

# TORONTO CATHOLIC DISTRICT SCHOOL BOARD REGULAR MEETING Public Session

## AGENDA MAY 22, 2025

**Markus de Domenico, Chair**  
Trustee Ward 2

**Kevin Morrison, Vice Chair**  
Trustee Ward 9

**Nancy Crawford**  
Trustee Ward 12

**Frank D'Amico**  
Trustee Ward 6

**Michael Del Grande**  
Trustee Ward 7

**Daniel Di Giorgio**  
Trustee Ward 10

**Ruben Da Silveira**  
Student Trustee



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



**Angela Kennedy**  
Trustee Ward 11

**Ida Li Preti**  
Trustee Ward 3

**Teresa Lubinski**  
Trustee Ward 4

**Joseph Martino**  
Trustee Ward 1

**Maria Rizzo**  
Trustee Ward 5

**Garry Tanuan**  
Trustee Ward 8

**JoyGold Goodluck**  
Student Trustee

### MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.  
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

### VISION

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293**  
**Assistant Recording Secretary: Skeeter Hinds-Barnett, 416-222-8282 Ext. 2298**  
**Assistant Recording Secretary: Sapphire Adaikpoh, 416-222-8282 Ext. 2295**

**Dr. Brendan Browne**  
Director of Education

**Markus de Domenico**  
Chair of the Board

## **Land Acknowledgement**

The land we walk on belongs to the Creator. Earth does not belong to humanity but rather, humanity is part of the Earth. The land was created to be enjoyed by all living beings, a principle reflected in The Dish with One Spoon covenant. Taking only what we need to preserve our earth for future generations, leaving some for others as a sign of our respect and caring, and keeping it clean by revitalizing the land to sustain generations to come.

All Toronto Catholic District School Board properties are situated on the traditional territories of the Anishinabek, the Haudenosaunee Confederacy, and the Wendat peoples. We recognize that the land covered by Treaty 13 is held by the Mississaugas of the Credit First Nation. We also listen to the echoes of their prayers to the Creator, and respect the beauty of Mother Earth while striving to learn and draw wisdom from First Nations, Inuit and Métis traditions.

### **La reconnaissance des territoires**

Les terres sur lesquelles nous marchons appartiennent au Créateur. La Terre n'appartient pas à l'humanité mais c'est plutôt l'humanité qui fait partie de la Terre. Les terres ont été créées pour que chaque être vivant puisse en profiter. Ce principe se reflète dans l'accord du « bol à une seule cuillère » qui vise à prendre seulement ce dont nous avons besoin afin de préserver notre terre pour les générations futures, en laisser suffisamment aux autres en guise de respect et de bienveillance, tout en la maintenant propre par sa revitalisation, en vue des générations à venir.

L'ensemble des propriétés du Toronto Catholic District School Board se situent sur les terres traditionnelles des peuples Anishinabés, de la Confédération de Haudenosaunis, et des peuples Wendats. Nous reconnaissons que le territoire ciblé dans le Traité 13 appartient à la Première Nation des Mississaugas de Credit. Nous écoutons également les échos de leurs prières envers le Créateur et le respect de la beauté de notre Terre nourricière, tout en nous efforçant d'apprendre et de nous référer à la sagesse issue des traditions des Premières Nations, Inuit et Métis.

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# **AGENDA**

## **REGULAR MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD PUBLIC SESSION**

Markus de Domenico, Chair    Kevin Morrison, Vice Chair

Thursday, May 22, 2025

7:00 P.M.

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Pages

1. Call to Order
2. Memorials and Opening Prayer
3. Land Acknowledgement
4. Singing of O Canada
5. Roll Call and Apologies
6. Approval of the Agenda
7. Reports from Private Session
8. Notices of Motions
9. Declarations of Interest
10. Approval and Signing of Minutes of the Previous Meetings
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  - 10.b Special Board (Corporate Services) Held April 10, 2025 1 - 4
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# **MINUTES OF THE SPECIAL MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

**HELD THURSDAY, APRIL 10, 2025**

**Corporate Services**

## **PRESENT:**

### **Trustees:**

M. de Domenico, Chair of the Board  
M. Rizzo – Chair of the Committee  
J. Martino – Vice-Chair of the Committee  
N. Crawford  
F. D’Amico  
A. Kennedy  
I. Li Preti  
G. Tanuan

### **Staff:**

B. Browne  
D. Boyce  
A. Della Mora  
R. Putnam  
A. Ceddia  
L. Coulter  
M. Damad  
  
S. Harris, Recording Secretary  
S. Hinds-Barnett, Assistant Recording Secretary

## 5. Roll Call and Apologies

Apologies were extended on behalf of Trustees Di Giorgio and Morrison, as well as Student Trustee Da Silva. Trustees Del Grande and Lubinski, as well as Student Trustee Goodluck were absent.

## 8. Declarations of Interest

In PRIVATE Session, Trustees Del Grande, Kennedy and Rizzo declared a Conflict of Interest in a Human Resources matter as they have family members who are employees of the Board. Trustees Del Grande, Kennedy and Rizzo did not participate in discussions regarding that Item nor vote.

Trustee Kennedy and Lubinski declared a Conflict of Interest in Item 18d) Non-Resident Visa Student Fees as they have family members who are employees of the Board. Trustee Kennedy did not participate in discussions nor vote on that Item.

The Items dealt with at the Corporate Services, Strategic Planning and Property Committee Meeting in PRIVATE and PUBLIC Sessions were deemed presented.

MOVED by Trustee Kennedy, seconded by Trustee Martino, that all matters dealt with in PRIVATE and PUBLIC Sessions without any attached Declarations of Interest be approved.

Results of the Vote taken, as follows:

### **In Favour**

### **Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Li Preti  
Martino

Rizzo  
Tanuan

The Motion was declared

CARRIED

Trustees Kennedy and Rizzo left the horseshoe at 9:13 pm due to Declarations of Interest in PRIVATE and PUBLIC Items respectively, as earlier indicated.

MOVED by Trustee Crawford, seconded by Trustee Martino, that all matters dealt with in PRIVATE and PUBLIC Sessions with attached Declarations of Interest be approved.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees   Crawford  
                  D'Amico  
                  de Domenico  
                  Li Preti  
                  Martino  
                  Tanuan

The Motion was declared

CARRIED

Trustees Kennedy and Rizzo returned to the horseshoe at 9:15 pm.

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that the meeting resolve back into Corporate Services, Strategic Planning and Property Committee meeting.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees   Crawford  
                  D'Amico  
                  de Domenico  
                  Kennedy  
                  Li Preti  
                  Martino  
                  Rizzo  
                  Tanuan

The Motion was declared

CARRIED

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SECRETARY

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CHAIR

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**MINUTES OF THE REGULAR MEETING OF THE  
TORONTO CATHOLIC DISTRICT SCHOOL BOARD  
PUBLIC SESSION**

**HELD THURSDAY, APRIL 24, 2025**

**PRESENT:**

**Trustees:**

M. de Domenico – Chair  
K. Morrison – Vice Chair  
N. Crawford  
F. D’Amico  
M. Del Grande  
D. Di Giorgio  
A. Kennedy  
I. Li Preti  
T. Lubinski  
J. Martino  
M. Rizzo  
G. Tanuan

**Student Trustees:**

R. Da Silveira  
J. Goodluck

**Staff:**

B. Browne  
D. Boyce  
R. Putnam  
S. Campbell  
A. Ceddia  
L. Coulter  
C. Fernandes  
M. Damad  
N. McInerney

S. Vlahos  
A. Bria  
M. Caccamo  
F. Cifelli  
R. D'Addario  
G. Danfulani  
K. Dixon  
M. Farrell  
R. Fernandes  
M. Loberto  
N. McInerney  
R. Peterson  
R. Walo  
M. Zlomislic

Fr. M. Lehman

S. Harris, Recording Secretary  
S. Adaikpoh, Assistant Recording Secretary

**1. Call to Order**

The meeting commenced with Fr. Lehman's reflections on the legacy of the late Pope Francis and opening prayers.

Trustee Tanuan also shared his experience with Pope Francis in 2017 when he attended the Golden Jubilee of the Catholic Charismatic Renewal Movement.

**6. Approval of the Agenda**

MOVED by Trustee Morrison, seconded by Trustee Rizzo, that the Agenda, as amended to include the Addendum and Item 24a) Inquiry from Trustee Rizzo regarding Permit Fees Charged by Toronto District School Board, be approved.

Results of the Vote taken, as follows

**In Favour**

**Opposed**

Trustees   Crawford  
                  D'Amico  
                  de Domenico  
                  Del Grande  
                  Di Giorgio  
                  Kennedy  
                  Li Preti  
                  Lubinski  
                  Martino  
                  Morrison  
                  Rizzo  
                  Tanuan

The Motion was declared

CARRIED

Student Trustees Da Silveira and Goodluck wished to be recorded as voted in favour.

**7. Reports from Private Session**

MOVED by Trustee Martino, seconded by Trustee Crawford, that the following report from Trustee Morrison be received:

In PRIVATE Session:

1. Approved Minutes of Meeting held March 27, 2025;
2. Discussed a budget related matter; and
3. Discussed the Ministry's update regarding the budget deficit and investigation and supervision of some Boards.



Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees   Crawford  
                  D'Amico  
                  de Domenico  
                  Del Grande  
                  Di Giorgio  
                  Kennedy  
                  Li Preti  
                  Lubinski  
                  Martino  
                  Morrison  
                  Rizzo  
                  Tanuan

The Motion was declared

CARRIED

Student Trustees Da Silveira and Goodluck wished to be recorded as voted in favour.

**9.     Declarations of Interest**

There were none.

**10.    Approval and Signing of Minutes of the Previous Meeting**

MOVED by Trustee Del Grande, seconded by Trustee Di Giorgio, that Items 10a) and 10c) be adopted as follows:

- 10a)   Special Board (Student Achievement) Held March 20, 2025, approved;**  
and

**10c) Regular Board Held March 27, 2025,** approved.

The Motion was declared

CARRIED

**12. Presentations**

MOVED by Trustee Martino, seconded by Trustee Morrison, that Item 12a) be adopted as follows:

**12a) From the Chair of the Board** received.

The Motion was declared

CARRIED

Trustees Del Grande and Morrison left the horseshoe at 7:34 pm and 7:36 pm respectively.

Trustees Del Grande and Morrison returned to the horseshoe at 7:37 pm and 7:38 pm respectively.

MOVED by Trustee Morrison, seconded by Trustee Tanuan, that Item 12b) be adopted as follows:

**12b) From the Director of Education** received.

The Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Morrison, that Item 12c) be adopted as follows:

**12c) From the Student Trustees received.**

The Motion was declared

CARRIED

**14. Consideration of Motions For Which Previous Notice Has Been Given**

MOVED by Trustee Morrison, seconded by Trustee Rizzo, that Item 14a) be adopted as follows:

**14a) From Trustee Morrison regarding Setting up a Toronto Catholic District School Board (TCDSB) Blue Sky Account as an Alternate Social Media Platform to X (Formerly Known as Twitter):**

WHEREAS: The Toronto Catholic District School Board (TCDSB) has 52.6 thousand followers on X (formerly known as Twitter), and it plays an important role in sharing good news stories and communicating with the TCDSB community;

WHEREAS: The majority shareholder of X is a member of a foreign government that benefits financially from its users and has:

- Initiated a trade war that has seriously damaged the Canadian economy and eliminated tens of thousands of jobs.
- Is disrespectful to Canadian sovereignty; and

WHEREAS: Users who are concerned with X and seeking an alternative are considering migrating to other platforms like BlueSky.

THEREFORE BE IT RESOLVED THAT: TCDSB set up a BlueSky account and invite its followers on X, Instagram and Facebook to follow their BlueSky account.

Trustee Di Giorgio left the meeting at 8:01 pm.

MOVED in AMENDMENT by Trustee Kennedy that Staff bring back a report on TCDSB setting up a BlueSky account as an Alternate Social Media Platform to X (formerly known as Twitter).

There was no seconder.

Trustee Kennedy withdrew the AMENDMENT.

Trustee Li Preti left the horseshoe at 8:09 pm.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Kennedy  
Lubinski  
Morrison  
Rizzo  
Tanuan

Martino

The Motion was declared

CARRIED

Student Trustees Da Silva and Goodluck wished to be recorded as voted in favour.

Trustee Li Preti returned to the horseshoe at 8:15 pm.

## 15. Consent and Review

The Chair reviewed the Order Page and the following Items were held:

- 19a) From the April 10, 2025 Corporate Services, Strategic Planning and Property Committee Meeting

Ontario Catholic Schools' Trustees' Association (OCSTA) Resolutions (Refer Item 20a): That this item be referred to the April 24, 2025 Regular Board Meeting – Trustee Rizzo;

- 20a) Ontario Catholic School Trustees' Association (OCSTA) – 2025 Annual General Meeting Resolutions (Refer Item 19a) – Trustee Rizzo;

- 21d) Selection Committee for Acting Superintendent of Education Position – Trustee Crawford;

- 22a) From the City-School Board Advisory Committee regarding Invitation to Participate in Consultations – Trustee Crawford; and

- 24a) Inquiry from Trustee Rizzo regarding Permit Fees Charged by Toronto District School Board.

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that the Items not held be received and Staff Recommendation be approved.

Results of the Vote taken, as follows:

### In Favour

### Opposed

Trustees Crawford  
D'Amico  
de Domenico

Del Grande  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Da Silveira and Goodluck wished to be recorded as voted in favour.

**ITEMS NOT HELD AS CAPTURED IN ABOVE MOTION**

- 20b) 2023-2024 External Research Annual Report;**
- 20c) Toronto Catholic District School Board Student Achievement Plan 2024-2025 Report Back and Draft Student Achievement Plan 2025-2026 for Consultation;**
- 20d) Response to Student Trustee Recognition Motion;**
- 21a) From the Governance and Policy Committee: Physical Activities Within the Physical Education Programs Policy** that the Governance and Policy Committee recommends to Board that the proposed the Physical Activities within the Physical Education Programs Policy provided in Appendix A (tracked) and Appendix B (clean), be approved;
- 21b) From the Governance and Policy Committee: Cursive Writing Policy** that GAP recommends to Board that the proposed Cursive Writing Policy provided in Appendix A (tracked) and Appendix B (clean), be approved;

- 21c) Revision To By-Law Regarding Trustee Debate - Recommendation Report** that the Director of Education and Secretary of the Board recommends that Trustees approve, with a 2/3rds majority as per Article 17 of the By-Laws, the following:

That sub article 11.4 “Staff Reports – Introduction, Questions, and Debate” (excerpted earlier in this report) be deleted from Board Operating By-Law 175, and that the By-Law articles and Table of Contents be renumbered to reflect this change;

Listing of Communications

- 23a) From the Political Action Ad hoc Committee: Approved Minutes of Meeting Held January 7, 2025;**
- 23b) From the Catholic Parent Involvement Committee: Approved Minutes of Meeting Held February 24, 2025;**
- 23c) From the Governance and Policy Committee: Approved Minutes of Meeting Held March 4, 2025;**
- 23d) From the Special Education Advisory Committee: Approved Minutes of Meeting Held March 5, 2025;**
- 25a) Master Pending List and Rolling Calendar; and**
- 25b) Annual Report**

**19. Matters Referred/Deferred from Committees/Board**

MOVED by Trustee Rizzo, seconded by Trustee D’Amico, that Items 19a) and 20a) be adopted as follows:

- 19a) From the April 10, 2025 Corporate Services, Strategic Planning and Property Committee Meeting**

**Ontario Catholic Schools Trustees' Association (OCSTA) Resolutions (Refer Item 20a): That this item be referred to the April 24, 2025 Regular Board Meeting** received:

- 19a1 ) Resolution 1-25 - Technology Funding;
- 19a2) Resolution 2-25 - Student Transportation Funding;
- 19a3) Resolution 3-25 - Student Transportation;
- 19a4) Resolution 4-25 - Increase Funding to the Temporary Accommodation Allocation;
- 19a5) Resolution 5-25 - Temporary Accommodation Funding;
- 19a6) Resolution 7-25 - Trustee Honoraria;
- 19a7) Resolution 10-25 - Municipal Voting;
- 19a8) Resolution 11-25 - Removing Barriers to School Closures or Merging of Underutilized Facilities;
- 19a9) Resolution 12-25 - Review Moratorium on School Closures;
- 19a10) Resolution 15-25 - Funding for K-12 STEM Education;
- 19a11) Resolution 17-25 - Catholic Artificial Intelligence Framework;
- 19a12) Resolution 21-25 - Operating Funding Supplied to Boards through the Core Education Funding Allocation;
- 19a13) Resolution 22-25 - Ministry to Fully Fund Previously Approved Childcare Centres;
- 19a14) Resolution 23-25 - Funding for Air Conditioning;
- 19a15) Resolution 24-25 - Shortfall of Provincial Funding of Statutory Benefits and Employee Deductions;
- 19a16) Resolution 27-25 - Cost of Sick Leave;
- 19a17) Resolution 34-25 - Streamlining the Process for Building Permit Approval;
- 19a18) Resolution 35-25 - Capital Projects Category for Gymnasiums;



19a19) Resolution 37-25 - Cyber Security Funding ;

19a20) Resolution 42-25 - Funding to Lower Class Sizes in Grades 4 through 8;

19a21) Resolution 43-25 - Comprehensive Review of Sick Leave; and

19a22) Resolution 44-25 - Funding to Support Additional Supervision

**20. Reports of Officials for the Information of the Board of Trustees**

**20a) Ontario Catholic School Trustees' Association (OCSTA) – 2025 Annual General Meeting Resolutions (Refer Item 19a) received.**

Trustee Morrison left the horseshoe at 8:31 pm.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Kennedy  
Li Preti  
Lubinski  
Martino  
Rizzo  
Tanuan

Del Grande

The Motion was declared

CARRIED

Student Trustees Da Silveira and Goodluck wished to be recorded as voted in favour.

Student Trustee Da Silveira left the horseshoe at 8:35 pm.

Trustee Morrison and Student Trustee Da Silveira returned to the horseshoe at 8:36 pm and 8:37 pm respectively.

## **21. Reports of Officials Requiring Action of the Board of Trustees**

### **21d) Selection Committee for Acting Superintendent of Education Position**

The Chair called for nominations to serve on the Selection Committee for the hiring of an Acting Superintendent of Education.

MOVED by Trustee Rizzo, seconded by Trustee Morrison, that the name of Trustee Li Preti be placed in nomination.

Trustee Li Preti accepted.

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that the name of Trustee Tanuan be placed in nomination.

Trustee Tanuan accepted.

MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that the name of Trustee Martino be placed in nomination.

Trustee Martino accepted.

There were no further nominations.

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that three Trustees be nominated to serve on the Selection Committee for the hiring of an Acting Superintendent of Education.

Results of the Vote taken, as follows:

**In Favour**

Trustees      Crawford  
                 D'Amico  
                 Del Grande  
                 Li Preti  
                 Lubinski  
                 Martino  
                 Morrison  
                 Rizzo  
                 Tanuan

**Opposed**

de Domenico  
Kennedy

The Motion was declared

CARRIED

Student Trustees Da Silva and Goodluck wished to be recorded as voted in favour.

Trustees Li Preti, Martino and Tanuan will serve on the Selection Committee for the hiring of an Acting Superintendent of Education.

**22. Reports from External Committees / Organizations**

MOVED by Trustee Kennedy, seconded by Trustee Tanuan, that Item 22a) be adopted as follows:

- 22a) From the City-School Board Advisory Committee regarding Invitation to Participate in Consultations** that the Board reach out to the City Manager's office and that this be posted on the TCDSB's website.

The Chair ruled the Motion out of order.

MOVED by Trustee Del Grande, seconded by Trustee Tanuan, that the Item be received and referred to Staff.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Rizzo, that the Item be received and referred to Staff for a report on the Board's position.

Results of the Vote taken on the AMENDMENT, as follows:

**In Favour**

**Opposed**

Trustees   Crawford  
                  D'Amico  
                  de Domenico  
                  Del Grande  
                  Kennedy  
                  Li Preti  
                  Lubinski  
                  Martino  
                  Morrison  
                  Rizzo  
                  Tanuan

The AMENDMENT was declared

CARRIED

Student Trustees Da Silveira and Goodluck wished to be recorded as voted in favour.

Results of the Vote taken on the Motion, as amended, as follows:

**In Favour**

**Opposed**

Trustees   Crawford  
                  D'Amico

de Domenico  
Del Grande  
Kennedy  
Li Preti  
Lubinski  
Martino  
Morrison  
Rizzo  
Tanuan

The Motion, as amended, was declared

CARRIED

Student Trustees Da Silveira and Goodluck wished to be recorded as voted in favour.

Trustee Martino left the meeting at 9:11 pm.

Trustee Morrison left the meeting at 9:12 pm and returned at 9:14 pm.

## **24. Inquiries**

MOVED by Trustee Rizzo, seconded by Trustee Morrison, that Item 24a) be adopted as follows:

- 24a) From Trustee Rizzo regarding Permit Fees Charged by Toronto District School Board** received.

Results of the Vote taken, as follows:

### **In Favour**

### **Opposed**

Trustees Crawford  
D'Amico  
de Domenico

Del Grande  
Kennedy  
Li Preti  
Lubinski  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Da Silveira and Goodluck wished to be recorded as voted in favour.

## 27. **Adjournment**

MOVED by Trustee Crawford, seconded by Trustee Kennedy, that the meeting be adjourned.

Results of the Vote taken, as follows:

### **In Favour**

### **Opposed**

Trustees Crawford  
D'Amico  
de Domenico  
Del Grande  
Kennedy  
Li Preti  
Lubinski  
Morrison  
Rizzo  
Tanuan

The Motion was declared

CARRIED

Student Trustees Da Silva and Goodluck wished to be recorded as voted in favour.

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SECRETARY

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CHAIR



## Chair's Monthly Report

May 2025

### Highlights of May include:

- Along with the Director and Trustees attended the **Ontario Catholic School Trustees' Association (OCSTA) 95<sup>th</sup> Annual General Meeting and Conference.**
- Vice-Chair Morrison delivered greetings and best wishes to all the recipients at this year's **Awards Night** which launched **Catholic Education Week** at the TCDSB - this event is an opportunity to recognize and celebrate the many accomplishments of our students, alumni, staff, and friends.
- Delivering greetings at the **Asian Canadian Celebration/Cultural Expose at Monsignor Percy Johnson Catholic Secondary School** where students from our schools presented and performed Asian cultural dances and songs, both traditional and present day.
- Participating in the Opening and Blessing ceremony for the **Divine Mercy Catholic Elementary School.**





## Director's Monthly Report

May 2025

The month of May always starts with the buzz of Catholic education week and all the events, activities, and performances throughout this exciting celebration of Catholic education. I was blessed to have the opportunity to attend charitable events and fundraisers, performances, and liturgical celebrations throughout the week as we celebrated excellence. We encouraged all schools throughout the system to participate in the "Drawing God" art exhibition where students drew, painted, and presented their interpretations and understanding of God. We mounted all submissions in the atrium here at the CEC and enjoyed the opportunity throughout the week to engage with each piece of art and see God through the eyes of our students. Thank you to our central staff and school staff for bringing this opportunity to our students and encouraging their participation.

Our sports fields and tracks are buzzing this month as spring sports are in full swing. I was delighted to attend the track and field events, cheering on all students with a particular eye for the Grade 8 girls 800-meter race as a proud dad! I am always so appreciative of the staff and volunteers that make these events happen every year. From the logistics and organization on the day of, to the commitments to practices and coaching at the school level, I am so grateful to our staff and volunteers for giving so much of their time, experience, and expertise to provide these important opportunities for our students. So many proud students and parents!

Our students are preparing to participate in the annual provincial assessments (EQAO) during May. We are proud of our staff and students and wish them well as they always put forth their best efforts every year.

As a senior team, we are spending a significant amount of time on our budget process and working closely with the Ministry as we do. We bring our financial conversations to the public every month for transparency and constructive conversation in the board room and commit to continuing to do so. Our students remain our focus with all decision making as we commit to utilizing any available funding to support student achievement, equity, and well-being as a Catholic school board.

