

TORONTO CATHOLIC DISTRICT SCHOOL BOARD REGULAR MEETING

PUBLIC SESSION

AGENDA

MAY 19, 2016

Angela Kennedy, Chair
Trustee Ward 11

Frank D'Amico, Vice Chair
Trustee Ward 6

Ann Andrachuk
Trustee Ward 2

Patricia Bottoni
Trustee Ward 4

Nancy Crawford
Trustee Ward 12

Jo-Ann Davis
Trustee Ward 9

Allison Gacad
Student Trustee

Michael Del Grande
Trustee Ward 7

Joseph Martino
Trustee Ward 1

Sal Piccininni
Trustee Ward 3

Barbara Poplawski
Trustee Ward 10

Maria Rizzo
Trustee Ward 5

Garry Tanuan
Trustee Ward 8

Karina Dubrovskaya
Student Trustee



MISSION

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Lalita Fernandes 416-222-8282 Extension 2293
Asst. Recording Secretary: Sophia Harris 416-222-8282 Extension 2298

Angela Gauthier
Director of Education

Angela Kennedy
Chair of the Board



OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ..
We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity*

OUR VISION

*At Toronto Catholic, we transform the world
through witness, faith, innovation and action.*



REGULAR MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD PUBLIC SESSION

Angela Kennedy, Chair

Frank D'Amico, Vice-Chair

Thursday, May 19, 2016

7:00 P.M.

Pages

1. Call to Order
2. Memorials and Opening Prayer
3. Singing of O Canada A Capella
4. Roll Call & Apologies
5. Approval of the Agenda
6. Reports from Private Session
7. Notices of Motions
 - 7.a From Trustee Davis, regarding Gaps in Bill 181 Municipal Elections Modernization Act 1
8. Declarations of Interest
9. Approval and Signing of Minutes of the Previous Meetings 2 - 24
 - 9.a Special Board (Corporate Services) - April 14, 2016
 - 9.b Regular Board - April 21, 2016
10. Presentations

10.a	Monthly Report from the Chair of the Board	25
10.b	Monthly Report from the Director of Education	26 - 27
10.c	Monthly Report from Student Trustee(s)	
11.	Delegations	
12.	Consideration of Motions for which previous notice has been given	
13.	Unfinished Business from Previous Meetings	
	<u>Unfinished Business from March 31, 2016 Meeting</u>	
13.a	Report of the Governance and Policy Committee on the Format of Governance and Policy Committee Reports to Board	28 - 32
13.b	Report of the Governance and Policy Committee on External Research Policy (S.19)	33 - 38
13.c	Report of the Governance and Policy Committee on Board Recognized Charitable Foundations (A.09)	39 - 44
14.	Matters recommended by Statutory Committees of the Board	
14.a	Minutes of the Regular Meeting of the Special Education Advisory Committee (to be distributed)	
15.	Matters referred/deferred from Committees/Board	
16.	Reports of Officials for the Information of the Board of Trustees	
16.a	TCDSB Paid Parking Initiative (to be distributed)	
16.b	Proposed Reduction in TCDSB Transportation Service (to be distributed)	
17.	Reports of Officials Requiring Action of the Board of Trustees	
17.a	Senhor Santo Christo Community Hub (to be distributed)	
17.b	2016-2017 Budget Estimates	45 - 134
17.c	Report of the Governance and Policy Committee on Smoke Free Space Policy (B.B.04)	135 - 141

17.d	Report of the Governance and Policy Committee on Effective Financial Management and Control of operations policy (F.M.08)	142 - 150
18.	Listing of Communications	
18.a	From Trustee Davis regarding City School Board Committee Update	
19.	Inquiries and Miscellaneous	
20.	Updating of Pending Items List	151 - 159
21.	Closing Prayer	
22.	Adjournment	

MOVED BY: Jo-Ann Davis **Toronto Catholic District School Board**

TOPIC: **Gaps in Bill 181 Municipal Elections Modernization Act**

WHEREAS: One of the stated main characteristics of Canada's electoral democracy is "Participation, Fairness and Transparency."

WHEREAS: Ontario's Municipal Elections Act is currently under review to help ensure that it meets the needs of communities.

WHEREAS: Given this aim, there are clear gaps in Bill 181 when it comes to meeting the electoral rights of Catholic ratepayers.

WHEREAS: Catholic school supporters have a unique voter registration burden placed on them because their support for Catholic schools does not follow them when they move, but rather they must re-register their support every time or be removed from the voters list.

WHEREAS: Catholic school supporters have been faced with further barriers to carrying out their basic democratic right to vote for their school board representative due to a range of reported issues including: a lack of ballots at polling stations, voters being provided with the wrong ballot, and voters being faced with a lack of knowledge to make correction to the designation of school support by staff at the polling station.

THEREFORE BE IT RESOLVED THAT:

The Chair write the Minister of Municipal Affairs & Housing, cc'ing all Toronto MPPs and TCDSB Trustees, stating our support for the OCSTA position on this matter and indicating that we agree with the following recommended changes to Bill 181 in order to further advance the principles of fairness and good government being pursued by the government through this Bill:

- Amending Section 21 of the Municipal Elections Act to include provisions that direct the clerk to ensure MPAC delivers the most accurate voters' list possible
- Modifying the amendment to enable the Minister to direct MPAC to focus on enumeration issues impacting Catholic school supporters. This may include directives to MPAC to ensure an accurate assessment data base
- Amending Section 11 of the Assessment Act to direct MPAC to revise its information forms for property owners to ensure they indicate support for the school board of their choosing. School support should automatically follow a person when they move from one property to another
- Leave the scheduling of a PA day on municipal election day to the discretion of the local school board
- Amend Section 12.1 to include direction to the clerk to develop a plan to ensure polling stations have sufficient resource and trained staff to support Catholic voters in respect of school trustees.
- Amend Section 12.1 to direct the clerk of a municipality to develop and implement alternative methods of casting ballots in the next municipal election. These methods should include email, telephone and mail as well as other secure on-line technologies.

**MINUTES OF THE SPECIAL MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

HELD THURSDAY, APRIL 14, 2016

Corporate Affairs

PRESENT:

F. D'Amico, Acting Chair
A. Andrachuk
P. Bottoni
N. Crawford
M. Del Grande
A. Kennedy
B. Poplawski
G. Tanuan

A. Gauthier
A. Sangiorgio
G. Poole
P. Matthews
R. McGuckin
D. Yack
C. Fernandes
P. DeCock
M. Puccetti
J. Yan
M. Silva

A. Robertson, Parliamentarian
L. Fernandes, Recording Secretary
S. Harris, Assistant Recording Secretary

The items dealt with at the Corporate Services, Strategic Planning and Property Committee Meeting in Private Session were deemed presented.

MOVED by Trustee Bottoni, seconded by Trustee Andrachuk, that the items dealt with in PRIVATE SESSION regarding Ratification of TSU Collective Agreement, Approval of Acquisition of 962 Islington Avenue and Presentation by the Director of Education on Succession Planning be approved.

**(Private Session minutes
Distributed Under separate cover)**

The items dealt with at the Corporate Services, Strategic Planning and Property Committee Meeting in Public Session were deemed presented.

CARRIED

MOVED by Trustee Bottoni, seconded by Trustee Andrachuk, that all items dealt with in PUBLIC SESSION be approved.

CARRIED

MATTERS AS CAPTURED IN THE ABOVE MOTION

Minutes of the Regular Meeting held March 10, 2016 - approved.

Presentation by Tony Wagner, representing O'Connor House regarding Update on O'Connor House regarding update on O'Connor House - received and referred to staff for a report to respond to the matters raised in the presentation and explore opportunities to help with designing permits that would open up the house for cultural opportunities.

Presentation by Julie Mazzucca-Peter representing Association of Professional Student Services Personnel regarding Budget Deficit Reduction Report - received.

Presentation by Desmond Alvares, CSPC Chair of Senator O'Connor regarding 60 Rowena Drive - received and referred to staff.

Motion from Trustee Kennedy regarding the Gifted and French Programs at Senator O'Connor that in order to correct the public record and to address the concerns in the Senator O'Connor community, I would move that a staff report come forward at the earliest possible time to address the inequities in program offerings in our secondary schools. I would further move that the two regional programs – French and Gifted continue to be offered at Senator O'Connor and be replicated in other secondary schools at the TCDSB as community interest and finances permit.

Report regarding Liquor Permit for Madonna High School for April 22, 2016 that the liquor policy be waived and that Franco Spezzano, director of The Pirandello Theatre Society, a non for profit association, be granted permission to serve alcohol at a cultural event to be held Friday, April 22, 2016.

2016-2017 Budget Estimates for Consultation Purposes - received.

5th Block Program – Selection Criteria – received.

Annual Portable Plan and Other Accommodation Needs 2016-2017 (All Wards) that the Director of Education be authorized to implement the accommodation needs strategy as outlined in the report.

Non-Resident Visa Student Fees for September 2016 – that the fees for Non-Resident VISA students for September 2016 for Toronto Catholic District School Board be maintained at the same level as the fees established by the TDSB of \$12,500 elementary and \$14,000 secondary as follows:

<u>Panel</u>	<u>Yearly Fee Pro-Rated Fee</u>
Elementary	\$12,500 or \$1,250 per month
Secondary (under 21)	\$14,000 or \$1,400 per month
Secondary (over 21-Fraser)	\$14,000 or \$1,500 per additional course

In the event TDSB or surrounding boards increase/decrease their fees for the 2016/2017 school year, TCDSB staff will re-evaluate and recommend a new tuition fee.

International Students Report – received.

Toronto Student Transportation Group Annual Report (All Wards) – received.

Admission Update and Status of Waitlist (All Wards) – received.

City Wide Overview of Population Dynamics by City Ward (All Wards) that staff continue to monitor socioeconomic, demographic and development data for the purposes of informing the Board's established enrolment projection process and demographic forecasting model.

Annual Report – Conflict Resolution Department Services – received and that the Director be requested to send a letter to the Ombudsman's office on behalf of the Board suggesting that the Board would like to receive copies of complaints received from the TCDSB so that action can be taken.

Friends of Catholic Education Award Selection Criteria - deferred to September 2016.

Communication from OCSTA regarding Spring Regional Meeting Questions - received with the following questions to be discussed at the OCSTA Spring Regional Meeting:

1. Financial shortfall for sick days
2. Special Education strategy and how it is going to affect funding and delivery of services
3. What other Boards are doing with respect to the Special Education strategy
4. How Boards are coping with the reduced funding

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that the meeting adjourn.

CARRIED

SECRETARY

CHAIR

MINUTES OF THE REGULAR MEETING
OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
HELD APRIL 21 2016

PUBLIC SESSION

PRESENT:

Trustees A. Kennedy, Chair
F. D'Amico, Vice Chair
A. Andrachuk
P. Bottoni
N. Crawford
J.A. Davis
M. Del Grande
S. Piccininni
B. Poplawski – by teleconference
M. Rizzo
G. Tanuan
A. Gacad, Student Trustee

A. Gauthier
G. Poole
A. Sangiorgio
C. Jackson
P. Matthews
R. McGuckin
P. De Cock
G. Grant
J. Shain
J. Shanahan
C. Fernandes
L. DiMarco
K. Malcolm
N. D'Avella

D. Yack
G. Iuliano Marrello
M. Puccetti
M. Silva
V. Burzotta
J. Yan

A. Robertson, Parliamentarian
L. Fernandes, Recording Secretary
S. Harris, Assistant Recording Secretary

MOVED by Trustee Andrachuk, seconded by Trustee Davis, that the agenda, as amended, be approved.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski

The Agenda, as Amended, was declared

CARRIED

Trustees Del Grande and Kennedy declared an interest in items 11a) Presentation by Patricia Minan-Wong representing TECT regarding the budget, 15e) 2016-2017 Budget Consultation Survey Results and 16a) 2016-2017 Budget Estimates for Consultation Purposes as their family member are employees of this Board. Trustee Del Grande and Kennedy indicated that they would neither vote nor participate in the discussion of the item.

Karen Pitre, Premier's Special Advisor made a presentation to the Board on Community Hubs.

MOVED by Trustee Andrachuk, seconded by Trustee Davis, that the presentation by Karen Pitre, Premier's Special Advisor regarding Community Hubs be received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Davis, that the following Minutes of the Meetings be approved as amended:

- a) Special Board (Student Achievement) March 3, 2016
- b) Special Board (Corporate Services) March 10, 2016
- c) Regular Board – March 31, 2016 approved with an amendment to page 26 to delete the first paragraph, and page 21, 2nd paragraph, to replace the word ‘room’ with ‘meeting’ and the 3rd paragraph to replace Trustee Davis’ name as the seconder with Trustee Andrachuk
- d) Regular Board – March 31, 2016 Private Session.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D’Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski

The Motion was declared

CARRIED

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Davis, that item 10b) be adopted as follows:

10b) Monthly Report from the Chair of the Board – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D’Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski

The Motion was declared

CARRIED

MOVED by Trustee Bottoni, seconded by Trustee D’Amico, that the following item 10c) be adopted as follows:

10c) Monthly Report from the Director of Education – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D’Amico
Kennedy
Del Grande

Tanuan
Davis
Crawford
Poplawski

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Andrachuk, that item 10d) be adopted as follows:

10d) Monthly Report from Student Trustee(s) - received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski

The Motion was declared

CARRIED

Geoff Feldman, representing CPIC made a presentation to the Board regarding approved minutes.

MOVED by Trustee Andrachuk, seconded by Trustee Piccininni, that item 10e) be adopted as follows:

- 10e) Geoff Feldman, representing CPIC regarding approved minutes –** that the presentation be received and that in the spirit of environment and collegiality the CPIC representatives provide the Trustees with a list of recommendations they have submitted to staff.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski

The Motion was declared

CARRIED

Trustees Del Grande and Kennedy left the meeting.

Trustee Kennedy turned the Chair over to Trustee Bottoni.

Patricia Minan-Wong, representing TECT addressed the Board regarding the budget

MOVED by Trustee Crawford, seconded by Trustee Andrachuk, that item 11a) be adopted as follows:

11a) Presentation by Patricia Minan-Wong, representing TECT regarding budget – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Tanuan
Davis
Crawford
Poplawski

The Motion was declared

CARRIED

Trustees Del Grande and Kennedy returned to the meeting.

The meeting continued with Trustee Kennedy in the Chair.

Anna Lisa Crudo Peri, representing OAPCE Toronto, addressed the Board regarding the AOPCE conference

MOVED by Trustee Del Grande, seconded by Trustee Piccininni, that item 11b) be adopted as follows:

11b) Presentation by Anna Lisa Crudo Peri, representing OAPCE Toronto, regarding AOPCE conference – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Rizzo, that item 12a) be adopted as follows:

12a) Amendment to Board By-Laws from Trustee Andrachuk

THEREFORE BE IT RESOLVED THAT:

1. Articles 10.4 and 10.9 of the Board's operating By-Law Number 175 as amended on December 8, 2015, be further amended to include the following:

10.4 Items on Agenda or Order Paper of a Meeting of a Board of Trustees

No matter shall be placed on the draft Agenda or Order Paper of a Meeting of the Board of Trustees:

10.4.x “unless it is a recommendation or report from a statutory committee established under the Education Act and OCSTA;”

10.9 Order Paper for Regular Meetings of the Board of Trustees

Subject to the provisions of Article 10.4, the order of business for regular Meetings of the Board of Trustees that are open to the public shall be as follows:

10.9.x “a recommendation or report from a statutory committee established under the Education Act and OCSTA;”

2. That the Board Order Paper, per our By-Laws, be amended to include a category which provides Statutory Committees the opportunity to provide recommendations, monthly or as required, for consideration by the Board.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D’Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski

The Motion was declared

CARRIED

Trustee Kennedy turned the Chair over to Trustee D’Amico.

MOVED by Trustee Kennedy, seconded by Trustee Davis, that item 12b) be adopted as follows:

- 12b) Motion from Trustee Kennedy regarding Endorsement of the Toronto Board of Health Proposed Implementation of Supervised Injection Sites in Toronto from Trustee Kennedy** – received and that the Toronto Catholic District School Board send a letter to the Toronto Board of Health endorsing the plan for Supervised Sites in Toronto, emphasizing our support for this initiative that will lead to a safer, healthier city for our students.

On the vote being taken, as follows:

In favour

Trustees Poplawski
Andrachuk
Rizzo
Crawford
Kennedy
Davis

Opposed

Trustees Piccininni
Bottoni
Del Grande
Tanuan
D’Amico

The Motion was declared

CARRIED

Trustees Kennedy and Del Grande left the meeting.

MOVED by Trustee Crawford, seconded by Trustee Andrachuk, that item 15a) be adopted as follows:

15a) 2nd Quarter Financial Update Report as at February 29, 2016 – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Del Grande
Tanuan
Davis
Crawford
Poplawski

The Motion was declared

CARRIED

Trustees Del Grande and Kennedy returned to the meeting.

The meeting continued with Trustee Kennedy in the Chair.

MOVED by Trustee Andrachuk , seconded by Trustee Rizzo, that item 15b) be adopted as follows:

15b) Minutes of CPIC for January 18, 2016 – received and referred to staff and that Trustees be provided with a complete list of CPIC membership broken down by wards and categories including community representatives.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Del Grande
Tanuan
Davis
Crawford
Poplawski
Kennedy

The Motion was declared

CARRIED

MOVED by Trustee Tanuan , seconded by Trustee D'Amico, that item 15c) be adopted as follows:

15c) Minutes of CPIC for February 1, 2016 – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Del Grande
Tanuan
Davis
Crawford

Poplawski
Kennedy

The Motion was declared

CARRIED

MOVED by Trustee D’Amico, seconded by Trustee Bottoni, that item 15d) be adopted as follows:

15d) Minutes of the Regular Meeting of Special Education Advisory Committee (SEAC) held April 13, 2016 – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D’Amico
Del Grande
Tanuan
Davis
Crawford
Poplawski
Kennedy

The Motion was declared

CARRIED

Trustee Kennedy turned the Chair over to Trustee D’Amico.

Trustees Kennedy and Del Grande left the meeting.

MOVED by Trustee Rizzo, seconded by Trustee Poplawski, that the meeting be extended for fifteen minutes.

On the vote being taken, as follows:

In favour

Opposed

Trustees Rizzo
D'Amico
Poplawski
Tanuan

Trustees Andrachuk
Bottoni
Crawford

The Motion to extend was declared

CARRIED

MOVED by Trustee Tanuan, seconded by Trustee Poplawski, that item 15e) be adopted as follows:

15e) Results of Consultations on Budget Estimates – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Tanuan
Davis
Crawford
Poplawski

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that item 16a) be adopted as follows:

16a) 2016-2017 Budget Estimates for Consultation Purposes – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees D’Amico
Crawford
Andrachuk
Bottoni
Davis
Poplawski
Tanuan
Rizzo

The Motion was declared

CARRIED

Trustees Kennedy and Del Grande returned to the meeting.

The meeting continued with Trustee Kennedy in the Chair.

MOVED by Trustee Poplawski, seconded by Trustee Bottoni, that item 17a) be adopted as follows:

17a) Verbal Communication from the Director of Education regarding Health and Physical Education Resources – Communication produced by ICE - received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Crawford
Poplawski

The Motion was declared

CARRIED

MOVED by Trustee D'Amico, seconded by Trustee Andrachuk, that item 17b) be adopted as follows:

17b) Communication from OAPCE regarding Conference TRI-FOLD 2016 – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Crawford
Poplawski

The Motion was declared

CARRIED

MOVED Trustee Andrachuk, seconded by Trustee Tanuan, that the meeting adjourn.

CARRIED

SECRETARY

CHAIR



CHAIR'S MONTHLY REPORT

MAY 2016

Following are highlights for the period of April 22 to May 19, 2016.

Monday, May 2nd

- Had the pleasure of attending, along with other Trustees and Sr. Staff, the TCDSB Awards Night celebration at the C.E.C.

