)

Fadzi McConnell (W11/S)

**Secondary Parent Members:**

Annalisa Crudo-Perri (Central)

**Community Members:**

Natalia Marriott (OAPCE)

**Staff:**

Ryan Peterson (Director Designate)

Manuela Sequeira (Parent Engagement Coordinator)

**Guest:**

Garry Tanuan

Lisa Landriault (W7), Abayomi Badward (W9), Alicia Ravello-Carabon (East) and Marco Ouji (Communications) sent their regrets.

**4. Approval of the Agenda**

MOVED by Jennifer Di Francesco, seconded by Natalia Marriott that the Agenda, as amended to include the Addendum, be approved.

By Unanimous consent, the Motion was declared

CARRIED

**5. Declarations of Interest**

None

**6. Approval and Signing of Minutes Held December 12, 2022**

MOVED by Jennifer Di Francesco, seconded by Daniel Oliveira that the December 12, 2022 Meeting Minutes, be approved.

By Unanimous consent, the Motion was declared

CARRIED

## **7. Presentations & Reports from Committee Officers**

MOVED by Gus Gikas, seconded by Jennifer Di Francesco, that Item 6a) be adopted as follows:

### **7a) From the Chair** received.

The Chair provided an update of actions taken over the last month including presenting the CPIC Annual Report at Board.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by James Ocampo, seconded by Jennifer Di Francesco, that Item 6b) be adopted as follows:

### **7b) From Past-Treasurer - Financial Report as of November 30, 2022** received.

Balance is \$91,093.51. Incurred expenses on next report.

By Unanimous consent, the Motion was declared

CARRIED

## **11. Communication Received**

MOVED by Jennifer Di Francesco, seconded by Ravi Peters, that Item 11a) be adopted as follows:

### **11a) Playground and Schoolyard Revitalization Fund** received.

Deadline for submission of applications is Friday December 23, 2022.

By Unanimous consent, the Motion was declared

CARRIED

## **12. Program/Consultation (Committee of the Whole)**

MOVED by Jennifer Di Francesco, seconded by Gus Gikas, that Item 12a) be adopted as follows:

### **12a) Parent Reaching Out (PRO) Grant Funds** received and

Parent Reaching Out (PRO) Grant lump sum amount of \$1500 be allocated to St. Anne Virtual School for Parent Engagement purposes.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Gabriela Berloni, that Item 12b) be adopted as follows:

### **12b) Metrics Report on the Catholic School Parent Council Policy S.10** received.

Overview of CSPC activity during the 2021/2022 school year.  
A large balance of PIC Funds is available to schools.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jennifer Di Francesco, seconded by Daniel Oliveira, that Item 12c) be adopted as follows:

### **12c) Member Orientation** received.

The Chair completed an orientation for all members. A copy of the Member Orientation will be emailed to all members.

By Unanimous consent, the Motion was declared

CARRIED

### **13. Subcommittee & Special Committee Reports**

MOVED by Annalisa Crudo-Perri, seconded by Gus Gikas, that Item 13a) be adopted as follows:

#### **13a) Budget and Priority Setting Subcommittee received.**

The Committee was presented with a drawdown plan for surplus funds. Annual Budgeting Policy No. 5 will be reviewed at the end of this CPIC term.

By Unanimous consent, the Motion was declared

CARRIED

### **15. Reports from TCDSB Board Officials**

MOVED by Jennifer Di Francesco, seconded by Daniel Oliveira, that Item 15a) be adopted as follows:

#### **15a) Monthly Update (Verbal) – Ryan Peterson, Director-Designate for Catholic Parent Involvement Committee received.**

CSPC Zoom licenses will be updated giving them the same capacity they had during the pandemic and prior to Zoom reinstating the Basic Account limitations.

By Unanimous consent, the Motion was declared

CARRIED

### **16. Reports from Trustee or Trustee Alternate**

MOVED by Gus Gikas, seconded by Jennifer Di Francesco, that Item 16a) be adopted as follows:

#### **16a) Monthly Update (Verbal) – Ida Li Preti, Trustee and Markus di Domenico, Trustee Alternate received.**

Trustee Li Preti introduced herself and spoke of the Parent Engagement work she had done throughout her ward.

By Unanimous consent, the Motion was declared

CARRIED

**17. Parent Member & Community Member Reports**

MOVED by Daniel Oliveira, seconded by Jennifer Di Francesco, that Item 17a) be adopted as follows:

**17a) OAPCE Toronto received.**

OAPCE held its annual Commissioning on November 28, 2022. The 84th Annual OAPCE Conference will be held in Kingston, Ontario on April 21 and 22, 2023 with more details to follow.

