

**CORPORATE SERVICES, STRATEGIC PLANNING
AND PROPERTY COMMITTEE
REGULAR MEETING
Public Session**

**AGENDA
FEBRUARY 13, 2025**

Maria Rizzo, Chair
Trustee Ward 5

Joseph Martino, Vice Chair
Trustee Ward 1

Nancy Crawford
Trustee Ward 12

Frank D'Amico
Trustee Ward 6

Markus de Domenico
Trustee Ward 2

Michael Del Grande
Trustee Ward 7

Ruben Da Silveira
Student Trustee

Daniel Di Giorgio,
Trustee Ward 10

Angela Kennedy
Trustee Ward 11

Ida Li Preti
Trustee Ward 3

Teresa Lubinski
Trustee Ward 4

Kevin Morrison
Trustee Ward 9

Garry Tanuan
Trustee Ward 8

JoyGold Goodluck
Student Trustee



**MULTI-YEAR STRATEGIC PLAN
2022 - 2025**

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home,
parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298
Assistant Recording Secretary: Sapphire Adaikpoh, 416-222-8282 Ext. 2295

Dr. Brendan Browne
Director of Education

Markus de Domenico
Chair of the Board

TERMS OF REFERENCE FOR CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

The Corporate Services, Strategic Planning and Property Committee shall have responsibility for considering matters pertaining to:

- (a) Business services including procurement, pupil transportation risk management/insurance and quarterly financial reporting
- (b) Facilities (buildings and other), including capital planning, construction, custodial services, design, maintenance, naming of schools, enrolment projections and use permits
- (c) Information Technology including, computer and management information services
- (d) Financial matters within the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee including budget development
- (e) Policy development and revision in the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee
- (f) Policies relating to the effective stewardship of board resources in the specific areas of real estate and property planning, facilities renewal and development, financial planning and information technology
- (g) The annual operational and capital budgets along with the financial goals and objectives are aligned with the Board's multi-year strategic plan
- (h) Any matter referred to the Corporate Services, Strategic Planning and Property Committee by the Board
- (i) Intergovernmental affairs and relations with other outside organizations
- (j) Advocacy and political action
- (k) Partnership development and community relations
- (l) Annual strategic planning review and design

Land Acknowledgement

The land we walk on belongs to the Creator. Earth does not belong to humanity but rather, humanity is part of the Earth. The land was created to be enjoyed by all living beings, a principle reflected in The Dish with One Spoon covenant. Taking only what we need to preserve our earth for future generations, leaving some for others as a sign of our respect and caring, and keeping it clean by revitalizing the land to sustain generations to come.

All Toronto Catholic District School Board properties are situated on the traditional territories of the Anishinabek, the Haudenosaunee Confederacy, and the Wendat peoples. We recognize that the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation. We also listen to the echoes of their prayers to the Creator, and respect the beauty of Mother Earth while striving to learn and draw wisdom from First Nations, Inuit and Métis traditions.

La reconnaissance des territoires

Les terres sur lesquelles nous marchons appartiennent au Créateur. La Terre n'appartient pas à l'humanité mais c'est plutôt l'humanité qui fait partie de la Terre. Les terres ont été créées pour que chaque être vivant puisse en profiter. Ce principe se reflète dans l'accord du « bol à une seule cuillère » qui vise à prendre seulement ce dont nous avons besoin afin de préserver notre terre pour les générations futures, en laissant suffisamment aux autres en guise de respect et de bienveillance, tout en la maintenant propre par sa revitalisation, en vue des générations à venir.

L'ensemble des propriétés du Toronto Catholic District School Board se situent sur les terres traditionnelles des peuples Anishinabés, de la Confédération de Haudenosaunis, et des peuples Wendats. Nous reconnaissons que le territoire ciblé dans le Traité 13 appartient à la Première Nation des Mississaugas de Credit. Nous écoutons également les échos de leurs prières envers le Créateur et le respect de la beauté de notre Terre nourricière, tout en nous efforçant d'apprendre et de nous référer à la sagesse issue des traditions des Premières Nations, Inuit et Métis.

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AGENDA THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC SESSION
Maria Rizzo, Chair
Joseph Martino, Vice-Chair

Thursday, February 13, 2025
7:00 P.M.

