

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ..
We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity*

OUR VISION

*At Toronto Catholic, we transform the world
through witness, faith, innovation and action.*



AGENDA ADDENDUM THE REGULAR MEETING OF THE CORPORATE AFFAIRS, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC SESSION

Patrizia Bottoni, Chair

Maria Rizzo, Vice-Chair

Tuesday, February 9, 2016
7:00 P.M.

	Pages
9. Delegations	
<i>9.c Mary Miele regarding the Deloitte Report</i>	<i>1</i>
15. Matters referred or deferred	
<u>Referred from the Student Achievement Meeting of February 4, 2016</u>	
<i>15.a From Trustee Kennedy, regarding request for liquor permit for Senator O'Connor Irish dinner night on March 3, 2016</i>	<i>2</i>
16. Staff Reports	
<i>16.f Awarding of transportation contracts</i>	<i>3 - 12</i>
<i>16.g Report regarding request from Brebeuf College School to waive the liquor policy - February 13, 2016</i>	<i>13 - 14</i>
<i>16.h Report regarding request from Brebeuf College School to waive the liquor policy - April 29, 2016</i>	<i>15 - 16</i>
21. Report from Parliamentary	



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

PLEASE BE ADVISED THAT ALL STANDING
COMMITTEE MEETINGS ARE BEING
RECORDED

For Board Use
Only

Delegation No. _____

☐ Public Session

☐ Private
Session

☐ Five (5)
Minutes

Name	MARY MIELE
Committee	Corporate Affairs Strategic Planning and Property
Date of Presentation	2/9/2016
Topic of Presentation	DELOITTE REPORT
Topic or Issue	EA CUTS
Details	EA CUTS
Action Requested	RECONSIDERATION OF EA CUTS

I am here as a delegation to speak only on my own behalf	Yes
I am an official representative of the Catholic School Advisory Committee (CSAC)	No
I am an official representative of student government	
I am here as a spokesperson for another group or organization	

Submittal Date	2/8/2016
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MEMORANDUM

January 27, 2016

TO: Student Achievement and Well Being Committee

FROM: Angela Kennedy
Trustee, Ward 11

SUBJECT: **Request for permission to serve liquor at a yearly Irish Dinner night to be held at Senator O'Connor Catholic Secondary School on Thursday, March 3, 2016**

A request was received from the principal of Senator O'Connor Catholic Secondary School for a permit to hold an Irish Dinner night to be held at Senator O'Connor Catholic Secondary School on Thursday, March 3, 2016 from 5:00 p.m. to 11.00 p.m.

A permit is requested to serve alcohol at this event.

Trustee Kennedy requests that the permit policy be waived and that permission be granted to serve alcohol at their Irish Dinner night on Thursday, March 3, 2016 at Senator O'Connor Catholic Secondary School.

Thank you for your consideration.

Angela Kennedy
Trustee, Ward 11



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

AWARDING OF TRANSPORTATION CONTRACTS

All this also comes from the Lord Almighty, whose plan is wonderful, whose wisdom is magnificent. Isaiah 28:29 / NIV /

Created, Draft	First Tabling	Review
January 28, 2016	January 28, 2016	Click here to enter a date.
Joseph Ruscitti, Senior Manager Planning Services Kevin Hodgkinson, General Manager, Transportation Services Mario Silva, Comptroller Planning and Development		
RECOMMENDATION REPORT		

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G. Poole
Associate Director of Academic Affairs

A. Sangiorgio
Associate Director of Planning and
Facilities

Angela Gauthier
Director of Education

A. EXECUTIVE SUMMARY

The current contract for student transportation services expires this year and the Board must enter into a new contract effective for September 2016. The TSTG (Toronto Student Transportation Group) has completed evaluations of service providers for purposes of entering into new contracts for September 2016 and has submitted its report including recommendations, for the consideration of the Board.

B. PURPOSE

The purpose of this report is to provide for the consideration of Trustees the report (*Appendix 'A'*) from TSTG regarding the awarding of transportation contracts for September 2016, and for subsequent Board approval of its recommendations.

C. BACKGROUND

1. The current contract for the provision of transportation services for TCDSB and TDSB will expire in 2016.
2. At its meeting of October 16, 2014, the TSTG Governance Committee approved the following:
 - a) That staff be authorized to go to the market place through an RFP process to secure student transportation services commencing in September 2016.
 - b) That selected carriers and the public be requested to submit proposals for the provision of transportation services.
 - c) That staff be authorized to enter into negotiations with responding service providers.
 - d) That the proposed RFP for student transportation services be approved subject to final review by the Board's solicitor.
 - e) That staff prepare a summary report upon the conclusion of the RFP for the TSTG Governance Committee to review, confirm, and adjust the awarding of transportation contracts if required.

