

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE REGULAR MEETING Public Session

**AGENDA
MARCH 9, 2017**

Jo-Ann Davis, Chair
Trustee Ward 9

Maria Rizzo, Vice Chair
Trustee Ward 5

Ann Andrachuk
Trustee Ward 2

Patrizia Bottoni
Trustee Ward 4

Nancy Crawford
Trustee Ward 12

Frank D'Amico
Trustee Ward 6

Rhea Carlisle
Student Trustee

Michael Del Grande
Trustee Ward 7

Angela Kennedy
Trustee Ward 11

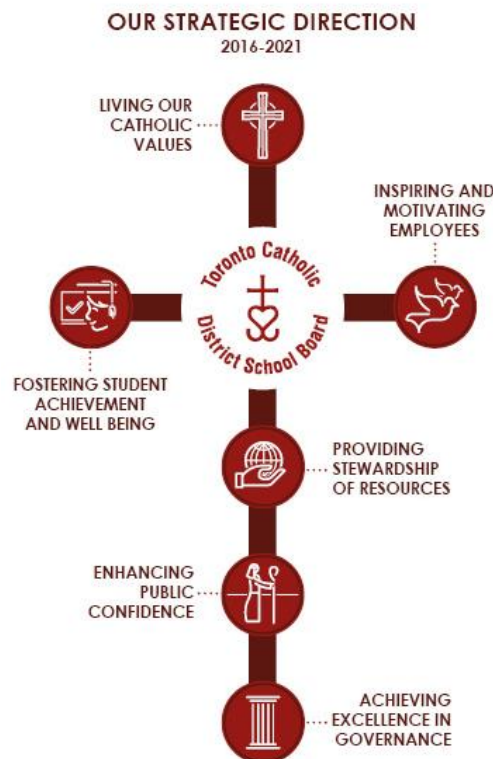
Joseph Martino
Trustee Ward 1

Sal Piccininni
Trustee Ward 3

Barbara Poplawski
Trustee Ward 10

Garry Tanuan
Trustee Ward 8

Karina Dubrovskaya
Student Trustee



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

**Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Asst. Recording Secretary: 416-222-8282 Ext. 2298**

Angela Gauthier
Director of Education

Angela Kennedy
Chair of the Board

**TERMS OF REFERENCE FOR CORPORATE SERVICES, STRATEGIC PLANNING AND
PROPERTY COMMITTEE**

The Corporate Services, Strategic Planning and Property Committee shall have responsibility for considering matters pertaining to:

- (a) Business services including procurement, pupil transportation risk management/insurance and quarterly financial reporting
- (b) Facilities (buildings and other), including capital planning, construction, custodial services, design, maintenance, naming of schools, enrolment projections and use permits
- (c) Information Technology including, computer and management information services
- (d) Financial matters within the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee including budget development
- (e) Policy development and revision in the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee
- (f) Policies relating to the effective stewardship of board resources in the specific areas of real estate and property planning, facilities renewal and development, financial planning and information technology
- (g) The annual operational and capital budgets along with the financial goals and objectives are aligned with the Board's multi-year strategic plan
- (h) Any matter referred to the Corporate Services, Strategic Planning and Property Committee by the Board
- (i) Intergovernmental affairs and relations with other outside organizations
- (j) Advocacy and political action
- (k) Partnership development and community relations
- (l) Annual strategic planning review and design

OUR MISSION

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AGENDA THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC SESSION

Jo-Ann Davis, Chair

Maria Rizzo, Vice-Chair

Thursday, March 9, 2017

7:00 P.M.

Pages

1. Call to Order
2. Opening Prayer (Chair or Designate)
3. Singing of O Canada A Capella
4. Roll Call and Apologies
5. Approval of the Agenda
6. Report from Private Session
7. Declarations of Interest
8. Approval & Signing of the Minutes of the Meeting held February 15, 2017 for Public Session. 1 - 16
9. Delegations
10. Presentation
11. Notices of Motion
12. Consent and Review
13. Unfinished Business

14. Matters referred or deferred

Deferred from February 15, 2017 Corporate Services Meeting

14.a Report regarding Status Update Regarding Interior Air Temperature in Non-Air Conditioned Schools (ALL WARDS) 17 - 24

14.b Financial Report as at December, 2016 25 - 41

15. Staff Reports

15.a Our Lady of Sorrow Catholic School Ward 2 Canada 150 Community Infrastructure Funding 42 - 45

15.b School Cash Online - Survey Results (To Be Distributed)

16. Listing of Communications

17. Inquiries and Miscellaneous

18. Updating of the Pending List 46

19. Resolve into FULL BOARD to Rise and Report

20. Closing Prayer

21. Adjournment

**MINUTES OF THE REGULAR MEETING OF THE
CORPORATE SERVICES, STRATEGIC PLANNING
AND PROPERTY COMMITTEE**

HELD FEBRUARY 15, 2017

PUBLIC SESSION

PRESENT:

J. Davis, Chair
M. Rizzo
A. Andrachuk
N. Crawford
F. D'Amico – by teleconference
M. Del Grande
A. Kennedy
J. Martino
S. Piccininni
B. Poplawski
G. Tanuan

A. Gauthier
A. Sangiorgio
C. Jackson
P. Matthews
A. Della-Mora
D. Koenig
P. DeCock
M. Silva
J. Yan
N. D'Avella
M. Puccetti
J. Wujek
C. Fernandes
L. DiMarco
P. Aguiar
K. Malcolm

S. Campbell
J. Shain

A. Robertson, Parliamentarian
S. Harris, Recording Secretary
C. Johnston, Acting Assistant Recording Secretary

Apologies were received on behalf of Trustee Bottoni and Student Trustees Carlisle and Dubrovskaya who were unable to attend the meeting.

MOVED by Trustee Piccininni, seconded by Trustee Rizzo, that the agenda, as amended, be approved.

Results of the Vote, as follows:

In favour

Opposed

Trustees	Andrachuk Crawford D'Amico Davis Del Grande Kennedy Martino Piccininni Poplawski Rizzo Tanuan
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The Motion was declared

CARRIED

MOVED by Trustee Poplawski, seconded by Trustee Crawford, that the meeting resolve into FULL BOARD to rise and report on matters dealt with in PRIVATE SESSION.

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Tanuan, that all matters dealt with in PRIVATE SESSION be approved.

CARRIED

The meeting continued in PUBLIC SESSION with Trustee Davis in the Chair.

Trustee Del Grande wished for it to be recorded that both he and Trustee Kennedy had declared an interest in the PRIVATE Session regarding the HR matter as their family members are employees of the Board. Trustees Kennedy and Del Grande indicated that they would neither vote nor participate in the discussion of the item.

MOVED by Trustee Martino, seconded by Trustee Rizzo, that the Minutes of the Regular Meeting held January 19, 2017 for Public Session be approved.

Results of the Vote, as follows:

In favour

Opposed

Trustees	Andrachuk
	Crawford
	D'Amico
	Davis

Del Grande
Kennedy
Martino
Piccininni
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Kennedy, that Item 9a) be adopted as follows:

- 9a) Joe DaSilva, representative of Etobicoke Basketball Association, regarding Toronto Catholic District School Board's Permit Fees – received.**

Results of the Vote, as follows:

In favour

Opposed

Trustees Andrachuk
 Crawford
 D'Amico
 Davis
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Poplawski, that Item 9b) be adopted as follows:

- 9b) James Medeiros regarding the Transfer of His Children from St. John Bosco Catholic School to St. Cecilia Catholic School – received and referred to staff.**

Results of the Vote, as follows:

In favour

Opposed

Trustees	Andrachuk
	Crawford
	D'Amico
	Davis
	Del Grande
	Kennedy
	Martino
	Piccininni
	Poplawski
	Rizzo
	Tanuan

The Motion was declared

CARRIED

The Chair reviewed the Order Paper Items.

The following items were questioned.

Item 15a)	Trustee Poplawski
Item 15b)	Trustee Poplawski
Item 15c)	Trustee Poplawski
Item 15d)	Trustee Kennedy
Item 15e)	Trustee Crawford
Item 15f)	Trustee Rizzo
Item 15g)	Trustee Rizzo
Item 15h)	Trustee Rizzo

MOVED by Trustee Piccininni, seconded by Trustee Poplawski, that Item 15a) be adopted as follows:

15a) Report regarding Liquor Permit Request for St. Joseph Annual Silent Soiree for April 21, 2017 – received and that the Liquor Policy be waived to serve alcohol at an Annual Soiree Event on April 21, 2017 at St. Joseph Catholic School, from 6:30 p.m. to 11:00 p.m.

Results of the Vote, as follows:

In favour

Opposed

Trustees	Andrachuk
	Crawford
	D'Amico
	Davis
	Del Grande

Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Rizzo, that Item 15b) be adopted as follows:

15b) Report regarding Liquor Permit Request for Brebeuf College for May 5, 2017– received and that the Liquor policy be waived to serve alcohol at an event on May 5, 2017 at Brebeuf College Catholic Secondary School, from 6:00 p.m. to 12:00 midnight.