	Pages
1. Call to Order	
2. Opening Prayer	
3. Land Acknowledgement	
4. Singing of O Canada	
5. Roll Call and Apologies	
6. Approval of the Agenda	
7. Report from Private Session	
8. Declarations of Interest	
9. Approval and Signing of the Minutes of the Meeting held January 16, 2025	1 - 16
10. Delegations	
11. Member Statements	

12. Presentation	
13. Notices of Motion	
13.a From Trustee Kennedy regarding Waiving Permit Policy B.R.05, Appendix B, Regulation 6; Senator O’Connor Irish Dinner on February 27, 2025.	17
13.b From Trustee Kennedy regarding Armenian Heritage	18 - 19
14. Consent and Review	
15. Consideration of Motions For Which Previous Notice Has Been Given	
16. Unfinished Business	
17. Matters referred or deferred	
18. Staff Reports	
18.a Monthly Procurement Approvals (Recommendation)	20 - 23
18.b Proceeds of Disposition Status Update (Information)	24 - 29
19. Listing of Communications	
20. Inquiries	
21. Updating of the Pending Lists	
21.a Annual Calendar of Reports and Policy Metrics	30 - 31
21.b Monthly Pending List - Nil	
22. Resolve into FULL BOARD to Rise and Report	
23. Closing Prayer	
24. Adjournment	

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MINUTES OF THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC SESSION

HELD THURSDAY, JANUARY 16, 2025

PRESENT:

Trustees:

J. Martino, Acting Chair
M. Rizzo, Chair - Virtual
N. Crawford
F. D'Amico
M. de Domenico
M. Del Grande - Virtual
D. Di Giorgio – Virtual
A. Kennedy
I. Li Preti - Virtual
T. Lubinski
K. Morrison
G. Tanuan – Virtual and In Person

Student Trustees:

R. Da Silveira
J. Goodluck

Staff:

B. Browne
D. Boyce
A. Della Mora
R. Putnam
A. Ceddia

L. Coulter
M. Damad
M. Farrell
M. Loberto
S. Vlahos
M. Zlomislic

S. Harris, Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

6. Approval of the Agenda

MOVED by Trustee Morrison, seconded by Trustee de Domenico, that the Agenda, as amended to include Item 20a) Inquiry from Trustee Di Giorgio regarding Pending Childcare Projects at Toronto Catholic District School Board (TCSD), be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Da Silveira and Goodluck wished to be recorded as voted in favour.

7. Report from Private Session

MOVED by Trustee Crawford, seconded by Trustee Morrison, that the following report from Trustee de Domenico be received:

- a. Approved Minutes of previous Meeting held December 11, 2024;
- b. Dealt with a real estate matter and
- c. Dealt with a budgetary matter –There was a motion to resolve back into PRIVATE Session to continue debate on the Item after PUBLIC Session.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D’Amico
de Domenico
Del Grande
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Da Silveira and Goodluck wished to be recorded as voted in favour.

8. Declarations of Interest

In PRIVATE Session, Trustee Kennedy declared a Conflict of Interest in a budgetary matter as she has family members who are employees of the Board – refer below.

Trustees Kennedy and Lubinski declared a Conflict of Interest in Item 12a) Financial Outlook - R. Putman, Chief Financial Officer and Treasurer as they have family members who are employees of the Board.

Trustees Kennedy and Lubinski indicated that they would neither participate in discussions nor vote on the Item.

9. Approval and Signing of the Minutes

MOVED by Trustee Morrison, seconded by Trustee Lubinski, that the Minutes of the previous meeting held December 11, 2024 be approved.

The Motion was declared

CARRIED

Trustee Kennedy left the horseshoe at 7:34 pm, due to a Declaration of Interest in Item 12a) below, as earlier indicated.

12. Presentation

MOVED by Trustee Crawford, seconded by Trustee D’Amico, that Item 12a) be adopted as follows:

- 12a) Financial Outlook - R. Putman, Chief Financial Officer and Treasurer** received.

Trustee Tanuan left the virtual room and joined the horseshoe at 7:50 pm.

Trustee Lubinski left the horseshoe at 7:52 pm, due to a Declaration of Interest in the Item, as earlier indicated.

The Motion was declared

CARRIED

Trustees Kennedy and Lubinski returned to the horseshoe at 8:05 pm.

Trustee D’Amico left the horseshoe at 8:07 pm.