3. TSTG received proposals from the following 8 vendors:

- Attridge Transportation*
- First Student Transportation
- Landmark Transportation
- McCluskey Transportation*
- Sharp Transportation
- Stock Transportation*
- Switzer-Carty Transportation
- Wheelchair Accessible Transit*

*operators currently providing service to the Toronto School Boards

4. TSTG has completed evaluations for new contracts to be effective September 2016. Although the prices are based on fair market value, they are higher than current rates and will continue to challenge the Transportation budget.

D. STAFF RECOMMENDATION

That the following recommendations from TSTG be approved.

1. That the Toronto Student Transportation Group recommend member School Boards enter into contracts for the provision of transportation services for a six year period with two one year optional extensions based on terms and conditions set out in the Request for Proposal commencing September 1, 2016 with the following School Bus Operators:

- Attridge Transportation
- First Student Transportation
- McCluskey Transportation
- Sharp Transportation
- Stock Transportation
- Switzer-Carty Transportation
- Wheelchair Accessible Transit

2. That the TSTG Co-Chairs along with the Directors and Chairs of the TCDSB and TDSB request a meeting with both political and administrative leaders at the Ministry of Education to address the significant imbalance in transportation funding.

Public

**TO: TSTG GOVERNANCE COMMITTEE
JANUARY 25TH, 2016**

FROM: GENERAL MANAGER

SUBJECT: AWARDING OF TRANSPORTATION CONTRACTS

Origin:

Expiration of Transportation Contracts

Executive Summary

The Toronto Catholic District School Board and the Toronto District School Board concluded a seven year contract with our current bus operators plus two one year extensions and have completed evaluations for renewed contracts starting in September 2016. Both Boards have the opportunity to secure contracts that provide fair market value to the Districts in minimizing costs while maintaining a level of service required in the Toronto marketplace. However, although the prices may be fair market value they are considerably higher than current rates and will continue to apply pressure to the Transportation budget.

Comment(s):

1. The Governance Committee at its October 16th, 2014 meeting approved the following:
 - a. That staff be authorized to go to the market place through an RFP process to secure student transportation services commencing in September 2014.
 - b. That selected carriers and the public be requested to submit proposals for the provision of transportation services.
 - c. That staff be authorized to enter into negotiations with responding service providers

- d. That the proposed RFP for student transportation services be approved subject to final review by the Board's solicitor.
 - e. That staff prepare a summary report upon the conclusion of the RFP for the TSTG Governance Committee to review, confirm, and adjust the awarding of transportation contracts if required.
2. The RFP was released on November 27th and was posted on Biddingo and announcement of the release of the RFP was posted on the consortium's website. Two addendums were issued by the RFP Coordinator to provide answers to questions received from interested parties who submitted inquiries by the December 11th, 2015 deadline. Over fifty organizations downloaded a copy of the Toronto transportation RFP. The RFP closed on January 5th, 2016 and proposals were received from the following 8 vendors:

- *Attridge Transportation
- *First Student Canada
- Landmark Transportation
- *McCluskey Transportation
- Sharp Transportation
- *Stock Transportation
- Switzer-Carty Transportation
- *Wheelchair Accessible Transit

* Operators currently providing service to the Toronto School Boards

3. The contract award process was designed in three stages. The first is a simple mandatory requirement stage whereby proponents had to submit material that met the very basic requirement of school bus transportation services. Any carrier that did not meet these requirements were eliminated from further review. The second stage involved a technical review of each of the interested parties to ensure that they were capable of providing services that were requested by the TSTG. Any carrier not scoring higher than 50% at the technical stage was also eliminated from further review. The third stage was based on price for services. The final award was based on combining 44.4% of their technical score with 55.6% of their pricing score to determine an award rank. Contract awards were established by vehicle type and awarded to carriers starting from the highest ranking to that of the lowest. Purchasing Department members from both Boards provided oversight to the evaluation team consisting of the following members:

General Manager - TSTG
Transportation Operations & Safety Manager

Transportation Planning & Technology Manager
Senior Manager, Business Development & Community Services

4. Each of the proponents was asked as part of the technical review section to provide details in each of the following areas:

- a) Driver education & training;
- b) Driver retention/recruitment strategy;
- c) External communication strategy;
- d) Internal communication strategy;
- e) Fleet maintenance & management;
- f) Fuel efficiency;
- g) Administrative and/or operations team;
- h) Operational & administrative facilities;
- i) Safety programs and accident reporting;
- j) References.

