

**OUR MISSION**

*The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ..  
We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity*

**OUR VISION**

*At Toronto Catholic, we transform the world  
through witness, faith, innovation and action.*



**EDUCATION COUNCIL MEETING AGENDA**

**Meeting#-xx-xxxx**  
**Monday, June 27, 2016**  
**9:00 am - 1:00 pm**

**Pages**

**1. Prayer**

Prayer Leader: Dan Koenig

**2. Approval of:**

2.1 Agenda

2.2 Minutes of June 20, 2016.

3 - 8

**3. PRESENTATION(S)**

3.1 Safe, Caring and Inclusive Schools Inquiry  
Committee (Re: Schools of Racialized  
Populations) - V. Burzotta (20 min)

9:15 AM - 9:35 AM

Presenter Erica Wilson

**4. ACTION AFTER COMMITTEES/BOARD**

4.1 Regular Board - June 9, 2016

9 - 15

**5. PENDING LIST - STUDENT ACHIEVEMENT AND WELL-BEING**

16

**6. Student Achievement and Well being**

6.1 Decision Items

6.2 Discussion Items

6.2.1 International Excursion Documents and Forms - D. Koenig (2  
min)

[https://intranet.tcdsb.org/Departments/CandA/HealthOutdoorPhy  
sEd/Pages/default.aspx](https://intranet.tcdsb.org/Departments/CandA/HealthOutdoorPhy<br/>sEd/Pages/default.aspx)

6.2.2 Follow-Up - June 30 PA Day - D. Koenig (2 min)

6.3 Special Education

**7. Excellence in Governance**

7.1 Decision Items

7.2 Discussion Items

**8. Living our Values**

8.1 Decision Items

8.2 Discussion Items

8.3 Values List

**9. Inspired & Motivated Employees**

9.1 Decision Items

9.2 Discussion Items

9.3 PRIVATE - S.O. Terms and Conditions - V. Burzotta (5 min)

**10. Stewardship of Resources**

10.1 Decision Items

10.2 Discussion Items

10.2.1 Cleaning Efficiency Initiative – Update from the field - M. Puccetti (5 min)

**11. Strengthening of Public Confidence**

11.1 Decision Items

11.2 Discussion Items

**12. PRINCIPAL MEETINGS**

**13. SCHEDULE OF EDUCATION COUNCIL**

**14. SYSTEM CALENDAR**

17

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# **EDUCATION COUNCIL MEETING MINUTES**

**Monday, June 20, 2016  
9:00 am - 1:00 pm**

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## **1. Prayer**

**Prayer Leader: Nick D'Avella**

Meeting opened with a prayer led by Nick D'Avella.

## **2. Approval of:**

### **2.1 Agenda**

### **2.2 Minutes of June 6, 2016.**

Approved.

## **3. PRESENTATION(S)**

## **4. ACTION AFTER COMMITTEES/BOARD**

### **4.1 Student Achievement - June 2, 2016**

Provided for information.

### **4.2 Corporate Services - June 6, 2016**

Provided for information.

### **4.3 Regular Board - June 9, 2016**

Provided for information.

#### **4.4 Governance and Policy - June 14, 2016**

Provided for information.

#### **5. PENDING LIST - STUDENT ACHIEVEMENT AND WELL-BEING**

Reviewed.

#### **6. Student Achievement and Well being**

##### **6.1 Decision Items**

##### **6.2 Discussion Items**

###### **6.2.1 Police Board Protocol-Key additions and revisions - V. Burzotta (10 mins)**

Provided a 2 page summary of the Police/School Board Protocol outlining the key additions and revisions.

Spoke on the two additional mandatory infractions, the non-consensual sharing of intimate images and bomb threats.

Advised that all staff are to be trained on the Police/Board Protocol by September. Looking at options for board-wide staff training. To be at the September K-12 Principal Meeting.