13. Notices of Motion

MOVED by Trustee Rizzo, seconded by Trustee Morrison, that Item 13a) be adopted as follows:

- 13a) From Trustee Rizzo on behalf of Student Trustees JoyGold Goodluck and Ruben Da Silveira regarding Student Trustee Recognition and Records** that this be discussed at the January 30, 2025 Regular Board Meeting:

WHEREAS: The Education Act of Ontario recognizes Student Trustees as elected representatives of students on school Boards;

WHEREAS: Student Trustees have been part of the Toronto Catholic District School Board for several decades;

WHEREAS: Student Trustees advocate and serve as a voice for students at the Board;

WHEREAS: Student Trustees have significantly contributed and participated in notable Board-wide, and even city-wide initiatives;

WHEREAS: Present and future Student Trustees take inspiration from previous work, accomplishments, and initiatives of past Student Trustees to enhance their contributions to the Board;

WHEREAS: Keeping clear history of Student Trustees can display representation and encouragement for Grade 10 students thinking about applying for the position; and

WHEREAS: There is no history, no records kept, or photos of past Student Trustees at the Board.

THEREFORE BE IT RESOLVED THAT: The Director of Education be requested to prepare a report on officially recognizing Student Trustees via photo gallery of Student Trustees; maintenance of Board records of Student Trustees and creation of archival information on Student Trustees.

14. Consent and Review

The Chair reviewed the Order Page and the following Items were held:

- 18a) Monthly Procurement Approvals – Trustee Rizzo;
- 18b) Contractor Tender Award and Capital Budget Approval for Buttonwood Elementary School – Trustee de Domenico;
- 18c) Misting Station Pilot Update – Trustee Rizzo; and
- 20a) Inquiry from Trustee Di Giorgio regarding Pending Childcare Projects at TCSDB

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that the Items not held be received.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Student Trustees Da Silveira and Goodluck wished to be recorded as voted in favour.

ITEMS NOT HELD AS CAPTURED IN ABOVE MOTION

21a) Annual Calendar of Reports and Policy Metrics; and

21b) Monthly Pending List

Student Trustees Da Silveira and Goodluck left the meeting at 8:17 pm.

Trustee Tanuan left the horseshoe and joined the virtual room at 8:18 pm.

18. Staff Reports

MOVED by Trustee Morrison, seconded by Trustee Crawford, that Item 18a) be adopted as follows:

- 18a) Monthly Procurement Approvals** that the Board of Trustees approve all procurement activities/awards listed in Appendix A of the report.

Results of the Vote taken as follows:

In Favour**Opposed**

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Morrison
Tanuan

Rizzo

The Motion was declared

CARRIED

MOVED by Trustee de Domenico, seconded by Trustee Morrison, that Item 18b) be adopted as follows:

- 18b) Contractor Tender Award and Capital Budget Approval for Buttonwood Elementary School:**

1. That a construction contract for the new Buttonwood School and Child Care be awarded to Pre-Eng Contracting Ltd. in the amount of

\$31,900,000.00, plus net HST of \$689,040.00 for a total of \$32,589,040.00;

2. That an adjusted project budget of \$41,895,535, as detailed in Table 2 of the report, be approved; and
3. That "In lieu of the current cooling system currently designed for Buttonwood school, that Staff be directed to alter the design to ensure all the teaching and administration spaces have full air-conditioning, and that, should it be necessary, Staff also be directed to request an exemption from the Ministry of Education to utilize Proceeds of Disposition to fund this change."

Trustee Crawford requested that Votes be split at Motion 3.

Trustee Morrison left the horseshoe at 8:40 pm and returned at 8:42 pm.

Results of the Vote taken on Motions 1 and 2, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

Motions 1 and 2 were declared

CARRIED

Results of the Vote taken on Motion 3 as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Del Grande
Di Giorgio
Kennedy
Martino
Morrison
Rizzo
Tanuan

Li Preti
Lubinski

Motion 3 was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee de Domenico, that Item 18c) be adopted as follows:

- 18c) Misting Station Pilot Update** that this Item be referred to the January 30, 2025 Regular Board Meeting.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
de Domenico
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

Del Grande

The Motion was declared

CARRIED

Trustee D'Amico returned to the horseshoe at 8:48 pm.

20. Inquiries

MOVED by Trustee Kennedy, seconded by Trustee de Domenico, that Item 20a) be adopted as follows:

- 20a) From Trustee Di Giorgio regarding Pending Childcare Projects at TCSDB received.**

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Di Giorgio
Kennedy
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

Trustee Di Giorgio left the meeting at 8:55 pm.