### Highlights from May include:

Celebrating **Compassion** as the **Virtue of the Month for May** and recognizing important observances such as: Catholic Education Week, Speech, Language and Hearing Month, Asian Canadian Heritage Month, Polish Canadian Heritage Month, Mental Health Awareness Week, World Principals and Vice Principals Day, TCDSB Awards Night, TCDSB Polish Heritage Day, Red Dress Day - National Day of Awareness for Missing and Murdered Indigenous Women and Girls and Two-Spirit

People, Wesak – Buddha Day, Respect for Life Week, Day of Action on Litter, Tamil Genocide Education Week, Meagan's Hug 2025, Mother's Day, Children and Youth in Care Day, International Day of Families, International Day Against Homophobia, Transphobia and Biphobia, Vyshyvanka Day, Ascension of Our Lord, World Catholic Education Day, Victoria Day, Toronto Newcomer Day, Ascension Day (Orthodox Christian), Shavuot (Judaism), Pentecost, Ascension of Bahá'u'lláh (Bahá Faith), Brain Cancer Awareness Grey Day, National AccessAbility Week, Red Shirt Day, and Bike to School Week.

- Along with the Chair of the Board and TCDSB Trustees, attending the **Ontario Catholic School Trustees' Association (OCSTA)** Annual General Meeting and Conference with Director's and Catholic School Trustees
- Participating in the annual **TCDSB Awards Night** celebrating the launch of Catholic Education Week and celebrating the outstanding accomplishments of our students, alumni, staff, and friends of our Catholic education system
- Delivering remarks at the Celebration of the Eucharist at the Catholic Education Centre to mark the beginning of **Catholic Education Week 2025**, themed Catholic Education: Pilgrims of Hope
- Participated in the **The LearnIt Podcast** – an educational leadership focused podcast within the education community
- Participating in the Meagan Bebenek Foundation **Annual School Hug Day 2025** – at **Our Lady of Sorrows Catholic Elementary School**
- Welcomed students from **St. Dorothy Catholic Elementary School** and **St. Andrew Catholic Elementary School** who participate in the **Trust 15 program** — a charitable organization supporting youth in the Etobicoke area by providing mentorship and positive role models to help them succeed
- Attending the **Loran Scholarship Celebration Assembly** - for **Student Trustee JoyGold Goodluck** at **Father Henry Carr Secondary Catholic School**
- Attending the School Opening and Blessing Ceremonies for the **Divine Mercy Catholic Elementary School** and **St. Leo Catholic Elementary School**
- Attending the **Filipino Canadian Heritage Mass and Cultural Expose** at **Brebeuf College Catholic Secondary School**
- Attending the **Black Career Fair** at **Father Henry Carr Catholic Secondary School**
- Attending the Year end BBQ Celebration at **St. Bruno Catholic Elementary/St. Raymond Catholic Elementary School**

- Participating in School Anniversaries:  
**30<sup>th</sup> Anniversary Celebration of Holy Child Catholic Elementary School**  
**50<sup>th</sup> Anniversary Celebration of Dante Alighieri Academy Catholic Secondary School**  
**60<sup>th</sup> Anniversary Celebration of Annunciation Catholic Elementary School**
- Attending the **2025 Swim Meet** at the Etobicoke Olympium Centre
- Participating in the **Regional Education Council conference** along with Director of Education colleagues from GTHA
- **Meeting with Catholic Directors, particularly Catholic Directors from neighbouring GTA Catholic School Boards** in support of best practices, shared issues, solutions, and advocacy throughout Catholic education in Ontario

## May Student Trustee Board Report

### Update from the Student Trustees:



- JoyGold and Ruben hosted the April General Assembly at Cardinal Carter. This GA Election Day for the position of Student Trustee was filled with energy as CSLIT members were able to listen to and cheer on the candidates. We are pleased to announce that Viance Vacheresse from Loretto Abbey will be the new incoming Student Trustee.
- JoyGold attended the TCDSB Woodbine Festival of the Arts with other instrumentalists and spoken word artists from Father Henry Carr. She had the opportunity to perform 2 songs including one original piece with her band. This was a great opportunity to share her love for music while celebrating the talents of other students within our board.
- JoyGold spoke to grade 6-8 girls at St. Bernard Catholic School on the topic of girlhood and leadership through the book, *Girls Hold Up This World* by Jada Pinkett Smith. This was an incredible opportunity to share her journey, and inspire elementary female leaders as they work towards making a difference in their communities and the world. She thanks Principal D'Souza for the warm welcome.
- JoyGold and Ruben attended Camp Olympia in Huntsville. It was a great opportunity to celebrate leadership and learn new skills alongside other student leaders across our board. Special thanks to the many volunteers and host schools: James Cardinal McGuigan, Monsignor Percy Johnson and

Bishop Allen for spearheading the activities that were filled with fun and energy. Close to 600 students from 22 secondary schools attended across 2 weekends. We thank Superintendent George Danfulani for attending.

- JoyGold celebrated the Loran scholarship in an assembly with Father Henry Carr. Members of the board were in attendance and she extends her gratitude to Director Browne, Superintendent Ciffeli, Superintendent Walo, Superintendent Caccamo, Superintendent Campbell, Trustee Martino community relations Officer Olivia Campbell for their time and support. It was truly a great opportunity to celebrate this award with the Carr community.
- JoyGold attended the final ACAC meeting of the year. She listened to conversations of next year's goals, and the final BSA events planned for students for the rest of the year.

## **CSLIT EXECUTIVE TEAM:**

### **Elementary:**

- Directors of Elementary Affairs officially wrapped up the monthly ECSLIT meetings for the year. Each month, we consistently welcomed close to 300 students from schools across the TCDSB. Two meetings were held every month, one for East schools, and a second for West schools. Meetings focused on student leadership, community building, and Catholic social teachings. This year, we successfully expanded ECSLIT's reach, bringing in new schools and connecting with previously unreached communities.
- To end the year, there will be a final full-day event that will bring east and west students together one last time. This final event will be a time for

reflection, celebration, and recognizing the impact these young leaders have made.

**Faith:**

- Director of Faith, Vianca has been working closely with teachers from St. John Paul II, Cardinal Carter and Msgr. Pat from St. Edwards Parish to plan a Jubilee Youth Event. More details to come in next month's report.
- Vianca attended one of the Olympia leadership weekends as a representative from Loretto Abbey.
- Vianca co-presented at the Nurturing our Catholic Community Steering Committee meeting outlining all the wonderful initiatives CSLIT and the Catholic Student Leadership department has offered in 2025.
- Vianca has also been elected the new student trustee for the 2025-2027 term.

**Equity:**

- The Directors of Equity have been discussing with the Department of Equity surrounding the upcoming BSA Symposium.
- Faizat and Nydel continue to get amazing feedback from the Inclusion and Belonging Retreat co-hosted by the equity department.

**Social Affairs:**

- The Directors of Social Affairs, Cristoffe and Shanti, recently organized a sticky-note scavenger hunt at the April General Assembly. It was met with lots of enthusiasm and was highly participated in.

- Shanti and Cristoffe, attended the April student trustee elections, and assisted where needed to ensure everything ran smoothly.
- Shanti and Cristoffe, continue to meet with their subcommittee to plan and work towards the CSLIT semi-formal gala and cultural social.

### **Public Relations:**

- Public Relations has continued to diligently promote events and initiatives through social media to all TCDSB Secondary Schools
- The PR Team effectively captured footage from the Student Trustee Elections and created a captivating recap video and congratulatory post for incoming student trustee.
- Janet, presented alongside Vianca at the NCC's Steering Committee Meeting, which focused on the faith-based aspects of CSLIT and how Faith has been integrated into all CSLIT's initiatives, such as the Lift Jesus Higher Rally, SMILE Camp and Faith Fact Friday posts.
- Janet also attended the ACAC meeting on Tuesday May 13th, which focused on many topics, such as the Ontario Human Rights' Commission Report on Anti-Black Racism in Schools and strategies the TCDSB is currently implementing. Black History Month for the next school year and the Early Childhood Development Initiative were also discussed.

### **Charity:**

- Directors Ralph and Sofia provided their monthly report to the Angel Foundation for Learning

- They met virtually with Joyce Moriana from the Meagan Bebenek Foundation, and helped to promote the Meagan's hug event on May 10th.
- Ralph was part of the hosting team from Bishop Allen who planned all the events from the second Camp Leadership Olympia weekend. Close to 300 students participated.

### **Administrative Affairs**

- Director of Administrative Affairs, Stephnie, co-emceed the Safe Schools Symposium alongside Ruben. It was a successful event focused on student voice, equity, and creating inclusive, supportive environments at school and online.
- Stephnie is working closely with the Student Trustees and Mr. Consul to plan the final General Assembly of the 2024-2025 school year, while also planning for the upcoming Voices that Challenge Conference. She is currently in the process of finalising the itinerary, creating slides, managing attendance and logistics for both exciting events.
- Stephnie is managing orders for the Catholic Student Leadership Apparel initiative. All money raised will be donated to the Angel Foundation for Learning to allow them to further support our students.
- Stephnie also represented St. Patrick at one of the Camp Olympia Leadership weekends.
- Stephnie serves as the primary liaison between the Student Trustees and all members of the CSLIT Executive Team. She has been actively supporting CSLIT Executive members and subcommittees with their upcoming initiatives, providing assistance with promotion, organising logistics, and communications.





**TCDSB**

# 2025-2026 Updated Budget Framework

Board of Trustees

May 22 | 2025

**IN GOD'S IMAGE:** *Growing in Knowledge, with Justice and Hope*

# Agenda

Budget Assumptions

25-26 Updated Forecast

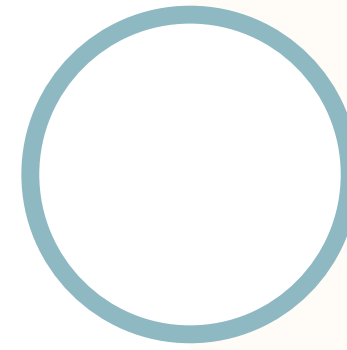
Looking Ahead: Next Steps

Questions

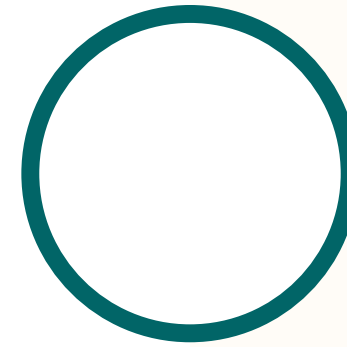
# Budget Assumptions

## Core Education Funding has not been released

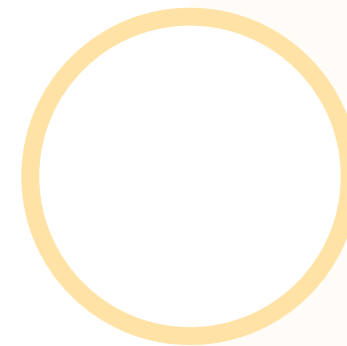
- Have made some assumptions
- Numbers will be finalized when the funding is released



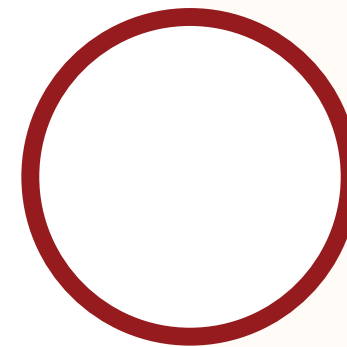
Neutral Core Education Funding



Inflationary Offsets of 2%



Provincial Priorities – Dedicated Funding



No tariff impacts factored in

# 25-26 Updated Forecast

## Current Situation

**In-year deficit is projected to decrease by \$0.6M versus an increase of \$1.8M in March (\$2.4M improvement)**

	March (\$M)	May (\$M)
Revenue Increase/(Decrease)	(1.5)	0.7
Expenditure Increase	(10.3)	(11.2)
Expenditure Reduction	10.0	11.1
<b>Impact on In-Year Deficit</b>	<b>(1.8)</b>	<b>0.6</b>
24-25 Revised Estimates In-Year Deficit	(65.9)	(65.9)
<b>25-26 Projected In-Year Deficit</b>	<b>(67.7)</b>	<b>(65.3)</b>

# 25-26 Updated Forecast

## Revenue

**Projected increase of \$0.7M versus a decrease of \$1.5M in March (\$2.2M improvement)**

	March (\$M)	May (\$M)
Anticipated enrolment increase, additional visa students	1.8	3.4
Interest income – improved cash position	(1.0)	(0.5)
Census funding reduction	(2.3)	(2.3)
Lease revenue	0.0	0.1
<b>Total</b>	<b>(1.5)</b>	<b>0.7</b>

- Improvement due to:
  - Visa students: 80 additional students, combined with an increased tuition fee
  - Interest income: additional cash on hand due to release of Ministry withholding
  - Lease revenue: adjusted rate for cost recovery

# 25-26 Updated Forecast

## Expenditure Increases

**Projected increase \$11.2M versus \$10.3M in March (\$0.9M negative change)**

	March (\$M)	May (\$M)
Increase in statutory benefits	3.8	4.6
WSIB, OMERS, LTD, OT benefits	2.8	1.9
Non-teaching salary increments	1.7	1.5
Staffing – Msr Fraser instructional day requirements	2.0	1.8
Information Technology – foreign exchange	0.0	0.5
Transportation – new routes and increased taxi costs	0.0	0.5
Attendance Support – 3 FTE to meet PPM 171 requirements	0.0	0.4
<b>Total</b>	<b>10.3</b>	<b>11.2</b>



# 25-26 Updated Forecast

## Expenditure Reductions

**\$11.1M of adjustments have been actioned, which is a \$1.1M improvement from the initial plan**

	March (\$M)	May (\$M)
Central Administration (2 FTE SO's, 6 FTE Non-Union/Administrative)	1.3	1.4
Facilities Services (elimination of carbon tax net of increased utilities)	0.8	0.8
Departmental Budgets (synergy, average spend)	0.7	0.7
Supply Budget (based on current trending, fill rates)	2.0	2.7
School Administration (7 FTE, small schools, thresholds, allocation)	1.4	1.4
Discontinued Ministry Program (de-streaming funding discontinued in 24-25)	3.5	3.7
Student Success Teachers (reduce to funded levels)	0.3	0.4
<b>Total</b>	<b>10.0</b>	<b>11.1</b>

# 25-26 Updated Forecast

## Projected Financial Position

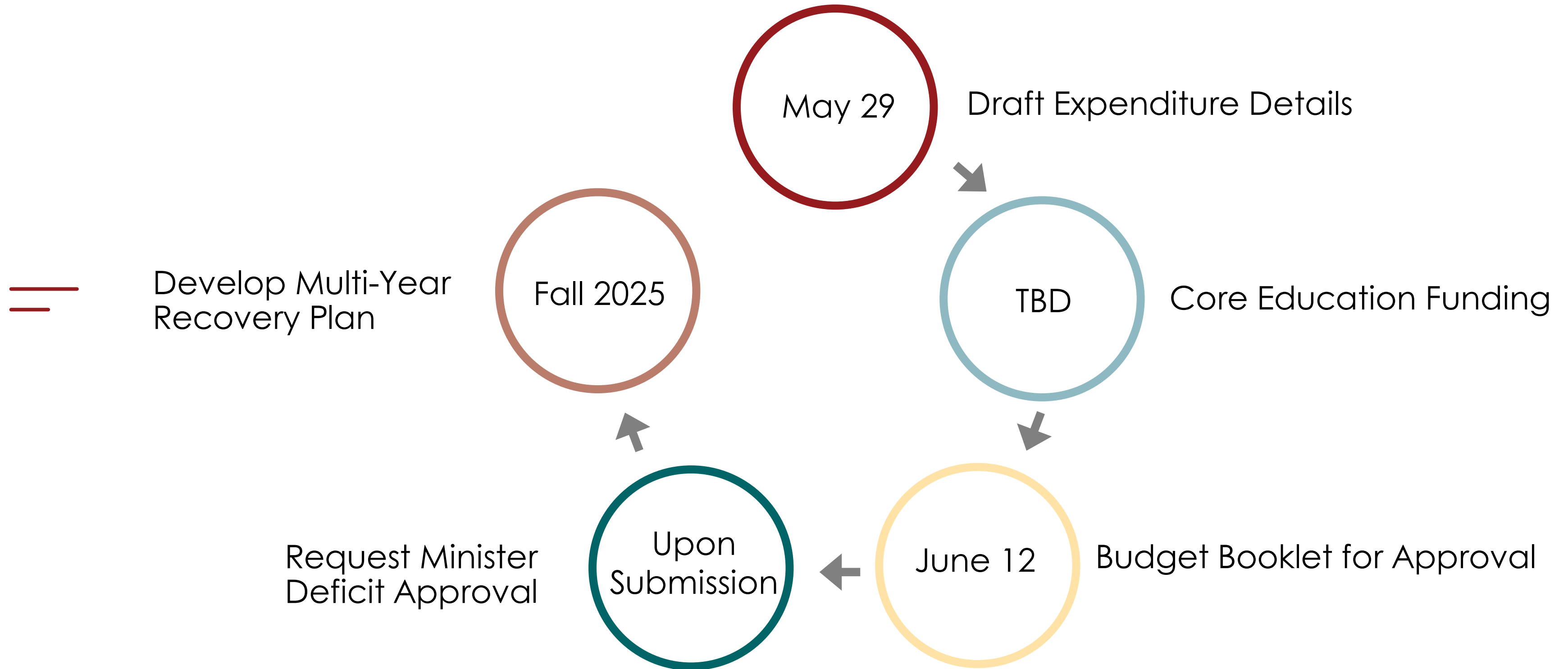
**Projected in-year deficit of \$65.3M and ending accumulated deficit (debt) of \$140.5M**

	March (\$M)	May (\$M)
Projected in-year annual operating deficit for 25-26	67.7	65.3
Projected accumulated deficit (debt) end of 25-26	142.9	140.5

- In-year deficit has improved by \$2.4M from the initial March forecast
- Improvement from the 24-25 in-year deficit of \$65.9M while absorbing additional pressures



# Looking Ahead: Next Steps





# Questions

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**IN GOD'S IMAGE:** *Growing in Knowledge, with Justice and Hope*



REPORT TO

REGULAR BOARD

## 2025-2026 BUDGET ENGAGEMENT RESULTS

*May the mountains bring prosperity to the people, the hills the fruit of righteousness. (Psalm 72:3)*

Drafted

May 15, 2025

Meeting Date

May 22, 2025

R. Putnam, Chief Financial Officer and Treasurer  
 N. McInerney, Chief Communications Officer, Policy, Government Relations and Strategy  
 K. Morra, Senior Controller and Head of Financial Services  
 S. Singh, Manager, Corporate Communications

### INFORMATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic Affairs and Chief Operating Officer

Derek Boyce  
Associate Director of Corporate Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer and Treasurer

## **A. EXECUTIVE SUMMARY**

Community engagement and stakeholder input is an integral component of the budget process as it provides an opportunity to receive feedback on the Board's priorities and strategic directions to ensure alignment with the Multi-Year Strategic Plan (MYSP). The community and system stakeholders were provided the opportunity to engage in dialogue, ask questions, provide feedback and affirm priorities in a number of ways over the course of the past months.

## **B. PURPOSE**

This report provides an overview of engagement undertaken and summarizes the input received.

## **C. BACKGROUND**

Staff prioritized early engagement by presenting at Board and Committee meetings in January, with regular updates throughout the course of the budget process.

Staff also engaged community members and stakeholders through various meetings and presentations, a public Virtual Town Hall and a budget survey.

## **D. ANALYSIS**

The budget survey was available from April 4-25 and was promoted by the Communications Department via the website, system emails and family communications, social media channels, and the weekly wrap-up.

A total of 4,162 stakeholders participated in the survey, which was a 58% increase from the previous year. Further details of the survey results are attached.

Staff hosted a Virtual Town Hall on April 3, 2025, to review the budget framework and respond to questions. There were over 50 attendees with approximately 50 questions answered and over 900 YouTube views.

Senior staff also met with the Board's various labour partners to review the budget framework, engage in dialogue and receive feedback.

Senior staff also attended SEAC and CPIC to review the budget framework, engage in dialogue and receive feedback.

Senior staff continue to engage with CSLIT with a focus on providing equitable opportunities for students throughout the system.

## **E. METRICS AND ACCOUNTABILITY**

Staff carefully considered all input in the formation of the budget.

## **F. CONCLUDING STATEMENT**

This report is for the information of the Board of Trustees.



# Budget 2025-2026 Analytics Report

2025-04-30

Natalie Young



**RESEARCH  
& ANALYTICS**

# Contents

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## Introduction

The Toronto Catholic District School Board (TCDSB) engaged its stakeholders in shaping the 2025–2026 budget priorities through a public survey. The goal of the survey was to help minimize the impact of budget adjustments on student learning and well-being.

The survey consisted of three questions, with participation being entirely voluntary and anonymous. The feedback collected will be considered in the finalization of the budget and will help the TCDSB make informed decisions that best support students, staff, and schools.

A total of **4,162** stakeholders participated in the survey, representing a broad range of TCDSB stakeholder groups, an increase of **58.3%** compared to last year's participation.

Of these respondents, **70%** were parents, guardians, or caregivers of TCDSB students; **17%** were TCDSB staff; **10%** were students; **2%** were members of a TCDSB parent group; **1%** identified as Catholic ratepayers; and less than **1%** identified as other. The "other" category included TCDSB alumni, parish members, community members, Catholic organization members, and priests. Responses were received from **201** school communities, as well as from staff working across multiple schools and at the Catholic Education Centre (CEC).

The table below represents a summary of all stakeholder groups that participated.



Stakeholder Group(s)		
Role	Frequency	Percentage
Parent/Guardian/Caregiver of a TCDSB student	2913	70%
TCDSB Staff Member	710	17.1%
TCDSB Student	405	9.7%
Member of a TCDSB Parent Group (CSPC, CPIC, SEAC)	81	1.9%
Catholic Ratepayer	37	0.9%
Other	16	0.4%
Total	4162	100%

## Results

Respondents were asked to rank categories based on how they would prioritize our spending. The following presents the overall responses from stakeholders, along with a breakdown by individual stakeholder groups.

*Please note that the categories 'Other' and 'Catholic Ratepayer', as well as 'Member of a TCDSB Parent Group' and 'Parent/Guardian/Caregiver of a TCDSB Student', have been grouped together for reporting purposes.*

## OVERALL STAKEHOLDER GROUPS

Overall, **62%** of respondents selected Classroom Resources and Materials as one of their top three priorities, followed by **52%** who prioritized Literacy and Numeracy Development, and **34%** who selected School Facilities and Maintenance. Likewise, it should be noted that Special Education Supports and Resources, along with Experiential Learning & Hands-On Education, were also identified, tying as the fourth most common priority.

The table below displays overall stakeholder priority rankings.

All Stakeholder Group(s)											
Categories	Top 3	1	2	3	4	5	6	7	8	9	10
Classroom Resources & Materials	61.9%	29.9%	18.2%	13.9%	10.4%	6.8%	5.9%	4.8%	3.2%	2.7%	1.5%
Literacy & Numeracy Development	51.7%	18.6%	17.9%	15.2%	11.1%	8.3%	7.6%	6.4%	5.1%	4.5%	2.4%
School Facilities & Maintenance	34.2%	10.5%	11.9%	11.8%	12.3%	12.2%	9.7%	11.2%	8%	7.7%	2.3%
Special Education Supports & Resources	33.7%	13.9%	10%	9.8%	9.7%	8.4%	9.3%	9.6%	10.7%	10.9%	4.5%
Experiential Learning & Hands-On Education	33.7%	9.4%	12.3%	12%	11%	11.8%	10.7%	9.6%	8.9%	6.7%	3.7%
Mental Health & Well-Being	26.4%	7%	8.4%	11%	12.3%	12.4%	11.1%	11%	9.9%	8.5%	5.2%
Technology & Digital Learning	20.4%	3.7%	7.5%	9.2%	10.7%	10.8%	11.3%	11%	11%	14.2%	7.4%
Pathways Planning	15.2%	3.2%	5.3%	6.6%	7.6%	11.2%	12.4%	13.9%	15.1%	14%	6.6%
Professional Learning	14.1%	1.8%	5.9%	6.4%	9.2%	10.6%	13.1%	13%	15.4%	13%	7.6%
Transportation Services	7.2%	1.9%	2.1%	3.2%	3%	4.1%	4.9%	5.1%	7.8%	12.1%	51.5%

## PARENT/GUARDIAN/CAREGIVER OF A TCDSB STUDENT/ MEMBER OF A TCDSB PARENT GROUP

Among respondents who identified as either parents, guardians, or caregivers of a TCDSB student, or as member of a TCDSB parent group, **65%** selected Classroom Resources and Materials as one of their top three priorities, followed by **57%** who chose Literacy and Numeracy Development, and **38%** who prioritized Experiential Learning and Hands-On Education.

The table below displays Parent/Guardian/Caregiver of a TCDSB Student/ Member of a TCDSB Parent Group priority rankings.

