

REVISED
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
REGULAR MEETING

Public SESSION
AGENDA
DECEMBER 15, 2016

Angela Kennedy, Chair
Trustee Ward 11

Frank D'Amico, Vice Chair
Trustee Ward 6

Ann Andrachuk
Trustee Ward 2

Patricia Bottoni
Trustee Ward 4

Nancy Crawford
Trustee Ward 12

Jo-Ann Davis
Trustee Ward 9

Rhea Carlisle
Student Trustee

Michael Del Grande
Trustee Ward 7

Joseph Martino
Trustee Ward 1

Sal Piccininni
Trustee Ward 3

Barbara Poplawski
Trustee Ward 10

Maria Rizzo
Trustee Ward 5

Garry Tanuan
Trustee Ward 8

Karina Dubrovskaya
Student Trustee



MISSION

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Lalita Fernandes 416-222-8282 Extension 2293
Asst. Recording Secretary: Sophia Harris 416-222-8282 Extension 2298

Angela Gauthier
Director of Education

Angela Kennedy
Chair of the Board



OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ..
We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity*

OUR VISION

*At Toronto Catholic, we transform the world
through witness, faith, innovation and action.*



REGULAR MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD PUBLIC SESSION

Angela Kennedy, Chair

Frank D'Amico, Vice-Chair

Thursday, December 15, 2016

7:00 P.M.

Pages

1. Call to Order
2. Memorials and Opening Prayer
3. Singing of O Canada A Capella
4. Roll Call & Apologies
5. Approval of the Agenda
6. Reports from Private Session
7. Notices of Motions
8. Declarations of Interest
9. Approval and Signing of Minutes of the Previous Meetings
 - 9.a Special Board (Student Achievement) - November 3, 2016
 - 9.b Special Board (Corporate Services) -November 9, 2016
 - 9.c Regular Board - November 24, 2016
 - 9.d Regular Board - November 24, 2016 Private (distributed under separate cover)

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12. Consideration of Motions for which previous notice has been given	
13. Unfinished Business from Previous Meetings	
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15. Matters referred/deferred from Committees/Board	
16. Reports of Officials for the Information of the Board of Trustees	
16.a Request for School Consolidation Capital Funding Submissions (to be distributed)	
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16.c Report regarding Signage on Over-Subscribed Schools (to be distributed)	
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22. Adjournment

**MINUTES OF THE REGULAR MEETING OF THE
STUDENT ACHIEVEMENT AND WELL BEING CATHOLIC
EDUCATION AND HUMAN RESOURCES COMMITTEE**

HELD THURSDAY, NOVEMBER 3, 2016

PUBLIC SESSION

PRESENT:

Trustees: J.A. Davis, Chair
N. Crawford, Vice Chair
A. Andrachuk
P. Bottoni
F. D'Amico
M. Del Grande
A. Kennedy
B. Poplawski – by teleconference
G. Tanuan
R. Carlisle, Student Trustee

A. Gauthier
R. McGuckin
A. Sangiorgio
P. Matthews
P. DeCock
J. Shanahan
N. D'Avella
C. Fernandes
D. Koenig
K. Malcolm
D. Yack
A. Della Mora
L. Di Marco
S. Campbell
V. Burzotta
M. Caccamo
J. Wujek
M. Silva
P. Aguiar
J. Yan

A. Robertson, Parliamentarian
L. Fernandes, Recording Secretary
S. Harris, Assistant Recording Secretary

Apologies were received from Trustees Martino, Rizzo, Piccininni and Student Trustee Dubrovskaya who were unable to attend the meeting.

MOVED by Trustee Andrachuk, seconded by Trustee Kenned, that the agenda, as amended, be approved.

On the vote being taken on the agenda, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
Davis
D'Amico
Del Grande
Kennedy
Poplawski
Tanuan

The Agenda, as Amended, was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that the Minutes of the Regular Meeting held October 6, 2016 for Public Session be approved as amended.

On the vote being taken, as follows:

In favour**Opposed**

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Poplawski
 Tanuan

The Motion was declared

CARRIED

The Chair reviewed the Order Paper Items.

The following items were questioned.

Item 15a)	Trustee Poplawski
Item 15b)	Trustee Del Grande
Item 15c)	Trustee Del Grande
Item 15e)	Trustee Kennedy

MOVED by Trustee Andrachuk, seconded by Trustee Bottoni, that the items not questioned be approved.

On the vote being taken, as follows:

In favour**Opposed**

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy

Poplawski
Tanuan

The Motion, was declared

CARRIED

MATTERS AS CAPTURED IN THE ABOVE MOTION

Requests for Religious Accommodation – received.

Unity Charity Partnership

1. That the Partnership Development staff continue to collaborate with Unity Charity to determine if a formalized Board partnership is feasible.
2. That staff distribute the contact information and promotional materials to secondary principals so that local decisions can be made about using the services of Unity Charity.

Communication from OCSTA regarding 2017 AGM and Conference Resolutions – received.

MOVED by Trustee Poplawski, seconded by Trustee Kennedy, that item 15a) be adopted as follows:

15a) Report regarding Accessing Funds for TCDSB 21C Learning Programs through Partnerships – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
Davis
D'Amico

Del Grande
Kennedy
Poplawski
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Del Grande, that Item 15b) be adopted as follows:

15b) K-12 Professional Development Plan for Student Achievement – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
Davis
D’Amico
Del Grande
Kennedy
Poplawski
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Crawford, that 15c) be adopted as follows:

15c) Board Learning Improvement Plan (BLIP) – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Poplawski
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee D'Amico, that item 15e) be adopted as follows:

15e) Staff Support of CSLIT Recommendations – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Poplawski
 Tanuan

The Motion, was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that item 15g) be adopted as follows:

15g) Verbal Update on Capital Priorities Funding – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
Davis
D’Amico
Del Grande
Kennedy
Poplawski
Tanuan

The Motion, was declared

CARRIED

MOVED by Trustee Poplawski, seconded by Trustee Andrachuk, that the meeting resolve into FULL BOARD to rise and report.

CARRIED

SECRETARY

CHAIR

**MINUTES OF THE REGULAR MEETING OF THE
CORPORATE SERVICES, STRATEGIC PLANNING
AND PROPERTY COMMITTEE**

HELD NOVEMBER 9, 2016

PUBLIC SESSION

PRESENT:

P. Bottoni, Chair
A. Andrachuk
N. Crawford
F. D'Amico
M. Del Grande
J. Martino
S. Piccininni
B. Poplawski
G. Tanuan

A. Gauthier
A. Sangiorgio
R. McGuckin
C. Jackson
P. Matthews
D. Koenig
D. Yack
M. Puccetti
P. De Cock
M. Silva
J. Yan

L. Fernandes, Recording Secretary
S. Harris, Assistant Recording Secretary

Apologies were received from Trustees Rizzo, Davis, Kennedy and Student Trustees Carlisle and Dubrovskaya who were unable to attend the meeting.

MOVED by Trustee Crawford, seconded by Trustee D'Amico, that the agenda, as amended, be approved.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
 Poplawski
 Del Grande
 Tanuan
 Bottoni
 D'Amico
 Piccininni
 Andrachuk
 Martino

The Agenda, as Amended, was declared

CARRIED

MOVED by Trustee Martino, seconded by Trustee Tanuan, that the matter dealt with in PRIVATE SESSION regarding Site Expansion Status Report for St. Norbert Catholic School be approved.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford	Trustee Piccininni
Poplawski	
Tanuan	
Del Grande	
Bottoni	
D'Amico	
Andrachuk	
Martino	

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that the Minutes of the Regular Meeting held October 13, 2016 for PUBLIC SESSION be approved.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Del Grande
Tanuan
Bottoni
D'Amico
Piccininni
Andrachuk
Martino

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Martino, that item 15a) be adopted as follows:

- 15a) Elementary Boundary Review for The Holy Trinity, St. Ambrose and St. Leo** that a boundary review for the Holy Trinity, St. Ambrose and St. Leo school communities be approved for initiation and implementation in accordance with the *Elementary School Attendance Review Policy (S.A.03)*.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Del Grande
Tanuan
Bottoni
D'Amico
Piccininni
Andrachuk
Martino

The Motion was declared

CARRIED

MOVED by Trustee D'Amico, seconded by Trustee Tanuan, that item 15b) be adopted as follows:

15b) Construction Contract Legal Claims since 2009 (All Wards) – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Del Grande
Tanuan
Bottoni
D'Amico
Piccininni
Andrachuk
Martino

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee D'Amico, that items 15c) and 15d) be adopted as follows:

15c) Liquor Request from Trustee Del Grande for Brebeuf College School that the permit policy be waived and that permission be granted to serve alcohol at Brebeuf Fundraiser Event for the TCDSB Service Trip to Ghana, West Africa, on February 11, 2017 from 7:00 a.m. to approximately 12:00 a.m.

15d) Liquor Request from Trustee Kennedy for Senator O'Connor Staff Social that the permit policy be waived and that permission be granted to serve alcohol at Senator O'Connor Staff Social on Thursday, December 1, 2016 at Senator O'Connor School from 6:00 p.m. to 10:30 p.m.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Del Grande
Tanuan
Bottoni
D'Amico
Piccininni
Andrachuk
Martino

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that item 16a) be adopted as follows:

- 16a) Communication from Toronto and York Region Labour Council**
that the Communication be received and referred to staff for a short report to come back to the January 2017 meeting of the Committee.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Del Grande
Tanuan
Bottoni
D'Amico
Piccininni
Andrachuk
Martino

The Motion was declared

CARRIED

MOVED by Trustee Poplawski, seconded by Trustee Crawford, that the meeting resolve into FULL BOARD to rise and report.

SECRETARY

CHAIR

MINUTES OF THE REGULAR MEETING

OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
HELD NOVEMBER 24, 2016

PUBLIC SESSION

PRESENT:

Trustees A. Kennedy, Chair
F. D’Amico, Vice Chair
A. Andrachuk
P. Bottoni
N. Crawford
M. Del Grande
J. Martino
S. Piccininni
B. Poplawski
M. Rizzo – by teleconference
G. Tanuan
R. Carlisle, Student Trustee
K. Dubrovskaya, Student Trustee

A. Gauthier
A. Sangiorgio
C. Jackson
R. McGuckin
P. De Cock
D. Koenig
C. Fernandes
K. Malcolm
M. Puccetti
M. Silva
D. Yack
A. Della Mora
M. Caccamo
N. D’Avella
J. Shanahan
V. Burzotta
Lori DiMarco

S. Campbell
J. Yan

L. Fernandes, Recording Secretary
S. Harris, Assistant Recording Secretary

An Apology was received from Trustee Davis who was unable to attend the meeting.

