

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ..
We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity*

OUR VISION

*At Toronto Catholic, we transform the world
through witness, faith, innovation and action.*



AGENDA ADDENDUM THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC SESSION

Patrizia Bottoni, Chair

Maria Rizzo, Vice-Chair

Thursday, September 15, 2016

7:00 P.M.

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REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PRELIMINARY ENROLMENT DATA – SEPTEMBER 14, 2016

“We ought therefore to show hospitality to such people so that we may work together for the truth.” John 1:8

Created, Draft	First Tabling	Review
September 14, 2016	September 15, 2016	Click here to enter a date.
J. Volek, Senior Coordinator – Planning M. Silva, Comptroller, Planning and Development		
INFORMATION REPORT		

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R. McGuckin

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

C. Jackson

Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

This report provides a side-by-side comparison of the preliminary enrolment figures for September 14, 2016 with the Board approved projected enrolment for October 31, 2016.

B. PURPOSE

The purpose of this report is to provide the Board of Trustees with preliminary enrolment figures for the elementary and secondary panels based on actual Trillium data. Refer to enrolment tables below.

C. EVIDENCE/RESEARCH/ANALYSIS

- Please note: Enrolment is projected for October 31st, 2016 to account for the early semester processing of enrolment applications. As such, September enrolment figures are used for comparative purposes only. Actual enrolment generally reaches equilibrium with projected enrolment around the 4th week of September.*

2. Elementary Panel Enrolment

	JK	SK	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	Total	% Diff.
Total Actual	5,759	5,675	5,966	6,092	6,088	6,215	6,147	6,221	6,152	6,356	60,671	-0.47%
Total Projected	5,857	5,670	5,964	6,071	6,135	6,260	6,115	6,268	6,232	6,382	60,954	
Total Difference (Actual - Projected)	-98	5	2	21	-47	-47	31	-47	-80	-26	-284	

3. Secondary Panel Enrolment

	Gr 9	Gr 10	Gr 11	Gr 12	Total	% Diff.
Total Actual	6,496	7,019	6,992	8,103	28,609	-1.70%
Total Projected	6,781	7,064	7,126	8,133	29,104	
Total Difference (Actual - Projected)	-285	-45	-134	-30	-495	

Exclusive of Msgr. Fraser as these schools run on a quad system making the data difficult to report at this time of year

4. **Total Enrolment**

	Total	% Diff.
Total Actual	89,280	-0.86%
Total Projected	90,058	
Total Difference (Actual - Projected)	-778	

D. CONCLUDING STATEMENT

This report is for the consideration of the Board.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

LIQUOR PERMIT REQUEST

Ecclesiastes 9:7 (Go, eat your food with gladness, and drink your wine with a joyful heart, for GOD has already approved what you do.)

Created, Draft	First Tabling	Review
September 12, 2016	September 22, 2016	Click here to enter a date.

Garry Tanuan, Trustee Ward 8

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R. McGuckin
Associate Director of Academic Affairs

A. Sangiorgio
Associate Director of Planning and
Facilities

Angela Gauthier
Director of Education

A. EXECUTIVE SUMMARY

Request from Trustee Tanuan for permission to waive the liquor policy to serve alcohol at an event for the 30th School Anniversary and Celebration for the Canonization of the Blessed Mother Teresa Event on Friday, October 28, 2016 from 6:00 pm to approximately 10 pm.

B. PURPOSE

A request was received for permission to waive the liquor policy to serve alcohol from 6pm to 10pm for the Celebration Event.

C. BACKGROUND

A permit is requested to waive the liquor policy at this event.

D. CONCLUSION

This report is presented for the information of the Board.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

LIQUOR PERMIT REQUEST

Ecclesiastes 9:7 (Go, eat your food with gladness, and drink your wine with a joyful heart, for GOD has already approved what you do.)

