

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE REGULAR MEETING Public Session

AGENDA APRIL 18, 2024

Teresa Lubinski, Chair
Trustee Ward 4

Angela Kennedy, Vice Chair
Trustee Ward 11

Nancy Crawford
Trustee Ward 12

Frank D'Amico
Trustee Ward 6

Markus de Domenico
Trustee Ward 2

Michael Del Grande
Trustee Ward 7

David Beshai
Student Trustee



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Daniel Di Giorgio,
Trustee Ward 10

Ida Li Preti
Trustee Ward 3

Joseph Martino
Trustee Ward 1

Kevin Morrison
Trustee Ward 9

Maria Rizzo
Trustee Ward 5

Garry Tanuan
Trustee Ward 8

JoyGold Goodluck
Student Trustee

MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home,
parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298
Assistant Recording Secretary: Sapphire Adaikpoh, 416-222-8282 Ext. 2295

Dr. Brendan Browne
Director of Education

Nancy Crawford
Chair of the Board

TERMS OF REFERENCE FOR CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

The Corporate Services, Strategic Planning and Property Committee shall have responsibility for considering matters pertaining to:

- (a) Business services including procurement, pupil transportation risk management/insurance and quarterly financial reporting
- (b) Facilities (buildings and other), including capital planning, construction, custodial services, design, maintenance, naming of schools, enrolment projections and use permits
- (c) Information Technology including, computer and management information services
- (d) Financial matters within the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee including budget development
- (e) Policy development and revision in the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee
- (f) Policies relating to the effective stewardship of board resources in the specific areas of real estate and property planning, facilities renewal and development, financial planning and information technology
- (g) The annual operational and capital budgets along with the financial goals and objectives are aligned with the Board's multi-year strategic plan
- (h) Any matter referred to the Corporate Services, Strategic Planning and Property Committee by the Board
- (i) Intergovernmental affairs and relations with other outside organizations
- (j) Advocacy and political action
- (k) Partnership development and community relations
- (l) Annual strategic planning review and design

Land Acknowledgement

The land we walk on belongs to the Creator. Earth does not belong to humanity but rather, humanity is part of the Earth. The land was created to be enjoyed by all living beings, a principle reflected in The Dish with One Spoon covenant. Taking only what we need to preserve our earth for future generations, leaving some for others as a sign of our respect and caring, and keeping it clean by revitalizing the land to sustain generations to come.

All Toronto Catholic District School Board properties are situated on the traditional territories of the Anishinabek, the Haudenosaunee Confederacy, and the Wendat peoples. We recognize that the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation. We also listen to the echoes of their prayers to the Creator, and respect the beauty of Mother Earth while striving to learn and draw wisdom from First Nations, Inuit and Métis traditions.

La reconnaissance des territoires

Les terres sur lesquelles nous marchons appartiennent au Créateur. La Terre n'appartient pas à l'humanité mais c'est plutôt l'humanité qui fait partie de la Terre. Les terres ont été créées pour que chaque être vivant puisse en profiter. Ce principe se reflète dans l'accord du « bol à une seule cuillère » qui vise à prendre seulement ce dont nous avons besoin afin de préserver notre terre pour les générations futures, en laisser suffisamment aux autres en guise de respect et de bienveillance, tout en la maintenant propre par sa revitalisation, en vue des générations à venir.

L'ensemble des propriétés du Toronto Catholic District School Board se situent sur les terres traditionnelles des peuples Anishinabés, de la Confédération de Haudenosaunis, et des peuples Wendats. Nous reconnaissons que le territoire ciblé dans le Traité 13 appartient à la Première Nation des Mississaugas de Credit. Nous écoutons également les échos de leurs prières envers le Créateur et le respect de la beauté de notre Terre nourricière, tout en nous efforçant d'apprendre et de nous référer à la sagesse issue des traditions des Premières Nations, Inuit et Métis.

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AGENDA THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC SESSION
Teresa Lubinski, Chair
Angela Kennedy, Vice-Chair

Thursday, April 18, 2024
7:00 P.M.

	Pages
1. Call to Order	
2. Opening Prayer	
3. Land Acknowledgement	
4. Singing of O Canada	
5. Roll Call and Apologies	
6. Approval of the Agenda	
7. Report from Private Session	
8. Declarations of Interest	
9. Approval and Signing of the Minutes of the Previous Meetings	
9.a Education Development Charges Held March 20, 2024	1 - 9
9.b Corporate Services Held March 20, 2024	10 - 21

10. Delegations	
11. Presentation	
11.a 2023-2024 Mid-Year Budget Status Report (As At February 29, 2024) - R. Putnam, Chief Financial Officer and Treasurer	22 - 31
12. Notices of Motion	
13. Consent and Review	
14. Consideration of Motions For Which Previous Notice Has Been Given	
15. Unfinished Business	
16. Matters referred or deferred	
17. Staff Reports	
17.a Procurement Approval Limit (Recommendation)	32 - 41
17.b Monthly Procurement Approvals (Recommendation)	42 - 53
17.c 2024-25 Consensus Enrolment Projections (Information)	54 - 74
17.d Annual Portable Plan and Other Accommodation Needs 2024-2025 (Information)	75 - 78
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17.f Large / Urban Catholic School Boards Advisory Council - Toronto Catholic District School Board (TCDSB) Trustee Appointment (Recommendation)	84 - 87
18. Listing of Communications	
19. Inquiries and Miscellaneous	
20. Updating of the Pending Lists	
20.a Annual Calendar of Reports and Policy Metrics	88 - 89

21. **Resolve into FULL BOARD to Rise and Report**
22. **Closing Prayer**
23. **Adjournment**

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MINUTES OF THE EDUCATION DEVELOPMENT CHARGES (EDC) MEETING PUBLIC SESSION

HELD WEDNESDAY, MARCH 20, 2024

PRESENT:

Trustees:

T. Lubinski, Chair
A. Kennedy, Vice-Chair
N. Crawford
F. D'Amico
M. de Domenico - Virtual
M. Del Grande - Virtual
D. Di Giorgio - Virtual
I. Li Preti
J. Martino
K. Morrison - Virtual
M. Rizzo
G. Tanuan

Student Trustees:

D. Beshai
J. Goodluck

Staff:

B. Browne
D. Boyce
A. Della Mora
R. Putnam
S. Campbell
A. Ceddia
M. Damad
M. Farrell

M. Loberto
S. Vlahos
M. Zlomislic

S. Hinds-Barnett, Acting Recording Secretary
S. Adaikpoh, Assistant Recording Secretary

External Guests: A. Baker, Borden Ladner Gervais
C. Clarke, Quadrant Advisory Group
A. Robertson, Parliamentarian

6. Approval of the Agenda

MOVED by Trustee Martino, seconded by Trustee Kennedy, that the Agenda, as amended to include the Addendum, be approved.

The Motion was declared

CARRIED

8. Declarations of Interest

There were none.

Trustee Di Giorgio left the virtual meeting at 7:32 p.m.

10. Delegations

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that Item 10a) be adopted as follows:

10a) From Bryce Taylor and Alex Lusty, representatives of Sionito Community Development Corporation regarding Education Development Charges Amendment received.

The Chair ruled that a member is allowed to ask questions of Staff regarding the delegation.

Trustee Kennedy challenged the Chair.

Results of the Vote taken on the Chair's Ruling, as follows:

In favour

Trustees D'Amico
Del Grande
Lubinski
Tanuan

Opposed

Crawford
de Domenico
Kennedy
Li Preti
Martino
Rizzo

The Chair's Ruling was not upheld.

Student Trustees Beshai and Goodluck wished to be recorded as voted in opposition.

Results of the Vote taken, as follows:

In favour

Trustees Crawford
D'Amico
Del Grande
Kennedy
Li Preti
Lubinski
Martino
Rizzo

Opposed

de Domenico

Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

Trustee Morrison joined the virtual meeting at 7:52 p.m.

Trustee Di Giorgio returned to the virtual meeting at 8:00 p.m.

13. Consent and Review

The Chair reviewed the Order Page and the following Items were held:

16a) Amendment to Toronto Catholic District School Board Education Development Charges Bylaw #195 Exemption of Indigenous-Led and City Supported Housing Projects – Trustee Kennedy; and

17a) Communication from Davies Howe Land Development Advocacy and Litigation regarding Sionito Community Development Corporation Toronto Catholic District School Board Amendment to Education Development Charges By-Law No. 195 (the “EDC By-Law”) – Trustee Rizzo.

16. Staff Reports

MOVED by Trustee Kennedy, seconded by Trustee Rizzo, that Item 16a) be adopted as follows:

- 16a) **Amendment to Toronto Catholic District School Board Education Development Charges Bylaw #195 Exemption of Indigenous-Led and City Supported Housing Projects (Recommendation)** that the Board approve the amending bylaw, as contained in Appendix ‘A’ of the report, to

TCDSB Education Development Charges Bylaw No. 195 to add an exemption for Indigenous-led and City supported housing units that have received a Toronto City Council approved waiver of development charges.

The Chair ruled that a member is allowed to ask questions of Staff within the allotted three minutes.

Trustee Rizzo challenged the Chair.

Results of the Vote taken on the Chair's Ruling, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Di Giorgio
Lubinski
Martino
Morrison
Tanuan

Kennedy
Rizzo

The Chair's Ruling was upheld.

Trustee Li Preti abstained.

Trustee de Domenico did not vote/respond.

Student Trustees Beshai and Goodluck wished to be recorded as voted in favor.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford

D'Amico
 Del Grande
 Kennedy
 Li Preti
 Lubinski
 Morrison
 Martino
 Rizzo
 Tanuan

The Motion was declared

CARRIED

Trustees de Domenico and Di Giorgio did not vote or respond.

17. Listing of Communications

MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that Item 17a) be adopted as follows:

- 17a) From Davies Howe Land Development Advocacy and Litigation regarding Sionito Community Development Corporation Toronto Catholic District School Board Amendment to Education Development Charges By-law No. 195 (the “EDC By-law”) received and referred to Staff.**

Trustee Rizzo challenged the Chair on a procedural matter.

Results of the Vote taken on the Chair's Ruling, as follows:

In favour

Trustees Crawford
 D'Amico

Opposed

Rizzo

Del Grande
Kennedy
Li Preti
Lubinski
Martino
Morrison
Tanuan

The Chair's Ruling was upheld.

Trustees de Domenico and Di Giorgio did not vote/respond.

Student Trustees Beshai and Goodluck wished to be recorded as voted in favor.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Kennedy
Li Preti
Lubinski
Morrison
Martino
Rizzo
Tanuan

Del Grande

The Motion was declared

CARRIED

Trustees de Domenico and Di Giorgio did not vote/respond.

Student Trustees Beshai and Goodluck wished to be recorded as voted in favor.

20. Resolve into FULL Board to Rise and Report

MOVED by Trustee Kennedy, seconded by Trustee Tanuan, that the meeting resolve into Full Board to Rise and Report.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Kennedy
Li Preti
Lubinski
Morrison
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustees de Domenico and Di Giorgio did not vote/respond.

Student Trustees Beshai and Goodluck wished to be recorded as voted in favor.

SECRETARY

CHAIR

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MINUTES OF THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE PUBLIC SESSION

HELD WEDNESDAY, MARCH 20, 2024

PRESENT:

Trustees:

T. Lubinski, Chair
A. Kennedy, Vice-Chair
N. Crawford
F. D'Amico
M. de Domenico - Virtual
M. Del Grande - Virtual
D. Di Giorgio - Virtual
I. Li Preti
J. Martino
K. Morrison - Virtual
M. Rizzo
G. Tanuan

Student Trustees:

D. Beshai
J. Goodluck

Staff:

B. Browne
D. Boyce
A. Della Mora
R. Putnam
S. Campbell
A. Ceddia

M. Damad
M. Farrell
C. Fernandes
K. Hodgkinson
M. Loberto
S. Vlahos
M. Zlomislic

S. Hinds-Barnett, Acting Recording Secretary
S. Adaikpoh, Assistant Recording Secretary

External Guest: A. Robertson, Parliamentarian

1. Call to Order

Trustee Tanuan rose on a point of personal privilege to announce that his parish - St Joseph of Highland Creek, celebrated the Feast Day of St. Joesph on March 19, 2024 and that Arch Bishop Leo was present to commemorate the 170 years milestone.

Trustee Tanuan also extended best wishes to Trustees Kennedy and Lubinski who celebrated birthdays on March 19, 2024 and March 20, 2024 respectively.

6. Approval of the Agenda

MOVED by Trustee Rizzo, seconded by Trustee Martino, that the Agenda, as amended to include Item 19a) Miscellaneous from Trustee Rizzo regarding Sr Evanne Hunter's 65th Anniversary celebration on March 23, 2024 at Loretto Abbey, be approved.

The Motion was declared

CARRIED

7. Report from Private Session

MOVED by Trustee Kennedy, seconded by Trustee Crawford, that the following report from Trustee Kennedy be received:

In PRIVATE Session:

- a) The Board of Trustees received the 2024/2025 Budget framework presentation; and
- b) Approved Minutes of the previous Meeting held January 18, 2024.

Trustees Kennedy and Lubinski declared a conflict of interest in the budget matter as stated in Item 8 below.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

8. Declarations of Interest

In PRIVATE Session, Trustees Kennedy and Lubinski declared a conflict of interest in the 2024/2025 Budget presentation as they have family members who are employees of the Board. Trustees Kennedy and Lubinski did not participate in discussions regarding that Item nor vote.

In PUBLIC Session, Trustee Kennedy declared a conflict of interest in Item 11a) 2024-2025 Budget Framework – R. Putnam, Chief Financial Officer and Treasurer, as she has family members who are employees of the Board. Trustee Kennedy indicated that she would neither participate in discussions regarding the Item nor vote.

Trustee Crawford left the horseshoe at 8:42 p.m.

9. Approval and Signing of the Minutes of the Previous Meetings

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that the Minutes of the Meeting held January 18, 2024 be approved.

The Motion was declared

CARRIED

Trustee Kennedy recused herself at 8:43 p.m. due to a declaration of interest in Item 11a) as earlier indicated.

11. Presentation

MOVED by Trustee Li Preti, seconded by Trustee Tanuan, that Item 11a) be adopted as follows:

11a) 2024-2025 Budget Framework - R. Putnam, Chief Financial Officer and Treasurer received.

Trustee Crawford returned at 8:48 p.m.