Wednesday, May 4th

- Attended a wonderful event in celebration of our retired staff held at St. Paul's Basilica

Saturday, May 14th

- Attended the Filipino Catholic Parent Conference entitled "Enhancing Parent Engagement and Community Involvement" hosted at the C.E.C.
- Shared in the 100th Anniversary Celebrations for Loretto College School at St. Clare Catholic Church

Wednesday, May 18th

- Joined City of Toronto staff, TCDSB Senior Staff and Fr. Massey Lombardi at the "Rededication of the Peace Garden" at Toronto City Hall



DIRECTOR'S MONTHLY REPORT

MAY 2016

Following are highlights for the period of April 22 to May 19, 2016.

Monday, May 2nd

- Attended a wonderful event at Francis Libermann Secondary School (Ward 8) with Cardinal Thomas Collins who spoke with the students and blessed a beautiful painting of the Holy Family which was created by students of the school.
- Delivered remarks at the C.E.C. Liturgy to mark the start of Catholic Education Week
- Had the extreme pleasure of attending a wonderful celebration – TCDSB Awards Night - along with Trustees and Senior Staff at the C.E.C.

Tuesday, May 3rd

- Brought welcoming greetings to the Students and Staff in attendance at the Board-wide Student Trustee Mass held at the C.E.C.

Wednesday, May 4th

- Visited Bishop Marrocco/Thomas Merton Secondary (Ward 10) to be present for the Minister's announcement regarding Specialist High Skills Major (SHSM) program.
- Participated in the wonderful St. Andrew's Elementary School (Ward 1) Multi-Cultural Event
- Visited with the students who were actively participating in the Woodbine Festival organized by our Community Relations Department
- Met with Ministry Staff regarding our 2016-17 Budget Estimates
- Participated in a joyous celebration of our retired staff at St. Paul's Basilica

Thursday, May 5th

- Happily participated in the St. Benedict Elementary School (Ward 1) "Learning Walk about Math"

Friday, May 6th

- Spoke to those in attendance at the C.E.C. Year of the Family celebration
- Attended the opening session of the OAPCE AGM for the meet and greet with various politicians and community members

Saturday, May 7th

- Participated in the successful annual OAPCE AGM and Conference held at Madonna Secondary School which was then followed by a Mass, celebrated by Cardinal Thomas

Collins, and Dinner at Montecassino Banquet Hall.

Monday, May 9th

- Attended a meeting of York University's Toronto Education Advisory Committee

Wednesday, May 11th

- Participated in the Catholic Curriculum Cooperative's Annual Appreciation Dinner

Thursday, May 12th

- Participated in the Ministry of Education's "Regional Education Council (REC)" Meeting – main subjects of discussion were the new Math Strategy and GSNs.

Friday, May 13th

- Celebrated with the community of St. Eugene Catholic School (Ward 1) at their sod turning ceremony.
- Held a telephone meeting with the Facilitator for the upcoming Strategic Planning Sessions involving Trustees and Senior Staff

Saturday, May 14th

- Visited with participants at the 21st Century Camp held at St. Basil's Secondary School (Ward 3)
- Attended the Filipino Catholic Parent Conference – Enhancing Parent Engagement and Community Involvement – held at the C.E.C.
- Participated in the 100th Anniversary Celebrations for Loretto College School – Mass at St. Clare Catholic Church and Reception at the School.

Monday, May 16th

- Was delighted to participate in the "Ukrainian Easter Celebrations" at St. Josaphat Catholic School (Ward 2)
- Brought greetings on behalf of the TCDSB at the Police Awareness Launch which was held at St. Basil Secondary School (Ward 3)

Wednesday, May 18th

- Attended, along with staff, the COSTI Awards Ceremony for those who assisted with Syrian Newcomer placements
- Participated, along with the Chair, City of Toronto Staff and Fr. Massey Lombardi at the Rededication of the Peace Garden at Toronto City Hall

Thursday, May 19th

- Attended the Student Success' Department event - *Pathways to Success* – Partnership Appreciation Breakfast held at the Columbus Centre



REPORT TO

REGULAR BOARD

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON THE FORMAT OF GOVERNANCE AND POLICY COMMITTEE REPORTS TO BOARD

*Your word is a lamp to my feet and a light to my path.
Psalm 119:105*

Created, Draft	First Tabling	Review
March 8, 2016	March 31, 2016	
Maria Rizzo, Chair, Governance and Policy Committee Caitlin Kavanagh, Sr. Manager, Employee Relations & Policy Development		
RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.



Members of the Committee:

Maria Rizzo, Chair
 Nancy Crawford, Vice Chair
 Jo-Ann Davis, Trustee Ward 9
 Angela Kennedy, Ex-Officio
 Frank D'Amico, Ex-Officio

A. EXECUTIVE SUMMARY

The Governance and Policy Committee reviewed the format of Governance and Policy Committee reports to Board at the March 8, 2016 meeting. The format of the report as amended was passed unanimously and is attached as APPENDIX A.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it is a recommendation to change the format of Governance and Policy Committee reports to Board.

C. MOTIONS

That Trustees adopt the following format for Governance and Policy Committee reports to Board:

1. Executive Summary- providing a brief background and explanation of why the recommendations are being made.
2. Purpose- explaining why the report is on the order paper of the regular board (i.e. policy revision, rescind, new policy).
3. Appendix- to include the recommended policy.
4. Committee Recommendation – “That the Board accept the recommendation of the Governance and Policy Committee and [insert recommendation re: amend/rescind/approve new policy]”
5. That the wording in section ‘E’ Metrics and Accountability in the original report from staff to the Governance and Policy Committee include the words “monitored by policy development staff”.

MOVED in AMENDMENT by Trustee Kennedy, seconded by Trustee D'Amico to add #6 that Trustees be reminded to bring their Governance Agenda to the Board meetings.

D. APPENDICES

Appendix A: DRAFT Governance and Policy Committee Report to Board format as recommended

E. COMMITTEE RECOMMENDATIONS

That the Board accept the recommendation of the Governance and Policy Committee and approve the format of Governance and Policy Committee reports to Board found in Appendix A and that Trustees be reminded to bring their Governance Agenda to Board meetings.



REPORT TO

REGULAR BOARD

DRAFT FORMAT: REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON POLICY (#)

Created, Draft	First Tabling	Review
December 1, 2015	January 27, 2016	February 16, 2016

Maria Rizzo, Chair, Governance and Policy Committee

Caitlin Kavanagh, Sr. Manager, Employee Relations & Policy Development

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.



Members of the Committee:

Maria Rizzo, Chair
Nancy Crawford, Vice Chair
Jo-Ann Davis, Trustee Ward 9
Angela Kennedy, Ex-Officio
Frank D'Amico, Ex-Officio

A. EXECUTIVE SUMMARY

Providing a brief background and explanation of why the recommendations are being made.

B. PURPOSE

Explaining why the report is on the order paper of the regular board (i.e. policy revision, rescind, new policy)

C. APPENDIX

Including the policy with the recommended changes.

D. COMMITTEE RECOMMENDATION

“That the Board accept the recommendation of the Governance and Policy Committee and [amend/rescind/approve new policy].”

APPENDIX A



REPORT TO

REGULAR BOARD

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON EXTERNAL RESEARCH POLICY (S.19)

*An intelligent heart acquires knowledge, and the ear of the wise seeks knowledge.
Proverbs 18:15*

Created, Draft	First Tabling	Review
March 8, 2016	March 31, 2016	
Maria Rizzo, Chair, Governance and Policy Committee Caitlin Kavanagh, Sr. Manager, Employee Relations & Policy Development		
RECOMMENDATION REPORT		

Vision:

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Mission:

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Members of the Committee:

Maria Rizzo, Chair
 Nancy Crawford, Vice Chair
 Jo-Ann Davis, Trustee Ward 9
 Angela Kennedy, Ex-Officio
 Frank D'Amico, Ex-Officio

A. EXECUTIVE SUMMARY

The Governance and Policy Committee reviewed the External Research policy (S.19) at the March 8, 2016 committee meeting. The policy as amended was passed unanimously and is attached as APPENDIX A.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends a policy revision.

C. MOTIONS

That Policy S.19 be amended and that the Evaluation and Metrics include the phrase “This will include a summary of the learnings from completed projects”.

D. APPENDICES

APPENDIX A: Revised External Research Policy (S.19)

E. COMMITTEE RECOMMENDATIONS

That the Board accept the recommendation of the Governance and Policy Committee and approve the revision to the External Research Policy (S.19) attached as APPENDIX A.



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: RESEARCH CONDUCTED IN THE TCDSB

POLICY NO: S.19

Date Approved:

August 25, 1988

Date of Next Review:

March 2021

Dates of Amendments:

May 30, 2013-Board

March 2016

Cross References:

O. Reg. 521/01 Collection of Personal Information Education Act, 170(1)(7)

PPM 149 - Protocol for Partnerships with External Agencies for Provision of Services by Regulated Health Professionals, Regulated Social Service Professionals, and Paraprofessional

S.P. 13 Student And Program Assessment

S.16 Access to Pupil Information

S.15 Access To Pupils

Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans (2010) - Canadian Institutes of Health Research, Natural Sciences and Engineering Research Council of Canada, Social Sciences and Humanities Research Council of Canada

Appendix A: External Research Application, Requests to Conduct Research in the Toronto Catholic District School Board

Purpose:

The purpose of this Policy is to ensure that all research conducted within the Board is guided by professional standards of research.

Scope and Responsibility:

This Policy extends to all external institutions, organizations or individuals seeking to conduct research in the Toronto Catholic District School Board (TCDSB) for educational purposes. The Director of Education is responsible for this Policy.

Alignment with MYSP:

Strengthening Public Confidence

Fostering Student Achievement and Well-Being



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: RESEARCH CONDUCTED IN THE TCDSB

POLICY NO: S.19

Financial Impact:

Generally, there is no significant financial impact on the TCDSB. Any expenditure related to approved research projects will be incurred by the external researchers.

Legal Impact:

Generally, there is no significant liability with selectively permitting external research at TCDSB. All requests for research by external institutions, organizations or individuals are subject to a rigorous application and review process. Researchers are responsible for compliance with all applicable legal and other requirements.

Policy:

The Toronto Catholic District School Board will cooperate with organizations and individuals in the pursuit of external research deemed to be of benefit to the students, staff, and community subject to the research review process.

Regulations:

1. All research conducted shall be aligned with the Toronto Catholic District School Board's Multi-Year Strategic Plan (MYSP) and the Board Learning and Improvement Plan (BLIP).
2. All external research requests shall be made in writing to the Director of Education, providing details of the proposal as outlined in the TCDSB External Research Application.
3. The Research Review Committee will assess all external requests to conduct research at TCDSB and make recommendations to the Director.
4. Insofar as external research projects are approved by the Board, the principal is not obliged to accept the project in his or her school.



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: RESEARCH CONDUCTED IN THE TCDSB

POLICY NO: S.19

5. All research projects shall be conducted in accordance with the procedures as outlined and approved in the research request.
6. Consistent with the Education Act, those researchers who will have direct contact with students are required to complete a Police Reference Check prior to commencing research.
7. All research shall be conducted in a manner which ensures confidentiality and anonymity of individuals and schools. The Toronto Catholic District School Board, as an entity, must be assured of confidentiality and anonymity unless otherwise approved.
8. Researchers will provide parents/guardians with information about an approved research project prior to the research being conducted according to approved informed consent procedures. Participation in an individual research project is voluntary.
9. The approval of any request is given with the understanding that a copy of the findings or published results of the research be provided to the Toronto Catholic District School Board.



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: RESEARCH CONDUCTED IN THE TCDSB

POLICY NO: S.19

Definitions:

Anonymity

All information gathered does not contain identifying information.

Confidentiality

As per professional research standards of practice, it is the responsibility of the researcher(s) to ensure that all information gathered is secured and remains undisclosed.

Informed Consent

Prospective participants are informed about the details of the research and voluntarily express agreement to become a participant in the project.

Research Review Committee

The TCDSB Research Review Committee is comprised of TCDSB staff that review and consult on external research applications that are consistent with standard research practices, board priorities and with consideration for demands on the system.

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

An annual report on approved external research projects shall be presented for the information of the Board. **This will include a summary of the learnings from completed projects.**



REPORT TO

REGULAR BOARD

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON BOARD RECOGNIZED CHARITABLE FOUNDATIONS (A.09)

*Whoever brings blessing will be enriched, and one who waters will himself be watered.
Proverbs 11:25*

Created, Draft	First Tabling	Review
March 8, 2016	March 31, 2016	
Maria Rizzo, Chair, Governance and Policy Committee Caitlin Kavanagh, Sr. Manager, Employee Relations & Policy Development		
RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.



Members of the Committee:

Maria Rizzo, Chair
 Nancy Crawford, Vice Chair
 Jo-Ann Davis, Trustee Ward 9
 Angela Kennedy, Ex-Officio
 Frank D'Amico, Ex-Officio

A. EXECUTIVE SUMMARY

The Governance and Policy Committee reviewed the Board Recognized Charitable Foundations policy (A.09) at the March 8, 2016 committee meeting. The policy as amended passed unanimously and is attached as APPENDIX A.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends a policy revision and a policy be rescinded.

C. MOTIONS

1. That the current A.09 ShareLife policy be rescinded.
2. That the current A.14 Collections on Board Premises policy be rescinded.
3. That the revised Policy A.09 as Board approved Charitable Foundations in Appendix 'A' be approved.

MOVED in AMENDMENT by Trustee Kennedy, seconded by Trustee Crawford, that ShareLife and the Angel Foundation for Learning be the official charitable foundations for the TCDSB.

MOVED in AMENDMENT by Trustee Crawford, seconded by trustee D'Amico, that Scope and Responsibility be amended to read "This policy applies to the entire TCDSB Community. The Director is responsible for this policy".

MOVED in AMENDMENT by Trustee Crawford, seconded by trustee D'Amico, that "Excellence in Governance" be added to "Alignment with MYSP".

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Kennedy, to Regulation 1 to add the words "as well as receive a tax receipt to be reflected on their annual T4 slip.

MOVED in AMENDMENT by Trustee Kennedy, seconded by Trustee D’Amico, under Policy 1 to read “that the TCDSB supports ShareLife and the Angel Foundation for Learning” and 2 to read “Other charitable organizations may request approval from the Board of Trustees for system-wide access for their cause or charity”.

MOVED in AMENDMENT by Trustee Kennedy, seconded by Trustee D’Amico, to add the link to the website with the date to be added to the Angel Foundation for Learning and ShareLife.

MOVED in AMENDMENT by Trustee Kennedy, seconded by Trustee Crawford, under Evaluation and Metrics to add #3 assess the impact of the Policy when evaluating the living our values pillar of the MYSP.

D. APPENDICES

Appendix A: Board Recognized Charitable Foundations policy (A.09)

E. COMMITTEE RECOMMENDATION

That the Board accept the recommendation of the Governance and Policy Committee and approve the revised Board Recognized Charitable Foundations policy (A.09) attached as APPENDIX A and rescind policies A.09 ShareLife and A.14 Collections on Board Premises.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: Board Recognized Charitable Foundations

POLICY NO: A.09

Date Approved: March 2016	Date of Next Review: January 2020	Dates of Amendments:
Cross References: Donation F.F. 02 <i>Rescinding: ShareLife A.09; Collections On Board Premises A.14</i>		

Purpose:

This policy highlights the Toronto Catholic District School Board's support of charitable foundations, **and recognizes** both ShareLife and the Angel Foundation for Learning **as the official charitable foundations for the TCDSB.**

Scope and Responsibility:

This policy applies to **the entire TCDSB Community.** The Director is responsible for this policy.

Alignment with MYSP:

Living Our Catholic values

Strengthening Public Confidence

Fostering Student Achievement and Well-Being

Providing Stewardship of Resources

Inspiring and Motivating Employees

Excellence in Governance



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: Board Recognized Charitable Foundations

POLICY NO: A.09

Policy:

The Toronto Catholic District School Board supports ShareLife and the Angel Foundation for Learning.

Other charitable organizations may request approval from the Board of Trustees for system-wide access for their cause or charity.

Regulations:

1. In support of the ShareLife program, the TCDSB shall provide payroll deduction services for all personnel who request them **as well as receive a tax receipt to be reflected on the annual T4 slip.**
2. In support of the Angel Foundation for Learning, the TCDSB participates in the "Cents-Off" program, available to all TCDSB employees. Employees may apply to donate cents from their paycheques and receive a tax receipt to be reflected on the annual T4 slip.
3. Approval for access to board premises may be given by the Director of Education.



POLICY SECTION: ADMINISTRATION

SUB-SECTION:

POLICY NAME: Board Recognized Charitable Foundations

POLICY NO: A.09

Definitions:

Angel Foundation for Learning

A charitable organization that serves the needs of students in the Toronto Catholic District School Board. Through the generosity and compassion of donors, the foundation supports students by nurturing their body, mind and soul through nutritional, educational, and spiritual programs ([Angel Foundation for Learning website](#)).

ShareLife

ShareLife is the Catholic community's response to providing care and outreach to those in need through its social services agencies and grant recipients, by raising and allocating funds effectively, and fulfilling its obligations to respect life at all stages ([ShareLife website](#)).

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

1. Employee participation in the payroll deduction services offered.
2. The ongoing positive impact charitable foundations have on the TCDSB community.
3. Assess the impact of the policy when evaluating the Living Our Values pillar of the MYSP.



REPORT TO

REGULAR BOARD

2016-17 BUDGET ESTIMATES

“A generous man will himself be blessed, for he shares his food with the poor.”

Proverbs 22:9

Created, Draft	First Tabling	Review
March 9, 2016	May 19, 2016	Click here to enter a date.
G. Sequeira, Coordinator of Budget Services P. De Cock, Comptroller of Business Services & Finance		
RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.



G. Poole

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

C. Jackson

Executive Superintendent of Business Services & Chief Financial Officer

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

This report for consideration by the Board of Trustees presents proposed expenditure reductions of \$13.6M and revenue generating options of \$5.5M for a total of \$19.1 million (Appendix A) in the fiscal year 2016-17.

The revised required reduction for 2016-17, year 2 of the Multi-Year Recovery Plan (MYRP), is \$16.1 M. This revised required reduction which incorporates the additional Transportation cost pressure of \$4.7M, Occasional Teacher costs of \$8.6M and the impact of the final GSN grant calculations is required in order to balance in-year for 2016-17. In addition, the 2015-16 budget has also been impacted by the increasing Occasional Teacher costs and this cost will carry forward to 2016-17 as part of the opening Accumulated Deficit. The strategy to balance in-year for 2016-17 is part of a four year strategy to reduce the deficit and fulfils the Board's obligation to eliminate the deficit by 2018-19.



On March 24th 2016, the Ministry of Education released the 2016-17 Grants for Student Needs (GSN) announcement. The impact of the Grants for Student Needs (GSN) have been analysed and incorporated in this report to the Board of Trustees.

B. PURPOSE

1. This report presents several budget reduction and revenue generating opportunities for consideration as part of year two of the four year MYRP.
2. The attachment for the 2015-16 Budget Expenditure Revised Estimates by Functional Classification (Appendix B) provides an opportunity to identify which functional classifications will be impacted by the proposed reductions in dollars and staff by the 2016-17 budget process.
3. The Board of Trustees' approval will be sought at the Board Meeting scheduled for May 19th 2016.
4. The budget reduction and revenue generating opportunities outlined in this report are presented to the Board of Trustees for approval and inclusion in the 2016-17 budget estimates for submission to the Ministry of Education by the June 28th 2016 deadline.