MOVED by Trustee Del Grande, seconded by Trustee Crawford, that the agenda, as amended, be approved.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Tanuan
Del Grande
Kennedy
D'Amico
Rizzo
Bottoni
Piccininni
Andrachuk
Martino

The agenda, as amended, was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Poplawski, that the items dealt with in PRIVATE SESSION regarding Transportation and the Executive Search be approved.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
 Poplawski
 Tanuan
 Del Grande
 Kennedy
 D'Amico
 Rizzo
 Bottoni
 Piccininni
 Andrachuk
 Martino

The Motion was declared

CARRIED

MOVED by Trustee Piccininni, seconded by Trustee Tanuan, that the Minutes of the following Meetings be approved with an amendment to the Regular Board Minutes of October 20, 2016:

9a) Special Board (Student Achievement) – October 6,, 2016

9b) Special Board (Corporate Services) – October 13, 2016

9c) Regular Board – October 20, 2016

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford

Poplawski
Tanuan
Del Grande
Kennedy
D'Amico
Rizzo
Bottoni
Piccininni
Andrachuk
Martino

The Motion was declared

CARRIED

MOVED by Trustee Bottoni, seconded by Trustee D'Amico, that item 10a) be adopted as follows:

10a) Monthly Report from the Chair of the Board – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Tanuan
Del Grande
Kennedy
D'Amico
Rizzo
Bottoni
Piccininni
Andrachuk
Martino

The Motion was declared

CARRIED

MOVED by Trustee Piccininni, seconded by Trustee Poplawski, that item 10b) be adopted as follows:

10b) Monthly Report from the Director of Education – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Tanuan
Del Grande
Kennedy
D’Amico
Rizzo
Bottoni
Piccininni
Andrachuk
Martino

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee D’Amico, that item 10c) be adopted as follows:

10c) Monthly Report from the Student Trustee(s) – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
 Poplawski
 Tanuan
 Del Grande
 Kennedy
 D'Amico
 Rizzo
 Bottoni
 Piccininni
 Andrachuk
 Martino

The Motion was declared

CARRIED

Geoff Feldman, representing CPIC, made a presentation to the Board regarding Toronto CPIC 2015-16 Annual Report.

MOVED by Trustee Tanuan, seconded by Trustee Crawford, that the presentation by Geoff Feldman, representing CPIC, regarding Toronto CPIC 2015-16 Annual Report be received and referred to staff of the Annual Report and the recommendations including the prior 2014 and 2015 recommendations and that staff work with the CPIC Committee before the report is prepared.

MOVED in AMENDMENT by Trustee Andrachuk, seconded by Trustee Crawford, that Trustees receive a copy of the survey and report back on the number of surveys received.

On the vote being taken, on the Amendment, as follows:

In favour

Opposed

Trustees Crawford
 Poplawski
 Tanuan
 Del Grande
 Kennedy
 D'Amico
 Rizzo
 Bottoni
 Piccininni
 Andrachuk
 Martino

The Amendment was declared

CARRIED

On the vote being taken, on the Motion, as Amended, as follows:

In favour

Opposed

Trustees Crawford
 Poplawski
 Tanuan
 Del Grande
 Kennedy
 D'Amico
 Rizzo
 Bottoni
 Piccininni
 Andrachuk
 Martino

The Motion, as Amended, was declared

CARRIED

David Gadallah – parent, addressed the Board regarding Transportation – Door Stop for 146 Fenelon Drive.

MOVED by Trustee Piccininni, seconded by Trustee Del Grande, that the presentation by David Gadallah – parent, regarding Transportation – Door Stop for 146 Fenelon Drive be received and referred to staff for a report to the December 8th Corporate Services Committee meeting on whether they can put a stop at 146 Fenelon Drive.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Tanuan
Del Grande
Kennedy
D’Amico
Rizzo
Bottoni
Piccininni
Andrachuk
Martino

Trustees Martino
Andrachuk

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Tanuan, that item 12a) be adopted as follows:

12a) Motion from Trustee Del Grande regarding the Parent/Student Bill of Rights

Whereas: A Parent/Student Charter Committee was struck by the Board in 2013 with approved terms of reference

Whereas: The committee made up of Trustees, staff, parents and students met several times throughout 2014

Whereas: The final output and recommendation of the committee did not report back to the Board of Trustees Be It Resolved

That the Director bring forward to the Board the final committee submission as vetted by the Board's legal counsel to the Board of Trustees and that the documents be sent out for public feedback before coming back to the Board.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Tanuan
Del Grande
Kennedy
D'Amico
Rizzo
Piccininni
Andrachuk
Martino

The Motion was declared

CARRIED

The Chair reviewed the Order Paper Items.

The following items were questioned:

Item 14b)	Trustee Andrachuk
Item 16a)	Trustee Crawford
Item 16b)	Trustee Del Grande
Item 16c)	Trustee Del Grande
Item 17a)	Trustee Andrachuk
Item 17b)	Trustee Crawford
Item 17c)	Trustee Crawford
Item 17d)	Trustee Rizzo
Item 17h)	Trustee Crawford

MOVED by Trustee Andrachuk, seconded by Trustee Poplawski, that the items not questioned be approved.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
 Poplawski
 Tanuan
 Del Grande
 Kennedy
 D'Amico
 Rizzo
 Bottoni
 Piccininni
 Andrachuk
 Martino

The Motion was declared

CARRIED

MATTERS AS CAPTURED IN THE ABOVE MOTION

Minutes of the Regular Meeting of the Special Education Advisory Committee for October 19, 2016 – received.

September 2016 Approved Minutes of CPIC – received.

Report on Update to Resource Materials Acquisition in Schools Policy (S.M.06) that the Selection of Learning Materials Policy (S.M.06) as amended and proposed in Appendix A be approved.

Report on Non-Union Policies & Non-Union Employee Handbook Policy (H.M.02)

1. that the Board approve rescinding the following policies from the policy register:
 - a. Job Evaluation: Non-Union Administrative/Clerical Jobs H.C.01
 - b. Job Change: Non-Union Administrative/Clerical Jobs H.C.02
 - c. Job Evaluation Appeal: Non-Union Administrative/Clerical Jobs H.C.03
 - d. Department Reorganization: Non-Union Administrative/Clerical Jobs H.C.04
 - e. Probationary Period (Non-Union) H.C.05
 - f. Compassionate Leave (Non-Union) H.M.03
 - g. Sick Leave Plan (Non-Union) H.M.06
 - h. Vacation for Non-Union Administrative/Clerical Employees H.M.22
 - i. Benefits for Non-Union Administrative/Clerical Employees H.M. 29
 - j. Overtime for Non-Union Administrative/Clerical Employees H.S.07
 - k. Group Life Insurance I.02
2. Approve the Non-Union Employee Handbook policy (H.M.02) as proposed in APPENDIX B.

Report on Update to Playground Equipment Policy (B.G.01) that the Board approve the Outdoor Play Environment policy (B.G.01) as mended and proposed in Appendix A.

MOVED by Trustee Andrachuk, seconded by Trustee Tanuan, that item 14b) be adopted as follows:

14b) Draft Minutes of the Regular Meeting of the Special Education Advisory Committee for November 16, 2016

1. That the Board approve the appointment of Tyler Munro, representative of Integration Action for Inclusion, to SEAC
2. That the Board seek a representation of indigenous persons from various organizations at SEAC

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
 Poplawski
 Tanuan
 Del Grande
 Kennedy
 D'Amico
 Rizzo
 Bottoni
 Piccininni
 Andrachuk
 Martino

The Motion was declared

CARRIED

MOVED by Trustee Poplawski, seconded by Trustee Piccininni, that item 16a) be adopted as follows:

16a) Annual Report from the Director of Education – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Tanuan
Del Grande
Kennedy
D'Amico
Rizzo
Bottoni
Piccininni
Andrachuk
Martino

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Crawford, that item 16b) be adopted as follows:

16b) Report regarding status of Wait Lists for Over Subscribed Elementary Schools (All Wards) – received.

On the vote being taken, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Tanuan
Del Grande
Kennedy
D'Amico
Rizzo
Bottoni
Piccininni
Andrachuk
Martino

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Andrachuk, that item 16c) be adopted as follows:

16c) Verbal Update regarding transportation driver shortage – received.

MOVED in AMENDMENT by Trustee Del Grande, seconded by Trustee Rizzo,

1. That staff contact schools where instructional time has been lost and provide additional resources in those schools to account for the loss.
2. That all schools be notified of the taxi chits that are available for chronic and continual busing issues.

MOVED by Trustee Piccininni, seconded by Trustee D'Amico, that the question be called.

CARRIED

Trustee Crawford requested that the question be divided on the Amendment.

On the vote being taken, on Part 1 of the Amendment as follows:

In favour

Trustees Poplawski
Tanuan
Del Grande

Opposed

Trustees Martino
Andrachuk
Piccininni

Kennedy
Rizzo

D'Amico
Crawford

Part 1 of the Amendment was declared

LOST

On the vote being taken, on Part 2 of the Amendment as follows:

In favour

Opposed

Trustees Crawford
Tanuan
Del Grande
Rizzo
Poplawski
Kennedy

Trustees D'Amico
Martino
Andrachuk
Piccininni

Part 2 of the Amendment was declared

CARRIED

Trustee Piccininni requested that the Minutes indicate that the funding source was not identified.

MOVED by Trustee Crawford, seconded by Trustee Martino, that item 17a) be adopted as follows:

- 17a) Report regarding 2017 Annual Calendar of Meetings** that the Board approve the 2017 Annual Calendar of Meetings 2017 as per Appendix “A” in order to best meet the needs of the Board.

MOVED in AMENDMENT by Trustee Andrachuk, seconded by Trustee Piccininni, that

1. the reference to Ad Hoc By-laws Committee be deleted
2. the reference to Special Board be deleted
3. the reference to Nurturing Our Catholic Community be deleted as it is a staff Committee
4. Add Awards Night
5. Add OAPCE Meeting dates

MOVED in AMENDMENT to the AMENDMENT by Trustee Poplawski, seconded by Trustee D’Amico, that the Student Achievement date be changed from Thursday June 1, 2017 to Wednesday, May 31, 2017
June 1st to Wednesday May 31, 2017

On the vote being taken, on the Amendment to the Amendment as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Tanuan
Del Grande
Kennedy
D’Amico
Rizzo
Piccininni
Andrachuk
Martino

The Amendment to the Amendment was declared

CARRIED

On the vote being taken, on the Amendment as follows:

In favour

Opposed

Trustees Crawford
 Poplawski
 Tanuan
 Del Grande
 Kennedy
 D'Amico
 Rizzo
 Piccininni
 Andrachuk
 Martino

The Amendment was declared

CARRIED

On the vote being taken, on the Motion, as Amended, as follows:

In favour

Opposed

Trustees Crawford
 Poplawski
 Tanuan
 Del Grande
 Kennedy
 D'Amico
 Rizzo
 Piccininni

Andrachuk
Martino

The Motion, as Amended, was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Poplawski, that item 17b) be adopted as follows:

17b) Proclamation of Parish Family Day

1. That the Board proclaims a Parish Family Day in recognition of this the Year of the Parish with Cardinal Collins or a representative of the Archdiocese present.
2. That the Board proclaims Friday, May 5, 2017 during Catholic Education Week, as Parish Family Day.
3. That encouragement be offered to schools to consider annual events including events on Sundays

On the vote being taken, on the Motion, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Tanuan
Del Grande
Kennedy
D'Amico
Rizzo
Piccininni
Andrachuk
Martino

The Motion was declared

CARRIED

MOVED by Trustee Crawford , seconded by Trustee Andrachuk , that item 17c) be adopted as follows:

- 17c) Report regarding St. Raymond Funding Announcement and Amendment to PAR involving Holy Rosary and St. Alphonsus (Ward 9)** that the Board of Trustees revise the initiation date for the proposed PAR involving Holy Rosary and St. Alphonsus from 2025 to 2022.

On the vote being taken, on the Motion, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Tanuan
Del Grande
Kennedy
D'Amico
Piccininni
Andrachuk
Martino

Trustee Rizzo

The Motion was declared

CARRIED

MOVED by Trustee Martino, seconded by Trustee Andrachuk, that item 17d) be adopted as follows:

17d) Report regarding Pupil Accommodation Review, Don Bosco Catholic Secondary School Ward 1 – received.