Trustees D'Amico and Tanuan left the horseshoe at 9:31 p.m.

Trustee Tanuan returned at 9:36 p.m.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Di Giorgio did not vote/respond.

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

The Chair declared a 15-minute recess.

The meeting resumed with Trustee Lubinski in the Chair.

PRESENT (following recess):

Trustees: T. Lubinski, Chair
 A. Kennedy, Vice-Chair
 N. Crawford
 F. D’Amico
 M. de Domenico - Virtual
 M. Del Grande - Virtual
 I. Li Preti
 J. Martino
 K. Morrison - Virtual
 M. Rizzo
 G. Tanuan

Student Trustees: D. Beshai
 J. Goodluck

Urgent Item

Director Dr. Browne reviewed the Order Page, as requested, and advised that Item 17b) Monthly Procurement Approvals was deemed urgent.

13. Consent and Review

The Chair reviewed the Order Page and the following Items were held:

- 17a) St. Jerome Catholic School Ward 5 Accommodation Strategy Update – Trustee Rizzo;
- 17c) Toronto Student Transportation Group Annual Report 2022-2023 – Trustee Rizzo; and
- 17d) Air Condition Strategy for New Schools – Trustee Rizzo

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that the Items not held be received and Staff Recommendation be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Kennedy
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

ITEMS NOT HELD AS CAPTURED IN ABOVE MOTION

- 17b) **Monthly Procurement Approvals** that the Board of Trustees approve all procurement activities/awards listed in Appendix A of the report;
- 20a) **Annual Calendar of Reports and Policy Metrics;** and

20b) Monthly Pending List.

17. Staff Reports

MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that Item 17a) be adopted as follows:

17a) St. Jerome Catholic School Ward 5 Accommodation Strategy Update (Recommendation) that all items referenced in the staff report be adopted;

That subject to consultation, the relocation of the French Immersion Program at St. Jerome to St. Martha, including all required work to retrofit the space, be implemented for the 2025-2026 school year; and

That the former St. Philip Neri facility be maintained, following the departure of St. Antoine Daniel students, to potentially accommodate students emanating from the Downsview development, as defined by staff, until such a time that a permanent capital solution is implemented.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Morrison did not vote/respond.

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

MOVED by Trustee Rizzo, seconded by Trustee Martino, that Item 17c) be adopted as follows:

17c) Toronto Student Transportation Group Annual Report 2022-2023 (Information) received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Del Grande
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustees de Domenico and Morrison did not vote/respond.

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that Item 17d) be adopted as follows:

17d) Air Condition Strategy for New Schools (Information) received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustees Del Grande and Morrison did not vote/respond.

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

21. **Resolve into FULL Board to Rise and Report**

MOVED by Trustee Kennedy, seconded by Trustee Martino, that the meeting resolve into Full Board to Rise and Report.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustees Del Grande and Morrison did not vote/respond.

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

23. **Adjournment**

MOVED by Trustee Kennedy, seconded by Trustee Crawford, that the meeting be adjourned.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
Kennedy
Li Preti
Lubinski
Martino
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Beshai and Goodluck wished to be recorded as voted in favour.

SECRETARY

CHAIR

2023-2024 Mid-Year Budget Status Report

(as at February 29, 2024)

Presented to: Corporate Services

Date: April 18, 2024

Synopsis

- As of February 29, 2024 the year-end forecast is tracking to be within budget
- The forecast is based on expected consumption rates for the respective expenditure categories at the mid-year point
- The forecast does not include the impact of Bill 124 settlement costs which are expected to be higher than funded
- Supply costs continue to trend higher than budget for the first six months of the year
- Finance will continue to monitor and hold monthly meetings with departments to anticipate pressure points and identify potential offsets

Revenue

- Overall revenue is trending on budget
- Continue to track/monitor:
 - Interest income (rate variability)
 - Enrolment (audits, attendance, adjustments)
 - Permits/Fees (actual vs anticipated)
 - Ministry funding (maximize)

Expenditure

- Trending Over Budget:
 - Supply costs - \$3.2M
 - Utilities - \$1.0M
- Anticipated Offsets:
 - Salary gapping savings due to vacancies - \$1.9M
 - Benefits costs trending lower than budget - \$1.3M
 - Facilities contingency to offset utilities - \$1.0M

Expenditure

- Other Risks:
 - Year-end liabilities (WSIB, Employee Future Benefits)
 - Bill 124 funding shortfall - to be determined
- Possible Offsets:
 - Unspent school block budgets at year-end
 - ERP salary deferral against future funding stream
 - POD exemption to stay within structural deficit

**Operating Expenditure
as at February 29, 2024
(\$ Millions)**

	Budget	YTD	%	Forecast	%	Variance
Salaries & Benefits	\$1,030.7	\$563.6	54.7%	\$1,030.5	100.0%	0.2
Non-Staffing	54.9	25.5	46.4%	54.8	99.8%	0.1
Transportation	47.4	23.3	49.2%	47.3	99.8%	0.1
Facilities Services	40.8	19.5	47.8%	40.8	100.0%	0.0
TOTAL	\$1,173.8	\$631.9	53.8%	\$1,173.4	100.0%	0.4

**Salaries and Benefits
as at February 29, 2024
(\$ Millions)**

	Budget	YTD	%	Forecast	%	Variance
Instructional	\$920.3	\$510.1	55.4%	\$919.7	99.9%	0.6
Non-Instructional	110.4	53.6	48.6%	110.8	100.4%	(0.4)
TOTAL	\$1,030.7	\$563.7	54.7%	\$1,030.5	100.0%	0.2

Supply Costs
as at February 29, 2024
(\$ Millions)

	Budget	YTD	%	Forecast	%	Variance
Occasional Teachers	\$40.5	\$21.9	54.1%	\$43.3	106.9%	(2.8)
Supply Educational Assisants	4.4	2.4	54.5%	4.9	111.4%	(0.5)
Supply ECE	2.1	1.1	52.4%	2.2	104.8%	(0.1)
Supply Principals and VPs	2.3	1.1	47.8%	2.0	87.0%	0.3
Supply Secretaries	3.7	2.1	56.8%	3.5	94.6%	0.2
Supply Custodians	5.6	3.0	53.6%	5.3	94.6%	0.3
Overtime & Permits	1.9	1.6	84.2%	2.5	131.6%	(0.6)
TOTAL	\$60.5	\$33.2	54.9%	\$63.7	105.3%	(3.2)

**Non-Staffing Expenditure
as at February 29, 2024
(\$ Millions)**

	Budget	YTD	%	Forecast	%	Variance
Programs and Initiatives	\$15.0	\$5.5	36.7%	\$15.0	100.0%	0.0
Information Technology	14.7	7.5	51.0%	14.7	100.0%	0.0
School Based Consumables	20.1	10.2	50.7%	20.0	99.5%	0.1
Board Administration	5.1	2.3	45.1%	5.1	100.0%	0.0
Total Non-Staffing	\$54.9	\$25.5	46.4%	\$54.8	99.8%	0.1

Operating Contingency Reserve Fund (\$ Millions)

Balance as per 22-23 Financial Statements	\$10.3
23-24 In-Year Deficit per Revised Estimates	(58.1)
Year End Forecast - Variance to Budgeted Revenue	0.0
Year End Forecast - Variance to Budgeted Expense	0.4
Year End Forecast - Contingency	0.0
Anticipated Balance at August 31, 2024	(57.4)



REPORT TO

CORPORATE SERVICES, STRATEGIC
PLANNING AND PROPERTY
COMMITTEE

PROCUREMENT APPROVAL LIMIT

“The King will reply, ‘Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.’” (Matthew 25:40)

Drafted

March 15, 2024

Meeting Date

April 18, 2024

J. Charles, Head of Procurement Services and Contract Administration

RECOMMENDATION REPORT

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs and Chief Operating Officer

Derek Boyce
Associate Director of Corporate
Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

The attached presentation was reviewed and discussed in detail with the Audit Committee on February 21, 2024. The presentation outlines a number of factors for consideration with respect to the current procurement approval limit. Staff is recommending an increase to the current limit to improve operational efficiency, reduce administrative time, mitigate vendor bid and scheduling challenges, and to adopt best practice in the education sector.

B. PURPOSE

This report recommends an increase to the current procurement limit based on the factors outlined in the attached presentation and rationale below.

C. SUMMARY

The attached presentation provides information regarding a number of factors pertinent to the consideration of the Board's procurement approval limit.

After an in-depth discussion the Audit Committee passed a motion recommending an increase to the procurement approval limit to \$100,000 effective immediately with awards between \$50,000 and \$100,000 to be provided as information in the monthly procurement approvals report.

Staff recommends an increase beyond \$100,000 and cite the current limit at our coterminous Board of \$250,000 for general goods/services and \$500,000 for capital/renewal. All new build awards are approved by the Board.

In addition, the remaining 8 Boards in the top 10 delegate full procurement authority to staff provided the award is within the approved budget and the process is consistent with Broader Public Sector Procurement Directive.

D. RECOMMENDATION

That the Board of Trustees approve an increase to the procurement approval limit to \$100,000, effective immediately, with all procurement awards between \$50,000 and \$100,000 to be provided as information in the monthly procurement approvals report.

Procurement Approval Limit

Presented to: Audit Committee

Date: February 21, 2024

Jacqueline Charles, Head of Procurement Services

IMPACT OF THE \$50,000 APPROVAL LIMIT

- Procurement approval is the awarding of a contract to a vendor following a BPS compliant process for an item that is already approved in the budget
- Institutional best practice includes the delegation to procure to the CEO/COO/CCO/CFO following approval of the global budget (operational)
- Significant staff time is involved in preparing reports
- Vendor participation, scheduling and pricing is affected
- Time between meetings can result in delays, withdrawals, cancellation

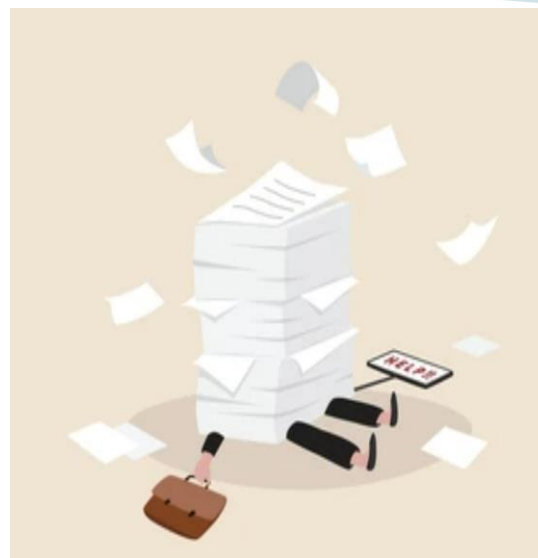
IMPACT OF THE \$50,000 APPROVAL LIMIT



Supplier reluctance to bid due to long approval process



Budget overruns or increased costs
Spent an additional \$286K in 2023



Significant hours spent in administrative tasks
Approximately 3,480 hours over 4.5 years (equivalent 0.5 FTE)

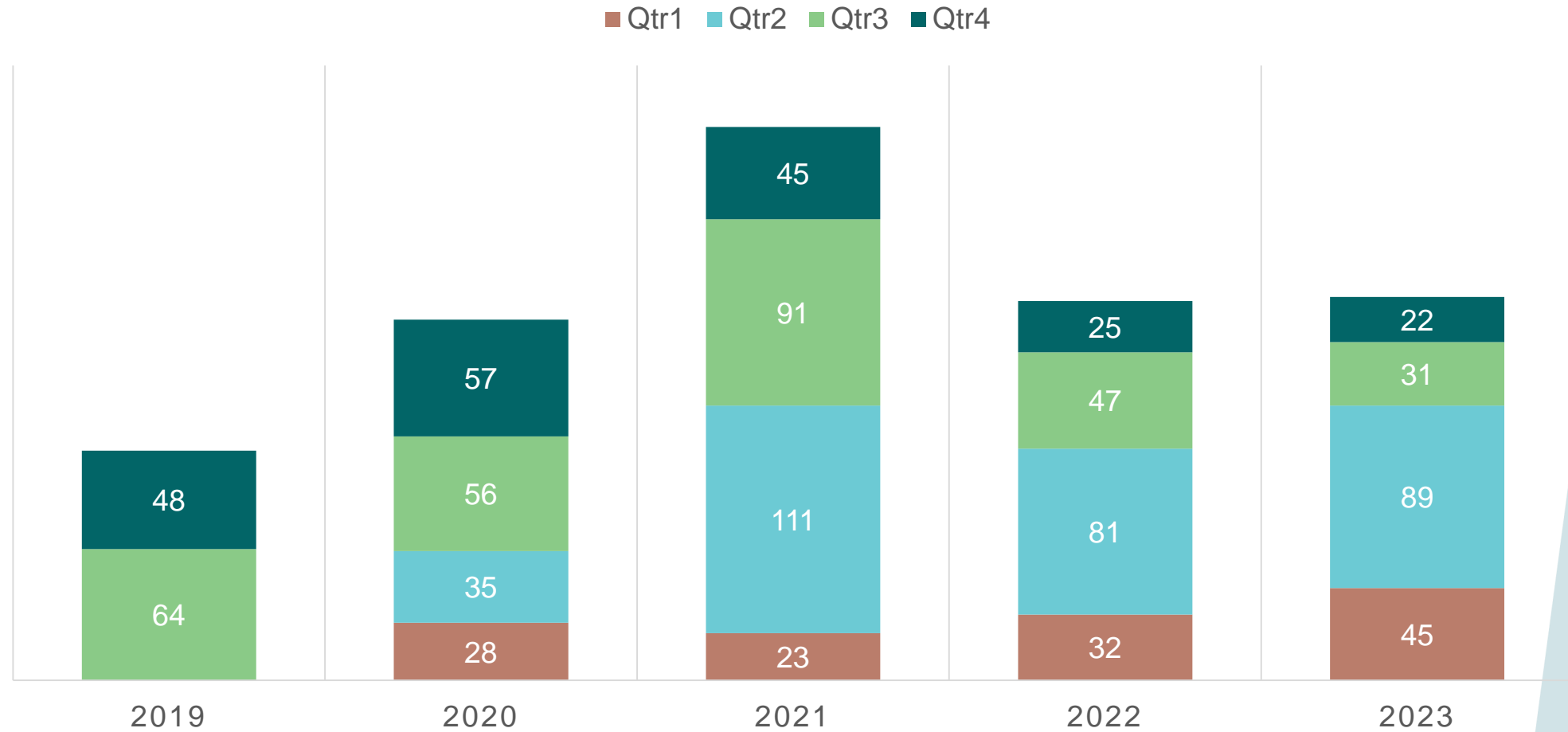


Delayed awards result in missed opportunities **(11 bids cancelled in 2023)**

BENCHMARK: TOP 10 SCHOOL BOARDS IN ONTARIO

Name of Board	Est. # of Students	Est. # of Schools	Limit Requiring Trustee Award/Approval		
			Goods/Services	Facilities	New Build
Toronto DSB (under review)	235K	583	\$250K	\$500K	\$0
Peel DSB	156K	257	N/A	N/A	N/A
York DSB	128K	208	N/A	N/A	N/A
Toronto Catholic DSB	84K	196	\$50K	\$50K	\$0
Thames Valley DSB	80K	163	N/A	N/A	N/A
Dufferin Peel CDSB	80K	151	N/A	N/A	N/A
Ottawa Carleton DSB	79K	146	N/A	N/A	N/A
Durham DSB	77K	135	N/A	N/A	N/A
Halton DSB	67K	102	N/A	N/A	N/A
York Catholic DSB	54K	101	N/A	N/A	\$0