By Unanimous consent, the Motion was declared

CARRIED

**18. Update from the Board on Prior CPIC Resolutions Recommended**

MOVED by Gabriela Berloni, seconded by Jennifer Di Francesco, that Item 18a) be adopted as follows:

**18a) Access to School Messenger by Catholic School Parent Councils received.**

Board Report was passed at Board by consent on December 8, 2022. That the existing practice of having principals send out Catholic School Parent Council (CSPC) messages via School Messenger remain in place and that staff implement a written protocol, in alignment with policy S.10 Catholic School Parent Councils, that ensures CSPCs are able to send messages to parents via the principal in a consistent manner at all schools.

By Unanimous consent, the Motion was declared

CARRIED

**20. Adjournment**

MOVED by Jennifer Di Francesco, seconded by Gabriela Berloni, that the meeting be adjourned.

By Unanimous consent, the Motion was declared

CARRIED

The Meeting adjourned at 9:40 PM.

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CPIC SECRETARY

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CPIC CHAIR

#### **OUR MISSION**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

#### **OUR VISION**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*



## **MINUTES OF THE TRUSTEE SERVICE AD HOC MEETING PUBLIC SESSION**

**TUESDAY, DECEMBER 13, 2022**

### **Trustees:**

M. Rizzo, Chair  
M. de Domenico, Vice-Chair  
N. Crawford, Ex-Officio  
F. D'Amico, Ex-Officio, Virtual  
A. Kennedy, Virtual and In Person  
J. Martino  
G. Tanuan

### **Staff:**

D. Boyce  
R. Putnam  
S. Camacho

S. Harris, Recording Secretary

### **1. Secretary Calls the Meeting to Order**

The meeting was convened by Chief Financial Officer (CFO) and Treasurer, Ryan Putnam.

### **4. Roll Call and Apologies**

An apology for late arrival was conveyed on behalf of Trustee Crawford.



**5. Approval of the Agenda**

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that the Agenda be approved.

The Motion was declared

CARRIED

**6. Election of Chair**

The Secretary called for nominations.

MOVED by Trustee de Domenico, seconded by Trustee Tanuan, that the name of Trustee Rizzo be placed in nomination.

Trustee Rizzo accepted.

There were no further nominations.

MOVED by Trustee Tanuan, seconded by Trustee de Domenico, that nominations be closed.

Nominations were closed on unanimous consent.

Trustee Rizzo was acclaimed Chair of the Trustee Service Ad Hoc Committee.

CFO and Treasurer Putnam relinquished the Chair to Trustee Rizzo.

**7. Election of Vice-Chair**

Trustee Rizzo relinquished the Chair to CFO and Treasurer Putnam.

CFO and Treasurer Putnam called for nominations.

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that the name of Trustee de Domenico be placed in nomination.

Trustee de Domenico accepted.

There were no further nominations.

MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that nominations be closed.

Nominations were closed on unanimous consent.

Trustee de Domenico was acclaimed Vice-Chair of the Trustee Service Ad Hoc Committee.

CFO and Treasurer Putnam relinquished the Chair to Trustee Rizzo.

**8. Declarations of Interest**

There were none.

**10. Approval and Signing of Minutes**

MOVED by Trustee Martino, seconded by Trustee Tanuan, that the Minutes of the previous meeting held April 3, 2019 be approved.

The Motion was declared

CARRIED

**16. Reports of Officials for the Information of the Board of Trustees**

MOVED by Trustee Martino, seconded by Trustee Tanuan, that Item 16a) be adopted as follows;

**16a) Ad Hoc Trustee Services Committee Terms of Reference** received.

Trustee Crawford joined the meeting at 5:40 pm.

Trustee Rizzo relinquished the Chair to Trustee de Domenico.

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Martino, that the yearly overall amount for Trustee Expense limit be increased from \$11,000 to \$15,000.

Results of the Vote taken on the AMENDMENT, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Martino  
Rizzo  
Tanuan

The AMENDMENT was declared

CARRIED

Staff was directed to discuss childminding with Superintendent Campbell.

Trustee Tanuan left the horseshoe at 6:17 pm and returned at 6:18 pm.

Results of the Vote taken on the Motion, as amended, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Martino  
Rizzo  
Tanuan

The Motion, as amended, was declared

CARRIED

Trustee Kennedy disconnected and joined the horseshoe at 6:33 pm.