C. BACKGROUND

1. The Board of Trustees during the Special Board meeting held on February 18, 2016 passed the following motion:
 - i. *That the Board of Trustees approve Scenario 3 that “proposes budget reductions totaling \$28.4M spread out over the next three years with the objective of not increasing the Accumulated Deficit in each year and eliminating the Accumulated Deficit in the 3rd and final year of the MYRP*
 - ii. *That the Director of Education quantify the additional cost pressures described in the report, and address the additional bussing transportation costs in the annual budget planning and consultation process.*
 - iii. *Table 3-1 will be submitted to the Ministry of Education by the end of February 2016.*
 - iv. *That staff submit a breakdown of all staff levels by categories and the dollar value.*
2. The Board of Trustees during the Regular Board meeting held on March 31, 2016 passed the following motion:
 - i. *That the Board of Trustees approve for inclusion in the budget engagement and consultation process, the following list of potential expenditure reductions and revenue generating opportunities as per the attached Appendix A (listed below for the Classroom and Administration/Non-Classroom areas). That an additional column be added showing the total FTE for each classroom category and the percentage of each cut being proposed. That the consultation make clear to the public being consulted and that:*
 - a. *Trustees approved a total of \$7.3 million in cuts for 2016-2017 as per the multi-year recovery plan.*
 - b. *There is a required increase in cuts to Transportation specifically that was presented in the multi-year recovery plan given the increase in contract costs to the Board of \$4.4 million.*

- c. We are seeking guidance from the public on where cuts should be made or revenues generated, where risks to the system are perceived based on potential cuts identified by staff and how those risks could be mitigated.*
 - d. That, all non-funded items be identified as part of the budget consultation.*
 - ii. That staff present the 2016-17 Budget which will be reflective of the community budget consultations to the Board of Trustees at the Board meeting scheduled for May 19, 2016.*
 - iii. That School Block Budget cuts be moved to "classroom" cuts as per the table breakdown provided with the approved multi-year strategic plan.*
 - iv. That information on a list of schools that have the 5th Block program and how they are prioritized in terms of criteria used be submitted to the April 7, 2016 Student Achievement meeting.*
3. The total required expenditure reduction for 2016-17 amounts to \$16.1M as of this point in time (Appendix D.3). This revised required reduction accounts for the most current GSN calculations and includes the identified costs pressures associated with the Occasional Teacher and Bussing Transportation categories. This revised reduction is required to balance the in-year 2016-17 budget.

D. EVIDENCE/RESEARCH/ANALYSIS

1. The table appearing below depicts the 2016-17 projected revenues (*inclusive of the Grants for Student Needs (GSN) impact announced March 24th 2016*), expenditures and required budget reductions in order to balance the budget in-year and not increase the accumulated deficit as per the MYRP approved by the Board of Trustees.



2016-17 Budget Estimates	
Grant Revenues before Reductions	\$1,087.0 B
Less: GSN reductions of 0.8%	\$ (8.1) M
Projected Grant Revenues	<u>\$1,078.9 B</u>
Expenditure Budget Estimates before Reductions	\$1,095.0 B
Less: Required Reductions to balance in-year	\$ (16.1) M
Projected Expenditure Budget Estimates	<u>\$1,078.9 B</u>
In-Year Surplus/Deficit	\$ 0.0

2. Several structural expenditure budget reduction and revenue generating opportunities have been identified in Appendix A for consideration as part of the second year reductions in a four year deficit recovery plan.
3. In addition to the cost pressures identified and quantified to date, there are additional risks to the operating budget which may materialize over the remaining years of the MYRP. Risks exist in the budget categories of Occasional Teachers and the ongoing cost pressure of maintaining small schools.
4. In addition to budget risks there are opportunities to generate additional revenues. There are approximately 7,000 parking spaces throughout the Toronto Catholic District School Board system. If the Board were to charge \$5 per day for each of these parking spaces, this could generate \$35,000 daily. Using this estimate, charging for parking for 195 days a year would result in a maximum gross revenue of \$6,825,000 per annum, prior to deducting costs to support the implementation of such an initiative. These costs include but are not limited to hiring additional staffing to implement and oversee the implementation of the initiative, as well as required upgrades to both software and infrastructure associated with setting up a system to charge for parking.

The table below incorporates estimates of both the overhead costs to implement this initiative and the number of parking spots for which the Board will be able to generate revenues. This analysis results in a preliminary estimated net revenue of \$5 million per annum.

Estimated Gross Revenues	\$ 6,825,000
Estimated Utilization of Parking Spaces (80%)	\$ 5,460,000
Overhead (staff/hardware/software)	\$ 460,000
Estimated of Potential Net Revenues	\$ 5,000,000

In order to implement this initiative for the 2016-17 budget, a decision would need to be made at the May meeting of the Board of Trustees in order to provide staff with sufficient lead time to implement effective September 2016.






5. There is also a further option to create a new permit category to charge for community parking on TCDSB lots after hours. This opportunity may exist in residential areas of the City which are deficient in parking, and local residents have sought to park on TCDSB sites after school hours. The implementation of this initiative would require amending the current permit policy, and additional staffing resources to enforce the permitted times and ensure that the vehicles are removed prior to school hours.

The community parking option could be undertaken by expanding the existing agreement with the Toronto Parking Authority (TPA). The TCDSB has had a parking arrangement in place with the TPA at St. Francis of Assisi Catholic School since 2005. The arrangement has operated successfully and has not resulted in any jurisdictional and operational issues for this operating elementary school. The carpark is used by Board staff during school hours (currently at no cost), and as a TPA lot on evenings, weekends, and all day during the summer holidays (July 1 to August 31). Under this arrangement, the Board receives an annual rental fee, as well as 75% of the net profit. For the 2015-16 school year, the TCDSB revenue from this partnership is estimated to be \$35,850.





Staff have had preliminary discussions with the TPA, who have indicated a potential interest in expanding this arrangement to additional TCDSB sites.

6. It is important to note that there are significant logistical issues associated with implementing paid parking at all Board facilities including:
- That charging for parking could affect the tax-exempt status of the Board's real property assets
 - That paid parking may not be a permitted use on school sites as outlined in City Zoning By-laws

Staff are seeking both legal and planning opinions on these issues, which will be available prior to the Board of Trustees considering final approval of the 2016-17 Budget Estimates.

7. The Ministry has projected savings from the new Earned Leave plans, which apply to teachers represented by the Ontario English Catholic Teachers' Association. This projection is based on the assumption that the absenteeism will be reduced by one day for each teacher, with half of the savings accruing to the boards. The projected residual savings of one-half day will be deducted from each board's GSN allocation. The reduction to the TCDSB is \$650K. If at the end of the 2015-16 school year, a school board's savings are less than the table amount, the Ministry will reimburse the board for the difference. Consequently, the 2016-17 Revenue Estimates have been adjusted to add back the aforementioned reduction. 
8. The comparative summary of School Block Budget rates per Average Daily Enrolment (ADE) and Ministry funding rates per ADE have been provided (Appendix J) as requested by the Board of Trustees. 
9. The impact of the proposed reductions to Transportation Services has been provided in Appendix K. 
10. The Occasional Teachers costs and forecasted costs has increased when compared to previous years (Appendix L). This additional cost will increase the pressure on the current year budget as well as future years.
11. A comparative Revenue and Expenditure Analysis of the Special Education Programs and Services appears in Appendix G. 
12. The Summary of 2016-17 Revenue and Expenditure estimates based on the Grants for Student Needs (GSNs) calculations compared to the 2015-16 Revised Estimates appears in Appendices D.1, D.2 and D.3. The Expenditure estimates do not include any proposed reductions and/or 

revenues generating opportunities listed in Appendix A, as they have not yet been approved by the Board of Trustees.

13. A high level analysis of the changes to revenues and expenditures when compared to the 2015-16 Revised Estimates appears in Appendix C. A more detailed analysis of the changes to each category within Revenues and Expenditures appears in Appendix E. The 2016-17 Budget Expenditure Estimates by functional classification appears in Appendix F. 
14. Appendix I provides an updated MYRP outlook given the Occasional Teachers cost pressure identified in 2015-16 and updated revenue and expenditure estimates for 2016-17 per the GSN calculations. 
15. Board staff have met with many stakeholders over the course of the budget consultation and engagement process. Recently, Business Services staff met with the President of the Toronto Secondary Unit (TSU) to review the deputation heard at the Student Achievement Committee meeting held on May 5th 2016. The summary of questions and answers appear in Appendix H. 
16. TCDSB staff are recommending that the Board of Trustees approve at the Board meeting scheduled for May 19th 2016, the list of expenditure reductions and revenue generating opportunities totalling \$19.1M as per the attached Appendix A (listed below for the Classroom and Administration/Non-Classroom areas) in order to create a positive variance of \$3.0M to match the required expenditure reduction of \$16.1M and the resulting difference available to mitigate any risks which may arise in the 2016-17 fiscal year. 

E. STAFF RECOMMENDATION

1. That the Board of Trustees approve at the Board meeting scheduled for May 19th 2016, the following list of expenditure reductions and revenue generating opportunities totalling \$19.139M.



Classroom		FTE	\$
1	5th Block Program Teachers	21	2,100,000
2	Msgr. Fraser College – Alternative Education	2	200,000
3	Secondary Schools Student Supervisors	10	219,000
4	Child Youth Workers	5	300,000
5	Special Education – Support Workers (E.A.s)	52	2,600,000
6	Increased Efficiencies in Special Education	13	1,300,000
7	Increased Efficiencies in Planning and Evaluation time in Elementary Schools	2	200,000
8	Elementary Vice Principals	4	400,000
9	Budget for Contracted Support Workers		200,000
10	Speech Services	2	200,000
11	Consolidation (SSC and St. Luke)	5.5	520,000
12	School Block Budget		400,000
	Sub-Total	116.5	\$ 8,639,000
Administration / Non-Classroom			
1	Increased Board Administration efficiencies		200,000
2	Central Office efficiencies		650,000
3	Energy Management efficiencies		300,000
4	School Cleaning efficiencies		450,000
5	Transportation efficiencies		2,850,000
6	School Maintenance efficiencies		550,000
	Sub-Total		\$ 5,000,000
Revenue Generating Opportunities			
1	Parking Revenues (\$5/day)		5,000,000
2	Permit Revenues		500,000
	Sub-Total		\$ 5,500,000
	TOTAL	116.5	\$19,139,000

PROPOSED EXPENDITURE REDUCTIONS & REVENUE GENERATING OPPORTUNITIES FOR 2016-17						
Proposed Area of Change		Total Staff in Category 15-16 Revised Estimates	Proposed Reduction	2016-17 Proposed Reduction Amount	Impact on Proposed Reductions	Category of Staff
Classroom		FTE	FTE	\$	%	
1	5Th Block Program Teachers	31.00	21.00	\$ 2,100,000	67.7%	Elementary 5Th Block Teachers
		* 3748.2			0.6%	Total Teachers- Elementary
2	Msgr. Fraser College - Alternative Education	83.50	2.00	\$ 200,000	2.4%	Secondary Teachers
3	Secondary Schools Student Supervisors	80.00	10.00	\$ 219,000	12.5%	Professional & Para-Prof. Staff
4	Child Youth Workers	178.10	5.00	\$ 300,000	2.8%	Professional & Para-Prof. Staff
5	Special Education - Support Workers (E.A.s)	999.00	52.00	\$ 2,600,000	5.2%	Educational Assistants
6	Increased efficiencies in Special Education	707.40	13.00	\$ 1,300,000	1.8%	Classroom Teachers- Special Education
		* 5845.2			0.2%	Total Teachers
7	Increased efficiencies in Planning and Evaluation time in Elementary Schools	600.00	2.00	\$ 200,000	0.3%	Elementary Teachers
8	Elementary Vice-Principals	42.50	4.00	\$ 400,000	9.4%	Vice - Principals
9	Speech Services	38.80	2.00	\$ 200,000	5.2%	Professional & Para-Prof. Staff
10	Consolidation (Senhor Santo Cristo and St. Luke)	45.20	5.50	\$ 520,000	12.2%	Elementary Teachers, Principals, Office Administration and Operational Staff
		* 10464			0.05%	
	Total Classroom for Staff	2,794.40	116.50	8,039,000	4.2%	
11	School Block Budget	\$ 8,387,107	-	\$ 400,000	4.8%	
12	Budget for Contracted Support Workers	\$ 400,000		\$ 200,000	50.0%	Professional & Para-Prof. Staff
	Total Classroom		116.50	\$ 8,639,000		
	* Not included in Total Classroom for Staff					

	Proposed Area of Change	Total Budget in Category 15-16 Revised Estimates	Proposed Reduction	2016-17 Proposed Reduction Amount	% of impact on Proposed Reductions	Category of Staff
	Administration/Non Classroom	\$	FTE	\$	%	
1	Increased Board Administration efficiencies	17,987,421		\$ 200,000	1.1%	Board Administration
2	Central Office efficiencies			\$ 650,000	3.6%	Board Administration
					4.7%	Total Board Administration
3	Energy Management efficiencies	17,875,730		\$ 300,000	1.7%	School Operation and Maintenance
4	School Cleaning efficiencies	12,658,108		\$ 450,000	3.6%	School Operation and Maintenance
5	School Maintenance efficiencies			\$ 550,000	4.3%	School Operation and Maintenance
					7.9%	Total School Operation and Maintenance
6	Transportation efficiencies - Appendix E	28,832,062		\$ 2,850,000	9.9%	Transportation
	Total Administration	\$ 77,353,321	-	\$ 5,000,000	6.46%	
	Revenue Generating Opportunities					
1	Parking Revenues (\$5/day)			\$ 5,000,000		
2	Permit Revenues			\$ 500,000		
	Total Revenue		-	\$ 5,500,000		
	TOTAL		\$ 116.50	\$ 19,139,000		

**2015-16 BUDGET REVISED ESTIMATES
BY FUNCTIONAL CLASSIFICATION**

	2015/2016 Revised Estimates	2016-2017 Proposed Changes		
		\$	%	FTE
Expenditures				
Instructional Day School	\$ 714,467,549	\$ 6,900,000	1.0%	93.0
School Office	66,265,128	520,000	0.8%	5.0
Student Support Services	41,421,379	1,229,000	3.0%	17.0
Curriculum & Accountability	6,376,031		-	
Staff Development	1,390,183		-	
Student Success	2,695,732		-	
Special Education Departments	4,178,763		-	
Safe School Team	201,500		-	
Director's Office	5,884,387	218,334	3.7%	
Communications	559,901	58,333	10.4%	
Human Resources	4,967,578	158,333	3.2%	
Business Administration	4,606,150	178,333	3.9%	
Legal Fees	742,955		-	
Corporate Services	1,168,623	33,333	2.9%	
Employee Relations	800,782	33,334	4.2%	
Facilities Services & Planning Services	1,754,772		-	
Catholic Education Centre	2,529,911		-	
Continuing Education	22,969,198		-	
Computer Services & Information Technology	19,846,233	60,000	0.3%	
Transportation	28,832,062	2,850,000	9.9%	
Operations & Maintenance	93,130,714	1,400,000	1.5%	1.5
Other Expenditures	124,106		-	
Total Expenditures Reduction Opportunities	\$ 1,024,913,637	\$ 13,639,000	1.3%	116.5
Revenues				
Other Grant and Other Revenues	\$ 79,161,133	\$ 5,500,000	6.9%	
Total Expenditure Reductions and Revenue Generating Opportunities		\$ 19,139,000		116.5

TORONTO CATHOLIC DISTRICT SCHOOL BOARD Summary of Revenue & Expenditure Budget Changes 2015-16 Vs. 2016-17		
REVENUES:(Per GSN Calculations and 2016-17 Technical Paper)		(\$-'000)
	1.25 % Increase in Salaries	10,667
	Grid Restoration Increase	6,160
	Increase in funding due to enrolment (631 pupils of the board)	7,488
	EPO Grants moved to GSN funding	1,341
	(Outdoor Education, Student Achievement & Technology Enabled Learning)	
	Increase in School Operation benchmark to Partially offset Phase out of Top up	1,334
	Increase in GSN Table grants for ESL LOG & Temp. Accommodation	685
	Transportation Grant Adjusted for Fuel rates & Prior year enrolment	412
	New funding for First Nation, Metis Inuit Education (FNMI) Projects	166
	Capital Planning Capacity (moved to GSN in 2016-17)	(373)
	Other Grants and Revenue (EPO Grant Reduction)	(45)
	Reductions to GSN funding (i.e. Sp. Ed. HNA, Bd. Admin, Top up & Benefits)	(8,061)
	Removal of one time payout to staff of 1% and Grid Restoration	(11,285)
	Sub Total	\$ 8,489

TORONTO CATHOLIC DISTRICT SCHOOL BOARD
Summary of Revenue & Expenditure Budget Changes
2015-16 Vs. 2016-17

EXPENDITURES: (Estimates prior to Board Approved Expenditure Reductions and Includes the cost Impact of Provincial Bargained MOU's; Subject to change over time and circumstances)		(\$-'000)
Salary and Benefit Cost Increase due to Collective Agreements	\$	11,030
Increase in Occasional Teachers usage		8,617
Transportation		4,724
Increase of 24.77 FTE for Teachers due to enrollment		2,501
Text Book and Classroom supplies increased due to Enrolment		1,868
Increase in Funding of various Education Projects (i.e. Mathematics Strategy)		1,502
Increase in Maintenance and Operating Costs (Escalation costs in current contracts and on going maintenance and repair)		1,184
Increase of 6 FTE for Administration and Governance (1 Superintendent (FNMI) and 5 HR Benefit short term support Adjudicators)		463
Removal of the One Time Pay out to Staff of 1% (OECTA & CUPE)		(5,942)
Sub Total	\$	25,947
*Estimated Net In-Year Budgeted Revenues & Expenditures for 2016-17	\$	(17,458)
Adjustment for 2015-16 Projected In-Year Surplus	\$	1,344
*Projected Net In-Year Cost Pressures for 2016-17	\$	(16,115)
* Does not include any anticipated changes to the 2015-16 projected year-end Surplus/(Deficit)		

TORONTO CATHOLIC DISTRICT SCHOOL BOARD Summary of Revenue & Expenditure Budget Changes 2015-16 Vs. 2016-17		
<u>Summary of GSN Reductions:</u>		<u>(\$-'000)</u>
	Benefits Benchmark Rate reduction for Retirement Gratuities	\$ (2,383,189)
	Top-up Grant (3 Yr Phase-in)	(1,559,353)
	Special Education High Needs Amount (HNA) (4 Yr Phase-in)	(2,678,280)
	Declining Enrolment Grant	(362,602)
	Board Administration & Governance (4 Yr Phase-in)	(250,030)
	Capital Planning Capacity Reduction	(77,678)
	School Foundation Grant Reduction	(92,647)
	Earned Leave Plan Savings Clawback	(650,932)
	Learning Opportunities Grant Reduction (3 Yr Phase-in)	(3,918)
	Safe School Grant Reduction (3 Yr Phase-in)	(2,688)
	Total GSN Reductions	\$ (8,061,317)

TCDSB 2016/17 Operating and Other Estimates (000's)

	2015/16 Budget Revised Estimates	Net Change Incr./Decr.)	2016/17 Budget Estimates*
Revenues			
1 Pupil & School Foundation	535,665	8,581	544,246
2 Special Education	121,563	(460)	121,103
3 Language	31,406	2,713	34,119
4 Learning Opportunity	46,422	1,673	48,095
5 Continuing Education and Summer School	14,892	646	15,537
6 Teacher Qualification and Experience/NTIP	84,050	5,730	89,780
7 Transportation	23,818	586	24,404
8 Administration and Governance	21,844	615	22,458
9 School Operations	87,678	722	88,400
10 Community Use of Schools	1,226	(2)	1,224
11 Declining Enrolment Adjustment	1,420	(1,208)	211
12 Temporary Accommodation	3,481	270	3,751
13 First Nation, Métis and Inuit Education	3,472	298	3,769
14 Safe Schools	2,653	29	2,682
15 Total Operating Grants	979,590	20,192	999,781
16A Grants Anticipated due to New Contracts	11,658	(11,658)	0
16B Other Grants & Other Revenues	79,161	(45)	79,116
17 Total Operating Grants and Other Revenues**	1,070,409	8,489	1,078,897

**The revenues includes funding for a 1.25% salary increases

TCDSB 2016/17 Operating and Other Estimates (000's)

		2015/16 Budget Revised Estimates	Net Change Incr./Decr.)	2016/17 Budget Estimates*
<u>Expenditure Categories</u>				
<u>Classroom Instruction</u>				
18	Classroom Teachers	601,838	4,410	606,248
19	Occasional Teachers***	20,512	8,617	29,129
20	Education Assistants	54,186	191	54,377
21	Designated Early Childhood Educators	23,547	1,330	24,877
22	Professional & Para-professionals	49,510	643	50,153
23	Textbooks & Classroom Supplies	21,107	1,733	22,840
24	Computers	8,596	67	8,663
25	Staff Development	2,978	198	3,176
26	In School Administration	66,467	472	66,939
27	Teacher Consultants & Coordinators	5,500	13	5,513
28	Cont. Ed. (incl. International Language./Summer Schools.)	22,969	796	23,765
29	Sub-total Classroom	877,210	18,470	895,680

***Based on estimated Occasional Teacher cost projections - Highest cost scenario

TCDSB 2016/17 Operating and Other Estimates (000's)

		2015/16 Budget Revised Estimates	Net Change Incr./ (Decr.)	2016/17 Budget Estimates*
<u>Non-Classroom</u>				
30	Administration and Governance	25,740	384	26,124
31	School Operations & Maintenance	93,131	1,617	94,747
32	Transportation****	28,832	4,724	33,556
33	Sub-total Non-Classroom	147,703	6,725	154,427
34	Operating Expenditures	1,024,913	25,195	1,050,107
<u>Other</u>				
35	Temporary Accommodation	3,772	(41)	3,732
36	Total Other	3,772	(41)	3,732
37	Other Operating Expenditures	40,380	793	41,173
38	TOTAL EXPENDITURES	1,069,065	25,947	1,095,012
39	In Year Surplus (Deficit)	1,344	(17,458)	(16,115)
40	Anticipated Impact on 2015-16 Year End Projected Deficit	(8,344)	8,344	-
41	Accumulated Surplus (Deficit) Opening Balance*****	(15,274)	(7,000)	(22,274)
42	Accumulated Surplus (Deficit) - Closing Balance*****	(22,274)	(16,115)	(38,389)

*The 2016-17 budget does not include any proposed reductions

****Transportation costs increase due to changes in contracts and operating costs

*****The Closing Accumulated Surplus/(Deficit) Position as at August 31, 2016 and August 31, 2017 are projected balances and subject to change due to Final Actuals.

