

TORONTO CATHOLIC DISTRICT SCHOOL BOARD REGULAR MEETING Public Session

AGENDA FEBRUARY 15, 2024

Nancy Crawford, Chair
Trustee Ward 12



Ida Li Preti
Trustee Ward 3

Markus de Domenico, Vice Chair
Trustee Ward 2

MULTI-YEAR STRATEGIC PLAN
2022 - 2025

Teresa Lubinski
Trustee Ward 4

Frank D'Amico
Trustee Ward 6

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope

Joseph Martino
Trustee Ward 1

Michael Del Grande
Trustee Ward 7



Kevin Morrison
Trustee Ward 9

Daniel Di Giorgio
Trustee Ward 10

Maria Rizzo
Trustee Ward 5

Angela Kennedy
Trustee Ward 11

Garry Tanuan
Trustee Ward 8

David Beshai
Student Trustee

JoyGold Goodluck
Student Trustee

MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298
Assistant Recording Secretary: 416-222-8282 Ext. 2207

Dr. Brendan Browne
Director of Education

Nancy Crawford
Chair of the Board

Land Acknowledgement

The land we walk on belongs to the Creator. Earth does not belong to humanity but rather, humanity is part of the Earth. The land was created to be enjoyed by all living beings, a principle reflected in The Dish with One Spoon covenant. Taking only what we need to preserve our earth for future generations, leaving some for others as a sign of our respect and caring, and keeping it clean by revitalizing the land to sustain generations to come.

All Toronto Catholic District School Board properties are situated on the traditional territories of the Anishinabek, the Haudenosaunee Confederacy, and the Wendat peoples. We recognize that the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation. We also listen to the echoes of their prayers to the Creator, and respect the beauty of Mother Earth while striving to learn and draw wisdom from First Nations, Inuit and Métis traditions.

La reconnaissance des territoires

Les terres sur lesquelles nous marchons appartiennent au Créateur. La Terre n'appartient pas à l'humanité mais c'est plutôt l'humanité qui fait partie de la Terre. Les terres ont été créées pour que chaque être vivant puisse en profiter. Ce principe se reflète dans l'accord du « bol à une seule cuillère » qui vise à prendre seulement ce dont nous avons besoin afin de préserver notre terre pour les générations futures, en laissant suffisamment aux autres en guise de respect et de bienveillance, tout en la maintenant propre par sa revitalisation, en vue des générations à venir.

L'ensemble des propriétés du Toronto Catholic District School Board se situent sur les terres traditionnelles des peuples Anishinabés, de la Confédération de Haudenosaunis, et des peuples Wendats. Nous reconnaissons que le territoire ciblé dans le Traité 13 appartient à la Première Nation des Mississaugas de Credit. Nous écoutons également les échos de leurs prières envers le Créateur et le respect de la beauté de notre Terre nourricière, tout en nous efforçant d'apprendre et de nous référer à la sagesse issue des traditions des Premières Nations, Inuit et Métis.

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AGENDA

REGULAR MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD PUBLIC SESSION

Nancy Crawford, Chair

Markus de Domenico, Vice Chair

Thursday, February 15, 2024

7:00 P.M.

	Pages
1. Call to Order	
2. Memorials and Opening Prayer	
3. Land Acknowledgement	
4. Singing of O Canada	
5. Roll Call and Apologies	
6. Approval of the Agenda	
7. Reports from Private Session	
8. Notices of Motions	
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13.	Consideration of Motions For Which Previous Notice Has Been Given	
14.	Consent and Review	
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17.	Matters recommended by Statutory Committees of the Board	
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19.	Reports of Officials for the Information of the Board of Trustees	
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22.	Listing of Communications	
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23.	Inquiries and Miscellaneous	
24.	Updating of Pending Lists	
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25.	Closing Prayer	
26.	Adjournment	

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Markus de Domenico
Trustee Ward 2

E-mail: Markus.deDomenico@tcdsb.org

Voicemail: 416-512-3402

To: Board Meeting, February 15th, 2024

From: Markus de Domenico, Trustee Ward 2

Subject: Notice of Motion re Provincial Leadership Regarding the use of Artificial Intelligence in Education

MOVED BY: Markus de Domenico, Toronto Catholic District School Board, **seconded by:** Kevin Morrison, Trustee Ward 9

WHEREAS: Artificial Intelligence (AI) is a rapidly developing technology that is engaging in exponentially iterative learning and;

WHEREAS: AI is quickly transforming interactions in business and education globally and;

WHEREAS: The evolution and implications of AI are evolving so rapidly that the ramifications for educators, trustees, and education in general remain relatively unknown and difficult to quantify and;

WHEREAS: School Boards do not have informed policies regarding the use of AI in the classroom and;

WHEREAS: At a recent Ontario Catholic School Trustees' Association conference, Trustees and Directors of Education witnessed the phenomenal power both for good and bad of AI tools which are currently readily available to students and staff and;

WHEREAS: The Ministry of Education has the resources and obligation to assist Boards in understanding the implications and impact of AI in schools;

THEREFORE BE IT RESOLVED THAT: The Chair of the Board of Trustees send a letter to Minister Lecce on behalf on the TCDSB requesting a provincial strategy to support School Boards' understanding of and approach to the use of AI in the classroom which may include but is not limited to:

- The establishment of a provincial committee focused on supporting school boards understanding and best practices of AI in the classroom;
- Hosting a provincial conference focusing on the significant issues and implications of AI on schools, school boards, teaching, and learning; and
- Providing on-going support and strategies for educators and school boards regarding AI in schools.

Markus de Domenico
Trustee, Ward 2

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**Markus de Domenico
Trustee Ward 2**

E-mail: Markus.deDomenico@tcdsb.org

Voicemail: 416-512-3402

To: Board Meeting, February 15th, 2024

From: Markus de Domenico, Trustee Ward 2

Subject: Notice of Motion - Stand with Ukraine Blue and Yellow Day 2024

MOVED BY: Markus de Domenico, Toronto Catholic District School Board,

WHEREAS: Our TCDSB Catholic Graduate expectations state

"A responsible citizen who gives witness to Catholic school teaching by promoting peace, justice and the sacredness of human life" and;

WHEREAS: The unjust war being waged against the people of Ukraine continues and has brought tragic consequences to the civilian population of Ukraine and;

WHEREAS: Ward 2 schools Josyf Cardinal Slipyj CS, St. Demetrius CS, Michael Power St. Joseph High School, Ward 4 school, St. Josaphat CS have large Ukrainian heritage student populations and have recently admitted hundreds of Ukrainian students fleeing the war and;

WHEREAS: There is an immediate and dire need for food, medical supplies and aid to Ukraine to assist children and families, and;

WHEREAS: The TCDSB is committed to providing emotional and mental health supports for our Ukrainian students at this very difficult time as they deal with the trauma of war in their former homeland of Ukraine, and;

WHEREAS: The TCDSB offers dress down days and other non-uniform clothing days to raise money for Terry Fox, the Angel Foundation, Childhood Cancer Awareness, and many other worthy causes, and;

WHEREAS: Students and families across the TCDSB raised thousands of dollars in 2022 at the first "Stand with Ukraine Blue and Yellow Day".

THEREFORE BE IT RESOLVED THAT: TCDSB declare **Friday May 10, 2024** as "Stand with Ukraine Blue and Yellow Day 2024" in support of the children of Ukraine.

THEREFORE BE IT FURTHER RESOLVED THAT: On "Stand with Ukraine Blue and Yellow Day 2024" students are encouraged to wear blue and yellow clothing and where possible, donate a toonie to the "Ukraine Humanitarian Appeal" managed by the Canada Ukraine Foundation that supplies civilian aid to Ukraine.

THEREFORE BE IT FURTHER RESOLVED THAT: The Ukraine Humanitarian Appeal was established by the Ukrainian Canadian Congress (UCC) and the Canada-Ukraine Foundation (CUF) to bring aid to Ukrainian civilians.

THEREFORE BE IT FURTHER RESOLVED THAT: The Ukrainian flag be flown at the Catholic Education Centre on May 10, 2024, during "Stand with Ukraine Blue and Yellow Day 2024".

Markus de Domenico
Trustee, Ward 2

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**MINUTES OF THE SPECIAL MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

HELD THURSDAY, JANUARY 11, 2024

STUDENT ACHIEVEMENT

PRESENT:

Trustees:

N. Crawford, Chair of the Board
M. de Domenico, Vice Chair of the Board
I. Li Preti, Chair of the Committee
K. Morrison, Vice-Chair of the Committee
M. Del Grande - Virtual
J. Martino - Virtual
K. Morrison
M. Rizzo
G. Tanuan

Student Trustee:

J. Goodluck

Staff:

B. Browne
D. Boyce
A. Della Mora
R. Putnam
A. Ceddia
S. Campbell
L. Coulter
C. Fernandes
P. Aguiar
A. Bria

M. Caccamo
F. Cifelli
R. D'Addario
G. Danfulani
L. DiMarco
K. Dixon
B. Doan
R. Fernandes
M. Meehan
R. Peterson
S. Vlahos
R. Walo
M. Zlomislic

S. Hinds-Barnett, Acting Recording Secretary
M. Kennedy, Temporary Assistant

External Guest: A. Robertson, Parliamentarian

5. Roll Call and Apologies

An apology was extended on behalf of Trustee D'Amico. Trustees Kennedy and Lubinski, as well as Student Trustee Beshai were absent.

8. Declarations of Interest

There were none.

Items dealt with at the Student Achievement and Well-Being, Catholic Education and Human Resources Committee Meeting in PUBLIC Session were deemed presented.

MOVED by Trustee de Domenico, seconded by Trustee Morrison, that all Items discussed in PUBLIC Session be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Li Preti
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustee Goodluck wished for it to be recorded that she voted in favour.

MOVED by Trustee Tanuan, seconded by Trustee Di Giorgio, that the meeting resolve back into Student Achievement and Well-Being, Catholic Education and Human Resources Committee.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Li Preti
Martino
Morrison

Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustee Goodluck wished for it to be recorded that she voted in favour.

SECRETARY

CHAIR

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MINUTES OF THE SPECIAL MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD

HELD THURSDAY, JANUARY 18, 2024

Corporate Services

PRESENT:

Trustees:

N. Crawford, Chair of the Board - Virtual
T. Lubinski, Chair of the Committee
A. Kennedy, Vice-Chair of the Committee
F. D'Amico
M. Del Grande – Virtual
D. Di Giorgio
I. Li Preti
K. Morrison
M. Rizzo
G. Tanuan – Virtual

Student Trustee:

J. Goodluck

Staff:

B. Browne
D. Boyce
A. Della Mora
R. Putnam
A. Ceddia
M. Damad
M. Farrell
M. Loberto
M. Zlomislic

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

5. Roll Call and Apologies

Apologies were extended on behalf of Trustees de Domenico and Martino, as well as Student Trustee Beshai.

8. Declarations of Interest

In PRIVATE Session, Trustees Del Grande and Lubinski declared a conflict of interest in the (ETFO) Education Workers Tentative Local Agreement matter as they have family members who are employees of the Board. Trustees Del Grande and Lubinski did not participate in discussions regarding that Item nor vote. Trustee Kennedy was absent and took the the first opportunity in PUBLIC Session to declare an interest in that Item as she has family members who are employees of the Board.

In PUBLIC Session, there were none.

The Items dealt with at the Corporate Services, Strategic Planning and Property Committee Meeting in PRIVATE, TRIPLE PRIVATE AND PUBLIC Sessions were deemed presented.

MOVED by Trustee Lubinski, seconded by Trustee Tanuan, that all Items dealt with in PRIVATE and PUBLIC Sessions without attached Declaration of Interest (DOI) be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford

D'Amico
Del Grande
Di Giorgio
Kennedy
Li Preti
Lubinski
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustee Goodluck wished to be recorded as voted in favour.

Trustees Del Grande and Kennedy left the virtual room and horseshoe respectively at 8:25 pm due to a DOI, as earlier indicated.

MOVED by Trustee Tanuan, seconded by Trustee Li Preti, that the Item dealt with in PRIVATE Session with attached Declaration of Interest (DOI) be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Di Giorgio
Li Preti
Lubinski
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustee Goodluck wished to be recorded as voted in favour.

Trustees Kennedy and Morrison returned to the horseshoe at 8:27 p.m.

MOVED by Trustee Lubinski, seconded by Trustee Tanuan, that the meeting resolve back into Corporate Services, Strategic Planning and Property Committee meeting.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Di Giorgio
Kennedy
Li Preti
Lubinski
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR

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**MINUTES OF THE SPECIAL (VIRTUAL) MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION**

HELD MONDAY, JANUARY 22, 2024

PRESENT:

Trustees:

N. Crawford, Chair
M. de Domenico, Vice-Chair – Virtual
F. D’Amico - Virtual
A. Kennedy
K. Morrison
M. Rizzo
G. Tanuan - Virtual

Student Trustees:

D. Beshai - Virtual
J. Goodluck

Staff:

B. Browne
D. Boyce
A. Ceddia
S. Campbell
M. Caccamo
S. Vlahos

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guest:

A. Robertson, Parliamentarian

5. Roll Call and Apologies

An apology was extended on behalf of Trustee Martino. Trustees Del Grande, Di Giorgio, Li Preti and Lubinski were absent.

6. Approval of the Agenda

MOVED by Trustee Morrison, seconded by Trustee Kennedy, that the Agenda be approved.

The Motion was declared

CARRIED

9. Declarations of Interest

There were none.

17. Reports of Officials Requiring Action of the Board of Trustees

MOVED by Trustee Rizzo, seconded by Trustee Morrison, that Item 17a) be adopted as follows:

17a) Proposal to Partner with the Toronto Youth Cabinet (TYC) and the Toronto District School Board (TDSB) to Advocate to the City of Toronto regarding Budget (Verbal) - Nancy Crawford, Trustee Ward 12:

WHEREAS: The Toronto Youth Cabinet is the City of Toronto's official youth advocacy body established by Toronto City Council, with the mandate of advocating on behalf of Toronto's over 623,000 youth;

WHEREAS: The City of Toronto has released its draft 2024 Budget, and is inviting the public to comment throughout the month of January;

WHEREAS: Youth unemployment rates continue to rise, and Toronto and the GTA are seeing increased youth violence;

WHEREAS: Toronto continues to need increased youth programming and support for community organizations for children and youth;

WHEREAS: The Toronto Youth Cabinet held numerous budget consultations engaging hundreds of youth across Toronto on what they would like to see in the budget; and

WHEREAS: In acknowledging the City of Toronto's budget constraints, it is crucial that Toronto's youth are prioritized and meaningfully supported in the 2024 Budget to ensure the long-term prosperity of Toronto.