On the vote being taken, on the Motion, as follows:

In favour

Opposed

Trustees Crawford
Poplawski
Tanuan
Del Grande
Kennedy
D’Amico
Piccininni
Andrachuk
Martino

Trustee Rizzo

The Motion was declared

CARRIED

MOVED by Trustee Piccininni, seconded by Trustee D’Amico, that item 17h) be adopted as follows:

17h) Request from the Chair of the Board to obtain outside legal opinion regarding Trustee Expenses that the Chair be given authorization to obtain an outside legal opinion regarding Trustees expenses on the appropriate use of any left over expenses and general comments on the expenses and the Education Act.

On the vote being taken, on the Motion, as follows:

In favour

Opposed

Trustees Crawford

Tanuan
Del Grande
Kennedy
D'Amico
Piccininni
Andrachuk
Martino
Rizzo

The Motion was declared

CARRIED

MOVED by Trustee Piccininni, seconded by Trustee Martino, that the meeting adjourn.

CARRIED

SECRETARY

CHAIR



CHAIR'S MONTHLY REPORT

DECEMBER 2016

Following are highlights for the period of November 25 to December 15, 2016

- Participated in meetings with the Director of Education to discuss matters related to Governance



DIRECTOR'S MONTHLY REPORT DECEMBER 2016

Following are highlights for the period of November 25 to December 15, 2016

Monday, November 28th

- Attended the Secondary School Principals' and Vice-Principals' Association Advent Mass held at Loretto Abbey Catholic Secondary School

Tuesday, November 29th

- Along with the Associate Director of Planning and Facilities, attended an introductory meeting with the new Chair of the Board of Villa Charities at the Columbus Centre

Wednesday, November 30th

- Participated in a telephone conversation with staff of the Ministry of Education, our Superintendent of Special Services and Chief Speech Language Pathologist to discuss our Special Needs Strategy
- Attended the Blessing of our new Pope Francis School which is located at the former St. Luke school site

Friday, December 2nd

- Visited St. Jude Catholic Elementary School on the board-wide Faith Day
- Met with staff of the Ombudsman's Office regarding the bus driver shortage

Tuesday, December 6th

- Attended a Ministry sponsored session with Ken Leithwood entitled "*Strong Districts and Their Leadership Learning Module*" which was held at the Durham Catholic District School Board offices

Wednesday, December 7th

- By teleconference, provided an update to the Ministry of Education regarding Syrian Newcomers in our schools

Thursday, December 8th

- Participated in a meeting with TDSB, The Angel Foundation and Toronto Public Health regarding Student Nutrition

Monday, December 12th

- Participated in the Loretto Sisters' Christmas Celebration which was held at Loretto College School

December Student Trustee Report:

Ontario Student Trustees' Association (OSTA-AECO)

From November 16th to 20th, Student Trustees Karina Dubrovskaya and Rhea Carlisle attended the Fall General Meeting of the Ontario Student Trustees' Association. The conference was filled with professional development and training that provided the Student Trustees with tools for success to take back to the TCDSB students. The keynote speakers were City Councillor, Norm Kelly and Provincial Advocate for Children and Youth, Irwin Elman spoke about the importance of youth engagement in education and politics, as well as the need for students to advocate for issues affecting them. Founder of Ally Western, David Dibrina hosted a workshop on Equity. The workshop provided the Student Trustees with resources and workshops to bring back to the schools within their boards on the necessity of Inclusion and Belonging. The conference was a unique opportunity to network with other Student Trustees across the province and unite student voice.

The Student Trustees participated in the Catholic Board breakout where the council planned initiatives to promote catholic education and the province wide mass. They planned the Campaign of Love and Student Youth Day. They also created prayers that will be said by all schools throughout the province during Catholic Education Week that will unite all students together in their faith. As well as planned their bi-monthly newsletters that will highlight the different initiatives students are doing in various boards that promote the Catholic Values and Catholic Graduate Expectations.

Subcommittee Update:

E-CSLIT:

On December 1st, E-CSLIT held its December General Assembly. The guest speaker was spoken word artist, Jenna Yuk spoke about stepping out of your comfort zone and building your character by empowering your voice. Once again, E-CSLIT served as a leadership training for the elementary students.

Social Affairs:

On November 25th, the Social Affairs Committee held a successful board-wide talent show called "Friday Night Live" for all secondary students in the TCDSB. The purpose of the talent show was to create a sense of community amongst the students and to raise funds for the Angel Foundation for Learning. The talent show was an outstandingly inclusive night that brought the students together through the arts and many gifts that each individual student offers. The talent show raised \$210 of the proceeds raised were donated directly to the Angel Foundation for Learning.

CSLIT General Assembly:

On November 29th, CSLIT held yet another successful General Assembly with a diverse group of almost 90 secondary students from across the board in attendance. This meeting was filled with activities to help build a sense of community and leadership among the students. At the previous GA, students were asked to collect supplies for a school in Nigeria. The students from CSLIT went above and beyond, with Neil McNeil raising \$1000 for the school in Nigeria. George Danfulani, a principal from St. Ursula collected the donations and spoke to the students about the importance of giving to show our true catholic values. A representative from Trek for Teens, Nicole Bazzochi, also came to speak to the students about ways to get involved to combat youth homelessness. At the end of the November General Assembly, students were encouraged to come out and attend the next GA which will be held on December 20th.

Stop the Stigma:

On Thursday, December 1st, Student Trustee Rhea Carlisle attended the Stop the Stigma Symposium, a conference held for TCDSB students to support mental health and well-being initiatives. This conference was a way for the Stop the Stigma team to provide various resources to the many secondary schools in the board and introduce healthy ways to deal with the various stresses that secondary students face daily. Student representatives from each of our secondary schools came together to create a safe and an open discussion about mental health and well-being, which is one of CSLIT's areas of focus for this year.

President's Council:

On Tuesday, December 6th, CSLIT held President's Council, an annual conference designed to help strengthen Student Councils across the board. The goal of the conference was to inspire students to promote student voice, advocate for issues they are passionate about and provide councils with the resources needed to run their initiatives. This conference provided students with the opportunity to network with Student Councils from the 32 high schools across our Board and allowed them to connect deeply with contextual aspects of TCDSB's longstanding history in student governance. The students honed their professionalism and engaged in interactive workshops such as: conflict resolution in student councils, de-stress mechanisms and inclusion and belonging. These workshops addressed the common challenges faced as students. CSLIT also released Student Council email addresses with the Board which will allow for easier communication between Student Councils and the CSLIT student leaders. The follow up conference will be held in April.



REPORT TO

REGULAR BOARD

MONTHLY FINANCIAL REPORT AS AT OCTOBER 31, 2016

Genesis 2:15

The LORD God took the man and put him in the Garden of Eden to work it and take care of it.

Created, Draft	First Tabling	Review
December 5, 2016	December 15, 2016	
D. Bilenduke, Senior Coordinator, Finance P. De Cock, Comptroller for Business Services & Finance		
INFORMATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



R. McGuckin

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

C. Jackson

Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

This Budget Status Report as at October 31st, 2016 provides a year-to-date look at both revenues and expenditures. This is the first update for fiscal 2016-17 and does not take into consideration any changes made in the Revised Estimates process. It is still very early to make a forecast against budget given that the Board of Trustees has not approved the Revised Budget Estimates. A more detailed variance summary is attached (Appendix A & B). The actual percentage spent is in line with the forecast and no significant issues or pressures have been identified at this point in time.

B. PURPOSE

The Budget Status report reviews expenditures, revenues, enrolment and staffing. The report tracks expenditures and revenues by category and compares YTD results to current budget and prior year actuals. Business Services staff investigate and analyse variances in order to detect, correct and report any unfavourable trends and events.

C. BACKGROUND

1. As part of the regular reporting cycle and consistent with best practices as outlined by both the Ministry of Education and District School Board Reporting Workgroup, a monthly Financial Report is prepared detailing any in-year expenditure variances, pressures and savings identified by analysing the 2016-17 year-to-date actual expenditures compared to the Revised Budget Estimates. The current year's percentage spent of total budget is also compared to the previous year's percentage spent for the same period.
2. All October YTD revenues and expenses have been adjusted for known EDU and Public Sector Accounting Board (PSAB) requirements.
3. Attached as Appendix A and B is the October YTD Revenue and Expenditure forecast which has been established as our method of reporting interim financial results.

D. EVIDENCE/RESEARCH/ANALYSIS

1. Business Services closely monitors the 2016-17 budget performance to identify areas of potential savings as well as any areas of potential cost

pressures to the Board. There were small variances across most expenditure categories based on the 2 months' performance at October 31st, 2016 as outlined in Appendix A & B (attached). Most classroom expenditures occur over a 10-month period while administrative and facilities expenditures are more likely to follow a 12-month model. There are many factors that affect monthly expenditures, but as a rule and as a simple starting point, classroom expenditures are generally 20% spent (2/10) and expenditures associated with administration and facilities are usually 17% spent (2/12).

2. Enrolment remains the key driver for generating Grants for Student Needs (GSNs). The GSNs for the Revised Budget Estimates are calculated using a weighted average of enrolment projections for two count dates, actual enrolment on October 31st 2016 and projected enrolment for March 31st 2017. The enrolment numbers will be updated following the approval of the 2016-17 Revised Budget Estimates and will be included in the November Interim Financial Report.

E. METRICS AND ACCOUNTABILITY

Currently, all expenditure areas are tracking in line with the budget. No significant variances have been observed to date; however, the following trends have been identified:

1. Occasional Teachers
The expenditure for this year is currently trending 0.6% less than the same period last year. Given the budget pressures that have occurred in this category in the past, staff are monitoring this category very closely.
2. Transportation
At first glance bussing expense appears to be under budget by 3%; however, this is simply due to a timing issue. In prior years the bus contractors received an advance on their monthly billings. The new contract for 2016/17 has eliminated this advance. Future monthly reports will have the current month accrued into the actual expense to make the 2 different years comparable. The current bus expense is on budget if not slightly higher than budget and will be monitored closely over the coming months.

At this time, the financial results for the Toronto Catholic District School Board are on track to finish the year on budget. Variables that could affect revenues and expenses in year include Enrolment and Short Term Disability Leaves and other

staff leaves such as Maternity. These variances do not become prominent until later in the year (after March) and are difficult to forecast at this time with any accuracy.

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.

