

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ..
We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity*

OUR VISION

*At Toronto Catholic, we transform the world
through witness, faith, innovation and action.*



REGULAR MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD PUBLIC SESSION

Angela Kennedy, Chair

Frank D'Amico, Vice-Chair

Thursday, June 9, 2016

7:00 P.M.

Pages

1. Call to Order
2. Memorials and Opening Prayer
3. Singing of O Canada A Capella
4. Roll Call & Apologies
5. Approval of the Agenda
6. Reports from Private Session
7. Notices of Motions
8. Declarations of Interest
9. Approval and Signing of Minutes of the Previous Meetings 1 - 30
 - 9.a Special Board (Student Achievement and Well Being) - May 5, 2016
 - 9.b Special Board (Corporate Services) - May 12, 2016
 - 9.c Regular Board - May 19, 2016
10. Presentations

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19.	Inquiries and Miscellaneous	
20.	Updating of Pending Items List	131 - 134
21.	Closing Prayer	
22.	Adjournment	

**MINUTES OF THE SPECIAL MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

HELD THURSDAY, MAY 5, 2016

STUDENT ACHIEVEMENT

PRESENT:

J.A. Davis, Chair
A. Andrachuk
P. Bottoni
N. Crawford
A. Kennedy
J. Martino
M. Rizzo
G. Tanuan

A. Gauthier
G. Poole
A. Sangiorgio
P. Matthews
R. McGuckin
J. Yan

L. Fernandes, Recording Secretary
S. Harris, Assistant Recording Secretary

The items dealt with at the Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting in PUBLIC SESSION were deemed presented.

Trustee Kennedy left the meeting.

MOVED by Trustee Davis, seconded by Trustee Crawford, that the matters dealt with in PUBLIC SESSION be approved.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Rizzo
Crawford
Davis
Tanuan
Bottoni
Rizzo

The Motion was declared

CARRIED

MATTERS AS CAPTURED IN THE ABOVE MOTION

Minutes of the Regular Meeting held March 3, 2016 for PUBLIC SESSION - approved.

Presentation by Cristiano de Florentiis, Carlo Coen and Joseph Cafiso regarding the Italian Contemporary Film Festival (ICFF) - received.

Presentation by Lori DiMarco, Superintendent of 21st Century Learning, Mario Addesa, Teacher of 21st Century Learning & ICT Geographic Information Systems (GIS) at the TCDSB and Mario Silva, Comptroller of Planning - received.

Presentation by Dan Koenig and Geoff Grant, Superintendents of Education, regarding HPE Curriculum – Material from ICE - received and referred to staff to determine if additional locations are required for consultation.

Presentation by Dave Szollosy, representing TSU, regarding the budget - received and referred to staff for a response to the questions posed by the delegation.

Minutes of the Regular Meeting held March 3, 2016 - approved with the following amendments:

1. To add the name of Trustee Martino as being in attendance
2. Page 2, last paragraph, first sentence to read “Trustee Kennedy submitted a Notice of Motion regarding the Gifted and French Programs at Senator O’Connor Catholic Secondary School.

Ratification of Student Trustee Nominees that the Board of Trustees appoint Rheannon Carlisly from Notre Dame Catholic Secondary School as Student Trustee for the term August 1, 2016 through to July 31, 2018.

Information Update for Budget Purposes that the Board of Trustees include this additional information as part of the 2016-2017 budget decision-making process and that the need for an additional Board meeting to deal with the Budget be determined at the May 12, 2016 meeting of Corporate Services.

Budget Estimates for Consultation Purposes – received.

Report regarding French Immersion School Options for the North-West Quadrant

1. That the board approve the implementation of French Immersion at St. Jerome in September 2017.
2. That the board include the implementation of an Extended French program at St. Robert as part of the TCDSB long term accommodation plan coming back in June 2016

Homework Guidelines – deferred to the June meeting of the Committee

Accountability Framework for Special Education 2015-2016 (Part 2) - deferred to the June meeting of the Committee

MOVED by Trustee Davis, seconded by Trustee Crawford, that the items dealt with in PRIVATE SESSION regarding labour relations, employment issues, negotiations matters and budget update be approved.

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Andrachuk, that the meeting adjourn.

CARRIED

SECRETARY

CHAIR

**MINUTES OF THE SPECIAL MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

HELD THURSDAY, MAY 12, 2016

Corporate Affairs

PRESENT:

F. D'Amico, Acting Chair

A. Andrachuk

P. Bottoni

N. Crawford

M. Del Grande

A. Kennedy

B. Poplawski

G. Tanuan

A. Gauthier

A. Sangiorgio

G. Poole

P. Matthews

R. McGuckin

D. Yack

C. Fernandes

P. DeCock

M. Puccetti

J. Yan

M. Silva

A. Robertson, Parliamentarian

L. Fernandes, Recording Secretary

S. Harris, Assistant Recording Secretary

The items dealt with at the Corporate Services, Strategic Planning and Property Committee Meeting in Private Session were deemed presented.

MOVED by Trustee Bottoni, seconded by Trustee Rizzo, that the items dealt with in PRIVATE SESSION regarding St. Ursula conveyance, Report regarding Techniclean Survey results – referred back to staff and referral of Labour negotiations back to staff, be approved.

CARRIED

**(Private Session minutes
Distributed Under separate cover)**

The items dealt with at the Corporate Services, Strategic Planning and Property Committee Meeting in Public Session were deemed presented.

CARRIED

MOVED by Trustee Bottoni, seconded by Trustee Rizzo, that all items dealt with in PUBLIC SESSION be approved.

CARRIED

MATTERS AS CAPTURED IN THE ABOVE MOTION

Minutes of the Regular Meeting held April 14, 2016 for Public Session -
approved.

Report regarding Liquor Permit Request for Blessed Cardinal Newman for June 30, 2016 that the Liquor Policy be waived and that permission be granted to Blessed Cardinal Newman Catholic Secondary School to serve alcohol at the retirement celebration for two of their teachers to be held Thursday, June 30, 2016.

Report regarding Liquor Permit Request for Notre Dame for June 4, 2016 that the Liquor Policy be waived and that permission be granted to Notre Dame High School to serve wine and beer at a staff retirement being held in the school gymnasium on Saturday, June 4, 2016.

Report regarding Liquor Permit Request for Notre Dame for October 14, 2016 that the Liquor Policy be waived and that permission be granted to Notre Dame High School to serve wine and beer at the Open House of the 75th anniversary of the School to be held Friday, October 14, 2106 and Saturday, October 15, 2016,

Report regarding Community Planning and Partnerships Policy (B.R.07) – Public Consultation and Approval of Policy

1. That the Board rescind the current Facility Partnerships Policy.
2. That the Board approve B.R. 07 Community Planning and Partnership Policy, as found in *Appendix 'B'*.
3. That the Board approve the Application for Interest in Establishing Community Planning and Partnership, as found in *Appendix 'C'*.

Report regarding Request for Liquor Permit Senator O'Connor Catholic Secondary School that the Board waive its liquor policy to allow alcohol to be served at a staff retirement to be held Friday, June 17, 2016 in the Estate house at the school.

Report regarding Request for liquor Permit for Loretto College School that the liquor policy be waived for wine to be served at the school's 100th Anniversary to be held Saturday, May 14, 2016 from 3:30 to 6:30 p.m.

Report regarding Delegation of Authority for Approval of Summer Projects 2016 that the Board delegate authority to the Director of Education or designate and the Chair of the Board or the Vice Chair of the Board or the Chair of the Corporate Services to award contracts for the months of July and August 2016

Report regarding Pupil Accommodation Review Policy (S.09) – Public Consultation and Approval Policy that:

1. School Accommodation Review Policy (S.09) be rescinded.
2. That Pupil Accommodation Review Policy (S.09) and Operational Procedures contained in *Appendix 'B'* be approved.

Report regarding Initiation of Pupil Accommodation Reviews (Wards 7, 8, 9)

1. That the following school accommodation reviews be initiated in accordance with Pupil Accommodation Review Policy (S.09)
 - Blessed Pier Giorgio Frassati, Sacred Heart, St. Bede, and St. Gabriel Lalemant
 - Prince of Peace, St. Rene Goupil, and The Divine Infant
 - St. Paul and St. Michael
2. That St. Paul and St. Michael Boundary Review be considered as part of the School Accommodation Review Process.
3. That St. Timothy be removed from the Holy Redeemer, St. Matthias and Our Lady of Guadalupe group of schools and considered in a future school accommodation review which will be addressed in the next Long Term Accommodation Plan.
4. That the Pupil Accommodation Review for Holy Redeemer, Our Lady of Guadalupe and St. Matthias be added to the June Corporate Services Agenda as an urgent item.

Report regarding St. Paschal Baylon Catholic Elementary School Ward 5 Capital Project Tender Award

1. That the construction contract for the addition to St. Paschal Baylon Catholic School be awarded to Percon Construction Inc. in the amount of \$11,072,000.00, plus net HST of \$239,155.20 for a total construction cost of \$11,311,155.20, utilizing the CCDC2 (2008) standard construction contract, subject to imminent issuance of a foundation permit, and funded as follows:

	Board Funds	EDU Funding	Total
Proceeds of Disposition	\$10,080,757.98		\$10,080,757.98
Capital Land Fund		\$800,934.62	\$800,934.62
Capital Funding		\$429,462.60	\$429,462.60
Total	\$10,080,757.98	\$1,230,397.22	\$11,311,155.20

2. That the construction budget surplus of \$99,074.00 be reallocated in the project budget to the contingency allowance and other TCDSB allowances as detailed in Table 2, with no change to the total approved project budget

Report regarding St. Fidelis Catholic School – Replacement Ward 3 Capital Project Budget Approval – deferred to the October 2016.

Report regarding TCDSB Gas Purchasing Strategy 2016-2018 that the Director of Education implements the following Natural Gas Procurement Strategy:

- a. This report recommends locking in 2/3 (66.67%) of the Board's natural gas requirement for the period of September 1, 2016 to August 31, 2017 at a price of \$2.90 CDN/GJ or lower at AECO (Alberta) and that the remaining 33.33% Gas Commodity remain on index with a predicted target price of \$2.70/GJ or lower.
- b. This report also recommends locking in 2/3 (66.67%) of the Board's natural gas requirement for the period of September 1, 2017 to August 31, 2018 at a price of \$3.00 CDN/GJ or lower at AECO (Alberta) and that the remaining 33.33% Gas Commodity remain on index with a predicted target price of \$2.90/GJ or lower.
- c. This report also recommends locking in 100% of the Board's gas transportation requirement for the period September 1, 2016 to August 31,

2017 at an average price not to exceed \$1.75/GJ, and for the period of September 1, 2017 to August 31, 2018 at an average price not to exceed \$2.10/GJ.

- d. The report further recommends setting the Gas budget for fiscal year 2016-2017 in the amount of \$3,976,782, and the Gas budget for fiscal year 2017-2018 in the amount of \$4,200,921.

Report regarding 2016-2017 Budget Estimates - received and that staff bring back a report on Teacher absenteeism, numbers and percentage of school staff, by Trustee Ward, by school and if possible, by the days of the week.

Trustees Kennedy and Del Grande did not participate in the vote regarding Report on 2016-2017 Budget Estimates.

MOVED by Trustee Rizzo, seconded by Trustee Andrachuk, that the meeting adjourn.

CARRIED

S E C R E T A R Y

C H A I R

**MINUTES OF THE REGULAR MEETING
OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

HELD MAY 19, 2016

PUBLIC SESSION

PRESENT:

Trustees A. Kennedy, Chair
F. D'Amico, Vice Chair
A. Andrachuk
N. Crawford
J.A. Davis
M. Del Grande
J. Martino – by teleconference
S. Piccininni
B. Poplawski
M. Rizzo
G. Tanuan

A. Gauthier
G. Poole
A. Sangiorgio
C. Jackson
P. Matthews
R. McGuckin
P. De Cock
D. Koen
C. Fernandes
L. DiMarco
K. Malcolm
N. D'Avella
G. Iuliano Marrello
M. Puccetti
M. Silva
V. Burzotta
J. Yan

A. Robertson, Parliamentarian
L. Fernandes, Recording Secretary
S. Harris, Assistant Recording Secretary

MOVED by Trustee Rizzo, seconded by Trustee Andrachuk, that the agenda, as amended, be approved.

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Andrachuk, that the delegate Iola Fortino be allowed to speak for three minutes.

On the vote being taken, the Agenda, as Amended, was declared

CARRIED

Trustees Del Grande and Kennedy declared an interest in items 11a) Presentation by Iola Fortino, 16a) TCDSB Paid Parking Initiative, 16b) Proposed Reduction in TCDSB Transportation Services and 17b) 2016-2017 Budget Estimates as their family members are employees of this Board. Trustees Del Grande and Kennedy indicated that they would neither vote nor participate in the discussion of the item.

Trustee Davis presented a Notice of Motion regarding Gaps in Bill 181 Municipal Elections Modernization Act which will be considered at the June 9, 2016 Regular Meeting of the Board.

MOVED by Trustee D'Amico, seconded by Trustee Andrachuk, that the following Minutes of the Meetings be approved:

9a) Special Board (Corporate Services) April 14, 2016

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski
Martino
Piccininni

The Motion was declared

CARRIED

MOVED by Trustee D'Amico, seconded by Trustee Andrachuk, that the following Minutes of the Meetings be approved:

9b) Regular Board April 21, 2016

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski
Martino

Piccininni

The Motion was declared

CARRIED

MOVED by Trustee D'Amico, seconded by Trustee Andrachuk, that item 10a) be adopted as follows:

10a) Monthly Report from the Chair of the Board – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski
Martino
Piccininni

The Motion was declared

CARRIED

MOVED by Trustee Davis, seconded by Trustee Crawford, that the following item 10b) be adopted as follows:

10b) Monthly Report from the Director of Education– received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk

Rizzo

D’Amico

Kennedy

Del Grande

Tanuan

Davis

Crawford

Poplawski

Martino

Piccininni

The Motion was declared

CARRIED

MOVED by Trustee Davis, seconded by Trustee Crawford, that item 10c) be adopted as follows:

10c) Monthly Report from Student Trustee(s) - received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski
Martino
Piccininni

The Motion was declared

CARRIED

Geoff Feldman, representing CPIC, made a presentation to the Board regarding CPIC Updates.

MOVED by Trustee Tanuan, seconded by Trustee Martino, that the presentation by Geoff Feldman, representing CPIC, regarding CPIC Updates be received and

1. that the following two CPIC recommendations be referred to staff:
 - a) CPIC visibility motion
 - b) CPIC email to be fully implemented in all schools
2. that staff follow-up to see if there is any affiliation with OAPCE and report back.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk

Rizzo

D'Amico

Kennedy

Del Grande

Tanuan

Davis

Crawford

Poplawski

Martino

Piccininni

The Motion was declared

CARRIED

Trustees Del Grande and Kennedy left the meeting.

Iola Fortino addressed the Board regarding the 2016-2017 Budget Estimates.

MOVED by Trustee Rizzo, seconded by Trustee Andrachuk, that the presentation by Iola Fortino regarding the 2016-2017 Budget Estimates be received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico
Tanuan
Davis
Crawford
Poplawski

Trustees Martino
Piccininni

The Motion was declared

CARRIED

Trustees Kennedy and Del Grande returned to the meeting.