Therefore Be It Resolved: That the Toronto Catholic District School Board (TCDSB) support and endorse a youth friendly City of Toronto 2024 budget; and

BE IT FURTHER RESOLVED THAT:

(a) The Chair of the TCDSB and the Toronto Youth Cabinet send a joint statement to the Mayor of Toronto and Toronto City Councillors focusing on the prioritization of youth in the Toronto Budget that includes the following:

- i. Declare and stress the exceptional challenges faced by children and youth in Toronto, as well as the critical importance of investments required to support their well-being so that all children and youth achieve their full potential;
- ii. Call on the Mayor and all Members of City Council to prioritize youth in the 2024 Budget, requesting that they make necessary and urgent investments in children and youth; and
- iii. Highlight and affirm areas where efforts and investment are essential, including youth employment, youth hubs, food insecurity, transit affordability, childcare, before and after school programs, mental health, transitional housing for youth experiencing homelessness, and community safety; and

BE IT FURTHER RESOLVED THAT:

(b) The Toronto District School Board be requested to join with the Toronto Catholic District School Board to endorse a youth friendly City of Toronto 2024 budget through a joint statement with Toronto Youth Cabinet;

BE IT FURTHER RESOLVED THAT:

The Communication Department issue the joint statement in consultation with other parties; and

BE IT FURTHER RESOLVED THAT:

(c) Toronto's City Manager and Chief Financial Officer be copied on the correspondence.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Kennedy
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

23. Adjournment

MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Kennedy
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

SECRETARY

CHAIR

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**MINUTES OF THE REGULAR MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION**

HELD TUESDAY, JANUARY 30, 2024

PRESENT:

Trustees:

N. Crawford – Chair
M. de Domenico – Vice Chair
F. D’Amico
M. Del Grande
D. Di Giorgio - Virtual
A. Kennedy - Virtual
I. Li Preti
T. Lubinski - Virtual
J. Martino
K. Morrison
M. Rizzo
G. Tanuan

Student Trustees:

D. Beshai
J. Goodluck

Staff:

B. Browne
D. Boyce
A. Della Mora
R. Putnam
S. Campbell
A. Ceddia

L. Coulter
M. Damad
C. Fernandes
A. Bria
P. Aguiar
M. Caccamo
F. Cifelli
R. D'Addario
G. Danfulani
K. Dixon
B. Doan
M. Farrell
R. Fernandes
M. Loberto
M. Meehan
R. Peterson
R. Walo
S. Vlahos
M. Zlomislic

S. Hinds-Barnett, Acting Recording Secretary
M. Kennedy, Temporary Assistant

External Guest: A. Robertson, Parliamentarian

6. Approval of the Agenda

MOVED by Trustee Martino, seconded by Trustee Tanuan, that the Agenda, as amended to include the following Inquiries, be approved.

23a) From Trustee Rizzo regarding Playgrounds and Outdoor Space;

23b) From Trustee Martino regarding Playgrounds and Outdoor Space;

23c) From Trustee Li Preti regarding Playgrounds and Outdoor Space;

- 23d) From Trustee Lubinski regarding International Students;
- 23e) From Trustee de Domenico regarding Building Gymnasiums Specifically in Ward 2 – Fr Serra Catholic School;
- 23f) From Trustee Morrison regarding Playground Projects;
- 23g) From Trustee Del Grande regarding Playgrounds and Gymnasiums;
- 23h) From Trustee Tanuan regarding International Students and Playgrounds;
- 23i) From Trustee Di Giorgio regarding the Board’s Deficit Position;
- 23j) From Trustee Di Giorgio regarding Procurement on External Legal Services, Parliamentary Services and RFP; and
- 23k) From Trustee Di Giorgio regarding Budgetary Protocols.

MOVED by Trustee Di Giorgio, that Item 11e) Annual Chief Financial Officer Overview – R. Putnam, Chief Financial Officer and Treasurer, be moved to Item 20c) Annual Chief Financial Officer Overview (Verbal) - R. Putnam, Chief Financial Officer and Treasurer.

MOVED by Trustee Di Giorgio, that a new Item - 20c) Annual Financial Update, be placed on the agenda.

The Chair ruled the Motion Out of Order.

Trustee Di Giorgio challenged the Chair.

Results of the Vote taken on the Ruling of the Chair, as follows:

In Favour

Opposed

Trustees Crawford
D’Amico
de Domenico

Del Grande
Di Giorgio
Lubinski

Kennedy
Li Preti
Morrison

Martino
Rizzo
Tanuan

The Chair's Ruling was upheld.

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

MOVED by Trustee Rizzo, seconded by Trustee Del Grande, that Approval of the Agenda be tabled in order to proceed to Item 11a) Ontario Catholic School Trustees' Association (OCSTA) Student Short Video Awards - Nancy Crawford, Chair of the Board and Trustee Ward 12, Teresa Lubinski, Trustee Ward 4, Garry Tanuan, Trustee Ward 8 and Maria Rizzo, Trustee Ward 5.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Kennedy did not vote/respond.

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

Trustee Crawford relinquished the Chair to Trustee de Domenico.

11. Presentations

MOVED by Trustee Tanuan, seconded by Trustee Lubinski, that Item 11a) be adopted as follows:

- 11a) **Ontario Catholic School Trustees' Association (OCSTA) Student Short Video Awards - Nancy Crawford, Chair of the Board and Trustee Ward 12, Teresa Lubinski, Trustee Ward 4, Garry Tanuan, Trustee Ward 8 and Maria Rizzo, Trustee Ward 5** received.

The Motion was declared

CARRIED

Trustee Crawford reassumed the Chair.

6. Approval of the Agenda

MOVED by Trustee de Domenico, seconded by Trustee Lubinski, that the Agenda be lifted from the table.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico

de Domenico
Del Grande
Di Giorgio
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Kennedy did not vote/respond.

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

Trustee Tanuan left the horseshoe at 8:14 p.m.

MOVED by Trustee Rizzo, seconded by Trustee Del Grande, that the By-law 175, Article 10.7 be waived to allow Trustee Di Giorgio to place a new item on the Agenda.

Results of the Vote taken, as follows:

In Favour

Trustees D'Amico
de Domenico
Del Grande
Di Giorgio
Lubinski
Martino
Morrison

Opposed

Crawford
Li Preti

Rizzo

The Motion was declared

CARRIED

Trustee Kennedy did not vote/respond.

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

Item 20c) Annual Chief Financial Officer Overview was added to the Agenda.

Results of the Vote taken on Approval of the Agenda, as amended, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Morrison
Rizzo

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

Trustee Del Grande left the horseshoe at 8:19 p.m.

Trustee Tanuan returned to the horseshoe at 8:20 p.m.

7. **Reports from Private Session**

MOVED by Trustee de Domenico, seconded by Trustee Martino, that the following reports from Trustee de Domenico be received:

In PRIVATE Session:

1. Discussed Security of the Board's Property; and
2. Approved Minutes of the previous Meeting held December 14, 2023.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

Trustee Del Grande returned to the horseshoe at 8:22 p.m.

8. Notices of Motion

MOVED by Trustee de Domenico, seconded by Trustee Kennedy, that Item 8a) be adopted as follows:

- 8a) From Trustee de Domenico regarding Engagement Process on the Use of Cell Phones in the Classroom** that the By-law 175, Article 10.8, 30-day notice period be waived and that the Notice of Motion be considered at tonight's Regular Board Meeting, January 30, 2024 - Refer Item 13a).

Results of the Vote taken, as follows:

In Favour

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Kennedy
Li Preti
Martino
Morrison
Rizzo
Tanuan

Opposed

Del Grande
Lubinski

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

9. Declarations of Interest

Trustees Kennedy and Lubinski declared a conflict of Interest in the following Items as they have family members who are employees of the Board:

- 11e) Annual Chief Financial Officer Overview - R. Putnam, Chief Financial Officer and Treasurer; and
- 20c) Annual Chief Financial Officer Overview

Trustees Kennedy and Lubinski indicated that they would not participate in discussions regarding the respective Items nor vote.

Trustee Morrison left the horseshoe at 8:31 p.m.

10. Approval and Signing of Minutes of the Previous Meetings

MOVED by Trustee Del Grande, seconded by Trustee Rizzo, that Items 10a), 10b) and 10d) be adopted as follows:

- 10a) Caucus Held November 27, 2023**, approved;
- 10b) Special Board (Student Achievement) Held December 7, 2023**, approved; and
- 10d) Board Held December 14, 2023**, approved.

Trustee Di Giorgio questioned the Chair regarding the contents of Item 10a) Caucus Held November 27, 2023, specifically the dissolving of the Executive Compensation Committee.

The Chair ruled the question as inappropriate during the time for approval of the minutes.

Trustee Di Giorgio challenged the Chair.

Results of the Vote taken on the Ruling of the Chair, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Kennedy
Li Preti
Martino
Rizzo
Tanuan

Di Giorgio
Lubinski

The Chair's Ruling was upheld.

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

Trustee Martino left the horseshoe at 8:35 p.m. and returned at 8:36 p.m.

Results of the Vote taken on Approval of the Minutes, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Kennedy
Li Preti
Martino
Rizzo
Tanuan

Di Giorgio
Lubinski

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

MOVED by Trustee Di Giorgio, seconded by Trustee D'Amico, that the Agenda be reopened to add an Inquiry regarding Response from Staff about Dissolving the Executive Compensation Committee.

Results of the Vote, as follows:

In Favour

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Lubinski
Martino
Tanuan

Opposed

de Domenico
Kennedy
Li Preti
Rizzo

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

Trustee Morrison returned to the horseshoe 8:40 p.m.

Results of the Vote taken on Adding the Inquiry, as follows:

In Favour

Trustees Del Grande
Di Giorgio
Lubinski
Martino
Morrison
Tanuan

Opposed

Crawford
D'Amico
de Domenico
Kennedy
Li Preti
Rizzo

The Motion was declared

LOST ON A TIE

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

11. Presentations

MOVED by Trustee de Domenico, seconded by Trustee Rizzo, that Item 11b) be adopted as follows:

11b) From the Chair of the Board received.

The Motion was declared

CARRIED

MOVED by Trustee Li Preti, seconded by Trustee de Domenico, that Item 11c) be adopted as follows:

11c) From the Director of Education received.

The Motion was declared

CARRIED

Trustee Martino left the horseshoe at 8:44 p.m.

MOVED by Trustee de Domenico, seconded by Trustee Martino, that Item 11d) be adopted as follows:

11d) From the Student Trustee(s) received.

The Motion was declared

CARRIED

Trustee Martino returned to the horseshoe at 8:54 p.m.

Trustees Kennedy and Lubinski recused themselves from the virtual room at 9:00 p.m. due to a Declaration of Interest in Item 11e) below, as earlier indicated.

Trustee D'Amico left the horseshoe at 9:00 p.m. and joined the virtual room at 9:02 p.m.

MOVED by Trustee Del Grande, seconded by Trustee Li Preti, that Item 11e) be adopted as follows:

11e) Annual Chief Financial Officer Overview - R. Putnam, Chief Financial Officer and Treasurer received.

The Motion was declared

CARRIED

Trustees Kennedy and Lubinski returned to the virtual room at 9:21p.m.

13. Consideration of Motions For Which Previous Notice Has Been Given

MOVED by Trustee de Domenico, seconded by Trustee Martino, that Item 13a) be adopted as follows:

13a) From Trustee de Domenico regarding Engagement Process on the Use of Cell Phones in the Classroom:

WHEREAS: Cell phones can be tools used by students at the discretion of the teacher and;

WHEREAS: Cell phones can also be a significant distraction to both students and the classroom which can impact learning and student focus and;

WHEREAS: Evidence suggests social media apps are highly addictive and;

WHEREAS: Many teachers enable student cell phone use for research, engagement, and participation in learning and;

WHEREAS: Teachers may not want to “police” the use of cell phones in the classroom, nor be in the position of having to confront, confiscate, and care for a student's cell phone and;

WHEREAS: The TCDSB does have an Acceptable Use of Technology Policy (A-29) intended to protect students, staff, and other TCSDDB community members regarding responsible use of technology services and;

WHEREAS: In the TCDSB Student Internet Agreement Form which all students sign annually, students agree to parameters around the use of personal devices in the classroom;

THEREFORE BE IT RESOLVED THAT: That staff engage with impacted stakeholders including all principals, classroom educators, union partners, students, Catholic School Parent Councils (CSPC), Catholic Parent Involvement Committee (CPIC), Ontario Association of Parents in Catholic Education (OAPCE), parents, and families regarding student use of cell phones in the classroom during instructional time, and that staff report back on the findings of the engagement for further consideration of the Board.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

Student Trustee Goodluck left the horseshoe at 9:45 p.m.

14. Consent and Review

The Chair reviewed the Order Page and the following Items were held:

- 19b) 2023-2024 Multi-Year Strategic Plan – Trustee Tanuan;
- 20c) Annual Chief Financial Officer Overview – Trustee Di Giorgio;

Inquiries:

- 23a) From Trustee Rizzo regarding Playgrounds and Outdoor Space;
- 23b) From Trustee Martino regarding Playgrounds and Outdoor Space;
- 23c) From Trustee Li Preti regarding Playgrounds and Outdoor Space;
- 23d) From Trustee Lubinski regarding International Students;
- 23e) From Trustee de Domenico regarding Building Gymnasiums Specifically in Ward 2 – Fr Serra Catholic School;
- 23g) From Trustee Del Grande regarding Playgrounds and Gymnasiums – Trustee Rizzo;
- 23h) From Trustee Tanuan regarding International Students and Playgrounds;
- 23i) From Trustee Di Giorgio regarding the Board’s Deficit Position;
- 23j) From Trustee Di Giorgio regarding Procurement on External Legal Services, Parliamentary Services and RFP; and
- 23k) From Trustee Di Giorgio regarding Budgetary Protocols.

Trustee Del Grande left the meeting at 9:47 p.m.

Student Trustee Goodluck returned to the horseshoe at 9:49 pm.

MOVED by Trustee Rizzo, seconded by Trustee Martino, that all Items not held be received and Staff Recommendations approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

ITEMS NOT HELD AS CAPTURED IN ABOVE MOTION

19a) 2023 Entry and Exit Surveys;

20a) From the Governance and Policy Committee: School Names Policy S.07 that the Governance & Policy Committee recommends that the revised School Names Policy S. 07 provided in Appendix A of the report be adopted;

20b) Impact of Solar Eclipse - Change to Professional Activity Day that the Board of Trustees approve an adjustment to the 2023/2024 school year calendar to allow for a change in the scheduled professional activity

day from Friday April 19, 2024, to Monday April 8, 2024, and that staff communicate this change to all stakeholders, including school communities immediately;

- 22a) **From the Political Action Ad Hoc Committee: Approved Minutes of Meeting Held April 3, 2019;**
- 22b) **From the Bylaw Review Ad Hoc Committee: Approved Minutes of Meeting Held June 12, 2023;**
- 22c) **From the Governance and Policy Committee: Approved Minutes of Meeting Held November 7, 2023;**
- 22d) **From the Special Education Advisory Committee: Approved Minutes of Meeting Held December 6, 2023;**
- 22e) **From the Catholic Parent Involvement Committee: Approved Minutes of Meeting Held December 11, 2023;**
- 23f) **From Trustee Morrison regarding Playground Projects;**
- 24a) **Master Pending List and Rolling Calendar; and**
- 24b) **Annual Report.**

The Chair declared a 15-minute recess.