MOVED by Trustee Rizzo, seconded by Trustee Martino, that Item 16b) be adopted as follows:

- 16b) Trustee Services Policy Review Member Proposed Discussion Items** that each Trustee can order technology equipment items at any point in time during the four-year term depending on their needs, regardless of the start date of their elected term;

That any costs above \$15,000 be subject to the approval of the Chair of the Board and the Director of Education;

That technology may be chosen from a equipment list or based on individual needs as determined by Trustees that meet Board standards;

That office equipment (filing cabinets, paper shredders, office chairs, etc.) be provided to Trustees if required, and be paid through the allocated budget of \$15,000;

That in addition, the Trustee may purchase associated accessories such as cases, cables, headsets, chargers, and other small items from the Trustee's \$15,000 budget listed above; and

That equipment configuration changes (i.e. more memory, larger hard drive) be provided to Trustees in order to meet their individual needs, and paid from the Trustee's \$15,000 budget listed above.

MOVED in AMENDMENT by Trustee Crawford that the technology budget be increased from \$7,500 to \$10,000.

There was no seconder.

MOVED in AMENDMENT by Trustee Crawford that the technology budget be increased from \$7,500 to \$12,000.

There was no seconder.

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Kennedy, that at the end of term, or in the event that a device is replaced prior to being fully depreciated, the net book value will be charged to the Trustee individual expense budget.

Results of the Vote taken on the AMENDMENT, as follows:

**In Favour**

**Opposed**

Trustees D'Amico  
de Domenico  
Kennedy  
Martino  
Rizzo  
Tanuan

Crawford

The AMENDMENT was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

**In Favour**

**Opposed**

Trustees D'Amico  
de Domenico  
Kennedy  
Martino  
Rizzo  
Tanuan

Crawford

The Motion, as amended, was declared

CARRIED

MOVED by Trustee Martino, seconded by Trustee Rizzo, that the meeting resolve into PRIVATE Session to approve Minutes of the previous meeting held April 3, 2019.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

**PRESENT (Following PRIVATE Session):**

**Trustees:** M. de Domenico, Acting Chair  
N. Crawford, Ex-Officio  
F. D'Amico, Ex-Officio, Virtual  
A. Kennedy  
J. Martino  
M. Rizzo  
G. Tanuan

**21. Adjournment**

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that the meeting be adjourned.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Martino  
Rizzo  
Tanuan

The Motion was declared

CARRIED

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SECRETARY

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CHAIR



## MASTER PENDING LIST AND ROLLING CALENDAR TO JANUARY 26, 2023

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
1.	March-2022 Corporate Services	TBC	Regular Board	Received; and  That the Board of Trustees provide Delegated authority to the Director of Education and either the Chair or Vice Chair of the Board for the spending of tutoring funds with a summative report to be provided at the conclusion of the initiative. <b>(Delegated Authority – Tutoring Funds)</b>	Director of Education & Associate Director of Academic Affairs and Chief Operating Officer & Chief Financial Officer & Treasurer
2.	June-2022 Regular Board	TBC	Regular Board	THEREFORE BE IT RESOLVED THAT: Staff review programming, enrolment, boundaries in order to address the concerns at St Jerome as well as a system review and report back within one year. <b>(Consideration of Motion from Trustee Rizzo regarding St Jerome French Immersion and Enrolment Pressures).</b>	Associate Director of Academic Affairs and Chief Operating Officer
3.	October 2022 Regular Board	February 2023	Regular Board	<b>WHEREAS:</b> On February 28, 2022, the Ontario Human Rights Commission (OHRC) released its <i>Right to Read</i> inquiry report on human rights issues affecting students with reading disabilities, calling for critical changes to Ontario's approach to early reading, in areas such as curriculum and instruction, screening, reading interventions, accommodations and professional assessments;  Page 263 of 270	Associate Director of Academic Affairs and Chief Operating Officer

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
				<p><b>WHEREAS:</b> The inquiry found that by not using evidence-based approaches to teach students to read, Ontario's public education system is failing students with reading disabilities such as dyslexia, and other students;</p> <p><b>WHEREAS:</b> The <i>Right to Read</i> report includes recommendations to the Ministry of Education, school boards and faculties of education on how to address systemic issues that affect the right to learn to read; and</p> <p><b>WHEREAS:</b> SEAC recognizes and supports a diverse variety of Special Education needs and the requirement for an appropriate variety of beneficial education options for students both identified and not identified with Special Education needs in the TCDSB.</p> <p>That Staff provide a report to the following SEAC recommendation to the Board:</p> <ol style="list-style-type: none"> <li>1. On a go forward basis, that Staff provide SEAC with information every year about all reading supports and related programs offered to Toronto Catholic District School Board students, whether they have an Individual Education Plan (IEP) or not; and</li> <li>2. That these annual reports to SEAC be accompanied by information about changes to the current literacy programs, new methods and programs to identify students who struggle with reading, new programs to support the development of reading skills, and the number of students enrolled in the programs</li> </ol>	