MOVED by Trustee Rizzo, seconded by Trustee D'Amico, that item 13a) be adopted as follows:

- 13a) Report of the Governance and Policy Committee on the Format of Governance and Policy Committee Reports to Board** that the Board accept the recommendation of the Governance and Policy Committee and approve the format of Governance and Policy Committee reports to Board found in Appendix A and that Trustees be reminded to bring their Governance Agenda to Board meetings

On the vote being taken, as follows:

In favour

Opposed

Trustees Rizzo
D'Amico
Kennedy
Del Grande
Tanuan

Trustee Andrachuk

Davis
Crawford
Poplawski
Martino
Piccininni

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Del Grande, that item 13b) be adopted as follows:

13b) Report of the Governance and Policy Committee on External Research Policy (S.19) that the Board accept the recommendation of the Governance and Policy Committee and approve the revision to the External Research Policy (S.19) attached as APPENDIX A.

MOVED in AMENDMENT by Trustee Andrachuk, seconded by Trustee Davis, that the word “learnings” be replaced with appropriate words such as “findings or results” or any other word in the English language.

On the vote being taken, on the Amendment as follows:

In favour

Opposed

Trustees Andrachuk
Rizzo
D’Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski
Martino

Piccininni

The Amendment was declared

CARRIED

MOVED in AMENDMENT by Trustee Tanuan, seconded by Trustee Rizzo, that the faith component criteria for external research proposals be included, where applicable.

On the vote being taken, as follows:

In favour

Opposed

Trustees Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski
Martino

Trustees Andrachuk
Piccininni

The Amendment was declared

CARRIED

On the vote being taken, on the Motion, as Amended, as follows:

In favour

Opposed

Trustees Andrachuk
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan

Davis
Crawford
Poplawski
Martino
Piccininni

The Motion, as Amended, was declared

CARRIED

Trustees Kennedy and Del Grande left the meeting.

The meeting continued with Trustee D'Amico in the Chair.

MOVED by Trustee Crawford, seconded by Trustee Davis, that item 16a) be adopted as follows:

- 16a) TCDSB Paid Parking Initiative** that staff negotiate with the Toronto Parking Authority to implement paid parking as possible, at the schools and facilities listed in comment #9 as follows: This parking will be for community parking. The Operating procedures will be modeled after the practice of the TPA parking at St. Francis of Assisi.

School/Facility	Municipal Address	# of Spaces
Catholic Education Centre	80 Sheppard Avenue East	220
Holy Family	141 Close Avenue	25
Holy Name	690 Carlaw Avenue	20
Loretto College	151 Rosemount Avenue	46
Monsignor Fraser (St. Peter)	700 Markham Street	10
Monsignor Fraser (Isabella)	146 Isabella Street	30
Senhor Santo Cristo	30 Humbert Street	23
St. Brigid	50 Woodmount Avenue	24
St. Cyril	18 Kempford Blvd	29
St. Denis	67 Balsam Avenue	16

St. Helen	1196 College Street	25
St. Joseph College	24 Wellesley Street West	36
St. Louis	11 Morgan Avenue	20
St. Luke	319 Ossington Avenue	28
St. Mary	20 Portugal Square	24
St. Paul	80 Sackville Street	21
St. Teresa	110 Tenth Street	22
St. Anthony	130 Shanly Street	28
St. Clare	124 Northcliffe Blvd	45
St. Michael Choir (Jr.)	66 Bond Street	13
Our Lady of Lourdes	444 Sherbourne Street	50
St. Thomas Aquinas	636 Glenholme Avenue	55

MOVED by Trustee Poplawski, seconded by Trustee Crawford, that debate on the item be extended for fifteen minutes.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Rizzo
D'Amico
Tanuan
Davis
Poplawski
Crawford

The Motion to extend was declared

CARRIED

MOVED in AMENDMENT by Trustee Davis, seconded by Trustee Poplawski, for staff to proceed with a more detailed proposal for charging staff, students and Trustees for parking at TCDSB sites, including possible models, and consult with the relevant unions on these models, and bring this back to board for consideration.

On the vote being taken, on the Amendment as follows:

In favour**Opposed**

Trustees Rizzo
Tanuan
Davis
Poplawski

Trustees Martino
Andrachuk
Piccininni
Crawford
D'Amico

The Amendment was declared

LOST

On the vote being taken, on the Motion as Amended, as follows:

In favour**Opposed**

Trustees Andrachuk
Piccininni
Rizzo
Martino
Tanuan
Davis
Poplawski
Crawford

Trustee D'Amico

The Motion, as Amended, was declared

CARRIED

The Chair declared a ten minute recess.

Trustees Kennedy and Del Grande returned to the meeting

The meeting continued with Trustee Kennedy in the Chair.

The Chair reviewed the Order Paper Items.

The following items were questioned:

Item 13c)	Trustee Andrachuk
Item 14a)	Trustee Andrachuk
Item 16b)	Trustee Davis
Item 17b)	Trustee Crawford

MOVED by Trustee Del Grande, seconded by Trustee Crawford, that the items not questioned be approved.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski
Martino
Piccininni

The Motion was declared

CARRIED

MATTERS AS CAPTURED IN THE ABOVE MOTION

Report of the Governance and Policy Committee on Smoke Free Space Policy (B.B.04) that the Board accept the recommendation of the Governance and Policy Committee and approve the revision to the Smoke and Vapour Free Space Policy (B.B.04) attached as APPENDIX A.

Report of the Governance and Policy Committee on Effective Financial Management and Control of Operations Policy F.M.08) that the Board accept the recommendation of the Governance and Policy Committee and approve the revision to the Effective Financial Management and Control of Operations policy (F.M.08) attached as APPENDIX A.

Communication from Trustee Davis regarding City School Board Committee Update – received.

MOVED by Trustee Del Grande, seconded by Trustee Piccininni, that item 13c) be adopted as follows:

13c) Report of the Governance and Policy Committee on Board Recognized Charitable Foundations (A.09) – received.

MOVED in AMENDMENT by Trustee Andrachuk, seconded by Trustee D’Amico, that the Board accept the revised Board Recognized Charitable Foundations policy (A.09) attached as APPENDIX A and rescind policies A.09 ShareLife and A.14 Collections on Board Premises with the deletion of the words “Other charitable organizations may request approval from the Board of Trustees for system-wide access for their cause or charity” listed under Policy

On the vote being taken, as follows:

In favour

Trustee Andrachuk

Opposed

Trustees Rizzo
D’Amico
Kennedy
Del Grande
Tanuan
Davis

Crawford
Poplawski
Martino
Piccininni

The Amendment was declared

LOST

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Crawford, that item 13c) be adopted as follows:

- 13c) Report of the Governance and Policy Committee on Board Recognized Charitable Foundations (A.09)** that the Board accept the revised Board Recognized Charitable Foundations policy (A.09) attached as APPENDIX A and rescind policies A.09 ShareLife and A.14 Collections on Board Premises

On the vote being taken, on the Amendment, as follows:

In favour

Opposed

Trustees Andrachuk
Piccininni
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski
Martino

The Amendment was declared

CARRIED

On the vote being taken, on the Motion, as Amended, as follows:

In favour

Opposed

Trustees Andrachuk
Piccininni
Rizzo
D'Amico
Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski
Martino

The Motion, as Amended, was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Rizzo, that item 14a) be adopted as follows:

- 14a) Minutes of the Regular Meeting of the Special Education Advisory Committee for May 11, 2016** – received and that a letter be sent from the Chair of the Board of Trustees to the Ministry of Education advocating for additional Special Education funding and that a letter from the SEAC Chair be sent to our coterminous Boards inviting them to do the same.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Rizzo
D'Amico

Kennedy
Del Grande
Tanuan
Davis
Crawford
Poplawski
Martino
Piccininni

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Tanuan that the meeting be extended to complete items 16b) Proposed Reduction in TCDSB Transportation Service and 17b) 2016-2017 Budget Estimates.

On the vote being taken, as follows:

In favour

Trustees Davis
Kennedy
Tanuan
D'Amico

Opposed

Trustees Andrachuk
Piccininni
Rizzo
Del Grande
Crawford

The Motion was declared

LOST

MOVED by Trustee Davis, seconded by Trustee Tanuan, that item 16b) be completed.

On the vote being taken, as follows:

In favour

Trustees Davis

Opposed

Trustees Andrachuk

Tanuan
Crawford
D'Amico
Rizzo

Piccininni
Del Grande

The Motion was declared

CARRIED

Trustees Del Grande and Kennedy left the meeting.

The meeting continued with Trustee D'Amico in the Chair.

MOVED by Trustee Davis, seconded by Trustee Tanuan, that item 16b) be adopted as follows:

16b) Proposed Reduction in TCDSB Transportation Service – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Davis
Tanuan
D'Amico
Rizzo

The Motion was declared

CARRIED

MOVED by Trustee Davis, seconded by Trustee Crawford, that item dealt with in PRIVATE SESSION regarding Enforceability of Construction Contracts Clauses on Delay Claims be approved.

CARRIED

**(Private Session minutes
Distributed Under separate cover)**

MOVED by Trustee Crawford, seconded by Trustee Rizzo, that the meeting adjourn.

CARRIED

SECRETARY

CHAIR



CHAIR'S MONTHLY REPORT

JUNE 2016

Following are highlights for the period of May 19, 2016 to June 9, 2016

Wednesday, June 1st

- Along with the Director of Education met with the Leader of the Ontario Conservative Party, Patrick Brown, and members of his staff to discuss the issues currently facing the TCDSB

Tuesday, June 7th

- Trustee representation on behalf of the Chair of the Board at the “Roots of Empathy” session held at the CEC.

Wednesday, June 8th

- Was invited to speak on behalf of the Board of Trustees at the annual Elementary Principals and Vice-Principals' Appreciation and Awards Dinner



DIRECTOR'S MONTHLY REPORT JUNE 2016

Following are highlights for the period of May 19, 2016 to June 30, 2016.

Thursday, May 19th

- Attended the Pathways to Success – Partnership Appreciation Breakfast to welcome those in attendance.

Friday, May 20th

- Met with Free the Children representatives regarding WE Schools Teaching and Learning
- Participated in the sod turning ceremony for St. Simon Elementary School
- Met with a parent who wanted to share her perspective on budget issues

Tuesday, May 24th

- Attended the sod turning ceremony for The Holy Trinity School

Wednesday, May 25th

- Delivered Greetings at the 20th Anniversary of the Kindergarten Language Program at St. Charles Garnier Elementary School

Thursday, May 26th

- Participated in the ground breaking ceremony for St. Victor Elementary School

Friday, May 27th

- Attended the official opening and blessing of the Kindergarten addition at St. Augustine Elementary School

Tuesday, May 31st

- Delivered greetings to those participating in the SS Mini Special Olympics
- Met with representatives of Arrowsmith to discuss the program

Wednesday, June 1st

- Along with the Chair of the Board, met with Patrick Brown, Leader of the Ontario Conservative Party and members of his staff, to discuss the issues facing TCDSB

Tuesday, June 7th

- Met with members of the Ukrainian Canadian Congress regarding our Ukrainian Language Schools
- Delivered words of welcome to those in attendance at the “Roots of Empathy” session held at the CEC

Wednesday, June 8th

- Participated in the sod turning ceremony at St. Paschal Baylon Elementary School
- Welcomed those in attendance at the annual Elementary Principals and Vice-Principals Association Annual Appreciation and Awards Dinner

Friday, June 17th

- Invited to a Rotary Club luncheon with students
- Attended the 50th Anniversary celebrations for St. John Bosco Elementary School
- Invited to attend the closing ceremonies for the Italian Contemporary Film Festival

Saturday, June 18th

- Participated in Italian Heritage Month festivities with Centro Scuola

June 29th and 30th

- Attended Secondary School Graduation Ceremonies to deliver congratulations
- Meeting with ShareLife representatives to discuss school board campaign

MOVED BY: Jo-Ann Davis **Toronto Catholic District School Board**

TOPIC: **Gaps in Bill 181 Municipal Elections Modernization Act**

WHEREAS: One of the stated main characteristics of Canada's electoral democracy is "Participation, Fairness and Transparency."

WHEREAS: Ontario's Municipal Elections Act is currently under review to help ensure that it meets the needs of communities.

WHEREAS: Given this aim, there are clear gaps in Bill 181 when it comes to meeting the electoral rights of Catholic ratepayers.

WHEREAS: Catholic school supporters have a unique voter registration burden placed on them because their support for Catholic schools does not follow them when they move, but rather they must re-register their support every time or be removed from the voters list.

WHEREAS: Catholic school supporters have been faced with further barriers to carrying out their basic democratic right to vote for their school board representative due to a range of reported issues including: a lack of ballots at polling stations, voters being provided with the wrong ballot, and voters being faced with a lack of knowledge to make correction to the designation of school support by staff at the polling station.

THEREFORE BE IT RESOLVED THAT:

The Chair write the Minister of Municipal Affairs & Housing, cc'ing all Toronto MPPs and TCDSB Trustees, stating our support for the OCSTA position on this matter and indicating that we agree with the following recommended changes to Bill 181 in order to further advance the principles of fairness and good government being pursued by the government through this Bill:

- Amending Section 21 of the Municipal Elections Act to include provisions that direct the clerk to ensure MPAC delivers the most accurate voters' list possible
- Modifying the amendment to enable the Minister to direct MPAC to focus on enumeration issues impacting Catholic school supporters. This may include directives to MPAC to ensure an accurate assessment data base
- Amending Section 11 of the Assessment Act to direct MPAC to revise its information forms for property owners to ensure they indicate support for the school board of their choosing. School support should automatically follow a person when they move from one property to another
- Leave the scheduling of a PA day on municipal election day to the discretion of the local school board
- Amend Section 12.1 to include direction to the clerk to develop a plan to ensure polling stations have sufficient resource and trained staff to support Catholic voters in respect of school trustees.
- Amend Section 12.1 to direct the clerk of a municipality to develop and implement alternative methods of casting ballots in the next municipal election. These methods should include email, telephone and mail as well as other secure on-line technologies.



REPORT TO

REGULAR BOARD

FINANCIAL UPDATE REPORT AS AT APRIL 30, 2016

1 Corinthians 16:13

Be on your guard; stand firm in the faith; be men of courage; be strong.

Created, Draft	First Tabling	Review
May 31, 2016	June 9, 2016	
D. Bilenduke, Senior Coordinator, Finance P. De Cock, Comptroller for Business Services & Finance		
INFORMATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity



G. Poole

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

C. Jackson

Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

This Budget Status Report as at April 30th, 2016 provides a year-to-date look at both revenues and expenditures. Expenditures are under considerable pressure due to cost increases in the Occasional Teacher line. All other expenditures are trending within the revised budget for the year.

Presently, preliminary elementary enrolment numbers for the March count date indicate an increase of 116 pupils of the board, as well as increased English as a Second Language (ESL) and French as a Second Language (FSL) enrolments. These enrolment increases are projected to generate an additional \$2.759M in-year for 2015-16.

At the May 12th Corporate Services meeting, staff forecasted a (\$7.0M) in-year deficit due to the pressure on the occasional teacher line. Staff also forecasted that this pressure would increase the accumulated deficit to (\$22.3M). However, the additional enrolment revenue and cost savings decreases the projected 2015-16 deficit to (\$2.8M) and reduces the 2015-16 projected accumulated deficit from (\$22.3M) to (\$18.1M).

B. PURPOSE

The Budget Status report reviews expenditures, revenues, enrolment and staffing. The report tracks expenditures and revenues by category and compares YTD results to current budget and prior year actuals. Inconsistencies are investigated and analysed to detect, correct and report any unfavourable trends and events.

C. BACKGROUND

1. As part of the regular reporting cycle and consistent with best practices as outlined by both the Ministry of Education and District School Board Reporting Workgroup, a monthly Financial Report is prepared detailing any in-year expenditure variances and savings identified by analysing the 2015-16 year-to-date actual expenditures compared to the Revised Budget Estimates.

2. All April YTD revenues and expenses have been adjusted for known Ministry of Education Public Sector Accounting Board (PSAB) requirements.
3. Attached as Appendix B1 and B2 is the April Year-to-date Revenue and Expenditure forecast which has been established as our method of reporting interim financial results.