Request that the Communications Department staff come out to the Principal Meetings to speak on how to deal with media pertaining to any issues at the school involving media.

Check with legal Counsel re 12 year old waiving parent presence at interview.

###### **6.2.2 Math/Literacy Coaches - D. Koenig (5 min)**

Provided a revised list of allocation of Coaches by student need. Field SO's to review the schools in their particular area.

### **6.2.3 OSSLT on-line - October 20, 2016 - N. D'Avella (2 min)**

Advised that EQAO Testing for Grade 10 students is moving on-line on October 20, 2016 which is optional and voluntary.

Grade 10 students are able to practice and take the test on-line. If a student is unsuccessful they are able to re-write the test with no penalty in the March sitting.

Will discuss with the Secondary School principals.

### **6.2.4 BLIP/SEF - update - D. Koenig - (5 min)**

Provided an update on the BLIP and SEF responses and survey.

### **6.2.5 June 30 PD Day - D. Koenig (2 min)**

Advised that June 30th PD Day is considered a work day which is a Provincial Education priority day with a main focus on numeracy.

A follow-up discussion at next week at EC.

### **6.2.6 June 23 - Staffing - R. McGuckin (2 min)**

Provided an update on staffing and advised that list of open positions will be available on the following dates:

- Elementary, June 30, 2016

- Secondary, June 23, 2016

## **6.3 Special Education - C. Fernandes (10 min)**

### **6.3.1 CUPE Reorganization**

Outlined the process and procedures of EA/CYW placements based on the most seniority.

### **6.3.2 Guiding Principles for Special Education**

To bring back for further dialogue.

### **6.3.3 Changes to PATs**

Provided for information.

## **7. Excellence in Governance**

### **7.1 Decision Items**

### **7.2 Discussion Items**

## **8. Living our Values**

### **8.1 Decision Items**

### **8.2 Discussion Items**

#### **8.2.1 Day of Pastoral Care - October 18, 2016 - N. D'Avella (1 min)**

Advised October 18, 2016 scheduled for Day of Pastoral Care at the Japanese Cultural Centre.

### **8.3 Values List**

## **9. Inspired & Motivated Employees**

### **9.1 Decision Items**

### **9.2 Discussion Items**

#### **9.2.1 Regional PD Tentative Dates for 2016-2017 - N. D'Avella (2 min)**

Advised the tentative Regional PD dates scheduled as follows:

October 5, 12, 13 and 14, 2016

April 25, 26, 27 and May 3/4.

Request that Area SO's be available to attend.

**9.2.2 OAME - OMCA - Summer Learning Institute for Teachers of Applied Mathematics - August 22 and 23 - N. D'Avella (2 min)**

SO's to encourage their schools to send teachers.

**10. Stewardship of Resources**

**10.1 Decision Items**

**10.2 Discussion Items**

**10.2.1 Review the implementation of Cleaning Efficiency Initiative - M. Puccetti (5 min)**

Provided information on the review of the implementation of cleaning efficiency initiative and explained the implementation.

To be presented at the Principal Meetings.

**10.2.2 Potential post office strike and year end mailings - G. Poole (2 min)**

Discussed the potential postal strike in regards to the mailing of report cards in the first week of July.

**10.2.3 2nd and 4th Floor Office Moves - G. Poole (5 min)**

Discussed.

**11. Strengthening of Public Confidence**

**11.1 Decision Items**

**11.2 Discussion Items**

**12. PRINCIPAL MEETINGS**

**13. SCHEDULE OF EDUCATION COUNCIL**

**14. SYSTEM CALENDAR**



**STAFF ACTION AFTER  
REGULAR BOARD  
PUBLIC  
JUNE 9, 2016**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>BOARD ACTION/DIRECTIONS</b>	<b>DELEGATED TO (to be completed by Superintendent)</b>	<b>ANTICIPATED ACTION &amp; TARGET DATE</b>
<b>10</b>	<b>PRESENTATIONS</b>			
a)	Monthly Report from the Chair of the Board	Received		
b)	Monthly Report from the Director of Education	Received		
c)	Monthly Report from Student Trustee(s)	Received		
d)	Geoff Feldman, representing CPIC	Received		
e)	Vince Burzotta, Superintendent of Education regarding Student Alternative Learning	Received and referred to staff to come back with a business case model for expanding the SAL program	<b>G.Poole Ext. 2294</b>	
f)	Farewell to Allison Gacad, Outgoing Student Trustee	Received		
g)	Verbal Presentation regarding OCSTA			