Resolve into PRIVATE Session

MOVED by Trustee de Domenico, seconded by Trustee Rizzo, that the meeting resolve back into PRIVATE Session.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico

Del Grande
Kennedy
Li Preti
Lubinski
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

PRESENT (Following PRIVATE Session):

Trustees: J. Martino, Acting Chair
M. Rizzo, Chair - Virtual
N. Crawford
F. D’Amico
M. de Domenico
M. Del Grande - Virtual
A. Kennedy
K. Morrison
G. Tanuan – Virtual

7. Report from Private Session

MOVED by Trustee Kennedy, seconded by Trustee de Domenico, that the following report from Trustee de Domenico be received:

- a. Dealt with a Board budgetary matter

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Kennedy
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

8. Declarations of Interest

In PRIVATE Session, Trustee Kennedy declared a Conflict of Interest in a Board budgetary matter as she has family members who are employees of the Board.

Trustee Kennedy did not participate in discussions nor vote on that Item.

22. Resolve into FULL BOARD to Rise and Report

MOVED by Trustee Kennedy, seconded by Trustee de Domenico, that the meeting resolved into FULL Board to Rise and Report.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Kennedy
Martino
Morrison
Rizzo
Tanuan

The Motion was declared

CARRIED

23. Adjournment

MOVED by Trustee Tanuan, seconded by Trustee D'Amico, that the meeting be adjourned.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
D'Amico
de Domenico
Del Grande
Kennedy
Martino
Morrison

Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR

OUR MISSION

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Angela Kennedy
Trustee Ward 11

E-mail: Angela.Kennedy@tcdsb.org

Voicemail: 416-512-3411

To: Corporate Services Committee Meeting, February 13, 2025

From: Angela Kennedy, Trustee Ward 11

Subject: Notice of Motion to Waive Permit Policy B.R.05, Appendix B, Regulation 6; Senator O'Connor Irish Dinner on February 27, 2025.

MOVED BY: Angela Kennedy, Toronto Catholic District School Board,

SECONDED BY:

WHEREAS: Senator O'Connor has a longstanding tradition of hosting an Irish Dinner in late February, celebrating the Irish heritage of our founding Christian Brothers. This event honors the strong legacy of Catholic community fostered by Senator Frank O'Connor's gift, which continues to benefit generations of TCDSB students and families. This event is held for staff, and is to be held on February 27, 2025 and;

WHEREAS: Senator O'Connor Principal requests that the TCDSB Permit Policy be waived, so that the Committee may apply for a liquor license to serve liquor on school premises or the Estate House, for this event.

THEREFORE BE IT RESOLVED THAT: The *Permit Policy B.R.05, Appendix B, Regulation 6* be waived and that permission be granted to the Alumni Committee to apply for a liquor permit for the February 27, 2025 event.

Angela Kennedy
Trustee, Ward 11

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*Angela Kennedy
Trustee Ward 11*

E-mail: Angela.Kennedy@tcdsb.org

Voicemail: 416-512-3411

To: Corporate Services Meeting, February 13, 2025

From: Angela Kennedy, Trustee Ward 11

Subject: Notice of Motion – Armenian Heritage

MOVED BY: Trustee Angela Kennedy, Toronto Catholic District School Board

SECONDED BY: Trustee Markus De Dominico, Toronto Catholic District School Board

WHEREAS: Since the Month of May in each year has been proclaimed as Armenian Heritage Month by the Legislative Assembly of Ontario;

WHEREAS: Ontario is home to 100,000 people of Armenian descent. Armenians began migrating to Canada in 1880s.more than 100 settled in Ontario. Decades later approximately 2000 survivors of the 1915 Armenian genocide, mostly women and children came to Canada as refugees;

WHEREAS: In the early 1920's over 100 orphaned Armenian children later called "Georgetown Boys" were brought to Georgetown by the Armenian relief Association of Canada – "Canada's Noble Experiment." This was considered one of the first Canadian Humanitarian Acts on an international scale.

WHEREAS: May is a significant month for the Armenian Community especially May 28th. Armenians gained sovereignty over their historical territory after 600 years of colonization, occupation, subjection and genocide;

WHEREAS: The month of May offers a valuable opportunity to educate TCDSB students about this important history;

THEREFORE BE IT RESOLVED THAT: May be designated as a time to raise awareness and educate TCDSB students on this significant history.