D. EVIDENCE/RESEARCH/ANALYSIS

1. Business Services closely monitors the 2015-16 budget performance to identify areas of potential savings as well as any areas of potential cost pressures to the Board. There were variances across most expenditure categories based on the 8 months performance at April 30th, 2016 as outlined in Appendix B1 & B2 (attached). Most classroom expenditures are incurred over a 10 month period while administrative and facilities expenditures are more likely to follow a 12 month model. There are many other factors that determine monthly expenditures but as a rule and as a simple starting point, you would expect the classroom expenditures to be 80% spent (8/10) and the administration and facilities to be 67% spent (8/12). When comparing this year to the same period last year one must be mindful that there are 3 less teaching days to date this year. If we use teaching days as the yardstick for teaching salaries then the expectation for April 2015 would be 154/194 (79.4%) and April 2016 would be 151/194 (77.8%).
2. Enrolment remains the key driver for generating Grants for Student Needs (GSNs). The GSNs are calculated using a weighted average of enrolment projections for two count dates, actual enrolment on October 31st 2015 and projected enrolment for March 31st 2016. The Revised Estimates' enrolment retention for the period of October 2015 through March 2016 for elementary has been projected at 100% retention and secondary has been projected at 98.11% based on historical trends. The resulting Average Daily Enrolment is the key variable generating the grant revenues.

The Board has an estimated overall increase in enrolment of 630 ADE in the Revised Estimates compared to the original 2015-16 Budget Estimates. Enrolment in the elementary panel was projected to increase by 291 and secondary enrolment was projected to increase by 339 ADE. Any increase

in overall enrolment increases revenue and also requires additional staff to meet class size requirements. These enrolment increases and corresponding staff requirements have been included in the revised estimates used in this report.

The following chart illustrates the enrolment projections for the two key reporting thresholds during the fiscal year and also provides last years revised estimates as a comparator.

	ADE	ADE	ADE
Average Daily Enrolment (ADE) Pupils of the Board	2014-15 Revised Estimates	2015-16 Budget Estimates	2015-16 Revised Estimates
ELEMENTARY	60,287	60,027	60,318
SECONDARY	29,871	29,488	29,827
TOTAL	90,158	89,515	90,145

E. METRICS AND ACCOUNTABILITY

The following are trends and issues that have been identified:

1. Benefits

Benefit expenses are trending similar to last year in most categories. Although it is too early to make a forecast, it is known that last year's benefits finished the year significantly under budget. Benefits will be monitored closely in the periods to come but at this point there is a positive variance. The following are some other observations we have made in the past regarding benefits:

- I. Most employees have maxed out CPP and EI deductions prior to the first four months of the fiscal period. The expense starts again in January so we should notice these expenditures begin to ramp up from then until the end of the fiscal year.
- II. The teacher holdbacks for equalization pay are not taxed for statutory deductions until they are paid out in June.

III. The Occasional Teacher Benefit budget is trending significantly under budget and a savings of \$1 million is projected by year end.

2. Salaries

Classroom salaries have a mix of 10 and 12 month employees but is more heavily skewed to the 10 month side. It is expected that the classroom salaries would be close to 77.8% spent at this time if using teaching days as the key benchmark. The actual percentage spent for Classroom Teachers is 74.25%. The anticipated 1% lump sum salary pay-out, which was negotiated as part of the central labour negotiations, will negate most of this favourable variance. The major concern continues to be Occasional Teacher Salaries which is becoming increasingly unfavourable with each passing month. It has already consumed 115.36% of the annual budget with two months to go. Given the analysis to date, we anticipate a deficit of approximately \$8 million in Occasional Salaries. Management staff is committed to mitigating this risk to the greatest extent possible.

Administrative salaries are trending slightly lower due, for the most part, to vacant positions at the beginning of the year.

A risk for non-classroom salary types is the possibility of an unusually high vacation accrual at the end of the year. Human Resources is tracking vacations to ensure that employees are taking vacation in the year in which the vacation entitlement is earned and are not being carried forward.

A risk for all categories of salary expenses is the recently ratified labour agreements. Board staff are working diligently to get clarification on issues, apply interpretations in a consistent manner, and continually looking for unanticipated costs stemming from these agreements.

3. Expenses – Other

Other expenses are budget checked and an expenditure cannot be incurred in excess of approved budget allocations. School Block budgets that are not spent in the current year are carried forward to the next fiscal year. The Information Technology and Maintenance & Operations budgets will experience considerable pressure this year. IT has lost the advantage of leasing classroom computers due to changes in Ministry reporting which greatly reduces their purchasing power. Maintenance and Operations is experiencing pressure from increased facility leasing costs and increased repair demands on a shrinking budget base.

Toronto Catholic District School Board's financial results are currently trending higher than the 2015-16 Revised Budget Estimates. Preliminary analysis indicates the net deficit could be around \$2.8M; consisting of \$6.1M unfavourable in Expenditures and \$2.8M favourable in Revenues. There are many variables still at play that could cause this number to change. Other variables outside of the Board's control include fluctuations in the actual enrolment count reports being finalized for March, which can also pose a significant impact on planned revenues. The March enrolment figures for Elementary students are final and an increase in enrolment has been factored into the projected deficit. Secondary numbers are not available until the next scheduled report for May and have the potential to either increase or decrease the projected deficit.

At the present time, preliminary elementary enrolment numbers for the March count date indicate an increase of 116 pupils of the board, increased English as a Second Language (ESL) and increased French as a Second Language (FSL) enrolments. The effect of these enrolment increases is projected to generate an additional \$2.8M in-year for 2015-16. The additional revenues and projected cost savings are projected to reduce the 2015-16 accumulated deficit from (\$22.3M) to (\$18.1M).

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.

2014-15		
Budget (Rev. Estimates)	Financial Statement (August 31, 2015)	Variance

Revenue Budget Assessment					
a		b		c = b - a	d = c/a
2015-16		2015-16			
Estimates	Revised Estimates	Forecast	Change		
			\$ Increase (Decrease)	% Increase (Decrease)	

Grant Revenues (Section 1)

Pupil Foundation	475,099	475,570	0.1%	469,945	472,853	473,387	534	0.1%
School Foundation	63,256	63,271	0.0%	62,524	62,812	62,814	1	0.0%
Special Education	124,623	124,321	0.0%	121,345	121,563	121,687	124	0.1%
Language	34,424	31,596	0.0%	33,563	31,406	33,536	2,130	6.8%
Outlying, Remote and Rural	-	-	0.0%	-	-	-	-	0.0%
Learning Opportunities	46,330	46,389	0.0%	46,448	46,422	46,428	6	0.0%
Continuing and Adult Education	15,614	16,550	0.0%	14,785	14,892	14,892	-	0.0%
Teacher Q&E	66,989	68,632	2.5%	76,262	78,846	78,936	89	0.1%
New Teacher Induction program	1,041	1,058	1.7%	847	847	847	-	0.0%
ECE Q&E Allocation	3,292	3,614	9.8%	3,760	4,358	4,355	(3)	(0.1%)
Restraint Savings	(402)	(402)	0.0%	(402)	(402)	(402)	-	0.0%
Transportation	23,904	23,307	-2.5%	24,324	23,818	23,818	-	0.0%
Admin and Governance	22,484	22,876	1.7%	22,085	22,203	22,231	28	0.1%
School Operations	88,499	88,583	0.1%	87,182	87,678	87,775	97	0.1%
Community Use of Schools Grant	1,225	1,225	0.0%	1,226	1,226	1,226	-	0.0%
Declining Enrolment	3,377	2,750	-18.6%	2,804	1,420	1,169	(250)	(17.6%)
First Nation, Metis and Inuit	2,882	2,922	1.4%	3,044	3,472	3,472	0	0.0%
Safe Schools Supplement	2,661	2,663	0.1%	2,642	2,653	2,655	2	0.1%
Permanent Financing - NPF	3,765	3,765	0.0%	3,765	3,765	3,765	-	0.0%
Adjustment to Entitlement - Minor Capital	(24,477)	(24,467)	0.0%	(24,404)	(24,496)	(24,496)	-	0.0%
Other	2,249	2,352	4.6%	3,525	3,525	3,525	-	0.0%
	956,833	956,573	0.0%	955,269	958,858	961,617	2,759	0.3%

Grants for Capital Purposes

Capital - non-Land	38,321	24,436	-36.2%	4,259	15,788	15,788	-	0.0%
Capital - Land	-	279	0.0%	-	-	-	-	0.0%
Minor Tangible Capital Assets	24,477	24,467	0.0%	24,404	24,496	24,496	-	0.0%
School Renewal	15,747	15,757	0.1%	15,422	15,488	15,488	-	0.0%
School Condition Improvement	10,563	10,563	0.0%	-	-	-	-	0.0%
Temporary Accommodations	-	-	0.0%	-	-	-	-	0.0%
Retrofitting	-	45	0.0%	-	-	-	-	0.0%
Short-term Interest	1,490	399	-73.2%	400	-	-	-	0.0%
Debt Funding for Capital	16,159	16,054	-0.6%	17,067	15,989	15,989	-	0.0%

2014-15		
Budget (Rev. Estimates)	Financial Statement (August 31, 2015)	Variance
106,756	92,000	-13.8%
1,063,589	1,048,573	-1.4%

TOTAL ALLOCATIONS (Section 1)

Adjustments: (Sec 1A)

Amounts flowed to DCC	(38,321)	(24,436)	-36.2%
Amounts flowed to Deferred Revenue	(195,427)	(194,079)	-0.7%
Tax Revenues	(393,290)	(392,545)	-0.2%
TOTAL LEGISLATIVE GRANTS	436,551	437,513	0.2%

Other Revenues

School Generated Funds	27,355	29,472	7.7%
Rentals	2,870	2,798	-2.5%
Continuing Education Fees	66	53	-19.6%
Other Grants	15,919	13,849	-13.0%
Staff on Loan	3,294	3,504	6.4%
Tuition Fees	15,497	15,473	-0.2%
Miscellaneous Revenues	11,311	28,833	154.9%
Non Grant Revenue	76,313	93,982	23.2%

Total Taxation

	393,290	392,545	-0.2%
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Deferred Revenues

Deferred Revenues - Legislative Grants	171,233	165,000	-3.6%
Amortization of DCC	43,381	43,514	0.3%
DCC on disposal of assets	-	843	0.0%

Net Deferred Revenue / Capital Contribution

	214,615	209,357	-2.4%
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TOTAL REVENUES (Schedule 9)

	1,120,768	1,133,397	1.1%
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Revenue Budget Assessment					
a		b		c = b - a	d = c/a
2015-16		2015-16			
Estimates	Revised Estimates	Forecast	Change		
			\$ Increase (Decrease)	% Increase (Decrease)	
61,552	71,761	71,761	-	0.0%	
1,016,821	1,030,620	1,033,379	2,759	0.3%	

(4,259)	(15,788)	(15,788)	-	0.0%
(188,656)	(187,529)	(187,529)	-	0.0%
(396,127)	(404,321)	(404,321)	-	0.0%
427,779	422,982	425,740	2,759	0.7%

27,355	29,472	29,472	-	0.0%
2,870	2,798	2,798	-	0.0%
66	53	53	-	0.0%
13,485	26,439	26,439	-	0.0%
3,294	3,504	3,504	-	0.0%
18,361	18,718	18,718	-	0.0%
41,645	60,739	60,739	-	0.0%
107,077	141,723	141,723	-	0.0%

396,127	404,321	404,321	-	0.0%
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168,573	170,650	170,650	-	0.0%
44,107	46,668	46,668	-	0.0%
-	-	-	-	0.0%

212,680	217,318	217,318	-	0.0%
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1,143,663	1,186,344	1,189,103	2,759	0.7%
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Revenue Risk Assessment				
i	e	k	f	g = e - f
Actual Revenue 2015-16	Actual to Apr 30/16	Actual Revenue 2014- 15	Actual to Apr 30/15	Year-to year Increase (Decrease)
to Apr 30/16	% of Revised Estimates	to Apr 30/15	% of Actual Received	

Grant Revenues (Section 1)

Pupil Foundation	330,363	69.87%	331,405	69.69%	0.2%
School Foundation	43,885	69.87%	44,124	69.74%	0.1%
Special Education	84,931	69.87%	86,931	69.92%	(0.1%)
Language	21,942	69.87%	24,012	76.00%	(6.1%)
Outlying, Remote and Rural	-	0.00%	-	0.00%	0.0%
Learning Opportunities	32,433	69.87%	32,317	69.67%	0.2%
Continuing and Adult Education	10,404	69.87%	10,891	65.81%	4.1%
Teacher Q&E	55,087	69.87%	46,728	68.08%	1.8%
New Teacher Induction program	591	69.87%	726	68.60%	1.3%
ECE Q&E Allocation	3,044	69.87%	2,296	63.55%	6.3%
Restraint Savings	(281)	69.87%	(281)	69.75%	0.1%
Transportation	16,641	69.87%	16,674	71.54%	(1.7%)
Admin and Governance	15,512	69.87%	15,684	68.56%	1.3%
School Operations	61,257	69.87%	61,733	69.69%	0.2%
Community Use of Schools Grant	857	69.87%	854	69.75%	0.1%
Declining Enrolment	992	69.87%	2,356	85.67%	(15.8%)
First Nation, Metis and Inuit	2,425	69.87%	2,011	68.81%	1.1%
Safe Schools Supplement	1,853	69.87%	1,856	69.70%	0.2%
Permanent Financing - NPF	2,630	69.87%	2,626	69.75%	0.1%
Adjustment to Entitlement - Minor Capital	(17,114)	69.87%	(17,074)	69.78%	0.1%
Other	2,462	69.87%	1,569	66.70%	3.2%
	669,916	69.87%	667,438	69.77%	0.1%

Grants for Capital Purposes

Capital - non-Land	1,510	9.56%	1,700	6.96%	2.6%
Capital - Land	-	0.00%	-	0.00%	0.0%
Minor Tangible Capital Assets	17,114	69.87%	17,074	69.78%	0.1%
School Renewal	10,821	69.87%	10,984	69.71%	0.2%
School Condition Improvement	-	0.00%	7,368	69.75%	(69.8%)
Temporary Accommodations	-	0.00%	-	0.00%	0.0%
Retrofitting	-	0.00%	-	0.00%	0.0%
Short-term Interest	-	0.00%	1,040	260.48%	(260.5%)
Debt Funding for Capital	21,075	131.81%	19,014	118.34%	13.3%

	Revenue Risk Assessment				
	i	e	k	f	g = e - f
	Actual Revenue 2015-16	Actual to Apr 30/16	Actual Revenue 2014- 15	Actual to Apr 30/15	Year-to year Increase (Decrease)
	to Apr 30/16	% of Revised Estimates	to Apr 30/15	% of Actual Received	
	50,520	70.40%	57,197	62.17%	8.2%
TOTAL ALLOCATIONS (Section 1)	720,436	69.90%	724,635	69.11%	0.8%
Adjustments: (Sec 1A)					
Amounts flowed to DCC	(11,105)	70.34%	(26,731)	109%	(39.1%)
Amounts flowed to Deferred Revenue	(131,903)	70.3%	(136,320)	70%	0.1%
Tax Revenues	(269,547)	66.7%	(262,193)	67%	(0.1%)
TOTAL LEGISLATIVE GRANTS	307,881	72.79%	299,391	68.43%	4.4%
Other Revenues					
School Generated Funds	-	0.00%	-	0.00%	0.0%
Rentals	2,095	74.86%	1,850	66.11%	8.7%
Continuing Education Fees	38	71.07%	146	275.89%	(204.8%)
Other Grants	8,610	32.57%	14,247	102.87%	(70.3%)
Staff on Loan	1,700	48.53%	1,872	53.42%	(4.9%)
Tuition Fees	14,974	80.00%	13,005	84.05%	(4.1%)
Miscellaneous Revenues	23,629	38.90%	41,694	144.61%	(105.7%)
Non Grant Revenue	51,045	36.02%	72,814	77.48%	(41.5%)
Total Taxation	269,547	66.67%	262,193	66.79%	(0.1%)
Deferred Revenues					
Deferred Revenues - Legislative Grants	120,328	70.51%	119,444	72.39%	(1.9%)
Amortization of DCC	30,112	64.52%	28,921	66.46%	(1.9%)
DCC on disposal of assets	-	0.00%	-	0.00%	0.0%
Net Deferred Revenue / Capital Contributions	150,441	69.23%	148,365	70.87%	(1.6%)
TOTAL REVENUES (Schedule 9)	778,914	65.66%	782,762	69.06%	(3.4%)