12	<b>Consideration of Motions for which previous notice has been given</b>			
a)	From Trustee Davis, regarding Gaps in Bill 181 Municipal Elections Modernization Act	<p>THEREFORE BE IT RESOLVED THAT:</p> <p>The Chair write the Minister of Municipal Affairs &amp; Housing, cc'ing all Toronto MPPs and TCDSB Trustees, stating our support for the OCSTA position on this matter and indicating that we agree with the following recommended changes to Bill 181 in order to further advance the principles of fairness and good government being pursued by the government through this Bill:</p> <ul style="list-style-type: none"> <li>• Amending Section 21 of the Municipal Elections Act to include provisions that direct the clerk to ensure MPAC delivers the most accurate voters' list possible</li> <li>• Modifying the amendment to enable the Minister to direct MPAC to focus on enumeration issues impacting Catholic school supporters. This may include directives to MPAC to ensure an accurate assessment data base</li> <li>• Amending Section 11 of the Assessment Act to direct MPAC to revise its information forms for property owners to ensure they indicate support for the school board of their choosing. School support should automatically follow a person when they move from one property to another</li> <li>• Leave the scheduling of a PA day on municipal election day to the discretion of the local school board</li> <li>• Amend Section 12.1 to include direction to the clerk to develop a plan to ensure polling stations have sufficient resource and trained staff to support Catholic voters in</li> </ul>	<b>P. Matthews Ext. 2274</b>	

		<p>respect of school trustees.</p> <ul style="list-style-type: none"> <li>Amend Section 12.1 to direct the clerk of a municipality to develop and implement alternative methods of casting ballots in the next municipal election. These methods should include email, telephone and mail as well as other secure on-line technologies</li> </ul>		
<b>14</b>	<b>Matters recommended by Statutory Committees of the Board</b>			
a)	Draft Minutes of the Regular Meeting of the Special Education Advisory Committee for June 1, 2016	Received	<b>G.Poole Ext. 2294</b>	
<b>15</b>	<b>Matters Referred/Deferred from Committees/Board</b>			