	2015-16		
	Budget (Rev. Estimates)	Financial Statement (August 31, 2016)	Variance
Grant Revenues (Section 1)			
Pupil Foundation	472,853	474,502	0.3%
School Foundation	62,812	63,098	0.5%
Special Education	121,563	121,926	0.0%
Language	31,406	34,472	0.0%
Outlying, Remote and Rural	-	-	0.0%
Learning Opportunities	46,422	46,643	0.0%
Continuing and Adult Education	14,892	15,882	0.0%
Teacher Q&E	78,846	91,041	15.5%
New Teacher Induction program	847	693	-18.1%
ECE Q&E Allocation	4,358	4,880	12.0%
Restraint Savings	(402)	(402)	0.0%
Transportation	23,818	23,326	-2.1%
Admin and Governance	22,203	22,562	1.6%
School Operations	87,678	88,245	0.6%
Community Use of Schools Grant	1,226	1,226	0.0%
Declining Enrolment	1,420	517	-63.6%
First Nation, Metis and Inuit	3,472	3,758	8.2%
Safe Schools Supplement	2,653	2,659	0.2%
Permanent Financing - NPF	3,765	3,765	0.0%
Adjustment to Entitlement - Minor Capital	(24,496)	(24,970)	1.9%
Other	3,525	3,525	0.0%
	958,858	977,344	1.9%
Grants for Capital Purposes			
Capital - non-Land	15,788	7,520	-52.4%
Capital - Land	-	18,926	0.0%
Minor Tangible Capital Assets	24,496	24,970	1.9%
School Renewal	15,488	17,320	11.8%
School Condition Improvement	-	-	0.0%
Temporary Accommodations	-	-	0.0%
Retrofitting	-	-	0.0%
Short-term Interest	-	217	0.0%
Debt Funding for Capital	15,989	16,050	0.4%
	71,761	85,003	18.5%
TOTAL ALLOCATIONS (Section 1)			
	1,030,620	1,062,347	3.1%
Adjustments: (Sec 1A)			
Amounts flowed to DCC	(15,788)	(7,520)	-52.4%
Amounts flowed to Deferred Revenue	(187,529)	(190,696)	1.7%
Tax Revenues	(404,321)	(416,103)	2.9%
TOTAL LEGISLATIVE GRANTS	422,982	448,028	5.9%
Other Revenues			
School Generated Funds	29,472	29,184	-1.0%
Rentals	2,798	3,436	22.8%
Continuing Education Fees	53	63	17.9%
Other Grants	26,439	15,156	-42.7%
Staff on Loan	3,504	3,347	-4.5%
Tuition Fees	18,718	17,969	-4.0%
Miscellaneous Revenues	60,739	34,369	-43.4%
Non Grant Revenue	141,723	103,524	-27.0%

Revenue Budget Assessment			
a	b	c = b - a	d = c/a
2016-17			
Estimates	Forecast	Change	
		\$ Increase (Decrease)	% Increase (Decrease)
481,016	481,016	-	0.0%
63,714	63,714	-	0.0%
121,103	121,103	-	0.0%
34,119	34,119	-	0.0%
-	-	-	0.0%
48,095	48,095	-	0.0%
15,605	15,605	-	0.0%
84,003	84,003	-	0.0%
441	441	-	0.0%
5,336	5,336	-	0.0%
(402)	(402)	-	0.0%
24,238	24,238	-	0.0%
22,652	22,652	-	0.0%
88,430	88,430	-	0.0%
1,224	1,224	-	0.0%
211	211	-	0.0%
3,769	3,769	-	0.0%
2,682	2,682	-	0.0%
3,765	3,765	-	0.0%
(25,000)	(25,000)	-	0.0%
43	43	-	0.0%
975,042	975,042	-	0.0%
60,291	60,291	-	0.0%
18,682	18,682	-	0.0%
25,000	25,000	-	0.0%
15,417	15,417	-	0.0%
-	-	-	0.0%
3,751	3,751	-	0.0%
-	-	-	0.0%
230	230	-	0.0%
16,007	16,007	-	0.0%
139,379	139,379	-	0.0%
1,114,421	1,114,421	-	0.0%
(60,291)	(60,291)	-	0.0%
(189,499)	(189,499)	-	0.0%
(420,086)	(420,086)	-	0.0%
444,545	444,545	-	0.0%
29,928	29,928	-	0.0%
3,298	3,298	-	0.0%
53	53	-	0.0%
15,309	15,309	-	0.0%
3,615	3,615	-	0.0%
18,449	18,449	-	0.0%
64,223	64,223	-	0.0%
134,478	134,478	-	0.0%

Revenue Risk Assessment				
i	e	k	l	g = e - l
Actual Revenue 2016-17	Actual to Oct 31/16	Actual Revenue 2015-16	Actual to Oct 31/15	Year-to-year Increase (Decrease)
to Oct 31/16	% of Estimates	to Oct 31/15	% of Actual Received	
93,720	19.48%	94,568	19.93%	(0.4%)
12,414	19.48%	12,562	19.91%	(0.4%)
23,595	19.48%	24,312	19.94%	(0.5%)
6,648	19.48%	6,281	18.22%	1.3%
-	0.00%	-	0.00%	0.0%
9,371	19.48%	9,284	19.90%	(0.4%)
3,041	19.48%	2,978	18.75%	0.7%
16,367	19.48%	15,769	17.32%	2.2%
86	19.48%	169	24.42%	(4.9%)
1,040	19.48%	871	17.86%	1.6%
(78)	19.48%	(80)	20.00%	(0.5%)
4,722	19.48%	4,764	20.42%	(0.9%)
4,413	19.48%	4,440	19.68%	(0.2%)
17,229	19.48%	17,535	19.87%	(0.4%)
238	19.48%	245	20.00%	(0.5%)
41	19.48%	284	54.96%	(35.5%)
734	19.48%	694	18.48%	1.0%
523	19.48%	531	19.95%	(0.5%)
733	19.48%	753	20.00%	(0.5%)
(4,871)	19.48%	(4,899)	19.62%	(0.1%)
8	19.48%	705	0.00%	19.5%
189,975	19.48%	191,766	19.62%	(0.1%)
5,303	8.79%	417	5.55%	3.2%
3,640	19.48%	-	0.00%	0.0%
4,871	19.48%	4,899	19.62%	(0.1%)
3,004	19.48%	3,098	17.88%	1.6%
-	0.00%	-	0.00%	0.0%
731	19.48%	-	0.00%	19.5%
-	0.00%	-	0.00%	0.0%
45	19.48%	-	0.00%	19.5%
1,408	8.79%	5,826	36.30%	(27.5%)
19,001	13.63%	14,240	16.75%	(3.1%)
208,976	18.75%	206,006	19.39%	(0.6%)
(6,882)	11.41%	(5,929)	79%	(67.4%)
(39,734)	21.0%	(37,505)	20%	1.3%
(70,014)	16.7%	(67,387)	16%	0.5%
92,346	20.77%	95,186	21.25%	(0.5%)
-	0.00%	-	0.00%	0.0%
892	27.04%	415	12.07%	15.0%
8	15.01%	3	4.26%	10.8%
1,461	9.54%	5,270	34.77%	(25.2%)
23	0.64%	178	5.30%	(4.7%)
3,690	20.00%	3,744	20.83%	(0.8%)
3,224	5.02%	3,486	10.14%	(5.1%)
9,297	6.89%	13,095	12.65%	(5.8%)

For the Month Ending Oct 31, 2016
(\$ thousands)

	2015-16		
	Budget (Rev. Estimates)	Financial Statement (August 31, 2016)	Variance
Total Taxation	404,321	416,103	2.9%
Deferred Revenues			
Deferred Revenues - Legislative Grants	170,650	167,996	-1.6%
Amortization of DCC	46,668	45,410	-2.7%
DCC on disposal of assets	-	-	0.0%
Net Deferred Revenue / Capital Contributions	217,318	213,406	-1.8%
TOTAL REVENUES (Schedule 9)	1,186,344	1,181,062	-0.4%

Revenue Budget Assessment			
a	b	c = b - a	d = c/a
2016-17		2016-17	
Estimates	Forecast	Change	
		\$ Increase (Decrease)	% Increase (Decrease)
420,086	420,086	-	0.0%
171,351	171,351	-	0.0%
51,114	51,114	-	0.0%
-	-	-	0.0%
222,466	222,466	-	0.0%
1,221,971	1,221,971	-	0.0%

Revenue Risk Assessment				
i	e	k	l	g = e - l
Actual Revenue 2016-17	Actual to Oct 31/16	Actual Revenue 2015-16	Actual to Oct 31/15	Year-to year Increase (Decrease)
to Oct 31/16	% of Estimates	to Oct 31/15	% of Actual Received	
70,014	16.67%	67,387	16.19%	0.5%
35,928	20.97%	34,129	20.32%	0.7%
8,519	16.67%	7,778	17.13%	(0.5%)
-	0.00%	-	0.00%	0.0%
44,448	19.98%	41,907	19.64%	0.3%
216,105	17.68%	217,574	18.42%	(0.7%)

Toronto Catholic DSB
Interim Financial Report
For the Month Ending October 31, 2016
(\$ thousands)

Appendix B

(\$ thousands)				Budget Assessment			
				b		c = b - a	
	2015-16			2016-17			
	Budget (Rev Estimates)	Financial Statements (August 2016)	Variance	Estimates	Forecast	Change	
						\$ Increase (Decrease)	% Increase (Decrease)
OPERATING							
Classroom Instruction							
Teachers							
Salary	511,954	500,544	(2.2%)	511,430	511,430	-	0.0%
Benefits	70,367	71,976	2.3%	71,002	71,002	-	0.0%
Other	610	444	(27.2%)	610	610	-	0.0%
Occasional Teachers							
Salary	16,927	27,425	62.0%	23,715	23,715	-	0.0%
Benefits	3,585	2,463	(31.3%)	4,414	4,414	-	0.0%
Other	-	-		-	-	-	0.0%
Educational Assistants and ECEs							
Salary	58,673	59,358	1.2%	58,496	58,496	-	0.0%
Benefits	19,060	17,598	(7.7%)	17,958	17,958	-	0.0%
Other	-	-	0.0%	-	-	-	0.0%
Classroom Computers	8,596	2,190	(74.5%)	8,663	8,663	-	0.0%
Textbooks and Supplies	21,107	22,472	6.5%	20,390	20,390	-	0.0%
Professionals and Paraprofessionals							
Salary	35,030	36,518	4.2%	34,885	34,885	-	0.0%
Benefits	9,141	9,250	1.2%	9,184	9,184	-	0.0%
Other	5,340	3,107	(41.8%)	5,156	5,156	-	0.0%
Library and Guidance							
Salary	14,464	15,904	10.0%	14,355	14,355	-	0.0%
Benefits	2,010	2,114	5.2%	2,518	2,518	-	0.0%
Other		1	0.0%		-	-	0.0%
Staff Development							
Salary	1,705	2,099	23.1%	1,864	1,864	-	0.0%
Benefits	413	276	(33.0%)	451	451	-	0.0%
Other	861	228	(73.5%)	861	861	-	0.0%
Department Heads							
Salary	2,433	1,125	(53.7%)	2,433	2,433	-	0.0%
Benefits	-	1	0.0%	-	-	-	0.0%
Other	-	-	0.0%	-	-	-	0.0%
Principal and Vice-Principals							

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Toronto Catholic DSB
Interim Financial Report
For the Month Ending October 31, 2016
(\$ thousands)

Appendix B

(\$ thousands)

				Budget Assessment			
				b	c = b - a	d = c/a	
				2016-17			
2015-16							
Budget (Rev Estimates)		Financial Statements (August 2016)		Variance			
				</			

Toronto Catholic DSB
Interim Financial Report
For the Month Ending October 31, 2016
(\$ thousands)

Appendix B

(\$ thousands)				Budget Assessment					
				b		c = b - a		d = c/a	
				2016-17					
				Change					

Toronto Catholic DSB
Interim Financial Report
For the Month Ending October 31, 2016
(\$ thousands)