Parent/Guardian/Caregiver of a TCDSB Student/ Member of a TCDSB Parent Group											
Categories	Top 3	1	2	3	4	5	6	7	8	9	10
Classroom Resources & Materials	64.6%	31.3%	19.5%	13.9%	10.3%	6.1%	5.7%	4.1%	2.9%	2.1%	1.4%
Literacy & Numeracy Development	56.8%	21.2%	18.9%	16.6%	11.4%	8%	7.2%	5.2%	3.9%	3.5%	1.1%
Experiential Learning & Hands-On Education	37.6%	10.4%	14.1%	13.1%	11.6%	11.3%	10.7%	8.5%	7.6%	5.7%	3.1%
School Facilities & Maintenance	34.3%	10.3%	12.1%	11.9%	12.2%	11.9%	10%	11%	7.9%	7.8%	2.3%
Special Education Supports & Resources	28%	11.3%	7.9%	8.8%	10%	9%	9.4%	10.8%	12%	12.8%	4.8%
Mental Health & Well-Being	23.2%	5.7%	7.8%	9.7%	12.1%	12.9%	11.1%	11.7%	10.7%	9.4%	5.3%
Technology & Digital Learning	19.6%	3.4%	7.1%	9.1%	10.5%	11.1%	10.8%	11.3%	11.1%	14.8%	7.3%
Pathways Planning	14.2%	2.7%	4.8%	6.7%	7.5%	12.1%	12.9%	14.6%	15.4%	13.3%	6%
Professional Learning	12.6%	1.6%	5.1%	5.9%	8.8%	10.3%	13.1%	13.7%	16.3%	13.1%	7.7%
Transportation Services	7.3%	2%	2%	3.3%	3.1%	3.9%	4.9%	4.3%	6.8%	11.6%	53.3%

## TCDSB STAFF MEMBER

**66%** of staff members selected Special Education Supports and Resources as one of their top priorities, followed by **58%** who selected Classroom Resources and Materials, and **49%** who chose Literacy and Numeracy Development.

The table below displays TCDSB Staff priority rankings.

TCDSB Staff Member											
Categories	Top 3	1	2	3	4	5	6	7	8	9	10
Special Education Supports & Resources	65.8%	29.4%	20.3%	16.1%	8.6%	6.3%	7.3%	4.1%	4.1%	2.3%	0.4%
Classroom Resources & Materials	57.9%	27.2%	15.2%	15.5%	10.7%	9.4%	6.3%	5.5%	4.2%	3.2%	1%
Literacy & Numeracy Development	49.3%	15.1%	20.4%	13.8%	11.7%	9.9%	7.2%	8.2%	5.5%	3.4%	2.8%
Mental Health & Well-Being	35.2%	9.7%	11.1%	14.4%	14.6%	12.5%	12.1%	8.6%	7.3%	4.8%	3%
School Facilities & Maintenance	28.3%	8.5%	9.3%	10.6%	13.7%	14.2%	9.4%	12.5%	8.6%	9.7%	2.3%
Technology & Digital Learning	23%	4.9%	8.6%	9.4%	11.8%	9.2%	14.1%	11%	11%	12.4%	5.5%
Experiential Learning & Hands-On Education	15.9%	3%	4.6%	8.3%	9.2%	13%	11.4%	15.8%	14.9%	10.6%	5.9%
Professional Learning	13.9%	1%	6.5%	6.5%	10%	12.7%	13%	12.4%	13.4%	14.4%	7.7%
Pathways Planning	8.5%	1.1%	3.2%	4.1%	6.1%	8%	12.4%	13.9%	17.9%	20.8%	9.6%
Transportation Services	1.7%	0.1%	0.6%	1%	1.5%	2.4%	4.4%	5.4%	10.3%	14.9%	56.9%

## TCDSB STUDENT

**49%** of TCDSB students selected Classroom Resources and Materials as one of their top priorities, followed by **45%** who selected School Facilities and Maintenance, and **38%** who chose Experiential Learning and Hands-On Education.

The table below displays TCDSB Student priority rankings.

TCDSB Student											
Categories	Top 3	1	2	3	4	5	6	7	8	9	10
Classroom Resources & Materials	48.6%	25.2%	12.6%	10.9%	11.6%	7.9%	6.2%	8.9%	4%	5.9%	3.7%
School Facilities & Maintenance	45.4%	16.8%	15.1%	13.6%	10.9%	10.4%	7.9%	9.4%	7.2%	4%	2.2%
Experiential Learning & Hands-On Education	38.5%	14.1%	13.6%	10.9%	8.9%	13.3%	10.4%	6.4%	7.2%	7.9%	4.2%
Pathways Planning	34.8%	11.1%	13.3%	10.4%	11.6%	10.4%	9.6%	9.1%	7.4%	7.2%	6.2%
Mental Health & Well-Being	33.6%	11.9%	7.9%	13.8%	9.4%	8.9%	9.1%	9.9%	8.6%	9.1%	8.4%
Professional Learning	25.4%	4.2%	10.6%	10.6%	11.9%	9.4%	13.3%	9.9%	12.3%	8.4%	5.7%
Technology & Digital Learning	22.7%	4.2%	8.6%	9.9%	10.6%	10.6%	10.1%	8.6%	10.9%	11.9%	10.9%
Literacy & Numeracy Development	16.8%	4%	6.4%	6.4%	7.9%	8.4%	10.9%	11.9%	13.6%	14.3%	10.9%
Special Education Supports & Resources	16.5%	4.7%	5.9%	5.9%	9.1%	8.9%	12.3%	11.1%	13.8%	13.3%	10.6%
Transportation Services	15.1%	4%	4.9%	6.2%	5.2%	8.4%	6.2%	10.1%	9.9%	11.6%	29.4%

## CATHOLIC RATEPAYER/OTHER

**76%** of Catholic ratepayers and respondents who identified as 'other' selected Classroom Resources and Materials as their top priority, followed by **65%** who selected Special Education Supports and Resources, and **62%** who chose Literacy and Numeracy Development.

The table below displays Catholic Ratepayer/Other priority rankings.

Catholic Ratepayer/Other											
Categories	Top 3	1	2	3	4	5	6	7	8	9	10
Classroom Resources & Materials	75.7%	27%	29.7%	18.9%	5.4%	2.7%	8.1%	2.7%	0%	2.7%	2.7%
Special Education Supports & Resources	64.9%	29.7%	24.3%	10.8%	13.5%	2.7%	5.4%	5.4%	2.7%	5.4%	NA%
Literacy & Numeracy Development	62.2%	24.3%	16.2%	21.6%	16.2%	5.4%	8.1%	5.4%	2.7%	0%	NA%
Mental Health & Well-Being	37.8%	5.4%	13.5%	18.9%	10.8%	2.7%	16.2%	10.8%	10.8%	2.7%	8.1%
School Facilities & Maintenance	16.2%	5.4%	5.4%	5.4%	13.5%	10.8%	16.2%	24.3%	8.1%	8.1%	2.7%
Professional Learning	10.8%	2.7%	2.7%	5.4%	5.4%	10.8%	13.5%	2.7%	13.5%	32.4%	10.8%
Transportation Services	10.8%	2.7%	5.4%	2.7%	0%	5.4%	2.7%	10.8%	13.5%	8.1%	48.6%
Experiential Learning & Hands-On Education	10.8%	0%	2.7%	8.1%	24.3%	24.3%	5.4%	8.1%	10.8%	8.1%	5.4%
Pathways Planning	5.4%	2.7%	0%	2.7%	5.4%	13.5%	10.8%	13.5%	29.7%	13.5%	8.1%
Technology & Digital Learning	5.4%	0%	0%	5.4%	5.4%	21.6%	13.5%	16.2%	8.1%	18.9%	10.8%

## Conclusion

Findings indicated similarities among the six stakeholder groups in terms of priorities. All stakeholder groups included Classroom Resources and Materials among their top three priorities. Every stakeholder group, except for TCDSB Students, ranked Literacy and Numeracy Development as a top-three priority. Additionally, both TCDSB Staff and Students identified Experiential Learning and Hands-On Education as a key area of focus.

The purpose of this analytics report was to report back on TCDSB stakeholder budget priorities. The results collected from this survey will be considered in the finalization of the TCDSB budget and will further help the Board to continue to make informed decisions that best support the needs of students, staff, and schools.





REPORT TO

REGULAR BOARD

## MONTHLY PROCUREMENT – RECENTLY AWARDED CONTRACTS

“It’s no good, it’s no good!” says the buyer – then goes off and boasts about the purchase.  
(Proverbs 20:14)

Drafted	Meeting Date
May 8, 2025	May 22, 2025
J. Charles, Head of Procurement Services and Risk Management	

## INFORMATION REPORT

**Vision:** *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic  
Affairs and Chief Operating Officer

Derek Boyce  
Associate Director of Corporate  
Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer and Treasurer

## **A. EXECUTIVE SUMMARY**

As required by Purchasing Policy FP.01, the Board of Trustees approve all procurement activity/awards greater than \$150,000 for Goods & Services and greater than \$250,000 for Capital/Renewal expenditure.

This report submits to the Board of Trustees a listing of all procurement activity/awards greater than \$150,000 for Goods & Services and greater than \$250,000 for Capital/Renewal expenditure subsequent to April 10, 2025.

To meet summer construction deadlines, staff awarded renewal projects listed in Appendix A, as per email to Trustees on May 6, 2025. These projects were previously approved by Trustees through the renewal plan process.

## **B. PURPOSE**

Purchasing Policy FP.01 requires Board of Trustee approval for any procurement activity/award greater than \$150,000 for Goods & Services and greater than \$250,000 for Capital/Renewal expenditure.

## **C. BACKGROUND**

This report is for information of the Board. To meet summer construction deadlines, staff awarded renewal projects listed in Appendix A, as per email to Trustees on May 6, 2025, from Associate Director, Corporate Services and Chief Commercial Officer, D. Boyce. These projects were previously approved by Trustees through the renewal plan process.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

A listing of all procurement contracts recently awarded following the May 6, 2025 email is provided for information in Appendix A.

## **E. CONCLUDING STATEMENT**

That the Board of Trustees receive as information all recently awarded contracts listed in Appendix A.



**Appendix A: Monthly Procurement Report – Recently Awarded Contracts (Information)**  
Contract Awards for Goods & Services over \$150,000 and Capital Expenditure over \$250,000

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
1.	T-087-25 Ren 2024 065	Contractor Award for Classroom Space Renovation at Father Henry Carr Catholic Secondary School	M. Zlomislic  Capital Development, Asset Management & Renewal	P&C General Contracting	11	May 12, 2025- August 30, 2025	\$323,613.00	NA	Lowest Price
2.	T-060-25 Ren 2024 092	Contractor Award for Washroom Renovation at St. Henry Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	United Contracting Inc.	10	July 2, 2025- August 29, 2025	\$260,990.00	NA	Lowest Price
3.	T-068-25 Ren 2024 096	Contractor Award for Site Development at Our Lady of Fatima Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	DonRos Landscape Construction	4	May 16, 2025- August 25, 2025	\$311,649.80	NA	Lowest Price



Appendix A: Monthly Procurement Report – Recently Awarded Contracts (Information)

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No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
4.	T-070-25 Ren 2024 097	Contractor Award for Paving at St. Maria Goretti Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	DonRos Landscape Construction	3	May 16, 2025-August 29, 2025	\$1,135,473.93	NA	Lowest Price
5.	T-069-25 Ren 2024 098	Contractor Award for Paving and School Yard Renovations at St. Richard Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	DonRos Landscape Construction	4	May 16, 2025-August 28, 2026	\$401,062.40	NA	Lowest Price
6.	T-104-25 Ren 2024 099	Contractor Award for Parking Lot and Pedestrian Walkway Renovation at Annunciation Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	Onsite Contracting Inc.	5	May 20, 2025-August 29, 2025	\$443,724.59	NA	Lowest Price



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No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
7.	T-108-25 Ren 2024 100	Contractor Award for Play Structure Upgrades and Field Renovations at St. Bonaventure Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	DonRos Landscape Construction	2	May 16, 2025-August 29, 2025	\$598,723.32	NA	Lowest Price
8.	T-096-25 Ren 2024 101	Contractor Award for Paving of the Running Track at St. Malachy Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	Bevcon Construction & Paving Ltd.	8	May 16, 2025-August 29, 2025	\$388,593.15	NA	Lowest Price
9.	T-086-25 Ren 2024 103	Contractor Award for Parking Lot Paving and School Yard Renovation at St. Brigid Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	Melrose Paving Co. Ltd.	6	May 16, 2025-August 29, 2025	\$640,971.20	NA	Lowest Price



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10.	T-088-25 Ren 2024 104	Contractor Award for Parking Lot Paving and School Yard Renovation at St. Joseph Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	DonRos Landscape Construction	1	June 2, 2025- August 29, 2025	\$851,415.68	NA	Lowest Price
11.	T-089-25 Ren 2024 105	Contractor Award for Site Development and Artificial Field at Notre Dame/St. John Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	Cedargreen Landscape Contractors Ltd.	4	June 27, 2025- August 25, 2025	\$1,127,323.00	NA	Lowest Price
12.	T-062-25 Ren 2024 107	Contractor Award for Washroom Renovations at St Barbara Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	Direct Construction Company Ltd.	10	July 2, 2025- August 29, 2025	\$455,648.00	NA	Lowest Price



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Contract Awards for Goods & Services over \$150,000 and Capital Expenditure over \$250,000

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
13.	T-063-25 Ren 2024 108	Contractor Award for Washroom and Change Room Renovation at Neil McNeil High School	M. Zlomislic  Capital Development, Asset Management & Renewal	Direct Construction Company Ltd.	11	July 2, 2025- August 27, 2025	\$526,785.08	NA	Lowest Price
14.	T-090-25 Ren 2024 112	Contractor Award for Gym Renovation at St. Norbert Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	Direct Construction Company Ltd.	10	May 12, 2025- August 29, 2025	\$302,000.00	NA	Lowest Price
15.	T-091-25 Ren 2024 113	Contractor Award for Gym Renovation at Our Lady of the Assumption Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	Direct Construction Company Ltd.	8	May 12, 2025- August 29, 2025	\$278,100.00	NA	Lowest Price



Appendix A: Monthly Procurement Report – Recently Awarded Contracts (Information)

Contract Awards for Goods & Services over \$150,000 and Capital Expenditure over \$250,000

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
16.	T-094-25 Ren 2024 115	Contractor Award for Washroom Renovation at St. Mary of the Angels Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	Direct Construction Company Ltd.	7	May 12, 2025-August 22, 2025	\$548,312.00	NA	Lowest Price
17.	T-092-25 Ren 2024 116	Contractor Award for Washroom Renovation at St. Paul VI Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	Direct Construction Company Ltd.	7	May 12, 2025-August 22, 2025	\$503,800.00	NA	Lowest Price
18.	T-093-25 Ren 2024 117	Contractor Award for Washroom Renovation at St. Matthew Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	Direct Construction Company Ltd.	8	May 12, 2025-August 29, 2025	\$561,373.75	NA	Lowest Price





Appendix A: Monthly Procurement Report – Recently Awarded Contracts (Information)

Contract Awards for Goods & Services over \$150,000 and Capital Expenditure over \$250,000

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
19.	T-095-25 Ren 2024 118	Contractor Award for Washroom Renovation at Santa Maria Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	Direct Construction Company Ltd.	9	May 12, 2025- August 22, 2025	\$439,300.00	NA	Lowest Price
20.	T-064-25 Ren 2024 121	Contractor Award for Exterior Door Replacement at Marshall McLuhan Catholic Secondary School	M. Zlomislic  Capital Development, Asset Management & Renewal	Alwind Industries Ltd.	6	July 2, 2025- November 28, 2025	\$385,528.00	NA	Lowest Price
21.	T-077-25 Ren 2024 132	Contractor Award for Washroom Renovations at St. Angela Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	United Contracting Inc.	11	May 19, 2025- August 28, 2026	\$626,900.00	NA	Lowest Price



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Contract Awards for Goods & Services over \$150,000 and Capital Expenditure over \$250,000

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
22.	T-072-25 Ren 2024 136	Contractor Award for Asphalt and Landscape Site Improvements at Dante Alighieri (Don Bosco holding school)	M. Zlomislic  Capital Development, Asset Management & Renewal	Bevcon Construction & Paving Ltd.	7	May 12, 2025- August 29, 2025	\$1,342,380.00	NA	Lowest Price
23.	T-073-25 Ren 2024 137	Contractor Award for Field Replacement and Site Improvements at Loretto College	M. Zlomislic  Capital Development, Asset Management & Renewal	DonRos Landscape Construction	2	May 12, 2025- August 29, 2025	\$950,021.09	NA	Lowest Price
24.	T-078-25 Ren 2024 141	Contractor Award for Landscape Site Improvements at St. Louis	M. Zlomislic  Capital Development, Asset Management & Renewal	Laven Associates Ltd.	3	May 12, 2025- August 29, 2025	\$513,000.00	NA	Lowest Price



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25.	T-080-25 Ren 2024 143	Contractor Award for Asphalt and Landscape Site Improvements at Monsignor John Corrigan	M. Zlomislic  Capital Development, Asset Management & Renewal	Landtar Construction Inc.	5	May 12, 2025-August 29, 2025	\$520,070.00	NA	Lowest Price
26.	T-083-25 Ren 2024 145	Contractor Award for Asphalt and Landscape Site Improvements at St. Jude	M. Zlomislic  Capital Development, Asset Management & Renewal	Landtar Construction Inc.	4	May 12, 2025-August 29, 2025	\$605,700.00	NA	Lowest Price
27.	T-097-25 Ren 2024 148	Contractor Award for Full-Day Kindergarten (FDK) Site Redevelopment at St Martha	M. Zlomislic  Capital Development, Asset Management & Renewal	Bevcon Construction & Paving Ltd.	2	May 12, 2025-August 29, 2025	\$487,412.00	NA	Lowest Price



Appendix A: Monthly Procurement Report – Recently Awarded Contracts (Information)

Contract Awards for Goods & Services over \$150,000 and Capital Expenditure over \$250,000

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
28.	T-111-25 Ren 2024 150	Contractor Award for Landscape Site Improvements at Blessed Sacrament	M. Zlomislic  Capital Development, Asset Management & Renewal	DonRos Landscape Construction	2	May 12, 2025-August 29, 2025	\$451,703.24	NA	Lowest Price
29.	T-098-25 Ren 2024 152	Contractor Award for Washroom and Gym Renovation at St. Alphonsus Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	United Contracting Inc.	8	May 12, 2025-August 22, 2025	\$1,012,500.00	NA	Lowest Price
30.	T-082-25 Ren 2024 146	Contractor Award for Asphalt and Landscape Site Improvements at St Angela	M. Zlomislic  Capital Development, Asset Management & Renewal	Serve Construction Ltd.	3	May 12, 2025-August 29, 2025	\$581,700.00	NA	Lowest Price



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No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
31.	T-084-25E Ren 2024 147	Contractor Award for Track and Field Renovations at Father Henry Carr	M. Zlomislic  Capital Development, Asset Management & Renewal	39 Seven Inc.	3	May 12, 2025- August 29, 2025	\$1,196,967.99	NA	Lowest Price
32.	T-103-25 Ren 2024 128	Contractor Award for FDK (Full- Day Kindergarten) Renovation at St. Dunstan Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	Seaforth Building Group1992 LTD	8	July 2, 2025- August 28, 2025	\$481,000.00	NA	Lowest Price



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33.	T-081-25 Ren 2024 144	Contractor Award for Asphalt and Landscape Site Improvements at St John Vianney	M. Zlomislic  Capital Development, Asset Management & Renewal	Bond Paving & Construction Inc.	4	May 12, 2025-August 29, 2025	\$751,265.00	NA	Lowest Price
34.	T-099-25 Ren 2024 149	Contractor Award for Landscape Site Improvements at St Cyril	M. Zlomislic  Capital Development, Asset Management & Renewal	Melrose Paving Co. Ltd.	5	May 12, 2025-August 29, 2025	\$463,197.33	NA	Lowest Price



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35.	T-109-25 Ren 2024 157	Contractor Award for Interior Stair and Stairwell Repair at Msgr Fraser Annex (St Peter) Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	Martinway Contracting Ltd.	8	July 2, 2025- August 29, 2025	\$481,665.00	NA	Lowest Price



## REPORT TO

## REGULAR BOARD

### UPDATE TO ELECTRONIC PARTICIPATION IN MEETINGS OF THE BOARD, COMMITTEES OF THE BOARD AND THE COMMITTEE OF THE WHOLE BOARD POLICY

*Let no evil talk come out of your mouths, but only what is useful for building up, as there is need, so that your words may give grace to those who hear. (Ephesians 4:29)*

**Drafted**

March 24, 2025

**Meeting Date**

May 22, 2025

Cecelia Onyia, Senior Legal Counsel

Antonella Ceddia, Executive General Counsel &amp; Head of Legal Services

**RECOMMENDATION REPORT**

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



**MULTI-YEAR STRATEGIC PLAN**  
2022 - 2025

**IN GOD'S IMAGE:** Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic  
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Derek Boyce  
Associate Director of Corporate  
Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer and Treasurer



## **A. EXECUTIVE SUMMARY**

This report recommends updating the current Electronic Participation in Meetings of the Board, Committees of the Board, and the Committee of the Whole Board Policy to comply with *Ontario Regulation 463/97- Electronic Meetings and Meeting Attendance*, as amended.

*The cumulative staff time required to prepare this report was 13 hours.*

## **B. PURPOSE**

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends policy revision, to take effect September 1, 2025.

## **C. BACKGROUND**

1. In July 2024, *Ontario Regulation 463/97- Electronic Meetings and Meeting Attendance* (O. Reg 463/97) was amended by *Ontario Regulation 313/24* with some changes taking effect on July 29, 2024, and further changes taking effect on September 1, 2025.
2. The requirements for a trustee to physically attend at least three regular board meetings during each 12-month period beginning November 15, 2022, and to physically attend at least one meeting in each four-month period starting November 15 of each year, both currently in effect, are revoked effective September 1, 2025.
3. The current requirement for the Chair or their designate to be physically present in the meeting room of the board for at least half of the meetings of the Board during each 12-month period beginning November 15, 2022, is also revoked effective September 1, 2025.
4. The Policy has also been revised to reflect exemption from physical attendance at meetings during school closures pursuant to an Order made by the Minister, Chief Medical Officer or Lieutenant Governor in Council during specific periods, which comes into effect on September 1, 2025.

5. Effective September 1, 2025, a Trustee will be deemed to have vacated their seat if they:
  - a) Absent themselves without being authorized by resolution entered in the minutes, from three consecutive regular meetings of the Board; or
  - b) Fail to be physically present at a regular meeting of the Board or Committee of the Whole Board without approval of an exemption allowing attendance by electronic means, in accordance with the Board's Electronic Meetings and Meeting Attendance Policy.
6. On May 6, 2025, GAP approved the revised policy with additional wording to regulation 1, "Participation by electronic means will be as provided in the regulations that follow."

#### **D. EVIDENCE/RESEARCH/ANALYSIS**

1. Staff have updated the Policy to bring it into regulatory compliance.

#### **E. METRICS AND ACCOUNTABILITY**

1. An annual report about participation at meetings of the Board and its committees will be presented to Trustees for consideration.

#### **F. GAP RECOMMENDATION**

GAP recommends to Board that the revised Electronic Meetings and Meeting Attendance Policy in Appendix A – Tracked and Appendix B - Clean, and Operational Procedures- "Protocol for Participating in Board and Its Committee Meetings Using Electronic Means" in Appendix C – Tracked and Appendix D - Clean be adopted.



**POLICY NAME:**

**ELECTRONIC PARTICIPATION IN  
MEETINGS OF THE BOARD,  
COMMITTEES OF THE BOARD, AND  
THE COMMITTEE OF THE WHOLE  
BOARD ELECTRONIC MEETINGS AND  
MEETING ATTENDANCE**

**POLICY SECTION:**

Administration and Governance

**DATE APPROVED:**

October 15, 2013

**DATE OF NEXT REVIEW:**

2029-2030

**DATES OF AMENDMENTS:**

October 18, 2018; October 2021, August 2024,  
May 2025

**RESPONSIBLE DEPARTMENT:**

Legal Services

**Policy:**

Ontario Regulation 463/97 to the *Education Act* “**Electronic Meetings and Meeting Attendance**” requires that every school board shall develop and implement a policy providing for the use of electronic means for the holding of meetings of the Board, and meetings of a committee of the Board, including a committee of the whole Board. The policy is in alignment with **Toronto Catholic District School Board’s** (TCDSB) Multi-Year Strategic Plan (MYSP), and reflects Catholic values rooted in the love of Christ.