Results of the Vote, as follows:

In favour

Opposed

Trustees	Andrachuk
	Crawford
	D’Amico
	Davis
	Del Grande
	Kennedy
	Martino
	Piccininni

Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Poplawski, seconded by Trustee Tanuan, that Item 15c) be adopted as follows:

- 15c) Report regarding Liquor Permit Request for St. Cecilia for June 8, 2017**— received and that the Liquor policy be waived to serve alcohol at a Fun Fair event on June 8, 2017 at St. Cecilia Catholic School, from 4:00 p.m. to 8:00 p.m.

Results of the Vote, as follows:

In favour

Opposed

Trustees	Andrachuk	Martino
	Crawford	Piccininni
	D'Amico	
	Davis	
	Del Grande	
	Kennedy	
	Poplawski	
	Rizzo	
	Tanuan	

The Motion was declared

CARRIED

The Chair declared a 10-minute recess.

The meeting continued with Trustee Davis in the Chair.

MOVED by Trustee Crawford, seconded by Trustee Andrachuk, that Item 15d) be adopted as follows:

15d) Report regarding Response to Not-for-Profit Youth Sports Organizations Permit Concerns – received and

1. That Category B2 youth sports organizations permit rates not be adjusted;
2. That Category B2 youth sports organizations permit holders who have claimed financial hardship be invited to apply for a fee reduction as outlined in this report.

Results of the Vote, as follows:

In favour

Opposed

Trustees	Andrachuk	Piccininni
	Crawford	
	D'Amico	
	Davis	
	Del Grande	
	Martino	
	Tanuan	

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Andrachuk, that Item 15e) be adopted as follows:

- 15e) Report regarding Revised School Renewal Plan** that the Revised 2016-2018 School Renewal Program, for a total budget of \$106.9M as detailed in Appendix B, C1 and C2 be approved.

Results of the Vote, as follows:

In favour

Opposed

Trustees	Andrachuk Crawford D'Amico Davis Del Grande Kennedy Martino Piccininni Poplawski Rizzo Tanuan
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The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Andrachuk, that Item 15f) be adopted as follows:

**15f) Report regarding Evaluation Matrix for New Larger
Gymnasiums – received and**

1. That gymnasium size in relation to the school enrolment/OTG become a criteria within the Capital Priorities evaluation matrix.
2. That the criteria matrix to prioritize future gymnasium replacements be approved as details in the report.
3. That Utilization be included in the criteria matrix.
4. That staff provide a report to the Board of Trustees on recommended weighting.

MOVED IN AMENDMENT by Trustee Kennedy, seconded by Trustee Tanuan, that a 10th criteria be added to the Criteria Matrix.

Trustee Davis turned the Chair over to Trustee Kennedy.

MOVED IN AMENDMENT to the AMENDMENT by Trustee Davis, seconded by Trustee Rizzo -

- Part 1) That staff provide a report to the Board of Trustees on recommended weighting;

- Part 2) That staff provide a lower ranking for schools with community centres on sites and a higher ranking for those without community centres on site.

Results of the Vote on Part 1 of the Amendment to the Amendment, as follows:

In favour

Trustees D'Amico

Opposed

Andrachuk
Crawford
Davis
Del Grande
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

Part 1 of the Amendment to the Amendment was declared

LOST

Results of the Vote on Part 2 of the Amendment to the Amendment, as follows:

In favour

Opposed

Trustees	Crawford	Andrachuk
	D'Amico	Del Grande
	Davis	Martino
	Kennedy	Piccininni
	Poplawski	
	Rizzo	
	Tanuan	

Part 2 of the Amendment to the Amendment was declared

CARRIED

Results of the Vote on the Amendment, as follows:

In favour

Opposed

Trustees	Andrachuk	Del Grande
	Crawford	
	D'Amico	
	Davis	
	Kennedy	
	Martino	
	Piccininni	
	Poplawski	
	Rizzo	
	Tanuan	

The Amendment was declared

CARRIED

Results of the Vote on the Motion, as amended, as follows:

In favour

Opposed

Trustees	Andrachuk	Del Grande
	Crawford	
	D'Amico	
	Davis	
	Kennedy	
	Martino	
	Piccininni	
	Poplawski	
	Rizzo	
	Tanuan	

The Motion, as amended, was declared

CARRIED

Trustee Davis returned to the Chair.

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that the items not dealt with be deferred to the March 9, 2017 Corporate Services Committee meeting.

Results of the Vote, as follows:

In favour

Opposed

Trustees	Andrachuk	Del Grande
	Crawford	
	D'Amico	
	Davis	
	Kennedy	
	Martino	
	Piccininni	
	Poplawski	
	Rizzo	
	Tanuan	

The Motion was declared

CARRIED

MATTERS AS CAPTURED IN THE ABOVE MOTION

Report regarding Status Update regarding Interior Air Temperature in Non Air-Conditioned Schools (ALL WARDS) – deferred to March 9 Corporate Services Committee meeting.

Financial Report as at December, 2016 – deferred to March 9 Corporate Services Committee meeting.

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that the meeting resolve into FULL BOARD to Rise and Report.

CARRIED

MOVED by Trustee Davis, seconded by Trustee Andrachuk, that all matters dealt with in PUBLIC session be approved.

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Del Grande, that the meeting resolve into PRIVATE session.

CARRIED

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SECRETARY

CHAIR



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

STATUS UPDATE REGARDING THE COLLECTION OF INTERIOR AIR TEMPERATURES IN NON-AIR CONDITIONED SCHOOLS (ALL WARDS)

*"I can do all this through Him who gives me strength."
Philippians 4:13 (NIV)*

Created, Draft	First Tabling	Review
February 6, 2017	February 15, 2017	

K. Elgharbawy, Senior Coordinator, Maintenance and Energy Management
M. Iafrate, Senior Coordinator, Renewal
A. Della Mora, D. Yack, J. Shanahan, J. Wujek, K. Malcolm, M. Caccamo, P. Aguiar, S. Campbell
Superintendents of Learning, Student Achievement and Well-Being
M. Puccetti, Superintendent of Facilities Services

INFORMATION REPORT

Vision:

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R. McGuckin

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

C. Jackson

Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

This report provides a status update regarding the collection of daily interior air temperatures at schools that do not have air-conditioning nor displacement ventilation systems.

Temperature collection will begin in May and continue to the end of September at twelve (12) schools, one per Ward. Temperature reading will be collected either through the Building Automation systems, if the school is equipped with some mechanical ventilation or with temperature-recording data loggers. The data will be collated and analysed to assist with the planning and prioritization for future passive cooling measures.

The cumulative staff time dedicated to developing this report was 25 hours.

B. PURPOSE

1. This report is provided as a follow up to the June 6, 2016 report presented at Corporate Services, Strategic Planning and Property Committee, regarding Passive Cooling for Schools without Air-conditioning. The Board direction to staff is below:
 1. *That we consider the strategies outlined in the report and include the following items:*
 - a) *Increase insulation on all west and south facing walls in our buildings;*
 - b) *Operable windows should have upper operable windows beyond the 100 mm (10 cm) openings;*
 - c) *Install white roofs with solar panels initially to reduce Hydro usage or to run air conditioning;*
 - d) *Investigate green roofs to include native plants or succulents that do not require frequent watering (desert types);*
 2. *That staff begin collection of day-to-day temperature data in order to prioritize the implementation of passive cooling measures in our*

schools. Priority for data collection and monitoring to be for those schools without air conditioning, air displacement ventilation.

C. BACKGROUND

1. School buildings present unique challenges for meeting heating, ventilation and air conditioning (HVAC) requirements. Room occupancy and use, building age, size, as well as the presence or absence of a mechanical ventilation system are all factors that influence indoor air temperature. The local climate and outdoor air temperatures also impact indoor air temperatures.
2. There are approximately 139 TCDSB schools that have mechanical ventilation systems (this does not include schools that are only equipped with washroom exhaust fan). Of these, approximately 83 schools have tempered or air conditioned air as part of the ventilation system. In some cases, air-conditioning may only be provided to a portion of rooms or spaces within the building. The majority of schools with mechanical ventilation systems are operated by a building automation system (BAS), which provides remote-access and diagnosis of the mechanical system as well as temperature adjustments. The BAS can also provide temperature readings but in some cases, the BAS monitors a zone in the building rather than individual classrooms.
3. For older schools that do not have mechanical ventilation systems and/or BAS, the indoor air temperature is primarily monitored through the boiler controls and radiator controls throughout the heating season for the months of October to May. These temperature controls would not be in use during the warmer months when the heating season is completed. The only way therefore to capture room temperatures in these classrooms would be to install individual thermometers in each room, approximately 6,106 rooms in total, system-wide.
4. In order to facilitate the collection of the space temperature data, the Energy Department will install data loggers in the classrooms that are likely to be warmer than the rest of the school. Room temperature in selected classrooms will captured at the following twelve (12) schools, which represent different

building ages, construction types, and may have partial mechanical ventilation:

Trustee Ward	School	Size	Build Year	Does the school have mechanical ventilation - Full or Partial?
1	St Benedict	56,069	1966	Partial
2	St Gregory	72,237	1999	Yes
3	St Matthew	41,336	1950	Partial
4	St Charles Garnier	37,501	1975	Partial
5	St Charles	37,147	1959	Partial
6	St Clare	65,326	1694	Partial
7	St Kevin	20,335	1965	Partial
8	The Divine Infant	37,512	1986	Partial
9	Holy Rosary	35,725	1921	No
10	St Cecilia	69,965	1914	Partial
11	Notre Dame	68,512	1949	Partial
12	St Barbara	34,627	1965	Partial

D. EVIDENCE/RESEARCH/ANALYSIS

1. Environment Canada and Climate Change (ECCC) data from the past six years indicates that there have been between six (6) to ten (10) hot degree days (over 30°C.) during the school year in Toronto per year, as previously noted in the two following reports presented to Board; *Report On Cost-Benefit Analysis Of Displacement Ventilation And Full Air Conditioning, October 2015* and

Report on Passive Cooling For Schools Without Air Conditioning (All Wards), June 6, 2016.