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
				from SEAC regarding Right to Read Inquiry for Special Education Students)	
4.	March-2022 Student Achievement	February 2023	Student Achievement	Received and referred to Staff to come back with a report as soon as possible. <b>(Delegation from Jennifer Di Francesco regarding Right to Read Inquiry Human Rights Commission)</b>	Director of Education & Associate Director of Academic Affairs and Chief Operating Officer
5.	December-2022 Student Achievement	February 2023	Student Achievement	Received and that a report on using the <i>Open Court</i> and other programs on a trial basis at the 10 least performing schools in our system come to Board; and  That we receive a report on education practices of the top five countries leading in world education compared to our provincial education system <b>(Toronto Catholic District School Board (TCDSB) Professional Learning Plans to Support Student Achievement and Well-Being 2022-2023)</b>	Associate Director of Academic Affairs and Chief Operating Officer
6.	December -2022 Regular Board	2028	Student Achievement	That an international Languages report be presented in public session at the Student Achievement and Well-Being Committee or appropriate Committee or Board every 5 years <b>(From the Governance and Policy Committee: International Languages (Elementary) Report S.P.05)</b>	Associate Director of Academic Affairs and Chief Operating Officer
7.	January – 2023 Student Achievement	TBC	Student Achievement	That the Assessment of All Board Owned and Operated Buildings be submitted to the Board for contemplation; and	Associate Director of Academic Affairs and Chief Operating

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
				That Staff bring a report to Board on the number of people who have taken sensitivity training and the goal to promote it in the system <b>(Annual Report on the Accessibility Standards Policy (A.36))</b>	Officer

## 2023 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarterly Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (A)	Corporate Services	Annual Chief Financial Officer Overview	Chief Financial Officer and Treasurer
2	February (A)	Corporate Services	Multi-Year Financial Forecast	Chief Financial Officer and Treasurer
3	March (A)	Corporate Services	Budget Framework and Consultation Plan	Chief Financial Officer and Treasurer
4	March (A)	Corporate Services	Consensus Student Enrolment Projections	Associate Director Corporate Services
5	March (A/P)	Corporate Services	Transportation Annual Report and S.T.01 Transportation Policy Metric	Associate Director Corporate Services
6	March (P)	Corporate Services	A.18 Development Proposals, Amendments, Official Plans and By-Laws Policy Metric	Associate Director Corporate Services
7	April (A)	Corporate Services	Ministry Funding Overview	Chief Financial Officer and Treasurer
8	April (Q)	Corporate Services	Mid-Year Budget Status Report	Chief Financial Officer and Treasurer
9	May (A)	Corporate Services	Preliminary Budget Estimates	Chief Financial Officer and Treasurer
10	June (P)	Corporate Services	B.R.01 Rental of Surplus School Space and Properties Policy Metric	Associate Director Corporate Services
11	June (A)	Corporate Services	Recommended Budget Estimates	Chief Financial Officer and Treasurer
12	June (A)	Corporate Services	Delegated Authority Report	Chief Financial Officer and Treasurer
13	September (A)	Corporate Services	Delegated Authority Update Report	Chief Financial Officer and Treasurer
14	September (A)	Corporate Services	Annual Procurement Plan	Chief Financial Officer and Treasurer

## 2023 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

15	September (A)	Corporate Services	Capital Program Update	Associate Director Corporate Services
16	October (Q)	Corporate Services	Budget Update: Enrolment and Staffing	Chief Financial Officer and Treasurer
17	October (A)	Corporate Services	Trustee Honorarium Report	Chief Financial Officer and Treasurer
18	October (A)	Corporate Services	Capital Renewal Program Report	Associate Director Corporate Services
19	November (A)	Corporate Services	Audited Financial Statements	Chief Financial Officer and Treasurer
20	November (P)	Corporate Services	Enrolment Report and S.A.01 Admission and Placement Policy Metric	Associate Director Corporate Services
21	December (A)	Corporate Services	Revised Budget Estimates	Chief Financial Officer and Treasurer
22	December (A)	Corporate Services	Annual Legal Fees Report	Chief Financial Officer and Treasurer
23	December (A)	Corporate Services	Annual Investment Report	Chief Financial Officer and Treasurer
24	December (A)	Corporate Services	Annual Audit Committee Report	Chief Financial Officer and Treasurer
25	February (A)	Regular Board	School Year Calendar	Associate Director Academic Services
26	March (A)	Regular Board	Preliminary Staffing Projections Report	AD Academic Services and CFO/Treasurer
27	September (P)	Regular Board	A.06 Advocacy Policy Metric	Chief Financial Officer and Treasurer
28	October (P)	Regular Board	H.M.33 Acceptance of Hospitality or Gifts Policy Metric	Chief Financial Officer and Treasurer
29	November (A)	Regular Board	Ongoing Exit and Entry Student Survey	Associate Director Corporate Services
30	November (A)	Regular Board	Annual Calendar of Meetings	Director of Education