**Scope and Responsibility:**

The policy extends to **members of the Board of Trustees** (referred to as “**members of the Board or Trustees,**” interchangeably through this policy) and ~~Student Trustees~~ of the TCDSB. The Director of Education is responsible for this policy.

**Regulations:**

**Provision of Electronic Means**

1. At the request of any Board Member or Student Trustee, the TCDSB shall provide the Trustee ~~and or~~ Student Trustee, **as the case may be** with electronic means for participating in one or more meetings of the Board or a committee of the Board, including a committee of the whole board. **Participation by electronic means will be as provided in the**

**regulations that follow.**

### **Board Meetings – Member Attendance**

2. At every **regular** meeting of the Board **and every regular meeting of a committee of the whole Board**, the following persons must be physically present in the Board room:
  - (i) **Each** ~~All~~ member of the Board.
  - (ii) The Director of Education ~~of the board~~ **or their** ~~or his or her~~ designate.
3. Despite Regulation 2, a member of the Board may participate in a meeting by electronic means instead of being physically present if the member receives written approval **in accordance with the process outlined here** ~~in under Regulation 6~~ before the meeting begins.
4. If a member of the Board proposes to participate in a meeting described in Regulation 2 by electronic means, the member shall submit a request in writing and the reasons for the request to the Chair of the Board before the meeting begins.
5. If the member of the Board making a request under Regulation 4 is the Chair of the Board, the Chair shall submit the request and reasons to the Vice-Chair of the Board or, if the Board has no Vice-Chair, to another member of the Board.
6. The Chair, Vice-Chair or other member, as applicable, may approve a request if they are satisfied that one or more of the following circumstances exist:
  - (i) **w**Weather conditions do not allow the Trustee to travel to the meeting safely.
  - (ii) the distance from the Trustee's primary residence to the meeting location is 125 kilometers or more.
  - (iii) the **T**rustee cannot be physically present at a meeting due to health-related issues.
  - (iv) the Trustee has a disability that makes **it challenging to be physically present at a meeting** ~~attending meetings in person more challenging; or~~

- (v) the Trustee **cannot be physically present** ~~is unable to attend in person~~ due to family responsibilities in respect of,
  - a. the Trustee's spouse,
  - b. a parent, step-parent or foster parent of the **Trustee member** or the Trustee's spouse,
  - c. a child, step-child, foster child, or child who is under legal guardianship of the Trustee or the Trustee's spouse,
  - d. a relative of the Trustee who is dependent on the Trustee for care or assistance, or
  - e. a person who is dependent on the Trustee for care or assistance and who considers the trustee to be like a family member.
- 7. **The Chair shall not approve a request under Regulation 6 if approving the request would result in less than one Trustee of the Board, in addition to the Chair of the Board or their delegate, being physically present in the meeting room.**
- 8. **The Vice-Chair or other member of the Board will not approve a request under Regulation 6 unless the Chair's designate will be physically present in the meeting room.**
- 9. At every meeting of a committee of the Board, except a committee of the whole Board, the **Chair of the committee or their designate** ~~following persons~~ must be physically present in the **Board meeting room, except that the committee chair or their designate may attend by electronic means if another member of the committee, who is also a member of the Board, is physically present in the meeting room.**
- 10. ~~Despite regulation 2, the Chair of the Board or designate must be physically present in the Board room for at least half of the meetings of the Board of Trustees for any 12-month period beginning December~~ **The Director of Education or their designate shall be physically present in the meeting room for each meeting of the Board and each meeting of a committee of the Board, including a committee of the whole Board.**
- 11. The Board is permitted to refuse to provide a member with electronic means of participation in a **regular** meeting of the Board, a meeting of a committee of the whole Board or a committee of the Board, where to do so is necessary to ensure compliance with this policy.

12. A Trustee or Student Trustee who participates in a meeting through electronic means in **accordance with the requirement of the *Education Act*, related regulations and this policy** is ~~shall be deemed to be present at the meeting and will be recorded in attendance at the meeting. Minutes of the meeting will record the names of Trustees and Student Trustees who participated in the meeting using electronic means~~
13. In accordance with TCDSB Operating By-Laws #175 regarding quorum for Board or committee meetings, Board members participating using electronic means **in accordance with this Policy** will be included for quorum purposes as long as they remain electronically connected to the meeting. If quorum is not present within thirty minutes after the time appointed for any meeting, the Recording Secretary shall record the names of Trustees and officials of the **B**oard who are present, and the meeting shall stand adjourned.
14. To ensure quorum is maintained, Trustees using electronic means to participate in meetings shall, **prior to their departure**, inform the Chair of the Board or the Chair of the Board committee, **as the case may be**, about their intention to leave the meeting, either on a temporary or permanent basis.
15. **The means for electronic participation provided by the Board to Trustees and Student Trustees using electronic means to partici\pate in meetings must allow all meeting participants to hear and be heard simultaneously and instantaneously** ~~by all participants of the meeting.~~
16. At all meetings of the Board or its committees, Trustees and Student Trustees participating by electronic means must comply with the requirements of the *Municipal Conflict of Interest Act*.
17. - Student Trustees may **not participate in any proceedings through electronic means** ~~attend meetings of the Board or its committees that are closed to the public pursuant to section 207(2)(b) of the *Education Act*. through electronic means, except for meetings closed to the public pursuant to section 207 (2)(b) of the Education Act.~~
18. Trustees and Student Trustees using electronic means for participation in meetings of the Board or its committees should follow the protocol for electronic meetings enforced by the Chair.

19. Public meetings of the Board and its committees comprised of all Trustees shall be web broadcast.
20. Copies of all materials shall be securely provided to Trustees electronically before the start of the meeting.
21. Trustees and Student Trustees participating in meetings closed to the public through electronic means must ensure confidentiality of all materials, discussions, and decisions.
22. Appropriate processes will be put in place to ensure the security and confidentiality of proceedings that are closed to the public in accordance with the *Education Act*.
23. The Board shall provide members of the public with electronic means for participating in meetings in line with the board's Delegation and Public Participation Policy. The electronic means of participation provided will allow for simultaneous and instantaneous communication by all persons participating in the meeting and shall ensure members of the public participating through electronic means do not participate in any proceedings closed to the public under section 207(2) of the *Education Act*.
24. The meeting room of the board or of a committee of the board, as the case may be, shall be open to permit physical attendance by members of the public at every regular meeting of the board or of the committee of the board, except for meetings closed to the public in accordance with section 207(20) of the *Education Act*.

#### **School Closures**

25. (1) The requirements under Regulations 2 and 9 for members to be physically present at meetings, and the requirement under Regulation 24, do not apply for the period described in Regulation 25(2), if all schools of the board are closed pursuant to an order made by:
  - (a) the Minister under section 5 (1) of the Act;
  - (b) a medical officer of health or the Chief Medical Officer of Health under section 22 or 77.1 of the Health Protection and Promotion Act;

(c) the Lieutenant Governor in Council under paragraph 5 of subsection 7.0.2 (4) of the Emergency Management and Civil Protection Act; or

(d) the Lieutenant Governor in Council under clause 4 (1) of the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020

(2) The period referred to in Regulation 25(1) is determined as follows:

1. If an order is made before September 1, 2025 and continues to apply on that date, the period starts on September 1, 2025 and ends 60 days after the order ceases to apply.

2. If an order is made on or after September 1, 2025, the period starts on the day the order is made and ends 60 days after the order ceases to apply.

26. A Trustee vacates their seat if they:

a) Absent themselves without being authorized by resolution entered in the minutes, from three consecutive regular meetings of the Board; or

b) fail to be physically present at a regular meeting of the Board or Committee of the Whole Board without approval of an exemption allowing attendance by electronic means, in accordance with this Policy.

## Cross References:

### Legislation

- *Education Act*, S. 208.1 S.228(1)
- *Municipal Conflict of Interest Act*
- Ontario Regulation 463/97, “Electronic Meeting and Participation”, as amended

### TCDSB Bylaw

- Board Operating By-Law#175

### Policy /Procedure

- TCDSB Policy: Student Trustee TCDSB
- Delegations and Public Participation Policy



**Evaluation and Metrics:**

The effectiveness of the policy will be determined by measuring the following:

- An annual Information Report about participation at meetings of the Board and its committees will be presented to Trustees for consideration.



<b>POLICY NAME:</b>	<b>ELECTRONIC MEETINGS AND MEETING ATTENDANCE</b>
POLICY SECTION:	Administration and Governance
DATE APPROVED:	October 15, 2013
DATE OF NEXT REVIEW:	2030
DATES OF AMENDMENTS:	October 18, 2018; October 2021, August 2024; May 2025
RESPONSIBLE DEPARTMENT:	Legal Services

### Policy:

Ontario Regulation 463/97 to the *Education Act* “Electronic Meetings and Meeting Attendance” requires that every school board shall develop and implement a policy providing for the use of electronic means for the holding of meetings of the Board, and meetings of a committee of the Board, including a committee of the whole Board. The policy is in alignment with Toronto Catholic District School Board’s (TCDSB) Multi-Year Strategic Plan (MYSP), and reflects Catholic values rooted in the love of Christ.

### Scope and Responsibility:

The policy extends to members of the Board of Trustees (referred to as “members of the Board or Trustees,” interchangeably through this policy) of the TCDSB. The Director of Education is responsible for this policy.

### Regulations:

#### Provision of Electronic Means

1. At the request of any Board Member or Student Trustee, the TCDSB shall provide the Trustee or Student Trustee, as the case may be, with electronic means for participating in one or more meetings of the Board or of a committee of the Board, including a committee of the whole Board. Participation by electronic means will be as provided in the regulations that follow.

#### Board Meetings – Member Attendance

2. At every regular meeting of the Board and every of regular meeting of a committee of the whole Board, the following persons must be physically present in the Board room:

- (i) Each member of the Board.
  - (ii) The Director of Education or their designate.
- 3. Despite Regulation 2, a member of the Board may participate in a meeting by electronic means instead of being physically present if the member receives written approval in accordance with the process outlined here before the meeting begins.
- 4. If a member of the Board proposes to participate in a meeting described in Regulation 2 by electronic means, the member shall submit a request in writing and the reasons for the request to the Chair of the Board before the meeting begins.
- 5. If the member of the Board making a request under Regulation 4 is the Chair of the Board, the Chair shall submit the request and reasons to the Vice-Chair of the Board or, if the Board has no Vice-Chair, to another member of the Board.
- 6. The Chair, Vice-Chair or other member, as applicable, may approve a request if they are satisfied that one or more of the following circumstances exist:
  - (i) weather conditions do not allow the Trustee to travel to the meeting safely.
  - (ii) the distance from the Trustee's primary residence to the meeting location is 125 kilometers or more.
  - (iii) the Trustee cannot be physically present at a meeting due to health- related issues.
  - (iv) the Trustee has a disability that makes it challenging to be physically present at a meeting.
  - (v) the Trustee cannot be physically present due to family responsibilities in respect of,
    - a. the Trustee's spouse,
    - b. a parent, step-parent or foster parent of the Trustee or the Trustee's spouse,
    - c. a child, step-child, foster child, or child who is under legal guardianship of the Trustee or the Trustee's spouse,
    - d. a relative of the Trustee who is dependent on the Trustee for care or assistance, or

- e. a person who is dependent on the Trustee for care or assistance and who considers the trustee to be like a family member.
- 7. The Chair shall not approve a request under Regulation 6 if approving the request would result in less than one Trustee of the Board, in addition to the Chair of the Board or their delegate, being physically present in the meeting room.
- 8. The Vice-Chair or other member of the Board will not approve a request under Regulation 6 unless the Chair's designate will be physically present in the meeting room.
- 9. At every meeting of a committee of the Board, except a committee of the whole Board, the Chair of the committee or their designate must be physically present in the meeting room, except that the committee chair or their designate may attend by electronic means if another member of the committee, who is also a member of the Board, is physically present in the meeting room.
- 10. The Director of Education or their designate shall be physically present in the meeting room for each meeting of the Board and each meeting of a committee of the Board, including a committee of the whole Board.
- 11. The Board is permitted to refuse to provide a member with electronic means of participation in a regular meeting of the Board, a meeting of a committee of the whole Board or a committee of the Board, where to do so is necessary to ensure compliance with this policy.
- 12. A Trustee who participates in a meeting through electronic means in accordance with the requirement of the *Education Act*, related regulations and this policy is deemed to be present at the meeting.
- 13. In accordance with TCDSB Operating By-Laws #175 regarding quorum for Board or committee meetings, Board members participating using electronic means in accordance with this Policy will be included for quorum purposes as long as they remain electronically connected to the meeting. If quorum is not present within thirty minutes after the time appointed for any meeting, the Recording Secretary shall record the names of Trustees and officials of the Board who are present, and the meeting shall stand adjourned.

14. To ensure quorum is maintained, Trustees using electronic means to participate in meetings shall, prior to their departure, inform the Chair of the Board or the Chair of the Board committee, as the case may be, about their intention to leave the meeting, either on a temporary or permanent basis.
15. The means for electronic participation provided by the Board to Trustees and Student Trustees must allow all meeting participants to hear and be heard simultaneously and instantaneously.
16. At all meetings of the Board or its committees, Trustees and Student Trustees participating by electronic means must comply with the requirements of the *Municipal Conflict of Interest Act*.
17. Student Trustees may not participate in any proceedings through electronic means that are closed to the public pursuant to section 207(2)(b) of the Education Act.
18. Trustees and Student Trustees using electronic means for participation in meetings of the Board or its committees should follow the protocol for electronic meetings enforced by the Chair.
19. Public meetings of the Board and its committees comprised of all Trustees shall be web broadcast.
20. Copies of all materials shall be securely provided to Trustees electronically before the start of the meeting.
21. Trustees and Student Trustees participating in meetings closed to the public through electronic means must ensure confidentiality of all materials, discussions and decisions.
22. Appropriate processes will be put in place to ensure the security and confidentiality of proceedings that are closed to the public in accordance with the *Education Act*.
23. The Board shall provide members of the public with electronic means for participating in meetings in line with the Board's Delegation and Public Participation Policy. The electronic means of participation provided will allow for simultaneous and instantaneous communication by all persons participating in the meeting and shall ensure members of the public participating through electronic means do not participate in any proceedings closed to the public under section 207(2) of the

*Education Act.*

24. The meeting room of the Board or of a committee of the Board, as the case may be, shall be open to permit physical attendance by members of the public at every regular meeting of the Board or of the committee of the Board, except for meetings closed to the public in accordance with section 207(20) of the *Education Act*.

School Closures

25. (1) The requirements under Regulations 2 and 9 for members to be physically present at meetings, and the requirement under Regulation 24, do not apply for the period described in Regulation 25(2), if all schools of the Board are closed pursuant to an order made by,
- (a) the Minister under section 5 (1) of the Act;
  - (b) a medical officer of health or the Chief Medical Officer of Health under section 22 or 77.1 of the Health Protection and Promotion Act;
  - (c) the Lieutenant Governor in Council under paragraph 5 of subsection 7.0.2 (4) of the Emergency Management and Civil Protection Act; or
  - (d) the Lieutenant Governor in Council under clause 4 (1) of the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020
- (2) The period referred to in Regulation 25(1) is determined as follows:
- 1. If an order is made before September 1, 2025 and continues to apply on that date, the period starts on September 1, 2025 and ends 60 days after the order ceases to apply.
  - 2. If an order is made on or after September 1, 2025, the period starts on the day the order is made and ends 60 days after the order ceases to apply.
26. A Trustee vacates their seat if they:
- a) Absent themselves without being authorized by resolution entered in the minutes, from three consecutive regular meetings of the Board; or
  - b) fail to be physically present at a regular meeting of the Board or Committee of the Whole Board without approval of an exemption allowing attendance by electronic means, in accordance with this Policy.

## **Cross References:**

### Legislation

- *Education Act*, S.228(1)
- *Municipal Conflict of Interest Act*
- Ont. Regulation 463/97, “Electronic Meeting and Participation”

### TCDSB Bylaw

- Board Operating By-Law#175

### Policy /Procedure

- TCDSB Policy: Student Trustee TCDSB
- Delegations and Public Participation Policy

## **Evaluation and Metrics:**

The effectiveness of the policy will be determined by measuring the following:

- An annual Information Report about participation at meetings of the Board and its committees will be presented to Trustees for consideration.



## Protocol for Participating in Board and Its Committee Meetings Using Electronic Means

There may be occasions when Trustees and Student Trustees are unable to be physically present for a meeting of the Board or its committees, including a committee of the whole board. TCDSB **Electronic Meetings and Meeting Attendance Policy** ~~policy T.19 Electronic participation in Meetings of the Board, Committees of the Board and Committee of the Whole Board,~~ **outlines certain circumstance under which a** ~~confirms the ability of~~ **Trustee or** ~~and~~ **Student Trustee may participate in meetings of the Board and its committees through electronic means.**

~~In order to~~ **To** ensure effective participation in meetings using electronic means without creating disruptions to the meeting taking place in the Board **or meeting** room, the following protocol is established:

1. ~~In the event that~~ **Where** a Trustee or student Trustee is unable to physically attend a meeting of the Board or its committees, the Trustee will notify the Chair as soon as reasonably possible **to request and receive written approval to participate electronically** prior to the start of the meeting, **in accordance with the Board's Electronic Meetings and Meetings Attendance Policy.**
2. The following are practices utilized to ensure effective and efficient participation in meetings using electronic means:
  - (i) Place the telephone or microphone on mute during those times when the Trustee or Student Trustee is not speaking during the meeting.
  - (ii) Ensure there is no background noise at the location from which the Trustee or Student Trustee is using ~~the~~ electronic means to connect to the meeting, as this noise may be broadcast into the boardroom.
  - (iii) ~~In the event that~~ **If** the disruption is a result of a bad telephone/internet connection, the Chair will notify the Trustee or Student Trustee and request that he/she disconnects and then reconnects to the meeting.
  - (iv) The Chair will canvass Trustees and Student Trustees using electronic means about the intention to speak to a matter on the floor and will notify the Trustee and Student Trustee when it is his/her turn to speak.
  - (v) Upon being recognized by the Chair to speak, Trustees or Student Trustees will identify themselves before beginning to speak about a matter on the floor.
3. In those instances where, after direction by the Chair to reduce any background noise and/or mute the telephone or microphone, there still exist disruptions to the meeting, the Chair will request that the Trustee or Student Trustee rectify the background noise issue.
4. ~~In the event that~~ **If** the Trustee or Student Trustee fails to rectify the background noise issue the Chair may cause or direct the temporary disconnection or muting of a member's connection if it is causing undue interference with the meeting.
5. Trustees and Student Trustees using electronic means to participate in meetings shall inform the Chair of the Board or the Chair of the Board committee about their intentions to leave the meeting, either on a temporary or permanent basis.





## Protocol for Participating in Board and Its Committee Meetings Using Electronic means

6. Trustees participating by electronic means must comply with the requirements of the Municipal Conflict of Interest Act.
7. During those times when the meeting is closed to the public, Trustees and Student Trustees will ensure that confidentiality is **always maintained.** ~~maintained at all times.~~



## REPORT TO

## REGULAR BOARD

## CAFETERIA SERVICES AND FOOD AND BEVERAGE SOLD IN SCHOOLS POLICY

*Day by day, as they spent much time together in the temple, they broke bread at home and ate their food with glad and generous<sup>1</sup> hearts - **Acts 2:46***

### Drafted

April 4, 2025

### Meeting Date

May 22, 2025

Jacqueline Charles, Head of Procurement Services & Risk Management

Ryan Putnam, Chief Financial Officer & Treasurer

Derek Luk, Senior Policy Advisor

Shazia Vlahos, Chief Communications Officer, Policy, Government Relations & Strategy

Nicole McInerney, Acting Chief Communications Officer, Policy, Government Relations & Strategy

### INFORMATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



**MULTI-YEAR STRATEGIC PLAN**  
2022 - 2025

**IN GOD'S IMAGE:** Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic  
Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Corporate  
Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer and Treasurer

## **A. EXECUTIVE SUMMARY**

To provide the Board with a proposed Cafeteria Services and Food and Beverage Sold in Schools Policy (Appendix A - tracked and Appendix B - clean) that incorporates the Cafeteria - Secondary Schools Policy (Appendix C), formerly S.M.13 the into the Food and Beverage Sold in Schools, formerly S.M.08.

**The cumulative staff time required to prepare this report was 22 hours.**

## **B. PURPOSE**

The proposed Cafeteria Services and Food and Beverage Sold in Schools Policy provides a more unified and streamlined approach to managing nutrition, health standards and food operations within schools.

## **C. BACKGROUND**

1. The Food and Beverage Sold in Schools Policy was last reviewed and approved on October 8, 2019 and the Cafeteria Secondary Schools Policy was last reviewed and approved on June 6, 2006.
2. On October 1, 2024, GAP approved the review of the Food and Beverage Sold in Schools Policy and Cafeteria Secondary Schools Policy.
3. On February 4, 2025, staff proposed that the Cafeteria - Secondary Schools Policy be incorporated into the Food and Beverage Sold in Schools.
4. GAP referred the proposed policy back to staff with the following motion:  
*That this item be referred back to Staff to consider the following:*
  - i. *That Students and Parents participation be included as part of the vendor selection;*
  - ii. *That cultural cuisine be considered as a Regulation in the Policy;*
  - iii. *That culinary programs be considered as a pilot to be included in food service or food nutrition programs in schools without current food services; and*
  - iv. *That partnerships be explored.*
5. On May 6, staff addressed GAP's motion in an information report, and the proposed merged policy was approved by GAP.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. In response to motion i., the procurement of cafeteria services follows a standardized evaluation process based on the specific criteria outlined in the Request for Proposal (RFP). In keeping with Broader Public Sector Procurement Directive (2024) regulations, the contract must be awarded to the food service provider that scores highest according to established criteria. Regulation 22 has been added that notes: "Should there be suggestions or feedback for a selected vendor, students and parents/guardians are encouraged

to share with the principal who can relay this information to the vendor and/or procurement staff.”

2. In response to motion ii., regulation 21 has been added into the policy that notes: “where possible, cultural cuisine be considered by cafeteria service providers to better reflect the diversity of our school communities.”
3. In response to motion iii., all 5 secondary schools without cafeteria services were contacted (Bishop Marrocco/ T. Merton Secondary School, Cardinal Carter, St. Michael Choir, St. Patrick Catholic Secondary School, and St. Mother Teresa Catholic Academy) to better understand their local circumstances and what food options are available to students.

Staff visited St. Patrick Catholic Secondary School and St. Mother Teresa Catholic Academy, as they are the only two schools that meet the criteria outlined in the motion - both lack cafeteria services and offer a culinary program (SHSM – Hospitality and Tourism).

a. St. Patrick Catholic Secondary School:

- i. While visiting the school, it was shared that providing food options for students via the culinary aspect of the SHSM (Hospitality and Tourism) may not be viable since *“The school is located within a very short walk to Danforth Avenue which provides a wide variety of food options for students.”*
- ii. The school currently offers a School Breakfast Program as part of its overall Student Nutrition Program.
- iii. In response to iii, pursuing a “pilot” at St. Patrick Catholic Secondary School would require the existing SHSM program delivery to change, and may not reflect local needs and circumstances as identified.

b. St. Mother Teresa Catholic Academy:

- i. A cost recovery model is employed where students are charged \$6.00 per meal prepared by SHSM students.
- ii. SHSM students prepare and serve approximately 200 servings, 3 days a week.
- iii. St. Mother Teresa Catholic Academy does not have cafeteria services and, unlike St. Patrick Catholic Secondary School, has limited food options nearby.
- iv. This cafeteria service “pilot” developed organically since the teacher and Principal identified a specific need and an opportunity via the SHSM (Hospitality and Tourism).

4. In response to motion iv., coterminous board partnerships are complex due to labour considerations (i.e. if union staff are employed in the cafeteria), legal, safety, and supervision concerns associated with a model where students access the cafeteria services of a coterminous school, along with BPS Procurement Directives.
5. Regulation 1 of the Cafeteria – Secondary Schools Policy is incorporated with Regulation 3a of the merged Cafeteria Services and Food and Beverage Sold in School Policy.
6. Regulation 2 from the Cafeteria – Secondary Schools Policy has been included in the “Scope and Responsibility” section of the merged policy.
7. Regulations 3 to 8 from the Cafeteria – Secondary Schools Policy were copied over to the new merged policy under Regulation 15 - 20.

## **E. GAP RECOMMENDATION**

1. GAP recommends to Board that the proposed Cafeteria Services and Food and Beverage Sold in Schools Policy provided in Appendix A (tracked) and Appendix B (clean), be approved and the Cafeteria - Secondary Schools Policy provided in Appendix C be rescinded.