1. Pupil and School Foundation Grants 2016-17 Estimates

(\$ -'000)

	TOTAL
Budget Revised Estimates for 2015-2016	\$ 535,665
Add:	
Increase in Elementary Enrolment of Pupils of the board 601 FTE	3,363
Increase in Secondary Enrolment of Pupils of the board 30 FTE	83
1.25% Increase including Teacher and ECE Grid Restoration	5,897
Less:	
Funding Reductions	(761)
Subtotal	8,581
Budget Estimates for 2016-2017	<u>\$ 544,246</u>

2 Special Education Grant

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 121,563
Add:	
Special Education Per Pupil Amount(SEPPA) due to elementary enrolment increase of 601+30=631 pupils of the board	457
Increase in High Needs Per Pupil Amount due to increase of 631 pupils of the board	381
Behaviour Expertise Grant due to increase of 631 pupils of the board	2
1.25% Funded Salary Increase	2,216
Less:	
Funding Reductions	(837)
High Needs GSN Amount Redistributed to Other Boards	(2,679)
Subtotal	(460)
Budget Estimates for 2016-2017	<u>\$ 121,103</u>

3. Language Grants

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 31,406
Add:	
English as a Second Language (ESL) Grant increase in due to elementary and secondary students arriving from non-English speaking countries and staying in TCDSB schools over a 4 year period increased (555.7) weighted average students. Increase due to Syrian Newcomers and Students from the Philippines.	2,156
Increase in ESL Table Grant based on Stats Canada data	42
French as a Second Language (FSL) Grant increase due to enrolment increases	209
1.25% Funded Salary Increase	347
Less:	
Funding Reductions	(40)
Subtotal	2,713
Budget Estimates for 2016-2017	<u>\$ 34,119</u>

4. Learning Opportunity Grant (LOG)

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2016-2017	\$ 46,422
Add:	
Enrolment increase in Gr 7-10 Remedial Literacy and Numeracy provided by Cont. Ed	119
Elementary Library Staff EPO moved to LOG	326
Outdoor Education EPO of \$891,765 moved to LOG (loss in funding of \$127K)	765
1.25% Salary Increase	108
Demographic Component Table Amount based on Stats Canada Information	358
Less:	
Funding Reductions	(4)
Subtotal	1,673
Budget Estimates for 2016-2017	\$ 48,095

5. Continuing Education and Summer School

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 14,892
Add:	
Anticipated Increase in Night and Summer school due to overall enrolment increases	491
1.25% Increase and Grid Restoration	189
Less:	
Funding Reductions	(34)
Subtotal	646
Budget Estimates for 2016-2017	<u>\$ 15,537</u>

6 Teacher & ECE Qualification and Experience, NTIP

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 84,050
Add:	
1.25% Salary Increase & Grid Restoration Teachers & ECE's	6,843
Increase in Enrolment	541
Less:	
Funding Reduction due to Earned Leave Savings - Funding reductions will be restored due to Staff absences greater than threshold	(651)
Funding Reductions	(548)
Decrease in the number of new teachers requiring NTIP (New Teacher Induction Prof Dev)	(456)
Subtotal	5,730
Budget Estimates for 2016-2017	\$ 89,780

7. Transportation

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 23,818
Add:	
Transportation Grant Enrolment increase and Fuel cost updates	586
Less:	
Subtotal	586
Budget Estimates for 2016-2017	<u>\$ 24,404</u>

8 Administration and Governances

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 21,844
Add:	
Ministry Approved Capital Planning Capacity Allocation after 2015-16 Rev Budget Estimates	\$ 373
Increase due to Enrolment increase of 631 FTE students of the board	83
First Nation Metis and Inuit Education Lead new in 2016-17 \$165,520	166
MISA (Managing Information for Student Achievement) moved from EPO in 2016-17	66
Technology Enable Learning & Teaching Contract moved from EPO in 2016-17	105
1.25% Salary Increase for Non-Union & CUPE Board Admin Staff	152
Less:	
Capital Planning Capacity Allocation reduced in 16-17 Estimates to \$295,050	(78)
Funding Reductions Yr. 3 of 4 year phase in	(253)
Subtotal	615
Budget Estimates for 2016-2017	\$ 22,458

9. School Operations & Maintenance

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 87,678
Add:	
Increases due to enrolment increase of 631 FTE Pupils of the board	650
1.25% Salary Increase for Non-Union & CUPE staff	541
Increase in Operations Base Rate due to Reduction in Top up funding	1,334
Less:	
Decrease in Elementary & Secondary Top Up - Year 2 of 3 year phase out	(1,566)
Funding Reductions	(236)
Subtotal	722
 Budget Estimates for 2016-2017	 <u>\$ 88,400</u>

10. Community Use of Schools

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 1,226
Add:	
Less:	
Funding Reductions	(2)
Subtotal	(2)
Budget Estimates for 2016-2017	\$ 1,224

11. Declining Enrolment Adjustment

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 1,420
Add:	
Less:	
Boards will receive 50 percent protection for Remote and Rural Allocation and the per-pupil components of the School Board Administration and Governance Grant through the first year component of the Declining Enrolment Adjustment rather than the current 100 percent protection. As well, the second-year component will be reduced from 50 percent to 25 percent of the first year component. The third year of the Declining Enrolment Adjustment, which is currently 5 percent of the first year component, will be eliminated.	(1,208)
Subtotal	(1,208)
Budget Estimates for 2016-2017	\$ 211

12 Temporary Accommodations

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 3,481
Add:	
Increase due to Finance & School Operations Staff continued work with Ministry Staff to recognize TCDSB Temporary Accommodation Issues	270
Less:	
Subtotal	270
Budget Estimates for 2016-2017	<u>\$ 3,751</u>

13 First Nation, Metis and Inuit Education

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 3,472
Add:	
Increase Grant due to Enrolment for 631 students of the Board	2
Projected increase in number of secondary schools offering Native Studies credit courses as part of curriculum	217
Board Action Plans for First Nations, Metis and Inuit Education moved from EPO 76,979 to GSN in 2016-17	79
Less:	
Subtotal	298
Budget Estimates for 2016-2017	<u>\$ 3,769</u>

14 Safe Schools

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 2,653
Add:	
Increased due to increase of 631 FTE students of the board	11
1.25% Salary Increase	21
Less:	
Funding Reductions	(3)
Subtotal	29
Budget Estimates for 2016-2017	<u>\$ 2,682</u>

16A Grants Anticipated due to New Contracts

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 11,658
Add:	
Less:	
Remove 1% Lump Sum and Grid increase included in 2015-16 Revised Estimate Budget	(11,658)
Subtotal	(11,658)
Budget Estimates for 2016-2017	\$ -

16B Other Grant and Other Revenues

(\$ -'000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 79,161
Add:	
Earned Leave plan Claw back expected to be reimbursed by Ministry as Sick leave is expected to exceed the threshold	651
Increase in Visa Student Fees	126
LINC-Language Instruction for New Comers	40
Less:	
Various Other Revenue	(631)
Ministry of Citizenship & Immigration and Other Ministry EPO Grants	(230)
Subtotal	(45)
Budget Estimates for 2016-2017	<u>\$ 79,116</u>

18 Classroom Teachers
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 601,838
Add:	
Increase of 24.77 FTE Teachers due to enrollment	2,501
Classroom Teacher Salary Increase of 1.25%	6,468
Increase in Average Teacher Salary and Benefits	277
Funding Moved from EPO to GSN - Library Staffing	326
Less:	
Removal of One Time Payment to Teachers of 1%	(5,162)
Subtotal	4,410
Budget Estimates for 2016-2017	\$ 606,248

19 Occasional Teachers
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 20,512
Add:	
Increase due to estimated usage	8,617
Subtotal	8,617
Budget Estimates for 2016-2017	\$ 29,129

20 Education Assistants
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 54,186
Add:	
Increase in Salary/Benefits	68
Education Assistants Salary Increase of 1.25%	497
Less:	
Removal of One Time Payment to Educational Assistants of 1%	(374)
Subtotal	191
Budget Estimates for 2016-2017	\$ 54,377

21 Designated Early Childhood Educators
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 23,547
Add:	
Increase of 4 FTE Early Childhood Educators due to increased classes	232
Increase in Average Salary/Benefits costs	1,098
Subtotal	1,330
Budget Estimates for 2016-2017	\$ 24,877

22 Professional & Para-professionals
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 49,510
Add:	
Increase in Specialists High Skills Major budget	63
Increase in Ontario Focused Intervention Partnership (OFIP) Tutoring	15
Increase in Average Salary/Benefits costs	390
Professional & Para-professionals Salary Increase of 1.25%	406
Less:	
Removal of One Time Payment to Professionals & Para-Professionals of 1%	(170)
Reduction in Cellular Phone Costs	(57)
Reduction in Car Allowance	(4)
Subtotal	643
Budget Estimates for 2016-2017	\$ 50,153

23 Textbooks & Classroom Supplies
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 21,107
Add:	
Increase in School Block Budget Allocation due to increased Enrollment	54
Increase in Religious Program Resources	460
Funding Moved from EPO to GSN - Outdoor Education Grant	765
Increase in Student Success Resource Materials	46
Funding Moved from EPO to GSN - FNMI Aboriginal Amount	79
Increase in Commissions & Health Insurance - International VISA Students	464
Less:	
Decrease in Self Directed Learning	(136)
Subtotal	1,733
Budget Estimates for 2016-2017	\$ 22,840

24 Computers
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 8,596
Add:	
Increase in Special Education Allocation	67
Subtotal	67
Budget Estimates for 2016-2017	\$ 8,663

25 Staff Development
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 2,978
Add:	
Increase in Student Success Occasional Teachers	198
Subtotal	198
Budget Estimates for 2016-2017	\$ 3,176

26 In School Administration
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 66,467
Add:	
In School Administration Salary Increase of 1.25%	218
Increase in Principal & Vice Principal Professional Development	4
Increase in In School Administration Salary/Benefits	467
Less:	
Reduction in Cellular Phone Costs	(51)
Removal of One Time Payment to In School Administration Staff of 1%	(166)
Subtotal	472
Budget Estimates for 2016-2017	\$ 66,939

27 Teacher Consultants & Coordinators
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 5,500
Add:	
Teacher Consultants & Coordinators Salary Increase of 1.25%	55
Increase in Teacher Consultant & Co-ordinators Salary/Benefits	9
Less:	
Removal of One Time Payment to Consultants & Coordinators Staff of 1%	(42)
Reduction in Cellular Phone Costs	(9)
Subtotal	13
Budget Estimates for 2016-2017	\$ 5,513

28 Continuing Education
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 22,969
Add:	
Increase in Salary & Benefits	345
Increase in non salary expenditures due to instructional resources funding	451
Subtotal	796
Budget Estimates for 2016-2017	\$ 23,765

30 Administration & Governance
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 25,740
Add:	
Administration & Governance Salary Increase of 1.25%	161
Increase of 6 FTE for Administration & Governance, of which 5 FTE are for Attendance Management and Employee Wellness	463
Increase due to Managing Information for Student Achievement (MISA) Non-Salary Budget	66
Less:	
Removal of One Time Payment to Board Administration Staff of 1%	(27)
Decrease in Benefits Costs	(243)
Reduction in Car Allowances	(16)
Reduction in Capital Planning Capacity Program (CPC) Non Salary Budget	(20)
Subtotal	384
Budget Estimates for 2016-2017	\$ 26,124

31 School Operations & Maintenance
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 93,131
Add:	
School Operations & Maintenance Salary Increase of 1.25%	574
Increase in Supplies and Service Contracts	330
Increase in Budgeted Maintenance and Operating costs	854
Less:	
Decrease in Salary & Benefits	(52)
Decrease in Budgeted Insurance Costs	(88)
Subtotal	1,617
Budget Estimates for 2016-2017	\$ 94,747

32 Transportation
(\$ - '000)

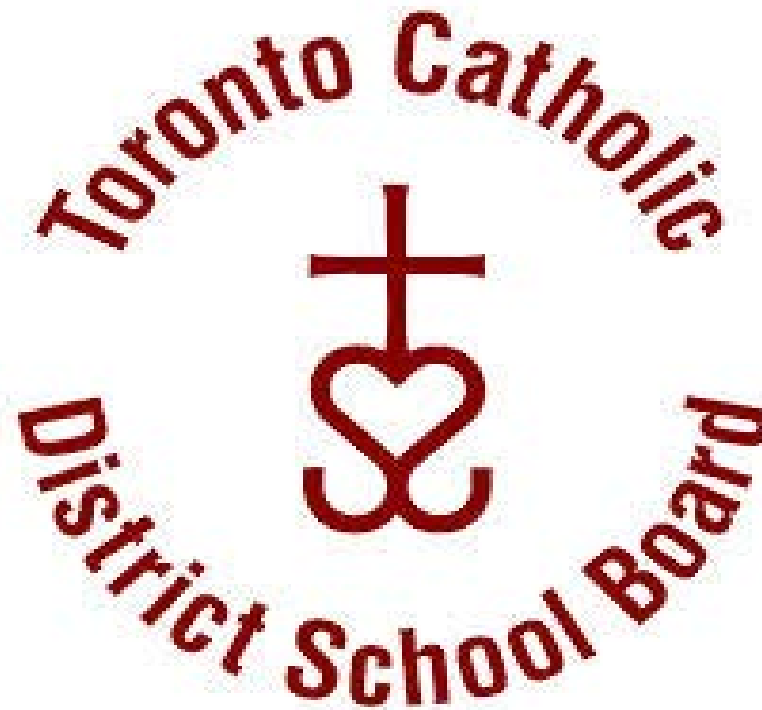
	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 28,832
Add:	
Increase in budgeted costs due to Cost Projections	4,724
Subtotal	4,724
Budget Estimates for 2016-2017	\$ 33,556

35 Temporary Accommodation Grant
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 3,772
Less:	
Decrease in leasing costs	(41)
Subtotal	(41)
Budget Estimates for 2016-2017	\$ 3,732

37 Other Operating Expenditures
(\$ - '000)

	TOTAL
Budget as per Revised Estimates 2015-2016	\$ 40,380
Add:	
Increase in funding for various projects	793
Subtotal	793
Budget Estimates for 2016-2017	\$ 41,173



2016-17 Budget Expenditure Estimates by Functional Classification

2016-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Expenditures	2014/15 Actuals	2015/2016 Revised Estimates	2016/2017 Estimates	Difference	
				\$	%
Instructional Day School	\$ 705,673,001	\$ 714,467,549	\$ 730,701,692	\$ 16,234,143	2.3%
School Office	63,730,926	66,265,128	66,737,108	\$ 471,980	0.7%
Student Support Services	42,084,659	41,421,379	42,134,249	\$ 712,870	1.7%
Curriculum & Accountability	9,298,492	6,376,031	6,388,755	\$ 12,724	0.2%
Staff Development	1,874,515	1,390,183	1,390,183	\$ -	0.0%
Student Success	2,676,304	2,695,732	2,940,227	\$ 244,495	9.1%
Special Education Departments	3,040,932	4,178,763	4,246,679	\$ 67,916	1.6%
Safe School Team	152,196	201,500	201,500	\$ -	0.0%
Director's Office	5,802,948	5,884,387	5,939,022	\$ 54,635	0.9%
Communications	526,205	559,901	549,726	\$ (10,175)	-1.8%
Human Resources	4,395,764	4,967,578	5,337,641	\$ 370,062	7.4%
Business Administration	4,149,271	4,606,150	4,592,433	\$ (13,717)	-0.3%
Legal Fees	560,998	742,955	742,955	\$ -	0.0%
Corporate Services	1,134,301	1,168,623	1,205,193	\$ 36,571	3.1%
Employee Relations	530,715	800,782	792,772	\$ (8,010)	-1.0%
Facilities Services & Planning Services	1,241,940	1,754,772	1,566,885	\$ (187,887)	-10.7%
Catholic Education Centre	2,478,812	2,529,911	2,507,418	\$ (22,493)	-0.9%
Continuing Education	23,992,159	22,969,198	23,765,158	\$ 795,960	3.5%
Computer Services & Information Technology	14,653,083	19,846,233	19,939,873	\$ 93,640	0.5%
Transportation	28,243,985	28,832,062	33,556,128	\$ 4,724,066	16.4%
Operations & Maintenance	87,411,095	93,130,714	94,747,426	\$ 1,616,712	1.7%
Other Expenditures	121,288	124,106	124,106	\$ -	0.0%
TOTAL	\$ 1,003,773,589	\$ 1,024,913,636	\$ 1,050,107,128	\$ 25,193,492	2.5%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Instructional Day School

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
CLASSROOM TEACHERS - ELEMENTARY					
Classroom Teachers - Salaries	\$ 322,895,061	\$ 332,367,588	\$ 335,175,501	\$ 2,807,913	0.8%
Classroom Teachers - Benefits	43,858,727	45,741,413	46,453,063	\$ 711,651	1.6%
Librarian Teachers & Technicians - Salaries	5,751,448	4,495,362	4,334,293	\$ (161,069)	-3.6%
Librarian Teachers & Technicians - Benefits	995,751	624,855	1,124,625	\$ 499,769	80.0%
Guidance Teachers - Salaries	1,528,155	1,054,162	1,070,622	\$ 16,460	1.6%
Guidance Teachers - Benefits	175,192	146,529	148,816	\$ 2,288	1.6%
Mileage Provision	321,243	405,000	405,000	\$ -	0.0%
CLASSROOM TEACHERS - SECONDARY					
Classroom Teachers - Salaries	182,133,971	181,654,340	182,103,352	\$ 449,011	0.2%
Classroom Teachers - Benefits	22,605,597	24,990,111	25,033,211	\$ 43,100	0.2%
Librarian Teachers - Salaries	3,367,431	2,422,087	2,431,818	\$ 9,731	0.4%
Librarian Teachers - Benefits	376,037	336,670	338,023	\$ 1,353	0.4%
Guidance Teachers - Salaries	8,558,356	6,492,413	6,518,496	\$ 26,083	0.4%
Guidance Teachers - Benefits	921,486	902,445	906,071	\$ 3,626	0.4%
Mileage Provision	214,542	205,000	205,000	\$ -	0.0%
TOTAL CLASSROOM TEACHERS	593,702,997	601,837,976	606,247,891	4,409,915	0.7%
OCCASIONAL TEACHERS					
Elementary - Salaries	12,505,671	10,156,023	16,872,287	6,716,265	66.1%
Elementary - Benefits	1,249,702	2,153,233	2,965,000	811,768	37.7%
Secondary - Salaries	5,646,019	6,770,682	7,843,176	1,072,494	15.8%
Secondary - Benefits	482,033	1,432,155	1,448,752	16,597	1.2%
TOTAL OCCASIONAL TEACHERS	19,883,425	20,512,092	29,129,215	8,617,123	42.0%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Instructional Day School