Toronto Catholic DSB
Interim Financial Report
For the Month Ending April 30, 2016
(\$ thousands)

Appendix B2

(\$ thousands)	Budget Assessment						
	b			c = b - a		d = c/a	
	2014-15			2015-16			
	Budget (Rev Estimates)	Financial Statements (August 2015)	Variance	Revised Estimates	Forecast	Change	
			\$ Increase (Decrease)			% Increase (Decrease)	
OPERATING							
Classroom Instruction							
Teachers							
Salary	497,567	503,682	1.2%	511,954	511,954	-	0.0%
Benefits	69,500	66,464	(4.4%)	70,367	70,367	-	0.0%
Other	610	536	(12.2%)	610	610	-	0.0%
Occasional Teachers							
Salary	18,295	19,704	7.7%	16,927	25,000	8,073	47.7%
Benefits	3,330	1,732	(48.0%)	3,585	2,500	(1,085)	(30.3%)
Other	-	-		-	-	-	0.0%
Educational Assistants and ECEs							
Salary	59,678	59,335	(0.6%)	58,673	58,673	-	0.0%
Benefits	17,648	17,248	(2.3%)	19,060	19,060	-	0.0%
Other	-	-	0.0%	-	-	-	0.0%
Classroom Computers	5,344	2,986	(44.1%)	8,596	8,596	-	0.0%
Textbooks and Supplies	22,537	22,885	1.5%	21,107	21,107	-	0.0%
Professionals and Paraprofessionals							
Salary	35,040	35,469	1.2%	35,030	35,030	-	0.0%
Benefits	8,753	8,907	1.8%	9,141	9,141	-	0.0%
Other	7,294	4,258	(41.6%)	5,340	5,340	-	0.0%
Library and Guidance							
Salary	17,350	19,205	10.7%	14,464	15,187	723	5.0%
Benefits	2,412	2,467	2.3%	2,010	2,010	-	0.0%
Other		2	0.0%		-	-	0.0%
Staff Development							
Salary	1,197	977	(18.4%)	1,705	1,705	-	0.0%
Benefits	218	329	51.2%	413	413	-	0.0%
Other	953	568	(40.4%)	861	861	-	0.0%
Department Heads							

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Toronto Catholic DSB
Interim Financial Report
For the Month Ending April 30, 2016
(\$ thousands)

Appendix B2

(\$ thousands)	Budget Assessment						
				b	c = b - a		d = c/a
	2014-15			2015-16			
	Budget (Rev Estimates)	Financial Statements (August 2015)	Variance	Revised Estimates	Forecast	Change	
						\$ Increase (Decrease)	% Increase (Decrease)
Administration							
Trustees							
Salary	250	241	(3.6%)	257	257	-	0.0%
Benefits	11	9	(18.2%)	11	11	-	0.0%
Other	596	343	(42.3%)	589	589	-	0.0%
Director/Supervisory Officers							
Salary	3,048	3,191	4.7%	2,833	2,833	-	0.0%
Benefits	899	814	(9.5%)	907	907	-	0.0%
Other	53	53	0.3%	82	82	-	0.0%
Board Administration							
Salary	11,973	12,033	0.5%	12,472	12,352	(120)	(1.0%)
Benefits	3,364	3,187	(5.3%)	3,584	3,584	-	0.0%
Other	2,713	2,436	(10.2%)	3,530	3,530	-	0.0%
Amortization and Write-downs	1,476	1,297	(12.1%)	1,476	1,476	-	0.0%
Total Administration	24,383	23,603	-3.2%	25,740	25,620	(120)	(0.5%)
Transportation							
Salary	911	924	1.4%	927	927	-	0.0%
Benefits	251	226	(9.8%)	243	243	-	0.0%
Other	26,995	27,094	0.4%	27,662	27,412	(250)	(0.9%)
Total Transportation	28,157	28,244	0.3%	28,832	28,582	(250)	(0.9%)
Pupil Accommodation							
School Operations and Maintenance							
Salary	45,005	43,211	(4.0%)	45,702	45,702	-	0.0%
Benefits	13,679	12,706	(7.1%)	14,396	14,396	-	0.0%

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(\$ thousands)

	2014-15			2015-16			
	Budget (Rev Estimates)	Financial Statements (August 2015)	Variance	Revised Estimates	Forecast	Change	
						\$ Increase (Decrease)	% Increase (Decrease)
Other	30,214	31,348	3.8%	33,032	33,032	-	0.0%
School Renewal	3,761	2,433	(35.3%)	2,701	2,701	-	0.0%
Other Pupil Accommodation	25,481	18,652	(26.8%)	19,761	19,761	-	0.0%
Amortization and Write-downs	44,193	41,445	(6.2%)	41,983	41,983	-	0.0%
Total Pupil Accommodation	162,333	149,748	-7.8%	157,577	157,577	-	0.0%
Other							
School Generated Funds -Expenditures	27,355	28,925	5.7%	29,472	29,472	-	0.0%
Salary	8,591	8,959	4.3%	8,591	8,591	-	0.0%
Benefits	1,188	732	(38.4%)	2,654	2,654	-	0.0%
Other	7,640	12,280	60.7%	-	-	-	0.0%
Amortizations		-	-			-	0.0%
Loss on disposal of assets		-	0.0%			-	0.0%
Other	59,706		(100.0%)	50,800	50,800	-	0.0%
Total Other Expenditures	104,481	50,896	-51.3%	91,517	91,517	-	0.0%
TOTAL EXPENDITURES	1,190,914	1,121,526	(0)	1,185,796	1,191,884	6,088	0.5%
Total Revenue per Appendix B1				(1,186,344)	(1,189,103)		
				(548)	2,781		

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(\$ thousands)

For the Month Ending April 30, 2016 (\$ thousands)	8/12 66.7%		8/10 80.0%		
	Risk Assessment				
	i	e	k	f	g = f - e
	Actual Spending 2015-16	Actual to April 30/16	Actual Spending 2014-15	Actual to April 30/15	Year-to year Increase (Decrease)
	to April 30/16	% of Revised Estimates	to April 30/15	% of Actual Spent	
OPERATING					
Classroom Instruction					
Teachers					
Salary	380,149	74.25%	376,274	74.70%	(0.5%)
Benefits	44,824	63.70%	43,622	65.63%	(1.9%)
Other	293	48.10%	361	67.33%	(19.2%)
Occasional Teachers					
Salary	19,527	115.36%	13,178	66.88%	48.5%
Benefits	1,642	45.81%	1,118	64.55%	(18.7%)
Other	-	0.00%	-	0.00%	0.0%
Educational Assistants and ECEs					
Salary	44,549	75.93%	45,351	76.43%	(0.5%)
Benefits	12,482	65.49%	12,260	71.08%	(5.6%)
Other	-	0.00%	-	0.00%	0.0%
Classroom Computers	2,304	26.81%	2,990	100.14%	(73.3%)
Textbooks and Supplies	15,131	71.69%	17,410	76.08%	(4.4%)
Professionals and Paraprofessionals					
Salary	26,884	76.75%	26,912	75.87%	0.9%
Benefits	6,325	69.20%	6,139	68.92%	0.3%
Other	1,956	36.62%	3,229	75.82%	(39.2%)
Library and Guidance					
Salary	12,190	84.28%	14,399	74.97%	9.3%
Benefits	1,417	70.47%	1,589	64.40%	6.1%
Other	1	0.00%	1	64.95%	(65.0%)
Staff Development					
Salary	2,151	126.20%	1,390	142.19%	(16.0%)
Benefits	234	56.61%	286	86.80%	(30.2%)
Other	156	18.18%	300	52.89%	(34.7%)
Department Heads					

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(\$ thousands)

For the Month Ending April 30, 2016 (\$ thousands)		8/12 66.7%		8/10 80.0%			
		Risk Assessment					
		i	e	k	f	g = f - e	
	Actual Spending 2015-16	Actual to April 30/16	Actual Spending 2014-15	Actual to April 30/15	Year-to year Increase (Decrease)		
	to April 30/16	% of Revised Estimates	to April 30/15	% of Actual Spent			
Salary	903	37.12%	874	64.84%	(27.7%)		
Benefits	1	0.00%	0	76.92%	(76.9%)		
Other	- 0	0.00%	-	0.00%	0.0%		
Principal and Vice-Principals							
Salary	28,803	78.45%	27,248	74.92%	3.5%		
Benefits	3,400	69.62%	3,146	68.15%	1.5%		
Other	7	4.69%	5	17.71%	(13.0%)		
School Office							
Salary	12,287	69.03%	12,217	73.64%	(4.6%)		
Benefits	3,450	66.55%	3,405	70.20%	(3.7%)		
Other	768	43.94%	871	60.86%	(16.9%)		
Co-ordinators and Consultants							
Salary	3,580	82.85%	5,608	74.07%	8.8%		
Benefits	585	52.83%	759	66.04%	(13.2%)		
Other	16	22.61%	7	64.24%	(41.6%)		
Continuing Education							
Salary	9,454	52.72%	10,001	53.20%	(0.5%)		
Benefits	1,891	62.19%	1,915	62.17%	0.0%		
Other	1,578	78.98%	1,448	68.53%	10.4%		
Amortization and Write-downs	-	0.00%	-	0.00%	0.0%		
Total Instruction	638,937	72.43%	634,311	72.99%	(0.6%)		

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(\$ thousands)

For the Month Ending April 30, 2016 (\$ thousands)		8/12 66.7%		8/10 80.0%			
		Risk Assessment					
		i	e	k	f	g = f - e	
		Actual Spending 2015-16	Actual to April 30/16	Actual Spending 2014-15	Actual to April 30/15	Year-to year Increase (Decrease)	
		to April 30/16	% of Revised Estimates	to April 30/15	% of Actual Spent		
Administration							
Trustees							
Salary	164	63.90%	160	66.62%	(2.7%)		
Benefits	6	56.50%	6	66.58%	(10.1%)		
Other	296	50.20%	293	85.37%	(35.2%)		
Director/Supervisory Officers							
Salary	1,901	67.10%	2,097	65.72%	1.4%		
Benefits	549	60.53%	561	68.89%	(8.4%)		
Other	31	37.43%	29	54.62%	(17.2%)		
Board Administration							
Salary	8,083	64.81%	7,992	66.42%	(1.6%)		
Benefits	2,161	60.28%	2,127	66.76%	(6.5%)		
Other	1,756	49.75%	1,522	62.47%	(12.7%)		
Amortization and Write-downs		-	0.00%	-	0.00%	0.0%	
Total Administration		14,946	58.06%	14,787	62.65%	(4.6%)	
Transportation							
Salary	599	64.64%	594	64.27%	0.4%		
Benefits	150	61.46%	142	62.95%	(1.5%)		
Other	17,591	63.59%	18,437	68.05%	(4.5%)		
Total Transportation		18,339	63.61%	19,173	67.88%	(4.3%)	
Pupil Accommodation							
School Operations and Maintenance							
Salary	30,689	67.15%	30,381	70.31%	(3.2%)		
Benefits	8,931	62.04%	8,698	68.71%	(6.7%)		

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For the Month Ending April 30, 2016
(\$ thousands)

	8/12 66.7%		8/10 80.0%		
	Risk Assessment				
	i	e	k	f	g = f - e
	Actual Spending 2015-16	Actual to April 30/16	Actual Spending 2014-15	Actual to April 30/15	
					Year-to year Increase (Decrease)
	to April 30/16	% of Revised Estimates	to April 30/15	% of Actual Spent	
Other	18,836	57.02%	19,751	63.00%	(6.0%)
School Renewal	5,064	187.47%	3,683	151.34%	36.1%
Other Pupil Accommodation	10,108	51.15%	10,330	55.38%	(4.2%)
Amortization and Write-downs	31,799	75.74%	30,248	72.98%	2.8%
Total Pupil Accommodation	105,427	66.91%	103,091	68.84%	(1.9%)
Other					
School Generated Funds -Expenditures		0.00%		0.00%	0.0%
Salary	5,355	62.33%	6,469	72.20%	(9.9%)
Benefits	566	21.32%	527	72.10%	(50.8%)
Other	4,140	0.00%	3,927	31.98%	(32.0%)
Amortizations		0.00%		0.00%	0.0%
Loss on disposal of assets		0.00%		0.00%	0.0%
Other		0.00%		0.00%	0.0%
Total Other Expenditures	10,061	10.99%	10,923	21.46%	(10.5%)
TOTAL EXPENDITURES	787,710	66.4%	782,285	69.75%	(3.3%)
Total Revenue per Appendix B1	(778,914)				
	8,796				

THE OFFICE OF THE AUDITOR GENERAL OF ONTARIO

2015 ANNUAL REPORT SUMMARY IMPACTING THE EDUCATION SECTOR

**REGIONAL INTERNAL AUDIT TEAM
TORONTO AND AREA**

**December 8,
2015**

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Context

Audit Engagements

- Student Transportation Audit 2015
- Infrastructure Audit 2015 – as it relates to the Education Sector

Follow-Up Engagements

- Healthy Schools Strategy Follow-Up (2013 Annual Report)
- Autism Services and Supports for Children Follow-Up (2013 Annual Report) – as it relates to the Education Sector

Background

The Office of the Auditor General tabled the 2015 Annual Report on December 2, 2015

- This is a presentation to summarize the observations of the Auditor General's Office as it relates to Education sector audit and follow up engagements
- The Office of the Auditor General of Ontario conducted 14 value-for-money audits in four broad thematic categories:
 - Maximizing the value of programs that help vulnerable people
 - Student Transportation Audit
 - Infrastructure Planning Audit
 - Ensuring public safety
 - Stewardship of spending and public resources; and
 - Delivering an essential service
- Two common recurring issues are:
 - Access to equitable service regardless of location of residence; and
 - Better information needed to support decision-making

STUDENT TRANSPORTATION AUDIT 2015

Student Transportation - Background

Background

- Each day 830,000 Ontario students travel to school and back on approximately 19,000 vehicles, at an estimated cost of \$880 million for the 2014/15 school year.
- More than 70% of children transported were in kindergarten or elementary school.
- Although the Education Act does not explicitly require school boards to provide transportation service, every board provides some level of service to students.
- Transportation grants for 2014/15 school year were estimated to be \$880 million.
- Almost all student transportation in Ontario is provided through contracts with school bus operators.