**Appendix A****POLICY SECTION: Schools, Students and Learning****SUB-SECTION: Miscellaneous****POLICY NAME: Cafeteria Services and Food and Beverage Sold in Schools****POLICY NO: S.M. 08**

<b>Date Approved:</b>  October 08, 2019	<b>Date of Next Review:</b> <del>January 2025</del> <b>2030</b>	<b>Dates of Amendments:</b> October 2019; January 2015; December 1987; September 1981; May 1967; March 1966; <b>May 2025</b>
<b>Cross References</b> <u>Ministry of Education Policy/Program Memorandum</u> <u>Legislation</u> <u>TCDSB Policy/Procedure</u> <u>Other</u>  Policy Program Memorandum 150: School Food and Beverage Policy Ministry of Education Nutritional Standards for Ontario Schools Ministry of Education School Food and Beverage Policy Resource Guide Education Act Part XIII.1 Nutritional Standards Ontario Regulation 200/08 “Trans Fat Standards” Ministry of Education Quick Reference Guide <a href="http://www.ontario.ca/healthyschools">www.ontario.ca/healthyschools</a> <a href="http://www.UnlockFood.ca">www.UnlockFood.ca</a> Ministry of Education Online learning Modules at <a href="https://iceont.ca/curriculum/">https://iceont.ca/curriculum/</a> <del>Institute for Catholic Education Resource Curriculum Links Between the Ontario Curriculum, Grades 1-8 Health and Physical Education and Fully Alive Program, Ontario</del> S.M. 04 Fund Raising in Schools		

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Appendix A

POLICY SECTION: **Schools, Students and Learning**

SUB-SECTION: **Miscellaneous**

POLICY NAME: **Cafeteria Services and Food and Beverage Sold in Schools**

POLICY NO: ~~\_\_\_\_\_~~ **S.M. 08**

~~S.M. 17~~ Prevalent Medical Conditions

Sabrina's Law, An Act to Protect Anaphylactic Pupils, 2005

PPM 161- Supporting Children and Students with Prevalent Medical Conditions (Anaphylaxis, Asthma, Diabetes, and/or Epilepsy) in Schools.

Single-use Plastics Prohibition Regulations <https://www.canada.ca/en/environment-climate-change/services/managing-reducing-waste/reduce-plastic-waste/single-use-plastic-overview.html>

**Responsible Department: Finance**

### Policy

Food and beverages are permitted to be sold to pupils in Toronto Catholic District School Board schools and should promote and sustain a healthy school environment ~~in which students have the ability to achieve to their full potential. The nutritional value of such sustenance must be consistent with the development of sound health habits and align with all relevant Ministry of Education directives. Schools can teach students by modelling good choices and responsible practices. This policy identifies the nutritional standards for food and beverages sold in all schools of the TCDSB, in alignment with Ministry Policy Program Memorandum 150.~~

**The policy is in alignment with the TCDSB's Multi-Year Strategic Plan (MYSP) and reflects Catholic values rooted in the love of Christ.**

### **Purpose**

~~The health and well-being of all students of the TCDSB is foundational to all children realizing their full potential, consistent with our Ontario Catholic School Graduate Expectations and it is a key priority for all schools of the board. Consistent with our Catholic Teaching and the papal encyclical *Centesimus Annus* (1996), this policy has a foundation in the tenet that, “Our environmental ‘common goods’ are not only available for careful use and enjoyment today, but are held in trust for the use and enjoyment of future generations.” Educating students on healthy active living practices and social responsibility in our eating habits is critical.~~

### **Scope and Responsibility:**

This policy applies to all schools of the TCDSB. The Director of Education is responsible for this policy.

**The Principal shall be responsible for the day-to-day administration of the cafeteria operation.**

**The TCDSB Physical Education and Health Department will support the in servicing and distribution of educational materials for both staff and students to support implementation of this policy.**

### **Alignment with MYSP:**

~~Student Achievement and Well-Being  
Living Our Catholic Values~~



## Regulations

1. All food and beverages sold in all venues (for example, cafeterias, vending machines, tuck shops), through all programs and at all events are subject to the scope of this policy.
- 2. Nutritionally sound and varied food services at affordable prices will be provided in the secondary schools in existing facilities.**
- ~~3. The TCDSB Physical Education and Health Department will support the in servicing and distribution of educational materials for both staff and students to support implementation of this policy.~~
3. a) All food and beverages sold on school premises for school purposes must comply with the Ontario Nutritional Standards found in the appendix to Program Policy Memorandum 150, **and any other local, provincial and federal government regulations.**
- ~~b) The standards do not apply to food and beverages that are:
  - i) offered in schools at no cost to students or families
  - ii) brought from home or purchased off school premises and not for resale in schools
  - iii) available for purchase during field trips off school premises sold in schools for non-school purposes (e.g., sold by an outside organization that is under a permit).
  - iv) sold for fundraising activities that occur off school premises
  - v) sold in staff rooms to staff.~~

4. Schools of the TCDSB are encouraged to:
- a) choose Ontario food and beverages first (e.g., offer Ontario grown and/or produced food and beverages when available and practical),
  - b) be environmentally aware (e.g., reduce food waste, reuse containers, recycle food scraps),
  - c) avoid offering food and beverages as a reward or incentive for good behavior, achievement or participation,
  - d) ensure that drinking water is freely available and accessible throughout the school day, and
  - e) ensure that all foods sold in a TCDSB school is reasonably priced.
  - f) choose products from industries which do not mis-treat animals and respect the bounty of God's creation.
  - g) to limit the selling of genetically modified foods, where possible.
  - h) to purchase fair trade products where possible.
5. That schools should not distribute or sell bottled water in alignment with our bottle water free zone vision for the Board.
6. All TCDSB schools will request that service providers provide only fair trade coffee. Upon the expiry of the existing service provider contracts, the TCDSB will include this requirement in future contracts with food and beverage service providers.
7. All TCDSB schools will request that service providers provide only meatless food on Fridays. Upon the expiry of the existing service provider contracts, the TCDSB will include this requirement in future contracts with food and beverage service providers.

8. All TCDSB schools will ensure that the use of single use plastic items are discontinued to the greatest extent possible, i.e. straws, cups, etc.
9. ~~a) Schools shall sell 80% or more of products found within the Nutrition Standards for Ontario Schools, that fall within the “Sell Most” category (per PPM 150, Appendix A)~~
- ~~b) Schools shall sell 20% or less of products found within the Nutritional Standards for Ontario Schools, that fall within the “Sell Less” category (per PPM 150, Appendix A)~~
- ~~c) Schools Products not permitted for sale are also found within the Nutritional Standards for Ontario Schools appendices, and are those foods and beverages that generally contain few or no essential nutrients and/or contain high amounts of fat, sugar and/or sodium.~~
- ~~d) When assessing the food and beverage choices offered for sale, all food choices are assessed together, all beverage choices are assessed together and food choices are assessed separately from beverage choices.~~
- ~~e) There are separate standards for elementary and secondary schools as to limits on serving sizes and limitations on particular items (e.g., coffee, tea, sports drinks).~~
10. The school principal may designate up to 10 days (or fewer) as “special event days”. On such days, the school would be exempt from the nutritional standards. School principals must consult with the school council, and are encouraged to consult with students, prior to designating special-event days.

11. ~~TCDSB S. M 15 Anaphylaxis~~ **Prevalent Medical Conditions** Policy must be enforced in the application of this policy.
12. Schools are highly encouraged to implement student nutrition programs (healthy breakfast / snack programs) to ensure all students are ready to learn.
13. School staff will also work with parents and guardians, encouraging and educating them regarding healthy, nutritious eating. Schools can assist through school communication tools and through modelling.
14. ~~All elementary students will receive nutrition education within the Physical Education Curriculum (Grades 1-8), Healthy Living Strand.~~
15. ~~All secondary school students will receive nutrition education within Physical Health Education courses, and other relevant areas of the curriculum, as they develop decision-making skills, in keeping with the Catholic Graduate Expectations.~~
16. Every effort will be made to promote strategies to involve students, families, parish and the community in healthy eating education, and in endorsing and sustaining a healthy school nutrition and well-being environment, consistent with TCDSB strategic priorities.
17. **Curriculum-linked learning and assessment related to healthy active living will be infused into the classroom to help reinforce and support the healthy eating messages in the policy and promote changes to a school environment that support the selection of nutritional foods.**

**Cafeteria Services at Secondary School:**

- 18. The principal shall have the option of providing the cafeteria service by use of a caterer/vending machine operator which has been selected through the tendering process or alternately as provided by a detailed plan for cafeteria services which has been approved by the Director and or designate.**
- 19. When the cafeteria services are tendered, it will be in accordance with the Boards purchasing policy.**
- 20. If professional kitchen facilities are not available, the principal shall arrange for an appropriate lunchroom service without the use of a caterer/vending machine operator after submitting a detailed plan and obtaining the approval of the Director and or designate (for secondary schools only).**
- 21. In the event that professional kitchens are not available and no vendors expressed interest in providing cafeteria services, partnerships with coterminous school boards and/or local businesses can be explored in these circumstances.**
- 22. When the cafeteria services are tendered, provision will be made in the agreement for the following:**
  - a) annual renewal with a reasonable time limit,**
  - b) use of the facilities for student program purposes,**
  - c) catering for other school and school related functions,**
  - d) staff suitable for working with secondary school students, and**
  - e) the setting of prices.**

**23. Each contract with a caterer/vending machine operator may provide for a commission of gross sales. Commissions from gross cafeteria sales will be retained in a new central account for system-wide cafeteria infrastructure renewal and replacement.**

**24. The operation of the cafeteria food services when tendered shall be at the risk of the caterer/ vending machine operator and the Board shall be indemnified against any loss by an appropriate insurance contract.**

**25. Where possible, cultural cuisine be considered by cafeteria service providers to better reflect the diversity of our school communities.**

**26. Should there be suggestions or feedback for a selected vendor, students and parents/guardians are encouraged to share with the Principal who can relay this information to the vendor and/or procurement staff.**

## **Definitions**

### **Healthy Eating**

~~Eating adequate portions to provide the body with all the nutrients required. Students' physical, mental and social well-being will be strengthened through regular implementation of healthy eating habits.~~

### **~~Nutritional Standards for Food~~**

~~All food sold in schools must meet the standards set out in Ontario Regulation 200/08, “Trans Fat Standards”, made under the Education Act. PPM 150 also provides Nutrition Standards criteria for three categories: Sell Most, Sell Less and Not Permitted for Sale.~~

### **~~Maximum Nutritional Value~~**

~~Foods which meet or exceed the PPM 150 Nutritional Standards~~

### **Metrics**

1. Central staff will review the results of the school climate surveys administered to ascertain student perceptions regarding matters of their well-being.
2. ~~Special event day templates will be completed by schools in order to track the number of special event days occurring at each school throughout the year.~~
3. **The policy will be reviewed every five years.**
4. ~~Curriculum linked learning and assessment related to healthy active living will be infused into the classroom to help reinforce and support the healthy eating messages in the policy and promote changes to a school environment that support the selection of nutritional foods.~~

## APPENDIX B



<b>POLICY NAME:</b>	<b>CAFETERIA SERVICES AND FOOD AND BEVERAGE SOLD IN SCHOOLS</b>
<b>POLICY SECTION:</b>	FINANCE
<b>DATE APPROVED:</b>	October 8, 2019
<b>DATE OF NEXT REVIEW:</b>	2030
<b>DATES OF AMENDMENTS:</b>	October 2019; January 2015; December 1987; September 1981; May 1967; March 1966; May 2025
<b>RESPONSIBLE DEPARTMENT:</b>	Finance

### Policy:

Food and beverages are permitted to be sold to pupils in Toronto Catholic District School Board schools and should promote and sustain a healthy school environment. This policy identifies the nutritional standards for food and beverages sold in all schools of the TCDSB.

The policy is in alignment with the TCDSB's Multi-Year Strategic Plan (MYSP) and reflects Catholic values rooted in the love of Christ.

### Scope and Responsibility:

This policy applies to all schools of the TCDSB. The Director of Education is responsible for this policy. The Principal shall be responsible for the day-to-day administration of the cafeteria operation.

The TCDSB Physical Education and Health Department will support the servicing and distribution of educational materials for both staff and students to support implementation of this policy.

### Regulations:

1. All food and beverages sold in all venues (for example, cafeterias, vending machines, tuck shops), through all programs and at all events are subject to the scope of this policy.
2. Nutritionally sound and varied food services at affordable prices will be provided in the secondary schools in existing facilities.



3. All food and beverages sold on school premises for school purposes must comply with the Ontario Nutritional Standards found in the appendix to Program Policy Memorandum 150, and any other local, provincial and federal government regulations.
4. Schools of the TCDSB are encouraged to:
  - a) choose Ontario food and beverages first (e.g., offer Ontario grown and/or produced food and beverages when available and practical),
  - b) be environmentally aware (e.g., reduce food waste, reuse containers, recycle food scraps),
  - c) avoid offering food and beverages as a reward or incentive for good behavior, achievement or participation,
  - d) ensure that drinking water is freely available and accessible throughout the school day, and
  - e) ensure that all foods sold in a TCDSB school are reasonably priced.
  - f) choose products from industries which do not mis-treat animals and respect the bounty of God's creation.
  - g) to limit the selling of genetically modified foods, where possible.
  - h) to purchase fair trade products where possible.
5. That schools should not distribute or sell bottled water in alignment with our bottle water free zone vision for the Board.
6. All TCDSB schools will request that service providers provide only fair trade coffee. Upon the expiry of the existing service provider contracts, the TCDSB will include this requirement in future contracts with food and beverage service providers.
7. All TCDSB schools will request that service providers provide only meatless food on Fridays. Upon the expiry of the existing service provider contracts, the TCDSB will include this requirement in future contracts with food and beverage service providers.
8. All TCDSB schools will ensure that the use of single use plastic items are discontinued to the greatest extent possible, i.e. straws, cups, etc.
9. The school principal may designate up to 10 days (or fewer) as "special event days." On such days, the school would be exempt from the nutritional standards. School principals must consult with the school council, and are encouraged to consult with students, prior to designating special-event days.

10. TCDSB Prevalent Medical Conditions Policy must be enforced in the application of this policy.
11. Schools are highly encouraged to implement student nutrition programs (healthy breakfast/ snack programs) to ensure all students are ready to learn.
12. School staff will also work with parents and guardians, encouraging and educating them regarding healthy, nutritious eating. Schools can assist through school communication tools and through modelling.
13. Every effort will be made to promote strategies to involve students, families, parish and the community in healthy eating education, and in endorsing and sustaining a healthy school nutrition and well-being environment, consistent with TCDSB strategic priorities.
14. Curriculum-linked learning and assessment related to healthy active living will be infused into the classroom to help reinforce and support the healthy eating messages in the policy and promote changes to a school environment that support the selection of nutritional foods.

#### Cafeteria Services at Secondary Schools:

15. The principal shall have the option of providing the cafeteria service by use of a caterer/vending machine operator which has been selected through the tendering process or alternatively as provided by a detailed plan for cafeteria services which has been approved by the Director and or designate.
16. When the cafeteria services are tendered, it will be in accordance with the Board's purchasing policy.
17. If professional kitchen facilities are not available, the principal shall arrange for an appropriate lunchroom service without the use of a caterer/vending machine operator after submitting a detailed plan and obtaining the approval of the Director and or designate (for secondary schools only).
18. When the cafeteria services are tendered, provision will be made in the agreement for the following:
  - a) annual renewal with a reasonable time limit,
  - b) use of the facilities for student program purposes,
  - c) catering for other school and school related functions,
  - d) staff suitable for working with secondary school students, and

- e) the setting of prices.
19. Each contract with a caterer/vending machine operator may provide for a commission of gross sales. Commissions from gross cafeteria sales will be retained in a new central account for system-wide cafeteria infrastructure renewal and replacement.
20. The operation of the cafeteria food services when tendered shall be at the risk of the caterer/ vending machine operator and the Board shall be indemnified against any loss by an appropriate insurance contract.
21. Where possible, vendors should consider culturally diverse cuisines when developing menus.
22. Should there be suggestions or feedback for a selected vendor, students and parents/guardians are encouraged to share with the principal who can relay this information to the vendor and/or procurement staff.

### **Cross References:**

#### Ministry of Education Policy/Program Memorandum

- Ministry of Education Nutritional Standards for Ontario Schools
- Ministry of Education School Food and Beverage Policy Resource Guide
- Ministry of Education Quick Reference Guide
- Ministry of Education Online learning Modules
- Policy Program Memorandum 150: School Food and Beverage Policy
- Policy Program Memorandum 161- Supporting Children and Students with Prevalent Medical Conditions (Anaphylaxis, Asthma, Diabetes, and/or Epilepsy) in Schools.

#### Legislation

- Education Act Part XIII.1 Nutritional Standards
- Ontario Regulation 200/08 “Trans Fat Standards”
- Sabrina’s Law, An Act to Protect Anaphylactic Pupils, 2005

#### TCDSB Policy/Procedure

- Fund Raising in Schools
- Prevalent Medical Conditions

#### Other

- Single-use Plastics Prohibition Regulations

**Evaluation and Metrics:**

1. Central staff will review the results of the school climate surveys administered to ascertain student perceptions regarding matters of their well-being.
2. The policy will be reviewed every five years.

# Appendix C



## TCDSB Policy Register

### Cafeterias - Secondary Schools S.M.13

**Date Approved:** June 1987

**Date of Review:** June 6, 2006

#### Policy

Nutritionally sound and varied food services at favourable prices will be provided in the secondary schools in existing facilities.

#### Regulations

1. The nutritional values of all foods and beverages served shall be consistent with health related regulations of local, provincial and federal governments.
2. The principal shall be responsible for the day to day administration of the cafeteria operation.
3. The principal shall have the option of providing the cafeteria service by use of a caterer/vending machine operator which has been selected through the tendering process or alternately as provided by a detailed plan for cafeteria services which has been approved by the Director.
4. If professional kitchen facilities are not available, the principal shall arrange for an appropriate lunchroom service without the use of a caterer/vending machine operator after submitting a detailed plan and obtaining the approval of the Director.
5. Where a catering service is to be used, the selection of a caterer/vending machine operator shall be through the tendering process according to the Board's purchasing policy.
6. When the cafeteria services are tendered, provision will be made in the agreement for the following:
  - (a) annual renewal with a reasonable time limit,
  - (b) use of the facilities for student program purposes,
  - (c) catering for other school and school related functions,
  - (d) staff suitable for working with secondary school students, and
  - (e) the setting of prices.
7. Each contract with a caterer/vending machine operator may provide for a commission of gross sales which shall be deposited to the general school account to be used under the direction of the principal, in consultation with the student council/Catholic School Advisory Committee for the general good of the school.



8. The operation of the cafeteria food services when tendered shall be at the risk of the caterer/ vending machine operator and the Board shall be indemnified against any loss by an appropriate insurance contract.



REPORT TO

REGULAR BOARD

## AWARDS, SCHOLARSHIPS AND BURSARIES POLICY

*Let another praise you, and not your own mouth— a stranger, and not your own lips - Proverbs 27:2*

### Drafted

April 3, 2025

### Meeting Date

May 22, 2025

Karyn Morra, Senior Controller & Head of Financial Services.

Ryan Putnam, Chief Financial Officer and Treasurer

Derek Luk, Senior Policy Advisor

Shazia Vlahos, Chief Communications Officer, Policy, Government Relations and Strategy

Nicole McNerney, Acting Chief Communications Officer, Policy, Government Relations and Strategy

### RECOMMENDATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



**MULTI-YEAR STRATEGIC PLAN**  
2022 - 2025

**IN GOD'S IMAGE:** Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic  
Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Corporate  
Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer and Treasurer

## **A. EXECUTIVE SUMMARY**

To provide Board with an updated Awards, Funds and Scholarships Policy, formerly F.F. 01, (Appendix A - tracked and Appendix B - clean).

**The cumulative staff time required to prepare this report was 6 hours.**

## **B. PURPOSE**

The proposed updated policy addresses GAP's direction to review finance-related policies.

## **C. BACKGROUND**

1. The Awards, Funds and Scholarship Policy was last reviewed in September 2019.
2. On October 1, 2024, GAP approved the review of several finance-related policies.
3. On May 6, 2025, GAP provided additional edits to the policy by replacing "pride" with "honour" in the policy statement and regulation 1. b., and approved the revised policy.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. The current policy is in line with TCDSB's processes.
2. Minor updates are proposed, such as;
  - a. adding "*scholarship or bursary*" to ensure consistency.
  - b. Converting regulations 3 – 7 to sub-bullets under regulation 1 to remove repetitive language.
3. The name of the policy has been changed for clarity to Awards, Scholarships, and Bursaries Policy as the policy also captures bursaries.

## **E. METRICS AND ACCOUNTABILITY**

1. The policy will be reviewed every five years.

## **F. GAP RECOMMENDATION**

GAP recommends to Board that the proposed Awards, Scholarships, and Bursaries Policy provided in Appendix A (tracked) and Appendix B (clean), be approved.



Appendix A	<b>POLICY SECTION:</b>	<b>Finance</b>
	<b>SUB-SECTION:</b>	<b>Funds and Foundations</b>
	<b>POLICY NAME:</b>	<b>Awards, Funds, and Scholarships, and Bursaries</b>
	<b>POLICY NO:</b>	<b>F. F. 01</b>

<b>Date Approved:</b> April 23 <sup>rd</sup> , 2015	<b>Date of Next Review:</b> 2024-2030	<b>Dates of Amendments:</b> September 22, 2019; May 2025
<b>Responsible Department: Finance; Communications</b> <b>Cross References</b> H.M 24 Catholic Equity and Inclusive Education Policy F.F. 02 Donations Policy <b>Effective Financial Management and Control of Operations Policy</b>		
Appendix A – 1: Awards, Funds and Scholarships to be Consolidated		

## **Purpose**

## **Policy**

All awards, funds, scholarships and bursaries (hereafter known as “award”) granted by the Toronto Catholic District School Board will be in harmony with our Gospel Values, the principles of fairness, equity and inclusion and our Catholic Graduate Expectations. Awards, funds, scholarships, bursaries will be granted to those individuals who will bring pride to Catholic education. Awards, funds, scholarships or bursaries will be granted under the auspices of the TCDSB, and there will be a clearly articulated purpose, accompanied by transparent selection criteria.

This policy presents an over-arching framework and guiding principles for the granting of all those awards, funds, scholarships and bursaries distributed on annual or semi-regular basis within the community of the Toronto Catholic District School Board (TCDSB) community. Such awards are granted to honour those individuals who have distinguished themselves by meeting certain articulated criteria, and in so doing bring recognition and pride honour to Catholic education.

Appendix A	POLICY SECTION:	Finance
	SUB-SECTION:	<del>Funds and Foundations</del>
	POLICY NAME:	Awards, Funds, and Scholarships, and Bursaries
	POLICY NO:	F. F. 01

The policy is in alignment with the TCDSB's Multi-Year Strategic Plan (MYSP) and reflects Catholic values rooted in the love of Christ

### Scope and Responsibility

This policy extends to all stakeholders of the Toronto Catholic District School Board who might be considered for any one of the Board's many Awards. The Director of Education is responsible for this policy.

### ~~Alignment with MYSP~~

~~Strengthening Public Confidence~~

~~Living Our Catholic Values~~

~~Providing Stewardship of Resources~~

~~Student Achievement and Well-Being~~

~~Inspiring and Motivating Employees~~

### Regulations

1. Each award, **scholarship or bursary** granted within the **TCDSB** ~~Toronto Catholic District School Board~~ community will:
  - a. have a clearly articulated goal and purpose explaining the attributes of the person the distinction intends to celebrate. Award information shall be in an accessible format, such as large print or digital copies, if requested.
  - b. be granted to those individuals who will bring honour to Catholic education .**
  - c. indicate whether the distinction will be a plaque, monetary award or public celebration.**
  - d. indicate the frequency with which the honour will be bestowed and the timing of the presentation of the award.**
  - e. indicate selection criteria ie. who is eligible, number of recipients permitted, etc.**



**POLICY SECTION:** Finance

**SUB-SECTION:** Funds and Foundations

**POLICY NAME:** Awards, Funds, and Scholarships, and Bursaries

**POLICY NO:** F. F. 01

2. Prospective donors who wish to arrange for an award, **scholarship and bursary** to be presented to TCDSB students will be required to submit details through an application process managed by the **Finance** Communications Department. ~~The TCDSB Communications Department is responsible for preparing a report on behalf of the Director of Education regarding the establishment of a trust fund award.~~
3. ~~Each award will indicate the form the distinction will take, be it a plaque, monetary award or public celebration.~~
4. ~~Each award, shall indicate the frequency with which the honour will be bestowed and the timing of the presentation of the award.~~
5. ~~Each award will indicate who will be involved in the selection of the recipient.~~
6. ~~Each award, will indicate who is eligible as a candidate for the award and those who are excluded from consideration. Further, the award will indicate if there is a limit to the number of recipients at any given time.~~
7. ~~Each award, will have clearly articulated criteria that assist in the selection process of the honoree.~~
8. All award, **scholarship or bursary** information as described in regulations 1 to 7 **and 2** above, will be located on the TCDSB website under "Awards, Scholarships and Bursaries."
9. Trust funds and policies will be established for donations of \$2,000 or more. Donations of \$1,999 or less **than \$2000** are to be directed to local schools. ~~All donations will comply with TCDSB Donation and Sponsorship Policy F.F.02.~~
10. Trust Funds donations will be invested in accordance with the Board's **Effective Financial Management and Control of Operations** Investment Policy (F.B.03). Trust Funds will be allocated an average rate of interest earned by the trust fund.