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
EDUCATIONAL ASSISTANTS					
Elementary - Salaries	30,041,422	27,409,657	28,092,566	682,909	2.5%
Elementary - Benefits	8,891,784	9,721,457	9,191,888	(529,570)	-5.4%
Secondary - Salaries	13,834,819	12,590,228	12,878,438	288,210	2.3%
Secondary - Benefits	3,933,995	4,464,660	4,213,825	(250,835)	-5.6%
TOTAL EDUCATIONAL ASSISTANTS	56,702,020	54,186,002	54,376,716	190,714	0.4%
DESIGNATED EARLY CHILDHOOD EDUCATORS					
Elementary - Salaries	15,458,289	18,673,191	19,634,237	961,046	5.1%
Elementary - Benefits	4,422,572	4,873,703	5,242,341	368,639	7.6%
TOTAL DESIGNATED EARLY CHILDHOOD EDUCATORS	19,880,861	23,546,894	24,876,579	1,329,685	5.6%
TEXTBOOKS & CLASSROOM SUPPLIES					
Elementary School Block Allocation	5,720,110	4,743,447	4,795,926	52,479	1.1%
Secondary School Block Allocation	4,770,565	3,643,660	3,645,588	1,928	0.1%
Secondary High Cost Course Allocation	337,900	337,900	337,900	-	0.0%
International Baccalaureate Programme - Michael Power & St. Joseph's	75,000	75,000	75,000	-	0.0%
International Baccalaureate Programme - Pope John Paul II	58,943	58,943	58,943	-	0.0%
International Baccalaureate Programme - St Mary CSS	50,000	50,000	50,000	-	0.0%
International Baccalaureate Programme - James Cardinal McGuigan	-	100,000	100,000	-	0.0%
French Immersion - Support	21,424	25,000	25,000	-	0.0%
Religious Program Resources	40,000	40,000	500,000	460,000	1150.0%
Regional Arts Programs	40,000	40,000	40,000	-	0.0%
Alternative Program & Placement for Limited Expulsion (A.P.P.L.E.)	10,461	18,000	18,000	-	0.0%
Arrowsmith Programme (4 Sites Licenses and Supplies)	55,124	46,920	46,920	-	0.0%
Self Directed Learning - Don Bosco	66,675	135,675	-	(135,675)	-100.0%
Outdoor Education	-	-	764,797	764,797	100.0%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Instructional Day School

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Classroom Needs Provision	6,369	100,000	100,000	-	0.0%
Invest 100k in each of the next 5 years in Elementary Music	100,000	100,000	100,000	-	0.0%
Superintendents Special Project Funds	20,178	26,950	26,950	-	0.0%
School Nutrition Programs - Angel Foundation for Learning	100,000	100,000	100,000	-	0.0%
Student Council	16,000	16,000	16,000	-	0.0%
Elementary CSLIT Student Leadership Fund	10,000	10,000	10,000	-	0.0%
International Languages & Other Programs Learning Resources	34,121	93,000	93,000	-	0.0%
School Projects	6,926	50,000	50,000	-	0.0%
Mini Olympics	20,000	20,000	20,000	-	0.0%
Pediculosis Program	49,282	45,000	45,000	-	0.0%
Religious Retreats & Chaplains	49,822	50,000	50,000	-	0.0%
Urban & Priority High School Grants - Msgr. Fraser	469,670	499,594	499,594	-	0.0%
Urban & Priority High School Grants - J.C. McGuigan CSS	276,670	276,670	276,670	-	0.0%
Urban & Priority High School Grants - St. Patrick's CSS	262,000	262,000	262,000	-	0.0%
Commission, Health Insurance and School Budget Transfer for VISA Students	2,771,231	3,241,765	3,706,270	464,505	14.3%
FNMI - Native Studies & Aboriginal Amount	65,229	179,061	257,733	78,672	43.9%
TOTAL TEXTBOOKS & CLASSROOM SUPPLIES	15,503,698	14,384,584	16,071,291	1,686,707	11.7%
TOTAL	\$ 705,673,001	\$ 714,467,549	\$ 730,701,692	\$ 16,234,143	2.3%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

School Office

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
ELEMENTARY					
Elementary Principal Salaries	\$ 20,246,571	\$ 20,877,244	\$ 20,995,693	\$ 118,449	0.6%
Elementary Principal Benefits	2,653,409	2,776,673	2,918,401	\$ 141,728	5.1%
Elementary Vice Principal Salaries	4,882,006	4,524,335	5,143,486	\$ 619,151	13.7%
Elementary Vice Principal Benefits	654,982	601,737	714,945	\$ 113,208	18.8%
Elementary Professional Development Provision	22,625	95,102	98,961	\$ 3,859	4.1%
SECONDARY					
Secondary Principal Salaries	4,411,068	4,546,258	4,416,710	\$ (129,547)	-2.8%
Secondary Principal Benefits	499,673	604,652	613,923	\$ 9,270	1.5%
Secondary Vice Principal Salaries	6,829,393	6,767,920	6,473,426	\$ (294,494)	-4.4%
Secondary Vice Principal Benefits	807,402	900,133	899,806	\$ (327)	0.0%
Secondary Professional Development Provision	3,934	43,571	42,464	\$ (1,106)	-2.5%
SECRETARIES					
School Secretary Salaries	15,706,286	16,798,034	16,647,097	\$ (150,937)	-0.9%
School Secretary Benefits	4,849,783	5,183,725	5,276,482	\$ 92,757	1.8%
Supply Secretary Costs	884,216	1,000,000	1,000,000	\$ -	0.0%
OFFICE EXPENSES					
Principals & Vice Principal Expenses	44,644	37,469	38,570	\$ 1,101	2.9%
Principals & Vice Principal Mileage Expenses	104,801	130,000	130,000	\$ -	0.0%
School Office Supplies allocation	99,268	100,000	100,000	\$ -	0.0%
School Office Furniture, Equipment and Computers	5,513	90,000	90,000	\$ -	0.0%
Orientation Centre, Program Ads	1,251	40,000	40,000	\$ -	0.0%
Course Reimbursement	-	20,000	20,000	\$ -	0.0%
School Telephones	1,024,101	1,128,275	1,077,144	\$ (51,131)	-4.5%
TOTAL	\$ 63,730,926	\$ 66,265,128	\$ 66,737,108	\$ 471,980	0.7%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Student Support Services

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Student Support Salaries	\$ 6,699,695	\$ 6,173,247	\$ 6,233,386	\$ 60,139	1.0%
Student Support Benefits	1,686,156	1,748,049	1,641,207	(106,842)	-6.1%
Child Youth Worker Salaries	8,666,139	8,678,935	8,887,075	208,141	2.4%
Child Youth Worker Benefits	2,592,661	2,449,006	2,488,479	39,473	1.6%
Psychologist Salary	4,415,552	4,433,144	4,506,898	73,754	1.7%
Psychologist Benefits	1,095,512	1,263,446	1,261,981	(1,465)	-0.1%
Social Worker Salaries	5,012,059	4,861,674	5,028,744	167,071	3.4%
Social Worker Benefits	1,216,146	1,385,577	1,408,104	22,527	1.6%
Speech & Language Salaries	3,435,640	3,444,523	3,530,208	85,684	2.5%
Speech & Language Benefits	795,941	981,689	988,497	6,808	0.7%
Elementary Lunchtime Student Supervisors	939,567	1,364,569	1,364,569	-	0.0%
Translators & Interpreter Services	51,119	100,000	100,000	-	0.0%
Ontario Focused Intervention Partnership (OFIP) Tutoring	319,395	359,899	374,095	14,196	3.9%
School Effectiveness Framework	208,957	263,873	263,873	-	0.0%
Car Allowance	37,616	41,160	37,044	(4,116)	-10.0%
Student Information Services Supplies	47,363	60,000	60,000	-	0.0%
Mileage & Cellular Phone Provision	296,430	752,848	709,506	(43,342)	-5.8%
Specialist High Skills Major (SHSM)	246,726	464,881	528,032	63,151	13.6%
TDSB Vision Services	386,929	424,852	424,852	-	0.0%
Secondary Student Supervisors	1,750,024	1,770,007	1,831,449	61,442	3.5%
Contracted Child Support Workers	2,185,032	400,000	400,000	-	0.0%
MISA - Managing Information for Student Achievement	-	-	66,249	66,249	100.0%
TOTAL	\$ 42,084,659	\$ 41,421,379	\$ 42,134,249	\$ 712,870	1.7%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Curriculum & Accountability

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Coordinators & Resource Teachers Salaries	\$ 7,571,977	\$ 4,321,620	\$ 4,468,256	\$ 146,636	3.4%
Coordinators & Resource Teachers Benefits	1,149,417	1,108,217	983,016	(125,201)	-11.3%
Mobile Phone Provision	10,578	12,000	3,289	(8,711)	-72.6%
Mileage Expenses	971	10,000	10,000	-	0.0%
Supplies & Resources					
Religion	49,886	56,485	56,485	-	0.0%
Physical Education	-	122,384	122,384	-	0.0%
Dramatic Arts	11,497	20,540	20,540	-	0.0%
Social Studies	11,638	16,261	16,261	-	0.0%
Math	22,060	28,242	28,242	-	0.0%
Language Arts	42,703	64,187	64,187	-	0.0%
Music	58,417	80,448	80,448	-	0.0%
French	29,270	39,368	39,368	-	0.0%
Visual Arts	29,441	32,521	32,521	-	0.0%
Co-operative Education	8,883	12,837	12,837	-	0.0%
Science & Family Studies	57,573	65,043	65,043	-	0.0%
Technological Studies	-	8,558	8,558	-	0.0%
Business Studies	5,819	6,746	6,746	-	0.0%
Curriculum & Accountability	111,670	126,663	126,663	-	0.0%
Library	5,349	38,512	38,512	-	0.0%
Media Services	11,199	17,117	17,117	-	0.0%
Research	102,568	145,491	145,491	-	0.0%
Guidance	1,437	34,233	34,233	-	0.0%
English as a Second Language	6,139	8,558	8,558	-	0.0%
TOTAL	\$ 9,298,492	\$ 6,376,031	\$ 6,388,755	\$ 12,724	0.2%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Staff Development

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Occasional Teacher Salaries & Benefits	\$ 674,642	\$ 347,952	\$ 347,952	\$ -	0.0%
New Teacher Induction Program (NTIP)	941,368	846,606	846,606	-	0.0%
Professional Development Expenditures	258,505	195,625	195,625	-	0.0%
TOTAL	\$ 1,874,515	\$ 1,390,183	\$ 1,390,183	\$ -	0.00%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Student Success

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Literacy					
Resource Materials	\$ 25,745	\$ 19,000	\$ 40,000	\$ 21,000	110.5%
Meeting Expenses	34,380	25,000	59,000	\$ 34,000	136.0%
Professional Development - Occasional Teachers	113,921	169,428	225,000	\$ 55,572	32.8%
Professional Development - Student Success Learning Network	165,450	145,000	170,000	\$ 25,000	17.2%
Ontario Secondary School Literacy Test - 200 Days	7,987	19,000	30,000	\$ 11,000	57.9%
Conferences (Reading for the Love of it)	51,234	42,000	35,000	\$ (7,000)	-16.7%
Numeracy					
Resource Materials	43,454	43,000	95,000	\$ 52,000	120.9%
Meeting Expenses	37,760	18,000	40,000	\$ 22,000	122.2%
Professional Development - Occasional Teachers	186,685	240,000	265,000	\$ 25,000	10.4%
Professional Development - Student Success Learning Network	183,410	205,000	190,000	\$ (15,000)	-7.3%
Pathways					
Resource Materials	30,523	148,000	35,000	\$ (113,000)	-76.4%
Meeting Expenses	20,367	30,000	20,000	\$ (10,000)	-33.3%
Professional Development - Occasional Teachers	154,418	119,000	140,000	\$ 21,000	17.6%
Professional Development - Student Success Learning Network	106,007	167,000	150,000	\$ (17,000)	-10.2%
Special Initiatives	267,225	163,000	210,000	\$ 47,000	28.8%
Communications & Marketing	48,067	46,000	40,000	\$ (6,000)	-13.0%
Catholic Community Culture & Caring					
Resource Materials	41,170	64,000	40,000	\$ (24,000)	-37.5%
Meeting Expenses	55,103	28,000	50,000	\$ 22,000	78.6%
Professional Development - Occasional Teachers	327,656	230,000	330,000	\$ 100,000	43.5%
Special Initiatives	258,128	140,000	200,000	\$ 60,000	42.9%
Conferences	57,390	82,304	100,000	\$ 17,696	21.5%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Student Success

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Student Success Teams (SSTs)					
Resource Materials	13,737	5,000	20,000	\$ 15,000	300.0%
Meeting Expenses	45,040	95,000	40,000	\$ (55,000)	-57.9%
Professional Development - Occasional Teachers	174,271	244,000	187,000	\$ (57,000)	-23.4%
Supervisory Officer - Approved Days	132,096	142,000	140,000	\$ (2,000)	-1.4%
School Support	7,674	16,000	15,000	\$ (1,000)	-6.3%
Honorariums	6,339	6,000	10,000	\$ 4,000	66.7%
Supervisory Officer - Support	4,390	5,000	10,000	\$ 5,000	100.0%
Transportation	76,678	40,000	54,227	\$ 14,227	35.6%
TOTAL	\$ 2,676,304	\$ 2,695,732	\$ 2,940,227	\$ 244,495	9.1%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Special Education Departments

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
SPECIAL SERVICES DEPARTMENT					
Special Equipment Amount (SEA)	\$ 2,439,851	\$ 3,435,002	\$ 3,502,918	67,916	2.0%
Special Services Department	97,636	225,368	225,368	-	0.0%
Fees & Services	133,932	100,040	100,040	-	0.0%
School Budget Allocations	165,686	165,686	165,686	-	0.0%
CURRICULUM SUPPORT UNITS					
North York	5,691	11,744	11,744	-	0.0%
Etobicoke	7,603	11,744	11,744	-	0.0%
Toronto	9,460	11,744	11,744	-	0.0%
Scarborough	6,586	16,244	16,244	-	0.0%
Social Worker Services	8,382	10,066	10,066	-	0.0%
Deaf & Hard Of Hearing	12,056	12,584	12,584	-	0.0%
Care & Treatment & Correctional Facilities (Section 23)	45,064	62,214	62,214	-	0.0%
Speech & Language	26,025	26,950	26,950	-	0.0%
Gifted Programs	11,551	11,744	11,744	-	0.0%
Autism Services	6,483	11,744	11,744	-	0.0%
Psychology Services	64,927	65,889	65,889	-	0.0%
TOTAL	\$ 3,040,932	\$ 4,178,763	\$ 4,246,679	\$ 67,916	1.6%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Safe School Team

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Office					
Mobile Phones & Parking	\$ 10,622	\$ 20,500	\$ 20,500	-	0.0%
Supplies, Photocopying, Printing Costs	35,776	44,500	44,500	-	0.0%
Resource Support					
Safe Schools Action Team, Symposium, Programs	35,176	25,000	25,000	-	0.0%
SRO Support	2,500	10,000	10,000	-	0.0%
Psychiatric Consultation (APPLE)	14,175	21,000	21,000	-	0.0%
Promoting Education & Community Health (P.E.A.C.H)	8,000	10,000	10,000	-	0.0%
Professional Development					
Safe Schools Certification Modules & Workshops	11,031	11,500	11,500	-	0.0%
Canadian Safe School Network Conferences	3,635	12,000	12,000	-	0.0%
Safe School Staff Conferences & Professional Development	13,791	10,000	10,000	-	0.0%
Shadow Box Learning Styles	17,490	17,000	17,000	-	0.0%
Safe Schools Joint Professional Development (OECTA)	-	20,000	20,000	-	0.0%
TOTAL	\$ 152,196	\$ 201,500	\$ 201,500	\$ -	0.0%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Director's Office

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Director/Supervisory Officers Salaries	\$ 3,141,799	\$ 2,832,951	\$ 2,977,309	144,358	5.1%
Director/Supervisory Officers Benefits	827,227	906,544	884,261	(22,283)	-2.5%
Director & Supervisory Officers Professional Development	35,346	40,000	40,000	-	0.0%
Director & Supervisory Officers Other Expenses	56,097	50,712	51,912	1,200	2.4%
Office Support Staff Salaries	802,969	807,011	771,582	(35,430)	-4.4%
Office Support Staff Benefits	209,344	232,278	199,068	(33,210)	-14.3%
Trustees & Student Trustees Honorariums	249,459	267,642	266,030	(1,612)	-0.6%
Trustees & Student Trustees Other Expenses	168,193	377,487	379,099	1,612	0.4%
OCSTA Annual Membership Fee	209,340	210,978	210,978	-	0.0%
OCSEA Membership Fees	32,895	32,895	32,895	-	0.0%
Director's Office					
Printing	6,205	15,000	15,000	-	0.0%
Telephone	1,026	2,500	2,500	-	0.0%
Supplies	63,048	98,388	98,388	-	0.0%
Contractual Services	-	10,000	10,000	-	0.0%
TOTAL	\$ 5,802,948	\$ 5,884,387	\$ 5,939,022	\$ 54,635	0.9%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Communications

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Salaries	\$ 362,749	\$ 374,012	\$ 374,842	831	0.2%
Benefits	94,084	107,715	96,709	(11,006)	-10.2%
Supplies & Services					
Car Allowance	13,410	12,348	12,348	-	0.0%
Printing	2,444	7,500	7,500	-	0.0%
Telephone	4,464	4,000	4,000	-	0.0%
Supplies	49,054	54,326	54,326	-	0.0%
TOTAL	\$ 526,205	\$ 559,901	\$ 549,726	\$ (10,175)	-1.8%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Human Resources

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Salaries	\$ 3,192,128	\$ 3,201,115	\$ 3,576,167	375,052	11.7%
Benefits	867,227	919,425	922,651	3,226	0.4%
Central Temporary Staffing	2,117	85,000	85,000	-	0.0%
Summer Help (Temporary Staffing)	-	85,000	85,000	-	0.0%
Negotiation Costs	-	125,719	125,719	-	0.0%
Workers Safety & Insurance Board Fees	-	-	-	-	#DIV/0!
New Teacher Induction Program NTIP Provision	50,000	50,000	50,000	-	0.0%
Workplace Safety Team Professional Development Fund	-	50,000	50,000	-	0.0%
Central Bargaining - OCSTA	-	43,000	43,017	17	0.0%
Car Allowance	45,276	45,276	37,044	(8,232)	-18.2%
Professional Development	2,373	15,000	15,000	-	0.0%
Printing	4,355	8,000	8,000	-	0.0%
Telephone	9,936	10,000	10,000	-	0.0%
Supplies	35,981	97,250	97,250	-	0.0%
Recruitment of Staff	16,558	80,000	80,000	-	0.0%
Professional Services	134,739	82,811	82,811	-	0.0%
Software Fees & Licensing Fees	35,074	69,982	69,982	-	0.0%
TOTAL	\$ 4,395,764	\$ 4,967,578	\$ 5,337,641	\$ 370,062	7.4%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Business Administration