Student Transportation – Funding Summary

Figure 3: School Board Funding, Actual Transportation Expenditures and Number of Students Transported, 2008/09–2014/15

Source of data: Ministry of Education, Education Financial Information System, and Student Transportation Survey

School Year	Total School Board Operating Grant (\$ million)	Transportation Grant (\$ million)	Transportation Grant as a % of Total Operating Grants	Actual Transportation Expenditures* (\$ million)	Students Transported (#)
2008/09	18,892	816.0	4.3	815.2	817,918
2009/10	19,537	827.6	4.2	825.7	818,189
2010/11	20,271	839.8	4.1	840.6	824,024
2011/12	20,985	852.5	4.1	858.1	823,462
2012/13	20,967	850.0	4.1	852.9	833,685
2013/14	20,768	866.6	4.2	861.7	834,229
2014/15 estimate	22,449	880.0	3.9	Not yet available	Not yet available

* When actual expenditures exceed grants received, school boards whose consortia have an effectiveness and efficiency review rating of moderate and above will receive, in whole or in part, additional funding to cover the shortfall in the year of review. This effectively resets the transportation funding in subsequent years. Otherwise, school boards have to make up the shortfall from other program areas.

- 94% of expenditures on student transportation are payments to contracted bus operators
- According to the Ministry, school boards can use any portion of the transportation grant for non-transportation-related expenses

Student Transportation – Number of Students Transported 2013/14

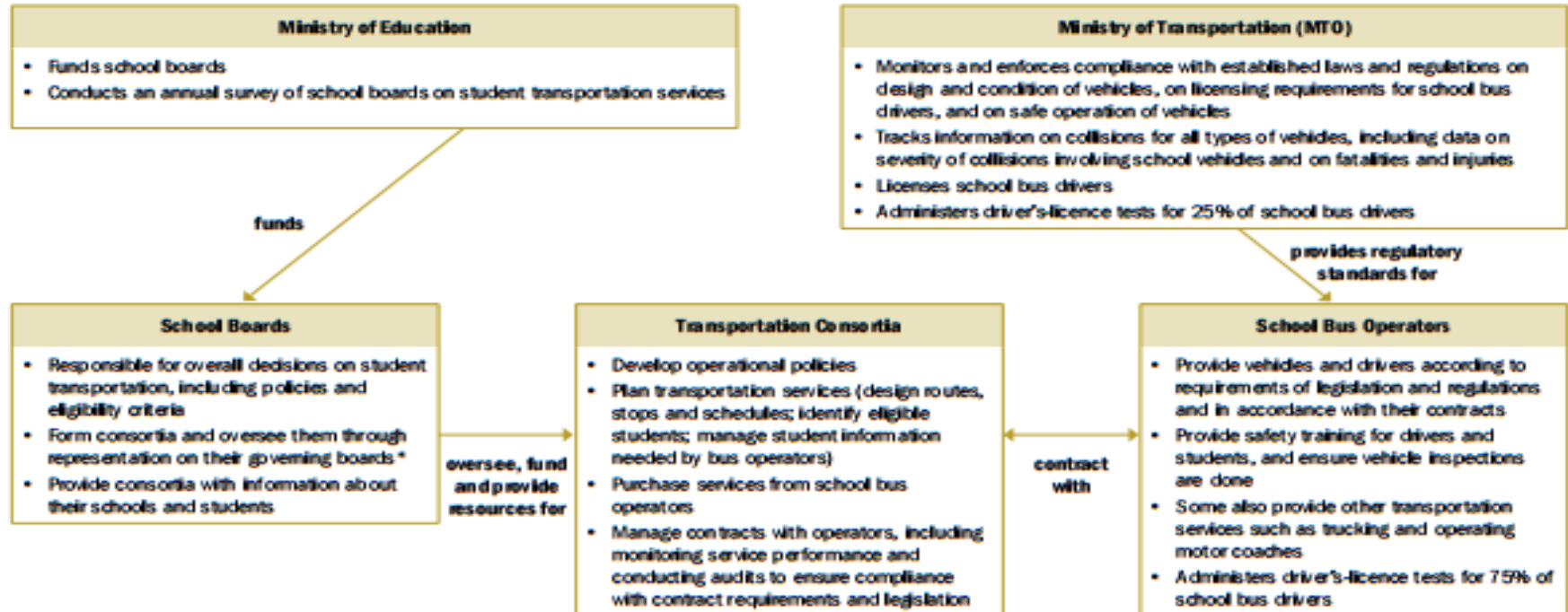
Type of Program or Need	#	%
Students without special needs		
General programs (students meet distance eligibility criteria)	570,014	68.3
Special programs – French Immersion	114,210	13.7
Special programs – other (eg., gifted, arts, music, technical)	18,720	2.2
Hazard (not eligible based on distance but hazardous walk for age/grade)	55,626	6.7
Courtesy (not eligible based on distance but empty seats are available)	33,323	4.0
Subtotal	791,893	
Students with special needs	39,798	4.8
Other (Section 23 schools and provincial schools*)	2,538	0.3
Total	834,229	100.0

* Section 23 schools are correctional and custodial facilities. Provincial schools are operated by the Ministry of Education and provide education for students who are deaf or blind, or have severe learning disabilities.

Student Transportation – Key Stakeholders

Figure 2: Roles and Responsibilities of Parties Involved in Ontario Student Transportation

Prepared by the Office of the Auditor General of Ontario



* One school board is not part of a consortium and manages transportation services directly.

Student Transportation – Audit Objectives and Scope

Audit Objectives

- To assess whether effective systems and procedures were in place to safely and efficiently transport elementary and secondary students
- To ensure the level of service across the province is equitable and based on need
- To measure and report on performance

Audit Scope

- Audit work primarily conducted at 3 transportation consortia and the Ministry of Transportation (MTO)
- At the 3 transportation consortia (accounting for almost 20% of student transportation costs incurred, serving 9 school boards), audit work performed included
 - Review of the transportation planning, including the eligibility criteria applied
 - Bus utilization
 - Safety provisions included in contracts with school bus operators
 - Training of students on riding the bus safely
 - Oversight practices for ensuring operators maintain their vehicles and hire and train competent drivers
 - Whether collisions are tracked and analyzed
 - Process to develop efficient and safe routes
 - Procurement practices used to acquire their current transportation services
 - Surveyed the 30 other consortia on key issues identified

Student Transportation – Audit Objectives and Scope

Audit Scope (continued)

- At the MTO, audit work performed included
 - Frequency of ministry inspections of school buses
 - Audits of school bus operators and investigators of privately owned Motor Vehicle Inspection Stations that conduct semi-annual mechanical inspections of school vehicles
 - Gained an understanding of the school bus driver licensing process and assessed whether safety performance data, tracked by MTO, is accurate and up to date.
- At the school boards, audit work performed included
 - Met with senior school board management and select trustees to discuss oversight of the consortia
- At Ministry of Education, audit work performed included
 - Review adequacy of the effectiveness and efficiency reviews of consortia and the basis for funding
- Other audit work performed included
 - Met with members of the Transportation Committee of the Ontario Association of School Business Officials
 - Met with Colin Campbell, a retired Justice of the Ontario Superior Court, contracted by the Education Minister to chair an expert panel to identify best practices and explore options for acquiring student transportation services

Student Transportation - Observations

Observations related to the Safe Transport of Students

Better oversight and monitoring are needed by the consortia to ensure school bus driver competence.

The transportation consortia need to oversee and monitor driver competence around spot audits of drivers, allowing the bus operators to make the selection of drivers for review, and criminal record checks.

Improvements are needed by consortia and MTO in ensuring school vehicles are in good condition.

The transportation consortia and Ministry for Transportation should improve the way they ensure that school vehicles are in good condition.

MTO did not target vehicles that are most at risk for safety violations, perform inspections on a timely basis, or ensure that defects noted during inspections were fixed. A small sample of vehicles are visually checked.

Ministry of Transportation not aware of all school buses on the road.

In 2013/14 the consortia reported approximately 19,000 school vehicles from operators to the Ministry of Education, however, the Ministry of Transportation system lists approximately 16,000 vehicles. This number should be much higher as it should also include school vehicles used by private schools and other organizations.

Student Transportation - Observations

Observations related to the Safe Transport of Students (continued)

Little oversight of school bus operators who are allowed to certify their own buses for mechanical fitness.

Over the last five years only 12 stations belonging to school bus operators had been inspected by MTO.

Ministry of Education has not mandated bus safety training for students.

Only 16 of 33 consortia had mandatory general school bus safety training, and only 5 had mandatory orientation for new riders.

Many consortia were not collecting their own information on collisions and incidents involving school vehicles to identify problems and take corrective actions.

Ministry of Education has not set guidelines for the reporting of school vehicle collisions and incidents. Only limited information is being tracked on incidents impacting students that could be used to identify the causes and develop strategies to prevent them.

Student Transportation - Observations

Observations related to Efficient Transportation of Students

Funding for school transportation is not based on need.

It is based on the board's 1997 spending level with adjustments for various items including enrolment, inflation and fuel costs. The formula does not take into account local factors, such as enrolment density, availability of public transit, and number of special need students.

There are differences in eligibility for Student Transportation services across the province. This often happens when government funds a program based on historical levels rather than on a current assessment of actual needs. Where appropriate, we recommend that ministries base funding decisions on actual measured needs.

School busing is not available on an equal basis to students across the province.

Eligibility criteria for busing varies among school boards served by the same consortium and among schools within the same board. Ontario has no provincial eligibility standard for busing, and, as a result, school boards can determine which groups of students they will provide transportation for and spend their funding on.

Although the cost of transporting students varies widely among school boards, the Ministry of Education has not followed up with the boards to determine if these variances are justified.

The Ministry has not determined if the disparity is also partly due to inefficiencies in providing busing services such as, not optimizing route planning software and coordinating common days off between boards.

Student Transportation - Observations

Observations related to Efficient Transportation of Students (continued)

Reliable bus utilization data is not available.

Consortia we visited did not typically track the number of riders. As well, each consortium set its own capacity for a bus and used different methods to calculate the utilization rate.

Consortia are contracting for more bus services than they need.

The consortium could save money if it contracted fewer buses and used them for additional trips.

Only 50% of the consortia in the province had competitively procured their current transportation services.

Best practice, from Supply Chain Ontario, show that qualitative criteria should be weighted at 65% and price at 35%. This was not observed in the consortia sampled. The weighting of safety criteria varied significantly among the three consortia.

Student Transportation Recommendations

Recommendations

The audit report contained 15 recommendations, consisting of 31 actions, to address audit findings.

Below are the three main recommendations.

#1 – A better oversight of bus operators and their drivers, better processes for ensuring the safe operation of school vehicles, better tracking and analysis of collisions and incidents may even further reduce risks to students. The transportation consortia in conjunction with school boards should:

- Develop and conduct consistent and effective oversight processes for school bus operators to confirm their compliance with contract and legal requirements for driver competence and vehicle condition; and
- Track the rate of bus driver turnover, accidents and incidents such as dropping students at the wrong stop, to help determine if there is a link between driver turnover and safety risks, and if action is needed.

#2 – To help promote good practices and safe driving by drivers of school vehicles, the Ministry of Transportation should monitor the delivery of the School Bus Driver Improvement Program and review its effectiveness.

#3 – In order for the Commercial Vehicle Operators' Registration program (CVOR) to effectively track the on-road performance of school buses and trigger ministry intervention when school bus operators' ratings reach unacceptable levels, the Ministry of Transportation should:

- Ensure that safety infractions are update in the CVOR in a timely manner and that these are reflected in the operator's safety rating for the full 24 months from the time the infraction is input into the system;
- Ensure that information in the CVOR is easy to interpret and provides safety information on local terminals of school bus operators; and
- Consider ways to verify the accuracy of self-reported information on the number of vehicles in the operators' fleets and the number of kilometres driven.

INFRASTRUCTURE PLANNING AUDIT 2015

Infrastructure Planning in the Education Sector - Background

Background

- Ontario has 5,000 schools with more than 26 million square metres of space and 1.96 million students valued at \$22.8 billion, the third largest infrastructure investment in Ontario's infrastructure portfolio
- The average age of schools is 38 years
- The province released two long-term infrastructure plans in the past decade
 - ReNew Ontario, 2005 – identified transportation, health and education sectors, among others, as needing investment. More than \$10 billion was committed to improve school and postsecondary facilities.
 - Building Together – Jobs & Prosperity for Ontarians, 2011 – a 10 year plan to prioritize future investments, including investing in elementary and secondary schools
- Over the past decade, \$12.7 billion has been spent to build 700 new schools and make major additions and renovations to more than 725 existing schools.
- Over the next 10 years, the estimated planned spending for education is \$21 billion (schools and post-secondary institutions)

Infrastructure Planning as it relates to the Education sector – Audit Objectives and Scope

Audit Objectives

- To assess and report on whether the province's infrastructure-planning process ensured that infrastructure projects are prioritized based on need
- To assess whether existing assets are maintained and renewed in accordance with sound asset-management principles

Audit Scope

- Significant portion of the work was conducted at the office of the Treasury Board Secretariat
- Reviewed infrastructure plans and related documents submitted by ministries
- Analyzed information prepared by the Secretariat
- Interviewed personnel responsible for submission or assessment of infrastructure plans at both the Secretariat and five ministries (including Ministry of Education)
- For Ministry of Education, reviewed business cases submitted by broader-public-sector entities and examined their respective processes for assessing need and selecting projects, and for monitoring capital projects in development
- Reviewed provincial budgets and the government's significant infrastructure plans to identify major commitments made by the province and whether approved capital funding is in alignment with these commitments
- Met with industry associations and researched how other jurisdictions plan for infrastructure

Infrastructure Planning as it relates to the Education Sector - Observations

Observations

The Secretariat does not have access to a reliable estimate of the condition of all provincial assets.

This information is needed to determine funding priorities. There is no consistency among ministries on how to measure the condition of various asset classes making it difficult to make comparisons when prioritizing and allocating funding.

Significant infrastructure investments needed to maintain Ontario's existing schools and hospitals, which current funding levels cannot meet, creating a backlog.

The Ministry of Education and MOHLTC have each conducted independent assessment over the last five years of their schools and hospitals. For schools, 80% of the assessments completed identified \$14 billion of total renewal needs, requiring an investment of \$1.4 billion a year to maintain the schools in a state of good repair. However, actual annual funding on a school year basis over the last five years has been \$150 million per year, increasing to \$250 million in 2014/15 and \$500 million in 2015/16.

Existing funding does not address significant pressures faced by ministries for new projects.

Investment is needed to expand the existing portfolio of assets and replace aged assets. About \$2.6 billion worth of projects are submitted to the Ministry of Education by school boards for funding consideration every year. However, in the last 5 years, the Ministry has approved only about 1/3 of the projects every year, since it's annual funding envelope under the program has averaged only about \$500 million on a school year basis.

Infrastructure Planning as it relates to the Education Sector - Observations

Observations (continued)

Prioritization of infrastructure needs favor new project over renewal of existing assets.

The province's guidelines say there should be an appropriate allocation of funds for asset renewal and construction of new projects to maintain existing service levels. Although analysis shows 2/3 of the province's capital investments should go towards renewals of existing assets, the current 10 year capital plan allocates only 1/3 to renewal.

Prioritization of infrastructure needs across various sectors is not done.

The Secretariat generally evaluated each ministry on a stand-alone basis and no comparison was done at an overall provincial level to ensure the most pressing needs are prioritized for funding.

Infrastructure Planning as it relates to the Education Sector - Recommendations

Recommendations

The audit report contained 15 recommendations.

There are no recommendations that relate uniquely to the Education sector. However, as the Treasury Board Secretariat adopts and implements the Auditor General of Ontario's recommendations, there will be an impact on the information requested from each ministry in order to improve the effectiveness and efficiency of the infrastructure planning processes at the Treasury Board Secretariat.

