

ADDENDUM
REGULAR MEETING OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

PUBLIC SESSION

Joe Fiorante, Chair, Jennifer Di Francesco, Vice Chair

September 18, 2023

7:00 pm

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CPIC

CATHOLIC
PARENT
INVOLVEMENT
COMMITTEE



Annual Report 2022/2023

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A parent involvement committee of a board shall achieve its purpose by,

(a) providing information and advice on parent engagement to the board;

(b) communicating with and supporting school councils of schools of the board; and

(c) undertaking activities to help parents of pupils of the board support their children's learning at home and at school. O. Reg. 612/00, s. 27 (2).

Toronto CPIC returned to the Catholic Education Centre for the 2022/2023 school year, in person meetings had resumed. We continued to focus on creating awareness of the purpose of the CPIC. We continued to support and build relationships with our CSPCs and elevate the role of the CSPC Chair during CPIC elections. We continued to live stream all CPIC meetings on YouTube for CSPCs and parents to watch and follow.

Toronto CPIC continues to carry forward a surplus of funds. The two years of the pandemic did contribute to this greatly. Going into the 2022/2023 school year a drawdown budget was formulated however not fulfilled. Our expenses this year were lower than average from previous years. We continue to look for opportunities to bring training to our members and CSPCs and to bring vital parenting information to all our TCDSB parents.

Returning to in person meeting from virtual only meetings meant the Committee revisited how to find balance between convenience and opportunity to engage with one another. Virtual meetings did allow ease of joining meetings but being in person created a different atmosphere. At our first in person meeting, the Inaugural Meeting on November 14, 2022, the energy in the room was amazing. Seeing all these parent volunteers around the table ready to get to work was quite a sight. In order to find balance, the committee made the decision to reduce our annual number of regular meetings to 7, which included 4 in person meetings and 3 virtual meetings. We continue to evaluate the efficiency of this new meeting structure and make changes if required.

Going forward Toronto CPIC will continue to fulfill its purpose – to support, encourage and enhance parent engagement at the Board level in order to improve student achievement and well-being. We have always faced challenges, in recent years the pandemic, losing the Recording Secretary and more recently the loss of the Parent Engagement Coordinator, a role that sat on Toronto CPIC since its inception.

But volunteer parents always find a way. Over my 10 years of being involved in parent engagement I have been witness to and been part of the “grit” that volunteer parents show, the perseverance and tenacity to get the job done. Giving of their time and usually sacrificing time with their children and family to find a way so that all TCDSB students can be better positioned. These volunteer parents understand the impact of parent engagement and understand that not every parent can, so they pick up the slack. Toronto CPIC will continue to do more so that our volunteer parents are in better positions too. They truly are giving of this gift of service for the students of the TCDSB.

Thank you,



Joe Fiorante, Toronto CPIC Chair

CPIC Structure and Membership

Voting Members

- i. 15 elementary Parent Members – elected by CSPC Chairs (two-year term)
- ii. 3 Secondary Parent Members – elected by Ward Cluster CSPC Chairs (one year term)
- iii. 3 Community Representatives – appointed by the committee (one year term)

Non-Voting Members

- i. Trustee representative
- ii. Director of Education or designate
- iii. Liaison Officer to the TCDSB

Voting Members		
Elementary School Parent Members		
Ward	Name/School	Attendance
1	Jennifer Di Francesco (St. Eugene)	
2	Gabriela Berloni (St. Eugene)	
3	Joe Fiorante (St. Jane Frances)	
4	Vacant	
5 East	Ravi Peters (St. Gabriel)	
5 West	Daniel Oliveira (St. Conrad)	
6	Gus Gikas (St. Mary of the Angels)	
7	Lisa Landriault (Our Lady of Wisdom)	
8 East	Richelle de Belchior (Cardinal Leger)	
8 West	Vacant	
9	Abayomi Bedward (Holy Rosary)	
10	Brian Arruda (St. Matthews)	
11 North	James Ocampo (Annunciation)	
11 South	Fadzi McConnell (St. Bonaventure)	
12		
Secondary School Parent Members		
Ward Cluster	Name/School	Attendance
West (1,2,3,4)	Vacant	
Central (5,6,9,10)	Annalisa Crudo-Perri (Chaminade) ²	
East (7,8,11,12)	Alicia Ravello-Carabon (Senator O'Connor) ¹	
1-resigned April 2023		
2-resigned June 2023		
Community Members		
Position	Name/Organization	Attendance
1	Natalia Marriott, OAPCE Toronto	
2	Vacant	
3	Vacant	