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Salaries	\$ 3,264,593	\$ 3,423,052	\$ 3,491,311	68,258	2.0%
Benefits	860,871	982,734	900,758	(81,976)	-8.3%
Supplies & Services					
Materials Management	9,111	9,116	9,116	-	0.0%
Payroll Services	27,940	28,920	28,920	-	0.0%
Business Services	35,658	37,328	37,328	-	0.0%
Printing Services	(112,178)	-	-	-	0.0%
Bank Charges & Other Fees	8,304	25,000	25,000	-	0.0%
Audit Fees	54,972	100,000	100,000	-	0.0%
TOTAL	\$ 4,149,271	\$ 4,606,150	\$ 4,592,433	\$ (13,717)	-0.3%

**2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION****Legal Fees**

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Legal Fees & Services - General Corporate & Safe Schools	\$ 156,183	\$ 150,000	\$ 150,000	-	0.0%
Legal Fees & Services - Employee Relations	228,669	320,000	320,000	-	0.0%
Legal Fees & Services - Planning & Facilities	176,146	272,955	272,955	-	0.0%
TOTAL	\$ 560,998	\$ 742,955	\$ 742,955	\$ -	0.0%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Corporate Services

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Salaries	\$ 806,994	\$ 766,628	\$ 816,954	50,326	6.6%
Benefits	203,018	220,414	210,774	(9,640)	-4.4%
Professional Development	60,266	82,700	82,700	-	0.0%
Printing	1,633	1,200	1,200	-	0.0%
Telephone	1,849	2,000	2,000	-	0.0%
Supplies	18,515	26,088	26,088	-	0.0%
Contractual Services	29,314	57,861	57,861	-	0.0%
Software Fees & Licensing Fees	4,480	3,500	3,500	-	0.0%
Car Allowance	8,232	8,232	4,116	(4,116)	-50.0%
TOTAL	\$ 1,134,301	\$ 1,168,623	\$ 1,205,193	\$ 36,571	3.1%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Employee Relations

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Salaries	\$ 418,373	\$ 577,134	\$ 584,530	7,396	1.3%
Benefits	74,409	166,215	150,809	(15,406)	-9.3%
Professional Development	7,927	7,500	7,500	-	0.0%
Printing	286	10,000	10,000	-	0.0%
Telephone	3,255	3,000	3,000	-	0.0%
Supplies	6,876	13,770	13,770	-	0.0%
Professional Services	15,338	19,048	19,048	-	0.0%
Car Allowance	4,251	4,116	4,116	-	0.0%
TOTAL	\$ 530,715	\$ 800,782	\$ 792,772	\$ (8,010)	-1.0%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Facilities Services & Planning Services

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Salaries	\$ 927,956	\$ 1,248,604	\$ 1,148,291	(100,313)	-8.0%
Benefits	251,016	359,313	296,259	(63,054)	-17.5%
Supplies & Resources					
Facilities Services Department	7,318	12,243	12,243	-	0.0%
Capital Development Department	3,378	3,500	3,500	-	0.0%
Planning Department	29,073	30,348	30,348	-	0.0%
Development Services	14,585	15,343	11,227	(4,116)	-26.8%
Admissions Department	28	1,000	1,000	-	0.0%
Facilities Legal Services Department	8,586	10,000	10,000	-	0.0%
Capital Planning Capacity Program	-	74,420	54,016	(20,404)	-27.4%
TOTAL	\$ 1,241,940	\$ 1,754,772	\$ 1,566,885	\$ (187,887)	-10.7%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Catholic Education Centre

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Custodial Salaries	\$ 530,313	\$ 353,230	\$ 343,006	(10,225)	-2.9%
Custodial Benefits	127,030	100,763	88,495	(12,268)	-12.2%
CEC Facility Utilities & Maintenance	524,500	600,000	600,000	-	0.0%
CEC Amortization of Previous Building Improvements	1,296,969	1,475,917	1,475,917	-	0.0%
TOTAL	\$ 2,478,812	\$ 2,529,911	\$ 2,507,418	\$ (22,493)	-0.9%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Continuing Education

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Adult Credit Diploma (Day/Night)					
Salaries	\$ 2,225,893	\$ 2,390,298	\$ 2,565,000	174,702	7.3%
Benefits	191,507	405,241	429,935	24,694	6.1%
Other Expenses	42,549	133,000	133,000	-	0.0%
Adult Credit Diploma-Msgr Fraser					
Salaries	437,955	600,000	600,000	-	0.0%
Benefits	60,953	101,722	100,570	(1,152)	-1.1%
Summer School					
Salaries	5,598,905	5,450,000	5,800,000	350,000	6.4%
Benefits	272,945	923,971	972,174	48,203	5.2%
Other Expenses	194,543	211,000	261,000	50,000	23.7%
Adult English as a Second Language (ESL) & Citizenship					
Salaries	3,177,371	3,011,000	2,911,000	(100,000)	-3.3%
Benefits	703,850	510,473	487,931	(22,542)	-4.4%
Other Expenses	625,743	557,000	859,742	302,742	54.4%
International Languages					
Salaries	5,126,330	4,515,000	4,515,000	-	0.0%
Benefits	1,300,563	765,455	756,786	(8,669)	-1.1%
Other Expenses	23,041	55,000	55,000	-	0.0%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Continuing Education

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Language Instruction for Newcomers to Canada (LINC) / Ministry of Training, Colleges & University (MTCU)					
Salaries	2,232,862	1,965,000	1,865,000	(100,000)	-5.1%
Benefits	550,925	333,138	312,604	(20,534)	-6.2%
Other Expenses	1,226,224	1,041,900	1,140,416	98,516	9.5%
TOTAL	\$ 23,992,159	\$ 22,969,198	\$ 23,765,158	\$ 795,960	3.5%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Computer Services & Information Technology

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Salaries	\$ 6,334,985	\$ 6,363,584	\$ 6,512,945	149,361	2.3%
Benefits	1,664,130	1,809,391	1,767,698	(41,693)	-2.3%
Supplies & Services					
Car Allowance	37,044	32,928	32,928	-	0.0%
Membership Fees	21,802	9,088	9,088	-	0.0%
Printing	1,973	6,250	6,250	-	0.0%
Repairs - Computer Technology	15,564	37,686	37,686	-	0.0%
Telephone	147,864	141,500	141,500	-	0.0%
Data Communications	224,832	402,114	323,295	(78,819)	-19.6%
Office Supplies & Services	118,321	187,705	187,705	-	0.0%
Furniture & Equipment	72,360	216,033	216,033	-	0.0%
Computer Lease	-	250,000	250,000	-	0.0%
Contractual & Professional Services	260,748	313,784	313,784	-	0.0%
Software Fees & Licenses	2,720,194	3,999,651	3,999,651	-	0.0%
Computer Technology Maintenance Fee	27,394	121,251	121,251	-	0.0%
School Computers & Printers (Purchase/Leasing costs)	1,031,411	2,248,970	2,248,970	-	0.0%
Academic Computer Repairs	216,439	373,000	373,000	-	0.0%
Network Equipment & Infrastructure	9,673	273,000	273,000	-	0.0%
WAN & Internet Service (including Amortization of WAN Project)	1,530,604	2,665,548	2,665,548	-	0.0%
Systems Maintenance	197,950	207,950	207,950	-	0.0%
Investment in Information Technology	-	150,000	150,000	-	0.0%
Academic Technology & Computer Studies	19,795	36,800	36,800	-	0.0%
Qlik Initiative	-	-	64,791	64,791	100.0%
TOTAL	\$ 14,653,083	\$ 19,846,233	\$ 19,939,873	\$ 93,640	0.5%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Transportation

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Administrative Salaries	\$ 923,815	\$ 865,774	\$ 914,638	48,864	5.6%
Administrative Benefits	226,019	243,283	231,419	(11,864)	-4.9%
Temporary Assistance	353	57,000	57,000	-	0.0%
Office Supplies & Services	79,587	75,928	76,928	1,000	1.3%
TRANSPORTATION - REGULAR INSTRUCTION					
Music	31,451	31,230	35,854	4,624	14.8%
Outdoor Education	10,411	15,615	11,869	(3,746)	-24.0%
Excursions for Handicapped Students	31,929	26,025	36,399	10,374	39.9%
Regular Home to School	11,513,538	11,103,082	14,149,916	3,046,834	27.4%
Student Safety	27,514	92,911	92,911	-	0.0%
Safe Schools	8,821	10,446	10,056	(390)	-3.7%
Kindergarten	-			-	0.0%
Remedial Language	102,977	93,507	117,394	23,887	25.5%
Regular Transit Fares for Scholars & Children	81,601	58,036	47,196	(10,840)	-18.7%
Safe Schools Transit Fares (Scholars)	13,435	16,094	13,569	(2,525)	-15.7%
Transit Fares for Adults	1,814	6,845	1,832	(5,013)	-73.2%
Summer School	388,328	305,744	525,111	219,367	71.7%
Bilingual Program Transit Fares (Scholars & Children)	69,829	92,009	70,527	(21,482)	-23.3%
Exceptional Circumstances (Tickets)	421,776	484,768	470,647	(14,121)	-2.9%
Fuel Escalation Charge Provision	227,307	234,968		(234,968)	-100.0%
Regular Home to School for New Routes	878	-	-	-	0.0%
Software Fees & Licenses	94,205	104,334	104,334	-	0.0%
Physical Transportation	-	2,074	2,323	249	12.0%
Transportation Consortium	320,245	569,701	569,701	-	0.0%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Transportation

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
TRANSPORTATION - SPECIAL EDUCATION					
Vision, Hearing & Speech	2,358,986	2,119,989	2,689,244	569,255	26.9%
Medical & Handicapped	5,969,522	6,184,842	6,805,255	620,413	10.0%
Special Education Transit Fares for Adults	11,486	10,290	11,602	1,312	12.7%
Developmentally Disabled Transit Fares for Scholars	7,424	3,482	7,498	4,016	115.3%
Special Transit Fares for Scholars & Children	109,396	137,962	110,490	(27,472)	-19.9%
Developmentally Disabled	529,956	838,995	604,150	(234,845)	-28.0%
Section 23 Programs	538,991	535,069	614,450	79,381	14.8%
Special Education	3,225,060	3,327,319	3,676,567	349,248	10.5%
Co-operative Education (Special Education & W/C) & Transit Tickets	917,330	769,844	976,253	206,409	26.8%
ONE-TIME TRANSPORTATION SERVICES					
One-time Transportation Services due to New School Construction	-	\$ 414,896	\$ 520,994	106,098	25.6%
TOTAL	\$ 28,243,985	\$ 28,832,062	\$ 33,556,128	4,724,066	16.4%



2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION

Operations & Maintenance

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Salaries	\$ 43,367,915	\$ 45,702,437	\$ 46,274,860	572,423	1.3%
Benefits	12,695,406	14,396,268	14,344,770	(51,498)	-0.4%
Utilities	17,643,807	17,875,730	17,875,730	-	0.0%
Insurance	2,498,175	2,498,175	2,410,000	(88,175)	-3.5%
Professional Development Provision	51,399	104,619	104,619	-	0.0%
Printing and Photocopying	17,636	17,636	17,636	-	0.0%
Plant Operations Supplies	1,080,513	1,107,292	1,107,292	-	0.0%
Automobile Reimbursement	72,261	72,261	72,261	-	0.0%
Travel Expense Allowance	132,873	132,873	132,873	-	0.0%
Vehicle Fuel	140,871	140,871	140,871	-	0.0%
Repairs-Custodial Equipment	-	115,820	115,820	-	0.0%
Telephone Expense	75,454	75,454	75,454	-	0.0%
Telephone Data/Communications	1,073	1,073	1,073	-	0.0%
Office Supplies and Services	20,590	25,131	20,590	(4,541)	-18.1%
Maintenance Supplies and Services	3,602,006	4,012,122	5,662,539	1,650,417	41.1%
Vehicle Maintenance and Supplies	152,844	152,844	152,844	-	0.0%
Additional Equipment - Vehicles	-	120,712	45,000	(75,712)	-62.7%
Rental Lease Vehicles	78,464	78,464	78,464	-	0.0%
Other Professional Fees (Health & Safety)	84,915	108,905	108,905	-	0.0%
Other Contractual Services	5,694,893	6,368,250	5,982,048	(386,202)	-6.1%
Municipal Taxes	-	23,778	23,778	0	0.0%
TOTAL	\$ 87,411,095	\$ 93,130,714	\$ 94,747,426	\$ 1,616,712	1.7%

**2015-17 BUDGET EXPENDITURE REVISED ESTIMATES BY FUNCTIONAL CLASSIFICATION****Other Expenditures**

Expenditures	2014/15 Actuals	2015/16 Revised Estimates	2016/17 Estimates	Difference	
				\$	%
Parental Involvement Funding	119,340	122,106	122,106	-	0.0%
Partnership Development Department - Office Supplies & Services	1,948	2,000	2,000	-	0.0%
TOTAL	\$ 121,288	\$ 124,106	\$ 124,106	\$ -	0.0%

TORONTO CATHOLIC DISTRICT SCHOOL BOARD
SPECIAL EDUCATION REVISED BUDGET & GRANT ANALYSIS
2016-17

REVENUES	2012-13 Actuals	2013-14 Actuals	2014-15 Actuals	2015-16 Revised Estimates	2016-17 Budget Estimates	
Special Education Per Pupil Amount (SEPPA)	58,646,949	57,661,145	63,163,303	62,899,043	64,645,281	
High Needs Amount (HNA)	51,759,436	51,465,328	52,314,728	49,793,637	47,477,083	
Special Incidence Portion (SIP)	2,580,241	2,473,497	2,140,937	2,140,937	2,140,937	
Special Education Equipment Amount (SEA)	4,064,381	5,092,036	3,223,305	3,210,425	3,732,285	
Section 23 Facilities Amount	2,252,924	2,681,014	2,644,778	2,685,682	2,767,836	
Self Contained Transfer from Foundation and Q&E	8,235,984	7,839,311	5,033,954	5,137,440	5,126,980	
Behaviour Expertise Amount	324,228	321,219	335,218	334,094	339,483	
TOTAL REVENUE	127,864,143	127,533,550	128,856,223	126,201,258	126,229,885	

**TORONTO CATHOLIC DISTRICT SCHOOL BOARD
SPECIAL EDUCATION REVISED BUDGET & GRANT ANALYSIS**

EXPENSE	2012-13 Actuals	2013-14 Actuals	2014-15 Actuals	2015-16 Revised Estimates	2016-17 Budget Estimates	FTE
ELEMENTARY						
Classroom Teachers	39,568,315	40,562,321	41,081,393	38,537,289	42,066,759	471.50
Occassional Teachers	1,436,073	1,361,693	1,624,490	1,361,693	1,858,935	
Education Assistants	26,264,085	25,145,973	29,840,050	25,211,965	25,504,723	650.10
Professional & Paraprofessionals	7,565,538	7,614,093	6,041,417	6,888,564	6,064,936	91.00
Benefits for staff above	15,275,180	16,101,358	14,728,450	15,126,117	16,230,987	
Staff Development	381,532	493,616	121,962	305,320	305,320	
Special Education Equipment (SEA)	1,122,380	2,087,751	2,131,471	4,999,447	2,623,662	
Instructional Supplies & Services	667,366	725,469	547,274	523,003	523,003	
Fees & Contractual Services	3,791,090	3,075,786	2,825,297	639,806	639,806	
TOTAL ELEMENTARY	96,071,559	97,168,060	98,941,804	93,593,204	95,818,131	1,212.60
SECONDARY						
Classroom Teachers	21,250,516	21,192,720	20,947,155	18,061,866	19,190,086	214.40
Occassional Teachers	1,079,187	590,402	630,841	590,402	850,319	
Education Assistants	14,318,903	14,426,861	13,792,310	14,475,527	13,209,592	334.10
Professional & Paraprofessionals	3,548,509	3,707,981	4,883,453	2,717,403	4,116,143	61.50
Benefits for staff above	6,860,911	7,239,264	8,287,292	8,049,260	8,281,407	
Staff Development	4,737	4,943	3,138	6,812	6,812	
Special Education Equipment (SEA)	1,288	11,136	99,706	1,030,074	1,108,623	
Instructional Supplies & Services	103,313	24,937	1,405	220,758	220,758	
Fees & Contractual Services	133,733	7,491		26,400	26,400	
TOTAL SECONDARY	47,301,097	47,205,735	48,645,300	45,178,502	47,010,140	610.00
Program Coordination	173,435	657,649	690,020	0	0	
SECTION 23 PROGRAMS						
Principals & VPs	455,346	138,969	183,486	233,186	202,906	1.50
Classroom Teachers	1,957,744	2,070,568	2,162,453	2,185,998	2,191,796	21.50
Ed. Assistants	176,137	166,750	221,404	195,424	209,868	4.00
Supplies	26,412	62,935	77,435	73,395	73,395	
TOTAL SECTION 23 PROGRAMS	2,615,639	2,439,222	2,644,778	2,688,003	2,677,965	27.00

TORONTO CATHOLIC DISTRICT SCHOOL BOARD SPECIAL EDUCATION REVISED BUDGET & GRANT ANALYSIS						
BEHAVIOURAL EXPERTISE PROGRAMS						
Salaries and Benefits	452,937	388,702	366,788	334,094	339,483	
TOTAL BEHAVIOURAL PROGRAMS	452,937	388,702	366,788	334,094	339,483	
TOTAL SPECIAL EDUCATION EXPENSE /FTE	146,614,667	147,859,368	151,288,690	141,793,803	145,845,719	1,849.60
TOTAL REVENUES	127,864,143	127,533,550	128,856,223	126,201,258	126,229,885	
SURPLUS / (DEFICIT)	(18,750,524)	(20,325,818)	(22,432,467)	(15,592,545)	(19,615,834)	
Contracted CYW's (Included in Prof & Para Prof. Costs Above)	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Revised Estimates	2016-17 Estimates	
Bartimaeus Inc.	267,705	341,384	392,842	25,000	25,000	
Williams, Marijan & Associates	1,965,501	1,205,350	1,147,782	200,000	200,000	
Beyond Support Services Inc.	1,154,497	783,113	644,409	175,000	175,000	
	3,387,703	2,329,847	2,185,032	400,000	400,000	

Responses to Deputation to Student Achievement Committee Meeting by Toronto Secondary Unit President Dave Szollosy

TSU's Analysis	Staff Response
1. Student Enrolment	
Ref to April 15, Appendix C p 55/123 estimates a modest increase of 93	The Report to SEAC on April 13, 2016 referred to the impact of 93 FTE potential Teacher FTE cuts, not an increase in enrolment of 93.
The GSN has the Board reporting an increase of 711 Students	The 711 ADE students was used by the Ministry to project the 2016-17 GSNs in the grey paper for TCDSB released on March 24, 2016. TCDSB provided this preliminary enrolment projection to the Ministry in November 2015. At the March 10, 2016 Corporate Services, Strategic Planning & Property Committee, the 2016-17 Consensus Enrolment projections for 2016-17 were approved. This approved projection provided for an increase in enrolment of 584.46 ADE for 2016-17 (Elementary 60,919 ADE & Secondary 29,810 ADE). These are the new approved enrolment numbers that Business Services, HR and IT staff are using to determine the 2016-17 Grants and Expenditure estimates.
This is a difference of 618 students	The enrolment forecast provided to the Ministry of Education in November 2015 is not used for the 2016-17 GSN calculations, and consequently, the difference of 618 (711 ADE - 93 ADE) will not generate any additional funding. The 2016-17 GSNs already incorporate the projected increase in students as per the Board approved Consensus Enrolment Projections for 2016-17.
The per student rate of an average \$11,709 equals additional funding.	The \$11,709 per pupil is an average provincial rate. The TCDSB per pupil rate is \$10,213.22 per elementary pupil and \$11,011.69 per secondary pupil.
Total Additional Revenues as per TSU of \$7,236,162	There is no additional funding of \$7,236,495 to be realized. Business Services, HR and IT Staff have taken the most current enrolment increases into account in developing the grants and the staffing model uses the approved 2016-17 Consensus enrolment projections in March 2016.