For the Month Ending October 31, 2016 (\$ thousands)	2/12 16.7%		2/10 20.0%		
	Risk Assessment				
	i	e	k	f	g = f - e
	Actual Spending 2016-17	Actual to Oct 31/16	Actual Spending 2015-16	Actual to Oct 31/15	Year-to year Increase (Decrease)
to Oct 31/16	% of Estimates	to Oct 31/15	% of Actual Spent		
OPERATING					
Classroom Instruction					
Teachers					
Salary	102,750	20.09%	96,859	19.35%	0.7%
Benefits	9,014	12.70%	8,078	11.22%	1.5%
Other	9	1.45%	16	3.70%	(2.3%)
Occasional Teachers					
Salary	3,269	13.78%	3,940	14.37%	(0.6%)
Benefits	343	7.77%	329	13.37%	(5.6%)
Other	-	0.00%	-	0.00%	0.0%
Educational Assistants and ECEs					
Salary	10,530	18.00%	10,381	17.49%	0.5%
Benefits	3,031	16.88%	2,919	16.58%	0.3%
Other	-	0.00%	-	0.00%	0.0%
Classroom Computers	1,094	12.62%	1,100	50.22%	(37.6%)
Textbooks and Supplies	4,325	21.21%	6,445	28.68%	(7.5%)
Professionals and Paraprofessionals					
Salary	6,615	18.96%	6,723	18.41%	0.6%
Benefits	1,508	16.42%	1,559	16.85%	(0.4%)
Other	380	7.37%	511	16.44%	(9.1%)
Library and Guidance					
Salary	2,046	14.25%	3,691	23.21%	(9.0%)
Benefits	193	7.66%	317	15.01%	(7.4%)
Other	0	0.00%	0	2.89%	(2.9%)
Staff Development					
Salary	574	30.77%	638	30.38%	0.4%
Benefits	53	11.71%	51	18.38%	(6.7%)
Other	66	7.72%	33	14.56%	(6.8%)
Department Heads					
Salary	248	10.19%	249	22.16%	(12.0%)
Benefits	-	0.00%	1	51.99%	(52.0%)
Other	-	0.00%		0.00%	0.0%
Principal and Vice-Principals					

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Toronto Catholic DSB
Interim Financial Report
For the Month Ending October 31, 2016
(\$ thousands)

For the Month Ending October 31, 2016 (\$ thousands)		2/12 16.7%		2/10 20.0%		
		Risk Assessment				
		i	e	k	f	g = f - e
		Actual Spending 2016-17	Actual to Oct 31/16	Actual Spending 2015-16	Actual to Oct 31/15	Year-to year Increase (Decrease)
to Oct 31/16	% of Estimates	to Oct 31/15	% of Actual Spent			
Salary	7,221	19.86%	7,346	19.47%	0.4%	
Benefits	736	14.55%	592	11.39%	3.2%	
Other	1	0.96%	1	7.10%	(6.1%)	
School Office						
Salary	2,985	17.41%	3,069	17.88%	(0.5%)	
Benefits	870	16.48%	842	16.69%	(0.2%)	
Other	134	7.91%	160	12.49%	(4.6%)	
Co-ordinators and Consultants						
Salary	751	16.80%	962	21.41%	(4.6%)	
Benefits	158	16.06%	173	17.97%	(1.9%)	
Other	1	1.19%	2	10.94%	(9.8%)	
Continuing Education						
Salary	2,195	12.02%	2,250	12.35%	(0.3%)	
Benefits	442	14.45%	452	14.76%	(0.3%)	
Other	285	11.65%	311	13.76%	(2.1%)	
Amortization and Write-downs	-	0.00%	-	0.00%	0.0%	
Total Instruction	161,826	18.22%	160,000	18.28%	(0.1%)	
Administration						
Trustees						
Salary	41	15.99%	40	16.24%	(0.2%)	
Benefits	2	13.77%	1	16.10%	(2.3%)	
Other	226	38.22%	14	4.10%	34.1%	
Director/Supervisory Officers						
Salary	554	19.40%	502	16.71%	2.7%	
Benefits	146	17.28%	133	15.49%	1.8%	
Other	6	7.71%	8	15.37%	(7.7%)	
Board Administration						
Salary	2,039	16.02%	2,001	15.88%	0.1%	
Benefits	506	15.42%	485	14.55%	0.9%	
Other	393	11.70%	477	16.12%	(4.4%)	

Page 49 of 89

Toronto Catholic DSB
Interim Financial Report
For the Month Ending October 31, 2016
(\$ thousands)

For the Month Ending October 31, 2016 (\$ thousands)	2/12 16.7%		2/10 20.0%		
	Risk Assessment				
	i	e	k	f	g = f - e
	Actual Spending 2016-17	Actual to Oct 31/16	Actual Spending 2015-16	Actual to Oct 31/15	Year-to-year Increase (Decrease)
	to Oct 31/16	% of Estimates	to Oct 31/15	% of Actual Spent	
Amortization and Write-downs	-	0.00%	-	0.00%	0.0%
Total Administration	3,912	15.35%	3,662	15.48%	(0.1%)
Transportation					
Salary	152	15.44%	159	16.40%	(1.0%)
Benefits	39	16.71%	36	15.13%	1.6%
Other	2,138	6.61%	2,559	9.49%	(2.9%)
Total Transportation	2,329	6.94%	2,754	9.78%	(2.8%)
Pupil Accommodation					
School Operations and Maintenance					
Salary	7,515	16.54%	7,677	17.47%	(0.9%)
Benefits	2,215	15.73%	2,211	16.53%	(0.8%)
Other	4,446	13.14%	2,417	7.69%	5.5%
School Renewal	(536)	-27.79%	(438)	-19.34%	(8.4%)
Other Pupil Accommodation	(1,029)	-5.21%	(681)	-3.50%	(1.7%)
Amortization and Write-downs	8,214	18.01%	7,825	17.87%	0.1%
Total Pupil Accommodation	20,824	12.96%	19,013	12.32%	0.6%
Other					
School Generated Funds -Expenditures		0.00%		0.00%	0.0%
Salary	1,063	12.37%	1,109	11.56%	0.8%
Benefits	132	7.47%	123	14.83%	(7.4%)
Other	476	53.33%	711	6.24%	47.1%
Amortizations		0.00%		0.00%	0.0%
Loss on disposal of assets		0.00%		0.00%	0.0%
Other		0.00%		0.00%	0.0%
Total Other Expenditures	1,670	4.06%	1,943	3.87%	0.2%
TOTAL EXPENDITURES	190,561	16.59%	187,371	16.56%	0.0%



REPORT TO

REGULAR BOARD

ACTION AFTER BOARD REPORT OF OCTOBER 20, 2016 REGARDING TRUSTEE AND STAFF STRATEGIC PLANNING SESSION

Mission is never the fruit of a perfectly planned program or a well-organized manual. Mission is always the fruit of a life which knows what it is to be found and healed, encountered and forgiven. Mission is born of a constant experience of God's merciful anointing. -- Pope Francis

Created, Draft	First Tabling	Review
December 5, 2016	December 15, 2016	Click here to enter a date.
Angela Gauthier, Director of Education		
RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



R. McGuckin

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

C. Jackson

Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

This report recommends that the strategic objectives and priorities identified during the September 27 and 28, 2016 Strategic Planning Sessions be addressed as part of the TCDSB'S Multi-Year Strategic Plan and that an update report be presented at the May 2017 Strategic Planning Session and to Board in June 2017.

It is also recommended that the development of the framework for *Principles for Effective Trustee-Staff Relations* be referred to the Governance and Policy Committee.

B. PURPOSE

The purpose of this report is to seek further direction from Trustees in regards to the Action After for the report (Appendix A) which went to the Board on October 20, 2016.

C. BACKGROUND

On October 20, 2016 the Board approved the following recommendations in order to action the outcomes of the September 28th, 2016 Strategic Planning Session facilitated by Hugh MacPhie and Associates:

1. That the following categories outlined as Strategic Objectives and Priorities in Appendix C be approved and form part of a detailed strategic plan for the Board.
 - Student Success and Achievement
 - Financial Stability
 - Employer of Choice
 - Facilities and Technology
 - Communications and Relationship Building
2. That the Board ratify the *Principles for Effective Trustee-Staff Relations* as outlined in Appendix A and identified below:

- Remember our cause and ask: “What are we trying to achieve here?”
 - Be kind and show empathy
 - Seek to genuinely understand different points of view
 - Focus on issues and ideas
 - Get to “common ground” within the grey zone
 - Understand the implications of individual decisions
 - “Hold the tension” between local and Board goals
3. That a system of accountability for the *Principles for Effective Trustee-Staff Relations* be jointly created by staff and Trustees.
 4. That subsequent meetings for May 2017, Fall 2017 and Spring 2018 be approved.

D. EVIDENCE / RESEARCH / ANALYSIS

1. These objectives and priorities, found in Item #1 above, are effectively part and parcel of our Multi-Year Strategic Plan, our Board Learning and Improvement Plan and our Multi-Year Recovery Plan.
2. The Board ratified the *Principles for Effective Trustee-Staff Relations* outlined above.

E. STAFF RECOMMENDATIONS

1. That staff provide an update on the Strategic Objectives and Priorities identified in the background of this report, Item #1 at the May 2017 Strategic Planning Session and in a report to the Full Board in June 2017.
2. That the development of the framework for the *Principles for Effective Trustee-Staff Relations* be referred to the Governance and Policy Committee.



REPORT TO

REGULAR BOARD

TRUSTEE/STAFF STRATEGIC PLANNING SESSIONS

Mission is never the fruit of a perfectly planned program or a well-organized manual. Mission is always the fruit of a life which knows what it is to be found and healed, encountered and forgiven. Mission is born of a constant experience of God's merciful anointing. -- Pope Francis

Created, Draft	First Tabling	Review
October 13, 2016	October 20, 2016	Click here to enter a date.

Angela Gauthier, Director of Education

RECOMMENDATION REPORT

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Mission:

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We educate students to grow in grace and knowledge to lead lives of faith, hope and charity



R. McGuckin
Associate Director of Academic Affairs

A. Sangiorgio
Associate Director of Planning and Facilities

C. Jackson
Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier
Director of Education

A. EXECUTIVE SUMMARY

This report presents the outcomes of the 3 strategic planning sessions held on January 30th, September 27th and September 28th, 2016 and recommends that next steps include:

1. Building the strategic objectives and priorities into a more detailed and explicit strategic plan for the Board;
2. Ratifying and approving the Principles for Effective Trustee-Staff Relations; and
3. Creating a system of accountability for the Principles for Effective Trustee-Staff Relations.

B. PURPOSE

The purpose of this report is to summarize the outcomes of 3 strategic planning workshops that senior staff and trustees have participated in since early 2016.

Summary notes prepared by Hugh MacPhie, of MacPhie and Company Inc., are included as Appendix A and Appendix C.

The report also proposes recommendations for further action.

C. BACKGROUND

1. On January 30th 2016 senior staff and trustees participated in a strategic planning workshop which reflected on roles and responsibilities, principles for staff/trustee relations as well as objectives and priorities. This session was facilitated by Hugh MacPhie (Appendix A). A detailed report has already been presented to Trustees summarizing this activity.
2. On September 27th trustees and staff met without a facilitator and addressed the issues of Governance, Renewed Math Strategy, Budget and Communications (Appendix B). These topics were proposed by trustees and staff.
3. On September 28th a third session was held with Hugh MacPhie and delved deeper into the issues of Objectives and Priorities, Principles for Effective Trustee/Staff Relations and Next Steps that were introduced on January 30, 2016 (Appendix C).

D. METRICS AND ACCOUNTABILITY

1. It is critical that the outcomes of these three sessions form the basis of a go-forward action plan in order that the broader goals of the Multi Year Strategic Plan are successfully met.
2. If Trustees approve, a system of accountability for the “*Principles for Effective Trustee - Staff Relations*” will be developed as per the recommendation of the consultant.
3. A follow up session for May 2017 is recommended and subsequently bi-annual sessions should be held in the fall and late spring of each academic year.
4. The purpose of these sessions would be to assess ongoing progress and concerns and to make changes as required.