Angela Kennedy
Trustee, Ward 11



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

MONTHLY PROCUREMENT APPROVALS

“It’s no good, it’s no good!” says the buyer – then goes off and boasts about the purchase. (Proverbs 20:14)

Drafted	Meeting Date
January 22, 2025	February 13, 2025
J. Charles, Head of Procurement, Contract Administration and Risk Management	

RECOMMENDATION REPORT

Vision: *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

Mission: *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic Affairs and Chief Operating Officer

Derek Boyce
Associate Director of Corporate Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

As required by Purchasing Policy FP.01, the Board of Trustees approve all procurement activity/awards greater than \$150,000 for Goods & Services and greater than \$250,000 for Capital/Renewal expenditure.

On a quarterly basis procurement activities/contract awards between \$50,000 - \$150,000 for Goods & Services and \$50,000 - \$250,000 for Capital/Renewal expenditure will be reported to the Board for information. This reporting will occur in March, June, September and December.

This report submits to the Board of Trustees a listing of all procurement activity/awards greater than \$150,000 for Goods & Services and greater than \$250,000 for Capital/Renewal expenditure subsequent to January 16, 2025.

B. PURPOSE

Purchasing Policy FP.01 requires Board of Trustee approval for any procurement activity/award greater than \$150,000 for Goods & Services and greater than \$250,000 for Capital/Renewal expenditure.

C. BACKGROUND

This report recommends approval of the attached list of procurement activity/awards listed in Appendix A.

D. EVIDENCE/RESEARCH/ANALYSIS

A listing of all procurement activity for approval is provided in Appendix A.

E. STAFF RECOMMENDATION

That the Board of Trustees approve all procurement activities/awards listed in Appendix A.



Appendix A: Monthly Procurement Report (Recommendation)

Contract Awards for Goods & Services over \$150,000 and Capital Expenditure over \$250,000

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
1.	T-001-25 Ope 2024 009	High Performance Field and Running Track Maintenance 2025-2026 Term: Two (2) years, with two (2) optional one (1) year extensions	M. Farrell, Environmental Support Services; M. Zlomislic, Capital Development, Asset Management & Renewal	Dole Turf Restoration Ltd.	2	April 15, 2025 - December 31, 2028	\$298,996.00	\$313,938.00	Lowest Price
2.	T-027-25 Ren 2024 047	PA System Upgrades at St. Dorothy and Immaculate Heart of Mary Catholic School	M. Zlomislic Capital Development, Asset Management & Renewal	Meteor Telecommunications Inc.	4	February 17, 2025- April 26, 2025	\$327,700.00	NA	Lowest Price



Appendix A: Monthly Procurement Report (Recommendation)

Contract Awards for Goods & Services over \$150,000 and Capital Expenditure over \$250,000

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
3.	T-022-25 Ren 2024 042	Phase 6D Control System and Intrusion Security Systems Upgrade at 8 schools: 1. Father Henry Carr 2. Francis Libermann 3. James Cardinal McGuigan 4. Mary Ward 5. St Patrick 6. St Joan of Arc 7. MSGR Fraser – Midland Campus 8. MSGR Fraser - Norfinch	M. Zlomislic Capital Development, Asset Management & Renewal	3 rd Rev. e.i.b. Systems Inc.	1	March 10, 2025- June 20, 2025	\$639,994.33	NA	Lowest Price



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PROCEEDS OF DISPOSITION STATUS UPDATE

The fruit of the spirit is love, joy and peace. Galatians 5:22

Table with 2 columns: Drafted: February 5, 2025; Meeting Date: February 13, 2025

- M. Loberto, Superintendent Planning and Development Services
M. Zlomislic, Superintendent, Capital Development, Asset Management and Renewal
K. Morra, Senior Controller and Head of Financial Services
T. Liu, Controller, Financial Accounting and Reporting

INFORMATION REPORT

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MULTI-YEAR STRATEGIC PLAN 2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne
Director of Education

Adrian Della Mora
Associate Director of Academic Affairs & Chief Operating Officer

Derek Boyce
Associate Director of Corporate Services and Chief Commercial Officer

Ryan Putnam
Chief Financial Officer and Treasurer

A. EXECUTIVE SUMMARY

This report provides Trustees an update on the current Proceeds of Disposition (POD) balance, including commitments, anticipated property sales and projected use.