a)	St Simon CS Construction Award (Ward 3)	<p>1. Subject to the approval of the Ministry of Education for additional funding for unique site costs and Toronto Green Standards and the receipt of the building permit, that the construction contract for the replacement school of St. Simon Catholic School be awarded to Everstrong Constructions Limited for the amount of \$10,221,100 plus net HST of \$220,775.76 for a total cost of \$10,441,875.76 and the project funded as follows:</p> <table border="0" data-bbox="493 495 1459 1144"> <thead> <tr> <th>Revised Funding</th> <th>Ministry of Education Funds</th> <th>EDC 43.6%</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Full Day Kindergarten</td> <td>\$479,025</td> <td></td> <td>\$ 479,025</td> </tr> <tr> <td>Capital Priorities</td> <td>\$ 10,009,735</td> <td></td> <td>\$ 10,009,735</td> </tr> <tr> <td>Capital Land Priorities</td> <td>317,420</td> <td></td> <td>\$ 317,420</td> </tr> <tr> <td>Approved Unique Site &amp; TGS</td> <td>627,214</td> <td></td> <td>\$ 627,214</td> </tr> <tr> <td>Requested Unique Site &amp; TGS</td> <td>\$ 286,305</td> <td></td> <td>\$ 286,305</td> </tr> <tr> <td>EDC Eligible costs (43.6%)</td> <td></td> <td>\$ 728,938</td> <td>\$ 728,938</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$11,719,699</b></td> <td><b>\$ 728,938</b></td> <td><b>\$ 12,448,637</b></td> </tr> </tbody> </table> <p>2. That the revised capital project budget of \$12,448,637 as detailed in Appendix A be approved.</p>	Revised Funding	Ministry of Education Funds	EDC 43.6%	Total	Full Day Kindergarten	\$479,025		\$ 479,025	Capital Priorities	\$ 10,009,735		\$ 10,009,735	Capital Land Priorities	317,420		\$ 317,420	Approved Unique Site & TGS	627,214		\$ 627,214	Requested Unique Site & TGS	\$ 286,305		\$ 286,305	EDC Eligible costs (43.6%)		\$ 728,938	\$ 728,938	<b>Total</b>	<b>\$11,719,699</b>	<b>\$ 728,938</b>	<b>\$ 12,448,637</b>	<b>A.Sangiorgio Ext. 2349</b>  <b>M. Puccetti Ext 2341</b>	<b>Implement recommendation</b>
Revised Funding	Ministry of Education Funds	EDC 43.6%	Total																																	
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b)	Initiation of Pupil Accommodation Review (Ward 1)	That Don Bosco Catholic Secondary School be approved for a modified pupil accommodation review, in accordance with the newly approved Pupil Accommodation Review Policy (S.09)	<b>A.Sangiorgio Ext. 2349</b> <b>M. Silva Ext 2761</b>	<b>Implement recommendation</b>																																

16	<b>Report of Officials for the Information of the Board of Trustees</b>																														
a)	Financial Status Report as of April 30, 2016	Received	<b>C.Jackson Ext. 2294</b>																												
b)	Extract of Auditor's General Report	Referred to staff for a report on recommended actions and/or communication as a result of the Auditor's General findings	<b>C.Jackson Ext. 2294</b>																												
17	<b>Reports of Officials Requiring Action of the Board of Trustees</b>																														
a)	2016 Capital Priorities Submission to Ministry of Education	That business cases for the following eight Capital Priorities be submitted to the Ministry of Education for funding consideration by July 15, 2016 <table border="1" data-bbox="499 816 1461 1214"> <thead> <tr> <th>Rank</th> <th>Project</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>St.Michael Choir</td> <td>Replacement school</td> </tr> <tr> <td>2</td> <td>Bishop Allen</td> <td>Replacement School/Childcare</td> </tr> <tr> <td>3</td> <td>St. Antoine Daniel</td> <td>Replacement School/Childcare</td> </tr> <tr> <td>4</td> <td>Holy Angels</td> <td>Replacement School/Childcare</td> </tr> <tr> <td>5</td> <td>Loretto Abbey</td> <td>Addition/Retrofit/Childcare</td> </tr> <tr> <td>6</td> <td>St. Raphael</td> <td>Replacement School/Childcare</td> </tr> <tr> <td>7</td> <td>St. Marcellus</td> <td>Replacement School/Childcare</td> </tr> <tr> <td>8</td> <td>Notre Dame</td> <td>Replacement School/Childcare</td> </tr> </tbody> </table>	Rank	Project	Description	1	St.Michael Choir	Replacement school	2	Bishop Allen	Replacement School/Childcare	3	St. Antoine Daniel	Replacement School/Childcare	4	Holy Angels	Replacement School/Childcare	5	Loretto Abbey	Addition/Retrofit/Childcare	6	St. Raphael	Replacement School/Childcare	7	St. Marcellus	Replacement School/Childcare	8	Notre Dame	Replacement School/Childcare	<b>A.Sangiorgio Ext. 2349</b>  <b>M. Silva Ext 2761</b>  <b>M. Puccetti Ext 2341</b>	<b>Implement Recommendation</b>
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7	St. Marcellus	Replacement School/Childcare																													
8	Notre Dame	Replacement School/Childcare																													
b)	Request to Expand the Boundary Review for St. Anselm and St. Monica (Wards 5 & 11)	That an expanded boundary review be approved and initiated for the following group of schools, in accordance with the Elementary School Attendance Boundary Review Policy (S.A.03) <ul style="list-style-type: none"> <li>St. Anselm, St. Monica, Holy Cross, Canadian Martyrs and St. John XXIII</li> </ul>	<b>M. Silva Ext 2761</b>	<b>Implement recommendation</b>																											