RECOMMENDATIONS :

1. That the following categories outlined as Strategic Objectives and Priorities in Appendix C be approved and form part of a detailed strategic plan for the Board.
 - Student Success and Achievement
 - Financial Stability
 - Employer of Choice
 - Facilities and Technology
 - Communications and Relationship Building
2. That the Board ratify the *Principles for Effective Trustee-Staff Relations* as outlined in Appendix A.
 - Remember our cause and ask: “what are we trying to achieve here?”
 - Be kind and show empathy
 - Seek to genuinely understand different points of view
 - Focus on issues and ideas
 - Get to “common ground” within the grey zone
 - Understand implications of individual decisions
 - “Hold the tension” between local and Board goals

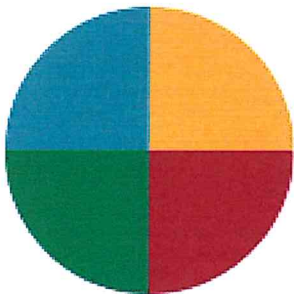
3. That a system of accountability for the Principles for Effective Trustee-Staff Relations be jointly created by staff and trustees.
4. That subsequent meetings for May 2017, Fall 2017 and Spring 2018 be approved.

MacPhie

Toronto Catholic District School Board

Board of Trustees Planning Day
January 30, 2016

Summary



MacPhie

Introduction

On January 30, 2016, the trustees and senior staff of the Toronto Catholic District School Board met to discuss efficient collaboration, planning and short-term issues.

Reflecting the discussion throughout the day, this document is organized into:

- Roles and Responsibilities
- Objectives and Priorities
- Succession Planning
- Next Steps

Roles and Responsibilities

To begin discussion, trustees and senior staff engaged in dialogue about their respective roles and responsibilities. Participants identified a number of important tensions:

Tensions in Trustee-Staff Relations:

Conflicting Demands

Participants identified a set of parameters. On the one hand, trustees must work within legislative frameworks and funding restrictions, while on the other hand they must respond to the expectations of parents and students. Each trustee comes to this role with varying perspectives on how best to address local issues, and issues of the TCDSB overall.

Personal Relationships

Participants identified the very real and very important interpersonal challenges that exist. Participants expressed a desire for creative thinking and new approaches to building trust. Participants also identified the importance of building confidence – in themselves, each other, and in those tasked with carrying out their strategy.

Clarity of Role

Participants expressed a desire for further clarity with respect to roles. Often, the roles of trustees and staff become blurred. By determining who should and should not deal with certain issues, and which issues to deal with, TCDSB will be better equipped to move quickly and decisively on issues as they arise. One participant suggested the development of a mechanism that would help staff and trustees to quickly and respectfully identify incursions into operational territory and issues that fall beyond the purview of TCDSB.

Competition for Resources

Participants identified that many of the issues above are further intensified by lack of resources. At the micro level, staff and trustees lack the necessary time to consider high-level, strategic issues, let alone relationship management. At the macro level, the TCDSB must divide its limited financial resources among myriad conflicting priorities.

Principles for effective Trustee-Staff Relations

Participants then identified a number of principles that can allow trustees and staff to work together more effectively. These principles include:

- 1) Remember our cause, and ask: “what are we trying to achieve here?”
- 2) Be kind and show empathy.
- 3) Seek to genuinely understand different points of view.
- 4) Focus on issues and ideas.
- 5) Get to “common ground” within the grey zone.
- 6) Understand implications of individual decisions.
- 7) “Hold the tension” between local and Board goals.

Participants agreed that these principles should serve as a guide for trustees and staff, and act as ground rules for our ongoing interactions.

Objectives and Priorities

In order to achieve the TCDSB overarching Vision and Mission, participants discussed long-term objectives and short-term priorities. Participants were encouraged to thinking boldly, loftily, and aspirationally, and then to drill down into each of the objectives. Ultimately, each of the objectives will help the TCDSB to holistically develop its students, while deepening their connection to catholic values. A number of important themes emerged, which include:

- Student Success and Achievement
- Financial Stability
- Employer of Choice
- Facilities and Technology
- Communications and Relationship Building

Additional guidance on each of the objectives and their corresponding priorities is captured below:

MacPhie

Student Success and Achievement

Participants asserted that the primary strategic goal of the TCDSB must always be to help students achieve better results. While there are many ways to approach this lofty goal, identifying it as an overarching priority helps to align and remind us all of our very important obligations. Participants identified catholicity and innovative teaching pedagogy as central to how the TCDSB will continue to differentiate itself.

In the short term, participants identified the following particularly salient priorities:

- Math results
- Equitable access to programming
- Improving academic achievement among the bottom 25% of students

Financial Stability

Participants recognized the importance of regaining financial stability and identifying mechanisms for improving financial performance in the long-term. Adequate funding and intelligent cost control both play an important part in TCDSB's continued success.

In the short-term, participants identified important goals to be:

- Follow through on the multi-year recovery plan
- Transition to a comprehensive financial sustainability plan

Employer of Choice

Participants identified the important connection between top-employer status, and top-talent acquisition and retention. One participant encouraged us to embrace a 'culture of courage' in an effort to empower trustees, staff, and students to be innovative, and to celebrate diversity.

In the short-term, participants identified the following priorities:

- Nurturing a sense of security and stability within the Toronto Catholic District School Board
- Building trusting relationships between union and management representatives
- Enhancing local professional judgment

Investing in Facilities and Technology

Participants recognized the link between attractive and effective learning 'spaces' and student success. These include both physical and virtual spaces. The spaces where students and teachers learn and interact provide an important frame for positive and productive relationships, and act as a launch pad for creative and critical thinking.

MacPhie

In the short-term, participants expressed a desire to:

- Pilot student and teacher-driven programs that enhance the effectiveness and attractiveness of spaces
- Continue with the development of a coordinated, Board-wide program plan

Communications and Relationship Building

The TCDSB has many successes to celebrate – including consistently higher academic performance than comparable school boards in the region. Sharing these successes broadly, while effectively communicating our needs, can turn public affinity into tangible resources.

Participants identified a number of important first-steps, which included:

- Developing a comprehensive strategic communications plan
- Developing a targeted communications plan to address the implementation and progress of the Multi-Year Recovery Plan
- Nurturing healthy relationships with key stakeholders including government and MPPs
- Identifying, leveraging and empowering an ‘army of ambassadors’ through student and parent engagement
- Partnering with the Archdiocese to better achieve our shared aims
- Creating an engagement strategy for key internal stakeholders including principals and teachers. This broader thematic stemmed from the initial idea of engaging principals by offering to satisfy one ‘wish’.

Succession Planning

Director of Education, Angela Gauthier, then led discussion on succession planning. A number of principles for TCDSB’s succession planning emerged, including the importance of:

- Fairly considering both internal and external candidates.
- Incorporating the principles identified in “Outstanding Practices in Succession Planning”
- Encouraging a shift toward ‘succession management’, which acknowledges the need to invest in talented staff over the long-term.

The current succession management approach includes:

- A mentorship program down to the level of manager
- A formalized performance appraisal mechanism
- A secondment program for high-potential staff

MacPhie

Priority development areas for TCDSB's succession planning model include:

- Easing the transition from teacher to administrator
- Retaining highly skilled vice principals, given the two-year rotating door reality
- Providing younger staff with formal and informal leadership opportunities
- Formalizing and communicating more broadly the succession management process

Next Steps

Following this planning day, next steps might include:

- Confirming the principles for trustee-staff relations
- Refining the long-term and short-term priorities
- Developing clear action plans to ensure follow through on each of the TCDSB's objectives
- Conduct further dialogue on the roles and responsibilities of trustees and staff

**STRATEGIC PLANNING SESSION
SEPTEMBER 27, 2016
A G E N D A**

Opening Prayer

7:00 p.m. – 8:00 p.m. Governance Update from the Parliamentarian

8:00 p.m. – 8:45 p.m. Renewed Math Strategy

8:45 p.m. – 9:00 p.m. Break

9:00 pm. – 10:00 p.m. Budget

10:00 p.m. – 11:00 p.m. Communications

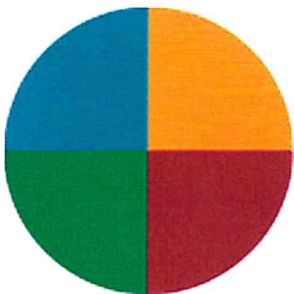
MacPhie

Toronto Catholic District School Board

Board of Trustees Planning Meeting

September 28, 2016

Summary



Introduction

On September 28, 2016, trustees and senior staff of the Toronto Catholic District School Board met to continue discussing efficient collaboration and strategic planning priorities. Building upon work that had been completed earlier in the year, trustees reviewed the draft Objectives and Priorities, and Principles for Effective Trustee-Staff Relations that had been previously drafted.

Reflecting the structure of the planning session, this document is organized into:

- Strategic Objectives and Priorities
- Principles for Effective Trustee-Staff Relations
- Next Steps

Strategic Objectives and Priorities

Trustees and senior staff reviewed and reflected on the Strategic Objectives that had been drafted in the previous planning meeting. These Strategic Objectives were:

1. Student Success and Achievement
2. Financial Stability
3. Employer of Choice
4. Facilities and Technology
5. Communications and Relationship Building

For each of the five strategic objectives, the following summary provides:

- An overview of each Strategic Objective and the initial Priorities that had been established for each,
- A synopsis of the most salient points from the September 28th discussion, and
- Any edits and changes that were therefore proposed.

1. Student Success and Achievement

The primary strategic goal of the TCDSB must always be to help students achieve better results.

- Priorities include:
 - Equitable access to programming
 - Improving academic achievement among the bottom 25% of students
 - Encouraging and supporting leadership among our teachers and principals

MacPhie

Summary of Discussion:

The discussion of this objective and its corresponding priorities affirmed its value. There was agreement that student success and achievement should remain the top priority.

There were suggestions made to sharpen the wording provide guidance related to the meaning of the Strategic Objective:

Firstly, the TCDSB does not simply want to help students achieve better results; we want to help students to achieve *their best* results. Although success might look different for each student, it is our role to help them maximize their potential.

Secondly, this objective must be viewed through the Catholic lens. Student success and achievement is a function of the Catholic values they learn through our schools – which create a heightened sense of responsibility, and result in well-rounded students.

The following change was therefore proposed to the explanatory text describing the strategic objective:

Original:

- The primary strategic goal of the TCDSB must always be to help students achieve better results

Updated:

- The primary strategic goal of the TCDSB must always be to help students achieve their potential, in their academics, in their faith, and in life.

The final improvement was to emphasize the importance of teachers and principals when it comes to delivering this particular vision of student achievement. The leadership and innovation provided by front-line staff is important to the success of the TCDSB, and must be explicitly encouraged and supported.

As a result the following priority was added:

- Encouraging and supporting leadership among our teachers and principals

2. Financial Stability

Regaining financial stability and identifying mechanisms for improving financial performance in the long-term both play an important role in TCDSB's continued success.

- Priorities include:
 - Following through on the multi-year recovery plan
 - Transition to a comprehensive financial sustainability plan
 - Creating demand for our service through investment in differentiating programming and resources

Summary of Discussion:

This objective was viewed as an enabler for student success. The more effective we are with our finances, the better enabled we will be to achieve our other goals. One improvement was suggested:

Being financially stable involves creating demand for what you offer. In order to foster long-term success the TCDSB must continue to attract students and be sharply differentiated from TDSB and private schools.