Responses to Deputation to Student Achievement Committee Meeting by Toronto Secondary Unit President Dave Szollosy

TSU's Analysis	Staff Response
2. Reduction in GSN	
May 5 p 57/151 The assumptions included a provision of 0.8 % over all reduction in the GSN. This is not applied anywhere in the GSN, however the assumptions have retained this provision	The 0.8 % reduction in the GSN's refers to the ongoing Phase in of funding cuts to numerous areas
	1. Funding for Benefits is being reduced by 0.17% per year for all Union & Non-Union groups as the Ministry phases out funding for the Retirement Gratuity over a 12 year period (For Teachers, the Ministry funded benefits at 11.63% in 2011-12, and this has decreased to 10.78% in 2016-17 a 1.02% decrease). TCDSB's Benefits expense is 13.9% for Teachers for 2016-17 (13.9%-10.78% = 3.12% of unfunded benefits for TCDSB)
	2. The 2014-15 Top-up Grant Funding of \$5.01M for School Operations is being phased out over 3 years. Schools which are not fully utilized will no longer benefit from a 20% top up grant. (i.e. $5.01/3 = \$1.6M$ per year based on 2014-15 GSNs)
	3. Special Education High Needs Amount Grant reduction being phased in over 4 years will see \$2.7M for TCDSB Spec. Ed. High Needs Funds being deducted from TCDSB and redistributed to other Boards through the Measures of Variability Grant.
	3. New School Board Administration Grant is being phased in over 4 years resulting a reduction of approximately \$0.250M per year for TCDSB.
	4. Declining Enrolment Phase out of 3 year funding guarantee = \$360K
	5. Removal of School Foundation Grant Guarantee for 1 Principal & 1 school Secretary per school being phased out over 3 years = \$100K
	6. Learning Opportunities Grant & Safe Schools new formula phased in over 3 years.
	7. Earned Leave Saving Claw back for reduction in use of Sick and Personal days estimated at \$0.650M expected to be returned to TCDSB.
Total Additional Revenues as per TSU of \$8,600,000	Total based on 2016-17 TCDSB EFIS Estimates there are \$8.1M in GSN Funding Reductions

Responses to Deputation to Student Achievement Committee Meeting by Toronto Secondary Unit President Dave Szollosy

TSU's Analysis	Staff Response
3. Cost Adjustment Grant	
<p>The Cost Adjustment Grant is based on the proportion experience and qualification grant. This reduction is based on the shift in demographics of teaching staff and although it represents a decrease in funding it is offset by a decrease in expenditures.</p>	<p>This is a Ministry of Education provincial projection on teacher staffing retirements and new hires. The ministry has not performed this projection well on a board by board basis. TCDSB has done its own retirement and new hires projections based on its own internally held staffing data and currently estimates that average teacher salaries will increase in 2016-17. TCDSB expects this cost and grant to increase along with the average salary. This grant, however, only covers the cost of Foundation Teachers which generally comprise 80% of teaching staff (i.e. Classroom teachers, Library and Guidance and Program Specialty Teachers); this grant excludes ESL, Special Education, or any Learning Opportunities Grant or Safe Schools funded teachers. Therefore any cost increase for the other 20% of teachers must be found elsewhere.</p>
<p>Total Additional Revenues as per TSU of \$9,106,033</p>	<p>There is no \$9,106,030 in cost Savings for the reasons noted above. Business Services staff are aware that as teacher salary cost increases, this cost adjustment grant also increases. However, this cost adjustment grant only funds 80% of Teachers and secondly the provincial grid that it is based on underfunds teachers at various points on the salary grid by up to (\$2,959) per teacher (i.e. Cat A4 Year 9). Using this provincial Grid, TCDSB's Foundation Teachers' salaries are underfunded by \$3.09M for 2016-17.</p>

Responses to Deputation to Student Achievement Committee Meeting by Toronto Secondary Unit President Dave Szollosy

TSU's Analysis	Staff Response
4. Increased Occasional Teacher Costs	
<p>Much reference has been made to this years increased costs for Occasional Teachers. Upon reviewing the Boards Occasional assignment records, I found 209 instances where the days recorded for Long Term Occasional Teacher was in error and in fact duplicated by assigning the days to both the elementary and secondary allotment. These added up to 21,741 days (just until April 17th). At a conservative estimated \$250 per day, if indeed the estimates are based upon this year's records, it constitutes a substantial overage for the first three-quarters of the year.</p>	<p>The costs associated with Occasional Teachers for staff on Professional development activities is charged to either Staff Development, Student Success or EPO budgets. Similarly, teachers on Maternity Leave and Long Term disability are not charged against the Occasional Teacher Budget. When staff go off on Maternity Leave or Long term disability, they are no longer paid by TCDSB and the Long term Occasional teacher cost is charged to the Teacher Salary budget, not the Occasional Teacher Budget.</p>
	<p>The data referenced by TSU is not payroll data, and as such is not reflective of actual occasional teacher costs. The data provided to TSU by Human Resources contained an address list of Occasional Teachers and Long Term Occasionals who have been identified as eligible to vote for TSU at their upcoming elections. Business Services uses actual Payroll cost data to compare monthly changes in costs for occasional teachers.</p>
<p>Total Additional Revenues as per TSU of \$5,453,320</p>	<p>There are no savings of \$5.453M - TCDSB Payroll Salary for Occasional Teacher costs are currently projected to be \$8.617M over the 2015-16 Revised Budget.</p>
<p>Grand Total Revenues as per TSU of \$30,377,515</p>	<p>Actual Grant Total of Revenues of \$0</p>

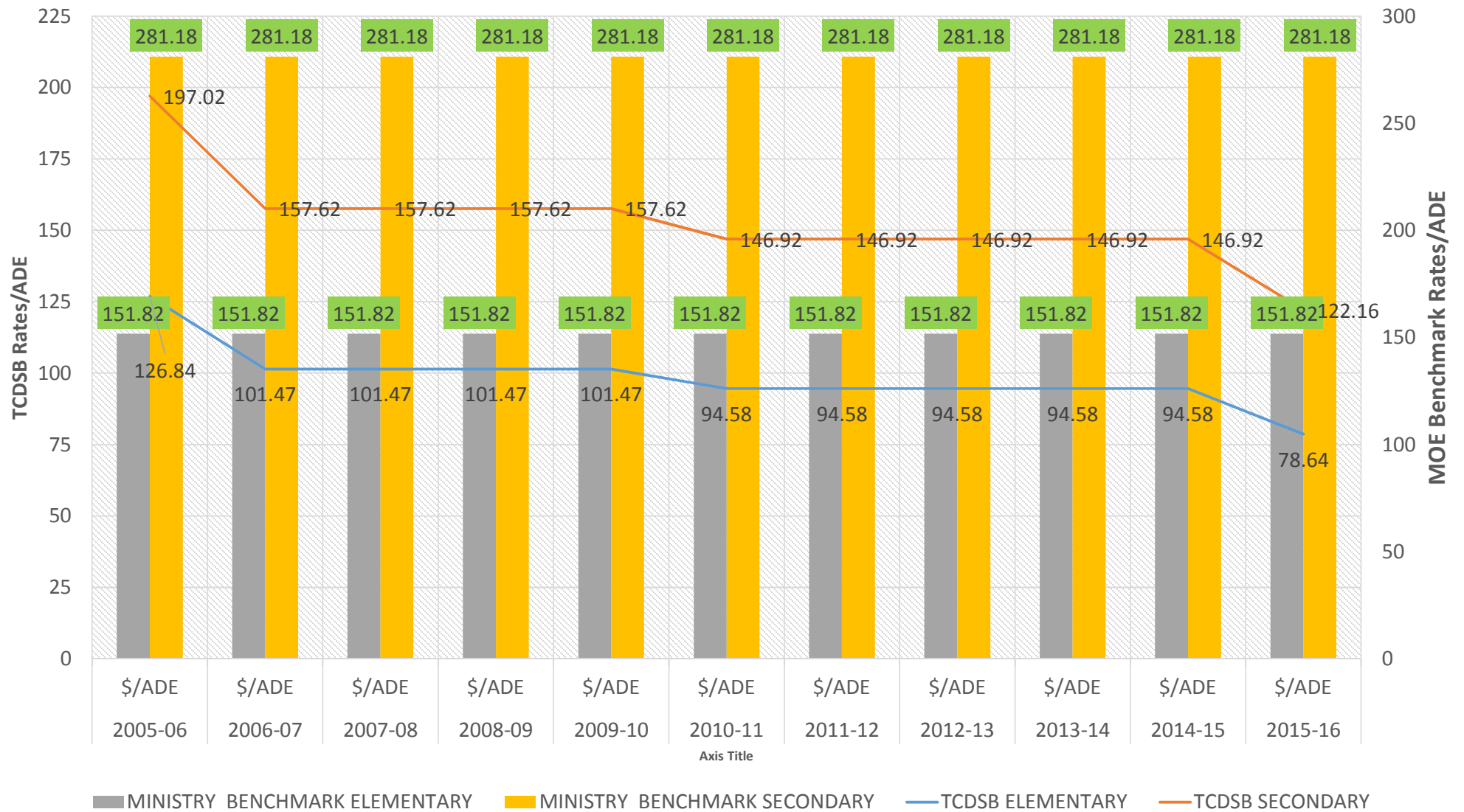
UPDATED MYRP Scenario 3: Total Reductions of \$45.4M spread out over 3 years with the objective of not increasing the accumulated deficit in each year and eliminating the deficit in the 4th and final year of the MYRP.

	2014-2015 Actuals (\$M)	2015-2016 Rev.Est. Projections (\$M)	2016-2017 Projections (\$M)	2017-2018 Projections (\$M)	2018-2019 Projections (\$M)
Opening Accumulated Surplus / (Deficit)	(7.4)	(15.3)	(22.3)	(22.3)	(22.3)
Total Revenue	1103.3	1070.4	1078.9	1070.4	1071.9
Expenditures	1111.2	1098.5	1095.0	1078.9	1070.4
Board Approved Expenditure Reductions	0.0	(29.4)	0.0	0.0	0.0
Additional Cost Pressures	0.0	8.3	0.0	0.0	0.0
ASO Benefits Surplus	0.0	0.0	0.0	0.0	(10.4)
Further Expenditure Reductions Required	0.0	0.0	(16.1)	(8.5)	(10.4)
Total Expenditures	1111.2	1077.4	1078.9	1070.4	1049.6
Accumulated Surplus / (Deficit)	(15.3)	(22.3)	(22.3)	(22.3)	(0.0)

Assumptions:

- a) Initial expenditure projections before expenditure reductions in 2016-17 and 2017-18 assume the same level of expenditure as 2015-16
- b) Numbers have been rounded to the nearest hundred thousand
- c) Revenue assumptions for 2016-17-18-19 do not include potential decline in enrolment
- d) Revenue Generation opportunities, i.e. Revised Permit Rates, Parking Fees, etc., will increase 2018-19 Revenues by \$1.5M
- e) TCDSB will strive to attain an unappropriated accumulated surplus balance of approximately 1% by the end of 2019-2020
- f) Occasional Teacher Costs are trending higher than historical average trends and will create a cost pressure of \$8.6M in future fiscal years.
- g) Transportation bussing costs are increasing and will create an annual cost pressure of \$4.7M in the 2016-17 and future fiscal years.
- h) Cost of movement on the Teachers' Salary Grids for Qualifications & Experience will create cost pressures in future years.
- i) Energy Savings will depend on upon utility rates and seasonal weather fluctuations
- j) The work of School Board Accommodation Review Committees which may lead to school consolidations/closures may generate savings in future fiscal years.

School Block Budget Yearly Rate /ADE



Summary of Potential Transportation Expenditure Reductions

Transportation Expenditure	Number of Students Impacted	Potential Savings	Potential Savings per Student	Potential Risk of Student Loss to TDSB ^{Note 1}	Special Needs or Students Requiring Financial Aid (Vulnerable)	Cumulative Potential Savings	Qualifying (Q) or Non-Qualifying (NQ)
Non-Qualifying EXC	7,226	\$1,009,160	\$140	High		\$1,009,160	NQ
High School EXC (Financial hardship)	630	\$461,790	\$733	High	Yes	\$1,470,950	NQ
Section 23 Transportation	58	\$137,490	\$2,371	Medium		\$1,608,440	NQ
Summer Transit (Math & Language)	632	\$49,296	\$78	Low		\$1,657,736	NQ
Summer School (Special Needs)	358	\$277,875	\$776	Low	Yes	\$1,935,611	NQ
Co-Op Tickets	1,215	\$296,466	\$244	Low		\$2,232,077	Q
Co-Op Tickets (Special Needs)	297	\$179,388	\$604	Low	Yes	\$2,411,465	Q
Eastern Rite Realignment ^{Note 2}	361	\$201,832	\$559	Low		\$2,613,297	Q
Eastern Rite Transportation ^{Note 3}	584	\$201,832	\$346	Low		\$2,815,129	Q
Extended French Tickets	47	\$34,451	\$733	Medium		\$2,849,580	Q
Grand Total:	11,408	2,849,580					

Note 1: Risk calculated based on geographic proximity of student home address to nearby TDSB vs TCDSB schools.

Note 2: Eastern Rite students currently receiving transportation outside of new boundaries

Note 3: All remaining Eastern Rite students not included in re-alignment

TORONTO CATHOLIC DISTRICT SCHOOL BOARD
Comparative Analysis of Occasional Teacher Costs

FISCAL YEAR	ANNUAL BUDGET	YTD ACTUALS	PROJECTION TO YEAR-END	VARIANCE
2012-13	\$ 20,543,019	\$ 25,728,999	\$ -	\$ (5,185,980)
2013-14	\$ 22,063,014	\$ 18,253,382	\$ -	\$ 3,809,632
2014-15	\$ 21,624,269	\$ 21,435,324	\$ -	\$ 188,945
2015-16 (See Note 1)	\$ 20,512,092	\$ 21,153,026	\$ 8,617,123	\$ (9,258,057)

NOTES:

(1) 2015-16 YTD Actuals as at April 2016



REPORT TO

REGULAR BOARD

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON SMOKE FREE SPACE POLICY (B.B.04)

*Nevertheless, I will bring health and healing to it; I will heal my people and will let them enjoy abundant peace and security.
Jeremiah 33:6*

Created, Draft	First Tabling	Review
Mary 10, 2016	May 19, 2016	
Maria Rizzo, Chair, Governance and Policy Committee Caitlin Kavanagh, Sr. Manager, Employee Relations & Policy Development		
RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.



Members of the Committee:

Maria Rizzo, Chair
 Nancy Crawford, Vice Chair
 Jo-Ann Davis, Trustee Ward 9
 Angela Kennedy, Ex-Officio
 Frank D'Amico, Ex-Officio

A. EXECUTIVE SUMMARY

The Governance and Policy Committee reviewed the Smoke Free Space policy (S.19) at the May 10, 2016 committee meeting. The policy as amended was passed unanimously and is attached as APPENDIX A.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends a policy revision.

C. MOTIONS

MOVED by Trustee Davis, seconded by Trustee Kennedy, that item 13c) be adopted as follows:

13c) Update to Smoke and e-Cigarettes Free Space Policy (B.B.04) that Trustees approve the Smoke and e-Cigarettes Free Space policy B.B.04 as amended and proposed in Appendix A with the addition of adding e-cigarettes throughout the policy where appropriate and that an annual report on compliance be added to the Metrics.

D. APPENDICES

APPENDIX A: Revised Smoke & Vapour Free Space Policy (B.B.04)

E. COMMITTEE RECOMMENDATION

That the Board accept the recommendation of the Governance and Policy Committee and approve the revision to the Smoke & Vapour Free Space Policy (B.B.04) attached as APPENDIX A.



POLICY SECTION: BUILDINGS/PLANT/GROUNDS
SUB-SECTION: BUILDINGS
POLICY NAME: SMOKE & VAPOUR FREE SPACE
POLICY NO: B.B.04

Date Approved: January 2, 1987	Date of Next Review: April 2021	Dates of Amendments: January 16, 1995 July 18, 1991 April 2016
Cross References: <i>Smoke-Free Ontario Act; Ontario Regulation 48/06</i> <i>Electronic Cigarettes Act</i> <i>City of Toronto Municipal Code Chapter 709, Smoking (smoking bylaw)</i> <i>Education Act, Section 302(1)</i> <i>TCDSB Code of Conduct</i>		

Purpose:

The Toronto Catholic District School Board recognizes the benefits of a smoke, vapour and tobacco-free learning, playing and working environment. This is achieved by prohibiting smoking, vaping or usage of tobacco products, anywhere on Board property, in Board premises and all locations where Board or School sanctioned activities take place.

Scope and Responsibility:

This policy applies to all employees of the Toronto Catholic District School Board and individuals who use Board buildings, facilities or Board-owned property. The Director is responsible for this policy.

Alignment with MYSP:

Strengthening Public Confidence

Fostering Student Achievement and Well-Being



POLICY SECTION: BUILDINGS/PLANT/GROUNDS
SUB-SECTION: BUILDINGS
POLICY NAME: SMOKE & VAPOUR FREE SPACE
POLICY NO: B.B.04

Policy:

The Toronto Catholic District School Board is committed to the provision of a smoke, vapour and tobacco free environment in all premises and on all properties, owned and/or operated by the Board.

Regulations:

1. The Board bans the sale and promotion of tobacco products on all Board property.
2. The sale and use of tobacco products is legally prohibited in all Board owned and/or operated school facilities and the Board owned and/or operated outdoor areas surrounding them. **This includes while on educational excursions, in board vehicles or in personal vehicles parked on board property.**
3. The sale and use of tobacco products is prohibited by the Board in all other Board owned and/or operated facilities and the Board owned and/or operated outdoor areas surrounding them. **It is against the law to smoke within 9 metres of an entrance or exit of any building that is used by the public.**
4. **Failure of students, employees, visitors and those who use board facilities to comply with the requirements of the *Smoke-Free Ontario Act* or other relevant legislation, may result in legal action (i.e. being charged and/or fined).**
5. **"No smoking" signage shall be placed at each entrance and exit of the enclosed workplace, place or area in appropriate locations and in sufficient numbers to ensure that employees and the public are aware that no smoking or vaping is permitted in the enclosed workplace, place or area.**



POLICY SECTION: BUILDINGS/PLANT/GROUNDS
SUB-SECTION: BUILDINGS
POLICY NAME: SMOKE & VAPOUR FREE SPACE
POLICY NO: B.B.04

6. In accordance with the *Smoke-Free Ontario Act*, exceptions are made for the traditional use of tobacco that forms part of Aboriginal culture and spirituality, when used for such purposes.

APPENDIX A



POLICY SECTION: BUILDINGS/PLANT/GROUNDS
SUB-SECTION: BUILDINGS
POLICY NAME: SMOKE & VAPOUR FREE SPACE
POLICY NO: B.B.04

Definitions:

Board Premises and Property

Includes all administrative buildings of the Board, Board operated buildings including schools, and all locations where Board or School sanctioned educational activities are taking place. Board-owned vehicles and machinery are also considered to be Board property.

Electronic Cigarette means any of the following:

- 1. A vaporizer or inhalant-type device, whether called an electronic cigarette or any other name, that contains a power source and heating element designed to heat a substance and produce a vapour intended to be inhaled by the user of the device directly through the mouth, whether or not the vapour contains nicotine.**
- 2. A component of a device described in paragraph 1.**
- 3. Any other prescribed device or product; (“cigarette électronique”)**

Individuals on Board Premises

Includes students, staff, trustees, contractors, parents/guardians, volunteers, permit holders and all others who are invited to or who work on Board property and in Board operated buildings.

Smoke & Vapour Free Environment

An environment that is free of smoke caused by smoking or lit tobacco product and vapour caused by an electronic cigarette.



POLICY SECTION: BUILDINGS/PLANT/GROUNDS
SUB-SECTION: BUILDINGS
POLICY NAME: SMOKE & VAPOUR FREE SPACE
POLICY NO: B.B.04

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

A report will be brought to Board by staff on an annual basis detailing compliance and infractions of this policy.