The meeting resumed with Trustee Crawford in the Chair.

PRESENT: (following Recess)

- Trustees:**
- N. Crawford – Chair
 - M. de Domenico – Vice Chair
 - F. D’Amico – Virtual
 - D. Di Giorgio - Virtual
 - A. Kennedy – Virtual
 - I. Li Preti
 - T. Lubinski - Virtual
 - J. Martino

K. Morrison - Virtual
M. Rizzo
G. Tanuan

Student Trustees: D. Beshai
J. Goodluck

19. Reports of Officials for the Information of the Board of Trustees

MOVED by Trustee Tanuan, seconded by Trustee de Domenico, that Item 19b) be adopted as follows:

19b) 2023-2024 Multi-Year Strategic Plan received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

Trustees Kennedy and Lubinski recused themselves from the virtual room at 10:26 p.m. due to a Declaration of Interest in Item 20c), as earlier indicated.

20. Reports of Officials Requiring Action of the Board of Trustees

MOVED by Trustee Di Giorgio, seconded by Trustee Tanuan, that Item 20c) be adopted as follows:

20c) Annual Chief Financial Officer Overview:

WHEREAS: The Board is currently facing a serious operating deficit and accumulated deficit position;

WHEREAS: This position is heavily but not entirely influenced by factors outside of the Board's control;

WHEREAS: The current Board of Trustees has never been required to cut service levels to address a deficit of this magnitude; and

WHEREAS: The Ministry will likely not inject enough funds into the Board to totally address this deficit.

BE IT RESOLVED: That staff bring forward three hypothetical scenarios to the February 15, 2024 Regular Board meeting:

- 1) A list of potential budget reductions amounting to approximately \$5mil
- 2) A list of potential budget reductions amounting to approximately \$10mil
- 3) A list of potential budget reductions amounting to approximately \$15mil

Results of the Vote taken, as follows:

In Favour

Trustees Di Giorgio
Martino
Morrison
Tanuan

Opposed

Crawford
D'Amico
de Domenico
Li Preti
Rizzo

The Motion was declared

FAILED

Student Trustees Beshai and Goodluck wished to be recorded as voted in opposition and in favour respectively.

Trustees Kennedy and Lubinski returned to the virtual room at 10:41p.m.

Urgent Item (s)

The Director was asked to state the urgent items, and advised that the matter in PRIVATE Session was deemed urgent.

MOVED by Trustee Martino, seconded by Trustee Di Giorgio, that the meeting resolve into PRIVATE Session to deal with the urgent item and return to PUBLIC Session and re-open the Agenda to add a new Item regarding Playgrounds.

Results of the Vote taken, as follows:

In Favour

Trustees Crawford
D'Amico
de Domenico

Opposed

Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

Trustee Morrison did not vote/respond.

MOVED by Trustee de Domenico, seconded by Trustee Martino, that the meeting resolve into PRIVATE Session.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

Trustee Morrison did not vote/respond.

PRESENT: (following PRIVATE Session)

Trustees: N. Crawford – Chair
M. de Domenico – Vice Chair
F. D’Amico – Virtual
D. Di Giorgio - Virtual
A. Kennedy – Virtual
T. Lubinski - Virtual
J. Martino
K. Morrison - Virtual
M. Rizzo
G. Tanuan

7. Reports from Private Session

MOVED by Trustee de Domenico, seconded by Trustee Tanuan, that the following reports from Trustee de Domenico be received:

In PRIVATE Session:

- a. Discussed Acquisition of a School Site; and
- b. Approved Minutes from the Political Action Ad Hoc Committee Held April 3, 2019.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Kennedy
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Martino, seconded by Trustee Lubinski, that the Agenda be re-opened.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Kennedy
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Martino, that Item 20d) Playgrounds be added to the Agenda and that the meeting be extended until discussion on the item is complete.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Di Giorgio
Kennedy
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee de Domenico left the horseshoe at 11:45 p.m. and returned at 11:58 p.m.

20. Reports of Officials Requiring Action of the Board of Trustees

MOVED by Trustee Rizzo, seconded by Trustee Martino, that Item 20d) be adopted as follows;

20d) Playgrounds that design consultants, landscape architects, students, co-op and contractors be retained, and staff waive the RFP and Board approval process for projects less than \$100,000.00 to:

1. Complete backlogged playground improvements; and
2. Begin the application process for new playground project submissions in April 2024

And Further Be It Resolved: That an updating communication be sent to all school communities and that the new playground application process is anticipated to begin in April 2024.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Di Giorgio
Kennedy
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee D'Amico did not vote/respond.

MOVED by Trustee de Domenico, seconded by Trustee Rizzo, that the Item in DOUBLE PRIVATE Session be deferred to the February 15, 2024 Regular Board Meeting.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Di Giorgio
Kennedy
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee D'Amico did not vote/respond.

26. Adjournment

MOVED by Trustee Martino, seconded by Trustee Kennedy, that the meeting be adjourned.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico

Di Giorgio
Kennedy
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee D'Amico did not vote/respond.

SECRETARY

CHAIR



Chair's Monthly Report

February 2024

Highlights from February include:

- Delivering greetings at the **i-LITE** (Intermediate Leadership In Training Event) Conference celebrating Catholic Student leadership through experiential learning, and reflecting on fulfilling the Ontario Catholic Graduate expectations at **St. Mother Teresa Catholic Secondary School and the CEC**. The keynote speaker, Orlando Bowen, shared his powerful story of forgiveness.
- Preparing and serving breakfast to the students at **St. Augustine Catholic Elementary School** along with the Director, Trustee Li Preti, Executive Superintendent Campbell, the Angel Foundation for Learning and St Augustine staff at the **Grocery Foundation's annual Toonies for Tummies** event.
- Delivering remarks at the **Ash Wednesday celebration of the Eucharist - Livestream** at the CEC marking the beginning of the season of Lent.
- Delivering remarks at the **Toronto Catholic Principals' and Vice-Principals' Association Annual Business Lunch**.
- Along with Director Browne and our Toronto Elementary Catholic Teachers (TECT) and Toronto Secondary Unit (TSU) Presidents, participating in the **Friends and Advocates of Catholic Education (FACE) Annual Meeting** discussing the current landscape for Catholic Education in Ontario and strategies moving forward.
- **Attending as Ex-Officio** the Governance and Policy Standing Committee meeting, By-law Ad Hoc committee meeting, the Nurturing Our Catholic Community steering committee meeting and the Political Action Ad Hoc committee meeting.
- Participating in bi-weekly conversation meetings with **Stephen Lecce, Minister of Education**, at which he introduces new developments and initiatives in education to all Board Chairs and Directors in Ontario.
- Attending the annual Italy-amò dinner sponsored by **Centro Scuola**, faithful supporters and advocates for International Language instruction.

- Delivering remarks at the **African Canadian Heritage Month** closing event at **St. Mother Teresa Catholic Secondary School**.
- Delivering remarks at the **Interfaith Celebration** at the Catholic Education Centre.



Director's Monthly Report

February 2024

Despite the grey skies and winter weather, the month of February represents a new beginning for many staff and students as we turn the corner of the academic year. Exams and culminating activities are completed in secondary schools as our students and staff begin second semester in earnest. Our elementary students will be receiving report cards to update on their progress to date while collaborating with parents about the way forward for the rest of the year. It is a time to reflect on all of the work and effort that has brought us to this halfway point in the year and a time to refine our plans and commitments for a successful second half of the year.

As we begin our Lenten journey we make our commitments of atonement, fasting, and almsgiving as we prepare throughout the six weeks of Lent for the most important celebration on our Christian calendar: the death and resurrection of Jesus at Easter. Ash Wednesday on February 14th marks the beginning of our Lenten journey as we mark our foreheads in public recognition of our Catholic Christian commitments during this time. There are so many creative and humbling ways students throughout the system commit to charity (almsgiving), fasting ("giving up" for Lent), and pray throughout the season which continue to inspire and encourage as we lead by example in our communities as Catholics.

Ash Wednesday also falls on St. Valentine's Day this year, the day we associate with all things "love" on the day we acknowledge the Christian martyr St. Valentine who ministered to Christians who were being persecuted during the Roman Empire. St. Valentine is also the patron saint of Terni, Italy, of epilepsy, and of beekeeping.

Black History Month is celebrated throughout the month of February, but in the TCDSB, we have taken an approach this year that recognizes "Black History 365" which encourages the acknowledgement, exploration, and understanding of Black excellence all year long. This year's theme of "Know History, Know Self" is an ongoing approach to celebrating Black excellence and exploring important themes, ideas, and commitments. From our Dismantling Anti-Black Racism seminar in October to the BRAVE conference in November, the Sankofa series in November to the welcoming author Lawrence Hill, "The Nature of Things" host Anthony Morgan, and author Hezzy for our African Canadian Heritage Month programs, we continue to take a "365" approach to the celebration of Black history, culture, and excellence all year long.

Thank you to our staff throughout the system for the work they do every day to create safe, welcoming, and inclusive spaces for our students to learn and thrive, and to our wonderful parents and volunteers who give so consistently and selflessly to serve and support throughout every school in our system. We are truly blessed!

During **February** we celebrate **Love** as the **Virtue of the Month for February** and recognize important observances such as: African Canadian Heritage Month, Psychology Month, TCDSB Energy Conservation Month, National Inclusive Education Month, World Interfaith Harmony Week, World Day for Consecrated Life, Winter Walk Day, Canadian School Counselling Week, World Day of the Sick, Lunar New Year, UN International Day of Women and Girls in Science, St. Valentine's Day, Ash Wednesday, Childhood Cancer Awareness Day, World Day of Social Justice, Family Day, International Language Instructors' Appreciation Day (International Mother Language Day), National Human Trafficking Awareness Day

Highlights from February include:

- Recognizing and engaging with our school communities during **African Canadian Heritage Month** – Embracing the theme of "**Know history, Know self**" with **Anthony Morgan**, the new co-host of the CBC's The Nature of Things, to inspire and engage our students with his passion for science and learning
- Attending and serving breakfast at the Angel Foundation for Learning and the Grocery Foundation at this year's **Toonies for Tummies** event at the **St. Augustine Catholic School**
- Participating in the Ash Wednesday Mass with the **Fr. John Redmond** Secondary school community at **St. Teresa's Parish**
- Participating in the **Ash Wednesday Livestream Mass at the CEC**
- Attending and delivering greetings at the **Toronto Catholic Principals' and Vice-Principals' Association annual business lunch**
- Attending the **International Feast Day** at **St. Isaac Jogues Catholic Elementary School** celebrating diverse cultures and traditions through artwork, cuisine, and traditional attire
- Participating in the **Friends and Advocates of Catholic Education (FACE) Webinar** discussing provincial FACE initiatives and celebrating Catholic Education within our school communities
- Visting school communities such as **St. Nicholas Catholic School** and **St. Barnabas Catholic School**
- Participating in the **Spring Regional Education Council conference** along with Director of Education colleagues from GTHA
- **Meeting with Catholic Directors, particularly Catholic Directors from neighbouring GTA Catholic School Boards** in support of best practices, shared issues, solutions, and advocacy throughout Catholic education in Ontario

Ministry Benchmarking

Presented to: Board of Trustees

Date: February 15, 2024

DISCUSSION ITEMS

- Structural Deficit
- Ministry Review
- Local Commitments
- Spending vs Funding
- Provincial Benchmarking
- Upcoming Pressures
- Looking Ahead: Next Steps

STRUCTURAL DEFICIT

- 23-24 operating deficit of \$58M
- 6 of 6 GTA Boards have an operating deficit
 - 4 of 6 in or nearing accumulated deficit
- All Boards facing three common pressures:
 - Sick Leave (\$43.5M for TCDSB)
 - School Utilization (\$10M for TCDSB)
 - Statutory Benefits (\$6.5M for TCDSB)
 - Beyond our control (structural deficit)

MINISTRY REVIEW

- 23-24 Revised Estimates:
 - Awaiting Minister approval
 - Operating deficit of \$58M
 - Accumulated deficit of \$48M
- Ministry review and/or support:
 - Benchmarking, programs, policy
 - Efficiency, options, opportunities
 - Recommendations, directives
 - Other deficit Board experiences

LOCAL COMMITMENTS

- Elementary prep time - \$7M (collective agreement)
- Transportation: restricted bell times - \$8M (collective agreement)
- Special education, social services - \$30M (local priority)
- International language program - \$5M (local priority)
- ELHT: Board cost - \$4M (collective agreement)
- LTD: support staff - \$4M (collective agreement)
- Occasional teacher benefits - \$2M (collective agreement)

SPENDING VERSUS FUNDING

23-24 Revised Estimates (\$ Thousands)	Spending	Allocation	Spending Over (Under) Allocation	
			\$	%
School Based Teachers	626,521	606,393	20,128	3.3%
Supply Teachers	43,942	21,549	22,393	103.9%
Educational Assistants (including supply costs)	58,111	55,178	2,933	5.3%
Early Childhood Educators (including supply costs)	24,271	23,306	965	4.1%
Textbooks, Supplies, Computers	25,141	32,693	(7,552)	(23.1%)
Professionals, Paraprofessionals, Technicians	62,581	63,307	(726)	(1.1%)
Library and Guidance	17,560	20,627	(3,067)	(14.9%)
Staff Development	2,571	2,576	(5)	(0.2%)
Department Heads	1,656	1,661	(5)	(0.3%)
Principals and VPs (including supply costs)	46,450	43,461	2,989	6.9%
School Office, Secretaries (including supply costs)	30,749	27,086	3,663	13.5%
Centrally Assigned Teachers	6,904	6,802	102	1.5%
Board Administration and Governance	26,410	26,645	(235)	(0.9%)
School Operations (including supply costs)	108,043	91,476	16,567	18.1%
Continuing Education, International Languages	11,751	11,727	24	0.2%
Transportation	48,809	48,851	(42)	(0.1%)
Total Operating	1,141,470	1,083,338	58,132	5.4%

PROVINCIAL BENCHMARKING

- There are 17 Ministry funding/expenditure categories
 - TCDSB in 3rd or 4th Quartile in 11 of the 17 (spending variance to funding)
- Staffing categories vs Provincial averages (FTE per 1,000 students)
 - Above Provincial average in 2 of the 7 staffing categories
 - Teachers (Prep, Spec Ed), Other Student Support (ILE, LHS, Social Services)
 - At or below Provincial average in 5 of the 7 staffing categories
 - School Admin, School Clerical, EA/ECE, School Operations, Board Admin

UPCOMING PRESSURES

- ERP – funded from future gratuity payment stream
 - Initially was to be fully funded from reserves
 - Reserves depleted by unfunded sick leave
- Cybersecurity and critical IT infrastructure
- Transportation – 16% increase (\$8M)
- Facilities services – inflationary cost pressures
- Monitoring absence related costs, enrolment stabilization
- Adjustments needed just to stay within structural deficit

LOOKING AHEAD: NEXT STEPS

- March – Multi-Year Forecast, Options, Opportunities
- April – Mid-Year Budget Status, Ministry Funding Update
- May – Preliminary Budget Estimates
- June – Recommended Budget Estimates
- Senior Staff deliberations (ongoing)
- Enrolment and Staffing (initiated)
- Discussions with Ministry (initiated)
- Stakeholder engagement (initiated)



REPORT TO

REGULAR BOARD

SPECIAL BOARD ADVISORY COMMITTEE ON RACE RELATIONS

For I know the plans I have for you, “declares the Lord, “plans to prosper you and not to harm you, plans to give you hope and a future. ~ Jeremiah 29:11

Drafted:

January 12, 2024

Meeting Date:

February 15, 2024

Roy Fernandes, Superintendent of Indigenous Education and Equity

INFORMATION REPORT

Vision: *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Corporate Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

At the TCDSB Caucus Board meeting on November 27, 2023, the Action After for Race Relations indicated “*that this committee be reconstituted and that the Terms of Reference be referred to Staff for review, particularly its composition and membership.*”

The cumulative staff time required to prepare this report was 15 hours.