Non-Voting Members		
Position	Position	Attendance
Trustee Representative	Ida Li Preti, Trustee, Ward 3 ³	
Alternate Trustee Representative	Markus do Domenico, Trustee, Ward 2	
Director of Education or Designate	Ryan Peterson	
Parent Engagement Coordinator	Manuela Sequeira ⁴	
Supervisor, Communications, Public & Media Relations	Marco Ouji	
Recording Secretary	Sashia Stephenson ⁵	
3 – Trustee Tanuan was present for Nov 2022 meeting 4 – no longer a member of CPIC as of Sept 2023 5- joined Sept 2023, position vacant for 2022/2023		



Nov 14, 2022 -Inaugural Meeting

CPIC Officers and Meetings

Executive Officers

Position	Name/Ward	Term ending
Chair	Joe Fiorante (Ward 3)	October 2024
Vice Chair	Jennifer Di Francesco (Ward 1)	October 2023
Treasurer	Gus Gikas (Ward 6)	October 2023
Secretary	Fadzi McConnell (Ward 11)	October 2023
Digital Coordinator	Gus Gikas (Ward 6)	October 2023
Event Coordinator	Gabriela Berloni (Ward 2)	October 2023

Meetings

A parent involvement committee shall meet at least four times in each school year. O. Reg. 612/00, s. 40 (1).

Going into the 2022/2023 school year Toronto CPIC looked to find a balance for their meeting schedule after 2 years of virtual meetings. As a result, we amended our bylaws reducing the number of regular meetings to 7 per term, which included 4 in person meetings and 3 virtual meetings.

Toronto CPIC continued to use their YouTube channel <https://www.youtube.com/@torontocpic2584/streams> to stream all meetings for the public to be able to watch.

Meetings are usually scheduled on the 3rd Monday of the month except in the months of March, July and August.

2022/2023 Meeting Schedule	
Meeting Number	Date
1/Inaugural	November 14, 2022 (In Person)
2	December 12, 2022 (In Person)
3	January 16, 2023 (Virtual)
4	March 6, 2023 (Virtual)
5	April 17, 2023 (In Person)
6	May 29, 2023 (In Person)
7	September 18, 2023 (Virtual)

CPIC Subcommittees

A parent involvement committee may establish subcommittees to make recommendations to the parent involvement committee. O. Reg. 612/00, s. 41 (1)

Executive Officers Subcommittee

To co-ordinate and manage the activities of CPIC between Meetings of the Committee.

Budget & Priority Setting Subcommittee

Devise and propose budget and disbursement targets for CPIC based on approved budget from the previous year as well as in-year monitoring.

Conference & Events Subcommittee

Responsible for the planning and execution of any Committee-planned events such as: workshops, forums and/or conferences. This will include recommending themes, topics, workshops and/or speakers that support the Committee's objectives. Ensures consistency of CPIC representation, registration activities and post-event surveys for all Committee sponsored events.

Communications & Parent Resource Subcommittee

Responsible for curating and cycling content on CPIC digital channels and updating CPIC's resource and materials roster. Ensuring coordination of social media channels with respect to notices and materials related to planned CPIC functions.

CPIC Sponsored Events

For the 2022/2023 school year CPIC did not have any events.

CPIC Recommendations

A board may solicit and take into consideration the advice of its parent involvement committee with regard to matters that relate to improving student achievement and well-being. O. Reg. 612/00, s. 47 (1)

1. In discussing how the beginning of a school year can contribute to parent engagement with the simple forming of a relationship between the teacher and parent around the student, the following recommendation was made regarding Start of School Year Communications and Introductions to Parents

Whereas:

- i. We want to engage parents, especially during the new school year and when they are new to the school or new teachers have joined the staff
- ii. Other school Boards (example Mon Avenir) have engagement strategies that see every teacher following a template introducing themselves, the expected learning goals, any classroom special considerations and contact information
- iii. Waiting for Curriculum Night for first interaction is often weeks away
- iv. Parent Involvement & Engagement should start as soon as possible on a positive note.

That CPIC refer to the Director of Education to consider strategies and consistency for start of school introductions from teachers starting in 2023/2024.