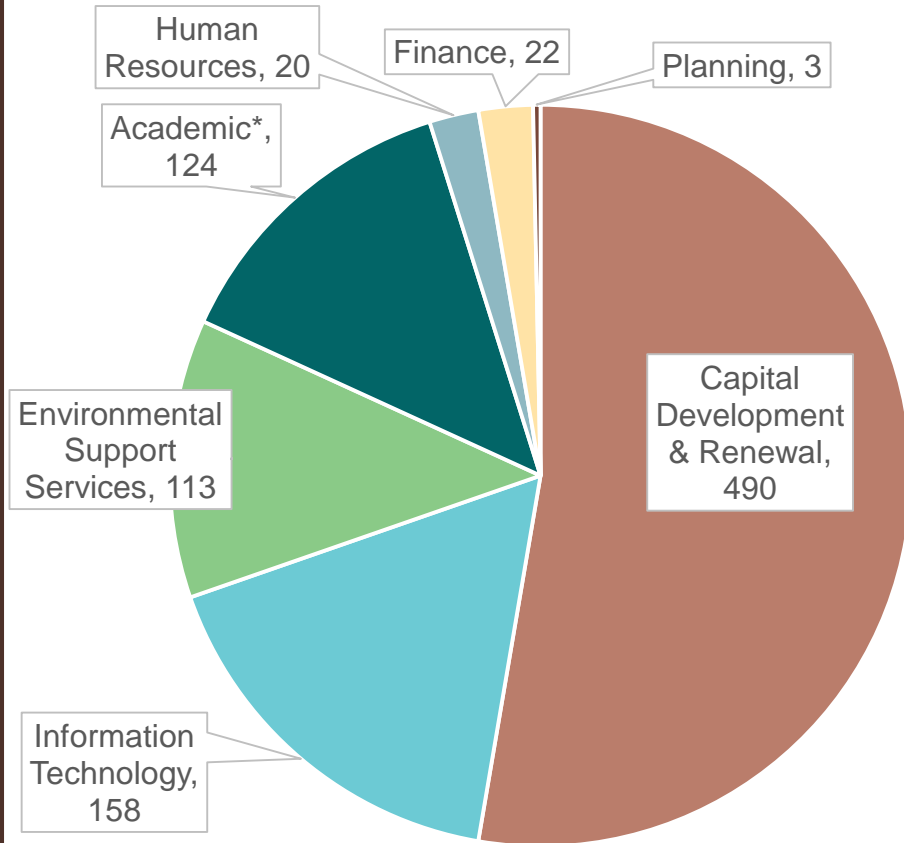
NO. OF APPROVALS BY YEAR & QUARTER (\$50K LIMIT)



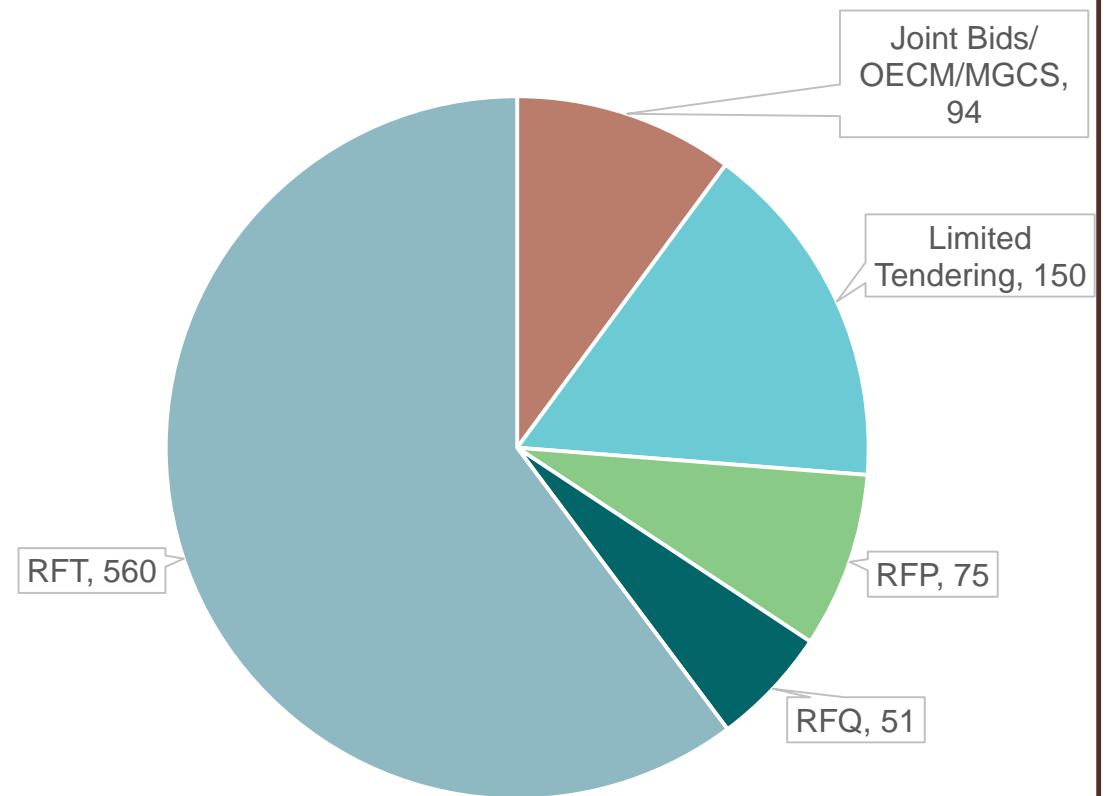
The highest number of approvals are in Qtr2 or Qtr3 each year.

REPORT APPROVALS BY DEPARTMENT & BID TYPE (2019-2023)

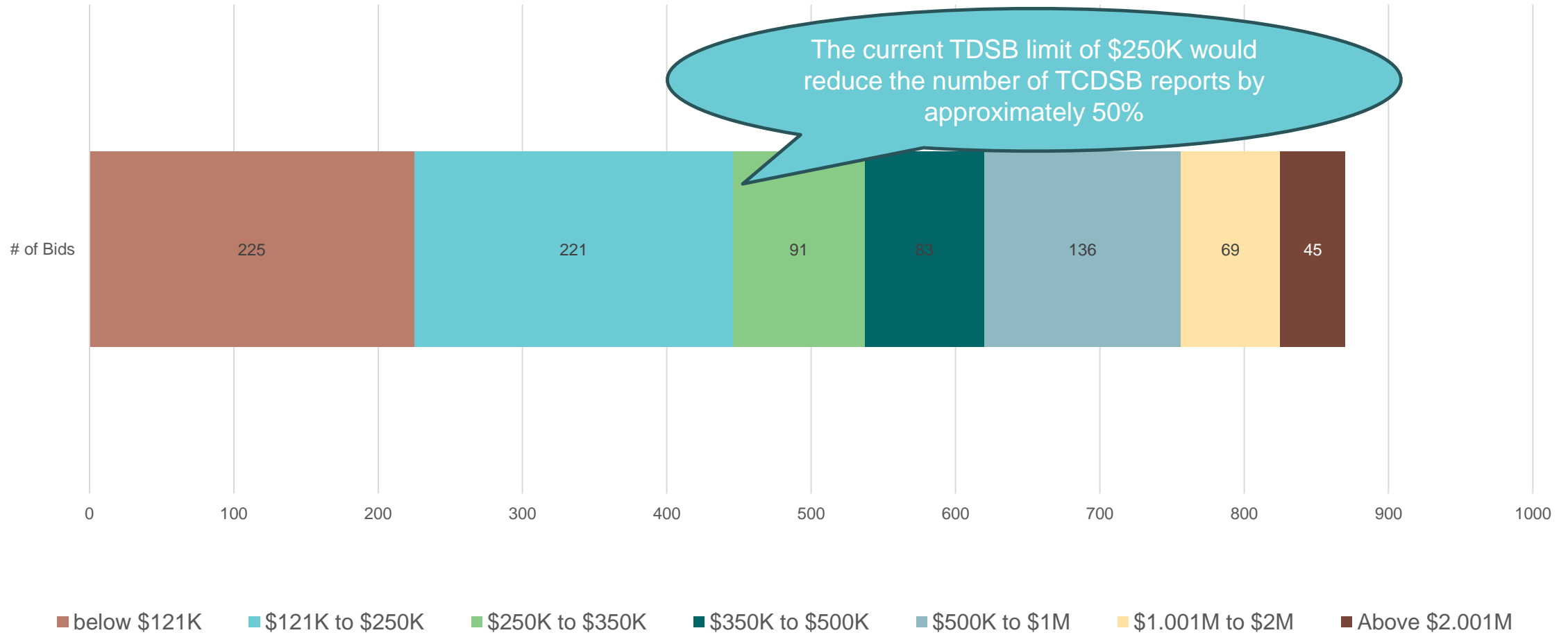
Reports by Department



Reports by Bid Type

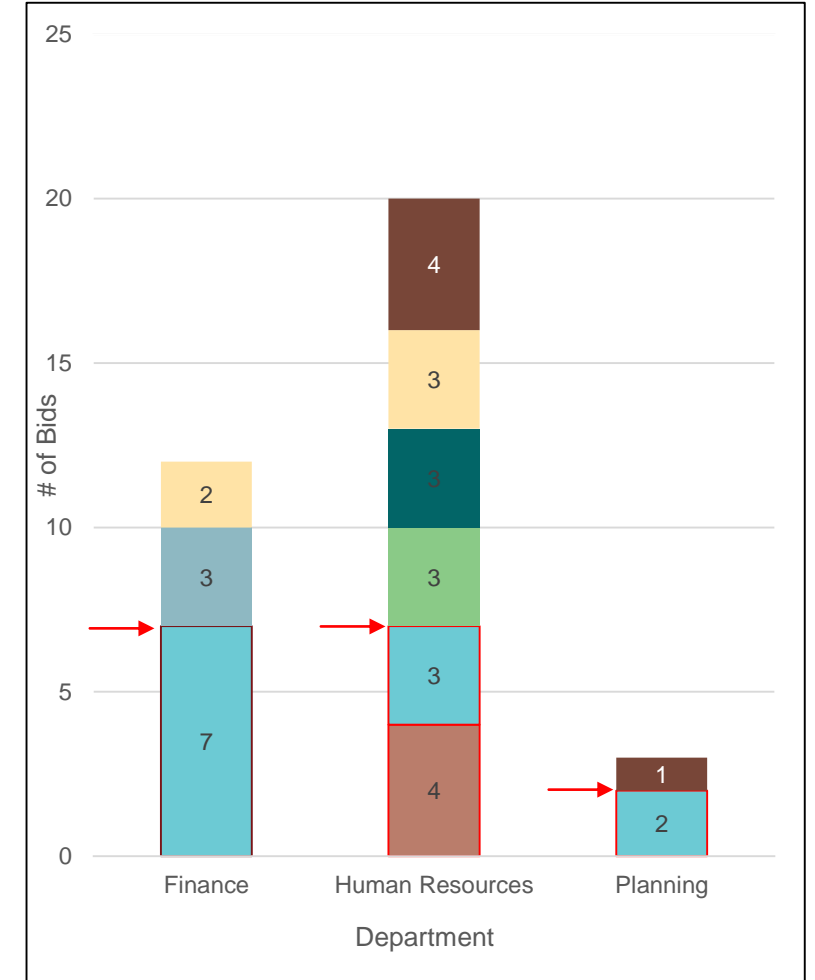
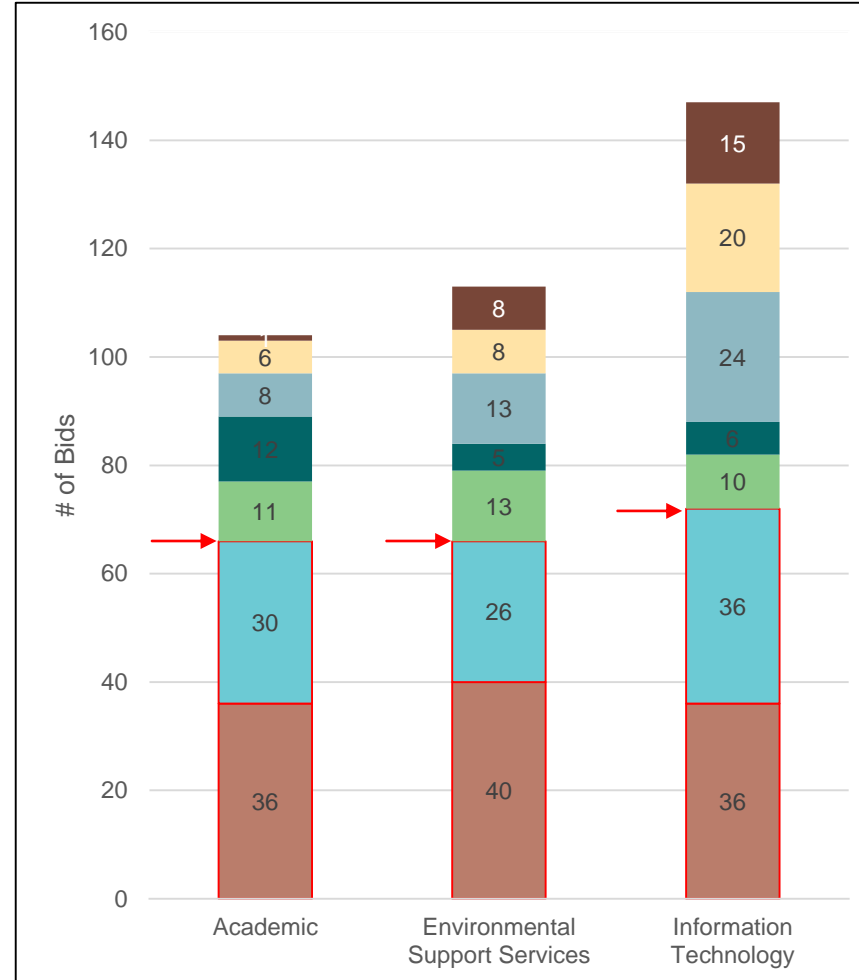
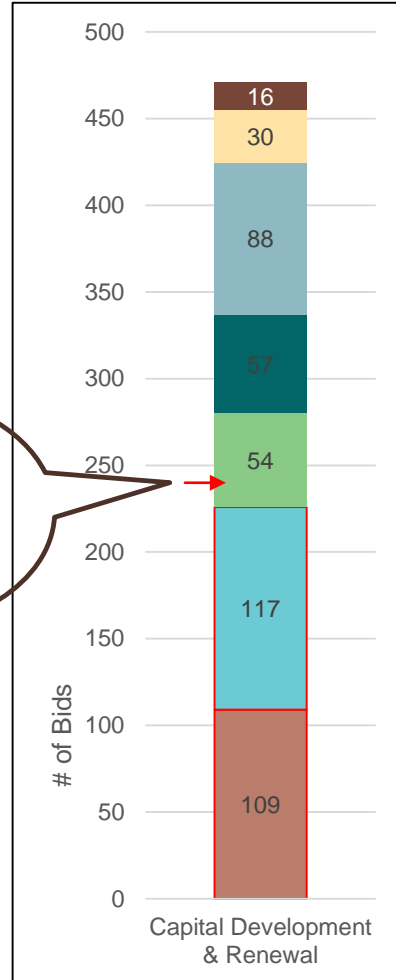