B. PURPOSE

This report has been prepared in response to the Action After the TCDSB Caucus Board meeting on November 27, 2023, where the Race Relations Advisory Committee was reconstituted, and staff were asked to come back with a review of the Terms of Reference, particularly composition and membership.

C. BACKGROUND

1. TCDSB has established Advisory Committees with mandates that focus on matters pertaining to our diverse school communities.
2. TCDSB’s Equity Action Plan (2023-2026) was received by the Board of Trustees in March 2023, and centres on the three strands of Indigenous Education, Dismantling Anti-Black Racism and Support for the 2SLGBTQ+ community.
 - a. These areas of focus are represented with Advisory Committees (IEAC, ACAC and 2SLGBTQ+), along with other Advisory Committees (Filipino, Ukrainian and Spanish Speaking).
3. At the May 25, 2023, Special Board Advisory Committee on Race Relations, the format, and progress of the committee was discussed. Recommendations were shared at the meeting by members which included:
 - a. Create a less hierarchical structure,
 - b. Focus on system documents to guide the meetings,
 - c. Find ways to ensure community members are listened to and heard, and
 - d. Ensure that the meetings are centred in the voices of community members.
4. These recommendations were received at the September 28, 2023, meeting of the Special Board Advisory Committee on Race Relations.

D. EVIDENCE/RESEARCH/ANALYSIS

1. In response to recommendations from Committee members noted above in 2a-d, consideration should first be given to duplication of the work underway

as part of the 2023-2026 Equity Action Plan and ongoing role of TCDSB's Advisory Committees. Should it be deemed that the work of this committee is independent of the work done by other Advisory Committees, the following recommendations should be considered:

2. In response to (a), consideration should be given to consistency with having Advisory Committee meetings in a meeting room instead of the boardroom.
3. In response to (c), consideration should be given to a community co-chair for the committee.
4. In response to (d), consideration should be given to agenda setting with the community co-chair in advance of the meeting for input.
5. For more details, please refer to Appendix A.

E. METRICS AND ACCOUNTABILITY

1. Members will provide feedback at the end of the school year on progress and the new format.

F. CONCLUDING STATEMENT

This report is for the information of the Board of Trustees.

Special Board Advisory Committee on Race Relations Updated Terms of Reference (Jan 2024)

The purpose of the Special Board Advisory Committee on Race Relations is to oversee progress on the TCDSB Equity Action Plan.

With this in mind, agenda items and discussion will focus on progress and barriers to achieving the goals of the Equity Action Plan.

Three specific goals are outlined:

1. Discuss how to ensure the points of the Equity Action Plan are realized
2. Find ways to help overcome barriers that are being faced in realizing the Equity Action Plan
3. Listen to and understand the concerns currently being brought up by students, parents and staff

METHOD OF REPORTING

- Submit an Annual Report on the work of the committee

RESOURCES TO BE PROVIDED

- Superintendent of Equity, Diversity, Indigenous Education, and Community Relations or delegate
- Recording secretarial support

ELECTION OF LEADERSHIP

The Committee will elect a chairperson and vice-chairperson at the meeting immediately after the Trustee Caucus/Inaugural meeting . The chairperson will be a Trustee and the vice-chairperson may be any member of the Committee. The term of the chairperson and vice-chairperson is two years.

COMPOSITION

The Committee should represent the racial/ethnic diversity and lived experience of the communities served by the TCDSB, and those who have an understanding of race relations and anti-racism. The Committee shall be comprised of a total of 14 voting members as follows:

- No more than two (2) Trustees
- Chair and Vice Chair of the Board of Trustees (Ex-Officio)
- 1 representative of Catholic Student Leaders in Training (CSLIT)
- No more than two (2) TCDSB parents/guardians;
- No more than two (2) TCDSB staff;
- One (1) person who identifies as Indigenous
- No more than four (4) community members [one (1) of whom shall be a member of the Roman Catholic clergy/a Religious Order; the position shall remain empty when no suitable candidate is available and will not count towards quorum.

QUORUM

Shall be a majority of the members, not including the Ex-Officio members.

TERMS

All members are to serve for a period of two (2) academic years. New applicants must submit an application form which will be subject to the above-noted criteria, and which will be reviewed by Board staff (or Board staff and CSLIT Student Leadership Advisor in the case of student representatives) and a recommendation made to the Board of Trustees for consideration and a final decision. Terms shall begin with the meeting immediately following the Trustees' Inaugural Meeting. No member may serve more than two consecutive terms. In the event of a vacancy, the Board shall appoint a replacement to complete the term.

MEETINGS

Meetings of the Committee shall be held a minimum of four (4) times (November to November).

The first regular meeting shall be convened no later than two (2) weeks after the appointment of members.

Two of the meetings will be held virtually and two will be held in person in the Catholic Teachers centre with virtual attendance possible.

Meetings shall be no longer than two hours. All agenda items exceeding this time limit shall automatically be deferred and dealt with as urgent business at the beginning of the next regular meeting of the Committee.

Decisions will be made by a simple majority of the members present at each meeting. In the event a committee member is absent from two consecutive meetings without good cause, their position shall be declared vacant.

AGENDA

The agenda for all meetings of the Committee is to be prepared by TCDSB staff in consultation with the Committee's Chair and Vice Chair. The agenda shall be sent to each Committee member at least five (5) days before each regular committee meeting, and if possible, at least one (1) day before an emergency meeting.

The order of business, unless otherwise ordered, shall be:

1. Call to Order
2. Opening Prayer
3. Land Acknowledgement
4. Agenda items



REPORT TO

REGULAR BOARD

POLICY A.09 BOARD RECOGNIZED CHARITABLE FOUNDATIONS

“Cast your cares upon the Lord, for he cares about you.” (1 Peter 5:7)

Drafted

November 23, 2023

Meeting Date

February 15, 2024

D. Bilenduke, Controller, Financial Accounting and Compliance
S. Vlahos, Chief Communications Officer & Policy

RECOMMENDATION REPORT

Vision: *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic Affairs and Chief Operating Officer

Derek Boyce
Associate Director of Corporate Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

Policy A.09 - Board Recognized Charitable Foundations was last updated in 2016 and revisions have been made to reflect current practice.

The cumulative staff time required to prepare this report was 4 hours.

B. PURPOSE

Policy A.09 - Board Recognized Charitable Foundations was last updated in 2016 and the review provides an opportunity to evaluate the effectiveness and alignment of its recognized charitable foundation partners.

C. BACKGROUND

1. The policy was last updated in 2016; proposed revisions are in Appendix A.
2. The Board has had a long-standing relationship with both ShareLife and the Angel Foundation for Learning and both organizations align with the Board's MYSP.
3. This was reviewed and approved in GAP on February 6th, 2024.

D. EVIDENCE/RESEARCH/ANALYSIS

1. Recognition that schools support other charitable organizations and activities (such as the Terry Fox Run) has been included in the policy.
2. The mission statements and website links were updated for both organizations.

E. METRICS AND ACCOUNTABILITY

The applicable metrics are included in the policy.

F. STAFF RECOMMENDATION

That the Governance and Policy Committee recommend to Board that the revised Board Recognized Charitable Foundations Policy A.09, provided as Appendix A of the report, be adopted.



POLICY SECTION: ADMINISTRATION FINANCE
SUB-SECTION:
POLICY NAME: Board Recognized Charitable Foundations
POLICY NO: A.09

Date Approved: May 2016	Date of Next Review: 2029	Dates of Amendments: January 2024
Cross References: Donation F.F. 02 Sponsorship Access to Students in Schools S.S.04		

Purpose:

This policy highlights the Toronto Catholic District School Board’s (TCDSB) support of charitable foundations and recognizes both ShareLife and the Angel Foundation for Learning (AFL) as the official charitable foundations for the TCDSB.

Scope and Responsibility:

This policy applies to the entire TCDSB Community. The Director is responsible for this policy with support from the Finance Department.

Alignment with MYSP:

- ~~Living Our Catholic values~~
- ~~Strengthening Public Confidence~~
- ~~Fostering Student Achievement and Well-Being~~
- ~~Providing Stewardship of Resources~~
- ~~Inspiring and Motivating Employees~~
- ~~Excellence in Governance~~

POLICY SECTION: ~~ADMINISTRATION~~ **FINANCE**

SUB-SECTION:

POLICY NAME: **Board Recognized Charitable Foundations**

POLICY NO: **A.09**

Learning – Growing in Knowledge

Continue to develop a Christ-centered learning organization in pursuit of knowledge, innovation, and responsiveness.

Equity – Growing in Knowledge with Justice

Apply Catholic social justice to nurture a community focused on equity, diversity, inclusion, anti-racism, and anti-oppression.

Well-Being – Growing in Knowledge with Justice and Hope

Strengthen an environment rooted in Gospel values that nurtures hope and well-being.



POLICY SECTION: ~~ADMINISTRATION~~ **FINANCE**
SUB-SECTION:
POLICY NAME: **Board Recognized Charitable Foundations**
POLICY NO: **A.09**

Policy:

The **TCDSB** ~~Toronto Catholic District School Board~~ supports ShareLife and the **AFL Angel Foundation for Learning** **which are both charitable organizations serving those in need.**

Other charitable organizations may request approval from the Board of Trustees for system-wide access for their cause or charity.

Regulations:

1. In support of the ShareLife program, TCDSB employees may ~~apply~~ **register** to have an amount deducted from their pay. The amount deducted will be reflected on the employee's T4 ~~slip~~.
2. In support of the **AFL Angel Foundation for Learning**, the TCDSB **employees may register** ~~participates~~ in the "Cents-Off" program, ~~available to all TCDSB employees. Employees may apply~~ to donate the cents **from each pay cheque throughout the year**, or a flat amount from their pay. The amount deducted will be reflected on the employee's T4 ~~slip~~.
3. ~~Approval for access to Board premises may be given by the Director of Education.~~
4. **Individual schools may support other charitable organizations and activities at the local level with the approval of the Principal in consultation with the Area Superintendent.**



POLICY SECTION: **ADMINISTRATION FINANCE**
SUB-SECTION:
POLICY NAME: **Board Recognized Charitable Foundations**
POLICY NO: **A.09**

Definitions:

Angel Foundation for Learning (AFL)

Mission – The Angel Foundation for Learning is the A-charitable organization that serves the needs of students in the Toronto Catholic District School Board. Through the generosity and compassion of donors, the foundation supports students by nurturing their body, mind and soul through nutritional, educational, and spiritual programs. www.angelfoundationforlearning.org

ShareLife

The primary focus of ShareLife is supporting agencies that carry out the mission work of the Church. www.sharelife.org

Mission - To live the Gospel by providing for those in need by supporting agencies that serve those who are poor, vulnerable and marginalized, and that operate in line with the values of our faith, bringing the hands of Christ to people in need.

Evaluation and Metrics:

~~The effectiveness of the policy will be determined by measuring the following:~~

1. Employee participation in the payroll deduction services offered.
2. The ongoing positive impact charitable foundations have on the TCDSB community **in alignment with the MYSP.**
- ~~3. Assess the impact of the policy when evaluating Living Our Values pillar of the MYSP.~~



REPORT TO

REGULAR BOARD

POLICY F.F.02 DONATION AND SPONSORSHIP

The Lord is near to all who call upon Him.

- Psalm:145:18

Drafted

January 30, 2024

Meeting Date

February 15, 2024

D. Bilenduke Controller, Financial Accounting and Compliance

S. Coray, Partnership Development Department

S. Vlahos, Communications, Policy, Government Relations and Strategy

RECOMMENDATION REPORT

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic Affairs and Chief Operating Officer

Derek Boyce
Associate Director of Corporate Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

The Donation and Sponsorship Policy F.F.02 was last updated in 2017. It is recommended that donations and sponsorships be standalone policies to clearly distinguish between circumstances where a charitable tax receipt is provided. The revised donations policy and sponsorship policy are attached as Appendix A and B.

The cumulative staff time required to prepare this report was 11 hours.

B. PURPOSE

1. Donations, generally, will qualify for a charitable receipt and must be given in accordance with CRA guidelines. Sponsorships do not fall under the charitable receipts umbrella. They typically require something in return in the form of recognition.

C. BACKGROUND

1. All entities under the TCDSB umbrella who wish to take advantage of the Board's charitable number must maintain strict standards and not jeopardize our standing with the Canada Revenue Agency (CRA).
2. Policy was reviewed at GAP on February 6, 2024 and one revision was made to the Donation Policy.

D. EVIDENCE/RESEARCH/ANALYSIS

1. The Donation Policy regulations must always align with CRA regulations.
2. An increasing number of individuals are choosing to make donations in lieu of fundraising and corporate sponsorships are increasingly being considered/pursued by the Board.
3. A clear distinction between donations which warrant charitable tax receipt(s) and sponsorships which do not warrant charitable tax receipt(s).

E. METRICS AND ACCOUNTABILITY

1. The applicable metrics are included in each policy.

F. STAFF RECOMMENDATION

That the Governance and Policy Committee recommend to Board that the revised standalone Donation Policy and standalone Sponsorship Policy provided in Appendix A and B of the report be approved.