2. The ECCC also provides data for the average daily temperature for the months of May, June and September for the past six years noted below:

<i>Average Temperature (°C)</i>			
Year	May	June	September
2012	18.2	21.6	18.2
2013	13.3	17.5	16.5
2014	12.2	18.3	17.4
2015	13.9	17.0	19.9
2016	12.8	18.4	20.1

3. There is no legislation requiring air-conditioning in new or existing buildings in Ontario. In 2006, the Board-approved “Heat Protocol in Schools”. This document outlines responses and strategies to heat alerts and extreme heat alerts declared by the City of Toronto Medical Officer of Health. In 2016, the City of Toronto Hot Weather Response Plan (HWRP) was updated. Toronto Public Health (TPH) receives warnings of heat alerts from ECCC and will make those known to the public. The Occupational Health and Safety (OHS) Act of Ontario, does not regulate maximum temperature in workplaces. The OHS Council has provided a Heat Stress Awareness guidelines for workers, which the Board has distributed to the various joint-health and safety committees.
4. A separate report regarding updates to the Board’s Hot Weather Protocol will be provided in March 2017 upon completion of consultation with TCDSB stakeholders.

E. ACTION PLAN

1. The collection of daily indoor air temperature will be undertaken using temperature-recording data logging devices. Data loggers will be placed in one or two classrooms per floor in each of the selected schools for the months of May, June and September. The use of the data loggers may also be extended into the winter months. Indoor air temperatures during the heating months can

be monitored through the boiler and the controls for the room radiators or terminal units.

2. The preferred model of data logger has the capability of transmitting indoor temperature data wirelessly and can read indoor temperatures between -30°C and 70°C to an accuracy of 1%. Each device has memory storage capability to record 30,000 measurements and has a typical battery life of one year. Data loggers would need be collected from each room, in order to download the information into a computer.
3. Staff will also note the room conditions and features for the rooms where temperature readings are taken, as well as noting other factors that may influence indoor air temperature. The analysis will also include outdoor weather and temperature data as provided by the ECCC.

F. METRICS AND ACCOUNTABILITY

1. Temperature readings collected through BAS and data loggers are a more consistent and reliable way to capture accurate readings throughout the day (and at night) than by collecting the data manually. The information can be electronically loaded into the appropriate spreadsheet or tables for analysis.
2. The Board currently communicates heat stress awareness information as well as City of Toronto Heat Alerts to schools, in keeping with Hot Weather Protocol. The report on Passive Cooling Measures (2016) includes some actions that can be undertaken by schools such as adding fans to circulate air in classrooms as well as turning off lights, and closing blinds/curtains to reduce solar heat gain. Taking students outside to a shady part of the yard is another option.
3. The results of the room temperature analysis will be of value to plan and implement passive cooling measures at schools. In addition, this information may help support requests to the Ministry of Education to provide funding to introduce air-conditioning or other cooling measures in existing schools, as currently School Renewal funding is not permitted to be used to introduce “new” systems into schools unless in response to a legislative requirement.

4. The schools with BAS and mechanical ventilation systems (but not air-conditioning) can take advantage of “night cooling”, to bring cooler, external air into the building prior to the start of the school day. This practise is also beneficial in schools with air conditioning as it reduces the daytime cooling load on the building, and saves on energy.
5. The Board recently approved becoming a Net Zero school board – in order to achieve this with both existing and new buildings, there would need to be a balance between the amount of energy used or required to operate the school and the amount of energy (primarily electricity) that the building produces through renewable measures such as solar photovoltaic panels. As an example, the roof-top solar panels at Blessed Cardinal, which has partial air-conditioning in the building, produces approximately 20% of the electricity used by the building.
6. The estimated staff time to place the data loggers at the twelve schools, monitor the readings, and collate the information is approximately 280 hours. The data loggers should remain in place for the months of July and August in order to continue data-collection through September.

G. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. The information collected from the indoor room temperature analysis will be provided to the Board in a subsequent report, in October 2017.
2. A report regarding the goals and measures required to become a Net Zero school board will also be presented in the fall of 2017.
3. The updated Hot Weather Protocol is currently being circulated for consultation amongst various TCDSB stakeholder groups with a subsequent report to Board planned for March 2017.
4. School staff and parents at the selected schools will be informed by letter that temperatures readings will be collected their school for the months of May, June and September and that this information will be part of a Board report to be presented in October.

H. CONCLUDING STATEMENT

This report is for consideration of the Board.



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

FINANCIAL REPORT AS AT DECEMBER 2016

"To do what is right and just is more acceptable to the LORD than sacrifice."
Proverbs 21:3

Created, Draft	First Tabling	Review
February 7, 2017	February 15, 2017	
D. Bilenduke, Senior Coordinator of Finance P. De Cock, Comptroller of Business Services & Finance		
INFORMATION REPORT		

Vision:

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R. McGuckin

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

C. Jackson

Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

This Budget Status Report as at December 31, 2016 provides a detailed review of both revenues and expenditures. A more detailed variance summary is attached (Appendix A & B). The overall YTD classroom spending percentage at December 2016 is 40.2% compared to 38% in 2015 due to four extra teaching days in December 2016. Presently, all budget lines are tracking in line with budget. There are no significant budget risks identified at this time, however, staff will monitor all budget lines closely.

The cumulative staff time dedicated to developing this report was 10 hours.

B. PURPOSE

The Budget Status report reviews expenditures, revenues, enrolment and staffing. The report tracks expenditures and revenues by category and compares YTD results to current budget and prior year actuals. Business Services staff investigate and analyse variances in order to detect, correct and report any unfavourable trends and events. The Ministry of Education (EDU) also uses this report to track the Board's compliance to its recovery plan.

C. BACKGROUND

1. As part of the regular reporting cycle and consistent with best practices as outlined by both the Ministry of Education and District School Board Reporting Workgroup, a monthly Financial Report is prepared detailing any in-year expenditure variances and savings identified by analysing the 2016-17 year-to-date actual expenditures compared to the Revised Budget Estimates. The current year's percentage spent of total budget is compared to the previous year's percentage spent for the same period.
2. All December YTD revenues and expenses have been adjusted for known MOE Public Sector Accounting Board (PSAB) requirements.

3. Attached as Appendix A and B is the December YTD Revenue and Expenditure forecast which has been established as our method of reporting interim financial results. A high level summary is presented in the following table:

(000's)	2015/16 Actual	2016/17 Rev. Est.	Change
Expenditure	1,103,071	1,118,652	15,581
Revenue	1,107,005	1,119,418	12,413
Surplus/(Deficit)	3,934	765	(3,168)

The anticipated surplus in 16/17 is \$765K which is \$3.2 million less than the 2015/16 actual. The 2015/16 surplus had been projected at \$548K but finished the year \$3.9 million surplus due to higher than projected revenues and one-time cost savings, primarily in benefits.

D. EVIDENCE/RESEARCH/ANALYSIS

1. Business Services closely monitors the 2016-17 budget performance to identify areas of potential savings as well as any areas of potential cost pressures to the Board. There were small variances across most expenditure categories based on the 4 months' performance at December 31, 2016 as outlined in Appendix A & B (attached). Most classroom expenditures occur over a 10-month period while administrative and facilities expenditures are more likely to follow a 12-month model. There are many factors that affect monthly expenditures, but as a rule and as a simple starting point, classroom expenditures are generally 40% spent (4/10) and expenditures associated with administration and facilities are usually 33% spent (4/12).