HEALTHY SCHOOLS STRATEGY FOLLOW-UP 2015

Healthy Schools Strategy - Background

Background

- Increasing incidence of overweight children in Canada is a significant public concern
- Nearly one in three students is overweight and 12% are considered obese. This is almost twice as many as in the late 1970s
- In 2012, the Ontario government set a goal of reducing childhood obesity by 20% in five years
- The Ministry of Education has established the Healthy Schools Strategy to support students' learning and growth through proper nutrition and physical activity
- The Ministry of Education relies on the support of other government ministries, such as Health and Long-term Care and Children and Youth Services
- At the time of the follow-up, the Ministry had spent about \$7.8 million over the 3 fiscal years 2012/13 to 2014/15 (\$5.8 million over the three preceding fiscal years) on activities relating to healthy eating and physical activity initiatives

Healthy Schools Strategy – Key Observations

Key Observations

Neither the Ministry, nor the sampled school boards had effective monitoring strategies to ensure that food and beverages sold in schools complied with the nutrition standards in the Ministry's School Food and Beverage Policy. There had not been a review of the food and beverages sold in the school cafeterias of the schools sampled.

A review of sample menu items at one school board identified a number of items that did not meet nutrition criteria in the food and beverage policy, to a significant degree.

Both the Ministry and school boards sampled had limited data to assess whether the Policy contributed to better student eating behaviors. After healthier food choices were introduced, secondary school cafeteria sales decreased between 25% and 45%.

There was no formal monitoring by the Ministry, school boards and schools sampled to ensure students in grades 1 to 8 had the 20 minutes of daily physical activity during instruction time as required by the Ontario Curriculum.

The Ministry's requirement for physical activity at secondary schools was much lower than it was in other jurisdictions. In Ontario, students had to complete only one credit course in health and physical education during their four years of high school. While in Manitoba, four credits are required to graduate and in British Columbia, students are expected to participate in at least 150 minutes of physical activity per week.

Healthy Schools Strategy – Status of Actions Taken on Recommendations

#1 – To help ensure that offering healthier food choices in schools contributes to improved student eating behaviors and their goals of improving student health and academic achievement, the Ministry and school boards should:

- Develop consistent and effective strategies to monitor compliance with the Ministry's School Food and Beverage Policy, especially ensuring that all items sold in schools comply with the policy's nutrition standards.**

Status:

Ministry - In the process of being implemented by June 2017

School boards sampled – Little or no progress

Ministry officials visit school boards to see how the Healthy Schools strategy and policies (including the Policy and daily physical activity policy) are being implemented. Since the 2013 audit report, the Ministry has visited an additional 35 boards and plans to visit the remaining 25 boards by the end of 2016/17.

As part of its site visits, the Ministry now asks questions about the extent to which the Policy has been implemented and whether there are monitoring processes in place. However, it does not verify that these processes actually ensure compliance with the Policy.

School boards with vendors who sold food and beverages in schools were to confirm in writing to school principals that they will comply with the Policy. However, there is no process to verify compliance.

Healthy Schools Strategy – Status of Actions Taken on Recommendations

#1 – To help ensure that offering healthier food choices in schools contributes to improved student eating behaviors and their goals of improving student health and academic achievement, the Ministry and school boards should:

- Capture additional data on the benefits of and challenges to implementing the School Food and Beverage Policy in order to assess the policy's impact and identify areas on which to focus future efforts.**

Status:

Ministry - In the process of being implemented by June 2017

School boards sampled – Little or no progress (1 of 3 to implement by June 2016)

Ministry collects information through site visits to school boards and schools. Some positive practices noted include working with public health units to ensure Policy requirements are met and integrating healthy eating in to the classroom to promote changes.

Some challenges noted include decreases in profits of school cafeterias and schools' lack of time to work with food service providers to ensure they meet Policy requirements.

The Healthy Eating in Secondary Schools Grants program was introduced in 2014 to increase awareness and access to food and beverages that comply with the Policy. An evaluation of the project is to be provided by an external party and the final report is expected in June 2016.

The three sampled school boards have not made any significant progress in implementing this recommendation and one school board noted lack of volunteers and funds, not enough parental awareness and insufficient training for volunteers and school staff as challenges it faces.

Healthy Schools Strategy – Status of Actions Taken on Recommendations

#1 – To help ensure that offering healthier food choices in schools contributes to improved student eating behaviors and their goals of improving student health and academic achievement, the Ministry and school boards should:

- **Ensure that school administrators and teachers receive sufficient training and supports on how to implement the policy and promote healthy eating concepts in the classroom**

Status:

Ministry - Little or no progress

School boards sampled – Little or no progress

Since the 2013 audit, the Ministry has not taken any steps to determine if school administrators and teachers received sufficient training and supports to implement the Policy or to integrate and promote healthy eating concepts in the classroom.

The Ministry makes resources available to teachers and administrators on how to implement the Policy and gave school boards \$6.3 million for the 2015/16 school year to promote students' wellbeing. The boards could choose to use some of this funding for training resources.

Of the school boards sampled, one has given teachers documentation of available resources on the Policy and creating training for new hires to be provided in 2015/16 school year. However, at all three boards sampled, staff had not been given any training. Another school board informed that it will give training every second year to all school administrators and they will share the information with staff in their schools.

None of the three school boards assessed whether teachers and administrators had sufficient training on how to implement the Policy and promote healthy eating concepts in the classroom.

Healthy Schools Strategy – Status of Actions Taken on Recommendations

#1 – To help ensure that offering healthier food choices in schools contributes to improved student eating behaviors and their goals of improving student health and academic achievement, the Ministry and school boards should:

- Develop measurable objectives and related performance indicators for healthy eating activities, and periodically measure progress in achieving these objectives.**

Status:

Ministry - Little or no progress

School boards sampled – Little or no progress

The Ministry has not developed any specific measurable objectives and related performance indicators to assess whether offering healthier food choices in the schools contributes to improved student eating behaviors, or health and academic achievement.

The three school boards sampled have indicated they would like to take direction from the Ministry.

Healthy Schools Strategy – Status of Actions Taken on Recommendations

#2 – To help safely increase physical activity as well as contribute to reduced sedentary behavior and improved academic achievement, the Ministry and school boards should:

- **Assess options, including practices in other jurisdictions, for providing sufficient physical activity to both elementary and secondary school students.**

Status:

Ministry - In the process of being implemented by June 2017

School boards sampled – Little or no progress

There are several initiatives to increase physical activity among students, including

- A long term goal to have children able to access 60 minutes of physical activity in the school day and
- The objective in the Secondary Schools Grants program to increase the number of students that participate in physical activity outside of instruction time.

The Ministry is reviewing a recent study by Public Health Ontario on the implementation status of the Ministry's Daily Physical Activity Policy, to find ways to increase physical activity for elementary school students. The study found that only 60% of schools and 50% of classrooms meet the requirements.

Healthy Schools Strategy – Status of Actions Taken on Recommendations

#2 – To help safely increase physical activity as well as contribute to reduced sedentary behavior and improved academic achievement, the Ministry and school boards should:

- **Ensure that elementary school administrators and teachers receive sufficient training on good practices and on how to effectively incorporate daily physical activity into the day.**

Status:

Ministry - Little or no progress

School boards sampled – Little or no progress

Since the 2013 audit, the Ministry has not taken any steps to determine whether elementary school administrators or teachers are knowledgeable about incorporating daily physical activity into the school day.

The Ministry makes resources available on how to implement daily physical activity into the school day.

Healthy Schools Strategy – Status of Actions Taken on Recommendations

#2 – To help safely increase physical activity as well as contribute to reduced sedentary behavior and improved academic achievement, the Ministry and school boards should:

- **Familiarize teachers with physical activity safety guidelines**

Status:

Ministry - Little or no progress

School boards sampled – Little or no progress (1 of 3 to implement by June 2016)

In 2013, none of the elementary teachers interviewed had received training on the physical activity safety guidelines, yet believed some training would be beneficial.

Since the audit, the Ministry extended its contract with the Ontario Physical and Health Education Association to make the physical activity safety guidelines available on a publicly accessible website.

The school boards sampled have provided some form of training to various teacher groups and one school board has designated Healthy Schools leads at each elementary school.

Healthy Schools Strategy – Status of Actions Taken on Recommendations

#2 – To help safely increase physical activity as well as contribute to reduced sedentary behavior and improved academic achievement, the Ministry and school boards should:

- **Set specific goals and targets for increasing physical activity in schools, and periodically monitor, measure and publicly report on the progress made.**

Status:

Ministry - Little or no progress

School boards sampled – Little or no progress (1 of 3 to implement by June 2016)

The Ontario's Healthy Kids Strategy (developed by MOHLTC) does not contain any goals and targets.

The Strategic Framework to Help Ontario's Youth Succeed (developed by Ministry of Child and Youth Services) contains three indicators to determine whether youth are physically healthy but no targets were set for these indicators.

Although the Ministry set a long term goal in 2014 to provide children and youth access to 60 minutes of physical activity connected to their school day, it has not set a target date for implementing the goal.

The Ministry's monitoring of its Daily Physical Activity Policy requires improvement.

Healthy Schools Strategy – Status of Actions Taken on Recommendations

#3 – To help encourage healthier eating and increased physical activity among students, the Ministry and school boards should further explore opportunities to improve communication with parents and assess the effectiveness of such efforts.

Status:

Ministry - Little or no progress

School boards sampled – Little or no progress

Information about healthy eating and physical activity is provided on the Ministry's website.

There has not been an assessment of the effectiveness of the Ministry's communication with parents.

The sampled school boards have not done anything to improve their communication with parents since the last audit. One board plans to meet with the Parent Committee in 2015/16 school year to identify more effective ways to communicate with parents.

Healthy Schools Strategy – Status of Actions Taken on Recommendations

#4 – The Ministry and school boards should work more effectively with other relevant organizations with similar goals to better integrate and leverage their activities to help encourage healthier eating and physical activity among students.

Status:

Ministry - In the process of being implemented. The Ministry believes the nature of the recommendation is ongoing and has not provided a completion date.

School boards sampled – Little or no progress

Although it was noted during the audit, that school boards work with many organizations, the activities of these organizations did not formally factor into the boards' strategies.

The Ministry already works with MOHLTC to promote children and youth to have 60 minutes of physical activity connected to their school day. The Ministry is also working with Children and Youth Services; Tourism, Culture and Sport; and Municipal Affairs and Housing; Ontario Physical and Health Education Association; ParticipACTION; and ACTIVE AT SCHOOL.

The three school boards sampled work with local public health units, local boys' and girls' clubs and other relevant organizations, such as the YMCA.

However, the boards had only limited information about what these organizations contributed to the development of healthier eating habits and/or the increase in their physical activity.

AUTISM SERVICES AND SUPPORTS FOR CHILDREN FOLLOW-UP 2015

Autism Services and Supports for Children - Status of Actions Taken on Recommendations

Autism Services and Supports in Schools

#4 – To better ensure that children with autism receive cost-effective supports while in school, the Ministry of Children and Youth Services, in conjunction with the Ministry of Education, should:

- Review the need for the use of autism spectrum disorder (ASD) consultants at many school boards that already employ people to provide similar services, and ensure that all ASD consultants are effectively utilized.**

Status: In the process of being implemented by June 2016

The Ministry supports the incorporation of Applied Behavior Analysis (ABA) methods in the school system and the building of the capacity of schools to support students with autism, including funding for ABA experts and training activities for educators.

In May 2015, the Ministry and Ministry of Children and Youth Services began examining what resources are available to schools compared to what students with autism and their educators need. This will be completed by June 2016.

Autism Services and Supports for Children - Status of Actions Taken on Recommendations

Autism Services and Supports in Schools

#4 – To better ensure that children with autism receive cost-effective supports while in school, the Ministry of Children and Youth Services, in conjunction with the Ministry of Education, should:

- Define minimum training requirement to assist existing and future educators to use Applied Behavior Analysis (ABA) principles in the classrooms, and monitor uptake of these education programs.

Status: Fully implemented

In April 2014, the Ministry notified all boards, that training for educators who work with autistic students should include a specific set of five principles.

The Ministry partnered with the Geneva Centre for Autism, to offer a new online certificate course that incorporates these principles. The course was launched in September 2014.

Autism Services and Supports for Children - Status of Actions Taken on Recommendations

Autism Services and Supports in Schools

#4 – To better ensure that children with autism receive cost-effective supports while in school, the Ministry of Children and Youth Services, in conjunction with the Ministry of Education, should:

- Assess the usefulness of various online and other resource tools available to assist teachers with effective educational practices for students with autism, and facilitate cost-effective access to the best tools available.**

Status: Fully implemented.

In April 2014, the Ministry launched an online forum for ABA expertise professionals in school boards containing resources effective in improving the outcomes for students with autism.

In January 2015, the Ministry launched a dedicated page on Edu-GAINS, a website that supports educators programming for students with autism.

The Ministry partnered with the Geneva Centre for Autism, to monitor the use of the online certificate course.

Autism Services and Supports for Children - Status of Actions Taken on Recommendations

Transition Services for Older Children

#5 – To help ensure that appropriate services and supports are available to persons with autism as they prepare to leave the children and youth system, the Ministry of Children and Youth Services, in conjunction with the Ministry of Community and Social Services and the Ministry of Education, should develop processes to assess whether individuals with autism made successful transitions, including surveys to gauge satisfaction for those who made the transitions and their families.

Status: In the process of being implemented by February 2016

In September 2014, the three ministries began to implement a framework to collect information to be used to evaluate the effectiveness of their transition-planning protocols.

At the time of follow-up, the three ministries were still developing the survey and expect to implement it in February 2016.

After collection of the responses, there is a plan to analyze the information and make necessary adjustments to transition-planning protocols.

Conclusion

Source: Office of the Auditor General of Ontario's – 2015 Annual Report

For more detailed information of the results of the report, please visit:

http://www.auditor.on.ca/en/reports_2015_en.htm



REPORT TO

REGULAR BOARD

ENTRY AND EXIT SURVEYS

*Commit to the Lord whatever you do, and he will establish your plans.
Proverbs 16:3*

Created, Draft	First Tabling	Review
November 24, 2015	June 9, 2016	Click here to enter a date.

John Volek, Senior Coordinator, Planning Services
 Marina Vanayan, Senior Coordinator, Educational Research
 Mario J. Silva, Comptroller, Planning and Development Services

RECOMMENDATION REPORT

Vision:

*At Toronto Catholic we transform the world
 through witness, faith, innovation and action.*

Mission:

*The Toronto Catholic District School Board is an
 inclusive learning community rooted in the love of
 Christ. We educate students to grow in grace and
 knowledge and to lead lives of faith, hope and
 charity.*



G. Poole

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and
Facilities

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

On November 12, 2015, staff were directed to provide short surveys to be completed by parents and guardians of all students who enter or exit a TCDSB school. Through an automated, user-friendly medium such as SOAR, data can be systematically collected, easily analysed, and provided to a variety of departments to help inform decision making. Staff aim to have the surveys implemented by September 2016.

B. PURPOSE

1. To develop annual surveys for parents and guardians of all students who enter or exit TCDSB schools in order to better understand areas where the Board can improve upon its delivery of programming and to help strengthen and further expand the Board's marketing initiatives.

C. BACKGROUND

1. At the Action After Corporate Affairs Committee of November 12, 2015, staff received the following direction:

"That staff:

- *Develop short surveys to be completed by a parent / guardian each time a student enters or exits a TCDSB school (regardless of grade).*
 - *Provide a brief opportunity for trustees to provide informal feedback on the draft entrance and exit surveys before they are distributed to schools for implementation.*
 - *Provide the surveys to all schools for implementation by the end of January, 2016. The survey is to be provided to all parents who register a child in January, 2016. (To be determined by staff including costing).*
 - *Since the grade 9 'transition survey' already exists, as a one-time data input, ask elementary school principals to send home the parent/guardian 'entrance'.* "
2. In collaboration with the Research Department and ICT Services, staff developed short, but comprehensive entry and exit surveys for parents of both elementary and secondary students. These surveys are found in *Appendix 'A'* (entry survey) and *Appendix 'B'* (exit survey).