POLICY SECTION: FINANCE
 SUB-SECTION: FUNDS AND FOUNDATIONS
 POLICY NAME: DONATIONS AND SPONSORSHIP
 POLICY NO: F.F.02

Date Approved: August 26, 2010	Date of Next Review: 2029	Dates of Amendments: January 9, 2017 February 6, 2024
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Cross References:

S.M.04 Fundraising in Schools
F.P.01 Purchasing Policy
~~T.17 Trustee Services and Expenditures~~
 Education Act, Reg. 298, Sec. 24 Advertising and Announcements
 Education Act, Reg. 298, Sec. 25 Canvassing and Fundraising
 Education Act, Reg. 474/00 Access to School Premises
 Ministry of Education, Fees and Fundraising, Guidelines for School Fundraising
~~OFSSA Uniform Sponsorship~~

TCDSB Operational Procedures:

CSPC and School Generated Funds Financial Operating Procedures
~~Terms of Reference for Donations~~
~~Protocols Governing Acceptance of Donations~~
~~Determining Whether to Have a Sponsorship – The Sponsorship Process~~
~~Terms of Reference for Proposed Sponsorships~~

Purpose:

To provide parameters and clarify procedures for the acceptance and/or approval of donations and sponsorship arrangements at the Board and/or school level.

Scope and Responsibility:

This policy extends to all persons, groups, communities, business entities and organizations wishing to **make a donation to the Board and/or school** engage in the donation and sponsorship process. The Director of Education is responsible for this policy with the support **from** of the Partnership Development **Finance** Department.



POLICY SECTION: FINANCE
SUB-SECTION: FUNDS AND FOUNDATIONS
POLICY NAME: DONATIONS AND SPONSORSHIP
POLICY NO: F.F.02

Alignment with MYSP:

~~Living Our Catholic Values~~
~~Strengthening Public Confidence~~
~~Fostering Student Achievement and Well-Being~~
~~Achieving Excellence in Governance~~
~~Providing Stewardship of Resources~~
~~Inspiring and Motivating Employees~~

Learning – Growing in Knowledge

Continue to develop a Christ-centered learning organization in pursuit of knowledge, innovation, and responsiveness.

Equity – Growing in Knowledge with Justice

Apply Catholic social justice to nurture a community focused on equity, diversity, inclusion, anti-racism, and anti-oppression.

Well-Being – Growing in Knowledge With Justice and Hope

Strengthen an environment rooted in Gospel values that nurtures hope and well-being.

Policy:

In support of the ~~Mission, Vision and Goals of the~~ Toronto Catholic District School Board's MYSP, ~~the Board will consider accepting donations and sponsorship opportunities~~ **will be considered** to enhance learning opportunities for students. **A donation is given freely without the expectation of recognition or return.**

All donations ~~and sponsorships~~ shall support charitable, humanitarian, educational, or service activities consistent with the tenets of Catholicism.

POLICY SECTION: FINANCE

SUB-SECTION: FUNDS AND FOUNDATIONS

POLICY NAME: DONATIONS AND SPONSORSHIP

POLICY NO: F.F.02

Regulations:

1. The Toronto Catholic District School Board encourages donations from persons, groups, communities and business entities and organizations. Donations and sponsorships which compromise or exploit students or staff will not be accepted.

2. Donations and sponsorships fall under the auspices of the **Finance** Partnership Development Department.



POLICY SECTION: FINANCE
SUB-SECTION: FUNDS AND FOUNDATIONS
POLICY NAME: DONATIONS AND SPONSORSHIP
POLICY NO: F.F.02

Donations

3. At the local school level, the Principal will exercise appropriate discretion regarding acceptance of donations. Where appropriate, more substantive donations will be assessed with regards to system impact and strategic direction.

4. Donations which require evaluation for compliance with the Board's information technology, building facilities, and safety standards must receive the approval of the **Finance Partnership Development Department in consultation with the appropriate department/individual(s) with requisite knowledge/expertise.**

~~5. Donors are required to complete and submit a letter to the attention of the school principal or the Partnership Development Department outlining the terms of reference for all donations in accordance with TCDSB Operational Procedures, Terms of Reference for Donations and forwarded to TCDSB Partnership Development Department 80 Sheppard Avenue East, Toronto, Ontario M2N 6E8 or email: partnershipdevelopment@tedsb.org.~~ **Donations intended for a specific purpose must be approved by the school principal or Finance Department in consultation with the applicable Superintendent.**

~~6. Acknowledgment of receipt of a donor letter will be made within two business days. Within 10 business days of that acknowledgment, the Partnership Development Department will respond to the donor regarding the course of action required to implement the proposed donation.~~

7. The Board follows regulations set out by the Canada Revenue Agency governing the valuation of gifts-in-kind **(non-monetary donations)**. A charitable tax receipt will be issued for the fair market value of the donation at the date ownership is transferred to the Board. ~~In most cases, this will require consultation with TCDSB Business Services.~~

POLICY SECTION: FINANCE
SUB-SECTION: FUNDS AND FOUNDATIONS
POLICY NAME: DONATIONS AND SPONSORSHIP
POLICY NO: F.F.02

8. A gift-in-kind is considered to be a tangible good or item and does not include the provision of personal time and/or professional services.

9. Wherever possible or practicable a gift-in-kind should be valued by an arms-length, third party appraisal in consultation with the Finance Department.

10. A charitable tax receipt will be issued for the calendar year in which the donation was received. ~~Donations will qualify for current calendar year charitable tax receipts if they are post marked or received by the Board in the current year.~~



POLICY SECTION: FINANCE
SUB-SECTION: FUNDS AND FOUNDATIONS
POLICY NAME: DONATIONS AND SPONSORSHIP
POLICY NO: F.F.02

11. Business receipts, not charitable tax receipts, will be provided for donations and sponsorships received from corporations.

12. The Board welcomes donations made by will, gift annuity, life income agreement, living trust or life insurance.

13. While the Board will make every effort to accept all donations, it retains the right to refuse the offer of any donation.

Sponsorships

14. All school-based sponsorship agreements require the approval of the Principal, in consultation with the School Council, the appropriate Superintendent of Education and the Partnership Development Department. The Superintendent and/or the Partnership Development Department shall discuss the proposal with Director's Council before rendering a decision.

15. Sponsors are required to complete and submit a letter to the attention of the school principal or the Partnership Development Department outlining the terms of reference for proposed sponsorships in accordance with TCDSB Operational Procedures, Terms of Reference for Proposed Sponsorships and forwarded to TCDSB Partnership Development Department 80 Sheppard Avenue East, Toronto, Ontario M2N 6E8 or email: partnershipdevelopment@tedsb.org.

16. Acknowledgment of receipt of a sponsorship letter will be made within two business days. Within 10 business days of that acknowledgment, the Partnership Development Department will respond to the sponsor regarding the course of action required to implement the proposed sponsorship.



POLICY SECTION: FINANCE
SUB-SECTION: FUNDS AND FOUNDATIONS
POLICY NAME: DONATIONS AND SPONSORSHIP
POLICY NO: F.F.02

~~17. The principal shall determine the suitability of sponsorships in accordance with TCDSB Operational Procedures, Determining Whether to Have a Sponsorship—The Sponsorship Process.~~

~~18. All board-wide sponsorships fall under the auspices of the Partnership Development Department.~~

~~19. In accordance with O. Reg. 298/24, no advertisement or announcement shall be placed in a school or on school property or distributed or announced to the pupils on school property without the consent of the board that operates the school except announcements of school activities.~~



POLICY SECTION: FINANCE
SUB-SECTION: ~~FUNDS AND FOUNDATIONS~~
POLICY NAME: ~~DONATIONS AND SPONSORSHIP~~
POLICY NO: F.F.02

Definitions:

Donation

A donation is a voluntary transfer of property without any benefit received by the donor or to anyone designated by the donor.

Gift-in-Kind

A gift-in-kind is a donation of property other than cash. It can be real property (e.g. real estate), personal property (e.g. art, jewelry), tangible property (e.g. securities) or intangible property (e.g. patents, license). A donation of service is not a gift-in-kind eligible for a charitable tax receipt.

Sponsorship

~~Sponsorship is a legal agreement between the sponsor and the Board to co-operate in the coordination and execution of a function, project or an event where the sponsor requires brand recognition through advertisement or announcement in the school or on school property or other board sites.~~



POLICY SECTION: FINANCE
SUB-SECTION: FUNDS AND FOUNDATIONS
POLICY NAME: DONATIONS AND SPONSORSHIP
POLICY NO: F.F.02

Evaluation and Metrics:

~~Annually, the Partnership Development Department will consult with field superintendents, principals, and parent school councils to determine the effectiveness of the policy. A satisfaction survey will be provided to assist in determining whether or not changes need to be made in the policy to ensure its effectiveness.~~

The annual Charitable Information Return (Form T3010) will be prepared and filed as required by the Canada Revenue Agency (CRA).



POLICY SECTION: ~~FINANCE~~
 SUB-SECTION: ~~FUNDS AND FOUNDATIONS~~
 POLICY NAME: ~~DONATION AND SPONSORSHIP~~
 POLICY NO: ~~F.F.02~~

Date Approved: August 26, 2010	Date of Next Review: September 2021 2029	Dates of Amendments: September 21, 2017, January 2024 —Board
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Cross References:

~~Consolidating F.F.26 Sponsorship~~

S.M.04 Fundraising in Schools

S.S.04 Access to Students in Schools

S. 16 Access to Pupil Information

A.03 Advertising

Education Act, Reg. 298, Sec. 24 Advertising and Announcements

Education Act, Reg. 474/00 Access to School Premises

Ministry of Education, Fees and Fundraising, Guidelines for School Fund Raising

OFSAA Uniform Sponsorship **Policy By-Law 6, Section 2(h)**

~~F.P.04 Sweatshop Free Purchasing~~

~~T.17 Trustee Services and Expenditures~~

~~Education Act, Reg. 298, Sec. 25 Canvassing and Fundraising~~

Canada Revenue Agency’s Regulation 3501 of the Income Tax Act

TCDSB Operational Procedures:

~~Terms of Reference for Donations~~

~~Protocols Governing Acceptance of Donations~~

~~Determining Whether to Have a Sponsorship – The Sponsorship Process~~

~~Terms of Reference for Proposed Sponsorships~~

Purpose:

To **identify** provide parameters and **best practices for sponsorships on Board premises.** clarify procedures for the acceptance and/or approval of donations and sponsorship arrangements at the Board and/or school level.

Scope and Responsibility:

This Policy extends **applies** to all **individuals** persons, groups, communities, business entities and organizations wishing engage in the ~~donation and sponsorship~~ process. The Director of Education is responsible for this policy with the support of



POLICY SECTION: ~~FINANCE~~
SUB-SECTION: ~~FUNDS AND FOUNDATIONS~~
POLICY NAME: ~~DONATION AND SPONSORSHIP~~
POLICY NO: ~~F.F.02~~

the Partnership Development Department.

Alignment with MYSP:

~~Living Our Catholic Values~~

~~Strengthening Public Confidence~~

~~Fostering Student Achievement and Well-Being~~

~~Achieving Excellence in Governance~~

~~Providing Stewardship of Resources~~

~~Inspiring and Motivating Employees~~

Learning – Growing in Knowledge

Continue to develop a Christ-centered learning organization in pursuit of knowledge, innovation, and responsiveness.

Equity – Growing in Knowledge with Justice

Apply Catholic social justice to nurture a community focused on equity, diversity, inclusion, anti-racism, and anti-oppression.

Well-Being – Growing in Knowledge With Justice and Hope

Strengthen an environment rooted in Gospel values that nurtures hope and well-being.

Policy:

In support of the Mission, Vision and Goals of the Toronto Catholic District School Board, the Board will consider accepting donations and sponsorship opportunities to enhance learning opportunities for students. **Sponsorships shall be consistent with Catholic values as reflected in the Board’s Multi-Year Strategic Plan (MYSP).**

~~All donations and sponsorships shall support charitable, humanitarian, educational,~~



POLICY SECTION: ~~FINANCE~~
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POLICY NO: ~~F.F.02~~

~~or service activities consistent with the tenets of Catholicism.~~

Regulations:

1. The Toronto Catholic District School Board (TCDSB) ~~encourages~~ **will consider sponsorships with and** from persons, groups, communities and business entities and organizations **consistent with the MYSP. Sponsorship opportunities will not compromise or exploit students or staff and will strive to enhance educational opportunities for students.** ~~Donations and sponsorships which compromise or exploit students or staff will not be accepted.~~
2. ~~Donations and Sponsorships~~ **are to** fall under the auspices of the Partnership Development Department.
3. **Donations of Products are to fall under the auspices of the Community Relations Department.**

Donations

4. ~~At the local school level, the principal will exercise appropriate discretion regarding acceptance of donations. Where appropriate, more substantive donations will be assessed with regards to system impact and strategic direction.~~
5. ~~Donations which require evaluation for compliance with the Board's information technology, building facilities, and safety standards must receive the approval of the Partnership Development Department.~~
6. ~~Donors are required to complete and submit a letter to the attention of the school principal or the Partnership Development Department outlining the terms of reference for all donations in accordance with TCDSB Operational Procedures, Terms of Reference for Donations and forwarded to TCDSB Partnership Development Department 80 Sheppard Avenue East, Toronto, Ontario M2N 6E8 or~~



POLICY SECTION: ~~FINANCE~~
SUB-SECTION: ~~FUNDS AND FOUNDATIONS~~
POLICY NAME: ~~DONATION AND SPONSORSHIP~~
POLICY NO: ~~F.F.02~~

email: ~~partnershipdevelopment@tcdsb.org~~

~~7. Acknowledgment of receipt of a donor letter will be made within two business days. Within 10 business days of that acknowledgment, the Partnership Development Department will respond to the donor regarding the course of action required to implement the proposed donation.~~

~~8. The TCDSB follows regulations set out by the Canada Revenue Agency governing valuation of gifts in kind. A charitable tax receipt is issued for the fair market value of the donation at date the ownership is transferred to the TCDSB. In most cases, this will require consultation with TCDSB Business Services.~~

~~9. Donations will qualify for current calendar year charitable tax receipts if they are post marked in the current year or received by the TCDSB in the current year.~~

~~10. Business receipts, not charitable tax receipts, will be provided for donations and sponsorships received from corporations.~~

~~11. The TCDSB welcomes donations made by will, gift annuity, life income agreement, living trust or life insurance.~~

~~12. While the TCDSB will make every effort to accept all gifts donations, it retains the right to refuse the offer of any donation.~~

Sponsorships

3. All sponsorship opportunities and arrangements will follow a process of application, review and approval consistent with the MYSP while maintaining openness, transparency and fairness.

4. All school-based sponsorship arrangements shall be reviewed by the Principal and Area Superintendent in consultation with the Catholic School Parent Council (CSPC). A decision approving or declining the

POLICY SECTION: ~~FINANCE~~

SUB-SECTION: ~~FUNDS AND FOUNDATIONS~~

POLICY NAME: ~~DONATION AND SPONSORSHIP~~

POLICY NO: ~~F.F.02~~

sponsorship request shall be made in consultation with the Partnership Development Department. ~~require the approval of the Principal, in consultation with the School Council, and the appropriate Superintendent of Education. The Superintendent shall discuss the proposal with the Partnership Development Department and, subsequently, Director's Council before rendering a decision.~~

5. All donations of products to schools shall be coordinated with the Community Relations Office and the school community.