2. Enrolment remains the key driver for generating Grants for Student Needs (GSNs). The GSNs for the Revised Budget Estimates are calculated using a weighted average of enrolment projections for two count dates, actual enrolment on October 31st 2016 and projected enrolment for March 31st 2017. A table of enrolment trends is as follows:

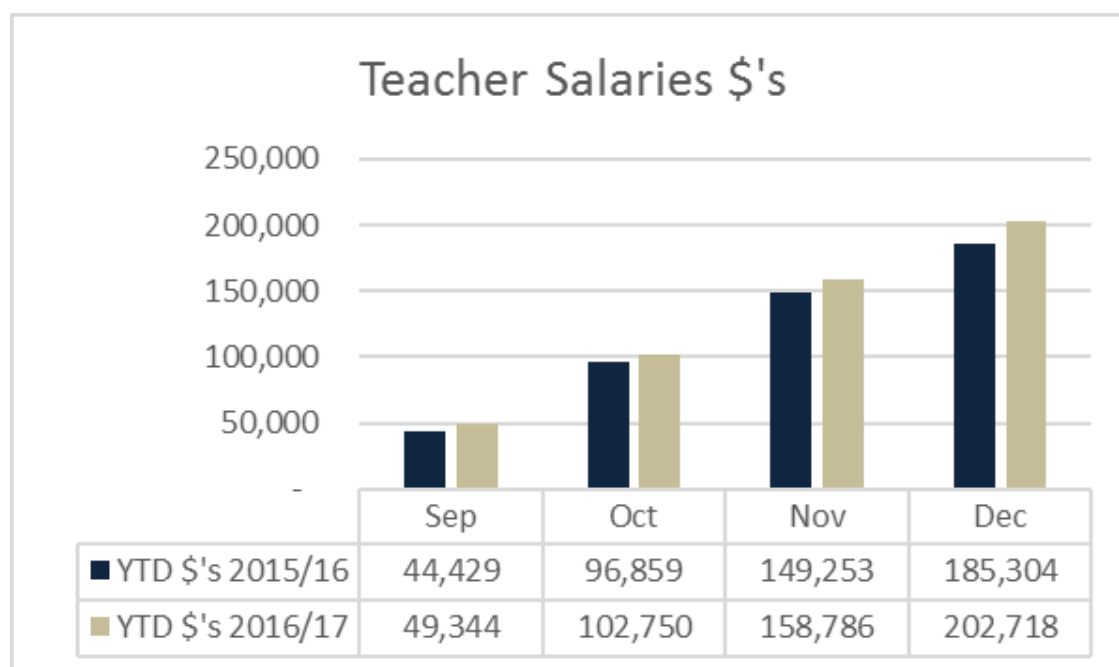
	ADE	ADE	ADE
Average Daily Enrolment (ADE) Pupils of the Board	2015-16 Actual	2016-17 Budget Estimates	2016-17 Revised Estimates
ELEMENTARY	60,434	60,919	61,181
SECONDARY	29,827	29,810	29,547
TOTAL	90,261	90,729	90,728

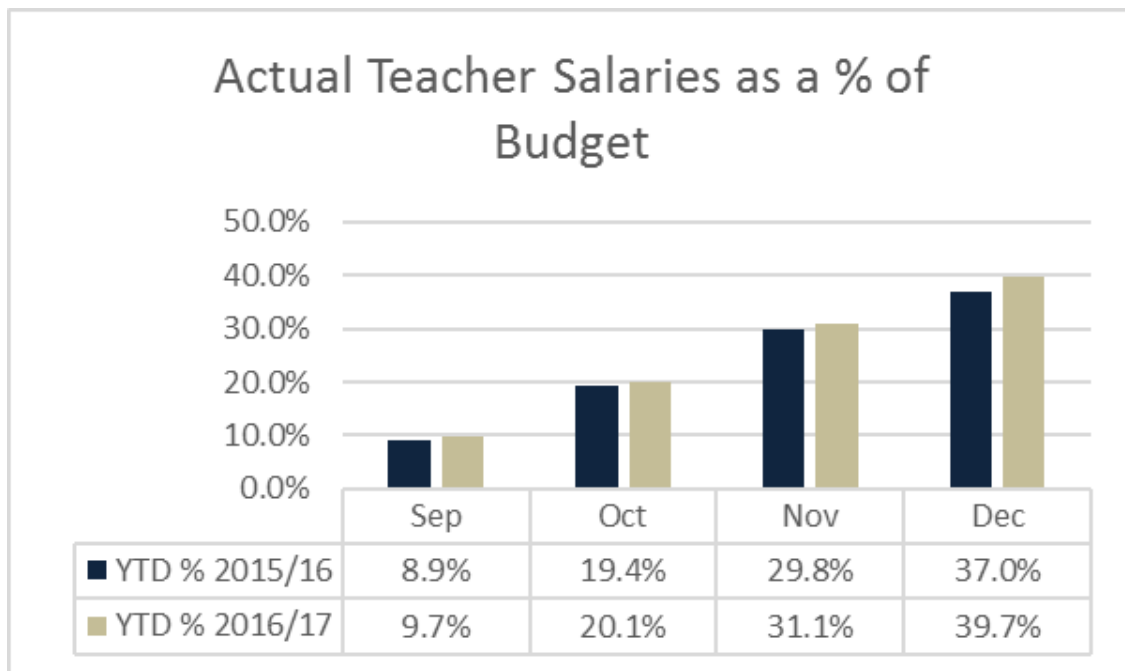
E. METRICS AND ACCOUNTABILITY

The following are trends and issues that have been identified:

1. Teacher Salaries

The following graphs illustrate teacher salaries against the same period last year both in dollars and as a percent of budget:





The table in the second graph indicates that teacher salaries are approximately 3% higher than the previous year. We know that 5% is accounted for by the four additional teaching days in 2016. In conclusion, teacher salaries are running approximately 2% behind last year's rate and is still under the expected rate of 40%. Last year the collective agreement settlements were implemented towards the end of the year while this year the increases are implemented throughout the year.

2. Occasional Teachers

Occasional Teacher expense is \$1.1 million less than the same period last year, however, since the budget this year is \$2M less than last year's actual, the percentage of budget spent on the reduced base budget is 3.3% higher than the same period last year.

Although the percentage spent of 35% is still well below the 40% classroom expenditure benchmark one would expect at this time, the financial situation does not directly reflect teacher increased absenteeism rates. This increase in absenteeism has not translated into additional financial costs due to the higher number of long term absences and the corresponding inability to fill daily absences by Occasional Teachers.

Based on financial trends observed over the last four months, this expenditure category will finish under budget. It is management's commitment to fill teacher vacancies due to illness and efforts have been made and will continue to be made to add more Occasional Teachers to the roster. As a result, it is

likely that this will cause an additional cost pressure, and will require constant monitoring.

The following graphs illustrate occasional teacher salaries against the same period last year both in dollars and as a percent of budget:

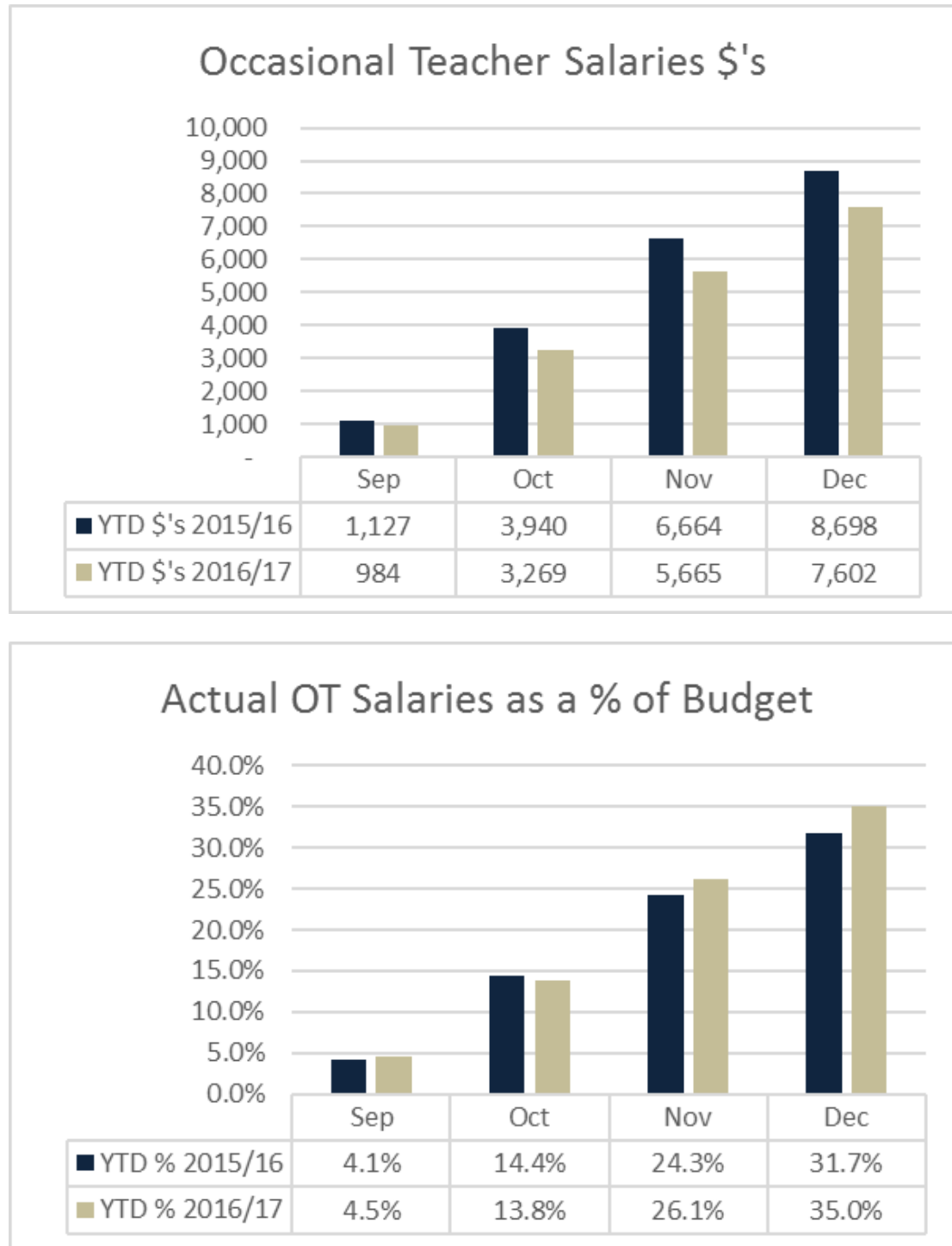


Figure 1 - 2015-16 Budget \$20.5M, 2016-17 Budget \$26.1M

3. Benefits

The following graphs illustrate Board wide benefit costs against the same period last year both in dollars and as a percent of budget:

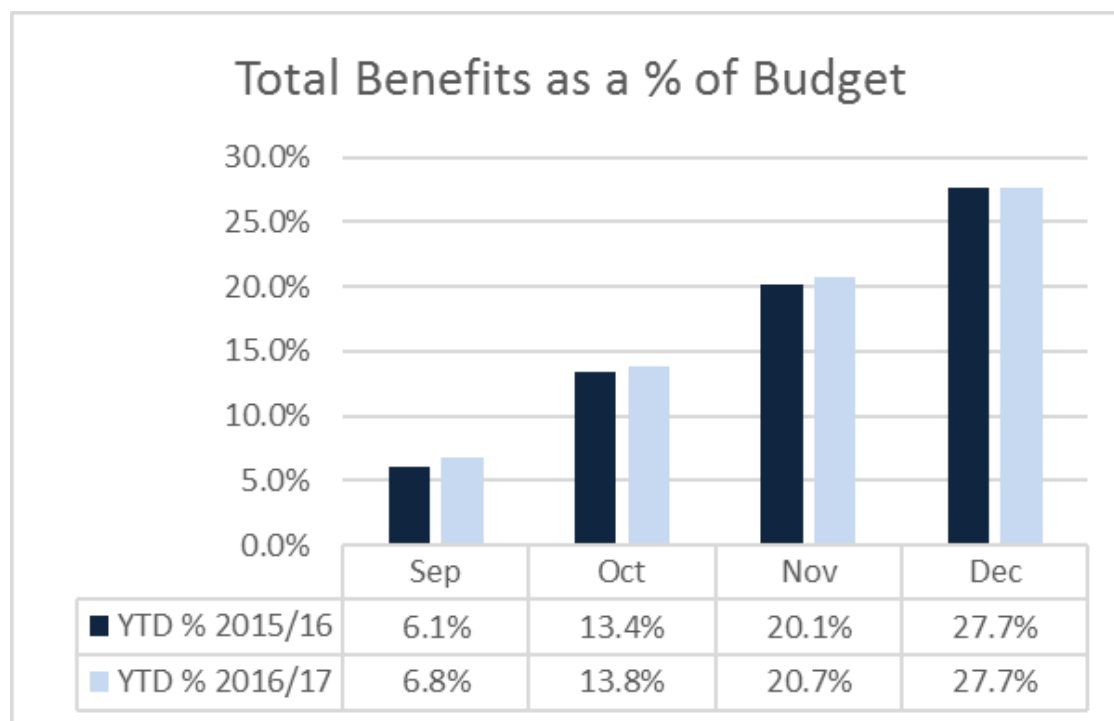
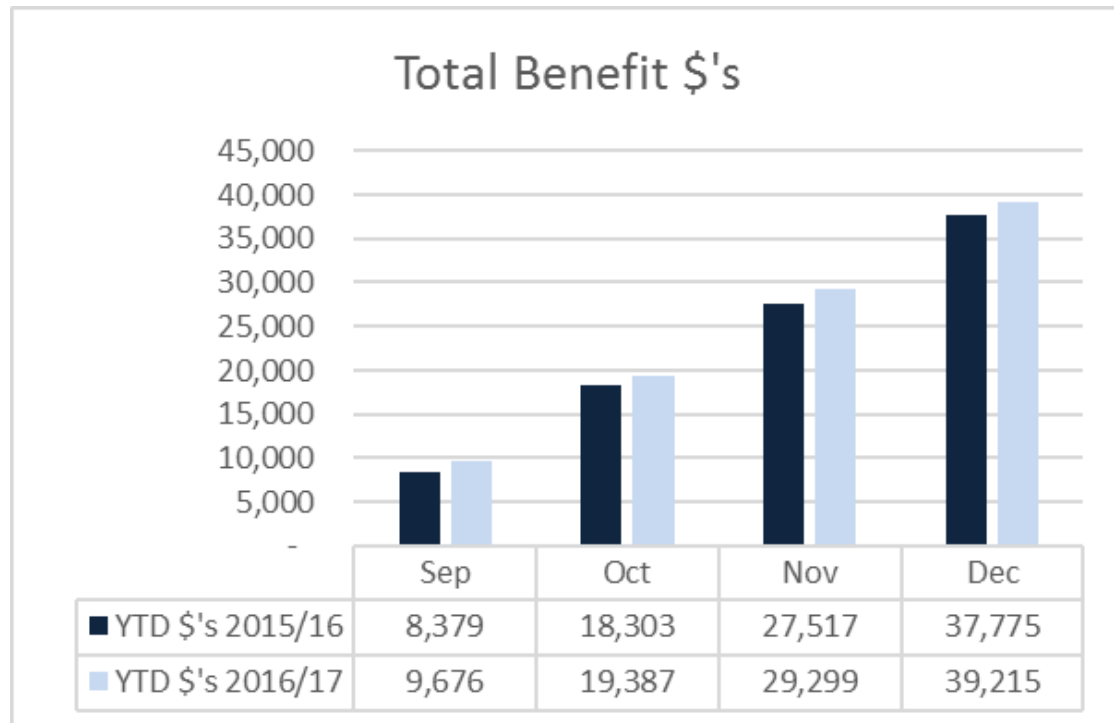


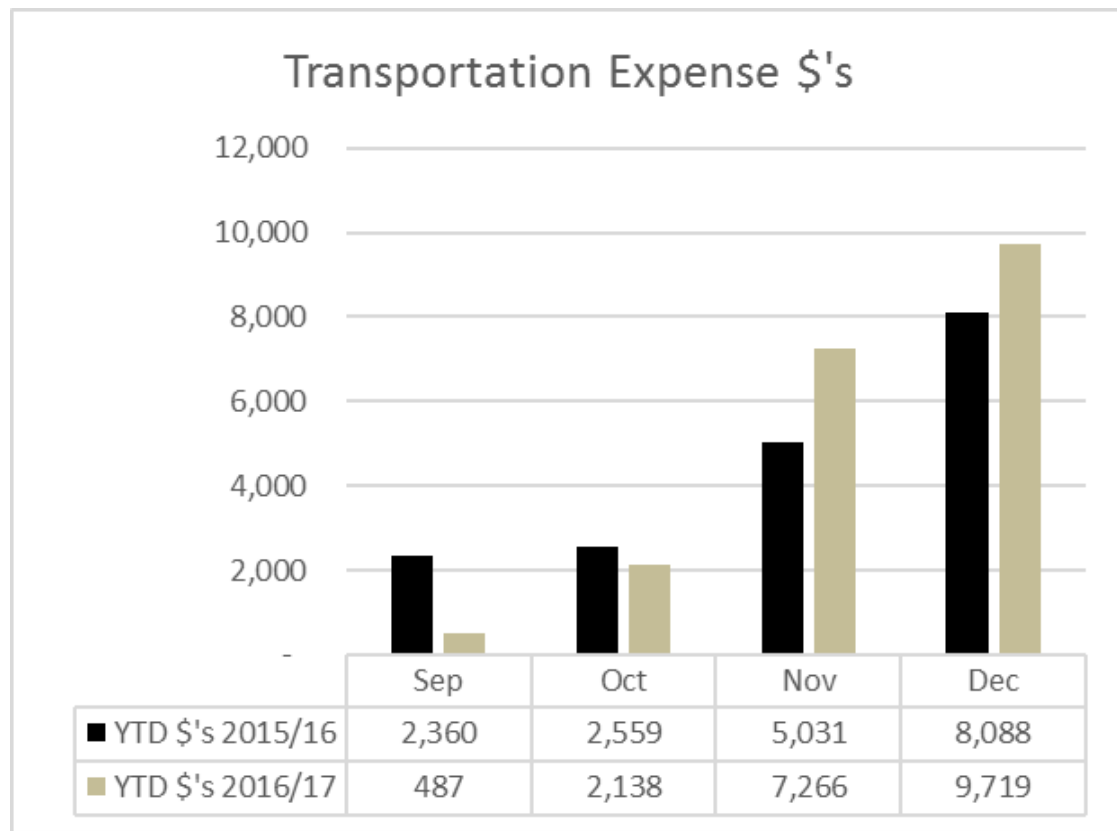
Figure 2 - 2015-16 Budget \$140.6M, 2016-17 Budget \$141.7M

The above graphs indicate that spending is higher this year compared to last year, however last year there was a significant surplus in this line. To date only 27.7% of the budget has been spent when we are 33.3% through the year. This indicates that we are tracking to finish under budget, however, this budget line is contingent on staff's use of their benefits creating a higher level of unpredictability.