5. The evaluation team has identified the following school bus operators as providing the best value for service. The chart summarizes the number of busses by type recommended be awarded to each operator. A pie chart detailing the breakdown is included as Appendix A. All vendors have indicated as part of their bid that they would accept a six year contract with a two year optional extension based on the terms of the contract:

Company	Full-Size	Mini-Size	Mini-Van	WC	Total
Attridge	90	121	0	0	211
First Student	88	0	19	44	151
Landmark	0	0	0	0	0
McCluskey	0	120	0	0	120
Sharp	90	150	30	30	300
Stock	120	446	0	68	634
Switzer-Carty	60	90	0	0	150
Wheelchair Accesible	0	120	30	30	180
Total	448	1047	79	172	1746

6. Market conditions have negatively impacted the school bus industry over the last number of years and rates are in most cases significantly higher than current pricing. Operators have indicated that driver wages are the number one influence in price determination and that higher wages are required to help ensure positive driver recruitment and retention. Companies are having to constantly advertise for drivers and the cost for the recruitment and retention has increased as they compete with other part time organizations

for employees. Since most new buses are manufactured in the United States the cost to purchase new buses has increased due to value of the falling Canadian dollar. Companies have also indicated that the annual rate increases provided by the current contract (which is an increase/decrease of 85% of the Toronto Consumer Price Index) did not keep up with actual costs for operators, leaving some struggling financially at the end of the current contract. The contract award will have all carriers take a piece of the downtown core which is another reason why all rates may be higher in that no one operator wants to locate and operate vehicles in the downtown core as traffic is problematic and real estate costs are high adding to the carriers calculations of transportation rates. The current contract capped vehicle age at 12 years but in order to secure the two one year extension the age of vehicles was increased which also contributed to increased maintenance costs that may not have been calculated on the original contract length. Finally, although fuel is trending lower at the moment there was a large swing with gasoline prices reaching \$1.40 during the term of the current contract and carriers will hedge prices to protect themselves from future price increases.

7. The rate increases by vehicle type range from an average low of 15% to a high of 23%. This is compared to an average of a 9% increase when the Boards went to the market in 2007. These increased rates will further exacerbate the transportation deficit as compared to Ministry grant. The estimated financial impact to the Consortium of the proposed rates is summarized below:

Type of Transportation		2015/2016 Estimates	2016/2017 New Projected Estimates	Increase (Decrease)	% Change
Reg Home to School	\$	18,163,297.00	\$ 22,338,216.40	\$ 4,174,919.40	23%
Special Education	\$	44,789,066.00	\$ 46,802,713.00	\$ 2,013,647.00	4.50%
Wheelchair	\$	6,520,636.00	\$ 7,812,768.64	\$ 1,292,132.64	19.80%
Total	\$	69,472,999.00	\$ 76,953,698.04	\$ 7,480,699.04	10.80%

* Expenditure does not include utilization costs for bus routes exceeding base rate time or taxi costs.

8. The current economic climate however does offer some benefits in terms of mitigating costs. The cost of borrowing is less than 1% allowing school bus companies to finance vehicle purchases at record lows. Also, although fuel is extremely volatile the price of fuel has been trending downwards and market forecasts suggests fuel will remain relatively low for several years before rising again.

9. The new Broader Public Sector (BPS) requirements mandated by the Ministry of Education did impact how the School Boards have historically procured student transportation services. The last two Request for Proposals allowed the School Boards more flexibility in terms of negotiating with proponents to establish conditions and pricing that were agreeable to both parties. The new process requires all the conditions and prices to be set as part of the process and as such when bids are evaluated they are awarded based on the proponent's ability to meet those conditions. The purpose of setting out all the conditions in the RFP are such that the process is transparent and fair for all bidding parties.
10. The Ontario School Bus Association is one the main organizations that provides information and feedback for their members. The association is made up of primarily school bus operators but some student transportation consortia are also members. The OSBA has been focused recently on helping its membership better understand their actual operating costs and how best to prepare bids for student transportation contracts. As part of their central information and data analysis they prepared a report on the 'cost escalation of student transportation services.' It outlines what they consider some of the critical aspects to why costs and have to increase in order for school bus companies to be competitive in the marketplace going forward. A copy of this report is attached as *Appendix B*.