6. The Board reserves the right to terminate any sponsorship arrangement and/or agreement that it has entered that becomes inconsistent with any laws (municipal, provincial, federal) or with the Board's MYSP including any Board policy, procedure, and/or regulation.

7. Charitable tax receipts shall not be issued for sponsorships.

~~8. Sponsors are required to complete and submit a letter to the attention of the school principal or the Partnership Development Department outlining the terms of reference for proposed sponsorships in accordance with TCDSB Operational Procedures, Terms of Reference for Proposed Sponsorships and forwarded to TCDSB Partnership Development Department 80 Sheppard Avenue East, Toronto, Ontario M2N 6E8 or email: partnershipdevelopment@tcdsb.org.~~

~~9. Acknowledgment of receipt of a sponsorship letter will be made within two business days. Within 10 business days of that acknowledgment, the Partnership Development Department will respond to the sponsor regarding the course of action required to implement the proposed sponsorship.~~



POLICY SECTION: ~~FINANCE~~
SUB-SECTION: ~~FUNDS AND FOUNDATIONS~~
POLICY NAME: ~~DONATION AND SPONSORSHIP~~
POLICY NO: ~~F.F.02~~

~~10. The principal shall determine the suitability of sponsorships in accordance with TCDSB Operational Procedures, Determining Whether to Have a Sponsorship The Sponsorship Process.~~

~~11. All board wide sponsorships fall under the auspices of the Partnership Development Department.~~

~~12. In accordance with O. Reg. 298/24, no advertisement or announcement shall be placed in a school or on school property or distributed or announced to the pupils on school property without the consent of the board that operates the school except announcements of school activities.~~



POLICY SECTION: ~~FINANCE~~
SUB-SECTION: ~~FUNDS AND FOUNDATIONS~~
POLICY NAME: ~~DONATION AND SPONSORSHIP~~
POLICY NO: ~~F.F.02~~

Definitions:

~~Gift in Kind~~

~~A gift in kind is a donation of property other than cash. It can be real property (e.g. real estate), personal property (e.g. art, jewelry,), tangible property (e.g. securities) or intangible property (e.g. patents, license). A donation of service is not a gift in-kind eligible for a charitable tax receipt.~~

Sponsorship

Sponsorship is **the act of supporting** a legal agreement between the sponsor and the Board to co-operate in the coordination and execution of a **school**, function, project, or an event **or organization through cash or in-kind** where the sponsor requires in exchange for brand recognition through advertisement or announcement in the school or on school property or other board sites.

Donation of Product(s)

A donation **of product(s) that** is a voluntary transfer of **items** property without by any benefit received by the donor. ~~or to anyone designated by the donor.~~

Evaluation and Metrics:

The Partnership Development Department will track sponsorships and report back annually.

The Community Relations Office will report back annually on donations of products to schools.

~~Annually, the Partnership Development Department will consult with field superintendents, principals, and parent school councils to determine the effectiveness of the policy. A satisfaction survey will be provided to assist in determining whether or not changes need to be made in the policy to ensure its effectiveness.~~



REPORT TO

REGULAR BOARD

POLICY S.M.04 FUND RAISING IN SCHOOLS

Be truly glad. There is wonderful joy ahead!

- I Peter 1:6

Drafted

January 16, 2024

Meeting Date

February 15, 2024

David Bilenduke – Controller, Financial Accounting and Compliance
S. Vlahos, Chief Communications Officer & Policy

RECOMMENDATION REPORT

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Corporate Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

The Fund Raising in Schools Policy S.M.04 was last updated in 2006 and was overdue for a review to ensure alignment with practice.

The cumulative staff time required to prepare this report was 6 hours.

B. PURPOSE

The Fund Raising in Schools Policy S.M.04 was last updated in 2006 and was overdue for a review to ensure alignment with practice and meta-policy.

C. BACKGROUND

1. The policy was last updated in 2006.
2. The revised Policy was reviewed in GAP and a revision was requested on February 6, 2024.

D. EVIDENCE/RESEARCH/ANALYSIS

The following points have been updated in the policy:

1. Purpose and Scope & Responsibility has been added to the policy.
2. Policy S.13 Approved Access to Schools no longer exists. This statement has been updated to require the prior written permission of the Principal.
3. Reference was made to the Board's Purchasing Policy and approved vendors.
4. O. Reg. 612 School Councils requires that all CSPC's provide an annual financial summary to the school community and that it be posted to the website for four years. This has been referenced and updated.

E. METRICS AND ACCOUNTABILITY

The applicable metrics are included in the policy.

F. STAFF RECOMMENDATION

That the Governance and Policy Committee recommend to Board that the revised Fund Raising in Schools Policy S.M.04 provided in Appendix A of the report be adopted.



POLICY SECTION: STUDENTS-FINANCE
SUB-SECTION: MISCELLANEOUS
POLICY NAME: Fundraising in Schools
POLICY NO: S.M.04

Date Approved: December 11, 2006	Date of Next Review: 2029	Dates of Amendments: January 2024
Cross References: O.Reg. 612, School Councils S.10 Catholic School Advisory Parent Councils A.09 Board Recognized Charitable Foundations F.P.01 Purchasing Policy		

Purpose:

This policy establishes clear guidelines and lines of authority regarding fundarising in the name of the school and/or the Board.

Scope and Responsibility:

This policy applies to the entire TCDSB community. The Director of Education is responsible for this policy with the assistance of the Financial Services Department.

Alignment with MYSP:

Learning – Growing in Knowledge

Continue to develop a Christ-centered learning organization in pursuit of knowledge, innovation, and responsiveness.

Equity – Growing in Knowledge with Justice



POLICY SECTION: ~~STUDENTS-FINANCE~~
SUB-SECTION: ~~MISCELLANEOUS~~
POLICY NAME: Fundraising in Schools
POLICY NO: S.M.04

Apply Catholic social justice to nurture a community focused on equity, diversity, inclusion, anti-racism, and anti-oppression.

Well-Being – Growing in Knowledge With Justice and Hope

Strengthen an environment rooted in Gospel values that nurtures hope and well-being.

Policy:

The Toronto Catholic District School Board permits fundraising to be undertaken by its schools. All fundraising activities whether for the school or for an approved organization shall be related to charitable, humanitarian, educational, or service activities consistent with the tenets of Catholicism.

Regulations:

1. All fundraising shall be carried out under the jurisdiction and supervision of the school principal and may be a joint project with the local Catholic School ~~Advisory~~ **Parent** Council and/or Student Council.
2. Participation of students in fundraising in schools shall be voluntary and consideration shall be given to factors such as the age and safety of the students. Fundraising activities shall not interfere unduly with the learning experiences in the curriculum.



POLICY SECTION: ~~STUDENTS-FINANCE~~
SUB-SECTION: MISCELLANEOUS
POLICY NAME: Fundraising in Schools
POLICY NO: S.M.04

3. The school principal must approve the content, and/or posting on school property, of any advertising materials, or the distribution of notices dealing with school fundraising events.
4. Individuals and organizations, ~~approved under policy S.13, Approved Access to Schools by Individuals and Organizations,~~ who wish to raise funds on school property and/or with the assistance of school staff and students, must do so in accordance with the fundraising policy and its regulations **only with prior principal consent.**
5. Funds raised under this policy shall not be used to purchase textbooks, learning materials and resources for regular classroom programs which would normally be funded through Board and school-based budgets.
6. **Funds raised for capital or technology related projects must be pre-approved by the Principal in consultation with Financial Services and the applicable Superintendent.**
7. **All purchases using fundraising proceeds shall follow the Boards Purchasing Policy and be mindful of any ongoing costs that could accrue to the Board. Purchases should only be made from Board approved vendors unless approved by Financial Services.**
8. ~~When fundraising is a joint project with the local Catholic School Advisory Council and/or Student Council, it is understood that the decision making as to the disbursement of funds is also a joint responsibility. The following shall be~~



POLICY SECTION: **STUDENTS-FINANCE**
SUB-SECTION: **MISCELLANEOUS**
POLICY NAME: **Fundraising in Schools**
POLICY NO: **S.M.04**

~~authorized to sign cheques (one person from each of groups (a) and (b) shall sign each cheque payment):~~

- ~~(a) two parent/student representatives on the Executive Committee of the Catholic School Advisory Council/Student Council—usually the Treasurer and the Chair;~~
- ~~(b) two representatives from the school namely the Principal , Vice Principal or Superintendent (where no Vice Principal exists) and~~
- ~~(c) the signature of the Treasurer of TCDSB will be required only under exceptional circumstances such as suspected misappropriation of funds.~~

~~9. The school Principal shall sign all cheques and only in the absence of the Principal will the Vice Principal or Superintendent sign.~~

Evaluation and Metrics:

- ~~• 8. Appropriate record-keeping procedures for all funds raised shall be maintained in accordance with those prescribed by the Treasurer of the Board.~~
- ~~• 9. An annual financial summary of all fundraising activities conducted during the school year shall be **made available** prepared and presented to the **school** community. at the Annual General Meeting in the Fall. The statement should be kept on file at the school.~~



REPORT TO

REGULAR BOARD

2024-2025 SCHOOL YEAR CALENDAR REPORT

*To the sensible person education is like a golden ornament, and like a bracelet on the right arm.
Sirach 21:21*

Drafted	Meeting Date
February 5, 2024	February 15, 2024
Lori DiMarco, Superintendent, Curriculum Leadership & Innovation; Academic ICT	

RECOMMENDATION REPORT

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Corporate
Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

The school year calendar is prepared and submitted annually to the Ministry of Education (MOE), in accordance with the Education Act and Ont. Regulation 304, School Year Calendar, Professional Activity Days.

The 2024-2025 school year calendar must be submitted to the MOE by March 1, 2024. The calendar aligns with that of the Toronto District School Board and this alignment will minimize the additional transportation costs for both boards.

The cumulative staff time required to prepare this report was 20 hours.

B. PURPOSE

1. This report provides the Board of Trustees information on the parameters used in the development of the school year calendar.
2. It also provides an outline of the communication plan that will be used to inform the TCDSB community.
3. The 2024-2025 school year calendar has been developed through a consensus process by the Academic/Business Advisory Committee (AcBac) members.

C. BACKGROUND

1. Annually, the Board establishes the school year calendar in accordance with the Education Act and Ont. Regulation 304.
2. The TCDSB must approve a school year calendar that includes a minimum of 194 school days, of which no more than seven (7) will be professional activity (PA) days and at least 187 will be instructional days. Three (3) of the seven PA Days must be devoted to provincial education priorities as set out by the Ministry of Education. In the case of secondary schools, no more than ten (10) instructional days can be designated as exam days.
3. In the 2024-2025 school year, there are a possible 195 instructional days from September 3, 2024 to June 30, 2025. The requirement of 194 instructional days would be achieved if the first school day is Tuesday, September 3, 2024 and the last school day is Friday, June 27, 2025.

4. The selection of the PA days for 2024-2025 school year has been made in consultation with our Academic/Business Advisory Committee (AcBac) Committee members.
5. The AcBac Committee consists of members of Senior Staff and representatives from each union, association, the Catholic Parent Involvement Committee and various board departments (including Transportation, Payroll, Communications and Human Resources).
6. PA days have been aligned with the TDSB to minimize any additional transportation costs.
7. Each school year calendar must be accompanied by a general outline of the activities to be conducted on PA days, as per Ministry Policy/Program Memorandum 151, *“Professional Activity Days Devoted to Provincial Education Priorities”* (PPM151).
8. Currently, we are still waiting for the memorandum that provides direction on the Ministry Priority topics to be addressed on the PA days. Details will be submitted to the Ministry of Education in the coming months.
9. Summary of the proposed 2024-2025 school year calendar
 - a) Elementary Schools:
 - Two PA days are to be used for parent-teacher conferences, as per the Collective Agreement.
 - Two PA days are to be used for assessment and completion of report cards, as per the Collective Agreement.
 - Three PA days are to be used for Provincial Education Priorities of which one half day will be devoted to Faith Development.
 - b) Secondary Schools:
 - Three PA days devoted to Provincial Education Priorities and supporting Article 19 (Joint Professional Development Committee) of the Collective Agreement.
 - One PA day devoted to Faith Development.
 - The remaining three PA days will be devoted to system priorities, annual learning plans and local goals articulated in the School Improvement and Equity Plan.
 - c) The remaining school days shall be instructional days, which for secondary schools will include ten (10) examination days.
 - d) Secondary schools, in consultation with their Local School Staffing Advisory Committee (LSSAC), may schedule a Professional Activity Day

to align with the day following one of the Parent-Teacher Interview nights.

D. COMMUNICATIONS

The 2024-2025 school year calendar will be communicated in the following ways:

1. Letter to families, staff, SEAC, CPIC, CSPC Chairs and OAPCE-Toronto
2. Insert for school newsletters
3. TCDSB website
4. Social media channels

E. STAFF RECOMMENDATION

This report recommends that the Board of Trustees adopt the attached school year calendar in **Appendix A** for the 2024-2025 school year, and that this information be communicated as outlined in Section D of this report.

TCDSB SCHOOL YEAR CALENDAR 2024-2025

Number of school days	194
Number of Professional Activity Days	7
Number of Exam Days (Secondary Only)	10
Labour Day	September 2, 2024
First Day of School	September 3, 2024
Thanksgiving Day	October 14, 2024
Christmas Break	December 23, 2024–January 3, 2025
Family Day	February 17, 2025
Mid-Winter Break	March 10-14, 2025
Good Friday	April 18, 2025
Easter Monday	April 21, 2025
Victoria Day	May 19, 2025
Last Day of Exams for Secondary Students	June 25, 2025
Last Day of Classes for Elementary Students	June 27, 2025
Last Day of School Year	June 27, 2025

Seven (7) Professional Activity (PA) Days for ELEMENTARY schools:

September 27, 2024	Provincial Education Priorities
October 11, 2024	Provincial Education Priorities
November 15, 2024	Parent-Teacher Conferences
November 29, 2024	Provincial Education Priorities
January 17, 2025	Assessment, Evaluation and Reporting
February 14, 2025	Parent-Teacher Conferences
June 6, 2025	Assessment, Evaluation and Reporting

***Seven (7) Professional Activity (PA) Days for SECONDARY schools:**

October 11, 2024	Provincial Education Priorities
November 15, 2024	Provincial Education Priorities
November 29, 2024	Provincial Education Priorities
January 30, 2025	
February 14, 2025	
June 26 and 27, 2025	

- Three PA days devoted to Provincial Education Priorities and supporting Article 19 of the Collective Agreement.
- One PA day devoted to Faith Development.
- The remaining three PA days will be devoted to system priorities, annual learning plans and local goals articulated in the School Improvement and Equity Plans.