4. Transportation

Transportation expense is \$1.6 million higher than the same period last year while the percentage of budget spent is almost identical. The one extra teaching day explains .5% of the variance. There are many variables in transportation this year including, snow days, new contracts, higher rates and varying volumes of accommodations and utilizations for special needs students. At 30.1%, transportation expense is still under the 33.3% that would be expected for the 4 months but will require close scrutiny due to the aforementioned variables.

The following graphs illustrate transportation expense against the same period last year both in dollars and as a percent of budget:



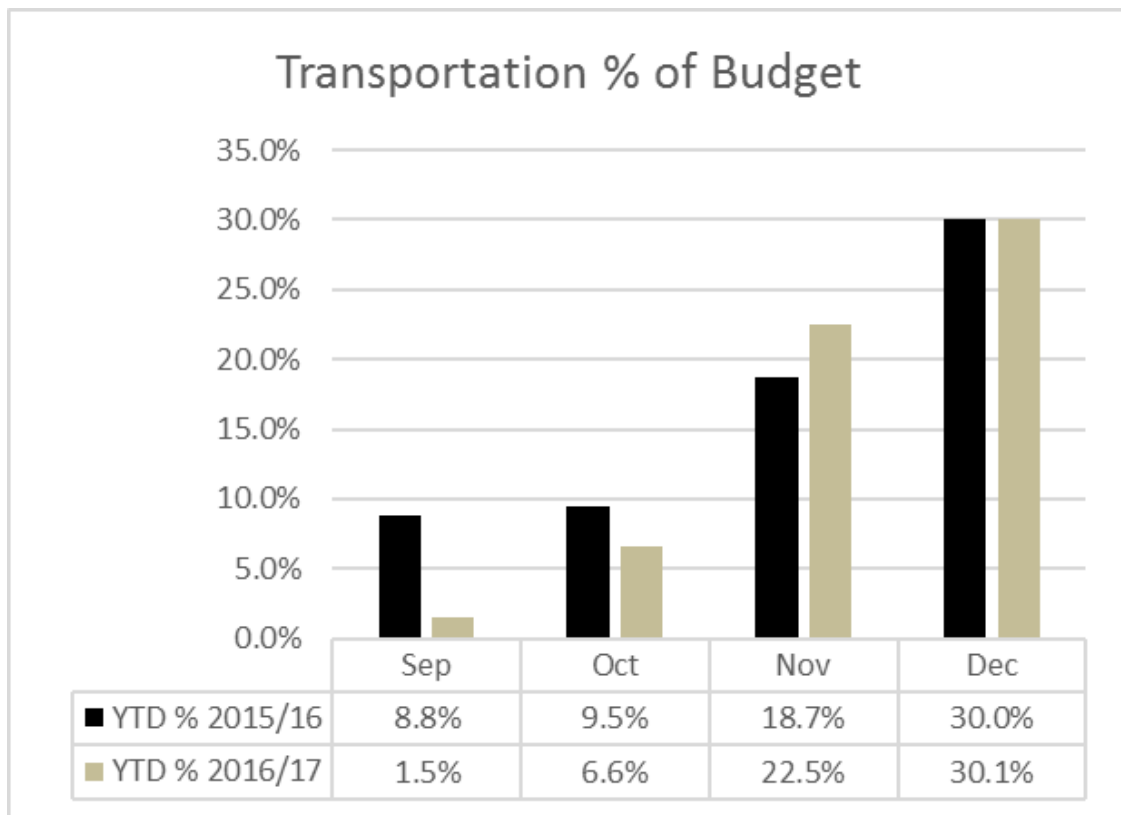


Figure 3 - 2015-16 Budget \$27.7M, 2016-17 Budget \$32.3M

F. CONCLUDING STATEMENT

This report is for the consideration of the Board of Trustees.

For the Month Ending December 31, 201
(\$ thousands)

2015-16		
Budget (Rev. Estimates)	Financial Statement (August 31, 2016)	Variance

Grant Revenues (Section 1)

Pupil Foundation	472,853	474,502	0.3%
School Foundation	62,812	63,098	0.5%
Special Education	121,563	121,926	0.0%
Language	31,406	34,472	0.0%
Outlying, Remote and Rural	-	-	0.0%
Learning Opportunities	46,422	46,643	0.0%
Continuing and Adult Education	14,892	15,882	0.0%
Teacher Q&E	78,846	91,041	15.5%
New Teacher Induction program	847	693	-18.1%
ECE Q&E Allocation	4,358	4,880	12.0%
Restraint Savings	(402)	(402)	0.0%
Transportation	23,818	23,326	-2.1%
Admin and Governance	22,203	22,562	1.6%
School Operations	87,678	88,245	0.6%
Community Use of Schools Grant	1,226	1,226	0.0%
Declining Enrolment	1,420	517	-63.6%
First Nation, Metis and Inuit	3,472	3,758	8.2%
Safe Schools Supplement	2,653	2,659	0.2%
Permanent Financing - NPF	3,765	3,765	0.0%
Adjustment to Entitlement - Minor Capital	(24,496)	(24,970)	1.9%
Other	3,525	3,525	0.0%
	958,858	977,344	1.9%

Grants for Capital Purposes

Capital - non-Land	15,788	7,520	-52.4%
Capital - Land	-	18,926	0.0%
Minor Tangible Capital Assets	24,496	24,970	1.9%
School Renewal	15,488	17,320	11.8%
School Condition Improvement	-	-	0.0%
Temporary Accommodations	-	-	0.0%
Retrofitting	-	-	0.0%
Short-term Interest	-	217	0.0%
Debt Funding for Capital	15,989	16,050	0.4%
	71,761	85,003	18.5%

TOTAL ALLOCATIONS (Section 1)

	1,030,620	1,062,347	3.1%
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Revenue Budget Assessment			
a	b	c = b - a	d = c/a
2016-17		2016-17	
Revised Estimates	Forecast	Change	
		\$ Increase (Decrease)	% Increase (Decrease)

481,016	481,016	-	0.0%
63,714	63,714	-	0.0%
121,103	121,103	-	0.0%
34,119	34,119	-	0.0%
-	-	-	0.0%
48,095	48,095	-	0.0%
15,605	15,605	-	0.0%
84,003	84,003	-	0.0%
441	441	-	0.0%
5,336	5,336	-	0.0%
(402)	(402)	-	0.0%
24,238	24,238	-	0.0%
22,652	22,652	-	0.0%
88,430	88,430	-	0.0%
1,224	1,224	-	0.0%
211	211	-	0.0%
3,769	3,769	-	0.0%
2,682	2,682	-	0.0%
3,765	3,765	-	0.0%
(25,000)	(25,000)	-	0.0%
43	43	-	0.0%
975,042	975,042	-	0.0%

60,291	60,291	-	0.0%
-	-	-	0.0%
1,752	1,752	-	0.0%
729	729	-	0.0%
-	-	-	0.0%
3,751	3,751	-	0.0%
-	-	-	0.0%
230	230	-	0.0%
-	-	-	0.0%
66,754	66,754	-	0.0%

1,041,796	1,041,796	-	0.0%
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Revenue Risk Assessment				
i	e	k	l	g = e - l
Actual Revenue 2016-17	Actual to Dec 31/16	Actual Revenue 2015-16	Actual to Dec 31/15	Year-to year Increase (Decrease)
to Dec 31/16	% of Estimates	to Dec 31/15	% of Actual Received	

93,720	19.48%	94,568	19.93%	(0.4%)
12,414	19.48%	12,562	19.91%	(0.4%)
23,595	19.48%	24,312	19.94%	(0.5%)
6,648	19.48%	6,281	18.22%	1.3%
-	0.00%	-	0.00%	0.0%
9,371	19.48%	9,284	19.90%	(0.4%)
3,041	19.48%	2,978	18.75%	0.7%
16,367	19.48%	15,769	17.32%	2.2%
86	19.48%	169	24.42%	(4.9%)
1,040	19.48%	871	17.86%	1.6%
(78)	19.48%	(80)	20.00%	(0.5%)
4,722	19.48%	4,764	20.42%	(0.9%)
4,413	19.48%	4,440	19.68%	(0.2%)
17,229	19.48%	17,535	19.87%	(0.4%)
238	19.48%	245	20.00%	(0.5%)
41	19.48%	284	54.96%	(35.5%)
734	19.48%	694	18.48%	1.0%
523	19.48%	531	19.95%	(0.5%)
733	19.48%	753	20.00%	(0.5%)
(4,871)	19.48%	(4,899)	19.62%	(0.1%)
8	19.48%	705	0.00%	19.5%
189,975	19.48%	191,766	19.62%	(0.1%)

5,303	8.79%	417	5.55%	3.2%
3,640	0.00%	-	0.00%	0.0%
4,871	278.02%	4,899	19.62%	258.4%
3,004	412.05%	3,098	17.88%	394.2%
-	0.00%	-	0.00%	0.0%
731	19.48%	-	0.00%	19.5%
-	0.00%	-	0.00%	0.0%
45	19.48%	-	0.00%	19.5%
1,408	0.00%	5,826	36.30%	(36.3%)
19,001	28.46%	14,240	16.75%	11.7%