Number of Procurement Reports over \$50K (2019-2023)



NO. OF REPORTS BY DEPARTMENT

TDSB \$250K approval limit = 50% reduction in reports



■ below \$121K
 ■ \$121K to \$250K
 ■ \$250K to \$350K
 ■ \$350K to \$500K
 ■ \$500K to \$1M
 ■ \$1.001M to \$2M
 ■ Above \$2.001M



REPORT TO

CORPORATE SERVICES, STRATEGIC
PLANNING AND PROPERTY
COMMITTEE

MONTHLY PROCUREMENT APPROVALS

“It’s no good, it’s no good!” says the buyer – then goes off and boasts about the purchase.
(Proverbs 20:14)

Drafted

April 3, 2024

Meeting Date

April 18, 2024

J. Charles, Head of Procurement Services and Contract Administration

RECOMMENDATION REPORT

Vision: *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs and Chief Operating Officer

Derek Boyce
Associate Director of Corporate
Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

As required by Purchasing Policy FP.01 the Board of Trustees approve all procurement activity/awards greater than \$50,000.

This report submits to the Board of Trustees a listing of all procurement activity/awards greater than \$50,000 subsequent to March 13, 2024.

B. PURPOSE

Purchasing Policy FP.01 requires Board of Trustee approval for any procurement activity/award greater than \$50,000.

C. BACKGROUND

This report recommends approval of the attached list of procurement activity/awards greater than the \$50,000 threshold.

D. EVIDENCE/RESEARCH/ANALYSIS

A listing of all procurement activity for approval is provided as Appendix A.

E. STAFF RECOMMENDATION

That the Board of Trustees approve all procurement activities/awards listed in Appendix A.



Monthly Procurement Report

Appendix A

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
1.	T-051-24 Ren 2023 077	Contract Award for Replacement of Interior Stairs and Renovation of Staircases at St. Lawrence Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Frontier Group of Companies Inc.	7	July 2, 2024 - August 16, 2024	\$283,987.74	NA	Lowest Price
2.	T-052-24 Ren 2023 078	Contract Award - Roof Replacement – Mary Ward Catholic Secondary School	M. Zlomislic Capital Development, Asset Management & Renewal	Triumph Roofing & Sheet Metal	11	July 2, 2024 - August 16, 2024	\$324,900.00	NA	Lowest Price
3.	T-052-24 Ren 2023 079	Contract Award - Roof Replacement – Precious Blood Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	T. Hamilton & Son Roofing Inc.	12	July 2, 2024 - August 16, 2024	\$243,300.00	NA	Lowest Price

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
4.	T-057-24 Ren 2023 081	Contract Award to Replace Exterior Doors and Windows at St. Jean de Brebeuf	M. Zlomislic Capital Development, Asset Management & Renewal	K.I.B Building Restoration Inc.	6	July 2, 2025 - August 31, 2025	\$510,803.00	NA	Lowest Price
5.	RFQ Q-009-24	Email Security Platform and Cybersecurity Awareness Term: 1 years, with 2 optional 1-year	M. Damad Technology, Data and Strategic Transformation and Chief Information Officer	CDW Canada Corp.	3	June 10, 2024 - June 9, 2027	\$514,426.51	\$1,385,573.49	Lowest Price
6.	T-049-24 Ren 2023 068	Contract Award for Upgrade of Mechanical System & BAS at Holy Name Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Bomben Plumbing & Heating Ltd.	5	April 1, 2024 - September 30, 2025	\$1,476,000.00	NA	Lowest Price
7.	T-049-24 Ren 2023 069	Contract Award for Upgrade of Mechanical System & BAS at Holy Cross Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Bomben Plumbing & Heating		April 19, 2024- September 30, 2024	\$996,000.00	NA	Lowest Price

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
8.	T-053-24 Ren 2023 075	Contract Award for Replacement of Interior Stairs and Renovation of Staircases at Annunciation Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	P & C General Contracting Ltd.	8	July 2, 2024 - August 16, 2024	\$161,054.00	NA	Lowest Price
9.	T-087-24 Ren 2023 076	Contract Award for Replacement of Interior Stairs and Renovation of Staircases at Holy Spirit Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	P & C General Contracting Ltd.	6	July 2, 2024 - August 31, 2024	\$250,912.00	NA	Lowest Price
10.	T-048-24 Ren 2023 082	Contract Award for Accessible Front Entrance Walkway at St. Sylvester Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Cedargreen Landscape Contractors Ltd.	13	July 2, 2024 - August 30, 2024	\$86,175.00	NA	Lowest Price
11.	Limited Tendering	eSCRIBE Software Subscription Renewal Term: 3 years	M. Damad Technology, Data and Strategic Transformation and Chief Information Officer	eSCRIBE Software Ltd.	NA	May 1, 2024 - April 30, 2027	\$204,723.36	NA	NA

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
12.	T-085-24 Mai 2023 010	Contract Award-Supply & Install Automatic Door Openers at St Mother Teresa	M. Farrell Environmental Support Services; M. Zlomislic Capital Development, Asset Management & Renewal	Electro-Works Ltd.	2	April 19, 2024 - June 30, 2024	\$199,998.23	NA	Lowest Price
13.	Q-005-24 Mai 2023 009	Purchase of a New Replacement Warehouse Vehicle	M. Farrell Environmental Support Services	Rush Truck Centres of Canada	1	NA	\$166,100.00	NA	Lowest Price
14.	T-036-24 Ren 2023 084	Contractor Award for paving and resurfacing at St Oscar Romero	M. Zlomislic Capital Development, Asset Management & Renewal	Pine Valley Corporation	7	April 15, 2024 - August 16, 2024	\$1,635,252.30	NA	Lowest Price

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
15.	T-045-24 Ren 2023 087	Contract Award-Electrical Systems Upgrade (Switchgear) at St. Matthew	M. Zlomislic Capital Development, Asset Management & Renewal	ElectroBauer Systems Limited	5	April 16, 2024 - August 16, 2024	\$111,873.12	NA	Lowest Price
16.	T-046-24 Ren 2023 088	Contract Award-Electrical Systems Upgrade-St. Aidan (Fire Alarm) and St. Louis (PA & Fire Alarm) Elementary Schools	M. Zlomislic Capital Development, Asset Management & Renewal	Elite Electrical Solutions Ltd.	6	April 19, 2024 - August 16, 2024	\$430,000.00	NA	Lowest Price
17.	T-047-24 Ren 2023 089	Contract Award-Electrical Systems Upgrade (PA Systems) at 7 Schools	M. Zlomislic Capital Development, Asset Management & Renewal	Meteor Telecommunicati ons Inc.; Commerce Electric CO. Inc.	4	April 19, 2024 - August 16, 2024	\$1,120,261.60	NA	Lowest Price
18.	T-064-24 Ren 2023 090	Contract Award- Upgrade the Electrical Distribution System and the Electrical Room at St Jerome Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Kudlack-Baird Limited	5	April 26, 2024 - March 15, 2025	\$1,093,994.00	NA	Lowest Price

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
19.	T-063-24 Ren 2023 091	Contract Award for Locker Replacement at Cardinal Carter and St. Oscar Romero	M. Zlomislic Capital Development, Asset Management & Renewal	GRB Storage Systems	2	July 2, 2024 - August 23, 2024	\$850,153.55	NA	Lowest Price
20.	T-054-24 Ren 2023 092	Contract Award–Stair Rehabilitation at Venerable John Merlini Catholic Elementary School	M. Zlomislic Capital Development, Asset Management & Renewal	Frontier Group of Companies Inc.	8	July 2, 2024 - August 23, 2024	\$240,000.00	NA	Lowest Price
21.	T-056-24 Ren 2023 093	Contract Award for Heating Upgrade and New BAS at Precious Blood Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Firenza Heating & Plumbing Ltd.	6	April 22, 2024 - September 30, 2024	\$1,886,706.00	NA	Lowest Price
22..	T-058-24 Ren 2023 095	Contract Award for Parking Lot Paving at St. Margherita of Città di Castello Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Bond Paving & Construction Inc.	13	July 1, 2024 - August 30, 2024	\$196,944.00	NA	Lowest Price

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
23..	T-059-24 Ren 2023 096	Contract Award for Parking Lot Paving at St. Lawrence Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	DonRos Landscape Construction	7	July 1, 2024 - August 30, 2024	\$395,969.20	NA	Lowest Price
24.	T-069-24 Ren 2023 105	Contract Award for Stair Rehabilitation at St. Wilfrid Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Martinway Contracting Ltd.	7	July 2, 2024 - August 23, 2024	\$351,505.00	NA	Lowest Price
25.	T-067-24 Ren 2023 106	Contract Award for Brick Rehabilitation at St. Philip Neri Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Maresco Ltd.	9	July 2, 2024 - August 31, 2024	\$306,800.00	NA	Lowest Price
26.	T-066-24 Ren 2023 107	Contract Award for Brick Rehabilitation at St. Margherita Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Everest Restoration Ltd.	9	July 2, 2024 - August 31, 2024	\$129,842.24	NA	Lowest Price

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
27.	T-086-24 Ren 2023 110	Contract Award to Renovate Staircases at St. Eugene Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	P & C General Contracting Ltd.	7	May 1, 2024 - August 30, 2024	\$204,821.00	NA	Lowest Price
28.	T-065-24 Ren 2023 111	Contract Award to Replace 3 Staircases at Immaculate Heart of Mary Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Martinway Contracting LTD.	6	July 2, 2024 - August 16, 2024	\$241,655.00	NA	Lowest Price
29.	T-055-24 Ren 2023 112	Contract Award to Replace Staircases and Brick Repair at St. Theresa Shrine Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Martinway Contracting LTD.	7	July 2, 2024 - August 23, 2024	\$250,505.00	NA	Lowest Price
30.	T-071-24 Ren 2023 113	Contract Award to Replace 2 Staircases at St. Thomas More Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Martinway Construction LTD.	7	July 2, 2024 - August 23, 2024	\$167,365.00	NA	Lowest Price

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
31.	T-070-24 Ren 2023 114	Contract Award to Replace Multiple Staircases at Francis Libermann Catholic High School	M. Zlomislic Capital Development, Asset Management & Renewal	The Frontier Group of Companies	6	July 2, 2024 - August 23, 2024	\$ 404,000.00	NA	Lowest Price
32.	T-080-24 Ren 2023 116	Contract Award for PA and Fire Alarm Upgrades at 2 Schools	M. Zlomislic Capital Development, Asset Management & Renewal	Elite Electrical Solutions Ltd	6	April 22, 2024 - July 12, 2024	\$609,000.00	NA	Lowest Price
33.	T-08-24 Ren 2023 117	Contract Award for Public Address System Upgrade at St. Martin de Porres Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Kudlack-Baird Limited	4	April 22, 2024 - June 28, 2024	\$182,843.00	NA	Lowest Price
34.	T-089-24 Ren 2023 124	Contract Award to Replace Stairs at St. Agatha Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Martinway Contracting LTD	6	July 2024 – August 2024	\$115,000.00	NA	Lowest Price

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
35.	T-062-24 Ren 2023 125	Contract Award to Replace Windows and Doors at Msgr Fraser College, Midland Campus	M. Zlomislic Capital Development, Asset Management & Renewal	Windspec Inc.	5	July 2024 – December 2024	\$ 265,626.00	NA	Lowest Price
36.	T-101-24 Ren 2023 108	Contract Award Replacement of Interior Stairs and Renovation of Staircases at Monsignor Fraser Norfinch (Regina Pacis)	M. Zlomislic Capital Development, Asset Management & Renewal	P & C General Contracting Ltd.	7	July 2, 2024 – August 23, 2024	\$272,406.00	NA	Lowest Price
37.	T-100-24 Ren 2023 109	Contract Award for Stair Replacement and Staircase Renovation at Immaculate Conception Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Martinway Contracting Ltd.	7	July 2, 2024 – August 23, 2024	\$325,065.00	NA	Lowest Price



REPORT TO

CORPORATE SERVICES, STRATEGIC
PLANNING AND PROPERTY
COMMITTEE

2024-25 CONSENSUS ENROLMENT PROJECTIONS

The end of a matter is better than its beginning, and patience is better than pride. - Ecclesiastes 7:8

Drafted :

April 3, 2024

Meeting Date

April 18, 2024

K. Rajasooriar. Supervisor/Demographer, Planning Services

T. Oltarzewski. Supervisor, Municipal Planning, Planning Services

B. Leporati, Senior Coordinator, Planning Services

M. Loberto, Superintendent, Planning and Development Services

INFORMATION REPORT

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Corporate
Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

This report provides consensus enrolment projections for the 2024-25 school year. Enrolment projections form the basis of budget and staffing estimates which are collectively submitted to the Ministry of Education on an annual basis.