3. Staff recommend that these surveys be implemented using the Student Online Admissions and Reporting System (SOAR) as the primary vehicle of delivery.
4. ICT Services is committed to ensuring the seamless delivery of the surveys through SOAR for elementary without unnecessarily complicating the normal admissions and registration process.
5. Providing the surveys through SOAR for elementary would ensure an efficient method of data collection during the admissions and registration process, and would not burden parents with a separate interface at another point in time.
6. Similarly, secondary surveys can be administered through a simple easy-to-use web application that will be developed by ICT Services. Later, once SOAR for secondary becomes operational, secondary surveys can be delivered in a similar fashion as elementary.
7. Once data has been systematically collected, staff can then provide the required analyses and interpretation to help inform a variety of Board departments, from Communications to Curriculum and Accountability.
8. Prior to implementation of the surveys, staff recommend consultation with the Unions.
9. Every student brings critical Grants for Student Needs (GSN), which in turn, is invested into our facilities, programs and teachers. The Board cannot afford to lose students nor turn a “blind eye” to the reality that many eligible Catholic families choose other Boards for their children’s education—as evidenced by preliminary Catholic service factor calculations by Trustee ward (*table below*). Planning staff have committed to improving upon our ability to track, measure, and understand the number of eligible Catholic students City-wide.

Trustee Ward	Catholic Service Factor
Ward 1	95%
Ward 2	94%
Ward 3	93%
Ward 4	94%
Ward 5	94%
Ward 6	91%
Ward 7	93%
Ward 8	92%
Ward 9	86%
Ward 10	87%
Ward 11	94%
Ward 12	95%

10. Data collected from an entry survey would allow the Board to carefully assess the positive reasons and rationale for why parents and students choose the TCDSB over other boards. Such information could help inform and improve upon exciting marketing initiatives aimed at attracting new students to the Board—in other words: what are we doing right, and how can we do even better!
11. Parents can cite a wide variety of reasons as to why they prefer any particular school and/or program in the system. It is important that the Board capitalize on these positive messages, and perhaps focus attention on schools and programs that may not be receiving similar, or as frequent, positive messaging.
12. Similarly, an exit survey would also be extremely useful. Data collected and analysed from an exit survey would allow the Board to better understand the various reasons why parents choose to take their children out of the system, and to where. By knowing where students go would allow staff to track the “geographic relationship” of parental concerns and opinions in an effort to streamline program delivery and facility improvements—all in an effort to help keep students in the Board until grade 12 graduation, and to attract new students in all grades.

13. A host of themes can be collected from an exit or entry survey. These themes include, but are not limited to, availability and access to specialty programming, quality and/or state of repair of our facilities, student proximity to our facilities, accessibility of our schools, perception of safety, and issues related to the delivery of programming.
14. A progress report regarding this initiative, with preliminary analyses, will be prepared by the Research Department following the first phase of implementation.

D. STAFF RECOMMENDATION

That the Board of Trustees approve, in principle, the entry and exit surveys for implementation in September of 2016, subject to consultation with the Unions.

Parent Survey for Students Entering Elementary School

Note: as it is being completed in SOAR, we do not need to request, school, grade, postal code, etc.

1. Why did you choose to register your child in this TCDSB school? (please choose all that apply)

- Availability of daycare; before and after school programs
- Child's friends attend the school
- Cleanliness of school building
- Condition of school facilities
- Easy access to public transit
- Facilities available within the school (e.g., chapel, elevator, sports field, theatre, etc.)
- Family history of attending this school
- High moral values in the school
- It is my community school
- Level of discipline
- Parent involvement
- Parish involvement
- Programs offered
- Proximity to daycare
- Proximity to family
- Reputation of the school
- School bus transportation
- School clubs
- School outreach (open house, school visits)
- School sports
- School staff
- School uniforms/dress code
- Siblings have already attended this school
- Strong evidence of Catholic culture
- Student safety
- Teacher recommendations
- Welcoming and friendly school atmosphere
- Other (if Other is selected, text box appears)
 - 200 characters

2. Are there any specific programs that helped you to decide to enroll your child in this TCDSB school? (please choose all that apply)

- Arts programming
- Boys Choir programming
- Core French starts in Grade 1
- Eco school
- Extended day International Languages Program
- Extended French
- French Immersion

- Gifted programs
- Special Education programs
- Other *(if Other is selected, text box appears)*
 -

3. **How did you learn about this school?** *(please choose all that apply)*

- Advertisement
- Daycare provider
- Internet
- News reports
- Open house
- Parish
- Real estate agent
- Social media
- Word of mouth (neighbour, relative)
- Other *(if Other is selected, text box appears)*
 -

Parent Survey for Students Entering Secondary School

Dear Parent/Guardian:

Welcome to the Toronto Catholic District School Board (TCDSB). We are pleased that you have chosen to register your child in our school, and we welcome your feedback regarding the reasons why you chose our Board.

To help us continually assess how to best meet the needs of our students and their parents, we encourage you to complete this brief survey to understand the reasons why you have chosen the TCDSB. All information and reporting will be kept anonymous and strictly confidential. Postal code information will be used for planning purposes only.

Thank you for your input.

- 1. In which TCDSB school have you registered your child?**
(alphabetical drop down list of all TCDSB secondary schools)
- 2. In which grade is your child registered?**
(single-select list of Grade 9 -12)
- 3. What is the postal code of your home address?**
(text-box with a 6 character limit)
- 4. Why did you choose to register your child in this TCDSB school? (please choose all that apply)**
 - Child's friends attend the school
 - Cleanliness of school building
 - Community/neighbourhood
 - Condition of the school facilities
 - Easy access to public transit
 - Facilities available within the school (e.g., chapel, elevator, sports field, theatre, etc.)
 - Family history of attending this school
 - High moral values in the school
 - Level of discipline
 - Location of school (e.g., close to home; our home school)
 - Parent involvement
 - Parish involvement
 - Programs offered
 - Proximity to daycare
 - Proximity to family
 - Reputation of the school
 - School clubs
 - School outreach (open house, school visits)
 - School sports

- School staff
- School uniforms/dress code
- Siblings have already attended this school
- Single gender: “all boys”/“all girls” school
- Strong evidence of Catholic culture
- Student safety
- Teacher recommendations
- Welcoming and friendly school atmosphere
- Other *(if Other is selected, text box appears)*
 - 200 characters

5. Are there any specific programs that helped you to decide to enroll your child in this TCDSB school? *(please choose all that apply)*

- Arts programming
- Congregated Advanced Placement (AP) program
- Boys choir programming
- Co-op program
- Dual credit program
- Eco school
- Enrichment programming
- Extended French
- French Immersion
- Geography English Math Science (GEMS) program
- Gifted programs
- International Baccalaureate (IB) program
- Locally Developed programs
- Math, Science Technology (MST) program
- Science Technology Engineering Math (STEM) program
- Media, Arts Technology (MAT) program
- Ontario Youth Apprenticeship Program (OYAP)
- Regional Arts program
- Special Education programs
- Specialist High Skills Major (SHSM) program
- Sports programs
- Other *(if Other is selected, text box appears)*
 - 200 characters

6. How did you learn about this school? *(please choose all that apply)*

- Advertisement
- Daycare provider
- Internet
- News reports
- Open house
- Parish
- Real estate agent
- Social media
- Word of mouth (neighbour, relative)
- Other *(if Other is selected, text box appears)*

○

200 characters

APPENDIX A

Parent Survey for Students Exiting Elementary School

Dear Parent/Guardian:

We are sorry that you are leaving our Catholic school community.

To help us continually assess how to best meet the needs of our students and their parents, we encourage you to complete this brief survey to understand the reasons why you have chosen to leave this Toronto Catholic District School Board (TCDSB) school. All information and reporting will be kept anonymous and strictly confidential. Postal code information will be used for planning purposes only.

Thank you for your input.

- 1. In which school was your child registered?**
(alphabetical drop down list of all TCDSB secondary schools)
- 2. In which grade was your child registered?**
(single-select list of Grades JK-8)
- 3. What is the postal code of your home address?**
(text-box with a 6 character limit)
- 4. Did you de-register your child because you have moved residences?**
 - Yes **if Yes, Survey automatically skips to Question #6*
 - No **if No, Survey continues to Question #5*
- 5. What were the reasons for withdrawing your child from this TCDSB school? (please choose all that apply)**
 - Academic concerns
 - Change in daycare arrangements
 - Condition of school facilities
 - Facility overcrowding
 - Friends/siblings registered at another school
 - It is not my community school
 - Lack of availability of daycare; before and after school programs
 - Lack of school activities/sports/arts/clubs
 - Lack of school bus transportation
 - Lack of strong evidence of Catholic culture
 - Lack of facilities available within the school (e.g., chapel, elevator, sports field, theatre, etc.)
 - Location of school (e.g., too far from home)
 - Need for a specific program that is not provided at this location
 - Not enough involvement with Parish
 - No easy access to public transportation
 - Proximity to daycare
 - Proximity to family

- Physical environment
- Reputation of the school
- School uniforms/dress code
- Student safety
- Other *(if Other is selected, text box appears)*
 - 200 characters

6. What type of school will your child be attending?

- Another TCDSB school
- Conseil scolaire Viamond/Conseil scolaire de district catholique
- Home Schooling
- Outside of Canada
- Outside of Toronto
- Private School
- Toronto District School Board (TDSB)
- Other *(if Other is selected, text box appears)*
 - 200 characters

7. What things did you like about the TCDSB school your child is leaving? *(please choose all that apply)*

- Availability of daycare; before and after school programs
- Child's friends attend the school
- Cleanliness of school building
- Condition of school facilities
- Easy access to public transit
- Facilities available within the school (e.g., chapel, elevator, sports field, theatre, etc.)
- Family history of attending this school
- High moral values in the school
- Level of discipline
- Location of school (e.g., close to home; our home school)
- Parent involvement
- Parish involvement
- Programs offered
- Proximity to daycare
- Proximity to family
- Reputation of the school
- School bus transportation
- School clubs
- School outreach (open house, school visits)
- School sports
- School staff
- School uniforms/dress code
- Siblings have already attended this school
- Strong evidence of Catholic culture
- Student safety
- Welcoming and friendly school atmosphere
- Other *(if Other is selected, text box appears)*
 - 200 characters

8. Would you recommend this school to a friend or family member?

- Yes *(if Yes is selected, text box appears)*
 - If Yes, why?

200 characters
- No *(if No is selected, text box appears)*
 - If No, why not?

200 characters
- Not sure

APPENDIX 'B'

Parent Survey for Students Exiting Secondary School

Dear Parent/Guardian:

We are sorry that you are leaving our Catholic school community.

To help us continually assess how to best meet the needs of our students and their parents, we encourage you to complete this brief survey to understand the reasons why you have chosen to leave this Toronto Catholic District School Board (TCDSB) school. All information and reporting will be kept anonymous and strictly confidential. Postal code information will be used for planning purposes only.

Thank you for your input.

- 1. In which school was your child registered?**
(alphabetical drop down list of all TCDSB secondary schools)
- 2. In which grade was your child registered?**
(single-select list of Grades 9 -12)
- 3. What is the postal code of your home address?**
(text box with a 6 character limit)
- 4. Did your child Graduate Grade 12?**
 - Yes **if Yes, Survey automatically skips to Question #8*
 - No **if No, Survey continues to Question #5*
- 5. Did you de-register your child because you have moved residences?**
 - Yes **if Yes, Survey automatically skips to Question #7*
 - No **if No, Survey continues to Question #6*
- 6. What were the reasons for withdrawing your child from this TCDSB school?**
(please choose all that apply)
 - Academic concerns
 - Change in daycare arrangements
 - Condition of school facilities
 - Facility overcrowding
 - Friends/siblings registered at another school
 - Lack of availability of daycare; before and after school programs
 - Lack of school activities/sports/arts/clubs
 - Lack of strong evidence of Catholic culture
 - Lack of facilities available within the school (e.g., chapel, elevator, sports field, theatre, etc.)
 - Location of school (e.g., too far from home)
 - Need for a specific program that is not provided at this location
 - No easy access to public transportation
 - Proximity to daycare

- Proximity to family
- Physical environment
- Reputation of the school
- School uniforms/dress code
- Semestered or non-semestered programming
- Single gender: “all boys”/“all girls” school
- Student safety
- Other (*if Other is selected, text box appears*)
 - 200 characters

7. What type of school will your child be attending?

- Another TCDSB school
- Conseil scolaire Viamond/Conseil scolaire de district catholique
- Home Schooling
- Outside of Canada
- Outside of Toronto
- Private School
- Toronto District School Board (TDSB)
- Other (*if Other is selected, text box appears*)
 - 200 characters

8. What things did you like about the TCDSB school your child is leaving? (*please choose all that apply*)

- Child’s friends attend the school
- Cleanliness of school building
- Community/neighbourhood
- Condition of the school facilities
- Easy access to public transit
- Facilities available within the school (e.g., chapel, elevator, sports field, theatre, etc.)
- Family history of attending this school
- High moral values in the school
- Level of discipline
- Location of school (e.g., close to home; our home school)
- Parent involvement
- Parish involvement
- Programs offered
- Proximity to daycare
- Proximity to family
- Reputation of the school
- Student safety
- School clubs
- School outreach (open house, school visits)
- School sports
- School staff
- School uniforms/dress code
- Semestered or non-semestered programming
- Siblings have already attended this school
- Single gender: “all boys”/“all girls” school

- Strong evidence of Catholic culture
- Welcoming and friendly school atmosphere
- Other (*if Other is selected, text box appears*)
 - 200 characters

9. Would you recommend the school to a friend or family member?

- Yes (*if Yes is selected, text box appears*)
 - If Yes, why?

200 characters
- No (*if No is selected, text box appears*)
 - If No, why not?

200 characters
- Not sure

APPENDIX B



REPORT TO

REGULAR BOARD

CATHOLIC PARENT INVOLVEMENT COMMITTEE REPORT

"FOR WE ARE HIS WORKMANSHIP, CREATED IN CHRIST JESUS FOR GOOD WORKS, WHICH GOD
PREPARED BEFOREHAND, THAT WE SHOULD WALK IN THEM. " EPHESIANS 2:10

Created, Draft	First Tabling	Review
June 2, 2016	June 9, 2016	Click here to enter a date.
C. Marchetti, Senior Coordinator, International Languages, Parent and Community Engagement J. Shain, Superintendent of Education		

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.



G. Poole
Associate Director of Academic Affairs

A. Sangiorgio
Associate Director of Planning and Facilities

C. Jackson
Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier
Director of Education

A. EXECUTIVE SUMMARY

This report outlines the CPIC facilitated and sponsored initiatives for the 2014/2015 and 2015/2016 school years. Included is an outline of the parent conferences and workshops, distribution of resources to Catholic School Parent Councils, number of parent participants and monetary sponsorship for parent events. In addition, staff has made recommendations regarding access to parent e-mails and enhancement of collaboration between CPIC and the Board of Trustees.

B. PURPOSE

The purpose of this report is to comply with the Motion passed by the Board of Trustees on January 28, 2016. This motion tasked staff to report back on five specific questions. (Appendix A)

C. BACKGROUND

The Catholic Parent Involvement Committee Annual Report (2015) was presented at the January 28, 2016 Board meeting. (Appendix B). Arising out of this presentation the Annual Report was received by the board and referred to staff for additional information and recommendations. (Appendix A)

D. EVIDENCE/RESEARCH/ANALYSIS

1. Statistics on the number of meetings CPIC have had with the school communities.
2. The outcome of these meetings and the number of parents who came out to these meetings.