Created, Draft	First Tabling	Review
September 14, 2016	September 22, 2016	Click here to enter a date.
Maria Rizzo, Ward 5		

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A. Sangiorgio
Associate Director of Planning and
Facilities

Angela Gauthier
Director of Education

A. EXECUTIVE SUMMARY

Request from Trustee Rizzo for permission to waive the liquor policy to serve alcohol at an event for the 100th School Anniversary for St. Monica on Saturday, October 15, 2016 from 3:00 pm to approximately 10:00 pm.

B. PURPOSE

A request was received for permission to waive the liquor policy to serve alcohol from 3pm to 10pm for the 100th Anniversary event.

C. BACKGROUND

A permit is requested to waive the liquor policy at this event.

D. CONCLUSION

This report is presented for the information of the Board.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

APPOINTMENT OF A REPRESENTATIVE TO THE CANADIAN NATIONAL EXHIBITION ASSOCIATION MEMBERSHIP

“Do nothing from selfishness or empty conceit, but with humility of mind regard one another as more important than yourselves.” Philippians 2:3

Created, Draft	First Tabling	Review
Click here to Enter Date First appearance at EC or DC Paul Matthews, General Legal Counsel	September 15, 2016	Click here to enter a date.
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Director of Education

A. EXECUTIVE SUMMARY

In 2015, the Board of Trustees appointed a representative, Trustee Frank D'Amico, to the Canadian National Exhibition Association (the "CNEA") to be a part of their membership. The current term has ended, and the CNEA has asked the Board of Trustees to appoint a representative to the CNEA membership for 2016-2017.

B. PURPOSE

1. On September 9, 2016, Sarah Fink, the Corporate Secretary and Government Relations Manager for the CNEA, sent a letter to the Board of Trustees, advising that the Annual General Meeting of the CNEA will be held on Thursday, October 27, 2016. Since Trustees appointed a representative to the CNEA membership for the 2015-16 term, Ms. Fink has requested that the Board of Trustees again appoint a representative, this time for the 2016-17 term. The 2016-17 term will commence on the date of the Annual General Meeting.

C. BACKGROUND

1. For the 2015-2016 term, the Board of Trustees appointed a representative to the CNEA membership at the Caucus meeting held November 30, 2015.
2. For the 2016-17 term, the CNEA has requested that all appointments be received by their offices no later than Friday, September 30, 2016, so that they may notify the TCDSB representative of the Annual General Meeting and have the representative sign an appointment form.
3. The 2016 Caucus meeting will not be held until November 28, 2016. In order to meet the September 30 CNEA deadline, the Board of Trustees will need to appoint a representative to the CNEA membership in advance of the 2016 Caucus.
4. Once the Board of Trustees has appointed a representative, the appointee will complete the appointment form, including submission of a short biography or resume to accompany the appointment form for the new or reappointed member. Copies of the requisite appointment forms are appended to this Report. Alternatively, the Board may communicate to the

CNEA that the TCDSB opts not to appoint any representative at this time to CNEA membership.

D. CONCLUDING STATEMENT

This report is for the consideration of the Board.



September 9, 2016

Dear Association Officer,

**RE: 2016/2017 TERM
NOTICE OF APPOINTMENT OF YOUR REPRESENTATIVE TO
THE CANADIAN NATIONAL EXHIBITION ASSOCIATION MEMBERSHIP**

The CNEA 2016 AGM

The Annual General Meeting of the Canadian National Exhibition Association (CNEA) is coming up:

- Venue: Liberty Grand / Centennial Room
- Location: Exhibition Place
- Date: Thursday, October 27, 2016
- Time: 10:30 a.m. (**light lunch served after the AGM*)

Last year your organization appointed a representative to the CNE Association to be a part of our membership.

Board of Directors

Each member, appointed by organizations like yours, of the CNEA is eligible to nominate or be nominated as a Director of the CNEA Board of Directors (except those in the Municipal Section as indicated in CNEA By-Laws Section 7.1 who are automatically appointed).

Benefits

As an Association of the CNE membership, your representative can help shape the future of the CNE and ensure it continues to be a successful event and organization!