c)	Entry/Exit Surveys	That the Board of Trustees approve, in principle, the entry and exit surveys for implementation in September of 2016, subject to consultation with the Unions	<b>A.Sangiorgio Ext. 2349 M. Silva Ext 2761</b>	<b>Implement recommendation</b>
d)	Catholic Parent Involvement Committee	<p>That Trustees approve the following recommendations outlined in items 4a, 4b, 4c and 4d:</p> <p>4. CPIC and the Board of Trustees could work collaboratively together in the best interest of students and wards by:</p> <ul style="list-style-type: none"> <li>a) CPIC Annual Report, including the Financial Report, be presented to the Board each year, in the fall, for the previous school year</li> <li>b) CPIC to present to the Board of Trustees and to speak to initiatives they have formulated to effectively communicate with parents</li> <li>c) CPIC to address the Board of Trustees at each Board meeting and keep them abreast of CPIC meetings</li> <li>d) Bring staff, Board of Trustees and CPIC together to a focus meeting to discuss the role and mandate of CPIC in order to determine a common understanding</li> <li>e) That we keep an open dialogue with CPIP and encourage them to make monthly presentations to the Board.</li> </ul>	<b>G.Poole Ext. 2294</b>	

e)	Appointment of External Auditors – Five Years Beginning 2015/16	That the Board of Trustees approve the Audit Committee’s recommendation to appoint Deloitte LLP as the Board’s external auditor for a five year period commencing with fiscal 2015-2016	<b>C. Jackson Ext. 2294</b>	
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## STUDENT ACHIEVEMENT COMMITTEE AND REGULAR BOARD REPORTS

MONTH	NAME OF REPORT/SUBJECT	COMMITTEE	DATE	ACTION AFTER / REQUEST	AUTHOR	EC/DC SUBMISSION	
<b>SEPTEMBER</b> Agenda to Trustees –September 2, 2016	Homework Guidelines	<b>Student Achievement</b>	<b>September 8, 2016</b>	Deferred from May 5, 2016 SA	D. Koenig		
	21 <sup>st</sup> Century Learning Update			Annual Report	L. DiMarco		
	Chaplaincy Model at the Elementary Panel – 1. Comprehensive structural, logistical and financial side by side comparison report between TCDSB and the Niagara CDSB model. As an “essential ministry”, investigate other funding sources and potential external program partnerships. 2. That staff come back and identify the funding sources for the Chaplaincy program elementary level.			March 3, 2016 SA	G. Grant		
	Portuguese Speaking	<b>Student Achievement</b>		Annual Report	D. Koenig		<b>EC – Aug 22/29</b> <b>DC – Aug 23/30</b>
	Full Day Kindergarten Enrolment Report	Annual Report		K. Malcolm			
	Community Engagement	Annual Report					
	Elementary and Secondary Enrolment Report	Annual Report					
	LTAPP			M. Silva			
<b>AUGUST</b> Agenda to Trustees – August 19, 2016	HPV Immunization	<b>Regular Board</b>	<b>August 25, 2016</b>		D. Koenig	DC – Aug 16, 2016	
<b>SEPTEMBER</b> Agenda to Trustees – September 16, 2016	Report advising the Board on the Recommendation #30 of the Safe School Inquiry regarding the Official Spokesperson during Crisis Situation	<b>Regular Board</b>		January 16, 2016 Regular Board	V. Burzotta C. Jackson P. De Cock		