Recommendation:

1. That the Toronto Student Transportation Group recommend member School Boards enter into contracts for the provision of transportation services for a six year period with two one year optional extensions based on terms and conditions set out in the Request for Proposal commencing September 1 2016 with the following School Bus Operators:
 - Attridge Transportation
 - First Student Transportation
 - McCluskey Transportation
 - Sharp Transportation
 - Stock Transportation
 - Switzer-Carty Transportation
 - Wheelchair Accessible Transit
2. That the TSTG co-chairs along with the Directors and Chairs of the TCDSB and TDSB request a meeting with both political and administrative leaders

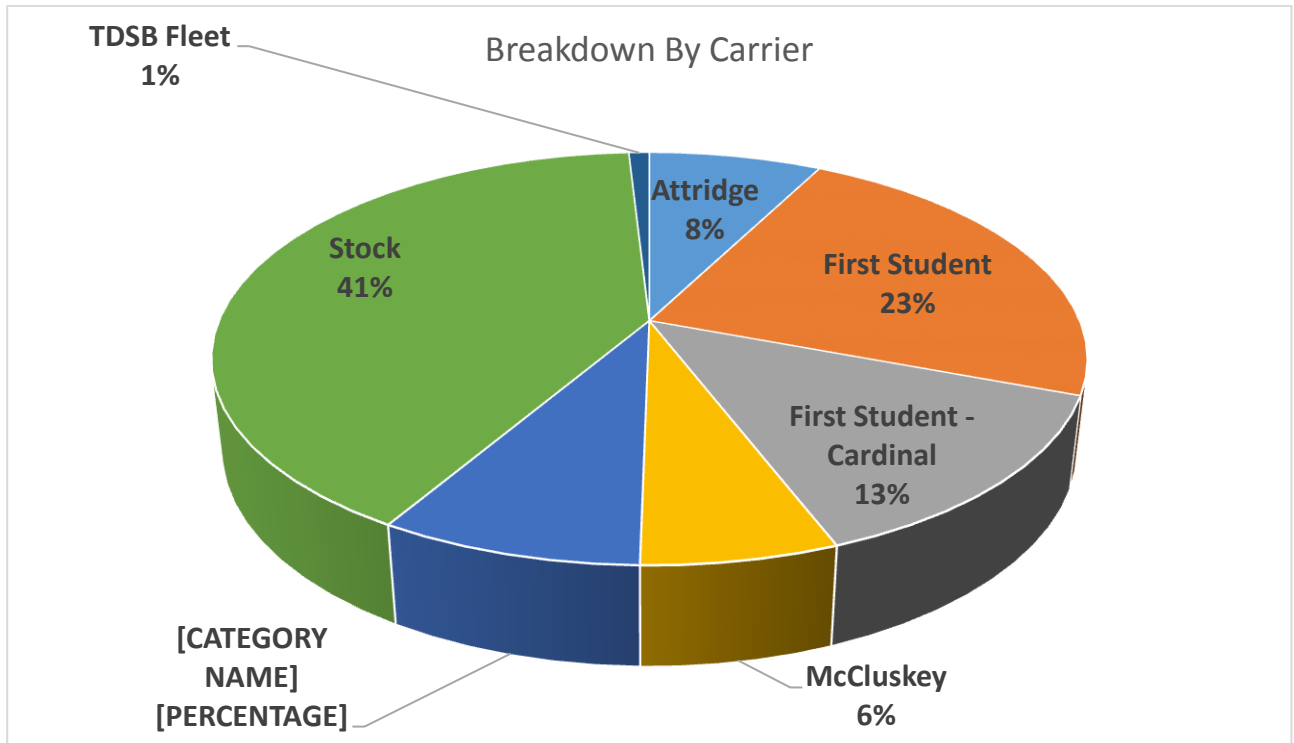
at the Ministry of Education to address the significant imbalance in transportation funding.

K Hodgkinson
General Manger

APPENDIX 'A'