Enrolment projections for October 31, 2024, are based on October 31, 2023 pupil counts. Several key variables inform the projection model include, but not limited to, historical retention rates, census data and consultation with local school principals. Projections are also verified against known data in SOAR (Student Online Admission and Registration) as well as ASPEN SIS (Student Information System).

TCDSB Current & Projected Enrolment (ADE)			
Year	*2023 (Proj.)	2023 (Current)	2024
Elem.	57,727	58,554	58,285
Sec.	26,619	26,863	27,749
Total	84,346	85,417	86,034
Annual Change	-	1,071	617

**Oct 31st 2023 Projected Numbers were received by the Board in April 2023 and are displayed for comparison purposes. Projected secondary ADE numbers include MSGR Fraser under 21 students.*

Projected enrolment for the 2024-2025 school year indicates a decrease of 269 students or -0.4% in the elementary panel and an increase of 886 or 3% in the secondary panel when compared to actual enrolment for the 2023-24 school year.

B. BACKGROUND

1. ***Preliminary projections (Appendices A and B) were reviewed and validated by all Area Superintendents and School Principals to form the Consensus Enrolment Projections.*** This validation process occurred throughout January and February 2024 and where appropriate, changes were incorporated into the projection model resulting in a consensus enrolment projection. Additionally, projection figures were validated by comparing preliminary numbers against March 2024 known data in both SOAR and ASPEN SIS.
2. ***Elementary enrolment (Figure 1) is projected to be 58,285 students (ADE) for the 2024-2025 school year.*** This represents a forecasted decrease of approximately 269 students or -0.4%.

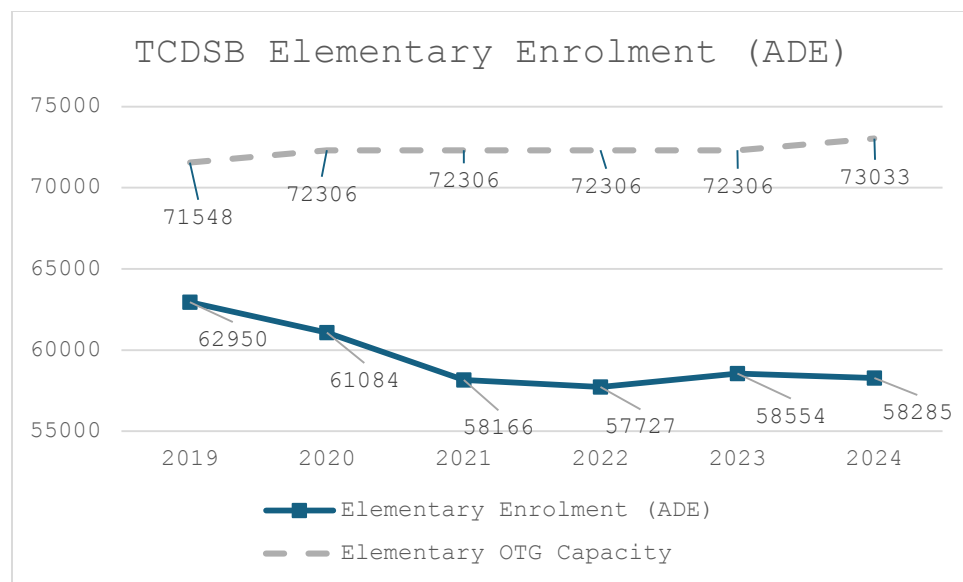


Figure 1

3. ***Secondary enrolment (Figure 2) is projected to be 27,749 students (ADE) for the 2024-2025 school year.*** This represents a forecasted increase of approximately 886 students or 3%.

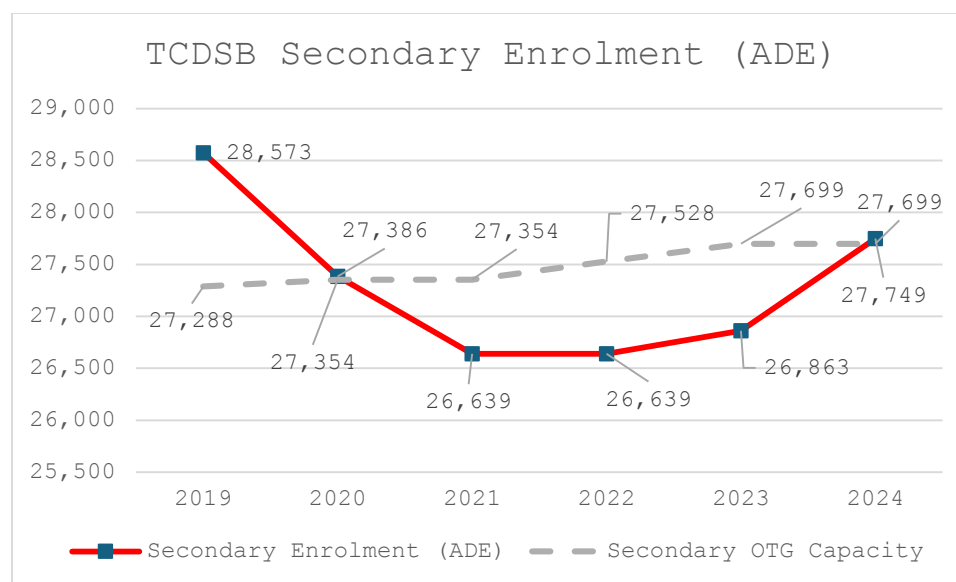


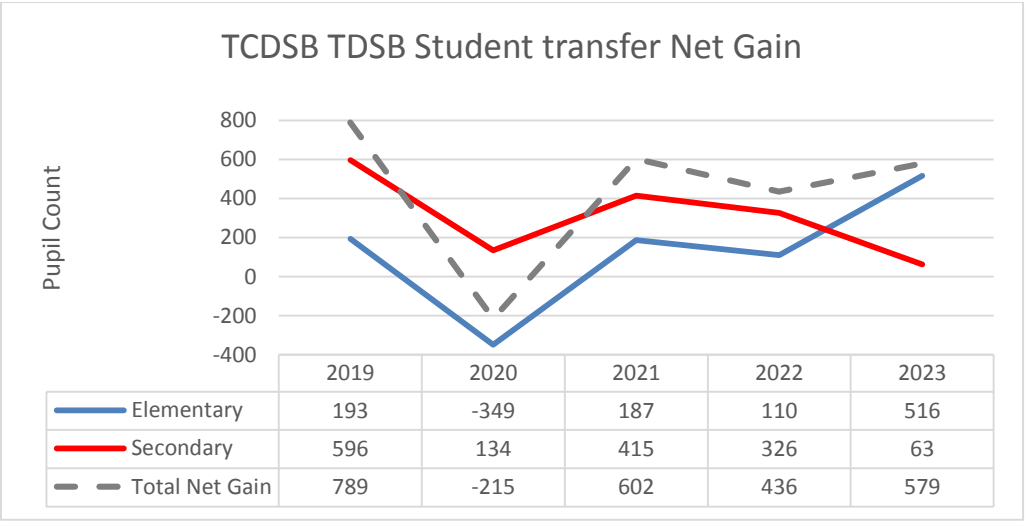
Figure 2

C. EVIDENCE/RESEARCH/ANALYSIS

1. ***JK student enrolment is projected to continue a slow recovery from lower levels seen in recent years.*** JK enrolment is experiencing a gradual recovery resulting in a stable FDK projection. FDK (JK/SK) projected numbers were verified against applications received in SOAR. In advance of registration for the 2024-25 school year, the Communications department ran a social media digital ad campaign, city-wide, to promote the Junior Kindergarten program at the TCDSB. Social media campaigns will continue to be administered to promote TCDSB registration.
2. ***Secondary panel growth can be attributed to a second consecutive year of increased Grade 9 intake and a large 2023-2024 Grade 8 cohort.*** Increases in the Grade 9, 10 and 12 years are the main contributing factors to the overall growth seen in the secondary panel for the 2024-2025 school year.
 - Enrolment caps have been increased for Grade 9 intake at secondary schools where physical space allows to accommodate a greater number of students, attributing to an increase of approximately 215 students amongst those schools with increased enrolment caps. This, in combination with a larger previous year Grade 8 cohort, has resulted in a 6% increase year over year for the Grade 9 cohort.

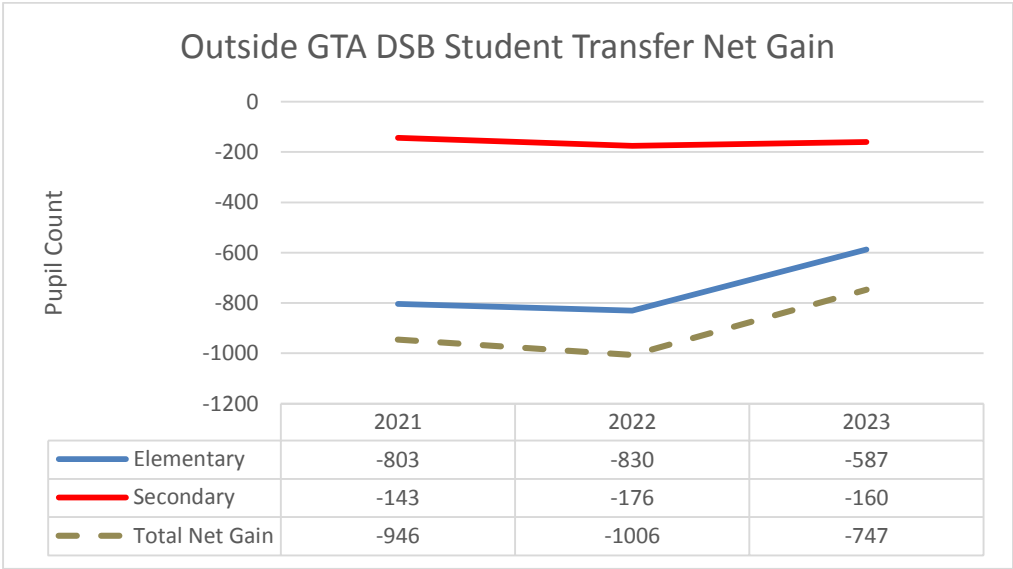
- Enrolment in Grades 10 and 12 are seeing 6% and 3% increases year over year respectively as strong cohorts from the previous school year progress into the next year.
 - The Grade 12 projection includes approximately 500 students who have indicated they will return for a fifth secondary school year as verified through SIS records. This figure is consistent with the 2023-2024 total of 573 fifth year students.
 - Additionally, a smaller Grade 12 cohort will leave the panel at the end of the 2023-2024 school year.
 - 80% of TCDSB Secondary schools are projected to see increases in enrolment.
 - Secondary projected enrolment was verified against March 2024 known placement data in ASPEN SIS.
3. ***Increased immigration has a limited effect on TCDSB enrolment.*** According to Environics software, the City of Toronto has grown in population by approximately net 32,615 or 1% from 2022 to 2023, inclusive of those that have migrated out of the city. However, the number of newcomer students to the TCDSB in both panels decreased by 36% or 1,588 students year over year from the 2022-2023 to the 2023-2024 school year. The majority of newcomers are arriving from countries with traditionally lower Catholic populations, which limits their eligibility for enrolment in the TCDSB at the elementary level.
4. ***International Student enrolment has continued has increased from the previous year.*** While not fully recovered to the numbers seen pre-pandemic, current international student enrolment, projected at 816 students between both panels, represents an increase of over 300 from the last school year. Pre-pandemic International student numbers averaged approximately 1,200 students between both panels.
5. ***The 2023-2024 number of student transfers between the TCDSB and TDSB has remained stable.*** Between the 2021-2022 and 2023-2024 school years, the total net gain student transfer averaged 539 between both panels.
- For the 2023-2024 school year, Secondary student transfer net gain was slightly less than the 3-year historical average.
 - An analysis of the top TCDSB elementary schools with positive gains indicate they are receiving students from areas where a TDSB Junior School ends in Grade 5 or 6. The influx of TDSB elementary students

balances the overall enrolment in the panel against the smaller class cohorts observed in primary grades.



*(Data collected from internal software)

- TCDSB net student transfers between school boards outside of the Greater Toronto area are at a net loss of -747 indicating that *migration of TCDSB school aged children out of the City of Toronto has slowed by 25% compared to the previous school year.*



- Residential development data gathered from the tracking of City of Toronto development applications is utilised in the Board’s annual enrolment projection process to estimate future student populations.* The

development database is updated as applications are received, to reflect key changes, residential unit counts, build timelines and completion of development proposals across the City. ***Additional information on development applications and a heat map can be found in Appendices ‘C’ and ‘D’.***

D. METRICS AND ACCOUNTABILITY

1. ***The consensus projections for 2024-25 have been operationalized.*** Staffing models are driven by these projections through collaboration between the Human Resources, Financial Services, Information Technology and Planning departments along with the Academic team.

E. CONCLUDING STATEMENT

This report is for the information of the Board of Trustees.