208,976	20.06%	206,006	19.39%	0.7%
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For the Month Ending December 31, 201
(\$ thousands)

2015-16		
Budget (Rev. Estimates)	Financial Statement (August 31, 2016)	Variance

Adjustments: (Sec 1A)

Amounts flowed to DCC	(15,788)	(7,520)	-52.4%
Amounts flowed to Deferred Revenue	(187,529)	(190,696)	1.7%
Tax Revenues	(404,321)	(416,103)	2.9%
TOTAL LEGISLATIVE GRANTS	422,982	448,028	5.9%

Other Revenues

School Generated Funds	29,472	29,184	-1.0%
Rentals	2,798	3,436	22.8%
Continuing Education Fees	53	63	17.9%
Other Grants	26,439	15,156	-42.7%
Staff on Loan	3,504	3,347	-4.5%
Tuition Fees	18,718	17,969	-4.0%
Miscellaneous Revenues	60,739	34,369	-43.4%
Non Grant Revenue	141,723	103,524	-27.0%

Total Taxation	404,321	416,103	2.9%
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Deferred Revenues

Deferred Revenues - Legislative Grants	170,650	167,996	-1.6%
Amortization of DCC	46,668	45,410	-2.7%
DCC on disposal of assets	-	-	0.0%

Net Deferred Revenue / Capital Contributions	217,318	213,406	-1.8%
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TOTAL REVENUES (Schedule 9)	1,186,344	1,181,062	-0.4%
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Revenue Budget Assessment			
a	b	c = b - a	d = c/a
2016-17		2016-17	
Revised Estimates	Forecast	Change	
		\$ Increase (Decrease)	% Increase (Decrease)

(60,291)	(60,291)	-	0.0%
(189,499)	(189,499)	-	0.0%
(420,086)	(420,086)	-	0.0%
371,919	371,919	-	0.0%

-	-	-	0.0%
3,298	3,298	-	0.0%
53	53	-	0.0%
15,309	15,309	-	0.0%
3,615	3,615	-	0.0%
18,449	18,449	-	0.0%
64,223	64,223	-	0.0%
104,947	104,947	-	0.0%

420,086	420,086	-	0.0%
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171,351	171,351	-	0.0%
51,114	51,114	-	0.0%
-	-	-	0.0%

222,466	222,466	-	0.0%
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1,119,418	1,119,418	-	0.0%
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Revenue Risk Assessment				
i	e	k	l	g = e - l
Actual Revenue 2016-17	Actual to Dec 31/16	Actual Revenue 2015-16	Actual to Dec 31/15	Year-to year Increase (Decrease)
to Dec 31/16	% of Estimates	to Dec 31/15	% of Actual Received	

(6,882)	11.41%	(5,929)	79%	(67.4%)
(39,734)	21.0%	(37,505)	20%	1.3%
(70,014)	16.7%	(67,387)	16%	0.5%
92,346	24.83%	95,186	21.25%	3.6%

-	0.00%	-	0.00%	0.0%
892	27.04%	415	12.07%	15.0%
8	15.01%	3	4.26%	10.8%
1,461	9.54%	5,270	34.77%	(25.2%)
23	0.64%	178	5.30%	(4.7%)
3,690	20.00%	3,744	20.83%	(0.8%)
3,224	5.02%	3,486	10.14%	(5.1%)
9,297	8.86%	13,095	12.65%	(3.8%)

70,014	16.67%	67,387	16.19%	0.5%
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35,928	20.97%	34,129	20.32%	0.7%
8,519	16.67%	7,778	17.13%	(0.5%)
-	0.00%	-	0.00%	0.0%

44,448	19.98%	41,907	19.64%	0.3%
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216,105	19.31%	217,574	18.42%	0.9%
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Toronto Catholic DSB
Interim Financial Report
For the Month Ending December 31, 2016
(\$ thousands)

(\$ thousands)				Budget Assessment			
				b	c = b - a	d = c/a	
				2016-17			
				Change			
				Revised Estimates Budget	Forecast	\$ Increase (Decrease)	% Increase (Decrease)
School Office							
Salary	17,798	17,167	(3.5%)	17,389	-	-	0.0%
Benefits	5,184	5,047	(2.6%)	5,561	5,561	-	0.0%
Other	1,747	1,282	(26.7%)	1,700	1,700	-	0.0%
Co-ordinators and Consultants							
Salary	4,322	4,494	4.0%	4,468	4,468	-	0.0%
Benefits	1,108	964	(13.0%)	851	851	-	0.0%
Other	70	15	(78.6%)	64	64	-	0.0%
Continuing Education							
Salary	17,931	18,221	1.6%	17,905	17,905	-	0.0%
Benefits	3,040	3,061	0.7%	2,799	2,799	-	0.0%
Other	1,998	2,260	13.1%	2,450	2,450	-	0.0%
Amortization and Write-downs	4,920	4,623	(6.0%)	4,840	4,840	-	0.0%
Total Instruction	882,129	875,169	-0.8%	889,561	889,561	-	0.0%
Administration							
Trustees							
Salary	257	249	(3.2%)	255.090	255	-	0.0%
Benefits	11	9	(14.3%)	11.184	11	-	0.0%
Other	589	338	(42.7%)	589.833	590	-	0.0%
Director/Supervisory Officers							
Salary	2,833	3,005	6.1%	2,889.693	2,890	-	0.0%
Benefits	907	856	(5.6%)	897.403	897	-	0.0%
Other	82	52	(36.5%)	83.680	84	-	0.0%
Board Administration							
Salary	12,472	12,603	1.0%	12,724	12,724	-	0.0%
Benefits	3,584	3,335	(7.0%)	3,442	3,442	-	0.0%
Other	3,530	2,961	(16.1%)	3,359	3,359	-	0.0%
Amortization and Write-downs	1,476	243	(83.5%)	255	255	-	0.0%
Total Administration	25,740	23,651	-8.1%	24,507	24,507	-	0.0%
Transportation							
Salary	927	970	4.6%	982	982	-	0.0%
Benefits	243	237	(2.4%)	237	237	-	0.0%
Other	27,662	26,952	(2.6%)	32,343	32,343	-	0.0%
Total Transportation	28,832	28,159	-2.3%	33,562	33,562	-	0.0%

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Toronto Catholic DSB
Interim Financial Report
For the Month Ending December 31, 2016
(\$ thousands)

For the Month Ending December 31, 2016 (\$ thousands)	4/12 33.3%		4/10 40.0%		
	Risk Assessment				
	i	e	k	f	g = f - e
	Actual Spending 2016-17	Actual to Dec 31/16	Actual Spending 2015-16	Actual to Dec 31/15	Year-to year Increase (Decrease)
to Dec 31/16	% of Revised Estimate	to Dec 31/15	% of Actual Spent		
OPERATING					
Classroom Instruction					
Teachers					
Salary	202,718	39.67%	185,304	37.02%	2.7%
Benefits	18,495	26.19%	17,393	24.17%	2.0%
Other	92	15.08%	95	21.48%	(6.4%)
Occasional Teachers					
Salary	7,602	35.01%	8,698	31.72%	3.3%
Benefits	672	13.88%	722	29.30%	(15.4%)
Other	-	0.00%	-	0.00%	0.0%
Educational Assistants and ECEs					
Salary	21,865	37.38%	21,439	36.12%	1.3%
Benefits	6,274	32.88%	6,041	34.33%	(1.4%)
Other	-	0.00%	-	0.00%	0.0%
Classroom Computers	1,539	17.76%	2,712	123.81%	(106.0%)
Textbooks and Supplies	7,222	31.64%	9,600	42.72%	(11.1%)
Professionals and Paraprofessionals					
Salary	13,382	38.36%	13,130	35.95%	2.4%
Benefits	2,932	31.20%	2,942	31.80%	(0.6%)
Other	706	13.47%	846	27.22%	(13.7%)
Library and Guidance					
Salary	5,050	35.12%	6,603	41.52%	(6.4%)
Benefits	566	22.34%	594	28.10%	(5.8%)
Other	0	0.00%	0	15.89%	(15.9%)
Staff Development					
Salary	1,374	65.76%	1,179	56.18%	9.6%
Benefits	109	47.96%	101	36.65%	11.3%
Other	86	9.94%	84	36.76%	(26.8%)
Department Heads					
Salary	475	19.51%	475	42.22%	(22.7%)
Benefits	-	0.00%	1	98.08%	(98.1%)
Other	-	0.00%	0	0.00%	0.0%
Principal and Vice-Principals					
Salary	14,419	39.66%	13,997	37.10%	2.6%
Benefits	1,244	24.09%	1,262	24.30%	(0.2%)
Other	3	2.35%	1	10.46%	(8.1%)

Toronto Catholic DSB
Interim Financial Report
For the Month Ending December 31, 2016
(\$ thousands)