**POLICY SECTION:** Finance

**SUB-SECTION:** Funds and Foundations

**POLICY NAME:** Awards, Funds, and Scholarships, and Bursaries

**POLICY NO:** F. F. 01

11. Awards, scholarships or bursaries will be drawn from principal and interest at a fixed amount and not from interest only.
12. Plaques, certificates, statues, cheques etc. will be arranged for by the Finance and Communications Departments, in consultation with the donor. Payment for same will be drawn from the trust fund or through alternate arrangements organized by the donor.
13. Each policy for each trust fund award shall include a provision stating that it is “incumbent upon the donor to maintain current contact information with the Toronto Catholic District School Board. In the event that the TCDSB loses contact with a donor, decisions regarding the administration of the award and the fund will be made by the Director of Education and Chief Financial Officer, in consultation with the Communications and Finance Department.”
14. Every five (5) years, unless otherwise stated, the payout from the fund will be reviewed to ensure it is relevant and sustainable with inflation and the original objective of the fund. Any award, fund, scholarship or bursary that is connected to a monetary award, and for which there is little or no funds remaining, shall be discontinued.

## Definitions

**Award:** A prize or other mark of recognition given in honour of an achievement.

**Fund:** A sum of money saved or made available for a particular purpose, such as study

**Scholarship:** A grant or payment made to support a student’s education, awarded on the basis of academic or other achievement.

**Bursary:** A monetary award provided to students based on financial need and/or academic or other criteria.

Appendix A	POLICY SECTION:	Finance
	SUB-SECTION:	Funds and Foundations
	POLICY NAME:	Awards, Funds, and Scholarships, and Bursaries
	POLICY NO:	F. F. 01

## Metrics

1. The Policy will be reviewed every five years.
2. All individuals who have been granted an award in any given year will be highlighted in some way such as the annual TCDSB Awards night, and/or on either the TCDSB webpage/ or the local school webpage, social media, etc. dependent upon the nature of the award, (i.e., Board or broader level recognition versus a school-based recognition).

## APPENDIX B

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<b>POLICY NAME:</b>	<b>Awards, Scholarships, and Bursaries</b>
<b>POLICY SECTION:</b>	FINANCE
<b>DATE APPROVED:</b>	April 23, 2015
<b>DATE OF NEXT REVIEW:</b>	2030
<b>DATES OF AMENDMENTS:</b>	September 22, 2019; May 2025
<b>RESPONSIBLE DEPARTMENT:</b>	Finance

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### **Policy:**

This policy presents an overarching framework and guiding principles for the granting of all those awards, scholarships and bursaries distributed within the Toronto Catholic District School Board (TCDSB) community. Such awards are granted to honour those individuals who have distinguished themselves by meeting certain articulated criteria, and in so doing bring recognition and honour to Catholic education.

The policy is in alignment with the TCDSB's Multi-Year Strategic (MYSP) and reflects Catholic values rooted in the love of Christ.

### **Scope and Responsibility:**

This policy extends to all stakeholders of the Toronto Catholic District School Board who might be considered for any one of the Board's many Awards. The Director of Education is responsible for this policy.

### **Regulations:**

1. Each award, scholarship or bursary granted within the TCDSB community will:
  - a. have a clearly articulated goal and purpose explaining the attributes of the person the distinction intends to celebrate. Award information shall be in an accessible format, such as large print or digital copies, if requested.
  - b. be granted to those individuals who will bring honour to Catholic education.
  - c. indicate whether the distinction will be a plaque, monetary award or public celebration.
  - d. indicate the frequency with which the honour will be bestowed and the timing of the presentation of the award.

- e. indicate selection criteria i.e. who is eligible, number of recipients permitted, etc.
- 2. Prospective donors who wish to arrange for an award, scholarship and bursary to be presented to TCDSB students will be required to submit details through an application process managed by the Finance Department.
- 3. All award, scholarship or bursary information as described in regulations 1 and 2 above, will be located on the TCDSB website under “Awards, Scholarships and Bursaries.”
- 4. Trust funds and policies will be established for donations of \$2,000 or more. Donations of less than \$2,000 are to be directed to local schools.
- 5. Trust fund donations will be invested in accordance with the Effective Financial Management and Control of Operations Policy. Trust funds will be allocated an average rate of interest earned by the trust fund.
- 6. Awards, scholarships or bursaries will be drawn from principal and interest at a fixed amount and not from interest only.
- 7. Plaques, certificates, statues, cheques etc. will be arranged by the Finance and Communications Departments, in consultation with the donor. Payment for same will be drawn from the trust fund or through alternate arrangements organized by the donor.
- 8. Each policy for each trust fund award shall include a provision stating that it is “incumbent upon the donor to maintain current contact information with the Toronto Catholic District School Board. In the event that the TCDSB loses contact with a donor, decisions regarding the administration of the award and the fund will be made by the Director of Education and Chief Financial Officer, in consultation with the Communications and Finance Department.”
- 9. Every five (5) years, unless otherwise stated, the payout from the fund will be reviewed to ensure it is relevant and sustainable with inflation and the original objective of the fund. Any award, scholarship or bursary that is connected to a monetary award, and for which there are little or no funds remaining, shall be discontinued.

## **Cross References**

### **TCDSB Policy/Procedure**

- Donations Policy
- Effective Financial Management and Control of Operations Policy

### **Definitions:**

**Award:** A prize or other mark of recognition given in honour of an achievement.

**Scholarship:** A grant or payment made to support a student's education, awarded on the basis of academic or other achievement.

**Bursary:** A monetary award provided to students based on financial need and/or academic or other criteria.

### **Evaluation and Metrics:**

1. The Policy will be reviewed every five years.
2. All individuals who have been granted an award will be highlighted in some way such as the annual TCDSB, the TCDSB webpage, school webpage, social media etc.





REPORT TO

REGULAR BOARD

## CREDIT UNION POLICY

*Then you ought to have invested my money with the bankers, and on my return I would have received what was my own with interest - **Matthew 25:27***

### Drafted

April 11, 2025

### Meeting Date

May 22, 2025

Ryan Putnam, Chief Financial Officer &amp; Treasurer

Shazia Vlahos, Chief Communications Officer, Policy, Government Relations &amp; Strategy

Nicole McInerney, Acting Chief Communications Officer, Policy, Government Relations &amp; Strategy

## RECOMMENDATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



**MULTI-YEAR STRATEGIC PLAN**  
2022 - 2025

**IN GOD'S IMAGE:** Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic  
Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Corporate  
Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer and Treasurer

## **A. EXECUTIVE SUMMARY**

The report recommends to Board that the Credit Union Policy, formerly A. 10 be rescinded.

**The cumulative staff time required to prepare this report was 3 hours.**

## **B. PURPOSE**

The report outlines the rationale and the recommendation to rescind the Credit Union Policy.

## **C. BACKGROUND**

1. The Credit Union Policy was last reviewed and approved in May 2022.
2. On October 1, 2024, GAP approved the finance related policies.
3. On May, 6, 2025, GAP approved that the policy be rescinded.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. TCDSB employees decide which financial institutions to use with respect to their financial services, including the Credit Union.
2. Office space for the Credit Union is no longer being utilized.
3. Cooperating with and providing payroll deductions with financial institutions used by staff is a standard business practice.
4. Rescinding the Credit Union Policy does not impact the staff utilizing the Credit Union for financial services, nor the Credit Union itself.

## **E. GAP RECOMMENDATION**

1. GAP recommends to Board that the Credit Union Policy provided in Appendix A be rescinded.



**POLICY SECTION:** FINANCIAL SERVICES

**SUB-SECTION:**

**POLICY NAME:** CREDIT UNION

**POLICY NO:** A. 10

<b>Date Approved:</b> July 1971	<b>Date of Next Review:</b> May 2027	<b>Dates of Amendments:</b> June 2006 October 1986 June 2006 May 19, 2022
<b>Cross References:</b>		
<b>Appendix:</b>		

**Purpose:**

To outline the Board's support of a credit union for TCDSB employees.

**Scope and Responsibility:**

This policy is administered by the Financial Services department.

**Alignment with MYSP:**

**Learning – Growing in Knowledge**

Continue to develop a Christ-centered learning organization in pursuit of knowledge, innovation, and responsiveness.

**Equity – Growing in Knowledge with Justice**

Apply Catholic social justice to nurture a community focused on equity, diversity, inclusion, anti-racism, and anti-oppression.

**Well-Being – Growing in Knowledge With Justice and Hope**

Strengthen an environment rooted in Gospel values that nurtures hope and well-being.



**POLICY SECTION: FINANCIAL SERVICES**

**SUB-SECTION:**

**POLICY NAME: CREDIT UNION**

**POLICY NO: A. 10**

**Policy:**

The Toronto Catholic District School Board (TCDSB) supports the continued operation of a credit union for all employees.

**Regulations:**

1. The Board will cooperate with the credit union to provide banking services to TCDSB employees.
2. The Board may provide office space, where available, for carrying out credit union activities.
3. The Board will provide payroll deduction services for employees participating in the credit union.



REPORT TO

REGULAR BOARD

## BUSINESS CARDS POLICY

*You yourselves are our letter, written on our hearts, to be known and read by all - 2 Corinthians 3:2*

### Drafted

April 14, 2025

### Meeting Date

May 22, 2025

Derek Luk, Senior Policy Advisor

Shazia Vlahos, Chief Communications Officer, Policy, Government Relations &amp; Strategy

Nicole McInerney, Acting Chief Communications Officer, Policy, Government Relations &amp; Strategy

### RECOMMENDATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



**MULTI-YEAR STRATEGIC PLAN**  
2022 - 2025

**IN GOD'S IMAGE:** Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic  
Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Corporate  
Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer and Treasurer

## **A. EXECUTIVE SUMMARY**

The report recommends to Board that the Business Cards Policy, formerly A. 17 be rescinded.

**The cumulative staff time required to prepare this report was 5 hours.**

## **B. PURPOSE**

The report outlines the rationale and the recommendation to rescind the Business Cards Policy.

## **C. BACKGROUND**

1. The Business Cards Policy (Appendix A) was last reviewed and approved in June 2019.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. The Business Cards Policy includes regulations on the logo, colours, and font to be used.
2. Toronto Catholic District School Board business cards fall under the Logo Use policy (Appendix B).
3. Trustees or staff who order business cards are required to fill out the Business Card Order Form (Appendix C).
  - i. References to the policy in the form would be removed should the Board approve rescindment.
4. Fewer TCDSB staff require business cards.
  - i. In 2019, 233 staff requested business cards.
  - ii. In 2025, 13 requests for business cards have been made to date.
5. On May, 6, 2025, GAP approved the rescindment of the policy.

## **E. GAP RECOMMENDATION**

1. GAP recommends to Board that the Business Cards Policy provided in Appendix A be rescinded.



**POLICY SECTION:**     **Administration**

**SUB-SECTION:**

**POLICY NAME:**         **Business Cards**

**POLICY NO:**             **A. 17**

<b>Date Approved:</b> March 1987	<b>Date of Next Review:</b> June, 2024	<b>Dates of Amendments:</b> January 29 <sup>th</sup> , 2015 June, 2019
<b>Cross References</b> <ul style="list-style-type: none"> <li>• Policy A.11</li> <li>• Logo Use Policy T.16</li> </ul>		
<b>Appendix</b>		

### **Purpose**

To ensure that all those individuals representing the Toronto Catholic District School Board are doing so in a manner that allows for professionalism, consistency and transparency.

### **Scope and Responsibility**

This policy applies to trustees, board officials, employees and long-term contractors. The Director of Education is responsible for this policy.

### **Alignment with MYSP:**

Providing Stewardship of Resources

Inspiring and Motivating Employees



**POLICY SECTION: Administration**

**SUB-SECTION:**

**POLICY NAME: Business Cards**

**POLICY NO: A. 17**

## **Policy**

The standard business card shall be provided to trustees, board officials and other employees, who meet the public on a regular basis on behalf of the Toronto Catholic District School Board.

## **Regulations**

1. The layout of the card shall be that approved by the Board of Trustees.
2. (a) The card shall in burgundy font; the employee's name, suggested lettering and the Board logo. All other text including contact information, title and the department's name shall contain black lettering.  
  
(b) The card shall contain the; name, department, business and telephone number of the person.  
  
(c) The business card may be paper or digital.
3. (a) Provision of business cards to trustees shall be through the Director of Education.  
  
(b) Provision of business cards to staff shall be through the respective Associate Director or designate.





**POLICY SECTION: Administration**

**SUB-SECTION:**

**POLICY NAME: Business Cards**

**POLICY NO: A. 17**

4. The source of funding will be identified from the originator's existing departmental operating expenditure budget.

### **Definitions**

### **Evaluation and Metrics:**

The effectiveness of the policy will be determined by measuring the following:

The printing department shall keep records of all billing related to the distribution of business cards.



<b>POLICY NAME:</b>	<b>LOGO USE</b>
POLICY SECTION:	Communications and Information Technology
DATE APPROVED:	January 29, 1977
DATE OF NEXT REVIEW:	2028
DATES OF AMENDMENTS:	November 19, 1987; October 25, 2012; May 31, 2018; November 7, 2023; April 2, 2024
RESPONSIBLE DEPARTMENT:	Communications

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### **Purpose:**

This Policy provides direction on the use of the Toronto Catholic District School Board's corporate logo.

### **Policy:**

The Toronto Catholic District School Board mandates the use of a logo which identifies it as a public, Catholic educational institution, distinguishable from other corporations.

As Canada's largest Catholic school board, the TCDSB corporate logo is integral to the Board's brand as a leader in building communities of faith, anchored in hope with heart and charity. The TCDSB corporate logo combines the cross, the anchor and the heart, representing the three theological virtues of faith, hope and charity, symbols used by the early Christians in the catacombs.

The policy is in alignment with the TCDSB's Multi-Year Strategic Plan (MYSP) and reflects Catholic values rooted in the love of Christ.

### **Scope and Responsibility:**

The policy governs all internal and external uses of the Board's corporate logo. The Director of Education is responsible for this policy. The Communications Department is authorized to ensure adherence to the policy.

### **Regulations:**

1. The use of the TCDSB corporate logo shall be affixed to the following:
  - a. Official Board communications materials, publications and

- documents in both print, and web-based digital formats;
  - b. social media platforms;
  - c. Board property;
  - d. Signs on construction sites;
  - e. Business cards for trustees and employees;
  - f. Official Board and trustee stationery; and
  - g. Other Board materials as authorized by the Board of Trustees, Director of Education or the Director's designate (Board Communications Department).
2. Trustees shall be authorized to use the logo on material they distribute to their ratepayers, outside of a municipal election period.
  3. Use of Board logo by any candidate during an election period on written, printed or electronic formats, websites and social media platforms is strictly prohibited. Use of Board logo cannot be used without TCDSB authorization.
  4. Any requests for approval to use the TCDSB corporate logo other than what this Policy shall be made to the TCDSB Communications Department in writing. If the TCDSB grants approval to use the TCDSB logo, the use of the logo must comply with the TCDSB Corporate Logo Use Guidelines.
  5. Action shall be taken against any person(s) or corporation(s) not authorized to use the TCDSB logo.
  6. The TCDSB Communications Department will develop and maintain the TCDSB Corporate Logo Use Guidelines.

**TCDSB Corporate Logo Approved for Use:**



**Cross References:**

Copyright Act R.S.C.1985 c. C042

Advertising Policy  
Political Activities and Campaigning Policy

**Definitions:**

**Social media platform**

Websites and applications that enable users to create and share content or to participate in social networking on computer-based and other communications devices.

**Evaluation and Metrics:**

The effectiveness of the policy will be determined by measuring the following:

1. The Communications Department will monitor and track appropriate use to ensure the TCDSB brand is maintained.
2. The Communications Department will assess the effectiveness of the Board logo in extending the TCDSB's brand awareness among its ratepayers, school community and public as part of the annual Communications and Community Engagement Report to the Board of Trustees.



## Appendix C

Fill-in Print Form

# BUSINESS CARD ORDER FORM

	<b>Name</b> Title School/Dept.
firstname.lastname@tcdsb.org www.tcdsb.org C. 000.000.000	Number, Street City, Province, Postal Code T. 000.000.000 x0000

### Policy

The standard business card shall be provided to trustees, board officials and other employees who meet the public on a regular basis on behalf of the Toronto Catholic District School Board.

### Regulations:

1. The layout of the business card shall be that approved by the Board of Trustees.
2. (a) The card shall contain burgundy colour for the lettering with a gold logo and a gold line across the bottom on white paper.  
(b) The variables shall be the name of the person and position, the address and telephone number.
3. (a) Provision of business cards to trustees shall be through the Director of Education.  
(b) Provision of business cards to appropriate staff shall be through the respective Deputy Director.

1. Requests for business cards must be approved by Principal and Superintendent of Education.
2. The above format is the only format to be used when ordering your business cards.
3. Please **TYPE** all necessary information in the spaces below (*note: blue shading will not print*).
4. Mouse-click in blue areas or use the “**Tab**” key to move to the next field.
5. Enter your cost center and G/L account in the appropriate box.
6. PRINT the form and obtain your School Principal signature.
7. Forward to your Superintendent of Education for approval.
8. Forward the Form to the Supervisor of Print/Mail Services for processing.

--

Cost Center & G/L Account

--

Principal's Approval

--

Superintendent's Approval

Name: Mr. John Doe

Title: Principal

Dept./School: St. \_\_\_\_\_ Catholic School

Address: 123 Avenue Ave.

Toronto, Ontario M3H 2K2

Telephone #: 416-393-5297

Cell: 416-996-9883

Voice Mail (Schools only): 416.397.6800

Fax:

E-Mail: john.doe@tcdsb.org

Website: www.tcdsb.org



REPORT TO

REGULAR BOARD

## RECOMMENDED CHANGES TO STANDING COMMITTEE MEETINGS RESULTING FROM REGULATION 463/97

*When you come together, each one has a hymn, a lesson, a revelation, a tongue, or an interpretation. Let all things be done for building up. Corinthians 14:26*

**Drafted**

May 13, 2025

**Meeting Date**

May 22, 2025

Brendan Browne, Director of Education

**RECOMMENDATION REPORT**

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



**MULTI-YEAR STRATEGIC PLAN**  
2022 - 2025

**IN GOD'S IMAGE:** Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic  
Affairs & Chief Operating Officer

Derek Boyce  
Associate Director of Corporate  
Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer and Treasurer

## A. EXECUTIVE SUMMARY

In July 2024, the Ontario Government amended Ontario Regulation 463/97 – Electronic Meetings and Meeting Attendance, with some changes taking effect on July 29, 2024 and further changes taking effect on September 1, 2025.

Effective September 1, 2025, a Trustee will be deemed to have vacated their seat if they:

- a) absent themselves without being authorized by resolution entered in the minutes, from three consecutive regular meeting of the Board; or
- b) fail to be physically present at a regular meeting of the Board or Committee of the Whole Board without approval of an exemption allowing attendance by electronic means, in accordance with the Board's Electronic Meetings and Meeting Attendance Policy

The current practice of the Board is to “rise and report” by resolving into Board at the end of the Student Achievement and Corporate Services Committee meetings in order to approve all decisions made in committee. Since the By-Laws require that both committees are comprised of all members of the Board, all Trustees are part of decision making at these two committee meetings. This process has worked well for the Board and is only being reconsidered in light of the changes to Regulation 463/97.

As Secretary to the Board of Trustees, the Director of Education is obligated to consider potential risk to Trustees as a result of this amendment to Regulation 463/97. In light of the changes that will take effect on September 1, 2025 – particularly b) above – continuing the practice of “rise and report” at the end of committee meetings presents a risk to Trustees when resolving into full Board if they are not in attendance at a committee meeting.

The Director of Education recommends that the Board discontinue its practice of rising and reporting to the Board after meetings of its Student Achievement and Well-Being and Corporate Services Committee meetings, whose membership includes all members of the Board.

Discontinuing the “rise and report” into Board will require an amendment to the Board's Operating Bylaw 175 (“Board Bylaw 175”), specifically article 6.2 “Monthly Special Meetings of the Board.” The suggested changes to Article 6.2 in the By-Laws can be found in Appendix A. A report for Trustee approval will be brought to the next Board meeting as per Article 17 of the By-Laws requiring

written notice and rationale for amendments be provided in advance of the meeting at which any amendment vote is taken.

**The cumulative staff time required to prepare this report was 8 hours**

## **B. PURPOSE**

1. This Report is on the Order Paper of the Regular Board because it recommends revision to Board Bylaw 175.
2. The recommended revision to the Board Bylaw is to delete Article 6.2 of Bylaw 175 and replace it with the language found in Appendix A.
3. The changes to Ontario Regulation 463/97 that take effect September 1, 2025 mean that a Trustee may be deemed to have vacated their seat, if they fail to be physically present at a regular meeting of the Board or Committee of the Whole Board without approval of an exemption allowing attendance by electronic means, in accordance with the Regulation.
4. As Secretary of the Board, the Director of Education reviewed the impact of the Government's changes to electronic participation of the Board of Trustees at Board and Committee of the Whole Board, that take effect in September 2025.
5. Student Achievement and Corporate Services "rise and report" meetings have always been recorded as "Special Board Meetings" – consistent with the Board Bylaw Article 6.2. We have relied on this distinction between the language in Regulation 463/97 and the Board's treatment of "rise and report" meetings as "Special Board Meetings, over the last ten months.
6. Upon thorough consideration, these "Special Board Meetings" could reasonably be interpreted as meetings which would require attendance of all Trustees under Regulation 436/97, despite our internal interpretation. This represents a risk to Trustees under the attendance requirement of Regulation 436/97 that will come into force on September 1, 2025.
7. The Director's review leads him to recommend that the Board amend Bylaw 175. The Director's recommendation is made in the interest of eliminating any potential risk that the "rise and report" to Board after the Corporate Services and Students Achievement standing committee meetings (whose membership is all Board members), is considered a regular board meeting



which would require in person attendance or electronic attendance only with approval as per Regulation 463/97.

## **C. BACKGROUND**

1. In July 2024, *Ontario Regulation 463/97- Electronic Meetings and Meeting Attendance (O. Reg 463/97)* was amended by *Ontario Regulation 313/24* with some changes taking effect on July 29, 2024, and further changes taking effect on September 1, 2025.
2. The requirements for a trustee to physically attend at least three regular board meetings during each 12-month period beginning November 15, 2022, and to physically attend at least one meeting in each four-month period starting November 15 of each year, both currently in effect, is revoked effective September 1, 2025.
3. The current requirement for the Chair or their designate to be physically present in the meeting room of the board for at least half of the meetings of the Board during each 12-month period beginning November 15, 2022, is revoked effective September 1, 2025.
4. Effective September 1, 2025, a Trustee will be deemed to have vacated their seat if they:
  - a. absent themselves without being authorized by resolution entered in the minutes, from three consecutive regular meetings of the Board; or
  - b. fail to be physically present at a regular meeting of the Board or Committee of the Whole Board without approval of an exemption allowing attendance by electronic means, in accordance with the Board's Electronic Meetings and Meeting Attendance Policy

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. Article 6.2 of the Board By-law provides that a Special Meeting of the Board shall be held immediately following the conclusion of the regular meetings of all standing committees of the Board solely to permit the standing committee to rise and report to the Board on matters considered at such meetings.