Your member is able to:

- provide feedback on the CNE event
- run as a Director on the CNEA Board
- join one of various CNEA committees
- or choose to simply be a member and attend the two annual meetings.

CNEA Members' Credentials

As well, your appointment to the CNEA may receive two 18 day admission tickets to the CNE during their term as your Association representative (dependent on annual approval by the CNEA Board of Directors).

CNEA Members' Booth

As an Association member your organization is able to sign up to showcase your organization free of charge during the 2017 Canadian National Exhibition fair at the CNEA Membership booth, (the booth is dependent on sufficient demand by members).

Annual Meetings & Members Attendance

There are two general meetings a year for members - the Annual Financial Meeting, usually hosted in May, and the Annual General Meeting, usually hosted in October.

The CNEA By-Laws Article VI, Section 6.6 states:

*Every organization's representative appointed by an association, society or other body is expected to attend in person the Annual Meeting, Financial Meeting, and any Special Meeting of the Association. If **an organization's representative fails to attend at least one-half of the meetings over a two-year period**, the place of such Member may be deemed vacant, and the association, society or other body must submit a letter of explanation to the Corporate Secretary for consideration by the Executive Committee who will determine whether the association, society or other body be advised that existing representative remain on the CNEA or be requested to appoint a new representative.*

Completing the Attached Form

I would ask that you indicate on the enclosed form the name of the CNEA representative appointed by your organization.

* **NEW** – We would request that you submit a short bio or resume to accompany the appointment form for the new or reappointed member.

The term of this appointment, in accordance with the CNEA by-laws, will commence on the date of the Annual Meeting (October 27, 2016).

The form must be signed by an officer of your association and not the representative. If the officer of your association and the representative are the same person, please ensure someone else from your association signs the form.

CNEA By-Laws Article V, Section 5

Notice of Appointment

*Notice of the appointment of representatives by the associations, societies, and other bodies appointing Members to the Association, **signed by an officer of such body, who is not the proposed representative**, shall be given to the Association forthwith after the appointment is made and such Members shall hold office from the time the appointment is received by the Corporate Secretary or stated to be effective until their successors are appointed unless the power of an association, society or other body to appoint a Member pursuant to Section 5(12) of the Act has been cancelled by the Board.*

Please have the Notice of Appointment form certified by the proper authority and return it to my attention, not later than **Friday, September 30th**, so that we may notify your representative of the Annual Meeting and have them sign their appointment form.

In the event that no appointment will be made prior to September 30th, a communication to my office would be appreciated to **continue your current representative** on our membership **or to communicate that your organization opts not to appoint any representative at this time** on the CNEA membership.

Sarah Fink
Corporate Secretary & Government Relations Manager
Encl.

**CANADIAN NATIONAL EXHIBITION ASSOCIATION
NOTICE OF APPOINTMENT OF REPRESENTATIVE**

Sarah Fink
Corporate Secretary & Government Relations Manager
Canadian National Exhibition, Exhibition Place
210 Princes' Boulevard, Toronto, ON M6K 3C3

The following representative was appointed to the Canadian National Exhibition Association for a term commencing on the date of the Annual Meeting of the Association on October 27, 2016 (details will be included in the AGM notice) and continuing to the date of the Annual Meeting to be held in the fall of 2017 (usually October), or until such time that a successor is appointed.

APPOINTED REPRESENTATIVE FROM: _____

Association Name

(Please Print)

Name:	* Please indicate preferred mailing address
Business Address:	Resident Address:
e-mail:	e-mail:
telephone: ()	telephone: ()

CERTIFIED BY: Association Secretary: _____

(Please print)

Name	
Address	
telephone	()
fax	()
e-mail	

DATED this _____ day of _____, 2016

Personal information contained on this form is collected to be used for internal administrative purposes, to facilitate future communication including e-mail mailings between you and the CNE/CNE Association including its licensees and assigns and based on your signature at the bottom of this form will be captured in the CNEA Membership contact list and shared with the CNEA Board of Directors, the CNEA Membership and when requested, with the public. Questions about this collection of personal information should be directed to the CNE Corporate Secretariat at (416) 263-5201 or sfink@theex.com.