CPIC organized four major parent events in 2014/2015 and one in 2015/2016 which were coordinated and facilitated by CPIC members. (Appendix C). CPIC also provided significant monetary support to various parent events based on requests. (Appendix D). In addition, they also coordinated the printing and distribution of parent resources addressing parent involvement. (Appendix E). Statistics pertaining to individual Ward meetings with CSPC facilitated by CPIC members are not available. However, it is reasonable to ascertain that there were limited meetings which took place between individual CPIC members and CSPCs. In a few cases CPIC members attended different school parent events.

3. The initiatives recommended to the school communities by CPIC to help them.

The recommended initiatives are outlined in Appendix E.

4. How CPIC and the Board of Trustees could work collaboratively together in the best interest of students and wards.

CPIC and the Board of Trustees could work collaboratively together in the best interest of students and wards by:

- a) CPIC Annual Report, including the Financial Report, be presented to the Board each year, in the fall, for the previous school year.
- b) CPIC to meet with the Board of Trustees and to speak to initiatives they have formulated to effectively communicate with parents.
- c) CPIC to speak to the Board of Trustees at each Board meeting and keep them abreast of CPIC meetings.
- d) Bring staff, Board of Trustees and CPIC together to a focus meeting to discuss the role and mandate of CPIC in order to determine a common understanding.

5. How email addresses could be collected from parents and guardians.

In consultation with Corporate Services and ICT staff it is not recommended that CPIC obtain parent e-mail addresses through individual schools. This recommendation is based on the fact that:

- a) Each parent would have to provide individual consent
- b) The new Canadian Anti-Spam Legislation (CASL) would present difficulties for CPIC to ensure compliance
- c) It would increase the administrative work-load of school staff in keeping these lists current.

All CPIC members have access to the board assigned CSPC email account. In addition, CPIC is able to collect individual parent e-mail addresses through their sponsored events or through a designated sign up on the board website. However, further discussion with staff is required in order to proceed.

E. STAFF RECOMMENDATION

THAT TRUSTEES APROVE THE RECOMMENDATIONS OUTLINED IN ITEMS 4A, 4B, 4C AND 4D.



**STAFF ACTION AFTER
REGULAR BOARD MEETING
JANUARY 28, 2016**

BOARD ACTION/DIRECTIONS

Received and referred to staff for a report to come back which would include:

1. Statistics on the number of meetings CPIC have had with the school communities.
2. The outcome of these meetings and the number of parents who came out to these meetings.
3. The initiatives recommended to the school communities by CPIC to help them.
4. How CPIC and the Board of Trustees could work collaboratively together in the best interest of students and wards.
5. How email addresses could be collected from parents and guardians.



2014-15 Annual Report



Past Accomplishments

2

- 2007, 2008, 2009 CSPC Conference
- 2010, 2011, 2012 CPIC Summit and Conference
- 2010 Trustee All-Candidates Meetings
- 2011 Barbara Coloroso Parent Night
- 2011 TCDSB Budget Information Update
- 2012 ELL Computer Workshops
- 2011, 2012 Monthly CPIC Newsletters Inserts
- Started Parent Engagement Lending Library in every School
- Since 2007 Speakers Commissioned
 - Betty Boult, Lee Rocco, Barbara Coloroso, Dr Ashleigh Molloy, et al

2013-14 Fiscal Year Achievements

3

- Improved Relationships: Staff - Trustee – TAPCE
- Introduced Breakout Sessions to CPIC Meetings - Allows informal discussion during formal meetings
- Work in Process is to Increase CPIC Visibility
- Work in Process is to Improve CPIC Web Presence
- A Project Priority List was prepared for New Members
- 2014 CPIC Spring Conference, 12 Workshops
 - David Booth “Literacy Today” Keynote speaker
- 2014 Speaker - Stuart Shanker Self-Regulation
- Developed a Quarterly CPIC Newsletter

2014-15 Fiscal Year Achievements

4

- CSPC Request For Fund Program
- Toronto CPIC Newsletter/Blog
- CPIC Spring Conference
- TCDSB Parent Evenings
 - Newcomers Meeting
 - CSPC Liturgy and Recognition Event
 - OAPCE-Toronto Celebrating Catholic Education Week
 - Promoted Spanish Speaking Event
 - Ward Trustee - CPIC Joint Meeting

2014-15 Fiscal Year Achievements

5

- **Speaker Series**
 - Alyson Schafer (Don Bosco) Jan 28, 2015
 - Cardinal Collins at Cardinal Carter Feb 24, 2015
 - Lori DeMarco 21st Century Learning CEC Apr 27, 2015
- **Delegations Presented at TCDSB Board Meetings**
 - Suggestions on Catholic School Parent Council Policy S.10
 - Admissions and Placement in Secondary Schools (Deferred)
 - Suggestions on Budget Reductions Shortfall
 - CPIC Motion presented June 2015 – (Awaiting Response)
 - ✦ TCDSB to Collect Parent & Guardian eMail Addresses

Promotion Opportunities

- CSPC Training
 - Annual
 - Bi-Monthly
- TCDSB Parent Engagement Events
 - CPIC Hosted
 - CSPC Hosted
 - TCDSB Hosted
 - Catholic Education Week
 - TCDSB Committee Hosted Events
 - Trustee Hosted Ward Events

Financial

CPIC Grant & Expenditure Summary

As at August 31, 2015

	CPIC 2014-15
	1183
APPROVED FUNDING	20,221.00
CARRYOVER FROM PREVIOUS YEAR	39,319.14
TOTAL FUNDING	59,540.14
EXPENSES:	
Conference Materials	3,628.93
CSAC Resources	-
Hospitality	9,760.10
Honorariums	-
Legal Fees	-
Mileage	24.00
Promotional Materials	-
Printing & Supplies	3,557.65
Translation Services	-
TOTAL EXPENDITURES	16,970.68
CARRYOVER TO NEW YEAR	42,569.46



Toronto CPIC Priorities



**BREAKOUT SESSIONS
WORKED ON THE FOLLOWING**

ACTIONS

**RECOMMEND POLICY CHANGES TO THE SCHOOL BOARD
RECOMMEND INFORMATION NEEDED TO ASSIST PARENTS
RECOMMEND ACTIONS THAT TORONTO CPIC SHOULD TAKE**

**This is Work
In Process**

Toronto CPIC Priorities - 1

9

- ❖ Improve Communications with CSPCs
 - ❖ Language
 - ❖ School Ambassadors
 - ❖ Methods
- ❖ Help CSPC's Communicate with Parents
- ❖ Understand Specific Community Needs
- ❖ Provide Parent Engagement Resources
 - ❖ Centralize lists (web-site)
 - ❖ How to encourage Parents to be involved
 - ❖ Empower CSPCs

Toronto CPIC Priorities - 2

10

- ❖ Provide CSPC Sharing Opportunities
- ❖ Survey Needs within Wards
- ❖ Facilitate Principal and School Staff PE Education
- ❖ Format a School Welcome Packages
- ❖ Facilitate parent education on
 - ❖ How to approach staff
 - ❖ Individual Education Plan
 - ❖ Growth and development stages of their children.
 - ❖ Gain knowledge and skills to remain resilient with raising a child
 - ❖ Become aware of issues facing their children, and how they might recognize and deal with those issues
 - ❖ Computer Literacy

Toronto CPIC Priorities - 3

11

- ❖ Community Presence
- ❖ Schools as a Resource Centre or Community Hub
- ❖ Embrace Diversity
- ❖ Welcoming Atmosphere at Schools
- ❖ Social Media
- ❖ Old Guard CSPC Executive
- ❖ Parent to Parent Communications
- ❖ CSPC involved with SLPs
- ❖ Take-Away Resource Packages
- ❖ Quick Tips



Toronto CPIC Is



REMINDER OF OUR MANDATE

Toronto CPIC sic 2005

13

What Toronto CPIC is

- Provincially mandated and funded committee.
- Supporting student academic achievement through increased parent involvement.

What Toronto CPIC Does

- We functions at the Ward and board level
- We make recommendations to the school board; and,
- We undertake initiatives that
 - Promote Parent Engagement,
 - Educates parents
 - Facilitates parent engagement

What/Who is Toronto CPIC?

14

- We are volunteer parents/guardians.....
 - we collect information and ideas from the wards
 - We discuss at our meetings; and
 - We disseminate information to the right people

Our driving purpose is to get more parents/guardians involved in their children's education



**TORONTO CATHOLIC DISTRICT SCHOOL BOARD
CATHOLIC PARENT INVOLVEMENT COMMITTEE
INITIATIVES**

DATE 2014/2015	CPIC INITIATIVES	LOCATION	ATTENDEES
November	Speaker Series- Alison Schafer "Best Parenting Practice"	Don Bosco	85
February	Speaker Series-Cardinal Collins "School, Home, Parish Connection"	Cardinal Carter	140
April	Speaker Series-Stuart Shanker "Self-Regulation"	CEC	130
May	Speaker Series "21 st Century Learning and Parent Engagement"	CEC	75
2015/2016			
November	Parent Summit "Strengthening the Home School, Parish Tie" Keynote – Fr. F. Mulligan	CEC	50



**TORONTO CATHOLIC DISTRICT SCHOOL BOARD
CATHOLIC PARENT INVOLVEMENT COMMITTEE
RESOURCES**

RESOURCES (Distributed 2015/2016)	NO. PER SCHOOL
School Councils A Guide for Members – Ministry of Education	2
TCDSB CSPC Handbook	1
Calm, Alert & Learning Stuart Shanker	1
A Pastor's Journal Fr. F. Mulligan	1
Building Parent Engagement Toolkit – CODE	14
	Number Distributed at Parent Events
Parents in Partnership: A Parent Engagement Policy for Ontario Schools 2010 Summary	500
38 Easy Ways to Get Involved: A Toronto CPIC Tip Sheet	500
Eight Key Strategies and Ideas for Engaging Parents in Education	500
Tips for School Councils	500
Toronto CPIC Fact Sheet	500



***TORONTO CATHOLIC DISTRICT SCHOOL BOARD
CATHOLIC PARENT INVOLVEMENT COMMITTEE
RESOURCES***



**TORONTO CATHOLIC DISTRICT SCHOOL BOARD
CATHOLIC PARENT INVOLVEMENT COMMITTEE
INITIATIVES**

DATE 2014/2015	CPIC SPONSORSHIP & REPRESENTATION TABLE	ATTENDEES	SPONSORSHIP
September	Newcomer's Conference	150	\$3000.00
May	CSPC Administrators' Liturgy & Appreciation Evening	250	\$5000.00
2015/2016			
September	Newcomers' Conference	175	\$3000.00
October	CSPC & Administrators' Workshop	250	\$3000.00
March	"Lift Jesus Higher" Rally (bags, notebooks, pens)		\$1200.00
April	Parent Resource Fair SEAC Conference	100	\$5000
April	"Faith in Your Child" St. Brendan & Holy Spirit	165	\$1000
May	Asian Heritage Month-varied initiatives throughout the Board	250	\$5000
May	"Faith in Your Child" St. Gerald & St. Timothy	pending	\$1500
May	OAPCE Conference	300	\$5000

PENDING LIST AND ROLLING CALENDAR AS OF JUNE 9, 2016

#	Date Requested	Due Date	Committee/Board	Subject	Delegated To
1	Dec-14	Deferred until such time that deficit is under control	Corporate Affairs	Report regarding System-Wide Approach to Digital School Signage	Associate Director of Planning and Facilities
2	Jan-15	April 2016	Corporate Affairs	Plan to reduce under-utilized (small schools) with less than a 65% utilization rate. *Update Long Term Accommodation Plan*	Associate Director Planning and Facilities
3	Oct-15	May 2016	Corporate Affairs	Report regarding recovering costs of our permits	Associate Director Planning and Facilities
4	Nov-15	May-16	Corporate Affairs	Staff to bring back data in an extended report regarding students who were not able to be accommodated with the reasons by ward and by school.	Associate Director Planning and Facilities
5	Dec-15	June 2016	Corporate Services	Business Plan that addresses the need for a high school in Central Toronto	Associate Director Planning and Facilities
6	Jan -16	April 2016	Corporate Services	Request to the TTC to reduce transit rates for our students.	Associate Director Planning and Facilities
7	March-16	June 2016	Corporate Services	A report to include the following points. 1. To consider to work with and promote “Fix Our Schools” campaign to parents and staff in our school communities. 2. That staff work together with “Fix Our Schools” to consider information and insights.	Associate Director Planning and Facilities
8	March-16		Corporate Services	Report back to the Board on progress made	Associate Director

9				to make TCDSB a “net zero” school Board	Planning and Facilities
	April-16		Corporate Services	Report regarding matters raised in the presentation and explore opportunities to help with designing permits that would open up the O’Connor house for cultural opportunities.	Associate Director Planning and Facilities
10	April-16	September 2016	Corporate Services	Friends of Catholic Education Award Selection Criteria	Associate Director Academic Affairs
11	April-16		Corporate Services	Report regarding inequities in program offerings in our secondary schools and that the two regional programs – French and Gifted continue to be offered at Senator O’Connor and replicated in other secondary schools at the TCDSB as community interest and finances permit	Associate Director Academic Affairs
12	April-16	Earliest Possible Time	Corporate Services	Report to address the inequities in program offerings in our secondary schools.	G. Poole Ext. 2294
13	Jan-16	May 2016	Regular Board	Report advising the Board on the Recommendation #30 of the Safe Schools Inquiry regarding the Official Spokesperson during Crisis Situation	Associate Director Academic Affairs
14	Jan-16	May 2016	Regular Board	Report on the Impact of the MYRP on students, teachers and principals and the gap between funding received and salaries and benefits	Legal Counsel/ Comptroller Business Services
15	Mar-15	Deferred as part of the 2016 Safe Schools Acton Plan	Student Achievement	Piping In Classical Music To Washrooms & Parking Lots To Address Safe School Concerns	Associate Director, Academic Affairs

16	Oct-13	June 2016 Long Term Accommodation Program Plan (LTAPP)	Student Achievement	<p>Report that outlines a strategy that will address housing those students that represent over enrolment at Our Lady of Wisdom for the 2014 school year and look at providing possible caps/boundaries including French Immersion for over-subscribed schools when the Admissions Policy comes back for review.</p> <p>Report regarding French Immersion Program: Recommendations for Oversubscribed FI Program Schools - that St. Cyril be referred back to staff as an oversubscribed French Immersion program school and possible solutions.</p> <p>Report regarding the feasibility of establishing a French Immersion Program at St. Conrad Catholic School to be included in the report to come to Board</p>	Associate Director Academic Affairs
17	Mar-14	Long Term Accommodation Program Plan (LTAPP)	Student Achievement	That the director initiate meetings with community colleges and high schools that provide culinary programs to pursue educational opportunities and report back to the Board	Associate Director, Academic Affairs
18	15-Sep	To be included in LTAP and LTAPP	Student Achievement	Report regarding the feasibility of relocating the French Immersion program and the gifted program from Senator O'Connor to St. Patrick and from St. John Paul II to Blessed Mother Theresa	
19	Oct-15	Oct-16	Student Achievement	Report on pilot Jump Math program inclusive of EQAO results for 2015-2016 (Grade 3 - 6)	Associate Director, Academic Affairs
20	March-16	May 2016	Student	A comprehensive structural, logistical and	Associate Director

21			Achievement	financial side-by-side comparison report between TCDSB and the Niagara Catholic District School Board's (NCDSB) model. As an "essential ministry", investigate other funding sources and potential external program partnerships	Academic Affairs
	April-16	Long Term Accommodation Program Plan (LTAPP)	Student Achievement	Report regarding inequities in program offerings in our secondary schools,	Associate Director Academic Affairs
	May 2016		Corporate Services	Report regarding teacher absenteeism, numbers and percentage of school staff, by Trustee Ward, by school, and if possible, by the days of the week.	