2024-25 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA							
Trustee	Superintendent	School	OTG	Port.	Year	ADE	Projected Utilization*
Ward 1 - Martino	Area 1 - Walo	HOLY CHILD	489	0	2024	267	55%
		MONSIGNOR JOHN CORRIGAN	306	0	2024	155	51%
		ST ANDREW	633	9	2024	589	93%
		ST ANGELA	619	0	2024	430	69%
		ST BENEDICT	540	4	2024	609	113%
		ST DOROTHY	671	0	2024	305	45%
		ST JOHN VIANNEY	478	0	2024	293	61%
		ST MAURICE	378	0	2024	327	87%
		ST STEPHEN	656	0	2024	291	44%

2024-25 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA							
Trustee	Superintendent	School	OTG	Port.	Year	ADE	Projected Utilization*
Ward 2 - De Domenico	Area 2 - Bria	ALL SAINTS	691	1	2024	773	112%
	Area 1 - Walo	FATHER SERRA	536	1	2024	538	100%
		JOSYF CARDINAL SLIPYJ	562	8	2024	687	122%
		MOTHER CABRINI	219	1	2024	169	77%
		NATIVITY OF OUR LORD	499	0	2024	461	92%
		OUR LADY OF PEACE	596	0	2024	559	94%
	Area 2 - Bria	ST CLEMENT	493	2	2024	558	113%
		ST DEMETRIUS	245	8	2024	407	166%
		ST EUGENE	487	3	2024	578	119%
	Area 1 - Walo	ST GREGORY	580	3	2024	675	116%
		ST MARCELLUS	407	2	2024	375	92%
		TRANSFIGURATION	350	0	2024	370	106%
Ward 3 - Li Preti	Area 3 - Campbell	ST ANDRE	564	2	2024	603	107%
		ST AUGUSTINE OF CANTERBURY	622	0	2024	489	79%
		ST CHARLES GARNIER	571	0	2024	453	79%
		ST FRANCIS DE SALES	490	0	2024	325	66%
		ST JANE FRANCES	715	0	2024	698	98%
	Area 1 - Walo	ST JUDE	723	0	2024	653	90%
	Area 3 - Campbell	ST MARGHERITA OF CITTA DI CASTELLO	337	0	2024	286	85%
	Area 1 - Walo	ST ROCH	427	1	2024	351	82%
	Area 3 - Campbell	ST SIMON	545	0	2024	498	91%
		ST WILFRID	706	2	2024	616	87%
	Area 1 - Walo	VENERABLE JOHN MERLINI	337	0	2024	253	75%

2024-25 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA							
Trustee	Superintendent	School	OTG	Port.	Year	ADE	Projected Utilization*
Ward 4 - Lubinski	Area 2 - Bria	HOLY ANGELS	600	0	2024	566	94%
	Area 5 - D'Addario	HOLY FAMILY	711	0	2024	197	28%
		JAMES CULNAN	645	0	2024	596	92%
	Area 2 - Bria	OUR LADY OF SORROWS	580	3	2024	647	112%
		ST AMBROSE	438	0	2024	510	116%
	Area 5 - D'Addario	ST CECILIA	628	0	2024	572	91%
	Area 2 - Bria	ST ELIZABETH	208	4	2024	215	103%
	Area 5 - D'Addario	ST JAMES	328	0	2024	146	45%
	Area 2 - Bria	ST JOSAPHAT	466	0	2024	396	85%
	Area 2 - Bria	ST LEO	500	0	2024	375	75%
		ST LOUIS	358	0	2024	297	83%
		ST MARK	266	0	2024	255	96%
	Area 5 - D'Addario	ST PIUS X	449	0	2024	344	77%
		ST VINCENT DE PAUL	547	0	2024	266	49%
	Area 2 - Bria	THE HOLY TRINITY	536	0	2024	569	106%

2024-25 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA							
Trustee	Superintendent	School	OTG	Port.	Year	ADE	Projected Utilization*
Ward 5 - Rizzo	Area 3 - Campbell	BLESSED SACRAMENT	510	0	2024	418	82%
	Area 4 - Danfulani	CARDINAL CARTER (Elem.)	92	0	2024	121	132%
	Area 3 - Campbell	OUR LADY OF THE ASSUMPTION	225	10	2024	359	160%
		REGINA MUNDI	519	0	2024	316	61%
	Area 4 - Danfulani	ST AGNES	236	4	2024	240	102%
		ST ANTOINE DANIEL **	427	0	2024	277	65%
	Area 3 - Campbell	ST CHARLES	369	0	2024	281	76%
		ST CONRAD	628	0	2024	642	102%
	Area 4 - Danfulani	ST CYRIL <i>(Single Track French Immersion)</i>	280	3	2024	339	121%
		ST EDWARD	458	0	2024	344	75%
		ST GABRIEL	452	0	2024	317	70%
	Area 3 - Campbell	ST JEROME	444	10	2024	657	148%
		ST MARGARET	355	0	2024	589	166%
		ST MARTHA	263	0	2024	214	81%
		ST NORBERT	354	1	2024	324	92%
	Area 4 - Danfulani	ST PASCHAL BAYLON	740	0	2024	752	102%
	Area 3 - Campbell	ST RAPHAEL	392	5	2024	498	127%
		ST ROBERT	501	4	2024	676	135%
		STS COSMAS and DAMIAN	413	2	2024	435	105%

2024-25 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA							
Trustee	Superintendent	School	OTG	Port.	Year	ADE	Projected Utilization*
Ward 6 - D'Amico	Area 5 - D'Addario	ST ANTHONY	530	0	2024	205	39%
		ST CLARE	586	0	2024	426	73%
		ST HELEN	867	0	2024	209	24%
		ST JOHN BOSCO	381	0	2024	274	72%
		ST LUIGI	245	0	2024	127	52%
		ST MARY OF THE ANGELS	536	0	2024	246	46%
		ST NICHOLAS OF BARI	656	0	2024	484	74%
		ST PAUL VI	400	0	2024	255	64%
		ST RITA	348	0	2024	92	26%
		ST SEBASTIAN	550	0	2024	239	43%
		STELLA MARIS	531	0	2024	243	46%
Ward 7 - Del Grande	Area 4 - Danfulani	EPIPHANY OF OUR LORD ACADEMY	233	0	2024	162	70%
	Area 7 - Aguiar	HOLY SPIRIT	469	5	2024	454	97%
	Area 4 - Danfulani	OUR LADY OF WISDOM (Single Track French Immersion)	409	0	2024	326	80%
		PRECIOUS BLOOD	486	0	2024	433	89%
	Area 7 - Aguiar	ST AIDAN	406	0	2024	248	61%
		ST ALBERT	631	0	2024	323	51%
	Area 4 - Danfulani	ST HENRY	386	0	2024	230	60%
		ST KEVIN	268	2	2024	239	89%
	Area 7 - Aguiar	ST LAWRENCE	406	3	2024	447	110%
		ST NICHOLAS	472	0	2024	352	75%
		ST SYLVESTER	164	1	2024	134	82%
		ST VICTOR	488	0	2024	324	66%

2024-25 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA							
Trustee	Superintendent	School	OTG	Port.	Year	ADE	Projected Utilization*
Ward 8 - Tanuan	Area 7 - Aguiar	BLESSED PIER GIORGIO FRASSATI	490	0	2024	304	62%
	Area 8 - Peterson	CARDINAL LEGER	459	0	2024	371	81%
	Area 7 - Aguiar	OUR LADY OF GRACE	282	0	2024	181	64%
		PRINCE OF PEACE	323	0	2024	186	58%
		SACRED HEART	364	0	2024	220	60%
		ST BARNABAS	441	0	2024	296	67%
		ST BARTHOLOMEW	150	0	2024	107	71%
		ST BEDE	429	0	2024	99	23%
	Area 8 - Peterson	ST BRENDAN	450	2	2024	527	117%
		ST COLUMBA	326	0	2024	288	88%
		ST DOMINIC SAVIO	360	0	2024	199	55%
	Area 7 - Aguiar	ST ELIZABETH SETON	260	0	2024	99	38%
		ST FLORENCE	242	0	2024	153	63%
		ST GABRIEL LALEMANT	219	0	2024	129	59%
		ST IGNATIUS LOYOLA	194	0	2024	110	57%
	Area 8 - Peterson	ST JEAN DE BREBEUF	222	1	2024	152	68%
		ST MALACHY	467	0	2024	245	52%
	Area 7 - Aguiar	ST MARGUERITE BOURGEOYS	205	0	2024	87	42%
		ST RENE GOUPIL	242	0	2024	68	28%
		THE DIVINE INFANT	306	0	2024	117	38%

2024-25 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA							
Trustee	Superintendent	School	OTG	Port.	Year	ADE	Projected Utilization*
Ward 9 - Morrison	Area 6 - Cifelli	BISHOP MACDONELL	536	0	2024	388	72%
	Area 5 - D'Addario	D'ARCY MCGEE	654	0	2024	213	33%
	Area 6 - Cifelli	HOLY ROSARY	320	0	2024	267	83%
		OUR LADY OF LOURDES	669	0	2024	553	83%
		OUR LADY OF PERPETUAL HELP	315	0	2024	322	102%
		POPE FRANCIS	525	0	2024	213	41%
	Area 5 - D'Addario	ST ALPHONSUS	479	0	2024	255	53%
		ST BRUNO/ST RAYMOND	380	0	2024	146	38%
	Area 6 - Cifelli	ST FRANCIS OF ASSISI	357	0	2024	82	23%
		ST MARY	520	0	2024	212	41%
		ST MICHAEL	90	0	2024	147	163%
		ST MICHAEL-CHOIR JR	299	0	2024	145	48%
		ST PAUL	450	0	2024	257	57%
	Area 5 - D'Addario	ST THOMAS AQUINAS	631	0	2024	408	65%
Ward 10 - Di Giorgio	Area 2 - Bria	IMMACULATE CONCEPTION	510	0	2024	501	98%
		OUR LADY OF VICTORY	670	0	2024	599	89%
		SANTA MARIA	280	0	2024	172	61%
		ST BERNARD	681	0	2024	614	90%
		ST FIDELIS	381	6	2024	595	156%
		ST FRANCIS XAVIER	525	4	2024	505	96%
		ST JOHN EVANGELIST	633	0	2024	628	99%
		ST MATTHEW	504	0	2024	460	91%

2024-25 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA							
Trustee	Superintendent	School	OTG	Port.	Year	ADE	Projected Utilization*
Ward 11 - Kennedy	Area 4 - Danfulani	ANNUNCIATION	333	0	2024	318	95%
		BLESSED TRINITY	429	0	2024	202	47%
	Area 6 - Cifelli	CANADIAN MARTYRS	415	0	2024	340	82%
		HOLY CROSS	493	0	2024	324	66%
		HOLY NAME	538	0	2024	306	57%
	Area 4 - Danfulani	OUR LADY OF GUADALUPE	167	1	2024	135	81%
	Area 6 - Cifelli	ST ANSELM	360	0	2024	257	71%
	Area 4 - Danfulani	ST BONAVENTURE	536	3	2024	572	107%
	Area 6 - Cifelli	ST BRIGID	669	0	2024	614	92%
		ST CATHERINE	141	0	2024	87	62%
		ST DENIS	294	0	2024	260	88%
	Area 4 - Danfulani	ST GERALD	386	0	2024	238	62%
		ST ISAAC JOGUES	352	0	2024	298	85%
	Area 6 - Cifelli	ST JOHN TORONTO	709	0	2024	363	51%
		ST JOHN XXIII	538	0	2024	437	81%
		ST JOSEPH	351	0	2024	229	65%
	Area 4 - Danfulani	ST KATERI TEKAKWITHA	194	2	2024	185	95%
		ST MATTHIAS**	233	6	2024	220	94%
		ST MONICA	288	0	2024	349	121%
		ST TIMOTHY	556	1	2024	583	105%

2024-25 TCDSB ELEMENTARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA							
Trustee	Superintendent	School	OTG	Port.	Year	ADE	Projected Utilization*
Ward 12 - Crawford	Area 8 - Peterson	IMMACULATE HEART OF MARY	305	0	2024	164	54%
		OUR LADY OF FATIMA	725	4	2024	717	99%
		ST AGATHA	487	1	2024	425	87%
		ST BARBARA	341	0	2024	280	82%
		ST BONIFACE	300	1	2024	261	87%
		ST DUNSTAN	364	0	2024	206	57%
		ST EDMUND CAMPION	236	2	2024	244	103%
		ST JOACHIM	392	0	2024	270	69%
	Area 8 - Peterson	ST MARIA GORETTI	821	3	2024	773	94%
		ST MARTIN DE PORRES	300	7	2024	386	129%
		ST RICHARD	412	0	2024	374	91%
		ST ROSE OF LIMA	487	3	2024	379	78%
		ST THERESA SHRINE	429	0	2024	223	52%
		ST THOMAS MORE	492	0	2024	265	54%
		ST URSULA	282	1	2024	212	75%
	Lori Di Marco	ST ANNE JR VIRTUAL			2024	313	
2024-25 TCDSB ELEMENTARY TOTAL			73,033	152		58,285	80%

1. Utilization Rate is Based on Permanent Capacity (OTG) and is Projected for October 31st, 2024
Average Daily Enrolment (ADE), Portables (Port)

2. OTG Capacities are reflective of temporary holding facilities

Figure 1

Trustee Ward	Projected Elementary ADE by Year
	2024
Ward 1	3,266
Ward 2	6,149
Ward 3	5,224
Ward 4	5,950
Ward 5	7,797
Ward 6	2,800
Ward 7	3,672
Ward 8	3,937
Ward 9	3,608
Ward 10	4,074
Ward 11	6,315
Ward 12	5,179
St Anne Jr Virtual	313
Elementary Total	58,285