APPENDIX A



REPORT TO

REGULAR BOARD

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON EFFECTIVE FINANCIAL MANAGEMENT AND CONTROL OF OPERATIONS POLICY (F.M.08)

*Be completely humble and gentle; be patient, bearing with one another in love.
Ephesians 4:2*

Created, Draft	First Tabling	Review
May 10, 2016	5/19/2016	
Maria Rizzo, Chair, Governance and Policy Committee Caitlin Kavanagh, Sr. Manager, Employee Relations & Policy Development		
RECOMMENDATION REPORT		

Vision:

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Mission:

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.



Members of the Committee:

Maria Rizzo, Chair
 Nancy Crawford, Vice Chair
 Jo-Ann Davis, Trustee Ward 9
 Angela Kennedy, Ex-Officio
 Frank D'Amico, Ex-Officio

A. EXECUTIVE SUMMARY

The Governance and Policy Committee reviewed the Effective Financial Management and Control of Operations policy (F.M.08) at the May 10, 2016 committee meeting. The policy as amended was passed unanimously and is attached as APPENDIX A.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends a policy revision.

C. MOTIONS

MOVED by Trustee Davis seconded by Trustee Kennedy, that item 13d) be adopted as follows:

13d) Effective Financial Management and Control of Operations F.M.08

1. That Trustees approve the Effective Financial Management and Control of Operations Policy (F.M.08) as amended and proposed in Appendix A, Regulation 4 cite the Purchasing Policy and the Metrics to read “Audit Committee, the TCDSB Auditor and RIAT will provide input to the policy review to the Board of Trustees as required
2. All audits conducted would be relevant to the budget services which will be measured against the effectiveness of the existing F.M. 08 Policy and relevant Board policies
3. The External auditors could provide an unqualified opinion which will demonstrate effective financial management and control of operations.

MOVED in AMENDMENT by Trustee Rizzo, seconded by that Regulation 7 be amended to include decisions made under Regulations 4 and 5 be included in the Financial and Budget status reports presented to Board quarterly.

The Amendment was declared

CARRIED

MOVED in AMENDMENT by Trustee Kennedy, seconded by Trustee Davis to Regulation 3 that the word “restraint” is replaced by “responsibility” and that the Capital and Operating Budgets will be reviewed “by staff and reported to Trustees as appropriate”.

The Amendment was declared

CARRIED

The Motion, as Amended, was declared

CARRIED

D. APPENDICES

APPENDIX A: Revised Effective Financial Management and Control of Operations policy (F.M.08)

E. COMMITTEE RECOMMENDATION

That the Board accept the recommendation of the Governance and Policy Committee and approve the revision to the Effective Financial Management and Control of Operations policy (F.M.08) attached as APPENDIX A.



POLICY SECTION: FINANCE
SUB-SECTION: MISCELLANEOUS
POLICY NAME: EFFECTIVE FINANCIAL
MANAGEMENT AND CONTROL OF
OPERATIONS
POLICY NO: F.M. 08

Date Approved: May 2013	Date of Next Review: May 2019	Dates of Amendments: November 13, 2013- Board May 2016- Board
Cross References: (1) Education Act, Section 243 Ontario Regulation 41/10 (2) Education Act, Section 232 (3) Education Act, Section 231 <i>Consolidated policies:</i> FM05 Signature-Facsimile, FB01 Banks, FB02 Bank Line of Credit, FB03 Short Term Financing and FM06 Cheque Register		

Purpose

To provide greater financial accountability and a higher standard for financial controls in alignment with current Education Statutes and Regulation of Ontario. This policy requires the maintenance of a comprehensive set of operating procedures that will be sensitive to changes in generally accepted accounting principles, new legislation and best business practices.

Scope and Responsibility

The purpose of ensuring financial accountability and effective internal controls is the responsibility of administrators throughout the Toronto Catholic District School Board (TCDSB) organization. The Director of Education, supported by the Chief Financial Officer, is responsible for this policy.

Alignment with MYSP:

Providing Stewardship of Resources
Strengthening Public Confidence



POLICY SECTION: FINANCE

SUB-SECTION: MISCELLANEOUS

**POLICY NAME: EFFECTIVE FINANCIAL
MANAGEMENT AND CONTROL OF
OPERATIONS**

POLICY NO: F.M. 08

Policy

The Toronto Catholic District School Board (TCDSB) will achieve effective utilization and protection of its financial resources through sound application and management of financial systems and internal controls. These objectives will be achieved by adherence to generally accepted accounting principles, sound business practices and applicable Provincial and Federal Statutes and Regulations. Management will maintain comprehensive operational procedures to guide and safeguard both TCDSB staff and assets in its day to day operations.

Regulations

Financial Management:

1. The Chief Financial Officer (CFO) for the TCDSB will develop and maintain appropriate, and where required, confidential procedures pertaining to funds disbursement and financial control.
2. A funds disbursement register will be produced on a monthly basis and made available to Trustees of the Board for review.
3. The banking services of the TCDSB will be reviewed every five years by the Audit Committee and any change will be made through TCDSB's public tendering process.
4. The Board of Trustees will set an upper limit for short term borrowing by way of a bylaw as required by Ontario Regulation 41/10 and Section 243 of the Education Act.



POLICY SECTION: FINANCE

SUB-SECTION: MISCELLANEOUS

**POLICY NAME: EFFECTIVE FINANCIAL
MANAGEMENT AND CONTROL OF
OPERATIONS**

POLICY NO: F.M. 08

5. Investment and borrowing strategies will conform to Ontario Regulation 41/10 of the Education Act and will be reviewed annually by the Audit Committee.
6. The Treasurer to the Board will prepare an annual financial report to the Board of Trustees as required by Ontario Regulation 41/10 of the Education Act.

Budget Management:

1. Under the Education Act (Section 232), the Board is required before the beginning of each fiscal year to prepare and adopt estimates of its revenues and expenses for the fiscal year.
2. Section 231 of the Education Act states no in-year deficits. A board shall not without the ministry's approval, have an in year deficit for a fiscal year that is greater than the amount determined as follows:
 - 1) Take the board's accumulated surplus for the preceding fiscal year. If the board does not have an accumulated surplus, the number determined under this paragraph is deemed to be Zero.
 - 2) Take 1 % of the Board's operating revenue for the fiscal year.
 - 3) Take the lesser of the amounts determined under paragraph 1 and 2.
3. Annual budgets will continue to show fiscal responsibility. In any given year when revenue shortfalls or unforeseen expenditures appear to be more than temporary, both the Capital and Operating Budgets will be reviewed by staff and reported to Trustees as appropriate. A number of strategic alternatives will be identified to minimize TCDSB's exposure including reallocating budgets and spending constraints.



POLICY SECTION: FINANCE

SUB-SECTION: MISCELLANEOUS

**POLICY NAME: EFFECTIVE FINANCIAL
MANAGEMENT AND CONTROL OF
OPERATIONS**

POLICY NO: F.M. 08

4. As per the TCDSB Purchasing Policy (F.P.01), the Board delegates to the Director of Education, the authority to approve the award of all contracts and expenditures where the budget, project or report has been approved by the Board with the exception of:
 - 1) New school construction and major school additions;
 - 2) Contracts which have exceeded the approved budget;
 - 3) Significant strategic initiatives.
5. Reallocation of funds may be done between departments and among programs within a department with the approval of the Director of Education.
6. Monthly financial reports will be distributed to the respective department heads to enable them to manage their budgets and enable the monitoring and control of the budget as authorized by the Board.
7. Financial and budget status reports, including decisions made under regulations 4 and 5 above, will be presented quarterly to the Board by the Business Services Department. Such reports will be in a format that will enable the Board to understand the budget and the financial status of the TCDSB.
8. TCDSB staff shall not use one-time revenues for ongoing operating expenditures. One-time revenues may be used to fund non-recurring expenditures or services that can be completed within a specific amount of time without long term cost implication to TCDSB, provided it is duly approved by the Director of Education.



POLICY SECTION: FINANCE

SUB-SECTION: MISCELLANEOUS

**POLICY NAME: EFFECTIVE FINANCIAL
MANAGEMENT AND CONTROL OF
OPERATIONS**

POLICY NO: F.M. 08

- 9. TCDSB will not as an ongoing practice depend on prior year's surplus to balance the current year's budget. The prior year's surplus will be transferred to the operating reserve. In the event of a deficit, it will be funded through this reserve.**
- 10. The tangible Capital assets of TCDSB are capitalized at historical costs and are amortized over the asset's useful life.**
- 11. The TSDSB prepares its financial information in accordance with the local government accounting standards of the Public Sector Accounting Board of the Chartered Professional Accountants Canada (CPA).**
- 12. Sources of financing and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned, and expenditures are recognized as they are incurred as a result of goods or services received and the creation of a legal obligation to pay.**
- 13. The TCDSB prepares budgets for the operating and capital funds. The basis of budgeting is the same as the basis of accounting, i.e. the accrual basis.**



POLICY SECTION: FINANCE

SUB-SECTION: MISCELLANEOUS

**POLICY NAME: EFFECTIVE FINANCIAL
MANAGEMENT AND CONTROL OF
OPERATIONS**

POLICY NO: F.M. 08

Evaluation & Metrics

- 1) Audit Committee, the TCDSB Auditor, and the Regional Internal Audit Team (RIAT) will provide input on the policy to the Board of Trustees as required. All audits conducted would be relevant to the budget services which will be measured against the effectiveness of this policy and other relevant Board policies;**
- 2) The Report of the External Auditors on Internal Financial Controls will be provided annually to the Board of Trustees; and**
- 3) Unqualified opinion from external auditors will demonstrate effective financial management and control of operations.**

APPENDIX

PENDING LIST AND ROLLING CALENDAR AS OF MAY 19, 2016

#	Date Requested	Due Date	Committee/Board	Subject	Delegated To
1	Dec-14	Deferred until such time that deficit is under control	Corporate Affairs	Report regarding System-Wide Approach to Digital School Signage	Associate Director of Planning and Facilities
2	Jan-15	April 2016	Corporate Affairs	Plan to reduce under-utilized (small schools) with less than a 65% utilization rate. *Update Long Term Accommodation Plan*	Associate Director Planning and Facilities
3	Oct-15	May 2016	Corporate Affairs	Report regarding recovering costs of our permits	Associate Director Planning and Facilities
4	Nov-15	April 2016	Corporate Affairs	Staff to come back with a draft Parent/Guardian TCDSB School Entrance and Exit Surveys, along with costing before they are distributed to schools for implementation by end of January.	Associate Director Planning and Facilities
5	Nov-15	May-16	Corporate Affairs	Staff to bring back data in an extended report regarding students who were not able to be accommodated with the reasons by ward and by school.	Associate Director Planning and Facilities
6	Dec-15	June 2016	Corporate Services	Business Plan that addresses the need for a high school in Central Toronto	Associate Director Planning and Facilities
7	Jan -16	April 2016	Corporate Services	Request to the TTC to reduce transit rates for our students.	Associate Director Planning and Facilities
8	March-16	June 2016	Corporate Services	A report to include the following points. 1. To consider to work with and promote "Fix Our Schools" campaign to parents	Associate Director Planning and Facilities

9				and staff in our school communities. 2. That staff work together with “Fix Our Schools” to consider information and insights.	
	March-16		Corporate Services	Report back to the Board on progress made to make TCDSB a “net zero” school Board	Associate Director Planning and Facilities
10	April-16		Corporate Services	Report regarding matters raised in the presentation and explore opportunities to help with designing permits that would open up the O’Connor house for cultural opportunities.	Associate Director Planning and Facilities
11	April-16	September 2016	Corporate Services	Friends of Catholic Education Award Selection Criteria	Associate Director Academic Affairs
12	April-16		Corporate Services	Report regarding inequities in program offerings in our secondary schools and that the two regional programs – French and Gifted continue to be offered at Senator O’Connor and replicated in other secondary schools at the TCDSB as community interest and finances permit	Associate Director Academic Affairs
13	April-16	Earliest Possible Time	Corporate Services	Report to address the inequities in program offerings in our secondary schools.	G. Poole Ext. 2294
14	Jan-16	June 2016	Regular Board	Report to come back which would include: 1. Statistics on the number of meetings CPIC have had with the school communities 2. The outcome of these meetings and the number of parents who came out to these meetings 3. The initiatives recommended to the school communities by CPIC to help them	Associate Director Academic Affairs

15	Jan-16	May 2016	Regular Board	Report advising the Board on the Recommendation #30 of the Safe Schools Inquiry regarding the Official Spokesperson during Crisis Situation	Associate Director Academic Affairs
16	Jan-16	May 2016	Regular Board	Report on the Impact of the MYRP on students, teachers and principals and the gap between funding received and salaries and benefits	Legal Counsel/ Comptroller Business Services
17	Mar-15	Deferred as part of the 2016 Safe Schools Acton Plan	Student Achievement	Piping In Classical Music To Washrooms & Parking Lots To Address Safe School Concerns	Associate Director, Academic Affairs
18	Oct-13	June 2016 Long Term Accommodation Program Plan (LTAPP)	Student Achievement	<p>Report that outlines a strategy that will address housing those students that represent over enrolment at Our Lady of Wisdom for the 2014 school year and look at providing possible caps/boundaries including French Immersion for over-subscribed schools when the Admissions Policy comes back for review.</p> <p>Report regarding French Immersion Program: Recommendations for Oversubscribed FI Program Schools - that St. Cyril be referred back to staff as an oversubscribed French Immersion program school and possible solutions.</p> <p>Report regarding the feasibility of establishing a French Immersion Program at St. Conrad Catholic School to be included in the report to come to Board</p>	Associate Director Academic Affairs

19	Mar-14	Long Term Accommodation Program Plan (LTAPP)	Student Achievement	That the director initiate meetings with community colleges and high schools that provide culinary programs to pursue educational opportunities and report back to the Board	Associate Director, Academic Affairs
20	15-Sep	To be included in LTAP and LTAPP	Student Achievement	Report regarding the feasibility of relocating the French Immersion program and the gifted program from Senator O'Connor to St. Patrick and from St. John Paul II to Blessed Mother Theresa	
21	Oct-15	Oct-16	Student Achievement	Report on pilot Jump Math program inclusive of EQAO results for 2015-2016 (Grade 3 - 6)	Associate Director, Academic Affairs
22	March-16	May 2016	Student Achievement	A comprehensive structural, logistical and financial side-by-side comparison report between TCDSB and the Niagara Catholic District School Board's (NCDSB) model. As an "essential ministry", investigate other funding sources and potential external program partnerships	Associate Director Academic Affairs
23	April-16	Long Term Accommodation Program Plan (LTAPP)	Student Achievement	Report regarding inequities in program offerings in our secondary schools,	Associate Director Academic Affairs

ANNUAL REPORTS

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (A)	Student Achievement	Mental Health Report	Associate Director Academic Affairs
2	January (A)	Corporate Affairs	Monthly Financial Report	Executive Superintendent Business Services
3	February (A)	Student Achievement	External Research Report	Associate Director Academic Affairs
4	February (A)	Student Achievement	Accountability Framework for Special Education	Associate Director Academic Affairs
5	February (A)	Corporate Affairs	Planning Enrolment Projection	Associate Director of Planning and Facilities
6	February (A)	Corporate Affairs	Legal Fees Report	Executive Superintendent Business Services
7	February (A)	Corporate Affairs	Statement Reserves Accumulated Surplus	Executive Superintendent Business Services
8	February (A)	Corporate Affairs	Monthly Financial Report	Executive Superintendent Business Services
9	February (A)	Regular Board	Policy Budget Timeline and Public Consultation Survey	Executive Superintendent Business Services
10	February (A)	Regular Board	Metrics for MYSP 6 Strategic Directions	Director of Education
11	March (A)	Corporate Affairs	Monthly Financial Report	Executive Superintendent Business Services

12	March (A)	Student Achievement	Staffing Status Report for Next School Year	Associate Director Academic Affairs
13	April (A)	Student Achievement	Conflict Resolution Department Report	Associate Director Academic Affairs
14	April (A)	Corporate Affairs	Monthly Financial Report	Executive Superintendent Business Services
15	April (A)	Regular Board	Non-Resident VISA Student Fees for September 2013	Associate Director Academic Affairs
16	April (A)	Regular Board	Education Development Charges Policy Review	Associate Director of Planning and Facilities
17	May (A)	Student Achievement	Report regarding Updates on items referred to in Ministry of Education Operational Review	Associate Director Academic Affairs
18	May (A)	Student Achievement	Staffing Status Report for Next School Year	Executive Superintendent Business Services
19	May (A)	Student Achievement	Ratification of Student Trustee Nominees	Associate Director Academic Affairs
20	May (A)	Corporate Affairs	Monthly Financial Report	Associate Director Academic Affairs
21	June (A)	Student Achievement	21 st Century Learning Update	Executive Superintendent Business Services
22	October (A)	Student Achievement	Student Trustees: Voices that Challenge	Associate Director Academic Affairs
23	June (A)	Regular Board	Budget Estimates	Associate Director Academic Affairs
24	September (A)	Student Achievement	Portuguese Speaking	Associate Director Academic Affairs
25	September (A)	Student Achievement	Full Day Kindergarten Enrolment Report	Associate Director

				Academic Affairs
26	September (A)	Corporate Affairs	Enrolment for September Report	Associate Director Academic Affairs
27	September (A)	Corporate Affairs	Trustee Honorarium Report	Associate Director Academic Affairs
28	September (A)	Corporate Affairs	Monthly Financial Report	Executive Superintendent Business Services
29	September (A)	Regular Board	Angel Foundation for Learning Year In Report	Executive Superintendent Business Services
30	September (A)	Student Achievement	Community Engagement	Director of Education
31	September (A)	Student Achievement	Portuguese Speaking	Associate Director Academic Affairs
32	September (A)	Student Achievement	Elementary and Secondary School Enrolment Report	Associate Director Academic Affairs
33	October (A)	Student Achievement	Annual Safe Schools Report	Associate Director Academic Affairs
34	October (A)	Student Achievement	Information Report on the International Languages Program to include dates, statistical trends, surveys, results of previous assessments in changing demographics (city-wide population and home language dynamics) and immigration patterns in all wards.	Associate Director Academic Affairs

35	October (A)	Student Achievement	Primary and Junior Division Assessments Of Reading, Writing and Mathematics (EQAO) ·Grade 9 Assessment of Mathematics (second semester and full-year students) and OSSLT Assessment (EQAO)	Associate Director Academic Affairs
36	October (A)	Special Board	Director's Performance Appraisal (over 3 consecutive Special Board Meetings)	Director of Education
37	October (A)	Corporate Affairs	Trustee Honorarium Report	Executive Superintendent Business Services
38	November (A)	Student Achievement	Board Learning Improvement Plan (BLIP)	Associate Director Academic Affairs
39	November (A)	Student Achievement	K-12 Professional Development Plan for Student Achievement and Well-Being	Associate Director Academic Affairs
40	November (A)	Student Achievement	Religious Accommodation Report	Associate Director Academic Affairs
41	November (A)	Corporate Affairs	Monthly Financial Report	Executive Superintendent Business Services
42	November (A)	Corporate Affairs	Parent/Guardian and Student Transition Surveys	
43	November (A)	Regular Board	Annual Calendar of Meetings	Director of Education
44	November (A)	Regular Board	Audited Financial Statements	Executive Superintendent Business Services
45	November (A)	Student Achievement	Board Learning Improvement Plan	Associate Director Academic Affairs
	December (A)	Corporate Affairs	Revised Budget Estimate for Consideration	Executive Superintendent Business Services
	December (A)	Regular Board	Director's Annual Report	Director of Education
46	December (A)	Regular Board	Director's Annual Report	Director of Education

47	December (A)	Student Achievement	Status of Monitoring Team for the Safe School Inquiry Recommendations	Associate Director Academic Affairs
48	December (A)	Student Achievement	Report to Trustees indicating those specific metrics being used to measure annual progress against each approved MYSP goal be provided	Associate Director Academic Affairs