Staff Response:

CPIC Activities and Highlights

Consultations and Presentations

- Community Engagement Policy T.07 Consultation - Shazia Vlahos, Chief of Communications and Government Relations
- Toronto Catholic District School Board Website Update - Paolo Ho, Website Supervisor
- Toronto Catholic District School Board (TCDSB) Bullying Prevention and Intervention Policy S.S.11 Consultation Process - Michael Caccamo, Superintendent of Nurturing our Catholic Community and Safe Schools
- Institute for Catholic Education Fully Alive Consultation - Michael Caccamo, Superintendent of Nurturing our Catholic Community and Safe Schools
- 2023-2024 Budget Framework - Ryan Putnam, Chief Financial Officer and Treasurer
- Amended Student Trustee Policy - Legal Basis - Antonella Ceddia, Executive General Counsel and Head of Legal Services

Partners

- Continued to work closely with OACPE to promote parent engagement.
- For the OACPE 84th Conference in Kingston Toronto CPIC approved a motion to subsidize any TCDSB parent that wanted to attend.

Ministry of Education

- The Toronto CPIC Chair attended quarterly meetings with the Ministry of Education staff along with PIC Chairs and Board leads from across Ontario to discuss different topics and bring new ideas for parent engagement to the forefront.

CPIC Financial Summary

The Province of Ontario through the Ministry of Education currently provides boards with \$5,000 annual base funding and 17 cents per student to fund its Parent Involvement Committee.

For the 2022/2023 school year Toronto CPIC received a grant of \$19,109.00. As the TCDSB enrollment had decreased so had the GSN grant received. There was a carryover from the 2021/2022 year of \$71,984.51. The total funding for 2022/2023 year is \$91,093.51.

Total Expense for the 2022/2023 year were \$4,911.48. This resulted in a carryover of funds in the amount of \$86,182.03 to the 2023/2024 school year.

2022/2023 Budget Summary (Sept 1, 2022 to Aug 31, 2023)		
Funding		
Grant for 2022/2023		\$19,109.00
Carryover from 2021/2022		\$71,984.51
Total Funding for 2022/2023		\$91,093.51
Expenses		
Childcare		
Courier		
Mileage	\$1,145.62	
Parent Resources	\$103.19	
Printing & Supplies	\$246.76	
Promotional Materials		
Hospitality	\$2,327.24	
Refreshment – Meeting	\$1,088.67	
Speaker Expenses		
Telecommunication		
Total Expenses	\$4,911.48	
Carryover to 2023/2024		\$86,182.03

Thank You

On behalf of CPIC and TCDSB, I would like to thank each one of our Committee Members for the giving of their time, their leadership and their voice they provided throughout the 2022/2023 school year. I am aware we all sacrificed time with our families at some point and believe you did so for the greater good.

Good luck to all members who will be running in the October elections for their wards.

Thank you to all the Catholic School Parent Councils, Parents, Community Organizations, Trustees and TCDSB staff that supported CPIC throughout the year. Working together we can achieve our goals.

Special thank you to Manuel Sequera and Carla Marchetti, the Parent Engagement Coordinators/CPIC Liaison Officers for the Toronto CPIC since the inception of this statutory committee. The invaluable support and resources provided by these two amazing board staff helped CPIC continue to fulfill its purpose.



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ELECTIONS 2023

The Toronto Catholic Parent Involvement Committee (CPIC) is a provincially mandated and funded committee. The focus of the committee is to support student academic achievement through increased parent involvement. CPIC is a parent-led committee of ward representatives who work both at the Board and at the ward level.

CPIC members provide information and advice on parent engagement to the school board, create initiatives that promote and facilitate parent engagement, and educate parents to support them in their children's learning at home and/or at school.



GET INVOLVED

Parents, guardians and community members play a significant role in ensuring the success of our students and schools within the Toronto Catholic District School Board (TCDSB) community.

For more information about Toronto CPIC elections, please contact:

cpic.chair@tcdsb.org

Timelines & Ward Elections Information

October 20th, 2023
4:00pm

Deadline for Interested Candidates to apply
CLICK HERE or Visit <https://bit.ly/3sUJ8BT>

October 26th, 2023
7:00pm

Toronto CPIC Elementary Odd Wards Election
Wards: 1, 3, 5W, 7, 9, 11N, 11S
CLICK HERE or Visit <https://bit.ly/3ZnLQvY>

October 26th, 2023
7:00pm

Toronto CPIC Elementary By-Election
Wards: 4, 6, 8W, 12
CLICK HERE or Visit <https://bit.ly/3ZnLQvY>

October 30th, 2023
7:00pm

Toronto CPIC Secondary Ward Elections
WEST (1, 2, 3, 4) CENTRAL (5, 6, 9, 10) EAST (7, 8, 11, 12)
CLICK HERE or Visit <https://bit.ly/3ZnLQvY>

Toronto CPIC Wards and Ward Clusters
CLICK HERE or Visit <https://bit.ly/3ZnLQvY>

Toronto CPIC Elections Website
CLICK HERE or Visit <https://bit.ly/3ZnLQvY>