For office use only: A copy of this form will be sent to the Member noted above.

Member: Please sign below if you permit the information noted above to be made public.

Print Name:

Signature:



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

TRANSPORTATION SERVICES UPDATE

*Commit to the Lord whatever you do, and he will establish your plans.
Proverbs 16:3 / NIV*

Created, Draft	First Tabling	Review
September 15, 2016	September 15, 2016	September 15, 2016
Mario Silva – Comptroller, Planning and Development Services		
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A. EXECUTIVE SUMMARY

The Toronto Student Transportation Group (TSTG) which serves approximately 47,000 students at 800 schools, experienced service disruptions that currently affect 1,391 students with the Toronto Catholic District School Board (TCDSB). The response to date is focused around strategies to improve the number of bus drivers serving the routes affected. Reports from schools are monitored to ensure the effectiveness of actions to date, and communications to the Director, trustees and the Ministry have been prepared daily on the progress of improvements to date.

B. PURPOSE

To inform Trustees of the status of the Transportation crisis arising from the shortage of bus drivers, and the response from the carriers and the Toronto Student Transportation Group (TSTG).

C. BACKGROUND

1. The Toronto Student Transportation Group was formed in 2011 between the Toronto Catholic District School Board (TCDSB) and the Toronto District School Board (TDSB).
2. In 2006 the Ministry mandated the formation of transportation consortiums between coterminous school boards in an effort to realize efficiencies through economies of scale. Service contracts have been entered into with carriers.
3. Contracts expired in August 2016, following a seven year term with two one-year extensions. The new contract was effective September 1, 2016 and resulted in a reallocation of all bus routes and the introduction of two new vendors.
4. The rationalization of all routes along with pursued efficiencies such as a shift to larger buses were planned and in some other cases a swapping of routes between carriers was explored.

5. On June 2nd 2016 transportation service reductions were approved by TCDSB. The consortium in consultation with the carriers prepared plans for implementation September 2016.
6. At a special Board meeting on June 27th 2016, the previously approved service reductions were rescinded and the consortium rerouted all bus routes again.

D. EVIDENCE/RESEARCH/ANALYSIS

1. Staff believed service providers were ready to deliver service effective the first day of the school year. The response to the identified service gaps were consistent with those experienced in previous years.
2. On the first day of school, there were numerous delays and service disruptions reported. In addition to the normal delays reported at the beginning of the school year, there were additional delays related to the new contract, new service providers and driver shortages.
3. The initial impact to the consortium was 2,536 students by the end of the first week along routes assigned to three carriers.
4. As of September 14, 2016 the number of impacted students is 2,159.
5. Schools were issued taxi chits on September 9th and 12th as a means of last resort.
6. Communication updates were provided as required to apprise parents, principals and trustees of actions taken in response to the driver shortage.
7. Senior staff meet on a daily basis to review the status on reported impacts and the progress of contingencies developed by the consortium in collaboration with the carriers.
8. Among the key strategies developed to address service reductions are the following:

- Subcontracting of services to new carriers
- Utilization of ‘surplus’ drivers among existing carriers
- Ongoing recruitment and training of new drivers
- Recruitment of out-of-province experienced drivers
- On-site school based responses have been implemented to accommodate the extended bus drop-off and pick-up times.

E. METRICS AND ACCOUNTABILITY

1. Ongoing communications with the Transportation officials will remain in effect until service levels have returned to normal.
2. Updates to the Ministry, with copies to TCDSB senior staff, have been provided on a daily basis.
3. School reports have been submitted daily and reviewed by TCDSB officials at all levels regarding any progress or continued disruption and impact to students, families and schools.
4. A further update report to Board will be provided.

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.