For the Month Ending December 31, 2016 (\$ thousands)		4/12 33.3%		4/10 40.0%							
		Risk Assessment									
		i		e		k		f		g = f - e	
		Actual Spending 2016-17	Actual to Dec 31/16	Actual Spending 2015-16	Actual to Dec 31/15					Year-to year Increase (Decrease)	
		to Dec 31/16	% of Revised Estimate	to Dec 31/15	% of Actual Spent						
School Office											
Salary		6,026	34.65%	6,075	35.39%					(0.7%)	
Benefits		1,732	31.14%	1,686	33.41%					(2.3%)	
Other		405	23.81%	471	36.73%					(12.9%)	
Co-ordinators and Consultants											
Salary		1,639	36.67%	2,107	46.89%					(10.2%)	
Benefits		262	30.79%	322	33.39%					(2.6%)	
Other		1	1.90%	4	25.61%					(23.7%)	
Continuing Education											
Salary		4,592	25.65%	4,492	24.65%					1.0%	
Benefits		884	31.57%	900	29.40%					2.2%	
Other		752	30.70%	610	26.99%					3.7%	
Amortization and Write-downs		-	0.00%	-	0.00%					0.0%	
Total Instruction		323,115	36.32%	309,887	35.41%					0.9%	
Administration											
Trustees											
Salary		82	32.27%	81	32.60%					(0.3%)	
Benefits		3	26.79%	3	31.84%					(5.0%)	
Other		244	41.29%	253	74.87%					(33.6%)	
Director/Supervisory Officers											
Salary		954	33.02%	910	30.29%					2.7%	
Benefits		241	26.84%	222	25.90%					0.9%	
Other		11	12.62%	14	25.89%					(13.3%)	
Board Administration											
Salary		4,041	31.76%	3,958	31.41%					0.4%	
Benefits		1,060	30.79%	959	28.75%					2.0%	
Other		1,050	31.26%	812	27.42%					3.8%	
Amortization and Write-downs		-	0.00%	-	0.00%					0.0%	
Total Administration		7,685	31.36%	7,211	30.49%					0.9%	
Transportation											
Salary		291	29.67%	304	31.36%					(1.7%)	
Benefits		73	30.82%	68	28.85%					2.0%	
Other		9,719	30.05%	8,088	30.01%					0.0%	
Total Transportation		10,084	30.04%	8,460	30.05%					(0.0%)	

Toronto Catholic DSB
Interim Financial Report
For the Month Ending December 31, 2016
(\$ thousands)

For the Month Ending December 31, 2016 (\$ thousands)		4/12 33.3%		4/10 40.0%		
		Risk Assessment				
		i	e	k	f	g = f - e
		Actual Spending 2016-17	Actual to Dec 31/16	Actual Spending 2015-16	Actual to Dec 31/15	Year-to year Increase (Decrease)
		to Dec 31/16	% of Revised Estimate	to Dec 31/15	% of Actual Spent	
Pupil Accommodation						
School Operations and Maintenance						
Salary	15,262	32.80%	15,393	35.02%	(2.2%)	
Benefits	4,414	30.85%	4,321	32.30%	(1.5%)	
Other	12,247	37.53%	8,656	27.54%	10.0%	
School Renewal	2,250	308.75%	2,765	122.21%	186.5%	
Other Pupil Accommodation	4,069	20.86%	2,378	12.22%	8.6%	
Amortization and Write-downs	16,493	35.97%	15,778	36.03%	(0.1%)	
Total Pupil Accommodation	54,735	34.30%	49,292	31.95%	2.4%	
Other						
School Generated Funds -Expenditures			0.00%		0.00%	0.0%
Salary	2,346	27.30%	2,128	22.18%	5.1%	
Benefits	255	14.99%	238	28.58%	(13.6%)	
Other	1,049	90.05%	1,677	14.73%	75.3%	
Amortizations		0.00%		0.00%	0.0%	
Loss on disposal of assets		0.00%		0.00%	0.0%	
Other		0.00%		0.00%	0.0%	
Total Other Expenditures	3,650	31.86%	4,042	8.05%	23.8%	
TOTAL EXPENDITURES	399,269	35.7%	378,893	33.49%	2.2%	
Total Revenue						



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

OUR LADY OF SORROWS CATHOLIC SCHOOL WARD 2 CANADA 150 COMMUNITY INFRASTRUCTURE FUNDING

And looking at them Jesus said to them, "With people this is impossible, but with God all things are possible." Matthew 19:26

Created, Draft	First Tabling	Review
February 28, 2017	March 9, 2017	Click here to enter a date.

S. Coray, Senior Manager, Partnership Development
M. Loberto, Senior Coordinator of Development
M. Silva, Comptroller of Planning and Development
M. Puccetti, Superintendent of Facilities

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



R. McGuckin

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

C. Jackson

Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

This report provides information on the Canada 150 Community Infrastructure Grant the Toronto Catholic District School Board received for the improvement of the sports field at Our Lady of Sorrows Catholic School, located at 32 Montgomery Road. The \$304,193 received through this program will cover approximately 33 percent of the cost of the field replacement project, with the Board contribution identified in the Renewal Plan approved on February 15, 2017. As per the requirements associated with this funding, the project must be materially completed by March 2018.

In order to access the funds, the Board is required to pass a resolution as noted in Section C, Comment 2 below. As such, the report recommends acceptance of Canada 150 Community Infrastructure Program funding of \$304,193 for the improvement of Our Lady of Sorrows Catholic School Sports Field.

B. BACKGROUND

1. The Canada 150 Community Infrastructure Program is part of the Federal Government program celebrating the 150th anniversary of Confederation in 2017. The program is being delivered by regional development agencies - Federal Economic Development Agency of Southern Ontario (FedDev Ontario) is responsible for all projects within the City of Toronto.
2. The Federal Government committed additional funding over two years to renovate, expand and improve existing community and cultural infrastructure such as community centres, museums, parks and arenas where families can play together, where neighbours can meet, and where Canadians can celebrate the many cultures that make Canada so diverse.
3. While funding recipients could receive up to 50 percent of total eligible project costs, priority was given to applicants requiring only 33 percent of these costs, as well as to smaller-scoped projects to ensure broad program reach and ensure that projects can be completed within the program timeframe of March 2018.
4. In June 2016, the TCDSB submitted two applications requesting 33 percent of total eligible project costs to improve the existing sports fields at St.

Patrick Catholic Secondary School (\$367,198) and Our Lady of Sorrows Catholic School (\$304,193). Both field projects had committed Board funding as part of the Renewal Plan, and would be able to be fully completed by March 2018.

5. In December 2016, staff were notified verbally by FedDev Ontario that the TCDSB application for the improvement of the sports field at Our Lady of Sorrows Catholic School was approved for funding. While the Board received \$304,193 for Our Lady of Sorrows, the TCDSB request for St. Patrick was unsuccessful.

C. EVIDENCE/RESEARCH/ANALYSIS

1. On February 2, 2017, Board staff were notified that a Contribution Agreement for the Our Lady of Sorrows Canada 150 Community Infrastructure Program project must be executed and returned to FedDev Ontario by February 9, 2017. The signed Contribution Agreement was submitted on February 8, 2017.
2. Furthermore, FedDev Ontario notified staff that in order to begin accessing the funds, the TCDSB must provide a copy of the Board resolution approving the acceptance of the Canada 150 Community Infrastructure Program funding for the Our Lady of Sorrows project.

The Board resolution must reference the following information:

- The approval to the contribution agreement for funding under the Canada 150 Community Infrastructure Program;
 - The name of the project; and
 - The funding amount approved under the program.
3. The TCDSB funds to proceed with the project were approved as part of the Renewal Plan adopted by the Corporate Services Committee on February 15, 2017. The field improvements are scheduled to take place during the summer of 2017, and as such, it is imperative that the Board have access to the Canada 150 monies as soon as possible.

4. Board staff will ensure that the project is completed in accordance with the terms and conditions of the Contribution Agreement.

D. STAFF RECOMMENDATION

That the Board approve the Contribution Agreement for funding of \$304,193 under the Canada 150 Community Infrastructure Program for the improvement of the sports field at Our Lady of Sorrow Catholic School.

**CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY
PENDING LIST TO MARCH 9, 2017**

	Date Requested & Committee / Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Dec-14 Corporate Services	Deferred until such time that deficit is under control	Corporate Services	Report regarding System-Wide Approach to Digital School Signage	Associate Director of Planning and Facilities
2	Jan -16 Corporate Services	Apr-17	Corporate Services	Request to the TTC to reduce transit rates for our students.	Associate Director Planning and Facilities
3	March-16 Corporate Services	Apr-17	Corporate Services	Report back to the Board on progress made to make TCDSB a “net zero” school Board	Associate Director Planning and Facilities
4	June-16 Corporate Services	Nov-16	Corporate Services	Comparison of new leasing rate model vs the old model	CFO and Executive Superintendent, Business Services
5	Nov-16 Corporate Services	Apr-17	Corporate Services	Short report regarding Toronto and York Region Labour Council	Associate Director Planning and Facilities
6	Nov-16 Regular Board	Apr-17	Corporate Services	Report regarding Status of Wait Lists for Over-Subscribed Elementary Schools (All Wards)	Associate Director Planning and Facilities