2. All Board members are members of the Corporate Services Committee and the Student Achievement and Well-Being Committee, as provided in Bylaw Article 7.3.2.1.
3. Regulation 463/97 does not mandate in person attendance or electronic attendance with approval, for standing committee meetings.
4. Though the “rise and report” into Board provided in article 6.2 is referenced as a “Special monthly meeting of the Board.” it has potential to be considered a regular meeting of the Board, and therefore captured by Ontario Regulation 463/97.
5. The recommended amendment to Article 6.2 will require minor amendments to Articles 6.3, 8.1, 9.4, and 9.9 so that these provisions are consistent with the revisions to Article 6.2.
6. This report is tabled for Trustees’ as per Article 17 of the By-Laws requiring written notice and rationale for amendments be provided in advance of the meeting at which any amendment vote is taken.

## **E. RECOMMENDATION**

That a report to amend the By-Laws as per the recommendation in quotes below be brought to the June 2025 Board Meeting:

“That the Board amend By-Law 175 by:

1) Deleting Article 6.2 “Monthly Special Meetings of the Board” and replacing it with Article 6.2 “Reports from Standing Committees to the Board – Governance and Policy, Corporate Services, and Student Achievement” found in Appendix A; and

2) Making minor amendments to Articles 6.3, 8.1, 9.4, and 9.9 (as shown in Appendix A) dealing with how committee reports move to the Board agenda so that these provisions are consistent with the revised Article 6.2. The highlights in Appendix A show additions and the strikethrough shows deletions.”

## **Appendix A**

The Director of Education recommends that the Board amend By-Law 175 by:

- 1) Deleting and replacing current Article 6.2 with the rewritten Article 6.2 set out below; and
- 2) Making minor amendments to current Articles 6.3, 8.1, 9.4, and 9.9 dealing with how committee reports move to the Board agenda, as set out below, to make them consistent with the revised Article 6.2 (additions shown in highlight and deletions in strikethrough)

### **6.2. Reports from Standing Committees to Board – Governance and Policy, Corporate Services, and Student Achievement**

Reports and matters from the Governance and Policy Committee, Corporate Services Committee, and Student Achievement Committee, will stand referred to the next regular meeting of the Board for approval provided that:

6.2.1. At the regular meeting of the Board, reports and matters from Committees whose membership Includes all Members of the Board of Trustees (that is Corporate Services Committee and Student Achievement Committee) will be adopted and approved by the Board on consent, unless they are held for debate subject to, and in accordance with, Article 6.2.2 below.

6.2.2 In order to be held for debate, as per Article 6.2.1 above, reports and any other matters referred to the regular Board meeting from the Corporate Services Committee or the Student Achievement Committee will be held for debate only if two-thirds of all members of the Board of Trustees vote to hold the item for debate.

### **6.3 ~~Other~~ Special Meetings – Requirements for Calling & Notice**

Special Meetings of the Board of Trustees shall be held only to consider Urgent Matters. The person calling the Special Meeting or requesting that the Special Meeting be called must indicate why the matter(s) to be considered are Urgent

Matters. A Special Meeting may be held:

- 6.3.1 at the call of the Director; or
- 6.3.2 at the call of the Chair of the Board of Trustees; or
- 6.3.3 at the written request to the Director from five Trustees, on a date fixed by the director that is within seven days of receipt of the request.

Where the Chair of the Board of Trustees and the Director agree that a Special Meeting will be held, such meeting may be held with twenty-four (24) hours' notice delivered to each Trustee.

## **8.1 General**

Every Committee (~~excluding the Standing Committees~~) shall report to the Board of Trustees after each of its Meetings, by way of written reports containing recommendations for action.

## **9.4 Requirements for Placing Items on the Agenda or Order Paper of a Meeting of a Board of Trustees**

No matter shall be placed on the draft Agenda or Order Paper of a Meeting of the Board of Trustees unless:

- 9.4.1 it is consistent with the requirements of the *Education Act*, its regulations, and the Board's by-laws;
- 9.4.2 it is a matter that is referred to the Board of Trustees by a Committee, including reports and matters that have been referred to the Board for approval under Article 6.2;
- 9.4.3 the Committee having cognizance of the matter has delivered its written reports containing recommendations for action as prescribed by Article 8.1, and the reports have been sent electronically to each Trustee not less than one-hundred-and-twenty (120) hours (5 days) before the meeting, with hard copies to be sent to each Trustee not less than 72 hours (3 days) before the

meeting;

- 9.4.4 it is a recommendation or report from a statutory committee established under the *Education Act* or the Ontario Catholic School Trustees' Association (OCSTA);
- 9.4.5 it is a Notice of Motion as prescribed in Article 9.7;
- 9.4.6 the matter is one for which Notice of Motion has been given at a prior Meeting of the Board of Trustees;
- 9.4.7 it is a presentation given with the approval of the Board of Trustees, which approval shall be determined without debate;
- 9.4.8 it is a communication for receipt, referral, or both receipt and referral, and a written copy thereof has been delivered to each Trustee not less than one- hundred-and-twenty (120) hours before the Meeting;
- 9.4.9 it is an Inquiry as prescribed in Article ~~9.9.21~~ 9.9.22 or a Member Statement as prescribed in Article ~~9.9.11~~ 9.9.12;
- 9.4.10 upon the affirmative vote of a majority of all Trustees eligible to vote on the matter; or
- 9.4.11 it is a matter that, in the opinion of the Director, requires action by the Board of Trustees as an Urgent Matter.

## **9.9 Order Paper for Regular Meetings of the Board of Trustees**

Subject to the provisions of Article 9.4, the order of business for regular Meetings of the Board of Trustees that are open to the public shall be as follows:

- 9.9.1 Call to Order;
- 9.9.2 Memorials and Prayer;
- 9.9.3 Land Acknowledgement;
- 9.9.4 Singing of O Canada;

- 9.9.5 Roll Call and Apologies;
- 9.9.6 Approval of the Agenda;
- 9.9.7 Reports from Private Session;
- 9.9.8 **Consent Agenda**
- 9.9.9 Notices of Motions;
- 9.9.10 Declarations of Interest;
- 9.9.11 Approval and signing of the Minutes of the Previous Meetings;
- 9.9.12 Member Statements, with each Trustee entitled to make one (1) Member Statement not to exceed one (1) minute in length, and which may not be subject to any comment, motion or debate;
- 9.9.13 Presentations, not to exceed 15 minutes, given with the approval of the Chair of the Board of Trustees and the Director, which may be the subject only of a motion for receipt, or a motion of referral to the appropriate Committee or to Staff, or a motion of both receipt and referral to the appropriate Committee or to Staff;
- 9.9.14 Delegations made in accordance with the Board's policy on delegations and public participation, which may be the subject only of a motion for receipt, or a motion of referral to the appropriate Committee or to Staff, or a motion of both receipt and referral to the appropriate Committee or to Staff;
  - 9.9.14.1 ~~9.9.13.1~~ A report may be requested following a delegation only in special circumstances, on a majority vote, when: (i) an item is deemed urgent; (ii) the Director of Education recommends it; or (iii) the topic is time-sensitive.
- 9.9.15 Consideration of Motions for which previous notice has been given;
- 9.9.16 Unfinished Business from Previous Meetings;
- 9.9.17 Matters referred/deferred from Committees /Board;

9.9.18~~17~~ Reports of Officials for the information of the Board of Trustees;

9.9.19~~18~~ Reports of Officials Requiring Action of the Board of Trustees which have not been Reviewed by Committee;

9.9.20~~19~~ A recommendation or report from a statutory committee established under the *Education Act* or the Ontario Catholic School Trustees' Association (OCSTA);

9.9.21~~20~~ Listing of communications, which may be the subject only of a motion for receipt, or a motion of referral to the appropriate Committee or to Staff, or a motion of both receipt and referral to the appropriate Committee or to Staff;

9.9.22~~21~~ Inquiries that are Urgent Matters, which may be the subject only of a motion for receipt, or a motion of referral to the appropriate Committee or to Staff, or a motion of both receipt and referral to the appropriate Committee or to Staff.

9.9.22.1~~9.9.21.1~~ Any Inquiry that is not dealt with at the Meeting shall automatically fall off the Order Paper and must be re-introduced to the Order Paper if the Trustee wishes to raise it at a future meeting;

9.9.23~~22~~ Updating of Pending Items List;

9.9.24~~23~~ Closing Prayer; and

9.9.25~~24~~ Adjournment.



REPORT TO

REGULAR BOARD

## MONTHLY PROCUREMENT – CONTRACTS FOR AWARD

“It’s no good, it’s no good!” says the buyer – then goes off and boasts about the purchase.  
(Proverbs 20:14)

### Drafted

May 8, 2025

### Meeting Date

May 22, 2025

J. Charles, Head of Procurement, Contract Administration and Risk Management

## RECOMMENDATION REPORT

**Vision:** *IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

IN GOD’S IMAGE: Growing in Knowledge, with Justice and Hope



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Director of Education

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Affairs and Chief Operating Officer

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Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer and Treasurer



**A. EXECUTIVE SUMMARY**

As required by Purchasing Policy FP.01, the Board of Trustees approve all procurement activity/awards greater than \$150,000 for Goods & Services and greater than \$250,000 for Capital/Renewal expenditure.

On a quarterly basis procurement activities/contract awards between \$50,000 - \$150,000 for Goods & Services and \$50,000 - \$250,000 for Capital/Renewal expenditure will be reported to the Board for information. This reporting will occur in March, June, September and December.

This report submits to the Board of Trustees a listing of all procurement activity/awards greater than \$150,000 for Goods & Services and greater than \$250,000 for Capital/Renewal expenditure subsequent to May 8, 2025.

**B. PURPOSE**

Purchasing Policy FP.01 requires Board of Trustee approval for any procurement activity/award greater than \$150,000 for Goods & Services and greater than \$250,000 for Capital/Renewal expenditure.

**C. BACKGROUND**

This report recommends approval of the attached list of procurement activity/awards listed in Appendix A.

**D. EVIDENCE/RESEARCH/ANALYSIS**

A listing of all procurement activity for approval is provided in Appendix A.

**E. STAFF RECOMMENDATION**

That the Board of Trustees approve all procurement activities/awards listed in Appendix A.



Appendix A: Monthly Procurement Report (Recommendation)

Contract Awards for Goods & Services over \$150,000 and Capital Expenditure over \$250,000

Regular Board: May 22, 2025

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
1.	T-070-25 Ren 2024 097	Contractor Award for Paving at St. Maria Goretti Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	DonRos Landscape Construction	3	May 16, 2025-August 29, 2025	\$1,135,473.93	NA	Lowest Price
2.	T-099-25 Ren 2024 149	Contractor Award for Site Renovation at St Cyril	M. Zlomislic  Capital Development, Asset Management & Renewal	Melrose Paving Co Ltd.	5	May 12, 2025-August 29, 2025	\$463,197.32	NA	Lowest Price



Appendix A: Monthly Procurement Report (Recommendation)

Contract Awards for Goods & Services over \$150,000 and Capital Expenditure over \$250,000

Regular Board: May 22, 2025

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
3.	T-106-25 Ren 2024 133	Contractor Award for Exterior Door Replacement at St Josaphat	M. Zlomislic  Capital Development, Asset Management & Renewal	Windspec Inc.	6	May 26, 2025- August 29, 2025	\$188,500.00	NA	Lowest Price
4.	T-107-25 Ren 2024 134	Contractor Award for Exterior Door and Window Replacement at St. Louis Catholic School	M. Zlomislic  Capital Development, Asset Management & Renewal	Windspec Inc.	6	May 26, 2025- August 29, 2025	\$941,255.00	NA	Lowest Price
5.	T-110-25 Ren 2024 151	Contractor Award for Exterior Door Replacement at Blessed Sacrament Catholic Elementary School	M. Zlomislic  Capital Development, Asset	Colonial Building Restoration	5	July 2, 2025- November 28, 2025	\$284,300.00	NA	Lowest Price



**Appendix A: Monthly Procurement Report (Recommendation)**

Contract Awards for Goods & Services over \$150,000 and Capital Expenditure over \$250,000

Regular Board: May 22, 2025

No.	Bid No. & Name	Description	SO/Executive Division	Recommended Supplier(s)	# of Bids Rec'd	Projected Start/End Date of Contract	Estimated cost for Initial Term	Est. total cost for Optional Term	Award based on: Lowest Price or Highest Score
			Management & Renewal						



REPORT TO

REGULAR BOARD

## TRUSTEE EXPENSES BUDGET UPDATE

*May the mountains bring prosperity to the people, the hills the fruit of righteousness. (Psalm 72:3)*

Drafted

May 15, 2025

Meeting Date

May 22, 2025

R. Putnam, Chief Financial Officer and Treasurer  
K. Morra, Senior Controller and Head of Financial Services

## RECOMMENDATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

**Mission:** *Nurturing the faith development and academic excellence of our Catholic learning community through the love of God, neighbour, and self.*



MULTI-YEAR STRATEGIC PLAN  
2022 - 2025

IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope



Brendan Browne  
Director of Education

Adrian Della Mora  
Associate Director of Academic  
Affairs and Chief Operating Officer

Derek Boyce  
Associate Director of Corporate  
Services and Chief Commercial Officer

Ryan Putnam  
Chief Financial Officer and Treasurer

## **A. EXECUTIVE SUMMARY**

Trustees are provided with an annual individual expenditure budget as outlined within the Trustee Services Expenditure Policy. The budget year for Trustees is November 15 to November 14 for each year of their term of office.

## **B. PURPOSE**

This report provides an update on year-to-date expenditure at the mid-year point and seeks direction as to the treatment of any remaining funds at year end.

## **C. ANALYSIS**

Each Trustee has an annual individual allocation of \$15,000 for a total allocation for all 12 Trustees of \$180,000.

Total expenses at the six-month mark (May 15) are \$60,406 with a remaining balance of \$119,594.

Year-to-date spending at the six-month mark is 33.6% of the total allocation with 66.4% remaining.

## **D. STAFF RECOMMENDATIONS**

That the six-month Trustee Expenses Budget Update be received.

That the Board of Trustees provide direction to staff as to treatment of any remaining funds at the end of the Trustee year being November 14, 2025.



REPORT TO

REGULAR BOARD

## CITY OF TORONTO'S PROPOSED BY-LAW AMENDMENTS TO ENSURE ACCESS TO SOCIAL INFRASTRUCTURE

*For surely, I know the plans I have for you, says the Lord, plans for your welfare and not for harm, to give you a future with hope. ~Jeremiah 29:11*

**Drafted**

May 12, 2025

**Meeting Date**

May 22, 2025

Michael Caccamo, Superintendent of Education, Safe Schools, Literacy Curriculum Leadership & Innovation

### RECOMMENDATION REPORT

**Vision:** *IN GOD'S IMAGE: Growing in Knowledge, with Justice and Hope.*

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**MULTI-YEAR STRATEGIC PLAN**  
2022 - 2025

**IN GOD'S IMAGE:** Growing in Knowledge, with Justice and Hope



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Chief Financial Officer and Treasurer

## **A. EXECUTIVE SUMMARY**

The City of Toronto is considering bylaw amendments at its May 21-23, 2025, meeting to prohibit certain behaviours near social infrastructure, which is defined as a childcare centre, a place of worship or a school, to mitigate barriers to access where identifiable communities and children gather. This report provides an overview of the proposed bylaw amendments, examines similar legislation in Brampton, Calgary, and Vaughan, and offers recommendations for the Toronto Catholic District School Board (TCDSB) to consider in response to the proposed amendments.

**The cumulative staff time required to prepare this report was 7 hours.**

## **B. PURPOSE**

1. The purpose of this report is to inform the Board of Trustees about the City of Toronto's proposed bylaw amendments to ensure access to social infrastructure and to provide recommendations on how the TCDSB can respond.
2. Feedback is informed by consideration for the safety and well-being of students and staff, the protection of faith-based educational environments (such as TCDSB schools), and the balance between public safety and constitutional rights.

## **C. BACKGROUND**

1. The TCDSB Communications Department, Safe Schools Department and Area Superintendents have a history of working collaboratively with SafeTO, Toronto Police Services, other school boards and community organizations to manage past demonstrations near schools to protect the safety and well-being of students, staff, families.
2. On April 17, 2025, the City of Toronto invited school boards to participate in consultations regarding a proposed bylaw aimed at mitigating the impacts of demonstrations near vulnerable institutions.
3. At its April 24<sup>th</sup>, 2025, Regular Board Meeting, the Board of Trustees referred an invitation to participate in a public consultation on a proposed demonstrations by-law to protect vulnerable institutions to staff for a report on the Board's position.
4. Consultations sought input on public experiences with demonstrations, perspectives on areas the bylaw might apply to, definitions of "vulnerable



institutions," and considerations for developing and implementing the bylaw. The City of Toronto provided an online survey and opportunities for written submissions and community-focused discussions. Consultations on the proposed by-law closed on May 1, 2025. The City of Toronto will now be discussing proposed by-law amendments at their May 21-23, 2025, Council meeting.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

### **1. Toronto: Proposed Bylaw Amendments to Ensure Access to Social Infrastructure**

- The proposed bylaw amendments would apply to City of Toronto streets and sidewalks near social infrastructure such as schools, places of worship and childcare. "School" is defined in the proposed by-law amendment as defined in the *Education Act*, R.S.O. 1990, c. E.2 and its regulations. The Board would be considered an "owner" under the proposed by-law amendment. If passed, amendments to the City of Toronto's Streets and Sidewalks Bylaw would come into effect on July 2, 2025.
- The City reports show that the intent of the by-law amendment is to ensure access to social infrastructure is not impeded by prohibiting certain activities and conduct on City property. The proposed bylaw amendments are request based and short-term, allowing owners of social infrastructure to apply to establish an "access area," which covers cover any City property that is within 20 metres from the boundaries of the property for a 180-day period.
- To be successful, an application must show that the prohibited behaviour occurred outside the building within the past 90 days, that it impeded access to the premises, and that there is a reasonable concern that it may happen again. The 80-day prohibition is renewable and would be enforced by by-law enforcement officers who could fine violators up to \$5,000.
- If passed, the City plans to take an education-first approach to promote voluntarily compliance and conduct outreach to owners of social infrastructure to ensure they understand the bylaw's application and request process for the 20-metre access area.
- While the proposed bylaw amendment would prohibit certain behaviours which impact access to social infrastructure within certain locations at certain times (during operating hours, as well as one hour before and one after) it does not prohibit peaceful gatherings, protests or demonstrations, including any such activities that occur as part of a labour union strike, information pickets and/or activities related to labour disputes.

- Prohibited behaviours includes those that pose unreasonable physical, psychological and emotional barriers to accessing the social infrastructure.

## 2. Comparative Municipal Bylaws

- **Brampton:** In response to violent protests outside a Hindu temple, Brampton enacted a bylaw prohibiting nuisance demonstrations within 100 meters of places of worship. The bylaw defines nuisance demonstrations as those that cause a disturbance or threaten public safety, causing a reasonable person to be intimidated, meaning that they are either concerned for their safety or security; intimidation can be caused by, but not only by, actions or expressions that incite hatred, violence, intolerance or discrimination.
- **Calgary:** Calgary's Safe & Inclusive Access Bylaw restricts specified protests within 100 meters of entrances to city-operated recreation facilities and libraries, particularly those objecting to human rights-related issues. The bylaw aims to prevent harassment and ensure safe access to public facilities.
- **Vaughan:** Vaughan's Protecting Vulnerable Social Infrastructure By-law prohibits nuisance demonstrations within 100 meters of vulnerable institutions, including schools, childcare centres, hospitals, and places of worship. The bylaw defines nuisance demonstrations similarly to Brampton's bylaw and seeks to balance freedom of expression with the safety and well-being of community members. Of the municipal bylaws being compared, Vaughan's is the only one that includes schools as vulnerable institutions.
- **Ottawa (Exploring):** The City of Ottawa is exploring a proposed by-law on vulnerable social infrastructure. Staff have recommended a cautious approach that includes a comprehensive and consultation process to ensure proportionality due to legal challenges in Calgary and other jurisdictions where similar by-laws remain untested.

## 3. Legal Considerations and Challenges

- The Canadian Charter of Rights and Freedoms guarantees freedoms of expression and peaceful assembly. However, these rights are subject to reasonable limits prescribed by law. Municipalities must ensure that bylaws regulating demonstrations are narrowly and reasonably tailored to address specific harms, such as harassment or obstruction, without unduly infringing on constitutional rights. The City of Calgary is currently the subject of an ongoing court challenge by The Canadian Constitution

Foundation, along with an appeal of a conviction made under the new Safe and Inclusive Access bylaw.

## E. METRICS AND ACCOUNTABILITY

Should the proposed bylaw amendments proceed, the TCDSB can:

1. **Monitor:** Track incidents of prohibited behaviour near TCDSB schools, noting any disruptions, safety concerns or barriers to access.
2. **Partner:** Safe Schools can partner with the City of Toronto Bylaw, SafeTO, Toronto Police Services and other community partners to establish the appropriate protocol for tracking and reporting to ensure student and staff safety.
3. **Report:** Provide updates to the Board of Trustees on developments related to the bylaw and its implications for TCDSB schools, including whether prohibited behaviour has occurred within 20 metres of a school property, if it has impeded access to the property, and if it is believed to occur again. Should this happen, the Board can consider applying for an “access area,” prohibiting specific behaviours which prevent access to the impacted property for a 180-day period.

## F. STAFF RECOMMENDATION

Staff recommend that the Chair of the Board write a letter to Toronto City Council outlining the following for their consideration:

- **Definition of Social Infrastructure:** Should the proposed bylaw amendments proceed, the Board expresses its support for the inclusion of schools, child care centres, and places of worship in the definition of social infrastructure.
- **Enhanced Safety Measures:** The Board supports enhanced safety measures in and around school zones to protect students and staff. If passed, the Board encourages the City of Toronto to work with school boards, childcare centres, places of worship, Toronto Police Services, and SafeTO to establish access areas around their properties.
- **Charter Compliance:** Given the Charter challenge and judicial review currently underway in Calgary, encourage the City to ensure their bylaw amendments align with the Canadian Charter of Rights and Freedoms,

balancing the rights to freedom of expression and assembly with the need to protect vulnerable institutions.

- **Enhance Partnerships:** Should the proposed bylaw amendments proceed, the TCDSB will work with SafeTO, the City School Board Advisory Committee, City of Toronto Bylaw Enforcement, Toronto Police Services, and other school boards to assess the implications for the Board and develop appropriate protocols and strategies.
- **Monitoring and Reporting:** The TCDSB will monitor, document, and report any prohibited behaviour on City of Toronto property near its schools, including any impacts on nearby schools and childcare facilities.

**OUR MISSION**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

**OUR VISION**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*



**MINUTES OF THE REGULAR MEETING OF THE  
GOVERNANCE AND POLICY COMMITTEE  
PUBLIC SESSION**

**HELD TUESDAY, APRIL 1, 2025**

**PRESENT:**

**Trustees:**

N. Crawford, Chair  
G. Tanuan, Vice Chair  
A. Kennedy  
K. Morrison  
M. Rizzo

**Staff:**

A. Ceddia  
L. Coulter  
C. Fernandes  
M. Caccamo  
R. Fernandes  
D. Luk  
N. McInerney  
C. Onyia  
S. Vlahos

S. Harris, Recording Secretary  
S. Hinds-Barnett, Assistant Recording Secretary

**5. Roll Call and Apologies**

An apology was extended on behalf of Trustee Li Preti. Trustee de Domenico was absent.

**6. Approval of the Agenda**

MOVED by Trustee Kennedy, seconded by Trustee Morrison, that the Agenda be approved.

The Motion was declared

CARRIED

**7. Declarations of Interest**

There were none.

**8. Approval and Signing of the Minutes**

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that the Minutes of the Meeting held March 4, 2025 be approved.

The Motion was declared

CARRIED

Trustee Morrison left the horseshoe at 8:04 pm and returned at 8:08 pm.

## 15. Staff Reports

MOVED by Trustee Rizzo, seconded by Trustee Morrison, that Item 15a) be adopted as follows:

### 15a) Response to Motions regarding Community Advisory Committees

received and referred back to Staff to review the following:

- 1) Article 7.13 of Operating By-law 175 dealing with Community Advisory Committees to allow for the terms of office of community members of these Committees to be longer than one year;
- 2) Definition and Criteria of Staff and Steering Committees;
- 3) That Chair and Co-Chair be included in the Terms of Reference template for Community Advisory Committees; and
- 4) Compile all issues relating to Community Advisory, Staff, Steering and Ad Hoc Committees.

Trustee Morrison left the meeting at 8:21 pm.

Results of the Vote taken, as follows:

#### **In Favour**

#### **Opposed**

Trustees Crawford  
Kennedy  
Rizzo  
Tanuan

The Motion was declared

CARRIED

The Chair declared a five-minute recess.

The Meeting resumed with Trustee Crawford in the Chair.