Note: Secondary schools, in consultation with their Local School Staffing Advisory Committee, may schedule a Professional Activity Day to align with the day following one of the Parent-Teacher Interview nights.



REPORT TO

REGULAR BOARD

MONTHLY PROCUREMENT APPROVALS

“It’s no good, it’s no good!” says the buyer – then goes off and boasts about the purchase.
(Proverbs 20:14)

Drafted	Meeting Date
February 9, 2024	February 15, 2024
J. Charles, Head of Procurement Services and Contract Administration	

RECOMMENDATION REPORT

Vision: *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

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Associate Director of Academic Affairs and Chief Operating Officer

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Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

As required by Purchasing Policy FP.01 the Board of Trustees approve all procurement activity/awards greater than \$50,000.

This report submits to the Board of Trustees a listing of all procurement activity/awards greater than \$50,000 subsequent to January 13, 2024.

B. PURPOSE

Purchasing Policy FP.01 requires Board of Trustee approval for any procurement activity/award greater than \$50,000.

C. BACKGROUND

This report recommends approval of the attached list of procurement activity/awards greater than the \$50,000 threshold.

D. EVIDENCE/RESEARCH/ANALYSIS

A listing of all procurement activity for approval is provided as Appendix A.

E. STAFF RECOMMENDATION

That the Board of Trustees approve all procurement activities/awards listed in Appendix A.



Monthly Procurement Report

Appendix A

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
1	Mai 2023 004	TSSA Compliance Generator Repairs at St Helen	M. Farrell Environmental Support Services	Samuel P. MacNamara Enterprises Limited o/a MacNamara Fuels	2	February 2024	\$71,340.00	NA	Lowest Price
2	Mai 2023 005	TSSA Compliance Generator Repairs at St Patrick	M. Farrell Environmental Support Services	Samuel P. MacNamara Enterprises Limited o/a MacNamara Fuels	3	February 2024	\$51,960.00	NA	Lowest Price
3	T-018-24 (Ope 2023 010)	Unit Price Flooring Contract Term: 2 Years, with two (2) optional, 1 year extension	M. Farrell Environmental Support Services	M&M Carpet Inc.	15	February 2024-December 31, 2027	\$600,000.00	\$600,000.00	Lowest Price
4	T-019-24 (Ope 2023 011)	Unit Price Painting Contract Term: 2 Years, with two (2) optional, 1 year extension	M. Farrell Environmental Support Services	Tuscany Painting Ltd.; Brampton Painting Co. Ltd.; Beverly Decorating Centre Ltd.	18	February 2024-December 31, 2027	\$600,000.00	\$600,000.00	Lowest Price

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
5	Q-020-23	Print Services Envelope Supply Term: 2 Years	M. Farrell Environmental Support Services	Supremex Inc.	5	January 2024 – December 31, 2025	\$115,100.00	NA	Highest Score
6	Limited Tendering	Ivanti IT Service Management/Asset Management (ITSM/ITAM) - Cloud Subscription Service Renewal	M. Damad ICT Service Division	Kifinti Solutions Inc.	NA	March 2024 – March 2025	\$184,308.00	NA	NA
7	T-027-24 Ren 2023 047	Contractor Award for Access Card Upgrade Project	M. Zlomislic Capital Development, Asset Management & Renewal	3rd Rev E.I.B. Systems Inc.	2	March 2024 – June 2024	\$499,855.50	NA	Lowest Price
8	T-028-24 Ren 2023 050	Contractor Award for Digital Signage at Venerable John Merlini Catholic Elementary School and Brebeuf College Secondary School.	M. Zlomislic Capital Development, Asset Management & Renewal	Everest Signs	2	March 2024 – August 2024	\$191,150.00	NA	Lowest Price

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
9	C-013-24 Ren 2023 051	Engineering Services for Window & Door Replacement Project at Fourteen (14) Schools	M. Zlomislic Capital Development, Asset Management & Renewal	EXP Services Inc.; Sense Engineering Ltd.; Engineering Link Inc.; Read Jones Christofferson Ltd.	8	February 2024 – January 2025	\$467,905.00	NA	Lowest Price
10	C-011-24 Ren 2023 052	Architectural Services for Replacement of the Flooring Systems and Lighting Upgrades at Eight (8) Schools	M. Zlomislic Capital Development, Asset Management & Renewal	Unit A Architecture inc.; Harrison Duong Architects Inc.; NGA Architects	3	March 2024 – August 2024	\$370,280.00	NA	Lowest Price
11	C-010-24 Ren 2023 053	Engineering Services for Retrofit at Father John Redmond	M. Zlomislic Capital Development, Asset Management & Renewal	NGA Architects	5	March 2024 – August 2024	\$68,400.00	NA	Lowest Price

OUR MISSION

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.

OUR VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.



**MINUTES OF THE REGULAR MEETING OF THE
GOVERNANCE AND POLICY COMMITTEE
PUBLIC SESSION**

HELD TUESDAY, JANUARY 9, 2024

PRESENT:

Trustees:

M. Rizzo, Chair
G. Tanuan, Vice-Chair
N. Crawford
M. de Domenico - Virtual
A. Kennedy
I. Li Preti
K. Morrison

Staff:

D. Boyce
A. Ceddia
S. Campbell
L. Coulter
C. Fernandes
A. Bria
M. Caccamo
M. Farrell
S. Vlahos
M. Zlomislic

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

5. Approval of the Agenda

MOVED by Trustee Tanan, seconded by Trustee Crawford, that the Agenda be approved.

The Motion was declared

CARRIED

6. Declarations of Interest

There were none.

7. Approval and Signing of the Minutes

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that the Minutes of the Meeting held November 7, 2023 be approved.

The Motion was declared

CARRIED

13. Staff Reports

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that Item 13a) be adopted as follows:

13a) Policy Review Report received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Kennedy
Li Preti
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee de Domenico, seconded by Trustee Tanuan, that Item 13b) be adopted as follows:

13b) School Name Policy – S.07 that the Governance and Policy Committee recommend to Board that the School Names Policy S. 07 be adopted as amended in the associated appendix of this report.

MOVED in AMENDMENT by Trustee de Domenico, seconded by Trustee Tanuan, that “of historic significance” be removed from Policy 2, page 16.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico

Li Preti
Morrison

Kennedy

Rizzo
Tanuan

The AMENDMENT was declared

FAILED

Trustee Rizzo relinquished the Chair to Trustee Tanuan.

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Morrison, that the following be added as Regulation A 1e), page 17:

That the Governance and Policy Committee consult with the Superintendent of Indigenous Education, Equity and Community Relations regarding the School Name Policy S.07.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Kennedy
Li Preti
Morrison
Rizzo
Tanuan

The AMENDMENT was declared

CARRIED

MOVED in AMENDMENT by Trustee Morrison, seconded by Trustee Crawford, that School Name Policy S.07 reflect the possibility of naming schools after a past or present Pope.

Results of the Vote taken on the AMENDMENT, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Morrison

Kennedy
Li Preti
Rizzo
Tanuan

The AMENDMENT was declared

FAILED

Results of the Vote taken on the Motion, as amended, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Kennedy
Li Preti
Morrison
Rizzo
Tanuan

The Motion, as amended, was declared

CARRIED

Trustee Rizzo reassumed the Chair.

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that Item 13c) be adopted as follows:

13c) Catholicity and School Support Policy H.M.08 and Qualifications and Catholicity Policy H.T.01 that the revised Policy on Catholicity and School Support, Policy H.M. 08 be adopted with the following amendments, and that the Policy on Qualifications – Catholicity, Policy H.T.O1 be rescinded as it is incorporated into the revised Policy H.M. 08:

- i. That “guaranteed in Section 93” be added after “Constitution Act, 1867”, Purpose, line 3, page 26;
- ii. That “Roman” be inserted before “Catholic”, Regulation 1, line 2, page 27;
- iii. That "priest" be replaced with "Roman Catholic Priest", Regulation 2b), line 3, page 28;
- iv. That "on the prescribed form," be inserted after "provided", Regulation 2b), line 4, page 28;
- v. That "and will be in the prescribed form” be deleted, Regulation 2b), line 5, page 28; and
- vi. That the prescribed form be attached to the Policy in an appendix.

Time for business expired.

The Chair put the question, “Is it the will of the meeting to extend debate by 15 minutes?”

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Kennedy
Li Preti
Morrison
Rizzo
Tanuan

By unanimous consent, the debate was extended by 15 minutes as per Article 12.6 of the Toronto Catholic District School Board's (TCDSB) By-law.

Trustee Li Preti left the horseshoe at 8:43 pm and returned at 8:44 pm.

Time for business expired.

The Chair put the question, "Is it the will of the meeting to extend debate by a further 15 minutes?"

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Kennedy
Li Preti
Morrison
Rizzo
Tanuan

By unanimous consent, the debate was extended by a further 15 minutes as per Article 12.6 of the TCDSB's By-law.

Trustee Morrison left the horseshoe at 8:48 pm and returned at 8:50 pm.

MOVED by Trustee Crawford, seconded by Trustee Kennedy, that the Catholicity and School Support Policy H.M.08 and Qualifications and Catholicity Policy H.T.01 be referred back to Staff for consideration of the following:

- i. That “guaranteed in Section 93” be added after “Constitution Act, 1867”, Purpose, line 3, page 26;
- ii. That “Roman” be inserted before “Catholic”, Regulation 1, line 2, page 27;
- iii. That "priest" be replaced with "Roman Catholic Priest", Regulation 2b), line 3, page 28;
- iv. That "on the prescribed form," be inserted after "provided", Regulation 2b), line 4, page 28;
- v. That "and will be in the prescribed form” be deleted, Regulation 2b), line 5, page 28; and
- vi. That the prescribed form be attached to the Policy in an appendix.

Results of the Vote taken on Referral, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Kennedy
Li Preti
Morrison
Rizzo
Tanuan

The Referral Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Tanuan, that Items 13d) and 16a) be adopted as follows:

13d) Pending List Updates (Refer Item 16a) received; and

16. Updating of Pending List

16a) Monthly Pending List (Refer Item 13d) received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Kennedy
Li Preti
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Crawford, that Item 16b) be adopted as follows:

16b) Annual Policy Priority Schedule received.

Results of the Vote taken, follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Kennedy
Li Preti
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

17. Adjournment

MOVED by Trustee Tanuan, seconded by Trustee Crawford, that the meeting be adjourned.

Results of the Vote taken, follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Kennedy
Li Preti

Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR

OUR MISSION

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.

OUR VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.



**MINUTES OF THE REGULAR MEETING
OF THE
SPECIAL EDUCATION ADVISORY COMMITTEE
PUBLIC SESSION**

HELD WEDNESDAY, JANUARY 17, 2024

PRESENT:

Trustees:

F. D'Amico
A. Kennedy

External Members:

G. Wedge, Chair
G. Feldman, Vice Chair
M. Cousins - Virtual
R. De Belchior – Virtual
J. Di Francesco - Virtual
L. Mastrogiuseppe - Virtual
T. Munro - Virtual
I. Novak - Virtual
M. Seymour - Virtual

Staff:

A. Della Mora
C. Fernandes
N. Adragna
M. Meehan
M. Caccamo
V. Cocco
A. Coke
D. Comacchio
O. De Figueiredo
K. Dixon
M. Gendron

S. Hinds-Barnett, Acting Recording Secretary

External Guest:

A. Robertson, Parliamentarian

3. Roll Call and Apologies

An apology was extended on behalf of Lisa Mason. Trustee Rizzo, Deborah Nightingale and Ashley Pabon were absent.

4. Approval of the Agenda

MOVED by Geoffrey Feldman, seconded by Lori Mastrogiuseppe, that the Agenda be approved.

On the Vote being taken, the Motion was declared

CARRIED

5. Declarations of Interest

There were none.

6. Approval and Signing of the Minutes

MOVED by Lori Mastrogiuseppe, seconded by Geoffrey Feldman, that the Minutes of the Meeting held December 6, 2023 be approved.

On the Vote being taken, the Motion was declared

CARRIED

8. Presentations

MOVED by Geoffrey Feldman, seconded by Trustee Kennedy that Item 8a) be adopted as follows:

- 8a) **Mathematics Achievement Action Plan 2023 - K. Dixon, Superintendent of Mathematics Curriculum and Innovation** received.

On the Vote being taken, the Motion was declared

CARRIED

MOVED by Geoffrey Feldman, seconded by Trustee Kennedy that Item 8b) be adopted as follows:

- 8b) **Annual Safe Schools Report 2022-2023 - M. Caccamo, Superintendent of Nurturing our Catholic Community, Safe Schools and Continuing Education** received.

Trustee Kennedy left the horseshoe at 7:44 p.m. and returned at 7:46 p.m.

MOVED IN AMENDMENT by Trustee Kennedy, seconded by Richelle De Belchior, that SEAC recommend to Board that the Annual Safe Schools Report 2022-2023 be shared with the Catholic School Parent Council (CSPC) Chairs.

On the Vote being taken, the AMENDMENT was declared

CARRIED

On the Vote being taken, the Motion, as amended, was declared

CARRIED

9. Notices of Motion

MOVED by Jennifer Di Francesco, seconded by Tyler Munro, that Item 9a) be adopted as follows:

- 9a) **From Jennifer Di Francesco, representative of Centre for ADHD Awareness Canada (CADDAC), regarding October Attention Deficit Hyperactivity Disorder** that this item be considered at the February 7, 2024 Special Education Advisory Committee Meeting:

WHEREAS: ADHD is a chronic, highly hereditary neurodevelopmental disorder that affects approximately 5%-9% of children. It is the most common neurodevelopmental disorder in children and impacts children from all ethnicities and socioeconomic backgrounds.

WHEREAS: Children with ADHD can have at least one additional mental health condition, anxiety disorder or a mood disorder, which can affect their mental health, well being and learning.

WHEREAS: Early intervention is shown to prevent further mental health disorders such as anxiety, depression, and substance use disorders. This is why inclusion and recognition at the Board is vital.

BE IT RESOLVED THAT: It is recommended that the Toronto Catholic District School Board (TCDSB) recognize and include the month of October as ADHD Awareness Month, as it is in the rest of Canada, by multiple ADHD organizations including CADDAC and notably the mental health organization The Centre for Addication and Mental Health (CAMH).

BE IT RESOLVED THAT: It is recommended that the TCDSB send schools and parents information about what ADHD is, what role the school plays, Board policies surrounding ADHD and resources for children.

BE IT RESOLVED THAT: It is recommended that the Board devise and implement ongoing ADHD education from reputable and knowledgeable science-based organizations.

MOVED by Richelle De Belchior, seconded by Trustee Kennedy, that the Agenda be reopened to facilitate additional questions on Item 8b) Annual Safe Schools Report 2022-2023 - M. Caccamo, Superintendent of Nurturing our Catholic Community, Safe Schools and Continuing Education.

On the Vote being taken, the Motion was declared

CARRIED

The Chair declared a five-minute break.