The Board's POD balance is projected to be \$26.0M as detailed below:

Opening Balance	\$55.2M
Less: Ministry Approved Use of POD	<u>\$22.4M</u>
Current Balance	<u>\$32.8M</u>
Plus: Projected Future POD Proceeds	\$36.7M
Less: Potential Additional Request to Complete Projects	<u>\$43.5M</u>
Projected POD Balance	<u>\$26.0M</u>

Note: The projected POD balance could be impacted by the Ministry appointed Special Assistance Team report, as POD is part of the scope.

B. PURPOSE

This report provides the Board of Trustees a status update on the Proceeds of Disposition (POD) current balance, potential future balance, and potential future projects that have been identified by Trustees as potential candidates for utilization of this funding source.

C. BACKGROUND

At the September 2024 Corporate Services meeting, Trustees requested that staff provide a working report on the various options regarding POD for Trustees to consider.

Under Ontario Regulation 374/23 and Ontario Regulation 193/10, the POD from the sale, lease, or other disposition of surplus real property by school boards must be reinvested back into school facilities for school renewal purposes. Use of POD for other purposes requires Minister approval.

The Board has POD that have been approved to be used to fund additional project costs and capital initiatives. As POD is generated through the sale of Board properties, there is a limited amount available.

D. EVIDENCE/RESEARCH/ANALYSIS

Future additional POD dollars are anticipated through the sale of property and land, as mandated by the Ministry of Education. A high-level estimate has been utilized for the purposes of this report with respect to future proceeds.

In addition, estimated use of POD and the projects listed (included in Appendix A) are conditional on Ministry approval for utilization of these funds. Furthermore, the costs associated with the projects listed, are estimated construction/renovation/build costs, and should these projects proceed to tender, the actual costs could come in higher based on current market factors or any associated cost escalation due to timing of the projects.

Further to an approved motion emanating from a Regular Board Private meeting held March 21, 2024, staff have also included an appendix (Appendix B) which provides a list of childcare projects for the Board of Trustees consideration.

The childcare projects listed in Appendix B have been identified based on the following factors:

- Complexity of their sites, whereby simpler sites are more cost effective and easier to construct.
- Projects that are tender ready.
- Projects that have the lowest overall estimated project costs, based on current estimates.

While staff would consider these projects to be simpler, more straightforward, and less complex than other similar projects, construction projects, particularly with retrofits and additions, always contain an inherent level of complexity.

E. METRICS AND ACCOUNTABILITY

The sale of Board's real property and use of POD outside of school renewal requires Board of Trustees approval and Ministry approval.

Capital Development staff continues to monitor capital project performance, identify funding gaps and the need for any potential additional use of POD.

F. CONCLUDING STATEMENT

This report is for the information of the Board of Trustees.

Projected Use of POD

Appendix A

		Ministry Approved Use of POD	Additional POD Required	Total POD Required
A. Projects Underway	Ministry Letter			
Pascal Baylon	March 23, 2021	463,462		463,462
St. Raymond	December 3, 2021	630,000	3,875,793	4,505,793
St. Leo	April 26, 2022	630,000	2,520,531	3,150,531
St. Antoine Daniel	April 24, 2024	408,640		408,640
St. Fidelis	April 24, 2024	675,889		675,889
Subtotal		2,807,991	6,396,324	9,204,315
B. Future Projects				
St. Margaret	March 8, 2021	808,182		808,182
St. Margaret (Gym) Addition	March 8, 2021	1,507,212	7,758,042	9,265,254
Baycrest Avenue	November 27, 2019	8,833,891		8,833,891
Subtotal		11,149,285	7,758,042	18,907,327
C. Projects Previously Approved Linked to a Cancelled Childcare				
Father Serra (Gym)	July 8, 2021	3,900,000	1,142,800	5,042,800
St. Bernard (Gym)	July 8, 2021	2,600,000	3,851,228	6,451,228
St. Kevin (Gym)	July 8, 2021	1,900,000	4,744,987	6,644,987
Subtotal		8,400,000	9,739,015	18,139,015
D. Submitted to the Ministry for Consideration				
St. Michael Choir	Requested Nov 30, 2021		4,800,000	4,800,000
E. Board Priority Yet to be Submitted to the Ministry for Consideration				
Full air-conditioning in 4 schools:				
St. Elizabeth			600,000	600,000
St. Monica			600,000	600,000
Baycrest			600,000	600,000
Buttonwood			600,000	600,000
New Ventilation Projects Within 3 Existing Schools			12,390,000	12,390,000
Subtotal			14,790,000	14,790,000
F. Total (A to E)		22,357,275	43,483,381	65,840,656