2024-25 TCDSB SECONDARY ENROLMENT PROJECTIONS - BY TRUSTEE AREA							
Trustee	Superintendent	School	OTG	Port.	Year	ADE	Projected Utilization
Ward 1 - Martino	Area 1 - Walo	FATHER HENRY CARR	834	0	2024	771	92%
		MONSIGNOR PERCY JOHNSON	909	0	2024	978	108%
Ward 2 - De Domenico	Area 1 - Walo	MICHAEL POWER/ST. JOSEPH	1,644	6	2024	2,035	124%
Ward 3 - Li Preti	Area 3 - Campbell	JAMES CARDINAL McGUIGAN	987	0	2024	1,117	113%
	Area 1 - Walo	ST BASIL THE GREAT	1,176	0	2024	1,139	97%
Ward 4 - Lubinski	Area 2 - Bria	BISHOP ALLEN	717	24	2024	1,494	208%
	Area 5 - D'Addario	BISHOP MARROCCO/THOMAS MERTON	1,158	0	2024	786	68%
	Area 2 - Bria	FATHER JOHN REDMOND	999	0	2024	1,191	119%
Ward 5 - Rizzo	Area 4 - Danfulani	BREBEUF	1,008	0	2024	662	66%
		CARDINAL CARTER	456	0	2024	690	151%
	Area 3 - Campbell	DANTE ALIGHIERI**	825	0	2024	639	77%
	Area 4 - Danfulani	LORETTO ABBEY	480	0	2024	661	138%
	Area 3 - Campbell	MADONNA	690	0	2024	540	78%
		MARSHALL McLUHAN	969	0	2024	1,051	108%
	Area 4 - Danfulani	ST JOSEPH MORROW PARK	798	0	2024	586	73%
Ward 6 - D'Amico	Area 5 - D'Addario	LORETTO COLLEGE	567	0	2024	431	76%
		ST MARY CATHOLIC ACADEMY	714	0	2024	770	108%
Ward 7 - Del Grande	Area 7 - Aguilar	ST JOAN OF ARC CATHOLIC ACADEMY	909	0	2024	835	92%
		MARY WARD	861	0	2024	827	96%
Ward 8 - Tanuan	Area 7 - Aguilar	FRANCIS LIBERMANN	648	8	2024	816	126%
	Area 8 - Peterson	ST MOTHER TERESA CATHOLIC ACADEMY	984	0	2024	534	54%
Ward 9 - Morrison	Area 6 - Cifelli	ST JOSEPH COLLEGE	714	0	2024	527	74%
		ST MICHAEL CHOIR Sr.	114	0	2024	103	90%
	SSI - Marrello	MONSIGNOR FRASER COLLEGE <small>*Includes the enrolment of the entire Mgr. Fraser program at all locations.</small>	1,956	6	2024	795	41%
Ward 10 - Di Giorgio	Area 2 - Bria	CHAMINADE	531	5	2024	872	164%
		ST OSCAR ROMERO	945	0	2024	817	86%
Ward 11 - Kennedy	Area 6 - Cifelli	NOTRE DAME	441	0	2024	504	114%
	Area 4 - Danfulani	SENATOR O'CONNOR	1,062	12	2024	1,318	124%
	Area 6 - Cifelli	ST PATRICK	1,152	0	2024	1,028	89%
Ward 12 - Crawford	Area 8 - Peterson	NEIL McNEIL	648	7	2024	788	122%
		ST JOHN HENRY NEWMAN	729	20	2024	904	124%
		ST JOHN PAUL II	1,074	15	2024	1,336	124%
	Lori DiMarco	ST ANNE SR VIRTUAL	0	0	2024	203	0%
2024-25 TCDSB SECONDARY TOTAL			27,699	96	2024	27,749	100%

1. Utilization Rate is Based on Permanent Capacity (OTG) and is Projected for October 31st, 2024
Average Daily Enrolment (ADE), Portables (Port)

2. OTG Capacities are reflective of temporary holding facilities

Trustee Ward	Projected Secondary ADE by Year
	2024
Ward 1	1,749
Ward 2	2,035
Ward 3	2,256
Ward 4	3,471
Ward 5	4,829
Ward 6	1,201
Ward 7	1,662
Ward 8	1,350
Ward 9	1,425
Ward 10	1,689
Ward 11	2,850
Ward 12	3,028
St Anne Sr	203
Secondary Total	27,749

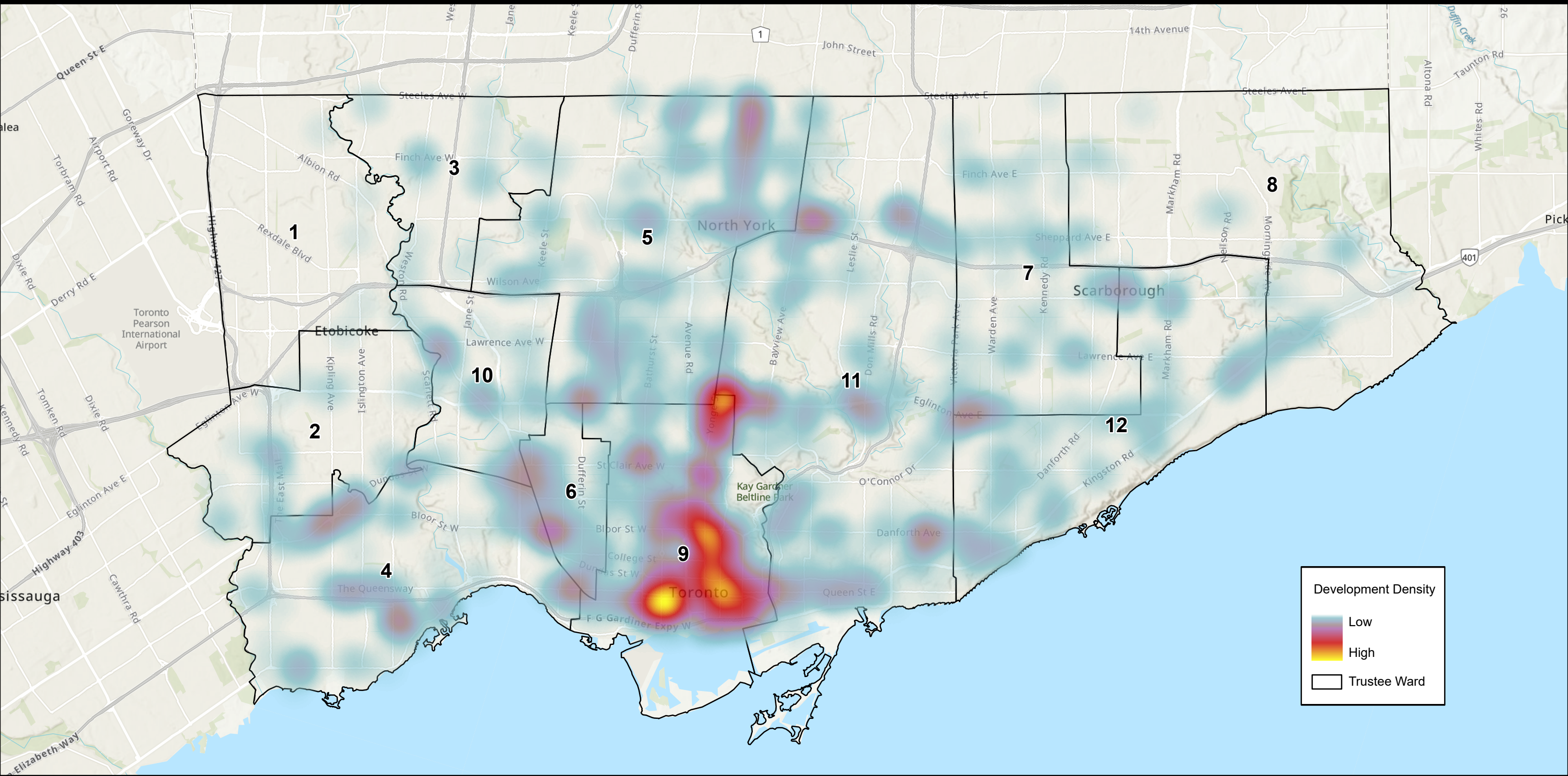
APPENDIX C – Development Summary

Trustee Ward	2023 New Applications	New Units
Ward 1 - Martino	0	0
Ward 2 - de Domenico	1	963
Ward 3 - Li Preti	1	42
Ward 4 - Lubinski	16	6,781
Ward 5 - Rizzo	11	5,888
Ward 6 - D'Amico	2	882
Ward 7 - Del Grande	7	5,528
Ward 8 - Tanuan	2	162
Ward 9 - Morrison	18	8,976
Ward 10 - Di Giorgio	7	3,231
Ward 11 - Kennedy	20	10,316
Ward 12 - Crawford	4	3,145
Total	89	45,914

- *The TCDSB is currently tracking over 1,303 development applications across the City with 680,466 units proposed.* The construction and phasing of each application is independently reviewed and revised on an annual basis to capture on-the-ground conditions. Each application is assessed to determine anticipated TCDSB student yields which are considered as new growth in enrolment projections.
- *The development applications submitted in 2023 propose approximately 45,915 new residential units across the City, a significant decrease from 2022 where a total of 115,782 new units were proposed.* A development will typically require 4 to 7 years from application stage to completion (depending on size), student yields are phased accordingly based on anticipated occupancy.
- *Appendix D provides a heat map with the volume of development applications city wide based on the number of units proposed in each TCDSB Trustee Ward.* The areas with a higher number of development applications are shown in an orange and yellow, while those in blue have a lower number of development applications.

- ***TCDSB leverages Education Development Charges (EDCs) to fund acquisition of land to support future student growth generated by new residential construction.*** The TCDSB EDC Background Study analyses historical yield trends from various development types and areas, these are considered in the early stages of the enrolment projections process. EDC by-law No. 195, adopted in November 2023, introduced new student yield factors which will be used in the enrolment projections process moving forward and adjusted accordingly.
- ***As per Policy A.18 - Development Proposals, Amendments of Official Plans and Bylaws, Trustees are notified of development applications which are anticipated to create significant impacts for their school communities.*** Email notices are provided, as well as additional information as development applications progress through the approvals process.

Appendix D - City Wide Developments





REPORT TO

CORPORATE SERVICES, STRATEGIC
PLANNING AND PROPERTY
COMMITTEEANNUAL PORTABLE PLAN AND OTHER
ACCOMMODATION NEEDS 2024-2025

"Enlarge the site of your tent and let the curtains of your habitations be stretched out; do not hold back; lengthen your cords and strengthen your stakes." Isaiah 54:2

Drafted

April 3, 2024

Meeting Date

April 18, 2024

B. Leporati, Sr. Coordinator Planning Services
M. Iafrate, Sr. Coordinator, Renewal Services
M. Loberto, Superintendent Planning and Development Services
M. Zlomislic, Superintendent Capital Development and Asset Renewal

INFORMATION REPORT

Vision: *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Corporate
Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

This report provides an overview of the portable and other accommodation needs for the 2024-2025 school year based on enrolment projections and projected staffing needs.

The estimated cost of the portable program inclusive of labour, transportation and materials is funded from the approved 2023-2024 School Renewal Plan. The portable removal and replacement program will occur over the summer 2024.

By the beginning of the 2024-2025 school year, the TCDSB will have a total inventory of 277 portables, with 270 portable classrooms in active use and 7 portables in storage. ***This represents a reduction of 15 portables from the current school year.***

The cumulative staff time required to prepare this report was 30 hours.

B. BACKGROUND

1. ***The annual assessment of accommodation needs occurred between January and February of 2024.*** Each school was reviewed based on projected enrolment and teaching space requirements. Where additional space is required, each Principal is requested to confirm their anticipated needs and provide feedback.
2. ***Consultation with School Principals occurs where accommodation needs are identified.*** If portables cannot be placed due to restrictions on site, other alternatives are explored such as internal renovations to create space or implementation of other enrolment control measures.
3. ***Renewal staff with support from Board trades, undertake portable classroom maintenance and renovation to reduce the need to purchase new portables.*** Renewing a portable at a cost of approximately \$30,000 extends the life of the portable 15 to 20 years and is a significant savings to the Board in comparison to the cost of a new portable at over \$100,000. Through this program, TCDSB does not need to purchase new portables to satisfy accommodation needs.

C. EVIDENCE/RESEARCH/ANALYSIS

1. ***Resulting from the annual assessment of accommodation needs, the following portable actions will occur over the summer months of 2024 to align with enrolment changes, and the refurbishment of aging portable***

inventory. The result is a reduction of 15 portables from the inventory since the last school year. Schools that are listed with zero impact are sites where portable upgrades or onsite relocations are occurring.

School	Portable Action	Impact
Holy Angels @ Buttonwood	Remove	-10
Norfinch Portable Yard	Replacement (6)	0
	Add	+1
St. Cyril	Replacement (1)	0
Our Lady of Guadalupe	Remove	-1
St. Augustine	Remove	-1
St. Sylvester	Remove	-1
Our Lady of Grace	Remove	-2
Our Lady of Peace	Remove	-2
St. Maria Goretti	Remove	-2
Neil McNeil	Add	+1
St. Clement	Add	+1
St. Eugene	Add	+1

2. ***The need for the additional portables referenced in the chart is outlined below.***
 - The portable at St. Clement will accommodate a projected enrolment increase prior to the completion of internal renovations;
 - The portable at St. Eugene will accommodate enrolment growth as the renewal project for internal retrofits is underway which will allow for future removal of portables; and
 - The portable at Neil McNeil will accommodate the conversion of a classroom into the School Chapel.
3. ***Following completion of the current Capital Plan approximately 67 portable units will be surplus.*** These surplus portables will be considered for use in upgrades to existing inventory and other accommodation needs as they become available.

4. ***Natural changes in enrolment*** which may necessitate additions, replacements or removal of portables will continue to be assessed annually.
5. ***An inventory of 7 portables will be maintained at the Norfinch portable yard to address any needs arising throughout the school year.*** Considerations have been made in certain areas to anticipate any accommodation pressures.
6. ***Accommodation needs have been identified at several schools where site restrictions will not allow portable placements.*** Internal renovations are planned for St. Eugene, St. Clement and St. Patrick to create necessary space to accommodate enrolment growth. Following renovations, portable needs will be reassessed.

D. METRICS AND ACCOUNTABILITY

1. The portable budget maintenance program is tracked through SAP work notification orders and reported to the Ministry of Education.
2. The portable inventory is tracked through the Education Capital Information System (ECIS) Ministry database.

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. The Portable Plan is funded from the 2023-24 School Renewal Plan, approved at the October 19, 2023, meeting of the Corporate Services, Strategic Planning and Property Committee.
2. Consultations are scheduled for schools where portables are added.
3. Portable needs arising during the year not identified in this report will be funded through the Renewal contingency, as well as the cost savings realized from completed projects.
4. Communication material will be issued to schools and neighbours in accordance with the Operational Procedures within the *Good Neighbour Policy S.A. 25*.

F. CONCLUDING STATEMENT

This report is for the information of the Board of Trustees.



REPORT TO

CORPORATE SERVICES

2024-2025 PRELIMINARY TEACHER STAFFING PROJECTIONS

*BE JOYFUL IN HOPE, PATIENT IN AFFLICTION, AND FAITHFUL IN PRAYER”
ROMANS 12:12*

Drafted

April 8, 2024

Meeting Date

April 18, 2024

L. Coulter, Executive Superintendent of Human Resources, Leadership and Equity
J. Genova, Human Resources Coordinator of Academic Staffing

INFORMATION REPORT

Vision: *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic Affairs and Chief Operating Officer

Derek Boyce
Associate Director of Corporate Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

This report has been prepared to inform the Board of the budget planning and review process regarding the 2024-2025 preliminary school staffing projections for teachers.