## 2023 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

<b>31</b>	November (A)	Regular Board	Multi-Year Strategic Plan Annual Report	Director of Education
<b>32</b>	December (A)	Regular Board	Director's Annual Report	Director of Education
<b>33</b>	January (A)	Student Achievement	Equity Action Plan Annual Report	Director of Education
<b>34</b>	January (A)	Student Achievement	Annual Mental Health and Wellbeing Report	Associate Director Academic Services
<b>35</b>	January (P)	Student Achievement	A.36 Accessibility Standards Policy Metric	Associate Director Academic Services
<b>36</b>	February (P)	Student Achievement	S. 19 External Research Policy Metric	Associate Director Academic Services
<b>37</b>	March (A)	Student Achievement	The Angel Foundation for Learning Annual Report and Presentation	Associate Director Academic Services
<b>38</b>	April (A)	Student Achievement	Annual EPAN Schools Allocations	AD Academic Services and CFO/Treasurer
<b>39</b>	April (A)	Student Achievement	Non-Resident VISA Student Fees	AD Academic Services and CFO/Treasurer
<b>40</b>	May (A)	Student Achievement	Ratification of Student Trustee Nominees	Associate Director Academic Services
<b>41</b>	June (P)	Student Achievement	B.B.04 Smoke & Vapour Free Policy Metric	Associate Director Academic Services
<b>42</b>	September (P)	Student Achievement	H.M.40 Fair Practice in Hiring and Promotion Policy Metric	Associate Director Academic Services
<b>43</b>	September (A)	Student Achievement	Community Advisory Committees Report	Associate Director Academic Services
<b>44</b>	September (P)	Student Achievement	H.M.14 Harassment and Discrimination Policy Metric	Associate Director Academic Services
<b>45</b>	September (P)	Student Achievement	H.M.19 Conflict Resolution Policy Metric	Associate Director Academic Services
<b>46</b>	September (P)	Student Achievement	T.07 Community Engagement Policy Metric	Director of Education

## 2023 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

<b>47</b>	September (P)	Student Achievement	A.37 Communications Policy Metric	Director of Education
<b>48</b>	October (P) (5 Year Cycle)	Student Achievement	International Languages Program Report (Next Reporting Date of October 2027)	AD Academic Services and CFO/Treasurer
<b>49</b>	October (A)	Student Achievement	Board Improvement and Equity Plan (BIEP)	Associate Director Academic Services
<b>50</b>	October (A/P)	Student Achievement	S.22 Religious Accommodation Policy Metric	Associate Director Academic Services
<b>51</b>	October (A)	Student Achievement	Student Trustees: Voices that Challenge - CSLIT	Associate Director Academic Services
<b>52</b>	November (A/P)	Student Achievement	Annual Safe Schools Report and S.S.12 Fresh Start Policy Metric	Associate Director Academic Services
<b>53</b>	November (A)	Student Achievement	Annual EQAO and OSSLT Assessments Report	Associate Director Academic Services
<b>54</b>	November (A)	Student Achievement	K-12 Professional Development Plan for Student Achievement and Well-Being	Associate Director Academic Services
<b>55</b>	November (A)	Student Achievement	CPIC Annual Report	Associate Director Academic Services
<b>56</b>	November (P)	Student Achievement	Elementary Catholic School Leadership Impact Team Policy Metric ECSLIT	Associate Director Academic Services
<b>57</b>	November (P)	Student Achievement	S.24 Combined (Split) Grade Classes for Elementary Schools Policy Metric	Associate Director Academic Services
<b>58</b>	December (A/P)	Student Achievement	Accountability Framework for Special Education and S.P.01 Special Education Programs and Services Policy Metric	Associate Director Academic Services
<b>59</b>	December (P)	Student Achievement	S.10 Catholic School Parent Council Policy Metric	Associate Director Academic Services
<b>60</b>	December (A)	Student Achievement	Staff CPIC Annual Report	Associate Director Academic Services