APPENDIX B: Childcare – Potential POD Projects

School/Project Name	Ward	Project Description	Childcare Spaces	City Ranking Fall 2023	Tender Ready	Zoning Complete	Permit ²	SPA	Cost per child care space	Estimated Total Project Cost - Childcare ¹ (Escalated to 2025 costs based on 2022 estimates)
St. Jude	3	Child Care Addition 1 room	10	6	Y	Y	N	N/A	\$ 248,295	\$ 2,482,947
St. John Vianney	1	Child Care Retrofit 3 rooms	49	1	Y	Y	Y	N/A	\$ 75,197	\$ 3,684,657
Nativity of Our Lord	2	Child Care Addition 5 rooms	49	14	Y	Y	N	N/A	\$ 85,766	\$ 7,547,432
St. Gerald	11	Child Care Addition 3 rooms	49	16	Y	Y	Y	N/A	\$ 156,082	\$ 7,648,006
St. Jean de Brebeuf	8	Child Care Addition 3 rooms	49	3	Y	Y	Y	N/A	\$ 169,440	\$ 8,302,570
St. Edmund Campion	12	Child Care Addition 3 rooms	49	12	Y	Y	N	N/A	\$ 169,968	\$ 8,328,455
St. Albert	7	Child Care Addition 5 rooms	88	10	Y	Y	N	Waived	\$ 98,496	\$ 8,667,675

Notes

1. Costs are based on the last cost estimate provided by a third party quantity surveyor (QS) and escalated based on escalation rates provided by the QS.
2. Where permit indicates 'Y', permits have expired and will require resubmission, however, these permits should take less time to gain approval.

2025 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarterly Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (A)	Corporate Services	Annual Chief Financial Officer Overview	Chief Financial Officer and Treasurer
2	February (A)	Corporate Services	Multi-Year Financial Forecast	Chief Financial Officer and Treasurer
3	March (A)	Corporate Services	Budget Framework and Consultation Plan	Chief Financial Officer and Treasurer
4	March (A)	Corporate Services	Consensus Student Enrolment Projections	Associate Director Corporate Services
5	March (A/P)	Corporate Services	Transportation Annual Report and S.T.01 Transportation Policy Metric	Associate Director Corporate Services
6	April (A)	Corporate Services	Ministry Funding Overview	Chief Financial Officer and Treasurer
7	April (Q)	Corporate Services	Mid-Year Budget Status Report	Chief Financial Officer and Treasurer
8	May (A)	Corporate Services	Preliminary Budget Estimates	Chief Financial Officer and Treasurer
9	June (P)	Corporate Services	B.R.01 Rental of Surplus School Space and Properties Policy Metric	Associate Director Corporate Services
10	June (A)	Corporate Services	Recommended Budget Estimates	Chief Financial Officer and Treasurer
11	June (A)	Corporate Services	Delegated Authority Report	Chief Financial Officer and Treasurer
12	September (A)	Corporate Services	Delegated Authority Update Report	Chief Financial Officer and Treasurer
13	September (A)	Corporate Services	Annual Procurement Plan	Chief Financial Officer and Treasurer
14	September (A)	Corporate Services	Capital Program Update	Associate Director Corporate Services

2025 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

15	October (Q)	Corporate Services	Budget Update: Enrolment and Staffing	Chief Financial Officer and Treasurer
16	October (A)	Corporate Services	Trustee Honorarium Report	Chief Financial Officer and Treasurer
17	October (A)	Corporate Services	Capital Renewal Program Report	Associate Director Corporate Services
18	November (A)	Corporate Services	Audited Financial Statements	Chief Financial Officer and Treasurer
19	November (P)	Corporate Services	Enrolment Report and S.A.01 Admission and Placement Policy Metric	Associate Director Corporate Services
20	December (A)	Corporate Services	Revised Budget Estimates	Chief Financial Officer and Treasurer
21	December (A)	Corporate Services	Annual Legal Fees Report	Chief Financial Officer and Treasurer
22	December (A)	Corporate Services	Annual Investment Report	Chief Financial Officer and Treasurer
23	December (A)	Corporate Services	Annual Audit Committee Report	Chief Financial Officer and Treasurer