Accordingly, the following priority was included:

- Creating demand for our service through investment in differentiating programming and resources

3. Employer of Choice

Achieving top employer status and acquiring and retaining top-talent are correlated. The TCDSB should empower its trustees, staff and students to be innovative and celebrate diversity.

- Priorities include:
 - Nurturing a sense of security and stability within the TCDSB
 - Building trusting relationships between union and management representatives
 - Enhancing local professional judgment
 - Connecting directly with teachers to understand where they are succeeding and where they face challenges

Summary of Discussion:

The focus of this conversation was the complexity of the relationship between the Board, staff, and the teachers' union. The various roles and interests of these three parties can create tension. In order to best manage this tension the trustees and staff made the following recommendation:

To create a more productive and honest dialogue, we should seek to communicate directly with our teachers. By informing the union – but not going through the union – we can work to create a stronger connection with our teachers.

The following priority was added:

- Connecting directly with teachers, to understand where they are succeeding and where they face challenges

4. Investing in Facilities and Technology

It is important to recognize that attractive and effective physical and virtual learning “spaces” provide an important frame for positive and productive relationships.

- Priorities include:
 - Pilot student and teacher driven programs that enhance the effectiveness and attractiveness of spaces
 - Continue with the development of a coordinated, Board-wide program plan

Summary of Discussion:

There was consensus that this objective interrelates with student success. Having quality facilities and technology create a more dynamic learning atmosphere and allow for the best student performance.

No changes or amendments to the existing wording of the strategic objective or its corresponding priorities were suggested.

5. Communications and Relationship Building

Sharing the value of Catholic education by highlighting TCDSB's successes, while effectively communicating our needs, can turn public affinity into tangible resources.

- Priorities include:
 - Developing a comprehensive strategic communications plan
 - Developing a targeted communications plan to address the implementation and progress of the Multi-Year Recovery Plan
 - Nurturing healthy relationships with key stakeholders including government and MPPs
 - Practicing clear communication, to deliver the most important information more effectively

Summary of Discussion:

The discussion of this objective revealed it to be an important pillar for the TCDSB. Being able to build good relationships and deliver effective communications will allow the TCDSB to demonstrate its value to a wider audience. Two important points were made:

Firstly, our communication must go beyond our students and parents. We need to highlight the value of Catholic education to a larger audience. This involves both connecting with Catholics to re-establish the profound belief in the value of a Catholic education, as well as connecting with non-Catholics in order to gain their respect.

Consequently, the following change was made:

Original:

- Sharing the TCDSB's successes, while effectively communicating our needs, can turn public affinity into tangible resources.

Updated:

- Sharing the value of Catholic education by highlighting TCDSB's successes, while effectively communicating our needs, can turn public affinity into tangible resources.

Secondly, in our communication we must strive to achieve simplicity. Unnecessarily complicated communication will make our audience less receptive to our message. Accordingly, the following priority was added:

- Practicing clear communication, to deliver the most important information more effectively

Principles for Effective Trustee-Staff Relations

The second agenda item of the planning meeting was a review of the draft guiding principles that had been developed in the previous meeting:

1. Remember our cause, and ask: “what are we trying to achieve here?”
2. Be kind and show empathy.
3. Seek to genuinely understand different points of view.
4. Focus on issues and ideas.
5. Get to “common ground” within the grey zone.
6. Understand implications of individual decisions.
7. “Hold the tension” between local and Board goals.

There was a positive and enthusiastic response to the first six principles: the one principle that created the most discussion was Principle 7.

As Trustees, each member of the Board has a fiduciary responsibility to serve the greater good of the organization as a whole – rather than the regional interests of a local area. It was agreed that trustees can and should thoroughly advocate on behalf of their constituents, ultimate decisions cannot be made at the expense of the Board as a whole. Therefore, it is not a matter of “holding the tension”, but instead a matter of prioritizing responsibilities correctly.

Principle 7 was updated to be:

- Seek local success within the success of the entire Board, not at the cost of it.

Next Steps

Following this planning meeting, next steps include:

- Presenting the results of the planning sessions at a formal Board meeting, refining them further, and adopting them in principle
- Building the strategic objectives and priorities into a more detailed strategic plan for the Board
- Creating a system of accountability for the Principles for Effective Trustee-Staff Relations

Select Public/Private
If Private select Ed. Act. Section.



REPORT TO

Select Committee

SEAC REQUEST FOR COMMUNICATIONS TO THE MINISTRY OF EDUCATION

[Click here to enter Quote.](#)

Created, Draft	First Tabling	Review
December 8, 2016	December 15, 2016	Click here to enter a date.

[Click here to enter name and position of Lead Author.](#)

RECOMMENDATION REPORT

Vision:

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Mission:

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R. McGuckin

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

C. Jackson

Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

This report provides two template letters that Special Education Advisory Committee (SEAC) recommended by the committee to be sent to the Minister of Education. The first on behalf of the Board of Trustees and the second letter be provided to the associations with representation on the Special Education Advisory Committee for submission to the Ministry.

This cumulative staff time dedicated to developing this report is 4 hours.

B. PURPOSE

1. On November 16th, 2016, at the regular meeting of the Special Education Advisory Committee, a motion was passed to send a response letter to the Minister of Education communication dated August 24, 2016.
2. This report contains two template letters to be submitted to the Minister of Education. The first letter (Appendix A) would be submitted on behalf of the Board of Trustees.
3. The second communication is an Association Template letter (Appendix B) which would be provided as a template to the Associations with representation on SEAC for their submission to Ministry of Education.

C. BACKGROUND

1. The two letter templates included in this report were drafted in response to the reduction to the former High Needs Amount, currently called the Differentiated Special Education High Needs Amount (DSENA) of the Grants for Student Needs (GSN).

D. STAFF RECOMMENDATION

Staff recommends that the letter templates provided in this report be approved for submission to the Ministry of Education and to the Associations that currently have representation on SEAC in order that they may advocate for the families they represent.

December XX, 2016

The Honourable Mitzie Hunter, M.P.P.
Minister of Education
Ontario Ministry of Education
900 Bay Street
22nd Floor, Mowat Block
Toronto, Ontario M7A 1L2

Dear Minister Hunter:

We have had the opportunity to review your letter of August 24, 2016, in response to the Toronto Catholic District School Board's written request for the Ministry of Education to reconsider the significant cuts being made to Special Education funding that is adversely impacting the 17,000 students with exceptionalities who receive essential learning support services.

The Ministry claims the overall increases in Special Education Grant funding benefits boards across the Ontario. For the record, the real fact is that this has been achieved on the backs of major urban boards like the TCDSB. A prime example is the Special Education High Needs (HNA) funding now called the DSENA Grant, has been spiralling downwards over the past three years: from \$51.7M in 2012-13 to \$47.4M in 2016-17. That is \$4.169M which has been taken from the TCDSB budget and redistributed to other school boards!

Special Education funding has also not kept pace with the special needs associated with Ministry's introduction of new programs such as Early Years learning (aka FDK). There has been a marked increase in the number of students in Kindergarten arriving with special needs. Many of these students have higher needs requiring additional human resources and intensive support programs. In particular, this is reflected in the 35 percent increase in the number of students diagnosed with autism since the Ministry mandated introduction of FDK. However, due to the nature of the age of these students, they are supported within the regular classroom which places significant pressures on in-class support for all students.

Over the past two years, ongoing Ministry of Education cuts to TCDSB's Special Education High Needs (HNA) Grants totalled close to \$7 million. This chronic underfunding by the Ministry jeopardizes the TCDSB's ability to provide adequate support to its most vulnerable students and poses a significant challenge supporting the growing number of special needs students.

Despite this underfunding, the TCDSB has made a concerted effort over the past two years to reduce its overspend in special services programming. These reductions have come at a

significant cost to schools and school communities who are feeling the strain of having to do more with less staff.

The Board has not only reduced support staff, but also eliminated 90 percent of agency workers. In addition, Educational Assistant usage has been cut by approximately 100 staff members to deal with the removal of \$1.5 million high needs amount funding (Differentiated Special Education Needs Amount). This is an untenable situation as the number of students requiring special learning support services identified through an IEP has grown exponentially to 17,433 students, or close to 20 percent of the TCDSB's total student population of 90,000.

Your attention to this urgent request is appreciated.

Sincerely,

Cc: TCDSB Board of Trustees

Angela Gauthier, Director of Education

Cristina Fernandes, Superintendent, Special Services

Education Council

December XX, 2016

The Honourable Mitzie Hunter, M.P.P.
Minister of Education
Ontario Ministry of Education
900 Bay Street
22nd Floor, Mowat Block
Toronto, Ontario M7A 1L2

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Once again, we urge your Ministry to honour the rights of special needs students. The **<insert # of members>** members of **<insert name of association>** respectfully request that your Ministry reconsider the cuts you have made and restore Special Education HNA funding to previous levels.

Should the Ministry continue to refuse to restore Special Education funding to appropriate levels, we will have no option but mobilize the thousands of parents of special needs students through our association and other partners to ensure this is top of mind for all voters and candidates during the next provincial election.

Your attention to this urgent request is appreciated.

Sincerely,



Robin Pilkey

Chair and Trustee, Ward 7, Parkdale-High Park

5050 Yonge Street, 1st Floor
Toronto, Ontario M2N 5N8

Tel: (416) 395-8787
Fax: (416) 397-3114

E-mail: robin.pilkey@tdsb.on.ca



November 21, 2016

Catholic Education Centre
80 Sheppard Avenue East
North York, ON M2N 6E8

Dear Chair Angela Kennedy

Attached is a letter to the Minister of Education with a motion from the Board of Trustees October 26, 2016 meeting *addressing systemic racism and implementing meaningful change through the curriculum review process*.

We hope you will support this motion by discussing this at your board and by sending a letter to the Minister of Education asking for her support.

Please contact or Trustee Neethan Shan Neethan.shan@tdsb.on.ca if you have any questions concerning this motion.

Yours truly

A handwritten signature in black ink, appearing to read 'Robin Pilkey'.

Robin Pilkey
Chair of the Board

cc: Trustee Neethan Shan – Ward 21 Scarborough-Rouge River
Ontario School Board Chairs
OSPBA



November 21, 2016

Robin Pilkey

Chair and Trustee, Ward 7, Parkdale-High Park

5050 Yonge Street, 1st Floor
Toronto, Ontario M2N 5N8

Tel: (416) 395-8787
Fax: (416) 397-3114

E-mail: robin.pilkey@tdsb.on.ca

The Honorable Mitzie Hunter
Minister of Education,
Government of Ontario
14th Floor, Mowat Block
900 Bay Street
Toronto, ON, M7A 1L2

Dear Minister Hunter:

At the October 26, 2016 meeting of the Toronto District School Board discussion was held on addressing systemic racism and how to implement meaningful change through the Curriculum Review Process.