**PRESENT: (Following Recess)**

**Trustees:** N. Crawford, Chair  
G. Tanuan, Vice Chair  
A. Kennedy  
M. Rizzo

**15. Staff Reports**

MOVED by Trustee Kennedy, seconded by Trustee Tanuan, that Item 15b) be adopted as follows:

- 15b) Performance Appraisal - Director of Education Policy** that this be postponed to the June 3, 2025 Governance and Policy Committee Meeting.

Results of the Vote taken, as follows:

**In Favour**

Trustees Kennedy  
Rizzo  
Tanuan

**Opposed**

Crawford

The Motion was declared

CARRIED



MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that Item 15c) be adopted as follows:

- 15c) Physical Activities Within the Physical and Health Education Programs Policy** that the Governance and Policy Committee recommend to Board that the proposed Physical Activities within the Physical Education Programs Policy provided in Appendix A (tracked) and Appendix B (clean), be approved.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Kennedy  
Rizzo  
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that Item 15d) be adopted as follows:

- 15d) Cursive Writing Policy** that the Governance and Policy Committee recommend to Board that the proposed Cursive Writing Policy provided in Appendix A (tracked) and Appendix B (clean), be approved.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Kennedy

Rizzo  
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Rizzo, that Item 15e) be adopted as follows:

- 15e) Combined (Split) Grade Classes for Elementary Schools Policy** received and referred to Staff.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Kennedy  
Rizzo  
Tanuan

The Motion was declared

CARRIED

**18. Updating of Pending List**

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that Item 18a) be adopted as follows:

- 18a) Monthly Pending List** received.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Kennedy  
Rizzo  
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that Item 18b) be adopted as follows:

**18b) Annual Policy Priority Schedule** received.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Kennedy  
Rizzo  
Tanuan

The Motion was declared

CARRIED

**20. Adjournment**

MOVED by Trustee Tanuan, seconded by Trustee Kennedy, that the meeting be adjourned.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Trustees Crawford  
Kennedy  
Rizzo  
Tanuan

The Motion was declared

CARRIED

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SECRETARY

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CHAIR

**MINUTES OF THE REGULAR MEETING OF THE  
CATHOLIC PARENT INVOLVEMENT COMMITTEE  
PUBLIC SESSION**

**HELD MONDAY APRIL 07, 2025**

**1. Call to Order**

The Chair, Jennifer Di Francesco called the meeting to order at 7:00 pm.

**2. Opening Prayer**

The Opening Prayer was led by Jennifer Di Francesco.

**2.a Land Acknowledgement**

The Land Acknowledgement was led by Jennifer Di Francesco.

**3. Roll Call & Apologies**

**Trustees:** Nancy Crawford (W12)  
Frank D'Amico (W6)

**Elementary Parent Members:** Jennifer Di Francesco (W1) – Virtual  
Gabriela Berloni (W2) – Virtual  
Tony Orangis (W3) – Virtual  
Agata Edwards (W4) – Virtual  
Franco Cozza (W5E)  
Andreia Maia (W6)  
Richelle De Belchior (W8/E) – Virtual  
Jacinda Liburd (W8/W) – Virtual  
Michael Lamanna (W11/S)  
Karolina Krystyniak (W12)

**Secondary** Gus Gikas (Central)

**Parent Members:** Maureen Colford (East)

**Community Members:** None

**Staff:** Ryan Peterson (Director Designate)  
Joe Fiorante (Financial Services)  
Marco Ouji (Communications)

S. Adaikpoh, Acting Recording Secretary

Apologies were extended on behalf of Nora Biagioni da Costa and Francesca Ancona. Madeleine Juanche, Dan Kajioka and Ivonne Marynovych were absent.

#### **4. Approval of the Agenda**

MOVED by Gabriela Berloni, seconded by Gus Gikas, that the Agenda, as amended to add Item 18a) Communication from Trustee de Domenico, Chair of Toronto Catholic District School Board (TCDSB) and Trustee Ward 2 to Mayor Chow and Councillor Holyday on Revise of Snow Clearing Protocol, be approved.

By Unanimous consent, the Motion was declared

CARRIED

#### **5. Declarations of Interest**

There were none.

#### **6. Approval and Signing of the Minutes of the Meeting held February 24, 2025**

MOVED by Gabriela Berloni, seconded by Agata Edwards, that the Minutes of

the Meeting held February 24, 2025 be approved.

By Unanimous consent, the Motion was declared

CARRIED

**7. Presentations and Reports from Committee Officers**

MOVED by Andreia Maia, seconded by Gus Gikas, that Item 7a) be adopted as follows:

**7a) Chair's Report - April 2025 received**

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Gabriela Berloni, seconded by Andreia Maia, that Item 7b) be adopted as follows:

**7b) Catholic Parent Involvement Committee Grant and Expenditure Summary as of March 31st, 2025 - Gus Gikas, Treasurer of Catholic Parent Involvement Committee received.**

The balance is \$76,146.93 and PIC and PRO Grant funds are \$1500.00.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Gus Gikas, seconded by Jacinda Liburd, that Item 7c) be adopted as follows:

- 7c) 2025-2026 Budget Framework - Ryan Putnam, Chief Financial Officer and Treasurer** received.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jacinda Liburd, seconded by Gus Gikas, that Item 7d) be adopted as follows:

- 7d) School Finance Support Team Updates - Weronika Dec, Senior Manager, School Finance Support Team** received.

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jacinda Liburd, seconded by Gabriela Berloni, that Item 7e) be adopted as follows:

- 7e) Update on Catholic School Parent Councils (CSPC) Financial Software - Joe Fiorante, Supervisor, CSPC Reporting** received.

By Unanimous consent, the Motion was declared

CARRIED



## 10 Notices of Motion

MOVED by Gus Gikas,, seconded by Tony Orangis, that Item 10a) be adopted as follows:

### 10a) **From Gus Gikas, Treasurer of Catholic Parent Involvement Committee and representative of Central Wards 5,6,9 and 10, regarding CPIC Volunteer of the Year Award Plaques and Nameplates:**

Whereas: The CPIC Volunteer of the Year Award requires the purchase of initial plaques and nameplates for every school in the TCDSB to recognize the volunteers chosen by each school.

Whereas: There is a cost associated with the purchase of the plaques and nameplates, which requires a vote by the committee.

Whereas: There will also be a yearly cost associated with buying the nameplates for the schools that choose a volunteer for the year.

Whereas: National Volunteer Month is in April. It is a time to celebrate and recognize the contributions of volunteers. It is an opportunity to join the impact of volunteerism and encourage more people to get involved in their communities. This is a great month to reaffirm our commitment to giving back.

Whereas: CPIC is fulfilling its mandate of encouraging parent engagement by creating interest among CSPCs and parents in the schools with the Volunteer of the Year Awards.

Be It Resolved That: CPIC approve up to \$12,000 to cover the cost of the CPIC Volunteer Parent of the Year Award Plaques and Nameplates.

Be It Resolved That: CPIC purchases the initial plaques and nameplates for all the schools in the TCDSB.

Be It Resolved That: CPIC purchases the nameplates every year for those schools that participate.

Results of the Vote taken, as follows:

**In Favour**

**Opposed**

Di Francesco  
Berloni  
Orangis  
Edwards  
Cozza  
Maia  
De Belchior  
Liburd  
Lamanna  
Krystyniak  
Gikas  
Colford

The Motion was declared

CARRIED

The committee consented to the purchase of CPIC Volunteer Parent of the Year Award Plaques in the design of Plaques #5 on Agenda page 41.

**11. Communications Received**

MOVED by Agata Edwards seconded by Michael Lamanna, that Item 11a) be adopted as follows:

**11a) Ontario Association of Parents in Catholic Education (OAPCE) Report and Letter to Catholic Parent Involvement Committee (CPIC) received**

By Unanimous consent, the Motion was declared

CARRIED

MOVED by Jacinda Liburd, seconded by Andreia Maia a, that Item 11b) be

adopted as follows:

- 11b) From Toronto Catholic District School Board (TCDSB) Parent regarding Your Ticket for the Lift Jesus Higher Event - A Special Gift from Catholic Parent Involvement Committee (CPIC) received**

By Unanimous consent, the Motion was declared

CARRIED

**15. Reports from TCDSB Board Officials**

MOVED by Gabriela Berloni, seconded by Gus Gikas that Item 15a) be adopted as follows:

- 15a) Update (Verbal) - Ryan Peterson, Director - Designate for Catholic Parent Involvement Committee received.**

By Unanimous consent, the Motion was declared

CARRIED

**16. Reports from Trustee or Trustee Alternate**

MOVED by Gabriela Berloni, seconded by Jacinda Liburd that Item 16a) be adopted as follows:

- 16a) Update (Verbal)- Nancy Crawford, Trustee and Frank D'Amico, Trustee Alternative received.**

By Unanimous consent, the Motion was declared

CARRIED

**18. Update from the Board on Prior CPIC Resolutions Recommended**

- 18a) Communication from Trustee de Domenico, Chair of Toronto Catholic District School Board (TCDSB) and Trustee Ward 2 to Mayor Chow and Councillor Holyday on Revise of Snow Clearing Protocol. Item withdrawn by Jennifer Di Francesco.**

**23. Adjournment**

MOVED by Andreia Maia, seconded by Jacinda Liburd, that the meeting be adjourned.

By Unanimous consent, the Motion was declared

CARRIED

The Meeting adjourned at 9:15 pm.

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CPIC SECRETARY

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CPIC CHAIR



J. Paul Dubé, Ombudsman

**VIA EMAIL:** [brendan.browne@tcdsb.org](mailto:brendan.browne@tcdsb.org)

Toronto, May 1<sup>st</sup>, 2025

Brendan Browne  
Director of Education  
Toronto Catholic District School Board  
Catholic Education Centre  
80 Sheppard Avenue East  
Toronto, ON  
M2N 6E8

**Subject: Progress report on implementation of recommendations**

Dear Director Browne:

I am writing with regard to my office's ongoing monitoring of the Toronto Catholic District School Board's work in implementing recommendations from my 2017 investigation report, *The Route of the Problem*.

My report examined the oversight of student transportation issues at the start of the 2016-2017 school year by the Toronto District School Board (TDSB), the Toronto Catholic District School Board (TCDSB), and their transportation consortium, the Toronto Student Transportation Group (TSTG). My investigation found that the boards' oversight of student transportation and the response to the busing delays and disruptions at the start of 2016 was unreasonable, and I made 42 recommendations, all of which were accepted.

Since then, the Boards and your transportation consortium have made significant progress in addressing the issues raised in my report and improving the provision of school bus services.



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[www.ombudsman.on.ca](http://www.ombudsman.on.ca)



In response to my recommendations, the Consortium has made several process improvements including updating its Request for Tenders process in 2023, in respect of current busing contracts. The updated process required bus operators to bid on routes within defined geographic zones and prioritized operators with experience operating in urban areas. Additionally, the consortium has introduced a new "Incident Reporting" protocol to ensure a clear process for identifying and responding to safety incidents on the bus and refined its portal for communicating with parents. There has also been ongoing training for the "Purple Equals Parent" program, which ensures that children with purple tags on their bags are not dropped off unless their responsible adult is present. The program now imposes penalties on operators who fail to comply. This change will help ensure ongoing child safety.

Given the time that has elapsed since I released my report and the considerable progress made in implementing my recommendations, I have determined that going forward, formal written progress reporting by the boards and the consortium is no longer necessary. My team will continue to communicate directly with the consortium on any outstanding recommendations and any issues and individual complaints that may require escalation.

I would like to acknowledge the excellent co-operation and professionalism that Kevin Hodgkinson and his team have offered to my office over the last eight years and look forward to the continued collaboration on this file.

Yours truly,



Paul Dubé  
Ombudsman

cc. Kevin Hodgkinson, General Manager, Toronto Student Transportation Group (TSTG)  
Clayton La Touche, Director of Education, Toronto District School Board (TDSB)



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# MASTER PENDING LIST AND ROLLING CALENDAR TO MAY 22, 2025

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
1.	October 2024 Regular Board	TBD	Regular Board	<p>WHEREAS: There appears to be an increase in the prevalence of autism in our schools; and</p> <p>WHEREAS: Trustees have limited visibility into relevant data on this topic.</p> <p>BE IT RESOLVED THAT: Staff bring a report outlining three years of historical data, system wide capturing:</p> <ul style="list-style-type: none"> <li>- Number of students at the elementary and secondary levels and corresponding growth rates;</li> <li>- Central Human Resources allocated to Autism support (and any corresponding growth or decline in these resources); and</li> <li>- Insights into the geographical distribution of relevant students with an emphasis on ward demographics including socio economic data <b>(Consideration of Motion from Trustee Di Giorgio regarding Autism Research Request/Support)</b></li> </ul>	Associate Director of Academic Affairs and Chief Operating Officer
2.	November - 2024 Regular Board	September 2025	Regular Board	<p>WHEREAS: The Toronto Catholic District School Board (TCDSB) is the largest publicly funded Catholic Board in the province of Ontario and in Canada;</p> <p>WHEREAS: The Toronto Catholic District School Board must make decisions in compliance with many pieces of legislation including the Education Act, the Constitution of Canada, the Charter of Rights and Freedoms, the Ontario Human Rights Code, Page 174 of 188 the Roman Catholic Church, and our own</p>	Chief Financial Officer and Treasurer

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
				<p>By-law 175;</p> <p>WHEREAS: Governance by Roberts Rules is complex and requires expertise in many instances;</p> <p>WHEREAS: If the Toronto Catholic District School Board makes a decision inappropriately it could be challenged by a ratepayer, or in court, or by the Ministry of Education;</p> <p>WHEREAS: We have an obligation to our voters, parents, students and staff to govern without error and in accordance with the highest standards of governance;</p> <p>WHEREAS: Governing according to the expected standard rules is understood by everyone to be fair and equitable; and</p> <p>WHEREAS: Conditions arise at Board meetings or at Committee Meetings of the Board when the services of a Parliamentarian would be advantageous to deal with complex or contentious issues;</p> <p>THEREFORE BE IT RESOLVED THAT: Staff prepare a report on an economically feasible way to procure the services of a Parliamentarian for situations categorized as high priority.  <b>(Consideration of Motion from Trustee Kennedy regarding Parliamentarian Services)</b></p>	
3.	January 2025 Regular Board	TBD	Regular Board	<p>That the following SEAC recommendation be referred to Staff for a report:</p> <p>1. Mandatory professional development for bus drivers that</p>	Associate Director of Academic Affairs and Chief Operating Officer



#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
4.				<p>support for bus driving staff should they be experiencing challenges with special needs students;</p> <p>2. That the Minister of Education consider funding for special needs staff on school buses to assist with special needs students; and</p> <p>3. That items 1 and 2 above be sent to the Transportation Consortium and Minister of Education.</p> <p><b>(Recommendation to Board from the Special Education Advisory Committee: Special Education Plan December 2024</b></p> <p><b><u>Sections for Discussion:</u></b></p> <p><b>5. Special Education Staff;</b></p> <p><b>6. Specialized Equipment; and</b></p> <p><b>7. Transportation for Students with Special Education Needs.)</b></p>	
	March 2025 Regular Board	TBD	Regular Board	<p>WHEREAS: The Toronto Catholic District School Board (TCDSB) is committed to fostering inclusive and diverse learning environments that celebrate and promote multiculturalism and multilingualism;</p> <p>WHEREAS: Spanish is one of the most widely spoken languages globally and reflects the cultural heritage of many students, families, and staff within the TCDSB community;</p>	Associate Director of Academic Affairs and Chief Operating Officer / Executive Chief Communications Officer, Policy, Government Relations and

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
				<p>WHEREAS: Celebrating a Spanish Language Day would enhance cultural awareness, linguistic appreciation, and community engagement in alignment with TCDSB's mission and values; and</p> <p>WHEREAS: Establishing this day would provide opportunities for students to learn about the rich history, traditions, and contributions of Spanish-speaking communities both locally and globally.</p> <ol style="list-style-type: none"> <li>1. THEREFORE, BE IT RESOLVED THAT: The TCDSB formally recognizes and declares April 23, 2025 as Spanish Language Day, to be celebrated annually thereafter;</li> <li>2. THEREFORE, BE IT FURTHER RESOLVED THAT: The TCDSB directs staff to develop a plan to implement Spanish Language Day activities in collaboration with schools, community partners, and cultural organizations;</li> <li>3. THEREFORE, BE IT FURTHER RESOLVED THAT: Resources and tools to support schools in celebrating Spanish Language Day be created and shared by the Curriculum and Multilingual Education Departments;</li> <li>4. THEREFORE, BE IT FURTHER RESOLVED THAT: The Communications Department promote Spanish Language Day within the TCDSB community and celebrate the contributions of Spanish-speaking cultures; and</li> <li>5. THEREFORE, BE IT FURTHER RESOLVED THAT: A report on the success of the inaugural Spanish Language Day</li> </ol>	Strategy

#	Date Requested & Committee/ Board	Report Due Date	Destination of Report Committee/ Board	Subject	Delegated To
5.				be presented to the Board following its implementation to assess its impact and identify areas for improvement. <b>(From Trustee D'Amico regarding Proclamation of a Spanish Language Day at Toronto Catholic District School Board)</b>	
	December - 2022 Regular Board	November 2027	Student Achievement	That an international Languages report be presented in public session at the Student Achievement and Well-Being Committee or appropriate Committee or Board every 5 years <b>(From the Governance and Policy Committee: International Languages (Elementary) Report S.P.05)</b>	Associate Director of Academic Affairs and Chief Operating Officer

## 2025 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

A = Annual Report

P = Policy Metric Report

Q = Quarterly Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (A)	Corporate Services	Annual Chief Financial Officer Overview	Chief Financial Officer and Treasurer
2	February (A)	Corporate Services	Multi-Year Financial Forecast	Chief Financial Officer and Treasurer
3	March (A)	Corporate Services	Budget Framework and Consultation Plan	Chief Financial Officer and Treasurer
4	March (A)	Corporate Services	Consensus Student Enrolment Projections	Associate Director Corporate Services
5	March (A/P)	Corporate Services	Transportation Annual Report and S.T.01 Transportation Policy Metric	Associate Director Corporate Services
6	April (A)	Corporate Services	Ministry Funding Overview	Chief Financial Officer and Treasurer
7	April (Q)	Corporate Services	Mid-Year Budget Status Report	Chief Financial Officer and Treasurer
8	May (A)	Corporate Services	Preliminary Budget Estimates	Chief Financial Officer and Treasurer
9	June (P)	Corporate Services	B.R.01 Rental of Surplus School Space and Properties Policy Metric	Associate Director Corporate Services
10	June (A)	Corporate Services	Recommended Budget Estimates	Chief Financial Officer and Treasurer
11	June (A)	Corporate Services	Delegated Authority Report	Chief Financial Officer and Treasurer
12	September (A)	Corporate Services	Delegated Authority Update Report	Chief Financial Officer and Treasurer
13	September (A)	Corporate Services	Annual Procurement Plan	Chief Financial Officer and Treasurer

## 2025 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

<b>14</b>	September (A)	Corporate Services	Capital Program Update	Associate Director Corporate Services
<b>15</b>	October (Q)	Corporate Services	Budget Update: Enrolment and Staffing	Chief Financial Officer and Treasurer
<b>16</b>	October (A)	Corporate Services	Trustee Honorarium Report	Chief Financial Officer and Treasurer
<b>17</b>	October (A)	Corporate Services	Capital Renewal Program Report	Associate Director Corporate Services
<b>18</b>	November (A)	Corporate Services	Audited Financial Statements	Chief Financial Officer and Treasurer
<b>19</b>	November (P)	Corporate Services	Enrolment Report and S.A.01 Admission and Placement Policy Metric	Associate Director Corporate Services
<b>20</b>	December (A)	Corporate Services	Revised Budget Estimates	Chief Financial Officer and Treasurer
<b>21</b>	December (A)	Corporate Services	Annual Legal Fees Report	Chief Financial Officer and Treasurer
<b>22</b>	December (A)	Corporate Services	Annual Investment Report	Chief Financial Officer and Treasurer
<b>23</b>	December (A)	Corporate Services	Annual Audit Committee Report	Chief Financial Officer and Treasurer
<b>24</b>	February (A)	Regular Board	School Year Calendar	Associate Director Academic Services
<b>25</b>	March (A)	Regular Board	Preliminary Staffing Projections Report	AD Academic Services and CFO/Treasurer
<b>26</b>	September (P)	Regular Board	A.06 Advocacy Policy Metric	Chief Financial Officer and Treasurer
<b>27</b>	October (P)	Regular Board	H.M.33 Acceptance of Hospitality or Gifts Policy Metric	Chief Financial Officer and Treasurer
<b>28</b>	November (A)	Regular Board	Ongoing Exit and Entry Student Survey	Associate Director Corporate Services

## 2025 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

<b>29</b>	November (A)	Regular Board	Annual Calendar of Meetings	Director of Education
<b>30</b>	November (A)	Regular Board	Multi-Year Strategic Plan Annual Report	Director of Education
<b>31</b>	December (A)	Regular Board	Director's Annual Report	Director of Education
<b>32</b>	January (A)	Student Achievement	Equity Action Plan Annual Report	Director of Education
<b>33</b>	January (A)	Student Achievement	Annual Mental Health and Wellbeing Report	Associate Director Academic Services
<b>34</b>	January (P)	Student Achievement	A.36 Accessibility Standards Policy Metric	Associate Director Academic Services
<b>35</b>	February (P)	Student Achievement	S. 19 External Research Policy Metric	Associate Director Academic Services
<b>36</b>	March (A)	Student Achievement	The Angel Foundation for Learning Annual Report and Presentation	Associate Director Academic Services
<b>37</b>	April (A)	Student Achievement	Non-Resident VISA Student Fees	AD Academic Services and CFO/Treasurer
<b>38</b>	May (A)	Student Achievement	Ratification of Student Trustee Nominees	Associate Director Academic Services
<b>39</b>	June (P)	Student Achievement	B.B.04 Smoke & Vapour Free Policy Metric	Associate Director Academic Services
<b>40</b>	September (P)	Student Achievement	H.M.40 Fair Practice in Hiring and Promotion Policy Metric	Associate Director Academic Services
<b>41</b>	September (A)	Student Achievement	Community Advisory Committees Report	Associate Director Academic Services
<b>42</b>	September (P)	Student Achievement	H.M.14 Harassment and Discrimination Policy Metric	Associate Director Academic Services
<b>43</b>	September (P)	Student Achievement	H.M.19 Conflict Resolution Policy Metric	Associate Director Academic Services
<b>44</b>	September (P)	Student Achievement	T.07 Community Engagement Policy Metric	Director of Education

## 2025 CALENDAR OF ANNUAL REPORTS & POLICY METRICS

<b>45</b>	September (P)	Student Achievement	A.37 Communications Policy Metric	Director of Education
<b>46</b>	October (P) (5 Year Cycle)	Student Achievement	International Languages Program Report (Next Reporting Date of October 2027)	AD Academic Services and CFO/Treasurer
<b>47</b>	October (A)	Student Achievement	Board Improvement and Equity Plan (BIEP)	Associate Director Academic Services
<b>48</b>	October (A/P)	Student Achievement	S.22 Religious Accommodation Policy Metric	Associate Director Academic Services
<b>49</b>	October (A)	Student Achievement	Student Trustees: Voices that Challenge - CSLIT	Associate Director Academic Services
<b>50</b>	November (A/P)	Student Achievement	Annual Safe Schools Report and S.S.12 Fresh Start Policy Metric	Associate Director Academic Services
<b>51</b>	November (A)	Student Achievement	Annual EQAO and OSSLT Assessments Report	Associate Director Academic Services
<b>52</b>	November (A)	Student Achievement	K-12 Professional Development Plan for Student Achievement and Well-Being	Associate Director Academic Services
<b>53</b>	November (A)	Student Achievement	CPIC Annual Report	Associate Director Academic Services
<b>54</b>	November (P)	Student Achievement	Elementary Catholic School Leadership Impact Team Policy Metric ECSLIT	Associate Director Academic Services
<b>55</b>	November (P)	Student Achievement	S.24 Combined (Split) Grade Classes for Elementary Schools Policy Metric	Associate Director Academic Services
<b>56</b>	December (A/P)	Student Achievement	Accountability Framework for Special Education and S.P.01 Special Education Programs and Services Policy Metric	Associate Director Academic Services
<b>57</b>	December (P)	Student Achievement	S.10 Catholic School Parent Council Policy Metric	Associate Director Academic Services
<b>58</b>	December (A)	Student Achievement	Staff CPIC Annual Report	Associate Director Academic Services

## **2025 CALENDAR OF ANNUAL REPORTS & POLICY METRICS**