B. PURPOSE

This report will present to the Board the estimated enrolment and program funding impacts on total school staffing. Enrolment is the critical driver of Grants for Student Needs (GSN) funding provided to the Toronto Catholic District School Board. On April 18, 2024, the Corporate Services Committee will receive the consensus enrolment projections. Staff have prepared and acted upon the preliminary staffing numbers to meet collective agreement staffing timelines.

C. BACKGROUND

1. January - March 2024 - Consensus student enrolment projections were determined in collaboration with the planning department, school principals, and area superintendents.
2. April 2024 – Elementary school tentative staffing models are being developed for schools as per Ministry funding parameters and collective agreement provisions. All declarations of surplus teachers must be made no later than May 1, 2024. (Variance)
3. April 18, 2024 – At the Corporate Services meeting, the Board will receive the consensus student enrolment projections for the 2024-2025 school year.
4. April 2024 – Secondary school tentative staffing models are developed in accordance with Ministry funding parameters and collective agreement provisions. All declarations for surplus teachers must be made no later than April 15, 2024.

D. EVIDENCE/RESEARCH/ANALYSIS

1. ASSUMPTIONS – Preliminary Staffing Projections

Student enrolment projections for 2024-2025 are approximately (58,285 + 27,749) 86,034 pupils, representing an overall increase of 617 students. The pupil count is converted to an Average Daily Enrolment (ADE) to determine required teacher staffing levels.

ADE = Enrolment Oct 31 academic year + Enrolment Mar 31 academic year

2. After numerous consultation meetings with elementary and secondary principals, area superintendents, Information & Communication Technology staff, and Human Resources, the Average Daily Enrolment (ADE) projections for 2024-2025 are reported at 86,034:

2024-2025 AVERAGE DAILY ENROLMENT PROJECTIONS

PANEL	2023-2024 ADE CURRENT	2024-2025 ADE PRELIMINARY	PROJECTED ADE VARIANCE
Elementary	58,554	58,285	-269
Secondary	26,863	27,749	886
TOTAL:	85,417	86,034	617

3. Staffing decisions use a set of parameters to arrive at school-based staff allocations. These include the Ministry of Education's Primary Class Size (PCS) requirements and Ministry-funded class size averages. The staffing allocations must also adhere to legislative requirements, including collective agreements with TECT and TSU.
4. Staff affected directly by enrolment changes include teachers, early childhood educators, principals, vice-principals, and other school-based support staff, all funded by various Grants for Student Needs (GSN), a function of student enrolment projections.
5. Schools with low enrolment and some schools with specialty programs will also affect the staffing levels within our elementary and secondary schools. Smaller class sizes affect the overall number of teachers required throughout the system.
6. The key parameters for staffing include:
 - a) Full-day kindergarten classes will require average class sizes of 26 to 1, with a class size maximum of 29 students.
 - b) Grades 1-3 classes are capped at 20 students to 1 teacher for 90% of classes and between 21-23 students for 10% of classes.
 - c) Board must achieve an average class size for all grade 4-8 classes of 24.5 to 1 to reflect the legislative requirements consistent with the *Education Act* (Regulation 132/12, s.7).
 - d) Board must comply with TECT and TCDSB collective agreement Appendix G parameters, which dictate an elementary compliance target of 135:1 (Total Enrolment divided by the total number of Special Education Teachers).

- e) Elementary Program Specialty Teacher requirements for planning and preparation time for teachers are based on the total number of classroom teachers.
- f) The Board must achieve a funded secondary school class size average of 23 students to 1 teacher on aggregate by September 2024.

7. TCDSB 2024-2025 Preliminary School-Based Staff Projections

TCDSB collective agreements requires decisions to be made before April 15, 2024, and May 1, 2024 (Variance) for school staffing levels in September 2024.

The charts below summarize the projected positions for both the elementary and secondary panels. The staff allocation processes embedded in the Board's collective agreements will address any surplus for teachers and other school-based staff.

2024-2025 Preliminary Teacher Staffing Projections

ELEMENTARY

	2023-2024	2024-2025
Regular Classroom	2,493	2,472
Program Specialty Teachers	613	610.5
Appendix G (SET 135:1)	433	432
Total	3,539	3,514.5
Year to Year Change*		-24.5

SECONDARY

	2023-2024	2024-2025
Regular Classroom and Prep	1,437	1,454
Year to Year Change		17

Note: When factoring in a five-year trend analysis, the Board is projecting that **100** elementary teachers will be retiring which will more than cover the change.

E. CONCLUDING STATEMENTS

1. Enrolment fluctuation in September 2024 will further affect staffing levels.
2. Any additional reductions in GSN funding or other budgetary pressures will also further affect the staffing levels for September 2024. These potential staffing changes will be considered as part of the 2024-2025 Budget Plan.
3. This report is for the information of the Board of Trustees.



REPORT TO

CORPORATE SERVICES, STRATEGIC
PLANNING AND PROPERTY
COMMITTEELARGE/URBAN CATHOLIC SCHOOL BOARDS ADVISORY
COUNCIL – TCDSB TRUSTEE APPOINTMENT

*Jesus said to them, "I am the bread of life, he who comes to Me will not hunger, and he who believes in Me will never thirst -
John 6:35*

Drafted

April 11, 2024

Meeting Date

April 18, 2024

Brendan Browne, Director of Education

RECOMMENDATION REPORT

Vision: *IN GOD'S IMAGE: Growing in
Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic
excellence of our Catholic learning community through the
love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic
Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Corporate
Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

Catholic Education is provided to students and families throughout Ontario in 29 Catholic school boards. From Windsor to Niagara, the Greater Toronto Area to Kingston and Ottawa, and up to Thunder Bay and beyond to Fort Francis and Kenora, we are united in the pursuit of excellence in Catholic Education.

While unified in a common commitment to the promotion of Catholic Education, the realities of large rural and remote school boards are markedly different than large urban boards such as the Toronto Catholic District School Board (TCDSB).

As the largest publicly funded Catholic school board in the world, the complexities of size, scope, and urban realities on the governance and operation of the TCDSB are intricate and unique, and more closely aligned with other large urban Catholic School Boards. In recognition, the Ontario Catholic School Trustees Association (OCSTA) created the “Large/Urban Catholic School Boards Advisory Council” in 2023.

The membership on this advisory council is revisited annually requiring the appointment of one member of the TCDSB Board of Trustees - the Chair of the Board or a designate - to sit on this advisory committee. OCSTA has requested that the confirmation of the appointee from each member board be submitted no later than April 22nd, 2024.

The cumulative staff time required to prepare this report was 1 hour

B. PURPOSE

1. The purpose of this report is to provide the board information about the “Large/Urban Catholic School Boards Advisory Council” and to confirm the TCDSB trustee appointment to this council for the upcoming year.

C. BACKGROUND

1. Large and predominantly urban school boards have unique and complex realities given the size, scope, and scale of each organization.
2. The five largest Catholic school boards in Ontario – Toronto, Dufferin-Peel, York, Ottawa, and Halton – represent the majority of Catholic students in Ontario.
3. The resolution to create the Large/Urban Catholic School Boards Advisory Committee was passed at the 2021 OCSTA AGM.

4. OCSTA is seeking confirmation of representation from each of the five large/urban Catholic school boards in Ontario to serve on this advisory council for the upcoming year.

D. EVIDENCE/RESEARCH/ANALYSIS

1. At the 2021 OCSTA AGM, following approval of Resolution A-22, the OCSTA Board of Directors approved the creation of and membership selection process for the OCSTA Large/Urban Catholic School Boards Advisory Council.
2. Resolution A-22 states that membership on the Advisory Council shall include representation from Ontario's large/urban Catholic school boards, as well as two members of the OCSTA Board of Directors.
3. The Advisory Committee meets at least twice per school year.
4. Trustees of Regions 6, 7, 8, 12, & 13 (Toronto, Dufferin-Peel, York, Ottawa, and Halton) each appoint their respective Board Chair or designate to serve on the Advisory Council.
5. Trustee Rizzo has served on this advisory committee for the past year as the TCSDB representative.
6. Trustees are asked to confirm one trustee member – the Chair of the Board or designate – to be confirmed to represent the TCDSB on this advisory council.

E. ACTION REQUIRED

That the Toronto Catholic District School Board confirm the appointment of the Chair of the Board, or designate, to represent the TCSDB on the OCSTA Large/Urban Catholic School Boards Advisory Council for the upcoming year.



Ontario Catholic School Trustees' Association

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Patrick J. Daly, *President*
Michael Bellmore, *Vice President*
Nick Milanetti, *Executive Director*

March 21, 2024

MEMORANDUM

TO: Chairpersons and Directors of Education
- Catholic District School Boards in Regions 6, 7, 8, 12 and 13

CC: OCSTA Directors

FROM: Patrick J. Daly, President

SUBJECT: **OCSTA Large/Urban Catholic School Boards Advisory Council –
Membership Selection 2024**

You are reminded of the membership selection process outlined below for the OCSTA Large/Urban Catholic School Boards Advisory Council:

Large/Urban Catholic School Boards Advisory Council

- Membership on the Advisory Council shall include trustee representation from Ontario's large/urban Catholic school boards and two members of the OCSTA Board of Directors.
- The Advisory Council shall meet virtually a minimum of twice per school year.

The trustees of Regions 6, 7, 8, 12 and 13 (Toronto, Dufferin-Peel, York, Ottawa and Halton) shall appoint their respective Board Chair or designate to serve on the Advisory Council.

Please coordinate the selection through your OCSTA Regional Directors who will submit the name to OCSTA by April 22, 2024. If you have any questions regarding the above, please call Nick Milanetti or me.

2023 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarterly Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (A)	Corporate Services	Annual Chief Financial Officer Overview	Chief Financial Officer and Treasurer
2	February (A)	Corporate Services	Multi-Year Financial Forecast	Chief Financial Officer and Treasurer
3	March (A)	Corporate Services	Budget Framework and Consultation Plan	Chief Financial Officer and Treasurer
4	March (A)	Corporate Services	Consensus Student Enrolment Projections	Associate Director Corporate Services
5	March (A/P)	Corporate Services	Transportation Annual Report and S.T.01 Transportation Policy Metric	Associate Director Corporate Services
6	April (A)	Corporate Services	Ministry Funding Overview	Chief Financial Officer and Treasurer
7	April (Q)	Corporate Services	Mid-Year Budget Status Report	Chief Financial Officer and Treasurer
8	May (A)	Corporate Services	Preliminary Budget Estimates	Chief Financial Officer and Treasurer
9	June (P)	Corporate Services	B.R.01 Rental of Surplus School Space and Properties Policy Metric	Associate Director Corporate Services
10	June (A)	Corporate Services	Recommended Budget Estimates	Chief Financial Officer and Treasurer
11	June (A)	Corporate Services	Delegated Authority Report	Chief Financial Officer and Treasurer
12	September (A)	Corporate Services	Delegated Authority Update Report	Chief Financial Officer and Treasurer
13	September (A)	Corporate Services	Annual Procurement Plan	Chief Financial Officer and Treasurer
14	September (A)	Corporate Services	Capital Program Update	Associate Director Corporate Services

2023 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

15	October (Q)	Corporate Services	Budget Update: Enrolment and Staffing	Chief Financial Officer and Treasurer
16	October (A)	Corporate Services	Trustee Honorarium Report	Chief Financial Officer and Treasurer
17	October (A)	Corporate Services	Capital Renewal Program Report	Associate Director Corporate Services
18	November (A)	Corporate Services	Audited Financial Statements	Chief Financial Officer and Treasurer
19	November (P)	Corporate Services	Enrolment Report and S.A.01 Admission and Placement Policy Metric	Associate Director Corporate Services
20	December (A)	Corporate Services	Revised Budget Estimates	Chief Financial Officer and Treasurer
21	December (A)	Corporate Services	Annual Legal Fees Report	Chief Financial Officer and Treasurer
22	December (A)	Corporate Services	Annual Investment Report	Chief Financial Officer and Treasurer
23	December (A)	Corporate Services	Annual Audit Committee Report	Chief Financial Officer and Treasurer

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY

PENDING LIST TO APRIL 18, 2024

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1.	May - 2023 Student Achievement	March 2025	Corporate Services	<p>WHEREAS: Heat impacts learning;</p> <p>WHEREAS: Lack of air conditioning combined with windows in schools are only able to open a few inches make it challenging for staff and students to learn on hot days;</p> <p>WHEREAS: The Province of Ontario does not fund air conditioning;</p> <p>WHEREAS: There is little to no funding for air conditioning in all schools;</p> <p>WHEREAS: The TCDSB should explore, investigate and outline ways to keep students as cool as possible;</p> <p>WHEREAS: An outdoor cooling misting and fogging system will bring some relief from the heat in schools and childcare centres;</p> <p>WHEREAS: An outdoor cooling misting zone can help prevent the effects of high temperatures by offering a cool place to escape the heat;</p> <p>WHEREAS: Misting systems or mist fans can provide targeted areas of cooling for students and young children;</p>	Associate Director of Corporate Services & Chief Commercial Officer

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
				<p>WHEREAS: Misting systems emit a fine mist of water from spray nozzles that cools people off;</p> <p>WHEREAS: The system may be installed around the perimeter of the outside area to be cooled - within a gazebo, playground structure, shade area, side of building etc.;</p> <p>WHEREAS: Misting systems are energy-efficient and highly effective;</p> <p>WHEREAS: Cooling mist systems take up very little outdoor space;</p> <p>WHEREAS: Cooling mist systems can last ten years or more;</p> <p>WHEREAS: Larger scale cooling misting stations are available as well as portable, stand-alone (can be hooked up to any water source};</p> <p>WHEREAS: The costs are less than cooling centres and standard air conditioning range from \$3,000 and higher;</p> <p>WHEREAS: The TCDSB has limited funds and is facing a \$25 million deficit; and</p> <p>WHEREAS: It is important to consider and act on creative, low-cost projects that support students.</p>	

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
2.				FURTHER BE IT RESOLVED: That staff evaluate the pilot project and consider the effectiveness and report its findings following the first year of operation. (Consideration of Motion from Trustee Rizzo regarding Pilot Project: Outdoor Cooling Misting Zones)	
	September 2023 Corporate Services	September 2024	Corporate Services	That staff prepare a report regarding strategies to be used to move forward capital improvements and projects, including investigating contracting with lobbying organizations -Guidelines for political strategies (Capital Program Status Update)	Associate Director of Corporate Services and Chief Commercial Officer