**PRESENTATION:**



**EDUCATION COUNCIL SCHEDULE – 2015-2016**

**CATHOLIC TEACHERS' CENTRE**

**9:00 A.M. TO 1:00 P.M. (1/2 HR BREAK)**

<b>DATE</b>	<b>PRAYER LEADER</b>	<b>SP. ED./SCHOOL VISIT</b>
Monday, August 24, 2015	Jim Saraco	
Monday, August 31, 2015	John Shanahan	
Wednesday, September 9, 2015	Nick D'Avella	
Monday, September 14, 2015	Geoff Grant	
Monday, September 21, 2015	Dan Koenig	
Monday, September 28, 2015	Lori DiMarco	
Monday, October 5, 2015	Kevin Malcom	
Monday, October 19, 2015	Rory McGuckin	
<b>Monday, October 26, 2015</b>	<b>Cristina Fernandes</b>	<b>James Cardinal McGuigan</b>
Monday, November 2, 2015	Vincent Burzotta	
Monday, November 9, 2015	Maia Puccetti	Sp. Ed. Mtg. - 12:00 – 1:00 p.m.
Monday, November 16, 2015	Paul De Cock	
Monday, November 23, 2015	Mario Silva	
<b>Monday, November 30, 2015</b>	<b>Adrian Della Mora</b>	<b>St. Edward Catholic School</b>
Monday, December 7, 2015	Doug Yack	Sp. Ed. Mtg. - 12:00 – 1:00 p.m.
Monday, December 14, 2015	Gina Iuliano Marrello	
Monday, January 11, 2016	John Shain	
<b>Monday, January 18, 2016</b>	<b>Jim Saraco</b>	
Monday, January 25, 2016	Nick D'Avella	Sp. Ed. Mtg. - 12:00 – 1:00 p.m.
Monday, February 1, 2016	Geoff Grant	
Monday, February 8, 2016	Lori DiMarco	Sp. Ed. Mtg.– 12:00 – 1:00 p.m.
<b>Monday, February 22, 2016</b>	<b>Dan Koenig</b>	
Monday, February 29, 2016	Vince Burzotta	Sp. Ed. Mtg. - 12:00 – 1:00 p.m.
Monday, March 7, 2016	Cristina Fernandes	
Monday, March 21, 2016	Rory McGuckin	Sp. Ed. Mtg.– 12:00 – 1:00 p.m.
<b>Monday, April 4, 2016</b>	<b>Kevin Malcolm</b>	<b>Holy Spirit</b>
Monday, April 11, 2016	Maia Puccetti	Sp. Ed. Mtg. - 12:00 – 1:00 p.m.
<b>Monday, April 18, 2016</b>	<b>Paul De Cock</b>	<b>St. Francis of Assisi</b>
Monday, April 25, 2016	John Shanahan	Sp. Ed. Mtg.– 12:00 – 1:00 p.m.
Monday, May 2, 2016	Adrian Della Mora	
<b>Monday, May 9, 2016</b>	<b>Doug Yack</b>	<b>Father John Redmond</b> <b>Sp. Ed. Mtg. - 12:00 – 1:00 p.m</b>
Monday, May 16, 2016	Mario Silva	
Monday, May 30, 2016	Gina Iuliano Marrello	Sp. Ed. Mtg.– 12:00 – 1:00 p.m.
<b>Monday, June 6, 2016</b>	<b>John Shain</b>	
Monday, June 13, 2016		Sp. Ed. Mtg. - 12:00 – 1:00 p.m.
Monday, June 20, 2016	Nick D'Avella	
Monday, June 27, 2016	Dan Koenig	Sp. Ed. Mtg.– 12:00 – 1:00 p.m.
<b>Monday, July 4, 2016</b>	<b>Lori DiMarco</b>	