Among the issues raised were the following:

- the current curriculum being taught in public schools from Grade 1 to Grade 12 does not adequately reflect the ethno-racial diversity of Ontario; and
- many racialized students, parents and educators feel that they, their experiences and their contributions are not represented and reflected in the content of what is being taught in their classrooms; and
- despite the slow progress being made, there is a long way to go in making sure that the staffing of the education system is reflective of the student population; and
- student achievement is tied to how the students feel about themselves and their identities, the level of their self-esteem and the sense of belonging in their schools and in the education system; and
- racial inequities and systemic discrimination continue to be an important issue in the education system;


On behalf of the Toronto District School Board of Trustees, I am writing this letter to bring to your attention the following motion that was passed at our October 26th 2016 Board meeting:

Be it resolved that the Chair send a communication to the Minister of Education requesting that the Ministry undertake an ethno-racial, equity-based, comprehensive review of the curriculum beginning with Grade 1 and continuing to Grade 12 in all major subjects;

- (i) *That the review be conducted with the objective of putting forward concrete recommendations that can help make the curriculum become more reflective and representative of the diverse ethno-racial communities in Ontario;*
- (ii) *That educators, anti-racism advocates, parents/guardians and students from the diverse racialized communities be engaged in the review process;*
- (iii) *That a copy of the request be sent to the Minister Responsible for the Anti-Racism Directorate;*
- (iv) *That a copy of the Board's decision be sent to the chairs of all Ontario school boards, with a request for support;*
- (v) *That a copy of the Board's decision be sent to the Ontario Public School Boards' Association with a request for support and advocacy of the resolution.*

I look forward to hearing from you on this important issue.

Yours truly

A handwritten signature in black ink, appearing to read 'Robin Pilkey', with a stylized, flowing script.

Robin Pilkey
Chair of the Board

cc: Minister for Anti-Racism Directorate
Ontario School Board Chairs
OSPBA

MASTER PENDING LIST AND ROLLING CALENDAR TO DECEMBER 15, 2016

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Dec-14 Corporate Services	Deferred until such time that deficit is under control	Corporate Services	Report regarding System-Wide Approach to Digital School Signage	Associate Director of Planning and Facilities
2	Jan -16 Corporate Services	Jan-17	Corporate Services	Request to the TTC to reduce transit rates for our students.	Associate Director Planning and Facilities
3	March-16 Corporate Services	Feb-17	Corporate Services	Report back to the Board on progress made to make TCDSB a “net zero” school Board	Associate Director Planning and Facilities
4	June-16 Corporate Services	Nov-16	Corporate Services	Comparison of new leasing rate model vs the old model	CFO and Executive Superintendent, Business Services
5	June-16 Corporate Services	Jan-17	Corporate Services	Report to investigate ways to decrease costs and for consultants and architectural firms (The cost is included in capital or renewal projects and funded by the Ministry. Costs saved will be used to offset costs of air conditioning, green roofs, gyms etc)	Associate Director Planning and Facilities
6	June-16 Corporate Services	Dec-17	Corporate Services	Report to further reduce replacement and overtime costs and report back to board	Associate Director Academic Affairs
7	June-16 Corporate Services	Jan-17	Corporate Services	That staff begin collection of day-to-day temperature data regarding Passive Cooling for Schools Without Air Conditioning (All Wards)	Associate Director Academic Affairs

15	Nov-16	Feb-17	Regular Board	Report regarding the Advisory Committees	Director of
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8	Nov-16 Corporate Services	Jan-17	Corporate Services	Report regarding Toronto and York Region Labour Council	Associate Director Planning and Facilities
9	Nov-16 Regular Board	Dec-16	Corporate Services	Transportation – Door Stop for 146 Fenelon Drive	Associate Director Planning and Facilities
10	Nov-16 Regular Board	Feb-17	Corporate Services	Report regarding Status of Wait Lists for Over Subscribed Elementary Schools (All Wards)	Associate Director Planning and Facilities
11	Jan-16 Regular Board	Sep-16	Regular Board	Report advising the Board on Recommendation #30 of the Safe Schools Inquiry regarding the Official Spokesperson during Crisis Situation	Legal Counsel
12	Jan-16 Regular Board	Jan-17	Regular Board	Report on the Impact of the MYRP on students, teachers and principals and the gap between funding received and salaries and benefits	Legal Counsel/ Comptroller Business Services
13	Mar-14 Student Achievement	LTAPP Oct-16	Regular Board	That the director initiate meetings with community colleges and high schools that provide culinary programs to pursue educational opportunities and report back to the Board	Associate Director, Academic Affairs
14	Nov-16 Regular Board	Jun-17	Regular Board	The final committee submission regarding the Parent/Student Bill of Rights, as vetted by the Board's legal counsel to the Board of Trustees and that the documents be sent out for public feedback before coming back to the Board.	Director of Education

	Caucus/ Inaugural			on Filipino- Speaking Communities, Portuguese-Speaking Communities and Spanish-Speaking Communities	Education
16	June-16 Student Achievement	Jan-17	Student Achievement	Preliminary Report regarding a review of Educational Assistant efficiencies Board-wide in both elementary and secondary	Associate Director Academic Affairs
17	June-16 Student Achievement	Jan-17	Student Achievement	Preliminary Report regarding the results of the data being tracked and monitored since September 2016, which informs us of the system and student impacts on those areas where Trustees have approved cuts for 2016- 2017	Associate Director Academic Affairs
18	June-16 Student Achievement	Apr-17	Student Achievement	Report regarding the results of the data being tracked and monitored since September 2016, which informs us of the system and student impacts on those areas where Trustees have approved cuts for 2016-2017	Associate Director Academic Affairs
19	June-16 Student Achievement	Apr-17	Student Achievement	Report regarding a review of Educational Assistant efficiencies Board-wide in both elementary and secondary	Associate Director Academic Affairs
20	June-16 Student Achievement	In advance of setting the budget for future years	Student Achievement	Report regarding costs for materials and how they can be reduced by department in the future	Associate Director Academic Affairs/CFO and Executive Superintendent, Business Services
21	Sep-16 Student Achievement	Jan-17	Student Achievement	Report regarding the recent appointment of the Ward 9 CPIC Parent representative	Associate Director Academic Affairs

22	Oct-16 Student Achievement	Feb -17	Student Achievement	<ol style="list-style-type: none"> 1. Report regarding possible program changes which could be implemented to achieve cost savings going forward. The report to include potential impacts to the Board, to students and to instructors 2. Report outlining how the extended day international language programs could be transitioned to an afterhours program, recognizing the limitations in the collective central agreement 3. Staff to provide a transition for 20%, 40% and 60% of students with comparative costs and potential savings to the Board 	Associate Director Academic Affairs
23	Oct-16 Student Achievement	June-17	Student Achievement	Staff to implement a survey for the parents and students involved in the Pilot Project for Jump Mathematics	Associate Director Academic Affairs
24	Dec	Jan-17	Student Achievement	Report to Trustees indicating those specific metrics being used to measure annual progress against each approved MYSP goal be provided	Associate Director Academic Affairs

ANNUAL REPORTS

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (A)	Student Achievement	Mental Health Report	Associate Director Academic Affairs
2	January (A)	Corporate Affairs	Monthly Financial Report	Executive Superintendent Business Services
3	February (A)	Student Achievement	External Research Report	Associate Director Academic Affairs
4	February (A)	Student Achievement	Accountability Framework for Special Education	Associate Director Academic Affairs
5	February (A)	Corporate Affairs	Planning Enrolment Projection	Associate Director of Planning and Facilities
6	February (A)	Corporate Affairs	Legal Fees Report	Executive Superintendent Business Services
7	February (A)	Corporate Affairs	Statement Reserves Accumulated Surplus	Executive Superintendent Business Services
8	February (A)	Corporate Affairs	Monthly Financial Report	Executive Superintendent Business Services
9	February (A)	Regular Board	Policy Budget Timeline and Public Consultation Survey	Executive Superintendent Business Services
10	February (A)	Regular Board	Metrics for MYSP 6 Strategic Directions	Director of Education

11	March (A)	Corporate Affairs	Monthly Financial Report	Executive Superintendent Business Services
12	<i>March (A)</i>	<i>Student Achievement</i>	<i>Staffing Status Report for Next School Year</i>	<i>Associate Director Academic Affairs</i>
13	April (A)	Student Achievement	Conflict Resolution Department Report	Associate Director Academic Affairs
14	April (A)	Corporate Affairs	Monthly Financial Report	Executive Superintendent Business Services
15	April (A)	Regular Board	Non-Resident VISA Student Fees for September 2013	Associate Director Academic Affairs
16	April (A)	Regular Board	Education Development Charges Policy Review	Associate Director of Planning and Facilities
17	May (A)	Student Achievement	Report regarding Updates on items referred to in Ministry of Education Operational Review	Associate Director Academic Affairs
18	May (A)	Student Achievement	Staffing Status Report for Next School Year	Executive Superintendent Business Services
19	May (A)	Student Achievement	Ratification of Student Trustee Nominees	Associate Director Academic Affairs
20	May (A)	Corporate Affairs	Monthly Financial Report	Associate Director Academic Affairs
21	June (A)	Student Achievement	21 st Century Learning Update	Executive Superintendent Business Services

22	October (A)	Student Achievement	Student Trustees: Voices that Challenge	Associate Director Academic Affairs
23	June (A)	Regular Board	Budget Estimates	Associate Director Academic Affairs
24	September (A)	Student Achievement	Portuguese Speaking	Associate Director Academic Affairs
25	September (A)	Student Achievement	Full Day Kindergarten Enrolment Report	Associate Director Academic Affairs
26	September (A)	Corporate Affairs	Enrolment for September Report	Associate Director Academic Affairs
27	September (A)	Corporate Affairs	Trustee Honorarium Report	Associate Director Academic Affairs
28	September (A)	Corporate Affairs	Monthly Financial Report	Executive Superintendent Business Services
29	September (A)	Regular Board	Angel Foundation for Learning Year In Report	Executive Superintendent Business Services
30	September (A)	Student Achievement	Community Engagement	Director of Education
31	September (A)	Student Achievement	Elementary and Secondary School Enrolment Report	Associate Director Academic Affairs
32	September (A)	Student Achievement	Portuguese Speaking	Associate Director Academic Affairs
33	October (A)	Student Achievement	CPIC Annual Report including Financial Report	Associate Director Academic Affairs
34	October (A)	Student Achievement	Annual Safe Schools Report	Associate Director Academic Affairs

35	October (A)	Student Achievement	Information Report on the International Languages Program to include dates, statistical trends, surveys, results of previous assessments in changing demographics (city-wide population and home language dynamics) and immigration patterns in all wards.	Associate Director Academic Affairs
36	October (A)	Student Achievement	Primary and Junior Division Assessments Of Reading, Writing and Mathematics (EQAO) ·Grade 9 Assessment of Mathematics (second semester and full-year students) and OSSLT Assessment (EQAO)	Associate Director Academic Affairs
37	October (A)	Special Board	Director's Performance Appraisal (over 3 consecutive Special Board Meetings)	Director of Education
38	October (A)	Corporate Affairs	Trustee Honorarium Report	Executive Superintendent Business Services
39	November (A)	Student Achievement	Board Learning Improvement Plan (BLIP)	Associate Director Academic Affairs
40	November (A)	Student Achievement	K-12 Professional Development Plan for Student Achievement and Well-Being	Associate Director Academic Affairs
41	November (A)	Student Achievement	Religious Accommodation Report	Associate Director Academic Affairs
42	November (A)	Corporate Affairs	Monthly Financial Report	Executive Superintendent Business Services

43	November (A)	Corporate Affairs	Parent/Guardian and Student Transition Surveys	
44	November (A)	Regular Board	Annual Calendar of Meetings	Director of Education
45	November (A)	Regular Board	Audited Financial Statements	Executive Superintendent Business Services
46	December (A)	Corporate Affairs	Revised Budget Estimate for Consideration	Executive Superintendent Business Services
47	December (A)	Regular Board	Director's Annual Report	Director of Education
48	December (A)	Student Achievement	Status of Monitoring Team for the Safe School Inquiry Recommendations	Associate Director Academic Affairs