The meeting resumed with George Wedge in the Chair. The attendance list remained unchanged.

8. Presentations

MOVED by Richelle de Belchior, seconded by Trustee Kennedy, that Item 8b) be adopted as follows:

- 8b) **Annual Safe Schools Report 2022-2023 - M. Caccamo, Superintendent of Nurturing our Catholic Community, Safe Schools and Continuing Education (cont'd)** that the questions be received.

On the Vote being taken, the Motion was declared

CARRIED

10. Consent and Review

The Chair reviewed the Order Page and the following Items were held:

- 12a) Special Services Superintendent Update - January 2024 – Trustee Kennedy; and
 17a) Introduction to Centre for Attention Deficit Hyperactively Disorder (ADHD) Awareness, Canada (CADDAC) – Jennifer Di Francesco.

MOVED by Geoffrey Feldman, seconded by Trustee Kennedy, that the Item not held be received.

On the Vote being taken, the Motion was declared

CARRIED

ITEM NOT HELD AS CAPTURED IN ABOVE MOTION

- 11a) Special Education Advisory Committee (SEAC) Annual Calendar (Draft) as of January 17, 2024.

12. Reports of Officials for Information by the Board/Other Committees

MOVED by Geoffrey Feldman, seconded by Tyler Munro, that Item 12a) be adopted as follows:

- 12a) **Special Services Superintendent Update – January 2024** received.

On the vote being taken, the Motion was declared

CARRIED

17. Association Reports

MOVED by Jennifer Di Francesco, seconded by Geoffrey Feldman, that Item 17a) be adopted as follows:

- 17a) **Introduction to Centre for Attention Deficit Hyperactively Disorder (ADHD) Awareness, Canada (CADDAC)** received and referred to Staff.

On the vote being taken, the Motion was declared

CARRIED

20. Adjournment

MOVED by Geoffrey Feldman, seconded by Jennifer Di Francesco, that the meeting be adjourned.

On the Vote being taken, the Motion was declared

CARRIED

SECRETARY

CHAIR

MASTER PENDING LIST AND ROLLING CALENDAR TO FEBRUARY 15, 2024

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
1.	2023-05-04 Student Achievement	March 2025	Corporate Services	<p>WHEREAS: Heat impacts learning;</p> <p>WHEREAS: Lack of air conditioning combined with windows in schools are only able to open a few inches make it challenging for staff and students to learn on hot days;</p> <p>WHEREAS: The Province of Ontario does not fund air conditioning;</p> <p>WHEREAS: There is little to no funding for air conditioning in all schools;</p> <p>WHEREAS: The TCDSB should explore, investigate and outline ways to keep students as cool as possible;</p> <p>WHEREAS: An outdoor cooling misting and fogging system will bring some relief from the heat in schools and childcare centres;</p> <p>WHEREAS: An outdoor cooling misting zone can help prevent the effects of high temperatures by offering a cool place to escape the heat;</p> <p>WHEREAS: Misting systems or mist fans can provide targeted areas of cooling for students and young children;</p> <p>WHEREAS: Misting systems emit a fine mist of water from spray nozzles that cools people off;</p>	Associate Director of Corporate Services and Chief Commercial Officer

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
				<p>WHEREAS: The system may be installed around the perimeter of the outside area to be cooled - within a gazebo, playground structure, shade area, side of building etc.;</p> <p>WHEREAS: Misting systems are energy-efficient and highly effective;</p> <p>WHEREAS: Cooling mist systems take up very little outdoor space;</p> <p>WHEREAS: Cooling mist systems can last ten years or more;</p> <p>WHEREAS: Larger scale cooling misting stations are available as well as portable, stand-alone (can be hooked up to any water source);</p> <p>WHEREAS: The costs are less than cooling centres and standard air conditioning range from \$3,000 and higher;</p> <p>WHEREAS: The TCDSB has limited funds and is facing a \$25 million deficit; and</p> <p>WHEREAS: It is important to consider and act on creative, low-cost projects that support students.</p> <p>FURTHER BE IT RESOLVED: That staff evaluate the pilot project and consider the effectiveness and report its findings following the first year of operation.</p>	

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
				(Consideration of Motion from Trustee Rizzo regarding Pilot Project: Outdoor Cooling Misting Zones)	
2.	September 2023 Corporate Services	September 2024	Corporate Services	That staff prepare a report regarding strategies to be used to move forward capital improvements and projects, including investigating contracting with lobbying organizations - Guidelines for political strategies (Capital Program Status Update)	Associate Director of Corporate Services and Chief Commercial Officer
3.	September 2023 Regular Board	TBC	Regular Board	That the Board of Trustees receive an initial report on the listing of art inventory and its value and thereafter receive a report if there are any additional acquisitions (From the Governance and Policy Committee: Update on Policy A.22 Art Collection)	Associate Director of Academic Affairs and Chief Operating Officer
4.	December 2023 Regular Board	TBC	Regular Board	Received and referred to Staff for a report (Communication From Stephen Lecce, Minister of Education, regarding Regulatory and Policy Reforms to Support the Better Schools and Student Outcomes Act, 2023 - Maximizing School Board Capital Assets)	Director of Education
5.	January 2024 Regular Board	TBC	Regular Board	WHEREAS: Cell phones can be tools used by students at the discretion of the teacher and; WHEREAS: Cell phones can also be a significant distraction to both students and the classroom which can impact learning and student focus and; WHEREAS: Evidence suggests social media apps are highly addictive and; WHEREAS: Many teachers enable student cell phone use for research, engagement, and participation in learning and;	Associate Director of Academic Affairs and Chief Operating Officer & Director of Education

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
				<p>WHEREAS: Teachers may not want to “police” the use of cell phones in the classroom, nor be in the position of having to confront, confiscate, and care for a student's cell phone and;</p> <p>WHEREAS: The TCDSB does have an Acceptable Use of Technology Policy (A-29) intended to protect students, staff, and other TCSDB community members regarding responsible use of technology services and;</p> <p>WHEREAS: In the TCDSB Student Internet Agreement Form which all students sign annually, students agree to parameters around the use of personal devices in the classroom;</p> <p>THEREFORE BE IT RESOLVED THAT: That staff engage with impacted stakeholders including all principals, classroom educators, union partners, students, Catholic School Parent Councils (CSPC), Catholic Parent Involvement Committee (CPIC), Ontario Association of Parents in Catholic Education (OAPCE), parents, and families regarding student use of cell phones in the classroom during instructional time, and that staff report back on the findings of the engagement for further consideration of the Board (Consideration of Motion From Trustee de Domenico regarding Engagement Process on the Use of Cell Phones in the Classroom)</p>	

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
6.	December -2022 Regular Board	November 2027	Student Achievement	That an international Languages report be presented in public session at the Student Achievement and Well-Being Committee or appropriate Committee or Board every 5 years (From the Governance and Policy Committee: International Languages (Elementary) Report S.P.05)	Associate Director of Academic Affairs and Chief Operating Officer
7.	March 30, 2023 Student Achievement	May 2024	Student Achievement	<p>WHEREAS: Orthodox students prior to the mid 1980's were admitted in Toronto Catholic District School Board (TCDSB)/Metropolitan Separate School Board (MSSB) elementary schools;</p> <p>WHEREAS: Orthodox alumni of TCDSB elementary schools have school age children whom they wish the opportunity to experience the Catholic school environment they once had the privilege of being educated in;</p> <p>WHEREAS: The Catholic Church and faith has always encouraged evangelization;</p> <p>WHEREAS: The Ontario Catholic Bishops wrote to the then TCDSB Chair of the Board in March 2001 regarding their advice on admissions of Orthodox students;</p> <p>WHEREAS: Neighbouring GTA Catholic school boards permit Orthodox student admissions to elementary schools with certain provisions and;</p> <p>WHEREAS: Pope Paul VI was the first Pope since the ninth century to visit the East, labeling the Eastern Churches as sister Churches. They produced the Catholic-Orthodox Joint declaration of 1965 during the Second Vatican Council. Orthodox students are permitted and</p>	Director of Education

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
				<p>welcomed to attend Catholic schools in accordance with the papal encyclical Ut Unum Sint (1995) proclaimed by Pope John Paul II.</p> <p>THEREFORE BE IT RESOLVED: That the Director provide a report one year after the policy is implemented (Consideration of Motion from Trustee Del Grande regarding Admission and Placement of Elementary Pupils Policy (S.A.01) be amended such that Christian Orthodox Children be Permitted to Attend Toronto Catholic District School Board (TCDSB) Elementary Schools)</p>	

2023 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarterly Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (A)	Corporate Services	Annual Chief Financial Officer Overview	Chief Financial Officer and Treasurer
2	February (A)	Corporate Services	Multi-Year Financial Forecast	Chief Financial Officer and Treasurer
3	March (A)	Corporate Services	Budget Framework and Consultation Plan	Chief Financial Officer and Treasurer
4	March (A)	Corporate Services	Consensus Student Enrolment Projections	Associate Director Corporate Services
5	March (A/P)	Corporate Services	Transportation Annual Report and S.T.01 Transportation Policy Metric	Associate Director Corporate Services
6	April (A)	Corporate Services	Ministry Funding Overview	Chief Financial Officer and Treasurer
7	April (Q)	Corporate Services	Mid-Year Budget Status Report	Chief Financial Officer and Treasurer
8	May (A)	Corporate Services	Preliminary Budget Estimates	Chief Financial Officer and Treasurer
9	June (P)	Corporate Services	B.R.01 Rental of Surplus School Space and Properties Policy Metric	Associate Director Corporate Services
10	June (A)	Corporate Services	Recommended Budget Estimates	Chief Financial Officer and Treasurer
11	June (A)	Corporate Services	Delegated Authority Report	Chief Financial Officer and Treasurer
12	September (A)	Corporate Services	Delegated Authority Update Report	Chief Financial Officer and Treasurer
13	September (A)	Corporate Services	Annual Procurement Plan	Chief Financial Officer and Treasurer
14	September (A)	Corporate Services	Capital Program Update	Associate Director Corporate Services

2023 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

15	October (Q)	Corporate Services	Budget Update: Enrolment and Staffing	Chief Financial Officer and Treasurer
16	October (A)	Corporate Services	Trustee Honorarium Report	Chief Financial Officer and Treasurer
17	October (A)	Corporate Services	Capital Renewal Program Report	Associate Director Corporate Services
18	November (A)	Corporate Services	Audited Financial Statements	Chief Financial Officer and Treasurer
19	November (P)	Corporate Services	Enrolment Report and S.A.01 Admission and Placement Policy Metric	Associate Director Corporate Services
20	December (A)	Corporate Services	Revised Budget Estimates	Chief Financial Officer and Treasurer
21	December (A)	Corporate Services	Annual Legal Fees Report	Chief Financial Officer and Treasurer
22	December (A)	Corporate Services	Annual Investment Report	Chief Financial Officer and Treasurer
23	December (A)	Corporate Services	Annual Audit Committee Report	Chief Financial Officer and Treasurer
24	February (A)	Regular Board	School Year Calendar	Associate Director Academic Services
25	March (A)	Regular Board	Preliminary Staffing Projections Report	AD Academic Services and CFO/Treasurer
26	September (P)	Regular Board	A.06 Advocacy Policy Metric	Chief Financial Officer and Treasurer
27	October (P)	Regular Board	H.M.33 Acceptance of Hospitality or Gifts Policy Metric	Chief Financial Officer and Treasurer
28	November (A)	Regular Board	Ongoing Exit and Entry Student Survey	Associate Director Corporate Services
29	November (A)	Regular Board	Annual Calendar of Meetings	Director of Education
30	November (A)	Regular Board	Multi-Year Strategic Plan Annual Report	Director of Education

2023 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

31	December (A)	Regular Board	Director's Annual Report	Director of Education
32	January (A)	Student Achievement	Equity Action Plan Annual Report	Director of Education
33	January (A)	Student Achievement	Annual Mental Health and Wellbeing Report	Associate Director Academic Services
34	January (P)	Student Achievement	A.36 Accessibility Standards Policy Metric	Associate Director Academic Services
35	February (P)	Student Achievement	S. 19 External Research Policy Metric	Associate Director Academic Services
36	March (A)	Student Achievement	The Angel Foundation for Learning Annual Report and Presentation	Associate Director Academic Services
37	April (A)	Student Achievement	Annual EPAN Schools Allocations	AD Academic Services and CFO/Treasurer
38	April (A)	Student Achievement	Non-Resident VISA Student Fees	AD Academic Services and CFO/Treasurer
39	May (A)	Student Achievement	Ratification of Student Trustee Nominees	Associate Director Academic Services
40	June (P)	Student Achievement	B.B.04 Smoke & Vapour Free Policy Metric	Associate Director Academic Services
41	September (P)	Student Achievement	H.M.40 Fair Practice in Hiring and Promotion Policy Metric	Associate Director Academic Services
42	September (A)	Student Achievement	Community Advisory Committees Report	Associate Director Academic Services
43	September (P)	Student Achievement	H.M.14 Harassment and Discrimination Policy Metric	Associate Director Academic Services
44	September (P)	Student Achievement	H.M.19 Conflict Resolution Policy Metric	Associate Director Academic Services
45	September (P)	Student Achievement	T.07 Community Engagement Policy Metric	Director of Education
46	September (P)	Student Achievement	A.37 Communications Policy Metric	Director of Education

2023 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

47	October (P) (5 Year Cycle)	Student Achievement	International Languages Program Report (Next Reporting Date of October 2027)	AD Academic Services and CFO/Treasurer
48	October (A)	Student Achievement	Board Improvement and Equity Plan (BIEP)	Associate Director Academic Services
49	October (A/P)	Student Achievement	S.22 Religious Accommodation Policy Metric	Associate Director Academic Services
50	October (A)	Student Achievement	Student Trustees: Voices that Challenge - CSLIT	Associate Director Academic Services
51	November (A/P)	Student Achievement	Annual Safe Schools Report and S.S.12 Fresh Start Policy Metric	Associate Director Academic Services
52	November (A)	Student Achievement	Annual EQAO and OSSLT Assessments Report	Associate Director Academic Services
53	November (A)	Student Achievement	K-12 Professional Development Plan for Student Achievement and Well-Being	Associate Director Academic Services
54	November (A)	Student Achievement	CPIC Annual Report	Associate Director Academic Services
55	November (P)	Student Achievement	Elementary Catholic School Leadership Impact Team Policy Metric ECSLIT	Associate Director Academic Services
56	November (P)	Student Achievement	S.24 Combined (Split) Grade Classes for Elementary Schools Policy Metric	Associate Director Academic Services
57	December (A/P)	Student Achievement	Accountability Framework for Special Education and S.P.01 Special Education Programs and Services Policy Metric	Associate Director Academic Services
58	December (P)	Student Achievement	S.10 Catholic School Parent Council Policy Metric	Associate Director Academic Services
59	December (A)	Student Achievement	Staff CPIC Annual Report	Associate Director Academic Services