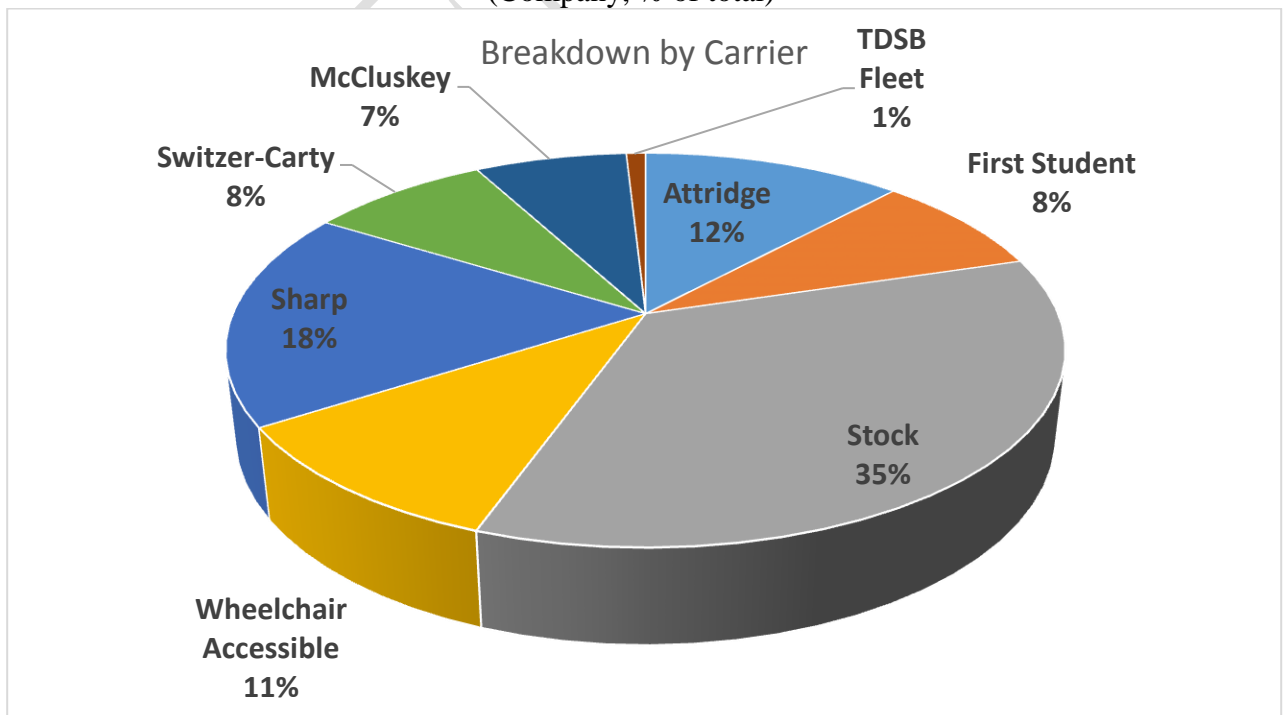
Breakdown of Current Vehicle Allocation

(Company, % of total)



Breakdown of Proposed Vehicle Allocation

(Company, % of total)





REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

LIQUOR PERMIT REQUEST FROM BREBEUF COLLEGE SCHOOL

So, whether you eat or drink, or whatever you do, do all to the glory of God.
1 Corinthians 10:31

Created, Draft	First Tabling	Review
February 9, 2016	February 9, 2016	Click here to enter a date.
Trustee Michael Del Grande, Ward 7		
INFORMATION REPORT		

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G. Poole
Associate Director of Academic Affairs

A. Sangiorgio
Associate Director of Planning and
Facilities

Angela Gauthier
Director of Education

A. EXECUTIVE SUMMARY

Request from Trustee Del Grande for permission to waive liquor policy to serve alcohol at an event to be held at Brebeuf College on February 13, 2016.

B. PURPOSE

A request was received from Michael Rogers, Guidance Counsellor at Brebeuf College to waive the liquor policy to serve alcohol at a fundraiser for the TCDSB Service Trip to India.to be held Saturday, February 13, 2016 from 7:00 pm to 12:00 am.

C. BACKGROUND

1. A permit is requested to waive the liquor policy at this event.

D. CONCLUSION

This report is recommended for the approval of the board.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

LIQUOR PERMIT REQUEST FROM BREBEUF COLLEGE SCHOOL

[Click here to enter Quote.](#)

Created, Draft	First Tabling	Review
Click here to Enter Date First appearance at EC or DC	Click here to Enter Date First appearance at Standing Committee or Board	Click here to enter a date.
Click here to enter name and position of Lead Author.		
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Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

Request from Trustee Del Grande for permission to waive liquor policy to serve alcohol at an event to be held at Brebeuf College on April 29, 2016.

B. PURPOSE

A request was received from John Wujek, Principal at Brebeuf College to waive the liquor policy to serve alcohol at their Alumni Pub Night Event to be held April 29, 2016 from 6:00 pm to 12:00 am.

C. BACKGROUND

1. A permit is requested to waive the liquor policy at this event.

D. CONCLUSION

This report is recommended for the approval of the Board.

[Click here to enter text.](#)